WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648

MEMBERS OF THE GOVERNING BOARD

Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze, Member
Nels V. Tahti, Member

ADMINISTRATIVE/MANAGEMENT PERSONNEL

Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services,
Linda Pezanoski, Principal, Sheridan Charter School
John Bliss, Principal, Carlin C. Coppin Elementary School
Ken Gammelgard , Principal, Creekside Oaks Charter Elementary School
Susan Taxara, Vice Principal, Creekside Oaks Charter Elementary School
Ruben Ayala, Principal, First Street School/District Bilingual Coordinator
Mary Boyle, Principal, Glen Edwards Middle School
Mike Doherty, Assistant Principal, Glen Edwards Middle School
David Butler, Principal, Lincoln High School
Janice Smith, Assistant Principal, Lincoln High School, Principal, LHSN
Stacy Brown, Vice Principal, Lincoln High School/Glen Edwards Middle School
John Wyatt, Principal, Phoenix High School, Adult Ed.
Tracy Murphy, Director, Special Education
Trudy Wilson, Director, Business Services
Frank Nichols, Director of Maintenance and Facilities
Bob Nelson, Transportation Coordinator
Jeff Dardis, Food Service Director
Chuck Youtsey, Technology Coordinator

STUDENT ENROLLMENT

School	5/23/03	6/06/03
Sheridan Charter School (K-8)	146	145
Sheridan School Independent Study (SSIS)	29	26
First Street School	578	576
Carlin C. Coppin Elementary (K-5)	513	511
Creekside Oaks Elementary (K-5)	666	667
Glen Edwards Middle (6-8)	885	885
Lincoln High School/Lincoln North	934	885
Phoenix High School	50	45
PCOE Home School	10	10
TOTAL:	3811	3798

Phoenix Infant/Toddler	36	Kindergarten Readiness:	32
Preschool/Head Start			
First & J Streets	22		
Sheridan Program	22		
Carlin Coppin Program	22		
Adult School			
Citizenship/ESL	127		
Evening Classes			
Adult Ed. Child Care	-0-		

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
JUNE 17, 2003
LINCOLN HIGH SCHOOL – Performing Arts Building
790 "J" STREET, LINCOLN, CA

AGENDA

2002-2003 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:00 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:05 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. CONFERENCE WITH LABOR NEGOTIATOR

a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**

c. Identify by name the agency's negotiator. **Bob Noyes, Jay Stewart, Scott Leaman, Roger Yohe**

2. ADJOURN TO OPEN SESSION

REGULAR MEETING AGENDA

7:00 P.M. OPEN SESSION - Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

• The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1. CONFERENCE WITH LABOR NEGOTIATOR

a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**

c. Identify by name the agency's negotiator. **Bob Noye, Jay Stewart, Scott Leaman, Roger Yohe**

3. SPECIAL ORDER OF BUSINESS

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Ratification of Personnel Items
- a. Certificated:
  - a.1 Certificated Resignation(s): Renee Burton, 1st Grade Teacher, CCC; Sean Sweet, 5th Grade Teacher, Sheridan
- b. Classified:
  - b.1 Classified Resignation: Sabrina Hannum, Campus/Cafeteria Supervisor 7 Campus Monitor, GEMS
  - b.2 Classified Employment: Maritza Pisik, School Office Clerk I, 4 hrs/day, GEMS

4.2 Request for Reduced Workload: Cynthia Jeffries, 4th Grade Teacher, CCC

4.3 Adoption of New Job Description: Grant Funded After School Program Recreation Supervisor

4.4 Adoption of Resolution 02/03.39 A Resolution Establishing a Reduction of Classified Employee Hours, Maria Valera, Instructional Aide, 1.25 hours reduction, COES

4.5 Peer Assistance and Review End-of-Year Report

4.6 Approval of School Site Plans, FSS, COES, LHS

4.7 Approve FY 2003-04 MCS Education Services, Inc. Fixed-Fee Contract for Mandated Cost Claim Services

4.8 Approve the FY 2003-04 Early Head Start/Cal-SAFE Operational Agreement Between the Western Placer Unified School District and the Placer Community Action Council

4.9 Approve the FY 2003-04 Preschool Subcontract Agreement Between the Western Placer Unified School District and the Placer Community Action Council

4.10 Approve Resolution 02/03.40 Authorizing End-of-Year Transfers

4.11 Ratification of the Proposal from Boznanski & Company to Perform Real Estate Appraisals for Western Placer Unified School District Sites

4.12 Approve the Developer Agreement Between the Western Placer Unified School District and Bear River Ranch, LLC

4.13 Approve Resolution 02/03.41 Accepting a Grant Deed for an Elementary School Site from Placer Holdings

4. CONSENT AGENDA (continued)

4.14 Approve Resolution No. 02/03.42 Authorizing Additional Use of new Construction Grants from Kindergarten Through Sixth Grade for the Twelve Bridges Elementary School

4.15 Approve $74,163.04 Purchase of Classroom Furniture From School Specialty

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Student Advisory –

6.2 Western Placer Teacher's Association – Kris Knutson, President

6.3 Western Placer Classified Employee Association – Nancy Griffin

6.4 Superintendent: **End of the Year Report Regarding Goals & Objectives for the Management Team**

6.5 Assistant Superintendent(s)

6.5.1 Jay M. Stewart

a. Facilities Focus Area:

6.5.2 Scott Leaman

a. Program Focus Area:

6.5.3 Bob Noyes, Personnel Director

a.

6. PUBLIC HEARING – ADOPTION OF THE FY 2003-04 BUDGET

6.1 •This public hearing provides the community the opportunity to ask questions and provide comments regarding the adoption of the District's FY 2003-04 budget.

7. ♦INFORMATION ♦DISCUSSION ♦ACTION
CODE: (I) = Information (D) = Discussion (A) = Action

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (D/A) ADOPTION OF THE FY 2003-04 DISTRICT BUDGET AND THE APPROVAL OF THE STATE FINANCIAL REPORTS – Stewart *(02/03 G &O, Component V)*

•The FY 2003-04 District budget and State financial reports will be presented to the Board of Trustees for review and approval.

7.2 (D/A) ADOPTION OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Noyes *(02/03 G &O, Component IV)*

•Each year the District must declare that there is an insufficient number of certificated persons who meet the district's employment criteria for the positions listed. The declaration shall remain in force until June 30, 2004.

7.3 (D/A) APPROVAL OF THE PLACER COUNTY ALTERNATIVE EDUCATION PLAN – Yohe *(02/03 G &O, Component III)*

•AB 922 requires the county board of education and the governing board of each school district within the county to: (1) adopt the plan, (2) submit the plan to the State Superintendent of Public Instruction by June 20, 2003; and (3) submit an update to the plan, including the outcome data required by Section 48916.1, every three years thereafter.

7.4 (D/A) APPROVAL OF REVISION TO AR 5144.1 SUSPENSION AND EXPULSION/DUE PROCESS – Yohe *(02/03 G &O, Component III)*

•To bring Administrative Regulation 5144.1 into compliance with the Alternative Education Plan for Expelled Youth, a paragraph has been added. This addition is being submitted for Board of Trustee approval.

7.5 (I/D) **REVIEW OF SURVEY PREPARED FOR TWELVE BRIDGES MASTER PLANNED COMMUNITY - Yohe** *(02/03 G &O, Component IV)*

•This survey prepared by the builders of a proposed new neighborhood in the Twelve Bridges master planned community in the City of Lincoln, is being distributed to selected sample households in order to evaluate the quality of the idea along with the features and amenities that might go into it.

The item of concern is question number 25. The Superintendent will report on his findings regarding this.

7.6 (I/D/A/) **APPROVAL OF LEAP (Local Educational Agency Plan) APPLICATION– Leaman** *(02/03 G &O, Component IV)*

•The No Child Left Behind (NCLB) Act of 2001 mandates local educational agencies to develop a Local Educational Agency Plan (LEAP) as a requirement for receiving federal funding for NCLB.

7.7 (A) **BOARD OF TRUSTEE APPROVAL FOR FARM FOUNDATION TO MOVE FORWARD IN REGARD TO PLACING THE FARM IN A LAND TRUST - Long**

•Being requested is formal action for the Lincoln High School Farm Foundation to move forward in placing the farm in a land trust. The farm reverts back to the district in 2004. Mr. Long presented this item to the Board of Trustees on June 3rd.

7.8 (D/A) **APPROVAL OF THE CLASSIFIED EMPLOYEE'S RECLASSIFICATION STUDY – Stewart** *(02/03 G &O, Component IV)*

•The District and the Western Placer Classified Employees' Association agreed to review and reclassify as appropriate, all classified employee positions over a three-year period. Being presented are adjustments for custodial and food service positions.

8. PUBLIC HEARING

8.1 INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE VILLAGE ONE – LINCOLN CROSSING ELEMENTARY SCHOOL – Stewart *(02/03 G &O, Component V*

This public hearing is to allow for public comments regarding the Initial Study/Mitigated Negative Declaration for the construction of the proposed Village One – Lincoln Crossing Elementary School.

9. INFORMATION/DISCUSSION/ACTION

9.1 (D/A) APPROVE THE INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE VILLAGE ONE – LINCOLN CROSSING ELEMENTARY SCHOOL – Stewart) *(02/03 G &O, Component V)*

•The public review period for the Village One – Lincoln Crossing elementary School Initial Study/Mitigated Negative Declaration commenced on May 14, 2003 and ended on June 13, 2003, a period of thirty days. As of June 11, 2003, there has been only one response to the project with no action required. Any information received after June 11, 2003 and up until June 17, 2003 will be presented to the Board of Trustees for their consideration.

10. COMMENTS - BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Marketing/public relations/public engagement
- Relationship with Sierra Community College
- Aquatic Center (Added 3/6/01)

10.2 SCHEDULE SUPERINTENDENT'S ANNUAL EVALUATION MEETING

11. ADJOURN TO WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS MEETING

11.1 (A) APPROVE RESOLUTION 02/03.02 ACCEPTING A GRANT DEED FOR A MIDDLE SCHOOL SITE FROM PLACER HOLDINGS, INC. – Stewart *(02/03 G &O, Component V)*

•Resolution 02/03.02 authorizes the Western Placer Unified School District Financing Corporation to accept the grant deed for the Twelve Bridges middle school site. This school is projected to open for operations in August 2005.

11.2 (A) APPROVAL OF JUNE 3, 2003 FINANCING CORPORATION BOARD OF DIRECTORS' MEETING MINUTES

•Being submitted for the Board of Directors approval are the minutes of the June 3, 2003 meeting.

12. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
  >June 24, 2003 Special Meeting, 5:00 p.m., Staff Development Room, Facilities Planning Session
  >August 5, 2003, 7:00 p.m., Lincoln High School Library

13. ADJOURNMENT OF REGULAR SESSION

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 6/13/03
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DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

WESTERN PLACER UNIFIED SCHOOL DISTRICT

CLOSED SESSION AGENDA

PLACE: **Administrative Conference Room – 810 J Street**
DATE: **June 17, 2003**
TIME: **6:00 p.m.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
   - •PUBLIC EMPLOYEE APPOINTMENT
   - •PUBLIC EMPLOYEE EMPLOYMENT
   - •PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   - •PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
   - •COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR
   a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**
   c. Identify by name the agency's negotiator. **Bob Noyes, Scott Leaman, Jay Stewart, Roger Yohe**

10. STUDENTS
    - •STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - •STUDENT PRIVATE PLACEMENT
    - •INTERDISTRICT ATTENDANCE APPEAL
    - •STUDENT ASSESSMENT INSTRUMENTS
    - •STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator
10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___ Complies with Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, localgovernment, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Conference with Labor Negotiator

AGENDA ITEM AREA:
DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:

MEETING DATE:
June 17, 2003

BACKGROUND:

- The Board of Trustees will disclose any action taken on this item in Closed Session.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in Closed Session regarding this item

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SPECIAL ORDER OF BUSINESS

CONSENT

AGENDA

ITEMS

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Complies with Board Policy __x__ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___ Complies with District Goals __x__ Complies with District Mission Statement ____ Funding Sign-Off by J. Stewart ____ Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Certificated Resignations

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:
Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
June 17, 2003

BACKGROUND:

The Board of Trustees will take action to ratify the resignation of:

Renee Burton – 1st Grade Teacher – CCC
Sean Sweet – 5th Grade Teacher - Sheridan

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignation as listed.

Boardfactsheet.doc

4.1 a.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy x Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals x Complies with District Mission Statement ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Classified Resignation

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:
Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
June 17, 2003

BACKGROUND:

The Board of Trustees will take action to ratify the resignation of:

Sabrina Hannum, Campus/Café Supervisor & Campus Monitor - GEM

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignation as listed.

Boardfactsheet.doc

4.1b.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___ Complies with District Goals ____ Complies with District Mission Statement ____ Funding Sign-Off by J. Stewart ____ Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Classified Employment

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
June 17, 2003

BACKGROUND:

The Board of Trustees will consider ratification of employment of:

Maritza Pisik – School Office Clerk I (.50 FTE) - GEMS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends ratification of employment of the individual listed above.

H.1
b.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy __x__ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals __x__ Complies with District Mission Statement ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Request for Reduced Workload

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes
Director, Human Services

ENCLOSURES:

Yes

MEETING DATE:
June 17, 2003

BACKGROUND:

The Board of Trustees will take action on a request for Reduced Workload from:

Cynthia Jeffries, 4th Grade Teacher, CCC

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the request as listed.

4.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___ Complies with District Goals ____ Complies with District Mission Statement ____ Funding Sign-Off by J. Stewart ____ Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Adoption of new job description:
Grant Funded After School Program
Recreation Supervisor

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
June 17, 2003

BACKGROUND:
New job description to be added to the classified bargaining unit.

SUPERINTENDENT'S RECOMMENDATION:
Administration recommends Board of Trustee's approval of new job description:
Grant Funded After School Program Recreation Supervisor.

Boardfactsheet.doc

WESTERN PLACER UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position Title: **GRANT FUNDED AFTER SCHOOL PROGRAM RECREATION SUPERVISOR**
Department: Office of Support Services

SUMMARY:
Under the direction of the Program Coordinator, manages the recreation component of the after school program.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
* In conjunction with the After School staff, develops and implements recreational activities for all program sites.
* Provide in-service for one college aide at each program site
* Selects and purchases materials and supplies for use in the recreation program.
* Directs the activities of the recreation program with the assistance of the Site Supervisor and After School staff.
* Serves as a liaison between the City of Lincoln Recreation Department and the After School Program.
* Plan Open Gym at Lincoln High School
* Provide site supervision to Lincoln High School Anytime School Program
* Manages the After School Program recreation budget.
* Communicates with parents and teachers of program participants as needed.
* Communicates with the Program Coordinator and site administrator on regular basis.

QUALIFICATION REQUIREMENTS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily under the direction of the Program Coordinator and site administrator. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. **Must obtain Live Scan Fingerprint clearance and current TB results prior to employment.**

EDUCATION AND/OR EXPERIENCE:
High School Diploma or General Education Degree (GED)
Experience working with children
Experience supervising college and high school students
Knowledge of current advancements in recreational program

LANGUAGE SKILLS:
Ability to read and comprehend instructions, short correspondence, and memos. Ability to write simple correspondence in standard english. Ability to listen well. Ability to effectively present information in standard english in one-on-one and small group situations to students and employees of the After School Program. Ability to communicate with parents and site staff.

MATHEMATICAL SKILLS:
Ability to teach mathematical skills to program participants and to direct math tutoring by Instructional Aides.

REASONING ABILITY:
Ability to apply common sense understanding to carry out written or oral instructions. Ability to promptly deal with problems involving concrete variables in standardized situations. Ability to discern when such problems should be referred to the site administrator for resolution.

OTHER SKILLS AND ABILITIES:
Ability to develop effective working relationships with students, staff, and the school community. Ability to communicate clearly and concisely in standard english, both orally and in writing. Ability to give and follow directions. Ability to perform duties with awareness of all district requirements and Board of Trustee policies, as indicated in the Employee Notification packet.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions required.

While performing the duties of this job, the employee is regularly required to speak and hear. The employee may also be required to stand, walk, run, climb, balance, jump, stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. The employee must be able to push items of 50 pounds, such as pushing children on a bike, or moving/rearranging furniture. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is sometimes loud, within a standard acceptable level for this environment. Under the direction of the Program Coordinator and Site Administrator, the employee is continuously responsible for the safety, well-being, and work output of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed in this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

4.3.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals ____ Complies with District Mission Statement ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Adoption of Resolution
Establishing A Reduction
Of Classified Employee Hours

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Bob Noyes, Director
Human Services

ENCLOSURES:
Resolution

MEETING DATE:
June 17, 2003

BACKGROUND:
Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced or discontinued by the following extent:

One Instructional Aide, Maria Valera, (5.25 hrs. per day) whose hours are to be reduced by 1.25 hours at Creekside Oaks Elementary School.

SUPERINTENDENT'S RECOMMENDATION:
Administration recommends the Board of Trustees adopt Resolution Establishing a Reduction of Classified Employee Hours.

Boardfactsheet.doc

RESOLUTION
02/03.39

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds it is in the best interest of this school district, that as of June 6, 2003, certain services now being provided by the District be reduced or discontinued by the following extent:

One Instructional Aide whose hours are to be reduced a total of 1.25 hours per day as follows:

1.25 hours – One Instructional Aide at Creekside Oaks Elementary School assisting with students and their family needs during the morning and afternoon programs.

NOW, THEREFORE, BE IT RESOLVED that as of August 18, 2003, this classified position of the District is to be reduced or discontinued to the extent set forth above.

BE IT FURTHER RESOLVED that the District Superintendent be and hereby is authorized and directed to give notice of layoff/reduction of employment to one classified employee of the District pursuant to the District's rules and regulations and applicable provisions of the Education Code not later than 30 days prior to the effective date of layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on June 17, 2003, by the following vote:

AYES:

NOES:

ABSENT:

Date:_____

Governing Board of the Western Placer Unified School District

By_____
Secretary of the Governing Board

4.4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Jane Burton
Paul Long
Earl Mentze
Karen Roberts
Nels Tahti

Asst. Superintendent, Business Services
Jay M. Stewart

Asst. Superintendent, Educational Services
Scott Leaman

Director, Human Services
Robert Noyes

May 29, 2003

Maria Valera
174 O Street, Apt. #98
Lincoln, CA 95648

Dear Maria:

This letter is sent to you as the official notification that your five and one-quarter (5.25) hours of Instructional Aide time at the Creekside Oaks Elementary School will be reduced by one and one-quarter (1.25) hours due to loss of funds. The School Site Based Leadership funds were not approved for the 2003-04 school year.

The Western Placer Unified School District's Board of Trustees will review the reduction of your hours and take action at the June 17, 2003 board meeting held at Lincoln High School's Visual and Performing Arts Building. If action is taken to formally reduce your work hours, you will be allowed to complete your current work assignment through June 6, 2003. After the 30-day lay-off notice timeline is completed you will have the option to do one of the following:

1. "Bump" the lowest Instructional Aide within the district (the positions are in order of lowest seniority).

2. Accept the official lay-off notice due to lack of funds and be eligible for reemployment for a period of 39 months and be reemployed in preference to new applicants with less seniority within the same job classification. If you choose this option, you will retain your 1.25 hours within the school district if they become available.

If I can be of any assistance in this matter, please call me at 645-6350 or the WPCSEA President, Nancy Griffin at 645-6360.

Sincerely,

Bob Noyes, Director of Human Services
Western Placer Unified School District

Cc: Nancy Griffin, President WPCSEA

"PURSUIT OF EXCELLENCE"

4.4.7

WESTERN PLACER UNIFIED SCHOOL DISTRICT

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Jane Burton
Paul Long
Earl Mentze
Karen Roberts
Jels Tahti

Asst. Superintendent, Business Services
Jay M. Stewart

Asst. Superintendent, Educational Services
Scott Leaman

Director, Human Services
Robert Noyes

May 29, 2003

Nancy Griffin, President
Western Placer Classified Union
790 J Street
Lincoln, CA 95648

Dear Nancy:

As per the classified employee contract between the Western Placer Unified School District and the Western Placer Classified Employees' Association, I am hereby serving notice to you that Maria Valera, a 5.25 hour Instructional Aide at the Creekside Oaks Elementary school will lose 1.25 hours of her position effective August 18, 2003 due to a loss of funds (Contract Article IX (D)). Please refer to the attached letter from Ken Gammelgard, Principal of Creekside Oaks Elementary school.

The Western Placer Unified School District will be presented a resolution for action regarding the reduction of hours of said employee on June 17, 2003. The affected employee will receive a "Notice of Layoff" form (with attached Board Resolution and Notice of Election Form) either by personal service or certified mail (Contract Article IX (E)(2). Also, the regular 30-day prior notice rule applies, Education Code 45117.

Please contact me to negotiate impact(s) and effect(s) of the action, if you feel it is necessary.

Respectfully,

Bob Noyes, Director of Human Services
Western Placer Unified School District

4.4.3

Creekside Oaks Elementary School

Western Placer Unified School District
"Excellence in Education"

TO: Maria Valera
FROM: Kenneth S. Gammelgard, Principal
DATE: May 9, 2003
RE: 2003-04 Work Hours

Please be advised, pursuant to the Creekside Oaks Elementary School Site Based Leadership Team meeting April 28, 2003, the additional 1.25 hours paid by the Creekside Oaks Elementary School Site Based Leadership funds over and above the district paid four hours kindergarten aide time was not approved for the 2003-04 school year. Therefore, your work hours for the 2003-04 school year will be four hours per day in the K-2 kindergarten classroom.

Should you have any questions concerning this or need further clarification, please see me or contact Bob Noyes, Director of Human Services for WPUSD at (916) 645-6350. Thank you.

Sincerely,

KENNETH S. GAMMELGARD
Principal

2030 First Street
Lincoln, CA 95648

Kenneth S. Gammelgard
Principal

Phone: (916) 645-6380
Fax: (916) 645-6383

4.4.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ____
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals ____ Complies with District Mission Statement ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Peer Assistance And Review
End-of-Year Report

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Bob Noyes
Director, Human Services

ENCLOSURES:

Yes

MEETING DATE:

June 17, 2003

BACKGROUND:

Education Code 44500-44508, added by AB 1X (Ch. 4, Statutes of 1999, First Extraordinary Session), establishes the Peer Assistance and Review Program for Teachers. The program becomes fully operational on July 1, 2001, at which time it replaces the California Mentor Teacher Program (Education Code 44490-44498). Each year the Peer Assistance and Review Panel is to provide an end-of-year report to the school Board.

SUPERINTENDENT'S RECOMMENDATION:

Information only.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PEER ASSISTANCE AND REVIEW PROGRAM

2002-2003 END OF YEAR REPORT

4.5.1

VISION:

Provide the highest quality of instruction and subject matter knowledge in every classroom by facilitating individual teachers in their process of reflection, dialogue, collaboration, and implementation of best teaching practices.

MISSION:

1) **Ensure that every teacher has the resources and skills to help every student learn and grow.**
2) **Focus on student learning as the end and teaching as the means to that end.**
3) **Provide ongoing professional development.**
4) **Provide for continuity, stability, and expertise in each classroom.**
5) **Provide direct, relevant connections between PAR and individual classroom teacher needs.**

4.5.2

MOVING FORWARD:

- ❖ Developed and distributed brochure outlining PAR program and opportunities available to District staff
- ❖ Reviewed PAR program at District Orientation Day
- ❖ Provided resources for professional growth (ie. Effective Teacher video series by Harry Wong)
- ❖ Conference opportunities were offered
- ❖ Planning session was held with Consulting Teachers
- ❖ Abided by established PAR program timeline
- ❖ Maintained confidentiality
- ❖ Researched the impact of BTSA on the PAR program
- ❖ Continued to fund the BTSA mentor
- ❖ Continued to fund P.E. assessment mentor
- ❖ Established and funded new English Learner mentor
- ❖ Realigned PAR program to address funding shortfalls
- ❖ Presented new contract language to WPTA/WPUSD Bargaining Teams (Tentative agreement was reached)
- ❖ Continued to be available to assist Voluntary Teachers
- ❖ Researched Goals and Objectives for 2003-04

2003-2004 GOALS:

- ❖ **Provide teacher-initiated professional development opportunities**
- ❖ **Provide opportunities for teacher collaboration**
- ❖ **Purchase and disseminate professional growth materials and resources**
- ❖ **Make individual assistance available throughout the year**
- ❖ **Continue to offer staff opportunities to view "Effective Teacher" video series throughout the year**
- ❖ **Identify new Consulting Teachers as needed**
- ❖ **Explore expanding the role of Consulting Teachers in our District**
- ❖ **Review the impact of the mentor program**
- ❖ **Investigate Staff Development opportunities in accordance with the funding guidelines of the PAR program**

4.5.4

PAR 2002-03
Account Balances Report
As of 5/15/03

Account		Balance
ASSETS		
	Previous Year Carryover	$119,686.00
	2002-03 PAR Allotment (Non-Charter Schools)	$17,040.00
	2002-03 PAR Allotment (Charter Schools)	$29,820.00
TOTAL ASSETS		$166,546.00
LIABILITIES	2002-03 FISCAL YEAR	
	Consulting Teacher Non-Training Year Stipends	($12,000.00)
	Other CT & Panel Costs	($4,487.08)
	PAR Panel Stipends	($30,000.00)
	Panel/CT Lunch	($42.26)
	Harry Wong Video Series	($864.00)
	Transfer to cover unexpected BTSA shortfall	($10,000.00)
TOTAL LIABILITIES		($57,393.34)
OVERALL TOTAL		$109,152.66

4.5.5

PAR Projected Budget 2003-04

Current Contract Language

Projected Income**				
Carryover from last year				$109,153
2003-04 Funding	11	x	$4,260	$46,860
Total Income				*$156,013*
Projected Expenses				
Panel				
Panel Stipends	5	x	$6,000	($30,000)
Misc. / Panel Supplies				($1,000)
In-direct Costs				($5,000)
Consulting Teacher				
CT Stipend	2	x	$3,000	($6,000)
Mentors (ELL & PE)				
Mentors Stipend	2	x	$4,000	($8,000)
BTSA				
BTSA/Mentor Stipend	1	x	$4,000	($4,000)
Total Expenses				*($54,000)*
Balance				$102,013

**Based up state funding

PAR Projected Budget 2003-04

Upon Contract Ratification of Tentative Agreement

Projected Income**				
Income as of 3/24/03				$109,153
2003-04 Funding	11	x	$4,260	$46,860
Total Income				*$156,013*
Projected Expenses				
Panel				
Panel Stipends	5	x	$4,000	($20,000)
Misc. / Panel Supplies				($1,000)
In-direct Costs				($5,000)
Consulting Teacher				
CT Stipend	2	x	$3,000	($6,000)
Mentors (ELL & PE)				
Mentors Stipend	2	x	$4,000	($8,000)
BTSA				
BTSA/Mentor Stipend	1	x	$4,000	($4,000)
Total Expenses				*($44,000)*
Balance				$112,013

**Based up state funding

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE/DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.**	**Complies with Board Policy**
2. **Foster a safe, caring environment where individual differences are valued and respected.**	**Complies with Site Plan (LIP)**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**	**Complies with Governance & Management Document**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**	**Complies with District Goals**
	Complies with District Mission Statement
	Funding Sign-Off by J. Stewart
	Personnel Sign-Off by B. Noyes
	Program Sign Off by S. Leaman
	SBLT Involvement

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Site Plan Approval

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman,
Assistant Superintendent

ENCLOSURES:
Board only

MEETING DATE:
June 17, 2003

BACKGROUND:

Site plans from First Street, Creekside Oaks, and Lincoln High School compliant with the No Child Left Behind Act are being submitted for Board approval. As presented to the Board as a template at a prior meeting, these plans represent a radical change in format from the previous plans used in the district. Each SBLT was presented with data and set goals for expenditure of their site funds. This was a major effort for the school sites.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends approval of the site plans.

