

WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Long - President
 James McLeod - Vice President
 Paul Carras - Clerk,
 Ana Stevenson - Member
 Brian Haley - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Bob Noyes, Assistant Superintendent of Personnel Services
 Mary Boyle, Assistant Superintendent of Educational Services
 Terri Ryland, Interim Chief Business Official
 Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

<u>School</u>	<u>09/25/07</u>	<u>10/04/07</u>
Sheridan School (K-5)	79	79
First Street School (K-5)	434	435
Carlin C. Coppin Elementary (K-5)	402	403
Creekside Oaks Elementary (K-5)	601	601
Twelve Bridges Elementary (K-5)	650	654
Foskett Ranch Elementary (K-5)	449	445
Glen Edwards Middle (6-8)	698	694
Twelve Bridges Middle School (6-8)	735	741
Lincoln High School (9-12)	1,435	1,431
Phoenix High School (10-12)	95	92
Lincoln Crossing Elementary	556	557
PCOE Home School	4	4
TOTAL:	6,138	6136

Preschool/Head Start

First & J Street 24
 Carlin Coppin 24-A.M. /20-P.M.
 Sheridan 21

Adult Education 208

First-5 Program

Sheridan 24
 First Street 25

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 6, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

AGENDA

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

- 5:45 P.M. OPEN SESSION – Lincoln High School Theater**
1. Call to Order
 2. Announce Closed Session Items
 3. Adjourn to Closed Session
- 5:45 P.M. CLOSED SESSION – District Office Conference Room**
1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 A
 2. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
 3. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on classified negotiations
 4. **ADJOURN TO OPEN SESSION**
- 7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS**
1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
 2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
 - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 A
 - 2.2 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Agenda

2.3 CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations

3. CONSENT AGENDA

- 3.1 Approval of Minutes
Regular Meetings of October 2 & October 16, 2007
- 3.2 Approval of Warrants
- 3.3 Ratification of Personnel Items

Classified:

a. *Ratification of Classified Employment:*

Nicole Anderson – Paraprofessional Spec. Physical Health Care – FRE
Cherri Edwards – Paraprofessional Spec. Physical Health Care – TBM
Robert Hedges – Custodian/Groundsman – COE
Keris Hordyk – Paraprofessional Spec. Physical Health Care – TBE
Laree Quinn – Special Educ. Instructional Aide - COE

b. *Ratification of Classified Additional Position:*

Norma Vita – adding the 12 hrs. a week Grant Funding Support
Services Clerk position at Support Services to
current 4 hr. School Attendance Clerk position at
FRE effective 10/22/07.

Elena Yepez – adding the two 20 minute Camp/Café. Supervisor
positions at LCE to current 3.5 hr. Health Clerk
position at FSS effective 10/16/07.

Elena Yepez – adding the 2 hr. Instructional Aide position at FSS
to current 3.5 hr. Health Aide position at FSS and
two 20 minute Camp/Café. Supervisor positions at
LCE effective 10/22/07.

c. *Ratification of Classified Transfers:*

Mary LaRoche – from 2 hr. Food Service Assist. At LHS to the 5.6
hr. Sp. Ed. Instructional Aide position at LCE
effective 11/1/07.

Rita Mendoza – from 3.5 hr. Health Clerk position at LCE, 20
minute Camp/Café. Supervisor position at LCE, and
2 hr. Instructional Aide position at FSS to the 3.5
hr. Health Clerk position and 2 hr. Camp/Café
Supervisor position at TBM effective 10/15/07.

d. *Ratification of Classified Transfers/Promotion:*

Maria Gonzalez – from 12 hrs. per week Support Services Clerk
position to the 8 hr. per day Secretary to the Assist.
Superintendent of Educational Services position
effective 10/18/07.

e. *Ratification of Classified Resignation:*

Ana Maria Peek – Food Service Lead – TBE

Certificated:

f. *Ratification of Certificated Maternity/Child Rearing Leave:*

Carrie Sanchez – 1st Grade Teacher - TBE

November 6, 2007

Agenda

- 3.4 Partial Notice of Completion for Lincoln Crossing Elementary School.
 3.5 Approval to Extend the Open Relocatable Contract between Gary Douppnik Manufacturing, Inc., and the Western Placer Unified School District for a period of two years beginning November 6, 2007.

