WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648

MEMBERS OF THE GOVERNING BOARD

Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
James McLeod, Member
Earl Mentze, Member

ADMINISTRATIVE/MANAGEMENT PERSONNEL

Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services,
Ken Gammelgard, Director of Site Development
Linda Pezanoski, Principal, Sheridan School
John Bliss, Principal, Carlin C. Coppin Elementary School
Judi Frost, Interim Principal, Creekside Oaks Elementary School
Jeremy Lyche, Vice Principal, Creekside Oaks Elementary School
Susan Taxara, Vice Principal, Creekside Oaks Elementary School
Ruben Ayala, Principal, First Street School/District Bilingual Coordinator
Mary Boyle, Principal, Glen Edwards Middle School
Mike Doherty, Assistant Principal, Glen Edwards Middle School
David Butler, Principal, Lincoln High School
Janice Smith, Assistant Principal, Lincoln High School
Stacy Brown, Vice Principal, Lincoln High School/Glen Edwards Middle School
John Wyatt, Principal, Phoenix High School, Adult Ed.
Tracy Murphy, Director, Special Education
Trudy Wilson, Director, Business Services
Frank Nichols, Director of Maintenance and Facilities
Bob Nelson, Transportation Coordinator
Jeff Dardis, Food Service Director
Chuck Youtsey, Technology Coordinator

STUDENT ENROLLMENT

School	2/29/04	3/26/04
Sheridan Charter School (K-8)	170	172
Sheridan School Independent Study (SSIS)	34	32
First Street School	576	578
Carlin C. Coppin Elementary (K-5)	563	556
Creekside Oaks Elementary (K-5)	709	705
Glen Edwards Middle (6-8)	896	894
Lincoln High School	984	975
Phoenix High School	70	70
PCOE Home School	8	8
TOTAL:	4010	3990

Phoenix Infant/Toddler	28	Prechool/Head Start	
Kindergarten Readiness	32	First & J Streets	22
Adult Education	177	Sheridan	22
		Carlin Coppin	22

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K -12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 4, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

AGENDA

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:30 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:35 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.R

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.S

2. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.R

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.S

3. SPECIAL ORDER OF BUSINESS

3.a Special Recognition to the High School Boy's Varsity Basketball Team

3.b Special Recognition to Mike Maul, and Anthony Lucero from the High School Wrestling Team

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approval of Minutes
- a. Regular Meetings of March 2nd, March 16th, and April 20, 2004
- b. Special Meetings of April 13, 2004

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

a. Certificated:

a.1 Ratification of Certificated Resignation – Staci Zuniga, LHS English Teacher .

a.2 Ratification of Certificated Retirement(s) – None

b. Classified:

b.1 Ratification of Classified Employment –None

b.2 Ratification of Classified Resignation –None

b.3 Ratification of Classified Retirement including the "Golden Handshake – Carl Evans

4.4 Approval of Donna Tofft and Jan Smith to be representatives to the California Interscholastic Federation League for Lincoln High School.

4.5 Ratify the Proposal from Blackburn Consulting to Perform a Geologic Hazards Report for the New High School site located in the Twelve Bridges subdivision.

4.6 Ratify the Proposal from Blackburn Consulting to Perform a Geotechnical services on the New High School site located in the Twelve Bridges subdivision.

4.7 Adoption of Resolution Establishing a Reduction of Classified Employee Hours.

4.8 Ratification of Article XIII (Salaries) and Article VIII (Leaves) as amended In Certificated Collective Bargaining Agreement

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.
Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Student Advisory – Karin Harrington, Lincoln High School

6.2 Western Placer Teacher's Association – Kris Knutson

6.3 Western Placer Classified Employee Association – Joe Ross

6.4 Superintendent –

6.5 Assistant Superintendent(s)

6.5.1 Jay M. Stewart
a. Facilities Update
6.5.2 Scott Leaman
a. Program Focus Area: Healthy Kids Survey Comparison
6.5.3 Bob Noyes, Personnel Director

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (D/A) NAMING OF THE NEW FACILITIES IN WESTERN PLACER UNIFIED SCHOOL DISTRICT – Yohe *(03-04 G & O Component IV-V)*

•Following the policy, two committees were formed, meetings were held, input was received and discussed, and recommendations were unanimously agreed upon for the following:

Site:	Recommendation:
Lincoln High School Stadium	**"Edward A. Gray Sports Center"**
Elem. School at Twelve Bridges	**"Twelve Bridges Elementary School"**
Middle School at Twelve Bridges	**"Twelve Bridges Middle School"**
High School at Twelve Bridges	**"Twelve Bridges High School"**
Foskett Ranch Area School	**"Foskett Ranch Elementary School"**
Elem. School in Lincoln Crossing	**"Lincoln Crossing Elem. School"**
Middle School in Lincoln Crossing	**"Lincoln Crossing Middle School"**
Sheridan School Track	**"Whitney Field"**

7.2 (D/A) APPROVE RESOLUTION 03/04.32 ACCEPTING A GRANT DEED FOR A MIDDLE SCHOOL SITE FROM THE WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION – Stewart *(03-04 G & O Component V)*

•The attached resolution authorizes the Western Placer Unified School District to accept title for the twelve bridges middle school site from the Western Placer Unified School District Financing.

7.3 (D/A) APPROVE RESOLUTION 03/04.02 TO SUBMIT A GRANT DEED FOR A MIDDLE SCHOOL SITE LOCATED IN THE TWELVE BRIDGES SUBDIVISION TO THE WESTERN PLACER UNIFIED SCHOOL DISTRICT – Stewart *(03-04 G & O Component V)*

•The attached resolution authorizes the Western Placer Unified School District Financing Corporation to transfer the title of the Twelve Bridges Middle School site in the Western Placer Unified School District.

7.4 (D/A) **APPROVE RESOLUTION 03/04.34 FOR SUPPORT OF AN APPLICATION REQUESTING GRANT FUNDING FOR THE TWELVE BRIDGES MIDDLE SCHOOL PROJECT - Stewart** *(03-04 G & O Component V)*

•New construction funding falls under the guidelines of growth on the State School Facility Program. State funding is calculated based on a formula involving unhoused students, and number of teaching stations that are being built and other factors. In order to receive this funding a resolution is required for approval.

7.5 (D/A) **ADOPTION OF RESOLUTION 03/04.36 A RESOLUTION TO GRANT A DESIGNATED PERIOD FOR (2) YEARS ADDITIONAL SERVICE CREDIT – Noyes** *(03/04 G & O Component IV)*

•The Board of Trustees will take action to adopt Resolution 03/04.36. A Resolution to grant a designated period of two years additional Service Credit for eligible School Mechanic members.

7.6 (A) **APPROVE RESOLUTIONI 03/04.37 REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON NOVEMBER 2, 2004 ELECTION – Yohe** *(03/04 G & O Component IV)*

•The Board of Trustees will take action on requesting election services by the County Clerk. Said election will be to fill four vacancy slots for the Board Members whose terms have expired.

7.7 (D/A) **LINCOLN HIGH SCHOOL – Scott** *(03/04 G & O Component IV)*

•Lincoln High School currently uses CPM math for instruction in Geometry. Based on the math articulation meetings held in the district, teachers from Lincoln High School and Glen Edwards Middle School evaluated standards-aligned math materials for implementation next year. They are recommending McDougal Littell Geometry for adoption and implementation in the 2004-05 school year.

7.8 (D/A) **FIRST READING OF NEW POLICIES AS SEEN BY THE DISTRICT POLICY COMMITTEE – Yohe** *(03/04 G &O, Components 1 -V)*

•The District Policy Committee and the Management Team have reviewed the following new policies/regulations/exhibits as per CSBA. This group of new policies was presented on a first reading basis on April 20; they are now ready for adoption.

* AR0430 Comprehensive Local Plan for Special Education (Special Designed Instruction)
* AR1321 Soliciting Funds From and by Students
* BP4135 Soliciting and Selling

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >May 18, 2004, 7:00 p.m., Lincoln High School Performing Arts Building

10. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 4/29/04
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DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

WESTERN PLACER UNIFIED SCHOOL DISTRICT

CLOSED SESSION AGENDA

PLACE: **Administrative Conference Room, 810 J Street**
DATE: **May 4, 2004**
TIME: **6:30 p.m.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
   - •PUBLIC EMPLOYEE APPOINTMENT
   - •PUBLIC EMPLOYEE EMPLOYMENT
   - •PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   - •PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
   - •COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
    - •**STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - •STUDENT PRIVATE PLACEMENT
    - •INTERDISTRICT ATTENDANCE APPEAL
    - •STUDENT ASSESSMENT INSTRUMENTS
    - •STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator
10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

Phoenix High School

Memo

To: School Board

From: John Wyatt – District Hearing Officer

Date: 04/23/2004

Re: Closed Session – May 4, 2004

The parents of student 03-04 S have requested to meet with the school board, in closed session, on May 4, 2004

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ___
Complies with Site Plan (LIP) ___
Complies with Governance & Management Document ___
Complies with District Goals ___
Complies with District Mission Statement ___
Funding Sign-Off by J. Stewart ___
Personnel Sign-Off by B. Noyes ___
Program Sign Off by S. Leaman ___
SBLT Involvement ___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
FACT SHEET

SUBJECT:
Student Discipline/Expulsion
Student #03-04 S

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:
May 4, 2004

BACKGROUND:
The Board of Trustees will disclose any action taken during closed session in Regards to the expulsion of Student #03-04 S

SUPERINTENDENT'S RECOMMENDATION:
The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

2.1a

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals___ Complies with District Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___ SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
FACT SHEET

SUBJECT:
Student Discipline/Expulsion
Student #03-04 R

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:
May 4, 2004

BACKGROUND:
The Board of Trustees will disclose any action taken during closed session in Regards to the expulsion of Student #03-04 R

SUPERINTENDENT'S RECOMMENDATION:
The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

2.1.b

SPECIAL ORDER OF BUSINESS

MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LEP)___
2. Fosters a safe, caring environment where individual differences are valued and respected.	Complies with Governance & Management Document ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Complies with Mission Statement___ Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Special Recognition to the Varsity Boy' s Basketball Team

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
None

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will give special recognition to High School Boy's Varsity Basketball Team for their accomplishments during the 2003-04 Season.

SUPERINTENDENT'S RECOMMENDATION:
Administration recommends the Board of Trustees recognize the Varsity Boy's Basketball team for their accomplishments during the 2003-04 season.

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3.9

YOU ARE INVITED

PLEASE JOIN THE BOARD OF TRUSTEES FOR SPECIAL RECOGNITION

I would like to give you a special invitation to attend the next Board of Trustee meeting on Tuesday, May 4, 2004, 7:00 p.m. at the Lincoln High School Performing Arts Building, located at 790 J Street in Lincoln to be given special recognition for your accomplishments on the winning Boy's Basketball Team!

Roger R. Yone, Superintendent

3.a.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve ___ their highest potential.
2. Fosters a safe, caring environment where individual differencesare valued and respected.
3. Provide facilities for all district programs and functions that Stewart___ are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners Leaman___ in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement ___
Funding Sign-Off by J.
Personnel Sign-Off by B. Hayes___
Program Sign Off by S.
SELT Involvement ___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Special Recognition to the
Mr. Mike Maul, Wrestling Coach
Anthony Lucero, Student Wrestler

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
None

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will give special recognition to Mr. Mike Maul, Wrestling Coach, and Anthony Lucero, Wrestler for their accomplishments Wrestling during the 2003-04 Season.

SUPERINTENDENT'S RECOMMEND ATION:
Administration recommends the Board of Trustees recognize the Lincoln High School Wrestling Coach and student wrestler for their accomplishments during the 2003-04 Season.

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3.b

YOU ARE INVITED

PLEASE JOIN THE BOARD OF TRUSTEES FOR SPECIAL RECOGNITION

I would like to give you a special invitation to attend the next Board of Trustee meeting on Tuesday, May 4, 2004, 7:00 p.m. at the Lincoln High School Performing Arts Building, located at 790 J Street in Lincoln to be given special recognition for your accomplishment during the Wrestling Season.

Roger R. Yohe, Superintendent

3.b.1

CONSENT

AGENDA

ITEMS

MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___
3. Provide facilities for all district progmas and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Complies with Mission Statement___ Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of Minutes
March 2nd, 16th, and
April 13th, 2oth, 2004

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Roger R. Yohe, Superintendent

ENCLOSURES:
March 2nd, 16th, & April 13th, 20, 2004 Minutes

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of regular meetings of March 2nd & 16th, and April & 20, 2004. And special board meeting of April 13, 2004.

SUPERINTENDENT'S RECOM MENDATION:

Administration recommends the Board of Trustees approve the minutes of March 2nd & 16th, and April & 20, 2004. And special board meeting of April 13, 2004 as submitted.

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4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 2, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

MINUTES

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

Members Present
Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
Marcia Harris, Member
Earl Mentze, Member

Member Absent
None

Others Present
Roger R. Yohe, Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent of Educational Services
Eva McGuire, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative

7:00 P.M. REGULAR SESSION OF THE BOARD OF TRUSTEES

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Long called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

2. SPECIAL ORDER OF BUSINESS

There was no special business.

3. CONSENT AGENDA

On a motion by Mr. Mentze, seconded by Mrs. Roberts, and passed by unanimous vote, the Board of Trustees took action to approve the Consent Agenda as listed. President Long welcomed Rosemary Knutson as the new Secretary to the Superintendent, and noted the retirements of long time teachers Jack Gayaldo and Barbara Stephens.

3.1 Approval of Minutes
   a. Regular Meetings of February 3 and February 17, 2004

3.2 Approval of Warrants

3.3 Ratification of Personnel Items

a. Certificated:

a.1 Ratification of Certificated Resignation – Michelle Dworak, 3rd Grade Teacher, COES; Dan Kearney, 7/8th Grade, Sheridan

a.2 Request for Leave of Absence – Joan Lacktis, GEMS, Tentative Dates are 2/18/04 – 3/17/04

a.3 Request for Family Medical Leave Act – Amy Aceto, 4th Grade Teacher, COES

a.4 Ratification of Certificated Retirement(s) – Barbara Stephens, 3rd Grade Teacher, CCC; Jack Gayaldo, Phoenix High School Teacher

b. Classified:

b.1 Ratification of Classified Employment – Rosa Anderson, Short Term Grant Funded Bilingual Clerk, Lighthouse, .63 FTE

b.2 Ratification of Classified Resignation – Shawna Minter, Instructional Aide, FSS

b.3 Ratification of Classified Retirement(s) – Rosalina Baxter, Cafeteria site Cashier & Instructional Aide, FSS; Charlotte Campbell, Food Service Assistant, GEMS

c. Classified Confidential:

c.1 Ratification of Appointment of Rosemary Knutson to the Position of Secretary to the Superintendent, Beginning March 1, 2004, Step 3 on the Confidential Salary Schedule

3.4 Ratification of API Expenditures for Carlin C. Coppin Elementary School

4. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

4.1.a.1

5. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School: Reported the third trimester has started; spring sports have begun; both boys and girls basketball teams are doing well; the wood duck program on the Weygandt property is underway; and the trout at the school farm will be released in May.

Western Placer Teacher's Association – Kris Knutson, President, gave recognition to the elementary school sites and the tremendous programs undertaken this week for Read Across America Week. There has been lots of community support with a long list of local dignitaries reading to students. Lincoln High School has a student that qualified for the State championship-wrestling tournament, with 3 or 4 students qualifying for section tournament. Julie Shackleford reported First Street School is having a "turn off the TV" on Wednesday nights. WPTA welcomed Rosemary Knutson to her new position.

Western Placer Classified Employee Association - Joe Ross, President, not in attendance.

Roger R. Yohe, District Superintendent - Reported on the upcoming Administrator of the Year for ACSA award night, board members can sign up with Rosemary (or Eva).

Jay M. Stewart, Asst. Superintendent of Business Services: Tonight Mr. Stewart addressed the state of the district budget. Due to the state of the economy, the district has received its first "qualified" First Interim budget report. Placer County Office of Education has established monthly meetings with the district in regard to its solvency. It was noted ADA is not what was expected. Projections for next year are showing a 1.9 million deficit. He reviewed all the adjustments and reductions to specific areas of the budget he had made to reduce the deficit as much as possible. He reported the 2003-2004 school year looks good with a 3% reserve, translating into a better beginning balance.

However, Placer County Office of Education indicates the district will need to issue lay-off letters for both certificated and classified employees. He noted it is important to remember – that with attrition, hopefully no one will lose his or her job. March 15th is the deadline for notices of lay-off for certificated employees, so a special meeting of the Board of Trustees will be required. The district's goal is to not lay off anyone, with retirements and new positions opening, it is hoped lay-offs will not be necessary, but notification is required. Association leaders will be kept informed; general fund spending has been called to a halt. He noted it is important to remember there are three pots of funding (1) general fund, (2) facility funds, (3) categorical monies. The general fund is the area of concern at this time, building of facilities and spending of categorical monies can continue.

Reports continued:
Scott Leaman, Asst. Superintendent of Instructional Services: Program Focus Area: California Assessment System- With the coming of March 19th assessments in all the different areas begin to take place. Mr. Leaman reviewed the California Assessment System i.e. the STAR Program and the tests that fall under that; he reviewed all the different tests taken at different grade levels. The Board had concerns with parents doing waivers so their student would not have to take the tests, but the district must be at the 95% level of students tested. Mr. Leaman also reviewed the (SHOP) Sutter Roseville Medical Center School Hospital Outreach Project schedule and the areas they are working with students such as nutrition, heart healthy, first aid, etc.
Bob Noyes, Director of Human Services: Not in Attendance.

6. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

6.1 (D/A) APPROVAL OF THE SCHOOL SPECIALTY FURNITURE BID OF $415,923.46 FOR THE TWELVE BRIDGES ELEMENTARY SCHOOL – Stewart *(03-04 G & O Component V)*

•This proposal provides furniture, equipment and supplies to equip the Twelve Bridges Elementary School. This proposal includes School Specialty setting up the furniture and equipment and then removing the shipping materials from the site. The District has scheduled mid-July for the delivery period.

On a motion by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustees took action to approve the School Specialty Furniture Bid of $415,923.46 for the Twelve Bridges Elementary School. Discussion with clarification was held in regard to some of the listed areas.

6.2 (I/D/A) REVISIT OF DISTRICT LOGO – Long *(03-04 G &O Component I- V)*

•At the request of Board President Long the Board of Trustees revisited the decision made earlier for a new district logo. Mr. Long reviewed the reasons he had brought this item back, i.e. the last logo was designed by a student in the graphic arts class at Lincoln High School, following a contest. If implemented the cost factor for just letterhead, envelopes, business cards, etc. would cost approximately $5500.00. This does not include the costs to change the logo on all district vehicles. He also felt the logo did not

represent the District or the commitment to education. He emphasized he would like to leave the logo just as it is.

Mrs. Harris spoke to the issue, noting the Board had decided it was a district moving into a new era, meeting new people, presenting ourselves to more people and should have a more polished logo. She read a letter from a member of the community in favor of the new logo, and expressed that there would be no added expense as it would be transitioned in. She noted marketing is a serious thing, and we need to market Western Placer Unified School District.

Mrs. Roberts reminded the Board of Trustees that she would not be running for re-election in November, and that money should not be spent on new letterhead until after elections.

Mr. Mentze spoke of the effects of a good logo, noting he is not fond of the new logo and would like something that would sweep the board off its feet.

Mr. Sonnenburg spoke to the issue, saying he was new to the community, but not new to education, and this logo does not represent what education should represent and that he could not support it. He also agreed that with the district financial picture, the district should not go ahead with this.

Mr. Sonnenburg made a motion that the Board of Trustees does not adopt this logo. The motion was seconded by Mr. Mentze and passed on a 4-1 roll call vote, with Mrs. Harris casting the no vote.

7. COMMENTS - BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
  This is subject to the passage of Measure E on today's ballot.

- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
  This item is still in discussion.

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7.2 2004 CSBA DELEGATE ASSEMBLY ELECTION

•The Board of Trustees considered casting a vote for a Subregion 4-D CSBA Assembly Delegate.

On a motion made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees cast its vote for Rene Aguilera, for the Subregion 4-D CSBA Assembly Delegate.

7.3 MEMBER REPORTS/COMMENTS

Earl Mentze: Mr. Mentze reported on the meeting held today with the City of Lincoln. In attendance at that meeting was Mr. Sonnenburg, Mr. Stewart, Mr. Yohe, Jerry Johnson, City Manager, and Randy Graham, Director of Finance, from the City of Lincoln. This is a Collaborative Planning Group working on facilities such as joint-use buildings, parks, etc. The areas reviewed by Mr. Mentze were: the possible joint-use city hall and district office and conference space; the possibility of the city renovating the current Civic Auditorium for joint-use City Council and Board of Trustee meeting chambers; the possibility of the City of Lincoln purchasing back the Lincoln Community Center; Foskett Ranch Property Access; joint use agreements for parks; etc.

Marcia Harris: Mrs. Harris shared information on the subject of "bullying" that she is working on with the middle school principal. A focus group has been formed; parent, teacher, and student surveys have been done. She noted some excellent ideas have been brought forward. At this time Mrs. Harris announced she would be resigning from the Board of Trustees, effective immediately, the family will be relocating to Oregon. She noted the board has done a lot of good things, but this is not a good board to be on if you have a difference of opinion. (Upon Mr. Long's questioning, Mrs. Harris indicated she would not be attending any more meetings and an official letter of resignation is forthcoming.)

Karen. Roberts: Mrs. Roberts asked if an end of the year retirement party is being planned yet? WPTA President, Kris Knutson indicated he would be discussing this with the Rep Council.

Dennis Sonnenburg: Mr. Sonnenburg praised Mrs. Harris for her hard work on the "bullying" issue and encouraged her to keep this as one of her goals in the future, he noted his appreciation for her lead in this. He also reported on a visit to Colfax High School, along with Mr. Yohe, Jordan Knighton, District Architect, and Mr. Butler, to see new facilities to get ideas for the Twelve Bridges High School. He will be attending another planning meeting this week for that facility.

Paul Long: Thanked Mrs. Harris for her time on the Board, noting she had done a good job. He also reported having attended award ceremonies at Carlin C. Coppin Elementary School for different grade levels, noting they are doing a great job out there.

8. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
  >March 16, 2004, 7:00 p.m. Creekside Oaks Elementary School

9. ADJOURNMENT

With no further business, the meeting was adjourned at 9:05 p.m.

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Eva M. McGuire, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Abstain:

H:Eva:Wpfiles\board\minutes\30204

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WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees
DATE: 3-2-04

ATTENDANCE REGISTER

1. Levy McDaniel
2. Tim McCrory
3. Miles Kemp
4. Victoria A Kemp
5. Julie Shackelford
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NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 16, 2004, 7:00 P.M.
CREEKSIDE OAKS ELEMENTARY SCHOOL-LIBRARY
2030 FIRST STREET, LINCOLN CA 95648

MINUTES

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. **OPEN SESSION - Staff Room, Creekside Oaks Elementary School**

1. Call to Order
2. Announce Closed Session Items
3. Adjourned to Closed Session

5:31 P.M. **CLOSED SESSION**

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student #03/04.K

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.L

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.M

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.N

2. ADJOURNMENT OF CLOSED SESSION

6:15 P.M. **TOUR OF CREEKSIDE OAKS ELEMENTARY SCHOOL FACILITY**

7:00 P.M. **OPEN SESSION - Creekside Oaks Elementary School Library**

Members Present
Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
Earl Mentze, Member

Member Absent
Marcia Harris, Member

Others Present

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Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Jay Stewart, Assistant Superintendent of Business Services
Bob Noyes, Director of Human of Services
July Frost, Creekside Oaks Principal
Susan Taxara, Creekside Oaks Vice Principal
Jeremy Lyche, Creekside Oaks 2nd Vice Principal
Rosemary Knutson, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Long called the meeting to order at 7:05 p.m. and led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student #03/04.K

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.L

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.M

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.N

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion on Student #03/04.K; Student #03/04.L; Student #03/04.N.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion as amended on Student #03/04.M.

3. SPECIAL ORDER OF BUSINESS

3.1 CREEKSIDE OAKS ELEMENTARY SCHOOL FEATURED

•Creekside Oaks Elementary School featured outstanding presentations. The following items were presented.

1. Mr. Jeremy Lyche talked about all the new things happening at Creekside Oaks School. And expressed gratitude for the great support from the parents and teachers.
2. Site Based Leadership Team: Mr. Dan Bergstrom reviewed area of funding. The purchase of (3) new radios for communication on campus. Computer Lab upgrade and software. Misc. office supplies; Teacher resource materials; classroom library books; Jeopardy game for 5th grade team. These are some of the expenditures approved by Site Based Leadership. He also commended Creekside Oaks for good teacher and parent support..
3. Fifth grade students did a presentation on math strategies using a song.
4. Choral Reading was done by Mrs. Keeling's class, she also, informed the board members that she would be having Family Night with Milk and Cookies on March 23, 2004.
5. Mr. Toy gave a science presentation. He talked about the Creekside Oaks School garden, and they now have a garden committee within the staff. They are planning a field trip to the school farm. All board members were given flowers from the school garden.
6. Mr. Lyche finished the presentation with a game of jeopardy involving the board members.

4. CONSENT AGENDA

4.1 Ratification of Personnel Items

a. Certificated Personnel:

a.1 Ratification of Certificated Retirement(s) - Ann Cunningham, 2nd Grade Teacher, CCC; Cynthia Jeffries, 3rd Grade Teacher, CCC; Sandra Magdaleno, Counselor, PHS

a.2 Request for Extension of Child Rearing Leave - Leslie Altman, Kindergarten Teacher, FSS

a.3 Request for an Extension of Leave of Absence - Joan Lacktis

a.4 Request to Child Rearing Leave – Erik Bost, 7th Grade Math Teacher (2 Weeks)

a.5 Request for Maternity Leave – Kristina Drlik, 4th Grade Teacher,

b. Classified Personnel:

b.1 Ratification of Classified Employment - Rosa Aguilar, Short Term Instructional Aide, FSS 3/1-6/4/04; Micki Marino, Short Tem

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Instructional Aide, COE 2/23-6/4/04; Marina Rusk, Short Term Instructional Aide, CCC 2/24-5/28/04

4.2 Approval of Temporary Athletic Team Coaches
4.3 Report of Disclosure Requirements for Quarterly Reports of Investments

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve the Consent Agenda as listed with the exception of items 4.4, and 4.5.

4.4 Amend the Approval of Gary Doupnik Manufacturing, Inc.'s Bid to Construct and Place a 12x40 Restroom Modular to Include All Bid Alternates and Additive Alternates Which Will Allow the Western Placer Unified School Districts, Community College Districts, and Public Agencies Throughout the State of California to Purchase from the Entire Bid.

4.5 Approval of Revised Site Plans for all Schools.

After some discussion, a motion by Mr. Sonnenburg, seconded by Mrs. Roberts, and passed by unanimous vote, the Board of Trustee took action to approve 4.4 and 4.5 on the Consent Agenda.

5. COMMUNICATION FROM THE PUBLIC
There was no communication from the public.

6. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School: Reported the Drama Club just put on a Play at the High School, Sadi Hawkins dance is Friday, getting ready to have the High School Exit Exam, the girls soccer team have had a couple of tournaments on the this month and the trout at the school farm are doing good.

Hank Lawson, Lincoln News Messenger: Talked about putting an insert in the local newspaper to inform the community. He talked about the paper featuring Julie Joiner, a former Lincoln High School graduate.

Western Placer Teacher's Association - Kris Knutson, President, thanked Creekside Oaks School for a wonderful presentation. They have a great staff. He also thanked Administrative, Secretarial, Teaching, and all other staff for a smooth transition with all the changes that have undergone. He also asked that the Board be aware that many Teachers are doing such things, as coaching, plays etc. above and beyond teaching in the class, during this stressful time of the year. He talked about the CLAD class being held within the district, with 35 of our teachers attending classes on Thursday evenings, and some Saturdays. He gave kudos to our teachers who are attending the class, and our district for making this available.

4.19.11

Western Placer Classified Employee Association – Joe Ross, President, apologized for not being in attendance at the previous Board Meetings. Mr. Lyche and Mrs. Taxara along with the entire staff were commended for a job well done, and Melissa Ortiz was thanked for the home baked goodies. Congratulated Creekside Oaks on their new computer lab. He reported there are (3) classified members retiring as of this year and looks forward to work with the retirement committee. Thanked Eva McGuire for her many years of dedication and service, and she will be missed dearly. He also welcomed Rosemary Knutson to her new position. Reported on Chinese acrobats performing at First Street School, Glen Edwards Renaissance Fair, and the Track Club being held at Carlin Coppin School.

Roger Yohe, District Superintendent – Reported that he and Mr. Stewart , Mr. Gammelgard, and school site secretaries have been working on school district boundaries. The District is working on tighting up site boundaries. Homes that are located in Twelve Bridges, and South of Moore Road, better known as Lincoln Crossings will be encourage to enroll at Twelve Bridges, 60 to 80 of those students are already enrolled. He stated that the problem we're having is some of the student are already enrolled at our current schools, and would prefer to stay enrolled at their current site, instead of enrolling at their new school. The district is trying to encourage parents to enroll their children at the school within your boundaries. He also expressed concern with the Inter-district transfers, which allow a student to leave our district and attend another district. Mr. Yohe asked for the Board's support in keeping students in our district. We have quality schools, and teachers. Parents need to know that we want them to enroll their children in our schools if they live in Lincoln.

Assistant Superintendent of Business Services, Jay Stewart – Reported Twelve Bridges is coming along great, a lot of little things are going on, after school child care, and furniture. We are looking into a centralized kitchen, and square footage for the new kitchen facilities. He is in the process of reviewing different options for the centralized kitchen facilities, and will meet with the Food Service Director. We are expecting approximately 161 students to enroll at new Twelve Bridges School.

We are finalizing the priority list for the modernization at Glen Edwards School.

He reported Foskett Ranch paper work is getting signed. Things are going as planned, we hope to be on site in April 2004. There is more development getting ready to start soon.

Assistant Superintendent of Educational Services, Scott Leaman – Program Focus Area: Reported High School Exit Exam has started at the high school. We will continue testing throughout the next couple of months: GATE testing; Star testing; and CELDT testing. He reviewed the Academic Performance Index in our

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district. He is still working on Sheridan School to make the yearly AYP. Lincoln High is doing great with their scores. He also handed out a report on the 2003 Academic Performance Index Base report, this was also reported in the Sacramento Bee.

Personnel Director, Bob Noyes – Reported he has received 6 retirees, and 2 resignations, there should be more with the golden handshake program. Principal interviews will start tomorrow. Staff for Twelve Bridges School has been chosen, there will not be any additional hiring until there are actual students in the school.

Twelve Bridges Staff:

* **Kndg.** - Leslie Altman from First Street
* **1st grade** - Lari Andrews from First Street
* **1st grade** - Lanina Spencer from Carlin Coppin
* **2nd grade** - Ginny Henderson from Carlin Coppin
* **2nd/3rd grade comb.** - Janet Bass from Creekside Oaks
* **3rd grade** - Maxine Palmer from Carlin Coppin
* **4th grade** - Angela Blair from First Street
* **5th grade** - Meghan Mcgee from First Street
* Along with a Science Teacher and a ½ time RSP Teacher.

NCLB -"No Child Left Behind" Legislation, June 06, is a very important date for us with Teacher credentials. All teacher need to be both State and Federal compliant. At this time all of our Teachers are State compliant, we have about 21 that we will be working with to make them Federal compliant. Title II monies will help to bring teachers in to compliance with additional training programs, classes or whatever is needed according to their credential and what they teach.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/D/A) PRESENTATION OF 2004/05 BUDGET PROPOSAL - Stewart *(03/04 G & O Component V)*

•Mr. Stewart, Assistant Superintendent of Business Services, will present the 2004-05 budget savings as developed by the Management Team and Administration. This material will be presented at the meeting as final recommendations were not completed in time for inclusion into the agenda.

No action was taken at this time. Mr. Stewart discussed the budget update as developed by the Management Team. This material was presented to the Board of Trustees for their consideration and will be brought back for their approval. He informed the Board of Trustees that he has had monthly meetings with Placer County. Mr. Stewart stated that the District initially reported that Western Placer Unified School District would begin 04-05 with a 1.9 million

4.19.13

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees to action to approve request to implement the Golden Handshake in accordance with AB 1207

7.3 (A) **ADOPTION OF 2004-2005 SCHOOL YEAR TEACHER/STUDENT CALENDAR – Yohe** *(03/04 G & O Component IV)*

•Being submitted for approval is the 2004-2005 school year calendar as negotiated with the Western Placer Teachers Association.

A motion was made by Mr. Sonnenburg, seconded by Mrs. Roberts, and passed by unanimous vote, the Board of Trustees took action to approve the 2004-2005 School Year Teacher/Student Calendar.

7.4 (D/A) **APPROVAL OF RESOLUTION 03/04.28 TO ACCEPT A GRANT OF TEMPORARY CONSTRUCTION ACCESS EASEMENT FROM ACACIA CREDIT FUND 9A, L.L.C. FOR ACCESS TO THE FOSKETT RANCH ELEMENTARY SCHOOL SITE – Stewart** *(03/04 G & O Component V)*

•The Grant of Temporary Construction Access Easement authorizes the District to access the Foskett Ranch Elementary School site prior to the extension of Joiner Parkway.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve Resolution 03/04.28 to accept a grant of temporary construction access easement from Acacia credit fund 9A, L.L.C. for access to the Foskett Ranch Elementary School Site.

7.5 (D/A) **APPROVAL OF THE FY 2003-04 SECOND INTERIM REPORT Stewart** *(03/04 G & O Component V)*

•The FY 2003-04 Second Interim Report provides a fiscal status report of the District's financial records as of January 31, 2004.
A motion was made by Mrs. Roberts, seconded by Mr. Mentze and passed by unanimous vote, the Board of Trustees took action to approve the FY 2003-04 Second Interim Report.

7.6 (D/A) **APPROVE THE SCHOOL SPECIALTY PLAYGROUND STRUCTURE AND SURFACE BID OF $290,971.17. Stewart** *(03/04 G & O Component V)*

•This proposal provides playground structures and surfacing for the Twelve Bridges Elementary School and the City of Lincoln's joint-

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use park. In accordance with the joint-use agreement, the City of Lincoln will reimburse the District for its portion of the equipment and surface.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote, the Board of Trustees took action to approve the School Specialty Playground Structure and Surface bid of $290,971.17.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

Mrs., Roberts asked that we bring back the Relationship with Sierra Community College item on the next agenda. This would be to discuss the article in the paper, and look at the original intent for the property.

8.2 ACCEPTANCE OF BOARD MEMBER RESIGNATION

The Board of Trustees will officially accept the resignation of Marcia Harris, Area III Board of Trustee member. The appointment process will be discussed as per time frame, etc.
A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote, the Board of Trustees took action to accept the resignation of Marcia Harris, Area III Board of Trustee member.

Mr. Yohe reported that we would start the appointment process immediately. We will set up interviews for April 13th, and hope to have someone appointed by April 20th. The appointee will stand until November 2004.

8.3 BOARD MEMBER REPORTS

Earl Mentze: Felt that students that are leaving our district are new comers to Lincoln and are not reading our local News Paper. We need to find a way to get the parents to read our local News Messenger. This is something for us to look into.
Karen Roberts: Expressed what a great evening, the kids were great, and both Mr. Lyche and Mrs. Taxara did a great presentation.

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Dennis Sonnenburg: The Students did a great job, the principals' need to be commended for the job tonight, and the tour was great. He also expressed to Hank Lawson from the News Messenger what a good job he's been doing in the paper.

Paul Long: Commented on the play that was put on by Lincoln High School Drama Club, it was great. He also comented on the new house the High School Construction Class is building, it looks really good.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
  >April 20, 2004, 7:00 p.m. Carlin Coppin Elementary School Multi Building (April 6th Board Meeting cancelled due to Spring Break)

10. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 9:15 p.m.