4.6

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve FY 2003-04 MCS Education Services, Inc. Fixed-Fee Contract for Mandated Cost Claim Services.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

MCS Education Services, Inc. will prepare and submit the District's FY 2003-04 mandated cost claims for the fixed-fee amount of $16300.00. The amount of this contract is also reimbursable from the State under the mandated cost guidelines.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve FY 2003-04 MCS Education Services, Inc. fixed-fee Contract for mandated cost claim services.



MCS *education services*

FISCAL YEAR 2003/2004 FIXED-FEE CONTRACT
Between
MCS EDUCATION SERVICES, INC.
And the
WESTERN PLACER UNIFIED SCHOOL DISTRICT

THIS AGREEMENT is made by WESTERN PLACER UNIFIED SCHOOL DISTRICT, hereinafter called "Client" and MCS Education Services, Inc., a California corporation, hereinafter called "Contractor."

WITNESSETH

WHEREAS, Client is authorized to retain consulting services to assist Client in the preparation and filing of reimbursement claims and estimated claims for the costs of certain programs mandated by the State of California ("State"), and Contractor is qualified to perform such services; and

WHEREAS, it is necessary and desirable that Contractor be retained by Client for the purpose of performing the consulting services;

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. Services to be performed by Contractor. During the contract period, in consideration of the payment hereinafter set forth, Contractor agrees to provide Client services reasonably necessary to:

   a) Prepare and file, based on information provided by Client:

      1) 2002/2003 reimbursement claims and 2003/2004 estimated claims;

      2) Late and amended 2001/2002 reimbursement claims; and

      3) Newly claimable programs for which State Controller's Office Claiming Instructions are released during the contract period or for which late claims may still be submitted;

   b) Hold staff training sessions as reasonably determined to be necessary or appropriate by Contractor during the contract period;

   c) Monitor Client's 2003/2004 mandated cost tracking systems;

d) Research and assist with data collection for all test claims that have been approved by the Commission on State Mandates ("Commission") during the contract period;

e) Serve as liaison with the State Controller's Office and the Commission regarding i) statewide cost estimate request responses and ii) general questions from the State Controller's Office; and

f) Provide representation in connection with a State audit of claims that were prepared and submitted with Contractor's assistance, except claims, if any, for which Contractor advised Client, prior to submission, that Contractor would not provide audit assistance due to possible unresolved audit issues such as documentation or data issues or claim rejection concerns.

2. Client's Responsibility. Substantiation of each reimbursement claim and estimated claim is ultimately Client's responsibility. In this regard, Client is responsible for accurately preparing and maintaining true and correct documentation and accounting records and for establishing and maintaining data collection and tracking procedures and other internal controls sufficient to permit and support the preparation and filing of true and correct reimbursement and estimated claims. Client also is responsible for ensuring that Client and its employees and contractors properly identify and comply with the laws and regulations applicable to Client's activities. Client is responsible for ensuring Client has record retention policies sufficient to maintain original documentation used in support of the claims in the event of an audit or examination by any state or other regulatory agency. At a minimum, Client is responsible for maintaining original supporting documents for a period of four years from the date of first payment of the claim by the State.

Client is responsible for making available to Contractor, on a timely basis, all of Client's records and related information relevant to any claim as well as, all of Client's personnel to whom Contractor may direct inquiries. Client understands and agrees that the results of Contractor's inquiries, the documentation obtained from Client, and other corroborating information may be used by Contractor for filing or supporting the reimbursement claims or estimated claims and responding to audits or investigations.

Upon Contractor's presentation of a claim for Client's approval, Client agrees to review the claim and then respond to Contractor by either: a) certifying to Contractor, under penalties of perjury, that the time, costs and other data collected by Client and furnished to Contractor in support of the claim are true and correct (for reimbursement claims) or constitute Client's good faith estimates, to the best of Client's knowledge (for estimated claims); or b) notifying Contractor that Client is concerned that the foregoing certification may not be true for the claim, and specifying in the notice the reasons for Client's concern.

4.9.2

3. Payment. In consideration of the services set forth above, Client agrees to pay Contractor a total fee of **$16,300** payable in monthly, quarterly, semi-annual or annual installments as indicated below. **(Please mark the desired payment plan. If no plan is marked, Client agrees to pay in accordance with the terms of the prior year contract or if there is no prior contract, on a monthly basis.)**

   ☐ 12 equal monthly payments due on the last day of each month during the contract period commencing with July 31, 2003, and ending with June 30, 2004.

   ☐ 4 equal quarterly payments due on August 1, 2003, November 1, 2003, February 1, 2004 and May 1, 2004.

   ☐ 2 semi-annual payments due August 1, 2003 and February 1, 2004.

   ☐ 1 annual payment due August 1, 2003.

   Contractor will determine when travel to Client's site is necessary, subject to Client's agreement as to mutually convenient dates and times. All travel and lodging expenses incurred by Contractor in connection with the initial, anticipated scope of work are included in the above fee. Client agrees to make payment to Contractor no later than 30 days after Client receives Contractor's invoice. Client acknowledges that the above fee is based on the initial scope of work anticipated by Contractor as of the date of this Agreement.

4. Contract Period. The contract period for this Agreement is July 1, 2003 through June 30, 2004. This Agreement will automatically expire as of June 30, 2004.

5. Termination. Either party may terminate this Agreement prior to the expiration date, with or without cause, effective upon 30 days' prior written notice. Upon any termination of this Agreement, Contractor will invoice Client and Client agrees to pay Contractor for the services actually performed by Contractor, on a time and material basis, plus travel and lodging costs, not to exceed the fee amount set forth in section 3, above. Contractor's charge for time will be at Contractor's published hourly rates in effect at the time the services are rendered. Neither party shall have any liability to the other for any damages of any sort resulting solely from the party's termination of this Agreement in accordance with the provisions of this section 5.

6. Reimbursable Services. Contractor and Client believe that the costs of Contractor's services under this Agreement are reimbursable under the Mandate Reimbursement Process Claim and are less than the actual costs that Client would necessarily incur if the services were to be performed by Client employees. Client and Contractor agree to work together, as necessary, to document and submit the required cost comparisons, if requested by the State Controller's Office.

4.1.3

7. Client Acknowledgement Regarding Scope and Fees. Client acknowledges that Contractor's full, accurate and timely performance under this Agreement is materially dependent upon Client's reasonable cooperation and assistance. Client further acknowledges that Contractor's initial, anticipated scope of work and resulting fee presumes a reasonable amount of cooperation and assistance from Client, such as Client's timely provision to Contractor of certain information, documentation and personnel availability. Contractor has explained to Client Contractor's requirements in this regard and Client agrees to meet Contractor's requirements.

8. Limitation of Contractor's Liability. In no event shall Contractor's liability to Client, for any reason arising out of this Agreement, exceed the amount of fees actually received by Contractor from Client under this Agreement. Contractor shall not be liable for any consequential damages.

9. Confidential and Proprietary Materials of Contractor. In the course of performance of this Agreement, Contractor will provide or disclose to Client materials that Contractor considers propriety or confidential, including, but not limited to Contractor's training handbooks, policy manuals, instructions, copyrighted checklists and forms. Client agrees that Client acquires no right, title or interest in or to any such materials furnished or disclosed by Contractor. At all times, during and after the term of this Agreement, Client agrees to keep Contractor's proprietary/confidential information in confidence and trust for Contractor; and Client agrees not to disclose, duplicate or otherwise use these materials except in furtherance of Contractor's performance of this Agreement. Client agrees to limit access to such materials to employees or contractors of Contractor who have a "need to know". At Contractor's request, Client agrees to promptly return to Contractor all copies of Contractor's confidential or proprietary materials.

10. Independent Contractor. The parties agree that Contractor is an independent contractor. This Agreement shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, association or any relationship whatsoever other than that of independent contractor.

11. Modifications. No modification or supplement to any provision of this Agreement shall be valid unless executed in writing by each party, through its duly appointed representative as designated in the party's signature block below.

12. Enforcement Costs. If any legal action or arbitration is brought to enforce the terms of this Agreement or a party's rights or obligations under this Agreement, then the successful or prevailing party shall be entitled to recover reasonable attorneys' fees, arbitrators' fees and other costs incurred in the action or arbitration, in addition to any other relief to which the party may be entitled.

4.7.4

13. Governing Law. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of California.

14. Binding Arbitration. Any dispute or claim in law or equity arising out of this Agreement or any transaction resulting from this Agreement shall be decided by binding arbitration conducted in Sacramento, California, in accordance with the rules of the American Arbitration Association. No exemplary damages may be awarded. Judgment upon the award may be entered in any court having jurisdiction. Each party shall have the right to discovery under California Code of Civil Procedure section 1283.05. Arbitration shall not be mandatory, however, on actions to protect confidential/proprietary information.

15. Further Assistances. Each party shall, at the request of the other party, execute and deliver such additional instruments and take such additional action as may be necessary or appropriate to carry out the purposes and intents of this Agreement.

16. Severability. No provision of this Agreement shall be construed so as to require the commission of any act contrary to law. If any provision of this Agreement is held to be invalid or unenforceable, that provision shall be severed from the Agreement, and the remaining provisions of the Agreement shall remain in effect.

17. Notices. All notices and certifications under this Agreement must be in writing. Notices shall be deemed effective upon actual receipt. However, a notice mailed by certified United States mail shall be deemed effective on the earlier of actual receipt or 3 days after mailing. Notices shall be directed to the parties at their respective addresses set forth below. A party may change the address by giving notice.

18. Force Majeure. Neither party shall be liable under this Agreement as a result of any delay, failure or interruption resulting from acts of God, acts of civil or military authorities, acts or orders of governmental authorities, catastrophes or any other occurrences or circumstances beyond the party's reasonable control.

19. False Claims Act. Client acknowledges that the reimbursement and estimated claims filed under this Agreement constitute "claims" under the California False Claims Act (California Government Code Section 12650, et. seq.), and consequently, Client as well as employees, contractors and other persons acting on behalf of Client may be subject to the provisions of the False Claims Act. Among other things, the False Claims Act imposes liability for treble damages, penalties and costs of civil recovery actions upon persons who "knowingly" present or cause to be presented false claims or who "knowingly" make or cause to be made false records or statements in support of a claim. "Knowingly" means that a person, with respect to information, has actual knowledge of the information or acts in deliberate ignorance or reckless disregard of the truth or falsity of the information.

4.1.5

20. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement. There are no agreements, understandings, representations, or warranties, whether written or oral, between the parties other than those set forth in this Agreement.

21. Counterparts; Facsimile Signatures. This Agreement may be executed in counterparts. A facsimile signature will be treated as having the same effect as original signature.

IN WITNESS WHEREOF, the parties have affixed their hands on the _____day of _____, 2003.

Contractor: MCS EDUCATION SERVICES, INC., a California Corporation.

By Vanessa Burke

Authorized Representative for Modifications:

Title Controller

Jeffrey C. Williams, President

Address: 11130 Sun Center Drive, Suite 100
Rancho Cordova, CA 95670
www.mcsed.com

Bus: (916) 669-0888
Fax: (916) 669-0889

Client: WESTERN PLACER UNIFIED SCHOOL DISTRICT

By_____

Authorized Representative for Modifications:

Title_____

_____
(Please Print)

Address: 810 J Street
Lincoln, CA 95648

4.7.6

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve the FY 2003-04 Early Head Start/Cal-SAFE Operational Agreement Between the Western Placer Unified School District and the Placer Community Action Council.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The Western Placer Unified School District subcontracts out certain services to the Placer Community Action Council to support the operations of the Early Head Start/Cal-SAFE program located on the Phoenix High School campus.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the FY 2003-04 Early Head Start/Cal-SAFE operational agreement between the Western Placer Unified School District and the Placer Community Action Council.

PLACER COMMUNITY ACTION COUNCIL, INC.
WESTERN PLACER UNIFIED SCHOOL DISTRICT

OPERATIONAL AGREEMENT

This Agreement is entered into by and between Placer Community Action Council, Inc., hereinafter referred to as the **AGENCY**, and Western Placer Unified School District, hereinafter referred to as the **DISTRICT**. This agreement is for the express purpose of program coordination and service delivery to prenatal women, children and families who are eligible to participate in the **AGENCY** Early Head Start program and the Cal-SAFE program. This agreement is also for the purpose of streamlining operations to enable and provide slots to **DISTRICT** employees through cafeteria and benefit plans and the community if slots are available.

1. The normal operating hours of this program shall be from 7:15 am to 4:00 pm daily and is located at 870 J Street, Lincoln, CA 95648. This program shall be operated for children ages 0-5 with priority status for parents who attend and have recently graduated from the **DISTRICT**. This program will also service employees of the **DISTRICT** if slots are available.

   The **AGENCY** agrees to operate the program according to the Department of Health and Human Services Performance Standards and California Department of Education funding term and conditions for the period from July 1, 2003 to June 30, 2004 contingent upon funding from the California Department of Education.

2. The Child Care Director shall calculate attendance data on a monthly basis for nine (9) children jointly funded by Early Head Start and Cal-SAFE. Nine shared slots shall be available through the child care center for **DISTRICT** children of teens with six (6) Early Head Start slots available for transition and five (5) community Early Head Start Slots. Five (5) slots shall be available to **DISTRICT** employees upon availability. If adequate enrollment from the **DISTRICT** does not meet capacity through current and graduate students, slots will be available to **DISTRICT** employees as part of the **DISTRICT** health and welfare plan. Childcare fees will be paid to the **AGENCY** on a fee-based schedule. Childcare fees for **DISTRICT** employees shall comply with Cal-SAFE regulations and requirements therefore the **DISTRICT** shall in-kind the remaining balance of any discounted rate to employees.

3. **AGENCY** shall provide services that:

   a. Provide a comprehensive, coordinated and cost-effective child care and development program for eligible families and children including a full range of supervision, health, and support services through part-time and full-time programs, and

4.8.1

b. supervised infant and toddler care and development during school hours so adolescent parents may continue their education, and
c. supervised infant and toddler care and development during school hours so **DISTRICT** employees may continue their workday, and
d. are developmentally and culturally sensitive for an infant toddler program, and
e. provide age and developmentally appropriate activities that promote infant/toddler's cognitive, social and emotional development, and
f. provide nutritionally sound, age and developmentally appropriate breakfast, lunch and PM snack to infant/toddlers each morning and afternoon an on demand, and
g. conform to Performance Standards required by the Federal Early Head Start program and funding terms and conditions according to the California State Department of Education.

4. The Child Care Director will be responsible for administering and/or coordination in conjunction with the Cal-SAFE Program Director:

Staff Development

a. Coaching, mentoring programs that reflect an interdisciplinary approach and emphasis using the WestED philosophy and West ED trainers on site.
b. Providing training and technical assistance to personnel, including classes in infant/toddler development, family development and community building.
c. From employee self assessments and individual career plans, action plans will be developed that will promote and support each employee with their professional and personal goals.
d. A written performance planning system assessing the different levels of strengths will be conducted by the Site Supervisor for the six-month completion of an introductory period. The data will be used by the **DISTRICT** principal t administer the annual evaluation.
e. Operation of the program in accordance with the published Early Head Start Performance Standards and guidelines from the Cal-SAFE grant.
f. In-service and WestED trainings will be provided for staff.

Parent Education

a. Prescribed course of study for pregnant and parenting students to include child development theory and practicum. The course of study will align with grant guidelines and be administered once a week for two periods. Observation and practicum will be initiated at the child care center.

4.8.2

b. A comprehensive parenting education program that balances theory and practicum, and is individualized to meet the student's linguistic, cultural, health, nutritional, social-emotional and academic needs. The curriculum shall include physical development, family/life skills, family education, career education and academic skills.

c. To provide the opportunity for positive parenting to take place through understanding of human growth and development.

d. Parent meetings and conferences will be scheduled and based on reflective listening techniques in an attempt to support parents pertaining to any reactions or concerns regarding relationships with staff, their children or themselves.

Parent Involvement

a. Staff and administration of the Child Care Center will meet with parents and formally introduce them to the program and solicit recommendations for meeting educational needs and improvement of the child care center. Parents and teen parents will be encouraged to participate as representatives in the **AGENCY** Parent Policy Council.

b. The role of these representatives are to have a voice in policy-making decisions and allow them to direct goals of the project. Their participation will support the program's goals of treating them in a mature manner and assist them in developing leadership skills and confidence.

Program Elements

a. Ensure that children will have continuity of care with caregivers who will be principally responsible for the same children's care.

b. Ensure that there are no more that six infants or twelve toddlers in small groups while maintaining the required adult child and teacher ratios.

c. Ensure that children will be able to experience stable, long-term relationships not only with their caregiver but also with same-age and mixed-age children whereby they can interact and have the intimacy of small groups within the environment.

d. Ensure that each child develops and maintains his or her own individual schedule pertaining to eating, sleeping, toileting, etc.

Program Evaluation

a. A program evaluation will be utilized to analyze the overall structure and organization of the program while providing the context in which the program operates. This evaluation shall be a complete self-assessment utilizing the Child Development Division Exemplary Program Standards to be submitted by March 1 of each year.

b. External Reviews: The program will be measured qualitatively and/or quantitatively using the following:
   1. Fiscal and service data reports
   2. Annual fiscal and compliance audit reports
   3. Contract Monitoring or Coordinated Compliance review instruments and the CDD Exemplary Program Standards.

c. Evaluation data and information collected through the Head Start Information System will provide ongoing feed back to the program and support staff in packaging and delivering a comprehensive array of services. These services are responsive to and reflective of the individual needs of pregnant and parenting students and children.

d. The PRISM shall be conducted for the program every third year. The PRISM is the Head Start Federal monitoring process that ensures that grantees provide high quality, comprehensive services to the children and families they serve. The PRISM principles are built on a system's approach with a multifaceted process using multiple sources of information, teamwork and consensus building.

5. **AGENCY** shall be responsible for the hiring and compensation of a qualified Site Supervisor to operate the program and a Family Service Advocate who provides direct services to pregnant teens, student parents and their children.

6. The **AGENCY** shall be responsible for the hiring of any additional qualified teachers for any additional childcare slots allocated to the **DISTRICT** employees or for transitional slots.

7. The **AGENCY** may fill available Early Head Start transition slots with clients who reside outside of the **DISTRICT**. However, clients living within the **DISTRICT'S** boundaries will be granted first priority for transition slots.

8. **AGENCY** shall be responsible for equipping and the preparation of the classroom in Building 5 of Phoenix High School as outlined in the criteria of Early Head Start Performance Standards and the WestED model. **AGENCY** will adhere to the standards of licensing under the Department of Education Title 5 compliance codes.

9. **AGENCY** shall obtain and keep in force, at **AGENCY'S** expense, during the time of this agreement, public liability insurance coverage in the amount of $1,000,000 combined single limit with insurance companies and policies in a form satisfactory to **DISTRICT**, and shall name **DISTRICT** as an additional insured under said policy, and will furnish **DISTRICT** with a certificate evidencing such insurance. **AGENCY** shall purchase and maintain fire and extended coverage insurance covering the material, furniture, and fixtures maintained on the premises in an amount equal to the full insurable value.

10. This agreement indicates the value of the "in-kind Donation of Rental Value" allowed to **AGENCY**. This feature is required by the Department of Health and Human Services as 'non-federal matching funds' for all Early Head Start grantees. For the period beginning July 1, 2003 through June 30, 2004, this amount is $20,750; this amount shall be reviewed annually.

11. **DISTRICT** shall be responsible for the following:

    a. Hiring and compensation of teachers to meet Program Standards and fulfill the requirements for the State Department of Education, Title 5 staffing ratios to accommodate total enrollment of fourteen children. A maximum of six ECE qualified teachers with an emphasis on infant/toddler development shall be hired to meet teacher/child ratios for the fourteen Cal-SAFE children.
    b. Hiring substitutes for regular employees when attending in-service training during the week and quarterly WestED training on Saturdays.

12. **DISTRICT** shall be responsible for:

    a. Electricity, gas, water, daily cleanup and refuse removal.
    b. All other general maintenance, including care of landscape.

13. **DISTRICT** records related to the receipt of Federal funds through **AGENCY** will be subject to the same Federal On-Site Program Review and/or audit review requirement of the **AGENCY**.

14. **DISTRICT** agrees to indemnify and hold harmless the Federal Government, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, material, men, laborers and any other person, firm or corporation furnishing of work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the **DISTRICT** in the performance of this contract.

15. **DISTRICT** agrees to assume maintenance and related costs for the vehicle belonging to Early Head Start which is assigned to the Lincoln Early Head Start project, exclusive of fuel and oil. The vehicle will be included on the blanket vehicle policy of the **DISTRICT**, and a certificate evidencing this coverage will be furnished to the **AGENCY**. Ownership and registration of the vehicle will remain in the Early Head Start Program of the **AGENCY**. **AGENCY** will furnish and compensate a driver if economically feasible.

16. **DISTRICT** and **AGENCY** agree that no person shall, on the grounds of race, color, national origin, sex, or age be discriminated against with regard to this Early Head Start program.

17. **DISTRICT** and **AGENCY** shall establish recruitment and enrollment procedures, which shall ensure maintenance of the maximum required enrollment.

18. **DISTRICT** and **AGENCY** agree that no alteration or variation of the terms of this contract shall be valid unless made in writing and signed by both **DISTRICT** and **AGENCY**. No oral understanding or agreement incorporated in this contract shall be binding on either **DISTRICT** of **AGENCY**.

19. Non-performance of any of the terms of this agreement by either party may be grounds for cancellation of this agreement. In the event that any action, suit, or proceeding is commenced to compel performance of this agreement, or to seek damages for breach of thereof, the non-performing party agrees to pay reasonable attorney's fees, to be awarded and fixed by the court.

20. Either party to this agreement may terminate said agreement for convenience upon giving the other party thirty (30) days notice in writing, delivered by certified United States Mail. This agreement is also contingent upon the continued refunding of the Early Head Start program by the United States Department of Health and Human Services each February 1.

21. Title to equipment and supplies purchased under this joint agreement shall reside with the party who supplied the item or supply.

WITNESSETH

The AGENCY and the DISTRICT do mutually agree:

Dated:_____

By:_____
Jay M. Stewart, Assistant Superintendent
Western Placer Unified School District
810 J Street
Lincoln, CA 95648
EIN: 94-159-9904

Date: May 29, 2003

By: Dolores M. Garcia
Dolores M. Garcia, Executive Director
Placer Community Action Council, Inc.
1166 High Street
Auburn, CA 95603
EIN: 94-164-7240

4.8.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve the FY 2003-04 Preschool Subcontract Agreement Between the Western Placer Unified School District and the Placer Community Action Council.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The Western Placer Unified School District subcontracts out the operational component of its three State preschools to the Placer Community Action Council. The expense of the subcontract is covered from the proceeds of the State Preschool Grant.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the FY 2003-04 preschool subcontract agreement between the Western Placer Unified School District and the Placer Community Action Council.

SUBCONTRACT

This Agreement, entered into between PLACER COMMUNITY ACTION COUNCIL, INC., hereinafter referred to as the AGENCY, and WESTERN PLACER UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT.

WITNESSETH

The AGENCY and the DISTRICT do mutually agree as follows:

1. AGENCY agrees to operate a State Preschool program in keeping with the State of California Department of Education Title V California Code of Regulations, Section 18273, State Preschool funding Terms and Conditions Guidelines, and Title 22 of the California Administrative Code, for the period from July 01, 2003 through June 30, 2004.

2. AGENCY shall provide DISTRICT with attendance data on a monthly basis for the sixty-eight (68) children funded through DISTRICT.

3. AGENCY shall provide services including an educational program component that is:

   A. Developmentally, culturally and linguistically appropriate, and

   B. Provide activities which will facilitate a child's physical, cognitive, social and emotional development.

4. AGENCY and DISTRICT shall cooperate in providing in-service training for staff.

5. AGENCY shall provide snacks for all children enrolled in the program and AGENCY agrees to purchase lunches from DISTRICT for all enrolled children, both AGENCY'S and DISTRICT'S. The price for said lunches shall be based on DISTRICT'S cost for each child lunch, payable monthly upon receipt of DISTRICT'S statement. AGENCY shall claim reimbursement from the Child Care Food Program for all, both DISTRICT'S and AGENCY'S, children's meals.

