WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, FOURTH FLOOR,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk,
James McLeod - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Chief Business Official
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	09/26/08	10/01/08
Sheridan School (K-5)	78	80
First Street School (K-5)	420	421
Carlin C. Coppin Elementary (K-5)	432	430
Creekside Oaks Elementary (K-5)	616	621
Twelve Bridges Elementary (K-5)	711	714
Foskett Ranch Elementary (K-5)	501	507
Glen Edwards Middle (6-8)	635	638
Twelve Bridges Middle School (6-8)	835	841
Lincoln High School (9-12)	1,492	1473
Phoenix High School (10-12)	91	88
Lincoln Crossing Elementary	572	581
PCOE Home School	0	0
TOTAL:	**6,393**	**6,395**

Preschool/Head Start
First & J Street 24
Carlin Coppin 23 -A.M. /20 -P.M.
Sheridan 23

Adult Education 231

First-5 Program
Sheridan 13
First Street 30

GLOBAL DISTRICT GOALS
~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
October 7, 2008, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA

AGENDA

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:30 P.M. **CLOSED SESSION** – Lincoln High School – Office Conference Room

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 A.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 B.

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 C.

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

4. ADJOURN TO OPEN SESSION

7:00 P.M. **OPEN SESSION** – Lincoln High School Performing Arts Theater

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 A.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 B.

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 C.

2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

2.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

3. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

3.1 Approval of Minutes Regular Meetings of:
- August 12, 2008 and August 19, 2008

3.2 Approval of Warrants.
3.3 Approve Classified Personnel Report.
3.4 Approve Certificated Personnel Report.
3.5 Student Discipline/Re-entry of Student #07-08 H.
3.6 Approve Special Education Local Plan Area Assurances.
3.7 Ratification of New Classified Job Description/Position.

Roll Call Vote:

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Jerisha Loya
5.2 Western Placer Teacher's Association – Mike Agrippino
5.3 Western Placer Classified Employee Association – Chris Hawley
5.4 Superintendent, Scott Leaman
5.5 Assistant Superintendent(s)
- 5.5.1 Mary Boyle
- 5.5.2 Terri Ryland
- 5.5.3 Bob Noyes
- 5.5.4 Cathy Allen

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

6.1 (D) **UPDATE ON FINANCIAL POSITION RELATED TO REFUNDING OF CERTIFICATES OF PARTICIPATION – Ryland** *(08-09 G & O Component IV-V)*

•The District had five series of outstanding issuances of adjustable interest rate certificates of participation ("COPs") issued between 2003 and 2006. Annual debt service payments on these COPs were originally intended to be paid from a combination of CFD special tax proceeds and developer fees. On November 20, 2007, a presentation was given to the Board reviewing each of the outstanding COPs and their scheduled repayment structures, along with the availability and timing of the revenue sources. Potential debt restructuring options were presented to the board for discussion and/or direction. In June of this year, the first 2008 Series A refunding COPs were issued, retiring the 2003 Series A and B. In August of this year, the second 2008 Series b refunding COPs were issued, retiring the 2004 Series.

6.2 (D) **403(b) OMNI SERVICES AGREEMENT AND RETIREMENT PLAN ADOPTION AGREEMENT – Noyes** *(08-09 G & O Component IV-V)*

•The IRS has adopted a number of changes to 403(b) plans, which will take effect on January 1, 2009. Existing regulations were finalized back in 1964, and the updated regs incorporate the various statutory changes and rulings that have occurred since then. An additional reason for the changes is that the IRS was concerned that in the past, there often was little oversight of workers who took loans from their plans or made hardship withdrawals, sometimes without consideration of limits or penalties. Also, the lack of a plan document minimized the responsibility on the part of the employer to make sure that the plan was clearly spelled out and enforced. The updated regulations will make 403(b) plans look a lot more like the 401(k) plans for workers in private industry.

6.3 (I/D) **ZEBRA HOUSING – Leaman** *(08-09 G & O Component IV-V)*

•The City of Lincoln is requesting board interest in continuing the Zebra Housing Project. The Board has discussed the project on numerous occasions. Specific financial information will be presented to the Board and made available to the public at the meeting.

6.4 (A) **RESOLUTION 08/09.7 APPROVING COMMERCE BANK ACCOUNT – Ryland** *(08-09 G & O Component IV-V)*

•The District utilizes EZSchoolPay.com to allow parents to make online payments to the cafeteria. EZSchoolPay processes transaction and deposits the money into Commerce Bank. Users pay a service fee that is a percentage of the payment amount. Currently, EZSchoolPay is the merchant of record for all of its districts and has one account into which all deposits are made. Due to regulations set forth by the credit card associations, each district that utilizes EZSchoolPay must now set up its own account with Commerce Bank and become its own merchant of record. The attached Resolution #08/09.7, which is commerce Bank's standard certificate of resolution, establishes the District's individual account with the bank. The service fee charged to parents making

payments online will change from a percentage to a flat fee of $2.50 per transaction. This will cover the District expenses associated with providing the service.

7. BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

7.2 BOARD MEMBER REPORTS/COMMENTS

8. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - **October 16, 2008**, 7:00 P.M. Regular Board Meeting, Foskett Ranch Elementary School, Multi-Purpose Room

9. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 100308
h:\wpfiles\board\agendas\100708

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Office Conference Room**
Date: **October 7, 2008**
Time: **5:30 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
- •PUBLIC EMPLOYEE APPOINTMENT
- •PUBLIC EMPLOYEE EMPLOYMENT
- •PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- **•PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- •COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
- **•STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
- •STUDENT PRIVATE PLACEMENT
- •INTERDISTRICT ATTENDANCE APPEAL
- •STUDENT ASSESSMENT INSTRUMENTS
- •STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline/
Expulsion
Student #08-09 A

AGENDA ITEM AREA:
Action

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

Bob Noyes
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

October 7, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 A

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

2.1a

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline/
Expulsion
Student #08-09 B

AGENDA ITEM AREA:
Action

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

Bob Noyes
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

October 7, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 B

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

2.1b

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline/
Expulsion
Student #08-09 C

AGENDA ITEM AREA:
Action

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

Bob Noyes
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

October 7, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 C

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

2.1C

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 7, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will be updated on statement of charges that were filed with the Superintendent on 6/24/08 pursuant to B.P. 4218: "The District may serve on an employee and file with the Board an amended recommendation of personnel action with the consent of the Board."

RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

October 7, 2008

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Anticipated Litigation.

RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Anticipated Litigation.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
Regular Meetings September 2 & 16, 2008

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of the September 2 & 16, 2008 Regular Board Meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 16, 2008, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. **CLOSED SESSION** – Lincoln High School – Office Conference Room

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   Superintendent

2. **ADJOURN TO OPEN SESSION**

7:00 P.M. **OPEN SESSION** – Lincoln High School Performing Arts Theater

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
James McLeod, Member

Members Absent

Paul Long, Member

Others Present

Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Press - Brandon Darnell, Lincoln News Messenger
Student – Jerisha Loya

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
   2.1 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   Superintendent

   No reporting at this time.

3.1.1

3. CONSENT AGENDA

3.1 Approve Classified Personnel Report.

3.2 Approve Certificated Personnel Report.

3.3 Waiver of California High School Exit Exam Requirement for Diploma for Special Education Student:

- #07-08 D6
- #07-08 D7
- #07-08 D8

who has passed CAHSEE with modifications.

3.4 Ratification of New Classified Job Descriptions/Positions.

Motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve consent agenda with the exception of item 3.4 which was removed from the consent agenda.

4. COMMUNICATION FROM THE PUBLIC

Steve Harding reported the radio clubs Ham Fest was a success. All proceeds will be donated to the Lincoln PALS Program.

5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Jerisha Loya reported Homecoming is this week. Monday was stars and strips, but the students were unable to support stars and strips due to gang colors. The Grand Marshall's will be Rainbow Market and Kris Wyatt. Friday's game is against Wheatland.

5.2 Western Placer Teacher's Association – Mike Agrippino had no report.

5.3 Western Placer Classified Employee Association – Chris Hawley had no report.

5.4 Superintendent, Scott Leaman expressed his appreciation for everyone's support, as well as everyone at work covering during his absence. He expressed his happiness of being back at work. He thanked the WPUSD Family for all their support.

5.5 Assistant Superintendent(s)

5.5.1 Mary Boyle – STAR Testing and AYP/API – The board would like to look into not having Title I, and how that would effect our sites.

5.5.2 Terri Ryland reported updates on the budget from an article she read this afternoon in the Sacramento Bee. The District will receive the basics of Prop 98, and she expressed her concerns.

5.5.3 Bob Noyes had no report.

5.5.4 Cathy Allen had no report.

6. PUBLIC HEARING

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools. The requirement for a ten-day notice of the public hearing was met.

3.1.2

The public hearing was opened for questions. There being no questions the public meeting was closed.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/A) **RESOLUTION 08/09.5 RE SUFFICIENT INSTRUCTIONAL MATERIALS – Boyle** *(08-09 G & O Component IV-V)*

•Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing before the end of the eighth week of school to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote.

7.2 (D) **STATE BACKFILL UPDATE – Ryland** *(08-09 G & O Component IV-V)*

•District staff has recently discovered potential additional funding available to the District. We are currently pursuing one-time settlement dollars with the California Department of Education for monies that were available in the past. Due to the fact that the District would be a Basic Aid District, except for the statutory transfer of property taxes to the charter school, there is a provision in the Education Code that allows the collection of additional apportionment money during the period certain conditions exist. We will keep the Board apprised of the status of meetings with CDE. Staff continues to collect data, and is setting up a meeting with the CDE in September. The State will be reviewing and recalculating back to 2003-04, potentially. Given the likelihood of additional settlement dollars, discussions are beginning to take place regarding parameters for spending and reserving the money, as well as the critical needs of the District. Parameters and currently identified critical needs are attached for discussion. As groups meet to discuss other ideas, these will come forward to the Board.

Terri talked about the data being gathered from HIS, and hiring a programmer. The programmer will sort by zip and county because every child needs to be appointed appropriately. There is nothing scheduled with the State at this time. A meeting will be scheduled once all the data is gathered, we anticipate about a month. The district is looking at parameters for when the money is received. She reviewed phase three critical needs.

7.3 (D/A) **BOARD POLICY AND ADMIN REGULATION 3100 – Ryland** *(08-09 G & O Component IV)*

•On November 20, 2008, the Board identified four Board priorities for the next year(s): 1. Refrain from incurring additional debt obligations

- Restructured current debt

2. Do no let benefit increases decide the priorities of the District
   - Have allowed for the bargaining of benefits annually, with all but WPTA
3. Provide equity across all employee groups
   - Classified and teachers are among the highest in the county
4. Take steps to provide sufficient reserves for uncertainty.

No action was taken. This will be brought back when the money is received.

7.4 (D/A) **APPROVAL OF THE 2007-08 UNAUDITED ACTUALS – Ryland** *(08-09 G & O Component IV)*

•The 2007-08 Unaudited Actuals are included for the Board of Trustees, and an executive summary of significant items is included.

Terri reviewed the unaudited actuals. Motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the unaudited actuals.

7.5 (D/A) **APPROVE RESOLUTION 08/09.6 TO ADOPT THE 2008-09 WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT – Ryland** *(08-09 G & O Component IV)*

•Shortly after Proposition 13, the 1978 Jarvis-Gann Amendment was enacted. Proposition 4, adopted in November 1979, established constitutional limits on the allowable growth in state and local government spending. These appropriation limits, commonly call Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population. Education Code Sections 1629 and 42132 specify that by September 30, county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their annual appropriations limit for the preceding year.

Motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve resolution 08/09.6 adopting the 2008-09 Western Placer Unified School District Gann Limit.

3.1.4

7.6 (D/A) **APPROVE THE WPUSD's QUALIFIED CONTRACTORS' LIST PER THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT ("INFORMAL BIDDING ACT")** – **Allen** *(08-09 G & O Component IV-V)*

•The Board of Trustees adopted the California Uniform Public Construction Cost Accounting Act (Public Contract Code 22000 *et. seq.*) to promote uniformity of bidding procedures and cost accounting standards on projects performed or contracted by public entities in the State on March 18, 2008 by Resolution Number 07/08.15.

Section 22034 of this "Act" states that the public agency shall maintain a list of qualified contractors, identified according to categories of work. Minimum criteria for development and maintenance of the contractors list shall be determined by the commission.

In June 2008, a "Request for Proposal" was published inviting qualified contractors to submit a registration form to be eligible to receive notices of projects for their particular category. A list was created with the information received from the contractors and will be updated annually by the Facilities and Maintenance Department. A copy of the list is attached for your perusal.

