

WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Long - President
 James McLeod - Vice President
 Paul Carras - Clerk,
 Ana Stevenson - Member
 Brian Haley - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Bob Noyes, Assistant Superintendent, Personnel Services
 Mary Boyle, Assistant Superintendent, Educational Services
 Terri Ryland, Interim Assistant Superintendent, Business Services
 Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

<u>School</u>	<u>08/27/07</u>	<u>9/25/07</u>
Sheridan School (K-5)	81	79
First Street School (K-5)	436	434
Carlin C. Coppin Elementary (K-5)	401	402
Creekside Oaks Elementary (K-5)	588	601
Twelve Bridges Elementary (K-5)	648	650
Foskett Ranch Elementary (K-5)	453	449
Glen Edwards Middle (6-8)	703	698
Twelve Bridges Middle School (6-8)	710	735
Lincoln High School (9-12)	1,443	1,435
Phoenix High School (10-12)	87	95
Lincoln Crossing Elementary	540	556
PCOE Home School	_____	4
TOTAL:	6,100	6138

Preschool/Head Start

First & J Street 24
Carlin Coppin 24-A.M. /20-P.M.
Sheridan 21

Adult Education 115

First-5 Program

Sheridan 24
First Street 29

GLOBAL DISTRICT GOALS

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
- ~Foster a safe, caring environment where individual differences are valued and respected.*
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
- ~Promote student health and nutrition in order to enhance readiness for learning.*

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 2, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

AGENDA

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
- 3. SPECIAL ORDER OF BUSINESS**
Recognition of a District Employee, Victoria Bortolus
- 4. CONSENT AGENDA**
 - 4.1 Approval of Minutes
Regular Meetings of September 4th & September 18, 2007
 - 4.2 Approval of Warrants
 - 4.3 Ratification of Personnel Items
 - Classified:**
 - a. *Ratification of Classified Employment:***
Mary Crowell – Campus/Café. Supervisor – LCE
Valerie Rhodes – Campus/Café. Supervisor – COE
Renee Triano – Campus/Café. Supervisor – TBM
Jason Wigley – Technology Support Tech. Assist. - DIST
 - b. *Ratification of Classified Increase in Time:***
Dennice Stearns – from 4hr. School Office Clerk II to 8 hr. School Office Clerk II - TBE
 - c. *Ratification of Classified Additional Position:***
Robin Davis – adding the 20 minute Camp/Café. Supervisor position at TBE to current 2 hr. Food Service Assistant position at LHS effective 10/01/07.
Tina Diaz – adding the 20 minute Camp/Café. Supervisor position at LCE to current 5.6 hr. Special Ed. Inst. Aide position at TBE effective 8/20/07.
Tere Props – adding the 20 minute Camp/Café. Supervisor position at LCE to current 2 hr. Camp/Café. Supervisor position at LCE effective 8/20/07

October 2, 2007

Agenda

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- d. Ratification of Classified Transfers:**
 Lori Geist – from 1.5 hr. Camp/Café. Supervisor at CCC to the 2 hr. Camp/Café Supervisor position at CCC effective 9/17/07.
 Tina Mosier – from 3.5 hr. Paraprofessional, Physical Health Care position at FRE to the 5.6 hr. Special Ed. Instr. Aide position at LHS effective 9/24/07.
- e. Ratification of Classified/Confidential Transfer/Promotion:**
 Kari O’Toole – from 8 hr. Assistant Supt., Educational Services Secretary to 8 hr. Personnel Acct. Tech. effective approximately 10/15/07.

- 4.4 Obsolete Science and Social Science Instructional Materials.
 4.5 Ratification of Article XIII (Salaries) in Certificated Collective Bargaining.
 4.6 Approve donation of “60” T.V. to Creekside Oaks Elementary.
 4.7 Approve donation of 1959 Willys Pickup to the Lincoln High School Auto Shop.
 4.8 Approve donation of 1999 Buick LeSabre to the Lincoln High School Auto Shop.
 4.9 Resolution 07/08.8 declaring an emergency for the work of Johnson Controls to install two boilers at Lincoln High School.

