WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648

MEMBERS OF THE GOVERNING BOARD

Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
James McLeod, Member
Earl Mentze, Member

ADMINISTRATIVE/MANAGEMENT PERSONNEL

Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services,
Ken Gammelgard, Director of Site Development
Linda Pezanoski, Principal, Sheridan School
John Bliss, Principal, Carlin C. Coppin Elementary School
Joe Nokes, Principal, Creekside Oaks Elementary School
Susan Taxara, Vice Principal, Creekside Oaks Elementary School
Ruben Ayala, Principal, First Street School/District Bilingual Coordinator
Jeremy Lyche, Twelve Bridges Elementary School
Mary Boyle, Principal, Glen Edwards Middle School
Mike Doherty, Assistant Principal, Glen Edwards Middle School
David Butler, Principal, Lincoln High School
Janice Smith, Assistant Principal, Lincoln High School
Stacy Brown, Vice Principal, Lincoln High School/Glen Edwards Middle School
John Wyatt, Principal, Phoenix High School, Adult Ed.
Tracy Murphy, Director, Special Education
Frank Nichols, Director of Maintenance and Facilities
Bob Nelson, Transportation Coordinator
Jeff Dardis, Food Service Director
Chuck Youtsey, Technology Coordinator

STUDENT ENROLLMENT

School	8/01/04	9/04/04
Sheridan Charter School (K-8)	153	159
Sheridan School Independent Study (SSIS)	2	22
First Street School	599	594
Carlin C. Coppin Elementary (K-5)	457	458
Creekside Oaks Elementary (K-5)	667	669
Twelve Bridges Elementary (K-5)	314	314
Glen Edwards Middle (6-8)	949	945
Lincoln High School	1108	1109
Phoenix High School	80	83
PCOE Home School	8	8
TOTAL:	**4337**	**4361**

Phoenix Infant/Toddler	18	Preschool/Head Start	
SDC Preschool	8	First & J Streets	25
Adult Education	25	Sheridan	
		Carlin Coppin	23-AM/19-PM

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K -12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 5, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

AGENDA

2004-2005 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

7:00 P.M. OPEN SESSION – Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

3. SPECIAL ORDER OF BUSINESS

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approval of Minutes
Regular Meetings of September 7 & 21, 2004

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

a. Classified:

a.1 Ratification of Classified Employment:
Sandra Christensen-Campus/Cafeteria Supervisor-FSS
Connie Contreras-Food Service Assistant-LHS
Lori Deschamps-Instructional Aide-TBE
Roberta Lopez-Food Service Assistant-LHS

4.4 Ratify the Project Authorization Agreement Between the Western Placer Unified School District and NTD Stichler Architects to Develop a Preliminary Floor Plan, Utility Upgrade Requirements, and Preliminary Cost Estimates for the Proposed Central Kitchen.

4.5 Ratify the Operational Agreement Between the Western Placer Unified School District and the Placer Community Action Council.

4.6 Approve the Amended Classified Salary Reclassification.

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Student Advisory – Andrea Ayala, Lincoln High School
6.2 Western Placer Teacher's Association – Mike Agrippino
6.3 Western Placer Classified Employee Association – Joe Ross
6.4 Superintendent –
6.5 Assistant Superintendent(s)
  6.5.1 Jay M. Stewart
    a. Facilities Update:
  6.5.2 Scott Leaman
    a. Program Focus Area: Articulation Documents Algebra 1 waiver results
  6.5.3 Bob Noyes, Personnel Director

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (D/A) REVIEW OF THE HORIZON INSTRUCTIONAL SYSTEMS' CHARTER SCHOOL 2003-04 UNAUDITED ACTUALS - Stewart *(04-05 G & O Component V)*

•Legislation now requires that the approving entity's school board review their charter school's unaudited actuals. This review is for informational purposes only, and does require Board approval.

7.2 (I/D/A) BRASS PLAQUES FOR SCHOOLS – Roberts *(G & O component V-IV)*

•Request to put brass plaques on school sites.

7.3 (A) NOMINATIONS FOR COUNTY COMMITTEE VACANCIES - Yohe *(G & O Component IV)*

•The Placer County Committee on School District Organization has three (3) expiring four-year terms and one (1) vacancy. The Bylaws of the Placer county Committee on School District Organization specify that nominations to fill these seats may be

made by any district board member or any current county committee board representative, regardless of the supervisorial district he/she represents.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >October 19, 2004, 7:00 p.m., Lincoln High School Theater

10. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 9/30/04
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CONSENT

AGENDA

ITEMS

MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differences are valued and respected.	Complies with Governance & Management Document ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Complies with Mission Statement___ Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of Minutes
September 7 & 21, 2004

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:
September 7 & 21, 2004
Minutes

MEETING DATE:
October 21, 2004

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of regular meetings of October 7 & 21, 2004.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the minutes as submitted.

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 7, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

MINUTES

2004-2005 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:30 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:35 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. STUDENT RETENTION APPEAL, PURSUANT TO BP 5123

a. Student Retention Appeal #04/05 1

2. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Performing Arts Building - LHS

Members Present
Paul Long, President
Karen Roberts, Clerk
Dennis Sonnenburg, Vice President
Earl Mentze, Member
James McLeod, Member

Members Absent
None

Others Present
Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Bob Noyes, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent

Press - Julie Foster, Lincoln News Messenger
Student - Andrea Ayala, LHS Student Advisory Representative

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSIONI, IF ANY

The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT RETENTION APPEAL, PURSUANT TO BP 5123
a. Student Retention Appeal #04/05 1

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation to approve Student Retention Appeal #04/05 1.

SPECIAL NEWS BULLETIN
Before any further business, Mr. Long announced the loss of three students, past and present from Lincoln High School that were killed in a car accident over the weekend. He asked Andrea Ayala, Student Advisory to share any information on these students. She reported that Johanna Marshall and Daniel Tucker graduated in June of 2004, and Joshia Burns was currently a senior, all three students were very well known, they were active in sports and popular at school. The high school is planning a memorial for the three students. She asked that we honor their memories with a moment of silence.

3. SPECIAL ORDER OF BUSINESS

3.1 New Employee Introductions by Principals
Mr. Yohe invited the Principal's to introduce their new staff from their site for the 04-05 school year.

3.2 New Employee Reception in Foyer
Meeting adjourned and everyone was excused to the Foyer for the "New Employee Reception"

4. CONSENT AGENDA

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve the Consent Agenda as listed.

4.1 Approval of Minutes
Regular Meetings of August 3 & 17, 2004
4.2 Approval of Warrants
4.3 Ratification of Personnel Items
a. Certificated:
a.1 Ratification of Certificated Employment:
Beverly Berkeley-Kindergarten Teacher-TBE
Katy Evangelisti-Kindergarten Teacher-CCC
Rene McGrath-Title 1 Reading Teacher-CCC
Theresa Rockwell-Math/Art Teacher-LHS
a.2 Soren Gammelgard-2nd Grade Teacher-TBE (Temporary)

4.1.2

Jennifer Hogg-Kindergarten Teacher-TBE (Temporary)
David Swanson-3rd Grade Teacher-TBE (Temporary)

a.3 Jaime Thompson-1st Grade Teacher-TBE (Temporary)

b. **Classified:**

b.1 ***Ratification of Classified Employment:***
Tracy Brown Randall-Title 1 Inst. Aide/Campus Cafeteria Supervisor-GEMS
Marilyn Courage-Special Ed. Instructional Aide –Sher.
Veronica Edwards-Short Tem Parap. Spec. Phys. Health Care – COE
Melissa Ortiz-School Clerk 1 -TBE
Shannon Page-Short Term Spec. Ed. Inst. Aide-TBE
Donna Shaw-Special Education Secretary-DO
Tara Teymouri-Campus/Café Supervisor TBE
Peggy Turner-Special Educ. Inst. Aide-TBE

b.2 ***Request for Leave of Absense:***
Teri Solander-Instructional Aide-CCC – send card as per
Marta Cardenas-Instructional Aide-GEMS – send card

b.3 ***Ratification of Classified Resignation:***
Celina Harvey-Bus Driver-Transportation Dept.
Andrea Lucas-Title 1 Instructional Aide-CCC

4.4 Approve the FY 2004-05 K-3 Class Size Reduction Operations Application and Certifications.
4.5 Approval of Request for Minimum Days by Sheridan School.
4.6 Request for alternative minimum days, 2004-2005 for Phoenix High School.
4.7 Approval of English Language Acquisition Program (ELAP) Application
4.8 Ratify Blackburn Consultant's Proposal for Geotechnical Observation, Testing and Engineering Services for the Lincoln High School Athletic Complex
4.9 Ratify Wallace-Kuhl & Associates' Special Inspection and Testing Services Proposal for the Lincoln High School Athletic Complex

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

6.1 Student Advisory – Andrea Ayala, Lincoln High School – Reported on the Star testing going up 15 points, freshman scores helped a lot. All fall sports are now underway. Reported on high school AP test scores.
6.2 Western Placer Teacher's Association – Mike Agrippino – Introduced Mr. Jeff Duer, WPTA Vice President. Also read the following letter: "Since the beginning of the school year, there have been some unexpected changes in teaching assignments. Our district is growing rapidly and

inevitably there are going to be some unexpected challenges. We understand some tough decisions had to be made and we would like to personally thank Bob Noyes for working closely with the Teachers Association to make sure the contract was followed as carefully as possible. We also believe it is important for administrators and school board members to be aware that behind all the numbers there are peoples' lives affected by these decisions. The Association would like to thank the teachers of Twelve Bridges and Creekside Oaks for their patience and flexibility in these matters ". In closing he offered his condolences on behalf of the Western Placer Teachers Association to the families of the kids that were killed in the car accident.

6.3 Western Placer Classified Employee Association – Joe Ross – Apologized for the meetings he has missed. Reported the reclassification is completed, and special thanks to Jay Stewart; board and the district for all their effort in this project. Western Placer Classified Employee Association sent out there condolences to the families of the kids that were killed in the car accident.

6.4 Superintendent – Roger reported on the Back to School nights he has attended, we still have a few more left. He informed the Board they would find a copy of the "Blue Letter" from Mr. Gammelgard in their packets with updates on our facilities.

6.5 Assistant Superintendent(s)

6.5.1 Jay M. Stewart –Facilities Update: Reported on facilities moving along. The Mello-Roos bond is in order and will be used to purchase the new high school site and pay for the high school stadium project. We will also take the stadium out of the bond. Has had several meetings with both the Placer County Planning department, and the City of Lincoln Planning department regarding up and coming projects.

6.5.2 Scott Leaman
Program Focus Area: 2004 Adequate Yearly Progress Report – Reviewed the 2004 Yearly Progress Reports and the API scores.

6.5.3 Bob Noyes, Personnel Director – No report

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) SUBJECT MATTER VERIFICATION ED. CODE 44258.3 - Noyes *(04-05 G & O Component II-IV)*

•With the involvement of appropriate subject matter specialists, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their credential authorization pursuant to (Education Code 44258.3).

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote to accept the Subject Matter Verification Education Code 44258.3.

7.2 (D/A) COMMITTEE ON ASSIGNMENTS RECOMMENDATION – Noyes *(04-05 G & O Component IV)*

•The Superintendent or designee shall establish a committee on assignments, which may grant approval for the voluntary assignments of full-time teachers to teach an elective course outside their credential authorization in an area for which they have special skills or preparation (Education Code 44258.7(C) & (D)).

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote that the Superintendent or designee shall establish a committee on assignments, which will grant approval for the voluntary assignments of full-time teachers to teach an elective course outside their credential authorization in an area for which they have special skills or preparation.

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year – This item will be looked at in October, some of the suspension for classified positions have been put back in place.

