

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**810 J STREET, LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.06356**

**MEMBERS OF THE GOVERNING BOARD**

Paul Long - President  
James McLeod - Vice President  
Paul Carras - Clerk,  
Ana Stevenson - Member  
Brian Haley - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
Bob Noyes, Assistant Superintendent, Personnel Services  
Carrie Carlson, Assistant Superintendent, Business Services  
Mary Boyle, Assistant Superintendent, Educational Services  
Roger Yohe, Facilities Superintendent

**STUDENT ENROLLMENT**

<u>School</u>	<u>02/01/07</u>	<u>3/01/07</u>
Sheridan School (K-5)	90	88
First Street School (K-5)	457	459
Carlin C. Coppin Elementary (K-5)	486	488
Creekside Oaks Elementary (K-5)	688	691
Twelve Bridges Elementary (K-5)	729	735
Foskett Ranch Elementary (K-5)	478	479
Glen Edwards Middle (6-8)	718	715
Twelve Bridges Middle School (6-8)	575	581
Lincoln High School (9-12)	1283	1282
Phoenix High School (10-12)	89	83
PCOE Home School	<u>3</u>	<u>4</u>
<b>TOTAL:</b>	<b>5,596</b>	<b>5,605</b>

**Phoenix Infant/Toddler** 18

**Preschool/Head Start**

First & J Street 24  
Carlin Coppin 24  
Sheridan 24

**Adult Education** 263

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
- ~Foster a safe, caring environment where individual differences are valued and respected.*
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
- ~Promote student health and nutrition in order to enhance readiness for learning.*

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
March 20, 2007 7:00 P.M.  
FIRST STREET ELEMENTARY SCHOOL – Multi Purpose Room  
1400 First Street, LINCOLN, CA**

## **AGENDA**

**2006-2007 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**6:15 P.M. OPEN SESSION – First Street Office – Conference Room**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:20 P.M. CLOSED SESSION – First Street Office - Conference Room**

**1. INTER-DISTRICT TRANSFER APPEAL**

- a. Inter-district Request Appeal 07/08 6

**2. PERSONNEL**

Public Employee Discipline/Dismissal/Release

- a. Administrator Release/Reassignment

**3. CONFERENCE WITH LABOR NEGOTIATOR**

Update on classified negotiations

**4. ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Multi-Purpose Room**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**2.1 INTER-DISTRICT TRANSFER APPEAL**

- a. Inter-district Request Appeal 07/08 6

**2.2 PERSONNEL**

Public Employee Discipline/Dismissal/Release

- a. Administrator Release/Reassignment

**2.3 CONFERENCE WITH LABOR NEGOTIATOR**

Update on classified negotiations

March 20, 2007

Agenda**3. SPECIAL ORDER OF BUSINESS****First Street School**

First Street is delighted to have an opportunity to highlight some of the wonderful features of their school to the Western Placer Unified School District Board of Trustees.

**4. CONSENT AGENDA****NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

**4.1 Ratification of Personnel Items****Classified:*****a. Ratification of Classified Employment:***

Deanna Harmon – Food Service Assistant – LHS

Kristy Hernandez – Campus/Café Supervisor - TBE

***b. Ratification of Classified Transfer:***

Kristi Gretler – from Special Ed. Instructional Aide, LHS to Special Ed. Instructional Aide, COE effective 3/01/07.

***c. Resignation of Classified Employee:***

Kathy Lyche – Library Technician – Sher

***d. Resignation of Certificated Employee:***

Audrey Anderson-Teshima – SDC Teacher – FRE

Sheila Radican – SDC PreSchool Teacher – FRE

Katherine Wollack – RSP Teacher - TBMS

***e. Ratification of Certificated Retirement:***

Catherine Sandy – 7<sup>th</sup> Grade Language Arts Teacher - GEMS

**4.2 Reduction of One Classified Position.****4.3 Student Discipline/Stipulated expulsion Student #06-07 R.****4.4 Student Discipline/Stipulated expulsion Student #06-07 S.****4.5 Adoption of New Substitute Teacher Salary Schedule****4.6 Approval to add Attachment #4 to Suspension Expulsion Policy 5144.1.****5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

6.1 Lincoln High School, Student Advisory – Laura DiGiordano

6.2 Western Placer Teacher's Association – Mike Agrippino

6.3 Western Placer Classified Employee Association – Joe Ross

6.4 Superintendent, Scott Leaman –

6.5 Assistant Superintendent(s)

March 20, 2007

Agenda

- 6.5.1 Carrie Carlson
  - a. Budget Update:
- 6.5.2 Mary Boyle
  - a. Program Focus Area: *Update LHS API*
- 6.5.3 Bob Noyes

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION****CODE: (A) = Action (D) = Discussion (I) = Information**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**7.1 (D/A) APPROVE THE FY 2006-07 SECOND INTERIM REPORT - Carlson (06-07 G & O Component V)**

- The FY 2006-07 Second Interim Report will be presented to the Board of Trustees for discussion and review.

**7.2 (I/A) SCHOOL SAFETY - Boyle (06-07 G & O Component IV-V)**

- Student safety is always a priority. Annually, districts and schools are required to update their Safe School Plans in order to plan and prepare for emergencies. All WPUSD sites and District Office have updated their plans, which cover situations from fire drills to lockdown and evacuation situations.

**7.3 (I/D) DISTRICT BOUNDARIES – Leaman (06-07 G & O Component IV-V)**

- During the 05-06 school year, the Ophir, Loomis, and Western Placer Unified School district's boards reached agreement on the annexation of 475.80 acres of land to Loomis and 221.48 acres of land to Ophir (the dotted line on the attached map). During the same period, a group of parents formed the Newcastle Boundary Change Committee. The committee has filed an appeal with the state to stop the action from moving forward. Newcastle and Ophir Elementary are charter and "school of choice" sites, so no inter-district is necessary to attend.

**7.4 (A) TENTATIVE AGREEMENT BETWEEN WPUSD AND CSEA #741 CONCERNING REOPENED NEGOTIATIONS – Noyes (06-07 G & O Component V)**

- A tentative agreement has been reached between WPUSD and CSEA #741 on reopened salary negotiations for the 2005/2006 and 2006/2007 school years (see attached agreement dated 12/8/05).

**8. BOARD OF TRUSTEES****8.1 FUTURE AGENDA ITEMS**

March 20, 2007

Agenda

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are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Twelve Bridges High School
- Audio Visual Media Board Policy

**8.2 BOARD MEMBER REPORTS/COMMENTS**

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):  
>April 3, 2007 7:00 p.m., Lincoln High School

**10. ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted: 031607**

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**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

# **WESTERN PLACER UNIFIED SCHOOL DISTRICT**

## **CLOSED SESSION AGENDA**

**PLACE:** First Street School Office - Conference Room  
**DATE:** March 20, 2007  
**TIME:** 6:15 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
  5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. **PERSONNEL**
    - PUBLIC EMPLOYEE APPOINTMENT
    - PUBLIC EMPLOYEE EMPLOYMENT
    - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
    - COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. **CONFERENCE WITH LABOR NEGOTIATOR**
  10. **STUDENTS**
    - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - STUDENT PRIVATE PLACEMENT
    - INTERDISTRICT ATTENDANCE APPEAL
    - STUDENT ASSESSMENT INSTRUMENTS
    - STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. LICENSE/PERMIT DETERMINATION
    - a. Specify the number of license or permit applications.
  2. SECURITY MATTERS
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

- b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
  - c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
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5. Promote student health and nutrition in order to enhance readiness for learning.

**AGENDA ITEM:**

Interdistrict Appeal Request

**SUBJECT AREA:**

Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**

Scott Leaman, District Superintendent

**ENCLOSURES:**

No

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

The interdistrict application process includes due process safeguards for students initially denied requests to attend another district. Included in these safeguards is a hearing before the Western Placer Unified School District Board, upon request. The Board of Trustees will approve or deny the interdistrict request for student 07/08-6. If approved, the students will secure a one-year interdistrict agreement. If denied, the students have the right to ask for a hearing before the County Board of Education for reasons other than parent employment.

**ADMINISTRATION RECOMMENDATION:**

The Board of Trustees will disclose action taken during closed session in regards to student 07/08-6.

2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
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**SUBJECT:**

Public Employee Discipline/  
Dismissal/Release

**AGENDA ITEM AREA:**

CLOSED SESSION DISCLOSURE

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Administrator Release/Reassignment

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Bob Noyes   
Assist. Supt., Personnel Services

**ENCLOSURES:**

Yes

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

Education Code 44951 requires that if the district intends to release a person (effective the end of the school year) from a certificated position that requires the holder to have an administrative or supervisory credential and reassign that person to any other position (including but not limited to classroom teaching or another management or supervisory position), written notice of the action to the employee no later than March 15. One Elementary Assistant Principal, Ann P. Larsen , is to be released from her administrative duties and reassigned to classroom instructional duties for which she is qualified. A reduction in school site student population does not meet the required administrator/student ratio.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the release/reassignment as described above.

2.2a.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Update on Classified Negotiations

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Bob Noyes, Asst. Superintendent, Personnel  
Carrie Carlson, Asst. Superintendent, Business  
Scott Leaman, Superintendent

**ENCLOSURES:**

No

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Classified Negotiations.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

**SPECIAL  
ORDER  
OF  
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
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- 5. Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Featured School – First Street Elementary School  
Pupils (*recognition of excellence*)  
Parents (*report from SBLT and/or parents*)  
Program (*focus on one site program*)

**AGENDA ITEM AREA:**

Special Order of Business

**REQUESTED BY:**

Scott Leaman, Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

A program focusing on pupils, parents, and site program presentation.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees enjoy the presentation.