4.9.1

6. AGENCY shall operate the contracted preschool programs on property provided at DISTRICT at:

   A. the "Old Lincoln Schoolhouse" at Glen Edwards Middle School in Lincoln, and

   B. Carlin C. Coppin Elementary School in Lincoln, and

   C. Sheridan School in Sheridan

   DISTRICT shall donate classroom space at these locations for use by the AGENCY for classrooms or Home Base socialization on a schedule mutually acceptable to both parties.

7. DISTRICT shall provide for school bus use for preapproved field trips for children enrolled in the program.

8. A portion of the required health services shall be provided by DISTRICT'S nurse.

9. DISTRICT shall provide a share of suitable equipment and materials for use in the program.

10. DISTRICT shall provide the sum of $185,086.16 to AGENCY. The AGENCY will serve 68 students for 175 days at the rate of $15.55 each day. With this projected amount, agency shall budget for:

a.	1000 Certificated Salaries	$ 54,803.41
b.	2000 Classified Salaries	54,016.22
c.	3000 Fringe Benefits	27,437.20
d.	4000 Supplies	17,759.42
e.	5000 Other	31,069.91
	Total	$185,086.16

Subcontract payments shall be payable as follows: (but no later than the 30th of each month to ensure personnel payroll)

Due on July 15, 2003	$ 46,271.54
Due on October 15, 2003	46,271.54
Due on January 15, 2004	46,271.54
Due on April 15, 2004	46,271.54
Total	$185,086.16

11. All aforementioned staff shall be considered employees of AGENCY.

12. AGENCY records related to receipt of State funds through the DISTRICT may be subject to the same audit and/or audit review requirement as the DISTRICT. AGENCY subcontracts subject to CDD approval shall be audited.

12.a The AGENCY shall transfer all student records to the appropriate school of attendance prior to June 20, 2003.

13. AGENCY agrees to indemnify and hold harmless the State of California, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, material man, laborers and any other person, firm or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the AGENCY in the performance of this contract.

14. AGENCY, its agents and employees in the performance of this contract, are acting in an independent capacity and not as officers, employees, or agents of the State of California.

15. No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by both DISTRICT and AGENCY, and approved by the State Department of Education. No oral understanding or agreement incorporated in this contract shall be binding on either party to this contract.

16. AGENCY agrees that no person shall, on the ground of race, color, national origin, sex, or age be discriminated against by AGENCY with regard to any program operated by AGENCY.

17. Non-performance of any of the terms of this Agreement by either party may be grounds for cancellation of this Agreement. In the event that any action, suit, or proceeding be commenced to compel performance of this agreement, or to seek damages for breach thereof, the non-performing party agrees to pay reasonable attorney's fees, to be awarded and fixed by the Court.

18. Either party to this Agreement may terminate said Agreement for convenience upon giving the other party thirty (30) days notice in writing, delivered by certified United States Mail. Also, contingent upon Federal refunding by the Department of Health and Human Services and State Department of Education for Western Placer Unified School District.

19. Title to any supplies or equipment purchased with District's state funds rests with AGENCY only as long as this Agreement is in effect. Upon termination of this Agreement, title to all equipment and remaining supplies shall revert to DISTRICT.

19.a Any unit of equipment costing over $1,500.00 and/or having a useful life expectancy of two years or more and purchased with State funds shall have prior written authorization from DISTRICT and the State.

20. AGENCY agrees that travel and per diem expenses will not be reimbursed at a rate which exceeds that amount paid to the majority of SDE's represented employees computed in accordance with State Board of Control rules.

21. AGENCY shall establish recruitment, enrollment, and attendance procedures which shall ensure maintenance of maximum enrollment and required CDE.

22. AGENCY may provide instruction in the child's native language by agency staff and an instructor from the Title VII program located in the DISTRICT in order to promote a program of cultural awareness and history, presented by both staff and parents in an attempt to build strong self-image and ethnic pride.

Children enrolled in the preschool program will have the opportunity to continue in the district bilingual program. AGENCY and DISTRICT agree that the bilingual education in preschool is important for achievement of program goals.

23. AGENCY shall maintain (or provide to the contractor) records for program review, evaluation, audit and/or other purposes and make them available to the agents of the State. Such records shall be maintained for a minimum of five (5) years.

PLACER COMMUNITY ACTION COUNCIL, INC.

BY: Dolores Mohammed-Garcia
DOLORES MOHAMMED-GARCIA, EXECUTIVE DIRECTOR

WESTERN PLACER UNIFIED SCHOOL DISTRICT

BY: _____
JAY M. STEWART, ASSISTANT SUPERINTENDENT

DATE: ~~5/30/03~~ 6/18/03

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve Resolution 02/03.40 Authorizing End-of-Year Transfers.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The attached resolution authorizes the District to make transfers to cover deficits that may occur during the year-end closeout process. The Board of Trustees will be informed of all such transfers following the final closing of the FY 2002-03 financial records.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 02/03.40 authorizing End-of-Year Transfers.

4.10

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 02/03.40

A RESOLUTION BEFORE THE GOVERNING)
BOARD OF THE WESTERN PLACER UNIFIED)
SCHOOL DISTRICT AUTHORIZING END-)
OF-YEAR TRANSFERS.)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held the 17th day of June, 2003, by roll call vote.

AYES:
NOES:
ABSENT:

BE IT RESOLVED that the Assistant Superintendent of Business and Support Services, pursuant to Education Code Section 42601, be authorized to make transfers as necessary between expenditure classifications to cover budget deficits that might develop from end-of-year expenditures, provided the Board of Trustees of the Western Placer Unified School District and the Placer County Superintendent of Schools is informed of such transfers immediately after closing the accounts for the year 2002-03.

BE IT FURTHER RESOLVED that this written resolution be delivered to the County Superintendent of Schools.

Passed and adopted on this 17th day of June, 2003, Western Placer Unified School District at Placer County, California.

_____
President of the Board

ATTEST:

_____, Clerk

4.10.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
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AGENDA ITEM:

Ratify the Proposal from Boznanski & Company to Perform Real Estate Appraisals for Western Placer Unified School District Sites.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

This appraisal process supports the District's effort to secure public financing through a JPA to build future schools and modernize existing schools. The value of the land provides the financing institution additional collateral for the District to borrow against. The cost for the appraisals is as follows:

Carlin C. Coppin Elementary and Glen Edwards Middle School	$6,950
Creekside Oaks Elementary, First Street Elementary, and Sheridan School	$9,500
Lincoln High School	$4,500.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the proposal from Boznanski & Company to perform real estate appraisals for Western Placer Unified School District Sites.

PROPOSAL FOR APPRAISAL SERVICES

COPPIN ELEMENTARY SCHOOL
CREEKSIDE OAKS CHARTER ELEMENTARY SCHOOL
EDWARDS MIDDLE SCHOOL
FIRST STREET ELEMENTARY SCHOOL
LINCOLN HIGH SCHOOL
SHERIDAN ELEMENTARY SCHOOL

OWNED BY

WESTERN PLACER UNIFIED SCHOOL DISTRICT
LINCOLN, CALIFORNIA

FOR

CALDWELL FLORES WINTERS, INC.
Mr. Ernesto Flores
Senior Vice President

Dated

June 4, 2003

By

BOZNANSKI & COMPANY
Property Valuation and Consultation

Boznanski & Company
PROPERTY VALUATION & CONSULTATION
283 NORTH RAMPART STREET
SUITE A
ORANGE, CALIFORNIA 92868-1850

CARL W. BOZNANSKI
LINDA L. BOZNANSKI
BRENT T. BOZNANSKI
BILLIE J. VAN HORN
PAMELA MURRAY
Valuation Consultants
MARK W. LINNES
ROB PADDON
DANIEL H. HERRON

TELEPHONES
(714) 634-3813
(213) 623-8471
FAX
(714) 634-4026
E-MAIL
ITSBOZ@AOL.COM

June 4, 2003

Mr. Ernesto Flores
Senior Vice President
Caldwell Flores Winters, Inc.
2200 Powell Street, Suite 990
Emeryville, California 94608

Re: Proposal for Appraisal Services -
Six Improved Public Schools
Lincoln and Sheridan, California

Dear Mr. Flores:

Summary

In response to the discussions we have had with Mr. Ernesto Flores of Caldwell Flores Winters, and with yourself, Mr. Carl W. Boznanski of Boz Enterprises, Inc., dba Boznanski & Company, a real property appraisal firm, is pleased to submit for your consideration and approval this proposal for appraisal services.

Questions regarding the scope of this appraisal should be addressed to the undersigned:

Carl W. Boznanski, C.R.A.
Principal Appraiser
President
Boznanski & Company
283 North Rampart, Suite A
Orange, California 92668
(714) 634-3813

Mr. Boznanski operates as Boz Enterprises Inc., doing business as Boznanski & Company, Federal ID 33-0912028.

4.11.2

Scope of Appraisal Assignment

We have been asked to value six existing, operational public schools, commonly known as:

Coppin Elementary School, 150 12th Street, Lincoln, California

Creekside Oaks Charter Elementary School, 2030 First Street, Lincoln, California

Edwards Middle School, 204 "L" Street, Lincoln, California

First Street Elementary School, 1400 First Street, Lincoln, California

Lincoln High School, 1081 Seventh Street, Lincoln, California

Sheridan Elementary School, 4730 H Street, Sheridan, California

Within the boundaries of the properties being appraised, we will note the locational and economic characteristics influencing the subject parcel. We will contact the school district site staff to obtain access and building plans. We will have discussions with Lincoln City and Placer County officials regarding zoning, building age and area, traffic, utilities, etc. Based on all of these investigations, a highest and best use conclusion will be arrived at for each site. Each parcel will be individually valued, as existing, in order to come up with an overall property value, based on sales, in the nearby area of comparable properties, either as vacant or as site improved, similar to the subject. These sales will be investigated and individually enumerated through the official records of the county.

Outcoming from our investigation will be six detailed **Narrative Appraisal Report.** These reports will describe the circumstances surrounding the appraisal assignment and the environs which influence the appraised properties. Then the appraised property will be identified as to ownership, Assessor's information, physical description, zoning, highest and best use, and present use. Finally, the reports will value these properties, as noted above, based on specifically presented comparable data. Our valuations will encompass each of the identified parcels in the District. Existing site and building improvements, if any, will be considered. A value will ultimately be assigned to each of these parcels. Appropriately supportive maps and photographs will be contained in the narrative appraisal report. Three copies of each of these bound reports will be prepared.

4.11.3

Delivery Schedule

Our schedule of report completion is predicated on the bond financing needs that you have described to us as follows:

Phase	School	Completion Date
I	Coppin Elementary School Glen Edwards Middle School	Mid July 2003
II	Creekside Oak Elementary School First Street Elementary School Sheridan Elementary School	Mid September 2003
III	Lincoln High School	March 2004

Fee Quotation

For our participation in the appraisal process, including all field work, data gathering and analysis, and report preparation, *our fee is proposed as follows:*

Phase	School	Cost
I	Coppin Elementary School Glen Edwards Middle School	$6,950
II	Creekside Oak Elementary School First Street Elementary School Sheridan Elementary School	$9,500
III	Lincoln High School	$4,500

These fees cover all of our administrative costs, including travel, and our technical costs.

We will submit invoices upon completion of each phase, with payment to be guaranteed before hand, either by approval of this proposal or by issuance of a purchase order. Payment would be expected at the time our process is concluded for each of the three phases, and when appropriate report data is delivered to the client.

4.11.4

Assessment District and Area Appraisal Experience

Please note that the principal of Boznanski & Company has prepared similar appraisal documents in conjunction with both private and public bonding issues for various school agencies within El Dorodo, Kern, Los Angeles, Orange, Riverside, Sacramento and San Diego Counties. All of these appraisals have satisfied State of California Department of Education criteria.

Boznanski & Company has prepared appraisals for the following school districts throughout California. This has included the valuation of school land facilities, and properties for acquisitions.

Anaheim Union High School District
Apple Valley Unified School District
Center Unified School District
Chaffey Community College District
Escondido School District
Fountain Valley Elementary School District
William S. Hart Union High School District
Hemet Unified School District
Glendale Unified School District
Keppell Union School District
Lancaster Elementary School District
Los Banos Unified School District
Manhattan Beach Unified School District
Moreno Valley Unified School District
Murrieta Valley Unified School District
Palmdale Unified School District
Perris Union High School District
Placentia-Yorba Linda Unified School District
Rancho Santiago College District
Rescue Union Elementary School District
Rim of the World School District
Romoland School District
Santa Ana Unified School District
San Dieguito Union High School District
San Jacento Unified School District
Southern Kern School District
Tehachapi School District
Val Verde Unified School District

4.11.5

The properties valued here have, in total, a value of about $400,000,000 to $500,000,000.

Thus, our appraisal reports have been widely accepted for numerous major assessment district and bonding purposes. We make it a point to work closely with the bond underwriter and counsel, the developer or property owner, the sponsoring government agency, as well as all other parties involved in the project in the course of our evaluation. In our past assessment district work, we have worked also closely with firms preparing market absorption studies.

All of our appraisal assignments for these purposes have met the schedule constraints of our clients.

Personnel

Boznanski & Company has been in existence since the latter part of 1984 as an independent fee appraisal firm. Prior to that time, Mr. Boznanski was a senior partner in the similarly scoped appraisal firm of Donahue and Company, Inc., dating back to 1970.

The principal appraiser of the firm is Carl W. Boznanski, who is licensed by the State of California as a Certified General Real Estate Appraiser AG0108937. A copy of his resume is enclosed.

Carl W. Boznanski, C.R.A., principal appraiser of Boznanski & Company, also a principal appraiser on this assignment, has had extensive appraisal experience background dating back to 1970. Since 1984 he has headed Boznanski and Company, a real property appraisal firm. Prior to that time, he was a founder and principal of Donahue and Company, Inc., a similarly scoped appraisal firm.

Mr. Boznanski has a Bachelor's Degree in Aeronautical Engineering from the University of Notre Dame, a Master's Degree in Business Administration from the University of Southern California and has participated in numerous appraisal related courses, seminars, and conferences over the years. He is a designated Senior Member of the National Association of Review Appraisers (CRA).

Mr. Boznanski has been a Planning Commissioner for the City of Yorba Linda since 1980 and has served as Chairman five times during that period. Thus, he is intimately aware of the real property development process both from the private sector and from the governmental perspective.

4.11.6

He has appraised some 15,000 separate properties with a value of over seven billions of dollars over the years.

Valuation appraisals have been performed for acquisition purposes, for both governmental and private clients; for assessment districts; for domestic and partnership settlements; for private litigation; for tax matter, including estate purposes; and in support of various financial dealings. These appraisals call for the determination of either present or past fair market value. They include whole and fractional interests as well as discounted cash flow analysis. Long-term lease fee and lease hold estates have also been determined. Easements and surface rights values have also been established. Numerous ground leases have been valued. The appraisals have covered all types of properties, including vacant land as well as improved properties. Specific types of property appraised have included farm land, single family and multiple family residential, including condominiums, as well as commercial, office, industrial and special purpose property parcels. Among the special purpose properties appraised have been a major sports stadium, a major music park, sub-division land development studies, hospitals, Medical centers, nursing homes, retirement homes, hotels, shopping centers, service stations, car washes, garden nurseries, building centers, auto dealerships, bowling alleys, municipal buildings, mobile home parks, dairy processing plants, wineries, preschools, school sites, residential tracts, etc.

We have had the opportunity to conduct appraisals of properties located throughout the State of California as well as in the State of Nevada, Arizona and New Mexico. Appraisals in the State of California have been done in the Counties of Alameda, Contra Costa, Eldorado, Fresno, Imperial, Inyo, Kern, Los Angeles, Orange, Placer, Riverside, Sacramento, San Bernardino, San Diego, San Francisco, San Joaquin, San Mateo, Santa Clara, Stanislaus, Tuolumne, Ventura and Yolo.

Mr. Boznanski has performed numerous condemnation appraisals (Eminent Domain) for both governmental and private clients, and has appeared numerous times in various California Superior Courts as an Expert Witness in real property matters. He has also appeared as an expert witness in arbitration hearings and assessment appeals. In addition, he has testified on several occasions in the United States Federal Bankruptcy Court. These Expert Witness testimonies have exceeded 60 appearances.

4.11.7

Boznanski & Company has also been responsible for land use feasibility, absorption and economic studies conducted on residential, commercial and industrial sites in order to establish cost-benefit ratios for proposed or existing development.

At the present time Boznanski & Company has three full-time fee appraisers along with a full-time secretary and a data researcher and technical assistant.

Boznanski & Company would not require the hiring of any additional staff or additional facilities to undertake this project. We would not employ any sub-contractors in this matter. All personnel assigned to this task would be directly responsible to the Project Manager, Carl W. Boznanski.

There are no current assignments that we have with either public agencies or private entities, which would pose either a conflict of interest or a conflict in scheduling in order to accomplish the tasks outlined herein within the time frame noted. We would be able to commence our activity essentially immediately upon our notice to proceed.

All of the reports, information, data, etc., prepared or assembled by Boznanski and Company, under this agreement are confidential and we agree that they shall not be made available to any individual or organization without your prior written approval.

Conclusion

We feel that Carl W. Boznanski, based on his broad appraisal experience, which is extensive and unique, has the qualifications to establish real property valuations in this matter. Further, his experience in litigation matters, including depositions and court appearances, is likewise, broad.

We remain available to discuss with you any questions that may arise as a result of this proposal and we are available to personally meet with you and your client, or his representatives, as may be appropriate. *If you agree with the scope and nature of this proposal please indicate your acceptance below and return one copy of this document or provide us with a purchase order number.*

4.11.8

If you have any further questions regarding this matter, please feel free to contact me. We appreciate your interest in Boznanski and Company, and we look forward to working with you on this engagement.

Respectfully submitted,

BOZNANSKI & COMPANY

Carl W. Boznanski, C.R.A.
Principal Appraiser
President
Certified General Appraiser
CA # AG010837

CWB/bjv

Approved By _____

Date: 6/11/03, 2003

cc. Mr. Jay M. Stewart
Assistant Superintendent
Business Services
Western Placer Unified School District
810 "J" Street
Lincoln, California 95648

4.11.9

CARL W. BOZNANSKI

LICENSE

State of California: Certified General Real Estate Appraiser No. AG010837 (Expires June 15, 2005)

EDUCATION

University of Southern California - M.B.A. Degree, Major in Management, Minor in Finance

University of Notre Dame - B.S.A.E. Degree, Major in Aeronautical Engineering

University of Southern California, University of California and Orange Coast College - First Year Law School - Real Estate Courses in Finance, Law and Practice; Contracts Courses

Appraisal Institute, Society of Real Estate Appraisers, Orange Coast College, Real Estate Trainers, California State University - Fullerton, Marshall Valuation Service, Caltrans - Over 500 hours in courses and seminars covering topics such as: Standards of Professional Practice, Real Estate, Appraisal Principles, Basic Valuation Procedure, Real Estate Appraisal, Capitalization & Cash Flow, Basic Valuation/Capitalization, Regression Analyses, Income Capitalization, Hotel/Motel Valuation, Commercial/Residential Cost Analyses, FIRREA - Overview & Application, Partial Taking, Understanding Limited Appraisals, Appraising Land, Land Development.

EXPERIENCE

Boznanski and Company, 1984 - Present. Mr. Boznanski is the founder and Principal Appraiser of this real property valuation and consultation firm. Property evaluation has encompassed all types of real estate for a myriad of purposes. The firm has performed business appraisals.

The appraisals cover all types of property, including vacant land as well as improved property. Valuation appraisals have been performed for acquisition purposes, both for governmental and private client; for assessment districts; for domestic and partnership property settlements; for litigation; for tax matters, for estate purposes; and in support of various financial dealings. These appraisals call for the determination of either present or past fair market value, based on a highest and best use analysis. They include whole and fractional interests as well as discounted cash flow analysis. Long-term leased fee and leasehold estate evaluations have also been determined. Easements and surface right values have been established. Ground leases have been valued. Specific types of property appraised have included farm land, single family and multiply family residential, including condominiums, as well as commercial, office,

4.11.10

EXPERIENCE (Cont.):

industrial and special purpose parcels. Among the special purpose properties appraised have been a major sports stadium, a major amusement park, cemeteries, sub-division land development studies, hospitals, medical centers, nursing homes, retirement homes, hotels/motels, shopping centers, service stations, car washes, garden nurseries, building centers, auto dealerships, bowling alleys, municipal buildings, mobile home parks, dairy processing plants, wineries, mortuaries, pre-schools, school sites, schools, churches, residential tracts, etc. Several very large scale municipal appraisal projects have been performed encompassing more than 100 parcels. These latter right-of-way appraisals have been for total acquisition as well as for partial taking.

Other types of appraisals performed include reuse appraisals of property to be used for industrial, office, residential, commercial and auto center purposes. This type of appraisal considers the evaluation of properties with certain developmental restrictions. Review of appraisals have been conducted for numerous governmental agencies, financial institutions and private parties in order to determine the adequacy of appraisals prepared by others.

Mr. Boznanski has performed numerous condemnation appraisals (eminent domain) for both governmental and private clients and has appeared many times in various California Superior Courts as an expert witness in real property matters. In addition, he has testified on numerous occasions in United States Federal Bankruptcy Court.

He has also been responsible for land use feasibility, absorption and economic studies conducted on residential, commercial and industrial sites in order to establish cost-benefit ratios for proposed or existing developments.

Donahue & Company, Inc. 1970-1984. A founder of Donahue and Company, Inc. and one of two principals, Mr. Boznanski, as a Senior Property Specialist of the firm, was responsible for performing appraisals on all types of real property, as well as managing the development of urban study programs. He oversaw the general operations of the firm in his capacity of Executive Vice President.

Trans-Capital Investment Associates, 1969 - 1974. General Partner, providing consultation and operational direction to a private investment fund, Venture Equity.

Systematic Management Associates, 1967-1968 and 1969-1970. Principal providing management and engineering consultation concerning systems controls of aerospace projects.

EXPERIENCE (Cont.):

PRC Technical Applications, Inc. 1968-1969. Regional Manager of the firm performing a wide range of engineering and management services. These tasks were performed for government agencies as well as for major contractors. He was responsible for the marketing, management and technical performance of a staff of 25.

North American Rockwell, 1958-1967. Engineering Supervisor accountable for the implementation of engineering systems controls for various systems of the Apollo spaceship as well as other aerospace projects.

ASSOCIATIONS

National Association of Review Appraisers & Mortgage Underwriters - Senior Member (C.R.A.)