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

5. REPORTS & COMMUNICATION

- 5.1 Lincoln High School, Student Advisory – Joanna Loya
 5.2 Western Placer Teacher's Association – Mike Agrippino
 5.3 Western Placer Classified Employee Association – Joe Ross
 5.4 Superintendent, Scott Leaman:
 5.4.1 Response to Public Comment if Any:
 5.5 Assistant Superintendent(S)
 5.5.1 Mary Boyle
 a. Program Focus Area: Williams Act Visit At First Street School
 5.5.2 Terri Ryland
 a. Budget Update:
 5.5.3 Bob Noyes
 5.5.4 Cathy Allen
 a. Facilities Update:

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

- 6.1 (I/D/A) CBET Plan - Boyle** *(07-08 G & O Component I, II)*
 •The Community-Based English Tutoring programs provides funds to participating local educational agencies (LEAs) based on the collective enrollment of English learners (ELs), according to the spring 2006 Language Census (R-30). Because of our English Learner population, Western Placer Unified School District qualifies for CBET funding.
- 6.2 (A) EDUCATION CODE 44256(B) - Noyes** *(07-08 G & O Component I, II, IV)*
 •EC 44256(B) states that the holder of a Multiple Subject or Standard Elementary Teaching Credential may, with his or her

consent, be assigned by action of the local governing board to teach classes in a departmentalized setting in grades 9 and below, provided that the teacher has a minimum of twelve lower division units, or six upper division units, of course work at an accredited institution in the subject to be taught.

6.3 (I/D/A) APPROVAL OF PROCESS FOR BOARD GOAL AT LINCOLN HIGH SCHOOL - Leaman (07-08 G & O Component I, II, IV)

•A board goal was established to explore options for academic achieving students at Lincoln High School. A draft process is being presented to the board for approval.

6.4 (I/D) REVISION OF ADMINISTRATIVE REGULATION 4040 (EMPLOYEE USE OF TECHNOLOGY) Leaman (07-08 G & O Component IV)

•The district is in the process of housing its own email service and complying with state and federal law. The attached memo was distributed to all staff and a revised employee use administrative regulation is being forwarded to the board at this time.

6.5 (I/D) FINDING OF NO SIGNIFICANT IMPACT Leaman (07-08 G & O Component IV, V)

•The district recently received a Finding of No Significant Impact from a property located within our boundaries.

7. BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but Are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

7.2 BOARD MEMBER REPORTS/COMMENTS

7.2.1. Selection of County Committee Members

8. ESTABLISHMENT OF NEXT MEETINGS(S)

- The President will establish the following meetings(s):
 - November 20, 6:00 p.m., Budget Workshop-Lincoln High School Library

9. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 103107

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA

PLACE: District Office Conference Room

DATE: November 6, 2007

TIME: 5:45 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
 5. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
 6. LIABILITY CLAIMS
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. PERSONNEL
 - PUBLIC EMPLOYEE APPOINTMENT
 - PUBLIC EMPLOYEE EMPLOYMENT
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 10. **STUDENTS**
 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - STUDENT PRIVATE PLACEMENT
 - INTERDISTRICT ATTENDANCE APPEAL
 - STUDENT ASSESSMENT INSTRUMENTS
 - STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #07-08 A

AGENDA ITEM AREA:

Action

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

November 6, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07-08 A

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Conference with Legal Council
Anticipated Litigation

AGENDA ITEM AREA:

Closed Session Disclosure

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

MEETING DATE:

November 6, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Update on Classified Negotiations

AGENDA ITEM AREA:

Disclosure of action taken in closed session

REQUESTED BY:

Bob Noyes, Asst. Superintendent of Personnel
Scott Leaman, Superintendent
Terri Ryland, Interim Asst. Superintendent of Business

ENCLOSURES:

No

MEETING DATE:

November 6, 2007

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Classified Negotiations.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

Draft Direction for the Management Team

11/6/07 Closed Session Direction

To ensure a prudent financial course of action, the new board directs the management team to do the following:

- 1) Engage in a contract with FCMAT to analyze our budget (more on this in closed session).
- 2) Hold a budget workshop to present the most recent budget data
- 2) Compare employee groups across the county to Western Placer Unified School District.