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to approve the Qualified Contractors' List.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. McLeod talked about budget cuts and one of the items he would like to see brought back is the kindergarten aides. Another request was to see updated material brought into the Carnegie Library for those who are unable to get to the Twelve Bridges Library.

Mr. Haley shared it's a good idea for the library. Glad to see Scott back. He enjoyed the presentations on AYP and API, as well as the budget updates.

Mrs. Stevenson would like to start putting together a priority list of items that were cut, as well as looking at putting aides back in the kindergarten classes.

Mr. Carras would like to bring back the Zebra Housing item. He reported on attending a Facilities Meeting, one item brought up was facilities at LHS, and the possibility of labs. Would like to wait and see how much money will be available

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - **October 7, 2008**, 7:00 P.M., Lincoln High School Performing Arts Bldg.

10. ADJOURNMENT

There being no other business a motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous vote to adjourn the meeting at 8:50 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary
Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 2, 2008, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. **CLOSED SESSION** – Lincoln High School – Office Conference Room

1. INTER-DISTRICT TRANSFER APPEALS

a. Inter-district Request Appeal 08/09 3

2. ADJOURN TO OPEN SESSION

7:04 P.M. **OPEN SESSION** – Lincoln High School Performing Arts Theater

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
James McLeod

Members Absent

Paul Long, Member

Others Present

Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Student – Jerisha Loya
Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 INTER-DISTRICT TRANSFER APPEALS

Inter-district Request Appeal 08/09 3

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to deny 08/09 3 transfer appeal. 3.1.7

3. SPECIAL ORDER OF BUSINESS

Tad Kitada, Director Prevention Services
He is with Placer County Office of Education, and will provide a presentation to the Board of Trustees on Student Expulsion Procedures.

Tad Kitada did a power point presentation and covered the following topics:

- School Discipline and understanding Ed Code.
- Suspensions and the importance of timelines.
- In-House Suspensions
- Teacher Suspensions
- Law Enforcement notification when weapons and drugs are involved.
- Expulsions and procedural requirements.
- Expulsions with special circumstances and disabilities.
- Expulsion orders and rehabilitation plans.
- Appeals to County Board of Education

The presentation was very formative and very much appreciated by the Board of Trustees.

4. CONSENT AGENDA

4.1 Approval of Minutes:
Regular Meeting of August 12th and August 19, 2008
4.2 Approval of Warrants.
4.3 Approve Classified Personnel Report.
4.4 Approve Certificated Personnel Report.
4.5 Student Discipline/Re-entry of Student #06-07 A.
4.6 Student Discipline/Re-entry of Student #06-07 O.
4.7 Variable Term Waiver Request.
4.8 Mandated Costs Site Service Plan.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda as presented.

5. COMMUNICATION FROM THE PUBLIC

Regina Hernandez spoke on behalf of the kindergarten teachers at Creekside Oaks not having instructional aides this year. She shared how difficult it is to teach instruction to the students, most of her day is spent helping students with their day to day needs. She understands that we are still working without a budget but would like to see the Board reinstate the instructional aides for kindergarten teachers. She feels she is unable to provide proper instructional time to her students.

Stephanie Maul spoke on behalf of herself and her teaching partner. She shared the emotional side of the situation, and spoke of an incident that happened in the bathroom, and most of the time was spent calming students and resolving the situation at hand, which again takes teaching instruction time away from the teacher. Much of their time is spent comforting the students because they miss their parents, crying, and needing help in the bathroom. She again invited the

Board of Trustees to visit her classroom, it is always open for observation and volunteering.

Jay Beitz talked about attending Mr. Maul's AP class, and how impressed he was in visiting the classroom. Lincoln High has really shown improvement with all the AP classes.

Andrea Stephenson reported on the following events that will be taking place:

- September is National Library Card Month – any student who comes into the Carnegie or Twelve Bridges Libraries will receive a free pencil when they sign up for a NEW library card.
- Sheridan School is the first this school year to arrange a visit to the Twelve Bridges Library. The entire school will be coming for a visit on Friday morning, September 19th and because it is National Library Card month all students who get a library card will be receiving a free pencil during their visit. Students, teachers and parents will spend the morning learning about all the programs, services and information that is free through the library.
- Scott Leaman at the Carnegie and Kent Nakata at Twelve Bridges Libraries will be reading the book "Corduroy" on October 2nd for the "Read for the Record" program - The program will take place from 3:30 to 4:30 at both library locations and we're encouraging school libraries to participate.
- Stephanie from Parks and Recreation and I have talked with Cheryl from Sheridan School about the "Target on Reading" program and have set a date of October 22nd for their presentations. Stephanie will be ordering the new books and other materials soon.
- The in-service for the library technicians at the Technology Center Lab at Twelve Bridges went very well. Library techs were given information about all the FREE databases available through the library as well as netTrekker.
- The Technology Center has been booked for a six-week Introduction to Computers class for the adult ESL students of Phoenix High School. Ramey Dern and I have collaborated on a program that will introduce the adults to the basics of using a computer, show them how to create a word processing document and save it and show them websites that will help them to learn English. The class time and dates are set for 6 to 7:30 pm on the following Mondays: Sept. 22 and 29, Oct. 13 and 20, and Nov. 3 and 10.

  I also sent them emails about:
  - a grant opportunity from the Ezra Keats Foundation
  - forming a committee to purchase books for the library
  - the CSLA Conference in Sacramento
  - the Homework Help Center and promotion of Brainfuse online tutoring service
- The Homework Help Center opened on Tuesday, August 26th and is available every Tuesday and Wednesday afternoon from 3-5 p.m. at the Twelve Bridges library.
- Our parent volunteer coordinator is working with the library's volunteer coordinator to staff the center and we're hoping to grow the number of

3.19

open hours from 4 to 6 by adding another day possibly in the spring – this will depend on demand and volunteers – mission statement, goals and policy guidelines are completed but will be revised as necessary.

- The Homework Help Center is available for student use, Brain Fuse the connection to an online, one-on-one homework help tutor. Live tutors from across the country help students with their homework as necessary and will also help build skills. They have help available for Spanish students and if you submit your essays for help they'll email you back with suggestions.

She also reported she will be emailing Mary to discuss library support for the teachers who attended the "Classrooms in Action" summer Differentiation Instruction Workshop. We'll need to coordinate the invitations to those teachers who attended the training so that they may discuss, collaborate and share with their grade level peers the supplemental support materials that the library will purchase for their use. I'm looking forward to receiving teacher input on the purchase of these materials – my hope is to be able to meet with all the teachers throughout the school year both at their school sites and at the library. We will also be talking about setting up some in-service dates for the library techs regarding sharing of MARC records, authority subject headings and coordinating the Read for the Record campaign.

Shirley Russell gave a warm fuzzy to Andrea for all she has done, and putting things together. She also shared the information on the Youth Task Force, and their concern of not having enough for our youth to do. In the last two weeks, there is a tutoring center opening at the library, and today was the grand opening for new youth center on H Street, the old Fire House, and it was fantastic to see the students there. The official opening of the youth center will be October 1st, and it will be open from 3:00 to 6:30 in the evening. The Friends of the Library launched a new website. Parks and Recreation Department is now listing the library in their brochure. The "Better Together" concept is beginning to happen. The 13th of September the Friends of the Library will be hosting a fundraiser.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerisha Loya reported:

- on the new student rally which is for the new students at Lincoln High.
- The freshman class will vote for class officers this week.
- September 15-19 is Homecoming Week, Fall Sports Season is here. Leadership class will be helping those who lost things in the fires.

6.2 Western Placer Teacher's Association – Mike Agrippino had no report

6.3 Western Placer Classified Employee Association – Chris Hawley had no report

6.4 Superintendent, Scott Leaman was not present.

6.5 Assistant Superintendent(s) -

6.5.1 Mary Boyle had no report.

6.5.2 Terri Ryland reported enrollment is on track, and close to the original projection of 2.5%.

6.5.3 Bob Noyes had no report

3.1.10

6.5.4 Cathy Allen shared the CFD and Sterling Fees collected during August 2008. She also reported on CASH conference, and shared information on deferred maintenance, Geo Bonds, and level III developer fees. If things continue, the State will be out of money by January 2009. She also reported on the structure plans for Lincoln High and Phoenix High. The plans will be brought to the next Board meeting. She shared Carlin Coppin was used for an evacuation center for residents that were affected by the fires in the Lincoln area.

7. PUBLIC HEARING

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards aligned textbooks or instructional materials for students in each of its schools. The requirement for a ten-day notice of the public hearing was met. Notices of Public Hearing were sent to news media and to our local schools on August 25, 2008. Our Public Hearing will be held on September 16, 2008. This notice has been sent to our local major print media and is posted as required.

Mr. Carras read the following information on the public hearing. There were no questions from the public.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (D) **State Backfill Update – Ryland** *(08-09 G & O Component IV-V)*

•District staff has recently discovered potential additional funding available to the District. We are currently pursuing one-time settlement dollars with the California Department of Education for monies that were available in the past. Due to the fact that the District would be a Basic Aid District, except for the statutory transfer of property taxes to the charter school, there is a provision in the Education Code that allows the collection of additional apportionment money during the period certain conditions exist. We will keep the Board apprised of the status of meetings with CDE. Staff continues to collect data, and is setting up a meeting with the CDE in September. Given the likelihood of additional settlement dollars, discussion will need to take place regarding parameters for spending and reserving the money, as well as the critical needs of the District.

Terri discussed the property tax backfill procedure. She feels it is important to establish parameters on the one-time money. These will be brought back to the next board meeting. Terri is currently waiting for HIS discoveries and working on a timeline of when to present to the State. She is hoping to meet with the State in September, and to start receiving money after February 2009. She

3.1.11

discussed drafting a policy establishing and maintaining adequate reserves in the District. It was the consensus of the Board that the money not be spent until we have it in hand, and spend appropriately.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Gladding Parkway Carlin C. Coppin
- High School Farm/Ag Conservatory

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. McLeod spoke on the presentation on kindergarten aides.
Mrs. Stevenson back to school night last week, wonderful things going on at our schools.
Mr. Haley reported that Andrea is doing a great job, waiting to hearing API and AYP scores.
Mr. Carras reported the state budget delayed 63 days, hope to revise budget in December.

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - **September 16, 2008**, 7:00 P.M. Regular Board Meeting, Lincoln High School, Performing Arts Building

11. ADJOURNMENT

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous vote there being no other business meeting was adjourned at 8:35.

Paul Carras, Board President

Ana Stevenson, Clerk

Rosemary Knutson, Secretary
Superintendent

3.1.12

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Terri Ryland
Interim Director Of Business Service

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the September 2, 2008 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factform