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose “Request to Address Board of Trustees” are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory – Joanna Loya
 6.2 Western Placer Teacher’s Association – Mike Agrippino
 6.3 Western Placer Classified Employee Association – Joe Ross
 6.4 Superintendent, Scott Leaman:
 6.4.1 Response to Public Comment from 9/18/07 Board Meeting:
 6.5 Assistant Superintendent(S)
 6.5.1 Mary Boyle
 a. Program Focus Area:
 6.5.2 Terri Ryland
 a. Budget Update:
 6.5.3 Bob Noyes
 6.5.4 Cathy Allen
 a. Facilities Update:

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7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (I/D/A) **HEAD LICE POLICY - Leaman** (07-08 G & O Component IV)

•The California Department of health Services and the California School Nurses Association recommend school districts adopt and adhere to a “no live lice” policy with regard to head lice and students. Current WPUSD policy is more restrictive “nit-free” policy, restricting students from attending school during the process of receiving treatment for head lice when no live lice are present, and resulting in excessive absences. We recommend revising our district policy to be consistent with the recommendations of the California Department of Health Services and the California School Nurses Association.

8. **BOARD OF TRUSTEES**

8.1 **FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but Are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy

8.2 **BOARD MEMBER REPORTS/COMMENTS**

9. **ESTABLISHMENT OF NEXT MEETINGS(S)**

- The President will establish the following meetings(s):
 - October 16, 2007, 7:00 p.m., Lincoln Crossing Elementary

10. **ADJOURNMENT**

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 092707

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**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Recognition of District Employee
Vickie Bortolus, Cafeteria Cashier

AGENDA ITEM AREA:

Special Order of Business

REQUESTED BY:

Scott Leaman,
District Superintendent

ENCLOSURES:

MEETING DATE:

October 2, 2007

BACKGROUND:

On Monday, September 17th, 2007 the site cashier at Foskett Ranch Elementary, Vickie Bortolus performed the Heimlich maneuver on a 1st grader. She learned CPR and the Heimlich through the course offered through the school district.

Vicki unselfishly heeded the cry for help when a child stopped breathing. She didn't say, "sorry, that's not my job". Her actions were quick, and she was able to return to her cashiering duties and made certain all students got through the lunch line in a timely manner.

Vicky truly cares about the children of Foskett Ranch Elementary and works hard to help them. She's an excellent employee.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees recognize these bus drivers for their years of service.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Minutes:
September 4 & 18, 2007 Regular Meetings

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

MEETING DATE:

October 2, 2007

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of September 4th & September 18, 2007, regular Board Meetings

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 18, 2007 7:00 P.M.
Twelve Bridges Elementary – Multi-Purpose Room
2450 Eastridge Drive, LINCOLN, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:00 P.M. OPEN SESSION – Twelve Bridges Multi-Purpose Room.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:00 P.M. CLOSED SESSION – Twelve Bridges Office - Conference Room

1. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
2. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Multi-Purpose Room

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Members Present

Paul Long, President
James McLeod, Vice President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business Services
Cathy Allen, Director of Site Facilities
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

H.I.T

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2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

No action was taken

3. SPECIAL ORDER OF BUSINESS

- 3.1 Recognize Transportation Department Drivers for Years of Service. -** Sandra Voyles, bus driver of 30 years, shared that the combined years of recognized drivers is 130 years of driving. She also shared during 130 years of driving they have had an outstanding driving record. Those who received service awards were

<i>Melody Walker</i>	<i>20 Years</i>
<i>Beverly Duarte</i>	<i>20 Years</i>
<i>Cindy Baker</i>	<i>20 Years</i>
<i>Sandra Voyles</i>	<i>30 Years</i>
<i>Sara Foxworthy</i>	<i>35 Years</i>

3.2 Twelve Bridges Elementary School Featured

Twelve Bridges Elementary School is delighted to have an opportunity to highlight some of the wonderful features of their school to the Western Placer Unified School District Board of Trustees.