SALARY

Overarching Salary Philosophy

The board feels salary compensation should be equitable across employee groups. It is unfair for some employee groups to be paid far less than those doing similar jobs in the county unless there are other compensating factors. It is unfair for salary schedules already near or at the top of the rankings to continue to receive raises above the groups falling below the target rankings.

Overarching Direction

Based on a comparison of Placer County districts, the board desires all employee salary schedules to be among the top five districts. The majority of available funds should be used to increase the ranking of groups below the target, while attempting to maintain other groups within the target rankings.

BENEFITS

Overarching Benefit Philosophy

Based on a comparison of Placer County districts, the board desires to maintain all employee benefit caps among the top five districts.

Overarching Benefit Direction

Automatic benefit increases currently cost the district \$500,000 a year for all employee groups. The board desires to make these benefit increases negotiable each year.

RESERVE

Overarching Benefit Philosophy

The district has maintained the mandated reserve for many years. With only the mandated reserve available, the district is susceptible to a qualified or negative budget when there is a change in income or expenditure assumptions.

Overarching Benefit Direction

The board desires to increase reserves beyond the mandate to compensate for changes in the state or local budget without forcing budget cuts or attaining a qualified budget.

FACILITY DEBT

Overarching Benefit Philosophy

The district has engaged in numerous Certificates of Participation that use the general fund as the last source of funding.

Overarching Benefit Direction

The board desires to reorganize and/or plan on the most prudent course of action to ensure the general fund is at the least risk to be used for COP payment. Future facilities will need to be constructed without adding debt to the district.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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- 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
- 5. Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
October 2 & 16, 2007 Regular Meetings

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

MEETING DATE:
November 6, 2007

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of October 2 & October 16, 2007, regular Board Meetings

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 16, 2007 7:00 P.M.
Lincoln Crossing Elementary – Multi-Purpose Room
635 Groveland Lane, LINCOLN, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:30 P.M. OPEN SESSION – Lincoln Crossing Multi-Purpose Room.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:30 P.M. CLOSED SESSION – Lincoln Crossing Office - Conference Room

1. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on classified negotiations
2. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Lincoln Crossing Multi-Purpose Room

Members Present

Paul Long, President
James McLeod, Vice President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business Services
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

3.1.1

Minutes

2.1 CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations

No action was taken.

3. SPECIAL ORDER OF BUSINESS

3.2 Lincoln Crossing Elementary School Featured

Mr. Kevin Kurtz, Principal did a slide show presentation titled "Lincoln Crossing Dream Learning". The slide show was based on the last three months of the school opening. After the presentation Mr. Kurtz thanked everyone for all their help and their support during the process. Scott also thanked Kevin for his leadership, and hard work, as well as Classified and Certificated staff for coming in at all hours to help get the school up and running.

4. CONSENT AGENDA

4.1 Ratification of Personnel Items

Classified:

a. *Ratification of Classified Employment:*

Faith Biagini – Campus/Café. Supervisor – CCC

Martha Bond – Sp. Ed. Instructional Aide – COE

Herc Sousa – Custodian/Groundsman – LHS

Deanna Sousa – Adult School Accountability Clerk - PHS

b. *Ratification of Classified Additional Position:*

Shannon Ceccato – adding the 20 minute Camp/Café. Supervisor position at LCE to current 3.5 hr. Cafeteria Site Cashier position at LCE effective 10/8/07.

c. *Ratification of Classified Increase in Time:*

Nancy Perkins – from 4 hr. District Office Clerk to 4 ½ hr. District Office Clerk effective October 8, 2007.

d. *Ratification of Classified Resignation:*

Nicole Lomonico – 3.5 hr. Health Clerk and 2 hr. Camp/Café. Supervisor - TBE

4.2 Approved Ratification of New Classified Job Description of Adult School Accountability Clerk Position at Phoenix High School.

4.3 Student Discipline Expulsion Re-entry for Student #06-07 F.

4.4 Report of Disclosure Requirements for Quarterly Reports of Investments.

4.5 Approved of the Williams Uniform Quarterly Complaint Form.

4.6 Approved Capitol Public Finance Group, LLC.

There was a motion by Mr. Haley, and seconded by Mr. McLeod to approve the consent agenda as listed.