Includes 09/19/2008 - 09/19/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85012049	09/19/2008	Rosemary Knutson	01-5200		27.84
85012050	09/19/2008	Robert R. Noyes	01-5200		24.49
85012051	09/19/2008	Heather D. Marcione	01-5200		73.71
85012052	09/19/2008	A-Z BUS SALES INC	01-4365		623.00
85012053	09/19/2008	MANPOWER	21-5800		630.00
85012054	09/19/2008	APPROVED SAFE & LOCK	01-5600		130.08
85012055	09/19/2008	ASCD ASSOC FOR SUPERVISION	01-5300		39.00
85012056	09/19/2008	AT&T			
			01-5560		
			11-5560		
			13-5560		252.08
85012057	09/19/2008	C & S TELECOMMUNICATIONS INC	01-5800		100.00
85012058	09/19/2008	C.A.S.H. COALITION FOR	01-5200		145.00
85012059	09/19/2008	CDW GOVERNMENT INC	21-4300		835.38
85012060	09/19/2008	CHELSEA HOUSE PUBLISHING	01-9500		16,883.67
85012061	09/19/2008	CITY OF LINCOLN	01-5550		
			01-5570		82,804.44
85012062	09/19/2008	CYBERGUYS!	01-4300		54.93
85012063	09/19/2008	DELL	01-4400		987.50
85012064	09/19/2008	FACTS ON FILE	01-9500		19,027.70
85012065	09/19/2008	FERGUSON PUBLISHING	01-9500		18,998.65
85012066	09/19/2008	FRONTLINE PLACEMENT	01-5800		9.00
85012067	09/19/2008	GOLD COUNTRY CLASSIFIED INC.	01-5800		150.00
85012068	09/19/2008	GOSSETT ALARM INC	01-5600		687.00
85012069	09/19/2008	INFOBASE PUBLISHING	01-9500		18,106.48
85012070	09/19/2008	JCI JOHNSON CONTROLS INC.	01-5600		824.11
85012071	09/19/2008	MEDICAB OF SACRAMENTO/SIERRA	01-5800		4,208.10
85012072	09/19/2008	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		28.50
85012073	09/19/2008	ORIENTAL TRADING COMPANY INC	01-4300	222.91	
			Unpaid Sales Tax	13.17-	209.74
85012074	09/19/2008	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		17,629.58
85012075	09/19/2008	PERFECTION LEARNING	01-4300		2,663.51
85012076	09/19/2008	PERMA-BOUND	01-4300		1,325.61
85012077	09/19/2008	PHYSICS CURRICULUM	01-4100	158.15	
			Unpaid Sales Tax	10.15-	148.00
85012078	09/19/2008	QUALITY WINDOWS	01-4300		1,103.34
85012079	09/19/2008	RAINBOW MARKET	01-4300		50.26
85012080	09/19/2008	SACRAMENTO AUTOGLASS	01-4365		340.51
85012081	09/19/2008	SAFEWAY INC	01-4300		79.61
85012082	09/19/2008	SIERRA OFFICE SUPPLIES &	01-4300		229.71
85012083	09/19/2008	SIG SCHOOLS INSURANCE GROUP	01-3701		747.56
85012084	09/19/2008	SIMPLE PLEASURES	01-4300		63.33
85012085	09/19/2008	STAN CARNEY	01-5800		2,990.00
85012086	09/19/2008	STATE OF CALIFORNIA	01-5821		912.00
85012087	09/19/2008	WAVE BROADBAND	21-9500		21,890.00
85012088	09/19/2008	WAVE DIVISION HOLDINGS	01-5560		4,425.00
85012089	09/19/2008	ZEE MEDICAL COMPANY	01-5830		367.73
85012090	09/19/2008	Jennifer L. Tarabochia	01-4300		24.05
85012091	09/19/2008	Hilda M. Rubio	13-5200		14.04
85012092	09/19/2008	ACP	01-4300		45.83
85012093	09/19/2008	ATHLETICS UNLIMITED	01-4300		2,773.81
85012094	09/19/2008	BULBMAN INC	01-4300		31.92
85012095	09/19/2008	CARLEX	01-4300	62.84	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 09/19/2008 - 09/19/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	4.24-	58.60
85012096	09/19/2008	D & H DISTRIBUTING	01-4300	914.47	
			Unpaid Sales Tax	61.75-	852.72
85012097	09/19/2008	EDUCATION WORKS	01-4300	296.22	
			Unpaid Sales Tax	20.02-	276.20
85012098	09/19/2008	EDUCATIONAL INNOVATIONS INC	01-4300		146.72
85012099	09/19/2008	EDUCATIONAL RESOURCES	01-4300		163.77
85012100	09/19/2008	FISCHER SCIENTIFIC	01-4300		472.70
85012101	09/19/2008	LAKESHORE LEARNING MATERIALS	01-4300		84.65
85012102	09/19/2008	LINCOLN ACE HARDWARE / AG	01-4300		15.41
85012103	09/19/2008	OFFICE DEPOT	01-4300		2,846.50
85012104	09/19/2008	POSTMASTER / CCC	01-4300		84.00
85012105	09/19/2008	"REPORT CARD, THE"	01-4300		98.29
85012106	09/19/2008	SCHOOL SPECIALTY INC	01-4300		374.37
85012107	09/19/2008	SIERRA OFFICE SUPPLIES &	01-4300		234.72
85012108	09/19/2008	TARGET BANK	01-4300		41.13
85012109	09/19/2008	WEEKLY READER	01-4300		96.58
85012110	09/19/2008	A & B APPLIANCE SERVICE REPAIR	01-5600		175.00
85012111	09/19/2008	AMERICAN BIRDING ASSN.	01-4300		90.00
85012112	09/19/2008	APTS / ASSOC OF PARENTS	01-4300		189.75
85012113	09/19/2008	ASCA AMERICAN SCHOOL COUNSELOR	01-5300		115.00
85012114	09/19/2008	ATHLETICS UNLIMITED	01-4300		5,820.52
85012115	09/19/2008	BANK OF AMERICA #3024	01-4300		
			01-5200		3,034.05
85012116	09/19/2008	BLACK DOG GRAPHICS	01-4300		241.31
85012117	09/19/2008	CANYON CREEK SOFTWARE	01-4300		254.00
85012118	09/19/2008	CDW GOVERNMENT INC	01-4300		115.10
85012119	09/19/2008	CENTER FOR BIOLOGICAL	01-4300		35.00
85012120	09/19/2008	CHAMBER THEATRE PRODUCTIONS	01-5800		1,121.00
85012121	09/19/2008	COASTAL CONSERVANCY	01-4300		30.00
85012122	09/19/2008	DELL	01-4300		478.81
85012123	09/19/2008	FARONICS	01-4300		
			01-5800		368.06
85012124	09/19/2008	FRANK SCHAFFER PUBLISHING	01-4300		29.48
85012125	09/19/2008	HOME DEPOT	01-4300		193.48
85012126	09/19/2008	J.W. PEPPER & SON INC	01-4300		1,039.67
85012127	09/19/2008	JOSTENS	01-4300		35.00
85012128	09/19/2008	LAKESHORE LEARNING MATERIALS	01-4300		484.79
85012129	09/19/2008	LINGUI SYSTEMS INC	01-4300	749.14	
			Unpaid Sales Tax	50.64-	698.50
85012130	09/19/2008	MODERN LEARNING PRESS INC	01-4300		724.66
85012131	09/19/2008	OFFICE DEPOT	01-4300		2,054.22
85012132	09/19/2008	PLACER AREA READING COUNCIL	01-4300		35.00
85012133	09/19/2008	POSTMASTER / LCE	01-4300		210.00
85012134	09/19/2008	QSP READERS DIGEST	01-4300		118.50
85012135	09/19/2008	RAINBOW MARKET	01-4300		42.01
85012136	09/19/2008	REALLY GOOD STUFF	01-4300	487.49	
			Unpaid Sales Tax	32.94-	454.55
85012137	09/19/2008	RENAISSANCE LEARNING INC.	01-4300		5,040.26
85012138	09/19/2008	"RENAISSANCE LEARNING, INC."	01-4300		
			01-5800		1,354.60
85012139	09/19/2008	RISO PRODUCTS OF SAC INC	01-4400		3,212.14
85012140	09/19/2008	ROCHESTER 100 INC	01-4300	141.44	
			Unpaid Sales Tax	9.55-	131.89
85012141	09/19/2008	ROSEVELT FUEL	01-4300		1,859.33

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 09/19/2008 - 09/19/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85012142	09/19/2008	SAFEWAY INC	01-4300		39.22
85012143	09/19/2008	SCANTRON	01-4300		104.22
85012144	09/19/2008	SCHOOL SPECIALTY INC	01-4300		722.82
85012145	09/19/2008	SIERRA HAY & FEED	01-4300		51.53
85012146	09/19/2008	SIERRA OFFICE SUPPLIES &	01-4300		124.01
85012147	09/19/2008	SPORTIME FITNESS & SPORT	01-4300		289.90
85012148	09/19/2008	STAPLES CREDIT PLAN	01-4300		2,055.15
85012149	09/19/2008	STARLINE PRESS	01-4300		653.91
85012150	09/19/2008	SUTTER CO SUPERINTENDENT	01-4300		18,450.00
85012151	09/19/2008	TARGET BANK	01-4300		143.58
85012152	09/19/2008	TEACHER'S DISCOVERY	01-4300	87.60	
			Unpaid Sales Tax	5.92-	81.68
85012153	09/19/2008	U.S. ACADEMIC DECATHLON	01-4300		175.88
85012154	09/19/2008	CROWN DISTRIBUTING INC.	13-4710		220.71
85012155	09/19/2008	"DANIELSEN COMPANY, THE"	13-4380	119.07	
			13-4710	2,842.02	
			Unpaid Sales Tax	1.78-	2,959.31
85012156	09/19/2008	NOR-CAL PRODUCE INC	13-4710		174.61
85012157	09/19/2008	PIZZA GUYS	13-4710		210.28
85012158	09/19/2008	SARA LEE	13-4710		42.42
85012159	09/19/2008	STAFFORD MEAT COMPANY	13-4710		370.00
85012160	09/19/2008	SYSCO SACRAMENTO	13-4380		
			13-4710		3,498.96
			Total	**112**	**289,716.03**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	101	259,031.80
11	Adult Education Fund	1	12.56
13	Cafeteria Fund	9	7,526.45
21	Building Fund #1	3	23,355.38
	Total	**112**	289,926.19
	Less Unpaid Sales Tax Liability		210.16-
	Net (Check Amount)		**289,716.03**

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Includes 09/12/2008 - 09/12/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85010626	09/12/2008	Keris D. Hordyk	01-5810		150.00
85010627	09/12/2008	MANPOWER	21-5800		1,222.20
85010628	09/12/2008	ADVANCED INTEGRATED PEST	01-5800		1,732.00
85010629	09/12/2008	AIRGAS	01-5830		41.51
85010630	09/12/2008	APPROVED SAFE & LOCK	01-5600		443.77
85010631	09/12/2008	AUBURN PLACER DISPOSAL SERVICE	01-5540		1,420.82
85010632	09/12/2008	AUBURN PLACER DISPOSAL APDS	01-5540		270.00
85010633	09/12/2008	BUS WEST - FRESNO	01-4365		468.58
85010634	09/12/2008	C & S TELECOMMUNICATIONS INC	01-5800		100.00
85010635	09/12/2008	CDW GOVERNMENT INC	01-4300		1,633.09
85010636	09/12/2008	CITY OF LINCOLN	01-5510		714.92
85010637	09/12/2008	CRUSADER FENCE CO. INC.	21-6170		2,276.00
85010638	09/12/2008	CTAP REGION 3	01-4100		21,138.00
85010639	09/12/2008	DELL	01-4400		
			21-4400		8,327.90
85010640	09/12/2008	DELTA EDUCATION INC	01-4100		11,794.21
85010641	09/12/2008	ELK GROVE WORKABILITY	01-5200		260.00
85010642	09/12/2008	EMBASSY SUITES	01-5200		541.60
85010643	09/12/2008	FAR WEST RENTS & READY MIX	01-4300		
			01-5600		148.50
85010644	09/12/2008	FEDEX	01-5800		25.54
85010645	09/12/2008	FITNESS FINDERS	01-4300	278.82	
			Unpaid Sales Tax	17.24-	261.58
85010646	09/12/2008	FOLLETT EDUCATIONAL SERVICES	01-4100		221.68
85010647	09/12/2008	GOSSETT ALARM INC	01-5600		1,104.00
85010648	09/12/2008	GRAINGER .	01-4300		427.85
85010649	09/12/2008	HANDWRITING WITHOUT TEARS	01-4100	3,615.39	
			Unpaid Sales Tax	223.54-	3,391.85
85010650	09/12/2008	HANKIN SPECIALTY EQUIPMENT INC	01-5800		450.00
85010651	09/12/2008	HARCOURT INC	01-4100		4,351.55
85010652	09/12/2008	HOME DEPOT	01-4300		296.36
85010653	09/12/2008	HORIZON	01-5600		1,104.25
85010654	09/12/2008	HOUGHTON MIFFLIN COMPANY	01-4100		4,504.02
85010655	09/12/2008	J & J SCREEN & GLASS	01-5600		233.33
85010656	09/12/2008	JOHN'S COPIER SERVICE	01-4300		163.00
85010657	09/12/2008	LINCOLN ACE HARDWARE/MAINT	01-4300		
			13-4300		1,197.16
85010658	09/12/2008	LPA INC.	21-6210		11,017.70
85010659	09/12/2008	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		3,297.63
85010660	09/12/2008	MORRISON LANDSCAPE	01-5800		2,950.00
85010661	09/12/2008	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		99.75
85010662	09/12/2008	NATHAN'S AC & CHILLER SERVICE	01-5800		1,140.00
85010663	09/12/2008	NORMAC	01-4300		103.69
85010664	09/12/2008	NSS-NRS	01-4300	206.26	
			Unpaid Sales Tax	13.26-	193.00
85010665	09/12/2008	OFFICE DEPOT	01-4300		93.87
85010666	09/12/2008	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		1,230.74
85010667	09/12/2008	PALOS SPORTS	01-4300	590.83	
			Unpaid Sales Tax	35.03-	555.80
85010668	09/12/2008	PEARSON AGS GLOBE	01-4100		44.70
85010669	09/12/2008	PORTABLE FACILITIES LEASING	21-5600		8,000.00
85010670	09/12/2008	PREMIER MANAGEMENT GROUP	01-5600		

