

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
MARCH 1, 2021 @ 6:00 P.M.
REMOTE MEETING

Members Present: Jay Weitlauf, Dean Antipas, Liz Porter

Also Present: Susan Austin, Ken Knight, Sam Kilpatrick, Rick Norris

Chairman Weitlauf called the meeting to order at 6:00 p.m.

1. Review November 30, 2020 Meeting Minutes – The minutes were approved as presented.
2. Review Policy/Regulation #1330 Use of Facilities – The committee reviewed the rate schedule and it was determined that it needed to be updated to reflect the current changes to the facilities. A new rate schedule will be developed to reflect the necessary changes. We can still charge for the use of utilities but not for the use of the middle school field itself.
3. Review of Fee Proposal for Fitch High School Field House Design Study – Sam Kilpatrick will provide the quote to the town's Athletic Fields Task Force.
4. Review DoD Supplemental Impact Aid – Ken Knight reviewed the attached DoD Supplemental Impact Aid document dated February 11, 2021.
5. Discussion of Priority CIPs – The committee reviewed the following CIPs:
 - FHS football field recrowning (see attached)
 - Charles Barnum roof replacement – it was determined that this item could be put off for one year (see attached)
 - Northeast Academy air handlers and site drainage – it was determined that this work should be done (see attached)
 - Groton Middle School athletic complex (see attached)
 - S. B. Butler oil tank – the oil tank has to be removed. Sam Kilpatrick will get a quote for John Burt.
6. Review OPEB Projections – This item was tabled because the report from Milliman, the pension specialists, was not yet available.
7. Review Latest Insurance Reserve Data – Ken Knight shared the latest insurance reserve data with the committee (see attached).
8. Discussion re: 2020-21 Budget and Projections – Ken Knight stated that \$260,000 unexpended amount is projected.
9. Discussion re: GMS Construction Funding – Rick Norris discussed using the remaining funds from the GMS construction project for lights, scoreboards, and bleachers on the middle school field. Jay Weitlauf asked if the funds could be used to cover overages at the two new elementary schools, which Rick replied that this is a possibility. Susan Austin asked about the use of solar panels as well. Rick stated this is still a possibility for Groton Middle School and Mystic River Magnet School through the Greenbank program. He will continue to investigate the Greenbank program to be expanded to Thames River Magnet School.

The meeting adjourned at 7:30 p.m.

Groton Public Schools
DOD Supplemental Impact Aid
As of 02/11/2021

Actual	Actual	Estimated	Budget
FY2019	FY2020	FY2021	FY2022

Beginning Balance	943,228.92	1,020,484.84	1,112,084.69	1,327,036.02	
Amount Received	275,815.29	387,334.53	461,185.39	260,000.00	estimated

Expenditures

IT

Chromebooks	(130,755.00)	(295,734.68)	(16,400.00)	0.00	
Software	0.00	0.00	(173,834.06)	(324,436.00)	Charge operational software costs
Projection Devices	(10,500.00)	0.00	0.00	0.00	
IT Equipment	(36,738.37)	0.00	0.00	(262,600.00)	Instructional equip per IT budget

Other

CABE Dues	(20,566.00)	0.00	0.00	0.00	
Tennis Court coverage	0.00	0.00	(56,000.00)	0.00	

Total Expenditures	(198,559.37)	(295,734.68)	(246,234.06)	(587,036.00)	
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Ending Balance	1,020,484.84	1,112,084.69	1,327,036.02	1,000,000.00	
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Target balance 1,000,000 1,000,000 1,000,000 1,000,000

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

PROJECT	ACTIVITY/DEPARTMENT
A) FITCH HIGH SCHOOL ATHLETIC FACILITIES	5) EDUCATION

DESCRIPTION/PURPOSE/JUSTIFICATION

In addition to the regular use of the football field by the football team, the field is also used by the Groton Public Schools lacrosse and soccer teams, as well as physical education classes. Because the playing field no longer drains properly, it is in need of upgrading. It will be necessary to regrade and recrown the field and sod the entire surface.

The addition of an irrigation system while work is performed will greatly enhance the continued maintenance by providing timed watering while also improving on the efficiency/cost of water usage.

