

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**810 J STREET, LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.06356**

**MEMBERS OF THE GOVERNING BOARD**

Paul Long - President  
James McLeod - Vice President  
Paul Carras - Clerk,  
Ana Stevenson - Member  
Brian Haley - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
Bob Noyes, Assistant Superintendent of Personnel Services  
Mary Boyle, Assistant Superintendent of Educational Services  
Terri Ryland, Interim Chief Business Official  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

**STUDENT ENROLLMENT**

<u>School</u>	<u>09/25/07</u>	<u>10/04/07</u>
Sheridan School (K-5)	79	79
First Street School (K-5)	434	435
Carlin C. Coppin Elementary (K-5)	402	403
Creskide Oaks Elementary (K-5)	601	601
Twelve Bridges Elementary (K-5)	650	654
Foskett Ranch Elementary (K-5)	449	445
Glen Edwards Middle (6-8)	698	694
Twelve Bridges Middle School (6-8)	735	741
Lincoln High School (9-12)	1,435	1,431
Phoenix High School (10-12)	95	92
Lincoln Crossing Elementary	556	557
PCOE Home School	4	4
<b>TOTAL:</b>	<b>6,138</b>	<b>6136</b>

**Preschool/Head Start**

First & J Street 24  
Carlin Coppin 24-A.M. /20-P.M.  
Sheridan 21

**Adult Education** 208

**First-5 Program**

Sheridan 24  
First Street 25

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
November 6, 2007, 7:00 P.M.  
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER  
790 J Street, Lincoln, CA**

## **AGENDA**

**2007-2008 Goals & Objectives (G & O) for the Management Team:** **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

**5:45 P.M.      OPEN SESSION – Lincoln High School Theater**

1.      Call to Order
2.      Announce Closed Session Items
3.      Adjourn to Closed Session

**5:45 P.M.      CLOSED SESSION – District Office Conference Room**

1.      **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 A
2.      **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
3.      **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations
4.      **ADJOURN TO OPEN SESSION**

**7:00 P.M.      OPEN SESSION – Performing Arts Theater – LHS**

1.      **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2.      **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
  - 2.1      **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 A
  - 2.2      **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

November 6, 2007

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**2.3 CONFERENCE WITH LABOR NEGOTIATOR**

Update on classified negotiations

**3. CONSENT AGENDA****3.1 Approval of Minutes**

Regular Meetings of October 2 &amp; October 16, 2007

**3.2 Approval of Warrants****3.3 Ratification of Personnel Items****Classified:****a. *Ratification of Classified Employment:***

Nicole Anderson – Paraprofessional Spec. Physical Health Care – FRE

Cherri Edwards – Paraprofessional Spec. Physical Health Care – TBM

Robert Hedges – Custodian/Groundsman – COE

Keris Hordyk – Paraprofessional Spec. Physical Health Care – TBE

Laree Quinn – Special Educ. Instructional Aide - COE

**b. *Ratification of Classified Additional Position:***

Norma Vita – adding the 12 hrs. a week Grant Funding Support Services Clerk position at Support Services to current 4 hr. School Attendance Clerk position at FRE effective 10/22/07.

Elena Yepez – adding the two 20 minute Camp/Café. Supervisor positions at LCE to current 3.5 hr. Health Clerk position at FSS effective 10/16/07.

Elena Yepez – adding the 2 hr. Instructional Aide position at FSS to current 3.5 hr. Health Aide position at FSS and two 20 minute Camp/Café. Supervisor positions at LCE effective 10/22/07.

**c. *Ratification of Classified Transfers:***

Mary LaRoche – from 2 hr. Food Service Assist. At LHS to the 5.6 hr. Sp. Ed. Instructional Aide position at LCE effective 11/1/07.

Rita Mendoza – from 3.5 hr. Health Clerk position at LCE, 20 minute Camp/Café. Supervisor position at LCE, and 2 hr. Instructional Aide position at FSS to the 3.5 hr. Health Clerk position and 2 hr. Camp/Café Supervisor position at TBM effective 10/15/07.

**d. *Ratification of Classified Transfers/Promotion:***

Maria Gonzalez – from 12 hrs. per week Support Services Clerk position to the 8 hr. per day Secretary to the Assist. Superintendent of Educational Services position effective 10/18/07.

**e. *Ratification of Classified Resignation:***

Ana Maria Peek – Food Service Lead – TBE

**Certificated:****f. *Ratification of Certificated Maternity/Child Rearing Leave:***Carrie Sanchez – 1<sup>st</sup> Grade Teacher - TBE

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- 3.4 Partial Notice of Completion for Lincoln Crossing Elementary School.
- 3.5 Approval to Extend the Open Relocatable Contract between Gary Doupnik Manufacturing, Inc., and the Western Placer Unified School District for a period of two years beginning November 6, 2007.

**4. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**5. REPORTS & COMMUNICATION**

- 5.1 Lincoln High School, Student Advisory – Joanna Loya
- 5.2 Western Placer Teacher's Association – Mike Agrippino
- 5.3 Western Placer Classified Employee Association – Joe Ross
- 5.4 Superintendent, Scott Leaman:
  - 5.4.1 Response to Public Comment if Any:
- 5.5 Assistant Superintendent(S)
  - 5.5.1 Mary Boyle
    - a. *Program Focus Area: Williams Act Visit At First Street School*
  - 5.5.2 Terri Ryland
    - a. *Budget Update:*
  - 5.5.3 Bob Noyes
  - 5.5.4 Cathy Allen
    - a. *Facilities Update:*

**6. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

- 6.1 (I/D/A) **CBET Plan - Boyle** (07-08 G & O Component I, II)
  - The Community-Based English Tutoring programs provides funds to participating local educational agencies (LEAs) based on the collective enrollment of English learners (ELs), according to the spring 2006 Language Census (R-30). Because of our English Learner population, Western Placer Unified School District qualifies for CBET funding.
- 6.2 (A) **EDUCATION CODE 44256(B) - Noyes** (07-08 G & O Component I, II, IV)
  - EC 44256(B) states that the holder of a Multiple Subject or Standard Elementary Teaching Credential may, with his or her

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consent, be assigned by action of the local governing board to teach classes in a departmentalized setting in grades 9 and below, provided that the teacher has a minimum of twelve lower division units, or six upper division units, of course work at an accredited institution in the subject to be taught.

**6.3 (I/D/A) APPROVAL OF PROCESS FOR BOARD GOAL AT LINCOLN HIGH SCHOOL - Leaman** (07-08 G & O Component I, II, IV)

- A board goal was established to explore options for academic achieving students at Lincoln High School. A draft process is being presented to the board for approval.

**6.4 (I/D) REVISION OF ADMINISTRATIVE REGULATION 4040 (EMPLOYEE USE OF TECHNOLOGY) Leaman** (07-08 G & O Component IV)

- The district is in the process of housing its own email service and complying with state and federal law. The attached memo was distributed to all staff and a revised employee use administrative regulation is being forwarded to the board at this time.

**6.5 (I/D) FINDING OF NO SIGNIFICANT IMPACT Leaman** (07-08 G & O Component IV, V)

- The district recently received a Finding of No Significant Impact from a property located within our boundaries.

**7. BOARD OF TRUSTEES**

**7.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

**7.2 BOARD MEMBER REPORTS/COMMENTS**

7.2.1. Selection of County Committee Members

**8. ESTABLISHMENT OF NEXT MEETINGS(S)**

- The President will establish the following meetings(s):
  - November 20, 6:00 p.m., Budget Workshop-Lincoln High School Library

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**9. ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted: 103107**

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**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

# **WESTERN PLACER UNIFIED SCHOOL DISTRICT**

## **CLOSED SESSION AGENDA**

**PLACE:** District Office Conference Room

**DATE:** November 6, 2007

**TIME:** 5:45 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
  5. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. PERSONNEL
    - PUBLIC EMPLOYEE APPOINTMENT
    - PUBLIC EMPLOYEE EMPLOYMENT
    - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
    - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. **CONFERENCE WITH LABOR NEGOTIATOR**
  10. **STUDENTS**
    - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - STUDENT PRIVATE PLACEMENT
    - INTERDISTRICT ATTENDANCE APPEAL
    - STUDENT ASSESSMENT INSTRUMENTS
    - STUDENT RETENTION APPEAL, Pursuant to BP 5123
- 
1. **LICENSE/PERMIT DETERMINATION**
    - a. Specify the number of license or permit applications.
  2. **SECURITY MATTERS**
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.



- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
  - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Student Discipline/  
Expulsion  
Student #07-08 A

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07-08 A

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Conference with Legal Council  
Anticipated Litigation

**AGENDA ITEM AREA:**

Closed Session Disclosure

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Update on Classified Negotiations

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Bob Noyes, Asst. Superintendent of Personnel  
Scott Leaman, Superintendent  
Terri Ryland, Interim Asst. Superintendent of Business

**ENCLOSURES:**

No

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Classified Negotiations.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

# Draft Direction for the Management Team

## 11/6/07 Closed Session Direction

To ensure a prudent financial course of action, the new board directs the management team to do the following:

- 1) Engage in a contract with FCMAT to analyze our budget (more on this in closed session).
- 2) Hold a budget workshop to present the most recent budget data
- 2) Compare employee groups across the county to Western Placer Unified School District.

## SALARY

### Overarching Salary Philosophy

The board feels salary compensation should be equitable across employee groups. It is unfair for some employee groups to be paid far less than those doing similar jobs in the county unless there are other compensating factors. It is unfair for salary schedules already near or at the top of the rankings to continue to receive raises above the groups falling below the target rankings.

### Overarching Direction

Based on a comparison of Placer County districts, the board desires all employee salary schedules to be among the top five districts. The majority of available funds should be used to increase the ranking of groups below the target, while attempting to maintain other groups within the target rankings.

## BENEFITS

### Overarching Benefit Philosophy

Based on a comparison of Placer County districts, the board desires to maintain all employee benefit caps among the top five districts.

### Overarching Benefit Direction

Automatic benefit increases currently cost the district \$500,000 a year for all employee groups. The board desires to make these benefit increases negotiable each year.

## RESERVE

### Overarching Benefit Philosophy

The district has maintained the mandated reserve for many years. With only the mandated reserve available, the district is susceptible to a qualified or negative budget when there is a change in income or expenditure assumptions.

### Overarching Benefit Direction

The board desires to increase reserves beyond the mandate to compensate for changes in the state or local budget without forcing budget cuts or attaining a qualified budget.

## FACILITY DEBT

### Overarching Benefit Philosophy

The district has engaged in numerous Certificates of Participation that use the general fund as the last source of funding.

### Overarching Benefit Direction

The board desires to reorganize and/or plan on the most prudent course of action to ensure the general fund is at the least risk to be used for COP payment. Future facilities will need to be constructed without adding debt to the district.

**CONSENT**

**AGENDA**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Minutes:  
October 2 & 16, 2007 Regular Meetings

**AGENDA ITEM AREA:**

CONSENT AGENDA

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The Board of Trustees will consider adoption of the minutes of October 2 & October 16, 2007, regular Board Meetings

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve minutes.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
October 16, 2007 7:00 P.M.  
Lincoln Crossing Elementary – Multi-Purpose Room  
635 Groveland Lane, LINCOLN, CA**

**MINUTES**

**2007-2008 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**6:30 P.M. OPEN SESSION – Lincoln Crossing Multi-Purpose Room.**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:30 P.M. CLOSED SESSION – Lincoln Crossing Office - Conference Room**

1. **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations
2. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln Crossing Multi-Purpose Room**

**Members Present**

Paul Long, President  
James McLeod, Vice President  
Ana Stevenson, Member  
Brian Haley, Member  
Paul Carras, Clerk

**Others Present**

Scott Leaman, Superintendent  
Bob Noyes, Assistant Superintendent of Personnel Services  
Mary Boyle, Assistant Superintendent of Educational Services  
Terri Ryland, Interim Assistant Superintendent of Business Services  
Rosemary Knutson, Secretary to the Superintendent

**Student** – Joanna Loya, Lincoln High Student Advisor

**Press** - Cheri March, Lincoln News Messenger

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

October 16, 2007

Minutes**2.1 CONFERENCE WITH LABOR NEGOTIATOR**

Update on classified negotiations

No action was taken.

**3. SPECIAL ORDER OF BUSINESS****3.2 Lincoln Crossing Elementary School Featured**

Mr. Kevin Kurtz, Principal did a slide show presentation titled "Lincoln Crossing Dream Learning". The slide show was based on the last three months of the school opening. After the presentation Mr. Kurtz thanked everyone for all their help and their support during the process. Scott also thanked Kevin for his leadership, and hard work, as well as Classified and Certificated staff for coming in at all hours to help get the school up and running.

**4. CONSENT AGENDA****4.1 Ratification of Personnel Items****Classified:****a. *Ratification of Classified Employment:***

Faith Biagini – Campus/Café. Supervisor – CCC

Martha Bond – Sp. Ed. Instructional Aide – COE

Herc Sousa – Custodian/Groundsman – LHS

Deanna Sousa – Adult School Accountability Clerk - PHS

**b. *Ratification of Classified Additional Position:***

Shannon Ceccato – adding the 20 minute Camp/Café. Supervisor position at LCE to current 3.5 hr. Cafeteria Site Cashier position at LCE effective 10/8/07.

**c. *Ratification of Classified Increase in Time:***

Nancy Perkins – from 4 hr. District Office Clerk to 4 ½ hr. District Office Clerk effective October 8, 2007.

**d. *Ratification of Classified Resignation:***

Nicole Lomonico – 3.5 hr. Health Clerk and 2 hr. Camp/Café. Supervisor - TBE

4.2 Approved Ratification of New Classified Job Description of Adult School Accountability Clerk Position at Phoenix High School.

4.3 Student Discipline Expulsion Re-entry for Student #06-07 F.

4.4 Report of Disclosure Requirements for Quarterly Reports of Investments.

4.5 Approved of the Williams Uniform Quarterly Complaint Form.

4.6 Approved Capitol Public Finance Group, LLC.

There was a motion by Mr. Haley, and seconded by Mr. McLeod to approve the consent agenda as listed.

3.1.2

October 16, 2007

Minutes**5. COMMUNICATION FROM THE PUBLIC**

**Andrea Stevenson** this Saturday will be the ribbon cutting for the new library and she invited everyone to the Grand Opening of the new Twelve Bridges Library which will be held Saturday, October 20<sup>th</sup>, located at 485 Twelve Bridges Drive.

**6. REPORTS & COMMUNICATION**

6.1 **Lincoln High School, Student Advisory** – Joanna Loya reported on the following items that are going on at the high school PSAT testing will be given tomorrow; Student counselors went to Woodleaf with TBMS 6<sup>th</sup> graders; The football team will be playing Placer Union this Friday at Placer so there will be a big school rally this Friday; The band just purchased new uniforms; Rocklin High hosted a College Night for Students; The high school held a Teacher Auction, which allowed the students to dress up the teacher they had purchased with appropriate attire and all the money goes to a cancer fundraiser.

6.2 **Western Placer Teacher's Association** – Mike Agrippino had no report, but wanted to share that Woodleaf would continue through one more year, due to the closure of the Woodleaf facility.

6.3 **Western Placer Classified Employee Association** – Joe Ross read the following letter on behalf of the CSEA Western Placer's Chapter #741:  
Good Evening,  
As you are aware, this is a contract year for the classified bargaining unit. Tonight, the classified employees of Western Placer would like to express some concerns.

Five months ago the Classified bargaining team and the district began negotiations. At that time we submitted a proposal to the district that included language as well as salary and benefits. Since then we have been to the table three additional times. With regards to language, we feel that we are close. However, we have yet to receive an offer with respect to salary and benefits. In fact, our feeling is that the offer will be much less than another bargaining unit has received this year.

A little over three years ago we requested a 3-year agreement. We were denied. The district then went on to sign a 3-year agreement with another bargaining unit. Around the same time the district informed us that the maximum increase available for the classified salary schedule was 2%. We believed that the offer was made in good faith and therefore accepted. A few months later the district offered another bargaining unit 2.75%. Apparently, there was more than 2% available. This issue was eventually worked out, be it many months later. The statement, however, had already been made.

3.1.3

October 16, 2007

Minutes

Fast forward to this year which is included in the 3-year deal that was struck with another bargaining unit. 7.03% was given to those employees. Being that the Classified contribution to this district is equally important as any other group, we deserve at least the same compensation. The district has made it clear that the feeling is not shared.

What is clear is that the District does not compensate all employees equally. We understand that, once again, the district has fallen on hard times. Being that the total classified payroll is but a fraction of the total district payroll, it's fair to say that these hard times are not a result of over-paying classified employees. Therefore we feel that balancing the budget on the backs of classified employees is completely unwarranted, and in fact, unfair.

In closing, I speak for all classified employees when I say, that at the end of the day, we only want what is fair. Our contribution to this district is at least equal to any other group. We have always bargained in good faith. We have never demanded the full share of available monies. We do, however, expect a fair and equal share. Thank you.

- 6.4 **Superintendent**, Scott Leaman reported the New Library Grand Opening needs a board representative to speak at the grand opening. Mr. McLeod, Mr. Carras, and Mr. Haley will all be present, they will work it out amongst themselves who will speak. Scott also reminded the Board of Trustees of the annual

6.4.2 *Response to Public Comment from 10/2/07 Board Meeting:* Mr. Leaman responded that having combination classes at Sheridan is not uncommon there are other combination classes within our district. There was a concern on the transfer of teachers after school started and the district was not happy of the timeline, and hopes to work that out next year. Scott also reported he is in the process of instigating meetings with the different groups.

- 6.5 **Assistant Superintendent(s)**

6.5.1 **Mary Boyle**

a. *Program Focus Area: Early Release Mondays* – Mary gave an update on early release Monday days. Currently the district has completed two Mondays to date. She informed the Board of Trustees how things have been working on early release days. She discussed student assessment, student achievement, and students who are below grade level, and what teachers are doing to help students. She handed out a packet which included dates, planning sheets, Feedback sheets, spreadsheets that show students far below basic and below basic, high basic, and barely proficient students. Mr. McLeod shared he felt this is a great tool. Mr. Carras asked for a Mid Year report using district wide assessments. Mr. Haley asked Mary if she felt the district is teaching too much to the test.

3.1.4

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- 6.5.2 **Terri Ryland** reported she is currently working on budget revisions, facility financing, and issuing transfers. She will bring numbers to the next board meeting. The first interim will come to the board in November. Mr. Carras asked if and when HIS would be coming before the board to give an educational update report. HIS will bring their agreement before the board on November 20th.
- 6.5.3 **Bob Noyes** gave an update that the personnel department has been doing a terrific job working on the new Escape program with PCOE. He also shared that Kari O'Tool has transferred from the Curriculum department to the Personnel department, and they're happy to have her.
- 6.5.4 **Cathy Allen** was currently on vacation.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION****CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1 (I/D) REVIEW OF THE HORIZON INSTRUCTIONAL SYSTEMS' CHARTER SCHOOL 2006-07 UNAUDITED ACTUAL FINANCIAL REPORT – Ryland (07-08 G & O Component V)**

- Legislation now requires that the approving entity's school board review their charter school's unaudited actual financial report. This review is for informational purposes only, and does not require Board approval.

This was information only, no action was required.

**7.2 (I/D) SCHOOL CONSTRUCTION MITIGATIONS COSTS – Leaman (07-08 G & O Component IV- V)**

- Conversations have begun with construction projects included in the current Lincoln sphere of influence (projects outside the villages as described in the draft Lincoln General Plan). We have coined the term "infill projects" to describe these builder requests. A draft document and update will be presented to the board for discussion.

Scott discussed the report being brought before the board of Trustees on Mitigation costs. Cathy Deminico will be coming to the board to give a report on COP's at the next board meeting. Terri is currently working to make sure the general fund is not impacted. Scott reviewed a report that Ron Fiest put together a report on Cresleigh and Meadowlands development, he is trying to make a point to developers that current level school fees of \$5.00 is not enough to build schools. There was some discussion on the cost of schools and future project sites costs. Working on in filled projects, to get schools as they currently look it would cost \$10.52

3.15

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per square foot. Currently of \$5.00 per sq. foot, the district will not be able to build schools for these developments. Meadowland is also talking about donating land for a school site.

After much discussion the district will continue to work with the developers to get more than \$5.00 per square foot.

**7.3 (D/A)****EDUCATION FOR ENGLISH LANGUAGE LEARNERS –****Boyle** (07-08 G & O Component IV- V)

- Western Placer Unified administrators and teachers are giving focused attention to the needs of English Language Learners this year. Our English Language Learners met their targets for proficiency district-wide last year, yet with increased expectations for AYP growth in the current school year, we are focusing our efforts to help our ELL students meet those requirements.

AR6174 addresses education for English Language learners. There are two changes we need to make in our administrative regulations to be complaint with Ed Code and NCLB requirements. One is to notify parents within 30 days of initial enrollment regarding their student(s)' language needs. The other is to quantify the requirements for ELL students who are ready to be reclassified from "English Learner" status to "Reclassified Fluent English Proficient" and to monitor those students for two years after reclassification.

Lynn Kelso, District Program Specialist reviewed the current board policies regarding Title III. Inline with CSBA policies, Motion by Paul Carras, seconded by Ana Stevenson, and passed by unanimous vote.

**7.4 (I/D)****BOUNDARY CHANGE UPHELD – Leaman** (07-08 G & O Component IV- V)

- The State Board of Education recently denied the appeal by the Newcastle Boundary Change Committee to overturn the recent change in boundaries in the southeast portion of our district.

Mr. Leaman spoke on the outcome of the boundary change appeal that was sent to the state department. Mr. Long gave a little background on the changes that have taken place and the reasons for these changes. This helped clean up in the Bickford Area when gave land to Ophir. Our district gave up a total of 12 students in the process. Western Placer traded Twelve Bridges for Bickford, and the district purposed to give back this small piece of land to Ophir. This should be the last of the boundary appeal.

3.1.6

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**7.5 (I/D) DISTRICT STATEMENT OF INTENT AND MR. AARONSON'S STATEMENT OF PURPOSE AND PROCESS**

– **Leaman** (07-08 G & O Component IV- V)

- The recently released Statement of Intent and Purpose and Process documents will be presented to the Board.

Mr. Leaman presented the Statement of intent on the allegations of facilities.

**7.6 (A) REVISED DISTRICT MAINTENANCE WORKER JOB DESCRIPTION – Allen** (07-08 G & O Component IV- V)

- Before posting the announcement for two new District Maintenance Workers, staff reviewed the job description and has made minor changes to update the job duties to reflect current practices. The proposed job description more accurately reflects modern day equipment and equipment maintenance.

This item was pulled from the agenda. This will come back to the board at a later date for approval.

**8. BOARD OF TRUSTEES**

**8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**Brian Haley** had no comment.

**Ana Stevenson** reported she had participated as panel member of the interview team for Architects. She represented the board of trustees and took two vacations days to interview ten firms in two full days. She felt it was a very eye opening process, everything is negotiable the district just needs to get a firm hand on this. She shared U.C. Davis will be hosting an Open House so please inform Senior that are interested. She thanked Kevin for the wonderful presentation.

**Mr. Carras** thanked Ana for taking her time she spent on being on the panel for the interviews.

**James McLeod** enjoyed the presentation.

**Paul Long** thanked Kevin for the presentation.

3.1.7

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**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - November 6, 2007, Lincoln High School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 8:40 p.m.

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**Paul Long, Board President**

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**Paul Carras, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary  
Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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3.18



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
October 2, 2007, 7:00 P.M.  
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER  
790 J Street, Lincoln, CA**

## **MINUTES**

**2007-2008 Goals & Objectives (G & O) for the Management Team:** **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

**7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**Members Present**

Paul Long, President  
James McLeod, Vice President  
Brian Haley, Member  
Paul Carras, Clerk

**Members Absent**

Ana Stevenson, Member

**Others Present**

Scott Leaman, Superintendent  
Bob Noyes, Assistant Superintendent of Personnel Services  
Mary Boyle, Assistant Superintendent of Educational Services  
Terri Ryland, Interim Assistant Superintendent of Business Services  
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services  
Rosemary Knutson, Secretary to the Superintendent

**Student –** Joanna Loya, Lincoln High Student Advisor

**Press -** Cheri March, Lincoln News Messenger

**2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**3. SPECIAL ORDER OF BUSINESS**

Recognition of a District Employee, Victoria Bortolus

Scott recognized Vickie with a certificate and read the following: Vickie unselfishly heeded the cry for help when a child was choking. Her actions were quick as she performed the Heimlich maneuver on a student, and was then able to

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return to her cashiering duties to make certain all students got through the lunch line in a timely manner. Vickie truly cares about the children of Foskett Ranch Elementary and works hard to help them. She's an excellent employee. Jeff Dardis, Food Service Director also shared on another situation she assisted in earlier in the day, and expressed what a great employee she is.