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Includes 09/12/2008 - 09/12/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			21-5600		29,836.00
85010671	09/12/2008	SAC VAL JANITORIAL SALES	01-4300		6,429.10
85010672	09/12/2008	SACRAMENTO AUTOGLASS	01-4365		395.81
85010673	09/12/2008	SAFETY-KLEEN SYSTEMS INC	01-5800		2,500.00
85010674	09/12/2008	SAFEWAY INC	01-4300		15.06
85010675	09/12/2008	SAXON PUBLISHERS INC.	01-4100		1,570.00
85010676	09/12/2008	SCHOOL FACILITY CONSULTANTS	21-5800		225.00
85010677	09/12/2008	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5800		1,987.50
85010678	09/12/2008	SCHOOL SPECIALTY INC	01-4300		207.07
85010679	09/12/2008	SIERRA OFFICE SUPPLIES &	01-4300		
			21-4300		1,409.06
85010680	09/12/2008	SOLON FIRE CONTROL	01-5800		660.42
85010681	09/12/2008	SPURR	01-5530		2,000.86
85010682	09/12/2008	TAG / AMS INC	01-5800		50.00
85010683	09/12/2008	TARGET BANK	01-4300		134.32
85010684	09/12/2008	UHS - KEYSTONE SCHOOLS	01-5800		11,697.51
85010685	09/12/2008	WEST TEL SERVICES	01-5560		55.00
85010686	09/12/2008	WESTERN BLUE CORP.	01-4400		15,208.05
85010687	09/12/2008	ZEE MEDICAL COMPANY	01-5830		178.39
85010688	09/12/2008	AMY ROSEBERRY	73-9500		250.00
85010689	09/12/2008	CAL-NEVA SLUSH COMPANY	13-4710		561.00
85010690	09/12/2008	CROWN DISTRIBUTING INC.	13-4710		490.07
85010691	09/12/2008	D & P CREAMERY	13-4380		
			13-4710		5,037.16
85010692	09/12/2008	"DANIELSEN COMPANY, THE"	13-4380	496.62	
			13-4710	8,759.93	
			Unpaid Sales Tax	10.96-	9,251.07
85010693	09/12/2008	ED JONES FOOD SERVICE	13-4710		10,610.10
85010694	09/12/2008	MISSION UNIFORM SERVICE INC	13-5800		211.09
85010695	09/12/2008	NOR-CAL PRODUCE INC	13-4710		1,901.73
85010696	09/12/2008	PIZZA GUYS	13-4710		1,887.99
85010697	09/12/2008	SARA LEE	13-4710		861.29
85010698	09/12/2008	SYSCO SACRAMENTO	13-4380		
			13-4710		5,432.13
85010699	09/12/2008	Maribel Vergara	01-5200		47.39
85010700	09/12/2008	Cheryl A. Metheny	01-4300		45.00
85010701	09/12/2008	IQ'S	01-4300		2,098.10
85010702	09/12/2008	JAGUAR POSTERS	01-4300	217.64	
			Unpaid Sales Tax	14.71-	202.93
85010703	09/12/2008	LAKESHORE LEARNING MATERIALS	01-4300		349.90
85010704	09/12/2008	NATIONAL GEOGRAPHIC SOCIETY	01-4300		84.73
85010705	09/12/2008	OFFICE DEPOT	01-4300		1,539.88
85010706	09/12/2008	PAPER DIRECT INC	01-4300	148.97	
			Unpaid Sales Tax	10.07-	138.90
85010707	09/12/2008	PCOE	01-4300		2,255.38
85010708	09/12/2008	REALLY GOOD STUFF	01-4300	26.05	
			Unpaid Sales Tax	1.76-	24.29
85010709	09/12/2008	RENAISSANCE LEARNING INC.	01-4300		2,388.48
85010710	09/12/2008	"REPORT CARD, THE"	01-4300		89.36
85010711	09/12/2008	SAFEWAY INC	01-4300		60.65
85010712	09/12/2008	SCHOOL HOUSE GLOBAL	01-4300	34.26	
			Unpaid Sales Tax	2.31-	31.95
85010713	09/12/2008	SCHOOL SPECIALTY INC	01-4300		1,164.99
85010714	09/12/2008	SIERRA OFFICE SUPPLIES &	01-4300		3,382.15
85010715	09/12/2008	TARGET BANK	01-4300		107.95

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Includes 09/12/2008 - 09/12/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85010716	09/12/2008	TBMS STUDENT BODY	01-4300		784.89
85010717	09/12/2008	TEACHER DIRECT	01-4300	399.38	
			Unpaid Sales Tax	26.98-	372.40
85010718	09/12/2008	TM LEASING	01-4300	19.71	
			Unpaid Sales Tax	1.33-	18.38
85010719	09/12/2008	Kris A. Knutson	01-5200		26.32
85010720	09/12/2008	Nicole M. Silva	01-4300		70.91
85010721	09/12/2008	Philip W. Otte	01-4300		25.60
85010722	09/12/2008	ACCREDITING COMMISSION	01-5800		650.00
85010723	09/12/2008	BIO CORPORATION	01-4300	47.82	
			Unpaid Sales Tax	3.23-	44.59
85010724	09/12/2008	CARSON-DELLOSA PUBLISHING	01-4300		48.59
85010725	09/12/2008	CITY OF LINCOLN	01-5300		20.00
85010726	09/12/2008	COSTCO	01-4300		225.34
85010727	09/12/2008	DELL	01-4300		
			01-4400		7,135.76
85010728	09/12/2008	HAMMOND & SPEPHENS	01-4300		21.32
85010729	09/12/2008	HOME DEPOT	01-4300		98.64
85010730	09/12/2008	LAKESHORE LEARNING MATERIALS	01-4300		611.72
85010731	09/12/2008	MOE'S CROP DUSTING	01-4300		531.00
85010732	09/12/2008	NATIONAL CHEMSEARCH	01-4300		147.94
85010733	09/12/2008	NATIONAL GEOGRAPHIC SCHOOL	01-9500		76.68
85010734	09/12/2008	OFFICE DEPOT	01-4300		1,211.32
85010735	09/12/2008	RAY MORGAN CO. / CHICO	01-5600		223.66
85010736	09/12/2008	REALLY GOOD STUFF	01-4300	171.87	
			Unpaid Sales Tax	11.61-	160.26
85010737	09/12/2008	SAFEWAY INC	01-4300		24.73
85010738	09/12/2008	SCHOLASTIC BOOK CLUBS	01-4300		192.51
85010739	09/12/2008	SCHOOL SPECIALTY INC	01-4300		1,033.43
85010740	09/12/2008	SHADY CREEK OUTDOOR SCHOOL	01-5800		18,450.00
85010741	09/12/2008	SIERRA OFFICE SUPPLIES &	01-4300		668.35
85010742	09/12/2008	SIERRA SAFETY COMPANY INC	01-4300		194.64
85010743	09/12/2008	SUPER DUPER SCHOOL COMPANY	01-4300	384.75	
			Unpaid Sales Tax	26.00-	358.75
85010744	09/12/2008	TARGET BANK	01-4300		434.13
85010745	09/12/2008	TIME FOR KIDS	01-4300		113.61
85010746	09/12/2008	DEMCO MEDIA	01-4300	161.04	150.16
			Unpaid Sales Tax	10.88-	150.16
			Total	**121**	**258,332.59**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	105	177,093.14
13	Cafeteria Fund	11	36,249.11
21	Building Fund #1	8	45,143.77
73	Foundation Trust	1	250.00
	Total	**121**	258,736.02
	Less Unpaid Sales Tax Liability		403.43-
	Net (Check Amount)		**258,332.59**

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Includes 09/05/2008 - 09/05/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85009216	09/05/2008	CAL-NEVA SLUSH COMPANY	13-4710		404.00
85009217	09/05/2008	CROWN DISTRIBUTING INC.	13-4710		674.22
85009218	09/05/2008	"DANIELSEN COMPANY, THE"	13-4380		
			13-4710		1,367.95
85009219	09/05/2008	NOR-CAL PRODUCE INC	13-4710		331.06
85009220	09/05/2008	PIZZA GUYS	13-4710		880.06
85009221	09/05/2008	R & M REFRIGERATION	13-5800		565.52
85009222	09/05/2008	RAINBOW MARKET	13-4380		
			13-4710		3.98
85009223	09/05/2008	SARA LEE	13-4710		101.09
85009224	09/05/2008	TBMS STUDENT BODY	13-4710		210.90
85009225	09/05/2008	CALTRONICS BUSINESS SYSTEMS	01-5600		7,521.10
85009226	09/05/2008	EDLINE	01-4300		1,092.00
85009227	09/05/2008	FITNESS FINDERS	01-4300	168.77	
			Unpaid Sales Tax	11.40-	157.37
85009228	09/05/2008	FOLD A GOAL	01-4300		1,573.89
85009229	09/05/2008	IMAGESTUFF.COM	01-4300		195.19
85009230	09/05/2008	INK LYNX INC	01-4300		3,855.98
85009231	09/05/2008	LAKESHORE LEARNING MATERIALS	01-4300		583.11
85009232	09/05/2008	MAYER-JOHNSON LLC	01-4300		427.93
85009233	09/05/2008	NAMEBEADS INTERNATIONAL	01-4300	3,969.31	
			Unpaid Sales Tax	268.31-	3,701.00
85009234	09/05/2008	OFFICE DEPOT	01-4300		741.11
85009235	09/05/2008	REALLY GOOD STUFF	01-4300	215.49	
			Unpaid Sales Tax	14.56-	200.93
85009236	09/05/2008	"REPORT CARD, THE"	01-4300		184.82
85009237	09/05/2008	RISO PRODUCTS OF SAC INC	01-5600		1,179.00
85009238	09/05/2008	SCHOOL SPECIALTY INC	01-4300		774.41
85009239	09/05/2008	SIERRA OFFICE SUPPLIES &	01-4300		959.07
85009240	09/05/2008	TARGET BANK	01-4300		77.53
85009241	09/05/2008	USI INC	01-4300		107.03
85009242	09/05/2008	AARON MANISAP	01-4300		50.00
85009243	09/05/2008	SOFIA BOBYK	01-5800		300.00
85009244	09/05/2008	JILL NELSON	01-4300		65.00
85009245	09/05/2008	DAVE HALL	01-4300		65.00
85009246	09/05/2008	Stacey Brown	01-4300		95.70
85009247	09/05/2008	Norma P. Lazaro	01-5200		34.28
85009248	09/05/2008	Katrina M. Moddelmog	01-4300		168.00
85009249	09/05/2008	Debra S. Morrison	01-5200		60.60
85009250	09/05/2008	Yolanda N. Venegas	13-5200		3.51
85009251	09/05/2008	CHILDCRAFT EDUCATION CORP	01-4300		71.81
85009252	09/05/2008	COSTCO	01-4300		136.94
85009253	09/05/2008	EDULINK SYSTEMS	01-4300		300.00
85009254	09/05/2008	LAKESHORE LEARNING MATERIALS	01-4300		148.28
85009255	09/05/2008	OFFICE DEPOT	01-4300		1,757.46
85009256	09/05/2008	POSTMASTER / TBMS	01-4300		420.00
85009257	09/05/2008	RAY MORGAN CO. / CHICO	01-5600		451.00
85009258	09/05/2008	REALLY GOOD STUFF	01-4300	33.40	
			Unpaid Sales Tax	2.25-	31.15
85009259	09/05/2008	RENAISSANCE LEARNING INC.	01-5800		4,880.98
85009260	09/05/2008	"REPORT CARD, THE"	01-4300		100.00
85009261	09/05/2008	SCHOOL SPECIALTY INC	01-4300		1,082.06
85009262	09/05/2008	TARGET BANK	01-4300		18.24
85009263	09/05/2008	Carla L. Ludovina	01-5810		300.00
85009264	09/05/2008	Lauren M. Quinn	01-4300		