Mr. Lyche, Principal, welcomed everyone and did a brief introduction of the school. He then introduced Mr. Kovach, Music teacher, who discussed the start up of a band program for 4th and 5th grade students throughout the district. The HUB sites, which are Twelve Bridges Elementary and First Street School will be an option if students from the surrounding sites would like to participate. He also has a choir program and there are currently 50 students participating in the program at this time. Twelve Bridges Elementary School just purchased 40 new instruments for this year.

Mr. Lyche also introduced a new Program called D.O.G.S. (Dads of great students). Mr. Romano, father of one of the students, gave a brief review of the program, and what he is doing to get fathers involved. He talked about participating and working on inviting dads to participate with their children. They plan on having 100 dads participate this year. There are several events scheduled throughout the year with fathers and daughters. Mr. Lyche invited everyone to a kick-off he will be having on Sept. 28th to show the new fitness equipment the school received from Project Fit America through a grant.

4.1.2

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Mr. Leaman introduced each Principal and had them introduce their new staff. Mr. Knutson from SHER, Mr. Ayala from FSS, Mr. Bliss from CCC, Mrs. Pezanoski from COE, Mr. Lyche from TBE, Mrs. Castillo from FRE, Mr. Kurtz from LCE, Mr. Doherty from GEMS, Mr. Brown from TBMS, Mr. Wyatt from PHS, Mr. Butler from LHS. After all introductions were done it was followed by a reception.

4. CONSENT AGENDA**4.1 Ratification of Personnel Items****Classified:****a. *Ratification of Classified Employment:***

Tamara Chiaratti – Campus/Cafeteria Supervisor – LHS
 Debbie Piwkiewicz – Campus/Cafeteria Supervisor – LCE
 Noreen Skillman – Campus/Cafeteria Supervisor – LCE
 Deborah West – School Clerk II - LCE

b. *Ratification of Classified Additional Position:*

Kristy Hernandez – adding 30 minute Camp/Café. Supervisor position at TBE to current 1 hr. 50 minute Camp/Café. Supervisor position and 20 minute Camp/Café. Supervisor position at TBE effective 8/20/07

Ritz Mendoza – adding the 20 minute Camp/Café. Supervisor position at LCE to current 3.5 hr. Health Clerk position at LCE and 2 hr. Instructional Aide position at FSS effective 8/20/07.

Carrie Pawloski – adding the 20 minute Camp/Café. Supervisor position at LCE to current 2 hr. Library Aide position at TBE effective 8/20/07.

c. *Ratification of Classified Transfer/Promotion:*

Mike Kimbrough – from 8 hr. Custodian/Groundsman at LHS to 8 hr. Lead Custodian at LHS effective 9/4/07.

Certificated:**d. *Ratification of Certificated Temporary Employment:***

Teresa Ford – 7th/8th Grade Math Teacher – TBM

4.2 Approve English Language Learners Individualized Learning Plan Revised E.L.L.I.P. document and Protocol.

Motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve consent agenda as listed.

5. COMMUNICATION FROM THE PUBLIC

Karen Roberts discussed the new Library and the length of the project which was 2001 to 2007. She also reviewed the scheduled hours of the new library.

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She invited the board of trustees as well as the audience to a Gala Fund Raiser being held for the new library. The Gala will be held October 3rd and the cost is \$20.00 per person. The Grand Opening will be held October 20th at 12:00 noon and box lunches will be available to purchase.

Cheryl Dibachi thanked the board of Trustees for being on the board. She thanked Mike Thornbrough and Frank Nichols for all their work. She shared that the past year the community has been concerned with some of the issues and the decisions that are being made. She feels there is not enough information communicated to the public, and feels that the district does not share information. She feels there needs to be more communication between the board and the public. She expressed her frustration with using the same architect and builders. She asked why we continue to use the same builders, and why it costs so much to build our schools. She wanted to know how we plan on building our new high school. She recommended we talk with Charter Schools and doesn't feel they should be excluded and we should have support efforts of teachers and administration. She thanked the board of trustees for their time.

Michael Bodie discussed his concern of his daughter being reassigned to another classroom, and is here today to say how upset he was about that. He discussed the challenges of students in a 2nd/3rd grade combination classroom, and after three weeks his daughter was put into a 1st/2nd grade combination class was even more upsetting. He felt there was an increase of behavior problems even more so between 1st and 2nd graders. He feels the administrators need to come to better grips with complex calculation of student enrollment. (Due to the time limit Mr. Bodie was unable to finish reading his letter, a copy of the letter was given to the board of trustees).

