WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Dennis Sonnenburg - President
James McLeod - Vice President
Paul Long - Clerk,
Earl Mentze - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, District Superintendent
Bob Noyes, Assistant Superintendent, Personnel Services
Carrie Carlson, Assistant Superintendent, Business Services
Mary Boyle, Assistant Superintendent, Educational Services
Roger Yohe, Facilities Superintendent

STUDENT ENROLLMENT

School	10/02/06	11/01/06
Sheridan School (K-5)	86	87
First Street School (K-5)	452	454
Carlin C. Coppin Elementary (K-5)	465	465
Creekside Oaks Elementary (K-5)	684	696
Twelve Bridges Elementary (K-5)	704	704
Foskett Ranch Elementary (K-5)	454	463
Glen Edwards Middle (6-8)	711	718
Twelve Bridges Middle School (6-8)	570	574
Lincoln High School (9-12)	1308	1298
Phoenix High School (10-12)	89	80
PCOE Home School	8	8
TOTAL:	**5,531**	**5,542**

Phoenix Infant/Toddler	24
Prechool/Head Start	
First & J Street	24
Carlin Coppin	24
Sheridan	24
Adult Education	39

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 5, 2006 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

AGENDA

2006-2007 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:00 P.M. OPEN SESSION – Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:05 P.M. CLOSED SESSION – Administrative Conference Room – D.O.

1. PERSONNEL
Public Employee Discipline/Dismissal/Release

2. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 E

3. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Performing Arts Building – LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 PERSONNEL
Public Employee Discipline/Dismissal/Release

2.2 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion Re-entry #06-07 E

3. OATH OF OFFICE
The Superintendent will administer the Oath of Office to Ana Stevenson, James McLeod, as elected members and Brian Haley elected in lieu of election of the Board of Trustees to serve until the end of their terms.

4. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

4.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

4.2 Appoint A Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

4.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

4.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

4.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

5. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approval of Minutes
Regular Meetings of November 7th, & November 21, 2006

5.2 Approval of Warrants

5.3 Ratification of Personnel Items

Classified:

a. Ratification of Classified Position:
Luz Maria Balderas – Instructional Aide – COE
Anna Marie Hagen – Food Service Assistant – LHS
Maria Nevarrete – Food Service Assistant – LHS
Hilda Rubio – Food Service Assistant - LHS

b. Ratification of Classified Transfers/Promotion:
Michelle Borba – from Food Service Assistant at LHS and GEM to Food Service Lead at CCC effective 11/1/06

c. ***Ratification of Classified Reclassification:***
Charlene Emerson – Reclassified from School Clerk II to Assistant Principal Secretary effective 7/1/06 - LHS

d. ***Ratification of Certificated Temporary Employment:***
Amanda Chapman – SDC Teacher - CCC

5.4 Approval request for the "Every 15 Minutes" Program
5.5 Student Discipline Expulsion – Re-entry of Student #03-04 J.
5.6 Student Discipline Expulsion – Re-entry of Student #05-06 Z.
5.7 Approval of Resolution 06/07.23 for Placer County Superintendent.
5.8 Approval of the Williams Uniform Quarterly Complaint Form.
5.9 Approval of job description for the Facilities Planner position.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Laura DiGiordano
7.2 Western Placer Teacher's Association – Mike Agrippino
7.3 Western Placer Classified Employee Association – Joe Ross
7.4 Superintendent, Scott Leaman – Facility Funding
7.5 Assistant Superintendent(s)
- 7.5.1 Carrie Carlson
  - a. Budget Update:
- 7.5.2 Mary Boyle
  - a. Program Focus Area: *Update on Intervention Programs & Support Services Curriculum*
- 7.5.3 Bob Noyes
- 7.5.4 Roger Yohe/Cathy Allen, Facilities Update

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (D/A) APPROVAL OF CHANGE ORDERS NOS. 1-8 FOR TWELVE BRIDGES MIDDLE SCHOOL – Allen *(06-07 G & O Component V)*

• The work on Twelve Bridges Middle School is nearing completion. Staff is requesting approval of Change Order Nos. 108. Most Change Orders contain more than one change order request. A brief description of each item is contained on the

enclosed spread sheet. Staff will be available to discuss individual change orders as needed.

8.2 (D/A) APPROVAL OF SUPPLEMENTAL SCHOOL COUNSELING PROGRAM INCLUDING REQUIRED ASSURANCES – Boyle

(06-07 G & O Component IV-III)

•Assembly Bill 1802 provides funding for the Middle and High School Supplemental Counseling Program for the purpose of providing additional counseling services to pupils in grades 7-12, inclusive. As a condition of receiving funds, the governing board of each school district must approve a program the provides counseling services to students in grades 7-12 to encourage successful completion of middle school and graduation from high school. The funding is intended to provide additional counselors for middle and high schools.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >January 2, 2007, 7:00 p.m., Lincoln High School

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 113006
h:\wpfiles\board\agendas\120506

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA

PLACE: **District Office Conference Room**
DATE: **December 5, 2006**
TIME: **6:00 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. **PERSONNEL**
   - •PUBLIC EMPLOYEE APPOINTMENT
   - •PUBLIC EMPLOYEE EMPLOYMENT
   - •PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   - **•PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   - •COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. **STUDENTS**
    - **•STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - •STUDENT PRIVATE PLACEMENT
    - •INTERDISTRICT ATTENDANCE APPEAL
    - •STUDENT ASSESSMENT INSTRUMENTS
    - •STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator
10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Public Employee Discipline/Dismissal/Release

AGENDA ITEM AREA:
Disclosure of action taken
In closed session

REQUESTED BY:
Scott Leaman,
District Superintendent

ENCLOSURES:

MEETING DATE:
December 5, 2006

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session.

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regard to the above item.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Expulsion
Student #06-07 E

AGENDA ITEM AREA:

Disclosure of action taken in closed session

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #06-07 E

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

OATH

OF

OFFICE

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Oath of Office

AGENDA ITEM AREA:

REQUESTED BY:
Scott Leaman,
District Superintendent

ENCLOSURES:

MEETING DATE:
December 5, 2006

BACKGROUND:

The District Superintendent will administer the Oath of Office to the following members:

- Ana Stevenson
- James McLeod
- Brian Haley

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees accept the Oath of Office.

wp/rk/factformoathofoffice

REORGANIZATION

OF

THE

BOARD OF TRUSTEES

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Elect a:
- President
- Vice President
- Clerk

AGENDA ITEM AREA:
Reorganization of the Board of Trustees

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:
Board Bylaws 9100, 9121, 9123

MEETING DATE:
December 5, 2006

BACKGROUND:

Board Bylaw 9100 states the Board of Trustees shall hold an annual organization meeting within the time limits prescribed bylaw. Action will be taken to elect the following:

- President of the Board of Trustees
- Vice President of the Board of Trustees
- Clerk of the Board of Trustees

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees hold its annual organization meeting and elects a President, Vice President and Clerk from among its members.

wp/rk/factformboardreoganization

BYLAWS OF THE BOARD

Organization

Annual Organization Meeting

The Board shall hold an annual organization meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members.
2. Appoint a secretary to the Board.
3. Authorize signatures.
4. Develop a schedule of regular meetings for the year.
5. Develop a Board calendar for the year.
6. Designate Board representatives.

(cf. 9140 - Board Representatives)
(cf. 9320 - Meetings)

Election of Officers

The Board shall each year elect its entire slate of officers. No Board member shall serve more than 2 consecutive terms as chairperson.

Legal Reference:
EDUCATION CODE
35143 Annual organizational meeting date, and notice
35145 Public meetings
GOVERNMENT CODE
54953 Meetings to be open and public; attendance
68 OPS. CAL. ATTY. GEN. 65 (1985) 59 OPS. CAL. ATTY. GEN. 619,621-622 (1976)

Adopted: 4/11/83
Revised: 8/195
1994/1995 School Year (Total District Policy Book Review)
word\wpfiles\policies\bb9100

4.1.1

BYLAWS OF THE BOARD

President

The Governing Board shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9100 - Organization)

The President shall preside at all Governing Board meetings. He/she shall:

1. Call the meeting to order at the appointed time;

2. Announce the business to come before the Board in its proper order;

3. Enforce the Board's policies relating to the order of business and the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act.;

4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;

5. Explain what the effect of a motion would be if it is not clear to every member;

6. Restrict discussion to the question when a motion is before the Board;

7. Rule on issures of parliamentary procedure;

8. Put motions to a vote, and state clearly the results of the vote.

9. Be responsible for the orderly conduct of all Board meetings

(cf. 9323 - Meeting Conduct)

The president shall have all the rights of any member of the Board, including the right to move, second, discuss, and vote on all questions before the Board.

President (continued)

The Board president shall also perform other duties as directed by law, State Department of Education regulations and the Board, including the duty to:

1. Sign all instruments, acts, and orders necessary to carry out state requirements and the will of the Board;

2. Consult with the Superintendent or designee on the preparation of the Board's agendas;

3. Working with the Superintendent to ensure that Board members have necessary materials and information

4. Appoint and disband all committees, subject to Board approval;

5. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;

6. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;

7. Share informational mail with other Board members.

8. Representing the district as governance spokesperson, in conjunction with the Superintendent

(cf. 9320 - Meetings)

When the president resigns or is absent or disabled, the vice president shall perform the president's duties. When both the president and vice president are absent or disabled, the clerk shall perform the president's duties.

Legal Reference:
EDUCATION CODE
35022 President of the board
35143 Annual organizational meetings; dates and notice
GOVERNMENT CODE
54950-54963 Ralph M. Brown Act

President (continued)

Management Resources:
CSBA PUBLICATIONS
Board Presidents' Handbook, revised 2002
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardsmanship, 1996
WEB SITES
CSBA: http://www.csba.org

Adopted: 4/11/83
Revised: 11/6/90, 8/1/95, 4/20/04
1994/1995 School Year (Total District Policy Book Review)
q:9000\bb9121

WESTERN PLACER UNIFIED SCHOOL DISTRICT

BB 9123

BYLAWS OF THE BOARD

Clerk

At the annual organizational meeting, the Governing Board shall elect a clerk from its own membership.
(cf. 9100 – Organization)

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required.

2. Maintain such other records or reports as required by law.

3. Sign the minutes of the Board meetings following their approval.

(cf. 9324 – Minutes and Recordings)

4. Sign documents as directed by the Board on behalf of the district, and sign all other items which require the signature of the clerk.

5. Serve as presiding officer in the absence of the president and vice president

(cf. 9121 – President)

6. Perform any other duties assigned by the Board.

Legal Reference:
EDUCATION CODE
35038 Appointment of clerk by county superintendent of schools
35039 Dismissal of clerk
35121 Appointment of clerk in certain city and high school districts
35143 Annual organizational meetings
35250 Duty to keep certain records and reports
39630 Repair and supervision of property (duty of district clerk)
40003 Duty of clerk (re provision of school supplies)

Adopted: 4/11/83
Revised: 8/1/95, 4/20/04
1994/1995 School Year (Total District Policy Book Review)
q:9000\bb9123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Appoint a Secretary to the Board of Trustees

AGENDA ITEM AREA:
Reorganization of the Board of Trustees

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:
Board Bylaws 9122

MEETING DATE:
December 7, 2006

BACKGROUND:

Board Bylaw 9100 states the Board of Trustees shall hold an annual organization meeting within the time limits prescribed bylaw. Action will be taken to appoint a Secretary to the Board of Trustees. According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees appoint Superintendent Scott Leaman as Secretary of the Board.

wp/rk/factformappointsecretary

4.2

BYLAWS OF THE BOARD
Secretary

The Governing Board shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

1. Prepare, distribute and maintain the Board agenda

(cf. 9322 - Agenda/Meeting Materials)

2. Record, distribute and maintain the Board minutes

(cf. 9324 - Minutes and Recordings)

3. Maintain Board records and documents

4. Conduct official correspondence for the Board

5. As directed by the Board, sign and execute official papers

6. Perform other duties as assigned by the Board

(cf. 2111 - Superintendent Governance Standards)

Legal Reference:
EDUCATION CODE
35025 Secretary and bookkeeper
35143 Annual organizational meetings; dates and notice
35250 Duty to keep certain records and reports
GOVERNMENT CODE
54950-54963 Ralph M. Brown Act
Management Resources:
CSBA PUBLICATIONS
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardsmanship, 1996
WEB SITES
CSBA: http://www.csba.org

Adopted: 4/11/83
Revised: 8/1/95, 4/20/04
1994/1995 School Year (Total District Policy Book Review)
q:9000\bb9122

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Authorization of Signatures

AGENDA ITEM AREA:
Reorganization of the Board of Trustees

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:

MEETING DATE:
December 5, 2006

BACKGROUND:

Board Bylaw 9100 state the Board of Trustees shall hold an annual organization meeting within the time prescribed by law. As per Board Bylaw 9100, the Board of Trustees will authorize district officials as those who are authorized to sign district documents. Those officials are:

ADMINISTRATION RECOMMENDATION:

- Scott Leaman, District Superintendent
- Carrie Carlson, Assistant Superintendent of Business Services
- Bob Noyes, Assistant Superintendent of Personnel Services
- Mary Boyle, Assistant Superintendent of Educational Services

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Develop a Schedule of Regular Meetings for 2006

AGENDA ITEM AREA:
Reorganization of the Board of Trustees

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
December 5, 2006

BACKGROUND:

Board Bylaw 9100 sate the Board of Trustees must annually develop a Schedule of regular meeting for the upcoming year.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees adopt the 2006 Board of Trustee meeting schedule.

wp/rk/factformboardreoganization

4.4

BOARD OF TRUSTEE MEETING SCHEDULE FOR 2007

The Board of Trustees Meet the First and Third Tuesday of each Month
All Meetings begin at 7:00 p.m.