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Includes 09/05/2008 - 09/05/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			01-5200		74.81
85009265	09/05/2008	Heather D. Marcione	01-5200		31.01
85009266	09/05/2008	ACSA PLACER COUNTY CHARTER	01-5200		
			01-5300		1,425.00
85009267	09/05/2008	ALPHA CARD	01-4300		110.06
85009268	09/05/2008	ARTGRAFIX / STOVER GRAPHICS	01-4300		76.45
85009269	09/05/2008	AT&T	01-5560		
			13-5560		710.95
85009270	09/05/2008	AUBURN PLACER DISPOSAL SERVICE	01-5540		5,606.81
85009271	09/05/2008	BRANDON VANG	01-5800		13.03
85009272	09/05/2008	CDW GOVERNMENT INC	01-4300		2,129.06
85009273	09/05/2008	COMMUNICATION RESOURCES	21-5800		2,550.00
85009274	09/05/2008	COSTCO	01-4300		84.54
85009275	09/05/2008	CYBERGUYS!	01-4300		666.88
85009276	09/05/2008	DCFS USA LLC	52-7438		
			52-7439		95,886.63
85009277	09/05/2008	DELL	01-4300		
			01-4400		4,213.93
85009278	09/05/2008	DELTA EDUCATION INC	01-4100		1,140.26
85009279	09/05/2008	FEDEX	01-5800		31.42
85009280	09/05/2008	FILTERFRESH	01-5800		135.00
85009281	09/05/2008	GOLD RUSH AUTO PARTS	01-4365		
			01-5830		944.19
85009282	09/05/2008	GREATHALL PRODUCTIONS INC.	01-9500	518.46	
			Unpaid Sales Tax	34.68-	483.78
85009283	09/05/2008	HOUGHTON MIFFLIN COMPANY	01-4100		637.94
85009284	09/05/2008	MANPOWER	21-5800		499.80
85009285	09/05/2008	POSTMASTER / SUPPORT SRVS	01-4300		243.00
85009286	09/05/2008	RAINBOW MARKET	01-4300		159.33
85009287	09/05/2008	RAY MORGAN CO. / CHICO	01-5600		
			21-5600		542.74
85009288	09/05/2008	SAXON PUBLISHERS INC.	01-4100		1,690.41
85009289	09/05/2008	SIERRA OFFICE SUPPLIES &	01-4300		439.25
85009290	09/05/2008	STAN CARNEY	01-5800		3,055.00
85009291	09/05/2008	SUTTER OCCUPATIONAL HEALTH	01-5800		375.00
85009292	09/05/2008	THINKRONIZE	01-5800		800.00
85009293	09/05/2008	WAVE BROADBAND	01-4300		55.95
85009294	09/05/2008	WILSON WAY TIRE CO. INC.	01-4340		
			01-4360		
			01-4365		1,361.02
			Total	**79**	**164,583.51**

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Includes 09/05/2008 - 09/05/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	66	60,926.94
13	Cafeteria Fund	11	4,786.50
21	Building Fund #1	3	3,314.64
52	Mello Roos Debt Service	1	95,886.63
	Total	**79**	164,914.71
	Less Unpaid Sales Tax Liability		331.20-
	Net (Check Amount)		**164,583.51**

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Includes 08/29/2008 - 08/29/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85008025	08/29/2008	Henry A. Cook	01-5200		38.64
85008026	08/29/2008	Eli M. Turner	01-5200		35.10
85008027	08/29/2008	Cathy L. Allen	01-4300		
			01-5200		232.86
85008028	08/29/2008	A-Z BUS SALES INC	01-6400		54,356.01
85008029	08/29/2008	AMERICAN MESSAGING	01-5560		41.97
85008030	08/29/2008	AT&T	01-5560		784.25
85008031	08/29/2008	BANK OF AMERICA	49-5800		45.00
85008032	08/29/2008	BARNES & NOBLE BOOKSTORES	01-4300		1,106.05
85008033	08/29/2008	BLISS POWER LAWN EQUIPMENT CO.	01-4365		494.09
85008034	08/29/2008	BUTTE COUNTY OFFICE OF ED	01-5200		1,000.00
85008035	08/29/2008	C & S TELECOMMUNICATIONS INC	01-5800		300.00
85008036	08/29/2008	CES ENVIRONMENTAL INC.	14-5600		7,860.00
85008037	08/29/2008	CIT TECHNOLOGY FIN SERV. INC.	01-5600		1,286.24
85008038	08/29/2008	CLEAN SOURCE INC.	01-4300		1,001.62
85008039	08/29/2008	DAVIS PUBLICATIONS INC	01-4100		871.82
85008040	08/29/2008	DELL	01-4300		
			01-4400		2,648.52
85008041	08/29/2008	DELL FINANCIAL SERVICES	01-5600		9,653.56
85008042	08/29/2008	DELTA EDUCATION INC	01-4100		
			01-9500		21,672.75
85008043	08/29/2008	DISCOUNT SCHOOL SUPPLY	01-4300		286.68
85008044	08/29/2008	ESS ENVIRONMENTAL	14-5600		3,515.00
85008045	08/29/2008	FAR WEST CONSTRUCTION INC.	21-5800		7,500.00
85008046	08/29/2008	FAR WEST RENTS & READY MIX	01-4300		
			01-5600		157.13
85008047	08/29/2008	FOLLETT EDUCATIONAL SERVICES	01-4100		4,724.97
85008048	08/29/2008	GARY DOUPNIK MANUFACTURING INC	01-4300		160.88
85008049	08/29/2008	GRAINGER .	01-4300		1,418.23
85008050	08/29/2008	HANDWRITING WITHOUT TEARS	01-4100	7,113.40	
			Unpaid Sales Tax	439.79-	6,673.61
85008051	08/29/2008	HANKIN SPECIALTY EQUIPMENT INC	01-5800		450.00
85008052	08/29/2008	HARCOURT ASSESSMENT INC.	01-4100		728.02
85008053	08/29/2008	HOLT RINEHART & WINSTON	01-4100		4,543.76
85008054	08/29/2008	HOUGHTON MIFFLIN COMPANY	01-4100		
			01-9500		9,447.95
85008055	08/29/2008	J & J SCREEN & GLASS	01-5600		1,576.13
85008056	08/29/2008	JOE'S CARPET CLEANING	01-5800		22,117.95
85008057	08/29/2008	MOORE MEDICAL	01-4300		245.60
85008058	08/29/2008	NATHAN'S AC & CHILLER SERVICE	01-5800		2,397.00
85008059	08/29/2008	NORMAC	01-4300		455.38
85008060	08/29/2008	OFFICE OF PUBLIC SCHOOL	21-6200		1.00
85008061	08/29/2008	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		43,269.09
85008062	08/29/2008	PEARSON AGS GLOBE			
			01-4100		1,321.41
85008063	08/29/2008	PJ'S MAIL & PARCEL SERVICE	01-5800		32.89
85008064	08/29/2008	PLACER COUNTY AIR POLLUTION	01-5800		
			21-5800		2,516.00
85008065	08/29/2008	PURCHASE POWER	01-4300		4,018.99
85008066	08/29/2008	RAY MORGAN CO. EQUIPMENT PURCHASES	01-5600		696.97
85008067	08/29/2008	ROBERT HUNTER AARONSON	21-5810		78.75
85008068	08/29/2008	SAC VAL JANITORIAL SALES	01-4300		25,694.53
85008069	08/29/2008	SAFETY-KLEEN SYSTEMS INC	01-5800		1,688.69
85008070	08/29/2008	SCHOOL DUDE.COM INC.	01-5800		3,920.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 08/29/2008 - 08/29/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85008071	08/29/2008	SCHOOL HEALTH CORPORATION	01-4300		401.80
85008072	08/29/2008	SHAWN T GARDNER BUILDERS INC.	01-5800		3,500.00
85008073	08/29/2008	SIERRA OFFICE SUPPLIES &	01-4300		1,382.48
85008074	08/29/2008	SIG EMPLOYEE BENEFITS TRUST	76-9554		485,581.10
85008075	08/29/2008	SOLON FIRE CONTROL	01-5800		971.25
85008076	08/29/2008	SOUTHWEST INTERIORS INC.	01-4300		1,020.00
85008077	08/29/2008	SPARK PROGRAM	01-4100		118.57
85008078	08/29/2008	THE GARLAND COMPANY	14-5600		11,343.76
85008079	08/29/2008	TRUEQWEST EQUIPMENT	01-5800		386.76
85008080	08/29/2008	US BANK BUSINESS EQUIPMENT	01-7438		
			01-7439		554.34
85008081	08/29/2008	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		1,630.17
85008082	08/29/2008	WESTERN PLACER WASTE	01-5540		77.52
85008083	08/29/2008	WILLIAM V MACGILL & CO	01-4300		960.81
85008084	08/29/2008	ZEP SALES & SERVICE	01-4300		3,362.50
85008085	08/29/2008	ZIEGELMANN'S REFRIGERATION	01-4300		2,539.13
85008086	08/29/2008	OFFICE DEPOT	01-4300		243.08
85008087	08/29/2008	Eileen Schwartz	73-5850		250.00
85008088	08/29/2008	Emilee Cook	73-5850		500.00
85008089	08/29/2008	WESTERN PLACER PETTY CASH FUND	01-5200		87.77
85008090	08/29/2008	WESTERN PLACER PETTY CASH FUND	13-4710		27.15
85008091	08/29/2008	WESTERN PLACER PETTY CASH FUND	13-4710		13.75
85008092	08/29/2008	WESTERN PLACER PETTY CASH FUND	13-4300		1,639.00
85008093	08/29/2008	"DANIELSEN COMPANY, THE"	13-4380	326.03	
			13-4710	3,900.98	
			Unpaid Sales Tax	7.10-	4,223.46
85008094	08/29/2008	ED JONES FOOD SERVICE	13-4710		8,321.85
85008095	08/29/2008	NOR-CAL PRODUCE INC	13-4710		972.23
85008096	08/29/2008	PIZZA GUYS	13-4710		585.10
85008097	08/29/2008	R & M REFRIGERATION	13-5800		993.99
85008098	08/29/2008	RAINBOW MARKET	13-4380		
			13-4710		35.44
85008099	08/29/2008	SARA LEE	13-4710		803.12
85008100	08/29/2008	SIERRA OFFICE SUPPLIES &	13-4300		523.58
85008101	08/29/2008	SYSCO SACRAMENTO	13-4380		
			13-4710		273.22
85008102	08/29/2008	NOR-CAL PRODUCE INC	13-4710		1,593.51
85008103	08/29/2008	PIZZA GUYS	13-4710		505.44
85008104	08/29/2008	RAINBOW MARKET	13-4380		
			13-4710		5.21
85008105	08/29/2008	SYSCO SACRAMENTO	13-4380		
			13-4710		2,246.14
85008106	08/29/2008	Maria Agurto	01-4300		125.00
85008107	08/29/2008	Georgetta M. Dolinsek	01-4300		56.76
85008108	08/29/2008	Therese M. Dorow	01-4300		59.14
85008109	08/29/2008	FARONICS	01-4300	96.97	
			Unpaid Sales Tax	6.55-	90.42
85008110	08/29/2008	GBC	01-5600		532.00
85008111	08/29/2008	HEADSETS DIRECT	01-4300	264.38	
			Unpaid Sales Tax	17.87-	246.51
85008112	08/29/2008	LAKESHORE LEARNING MATERIALS	01-4300		2,001.19
85008113	08/29/2008	NAESP	01-4300		215.00
85008114	08/29/2008	OFFICE DEPOT	01-4300		4,888.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 08/29/2008 - 08/29/2008

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85008115	08/29/2008	PBS HOME VIDEO	01-4300		59.53
85008116	08/29/2008	PLACER COUNTY WATER AGENCY	01-5570		474.98
85008117	08/29/2008	POSITIVE PROMOTIONS	01-4300	116.84	
			Unpaid Sales Tax	7.89-	108.95
85008118	08/29/2008	QUALITY PLANNERS INC	01-4300	651.00	
			Unpaid Sales Tax	44.00-	607.00
85008119	08/29/2008	REALLY GOOD STUFF	01-4300	104.93	
			Unpaid Sales Tax	7.09-	97.84
85008120	08/29/2008	RENAISSANCE LEARNING INC.	01-4300		
			01-5800		10,316.25
85008121	08/29/2008	"REPORT CARD, THE"	01-4300		50.00
85008122	08/29/2008	SAFEWAY INC	01-4300		96.66
85008123	08/29/2008	SCHOOL SPECIALTY INC	01-4300		222.42
85008124	08/29/2008	SIERRA HAY & FEED	01-4300	26.58	
			Unpaid Sales Tax	1.78-	24.80
85008125	08/29/2008	SPORTIME FITNESS & SPORT	01-4300		16.34
85008126	08/29/2008	SUPERIOR LIVESTOCK SUPPLY	01-4300	40.73	
			Unpaid Sales Tax	2.75-	37.98
85008127	08/29/2008	TARGET BANK	01-4300		363.08
85008128	08/29/2008	TM LEASING	01-4300		48.26
85008129	08/29/2008	WISHING WELL	01-4300		93.34
			Total	**105**	**811,571.29**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	79	270,627.77
13	Cafeteria Fund	17	22,841.40
14	Deferred Maintenance	3	22,718.76
21	Building Fund #1	5	9,538.53
49	Mello Roos Capital Projects	1	45.00
73	Foundation Trust	2	750.00
76	Payroll Fund	1	485,581.10
	Total	**105**	812,102.56
	Less Unpaid Sales Tax Liability		531.27-
	Net (Check Amount)		**811,571.29**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