8.2 BOARD MEMBER REPORTS/COMMENTS

James McLeod: Asked about having the Safe-Routes-To-School designers come and give a presentation at the October board meeting.
Earl Mentze: No Report
Karen Roberts: No Report
Dennis Sonnenburg: Reported on the Twelve Bridges Back to School night and was very impressed with the facilities and the design of the school.
Paul Long: Also reported on the Twelve Bridges Back to School and expressed how great it was. He reported that the Glen Edwards students would be able to attend Woodleaf this year with the help of the monies raised from the golf tournament. He also asked if the golf tournament would be an annual event as a school fundraiser.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >September 21, 2004, 7:00 p.m., Twelve Bridges Elementary School

10. ADJOURNMENT

With no further business, the meeting was adjourned at 8:25

Paul Long, Board President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted:

Ayes:

Noes:

Absent:

Abstain:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 21, 2004, 7:00 P.M.
TWELVE BRIDGES ELEMENTARY SCHOOL-LIBRARY
2450 Eastridge Drive, LINCOLN, CA

MINUTES

2004-2005 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:30 P.M. **OPEN SESSION - Administrative Conference Room, Twelve Bridges Elementary School**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:35 P.M. **CLOSED SESSION**

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
a. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion #04/05 A

2. PUBLIC EMPLOYEE APPOINTMENT
a. Fulbright Teacher Exchange Program

3. ADJOURN TO CLOSE SESSION

7:00 P.M. **TWELVE BRIDGES VIDEO PRESENTATION AND SCHOOL CAMPUS TOUR -**

7:30 OPEN SESSION – Twelve Bridges Library

Members Present
Paul Long, President
Karen Roberts, Clerk
Dennis Sonnenburg, Vice President
Earl Mentze, Member
James McLeod, Member

Members Absent
None

Others Present
Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Bob Noyes, Director of Human Services

Rosemary Knutson, Secretary to the Superintendent

Press - Julie Foster, Lincoln News Messenger
Student - Andrea Ayala, LHS Student Advisory Representative

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Twelve Bridges Library

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion #04/05 A-Karen, seconded by Earl approve as amended

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to approve the panel's recommendation to approve Student Expulsion as amended.

2.2 PUBLIC EMPLOYEE APPOINTMENT
Fulbright Teacher Exchange Program

The consensus of the board to deny the request as per contract.

3. SPECIAL ORDER OF BUSINESS

3.1 TWELVE BRIDGES ELEMENTARY SCHOOL FEATHURED
Featured a video presentation on the building and construction of Twelve Bridges Elementary School, and a tour of the school campus that ended at 7:30 in the Library.

3.2 PRESENTATION ON NADER PROPERTY-MASTER PLAN AND SCHOOL FACILITIES
An overview of the development of the Master Plan and School Facilities for Nader Ranch was presented.

Mr. Yohe introduced Bill Mellerup, and consultants with Lewis Operating Corp. Handouts were given on the Nader Property Master Plan, consultant Randal Lewis spoke on their involvement in education as a developer with the staff, parents, and the community. Looking at a 10 year plan, or sooner. Lincoln Crossing Middle School will need to be looked at, it may service the Nader Ranch area.

4.1.8

3. CONSENT AGENDA

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve the Consent Agenda as listed.

4.1 Ratification of Personnel Items

a. Certificated:

a.1 Request for Child Rearing Leave:

Rebecca Hill - First Grade Teacher-COE
Regina Hinnenkamp - Kindergarten Teacher-COE

a.2 Request for Extension of Child Rearing Leave:

Nicole Silva - Fifth Grade Teacher-CCC

b. Classified:

b.1 Ratification of Classified Employment:

Amy Riga - After School Coordinator-Support Services
Wayne Brown - Bus Driver-Transportation Dept.
Sandra Christensen - Campus/Café. Supervisor-FSS
Nicole Lomonico - Health Aide-TBE
Lisa Miller - Campus/Café. Supervisor-GEMS
Kari-O'Toole – Assistant Superintendent Secretary-DO
Lili Paddeck – Copier Clerk-FSS
Maritza Pisik – Title 1 Instructional Aide -CCC

5. COMMUNICATION FROM THE PUBLIC

Mrs. Norma Williams addressed the Board of Trustees with her concern of outdoor shading at the school sites. Her request is that our children be comfortable while outside on the school grounds. She presented the Board of Trustees with a packet of information and ideas on this matter. It was the consensus of the Board that she continues her efforts, and work with the district on this matter.

6. REPORTS & COMMUNICATION

6.1 Student Advisory – Andrea Ayala, Lincoln High School – Not in attendance

6.2 Western Placer Teacher's Association – Mike Agrippino - No report

6.3 Western Placer Classified Employee Association – Joe Ross-Not in attendance

6.4 Superintendent – No report

6.5 Assistant Superintendent(s)

6.5.1 Jay M. Stewart-Facilities Update: Reported to the Board of Trustees he is aware they have been receiving the Blue letter from Mr. Gammelgard to keep them up on facilities. He and Ron Feist have been working with the City of Lincoln on Ed specs, there have been several meetings with both the Placer County Planning

department, and the City of Lincoln Planning department regarding up and coming projects.

6.5.2 Scott Leaman

a. Program Focus Area: California High School Exit Exam-Mr. Leaman reported on the High School Exit Exam.

6.5.3 Bob Noyes, Personnel Director-No report

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) RATIFICATION OF EDUCATION FOUNDATION FOR TEACHERS (EFFORT) GRANTS – Yohe/Sonnenburg *(04-05 G & O Component II)*

•The Education Foundation has made available to teachers grant monies for improving student learning, etc. $ 6,961.60 will be awarded to the following teachers:

- Jenny Flanagan-Sher -Woodleaf 1,518.00
- Jill Mills-Sher-Heart Monitors/Misc Materials 734.00
- Bill Justice-FSS-OLE Curriculum Materials 2,000.00
- Lanina Spencer-TBE-Pebble Reading Prog. 487.60
- Dibble/Nicholes-GEMS-Ropes Course 800.00
- Ed Newberry-GEMS-Keyboarding Software 922.00
- Tom Toy-TBE-Tools for Garden 500.00

Mr. Sonnenburg talked about the Education Foundation meeting that was held to decide on the grants awarded from the amounts that were allocated to fund the projects. Mr. Yohe introduced the teachers that were present and were awarded monies. A motion was made by Mrs. Roberts, seconded by Mr. McLeod, and passed by unanimous vote to approve the Foundation EFFORT grants.

7.2 (D/A) APPROVAL OF THE FY 2003-04 STATE FINANCIAL REPORTS – Stewart *(04-05 G & O Component V)*

•The FY 2003-04 State unaudited financial reports will be presented to the Board of Trustees.

A motion by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote to approve the FY 2003-04 Financial Reports.

7.3 (D/A) APPROVE RESOLUTION 04/05.08 TO ADOPT THE FY 2004-05 WESTERN PLACER UNFIED SCHOOL DISTRICT GANN LIMIT – Stewart *(04-05 G & O Component V)*

4.1.10

•Shortly after Proposition 13, the 1978 Jarvis Gann amendment wan enacted. Proposition 4, adopted in November 1979, established constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly call Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous roll call vote to approve Resolution 04/05.08 to adopt they FY 2004-05 Western Placer Unified School District Gann Limit.

7.4 (D/A) APPROVE THE AGREEMENT FOR PURCHASE AND SALE REAL PROPERTY AND ESCROW INSTRUCTIONS FOR THE NORTH LINCOLN CROSSING ELEMENTARY SCHOOL SITE – Stewart *(G & O Component V)*
Attached for the Board of Trustee's review and consideration is the Land Purchase Agreement for the three school sites located within the Lincoln Crossing development. The district has reached an agreement with the developer, LB/L-Suncal Lincoln Crossing LLC, to hold the price per acre at $344,000.00 per acre through June 30, 2007 for all three sites.

A motion was made by Mr. Mentze, seconded by Mrs. Roberts, and passed by unanimous vote to approve the Agreement for the Purchase and Sale Real Property and Escrow instructions for the North Lincoln Crossing Elementary School Site.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

* Relationship with Sierra Community College
* Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
* Budget Suspensions for the 2004/05 School Year

8.2 BOARD MEMBER REPORTS/COMMENTS

James McLeod –Reported the Safe-Routes-To-School would like to give a presentation at the October 6th board meeting.
Earl Mentze - No report

4.1.11

Karen Roberts – Would like to see plaques for the schools on the next agenda. The web site needs to be updated on board of trustees.
Dennis-No report
Paul –No report

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >October 5, 2004, 7:00 p.m., Lincoln High School

10. ADJOURNMENT

With not further business, the meeting was adjourned at 9:30 p.m.

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted:

Ayes:

Noes:

Absent:

Abstain:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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4.1.12

MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ___
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement___
Funding Sign-Off by J. Stewart___

Personnel Sign-Off by B. Noyes___
Program Sign Off by S. Leaman___

SBLT Involvement ___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Jay Stewart, Assistant
Supt. Of Business Services

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

MEETING DATE:
October 5, 2004

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the September 7, 2004 board meeting.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the warrants as submitted.

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4.2

APY220 H.02.03 PLACER COUNTY OFFICE OF EDUCATION 09/22/04 PAGE 1
WARRANT REGISTER FOR WARRANTS DATED 09/23/2004
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08749156	005801	APPROVED SAFE & LOCK	22	00	45.85	08749157	011051	CAPITAL ONE F.S.B.	22	00	207.47
08749158	006408	CATHERINE CHRISTO PhD	22	00	1,600.00	08749159	007720	CITY OF LINCOLN	22	00	12,870.06
08749160	007203	DECKER EQUIPMENT	22	00	101.54	08749161	010668	BONNIE DELLNER	22	00	51.00
08749162	004530	EMPLOYMENT DEVELOPMENT DE	22	00	1,001.70	08749163	004150	GILBERT ASSOCIATES INC.	22	00	4,500.00
08749164	015040	GOLD RUSH AUTO PARTS	22	00	1,430.59	08749165	001689	GOSSETT ALARM INC	22	00	196.00
08749166	011475	DENISE J. GRAGG	22	00	75.21	08749167	009669	J & A HANDY-CRAFTS INC.	22	00	338.90
08749168	000175	J & J SCREEN & GLASS	22	00	569.07	08749169	011474	LINDA MARTINEZ-DOUGLAS	22	00	600.00
08749170	008189	MBNA AMERICA BUSINESS CAR	22	00	34.77	08749171	010223	DEBORAH MCKINNON	22	00	22.50
08749172	011444	NEXT GENERATION COFFEE SY	22	00	9.75	08749173	004683	OFFICE DEPOT	22	00	346.31
08749174	026460	PACIFIC GAS AND ELECTRIC	22	00	45,658.04	08749175	007787	PITNEY BOWES CREDIT CORP	22	00	120.00
08749176	004100	PJ'S MAIL & PARCEL SERVIC	22	00	7.68	08749177	028020	PLACER COUNTY OFFICE OF E	22	00	142.50
08749178	010677	POSTMASTER	22	00	74.00	08749179	002456	PRO-ED	22	00	419.10
08749180	006887	PURCHASE POWER	22	00	35.00	08749181	003287	RIVERSIDE PUBLISHING COMP	22	00	726.84
08749182	026400	SBC	22	00	1,318.45	08749183	011323	SBC - LONG DISTANCE SERVI	22	00	58.20
08749184	002891	SIERRA OFFICE SUPPLIES &	22	00	541.15	08749185	007570	SIERRA SELF-INSURANCE SEV	22	00	7,116.00
08749186	032621	SIG SCHOOLS INSURANCE GR	22	00	4,751.00	08749187	007212	STAPLES CREDIT PLAN	22	00	964.98
08749188	001151	STATE OF CALIFORNIA	22	00	898.00	08749189	006447	TAG / AMS INC	22	00	45.00
08749190	002669	VERIZON WIRELESS	22	00	1,181.53	08749191	038620	W.W. GRAINGER INC.	22	00	28.31
08749192	007196	WESTERN PLACER WASTE	22	00	35.25	08749193	010804	WILLIAM V. MACGILL & CO.	22	00	510.51
08749194	038620	W.W. GRAINGER INC.	22	00	135.48	08749195	006346	ANDREGG INC	22	00	300.00
08749196	005801	APPROVED SAFE & LOCK	22	00	828.81	08749197	011089	COMPACT-IT	22	00	11,826.87
08749198	000391	FEDEX	22	00	119.76	08749199	005377	GRAYBAR ELECTRIC COMPANY	22	00	332.55
08749200	000396	HOUGHTON MIFFLIN COMPANY	22	00	157.77	08749201	022460	HOUGHTON MIFFLIN COMPANY	22	00	8,620.28
08749202	008189	MBNA AMERICA BUSINESS CAR	22	00	258.39	08749203	026400	SBC	22	00	1,257.43
08749204	000122	SCHOOL SPECIALTY INC	22	00	29,665.25	08749205	010816	STARSTREAM COMMUNICATIONS	22	00	1,961.00
08749206	002669	VERIZON WIRELESS	22	00	42.07	08749207	038620	W.W. GRAINGER INC.	22	00	109.40
08749208	010712	NORTHERN CALIF. CONSTRUCT	22	00	10,959.50	08749209	004071	AIRGAS	22	00	404.89
08749210	000576	AUBURN RAVINE RANCH INC	22	00	2,774.20	08749211	010357	ANGELA BLAIR	22	00	27.33
08749212	011441	BRACKERS GOOD EARTH CLAY	22	00	180.09	08749213	010859	BUREAU OF LECTURES & CONC	22	00	350.00
08749214	010340	CAG CA ASSOC FOR THE GIFT	22	00	65.00	08749215	010175	CDE	22	00	27.13
08749216	009504	JENNIFER CHANDLER	22	00	70.14	08749217	004023	CLASSROOM DIRECT.COM	22	00	165.71
08749218	000604	THE COLLEGE BOARD	22	00	908.78	08749219	000413	CONSTRUCTIVE PLAYTHINGS	22	00	41.99
08749220	004241	CRYSTAL BOTTLING COMPANY	22	00	27.41	08749221	000050	CURRICULUM ASSOCIATES INC	22	00	29.22
08749222	006913	DISCOVERY MUSEUM	22	00	140.00	08749223	009482	MARILOU EDWARDS	22	00	76.79
08749224	002972	ETA / CUISENAIRE	22	00	74.91	08749225	001146	ETA/CUISENAIRE	22	00	161.58
08749226	009884	FIRST STREET SCHOOL	22	00	500.00	08749227	011470	PAM GETZ	22	00	175.20
08749228	007745	GIBSON RANCH PARK	22	00	25.00	08749229	010926	ANGELA GIBSON	22	00	37.80
08749230	011467	JENNIFER HOGG	22	00	43.37	08749231	000542	HOLT RINEHART & WINSTON	22	00	4,628.64
08749232	000718	IMCO INDUSTRIAL MINERALS	22	00	834.71	08749233	005736	INK LYNX INC	22	00	458.45
08749234	008806	INTERACT	22	00	107.87	08749235	010976	J.W. PEPPER & SON INC	22	00	61.62
08749236	005619	KRIS KNUTSON	22	00	149.60	08749237	002558	LINCOLN FLORIST	22	00	69.25
08749238	009507	ANN LONG	22	00	215.35	08749239	006004	MEGHAN E. MAGEE	22	00	28.06
08749240	004439	MAGIC CIRCLE THEATER	22	00	50.00	08749241	000162	MC GRAW-HILL	22	00	1,069.50
08749242	010398	MOTIVATIONAL PRODUCTIONS	22	00	575.00	08749243	024240	NASCO MODESTO	22	00	943.36
08749244	004683	VOIDED	22	00		08749245	004683	OFFICE DEPOT	22	00	4,584.66
08749246	003398	OFFICE MAX CREDIT PLAN	22	00	232.40	08749247	011403	OPEN WINDOW ENTERTAINMENT	22	00	230.00
08749248	011464	PEACE for FAMILIES	22	00	35.00	08749249	005685	PITNEY BOWES INC	22	00	90.41

