

**Recreation Administration
Account Code #10560250**

Narrative:

The Recreation Administration Division of the Parks & Recreation Department is responsible for planning and implementing a diverse menu of social and recreational programs, activities and facilities to meet the ever-changing expectations of the community. The administrative staff coordinate major community events, oversee park maintenance operations and facility schedules, and improvement projects. The administrative office process hundreds of requests for services, program registrations and facility reservations each month. Program supervisors oversee every aspect of the programs including planning, staffing, marketing, coordinating and implementation.

Major Objectives:

- * Continue to offer a variety of high quality programs to meet the recreational needs of the community.
- * Maintain and manage facilities for the use and enjoyment of the community.
- * Improve safety, compliance and efficiency through training, equipment upgrades and effective resource allocation.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
51000	Salaries & Wages	\$363,256	\$363,823	\$345,881	\$345,881	\$345,881	(\$17,942)	-4.93%
54000	Property Services	\$1,800	\$1,800	\$0	\$0	\$0	(\$1,800)	-100.00%
55000	Purchased Services	\$5,311	\$5,100	\$6,540	\$6,540	\$6,540	\$1,440	28.24%
56000	Supplies & Materials	\$2,475	\$2,200	\$2,200	\$2,200	\$2,200	\$0	0.00%
57000	Capital Outlay	\$0	\$0	\$500	\$500	\$500	\$500	0.00%
Grand Total		\$372,843	\$372,923	\$355,121	\$355,121	\$355,121	(\$17,802)	-4.77%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$358,383	\$361,623	\$361,623	\$168,588	\$335,000	10560250	51010	REGULAR WAGES	\$343,681	\$343,681	\$343,681
\$2,867	\$1,800	\$1,800	\$681	\$1,800	10560250	51020	OVERTIME WAGES	\$1,800	\$1,800	\$1,800
\$0	\$0	\$0	\$0	\$0	10560250	51030	PART-TIME WAGES	\$0	\$0	\$0
	\$0	\$0	\$2,500	\$2,500	10560250	51078	HIRING INCENTIVE/SIGNING BONUS	\$0	\$0	\$0
\$400	\$400	\$400	\$400	\$400	10560250	51073	CLOTHING/ UNIFORM ALLOWANCE	\$400	\$400	\$400
\$0	\$0	\$0	\$53,185	\$53,185	10560250	51080	COMPENSATED ABSENCES - SICK	\$0	\$0	\$0
\$0	\$0	\$0	\$16,110	\$16,110	10560250	51081	COMPENSATED ABSENCES-VACATION	\$0	\$0	\$0
\$1,606	\$0	\$0	\$702	\$702	10560250	51083	EMPLOYEE MERIT PAY	\$0	\$0	\$0
\$1,800	\$1,800	\$1,800	\$1,050	\$1,800	10560250	54490	COPIER RENTALS	\$0	\$0	\$0
\$3,011	\$2,900	\$2,900	\$1,026	\$2,900	10560250	55310	TELEPHONE	\$2,900	\$2,900	\$2,900
\$2,300	\$2,200	\$2,200	\$1,533	\$2,200	10560250	55650	CONFERENCE FEES AND MEMBERSHIP	\$3,640	\$3,640	\$3,640
\$832	\$1,800	\$1,800	\$1,109	\$1,800	10560250	56010	OFFICE SUPPLIES	\$1,800	\$1,800	\$1,800
\$973	\$0	\$0	\$0	\$0	10560250	56040	COPY SUPPLIES	\$0	\$0	\$0
\$408	\$400	\$400	\$240	\$400	10560250	56172	POSTAGE AND DELIVERY	\$400	\$400	\$400
\$262	\$0	\$0	\$0	\$0	10560250	56190	OTHER OPERATING SUPPLIES	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	10560250	57810	OFFICE FURNITURE	\$500	\$500	\$500
\$372,843	\$372,923	\$372,923	\$247,123	\$418,797	10560250 Total		RECREATION ADMINISTRATION	\$355,121	\$355,121	\$355,121

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

			DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10560250	RECREATION ADMINISTRATION				
51010	REGULAR WAGES				
	DIRECTOR - UNION E5-8		104,207	104,207	104,207
	ASSISTANT DIRECTOR - UNION E4-2		73,995	73,995	73,995
	RECREATION SUPERVISOR - UNION - E2-8		70,150	70,150	70,150
	RECREATION SUPERVISOR		58,000	58,000	58,000
	ADMINISTRATIVE ASSISTANT - N5-1		37,329	37,329	37,329
		Total Object	<u>343,681</u>	<u>343,681</u>	<u>343,681</u>
51020	OVERTIME WAGES				
	ADMINISTRATIVE ASSISTANT		1,800	1,800	1,800
		Total Object	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
51073	CLOTHING/ UNIFORM ALLOWANCE				
	UNIFORM ALLOWANCE - LOCAL #818		400	400	400
		Total Object	<u>400</u>	<u>400</u>	<u>400</u>
55310	TELEPHONE/DATA LINES				
	CELL PHONES / DATA LINES / TELEPHONE		2,900	2,900	2,900
		Total Object	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>
55650	CONFERENCE FEES & MEMBERSHIP				
	CRPA, CPO, AFO & NPSI		550	550	550
	NATIONAL REC & PARK ASSOCIATION (4)		650	650	650
	CONNECTICUT REC & PARK ASSOC(4)		360	360	360
	CONN REC & PARK ASSOC CONF 4 STAFF MEMBERS		2,080	2,080	2,080
		Total Object	<u>3,640</u>	<u>3,640</u>	<u>3,640</u>
56010	OFFICE SUPPLIES				
	GENERAL OFFICE SUPPLIES INCL PAPER		1,800	1,800	1,800
		Total Object	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
56172	POSTAGE AND DELIVERY				
	POSTAGE REGULAR MAIL		400	400	400
		Total Object	<u>400</u>	<u>400</u>	<u>400</u>
57810	OFFICE FURNITURE				
	REPLACE OLD, WORN OFFICE CHAIRS		500	500	500
		Total Object	<u>500</u>	<u>500</u>	<u>500</u>
Grand Total	10560250	RECREATION ADMINISTRATION	<u><u>355,121</u></u>	<u><u>355,121</u></u>	<u><u>355,121</u></u>

Department:

Recreation Admin

Org Code:

10560250

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021

REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET

FY 2019 - 2020 Adopted Budget	FY 2020- 2021 Proposed Budget	Increase (Decrease) Proposed	Object Code	Account Description	Explanation
361,623	343,681	(17,942)	51010	Regular Wages	Wage decrease due to Retirement
1,800	-	(1,800)	54490	Copier Rentals	Moved to Admin Training for (4) Admin Staff to maintain National Certifications
2,200	3,640	1,440	55650	Conference Fees & Membership	
-	500	500	57810	Office Furniture	Replace old, worn office chairs
Total		(17,802)			

**Public Celebration
Account Code #10560253**

Narrative:

The Public Celebration budget provides funding for town-wide community celebrations including: July in the Sky Fireworks, Memorial Day, Winterfest and other community events.