# First Street School

Western Placer Unified School District  
"Excellence in Education"



## First Street School

Board Presentation – March 20, 2007  
7:00 PM – FSS Multi-Purpose Room

First Street School is delighted to have an opportunity to highlight some of the wonderful features of our school to the Western Placer Unified School District Board of Trustees. During our presentation we will focus on the following features of our school:

- ✓ Recognition of FSS Spelling Bee Winners      Mr. Ayala & Mr. Leaman
  - Jedidiah Courage – 5<sup>th</sup> Grade
  - Matthew Moss – 4<sup>th</sup> Grade
- ✓ SBLT Report      Mr. Glenn Vineyard
- ✓ AR Incentive Program      Mr. Ayala
  - Students earn points to use at AR Store
  - Students earn points to earn a pizza lunch with the principal
  - Weekly drawing (students earn tickets by reading and taking quizzes)
  - First graders earn a book for every ten books read and quizzes passed
  - Students earn prizes for reading books over the summer and keeping a reading log.

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1400 First Street  
Lincoln, CA 95648

*Rubén Ayala, Principal*

Phone: (916) 645-6330  
Fax: (916) 645-6284

3.1

**CONSENT**

**AGENDA**

**ITEMS**



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT AREA:**

Ratification of Classified  
Employment

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

The Board of Trustees will take action to ratify the employment of :

Deanna Harmon – Food Service Assistant (.25 FTE) – LHS  
Kristy Hernandez – Campus/Café Supervisor (.23 FTE) TBE

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of employment for the individual listed above.

4.1a.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
PERSONNEL DEPARTMENT  
810 J STREET, LINCOLN, CA 95648  
(916) 645-5293

**NOTIFICATION OF CLASSIFIED EMPLOYMENT**

ATTENTION: Personnel Department

DATE: 3-8-07

You are hereby notified that: Kristy Hernandez  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Campus/Cafeteria Supervisor

EFFECTIVE DATE OF ASSIGNMENT: 3-9-07  
(To be determined by Personnel department)

ASSIGNMENT LOCATION: TBE

RANGE: \_\_\_\_\_ STEP: 1 AMOUNT \$ 11.59 (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 7.50 1.84

NEWLY APPROVED POSITION: \_\_\_\_\_, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Carol Carrier

FUNDING SOURCE: GENERAL FUND: \_\_\_\_\_

CATEGORICAL: \_\_\_\_\_  
(specify)

I have instructed the applicant to contact the Personnel Department regarding new employee orientation,  
and pre-employment physical if applicable.

4.1a.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL DEPARTMENT  
810 J STREET, LINCOLN, CA 95648  
(916) 645-5293

200219

NOTIFICATION OF CLASSIFIED EMPLOYMENT

ATTENTION: Personnel Department

DATE: 2/28/07

You are hereby notified that:

Deanna J. Harmon  
(applicant's name)

has been offered employment. The offer of employment is based on the following criteria:

POSITION TITLE: Food Service Assistant

EFFECTIVE DATE OF ASSIGNMENT: 3/05/07

ASSIGNMENT LOCATION: LHS Cafeteria (To be determined by Personnel department)

RANGE: 12 STEP: E AMOUNT \$ 14.85<sup>12.43</sup> (As per WPCSEA contract)

NUMBER OF HOURS ASSIGNED PER DAY: 2.0 (11:00 - 1:00)

NEWLY APPROVED POSITION: \_\_\_\_\_, OR REPLACEMENT: X

IF REPLACEMENT, NAME OF PRIOR EMPLOYEE: Maria Aguilar

FUNDING SOURCE: GENERAL FUND: \_\_\_\_\_

CATEGORICAL: \_\_\_\_\_  
(specify)

4.1a.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
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**SUBJECT AREA:**

Ratification of Classified  
Transfer

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

The Board of Trustees will take action to ratify the transfer of:

Kristi Gretler – from Sp. Ed. Instructional Aide, LHS to Sp. Ed. Instructional Aide, COE  
effective 3/01/07.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of transfer for the individual listed above.

4.1 b

# Memo

**To:** Kristi Gretler 

**From:** Bob Noyes, Asst. Supt. of Personnel Services

**CC:** Linda Pezanoski, Principal Creekside Oaks Elementary School; David Butler, Principal Lincoln High School; Mary Boyle, Asst. Supt. of Educational Services; Joe Ross, CSEA President Chapter 741

**Date:** 2/28/2007

**Re:** Transfer

---

Kristi, as I discussed with you over the telephone on Wednesday, February 28, 2007 you are being transferred from your current special education aide assignment at Lincoln High School to Creekside Oaks Elementary School within the same job classification and same number of hours effective Thursday, March 1, 2007.

The principal, Linda Pezanoski, is looking forward to working with you at the new location. She will meet with you at 8:15 am in her office to review your new working environment and introduce you to the special education team at that site.

If you have any questions, please contact me at (916) 645-6350.

Good Luck!

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Resignation of Classified  
Employee

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will take action to ratify the resignation of:

Kathy Lyche – Library Technician – Sheridan

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of classified resignation for the individual listed above.

4.1 C

March 6, 2007

To Whom It May Concern:

Please let this serve as my notice of resignation for my position as librarian at Sheridan Elementary School, effective June 30, 2007. I am excited to have another baby this summer and look forward to being a stay-home mom!

Sincerely,

A handwritten signature in cursive script that reads "Kathy Lyche". The signature is fluid and elegant, with the first letters of the first and last names being capitalized and prominent.

Kathy Lyche

Handwritten initials or a signature in the bottom right corner, appearing to be "H.C.1" with a stylized flourish above it.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Ratification of Certificated  
Resignations

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will take action to ratify the resignation of:

Audrey Anderson-Teshima – SDC Teacher - FRE  
Sheila Radican – SDC PreSchool Teacher - FRE  
Katherine Wollak – RSP Teacher – TBMS

**ADMINISTRATION RECOMMENDATION:**

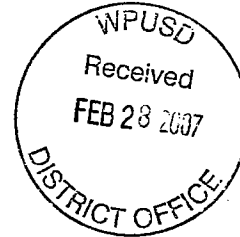
Administration recommends ratification of resignation for the individuals listed above.

4.1 d



Audrey Anderson-Teshima

February 27, 2007



Bob Noyes  
Assistant Superintendent of Personnel Services  
Western Placer Unified School District  
810 J Street  
Lincoln, CA 95648

Dear Mr. Noyes:

I would like to inform you that I am resigning from my position as Special Day Class Teacher K-2<sup>nd</sup> grade for Foskett Ranch Elementary, effective June 8<sup>th</sup>, 2007.

Thank you for the opportunities for professional and personal development that you have provided me during the last year.

I have enjoyed working for Western Placer Unified School District and appreciate the support provided me during my employment with the district.

Sincerely,

A handwritten signature in cursive script, appearing to read "Audrey Anderson-Teshima".

Audrey Anderson-Teshima

cc: Tracey Murphy  
Kelly Castillo

A handwritten signature in cursive script, followed by the handwritten initials "4.1d.1" below it.

March 6, 2007

Western Placer Unified School District  
810 J Street  
Lincoln, CA 95648

To Scott Leaman:

I hereby tender my resignation from my position at Foskett Ranch  
Elementary School, effective June 9, 2007.

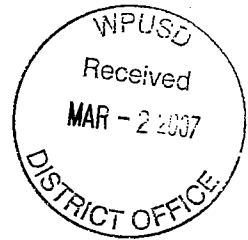
Thank you for the opportunity to teach in the district for the past two years.

Sincerely,

  
Sheila Radican

  
4.10.2

*Katherine T. Wollak*



March 2, 2007

Scott Leamen, Superintendent  
Western Placer Unified School District  
810 J Street  
Lincoln, Ca. 95648

Dear Mr. Leaman,

Thank you for giving me the opportunity to teach as a Resource Specialist at Twelve Bridges Middle School during the 2006-2007 school year. I have enjoyed my time spent with both students and staff.

However, effective June 8, 2007, I respectfully resign from my position.

Sincerely,

Katherine T. Wollak

cc: Mr. Knoyes,  
Western Placer Unified School District

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT AREA:**

Ratification of Certificated  
Retirement

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes  
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will take action to ratify the resignation of:

Catherine Sandy – 7<sup>th</sup> Grade Language Arts Teacher - GEMS

**ADMINISTRATION RECOMMENDATION:**

Administration recommends ratification of retirement for the individual listed above.

4.1e

March 5, 2007



Dear Scott and Western Placer Unified personnel:

At the end of this 2006-2007 school year, I will be retiring. Please accept this as a letter of resignation.

I was hired on December 8, 1975. For the past 32 years I have been a faithful teacher at the Glen Edwards site. I started at Glen Edwards Elementary and continued with Glen Edwards Intermediate that then became Glen Edwards Middle School. Throughout my career, I have been proud of my service and achievements on behalf of my many students. Each school year, I gave it my all. My greatest joy came with the California State Test Score performance sheets.

Many thanks for all of your assistance and support. Throughout all of these years, I have appreciated all of the help given to me by the district office personnel. In addition, I will always cherish the memories of working with such fine people at the Glen Edwards site. Together we did make a difference for our student populations.

Gratefully yours,  
*Catherine M. Sandy*  
Catherine M. Sandy

*[Signature]*  
H.I.C.I

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT AREA:**

Reduction of One Classified  
Position

**AGENDA ITEM:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

Due to lack of work and/or lack of funds certain services now being provided by the District must be reduced by the following extent:

One ½ hour Campus/Cafeteria Supervisor position at FSS previously held by Liz Nevarez.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees approval of the reduction of one Campus/Cafeteria Supervisor position.