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

4.1.a.16

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees
DATE: 3-16-04

ATTENDANCE REGISTER

1. Lisa Kellner
2. Kevin + BARBARA Kan
3. Michael, Mara Kiersten & Sonora Amedeo
4. Mary Bayle
5. Stephanie Davis
6. Guy Nevens
7. Peggy Knudsen (WITH Proxy)
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NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
APRIL 20, 2004, 7:00 P.M.
CARLIN C. COPPIN ELEMENTARY SCHOOL-LIBRARY
150 EAST 12TH STREET, LINCOLN CA 95648

MINUTES

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. **OPEN SESSION – Carlin C. Elementary School-Unit 2, Room 7**

1. **Call to Order**
2. **Announce Closed Session Items**
3. **Adjourned to Closed Session**

5:35 P.M. **CLOSED SESSION**

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   a. Student Discipline/Expulsion Pursuant To E.C. 48918 Student #03/04.O
   b. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.P
   c. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.Q
2. **ADJOURNMENT OF CLOSED SESSION**

6:15 P.M. **CARLIN C. COPPIN ELEMENTARY SCHOOL COMMUNITY B-B-Q AND ART SHOW**

7:00 P.M. **OPEN SESSION - Carlin C. Coppin Elementary School, Unit 2, Room 7**

Members Present
Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
James McLeod, Member
Earl Mentze, Member

Member Absent
None

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Others Present
Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Jay Stewart, Assistant Superintendent of Business Services
Bob Noyes, Director of Human of Services
John Bliss, Carlin C. Coppin Principal
Rosemary Knutson, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger
Student- Karin Harrington, LHS Student Advisory Representative - Absent

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 7:03 p.m.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
• The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918 Student #03/04.O
b. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.P
c. Student Discipline/Expulsion Pursuant To E.C. 48918 Student # 03/04.Q

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion as amended on Student #03/04.O.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion on Student #03/04.P; and Student #03/04.Q.

3. SPECIAL ORDER OF BUSINESS

CARLIN C. COPPIN ELEMENTARY SCHOOL FEATURED
Carlin C. Coppin Elementary School featured outstanding presentations. The following items were presented.
1. The Board of Trustee's, along with the District Office Administrative staff, were treated to a delicious Tri-Tip dinner.
2. Mrs. Azar and the 5th grade students played music with hand made ocarinas (clay flutes) and performed a dance.

3. The students also gave a presentation that represented standards from all four of the art disciplines as well as giving students enduring understanding of other cultures.
4. The Board of Trustee's were given an opportunity to participate in Carlin C. Coppin Community Art Night. They toured the special artwork displayed in the multi-purpose room from each class.
5. Later in the evening Carlin C. Coppin conducted a silent action for some choice art projects as a class fundraiser.

4.0 AGENDA ITEM ADDED – Roger Yohe, Superintendent

Mr. Yohe requested approval to add an agenda item to the consent agenda. Resolution 03/04.33. A motion by Mr. Mentze to add Resolution #03/04.33 Notice of vacancy on School District Governing Board and Provisional Appointment of James McLeod to Serve until November 2004 item to the consent agenda. The motion was seconded by Mr. Sonnenburg and passed by unanimous vote.

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.0 **ADOPTION OF RESOLUTION #03/04.33 NOTICE OF VACANCY ON SCHOOL DISTRICT GOVERNING BOARD AND PROVISIONAL APPOINTMENT OF JAMES MCLEOD TO SERVE UNTIL NOVEMBER 2004 – Yohe** *(03/04 G & O Component IV)*

A motion was made by Mrs. Roberts to approve Resolution 03/04.33, Resolution Notice of Vacancy on the School District Governing Board and appointing James McLeod until November 2004. The motion was seconded by Mr. Sonnenburg and passed by unanimous roll call vote. Mr. McLeod received the Oath of Office on April 13, 2004.

After some discussion, a motion was made by Mrs. Roberts seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustee's took action to approve the Consent Agenda as presented.

4.1 Ratification of Personnel Items

a. Certificated Personnel:

a.1 Ratification of Certificated Resignations including the Golden Handshake.
Ann Cunningham – 2nd Grade Teacher – CCC
Cynthia Jeffries – 3rd Grade Teacher – CCC
Barbara Stephens – 2nd Grade Teacher - CCC

4.1.a.20

b. Classified Personnel:

b.1 Ratification of Classified Resignations
Rebecca Carbajal – Instructional Aide – FSS
Carla Thiessen – Short Term Instructional Aide - Kndg. Readiness Center
Micki Marino – Short Term Instructional Aide - COE

b.2 Ratification of Classified Employment
Holly Shima - Special Education Instructional Aide - FSS

4.2 Adoption of Resolution 2003/04.30 to Establishing a Reduction of Classified Employee Hours.

4.3 Adoption of Resolution 2003/04.31 to Establishing a Reduction of Classified Employee Hours.

4.3 Approve the Audit Agreement Between the Western Placer Unified School District and Gilbert Associates, Inc. for the Not-to-Exceed Amount of $32,000.

4.4 Approve the FY 2004-05 Western Placer Unified School District's Community Facility District (CFD) No. 1 Special Tax Rate.

4.5 Approve the FY 2004-05 Western Placer Unified School District's Community Facility District (CFD) No. 2 Special Tax Rate.

4.6 Approve the Community-Based English Tutoring (CBET) Program Application for FY 2004/05.

4.7 Report of Disclosure Requirements for Quarterly Report of Investments.

4.8 Lincoln High School Boys Basketball Team - 2004 Hawaii Tournament.

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

Student Advisory – Karin Harrington - Not in attendance

Western Placer Teacher's Association – Kris Knutson, President commended Carlin C. Coppin for the presentation. He reported that each site is ready for STAR testing. He commented on the spring sports at L.H.S. He also spoke of the great stories regarding students in our schools in the Lincoln Messenger. He reflected on the relationship between WPTA and WPUSD. He stated that WPTA has been greatly involved in the decision making process this year. He then discussed the suspensions and reductions, and asked two questions of Mr. Yohe. First, Was there a reason that WPTA was not included in the reduction/ suspension discussions? Second, Is this type of exclusion to be expected in the future? He then asked for answers to his questions.

4.1.a.2

Mr. Yohe stated that this budget process is not the wave of the future. He explained the district is in financial difficulty, and took emergency actions. There were cuts throughout the district. Weekly meetings were held with Placer County. Placer County Office of Education recommended that the District would have to give pink slips to balance the budget. They felt we did not want to take this course of action. The management team looked at what it would take to balance the budget without certificated layoff notices. They had 14 days to make adjustments to our budget in order to remove us from the Qualified Budget status. The district has tightened up spending in many areas throughout the District, which include the temporary suspension of a number of programs.

Mr. Long voiced his concerns about the suspension of Woodleaf, asking if it could still happen for next year. Mr. Yohe explained that teachers could possibly use their lottery monies to go towards Woodleaf, along with any fund raising. Mr. Long asked if we could look into other was to help fund the Woodleaf Program.

Mr. Knutson thanked the press for putting information regarding Interdistrict Agreement Transfers in the Lincoln News Messenger.

Western Placer Classified Employee Association – Joe Ross, President welcomed Mr. McLeod to the Board of Trustees. He commended Carlin C. Coppin for their presentation. He also thanked the district administration for keeping him informed on all that is going on with classified, so he felt there was not a need to bring up the cuts with classified. He reported that he, Bob Noyes, and Kris Knutson met regarding the retirement party. Plans are being made for May 27th, at McBean Park.

Roger R. Yohe, District Superintendent - No Report

Assistant Superintendent of Business, Jay M. Stewart -
Facilities Focus: Jay explained the Twelve Bridges Elementary. School is going as scheduled, things are ready to go with Foskett Ranch and the High School Stadium. The Twelve Bridges Middle School and Foskett Ranch will start construction in 2 weeks. May 17th is the scheduled date for the contractor to start the Stadium. Once the new schools are built the current schools will feel relief from reduced enrollment.

Assistant Superintendent of Educational Services, Scott Leaman - Program Focus Area: Adequate Yearly Progress Changes: Mr. Leaman updated the Board of Trustee's on adequate yearly progress. Sheridan will make their AYP. The state will extract HIS from our district. STAR testing will start next week. We will start SABE testing in May. We just finished GATE testing. We will be presenting a math adoption. Mr. Long had questions regarding co-mingling with HIS and Lincoln High School. Mr. Leaman explained the State is working on cleaning up our reports. The HIS scores do not effect Glen Edwards Middle School on 2nd year program improvements. Mr. Leaman also said the State will take HIS out for last year.

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Personnel Director, Bob Noyes - Mr. Noyes reported on the new bill for Charter Schools. He also reviewed vacancies at each site. Monday, April 19th was the 2nd round of principal interviews; we're still looking for 2 principals. He also reported that arrangements are being made for the retirement party.

7. PUBLIC HEARING

Barbara Muskat, Glen Edwards Middle School Teacher - Spoke on behalf of the Arts Core program, she has taught this program for the past 5 years, this was mandated about 5 years ago. She indicated how proud she is of this program. After being informed about the suspension she felt she needed to speak. She review the curriculum for the Arts Core program, and explain what our students will not get due to our budget cuts, and how hard she worked on showing integrations to the teachers in our art program. The students get pulled out about every two weeks, this includes dance and drama. She has seen a wonderful improvement in our program and the students, the program has helped students get caught up in art. She is an art advocate for all students, she would like to keep the arts as a core subject, and she hopes to see arts core brought back to our district. She expressed her understanding of our suspension, but ask to please bring the program back.

Ginny Henderson, Carlin Coppin Teacher -expanded on the program and how it effects GATE program.

Mr. Sonnenburg - Explained it's a great program, but the board must support the administrator's recommendation in order to balance the budget.

Mrs. Davis, Glen Edwards Parent - Spoke about how the program has affected her student and says how much her son enjoys the art program, also explained she works for the Sacramento Ballet, and is willing to work with the schools. We should look into programs to come into our schools.

Mrs. Roberts questioned Mr. Stewart regarding stipends, and how are we going to oversee some of our programs without activities director. He responded by saying some of the responsibility will be transferred to administration.

Mr. Stewart also explained, it's not the Woodleaf Program that's being cut, it's the stipends for the teachers.

Mike Agrippino - Spoke on behalf of the Arts Core Program, and how important the program is to the students. He also said, he was glad to hear that teachers could work on help raising funds to keep the Woodleaf Program in place.

After some discussion, a motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to see the suspended programs prioritized and put as a future item on the agenda for a status update.

Mr. Noyes asked to keep in mind the classified positions that will also be cut, we need to keep them in consideration.

7.1 **ALGEBRA 1 WAIVER**

•The submission of a waiver to the California Department of Education seeking the exclusion of the Algebra 1 requirement for selected graduating seniors was submitted for public comment. No comment was made by the public.

7.2 **PUBLIC NOTICE REGARDING "GOLDEN HANDSHAKE"**

• In compliance with the provisions of Government Code Section 7507, the Western Placer Unified School District Board of Trustees is to be notified of the potential costs to the district, when providing additional service credit to eligible classified employees. A public notice declaring the above information will be posted at all school sites within the district on April 21, 2004 for a time period of 10 days. No comment was made by the public.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (D/A) ALGEBRA 1 WAIVER - Leaman *(03/04 G & O Component 1)*

•As the deadline to submit a waiver for selected seniors of the Algebra 1 requirement draws near, it seems prudent to submit an application to the California Department of Education. This application is only a precaution, as it is expected all seniors will meet this requirement by June 2004. Mr. Leaman felt after talking with the principal's it would be best to submit the waiver.

After some discussion a motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote to submit the application for the Algebra 1 waiver.

4.1.a.24

8.2 (D/A) **FOSKETT RANCH ELEMENTARY SCHOOL-Stewart** *(03/04 G & O Component V)*

•Approve the Facility Sublease Agreement, Site Lease, and Services Agreement Between the Western Placer Unified School District and NTD-EDGE Design Builders for the Construction of the New Elementary School Located in the Foskett Ranch Subdivision.

Jordan Knighton with NTD-EDGE, gave an overview on each of the projects, and handed out a Facility Development Program Status Report booklet to each Board Member. He reviewed each project description and budget. These are projected dates for completion of the following projects.

Twelve Bridges Elementary School – August 2004

Foskett Ranch Elementary School – August 2005

Lincoln High School Stadium - November 2004.

Twelve Bridges Middle School – August 2005

The Board of Trustee's thanked Mr. Knighton for his review and his trust in working with the District.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the Foskett Ranch Elementary School project.

8.3 (D/A) **ATHLETIC COMPLEX-LINCOLN HIGH SCHOOL-Stewart** *(03/04 G & O Component V)*

•Approve the Facility Sublease Agreement, Site Lease, and Services Agreement Between the Western Placer Unified School District and NTD-EDGE Design Builders for the Construction of the Lincoln High School Stadium and Athletics Field.

On a motion by Mr. Sonnenburg, seconded by Mrs. Roberts and passed by unanimous vote, The Board of Trustees took action to approve the Facility Sublease Agreement, Site lease, and Services Agreement Between the Western Placer Unified School District for the construction of the Athletic Complex-Lincoln High School Stadium and Athletics Field.

8.4 (D/A) **APPROVE THE FACILITY SUBLEASE AGREEMENT, SITE LEASE, AND SERVICES AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT**

AND NTD-EDGE DESIGN BUILDERS FOR THE CONSTRUCTION OF THE NEW MIDDLE SCHOOL LOCATED IN THE TWELVE BRIDGES SUBDIVISION.- Stewart *(03/04 G & O Component V)*

•The agreements encompass both increments regarding the construction of the new middle school located in the Twelve Bridges subdivision. The Board of Trustees previously approved the GMP for the first increment, which addresses the site work for the new school. The PGMP for second increment of the project, which includes the remainder of the project, was also approved by the Board of Trustees for a total estimated cost of $32,000,000. Once the GMP for the second increment is finalized, an amendment to the agreements will be brought before the Board of Trustees for consideration. The District's legal counsel reviewed and approved the agreements.

On a motion by Mrs. Roberts, seconded by Mr. McLeod and passed by unanimous vote, The Board of Trustees took action to approve the Facility Sublease Agreement, Site Lease, and Services Agreements between Western Placer Unified School District and NTD-Edge Design Builders for the construction of Twelve Bridges Middle School.

Mr. Knutson asked with the approval of all the new construction during the same time as our financial cut back, could the Board please explain to the audience where the constructions funds come from? Mr. Long explained, construction funds come from Mello-Roos Developer fees and the State's Construction bond. Building monies do not come from the general fund account.

8.5 (D/A) **APPROVE THE FY 2004-05 TRANSPORTATION FEES - Stewart** *(03/04 G & O Component V)*

•Presented for the Board of Trustees' review and action are the proposed transportation fees for 2004-05 school year.

On a motion by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustees took action to approve the 2004/05 Transportation fee increase.

8.6 (D/A) **APPROVE THE FY 2004-05 LUNCH PRICES-Stewart** *(03/04 G & O Component V)*

•Presented for the Board of Trustees' review and action are the proposed lunch prices for 2004-05 school year.

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A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, the Board of Trustees took action to approve the 2004/05 Lunch price increase.

8.7 (D/A) **APPROVAL OF RESOLUTION 03/04.29 AUTHORIZING THE COUNTY SUPERINTENDENT OF SCHOOLS TO ESTABLISH AND MAINTAIN A COUNTYWIDE CONTRACTORS' REGISTER – Stewart** *(03/04 G & O Component V)*

•This resolution authorizes the Placer County Office of Education to establish and maintain a countywide contractor register for all of the school districts. This relieves the District from having to advertise and maintain its own contractor register.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous roll call vote to approve Resolutions 03/04.29 authorizing the County Superintendent of Schools to establish and maintain a countywide contractors' register.

8.8 (D/A) **APPROVAL OF THE PROPOSED FY 2004-05 BUDGET REDUCTIONS – Stewart** *(03/04 G & O, Component V)*

• In order for the District to meet its planned and unplanned financial obligations under a multi-year setting, a list of proposed budget suspensions and reductions are being presented to the Board of Trustees for their consideration. When approved, the adjustments will take effect in FY 2004-05.

A motion was made by Mrs. Robert, seconded by Mr. Mentze, and passed by unanimous vote to approve the proposed FY 2004-05 budget reductions.

8.9 (D/I) **FIRST READING OF NEW POLICIES AS SEEN BY THE DISTRICT POLICY COMMITTEE – Yohe** *(03/04 G &O, Components 1 -V)*

•The District Policy Committee and the Management Team have reviewed the following new policies/regulations/exhibits as per CSBA. This group of new policies is being reviewed on a first reading basis.

* AR0430 Comprehensive Local Plan for Special Education (Special Designed Instruction)
* AR1321 Soliciting Funds From and by Students
* BP4135 Soliciting and Selling

The Board of Trustees reviewed the policies, but no changes were made.

4.1.9.27

8.10 (D/A) APPROVAL OF POLICY REVISIONS - Yohe *(03/04 G &O, Components 1-V)*

•The District Policy Committee and the Management Team have reviewed the following policies/regulations/exhibits as per CSBA. This group of policy revisions may be approved following board discussion.

* BP0410 Nondiscrimination In District Program and Activities
* BP0430 Comprehensive Local Plan for Special Education
* BP1321 Soliciting Funds from and by Students
* BP/AR3400 Management of District Assets/Accounts
* BP/AR3460 Financial Accountability and Reports
* BP3513.3 Tobacco-Free Schools
* AR3541.1 Transportation For School-Related Trips
* BP4111 Recruitment and Selection
* AR/E4112.3 Oath of Affirmation
* BP4119.1 Civil and Legal Rights
* BP4119.23 Unauthorized Release of Confidential/Privileged Information
* ~~AR4121 Temporary/Substitute Personnel~~
* BP6161 Equipment, Books and Materials
* BP/AR6161.1 Selection and Evaluation of Instructional Materials
* BP6163.1 Libraries/Media Centers
* AR7211 Developer Fees
* BB9121 Bylaws of the Board-President
* BB9122 Bylaws of the Board-Secretary
* BB9123 Bylaws of the Board-Clerk
* BB9224 Bylaws of the Board-Oath or Affirmation
* BB9260 Legal Protection

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to approve policies as submitted with the exception of policy AR4121

8.11 (D/A) APPROVAL OF LEAF POLICIES –Yohe
(03/04 G &O, Components 1-V)

•A Child Nutrition & Physical Activity Advisory Committee (CNPAAC) began reviewing policy last year pertaining to Health, Nutrition and Physical Activity. A LEAF grant (Linking Education Activity & Food) provided the funding to conduct this study.

* BP/AR 3550 Food Service/Child Nutrition Program-LEAF
* BP/AR 3554 Other Food Sales-LEAF
* BP/AR 6142.7 Physical Education-LEAF

After some discussion, a motion was approved by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote to approve policies as submitted.

Mrs. Roberts expressed the need of a board member to be on the policy committee. Will bring this back to the board

4.1.a.28

9. COMMENTS - BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

•The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

9.2 BOARD MEMBER REPORTS

Earl Mentze: Expressed it's been a good evening.
Karen Roberts: Expressed her interest in handing out diplomas for Lincoln High School graduation, since they only need one board member.
Dennis Sonnenburg: Will miss the next two board meetings, will be going to India to visit family. Gone during the whole month of May, will be back in June. He expressed his excitement to see Twelve Bridges Elementary School. He will attend Glen Edwards Middle School Open House.
James McLeod: Enjoyed becoming a new member on the board. Enjoyed tonight's presentation.
Paul Long: Thanked Mr. Bliss for dinner and the presentation. He asked Mr. Bliss to thank his staff. He reported on the Lincoln High School House Construction Project.

10. ESTABLISHMENT OF NEXT MEETING (S)

●The President established the following meeting(s):
>April 27, 2004, 5:00 p.m. Closed Session, District Office-Administrative Conference Room
>May 4, 2004, 7:00 p.m. Lincoln High School Performing Arts Building

11. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 9:40 p.m.

Paul Long, President

4.1.9.29

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to
Superintendent

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WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees
DATE: 4-20-04

ATTENDANCE REGISTER

1. Gus Navarez
2. Robin Davis
3. Michael Green, ~~EDGE~~
4. Meghan Mayer, FSS
5. John Bliss CCC
6. Julie Shackelford
7. Linny Henderson
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NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)

4.1.9.31

WESTERN PLACER UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
April 13, 2004,
6:00 P.M.
District Office, Staff Development Room
810 J Street, Lincoln

MINUTES

BOARD MEMBERS PRESENT
Paul Long, President
Karen Roberts, Clerk
Dennis Sonnenburg, Member

BOARD MEMBERS ABSENT
Earl Mentze Member

OTHERS IN ATTENDANCE
Roger R. Yohe, Superintendent
Rosemary Knutson, Secretary to the Superintendent
Patrick Shima, Candidate
James McLeod, Candidate

Interview Session of Candidates For Area III Board of Trustee Provisional Appointment

1. **WELCOME/CALL TO ORDER/PLEDGE OF ALLEGIANCE**
Paul Long, President, Board of Trustees called the meeting to order at 6:00 p.m. He thanked the candidates for their interest, and encouraged them to relax.

Mr. Long reviewed the interview process with the Board of Trustees. It was agreed that each member would take turns asking questions from the oral questions list previously prepared. He

4.1.b.1

explained that this term would end in November of 2004, and they would have to run again if interested.

Mr. Long handed over the gavel to the Superintendent and explained that the Superintendent would run the meeting. This would allow Mr. Long to participate in the voting process.

Mr. Yohe had both candidates draw numbers to see who would go first. Mr. McLeod was taken into another room, and the process began with Mr. Shima.

2. INTERVIEWS OF AREA III BOARD MEMBER APPLICANTS

The Board of Trustees conducted interview sessions with both candidates.

Mr. Sonnenburg began the interview. The interview consisted of the same 14 questions for both of the candidates.

It was noted that the selected candidate would serve until the November 2004 election, at which time there will be three additional openings on the Board of Trustees.

3. DILIBERATIONS

Following interviews, the Board of Trustees publicly deliberated regarding the two applicants.

The meeting was opened for questions, and Mr. Long asked if any of the candidates had questions of their own for the board.

4. PROVISIONAL APPOINTMENT OF AREA III BOARD MEMBER

A motion by Mr. Long seconded by Mr. Sonnenburg and passed by unanimous roll call vote, action was taken to provisionally appoint James McLeod to the open Area III Board of Trustee position.

Mr. Long encouraged Mr. Shima to run again in November 2004.

Mr. Long administered the Oath of Office to Mr. McLeod. The official resolution will be taken to the board at the April 20 Board of Trustee's Meeting.

5. ADJOURNMENT

With no further business, the meeting was adjourned at 6:34

_____

Paul Long, President

_____

Karen Roberts, Clerk

_____

Roger R. Yohe, Superintendent

_____

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Abstain:

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MISSION STATEMENT Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ___ Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___
3. Provide facilities for all district progms and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Complies with Mission Statement___ Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by E. Noyes___ Program Sign Off by S. Leaman___
	SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Trudy Wilson, Director
Business Services

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the February 2004 board meeting.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve the warrants as submitted.

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WARRANT REGISTER FOR WARRANTS DATED 04/22/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08713043	010278	TERI BALL	22	00	97.50	08713044	003521	BOYLE FUTURE TECHNOLOGY	22	00	83.05
08713045	006916	BURGER PHYSICAL THERAPY &	22	00	168.00	08713046	011095	COCONUTS COFFEE CAFE	22	00	312.50
08713047	009998	DANG ELECTRIC	22	00	1,168.14	08713048	010668	BONNIE DELLNER	22	00	78.00
08713049	002027	GIRARD & VINSON	22	00	3,145.60	08713050	008820	HARCOURT ASSESSMENT INC	22	00	190.53
08713051	006281	HILLYARD	22	00	90.03	08713052	007516	TRACEY LILLIE	22	00	196.30
08713053	011258	MARKETWARE TECHNOLOGIES	22	00	138.35	08713054	008189	MBNA AMERICA BUSINESS CAR	22	00	162.60
08713055	008595	MBNA AMERICA BUSINESS CAR	22	00	140.65	08713056	011334	MCPC / MUSIC COLLABORATIV	22	00	300.00
08713057	004577	MCS EDUCATION SERVICES IN	22	00	4,075.00	08713058	020840	MOUNTAIN CLEAR WATER COMP	22	00	39.00
08713059	026400	PACIFIC BELL	22	00	386.10	08713060	006980	BONNIE PELLOW	22	00	31.26
08713061	007787	PITNEY BOWES CREDIT CORP	22	00	120.00	08713062	008037	PLACER COUNTY COMMUNITY C	22	00	828.25
08713063	002456	PRO-ED	22	00	217.80	08713064	029400	RAINBOW MARKET	22	00	24.00
08713065	003287	RIVERSIDE PUBLISHING COMP	22	00	228.55	08713066	010120	JASON SAMPLE	22	00	156.45
08713067	010938	SCHOOL NURSE SUPPLY INC.	22	00	496.12	08713068	002891	SIERRA OFFICE SUPPLIES &	22	00	194.21
08713069	010443	SIERRA PEDIATRIC THERAPY	22	00	1,800.00	08713070	010550	SIERRA SPRING WATER CO.	22	00	32.42
08713071	011154	SOUNDWAVE CENTER FOR HEAR	22	00	1,800.00	08713072	010414	SPEECH & LANGUAGE THERAPY	22	00	630.00
08713073	001145	SPORTIME	22	00	304.95	08713074	007212	STAPLES CREDIT PLAN	22	00	515.96
08713075	001151	STATE OF CALIFORNIA	22	00	312.00	08713076	002732	PEGGY STEWART	22	00	11.25
08713077	002669	VERIZON WIRELESS	22	00	934.74	08713078	038620	W.W. GRAINGER INC.	22	00	249.03
08713079	011129	BANC OF AMERICA SECURITIE	22	00	10,442.62	08713080	007914	BLACKBURN CONSULTING	22	00	2,617.50
08713081	002027	GIRARD & VINSON	22	00	1,003.00	08713082	005801	KEYS PLUS / ANTELOPE	22	00	9,170.97
08713083	011138	SCHOOL CONSTRUCTION COMPL	22	00	7,398.67	08713084	010712	NORTHERN CALIF. CONSTRUCT	22	00	27,500.00
08713085	008287	BOB PIERCE	22	00	55.00	08713086	006037	100% EDUCATIONAL VIDEOS	22	00	231.18
08713087	004071	AIRGAS	22	00	42.25	08713088	010456	AKJ EDUCATIONAL SERVICES	22	00	142.35
08713089	010947	ALPHA FIRED ARTS	22	00	184.53	08713090	005150	AUDIO GRAPHIC SYSTEMS	22	00	149.08
08713091	005738	BORDER'S GROUP INC	22	00	1,023.62	08713092	001230	BOUND TO STAY BOUND BOOKS	22	00	358.70
08713093	010149	BRIGHT APPLE INC.	22	00	37.94	08713094	007930	BULB DIRECT	22	00	73.30
08713095	001921	CARSON-DELLOSA PUBLISHING	22	00	73.46	08713096	009440	CDW GOVERNMENT INC	22	00	108.66
08713097	009504	JENNIFER CHANDLER	22	00	26.87	08713098	004023	CLASSROOM DIRECT.COM	22	00	556.14
08713099	005443	COSTCO	22	00	97.70	08713100	007262	DEMCO MEDIA	22	00	352.88
08713101	009884	FIRST STREET SCHOOL	22	00	275.00	08713102	013040	FOLLETT LIBRARY RESOURCES	22	00	2,199.25
08713103	010636	GEDDES	22	00	89.66	08713104	000113	GLEN EDWARDS MIDDLE SCHOO	22	00	1,315.85
08713105	011241	GREAT AMERICAN OPPORTUNIT	22	00	4,134.10	08713106	003096	THE HAMPTON-BROWN COMPANY	22	00	204.00
08713107	016160	HARCOURT INC	22	00	129.04	08713108	003281	HOME DEPOT	22	00	44.53
08713109	005431	HOUGHTON MIFFLIN COMPANY	22	00	251.11	08713110	000718	IMCO INDUSTRIAL MINERALS	22	00	433.29
08713111	004736	INSECT LORE	22	00	19.91	08713112	010976	J.W. PEPPER & SON INC	22	00	104.47
08713113	010884	LEADERSHIP RESOURCES	22	00	2,530.00	08713114	000156	LIBRARY VIDEO COMPANY	22	00	336.34
08713115	002558	LINCOLN FLORIST	22	00	162.05	08713116	001762	MCGRAW-HILL	22	00	123.90
08713117	009002	SANDI MILLER	22	00	24.71	08713118	003668	MODERN LEARNING PRESS INC	22	00	230.05
08713119	009795	MOUNTAIN MATH/LANGUAGE LL	22	00	151.90	08713120	011310	NANCY FETZER'S LITERACY	22	00	37.52
08713121	024240	NASCO MODESTO	22	00	1,733.48	08713122	004683	OFFICE DEPOT	22	00	2,984.55
08713123	008185	OPTIONS INC.	22	00	977.86	08713124	000068	ORIENTAL TRADING COMPANY	22	00	339.42
08713125	007332	PCI EDUCATIONAL PUBLISHIN	22	00	111.01	08713126	002926	PEOPLES PUBLISHING GROUP	22	00	1,259.26
08713127	008692	PERIPOLE - BERGERAULT INC	22	00	206.92	08713128	028020	PLACER COUNTY OFFICE OF E	22	00	166.00
08713129	006899	POSITIVE PROMOTIONS	22	00	43.20	08713130	029400	RAINBOW MARKET	22	00	189.79
08713131	008381	RAY MORGAN COMPANY INC	22	00	82.50	08713132	010710	RED BRICK LEARNING	22	00	614.39
08713133	001818	THE REPORT CARD	22	00	453.62	08713134	002406	ROUND TABLE PIZZA	22	00	192.41
08713135	000541	SAX ARTS & CRAFTS	22	00	219.44	08713136	000128	SCHOLASTIC INC	22	00	147.45

WARRANT REGISTER FOR WARRANTS DATED 04/22/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08713137	000122	SCHOOL SPECIALTY INC	22	00	507.50	08713138	011331	NORM SCHWILK	22	00	67.32
08713139	011319	SHI	22	00	218.79	08713140	002891	SIERRA OFFICE SUPPLIES &	22	00	1,084.89
08713141	011322	JOANN SKINNER KITA	22	00	41.16	08713142	006028	SMILE MAKERS	22	00	44.90
08713143	011320	STARLINE PRESS	22	00	138.72	08713144	002875	SUMMIT LEARNING	22	00	77.56
08713145	001904	SUPER DUPER SCHOOL COMPAN	22	00	125.70	08713146	011327	THEATRE HOUSE	22	00	313.00
08713147	005247	TOFFT ACE HARDWARE	22	00	136.84	08713148	011107	TOFFT ACE HARDWARE	22	00	134.19
08713149	010473	TOM TOY	22	00	316.86	08713150	011329	TURTLEBACK BOOKS	22	00	621.90
08713151	011335	KIM VAN DYKE	22	00	157.06	08713152	002669	VERIZON WIRELESS	22	00	16.10
08713153	039880	WISHING WELL ENTERPRISES	22	00	167.83	08713154	001061	KAREN WOLD	22	00	173.35
08713155	039440	WESTERN PLACER U.S.D.	22	00	914.96	08713156	001778	THE DANIELSEN COMPANY	22	00	1,532.65
08713157	005737	GOLD STAR FOODS	22	00	2,365.32	08713158	006214	GOODMAN FOODS	22	00	84.60
08713159	000686	INTERSTATE BRANDS CORP	22	00	268.22	08713160	005748	MARYSVILLE JOINT UNIFIED	22	00	387.40
08713161	010085	MCKEE FOODS CORP.	22	00	134.10	08713162	009147	NOR-CAL PRODUCE INC	22	00	510.23
08713163	002686	OTIS SPUNKMEYER INC.	22	00	427.36	08713164	011033	PAPPA JOHN'S PIZZA	22	00	1,469.00
08713165	010084	SYSCO SACRAMENTO	22	00	1,324.68	08713166	010601	VENDMART	22	00	467.41
08713167	039440	WESTERN PLACER U.S.D.	22	00	213.02						

TOTAL AMOUNT OF ALL WARRANTS $118,265.36***

WARRANT REGISTER FOR WARRANTS DATED 04/15/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08711526	004071	AIRGAS	22	00	28.78	08711527	011051	CAPITAL ONE F.S.B.	22	00	3.62
08711528	006631	CDW GOVERNMENT	22	00	172.94	08711529	008524	CITITCORP VENDOR FINANCE	22	00	713.58
08711530	007720	CITY OF LINCOLN	22	00	6,634.38	08711531	009919	DELL	22	00	1,632.80
08711532	006381	GOLD COUNTRY CLASSIFIED I	22	00	66.20	08711533	008820	HARCOURT ASSESSMENT INC	22	00	110.86
08711534	006817	JANE SCHAFFER WORKSHOPS	22	00	285.00	08711535	011258	MARKETWARE TECHNOLOGIES	22	00	138.35
08711536	004272	NORMAC	22	00	259.63	08711537	004683	OFFICE DEPOT	22	00	288.81
08711538	026400	PACIFIC BELL	22	00	4,518.04	08711539	026460	PACIFIC GAS AND ELECTRIC	22	00	695.84
08711540	011267	RENAISSANCE LEARNING INC	22	00	114.71	08711541	002891	SIERRA OFFICE SUPPLIES &	22	00	146.12
08711542	011219	SPORTIME/SPARK PROGRAM	22	00	1,526.21	08711543	001786	SPURR	22	00	4,148.83
08711544	008208	TECH GOD AUDIO	22	00	85.80	08711545	003335	TURPIN'S CARWASH	22	00	51.75
08711546	038620	W.W. GRAINGER INC.	22	00	125.95	08711547	007196	WESTERN PLACER WASTE	22	00	27.90
08711548	026400	PACIFIC BELL	22	00	81.57	08711549	007914	BLACKBURN CONSULTING	22	00	2,801.00
08711550	005594	DENNIS MARINAC	22	00	8,984.00	08711551	010885	SCHOOLWORKS INC.	22	00	1,500.00
08711552	010712	NORTHERN CALIF. CONSTRUCT	22	00	9,411.00	08711553	019720	KRONICK MOSKOVITZ TIEDEMA	22	00	92.50
08711554	010259	GEORGETOWN DIVIDE SUPPLY	22	00	9.52	08711555	010887	GLENDALE INDUSTRIES	22	00	2,787.75
08711556	001971	GLOBAL COMPUTER SUPPLIES	22	00	1,464.62	08711557	002763	JOE GOMES	22	00	1,672.66
08711558	016160	HARCOURT INC	22	00	16.27	08711559	009473	BARBARA MUSKAT	22	00	24.75
08711560	024240	NASCO MODESTO	22	00	34.56	08711561	010015	O.W.L. ASSOCIATES INC.	22	00	27.41
08711562	004683	OFFICE DEPOT	22	00	430.12	08711563	011267	RENAISSANCE LEARNING INC	22	00	328.91
08711564	001818	THE REPORT CARD	22	00	40.00	08711565	002406	ROUND TABLE PIZZA	22	00	68.75
08711566	010717	SAFEWAY INC	22	00	84.21	08711567	000122	SCHOOL SPECIALTY INC	22	00	441.61
08711568	002775	SCOE/CAPITAL SIERRA SLC	22	00	125.00	08711569	006185	SIERRA HAY & FEED	22	00	86.13
08711570	006094	SHERI STONE	22	00	21.44	08711571	000834	TARGET STORES	22	00	76.00
08711572	011314	TREASURE BAY	22	00	338.92	08711573	007360	20TH CENTURY FOOD PRODUCT	22	00	118.09
08711574	009360	VOIDED	22	00		08711575	009360	CRYSTAL CREAM & BUTTER CO	22	00	6,673.13
08711576	010598	D & P CREAMERY	22	00	810.29	08711577	023380	MISSION LINEN SUPPLY	22	00	266.83
08711578	011298	EPN TRAVEL SERVICES	22	00	26,971.70						