WARRANT REGISTER FOR WARRANTS DATED 09/23/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08749250	006899	POSITIVE PROMOTIONS	22	00	9.56	08749251	009262	OSP	22	00	7,500.00
08749252	029400	RAINBOW MARKET	22	00	37.45	08749253	011468	RENO HIGH SCHOOL	22	00	325.00
08749254	001818	THE REPORT CARD	22	00	47.93	08749255	002618	RISO PRODUCTS OF SAC INC	22	00	880.00
08749256	007698	ROLLER KING SKATING & BLA	22	00	100.00	08749257	009308	HOLDEN SCHEIBER	22	00	392.00
08749258	000128	SCHOLASTIC INC	22	00	387.10	08749259	001097	SCHOOL HOUSE GLOBAL	22	00	51.90
08749260	000122	SCHOOL SPECIALTY INC	22	00	160.58	08749261	011469	SCOTTS VALLEY WRESTING	22	00	280.00
08749262	002891	SIERRA OFFICE SUPPLIES &	22	00	92.02	08749263	010526	SNAPPY PRINTING	22	00	305.71
08749264	007212	STAPLES CREDIT PLAN	22	00	471.00	08749265	001904	SUPER DUPER SCHOOL COMPAN	22	00	296.40
08749266	011343	Sagebrush Education Resou	22	00	27.93	08749267	000834	TARGET STORES	22	00	77.33
08749268	011376	TURKEY CREEK GOLF CLUB	22	00	2,170.00	08749269	008381	RAY MORGAN COMPANY INC	22	00	286.36
08749270	002618	RISO PRODUCTS OF SAC INC	22	00	502.25	08749271	002891	SIERRA OFFICE SUPPLIES &	22	00	2,322.41
08749272	011473	WHITNEY STARKS	22	00	1,000.00	08749273	011344	BOYD COFFEE COMPANY	22	00	23.60
08749274	008137	CAL-NEVA SLUSH COMPANY	22	00	347.00	08749275	010598	D & P CREAMERY	22	00	28.15
08749276	005598	D.J. CO-OPS	22	00	300.00	08749277	001778	THE DANIELSEN COMPANY	22	00	1,809.37
08749278	000686	INTERSTATE BRANDS CORP	22	00	111.04	08749279	006580	JERICO INC	22	00	125.00
08749280	011430	INC. LINKS SNACKS	22	00	75.00	08749281	009147	NOR-CAL PRODUCE INC	22	00	617.78
08749282	011033	PAPPA JOHN'S PIZZA	22	00	1,026.00	08749283	010843	INC. POS WORLD	22	00	89.00
08749284	011348	SLP FOOD DISTRIBUTION	22	00	114.64	08749285	009840	SUNNY FRESH FOODS	22	00	29.66
08749286	010084	SYSCO SACRAMENTO	22	00	1,216.38	08749287	006056	TYSON FOODS INC	22	00	2,047.32

TOTAL AMOUNT OF ALL WARRANTS $201,560.11***

WARRANT REGISTER FOR WARRANTS DATED 09/16/2004
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08747719	001443	BALLARD & TIGHE PUBLISHER	22	00	466.27	08747720	003580	DAN BAUGHMAN	22	00	58.70
08747721	011461	BIODAT OF INDIANA INC	22	00	11.50	08747722	008229	CCIS	22	00	50.00
08747723	001592	CCV SOFTWARE - SCHOOL DIV	22	00	553.90	08747724	003307	CHAMBER THEATRE PRODUCTIO	22	00	864.90
08747725	004023	CLASSROOM DIRECT.COM	22	00	355.40	08747726	005443	COSTCO	22	00	469.68
08747727	008144	JENNY FLANAGAN	22	00	35.89	08747728	011045	GREENLEAF WHOLESALE FLORA	22	00	367.52
08747729	005481	INTERLIGHT	22	00	314.88	08747730	010344	JOHN'S COPIER SERVICE	22	00	138.35
08747731	011443	LINCOLN ACE HARDWARE	22	00	59.84	08747732	020820	LINCOLN HIGH SCHOOL	22	00	55.00
08747733	002271	LINGUI SYSTEMS INC	22	00	114.85	08747734	011462	MICHAEL MC CARTNEY	22	00	2,500.00
08747735	002917	MCGRAW-HILL	22	00	13,212.04	08747736	006710	TERI NANN	22	00	22.48
08747737	004683	OFFICE DEPOT	22	00	167.97	08747738	000137	LINDA PEZANOSKI	22	00	59.03
08747739	029100	QUILL CORPORATION	22	00	5,675.67	08747740	029400	RAINBOW MARKET	22	00	40.89
08747741	006029	RENAISSANCE LEARNING INC.	22	00	552.29	08747742	001818	THE REPORT CARD	22	00	31.43
08747743	011457	ROGER DUNN GOLF SHOPS	22	00	163.99	08747744	031580	SACRAMENTO CO OFFICE OF E	22	00	1,500.00
08747745	010717	SAFEWAY INC	22	00	40.64	08747746	000543	SAXON PUBLISHERS INC.	22	00	335.39
08747747	011096	SCANTRON	22	00	411.52	08747748	000128	SCHOLASTIC INC	22	00	392.09
08747749	000122	SCHOOL SPECIALTY INC	22	00	58.61	08747750	002891	SIERRA OFFICE SUPPLIES &	22	00	3,309.10
08747751	007185	SPORT & CYCLE	22	00	141.07	08747752	000798	TEACHER'S DISCOVERY	22	00	159.90
08747753	004772	TEACHER'S VIDEO COMPANY	22	00	167.39	08747754	007990	U.S. ACADEMIC DECATHALON	22	00	1,307.34
08747755	003775	USI INC	22	00	167.89	08747756	011458	WORTHINGTON MOORE & JACOB	22	00	96.60
08747757	006806	JEFF DARDIS	22	00	137.18	08747758	002891	SIERRA OFFICE SUPPLIES &	22	00	303.31
08747759	005002	CALIF DEPARTMENT OF EDUCA	22	00	300.00	08747760	010903	DENNIS DURGAN	22	00	34.27
08747761	011465	FILTERFRESH	22	00	135.00	08747762	011437	FOLKMANIS PUPPETS	22	00	463.81
08747763	008668	LINDA SAW & MOWER SHOP	22	00	112.08	08747764	008286	KAY LOSCAR	22	00	20.95
08747765	011258	MARKETWARE TECHNOLOGIES	22	00	136.21	08747766	020840	MOUNTAIN CLEAR WATER COMP	22	00	54.00
08747767	010637	PARAGON SCHOOL	22	00	7,003.23	08747768	028020	PLACER COUNTY OFFICE OF E	22	00	196.27
08747769	010579	POSTMASTER	22	00	74.00	08747770	029100	QUILL CORPORATION	22	00	299.66
08747771	029400	RAINBOW MARKET	22	00	21.05	08747772	003287	RIVERSIDE PUBLISHING COMP	22	00	1,272.82
08747773	026400	SBC	22	00	3,467.71	08747774	002891	SIERRA OFFICE SUPPLIES &	22	00	468.80
08747775	010443	SIERRA PEDIATRIC THERAPY	22	00	1,700.00	08747776	010414	SPEECH & LANGUAGE THERAPY	22	00	360.00
08747777	001786	SPURR	22	00	976.13	08747778	010816	STARSTREAM COMMUNICATIONS	22	00	1,658.95
08747779	011416	YOUTH FOR CHANGE	22	00	3,312.00	08747780	006591	CHUCK YOUTSEY	22	00	156.87
08747781	026400	SBC	22	00	35.09	08747782	026400	SBC	22	00	88.39
08747783	005801	APPROVED SAFE & LOCK	22	00	541.45	08747784	008668	LINDA SAW & MOWER SHOP	22	00	341.81
08747785	010541	NCS PEARSON INC.	22	00	1,616.63	08747786	005792	NTD/STICHLER	22	00	189,132.42
08747787	003233	PORTABLE FACILITIES LEASI	22	00	8,000.00	08747788	002618	RISO PRODUCTS OF SAC INC	22	00	4,820.89
08747789	011062	WALLACE-KUHL & ASSOCIATES	22	00	2,338.10	08747790	019720	KRONICK MOSKOVITZ TIEDEMA	22	00	386.19
08747791	011344	BOYD COFFEE COMPANY	22	00	207.68	08747792	009360	CRYSTAL CREAM & BUTTER CO	22	00	3,348.62
08747793	001778	THE DANIELSEN COMPANY	22	00	2,259.49	08747794	000686	INTERSTATE BRANDS CORP	22	00	50.35
08747795	011463	KIM BOYD	22	00	8.92	08747796	009147	NOR-CAL PRODUCE INC	22	00	96.58
08747797	011033	PAPPA JOHN'S PIZZA	22	00	1,269.48	08747798	007758	SACRAMENTO RENDERING CO.	22	00	27.00
08747799	010084	SYSCO SACRAMENTO	22	00	606.72	08747800	010601	VENDMART	22	00	844.44

