

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 18, 2007 7:00 P.M.
Twelve Bridges Elementary – Multi-Purpose Room
2450 Eastridge Drive, LINCOLN, CA**

AGENDA

2006-2007 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:00 P.M. OPEN SESSION – Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:00 P.M. CLOSED SESSION – Administrative Conference Room – D.O.

1. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
2. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Performing Arts Theater

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
 - 2.1 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
3. **SPECIAL ORDER OF BUSINESS**
 - 3.1 Recognize Transportation Department Drivers for Years of Service.
 - 3.2 Twelve Bridges Elementary School Featured
Twelve Bridges Elementary School is delighted to have an opportunity to highlight some of the wonderful features of their school to the Western Placer Unified School District Board of Trustees.
 - 3.3 New Employee Introductions by Principals, reception to follow.
4. **CONSENT AGENDA**

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

September 18, 2007

Agenda

4.1 Ratification of Personnel Items

Classified:**a. *Ratification of Classified Employment:***

Tamara Chiaratti – Campus/Cafeteria Supervisor – LHS
 Debbie Piwkiewicz – Campus/Cafeteria Supervisor – LCE
 Noreen Skillman – Campus/Cafeteria Supervisor – LCE
 Deborah West – School Clerk II - LCE

b. *Ratification of Classified Additional Position:*

Kristy Hernandez – adding 30 minute Camp/Café. Supervisor position at TBE to current 1 hr. 50 minute Camp/Café. Supervisor position and 20 minute Camp/Café. Supervisor position at TBE effective 8/20/07

Ritz Mendoza – adding the 20 minute Camp/Café. Supervisor position at LCE to current 3.5 hr. Health Clerk position at LCE and 2 hr. Instructional Aide position at FSS effective 8/20/07.

Carrie Pawloski – adding the 20 minute Camp/Café. Supervisor position at LCE to current 2 hr. Library Aide position at TBE effective 8/20/07.

c. *Ratification of Classified Transfer/Promotion:*

Mike Kimbrough – from 8 hr. Custodian/Groundsman at LHS to 8 hr. Lead Custodian at LHS effective 9/4/07.

Certificated:**d. *Ratification of Certificated Temporary Employment:***

Teresa Ford – 7th/8th Grade Math Teacher – TBM

4.2 Approve English Language Learners Individualized Learning Plan Revised E.L.L.I.P. document and Protocol.

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory – Joanna Loya
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Joe Ross
- 6.4 Superintendent, Scott Leaman
- 6.5 Assistant Superintendent(s)
 - 6.5.1 Terri Ryland
 - a. Budget Update:
 - 6.5.2 Mary Boyle
 - 6.5.3 Bob Noyes

Agenda

7. **PUBLIC HEARING – Instructional Materials**

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Western Placer Unified School District has followed state requirements regarding the adoption of appropriate standards-aligned textbooks for grades K-12 and provides sufficient textbooks and instructional materials in all core academic areas. At the Public Hearing on September 18, 2007, there were found to be sufficient standards-aligned textbooks and instructional materials at each school in the district.

8. **◆ACTION ◆DISCUSSION ◆INFORMATION**

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (A) APPROVE RESOLUTION 07/08.5 RE INSTRUCTIONAL MATERIALS – Leaman (07-08 G & O Component IV- II)

•Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Western Placer Unified School District has followed state requirements regarding the adoption of appropriate standards-aligned textbooks for grades K-12 and provides sufficient textbooks and instructional materials in all core academic areas. At the Public Hearing on September 18, 2007, there were found to be sufficient standards-aligned textbooks and instructional materials at each school in the district.

8.2 (D/A) APPROVAL OF THE 2006-07 UNAUDITED ACTUALS

The 2006-07 – Ryland (07-08 G & O Component V)

•State unaudited actuals will be present to the Board of Trustees.

8.3 (D/A) APPROVE RESOLUTION 07/08.7 TO ADOPT THE 2007-08 WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT - Ryland (07-08 G & O Component V)

•Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, established constitutional limit on the allowable growth in state

Agenda

and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population.