Programmed for FYE 23 are funds (\$195,000) to sod and recrown the field and funds (\$25,000) for irrigation.

RECOMMENDED FINANCING (000)

	Source of Funds*	Estimated Funding by Year						Total Estimated Cost
		FYE2022	FYE2023	FYE2024	FYE2025	FYE2026	FYE2027	
A. Planning and Engineering								0
B. Land and Right of Way								0
C. Construction	C		220					220
D. Equipment								0
E. Other Costs								0
Total	C	0	220	0	0	0	0	220

*Funding (C) Capital Reserve Fund (G) General Obligation Bonds (O) Other

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

PROJECT B) CHARLES BARNUM ELEMENTARY SCHOOL ROOF REPLACEMENT	ACTIVITY/DEPARTMENT 5) EDUCATION
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DESCRIPTION/PURPOSE/JUSTIFICATION

The Board of Education plans to keep Charles Barnum Elementary School open for many years to come. By the fall of 2021, that building will be the only school in the district that is older than 12 years. The roof on the building is beyond its 20-year life expectancy.

Requested for FYE 22 are funds (\$900,000) for roof replacement.

RECOMMENDED FINANCING (000)

	Source of Funds*	Estimated Funding by Year						Total Estimated Cost
		FYE2022	FYE2023	FYE2024	FYE2025	FYE2026	FYE2027	
A. Planning and Engineering								0
B. Land and Right of Way								0
C. Construction	C	900						900
D. Equipment								0
E. Other Costs								0
Total	C	900	0	0	0	0	0	900

*Funding (C) Capital Reserve Fund (G) General Obligation Bonds (O) Other

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

PROJECT	ACTIVITY/DEPARTMENT
C) NORTHEAST ACADEMY AIR QUALITY	5) EDUCATION

DESCRIPTION/PURPOSE/JUSTIFICATION

There have been concerns about excessive humidity in the Northeast Academy. The district contracted with the engineering firm Fuss & O'Neill to determine the cause and possible remedy for this issue. The study concluded with recommendations for both short and long term solutions.

The long-term recommendation in the engineering report is the replacement of the air handling units.

The initial work from the short-term equipment upgrades were completed during the spring of 2020.

Requested for FYE 22 are funds (\$215,000) for site improvements.

The Board recommends postponing the replacement of the air handling units until FYE 23 and beyond. During the spring of 2020 the maintenance staff has implemented an active dehumidification program that mitigated the humidity problem. The HVAC technician will continue to monitor the air quality of the building.

Programmed for FYE 23-26 are funds (\$200,000/year) for replacement of the air handling units.

RECOMMENDED FINANCING (000)

	Source of Funds*	Estimated Funding by Year						Total Estimated Cost
		FYE2022	FYE2023	FYE2024	FYE2025	FYE2026	FYE2027	
A. Planning and Engineering								0
B. Land and Right of Way								0
C. Construction	C	215						215
D. Equipment	C		200	200	200	200	200	1000
E. Other Costs								0
Total	C	215	200	200	200	200	200	1215

*Funding (C) Capital Reserve Fund (G) General Obligation Bonds (O) Other

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

PROJECT D) GROTON MIDDLE SCHOOL ATHLETIC COMPLEX	ACTIVITY/DEPARTMENT 5) EDUCATION
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DESCRIPTION/PURPOSE/JUSTIFICATION

The installation of lights at the synthetic surface multi-sport field and the softball field at Groton Middle School would greatly expand the use of those facilities for both interscholastic sports as well as Parks and Recreation town-wide activities.

Requested for FYE 22 are funds (\$500,000) for light installation at the synthetic surface field. Also requested for FYE 22 are funds (\$325,000) for light installation at the softball field.