3.1.2

5. COMMUNICATION FROM THE PUBLIC

Andrea Stevenson this Saturday will be the ribbon cutting for the new library and she invited everyone to the Grand Opening of the new Twelve Bridges Library which will be held Saturday, October 20th, located at 485 Twelve Bridges Drive.

6. REPORTS & COMMUNICATION

6.1 **Lincoln High School, Student Advisory** – Joanna Loya reported on the following items that are going on at the high school PSAT testing will be given tomorrow; Student counselors went to Woodleaf with TBMS 6th graders; The football team will be playing Placer Union this Friday at Placer so there will be a big school rally this Friday; The band just purchased new uniforms; Rocklin High hosted a College Night for Students; The high school held a Teacher Auction, which allowed the students to dress up the teacher they had purchased with appropriate attire and all the money goes to a cancer fundraiser.

6.2 **Western Placer Teacher's Association** – Mike Agrippino had no report, but wanted to share that Woodleaf would continue through one more year, due to the closure of the Woodleaf facility.

6.3 **Western Placer Classified Employee Association** – Joe Ross read the following letter on behalf of the CSEA Western Placer's Chapter #741:
Good Evening,
As you are aware, this is a contract year for the classified bargaining unit. Tonight, the classified employees of Western Placer would like to express some concerns.

Five months ago the Classified bargaining team and the district began negotiations. At that time we submitted a proposal to the district that included language as well as salary and benefits. Since then we have been to the table three additional times. With regards to language, we feel that we are close. However, we have yet to receive an offer with respect to salary and benefits. In fact, our feeling is that the offer will be much less than another bargaining unit has received this year.

A little over three years ago we requested a 3-year agreement. We were denied. The district then went on to sign a 3-year agreement with another bargaining unit. Around the same time the district informed us that the maximum increase available for the classified salary schedule was 2%. We believed that the offer was made in good faith and therefore accepted. A few months later the district offered another bargaining unit 2.75%. Apparently, there was more than 2% available. This issue was eventually worked out, be it many months later. The statement, however, had already been made.

October 16, 2007

Minutes

Fast forward to this year which is included in the 3-year deal that was struck with another bargaining unit. 7.03% was given to those employees. Being that the Classified contribution to this district is equally important as any other group, we deserve at least the same compensation. The district has made it clear that the feeling is not shared.

What is clear is that the District does not compensate all employees equally. We understand that, once again, the district has fallen on hard times. Being that the total classified payroll is but a fraction of the total district payroll, it's fair to say that these hard times are not a result of over-paying classified employees. Therefore we feel that balancing the budget on the backs of classified employees is completely unwarranted, and in fact, unfair.

In closing, I speak for all classified employees when I say, that at the end of the day, we only want what is fair. Our contribution to this district is at least equal to any other group. We have always bargained in good faith. We have never demanded the full share of available monies. We do, however, expect a fair and equal share. Thank you.

- 6.4 **Superintendent**, Scott Leaman reported the New Library Grand Opening needs a board representative to speak at the grand opening. Mr. McLeod, Mr. Carras, and Mr. Haley will all be present, they will work it out amongst themselves who will speak. Scott also reminded the Board of Trustees of the annual

6.4.2 *Response to Public Comment from 10/2/07 Board Meeting:* Mr. Leaman responded that having combination classes at Sheridan is not uncommon there are other combination classes within our district. There was a concern on the transfer of teachers after school started and the district was not happy of the timeline, and hopes to work that out next year. Scott also reported he is in the process of instigating meetings with the different groups.

- 6.5 **Assistant Superintendent(s)**

6.5.1 **Mary Boyle**

a. *Program Focus Area: Early Release Mondays* – Mary gave an update on early release Monday days. Currently the district has completed two Mondays to date. She informed the Board of Trustees how things have been working on early release days. She discussed student assessment, student achievement, and students who are below grade level, and what teachers are doing to help students. She handed out a packet which included dates, planning sheets, Feedback sheets, spreadsheets that show students far below basic and below basic, high basic, and barely proficient students. Mr. McLeod shared he felt this is a great tool. Mr. Carras asked for a Mid Year report using district wide assessments. Mr. Haley asked Mary if she felt the district is teaching too much to the test.