First meeting of the month is held in the Lincoln High School Performing Arts Building at 790 "J" Street, the Second meeting of the month is usually designated to a school site, on a every other month basis, see "Second Meeting of Month" schedule.

JANUARY Tuesday, January 2, 2007 Tuesday, January 16, 2007	**JULY** NO FORMAL MEETINGS SCHEDULED FOR JULY - WORK STUDY SESSION AS NEEDED
FEBRUARY Tuesday, February 6, 2007 Tuesday, February 20, 2007	**AUGUST** Tuesday August 7, 2007 Tuesday, August 21, 2007
MARCH Tuesday, March 6, 2007 Tuesday March 20, 2007	**SEPTEMBER** Tuesday, September 4, 2007 Tuesday, September 18, 2007
APRIL Tuesday, April 3, 2007 Tuesday, April 17, 2007	**OCTOBER** Tuesday, October 2, 2007 Tuesday, October 16, 2007
MAY Tuesday, May 1, 2007 Tuesday, May 15, 2007	**NOVEMBER** Tuesday, November 6, 2007 Tuesday, November 20, 2007 *(Thanksgiving Week, Nov. 19-23)*
JUNE Tuesday, June 5, 2007 Tuesday, June 19, 2007 (Public Hearing & Budget Adoption by 6/30/06)	**DECEMBER** Tuesday, December 4, 2007 Tuesday, December 18, 2007 *(Winter Break, Dec. 17- Jan. 2)*

Adopted: 12/05/06

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4.4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Committee Assignments

AGENDA ITEM AREA:
Reorganization of the Board

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:

MEETING DATE:
December 5, 2006

BACKGROUND:

Board of Trustees will discuss committee assignments.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees accept committee assignments.

wp/rk/factformboardreoganization

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
November 7th, Regular Meeting
& November 21, 2006 Board Workshop

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
December 5, 2006

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of November 7th, Regular board Meeting, and November 21, 2006 Board Workshop

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
BOARD OF TRUSTEE WORKSHOP
NOVEMBER 21, 2006, 4:00 P.M.
District Office Staff Development Room
810 J Street, Lincoln, CA 95648

Minutes

1. **WELCOME/CALL TO ORDER/FLAG SALUTE**
James McLeod, Vice President, Board of Trustees

2. **♦ACTION ♦DISCUSSION ♦INFORMATION**
CODE: (A) = Action (D) = Discussion (I) = Information

2.1 (I/D) **BOARD TRANSITION AND ORIENTATION – Leaman** *(06-07 G & O Component IV)*
•The Board will be engaging in a discussion concerning board transition and orientation.

Scott reviewed the Board Orientation power point with the Board of Trustees and the new incoming members. Scott asked all board members, including the new board members to introduce themselves, along with a little background about themselves. He also asked their reason for serving as board member. Scott reviewed the slide show individually and discussed each of the topics. He gave each board a copy of the brown act, and also informed them that we would be participating with CSBA on policies. He shared the organizational chart with the board, and indicated it would be updated for the December 5th board meeting. He reviewed distribution and timeline on board packets and meeting schedule. December 5th, the Board of Trustees will work on reorganization of the board. He talked about Friday updates that are emailed to Board of Trustees.

Mike Agrippino expressed WPTA is looking forward to working with the new Board of Trustees.

There was no discussion on communication from the public.

2.2 (D/A) **APPROVE RESOLUTION NO. 06/07.22, CERTIFYING APPROVAL TO ENTER INTO AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION TO PROVIDE CHILD CARE AND DEVELOPMENT SERVICES AND TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN**

CONTRACT DOCUMENTS FOR FISCAL YEAR 2006/07 – Carlson
(06-07 G & O Component I-V)

•In order for the District to receive funding for 2006-07 for the Infant Toddler Resource Program, the Board must certify approval to enter into this transaction with the California Department of Education and to authorize the designated personnel to sign contract documents for fiscal year 2006-07.

A motion by Mr. Long, seconded Mr. Mentze, and passed by unanimous roll call vote to approve Resolution 06/07.22, certifying approval to enter into agreement with the California Department of Education on providing Child Care and Development Services.

3. **5:20 P.M. ADJOURN TO CLOSED SESSION** – District Office Conference Room

4. **PERSONNEL**
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken at this time.

5. **ADJOURNMENT**
There being no further business the meeting was adjourned at 6:30 p.m.

James McLeod, Vice President

Paul Long, Clerk

Scott Leaman, Assistant Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted:
Ayes:
Noes:
Absent:
Abstain:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 7, 2006 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

MINUTES

2006-2007 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:25 P.M. **OPEN SESSION – Administrative Conference Room – D.O.**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:30 P.M. **CLOSED SESSION – Administrative Conference Room – D.O.**

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion 06/07 C

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion 06/07 D

2. INTER-DISTRICT TRANSFER APPEAL

a. Inter-district Request Appeal 06/07 8

3. ADJOURN TO OPEN SESSION

7:00 P.M. **OPEN SESSION – Performing Arts Building – LHS**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 C

A motion by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote to uphold the hearing panel's recommendation for expulsion.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 D

A motion by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote to uphold hearing panel's recommendation for expulsion.

2.2 INTER-DISTRICT TRANSFER APPEAL

a. Inter-district Request Appeal 06/07 8

A motion by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote to deny the inter-district transfer appeal. Mr. Carras abstained from the vote.

3. SPECIAL ORDER OF BUSINESS

Recognition of Mr. Earl Mentze as a Board Member of the Western Placer Unified School District, we will honor Mr. Mentze for his service as a Board of Trustee.

Mr. Leaman presented a plaque to Mr. Mentze, and talked about the many things Mr. Mentze did as a board member, he acknowledged his dedication to the kids, staff and district.

4. CONSENT AGENDA

4.1 Approval of Minutes
Regular Meetings of October 3rd, & October 17, 2006

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

Classified:

a. Ratification of Classified Position:

Brad Alcaraz – Custodian/Groundsman – COE/TBE
Mary Beth Kemp – Campus Café. Supervisor – TBM
Nancy Perkins – District Office Clerk - DO

b. Ratification of Classified Transfers:

Leann Avilla – from her 2.5 hr. Food Service Assistant position at LHS to the 4.5 hr. Food Service Assistant position at GEMS effective 11/1/06

Karen Fiorica – from her 5.6 hr. Special Ed. Inst. Aide position at FRE to the 4.6 hr. Special Ed. Inst. Aide position at TBMS effective 10/23/06

Tammy Sommer – from her 7.5 hr. D.O. Clerk position to the 8 hr. DO Receptionist/Clerk position effective 10/18/06

Rhia Zinzun – from her 4 hr. D.O. Rec/Clerk position and 4 hr. Payroll Tech. position to the 8 hr. Payroll Tech. position effective 10/18/06

c. Ratification of Certificated Temporary Employment:

5.1.4

Mark Samuelson – Science Teacher – PHS

*d. **Request for Maternity/Child Rearing Leave:***

Tiffany Butler – 4th Grade Teacher – FRE

Jamie Cruice – 4th Grade Teacher - CCC

4.4 Approved Reduction of One Classified Position

4.5 Approved of Donation to the Sheridan Elementary School.

4.6 Adopted Resolution 06/07.18 designating a representative to the School Insurance Group Joint Powers Board.

4.7 Approve the job description for the Confidential Budget Technician position

A motion by Mr. Carras, seconded by Mr. Long, and passed by unanimous roll call vote to approve consent agenda as listed.

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Laura DiGiordano reported on a rally that was held for Girls Golf, and Boys Soccer. She reported the boys had won their game and will be playing again on Thursday in the playoffs. She reported this week is the end of the first trimester, and all is going well.

6.2 Western Placer Teacher's Association – Mike Agrippino – No report

6.3 Western Placer Classified Employee Association – Joe Ross – Not present

6.4 Superintendent, Scott Leaman presented a power point presentation on facility funding options. He discussed current projects, Twelve Bridges Middle School, Lincoln Crossing Elementary, Twelve Bridges High School and Creekside Oaks Multipurpose Room. The Board of Trustees posed some concerns: Mr. Carras had some concerns on the COP's, and feels we need a fresh pair of eyes to look at our numbers. Mr. McLeod talked about the servicing of the debt based on a facility master plan spread sheet. Mr. Long also felt the need to have someone else come in and review the numbers for us, and maybe the possibility of putting together a bond. Mr. Mentze felt the district should continue forward with the project plans.

6.5 Assistant Superintendent(s)

6.5.1 Carrie Carlson did a power point presentation and reviewed the unaudited actuals for the Board of Trustees.

6.5.2 Mary Boyle gave an update on areas of focus for curriculum, and also reported on a series of workshops she has had for administration and staff.

6.5.3 Bob Noyes gave an update on administration changes that are in the process. Stacy Brown will be the new Principal at Twelve Bridges Middle School, and Rob Kerrigan will be replacing Stacy Brown at the High School as Vice Principal. These changes will

take place on November 28th. He also invited the Board of Trustees to a "Conflict Management" workshop that he will having with students in our district.

6.5.4 Cathy Allen gave a brief update on the facilities for Lincoln Crossing. Reporting that all sidewalks should be in before Thanksgiving. Also the Library project should start pouring cement in the next couple of days. The Library is looking into purchasing a program called the "Check Point" which the wand system is used. She also reviewed the change order summary list that she handed out.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) APPROVAL OF THE FY 2005-06 UNAUDITED ACTUALS – Carlson *(06-07 G & O Component V)*

• The FY 2005-06 State unaudited actuals will be presented to the Board of Trustees.

Carrie reported on the unaudited actuals, will bring back the first interim report in December. Motion by Mr. Mentze, seconded by Mr. Long to approve

7.2 (D/A) APPROVE RESOLUTION 06/07.20 TO AUTHORIZE THE EXECUTION AND DELIVERY OF SERIES 2006B COPS IN AN AMOUNT NOT TO EXCEED $70,000,000 – Carlson *(06-07 G & O Component V-IV)*

•For purposes of raising funds to finance the construction of new school facilities, primarily Twelve Bridges High School, Resolution No. 06/07.20 authorizes the execution and delivery of Adjustable Rate Certificates of Participation (School Facilities Projects), Series 2006B (the "Certificates") in an amount not to exceed $70,000,000. The resolution approves forms of the core documents required to accomplish the execution and delivery of the Certificates as well as documents relating to compliance with securities laws and relating to credit enhancement for the Certificates. The Resolution delegates to the Superintendent or his designee that authority to execute the documents with such additional changes as necessary to accomplish the delivery of the Certificates. It is not anticipated that there will be any material changes to the forms of documents presented to the Board.

A motion by Mr. Long, seconded by Mr. Mentze, and passed by a unanimous roll call vote to approve Resolution 06/07.20 authorizing the execution and delivery of series 2006B COP's in an amount not to exceed $70,000,000.00.

5.1.6

7.3 (D/A) **APPROVE RESOLUTION 06/07.21 TO ADOPT THE FY 2006-07 WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT – Carlson** *(06-07 G & O Component V-IV)*

•Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, established constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population. Education Code Section 1629 and 42132 specify that by September 30, county office and district governing boards shall adopt a resolution identifying their estimated appropriate limits for the preceding year. The District was unable to comply with this requirement for 2006/07 prior to now because the annual appropriations limit is dependent upon the prior year's actuals.

A motion by Mr. Carras, seconded by Mr. Mentze, and passed by unanimous roll call vote to approve Resolution 06/07.21 adopting FY 2006-07 Western Placer Unified School District Gann Limit.

7.4 (I) **SUPERINTENDENT EVALUATION – Leaman** *(06-07 G & O Component I-IV)*

•The Board president and the superintendent were charged with identifying an instrument for evaluation. The attached instrument is being presented to the Board of Trustees.

This was an information only item, no action was taken.

7.5 (I/A) **APPROVAL OF CHANGE ORDERS NOS. 1-10 FOR TWELVE BRIDGES HIGH SCHOOL SITE DEVELOPMENT – PHASE I – Allen** *(06-07 G & O Component I-IV)*

•The work on Twelve Bridges High School Site Development – Phase I is nearing completion. Staff is requesting approval of Change Order Nos. 1-10. Most Change Orders contain more than one change order request. A brief description of each item is contained on the enclosed spread sheet. Staff will be available to discuss individual change orders as needed.

Cathy Allen reviewed the change orders with the board of trustees. To date there have been 10 approved changed orders. Most change orders contain more than one change order request. She also reported all underground work for the new high school is done. A motion by Mr. Carras, seconded by Mr. Long, and passed by unanimous vote to approve change orders presented.

5.1.7

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Mentze thanked everyone, and expressed his gratitude for having been given the opportunity of being a board member, and his thankfulness for the time granted at Western Placer.

Mr. Long is looking forward to the board workshop meeting.

Mr. Carras expressed how much he has enjoyed working with Earl in this short time.

Mr. McLeod thanked Earl for all he has brought to the Board of Trustees.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >November 9, 2006, 4:00 p.m., District Office - SDR
  >November 21, 2006, 7:00 p.m., Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:15.