**4. CONSENT AGENDA****4.1 Approval of Minutes**

Regular Meetings of September 4th & September 18, 2007

**4.2 Approval of Warrants****4.3 Ratification of Personnel Items****Classified:****a. *Ratification of Classified Employment:***

Mary Crowell – Campus/Café. Supervisor – LCE

Valerie Rhodes – Campus/Café. Supervisor – COE

Renee Triano – Campus/Café. Supervisor – TBM

Jason Wigley – Technology Support Tech. Assist. - DIST

**b. *Ratification of Classified Increase in Time:***

Dennice Stearns – from 4hr. School Office Clerk II to 8 hr. School Office Clerk II - TBE

**c. *Ratification of Classified Additional Position:***

Robin Davis – adding the 20 minute Camp/Café. Supervisor position at TBE to current 2 hr. Food Service Assistant position at LHS effective 10/01/07.

Tina Diaz – adding the 20 minute Camp/Café. Supervisor position at LCE to current 5.6 hr. Special Ed. Inst. Aide position at TBE effective 8/20/07.

Tere Props – adding the 20 minute Camp/Café. Supervisor position at LCE to current 2 hr. Camp/Café. Supervisor position at LCE effective 8/20/07

**d. *Ratification of Classified Transfers:***

Lori Geist – from 1.5 hr. Camp/Café. Supervisor at CCC to the 2 hr. Camp/Café Supervisor position at CCC effective 9/17/07.

Tina Mosier – from 3.5 hr. Paraprofessional, Physical Health Care position at FRE to the 5.6 hr. Special Ed. Instr. Aide position at LHS effective 9/24/07.

**e. *Ratification of Classified/Confidential Transfer/Promotion:***

Kari O'Toole – from 8 hr. Assistant Supt., Educational Services Secretary to 8 hr. Personnel Acct. Tech. effective approximately 10/15/07.

**4.4 Obsolete Science and Social Science Instructional Materials.****4.5 Ratification of Article XIII (Salaries) in Certificated Collective Bargaining.****4.6 Approve donation of "60" T.V. to Creekside Oaks Elementary.**

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- 4.7 Approve donation of 1959 Willys Pickup to the Lincoln High School Auto Shop.
- 4.8 Approve donation of 1999 Buick LeSabre to the Lincoln High School Auto Shop.
- 4.9 Resolution 07/08.8 declaring an emergency for the work of Johnson Controls to install two boilers at Lincoln High School.

Motion by Mr. Carras, seconded by Mr. Haley and passed by unanimous roll call vote to approve consent agenda as listed. Mr. Long reviewed the donations that were given to our district

## 5. COMMUNICATION FROM THE PUBLIC

**Andrea Stephenson** reported things are going well with Twelve Bridges Library. Computers will be installed this week. The big cozy books are in, and the furniture will be delivered next week. She will be talking with district Principals about services available at the library. She is currently working on aligning California Standards, and will be attending a technology leadership meeting. She is also meeting with Jan Smith to discuss ROP. She invited everyone to the sneak peak preview of the library on Wednesday, October 3<sup>rd</sup>, and the actual grand opening will be held Saturday, October 20<sup>th</sup> at 12 noon.

**Keith Hugget** expressed his anger about the recent actions taking place by combining classes. He read the following letter on behalf of Concerned Parents of the Sheridan Elementary School: Our district is obviously undergoing some serious upheaval due to the shortsightedness of both previous and current board members regarding the construction of new schools and the budgets for said constructions. The shortsightedness should be costing the School Board, not the students for which the Board serves. Due to the lack of funds the older schools are being forced to take on most of the burden of combining their classes. This is *not* being done at Foscett Ranch nor Twelve Bridges schools. If combination classes are good for one school shouldn't they be good for all? Shouldn't they be implemented at *every* school? Why do we bother having individual class if combination classes are such a success?

The town of Sheridan has a large rental population. This means that there is a large influx of people moving in and out of the area all the time. Currently there are several vacancies in the area which has an effect on the student population at Sheridan Elementary. Is the financial situation within Western Placer Unified School District such that every time there are vacancies from rental activity that the structure at Sheridan Elementary will be modified?

The creation of three new schools has enticed parents away from the older schools and the District has allowed many intra-district transfers. *Why did the District allow so many and is it prepared to allow those requested by dissatisfied parents?* The District claims we don't have the fund to pay for the teachers to allow the classes to remain the way they were, with enrollment numbers being so much lower than last year. Here at Sheridan the total number of student we have lost between this year and last year is 7. S-E-V-E-N!

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When you consider the 20 to 30 we lost the previous year due to change from being a K-8 to a K-5 seven students is next to nothing.

Everyone keeps saying that the combination classes will be "fine" and it will "work out." No one is saying the truth. This is a bad decision. It was not made with the best interest of the children in mind. At Sheridan Elementary we are being forced to split our second grade class into two different classes, lumping some with our first grade class and some with our third grade class. The quality of education is greatly diminished as teachers now have to teach two separate curricula in a single room to children of distinctly different maturity levels. Combination classes have proven to fail here at Sheridan Elementary. Our current Second grade teacher took the second grade class *because* she didn't want to teach a combination 4<sup>th</sup>/5<sup>th</sup> class and is now forced to teach a combination 2<sup>nd</sup>/3<sup>rd</sup>. Our Third grade teacher, a phenomenal third grade teacher, has *never* taught Kindergarten which is her *new* position due to the forced combination. In addition, your forced combination classes have now made us a "closed" school. Should families with children move into Sheridan they will be forced to send their children to a different school – thus possibly exacerbating our, Sheridan's, enrollment problems, in the future. Once enrolled in another school parents will not want to move their children away from their friends they have made there.

Last year, with eighty-seven (87) students and five (5) teachers our API scores increased a dramatic 27 points. What other school in the district can claim that? Our current enrollment is eighty (80) students and we are being forced to eliminate 1 teacher. Please, give us our Kindergarten teacher back and restore us to the way we were. If enrollment is the issue, since the new schools are all full, send the children trying to enroll there our way! Obviously we were doing *something* right!

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Joanna Loya – not available
- 6.2 Western Placer Teacher's Association – Mike Agrippino gave two brief reports. The first one was on behalf of the bargaining team and all the members of the Western Placer Teachers Association. I would like to thank our superintendent, Scott Leaman, for his work with us on restructuring the certificated salary schedule. It has been a pleasure to work with Scott and the district team on this and other issues. The tone has been positive, professional, and sincere. We are confident that we will continue to work together to meet the challenges of our district. Secondly, the Teachers Association has noted over the last several months that some public statements made both orally and in writing have increasingly implied that a quality education can only occur in a brand new school. Unfortunately, these comments have been disheartening to some teachers. Let me reassure the School Board and the public that the teachers of Western Placer are dedicated and talented. Whether in a new school or an old one, the curriculum being presented, and the results seen are of the highest quality. The teachers of Western Placer know that the

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commitment to our students is the number one priority of this district.

Thank you.

- 6.3 Western Placer Classified Employee Association – Joe Ross – not available
- 6.4 Superintendent, Scott Leaman reported Bob Noyes is being sought as ACSA Vice President, which includes state wide office as educators for the schools in California. He reported that Cathy Allen would be reviewing the architect interview process and we would like to have a good pool of architects. He reported we are looking at another elementary school. Scott reported on October 8<sup>th</sup> he would be releasing a statement of intent on the allegations in the binder.
  - 6.4.1 Response to Public Comment from 9/18/07 Board Meeting: Mr. Leaman responded to some concerns regarding builders we're currently using to build our schools. There were also concerns of combinations classes, which are very common in our District. There was also a concern in any transfers being made after the start of school. The district tries to make any changes needed as close as possible to the beginning of the school year.
- 6.5 Assistant Superintendent(S)
  - 6.5.1 Mary Boyle
    - a. *Program Focus Area: No report*
  - 6.5.2 Terri Ryland
    - a. *Budget Update: No report*
  - 6.5.3 Bob Noyes – No report
  - 6.5.4 Cathy Allen reported there is still construction on the Lincoln Crossing Park, she has identified 3 locations for additional classrooms. Clark and Sullivan will put these in and should start the project in the springtime, and this will be a separate project to DSA. The City Hall/District Office is moving along, Heather is in the process of ordering furniture with Williams and Paddon. Cathy discussed a meeting that was held with Cresleigh Development concerning fees. She met with the Maintenance staff and introduced herself and offered her help. She discussed the RFQ paper screening and is currently down to 10, the interviews will be held October 10<sup>th</sup> and 12<sup>th</sup>. There will be a mixture of people on the panel, which will include a member from the community.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**  
**CODE: (A) = Action (D) = Discussion (I) = Information**

- 7.1 (I/D/A) **HEAD LICE POLICY - Leaman (07-08 G & O Component IV)**
  - The California Department of Health Services and the California School Nurses Association recommend school districts adopt and adhere to a “no live lice” policy with regard to head lice and students. Current WPUUSD policy is more restrictive “nit-free” policy, restricting students from attending school during the

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Minutes

process of receiving treatment for head lice when no live lice are present, and resulting in excessive absences. We recommend revising our district policy to be consistent with the recommendations of the California Department of Health Services and the California School Nurses Association.

Ms. Betty Jo Boren, District nurse discussed the new process on head lice, and the nit free policy. The process would be that the nits hatch in 7-10 days, so the students would have treatments, and be checked on a regular basis upon returning to school. She indicated as long as a student is being treated they can return to school and will be checked by the nurse on a regular basis. This will help from keeping students out of school for such a long period of time and missing so much education. After much discussion, there was a motion by Mr. McLeod, seconded by Mr. Carras and passed by unanimous vote to accept the changes to the Head Lice Policy.

Mr. Carras requested the board discuss policy process at a later date.

## 8. BOARD OF TRUSTEES

### 8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but Are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy – will be looked at.
- Gladding Parkway Carlin C. Coppin

### 8.2 BOARD MEMBER REPORTS/COMMENTS

Board Member Reports/Comments

**Mr. Haley** had no comment.

**Mr. McLeod** thanked WPTA and the Districts bargaining team for all their work. It's good for the district.

**Mr. Carras** expressed he is looking forward to the Library Grand Opening.

**Mr. Long** had no comment.

## 9. ESTABLISHMENT OF NEXT MEETINGS(S)

- The President will establish the following meetings(s):
  - October 16, 2007, 7:00 p.m., Lincoln Crossing Elementary

3.1.14

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 8:10 p.m.

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**Paul Long, Board President**

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**Paul Carras, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary  
Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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3.1.15

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Warrants

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Terri Ryland  
Interim Director Of Business Service

**ENCLOSURES:**

Warrants may be found at  
[www.wpusd.k12.ca.us](http://www.wpusd.k12.ca.us)

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the October 2, 2007 board meeting.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve warrants as submitted.



APY220 H.02.03

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 10/25/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

10/25/07

PAGE 1

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80206475	005801	APPROVED SAFE & LOCK	22 00	69.00	80206476	026400	AT&T	22 00	456.48
80206477	011323	AT&T - LONG DISTANCE SERV	22 00	143.11	80206478	020295	BANK OF AMERICA	22 00	84.50
80206479	008599	BANK OF AMERICA/BUSINESS	22 00	1,578.77	80206480	012398	BETTY JO BORAM	22 00	45.10
80206481	010271	MARY BOYLE	22 00	245.15	80206482	000936	STACEY BROWN	22 00	510.66
80206483	009440	CDW GOVERNMENT INC	22 00	1,310.86	80206484	008524	CIT TECHNOLOGY FIN SERV.	22 00	1,145.32
80206485	005437	DAWSON OIL COMPANY	22 00	20,784.02	80206486	009919	DELL	22 00	12,227.65
80206487	011714	DELL FINANCIAL SERVICES	22 00	1,708.76	80206488	012556	ELMCO & ASSOCIATES-SACRAM	22 00	827.00
80206489	011405	FISHMAN SUPPLY COMPANY	22 00	927.76	80206490	038620	GRAINGER	22 00	56.93
80206491	008181	HANDWRITING WITHOUT TEARS	22 00	2,160.21	80206492	011550	HARCOURT ASSESSMENT INC.	22 00	1,067.09
80206493	016160	HARCOURT INC	22 00	1,171.79	80206494	009939	HEWLETT-PACKARD	22 00	15,706.86
80206495	000396	HOUGHTON MIFFLIN COMPANY	22 00	2,704.44	80206496	007173	JCI - JOHNSON CONTROLS IN	22 00	1,813.53
80206497	010344	JOHN'S COPIER SERVICE	22 00	638.13	80206498	000389	LAKESHORE LEARNING MATERI	22 00	122.23
80206499	012330	HEATHER MARCONE	22 00	33.24	80206500	001762	MCGRAW-HILL	22 00	6,253.47
80206501	004272	NORMAC	22 00	851.03	80206502	006529	NORTH COAST MEDICAL INC	22 00	307.81
80206503	026460	PACIFIC GAS & ELECTRIC CO	22 00	990.82	80206504	012411	PEARSON SCOTT FORSEMAN	22 00	1,465.25
80206505	004100	PJ'S MAIL & PARCEL SERVIC	22 00	14.70	80206506	009270	PLACER NEVADA SELPA	22 00	1,120.00
80206507	003173	PRENTICE HALL	22 00	14,107.67	80206508	002456	PRO-ED	22 00	1,098.90
80206509	011517	AMY RIGA	22 00	59.95	80206510	003287	RIVERSIDE PUBLISHING COMP	22 00	2,583.80
80206511	000543	SAXON PUBLISHERS INC.	22 00	1,007.71	80206512	008930	SHAWN T GARDNER BUILDERS	22 00	2,948.39
80206513	002891	SIERRA OFFICE SUPPLIES &	22 00	424.38	80206514	000636	SIERRA SAFETY COMPANY INC	22 00	450.45
80206515	012513	CHRISTINA SPINK	22 00	13.16	80206516	007212	STAPLES CREDIT PLAN	22 00	552.98
80206517	006945	TOYS R US	22 00	425.58	80206518	011624	U.S. BANK BUSINESS EQUIPM	22 00	554.34
80206519	006354	UPS - UNITED PARCEL SERV.	22 00	11.69	80206520	002669	VERIZON WIRELESS	22 00	1,391.91
80206521	009440	CDW GOVERNMENT INC	22 00	147.05	80206522	009919	DELL	22 00	1,044.03
80206523	001797	DELTA EDUCATION INC	22 00	14,815.32	80206524	011448	FEIST EDUCATION CONSULTIN	22 00	2,661.42
80206525	000396	HOUGHTON MIFFLIN COMPANY	22 00	6,427.50	80206526	002669	VERIZON WIRELESS	22 00	398.85
80206527	012255	BANC OF AMERICA PUBLIC &	22 00	31,466.68	80206528	011561	BANK OF AMERICA	22 00	490.00
80206529	010598	D & P CREAMERY	22 00	7.44	80206530	001778	THE DANIELSEN COMPANY	22 00	2,750.12
80206531	011727	ED JONES FOOD SERVICE	22 00	5,071.06	80206532	009147	NOR-CAL PRODUCE INC	22 00	114.31
80206533	011033	PAPPA JOHN'S PIZZA	22 00	92.00	80206534	012042	SARA LEE	22 00	68.29
80206535	002891	SIERRA OFFICE SUPPLIES &	22 00	217.74	80206536	012112	ACADEMIC SUPERSTORE	22 00	53.16
80206537	011092	ACP	22 00	42.20	80206538	010963	ALLPOSTERS.COM	22 00	81.92
80206539	006911	ASILONAR MATH CONFERENCE	22 00	115.00	80206540	002095	BANK OF AMERICA	22 00	2,823.21
80206541	013040	FOLLETT LIBRARY RESOURCES	22 00	960.69	80206542	002451	FOLSOM CITY ZOO	22 00	275.00
80206543	012574	HISTORY EDUCATION	22 00	32.71	80206544	008048	IMAGESSTUFF.COM	22 00	241.31
80206545	004242	JACKSON SOFTWARE INC	22 00	560.00	80206546	011012	LAKESHORE LEARNING	22 00	100.00
80206547	010403	LAMINATION DEPOT	22 00	594.00	80206548	012586	DAVID LIGHTFOOT	22 00	6.86
80206549	001762	MCGRAW-HILL	22 00	6,361.35	80206550	007710	MUSIC EDUCATORS NATIONAL	22 00	121.00
80206551	011527	NAMEBEADS INTERNATIONAL	22 00	584.37	80206552	007657	NINCO	22 00	199.80
80206553	002428	OFFICE DEPOT	22 00	11.52	80206554	004833	OFFICE DEPOT	22 00	1,069.25
80206555	000668	ORIENTAL TRADING COMPANY	22 00	60.55	80206556	006899	POSITIVE PROMOTIONS	22 00	303.05
80206557	011029	POSTMASTER	22 00	216.65	80206558	009967	PRESTWICK HOUSE INC	22 00	30.90
80206559	029400	RAINBOW MARKET	22 00	194.72	80206560	008381	RAY MORGAN COMPANY INC.	22 00	215.18
80206561	005757	REALLY GOOD STUFF	22 00	135.23	80206562	009649	RENAISSANCE LEARNING INC.	22 00	1,883.31
80206563	012575	INC. RENAISSANCE LEARNING	22 00	329.00	80206564	000541	SAX ARTS & CRAFTS	22 00	4.35
80206565	003884	SCHOLASTIC MAGAZINES	22 00	137.78	80206566	004912	SCHOOL MASTERS	22 00	23.60
80206567	000122	SCHOOL SPECIALTY INC	22 00	140.15	80206568	002891	SIERRA OFFICE SUPPLIES &	22 00	1,929.86

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 10/25/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80206569	001145	SPORTIME	22 00	80206570	000834	TARGET BANK	22 00	160.91
80206571	003775	USI INC	22 00	80206572	039880	WISHING WELL ENTERPRISES	22 00	48.85
80206573	010996	MARIA AGUILAR	22 00	80206574	005443	COSTCO	22 00	80.69
80206575	007454	PLACER COUNTY SCHOOL BOAR	22 00	80206576	010252	JOE ROSS	22 00	18.62
				TOTAL AMOUNT OF ALL WARRANTS \$190,699.19***				

3.2.2

APY220 H.02.03

## PLACER COUNTY OFFICE OF EDUCATION

WARRANT REGISTER FOR WARRANTS DATED 10/23/2007

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SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT		VENDOR		DIST		PAYEE NAME		WARRANT		VENDOR		DIST		PAYEE NAME		AMOUNT	
NUMBER	NUMBER	NUMBER	NUMBER	NO	DD	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NO	DD	NUMBER	NUMBER	NUMBER	AMOUNT
80205619	012433	AIMSWEB		22	00			280.00	80205620	008865	BROWN BEAR SOFTWARE	22	00				695.00
80205621	000728	BSN SPORTS		22	00			2,316.76	80205622	002878	BUREAU OF EDUCATION & RES	22	00				195.00
80205623	000161	CAROLINA BIOLOGICAL SUPPL		22	00			34.71	80205624	012584	DAISY DAMOS	22	00				19.77
80205625	009919	DELL		22	00			235.94	80205626	007262	DEMCO MEDIA	22	00				127.49
80205627	006850	DIRECT ADVANTAGE		22	00			399.22	80205628	011682	DIRECT PRESS 2	22	00				710.77
80205629	004210	ELLISON EDUCATIONAL EQUIP		22	00			994.74	80205630	004443	FRY'S ELECTRONICS	22	00				63.60
80205631	012583	JOSE GUTIERREZ		22	00			25.00	80205632	012585	JENNIFER HLADUN	22	00				127.19
80205633	012578	HOTEL MONTGOMERY		22	00			281.85	80205634	022460	HOUGHTON MIFFLIN COMPANY	22	00				189.77
80205635	011012	LAKESHORE LEARNING		22	00			80.33	80205636	006933	LEARNING RESOURCES INC	22	00				52.32
80205637	000424	LINCOLN HIGH SCHOOL		22	00			170.00	80205638	003658	MODERN LEARNING PRESS INC	22	00				129.78
80205639	012366	MUSIC PRODUCTS INC		22	00			562.87	80205640	024240	NASCO MODESTO	22	00				213.25
80205641	011495	NATURES CRITTERS		22	00			195.00	80205642	002428	OFFICE DEPOT	22	00				66.82
80205643	004683	OFFICE DEPOT		22	00			1,346.02	80205644	004681	PAXTON/PATTERSON	22	00				259.28
80205645	007890	PENWORTHY COMPANY		22	00			186.57	80205646	006899	POSITIVE PROMOTIONS	22	00				210.35
80205647	029400	RAINBOW MARKET		22	00			28.49	80205648	005757	REALLY GOOD STUFF	22	00				117.53
80205649	001818	THE REPORT CARD		22	00			48.29	80205650	005349	THE REPORT CARD	22	00				106.39
80205651	010941	SACRAMENTO RIVER CATS		22	00			100.00	80205652	007986	SACRAMENTO THEATRE CO	22	00				290.00
80205653	010717	SAFEMAY INC		22	00			42.99	80205654	011096	SCANTRON	22	00				105.73
80205655	003884	SCHOLASTIC MAGAZINES		22	00			94.72	80205656	000122	SCHOOL SPECIALTY INC	22	00				888.56
80205657	000314	SIMPLICITY PATTERN CO. IN		22	00			70.00	80205658	011322	JOANN SKINNER KITA	22	00				72.75
80205659	012158	LAURA SLIEPEN		22	00			39.71	80205660	012576	SPRINGVIEW MIDDLE SCHOOL	22	00				1,315.00
80205661	007212	STAPLES CREDIT PLAN		22	00			931.86	80205662	005166	SUTTER COUNTY SCHOOLS OFF	22	00				950.00
80205663	006679	THEATREWORKS/USA BOX OFFI		22	00			780.00	80205664	011886	THINK 4 INK	22	00				38.18
80205665	000189	LEN VALASEK		22	00			100.88	80205666	039480	WESTERN PLACER UNIFIED	22	00				30.00
80205667	012582	LYNDA DAVIS		22	00			146.56	80205668	011714	DELL FINANCIAL SERVICES	22	00				1,044.03
TOTAL AMOUNT OF ALL WARRANTS \$17,511.07***																	

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80203558	006425	STATE BOARD OF EQUALIZATI	22 00	68.09	80203559	008137	CAL-NEVA SLUSH COMPANY	22 00	202.00
80203560	001778	THE DANIELSEN COMPANY	22 00	3,815.69	80203561	011727	ED JONES FOOD SERVICE	22 00	6,153.56
80203562	009147	NOR-CAL PRODUCE INC	22 00	653.15	80203563	011033	PAPPA JOHN'S PIZZA	22 00	979.98
80203564	012042	SARA LEE	22 00	406.80	80203565	011585	STAFFORD MEAT COMPANY	22 00	440.00
80203566	006425	STATE BOARD OF EQUALIZATI	22 00	4,963.36	80203567	010084	SYSCO SACRAMENTO	22 00	1,211.20
80203568	012579	ADAM HOLLIS OR WENDY ARBU	22 00	960.54	80203569	012050	ADVANCED TOOLWARE	22 00	1,800.00
80203570	005801	APPROVED SAFE & LOCK	22 00	402.23	80203571	005114	AT&T	22 00	54.16
80203572	026400	AT&T	22 00	4,707.28	80203573	012324	BANK OF AMERICA	22 00	92.16
80203574	008189	BANK OF AMERICA/BUSINESS	22 00	48.90	80203575	012539	BILINGUAL DICTIONARIES IN	22 00	89.25
80203576	003521	BOYLE FUTURE TECHNOLOGY	22 00	108.79	80203577	010271	MARY BOYLE	22 00	15.00
80203578	012291	MIKE CARLSON	22 00	366.66	80203579	009440	CDW GOVERNMENT INC	22 00	130.00
80203580	007720	CITY OF LINCOLN	22 00	44,322.64	80203581	012570	CWOL.COM	22 00	64.89
80203582	009219	DELL	22 00	2,076.00	80203583	003609	DISCOUNT SCHOOL SUPPLY	22 00	90.44
80203584	011881	EDUCATIONAL RESOURCES	22 00	101.80	80203585	004530	EMPLOYMENT DEVELOPMENT DE	22 00	604.80
80203586	002027	GIRARD VINSON & TRUJILLO	22 00	3,055.00	80203587	038620	GRAINGER	22 00	1,341.22
80203588	005377	GRAYBAR ELECTRIC COMPANY	22 00	522.99	80203589	016160	HARCOURT INC	22 00	294.94
80203590	008281	HILLYARD / SACRAMENTO	22 00	652.21	80203591	000542	HOLT RINEHART & WINSTON	22 00	6,355.97
80203592	003281	HOME DEPOT	22 00	225.69	80203593	000396	HOUGHTON MIFFLIN COMPANY	22 00	2,836.87
80203594	001752	MCGRAW-HILL	22 00	2,061.08	80203595	010223	DEBORAH MCKINNON	22 00	121.59
80203596	012572	MEDICAB OF SACRAMENTO/SIE	22 00	1,121.40	80203597	023380	MISSION UNIFORM SERVICE I	22 00	134.91
80203598	002981	MORRISON LANDSCAPE	22 00	5,900.00	80203599	011189	COLLEEN MOSS	22 00	368.60
80203600	000068	ORIENTAL TRADING COMPANY	22 00	208.05	80203601	026400	PACIFIC GAS & ELECTRIC CO	22 00	22,079.18
80203602	012411	PEARSON SCOTT FORSEMAN	22 00	14,737.00	80203603	007787	PITNEY BOWES CREDIT CORP	22 00	376.00
80203604	009103	PLACER COUNTY TREASURER /	22 00	19.60	80203605	003173	PRENTICE HALL	22 00	17,714.31
80203606	029400	RAINBOW MARKET	22 00	20.53	80203607	001822	SAFETY-KLEEN SYSTEMS INC	22 00	2,055.00
80203608	010717	SAFEWAY INC	22 00	68.14	80203609	011479	ERNESTO SANCHEZ	22 00	14.98
80203610	002891	SIERRA OFFICE SUPPLIES &	22 00	648.77	80203611	001151	STATE OF CALIFORNIA	22 00	2,288.00
80203612	006347	TAG / AMS INC	22 00	50.00	80203613	002732	PEGGY VAN LINGEN	22 00	63.15
80203614	012394	SHERALYN VAUGHAN	22 00	19.40	80203615	010816	WAVE DIVISION HOLDINGS	22 00	15,688.00
80203616	004966	WESTAMERICA BANK	22 00	30,232.98	80203617	026400	AT&T	22 00	27.69
80203618	009440	CDW GOVERNMENT INC	22 00	26.00	80203619	026400	AT&T	22 00	103.56
80203620	026400	AT&T	22 00	60.55	80203621	008823	ECONOMY RESTAURANT FIXTUR	22 00	3,350.03
80203622	005736	INK LYNX INC	22 00	286.41	80203623	012508	ROBERT HUNTER AARONSON	22 00	9,372.47
80203624	000122	SCHOOL SPECIALTY INC	22 00	9,117.71	80203625	011129	BANC OF AMERICA SECURITIE	22 00	10,586.30
80203626	011561	BANK OF AMERICA	22 00	57,455.60	80203627	008844	AMERICAN SCHOOL COUNSELOR	22 00	115.00
80203628	011747	EILEEN BINNING	22 00	122.00	80203629	012527	BLACK DOG GRAPHICS	22 00	2,383.63
80203630	012152	CANYON CREEK SOFTWARE	22 00	368.00	80203631	011285	CARUS PUBLISHING	22 00	141.89
80203632	006226	CSEA CA ELEMENTARY EDUCA	22 00	189.00	80203633	000050	CURRICULUM ASSOCIATES INC	22 00	35.41
80203634	009919	DELL	22 00	178.67	80203635	009501	DISCOVERY GIRLS	22 00	19.95
80203636	010593	DISNEY ADVENTURES	22 00	18.97	80203637	005886	EDUCATIONAL RESOURCE	22 00	163.74
80203638	010538	EDULINK SYSTEMS	22 00	600.00	80203639	006299	ENCORE MUSIC CENTER	22 00	2,762.86
80203640	001155	FILMS FOR THE HUMANITIES	22 00	60.01	80203641	004443	FRY'S ELECTRONICS	22 00	214.49
80203642	000113	GLEN EDWARDS MIDDLE SCHOO	22 00	1,164.16	80203643	012541	ISLAND PRESS	22 00	238.29
80203644	012447	KEVIN KURTZ	22 00	202.51	80203645	011012	LAKE SHORE LEARNING	22 00	144.39
80203646	008109	NATIONAL GEOGRAPHIC SOCIE	22 00	19.00	80203647	004683	VOIDED	22 00	125.00
80203648	004683	OFFICE DEPOT	22 00	3,396.04	80203649	028020	PLACER COUNTY OFFICE OF E	22 00	1,250.00
80203650	012277	POPULAR SCIENCE	22 00	23.00	80203651	012137	READERS DIGEST	22 00	