4.2



**WESTERN  
PLACER  
UNIFIED  
SCHOOL  
DISTRICT**

810 "J" Street  
Lincoln, CA 95648

(916) 645-6350  
(916) 645-6356 FAX

*Superintendent*

*Scott Leaman*

*Board of Trustees*

*Paul Carras  
Brian Haley  
Paul Long  
James McLeod  
Ana Stevenson*

*Asst. Superintendent,  
Business Services*

*Carrie Carlson*

*Asst.  
Superintendent,  
Educational  
Services*

*Mary Boyle*

*Asst. Superintendent,  
Personnel Services*

*Robert Noyes*



March 12, 2007

Joe Ross, CSEA President  
1098 Woodcreek Oak #2507  
Roseville, CA 95747

Dear Joe:

As per the classified employee contract between the Western Placer Unified School District and the Western Placer Classified Employees' Association, I am hereby serving notice to you that the ½ hr. Campus/Cafeteria Supervisor position at FSS previously held by Liz Nevarez will be eliminated effective March 1, 2007. This action is necessary due to the overage of Campus/Cafeteria Supervisor positions at FSS.

The Western Placer Unified School District will be presented a resolution for action regarding the reduction of position on March 20, 2007.

Please contact me to negotiate impact(s) and effect(s) of the action, if you feel it is necessary.

Respectfully,

Bob Noyes, Director of Human Services  
Western Placer Unified School District

Enc.

4.2.1

"DISTRICT ON THE MOVE"

# First Street School

Western Placer Unified School District  
"Excellence in Education"



March 12, 2007

To Whom It May Concern:

Due to being over allocated in the Campus Supervisor position at our site, we are forced to terminate the ½ hour Campus Supervisor position that belonged to Liz Nevarez.

Thank you for your assistance in this matter.

Sincerely,

Rubén Ayala  
Principal

---

1400 First Street  
Lincoln, CA 95648

*Rúben Ayala, Principal*

Phone: (916) 645-6330  
Fax: (916) 645-6284

4.2.2



## RESOLUTION

06/07.26

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds it is in the best interest of this school district, that as of March 1, 2007 certain services now being provided by the District be reduced by the following extent:

One ½ hour Campus/Cafeteria Supervisor position at First Street Elementary will be eliminated.

NOW, THEREFORE, BE IT RESOLVED that as of March 1, 2007, this classified position of the District is to be eliminated to the extent set forth above.

NOW, THEREFORE, BE IT RESOLVED that the reduction approved by this Resolution will not be implemented until consultation with CSEA and its Western Placer Chapter #741 as provided for in Article IX of the collective bargaining agreement, is completed.

BE IT FURTHER RESOLVED that the District Superintendent be and hereby is authorized and directed to give notice of layoff/reduction of employment to one classified employee (position is vacant) of the District pursuant to the District's rules and regulations and applicable provisions of the Education Code not later than 45 days prior to the effective date of layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on March 20, 2007, by the following vote:

AYES:

NOES:

ABSENT:

Date: \_\_\_\_\_

Governing Board of the Western Placer Unified School District

By \_\_\_\_\_  
Secretary of the Governing Board

4.2.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Student Discipline/  
**Stipulated expulsion**  
Student #06-07 R

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in regards to the **Stipulated expulsion** of Student #06-07 R

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

43

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Student Discipline/  
Stipulated Expulsion  
Student #06-07 S

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

John Wyatt  
District Hearing Officer

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will disclose any action taken during closed session in regards to the stipulated expulsion of Student #06-07 S

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

4.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Adoption of New Substitute  
Teacher Salary Schedule

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will take action to adopt the new substitute teacher salary schedule.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees adopt the new substitute teacher salary schedule.

4.5

# WESTERN PLACER UNIFIED SCHOOL DISTRICT

## SUBSTITUTE TEACHER SALARY SCHEDULE

Substitute teachers shall be paid according to the following schedule:

- \* 1. Short Term, full day assignment \$ 90.00 - day
- Short Term, half day assignment \$ 54.00 - half day  
(Effective 3/26/07)

- \*\* 2. Long Term, full day assignment \$200.00 - day  
(Effective 7/1/07)

- \* 1. Short Term:

A short term substitute is an employee placed in an assignment of indefinite duration and such assignment is not greater than 20 consecutive days in any one assignment.

- \*\* 2. Long Term:

A long term substitute is an employee who has served 20 consecutive days or more in the same assignment. When a substitute qualifies as a long term substitute, they shall be paid the long term substitute rate from the first day of employment in that position.

SUBSAL

4.5.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Board Policy AR 5144.1

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The Board of Trustees will review Attachment #4 to be added to the current Board Policy AR 5144.1.

**ADMINISTRATION RECOMMENDATION:**

The Board of Trustees will approve Attachment #4.

## WESTERN PLACER UNIFIED SCHOOL DISTRICT

### STUDENTS

AR 5144.1 (a)

#### Suspension and Expulsion/Due Process

##### Definition

Suspension from school means removal of a student from ongoing instruction for adjustment purposes. However, "suspension" does not mean any of the following: (*Education Code 48925*)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level.
2. Referral to a certificated employee designated by the principal to advise students.
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910. Removal from a particular class shall not occur more than once every five school days.

Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel. (*Education Code 48925*)

Day means a calendar day unless otherwise specifically provided. (*Education Code 48925*)

School day means a day upon which the schools of the district are in session or weekdays during the summer recess. (*Education Code 48925*)

Student includes a student's parent/guardian or legal counsel. (*Education Code 43925*)

Principal's designee means one or more administrators or, if there is not a second administrator at one school site, a certificated person specifically designated by the principal, in writing, to assist with disciplinary procedures. Only one such person may be designated at any time as the principal's primary designee and only one such person may be designated as secondary designee for the school year. The names of such persons shall be on file in the principal's office. (*Education Code 48911*)

School property, for the purposes described in Education Code 48900, includes, but is not limited to, electronic files and databases. (*Education Code 48900(s)*)

4.6.1

**Notice of Regulations**

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension and expulsion. Transfer students and their parents/guardians shall be notified at the time of enrollment. (*Education Code 35291.5 48900.1, 48980*)

(*cf. 5144 - Student Discipline*)

Notification shall include information about the ongoing availability of individual school rules and all district policies and regulations pertaining to student discipline. (*Education Code 35291*)

(*cf. 5145.6 - Notification of Legal Rights*)

**Grounds for Suspension and Expulsion**

A student may be subject to suspension or expulsion when it is determined that he/she:

1. Caused, attempted to cause, or threatened to cause physical injury to another person or willfully used force or violence upon the person of another, except in self-defense (*Education Code 48900(a)*).

A student who aids or abets the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31, may be suspended, but not expelled. However a student may be suspended or expelled pursuant to *Education Code 48900(a)* once he/she has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great or serious bodily injury. (*Education Code 48900 (q)*).

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence. (*E.C. 48900(b)*)

(*cf 5131 - Conduct*)

(*cf. 5131.7 - Weapons and Dangerous Instruments*)

3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of any controlled substance as defined in the Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind. (*E.C. 48900 ( c )*)

(*cf. 5131.6 - Drugs, Tobacco, Alcohol*)

4.6.2



**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(c)**

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058 alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance or material and represented same as controlled substance, alcohol beverage or intoxicant. *(E.C. 48900(d))*
5. Committed or attempted to commit robbery or extortion. *(E.C. 48900(e))*
6. Caused or attempted to cause damage to school property or private property. *(E.C. 48900(f))*
7. Stole or attempted to steal school property or private property. *(E.C. 48900(g))*
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This restriction shall not prohibit a student from using or possessing his/her own prescription products. *(Education 48900(h))*
9. Committed an obscene act or engaged in habitual profanity or vulgarity. *(E.C. 48900(i))*
10. Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code. *(E.C. 48900(j))*
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. *(E.C. 48900(k))*
12. Knowingly received stolen school property or private property. *E.C. 48900 (l)*
13. Possessed an imitation firearm, i.e. a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm *(Education Code 48900(m))*.
14. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a or 289, or committed a sexual battery as defined in Penal code 243.4 *(Education Code 48900(n))*
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness *(Education Code 48900(o))*

4.6.3

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(d)**

16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (Education Code 48900(p))
17. Engaged in, or attempted to engage in, hazing as defined in Education Code 32050. (Education Code 48900(q))
18. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A student in grades 4 through 12 is also subject to suspension or recommendation for expulsion when it is determined that he/she:

19. Committed sexual harassment as defined in Education Code 212.5 (*Education Code 48900.2*)

*(cf. 5145.7 - Sexual Harassment)*

20. Caused, attempted to cause threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (*Education Code 48900.3*)

*cf. 5145.9 – Hate-motivated Behavior*

21. Intentionally engaged in harassment, threats or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

*(cf. 5145.3 - Nondiscrimination/Harassment)*

A student may be suspended or expelled for any of the acts listed above if the act is related to school activity or school attendance occurring at any district school under the jurisdiction of the Superintendent or principal or within any other school district, including but not limited to the following circumstances: (*E.C. 48900*)

1. While on school grounds.
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus.
4. During, going to, or coming from a school-sponsored activity.

4.6.4

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(e)**

*(cf. 5113 - Absences and Excuses)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))*

The Superintendent or principal may use his/her discretion to provide alternatives to suspension or expulsion for a student subject to discipline under this administrative regulation, including, but not limited to, counseling and an anger management program. (Education Code 48900 (r) )

Alternatives to suspension or expulsion will be used with students who are truant, tardy, or otherwise absent from assigned school activities.

**Removal from Class by a Teacher/Parental Attendance**

A teacher may suspend any student from his/her class for the remainder of the day and the following day for any act listed in "Grounds for Suspension and Expulsion" above. (Education Code 48910)

A teacher also may refer a student to the principal or designee for consideration of suspension from school. *(Education Code 48910)*

When removing a student from his/her class, the teacher shall immediately report this action to the principal and send the student to the principal for appropriate action. The student shall be appropriately supervised during the class periods from which he/she has been removed.

As soon as possible, the teacher shall ask the student's parent/guardian to attend a parent teacher conference regarding the removal. A counselor or psychologist should attend the conference if it is practicable, and a school administrator may attend if either the parent/guardian or teacher so requests.

