

WESTERN PLACER UNIFIED SCHOOL DISTRICT
810 J STREET, LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Long - President
 James McLeod - Vice President
 Paul Carras - Clerk,
 Ana Stevenson - Member
 Brian Haley - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Bob Noyes, Assistant Superintendent, Personnel Services
 Carrie Carlson, Assistant Superintendent, Business Services
 Mary Boyle, Assistant Superintendent, Educational Services
 Roger Yohe, Facilities Superintendent

STUDENT ENROLLMENT

<u>School</u>	<u>04/01/07</u>	<u>5/01/07</u>
Sheridan School (K-5)	90	90
First Street School (K-5)	471	467
Carlin C. Coppin Elementary (K-5)	492	497
Creekside Oaks Elementary (K-5)	680	692
Twelve Bridges Elementary (K-5)	729	725
Foskett Ranch Elementary (K-5)	479	484
Glen Edwards Middle (6-8)	713	712
Twelve Bridges Middle School (6-8)	588	587
Lincoln High School (9-12)	1257	1260
Phoenix High School (10-12)	99	97
PCOE Home School	4	4
TOTAL:	5,608	5,615

Phoenix Infant/Toddler 18

Preschool/Head Start

First & J Street 24
 Carlin Coppin 24
 Sheridan 24

Adult Education 266

GLOBAL DISTRICT GOALS

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
- ~Foster a safe, caring environment where individual differences are valued and respected.*
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
- ~Promote student health and nutrition in order to enhance readiness for learning.*

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 15, 2007 6:30 P.M.
SHERIDAN ELEMENTARY SCHOOL – MULTI-PURPOSE ROOM
790 J Street, LINCOLN, CA**

REVISED AGENDA

2006-2007 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. OPEN SESSION – Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:30 P.M. CLOSED SESSION – Administrative Conference Room - D.O.

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 U
2. **LIABILITY CLAIMS**
Claim (Williams) pursuant to Government code 910 and 910.2
3. **PERSONNEL**
Public Employee Discipline/Dismissal/Release
4. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on certificated negotiations
5. **ADJOURN TO OPEN SESSION**

6:30 P.M. OPEN SESSION – Sheridan Multi-Purpose Room

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:
 - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 U
 - 2.2 **LIABILITY CLAIMS**
Claim (Williams) pursuant to Government code 910 and 910.2

May 15, 2007

Agenda

- 2.3 PERSONNEL**
Public Employee Discipline/Dismissal/Release

- 2.4 CONFERENCE WITH LABOR NEGOTIATOR**
Update on certificated negotiations

3. SPECIAL ORDER OF BUSINESS**Sheridan Elementary School**

Sheridan is delighted to have an opportunity to highlight some of the wonderful features of their school to the Western Placer Unified School District Board of Trustees.

4. CONSENT AGENDA**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Ratification of Personnel Items

Certificated:

- a. Request for Child Rearing Leave:**

Kelli Willard – 2nd Grade Teacher – CCC

- b. Ratification of Certificated Resignation:**

Kristi Malone – 6th Grade Math/Science Teacher - GEMS

- 4.2 Community-Based English Tutoring Program

- 4.3 Deny request for unpaid leave of absence

- 4.4 Approval of Donation to Lincoln High School

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory – Laura DiGiordano

- 6.2 Western Placer Teacher's Association – Mike Agrippino

- 6.3 Western Placer Classified Employee Association – Joe Ross

- 6.4 Superintendent, Scott Leaman – a. *District Goals and Objectives*
b. *Sutter Incident Debrief*

- 6.5 Assistant Superintendent(s)

- 6.5.1 Carrie Carlson

- a. Budget Update:

- 6.5.2 Mary Boyle

- 6.5.3 Bob Noyes

7. **◆ ACTION ◆ DISCUSSION ◆ INFORMATION**

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (I/D) ESTABLISH A PROCEDURE TO EVALUATE THE SUPERINTENDENT - Leaman (06-07 G & O Component V-IV)
•It is time to begin the process to evaluate the superintendent. The board adopted form is attached.

7.2 (I/D) DISTRICT OFFICE STAFFING - Leaman (06-07 G & O Component V)
•Based on board request, an analysis of district office staffing will be presented to the board.

7.3 (I/A) SITE PLANS – SINGLE PLAN FOR STUDENT ACHIEVEMENT – Boyle (06-07 G & O Component V)
•The School Based Leadership Team from each school annually reviews data regarding student achievement and sets goals for the continuous improvement of programs and the delivery of instruction to meet student needs. The SBLT is responsible for creating a budget and allocating categorical monies at the site level toward the improvement of student achievement.