James McLeod, Vice President

Paul Long, Clerk

Scott Leaman, Assistant Superintendent

Rosemary Knutson, Secretary to Superintendent

5.1.8

Adopted:

Ayes:

Noes:

Absent:

Abstain:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Carrie Carlson,
Assistant Supt. of Business Service

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

MEETING DATE:
December 5, 2006

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the November 7, 2006 board meeting.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factform

WARRANT REGISTER FOR WARRANTS DATED 11/16/2006

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80121899	008143	JULIA BOLTON	22	00	75.60	80121900	012000	ADD SOME CLASS	22	00	138.70
80121901	012182	DAN ALCORN	22	00	90.16	80121902	000728	BSN SPORTS	22	00	185.52
80121903	006718	BUDGETEXT INC	22	00	170.89	80121904	004920	BULBMAN - SACRAMENTO	22	00	73.11
80121905	012120	CA READING ASSOC.	22	00	250.00	80121906	009440	CDW GOVERNMENT INC	22	00	222.38
80121907	009141	EDUCATIONAL INNOVATIONS I	22	00	117.00	80121908	011124	ELSEVIER SCIENCE	22	00	97.41
80121909	011752	EMPIRE SAFETY	22	00	455.49	80121910	002972	ETA / CUISENAIRE	22	00	15.67
80121911	003420	GLOBE FEARON	22	00	4,240.76	80121912	000841	GOPHER SPORT	22	00	252.88
80121913	010203	GUMDROP BOOKS	22	00	1,729.77	80121914	003096	THE HAMPTON-BROWN COMPANY	22	00	222.28
80121915	016160	HARCOURT INC	22	00	1,784.81	80121916	012033	HOME AND SCHOOL CONNECTIO	22	00	198.00
80121917	003281	HOME DEPOT	22	00	1,012.65	80121918	011174	HOMEROOM	22	00	54.80
80121919	012184	KASEY SPRAGUE	22	00	125.00	80121920	011012	LAKESHORE LEARNING	22	00	427.93
80121921	010590	MONICA MARS	22	00	75.60	80121922	005707	MAYER - JOHNSON	22	00	104.35
80121923	002256	MEISSNER SEWING MACHINE C	22	00	475.14	80121924	004683	OFFICE DEPOT	22	00	641.13
80121925	010164	PEARSON EDUCATION	22	00	73.74	80121926	002159	PERFECTION LEARNING	22	00	259.08
80121927	029400	RAINBOW MARKET	22	00	234.55	80121928	005757	REALLY GOOD STUFF	22	00	167.13
80121929	009649	RENAISSANCE LEARNING INC.	22	00	56.79	80121930	002618	RISO PRODUCTS OF SAC INC	22	00	753.38
80121931	002207	KAREN ROBERTS	22	00	39.95	80121932	010717	SAFEWAY INC	22	00	43.01
80121933	011096	SCANTRON	22	00	250.72	80121934	000122	SCHOOL SPECIALTY INC	22	00	403.78
80121935	002891	SIERRA OFFICE SUPPLIES &	22	00	791.36	80121936	012103	THE SMENCIL COMPANY	22	00	285.54
80121937	006674	SOPRIS WEST INC	22	00	59.56	80121938	000834	TARGET BANK	22	00	200.00
80121939	010473	TOM TOY	22	00	42.05	80121940	003739	JEANINE TROXEL	22	00	73.22
80121941	008520	BILL TRUEMAN	22	00	59.83	80121942	006354	UPS - UNITED PARCEL SERV.	22	00	18.49
80121943	000189	LEN VALASEK	22	00	117.42	80121944	011820	WESTERN BLUE CORP.	22	00	1,132.56
80121945	007960	BETTY MYLREA	22	00	8.81	80121946	005865	A-Z BUS SALES INC	22	00	128.33
80121947	003117	AMERICAN GUIDANCE SERVICE	22	00	410.18	80121948	005801	APPROVED SAFE & LOCK	22	00	60.00
80121949	026400	AT&T	22	00	1,124.98	80121950	009919	DELL	22	00	1,181.45
80121951	010068	GETTA DOLINSEK	22	00	37.46	80121952	012013	GENEVALOGIC	22	00	1,547.62
80121953	008181	HANDWRITING WITHOUT TEARS	22	00	1,860.43	80121954	016160	HARCOURT INC	22	00	3,833.87
80121955	012185	ICOM AMERICA INC.	22	00	1,292.97	80121956	007846	LEGAL BOOKS DISTRIBUTING	22	00	48.60
80121957	012183	LINCOLN HIGH SCHOOL	22	00	45.00	80121958	003173	PRENTICE HALL	22	00	3,295.70
80121959	028760	PRESS-TRIBUNE INC.	22	00	59.00	80121960	000543	SAXON PUBLISHERS INC.	22	00	438.39
80121961	005138	SCHETTER ELECTRIC INC	22	00	3,279.97	80121962	004577	SCHOOL INNOVATIONS & ADVO	22	00	1,987.00
80121963	002891	SIERRA OFFICE SUPPLIES &	22	00	462.57	80121964	011219	SPARK PROGRAM	22	00	106.51
80121965	011976	SUTTER OCCUPATIONAL HEALT	22	00	50.00	80121966	000564	ZIEGELMANN'S REFRIGERATIO	22	00	285.00
80121967	010810	WSP ROOFING & WATERPROOFI	22	00	13,200.00	80121968	011579	QUALITY SOUND SYSTEMS	22	00	1,625.00
80121969	011002	U.S. BANK	22	00	1,650.00	80121970	006009	WOODWIND & BRASSWIND	22	00	26.74
80121971	019720	KRONICK MOSKOVITZ TIEDEMA	22	00	203.07	80121972	011344	BOYD COFFEE COMPANY	22	00	138.55
80121973	008137	CAL-NEVA SLUSH COMPANY	22	00	707.00	80121974	009360	VOIDED	22	00	
80121975	009360	VOIDED	22	00		80121976	009360	CRYSTAL CREAM & BUTTER CO	22	00	11,506.63
80121977	010598	D & P CREAMERY	22	00	193.57	80121978	001778	THE DANIELSEN COMPANY	22	00	4,588.08
80121979	011727	ED JONES FOOD SERVICE	22	00	4,471.76	80121980	006580	JERICO INC	22	00	231.25
80121981	023380	MISSION UNIFORM SERVICE I	22	00	201.55	80121982	009147	NOR-CAL PRODUCE INC	22	00	464.80
80121983	012043	PIZZA GUY'S	22	00	858.00	80121984	029400	RAINBOW MARKET	22	00	5.00
80121985	007758	SACRAMENTO RENDERING CO.	22	00	27.00	80121986	012042	SARA LEE	22	00	568.51
80121987	011585	STAFFORD MEAT COMPANY	22	00	352.00	80121988	010084	SYSCO SACRAMENTO	22	00	2,308.11

WARRANT REGISTER FOR WARRANTS DATED 11/09/2006

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80120218	011234	ABILITATIONS	22	00	560.12	80120219	000630	ACADEMIC THERAPY PUBLICAT	22	00	145.87
80120220	004188	ACSA PLACER COUNTY	22	00	1,230.00	80120221	000059	ADVANCED INTEGRATED PEST	22	00	1,373.00
80120222	004071	AIRGAS	22	00	34.08	80120223	003117	AMERICAN GUIDANCE SERVICE	22	00	820.74
80120224	005801	APPROVED SAFE & LOCK	22	00	66.50	80120225	026400	AT&T	22	00	340.72
80120226	010753	BACK TO LIFE AUTOMOTIVE	22	00	218.25	80120227	011228	BURTON'S SUPERIOR CARPET	22	00	140.00
80120228	000205	BUS WEST - FRESNO	22	00	1,676.28	80120229	006660	C.A.S.H. COALITION FOR	22	00	288.00
80120230	006060	CALTRONICS BUSINESS SYSTE	22	00	104.42	80120231	011051	CAPITAL ONE F.S.B.	22	00	93.25
80120232	006200	CAPITOL CLUTCH AND BRAKE	22	00	344.79	80120233	000339	CASBO	22	00	390.00
80120234	008620	CED CONSOLIDATED ELECTRI	22	00	121.43	80120235	007984	CHEVRON	22	00	154.55
80120236	011714	DELL FINANCIAL SERVICES	22	00	5,345.75	80120237	002863	DELTA WIRELESS	22	00	54.00
80120238	012177	DISCOVERY TOYS	22	00	136.33	80120239	011729	EAGLE SOFTWARE	22	00	400.00
80120240	004530	EMPLOYMENT DEVELOPMENT DE	22	00	265.40	80120241	012610	FAR WEST RENTS & READY MI	22	00	326.04
80120242	011465	FILTERFRESH	22	00	135.00	80120243	010529	G&S HARDWARE PURCHASING	22	00	14.97
80120244	036880	VOIDED	22	00		80120245	036880	G&S HARDWARE PURCHASING	22	00	1,192.56
80120246	015040	GOLD RUSH AUTO PARTS	22	00	1,345.34	80120247	006889	GOLD RUSH CHEVROLET	22	00	226.95
80120248	038620	GRAINGER	22	00	408.77	80120249	003183	SCOTT LEAMAN	22	00	26.40
80120250	010454	LOWE'S	22	00	506.69	80120251	011134	MAXIMUS INC.	22	00	795.00
80120252	023380	VOIDED	22	00		80120253	023380	MISSION UNIFORM SERVICE I	22	00	2,677.01
80120254	026460	PACIFIC GAS & ELECTRIC CO	22	00	836.95	80120255	005441	PALOS SPORTS INC	22	00	1,817.81
80120256	029400	RAINBOW MARKET	22	00	8.65	80120257	008069	RAY MORGAN COMPANY INC	22	00	9,602.47
80120258	012166	RONALD S. & DORIS L MORTO	22	00	4,368.25	80120259	001822	SAFETY-KLEEN SYSTEMS INC	22	00	1,162.55
80120260	004668	SAN JOAQUIN CO OFFICE OF	22	00	333.04	80120261	011616	DIANE SAUER	22	00	169.10
80120262	032640	SCHOOL SERVICES OF CA INC	22	00	330.00	80120263	011408	HOLLY SHIMA	22	00	151.30
80120264	002891	SIERRA OFFICE SUPPLIES &	22	00	1,315.48	80120265	001786	SPURR	22	00	1,405.70
80120266	010816	STARSTREAM COMMUNICATIONS	22	00	3,222.95	80120267	012171	UHS - KEYSTONE SCHOOLS	22	00	5,581.62
80120268	012176	KENNETH WALKER	22	00	34.71	80120269	007196	WESTERN PLACER WASTE	22	00	11.75
80120270	002373	WILSON WAY TIRE	22	00	772.50	80120271	006591	CHUCK YOUTSEY	22	00	243.77
80120272	006691	YUBA COUNTY OFFICE OF EDU	22	00	2,897.00	80120273	040640	ZEP MANUFACTURING COMPANY	22	00	151.07
80120274	036880	G&S HARDWARE PURCHASING	22	00	64.13	80120275	000116	ABC SCHOOL SUPPLY INC	22	00	139.40
80120276	007914	BLACKBURN CONSULTING	22	00	11,901.35	80120277	006660	C.A.S.H. COALITION FOR	22	00	288.00
80120278	012001	CRUSADER FENCE CO. INC.	22	00	14,085.00	80120279	011132	ECORP CONSULTING INC	22	00	1,696.14
80120280	009598	FARONICS	22	00	646.24	80120281	036880	G&S HARDWARE PURCHASING	22	00	148.92
80120282	005792	NTD/STICHLER	22	00	283,176.07	80120283	011138	SCHOOL CONSTRUCTION COMPL	22	00	21,133.77
80120284	011878	STANLEY TAYLOR	22	00	10,990.00	80120285	012079	TEICHERT CONSTRUCTION	22	00	161,234.00
80120286	040640	ZEP MANUFACTURING COMPANY	22	00	307.25	80120287	010712	NORTHERN CALIF. CONSTRUCT	22	00	18,385.00
80120288	012112	ACADEMIC SUPERSTORE	22	00	3,426.64	80120289	000400	ACCREDITING COMMISSION	22	00	2,075.00
80120290	012000	ADD SOME CLASS	22	00	385.03	80120291	010405	ALL BUT GROWN-UPS	22	00	459.94
80120292	003117	AMERICAN GUIDANCE SERVICE	22	00	1,272.06	80120293	012181	BIRDS & BLOOMS	22	00	25.98
80120294	007930	BULB DIRECT	22	00	56.70	80120295	002878	BUREAU OF EDUCATION & RES	22	00	598.00
80120296	002067	CA READING ASSOCIATION	22	00	420.00	80120297	004023	CLASSROOM DIRECT.COM	22	00	4.28
80120298	007831	CRYSTAL SPRINGS BOOKS	22	00	100.17	80120299	009919	DELL	22	00	1,166.39
80120300	007262	DEMCO MEDIA	22	00	38.76	80120301	011729	EAGLE SOFTWARE	22	00	500.00
80120302	012173	EAST COAST WHOLESALE INC.	22	00	116.07	80120303	009392	ENSLOW PUBLISHERS INC.	22	00	274.58
80120304	009228	FLINN SCIENTIFIC INC	22	00	106.56	80120305	007840	G.W. SCHOOL SUPPLY	22	00	80.00
80120306	010986	GATEWAY FUND RAISING SERV	22	00	7,300.00	80120307	005965	GLEN EDWARDS MIDDLE SCHOO	22	00	223.00
80120308	001549	HIGHLIGHTS FOR CHILDREN	22	00	29.64	80120309	011012	LAKESHORE LEARNING	22	00	157.21
80120310	012169	LINCOLN LION CLUB	22	00	90.00	80120311	002619	THE MASTER TEACHER	22	00	27.90