TOTAL AMOUNT OF ALL WARRANTS $273,114.56***

WARRANT REGISTER FOR WARRANTS DATED 09/10/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08746080	005865	A-Z BUS SALES INC	22	00	58.59	08746081	000059	ADVANCED INTEGRATED PEST	22	00	910.00
08746082	004071	AIRGAS	22	00	30.03	08746083	005801	APPROVED SAFE & LOCK	22	00	1,090.30
08746084	003161	AT&T	22	00	2.18	08746085	005845	AUBURN PLACER DISPOSAL SE	22	00	4,236.12
08746086	000205	CA BUS SALES	22	00	1,096.34	08746087	006060	CALTRONICS BUSINESS SYSTE	22	00	105.82
08746088	009440	CDW GOVERNMENT INC	22	00	68.64	08746089	011456	ANGELIQUE G. CHAVEZ	22	00	12.00
08746090	009919	DELL	22	00	870.29	08746091	010930	EDUCATIONAL DATA SYSTEMS	22	00	576.16
08746092	012610	FAR WEST RENTS & READY MI	22	00	450.46	08746093	002027	GIRARD & VINSON	22	00	1,676.75
08746094	006381	GOLD COUNTRY CLASSIFIED I	22	00	597.19	08746095	010344	JOHN'S COPIER SERVICE	22	00	267.05
08746096	020820	LINCOLN HIGH SCHOOL	22	00	1,000.00	08746097	008668	LINDA SAW & MOWER SHOP	22	00	325.99
08746098	002271	LINGUI SYSTEMS INC	22	00	80.80	08746099	011258	MARKETWARE TECHNOLOGIES	22	00	454.74
08746100	023380	MISSION UNIFORM SERVICE I	22	00	1,464.01	08746101	002366	MOORE MEDICAL CORP.	22	00	195.90
08746102	004272	NORMAC	22	00	183.40	08746103	004683	OFFICE DEPOT	22	00	28.78
08746104	026460	PACIFIC GAS AND ELECTRIC	22	00	929.36	08746105	006852	TERESA RASOR	22	00	125.15
08746106	011455	RFB&D	22	00	75.00	08746107	000568	SACRAMENTO SPRING WORKS I	22	00	674.16
08746108	026400	SBC	22	00	814.15	08746109	010938	SCHOOL NURSE SUPPLY INC.	22	00	1,146.13
08746110	032640	SCHOOL SERVICES OF CA INC	22	00	199.00	08746111	011422	SEAC - SCHOOL EMPLOYERS A	22	00	125.00
08746112	002891	SIERRA OFFICE SUPPLIES &	22	00	654.14	08746113	010550	SIERRA SPRING WATER CO.	22	00	43.91
08746114	003808	PAM SOHA	22	00	17.53	08746115	011091	SRMC FOUNDATION	22	00	100.00
08746116	010816	STARSTREAM COMMUNICATIONS	22	00	50.95	08746117	007897	THINKING PUBLICATIONS	22	00	91.00
08746118	003335	TURPIN'S CARWASH	22	00	59.50	08746119	003569	VERIZON WIRELESS MESSAGIN	22	00	128.03
08746120	038620	W.W. GRAINGER INC.	22	00	376.24	08746121	002373	WILSON WAY TIRE	22	00	393.61
08746122	010264	WISHING WELL	22	00	50.00	08746123	040640	ZEP MANUFACTURING COMPANY	22	00	20.52
08746124	000564	ZIEGELMANN'S REFRIGERATIO	22	00	328.70	08746125	005801	APPROVED SAFE & LOCK	22	00	774.66
08746126	004817	CITY OF LINCOLN	22	00	3,151.36	08746127	012610	FAR WEST RENTS & READY MI	22	00	100.44
08746128	005377	GRAYBAR ELECTRIC COMPANY	22	00	463.61	08746129	011406	WALTER MAY	22	00	14,820.00
08746130	009109	MIKE GORDEN SOFTWARE SOLU	22	00	650.00	08746131	010738	OMNI-MEANS LTD.	22	00	847.50
08746132	009134	PLACER COUNTY ENVIRONMENT	22	00	1,243.00	08746133	000122	SCHOOL SPECIALTY INC	22	00	23,926.06
08746134	008021	SUPERIOR SCHOOL SUPPLIES	22	00	3,503.65	08746135	011442	U.S. BANK	22	00	1,650.00
08746136	038620	W.W. GRAINGER INC.	22	00	186.23	08746137	011447	YUBA SUTTER BUILDING	22	00	2,080.00
08746138	008844	AMERICAN SCHOOL COUNSELOR	22	00	90.00	08746139	010257	JOHN BLISS	22	00	43.28
08746140	010899	ERIC BOST	22	00	76.93	08746141	010271	MARY BOYLE	22	00	330.62
08746142	007930	BULB DIRECT	22	00	132.95	08746143	006060	CALTRONICS BUSINESS SYSTE	22	00	162.16
08746144	007270	THOMAS CANDLISH	22	00	47.53	08746145	011451	JAMIE CRUICE	22	00	6.76
08746146	000050	CURRICULUM ASSOCIATES INC	22	00	1,780.93	08746147	006476	DAVIS PUBLICATIONS INC	22	00	812.70
08746148	006913	DISCOVERY MUSEUM	22	00	200.00	08746149	011438	DOMNIE PRESS	22	00	158.52
08746150	002972	ETA / CUISENAIRE	22	00	155.77	08746151	007292	FOOTHILL THEATRE COMPANY	22	00	678.00
08746152	007840	G.W. SCHOOL SUPPLY	22	00	210.28	08746153	003119	GLEN EDWARDS MIDDLE SCHOO	22	00	132.05
08746154	003281	HOME DEPOT	22	00	2,132.07	08746155	022460	HOUGHTON MIFFLIN COMPANY	22	00	2,110.14
08746156	009512	HOUSEHOLD BANK F.S.B.	22	00	366.68	08746157	000175	J & J SCREEN & GLASS	22	00	120.00
08746158	011452	KAYE'S COMMUNICATION	22	00	1,969.58	08746159	000389	LAKESHORE LEARNING MATERI	22	00	1,112.68
08746160	011450	CHANT LEAVELL	22	00	62.87	08746161	010437	BRETT LEWIS	22	00	21.43
08746162	003026	LIFETOUCH PUBLISHING INC.	22	00	3,050.14	08746163	011443	LINCOLN ACE HARDWARE	22	00	23.42
08746164	002271	LINGUI SYSTEMS INC	22	00	84.90	08746165	005848	MACMILLAN PUBLISHING	22	00	155.36
08746166	011282	JANENE MALATESTA	22	00	176.23	08746167	011258	MARKETWARE TECHNOLOGIES	22	00	189.84
08746168	000162	MC GRAW-HILL	22	00	131.88	08746169	001762	MCGRAW-HILL	22	00	38.68
08746170	011446	TERESA MERCADO	22	00	37.00	08746171	007081	NCS NATIONAL COMPUTER SY	22	00	134.08
08746172	004683	VOIDED	22	00		08746173	004683	OFFICE DEPOT	22	00	6,202.02

WARRANT REGISTER FOR WARRANTS DATED 09/10/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08746174	005685	PITNEY BOWES INC	22	00	126.56	08746175	029400	RAINBOW MARKET	22	00	61.80
08746176	000255	REMEDIA PUBLICATIONS INC	22	00	40.19	08746177	006029	RENAISSANCE LEARNING INC.	22	00	199.00
08746178	010826	RENAISSANCE LEARNING INC.	22	00	321.45	08746179	001818	THE REPORT CARD	22	00	9.68
08746180	009282	RESERVE ACCOUNT	22	00	500.00	08746181	002618	RISO PRODUCTS OF SAC INC	22	00	1,492.41
08746182	031580	SACRAMENTO CO OFFICE OF E	22	00	750.00	08746183	004440	SAM'S CLUB DIRECT	22	00	160.00
08746184	000543	SAXON PUBLISHERS INC.	22	00	580.38	08746185	000128	SCHOLASTIC INC	22	00	154.44
08746186	010148	SCHOOL OUTFITTERS.COM	22	00	106.72	08746187	000122	SCHOOL SPECIALTY INC	22	00	1,538.33
08746188	002891	VOIDED	22	00		08746189	002891	SIERRA OFFICE SUPPLIES &	22	00	10,807.70
08746190	011322	JOANN SKINNER KITA	22	00	153.24	08746191	010526	SNAPPY PRINTING	22	00	572.81
08746192	003808	PAM SOHA	22	00	358.22	08746193	007185	SPORT & CYCLE	22	00	4,020.03
08746194	005166	SUTTER COUNTY SCHOOLS OFF	22	00	20,937.50	08746195	000834	TARGET STORES	22	00	91.89
08746196	011111	WALKERS	22	00	80.63	08746197	001570	CHERYL WALL	22	00	130.30
08746198	039880	WISHING WELL ENTERPRISES	22	00	30.00	08746199	011449	JUDI BUTTERS	22	00	294.17
08746200	011037	JEREMY LYCHE	22	00	17.81	08746201	004683	OFFICE DEPOT	22	00	154.61
08746202	005801	APPROVED SAFE & LOCK	22	00	318.95	08746203	009600	ASTRO AIR DESIGN INC	22	00	1,500.00
08746204	005002	CALIF DEPARTMENT OF EDUCA	22	00	13,000.00	08746205	011448	FEIST EDUCATION CONSULTIN	22	00	2,532.00
08746206	000396	HOUGHTON MIFFLIN COMPANY	22	00	1,309.43	08746207	022460	HOUGHTON MIFFLIN COMPANY	22	00	3,561.60
08746208	005594	DENNIS MARINAC	22	00	13,845.00	08746209	000162	MC GRAW-HILL	22	00	1,299.56
08746210	009134	PLACER COUNTY ENVIRONMENT	22	00	1,243.00	08746211	007782	PLACER WATERWORKS INC.	22	00	1,748.10
08746212	000543	SAXON PUBLISHERS INC.	22	00	20,454.58	08746213	000122	SCHOOL SPECIALTY INC	22	00	3,796.35
08746214	038620	W.W. GRAINGER INC.	22	00	122.84	08746215	001778	THE DANIELSEN COMPANY	22	00	2,746.76
08746216	011453	DG ELECTRONICS	22	00	600.00	08746217	000113	GLEN EDWARDS MIDDLE SCHOO	22	00	51.79
08746218	011439	GRANT EDUCATIONAL FOUNDAT	22	00	253.44	08746219	000686	INTERSTATE BRANDS CORP	22	00	279.64
08746220	006580	JERICO INC	22	00	2,819.26	08746221	011430	INC. LINKS SNACKS	22	00	817.50
08746222	023380	MISSION UNIFORM SERVICE I	22	00	131.56	08746223	009147	NOR-CAL PRODUCE INC	22	00	764.17
08746224	011033	PAPPA JOHN'S PIZZA	22	00	2,637.00	08746225	010599	PEPSI BOTTLING GROUP	22	00	1,224.98
08746226	011348	SLP FOOD DISTRIBUTION	22	00	4,831.67	08746227	010084	SYSCO SACRAMENTO	22	00	2,818.23
08746228	010601	VENDMART	22	00	1,138.79	08746229	009364	YAFFEE INC	22	00	241.31