3.1.4

- 6.5.2 **Terri Ryland** reported she is currently working on budget revisions, facility financing, and issuing transfers. She will bring numbers to the next board meeting. The first interim will come to the board in November. Mr. Carras asked if and when HIS would be coming before the board to give an educational update report. HIS will bring their agreement before the board on November 20th.
- 6.5.3 **Bob Noyes** gave an update that the personnel department has been doing a terrific job working on the new Escape program with PCOE. He also shared that Kari O'Tool has transferred from the Curriculum department to the Personnel department, and they're happy to have her.
- 6.5.4 **Cathy Allen** was currently on vacation.

7. **◆ACTION ◆DISCUSSION ◆INFORMATION**

CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/D) REVIEW OF THE HORIZON INSTRUCTIONAL SYSTEMS' CHARTER SCHOOL 2006-07 UNAUDITED ACTUAL FINANCIAL REPORT – Ryland (07-08 G & O Component V)

- Legislation now requires that the approving entity's school board review their charter school's unaudited actual financial report. This review is for informational purposes only, and does not require Board approval.

This was information only, no action was required.

7.2 (I/D) SCHOOL CONSTRUCTION MITIGATIONS COSTS – Leaman (07-08 G & O Component IV- V)

- Conversations have begun with construction projects included in the current Lincoln sphere of influence (projects outside the villages as described in the draft Lincoln General Plan). We have coined the term "infill projects" to describe these builder requests. A draft document and update will be presented to the board for discussion.

Scott discussed the report being brought before the board of Trustees on Mitigation costs. Cathy Deminico will be coming to the board to give a report on COP's at the next board meeting. Terri is currently working to make sure the general fund is not impacted. Scott reviewed a report that Ron Fiest put together a report on Cresleigh and Meadowlands development, he is trying to make a point to developers that current level school fees of \$5.00 is not enough to build schools. There was some discussion on the cost of schools and future project sites costs. Working on in filled projects, to get schools as they currently look it would cost \$10.52

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per square foot. Currently of \$5.00 per sq. foot, the district will not be able to build schools for these developments. Meadowland is also talking about donating land for a school site.

After much discussion the district will continue to work with the developers to get more than \$5.00 per square foot.

7.3 (D/A)**EDUCATION FOR ENGLISH LANGUAGE LEARNERS –****Boyle** (07-08 G & O Component IV- V)

- Western Placer Unified administrators and teachers are giving focused attention to the needs of English Language Learners this year. Our English Language Learners met their targets for proficiency district-wide last year, yet with increased expectations for AYP growth in the current school year, we are focusing our efforts to help our ELL students meet those requirements.

AR6174 addresses education for English Language learners. There are two changes we need to make in our administrative regulations to be complaint with Ed Code and NCLB requirements. One is to notify parents within 30 days of initial enrollment regarding their student(s)' language needs. The other is to quantify the requirements for ELL students who are ready to be reclassified from "English Learner" status to "Reclassified Fluent English Proficient" and to monitor those students for two years after reclassification.

Lynn Kelso, District Program Specialist reviewed the current board policies regarding Title III. Inline with CSBA policies, Motion by Paul Carras, seconded by Ana Stevenson, and passed by unanimous vote.

7.4 (I/D)**BOUNDARY CHANGE UPHeld – Leaman** (07-08 G & O Component IV- V)

- The State Board of Education recently denied the appeal by the Newcastle Boundary Change Committee to overturn the recent change in boundaries in the southeast portion of our district.

Mr. Leaman spoke on the outcome of the boundary change appeal that was sent to the state department. Mr. Long gave a little background on the changes that have taken place and the reasons for these changes. This helped clean up in the Bickford Area when gave land to Ophir. Our district gave up a total of 12 students in the process. Western Placer traded Twelve Bridges for Bickford, and the district purposed to give back this small piece of land to Ophir. This should be the last of the boundary appeal.