Education Code Sections 1629 and 42132 specify that by September 30, county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their annual appropriations limit for the proceeding year.

8.4 (I/A) DISTRICT GOALS AND OBJECTIVES - Leaman (07-08 G & O Component I, II, III, IV, V)

•The Board of Trustees annually establishes objectives for each established district goal. A second draft was presented at the last meeting for discussion and input. Board input was collected and the final draft is ready for approval.

8.5 (I/D/A) ESTABLISHMENT OF ASSISTANT SUPERINTENDENT OF FACILITIES AND MAINTENANCE SERVICES – Leaman (07-08 G & O Component V-IV)

•Based on many factors present to the board, the approval of Cathy Allen as the new Assistant Superintendent of Facilities and Maintenance Services is being requested. The new position will unite the facility and maintenance departments for better coordination of activities like many districts in Placer County. Along with this approval, the new interim CBO Terri Ryland has indicated there are sufficient funds in the maintenance budget to add up to three new positions in coordination with Cathy Allen and Frank Nichols, Director of Maintenance.

To effect this change the following is presented for approval:

- 1) Cathy Allen as Assistant Superintendent as per the attached contract and job description
- 2) Job description modifications to unite the departments. NOTE: The district does not currently employ an Assistant Superintendent of Business Services.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - October 2, 2007, Lincoln High School

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 09/14/07

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA

PLACE: Twelve Bridges Elementary – Main Office Conference Room
DATE: September 18, 2007
TIME: 6:00 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
 5. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
 6. LIABILITY CLAIMS
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. PERSONNEL
 - PUBLIC EMPLOYEE APPOINTMENT
 - PUBLIC EMPLOYEE EMPLOYMENT
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. CONFERENCE WITH LABOR NEGOTIATOR
 10. STUDENTS
 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - STUDENT PRIVATE PLACEMENT
 - INTERDISTRICT ATTENDANCE APPEAL
 - STUDENT ASSESSMENT INSTRUMENTS
 - STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Conference with Legal Council
Anticipated Litigation

AGENDA ITEM AREA:

Closed Session Disclosure

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

MEETING DATE:

September 18, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Recognition of Bus Driver Service Awards

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Scott Leaman,
District Superintendent

ENCLOSURES:

MEETING DATE:
August 18, 2007

BACKGROUND:

The Board of Trustee and the Western Placer Unified School District would like to recognize the following drivers for their years of service.

- Melody Walker 20 Years
- Beverly Duarte 20 Years
- Cindy Baker 20 Years
- Sandra Voyles 30 Years
- Sara Foxworthy 35 Years

ADMINISTRATION RECOMMENDATION:

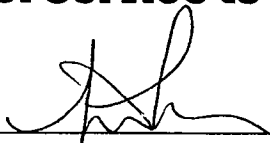
Administration recommends the Board of Trustees recognize these bus drivers for their years of service.

3.1



PLEASE JOIN THE
BOARD OF TRUSTEES
FOR
SPECIAL
RECOGNITION

I would like to give you a special invitation to attend the next Board of Trustee meeting on Tuesday, September 21, 2007, 7:00 p.m. at Twelve Bridges Elementary School in the Multi-Purpose Building, located at 2450 Eastridge Drive in Lincoln. You will be recognized for your Years of Service to the Western Placer Unified School District.


Scott Leaman, Superintendent

3.1.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Featured School – Twelve Bridges Elem. School
Pupils (*recognition of excellence*)
Parents (*report from SBLT and/or parents*)
Program (*focus on one site program*)

AGENDA ITEM AREA:

Special Order of Business

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

Yes

MEETING DATE:

September 18, 2007

BACKGROUND:

A program focusing on pupils, parents, and site program presentation.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.