Daryl Sanbeck discussed the Education Code in reference to bonds, and about the required bond committee. The responsibilities of the committee include, revenues, advising the public, inspection of school facilities, and making recommendations. Daryl also stated as a tax payer of these bonds he has some concerns.

6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory** Joanna Loya reported on current events which were: The high school is currently interviewing for Woodleaf camp counselors; Monday was the first early release; this week is homecoming as well as Lincoln High 100th birthday. Some of the following events will take place this week because of homecoming week, Monday is twin day, Tuesday is back in time, Wednesday is party hat, and the powder puff game is also scheduled for Wednesday at 6:00 p.m.; Thursday is dress up like it's your first birthday. Friday is Homecoming and will start with the parade in the afternoon, then walk of the decades along with a BBQ, and the game against Gridley, with a dance to follow.
- 6.2 Western Placer Teacher's Association**, Mike Agrippino had no report.
- 6.3 Western Placer Classified Employee Association**, Joe Ross thanked Jeremy Lyche for the site presentation. He reported there are currently 223 classified employees. Also this year is an election year as well as

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contract year, the current contract expires in June. He thanked Cathy Allen for the opening of the new Lincoln Crossing School.

- 6.4 Superintendent**, Scott Leaman reported that our current enrollment is holding at 6,100. With new communication, he has set up meetings between WPTA and CSEA, and has kept the board informed. He also reported the district is in receipt of a binder with issues concerning construction projects and different situations in facilities. There will be an official response to the binder on October 8, 2007. Issues we have looked into managing our debt, and the timing of the new high school.

6.5 Assistant Superintendent(s)

- 6.5.1 Terri Ryland used her item later in the meeting for her report.
 6.5.2 Mary Boyle presented a power point presentation on test scores for the district. She reviewed scores in the different grade levels, as well as reading/language, math, and writing. She reported Scores have increased in the last 3 years. Overall Western Placer's test scores are up.
 6.5.3 Bob Noyes had no report.

7. PUBLIC HEARING – Instructional Materials

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Western Placer Unified School District has followed state requirements regarding the adoption of appropriate standards-aligned textbooks for grades K-12 and provides sufficient textbooks and instructional materials in all core academic areas. At the Public Hearing on September 18, 2007, there were found to be sufficient standards-aligned textbooks and instructional materials at each school in the district.

There were no public comments

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (A) APPROVE RESOLUTION 07/08.5 RE INSTRUCTIONAL MATERIALS – Leaman (07-08 G & O Component IV- II)

•Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Western Placer Unified School District has followed state requirements regarding the adoption of appropriate standards-aligned textbooks for grades K-12 and provides sufficient

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Minutes

textbooks and instructional materials in all core academic areas. At the Public Hearing on September 18, 2007, there were found to be sufficient standards-aligned textbooks and instructional materials at each school in the district.

Mary reported on the reason for the resolution, and to make sure there are enough instructional materials. There was a motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve resolution 07/08.5 on instructional materials.

8.2 (D/A) APPROVAL OF THE 2006-07 UNAUDITED ACTUALS

The 2006-07 – Ryland (07-08 G & O Component V)

- State unaudited actuals will be present to the Board of Trustees.

Terri Ryland reported on the unaudited actuals, she presented a power point which included pie charts showing general fund revenues. She reported that the next budget update will be brought back at the December board meeting. There was a motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous vote to adopt the unaudited actuals as presented.

8.3 (D/A) APPROVE RESOLUTION 07/08.7 TO ADOPT THE 2007-08 WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT - Ryland (07-08 G & O Component V)

- Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, established constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population.

Education Code Sections 1629 and 42132 specify that by September 30th of each school year county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their annual appropriations limit for the proceeding year. After a brief explanation on the Gann Limit Resolution there was a motion by Mr. McLeod, seconded by Mr. Haley, and passed by unanimous roll call vote to approve resolution 07/08.7.