October 7, 2008

CLASSIFIED/MANAGEMENT

NEW HIRES

1.	**Name:**	**Sherry Boone**	**Effective: 9/15/08**
	Position:	**Campus/Café Supervisor**	**Site: Twelve Bridges Middle**
	Salary:	**CSEA, Range 13, Step A**	**Funding: General**
	Hours:	**1 Hours/Day**	
	Days:	**10 Months/Year**	
2.	**Name:**	**Larry Long**	**Effective: 10/1/08**
	Position:	**Campus Monitor**	**Site: Lincoln High School**
	Salary:	**CSEA, Range 13, Step A**	**Funding: General**
	Hours:	**2 Hours/Day**	
	Days:	**10 Months/Year**	
3.	**Name:**	**Rocio Perez**	**Effective: 10/1/08**
	Position:	**Bilingual Inst. Aide**	**Site: Creekside Oaks Elementary**
	Salary:	**CSEA, Range 16, Step A**	**Funding: Categorical**
	Hours:	**3.5 Hours/Day**	
	Days:	**10 Months/Year**	
4.	**Name:**	**Anayat Sharifie**	**Effective: 10/1/08**
	Position:	**Technology Support Tech Asst.**	**Site: District Office**
	Salary:	**CSEA, Range 15, Step C**	**Funding: General**
	Hours:	**4 Hours/Day**	
	Days:	**12 Months/Year**	

REHIRES:

5.	**Name:**	**Sandra Hackbarth**	**Effective: 9/15/08**
	Position:	**School Clerk II**	**Site: Foskett Ranch Elementary**
	Salary:	**CSEA, Range 20, Step C**	**Funding: General**
	Hours:	**4 Hours/Day**	
	Days:	**11 Months/Year**	

ADDED POSITION

6.	**Name:**	**Faith Biagini**	**Effective: 9/15/08**
	Position:	**Campus/Café Supervisor**	**Site: Twelve Bridges Middle**
	Salary:	**CSEA, Range 13, Step B**	**Funding: General**
	Hours:	**.5 Hours/Day**	
	Days:	**10 Months/Year**	

7. **Name:** Tina Biles — **Effective:** 9/8/08
Position: Campus/Café Supervisor — **Site:** Carlin C. Coppin
Salary: CSEA, Range 13, Step E — **Funding:** General
Hours: 1.34 Hours/Day
Days: 10 Months/Year

8. **Name:** Teresa Avelar — **Effective:** 9/16/08
Position: Campus/Café Supervisor — **Site:** First Street School
Salary: CSEA, Range 13, Step A — **Funding:** General
Hours: 1.34 Hours/Day
Days: 10 Months/Year

ADDITIONAL HOURS

9. **Name:** Robin Davis
Position: Campus/Café Supervisor
Site: Twelve Bridges Elementary
Hours: From 1 Hour to 1.66 Hours
Effective: 9/10/08

10. **Name:** Charlene Pallas
Position: Campus/Café Supervisor
Site: Creekside Oaks Elementary
Hours: From .34 Minutes to .5 Hours
Effective: 9/5/08

11. **Name:** Michelle Borba
Position: Food Service Lead
Site: From Carlin C. Coppin to Lincoln Crossing Elementary
Hours: From 1.5 Hours to 4.5 Hours
Effective: 9/22/08

SITE TRANSFER

12. **Name:** Dolores Reyes
Position: Paraprofessional Phys. Health Care
Site: From Foskett Ranch Elem to Carlin C. Coppin
Hours: 5.6
Effective: 9/5/08

13. **Name:** Ernesto Sanchez
Position: Custodian/Groundsman
Site: From Twelve Bridges Elem to Carlin C. Coppin
Hours: 8
Effective: 10/1/08

14. **Name:** Elena Yepez
Position: Campus/Café Supervisor
Site: From Lincoln Crossing Elem to Foskett Ranch
Hours: .5
Effective: 10/1/08

LEAVE OF ABSENCE

15. **Name:** Tara Teymouri
Position: Campus/Café Supervisor
Site: Twelve Bridges Elementary
Hours: 2
Effective: 9/8/08

RESIGNATION

16. **Name:** Crystal Angel
Position: Campus/Café Supervisor
Site: Foskett Ranch Elementary
Hours: .5 Minutes/Day
Effective: 9/26/08

RETIEREMENT

17. **Name:** Richard Noyes
Position: Custodian/Groundsman
Site: Carlin C. Coppin Elementary
Hours: 8 Hours/Day
Effective: 9/30/08

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

3.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

October 7, 2008

CERTIFICATED/MANAGEMENT

NEW HIRES

1. **Janine Faelz, Resource Specialist, COES/TBMS/TBE**

3.4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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DISTRICT GLOBAL GOALS
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2. **Foster a safe, caring environment where individual differences are valued and respected.**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Re-EntryExpulsion
Student #07-08 H

AGENDA ITEM AREA:

Consent

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

October 7, 2008

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the re-entry expulsion of Student #07-08 H

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

Phoenix High School

Memo

To: School Board

From: John Wyatt

Date: 9-11-08

I have met with student 07-08 H on 9-11-08. This student has successfully met the conditions set by the board for re-entry to the Western Placer Unified School District.

3.5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Special Ed Local Plan Area Assurances

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Mary Boyle

ENCLOSURES:

Assurances

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

None

MEETING DATE:

October 7, 2008

BACKGROUND:

It is an annual requirement that the local Board of Education certify that the Special Education Local Plan Area Assurances has been adopted by the Local Education Agency (LEA - school district). These Assurances comply with federal legislation that require free and appropriate education to all students between the ages of three and 21 inclusive. Western Placer Unified School District works diligently to ensure that a free and appropriate education is available to all of our students, including those with disabilities.

RECOMMENDATION:

Adopt Special Education Local Plan Area Assurances and certify to same.

wp/rk/factform

WPUSD

WESTERN PLACER UNIFIED SCHOOL DISTRICT

600 Sixth Street
Fourth Floor
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

District Superintendent

Scott Leaman

Board of Trustees

Paul Carras
Brian Haley
Paul Long
James McLeod
Ana Stevenson

Interim Chief Business Officer

Terri Ryland

Asst. Superintendent, Educational Services

Mary Boyle

Asst. Superintendent, Personnel Services

Robert Noyes

Asst. Superintendent, Facilities and Maintenance Services

Cathy Allen

Lincoln All-America City 2006

SPECIAL EDUCATION LOCAL PLAN AREA
LOCAL EDUCATION AGENCY (LEA) ASSURANCES

1. FREE APPROPRIATE PUBLIC EDUCATION (20 USC § 1412 (a)(1))

It shall be the policy of this LEA that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

2. FULL EDUCATIONAL OPPORTUNITY (20 USC § 1412 (a)(2))

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

3. CHILD FIND (20 USC § 1412 (a)(3))

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

4. INDIVIDUALIZED EDUCATION PROGRAM (IEP) AND INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) (20 USC § 1412 (a)(4))

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. LEAST RESTRICTIVE ENVIRONMENT (20 USC § 1412 (a)(5))

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

6. PROCEDURAL SAFEGUARDS (20 USC § 1412 (a)(6))

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

7. EVALUATION (20 USC § 1412 (a)(7))

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. CONFIDENTIALITY (20 USC § 1412 (a)(8))

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

9. PART C, TRANSITION (20 USC § 1412 (a)(9))

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

10. PRIVATE SCHOOLS (20 USC § 1412 (a)(10))

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. LOCAL COMPLIANCE ASSURANCES (20 USC § 1412 (a)(11))

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code, Part 30.

12. INTERAGENCY (20 USC § 1412 (a)(12))

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

13. GOVERNANCE (20 USC § 1412 (a)(13))

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. PERSONNEL QUALIFICATIONS (20 USC § 1412 (a)(14))

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, including that those personnel have the content knowledge and skills to serve children with disabilities.
This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the CDE about staff qualifications.

15. PERFORMANCE GOALS & INDICATORS (20 USC § 1412 (a)(15))

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. PARTICIPATION IN ASSESSMENTS (20 USC § 1412 (a)(16))

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. SUPPLEMENTATION OF STATE/FEDERAL FUNDS (20 USC § 1412 (a)(17))

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

18. MAINTENANCE OF EFFORT (20 USC § 1412 (a)(18))

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

19. PUBLIC PARTICIPATION (20 USC § 1412 (a)(19))

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. RULE OF CONSTRUCTION (20 USC § 1412 (a)(20))
(Federal requirement for State Education Agency only)

21. STATE ADVISORY PANEL (20 USC § 1412 (a)(21))
(Federal requirement for State Education Agency only)

22. SUSPENSION/EXPULSION (20 USC § 1412 (a)(22))

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

23. ACCESS TO INSTRUCTIONAL MATERIALS (20 USC § 1412 (a)(23))

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

24. OVERIDENTIFICATION AND DISPROPORTIONALITY (20 USC § 1412 (a)(24))

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

25. PROHIBITION ON MANDATORY MEDICINE (20 USC § 1412 (a)(25))

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

26. DISTRIBUTION OF FUNDS (20 USC § 1411(e),(f)(1-3)
(Federal requirement for State Education Agency only)

27. DATA (20 USC § 1418 a-d)

It shall be the policy of this LEA to provide data or information to the California Department of Education that may be required by regulations.

28. READING LITERACY (State Board requirement, 2/99)

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

29. CHARTER SCHOOLS (E.C. 56207.5 (a-c))

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

In accordance with Federal and State laws and regulations, Western Placer Unified certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 794, 705 (20), 794-794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title V of the California Code of Regulations.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____

Yeas: _____ Nays: _____

Signed: _____ , Superintendent,
Secretary to the Board of Education
(or use appropriate titles)

CERTIFICATION OF BOARD MINUTES

This is to certify that in accordance with Federal and State laws and regulations, the Western Placer Unified School Board, at its regular meeting on _____, approved the local plan and that this plan is the basis for the operation and administration of special education programs. The agency(ies) herin represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 705 (20), 794-794b, Section 504 of Public Law, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter3, Division 1 of Title V of the California Code of Regulations.

Vote: Ayes: _____
Nays _____
Absent: _____

I Certify that the foregoing statement is true and correct.

_____
(Date)

_____
(Signature of Authorized Signer)

_____
(Name and Title printed or typed)

3.6.7

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of New Classified Job Description/Position

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical – Dept. Secretary

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to ratify new Classified job descriptions/positions as follows:

Department Secretary – Facilities and Maintenance

RECOMMENDATION:

Administration recommends ratification of the new Classified job descriptions/positions listed above.

3.7

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**DEPARTMENT SECRETARY**
Department:	Maintenance Services
Reports to:	Director of Maintenance/Asst. Superintendent of Facilities and Maintenance

SUMMARY:

Performs a variety of complex and responsible secretarial support functions, including preparation and review of departmental financial transactions and records. Employees in this classification receive limited supervision within a broad framework of policies and procedures. Employees in this classification may direct and coordinate the work of others. This job class requires in-depth knowledge of secretarial and organizational skills, and functions in a highly visible and independent manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Acts as secretary to the site/departmental manager performing a wide variety of complex and responsible clerical and secretarial support duties as well as relieving the departmental manager of routine administrative functions not requiring his/her immediate attention
* Converses with and furnishes information to outside agencies, principals, and other staff throughout the district and with the public in general
* Processes documents such as purchase orders, payables, and budget transfers
* Assists in departmental budget development and monitoring
* Prepares and processes warrants for payment
* Audits, reconciles, tabulates and classifies invoices
* Responsible for department purchase order processing
* Maintains account code list for department
* Takes notes and/or transcribes dictation of letters, memoranda, and other documents
* Acts as a receptionist to greet and interview visitors; takes and screens phone calls for department
* Coordinates meetings and appointments with vendors or staff as directed
* Acts as a resource person to teachers, students, parents, and the general public regarding general and specific information on the policies, procedures, and activities of assigned department
* Processes, reviews, and verifies various forms, reports, records, and other material for accuracy, completeness, and conformity with established standards
* Composes and types correspondence, memos, and/or reports on own initiative, from marginal notes, or from oral and written directions.
* Types a variety of materials from clear draft, hand-written copy, notes, and verbal direction including memos, correspondence, reports, purchase orders, forms, cards, and records
* Receives, date stamps, and routes mail; maintains files and records; compiles and prepares reports
* Ensures office supplies are ordered and stocked as necessary
* Other departmental duties as assigned

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:
High School graduate or general education degree (GED) and two years of responsible secretarial experience, preferably in a school district environment.

OTHER SKILLS and ABILITIES:
Knowledge of school district clerical operations and functions. Knowledge of proper office methods and practices including filing systems, receptionist and telephone techniques, and letter and report writing. Knowledge of correct English usage, spelling, grammar, and punctuation. Knowledge of financial record keeping methods and practices. Ability to understand and apply successfully a variety of complex directions to specific situations. Ability to proofread work accurately. Ability to take notes and dictation and transcribe them accurately. Ability to communicate effectively and tactfully in both oral and written formats. Ability to establish and maintain a variety of record keeping, reference, and data collection systems. Ability to analyze situations and take appropriate action in a variety of procedural matters without immediate supervision. Ability to prioritize and coordinate workflow and timelines. Ability to establish and maintain effective work relationships when contacted in the performance of required duties. Ability to operate a variety of office equipment. Ability to utilize word processing (preferably Microsoft Word), database, spreadsheet programs, and financial programs on the computer. Ability to type accurately at a minimum rate of 60 w.p.m.

