

WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Long - President
 James McLeod - Vice President
 Paul Carras - Clerk,
 Ana Stevenson - Member
 Brian Haley - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Bob Noyes, Assistant Superintendent of Personnel Services
 Mary Boyle, Assistant Superintendent of Educational Services
 Terri Ryland, Interim Chief Business Official
 Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

<u>School</u>	<u>10/04/07</u>	<u>11/08/07</u>
Sheridan School (K-5)	79	78
First Street School (K-5)	435	438
Carlin C. Coppin Elementary (K-5)	403	405
Creekside Oaks Elementary (K-5)	601	603
Twelve Bridges Elementary (K-5)	654	663
Foskett Ranch Elementary (K-5)	445	452
Glen Edwards Middle (6-8)	694	695
Twelve Bridges Middle School (6-8)	741	735
Lincoln High School (9-12)	1,431	1,428
Phoenix High School (10-12)	92	94
Lincoln Crossing Elementary	557	554
PCOE Home School	4	4
TOTAL:	6,136	6,149

Preschool/Head Start

First & J Street 24
Carlin Coppin 24-A.M. /20-P.M.
Sheridan 21

Adult Education 208

First-5 Program

Sheridan 24
First Street 25

GLOBAL DISTRICT GOALS

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
- ~Foster a safe, caring environment where individual differences are valued and respected.*
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
- ~Promote student health and nutrition in order to enhance readiness for learning.*

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 4, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

AGENDA

2007-2008 Goals & Objectives (G & O) for the Management Team: **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

6:00 P.M. OPEN SESSION – Lincoln High School Theater

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:00 P.M. CLOSED SESSION – District Office Conference Room

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 B
- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 C
- c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 D

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

3. CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations

4. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Agenda

- 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 B
 - b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 C
 - c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 D
- 2.2 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
- 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**
Update on classified negotiations
- 3. **CONSENT AGENDA**
 - 3.1 Approval of Minutes
Regular Meetings of November 6, 2007 & November 20, 2007 Budget
Workshop Meeting
 - 3.2 Approval of Warrants
 - 3.3 Ratification of Personnel Items
 - Classified:**
 - a. ***Ratification of Classified Employment:***
Theresa Crooks – Campus Monitor – LHS
Robert DeRungs – Campus Monitor – LHS
Elizabeth Finn – Health Clerk – LCE
Roberto Padilla – Campus Monitor - LHS
 - b. ***Ratification of Classified Additional Position:***
Luz Balderas – adding the 2 hr. Bilingual Instructional Aide
position at COE to current 2 hr. Instructional Aide
position at COE effective 11/05/07
 - c. ***Ratification of Classified Transfers/Promotion:***
Shannon Ceccato – from 3.5 hr. Café Site Cashier position at TBM
and 20 minute Camp/Café Supervisor position at
LCE to the 7 hr. Food Service Lead position at TBE
effective 11/07/07.
 - d. ***Ratification of Classified Transfer:***
Victoria Bortolus – from 3.5 hr. Café Site Cashier position at FRE
to the 3.5 hr. Café Site Cashier position at LCE
effective 12/01/07.
 - e. ***Ratification of Classified Resignation:***
Nancy Perkins – District Office Clerk - DO
 - Certificated:**
 - f. ***Ratification for Unpaid Leave of Absence***
Natalie Cooper – Kindergarten Teacher - LCE

December 4, 2007

Agenda

- 3.4 Student Discipline/Expulsion Re-entry of the following students:
- Re-entry of Student #06-07 R.
 - Re-entry of Student #06-07 S.
 - Re-entry of Student #06-07 T.
- 3.5 Ratification of new Classified Job Description for Certified Occupational Therapy Assistant I.