TOTAL AMOUNT OF ALL WARRANTS $87,564.84***

3:24

Linda Ion 04/06/04

WARRANT REGISTER FOR WARRANTS DATED 04/08/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08710145	005865	A-Z BUS SALES INC	22	00	355.90	08710146	002542	ABC SCHOOL EQUIPMENT INC	22	00	53.01
08710147	000059	ADVANCED INTEGRATED PEST	22	00	910.00	08710148	003161	AT&T	22	00	44.45
08710149	005845	AUBURN PLACER DISPOSAL SE	22	00	4,141.09	08710150	000205	CA BUS SALES	22	00	675.05
08710151	006060	CALTRONICS BUSINESS SYSTE	22	00	81.27	08710152	007984	CHEVRON	22	00	189.53
08710153	011318	CalSAC	22	00	1,235.00	08710154	009919	DELL	22	00	804.91
08710155	005600	GOLD COUNTRY KUBOTA	22	00	159.48	08710156	015040	GOLD RUSH AUTO PARTS	22	00	1,066.35
08710157	001150	RICK HALL	22	00	5.47	08710158	009669	J & A HANDY-CRAFTS INC.	22	00	607.29
08710159	000175	J & J SCREEN & GLASS	22	00	177.93	08710160	000191	SANDRA MAGDALENO	22	00	566.26
08710161	009002	SANDI MILLER	22	00	73.88	08710162	023380	MISSION LINEN SUPPLY	22	00	1,992.40
08710163	020840	MOUNTAIN CLEAR WATER COMP	22	00	65.00	08710164	026400	PACIFIC BELL	22	00	89.78
08710165	010637	PARAGON SCHOOL	22	00	6,909.32	08710166	028020	PLACER COUNTY OFFICE OF E	22	00	250.00
08710167	029100	QUILL CORPORATION	22	00	469.76	08710168	029400	RAINBOW MARKET	22	00	65.27
08710169	000208	THE SACRAMENTO BEE INC	22	00	230.62	08710170	010120	JASON SAMPLE	22	00	253.08
08710171	002891	SIERRA OFFICE SUPPLIES &	22	00	6.96	08710172	001145	SPORTIME	22	00	410.70
08710173	010816	STARSTREAM COMMUNICATIONS	22	00	50.95	08710174	011107	TOFFT ACE HARDWARE	22	00	19.28
08710175	011135	TOFFT ACE HARDWARE	22	00	14.99	08710176	036880	TOFFT ACE HARDWARE	22	00	308.85
08710177	002536	TUFF SHED INC	22	00	2,643.84	08710178	003569	VERIZON WIRELESS MESSAGIN	22	00	128.00
08710179	002373	WILSON WAY TIRE	22	00	995.77	08710180	006591	CHUCK YOUTSEY	22	00	55.61
08710181	036880	TOFFT ACE HARDWARE	22	00	35.15	08710182	038620	W.W. GRAINGER INC.	22	00	35.86
08710183	010654	CALIFORNIA DEPT. OF EDUCA	22	00	10,150.00	08710184	004817	CITY OF LINCOLN	22	00	1,476.25
08710185	011132	ECORP CONSULTING INC	22	00	67.50	08710186	009750	ENSR INTERNATIONAL	22	00	1,400.00
08710187	005594	DENNIS MARINAC	22	00	8,984.00	08710188	000122	SCHOOL SPECIALTY INC	22	00	1,290.29
08710189	011296	ROBERT A. STEVENS	22	00	11,040.00	08710190	038620	W.W. GRAINGER INC.	22	00	329.80
08710191	011062	WALLACE-KUHL & ASSOCIATES	22	00	4,629.92	08710192	010085	MCKEE FOODS CORP.	22	00	143.36
08710193	001778	THE DANIELSEN COMPANY	22	00	1,765.02	08710194	005737	GOLD STAR FOODS	22	00	2,471.93
08710195	006214	GOODMAN FOODS	22	00	338.40	08710196	011177	INTEGRATED FOOD SERVICE	22	00	82.75
08710197	000686	INTERSTATE BRANDS CORP	22	00	234.09	08710198	010085	MCKEE FOODS CORP.	22	00	82.62
08710199	023380	MISSION LINEN SUPPLY	22	00	263.12	08710200	009147	NOR-CAL PRODUCE INC	22	00	188.08
08710201	002686	OTIS SPUNKMEYER INC.	22	00	396.72	08710202	011033	PAPPA JOHN'S PIZZA	22	00	1,031.48
08710203	010599	PEPSI BOTTLING GROUP	22	00	444.80	08710204	010084	SYSCO SACRAMENTO	22	00	1,525.00
08710205	010601	VENDMART	22	00	400.91	08710206	004071	AIRGAS	22	00	138.40
08710207	005142	BANK OF AMERICA	22	00	870.86	08710208	005738	BORDER'S GROUP INC	22	00	481.90
08710209	011325	ANN MARTIN BOWLER	22	00	400.00	08710210	003896	MARK BRYANT	22	00	38.80
08710211	006060	CALTRONICS BUSINESS SYSTE	22	00	35.53	08710212	001921	CARSON-DELLOSA PUBLISHING	22	00	94.14
08710213	003280	CHILDCRAFT EDUCATION CORP	22	00	124.52	08710214	010285	CSUS FOUNDATION/CSUS MATH	22	00	3,200.00
08710215	000311	ANN CUNNINGHAM	22	00	70.12	08710216	007262	DEMCO MEDIA	22	00	120.81
08710217	010584	CHERYL DYOK	22	00	35.00	08710218	011300	EDUCATION OUTLET	22	00	21.48
08710219	006382	THE EXPLORATORIUM	22	00	405.00	08710220	013040	FOLLETT LIBRARY RESOURCES	22	00	1,816.61
08710221	011232	FOOTHILL FEED	22	00	150.00	08710222	007840	G.W. SCHOOL SUPPLY	22	00	60.00
08710223	003119	GLEN EDWARDS MIDDLE SCHOO	22	00	46.14	08710224	010102	MIKE HANKINS	22	00	67.08
08710225	000718	IMCO INDUSTRIAL MINERALS	22	00	261.15	08710226	010884	LEADERSHIP RESOURCES	22	00	110.00
08710227	002271	LINGUI SYSTEMS INC	22	00	39.95	08710228	010435	MAYO CLINIC HEALTH	22	00	49.00
08710229	010766	JILL MILES	22	00	170.25	08710230	004657	MUSIC IN MOTION	22	00	214.26
08710231	007350	THE MUSIC STORE	22	00	229.77	08710232	009473	BARBARA MUSKAT	22	00	41.36
08710233	009589	N2 POTTERY	22	00	42.50	08710234	004683	OFFICE DEPOT	22	00	2,045.60
08710235	000068	ORIENTAL TRADING COMPANY	22	00	273.30	08710236	009570	JULIE PERRY	22	00	168.25
08710237	000137	LINDA PEZANOSKI	22	00	82.66	08710238	028020	PLACER COUNTY OFFICE OF E	22	00	400.00

WARRANT REGISTER FOR WARRANTS DATED 04/08/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08710239	004545	POSTMASTER	22	00	231.00	08710240	005160	PUBLISHERS WEEKLY	22	00	169.00
08710241	029400	RAINBOW MARKET	22	00	41.38	08710242	011321	READING MANIPULATIVES	22	00	27.50
08710243	005757	REALLY GOOD STUFF	22	00	577.34	08710244	010826	RENAISSANCE LEARNING INC.	22	00	32.07
08710245	001818	THE REPORT CARD	22	00	213.88	08710246	002618	RISO PRODUCTS OF SAC INC	22	00	438.63
08710247	007698	ROLLER KING SKATING & BLA	22	00	100.00	08710248	000122	SCHOOL SPECIALTY INC	22	00	306.63
08710249	006773	SCHOOLMASTERS VIDEO	22	00	102.35	08710250	008118	SHERIDAN PARENT CLUB	22	00	707.00
08710251	002891	SIERRA OFFICE SUPPLIES &	22	00	1,220.03	08710252	000521	ROBIN L. SKILLMAN D.V.M.	22	00	34.50
08710253	011322	JOANN SKINNER KITA	22	00	133.59	08710254	006028	SMILE MAKERS	22	00	134.82
08710255	007212	STAPLES CREDIT PLAN	22	00	306.28	08710256	001904	SUPER DUPER SCHOOL COMPAN	22	00	93.75
08710257	000155	UPSTART	22	00	44.91	08710258	003775	USI INC	22	00	33.93
08710259	001570	CHERYL WALL	22	00	19.26	08710260	003208	XEROX CORPORATION	22	00	898.62
08710261	006806	JEFF DARDIS	22	00	47.50						

TOTAL AMOUNT OF ALL WARRANTS $93,132.51***

5,2,11

WARRANT REGISTER FOR WARRANTS DATED 04/01/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08708619	003161	AT&T	22	00	49.82	08708620	002037	AT&T WIRELESS SERVICES	22	00	52.98
08708621	011076	JENNIFER DIGGINS	22	00	215.96	08708622	003609	DISCOUNT SCHOOL SUPPLY	22	00	52.55
08708623	005377	GRAYBAR ELECTRIC COMPANY	22	00	405.93	08708624	008820	HARCOURT ASSESSMENT INC	22	00	2,789.94
08708625	008445	JAMECO ELECTRONIC COMPONE	22	00	79.95	08708626	011258	MARKETWARE TECHNOLOGIES	22	00	817.25
08708627	020840	MOUNTAIN CLEAR WATER COMP	22	00	93.50	08708628	026460	PACIFIC GAS AND ELECTRIC	22	00	61,495.19
08708629	008069	RAY MORGAN COMPANY INC	22	00	6,250.84	08708630	011323	SBC - LONG DISTANCE SERVI	22	00	46.29
08708631	006602	TREND ENTERPRISES	22	00	30.46	08708632	002669	VERIZON WIRELESS	22	00	388.18
08708633	000564	ZIEGELMANN'S REFRIGERATIO	22	00	357.98	08708634	009919	DELL	22	00	1,633.17
08708635	011278	FARONICS TECHNOLOGIES USA	22	00	466.84	08708636	000272	GARY DOUPNIK MANUFACTURIN	22	00	35,440.00
08708637	005792	NTD NEPTUNE THOMAS DAVIS	22	00	120,632.44	08708638	010995	NTD/EDGE DESIGN BUILDERS	22	00	134,408.06
08708639	011144	PLACER HOLDINGS INC.	22	00	6,841.60	08708640	000122	SCHOOL SPECIALTY INC	22	00	268.00
08708641	002669	VERIZON WIRELESS	22	00	52.85	08708642	006157	MUNICIPAL FINANCE CORPORA	22	00	6,961.84
08708643	001333	RAY BESKE CONCRETE	22	00	2,500.00	08708644	006037	100% EDUCATIONAL VIDEOS	22	00	160.44
08708645	004071	AIRGAS	22	00	302.34	08708646	011164	ALPHA-SMART	22	00	746.08
08708647	003580	DAN BAUGHMAN	22	00	36.50	08708648	005738	BORDER'S GROUP INC	22	00	959.82
08708649	000728	BSN SPORTS	22	00	136.84	08708650	000972	CALLOWAY HOUSE INC	22	00	76.55
08708651	010175	CDE	22	00	21.23	08708652	004023	CLASSROOM DIRECT.COM	22	00	1,754.37
08708653	011130	KEVIN CRAITE	22	00	8.57	08708654	011560	EBSCO SUBSCRIPTION SERVIC	22	00	159.35
08708655	002972	ETA / CUISENAIRE	22	00	28.54	08708656	008144	JENNY FLANAGAN	22	00	111.21
08708657	011315	FOLSOM CORDOVA USD	22	00	770.00	08708658	008951	FOOTHILL SKATE-INN	22	00	120.00
08708659	007840	G.W. SCHOOL SUPPLY	22	00	273.83	08708660	000841	GOPHER SPORT	22	00	42.50
08708661	006003	TARYN GORDON	22	00	52.00	08708662	003096	THE HAMPTON-BROWN COMPANY	22	00	1,972.81
08708663	001077	DALE HANNUM	22	00	28.28	08708664	003281	HOME DEPOT	22	00	167.97
08708665	005619	KRIS KNUTSON	22	00	365.00	08708666	011012	LAKESHORE LEARNING	22	00	199.80
08708667	000389	LAKESHORE LEARNING MATERI	22	00	263.01	08708668	006796	KAREN LANTZ	22	00	221.73
08708669	010884	LEADERSHIP RESOURCES	22	00	220.00	08708670	008104	THE MAILBOX MAGAZINE	22	00	24.95
08708671	010638	MANDARIN	22	00	199.00	08708672	007501	MINDWARE	22	00	72.35
08708673	011310	NANCY FETZER'S LITERACY	22	00	77.51	08708674	004683	OFFICE DEPOT	22	00	17.38
08708675	009348	OTTER CREEK INSTITUTE	22	00	507.00	08708676	011317	PACIFIC ENVIORNMENTAL	22	00	1,648.00
08708677	007787	PITNEY BOWES CREDIT CORP	22	00	135.00	08708678	005685	PITNEY BOWES INC	22	00	72.91
08708679	028020	PLACER COUNTY OFFICE OF E	22	00	600.00	08708680	029400	RAINBOW MARKET	22	00	121.89
08708681	010710	RED BRICK LEARNING	22	00	249.00	08708682	000255	REMEDIA PUBLICATIONS INC	22	00	19.98
08708683	010826	RENAISSANCE LEARNING INC.	22	00	136.74	08708684	004440	SAM'S CLUB DIRECT	22	00	336.71
08708685	000541	SAX ARTS & CRAFTS	22	00	110.01	08708686	000128	SCHOLASTIC INC	22	00	448.14
08708687	000122	SCHOOL SPECIALTY INC	22	00	795.74	08708688	002891	SIERRA OFFICE SUPPLIES &	22	00	738.07
08708689	011322	JOANN SKINNER KITA	22	00	22.92	08708690	010157	JENNIFER TARABOCHIA	22	00	70.48
08708691	010264	WISHING WELL	22	00	67.35	08708692	039880	WISHING WELL ENTERPRISES	22	00	130.87
08708693	007360	20TH CENTURY FOOD PRODUCT	22	00	168.70	08708694	001778	THE DANIELSEN COMPANY	22	00	1,842.88
08708695	000113	GLEN EDWARDS MIDDLE SCHOO	22	00	56.23	08708696	005737	GOLD STAR FOODS	22	00	2,450.22
08708697	000686	INTERSTATE BRANDS CORP	22	00	248.71	08708698	010085	MCKEE FOODS CORP.	22	00	102.06
08708699	009147	NOR-CAL PRODUCE INC	22	00	552.57	08708700	002686	OTIS SPUNKMEYER INC.	22	00	394.08
08708701	011033	PAPPA JOHN'S PIZZA	22	00	1,949.00	08708702	010599	PEPSI BOTTLING GROUP	22	00	563.15
08708703	010084	SYSCO SACRAMENTO	22	00	1,614.87	08708704	010601	VENDMART	22	00	470.48

TOTAL AMOUNT OF ALL WARRANTS $408,545.34***

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WARRANT REGISTER FOR WARRANTS DATED 03/25/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08705934	005770	BEELER TRACTOR COMPANY IN	22	00	127.82	08705935	010553	CAREERTRACK	22	00	149.00
08705936	005437	DAWSON OIL COMPANY	22	00	8,101.15	08705937	000391	FEDEX	22	00	17.47
08705938	004150	GILBERT ASSOCIATES INC.	22	00	2,584.50	08705939	002027	GIRARD & VINSON	22	00	5,051.00
08705940	000396	HOUGHTON MIFFLIN COMPANY	22	00	30.33	08705941	004736	INSECT LORE	22	00	75.19
08705942	009007	KIM KELLAR	22	00	150.00	08705943	011258	MARKETWARE TECHNOLOGIES	22	00	278.85
08705944	011189	COLLEEN MOSS	22	00	361.32	08705945	026400	PACIFIC BELL	22	00	4,689.16
08705946	011316	PALS	22	00	1,000.00	08705947	000342	PEARSON EDUCATION/SILVER	22	00	190.53
08705948	007787	PITNEY BOWES CREDIT CORP	22	00	120.00	08705949	028840	THE PSYCHOLOGICAL CORP.	22	00	66.33
08705950	011152	SACRAMENTO CO OFFICE OF E	22	00	50.00	08705951	003409	SANDWICH ALLEY RESTAURANT	22	00	73.84
08705952	002891	SIERRA OFFICE SUPPLIES &	22	00	288.32	08705953	010550	SIERRA SPRING WATER CO.	22	00	16.45
08705954	011122	THE SPEECH PATHOLOGY GROU	22	00	3,973.75	08705955	007212	STAPLES CREDIT PLAN	22	00	250.19
08705956	002732	PEGGY STEWART	22	00	29.59	08705957	002669	VERIZON WIRELESS	22	00	289.56
08705958	026400	PACIFIC BELL	22	00	85.47	08705959	000391	FEDEX	22	00	54.65
08705960	002027	GIRARD & VINSON	22	00	467.50	08705961	010002	HARDROCK ENTERPRISE INC	22	00	13,466.00
08705962	011293	PLACER COUNTY HEALTH DEPT	22	00	488.00	08705963	008287	BOB PIERCE	22	00	55.00
08705964	002321	A.R. ASSOCIATES	22	00	534.05	08705965	007151	ACADEMIC COMMUNICATION AS	22	00	74.88
08705966	007315	MISTY ALARCON	22	00	249.37	08705967	002156	ARBOR SCIENTIFIC	22	00	85.61
08705968	002095	BANK OF AMERICA	22	00	1,960.51	08705969	001230	BOUND TO STAY BOUND BOOKS	22	00	103.26
08705970	003896	MARK BRYANT	22	00	247.43	08705971	004023	CLASSROOM DIRECT.COM	22	00	275.78
08705972	004241	CRYSTAL BOTTLING COMPANY	22	00	15.00	08705973	000050	CURRICULUM ASSOCIATES INC	22	00	293.60
08705974	007840	G.W. SCHOOL SUPPLY	22	00	49.91	08705975	010926	ANGELA GIBSON	22	00	36.00
08705976	005965	GLEN EDWARDS MIDDLE SCHOO	22	00	64.22	08705977	011311	JOAN HARRIS	22	00	49.09
08705978	003281	HOME DEPOT	22	00	213.22	08705979	011307	CORINA HUBKA	22	00	214.50
08705980	005193	INDUSTRIAL MINERALS CO	22	00	225.23	08705981	002386	JEANINNE KATO	22	00	56.48
08705982	009171	KATHLEEN KELLY	22	00	25.00	08705983	007201	W. LYNN KELSO	22	00	142.59
08705984	005510	TIM KERRIGAN	22	00	677.11	08705985	000156	LIBRARY VIDEO COMPANY	22	00	83.65
08705986	002271	LINGUI SYSTEMS INC	22	00	137.80	08705987	001191	MARCY COOK MATH	22	00	134.12
08705988	004419	SUSAN MENTZE	22	00	77.00	08705989	024240	NASCO MODESTO	22	00	238.57
08705990	003275	NCTE NATIONAL COUNCIL OF	22	00	105.00	08705991	004683	OFFICE DEPOT	22	00	4,301.77
08705992	011238	PINNACLE SYSTEMS INC	22	00	267.29	08705993	006899	POSITIVE PROMOTIONS	22	00	105.61
08705994	029400	RAINBOW MARKET	22	00	300.36	08705995	011267	RENAISSANCE LEARNING INC	22	00	2,299.39
08705996	001818	THE REPORT CARD	22	00	123.49	08705997	002618	RISO PRODUCTS OF SAC INC	22	00	301.35
08705998	011306	ROSEVELT PETROLEUM	22	00	141.89	08705999	011096	SCANTRON	22	00	80.89
08706000	000128	SCHOLASTIC INC	22	00	71.55	08706001	000122	SCHOOL SPECIALTY INC	22	00	446.01
08706002	002891	SIERRA OFFICE SUPPLIES &	22	00	666.27	08706003	011312	NIKKI SILVA	22	00	25.68
08706004	007212	STAPLES CREDIT PLAN	22	00	59.07	08706005	011288	TEACHER DISCOUNT	22	00	288.78
08706006	005868	TRUMPET BOOK CLUB	22	00	28.90	08706007	003775	USI INC	22	00	111.35
08706008	002669	VERIZON WIRELESS	22	00	13.43	08706009	011193	VOCATIONAL EDUCATION &	22	00	95.00
08706010	039880	WISHING WELL ENTERPRISES	22	00	36.37	08706011	010085	MCKEE FOODS CORP.	22	00	214.88
08706012	000564	ZIEGELMANN'S REFRIGERATIO	22	00	388.32	08706013	007360	20TH CENTURY FOOD PRODUCT	22	00	101.22
08706014	010598	D & P CREAMERY	22	00	486.00	08706015	001778	THE DANIELSEN COMPANY	22	00	3,820.30
08706016	005737	GOLD STAR FOODS	22	00	5,142.99	08706017	006214	GOODMAN FOODS	22	00	112.80
08706018	000686	INTERSTATE BRANDS CORP	22	00	321.12	08706019	010085	MCKEE FOODS CORP.	22	00	159.66
08706020	009147	NOR-CAL PRODUCE INC	22	00	392.07	08706021	003398	OFFICE MAX CREDIT PLAN	22	00	274.53
08706022	002686	OTIS SPUNKMEYER INC.	22	00	855.08	08706023	011033	PAPPA JOHN'S PIZZA	22	00	2,773.48
08706024	010599	PEPSI BOTTLING GROUP	22	00	1,093.17	08706025	007717	PIERRE FOODS	22	00	583.80
08706026	029400	RAINBOW MARKET	22	00	29.41	08706027	007758	SACRAMENTO RENDERING CO.	22	00	27.00

WARRANT REGISTER FOR WARRANTS DATED 03/25/2004
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08706028	010084	SYSCO SACRAMENTO	22	00	2,305.83	08706029	010601	VENDMART	22	00	1,108.79

TOTAL AMOUNT OF ALL WARRANTS $78,904.85***

4.2.8

WARRANT REGISTER FOR WARRANTS DATED 03/18/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08704397	009600	ASTRO AIR DESIGN INC	22	00	130.00	08704398	003161	AT&T	22	00	6.12
08704399	011051	CAPITAL ONE F.S.B.	22	00	29.00	08704400	006631	CDW GOVERNMENT	22	00	657.18
08704401	006966	CISI	22	00	695.00	08704402	007720	CITY OF LINCOLN	22	00	6,183.98
08704403	005298	CYBERGUYS!	22	00	112.19	08704404	008033	DUERR EVALUATION RESOURCE	22	00	75.00
08704405	015040	GOLD RUSH AUTO PARTS	22	00	642.65	08704406	008281	HILLYARD	22	00	41.63
08704407	011077	IAHB	22	00	135.00	08704408	003183	SCOTT LEAMAN	22	00	288.58
08704409	011258	MARKETWARE TECHNOLOGIES	22	00	272.42	08704410	008189	MBNA AMERICA BUSINESS CAR	22	00	26.74
08704411	010685	MUSEUM PRODUCTS COMPANY	22	00	100.60	08704412	024240	NASCO MODESTO	22	00	33.42
08704413	024840	NEVADA IRRIGATION DISTRIC	22	00	123.85	08704414	008185	OPTIONS INC.	22	00	81.74
08704415	026400	PACIFIC BELL	22	00	89.02	08704416	006887	PURCHASE POWER	22	00	2,020.00
08704417	032640	SCHOOL SERVICES OF CA INC	22	00	58.57	08704418	002891	SIERRA OFFICE SUPPLIES &	22	00	135.31
08704419	010443	SIERRA PEDIATRIC THERAPY	22	00	100.00	08704420	011283	SOFTWARE EXPRESS	22	00	121.49
08704421	001786	SPURR	22	00	4,547.82	08704422	001151	STATE OF CALIFORNIA	22	00	500.00
08704423	010907	SUTTER HEALTH @ WORK	22	00	49.00	08704424	002669	VERIZON WIRELESS	22	00	563.01
08704425	005970	WEST ED	22	00	179.35	08704426	004966	WESTAMERICA BANK	22	00	18,841.88
08704427	011019	ALL-PHASE ELECTRIC SUPPLY	22	00	610.35	08704428	007914	BLACKBURN CONSULTING	22	00	8,643.50
08704429	009998	DANG ELECTRIC	22	00	1,423.00	08704430	011299	FIRST AMERICAN TITLE COMP	22	00	1,000.00
08704431	009465	KEN GAMMELGARD	22	00	109.60	08704432	005594	DENNIS MARINAC	22	00	8,984.00
08704433	005792	NTD NEPTUNE THOMAS DAVIS	22	00	15,125.00	08704434	026460	PACIFIC GAS AND ELECTRIC	22	00	720.22
08704435	011305	PROPERTY DATA SERVICES IN	22	00	200.00	08704436	011138	SCHOOL CONSTRUCTION COMPL	22	00	6,884.50
08704437	011296	ROBERT A. STEVENS	22	00	7,200.00	08704438	010712	NORTHERN CALIF. CONSTRUCT	22	00	9,411.00
08704439	019720	KRONICK MOSKOVITZ TIEDEMA	22	00	55.50	08704440	010764	HILLARY ALBRECHT	22	00	167.98
08704441	000312	SANDRA BECKMAN	22	00	33.69	08704442	005738	BORDER'S GROUP INC	22	00	232.96
08704443	010271	MARY BOYLE	22	00	45.94	08704444	000936	STACEY BROWN	22	00	47.40
08704445	000728	BSN SPORTS	22	00	454.49	08704446	006060	CALTRONICS BUSINESS SYSTE	22	00	32.19
08704447	007270	THOMAS CANDLISH	22	00	89.66	08704448	005279	DAVIDSON TITLES INC	22	00	202.99
08704449	006697	DELTA BUSINESS EQUIPMENT	22	00	310.61	08704450	007262	DEMCO MEDIA	22	00	167.71
08704451	006742	DISCOUNT MAGAZINE SUB SER	22	00	90.83	08704452	011298	EPN TRAVEL SERVICES	22	00	18,736.30
08704453	002972	ETA / CUISENAIRE	22	00	58.51	08704454	001146	ETA/CUISENAIRE	22	00	163.98
08704455	011302	EVERYDAY FOOD	22	00	18.00	08704456	011102	FIRST STREET SCHOOL PTC	22	00	50.00
08704457	007840	G.W. SCHOOL SUPPLY	22	00	88.01	08704458	007355	GAMBLE MUSIC COMPANY LTD	22	00	263.65
08704459	000841	GOPHER SPORT	22	00	572.74	08704460	010218	GRANT LINK	22	00	350.00
08704461	011303	GREENTREE CHILDREN'S BALL	22	00	150.00	08704462	010203	GUMDROP BOOKS	22	00	392.66
08704463	011301	HANDLERY UNION SQUARE HOT	22	00	316.92	08704464	007557	HARBOR FREIGHT TOOLS	22	00	33.36
08704465	006578	HETAC	22	00	360.00	08704466	003574	BARBARA HUNTEN	22	00	72.91
08704467	007467	JOHN KOVACH	22	00	195.80	08704468	011012	LAKESHORE LEARNING	22	00	72.19
08704469	003026	LIFETOUCH PUBLISHING INC.	22	00	7,408.88	08704470	002558	LINCOLN FLORIST	22	00	9.80
08704471	001191	MARCY COOK MATH	22	00	134.12	08704472	011258	MARKETWARE TECHNOLOGIES	22	00	136.21
08704473	011304	CHRIS MCKAY	22	00	195.97	08704474	008833	MIDAMERICA BOOKS	22	00	102.70
08704475	024240	NASCO MODESTO	22	00	562.24	08704476	003291	NCTM NATIONAL COUNCIL OF	22	00	72.00
08704477	004683	OFFICE DEPOT	22	00	787.37	08704478	002926	PEOPLES PUBLISHING GROUP	22	00	1,761.10
08704479	027360	PERMA-BOUND	22	00	103.38	08704480	010375	PLATO INC.	22	00	3,378.38
08704481	006899	POSITIVE PROMOTIONS	22	00	166.44	08704482	010565	PRINT TO MAIL	22	00	189.80
08704483	029400	RAINBOW MARKET	22	00	325.90	08704484	009450	READ NATURALLY	22	00	326.68
08704485	005757	REALLY GOOD STUFF	22	00	151.10	08704486	010826	RENAISSANCE LEARNING INC.	22	00	51.60
08704487	001818	THE REPORT CARD	22	00	150.00	08704488	006862	MARY LOU RESENDES	22	00	24.26
08704489	002618	RISO PRODUCTS OF SAC INC	22	00	1,870.11	08704490	000128	SCHOLASTIC INC	22	00	84.45

WARRANT REGISTER FOR WARRANTS DATED 03/18/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08704491	000122	SCHOOL SPECIALTY INC	22	00	864.58	08704492	008118	SHERIDAN PARENT CLUB	22	00	232.00
08704493	002891	SIERRA OFFICE SUPPLIES &	22	00	982.48	08704494	007212	STAPLES CREDIT PLAN	22	00	97.50
08704495	008874	SUNSPLASH	22	00	327.75	08704496	003417	SUSAN TAXARA	22	00	14.97
08704497	010264	WISHING WELL	22	00	57.25	08704498	039880	WISHING WELL ENTERPRISES	22	00	69.79
08704499	020900	AUBURN JOURNAL INC.	22	00	244.20	08704500	004683	OFFICE DEPOT	22	00	266.88
08704501	000834	TARGET STORES	22	00	299.27	08704502	011308	NATIONAL EVALUATION SYS.I	22	00	8,388.00

TOTAL AMOUNT OF ALL WARRANTS $150,815.86***

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WARRANT REGISTER FOR WARRANTS DATED 03/11/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08702461	000059	ADVANCED INTEGRATED PEST	22	00	910.00	08702462	004071	AIRGAS	22	00	28.78
08702463	003117	AMERICAN GUIDANCE SERVICE	22	00	46.64	08702464	003161	AT&T	22	00	23.97
08702465	005845	AUBURN PLACER DISPOSAL SE	22	00	360.00	08702466	000072	BEAR RIVER SUPPLY INC	22	00	1,029.60
08702467	006631	CDW GOVERNMENT	22	00	29.30	08702468	007984	CHEVRON	22	00	91.06
08702469	006546	CLARK PEST CONTROL	22	00	64.00	08702470	009919	DELL	22	00	1,721.08
08702471	011291	ERIC F. ANDERSON INC.	22	00	996.00	08702472	008281	HILLYARD	22	00	933.39
08702473	000396	HOUGHTON MIFFLIN COMPANY	22	00	184.81	08702474	004577	MANDATED COST SYSTEMS INC	22	00	1,875.00
08702475	011258	MARKETWARE TECHNOLOGIES	22	00	10,066.49	08702476	001211	MCGRAW-HILL	22	00	1,259.04
08702477	023380	MISSION LINEN SUPPLY	22	00	1,958.64	08702478	026400	PACIFIC BELL	22	00	194.70
08702479	026460	PACIFIC GAS AND ELECTRIC	22	00	717.60	08702480	010637	PARAGON SCHOOL	22	00	5,653.08
08702481	028020	PLACER COUNTY OFFICE OF E	22	00	49,244.18	08702482	001822	SAFETY-KLEEN SYSTEMS INC	22	00	157.40
08702483	002891	SIERRA OFFICE SUPPLIES &	22	00	267.75	08702484	010550	SIERRA SPRING WATER CO.	22	00	9.00
08702485	002732	PEGGY STEWART	22	00	9.19	08702486	008208	TECH GOD AUDIO	22	00	949.16
08702487	011292	TEREX UTILITIES WEST	22	00	16,485.33	08702488	007114	YOLO COUNTY SCHOOLS	22	00	300.00
08702489	000122	SCHOOL SPECIALTY INC	22	00	448.23	08702490	008287	BOB PIERCE	22	00	55.00
08702491	007083	ACCU-CUT	22	00	53.26	08702492	004071	AIRGAS	22	00	486.60
08702493	010764	HILLARY ALBRECHT	22	00	160.00	08702494	000312	SANDRA BECKMAN	22	00	43.95
08702495	001738	CABE CA ASSOC FOR BILING	22	00	105.00	08702496	006060	CALTRONICS BUSINESS SYSTE	22	00	61.22
08702497	006124	CARLIN C. COPPIN PTC	22	00	120.00	08702498	011295	CHRISTINA CONN	22	00	130.12
08702499	005279	DAVIDSON TITLES INC	22	00	619.45	08702500	002972	ETA / CUISENAIRE	22	00	46.67
08702501	013040	FOLLETT LIBRARY RESOURCES	22	00	316.28	08702502	010259	GEORGETOWN DIVIDE SUPPLY	22	00	284.55
08702503	010203	GUMDROP BOOKS	22	00	1,234.02	08702504	009584	HACH COMPANY	22	00	1,017.35
08702505	006949	CARLA HEINECKE	22	00	49.10	08702506	008436	HOLIDAY INN ON THE BAY	22	00	1,035.66
08702507	011012	LAKESHORE LEARNING	22	00	616.56	08702508	006657	LEARNING LINKS INC	22	00	20.95
08702509	002558	LINCOLN FLORIST	22	00	32.18	08702510	011258	MARKETWARE TECHNOLOGIES	22	00	276.71
08702511	010685	MUSEUM PRODUCTS COMPANY	22	00	79.47	08702512	024240	NASCO MODESTO	22	00	544.63
08702513	004683	OFFICE DEPOT	22	00	11.07	08702514	010360	PAMELA PARKER	22	00	141.10
08702515	029400	RAINBOW MARKET	22	00	34.19	08702516	011267	RENAISSANCE LEARNING INC	22	00	1,667.64
08702517	002618	RISO PRODUCTS OF SAC INC	22	00	753.38	08702518	000695	SADDLEBACK EDUCATIONAL IN	22	00	235.66
08702519	003239	SCANTRON CORPORATION	22	00	65.79	08702520	002891	SIERRA OFFICE SUPPLIES &	22	00	1,624.91
08702521	007212	STAPLES CREDIT PLAN	22	00	196.18	08702522	005247	TOFFT ACE HARDWARE	22	00	95.69
08702523	001615	SUE UELTZEN	22	00	76.18	08702524	010085	MCKEE FOODS CORP.	22	00	61.36
08702525	007081	NCS NATIONAL COMPUTER SY	22	00	110.24	08702526	007360	20TH CENTURY FOOD PRODUCT	22	00	202.44
08702527	008137	CAL-NEVA SLUSH COMPANY	22	00	221.00	08702528	009360	VOIDED	22	00	
08702529	009360	CRYSTAL CREAM & BUTTER CO	22	00	5,002.57	08702530	010598	D & P CREAMERY	22	00	209.25
08702531	001778	THE DANIELSEN COMPANY	22	00	2,163.10	08702532	005737	GOLD STAR FOODS	22	00	3,133.19
08702533	006214	GOODMAN FOODS	22	00	225.60	08702534	000686	INTERSTATE BRANDS CORP	22	00	405.35
08702535	023380	MISSION LINEN SUPPLY	22	00	263.12	08702536	009147	NOR-CAL PRODUCE INC	22	00	683.23
08702537	002686	OTIS SPUNKMEYER INC.	22	00	460.64	08702538	011033	PAPPA JOHN'S PIZZA	22	00	1,044.29
08702539	010599	PEPSI BOTTLING GROUP	22	00	245.31	08702540	011274	R & M REFRIGERATION	22	00	308.39
08702541	010084	SYSCO SACRAMENTO	22	00	3,203.13	08702542	010601	VENDMART	22	00	329.71