LANGUAGE SKILLS:
Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively to staff and public. Ability to speak and/or write Spanish desirable.

MATHEMATICAL SKILLS:
Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY:
Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to multi-task in a variety of situations while meeting time constraints and deadlines. Ability to effectively handle emergency situations.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is almost continuously required to sit, talk, or hear. The employee is occasionally required to walk and stand. The employee is occasionally required to reach with hands and continuously will repeat the same hand, arm or finger motion many times, as in typing. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is acceptable to this particular environment. However, the noise level can vary depending upon daily activity but will remain within the acceptable noise level range. The employee continuously is interacting with the public and staff. The employee frequently will be required to meet multiple demands from several people.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Update on financial position related to
Refunding of Certificates of Participation

AGENDA ITEM AREA:
Discussion

REQUESTED BY:
Terri Ryland
Assistant Superintendent Business Services

ENCLOSURES:
Presentation at board meeting

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
October 7, 2008

BACKGROUND:

The District had five series of outstanding issuances of adjustable interest rate certificates of participation ("COPs") issued between 2003 and 2006. Annual debt service payments on these COPs were originally intended to be paid from a combination of CFD special tax proceeds and developer fees. On November 20, 2007, a presentation was given to the Board reviewing each of the outstanding COPs and their scheduled repayment structures, along with the availability and timing of the revenue sources. Potential debt restructuring options were presented to the Board for discussion and/or direction. In June of this year, the first 2008 Series A refunding COPs were issued, retiring the 2003 Series A and B. In August of this year, the second 2008 Series B refunding COPs were issued, retiring the 2004 Series.

Tonight, Capitol Public Finance Group will present an update on the financial successes and implications of the Series A and B refunded COPs.

RECOMMENDATION:

Discussion only

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students **2. Foster a safe, caring environment where individual differences are valued and respected.** **3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** **4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** **5. Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
403(b) OMNI Services Agreement and Retirement Plan Adoption Agreement

AGENDA ITEM AREA:
Discussion

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

The IRS has adopted a number of changes to 403(b) plans, which will take effect on January 1, 2009. Existing regulations were finalized back in 1964, and the updated regs incorporate the various statutory changes and rulings that have occurred since then. An additional reason for the changes is that the IRS was concerned that in the past, there often was little oversight of workers who took loans from their plans or made hardship withdrawals, sometimes without consideration of limits or penalties. Also, the lack of a plan document minimized the responsibility on the part of the employer to make sure that the plan was clearly spelled out and enforced. The updated regulations will make 403(b) plans look a lot more like the 401(k) plans for workers in private industry.

RECOMMENDATION:

Administration recommends discussion of the above 403(b) updated regulations.

6.2

SERVICES AGREEMENT

This services agreement ("Agreement") effective as of July 1, 2008, ("Effective Date") by Western Placer Unified School District, an educational institution as defined by the Internal Revenue Code of 1986, as amended, with principal offices located at 600 Sixth Street 4th Floor Lincoln, CA 95648 ("Employer"), and The OMNI Financial Group, Inc., a New York State Corporation with its principal offices located at Watertower Office Park, 1099 Jay Street, Rochester, New York 14611, "OMNI".

RECITALS

WHEREAS, Employer desires to retain OMNI's services as a third party administrator of Employer's 403(b) Plan, and
WHEREAS, OMNI agrees to provide such services to Employer,
NOW, THEREFORE, in consideration of the mutual promises contained herein the parties agree as follows:

1. DEFINITIONS

(a) "403(b) Plan" means the 403(b) plan (within the meaning of Section 1.403(b)-3(b)(3) of the Treasury Regulations) maintained by the Employer.

(b) "403(b) Requirements" means the requirements and provisions of Section 403(b) of the Code (as defined in this Section 1 (e) of the Agreement) the final regulations promulgated thereunder, and any additional guidance issued by the Internal Revenue Service, each as amended from time to time.

(c) "Administrator" means the Employer, where a designated employee of Employer, (e.g. a school district's business official), or an entity internally a part of and/or associated with the Employer, (e.g. Board of Education) (not OMNI), which holds responsibility for the internal formulation and administration of the 403(b) Plan of Employer.

(d) "Annuity Contract" means a nontransferable contract as defined in Section 403(b)(1) of the Code (as defined in this Section 1 (e) of the Agreement) established for each Employee by the Employer, or by each Employee individually, issued by a Participating Service Provider (or its affiliate).

(e) "Code" means the Internal Revenue Code of 1986, as amended.

(f) "Contract Exchange" means an exchange of one 403(b) Annuity Contract and/or Custodial Account (as defined in this Section 1 (g) of the Agreement) for another, as described in Section 1.403(b)-10(b)(2) of the Treasury Regulations, that occurs on or after September 25, 2007.

(g) "Custodial Account" means the group or individual custodial account or accounts, as defined in Section 403(b)(7) of the Code, established for each Employee (as defined in this Section 1(h) of the Agreement), by the Employer, or by each Employee individually, to hold assets of the Plan.

(h) "Employee" means each individual, whether appointed or elected, who is a common law employee of the Employer performing services for a public school as an employee of Employer. This definition is not applicable unless the employee's compensation for performing services for a public school is paid by the employer. Further, a person occupying an elective or appointive public office is not an Employee performing services for a public school unless such office is one to which an individual is elected or appointed only if the individual has received training, or is experienced, in the field of education. A public office includes any elective or appointive office of a state or local government.

(i) "Information Sharing Agreement" means an agreement entered into by OMNI and a Service Provider (as described in Section 1(j) of the Agreement), in order to share information in accordance with Section 1.403(b)-10(b)(2) of the Treasury Regulations.

(j) "Participant" means an Employee who participates in an Employer's 403(b) program.

(k) "Participating Service Provider" means a Service Provider (as defined in this Section 1(k) of the Agreement), that has entered into an Information Sharing Agreement with OMNI.

(l) "Service Provider" means an issuer of annuity contracts under Section 403(b)(1) of the Code, or a custodian of custodial accounts under Section 403(b)(7) of the Code, or a related entity of the foregoing that provides recordkeeping or administrative services in connection with such contracts or custodial accounts.

2. OMNI'S SERVICES

OMNI agrees to:

(a) Provide all necessary Code compliant forms for salary reductions and Service Provider participation (OMNI Flex Forms®).

(b) Oversee the following aspects of the Employer's 403(b) Plan, subject to the terms of the Agreement:
(i) Monitor compliance with the contribution limits under Sections 402(g), 414(v) and 415 of the Code based upon contribution information provided by the Employer, advise the Employer, according to data collected by OMNI, (including data, if any, obtained from an Information Sharing Agreement, having made a reasonable, good faith effort in such collection, and accordingly determine, if corrective action may be required.
(ii) Where applicable, receive requests from Employees for distributions such as loans and hardship distributions, and communicate relevant information to Participating Service Providers regarding such distribution requests.

(c) Review Employee files and OMNI's online records to ensure that each participating Employee has an IRS compliant salary reduction agreement on file. OMNI then will review all employee salary reduction

agreements and sign the forms or confirm the online enrollments to verify compliance with the Code. Such review shall be conducted with minimal disruption to payroll and business office staff of Employer. OMNI shall receive copies of new and revised salary reduction agreements via facsimile or United States First Class or Priority mail. As an alternative to written salary reduction agreements, OMNI at its discretion, may provide for salary reduction agreements to be completed online. In that case, OMNI shall verify changes by e-mail to Employer's payroll department.

(d) To enter into Information Sharing Agreements with various Service Providers that the Employer makes available through a payroll slot under its 403(b) Plan. These Information Sharing Agreements shall be Code compliant.

(e) Provide the Employer with a list of Participating Service Providers, and notify the Employer of changes in such list.

(f) Provide and pay the full premiums for third party errors and omissions insurance coverage issued by a carrier licensed to provide such coverage in the State of New York, insuring the Employer against any claims made against the Employer with respect to, resulting or emanating from the services that OMNI is providing the Employer pursuant to this agreement and pursuant to the Employer's written request, naming the Employer as Loss Payee with a limit to $1,000,000.00 per claim, $5,000,000 in aggregate. OMNI shall also provide and pay the full premiums for third party fidelity bonds in the amount of $5,000,000.00 by a surety licensed to issue such bonds in the State of New York; and provide and pay the full premiums for employee fraud insurance insuring the Employer, from a company licensed in the State of New York to issue such policies, naming the Employer as Loss Payee.

(g) Serve as common remitter for the Employer's 403(b) Plan, and as paying agent on behalf of the Employer to promptly remit all funds to Service Providers, according to the timetable set forth in Section 3 of Schedule, attached hereto, and made a part hereof.

(h) Establish a disbursement account with a bank of its choosing, and transfer funds as necessary.

(i) Maintain and archive all Employee 403(b) files, and ensure confidentiality of all employee data, records, and files and shall adhere to the Confidentiality obligations set forth in Section 4 (b) of the Agreement.

(j) Any and all of OMNI's obligations under this Agreement, shall be subject to the Employer's, Service Provider's, and/or any other relevant parties' timely and reasonable cooperation including but not limited to information sharing, and voluntary information disclosure where appropriate and relevant, with OMNI, whether or not solicited by OMNI.

3. EMPLOYER'S OBLIGATIONS AND ACKNOWLEDGEMENTS

Obligations.

Employer agrees to:

(a) Certify to OMNI that it is eligible to sponsor a 403(b) program and accepts all liability with respect to, resulting or emanating from, arising out of, or in way connected with this determination.

(b) Permit all employees that are eligible under the 403(b) Requirements and the terms of its 403(b) Plan to participate in its 403(b) Plan.

(c) Make available to each employee a current list of Participating Service Providers.

(d) Allow each Participating Service Provider which Employer agrees to make available a payroll slot under its 403(b) Plan to have reasonable access to eligible employees.

(e) Be responsible to ensure that all money transfers for 403(b) contributions are made by wire or ACH (no checks will be accepted) to the distribution account established pursuant to Section 2(h). OMNI's remittances will be as set forth in Schedule attached hereto, and made a part hereof.

(f) Use only OMNI approved salary reduction agreement forms and ensure that reductions will not be initiated until such forms are approved by OMNI (or confirmed by OMNI, in the case of online enrollments).

(g) Ensure and then advise employees that a minimum of one pay period will transpire before a new salary reduction is included in payroll.

(h) Ensure that a Service Provider will be permitted to receive salary reduction contributions only if it executes an Information Sharing Agreement.

(i) Remit contributions to OMNI only, and further agrees to submit any refunds of Employee's monies by any Service Providers to OMNI, immediately.

(j) Provide OMNI with updated employee compensation data within 30 days after changes are made to compensation levels.

(k) Provide OMNI with timely and relevant information and data, including but not limited to types and amounts of contributions, in order for OMNI to fulfill its obligations under the Agreement properly and timely.

(l) The Employer, shall be solely responsible for determining, from among the list of Participating Service Providers, the entities to which it shall permit 403(b) Plan contributions to be made. The Employer hereby agrees not to permit 403(b) Plan contributions to be made to any entity that is not a Participating Service Provider.

(m) If the Employer elects to make Nonelective Employer Contributions of Accumulated Leave under its Plan, the Employer shall ensure, and shall be solely responsible for ensuring, that such contributions are nonelective in form and operation, and for any tax consequences of such contributions, and that it has consulted with its own legal counsel regarding such tax consequences.

(n) Fulfill its obligations as Administrator, timely and diligently.

Acknowledgments.

The Employer understands and acknowledges that:

(o) An entity's status as a Participating Service Provider is not nor shall be in any manner construed as a recommendation, certification, approval, or endorsement of any such entity by OMNI.

(p) OMNI shall not be responsible for: determining the propriety of contributions made after an employee's termination of employment with the Employer, implementing its recommendations resulting from its compliance review, and any act or omission by the Employer which adversely affects OMNI's ability to act as remitter for the Employer's 403(b), or otherwise fulfill its obligations under the Agreement.

(q) If the Employer fails to comply with any of its obligations, or breaches of the same as set forth in this Section 3, and Section 4, OMNI shall not be liable in any way whatsoever, for any ensuing 403(b) compliance failures and/or errors, omissions, negligent or otherwise, in contract or in tort, or any other matters arising out of, connected with, or related to such failures and/or errors.