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

5. REPORTS & COMMUNICATION

- 5.1 Lincoln High School, Student Advisory – Joanna Loya
- 5.2 Western Placer Teacher's Association – Mike Agrippino
- 5.3 Western Placer Classified Employee Association – Joe Ross
- 5.4 Superintendent, Scott Leaman:
- 5.4.1 Response to Public Comment if Any:
- 5.5 Assistant Superintendent(S)
- 5.5.1 Mary Boyle
- a. Program Focus Area:*
- 5.5.2 Terri Ryland
- a. Budget Update:*
- 5.5.3 Bob Noyes
- 5.5.4 Cathy Allen
- a. Facilities Update:*

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

- 6.1 (D/A) APPROVE THE FY 2007-08 FIRST INTERIM REPORT - Ryland (07-08 G & O Component IV, V)**
- The FY 2007-08 First Interim Report will be presented to the Board of Trustees for discussion and review.
- 6.2 (D/A) LOCAL EDUCATIONAL AREA PLAN (LEAP) Boyle (07-08 G & O Component I, III, IV)**
- In May, 2002, the CA State Board of Education (SBE) adopted five goals and twelve performance indicators for No Child Left

Agenda

Behind as part of California's commitment to the development of an accountability system to achieve the goals of NCLB. Those five goals pertain to: Students achieving proficiency in reading and mathematics by 2013-14; English Learners become proficient in the English language and reaching proficiency in reading/language arts and math; all teachers being highly qualified by 2005-06; all students being educated in safe, drug-free learning environments that are conducive to learning; and all students graduating from high school. All districts are required to develop, maintain, and update annually a Local Education Area Plan (LEAP).

6.3 (A) EDUCATION CODE 44256(B) - Noyes (07-08 G & O Component I, IV)

• EC 44256(B) states that the holder of a Multiple Subject or Standard Elementary Teaching Credential may, with his or her consent, be assigned by action of the local governing board to teach classes in a departmentalized setting in grades 9 and below, provided that the teacher has a minimum of twelve lower division units, or six upper division units, of course work at an accredited institution in the subject to be taught.

6.4(I/D/A) APPROVAL OF REVISIONS OF POLICY AND REGULATIONS AS REVIEWED BY THE DISTRICT

Leaman (07-08 G & O Component IV)

• The district is in the process of housing its own email service and complying with state and federal law. The attached memo was distributed to all staff and a revised employee use administrative regulation is being forwarded to the board at this time. The Board of Trustees will consider adoption of the CSBA revisions as reviewed by the district.

- AR 4040 Employee Use of Technology

6.5 (I/D) HORIZON CHARTER SCHOOL RENEWAL – Leaman (07-08 G & O Component I, IV)

• The Horizon School charter expires next year and they desire to seek renewal with our district. LuAnn Boone, Chief Executive Officer for the school, would like to describe and discuss the renewal process with the board.

6.6 (I/D) ZEBRA HOUSING – Leaman (07-08 G & O Component IV, V)

• Options for the Zebra Housing project will be presented and discussed.

Agenda

7. BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but Are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

7.2 BOARD MEMBER REPORTS/COMMENTS

7.2.1. Nominations for CSBA Delegate Assembly

8. ESTABLISHMENT OF NEXT MEETINGS(S)

- The President will establish the following meetings(s):
 - December 18, 2007, 7:00 p.m., Lincoln High School

9. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 112907

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA

PLACE: District Office Conference Room
DATE: December 4, 2007
TIME: 6:00 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
 5. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
 6. LIABILITY CLAIMS
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. PERSONNEL
 - PUBLIC EMPLOYEE APPOINTMENT
 - PUBLIC EMPLOYEE EMPLOYMENT
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 10. **STUDENTS**
 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - STUDENT PRIVATE PLACEMENT
 - INTERDISTRICT ATTENDANCE APPEAL
 - STUDENT ASSESSMENT INSTRUMENTS
 - STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #07-08 B

AGENDA ITEM AREA:

Action

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

December 4, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07-08 B

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Stipulated Expulsion
Student #07-08 C

AGENDA ITEM AREA:

Action

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

December 4, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07-08 C

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

2.1b

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Stipulated Expulsion
Student #07-08 D

AGENDA ITEM AREA:

Action

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

December 4, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07-08 D

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

2.1c

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Conference with Legal Council
Anticipated Litigation

AGENDA ITEM AREA:
Closed Session Disclosure

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:

MEETING DATE:
December 4, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Update on Classified Negotiations

AGENDA ITEM AREA:

Disclosure of action taken in closed session

REQUESTED BY:

Bob Noyes, Asst. Superintendent of Personnel
Scott Leaman, Superintendent
Terri Ryland, Interim Asst. Superintendent of Business

ENCLOSURES:

No

MEETING DATE:

December 4, 2007

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Classified Negotiations.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approval of Minutes:
November 6, 2007 Regular Meeting
November 20, 2007 Budget Workshop Meeting

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

MEETING DATE:

December 4, 2007

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of November 6th regular Board Meeting, and November 20, 2007 Budget Workshop Meeting.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
BOARD OF TRUSTEE BUDGET WORKSHOP**

**November 20, 2007, 6:00 P.M.
Lincoln High School Library
790 J Street, Lincoln, CA 95648**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:00 P.M. OPEN SESSION – Lincoln High School Library

Members Present

Paul Long, President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Members Absent

James McLeod, Vice President

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent

Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. COMMUNICATION FROM THE PUBLIC

3. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

**3.1 (I) ANNUAL REPORT ON WILLIAMS SCHOOLS IN WESTERN
PLACER UNIFIED SCHOOL DISTRICT – Boyle (06-07 G & O
Component I, II, IV, V)**

•In the Western Placer Unified School District, one school has been identified as a Williams school – First Street School. A visit of First Street School was made within the first eight weeks of school and we have found the following:

- Sufficient textbooks Yes
- Adequate facilities Yes
- Accurate information on the SARC Yes

3.1.1

Minutes

Motion by Mr. Haley, seconded by Mr. Carras and passed by unanimous vote to accept the information received from the County Superintendent on the Williams visit to First Street School.

3.2 (I/D)

BUDGET WORKSHOP - Leaman (06-07 G & O Component IV-V)

• A budget and finance update will be presented to the board in a workshop format. Items presented will include:

1. General Financial Update
 - a. Budget Status
 - b. Multi-Year Projections
2. Debt Analysis
3. Comparisons with other surrounding districts on spending and compensation
4. Board discussion and direction

Terri Ryland presented a power point presentation, and reviewed the following:

- Growth and how it has slowed down.
- Status of Budget October 1, 2007.
- Maintenance – If facilities are not maintained, districts are not allowed to participate in the State program.
- Multi-Year Projections must always be shown when approving the budget.
- Cost of 1% step and benefits for Certificated, Certificated Management, Classified, Confidential, Classified Management.
- How we stack up against other districts.
- Most of the costs are going to Salaries, Benefits and Special Ed.
- Special Education costs are at an all time high. The district will look into providing care for some of our special education needs.

The District has 5 Outstanding COP Issuances

Cathy Daminico gave a power point presentation on Outstanding Debt.

She reviewed a list of outstanding COP'S

2003 Series A: \$17 million - \$25 million outstand

2003 Series B: 12 million – 11.5 million outstanding

2004 Series A: \$35.00 million – 33.8 million outstanding

2006 Series A: \$8 million

2006 Series B: \$50.3 million

Mello-Roos Special Tax Revenue

Two Community Facilities Districts “CFDs”.

- Tax revenue can be used for capital facilities projects with a useful life of 5 years or longer that benefit the CFD.

One outstanding Mello-Roos bond

- \$15 million issued in June 2005
- Debt service is paid from CFD #1 special tax.

Before any special tax revenue can be used to repay outstand COPs.

There was discussion on CFD #1 (Lincoln Crossing) and CFD #2 (Twelve Bridges Area)

3.1.2

Developer Fees can fund facility projects related to expansion or growth, and renovations to maintain adequate space for future students.

- The current charges are \$5.00 per square foot.
- The district will increase for bi-annual inflation adjustment in January.

Developer fees are projected at \$800,000 per year, increasing at 5% per year.