TOTAL AMOUNT OF ALL WARRANTS $228,494.99***

WARRANT REGISTER FOR WARRANTS DATED 09/02/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08744626	009301	LANA BENSON	22	00	13.88	08744627	006660	C.A.S.H. COALITION FOR	22	00	387.00
08744628	009440	CDW GOVERNMENT INC	22	00	1,079.58	08744629	008524	CITICORP VENDOR FINANCE I	22	00	713.58
08744630	005900	CSBA CA SCHOOL BOARDS AS	22	00	465.00	08744631	005545	DUNN-EDWARDS PAINTS	22	00	201.34
08744632	008852	ELK GROVE WORKABILITY	22	00	200.00	08744633	008441	GREY HOUSE PUBLISHING	22	00	157.50
08744634	010638	MANDARIN	22	00	4,140.00	08744635	011258	MARKETWARE TECHNOLOGIES	22	00	115.83
08744636	020840	MOUNTAIN CLEAR WATER COMP	22	00	82.50	08744637	026460	PACIFIC GAS AND ELECTRIC	22	00	1,100.15
08744638	028020	PLACER COUNTY OFFICE OF E	22	00	100.00	08744639	029400	RAINBOW MARKET	22	00	84.32
08744640	008069	RAY MORGAN COMPANY INC	22	00	6,250.85	08744641	011436	RESORT AT SQUAW CREEK	22	00	237.60
08744642	026400	SBC	22	00	437.90	08744643	007843	SIERRA NORTH ARTS PROJECT	22	00	1,000.00
08744644	002891	SIERRA OFFICE SUPPLIES &	22	00	886.27	08744645	000564	ZIEGELMANN'S REFRIGERATIO	22	00	1,451.33
08744646	009440	CDW GOVERNMENT INC	22	00	265.98	08744647	000391	FEDEX	22	00	134.83
08744648	002425	MICHAEL K BAUGHMAN INSPEC	22	00	1,000.00	08744649	001333	RAY BESKE CONCRETE	22	00	500.00
08744650	004542	VIRCO INC	22	00	840.15	08744651	011397	ACADEMIC ENTERTAINMENT IN	22	00	395.00
08744652	007177	AMSTERDAM PRINTING & LITH	22	00	98.21	08744653	004920	BULBMAN INC	22	00	126.61
08744654	007343	CA LEAGUE OF HIGH SCHOOLS	22	00	60.00	08744655	005443	COSTCO	22	00	207.49
08744656	009919	DELL	22	00	12,833.13	08744657	011433	DAN DELIK	22	00	63.14
08744658	011302	EVERYDAY FOOD	22	00	14.50	08744659	003106	FREDRIC H. JONES & ASSOC	22	00	616.47
08744660	007840	G.W. SCHOOL SUPPLY	22	00	233.92	08744661	010887	GLENDALE INDUSTRIES	22	00	160.00
08744662	011420	KYLE GORDY	22	00	100.00	08744663	000542	HOLT RINEHART & WINSTON	22	00	548.27
08744664	000396	HOUGHTON MIFFLIN COMPANY	22	00	302.51	08744665	022460	HOUGHTON MIFFLIN COMPANY	22	00	1,513.15
08744666	008048	IMAGESTUFF.COM	22	00	242.92	08744667	011012	LAKESHORE LEARNING	22	00	198.74
08744668	000389	LAKESHORE LEARNING MATERI	22	00	78.96	08744669	010437	BRETT LEWIS	22	00	78.58
08744670	020820	LINCOLN HIGH SCHOOL	22	00	135.00	08744671	005493	LINCOLN NEWS MESSENGER	22	00	150.00
08744672	008268	MARRIOTT PIANO SERVICE	22	00	85.00	08744673	002619	THE MASTER TEACHER	22	00	130.95
08744674	003090	MC GRAW-HILL INC.	22	00	144.70	08744675	001762	MCGRAW-HILL	22	00	1,134.51
08744676	010398	MOTIVATIONAL PRODUCTIONS	22	00	635.00	08744677	004683	OFFICE DEPOT	22	00	3,183.03
08744678	006899	POSITIVE PROMOTIONS	22	00	637.56	08744679	011029	POSTMASTER	22	00	504.00
08744680	003173	PRENTICE HALL	22	00	2,061.67	08744681	005757	REALLY GOOD STUFF	22	00	60.75
08744682	009649	RENAISSANCE LEARNING INC	22	00	134.01	08744683	010826	RENAISSANCE LEARNING INC.	22	00	199.00
08744684	001818	THE REPORT CARD	22	00	75.00	08744685	002618	RISO PRODUCTS OF SAC INC	22	00	753.38
08744686	011440	RON HOLLADAY EDUCATIONAL	22	00	775.00	08744687	000543	SAXON PUBLISHERS INC.	22	00	1,799.13
08744688	003239	SCANTRON CORPORATION	22	00	89.76	08744689	000128	SCHOLASTIC INC	22	00	305.10
08744690	000122	SCHOOL SPECIALTY INC	22	00	852.60	08744691	002891	SIERRA OFFICE SUPPLIES &	22	00	2,032.57
08744692	007212	STAPLES CREDIT PLAN	22	00	121.85	08744693	010438	STUDIES WEEKLY INC	22	00	129.60
08744694	010157	JENNIFER TARABOCHIA	22	00	168.03	08744695	000834	TARGET STORES	22	00	477.92
08744696	003739	JEANINE TROXEL	22	00	37.00	08744697	003775	USI INC	22	00	167.89
08744698	011432	TINA VERNON	22	00	14.00	08744699	002066	VICKIE VINEYARD	22	00	37.00
08744700	007336	XEROX	22	00	92.24	08744701	003208	XEROX CORPORATION	22	00	898.62
08744702	000122	VOIDED	22	00		08744703	000122	SCHOOL SPECIALTY INC	22	00	295,090.01
08744704	006476	DAVIS PUBLICATIONS INC	22	00	6,341.94	08744705	016160	HARCOURT INC	22	00	16,204.04
08744706	000396	HOUGHTON MIFFLIN COMPANY	22	00	22,564.98	08744707	000162	MC GRAW-HILL	22	00	13,336.68
08744708	000122	SCHOOL SPECIALTY INC	22	00	248,282.85	08744709	008137	CAL-NEVA SLUSH COMPANY	22	00	97.00
08744710	001778	THE DANIELSEN COMPANY	22	00	6,179.48	08744711	011439	GRANT EDUCATIONAL FOUNDAT	22	00	739.28
08744712	000686	INTERSTATE BRANDS CORP	22	00	199.82	08744713	006580	JERICO INC	22	00	3,011.16
08744714	009147	NOR-CAL PRODUCE INC	22	00	1,077.49	08744715	011033	PAPPA JOHN'S PIZZA	22	00	2,498.00
08744716	010599	PEPSI BOTTLING GROUP	22	00	535.29	08744717	011348	SLP FOOD DISTRIBUTION	22	00	3,334.94
08744718	010084	SYSCO SACRAMENTO	22	00	3,297.66	08744719	010601	VENDMART	22	00	623.27

WARRANT REGISTER FOR WARRANTS DATED 09/02/2004
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT

TOTAL AMOUNT OF ALL WARRANTS $681,152.95***

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy __x__ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals __x__ Complies with District Mission Statement _____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart _____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes _____ Program Sign Off by S. Leaman _____ SBLT Involvement _____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Classified Employment

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:
Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
October 5, 2004

BACKGROUND:

The Board of Trustees will consider ratification of employment of:

Sandra Christensen – Campus/Cafeteria Supervisor (.07 FTE) - FSS
Connie Contreras – Food Service Assistant (.13 FTE) - LHS
Lori Deschamps – Instructional Aide (.25 FTE) – TBE
Roberta Lopez – Food Service Assistant (.25 FTE) - LHS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends ratification of employment of the individuals listed above.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Ratify the Project Authorization Agreement Between the Western Placer Unified School District and NTDStichler Architects to Develop a Preliminary Floor Plan, Utility Upgrade Requirements, and Preliminary Cost Estimates for the Proposed Central Kitchen.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

October 05, 2004

BACKGROUND:

The attached agreement authorizes NTDStichler to design a preliminary floor plan, calculate utility upgrades, and provide a cost estimate for the proposed central kitchen facility.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends that the Board of Trustees ratify the Project Authorization Agreement between the Western Placer Unified School District and NTDStichler Architects to develop a preliminary floor plan, utility upgrade requirements, and preliminary cost estimates for the proposed central kitchen.

ORIGINAL

ATTACHMENT A

PROJECT AUTHORIZATION

Number 2004-0104-00 Date: August 30, 2004

This Project Authorization is issued pursuant to the Agreement for Professional Services dated ***August 1, 2003***, by and between WESTERN PLACER UNIFIED SCHOOL DISTRICT ("DISTRICT") and NTDStichler Architects, when fully executed, is considered as an integral part of said Agreement, subject to all the provisions and conditions thereof.

DISTRICT does hereby authorize the ARCHITECT to provide professional services on the following Project:

1. PROJECT NAME AND LOCATION:

   Western Placer Unified School Distrct
   Venture Drive, Lincoln, CA

2. PROJECT DESCRIPTION/SCOPE:

   Western Placer Unified School Distrct
   Central Kitchen Feasibility

   1. NTDStichler Architects shall provide Professional Architectural and Engineering services for coordination of Civil, Structural, Kitchen, Electrical, Plumbing/Mechanical and Estimating Consultant.
   2. Development of the following: Preliminary floor plan based on current Venture Drive site including utility upgrade requirements and a preliminary cost estimate.

   Priorities for the above scope of work shall include accessibility compliance, life safety, and code compliance.

   Services to be Provided:

   Services shall include the services of Civil, Structural, Kitchen, Electrical, Plumbing/Mechanical and Estimating Consultants. Other consulting services shall be negotiated on an individual, as needed basis.

3. ARCHITECT'S SERVICES:

ARCHITECT shall provide those services specified to be performed by ARCHITECT. The following phases of services are authorized:

_ Programming
✓ Planning Studies/Feasibility
_ Schematic Design
_ Design Development
_ Construction Documents
_ Agency Approvals
_ Bidding/Negotiation
_ Construction Administration
_ Post-construction

4. ARCHITECT'S COMPENSATION:

Time and Materials

Budget of $52,043.00

All reimbursable expenses are billed at cost plus 10% mark up

5. PROJECT CONSTRUCTION BUDGET:
TBD

ARCHITECT:	DISTRICT:
NTD ARCHITECTS, INC.	WESTERN PLACER UNIFIED SCHOOL DISTRICT
Eric R. Southworth, Principal	Jay M Steward Asst. Supt. (Printed Name and title)

ATTACHMENT "B"

RECOMMENDED FEE SCHEDULE FOR ASSIGNED PROJECTS

N/A

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Ratify the Operational Agreement Between the Western Placer Unified School District and the Placer Community Action Council.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

October 05, 2004

BACKGROUND:

The Placer Community Action Council assists the District with operating the Early Head Start program and the Cal-SAFE program. This agreement outlines each entities various responsibilities regarding the delivery of the two programs.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the Operational Agreement between the Western Placer Unified School District and the Placer Community Action Council.

PLACER COMMUNITY ACTION COUNCIL, INC.
WESTERN PLACER UNIFIED SCHOOL DISTRICT

OPERATIONAL AGREEMENT

This Agreement is entered into by and between Placer Community Action Council, Inc., hereinafter referred to as the **AGENCY**, and Western Placer Unified School District, hereinafter referred to as the **DISTRICT**. This agreement is for the express purpose of program coordination and service delivery to prenatal women, children and families who are eligible to participate in the **AGENCY** Early Head Start program and the Cal-SAFE program. This agreement is also for the purpose of streamlining operations to enable and provide slots to **DISTRICT** employees through cafeteria and benefit plans and the community if slots are available.

1. The normal operating hours of this program shall be from 7:15 am to 4:00 pm daily and is located at 870 J Street, Lincoln, CA 95648. This program shall be operated for children ages 0-5 with priority status for parents who attend and have recently graduated from the **DISTRICT**. This program will also service employees of the **DISTRICT** if slots are available.

   The **AGENCY** agrees to operate the program according to the Department of Health and Human Services Performance Standards and California Department of Education funding term and conditions for the period from July 1, 2003 to June 30, 2004 contingent upon funding from the California Department of Education.

2. The Child Care Director shall calculate attendance data on a monthly basis for nine (9) children jointly funded by Early Head Start and Cal-SAFE. Nine shared slots shall be available through the child care center for **DISTRICT** children of teens with six (6) Early Head Start slots available for transition and five (5) community Early Head Start Slots. Five (5) slots shall be available to **DISTRICT** employees upon availability. If adequate enrollment from the **DISTRICT** does not meet capacity through current and graduate students, slots will be available to **DISTRICT** employees as part of the **DISTRICT** health and welfare plan. Childcare fees will be paid to the **AGENCY** on a fee-based schedule. Childcare fees for **DISTRICT** employees shall comply with Cal-SAFE regulations and requirements therefore the **DISTRICT** shall in-kind the remaining balance of any discounted rate to employees.

3. **AGENCY** shall provide services that:

   a. Provide a comprehensive, coordinated and cost-effective child care and development program for eligible families and children including a full range of supervision, health, and support services through part-time and full-time programs, and
   b. supervised infant and toddler care and development during school hours so adolescent parents may continue their education, and
   c. supervised infant and toddler care and development during school hours so **DISTRICT** employees may continue their workday, and
   d. are developmentally and culturally sensitive for an infant toddler program, and
   e. provide age and developmentally appropriate activities that promote infant/toddler's cognitive, social and emotional development, and
   f. provide nutritionally sound, age and developmentally appropriate breakfast, lunch and PM snack to infant/toddlers each morning and afternoon an on demand, and
   g. conform to Performance Standards required by the Federal Early Head Start program and funding terms and conditions according to the California State Department of Education.

4. The Child Care Director will be responsible for administering and/or coordination in conjunction with the Cal-SAFE Program Director:

   Staff Development

   a. Coaching, mentoring programs that reflect an interdisciplinary approach and emphasis using the WestED philosophy and West ED trainers on site.
   b. Providing training and technical assistance to personnel, including classes in infant/toddler development, family development and community building.
   c. From employee self assessments and individual career plans, action plans will be developed that will promote and support each employee with their professional and personal goals.
   d. A written performance planning system assessing the different levels of strengths will be conducted by the Site Supervisor for the six-month completion of an introductory period. The data will be used by the **DISTRICT** principal to administer the annual evaluation.
   e. Operation of the program in accordance with the published Early Head Start Performance Standards and guidelines from the Cal-SAFE grant.
   f. In-service and WestED trainings will be provided for staff.

Parent Education

a. Prescribed course of study for pregnant and parenting students to include child development theory and practicum. The course of study will align with grant guidelines and be administered once a week for two periods. Observation and practicum will be initiated at the child care center.
b. A comprehensive parenting education program that balances theory and practicum, and is individualized to meet the student's linguistic, cultural, health, nutritional, social-emotional and academic needs. The curriculum shall include physical development, family/life skills, family education, career education and academic skills.
c. To provide the opportunity for positive parenting to take place through understanding of human growth and development.
d. Parent meetings and conferences will be scheduled and based on reflective listening techniques in an attempt to support parents pertaining to any reactions or concerns regarding relationships with staff, their children or themselves.