8.4 (I/A) DISTRICT GOALS AND OBJECTIVES - Leaman (07-08 G & O Component I, II, III, IV, V)

- The Board of Trustees annually establishes objectives for each established district goal. A second draft was presented at the last

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meeting for discussion and input. Board input was collected and the final draft is ready for approval.

Mr. Leaman presented the final draft of the District Goals and Objectives. There was a motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous vote. Mr. Carras requested a periodic update be brought back to the board for review.

8.5 (I/D/A) ESTABLISHMENT OF ASSISTANT SUPERINTENDENT OF FACILITIES AND MAINTENANCE SERVICES –

Leaman (07-08 G & O Component V-IV)

•Based on many factors present to the board, the approval of Cathy Allen as the new Assistant Superintendent of Facilities and Maintenance Services is being requested. The new position will unite the facility and maintenance departments for better coordination of activities like many districts in Placer County. Along with this approval, the new interim CBO Terri Ryland has indicated there are sufficient funds in the maintenance budget to add up to three new positions in coordination with Cathy Allen and Frank Nichols, Director of Maintenance.

To effect this change the following is presented for approval:

- 1) Cathy Allen as Assistant Superintendent as per the attached contract and job description
- 2) Job description modifications to unite the departments. NOTE: The district does not currently employ an Assistant Superintendent of Business Services.

Amanda McCracken reported it seems rather redundant, and was brought up by this board that Roger's position is longer needed, so why do we now need this position? She posed a question as to why the district is not doing a search for a facilities position.

Steve Pounds addressed the Members of the board saying he has no personal animosity against the person for this position, and would not like to see this position bought out at a later date. The District claimed we did not need this position and he asked what has changed in the past 6 months. He reported on the completion of Lincoln Crossing, and since no new schools or facilities are being built then there should be even less need to fill this position. Expressed his feelings on leadership and the importance of being open and honest and this candidate will not be able to lead this team. He feels the board should not fill this position.

Frank Nichols introduced himself as the current Director of Maintenance. He has been with Western Placer for 17 years. He indicated back when he started there were three maintenance workers, and currently there are only three maintenance workers. He reported he is also the Safety Director for our district and also indicated all bells and phone work is done in house and what we need are more skilled maintenance workers.

Mike Thornbrough read the following letter: I'm Mike Thornbrough, the Assistant Director of Maintenance & Facilities and I am here tonight to express my most strenuous

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objection, on behalf of the maintenance department, to the formation of a new Assistant Superintendent of Facilities and Maintenance position for our District.

The proposed new position of Assistant Superintendent of Facilities and Maintenance is redundant, a huge waste of money, and is unjustified. The responsibilities outlined in this job description are already covered between the existing job descriptions for the Assistant Superintendent of Business and the Director of Maintenance & Facilities who is Frank Nichols. In fact the Supervisory Responsibilities outlined in this proposed job description are word for word exactly the same as the Supervisory Responsibilities listed in Frank's position but with a couple of additions. Our Superintendent further acknowledges this redundancy when he took the extra step of noting that we do not currently have an Assistant Superintendent of Business.

There are many things suspicious about this entire proposal. For one thing, our Superintendent states that many other districts in Placer County have a similar position, however the results of a comparison study of District Office staff, including Assistant Superintendents, of surrounding School Districts, presented to our Board by this very same Superintendent last May 15th, clearly shows that we definitely should not have an Asst. Superintendent of Facilities and Maintenance.

Our Superintendent further states that the purpose of having such a position would be to unite the Facilities Department with the Maintenance Department. The irony of this statement is that it is actually the Facilities Department staff that has worked so feverously to keep the two departments separated.

If unification of the two departments is the real justification for this position then why was no discussion ever held between the two affected department heads, and the Superintendent, regarding this plan, especially since this position is to be funded by the maintenance budget? This lack of communication in itself contradicts the Superintendent's stated intent. Instead it was purely by accident that we even discovered this position was on the board agenda for the last board meeting. Our superintendent finally did call Frank in to tell him of this position but only after it had been posted as an agenda item for tonight's meeting.