Major Objectives:

- * Sponsor major community events to celebrate holidays that are important to the residents.
- * Facilitate community enjoyment at town-wide celebrations through quality preparation and management of the events.
- * Maintain the highest safety standards for staff, sponsors, participants and the entire community at major events through inter-agency cooperation with Emergency Services as well as other agencies.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
55000	Purchased Services	\$14,512	\$14,500	\$23,000	\$23,000	\$23,000	\$8,500	58.62%
Grand Total		\$14,512	\$14,500	\$23,000	\$23,000	\$23,000	\$8,500	58.62%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$1,000	\$1,000	\$1,000	\$0	\$1,000	10560253	55422	PUBLICATIONS	\$1,000	\$1,000	\$1,000
\$13,512	\$13,500	\$13,500	\$7,225	\$13,500	10560253	55910	SPECIAL EVENTS	\$22,000	\$22,000	\$22,000
\$14,512	\$14,500	\$14,500	\$7,225	\$14,500	10560253 Total		PUBLIC CELEBRATION	\$23,000	\$23,000	\$23,000

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10560253	PUBLIC CELEBRATION			
55422	PUBLICATIONS			
	PRINTING OF POSTERS, FLYERS, NEWS PAPER ADS	1,000	1,000	1,000
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
55910	SPECIAL EVENTS			
	FIREWORKS	13,500	13,500	13,500
	MEMORIAL DAY PARADE	4,000	4,000	4,000
	WINTERFEST	3,500	3,500	3,500
	EGG HUNT	1,000	1,000	1,000
	Total Object	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
Grand Total	10560253 PUBLIC CELEBRATION	<u><u>23,000</u></u>	<u><u>23,000</u></u>	<u><u>23,000</u></u>

Department:

Public Celebrations

Org Code:

10560253

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021

REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET

FY 2019 - 2020	FY 2020- 2021	Increase	Object	Account	Explanation
Adopted	Proposed	(Decrease)	Code	Description	
Budget	Budget	Proposed			
13,500	22,000	8,500	55910	Special Events	Lost sponsorships & donations-\$1,000 Egg Hunt
					Lost sponsorships & donations-\$7,500 Fireworks
	Total	8,500			

**Parks Maintenance
Account Code #10560254**

Narrative:

The Parks Maintenance Division of the Parks & Recreation Department is responsible for the upkeep, improvement and maintenance of all parks, playgrounds, athletic fields, aquatic facilities, school grounds and the expansive trail system made up of almost 40 miles of trails.

Major Objectives:

- * Maintain parks and facilities to be enjoyed by the entire community.
- * Oversee improvements to parks, facilities and equipment to maintain acceptable conditions and maximize opportunities for enjoyment.
- * Improve safety, compliance and efficiency through training, equipment upgrades and effective resource allocation.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
51000	Salaries & Wages	\$489,412	\$515,945	\$594,653	\$594,653	\$594,653	\$78,708	15.26%
53000	Professional & Tech. Services	\$2,789	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
54000	Property Services	\$70,785	\$76,400	\$76,400	\$76,400	\$76,400	\$0	0.00%
55000	Purchased Services	\$2,400	\$2,800	\$2,800	\$2,800	\$2,800	\$0	0.00%
56000	Supplies & Materials	\$132,989	\$137,600	\$157,350	\$157,350	\$157,350	\$19,750	14.35%
57000	Capital Outlay	\$46,131	\$0	\$18,500	\$18,500	\$18,500	\$18,500	0.00%
Grand Total		\$744,506	\$735,245	\$852,203	\$852,203	\$852,203	\$116,958	15.91%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$342,132	\$352,695	\$352,695	\$180,649	\$375,000	10560254	51010	REGULAR WAGES	\$431,103	\$431,103	\$431,103
\$45,205	\$45,000	\$45,000	\$21,640	\$45,000	10560254	51020	OVERTIME WAGES	\$45,000	\$45,000	\$45,000
\$98,647	\$115,000	\$115,000	\$56,877	\$115,000	10560254	51030	PART-TIME WAGES	\$115,000	\$115,000	\$115,000
\$1,150	\$1,150	\$1,150	\$1,150	\$1,150	10560254	51060	LONGEVITY	\$1,150	\$1,150	\$1,150
\$2,279	\$2,100	\$2,100	\$2,100	\$2,100	10560254	51073	CLOTHING/ UNIFORM ALLOWANCE	\$2,400	\$2,400	\$2,400
	\$0	\$0	\$2,800	\$2,800	10560254	51078	HIRING INCENTIVE/SIGNING BONUS	\$0	\$0	\$0
	\$0	\$0	\$1,755	\$1,755	10560254	53090	CUSTODIAL FEES	\$0	\$0	\$0
\$2,789	\$2,500	\$2,500	\$691	\$2,500	10560254	53800	OTHER FEES	\$2,500	\$2,500	\$2,500
\$31,737	\$35,000	\$35,000	\$14,798	\$35,000	10560254	54130	WATER	\$35,000	\$35,000	\$35,000
\$2,565	\$2,500	\$2,500	\$2,500	\$2,500	10560254	54320	REPAIR MACHINERY AND EQUIPMENT	\$2,500	\$2,500	\$2,500
\$24,657	\$26,000	\$26,000	\$15,494	\$26,000	10560254	54390	OTHER REPAIR AND MAINTENANCE	\$26,000	\$26,000	\$26,000
\$2,323	\$2,500	\$2,500	\$1,315	\$2,500	10560254	54450	RENTAL OF EQUIPMENT	\$2,500	\$2,500	\$2,500
\$7,999	\$8,900	\$8,900	\$3,655	\$8,900	10560254	54492	OTHER RENTALS	\$8,900	\$8,900	\$8,900
\$1,505	\$1,500	\$1,500	\$263	\$1,500	10560254	54510	BUILDING REPAIRS	\$1,500	\$1,500	\$1,500
\$2,400	\$2,800	\$2,800	\$1,185	\$2,800	10560254	55674	TRAINING	\$2,800	\$2,800	\$2,800
\$0	\$500	\$500	\$238	\$500	10560254	56130	CUSTODIAL SUPPLIES	\$500	\$500	\$500
\$9,403	\$13,000	\$13,000	\$5,311	\$13,000	10560254	56140	PAINTING SUPPLIES/TAPING	\$26,000	\$26,000	\$26,000
\$2,018	\$2,900	\$2,900	\$487	\$2,900	10560254	56141	PLUMBING SUPPLIES	\$2,900	\$2,900	\$2,900
\$1,688	\$1,000	\$1,000	\$853	\$1,000	10560254	56142	ELECTRICAL SUPPLIES	\$1,000	\$1,000	\$1,000
\$5,926	\$7,500	\$7,500	\$310	\$7,500	10560254	56144	LUMBER AND WOOD PRODUCTS	\$7,500	\$7,500	\$7,500
\$2,347	\$2,500	\$2,500	\$1,954	\$2,500	10560254	56160	HAND TOOLS	\$2,500	\$2,500	\$2,500
\$2,991	\$2,500	\$2,500	\$1,391	\$2,500	10560254	56161	SMALL HARDWARE	\$2,500	\$2,500	\$2,500
\$292	\$0	\$0	\$0	\$0	10560254	56162	SIGN PARTS AND SUPPLIES	\$0	\$0	\$0
\$2,516	\$2,000	\$2,000	\$0	\$2,000	10560254	56165	GUARDRAILS/FENCING	\$2,000	\$2,000	\$2,000
\$200	\$1,000	\$1,000	\$24	\$1,000	10560254	56170	COMMUNICATION SUPPLIES	\$1,000	\$1,000	\$1,000
\$36,608	\$28,000	\$28,000	\$14,399	\$28,000	10560254	56180	LANDSCAPING SUPPLIES	\$28,000	\$28,000	\$28,000
\$669	\$7,000	\$7,000	\$0	\$7,000	10560254	56181	GRAVEL/SAND/SALT	\$7,000	\$7,000	\$7,000
\$15,665	\$19,000	\$19,000	\$4,894	\$19,000	10560254	56183	CHEMICAL SUPPLIES	\$19,000	\$19,000	\$19,000
\$0	\$0	\$0	\$0	\$0	10560254	56184	MEDICAL SUPPLIES	\$750	\$750	\$750
\$135	\$0	\$0	\$0	\$0	10560254	56190	OTHER OPERATING SUPPLIES	\$0	\$0	\$0