PUBLIC OFFICE

Planning Commissioner, City of Yorba Linda, 1980-Present
Chairman - 1981/1986/1991/1996/2001
Vice Chairman - 1980/1985/1990/1995/2000

PUBLIC SPEAKING - REAL PROPERTY VALUATION

Association For Governmental Leasing & Finance - Boston 1995

CLIENTS (Partial List)

Approved Appraiser - Resolution Trust Corporation

Public - Cities and Redevelopment Agencies

Apple Valley	Glendale	Poway
Azusa	Hesperia	Rancho Mirage
Baldwin Park	Indio	Riverside
Barstow	Irwindale	San Bernardino
Carson	Lakewood	San Clemente
Claremont	La Mirada	San Diego
Colton	Lynwood	San Dimas
Compton	Montebello	Santa Ana
Corona	National City	Tehachapi
Downey	Norco	Temple City
Duarte	Orange	Tustin
El Monte	Pasadena	Victorville
El Segundo	Pleasanton	West Covina
Fontana	Pomona	West Sacramento
Fullerton		

4.11.17

CLIENTS (Partial List) (Cont.):

Public - Other

Anaheim Union High School District
Apple Valley Unified School District
Apple Valley Water District
Caltrans (State Transportation Dept.)
Center Unified School District
Chaffey Community College District
Escondido School District
Federal Deposit Insurance Corporation
Fountain Valley Municipal Water District
Fountain Valley Elementary School District
William S. Hart Union High School
Hemet Unified School District
Glendale Unified School District
Keppell Union School District
Lancaster Elementary School District
Lake Elsinore School District
Los Angeles County Sanitation Districts
Los Banos Unified School District
Manhattan Beach Unified School District
Metropolitan Transit Authority
Metropolitan Water District
Moreno Valley Unified School District
Moss Landing Harbor District
Murrieta Valley Unified School District
Orange, County of - GSA/Real Estate Division
Orange County Transit Authority
Palmdale Unified School District
Perris Union High School District
Placentia-Yorba Linda Unified School District
Pomona Valley Municipal Water District
Rancho Santiago College
Rescue Union Elementary School District
Rim of The World School District
Romoland School District
San Bernardino Economic Development
San Dieguito Union High School District
San Jacinto Unified School District
Santa Ana Unified School District
Southern Kern School Districe
Tehachapi School District
U. S. Department of Agriculture, Forest Service
U. S. Department of Navy
Val Verde Unified School District

Corporate and Financial

Adams Properties, Inc.
Adohr Farms
American International Bank
ARCO
Bank of A. Levy
Bank of Americca
Bank of Anaheim
Bank of California
Bank of Hollywood
Bank of Newport
Bank of Taiwan
Bank of Yorba Linda
Beacon Bay Enterprises
Bianchi International
R. C. Boatman Co.
Bourns, Inc.
Buena Park Lumber Company
California Commerce Bank
California State Bank
Carl Karcher Enterprises
Century America Corp.
Charter Pacific Bank
China Trust Bank of California
Citycorp Real Estate
Coast Savings and Loan
Columbia Savings and Loan
Dah Sing Bank
Diversified Shopping Centers
East West Federal Bank
Eastern International Bank
El Dorado Bank
Emerson International
Espee Federal Credit Union
Ewing Development Co.
Exxon Company, U.S.A.
Fairway Ford
Fallbrook National Bank
Far West Savings and Loan
Farmers Insurance
Fedco
First Commercial Bank
First Continental Bank
First State Bank
First Security Bank
Fluorcarbon, Co.
Ford Motor Land Development Co.
Forest Lawn Co.
Founders Financial Co.
Friedman Homes
Fullerton Savings and Loan

4.11.13

CLIENTS (Partial List) (Cont.):

GMAC Commercial Mortgage
General Bank
Global Cellular, Inc.
W. R. Grace Corp.
Gulf Oil Co.
Hazel Corp.
Hopkins Development Co.
Hudson United Bank
Hunco Development Co.
Imperial Bank
Imperial Federal Savings
Independence Savings and Loan
Laura Scudders, Inc.
Leach Corporation
Lewis Homes
A. M. Lewis, Inc.
Lippo Bank
Long Beach Bank
Long Beach Equities, Inc.
Lunnen Development Co.
Malibu Savings and Loan
Marineland
Marine National Bank
Miller & Schroeder Financial
Mistui-Manufactures Bank
Mobil Land Development Co.
Municipal Services
National Building Centers
Northland Financial Co.
Omni Bank
Overland Bank
Pacific National Bank
PaineWebber
Price Company
Price Waterhouse
Rancho Bank
Rancon Corporation
Rhoades Development Co.
Safeway Stores
Santa Barbara Federal Savings
Sanwa Bank
Shappell Industries
Shell Oil Company
Siam Commercial Bank
South Bay Bank
Standard Oil of California
Sterling Transit Co., Inc.
Sun West Bank
Systems Auto Parks, Inc.
Taiwan California Bank
Temecula Valley Bank
Thriftimart, Inc.
Tierra Financial, Inc.
Tokai Bank
Torry Pines Bank
Traffic Control Services
Trans-National Bank
Trust Bank
Union Bank
United National Bank
University National Bank
VED Corporation
Ventura County Bank
Vineland Bank
Virginia Hardwood Company
Vista Bank
Washington National Savings Bank
Wells Fargo Bank
Western State Bank
Westin Mortgage
Westminster Nurseries
Wing Lung Bank
Woodhaven Developers

Attorneys, Private Firms and Individuals

Lee Abbott, Esq., Westwood
Leon Alexander, Esq., Anaheim
Michael Antin, Esq., Westwood
Best, Best & Kreiger, Esq., Riverside
Edward L. Butterworth, Pasadena
Robert W. Clemmer, Esq., Orange
E. Gene Crain, Esq., Newport Beach
E. Avery Crary, Esq., Irvine
Cooksey, Coleman & Howard, Esq., Tustin
John Culbertson, Fallbrook
Richard Devericks, Camarillo
Jan Mark Dudman, Esq., Santa Ana
Ferrari Lumber, Azusa
Steve Henry, Santa Monica

4.11.14

CLIENTS (Partial List) (Cont.):

Howrey & Simon, Esq. Los Angeles
Houlihan, Lokey, Howard & Zukin, Century City
David Kagon, Esq., Century City
Teong H. Kay, Los Angeles
Thomas King, Esq., Huntington Beach
Dr. Robert Larner, Los Angeles
Raymond Larson, Tustin
Leigh, Day & Co., Esq., London, England
Garfield L. Logan, Esq., San Juan Capistrano
David Lowry, Rancho California
Lee Marvin, Tucson, Arizona
John D. McGuire, Esq., Santa Ana
Paul Miller, Esq., Santa Fe Springs
John G. Nelson, Esq., Whittier
Nossaman, Guthner, Knox & Elliott, Esq., Irvine
Frank A. Oldmen, Esq., Costa Mesa
Michael Oldmen, Esq., Costa Mesa
Gerald J. Phillips, Esq., Tustin
Robert C. Politiski, Esq., Santa Ana
Denis W. Retoske, Jr., Esq., San Juan Capistrano
Sabo & Green, Esq., Calabasas and San Bernardino
Shepherd, Mullin, Richter & Hampton, Esq., Los Angeles
Shernoff, Lipsky & Blickenstaff, Esq., Claremont
Traffic Control, Anaheim
Michael A. Vanic, Esq., Los Angeles
Iulian R. Warner, Esq., Century City
Ronald E. Wiksell, Esq., Santa Ana
Gerold G. Williams, Esq., Newport Beach
Herbert B. Wittenberg, CPA, West Covina
Thomas L. Woodruff, Esq., Orange

QUALIFIED REAL PROPERTY EXPERT WITNESS

Kern County Superior Court
Los Angeles County Superior Court
Orange County Superior Court
Riverside County Superior Court
San Bernardino County Superior Court
San Diego County Superior Court
Ventura County Superior Court
United States District Court, Los Angeles and Orange County
Orange County Assessment Appeals Board
Private Arbitration Hearings

4.11.15

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve the Developer Agreement Between the Western Placer Unified School District and Bear River Ranch, LLC.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The attached developer agreement authorizes the District to annex 8 lots within the Stage Coach Run Estates. It is anticipated that the 8 homes will yield approximately 3 K-5 students, 1 6-8 student, and 1 9-12 student.

The developer has chosen the Option 3 special tax category which equates to 30% of the fee paid at the time building permits are pulled, and the remaining balance is converted to an annual tax paid over thirty years.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the Developer Agreement between the Western Placer Unified School District and Bear River Ranch, LLC.

4.12

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 1

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), entered into as of the later of the two dates of execution shown below, is by and between the Western Placer Unified School District (the "District") and the landowner who has executed this MOU (the "Landowner").

RECITALS

This MOU is made with reference to the following facts and intentions:

A. It is the intent of the parties to this MOU, which includes the attached Exhibit A (Description of Facilities), Exhibit B (Special Tax Formula), Exhibit C (Memorandum of Agreement), and Exhibit D (Waiver and Consent), to provide a method to finance school facilities made necessary in whole or in part by the development of the real property belonging to the Landowner and described on the signature page hereto ("Landowner's property").

B. To accomplish the purpose of financing school facilities, the parties seek to undertake proceedings under the Mello-Roos Community Facilities Act of 1982, as amended (Government Code Sections 53311 et seq., the "Act"), to annex Landowner's property to the Western Placer Unified School District Community Facilities District No. 1 ("CFD No. 1"), including the holding of required hearings, the adoption of all resolutions, the conduct of an election to authorize the levy of a special tax (the "Special Tax"), and all other actions necessary to annex Landowner's property on CFD No. 1 and levy the Special Tax on such property.

C. The parties recognize that current levels of state and local funding for school facilities are insufficient to meet the needs of the District for new school facilities caused by the impact of new development in the District and that the Landowner needs new school facilities to serve her/his/its development. The parties intend to fund school facilities for the District required by development within CFD No. 1 with a combination of state funds and local funding through the Special Tax and proceeds of bonds issued under the Act and secured by the Special Tax (the "Bonds"). The parties intend that the Special Tax will fund at least seventy-five percent (75%) of the costs and incidental expenses of the purchase, construction, expansion, rehabilitation, improvement, and acquisition of the facilities described in Exhibit A attached hereto. The parties further anticipate that additional territory will be annexed to CFD No. 1 and the parties recognize that, while it is their intent to fund 75% of said costs and expenses over the projected twenty-year build-out of the properties proposed to be included within CFD No. 1, the District may fund 100% of the costs and expenses of specific facilities and specific issued of Bonds with any combination of the Special Tax and Bond proceeds as the Governing Board of the District (the "Board") deems reasonable. The District will use reasonable efforts to obtain state funding for such portion of the facilities described in Exhibit A as are eligible for state funding.

4.12.1

D. The Landowner executing the MOU has voluntarily agreed to subject his/her/its land to the Special Tax and such taxes shall be made binding on Landowner's assignees and successors in interest irrespective of whether additional territory is annexed to CFD No. 1.

E. The Special Tax will be levied in CFD No. 1 in accordance with the special tax formula set forth in Exhibit B attached hereto and hereby made a part hereof. The Special Tax shall be levied against all Taxable Property (as that term is defined in Exhibit B) within CFD No. 1.

F. The Board may authorize the issuance of Bonds to be repaid from the annual levy and collection of the Special Tax. The proceeds of the Special Tax and Bonds will be used to finance the purchase, construction, expansion, rehabilitation, improvement, and acquisition of the types of public school facilities described in Exhibit A attached hereto and incorporated herein to serve properties within the boundaries of the District and CFD No. 1 as specified by the Board from time to time.

G. The District acknowledges that the execution of this MOU and the fulfillment of its terms will satisfy any condition placed on the development of Landowner's property by the City of Lincoln or Placer County that Landowner participate in the District's facilities financing plan. Upon execution of this MOU and recordation of a Memorandum of Agreement in the form attached hereto as Exhibit C (whereby this MOU is made of record), the District shall notify the City of Lincoln of Placer County (as appropriate) that the Landowner has satisfied such development.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the parties hereto agree as follows:

1. Recitals. The foregoing recitals are true and correct and are hereby adopted as part of this MOU.

2. Waiver. The Landowner shall execute and file with the Clerk of the Board a Waiver and Consent in the form attached hereto as Exhibit D consenting to the acceleration of the election timetable and waiving other procedural requirements in connection with the formation of CFD No. 1, the annexation of Landowner's property to CFD No. 1, and the election.

3. Special Tax Rates; Election of Special Tax Category. The rates at which the Special Tax is collected from properties in CFD No. 1, exclusive of any other general or special taxes, shall not exceed the maximum rates set forth in Exhibit B. The Landowner hereby elects the Special Tax Category indicated on the signature page of this MOU to be applicable to Landowner's property.

4.12.2

4. Use of Special Tax Revenue. Revenue derived from the Special Tax shall be used for the purchase, construction, expansion, rehabilitation, improvement, and acquisition of school facilities to be located within the District to serve the properties within the boundaries of the District and the CFD No. 1. Such revenue shall be used to pay all costs necessary to administer and pay debt service on the Bonds, to accumulate funds for future debt service, to establish or replenish any necessary reserve and sinking funds, to pay directly for any authorized facilities, to pay any rebatable arbitrage and to pay any other costs or expenses of CFD No. 1 authorized by the Act. The District will use its best efforts to use the proceeds of the Special Tax and Bonds for school facilities that will primarily serve the developments of the Landowners in CFD No. 1.

5. Exemption From Residential Development Fees. Upon annexation of Landowner's property to CFD No. 1 and during the period of time the Special Tax is levied on such property (or, if the tax is prepaid, the period of time the Special Tax would have been levied), it shall be exempt from the payment of the development fees imposed on residential projects for the provision of school facilities that are currently levied by the District in accordance with the provisions of Government Code section 53080 et seq. From the date of this MOU until the date the Board adopts a resolution that the requisite two-thirds of votes cast in an election held pursuant to Government Code Section 53339.7 are in favor of levying the Special Tax within the area proposed to be annexed to CFD No. 1, the District will continue to collect development fees at the time of issuance of building permits with respect to residential projects on Landowner's property. If the requisite votes are obtained, the District shall refund to Landowner the amount of such development fees (if any) that exceeds the one-time tax component of the Landowner's Special Tax liability. If at the special election the Landowner fails to vote in favor of the annexation of Landowner's property to CFD No. 1, and if as a result of such failure Landowner's property in not annexed to CFD No. 1, Landowner agrees to pay to the District as a school facilities impact fee, and shall pay immediately following the day of the election, and amount equal to the Special Tax Category 1 One-Time Special Tax (and earlier payment of development fees being credited against such liability).

6. Commercial/Industrial Development Fees. The District shall be entitled to collect the maximum development fee allowed by law for any commercial or industrial projects on Landowner's property.

7. Bonds. The Board intends to authorize the issuance of Bonds under the Act to be repaid from the annual levy and collection of the Special Tax. The proceeds of the Bonds may be used to finance the school facilities described in Exhibit A. Such facilities may in whole or in part serve the dwelling units within the boundaries of CFD No. 1 and may be located anywhere in the District.

8. Development Agreements. The Landowner agrees that any development agreement, tentative subdivision map, final subdivision map, and parcel map with the City of Lincoln or County of Placer for development within CFD No. 1 shall be consistent with this MOU.

4.12.3

9. Successors Bound; Covenants Run with the Land. All of the covenants, stipulations and agreements contained in this MOU made by or on behalf of, or for the benefit or burden of, the parties hereto shall be binding upon and shall inure to the benefit or burden of the assigns, successors in interest, and successors in title of the respective parties. Further, the provisions and terms of this MOU shall be a covenant that applies to and runs with the land within the meaning of Civil Code Section 1468. This MOU is recited to be of benefit to the land in that, upon its execution, the District will certify compliance with any school facilities mitigation condition imposed by the City of Lincoln or Placer County, thereby allowing Landowner to record a final subdivision map. Further, this MOU creates an equitable servitude that will bind all successors and assigns of the parties hereto under principles of equity. Landowner shall give notice of this MOU in all deeds, leases, contracts of sale, or other instruments conveying any interest in Landowner's property.

10. Amendment. This MOU shall be amended only be a written instrument executed on behalf of the District and the Landowner. Nothing in this MOU shall be interpreted as limiting the authority of the Board to make changes, annex territory to CFD No. 1, or establish other community facilities districts as authorized by the Act.

11. Severability. If any provision of this MOU shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining portions hereof shall not in any way be affected or impaired thereby, except where enforcement is inconsistent with the parties' intent.

12. Entire Agreement. This MOU supersedes and cancels any and all other agreements, either oral or written, between the parties with respect to the subject matter herein and dated prior hereto.

13. Governing Law. This MOU shall be governed by and construed in accordance with the laws of the State of California.

14. Execution in Counterparts. This MOU may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same agreement.

15. Recording the Memorandum. The Landowner agrees to execute, simultaneously with the execution of this MOU, a Memorandum of Agreement to be recorded in the real property records by the District. The Memorandum of Agreement shall give notice that the Landowner's property is subject to this MOU.

4.12.4

NOW THEREFORE, the parties hereto have executed this Memorandum of Understanding on the date(s) set forth below.

Date: JUNE 6, 2003 WESTERN PLACER UNIFIED SCHOOL DISTRICT

Signed By: _____
Superintendent

*****

NOTE: This MOU will not become effective until the Landowner also executes the Memorandum of Agreement (Exhibit C) in the presence of a notary and the Consent and Waiver (Exhibit D) [not notarized] and returns them to the District.

Date: 4/28, 2003 Bear River Ranch L.L.C

[Type or print name(s) in which record title is held]

Signed By: _____

If title is held other than by individual(s), type or print name of person signing on behalf of landowner and his/her authority to sign (e.g., general partner or president of owner. _____

Special Tax Category Elected (check one):

Special Tax Category 1: ____
Special Tax Category 2: ____
Special Tax Category 3: ____

Assessors' Parcel Nos.:	Acreage of each parcel:	Name of Subdivision:
026-030-043	131 ± acres	Stage Coach Run Estate
	81 ± acres	
	85 ± acres	
	84 ± acres	
	52 ± acres	
	44. ± acres	
	49. ± acres	
	48 ± acres	

4.12.5

EXHIBIT A

DESCRIPTION OF PUBLIC SCHOOL FACILITIES

The types of facilities to be financed by CFD No. 1, to the extent financing is available, shall be as follows: the purchase, construction, expansion, improvement, and rehabilitation of any real and tangible property, including existing and new elementary and secondary school sites, structures, and equipment and any other governmental facilities, such as administrative offices and equipment, that the Board is authorized by law to contribute revenue to, or construct, own, or operate, whether or not said facilities meet the building and cost area standards of the State Allocation Board, and provided that said facilities have a useful life of five years or longer.

The Board contemplates that the following specific facilities will be financed in whole or in part by bond proceeds but reserves its discretion to change this configuration to accommodate new development as it actually occurs:

1. The construction and reconstruction necessary to increase the capacity of the Glen Edwards Middle School facility, including but not limited to the purchase of relocatable classrooms, the construction of multipurpose rooms and areas, and the construction of lockers and locker areas;

2. The construction and reconstruction necessary to increase the capacity of the Lincoln High School facility to 1,200 students or such additional capacity as can be accommodated on the site to provide interim facilities when conditions or overcrowding exist;

3. The acquisition and construction of relocatable classrooms and support facilities for one elementary school (the "Starter School"):

4. The acquisition of sites for and construction of six elementary schools;

5. The acquisition of sites and construction of two middle schools;

6. The acquisition of a site and construction of one high school for 1,600 students; and

7. The acquisition and construction of support facilities and equipment to meet the needs of students generated by any subdivision in CFD No. 1, including buses, bus storage facilities, maintenance facilities, warehouses, administrative offices and continuation schools.

4.12.6

EXHIBIT B - THE SPECIAL TAX FORMULA

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 1
RATE, METHOD OF APPORTIONMENT, AND
MANNER OF COLLECTION OF SPECIAL TAX

1. DEFINITIONS

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, (Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code).

"Administrative Expenses" means the actual or estimated costs incurred by the District to determine, levy and collect the Special Taxes, including but not limited to salaries of District employees and the fees of consultants, corporate bond-paying agents, attorneys, fiscal agents, and bond trustees; the costs of collecting the Special Taxes; preparation of required reports; and any other costs required to administer the CFD.

"Annual Costs" means for each Fiscal Year, the total of (1) Debt Service for the calendar year commencing January 1 of such Fiscal Year through December 31 of the following Fiscal Year as well as any Debt Service not previously accounted for in the first six months of the Fiscal Year; (2) Administrative Expenses for the Fiscal Year; (3) any amounts needed to replenish bond reserve and sinking funds for bonds issued by the CFD to the level required under documents pursuant to which such bonds were issued; (4) an amount equal to actual or estimated delinquencies in Special Taxes for the First Fiscal Year in which the tax is levied and thereafter for the amount equal to the amount of delinquencies in payments of Special Taxes levied in the previous Fiscal Year; and (5) any pay-as-you-go expenses for Facilities for the Fiscal Year, including reasonable reserve and sinking funds for pay-as-you-go expenses and reimbursements to Landowners for formation costs.

"Annual Special Tax" means the Special Tax subject to levy on a Taxable parcel on an annual basis.

"Annual Tax Revenues" means the amount of Annual Special Taxes to be levied each Fiscal Year to pay the Annual Costs.

"Auditor" means the Auditor for the County or his or her designee.

"Base Year" means the Fiscal Year starting July 1, 1990.

"Board" means the Board of Trustees of the Western Placer Unified School District when acting as the legislative body for the CFD under the Act.

"CFD" means the Community Facilities District No. 1, Western Placer Unified School District, County of Placer, California.

"City" means the City of Lincoln, California.

4.12.7

"Classification Date" means the date ten days prior to the beginning of each Fiscal Year.

"County" means the County of Placer, California.

"Debt Service" means the total amount of principal, interest, reserve fund payments and sinking fund payments due for any bonds of the CFD.

"Developed Dwelling Units" means dwelling units for which building permits for Single-Family or Multi-Family residential use, or similar authorizations for Mobile Homes, have been issued by the City, the County, or any agency responsible for issuing similar authorizations for Mobile Homes.

"Developed Parcel" means a lot or Parcel in the CFD for which a building permit, use permit or a similar authorization for Mobile Homes has been issued for construction of any residential use. Once classified as a Developed Parcel, no Parcel shall be removed from the developed classification until the obligation to pay the Special Tax has been satisfied. The Board may reclassify Developed Parcels based on actual use when the reclassification would increase the Special Tax.

"District" means the Western Placer Unified School District.

"Dwelling Units" means (1) for Developed Parcels, the number of dwelling units indicated on the building permit, use permit, or similar authorizations for Mobile Homes; and (2) for Final Map Parcels, one unit per Single-Family Residential Parcel, or ten units per acre per Multi-Family Residential Parcel.

"Escalation Factor" means the construction cost index from the Engineering News Record, or any successor index selected by the Board, applied as a per Fiscal Year increase, compounded after the Base Year not to exceed a maximum of seven percent per year, to increase the Maximum One-Time Special Tax and the Maximum Annual Special Tax rates.

"Facilities" means those facilities described in Exhibit A to the MOU.

"Final Map Parcel" means a lot or Parcel shown on a recorded final map that is intended to be developed for any residential use and for which a building permit or use permit has not been issued.

"Fiscal Year" means the period beginning July 1 and ending the following June 30.

"Maximum Annual Special Tax" means the greatest amount of Annual Special Tax that can be levied on a Developed Parcel or a Final Map Parcel in any Fiscal Year.

"Maximum One-Time Special Tax" means the greatest amount of one-time Special Tax that can be levied on a Developed Parcel or a Final Map Parcel in any Fiscal Year.

4.12.8

"Mobile Home" means a manufactured home or mobile home as defined in Sections 18007, 18008, and 18214 of the Health and Safety Code and which is to be used for residential purposes.

"MOU" means the Memorandum of Understanding, dated as of August 6, 1991, between the Landowner or Landowners and the District, and any amendments thereto.

"Multi-family Residential Parcel" means a Parcel with zoning permitting 11 or more residential units per acre.

"One-Time Special Tax" means a Special Tax Category 1, 2, or 3 subject to collection in the Fiscal Year that a Parcel becomes a Developed Parcel.

"Parcel" means a Parcel of land in the CFD designated on a map of the Placer County Assessor current as of the Classification Date and which has been assigned a discrete identifying number.

"Parcel Classification" means the placement of each Parcel into its respective classification as such Parcel existed on the Classification Date.

"Single-family Residential Parcel" means a Parcel with zoning permitting up to and including 10 residential units per acre.

"Special Tax(es)" mean(s) any tax levied or collected under the Act in the CFD.

"Special Tax Category" means a category prescribing the method of payment of the Special Tax. These payment methods are: One-Time Special Tax (Category 1), a combination of 50% One-Time Special Tax and 50% Annual Special Tax (Category 2), a combination of 30% One-Time Special Tax and 70% Annual Special Tax (Category 3), and Final Map Parcels Annual Special Tax (Category 4). These categories are shown on Attachment 1 which is attached hereto and incorporated herein.

"Subdivision" shall have the same meaning as used in Section 53441.5 of the Act.

"Superintendent" means the Superintendent of the District or his or her designee.

"Tax Collection Schedule" means a document to be prepared annually by the Superintendent for use by the Auditor in collecting the Annual Special Taxes each Fiscal Year.

"Taxable Parcel" means any Final Map Parcel or Developed Parcel that is not exempt from Special Taxes as a Tax-Exempt Parcel or as an Undeveloped Parcel.

"Tax-Exempt Parcel" means any Parcel that is exempt from Special Taxes under the Act. Taxable Parcels that are acquired by a public entity after the CFD is formed shall remain subject to the applicable Special Tax pursuant to Sections 53317.3 and 53317.5 of the Act.

4.12.9

"Undeveloped Parcel" means a Parcel with residential zoning within the boundaries of the CFD which is not classified as a Final Map Parcel or Developed Parcel. No Undeveloped Parcel shall be levied a Special Tax until such time as it becomes a Taxable Parcel.

2. BASIS OF SPECIAL TAX LEVY

A Special Tax applicable to each Taxable Parcel included within the boundaries of the CFD shall be levied and collected annually according to the tax rate and apportionment set forth in the initial ordinance and annual resolution of the Board adopted pursuant to the procedures set forth in the Act and in accordance with the terms and conditions set forth herein.

3. DETERMINATION AND CLASSFICATION OF PARCELS SUBJECT TO SPECIAL TAX

The Special Tax shall be levied on Taxable Parcels within the CFS determined as of the Classification Date. As a general rule, the land use code assigned to the Parcel by the Assessor of Placer County will be used to determine Parcel Classification. If the land use code assigned by the Assessor is questioned by the Superintendent or the taxpayer, the District may assign an appropriate code based on its review of the status of the property. Such review may include reference to development agreements, recorded final maps, building permits issued, and other changes in development status.

The Superintendent shall prepare a list of the Parcels subject to the Special Tax using the records of the County Assessor and other relevant records examined or maintained by the District. Upon direction of the Board, and prior to the adoption of an ordinance or resolution levying the tax, and in any event on or before the date specified in the Act for adopting such ordinances and resolutions, the Superintendent shall use the definitions contained herein to classify Parcels as follows:

a. Each Parcel is to be classified as a Tax-Exempt Parcel or a Taxable Parcel;

b. Each Taxable Parcel is to be classified as a Developed Parcel or a Final Map parcel;

c. Each Developed Parcel is to be classified as a Single or Multi-Family Residential Parcel and is to be assigned an appropriate number of Dwelling Units;

d. Each Single and Multi-Family Residential Final Map Parcel is to be classified as being part of a Final Map Parcel and assigned an appropriate number of single-family and multi-family Dwelling Units.

4.12.10

4. ESCALATION FACTOR

The Maximum Annual Special Tax and the Maximum One-Time Special Tax shall be adjusted at the beginning of each Fiscal Year by the Escalation Factor not to exceed 7% in any one year; however, any proposed increase exceeding 4% must require concurrence of the City of Lincoln's Council. This adjustment shall be a percentage equal to the inflation rate for the prior year for construction costs as determined by the Superintendent. The Superintendent's determination shall be based upon the Engineering News Record, Construction Cost Index as of the December 1 prior to the Classification Date. The index source may be changed by the Board at any publicly noticed meeting. The Maximum Special Tax rate for a Taxable parcel shall become fixed for the duration of the CFD in the Fiscal Year a Parcel becomes a Developed Parcel.

5. ELECTION OF SPECIAL TAX CATEGORY AND ASSIGNMENT OF MAXIMUM SPECIAL TAX RATES

a. The Election of A Special Tax Category 1, 2, or 3.

Within ten (10) calendar days after filing a final map, an application for a use permit, the close of escrow for a Mobile Home or the approval for occupancy of a Mobile Home, whichever occurs first, the owner or owners of record of the Parcel at the time of filing the election described herein shall file with the Superintendent an election as to which Special Tax Category shall be applicable to the Parcel, or in the case of a final map, to all of the Parcels in the Subdivision. The Special Tax Categories to which this election applies are Categories 1, 2, and 3.

If a timely election is not received by the Superintendent, the election of Special Tax Category 3 shall have been deemed to have been made.

In the discretion of the Board, an election may be changed before the Classification Date for the Fiscal Year in which the election was made, if such a change would not adversely affect the purposes for which the CFD was established. Elections received by the Superintendent after the Classification Date for the Fiscal Year and before July 1 of the Fiscal Year, shall be treated as elections made in the following Fiscal Year.

When an election is received, the Superintendent shall provide the person filing the election with a certificate of election stating the date the election was received and the Special Tax Category elected. The certificate of election shall state the name or names of the owners of record at the time of election, the assessor's parcel numbers, and if available, the common street address, for the Parcels to which the election applies and such other information as the Superintendent deems desirable. The Superintendent shall retain a copy of the certificate of election at the District's Office.