RECOMMENDED FINANCING (000)

	Source of Funds*	Estimated Funding by Year						Total Estimated Cost
		FYE2022	FYE2023	FYE2024	FYE2025	FYE2026	FYE2027	
A. Planning and Engineering								0
B. Land and Right of Way								0
C. Construction								0
D. Equipment	C	825						825
E. Other Costs								0
Total	C	825	0	0	0	0	0	825

*Funding (C) Capital Reserve Fund (G) General Obligation Bonds (O) Other

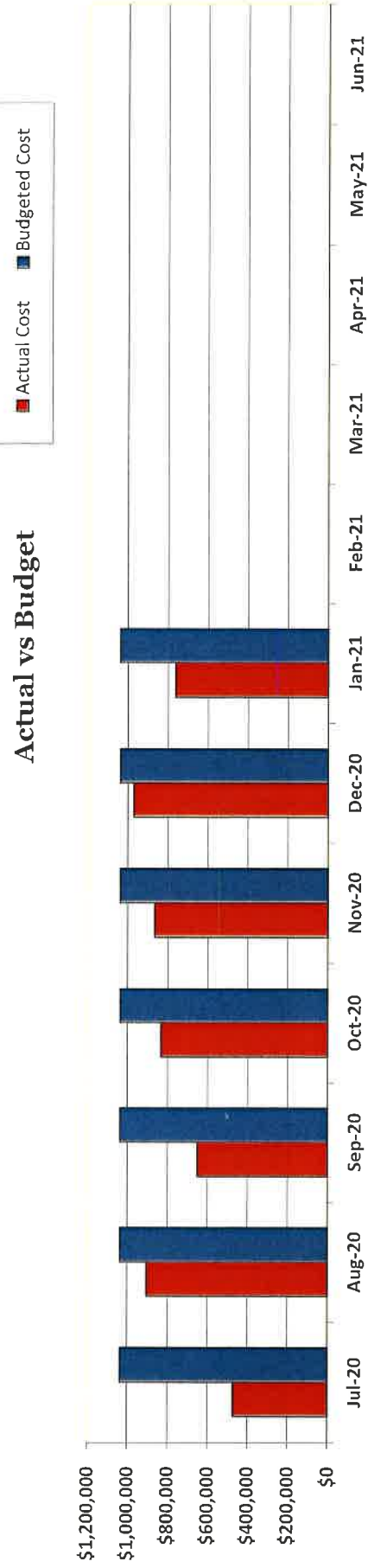
Cost vs Budget Dashboard - data through January 2021

BOE Groups Active & Retired

Self Insured - All Coverages
All Enrollees

Date	Net Medical Paid		Rx Paid Claims		Dental Paid		Total Net Paid		Claim/Admin. Cost		Total Cost	BOE Monthly Budget*	Variance - Total Cost vs BOE Budget		Actual/Estimated BOE Budget
	Lives	Claims	Claims	Claims	Claims	Claims	Claims	Claims	Total Fixed Costs	Total			Budget	Budget	
Jul-20	595	\$265,817	\$83,219	\$27,896	\$376,933	\$94,825	\$471,758	\$1,037,603	\$565,845						45.5%
Aug-20	595	\$648,562	\$119,454	\$40,991	\$809,007	\$94,825	\$903,832	\$1,037,603	(\$133,770)						87.1%
Sep-20	590	\$412,146	\$119,082	\$24,586	\$555,814	\$94,172	\$649,985	\$1,037,603	(\$387,617)						62.6%
Oct-20	588	\$557,146	\$152,929	\$28,930	\$739,004	\$93,910	\$832,915	\$1,037,603	(\$204,688)						80.3%
Nov-20	586	\$622,713	\$123,726	\$24,638	\$771,077	\$93,649	\$864,726	\$1,037,603	(\$172,876)						83.3%
Dec-20	584	\$696,012	\$152,450	\$27,802	\$876,264	\$93,388	\$969,652	\$1,037,603	(\$67,951)						93.5%
Jan-21	583	\$479,103	\$161,805	\$28,940	\$669,849	\$93,257	\$763,106	\$1,037,603	(\$274,497)						73.5%
Feb-21															
Mar-21															
Apr-21															
May-21															
Jun-21															
YTD	4121	\$3,681,501	\$912,665	\$203,782	\$4,797,948	\$658,026	\$5,455,974	\$7,263,218	(\$1,807,244)						75.1%

Budget vs. Actual Cost



Total fixed costs is taken from segmented Anthem Report 4 dated 3/24/20 plus Network Access Fees of \$204,724

*BOE monthly budget based on non-weighted Anthem proposal dated 3/24/20