2,2,5

WARRANT REGISTER FOR WARRANTS DATED 11/09/2006

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80120312	001762	MCGRAW-HILL	22	00	877.95	80120313	002294	NAPA AUTO PARTS	22	00	13.31
80120314	024240	NASCO MODESTO	22	00	85.39	80120315	008109	NATIONAL GEOGRAPHIC SOCIE	22	00	19.95
80120316	012170	INC NERDS	22	00	142.99	80120317	012168	NEW DIRECTION SERVICES	22	00	298.73
80120318	012178	NICE TOYS	22	00	278.62	80120319	004683	OFFICE DEPOT	22	00	1,031.59
80120320	012175	KATHLEEN OLMSTEAD	22	00	72.42	80120321	000068	ORIENTAL TRADING COMPANY	22	00	106.58
80120322	007332	PCI EDUCATIONAL PUBLISHIN	22	00	42.85	80120323	028020	PLACER COUNTY OFFICE OF E	22	00	1,870.00
80120324	006899	POSITIVE PROMOTIONS	22	00	216.55	80120325	029400	RAINBOW MARKET	22	00	13.70
80120326	008381	RAY MORGAN COMPANY INC	22	00	55.26	80120327	005757	REALLY GOOD STUFF	22	00	186.54
80120328	020880	RIEBES AUTO PARTS	22	00	28.35	80120329	002618	RISO PRODUCTS OF SAC INC	22	00	1,595.57
80120330	012179	LANDON CONSTRUCTION ROBER	22	00	658.43	80120331	007986	SACRAMENTO THEATRE CO	22	00	1,205.00
80120332	000695	SADDLEBACK EDUCATIONAL IN	22	00	2,295.61	80120333	000128	SCHOLASTIC INC	22	00	85.84
80120334	000122	SCHOOL SPECIALTY INC	22	00	480.59	80120335	006185	SIERRA HAY & FEED	22	00	203.68
80120336	002891	SIERRA OFFICE SUPPLIES &	22	00	542.23	80120337	012161	SMARTY PANTS PUBLICATIONS	22	00	74.90
80120338	006028	SMILE MAKERS	22	00	211.60	80120339	011857	SOCIETY FOR CONSERVATION	22	00	54.00
80120340	011320	STARLINE PRESS	22	00	159.08	80120341	001904	SUPER DUPER SCHOOL COMPAN	22	00	129.15
80120342	005166	SUTTER COUNTY SCHOOLS OFF	22	00	14,641.50	80120343	012174	MARILYN THOMAS	22	00	383.92
80120344	010613	THOMAS TOY	22	00	195.58	80120345	003739	JEANINE TROXEL	22	00	16.55
80120346	010965	SUSAN VALDEZ	22	00	41.22	80120347	009389	WOODLEAF OUTDOOR CAMP	22	00	560.00
80120348	011800	WPUSD FOOD SERVICE DEPART	22	00	126.00	80120349	003208	XEROX CORPORATION	22	00	1,752.34
80120350	011660	KIM BOYD	22	00	87.39	80120351	006806	JEFF DARDIS	22	00	155.39
80120352	007960	BETTY MYLREA	22	00	8.81	80120353	010598	D & P CREAMERY	22	00	7.14
80120354	001778	THE DANIELSEN COMPANY	22	00	3,877.14	80120355	011727	ED JONES FOOD SERVICE	22	00	5,389.93
80120356	006580	JERICO INC	22	00	330.00	80120357	023380	MISSION UNIFORM SERVICE I	22	00	188.50
80120358	009147	NOR-CAL PRODUCE INC	22	00	1,179.22	80120359	012043	PIZZA GUY'S	22	00	885.10
80120360	029400	RAINBOW MARKET	22	00	77.18	80120361	012042	SARA LEE	22	00	776.51
80120362	010084	SYSCO SACRAMENTO	22	00	1,137.57						

TOTAL AMOUNT OF ALL WARRANTS $644,357.51***

WARRANT REGISTER FOR WARRANTS DATED 11/02/2006

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80118450	003569	AMERICAN MESSAGING	22	00	127.80	80118451	026400	AT&T	22	00	112.29
80118452	011323	AT&T - LONG DISTANCE SERV	22	00	19.44	80118453	005845	AUBURN PLACER DISPOSAL SE	22	00	6,532.96
80118454	012162	VICTORIA BORTOLUS	22	00	76.59	80118455	006660	C.A.S.H. WORKSHOPS	22	00	216.00
80118456	011051	CAPITAL ONE F.S.B.	22	00	256.43	80118457	009440	CDW GOVERNMENT INC	22	00	172.26
80118458	002037	CINGULAR WIRELESS	22	00	36.17	80118459	008524	CITICORP VENDOR FINANCE I	22	00	713.58
80118460	005443	COSTCO	22	00	49.30	80118461	012165	MELISSA EVERTS	22	00	24.03
80118462	000391	FEDEX	22	00	42.54	80118463	009228	FLINN SCIENTIFIC INC	22	00	729.87
80118464	003420	GLOBE FEARON	22	00	325.38	80118465	000396	HOUGHTON MIFFLIN COMPANY	22	00	857.74
80118466	022460	HOUGHTON MIFFLIN COMPANY	22	00	23,964.26	80118467	000389	LAKESHORE LEARNING MATERI	22	00	197.87
80118468	012138	M.W. SALES & SERVICES INC	22	00	841.11	80118469	001762	MCGRAW-HILL	22	00	131.70
80118470	010085	MCKEE FOODS CORP.	22	00	542.88	80118471	020840	MOUNTAIN CLEAR WATER COMP	22	00	208.00
80118472	026460	PACIFIC GAS & ELECTRIC CO	22	00	7,168.31	80118473	010252	JOE ROSS	22	00	64.07
80118474	010509	SACRAMENTO AUTOGLASS	22	00	375.00	80118475	011616	DIANE SAUER	22	00	231.40
80118476	000543	SAXON PUBLISHERS INC.	22	00	475.80	80118477	000122	SCHOOL SPECIALTY INC	22	00	396.04
80118478	011408	HOLLY SHIMA	22	00	169.10	80118479	002891	SIERRA OFFICE SUPPLIES &	22	00	385.94
80118480	000636	SIERRA SAFETY COMPANY INC	22	00	295.38	80118481	011122	THE SPEECH PATHOLOGY GROU	22	00	2,170.00
80118482	001145	SPORTIME	22	00	755.61	80118483	011976	SUTTER OCCUPATIONAL HEALT	22	00	336.00
80118484	012077	TEACHER CURRICULUM INSTIT	22	00	2,868.29	80118485	002732	PEGGY VAN LENGEN	22	00	13.35
80118486	012163	VERSATILE TRAINING & EVEN	22	00	2,000.00	80118487	004966	WESTAMERICA BANK	22	00	30,232.98
80118488	007914	BLACKBURN CONSULTING	22	00	1,040.65	80118489	006660	C.A.S.H. WORKSHOPS	22	00	216.00
80118490	012104	CLARK & SULLIVAN LLC	22	00	1,017,291.00	80118491	000391	FEDEX	22	00	172.47
80118492	011476	FITCH INC.	22	00	1,000.00	80118493	003098	JAY KLEIN PRODUCTIONS INC	22	00	1,078.00
80118494	012164	MOODY'S INVESTORS SERVICE	22	00	8,000.00	80118495	011708	EDWARD McCULLOUGH	22	00	4,785.00
80118496	011018	NTD / EDGE DESIGN BUILDER	22	00	1,001.00	80118497	003173	PRENTICE HALL	22	00	16,478.88
80118498	011447	YUBA SUTTER BUILDING	22	00	7,980.00	80118499	012057	BANC OF AMERICA PUBLIC &	22	00	31,466.68
80118500	012088	AAHPERD	22	00	93.95	80118501	011392	ALERT SERVICES INC	22	00	3,720.87
80118502	010947	ALPHA FIRED ARTS	22	00	299.96	80118503	004046	ATLAS PEN & PENCIL CORP.	22	00	52.60
80118504	009606	BORDERS GROUP INC	22	00	100.00	80118505	001230	BOUND TO STAY BOUND BOOKS	22	00	293.55
80118506	011656	CHRISTINE, BROWN	22	00	48.13	80118507	000050	CURRICULUM ASSOCIATES INC	22	00	486.89
80118508	009919	DELL	22	00	25,334.93	80118509	012027	DOCUWARE	22	00	79.00
80118510	009228	FLINN SCIENTIFIC INC	22	00	283.15	80118511	003420	GLOBE FEARON	22	00	1,328.03
80118512	000769	RAY GONZALES	22	00	97.90	80118513	000472	CHERYL HARRISON	22	00	30.91
80118514	003281	HOME DEPOT	22	00	52.07	80118515	000389	LAKESHORE LEARNING MATERI	22	00	175.00
80118516	000156	LIBRARY VIDEO COMPANY	22	00	125.34	80118517	002558	LINCOLN FLORIST	22	00	48.16
80118518	012149	MICHELLE LIVERMORE	22	00	203.26	80118519	001191	MARCY COOK MATH	22	00	71.85
80118520	002619	THE MASTER TEACHER	22	00	27.90	80118521	011843	MORTAIKO JAPANESE DRUMMER	22	00	425.00
80118522	004683	VOIDED	22	00		80118523	004683	OFFICE DEPOT	22	00	2,620.97
80118524	000068	ORIENTAL TRADING COMPANY	22	00	86.65	80118525	002159	PERFECTION LEARNING	22	00	225.41
80118526	029400	RAINBOW MARKET	22	00	58.10	80118527	009649	RENAISSANCE LEARNING INC.	22	00	3,152.06
80118528	003670	RICK TROW PRODUCTIONS	22	00	548.80	80118529	010717	SAFEWAY INC	22	00	39.99
80118530	000128	SCHOLASTIC INC	22	00	699.26	80118531	001096	SCHOLASTIC NEWS	22	00	176.53
80118532	004912	SCHOOL MASTERS	22	00	570.32	80118533	000122	SCHOOL SPECIALTY INC	22	00	2,563.76
80118534	002891	SIERRA OFFICE SUPPLIES &	22	00	556.73	80118535	006028	SMILE MAKERS	22	00	492.44
80118536	010958	SUNBURST TECHNOLOGY CORP	22	00	1,105.89	80118537	000834	TARGET BANK	22	00	82.58
80118538	006679	THEATREWORKS/USA BOX OFFI	22	00	756.00	80118539	011886	THINK 4 INK	22	00	1,427.32
80118540	000160	WARD'S NATURAL SCIENCE	22	00	647.73	80118541	006482	WARD'S NATURAL SCIENCE	22	00	96.10
80118542	011820	WESTERN BLUE CORP.	22	00	139.43	80118543	012167	PENNY WHITWORTH	22	00	12.91

WARRANT REGISTER FOR WARRANTS DATED 11/02/2006

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO	DD	AMOUNT
80118544	010264	WISHING WELL	22	00	26.15
80118546	006647	ALTA BOOK CENTER	22	00	954.04
80118548	010598	D & P CREAMERY	22	00	22.50
80118550	011727	ED JONES FOOD SERVICE	22	00	3,842.69
80118552	012043	PIZZA GUY'S	22	00	1,020.00
80118554	010084	SYSCO SACRAMENTO	22	00	1,191.15
80118545	002541	ZOO-PHONICS INC	22	00	323.56
80118547	007960	BETTY MYLREA	22	00	9.79
80118549	001778	THE DANIELSEN COMPANY	22	00	3,911.80
80118551	009147	NOR-CAL PRODUCE INC	22	00	1,099.69
80118553	012042	SARA LEE	22	00	525.08

TOTAL AMOUNT OF ALL WARRANTS $1,236,989.03***

5.2.5

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
11. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
12. Foster a safe, caring environment where individual differences are valued and respected.
13. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
14. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
15. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Classified Employment

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will take action to ratify the employment of:

Luz Maria Balderas – Instructional Aide (.25 FTE) – COE
Anna Marie Hagen – Food Service Assistant (.32 FTE) - LHS
Maria Navarrete - Food Service Assistant (.25 FTE) - LHS
Hilda Rubio – Food Service Assistant (.25 FTE) - LHS

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of employment for the individuals listed above.

5.3a.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department DATE: 10/31/06

You are hereby notified that: Luz Maria Balderas

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Instructional Aide (P.M. Kindergarten)

EFFECTIVE DATE OF ASSIGNMENT: _____A.S.A.P___ 11/2/06
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Creekside Oaks Elementary

RANGE: 15 STEP: A AMOUNT $ 12.13 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY 2 hours per day (12:30 p.m.-2:30 p.m.)