7.4 (D/A) INCREASE LUNCH PRICES FOR MIDDLE SCHOOLS AND HIGH SCHOOLS – Carlson (06-07 G & O Component V)
•Expenditures in the Cafeteria Fund have increased significantly over the past several years. Salary and benefit costs have gone up much more quickly than revenues. Two years ago, the District increased lunch prices from \$2.00 to \$2.25, after a decade of no increases. Still, the Cafeteria Fund is expected to encroach upon the general fund by nearly \$200,000 in 2006-07. A review of neighboring and similar-sized school districts shows that Western Placer Unified School District's lunch prices are slightly lower than average. Therefore, we recommend implementing the following pricing structure for paid lunches beginning in the 2007-08 school year:

	<u>Current</u>	<u>Proposed</u>	<u>Increase</u>
Elementary	\$2.25	\$2.25	\$0.00
Middle	\$2.25	\$2.50	\$0.25
High	\$2.25	\$2.75	\$0.50

May 15, 2007

Agenda**7.5 (D/A) INCREASE PRICE OF BUS PASSES – Carlson (06-07 G & O Component V)**

• Transportation expenditures have risen dramatically since prices were raised three years ago. Significant increases in employee health benefits, as well as skyrocketing gas prices, increased the burden on the District's Transportation program. Transportation is expected to encroach upon the unrestricted general fund by over \$540,000 in 2006-07. We recommend implementing the following pricing structure for student transportation beginning in the 2007-08 school year.

<u>Students per Family</u>	<u>Current</u>	<u>Proposed</u>	<u>Increase</u>
1 – Semester Pass	\$100.00	\$125.00	\$25.00
1 – Annual Pass	\$180.00	\$225.00	\$45.00
2 – Semester Pass	\$200.00	\$250.00	\$50.00
2 – Annual Pass	\$360.00	\$450.00	\$90.00
3 or more-Semester Pass	\$230.00	\$288.00	\$58.00
3 or more-Annual Pass	\$420.00	\$525.00	\$105.00

A book of 10 one-way tickets, which currently costs \$10.00, will increase to \$12.50. Reduced passé or tickets will be sold at half price.

7.6 (D/A) APPROVE THE FURNITURE AND EQUIPMENT BID FOR THE LINCOLN CROSSING ELEMENTARY SCHOOL – Allen (06-07 G & O Component V)

• The District went out to bid for furniture and equipment to outfit the new Lincoln Crossing Elementary School Site on April 19, 2007. Bids were opened on May 11, 2007. Staff will present the proposal of the lowest responsive bidder at the board meeting.

7.7 (D/A) APPROVE RESOLUTION 06/07.29 OF THE BOARD OF TRUSTEES OF WESTERN PLACER UNIFIED SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF 2007 TAX AND REVENUE ANTICIPATION NOTES FOR SAID DISTRICT AND REQUESTING THE BOARD OF SUPERVISORS OF PLACER COUNTY TO ISSUE SAID NOTES, AND APPROVE THE FORM OF THE CONTRACT OF PURCHASE AND THE FORM OF CONTINUING DISCLOSURE CERTIFICATE RELATED THERETO – Carlson (06-07 G & O Component V)

• Tax and Revenue Notes (TRANS) are a short-term borrowing strategy used to finance and eliminate cash flow deficits or potential deficits in the General Fund. It is not unusual for school district to experience cash flow deficits in the months just prior to the receipt of property tax revenues. Since 1990, the District has borrowed between \$1.2 and \$7.0 million a year to cover its operating costs.

BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - June 5, 2007, 7:00 p.m., Lincoln High School Theater

10. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 051007

Revised Posting: 051107

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA

PLACE: Sheridan School – Staff Room
DATE: May 15, 2007
TIME: 5:30 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
 5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 6. **LIABILITY CLAIMS**
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. **PERSONNEL**
 - PUBLIC EMPLOYEE APPOINTMENT
 - PUBLIC EMPLOYEE EMPLOYMENT
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 10. **STUDENTS**
 - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - STUDENT PRIVATE PLACEMENT
 - INTERDISTRICT ATTENDANCE APPEAL
 - STUDENT ASSESSMENT INSTRUMENTS
 - STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #06-07 U

AGENDA ITEM AREA:

CLOSED SESSION

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

MEETING DATE:

May 15, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #06-07U

ADMINISTRATION RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.

BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.

AGENDA ITEM:

Rejection of Claim pursuant to
Government Code 910 and 910.2

SUBJECT AREA:

Disclosure of action
taken in closed
session

REQUESTED BY:

Carrie L. Carlson
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

BOARD MEETING DATE:

May 15, 2007

BACKGROUND:

The Board of Trustees will disclose action, if any, taken in regard to the rejection of the claim.