3.1.6

7.5 (I/D) DISTRICT STATEMENT OF INTENT AND MR. AARONSON'S STATEMENT OF PURPOSE AND PROCESS

– **Leaman** (07-08 G & O Component IV- V)

- The recently released Statement of Intent and Purpose and Process documents will be presented to the Board.

Mr. Leaman presented the Statement of intent on the allegations of facilities.

7.6 (A) REVISED DISTRICT MAINTENANCE WORKER JOB DESCRIPTION – Allen (07-08 G & O Component IV- V)

- Before posting the announcement for two new District Maintenance Workers, staff reviewed the job description and has made minor changes to update the job duties to reflect current practices. The proposed job description more accurately reflects modern day equipment and equipment maintenance.

This item was pulled from the agenda. This will come back to the board at a later date for approval.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

Brian Haley had no comment.

Ana Stevenson reported she had participated as panel member of the interview team for Architects. She represented the board of trustees and took two vacations days to interview ten firms in two full days. She felt it was a very eye opening process, everything is negotiable the district just needs to get a firm hand on this. She shared U.C. Davis will be hosting an Open House so please inform Senior that are interested. She thanked Kevin for the wonderful presentation.

Mr. Carras thanked Ana for taking her time she spent on being on the panel for the interviews.

James McLeod enjoyed the presentation.

Paul Long thanked Kevin for the presentation.

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9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - November 6, 2007, Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:40 p.m.

Paul Long, Board President

Paul Carras, Clerk

Scott Leaman, Superintendent

**Rosemary Knutson, Secretary
Superintendent**

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 2, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Members Present

Paul Long, President
James McLeod, Vice President
Brian Haley, Member
Paul Carras, Clerk

Members Absent

Ana Stevenson, Member

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

3. SPECIAL ORDER OF BUSINESS

Recognition of a District Employee, Victoria Bortolus

Scott recognized Vickie with a certificate and read the following: Vickie unselfishly heeded the cry for help when a child was choking. Her actions were quick as she performed the Heimlich maneuver on a student, and was then able to

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return to her cashiering duties to make certain all students got through the lunch line in a timely manner. Vickie truly cares about the children of Foskett Ranch Elementary and works hard to help them. She's an excellent employee. Jeff Dardis, Food Service Director also shared on another situation she assisted in earlier in the day, and expressed what a great employee she is.

4. CONSENT AGENDA

4.1 Approval of Minutes

Regular Meetings of September 4th & September 18, 2007

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

Classified:**a. Ratification of Classified Employment:**

Mary Crowell – Campus/Café. Supervisor – LCE

Valerie Rhodes – Campus/Café. Supervisor – COE

Renee Triano – Campus/Café. Supervisor – TBM

Jason Wigley – Technology Support Tech. Assist. - DIST

b. Ratification of Classified Increase in Time:

Dennice Stearns – from 4hr. School Office Clerk II to 8 hr. School Office Clerk II - TBE

c. Ratification of Classified Additional Position:

Robin Davis – adding the 20 minute Camp/Café. Supervisor position at TBE to current 2 hr. Food Service Assistant position at LHS effective 10/01/07.

Tina Diaz – adding the 20 minute Camp/Café. Supervisor position at LCE to current 5.6 hr. Special Ed. Inst. Aide position at TBE effective 8/20/07.

Tere Props – adding the 20 minute Camp/Café. Supervisor position at LCE to current 2 hr. Camp/Café. Supervisor position at LCE effective 8/20/07

d. Ratification of Classified Transfers:

Lori Geist – from 1.5 hr. Camp/Café. Supervisor at CCC to the 2 hr. Camp/Café Supervisor position at CCC effective 9/17/07.

Tina Mosier – from 3.5 hr. Paraprofessional, Physical Health Care position at FRE to the 5.6 hr. Special Ed. Instr. Aide position at LHS effective 9/24/07.

e. Ratification of Classified/Confidential Transfer/Promotion:

Kari O'Toole – from 8 hr. Assistant Supt., Educational Services Secretary to 8 hr. Personnel Acct. Tech. effective approximately 10/15/07.

4.4 Obsolete Science and Social Science Instructional Materials.

4.5 Ratification of Article XIII (Salaries) in Certificated Collective Bargaining.

4.6 Approve donation of "60" T.V. to Creekside Oaks Elementary.

3,110