TOTAL AMOUNT OF ALL WARRANTS $126,575.86***

WARRANT REGISTER FOR WARRANTS DATED 03/04/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08700701	002537	ANDERSON'S SIERRA PIPE CO	22	00	127.81	08700702	003161	AT&T	22	00	213.81
08700703	002037	AT&T WIRELESS SERVICES	22	00	44.19	08700704	005845	AUBURN PLACER DISPOSAL SE	22	00	4,081.52
08700705	000728	BSN SPORTS	22	00	1,356.08	08700706	006060	CALTRONICS BUSINESS SYSTE	22	00	77.31
08700707	006200	CAPITOL CLUTCH AND BRAKE	22	00	91.34	08700708	006631	CDW GOVERNMENT	22	00	71.71
08700709	008524	CITITCORP VENDOR FINANCE	22	00	713.58	08700710	009919	DELL	22	00	997.13
08700711	008033	DUERR EVALUATION RESOURCE	22	00	328.41	08700712	012610	FAR WEST RENTS & READY MI	22	00	215.74
08700713	010626	TERESA FLORATOS	22	00	139.00	08700714	010671	ROBERTA GILES	22	00	30.95
08700715	001689	GOSSETT ALARM INC	22	00	1,044.00	08700716	022460	HOUGHTON MIFFLIN COMPANY	22	00	99.50
08700717	011280	CORIE KODET	22	00	29.00	08700718	002271	LINGUI SYSTEMS INC	22	00	173.00
08700719	011258	MARKETWARE TECHNOLOGIES	22	00	138.35	08700720	008189	MBNA AMERICA BUSINESS CAR	22	00	1,038.55
08700721	020840	MOUNTAIN CLEAR WATER COMP	22	00	133.50	08700722	002559	NORTHERN ENERGY	22	00	15.34
08700723	026460	PACIFIC GAS AND ELECTRIC	22	00	5,235.99	08700724	010637	PARAGON SCHOOL	22	00	3,925.75
08700725	010687	POSTMASTER	22	00	37.00	08700726	029100	QUILL CORPORATION	22	00	311.97
08700727	008069	RAY MORGAN COMPANY INC	22	00	6,250.84	08700728	008381	RAY MORGAN COMPANY INC	22	00	249.03
08700729	002618	RISO PRODUCTS OF SAC INC	22	00	251.80	08700730	006845	RIVERVIEW INTERNATIONAL	22	00	465.81
08700731	001822	SAFETY-KLEEN SYSTEMS INC	22	00	157.40	08700732	004440	SAM'S CLUB DIRECT	22	00	80.00
08700733	010120	JASON SAMPLE	22	00	72.37	08700734	001235	SHERIDAN AUTO PARTS	22	00	16.82
08700735	002891	SIERRA OFFICE SUPPLIES &	22	00	676.89	08700736	010550	SIERRA SPRING WATER CO.	22	00	16.45
08700737	002599	SIGNS ON TIME	22	00	192.20	08700738	009776	SOFT CHOICE CORPORATION	22	00	57.43
08700739	010414	SPEECH & LANGUAGE THERAPY	22	00	540.00	08700740	001145	SPORTIME	22	00	1,226.72
08700741	010816	STARSTREAM COMMUNICATIONS	22	00	50.95	08700742	000834	TARGET STORES	22	00	138.20
08700743	010529	TOFFT ACE HARDWARE	22	00	21.74	08700744	011135	TOFFT ACE HARDWARE	22	00	7.99
08700745	036880	TOFFT ACE HARDWARE	22	00	410.51	08700746	010700	BLAIN VARNER	22	00	58.71
08700747	002669	VERIZON WIRELESS	22	00	428.63	08700748	003569	VERIZON WIRELESS MESSAGIN	22	00	157.10
08700749	038620	W.W. GRAINGER INC.	22	00	84.11	08700750	005970	WEST ED	22	00	238.20
08700751	002373	WILSON WAY TIRE	22	00	714.61	08700752	006591	CHUCK YOUTSEY	22	00	53.80
08700753	040640	ZEP MANUFACTURING COMPANY	22	00	121.99	08700754	000564	ZIEGELMANN'S REFRIGERATIO	22	00	824.08
08700755	036880	TOFFT ACE HARDWARE	22	00	20.95	08700756	008189	MBNA AMERICA BUSINESS CAR	22	00	130.82
08700757	002669	VERIZON WIRELESS	22	00	134.61	08700758	011062	WALLACE-KUHL & ASSOCIATES	22	00	6,998.84
08700759	004817	CITY OF LINCOLN	22	00	24,125.44	08700760	011286	C.I.F.F.I.	22	00	4,150.00
08700761	011285	CARUS PUBLISHING	22	00	32.97	08700762	007738	CCEA 2004 STATE CONFERENC	22	00	460.00
08700763	009504	JENNIFER CHANDLER	22	00	13.71	08700764	005443	COSTCO	22	00	181.96
08700765	004241	CRYSTAL BOTTLING COMPANY	22	00	131.20	08700766	011102	FIRST STREET SCHOOL PTC	22	00	357.00
08700767	007557	HARBOR FREIGHT TOOLS	22	00	812.87	08700768	005095	HOT ROD MAGAZINE	22	00	24.00
08700769	022460	HOUGHTON MIFFLIN COMPANY	22	00	5,443.64	08700770	004242	JACKSON SOFTWARE INC	22	00	145.00
08700771	006817	JANE SCHAFFER WORKSHOPS	22	00	5,000.00	08700772	020820	LINCOLN HIGH SCHOOL	22	00	71.50
08700773	005493	LINCOLN NEWS MESSENGER	22	00	18.00	08700774	009507	ANN LONG	22	00	112.08
08700775	011287	LOOMIS BASIN VET CLINIC	22	00	32.00	08700776	000191	SANDRA MAGDALENO	22	00	158.20
08700777	010169	MAYO WOMEN'S HEALTHSOURCE	22	00	27.00	08700778	005024	MYRON MANUFACTURING CORP	22	00	183.56
08700779	024240	NASCO MODESTO	22	00	290.33	08700780	004683	OFFICE DEPOT	22	00	1,766.26
08700781	000427	MAXINE PALMER	22	00	20.33	08700782	003892	PCOE/ART DOCENT	22	00	360.00
08700783	007787	PITNEY BOWES CREDIT CORP	22	00	82.55	08700784	005685	PITNEY BOWES INC	22	00	107.14
08700785	029400	RAINBOW MARKET	22	00	88.51	08700786	008966	RAY MORGAN COMPANY	22	00	44.68
08700787	011267	RENAISSANCE LEARNING INC	22	00	5,409.50	08700788	000128	SCHOLASTIC INC	22	00	312.00
08700789	010320	SCHOOL MATE	22	00	468.00	08700790	000122	SCHOOL SPECIALTY INC	22	00	185.68
08700791	011243	SCHOOLMASTERS SAFETY	22	00	71.45	08700792	002891	SIERRA OFFICE SUPPLIES &	22	00	911.77
08700793	007212	STAPLES CREDIT PLAN	22	00	72.88	08700794	001904	SUPER DUPER SCHOOL COMPAN	22	00	249.10

WARRANT REGISTER FOR WARRANTS DATED 03/04/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08700795	005236	TIME INC	22	00	79.94	08700796	011259	TOOL CRIB	22	00	1,556.94
08700797	000420	ROBERT WOODWARD	22	00	138.20	08700798	003208	XEROX CORPORATION	22	00	898.62
08700799	010801	HEATHER WILLOUGHBY	22	00	29.20	08700800	010085	MCKEE FOODS CORP.	22	00	61.36
08700801	001778	THE DANIELSEN COMPANY	22	00	1,563.35	08700802	000113	GLEN EDWARDS MIDDLE SCHOO	22	00	135.62
08700803	005737	GOLD STAR FOODS	22	00	1,982.24	08700804	000686	INTERSTATE BRANDS CORP	22	00	61.56
08700805	010085	MCKEE FOODS CORP.	22	00	63.00	08700806	009147	NOR-CAL PRODUCE INC	22	00	215.22
08700807	002686	OTIS SPUNKMEYER INC.	22	00	322.52	08700808	011033	PAPPA JOHN'S PIZZA	22	00	1,660.00
08700809	010599	PEPSI BOTTLING GROUP	22	00	319.41	08700810	029400	RAINBOW MARKET	22	00	8.99
08700811	010084	SYSCO SACRAMENTO	22	00	1,731.21	08700812	010601	VENDMART	22	00	533.72

TOTAL AMOUNT OF ALL WARRANTS $104,801.54***

3.2.4

APY220 H.02.03 PLACER COUNTY OFFICE OF EDUCATION 02/25/04 PAGE 1
WARRANT REGISTER FOR WARRANTS DATED 02/26/2004
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08699069	010911	ACSA - NORTH STATE SPRING	22	00	175.00	08699070	011190	ACTION HOME NURSING SERVI	22	00	4,560.00
08699071	003161	AT&T	22	00	22.12	08699072	006916	BURGER PHYSICAL THERAPY &	22	00	84.00
08699073	009663	CASP CA ASSOC OF SCHOOL	22	00	755.00	08699074	006631	CDW GOVERNMENT	22	00	4,570.74
08699075	006408	CATHERINE CHRISTO PhD	22	00	3,600.00	08699076	000391	FEDEX	22	00	35.89
08699077	002027	GIRARD & VINSON	22	00	2,618.00	08699078	001689	GOSSETT ALARM INC	22	00	624.00
08699079	005377	GRAYBAR ELECTRIC COMPANY	22	00	129.61	08699080	009008	CAROL HUTCHINSON	22	00	150.00
08699081	006169	HYATT REGENCY	22	00	260.00	08699082	005251	JRF EDUCATIONAL CONSULTIN	22	00	4,000.00
08699083	005801	KEYS PLUS / ANTELOPE	22	00	239.75	08699084	011280	CORIE KODET	22	00	70.00
08699085	003183	SCOTT LEAMAN	22	00	943.69	08699086	010253	JOANNE LIGAMARI	22	00	33.00
08699087	008189	MBNA AMERICA BUSINESS CAR	22	00	1,156.05	08699088	003203	NATIONAL NOTARY ASSOCIATI	22	00	25.00
08699089	026460	PACIFIC GAS AND ELECTRIC	22	00	230.17	08699090	010210	PAPA MURPHY'S	22	00	21.84
08699091	007787	PITNEY BOWES CREDIT CORP	22	00	120.00	08699092	004100	PJ'S MAIL & PARCEL SERVIC	22	00	7.06
08699093	001333	RAY BESKE CONCRETE	22	00	1,194.00	08699094	008966	RAY MORGAN COMPANY	22	00	249.03
08699095	002891	SIERRA OFFICE SUPPLIES &	22	00	101.61	08699096	009776	SOFT CHOICE CORPORATION	22	00	215.15
08699097	011122	THE SPEECH PATHOLOGY GROU	22	00	4,468.75	08699098	002669	VERIZON WIRELESS	22	00	287.34
08699099	007114	YOLO COUNTY SELPA	22	00	300.00	08699100	000391	FEDEX	22	00	129.15
08699101	002027	GIRARD & VINSON	22	00	2,694.50	08699102	005792	NTD NEPTUNE THOMAS DAVIS	22	00	88,238.85
08699103	011138	SCHOOL CONSTRUCTION COMPL	22	00	9,102.92	08699104	000122	SCHOOL SPECIALTY INC	22	00	141.47
08699105	003211	SHELDON LAND SURVEYING	22	00	1,440.00	08699106	009690	WESTSIDE BUILDING MATERIA	22	00	35.61
08699107	007360	20TH CENTURY FOOD PRODUCT	22	00	33.74	08699108	001778	THE DANIELSEN COMPANY	22	00	1,383.83
08699109	005737	GOLD STAR FOODS	22	00	1,951.85	08699110	011177	INTEGRATED FOOD SERVICE	22	00	49.65
08699111	000686	INTERSTATE BRANDS CORP	22	00	276.03	08699112	005748	MARYSVILLE JOINT UNIFIED	22	00	1.30
08699113	010085	MCKEE FOODS CORP.	22	00	203.40	08699114	009147	NOR-CAL PRODUCE INC	22	00	570.15
08699115	002686	OTIS SPUNKMEYER INC.	22	00	418.16	08699116	011033	PAPPA JOHN'S PIZZA	22	00	1,661.00
08699117	010599	PEPSI BOTTLING GROUP	22	00	292.72	08699118	010084	SYSCO SACRAMENTO	22	00	1,424.34
08699119	010601	VENDMART	22	00	554.70	08699120	000312	SANDRA BECKMAN	22	00	26.54
08699121	010859	BUREAU OF LECTURES & CONC	22	00	640.00	08699122	006631	CDW GOVERNMENT	22	00	205.19
08699123	008097	DISCOVERY MUSEUM SCIENCE	22	00	225.00	08699124	011279	KRISTINA DRLIK	22	00	44.89
08699125	000474	CYNTHIA JEFFRIES	22	00	57.48	08699126	009589	N2 POTTERY	22	00	51.40
08699127	004683	OFFICE DEPOT	22	00	134.82	08699128	000068	ORIENTAL TRADING COMPANY	22	00	15.80
08699129	010826	RENAISSANCE LEARNING INC.	22	00	52.96	08699130	000122	SCHOOL SPECIALTY INC	22	00	66.77
08699131	003808	PAM SOHA	22	00	12.51	08699132	000140	ASSOCIATION OF CA SCHOOL	22	00	825.00
08699133	002095	BANK OF AMERICA	22	00	905.74	08699134	005142	BANK OF AMERICA	22	00	857.95
08699135	003116	BIGGER FASTER STRONGER	22	00	110.55	08699136	011191	BONZRUS	22	00	184.95
08699137	004920	BULBMAN INC	22	00	61.26	08699138	010175	CDE	22	00	26.72
08699139	006315	CREEKSIDE OAKS PTC	22	00	222.86	08699140	009501	DISCOVERY GIRLS	22	00	19.95
08699141	011900	EDUCATIONAL SYSTEMS INT'L	22	00	75.78	08699142	007968	FORESTRY SUPPLIERS INC	22	00	450.75
08699143	003119	GLEN EDWARDS MIDDLE SCHOO	22	00	127.35	08699144	011241	GREAT AMERICAN OPPORTUNIT	22	00	6,053.71
08699145	005384	GURNEY'S SEED & NURSERY C	22	00	79.85	08699146	005736	INK LYNX INC	22	00	732.22
08699147	020820	LINCOLN HIGH SCHOOL	22	00	62.89	08699148	011282	JANENE MALATESTA	22	00	43.26
08699149	001762	MCGRAW-HILL	22	00	320.89	08699150	008109	NATIONAL GEOGRAPHIC SOCIE	22	00	34.00
08699151	004683	OFFICE DEPOT	22	00	692.00	08699152	000068	ORIENTAL TRADING COMPANY	22	00	38.75
08699153	011260	PEAK PERFORMANCE ATHLETIC	22	00	329.80	08699154	006531	PEOPLE	22	00	108.68
08699155	028610	POSTMASTER	22	00	370.00	08699156	029400	RAINBOW MARKET	22	00	61.21
08699157	005196	THE SACRAMENTO BEE INC	22	00	163.80	08699158	008119	THE SATURDAY EVENING POST	22	00	35.97
08699159	002891	SIERRA OFFICE SUPPLIES &	22	00	291.89	08699160	010077	LANINA SPENCER	22	00	98.99
08699161	008874	SUNSPLASH	22	00	800.00	08699162	010157	JENNIFER TARABOCHIA	22	00	82.94

Lin6l.frm 05/05/98

WARRANT REGISTER FOR WARRANTS DATED 02/26/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08699163	000834	TARGET STORES	22	00	115.27	08699164	000798	TEACHER'S DISCOVERY	22	00	97.95
08699165	004772	TEACHER'S VIDEO COMPANY	22	00	232.31	08699166	006121	TIME LIFE INC	22	00	72.20
08699167	010853	UPFRONT	22	00	19.95	08699168	007506	US NEWS & WORLD REPORT	22	00	88.00
08699169	008526	WESTERN POWER & EQUIPMENT	22	00	182.95	08699170	010264	WISHING WELL	22	00	35.60
08699171	006105	WOODWORKER'S SUPPLY INC	22	00	5,573.46	08699172	005142	BANK OF AMERICA	22	00	330.33
08699173	006806	JEFF DARDIS	22	00	50.56						

TOTAL AMOUNT OF ALL WARRANTS $164,451.82***

17.2.19

WARRANT REGISTER FOR WARRANTS DATED 01/29/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08691746	011055	21ST CENTURY ELOQUENCE	22	00	245.00	08691747	011234	ABILITATIONS	22	00	452.26
08691748	008657	ARCH WIRELESS	22	00	44.67	08691749	010236	ASCD	22	00	25.69
08691750	003161	AT&T	22	00	22.34	08691751	002037	AT&T WIRELESS SERVICES	22	00	53.16
08691752	003521	BOYLE FUTURE TECHNOLOGY	22	00	193.05	08691753	002878	BUREAU OF EDUCATION & RES	22	00	169.00
08691754	009440	CDW GOVERNMENT INC	22	00	170.39	08691755	010532	MARILYN COURAGE	22	00	115.87
08691756	005437	DAWSON OIL COMPANY	22	00	9,877.48	08691757	009919	DELL	22	00	2,873.34
08691758	001816	FORSTER HEATING	22	00	4,450.00	08691759	002027	GIRARD & VINSON	22	00	4,394.50
08691760	015040	GOLD RUSH AUTO PARTS	22	00	1,243.04	08691761	001689	GOSSETT ALARM INC	22	00	481.00
08691762	011247	M. URSULA GUTHORMSEN	22	00	44.00	08691763	008668	LINDA SAW & MOWER SHOP	22	00	95.50
08691764	008189	MBNA AMERICA BUSINESS CAR	22	00	7,099.04	08691765	001048	NORTH STATE SPRING CONFER	22	00	215.00
08691766	004683	OFFICE DEPOT	22	00	19.99	08691767	026400	PACIFIC BELL	22	00	144.94
08691768	026460	PACIFIC GAS AND ELECTRIC	22	00	8,272.68	08691769	007787	PITNEY BOWES CREDIT CORP	22	00	120.00
08691770	028020	PLACER COUNTY OFFICE OF E	22	00	100.00	08691771	029100	QUILL CORPORATION	22	00	340.41
08691772	008381	RAY MORGAN COMPANY INC	22	00	115.22	08691773	010509	SACRAMENTO AUTOGLASS	22	00	328.32
08691774	002891	SIERRA OFFICE SUPPLIES &	22	00	162.15	08691775	006447	TAG / AMS INC	22	00	325.00
08691776	010849	THOMSON WEST	22	00	43.97	08691777	006945	TOYS R US	22	00	107.24
08691778	003335	TURPIN'S CARWASH	22	00	11.55	08691779	002669	VERIZON WIRELESS	22	00	286.67
08691780	038620	W.W. GRAINGER INC.	22	00	18.15	08691781	007886	WORLD WIDE VINYL	22	00	164.86
08691782	008224	DSA / ORS	22	00	1,215.00	08691783	008227	DSA / ORS	22	00	830.00
08691784	010478	DSA / ORS	22	00	830.00	08691785	010480	DSA / ORS	22	00	1,215.00
08691786	000391	FEDEX	22	00	72.50	08691787	002027	GIRARD & VINSON	22	00	272.00
08691788	011093	MHM ENGINEERS & SURVEYORS	22	00	626.85	08691789	005792	NTD NEPTUNE THOMAS DAVIS	22	00	88,645.80
08691790	011144	PLACER HOLDINGS INC.	22	00	6,841.59	08691791	011138	SCHOOL CONSTRUCTION COMPL	22	00	8,569.98
08691792	011062	WALLACE-KUHL & ASSOCIATES	22	00	5,704.64	08691793	010712	NORTHERN CALIF. CONSTRUCT	22	00	55,000.00
08691794	008287	BOB PIERCE	22	00	110.00	08691795	010257	JOHN BLISS	22	00	16.69
08691796	011108	BLOOMING ARTISTS	22	00	31.43	08691797	005738	BORDER'S GROUP INC	22	00	60.03
08691798	008097	DISCOVERY MUSEUM SCIENCE	22	00	20.00	08691799	003281	HOME DEPOT	22	00	70.26
08691800	011061	JAMIE MANDEL	22	00	62.51	08691801	010774	LEAP FROG ENTERPRISES INC	22	00	4,373.74
08691802	010692	MAGAZINES OF AMERICA	22	00	97.40	08691803	002619	THE MASTER TEACHER	22	00	68.90
08691804	010325	KAREN NEWMAN	22	00	146.69	08691805	004683	OFFICE DEPOT	22	00	45.87
08691806	000068	ORIENTAL TRADING COMPANY	22	00	145.80	08691807	028610	POSTMASTER	22	00	232.00
08691808	008381	RAY MORGAN COMPANY INC	22	00	132.04	08691809	011218	RIGBY	22	00	813.75
08691810	007698	ROLLER KING SKATING & BLA	22	00	100.00	08691811	000128	SCHOLASTIC INC	22	00	330.84
08691812	000122	SCHOOL SPECIALTY INC	22	00	54.87	08691813	005885	STAPLES INC	22	00	25.01
08691814	001570	CHERYL WALL	22	00	99.97	08691815	039440	WESTERN PLACER U.S.D.	22	00	926.29
08691816	001778	THE DANIELSEN COMPANY	22	00	1,562.50	08691817	005737	GOLD STAR FOODS	22	00	1,927.02
08691818	000686	INTERSTATE BRANDS CORP	22	00	174.05	08691819	010085	MCKEE FOODS CORP.	22	00	179.28
08691820	009147	NOR-CAL PRODUCE INC	22	00	379.85	08691821	003398	OFFICE MAX CREDIT PLAN	22	00	172.62
08691822	011033	PAPPA JOHN'S PIZZA	22	00	468.00	08691823	010084	SYSCO SACRAMENTO	22	00	1,207.43
08691824	039440	WESTERN PLACER U.S.D.	22	00	304.80	08691825	000400	ACCREDITING COMMISSION	22	00	575.00
08691826	004071	AIRGAS	22	00	191.28	08691827	006660	C.A.S.H. COALITION FOR	22	00	715.00
08691828	000161	CAROLINA BIOLOGICAL SUPPL	22	00	22.83	08691829	009440	CDW GOVERNMENT INC	22	00	174.15
08691830	004023	CLASSROOM DIRECT.COM	22	00	82.59	08691831	004197	CRITICAL THINKING PRESS	22	00	79.26
08691832	008784	CYNMAR CORPORATION	22	00	309.91	08691833	009609	GINO GNECH	22	00	1,024.00
08691834	002763	JOE GOMES	22	00	2,171.65	08691835	011128	HAL-LEONARD CORPORATION	22	00	314.69
08691836	007557	HARBOR FREIGHT TOOLS	22	00	7.78	08691837	005736	INK LYNX INC	22	00	501.99
08691838	007467	JOHN KOVACH	22	00	170.64	08691839	020820	LINCOLN HIGH SCHOOL	22	00	120.00

WARRANT REGISTER FOR WARRANTS DATED 01/29/2004

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
08691840	010074	MAGNET STREET	22	00	280.00	08691841	008896	NABT NATIONAL ASSOCIATIO	22	00	290.00
08691842	024240	NASCO MODESTO	22	00	712.21	08691843	004683	OFFICE DEPOT	22	00	61.97
08691844	009348	OTTER CREEK INSTITUTE	22	00	169.00	08691845	008287	BOB PIERCE	22	00	497.55
08691846	028020	PLACER COUNTY OFFICE OF E	22	00	30.00	08691847	006887	PURCHASE POWER	22	00	1,772.73
08691848	029400	RAINBOW MARKET	22	00	68.87	08691849	005757	REALLY GOOD STUFF	22	00	91.40
08691850	002618	RISO PRODUCTS OF SAC INC	22	00	753.38	08691851	002891	SIERRA OFFICE SUPPLIES &	22	00	345.09
08691852	000798	TEACHER'S DISCOVERY	22	00	142.95	08691853	003775	USI INC	22	00	477.89
08691854	011198	WARNER BROS PUBLICATIONS	22	00	493.75						

TOTAL AMOUNT OF ALL WARRANTS $239,636.04***

2.12.04

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy X Complies with Site Plan (LIP) ___ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals X Complies with District Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ___ Personnel Sign-Off by B. Noyes ___
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman ___ SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING

FACT SHEET

SUBJECT:

Ratification of Certificated Resignation

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:
Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will take action to ratify the resignation of:

Staci Zuniga – English Teacher – LHS

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the retirement resignation as listed.

4.3.a.1

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy X Complies with Site Plan (LIP) ___ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals X Complies with District Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ___
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ___ Program Sign Off by S. Leaman ___ SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:

Ratification of Classified Retirement Resignation Under the "Golden Handshake"

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will take action to ratify the resignation of:

Carl Evans – Mechanic - Transportation

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the resignation as listed above.

Boardfactsheet.doc

4.3.b.3

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	*COMPLIANCE CHECK LIST*
___ 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy Complies with Site Plan (LIP)___
2. Fosters a safe, caring environment where individual differencesare valued and respected.	Complies with Governance & Management Document ___ Complies with Mission Statement ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart___
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.	Personnel Sign-Off by B. Noyes___ Program Sign Off by S. Leaman___
	SSLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
California Interscholastic Federation Application, for 2004-2005 at Lincoln High School

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will approve Mrs. Donna Tofft, and Ms. Jan Smith as the California Interscholastic Federation representatives, for Lincoln High School during the 2004-2005 school year.

SUPERINTENDENT'S RECOMMEND ATION:

Administration recommends the Board of Trustees to approve Mrs. Donna Tofft, and Ms. Jan Smith as the California Interscholastic Federation representatives, for Lincoln High School during the 2004-2005 school year.

California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE
333 Hegenberger Road, Suite 511, Oakland, CA 94621-1462
Tel: (510) 639-4445 - FAX: (510) 639-4449

www.cifstate.org

Received
APR

DAVIS Complete & return to me.

TO: SUPERINTENDENT / PRINCIPAL FOR PRIVATE SCHOOLS

FROM: MARIE ISHIDA

RE: ENCLOSED FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: APRIL 7, 2004

For May 4th Bd Mtg

Enclosed is a form upon which to record your district and/or school representatives to leagues for next year 2004-2005. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district (or school) governing boards. It is a legal requirement that league representatives be so designated.

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you send the names of league representatives to your CIF Section office. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.16) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form by the date indicated on the form. Please contact us if we can give you further information.

:am

H.4.1

www.cifstate.org

California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE
333 Hegenberger Road, Suite 511, Oakland, CA 94621
Tel: (510) 639-4445 - FAX: (510) 639-4449

2004-2005 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and return to the **CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 1, 2004.

WESTERN PLACER UNIFIED School District/Governing Board at its May 4, 2004 meeting,
(name of school district/governing board) (date)

appointed the following individual(s) to serve for the 2004-2005 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL LINCOLN HIGH SCHOOL
NAME OF REPRESENTATIVE JAN SMITH POSITION ASSISTANT PRINCIPAL
ADDRESS 790 J STREET CITY LINCOLN ZIP 95648
PHONE (916) 645-6360 FAX (916) 645-6349 E-MAIL J_SMITH@WPUSD.K12.CA.US

NAME OF SCHOOL LINCOLN HIGH SCHOOL
NAME OF REPRESENTATIVE DONNA TOFFT POSITION ATHLETIC DIRECTOR
ADDRESS 790 J STREET CITY LINCOLN ZIP 95648
PHONE (916) 645-6384 FAX (916) 645-6349 E-MAIL DONNATOFFT@HOTMAIL.COM

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's Name (print) ROGER YOHE Superintendent's Signature
Address 810 J Street City Lincoln Zip 95648
Phone (916) 645-6350 Fax (916) 645-6356

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒

4.4.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Ratify the Proposal from Blackburn Consulting to Perform Geotechnical Services on the New High School Site Located in the Twelve Bridges Subdivision.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

May 04, 2004

BACKGROUND:

The attached proposal authorizes Blackburn Consulting to perform the required geotechnical studies for the new high school site located in the Twelve Bridges subdivision. This study must be performed prior to the District purchasing the property as part the due diligence process. The California Department of Education also will require this report as part of their site approval and funding package. The cost for the study is $18,595. Also included in the proposal are optional scopes of services for the City of Lincoln and Sierra College. If those activities take place, they will be contracted directly with the responsible agency.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the proposal from Blackburn Consulting to perform Geotechnical Services on the new high school site located in the Twelve Bridges subdivision.

2437 Front St. ▪ West Sacramento, CA 95691
(916) 375-8706 ▪ Fax (916) 375-8709

blackburn consulting

3265 Fortune Court ▪ Auburn, CA 95602-7847
(530) 887-1494 ▪ Fax (530) 887-1495

Geotechnical/Geo-Environmental/Materials Engineering and Forensics ▪ Construction Management and Inspections

March 18, 2004

Mr. Jay Stewart
Western Placer Unified School District
810 J Street
Lincoln, CA 95648
Phone (916) 645-6350
Fax (916) 645-6356

Subject: **Twelve Bridges High School**
Twelve Bridges Drive
Lincoln, California
Proposal For Geotechnical Report

Dear Mr. Stewart,

Blackburn Consulting, Inc., (BCI) is pleased to submit this proposal to prepare a geotechnical report for the Twelve Bridges High School project on Twelve Bridges Drive in Lincoln, California. We also include optional scopes and fees to include the proposed Sierra College Center and City of Lincoln Library sites within the Geotechnical Report for the High School. Below, we present Project Description, Scope of Services, Fee, Optional Scopes of Service, Schedule and Site Access, and Agreement.

PROJECT DESCRIPTION

Based on our discussion with NTD Architects and review of preliminary project plans, we understand that the high school site consists of an approximately 21-acre campus area and 15-acre athletic field area located on the south side of Twelve Bridges Drive west of Fieldstone Drive. The high school project will consist of the following:

- One to two-story classroom, administration, science, multipurpose, gymnasium, amphitheater, and art buildings with concrete slab-on-grade floors
- Asphalt concrete parking, hardcourt and drive aisles
- Exterior concrete flatwork
- Underground storm drain, sewer, water and other utility lines
- Athletic fields

We understand that the approximately 20-acre Sierra College Center campus will consist of one to two story buildings, exterior flatwork, underground utilities, and paved parking and drive aisles. The City of Lincoln Library site is approximately 5 acres and will include a one

4.5.1

to story library building, exterior flatwork, underground utilities, and paved parking and drive aisles.

SCOPE OF SERVICES

Based on our project understanding, we provide the following scopes of service to prepare a Geotechnical Report for the high school site.

Task 1: Preliminary

- Review the project with you and NTD Architects.
- Review a site plan showing the proposed improvements.
- Mark the site for Underground Services Alert.

Task 2: Subsurface Exploration

We propose to observe the excavation of 22 test pits to depths of 10 to15 feet (or refusal) in proposed building areas using a conventional rubber-tired backhoe. We will observe 15 additional test pits to depths of 5 feet (or refusal) in proposed pavement and playfield areas. We will obtain bulk and relatively undisturbed samples from the test pits using hand sampling methods.

To characterize the depth and type of native rock at the site, BCI also proposes to observe the drilling of 4 borings to depths of 15 to 25 feet in proposed building and playfield areas using air rotary drilling equipment.

For landscape suitability testing, we will obtain composite bulk samples of the upper 6 to 8 inches of soil in both the main campus area and the playfield area.

An engineer or geologist from our office will log the test pits and borings, direct the sampling, seal and mark the samples and deliver them to our laboratory for testing.

Task 3: Laboratory Testing

On a preliminary basis, we propose to perform the following laboratory tests on representative soil samples obtained from the exploratory test pits and borings:

- Moisture content and dry density for soil consistency and settlement analysis
- Expansion index to determine swell potential analysis
- Sieve analysis for soil classification
- Unconfined compression or direct shear for soil strength determination
- Soil corrosion (pH, resistivity, sulfates, chlorides) for corrosivity analysis
- Landscape Suitability for landscape plants and turf/grass soil amendment recommendations.
- R-value for pavement design

4.52

Task 4: Engineering Analysis

Perform engineering analysis and calculations to help determine:

- Soil expansion estimates.
- Bearing capacity and lateral resistance for foundations
- Cut and fill slope stability
- Settlement estimates
- Liquefaction potential
- Lateral pressures for retaining wall design
- Grading recommendations, including finish cut and fill slope inclinations and soil/rock excavatability
- Pavement sections

Task 5: Prepare Geotechnical Report

BCI will prepare a report containing the following:

- Project description.
- Subsurface soil, rock and ground water conditions.
- Laboratory test results.
- 1998 CBC Seismic Design Parameters.
- Grading and slope construction recommendations.
- Utility trench backfill recommendations
- Foundation recommendations including type, minimum depth/width, allowable bearing capacity, lateral soil resistance, coefficient of friction to resist sliding, and settlement estimate.
- Lateral earth pressures for retaining wall design.
- Concrete slab-on-grade floor and exterior flatwork recommendations.
- Pavement section recommendations for asphalt concrete pavement.
- Landscape suitability test results and amendment recommendations.
- Site plan with test pit and boring locations.
- Test pit and boring logs

Task 6: Project Plan and Specification Review

BCI will review the project plans and specifications for conformance with our Geotechnical Report, and attend one project team meeting to discuss our review comments. We recommend that the plans and specifications be submitted for our review at least 3 weeks prior to submitting them to DSA. Following our review and meeting, we will issue a plan and specification review letter with our final comments and recommended changes, if any.

4.5.3

Fee

We will provide the above scope of services for a fee of $18,595. We attach an itemization of our fee for reference. We will not exceed this fee without a change in scope and your authorization.

Optional Scopes of Service and Fees

BCI provides the following optional scopes of service and fees to include the Sierra College Center and City of Lincoln Library sites in the high school geotechnical report. These optional scopes of service and fees are valid only if authorized and performed simultaneously with the high school scope of services.

Sierra College Center: BCI will include this site within the high school geotechnical report for an additional fee of $6,255. We attach an itemization of our fee for reference. Our additional scope of services for this option will include:

- 1 air rotary boring in the main campus area to a depth of approximately 25 feet to characterize the depth and type of native rock at the site.
- 13 backhoe test pits in proposed building areas to depths of 10 to 15 feet, or refusal.
- 9 backhoe test pits in proposed pavement areas to depths of 5 feet, or refusal.
- Expansion index, R-value, corrosion and landscape suitability testing.
- Engineering analysis and report preparation.
- Our additional scope of services for this option does not include plan and specification review for the site.

Please sign and date below to authorize the optional scope of services and additional fee, subject to the terms and conditions of the attached agreement.

Client Authorization:

_____ _____
Signature Date

City of Lincoln Library: BCI will include this site within the high school geotechnical report for an additional fee of $5,015. We attach an itemization of our fee for reference. Our additional scope of services for this option will include:

- 1 air rotary boring in the library building area to a depth of approximately 25 feet to characterize the depth and type of native rock at the site.
- 3 backhoe test pits in the proposed building area to depths of 10 to 15 feet, or refusal.
- 3 backhoe test pits in proposed pavement areas to depths of 5 feet, or refusal.
- Expansion index, R-value, corrosion and landscape suitability testing.
- Engineering analysis and report preparation.
- Our additional scope of services for this option does not include plan and specification review for the site.

4.5.4

Please sign and date below to authorize the optional scope of services and additional fee, subject to the terms and conditions of the attached agreement.

Client Authorization:

_____ _____
Signature Date

Schedule and Site Access

Weather permitting, BCI can perform the subsurface exploration within 3 weeks of receiving a signed contract and current site development plans. We will submit our Geotechnical Report (including the Sierra College Center and Library sites if authorized) within 4 weeks of our subsurface exploration. If needed, we can provide preliminary, verbal information sooner.

In order to complete our subsurface exploration, the District needs to obtain permission for BCI to access the site, including removal of a portion of an existing electric cattle fence. In addition, potential wetlands should be delineated (in the field or on a topographic map) to avoid damage due to the backhoe and drilling equipment.

Agreement

If the above scope, fee and schedule are acceptable, please sign and return the attached Agreement as your authorization for us to proceed.

We are looking forward to working with you. Please call if you have questions or require additional information.

Sincerely,

BLACKBURN CONSULTING, INC.