4.12.11

b. Assignment of Maximum Special Tax Rates.

The Maximum Annual Special Tax rates and the Maximum One-Time Special Tax Rates shall not exceed the rates per Dwelling Unit in the Base Year as shown in Attachment 1 hereto and as adjusted annually by the Escalation Factor. The Maximum Annual Special Tax rate and the Maximum One-Time Special Tax rates for a Developed Parcel becomes fixed for the duration of the CFD in the Fiscal Year a Parcel becomes a Developed Parcel. Parcels becoming Developed Parcels after the Classification Date for the Fiscal Year and before July 1 of the Fiscal Year, shall be treated as having become Developed Parcels in the following Fiscal Year.

The Maximum Annual Special Tax rates for Final Map Parcels shall not exceed the rates per Dwelling Unit in the Base Year as shown in Attachment 1 hereto and as adjusted annually by the Escalation Factor.

c. Duty to Maintain Records.

The Superintendent shall maintain records for each Parcel showing the date a Parcel became developed, the number and type of dwelling units in the Parcel, the Maximum Annual Special Tax rate for each unit, and the amount, if any, of the Maximum One-Time Special Tax rate paid with respect to each Dwelling Unit in the Parcel.

The Superintendent shall also maintain records showing the date and amount of each Annual and One-time Special Tax payment per Dwelling Unit so that it may be determined when a unit has paid the tax for thirty (30) years and is no longer subject to the Special Tax pursuant to Section 8 hereof.

6. COLLECTION OF ONE-TIME SPECIAL TAX

The One-Time Special Tax (Categories 1, 2, and 3) must be paid prior to obtaining Developed Parcel status. Payment shall be made to the Superintendent by cashier's check or certified check payable to the CFD, and the Superintendent shall issue a receipt for payment of the One-Time Special Tax showing the date and amount of payment per Dwelling Unit per Parcel. Failure to pay in a timely manner shall mean that the Parcel is subject to the 30% One-Time Special Tax and 70% Annual Special Tax Category 3. If the 30% One-Time Special Tax is not paid in a timely manner, the Superintendent shall include the amount of the 30% One-Time Special Tax on the next Tax Collection Schedule, and the tax shall be levied and collected as an Annual Special Tax for the applicable Fiscal Year. Parcels to which an election of Special Tax Category 1 applies will not be subject to the Annual Special Tax if the One-Time Special Tax has been collected on or before the Classification Date. Parcels to which an election of Tax Category 2 applies will only be subject to the 50% Annual Special Tax Category 2 if the 50% One-Time Special Tax has been collected on or before the Classification Date. Otherwise, such Parcels shall be subject to the Annual Special Tax applicable to Final Map Parcels, or if they have obtained developed status without timely payment of the One-Time Special Tax to the Special Tax Category 3.

4.12.12

7. APPORTIONMENT, LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES

The Annual Special Tax rate applicable to each Taxable Parcel in the CFD on the Classification Date shall be established annually by the Board as follows:

a. The Superintendent shall calculate the Annual Costs.

b. The Superintendent shall calculate the projected Maximum Annual Special Tax revenues available from Developed Parcels by multiplying the applicable Maximum Annual Special Tax rate Parcel by the applicable number of Dwelling Units on each Developed Parcel.

c. If the total of the amount of revenue calculated in Step b is greater than the Annual Costs, the Superintendent shall reduce the Annual Special Tax rate applicable to Developed Parcels by equal proportions until the Annual Special Tax on Developed Parcels produces Annual Tax Revenue equal to the Annual Costs.

d. If the total of amount of revenue calculated in Step b is less than the Annual Costs, the Superintendent shall calculate the Annual Special Tax rate applicable to Dwelling Units designated in Final Map Parcels within the CFD by equal proportions until the Annual Special Tax on Developed Parcels and Final Map Parcels produces Annual Tax Revenues equal to the Annual Costs. In this step, the Special Tax rate applicable to Final Map Parcels will be levied as necessary until the tax on Final Map Parcels and Developed Parcels produces Annual Tax Revenues equal to the Annual Costs or until the Maximum Annual Special Tax rate applicable to Dwelling Units designated on Final Map Parcels is reached.

The Superintendent shall prepare the Tax Collection Schedule for each Parcel based on the above method of apportionment and present it to the Board so that the Board may levy the Annual Special Taxes. After the Board has levied the Annual Special Taxes, the Superintendent shall deliver the Tax Collection Schedule, as approved by the Board, send it to the Auditor, requesting that the Annual Special Taxes be placed on the secured property tax rolls for the current Fiscal Year. The Tax Collection Schedule shall be delivered not later than the date required by the Auditor and the Act for such inclusion.

The Superintendent shall make reasonable efforts to correctly assign the Annual Special Tax rates and calculate the annual tax liability for each Taxable Parcel. It shall be the burden of the taxpayer to correct any errors in the determination of the rate and classification of the Parcels and Dwelling Units subject to the Special Tax.

8. TERMINATION OF THE SPECIAL TAX

a. Payment of Annual Tax for Thirty Years.

Until the Notice of Cessation or Addendum dissolving the CFD is filed as described below, the Superintendent shall delete from the Tax Collection Schedule all Parcels for which the Annual Special Taxes have been paid for more than thirty (30) full Fiscal Years on a cumulative basis.

4.12.13

b. Termination Per Parcel Paying One-Time Special Tax.

In the event the Special Tax Category 1 has been prepaid and permanently satisfied with respect to a Parcel, the Board shall record a Notice of Cancellation of Special Tax Lien as to that Parcel pursuant to Section 53344 of the Act. The Notice of Cancellation of Special Tax lien shall identify with particularity the Special Tax which has been prepaid and permanently satisfied, the book and page number in the records of the county recorder where the Notice of Special Tax Lien being canceled is recorded, shall contain the legal description and assessor's parcel number of the particular Parcel of land subject to the lien, and shall contain the name of the owner of record of the Parcel. The Board may specify a charge payable to the owner of record for the preparation and recordation of this notice.

c. Dissolution of CFD and Recording Addendum to Notice of Special Tax Lien.

The Board may, by ordinance, dissolve the CFD by making all of the determinations required by Section 53338.5 of the Act. These determinations are that the CFD is not obligated to pay any outstanding debt and the authorization for the CFD to levy the Special Tax has ceased.

Upon dissolving the CFD, the Board shall cause an addendum to be recorded to the Notice of Special Tax Lien recorded pursuant to Section 3114.5 of the Streets and Highways Code which shall state that the CFD and all associated liens, if any, have been dissolved. The District shall be liable for any outstanding debt discovered to exist after the dissolution of the CFD.

9. APPEALS AND INTERPRETATION PROCEDURE

Any taxpayer subject to the Special Taxes claiming that the amount or application of the Special Taxes had not been properly computed may file a notice with the Superintendent appealing the levy or collection of the Special Taxes. The Superintendent will promptly review the appeal and, if necessary, meet with the applicant and decide the appeal. If the findings of the Superintendent verify that the tax should be modified or changed, the Tax Collection Schedule shall be corrected if necessary and if applicable, a refund shall be granted in accordance with Section 10 hereof. Any disputed over the decision of the Superintendent shall be referred to the Board and the decision of the Board with respect to the Special Tax shall be final.

Interpretation may be made be resolution of the Board for purposes of clarifying any vagueness or uncertainty as it relates to the application of the Special Tax rate, the application of the method of apportionment, the classification of Parcels, or any definition applicable to the CFD.

4.12.14

10. CLAIM FOR REFUND

All claims for refund of Special Taxes collected on behalf of the CFD shall be filed with the Superintendent not later than one year after the date the Special Tax has been paid to the County or to the Superintendent on behalf of the CFD in cases where the tax is not collected by the County. The claimant shall file the claim within this time period and the claim shall be finally acted upon by the Board as a prerequisite to the claimant bringing suit thereon. Pursuant to Government Code section 935(b) the claim shall be subject to the provisions of Government Code sections 945.6 and 946.

The Board acting on its own behalf and on behalf of the CFD shall respond to a timely claim within the time period required and in the manner specified by Government Code section 912.4 and 912.6. Should said sections be amended or repealed, they shall apply according to their terms in effect on July 1, 1990.

The procedure described herein shall be the exclusive procedure for claimants seeking a refund of Special Taxes.

11. COLLECTION OF SPECIAL TAX

The Annual Special Tax shall be collected each year upon the applicable Assessor's Parcel's in the CFD in the same manner as ordinary ad valorem property taxes are collected and any One-Time Special Tax shall be paid in accordance with Section 5 and 6 hereof; provided, however, that the CFD may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligation. All Annual Special Taxes shall be subject to the same penalties and lien priorities in the case of delinquency as is provided for ad valorem taxes. The Board shall cause the actions required above to be done for each Fiscal Year in a timely manner to assure that the schedule of the Special Taxes to be collected are received by the Auditor of the County of Placer for inclusion with billings for such ad valorem taxes for the applicable Fiscal Year. The Special Tax shall be levied and collected only so long as it is needed to finance the purchase, construction, expansion, improvement or rehabilitation of the Facilities and authorized costs and expenses. In the event of a delinquency, the CFD will pursue foreclosure in a timely manner.

12. ANNEXATION OF TERRITORY

Any territory to be annexed to the CFD shall, in addition to payment of Special Taxes at the rates set forth above, be subject to payment of any costs incurred by the CFD and District in conducting the annexation process and such additional tax within the territory to be annexed as may be necessary to compensate for the interest and principal previously paid by the existing community facilities district; provided that in no event shall the additional tax authorized herein be allowed to exceed the Maximum Annual Special Tax and the Maximum One-Time Special Tax applicable to the Parcels being annexed.

4.12.15

ATTACHMENT 1 TO EXHIBIT B
Western Placer Unified School District
Base Year Maximum Special Tax Rates by
Special Tax Category
(2002-03 Base Year)

SPECIAL TAX CATEGORY - DEVELOPED PARCELS

1. ONE-TIME TAX ONLY

One-Time Special Tax	$9,746.00
Annual Special Tax	$ .00

2,200 square feet x $4.43 per square foot

2. ANNUAL TAX & 50% ONE-TIME TAX

One-Time Special Tax	$4,873.00
Annual Special Tax	$ 604.25

2,200 square feet x $4.43 per square foot

3. ANNUAL TAX & 30% ONE-TIME TAX

One-Time Special Tax	$2,923.80
Annual Special Tax	$ 845.95

2,200 square feet x $4.43 per square foot

Notes: These notes are brief summaries and must be read in the context of Exhibit B.

(1) Tax rates will be escalated annually after the Base Year. This adjustment shall be a percentage equal to the inflation rate for the prior year based on the "Engineering News Record" construction cost index to a successor index. The Maximum Special Tax rates for Developed Parcels is frozen at the time the Parcel becomes developed.

(2) The Special Tax Category payment method on Developed Parcels must be elected within ten (10) days of recording a subdivision's final map. However, the Developed Parcel's annual or One-Time Special Tax rates are not levied until the building permit or use permit stage, whichever occurs first. Failure to make a timely election means the Parcel will be subject to the Annual tax (Category 3)

(3) The One-time Special Tax Category 1 and 2 is to be paid prior to issuance of a building permit or use permit. Failure to pay means the Parcel will be subject to the Annual Special Tax Category 3.

(4) The tax is levied and collected per Dwelling Unit, not per Parcel.

4.12.16

RECORDING REQUESTED BY:
WHEN RECORDED MAIL TO:
Western Placer Unified School District
810 J Street
Lincoln, CA 95648
Attention: Assistant Superintendent, Business Services

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT is made and entered into on the date shown below by and between the WESTERN PLACER UNIFIED SCHOOL DISTRICT (the "District") and the owner of the property described below, whose name appears below (the "Landowner"). The District and the Landowner have entered into an unrecorded Memorandum of Understanding (the "MOU") dated as of June 6, 2003, relating to the property described below for the purposes described in the Recitals of the MOU.

This MEMEORANDUM OF AGREEMENT has been prepared for the purpose of recordation and in no way modifies the rights and obligations of the parties, which are fully set forth in the MOU.

Copies of the MOU are in the possession of the District at its offices at 810 J Street, Lincoln, CA 95648.

IN WITNESS WHEROF this MEMORANDUM OF AGREEMENT has been executed by the parties as of the day and year shown below.

Date: 4/28, 2003 WESTERN PLACER UNIFIED SCHOOL DISTRICT

Signed By: _____
Superintendent

Bear River Ranch L.L.C.
LANDOWNER: ELISABETH FOWLER

Signed By: _____

Name of signatory: ELISABETH FOWLER

Title of signatory: AUTHORIZED SIGNATORY

Assessor's Parcel Numbers: 026-030-043

4.12.17

State of California)
) ss
County of MARIN)

On April 28, 2003, before me, the undersigned, a Notary Public in and for the State of California, personally appeared Elisabeth Fowler, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature: _____ [S E A L]

N. WICKHAM
Commission # 1366839
Notary Public - California
Marin County
My Comm. Expires Aug 14, 2006

State of California)
) ss
County of Placer)

On June 6, 2003, before me, the undersigned, a Notary Public in and for the State of California, personally appeared Roger R. Yohe, ~~personally known to me~~ (or proved to me on the basis of satisfactory evidence) to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in ~~his/her~~/their authorized capacity(~~ies~~), and that by ~~his/her~~/their signature(s) on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

WITNESS my hand and official seal.

Signature: _____ [S E A L]

CYNTHIA Y. DE COURTEN
Commission # 1389742
Notary Public - California
Placer County
My Comm. Expires Dec 12, 2006

4.12.18

LEGAL DESCRIPTION OF REAL PROPERTY

4.12.19

EXHIBIT D

WAIVER AND CONSENT
OF LANDOWNER OF PROPERTY PROPOSED TO BE ANNEXED TO
WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 1
REGARDING CERTAIN TIME LIMITS AND PROCEDURAL REQUIREMENTS
WITH RESPECT TO A SPECIAL LANDOWNER ELECTION

To: Clerk of the Governing Board
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

Pursuant to Government Code Sections 53326(a) and 53327(b), which allow any time limit or requirement pertaining to the conduct of a landowner election held under the authority of the Mello-Roos Community Facilities District Act of 1982, Government Code Sections 53311-53365.7 (the "Mello-Roos Act"), to be waived with the unanimous consent of the qualified electors, the undersigned hereby declares as follows:

1. I am the owner of the real property described below by Placer County assessor's parcel number (the "real property"), which is proposed to be annexed to the Western Placer Unified School District Community Facilities District No. 1 ("CFD No.1)". I acknowledge that a special landowner election will be called within CFD No. 1 to approve the proposal to annex the real property to CFD No. 1 and to levy a special tax on the real property. I have had sufficient time to consider and reflect on my choice in the election.

2. I expressly waive the time limits specified by Government Code Section 53326, including but not limited to the requirement that the special election be held at least 90 but not more than 180 days following the adoption of the resolution calling the election.

3. I expressly waive the requirement contained in Government Code Section 53327 of preparation and delivery to me of an impartial analysis, arguments and rebuttals relating to the proposition submitted at the election.

4. I expressly waive any notice requirements relating to the special election, whether contained in the Government Code, Elections Code, Education Code or elsewhere, including any notice provided by the filing of an amended boundary map of CFD No. 1 in accordance with Streets & Highways Code Section 3113.

4.12.20

5. I expressly waive any and all claims based on, and hereby consent to, any error, irregularity, or departure from the provisions of the Mello-Roos Community Facilities District Act of 1982, Government Code Sections 53311-53365.7, and any and all laws incorporated therein, and acknowledge that the formation of CFD No. 1 and the levy of the special tax, the establishment of the appropriations limit, and the incurrence if the bonded indebtedness as authorized by the special election held on January 7, 1992, and the annexation of the real property to CFD No. 1 and the levy of the special tax thereon are valid and shall not be affected by any such error, irregularity, or departure.

Date: 4/28, 2003 ELISABETH FOWLER

[Type or print name(s) in which record title to the land identified below is held]

Signed By: _____

If title is held other than by individual(s), type or print name of person signing on behalf of landowner and his/her authority to sign (e.g., general partner or president of owner.

_____

_____

Real Property: Assessor's Parcel Numbers: 026-030-043

_____-_____-_____

_____-_____-_____

_____-_____-_____

_____-_____-_____

4.12.21

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve Resolution 02/03.41 Accepting a Grant Deed for an Elementary School Site From Placer Holdings, Inc.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The attached resolution authorizes the Western Placer Unified School District to accept the grant deed for the Twelve Bridges elementary school site. This school is projected to open for operations in August 2004.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 02/03.41 accepting a grant deed for an elementary school site from Placer Holdings, Inc.

4.13

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 02/03.41

A RESOLUTION OF THE BOARD OF TRUSTEES)
OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT)
ACCEPTING A GRANT DEED FOR AN ELEMENTARY)
SCHOOL SITE FROM PLACER HOLDINGS, INC.)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held the 17th day of June, 2003, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District has determined the need to acquire an elementary school site located within the Twelve Bridges subdivision, and

NOW THEREFORE, THE WESTERN PLACER UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Trustees finds and determines that:

1. The attached Grant Deed to the Western Placer Unified School District for the school site is hereby accepted.

_____
President of the Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

4.13.1

Post-it® Fax Note 7671	Date 6-11	# of pages ▶ 5
To Jay Stewart	From T.S. Cheung	
Co./Dept.	Co.	
Phone #	Phone #	
Fax #	Fax #	

RECORDING REQUESTED BY
First American Title Insurance Company
National Commercial Services

AND WHEN RECORDED MAIL TO:
Western Placer Unified School District, a
Political Subdivision of the State of California
810 J Street
Lincoln, CA 95648

Space Above This Line for Recorder's Use Only

A.P.N.: **334-01-02** File No.: **5130355GH (gh)**

The Undersigned Grantor(s) Declare(s): DOCUMENTARY TRANSFER TAX **$None Due per R & T Section 11922-Conveyance to a Political Subdivision of the State of California**; CITY TRANSFER TAX **$0.00**;
SURVEY MONUMENT FEE $

[ ] computed on the consideration or full value of property conveyed, OR
[ ] computed on the consideration or full value less value of liens and/or encumbrances remaining at time of sale,
[ ] unincorporated area; [**X**] City of **Lincoln**, and

CORPORATION GRANT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **Placer Holdings, Inc., a California Corporation**

organized under the laws of the State of **California**

hereby GRANTS to **Western Placer Unified School District, a Political Subdivision of the State of California**

the following described property in the **City** of **Lincoln**, County of **Placer**, State of **California**;

For Legal Description, see Exhibit "A" attached hereto and made a part hereof

Dated: **06/06/2003**

Placer Holdings, Inc., a California Corporation

By: T.S. Cheung, Treasurer

Mail Tax Statements To: **SAME AS ABOVE**

4.13.2

A.P.N.: **334-01-02** Grant Deed - continued File No.:**5130355GH (gh)**
Date: **06/06/2003**

STATE OF _____)SS
COUNTY _____)
OF

On _____, before
me, _____ personally appeared
_____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

This area for official notarial seal

Signature
_____

My Commission
Expires: _____

4.13.3

Exhibit "A"

LEGAL DESCRIPTION

Real property in the City of Lincoln, County of Placer, State of California, described as follows:

A portion of the tracts of land shown and designated as Lot 8F and Lot F on the plat of Twelve Bridges Large Lot Subdivision Phase 2 filed in Book 'X' of Maps at Page 86, Placer County Records, located in Section 35, Township 12 North, Range 6 East, M.D.M., City of Lincoln, Placer County, California.

Beginning at the Northwesterly corner of the above described Lot 8F, a point on the Southerly right-of-way of Twelve Bridges Drive as shown on the above described plat; thence along the Northerly line of said Lot 8F and said Southerly right-of-way line the following four (4) courses and distances: 1) along an arc of a curve to the left, having a radius of 3040.00 feet, a central angle of 06 deg. 49' 24", a length of 362.03 feet and a chord bearing South 86 deg. 57' 06" East for a distance of 361.82 feet; 2) South 85 deg. 53' 06" East for a distance of 122.42 feet; 3) along a non-tangent curve to the left, having a radius of 3052.00 feet, a central angle of 04 deg. 18' 37", a length of 229.60 feet and a chord bearing North 85 deg. 11' 23" East for a distance of 229.55 feet; and 4) along a tangent curve to the right, having a radius of 40.00 feet, a central angle of 88 deg. 49' 23", a length of 62.01 feet and a chord bearing South 52 deg. 33' 14" East for a distance of 55.99 feet, from said point the Northeasterly corner of said Lot 8F bears North 81 deg. 51' 27" East for a distance of 45.27 feet; thence leaving said Northerly line and Southerly right-of-way line South 08 deg. 08' 33" East for a distance of 370.61 feet; thence along a tangent curve to the left, having a radius of 691.00 feet, a central angle of 13 deg. 44' 28", a length of 165.72 feet, and a chord bearing South 15 deg. 00' 47" East for a distance of 165.32 feet; thence South 66 deg. 27' 38" West for a distance of 230.85 feet; thence North 24 deg. 39' 19" West for a distance of 25.67 feet; thence along a non-tangent curve to the right, having a radius of 85.36 feet, a central angle of 64 deg. 22' 38", a length of 95.91 feet and a chord bearing North 78 deg. 18' 06" West for a distance of 90.94 feet; thence North 38 deg. 58' 16" West for a distance of 20.92 feet; thence along a non-tangent curve to the left, having a radius of 25.00 feet, a central angle of 81 deg. 38' 11", length of 35.62 feet and a chord bearing North 72 deg. 43' 16" West for a distance of 32.68 feet; thence South 66 deg. 27' 38" West for a distance of 224.32 feet; thence North 47 deg. 4' 27" West for a distance of 114.06 feet; thence North 56 deg. 32' 15" West for a distance of 223.03 feet; thence North 53 deg. 33' 32" West for a distance of 86.23 feet; thence North 06 deg. 27' 36" East for a distance of 434.78 feet to the point of beginning.

APN: 334-01-02

4.13.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve Resolution No. 02/03.42 Authorizing Additional Use of New Construction Grants from Kindergarten Through Sixth Grade for the Twelve Bridges Elementary School.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The resolution updates Resolution No. 02/03.29 which was adopted by the Board of Trustees on April 1, 2003. Exhibit A was adjusted to reflect 29 teaching stations instead of the previously adopted 28 teaching stations. Student housing was increased from 713 students to 738 students, and the Form 50-04 submitted to OPSC was updated from 958 students to 990 students.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 02/03.42 authorizing additional use of new construction grants from kindergarten through sixth grade for the Twelve Bridges Elementary School.

4.14

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 02/03.42

A RESOLUTION AUTHORIZING ADDITIONAL USE OF NEW CONSTRUCTION GRANTS FROM KINDERGARTEN THROUGH SIXTH GRADE FOR THE TWELVE BRIDGES ELEMENTARY SCHOOL BEFORE THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT LINCOLN, CALIFORNIA

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held on the 17th day of June, 2003, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District is applying to the State Allocation Board for approval of a School Facility Program project pursuant to Chapter 12.5, Part 10 Division 1, commencing with Section 17010.10, et. seq., of the Education Code, new construction of school facilities;

WHEREAS, the District has developed a plan that describes how the District will adequately house the excess pupils receiving grants;

WHEREAS, the District submitted plans to the DSA on January 21, 2003;

WHEREAS, the plans submitted to the DSA prior to January 23, 2003 are grandfathered to permit requests, per section 1859.77.2, for new construction grants that do not exceed 135% of the number of pupils that will be housed in the project;

NOW THEREFORE, BE IT RESOLVED by the Western Placer Unified School District Board of Education as follows:

1. **That the District intends to file an application for funding for the new elementary school project under the School Facility Program as provided in AB16; and**

2. The additional grants requested exceed the number of pupils housed in the project by not more than 135%; and

4.14.1

3. The District has developed a plan that describes how the District will adequately house the additional pupils in accordance with Education Code Section 17368; and

4. The Board is aware that requesting additional grants exceeds the number of pupils housed in the project will not result in the construction of the exact number of classrooms required to house all the pupils associated with the grants requested, but that some of the eligibility will be diverted to alternate uses; and

WHEREAS, the District acknowledges that the State has satisfied its obligation to house the pupils for which it is receiving additional grants; and

WHEREAS, the District is committed to fulfilling its facility plan which includes the construction of the new elementary school;

NOW, THEREFORE, BE IT RESOLVED that the District authorizes staff to file an application to the State Allocation Board for said project.

_____
President, of the Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

4.14.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
HOUSING PLAN FOR TWELVE BRIDGES ELEMENTARY SCHOOL
USE OF GRANTS REQUEST

EXHIBIT A

Pursuant to section 1879.77.2(a), the Western Placer Unified School District adopted resolution number 02/03.29 authorizing the use of New Construction Grants for Twelve Bridges Elementary School. This resolution acknowledges that the plans for Twelve Bridges Elementary School that were submitted to OPSC contain 29 standard classrooms and 1 SDC classroom. The District recognizes the State-loading standard is 25:1 and 13:1 respectively. Therefore, the plans as submitted to the state, would house 738 students. The 50-04 application submitted to the OPSC requests 990 students. This document represents the housing plan for the additional 252 grants requested for Twelve Bridges Elementary School.

Housing Plan for the additional 252 Elementary School Grants

If the District should need to house the additional 252 elementary school students used for the Twelve Bridges Elementary School within the next five years, the District intends to meet the housing needs of those students based on loading the fourth, fifth and sixth grades at the district standard of 31:1. Six additional students would be housed in each class.

Based on the table below, the District can adequately house the additional student grants requested for Twelve Bridges Elementary School by busing impacted students to a neighboring elementary school such as First Street Elementary, Creekside Oaks Elementary, Carlin Coppin Elementary and Glen Edwards Middle School.

School Site	Number of 4th, 5th and 6th grade classes	Additional Students Per Class	Additional Students Housed at this site
Twelve Bridges Elementary School	10	6	60
First Street Elementary	6	6	36
Carlin Coppin Elementary	7	6	42
Creekside Oaks Elementary	9	6	54
Glen Edwards Middle School	10	6	60
			Total = 252

4.14.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve $74,163.04 Purchase of Classroom Furniture From School Specialty.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

This classroom furniture purchase is required to support projected student enrollment growth. The Dry Creek Joint Elementary School District's piggyback bid contract, which is good through May 17, 2005, was referenced for this acquisition.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve $74,163.04 purchase of classroom furniture from School Specialty.