A student removed from class shall not be returned to class during the period of removal without the approval of the teacher of the class and the principal. *(Education Code 48910)*

A student removed from class shall not be placed in another regular class during the period of removal. However, if a student is assigned to more than one class per day, he/she may be placed in any other regular classes except those held at the same time as the class from which the student was removed. *(Education Code 48910)*

The teacher of any class from which a student is removed may require the suspended student to complete any assignments and tests missed during the removal. *(Education Code 48913)*

Pursuant to Board policy, a teacher may provide that the parent/guardian of a student whom the teacher has removed attend a portion of a school day in his/her child's classroom. When a teacher makes this request the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is required pursuant to law. *(Education Code 48900.1)*

4.6.5

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(f)**

This notice shall also:

1. Inform the parent/guardian when his/her presence is expected and by what means he/she may arrange an alternate date.
2. State that if the parent/guardian does not have a means of transportation to school, he/she may ride the school bus with the student.
3. Ask the parent/guardian to meet with the principal after the visit and before leaving school as required by Education Code 48900.1.

**Suspension by Superintendent, Principal, or Principal's Designee**

The Superintendent, principal, or principal's designee may suspend a student from a school for not more than five consecutive school days unless the suspension is extended pending expulsion. (*Education Code 48911*)

The Superintendent or designee shall immediately suspend any student found at school or at a school activity to be: (*Education Code 48915*)

1. Possessing, as verified by a district employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.
2. Brandishing a knife, as defined in Education Code 48915(g), at another person.
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058.
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in item #14 under "Grounds for Suspension and Expulsion" above
5. Possession of an explosive as defined in 18 USC 921.

Suspension also may be imposed upon a first offense if the Superintendent, principal or designee determines the student violated items (1)-(5) listed in "Grounds for Suspension and Expulsion" above or if the student's presence causes a danger to persons or property or threatens to disrupt the instructional process. (*Education Code 48900.5*)

A student may be suspended from school for not more than 20 school days in any school year, unless for purposes of adjustment a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class, in which case

4.6.6

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(g)**

suspension shall not exceed 30 days in any school year. However, this restriction on the number of days of suspension does not apply when the suspension is extended pending an expulsion. (*Education Code 48903, 48912*)

The Superintendent or designee may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which a student may be suspended in any school year. (E.C. 48903)

Suspensions shall be initiated according to the following procedures:

1. **Informal Conference**

Suspension shall be preceded by an informal conference conducted by the principal, designee or the Superintendent with the student, and whenever practicable, the teacher, supervisor or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action and the evidence against him/her, the student shall be given the opportunity to present his/her version and evidence in support of his/her defense. (*Education Code 48911*)

This conference may be omitted if the principal, designee or the Superintendent determines that an emergency situation exists. An "emergency situation" involves a clear and present danger to the lives, safety or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of

the student's right to return to school for the purpose of a conference. The conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such case, the conference will be held as soon as the student is physically able to return to school. (*Education Code 48911(c)*)

2. **Administrative Actions**

All requests for student suspension are to be processed by the principal or designee of the school in which the student is enrolled at the time of the misbehavior.

A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee.

3. **Notice to Parents/Guardians**

At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is

4.6.7

## **SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(h)**

suspended, the parent/guardian shall be notified in writing of the suspension (*Education Code 48911*)

This notice shall state the specific offense committed by the student (E.C. 48900.8)

In addition, this notice may also state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may also add that state law requires the parent/guardian to respond to such request without delay.

### **4. Parent/Guardian Conference**

Whenever a student is suspended, school officials may meet with the parent/guardian to discuss the causes and duration of the suspension, the school policy involved, and any other pertinent matters. (*Education Code 48914*)

While the parent/guardian is required to respond without delay to a request for a conference about a student's behavior, no penalties may be imposed on a student for the failure of the parent/guardian to attend such conference. The student may not be denied readmission solely because the parent/guardian failed to attend.

### **5. Extension of Suspension**

If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision. (E.C. 48911(g))

Any extension of the original period of suspension shall be preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension. Extension of the suspension may be made only if the Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (E.C. 48911)

### **Suspension by the Board**

The Board may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above and within the limits specified in "Suspension by Superintendent, Principal or Principal's Designee" above. (E.C. 48912)

4.6.8

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(i)**

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester if any of the acts listed in "Grounds for Suspension and Expulsion" occurred. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension disciplinary action, or any other action (except expulsion) against any student, it shall hold closed sessions if a public hearing would lead to disclosure of information which would violate a student's right to privacy under Education Code 49073-49079.

*(cf. 9321 - Closed Session Purposes and Agendas)*

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by certified mail. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146.48912)

*(cf. 9321 - Closed Session Purposes and Agendas)*

**On-Campus Suspension Program**

Students for whom an action to expel has not been initiated and who pose no imminent danger or threat to the school, may be assigned to a separate, supervised suspension classroom for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The supervised suspension classroom shall be staffed in accordance with law.
2. The student shall have access to appropriate counseling services.
3. The supervised suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.
4. Each student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign school work.

At the time a student is assigned to a supervised suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification shall be made in writing. (Education Code 48911.1)

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## **SUSPENSION AND EXPULSION/DUE PROCESS (continued) AR 5144.1(j)**

### **Authority to Expel**

A student may be expelled only by the Board. The Board shall expel, as required by law, any student found to have committed certain offenses listed below under "Mandatory Recommendation and Mandatory Expulsion."

The Board also may order a student expelled for any of the acts listed above under "Grounds for Suspension and Expulsion" upon recommendation by the principal, Superintendent, hearing officer or administrative panel, based on finding either or both of the following: *(Education Code 48915 (b) and (e)).*

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others.

*(Cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Exceptional Needs))*

### **Mandatory Recommendation for Expulsion**

Unless the principal or Superintendent or designee finds that expulsion is inappropriate due to particular circumstances, the principal, Superintendent or designee shall recommend a student's expulsion for any of the following acts: *(Education Code 48915 (a))*

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any knife, as defined in Education Code 48915(g), explosive or other dangerous object of no reasonable use to the student.
3. Unlawful possession of any controlled substance, as listed in the Health and Safety Code 11053-11058, except for the first offense for the possession of not more than one ounce of marijuana, other than concentrate cannabis
4. Robbery or extortion.
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee.

### **Mandatory Recommendation and Mandatory Expulsion**

The principal, Superintendent or designee shall recommend that the Board expel any student found at school or at a school activity to be: *(Education Code 48915 (c))*

4.6.10



## **SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(k)**

1. Possessing, as verified by a district employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.
2. Brandishing a knife as defined in Education Code 48915(g). at another person.
3. Unlawfully selling a controlled substance listed in Health and Safety Code 110530-11058.
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in item #14 under "Grounds for Suspension and Expulsion" above.
5. Possessing an explosive as defined in 18 USC 921

Upon finding that the student committed any of the above acts, the Board shall expel the student. (*Education Code 48915*)

### **Student's Right to Expulsion Hearing**

The student is entitled to a hearing to determine whether the student should be expelled. The hearing shall be held within 30 school days after the principal or Superintendent or designee determines that one of the acts listed under "Grounds for Suspension and Expulsion" has occurred. (*E.C. 48918(a)*)

The student is entitled to one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (*E.C. 48918(a)*)

If the Board finds it impracticable during the school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held.

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (*E.C. 48918(a)*)

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (*Education Code 48918(a)*)

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**Rights of Complaining Witness**

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental or emotional needs of a student who is the complaining witness. (*Education Code 48918.5*)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses

allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to all the following: (*Education Code 48918.5*)

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present in the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witness and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (*Education Code 48918.5*)

**Written Notice of the Expulsion Hearing**

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten calendar days before the date of the hearing. The notice shall include: (*E.C. 48900.8, 48918(b)*)

1. The date and place of the hearing.
2. A statement of the specific facts, charges and offense upon which the proposed expulsion is based.
3. A copy of district disciplinary rules which relate to the alleged violation.
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment. This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

(*cf. 5119 - Students Expelled from Other Districts*)

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5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney advisor.

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California

Nonattorney advisor means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case, and has been selected by the student or student's parent/guardian to provide assistance at the hearing

6. The right to inspect and obtain copies of all documents to be used at the hearing.
7. The opportunity to confront and question all witnesses who testify at the hearing.
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses.

#### **Conduct of Expulsion Hearing**

1. Closed Session: Notwithstanding the provisions of Government Code 54953 and Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public unless another student's privacy rights could be violated.

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student shall also be allowed to attend the closed session. (*Education Code 48918 (c)*)

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including but not limited to videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (*Education Code 48918(c)*)

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, so long as a reasonably accurate written and complete transcription of the proceedings can be made. (*Education Code 48918 (g)*)

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## **SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(n)**

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with the Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20 (*Education Code 48918(i)*)

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (*Education Code 48918(i)*)

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (*Education Code 48918(i)*)

4. Presentation of Evidence: While technical rules of evidence do not apply to such hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel must be supported by substantial evidence that the student committed any of the above acts listed under "Grounds for Suspension and Expulsion" above.

Findings of fact shall be based solely on the evidence at the hearing. While no evidence shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity of testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (*Education Code 48918 (f)*)

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included on the hearing record.

(*cf. 5145.12 - Search and Seizure*)

5. Testimony by Complaining Witnesses: The following procedures shall be observed when hearings involve allegations of sexual assault or sexual battery by a student: (*Education Code 48918*)

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**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(o)**

- a. Any complaining witness shall be given five days' notice before being called to testify.
- b. Any complaining witness shall be entitled to have up to two adult support persons, including but not limited to a parent/guardian or legal counsel, present during his/her testimony.
- c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.
- d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.
- e. If one or both support persons are also witnesses, the hearing shall be conducted according to Penal Code 868.5.
- f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.
- g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.
  - (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.
  - (2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.
  - (3) The person conducting the hearing may:
    - (a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness.
    - (b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours.
    - (c) Permit one of the support persons to accompany the complaining witness to the witness stand.