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PLACER COUNTY OFFICE OF EDUCATION

10/18/07

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WARRANT REGISTER FOR WARRANTS DATED 10/18/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	WARRANT NUMBER	AMOUNT	NO DD	DIST	WARRANT NUMBER	PAYEE NAME	WARRANT NUMBER	AMOUNT	NO DD	DIST	WARRANT NUMBER	PAYEE NAME	WARRANT NUMBER	AMOUNT
80203652	012575	INC. RENAISSANCE LEARNING	22 00	329.00	80203653	020880	RIEBS AUTO PARTS	22 00	63.76							
80203654	010717	SAFEMAY INC	22 00	62.67	80203655	000541	SAX ARTS & CRAFTS	22 00	1,293.00							
80203656	012217	SCHOOL LIBRARY JOURNAL	22 00	104.00	80203657	000122	SCHOOL SPECIALTY INC	22 00	35.15							
80203658	002891	SIERRA OFFICE SUPPLIES &	22 00	32.85	80203659	003808	PAM SOHA	22 00	63.57							
80203660	004461	SPORTS ILLUSTRATED FOR KI	22 00	25.96	80203661	007212	STAPLES CREDIT PLAN	22 00	1,350.88							
80203662	006121	TIME LIFE INC	22 00	54.15	80203663	011660	KIM BOYD	22 00	88.27							
TOTAL AMOUNT OF ALL WARRANTS \$314,030.52***																

3.2.5

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## PLACER COUNTY OFFICE OF EDUCATION

WARRANT REGISTER FOR WARRANTS DATED 10/16/2007

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SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80203028	011183	A & E HOME VIDEO	22 00	80203029	004071	AIRGAS	22 00	164.19
80203030	010793	ALL PRO SOUND	22 00	80203031	012559	AMERICAN THEATER ART FOR	22 00	472.50
80203032	012548	AOSA HEADQUARTERS	22 00	80203033	012252	CALIF. STATE UNIVERSITY FR	22 00	255.00
80203034	009919	DELL	22 00	80203035	012560	DELTA BLUE GRASS	22 00	10,121.67
80203036	007262	DEMCO MEDIA	22 00	80203037	009238	FLINN SCIENTIFIC INC	22 00	231.20
80203038	005247	G&S HARDWARE PURCHASING	22 00	80203039	003096	THE HAMPTON-BROWN COMPANY	22 00	827.33
80203040	010976	J.W. PEPPER & SON INC	22 00	80203041	000698	KAPLAN SCHOOL SUPPLY CORP	22 00	96.91
80203042	011012	LAKEHORE LEARNING	22 00	80203043	002256	MEISSNER SEWING MACHINE C	22 00	102.51
80203044	011527	NAMEBEADS INTERNATIONAL	22 00	80203045	024240	NASCO MODESTO	22 00	444.01
80203046	002428	OFFICE DEPOT	22 00	80203047	004683	VOIDED	22 00	
80203048	004683	VOIDED	22 00	80203049	004683	OFFICE DEPOT	22 00	4,619.69
80203050	028020	PLACER COUNTY OFFICE OF E	22 00	80203051	006899	POSITIVE PROMOTIONS	22 00	98.70
80203052	029400	RAINBOW MARKET	22 00	80203053	008381	VOIDED	22 00	
80203054	008381	RAY MORGAN COMPANY INC.	22 00	80203055	005757	REALLY GOOD STUFF	22 00	32.00
80203056	009649	RENAISSANCE LEARNING INC.	22 00	80203057	002992	SARGENT-WELCH SCIENTIFIC	22 00	60.55
80203058	000128	VOIDED	22 00	80203059	000128	SCHOLASTIC INC	22 00	857.56
80203060	003884	SCHOLASTIC MAGAZINES	22 00	80203061	000122	SCHOOL SPECIALTY INC	22 00	49.01
80203062	002891	SIERRA OFFICE SUPPLIES &	22 00	80203063	011886	THINK 4 INK	22 00	34.90
80203064	008691	WEST MUSIC	22 00	80203065	011830	WESTERN BLUE CORP.	22 00	2,024.88
80203066	007995	WORTHINGTON DIRECT	22 00	80203067	007980	DEANNA SOUSA	22 00	58.58
TOTAL AMOUNT OF ALL WARRANTS								\$43,395.83***

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80201771	004188	ACSA PLACER COUNTY	22 00	1,140.00	80201772	000059	ADVANCED INTEGRATED PEST	22 00	1,310.00
80201773	026400	AT&T	22 00	175.88	80201774	000205	BUS WEST - FRESNO	22 00	252.73
80201775	006060	CALTRONICS BUSINESS SYSTE	22 00	114.00	80201776	007984	CHEVRON	22 00	47.24
80201777	009557	COLLEGE & CAREER PUBLISHI	22 00	187.68	80201778	005298	CYBERGUYS!	22 00	208.02
80201779	011714	DELL FINANCIAL SERVICES	22 00	9,798.46	80201780	003609	DISCOUNT SCHOOL SUPPLY	22 00	186.00
80201781	013680	VOIDED	22 00		80201782	036880	G&S HARDWARE PURCHASING	22 00	1,167.68
80201783	038620	GRAINGER	22 00	835.19	80201784	005377	GRAYBAR ELECTRIC COMPANY	22 00	115.45
80201785	000175	J & J SCREEN & GLASS	22 00	301.26	80201786	012445	THE LEARNING CONNECTION	22 00	134.70
80201787	002271	LINGUI SYSTEMS INC	22 00	1,667.60	80201788	007501	MINDWARE	22 00	923.45
80201789	023380	VOIDED	22 00		80201790	023380	MISSION UNIFORM SERVICE I	22 00	2,936.08
80201791	000131	ROBERT NOYES	22 00	108.85	80201792	026460	PACIFIC GAS & ELECTRIC CO	22 00	82,290.15
80201793	010637	PARAGON SCHOOL	22 00	3,656.73	80201794	012411	PEARSON SCOTT FORSEMAN	22 00	2,440.67
80201795	007464	PLACER COUNTY SCHOOL BOAR	22 00	50.00	80201796	010579	POSTMASTER	22 00	82.00
80201797	003173	PRENTICE HALL	22 00	14,635.98	80201798	002456	PRO-ED	22 00	1,439.90
80201799	012525	REVOLUTION	22 00	1,279.28	80201800	011517	AMY RIGA	22 00	45.45
80201801	012485	TERESA R. RYLAND C.P.A.	22 00	11,070.00	80201802	011152	SACRAMENTO CO OFFICE OF E	22 00	22,014.00
80201803	010717	SAFEWAY INC	22 00	168.08	80201804	012438	SCHOOL KIDS HEALTH CARE	22 00	532.51
80201805	000122	SCHOOL SPECIALTY INC	22 00	82.17	80201806	001235	SHERIDAN AUTO PARTS	22 00	14.69
80201807	002891	SIERRA OFFICE SUPPLIES &	22 00	271.01	80201808	000536	SIERRA SAFETY COMPANY INC	22 00	335.26
80201809	010414	SPEECH & LANGUAGE THERAPY	22 00	300.00	80201810	001786	SPURR	22 00	1,464.75
80201811	012564	STATE OF CALIFORNIA	22 00	800.00	80201812	001904	SUPER DUPER SCHOOL COMPAN	22 00	1,220.26
80201813	012567	ALICIA TORRES-ACKERMAN	22 00	145.80	80201814	008282	UNITED RENTALS	22 00	5.10
80201815	012194	WEST TEL SERVICES	22 00	49.50	80201816	012565	Y COMMUNICATIONS	22 00	253.75
80201817	036880	G&S HARDWARE PURCHASING	22 00	31.57	80201818	008930	SHAWN T GARDNER BUILDERS	22 00	4,915.36
80201819	005801	APPROVED SAFE & LOCK	22 00	906.50	80201820	012104	CHARK & SULLIVAN LLC	22 00	182,504.00
80201821	012313	CRAM-A-LOT	22 00	465.00	80201822	006077	DSA - DIVISION OF THE STA	22 00	515.57
80201823	012411	PEARSON SCOTT FORSEMAN	22 00	194.59	80201824	003233	PORTABLE FACILITIES LEASI	22 00	25,101.00
80201825	011878	STANLEY TAYLOR	22 00	3,640.00	80201826	010563	AMERICAN TIME & SIGNAL CO	22 00	1,024.90
80201827	009620	DEBRA AZAR	22 00	100.00	80201828	011776	BURKETT'S OFFICE	22 00	2,444.44
80201829	010263	SHANNON BURNS	22 00	59.80	80201830	000972	CALLOWAY HOUSE INC	22 00	220.99
80201831	009219	DELL	22 00	4,889.35	80201832	010538	EDULINK SYSTEMS	22 00	300.00
80201833	010065	FROG STREET PRESS	22 00	218.46	80201834	004443	FRY'S ELECTRONICS	22 00	260.54
80201835	005248	G&S HARDWARE PURCHASING	22 00	54.00	80201836	012558	ANGELA HANSON	22 00	47.11
80201837	022160	HOUGHTON MIFFLIN COMPANY	22 00	162.88	80201838	007814	JOSTENS	22 00	3,000.00
80201839	000389	LAKESHORE LEARNING MATERI	22 00	121.03	80201840	020820	LINCOLN HIGH SCHOOL	22 00	1,000.00
80201841	005493	LINCOLN NEWS MESSENGER	22 00	26.00	80201842	012496	LYNN PEVEY COMPANY	22 00	165.75
80201843	002256	MEISSNER SEWING MACHINE C	22 00	112.50	80201844	010035	DEBRA MORRISON	22 00	938.75
80201845	012519	MSC IND SUPPLY	22 00	163.35	80201846	024240	NASCO MODESTO	22 00	466.59
80201847	004683	OFFICE DEPOT	22 00	552.98	80201848	028020	PLACER COUNTY OFFICE OF E	22 00	239.50
80201849	006899	POSITIVE PROMOTIONS	22 00	234.85	80201850	009957	PRESTWICK HOUSE INC	22 00	489.65
80201851	012546	INC PREVENTION PARTNERS	22 00	265.75	80201852	020880	RIEBS AUTO PARTS	22 00	86.57
80201853	010717	SAFEWAY INC	22 00	39.99	80201854	000122	SCHOOL SPECIALTY INC	22 00	2,520.32
80201855	006185	SIERRA HAY & FEED	22 00	27.81	80201856	002891	SIERRA OFFICE SUPPLIES &	22 00	818.75
80201857	001145	SPORTIME	22 00	111.26	80201858	000834	TARGET BANK	22 00	53.60
80201859	012566	TBNS YEARBOOK	22 00	31.00	80201860	004028	TIGER DIRECT INC	22 00	1,011.99
80201861	012568	WPUSD	22 00	61.14	80201862	009360	VOIDED	22 00	
80201863	009360	VOIDED	22 00		80201864	009360	CRYSTAL CREAM & BUTTER CO	22 00	13,188.50

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PLACER COUNTY OFFICE OF EDUCATION

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WARRANT REGISTER FOR WARRANTS DATED 10/11/2007

SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80201865	005298	CYBERGUYS!	22 00	80201866	001778	THE DANIELSEN COMPANY	22 00	4,091.79
80201867	011727	ED JONES FOOD SERVICE	22 00	80201868	023380	MISSION UNIFORM SERVICE I	22 00	427.60
80201869	009147	NOR-CAL PRODUCE INC	22 00	80201870	011033	PAPPA JOHN'S PIZZA	22 00	1,254.00
80201871	000303	RADIO SHACK	22 00	80201872	012042	SARA LEE	22 00	977.97
80201873	002891	SIERRA OFFICE SUPPLIES &	22 00	80201874	010084	SYSO SACRAMENTO	22 00	2,281.79
				TOTAL AMOUNT OF ALL WARRANTS				\$435,770.94***

3.28



PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 10/09/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80201178	000185	BARNES & NOBLE BOOKSTORES	22 00	80201179	006226	CEEA CA ELEMENTARY EDUCA	22 00	410.98
80201180	005443	COSTCO	22 00	80201181	012524	ROSEMARY CROWTHER	22 00	114.89
80201182	005298	CYBERGUYS!	22 00	80201183	003609	DISCOUNT SCHOOL SUPPLY	22 00	27.12
80201184	002972	ETA / CUISINAIRE	22 00	80201185	009598	FARONICS	22 00	15.67
80201186	011906	TRACY GRUBER	22 00	80201187	012558	ANGELA HANSON	22 00	88.99
80201188	012407	HARLAND	22 00	80201189	011012	LAKE SHORE LEARNING	22 00	497.00
80201190	007038	THE LAW ADVISORY GROUP IN	22 00	80201191	008258	MARIOTT PIANO SERVICE	22 00	189.00
80201192	002294	NAPA AUTO PARTS	22 00	80201193	012557	APRIL NASH	22 00	214.07
80201194	002428	OFFICE DEPOT	22 00	80201195	004683	OFFICE DEPOT	22 00	191.86
80201196	012411	PEARSON SCOTT FORSEMAN	22 00	80201197	028020	PLACER COUNTY OFFICE OF E	22 00	3,488.25
80201198	004545	POSTMASTER	22 00	80201199	029400	RAINBOW MARKET	22 00	91.20
80201200	005162	RESOURCES FOR EDUCATORS I	22 00	80201201	010717	SAFEMAY INC	22 00	208.00
80201202	003884	SCHOLASTIC MAGAZINES	22 00	80201203	001096	SCHOLASTIC NEWS	22 00	21.75
80201204	000122	SCHOOL SPECIALTY INC	22 00	80201205	006582	SEARS	22 00	1,843.28
80201206	012563	SHOP WGBH.ORG	22 00	80201207	002891	SIERRA OFFICE SUPPLIES &	22 00	107.42
80201208	000834	TARGET BANK	22 00	80201209	012509	WHITEBOARDS AND MORE	22 00	157.26
80201210	003280	CHILDCRAFT EDUCATION CORP	22 00					220.63

TOTAL AMOUNT OF ALL WARRANTS \$16,505.93\*\*\*

3.2.9

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 10/04/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80199823	005297	49ER REGIONAL OCCUPATIONA	22 00	80199824	004071	AIRGAS	22 00	403.31
80199825	003569	AMERICAN MESSAGING	22 00	80199826	012544	ANOVA ARCHITECTS INC.	22 00	108.89
80199827	005845	AUBURN PLACER DISPOSAL SE	22 00	80199828	011559	BLISS POWER LAWN EQUIPMEN	22 00	7,151.39
80199829	011250	C & S TELECOMMUNICATIONS	22 00	80199830	006200	CAPITOL CLUTCH AND BRAKE	22 00	95.00
80199831	008524	CITICORP VENDOR FINANCE I	22 00	80199832	005437	DAWSON OIL COMPANY	22 00	713.58
80199833	009919	DELL	22 00	80199834	011714	DELL FINANCIAL SERVICES	22 00	2,113.33
80199835	010903	DENNIS DUGAN	22 00	80199836	012556	ELMCO & ASSOCIATES-SACRAM	22 00	2,486.85
80199837	011465	FILTERFRESH	22 00	80199838	011405	FISHMAN SUPPLY COMPANY	22 00	135.00
80199839	012543	ELI GALLUP	22 00	80199840	015040	GOLD RUSH AUTO PARTS	22 00	96.63
80199841	038620	GRAINGER	22 00	80199842	012395	KRISTI GRETTHER	22 00	2,017.80
80199843	008181	HANDWRITING WITHOUT TEARS	22 00	80199844	016160	HARCOURT INC	22 00	2,784.57
80199845	008281	HILLYARD / SACRAMENTO	22 00	80199846	000542	HOLT RINEHART & WINSTON	22 00	1,203.70
80199847	000396	HOUGHTON MIFFLIN COMPANY	22 00	80199848	022460	HOUGHTON MIFFLIN COMPANY	22 00	3,860.86
80199849	012185	ICOM AMERICA INC.	22 00	80199850	000175	J & J SCREEN & GLASS	22 00	897.63
80199851	010638	MANDARIN LIBRARY AUTOMATI	22 00	80199852	011762	MCGRW-HILL	22 00	7,017.29
80199853	020840	MOUNTAIN CLEAR WATER COMP	22 00	80199854	012422	PEARSON AGS GLOBE	22 00	274.00
80199855	012411	PEARSON SCOTT FORSEMAN	22 00	80199856	003173	PRENTICE HALL	22 00	3,915.54
80199857	008069	RAY MORGAN COMPANY INC	22 00	80199858	000804	SAC VAL JANITORIAL SALES	22 00	10,417.38
80199859	000543	SAXON PUBLISHERS INC.	22 00	80199860	000122	SCHOOL SPECIALTY INC	22 00	5,203.34
80199861	012553	BELINDA SHOOK	22 00	80199862	002891	SIERRA OFFICE SUPPLIES &	22 00	387.94
80199863	034160	SOLOIN FIRE CONTROL	22 00	80199864	010414	SPEECH & LANGUAGE THERAPY	22 00	203.78
80199865	012555	SHANNON STEEN	22 00	80199866	002732	PEGGY VAN LINGEN	22 00	135.80
80199867	012454	WAVE BROADBAND	22 00	80199868	007621	WILLIAM V MACGILL & CO	22 00	55.95
80199869	002373	WILSON WAY TIRE	22 00	80199870	006591	CHUCK YOUTSEY	22 00	2,606.88
80199871	040640	ZEP MANUFACTURING COMPANY	22 00	80199872	012544	ANOVA ARCHITECTS INC.	22 00	443.70
80199873	007914	BLACKBURN CONSULTING	22 00	80199874	006476	DAVIS PUBLICATIONS INC	22 00	2,817.10
80199875	000396	HOUGHTON MIFFLIN COMPANY	22 00	80199876	005792	NTD/STICHLER	22 00	87,094.62
80199877	012411	PEARSON SCOTT FORSEMAN	22 00	80199878	000543	SAXON PUBLISHERS INC.	22 00	24,107.14
80199879	011219	SPARK PROGRAM	22 00	80199880	011344	BOYD COFFEE COMPANY	22 00	1,274.69
80199881	010598	D & P CREAMERY	22 00	80199882	001778	THE DANIELSEN COMPANY	22 00	14.88
80199883	011727	ED JONES FOOD SERVICE	22 00	80199884	012471	JUMBO CHINESE	22 00	6,705.16
80199885	023380	MISSION UNIFORM SERVICE I	22 00	80199886	009147	NOR-CAL PRODUCE INC	22 00	227.42
80199887	011033	PAPPA JOHN'S PIZZA	22 00	80199888	012042	SARA LEE	22 00	1,054.00
80199889	011585	STAFFORD MEAT COMPANY	22 00	80199890	010084	SYSCO SACRAMENTO	22 00	440.00
80199891	012132	TBMS STUDENT BODY	22 00	80199892	012550	CANDISS AUTREY	22 00	78.14
80199893	012551	A & B APPLIANCE SERVICE R	22 00	80199894	000116	ABC SCHOOL SUPPLY INC	22 00	55.00
80199895	011074	ALL METALS SUPPLY INC	22 00	80199896	011184	ALMOST PERFECT BOOKSTORE	22 00	146.56
80199897	004046	ATLAS PEN & PENCIL CORP.	22 00	80199898	011789	BARCO PRODUCTS COMPANY	22 00	133.39
80199899	000185	BARNES & NOBLE BOOKSTORES	22 00	80199900	009440	CDW GOVERNMENT INC	22 00	51.37
80199901	005443	COSTCO	22 00	80199902	005298	CYBERGUYS!	22 00	1,189.70
80199903	006476	DAVIS PUBLICATIONS INC	22 00	80199904	009141	EDUCATIONAL INNOVATIONS I	22 00	4,099.83
80199905	011881	EDUCATIONAL RESOURCES	22 00	80199906	011746	EMEDCO	22 00	272.95
80199907	006299	ENCORE MUSIC CENTER	22 00	80199908	012488	Fitness Wholesale Online	22 00	1,174.39
80199909	000841	GOPHER SPORT	22 00	80199910	006325	IT'S ELEMENTARY	22 00	1,316.63
80199911	012510	JACKS MUSIC FACTORY	22 00	80199912	011012	LAKE SHORE LEARNING	22 00	1,688.00
80199913	012505	LEON UNIFORM COMPANY	22 00	80199914	020820	LINCOLN HIGH SCHOOL	22 00	91.80
80199915	005493	LINCOLN NEWS MESSENGER	22 00	80199916	005024	MYRON MANUFACTURING CORP	22 00	26.00

3.2.10

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 10/04/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80199917	009897	NATIVE SEEDS/SEARCH	22 00	80199918	004683	OFFICE DEPOT	22 00	399.82
80199919	000137	LINDA PEZANOSKI	22 00	80199920	028020	PLACER COUNTY OFFICE OF E	22 00	429.00
80199921	012554	POSTMASTER	22 00	80199922	005757	REALLY GOOD STUFF	22 00	421.79
80199923	001818	THE REPORT CARD	22 00	80199924	002618	RISO PRODUCTS OF SAC INC	22 00	1.382.88
80199925	004860	S & S WORLDWIDE	22 00	80199926	010717	SAFEWAY INC	22 00	79.04
80199927	003884	SCHOLASTIC MAGAZINES	22 00	80199928	010148	SCHOOL OUTFITTERS.COM	22 00	218.39
80199929	000122	SCHOOL SPECIALTY INC	22 00	80199930	002891	SIERRA OFFICE SUPPLIES &	22 00	2.401.54
80199931	007312	STAPLES CREDIT PLAN	22 00	80199932	000834	TARGET BANK	22 00	699.95
80199933	000189	LEN VALASEK	22 00	80199934	011881	EDUCATIONAL RESOURCES	22 00	54.59
80199935	012554	POSTMASTER	22 00	80199936	011820	WESTERN BLUE CORP.	22 00	128.70
80199937	011804	TYSON BRANDED SOLUTIONS I	22 00					50.43