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT. CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$1,000	\$1,000	\$1,000	\$912	\$1,000	10560254	56240	AUTOMOTIVE OIL AND FLUIDS	\$1,000	\$1,000	\$1,000
\$14,526	\$11,600	\$11,600	\$4,594	\$11,600	10560254	56260	AUTOMOTIVE FUEL - GASOLINE	\$14,000	\$14,000	\$14,000
\$8,299	\$9,700	\$9,700	\$3,271	\$9,700	10560254	56261	AUTOMOTIVE FUEL - DIESEL	\$10,500	\$10,500	\$10,500
\$2,874	\$2,000	\$2,000	\$1,520	\$2,000	10560254	56262	PROPANE	\$2,000	\$2,000	\$2,000
\$750	\$1,000	\$1,000	\$702	\$1,000	10560254	56300	FOOD	\$1,000	\$1,000	\$1,000
\$4,047	\$5,600	\$5,600	\$1,444	\$5,600	10560254	56500	CLOTHING AND UNIFORM	\$6,400	\$6,400	\$6,400
\$300	\$0	\$0	\$0	\$0	10560254	56501	BOOTS	\$0	\$0	\$0
\$489	\$500	\$500	\$500	\$500	10560254	56510	MOTOR VEHICLE PARTS	\$500	\$500	\$500
\$800	\$800	\$800	\$800	\$800	10560254	56511	TIRES	\$1,800	\$1,800	\$1,800
\$18,044	\$17,000	\$17,000	\$6,798	\$17,000	10560254	56520	MACHINERY AND EQUIPMENT PARTS	\$17,000	\$17,000	\$17,000
\$0	\$0	\$0	\$0	\$0	10560254	56610	SPORTING GOODS	\$1,000	\$1,000	\$1,000
\$1,400	\$1,500	\$1,500	\$30	\$1,500	10560254	56711	CEMENT AND CONCRETE SUPPLIES	\$1,500	\$1,500	\$1,500
\$46,131	\$0	\$0	\$0	\$0	10560254	57590	OTHER EQUIPMENT AND MACHINERY	\$17,500	\$17,500	\$17,500
\$0	\$0	\$0	\$0	\$0	10560254	57873	OTHER SAFETY EQUIPMENT	\$1,000	\$1,000	\$1,000
\$744,506	\$735,245	\$735,245	\$357,302	\$762,105	10560254 Total		PARKS MAINTENANCE	\$852,203	\$852,203	\$852,203