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## **SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(p)**

6. **Decision Within Ten Days:** The Board's decision on whether to expel a student shall be made within ten school days after the conclusion of the hearing, unless the student requests in writing that the decision be postponed. (*Education Code 48918 (a)*)
7. **Decision Within 40 Days:** If the Board does not meet on a weekly basis, its decision on whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (*Education Code 48918 (a)*)

### **Alternative Expulsion Hearing: Hearing Officer or Administrative Panel**

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer, or with the Office of Administrative Hearings of the State of California for a hearing officer. Alternatively, the Board may appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (*Education Code 48918 (d)*)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures as apply to a hearing conducted by the Board as specified in "Conduct of Hearing" above.

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the student shall be immediately reinstated. The Superintendent or designee shall place the student in a classroom instructional program, any other instructional program, a rehabilitation program, or any combination of these programs after consulting with district staff, including the student's teachers and with the student's parent/guardian. (*Education Code 48918(e)*)

If expulsion is recommended, finding of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (*Education Code 48918 (Q)*)

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the expulsion for a period of one year. (See "Suspension of Expulsion" below.)

The Board shall make its decision about the student's expulsion within 40 school days after the date of the student's removal from school unless the student requests in writing that the decision be postponed. (*Education Code 48918 (a)*)

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**Final Action by the Board**

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel must be taken by the Board at a public meeting. (*Education Code 48918 (i)*)

(*cf. 9321.1 - Closed Session Actions and Reports*)

If the Board conducts the hearing and reaches a decision not to expel, this decision shall be final and the student shall be reinstated immediately.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for an act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during the summer session, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session in which the expulsion occurred. (*Education Code 48916*)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (*Education Code 48916*)

1. Periodic review and assessment at the time of application for readmission.
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service and other rehabilitation programs.

With parental consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (*Education Code 48916.5*)

**Written Notice to Expel**

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed in Education Code 48900(a)-(q), Education Code 48900.2-48900.4, 48900.8 and Education Code 48915(c) (*Education Code 48900.8*)
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (*Education Code 48916*)

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**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(r)**

3. Notice of the right to appeal the expulsion to the County Board of Education (*Education Code 48918*).
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (*Education Code 488918*)
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (*Education Code 48918*)

**Decision Not to Enforce Expulsion Order**

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

In cases of mandatory expulsion, the enforcement of an expulsion order shall not be suspended.

The suspension of the enforcement of an expulsion shall be governed by the following: (*Education Code 48917*)

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program.
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status.
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion" above or violates any of the district's rules and regulations governing student conduct.
4. When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order.

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**SUSPENSION AND EXPULSION/DUE PROCESS (continued)****AR 5144.1(s)**

5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings.
6. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board of Education.
7. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall also inform the parent/guardian of the right to appeal the expulsion to the County Board of Education. (*Education Code 48918(j)*)

**Right to Appeal**

The student or parent/guardian is entitled to file an appeal of the Board's decision to the County Board of Education. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion action is suspended and the student is placed on probation. (*Education Code 48919*)

The student shall submit a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board of Education. The district shall provide the student with these documents within 10 school days following the student's written request. (*Education Code 48919*)

**Notifications to Law Enforcement Authorities**

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (*Education Code 48902*)

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance or possession of weapons or firearms in violation of Penal Code 626.9 and 626.10. (*Education Code 48902*)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering or sale of controlled substances, alcohol, or intoxicants of any kind. (*Education Code 48902*)

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**Post-Expulsion Placements**

At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion, but only to the extent funds are appropriated for this purpose in the annual Budget Act or other legislation or both. (*Education Code 48916.1*)

The Board shall refer expelled students to a program of study that meets all the following conditions: (*Education Code 48915, 48915.01*)

1. Is appropriately prepared to accommodate students who exhibit discipline problems.
2. Is not provided at a comprehensive middle, junior or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site.
3. Is not housed at the school site attended by the student at the time of suspension

(*cf. 6185 - Community Day School*)

When the placement described above is not available, and when the County Superintendent Schools so certifies, students expelled for acts described in items #6 through #13 and #18 through 21 under "Grounds for Suspension and Expulsion" above may be instead referred to a program of study that is provided at another comprehensive middle, junior, or senior high school, or at an elementary school.

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (*Education Code 48916.1*)

**Readmission After Expulsion - Readmission procedures shall be as follows**

1. On the date set by the Board when it ordered the expulsion, the district shall consider readmission of the student. (*Education Code 48916*)
2. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.

The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session if

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## **SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(u)**

information would be disclosed in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

3. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.
5. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (*Education Code 48916*)
6. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school. (*Education Code 48916*)

The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in the program unless the parent/guardian chooses to enroll the student in another school district. (*Education Code 48916*)

### **Maintenance of Records**

The Board shall maintain a record of each expulsion, including the cause of the expulsion. The expulsion record shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls, within five days of a written request by the admitting school. (*Education Code 48918(k)*)

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (*Education Code 48915.1*)

(*cf. 5119 - Students Expelled from Other Districts*)  
(*cf. 5125 - Student Records*)

### **Outcome Data**

The Superintendent or designee shall maintain the following data: (*Education Code 48916.1*)

1. The number of students recommended for expulsion
2. The grounds for each recommended expulsion

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**SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

**AR 5144.1(v)**

3. Whether the student was subsequently expelled
4. Whether the expulsion order was suspended
5. The type of referral made after the expulsion
6. The disposition of the student after the end of the expulsion period

***SEE ATTACHMENTS***

Adopted: 11/5/91

Revised: 9/15/92; 5/19/95, 1/6/98, 10/20/98, 10/5/99, 12/7/99, 5/2/00 Pg's: (a), (b), (l), (o), 9/17/02 (pages b, d, f, j, and attachments), 8/5/03 plus attachments, 8/3/04 (pages d, q, r, s, t, and Attachment #3); 6/6/06 (Pages d, f, s, u)

q: 5000 (a)\ar5144.1

4.6.22

# **WESTERN PLACER UNIFIED SCHOOL DISTRICT**

## **ATTACHMENT #1**

### **ADMINISTRATIVE GUIDELINES**

Education Code 48900 lists the acts for which a student may be suspended or expelled. The following is a chart of administrative guidelines for consequences for the most severe discipline problems that may occur in our schools. These are not the only disciplinary actions taken at a school site but rather offer a consistent set of guidelines of consequences that will be used at each site in the W.P.U.S.D. for severe offenses that may result in suspension or expulsion.

As with all discipline, the administrator will take into account extenuating circumstances, severity of the offense, prior misbehavior, number of suspendable offenses, any of which may result in a variation in the administration of consequences.

Any student who accumulated 11 days of suspendable offenses during one school year will automatically be recommended for expulsion from the W.P.U.S.D. This hearing will consider alternate placement as well as expulsion from the district.

Education Code 48900.5 states suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

A suspendable offense is defined as any offense listed on the attached pages. Every day a student is suspended for the attached infractions is counted as a day of suspendable offense.

4.6.23

# WESTERN PLACER UNIFIED SCHOOL DISTRICT

## ATTACHMENT #2 ADMINISTRATIVE GUIDELINES

### SUSPENSION AND EXPULSION

OFFENSE- Ed. Code #48900	MINIMUM CONSEQUENCE	MAXIMUM CONSEQUENCE
48900 (a)(1) – Caused, attempted to cause, or threatened to cause physical injury to another (mutual combat), or 48900 (a)(2) – Willfully used force or violence upon the person of another, except in self-defense	1-5 day suspension. Parent conference, or 1-5 day suspension &/or Saturday School, parent conference, police report, or 1-5 day suspension, recommendations for expulsion, police report.	5 day suspension &/or recommendation for expulsion.
48900 (b) – Possession, sold, or furnished any firearm, knife, explosives, firecrackers or other dangerous object.	1-3 day suspension &/or Saturday School, confiscation, police report, or 5-day suspension, confiscation, police report, recommendation for expulsion.	3-5 day suspension, &/or Saturday School, confiscation, police report & recommendation for expulsion, or 5-day suspension, confiscation, police report, recommendation for expulsion.
48900 (c) – Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health & Safety Code, an alcoholic beverage, or intoxicant of any kind.	3-5 day suspension &/or Saturday School, police report, possible recommendation for expulsion.	5-day suspension, confiscation, police report, recommendation for expulsion.
48900 (d) – Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or any intoxicant, or an intoxicant of any kind, and the either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.	3-5 day suspension, &/or Saturday School, police report, possible recommendation for expulsion.	5-day suspension, &/or Saturday School, police report, recommendation for expulsion.
48900 (e) – Committed or attempted to commit robbery or extortion.	3-5 day suspension, &/or Saturday School, police report, restitution, possible recommendation for expulsion.	5-day suspension, &/or Saturday School, police report, restitution, recommendation for expulsion.
48900 (f) – Caused or attempted to cause damage to school property or private property.	Alternative means of correction, 1-3 days suspension, police report, restitution, possible withholding of school records.	5-day suspension, restitution, police report, recommendation for expulsion.
48900 (g) – Stolen or attempted to steal school property or private property.	Alternative means of correction, 1-3 days suspension, &/or Saturday School, police report, restitution, possible recommendation for expulsion.	5-day suspension, &/or Saturday School, restitution, police report, recommendation for expulsion.
48900 (h) – Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, snuff, chew products, and betel.	Alternative means of correction, 1-3 days suspension, &/or Saturday School, confiscation.	3-5 day suspension, &/or Saturday School, confiscation.
48900 (i) – Committed an obscene act or engaged in habitual profanity.	1-3 day suspension, &/or Saturday School, or alternative means of correction.	1-5 day suspension &/or Saturday School..
48900 (j) – Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health & Safety Code.	3-5 day suspension, &/or Saturday School, report to police.	5-day suspension, recommendation for expulsion.