TOTAL AMOUNT OF ALL WARRANTS \$388,626.47\*\*\*

3.2.11

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 10/02/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

10/02/07

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WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80199080	011092	ACP	22 00	80199081	004071	AIRGAS	22 00	219.03
80199082	000530	ATHLETICS UNLIMITED	22 00	80199083	002095	BANK OF AMERICA	22 00	81.01
80199084	012528	BECKTHOLD PUBLICATIONS	22 00	80199085	004920	BULBMAN - SACRAMENTO	22 00	73.14
80199086	012518	BULBS DIRECT	22 00	80199087	005291	CALTRONICS BUSINESS SYSTE	22 00	48.56
80199088	009440	CDW GOVERNMENT INC	22 00	80199089	006226	CEEA CA ELEMENTARY EDUCA	22 00	189.00
80199090	006913	DISCOVERY MUSEUM	22 00	80199091	011235	ETS EDUCATION TESTING SER	22 00	2,400.00
80199092	009598	FARONICS	22 00	80199093	012545	MELISSA GARCIA	22 00	70.00
80199094	022460	HOUGHTON MIFFLIN COMPANY	22 00	80199095	005736	INK LYNX INC	22 00	1,111.11
80199096	008806	INTERACT	22 00	80199097	010976	J.W. PEPPER & SON INC	22 00	82.59
80199098	011012	LAKESHORE LEARNING	22 00	80199099	000162	MC GRAM-HILL	22 00	10,637.30
80199100	002294	NAPA AUTO PARTS	22 00	80199101	024240	NASCO MODESTO	22 00	76.65
80199102	012522	NICKY'S COMMUNICATOR	22 00	80199103	002428	OFFICE DEPOT	22 00	66.34
80199104	004683	OFFICE DEPOT	22 00	80199105	029400	RAINBOW MARKET	22 00	126.53
80199106	009649	RENAISSANCE LEARNING INC.	22 00	80199107	001818	THE REPORT CARD	22 00	65.93
80199108	002618	RISO PRODUCTS OF SAC INC	22 00	80199109	000128	SCHOLASTIC INC	22 00	92.29
80199110	000122	SCHOOL SPECIALTY INC	22 00	80199111	002891	SIERRA OFFICE SUPPLIES &	22 00	54.93
80199112	007212	STAPLES CREDIT PLAN	22 00	80199113	012135	MARISA STONE	22 00	13.36
80199114	000834	TARGET BANK	22 00	80199115	011288	TEACHER DISCOUNT	22 00	613.95
80199116	012540	JAMES TODD	22 00	80199117	000189	LEN VALASEK	22 00	125.27
80199118	001762	MCGRAM-HILL	22 00					

TOTAL AMOUNT OF ALL WARRANTS \$50,959.69\*\*\*

3.2.12

PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 09/27/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

09/27/07

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
80197956	011074	ALL METALS SUPPLY INC	22 00	286.81	80197957	011323	AT&T - LONG DISTANCE SERV	22 00	24.59
80197958	010271	MARY BOYLE	22 00	24.00	80197959	012025	BRIGHT START THERAPIES	22 00	475.00
80197960	012291	MIKE CARLSON	22 00	183.33	80197961	012482	ALICIA CARTER	22 00	111.84
80197962	009440	CDW GOVERNMENT INC	22 00	16,330.11	80197963	012536	CENTURY COMPUTER PRODUCTS	22 00	433.72
80197964	008524	CITICORP VENDOR FINANCE I	22 00	572.66	80197965	004817	CITY OF LINCOLN	22 00	622.95
80197966	012483	JENNY CLEARWATER	22 00	592.04	80197967	005900	CSEA CA SCHOOL BOARDS AS	22 00	455.00
80197968	006476	DAVIS PUBLICATIONS INC	22 00	523.64	80197969	011714	DELL FINANCIAL SERVICES	22 00	1,523.04
80197970	008224	DSA / ORS	22 00	450.00	80197971	008718	DSA / ORS	22 00	450.00
80197972	011507	ETS EDUCATIONAL TESTING S	22 00	2,564.40	80197973	000391	FEDEX	22 00	29.64
80197974	003096	THE HAMPTON-BROWN COMPANY	22 00	1,158.67	80197975	008181	HANDWRITING WITHOUT TEARS	22 00	1,535.87
80197976	009839	HEWLETT-PACKARD	22 00	1,105.55	80197977	012526	INTERNET SOFTWARE SCIENCE	22 00	778.00
80197978	011012	LAKESHORE LEARNING	22 00	197.04	80197979	001762	MCGRAW-HILL	22 00	15,275.89
80197980	026460	PACIFIC GAS & ELECTRIC CO	22 00	2,048.25	80197981	010637	PARAGON SCHOOL	22 00	3,578.41
80197982	028020	PLACER COUNTY OFFICE OF E	22 00	480.00	80197983	003173	PRENTICE HALL	22 00	60,165.00
80197984	006887	PURCHASE POWER	22 00	1,694.55	80197985	011741	LAUREN QUINN	22 00	5.46
80197986	012534	SIERRA INVESTIGATIVE SERV	22 00	1,800.00	80197987	002891	SIERRA OFFICE SUPPLIES &	22 00	393.00
80197988	012273	SIMPLEXGRINNELL	22 00	82.61	80197989	011976	SUTTER OCCUPATIONAL HEALT	22 00	121.00
80197990	006447	TAG / AMS INC	22 00	200.00	80197991	012171	UHS - KEYSTONE SCHOOLS	22 00	4,390.98
80197992	002732	PEGGY VAN Lengen	22 00	50.39	80197993	000564	ZIEGELMANN'S REFRIGERATIO	22 00	190.00
80197994	012000	ADD SOME CLASS	22 00	141,701.01	80197995	007914	BLACKBURN CONSULTING	22 00	3,001.90
80197996	009440	CDW GOVERNMENT INC	22 00	1,376.17	80197997	008823	ECONOMY RESTAURANT FIXTUR	22 00	1,482.06
80197998	012209	EDGE DEVELOPMENT INC.	22 00	70,747.41	80197999	012446	MOBILE STORAGE GROUP INC.	22 00	147.34
80198000	003016	SWRCB/STATE WATER RESOURC	22 00	569.00	80198001	011062	WALLACE-KUHL & ASSOCIATES	22 00	132.00
80198002	012472	WALT JOHNSON PLUMBING	22 00	735.45	80198003	011129	BANC OF AMERICA SECURITIE	22 00	13,953.21
80198004	011561	BANK OF AMERICA	22 00	385.00	80198005	011534	DEXIA CREDIT LOCAL	22 00	29,918.05
80198006	012127	ACADEMIC PLANNERS PLUS	22 00	2,044.56	80198007	012533	TIM ALLEN	22 00	83.67
80198008	000185	BARNES & NOBLE BOOKSTORES	22 00	84.94	80198009	005555	BELLWORK ENTERPRISES INC	22 00	594.59
80198010	012152	CANYON CREEK SOFTWARE	22 00	254.00	80198011	009440	CDW GOVERNMENT INC	22 00	147.05
80198012	005443	COSTCO	22 00	72.92	80198013	012501	DEL CHRISTENSEN ON ROCK 2	22 00	4,397.00
80198014	009919	DELL	22 00	6,182.20	80198015	012027	DOCUWARE	22 00	74.00
80198016	004178	GLS GREG LARSON SPORTS I	22 00	1,271.79	80198017	011012	LAKESHORE LEARNING	22 00	931.26
80198018	012519	MSC IND SUPPLY	22 00	243.99	80198019	006884	NATIONAL GEOGRAPHIC SOCIE	22 00	137.78
80198020	002428	OFFICE DEPOT	22 00	24.83	80198021	004683	VOIDED	22 00	375.00
80198022	004683	OFFICE DEPOT	22 00	2,992.32	80198023	028020	PLACER COUNTY OFFICE OF E	22 00	317.48
80198024	008381	RAY MORGAN COMPANY INC	22 00	176.93	80198025	005757	REALLY GOOD STUFF	22 00	386.05
80198026	002618	RISO PRODUCTS OF SAC INC	22 00	314.75	80198027	000122	SCHOOL SPECIALTY INC	22 00	115.74
80198028	002891	SIERRA OFFICE SUPPLIES &	22 00	879.32	80198029	006028	SMILE MAKERS	22 00	36.58
80198030	000834	TARGET BANK	22 00	281.46	80198031	002389	TEACHER CREATED MATERIALS	22 00	194.77
80198032	039880	WISHING WELL ENTERPRISES	22 00	88.27	80198033	006976	JOHN WYATT	22 00	1,763.01
80198034	000122	SCHOOL SPECIALTY INC	22 00	303.02	80198035	039440	WESTERN PLACER U.S.D.	22 00	8,505.49
80198036	012326	BERNARD FOOD INDUSTRIES	22 00	42.30	80198037	001778	THE DANIELSEN COMPANY	22 00	513.00
80198038	011727	ED JONES FOOD SERVICE	22 00	9,632.52	80198039	012471	JUMBO CHINESE	22 00	2,553.00
80198040	009147	NOR-CAL PRODUCE INC	22 00	2,221.89	80198041	011033	PAPPA JOHN'S PIZZA	22 00	832.99
80198042	029400	RAINBOW MARKET	22 00	6.06	80198043	012042	SARA LEE	22 00	150.00
80198044	010084	SYSCO SACRAMENTO	22 00	3,809.21	80198045	012535	OWEN KEMP	22 00	

3.2.13

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PLACER COUNTY OFFICE OF EDUCATION  
WARRANT REGISTER FOR WARRANTS DATED 09/27/2007  
SCHOOLS COMMERCIAL REVOLVING FUND

WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT	WARRANT NUMBER	VENDOR NUMBER	PAYEE NAME	DIST NO DD	AMOUNT
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TOTAL AMOUNT OF ALL WARRANTS \$438,087.79\*\*\*

3.2.14

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Ratification of Classified  
Employment

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

---

**BACKGROUND:**

The Board of Trustees will take action to ratify the employment of:

Nicole Anderson – Paraprofessional Spec. Physical Health Care (.437 FTE) - FRE  
Cherri Edwards – Paraprofessional Spec. Physical Health Care (.75 FTE) - TBM  
Robert Hedges - Custodian/Groundsman (.50 FTE) – COE  
Keris Hordyk – Paraprofessional Spec. Physical Health Care (.70 FTE) - TBE  
Laree Quinn – Sp. Ed. Instructional Aide (.70 FTE) - COE

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of employment for the individuals listed above.

3.3a

Called FRE  
for Nicole to come  
in for paperwork 10/29

To: Peggy

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
PERSONNEL DEPARTMENT  
810 J STREET, LINCOLN, CA 95648  
(916) 645-5293

**NOTIFICATION OF CLASSIFIED EMPLOYMENT**

ATTENTION: Personnel Department

DATE: 10/19/07

You are hereby notified that: Nicole Anderson  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Paraprofessional Physical Health Care

EFFECTIVE DATE OF ASSIGNMENT: 11/1/07  
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Foskett Ranch

RANGE: 17 STEP: A AMOUNT \$ 12.82 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 3.5

NEWLY APPROVED POSITION: \_\_\_\_\_, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Tina Mosier

FUNDING SOURCE: GENERAL FUND: \_\_\_\_\_

CATEGORICAL: \_\_\_\_\_  
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**\*\* If this position is for an instructional aide, applicant must have passed screening test.**

Nicole Anderson 10-19-07  
Applicant's signature Date

1000 010 100 00000 916  
Address (City/Zip) Telephone #

Kelly Casp 10/19/07  
Administrator's signature Date



WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL DEPARTMENT  
810 J STREET, LINCOLN, CA 95648  
(916) 645-5293

**NOTIFICATION** OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department

DATE: 10/18/07

You are hereby notified that: Cherrie L. Edwards  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Para professional Aide (Spec. Ed)

EFFECTIVE DATE OF ASSIGNMENT: 11/1/07  
(To be determined by Personnel department)

ASSIGNMENT LOCATION: TBM

RANGE: \_\_\_\_\_ STEP: A AMOUNT \$ \_\_\_\_\_ (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 5 1/2

NEWLY APPROVED POSITION: \_\_\_\_\_, OR REPLACEMENT: \_\_\_\_\_

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: \_\_\_\_\_

FUNDING SOURCE: GENERAL FUND: \_\_\_\_\_

CATEGORICAL: \_\_\_\_\_  
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**\*\* If this position is for an instructional aide, applicant must have passed screening test.**

Cherrie Edwards  
Applicant's signature

10/18/07  
Date

Address \_\_\_\_\_ (City/Zip) \_\_\_\_\_

Telephone # \_\_\_\_\_

Stacy Bunn  
Administrator's signature

10/18/07  
Date

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**PERSONNEL DEPARTMENT**  
**810 J STREET, LINCOLN, CA 95648**  
**(916) 645-5293**

**NOTIFICATION OF CLASSIFIED EMPLOYMENT**

ATTENTION: Personnel Department

DATE: 10/8/07

You are hereby notified that: **Robert Hedges**  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: .5 Custodian

EFFECTIVE DATE OF ASSIGNMENT: 10/9/07  
(To be determined by Personnel department)

ASSIGNMENT LOCATION: COES

RANGE: 22 STEP: A AMOUNT \$ 14.45 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 4:00-8:00 PM

NEWLY APPROVED POSITION: X, OR REPLACEMENT: \_\_\_\_\_

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: \_\_\_\_\_

FUNDING SOURCE: GENERAL FUND: X

CATEGORICAL: \_\_\_\_\_  
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**\*\* If this position is for an instructional aide, applicant must have passed screening test.**

Robert Hedges 10/15/07  
Applicant's signature Date

\_\_\_\_\_  
Address (City/Zip) Telephone # 8

Ms. [Signature] 10-8-07  
Administrator's signature Date

clasif.not.doc

revised 9/00

3,3a.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
PERSONNEL DEPARTMENT  
810 J STREET, LINCOLN, CA 95648  
(916) 645-5293

**NOTIFICATION OF CLASSIFIED EMPLOYMENT**

ATTENTION: Personnel Department

DATE: 10/17/07

You are hereby notified that: Keris Hordyk  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Para-Professional Aide

EFFECTIVE DATE OF ASSIGNMENT: 11/1/07  
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Twelve Bridges Elementary School

RANGE: \_\_\_\_\_ STEP: \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 5.6 (8:30-2:40)

NEWLY APPROVED POSITION: XXXXXXX OR REPLACEMENT \_\_\_\_\_

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: \_\_\_\_\_

FUNDING SOURCE: GENERAL FUND: XXXXXXX

CATEGORICAL: \_\_\_\_\_ -  
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**\*\* If this position is for an instructional aide, applicant must have passed screening test.**

Keris Hordyk 10/17/07  
Applicant's signature Date

\_\_\_\_\_  
Address (City/Zip) Telephone #

Jerry Lye 10/17/07  
Administrator's signature Date

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**PERSONNEL DEPARTMENT**  
**810 J STREET, LINCOLN, CA 95648**  
**(916) 645-5293**

**NOTIFICATION OF CLASSIFIED EMPLOYMENT**

ATTENTION: Personnel Department

DATE: 10/22/07

You are hereby notified that: Laree Quinn  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Special Education Instruction Aide 10/23/07

EFFECTIVE DATE OF ASSIGNMENT:  
(To be determined by Personnel department)

ASSIGNMENT LOCATION: COES

RANGE: \_\_\_\_\_ STEP: \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 4:00-8:00 PM 5.6

NEWLY APPROVED POSITION: \_\_\_\_\_, OR REPLACEMENT: Kristine Fagan

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE:

FUNDING SOURCE: GENERAL FUND: X

CATEGORICAL: \_\_\_\_\_  
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**\*\* If this position is for an instructional aide, applicant must have passed screening test.**

Laree Quinn CA Oct. 23, 2007  
Applicant's signature Date

\_\_\_\_\_  
Address (City/Zip) Telephone #

Ms. Decker 10-22-07  
Administrator's signature Date

clasif.not.doc

revised 9/00

3,39.5

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Ratification of Classified  
Additional Position

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The Board of Trustees will take action to ratify the additional position for:

Norma Vite - adding the 12 hrs. a week Grant Funded Support Services Clerk position at Support Services to current 4 hr. School Attendance Clerk position at FRE effective 10/22/07.  
Elena Yepez – adding the two 20 minute Camp/Café Supervisor positions at LCE to current 3.5 hr. Health Clerk position at FSS effective 10/16/07.  
Elena Yepez – adding the 2 hr. Instructional Aide position at FSS to current 3.5 hr. Health Aide position at FSS and two 20 minute Camp/Café Supervisor positions at LCE effective 10/22/07.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of classified additional position for the individuals listed above.

3.3 b

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**Personnel Department**

To: Norma Vite, FRE  
From: Peggy Van Lengen, Personnel Acct. Tech.  
Date: October 17, 2007  
Subject: Additional Position

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be adding the 12 hr. a week Grant Funded Support Services Clerk position to your current 4 hr. School Attendance Clerk position at FRE effective 10/22/07.

If you have any questions regarding this additional position, please call me at 645-5293.

Congratulations!

3,3b.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**Personnel Department**

To: Elena Yepez, FSS  
From: Peggy Van Lengen, Personnel Acct. Tech.  
Date: October 16, 2007  
Subject: Additional Position

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be adding the two 20 minute Camp/Café Supervisor positions at LCE to your current 3.5 hr. Health Clerk position at FSS effective 10/16/07.

If you have any questions regarding these additional positions, please call me at 645-5293.

Congratulations!

3.3b.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**Personnel Department**

To: Elena Yepez, FSS  
From: Peggy Van Lengen, Personnel Acct. Tech.  
Date: October 29, 2007  
Subject: Additional Position

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be adding the 2 hr. Instructional Aide position at FSS to your current 3.5 hr. Health Clerk position at FSS and two 20 minute Camp/Café Supervisor positions at LCE effective 10/22/07.

If you have any questions regarding this additional position, please call me at 645-5293.

Congratulations!

3,3 b.3



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Ratification of Classified  
Transfer

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

**BACKGROUND:**

The Board of Trustees will take action to ratify the transfer of:

Mary LaRoche - from 2 hr. Food Service Assist. at LHS to the 5.6 hr. Sp. Ed. Instructional Aide position at LCE effective 11/1/07.

Rita Mendoza - from 3.5 hr. Health Clerk position at LCE, 20 minute Camp/Café Supervisor position at LCE, and 2 hr. Instructional Aide position at FSS to the 3.5 hr. Health Clerk position and 2 hr. Camp/Café Supervisor position at TBM effective 10/15/07.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of transfer for the individuals listed above.

3.3c

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**Personnel Department**

To: Mary LaRoche, LHS  
From: Peggy Van Lengen, Personnel Acct. Tech.  
Date: October 29, 2007  
Subject: Transfer

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be transferring from your current 2 hr. Food Service Assist. position at LHS to the 5.6 hr. Special Ed. Instructional Aide position at LCE effective 11/1/07.

If you have any questions regarding this transfer, please call me at 645-5293.

Congratulations!

3.3c.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**Personnel Department**

To: Rita Mendoza, FSS

From: Peggy Van Lengen, Personnel Acct. Tech.

Date: October 9, 2007

Subject: Transfer

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be transferring from your current 3.5 hr. Health Clerk position at LCE, 20 minute Camp/Café Supervisor position at LCE, and 2 hr. Instructional Aide position at FSS to the 3.5 hr. health Clerk position and 2 hr. Camp/Café Supervisor position at TBM effective 10/15/07.

If you have any questions regarding this transfer, please call me at 645-5293.

Congratulations!

3,302

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.


**SUBJECT AREA:**

Ratification of Classified  
Transfer/Promotion

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

**BACKGROUND:**

The Board of Trustees will take action to ratify the transfer/promotion of:

Maria Gonzalez – from 12 hrs. per week Support Services Clerk position to the 8 hr. per day  
Secretary to the Assist. Superintendent of Education Services position effective 10/18/07.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of transfer/promotion for the individual listed above.

3.3 d

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**Personnel Department**

To: Maria Gonzalez  
From: Peggy Van Lengen, Personnel Acct. Tech.  
Date: October 16, 2007  
Subject: Transfer/Promotion

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be transferring from your current 12 hrs. per week Support Services Clerk position to the 8 hr. per day Secretary to the Assistant Superintendent of Education Services position effective 10/18/07.

If you have any questions regarding this transfer, please call me at 645-5293.

Congratulations!

3.3d.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Ratification of Classified  
Resignation

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

---

**BACKGROUND:**

The Board of Trustees will take action to ratify the resignation of:

Ana Maria Peek – Food Service Lead – TBE

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of resignation for the individual listed above.

3.3e

To: Jeff Dardis  
From: Ana Maria Peek  
Date: October 8, 2007  
Re: My Resignation

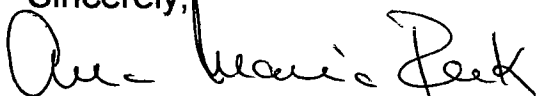
Dear Jeff,

It is with mixed feelings that I must turn in my resignation effective October 12, 2007. I regret that I am unable to give more notice than this, but we already have new jobs waiting for us in Washington.

My husband and I have an opportunity to move out of state and I will only have to work one job. I will truly miss my friends and family here, but this is a chance I cannot pass up. We will be able to pay off our house and live debt free at the same time.

Please send my final check as normal, via direct deposit. We will be staying with the same bank we already use. Again, my apologies for the short notice and Thank You for everything.

Sincerely,

A handwritten signature in cursive script that reads "Ana Maria Peek".

Ana Maria Peek

Handwritten initials "AM" above the date "3.3e.1".

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.


**SUBJECT AREA:**

Request for Certificated  
Maternity/Child Rearing Leave

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The Board of Trustees will take action to ratify the request for maternity/child rearing leave from:

Carrie Sanchez – 1<sup>st</sup> Grade Teacher - TBE

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of maternity/child rearing leave for the individual listed above.

3.3 f





# Twelve Bridges Elementary

Western Placer Unified School District  
"Pursuit of Excellence"

October 24, 2007

To Whom It May Concern:

I am writing this letter to request a leave under Article VIII, Sections D-1 and D-2 of the WPUUSD and WPTA contract. This includes "maternity" and "child rearing leave" to run concurrently from December 17, 2007 to March 3, 2008. I am in the process of securing a long-term substitute with the necessary credentials to take my place during this leave. If you have any questions or need to discuss this matter with me, you can contact me at Twelve Bridges Elementary School.

Sincerely,

Carrie Sanchez  
First Grade Teacher

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**AGENDA ITEM:**

Partial Notice of Completion for Lincoln  
Crossing Elementary School

**SUBJECT AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent,  
Facilities & Maintenance Services

**ENCLOSURES:**

Yes

**MEETING DATE:**

November 6, 2007

---

**BACKGROUND:**

The Western Placer Unified School District entered into contract with Clark and Sullivan, LLC on August 1, 2006. This partial Notice of Completion covers construction of the school. A final Notice of Completion will be presented upon completion of the park portion of the project.

**ADMINISTRATION RECOMMENDATION:**

Board approve the Partial Notice of Completion and authorize the Assistant Superintendent, Facilities & Maintenance Services to sign on behalf of the District and file the notice with Placer County.

WHEN RECORDED MAIL TO:

NAME CATHY ALLEN  
MAILING ADDRESS 810 J STREET  
CITY, STATE LINCOLN, CA  
ZIP CODE 95648

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

PARTIAL NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

That the work of improvements on the real property hereinafter described as Lincoln Crossing Elementary School, generally consisting of mobilization, site improvements, certain underground utilities, construction of buildings and final site improvements located at 635 Groveland Lane, Lincoln, California, was substantially completed on the 15<sup>th</sup> day of October, 2007. The portions of the project not included in this Notice of Completion are as follows:

1. Construction of the adjoining City of Lincoln Park site.

That the name and address of the Owner of said property are as follows:

Western Placer Unified School District  
810 J Street  
Lincoln, CA 95648

That the name of the original Contractor for the work of improvement as a whole is: Clark and Sullivan, LLC; that the name of surety for said Contractor is Travelers Insurance Company of American, incorporated under the laws of the State of California and authorized to do business in the State of California by the laws of the State of California.

The property herein referred to is located in the County of Placer, California. This project benefits the Western Placer Unified School District.

BY: \_\_\_\_\_  
Cathy Allen, Assistant Superintendent, Facilities &  
Maintenance Services

State of California

County of Placer

Cathy Allen, being first duly sworn, deposes and says:

That she is the authorized District Official of the Western Placer Unified School District, Placer County, California who executed the foregoing Notice of Completion; and she has read the same and knows the contents of thereof, and the same is true of her own knowledge, that she makes this affidavit for and on behalf of the said Western Placer Unified School District, a public school district organized and existing under the laws of the State of California.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Notary Public in and for the County  
of Placer, State of California.

3.4.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

**AGENDA ITEM:**

Approval to Extend the Open Relocatable  
Contract Between Gary Doupnik Manufacturing,  
Inc., and the Western Placer Unified School  
District for a Period of Two Years Beginning  
November 6, 2007

**SUBJECT AREA:**

Consent Agenda

**REQUESTED BY:**

Cathy Allen  
Assistant Superintendent,  
Facilities & Maintenance Services

**ENCLOSURES:**

No

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The District currently has an open contract with Gary Doupnik Manufacturing, Inc., for relocatable buildings, alternate interior specifications and related site work. The contract was publicly bid and approved by the board of Trustees on December 6, 2006. Prices will remain the same as quoted in the original bid documents.