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10560254	PARKS MAINTENANCE			
51010	REGULAR WAGES			
	2 CREW LEADERS @ \$65,323.00 EACH - UNION	130,646	130,646	130,646
	1 PARK MAINTAINER II UNION	58,113	58,113	58,113
	3 PARK MAINTAINER I @ \$49049 EACH - UNION	147,147	147,147	147,147
	1 PARK MAINTAINER I - UNION	47,607	47,607	47,607
	PARKS MAINTAINER - UNION (NEW)	47,590	47,590	47,590
	Total Object	<u>431,103</u>	<u>431,103</u>	<u>431,103</u>
51020	OVERTIME WAGES			
	OVERTIME	45,000	45,000	45,000
	Total Object	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
51030	PART-TIME WAGES			
	SEASONAL	115,000	115,000	115,000
	Total Object	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>
51060	LONGEVITY			
	PARK MAINTAINERS	1,150	1,150	1,150
	Total Object	<u>1,150</u>	<u>1,150</u>	<u>1,150</u>
51073	CLOTHING/ UNIFORM ALLOWANCE			
	CONTRACTUAL - CLOTHING/UNIFORM ALLOWANCE - BOOTS	2,400	2,400	2,400
	Total Object	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
53800	OTHER FEES			
	BACKGROUND CHECKS , PROFESSIONAL SERVICES	2,500	2,500	2,500
	Total Object	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
54130	UTILITY SERVICES: WATER			
	UTILITY SERVICES - WATER - POOLS, IRRIGATION	35,000	35,000	35,000
	Total Object	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
54320	MACHINERY & EQUIPMENT REPAIRS			
	MOWER/TRACTOR/LOADER	2,500	2,500	2,500
	Total Object	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
54390	OTHER REPAIR AND MAINTENANCE			
	POOL REPAIRS	4,450	4,450	4,450
	FENCE REPAIRS	4,500	4,500	4,500
	FIELD & TURF REPAIRS & TREATMENTS	14,000	14,000	14,000
	DEEP DRAW DOWN - MIDDLE BOLTON LAKE	2,050	2,050	2,050
	WATER TESTING & FILTER MAINTENANCE	1,000	1,000	1,000
	Total Object	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>
54450	RENTAL OF EQUIPMENT/VEHICLE			
	TREE HAZARD MGT. ASSMT. PROGRAM	2,500	2,500	2,500
	Total Object	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
54492	OTHER RENTALS			
	FIELDS, TRAILS, CO2 TANKS FOR POOLS, LODGE & BARN	8,900	8,900	8,900
	Total Object	<u>8,900</u>	<u>8,900</u>	<u>8,900</u>
54510	BUILDING REPAIRS			
	PLUMBING/ VANDALISM/ POOL/ ELECTRIC	1,500	1,500	1,500
	Total Object	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
55674	TRAINING			
	CPO, CT PARK ASSOCIATION GROUNDS TRAINING, NPSI	2,800	2,800	2,800
	Total Object	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10560254	PARKS MAINTENANCE			
56130	CUSTODIAL SUPPLIES			
	CUSTODIAL SUPPLIES	500	500	500
	Total Object	<u>500</u>	<u>500</u>	<u>500</u>
56140	PAINTING SUPPLIES			
	BUILDINGS/ COURTS/ BENCHES/ TABLES	1,500	1,500	1,500
	POOLS - PAINT COMMUNITY POOL	15,500	15,500	15,500
	ATHLETIC FIELDS	9,000	9,000	9,000
	Total Object	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>
56141	PLUMBING SUPPLIES			
	HOSE/ SPRINKLERS/ FOUNTAIN/ POOL	900	900	900
	IRRIGATION SYSTEM & HEADS	2,000	2,000	2,000
	Total Object	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>
56142	ELECTRICAL SUPPLIES			
	BUILDINGS	300	300	300
	SCOREBOARDS	300	300	300
	FIELD LIGHTS	400	400	400
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
56144	LUMBER & WOOD SUPPLIES			
	BUILDING REPAIRS	3,700	3,700	3,700
	SIGNS/GUARDRAILS	300	300	300
	LANDSCAPE TIES/ FOUL POLES	200	200	200
	BENCHES	200	200	200
	PICNIC TABLES	1,200	1,200	1,200
	BACKSTOPS	200	200	200
	NEWHOCA REPAIRS	900	900	900
	VALLEY FALLS	800	800	800
	Total Object	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
56160	HAND TOOL SUPPLIES			
	TRIMMERS	400	400	400
	POOLS	200	200	200
	GREENWAY TRIMMERS/TOOLS	500	500	500
	RAKES/ SHOVELS/ LOPPERS/ SICKLES	300	300	300
	WRENCH/ HAMMER/ SOCKET/ PLIERS	300	300	300
	POWER TOOLS, CHAINSAWS, BROOMS, DRILLS	800	800	800
	Total Object	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
56161	SMALL HARDWARE SUPPLIES			
	NAILS, BOLTS, WASHERS ETC.	2,500	2,500	2,500
	Total Object	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
56165	GUARDRAILS/FENCING			
	GUARDRAILS / FENCING	2,000	2,000	2,000
	Total Object	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
56170	COMMUNICATION SUPPLIES			
	RADIO PARTS, CHARGERS, BATTERIES	1,000	1,000	1,000
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10560254	PARKS MAINTENANCE			
56180	LANDSCAPING SUPPLIES			
	ADA MULCH	4,200	4,200	4,200
	BALL FIELD CLAY	2,500	2,500	2,500
	LOAM	4,000	4,000	4,000
	SOD	1,000	1,000	1,000
	GRASS SEED	7,000	7,000	7,000
	ANNUALS	400	400	400
	FIREHOUSE LANDSCAPING	1,000	1,000	1,000
	WELCOME SIGNS	800	800	800
	PERENNIAL GRASSES	1,000	1,000	1,000
	TREES	1,500	1,500	1,500
	SHRUBS	1,500	1,500	1,500
	BULBS	300	300	300
	GARDEN MULCH	1,300	1,300	1,300
	SOILS AMENDMENTS	300	300	300
	DECORATIVE STONE	1,200	1,200	1,200
	Total Object	<u>28,000</u>	<u>28,000</u>	<u>28,000</u>
56181	GRAVEL/SAND/SALT			
	BEACH SAND	1,000	1,000	1,000
	CRUSHED STONE/PROCESS STONE	1,000	1,000	1,000
	STONEDUST FIELDS & TRAILS	5,000	5,000	5,000
	Total Object	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
56183	CHEMICAL TREATMENT SUPPLIES			
	FERTILIZER WEED CONTROL	8,300	8,300	8,300
	AGRICULTURE LIME & BALL FIELD LIME	4,000	4,000	4,000
	HERBACIDES & INSECTICIDES	1,000	1,000	1,000
	POOL CHEMICALS	5,700	5,700	5,700
	Total Object	<u>19,000</u>	<u>19,000</u>	<u>19,000</u>
56184	MEDICAL SUPPLIES			
	CPR/BLOOD BORN PATHOGENS	750	750	750
	Total Object	<u>750</u>	<u>750</u>	<u>750</u>
56240	AUTOMOTIVE OIL AND FLUIDS			
	AUTO OIL AND FLUIDS	1,000	1,000	1,000
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
56260	AUTOMOTIVE FUEL - GASOLINE			
	GASOLINE	14,000	14,000	14,000
	Total Object	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>
56261	AUTOMOTIVE FUEL - DIESEL			
	DIESEL	10,500	10,500	10,500
	Total Object	<u>10,500</u>	<u>10,500</u>	<u>10,500</u>
56262	PROPANE			
	PROPANE	2,000	2,000	2,000
	Total Object	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
56300	FOOD			
	FOOD	1,000	1,000	1,000
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
56500	CLOTHING AND UNIFORM			
	UNIFORM RENTALS - UNION CONTRACT	3,400	3,400	3,400
	SAFETY PANTS/ RAIN GEAR/ GLOVES/ GOGGLES	3,000	3,000	3,000
	Total Object	<u>6,400</u>	<u>6,400</u>	<u>6,400</u>

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10560254	PARKS MAINTENANCE			
56510	MOTOR VEHICLE PARTS			
	MOTOR VEHICLE PARTS	500	500	500
	Total Object	<u>500</u>	<u>500</u>	<u>500</u>
56511	TIRES			
	TIRES	1,800	1,800	1,800
	Total Object	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
56520	MACHINERY AND EQUIPMENT PARTS			
	POOLS	800	800	800
	MOWER PARTS	10,500	10,500	10,500
	PLAYGROUND EQUIPMENT REPAIRS	4,200	4,200	4,200
	BLEACHER/ BENCH/ TABLE REPAIRS	1,500	1,500	1,500
	Total Object	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>
56610	SPORTING GOODS			
	BASEBALL, SOFTBALL BASES, TENNIS & BASKETBALL NETS	1,000	1,000	1,000
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
56711	CEMENT AND CONCRETE SUPPLIES			
	POOL REPAIRS	700	700	700
	BENCHES/ FOOTINGS & REPAIRS	800	800	800
	Total Object	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
57590	OTHER EQUIPMENT AND MACHINERY			
	TRACTOR SNOWBLOWER	3,000	3,000	3,000
	LEAF BLOWER	14,500	14,500	14,500
	Total Object	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>
57873	OTHER SAFETY EQUIPMENT			
	SAFETY VESTS, EYE PROTECTION AND GLOVES	1,000	1,000	1,000
	Total Object	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Grand Total	10560254 PARKS MAINTENANCE	<u><u>852,203</u></u>	<u><u>852,203</u></u>	<u><u>852,203</u></u>

Department:

Parks Maintenance

Org Code:

10560254

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021**REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET**

FY 2019 - 2020	FY 2020- 2021	Increase			
Adopted	Proposed	(Decrease)	Object	Account	
Budget	Budget	Proposed	Code	Description	Explanation
352,695	431,103	78,408	51010	Regular Wages	Step/ Wages adjustment, plus new Maintainer
2,100	2,400	300	51073	Clothing/Uniform Allowance	Contractual
13,000	26,000	13,000	56140	Painting Supplies	Need to paint Community Pool
-	750	750	56184	Medical Supplies	First Aid kits, mask and blood born pathogen decontamination kits (for trucks and buidlings)
11,600	14,000	2,400	56260	Automotive Fuel: Gasoline	Based on actual usage
9,700	10,500	800	56261	Automotive Fuel: Diesel	Based on actual usage
5,600	6,400	800	56500	Clothing & Uniform	Contractual
800	1,800	1,000	56511	Tires	Actual cost of products
-	1,000	1,000	56610	Sporting Goods	Baseball, softball bases, tennis & basketball nets
-	17,500	17,500	57590	Other Equipment & Machinery	Tractor Snow blower and Leaf Blower
-	1,000	1,000	57651	Other Safety Equipment	Safety vests, eye protection and gloves
	Total	116,958			

**Invasive Aquatic Plant Management
Account Code #10570268**

Narrative:

The Invasive Aquatic Plant Management budget provides consistent funding for the study, evaluation and removal of invasive aquatic plant species that would pose a hazard to human health, the environment or the health of the body of water if left unchecked.