SUPERINTENDENT'S RECOMMENDATION: Reject the claim

2.2

BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT: 

Public Employee Discipline/Dismissal/
Release

AGENDA ITEM AREA:

DISCLOSER OF ACTION, IF ANY,
TAKEN IN CLOSED SESSION

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

May 15, 2007

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to public employee discipline/dismissal/release.

SUPERINTENDENT'S RECOMMENDATION:

Administration recommends the Board of Trustees will disclose action taken in closed session in regard to public employee discipline/dismissal/release.

2.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

- 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
- 2. Foster a safe, caring environment where individual differences are valued and respected.**
- 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
- 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
- 5. Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Update on Certificated Negotiations

AGENDA ITEM AREA:

Disclosure of action taken in closed session

REQUESTED BY:

Bob Noyes, Asst. Superintendent, Personnel
Carrie Carlson, Asst. Superintendent, Business
Scott Leaman, Superintendent

ENCLOSURES:

MEETING DATE:

May 15, 2007

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Certificated Negotiations.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Featured School – Sheridan Elementary School
Pupils (*recognition of excellence*)
Parents (*report from SBLT and/or parents*)
Program (*focus on one site program*)

AGENDA ITEM AREA:

Special Order of Business

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

Yes

MEETING DATE:

May 15, 2007

BACKGROUND:

A program focusing on pupils, parents, and site program presentation.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.

Sheridan Elementary School

4730 "H" Street – Sheridan, CA 95681

(530) 633-2591 –Fax-(530) 633-9565

Kris Knutson, Principal

"Pursuit of Excellence"

May 2, 2007

Sheridan Elementary School would like to present at the May 15th school board meeting the following:

Pupil: Mackenzie Taylor – will be honored for the highest Accelerated Reading Scores at our site for 4/5th grade; Andrew Quick for 3rd grade; Abigail Rowe for 2nd grade; and Emily Sampson for 1st grade.

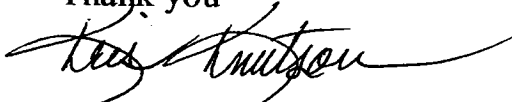
Adrienne Bankert – former Sheridan student will be honored for her contributions and successes.

Parent: Michelle Eslinger – Treasurer of PTC will share what the PTC has done for Sheridan Elementary this past year.

Program: Sue Mentze will highlight the Accelerate Reading Program in conjunction with the Heifer Project at the school farm.

Please note that the board meeting will begin at 6:30 p.m.

Thank you



Kris Knutson
Principal

KK:kr

3.1

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.


SUBJECT AREA:

Request for
Child Rearing Leave

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes 
Assist. Superintendent, Personnel Services

ENCLOSURES:

MEETING DATE:

May 15, 2007

BACKGROUND:

The Board of Trustees will take action on a request for Child Rearing Leave from:

Kelli Willard – 2nd Grade Teacher – CCC

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees ratify the request as listed.

4.1a.

April 23, 2007

To Whom It May Concern:

I am writing this letter to request a leave under Article VIII, D-2 of the WPUUSD and WPTA contract. This would include child-rearing leave from August 20, 2007 through April 30, 2008.

If you have any questions, feel free to contact me at
Carlin C. Coppin.

Sincerely,

A handwritten signature in black ink that reads "Kelli Willard". The signature is written in a cursive style with a large, sweeping flourish at the end.

Kelli Willard
2nd grade teacher

4.1a.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT AREA:

Ratification of Certificated
Resignation

AGENDA ITEM:

Consent Agenda

REQUESTED BY:

Bob Noyes
Assist. Superintendent, Personnel Services



ENCLOSURES:

MEETING DATE:

May 15 2007

BACKGROUND:

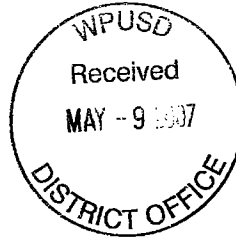
The Board of Trustees will take action to ratify the resignation of :

Kristi Malone – 6th Grade Math/Science Teacher - GEMS

ADMINISTRATION RECOMMENDATION:

Administration recommends ratification of resignation for the individual listed above.

4.16



May 8, 2007

Dear Bob Noyes,

I am writing to you today to officially tender my resignation from Glen Edwards Middle School effective upon conclusion of the 2006-2007 school year. It pains me to write this letter, as I have enjoyed being a member of the faculty at GEMS and have worked hard to do my job as well as possible. I have decided to move on for reasons having more to do with my personal life rather than the school or nature of the job itself.

Thank you for the opportunity to work in such a great district and a diverse atmosphere.

If you have any questions, please ask. Thanks again for everything.

Sincerely,

A handwritten signature in cursive script that reads "Kristi Malone".