Reviewed by:

David J. Morrell, C.E.
Senior Engineer

Robert B. Lokteff, G.E.
Project Manager

Attached: Fee Itemization for Geotechnical Report
Optional Fee Itemization for Sierra College Center Site
Optional Fee Itemization for Lincoln Library Site
Agreement

Copies: 1 to Addressee
1 to NTD Architects/John Holman

4.5.5

Twelve Bridges High School

Fee Itemization For Geotechnical Report

blackburn consulting

2437 Front Street
West Sacramento, CA 9569
Ph: (916) 375-8706
Fax: (916) 375-8709

Date: March 18, 2004

Task	Item	Quantity	Rate	Unit	Mult.	Item cost	Task Subtotal
Preliminary	Proj. Mgr.	2	$130	hour	1	$260	
	Sr. Engineer	10	$115	hour	1	$1,150	
	Mileage	70	$0.55	mile	1	$39	
							$ 1,449
Subsurface Exploration	Sr. Engr.	27	$115	hour	1	$3,105	
	Mileage	210	$0.55	mile	1	$116	
	Air Rotary Drill Rig	10	$170.00	hour	1.2	$2,040	
	Backhoe	20	$95	hour	1.2	$2,280	
							$ 7,541
Laboratory Testing	Moisture/Density	15	$30	test	1	$450	
	Sieve Analysis	2	$100	test	1	$200	
	Expansion Index	2	$200	test	1	$400	
	Unconfined Compr.	5	$95	point	1	$475	
	R-value	3	$250	test	1	$750	
	Corrosion	2	$85	test	1.2	$204	
	Landscape Suitability	2	$95	test	1.2	$228	
							$ 2,707
Engineering Analysis	Sr. Engr.	16	$115	hour	1	$1,840	
	Proj. Mgr.	2	$130	hour	1	$260	
							$ 2,100
Prepare Geotechnical Report	Sr. Engr.	20	$115	hour	1	$2,300	
	Proj. Mgr.	3	$130	hour	1	$390	
	Project Assistant	2	$65	hour	1	$130	
	Drafting	7	$75	hour	1	$525	
							$ 3,345
Plan and Specification Review, Meeting, and Letter	Proj. Mgr.	2	$130	hour	1	$260	
	Sr. Engineer	10	$115	hour	1	$1,150	
	Mileage	80	$0.55	mile	1	$44	
							$ 1,454
Total Fee Estimate							**$ 18,595**

4.5.6

blackburn consulting

3265 Fortune Court, Auburn, CA 95602-7847
Phone: (530) 887-1494, Fax: (530) 887-1495

AGREEMENT

Sign and Return

"We", "Us" and "Our" means **Blackburn Consulting Inc. (BCI).** "You" and "Your" means the **Western Placer Unified School District** and Your successors or assigns. **You** and **Us** will be jointly referred to as "we", or "us".

SERVICES

We will provide the Geotechnical Engineering Services listed under "Scope of Services" in accordance with the standard care of geotechnical engineers providing similar services under similar conditions. **We** do not warrant or guarantee **Our** Services. **We** are not responsible for other parties' interpretations or use of information we develop.

SCOPE of SERVICES

Prepare a Geotechnical Report for the Twelve Bridges High School project as outlined in Our March 18, 2004 proposal to You.

PAYMENT

You will pay our invoices upon receipt. You will pay a late payment charge at the rate of 1 ½% per month beginning 30 days after receipt. At **Our** option, **We** may suspend or terminate this Agreement and withhold services/documents if payments are not made when due.

SUBSURFACE CONDITION

You will provide **Us** with all information **You** have, or can reasonably obtain, concerning the Project, including subsurface conditions and the location of subsurface or hidden pipes, utilities or structures. **We** will attempt to avoid damage to subsurface structures, but are not responsible for any damage to subsurface pipes, utilities or structures **You** have not disclosed to **Us**.

HAZARDOUS MATERIALS

We will not investigate, treat, transport or dispose or arrange for transport, treatment or disposal of Hazardous Materials. If hazardous materials are discovered at the project site, we can terminate our obligations under this Agreement.

LIMITATIONS ON REMEDIES

Your remedy against **Us**, **Our** employees and/or subcontractors for damages arising from Services or from this Agreement is limited to $50,000 under this Agreement. **You** can increase **Your** remedy limit against us to $1MM by increasing our fees by 20%. To raise **your** remedy limits, either check the box below, or notify **us** in writing before **we** commence services. Neither of us will be liable for consequential damages incurred by either of us.

☐ Raise remedy to $1MM in exchange for 20% fee increase.

INDEMNIFICATION

You agree to indemnify **us** for all remedies arising from any parties or third parties in excess of the limits chosen above.

INSURANCE

We will maintain claims made professional liability insurance, general liability, and automobile liability insurance. **You** have, or will purchase, property insurance sufficient to protect any property in which **You** have an insurable interest. **We** waive any claims against each other for damage to property covered, or that should have been covered by property insurance required by this paragraph, including subrogated claims.

MEDIATION

Prior to any litigation, arbitration or other proceeding, we will attempt to mediate any dispute between us. The American Arbitration Association will conduct the mediation, unless we otherwise agree. We will equally share all fees and costs of the mediation.

TERMINATION

Either of us may terminate this Agreement for convenience or cause by giving 3 days written notice. If either party terminates this agreement, **You** shall pay **Us** for all work performed prior to termination

FULL AND FINAL AGREEMENT

This Agreement is the full and final agreement between us, supersedes any prior agreements, and may not be modified except by a writing executed by both of us.

TIME BAR TO LEGAL ACTION

All legal actions by either party against the other in any way connected with this Agreement shall be barred after 10 years from the date of **Our** substantial completion.

BIOLOGICAL POLLUTANTS

Our scope does not include investigation or detection of any Biological Pollutants in or around any structure. **You** agree that **We** have no liability for any claim regarding bodily injury or property damage alleged or actual, caused by any Biological Pollutants in or around any structure. In addition, **You** will defend, indemnity, and hold **Us** harmless from any 3rd party claim for damages alleged or actual, caused by any Biological Pollutants in or around any structure, except for damages caused by **Our** sole negligence. "Biological Pollutants" includes molds, fungi, spores, bacteria, and viruses, and the byproducts of any such biological organisms.

CONSTRUCTION MONITORING

You understand that **our** geotechnical report is preliminary. **Our** firm must monitor construction to review **our** assumptions in the geotechnical report and make changes where necessary. If **you** or another party hire another firm to monitor construction, BCI will not be responsible for any other parties' interpretation of **Our** Report.

CLIENT: WESTERN PLACER UNIFIED SCHOOL DISTRICT
Signature:
Print Name/Title: Jay M Stewart, Asst Supt
Date: 4/16/04

BLACKBURN CONSULTING INC.
Signature:
Print Name/Title: Robert B. Lokteff, Vice President
Date: March 18, 2004

4.5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Ratify the Proposal from Blackburn Consulting to Perform a Geologic Hazards Report for the New High School Site Located in the Twelve Bridges Subdivision.

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

May 04, 2004

BACKGROUND:

The attached proposal authorizes Blackburn Consulting to perform the required geologic hazards study for the new high school site located in the Twelve Bridges subdivision. This study must be performed prior to the District purchasing the property as part the due diligence process. The California Department of Education also will require this report as part of their site approval and funding package. The cost for the study is $3,954. Also included in the proposal are optional scopes of services for the City of Lincoln and Sierra College. If those activities take place, they will be contracted directly with the responsible agency.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the proposal from Blackburn Consulting to perform a Geologic Hazards Report for the new high school site located in the Twelve Bridges subdivision.

2437 Front St. ▪ West Sacramento, CA 95691
(916) 375-8706 ▪ Fax (916) 375-8709

blackburn consulting

3265 Fortune Court ▪ Auburn, CA 95602-7847
(530) 887-1494 ▪ Fax (530) 887-1495

Geotechnical/Geo-Environmental/Materials Engineering and Forensics ▪ Construction Management and Inspections

March 27, 2003

Mr. Jay Stewart
Western Placer Unified School District
810 J Street
Lincoln, CA 95648
Phone (916) 645-6350
Fax (916) 645-6356

Subject: **Twelve Bridges High School**
Twelve Bridges Drive
Lincoln, California
Proposal For Geologic Hazards Report

Dear Mr. Stewart,

Blackburn Consulting, Inc., (BCI) is pleased to submit this proposal to prepare a geologic hazards report for the Twelve Bridges High School project on Twelve Bridges Drive in Lincoln, California. We also include optional scopes and fees to include the proposed Sierra College Center and City of Lincoln Library sites within the Geologic Hazards Report for the High School. Below, we present Project Description, Scope of Services, Fee, Optional Scopes of Service, Schedule, and Agreement.

PROJECT DESCRIPTION

Based on our discussion with NTD Architects and review of preliminary project plans, we understand that the high school site consists of an approximately 21-acre campus area and 15-acre athletic field area located on the south side of Twelve Bridges Drive west of Fieldstone Drive. The high school project will consist of the following:

- One to two-story classroom, administration, science, multipurpose, gymnasium, amphitheater, and art buildings with concrete slab-on-grade floors
- Asphalt concrete parking, hardcourt and drive aisles
- Exterior concrete flatwork
- Underground storm drain, sewer, water and other utility lines
- Athletic fields

We understand that the approximately 20-acre Sierra College Center campus will consist of one to two story buildings, exterior flatwork, underground utilities, and paved parking and drive aisles. The City of Lincoln Library site is approximately 5 acres and will include a one

4.6.1

to story library building, exterior flatwork, underground utilities, and paved parking and drive aisles.

SCOPE OF SERVICES

In accordance with your request, we provide the following scopes of service to prepare a Geologic Hazards Report for the high school site.

Task 1: Site Reconnaissance

We will walk the site and review locally exposed soil conditions to verify mapped geologic conditions and look for indications of possible geologic hazards.

Task 2: Review and Analysis

We will review the following:

- Geologic and fault maps of the area.
- California Department of Mines and Geology publications regarding seismically induced ground accelerations at the site, and earthquake magnitudes for nearby faults.
- FEMA flood maps of the area (if available).
- Nearby water well information available in the California Department of Water Resources database.
- Aerial photographs of the area.

We will make a determination of the probabilistic peak ground accelerations at the site using FRISK computer software by Thomas F. Blake. We will perform a general analysis of the potential geologic hazards at the site using existing information, our site reconnaissance, and information obtained from the geotechnical report (if completed simultaneously or before).

Task 3: Report Preparation

The Geologic Hazard Report for the site will contain the following:

- Project and site description.
- Regional and local geology.
- Generalized subsurface soil and groundwater conditions.
- Faulting and seismicity including distance to nearest Late Quaternary age fault(s), magnitude of earthquakes on nearby faults, probabilistic peak horizontal ground acceleration and preliminary CBC design parameters.
- Potential for secondary seismic effects including lateral spreading, subsidence, liquefaction, tsunamis and sieches.
- Conclusions regarding flooding, landslides and slope stability, volcanic activity, and expansive soil.
- Limitations of the report.
- Vicinity Map, Geologic Map, and Fault Location Map.

4.6.2

Fee

We will provide the above scope of services for a fee of $3,954. We attach an itemization of our fee for reference. We will not exceed this fee without a change in scope and your authorization.

Optional Scopes of Service and Fees

BCI provides the following optional scopes of service and fees to include the Sierra College Center and City of Lincoln Library sites in the high school geologic hazards report. These optional scopes of service and fees are valid only if authorized and performed simultaneously with the high school scope of services.

Sierra College Center: BCI will include this site within the high school geologic hazards report for an additional fee of $600.

Please sign and date below to authorize this optional scope of services and additional fee.

Client Authorization:

_____ _____
Signature Date

City of Lincoln Library: BCI will include this site within the high school geotechnical report for an additional fee of $400.

Please sign and date below to authorize this optional scope of services and additional fee.

Client Authorization:

_____ _____
Signature Date

Schedule

BCI will submit our Geologic Hazards Report within 4 weeks of receiving a signed agreement.

4.6.3

Agreement

If the above scope, fee and schedule are acceptable, please sign and return the attached Agreement as your authorization for us to proceed.

We are looking forward to working with you. Please call if you have questions or require additional information.

Sincerely,

BLACKBURN CONSULTING, INC.

Reviewed by:

David J. Morrell, C.E.
Senior Engineer

Robert B. Lokteff, G.E.
Project Manager

Attached: Fee Itemization for Geologic Hazards Report
Agreement

Copies: 2 to Addressee
1 to NTD Architects/Steven Kleinhans

4.6.4

Twelve Bridges High School

Fee Itemization For Geologic Hazards Report

blackburn consulting

2437 Front Street
West Sacramento, CA 95691
Ph: (916) 375-8706
Fax: (916) 375-8709

Date: March 27, 2004

Task	Item	Quantity	Rate	Unit	Mult.	Item cost	Task Subtotal
Site Reconnaissance	Proj. Mgr.	1	$130	hour	1	$130	
	Sr. Geologist	4	$115	hour	1	$460	
	Mileage	70	$0.55	mile	1	$39	
							$ 629
Geologic Review and Analysis	Sr. Geologist.	8	$115	hour	1	$920	
	Proj. Mgr.	1	$130	hour	1	$130	
	Aerial Photo	1	$100	ea	1.2	$120	
							$ 1,170
Prepare Report	Sr. Geologist	12	$115	hour	1	$1,380	
	Proj. Mgr.	2	$130	hour	1	$260	
	Drafting	6	$75	hour	1	$450	
	Assistant	1	$65	hour	1	$65	
							$ 2,155

Total Fee Estimate **$ 3,954**

4.6.5

blackburn consulting

3265 Fortune Court, Auburn, CA 95602-7847
Phone: (530) 887-1494, Fax: (530) 887-1495

AGREEMENT

Sign and Return

"We", "Us" and **"Our"** means **Blackburn Consulting Inc. (BCI). "You"** and **"Your"** means the **Western Placer Unified School District** and Your successors or assigns. **You** and **Us** will be jointly referred to as "we", or "us".

SERVICES

We will provide the Geotechnical Engineering Services listed under "Scope of Services" in accordance with the standard care of geotechnical engineers providing similar services under similar conditions. **We** do not warrant or guarantee **Our** Services. **We** are not responsible for other parties' interpretations or use of information we develop.

SCOPE of SERVICES

Prepare a Geologic Hazards Report for the Twelve Bridges High School project as outlined in Our March 27, 2004 proposal to You.

PAYMENT

You will pay our invoices upon receipt. You will pay a late payment charge at the rate of 1 ½% per month beginning 30 days after receipt. At **Our** option, **We** may suspend or terminate this Agreement and withhold services/documents if payments are not made when due.

SUBSURFACE CONDITION

You will provide **Us** with all information **You** have, or can reasonably obtain, concerning the Project, including subsurface conditions and the location of subsurface or hidden pipes, utilities or structures. **We** will attempt to avoid damage to subsurface structures, but are not responsible for any damage to subsurface pipes, utilities or structures **You** have not disclosed to **Us**.

HAZARDOUS MATERIALS

We will not investigate, treat, transport or dispose or arrange for transport, treatment or disposal of Hazardous Materials. If hazardous materials are discovered at the project site, we can terminate our obligations under this Agreement.

LIMITATIONS ON REMEDIES

Your remedy against **Us**, **Our** employees and/or subcontractors for damages arising from Services or from this Agreement is limited to $50,000 under this Agreement. **You** can increase **Your** remedy limit against us to $1MM by increasing our fees by 20%. To raise **your** remedy limits, either check the box below, or notify **us** in writing before **we** commence services. Neither of us will be liable for consequential damages incurred by either of us.

☐ Raise remedy to $1MM in exchange for 20% fee increase.

INDEMNIFICATION

You agree to indemnify **us** for all remedies arising from any parties or third parties in excess of the limits chosen above.

INSURANCE

We will maintain claims made professional liability insurance, general liability, and automobile liability insurance. **You** have, or will purchase, property insurance sufficient to protect any property in which **You** have an insurable interest. We waive any claims against each other for damage to property covered, or that should have been covered by property insurance required by this paragraph, including subrogated claims.

MEDIATION

Prior to any litigation, arbitration or other proceeding, we will attempt to mediate any dispute between us. The American Arbitration Association will conduct the mediation, unless we otherwise agree. We will equally share all fees and costs of the mediation.

TERMINATION

Either of us may terminate this Agreement for convenience or cause by giving 3 days written notice. If either party terminates this agreement, **You** shall pay **Us** for all work performed prior to termination

FULL AND FINAL AGREEMENT

This Agreement is the full and final agreement between us, supersedes any prior agreements, and may not be modified except by a writing executed by both of us.

TIME BAR TO LEGAL ACTION

All legal actions by either party against the other in any way connected with this Agreement shall be barred after 10 years from the date of **Our** substantial completion.

BIOLOGICAL POLLUTANTS

Our scope does not include investigation or detection of any Biological Pollutants in or around any structure. **You** agree that **We** have no liability for any claim regarding bodily injury or property damage alleged or actual, caused by any Biological Pollutants in or around any structure. In addition, **You** will defend, indemnity, and hold **Us** harmless from any 3rd party claim for damages alleged or actual, caused by any Biological Pollutants in or around any structure, except for damages caused by **Our** sole negligence. "Biological Pollutants" includes molds, fungi, spores, bacteria, and viruses, and the byproducts of any such biological organisms.

CONSTRUCTION MONITORING

You understand that **our** geotechnical report is preliminary. **Our** firm must monitor construction to review **our** assumptions in the geotechnical report and make changes where necessary. If **you** or another party hire another firm to monitor construction, BCI will not be responsible for any other parties' interpretation of **Our** Report.

CLIENT: WESTERN PLACER UNIFIED SCHOOL DISTRICT
Signature:
Print Name/Title: Jay M Stewart, Asst. Supt
Date: 4/16/04

BLACKBURN CONSULTING INC.
Signature:
Print Name/Title: Robert B. Loktef, Vice President
Date: March 27, 2004

4.16.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals ____ Complies with District Mission Statement ____
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart ____
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes ____ Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Adoption of Resolution Establishing A Reduction Of Classified Employee Hours

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Bob Noyes, Director
Human Services

ENCLOSURES:
Resolution

MEETING DATE:
May 4, 2004

BACKGROUND:
Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced or discontinued by the following extent:

One School Office Clerk I, Vickie Croall, at CCC whose hours are to be reduced a total of 4 hours per day.
One School Office Clerk I, Melissa Ortiz, at COE whose hours are to be reduced a total of 4 hours per day.
One School Office Clerk I, Maritza Pisik, at GEM whose hours are to be reduced at total of 4 hours per day.
One School Office Clerk I, Lillie Paddeck, at FSS whose hours are to be reduced a total of 3 hours per day.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution Establishing a Reduction of Classified Employee Hours.

RESOLUTION
03/04.35

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds it is in the best interest of this school district, that as of July 1, 2004, certain services now being provided by the District be reduced or discontinued by the following extent:

One School Office Clerk I at CCC whose hours are to be eliminated.
One School Office Clerk I at COE whose hours are to be eliminated.
One School Office Clerk I at GEM whose hours are to be eliminated.
One School Office Clerk I at FSS whose hours are to be eliminated.

NOW, THEREFORE, BE IT RESOLVED that as of July 1, 2004, these classified positions of the District are to be reduced or discontinued to the extent set forth above.

BE IT FURTHER RESOLVED that the District Superintendent be and hereby is authorized and directed to give notice of layoff/reduction of employment to four classified employees of the District pursuant to the District's rules and regulations and applicable provisions of the Education Code not later than 45 days prior to the effective date of layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on May 4, 2004, by the following vote:

AYES:

NOES:

ABSENT:

Date:_____

Governing Board of the Western Placer Unified School District

By_____
Secretary of the Governing Board

WESTERN PLACER UNIFIED SCHOOL DISTRICT

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

Board of Trustees
Marcia Harris
Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

Asst. Superintendent, Business Services
Jay M. Stewart

Asst. Superintendent, Educational Services
Scott Leaman

Director, Human Services
Robert Noyes

April 23, 2004

Joe Ross, President
1098 Woodcreek Oak #2507
Roseville, CA 95747

Dear Joe:

As per the classified employee contract between the Western Placer Unified School District and the Western Placer Classified Employees' Association, I am hereby serving notice to you that Vickie Croall, a 4 hour School Office Clerk I at Carlin C. Coppin will lose 4 hours per day effective July 1, 2004 due to a loss of work and/or funds (Contract Article IX (D)). Carlin C. Coppin's student population will decrease by a minimum of 60 students in the upcoming 2004/2005 school year when they transfer to the new Twelve Bridges Elementary site. The move will trigger the staff/student ratio formula which dictates a reduction in clerk time by .5 FTE.

The Western Placer Unified School District will be presented a resolution for action regarding the reduction of position of said employee on May 4, 2004. The affected employee will receive a "Notice of Layoff" form (with attached Board Resolution and Notice of Election Form) either by personal service or certified mail (Contract Article IX (E)(2). Also, the regular 45-day prior notice rule applies, Education Code 45117.

Please contact me to negotiate impact(s) and effect(s) of the action, if you feel it is necessary.

Respectfully,

Bob Noyes, Director of Human Services
Western Placer Unified School District

WESTERN PLACER UNIFIED SCHOOL DISTRICT

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent
Roger R. Yohe

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Asst. Superintendent, Educational Services
Scott Leaman

Director, Human Services
Robert Noyes

April 23, 2004

Joe Ross, President
1098 Woodcreek Oak #2507
Roseville, CA 95747

Dear Joe:

As per the classified employee contract between the Western Placer Unified School District and the Western Placer Classified Employees' Association, I am hereby serving notice to you that Melissa Ortiz, a 4 hour School Office Clerk I at Creekside Oaks Elementary will lose 4 hours per day effective July 1, 2004. Maritza Pisik, a 4 hour School Office Clerk I at Glen Edwards Middle School will lose 4 hours per day effective July 1, 2004. Lillie Paddeck, a 3 hour School Office Clerk I at First Street Elementary will lose 3 hours per day effective July 1, 2004. All three positions are being reduced due to a loss of funds and/or work (Contract Article IX (D)). Recently, the district office was notified by the Placer County Office of Education Business Department that the Western Placer Unified School District's yearly budget would be classified "negative" without a substantial reduction of district expenditures for the 2004/2005 school year. Consequently, a total of 2.00 full-time equivalent (FTE) hours (16 hours) had to be reduced representing three school sites.

The Western Placer Unified School District will be presented a resolution for action regarding the reduction of position of said employees on May 4, 2004. The affected employees will receive a "Notice of Layoff" form (with attached Board Resolution and Notice of Election Form) either by personal service or certified mail (Contract Article IX (E)(2). Also, the regular 45-day prior notice rule applies, Education Code 45117.

Please contact me to negotiate impact(s) and effect(s) of the action, if you feel it is necessary.

Respectfully,

Bob Noyes

Bob Noyes, Director of Human Services
Western Placer Unified School District

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Classified Employee Seniority List

EMPLOYEE		MULTIPLE CLASS.	WORKED IN PREVIOUS CLASSIFICATION	PREVIOUS CLASS DATE	EFFECTIVE DATE CURRENT CLASS	HIRE DATE	SITE
SCHOOL OFFICE CLERK I							
Victoria	Croall					08/24/00	CCC
Lilli	Paddeck					04/01/02	FSS
Melissa	Ortiz	X	Clerk/Cashier	09/26/01	07/01/02	09/26/01	COE
Maritza	Pisik					08/13/03	GEM

WESTERN PLACER UNIFIED SCHOOL DISTRICT

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Superintendent

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Dennis Sonnenburg

Asst. Superintendent, Business Services

Jay M. Stewart

Asst. Superintendent, Educational Services

Scott Leaman

Director, Human Services

Robert Noyes

April 23, 2004

Vickie Croall
6715 Chaparral Lane
Newcastle, CA 95658

Dear Vickie:

This letter is sent to you as the official notification that your four (4) hours of School Office Clerk I at Carlin C. Coppin Elementary will be eliminated due to loss of funds. Carlin C. Coppin's student population will decrease by a minimum of 60 students in the upcoming 2004/2005 school year when they transfer to the new Twelve Bridges Elementary site. The move will trigger the staff/student ratio formula, which dictates a reduction in clerk time by .5 FTE.

The Western Placer Unified School District's Board of Trustees will review the reduction of your hours and take action at the May 4, 2004 board meeting held at the Lincoln High School Performing Arts Building. If action is taken to formally reduce your work hours, you will be allowed to complete your current work assignment through June 11, 2004. After the 45-day lay-off notice timeline is completed you will have the option to do one of the following:

1. "Bump" the lowest School Office Clerk I within the district.

2. Accept the official lay-off notice due to lack of funds and be eligible for reemployment for a period of 39 months and be reemployed in preference to new applicants within the same job classification. If you choose this option, you will retain your four hours within the school district if it becomes available.

If I can be of any assistance in this matter, please call me at 645-6350 or the WPCSEA President, Joe Ross at 434-5092.

Sincerely,

Bob Noyes

Bob Noyes, Director of Human Services
Western Placer Unified School District

Cc: Joe Ross, President WPCSEA

Enc.

WPUSD

WESTERN PLACER UNIFIED SCHOOL DISTRICT

810 J Street
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

Superintendent

Roger R. Yohe

Board of Trustees

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Paul Long
Earl Mentze
Karen Roberts
Dennis Sonnenburg

Asst. Superintendent, Business Services

Jay M. Stewart

Asst. Superintendent, Educational Services

Scott Leaman

Director, Human Services

Robert Noyes

April 23, 2004

Melissa Ortiz
1240 Toyon Circle
Lincoln, CA 95648

Dear Melissa:

This letter is sent to you as the official notification that your four (4) hours of School Office Clerk I at Creekside Oaks Elementary will be eliminated due to loss of funds and/or work. Recently, the district office was notified by the Placer County Office of Education Business Department that the Western Placer Unified School District's yearly budget would be classified "negative" without a substantial reduction of district expenditures for the 2004/2005 school year. Consequently, a total of 1.5 Full-time equivalent (FTE) hours (12 hours) had to be reduced representing three school sites.

The Western Placer Unified School District's Board of Trustees will review the reduction of your hours and take action at the May 4, 2004 board meeting held at the Lincoln High School Performing Arts Building. If action is taken to formally reduce your work hours, you will be allowed to complete your current work assignment through June 11, 2004. After the 45-day lay-off notice timeline is completed you will have the option to do one of the following:

1. "Bump" the lowest School Office Clerk I within the district.

2. Accept the official lay-off notice due to lack of funds and be eligible for reemployment for a period of 39 months and be reemployed in preference to new applicants within the same job classification. If you choose this option, you will retain your four hours within the school district if it becomes available.

If I can be of any assistance in this matter, please call me at 645-6350 or the WPCSEA President, Joe Ross at 434-5092.

Sincerely,

Bob Noyes

Bob Noyes, Director of Human Services
Western Placer Unified School District

Cc: Joe Ross, President WPCSEA

Enc.

WPUSD

WESTERN PLACER UNIFIED SCHOOL DISTRICT

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Asst. Superintendent, Business Services

Jay M. Stewart

Asst. Superintendent, Educational Services

Scott Leaman

Director, Human Services

Robert Noyes

April 23, 2004

Maritza Pisik
208 Foxglove Court
Lincoln, CA 95648

Dear Maritza:

This letter is sent to you as the official notification that your four (4) hours of School Office Clerk I at Glen Edwards Middle School will be eliminated due to loss of funds and/or work. Recently, the district office was notified by the Placer County Office of Education Business Department that the Western Placer Unified School District's yearly budget would be classified "negative" without a substantial reduction of district expenditures for the 2004/2005 school year. Consequently, a total of 1.5 Full-time equivalent (FTE) hours (12 hours) had to be reduced representing three school sites.

The Western Placer Unified School District's Board of Trustees will review the reduction of your hours and take action at the May 4, 2004 board meeting held at the Lincoln High School Performing Arts Building. If action is taken to formally reduce your work hours, you will be allowed to complete your current work assignment through June 11, 2004. After the 45-day lay-off notice timeline is completed you will have the option to do one of the following:

1. "Bump" the lowest School Office Clerk I within the district.

2. Accept the official lay-off notice due to lack of funds and be eligible for reemployment for a period of 39 months and be reemployed in preference to new applicants within the same job classification. If you choose this option, you will retain your four hours within the school district if it becomes available.

If I can be of any assistance in this matter, please call me at 645-6350 or the WPCSEA President, Joe Ross at 434-5092.

Sincerely,

Bob Noyes

Bob Noyes, Director of Human Services
Western Placer Unified School District

Cc: Joe Ross, President WPCSEA

Enc.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

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Superintendent

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Karen Roberts
Dennis Sonnenburg

Asst. Superintendent, Business Services

Jay M. Stewart

Asst. Superintendent, Educational Services

Scott Leaman

Director, Human Services

Robert Noyes

April 23, 2004

Lillie Paddeck
1277 Paplar Lane
Lincoln, CA 95648

Dear Lillie:

This letter is sent to you as the official notification that your three (3) hours of School Office Clerk I at First Street Elementary will be eliminated due to loss of funds and/or work. Recently, the district office was notified by the Placer County Office of Education Business Department that the Western Placer Unified School District's yearly budget would be classified "negative" without a substantial reduction of district expenditures for the 2004/2005 school year. Consequently, a total of 1.50 Full-time equivalent (FTE) hours (12 hours) had to be reduced representing three school sites.

The Western Placer Unified School District's Board of Trustees will review the reduction of your hours and take action at the May 4, 2004 board meeting held at the Lincoln High School Performing Arts Building. If action is taken to formally reduce your work hours, you will be allowed to complete your current work assignment through June 11, 2004. After the 45-day lay-off notice timeline is completed you will have the option to do one of the following:

3. "Bump" the lowest School Office Clerk I within the district.

4. Accept the official lay-off notice due to lack of funds and be eligible for reemployment for a period of 39 months and be reemployed in preference to new applicants within the same job classification. If you choose this option, you will retain your four hours within the school district if it becomes available.

If I can be of any assistance in this matter, please call me at 645-6350 or the WPCSEA President, Joe Ross at 434-5092.

Sincerely,

Bob Noyes

Bob Noyes, Director of Human Services
Western Placer Unified School District

Cc: Joe Ross, President WPCSEA

Enc.

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Complies with Board Policy ____ Complies with Site Plan (LIP) ____ Complies with Governance & Management Document ____ Complies with District Goals ____ Complies with District Mission Statement ____ Funding Sign-Off by J. Stewart ____ Personnel Sign-Off by B. Noyes BN Program Sign Off by S. Leaman ____ SBLT Involvement ____ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Ratification of Article XIII (Salaries) And Article VIII (Leaves) as amended In Certificated Collective Bargaining Agreement

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes BN
Director, Human Services

ENCLOSURES:
(17)

MEETING DATE:
May 4, 2004

BACKGROUND:

The Western Placer Unified School District and the Western Placer Teachers' Association have tentatively agreed to amend Article VIII (Leaves), specifically Section I, Catastrophic Leave and Article XIII (Salaries), specifically Section K, Special Assignment Salary Schedule and Section L, Other Special Assignment Job Classification. The Tentative Agreements are included in the attached materials. Once ratified the Tentative Agreements will become a part of the current collective bargaining agreement.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees ratify the Tentative Agreements between the Western Placer Unified School District and the Western Placer Teachers' Association.

Boardfactsheet.doc

TENTATIVE AGREEMENT

Tentative agreement has been reached between the Western Placer Unified School district and the Western Placer Teachers Association on Leaves (VIII), Catastrophic Leave as attached.

W.P.T.A. Negotiation Chair

3-4-04
Date

April 16, 2004
Date Ratified by W.P.T.A. Members

WPUSD Designee

3-4-04
Date

May 4, 2004
Date Adopted by Board

ARTICLE VIII

LEAVES

A. PAID LEAVE OF ABSENCE

Means that a unit member shall be entitled:

1. To receive wages and fringe benefits, including, but not limited to, insurance and retirement benefits;

2. To return to the same assignment which he/she enjoyed immediately preceding commencement of the leave.

B. UNPAID LEAVE OF ABSENCE

1. Unpaid leave shall be considered by the Board of Trustees on its own merit.

2. A unit member shall be entitled to the same health benefits accorded unit members who are on paid leave at the expense of the unit member.

3. A written request for unpaid leave of absence shall be submitted to the Director of Personnel or designee.

4. The Director of Personnel or designee shall acknowledge in writing receipt of a request for unpaid leave of absence within ten (10) days.

5. The Director of Personnel will discuss with the unit member his/her request for unpaid leave including possible options for reinstatement before the request is submitted to the Board of Trustees.

C. SICK LEAVE

Sick leave is earned at the rate of ten (10) days per year accumulative without limit. Credit for sick leave of absence need not be accrued prior to taking such leave by the employee and such leave of absence may be taken at any time during the school year. Sick leave is for illness of the employee. However, up to 6 days of sick leave per year may also be used for the illness and/or medical/dental appointments of the employee's child, parent, spouse, registered domestic partner, or domestic partner's child. Sick leave may be allowed in amounts of one-half (1/2) day(s). When a unit member is absent from his/her duties due to illness or accident, not job connected, he/she shall receive full pay for all days covered by sick leave.

4.8.2

After sick leave is exhausted, the amount paid a substitute or the amount that would have been paid a substitute shall be deducted from the unit member's salary for up to 100 duty days. The Superintendent may require verification of illness or injury from a physician if it is deemed necessary and/or a second medical opinion paid for by the District. Any employee shall have the right to utilize sick leave provided for in this section and the benefits provided by Education Code, Section 44977 for absences necessitated by pregnancy, miscarriage, childbirth, and recovery therefrom, when disabled. Every employee shall be notified by September 1 of the number of accumulated sick leave days he/she has.

If an eligible unit member becomes totally disabled, is under the care of a doctor, and unable to perform the duties of their job, while insured pursuant to Article XIV, Section B-5, benefits will be payable per benefits provided under the Group Salary Protection Insurance plan cited above.

D. PREGNANCY DISABILITY/CHILD REARING

1. Pregnancy Disability

Any certificated employee of the District who is required to be absent from duties because of pregnancy, miscarriage, childbirth, and recovery therefrom, the length of the leave of absence, including the date on which the leave shall commence and the date on which the employee shall resume duties, shall be determined by the employee and the employee's physician.

Disabilities caused or contributed to by pregnancy, miscarriage, childbirth, and recovery therefrom are, for all job-related purposes, temporary disabilities and shall be treated as such under any health or temporary disability insurance or sick leave plan available in connection with employment by the District.

Except as provided herein, written and unwritten employment policies and practices of the District shall be applied to disability due to pregnancy or childbirth on the same terms and conditions applied to other temporary disabilities.

This section shall be construed as requiring the Governing Board of the School District to grant leaves with pay only when it is necessary to do so in order that leaves of absence for disabilities caused or contributed to by pregnancy, miscarriage, or childbirth be treated the same as leaves for illness, injury or disability.

2. Child Rearing

Up to six (6) months of child rearing leave, which includes all such leave provided pursuant to federal and state family leave laws, may be requested. Such request shall be made within three (3) months of the child's birth or adoption. For employees on pregnancy disability leave, child rearing leave shall commence upon the completion of pregnancy disability leave.

During the course of the leave, the individual will receive his/her normal rate of pay less any amount paid for a substitute.

Within sixty (60) calendar days of the start of the child rearing leave, a unit member shall file in writing (Appendix E) with the Personnel Office of his/her intention to return to District employment.

During the course of the leave, the employee shall suffer no diminishment of benefits provided by Article XIV.

Return from leave shall, whenever possible, coincide with the commencement of a semester.

E. INDUSTRIAL LEAVE – SECTION 44984 OF THE EDUCATION CODE

Industrial Accident and Illness Leave:

1. A unit member shall be entitled to such leave as covered by Section 44984 of the Education Code.

2. The total of the unit member's temporary disability indemnity and portion of salary due him/her during his/her absence shall equal his/her salary.

3. A unit member shall be deemed to have recovered from an industrial accident or illness, and thereby able to return to work, at such time as he/she and his/her physician agree that there has been such a recovery.