NEWLY APPROVED POSITION: _____, OR REPLACEMENT:_____X_____

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Maritza Pisik

FUNDING SOURCE: GENERAL FUND: X

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, ***T.B. clearance***, fingerprints, and pre-employment physical if applicable.
*** If this position is for an instructional aide, applicant must have passed screening test.*

Luz Maria Balderas 10-31-2006
Applicant's signature Date

460 "D" ST LINCOLN, CA 95648 (916) 645-8491
Address (City/Zip) Telephone #

[signature] 10-31-06
Administrator's signature Date

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5.3a.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

Live Oak OK

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department DATE: 11/1/06

You are hereby notified that: Anna Marie Hagen
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Food Service Assistant

EFFECTIVE DATE OF ASSIGNMENT: 11/ /06
(To be determined by Personnel department)

ASSIGNMENT LOCATION: LHS Cafeteria

RANGE: 12 STEP: B AMOUNT $ 11.85 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 2½ (11:00 - 1:30)

NEWLY APPROVED POSITION: _____, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Leann Avilla

FUNDING SOURCE: GENERAL FUND: _____

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, ***T.B. clearance***, fingerprints, and pre-employment physical if applicable.
*** If this position is for an instructional aide, applicant must have passed screening test.*

[signature] 11-1-06
Applicant's signature Date

212 Amberwood Ct Roseville CA 95678 916 782.9578
Address (City/Zip) Telephone # 390 957 Cell

Jeff Davis, FSD 11/01/06
Administrator's signature Date

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revised 9/00

5.39.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

amt

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department DATE: 10/30/06

You are hereby notified that: Maria W. Navarrete
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Food Service Assistant

EFFECTIVE DATE OF ASSIGNMENT: 11/6/06 ~~11:15 - 1:15~~
(To be determined by Personnel department)

ASSIGNMENT LOCATION: LHS Cafeteria

RANGE: 12 STEP: B AMOUNT $ 11.85 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 2.0

NEWLY APPROVED POSITION: _____, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Martha Bond

FUNDING SOURCE: GENERAL FUND: _____

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, ***T.B. clearance***, fingerprints, and pre-employment physical if applicable.
*** If this position is for an instructional aide, applicant must have passed screening test.*

Maria W. Navarrete — 10/30/06
Applicant's signature — Date

506 "O" Street — 95648 — 6451410
Address — (City/Zip) — Telephone #

J. Davis, FSD — 10/30/06
Administrator's signature — Date

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revised 9/00

5.3a.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department DATE: 10/30/06

You are hereby notified that: Hilda Margarita Rubio
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Food Service Assistant

EFFECTIVE DATE OF ASSIGNMENT: 11/6/06
(To be determined by Personnel department)

ASSIGNMENT LOCATION: LHS Cafeteria

RANGE: 12 STEP: B AMOUNT $ 11.85 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 2.0 (11:00 - 1:00)

NEWLY APPROVED POSITION: _____, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Crystal Angel

FUNDING SOURCE: GENERAL FUND: _____

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, ***T.B. clearance***, fingerprints, and pre-employment physical if applicable.
*** If this position is for an instructional aide, applicant must have passed screening test.*

Hilda Rubio — 10-30-06.
Applicant's signature — Date

4853 Rosa Rd — Sheridan Ca 95681 — 530-633-41-72.
Address — (City/Zip) — Telephone #

Jeff Davis, FSD — 10/30/06
Administrator's signature — Date

clasif.not.doc

revised 9/00

5.3a.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
16. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
17. Foster a safe, caring environment where individual differences are valued and respected.
18. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
19. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
20. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Classified Transfer/Promotion

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will take action to ratify the transfer/promotion of:

Michelle Borba – from Food Service Assistant at LHS and GEMS to Food Service Lead at CCC effective 11/1/06

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of classified transfer/promotion for the individual listed above.

5.3b

from Food Ser assist

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

2 00228

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department DATE: 10/4/06

You are hereby notified that: Michelle Borba
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Food Service Lead

EFFECTIVE DATE OF ASSIGNMENT: 11/01/06
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Carlin C. Coppin Elementary

RANGE: 16 STEP: B AMOUNT $ 13.02 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 4.5

NEWLY APPROVED POSITION: _____, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Rosemary Chavez

FUNDING SOURCE: GENERAL FUND: _____

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, ***T.B. clearance***, fingerprints, and pre-employment physical if applicable.
*** If this position is for an instructional aide, applicant must have passed screening test.*

Applicant's signature — Date: 10-5-06

Address: 125 I St Lincoln, CA (City/Zip) — Telephone #: 645-2600

Administrator's signature: Jeff Davis, FSD — Date: 10/5/06

clasif.not.doc

revised 9/00

5.3b.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
11. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
12. Foster a safe, caring environment where individual differences are valued and respected.
13. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
14. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
15. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Classified Reclassification

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will take action to ratify the reclassification for:

Charlene Emerson – Reclassified from School Clerk II to Assistant Principal Secretary effective 7/1/06.

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of the reclassification of position for the individual listed above.

5.3C

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL OFFICE

TO: Charlene Emerson, LHS

FROM: Bob Noyes, Director, Human Services

DATE: November 14, 2006

SUBJECT: Reclassification

This is to inform you that your current position as School Clerk II will be reclassified to Assistant Principal Secretary effective 7/1/06.

This reclassification is based on the fact that you have been performing the duties of Assistant Principal Secretary part-time for two years and full-time effective with the 06/07 school year.

If you have any questions regarding this reclassification, please call me at 645-6350.

5.3c.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
31. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
32. Foster a safe, caring environment where individual differences are valued and respected.
33. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
34. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
35. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Certificated Temporary Employment

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes
Director, Human Services

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will take action to ratify the temporary employment of:

Amanda Chapman – SDC Teacher (1.00 FTE) - CCC

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of temporary employment for the individual listed above.

5.3d

FORM #1

CERTIFICATED EMPLOYMENT ONLY

MEMORANDUM - TO PERSONNEL DEPT.

Consideration is being given to **

NAME: Amanda Chapman PHONE NO: 916-524-0302
ADDRESS: 4924 Cottage Way
Carmichael, CA 95603

for employment for the ** 2006-2007 school year. Tentative

assignment will be ** SDC School Carlin C Coppin

Newly Approved Position X OR Replacement _____

If Replacement, Name of Prior Employee _____

Please complete the following:

**● Hire date 11/27/06 (First contract work day)
- ● Full Day _____ (Length of service _____)
- ● Part Day _____ (Length of service _____)
- ● Substitute _____
- ● Temporary X
- ● Probationary _____

45096/183 = 247.00/day

Salary classification ~~E+101~~ +MA $ 43,926+1170 = 45096/yr, based on A.B. + 62 semester units and -0- years of teaching experience. (Salary schedule placement will be determined **only** by personnel department)

FIRST YEAR TEACHERS MUST WORK 50% OF THE YEAR TO RECEIVE NEXT STEP

The contract is being issued based on the following credential(s):

** _____
** _____

I have attached his/her credential (MA degree, if applicable), application, transcript, verification of service years, unused sick leave, and a current T.B. clearance, for final processing.

** _____ 11/4/06 _____
(Applicant signature) (Date) (Administrator's signature) (Date)

NOTE: Contract pending Board of Trustee ratification.

* TO BE COMPLETED BY SITE ADMINISTRATOR & SUBMITTED TO PERSONNEL DEPARTMENT*

PRSNLMMO

5.3d.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Lincoln High School
"Every 15 Minutes" Program

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kris Wyatt,
School Counselor

ENCLOSURES:
Yes

MEETING DATE:
December 5, 2006

BACKGROUND:

Lincoln High School is requesting approval to present the 3rd Annual "Every 15 Minutes" program. This program will be presented to both Lincoln High and Phoenix High School students.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees approve the program be presented to the high school students of Lincoln High and Phoenix High.

wp/rk/factformevery15minutes

5.4



LINCOLN HIGH SCHOOL
HOME OF THE FIGHTING ZEBRAS

790 J Street Lincoln, CA 95648
Phone (916) 645-6360 Fax (916) 645-6349

November 16, 2006

Western Placer Board of Education;

I am requesting consent for Lincoln High School to present the 3rd annual "Every 15 Minutes" program on March 27th and 28th (2007) to the students of LHS and Phoenix High School.

"The Every 15 Minutes program is a two-day program focusing on high school students which challenges them to think abut drinking, driving, personal safety, the responsibility of making mature decisions and the impact their decisions have on family, friends and many others."

Thank you for your time and consideration in this manner.

Kris Wyatt

Kris Wyatt, Coordinator

5.4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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DISTRICT GLOBAL GOALS
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Re-Enter Expulsion
Student 03-04 J

AGENDA ITEM AREA:

Consent

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the re-entry expulsion of Student #03-04 J

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees the re-entry expulsion of Student 0304.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Expulsion – Re-entry
Student #05-06 Z

AGENDA ITEM AREA:

Consent

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

December 5, 2006

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion re-entry Student #05-06 Z

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

5.6

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Resolution 06/07.23
Recognizing Placer County Superintendent

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
December 5, 2006

BACKGROUND:

This is a Resolution 06/07.23 recognizing Mr. Alfred "Bud" Nobili for is his many years of service to Placer County. Mr. Nobili served as Superintendent of Schools from 1998 to 2006.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 06/07.23 to recognizing Mr. Alfred "Bud" Nobili.

wp/rk/factform

5.7

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution 06/07.23

A RESOLUTION BEFORE THE GOVERNING	)
BOARD OF THE WESTERN PLACER UNIFIED	)
SCHOOL DISTRICT RECOGNIZING	)
MR. ALFRED "BUD" NOBILI FOR SERVING AS	)
PLACER COUNTY SUPERINTENDENT FROM	)
1998 TO 2006.	)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 5th day of December 2006, by roll call vote.

AYES:

NOES:

ABSENT:

WHEREAS, Mr. Alfred "Bud" Nobili served with distinction as the Placer County Superintendent of Schools from 1998 to 2006; and

WHEREAS, he served as a teacher for 10 years in the Roseville Joint Union High School District, 16 years as Vice Principal and Principal at Del Oro High School, and 7 years as Assistant and Chief Deputy Superintendent with the Placer County Office of Education; and

WHEREAS, he was affiliated with organizations such as the Association of California School Administrators, the Personnel Administrators Association, the Association of Supervision and Curriculum Development, the Western Association of Schools & Colleges, the California School Board's Association, and the California County Superintendents Educational Services Association; and

WHEREAS, he was instrumental in the renovation and expansion of the Placer County Office of Education and the addition of the PCOE Annex; and

WHEREAS, he oversaw the split of the Placer/Nevada SELPA, the development of the Placer County SELPA, and the opening of various special education sites throughout Placer County; and

WHEREAS, he oversaw "Operation Recognition" to provide high school diplomas to Korean War Veterans and Japanese American citizens who had been interned during World War II; and

WHEREAS, he has provided service to his community through the Lions Club, Cub Scouts, Boy Scouts, the American Red Cross, the Placer County Child Abuse Council, and many other service organizations.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Rocklin Unified School District wishes to extend its appreciation to Mr. Alfred "Bud" Nobili, Placer County Superintendent of Schools, for his years of dedicated service to the children, families, educators, and community of Placer County.

Scott Leaman, Superintendent

President of the Board

5.7.1

Alfred "Bud" Nobili

Education Background

College of Siskiyous
San Jose State - BA Degree and General Secondary Teaching Credential
University of California, Davis - Education & Counseling Courses
Cal State Sacramento - MA Degree & Administration Services Credential

Educational Experiences

Teacher, Roseville High School District - 1965-1975
Vice Principal, Del Oro High School – 1975-1980
Principal, Del Oro High School - 1980 -1991
Assistant Superintendent, Placer County Office of Education – 1991-1994
Deputy Superintendent, Placer County Office of Education – 1995 –1996
Chief Deputy Superintendent, Placer County Office of Education – 1996 – 1998
Placer County Superintendent of Schools – 1998 – 2006

Professional Affiliations

Placer County Charter Chapter, Association of California School Administrators Association of California School Administrators (Region II & State)
Personnel Administrators Association County Offices of Education
Association for Supervision and Curriculum Development
Phi Delta Kappa
California State Secretaries County Committees on School District Organization
Western Association of Schools & Colleges
California County Superintendents Educational Services Association
California School Board's Association
Association of Educational Service Agencies

Professional Activities

Past President, Placer County Chapter, Association of California School Administrators
Board of Directors, Placer County Chapter, Association of California School Administrators
Past President, Placer County Secondary Educators Association
Past President, SFL (Sierra Football League)
Association of California School Administrators Region II – Various ACSA Committees, Secondary Education and Human Resources
Sacramento State Credentials Committee
Sacramento State Education Administration Department, Advisory Committee
Chairperson, Accreditation Committees for Western Association of Schools and Colleges
Board of Directors, Business Educators & Community Organized to Maximize Education (BECOME)
Chairperson, Personnel Administrators of County Offices of Education – Standards Committee
Board of Directors, Personnel Administrators of County Offices of Education
Board of Directors, Mid-Placer Transportation Agency

Board of Directors, School Leadership Academy
Advisory Board Member, Chapman University
Personnel Administrators Services Steering Committee (PASSCO)

Workshop Presenter & Consultant (State, Regional and Local)

- WASC Accreditation (role of accreditation in the school improvement process)
- Time Effectiveness & Management
- Management Team Building
- Growth Planning
- "Liability" in Athletic and Physical Education Programs
- Athletic/Extra Curricular Supervision
- Alternatives to Suspension
- Staff Evaluation
- Handling Difficult People & Situations
- Employee Orientations
- Educational Change/Quality Schools
- Employee Dismissals/Due Process
- Employee Motivation & Morale
- Sexual Harassment
- Conducting Executive Searches
- Personnel Practices
- Effective Certificated Evaluation Policies and Practices
- Implementing New Legislation on Fingerprinting and Background Investigations
- Developer of a "service" orientation for educational entities

Community Activities

Past President, Vice-President, Secretary for Loomis Lions Club
Board of Directors - Loomis Lions Club
Placer County Technical Advisory Committee (Narcotics & Drug Abuse)
Advisory Committee, Roseville Area Youth Services
Cub Scouts Executive Committee
Boy Scouts Executive Committee
United Way PCOE Chairperson
Board of Directors American Red Cross
American Heart Association Golf Tournament Fundraising Committee
CPR Saturday Site Chairperson
Placer County American Red Cross Board of Trustees
Placer County Child Abuse Prevention Council
Roseville Chamber of Commerce member
Auburn Chamber of Commerce member
Placer County Sesquicentennial Committee
Roseville Community Hospital Foundation Board member
Regional University Committee Chairperson