**ADMINISTRATION RECOMMENDATION:**

Staff recommends the Board of Trustees approve an extension of the open relocatable contract between Gary Doupnik Manufacturing, Inc. and the Western Placer Unified School District for a period of two years beginning November 7, 2007.

**REPORTS**

**AND**

**COMMUNICATION**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Williams Act Visit At First Street School

**AGENDA ITEM AREA:**

Report

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

PCOE Letter & Facility  
Inspection Tool

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

The *Eliezer Williams, et al., vs. State of California, et al. (Williams)* case was filed as a class action in 2000 in San Francisco County Superior Court. The plaintiffs include nearly 100 San Francisco County students, who filed suit against the State of California and state education agencies, including the California Department of Education (CDE). The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The case was settled in 2004, resulting in the state allocating additional funding for standards-aligned instructional materials for schools in the first and second ranks (known as deciles) determined through the 2003 Academic Performance Index (API) Base and implementation costs and other oversight-related activities for schools in deciles one through three (2003 API Base). Because First Street School is in the third decile, a "Williams Inspection" is required, to verify sufficient instructional materials, safe and decent facilities and qualified teachers. PCOE conducted that unscheduled visit on September 19 and found that there were sufficient instructional materials and qualified teachers and that most of the facilities were in "good repair". Six areas indicated "structural damage", specifically dry rot on the outside of some of the buildings. Those areas will be addressed by our Facilities and Maintenance Department.

**ADMINISTRATION RECOMMENDATION:**

Information only.

5.5.1

**Placer County Office of Education**

360 Nevada Street  
Auburn, CA 95603

530.889.8020  
530.888.1367 FAX  
www.placercoe.k12.ca.us

September 15, 2007

**Gayle Garbolino-Mojica**  
Superintendent of Schools

**Keith J. Bray**  
Chief Administrative Officer

**Joan E. Kingery**  
Assistant Superintendent  
Business and Operations

**Larry Mozes, Ed. D.**  
Assistant Superintendent  
Student Services

**Renee Regacho-Anacleto, Ed. D.**  
Assistant Superintendent  
Educational Services

**Randi Scott**  
Assistant Superintendent  
Career and Technical Education

**Catherine Goins**  
Executive Director  
Child Development Services

**Barbara Morton**  
Executive Director  
SELPA

**Scott Leaman, Superintendent**  
Western Placer Unified School District  
810 J Street  
Lincoln, CA 95648

Re: First Street Elementary School Williams Inspection

Dear Superintendent Leaman:

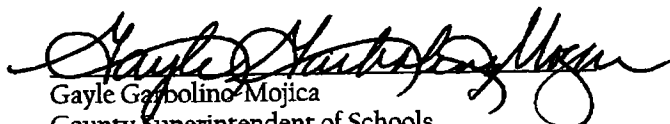
Pursuant to Education Code Section 1240c, a "Williams" review team from the Placer County Office of Education conducted an unannounced school inspection of First Street Elementary School on September 19, 2007, and determined that the school had sufficient instructional materials for all students.

In addition, the site was found to be in good overall condition. The majority of the campus was found to meet the "good repair" standard defined in Education Code section 17002(d)(1). However, of the forty-seven areas inspected during this visit, six areas under the "structural damage" section of the *Facility Inspection Tool* were noted as deficient as a result of visible evidence of dryrot to the exterior wood siding of many of the portable classrooms. While these deficiencies do not appear to pose an immediate health and safety risk, the Placer County Office of Education recommends that this condition be remedied as soon as possible so that the condition of the wood siding does not worsen to the level of an "extreme deficiency" ranking.

My staff appreciated the warm welcome and the assistance received from Mr. Ruben Ayala and his staff during our unannounced visit. Please also extend my thanks to Mary Boyle for her help in compiling documents.

Each county superintendent is required, in November, to present an annual report to the governing board of each district with a school site subject to a "Williams" review. In addition, a county superintendent is required to make an annual report to the Board of Supervisors and to the County Board of Education. I will be in contact with you prior to preparing my annual reports. If you have questions or need additional information, please contact me at 530-889-5941.

Yours in education,

  
Gayle Garbolino-Mojica  
County Superintendent of Schools

GGM/ma  
Enclosure

County Board of Education  
Don Brophy  
Rich Colwell  
Scott Gnile  
Kenneth Sahl  
E. Ken Tokutomi  
Robert Tomasini  
Area 5 Vacant

An Equal  
Opportunity Employer

5.5.1.1

STATE OF CALIFORNIA  
**FACILITY INSPECTION TOOL (FIT)**  
 SCHOOL FACILITY CONDITIONS EVALUATION  
 (NEW 08/07)

STATE ALLOCATION BOARD  
 OFFICE OF PUBLIC SCHOOL CONSTRUCTION

Page 6 of 6

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION Western Placer Unified School District		COUNTY Placer
SCHOOL SITE First Street Elementary School	SCHOOL TYPE (GRADE LEVELS) K-5	NUMBER OF CLASSROOMS ON SITE
INSPECTOR'S NAME Laura D. Battise	INSPECTOR'S TITLE Director- Facilities, Planning & Construction	NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE) Principal- Ruben Ayala
TIME OF INSPECTION 9:00am	WEATHER CONDITION AT TIME OF INSPECTION clear	

## PART III: CATEGORY TOTALS AND RANKING

47	45	46	45	47	39	45	47	47	33	9	47	45	2	47
0	0	0	0	0	6	0	0	0	0	2	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	2	1	2	0	2	2	0	0	14	36	0	2	45	0
100%	100%	100%	100%	100%	87%	100%	100%	100%	100%	82%	100%	100%	100%	100%
GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR	GOOD FAIR POOR

Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Percent of System in Good Repair".

## OVERALL RATING:

97.93%

GOOD

\*For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

98%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	Exemplary
85%-97.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	Good
67%-84.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	Fair
0%-66.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	Poor

COMMENTS AND RATING EXPLANATION: The overall ranking of "good" is based on the total areas inspected in the categories noted above.

5.5.1.2



**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

CBET Plan

**AGENDA ITEM AREA:**

Information/Approval

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

CBET Plan

**MEETING DATE:**

November 6, 2007

---

**BACKGROUND:**

The Community-Based English Tutoring programs provides funds to participating local educational agencies (LEAs) based on the collective enrollment of English learners (ELs), according to the spring 2006 Language Census (R-30). Because of our English Learner population, Western Placer Unified School District qualifies for CBET funding.

The legislature has declared that "the more a parent or guardian is involved in the education of his or her child the better the child will perform in school." The intent of the Community-Based English Tutoring program is to encourage adult student partnerships that result in raising the general level of English knowledge in the community. CBET funds are intended to provide free or subsidized adult English instruction to parents or other community members who pledge to provide English tutoring to California school children with limited English proficiency. According to regulations, these funds may be used for direct program services, community notification processes, transportation services, and background checks related to the tutoring program.

Through the CBET funds, Western Placer Unified School District operates adult education English classes for parents of our ELD students. The attached plan outlines that program.

**ADMINISTRATION RECOMMENDATION:**

Approval of CBET plan.

6.1

**Western Placer Unified School District  
Community-Based English Tutoring Plan (CBET)  
2007-2008**

Senate Bill (SB) requires the governing board of the school district to develop and approve a plan that describes the programs of adult English language instruction to parents or other members of the community who pledge to provide personal English language tutoring to improve the English language proficiency of California school children with limited English proficiency (LEP). SB 368, Section 1, *Education Code (EC)* 315.5C AND Section 2, *EC* 316.5 b.

Educational activities to improve English proficiency and academic achievement	Personnel Responsible	Timeline	Funding Source
<p>1. Identify the training site and describe the methods to be used to emphasize English language acquisition and tutoring skills for parents whose primary language is not English. Whenever possible, programs will be operated at neighborhood school sites in order to provide full articulation between CBET programs and instructional programs for school-aged children. (SB 368, Section 2, <i>EC</i> 316.5b1 and b2).</p> <p><b>CBET Class location:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Phoenix High School</li> <li><input type="checkbox"/> Currently CBET class is offered one to three nights per week depending on enrollment</li> </ul> <p><b>Instructional methods and materials:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Pre/post CASAS (Comprehensive Adult School Assessment System) testing.</li> <li><input type="checkbox"/> Use of parent pledge forms.</li> <li><input type="checkbox"/> Direct Instruction of English based CA Adult Education ESL standards.</li> <li><input type="checkbox"/> Instruction in tutoring skills.</li> </ul>	<p>WPUSD Adult Ed. CBET teachers.</p> <p>Lincoln Adult School administrator</p>	<p>Identification of sites: August, 2007.</p> <p>Review of curriculum and instructional materials (ongoing)</p>	<p>CBET Funding</p> <p>Lincoln Adult School funding</p> <p>District classrooms to house the program.</p>
<p>2. How will the program recruit parents of kindergarten through grade twelve (K-12) English learners (EL's) and encourage frequent opportunities for parent-child tutoring activities? Parents will be encouraged to become involved at the school that his/her child attends. (SB 368, <i>EC</i> 316.5b3, b3A, and b7).</p> <p><b>Recruitment includes:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Flyers in native language – Spanish, etc. sent home at the beginning of the school year.</li> </ul>	<p>ELD teachers at each site</p> <p>WPUSD Adult Ed.</p> <p>ELD Program Specialist</p>	<p>Develop/review of recruitment materials and class schedules.</p> <p>Ongoing from August 2007</p>	<p>CBET Funding</p> <p>EIA/LEP funding</p> <p>Lincoln Adult School funding</p>

6.1.1

<p><input type="checkbox"/> English learner teachers provide copies to parent during conferences, SST and IEP meetings.</p> <p><input type="checkbox"/> Information distributed at ELAC, DELAC, Title I meetings and parent nights.</p> <p><input type="checkbox"/> Notices posted at all school sites offices.</p> <p><input type="checkbox"/> CBET classes listed in Adult School notification in local newspaper.</p> <p><input type="checkbox"/> Calendar of all District classes are distributed District-wide.</p> <p><b>Involvement in school encouraged by:</b></p> <p><input type="checkbox"/> Having CBET participants complete pledge forms.</p> <p><input type="checkbox"/> Class lessons on school related topics, including reviewing forms/notices, parent conference expectations, what is SBLT, SST, how to help with homework and other topics brought up by parents.</p> <p><input type="checkbox"/> Student logs of tutoring participation.</p> <p><input type="checkbox"/> Parent outreach by CBET teachers.</p>	<p>CBET teachers.</p> <p>Lincoln Adult School administrator</p>		
<p><b>3. Describe how the program will document literacy training for adults that will lead to English fluency and their ability to provide tutoring skills and additional educational support for K-12 children. (SB 368, Section 2, EC 316.5b4, b4A and b4B).</b></p> <p><b>Documentation of English Fluency and tutoring:</b></p> <p><input type="checkbox"/> Teacher lesson plans</p> <p><input type="checkbox"/> Review of curriculum used by teacher</p> <p><input type="checkbox"/> Class schedules and sign-in sheets</p> <p><input type="checkbox"/> Pledge forms</p> <p><input type="checkbox"/> Observation of classroom instruction</p> <p><input type="checkbox"/> Adult students weekly logs of tutoring.</p>	<p>WPUSD Adult Ed. CBET teachers.</p> <p>Lincoln Adult School administrator</p>	<p>Develop/review curriculum and student assessment: Ongoing from August 2007</p>	<p>CBET Funding</p> <p>EIA/LEP funding</p> <p>Lincoln Adult School funding</p>
<p><b>4. Describe the projected goals of the program with respect to adult participant's educational achievement and the manner in which the agency will measure and report progress in meeting its goals. (SB 368, Section 2, EC 316.5B5).</b></p> <p><b>Projected goals:</b></p> <p><input type="checkbox"/> 50% of the students will attend 12 hours or more</p> <p><input type="checkbox"/> 75% participation in their child's school (attendance at conferences, SST and IEP meetings, open house, back-to-school night)</p>	<p>WPUSD Adult Ed. CBET teachers.</p> <p>Lincoln Adult School administrator</p>	<p>Develop/review curriculum and student assessment: Ongoing from August 2007</p>	<p>CBET Funding</p> <p>EIA/LEP funding</p> <p>Lincoln Adult School funding</p>

6.1.2

<input type="checkbox"/> Adult attainment of literacy – CASAS <input type="checkbox"/> Pre/post parent survey results.	<p><b>5. Describe the manner in which the program will utilize additional available funding from federal, state and local sources in the area proposed to be served by the agency. (SB 368, Section 2, EC 316.5 B6).</b></p> <input type="checkbox"/> Lincoln Adult School adult education teachers.	WPUISD Adult Ed. CBET teachers. Lincoln Adult School administrator	Develop/review curriculum and student assessment: Ongoing from August 2007	CBET Funding EIA/LEP funding Lincoln Adult School funding
<p><b>6. Describe how the adults participating in the CBET Program shall demonstrate measurable English language progress and how the data collection and analysis process will be used by CBET administrators and staff to inform curriculum, instruction, assessment, research, and f in-service staff development. (SB 368, Section 2, EC 316.5b8, b8A, B8a-b8C).</b></p> <p><b>Demonstration of measurable English language progress:</b></p> <input type="checkbox"/> Student pre/post tests on CASAS <input type="checkbox"/> Informal conversations with students <input type="checkbox"/> Student surveys <input type="checkbox"/> Log/survey of classroom participation <input type="checkbox"/> Student attendance	<p><b>Use of data:</b></p> <input type="checkbox"/> Pre/post test data will be used to make modifications in instruction and curriculum. <input type="checkbox"/> Informal conversations are used as formative assessments to make adjustments in program and strategies. <input type="checkbox"/> Student surveys – used to make changes in program. <input type="checkbox"/> Student attendance/classroom participation – used to monitor student involvement in the program.	WPUISD Adult Ed. CBET teachers. Lincoln Adult School administrator	Develop/review curriculum and student assessment: Ongoing from August 2007	CBET Funding Lincoln Adult School funding

6.1.3

<p><b>7. Describe how the district shall collect and analyze the following data for use in updating its CBET plan and to make it available to the state as requested (SB 369, Section 3, EC 317a1, a2, b and c).</b></p> <p><b>(a) Results of individual improvement in adult English as a second language literacy skill levels in reading, writing and speaking the English language, numeracy, problem solving, and other literacy</b></p> <p><b>Adult data review:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CASAS pre/post assessment</li> <li><input type="checkbox"/> Adult school attendance</li> <li><input type="checkbox"/> Review of student weekly tutoring log</li> </ul> <p><b>(b) Results of individual improvements in the attendance of K-12 pupils with limited English proficiency who have received tutoring from adults identified as pledged participants in CBET training programs.</b></p> <p><b>Student attendance review:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Compare all EL students with EL students who have a parent that is enrolled in CBET program</li> </ul> <p><b>(c) Results of a district selected pretest and posttest of reading achievement for individual adult ESL CBET students.</b></p> <p><b>Adult Data review:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CASAS pre/post assessment.</li> </ul> <p><b>(d) Results if individual K-12 pupil data from the California English Language Development Test and the Standardized Testing and Reporting Program in order to determine whether there has been achievement progress made by pupils who were tutored by adult CBET Program students.</b></p> <p><b>Student performance data reviewed:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CELDT scores for children of CBET families verses all EL students</li> <li><input type="checkbox"/> STAR CST scores in English Language Arts for children of CBET families verses all EL students.</li> </ul>	<p>WPUSD Adult Ed. CBET teachers.  Lincoln Adult School administrator</p>	<p>Develop/review curriculum and student assessment: Ongoing from August 2007</p>	<p>CBET Funding  Lincoln Adult School funding</p>
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6.1.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Education Code 44256(B)  
Teaching Assignment Option

**AGENDA ITEM:**

Action

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

November 6, 2007

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**BACKGROUND:**

EC 44256(B) states that the holder of a Multiple Subject or Standard Elementary Teaching Credential may, with his or her consent, be assigned by action of the local governing board to teach classes in a departmentalized setting in grades 9 and below, provided that the teacher has a minimum of twelve lower division units, or six upper division units, of course work at an accredited institution in the subject to be taught.

Ann Michel – Music – TBM

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees approve the teacher assignment as submitted.

6.2



# Twelve Bridges Elementary

Western Placer Unified School District  
"Pursuit of Excellence"

To Bld. 11/6/07

October 8, 2007

To: Bob Noyes

From: Jeremy Lyche

Subject: Half-Time Long-Term Substitute for John Kovach

Mr. Noyes,

Please let this letter serve as notice that per approval from Scott Leaman, John Kovach is now serving as a half-time Acting Vice Principal here at TBE each afternoon. He will continue to teach music each morning. To cover his afternoon music position, we have hired Ann Michel as a long-term sub for a half-day each school day. Please make this effective 10/8/07.

Should you have any questions or concerns, please do not hesitate to contact me at (916) 434-5220.

Respectfully,

Jeremy Lyche  
Principal

44256 (b)  
Waiver for Music  
she has ms. and only



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**AGENDA ITEM:**

Approval of process for board goal at  
Lincoln High School

**SUBJECT AREA:**

Information/Discussion/Approval

**REQUESTED BY:**

Scott Leaman, District Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

November 6, 2007

---

**BACKGROUND:**

A board goal was established to explore options for academic achieving students at Lincoln High School. A draft process is being presented to the board for approval.

**ADMINISTRATION RECOMMENDATION:**

Approve the process to attain the board goal.

6.3

## Goal # 1 Develop and continually upgrade a well articulated K-12 academic program

1b – Plan and enhance opportunities within the curriculum for academic achieving students.	1b – Academic achieving students require increased opportunities based on their capabilities	1b – By June 2008, an application for International Baccalaureate will be submitted, if appropriate. Using a board approved process; a plan for serving academically achieving students will be finalized for implementation during the 2007-08 school year. Gifted and Talented opportunities will be increased. A larger percentage of students will meet A-G requirements.
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### Proposed Process

- 1) The Site Based Leadership Team will be presented information concerning academic programs, services, and statistics for achieving students.
- 2) The team will discuss this information and collect input.
- 3) Input from this team, along with other pertinent information, will be used by members of the district office, site administration, counseling department, and department heads to forward solutions.
- 4) Potential modifications will be presented to the Site Based Leadership Team and the Board.

6.3.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**AGENDA ITEM:**

Revision of Administrative Regulation 4040  
(Employee Use of Technology)

**SUBJECT AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, District Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

November 6, 2007

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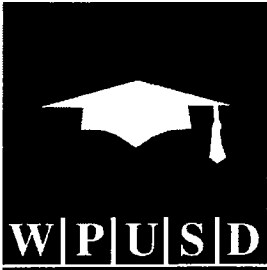
**BACKGROUND:**

The district is in the process of housing its own email service and complying with state and federal law. The attached memo was distributed to all staff and a revised employee use administrative regulation is being forwarded to the board at this time.

**ADMINISTRATION RECOMMENDATION:**

Approve the revision of Administrative Regulation 4040.

6.4



# Western Placer Unified School District

## *Office of the District Superintendent*

**TO: All Employees**

Placer County Office of Education recently instructed **superintendents to analyze their email policy** in light of recent court cases and the **public's right to request "writings"** authored by district personnel. Writings include emails and other documents employees author while working on behalf of the district (as stated in our Board Policy and Administrative Regulation 1340).

**FROM: Scott Leaman**

**DATE: October 29, 2007**

Discussions are in process with the technology department and other parties concerning the district's responsibility and **ability to retain email** so it can be available for public request.

**RE: New E-mail Policy**

Superintendents discussed the use of web email services (i.e. AOL, Hotmail, MSN) for official district business. It was shared that **districts in Placer County normally issue an email for each employee for district business**. This seems to be the direction we need to move in as it will be difficult to retain email records if an employee uses personal email for district business. It was further explained that **email authored with a personal address to conduct district business is subject to requests for information from the public**.

**CC:**

Given these circumstances, **as of December 1, 2007, all district business will be conducted using a district email address**. If you do not have a district email address, and you communicate on behalf of the district through email in an official capacity, please download and complete the WPUSD email account request form located on the district website (Departments page → Information → Technology section) and send it to the IT department via district mail for creation of a new account.

Thank you for your assistance with this matter as we conform with Board Policy and Government Code concerning our communication.



6.4.1

## WESTERN PLACER UNIFIED SCHOOL DISTRICT

AR 4040(a)

### ALL PERSONNEL

#### Employee Use of Technology

##### **On-Line/Internet Services: User Obligations and Responsibilities**

Employees are authorized to use the district equipment to access the Internet or on-line services in accordance with Governing Board Policy and the user obligations and responsibilities specified below.

1. The employee in whose name an on-line services account is issued is responsible for its proper use at all times. Users shall keep personal account numbers, home addresses and telephone numbers private. They shall use the system under their own account number.
2. Employees shall use the system responsibly and primarily for work-related purposes. Commercial, and political use of the system is strictly prohibited. The district reserves the right to monitor any on-line communications for improper use.
3. Employees shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity national origin, gender sexual orientation, age, disability, religion or political beliefs.
4. Employees shall not use the system to promote unethical practices or any activity prohibited by law, Board policy or administrative regulations.
5. Copyrighted material shall not be placed on the system without the author's permission. may download copyrighted material for their own use only and only in accordance with applicable copyright laws.

*(cf. 6162.6 - Use of Copyrighted Materials)*

6. Employees shall not intentionally upload, download or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or the data of any other user, including so-called "hacking."
7. Employees shall not read other users' electronic mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other user's mail.
8. Users shall report any security problem or misuse of the network to the Superintendent or designee.

Adopted: 6/3/97 Revised: 5/7/02

Q:4000b\AR4040

6.4.2

**PURPOSE**

To establish policy and guidelines for the use of the Western Placer Unified School District's electronic mail (email) systems.

**SCOPE**

This policy applies to all users of the Western Placer Unified School District's electronic mail systems.

**POLICY STATEMENT**

The WPUSD email systems are valuable resources for communication of information that is necessary to conduct District business. Employees and other authorized users are encouraged to make use of this tool to carry out their responsibilities and duties in a professional and courteous manner, which is in the best interest of the District.

**PRIVACY/USE**

In order to ensure the proper use of District resources, the District reserves the right without advance notice to users of the email systems to monitor, access, copy, or delete any messages stored on any of its email systems. **NO USER OF ANY DISTRICT EMAIL SYSTEM SHOULD HAVE AN EXPECTATION OF PRIVACY IN ITS USE.** The District recognizes that certain agencies have a duty of confidentiality imposed by the law. For those agencies in the event that email must be accessed, confidentiality shall be maintained.

Employees are expected to respect the privacy of messages sent to others using the District's email systems. Therefore, no employee, except those authorized to do so, shall access, view, retrieve, listen to, record, tamper with, copy, change, print or delete another employee's information or communications without that employee's permission.

Limited, occasional or incidental use of the email systems for personal purposes may be acceptable, if done in a professional and appropriate manner, not used on District work time, not violating prohibited activities contained in this policy and not interfering with the conduct of District business or the performance of the employee's duties. Should employees use the District email systems for personal messages such as messages they wish to keep private, as the District may access these messages and they may become "public records" in accordance with the Public Records Act. Messages may be stored and are not necessarily deleted by pressing "delete".

**PROHIBITED ACTIVITIES**

It shall be a violation of this policy to use email to violate any existing law, regulation, District policy, departmental or personnel rule. Other prohibited uses of the District email systems include, but are not limited to:

1. Activity that could subject the District to civil or criminal liability.
2. Representing oneself as a spokesperson and/or making commitments on behalf of the District or a department without authorization
3. Usage intended for personal or commercial financial gain (e.g., advertising), or participating in any gambling, gaming or wagering activities.
4. Any use of email for the purpose of distributing materials, promoting causes or beliefs, or soliciting membership in, support for or donation to any organization, group or entity including, but not limited to, those of a commercial, political, charitable, or ideological nature unless officially sanctioned by the District.
5. Utilization of email to distribute offensive, abusive, threatening, pornographic, and sexually explicit or hate messages or images.
6. Use of email to commit illegal, fraudulent or malicious activities.
7. Originating or intentionally propagating computer viruses and/or chain letters or petitions.
8. Disclosing confidential and/or personal information without appropriate authorization or sharing District email accounts or passwords to access those accounts with others.
9. Personal usage that results in any charges or other costs to the District.
10. Subscribing to external mailing lists, notification services, or other email services that are not reasonably related to the performance of assigned job duties.
11. Upload, download or otherwise transmit commercial software or any copyrighted materials belonging to the parties outside of the District, or the District itself.

**ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS**

Some of the messages sent, received, or stored on the District email system will constitute confidential, privileged communications between the District and either its inside or outside attorneys. Upon receipt of a message either to or from counsel, do not forward its contents to others without counsel's authorization.

**ANTI-HARASSMENT POLICIES APPLICABLE**

The District's policies prohibiting sexual and other harassment are applicable to the use of the District's email systems. As such, employees shall not prepare, solicit, or transmit messages and images that are obscene, pornographic, or sexually oriented, or that contain offensive, harassing, derogatory or disparaging comments, jokes or slurs related to race, color, ethnicity, gender, age, sex, religion, disability, or political affiliation.