Major Objectives:

* Regularly monitor inland bodies of water for the presence of invasive aquatic plant species to respond in a timely manner to control or eliminate the undesirable species.

* Maintain safe and acceptable levels of invasive aquatic plant species through the use of appropriate control methods.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
53000	Professional & Tech. Services	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
54000	Property Services	\$32,100	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
Grand Total		\$38,100	\$14,000	\$14,000	\$14,000	\$14,000	\$0	0.00%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$6,000	\$6,000	\$6,000	\$7,200	\$7,200	10570268	53074	CONSULTANT FEES	\$6,000	\$6,000	\$6,000
\$32,100	\$8,000	\$8,000	\$7,876	\$8,000	10570268	54236	INLAND WATER TREATMENT	\$8,000	\$8,000	\$8,000
\$38,100	\$14,000	\$14,000	\$15,076	\$15,200	10570268 Total		INVASIVE AQUATIC PLANT MGMT	\$14,000	\$14,000	\$14,000

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10570268	INVASIVE AQUATIC PLANT MANAGEM			
53074	CONSULTANT FEES			
	CONSULTANT	6,000	6,000	6,000
	Total Object	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
54236	INLAND WATER TREATMENT			
	INLAND WATER TREATMENT	8,000	8,000	8,000
	Total Object	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Grand Total	10570268 INVASIVE AQUATIC PLANT MANAGEM	<u><u>14,000</u></u>	<u><u>14,000</u></u>	<u><u>14,000</u></u>

Department: Invasive Aquatic Plant Management

Org Code:

10570268

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021

REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET

FY 2019 - 2020	FY 2020- 2021	Increase	Object	Account	
Adopted	Proposed	(Decrease)	Code	Description	Explanation
Budget	Budget	Proposed			

No Change

**Arts Commission
Account Code #10562260**

Narrative:

1976 - Establishment by the Vernon Town Council of Fine Arts Commission (now known as the Vernon Arts Commission). Be it resolved that a Fine Arts Commission shall be established in the Town of Vernon. That the purposes of such a Commission shall be to restore music and culture in Vernon through the arts; to provide proper motivation for artists to bring cultural entertainment to the people of our town through summer musicals, in the parks, ballet, symphonies, etc., year-round. The Commission shall investigate the possibility of a joint venture with our neighboring towns. The ultimate goal of the Commission will be some type of indoor or outdoor facility expressly for the arts.

Objective as stated in current By-Laws: The objectives of the Vernon Arts Commission shall be, to encourage within the Town of Vernon, the promotion, development, acceptance, and appreciation of artistic and cultural activities which shall include, but not limited to, involvement in: music, art, drama, dance, visual arts, letters, multimedia, and crafts. The Commission shall become knowledgeable of the public and private facilities engaged in artistic and cultural activities and shall determine the cultural entertainment for the citizens of Vernon and the methods by which existing resources may be utilized or new resources utilized or developed to fulfill these needs, and will also investigate the possibility of joint artistic and cultural ventures with the arts commission of other towns.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
53000	Professional & Tech. Services	\$3,800	\$3,900	\$3,900	\$3,900	\$3,900	\$0	0.00%
55000	Purchased Services	\$500	\$500	\$500	\$500	\$500	\$0	0.00%
56000	Supplies & Materials	\$0	\$40	\$40	\$40	\$40	\$0	0.00%
Grand Total		\$4,300	\$4,440	\$4,440	\$4,440	\$4,440	\$0	0.00%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$3,800	\$3,900	\$3,900	\$400	\$3,900	10562260	53420	PERFORMERS FEES	\$3,900	\$3,900	\$3,900
\$500	\$500	\$500	\$0	\$500	10562260	55400	ADVERTISING	\$500	\$500	\$500
\$0	\$40	\$40	\$0	\$40	10562260	56010	OFFICE SUPPLIES	\$40	\$40	\$40
\$4,300	\$4,440	\$4,440	\$400	\$4,440	10562260 Total		ARTS COMMISSION	\$4,440	\$4,440	\$4,440

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10562260	ARTS COMMISSION			
53420	PERFORMERS FEES			
	PUBLIC SCHOOL EVENTS - RHS ARTIST IN RESIDENCE, RMS MURAL ARTIST, CENTER SCHOOL PROGRAM	1,000	1,000	1,000
	PUBLIC PERFORMANCE - VERNON CHORALE	1,400	1,400	1,400
	SUMMER CONCERTS, VAC & YOUTH SERVICES DANCE LESSONS, NATIONAL NIGHT OUT, ETC.	1,500	1,500	1,500
	Total Object	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>
55400	ADVERTISING			
	ADVERTISE & PROMOTE EVENTS - VERNON CHORALE	300	300	300
	ADVERTISE & PROMOTE EVENTS - RHS MARCHING BAND	100	100	100
	ADVERTISE & PROMOTE EVENTS & PERFORMANCES	100	100	100
	Total Object	<u>500</u>	<u>500</u>	<u>500</u>
56010	OFFICE SUPPLIES			
	GENERAL OFFICE SUPPLIES	40	40	40
	Total Object	<u>40</u>	<u>40</u>	<u>40</u>
Grand Total	10562260 ARTS COMMISSION	<u><u>4,440</u></u>	<u><u>4,440</u></u>	<u><u>4,440</u></u>

Department:

Arts Commission

Org Code:

10562260

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021

REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET

FY 2019 - 2020	FY 2020- 2021	Increase			
Adopted	Proposed	(Decrease)	Object	Account	
Budget	Budget	Proposed	Code	Description	Explanation

No changes

**Historical Society
Account Code #10562261**

Narrative:

The purpose of the Vernon Historical Society shall be to create interest and activity in the field of local history through:

Conducting a program of meetings on subjects of local history or historical interest; Providing educational programs as a Society, and in cooperation with local organizations of exhibits, publications and talks relating to Vernon; Acquiring and maintaining for preservation and research a collection of records, facts , and material (past and present) relating to the history and to the citizens of Vernon; Preserving, identifying, and marking buildings and locations of historic interest; and Conducting any and all activities appropriate for a historical society.

Major Objectives:

* Preserve and maintain our collections in a conditioned environment for use by future generations. We were forced to replace our warm-air furnace and air conditioning unit at the first floor during 2018.

* Preserve and maintain the Grange Hall as an artifact from Vernon's agricultural past. We completed the work required to remediate a subsurface drainage issue using a Historic Restoration Fund (HRF) grant during 2018. We performed work within our elevator lobby to establish a gallery in which to display numerous prints by Gustave Hoffman which were donated to VHS in honor of Dr. and Mrs. Michael Sharon.