Awards and Recognitions

Placer County Administrator of the Year – 1996
ACSA Region II Administrator of the Year – 1997
Lions Club, Distinguished Service Award
Placer County ACSA, Outstanding Administrator Service Award
Paul's Place Association, Outstanding Community Service Award
Sacramento State Alumni Recognition Award
Golden Eagle Band Parade Marshall
Western Association of Schools and Colleges Service Award
Loomis Community Service "Just Desserts" Recognition Award
Rotary Club Public Sector Business Person of the Year – 1998
Placer County School Board's Association Award – 2001

A reception honoring Alfred D. Nobili, will be held on January 19th. His service and accomplishments include the following:

- Opening of the PCOE Annex
- Renovation and landscaping of the PCOE and R.O.P. buildings.
- "Operation Recognition", a high school diploma program for WWII and Korean War veterans, and Japanese American Citizens who were interned in relocation camps during WWII.
- Split of Placer/Nevada SELPA
- New programs (Crisis Response), etc. etc.
- Addition of the Roseville JUHSD into the PCOE/ROP
- Relocation of PCOE/Home Study Program to Cirby School in Roseville and Meadow Vista
- Warehouse Expansion
- Opening of Various Special Education Sites: Catheryn Gates School in the Roseville City School District, Quail Glen School in the Dry Creek School District, Sierra Vista North, Secret Ravine School
- Replacement of the Special Education PH School with CCS Medical Therapy Unit
- Consolidation of the Loomis School District and the Penryn Elementary School District

In addition to his accomplishments, Bud has been a visionary leader who has excellent management skills. He is energetic and is an advocate of providing strong educational programs for all students. He is respected by those who have worked with him. He has the ability to make **everyone** feel valued regardless of their position and has a great sense of humor.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Williams Uniform
Quarterly Complaint Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Scott Leaman,
District Superintendent

ENCLOSURES:
Yes

MEETING DATE:
December 5, 2006

BACKGROUND:

One component of the Williams Settlement Legislation requires each district to submit a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional material, teacher vacancies and misassignments, and emergency or urgent facilities issues.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees approve the results of the Williams Uniform Complaint report.

wp/rk/factform

PLACER COUNTY OFFICE OF EDUCATION
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186(d)]

District: Western Placer Unified School

Person completing this form: Rosemary Knutson

Title: Secretary

Quarterly Report Submission Date: *(Check one)*

- ☐ April 2005
- ☐ July 2005
- ☐ October 2005
- ☒ January 2006

Date for information to be reported publicly at governing board meeting: 12/5/06

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS			

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

12/30/06
Date

5.8.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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AGENDA ITEM:

Approve the job description for the Facilities Planner position

SUBJECT AREA:

Consent Agenda

REQUESTED BY:

Cathy Allen
Director of Site Development

ENCLOSURES:

Yes

MEETING DATE:

December 5, 2006

BACKGROUND:

The Facilities Department is in critical need of a Facilities Planner to assist in managing the District's construction projects and specifically to interact and respond to all state and federal agencies regarding applications and funding apportionments. Previously, most of these duties have been contracted out. It is time to bring these essential functions in-house and begin to develop a facilities department to better enable the District to control its financial interests.

ADMINISTRATION RECOMMENDATION:

Staff recommends the Board of Trustees approve the Facilities Planner job description.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position Title:	**FACILITIES PLANNER**
Department:	Administrative Office/Facilities Annex
Reports To:	Director of Site Development

SUMMARY:

Under the supervision of the Director of Site Development, provides assistance in the coordination of facilities planning activities related to new school construction, renovation or modernization of existing schools, relocatables classrooms and other support activities. The position assists in the planning, obtaining of funding, coordination, and monitoring of school district construction projects. The position requires a broad knowledge of the procedures, laws and technical requirements related to the field of school facilities planning.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist with OPSC, CDE, and DSA applications and submittals; process required forms for eligibility, funding, and continue to monitor projects through the process and close-out audits.
- Assist in the processing and reviewing of environmental compliance documents.
- Monitor project budgets within appropriate funds; verify expenditures per budget and contract; maintain up-to-date financial statements by project within fund; monitor cash flow; verify income and authorize expenditures in accordance with established limitations.
- Monitor residential/commercial/industrial subdivision activities that affect the district.
- Assist in the coordination and development of developer fee justification studies and School Facility Needs Analysis plans for the district.
- Assist in the coordination and development of short and long range plans for the housing of students served by the district.
- Assist in the analysis, evaluation and acquisition of school sites.
- Prepare notices, public information documents, and other information items, including resolutions, agenda items and documentation required for Board action.
- Respond to technical questions and provide information regarding routine legal mandates, policies, regulations, and operational guidelines to the public and various public agencies.
- Assist in monitoring school facilities legislation.
- Initiates and answers telephone calls; makes appointments; composes correspondence; types from straight copy or draft letters, reports, bulletins, and memorandums, including material of a confidential nature; maintains files, compiles and prepares reports, and perform general clerical duties.
- Attend a variety of meetings as assigned.
- Perform related duties as assigned.

KNOWLEDGE OF:

- Theory, principles, and practice of facility planning, public education and administration, state architect approval process, bidding process, applicable codes, ordinances and regulations as relevant to assigned responsibilities.
- School facility construction programs, codes, rules and regulations, requirements, and restrictions.
- Computerized and manual maintenance work order systems.
- Preparation and implementation of five-year deferred maintenance plan.
- Preventative maintenance planning.

OTHER SKILLS AND ABILITIES:

Write and speak effectively; establish and maintain effective working relations with all district personnel, public and private agencies; analyze situations and develop appropriate recommendations for action; initiate, plan and carry work through to completion without close supervision; operate computers; and willing to work additional hours periodically and travel locally.

EDUCATION and/or EXPERIENCE:

A minimum of one (1) year experience in facilities planning; prior work experience with a school district or county office of education working with school facilities essential.

Completion of Educational Facilities Planning Certificate Program through the University of California system, or equivalent, highly desirable.

Any combination of training and experience at a level to demonstrate the ability to perform the duties and responsibilities as described is qualifying.

LICENSES AND/OR TESTING REQUIRED:

If required to operate a vehicle during the course of employment, must possess a valid California Driver's license and evidence of insurability; TB test clearance; Criminal Justice Fingerprint Clearance.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is variable.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties may be assigned.

5.9.2

REPORTS

AND

COMMUNICATION

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Update on Intervention Programs & Support Services Curriculum

AGENDA ITEM AREA:

Report

REQUESTED BY:

Mary Boyle

ENCLOSURES:

Handouts at Meeting

MEETING DATE:

December 5, 2006

BACKGROUND:

Special Education and Language Arts Articulation teams are currently addressing the need to standardize our intervention reading curriculum in regular education and special education K - 12. The teams are working on a continuum of curricular options while the administrative team is considering how to best allow for time in the daily instructional schedule to implement these programs appropriately.

ADMINISTRATION RECOMMENDATION:

Information only.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

January 2 District Staff Development

AGENDA ITEM AREA:

Report

REQUESTED BY:

Mary Boyle

ENCLOSURES:

Handouts at Meeting

MEETING DATE:

December 5, 2006

BACKGROUND:

Annually, a District Staff Development Day is built into the calendar. This year the day is Tuesday, January 2. On that day, large group and small group activities are planned, including service awards, required annual inservice on health issues, curriculum breakout sessions for certificated staff and job-related inservices for classified staff.

ADMINISTRATION RECOMMENDATION:

Information only.

7.5.2.1

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

AGENDA ITEM:
Approval of Change Orders Nos. 1-8
for Twelve Bridges Middle School

SUBJECT AREA:
Discussion Action

REQUESTED BY:
Cathy Allen

ENCLOSURES:
Yes

MEETING DATE:
December 5, 2006

BACKGROUND:

The work on Twelve Bridges Middle School is nearing completion. Staff is requesting approval of Change Order Nos. 1-8. Most Change Orders contain more than one change order request. A brief description of each item is contained on the enclosed spread sheet. Staff will be available to discuss individual change orders as needed.

ADMINISTRATION RECOMMENDATION:

Board approve Change Order Nos. 1 – 8.

8.1

12 Bridges Middle School

Change Order Summary (through November 29, 2006)

CO #	Description	Total	Cumulative Contract Amount
			$38,550,995
001	Mechanical Value Engineering	($300,000)	
	Schedule 40 PVC elbows and risers in lieu of steel	($31,000)	
	Revised reflected ceiling plan	($35,947)	
	Revise remaining 15 gallon trees to 5 gallon	($6,450)	
	Provide telephone cable from MTBA to MSB near bldg. M	$4,496	
	Delete recessed walk-off mats	($16,867)	
	Toilet and Washroom Accessories to be CFCI	$15,064	
	Provide copper in lieu of tin plated aluminum switchboard busses	$3,488	
	Delete AC paving prime coat requirements	($10,160)	
	Change acoustical wall panels and lighting	($18,344)	
	Reduce thickness of the single play roofing from 80 to 60 mil	($6,019)	
	Provide credit for reduction of pipe class from 200 to 150	($2,563)	
	DSA revisions for ASI No. 4	$66,747	
	TOTAL	($337,555)	$38,213,440
002	Elimination of bid alternate #4 and selection of value eng. Option	$61,246	
	Change walking paths on campus from crushed stone to concrete	$35,331	
	Change projection screen in Building B	($11,069)	
	Remove fume hood infrastructure	($5,278)	
	Reduce size of laundry room C118 and deleted casework	($2,380)	
	Adjust light fixture schedule and arrangement for site lighting	$51,350	
	Credit for reduction of pipe class from 200 to 150 at the Park Site	($1,152)	
	GMP Alternate #6 Correction of credit for FRP doors in lieu of HM doors	$172,858	
	TOTAL	$300,906	$38,514,346
003	Park-Complete power conduit system for future ballfield lighting	$46,387	
	Park-Complete scoreboard package	$36,210	
	Park-Delete all fencing along the North/East sides of the parking lot and		
	along the hill from the trailhead to hardcourts above	($11,552)	

CO #	Description	Total	Cumulative Contract Amount
003	(continued)		
	Park-All crushed stone walking paths on the park property to be concrete;		
	provide 4'x8' concrete pads at 5 bench location	$27,621	
	Playground/Tot Lot revisions	$13,462	
	Park-Add 10 ft. wide x 8 ft. high double swing gate to the ends of the		
	softball fields; total of (2) 10 ft openings	$2,944	
	Park-Concrete mow bands	$20,987	
	Park-Softball fields to have two base paths, base posts to be set for 60' and 65'	$1,354	
	Park-Delete turf and irrigation at in-fields	($1,834)	
	Earth mix to be used at in-fields typical at both softball fields	$6,448	
	Provide one field storage box	$2,115	
	Park-Revise dugout dimension and layout	$7,074	
	Change dugout benches to city req'rd Wabash Valley 10' bench	$9,785	
	Park-delete 10' w x 6' h chain link double gate adjacent to Bldg. N/replace 10'		
	gate with 6' gate	($302)	
	Park-Add 6' x 6' tree openings, scarlet oak trees and root barriers next to bleacher		
	locations; provide quick coupler valves at infield	$6,305	
	TOTAL	$167,004	$38,681,350
004	Interior Scoreboard and Shot Clocks	$14,204	
	Exterior lighting control integration w/EMS	$1,427	
	Remove park sign	($5,417)	
	Existing light pole base and telephone board on Westview Drive	$2,394	
	Revise door B114 at wrestling material storage	$2,325	
	Exterior doors changed from FRP to hollow metal in park	($7,219)	
	Light fixture substitution	($4,583)	
	Revision to lockers in Building C	$18,123	
	TOTAL	$21,254	$38,702,604

2 of 2

CO #	Description	Total	Cumulative Contract Amount
005	Park-Provide heel proof covers in lieu of originally specified for DI's at 8 locations		
	in softball fields (revised)	$7,412	
	Park-Additional panel LP; 1 for scoreboards and future site lighting	$7,335	
	City requested pricing for musco lighting installation	$301,443	
	TOTAL	$316,190	$39,018,794
006	Park-City Park miscellaneous valve size changes	$1,049	
	Miscellaneous Electrical changes	$16,735	
	Revise 4 access doors in Buildings N & P	$3,778	
	Delete exterior dedication plaque (OFCI)	($1,515)	
	Adjust locations of doors B125A & B125B	$11,319	
	Change hydroseed to sod in City Park area per COL request	$57,287	
	Project Schedule Extension	$0	
	TOTAL	$88,653	$39,107,447
007	Park-Adjust offsite meandering concrete walking path	$15,474	
	COL requested electrical infrastructure modifications for ballfield lighting	$3,564	
	Delete the installation of the ballfield lights/poles	($51,440)	
	TOTAL	($32,402)	$39,075,045
008	Credit for fence posts to remain as installed	($7,000)	
	Project schedule extension	$0	
	TOTAL	($7,000)	$39,068,045
	TOTAL TO DATE		$39,068,045

3.1.8

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approval of Supplemental School Counseling Program, including required Assurances.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Mary Boyle
Assistant Superintendent, Educational Services

ENCLOSURES:

Yes

MEETING DATE:

December 5, 2006

BACKGROUND:

Assembly Bill 1802 provides funding for the Middle and High School Supplemental Counseling Program for the purpose of providing additional counseling services to pupils in grades 7 to 12, inclusive. As a condition of receiving funds, the governing board of each school district must approve a program that provides counseling services to students in grades 7 to 12 to encourage successful completion of middle school and graduation from high school. The funding is intended to provide additional counselors for middle and high schools.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees approve the Western Placer Unified School Dsitrict Supplemental School Counseling Program.

wp/rk/factform

8.2

Western Placer Unified School District
Supplemental School Counseling Program

Assembly Bill 1802 provides funding for the Middle and High School Supplemental Counseling Program for the purpose of providing additional counseling services to pupils in grades 7 to 12, inclusive. As a condition of receiving funds, the governing board of each school district must approve a program that provides counseling services to students in grades 7 to 12 to encourage successful completion of middle school and graduation from high school. The funding is intended to provide additional counselors for middle and high schools.