Kristi Malone

Handwritten initials and the number "4.16.1" in cursive script.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Community-Based English Tutoring Program

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Mary Boyle

ENCLOSURES:

CBET Program Application

MEETING DATE:

May 15, 2007

BACKGROUND:

Western Placer Unified School District qualifies for Community-Based English Tutoring Program monies. We must apply for these funds annually. Funding supports our adult education English language instruction program. Parents of English Learner students in our district can attend the English classes through our adult education program without cost to the family. The program supports our students' acquisition of English language skills through support of the family also learning the English language.

ADMINISTRATION RECOMMENDATION:

Approval of Community-Based English Tutoring Program funding application.

4.2

Community-Based English Tutoring Program Application Form, Fiscal Year 2007-08

Submission Postmark Deadline: June 1, 2007

Please complete the following information to request Community-Based English Tutoring (CBET) program funds:

Local Educational Agency (LEA) Information

Name of LEA Western Placer Unified School District County/District Code 31/ 66951
Charter School No. _____

Mailing Address 810 J Street

City Lincoln State CA Zip Code 95648 - _____

Program Contact Person Name Mary Boyle

Title/Office Assistant Superintendent Educational Services

Telephone Number (916) 645 - 6350 x _____ FAX Number (916) 645 - 6356

E-mail

Address boylemar@wpusd.k12.ca.us

The LEA listed above hereby **requests** allocation of funds from the California Department of Education (CDE) to participate in the CBET Program for fiscal year (FY) 2007-08.

Assurances

The signature of the superintendent or designee of this form acknowledges that the following general assurances will be observed.

1. The conditions established pursuant to California *Education Code (EC)* sections 300-340, and California *Code of Regulations (CCR)*, Title 5, sections 11300-11315.5 will be met by the LEA in the administration of this program.
2. The LEA will use fiscal control and accounting procedures that will ensure proper disbursements and accounting of state funds paid to that agency under the program. The LEA will make all records available for audit when requested.
3. Funds may be used for direct program services, community notification processes, transportation services, and background checks related to the adults participating in the tutoring program.
4. The LEA will be responsible for expending these funds to provide free or subsidized adult English-language instruction for parents or community members who have pledged to provide personal English-language tutoring to English learners kindergarten through grade twelve.

4.2.1

5. Pledge records will consist of the following information: name of school district, name of school, and the name and signature of parent or community member committed to tutor English learners. These records will be maintained for audit.
6. A CBET plan will be adopted by the local governing board and include elements of instruction and achievement information as described by *EC* Section 317. The data collected shall be used, by the governing board, to review and revise the plan as necessary, not less than once every three years, and be made available to the state as requested.

Certification and Signature

I certify that: (1) the planned allocation and expenditures of funds for the CBET program are for educational services for eligible participants; (2) the expenditures of funds and the programmatic activities will be conducted in accordance with federal and state statutes and regulations, including the assurances contained in this application; (3) full records of program activities and expenditures will be maintained and made available for review and/or audit by the CDE and/or the representatives or designees of the Department; and (4) a CBET plan has been written in accordance with California *EC* sections 315-317, and *CCR*, Title 5, sections 11315 and 11315.5.

I hereby certify that I have read the conditions contained in this document and agree to comply with all requirements as a condition of funding and that to the best of my knowledge the information contained in this CBET application form is complete and correct.

Mary Boyle
 Print Name of Superintendent or Designee

Mary Boyle
 Signature of Superintendent or Designee

5/4/07
 Date

Board Approval

Paul Long
 Print Name of Presiding Officer of Governing Board

 Board Approval Date

 Signature of Presiding Officer of Governing Board

 Date

This CBET Application Form, FY 2007-08 is to be submitted to the CDE and postmarked on or before June 1, 2007. Return this form to:

Veronica Aguila, Administrator
 Language Policy and Leadership Office
 California Department of Education
 1430 N Street, Suite 4309
 Sacramento, CA 95814-5901



Drug-Free Workplace

Certification regarding state and federal drug-free workplace requirements.

Note: Any entity, whether an agency or an individual, must complete, sign, and return this certification with its grant application to the California Department of Education.

Grantees Other Than Individuals

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *Code of Federal Regulations (CFR)* Part 85, Subpart F, for grantees, as defined at 34 *CFR* Part 85, Sections 85.605 and 85.610

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition
 - b. Establishing an on-going drug-free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace
 2. The grantee's policy of maintaining a drug-free workplace
 3. Any available drug counseling, rehabilitation, and employee assistance programs
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace
 - c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a)
 - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 1. Abide by the terms of the statement
 2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction
 - e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee. Notice shall include the identification number(s) of each affected grant.
 - f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:
 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency
 - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, county, state, zip code)

4.2.3