6.4.4

**RESPONSIBILITIES**

Except as otherwise specified, the Technology Department is charged with the overall responsibility of administering this policy. Directors/Assistant Superintendents are responsible for ensuring that all policy requirements are fulfilled.

**RETENTION**

As of January 1<sup>st</sup> 2008 the District will retain electronic mail and attachments for six months after emails have been received or sent.

**DISCIPLINE**

Violations of this policy may be considered as a basis for disciplinary action.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**AGENDA ITEM:**

Finding of No Significant Impact

**SUBJECT AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, District Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

November 6, 2007

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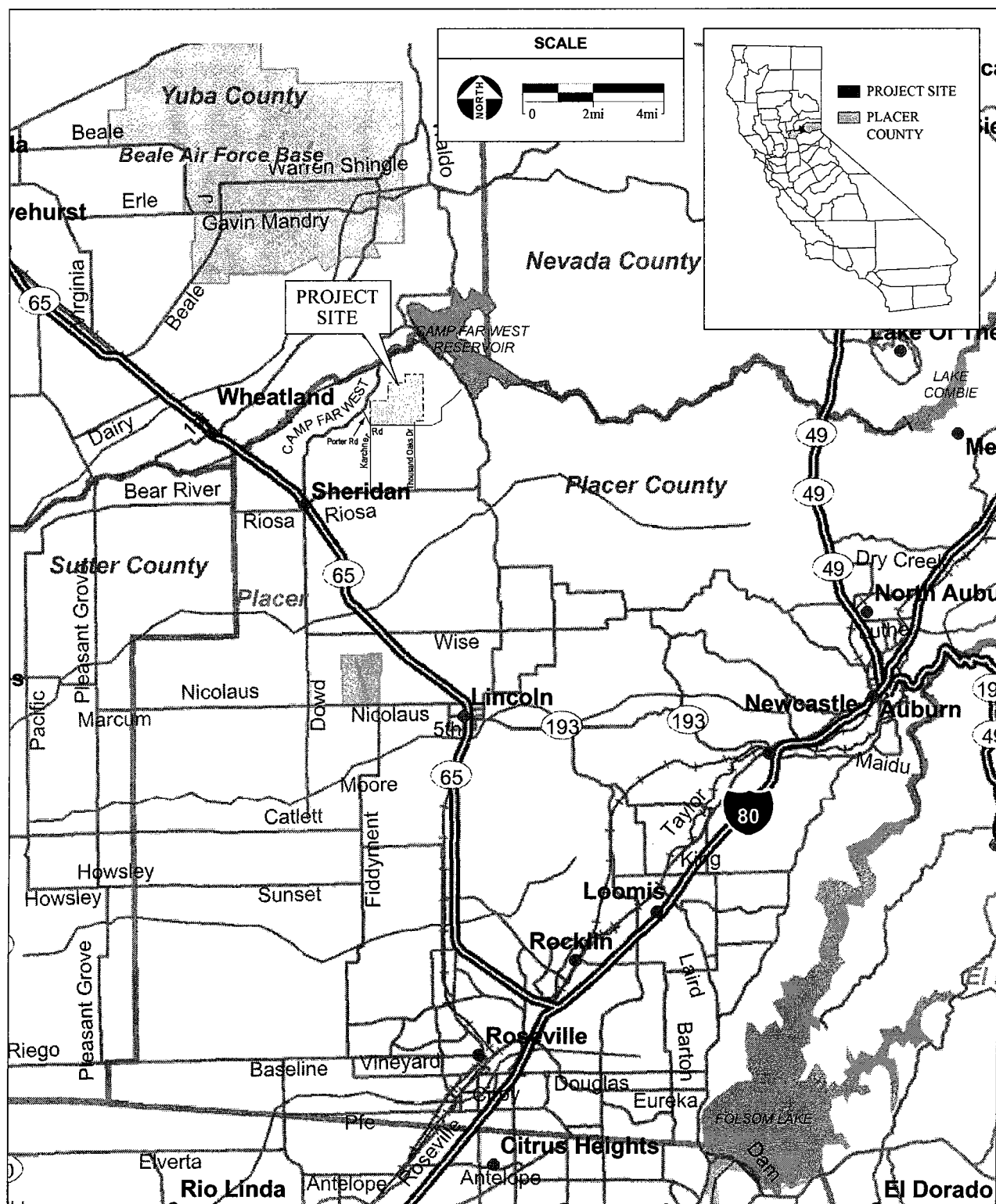
**BACKGROUND:**

The district recently received a Finding of No Significant Impact from a property located within our boundaries.

**ADMINISTRATION RECOMMENDATION:**

No action is necessary on this item.

6.5

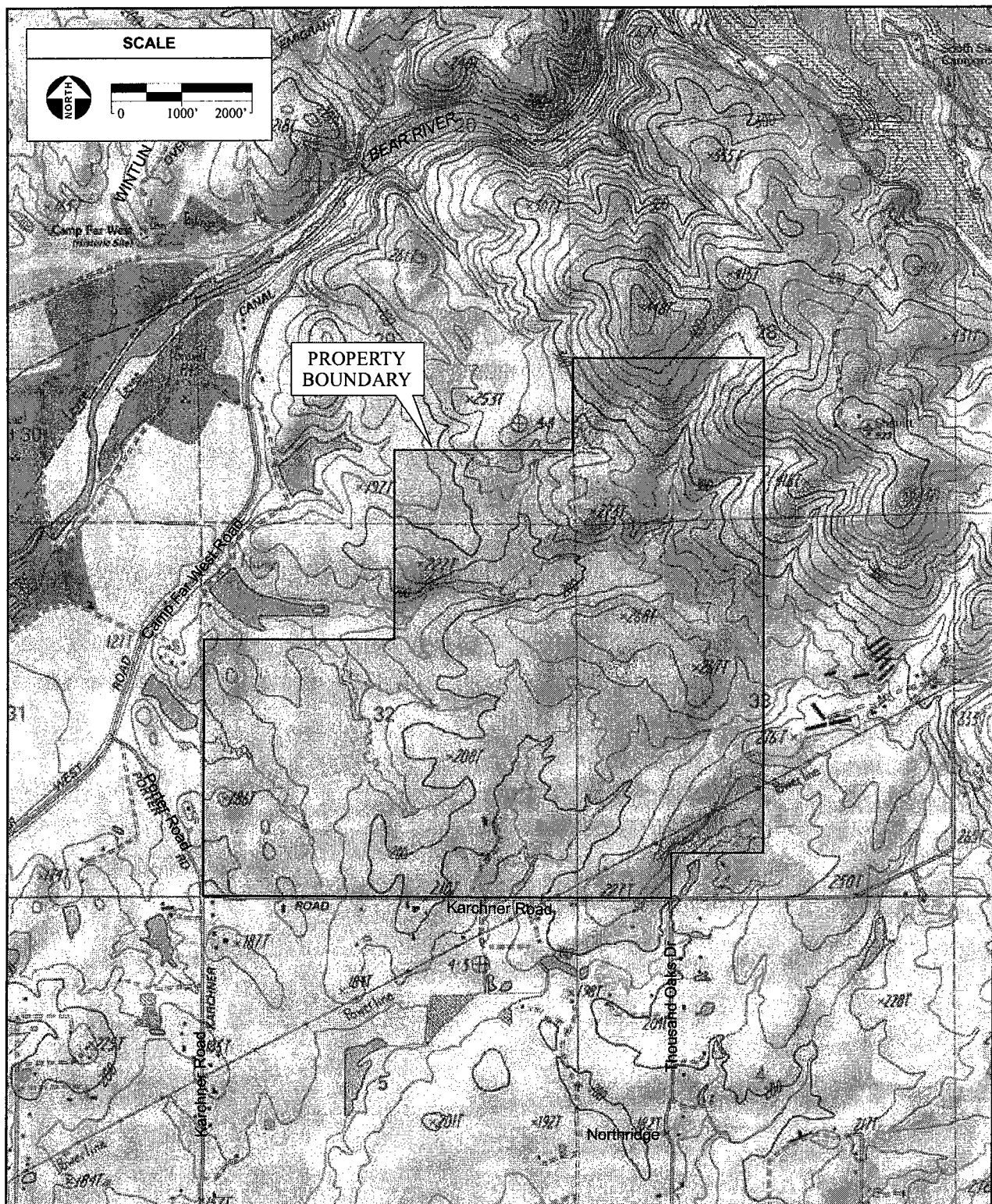


SOURCE: ESRI Data, 2005; AES, 2005

UAIC 1,100-Acre Residential Development / 204523 ■

**Figure 1-1**  
Regional Location

6.5.1



SOURCE: USGS 7.5 Minute Topographic Quadrangle; AES, 2005

UAIC 1,100-Acre Residential Development / 204523 ■

**Figure 1-2**  
Site and Vicinity

6.5.2

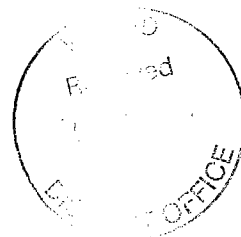


IN REPLY REFER TO:

## United States Department of the Interior

### BUREAU OF INDIAN AFFAIRS

Pacific Regional Office  
2800 Cottage Way  
Sacramento, California 95825



OCT 15 2007

Dear Interested Party:

Enclosed is a copy of a Finding of No Significant Impact (FONSI), prepared by the Bureau of Indian Affairs, Pacific Regional Office, for the proposed trust acquisition of 1,100 acres of land by the United States for the United Auburn Indian Community of the Auburn Rancheria (UAIC). The Bureau's determination was based upon the analysis documented in the Environmental Assessment (EA), consideration of comments received during the public review period of May 12, 2006 through June 12, 2006, and the implementation of mitigation measures. This finding constitutes a determination that the Proposed Action is not a federal action significantly affecting the quality of the human environment. Therefore, an Environmental Impact Statement (EIS) is not required.


The proposed trust acquisition is comprised of nine parcels encompassing a total of 1,100 acres, which involves the construction of 110 single family homes for Tribal members and associated community facilities, including, but not limited to administrative offices, a community center, Tribal school, and maintenance facilities. The project site is located east of State Route 65 near the community of Sheridan, at the northeastern corner of Karchner Road and Porter Road, south of Camp Far West Reservoir in the northwestern portion of Placer County, California.

For information or to obtain a copy of the FONSI, please contact: Patrick O'Mallan, Bureau of Indian Affairs, Pacific Regional Office, 2800 Cottage Way, Sacramento, California 95825 or at (916) 978-6044.

Additionally, copies of the EA and FONSI are available at the Placer County Library located at 350 Nevada Street, Auburn, California 95603, at (530) 886-4500. The FONSI is also posted on the UAIC website at [www.auburnrancheria.com](http://www.auburnrancheria.com).

If you have any questions or need additional information, please contact Patrick O'Mallan, Environmental Protection Specialist, at (916) 978-6044, or John Rydzik, Chief, Division of Environmental, Cultural Resources Management and Safety, at (916) 978-6042.

Sincerely,

  
Acting Regional Director

Enclosure

cc: Realty Officer, Pacific Region  
President, United Auburn Indian Community

6.5.3

**FINDING OF NO SIGNIFICANT IMPACT FOR THE PROPOSED UNITED AUBURN INDIAN COMMUNITY OF THE AUBURN RANCHERIA 1,100-ACRE RESIDENTIAL DEVELOPMENT PROJECT**

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**AGENCIES:** Bureau of Indian Affairs

**ACTIONS:** Finding of No Significant Impact

**SUMMARY:**

The United Auburn Indian Community of the Auburn Rancheria (Tribe) submitted a request to the Bureau of Indian Affairs (BIA) to approve the acquisition in trust of 1,100 acres of fee land and develop Tribal housing and associated community facilities on the property. The land proposed for development and trust acquisition is located within Sections 28, 29, 32, and 33 of Township 14 North and Range 6 East of the Camp Far West U.S. Geological Survey 7.5 minute topographic quadrangle. The land is located at the northeastern corner of Karchner Road and Porter Road, south of the Camp Far West Reservoir in unincorporated Placer County, California.

Based upon the analysis documented in the Environmental Assessment (EA), consideration of comments received during the public review period, and implementation of additional mitigation requirements described below, the BIA makes a finding of no significant impact (FONSI). This finding constitutes a determination that the Proposed Action is not a federal action significantly affecting the quality of the human environment. Therefore, an Environmental Impact Statement (EIS) is not required.

**BACKGROUND:**

As provided in Public Law 103-434 (Auburn Indian Restoration Act, October 31, 1994), the Auburn Rancheria was restored as a Federally recognized Indian Tribe and all rights and privileges of the Tribe that were diminished and/or lost under Public Law 85-671 (August 18, 1958) were reinstated. Public Law 103-434 also includes provisions that provide the Tribe the ability to place land into trust for the benefit of the Tribe.

If the Secretary accepts the site in trust, the site and facilities developed on the site would assist the Tribe in meeting the following objectives:

- provide housing for Tribal members;
- centralize Tribal activities and provide a central meeting place for UAIC Tribal members;
- ensure privacy from adjacent land uses; and
- allow the UAIC Tribal Government to exercise tribal sovereign authority over the land.

## **DESCRIPTION OF THE PROPOSED ACTION:**

The BIA's Proposed Action consists of the transfer of the site into federal trust status for the benefit of the Tribe. The proposed fee-to-trust conveyance is for nine parcels totaling approximately 1,100 acres. A reasonably foreseeable consequence of this action is the subsequent proposed development of the site for Tribal housing and associated community facilities (Proposed Project). The Proposed Project would include 110 single-family homes as well as a Tribal administrative center, community center, school, infirmary, and day care center. Other intended uses of the site include a picnic pavilion, RV area and storage facility, equestrian center, corporation yard and maintenance building, groundwater well(s), water treatment facility and storage tank, wastewater treatment facility, and approximately eight miles of private roads.

## **ALTERNATIVES CONSIDERED:**

The BIA considered several alternatives to the Proposed Action which are described in the EA and summarized below. The Reduced Intensity Alternative and the No Action Alternative were evaluated in full detail in the EA. Several off-site alternatives were considered but ultimately eliminated from further consideration.

- 1) **Reduced Intensity Alternative:** The Reduced Intensity Alternative, like the Proposed Action, consists of the conveyance of the site from private ownership into federal trust status for the benefit of the Tribe, and the subsequent construction of Tribal housing on the site. Under this alternative, 110 single-family homes would be developed, but the areas designated for the administrative center, community center, school, infirmary, day care center, picnic pavilion, RV area, storage facility, and equestrian center would be replaced by open space. The Reduced Intensity Alternative would include the same private roadway system, corporation yard, maintenance building, water supply system, and wastewater treatment facility as the Proposed Project.
- 2) **No Action Alternative:** Under the No Action Alternative, the nine parcels (1,100 acres) would not be placed into federal trust for the benefit of the Tribe, and would not be developed with Tribal housing and associated community facilities. Land use jurisdiction would remain with Placer County, and the Tribe would continue to pay property taxes on the parcels. The current uses of the site (grazing and open space) are assumed to continue.
- 3) **Alternatives Eliminated:** The Tribe evaluated several potential sites throughout the western portion of Placer County. None of the sites evaluated were of sufficient size to meet the Tribe's objectives of providing housing and a central meeting place for Tribal members.

## **ENVIRONMENTAL IMPACTS:**

An EA, documenting and analyzing the potential impacts of the Proposed Action and Alternatives, was completed in May 2006. The EA was distributed for public review from May 12, 2006 to June 12, 2006. The BIA received eight comment letters. As part

of the EA, potential impacts to land resources, water resources, air quality, biological resources, cultural resources, socioeconomic conditions, traffic and circulation, land use, public services, noise, hazardous materials, and visual resources were evaluated, with the following conclusions:

- A. Implementation of mitigation measures will ensure impacts to land resources will be less than significant. See EA Sections 4.1.1, and 5.1.
- B. Project design, Best Management Practices (BMPs) incorporated into the Proposed Project, and mitigation measures will ensure that impacts to water resources are not significant. See EA Sections 4.1.2, and 5.2.
- C. BMPs incorporated into the Proposed Project and mitigation measures will ensure impacts to air quality will be less than significant. See EA Sections 4.1.3, and 5.3.
- D. Project design, BMPs incorporated into the Proposed Project, and mitigation measures will ensure that impacts to biological resources are not significant. See EA Sections 4.1.4, and 5.4.
- E. All known cultural resources have been avoided through project design. There will be no significant impacts to known cultural resources. Mitigation measures will ensure impacts to unknown cultural resources are less than significant. See EA Sections 4.1.5 and 5.5.
- F. Implementation of mitigation measures will ensure that socioeconomic impacts are less than significant. See EA Sections 4.1.6, and 5.6.
- G. Implementation of mitigation measures will ensure that impacts to traffic and circulation are not significant. See EA Sections 4.1.7, and 5.7.
- H. There will be no significant land use impacts. See EA Section 4.1.8.
- I. Implementation of mitigation measures will ensure that impacts to public services are not significant. See EA Sections 4.1.9, and 5.9.
- J. Implementation of mitigation measures will ensure that impacts associated with noise are not significant. See EA Sections 4.1.10, and 5.10.
- K. Implementation of mitigation measures will ensure that hazardous materials impacts are not significant. See EA Sections 4.1.11, and 5.11.
- L. There will be no significant impacts associated with visual resources. See EA Section 4.1.12.
- M. Cumulative impacts to land resources, biological resources, cultural resources, socioeconomic conditions, land use, and hazardous materials would be less than significant. BMPs incorporated into the Proposed Project, and mitigation measures will ensure that cumulative impacts to water resources, air quality, traffic and circulation, public services, and noise are not significant. See EA Sections 4.4, 5.2, 5.3, 5.7, 5.9, and 5.10.

#### **RESPONSE TO EA COMMENTS:**

Eight comment letters were received on the EA (see NEPA Package Section 2.0). Responses to comments are contained in Section 3.0 of this NEPA Package.

## SUMMARY OF EA BMPS AND MITIGATION MEASURES:

The BMPs and mitigation measures described in the EA are included either to reduce significant impacts to a less than significant level, to further reduce already less than significant impacts, or both. To ensure that the mitigation measures required to reduce significant impacts to a less than significant level are enforceable as applicable, the mitigation measures are either included as an integral part of the project description, required by Federal law, included within an enforceable NEPA document (*Tyler v. Cisneros*, 136 F.3d 604, 608 (9<sup>th</sup> Cir. 1998); *Tillamook County v. U.S. Army Corps of Engineers*, 288 F.3d 1140, 1144 (9<sup>th</sup> Cir. 2002)), or enforceable through the UAIC-Placer County MOU (Appendix A of the EA).

Following is a summary of BMPs and mitigation measures contained in the EA (see the EA for a detailed description of all BMPs and mitigation measures):

### Land Resources

- Site-specific geotechnical constraints shall be addressed based on the specific location of each development feature proposed for the site.
- Prior to finalization of the grading and development plans for the property, design-level geotechnical investigations addressing the specific grading and development plans shall be performed.
- All site preparation and earthwork construction in the field shall be performed by licensed contractors.
- Suitability of earth and construction materials shall be determined by a licensed professional employing geotechnical/soils laboratory testing standards according to standard engineering practice.
- All grading plans, subsurface investigations, and slope stability and seismic design calculations as well as all foundation, paving, and building design parameters shall be produced under the supervision of appropriate licensed professionals.
- Recent testing has revealed that some of the soils available for earthwork construction are moderately expansive and corrosive. Construction on expansive soil can be mitigated by using specialized grading techniques or designing structural foundations to withstand expansion pressures. Construction on corrosive soil can be mitigated by using cement other than Type II in concrete or protective coatings for buried steel facilities.
- Due to the natural rolling terrain that exists on the property, low impact grading concepts that eliminate lot pads in the construction of the homes shall be utilized.
- Driveways within each residential lot shall be sited at locations along the roadway frontage to minimize grading and avoid impacts to trees and vegetation.
- The school, daycare facility, infirmary, community center, administration building, parking lots, equestrian center, and sports fields shall be oriented parallel with existing contours.
- Alternative watercourse crossings such as bottomless arched culverts shall be utilized to the extent possible.



- Alternative vertical alignments for water course crossings shall be considered to minimize the difference between the flow line in the water course and the finish grade of the roadway.
- Roadway profiles and site specific grading shall be engineered in compliance with design-level geotechnical investigations.
- A design engineer shall adjust finish grades in areas where soil types pose a high degree of excavation difficulties.

#### Water Resources

- Water conservation measures shall be implemented to the extent feasible, including the use of low flow fixtures throughout the proposed 110 homes and community facilities, where appropriate.
- Reclaimed water shall be used for landscape irrigation to the extent feasible to reduce water supply needs.
- Reclaimed water shall meet the requirements outlined in Title 22, Division 4, Chapter 3 of the California Administrative Code, more commonly referred to as Title 22.
- Two existing on-site monitoring wells (MW-1 and MW-2) shall be used to monitor any variations in the groundwater table.
- To address potential impacts to neighboring wells, one or more of the following mitigation measures shall be implemented:
  - The Tribe shall deposit \$250,000 in an escrow account to be held by Placer County for the purpose of improving neighboring wells that are impacted by the Tribe's groundwater use. Improvements may include deepening and or re-drilling neighboring wells, replacement of existing pumps, or installation of new well screens and casings.
  - A new production well that would serve the 1,100-acre site may be installed on APN 018-031-075-000, which is located directly west of the 1,100-acre site and is owned in fee title by the Tribe. This new well would be constructed in the alluvial sands and gravels associated with the Bear River and would not in any way impact wells on neighboring properties to the south and east.
  - Water from the NID Camp Far West Canal shall be used as described in the water supply alternatives presented in Section 2.0 of the EA.
- Erosion protection shall be utilized to the extent possible at the downstream discharge points of culverts.
- Alternative water course crossings such as bottomless arched culverts shall be utilized to the extent possible.
- Since more than one acre of land will be disturbed during construction, a NPDES General Permit for Storm Water Discharges Associated with Construction Activity (Construction General Permit) shall be obtained from EPA Region 9.
- A SWPPP shall be developed that incorporates the following BMPs to be implemented during construction activities:
  - Staging areas shall be located at least 150 feet from waters of the U.S.
  - Stockpiles that are to remain on the site through the wet season shall be protected to prevent erosion (e.g. tarps, silt fences, straw bales).

- Existing vegetation shall be retained where possible.
- To the extent feasible, grading activities shall be limited to the immediate area required for construction.
- Temporary erosion control measures (such as silt fences, staked straw bales, and temporary revegetation) shall be employed for disturbed areas.
- No disturbed surfaces shall be left without erosion control measures in place during the winter and spring months.
- Disturbed areas shall be revegetated after completion of construction activities.
- The following additional BMPs shall be incorporated into the design and operation of all proposed facilities to minimize impacts to surface water quality:
  - All storm drains shall be equipped with silt traps to remove oils, debris, and other pollutants.
  - Storm drain inlets shall be labeled "No Dumping – Drains to Streams and Rivers."
  - Parking lots shall be designed to allow storm water runoff to be directed toward vegetative filter strips to control sediment.
  - Permanent energy dissipaters shall be installed on drainage outlets.
- Water supply wells shall be located up gradient or greater than 1,000 feet from areas selected for leach fields or landscape irrigation using reclaimed water.
- Two existing on-site monitoring wells (MW-1 and MW-2) shall be utilized to evaluate potential contamination of the groundwater basin from treated wastewater.
- Daily monitoring of leach fields shall be performed and adjustments shall be made, if necessary, to prevent daylighting of treated effluent.
- Leach fields shall not be located in close proximity to waters of the U.S. or the NID Camp Far West Canal.
- Leach fields shall be consistent with EPA's Underground Injection Control (UIC) program.
- Reclaimed water use for irrigation shall be prohibited during storm events to prevent runoff to surface water.