4.6.24

**ATTACHMENT #3  
ADMINISTRATIVE GUIDELINES  
SUSPENSION AND EXPULSION**

<b>OFFENSE – Ed. Code #48900</b>	<b>MINIMUM CONSEQUENCE</b>	<b>MAXIMUM CONSEQUENCE</b>
<u>48900 (k) – Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.</u>	Alternative means of correction, 1-3 days suspension, &/or Saturday School.	3-5 days suspension &/or Saturday School
<u>48900 (l) – Knowingly received stolen property or private property</u>	3-5 days suspension, &/or Saturday School, report to police.	5-day suspension and recommendation for expulsion.
<u>48900 (m) – Possessed and imitation firearm, i.e. replica of a firearm that it is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.</u>	3-5 day suspension, report to police.	5-day suspension & recommendation for expulsion.
<u>48900 (n) – Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.</u>	3-5 day suspension, report to police.	5-day suspension & recommendation for expulsion.
<u>48900 (o) – Harassed, threatened, or intimidated a pupil who is a complaining witness in a school disciplinary proceeding.</u>	3-5 day suspension, report to police.	5-day suspension, recommendation for expulsion.
<u>48900 (p) – Unlawfully offered, arranged to sell, negotiate to sell, or sold the prescription drug Soma.</u>	3-5 day suspension, confiscation, report to police.	5-day suspension, police report, recommendation for expulsion.
<u>48900 (q) – Engaged in, or attempted to engage in, hazing as defined in E.C. 48900 (g)</u>	3-5 day suspension	5-day suspension, recommendation for expulsion
<u>48900 (r) – Aiding and abetting the infliction of physical injury on another person.</u>	3-5 day suspension, report to police.	5-day suspension, recommendation for expulsion.
<u>48900 (s) – Causing or attempting to cause damage to school property, stealing or attempting to steal school property including computer information.</u>	3-5 day suspension, report to police, possible recommendation for expulsion.	5-day suspension, police report, recommendation for expulsion.
<u>48900 (.2) – Committed sexual harassment (Grades 4-12).</u>	3-5 day suspension, police report, possible recommendation for expulsion.	5-day suspension, police report, recommendation for expulsion.
<u>48900 (.3) – Attempted, threatened, caused, or participated in hate violence (Grades 4-12).</u>	3-5 days suspension, police report, possible recommendation for expulsion.	5-day suspension, police report, recommendation for expulsion.
<u>48900 (.4) – Created an intimidating or hostile environment (grades 4-12). (Against school/district employees or pupils).</u>	3-5 days suspension, police report, possible recommendation for expulsion.	5-day suspension, police report, recommendation for expulsion.

4.6.25

**ATTACHMENT 3 – CONTINUED**

<b>OFFENSE – Ed. Code #48915:</b>	<b>MINIMUM CONSEQUENCE</b>	<b>MAXIMUM CONSEQUENCE</b>
48900 (.7) – Made a terrorist threat	3-5 days suspension, police report, possible recommendation for expulsion.	5-day suspension, police report, recommendation for expulsion.
48915 (c.1) – Sale, possession or furnishing a firearm.	N/A	Mandatory recommendation for expulsion.
48915 (c.2) – Brandishing a knife at another person.	N/A	Mandatory recommendation for expulsion
48915 (c.3) – Selling a controlled substance.	N/A	Mandatory recommendation for expulsion.
48915 (c.4) – Sexual assault or sexual battery.	N/A	Mandatory recommendation for expulsion.
48915 (c.5) – Possession of explosives.	N/A	Mandatory recommendation for expulsion.

4.6.26



## ATTACHMENT #4

### EXPULSION OPTIONS

Recommendations for expulsion are made when a Pupil violates Education Code sections 48900 (a) through (s), 48900.2, 48900.3, 48900.4 and/or 48900.7. A student is usually suspended immediately while investigation takes place.

EXPULSION PANEL	STIPULATED EXPULSION
An Expulsion Hearing is set up to hear the Expulsion	Parents and Pupil agree that there are sufficient grounds to support Pupil's expulsion.
The expulsion panel is made up of 2-3 administrators (non from the school which the Pupil attends), and a Hearing Officer.	Parents are Pupil agree to settle the issue without the need for an expulsion hearing. Parents and Pupil waive Pupil's right to an expulsion hearing and right to appeal.
The Pupil and his/her parents attend the Expulsion Hearing. They are welcome to bring witnesses or an attorney, as long as the District has been notified. The school sends the Principal or Assistant Principal to present the school's case.	An Agreement and Stipulation for Expulsion contract is signed by Parents, Pupil and the Superintendent, stating the rules and regulations of the contract.
The Hearing Panel hears the evidence from both the school and the family and has three days in which to make a decision. The recommendations from the Panel are as follows:	A Rehabilitation Program is designed for the Pupil which usually contains recommendations for counseling and (if drugs were involved), proof of a negative drug test at no cost to the district.
1. There is not enough evidence and the expulsion is topped at that point and the Pupil is allowed to return to school.	Pupil is recommended to the Placer County Community School and will begin attending immediately (based on PCOE enrollment process).
2. The Pupil is expelled from the district, but the expulsion is suspended immediately and the Pupil is allowed to attend the former school on a strict discipline contract. If the contract is violated, the expulsion will be invoked immediately.	The signed Stipulated Expulsion Agreement is then sent to the Board of Trustees for final decision at their next scheduled meeting. The Board of Trustees meets in closed session and discusses the case. When the Board makes a decision, they return to open session and state their findings. The Pupil is identified by number only.
3. The Pupil is expelled and recommended to Placer County Community School, but the expulsion for the following trimester(s) and the Pupil is allowed to attend the former school on a district discipline contract. The expulsion will be invoked immediately.	Upon satisfactory completion of the rehabilitation program and re-entry conditions, the Pupil will be allowed to return to his original school. The Pupil's records shall be expunged of any reference to this stipulated agreement.
4. The Pupil is expelled from the district and recommended to The Placer County Community School. The length of the expulsion is usually the semester in which the infraction occurred plus one semester. The Pupil will have to meet certain requirements during the time of expulsion in order to return to the District.	
A Rehabilitation Program is designed for the Pupil which usually contains recommendations for counseling and (if drugs were involved), proof of a negative drug test at no cost to the district.	
The recommendation from the Panel is the sent to the Board of Trustee and the next scheduled Board meeting for final decision. The Board of Trustee meets in closed session and discusses the case. Parents and Pupil have a right to address the Board, but the case is not retried and evidence is not presented. When the Board makes a decision, they return to open session and state their findings. The Pupil is identified by number only.	
Pupil remains out of school, collecting and completing homework until the final decision by the Board of Trustees	

4.6.27

**REPORTS**

**AND**

**COMMUNICATION**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Updated LHS API

**AGENDA ITEM AREA:**

Report

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

Handout

**MEETING DATE:**

March 20, 20007

---

**BACKGROUND:**

The API score originally published on the California Department of Education website for Lincoln High School was in error. It did not include a number of students who took the tenth grade CAHSEE and scored proficient. The data error was noted in the fall, but it was not until two weeks ago that CDE corrected it on their website. The enclosed information reflects the accurate API for Lincoln High School – an API score of 713.

**ADMINISTRATION RECOMMENDATION:**

Information only.

6.5.2

[DataQuest home](#) > [AYP home](#) > [Reports](#) > [Select School](#) > [School Reports](#) > Current Page

## 2005-06 Accountability Progress Reporting (APR)



### School Report - API Growth and Targets Met 2006 Academic Performance Index (API) Growth Report

California Department of Education  
Policy and Evaluation Division  
Revised February 8, 2007

School: Lincoln High  
LEA: Western Placer Unified  
County: Placer  
CDS Code: 31-66951-3134657  
School Type: High

#### 2006 API Growth Links:

<a href="#">School Chart</a>
<a href="#">School Demographic Characteristics</a>
<a href="#">School Content Area Weights</a>
<a href="#">LEA List of Schools</a>
<a href="#">County List of Schools</a>

(An LEA is a school district or county office of education.)

Direct Funded Charter School: No

2005-06 APR		2005-06 State API				2006 Federal AYP and PI		
Summary	Glossary	2005 Base	Guide	2006 Growth	Guide	AYP	PI	Guide

## State Accountability: Academic Performance Index (API)

Number of Students included in the 2006 API Growth	API				Met Growth Target		
	2006 Growth	2005 Base	2005-06 Growth Target	2005-06 Growth	Schoolwide	Comparable Improvement (CI)	Both Schoolwide and CI
830	713	727	4	-14	No	No	No

#### Similar Schools

Median API	
2006 Growth	2005 Base
722	721

Click on the median value heading to link to the list of 2005 API Base similar schools. This list contains schools which were selected specifically for the reported school for the 2005 API Base report.

#### Subgroups

Ethnic/Racial	Number of Students Included in 2006 API	Numerically Significant in Both Years	Subgroup API				Met Subgroup Growth Target
			2006 Growth	2005 Base	2005-06 Growth Target	2005-06 Growth	
African American (not of Hispanic origin)	9	No					
American Indian or Alaska Native	10	No					
Asian	21	No					
Filipino	9	No					
Hispanic or Latino	202	Yes	635	634	3	1	No

6.5.2.1

DataQuest home > AYP home > Reports > Select School > School Reports > Current Page

## 2005-06 Accountability Progress Reporting (APR)



### School Overview

2006 Adequate Yearly Progress (AYP) Report

California Department of Education  
Policy and Evaluation Division  
Revised February 8, 2007

School: Lincoln High  
LEA: Western Placer Unified  
County: Placer  
CDS Code: 31-66951-3134657  
School Type: High

#### 2006 AYP and PI Links:

School Chart
School Report
School PI Status
LEA List of schools
County List of Schools

(An LEA is a school district or county office of education.)