* Support education in local history for Vernon's residents regardless of age. During 2020, we are working with the Vernon Public Schools to recognize and celebrate the 150th anniversary of the Rockville High School.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
58000	Other/Sundry	\$6,200	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.00%
Grand Total		\$6,200	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.00%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

	FISCAL YEAR 2019-2020							FISCAL YEAR 2020-2021		
2018-2019 ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND	DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$6,200	\$7,000	\$7,000	\$7,000	\$7,000	10562261	58710	GRANTS - CULTURAL/HERITAGE	\$7,000	\$7,000	\$7,000
\$6,200	\$7,000	\$7,000	\$7,000	\$7,000	10562261 Total		HISTORICAL SOCIETY	\$7,000	\$7,000	\$7,000

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10562261	HISTORICAL SOCIETY			
58710	GRANTS - CULTURAL/HERITAGE			
	UTILITIES & SECURITY COSTS @ VHS MUSEUM	7,000	7,000	7,000
	Total Object	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
 Grand Total	 10562261 HISTORICAL SOCIETY	 <u><u>7,000</u></u>	 <u><u>7,000</u></u>	 <u><u>7,000</u></u>

Department:

Historical Society

Org Code:

10562261

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021

REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET

FY 2019 - 2020	FY 2020- 2021	Increase			
Adopted	Proposed	(Decrease)	Object	Account	
Budget	Budget	Proposed	Code	Description	Explanation

No changes

Rockville Public Library
Account Code: #10562262

Narrative:

Mission: The Rockville Public Library enriches the lives of the community by providing free and equal access to a variety of library resources and technologies necessary to meet residents' needs for information, education and cultural growth.

The library provides access to print materials, online resources and e-books, reference, public computers, copy and print services. We also provide programming for all ages that provides educational, social and cultural opportunities. The library serves as the true community center where all are welcome and have access to equal service and opportunity.

Major Objectives:

- * Continue to expand the amount of programming offered for all age groups due to increased attendance and demand by the public. To provide opportunities that promote literacy, creativity, cultural appreciation and individual growth
- * To increase the amount of e-books and online materials for Vernon residents.
- * Continuously work with organizations in Vernon to provide outreach services, with the hope to increase the number of visits this budget year.

Account Code	Account Classification	Actual 2018-2019 Expended	Adopted FY20 Budget	Department's FY21 Request	Mayor FY21	Town Council FY21	\$Increase Decrease	%Increase Decrease
51000	Salaries & Wages	\$461,470	\$601,191	\$611,275	\$611,275	\$611,275	\$10,084	1.68%
53000	Professional & Tech. Services	\$21,979	\$12,000	\$325	\$325	\$325	(\$11,675)	-97.29%
54000	Property Services	\$57,295	\$56,775	\$58,575	\$58,575	\$58,575	\$1,800	3.17%
55000	Purchased Services	\$13,489	\$29,782	\$25,435	\$25,435	\$25,435	(\$4,347)	-14.60%
56000	Supplies & Materials	\$61,849	\$98,940	\$96,825	\$96,825	\$96,825	(\$2,115)	-2.14%
57000	Capital Outlay	\$45,160	\$43,300	\$40,161	\$40,161	\$40,161	(\$3,139)	-7.25%
Grand Total		\$661,243	\$841,988	\$832,596	\$832,596	\$832,596	(\$9,392)	-1.12%

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$163,906	\$281,800	\$281,800	\$144,964	\$297,800	10562262	51010	REGULAR WAGES	\$350,134	\$350,134	\$350,134
\$523	\$0	\$123	\$123	\$123	10562262	51020	OVERTIME WAGES	\$300	\$300	\$300
\$297,041	\$319,391	\$319,268	\$137,077	\$282,500	10562262	51030	PART-TIME WAGES	\$260,841	\$260,841	\$260,841
\$19,760	\$12,000	\$12,000	\$6,000	\$12,000	10562262	53090	CUSTODIAL FEES	\$0	\$0	\$0
\$398	\$0	\$0	\$146	\$276	10562262	53338	OTHER PROF & TECH SERVICES N/P	\$325	\$325	\$325
\$1,821	\$0	\$0	\$0	\$0	10562262	53800	OTHER FEES	\$0	\$0	\$0
\$34,769	\$36,000	\$36,000	\$16,037	\$34,000	10562262	54110	UTILITY SERVICES: ELECTRIC	\$37,500	\$37,500	\$37,500
\$10,553	\$9,000	\$9,000	\$2,591	\$9,000	10562262	54120	UTILITY SERVICES: NATURAL GAS	\$11,000	\$11,000	\$11,000
\$828	\$800	\$800	\$475	\$825	10562262	54130	UTILITY SERVICES: WATER	\$850	\$850	\$850
\$293	\$400	\$400	\$147	\$400	10562262	54140	UTILITY SERVICES: SEWER USE	\$400	\$400	\$400
\$7,765	\$7,575	\$7,575	\$2,653	\$7,575	10562262	54390	OTHER REPAIR AND MAINTENANCE	\$8,825	\$8,825	\$8,825
\$3,088	\$3,000	\$3,000	\$1,508	\$3,000	10562262	54490	COPIER RENTAL/LEASE	\$0	\$0	\$0
\$4,836	\$4,340	\$4,340	\$2,568	\$4,400	10562262	55310	TELEPHONE/DATA LINES	\$5,535	\$5,535	\$5,535
\$0	\$2,000	\$2,000	\$858	\$1,300	10562262	55420	PUBLIC RELATIONS	\$1,380	\$1,380	\$1,380
\$971	\$7,325	\$7,325	\$5,373	\$7,325	10562262	55650	CONFERENCE FEES & MEMBERSHIP	\$4,735	\$4,735	\$4,735
\$7,682	\$16,117	\$16,117	\$12,799	\$12,799	10562262	55660	SUBSCRIPTIONS & MANUALS	\$13,785	\$13,785	\$13,785
\$5,335	\$5,740	\$5,740	\$2,073	\$4,500	10562262	56010	OFFICE SUPPLIES	\$5,400	\$5,400	\$5,400
\$0	\$2,300	\$2,300	\$163	\$1,000	10562262	56030	STATIONERY AND PAPER	\$1,200	\$1,200	\$1,200
\$901	\$1,500	\$1,500	\$794	\$1,500	10562262	56130	CUSTODIAL SUPPLIES	\$0	\$0	\$0
\$0	\$2,000	\$2,000	\$0	\$600	10562262	56172	POSTAGE AND DELIVERY	\$900	\$900	\$900
\$1,221	\$2,000	\$2,000	\$2,054	\$1,300	10562262	56300	FOOD	\$1,100	\$1,100	\$1,100
\$606	\$2,800	\$2,800	\$2,001	\$2,800	10562262	56380	PROGRAMS - ADULT	\$4,325	\$4,325	\$4,325
\$422	\$900	\$900	\$134	\$900	10562262	56381	PROGRAMS - TEEN	\$1,600	\$1,600	\$1,600
\$1,318	\$9,500	\$9,500	\$2,967	\$9,500	10562262	56382	PROGRAMS - CHILDRENS	\$7,300	\$7,300	\$7,300
\$1,314	\$2,500	\$2,500	\$816	\$2,500	10562262	56390	AUDIOBOOKS - ADULT	\$3,500	\$3,500	\$3,500
\$205	\$0	\$0	\$0	\$0	10562262	56391	AUDIOBOOKS - TEEN	\$0	\$0	\$0
\$0	\$800	\$800	\$0	\$800	10562262	56392	AUDIOBOOK - CHILDRENS	\$400	\$400	\$400
\$13,801	\$3,200	\$3,200	\$871	\$2,000	10562262	56400	BOOKS AND PERIODICALS	\$2,000	\$2,000	\$2,000
\$24,588	\$38,000	\$38,000	\$20,357	\$38,000	10562262	56401	ADULT BOOKS	\$43,000	\$43,000	\$43,000
\$997	\$8,000	\$8,000	\$1,808	\$8,000	10562262	56402	TEEN BOOKS	\$8,000	\$8,000	\$8,000