- The increase accounts for increases in the fee and increases in the number of units.

Contributions from other Agencies:

- The City of Lincoln is expected to contribute toward the construction of parks, 2.9 million has been billed to date, expect an additional \$2 million.

Revenue Concerns:

Based on existing COP debt service and revenue projects, on a cash flow basis, the district may not have sufficient revenue to pay COP debt service.

- Without additional revenue from new development, a general fund contribution would be required.

Other Concerns:

Variable Rate debt can save the district a lot of money as well as help lowering the cost of borrowing.

- Staff needs to carefully monitor interest rates.
- A relatively flat yield curve environment.
- Annual costs associated with variable rate debt
- Ensure that the maximum special tax is levied, this includes a tax on final map parcels in both CFDs and a back up tax in CFD #2.

The District may want to restructure existing debt to match available Revenue Sources:

Looking closely at the 2003A, 2003B and 2004A COPs to have a fairly short term.

- Could extend term to lower annual payments.

Fixed rate COPs provide future certainty.

- Can lock in a low long-term fixed rate.

Series 2006A and 2006B have a fixed interest rate until 2011 and 2009, respectively.

- Should leave the 2006 COPs outstanding for now and consider restructuring when the interest rate converts.

Plan to Move Forward: Board to consider debt restructuring

- With board approval, direct superintendent to engage financing team - draft COP refinance/restructuring documents.
- Board to approve final restructuring plan and COP refinance documents at future board meeting - issue restructuring COP.
- On an ongoing basis, at least semi-annually, review revenues and expenditures and adjust financial plan – Additional restructuring may be required on Series 2006A and 2006B COPs.

November 20, 2007

Minutes

The board discussed the financial direction of the district and it was the consensus of the board that we start the financial restructure as soon as possible.

Bob reviewed salary comparison for all groups:

- Certificated ranked 1st and 2nd in salary and ranked on top for Health & Welfare Benefits
- Classified averaged 2nd in ranking with salaries and ranked on top for Health and Welfare Benefits.
- Administrator's salaries comparison we ranked 5th, but looked good in Health & Welfare Benefits.
- Classified Management salaries also ranked 5th, but looked good in Health & Welfare Benefits.
- Confidential Salaries ranked between 6th and 8th, but looked good in Health & Welfare Benefits.

How does WPUSD rank:

	<u>Average Ranking</u>	<u>Total Compared</u>
Certificated	1.6	Out of 8
Classified	2.4	Out of 8
Administrators	5.2	Out of 7
Classified Management	5.2	Out of 7
Confidential	6.2	Out of 8

Board Direction and Next Steps:

1. Refrain from incurring additional debt obligations (Restructure current debt).
2. Do not let benefit increases decide the priorities of the district (Allow for the bargaining of benefits annually).
3. Provide equity across all employee groups.
4. Take steps to provide sufficient reserves for uncertainty.

Scott handed out 2007-08 Bargaining Issues:

SALARY

Overarching Salary Philosophy

Salary compensation should be equitable across employee groups. It is unfair for some WPUSD employee groups to be paid far less than those doing similar jobs in the county unless there are other compensation factors. It is unfair for salary schedules already near or at the top of rank order to continue to receive raises above groups far below in a rank order.

Overarching Direction

Based on a comparison of Placer County district by job task, all employee salary schedules should be similarly ranked. The majority of available funds should be used to increase the ranking of groups lower in rankings. The remaining funds can be used to maintain other group's positions in the rankings.

3.1.4

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BENEFITS

Overarching Benefit Philosophy

A floating cap on benefits takes the negotiations impacts away from the bargaining table and puts them in the hands of insurance and health companies. These entities do not understand or care about the impact of their increase every year.

Overarching Direction – Automatic benefit increases currently cost the district \$5000,000 a year for all employee groups. The district desires to make these benefits increases negotiable each year as part of a total compensation package.