Twelve Bridges Elementary

Western Placer Unified School District
"Pursuit of Excellence"

Board Meeting Agenda

Tuesday, September 18, 2007

- Welcome by Mr. Lyche
- Overview of Elementary Band/Choir Program by Mr. Kovach
- Presentation from D.O.G.S. (Dads of Great Students) Coordinator, Mr. Romano
- Closing Remarks from Mr. Lyche

3.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
New Employee Reception

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Scott Leaman
Superintendent,

ENCLOSURES:
Yes

MEETING DATE:
September 18, 2007

BACKGROUND:

The Board of Trustees will hold a "new employee" reception to welcome the new employees.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees welcome the new employees.

You Are Invited

Date: September 18, 2007

Time: 7:00 pm.

Place: Twelve Bridges Elementary
Multi-Purpose Room
2450 Eastridge Drive, Lincoln

The Western Placer Unified School District Board of Trustees will be holding a "new employee" reception during its regularly scheduled meeting on September 18, 2007. Please join us for a very short time of introduction, refreshments and fellowship. You will be excused early. We look forward to seeing you so we may get to know you!

3.3.1

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Classified
Employment

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

September 18, 2007

BACKGROUND:

The Board of Trustees will take action to ratify the employment of:

Tamara Chiaratti– Campus/Cafeteria Supervisor (.187 FTE) – LHS
Debbie Piwkiewicz – Campus/Cafeteria Supervisor (.25 FTE) – LCE
Noreen Skillman – Campus/Cafeteria Supervisor (.187 FTE) – LCE
Deborah West – School Clerk II (1.00 FTE) - LCE

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of employment for the individuals listed above.

4.19

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department
2007

DATE: September 4,

You are hereby notified that: Tamara Chiaratti
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: NOON TIME CAMPUS SECURITY

EFFECTIVE DATE OF ASSIGNMENT: SEPTEMBER 4, 2007
(To be determined by Personnel department)

ASSIGNMENT LOCATION: LINCOLN HIGH SCHOOL

RANGE: _____ STEP: _____ AMOUNT \$ _____ (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 1 1/2

NEWLY APPROVED POSITION: X, OR REPLACEMENT: _____

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: _____

FUNDING SOURCE: GENERAL FUND: X

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.
**** If this position is for an instructional aide, applicant must have passed screening test.**

Applicant's signature Date

Address (City/Zip) Telephone #

Jan Smith 9/04/07
Administrator's signature Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

live 2007 OK

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department DATE: 8/29/07

You are hereby notified that: Debbie ^{Pinkiewicz} ~~Pinkiewicz~~
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Campus Supervisor

EFFECTIVE DATE OF ASSIGNMENT: _____
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Lincoln Crossing Elementary

RANGE: _____ STEP: _____ AMOUNT \$ _____ (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 2.0

NEWLY APPROVED POSITION: X, OR REPLACEMENT: _____

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: _____

FUNDING SOURCE: GENERAL FUND: _____ X _____

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**** If this position is for an instructional aide, applicant must have passed screening test.**

Debbie Pinkiewicz 8-31-07
Applicant's signature Date

1 _____
Address (City/Zip) Telephone #
Kevin Koot 8/29/07
Administrator's signature Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department

DATE: 8/29/07

You are hereby notified that: Noreen Skillman
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Campus Supervisor

EFFECTIVE DATE OF ASSIGNMENT: _____
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Lincoln Crossing Elementary

RANGE: B STEP: A AMOUNT \$ 11.68 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 1.5

NEWLY APPROVED POSITION: X, OR REPLACEMENT: _____

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: _____

FUNDING SOURCE: GENERAL FUND: _____ X _____

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

**** If this position is for an instructional aide, applicant must have passed screening test.**

Noreen Skillman 8/29/07
Applicant's signature Date

Address _____ (City/Zip) _____ Telephone # _____

Kevin Kent 8/29/07
Administrator's signature Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL DEPARTMENT
810 J STREET, LINCOLN, CA 95648
(916) 645-5293

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department

DATE: 9-10-07

You are hereby notified that: Deborah West
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: School Clerk II

EFFECTIVE DATE OF ASSIGNMENT: 9/19/07
(To be determined by Personnel department)

ASSIGNMENT LOCATION: Lincoln Crossing Elementary

RANGE: 20 STEP: C AMOUNT \$ 15.14 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 8

NEWLY APPROVED POSITION: X, OR REPLACEMENT: *

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Patricia Storkey

FUNDING SOURCE: GENERAL FUND: X

CATEGORICAL: _____
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation, health and welfare benefits, **T.B. clearance**, fingerprints, and pre-employment physical if applicable.