The Middle and High School Supplemental Counseling Program will include the following requirements:

- Counselor review of all pupils' academic and deportment records;

- Counselor meeting with each pupil in grades 7 – 12 (may include parents/guardians) to review these records and explain educational options and necessary coursework for satisfactory completion of middle/high school, passage of CAHSEE, and any occupational, college prep and vocational programs available to the student within the district;

- Counselor identification of students who are at risk of not graduating with their class;

- Counselor meeting with each at-risk student and his/her parent or guardian to:
    - (For students in grades 10 – 12 who have not passed one or both portions of CAHSEE) Develop a list of coursework and experience necessary to successfully transition to postsecondary education or employment;
    - (For students in grade 7 who are Far Below Basic in English Language Arts or Mathematics based on Grade 6 California Standards Tests) Develop a list of coursework and experience necessary to assist each student to successfully transition to high school and meet all graduation requirements;
    - (For students in grade 12 who have not met graduation requirements) Include options for adult education, community college and/or continuing enrollment in the school district.
    - (For all at-risk students) Place a copy of this information in the student's cumulative record.

8.2.1

It is the intention of this program to increase counseling services at grades 7 – 12. For the 2006 – 2007 school year, this includes increased counseling services by providing new counseling positions as follows:

1.0 Counselor at Twelve Bridges Middle School
1.5 Counselors at Lincoln High School
.5 Counselor at Phoenix High School

Attachments: Assembly Bill No. 1802
Middle School/High School Counseling FAQ's
Middle & High School Counseling Program General Assurances
Middle & High School Counseling Program Specific Assurances

8.2.2

Middle & High School Counseling Program Assurances

General and program specific assurances for the 2006-07 Middle and High School Supplemental Counseling Program.

The applicant agency, by signature of its authorized representative (district superintendent or designee) on the final page of this document, hereby assures the California Department of Education (CDE) that the agency will adhere to the following legal assurances.

General Assurances

The CDE General Assurances may be accessed on the Internet at http://www.cde.ca.gov/fg/fo/fm/genassur.asp. Please print these assurances and include them with the Program Specific Assurances.

Program Specific Assurances

1. This funding will be utilized to provide additional counseling services to pupils in grades seven to twelve, inclusive. (*Education Code [EC]* Section 52378)
2. The program shall be adopted at a public meeting of the governing board. (*EC* Section 52378[a])
3. The program shall include a provision for individualized review of the pupil's academic and deportment records. (*EC* Section 52378[a][1])
4. The program shall include a provision for a counselor to meet with each pupil and, if practicable, the parent(s) or legal guardian(s) of the pupil, to explain the academic and deportment records of the pupil, his or her educational options, the coursework and academic progress needed for satisfactory completion of middle or high school, passage of the high school exit examination, and the availability of career technical education. The educational options explained at the meeting shall, if services are available, include college preparatory program and vocational programs, including regional occupational centers and programs and any other alternatives available to pupils within the district. (*EC* Section 52378[a][2])
5. In addition, school districts shall identify pupils who are at risk of not graduating with the rest of their class, are not earning credits at a rate that will enable them to pass the high school exit examination, or do not have sufficient training to allow them to fully engage in their chosen career; and shall: require each school within its jurisdiction that enrolls pupils in grades ten and twelve to develop a list of coursework and experience necessary to assist each pupil in his or her respective grade who has not passed one or both parts of the high school exit examination and to successfully transition to postsecondary education or employment; require each school within its jurisdiction that enrolls pupils in grade seven to develop a list of coursework and experience necessary to assist each pupil in grade seven who is deemed to be at far below the basic level in English language arts or mathematics pursuant to California Standards Tests administered to pupils in grade six to successfully transition to high school and meet all graduation requirements, including passing the high school exit examination; and provide a copy of the list of coursework and experience necessary to the pupil and his or her parent or legal guardian. (*EC* Section 52378[b][1],[2],[3])
6. The school district shall ensure that the list of coursework and experience is part of the cumulative records of the pupil. (*EC* Section 52378[b][3])
7. The list of coursework and experience for a pupil enrolled in grade twelve shall include options for continuing his or her education if he or she fails to meet graduation requirements. These options shall include, but not be limited to: enrolling in an adult education program, enrolling in a community college, and continuing enrollment in the pupil's school district. (*EC* Section 52378[c][1][A],[B],[C])

8.2.3

8. A copy of the list of coursework and experience necessary shall be provided to the pupil and his or her parent(s) or legal guardian(s). The school district shall ensure that the list of coursework and experience is part of the cumulative records of the pupil. (*EC* Section 52378[c][2])

9. As a condition of the receipt of funds pursuant to this article, a school district shall require each school within its jurisdiction to offer and schedule an individual conference with each pupil, identified in paragraphs (1) and (2) of subdivision (b), and his or her parent(s) or legal guardian(s), and a school counselor. The individual conference shall be scheduled, to the extent feasible: for a pupil enrolled in grade seven, the conference shall occur before January of that school year in which the pupil is enrolled in grade seven; for a pupil enrolled in grade ten, the conference shall occur between the spring of that school year in which the pupil is enrolled in grade ten and the fall of the following school year in which the pupil would be enrolled in grade eleven. For the 2006-07 school year, the conference shall occur on or before December 31, 2006; and, for a pupil enrolled in grade twelve, the conference shall occur after November of that school year in which the pupil is enrolled in grade twelve, but before March of the same school year. (*EC* Section 52378[d][1],[2],[3])

10. During the individual conference the school counselor shall apprise the pupil and his or her parent(s) or legal guardian(s) of the consequences of not passing the high school exit examination; the programs, courses, and career technical education options available for pupils needed for satisfactory completion of middle or high school; the cumulative records and transcripts of the pupil; the performance on standardized and diagnostic assessments of the pupil; the remediation strategies, high school courses, and alternative education options available to the pupil; the information on postsecondary education and training; and the pupil's score on the English language arts or mathematics portion of the California Standards Test administered in grade six, as applicable. (*EC* Section 52378[e][1]-[7])

11. The school district shall submit an annual report in a manner determined by the Superintendent that describes the number of pupils served, the number of school counselors involved in conferences, the number and percentage of pupils who participated in conferences and who successfully pass the high school exit examination, and the number and percentage of pupils who participated in conferences and who fail to pass one or both sections of the exit examination, and a summary of the most prevalent results for pupils based on the graduation plans developed pursuant to this chapter. (*EC* Section 52380)

_____ _____

Signature of Superintendent or Designee Date

_____ _____

Signature of President of Local School Board Date

Questions: George Montgomery | GMontgomery@cde.ca.gov | 916-319-0540

Download Free Readers

California Department of Education
1430 N Street
Sacramento, CA 95814

8.24

Taken from: http://www.cde.ca.gov/fg/fo/fm/genassur.asp
Last modified: Wednesday, February 15, 2006

General Assurances

California Department of Education general assurances required for grants supported by state or federal funds.

Discrimination

As the duly authorized representative of the applicant, I certify that the applicant will comply with all federal statutes relating to nondiscrimination, including (a) Title VI of the Civil Rights Act of 1964 (45 *United States Code* [*USC*] sections 2000d through 2000d-4) prohibiting discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972 (20 *USC* sections 1681-1683) prohibiting discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973 (20 *USC* Section 794) prohibiting discrimination on the basis of handicap; and The Age Discrimination Act (42 *USC* Section 6101, *et seq.*) prohibiting discrimination on the basis of age.

Costs

As the duly authorized representative of the applicant, I certify that the applicant will comply with the general cost principles set forth in federal regulations, 34 *Code of Federal Regulations* (*CFR*) Section 74.27 and 34 *CFR* Section 80.22, and the Office of Management and Budget circulars applicable to my entity.

I further certify that the applicant will comply with the expenditure requirements set forth in the federal Education Department Guidelines Administrative Regulations (EDGAR) contained in Title 34 of the *CFR*.

Records

As the duly authorized representative of the applicant, I certify that the applicant will make reports to the state or federal agency designated in the application as may reasonably be necessary to enable those agencies to perform their duties. The applicant will maintain and provide access to all records used in the preparation of such reports for a period of five years. Such records shall include, but not be limited to, records which fully disclose the amount and disposition by the recipient of funds, the total cost of the activity for which the funds are used, the share of the cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used.

Applicable Law

As the duly authorized representative of the applicant, I certify that the applicant will comply with all state and federal statutes, regulations, program plans, and eligibility requirements applicable to each program under which federal and state funds are made available through the application.

CDE-100A (Revised Aug-2005) - California Department of Education

Questions: Grace Massey Holt | gholt@cde.ca.gov | 916-319-0490

8.25

ASSEMBLY BILL NO. 1802

CHAPTER 79
[Approved by Governor July 19, 2006. Filed with Secretary of State July 19, 2006.]

ARTICLE 4.5. SUPPLEMENTAL SCHOOL COUNSELING PROGRAM

52378. The Middle and High School Supplemental Counseling Program is hereby established for the purpose of providing additional counseling services to pupils in grades 7 to 12, inclusive. As a condition of receiving funds, the governing board of each school district maintaining any of grades 7 to 12, inclusive, shall do all of the following:

(a) The program shall be adopted at a public meeting of the governing board and shall include all of the following:

(1) A provision for individualized review of the pupil's academic and deportment records.

(2) A provision for a counselor to meet with each pupil and if practicable, the parents or guardian of the pupil, to explain the academic and deportment records of the pupil, his or her educational options, the coursework and academic progress needed for satisfactory completion of middle or high school, passage of the high school exit examination and the availability of career technical education. The educational options explained at the meeting shall, if services are available, include college preparatory program and vocational programs, including regional occupational centers and programs and any other alternatives available to pupils within the district.

(b) In addition to the counseling services described in subdivision (a), school districts shall identify pupils who are at risk of not graduating with the rest of their class, are not earning credits at a rate that will enable them to pass the high school exit examination, or do not have sufficient training to allow them to fully engage in their chosen career, and shall do all of the following:

(1) Require each school within its jurisdiction that enrolls pupils in grades 10 and 12 to develop a list of coursework and experience necessary to assist each pupil in their respective grade that has not passed one or both parts of the high school exit examination and to successfully transition to postsecondary education or employment.

(2) Require each school within its jurisdiction that enrolls pupils in grade 7 to develop a list of coursework and experience necessary to assist each pupil in grade 7 who is deemed to be at the far below basic level in English language arts or mathematics pursuant to California Standards Tests administered to pupils in grade 6 to successfully transition to high school and meet all graduation requirements, including passing the high school exit examination.

(3) A copy of the list of coursework and experience necessary shall be provided to the pupil and his or her parent or legal guardian. The school district shall ensure that the list of coursework and experience is part of the cumulative records of the pupil.

(c) (1) In addition to the items identified in subdivision (b), the list of coursework and experience for a pupil enrolled in grade 12 shall include options for continuing his or her education if he or she fails to meet graduation requirements. These options shall include, but not be limited to, all of the following:

(A) Enrolling in an adult education program.

(B) Enrolling in a community college.

(C) Continuing enrollment in the pupil's school district.

(2) A copy of the list of coursework and experience necessary shall be provided to the pupil and his or her parent or legal guardian. The school district shall ensure that the list of coursework and experience is part of the cumulative records of the pupil.

8.26

(d) As a condition of receipt of funds pursuant to this article, a school district shall require each school within its jurisdiction to offer and schedule an individual conference with each pupil, identified in paragraphs (1) and (2) of subdivision (b), and his or her parent or legal guardian, and a school counselor. The individual conference shall be scheduled, to the extent feasible, according to the following requirements:
(1) For a pupil enrolled in grade 7, the conference shall occur before January of that school year in which the pupil is enrolled in grade 7.
(2) For a pupil enrolled in grade 10, the conference shall occur between the spring of that school year in which the pupil is enrolled in grade 10 and the fall of the following school year in which the pupil would be enrolled in grade 11. For the 2006–07 school year, the conference shall occur on or before December 31, 2006. (for 11th graders who failed in 10th)
(3) For a pupil enrolled in grade 12, the conference shall occur after November of that school year in which the pupil is enrolled in grade 12, but before March of the same school year.
(e) During the individual conference described in subdivision (d), the school counselor shall apprise the pupil identified in paragraphs (1) and (2) of subdivision (b), and his or her parent or guardian of the following:
(1) Consequences of not passing the high school exit examination.
(2) Programs, courses, and career technical education options available for pupils needed for satisfactory completion of middle or high school.
(3) Cumulative records and transcripts of the pupil.
(4) Performance on standardized and diagnostic assessments of the pupil.
(5) Remediation strategies, high school courses, and alternative education options available to the pupil.
(6) Information on postsecondary education and training.
(7) The pupil's score on the English language arts or mathematics portion of the California Standards Test administered in grade 6, as applicable.