4.15

REPORTS

AND

COMMUNICATION

Public

Hearing

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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AGENDA ITEM:

Adoption of the FY 2003-04 Budget.

SUBJECT AREA:

Public Hearing

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

This public hearing provides the community the opportunity to ask questions and provide comments regarding the adoption of the District's FY 2003-04 budget.

SUPERINTENDENT'S RECOMMENDATION:

No action is required.

INFORMATION

DISCUSSION

ACTION ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
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AGENDA ITEM:

Adoption of the FY 2003-04 District Budget and the Approval of the State Financial Reports.

SUBJECT AREA:

Discussion/Action

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The FY 2003-04 District budget and State financial reports will be presented to the Board of Trustees for review and discussion.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt the FY 2003-04 District Budget and approve of the State Financial Reports.

PLEASE NOTE

Mr. Stewart and Mrs. Wilson worked as hard as possible to complete the 03-04 budget for printing.

Since you, the Board has already approved the changes at the June 3 meeting, you have an idea what to expect. The document will be presented on Tuesday evening.

ANNUAL CERTIFICATION REGARDING RETIREMENT HEALTH AND WELFARE BENEFITS AFTER AGE 65

Pursuant to E.C. Section 42140, if a school district, either individually or as a member of a joint powers agency, provides health and welfare benefits for its employees upon their retirement, and those benefits will continue after the employees reach 65 years of age, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those benefits. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those benefits.

To the County Superintendent of Schools:

( ) The Annual Budget Report adopted by the Board of Education includes health and welfare benefits as defined in Education Code Section 42140(a):

Total liabilities actuarially determined:	$
Less: Amount of total liabilities reserved in budget:	$
Estimated accrued but unfunded liabilities:	$ 0.00

(x) This school district provides health and welfare benefits through a JPA, and offers the following information:
Health, Dental & Vision Insurance

( ) This school district does not provide such health and welfare benefits.

Signed _____
Clerk/Secretary of the Governing Board (Original signature required)

Date of Meeting: Jun 17, 2003

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to E.C. Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

( ) Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	$
Less: Amount of total liabilities reserved in budget:	$
Estimated accrued but unfunded liabilities:	$ 0.00

(x) This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

( ) This school district is not self-insured for workers' compensation claims.

Signed _____
Clerk/Secretary of the Governing Board (Original signature required)

Date of Meeting: Jun 17, 2003

For additional information on these certifications, please contact:

Health and Welfare:		Workers' Compensation:	
Name:	Jay M. Stewart	Name:	Jay M. Stewart
Title:	Assistant Supt., Business Services	Title:	Assistant Supt, Business Services
Telephone:	(916) 645-6387	Telephone:	(916) 645-6387

July 1 Budget (Single Adoption)
FINANCIAL REPORTS
2003/04 Budget
School District Certification

ANNUAL BUDGET REPORT:
July 1, 2003 Single Budget Adoption

(X) ANNUAL BUDGET REPORT . This budget was developed using the state-adopted Criteria and Standards. It was filed and adopted subsequent to public hearing by the governing board of the school district. (Pursuant to E.C. 33129 and 42127)

Budget available for inspection at:

Place: 810 J Street, Lincoln, CA
Date: Jun 13, 2003

Public Hearing:

Place: Lincoln High Performing Arts Bldg
Date: Jun 17, 2003
Time: 7:00 p.m.

Adoption Date: Jun 17, 2003

Signed _____
Clerk/Secretary of the Governing Board
(Original signature required)

For additional information on the budget reports, please contact:

Budget Preparation

Jay M. Stewart
Name
Assistant Superintendent, Business Services
Title
(916) 645-6387
Telephone
j_stewart@wpusd.k12.ca.us
E-mail Address

Criteria & Standards Review

Jay M. Stewart
Name
Assistant Superintendent, Business Services
Title
(916) 645-6387
Telephone
j_stewart@wpusd.k12.ca.us
E-mail Address

Description	2002/03 Estimated Actuals			2003/04 Budget		
	P-2 ADA	Annual ADA	Revenue Limit ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Revenue Limit ADA
ELEMENTARY						
1. General Education			1,348.23	2,870.65	2,870.65	2,870.65
a. Kindergarten						
b. Grades One through Three						
c. Grades Four through Six						
d. Grades Seven and Eight						
e. Opportunity Schools						
f. Home and Hospital						
g. Community Day Schools						
2. Special Education						
a. Special Day Class			23.07	23.09	23.09	23.09
b. NPS - E.C. 56366(a)(7)						
c. NPS - E.C. 56836.16						
3. TOTAL, ELEMENTARY	0.00	0.00	1,371.30	2,893.74	2,893.74	2,893.74
HIGH SCHOOL						
4. General Education			38.99	992.03	992.03	992.03
a. Grades Nine through Twelve						
b. Continuation Education						
c. Opportunity Schools						
d. Home and Hospital						
e. Community Day Schools						
5. Special Education						
a. Special Day Class			3.27	3.27	3.27	3.27
b. NPS - E.C. 56366(a)(7)						
c. NPS - E.C. 56836.16						
6. TOTAL, HIGH SCHOOL	0.00	0.00	42.26	995.30	995.30	995.30
COUNTY SUPPLEMENT						
7. County Community Schools						
a. Elementary			7.04	7.04	7.04	7.04
b. High School						
8. Special Education						
a. SDC and SDC Extended Year - Elementary			23.46	23.46	23.46	23.46
b. SDC and SDC Extended Year - High School						
c. NPS/LCI - Elementary						
d. NPS/LCI - High School						
9. TOTAL, ADA REPORTED BY COUNTY OFFICES	0.00	0.00	30.50	30.50	30.50	30.50
10. TOTAL, K-12 ADA (sum lines 3, 6, and 9)	0.00	0.00	1,444.06	3,919.54	3,919.54	3,919.54
11. ADA for Necessary Small Schools also included in lines 3 and 6.						
12. REGIONAL OCCUPATIONAL CENTERS & PROGRAMS						

Description	2002/03 Estimated Actuals			2003/04 Budget		
	P-2 ADA	Annual ADA	Revenue Limit ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Revenue Limit ADA
CLASSES FOR ADULTS						
13. Concurrently Enrolled Secondary Students						
14. Adults Enrolled, State Apportioned			71.20	71.20	71.20	71.20
15. Students 21 Years or Older and Students 19 or Older NOT Continuously Enrolled Since Their 18th Birthday, Participating in Full-Time Independent Study.						
16. TOTAL, CLASSES FOR ADULTS (sum lines 13 through 15)	0.00	0.00	71.20	71.20	71.20	71.20
17. Adults in Correctional Facilities						
18. TOTAL, ADA (sum lines 10, 12, 16, and 17)	0.00	0.00	1,515.26	3,990.74	3,990.74	3,990.74
SUPPLEMENTAL INSTRUCTIONAL HOURS						
19. ELEMENTARY			36,482.00			
20. HIGH SCHOOL						
21. TOTAL, SUPPLEMENTAL INSTRUCTIONAL HOURS (sum lines 19 and 20)	0.00	0.00	36,482.00	0.00	0.00	0.00
COMMUNITY DAY SCHOOLS - Additional Funds						
22. ELEMENTARY						
a. 5th & 6th Hours (ADA)						
b. 7th & 8th Pupil Hours (Hours)						
23. HIGH SCHOOL						
a. 5th & 6th Hours (ADA)						
b. 7th & 8th Pupil Hours (Hours)						
CHARTER SCHOOLS						
24. Block Grant Funded Charters						
Charters Sponsored by Unified Districts (Only enter ADA for pupils residing in the Unified District)			2,385.65	207.00	207.00	207.00
b. All Other Block Grant Funded Charters			3,348.54			
25. Revenue Limit Funded Charters						
26. TOTAL, CHARTER SCHOOLS ADA (sum lines 24a, 24b and 25)	0.00	0.00	5,734.19	207.00	207.00	207.00
27. SUPPLEMENTAL INSTRUCTIONAL HOURS			146,652.00	28,764.00	28,764.00	28,764.00

Description	Form K-12 EDP No.	2002/03 Estimated Actuals	2003/04 Budget
BASE REVENUE LIMIT			
1. Base Revenue Limit per ADA	025	4,632.69	4,725.69
2. Inflation Increase	019	93.00	
3. All Other Adjustments	- - -		
4. TOTAL, BASE REVENUE LIMIT PER ADA (Sum lines 1 through 3)	024	4,725.69	4,725.69
TOTAL REVENUE LIMIT			
5. Total Base Revenue Limit			
a. Base Revenue Limit Per ADA (from line 4)	024	4,725.69	4,725.69
b. Total Revenue Limit ADA	033	3,829.71	4,126.27
c. Total Base Revenue Limit (5a times 5b)	034	18,098,022.25	19,499,472.88
6. Necessary Small Elementary School Allowance	209		
7. Necessary Small High School Allowance	211		
8. Necessary Small Continuation High School Increase	058	252,242.00	126,121.00
9. Gain or Loss from Interdistrict Attendance (PL 81-874)	045		
10. Unemployment Insurance Increase	960	16,293.00	16,293.00
11. Meals for Needy Increase	370		
12. Less: Class Size Penalties	084		
13. Less: PERS Reduction (must agree with objects 8092 and 3800-3802, not applicable to Basic Aid districts)	085	289,899.00	91,158.00
14. Less: Transfer of Special Education SDC Revenues to County Offices	121	106,007.00	104,735.00
15. Less: Transfer of County Community School Revenues to County Offices	310	33,269.00	32,870.00
16. Less: Transfer of County NPS/LCI Revenues to County Offices	320		
17. Summer School Core Programs	181	118,425.00	111,056.00
18. Remedial Programs	129	74,137.00	77,428.00
19. Apprentice Allowance	087		
20. Community Day Schools	800		
21. Less: Revenue Limit Adjustment:			
a. Longer Day/Year Penalty	060		
b. Excess ROC/P Reserves	160		
22. Pupil Promotion and Retention and Low STAR Score (Grades 2-6)	070		
23. Elementary Intensive Reading (Grades K-4)	165		
24. Beginning Teacher Salary Incentive Funding	670	49,167.00	49,032.00
25. Intensive Algebra Instruction Academics (Grades 7-8)	240		
26. Other Revenue Limit Adjustments	062		
27. Adjustment to Basic Aid Guarantee	223		
28. All Other Adjustments	- - -		(234,582.00)
29. TOTAL, REVENUE LIMIT (Sum Lines 5c, 6 through 11, minus Lines 12 through 16, plus Lines 17 through 20, minus Lines 21a and b, plus Lines 22 through 28)		18,179,111.25	19,416,057.88

Description	Form K-12 EDP No.	2002/03 Estimated Actuals	2003/04 Budget
REVENUE LIMIT - LOCAL SOURCES			
30. Charter Schools In-lieu Taxes	124	14,675,226.00	9,098,825.00
31. Less: Property Taxes	117	18,370,102.00	18,370,102.00
32. Less: Miscellaneous Taxes	118		
33. Less: Community Redevelopment Funds	125		
34. TOTAL REVENUE LIMIT - LOCAL SOURCES (Line 30 minus Lines 31 through 33)		(3,694,876.00)	(9,271,277.00)
35. Less: Charter Schools General Purpose Block Grant (Unified Districts Only)	123	11,755,676.00	1,009,232.00
36. STATE AID ENTITLEMENT (Sum Lines 29 and 34, Minus Line 35)		2,728,559.25	9,135,548.88
37. BASIC AID ENTITLEMENT (For Basic Aid Districts only, Sum EDP 122, 223, 121, 310, 315, 181, 129, 070, 165, 240, 087, 700 and 800 of Form K-12)	---		
38. NET STATE AID - REVENUE LIMIT (Greater of Line 36 or Line 37)		2,728,559.25	9,135,548.88
39. Less: Actual Revenue Limit State Apportionment Receipts (Apportionment Doc: Form K-12, Exhibit H, EDP 999)	---		
40. NET ACCRUAL TO STATE AID - REVENUE LIMIT (Line 38 minus Line 39)		2,728,559.25	

Description	Direct Costs Interfund Services In 5750	Direct Costs Interfund Services Out 5750	Direct/Indirect Support In 7350, 7380	Direct/Indirect Support Out 7350, 7380	Interfund Transfers In 8910-8929	Interfund Transfers Out 7610-7629	Due From 9310	Due To 9610
GENERAL FUND								
Expenditure Detail	0.00	(44,710.00)	0.00	(107,165.00)				
Other Sources/Uses Detail					948,365.00	0.00		
Fund Reconciliation								
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	44,710.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17 SPECIAL RESERVE FUND for Other than Capital Outlay								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
APITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00	107,165.00					
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40 SPECIAL RESERVE FUND (Capital Outlay)								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	948,365.00		
Fund Reconciliation								
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
THER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs Interfund Services In 5750	Direct Costs Interfund Services Out 5750	Direct/Indirect Support In 7350, 7380	Direct/Indirect Support Out 7350, 7380	Interfund Transfers In 8910-8929	Interfund Transfers Out 7610-7629	Due From 9310	Due To 9610
REHOUSE REVOLVING FUND								
..xpenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
72 ARTICLE XIII-B FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	44,710.00	(44,710.00)	107,165.00	(107,165.00)	948,365.00	948,365.00		

July 1 Budget (Revised Adoption)
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals Unrestricted (A)	2002/03 Estimated Actuals Restricted (B)	2002/03 Estimated Actuals Total Fund col. A + B (C)	2003/04 Budget Unrestricted (D)	2003/04 Budget Restricted (E)	2003/04 Budget Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) Revenue Limit Sources		8010-8099	26,823,603.00	0.00	26,823,603.00	27,596,809.00	0.00	27,596,809.00	2.9%
2) Federal Revenues		8100-8299	0.00	1,528,087.00	1,528,087.00	0.00	1,464,533.00	1,464,533.00	-4.2%
3) Other State Revenues		8300-8599	2,245,332.00	1,605,945.00	3,851,277.00	1,573,103.00	1,248,612.00	2,821,715.00	-26.7%
4) Other Local Revenues		8600-8799	871,903.00	1,437,300.00	2,309,203.00	436,720.00	1,358,201.00	1,794,921.00	-22.3%
5) TOTAL, REVENUES			29,940,838.00	4,571,332.00	34,512,170.00	29,606,632.00	4,071,346.00	33,677,978.00	-2.4%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	11,028,432.00	1,875,001.00	12,903,433.00	11,781,494.00	1,643,507.00	13,425,001.00	4.0%
2) Classified Salaries		2000-2999	2,165,146.00	1,481,666.00	3,646,812.00	2,164,591.00	1,303,440.00	3,468,031.00	-4.9%
3) Employee Benefits		3000-3999	3,328,534.00	912,396.00	4,240,930.00	3,708,019.00	929,198.00	4,637,217.00	9.3%
4) Books and Supplies		4000-4999	890,799.95	1,824,816.00	2,715,615.95	559,542.00	807,911.00	1,367,453.00	-49.6%
5) Services, Other Operating Expenses		5000-5999	1,614,793.00	580,106.00	2,194,899.00	1,607,754.00	343,092.00	1,950,846.00	-11.1%
6) Capital Outlay		6000-6999	13,950.00	16,000.00	29,950.00	0.00	0.00	0.00	-100.0%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299 7400-7499	9,417,171.00	79,310.00	9,496,481.00	9,470,700.00	79,310.00	9,550,010.00	0.6%
8) Direct Support/Indirect Costs		7300-7399	(196,955.00)	89,790.00	(107,165.00)	(164,458.00)	57,293.00	(107,165.00)	0.0%
9) TOTAL, EXPENDITURES			28,261,870.95	6,859,085.00	35,120,955.95	29,127,642.00	5,163,751.00	34,291,393.00	-2.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,678,967.05	(2,287,753.00)	(608,785.95)	478,990.00	(1,092,405.00)	(613,415.00)	0.8%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8910-8929	10,093.00	0.00	10,093.00	948,365.00	0.00	948,365.00	9296.3%
b) Transfers Out		7610-7629	0.00	129,233.00	129,233.00	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(1,656,834.00)	1,656,834.00	0.00	(1,092,405.00)	1,092,405.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,646,741.00)	1,527,601.00	(119,140.00)	(144,040.00)	1,092,405.00	948,365.00	-896.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2003/04 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			32,226.05	(760,152.00)	(727,925.95)	334,950.00	0.00	334,950.00	-146.0%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	776,566.35	760,152.01	1,536,718.36	808,792.40	0.01	808,792.41	-47.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			776,566.35	760,152.01	1,536,718.36	808,792.40	0.01	808,792.41	-47.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Net Beginning Balance (F1c + F1d)			776,566.35	760,152.01	1,536,718.36	808,792.40	0.01	808,792.41	-47.4%
2) Ending Balance, June 30 (E + F1e)			808,792.40	0.01	808,792.41	1,143,742.40	0.01	1,143,742.41	41.4%
Components of Ending Fund Balance									
a) Reserve for									
Revolving Cash		9711	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	63,000.00	0.00	63,000.00	63,000.00	0.00	63,000.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Designated Amounts									
Designated for Economic Uncertainties		9770	743,792.40	0.00	743,792.40	1,028,742.40	0.00	1,028,742.40	38.3%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.00	50,000.00	0.00	50,000.00	New
Textbook Reserve	0000	9780				*50,000.00*		*50,000.00*	
c) Undesignated Amount		9790	0.00	0.01	0.01				
d) Unappropriated Amount		9790				0.00	0.01	0.01	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals Unrestricted (A)	2002/03 Estimated Actuals Restricted (B)	2002/03 Estimated Actuals Total Fund col. A + B (C)	2003/04 Budget Unrestricted (D)	2003/04 Budget Restricted (E)	2003/04 Budget Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	5,257,106.39	(1,418,934.65)	3,838,171.74				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	2,000.00	0.00	2,000.00				
d) with Fiscal Agent		9135	2,186,454.00	0.00	2,186,454.00				
e) collections awaiting deposit		9140	8,674.69	0.00	8,674.69				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	66,513.91	17,823.72	84,337.63				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	63,000.00	0.00	63,000.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) Fixed Assets		9400							
10) TOTAL, ASSETS			7,583,748.99	(1,401,110.93)	6,182,638.06				
H. LIABILITIES									
1) Accounts Payable		9500	638,484.43	12,828.47	651,312.90				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	4,300,000.00	0.00	4,300,000.00				
5) Deferred Revenue		9650	0.00	0.00	0.00				
6) Long-Term Liabilities		9660							
7) TOTAL, LIABILITIES			4,938,484.43	12,828.47	4,951,312.90				
I. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			2,645,264.56	(1,413,939.40)	1,231,325.16				

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	132,300.00	50,992.00	-61.5%
2) Federal Revenues		8100-8299	16,537.00	0.00	-100.0%
3) Other State Revenues		8300-8599	13,083.00	0.00	-100.0%
4) Other Local Revenues		8600-8799	500.00	200.00	-60.0%
5) TOTAL, REVENUES			162,420.00	51,192.00	-68.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	82,289.00	32,860.00	-60.1%
2) Classified Salaries		2000-2999	23,331.00	15,606.00	-33.1%
3) Employee Benefits		3000-3999	28,199.00	10,054.00	-64.3%
4) Books and Supplies		4000-4999	17,485.00	0.00	-100.0%
5) Services, Other Operating Expenses		5000-5999	1,000.00	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
rect Support/Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			152,304.00	58,520.00	-61.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			10,116.00	(7,328.00)	-172.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	0.00	0.00	0.0%
b) Transfers Out		7610-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
E[illegible]T INCREASE (DECREASE) IN FUND [illegible]LANCE (C + D4)			10,116.00	(7,328.00)	-172.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,047.95	11,163.95	965.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,047.95	11,163.95	965.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			1,047.95	11,163.95	965.3%
2) Ending Balance, June 30 (E + F1e)			11,163.95	3,835.95	-65.6%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	11,163.95		
d) Unappropriated Amount		9790		3,835.95	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
G[illegible]SETS					
Cash					
a) in County Treasury		9110	923.34		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	7,301.25		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			8,224.59		
H. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			8,224.59		

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenues		8100-8299	20,700.00	0.00	-100.0%
3) Other State Revenues		8300-8599	194,420.00	193,125.00	-0.7%
4) Other Local Revenues		8600-8799	500.00	1,000.00	100.0%
5) TOTAL, REVENUES			215,620.00	194,125.00	-10.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,920.00	3,000.00	-23.5%
5) Services, Other Operating Expenses		5000-5999	191,000.00	185,200.00	-3.0%
6) Capital Outlay		6000-6999	20,700.00	0.00	-100.0%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
rect Support/Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			215,620.00	188,200.00	-12.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	5,925.00	New
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	0.00	0.00	0.0%
b) Transfers Out		7610-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
E[illegible]T INCREASE (DECREASE) IN FUND [illegible]ANCE (C + D4)			0.00	5,925.00	New
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	17,007.25	17,007.25	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			17,007.25	17,007.25	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			17,007.25	17,007.25	0.0%
2) Ending Balance, June 30 (E + F1e)			17,007.25	22,932.25	34.8%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
, Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	17,007.25		
d) Unappropriated Amount		9790		22,932.25	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
G. ASSETS					
Cash					
a) in County Treasury		9110	104,405.13		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			104,405.13		
H. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			104,405.13		

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenues		8100-8299	335,000.00	355,000.00	6.0%
3) Other State Revenues		8300-8599	23,900.00	24,000.00	0.4%
4) Other Local Revenues		8600-8799	530,500.00	576,000.00	8.6%
5) TOTAL, REVENUES			889,400.00	955,000.00	7.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	377,904.00	370,008.00	-2.1%
3) Employee Benefits		3000-3999	98,448.00	126,906.00	28.9%
4) Books and Supplies		4000-4999	404,835.00	439,900.00	8.7%
5) Services, Other Operating Expenses		5000-5999	57,725.00	54,610.00	-5.4%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
rect Support/Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			938,912.00	991,424.00	5.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(49,512.00)	(36,424.00)	-26.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	0.00	0.00	0.0%
b) Transfers Out		7610-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(49,512.00)	(36,424.00)	-26.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	89,705.00	40,193.00	-55.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			89,705.00	40,193.00	-55.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			89,705.00	40,193.00	-55.2%
2) Ending Balance, June 30 (E + F1e)			40,193.00	3,769.00	-90.6%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	1,039.00	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	39,154.00		
d) Unappropriated Amount		9790		3,769.00	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
C SSETS					
Cash					
a) in County Treasury		9110	62,305.04		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	1,039.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
TOTAL, ASSETS			63,344.04		

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenues		8100-8299	0.00	0.00	0.0%
3) Other State Revenues		8300-8599	115,755.00	38,200.00	-67.0%
4) Other Local Revenues		8600-8799	3,000.00	1,000.00	-66.7%
5) TOTAL, REVENUES			118,755.00	39,200.00	-67.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services, Other Operating Expenses		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	66,345.00	120,000.00	80.9%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
rect Support/Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			66,345.00	120,000.00	80.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			52,410.00	(80,800.00)	-254.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	129,233.00	0.00	-100.0%
b) Transfers Out		7610-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			129,233.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			181,643.00	(80,800.00)	-144.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	59,897.62	241,540.62	303.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			59,897.62	241,540.62	303.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			59,897.62	241,540.62	303.3%
2) Ending Balance, June 30 (E + F1e)			241,540.62	160,740.62	-33.5%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	241,540.62		
d) Unappropriated Amount		9790		160,740.62	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
G. ASSETS					
Cash					
a) in County Treasury		9110	240,828.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
TOTAL, ASSETS			240,828.00		
H. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			240,828.00		

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenues		8100-8299	0.00	0.00	0.0%
3) Other State Revenues		8300-8599	0.00	0.00	0.0%
4) Other Local Revenues		8600-8799	4,966,880.00	1,935,490.00	-61.0%
5) TOTAL, REVENUES			4,966,880.00	1,935,490.00	-61.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services, Other Operating Expenses		5000-5999	92,135.00	40,000.00	-56.6%
6) Capital Outlay		6000-6999	3,712,940.00	0.00	-100.0%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	1,102,802.00	1,111,520.00	0.8%
ect Support/Indirect Costs		7300-7399	107,165.00	0.00	-100.0%
9) TOTAL, EXPENDITURES			5,015,042.00	1,151,520.00	-77.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(48,162.00)	783,970.00	-1727.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	0.00	0.00	0.0%
b) Transfers Out		7610-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	1,445,695.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,445,695.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,397,533.00	783,970.00	-43.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	534,842.14	1,932,375.14	261.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			534,842.14	1,932,375.14	261.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			534,842.14	1,932,375.14	261.3%
2) Ending Balance, June 30 (E + F1e)			1,932,375.14	2,716,345.14	40.6%
Components of Ending Fund Balance					
a) Reserve for Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	1,932,375.14		
d) Unappropriated Amount		9790		2,609,180.14	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
G. ASSETS					
Cash					
a) in County Treasury		9110	(412,586.40)		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	110,331.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	710,961.45		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			408,706.05		
H. LIABILITIES					
1) Accounts Payable		9500	13,273.51		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			13,273.51		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			395,432.54		

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenues		8100-8299	74,040.00	74,040.00	0.0%
3) Other State Revenues		8300-8599	0.00	0.00	0.0%
4) Other Local Revenues		8600-8799	52,000.00	20,000.00	-61.5%
5) TOTAL, REVENUES			126,040.00	94,040.00	-25.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services, Other Operating Expenses		5000-5999	2,500.00	0.00	-100.0%
6) Capital Outlay		6000-6999	218,650.00	74,040.00	-66.1%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
rect Support/Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			221,150.00	74,040.00	-66.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(95,110.00)	20,000.00	-121.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	0.00	0.00	0.0%
b) Transfers Out		7610-7629	0.00	948,365.00	New
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	(948,365.00)	New

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
F. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(95,110.00)	(928,365.00)	876.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,657,472.70	1,562,362.70	-5.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,657,472.70	1,562,362.70	-5.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			1,657,472.70	1,562,362.70	-5.7%
2) Ending Balance, June 30 (E + F1e)			1,562,362.70	633,997.70	-59.4%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	1,562,362.70		
d) Unappropriated Amount		9790		633,997.70	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,556,993.40		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			1,556,993.40		
H. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			1,556,993.40		

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenues		8100-8299	0.00	0.00	0.0%
3) Other State Revenues		8300-8599	0.00	0.00	0.0%
4) Other Local Revenues		8600-8799	200.00	100.00	-50.0%
5) TOTAL, REVENUES			200.00	100.00	-50.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services, Other Operating Expenses		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Direct Support/ Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
Direct Support/Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			200.00	100.00	-50.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8910-8929	0.00	0.00	0.0%
b) Transfers Out		7610-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			200.00	100.00	-50.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	160,340.31	160,540.31	0.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			160,340.31	160,540.31	0.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Net Beginning Balance			160,340.31	160,540.31	0.1%
2) Ending Balance, June 30 (E + F1e)			160,540.31	160,640.31	0.1%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	160,540.31		
d) Unappropriated Amount		9790		160,640.31	

Description	Resource Codes	Object Codes	2002/03 Estimated Actuals	2003/04 Budget	Percent Difference
ASSETS					
Cash					
a) in County Treasury		9110	3,431.07		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	10,985.80		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	148,613.68		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		
) Improvements of Sites		9420	0.00		
c) Accumulated Depreciation - Improvement of Sites		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			163,030.55		

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals 1 Complies with District Mission Statement ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Adopt Declaration of Need for Fully Qualified Educators

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:
Bob Noyes
Director, Human Services

ENCLOSURES:
(4)

MEETING DATE:
June 17, 2003

BACKGROUND:

Each year the District must declare that there is an insufficient number of certificated persons who meet the district's employment criteria for the positions listed on the attached form. The declaration shall remain in force until June 30, 2004.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends adoption of the Declaration of Need for Fully Qualified Educators.