RESERVE

Overarching Benefit Philosophy

The district has maintained only the mandated reserve for many years. With only mandated reserve available, the district is susceptible to a qualified or negative budget when there is a change in income or expenditure assumptions. When negotiating, the teams must be cognizant that any changes in assumptions used to reach an agreement can lead to negative financial impacts without a reserve beyond the mandated level.

Overarching Direction

The district desires to increase reserves beyond the mandate to compensate for changes in the state or local budget without forcing budget cuts or attaining a qualified budget.

FACILITY DEBT

Overarching Benefit Philosophy

The district has engaged in numerous Certificates of Participation that use the general fund as the last source of funding. This fact will have an impact on any outside agency that evaluates our ability to increase compensation.

Overarching Direction

The Board desires to reorganize and/or plan on the most prudent course of action to ensure the general fund is at the least risk to be used for COP payment. Future facilities will need to be constructed without adding debt to the district.

The conclusion was that the district would work on a financial reorganization plan, and bring it to the board of trustees for approval. This process will take about 3 months.

Mr. Carras feels he understands more of the debt situation.

Mr. Haley wants to be fair to all groups and maintain what you have.

Mrs. Stevenson was happy with the presentation and her questions were answered about CFD's.

Mr. Long shared he has great faith of all employees in our district. He feels our biggest issue is servicing our debt and we need to keep the wonderful relationship.

It was the consensus of the board that staffing is needed in all areas of the district office.

It was the consensus of the board that the January 1st board meeting be canceled due to the fact in falls on a Holiday.

3.1.5

3. ADJOURNMENT

There being no further business the meeting was adjourned at 8:15.

Paul Long, Board President

Paul Carras, Clerk

Scott Leaman, Superintendent

**Rosemary Knutson, Secretary
Superintendent**

Adopted:

Ayes:

Noes:

Absent:

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 6, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration Budget.

5:45 P.M. OPEN SESSION – Lincoln High School Theater

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:45 P.M. CLOSED SESSION – District Office Conference Room

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 A
2. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
3. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on classified negotiations
4. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS

Members Present

Paul Long, President
James McLeod, Vice President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services

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Terri Ryland, Interim Assistant Superintendent of Business Services
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

Student Discipline/Expulsion Pursuant To E.C. 48918

Student Expulsion #07/08 A

Motion by Mr. McLeod, seconded by Mr. Haley and passed by unanimous vote to up hold the hearing panel's recommendation for expulsion.

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

No action was taken.

2.3 CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations, no action was taken.

3. CONSENT AGENDA

3.1 Approval of Minutes

Regular Meetings of October 2 & October 16, 2007

3.2 Approval of Warrants

3.3 Ratification of Personnel Items

Classified:

a. *Ratification of Classified Employment:*

Nicole Anderson – Paraprofessional Spec. Physical Health Care – FRE

Cherri Edwards – Paraprofessional Spec. Physical Health Care – TBM

Robert Hedges – Custodian/Groundsman – COE

Keris Hordyk – Paraprofessional Spec. Physical Health Care – TBE

Laree Quinn – Special Educ. Instructional Aide - COE

b. *Ratification of Classified Additional Position:*

Norma Vita – adding the 12 hrs. a week Grant Funding Support Services Clerk position at Support Services to current 4 hr. School Attendance Clerk position at FRE effective 10/22/07.

Elena Yepez – adding the two 20 minute Camp/Café. Supervisor positions at LCE to current 3.5 hr. Health Clerk position at FSS effective 10/16/07.

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Elena Yepez – adding the 2 hr. Instructional Aide position at FSS to current 3.5 hr. Health Aide position at FSS and two 20 minute Camp/Café. Supervisor positions at LCE effective 10/22/07.

c. Ratification of Classified Transfers:

Mary LaRoche – from 2 hr. Food Service Assist. At LHS to the 5.6 hr. Sp. Ed. Instructional Aide position at LCE effective 11/1/07.