#### Air Quality

- An on-site Air Quality Construction BMP Manager (AQCBM) shall be responsible for directing compliance with BMPs.
- Loads shall be covered for all off-site haul vehicles.
- For any earth moving which is more than 100 feet from all property lines, watering shall be conducted as necessary to prevent visible dust emissions from exceeding 100 feet in length in any direction.
- For all disturbed surface areas (except completed grading areas) dust suppression shall be applied in a sufficient quantity and frequency so as to maintain a stabilized surface; any areas which cannot be stabilized, as evidenced by wind-driven dust, must have an application of water at least twice per day to at least 80 percent of the unstabilized area.
- For all disturbed surface areas that are completed grading areas, one of the following procedures must be implemented:

- Apply chemical stabilizers within 5 working days or after grading completion.
- Apply water to at least 80 percent of all inactive disturbed surface areas on a daily basis when there is evidence of wind-driven fugitive dust, excluding any areas which are inaccessible due to excessive slope or other safety conditions.
- Establish a vegetative ground cover within 21 days after active operations have ceased (ground cover must be of sufficient density to expose less than 30 percent of unstabilized ground within 90 days of planting, and at all times thereafter).
- For all inactive disturbed surface areas, one of the following procedures must be implemented:
  - Apply water to at least 80 percent of all inactive disturbed surface areas on a daily basis when there is evidence of wind-driven fugitive dust, excluding any areas which are inaccessible due to excessive slope or other safety conditions.
  - Apply dust suppressants in sufficient quantity and frequency to maintain a stabilized surface.
  - Establish a vegetative ground cover within 21 days after active operations have ceased (ground cover must be of sufficient density to expose less than 30 percent of unstabilized ground within 90 days of planting, and at all times thereafter); or utilize any combination of these control actions such that, in total, they apply to all inactive disturbed surface areas.
- For all unpaved roads, one of the following procedures must be implemented:
  - Water all roads used for any vehicular traffic at least once every two hours of active operations.
  - Water all roads used for any vehicular traffic once daily and restrict vehicle speed to 15 mph.
  - Apply chemical stabilizer to all unpaved road surfaces in sufficient quantity and frequency to maintain a stabilized surface.
- For all open storage piles one of the following procedures must be implemented:
  - Apply chemical stabilizers.
  - Apply water to at least 80 percent of the surface areas of all open storage piles on a daily basis when there is evidence of wind-driven fugitive dust.
  - Install a three-sided enclosure with walls with no more than 50 percent porosity that extends, at a minimum, to the top of the pile.
- To provide track-out control one of the following procedures must be implemented:
  - Pave or apply chemical stabilization at a sufficient concentration and frequency so as to maintain a stabilized surface starting from the point of intersection with the public paved surface, and extending for a centerline distance of at least 100 feet and width of at least 20 feet.
  - Pave from the point of intersection with the public paved road surface, and extending for a centerline distance of at least 25 feet and a width of at least 20 feet, and install a track-out control device immediately adjacent to the

paved surface such that exiting vehicles do not travel on any unpaved road surface after passing through the track-out control device.

- During high wind conditions, when gusts exceed 25 mph, the following additional BMPs shall be implemented:
  - For all earth moving activities, apply water to soil for not more than 15 minutes prior to moving such soil.
  - For all disturbed surface areas and unpaved roads, apply chemical stabilizers prior to a wind event.
  - For all open storage piles, install temporary coverings.

#### Biological Resources

- Construction and tree removal (grubbing, vegetation removal) should be timed to take place during late summer months and through winter, ideally from September through February, to avoid impacting nesting birds and other sensitive wildlife species. The nesting season extends approximately February through September with a peak nesting period taking place from March through June. If construction or grubbing activities are to take place between late February and late June, then a pre-construction survey shall be performed by a qualified biologist to identify any active nests or other special status species, at least two weeks prior to the start of construction. If construction is delayed for more than two weeks, a second survey shall be performed. The survey shall be performed to allow for 100 percent coverage of the project site. If no active nests or sensitive wildlife are detected during pre-construction surveys, then no further mitigation is required.
- If active nests are identified within the project site, USFWS shall be consulted on subsequent avoidance measures. No active nests shall be disturbed without authorization from the USFWS. All active nest locations shall be mapped and identified on the project site with orange fencing. A copy of the biologist's report shall be submitted to USFWS for approval if nests are found on site. USFWS shall be consulted to develop measures to avoid "take" of active nests prior to the initiation of any tree removal or project-related activities. Avoidance measures may include the establishment of buffers and biological monitoring and may require, but not be limited to, the following:
  - No disturbance within the prescribed buffer of active nests between April 1 and September 30, or until the young have fledged.
  - Notification to USFWS 15 days prior to any disturbance within the buffer of active nests, and monitoring of the nesting bird to determine if construction activities affect nesting success.
  - If construction activities affect the survival of fledglings, construction activities shall be ceased until fledglings leave the nest.
- If nests found on the project site become active in the future, the project proponent shall consult with USFWS to ensure that maintenance activities do not adversely affect active nests.
- Grassland habitats should be preserved to the extent possible, and ornamental vegetation with spring and summer bloom periods should be planted if removal of this habitat occurs.

- A qualified biologist shall conduct a pre-construction survey for burrowing owls during both the wintering and nesting season (unless the species is detected on the first survey) prior to issuance of a grading permit to establish the status of this species on the project site. If possible, the winter survey shall be conducted between December 1 and January 31 (when wintering owls are most likely to be present) and the nesting season survey should be conducted between April 15 and July 15 (peak breeding seasons). If ground-disturbing activities are delayed or suspended for more than 30 days after the pre-construction survey, the site shall be resurveyed. Surveys conducted from two hours before sunset to one hour after, or from one hour before to two hours after sunrise, are preferable. The survey techniques shall be consistent with the *Burrowing Owl Survey Protocol and Mitigation Guidelines* (California Burrowing Owl Consortium, 1993) and shall include a 250-foot-wide buffer zone surrounding the Project Site. If no burrowing owls are detected during pre-construction surveys, then no further mitigation is required.
- If active burrowing owl burrows are identified within 500 feet of the project site, project activities shall not disturb the burrow during the nesting season (February 1-August 31) or until a qualified biologist has determined that the young have fledged or the burrow has been abandoned. A no-disturbance buffer zone of 160 feet is required to be established around each burrow with an active nest until the young have fledged the burrow as monitored by a qualified biologist. The USFWS burrowing owl specialist for the area shall be contacted for specific guidance.
- If destruction of the occupied burrow is unavoidable during the non-breeding season, September 1 to January 31, passive relocation of the burrowing owl may be conducted. Passive relocation involves installing a one-way door at the burrow entrance, encouraging owls to move from the occupied burrow. No permit is required to conduct passive relocation; however, this process shall be conducted by a qualified biologist and in accordance with USFWS mitigation measures. To offset the loss of foraging habitat (calculated as a 300 foot foraging radius around the burrow - per pair or unpaired resident bird), additional land shall be preserved on site and permanently protected at a location acceptable to the USFWS.
- If active bat maternity roosts or hibernacula are present, a qualified biologist shall determine the extent of construction free zones around active nurseries, as bat species can abandon young when disturbed.
- Indirect impacts to vernal pools or seasonal wetland features may be subject to the provisions of a Biological Opinion issued by the USFWS. All conservation measures identified by the USFWS must be implemented. Measures may include compensatory mitigation for habitat loss, seasonal restrictions on construction, protective fencing and signs, worker education programs, biological monitoring and reporting, and implementation of BMPs to prevent the accidental release of disturbed soils, fuel, oil, or other materials associated with construction activities into sensitive habitats.
- Fence and flag all areas (of habitat of the valley elderberry longhorn beetle) to be avoided during construction activities.

- Erect signs every 50 feet along the edge of the avoidance area with the following information: "This area is habitat of the valley elderberry longhorn beetle, a threatened species, and must not be disturbed. The Endangered Species Act of 1973, as amended, protects this species. Violators are subject to prosecution, fines, and imprisonment." The signs should be clearly readable from a distance of 20 feet, and must be maintained for the duration of construction.
- Project design shall avoid construction activities within waterways to the extent feasible. Where avoidance is not feasible, a pre-construction survey conducted by a qualified biologist shall be performed no more than 24 hours prior to initial construction activities (clearing, grading) in major drainage channels and streams. The biologist shall relocate any pond turtles outside of the impact area. The results of the survey shall be submitted for review by the USFWS.
- A qualified biological monitor shall be present when vegetation is removed from the drainage channels and streams during bridge crossing construction. If pond turtles are observed, then relocation measures for the turtles shall take place prior to the continuation of vegetation removal.
- Before grading begins, a qualified biologist shall conduct pre-construction surveys for California red-legged frogs. If no California red-legged frogs are found during pre-construction surveys, no further mitigation is needed.
- If the California red-legged frog is found on site, formal consultation with the USFWS shall determine whether an incidental take permit shall be required and/or whether an appropriate mitigation plan should be developed. Construction activities should be limited to periods when California red-legged frogs are not breeding, approximately November to April. In addition, downstream flows should be maintained at all times to ensure the riparian habitat does not suffer adverse effects.
- Although the Tribe is under no Federal obligation to comply with the tree preservation ordinance set forth in Placer County Code (Article 12.16), the Tribe has agreed to comply with County ordinances for development of the 1,100-acre property as outlined in Section 2 of the UAIC-Placer County MOU (Appendix A of the EA).
- Two trees from the mixed riparian woodland area would need to be removed for the construction of a bridge: 1 red willow (*Salix laevigata*) with a diameter at breast height (dbh) of 10 inches, and 1 fig tree (*Ficus carica*) with a dbh of 6 inches. The preferential method of mitigation is transplanting both trees to locations within the riparian area. However, if this method is not feasible, on-site tree replacement shall include the following standards:
  - Provide a minimum of one 15-gallon cottonwood (*Populus fremontii*), California sycamore (*Platanus racemosa*), or valley oak (*Quercus lobata*) for each tree removed. Replacement trees shall have a combined diameter equivalent to the dbh of the trees to be removed, which is 16 inches. Assuming a 1-inch diameter for each replacement tree, the total number of trees required would be 16.
  - For each tree removed also provide three 1-gallon plants (6 total) of the following species: California wild grape (*Vitis californica*), blue elderberry (*Sambucus mexicana*), toyon (*Heteromeles arbutifolia*),

California coffeeberry (*Rhamnus californica*) and/or California blackberry (*rubus ursinus*).

- 3 years of annual monitoring with remedial planting if mortality exceeds 20 percent. Any 5 gallon size tree or greater that was replanted or relocated that is dead after 3 years, must be replaced in kind with equal sized healthy replacements. Revegetated areas or areas where trees smaller than five gallon size were replanted must have at least 75 percent of the trees still alive after 3 years.
- All trees used for mitigation shall be purchased from a locally adapted genetic stock obtained within 50 miles and 1,000 feet in elevation of the project site.
- The maintenance and monitoring plan shall include cages for each seedling, identify a weed control schedule, and outline a watering regime for the plantings.
- Throughout each planting site, a grass mix shall be seeded. Mix shall include sedge (*Carex barbarae*), slender wheatgrass (*elymus trachycaulus*), and meadow barley (*Hordeum brachantherum*).
- Approximately 173 blue oaks would be impacted from project development. Total dbh for the impacted trees is 3,104 inches. Transplanting the trees is the preferred method of mitigation. However, if this method is not feasible, the Tribe shall replace trees on-site or purchase approximately 200 acres of nearby oak woodland habitat and deed it to an acceptable land trust. On-site tree replacement shall include the following standards:
  - Provide a minimum of one 15-gallon blue oak (*Quercus douglasii*), valley oak (*Quercus lobata*), or interior live oak (*Quercus wislizeni*) tree for each tree removed. Emphasis should be on purchasing blue oak to the extent possible. Replacement trees shall have a combined diameter equivalent to the dbh of the trees to be removed. Assuming a 1-inch diameter for each replacement tree, the total number of trees required would be 3,104.
  - 3 years of annual monitoring with remedial planting if mortality exceeds 20 percent. Any tree that was replanted or relocated that is dead after 3 years must be replaced in kind with equal sized healthy replacements.
  - All trees planted shall be purchased from a locally adapted genetic stock obtained within 50 miles and 1,000 feet in elevation of the project site.
  - Planting densities shall not exceed 250 trees for each acre planted.
  - The maintenance and monitoring plan shall include cages for each seedling, identify a weed control schedule, and outline a watering regime for the plantings.
  - Throughout each planting site, a grass mix shall be seeded. Mix shall include sedge (*Carex barbarae*), slender wheatgrass (*elymus trachycaulus*), and meadow barley (*Hordeum brachantherum*).
- Preserved oak trees shall be protected using the following measures:
  - A circle with a radius measurement from the trunk of the tree to the tip of the longest limb shall constitute the dripline protection area for each tree. Limbs must not be cut back in order to change the dripline. The area beneath the dripline is a critical portion of the root zone and defines the

- minimum protected area of each tree. Removing limbs that make up the dripline does not change the protected area.
- Any oak trees on the site that require pruning shall be pruned by a certified arborist before the start of construction work. All pruning shall be done in accordance with American National Standards Institute (ANSI) A300 pruning standards and the International Society of Arboricultural (ISA) "Tree Pruning Guidelines."
  - No vehicles, construction equipment, mobile home/office, supplies, materials, or facilities shall be driven, parked, stockpiled or located within the dripline of oak trees.
  - Temporary protective fencing shall be installed at least one foot outside the dripline of the oak trees before initiating construction in order to avoid damage to the tree canopies and root systems.
  - No signs, ropes, cable (except those that may be installed by a certified arborist to provide limb support), or any other items shall be attached to the oak trees. Small metallic numbering tags for preparing tree reports and inventories shall be allowed.
  - No grading (grade cuts or fills) shall be allowed within the dripline of the oak trees to be preserved.
  - Drainage patterns on the site shall not be modified so that water collects or stands within, or is diverted across, the dripline of any oak tree.
  - Trenching shall be avoided, to the extent possible, within the dripline of oak trees. If it is necessary to install underground utilities within the dripline of an oak tree, cut roots with a diameter greater than 1 inch shall be cleanly cut back to reduce the potential for infection or disease.
  - A fact sheet prepared by a qualified biologist describing the value and care of native oaks shall be prepared and distributed to groundskeepers.
- If the project utilizes fencing, the lineal feet of fence line should be decreased to the extent possible to limit habitat fragmentation and increase corridors for wildlife species. In addition, the type of fencing used should allow for wildlife movement (i.e., wood post fences with horizontal slats).
  - Prior to the initiation of construction activities, the jurisdictional waters of the U.S. shall be flagged and identified as a construction avoidance zone in which no construction activities will occur within the area. The fencing shall remain in place until all construction activities on the site have been completed.
  - Bottomless arched culverts shall be utilized for crossing waters of the U.S. to avoid impacts. If impacts (discharge of dredged or fill material) to waters of the U.S. cannot be avoided through the use of bottomless arched culverts, a Section 404 permit shall be obtained from the USACE. If a Section 404 permit is required, a Section 401 water quality certification shall be obtained from the EPA.
  - To the extent possible, construction activities in the vicinity of waters of the U.S. shall be conducted during the dry season to minimize erosion.
  - Unavoidable impacts to waters of the U.S. and wetland habitat shall be mitigated by creating or restoring wetland habitats either onsite or at an appropriate off-site location. Compensatory mitigation shall occur at a minimum of 1:1 ratio and



shall be approved by the USACE prior to any discharge into jurisdictional features.

#### Cultural Resources

- The BIA will implement all mitigation measures presented to and concurred upon by the State Historic Preservation Officer (SHPO) during the Section 106 consultation process. Mitigation measures being proposed are:
  - Boundaries around NRHP eligible sites CFW1, CFW 2, CFW5, and CFW 9 will be mapped to accurately determine horizontal site boundaries and stratigraphy. The boundaries will be mapped using GPS technology and plotted on topographic base maps and construction drawings. This information will be provided to the project architects and surveyors as the master plan is developed. As indicated in the Supplemental Information Section below and NEPA Package Attachment 7, these four sites were investigated to determine horizontal site boundaries and stratigraphy and testing results at CFW1 and CFW9 established their ineligibility to the NRHP.
  - Under the direction of a qualified professional archaeologist, as defined below, temporary orange construction fencing shall be placed around the newly identified boundaries of sites CFW1, CFW 2, CFW 9, and CFW 5 to provide a buffer zone of at least 50 feet around each site to ensure there are no adverse impacts to the sites during construction and staging.
  - A qualified professional archaeologist will review design and construction plans at 50% and 90% completion to ensure that known NRHP eligible sites will not be impacted by development, including but not limited to, residential lots, roads, utility trenches, etc. If potential impacts are identified, plans will be revised to avoid any such disturbance. In the event of unavoidable impacts, a data recovery plan shall be developed and implemented to mitigate potential adverse effects to historic properties.
  - The circa 1950s ranch complex shall be recorded on California Department of Parks and Recreation 523 series forms (DPR 523) and evaluated for eligibility to the National Register of Historic Places.
  - No ground disturbing activities will be permitted to occur prior to conclusion of the Section 106 process.
  - All ground disturbing activities shall be monitored by an archaeologist that meets the Secretary of the Interiors Standards for Professional Qualifications-Archaeologist and if available, a Tribal representative.
  - All construction workers involved with ground disturbing activities shall receive Worker Environmental Awareness Training (WEAT) from a qualified professional archaeologist before beginning any work on-site. The purpose of the training shall be to inform the workers of the 1) role and authority of the professional archaeologists and archaeological monitors, 2) laws and regulations related to artifact collection, and 3) procedures and notification requirements in the event of inadvertent discoveries.

- In the event of any inadvertent discovery of prehistoric or historic archaeological resources or paleontological resources during construction-related earth-moving activities, all such finds shall be subject to Section 106 of the National Historic Preservation Act as amended (36 CFR 800). Specifically, procedures for post-review discoveries without prior planning pursuant to 36 CFR 800.13 shall be followed. All work within 50 feet of the find shall be halted until a professional archaeologist, or paleontologist as appropriate, can assess the significance of the find. If any find is determined to be significant by the archaeologist, or paleontologist, then representatives of the BIA and Tribe shall meet with the archaeologist, or paleontologist, to determine the appropriate course of action, including the development of a Treatment Plan, if necessary. All significant cultural materials recovered shall be subject to scientific analysis, professional curation, and a report prepared by the professional archaeologist, or paleontologist as appropriate, according to current professional standards.
- If human remains are discovered during ground-disturbing activities, the County Coroner, Tribal Official, and BIA archaeologist shall be contacted immediately. No further disturbance shall occur until the County Coroner, Tribal Official, and BIA archaeologist have made the necessary findings as to the origin and disposition. If the remains are determined to be of Native American origin, the BIA archaeologist (or the Native American Heritage Commission if the lands are not yet in trust for the Tribe) shall notify a Most Likely Descendant (MLD). The MLD is responsible for recommending the appropriate disposition of the remains and any grave goods.
- In the event of accidental discovery of paleontological materials during ground-disturbing activities, a qualified paleontologist shall be contacted to evaluate the significance of the find and collect the materials for curation as appropriate.

#### Socioeconomic Conditions

- As outlined in Section 12 of the UAIC-Placer County MOU (Appendix A of the EA), the Tribe has agreed to compensate the County on an annual basis for the property tax revenue lost as a result of the 1,100-acre property being taken into Federal trust.
- The mitigation measures related to law enforcement and fire protection listed under Public Services shall be implemented to address potential impacts related to law enforcement and fire protection.

#### Traffic and Circulation

- The east/west portion of Karchner Road (between Porter Road and Thousand Oaks Drive) shall be widened so that travel lanes are 12 feet wide in each direction, with graded sloped shoulders.
- With concurrence from Caltrans, the SR-65 and G St/Riosa Road intersection shall be signalized. Once the traffic signal is installed, LOS A is expected during

the peak hour conditions. Union Pacific Railroad tracks cross SR-65 approximately 187 feet north of the G Street/Riosa Road intersection. The traffic signal should be coordinated with the railroad preemption so certain movements at the intersection are stopped when the railroad gate is down.

#### Public Services

- As recommended by the Placer County Sheriff's Department, the concepts of *Crime Prevention through Environmental Design* (Geason and Wilson, 1989) shall be utilized during project development to reduce potential crime problems associated with circulation systems and structures.
- The Tribe shall reimburse the Placer County Sheriff's Department an annual sum of \$95,786.00 under the Proposed Action or \$82,799.00 under the Reduced Intensity Alternative.
- To address potential impacts to CDF for wildland fire protection services, one or both of the following mitigation measures shall be implemented:
  - The Tribe shall place the 1,100-acre site under contract with CDF's Wildland Fire Service and reimburse CDF an annual sum of \$13,200.
  - CDF shall be reimbursed for wildland protection services as specified in the *Cooperative Fire Protection Agreement between the U.S. Department of the Interior Bureau of Indian Affairs and State of California Department of Forestry and Fire Protection* (Appendix L of the EA). This agreement was signed in July 2003 and is active through December 31, 2007.
- To address potential impacts to Placer County for structural fire protection services, the following mitigation measures shall be implemented:
  - The Tribe shall pay a capital fire facilities fee to Placer County and these funds shall be used towards improving the fire facilities and/or equipment near the project site.
  - The Tribe shall pay a yearly fee to Placer County for additional staffing, operation, and maintenance costs.
- All structures shall be constructed in accordance with all Uniform Building Codes, as adopted or supplemented by Placer County.
- All construction equipment shall include spark arresters in good working order.
- Staging areas, welding areas, or areas slated for development using spark-producing equipment shall be cleared of dried vegetation or other materials that could serve as fire fuel.
- To the extent feasible, the contractor shall keep areas around the building site clear of combustible materials.
- Fire sprinklers and extinguishers shall be maintained onsite and inspected on a regular basis.
- A firebreak shall be maintained around the perimeter of the 1,100-acre property.
- An evacuation plan shall be developed for the proposed development in the event of a fire emergency.

## Noise

- Construction that causes audible noise at the property line shall be limited to the daytime hours between 7 AM and 7 PM, Monday through Friday, and from 9 AM to 6 PM on weekends.
- Noise from construction shall be minimized through the use of exhaust and intake mufflers and engine shrouds, in accordance with manufacturers' specifications.
- Trees will be planted in areas along the western perimeter of the project site to reduce the noise impacts associated with nearby operation of the Patterson Sand and Gravel Mine.

## Hazardous Materials

- Any hazardous materials or fuels used on the project site will be properly containerized and stored in hazardous material cabinets.
- As part of the proposed wastewater treatment plant design, sodium hypochlorite and citric acid shall be stored in the chemical room of the operations building. The storage and chemical metering facilities shall be located inside a chemical spill containment area, sized to contain 150 percent of the storage volume in case of an unintentional release. The sodium hypochlorite shall be stored in a 55-gallon drum and the citric acid shall be stored as dry material and then in a 50-gallon mixing tank when needed.
- A hazardous materials storage and disposal plan shall be prepared that contains an inventory of hazardous materials stored and used on site, maintains an emergency response plan for a release and disposal of unused hazardous materials, and provides provisions specifying employee training in safety and emergency response procedures.

## SUMMARY OF ADDITIONAL BMPS AND MITIGATION MEASURES:

In addition to the BMPs and mitigation measures detailed in the EA, the following BMPs, mitigation measures, and changes to the project site plan have been added in response to comments on the EA:

- As per the biological opinion issued by the USFWS, the following additional items shall be included in the Storm Water Pollution Prevention Plan that will be developed for the project:
  - Hydroseeding of all constructed slopes adjacent to open space areas will be completed using a native grassland mix and a hydraulic matrix tackifying agent. This hydroseed mix will be applied according to manufacturer's instructions during clear weather so that the matrix will have an opportunity to dry within 24 hours after application.
  - Certified weed-free straw wattles will be installed at the base of all slopes adjacent to open space areas in order to provide sediment and erosion control. The wattles will be installed in concave trenches two to four inches deep, with excavated fill placed on the uphill side of the wattles.

The straw wattles will be staked in place and maintained until native grassland vegetation is fully established and soils are stabilized.

