



INSTRUCTIONS OF STAFF AND SIGNAGE MUST BE FOLLOWED AT ALL TIMES

Drop Off

- Do arrive on time as per separate time tabling.
- Please maintain Social Distancing at all times. Nose and mouth coverings to be worn in dedicated areas as per separate guidance. Do not loiter after drop-off
- We encourage our pupils and parents to walk or cycle to school where they can.
- Busbay is strictly reserved for School Buses and drop-off and pick up only.
- No parking in the busbay or along the loop at any time. Drivers must not leave their cars.
- There are two dedicated “visitor parking spaces” on the right hand side after the red barrier towards the gate at the cafeteria.
- Kiga/VS children can be dropped-off in the busbay. They shall go to the dedicated area, from where they will be walked over to the Kindergarten no later than by 08.10 am.
- On arrival as per the timetabling pupils queue along the social distance markers shown by the respective arrows.
- Pupils will be called forward to enter the school, either to the Main Building or to the Primary School.
- Kiga/VS pupils will enter the Courtyard via the main Kindergarten gate and exit via the black gate to the side.
- Pupils are allowed to be accompanied by one parent/guardian. Parents must leave the site following the directions indicated by blue arrows.
- Parents will not be allowed past the STOP signs, apart from Kiga, where one parent is allowed to walk their child into the courtyard.
- Bicycle users should not use the bicycle gate but queue with everybody else and walk their bikes over to the cycle racks on entry to the school.

Pick Up

- School finish times have been amended to create a staggered end to the day, to reduce footfall on site in order to help with maintaining social distancing and reducing risk.
- Please maintain Social Distancing at all times. Nose and mouth coverings to be worn in dedicated areas as per separate guidance.
- Please ensure that you are on time to collect your children, and leave the site immediately after – do not loiter.
- If you are collecting on foot, please ensure that you maintain 2m social distancing from other parents/children; you may be asked to move by school staff at any time – please follow any instructions you are given.
- If your child arrived by bike, it can leave the school via the bike gate at the back of the school.
- Kiga/VS parents enter the Courtyard via the main Kindergarten gate and exit via the black gate to the side.
- If you are collecting by car, please stay with your car at all times. No parking in the busbay or along the loop at any time.
- There are two dedicated “visitor parking spaces” on the right hand side after the red barrier towards the gate at the cafeteria.
- Please note that the bus bay is neither a play area nor a suitable waiting area if you are collecting children with different finish times. You must leave the site and return for the later collection time.

WE EXPECT EVERYONE TO BE CONSIDERATE TO OTHERS