4. An industrial accident or illness as used in this paragraph means injury or illness whose cause can be traced to the performance of services for the District.

4.8.4

F. PERSONAL NECESSITY

A unit member shall be entitled to seven (7) days of paid sick leave per school year to be used for personal necessity. Each unit member as a professional courtesy will attempt to provide 24-hour notice of their absence to their immediate supervisor except in emergencies (see F1, F2 & F4). These seven (7) days may be used for the following purposes:

1. Death of a member of his/her immediate family when additional leave is required beyond that provided in Section 44985 (Bereavement Leave).

2. Accident or illness, involving his/her person or property, or the person or property of a member of his/her immediate family.

3. Appearance in any court or before any administrative tribunal as a litigant, party, or witness under subpoena or any order made with jurisdiction.

4. Inability of the unit member to report for work due to circumstances beyond his/her control and advance planning.

5. Three (3) of these seven days may be used at the sole discretion of the unit member.

6. Any use of more than three (3) discretionary days or more than seven (7) personal necessity days requires prior written approval of the Superintendent.

G. ASSOCIATION LEAVE

The Association shall have five (5) days of paid leave to utilize for local, state, or national conferences or for conducting other business pertinent to Association affairs. These days will be granted upon five (5) days advance notification to the Superintendent by the Association president. Up to an additional five (5) days may be granted upon approval of the Superintendent. The Association shall be charged a fee not to exceed the cost of the substitute.

H. STUDY AND TRAVEL LEAVE

1. The Board of Trustees may approve study and travel leaves not to exceed one (1) year for certificated employees who have served the District for seven (7) consecutive years. Study and travel leaves granted in any one semester shall not exceed two (2) employees in the unit.

4.8.5

Study and travel leaves may be granted by the Board of Trustees from the District rather than from any given position, for the purpose of advance study, travel study programs, and research. Such leaves are granted not as a reward for professional services, but rather as an opportunity to prepare for improved service which will benefit the schools and the pupils of the District.

The study and travel leave programs shall operate according to the established provisions of this Agreement. The establishment of these provisions does not void the option of the Superintendent to make recommendations or the Board of Trustees to grant special study and travel leaves in the best interest of the District.

2. Application for study and travel leaves will be made in accordance with the following provisions:

   a. The application for study and travel leave shall be in writing and submitted to the Superintendent who shall call a meeting of the Units Committee, and present application and/or applicant for review.

   b. The deadline for submitting applications for study and travel leave for the fall semester is February 1, and the spring semester is October 1.

   c. The ability of the District to provide a qualified substitute during the absence.

3. Applications for this leave will be reviewed by the Units Committee (see Article XII, Salary, Section D, Definitions) for making recommendations and establishing priority to the Superintendent. The Superintendent will submit his recommendations to the Board of Trustees.

   a. A majority of the Units Committee must approve a study and travel leave request for recommendation to the Superintendent. Should there be more than one approved request, the applications shall be ranked in priority order by the Units Committee and presented to the Superintendent for his recommendation to the Board of Trustees.

   b. The following criteria shall be utilized in establishing priority order for study and travel leave recommendation:

4.8.6

1) Contribution to the needs of the pupils and schools of the District.

2) Likelihood of continued service beyond the minimum service required at completion of leave.

3) Record of contribution to the District.

4) Following the granting of a study and travel leave by the Board of Trustees a contract of agreement shall be completed including the following: Effective dates, salary and method of payment, number of collegiate units to be earned, and other purposes to be fulfilled. The signing of such a contract, including the agreement to refund study and travel leave salary as prescribed by these provisions shall be in lieu of furnishing a bond.

5) Compensation during a study and travel leave shall be computed as fifty percent (50%) of the pay and those benefits that employee would have received had the employee remained in the employee's regular position, including any factor dependent upon special credentials, but not including any payment for special assignment or extra-curricular activities. Time spent on study and travel leave shall be credited as regular District service in the determination of years of service for sick leave, seniority, and eligibility for fringe benefits provided the requirements established for the study and travel leave have been satisfactorily met.

6) Persons returning from study and travel leave shall serve the District for a period not less than twice the length of the leave.

   a) If an employee does not serve the District after return for a period which is equal to twice the period of the leave, but not less than one semester, the employee shall refund to the District an amount which bears the same proportion to the total compensation received while on leave as the amount of time which was not served bears to the total amount of time agreed upon.

   b) If death prevents the employee from fulfilling the agreement to return to service in the District, no repayment of salary will be required from the employee's estate.

4.8.7

7) Upon return from study and travel leave, the employee shall file with the Superintendent a detailed report within 20 days after returning giving evidence that the provision of the leave has been met. It shall also include a personal appraisal of the experience and activities involved that will be useful to the District.

a) In the event that the program of study agreed upon in the study and travel leave contract with the District is interrupted by serious accident or illness during the leave and properly verified by a qualifying physician, such interruptions shall not constitute a violation of the contract or prejudice the teacher against receiving the rights and benefits provided for under the terms of the study and travel leave. Such an interruption shall not extend over such a period of time that would cause the purpose of study and travel leave to be abandoned.

b) Should the disability extend to the point that the program has to be abandoned, the study and travel leave may be terminated and either sick leave or regular long-term leave may be substituted by mutual agreement.

c) In all cases of serious accident or illness of a prolonged nature, the Superintendent shall be properly notified by registered letter within ten (10) days after the occurrence or medical diagnosis.

I. CATASTROPHIC LEAVE

1. The purpose of the Catastrophic Leave Bank ("Bank") is to create a bank of donated sick leave days, which may be used by full time (1.0 FTE) unit members who are suffering from a catastrophic illness or injury.

2. Catastrophic illness or injury is defined to mean a severe, incapacitating illness or injury that is expected to continue for an extended period of time, which prevents the unit member from performing his/her duties.

3. Membership in the Bank

a. A unit member may join the Bank:
   1) upon employment with the District;
   2) at the beginning of each school year;

4.8.8

3) at the time any additional sick leave days are requested of unit members by the joint committee.

b. The unit member who wished to participate in the Bank must initially donate two (2) sick leave days and any additional days as determined by the joint committee. The joint committee may determine any need of further donation(s). In the event further donations are requested, a unit member must donate the number of sick leave days requested to continue participation in the Bank.

c. Bank participants who are withdrawing from the Bank at the time the joint committee requests additional days will not be required to contribute to remain eligible to withdraw from the Bank until the next time the committee requests additional days.

4. Use of the Bank

a. Applicants may annually request the use of up to twenty (20) full salary, sick leave days that have been donated to the Bank. Upon full use, an additional twenty (20) days may be requested for a maximum of forty (40) days to be used per catastrophic illness or injury.

b. To use the Bank, a unit member must have:

1) exhausted all sick leave except differential sick leave;
2) exhausted if applicable, all industrial leave;
3) initially donated at least two (2) sick leave days, and has donated any additional sick leave days requested by the joint committee.
4) Complete the Request for Catastrophic Leave Form (Appendix I-3)

c. Participants who have exhausted sick leave, but still have differential leave available, are eligible for a withdrawal from the Bank. Catastrophic leave and differential leave cannot be used simultaneously.

d. If a participant is incapacitated, applications may be submitted to the Committee by the participant's designee or member of the participant's family.

e. Participants applying to withdraw or extend their withdrawal from the Bank are required to submit a physician's statement indicating the nature of the illness or injury and the probable length of needed absence from work. Members of the

Committee shall keep information regarding the nature of the illness confidential.

f. For any participant applying to the Bank or requesting an extension of withdrawal, the Committee may require a medical review by a physician of the Committee's choice at the participant's expense. The Committee shall choose only a physician who qualifies under the District insurance policy. Refusal to submit to the medical review will terminate the participant's eligibility to withdraw from the Bank.

g. If the Bank does not have sufficient days to fund a withdrawal request, the Committee is under no obligation to provide days and the District is under no obligation to pay the participant any funds whatsoever. If the Committee denies a request for withdrawal, or an extension of withdrawal, because of insufficient days to fund the request, they shall notify the participant, in writing, of the reason for the denial.

5. Administration of the Bank

a. A joint committee consisting of two (2) members appointed by the WPRA and two (2) members appointed by the Superintendent shall administer the Bank.

b. The joint committee shall determine the procedures whereby a unit member applies for use of catastrophic sick leave days.

c. The form to be used by unit members to contribute to and apply for use of the Bank is attached as Appendix I-1, I-2, and I-3.

d. The joint committee shall grant or deny all requests for use of the Bank. The deliberations of the committee shall be closed and confidential. The committee's decisions shall be based on the information provided by the application process. All decisions are final.

e. The District will maintain the records of the Bank. The Committee shall have the responsibility of receiving withdrawal requests, verifying the validity of requests, approving or denying the requests, determining that a recipient or applicant is no longer eligible and communicating its decisions, in writing, to the District.

f. The Committee shall keep all records confidential and shall not disclose the nature of the illness except as is necessary to process the request for withdrawal.

48.10

6. General Provisions

   a. Donations to the Bank are irrevocable and may not be designated for the use of any specific participant.

   b. Days may only be used by a unit member who, per medical verification, is incapacitated by a catastrophic illness or injury. Unused catastrophic sick leave days granted will be returned to the Bank. Unit members will be compensated at their daily rate of pay for each catastrophic sick leave day used.

   c. Unit members receiving compensation under Worker's Compensation benefits shall not be eligible to withdraw days from the Bank until exhausting all such benefits.

   d. Upon an approval by STRS of retirement disability payments, the unit member's eligibility for withdrawal of days from the Bank shall cease.

7. The provisions of this section, which relate to the application process and the approval of requests for catastrophic sick leave, shall not be subject to the grievance procedures established in this agreement.

4.8.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT

INITIAL DONATION REQUEST
Beginning of School Year and New Hires

TO: Certificated Staff

FROM: Robert Noyes, Director of Human Services

DATE:

SUBJECT: Catastrophic Leave Bank

As stated in the WPTA contract Article VIII – LEAVES, Section I: Catastrophic Leave, any unit member who wishes to participate in the Bank must initially donate two (2) sick leave days and any additional days as determined by the joint committee. The joint committee may determine any need of further donation(s). In the event further donations are requested, a unit member must donate the number of sick leave days requested to continue participation in the Bank.

A unit member may join the Bank upon employment with the District, at the beginning of each school year, or at the time any additional sick leave days are requested of unit members by the joint committee.

Please return this form to Peggy Stewart in the District Office by October 1

CATASTROPHIC LEAVE FORM

[ ] **Yes**, I wish to make my initial donation of two (2) days to the Catastrophic Leave Bank. This donation allows me to participate in the Catastrophic Leave Bank.

[ ] **No,** I do not wish to participate in the Catastrophic Leave Bank, and I do not wish to donate two (2) days of sick leave.

SIGNED:_____

PRINTED NAME:_____

SOCIAL SECURITY NO.:_____

DATE:_____

48.12

APPENDIX I-2

WESTERN PLACER UNIFIED SCHOOL DISTRICT

ADDITIONAL DONATION REQUEST

TO: Certificated Staff

FROM: Catastrophic Leave Committee

DATE:

SUBJECT: Catastrophic Leave Bank

As stated in the WPTA contract Article VIII – LEAVES, Section I: Catastrophic Leave, the joint committee may determine any need of further donation(s). In the event further donations are requested, a unit member must donate the number of sick leave days requested to continue participation in the Bank.

At this time the joint committee is requesting a further donation of ____ days. If you choose not to donate these additional days, you will no longer be eligible to withdraw from the bank.

The next opportunity for you to donate days and participate in the Bank will be at the beginning of the next hool year or if additional days are requested by the committee.

Please return this form to Peggy Stewart in the District Office by

CATASTROPHIC LEAVE FORM

[ ] **Yes,** I wish to donate the amount of days requested by the Joint Committee. This donation allows me to continue to participate in the Catastrophic Leave Bank.

[ ] **No,** I do not wish to donate the amount of days requested by the Joint Committee and understand that I will no longer be eligible to withdraw from the Catastrophic Leave Bank.

SIGNED:_____

PRINTED NAME:_____

OCIAL SECURITY NO.:_____

DATE:_____

4.8.13

WESTERN PLACER UNIFIED SCHOOL DISTRICT

REQUEST FOR CATASTROPHIC LEAVE

[ ] I am requesting _____days (20 max.) from the Catastrophic Leave Bank.

[ ] I am requesting an additional_____ days (20 days max.) from the Catastrophic Leave Bank.

In order to understand your request and its alignment with our agreement, please describe your condition as it relates to the following:

Severity:

Incapacitating Illness or Injury:

Impact of the illness or injury on your ability to work:

Expected length of incapacitation:

Please attach doctor's prognosis and estimated length of absence from work. Also please attach any documentation you feel is important to the justification of your catastrophic leave.

Employee Signature_____

Printed Name:_____

Social Security No._____

:te:_____

Request Approved_____
Request Denied_____ Date_____

4.8.14

TENTATIVE AGREEMENT

Tentative agreement has been reached between the Western Placer Unified School District and the Western Placer Teachers Association on Salaries (Article VIII) as attached.

W.P.T.A. Negotiation Chair

WPUSD Designee

3/9/04
Date

3-9-04
Date

April 16, 2004
Date Ratified by W.P.T.A. Members

May 4, 2004
Date Adopted by Board

4.8.15

ARTICLE XIII

SALARIES

A. BASIC TEACHER'S SALARY SCHEDULE

The District hereby adopts a single Salary Schedule, the provisions of which shall apply to all personnel recognized in Article II of the Agreement with the Western Placer Unified School District. All salary schedules shall be based on training, experience, and years of service.

B. One step on the salary schedule shall be allowed for each successful year of service as an employee of the District, except for the first year of employment in the District in which they must be in paid status at least 50 percent of the school year.

C. It is also our hope that these regulations will effect the realization of the following additional objectives: To attract and keep competent teachers, and to encourage all teachers to improve the quality of their teaching services as long as they remain in the employ of the Western Placer Unified School District.

D. DEFINITIONS

1. A unit shall be evaluated in terms of semester units from accredited institutions.

2. A year shall be designated as the time from July 1 of one year to June 30 of the next year.

3. A school year is designated on the school calendar as the number of days a unit member is required to work.

4. The base salary shall be the salary represented at Class C – Step 1.

5. A successful year of service is when a unit member has been in a paid status for at least 75% of the school year.

6. Units Committee shall be comprised of two (2) Association appointed members and two (2) administrators appointed by the Superintendent.

4.8.16

E. UNITS ALLOWABLE ON SALARY SCHEDULE

1. If a teacher obtains fifteen (15) units beyond one classification, he/she is placed on the next higher classification until fifteen (15) or more units have been obtained.

2. Course for credit on the salary schedule shall be limited to upper division or graduate courses. Credit for other units will be guaranteed only on prior approval of Units Committee.

3. Employees will be advanced by not more than one salary class in any one-year (horizontal movement).

4. A bonus of 2.5 percent of F-1 will be added to the salary of an employee with an earned Masters degree, who submits evidence of such degree in accordance with Section F, Deadline Dates, below.

F. DEADLILNE DATES

1. All unit members must file a Statement of Intent (Appendix E) by February 15 indicating whether they are planning on moving from one column to another for the next year.

   a. If the Statement of Intent is not filed by February 15, or

   b. If the Statement does not indicate that the unit member plans on moving from one column to another, then the individual will not receive unit credit for the next year for salary schedule purposes.

2. Grade cards and/or college transcripts must be submitted to the District by September 1 of the year in which unit credit is to be applied to the salary schedule.

G. TEACHER ENTERING THE SYSTEM

1. New teachers entering Western Placer Unified School District system will receive full credit for experience requiring a credential outside the district for up to ten (10) successful years of service. This sets the maximum credit for outside experience at ten (10) years on the salary schedule.

2. Beginning July 1, 2004, new teachers entering Western Placer Unified School District system will receive full credit for each year of experience requiring a credential outside the district.

3. All credits shall be evaluated at time of hiring if credit is desired.

4.8.17

H. CORRESPONDENCE COURSES

Teachers will receive credit for correspondence courses from accredited institutions upon approval by Units Committee.

I. DISTRICT SPONSORED UNITS

In addition to units from accredited institutions, units may be awarded for salary schedule purposes for District approved in-service activities, District approved committees, or District approved projects.

1. Participation in District approved and sponsored in-service:

   a. Fifteen (15) hours of participation for one unit of credit.

   b. These hours of participation must be outside of the regular hours of contract day or contracted duty year and for which there is no pay.

2. Participation in District approved committees:

   a. Fifteen (15) hours of participation for one unit of credit.

   b. These hours of participation must be outside of the regular hours of contract day or contracted duty year and for which there is no pay.

   c. Committee work must be approved by the Units Committee.

3. District approved projects:

   a. A unit member or group of unit members may submit a written proposal for a project that would benefit their classroom(s), school, or the district. These projects may include but are not limited to curriculum, in-service, and/or travel.

   b. The proposal shall be submitted to the unit member's supervisor, Assistant Superintendent for Educational Services, and the Units Committee.

   c. After consulting with the applicant(s), the supervisor(s), Assistant Superintendent for Educational Services, and Units Committee will approve/disapprove the proposed project.

   d. The work to be completed, proposed timeline, and number of units to be potentially earned will be agreed upon at the time of approval.

48.18

e. Upon conclusion of the project, the Units Committee will make the final determination for the granting of units. This determination shall be submitted in writing to the District Office by the Units Committee.

J. SALARY SCHEDULE

1. See attached Appendix A for 2002-03, 2003-04, and 2004-05 salary schedule.

2. Counselors' salary schedule shall be an additional ten percent (10%) above normal placement of the certificated salary schedule (Appendix A).

3. For the 2005-06 salary schedule, a salary formula will be determined through committee. If no formula is developed, Article XIII will be reopened.

K. SPECIAL ASSIGNMENT SALARY SCHEDULE

1. Bargaining unit employees who are designated by the District to perform the duties of the assignments listed in Appendix B shall receive the appropriate compensation listed in Appendix B. Employees who serve less than a full year, or less than a full assignment, shall receive a pro-rated stipend.

2. Each year the principal of each school site shall submit in writing a list of persons authorized to serve in the special assignments to the District office. This shall be done as soon as possible so these persons can be paid in accordance with the supplemental salary schedule.

3. Certificated staff authorized to fill special assignments shall be paid in accordance with the criteria for establishment of supplemental pay, which is based upon yearly extra-curricular schedules and time factors involved. The pay will be stated as a percentage of the base salary (C-1).

4. If a new special assignment job classification is established, the District will negotiate with the Association over the appropriate salary for this classification. If possible, said negotiations shall take place prior to the filling of the position. The salary subsequently agreed upon shall be retroactive to the first day the position was filled. These new assignments will be included in Appendix B.

5. If there is any substantial change in the duties of any existing special assignment job classification, the District will negotiate with the Association regarding possible modification in the salary for such

48.19

position and any modification in the salary for such position agreed to will become effective on the first day that the change in duties became effective.

6. A new special assignment job classification shall be defined as any position that receives compensation over and beyond the salary schedule (Appendix A).

L. OTHER SPECIAL ASSIGNMENT JOB CLASSIFICATION

1. The District will notify the Association Bargaining Chairperson of stipends offered to bargaining unit members not included in Appendix B at its inception and at the beginning of each school year. Notification will include title of the stipend, site(s), duties, date posted, approximate hours required, compensation, and comments if necessary.

2. Within fifteen (15) instructional days of each notification by the District, the Association will notify the District if the stipend will be negotiated using the process outlined in K.4. of this article.

3. Using 2002-2003 as a base school year, only stipends offered more than once to bargaining unit members will be subject to L.2. of this section.

4.8.20

REPORTS

AND

COMMUNICATION

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.		
BOARD OF TRUSTEE/DISTRICT GOALS	*COMPLIANCE CHECK LIST*	
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Polic Complies with Site Plan (LIP) Complies with Governance & Management Document	___ ___ ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals Complies with District Mission Statement	___ ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart Personnel Sign-Off by B. Noyes	___ [signature]
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Program Sign Off by S. Leaman SBLT Involvement	[signature] ___

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Program Focus Area -
Healthy Kids Survey Comparison

AGENDA ITEM AREA:
Reports

REQUESTED BY:
Scott Leaman

ENCLOSURES:
Yes

MEETING DATE:
May 4, 2004

BACKGROUND:

Results from the 2003-04 administration of the Healthy Kids Survey will be presented to the Board including a comparison with the 1999 and 2002 results. Results from questions that were similar on all surveys and those included in the key findings were placed in this comparison. This survey is now a bi-annual requirement for the district.

ADMINISTRATION'S RECOMMENDATION:
No action is required on this item.

INTRODUCTION

The *Western Placer Unified School District* administered the California Healthy Kids Survey (CHKS) in *Fall 2003.* We wish to thank all the school staff, teachers, parents, and students who participated in the survey for their commitment, time, and effort.

The CHKS is a service provided by the California Department of Education (CDE) to districts that want to collect information on the health risks and resilience of their students. This report provides a summary of the survey's purpose and key findings relating to substance use, violence and safety, and poor physical health. While it is essential to identify and address student problems, it is equally important that we do not lose sight of the positive behaviors and attitudes of most youth. The CHKS provides the data to do this.

Why Was the Survey Conducted?

The "CHKS Goals" at the end of this document provides the reasons why the district administered the survey. The most important reason is the monitoring of progress toward promoting youth well-being and school success. Schools increasingly need—and are often required—to find out what problems their students' face and to put in place programs to address them. This is an essential part of efforts to improve student academic performance and positive youth development.

How Was the Survey Conducted?

The CHKS targets students in grades 5, 7, 9, and 11. The district conducted the survey using strict guidelines to preserve student privacy, data confidentiality, and all other student and parent rights. Each student's participation was completely voluntary and anonymous, and required the written consent of a parent or guardian. The district administered the survey following detailed written instructions and on-call technical assistance from a CHKS Center.

Who Took the Survey?

Table 1, on the following page, presents the number of students that participated in the CHKS. The biggest challenge for the district in meeting the survey requirements was ensuring that the parents filled out and returned the consent forms. Only a small proportion of parents do not approve participation, but no student could take the survey without a signed consent form. According to CHKS standards, the district must collect completed answer sheets from a minimum of 60% of students at each surveyed grade level (at a minimum grades 5, 7, 9, and 11) to produce representative data. The lower the percentage of participating students below 60%, the less valid and useful are the results. *Overall, the results for the district appear reliable and are a good reflection of student behavior. However, there was poor participation at the 9th & 11th grade level. How well this information represents these students is open to question.*

6.5.1

Table 1. Description of Participating Students

	Grade 7	Grade 9	Grade 11
Number of Students Surveyed	223	80	68
Percent of Students Participating	71%	27%	28%
Gender (%)			
Males	47	41	40
Females	53	59	60
Race/Ethnicity* (%)			
American Indian or Alaskan Native	13	14	9
Native Hawaiian or Pacific Islander	1	5	4
Asian	2	4	7
Black or African American	2	4	3
Hispanic or Latino/Latina	24	24	25
White or Caucasian (non-Hispanic)	65	58	75
Other	17	15	15
Selected more than one category	21	15	24

*Students that selected more than one category were counted in each category. Therefore, these columns may add up to more than 100%.

6.5.2

Western Placer Unified School District

Healthy Kids Survey Comparison
1999-2004

April 26, 2004

Alcohol, Tobacco, and Other Drug Use

Used Once in Lifetime

	2004	*2002*	*1999*	*+/-*
7th grade alcohol	26	43	71	
9th grade alcohol	61	68	89	
11th grade alcohol	67	86	88	
				-31
7th grade Inhalants	10	16	17	
9th grade Inhalants	22	18	10	
11th grade Inhalants	1	15	9	
				-1
7th grade Marijuana	10	18	11	
9th grade Marijuana	29	33	43	
11th grade Marijuana	40	57	63	
				-13
*cigarettes				
Average Total Reduction/Increase				-15

Last 30 Days

	2004	*2002*	*1999*	*+/-*
7th grade alcohol	17	18	38	
9th grade alcohol	41	40	59	
11th grade alcohol	50	60	60	
				-16
7th grade Inhalants	6	5	13	
9th grade Inhalants	9	7	6	
11th grade Inhalants	0	1	0	
				-1
7th grade Marijuana	5	6	9	
9th grade Marijuana	14	13	31	
11th grade Marijuana	21	21	39	
				-13
*cigarettes				
*Methamphetamine				
Average Total Reduction/Increase				-10

6.5.3

High Risk Behaviors

	2004	*2002*	*1999*	*+/-*
7th drunk or sick after drinking	12	22	28	
9th drunk or sick after drinking	36	37	57	
11th drunk or sick after drinking	51	67	63	
				-16
7th high from using drugs	8	17	15	
9th high from using drugs	28	30	41	
11th high from using drugs	33	59	62	
				-16
7th binge drank in last 30 days	7	9	18	
9th binge drank in last 30 days	26	23	39	
11th binge drank in last 30 days	37	39	42	
				-10
7th smoked cigarettes daily	1	1	1	
9th smoked cigarettes daily	1	2	9	
11th smoked cigarettes daily	0	5	9	
				-6
*drove under the influence of alcohol				
*use marijuana daily				
Average Total Reduction/Increase				-12

Perceived Harm of Frequent Use

	2004	*2002*	*1999*	*+/-*
7th grade alcohol	93	91	89	
9th grade alcohol	81	83	87	
11th grade alcohol	90	85	89	
				0
7th grade Marijuana	98	93	92	
9th grade Marijuana	92	83	76	
11th grade Marijuana	86	83	77	
				10
*cigarettes				
Average Total Reduction/Increase				5

Perceived Harm of Occasional Use (Dropped in 2004)

	2004	*2002*	*1999*	*+/-*
7th grade alcohol		63	54	
9th grade alcohol		51	55	
11th grade alcohol		47	43	
				3
7th grade Marijuana		86	88	
9th grade Marijuana		69	65	
11th grade Marijuana		68	49	
				7
*cigarettes				
Average Total Reduction/Increase				5

Violence and Safety

Feel Safe or Neutral (Neighborhood Dropped in 2004)

	2004	*2002*	*1999*	*+/-*
7th grade at school	92	75	80	
9th grade at school	91	86	85	
11th grade at school	96	89	97	
				6
7th grade in neighborhood		90	83	
9th grade in neighborhood		88	94	
11th grade in neighborhood		93	94	
				0
Average Total Reduction/Increase				N/A

Harassment

* Have your been harassed because of race, ethnicity, gender, sexual orientation, or disability

	1999
7th grade	23
9th grade	22
11th grade	28

* How many times on school property were you harassed ***or bullied*** for any of the following reasons:

	2004	*2002*	
7th grade race, ethnicity, origin	15	21	
9th grade race, ethnicity, origin	12	26	
11th grade race, ethnicity, origin	13	17	
			-8
7th grade religion	14	14	
9th grade religion	11	16	
11th grade religion	5	13	
			-4
7th grade gender	17	19	
9th grade gender	13	15	
11th grade gender	10	9	
			-1
7th grade sexual orientation	12	20	
9th grade sexual orientation	4	9	
11th grade sexual orientation	5	13	
			-7
7th grade physical/mental disability	12	10	
9th grade physical/mental disability	5	7	
11th grade physical/mental disability	5	4	
			0
Average Total Reduction/Increase			-4

Fighting

During the past 12 months

	2004	*2002*	*1999*	+/-
7th grade	31	34	27	
9th grade	31	22	27	
11th grade	13	18	16	
				2
Average Total Reduction/Increase				2

6.5.6

Carried Weapons

In last 30 days ...

	2004	*2002*	*1999*	+/-
7th grade carried weapon	12	12	14	
9th grade carried weapon	21	11	22	
11th grade carried weapon	10	20	15	
				-3
7th grade carried gun	2	1	1	
9th grade carried gun	6	2	5	
11th grade carried gun	0	1	1	
				0
Average Total Reduction/Increase				-1

Gangs

Have you ever belonged to a gang

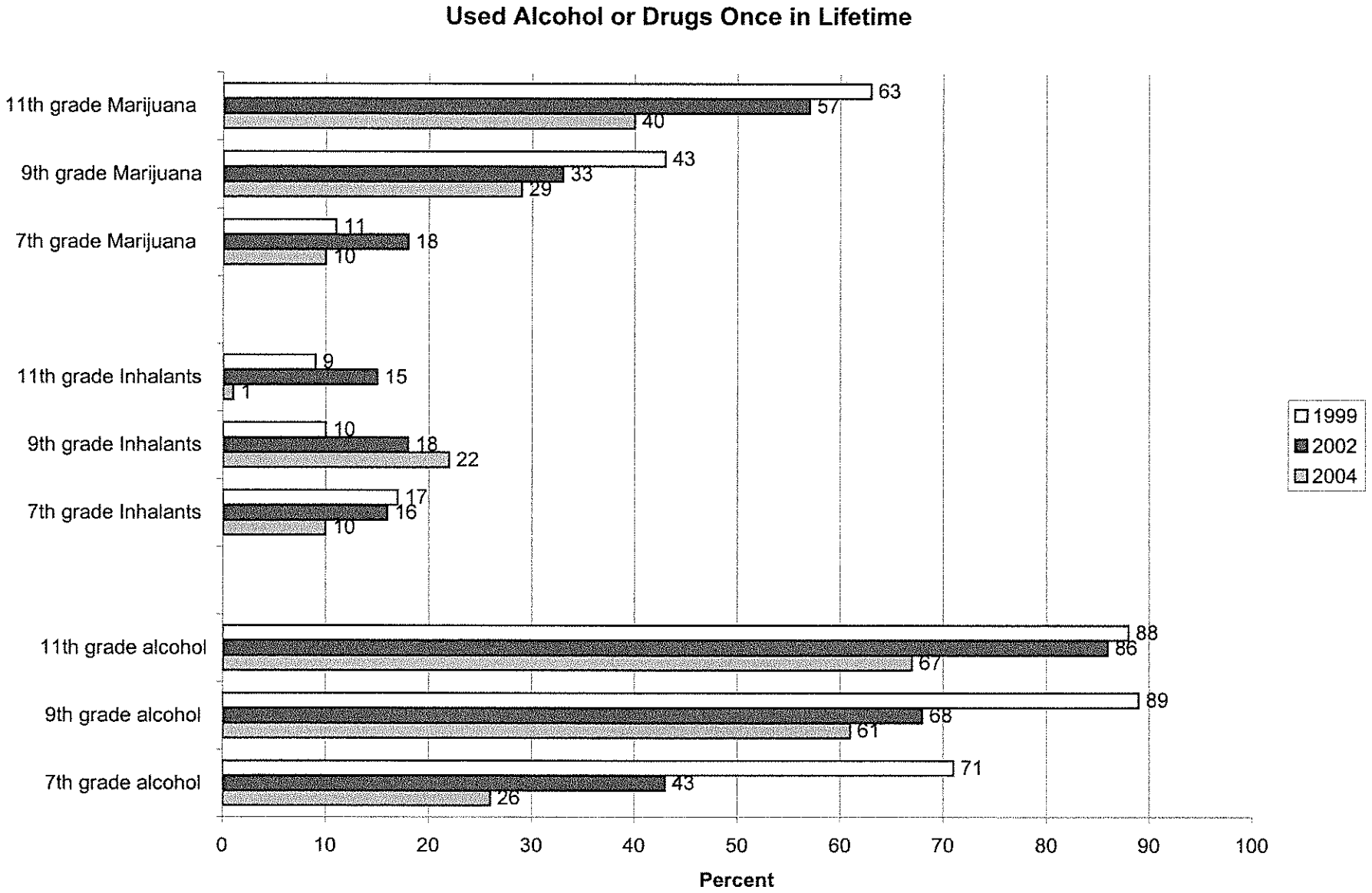
	2004	*2002*	*1999*	+/-
7th grade	12	17	16	
9th grade	19	14	18	
11th grade	14	12	14	
				-1

Physical Health

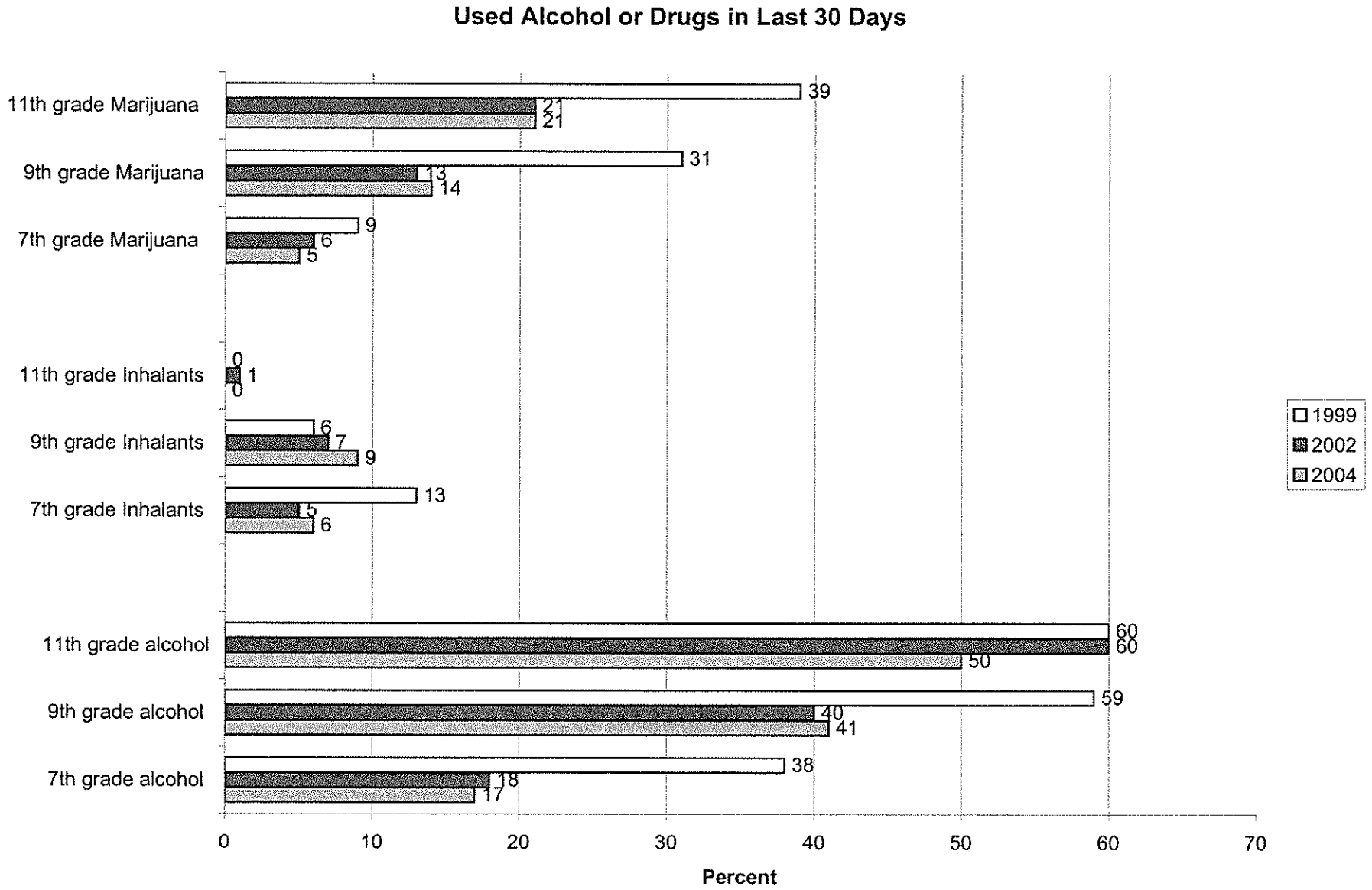
20 minutes of exercise 3 days a week

	2004	*2002*	*1999*	+/-
7th grade	82	81	76	
9th grade	78	80	73	
11th grade	72	63	65	
				6