**TOWN OF VERNON
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY**

2018-2019 ACTUAL	FISCAL YEAR 2019-2020				DEPT.CODE	OBJECT CODE	ACCOUNT DESCRIPTION	FISCAL YEAR 2020-2021		
	ORIGINAL BUDGET	REVISED BUDGET	6-MONTH EXPEND	ESTIMATED EXPEND				DEPT. REQUEST	MAYOR	TOWN COUNCIL
\$6,433	\$9,600	\$9,600	\$4,094	\$9,600	10562262	56403	CHILDRENS BOOKS	\$9,600	\$9,600	\$9,600
\$3,289	\$5,700	\$5,700	\$1,878	\$5,700	10562262	56405	DVD'S	\$5,500	\$5,500	\$5,500
\$73	\$2,000	\$2,000	\$95	\$400	10562262	56406	TEEN DVD	\$600	\$600	\$600
\$1,346	\$2,400	\$2,400	\$773	\$2,000	10562262	56407	CHILDRENS DVD	\$2,400	\$2,400	\$2,400
\$0	\$0	\$0	\$117	\$117	10562262	56900	OTHER SUPPLIES & MATERIALS	\$0	\$0	\$0
\$230	\$0	\$0	\$0	\$0	10562262	57710	COMPUTER HARDWARE	\$0	\$0	\$0
\$41,171	\$39,800	\$39,800	\$38,200	\$39,200	10562262	57720	COMPUTER SOFTWARE	\$38,621	\$38,621	\$38,621
\$3,759	\$3,500	\$3,500	\$220	\$3,500	10562262	57810	OFFICE FURNITURE	\$1,540	\$1,540	\$1,540
\$661,243	\$841,988	\$841,988	\$412,732	\$807,240	10562262 Total		ROCKVILLE PUBLIC LIBRARY	\$832,596	\$832,596	\$832,596

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10562262	ROCKVILLE PUBLIC LIBRARY			
51010	REGULAR WAGES			
	DIRECTOR E-5A 3	81,513	81,513	81,513
	ASSISTANT DIRECTOR E-4A 3	72,133	72,133	72,133
	HEAD TN/ CHILD LIBRARIAN E-2A 5	59,888	59,888	59,888
	TEEN/ CHILD LIBRARIAN N-6A 1	48,318	48,318	48,318
	ADMINISTRATIVE ASSISTANT N-5A 2	44,141	44,141	44,141
	HEAD OF CIRCULATION N-5A 2	44,141	44,141	44,141
	Total Object	<u>350,134</u>	<u>350,134</u>	<u>350,134</u>
51020	OVERTIME WAGES			
	OVERTIME WAGES	300	300	300
	Total Object	<u>300</u>	<u>300</u>	<u>300</u>
51030	PART-TIME WAGES			
	PART TIME LIBRARIAN	23,555	23,555	23,555
	4 MAINTENANCE CREW	16,578	16,578	16,578
	8 LIBRARY ASSISTANT - CHILDREN'S DEPARTMENT	86,407	86,407	86,407
	7 LIBRARY ASSISTANTS - ADULT DEPARTMENT	70,657	70,657	70,657
	4 TECHNICAL SERVICES STAFF	63,644	63,644	63,644
	Total Object	<u>260,841</u>	<u>260,841</u>	<u>260,841</u>
53338	PROF & TECH SERVICES			
	ENVISIONWARE MAINTENANCE/ SERVICE AGREEMENT - SCANNER FAX MACHINE	325	325	325
	Total Object	<u>325</u>	<u>325</u>	<u>325</u>
54110	UTILITY SERVICES: ELECTRIC			
	UTILITY SERVICES: ELECTRIC	37,500	37,500	37,500
	Total Object	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>
54120	UTILITY SERVICES: NATURAL GAS			
	UTILITY SERVICES: NATURAL GAS	11,000	11,000	11,000
	Total Object	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
54130	UTILITY SERVICES: WATER			
	UTILITY SERVICES: WATER	850	850	850
	Total Object	<u>850</u>	<u>850</u>	<u>850</u>
54140	UTILITY SERVICES: SEWER USE			
	UTILITY SERVICES: SEWER USE	400	400	400
	Total Object	<u>400</u>	<u>400</u>	<u>400</u>
54390	OTHER REPAIR AND MAINTENANCE			
	JANAZZO CONTRACT - HVACC	3,675	3,675	3,675
	ELEVATOR INSPECTION	1,400	1,400	1,400
	DYNAMARK FIRE ALARM CONTRACT	1,000	1,000	1,000
	TOLLAND COUNTY MUTUAL AID	250	250	250
	REPAIRS AS NEEDED	2,500	2,500	2,500
	Total Object	<u>8,825</u>	<u>8,825</u>	<u>8,825</u>
55310	TELEPHONE/DATA LINES			
	COMCAST I/P	260	260	260
	TELEPHONE LINES/ USAGE	4,400	4,400	4,400
	CELL PHONES	875	875	875
	Total Object	<u>5,535</u>	<u>5,535</u>	<u>5,535</u>

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10562262	ROCKVILLE PUBLIC LIBRARY			
55420	PUBLIC RELATIONS			
	WOWBRARY	496	496	496
	LAWN SIGNS	55	55	55
	POSTERS	100	100	100
	FACEBOOK BOOSTS	200	200	200
	CANVA	360	360	360
	EMAIL NEWSLETTER	169	169	169
	Total Object	<u>1,380</u>	<u>1,380</u>	<u>1,380</u>
55650	CONFERENCE FEES & MEMBERSHIP			
	PROFESSIONAL MEMBERSHIP FEES	610	610	610
	CONFERENCE FEES	3,800	3,800	3,800
	REQUEST IT (INTER-LIBRARY LOAN)	325	325	325
	Total Object	<u>4,735</u>	<u>4,735</u>	<u>4,735</u>
55660	SUBSCRIPTIONS & MANUALS			
	MOVIE LICENSE	390	390	390
	OVERDRIVE	2,000	2,000	2,000
	NOVELIST	1,290	1,290	1,290
	ANCESTRY	2,022	2,022	2,022
	UNIVERSAL CLASS	750	750	750
	TRANSPARENT LANGUAGE	1,085	1,085	1,085
	ACORN TV, QELLO, INDIE FLIX (TV AND MUSIC STREAMING	2,000	2,000	2,000
	LEARNING EXPRESS	1,900	1,900	1,900
	BOOK FLIX	2,348	2,348	2,348
	Total Object	<u>13,785</u>	<u>13,785</u>	<u>13,785</u>
56010	OFFICE SUPPLIES			
	SECURITY STRIPS	1,500	1,500	1,500
	LIBRARY CARDS	1,100	1,100	1,100
	ITEM BARCODES	300	300	300
	BOOK PROCESSING SUPPLIES	1,600	1,600	1,600
	BOOK REPAIR SUPPLIES	150	150	150
	BATTERIES	75	75	75
	MISCELLANEOUS	425	425	425
	DISC CLEANING SUPPLIES	250	250	250
	Total Object	<u>5,400</u>	<u>5,400</u>	<u>5,400</u>
56030	STATIONERY AND PAPER			
	COPIER PAPER	1,000	1,000	1,000
	ENVELOPES	200	200	200
	Total Object	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
56172	POSTAGE AND DELIVERY			
	POSTAGE AND DELIVERY	900	900	900
	Total Object	<u>900</u>	<u>900</u>	<u>900</u>
56300	FOOD			
	SNACKS FOR CHILDREN'S EVENTS	1,100	1,100	1,100
	Total Object	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>
56380	PROGRAMS - ADULT			
	ARTS AND CRAFT	800	800	800
	PRESENTERS	3,000	3,000	3,000
	3 SEWING MACHINES	525	525	525
	Total Object	<u>4,325</u>	<u>4,325</u>	<u>4,325</u>