As for the particular candidate submitted to fill this position, all we can say is "what are you thinking?" As you Board members, our Superintendent, and several other people are well aware of, we have many issues with this particular candidate and are convinced without a doubt that this candidate's actions, both past and present, are based solely on a personal agenda and not in the District's best interests.

This candidate, along with this candidate's assistant, has intentionally deceived our Superintendent, our Board, and the members of this community in many ways. Unfortunately there is no way that all of these concerns can possibly be addressed here tonight.

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The actions taken by both of these employees equate to a fire fighter setting fire to a home, then later arriving in the nick of time to put out the fire and rescue the occupants for the sole purpose of receiving praise and demonstrating the need for his job.

Furthermore it is our contention that our Assistant Superintendent of Personnel has also participated in assisting these employees with their actions for the sole purpose of promoting his best friend's wife, this candidate, to a higher paying and controlling position.

The formation of this position appears to be for the sole purpose of retaliation against our maintenance department management in an effort to silence us and to shield us from view of our construction projects.

You may also be surprised to know that the pending Grand Jury investigation is in part the result of the intentional sabotage to the relationship of our maintenance department to our District's Administration by this candidate and this candidate's assistant.

These bold statements are not speculation! They are not opinion! They are fact! Very provable fact! What frustrates us is that no one in our administration seems to care. The only people who care about all of this blatant corruption seems to be our fellow District employees, the Lincoln community, and apparently the Placer County Grand Jury.

We strongly recommend that this Board conducts a thorough investigation into the past and present activities of our Superintendent, Assistant Superintendent of Personnel, Director of Site Development, and Facilities Planner so you will more clearly understand how and why this proposal came about in the first place. And once again we will offer our assistance with this investigation.

You would think that with a Grand Jury investigation pending, that our District Administration would ensure that any of their actions would be very above board and beyond reproach. By supporting this proposal you are making the statement to all of us that our District is not of the high caliber it has been so many times advertised to be. And you would be sending a loud and clear message to our youth that they are wasting their time getting educated because their success in life will be solely based on who they know, not on what they know.

Thank you.

Scott Leaman reported on the comments from this agenda item and stated it's important to unite the maintenance and facilities and has talked about getting a list of architects. He discussed the early opening of Lincoln Crossing. He reported facilities will have less expenditures with the change. He also said there is a need of adding three positions in maintenance, and this will be addressed. He also stated the position was not a duplication of Rogers's position because Cathy will be in charge of facilities and maintenance.

4.1.9

Minutes

After input from the audience there was a motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve the position of Assistant Superintendent of Facilities and Maintenance Services, with a minor change in the position contract which is to remove item 8 regarding the vehicle.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy

9.2 BOARD MEMBER REPORTS/COMMENTS

There were no comments from any board members.

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - October 2, 2007, Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 10:00 p.m.

Paul Long, Board President

Paul Carras, Clerk

Scott Leaman, Superintendent

4.1.10

**Rosemary Knutson, Secretary
Superintendent**

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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4.1.11

Minutes

After input from the audience there was a motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve the position of Assistant Superintendent of Facilities and Maintenance Services, with a minor change in the position contract which is to remove item 8 regarding the vehicle.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy

9.2 BOARD MEMBER REPORTS/COMMENTS

There were no comments from any board members.

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - October 2, 2007, Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 10:00 p.m.

Paul Long, Board President

Paul Carras, Clerk

Scott Leaman, Superintendent

**Rosemary Knutson, Secretary
Superintendent**

4.1.12

September 18, 2007

Minutes

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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4.1.13

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 4, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration Budget.

5:30 P.M. OPEN SESSION – Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:35 P.M. CLOSED SESSION – Administrative Conference Room – D.O.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
District Superintendent
2. **PUBLIC EMPLOYEE EMPLOYMENT**
Assistant Superintendent of Facilities, Maintenance and Operations
3. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Members Present

Paul Long, President
James McLeod, Vice President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Terri Ryland, Interim Assistant Superintendent of Business Services
Rosemary Knutson, Secretary to the Superintendent

4.1.14

Minutes

Student – Joanna Loya, Lincoln High Student Advisor

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

District Superintendent

Motion by Mr. Carras, seconded by Mr. McLeod, and passed by unanimous vote to rank the Superintendent with an excellent evaluation and recommendation to roll over another year on his contract.