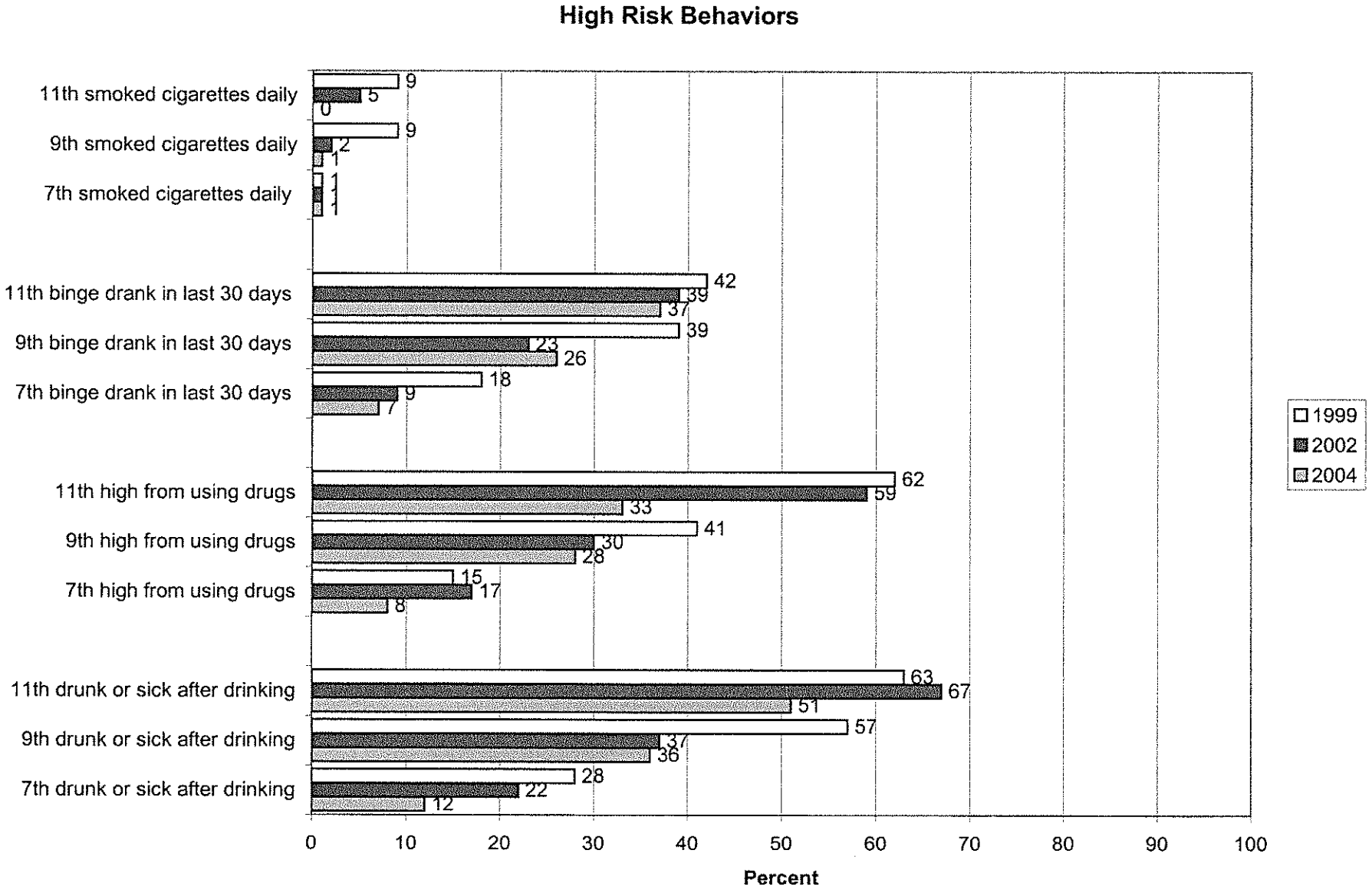
* The Healthy Kids office advised against comparing the year to year figures in this area


Used Alcohol or Drugs Once in Lifetime
11th grade Marijuana
9th grade Marijuana
7th grade Marijuana
11th grade Inhalants
9th grade Inhalants
7th grade Inhalants
11th grade alcohol
9th grade alcohol
7th grade alcohol
63
57
40
43
33
29
11
18
10
9
15
1
10
18
22
17
16
10
88
86
67
89
68
61
71
43
26
1999
2002
2004
0
10
20
30
40
50
60
70
80
90
100
Percent

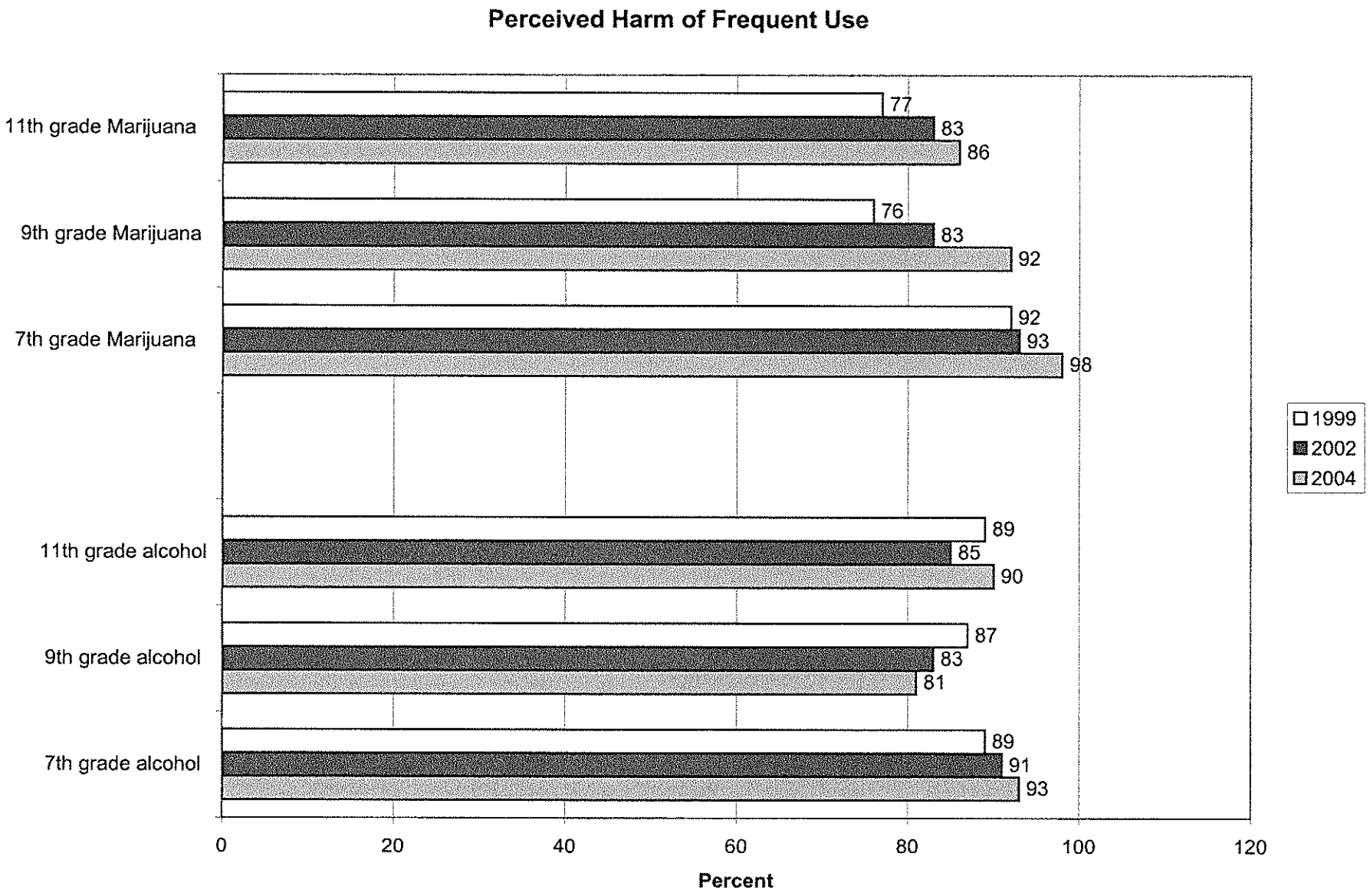
6.5.08

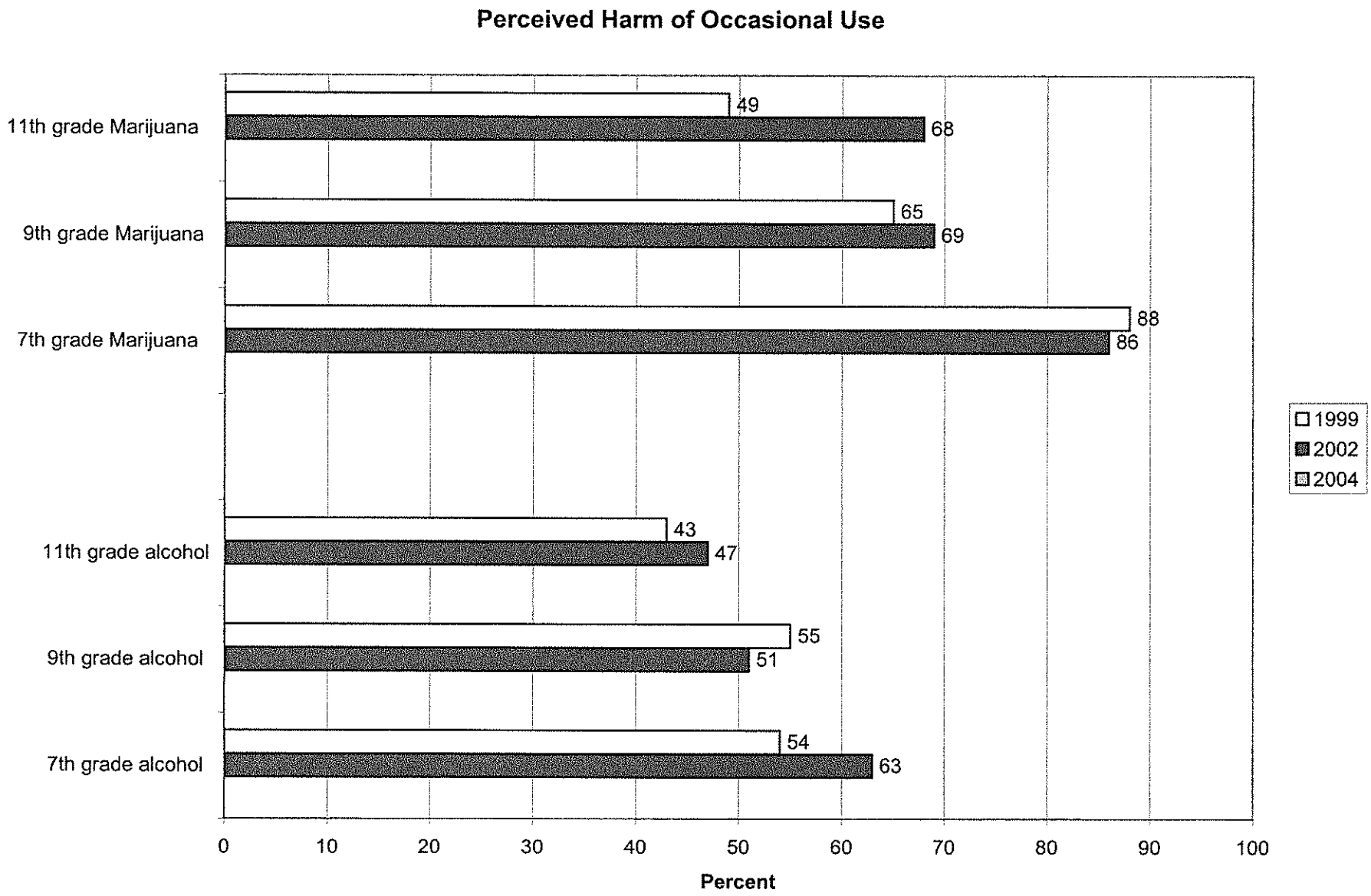

Used Alcohol or Drugs in Last 30 Days
11th grade Marijuana
9th grade Marijuana
7th grade Marijuana
11th grade Inhalants
9th grade Inhalants
7th grade Inhalants
11th grade alcohol
9th grade alcohol
7th grade alcohol
39
21
21
31
13
14
9
6
5
0
1
0
6
7
9
13
5
6
60
60
50
59
40
41
38
18
17
1999
2002
2004
0
10
20
30
40
50
60
70
Percent

6-5-9

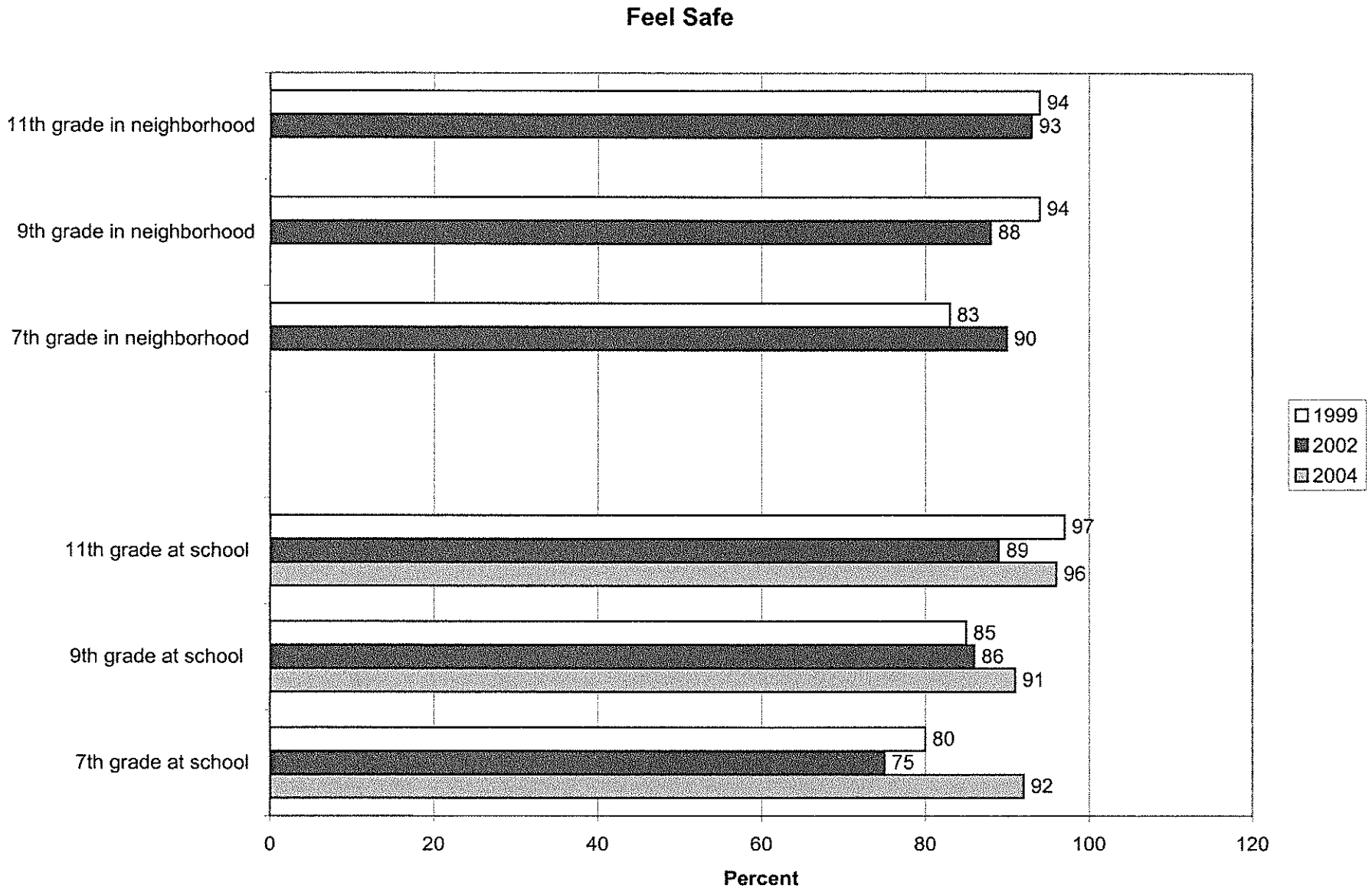

High Risk Behaviors
11th smoked cigarettes daily
9th smoked cigarettes daily
7th smoked cigarettes daily
11th binge drank in last 30 days
9th binge drank in last 30 days
7th binge drank in last 30 days
11th high from using drugs
9th high from using drugs
7th high from using drugs
11th drunk or sick after drinking
9th drunk or sick after drinking
7th drunk or sick after drinking
9
5
0
9
2
1
1
1
1
42
39
37
39
23
26
18
9
7
62
59
33
41
30
28
15
17
8
63
67
51
57
37
36
28
22
12
1999
2002
2004
0
10
20
30
40
50
60
70
80
90
100
Percent

6.10.9


Perceived Harm of Frequent Use
11th grade Marijuana
77
83
86
9th grade Marijuana
76
83
92
7th grade Marijuana
92
93
98
11th grade alcohol
89
85
90
9th grade alcohol
87
83
81
7th grade alcohol
89
91
93
1999
2002
2004
0
20
40
60
80
100
120
Percent

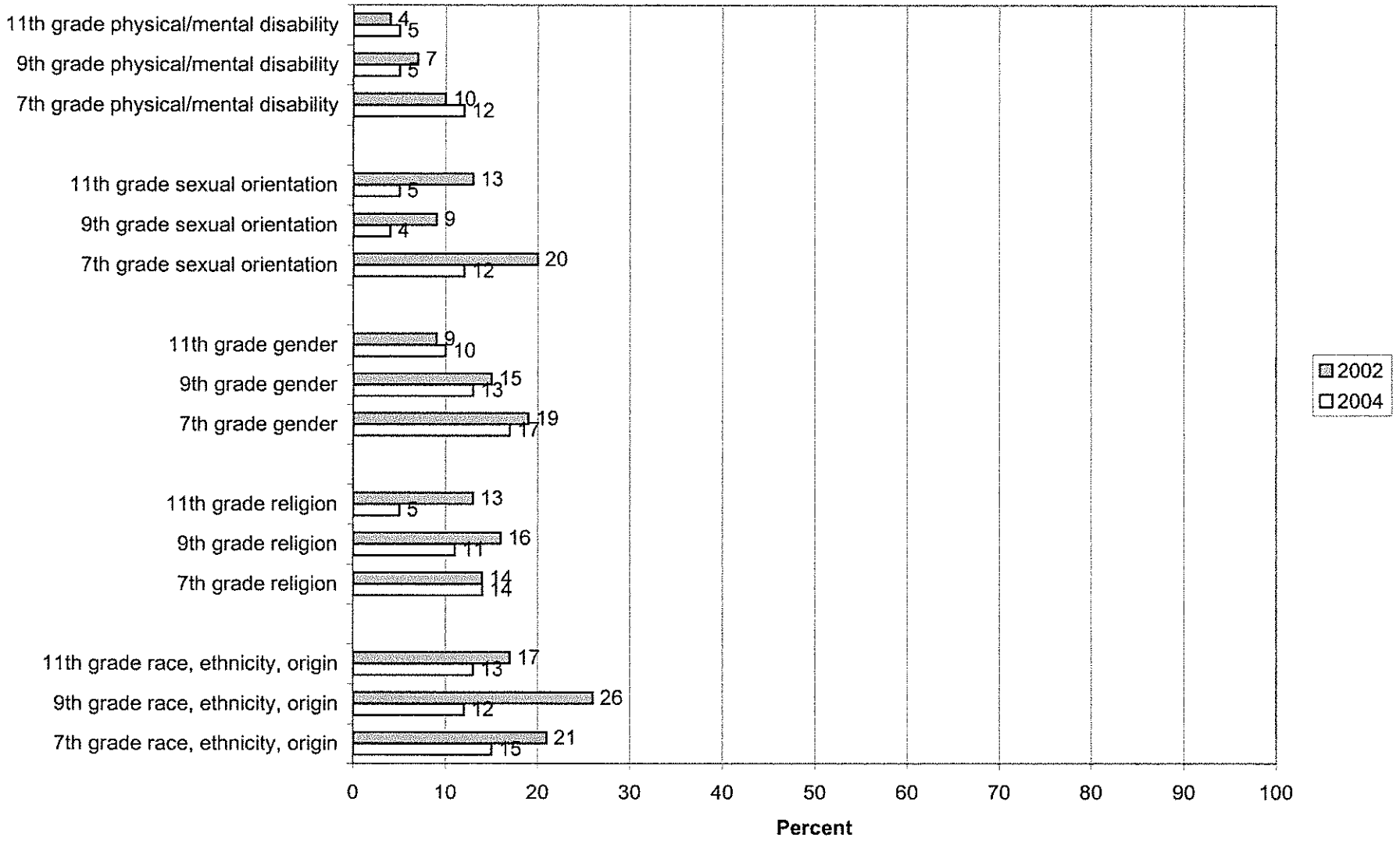

Perceived Harm of Occasional Use
11th grade Marijuana
49
68
9th grade Marijuana
65
69
7th grade Marijuana
88
86
11th grade alcohol
43
47
9th grade alcohol
55
51
7th grade alcohol
54
63
1999
2002
2004
0
10
20
30
40
50
60
70
80
90
100
Percent

6.5.12

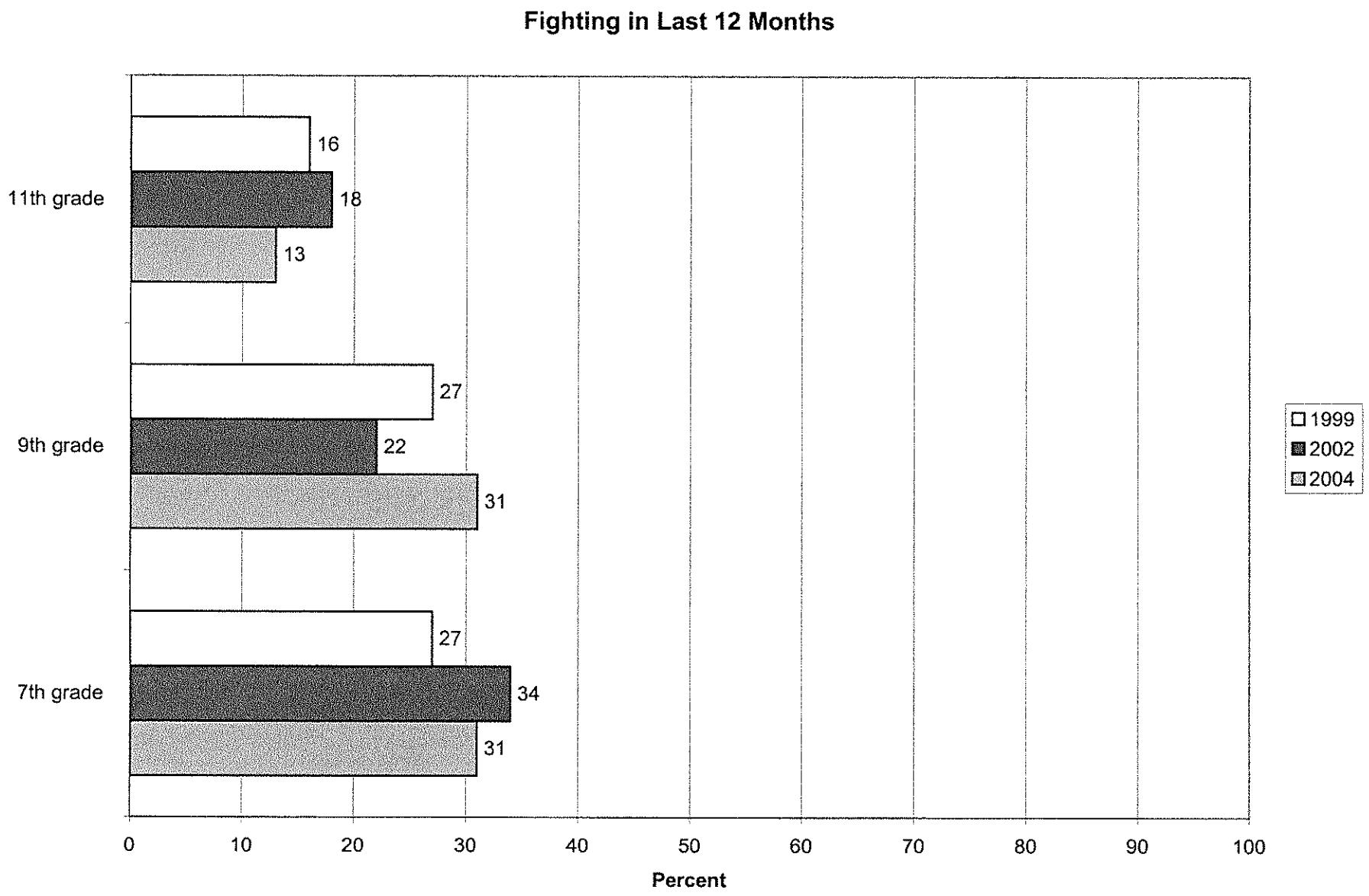

Feel Safe
11th grade in neighborhood
9th grade in neighborhood
7th grade in neighborhood
11th grade at school
9th grade at school
7th grade at school
94
93
94
88
83
90
97
89
96
85
86
91
80
75
92
1999
2002
2004
0
20
40
60
80
100
120
Percent

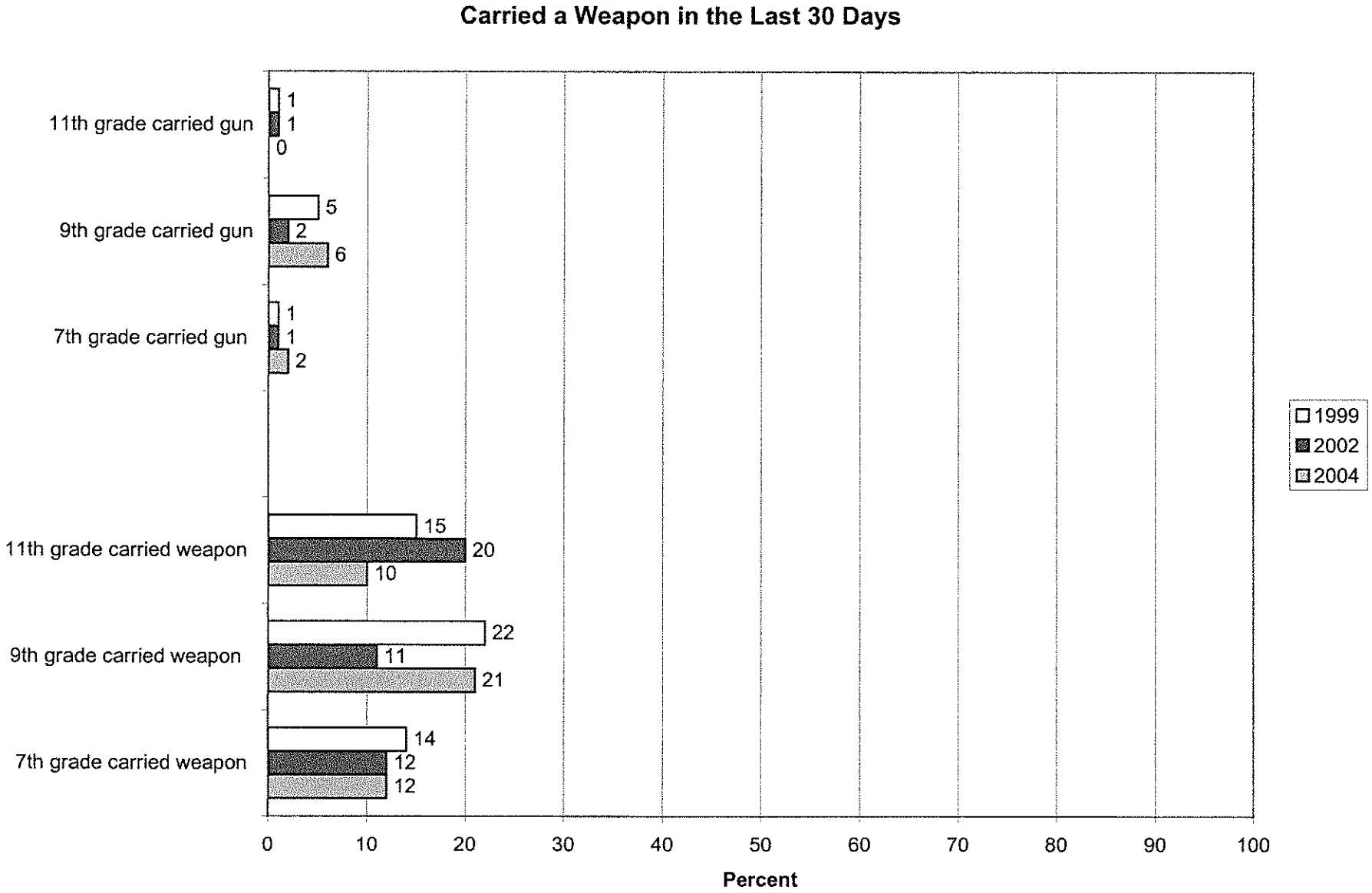
6.5.13

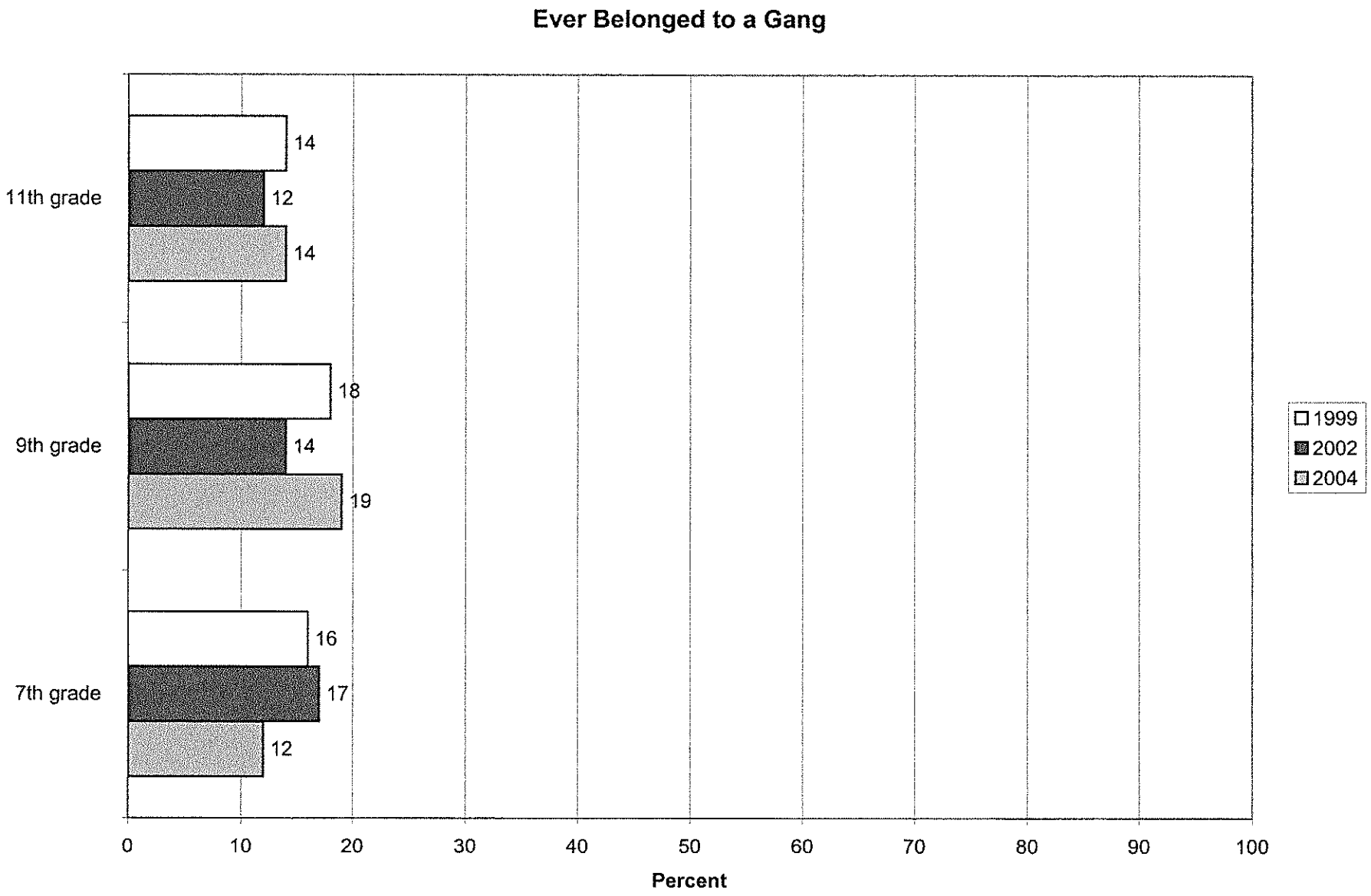
Harrassment During the Last 12 Months



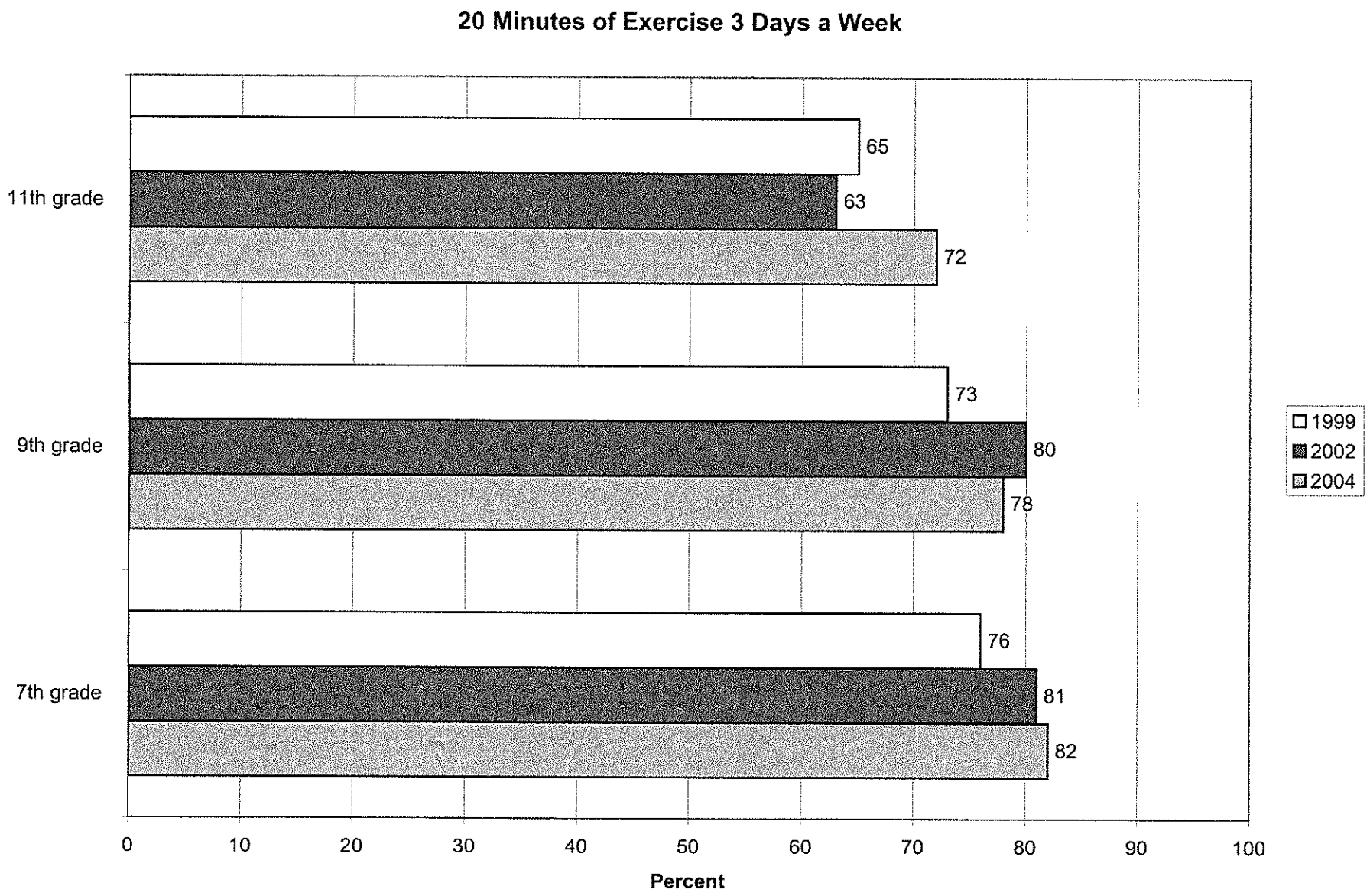
9.5.14


Fighting in Last 12 Months
11th grade
9th grade
7th grade
16
18
13
27
22
31
27
34
31
0
10
20
30
40
50
60
70
80
90
100
Percent
1999
2002
2004


Carried a Weapon in the Last 30 Days
11th grade carried gun
1
1
0
9th grade carried gun
5
2
6
7th grade carried gun
1
1
2
11th grade carried weapon
15
20
10
9th grade carried weapon
22
11
21
7th grade carried weapon
14
12
12
1999
2002
2004
0
10
20
30
40
50
60
70
80
90
100
Percent


Ever Belonged to a Gang
11th grade
14
12
14
9th grade
18
14
19
7th grade
16
17
12
0
10
20
30
40
50
60
70
80
90
100
Percent
1999
2002
2004

L.I.S.6


20 Minutes of Exercise 3 Days a Week
11th grade
9th grade
7th grade
65
63
72
73
80
78
76
81
82
0
10
20
30
40
50
60
70
80
90
100
Percent
1999
2002
2004

8.15.01

INFORMATION

DISCUSSION

ACTION ITEMS

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differencesare valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement ___
Funding Sign-Off by J. Stewart___
Personnel Sign-Off by B. Noyes___
Program Sign Off by S. Leaman___
SBLT Involvement ___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Naming of the New Facilities in the Western Placer Unified School District

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
May 4, 2004

BACKGROUND:

Following the policy, two committees were formed, meetings were held, input was received and discussed, and recommendations were unanimously agreed upon for the following:

Site:	Recommendation:
Lincoln High School Stadium	**"Edward A. Gray Sports Center"**
Elem. School at Twelve Bridges	**"Twelve Bridges Elementary School"**
Middle School at Twelve Bridges	**"Twelve Bridges Middle School"**
High School at Twelve Bridges	**"Twelve Bridges High School"**
Foskett Ranch Area School	**"Foskett Ranch Elementary School"**
Elem. School in Lincoln Crossing	**"Lincoln Crossing Elem. School"**
Middle School in Lincoln Crossing	**"Lincoln Crossing Middle School"**
Sheridan School Track	**"Whitney Field"**

SUPERINTENDENT'S RECOMMEND ATION:

Administration recommends the Board of Trustees approve as submitted by the committee.