Boardfactsheet.doc

7.2

State Of California
California Commission On Teacher Credentialing
Box 944270
1900 Capitol Avenue
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Web site: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original declaration of need for year 2003-2004

☐ Revised declaration of need for year _____

For Service in a School District

Name of District Western Placer Unified School Dist. District CDS Code 66951

Name of County Placer County CDS Code 31

By submitting this annual Declaration the district is certifying the following:

- a diligent search, as defined on page 4 of this Declaration, to recruit a fully prepared teacher for the assignment(s) was made
- if a suitable fully prepared teacher is not available to the school district, the district make a reasonable effort to recruit based on the priority stated on page 4 of this Declaration

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 6/17/03 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ *Enclose a copy of the Board agenda item*

With my signature below I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2004.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert Noyes		Director of Human Services
Name	*Signature*	*Title*
(916) 645-6356	(916) 645-6350	6/18/03
Fax Number	*Telephone Number*	*Date*

810 J Street, Lincoln, CA 95648
Mailing Address

For Service in a County Office of Education, State Agency or Non-Public School or Agency

Name of County N/A County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

(Complete only the appropriate line.)

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on __/__/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

▶ *Enclose a copy of the public announcement*

(continued)

Submitted by Superintendent or Director:

Robert Noyes		Director of Human Services
Name	*Signature*	*Title*
(916) 645-6356	(916) 645-6350	6/17/03
Fax Number	*Telephone Number*	*Date*
810 J Street, Lincoln, CA 95648		
Mailing Address		

▶ *This declaration must be on file with the California Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

Areas of Anticipated Need for Fully Qualified Educators

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
Multiple Subject with no emphasis	2
Multiple Subject with CLAD emphasis	2
Multiple Subject with BCLAD emphasis (list target languages on page 3)	
Single Subject with no emphasis	
Single Subject with CLAD emphasis	4
Single Subject with BCLAD emphasis (list target languages on page 3)	
CLAD Permit (applicant already holds teaching credential)	
BCLAD (applicant already holds teaching credential, list target languages on page 3)	
Education Specialist: Deaf and Hard of Hearing	
Mild/Moderate	2
Moderate/Severe	
Physical and Health Impaired	
Visually Impaired	
Early Childhood Special Education	
Resource Specialist	1
Clinical or Rehabilitative Services:	
Language, Speech and Hearing	1
Special Class Authorization	
Library Media Teacher Services	

(continued)

7.2.2

Subjects on Emergency Single Subject Teaching Permits

Identify the subjects of estimated need with a check mark:

- [ ] Agriculture
- [ ] Art
- [ ] Biological Sciences (Specialized)
- [ ] Business
- [ ] Chemistry (Specialized)
- [X] English
- [ ] Geosciences (Specialized)
- [X] Foundational-Level Mathematics
- [ ] Health Science
- [ ] Home Economics
- [X] Industrial & Technology Education.
- [ ] Language Other than English
  - [ ] French
- [ ] Language Other than English (cont.)
  - [ ] German
  - [ ] Spanish
  - [ ] Other (Specify)_____
- [X] Math
- [ ] Music
- [ ] Physical Education
- [ ] Physics (Specialized)
- [X] Science: Biological Sciences
- [ ] Science: Chemistry
- [X] Science: Geosciences
- [ ] Science: Physics
- [ ] Social Science

Target Language(s) on Bilingual Emphasis and BCLAD Permits

List the target languages of estimated need under the appropriate category.

Multiple Subject	Single Subject	BCLAD Permits
1. Spanish	1. Spanish	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.

(continued)

7.2.3

Limited Assignment Permits

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of limited assignment permits the employing agency estimates it will need in multiple subject and single subject areas.

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	1
TOTAL	1

Efforts to Recruit Certificated Personnel

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching As A Priority Block Grant (refer to www.cde.ca.gov for more details), participating in the state and regional recruitment centers and participating in job fairs in California.

If a suitable teacher is not available to the school district, the district made a reasonable effort to recruit an individual for the assignment, in the following order:

- an individual who is scheduled to complete initial preparation requirements within six months
- a candidate who qualifies and agrees to participate in an approved internship including pre-internship program in the region of the school district

Efforts to Certify, Assign, and Develop Fully Qualified Personnel

Does your agency participate in a Commission-accredited pre-internship program? ☒ Yes ☐ No

If yes, how many pre-interns do you expect to have this year? 2

If no, explain. N/A

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. The district is part of the Placer, Nevada & El Dorado counties BTSA consortium.

Does your agency participate in the Individualized Internship Program? ☒ Yes ☐ No

If no, explain.

Does your agency participate in a Commission-accredited college or university internship program? ☒ Yes ☐ No

(continued)

7.2.4

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program. CSU Sacramento and Placer County Office of Education

If no, explain why you do not participate in an internship program.

N/A

1.2.5

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___ Complies with Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, localgovernment, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SSLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of the Placer County Alternative Education Plan For Expelled Youth

AGENDA ITEM AREA:
DISCUSSION/ACTION

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:
Plan

MEETING DATE:
June 17, 2003

BACKGROUND:

AB 922 requires the county board of education and the governing board of each school district within the county to: (1) adopt the plan (2) submit the plan to the State Superintendent of Public Instruction by June 20, 2003; and (3) submit an update to the plan, including the outcome data required by Section 48916.1, every three years thereafter.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the district verification of the Alternative Education Plan Approval for the alternative Education Plan for Expelled Youth.

Eva\h:\wpfiles\Board\format2

DISTRICT VERIFICATION

ALTERNATIVE EDUCATION PLAN APPROVAL

TO: ALFRED D. NOBILI
Placer County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

AB 922 requires each county superintendent who operates community schools, in conjunction with superintendents of the 19 school districts within the Placer County to revise and update a plan for providing education services to all expelled students in the county. According to Section 48926, the plan must:

1. Identify existing education alternatives for expelled students;

2. Identify gaps in educational services to expelled students and strategies for filling those service gaps; and

3. Identify alternative placements for students who are expelled and placed in district community day schools but who fail to meet the terms and conditions of their rehabilitation plan or who pose a continuing danger to school safety as determined by the governing board.

AB 922 requires the county board of education and the governing board of each school district within the county to: (1) adopt the plan (2) submit the plan to the State Superintendent of Public Instruction by June 20, 2003; and (3) submit an update to the plan, including the outcome data required by Section 48916.1, every three years thereafter.

This is to verify that the Western Placer Unified School District School District Board of Trustees formally approved the Placer County Alternative Education Plan at a meeting held on June 17, , 2003.

Board Superintendent/Secretary

June 17, 2003
Date

9.3.1

Placer County

Office of Education

Alternative

Education

Plan For

Expelled Youth

PLACER COUNTY OFFICE OF EDUCATION
Ackerman Elementary School District
Alta-Dutch Flat Union Elementary School District
Auburn Union Elementary School District
Colfax Elementary School District
Dry Creek Joint Elementary School District
Eureka Union Elementary School District
Foresthill Union School District
Loomis Union School District
Newcastle Elementary School District
Ophir Elementary School District
Penryn Elementary School District
Placer Hills Union Elementary School District
Placer Union High School District
Rocklin Unified School District
Roseville City School District
Roseville Joint Union High School District
Tahoe-Truckee Unified School District
Western Placer Unified School District

Revised 6/1/03

7.3.7

PLACER COUNTY OFFICE OF EDUCATION

MISSION STATEMENT

Provide essential and meaningful services.
To allow every student in Placer County
to reach their maximum potential

ALTERNATIVE EDUCATION PLAN

Purpose

The passage of Assembly Bill 922, along with EC 48916.1 and 48926, guarantees educational services to expelled students and places the responsibility of providing those services on the districts and county offices. The specific options and services must be written into a countywide Alternative Education Plan. After the plan was developed, it was then adopted by the governing board of each school district in the Placer County and the County Board of Education. The plan includes:

- Enumerate existing educational alternatives for expelled students;
- Identify gaps in educational services to expelled students;
- Identify strategies for filling the service gaps;
- Identify alternative placements for students who are expelled and who (as determined by the district governing board) failed to meet the terms and conditions of their rehabilitation plan or who pose a danger to other students.

7.3.3

OVERVIEW

There is an increasing number of expelled youth in Placer County. In the past, these expulsions were limited to high school and middle school students, but expellable behaviors are now beginning to surface in the lower grades.

The larger districts seem to have more options available due to immediate need and resources. However, all the districts presently provide intervention strategies which may include:

- One-to-one counseling;
- Student Study Team;
- Academic and emotional assessment;
- Parent support meetings;
- In-school suspension;
- Off-campus suspension;
- Special Education services;
- After school activities;
- Conflict management;
- Student contracts;
- Alternative school placements;
- Referral to Health and Human Services Smart Management Team (SMT).

Education Code 48916.1

(a) At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion, but only to the extend funds are appropriated for this purpose in the annual Budget Act or other legislation or both.

Education Code 48926

Each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.

As the need for more alternative options increases, the districts and county must work together to meet the intent of the Expulsion Laws while providing a safe educational environment for all Placer County schools.

M.3.5

EXISTING EDUCATIONAL ALTERNATIVES FOR EXPELLED YOUTH

1. Placer County Office of Education (PCOE) currently offers the following options for expelled youth:
   - Community Schools in Truckee, Auburn, and Rocklin;
   - Independent Study as an alternative to the Community School classroom, when appropriate;
   - Alder Grove Drug Court School;
   - Youth Resource Center Community School, Rocklin

2. Placer County School Districts offer the following options for expelled youth, depending on the specific offense and Education Code section.
   - Suspended expulsion with placement on the same school campus;
   - Suspended expulsion with placement in a different school campus within the district;
   - Suspended expulsion with placement in a district Home Study Program, if the parent agrees;
   - Expulsion with referral to the PCOE Community School Program. Actual referral to such a placement is made by the District Governing Boards, with recommendations from a District Discipline Review Board, SARB, or a similar district referral process. School districts in Placer County are not electing to open district Community Day Schools;
   - Students may be referred to a charter school alternative program;
   - Parents may provide home schooling, with an affidavit;
   - Districts with attendance areas including parts of Sacramento County (Dry Creek and Roseville Joint Union High School Districts) may refer Sacramento County residents to the Sacramento County Community Schools.

7.3.6

GAPS AND STRATEGIES IN EDUCATIONAL SERVICES

There are six identified gaps, which exist in respect to providing educational services to expelled students.

1. A concern exists when a student has been expelled from a district under Education Code, Section 48915, is then placed in a PCOE Community School Program, and the same student then commits another violation under the same code section. The student must be expelled from the Community School. Where is the student then placed and who is responsible?

Strategies:

- The Education Code is "silent" on this matter. The concern is statewide. One strategy may be for the district and county to meet immediately and discuss options for the student. The family/guardian would be included, as well as other agencies involved with the student. A Student Study Team format may be considered, alternatives discussed and a placement decision made.

2. The significant geographical distance and the varying student needs because of age, grade level, and expulsion offenses, makes it difficult to provide appropriate programs which are financially feasible.

Strategies:

- Districts will continue to use existing educational strategies and programs to meet needs of expelled youth.
- Districts could refer students to neighboring districts in consideration for reciprocal exchange.
- Consider a combination of service providers between County Community Schools and districts.
- Refer expelled youth to the SMART Collaborative to consider a combination of service providers.
- Coordinate busing and encourage parents to provide transportation.

9.3.7

3. There are very few K-6 students expelled in Placer County at this time. Due to the low numbers, the significant geographical distances between schools and the cost for transporting students to a central location, the educational options are very limited.

Strategies:

- Consider more early intervention programs. Western Placer currently collaborates with the SMART Collaborative to provide school based services. Schools should identify students who are at-risk of being expelled and work toward a positive intervention. (i.e., behavior contracts, counseling, peer buddy, parent/training, etc.).
- Districts could continue to refer students to a neighboring district in consideration for reciprocal exchange.

4. A district Community Day School for expelled students, as described in current California Education Code, is difficult to implement due to the following reasons:
   - The 360 minute day required of the district Community Day School as compared to:
     240 minute minimum school day;
     15 hours per week for a continuation school;
     310-minute day (varies) for some elementary schools;
     360 minutes used by the County Community School.

     The minutes affect numerous facets in the development of a district community school: busing, lunches, school calendars, and program location.
   - To receive additional funding, the district is responsible for six hours of hour-by-hour attendance accounting each day. The cost of additional attendance and bookkeeping staff or time taken away from instruction is unreasonable.
   - Space has become an extremely valuable commodity on K-6 school campuses in Placer County, especially in south Placer County.

Strategies:

- Work with trustees and legislators to amend:
  1. The 360-minute day to allow flexibility in scheduling to match existing programs.
  2. The hour-by-hour attendance accounting.

1.3.A

5. School, parent and community education of the expulsion and suspension laws, legal requirements and policies should be expanded.

Strategies:

- School – Staff Development for administrators, presented by the SELPA and PCOE should continue. These inservices have been well attended and successful. Districts may want to expand their own Staff Development programs to include teachers, parents, and community.
- Parents – PCOE may want to extend the present program to include parent and community participation as a "required" or "suggested" component. A Site Council concept may support this extension.

6. There is a lack of alcohol and drug treatment services in Placer County for youth and families.
   - Work closely with the SMART Collaborative to find new providers.
   - Identify new funding sources for services through grant writing, business and community partnerships.
     - ✓ California Department of Education
     - ✓ Office of Criminal Justice Planning
     - ✓ Office of Juvenile Justice Planning
     - ✓ State Department of Drug and Alcohol Services
     - ✓ Etc.

1.3.9

DATA REPORTING REQUIREMENTS ASSEMBLY BILL 922

Assembly Bill 922 requires school district governing boards to maintain outcome data and report them upon request from the State Department of Education on pupils who are expelled and who are enrolled in education programs operated by the school districts or the County Superintendent of Schools. Districts and PCOE should be prepared to report the following data. However, it should be noted no districts in Placer County operate Community Day Schools. Placer County Office of Education offers appropriate Community and Court School programs.

Reporting Requirements

- Number of expulsions [E.C. 48664 (e) (1)]
- Operation of a Community Day School [E.C. 48664 (e) (2)]
- Status of the countywide plan as defined in Section 48926 [E.C. 48664 (e) (3)]
- An evaluation of the Community Day School average daily attendance funding percentage cap [E.C. 48664 (e) (4)]
- Small school district waiver status [E.C. 48664 (e) (5)]
- The effect of hourly accounting under Section 48663 for purposes of receiving the additional funding under Section 48664 [E.C. 48664 (e) (6)]
- The number of pupils and average daily attendance served in Community Day School programs [E.C. 48664 (e) (7)]
  - Pupils expelled pursuant to E.C. 48915 (d)
  - Pupils expelled pursuant to E.C. 48915 (b)
  - Other expulsions
  - Pupils referred through a formal district process
- Pupil outcome data and other data as required under E.C. 48916.1 [E.C. 48664 (e) (8)]

Outcome data that includes attendance, graduation and dropout rates, and comparable levels of academic progress of pupils participating in independent study offered by the school district. [E.C. 48916.1 (f) (1) (A)]

7.3.10

- Districts shall maintain data that includes the number of pupils placed in Community Day School or participating in independent study whose immediate preceding placement includes one of the following:
  [E.C. 48916.1 (f) (1) (B)]
  County Community School
  Continuation School
  Comprehensive School
  Not enrolled in any school

- Districts shall maintain data on the number of pupils placed in Community Day School whose subsequent placement is one of the following:
  [E.C. 48916.1 (f) (1) (C)]
  County Community School
  Continuation School
  Comprehensive School
  Not enrolled in any school

- When the County Superintendent of Schools operates an educational program pursuant to this section, the County Superintendent of Schools shall provide to the governing board of the school district, outcome data that includes attendance, graduation and dropout rates, and comparable levels of academic progress of pupils participating in the County Community School Independent Study Program.

These reporting requirements do not apply to Placer County because the local districts do not operate Community Day Schools. In January 1998, the Alternative Education Department instituted a M.I.S., which tracks all JCCS students. Number of expulsions, outcome data on graduation, attendance and dropout rates are available through this M.I.S. program. Academic progress is monitored through individual Student Rehabilitation Plans, transcripts, and report cards.

1.3.11

OPERATION OF THE PLACER COUNTY COMMUNITY SCHOOLS

Responsibilities

Districts: Provide the PCOE Community School with the following:

- Copy of the Expulsion Order;
- Completed Rehabilitation Plan (EC 48916 (a)(b));
- Copy of the student's IEP or 504 Accommodation Plan (IF APPLICABLE);
- Determine if a SMT Referral is appropriate for the expelled student;
- Referral Packet, complete with signatures to PCOE Alternative Education Department;
- Notify Probation of student's status, if appropriate.

Probation: For probation referred students:

- Complete referral packet to PCOE Community School;
- Provide the Community School teacher with a copy of the Probation Order;
- Notify the Community School of any changes in Probation personnel or the student's Probation Officer;
- Monitor discipline, attendance, and truancy in cooperation with the Community School teacher.

SARB/SAM:

- Complete Referral Packet to PCOE Community School;
- Provide the Community School teacher with a copy of the SARB/SAM order or contract;
- Include the Community School teacher in future SARB/SAM proceedings.

SMT:

- SMT to include district and the Community School teacher in SMT team meetings

7.3.12

Charter Schools: Provide the PCOE Community School with the following:

- Copy of the Expulsion Order;
- Completed Rehabilitation Plan (EC 48916 (a)(b));
- Copy of the student's IEP or 504 Accommodation Plan (IF APPLICABLE);
- Determine if a referral is appropriate for the expelled student to SMT;
- Referral Packet, complete with signatures, to PCOE Alternative Education Department;
- Notify Probation of student's status.

Transportation: The Community School program is not mandated or funded to provide transportation for Community School students.

PCOE will work with the parents and districts in considering the following options:

1. Parent/guardian transportation;
2. City or regional transit bus transportation;
3. District transportation by District Policy;
4. Car pooling;
5. Other.

1.3.13

COMMUNITY SCHOOL
PLACER COUNTY OFFICE OF EDUCATION

Overview of Program

Staffing

The Community School classroom is normally staffed by 1 full-time teacher and an Instructional Assistant. The Independent Study Program is staffed with 1 teacher who schedules 1 1/2 hours per week, per student. The teacher provides assignments, answers instructional questions, and monitors credits and/or grades. The teacher has approximately one hour per student, per week to complete required student paperwork, and to prepare assignments and lessons.

Criteria/Referral Process

- Student is expelled from a district (48915 (a)(c) or other);
- Student is referred by the Probation Department;
- Student is referred by School Attendance Review Board (SARB);
- Student is placed in the Placer County Receiving Home or the Placer County Women's Center, or through the courts.

Transition Plans

- Transition back to District –
  - Must be addressed in the Expulsion Order and the Rehabilitation Plan (EC 48916).
- Elementary to High School –
  - District to contact feeder High School to arrange appropriate transition and articulation.
  - Transition to be addressed in the Rehabilitation Plan.

1.3.14

- PCOE Graduation from High School and Eighth Grade – The Community School provides for the following:
  - ✓ Students may earn high school credits; district provides transcripts with credit information;
  - ✓ GED preparation and information;
  - ✓ California High School Proficiency Examination (CHSPE) preparation and information;
  - ✓ Provides a High School or Elementary School (8th Grade) diploma when earned. High School students must earn 220 credits. Eighth grade students must pass a grade appropriate proficiency test.

Special Education Services

Community School

- 2 teachers (1.5) Individual Small Group Instruction (ISGI) teachers.
- The Community Schools provides ISGI services approximately one to two days per week; minutes are determined by the IEP Team. The Community School is not a Special Day Class, and therefore, cannot serve students who need a SDC placement.
- Limited psychological services.
- Limited school nurse services.

District

- Provide updated Special Education information on students:
  - Copy of current IEP
  - Current Assessments
- Participate in IEP meetings.
- Participate in Transition IEP meetings.
- Address transportation issues with parents

Contact Person:

Joan Berry , Alternative Education Director
360 Nevada Street
Auburn CA 95603
530/745-1388
530/745-1404 (FAX)
jberry@placercoe.k12.ca.us

7.3.15

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___ Complies with Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, localgovernment, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of Revision to AR 5144.1 Suspension and Expulsion/ Due Process

AGENDA ITEM AREA:
DISCUSSION/ACTION

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:
AR 5144.1 (s)

MEETING DATE:
June 17, 2003

BACKGROUND:

To bring Administrative Regulation 5144.1 into compliance with the Alternative Education Plan for Expelled Youth, a paragraph has been added. This addition is being submitted for Board of Trustee approval.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the revision to AR 5144.1 Suspension and Expulsion/Due Process to be in compliant in this area.

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9.4

5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings.

6. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board of Education.

7. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall also inform the parent/guardian of the right to appeal the expulsion to the County Board of Education. *(Education Code 48918(j))*

Right to Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision to the County Board of Education. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion action is suspended and the student is placed on probation. *(Education Code 48919)*

Post-Expulsion Placements

At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion, but only to the extent funds are appropriated for this purpose in the annual Budget Act or other legislation or both. (Education Code 48916.1)

The Board shall refer expelled students to a program of study that meets all the following conditions: *(Education Code 48915, 48915.01)*

1. Is appropriately prepared to accommodate students who exhibit discipline problems.

2. Is not provided at a comprehensive middle, junior or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site.

3. Is not housed at the school site attended by the student at the time of suspension

(cf. 6185 - Community Day School)

When the placement described above is not available, and when the County Superintendent Schools so certifies, students expelled for acts described in items #6 through #13 and #17 through #19 under "Grounds for Suspension and Expulsion" above may be instead referred

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	COMPLIANCE CHECK LIST
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___
	Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___
	Complies with Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
	Personnel Sign-Off by B. Noyes___
4. Promote the involvement of the community, localgovernment, business, service organizations, etc. as partners in the education of our students.	Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Review of Survey Prepared for Twelve Bridges Master Planned Community

AGENDA ITEM AREA:
INFORMATION/DISCUSSION

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:
Survey and other Materials

MEETING DATE:
June 17, 2003

BACKGROUND:

This survey prepared by the builders of a proposed new neighborhood in the Twelve Bridges master planned community in the City of Lincoln, is being distributed to selected sample households in order to evaluate the quality of the idea along with the features and amenities that might go into it.

The item of concern is question number 25. The Superintendent will report on his findings regarding this.

SUPERINTENDENT'S RECOMMENDATION:
Administration recommends the Board of Trustees discuss this item.

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FAX COVER SHEET

Date: 6/4/03
TO: Roger Yohe
FAX: 916-645-6356
From: Alison Stevens aka Kay Allison
Pages (includes cover): 7

Here is a copy of the survey we discussed yesterday. I hope you find the other questions not offensive (and better grammatically).

9.5.1

Twelve Bridges

May 2003

Hello!

This survey is a special study of what people in your area see as the desirability of a new neighborhood in the Twelve Bridges master planned community in the city of Lincoln, CA. You are one of a select sample of households being asked to evaluate the quality of the idea along with the features and amenities that might go into it.

The builders of this proposed neighborhood take consumer advice very seriously. All too often architects design what they think people want without getting their opinions. In this objective survey we are trying to find out precisely what people with *your* needs and *your* interests want.

We are not trying to sell you anything, but would greatly value your opinion. Your responses will be held in confidence and CANNOT be associated with your name.

We hope you will find our questions interesting and easy to answer. You can also write comments in the margins.

There are no right or wrong answers to questions on this survey. Simply check what you think, then return it in the enclosed postage paid envelope.



We know your time is valuable, and appreciate the time you take to complete this survey. Please accept the attached $1 bill as a "thank you" for helping us in this study. If you have any questions, please call me at my toll free number any business day between 9 AM and 5 PM Pacific time, at (877) 254-7667. And again, thanks for your help.

Sincerely,

Kay Allison
Survey Director

7.5.2

We would like your reaction to a gated, upscale neighborhood in the Twelve Bridges master planned community in Lincoln. The homes will be one-story single-family homes. There are a number of home sites on bluffs with sweeping views of the golf course. This neighborhood would enjoy all the amenities of the master planned community, such as jogging/biking trails, parks, retail and office spaces, along with a championship golf course and recreation center.