Parent Involvement

a. Staff and administration of the Child Care Center will meet with parents and formally introduce them to the program and solicit recommendations for meeting educational needs and improvement of the child care center. Parents and teen parents will be encouraged to participate as representatives in the **AGENCY** Policy Council.
b. The role of these representatives are to have a voice in policy-making decisions and allow them to direct goals of the project. Their participation will support the program's goals of treating them in a mature manner and assist them in developing leadership skills and confidence.

Program Elements

a. Ensure that children will have continuity of care with caregivers who will be principally responsible for the same children's care.
b. Ensure that there are no more that six infants or twelve toddlers in small groups while maintaining the required adult child and teacher ratios.
c. Ensure that children will be able to experience stable, long-term relationships not only with their caregiver but also with same-age and mixed-age children whereby they can interact and have the intimacy of small groups within the environment.
d. Ensure that each child develops and maintains his or her own individual schedule pertaining to eating, sleeping, toileting, etc.

Program Evaluation

a. A program evaluation will be utilized to analyze the overall structure and organization of the program while providing the context in which the program operates. This evaluation shall be a complete self-assessment utilizing the Child Development Division Exemplary Program Standards to be submitted by March 1 of each year.

b. External Reviews: The program will be measured qualitatively and/or quantitatively using the following:
   1. Fiscal and service data reports
   2. Annual fiscal and compliance audit reports
   3. Contract Monitoring or Coordinated Compliance review instruments and the CDD Exemplary Program Standards.

c. Evaluation data and information collected through the Head Start Information System will provide ongoing feed back to the program and support staff in packaging and delivering a comprehensive array of services. These services are responsive to and reflective of the individual needs of pregnant and parenting students and children.

d. The PRISM shall be conducted for the program every third year. The PRISM is the Head Start Federal monitoring process that ensures that grantees provide high quality, comprehensive services to the children and families they serve. The PRISM principles are built on a system's approach with a multifaceted process using multiple sources of information, teamwork and consensus building.

5. **AGENCY** shall be responsible for the hiring and compensation of a qualified Site Supervisor to operate the program and a Family Service Advocate who provides direct services to pregnant teens, student parents and their children.

6. The **AGENCY** shall be responsible for the hiring of any additional qualified teachers for any additional childcare slots allocated to the **DISTRICT** employees or for transitional slots.

7. The **AGENCY** may fill available Early Head Start transition slots with clients who reside outside of the **DISTRICT**. However, clients living within the **DISTRICT'S** boundaries will be granted first priority for transition slots.

8. **AGENCY** shall be responsible for equipping and the preparation of the classroom in Building 5 of Phoenix High School as outlined in the criteria of Early Head Start Performance Standards and the WestED model. **AGENCY** will adhere to the standards of licensing under the Department of Education Title 5 compliance codes.

9. **AGENCY** shall obtain and keep in force, at **AGENCY'S** expense, during the time of this agreement, public liability insurance coverage in the amount of $1,000,000 combined single limit with insurance companies and policies in a form satisfactory to **DISTRICT**, and shall name **DISTRICT** as an additional insured under said policy, and will furnish **DISTRICT** with a certificate evidencing such insurance. **AGENCY** shall purchase and maintain fire and extended coverage insurance covering the material, furniture, and fixtures maintained on the premises in an amount equal to the full insurable value.

10. This agreement indicates the value of the "in-kind Donation of Rental Value" allowed to **AGENCY**. This feature is required by the Department of Health and Human Services as 'non-federal matching funds' for all Early Head Start grantees. For the period beginning July 1, 2004 through June 30, 2005, this amount is $20,750; this amount shall be reviewed annually.

11. **DISTRICT** shall be responsible for the following:

    a. Hiring and compensation of teachers to meet Program Standards and fulfill the requirements for the State Department of Education, Title 5 staffing ratios to accommodate total enrollment of fourteen children. A maximum of six ECE qualified teachers with an emphasis on infant/toddler development shall be hired to meet teacher/child ratios for the fourteen Cal-SAFE children.
    b. Hiring substitutes for regular employees when attending in-service training, illness of staff during the work week and quarterly WestED training on Saturdays.
    c. The DISTRICT will furnish DISTRICT employees to perform the data entry reports to Cal Safe. These will be monitored by the AGENCY Site Supervisor, and a copy of these reports will be furnished to the AGENCY on a timely basis.

12. **DISTRICT** shall be responsible for:

    a. Electricity, gas, water, daily cleanup and refuse removal.
    b. All other general maintenance, including care of landscape.

13. **DISTRICT** records related to the receipt of Federal funds through **AGENCY** will be subject to the same Federal On-Site Program Review and/or audit review requirement of the **AGENCY**.

14. **DISTRICT** agrees to indemnify and hold harmless the Federal Government, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, material, men, laborers and any other person, firm or corporation furnishing of work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the **DISTRICT** in the performance of this contract.

15. **DISTRICT** agrees to assume maintenance and related costs for the vehicle belonging to Early Head Start which is assigned to the Lincoln Early Head Start project, exclusive of fuel and oil. The vehicle will be included on the blanket vehicle policy of the **DISTRICT**, and a certificate evidencing this coverage will be furnished to the **AGENCY**. Ownership and registration of the vehicle will remain in the Early Head Start Program of the **AGENCY**. **AGENCY** will furnish and compensate a driver if economically feasible.

16. **DISTRICT** and **AGENCY** agree that no person shall, on the grounds of race, color, national origin, sex, or age be discriminated against with regard to this Early Head Start program.

17. **DISTRICT** and **AGENCY** shall establish recruitment and enrollment procedures, which shall ensure maintenance of the maximum required enrollment.

18. **DISTRICT** and **AGENCY** agree that no alteration or variation of the terms of this contract shall be valid unless made in writing and signed by both **DISTRICT** and **AGENCY**. No oral understanding or agreement incorporated in this contract shall be binding on either **DISTRICT** of **AGENCY**.

19. Non-performance of any of the terms of this agreement by either party may be grounds for cancellation of this agreement. In the event that any action, suit, or proceeding is commenced to compel performance of this agreement, or to seek damages for breach of thereof, the non-performing party agrees to pay reasonable attorney's fees, to be awarded and fixed by the court.

20. Either party to this agreement may terminate said agreement for convenience upon giving the other party thirty (30) days notice in writing, delivered by certified United States Mail. This agreement is also contingent upon the continued refunding of the Early Head Start program by the United States Department of Health and Human Services each February 1.

21. Title to equipment and supplies purchased under this joint agreement shall reside with the party who supplied the item or supply.

22. On or before April 30, 2005, the DISTRICT will furnish the AGENCY with a schedule of cost over-runs (if any) for this program. AGENCY agrees to pay to the DISTRICT one-half of the cost over-runs in an amount not to exceed $7,500.00 by the AGENCY.

The AGENCY and the DISTRICT do mutually agree to the above Operational Agreement.

Date: 9/10/04

By: _____
Jay M. Stewart, Assistant Superintendent
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

EIN: 94-159-9904

Date: September 8, 2004

By: _____
Denyse Cardoza, Executive Director
Placer Community Action Council, Inc.
1166 High Street
Auburn, CA 95603

EIN: 94-164-7240

AUDITED: Date: 9/8/04

_____
Nancy Myers, Finance Director

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve the Amended Classified Salary Reclassification.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

No

BOARD MEETING DATE:

October 05, 2004

BACKGROUND:

The FY 2003-04 classified salary reclassification study should have included the District Mechanic position. The total cost for this amendment is $6,190.08.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends that the Board of Trustees approve the amended classified salary Reclassification.

REPORTS

AND

COMMUNICATION

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.		
BOARD OF TRUSTEE/DISTRICT GOALS	*COMPLIANCE CHECK LIST*	
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Polic Complies with Site Plan (LIP)	— —
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with Governance & Management Document Complies with District Goals	— —
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Complies with District Mission Statement Funding Sign-Off by J. Stewart	— —
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes Program Sign Off by S. Leaman	
	SBLT Involvement	—

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Program Focus Issues –
Articulation Documents
Algebra I waiver results

AGENDA ITEM AREA:
Reports

REQUESTED BY:
Scott Leaman,
Assistant Superintendent

ENCLOSURES:
Yes

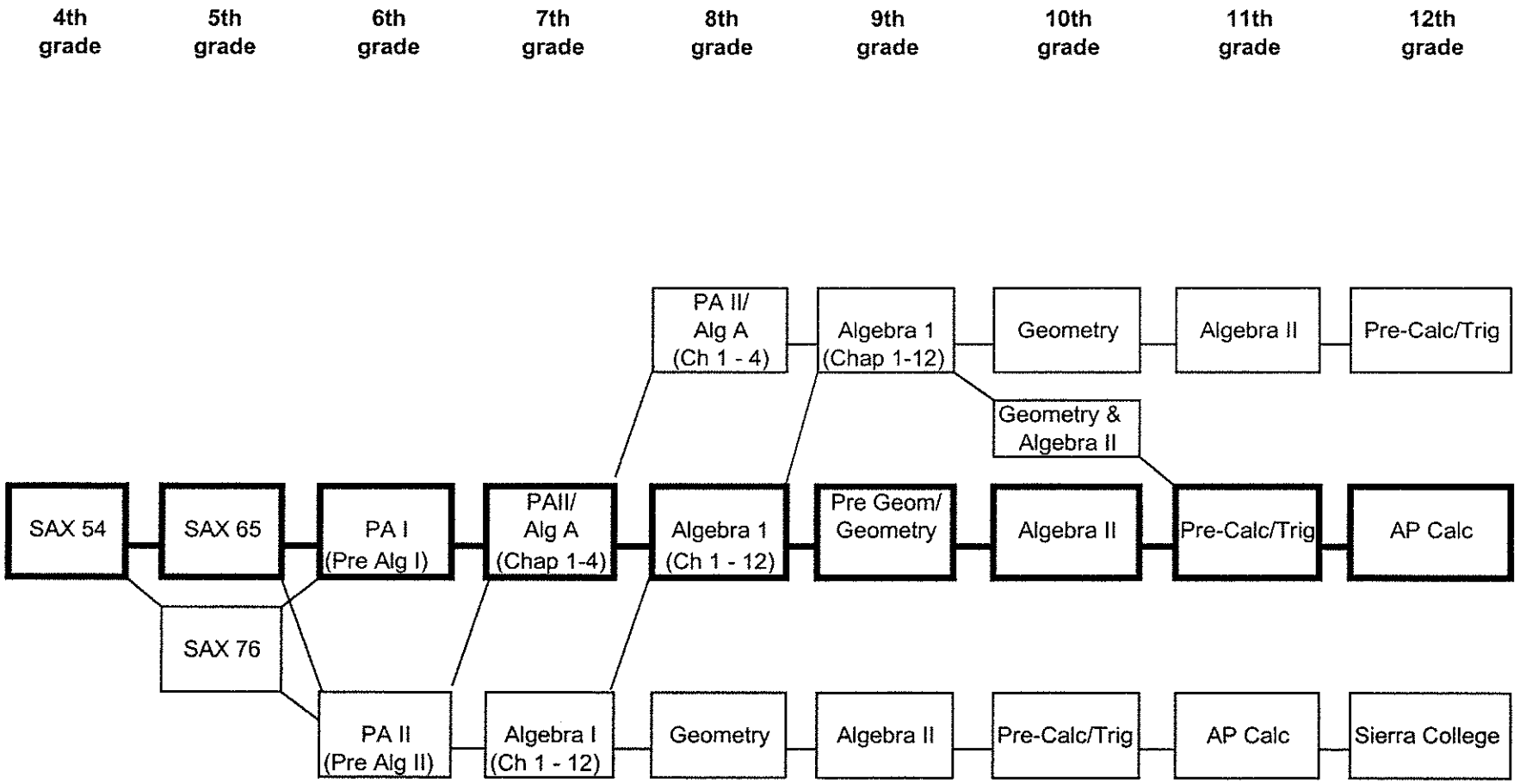
MEETING DATE:
October 5, 2004

BACKGROUND:
Documents resulting from the math and science articulation meetings and results from the Algebra I waiver will be presented to the board.

ADMINISTRATION'S RECOMMENDATION:
No action is required on this item.