Direct Funded Charter School: No

2005-06 APR		2005-06 State API				2006 Federal AYP and PI		
Summary	Glossary	2005 Base	Guide	2006 Growth	Guide	AYP	PI	Guide

## Federal Accountability: Adequate Yearly Progress (AYP)

Made AYP: Yes

### Met 18 of 18 AYP Criteria

Met AYP Criteria:	English-Language Arts	Mathematics
Participation Rate	Yes	Yes
Percent Proficient	Yes	Yes
API - Additional Indicator for AYP		Yes
Graduation Rate		Yes

#### Met 2006 AYP Criteria

#### GROUPS

##### Schoolwide

African American or Black (not of Hispanic origin)  
American Indian or Alaska Native  
Asian  
Filipino  
Hispanic or Latino  
Pacific Islander  
White (not of Hispanic origin)  
Socioeconomically Disadvantaged  
English Learners  
Students with Disabilities

Participation Rate		Percent Proficient	
English-Language Arts	Mathematics	English-Language Arts	Mathematics
Yes	Yes	Yes	Yes
--	--	--	--
--	--	--	--
--	--	--	--
--	--	--	--
Yes	Yes	Yes	Yes
--	--	--	--
Yes	Yes	Yes	Yes
Yes	Yes	Yes	Yes
--	--	--	--
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6.5.2.2

**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors.	
<b>BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS</b>	
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.	
2. Foster a safe, caring environment where individual differences are valued and respected.	
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.	
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.	

**AGENDA ITEM:**

Approve the FY 2006-07 Second Interim Report.

**SUBJECT AREA:**

Discussion/Action

**REQUESTED BY:**

Carrie L. Carlson  
Assistant Superintendent, Business Services

**ENCLOSURES:**

Yes

**BOARD MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

The FY 2006-07 Second Interim Report will be presented to the Board of Trustees for discussion and review.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve the FY 2006-07 Second Interim Report as presented.

7.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

School Safety

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

**MEETING DATE:**

March 20, 2007

---

**BACKGROUND:**

Student safety is always a priority. Annually, districts and schools are required to update their Safe School Plans in order to plan and prepare for emergencies. All WPUSD sites and the District Office have updated their plans, which cover situations from fire drills to lock-down and evacuation situations.

**ADMINISTRATION RECOMMENDATION:**

Approve District and School Safety Plans

7.2



**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**SCHOOL SAFETY PLANS**  
**FOR 2006-07**

<b>SCHOOL</b>	<b>RECEIVED</b>
District Office	✓
Lincoln High School	✓
Creekside Oaks Elementary School	✓
Sheridan Elementary School	✓
Phoenix High School	✓
First Street Elementary School	✓
Twelve Bridges Middle School	✓
Foskett Ranch Elementary School	✓
Twelve Bridges Elementary School	✓
Carlin Coppin Elementary School	✓
Glen Edwards Middle School	✓

7.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

**AGENDA ITEM:**

District Boundaries

**SUBJECT AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, District Superintendent

**ENCLOSURES:**

Yes

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

During the 05-06 school year, the Ophir, Loomis, and Western Placer Unified School district's boards reached agreement on the annexation of 475.80 acres of land to Loomis and 221.48 acres of land to Ophir (the dotted line on the attached map). During the same period, a group of parents formed the Newcastle Boundary Change Committee. The committee has filed an appeal with the state to stop the action from moving forward. Newcastle and Ophir Elementary are charter and "school of choice" sites, so no interdistrict is necessary to attend. These school's families have consistently requested to attend Del Oro with their feeder schools.

If the appeal is granted, WPUSD could loose the entire area of their petition shown as the solid line on the attached map. The superintendent has initiated discussions with the parent group and superintendent of Newcastle to resolve this issue.

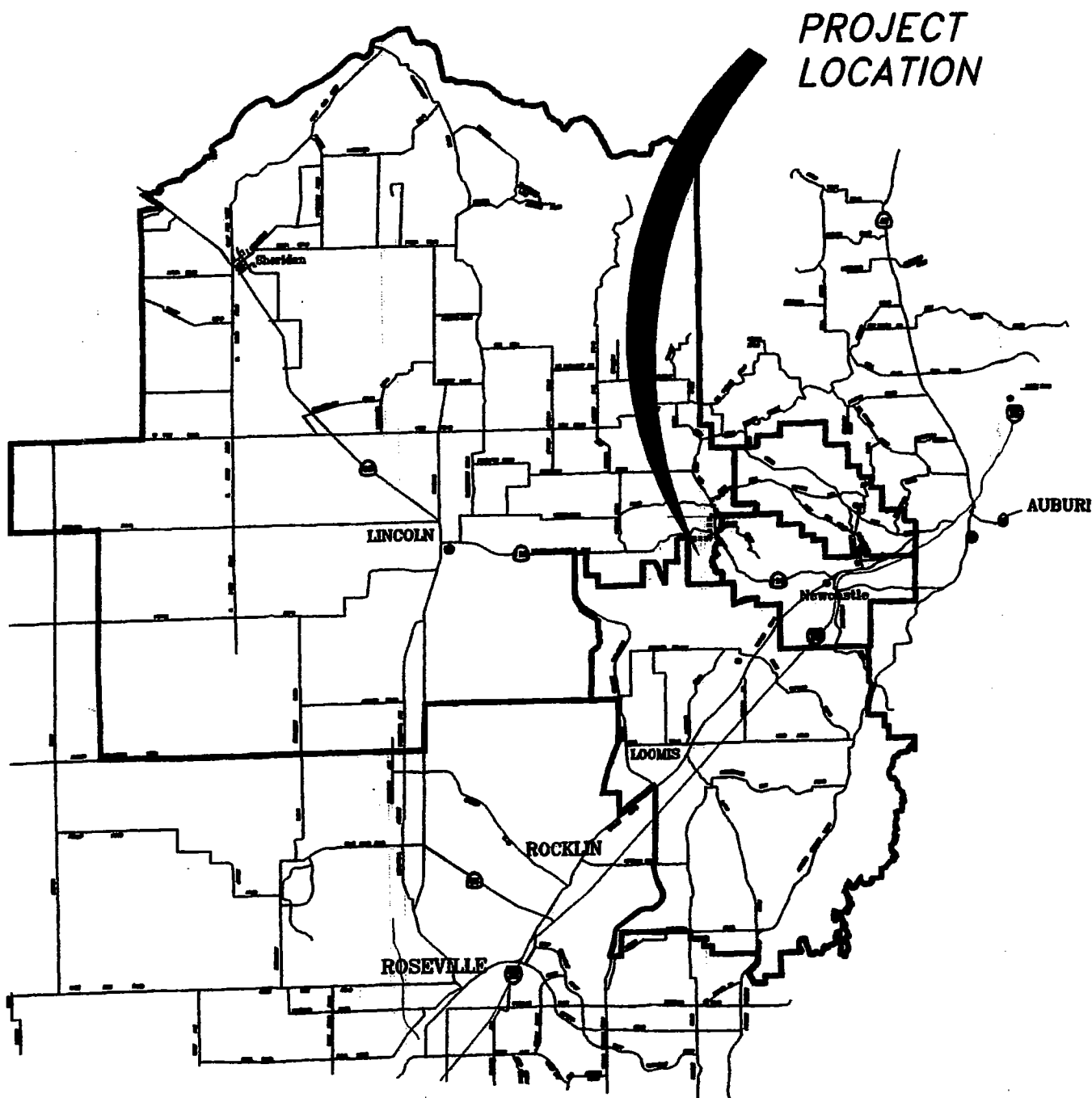
Some of the options to discuss include:

- 1) Let the state complete the process with a determination in November, 2007
- 2) Allow students attending Newcastle Elementary as eighth graders to matriculate to Del Oro
- 3) Allow students in the parent partition area to attend the high school of their choice