52379. (a) Funds appropriated in the annual Budget Act for the purposes of this chapter shall be allocated to school districts based on an equal amount per pupil enrolled in the district in the prior fiscal year, based on the fall California Basic Educational Data System (CBEDS) enrollment data, in grades 7 to 12, inclusive, with the following minimum-grant exceptions:
(1) Five thousand dollars ($5,000) for each schoolsite that has 100 or fewer pupils enrolled in any of grades 7 to 12, inclusive.
(2) Ten thousand dollars ($10,000) for each schoolsite that has between 101 and 200 pupils enrolled in any of grades 7 to 12, inclusive.
(3) Thirty thousand dollars ($30,000) or an amount per pupil enrolled, whichever is greater, for each schoolsite with more than 200 pupils enrolled in any of grades 7 to 12, inclusive.
(b) Funds allocated pursuant to this section shall supplement, and not supplant, expenditures made by a school district for school counseling programs.
(c) For purposes of this section, a charter school is not eligible to receive a minimum grant but instead shall receive an amount per pupil enrolled in grades 7 to 12, inclusive.
(d) Funds appropriated in the annual Budget Act for the purposes of this chapter shall be used to provide supplemental counseling services delivered by personnel who hold a valid pupil personnel services credential.
[Note: Section 52379 was amended by SB 1131 (Chapter 371, Statutes of 2006). The language provided above includes the amendments enacted in SB 1131.]

52380. AS A CONDITION OF RECEIPT OF FUNDS PURSUANT TO THIS CHAPTER, A SCHOOL DISTRICT SHALL SUBMIT AN ANNUAL REPORT IN A MANNER DETERMINED BY THE SUPERINTENDENT THAT DESCRIBES THE NUMBER OF

8.2.7

PUPILS SERVED, THE NUMBER OF SCHOOL COUNSELORS INVOLVED IN CONFERENCES, THE NUMBER AND PERCENTAGE OF PUPILS WHO PARTICIPATED IN CONFERENCES AND WHO SUCCESSFULLY PASS THE HIGH SCHOOL EXIT EXAMINATION, AND THE NUMBER AND PERCENTAGE OF PUPILS WHO PARTICIPATED IN CONFERENCES AND WHO FAIL TO PASS ONE OR BOTH SECTIONS OF THE EXIT EXAMINATION, AND A SUMMARY OF THE MOST PREVALENT RESULTS FOR PUPILS BASED ON THE GRADUATION PLANS DEVELOPED PURSUANT TO THIS CHAPTER.

8.28

Middle & High School Counseling Program FAQs

Frequently asked questions about the Middle and High School Supplemental School Counseling Program.

Program | Fiscal | Reporting

Program

1. What is the purpose of the Middle and High School Supplemental Counseling Program?

   The Governor's 2006-07 Budget Highlights document states, "The Budget includes $200 million ongoing Proposition 98 General Fund to increase the number of school counselors that serve seventh- through twelfth-grade students. These new counselors will provide students with information on all educational and vocational options available to them and serve students who have failed or are at risk of failing the California High School Exit Exam (CAHSEE), as well as students who are at risk of not graduating due to insufficient credits." The authorizing statute, *Education Code (EC)* 52378, et seq, further specifies that the funding will be available to school districts for these purposes. It is important to note that the statute is intended first to serve all students in seventh through twelfth grades, with additional attention to those who have failed or are at risk of failing the CAHSEE, as well as students who are at risk of not graduating due to insufficient credits. Support for these school counseling professionals, such as professional development, would also be allowable through this funding.

2. What are the specific implementation requirements of the Middle and High School Supplemental Counseling Program? Assembly Bill 1802, Subdivision A, outlines two provisions for the program:

   (1) A provision for individualized review of the pupil's academic and deportment records.

   (2) A provision for a counselor to meet with each pupil and, if practicable, the parent(s) or guardian(s) of the pupil, to discuss:

   a. the academic and deportment records of the pupil
   b. the pupil's educational options
   c. the coursework and academic progress necessary for the pupil's satisfactory completion of high school
   d. the pupil's passage of the CAHSEE
   e. the pupil's options in career technical education and postsecondary plans, to include Regional Occupation Programs and other alternatives within the district

3. Who may apply to participate in the Middle and High School Supplemental Counseling Program?

   Any public school district in the state of California that serves pupils in grades seven through twelve and, to a limited extent, charter schools. County offices of education, charter schools not affiliated with a school district, and other private schools are not eligible for the 2006-07 funding cycle.

4. What are the timelines for program implementation?

   The statute requires that "For a pupil enrolled in grade ten, the conference shall occur between the spring of that school year in which the pupil is enrolled in grade ten and the fall of the following school year in which the pupil would be enrolled in grade eleven. For the 2006-07 school year, the conference shall occur on or before December 31, 2006." These would be the eleventh-grade students this year as they were in the tenth grade in the spring of 2006."

8.29

5. Whom may I contact regarding program questions?

   Contact George Montgomery, Education Programs Consultant, Counseling, Student Support, and Service-Learning Office, at 916-319-0540 or by e-mail at gmontgomery@cde.ca.gov.

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Fiscal

1. Does my local board need to take action prior to applying for these funds?

   No. However, prior to the receipt of Middle and High School Supplemental Counseling program funding, each local governing board must adopt a counseling program at a public meeting that includes the following:
   - A provision for individualized review of a pupil's academic and deportment records.
   - A provision for counselors to meet with each pupil and, where practicable, each pupil's parent(s) or guardian(s) to explain the pupil's records, educational options, coursework, and academic progress needed for satisfactory completion of middle or high school, passage of the CAHSEE, and the availability of career technical education. The educational options explained at the meeting shall, if services are available, include college preparatory programs and vocational programs, including Regional Occupational Centers and Programs and any other alternatives available to pupils within the district.

2. Are there other conditions of receiving program funds?

   Yes. As a condition of receiving Middle and High School Supplemental Counseling program funding, each school district and direct-funded charter school must:
   - Identify pupils who are at risk of not graduating with their class, not earning credits at a rate that will enable them to pass the CAHSEE or not possessing sufficient training to allow them to fully engage in a chosen career.
   - Require each school within the district's jurisdiction that enrolls pupils in grades ten and twelve to develop a list of coursework and experience necessary to help each pupil that has not passed one or both parts of the CAHSEE to transition to postsecondary education or employment.
   - Include, for pupils in grade twelve, options for continuing his or her education if he or she fails to meet graduation requirements in the above list of coursework and experience.
   - Require each school within the district's jurisdiction that enrolls pupils in grade seven to develop a list of coursework and experience necessary to assist each pupil who is deemed to be at or far below basic level in English language arts or mathematics to successfully transition to high school and meet all graduation requirements, including passing the CAHSEE.
   - Provide a copy of the applicable list of coursework and experience to each pupil and his or her parent(s) or guardian(s), and include the list of coursework and experience in the pupil's cumulative records.
   - Require each school within its jurisdiction to offer and schedule an individual conference with each pupil in grade seven who is deemed to be at far below the basic level in English language arts or mathematics, the pupil's parent(s) or guardian(s), and a counselor. This conference must occur before January of the school year in which the pupil is in grade seven.
   - Require each school within its jurisdiction to offer and schedule an individual conference with each pupil in grades ten and twelve who has not passed one or both sections of the CAHSEE, the pupil's parent(s) or guardian(s), and a counselor.
     - For pupils in grade ten, the conference must occur between the spring of the school year in which the pupil is enrolled in grade ten and the fall of the following school year. For the 2006-07 school year, the conference shall occur on or before December 31, 2006.
     - For pupils in grade twelve, the conference must occur after November, but before March of the school year in which the pupil is enrolled in grade twelve.
   - During these individual conferences, the school counselor must apprise the pupil and the pupil's parent (s) or guardian(s) of the following:
     - The consequences of not passing the CAHSEE
     - The available programs, courses, and career technical education options needed by the pupil for satisfactory completion of middle or high school
     - The cumulative records and transcripts of the pupil
     - The pupil's performance on standardized and diagnostic assessments
     - The remediation strategies, high school courses, and alternative education options available to the pupil

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- Information on postsecondary education and training
- The pupil's score on the English language arts or mathematics portion of the California Standards Test administered in grade six, as applicable

- Submit an annual report, including the number of school counselors involved in conferences, the number and percentage of pupils who participated in conferences and who fail to pass one or both sections of the CAHSEE, and a summary of the most prevalent results for pupils based on graduation plans.

3. How do I apply for funding?

   In order to receive Middle and High School Supplemental Counseling program funding, school districts and direct-funded charter schools serving any of grades seven through twelve must submit signed documentation to the California Department of Education (CDE) accepting the conditions and assurances of the program by December 8, 2006. The CDE will send out notifications of the program with conditions and assurances of the Middle and High School Supplemental Counseling program to local educational agencies in late October 2006.

4. May I choose to apply next year if I don't apply this year?

   Yes. We anticipate that the invitation to participate in the program will occur annually through the submission of the assurances via the Consolidated Application Process.

5. How much money will I receive?

   Each participating school district's 2006-07 allocation will be based on a per-pupil amount, with minimum awards of $5,000 per school site with 100 or fewer pupils in grades seven through twelve, $10,000 per school site with between 101 and 200 pupils in grades seven through twelve, and $30,000 per school site with more than 200 pupils in grades seven through twelve. Each participating charter school's 2006-07 allocation will be based on a per-pupil amount, with no minimum grant award. Pupil counts used for the allocations will be based on prior year California Basic Educational Data System (CBEDS) enrollment in grades seven through twelve. The specific per-pupil rate will depend upon the number of applicant school districts and charter schools and their enrollment in grades seven through twelve.

6. Will that amount change each year?

   Possibly. Each year the district's entitlement will be based on the number of districts choosing to participate in the program and the number of pupils reported in grades seven through twelve on the prior year's CBEDS collection. The $200 million total program funding will not change unless done so through the legislative budgeting process.

7. When will I receive funding, and how will the money be allocated—as a lump sum or in partial payments?

   Funding will be allocated in two apportionments. The first 75 percent of Middle and High School Counseling program funding will be allocated in December 2006. The remaining 25 percent will be allocated in the following spring.

8. Are the funds for a specific school site or for the district?

   Middle and High School Supplemental Counseling funding will be apportioned to applicant school districts and direct-funded charter schools for the purpose of supplementing existing counseling services to students by credentialed school counselors. As a condition of receiving these funds, local governing boards must adopt a counseling program that meets specified criteria, and school districts and direct-funded charter schools must meet specific criteria regarding services provided to pupils and annual reporting to the CDE. In implementing the Middle and High School Supplemental Counseling program, school districts and direct-funded charter schools should allocate funds to school sites to meet the requirements in state law and their adopted program.

9. What may be purchased with these funds?

   Middle and High School Supplemental Counseling program funding must be used to provide counseling services to students by counselors with a valid Pupil Personnel Services Credential. Priority for services must go to serving pupils who have failed or are at risk of failing the CAHSEE or who are at risk of not graduating due to insufficient credits. These funds must be used to supplement the existing number of school counselors that serve students in grades seven through twelve.

10. May I charge indirect costs to the program?

    Yes, consistent with the CDE's existing indirect cost rate guidance, the Middle and High School Supplemental

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Counseling Program may be charged for indirect costs, provided the amount charged does not exceed the local educational agency's approved indirect cost rate. Further information on indirect costs can be found on CDE's Web site at http://www.cde.ca.gov/fg/ac/ic/.

11. Who do I contact regarding fiscal questions if they are not answered here?

    For additional fiscal information regarding the Middle and High School Supplemental Counseling Program, please contact Wendi McCaskill, Education Fiscal Services Consultant, Categorical Programs Unit, at 916-323-6191 or by e-mail at wmccaskill@cde.ca.gov.

12. How much funding is available for the Middle and High School Supplemental Counseling program?

    The Budget Act of 2006 provides $200,000,000 in funding for the Middle and High School Supplemental Counseling program.

13. What is the Resource Code for the Middle and High School Supplemental Counseling program?

    The Middle and High School Supplemental Counseling program Resource Code is 7080.

14. What is the Revenue Object Code for the Middle and High School Supplemental Counseling program?

    The Middle and High School Supplemental Counseling program Revenue Object Code is 8590.

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Reporting

1. Are there any reporting requirements as a condition of receiving these funds?

   EC Section 52380 states, "As a condition of receipt of funds pursuant to this chapter, a school district shall submit an annual report in a manner determined by the Superintendent that describes the number of pupils served, the number of school counselors involved in conferences, the number and percentage of pupils who participated in conferences and who successfully pass the high school exit examination, and the number and percentage of pupils who participated in conferences and who fail to pass one or both sections of the high school exit examination, and a summary of the most prevalent results for pupils based on the graduation plans developed pursuant to this chapter."

2. What specific information is required in the report?

   Applicants are instructed to be prepared to submit data relevant to all Program Specific Assurances. A sample template of the entire annual report will be available February 1, 2007. The minimum information required is noted above in question 1.

3. Who do I contact regarding reporting questions if they are not answered here?

   For additional reporting information regarding the Middle and High School Supplemental Counseling Program, please contact Deirdre Ransome, Education Programs Consultant, Educational Options Office, at 916-323-3927 or by e-mail at dransome@cde.ca.gov.

Questions: George Montgomery | GMontgomery@cde.ca.gov | 916-319-0540

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