2.2 PUBLIC EMPLOYEE EMPLOYMENT

Assistant Superintendent of Facilities, Maintenance and Operations

No action was taken.

3. CONSENT AGENDA

- 3.1 Approval of Minutes
Regular Meetings of August 7th & August 21, 2007
- 3.2 Approval of Warrants
- 3.3 Ratification of Personnel Items

Classified:

- a. *Ratification of Classified Employment:***
 - Dawn Dean – Special Ed. Instructional Aide – COE
 - Dora DeRossett – Instructional Aide – CCC
 - Melissa Ramirez – D.O. Receptionist/Clerk – DO
 - Alejandrea Vidales – Campus/Cafeteria Supervisor - FSS
- b. *Ratification of Classified Additional Position:***
 - Maria Aguilar – adding the ½ hr. Camp/Café. Supervisor position at FRE to current 3 hr. and 15 minutes Food Service position at FRE effective 9/4/07.
 - Crystal Angel – adding the ½ hr. Camp/Café. Supervisor position at FRE to current two 2 hr. Instructional Aide positions at LCE and ½ hr. Camp/Café. Supervisor position at FRE effective 8/20/07.
 - Kristy Hernandez – adding the 20 minute Camp/Café Supervisor position at TBE to current 1 hr. 50 minute Camp/Café. Supervisor position at TBE effective 8/20/07.
 - Micki Marino – adding the 2 hr. Instructional Aide position at COE to current Instructional Aide position at LCE effective 8/23/07.
 - Linda Peterson – adding the ½ hr. Camp/Café Supervisor position at TBE to current 2 hr. 10 minutes and 20 minute Camp/Café supervisor positions at TBE effective 8/20/07.

4.1.15

September 4, 2007

Minutes

Johnadean Prothero – adding the two 45 minute Camp/Café Supervisor positions at COE to current 2 hr. Camp/Café Supervisor position at COE effective 8/23/07.

c. Ratification of Classified Transfers:

Tina Biles – from 2 hr. Campus/Café Supervisor at CCC to the 2 hr. Campus/Café Supervisor position at TBM effective 9/4/07.

Tere Props – from 30 minute and 20 minute Campus/Café Supervisor positions at TBE to the 2 hr. Campus/Café position at LCE effective 7/1/07.

Debbie Snook – from 2 hr. Campus/Café Supervisor at TBM to the 3.5 hr. Food Service Assistant position at TBM effective 8/20/07.

John Usher – from Lead Custodian at LHS to Grounds/Maintenance position effective 9/1/07.

Elena Yopez – from 3.5 hr. Food Service Assistant at TBM to the 3.5 hr. Health Clerk position at FSS effective 8/20/07.

d. Ratification of Classified Management Resignation:

Elinor Gregory – Occupational Therapist – DO

e. Ratification of Classified Resignation:

Kristine Fagan – Sp. Education Instructional Aide - COE

Certificated:**f. Ratification of Certificated Employment:**

Jenna Daniels – Elementary Science Teacher - COE

g. Request for Certificated Temporary Employment:

Heather Donovan – Title 1 Teacher – CCC

Amanda Fleshman – 2/3rd Grade Teacher – TBE

David Hicks – 7th Grade Pre-Algebra Teacher – TBM

Kim Moss – P.E./Electives – TBM

Jennifer Spears – 5th Grade Teacher – FSS

Julie Walker – 6th Grade Math/Science Teacher - TBM

h. Request for Maternity/Child Rearing Leave:

Nicole Silva – Kindergarten Teacher - CCC

i. Ratification of Certificated Resignation:

Drew Adams – 8th Grade Math Teacher - TBM

3.4 Approved Adoption of resolution 07/08.06 Establishing A Reduction of Classified Position Hours.

3.5 Approved re-entry for students #06-07D, #06-07E, #06-07K, 06-07N, the following have successfully completed the expulsion re-admittance conditions.

A motion by Mr. McLeod, seconded by Mr. Haley and passed by unanimous vote to approve consent agenda as listed.

4.1.16