School Naming Committee Recommendations

April 26, 2004.

Dear Board of Trustees,

When I started in this position of Director of Site Development for the WPUSD, there was an existing Board of Trustee policy, BP 7511, in place. In January I discussed the naming of facilities with Roger and was informed that the New Construction-Naming of Facility Board policy was in the process of being updated. This update took place with Board of Trustee action at the February 17, 2004 meeting. After this updated policy was in place I talked with Roger regarding ideas for the formation of committees to name facilities. Following the policy, two committees were formed, meetings were held, input was received and discussed, and recommendations were unanimously agreed upon for the new stadium at LHS, the track at Sheridan School, the elementary, middle school, and high school in the Twelve Bridges area, the elementary school in the Foskett Ranch area, and the elementary school and middle school in the Lincoln Crossing area. The following will serve as an overview and communication of the committee recommendations. Please see the attached list of committee members for each committee formed and the agenda information for the meetings.

STADIUM AT LINCOLN HIGH SCHOOL

David Butler, Primo Santini, Evalena Benedict, and I had a meeting scheduled for April 13, 2004. Evalena did not attend because of her family visiting but we talked after the meeting and I shared the information discussed, received her input, and she totally agreed with the committee's input and recommendation. The committee unanimously agreed that this new stadium should be named after Ed Gray because of his generous donations to help make this project possible and that it should be called a " Sports Center" because of the various sports activities. It was further agreed that Ed Gray should be contacted by Roger to share this information and discuss the specific name. It was determined that, as per Ed's request, the stadium recommended name to the Board of Trustees would be: "Edward A. Gray Sports Center". Mr. Gray is pleased with this committee recommendation. After the Board of Trustees takes action to, hopefully, approve this recommendation the specifics would be worked out related to the actual sign and a statement about Ed's generosity making this facility possible. The committee and I recommend approval.

TWELVE BRIDGES AREA SCHOOLS, FOSKETT RANCH AREA SCHOOL, LINCOLN CROSSING AREA SCHOOLS, AND SHERIDAN SCHOOL TRACK

This committee met on April 14, 2004 and consisted originally of Mary Boyle, Ginny Henderson, Dennice Stearn, Karin Harrington, Dan Bergstrom, David Butler, Mike Roberts, and me. Mike Roberts called prior to the meeting and removed himself from the committee due to another commitment. Dave Butler could not attend but was informed of the input, discussions, and agreed with all of the committee's recommendations.

The Sheridan School Track was an easy decision based on the information supplied by the staff. See the attached list of signatures and the background information supplied about the reasoning for the decision. It is unanimously recommended that the newly constructed track at Sheridan School be called "Whitney Field".

There was a good amount of discussion regarding the naming of the schools in the Twelve Bridges, Foskett Ranch, and Lincoln Crossing areas. The main point that was communicated and re-emphasized within our group was that the situation right now was unique in that the schools have been referred to for some time now, some longer than others, as Twelve Bridges Elementary, Middle, and High School; Foskett Ranch Elementary; and Lincoln Crossing Elementary and Middle School.

7.1.1

Each school reference at the Twelve Bridges area and the Foskett Ranch area has been more pronounced because of the time that has passed with discussions, plans that have been out and referred to, and design awards presented and displayed. It was also definitely noted that each area is a specific geographic area referred to as Twelve Bridges, Foskett Ranch, and Lincoln Crossing with clear signs and / or entry areas stated as such, thereby increasing the reference for the area. It was stated that people buying homes and living in these areas are proud of the area and identify with the neighborhood. People on the committee have heard the new schools in these areas referred and connected to the geographic areas by the general public. As people have inquired to me about each area and the schools within each, on the phone or by visitation, they have almost always referred to the schools as Twelve Bridges Elementary, Twelve Bridges Middle School, Twelve Bridges High School, Foskett Ranch Elementary, Lincoln Crossing Elementary, and Lincoln Crossing Middle School. Even when clarification has been given that the schools in these areas would be named through a committee making recommendations to the Board of Trustees, people have almost always stated something to the fact that they hoped the names of the schools would be kept to the neighborhood names for the areas because they would like their school to be named for the area where their family lives. The committee believes that to "rename" them now could possibly cause confusion, concern, questioning, and reference problems within the community. As new schools come forth in the future a committee will be formed to discuss and recommend a name earlier so as to have a name to reference throughout most of the preliminary design and site development.

We agreed in our committee that as additional new schools are built in the same areas that the names for these new schools could be visited at the proper time and that the committee could go with geographic identification such as North or South, East or West, or elect to recommend a historical, technical, or inspirational name for each. For now, it was unanimous within the committee that the names should: be kept simple; identify with the very nice neighborhoods and geographic areas; keep from causing any possible reference confusion; be kept to the present and recent past reference identification; allow for each school to be found easily; and keep with the generally established and accepted feelings of these Lincoln neighborhood communities. To name the schools for their geographic and neighborhood locations, we believe, makes good sense for many reasons. Therefore, the committee unanimously agreed to recommend the following names for the new schools in the WPUSD:

Twelve Bridges Elementary School, Twelve Bridges Middle School, and Twelve Bridges High School

Foskett Ranch Elementary School

Lincoln Crossing Elementary School and Lincoln Crossing Middle School

There was good participation within the committee that represented staff, community, parent, and student participation. We believe that the school names recommended to the Board of Trustees will represent the WPUSD and the specific geographic neighborhoods very well. The committee recommends approval of what has been presented. It will be good to have the schools named so that they can definitely be referred to as a specific name and develop their own identity as the facilities are built to serve the community, in general, and the students, specifically. Some committee members and I look forward to presenting this information and answering any questions and / or receiving your input on this subject. Thank you for your interest and support.

Sincerely,

Kenneth S. Gammelgard

Director of Site Development
Western Placer Unified School District

7.1.2

Committee Members for naming the Stadium at LHS April 13, 2004 1:30 p.m.

David Butler

Primo Santini

Evalena Benedict

Ken Gammelgard

Committee Members for naming the Elementary, Middle School, and High School at Twelve Bridges…Elementary School at Foskett Ranch…Elementary and Middle School at Lincoln Crossings…and the Sheridan School Track April 14, 2004 3:15 p.m.

Mary Boyle

Ginny Henderson

Dennice Stearn

Karen Harrington

Dan Bergstrom

David Butler

Ken Gammelgard

7.1.3

Committees for Naming Schools / Facilities

April 13, 2004 1:30 p.m.

Welcome and introductions of Committee Members for Lincoln High School Stadium

Board Policy reviewed and distributed

History of H. S. Stadium... Ed Gray Sr. / Jr.

Input / Discussion / Recommendations for H. S. Stadium to WPUSD Board of Trustees

April 14, 2004 3:15 p.m.

Welcome and introductions of Committee Members for Elementary School, Middle School, and High School at Twelve Bridges...Elementary School at Foskett Ranch area...Elementary School and Middle School at Lincoln Crossings...Sheridan Track

Board Policy reviewed and distributed

History of Twelve Bridges, Foskett Ranch, and Lincoln Crossings regarding schools and Sheridan Track

Input / Discussions / Recommendations for:

Elementary School at Twelve Bridges

Middle School at Twelve Bridges

High School at Twelve Bridges

Elementary School at Foskett Ranch

Elementary School at Lincoln Crossings

Middle School at Lincoln Crossings

Sheridan Track

Future meeting date(s) set OR agreement on recommendations to the Board of Trustees for May 4, 2004
Future naming of school facilities at beginning stages and prior to schools being referred to by name, FYI

7.1.4

SHERIDAN SCHOOL
Linda Pezanoski, Principal
4730 "H" Street, Sheridan, CA 95681
(530) 633-2591

Western Placer Unified School District

April 13, 2004

Dear Committee Members,

I would like to give a brief summary of why the Sheridan Staff voted on the name "Whitney Field" for the new Sheridan School Track.

I attend the Sheridan Municipal Advisory Committee in Sheridan. A year and a half ago, I was making the school report to the committee and had mentioned the staff, parents and students wanted a track to support increased physical educational opportunities.

The Sheridan MAC was excited and wanted to help in any way possible. In attendance that evening was Mike Whitney, Deputy Sheriff and community member. Mike offered to coordinate the project.

Mike Whitney has volunteered endless hours to help the Sheridan School and Sheridan Community. He has spent years working with the students as our campus resource officer, counselor, friend, volunteer etc. He offers his services to inform students of safety, bullying, abuse, etc. The students and their families know him well and consider him a pillar of the community.

He is now retired from the Placer County Sheriffs' Department. He has spent hours of time to get this new track in place. The

7.1.5

track was financed exclusively by donations. Mike contacted everyone he knew to get the donations of time and money needed for this wonderful track. The estimated value of materials, at this point, is approximately $25,000.

The Sheridan staff have watched Mike Whitney give his time, support and love to the Sheridan students and community. They felt that "Whitney Field" is the only name they could possibly consider.

Sincerely,

Linda Pezanoski

Linda Pezanoski

7.1.6

Sheridan School

Date: December 11, 2003

To: Mr. Yohe and Committee

From: Linda Pezanoski
Principal

Re: Naming of the new track

The Sheridan School staff submitted nine names for consideration in naming the newly constructed track. We had a vote and the name we would like to submit is:

Whitney Field

ms. Pezanoski — J. Flanagan

Rita — Cathy M. Noyes

Laurel Etchepare

Barbara Allen — Dan Keaney

Sue Mentze

Irene Burbage — N Jacalone

7.1.7

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve Resolution 03/04.32 Accepting a Grant Deed for a Middle School Site from the Western Placer Unified School District Financing Corporation.

SUBJECT AREA:

Discussion/Action

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

May 04, 2004

BACKGROUND:

The attached resolution authorizes the Western Placer Unified School District to accept title for the twelve bridges middle school site from the Western Placer Unified School District Financing Corporation.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 03/04.32 accepting a Grant Deed for a Middle School Site from the Western Placer Unified School District Financing Corporation.

9.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 03/04.32

A RESOLUTION OF THE BOARD OF TRUSTEES	)
OF THE WESTERN PLACER UNIFIED SCHOOL	)
DISTRICT ACCEPTING A GRANT DEED FOR A	)
MIDDLE SCHOOL SITE FROM THE WESTERN	)
PLACER UNIFIED SCHOOL DISTRICT FINANCING	)
CORPORATION	)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held the 4th day of May 2004, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District has determined the need to acquire a middle school site located within the Twelve Bridges subdivision, and;

NOW THEREFORE, THE WESTERN PLACER UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Trustees finds and determines that:

1. The attached Grant Deed to the Western Placer Unified School District for the middle school site is hereby accepted.

_____
President of the Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

7.2.1

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

A.P.N. 329-020-014

The undersigned grantor(s) declare(s):
Documentary transfer tax is $_____. City Transfer Tax is $_____.
☐ computed on full value of property conveyed, or
☐ computed on full value less value of liens and encumbrances remaining at time of sale.
☐ Unincorporated area: _____ ☒ City of Lincoln, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Western Placer Unified School District Financing Corporation, a non-profit public benefit corporation

hereby GRANT(S) to

Western Placer Unified School District, a political subdivision of the State of California

the following described real property in the unincorporated area or City of Lincoln, County of Placer, State of California:

All of Lot E as shown on that certain Map entitled "Twelve Bridges Large Lot Subdivision Phase 2", filed in Book "X" of Maps, at Page 86, Placer County Records.

Dated: April 15, 2004

STATE OF CALIFORNIA
COUNTY OF PLACER } SS.

Western Placer Unified School District Financing Corporation, a non-profit public benefit corporation

By: Jay M Stewart

On April 15, 2004 before me, Kay C Loscar, personally appeared Jay M Stewart personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

KAY C. LOSCAR
Commission # 1413688
Notary Public - California
Placer County
My Comm. Expires Apr 26, 2007

WITNESS my hand and official seal.

Signature Kay C Loscar

(This area for official notarial seal)

MAIL TAX

7.22

STATEMENTS TO: **SAME AS ABOVE**

NAME ADDRESS CITY, STATE & ZIP

7.23

WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION
BOARD OF DIRECTORS FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve Resolution 03/04.02 to Submit a Grant Deed for a Middle School Site Located in the Twelve Bridges Subdivision to the Western Placer Unified School District.

SUBJECT AREA:

Discussion/Action

REQUESTED BY:

Jay M. Stewart
Treasurer

ENCLOSURES:

Yes

BOARD MEETING DATE:

May 04, 2004

BACKGROUND:

The attached resolution authorizes the Western Placer Unified School District Financing Corporation to transfer the title of the twelve bridges middle school site to the Western Placer Unified School District.

SECRETARY'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 03/04.02 to Submit a Grant Deed for a middle school site located in the Twelve Bridges subdivision to the Western Placer Unified School District.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
FINANCING CORPORATION

Resolution No. 03/04.02

A RESOLUTION OF THE BOARD OF DIRECTORS)
OF THE WESTERN PLACER UNIFIED SCHOOL)
DISTRICT FINANCING CORPORATION SUBMITTING)
A GRANT DEED FOR A MIDDLE SCHOOL SITE TO)
THE WESTERN PLACER UNIFIED SCHOOL)
DISTRICT)

The following **RESOLUTION** was duly passed and adopted by the Board of Directors of the above-entitled non-profit public benefit corporation at a regular meeting held the 4th day of May 2004, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District Financing Corporation "Corporation" has determined that it is in the best interest of the Corporation to issue the attached middle school site Grant Deed to the Western Placer Unified School District, and;

NOW THEREFORE, THE WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Board of Directors finds and determines that:

1. The attached Grant Deed from the Western Placer Unified School District Financing Corporation to the Western Placer Unified School District for the middle school site is hereby authorized.

_____
President of the Board of Directors
Western Placer Unified School District
Financing Corporation

ATTEST:

_____
Clerk, Board of Directors
Western Placer Unified School District
Financing Corporation

7.3.1

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO
Western Placer Unified School District
810 J Street
Lincoln, CA 95648

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

A.P.N. 329-020-014

The undersigned grantor(s) declare(s):
Documentary transfer tax is $_____. City Transfer Tax is $_____.
☐ computed on full value of property conveyed, or
☐ computed on full value less value of liens and encumbrances remaining at time of sale.
☐ Unincorporated area: _____ ☒ City of Lincoln, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Western Placer Unified School District Financing Corporation, a non-profit public benefit corporation

hereby GRANT(S) to

Western Placer Unified School District, a political subdivision of the State of California

the following described real property in the unincorporated area or City of Lincoln, County of Placer, State of California:

All of Lot E as shown on that certain Map entitled "Twelve Bridges Large Lot Subdivision Phase 2", filed in Book "X" of Maps, at Page 86, Placer County Records.

Dated: April 15, 2004

STATE OF CALIFORNIA
COUNTY OF PLACER } SS.

Western Placer Unified School District Financing Corporation, a non-profit public benefit corporation

By: Jay M Stewart

On April 15, 2004 before me, Kay C. Loscar, personally appeared Jay M Stewart personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

KAY C. LOSCAR
Commission # 1413688
Notary Public - California
Placer County
My Comm. Expires Apr 26, 2007

WITNESS my hand and official seal.

Signature Kay C Loscar

(This area for official notarial seal)

MAIL TAX

7.3.2

STATEMENTS TO: **SAME AS ABOVE**

NAME ADDRESS CITY, STATE & ZIP

7.3.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Approve Resolution 03/04.34 for Support of an Application Requesting Grant Funding for the Twelve Bridges Middle School Project

SUBJECT AREA:

Discussion/Action

REQUESTED BY:

Jay M. Stewart
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

May 04, 2004

BACKGROUND:

Under the guidelines of the growth (New Construction) section of the State School Facility Program, State funding is calculated based on a formula involving unhoused students, number of teaching stations that are being built and other factors. Usually, districts apply for funding for the purpose of constructing classrooms to house the students, which generated the funding eligibility. However, the current project capacity exceeds the number of eligible pupil grants available at this grade configuration. For such cases as this, the Program allows for the "Use of Grants."

Under the Use of Grants Program, the District can request that new construction grants be transferred from a lower grade configuration to provide the needed grants. The project capacity, 1,079 pupils, is based upon the School Facilities Program loading standards of 27:1 for middle school and 13:1 for Special Day Class. There are 1,006 middle school grants available; the additional 73 would be transferred from the 2,350 K-6 grants available.

In order to receive this funding, the Board of Trustees needs to approve a resolution. The resolution must include the following:

A housing plan that describes how the District has or will adequately house the 73 elementary pupils.

Acknowledgement that the State has satisfied its obligation to house all the pupils receiving grants in the project.

The available middle school funding will provided $6,426,328. The additional 73 elementary grants would provide an additional $440,920 to be used to construct this project.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 03/04.34 for support of an application requesting grant funding for the Twelve Bridges Middle School project.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 03/04.34

A RESOLUTION OF THE BOARD OF TRUSTEES)
FOR SUPPORT OF APPLICATION REQUESTING)
GRANT FUNDING FOR THE TWELVE BRIDGES)
MIDDLE SCHOOL PROJECT)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held the 4th day of May 2004, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, Western Placer Unified School District, of Lincoln, California ("District"), is applying to the State Allocation Board for approval of a state facilities program project pursuant to Chapter 12.5, Part 10, division 1 commencing with Section 17010.10 et Seq., of the Education code, for needed new construction of school facilities; and

Now, therefore, be it resolved by the Western Placer Unified School District Board of Trustees as follows:

That the District will file an application for construction funding for the Twelve Bridges Middle School; and

The District realizes that the project application requests the use of all of the 7-8 eligibility as well as a portion of its K-6 eligibility to augment the funding to build the middle school; and

The District plans to adequately house the K-6 pupils according to the housing plan attached; and

The State has satisfied its obligation to house the pupils for which the District has requested grants.

Passed and adopted the 4th day of May 2004, Western Placer Unified School District at Placer County, California

_____
President, of the Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

WESTERN PLACER UNIFIED SCHOOL DISTRICT
HOUSING PLAN FOR THE
TWELVE BRIDGES MIDDLE SCHOOL
NEW CONSTRUCTION PROJECT

The Western Placer Unified School District proposes constructing the Twelve Bridges Middle School project to consist of 41 teaching stations as defined in Section 1859.33 of the School Facility Program Regulations. The capacity of the proposed project, calculated by State loading standards, is 1,079 pupils (39 standard teaching stations multiplied by the State loading standard of 27 students per teaching stations and 2 Special Day Class teaching stations multiplied by the State loading standard of 13 students per teaching station).

The Western Placer Unified School District is requesting a total of 1,079 new construction grants to fund this project. This grant request is comprised of all 1,006 7^{th} – 8^{th} grade grants, and 73 grants borrowed from the K-6 grade level.

The District will adequately house the 73 K-6 pupils by loading the existing teaching stations above the State loading standards of 25. The District has approximately 93 elementary teaching stations, which can be loaded with up to 31 pupils. This provides capacity for an additional 6 pupils per teaching station beyond the State standards, and provides capacity to house 558 more students that the State standards allow.

7.4.4

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success In an Ever Changing World	
BOARD OF TRUSTEE GLOBAL DISTRICT GOALS	***COMPLIANCE CHECK LIST***
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.**	**Complies with Board Policy** X **Complies with Site Plan (LIP)** ___ **Complies with Governance & Management Document** ___
2. **Foster a safe, caring environment where individual differences are valued and respected.**	**Complies with District Goals** X **Complies with District Mission Statement** ___
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**	**Funding Sign-Off by J. Stewart** ___
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**	**Personnel Sign-Off by B. Noyes** BN **Program Sign Off by S. Leaman** ___ **SBLT Involvement** ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING

FACT SHEET

SUBJECT:

Adoption of Resolution #03/04.36 A Resolution to Grant A Designated Period for (2) Years Additional Service Credit

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:
Bob Noyes BN
Director, Human Services

ENCLOSURES:
Resolution & Certification

MEETING DATE:
May 4, 2004

BACKGROUND:

The Board of Trustees will take action to adopt Resolution #03/04.36. A Resolution to Grant a Designated Period of Two Years Additional Service Credit for eligible school mechanic members.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution #03/04.36.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 03/04.36

A RESOLUTION OF THE)
GOVERNING BOARD OF THE)
WESTERN PLACER UNIFIED)
SCHOOL DISTRICT -)
A RESOLUTION TO GRANT A DESIGNATED)
PERIOD FOR TWO YEARS ADDITIONAL)
SERVICE CREDIT

The following RESOLUTION was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held on the 4th day of May, 2004, by roll call vote.

Signed and approved after its passage.

AYES:

NOES:

ABSENT:

_____
Paul Long, President

_____
Karen Roberts, Clerk

WHEREAS, Western Placer Unified School District participates in the Public Employees' Retirement System; and

WHEREAS, Western Placer Unified School District desires to provide a designated period for two years additional service credit, section 20904, based on the contract amendment included in said contract which provided for section 20904, two years additional service credit, for eligible mechanics.

NOW, THEREFORE BE IT RESOLVED, that the Western Placer Unified School District does seek to add a designated period, and does hereby authorize this resolution, indicating a desire to add a designated period from June 11, 2004 through September 10, 2004 for mechanics eligible to retire in the Western Placer Unified School District.

District Certification
Of Compliance with
Section Government Code

In accordance with Section 20904, government code, and the contract between the Public Employees' Retirement System and the Placer County Superintendent of Schools, the Western Placer Unified School District hereby certified that:

The intention at the time Section 20904 becomes operative is that the retirement under this section will either:

(1) Result in a net savings to the district, or
(2) Result in an overall reduction in the work force of the organizational units.

THEREFORE, the District hereby requests the Placer County Superintendent of Schools to designate a period from June 11, 2004 through September 10, 2004 to provide the benefits of Section 20904, government code, to eligible members in the positions of mechanic.

_____

Roger R. Yohe
District Superintendent

_____

Date

7.5.2

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve ___ their highest potential.
2. Fosters a safe, caring environment where individual differencesare valued and respected.
3. Provide facilities for all district programs and functions that Stewart___ are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, local government, business, service organizations, etc. as partners Leaman___ in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement ___
Funding Sign-Off by J.
Personnel Sign-Off by B. Noyes___
Program Sign Off by S.
SBLT Involvement ___ Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
A RESOLUTION #03/04.37 DECLARING AN ELECTION BE HELD IN ITS JURISDICTION REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE.

AGENDA ITEM AREA:
ACTION

REQUESTED BY:
Roger R. Yohe
District Superintendent

ENCLOSURES:
RESOLUTION

MEETING DATE:
April 20, 2004

BACKGROUND:

The Board of Trustees will take action to approve Resolution 03/04.37 Declaring an election be held in its jurisdiction requesting the Board of Supervisors to consolidate this election with any other election conducted on said date.

SUPERINTENDENT'S RECOMMEND ATION:
Administration recommends the Board of Trustees adopt Resolution 03/04.37 Declaring an election be held in its jurisdiction requesting the Board of Supervisors to consolidate this election with any other election conducted on said date.

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7.6

NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS

Resolution No. 03/04.37

RESOLUTION OF THE GOVERNING BODY OF THE

Western Placer Unified School District

DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE;
AND
REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.

WHEREAS, this District Governing Body orders an election to be held in its jurisdiction on November 2, 2004; at which election the issue(s) to be presented to the voters shall be:

NOMINATION OF CANDIDATES FOR THE GOVERNING BODY

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Division Number (if applicable)	Regular/Short Term
Paul Long	1	Regular
Dennis L. Sonnenburg	3	Short
James McLeod	3	Short
Karen Roberts	3	Regular

7.6.1

2. Said Directors for this District are elected in the following manner:

____ At Large.
There are no divisions in the District; all voters within the District vote for all candidates.

____ By Division.
Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

__✓__ Qualified by Division-Elected at Large.
Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

3. Said District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed **200** words.
  (Specify either 200 or 400 words)

- The Candidate shall pay the cost of the Candidate Statement.
  (Specify Candidate or District)

MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)

(If this election is strictly for deciding one or more measures and no candidates are to be elected, please complete #4 through #6 below)

4. Said District does not request that the following measure(s) be decided at this election.
   (Specify does or does not)

- Said Governing Board orders the following measure(s) to be put to a vote of the residents of the District:

  (See attached wording marked Exhibit(s) _____)

5. Said District has determined the following election particulars:

- In the case of a tie vote, the election shall be determined by **lot.**
  (Specify lot or runoff election)

- The County Clerk is **requested** to provide election services. If the District requests the Placer County Elections Division to provide election services, all applicable costs will be paid for by the District.
  (Specify requested or not requested)

7.6.2

6. The District hereby certifies that (please check one):

____ There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

____ There have been no District boundary changes since our last election, but the District understands that the Placer County Public Works Mapping Division will verify our District boundary lines prior to the election.

BE IT RESOLVED that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;

2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

PASSED AND ADOPTED by the Governing Body on May 4, 20 04 .

AYES:

NOES:

ABSENT:

_____
CHAIR OF THE BOARD

ATTEST: _____
SECRETARY OF THE BOARD

(Seal)

7.63

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.		
BOARD OF TRUSTEE/DISTRICT GOALS	*COMPLIANCE CHECK LIST*	
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	Complies with Board Polic Complies with Site Plan (LIP) Complies with Governance & Management Document	___ ___ ___
2. Foster a safe, caring environment where individual differences are valued and respected.	Complies with District Goals Complies with District Mission Statement	___ ___
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	Funding Sign-Off by J. Stewart	___
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.	Personnel Sign-Off by B. Noyes Program Sign Off by S. Leaman SBLT Involvement	 ___

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
Lincoln High School

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman,
Assistant Superintendent

ENCLOSURES:
No

MEETING DATE:
May 4, 2004

BACKGROUND:

Lincoln High School currently uses CPM math for instruction in Geometry. Based on the math articulation meetings held in the district, teachers from Lincoln High School and Glen Edwards Middle School evaluated standards-aligned math materials for implementation next year. They are recommending McDougal Littell Geometry for adoption and impelementation in the 2004-05 school year.

ADMINISTRATION'S RECOMMENDATION:
Administration recommends adoption of the materials.

7.7

MISSION STATEMENTEmpower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

BOARD OF TRUSTEE GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated-K2 academic program that challenges all students to achieve their highest potential.
2. Fosters a safe, caring environment where individual differencesare valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, localgovernment, business, service organizations, etc. as partners in the education of our students.

COMPLIANCE CHECK LIST

Complies with Board Policy ___
Complies with Site Plan (LIP)___
Complies with Governance & Management Document ___
Complies with Mission Statement___
Funding Sign-Off by J. Stewart___

Personnel Sign-Off by B. Noyes___
Program Sign Off by S. Leaman___

SBLT Involvement ___
Initial

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING
FACT SHEET

SUBJECT:
New Policies for adoption

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Roger R. Yohe,
District Superintendent

ENCLOSURES:
Policies & Regulations

MEETING DATE:
May 4, 2004

BACKGROUND:

The District Policy Committee and the Management Team have reviewed the following new policies/regulations/exhibits as per CSBA. This group of new policies was presented on a first reading basis on April 20; they are now ready for adoption.

* AR0430 Comprehensive Local Plan for Special Education (Special Designed Instruction)
* AR1321 Soliciting Funds From and by Students
* BP4135 Soliciting and Selling

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees adopt the new policies/regulations and exhibits as presented.

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Philosophy, Goals, Objectives and Comprehensive Plans

Comprehensive Local Plan for Special Education (Specially Designed Instruction)

Definitions

Specially designed instruction means adapting, as appropriate to the needs of an eligible child, the content, methodology or delivery of instruction. (34 CFR 300.26)

Free and appropriate education (FAPE) means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the California Department of Education; include appropriate services for children aged 3 through 21 years; and are provided in conformity with the student's individualized education program pursuant to 34 CFR 300.340-300.350. The right to FAPE extends to students who are suspended or expelled or placed by the district in nonpublic school or agency services. (34 CFR 300.13, 300.121)

(cf. 6159 - Individualized Education Program)

Full educational opportunities means that students with disabilities have the right to full educational opportunities to meet their unique needs, including access to a variety of educational programs and services available to nondisabled students. A program specialist may be responsible for assuring that students have full educational opportunities regardless of their district of residence. (34 CFR 300.504, 300.505; Education Code 56368)

Least restrictive environment means that to an appropriate extent, students with disabilities, including children in public or private institutions, shall be educated with children who are not disabled, including in nonacademic and extracurricular services and activities. (34 CFR 300.306, 300.550, 300.554).

Special education means specially designed instruction, at no cost to the parent/guardians, to meet the unique needs of individuals with exceptional needs, whose educational needs cannot be met with modification of the regular instruction program, and related services, at no cost to the parent/guardian, that may be needed to assist these individuals to benefit from specially designed instruction. Special education provides a full continuum of program options, including instruction conducted in the classroom, in the home, in hospitals and institutions, and in other settings; and instruction in physical education, to meet the educational and service needs of individuals with exceptional needs in the least restrictive environment. (Education Code 56031)

Philosophy, Goals, Objectives and Comprehensive Plans

Surrogate parent means an individual assigned to act as a surrogate for the parents/guardians. The surrogate may represent an individual with exceptional needs in matters relating to identification, assessment, instructional planning and development, educational placement, reviewing and revising the IEP, and in other matters relating to the provision of FAPE to the individual with disability. (34 CFR 300.515; Education Code 56050)

(cf. 6159.4 - Appointment of Surrogate Parent for Special Education)

Elements of the Local Plan

The special education local plan shall include, but not be limited to the following:

1. Assurances that policies, procedures and programs, consistent with state law, regulation, and policy, are in effect as specified in Education Code 56205(a)(1-21) and in conformity with 20 USC 1412(a) and 20 USC 1413(a)(1). (Education Code 56205)

2. An annual budget plan and annual service plan adopted at a public hearing held by the special education local plan area. (Education Code 56205)

3. A description of the process being utilized to oversee and evaluate placements in nonpublic, nonsectarian schools and the method for ensuring that all requirements of each student's IEP are being met. (Education Code 56205)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

4. A description of how specialized equipment and services will be distributed within the local plan area in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environment. (Education Code 56206)

The local plan, annual budget plan and annual service plan shall be written in language that is understandable to the general public. (Education Code 56205)

Each special education local plan area shall develop written agreements to be entered into by districts participating in the plan. (Education Code 56195.7)

78.2

Philosophy, Goals, Objectives and Comprehensive Plans

Each entity providing special education shall adopt policies for the programs and services it operates, consistent with agreements adopted pursuant to Education Code 56195.1 and 56195.7. (Education Code 56195.8)

(cf. 6164.4 - Identification of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)

Adopted:

Q:1000(b)\ar0430

COMMUNITY RELATIONS

Soliciting Funds from and by Students

The Superintendent or designee shall approve all fund-raising activities at least 15 days before the activity. If the event involves a contract with a commercial vendor, the Superintendent or designee shall review the contract.

In order to minimize interruptions to the educational program, staff shall limit fund-raising activities to appropriate time periods designated by the principal.

(cf. 6116 - Classroom Interruptions)

No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.

(cf. 1230 - School-Connected Organizations)

Students engaged in fund-raising activities on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses.

Door-to-Door Sales

Students under 16 years old may engage in door-to-door sales of newspaper or magazine subscriptions, candy, cookies, flowers or other merchandise only under the following conditions:

1. The students shall work in pairs, as a team, on the same or opposite side of the street. (8 CCR 11706)

2. The students shall be supervised by an adult, with one adult for every crew of 10 or fewer students. (8 CCR 11706)

3. The students must be within the sight or sound of their adult supervisor at least once every 15 minutes. (8 CCR 11706)

4. The students shall be returned to their respective homes or meeting places after each day's work. (8 CCR 11706)

Soliciting Funds from and by Students

5. The students shall not engage in door-to-door sales after dark.

6. The students shall not work outside of their immediate neighborhood.

Adopted:

Q:1000(b)ar1321

7.8.5

Western Placer Unified School District

BP 4135(a)
BP 4235(a)
BP 4335(a)

Personnel

Soliciting and Selling

Employees shall not solicit district staff, students or their families with the intent to sell general merchandise, books, equipment or services for their own personal profit or benefit. Solicitation of students and staff on behalf of the school or other charitable organizations shall be conducted in accordance with applicable Board policy and administrative regulation.

(cf. 1325 - Advertising and Promotion)
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 4137 - Tutoring)
(cf. 5022 - Student and Family Privacy Rights)

Staff members shall respect the confidentiality of district employees and students and shall not use their status as district employees to secure information such as names, addresses, e-mail addresses, and telephone numbers for solicitations or use in personal profit-making or beneficial ventures.

(cf. 5125.1 - Release of Directory Information)

Educational tours may be promoted on school premises only if they are sponsored by the district. Employees engaged in planning, organizing or leading tours as private, non-district-sponsored businesses shall make it clear that they do not represent the school or district. All activities related to such tours must be carried on outside of school hours and off school premises.

(cf. 3312.2 - Educational Travel Program Contracts)

Staff participation in "flower funds," "anniversary funds" or other similar funds shall be voluntary.

(cf. 4161.9/4261.9/4361.9 - Catastrophic Leave Program)

Legal Reference:
EDUCATION CODE
51520 Prohibited solicitations on school premises
Adopted:
Q:4000b\bp4135

7.8.16