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10562262	ROCKVILLE PUBLIC LIBRARY			
56381	PROGRAMS - TEEN			
	BOARD GAMES	200	200	200
	ARTS/ CRAFT SUPPLIES	500	500	500
	PRESENTERS	600	600	600
	VIDEO GAMES	300	300	300
	Total Object	1,600	1,600	1,600
56382	PROGRAMS - CHILDRENS			
	PRESENTERS	4,000	4,000	4,000
	ARTS AND CRAFT SUPPLIES	700	700	700
	BOARD GAMES	300	300	300
	IMAGINATIVE PLAY ITEMS	1,000	1,000	1,000
	STEM KITS	500	500	500
	SENSORY PLAY ITEMS	300	300	300
	PRE-LITERACY ITEMS	500	500	500
	Total Object	7,300	7,300	7,300
56390	AUDIOBOOKS - ADULT			
	DOWNLOADABLE AUDIO BOOKS	1,500	1,500	1,500
	CD AUDIOBOOKS	2,000	2,000	2,000
	Total Object	3,500	3,500	3,500
56392	AUDIOBOOK - CHILDRENS			
	AUDIOBOOKS - CHILDREN	400	400	400
	Total Object	400	400	400
56400	BOOKS AND PERIODICALS			
	PERIODICALS/MAGAZINES	2,000	2,000	2,000
	Total Object	2,000	2,000	2,000
56401	BOOKS - ADULT			
	PAPER COLLECTION	40,000	40,000	40,000
	E-BOOK COLLECTION	3,000	3,000	3,000
	Total Object	43,000	43,000	43,000
56402	BOOKS - TEEN			
	TEEN BOOKS	8,000	8,000	8,000
	Total Object	8,000	8,000	8,000
56403	BOOKS - CHILDRENS			
	CHILDREN'S BOOKS	9,600	9,600	9,600
	Total Object	9,600	9,600	9,600
56405	DVD - ADULT			
	DVD - ADULT	5,500	5,500	5,500
	Total Object	5,500	5,500	5,500
56406	DVD - TEEN			
	DVD - TEEN	600	600	600
	Total Object	600	600	600
56407	DVD - CHILDRENS			
	DVD - CHILDREN	2,400	2,400	2,400
	Total Object	2,400	2,400	2,400

**TOWN OF VERNON 2020-2021
BUDGET REQUEST DETAIL**

		DEPARTMENT'S REQUEST	MAYOR'S RECOMMEND	TOWN COUNCIL APPROVED
10562262	ROCKVILLE PUBLIC LIBRARY			
57720	COMPUTER SOFTWARE			
	BIBLIOMATION	37,300	37,300	37,300
	TIX KEEPER	535	535	535
	SMARTSHIELD	640	640	640
	NINITE	125	125	125
	WEBSITE DOMAIN RENEWAL	21	21	21
	Total Object	38,621	38,621	38,621
57810	OFFICE FURNITURE			
	8 WOODEN CHAIRS FOR READING ROOM	625	625	625
	3 END TABLES	340	340	340
	3 PATIO TABLE SETS	350	350	350
	3 UMBRELLAS W/ STAND	225	225	225
	Total Object	1,540	1,540	1,540
Grand Total	10562262 ROCKVILLE PUBLIC LIBRARY	832,596	832,596	832,596

BUDGET PREPARATION - FISCAL YEAR 2020 - 2021**REVIEW OF ACCOUNTS WITH PROPOSED CHANGES FROM THE CURRENT BUDGET**

FY 2019 - 2020 Adopted Budget	FY 2020- 2021 Proposed Budget	Increase (Decrease) Proposed	Object Code	Account Description	Explanation
281,800	350,134	68,334	51010	Regular Wages	Contractual changes and Increase of full time staff memebtrs
-	300	300	51020	Overtime Wages	Coverage for part time call outs
319,391	260,841	(58,550)	51030	Part-Time Wages	Decrease decrease by 1 position and reduced hours
12,000	-	(12,000)	53090	Custodial Fees	Moved to DPW; contracted services
-	325	325	53338	Other Prof & Tech Services	Increase additional service hours for Bibliomation not included in contract
36,000	37,500	1,500	54110	Utility - Electric	Increase in associated costs
9,000	11,000	2,000	54120	Utility - Natural Gas	Increase in associated costs
800	850	50	54130	Utility - Water	increase in associated costs
7,575	8,825	1,250	54390	Other Repair/Maintenance	Increased amount of repair costs, Mutual Aid is needed
3,000	-	(3,000)	54490	Copier Rental	Moved to Admin
4,340	5,535	1,195	55310	Telephone	Increase two additional cell phones Director/ Assistant Director
2,000	1,380	(620)	55420	Public Relations	Decreased spending
7,325	4,735	(2,590)	55650	Conference Fees/Member	Decreased spending on support staff due to free services
16,117	13,785	(2,332)	55660	Subscriptions & Manuals	Removed two resources, added new one new resources at lesser cost
5,740	5,400	(340)	56010	Office Supplies	
2,300	1,200	(1,100)	56030	Stationary and Paper	Decrease in amount of paper used
1,500	-	(1,500)	56130	Custodial Supplies	Moved to DPW; contracted services
2,000	900	(1,100)	56172	Postage and Delivery	Decrease in mail sent, no longer need bulk mail permit
2,000	1,100	(900)	56300	Food	Decreased amount of snacks given out
2,800	4,325	1,525	56380	Programs - Adult	Increased demand, increased staff to provide programs
900	1,600	700	56381	Programs - Teen	Increased demand and need from community
9,500	7,300	(2,200)	56382	Programs- Children	Decreased need for supplies
2,500	3,500	1,000	56390	Audiobooks-Adult	Increased need for downloadable audio
800	400	(400)	56392	Audiobooks - Children	Decreased demand for this collection item
3,200	2,000	(1,200)	56400	Periodicals	Decreased amount of periodicals based on circulation
38,000	43,000	5,000	56401	Books - Adult	Increased need for Non-Fiction, e-books to meet demand
5,700	5,500	(200)	56405	DVD	Decreased collection
2,000	600	(1,400)	56406	DVD-Teen	Decreased collection, partially integrated with Adult Collection
39,800	38,621	(1,179)	57720	Computer Software	Decrease in cost for Bibliomation Contract
3,500	1,540	(1,960)	57810	Office Furniture	Decrease fewer furniture needed this year
Total		(9,392)			