** If this position is for an instructional aide, applicant must have passed screening test.

Deborah West 9-10-07
Applicant's signature Date

Address _____ (City/Zip) _____ Telephone # _____

Deborah West 9-10-07
Administrator's signature Date

4.1a.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Classified
Additional Position

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

September 18, 2007

BACKGROUND:

The Board of Trustees will take action to ratify the additional positions for:

Kristy Hernandez – adding the 30 minute Camp/Café Supervisor position at TBE to current 1 hr. 50 minute Camp/Café Supervisor position and 20 minute Camp/Café Supervisor position at TBE effective 8/20/07.

Rita Mendoza - adding the 20 minute Camp/Café Supervisor position at LCE to current 3.5 hr. Health Clerk position at LCE and 2 hr. Instructional Aide position at FSS effective 8/20/07.

Carrie Pawloski – adding the 20 minute Camp/Café Supervisor position at LCE to current 2 hr. Library Aide position at TBE effective 8/20/07.

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of classified additional position for the individuals listed above.

4.1 b

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Personnel Department

To: Kristy Hernandez, TBE
From: Peggy Van Lengen, Personnel Acct. Tech.
Date: September 11, 2007
Subject: Additional Position

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be adding the 30 minute Campus/Café Supervisor position at TBE to your 1 hr. 50 minute campus/café supervisor position and 20 minute campus/cafeteria supervisor position at TBE effective 8/20/07.

If you have any questions regarding this additional position, please call me at 645-5293.

Congratulations!

4.1 b.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Personnel Department

To: Rita Mendoza, LCE
From: Peggy Van Lengen, Personnel Acct. Tech.
Date: September 6, 2007
Subject: Additional Position

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be adding the 20 minute after school Campus/Café Supervisor position at LCE to your 3.5 hr. Health Clerk position at LCE and 2 hr. Instructional Aide position at FSS effective 8/20/07.

If you have any questions regarding this additional position, please call me at 645-5293.

Congratulations!

4.1 b.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Personnel Department

To: Carrie Pawloski, TBE
From: Peggy Van Lengen, Personnel Acct. Tech.
Date: September 4, 2007
Subject: Additional Position

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be adding the 20 minute Campus/Café Supervisor position at LCE to your 2 hr. Library Aide position at TBE effective 8/23/07.

If you have any questions regarding this additional position, please call me at 645-5293.

Congratulations!

4.1b.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT AREA:

Ratification of Classified
Transfer/Promotion

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

September 18, 2007

BACKGROUND:

The Board of Trustees will take action to ratify the transfer/promotion of:

Mike Kimbrough – from 8 hr. Custodian/Groundsman at LHS to 8 hr. Lead Custodian at LHS
effective 9/4/07.

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of transfer/promotion for the individual listed above.

4.1 c

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Personnel Department

To: Mike Kimbrough, LHS
From: Peggy Van Lengen, Personnel Acct. Tech.
Date: August 30, 2007
Subject: Transfer/Promotion

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be transferring from your current 8 hr. Custodian/Groundsman position at LHS to the 8 hr. Lead Custodian position at LHS effective 9/4/07.

If you have any questions regarding this transfer/promotion, please call me at 645-5293.

Congratulations!

4.10.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Certificated
Temporary Employment

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

September 18, 2007

BACKGROUND:

The Board of Trustees will take action to ratify the temporary employment of:

Teresa Ford – 7th/8th Grade Math Teacher (1.00 FTE) - TBM

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of temporary employment for individual listed above.

H. I. d