1. How familiar are you with the Twelve Bridges master planned community? (Check ONE box) (07)

1❑ Not at all familiar 2❑ Somewhat familiar 3❑ Very familiar 4❑ I live there

2. As a first step in evaluating this new neighborhood at Twelve Bridges, please tell us what you think about the general idea. (Please check ONE box for EACH statement)

	Disagree	Not Sure	Agree	
1. That kind of community does not interest me	1❑	2❑	3❑	(08)
2. That's a very desirable location for a new community	1❑	2❑	3❑	(09)
3. Having the trail system for jogging and biking would be a big draw	1❑	2❑	3❑	(10)
4. I like the idea of living near a golf course	1❑	2❑	3❑	(11)
5. It is well located for going to stores, restaurants and other shops I'm interested in	1❑	2❑	3❑	(12)
6. It sounds like a great place to buy into the housing market	1❑	2❑	3❑	(13)
7. This sounds just like any other community in the area	1❑	2❑	3❑	(14)
8. I'd be comfortable sending my children to the Lincoln School District	1❑	2❑	3❑	(15)
9. We do not need any more of these kinds of housing communities.	1❑	2❑	3❑	(16)
10. I like the idea of living in a gated community	1❑	2❑	3❑	(17)

3. The current designs are for single-story single-family homes on lots that are one-third of an acre (100 ft. wide by 150 ft. deep) to one half acre (150 ft. wide by 150 ft. deep). The homes will be between 2900 and 4000 square feet. Please give us your reaction. (Check ALL that apply) (18)

1 ❑ That sounds great, we need more housing like that.
2 ❑ I would not like this much diversity in a neighborhood.
3 ❑ I would like to have a home with this large of a lot.
4 ❑ I don't like the look of a neighborhood of single-story homes.
5 ❑ This would be too much land for me to keep up.

4. What kinds of spaces do you need and want in a home, at a price you can afford?

a. Number of bedrooms (choose ONE only): (19)
1❑ Two 2❑ Three 3❑ Four 4❑ Five 5❑ Six or more

b. Number of bathrooms (choose ONE only): (20)
1 ❑ Two 2 ❑ Two and a half 3 ❑ Three 4 ❑ Three and a half 5 ❑ Four

c. Square footage (choose ONE only): (21-22)

1 ❑ less than 2000	4 ❑ 2500 to 2749	7❑ 3250 to 3499	10❑ 4000 to 4249
2 ❑ 2000 to 2249	5 ❑ 2750 to 2999	8❑ 3500 to 3749	11❑ 4250 to 4499
3 ❑ 2250 to 2499	6 ❑ 3000 to 3249	9❑ 3750 to 3999	12❑ 4500 or more

d. What would you use your secondary bedroom(s) for? (Check ALL that apply) (23)
1❑ Bedroom 3❑ Nursery 5❑ Den/Library 7❑ Hobbies/crafts 9❑ Other
2❑ Guest room 4❑ Office 6❑ Media room 8❑ Exercise room

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5. **Some people like the more casual approach of an open floor plan, where the family room, kitchen, and dining room are visible and open to each other. Others prefer a more traditional and formal approach, where spaces and rooms are separated by full walls.**

a. Which ONE is closest to what you would want?

1❑ More casual, open floor plan **OR** 2❑ More formal, traditional floor plan (24)

b. How important are these other layout elements to you? (Check ONE box for EACH statement)

	Not at all Important	Somewhat Important	Very Important	Essential	
1. One larger living area instead of having both a family room and formal living room	1❑	2❑	3❑	4❑	(25)
2. A formal living room, separate from other areas of the house	1❑	2❑	3❑	4❑	(26)
3. An entry where the kitchen/great room area is not visible	1❑	2❑	3❑	4❑	(27)
4. Master bedroom upstairs	1❑	2❑	3❑	4❑	(28)

c. Which of the following dining and eating spaces do you prefer? (Choose ONE) (29)

1❑ A separate formal dining room with no other eating areas **OR**
2❑ A separate formal dining room and a breakfast bar in the kitchen **OR**
3❑ A slightly smaller separate formal dining room and a breakfast nook in the kitchen **OR**
4❑ No formal dining room, just a large eating area open to the kitchen **OR**
5❑ No formal dining room, just a large eating area open to the kitchen and a breakfast bar in the kitchen

6. **What is your preference for the following home features, given their price differences?** (30-32)

a. 1❑ A standard tile on the counters, tub, shower and floor in the master bath and toilet room
OR 2❑ Granite tile for counters, tub and shower. Standard tile floor in the master bath and toilet room for approximately $3500
OR 3❑ Granite tile for counters, tub, shower, and floor in the master bath and toilet room for approximately $5050

b. 1❑ A standard tile (6x6, choice of 3 or 4 colors) for the kitchen countertops
OR 2❑ Granite slabs for the kitchen countertops for approximately $9600

c. 1❑ A standard tile floor in the kitchen (12x12, selection from 6 colors)
OR 2❑ Upgraded tile floor in the kitchen (some 16x16) for approximately $825

7. **Sometimes upgrades are included as standard in a home and sometimes they are offered as options. A home with many upgrades included as standard will, of course, have a higher base price than one with fewer standard upgrades. With this in mind, which upgrades don't you want, which would you like available as an option, and which would you expect to have as standard in a home you would buy in Twelve Bridges?** (Please check ONE box for EACH statement)

	Don't Want	Want Available As Option	Expect As Standard	
1. Upgraded gourmet appliances (e.g., Viking, Thermador, Wolf, Gagineau)	1❑	2❑	3❑	(33)
2. Commercial style stainless steel appliance package	1❑	2❑	3❑	(34)
3. Second vegetable sink located in kitchen island	1❑	2❑	3❑	(35)
4. Ceramic tile floors in the kitchen and baths	1❑	2❑	3❑	(36)
5. Desk or tech center in family room	1❑	2❑	3❑	(37)
6. Granite kitchen countertops	1❑	2❑	3❑	(38)
7. A wet bar	1❑	2❑	3❑	(39)
8. A covered outdoor patio	1❑	2❑	3❑	(40)
9. Casita (e.g. in-law or private guest quarters)	1❑	2❑	3❑	(41)

8. **Do you agree or disagree with the following statements about office space in your home?** Check ONE box for EACH statement)

	Strongly Disagree	Somewhat Disagree	Somewhat Agree	Strongly Agree	
1. My office space is just a place where I pay bills, etc.	1❑	2❑	3❑	4❑	(42)
2. I have/want a room solely dedicated to being a home office	1❑	2❑	3❑	4❑	(43)
3. I occasionally do work from my home	1❑	2❑	3❑	4❑	(44)
4. I need work areas that are sound buffered and not interruptible	1❑	2❑	3❑	4❑	(45)
5. I run a business out of my home, or would like to	1❑	2❑	3❑	4❑	(46)
6. I need to accommodate lots of electronic equipment in my office	1❑	2❑	3❑	4❑	(47)

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9. The technology needs of homeowners have changed drastically in the last several years. How important are the following?

	Not at All Important	Somewhat Important	Very Important	Essential	
1. High speed Internet access such as ISDN, DSL or cable modem	1❑	2❑	3❑	4❑	(48)
2. Built-in CAT5 wiring (used for phone, fax, modem, and high-speed digital computer transmissions, as well as networking computers)	1❑	2❑	3❑	4❑	(49)

10. a. Which do you prefer for your garage space? (Choose ONE only) (50-51)

1 ❑ I want a two-car garage
2 ❑ I want a two-and-half car garage - I need more space for storage or a workshop
3 ❑ I want a three-car garage with three full sized spaces
4 ❑ I want a four-car garage with four full sized spaces

b. There are separate real wood grain doors available as garage doors. Would you want this available? 1❑ Don't want 2❑ Want available as an option 3❑ Expect as standard

11. Just outside the entry gate there will be a state-of-the art fitness and aquatic center that is open for memberships to both residents and non-residents of Twelve Bridges. The center will have a full range of the latest exercise equipment and other amenities to include pools, indoor basketball courts, tennis, and kids recreation center. As a resident of the gated community at Twelve Bridges, you would receive membership in this center.

In addition, you would receive a social membership to the private golf country club and be entitled to limited use of facilities, such as restaurant privileges, inclusion in special events, opportunities to play the course a few times a year and the ability to the rent the facilities for special events. (52-54)

a. The monthly dues for this membership would be $120 a month. Would you join?
1❑ Yes 2❑ No

b. If this membership was not included in the purchase price of your home and you wished to join, there would be an initiation fee. What would you expect the cost of the initiation fee to be for this caliber facility?
1❑ $5000 2❑ $7, 000 3❑ $10,000 4❑ $12,000 5❑ $15,000

c. Knowing there could be an initiation fee for membership, would that change your mind about joining? 1❑ Yes 2❑ No

12. There are several choices of finishes that we are considering for these homes. Please tell us if you have any preference for any of these? Check one box for each amenity or feature described:

	I do NOT want this	I might want this	I definitely want this	Essential to my purchase	
1. A driveway that has embedded rock to create stylish finish	1❑	2❑	3❑	4❑	(55)
2. Smooth, sand exterior stucco vs. a rough stucco finish	1❑	2❑	3❑	4❑	(56)
3. Smooth, imperfect interior drywall	1❑	2❑	3❑	4❑	(57)
4. Exterior stucco and stone combination	1❑	2❑	3❑	4❑	(58)
5. Exterior stucco and brick combination	1❑	2❑	3❑	4❑	(59)

13. Which of the following home locations would you prefer, and how much more for each location would you pay to get it, if you want it? (60-65)

	Do NOT Want	Might Want	I want this	$50,000-$75,000	$75,000-$100,000	$100,000-125,000	$125,000-$150,000	$150,000 or more
1. A home with sweeping views of the golf course	1❑	2❑	3❑	1❑	2❑	3❑	4❑	5❑
2. A home with views of city lights	1❑	2❑	3❑	1❑	2❑	3❑	4❑	5❑
3. A home directly on open space	1❑	2❑	3❑	1❑	2❑	3❑	4❑	5❑

14. There will be a Homeowners Association (HOA) and assessment fees that cover gate, street maintenance, and paving and upkeep of amenities. What would you expect to pay in monthly HOA assessment fees in a community like this one? (66)
1❑ Less than $149 2❑ $150 - $199 3❑ $200 - $249 4❑ $250 - $299 5❑ $300 or more

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15. **If you could purchase a home with the view and features you wanted in this community in Twelve Bridges, what would you think it is worth?** (67)

1 ❑ Less than $450,000
2 ❑ $450,000 - $499,999
3 ❑ $500,000 - $549,999
4 ❑ $550,000 - $599,999
5 ❑ $600,000 - $649,999
6 ❑ $650,000- $699,999
7 ❑ $700,000 - $749,999
8 ❑ $750,000 - $799,999
8 ❑ $800,000 or more

16. **If a single-story single-family home at this location with the view and features important to you was available now, or had been available when you were looking for a home, how likely is it that you would or would have considered it?** (Please check ONE box only) (68)

1❑ Not at all 2 ❑ Not very likely 3❑ Somewhat likely 4❑ Very likely 5❑ I definitely would have looked at it

Background Information

17. **Are you:** 1 ❑ Male 2❑ Female (69)

18. **What is the square footage of your current home?** (Check ONE only) (70-71)

1 ❑ less than 2000
2 ❑ 2000 to 2249
3 ❑ 2250 to 2499
4 ❑ 2500 to 2749
5 ❑ 2750 to 2999
6 ❑ 3000 to 3249
7❑ 3250 to 3499
8❑ 3500 to 3749
9❑ 3750 to 3999
10❑ 4000 to 4249
11❑ 4250 to 4499
12❑ 4500 or more

19. **Which kind of household <u>best</u> describes your household situation?** (Check ONE only) (72)

1 ❑ Couple, no children at home
2 ❑ Couple w/children at home
3 ❑ Single, no children at home
4 ❑ Single with children at home
5 ❑ Single, with roommate

20. **What is your current age?** (73)

1 ❑ under 25
2 ❑ 25 - 34
3 ❑ 35 - 44
4 ❑ 45 - 54
5 ❑ 55 - 64
6 ❑ 65 - 74
7 ❑ 75 or over

21. **In what range was your total household income for 2002?** (Check ONE only) (74)

1 ❑ Under $50,000
2 ❑ $50,000 - $99,999
3 ❑ $100,000 - $149,999
4 ❑ $150,000 - $199,999
5 ❑ $200,000 - $249,999
6 ❑ $250,000 - $299,999
7 ❑ $300,000 - $349,999
8 ❑ $350,000 - $399,999
9 ❑ $400,000 or more

22. **Please tell us how many children *live with you in your home* who are in:** (write in the number) (75-79)

___ Elementary School or younger ___ Middle School ___ High School ___ College ❑ none

23. **The golf course (one of the highest rated in Northern California) may become a private club for members only.** (07-08)

a. How do you feel about this?

1❑ Does not matter, I am not interested in golf
2❑ I would like it to be a private club
3❑ This would be upsetting, as my purchase would have been made knowing I could play this public course.

b.How likely is that you would be interested in becoming a member of this private club?

1❑ Not at all 2 ❑ Not very likely 3❑ Somewhat likely 4❑ Very likely 5❑ I definitely would

24. **If you expressed any level of interest in joining the golf club, what would you expect to pay as an initial fee to join such a club?** (Check ONE only) (09)

1❑ Under $30,000
2❑ $30,000 - $44,999
3❑ $45,000 - $59,9995
4❑ $75,000 - $89,999
5❑ $90,000 - $104,999
6❑ $105,000 or more

25. **If you have children of school age that would attend public schools, what is your reaction to the following statement: Children in this community could enroll in schools in the Loomis district for a one time fee of $10,000, which would be add to the price of the home. What is your reaction to this?** (Check ONE only) (10)

1 ❑ That sounds great, I'd be willing to increase my home price so that for my children to be in the Loomis school district.
2 ❑ The Lincoln school district is fine for my children.



THANK YOU FOR YOUR HELP!

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1.5.6

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE/DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.**	**Complies with Board Policy**
2. **Foster a safe, caring environment where individual differences are valued and respected.**	**Complies with Site Plan (LIP)**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**	**Complies with Governance & Management Document**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**	**Complies with District Goals**
	Complies with District Mission Statement
	Funding Sign-Off by J. Stewart
	Personnel Sign-Off by B. Noyes
	Program Sign Off by S. Leaman
	SBLT Involvement

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of Local Educational Agency Plan

AGENDA ITEM AREA:
Information/Discussion/Action

REQUESTED BY:
Scott Leaman,
Assistant Superintendent

ENCLOSURES:
Members only

MEETING DATE:
June 17, 2003

BACKGROUND:

The No Child Left Behind (NCLB) Act of 2001 mandates local educational agencies to develop a Local Educational Agency Plan (LEAP) as a requirement for receiving federal funding for NCLB. The California Department of Education will employ three major processes to meet legislative requirements for specific federal and state programs. The accountability processes will include the Consolidated Application, the Coordinated Compliance Review, and now the LEA Plan.

With a less than three-month timeline from notification to deadline for the eighty-five page plan, the California Department of Education informed districts to "incorporate all of the LEA's stakeholders." The Offfice of Educational Services used assessment data and information from the SBLTs' recently submitted site plans (with membership from stakelholders) as primary input. The plan describes most of our current activities as they relate to each of the goals. This plan will be updated annually with opportunity for additional input.

ADMINISTRATION'S RECOMMENDATION:

Administration recommends approval of the LEAP plan.

7.6

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___ Complies with Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, localgovernment, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Board Of Trustee Approval For Farm Foundation To Move Forward In Regard To Placing The Farm In A Land Trust

AGENDA ITEM AREA:
DISCUSSION/ACTION

REQUESTED BY:
Paul Long, Board Member Representative to the LHS Farm Foundation

ENCLOSURES:

MEETING DATE:
June 17, 2003

BACKGROUND:

Being requested is formal action for the Lincoln High School Farm Foundation to move forward in placing the farm in a land trust. The farm reverts back to the district in 2004. Mr. Long presented this item to the Board of Trustees on June 3rd.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees discuss and take action on this item.

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9.7

June 17, 2003

TO: DISTRICT BOARD OF TRUSTEES

TOPIC: REQUEST TO MOVE FORWARD TOWARD PLACING THE LINCOLN HIGH SCHOOL FARM IN A LAND TRUST

In 1982 the Lincoln High School Farm Foundation was established to administer and oversee the farm. The Lincoln High School Farm has been on a grant deed for over 20 years from the United States government. The site was formerly a receiver site for the United States Air Force.

In January of 2004 the property will be deeded to Western Placer Unified School District. To ensure the 280 acres is not counted against the district as owned property, and to also ensure the land is not developed as the City of Lincoln grows to the west, **it is being requested the Board of Trustees take action to allow the Lincoln High School Farm Foundation to seek a means of putting the high school farm into a land trust.** In January of 2004, the district would then deed the property to the Lincoln High School Farm Foundation.

The initial stakeholder would be with Placer Land and Trust, with American Farm Land Trust as the secondary stakeholder. Placer Legacy will help with the legal work.

Acreage will be held in reserve for a high school and there will also be possible means of income for the district.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors.
BOARD OF TRUSTEES/DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approval of the Classified Employee's Reclassification Study.

SUBJECT AREA:

Discussion/Action

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The Western Placer Unified School District has not reviewed its classified employee positions in over ten years. In order to rectify this situation, the District and the Western Placer Classified Employees' Association agreed to review and reclassify as appropriate all classified employee positions over a three-year period. Since the cost to perform this review through an outside agency ran $17,000 to $20,000, a committee was formed to conduct the study in-house. This is the second installment of the three-year study. District position descriptions and salary ranges were analyzed and compared against surrounding districts and the following adjustments are recommended:

General Fund:

Create Lead Custodian position (Range 26).

Adjust Custodian/Groundskeeper range from 20 to 22.

Adjust Maintenance/Custodian range from 22 to 24.

Adjust Grounds Maintenance range from 22 to 24.

Cafeteria Fund:

Create Central Kitchen Lead position (Range 20)

Create Central Kitchen Assistant position (Range 16)

Create Food Service Lead position (Range 16)

Create Cafeteria Site position (Range 14)

Create Food Service Assistant position (Range 12)

Adjust High School Operator from range 20 to 23

Adjust Child Nutrition Clerk from range 18 to 20

Eliminate Cook/Baker position

Eliminate Assistant Cook/Baker position

Eliminate Food Service/Clerk position

Eliminate Kitchen Helper position

Eliminate Kitchen Helper and/or Food Transportation position

The total cost to the unrestricted General Fund for these adjustments and reclassifications is $40,562.02. The total cost to the Cafeteria Fund is 34108.05.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the Classified employee's reclassification study.

7.8.1

PUBLIC

HEARING

NO. 2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Initial Study/Mitigated Negative Declaration for the Village One – Lincoln Crossing Elementary School.

SUBJECT AREA:

Public Hearing

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

This public hearing is to allow for public comments regarding the Initial Study/Mitigated Negative Declaration for the construction of the proposed Village One – Lincoln Crossing Elementary School.

SUPERINTENDENT'S RECOMMENDATION:

No action is required.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve the Initial Study/Mitigated Negative Declaration for the Village One – Lincoln Crossing Elementary School.

SUBJECT AREA:

Discussion/Action

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The public review period for the Village One – Lincoln Crossing Elementary School Initial Study/Mitigated Negative Declaration commenced on May 14, 2003 and ended on June 13, 2003, a period of thirty days. As of June 11, 2003, there has been only one response to the project with no action required. Any information received after June 11, 2003 and up until June 17, 2003, will be presented to the Board of Trustees for their consideration.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the Initial Study/Mitigated Negative Declaration for the Village One – Lincoln Crossing Elementary School.

9.1

WPUSD

BOARD OF DIRECTORS

MEETING JUNE 17, 2003

WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION
BOARD OF DIRECTORS MEETING FACT SHEET

AGENDA ITEM:

Approve Resolution 02/03.02 Accepting a Grant Deed for a Middle School Site From Placer Holdings, Inc.

SUBJECT AREA:

REQUESTED BY:

Jay M. Stewart
Treasurer

ENCLOSURES:

Yes

BOARD MEETING DATE:

June 17, 2003

BACKGROUND:

The attached resolution authorizes the Western Placer Unified School District Financing Corporation to accept the grant deed for the Twelve Bridges middle school site. This school is projected to open for operations in August 2005.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Administration recommends the Board of Directors approve Resolution 02/03.02 accepting a grant deed for a middle school site from Placer Holdings, Inc.

WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION

Resolution No. 02/03.02

A RESOLUTION OF THE BOARD OF DIRECTORS)
OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT)
FINANCING CORPORATION ACCEPTING A GRANT DEED)
FOR A MIDDLE SCHOOL SITE FROM PLACER)
HOLDINGS, INC.)

The following **RESOLUTION** was duly passed and adopted by the Board of Directors of the above-entitled corporation at a regular meeting held the 17th day of June, 2003, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District Financing Corporation has determined the need to acquire a middle school site located within the Twelve Bridges subdivision, and

NOW THEREFORE, THE WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Trustees finds and determines that:

1. The attached Grant Deed to the Western Placer Unified School District Financing Corporation for the school site is hereby accepted.

_____
President of the Board of Directors
Western Placer Unified School District
Financing Corporation

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District
Financing Corporation

16.1.1

RECORDING REQUESTED BY
First American Title Insurance Company
National Commercial Services

AND WHEN RECORDED MAIL TO:
Western Placer Unified School District, a
Political Subdivision of the State of California
810 J Street
Lincoln, CA 95648

Space Above This Line for Recorder's Use Only

A.P.N.: **329-020-014** File No.: **5130356GH (gh)**

The Undersigned Grantor(s) Declare(s): DOCUMENTARY TRANSFER TAX **$None Due per R & T Section 11922-Conveyance to a Political Subdivision of the State of California**; CITY TRANSFER TAX **$0.00**;
SURVEY MONUMENT FEE **$**

[ ] computed on the consideration or full value of property conveyed, OR
[ ] computed on the consideration or full value less value of liens and/or encumbrances remaining at time of sale,
[ ] unincorporated area; [**X**] City of **Lincoln**, and

CORPORATION GRANT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **Placer Holdings, Inc., a California Corporation**

organized under the laws of the State of **California**

hereby GRANTS to **Western Placer Unified School District, a Political Subdivision of the State of California**

the following described property in the **City** of **Lincoln**, County of **Placer**, State of **California**;

All of Lot E as shown on that certain Map entitled "Twelve Bridges Large Lot Subdivision Phase 2", filed in Book "X" of Maps, at page 86, Placer County Records.

Dated: **06/06/2003**

Placer Holdings, Inc., a California Corporation

/

By: T.S. Cheung, Treasurer

Mail Tax Statements To: **SAME AS ABOVE**

11.1.7

A.P.N.: **334-01-02** Grant Deed - continued File No.:**5130355GH (gh)**
Date: **06/06/2003**

STATE OF _____)SS
COUNTY _____)
OF

On _____, before
me, _____ personally appeared
_____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

This area for official notarial seal

Signature
_____

My Commission
Expires: _____

11.1.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
FINANCING CORPORATION MEETING

FACT SHEET

SUBJECT:
Approval of June 3, 2003 Minutes of the WPUSD Financing Corporation

AGENDA ITEM AREA:
Approval of Minutes

REQUESTED BY:
Corporation Board of Directors

ENCLOSURES:
Minutes

MEETING DATE:
June 17, 2003

BACKGROUND:

The Western Placer Unified School District Financing Corporation Board of Directors will consider approval of the minutes of the June 3, 2003 Western Placer Unified School District Financing Corporation Meeting.

RECOMMENDATION:
It is recommended the minutes be approved as submitted.

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11.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS' MEETING

June 3, 2003

MINUTES

DIRECTORS PRESENT

Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze Member
Nels Tahti, Member

DIRECTORS ABSENT

None

OTHERS IN ATTENDANCE

Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services,
Linda Pezanoski, Principal, Sheridan Charter School
John Bliss, Principal, Carlin C. Coppin Elementary School
Ken Gammelgard, Principal, Creekside Oaks Charter Elementary School
Ruben Ayala, Principal, First Street School/District Bilingual Coordinator
Mary Boyle, Principal, Glen Edwards Middle School
David Butler, Principal, Lincoln High School
Janice Smith, Assistant Principal, Lincoln High School, Principal, LHSN
Stacy Brown, Vice Principal, Lincoln High School/Glen Edwards Middle School
John Wyatt, Principal, Phoenix High School, Adult Ed.
Trudy Wilson, Director, Business Services
Eva McGuire, Secretary to the Superintendent

1. ADJOURNMENT OF REGULAR SESSION TO WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS' MEETING

President Roberts adjourned the regular session of the Board of Trustees to the Western Placer Unified School District Financing Corporation Board of Directors' meeting at 9:35 p.m.

2. CALL TO ORDER - WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS MEETING

The meeting of the WPUSD Financing Corporation Board of Director's meeting was called to order at 9:35 p.m.

11.2.1

10.1 APPROVAL OF FEBRUARY 4, 2003 FINANCING CORPORATION BOARD OF DIRECTORS' MEETING MINUTES - Yohe

•The minutes of the February 4, 2003 WPUSD Financing Corporation Board of Directors' meeting were submitted for adoption.

On a motion by Mr. Tahti, seconded by Mr. Mentze, and passed by unanimous vote, the Board of Directors approved the February 4, 2003 Financing Corporation Board of Directors' meeting minutes as submitted.

10.2 APPROVAL OF THE AGREEMENT FOR PURCHASE AND SALE REAL PROPERTY AND ESCROW INSTRUCTIONS FOR THE TWELVE BRIDGES MIDDLE SCHOOL SITE - Stewart

•The Board of Directors reviewed and considered the Land Purchase Agreement for the middle school site located on Westview Drive within the Twelve Bridges development.

On a motion by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote the Board of Directors took action to approve the agreement for purchase and sale of real property and escrow instructions for the Twelve Bridges Middle School site.

11. ADJOURNMENT

With no further business, the meeting was adjourned at 9:45 p.m.

Karen Roberts, President

Marcia Harris, Clerk

Roger R. Yohe, Superintendent

Eva McGuire, Secretary to Superintendent

11.2.2

ADOPTED:

AYES:

NOES:

ABSENT:

ABSTAIN:

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11.2.3