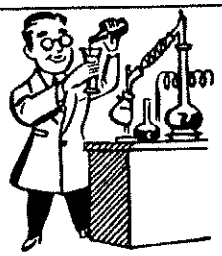
6.5.2

WPUSD
Math Articulation
Sequence of Classes
Middle School through High School



(Dark borders indicate typical CA Standards sequence, completing Algebra I in 8th grade.)

Lincoln High School Math Requirement -
3 Years of Math OR
Complete Algebra II



District Science Curriculum

K-5 *Coppin and Sheridan	CLASSROOM TEACHERS	SCIENCE TEACHER
1st Grade	LIFE SCIENCE Living and non living things Part of a plan How do plants grow Needs of plants Needs of animals Different kinds of animals What are insects How do animals grow Life cycles of a butterfly and frog Why do animals need plants How do animals help plants How do we use plants and animals What lives in a forest, rain forest, desert, and ocean	EARTH SCIENCE What is weather What is temperature, and how to use a thermometer What is wind What makes clouds and rain What are the seasons, and what causes them. PHYSICAL SCIENCE Solids, liquids, and gases Sinking and floating How to change objects (chemical and physical change) What happens when things are taken apart What is heat How does heat change matter What is light What can light do.
2nd Grade	LIFE SCIENCE What are living and nonliving things How do plants grow and change How are plants alike and different How do people grow Muscles and bones How our heart and lungs work Digestion How are animals alike and	EARTH SCIENCE How do people use rocks and soil How do people use water Other natural resources What is a fossil How do scientists get fossils What have scientists learned about dinosaurs. PHYSICAL SCIENCE What is matter Find out about solids, liquids, and gases

6.5.2.2

	different What are some animal life cycles. 	What are forces How can you measure motion Mixing matter How can water change Changing matter What is sound How does sound vary How does sound travel How can we make different sounds
3rd Grade	<u>LIFE SCIENCE</u> Needs of plants What seeds do How plants make food What are ecosystems Forest, desert, and water ecosystems What is an animal What are mammals and birds What a amphibians, fish and reptiles What is extinction	<u>EARTH SCIENCE</u> What is earth like How do the moon and earth interact What causes Earth's seasons What is the solar system What is beyond the solar system How people study the solar system. <u>PHYSICAL SCIENCE</u> Physical properties of matter What are solids, liquids and gases How can matter be measured How is energy stored How does energy move How can energy be changed What are physical changes What are chemical changes How does light behave How are light and color related
4th Grade	<u>LIFE SCIENCE</u> Basic needs of animals * Animal adaptation What plants need to live * How do leaves, stems and roots help a plant How do plants reproduce What are ecosystems * How does energy flow through an ecosystem How do organisms compete and survive in an ecosystem *	<u>EARTH SCIENCE</u> How do landforms change * What causes mountains, volcanoes, and earthquakes How has Earth's surface changed How does soil form, and what is it composed of * What are rocks and minerals The rock Cycle * Stream Tables *

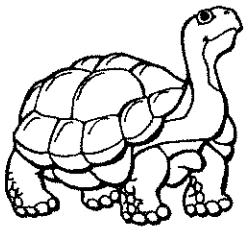
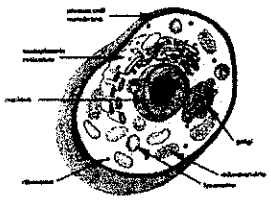
6.5.2.3

	What is extinction and what are its causes What are the land biomes What are water ecosystems How do ecosystems change naturally How do people change ecosystems Restoring damaged ecosystems Food Chains * Food Webs * Microorganisms *	PHYSICAL SCIENCE The three states of matter Comparing and measuring matter Useful properties of matter Static electricity Electric current * Magnetism * 
5th Grade	LIFE SCIENCE Cells Human body systems * Systems working together Functions of roots, stems, and leaves * Plant reproduction Classification of plants and animals Photosynthesis * Cow Eye and Sheep Heart Dissection *	EARTH SCIENCE Earth's atmosphere Measuring weather * Oceans and the water cycle * Causes of wind Air masses and their affects on weather Sever storms and their causes Predicting weather What is climate How do the earth and moon compare Space exploration Features of the sun The solar system * Why planets stay in orbit PHYSICAL SCIENCE Physical properties of matter Changing states of matter Chemical reactions * Kinetic and potential Electrical energy Elements and compounds Mixtures and Solutions * Periodic Table * FOSS Science Stories *

6.5.24

MIDDLE SCHOOL		
6TH Grade	Plate Tectonics Earthquakes Volcanoes Minerals Rocks Mapping Earth Surface Weathering & Soil Formation	Erosion & Deposition Earth: The Water Planet Fresh Water & Resources Ocean Motions Ocean Zones Woodleaf Ecology Energy Resources
7TH Grade	Cell Structure and Function Cell Processes Genetics and Human Inheritance Evolution and Earth's History Living Things-Classification Viruses and Bacteria Protists and Fungi Plants Sponges, Cnidarians and Worms Mollusks Fishes, Amphibians and Reptiles Birds and Mammals	Healthy Body Systems Bones, Muscles, Skin Digestive System Circulatory System Respiratory System Immune System Nervous System Endocrine System 
8TH Grade	Motion Forces Forces in Fluids Work and Machines Introduction to Matter Changes in Matter Elements and the Periodic Table 	Chemical Reactions Atoms and Bonding Chemistry of Living Things Earth, Moon, and Sun The Solar System Stars, Galaxies, and the Universe

6.5.2.5

HIGH SCHOOL	
Natural Science Mark Fowler	Fish Amphibians Reptiles Birds Mammals California Life Zones Island Biology 
Anatomy Mark Fowler	Tissues Integumentary System Skeletal System Muscular System Digestive System Circulatory System Respiratory System Endocrine System Nervous System Urinary System Nutritional Unit Human Fitness Body Mechanics
Biology Mark Fowler Mandy Retallack	Life, Populations, Communities and Ecosystems The Living Cell Animal Taxonomy Microorganisms Plant Taxonomy Reproduction Genetics and Heredity Evolution 
Integrated Science I 9th MariLou Edwards Mandy Retallack Dan Williams	Introduction to Science - Nature of Science, Organizing Data Matter - Matter, Energy, Properties of Matter Atoms and the Periodic Table - Atomic Structure, Families of Elements, Using Moles to Count Atoms, Atomic Theory The Structure of Matter - Compounds and Molecules, Ionic and Covalent Bonding, Names and Formulas, Organic and Biochemical Formulas Chemical Reactions - Nature of Chemical Reactions, Reaction Types, Balancing Chemical Equations, Chemical Models Motions and Forces - Motion, Acceleration and Force, Newton's Laws of Motion, Levers in the Body, Skeletal System, Muscles Planet Earth - Interior and Plate Tectonics, Earthquakes and Volcanoes, Faults, Minerals and Rocks, Weathering and Erosion, Classes of Soil, the Rock Cycle The Atmosphere - Characteristics, Water and Wind, Weather and Climate Using Natural Resources - Energy and Resources, Pollution and

6.5.2.6

	Recycling Nutrition - Food Groups, Vitamins and Minerals, Energy in the Body, Digestion
Integrated Science II Dan Williams	Planet Earth - Land, Water, Atmosphere, Biosphere Methods of Science - Skills, Methods, Environmental Science Change in the Biosphere - Environment, Needs of Organisms, Ecosystem Matter and Energy in the Ecosystem - Roles, Structure, Energy, Cycles of Matter Interactions in the Ecosystem - Habitats, Evolution and Adaptation Biomes-Desert, Tundra, Grassland, Forest, Freshwater, Marine Evolution of Humans - Skeleton and Muscles People and Their Needs Human Population Feeding the World - Nutrition, World Food Supply, Agriculture Energy from Organic Fuels - Need for Energy, Coal, Petroleum, Natural Gas, Organic Fuels Minerals and Soils - Soil Management Pollution- Land, Water, Air, Noise Habitat Destruction - Biodiversity, Humans and Habitats, Controlling Habitat Distruction Toward a Sustainable Future - Conservation, Recycling, Conserving Biodiversity 

6.5.2.7

May 18, 2004

Scott Leaman
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

RE: Waiver # 80-4-2004-WC-3

Required Final Survey Algebra I Waiver

As a requirement of granting the district a waiver of EC 51224.5(b) for selected seniors, the State Board of Education (SBE) requires that your district return this certified study:
1. Number of seniors approved to get a waiver of the Algebra I (E.C.51224.5) graduation requirement - 34
2. How many total seniors graduated from your district in 2003-04? 222
3. How many of these graduates used the Algebra I waiver to complete the state diploma requirement? 16
4. How many of the waivers, in question 3, above, were for Special Education Students? 7

I certify that the above information is correct:

_____ Superintendent or designee

RETURN NO LATER THAN JULY 10, 2004 TO:
CDE Waiver Office, Algebra Survey
1430 N Street, Suite 5602
Sacramento, CA 95814
(916) 319-0824

FAXED COPIES ARE ACCEPTABLE: (916) 319-0117

Sincerely,

Judy J. Pinegar bsg

Judy J. Pinegar, Education Administrator
Waiver Office

cc:

6.5.2.8

INFORMATION

DISCUSSION

ACTION ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Review of the Horizon Instructional Systems' Charter School 2003-04 Unaudited Actuals.

SUBJECT AREA:

Information/ Discussion

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

October 05, 2004

BACKGROUND:

Legislation now requires that the approving entity's school board review their charter school's unaudited actuals. This review is for informational purposes only, and does require Board approval.

SUPERINTENDENT'S RECOMMENDATION:

No action required.

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2003 to June 30, 2004

Charter School Name: Horizon Instructional Systems
CDS #: 31669513130168(1)
Charter Approving Entity: Western Placer Unified School District
County: Placer
Charter #: 15

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. Revenue Limit Sources				
State Aid - Current Year	8011			0.00
Charter Schools Gen. Purpose Entitlement - State Aid	8015	6,438,841.00		6,438,841.00
State Aid - Prior Years	8019	68,625.22		68,625.22
Tax Relief Subventions (for rev. limit funded schools)	8020-8039			0.00
County and District Taxes (for rev. limit funded schools)	8040-8079			0.00
Miscellaneous Funds (for rev. limit funded schools)	8080-8089			0.00
Revenue Limit Transfers (for rev. limit funded schools):				
PERS Reduction Transfer	8092			0.00
Other Revenue Limit Transfers	8091, 8097			0.00
Total, Revenue Limit Sources		6,507,466.22	0.00	6,507,466.22
2. Federal Revenues (see NOTE on last page)				
No Child Left Behind	8290			0.00
Special Education - Federal	8181, 8182		191,881.00	191,881.00
Child Nutrition - Federal	8220			0.00
Other Federal Revenues	8110, 8260-8299			0.00
Total, Federal Revenues		0.00	191,881.00	191,881.00
3. Other State Revenues				
Charter Schools Categorical Block Grant	8480	520,959.00		520,959.00
Special Education - State	StateRevSE			0.00
All Other State Revenues	StateRevAO	620,156.03	41,950.54	662,106.57
Total, Other State Revenues		1,141,115.03	41,950.54	1,183,065.57
4. Other Local Revenues				
Charter Schools Funding in Lieu of Property Taxes	8780	9,591,710.01		9,591,710.01
All Other Local Revenues	LocalRevAO	147,311.53	596,390.01	743,701.54
Total, Local Revenues		9,739,021.54	596,390.01	10,335,411.55
5. TOTAL REVENUES		17,387,602.79	830,221.55	18,217,824.34
B. EXPENDITURES				
1. Certificated Salaries				
Teachers' Salaries	1100	6,711,276.82	316,043.28	7,027,320.10
Certificated Pupil Support Salaries	1200	545,729.31	62,912.43	608,641.74
Certificated Supervisors' and Administrators' Salaries	1300	472,673.50	117,945.51	590,619.01
Other Certificated Salaries	1900	36,303.75	266,532.46	302,836.21
Total, Certificated Salaries		7,765,983.38	763,433.68	8,529,417.06
2. Non-certificated Salaries				
Instructional Aides' Salaries	2100	127,134.20	58,085.38	185,219.58
Non-certificated Support Salaries	2200			0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	360,687.79		360,687.79
Clerical and Office Salaries	2400	1,803,131.09	96,563.04	1,899,694.13
Other Non-certificated Salaries	2900			0.00
Total, Non-certificated Salaries		2,290,953.08	154,648.42	2,445,601.50

7.1.1

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2003 to June 30, 2004

Charter School Name: Horizon Instructional Systems

CDS #: 31669513130168(1)