Rita Mendoza – from 3.5 hr. Health Clerk position at LCE, 20 minute Camp/Café. Supervisor position at LCE, and 2 hr. Instructional Aide position at FSS to the 3.5 hr. Health Clerk position and 2 hr. Camp/Café Supervisor position at TBM effective 10/15/07.

d. Ratification of Classified Transfers/Promotion:

Maria Gonzalez – from 12 hrs. per week Support Services Clerk position to the 8 hr. per day Secretary to the Assist. Superintendent of Educational Services position effective 10/18/07.

e. Ratification of Classified Resignation:

Ana Maria Peek – Food Service Lead – TBE

Certificated:

f. Ratification of Certificated Maternity/Child Rearing Leave:

Carrie Sanchez – 1st Grade Teacher - TBE

3.4 Partial Notice of Completion for Lincoln Crossing Elementary School.

3.5 Approval to Extend the Open Relocatable Contract between Gary Douplik Manufacturing, Inc., and the Western Placer Unified School District for a period of two years beginning November 6, 2007.

There was a motion by Mr. Carras, and seconded by Mrs. Stevenson to approve the consent agenda as listed.

4. COMMUNICATION FROM THE PUBLIC

Jill Loya employed by the Lincoln Public Library, reported that many books are being added to the Library everyday, as well as CD's. She also indicated the district has approved the next book order, school books will be put into the library for students to do homework at the library. Andrea has postponed her presentation with the principals until January to explain how the library can be useful to the students. The Library will offer Story Time on Wednesdays, and different events such as Get a Clue with Nancy Drew on November 15th, at 4:00. The Library is currently working on scheduling children programs. The Carnegie Library has fieldtrips, but would like to make them more educational friendly. The downtown library is currently having repairs done as well as roof repairs. An annual tradition will be held on December 19th, Jody Shorkey will read the story of "How The Grinch Stole Christmas".

3.19

November 6, 2007

Minutes**5. REPORTS & COMMUNICATION**

- 5.1 Lincoln High School, Student Advisory – Joanna Loya gave an update on Lincoln High School. The school year book will be in full color; the football is tied for third; and their last game will be this Friday; Finals will be held next week. The high school collected \$300.00 to \$400.00 for the fires in San Diego, Cross Country section meet will be held this weekend, and there will be about seven students attending, security cameras have been in stalled at the high school.
- 5.2 Western Placer Teacher’s Association – Mike Agrippino had no report.
- 5.3 Western Placer Classified Employee Association – Joe Ross reported he came before the Board of Trustees a couple of weeks ago and asked for a fair share, the district offered 2% to classified and they felt it was a little more than an insult. He indicated costs of gas have gone up for all of us, and feel we should be equally compensated for our contribution. He has researched what other districts have done, parity seems to be a common theme. He pointed out the superintendent has made a concerted effort to meet with the representatives of the classified bargaining unit about salaries. Classified feels offering anything less than what was given to other employees of the district, will only open up old wounds. Classified is aware with all the paper work, charts, and explanations that the district is broke, but does not feel the money should be taken out of the pockets of classified employees. Classified group has been told these are different times, different board, different administrators. They say fantastic, what an excellent effort, excellent opportunities to show everyone that with new blood comes a new mode we equally value all employees.
- 5.4 Superintendent, Scott Leaman reported the following:
- There will be a Budget workshop held on November 20th, at Lincoln High in the Library.
 - He reported he had substituted in a 4th grade classroom at Twelve Bridges Elementary.
 - He has been working with the high school regarding board goals from A-G requirements.
 - He reported the Collaborative meeting was cancelled and rescheduled for November 26th. He reported he will be out of the district on Thursday and Friday at a Conference.
- 5.5 Assistant Superintendent(S)
- 5.5.1 Mary Boyle reported that a “Williams” review team did an unannounced school inspection of First Street Elementary School on September 19th. Mary discussed the procedure that was taken and reported they passed with flying colors. Their overall rating was 97.93%. They did point out some repairs that need to be made, and the maintenance department will look into the necessary repairs. District wide ELD may not have made that target due to ELD corrections. Mary has already filed corrections with the state department, and will keep board posted on any changes.

3.1.10