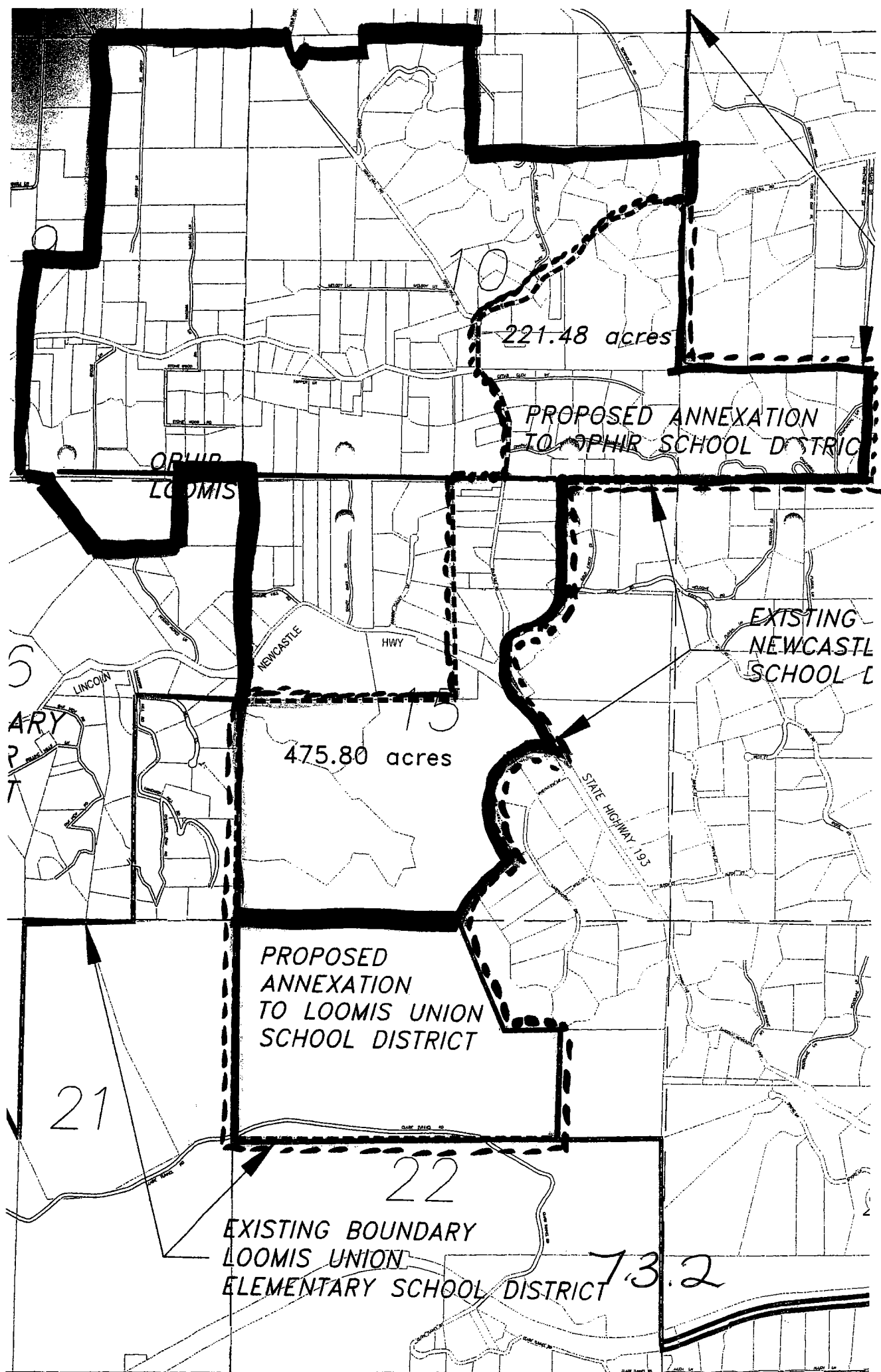
**ADMINISTRATION RECOMMENDATION:**

Discuss the item.

7.3



7.3.1





# PLACER COUNTY OFFICE OF EDUCATION

360 Nevada Street, Auburn, CA 95603

(530) 889-8020 ♦ Fax (530) 886-5841 ♦ [www.placercoe.k12.ca.us](http://www.placercoe.k12.ca.us)

Gayle Garbolino-Mojica, County Superintendent of Schools

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TO: All interested Superintendents

FROM: GAYLE GARBOLINO-MOJICA, COUNTY SUPERINTENDENT

RE: February 23, 2007 Territory Transfer Meeting

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Purpose of this afternoon's meeting:

To come together and work collaboratively on competing interests to achieve an agreed upon outcome involving the boundaries of Newcastle Elementary School District, Western Placer Unified School District, Ophir Elementary School District, Placer Union School District, and Loomis Union School District prior to the matter being heard at a public hearing held by California State Board of Education.

Issues:

1. The desire of Ophir Elementary boundaries to touch Loomis Union boundaries for purposes of possible consolidation
2. The desire of Loomis Union boundaries to touch Ophir Elementary boundaries for purposes of possible consolidation
3. The willingness of Western Placer to transfer property to Loomis Union in order for #1 and #2 above to happen
4. The desire for Newcastle Elementary to obtain property transferred from Western Placer to Newcastle Elementary to allow matriculation of students from Newcastle Elementary to Placer Union High School District (Del Oro) through 9<sup>th</sup> - 12<sup>th</sup> grade
5. Resolve the issue of interdistrict transfer for all parties

GGM/ma

7.3.3



# PLACER COUNTY OFFICE OF EDUCATION

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Gayle Garbolino-Mojica, County Superintendent of Schools

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DATE MARCH 2, 2007

TO: GAYLE GARBOLINO-MOJICA, SUPERINTENDENT OF SCHOOLS

FROM: KEITH J. BRAY, CHIEF ADMINISTRATIVE OFFICER

RE: TERRITORY TRANSFER and RE-ORGANIZATION PETITION TIMELINES

---

I was requested at the meeting held with the superintendents last Friday to review the status of the territory transfer petition approved by the County Committee last June as submitted by the Loomis, Ophir, and the Western Placer school districts. I was also requested to make an inquiry of CDE regarding the timeline for the appeal of the denial by the County Committee last July of the territory transfer petition submitted by the Newcastle Boundary Change Committee (NBCC.) For your information, I am also including information about the effort by Loomis and Ophir to re-organize.

## A. Status of the Territory Petition

The approval by the County Committee of the three-District petition, because a) the three districts consented to the transfer and b) the assessed valuation of the property in the transferring district, Western Placer, was less than 10% of the property in the district, resulted in the transfer being approved without an election or review by the State Board of Education. (Education Code section 35709 (b) (2).) Consequently, the territory transfer affecting Western Placer, Ophir and Loomis will be effective July 1, 2007. At that time, the "district of residence" will change for the students living inside the area subject to the transfer. K-8 students will have the right to attend schools in either Loomis or Ophir respectively and 9-12 students will have the right to attend schools in the Placer Union High School District.

## B. Status of the Appeal by NBCC

I spoke with Mr. Larry Shirey of the CDE who informed me that due to the backlog of matters before the State Board, the most optimistic date that the appeal by NBCC would be scheduled for would be the Board meeting on September 11, 2007. The more realistic date would be the Board meeting after that on November 11, 2007. According to Mr. Shirey, the State Board rarely, if ever, schedules a public hearing on a territory transfer appeal. Shirey expects that NBCC's appeal will be placed on the agenda as an action item with a staff recommendation to approve or deny the appeal. Anyone wanting to speak at the meeting on the item would be subject to the State Board's two minute rule.

7.3.4

### C. Status of the Reorganization Petition

Loomis filed a resolution with the County Superintendent on November 21, 2006, authorizing the County Superintendent to initiate proceedings to consolidate the districts of Ophir and Loomis into Loomis. Education Code section 35700 (d) provides that an action to reorganize a district may be initiated by the filing of a re-organization petition with the County Superintendent after being authorized to do so by the governing boards of each affected district. A resolution has not yet been filed by Ophir with the County Superintendent authorizing that a re-organization petition be filed to consolidate the two districts.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

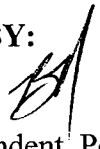
**SUBJECT AREA:**

Tentative Agreement Between  
WPUSD and CSEA #741 Concerning  
Reopened Negotiations

**AGENDA ITEM:**

Action

**REQUESTED BY:**

Bob Noyes   
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

Yes (2)

**MEETING DATE:**

March 20, 2007

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**BACKGROUND:**

A tentative agreement has been reached between WPUSD and CSEA #741 on reopened salary negotiations for the 2005/2006 and 2006/2007 school years (see attached agreement dated 12/8/05).

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the Board of Trustees approve the Tentative Agreement between WPUSD and CSEA #741.

7.4



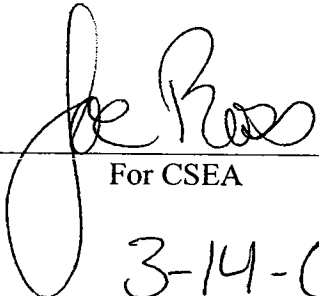
## TENTATIVE AGREEMENT

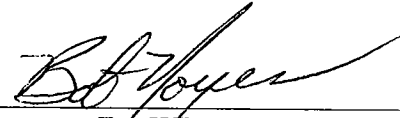
March 14, 2007

Tentative agreement has been reached between the Western Placer Unified School District and the California School Employee Association # 741 concerning the reopened negotiations based on the agreement dated December 8, 2005.

The two parties agree to the following:

1. Effective July 1, 2007 the current (06-07) classified salary schedule will be increased by .75%
2. Each classified employee employed during the 06-07 school year will receive a retroactive raise from July 1, 2006 to June 30, 2007 based on .18% of the current (06-07) salary schedule. The additional compensation will be received during the month of June, 2007.
3. This agreement is the final and complete resolution to the reopened negotiations only and both parties maintain the right to negotiate a final salary agreement for the 07-08 school year.

  
\_\_\_\_\_  
For CSEA  
  
3-14-07  
\_\_\_\_\_  
Date

  
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For WPUSD  
  
3-14-07  
\_\_\_\_\_  
Date

7.4.1

## TENTATIVE AGREEMENT

Tentative agreement has been reached between the Western Placer Unified School District (WPUSD) and the California School Employees' Association Chapter #741 on the following attached proposal:

### FY 2005-06:

2.00% (two percent) salary increase applied to the 2004-05 classified salary schedule retroactive to July 1, 2005.

The health and welfare cap will remain at the amount equal to Kaiser employee plus children, dental, and vision premium.

### FY 2006-07:

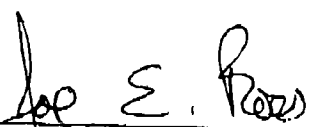
The 2005-06 classified salary schedule will be increased by the State adopted FY 2006-07 funded cost-of-living-allowance (COLA) increase per average daily attendance (ADA). Increase the vision premium from subscriber only (Plan C - \$10 deductible) to composite (Plan C - \$10 deductible). The health and welfare cap will remain at the amount equal to Kaiser employee plus children, dental, and vision premium.

This shall be a full and final settlement of all salary, benefit and other compensation matters for the 2005-06 and 2006-07 school year unless another bargaining unit in the District (certificated, confidential, or classified management) is provided with a total compensation package (salary schedule improvement, benefit cap increase, one-time payment, or other financial consideration) which exceeds that which has been negotiated in this agreement. Should this occur either party has the right to reopen negotiations to determine what additional compensation shall be provided to the bargaining unit.

  
WPUSD Negotiations Chair

12-8-05  
Date

1-3-06  
Date Adopted by WPUSD

  
CSEA Negotiations Chair

12/8/05  
Date

1-11-06  
Date Adopted by Association

7.4.2