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	628,221.48	63,106.92	691,328.40
PERS	3201-3202	196,464.22	11,571.72	208,035.94
OASDI / Medicare / Alternative	3301-3302	302,171.27	22,582.16	324,753.43
Health and Welfare Benefits	3401-3402	1,014,314.99	95,741.25	1,110,056.24
Unemployment Insurance	3501-3502	44,875.04	3,200.64	48,075.68
Workers' Compensation Insurance	3601-3602	354,110.40	29,831.93	383,942.33
Retiree Benefits	3701-3702			0.00
PERS Reduction (for revenue limit funded schools)	3801-3802			0.00
Other Employee Benefits	3901-3902	19,068.45	1,120.91	20,189.36
Total, Employee Benefits		2,559,225.85	227,155.53	2,786,381.38
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	125,005.75		125,005.75
Books and Other Reference Materials	4200	15,268.81		15,268.81
Materials and Supplies	4300	1,915,776.06	12,827.73	1,928,603.79
Noncapitalized Equipment	4400			0.00
Food	4700			0.00
Total, Books and Supplies		2,056,050.62	12,827.73	2,068,878.35
5. Services and Other Operating Expenditures				
Travel and Conferences	5200	51,969.47	8,803.05	60,772.52
Dues and Memberships	5300	79,142.80		79,142.80
Insurance	5400	59,456.78		59,456.78
Operations and Housekeeping Services	5500	127,501.12		127,501.12
Rentals, Leases, Repairs, and Noncap. Improvements	5600	626,632.13	109,780.78	736,412.91
Professional/Consulting Services and Operating Expend.	5800	553,839.70	114,284.20	668,123.90
Communications	5900	339,312.66	49.71	339,362.37
Total, Services and Other Operating Expenditures		1,837,854.66	232,917.74	2,070,772.40
6. Capital Outlay				
Sites and Improvements of Sites	6100			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400	(12,822.03)		(12,822.03)
Equipment Replacement	6500			0.00
Depreciation Expense (for full accrual only)	*6900*	192,895.00		192,895.00
Total, Capital Outlay		180,072.97	0.00	180,072.97
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7280-7299			0.00
Debt Service:				
Interest	7438			0.00
Principal	7439			0.00
Total, Other Outgo		0.00	0.00	0.00
8. TOTAL EXPENDITURES		16,690,140.56	1,390,983.10	18,081,123.66
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		697,462.23	(560,761.55)	136,700.68

7.1.2

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2003 to June 30, 2004

Charter School Name: Horizon Instructional Systems

CDS #: 31669513130168(1)

Description	Object Code	Unrestricted	Restricted	Total
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(554,655.97)	554,655.97	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(554,655.97)	554,655.97	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		142,806.26	(6,105.58)	136,700.68
F. FUND BALANCE, RESERVES				
1. Beginning Fund Balance				
a. As of July 1	9791	1,541,110.86	172,994.97	1,714,105.83
b. Adjustments to Beginning Balance	9793, 9795	391,137.00		391,137.00
c. Adjusted Beginning Balance		1,932,247.86	172,994.97	2,105,242.83
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,075,054.12	166,889.39	2,241,943.51
Components of Ending Fund Balance (Optional):				
Reserve for Revolving Cash (equals object 9130)	9711	10,000.00	0.00	10,000.00
Reserve for Stores (equals object 9320)	9712	102,994.99	0.00	102,994.99
Reserve for Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00
Reserve for All Others	9719			0.00
General Reserve	9730			0.00
Legally Restricted Balance	9740		166,889.00	166,889.00
Designated for Economic Uncertainties	9770	905,011.00		905,011.00
Other Designations	9775, 9780	1,057,048.00		1,057,048.00
Undesignated / Unappropriated Amount	9790	0.13	0.39	0.52
G. ASSETS				
1. Cash				
In County Treasury	9110	1,762,956.05	364,136.20	2,127,092.25
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120			0.00
In Revolving Fund	9130	10,000.00		10,000.00
With Fiscal Agent	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	1,893,429.77	89,316.69	1,982,746.46
4. Due from Grantor Government	9290			0.00
5. Stores	9320	102,994.99		102,994.99
6. Prepaid Expenditures	9330			0.00
7. Other Current Assets	9340			0.00
8. *Fixed Assets (for full accrual only)*	*9400-9499*	15,242.00		15,242.00
9. TOTAL ASSETS		3,784,622.81	453,452.89	4,238,075.70
H. LIABILITIES				
1. Accounts Payable	9500	1,673,950.69	286,563.50	1,960,514.19
2. Due to Grantor Government	9590			0.00
3. Current Loans	9640			0.00
4. Deferred Revenue	9650			0.00
5. *Long-term Liabilities (for full accrual only)*	*9660-9669*	35,618.00		35,618.00
6. TOTAL LIABILITIES		1,709,568.69	286,563.50	1,996,132.19
I. FUND BALANCE				
Ending Fund Balance, June 30 (G9-H6) (must agree with Line F2)		2,075,054.12	166,889.39	2,241,943.51

7.1.3

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2003 to June 30, 2004

Charter School Name: Horizon Instructional Systems

CDS #: 31669513130168(1)

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A.2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1. Federal Revenues Used for Capital Outlay and Debt Service:

Included in the Capital Outlay and Debt Service Expenditures reported in Sections B.6 and B.7 are the following amounts paid out of federal funds (Indicate if NONE):

	Federal Program Name	Capital Outlay	Debt Service	Total
a.		$	$	0.00
b.				0.00
c.				0.00
d.	-NONE-			0.00
e.				0.00
f.				0.00
g.				0.00
h.				0.00
i.				0.00
j.				0.00
	TOTAL	0.00	0.00	0.00

2. Community Services Expenditures:

Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds (Indicate if NONE):

Objects of Expenditures	Amount
a. Certificated Personnel Salaries	$
b. Non-certificated Personnel Salaries	-NONE-
c. Employee Benefits	
d. Books and Supplies	
e. Services and Other Operating Expenditures	
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

7.1.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ___
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement ___
Funding Sign-Off by J. Stewart___

Personnel Sign-Off by B. Noyes___
Program Sign Off by S. Leaman___

SBLT Involvement___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Brass Plaques for new school sites

AGENDA ITEM AREA:
Information/Discussion/Action

REQUESTED BY:
Roger R. Yohe,
Superintendent

ENCLOSURES:
No

MEETING DATE:
October 5, 2004

BACKGROUND:

Request to put brass plaques on new school sites.

SUPERINTENDENT'S RECOMMEND ATION:

Administration recommends the Board of Trustees review this request.

Rk\h:\wpfiles\Board\format13

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential. ___
2. Fosters a safe, caring environment where individual differencesare valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students. Leaman___

COMPLIANCE CHECK LIST

Complies with Board Policy
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement ___
Funding Sign-Off by J.
Personnel Sign-Off by B. Noyes___
Program Sign Off by S.
SBLT Involvement ___
Initial

REVISED

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Nominations for County Committee Vacancies

AGENDA ITEM AREA:
Action

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
October 5, 2004

BACKGROUND:

The Placer County Committee on School District Organization has three (3) expiring four-year terms and one (1) vacancy. The Bylaws of the Placer county Committee on School District Organization specify that nominations to fill these seats may be made by any district board member or any current county committee board representative, regardless of the supervisorial district he/she represents.

SUPERINTENDENT'S RECOMMEND ATION:
Administration recommends the Board of Trustees send in their nomination.

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7.3

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential. ___
2. Fosters a safe, caring environment where individual differencesare valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students. Leaman___

COMPLIANCE CHECK LIST

Complies with Board Policy
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement ___
Funding Sign-Off by J.
Personnel Sign-Off by B. Noyes___
Program Sign Off by S.
SBLT Involvement ___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Nominations for County Committee Vacancies

AGENDA ITEM AREA:
Action

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
October 5, 2004

BACKGROUND:

The Placer County Committee on School District Organization has three (3) expiring four-year terms and one (1) vacancy. The Bylaws of the Placer county Committee on School District Organization specify that nominations to fill these seats may be made by any district board member or any current county committee board representative, regardless of the supervisorial district he/she represents.

SUPERINTENDENT'S RECOMMEND ATION:
Administration recommends the Board of Trustees recognize the Lincoln High School Wrestling Coach and student wrestler for their accomplishments during the 2003-04 Season.

Eva\h:\wpfiles\Board\format14

PLACER COUNTY OFFICE OF EDUCATION

360 Nevada Street, Auburn, CA 95603 (530) 889-8020 ♦ (530) 888-1367 Fax
Bud Nobili, County Superintendent of Schools

Supt

SEPTEMBER 22, 2004

TO: DISTRICT SUPERINTENDENTS

FROM: TOM HALL, ASSISTANT SUPERINTENDENT
ADMINISTRATIVE SERVICES

SUBJECT: NOMINATIONS FOR COUNTY COMMITTEE VACANCIES

The Placer County Committee on School District Organization has three (3) expiring four-year terms and one (1) vacancy, as indicated in the attachment. The Bylaws of the Placer County Committee on School District Organization specify that nominations to fill these seats may be made by any district board member or any current county committee board representative, regardless of the supervisorial district he/she represents.

Please contact your board concerning this matter. If your board or any board member wishes to nominate individuals to fill these seats, have them complete and sign the attached form and forward it to me to be received no later than October 22, 2004. Subsequently, the slate of nominees will be sent to district voting representatives and an election will be conducted by mail-in ballot.

TJH/ng

Attachments:
1. County Committee Board
2. Nomination Form
3. County Committee Election Timeline

c: Bud Nobili

7.3.1

PLACER COUNTY OFFICE OF EDUCATION
360 Nevada Street, Auburn CA 95603
Phone: (530) 889-8020

PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

		Term Expires	
SUPERVISORIAL AREA #1 Dry Creek Elementary, Roseville City Elementary, Roseville High School Dist.	Mel Hamel	2006	
portions including Dry Creek	Tracy Pittman	2004	**Nomination Required**
SUPERVISORIAL AREA #2 Newcastle Elementary, Ophir Elementary, Penryn Elementary, Placer High School, Rocklin	Glenn Vineyard	2004	**Nomination Required**
Unified, and Western Placer Unified.	Jeff Nicolaysen	2007	
SUPERVISORIAL AREA #3 Ackerman Elementary, Auburn Union Elementary, the Christian Valley portion	Maureen Ward	2005	
of Placer Hills Union, and the portion of Placer Union High School District covering those elementary districts.	Dave Bischel	2007	
SUPERVISORIAL AREA #4 Eureka Union, Loomis Union, Placer High and Roseville High, plus Auburn Union	Lorene Euerle	2005	
(Rattlesnake Bar area).	Reve' Taylor	2007	
SUPERVISORIAL AREA #5 Alta-Dutch Flat, Colfax, Emigrant Gap, Placer Hills, Tahoe-Truckee Unified, Foresthill,	Norma Taylor	2004	**Nomination Required**
and Placer High.	OPEN		**Nomination Required**
REPRESENTATIVE AT LARGE	James Chambers	2007	

Revised 4/19/04

7.3.2

PLACER COUNTY OFFICE OF EDUCATION

360 Nevada Street, Auburn, CA 95603 (530) 889-8020 ♦ (530) 888-1367 Fax
Bud Nobili, County Superintendent of Schools

SEPTEMBER 22, 2004

TO: DISTRICT AND COUNTY COMMITTEE BOARD MEMBERS

FROM: TOM HALL, ASSISTANT SUPERINTENDENT
ADMINISTRATIVE SERVICES

SUBJECT: NOMINATION OF COUNTY COMMITTEE MEMBERS

Please complete the following information including your name and district to nominate individuals for vacant supervisorial areas and return to my attention no later than October 22, 2004. Should you have any questions, please feel free to contact me at 530-889-5952 or thall@placercoe.k12.ca.us.

Please Print

I wish to nominate _____ for supervisorial area #1.

I wish to nominate _____ for supervisorial area #2.

I wish to nominate _____ for supervisorial area #5.

I wish to nominate _____ for supervisorial area #5.

Name: _____

District: _____

Thank you.

TJH/ng

7.3.3

PLACER COUNTY OFFICE OF EDUCATION

360 Nevada Street, Auburn, CA 95603 (530) 889-8020 ♦(530) 888-1367 Fax
Bud Nobili, County Superintendent of Schools

COUNTY COMMITTEE ELECTION TIMELINE

EVENT	RESPONSIBLE PARTY	DUE DATE
Call for Election	County Superintendent	September
Selection of Voting Representatives	School District Boards	October 22
Nominations to Fill Vacancies	School District Boards & County Committee	October 22
Distribution of Ballots to Voting Representatives	County Superintendent	October 29
Vote by Mail-In Ballot	District Voting Representatives	November 12
Notification of Election Results	County Superintendent	November 15

7.3.4