- All materials excavated during construction will be deposited and stored in such a way that materials cannot be washed into any watercourse, wetland, or vernal pool. Barriers of certified weed-free straw bales and/or sedimentation fencing will be available on-site for this purpose.
- Staging areas for construction equipment will be located so that any spills of oil, grease, or any other petroleum by-products will not be discharged into any watercourse, wetland complex, or other sensitive habitat. Refueling, storage, maintenance and servicing of construction equipment and vehicles will take place more than 100 feet from the designated open space areas. All machinery and vehicles will be properly maintained and cleaned to prevent leaks and spills. Any hazardous material spills will be reported and cleaned up immediately in accordance with applicable local, state, and/or Federal regulations.
- As recommended by the USFWS biological opinion, temporary orange construction fencing will be installed prior to construction along the boundaries of construction zones to clearly mark these areas and prevent construction vehicles or personnel from entering the open space preserve areas, vernal pool/seasonal wetland complexes, riparian habitat, or other sensitive habitat areas. This fencing shall be maintained throughout the duration of the project.
- A USFWS-approved biologist shall be onsite during all initial groundbreaking activities associated with the proposed project to ensure that construction equipment does not enter the open space areas, vernal pool/seasonal wetland complexes, or other sensitive habitat. The USFWS shall be given at least 30 calendar days prior to the start of construction activities to review the curriculum vitae of the individual(s) selected for monitoring. Following USFWS approval, the monitor(s) will report directly to the UAIC or their representative, and will be authorized to stop construction activities in the event of environmental non-compliance. The monitor(s) will take actions necessary to prevent damage to open space preserve areas and sensitive habitats, and will submit monitoring reports daily during initial groundbreaking, weekly during the course of ongoing construction activities, or more frequently as needed if problems arise, until the proposed project is completed.
- All construction personnel shall attend a Worker Environmental Awareness Training Program before beginning work in the proposed project site. This program will provide workers with information on their responsibilities with regard to vernal pool crustaceans, an overview of the life-history of these species, take prohibitions, and information on the protections afforded under the Endangered Species Act of 1973. An explanation of the relevant terms and conditions of the EA and the biological opinion offered by the USFWS will also be provided, and written documentation of the training program will be submitted to the USFWS.
- The January 2007, *1,000-Acre Residential Development Management Plan* prepared by Analytical Environmental Services (see NEPA Package Attachment

- 4) will be implemented on the project site to guide future management of undeveloped areas, including vernal pool and seasonal wetland complexes.
- If the project utilizes fencing, the linear feet of fence line should be decreased to the extent possible to limit habitat fragmentation and increase corridors for wildlife species. In addition, the type of fencing used should allow for wildlife movement (i.e. wood post fences with horizontal slats).
  - Covenants, conditions and restrictions (CC&Rs) will be developed to ensure the protection of vernal pools and wetlands within the 1,100-acre property. CC&Rs will reflect the directives of the management plan and will be developed in conjunction with Tribal environmental staff. The CC&Rs will prohibit activities that would cause hydrological changes, soil disturbances, and direct impacts to wetlands on the project site. Prohibited activities will include off-road vehicle use, application of herbicides and pesticides, and horseback riding off of established trails. The equestrian center will be responsible for clearly marking these trails and displaying signs forbidding off-trail riding, as well as distributing educational materials to raise awareness of the importance and fragility of vernal pools and seasonal wetlands. A draft copy of the CC&Rs will be provided to the USFWS for review and approval, and a final copy will be provided to the USFWS prior to the issuance of Certificates of Occupancy. Each Tribal member will receive a copy of the CC&Rs, which will be enforced by the Tribal Council.
  - The pre-construction surveys for California red-legged frogs will be performed for all construction areas within 300 feet of riparian and pond habitats. In addition, a USFWS-approved biological monitor will be on site during installation of culverts over watercourses on the project site, including during the clearing of any vegetation for culvert installation.
  - As per USFWS recommendations, the existing entrance road to the project site will be eliminated and restored to natural conditions, in order to provide protection for nearby sensitive habitats and establish a larger, unfragmented open space in the southern part of the project area. In addition, 15 development envelopes for houses were realigned to increase the distance from vernal pools and other wetland features. The revised site plan is included as Figure 4 and Appendix D of the management plan provided in Attachment 4 of the NEPA Package.
  - In regards to the vernal pool monitoring program outlined in the management plan, the USFWS recommends that the vernal pool complex immediately to the east of the proposed administrative buildings will be used as an indicator to determine the conditions of other vernal pools onsite. This complex will be monitored semi-annually during wet and dry seasons and will be evaluated against baseline data gathered prior to construction.
  - A grazing plan for the open space areas on the proposed project site will be developed and submitted to the USFWS for approval prior to groundbreaking on the 1,100-acre project site. The grazing plan will include information on grazing history, animal selection, and stocking rates as detailed in the management plan.
  - Any abandoned/unused wells and septic systems located on site will be properly abandoned.

- For the widening of Karchner Road or any other work done within Placer County right-of-way, all Improvement Plans, specifications, and cost estimates will be submitted to the County's Engineering & Surveying Department for review and approval.
- If Caltrans does not approve the construction of the signal at the intersection of SR-65 and Riosa Road, the Tribe will pay a fair share to Placer County for substitution mitigation.
- The Tribe will pay a fee of \$4,100 per dwelling unit to Placer County to mitigate the Proposed Project's cumulative impact on the transportation system.
- Quiet hours will be enforced between the hours of 10:00 PM and 7:00 AM by the Tribal Council at the proposed RV area.
- Final design of the athletic fields and RV area will include shielding for lighting facilities to screen lighting glare on adjacent residential areas. Lighting for athletic fields and RV area will be turned off after 10:00 PM

#### **SUPPLEMENTAL INFORMATION:**

Although no comments were received on the EA in regard to hazardous materials or cultural resources, the following supplemental information has been included in addition to the BMPs and mitigation measures described above. Since the Phase I Environmental Site Assessment (ESA) included in the EA was dated October 2004, an updated Phase I ESA has been prepared. No hazardous materials were identified on the site that would affect the proposed project or surrounding environment. In addition, no hazardous materials were identified within two miles of the site. The updated Phase I ESA (AES, 2006) is provided in Attachment 6 of the NEPA Package.

Section 5.5 of the EA states that boundaries around NRHP eligible sites CFW 1, CFW 2, CFW 5, and CFW 9 would be investigated to accurately determine horizontal site boundaries and stratigraphy. This investigation was completed and results are presented in the Archaeological Testing Program document (AES, 2006) included in Attachment 7 of the NEPA Package. As stated in the document, the boundaries of all four cultural sites were established and have been avoided in the proposed project site plan. Archaeological testing results at CFW1 and CFW9 determined their ineligibility to the NRHP. The State Historic Preservation Office (SHPO) concurred with this eligibility determination as well as the determination of No Adverse Effect for sites CFW2, CFW3, CFW4, and CFW5. The SHPO concurrence letter is located in Attachment 8 of the NEPA Package and additional correspondence with SHPO is included in Attachment 7.

#### **DETERMINATION:**

After review and independent evaluation, the BIA has determined that the proposed federal action, to approve the United Auburn Indian Community of the Auburn Rancheria's request to acquire the proposed 1,100-acre site into trust for the purpose of developing Tribal housing and associated community facilities, does not constitute a major federal action that would significantly affect the quality of the human environment

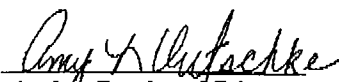
within the meaning of NEPA. This conclusion is based on the analysis contained in the EA, public comments made on the EA, the response to those comments, and the mitigation imposed. Therefore, an Environmental Impact Statement is not required and the BIA is issuing this mitigated FONSI.

Issued in Sacramento, California

this \_\_\_\_\_ day of

OCT 02 2007

, 2007.

  
Acting Regional Director  
Pacific Regional Office  
Bureau of Indian Affairs

**PUBLIC AVAILABILITY:**

This FONSI will be distributed to all persons and agencies known to be interested in the Proposed Action as indicated by their comments on the EA. Additionally, all persons and agencies on the initial EA mailing list will receive a copy.



**BOARD  
OF  
TRUSTEE  
AGENDA ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**  
PCOE SELECTION OF COUNTY COMMITTEE  
MEMBERS

**AGENDA ITEM AREA:**  
Board of Trustees

**REQUESTED BY:**  
Scott Leaman  
Superintendent

**ENCLOSURES:**  
Yes

**MEETING DATE:**  
November 6, 2007

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**BACKGROUND:**

Each year the County Committee must conduct an election to fill one or more seats on the eleven member committee. The County Committee is composed of two members residing in each of the five supervisorial districts and one member elected "at-large" from Placer County. The governing boards of each school district in Placer County vote to elect the members of the County Committee. This is done by each school board selecting one member of their board to cast the district's votes for nominees running for each open seat.

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board of Trustees elect nominees for any open seats.

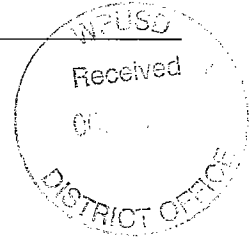


# PLACER COUNTY OFFICE OF EDUCATION

360 Nevada Street, Auburn, CA 95603

(530) 889-8020 ♦ Fax (530) 886-5841 ♦ [www.placercoe.k12.ca.us](http://www.placercoe.k12.ca.us)

Gayle Garbolino-Mojica, County Superintendent of Schools



DATE: OCTOBER 4, 2007

TO: DISTRICT SUPERINTENDENTS

FROM: GAYLE GARBOLINO-MOJICA, COUNTY SUPERINTENDENT

RE: SELECTION OF COUNTY COMMITTEE MEMBERS

The Placer County Committee on school district organization is involved in school district organization matters including territory transfers, district mergers, and the creation of trustee area boundaries.

Each year the County Committee must conduct an election to fill one or more seats on the eleven member committee. I have enclosed for your review a roster of the individuals currently serving on the County Committee and the year in which their four-year term expires. This year there are four seats up for election.

The County Committee is composed of two members residing in each of the five supervisorial districts and one member elected "at-large" from Placer County. The governing boards of each school district in Placer County vote to elect the members of the County Committee. This is done by each school board selecting one member of their board to cast the district's votes for nominees running for each open seat.

This year a County Committee member will be elected from Placer County Supervisorial Districts 2, 3, and 4. In addition, a member to represent Placer County "at-large" will also be elected. A map depicting the three supervisorial districts where the nominees must reside is enclosed.

State law requires that I call for this election and that it must be completed by December 1. To participate in the election, if you have not done so already, please select at your October or November board meeting a representative to cast your governing board's vote in this year's election. Each school district's representative may cast a vote for each open seat and for the "at-large" seat regardless of what supervisorial district(s) the district is located in.

For your convenience, I have enclosed a form that you can use to notify me of the representative selected by your board to vote in this year's County Committee election. Also, on the same form, please list any nominees for any of the four seats that are open this year. Even if your district is not located in the three supervisorial districts where the terms have expired, your board or any member of your board and/or its representative may nominate individuals for each open seat. Each district may also nominate individuals to fill the member at-large seat.

7.2.1.1

District Superintendents  
Selection of County Committee Members  
10/4/2007  
Page 2

Nominations must be received by my office no later than Friday, November 16, 2007, and a ballot will be sent to the governing board's voting representative on Monday, November 19, 2007. All ballots must be returned to my office no later than Friday, November 30, 2007. The new committee members will be announced on Monday, December 3, 2007.

The County Committee has an important role in the organization of Placer County school districts. Please insure that your governing board participates in this process to elect members to this important committee.

Thank you and please contact me if you have any questions.

GGM/ng

Attachments:

- County Committee Member Roster
- Voting Representative and Nomination Form
- Supervisorial Area Maps

7.2.1.2

## PLACER COUNTY COMMITTEE MEMBER ROSTER

	<u>Member</u>	<u>Term Expires</u>
SUPERVISORIAL AREA 1	Mel Hamel, Member	2010
	Tracy Pittman, Member	2008
SUPERVISORIAL AREA 2	Glenn Vineyard, Chairperson	2008
	Jeff Nicolaysen, Member	2007
SUPERVISORIAL AREA 3	Maureen Ward, Member	2009
	Fiona Tuttle, Member	2007
SUPERVISORIAL AREA 4	Lorene Euerle, Member	2009
	Reve' Taylor, Member	2007
SUPERVISORIAL AREA 5	Norma Taylor, Member	2008
	Vacant	2009
REPRESENTATIVE AT LARGE	James Chambers, Vice-Chair	2007

7.2.1.3



# PLACER COUNTY OFFICE OF EDUCATION

360 Nevada Street, Auburn, CA 95603

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Gayle Garbolino-Mojica, County Superintendent of Schools

## DISTRICT VOTING REPRESENTATIVE

Please use this section to indicate the name of the voting representative from your district's board to whom the November 2007 election ballot for the Placer County Committee on School District Organization will be sent. Thank you.

(Please Print)

\_\_\_\_\_  
District

\_\_\_\_\_  
Name of Board Member Voting Representative

\_\_\_\_\_  
Submitted By

\_\_\_\_\_  
Date

## COUNTY COMMITTEE NOMINATIONS

Please use this section to list nominations for each of the four seats indicated. Nominations can be submitted by any governing board, each district board member and/or board representative, regardless of what supervisorial district(s) the school district is located in. Nominees must be registered voters and reside in one of the three supervisorial districts with the exception of the "member at-large" who qualified by residing anywhere in Placer County. Nominations must include the nominee's full name and residential address and not a post office box.

(Please Print)

I wish to nominate \_\_\_\_\_ for Supervisorial District 2.

\_\_\_\_\_  
\_\_\_\_\_

I wish to nominate \_\_\_\_\_ for Supervisorial District 3.

\_\_\_\_\_  
\_\_\_\_\_

I wish to nominate \_\_\_\_\_ for Supervisorial District 4.

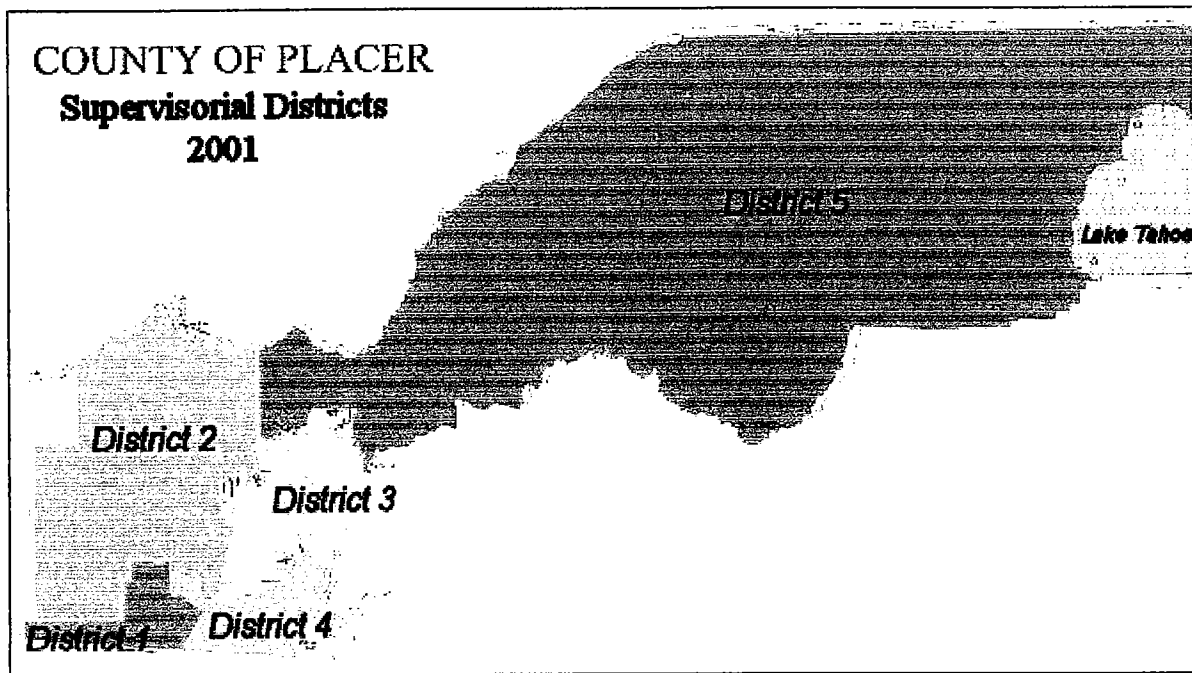
\_\_\_\_\_  
\_\_\_\_\_

I wish to nominate \_\_\_\_\_ for "Member At-Large".

\_\_\_\_\_  
\_\_\_\_\_

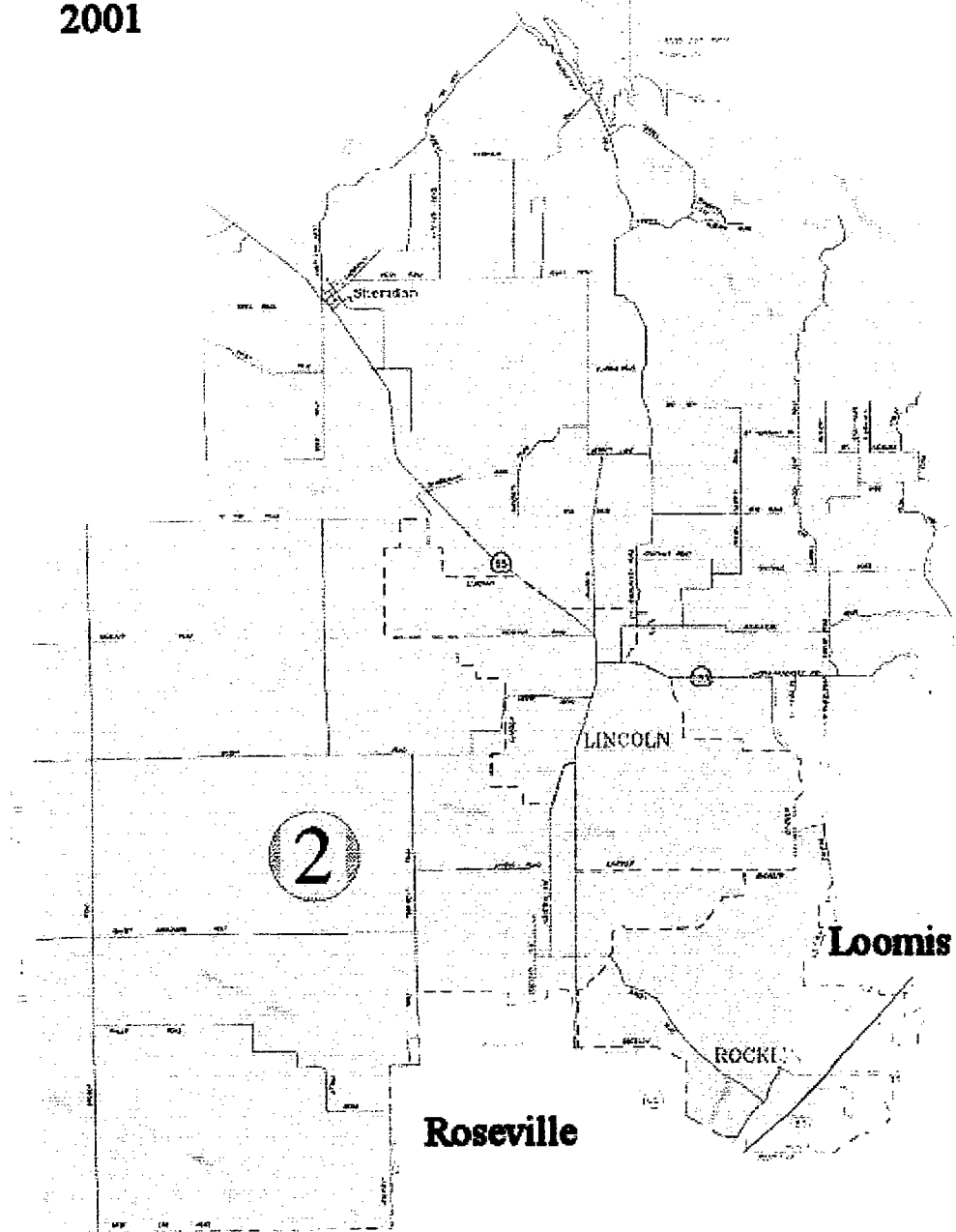
For nominations to be included on the ballot they must be received by the Placer County Superintendent of Schools on or before Friday, November 16, 2007.

7.2.1.4



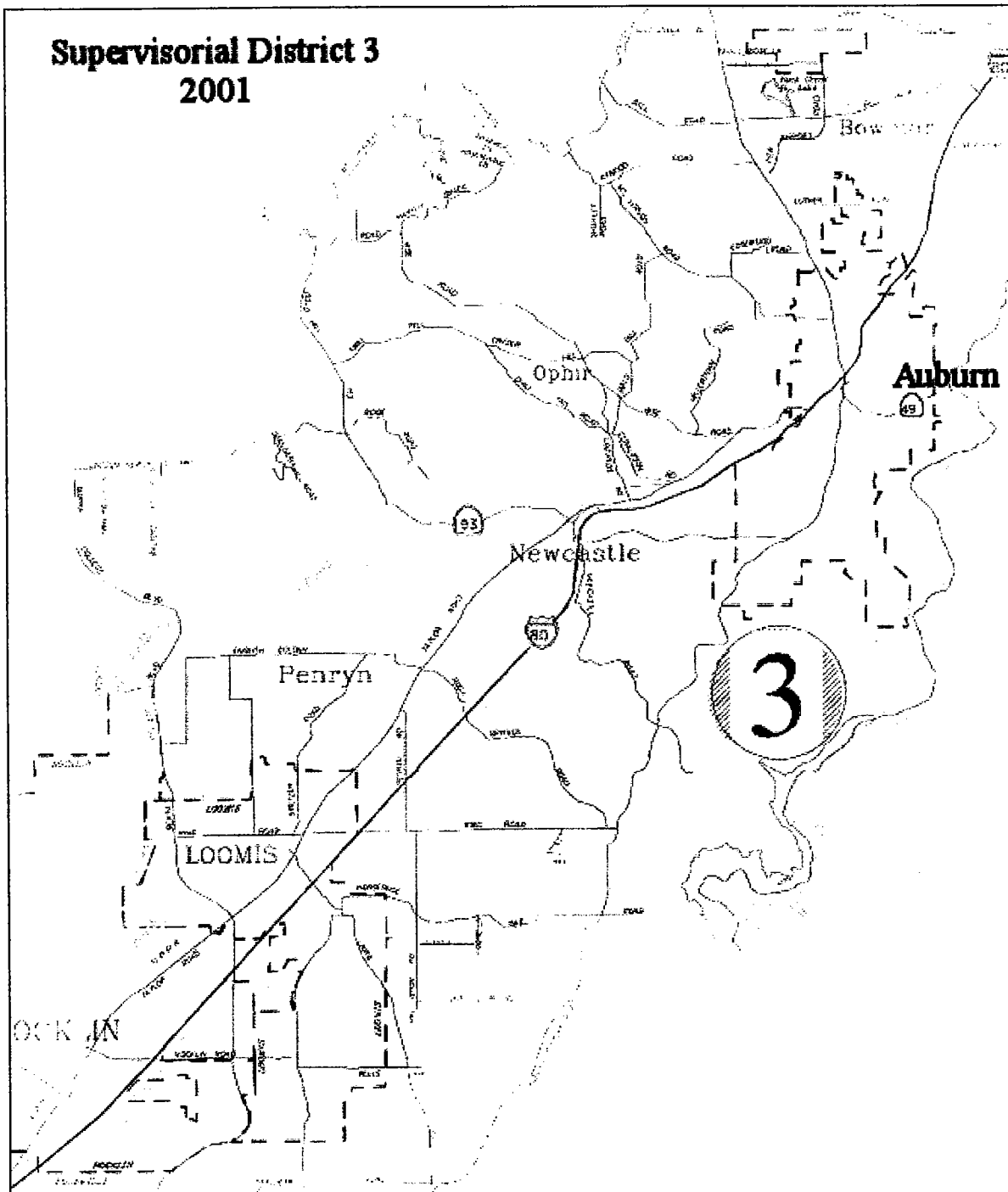
7.2.1.5

# Supervisory District 2 2001

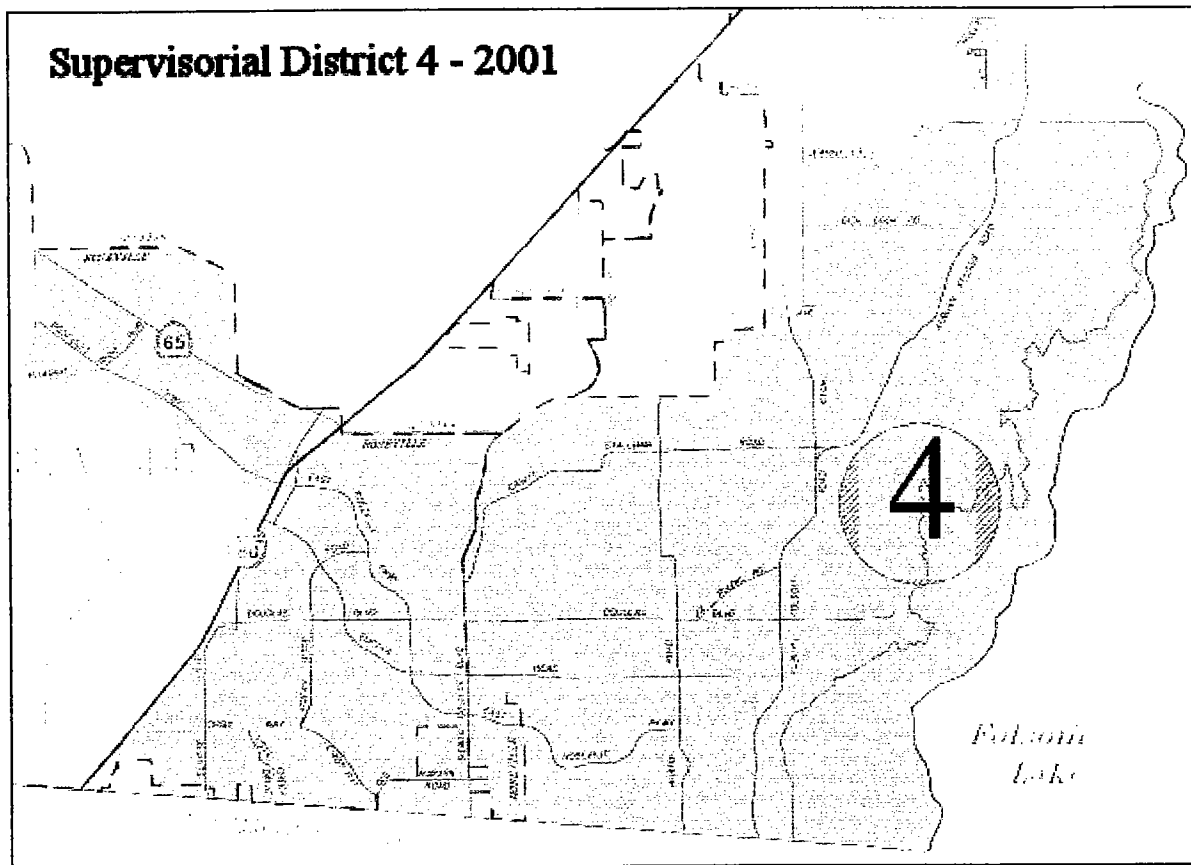


7.2.1.6





7.2.1.7



7.2.1.8