(r) OMNI's services under this Agreement do not include legal or tax advice, and that no analysis and/or recommendation made by any employee, agent, officer, or director of OMNI, in fulfilling OMNI's obligations under this Agreement, shall be so construed. Further, EMPLOYER, understands and acknowledges that OMNI has advised the Employer to consult with EMPLOYER's legal counsel with respect to any questions or concerns that the Employer may have with respect to ANY 403(b) questions and concerns.

4. MUTUAL OBLIGATIONS

(a) Information Sharing

OMNI and EMPLOYER agree to share with each other such information as may be necessary for the 403(b) Plan to meet the 403(b) Requirements, including but not limited to, information:

(i) Concerning contribution limits imposed under the Code or the terms of the 403(b) Plan and information concerning the Employee's employment status (such information to include whether an Employee's employment with Employer is continuing, and notification to OMNI when a Employee has had a severance from employment);

(ii) Required to determine whether the hardship withdrawal rules under the 403(b) requirements have been satisfied;

(iii) Required to ensure compliance with the distribution rules applicable to the 403(b) Plan and annuity contracts or custodial accounts issued or maintained thereunder.

(iv) Regarding any loans to the Employee under the 403(b) Plan;

(v) Concerning any after-tax employee contributions (as necessary in order to determine the extent to which a distribution is includible in gross income);

(vi) Reasonably required for the 403(b) Plan to satisfy the 403(b) requirements; or Mutually agreed to by OMNI and the Employer.

(b) CONFIDENTIALITY

Each party acknowledges that, in the course of the performance of this Agreement, it will or may have access to confidential data e.g. Employee data, or proprietary information claimed to be unique, secret, and confidential, and which may constitute the exclusive property and trade secrets of the other party ("Proprietary Information"). Such information may be presented in documents, files (electronic or otherwise), or during oral discussions, at which time representatives of the disclosing party shall specify that the information is confidential or proprietary. Each party agrees to maintain the confidentiality of the Proprietary Information and to use the same degree of care as it uses with regard to its own confidential and proprietary information to prevent the disclosure, publication or unauthorized use of the Proprietary Information. Neither party may duplicate or copy Proprietary Information of the other party other than to fulfill its obligations under the Agreement, and to the extent necessary for legitimate business uses in connection with this Agreement. Information shall not be considered proprietary or confidential, if the Proprietary Information has been, or is subsequently, made public by the other party or is independently developed by such party or if the other party gives its express, prior written consent to the disclosure of the Proprietary Information, or compelled by judicial or governmental order or decree.

The duty of confidentiality by the parties shall survive and continue in case of termination or expiration of the Agreement as set forth in Section 7, whichever may be sooner.

The parties shall mutually agree to a reasonable time period for any such continued duty, and where relevant and appropriate, shall cease and desist immediately any further use of the Proprietary Information, except to fulfill remaining obligations under the Agreement, if any. In the event of termination or expiration of the Agreement, the parties further agree to the manner and method where Proprietary Information may be returned to its owner, or properly disposed of, and agree to share any such costs equally.

6.2.3

5. LIMITATION OF LIABILITY AND DISCLAIMERS

NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES WHATSOEVER UNDER ANY CIRCUMSATNCES WHATSOEVER.

6. INDEMNIFICATIONS

Subject to the limitations set forth in other Sections of the Agreement, OMNI and Employer, each agrees to indemnify and hold harmless the other and their respective affiliates, directors, officers, employees, representative or agents from any claim, demand, lawsuit, judgment, cost or expense, losses, damages and liabilities to the extent arising out of or based upon a breach by such party of this Agreement.

Provided, however, that OMNI's obligations and liability, if any, under this Section shall not begin until after (a) OMNI has completed its compliance review of the Employer's 403(b) program, (b) the Employer has implemented all recommendations made by OMNI with respect to the Employer's 403(b) program, and (c) OMNI has established the disbursement account described in the Agreement and has commenced making disbursements therefrom.

OMNI shall have no obligations or liability under this Section with respect to the time period before it completes its review hereunder.

That Employer understands and acknowledges that if the Employer fails to comply with any of its obligations, or breaches of the same as set forth in this Section 3, and Section 4, OMNI shall not be liable in any way whatsoever, for any ensuing 403(b) compliance failures and/or errors, omissions, negligent or otherwise, in contract or in tort, or any other matters arising out of, connected with, or related to such failures and/or errors. Accordingly, Employer understands and acknowledges that indemnifications otherwise provided for in the Agreement, will not be applicable in the event that the aforementioned failures, errors, and/or omissions should occur.

7. TERM AND TERMINATION

(a) This Agreement shall commence on the Effective Date and, unless sooner terminated as provided in Section 7(b) of the Agreement, shall remain in full force and effect for a term of one ("1") year, (the "Initial Term"). Thereafter, this Agreement shall automatically renew for successive years, (each, a "Renewal Term"), provided, however, that either party may terminate this Agreement on the expiration of the Initial Term or any Renewal Term by delivering written notice of termination to the other not less than sixty (30) days before the expiration of such Initial or Renewal Term.

(b) Termination. This Agreement may be terminated at any time prior to the expiration of its term, as follows: Either Employer or OMNI may terminate this Agreement by giving the other no less than thirty (30) days advance written notice of termination, in which case this Agreement shall terminate on the effective date specified in such notice (which date shall not be less than thirty (30) days from the date of notice). Either party may cancel this Agreement immediately, in whole or in part, for material default, material breach, insolvency, bankruptcy, and inability to pay debts, or similar financial circumstances by the other. In the event of any such termination, OMNI shall invoice the Employer for any amounts due and payable for services rendered to Employer prior to the effective date of termination and Employer shall pay such invoice within ten (10) days of Employer's receipt thereof. Upon payment of such invoice, OMNI shall deliver to Employer all work completed up to the effective date of such termination and neither party shall have any further obligation or liability to the other.

8. GENERAL

(a) Entire Agreement and Amendment. This Agreement, together with any exhibits attached hereto, contains the complete and exclusive understanding and agreement of the parties with respect to its subject matter and supersedes, merges, and replaces all prior writings, discussions and understandings relating to such subject matter. This Agreement may only be amended by a written agreement and signed by authorized representatives of both parties.

(b) Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of New York. The Parties hereby consent to the exclusive jurisdiction of any State or Federal court located in Monroe County, New York.

(c) Force Majeure. OMNI shall not be responsible for any loss, damage, compliance error or expense caused by its failure to perform any duty or obligation under this Agreement which is due to causes beyond its control, such as an act of God, fire, flood, explosion, war, insurrection, riot, vandalism, terrorism, strike, power failure, interruption or loss of telephone/telecommunication services, or governmental act of regulation; or errors resulting from: the Employee's election to make contributions to a tax-sheltered annuity or custodial account sponsored by or offered through an employer other than the Employer; the failure of the Employer to provide to OMNI complete and correct information and/or Employee records; or Employer's breach of its agreement in Section 6 not to permit 403(b) Plan contributions to be made to any entity that is not a Participating Service Provider.

(d) Severability. If any term or provision of this Agreement is found to be invalid or unenforceable for any reason, it shall be adjusted rather than avoided, if possible, so as best to accomplish the objective of the parties to the extent possible. In any event, the remaining terms and provisions shall be deemed valid and enforceable. It is expressly understood and agreed that each provision of this Agreement providing for a

limitation of liability disclaimer or limitation of warranties, or exclusion of damages is intended by the parties to be severable and independent of any other provisions and to be enforced as such.

(e) Assignment. This Agreement shall be binding on the parties and on their successors and assigns. Except as expressly provided herein, neither party shall transfer, assign or subcontract any right or obligation hereunder without the prior written consent of the other party, which consent shall not be unreasonably withheld; provided, however, that consent shall not be required in connection with any assignment to an entity that acquires all or substantially all of a party's assets, voting stock, or business (an "acquisition"); or to an affiliate of a party.

(f) Waiver. The failure of either party any time to require performance by the other party of any provision hereof shall not affect in any way the full right to require such performance at any time thereafter; nor shall the waiver by either party of a breach of any provision hereof be taken or held to be a waiver of the provision itself.

(g) Cooperation. Each party to this Agreement agrees to execute and deliver all documents and to perform all further acts and to take any and all further steps that may be reasonably necessary to carry out the provisions of this Agreement and the transactions contemplated hereby.

(h) Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

(i) Notices. All notices relating to this Agreement shall be in writing, signed by the party giving or making such notice or communication, and shall be delivered by: (a) personal delivery; (b) telecopier facsimile transmission; or (c) by postage-prepaid certified or registered mail (airmail if available), return receipt requested. Notices shall be sent to the address of the other party set forth below, or such other address as either party may specify in writing in accordance with this Section 7(g), and shall be deemed given upon personal delivery, three (3) business days after deposit in the mail, or upon acknowledgment or receipt of facsimile transmission:

(j) This Agreement shall be incorporated by reference into and made a part of the governing document or documents of the 403(b) Plan.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the date or dates written below.

EMPLOYER:	**THE OMNI FINANCIAL GROUP, INC.**
By:_____	By:_____ Rodney H. Williams, President
Print Name:_____	
Print Title:_____	By:_____ Nina M. Rovinski, Vice President
Date:_____	Date:_____

WHAT THIS IS FOR: **With the issuance of final regulations under Code section 403(b) in 2007 which are generally effective January 1, 2009, The OMNI Group, Inc. is providing this model 403(b) Basic Plan Document and Adoption Agreement, which together will constitute the Plan (and which are based in part on the IRS model plan in Rev. Proc. 2007-71) solely for the convenience of the School District and its attorney.**

Please note that this Plan document provides for salary reduction contributions, and does not accommodate employer nonelective contributions (other than certain nonelective employer contributions of accumulated leave, if elected), after-tax contributions, Roth contributions, vesting schedules, or distribution restrictions greater than that required by the Internal Revenue Code.

WHAT YOU NEED TO DO: **The OMNI Group, Inc. does not and cannot provide legal or tax advice. Completing this Adoption Agreement properly and ensuring that the District's 403(b) plan complies with Code section 403(b) in form and operation are the responsibility of the District, and requires careful attention to the District's own facts and circumstances and the laws and agreements under which it operates.**

Accordingly, the School District should have its 403(b) plan agreement completed and reviewed by its own attorney before adoption. Particular items that District's counsel should review with the District include, but are not limited to, that the Plan documents are consistent with the actual operation of the Plan as intended by the District and that the Plan conforms to local laws and to the extent applicable, labor agreements and memoranda.

THE OMNI GROUP, INC. MODEL 403(b) RETIREMENT PLAN ADOPTION AGREEMENT

School District and Administrative Information; Applicability to Grandfathered Contracts:

1. Name of School District. [Basic Plan Document Section 1.14] The name of the adopting School District is:

Western Placer Unified School District

2. Inclusion of All Public School Employees. [Basic Plan Document Sections 1.13 and 1.14] Employees of all *public* schools within the District are eligible to participate as employers in this Plan. Any schools within the District which are not considered *public* schools, e.g., private charter schools, are listed as follows:

[Note: charter schools can only be included in this Plan if such schools are eligible to participate in a governmental plan within the meaning of Code section 414(d) and ERISA section 3(32).

3. Applicability to Employed Individuals. [Basic Plan Document Preamble] This is an amended and restated 403(b) Plan, and its provisions shall apply only to contracts for individuals employed by the School District on or after January 1, 2009, unless otherwise provided below:

[Note: Under Section 8.02 of Rev. Proc. 2007-71, a 403(b) plan is generally not required to include terms relating to contracts held on behalf of a participant or beneficiary, who, on

6-2.16

January 1, 2009, is a former employee of the School District or a beneficiary of such a participant. However, the employer and issuer continue to have certain responsibilities with respect to determining whether loans from such contracts satisfy the limitations of the Internal Revenue Code regarding plan loans.]

4. Application of IRS Transition Guidance to Disregard Certain Pre-2009 Contracts. [Basic Plan Document Preamble and Section 7.3] The School District elects to treat as not part of its Plan any contracts issued before 2009 as to which it is permissible for the School District to treat as not part of its Plan as provided in Section 8 of Rev. Proc. 2007-71, applicable regulations, and other applicable guidance, subject to any requirement of reasonable good faith efforts to include the contract as part of the Plan as required under such Revenue Procedure, or other applicable guidance, except as follows [list any exceptions]:

_____

5. Plan Administrator. [Basic Plan Document Section 1.4] The School District shall serve as Administrator of the Plan, unless otherwise provided below. Also, please provide contact information for the Administrator if it is not the School District:

Robert Noyes, Asst. Supt. Of Personnel Services

_____

Plan Participation and Contribution Provisions

6. Employee Eligibility. [Basic Plan Document Section 2.1] All employees are generally eligible for immediate Plan participation and to make Salary Reduction Contributions, except that the Plan excludes employees who are persons providing service as a teacher's aid on a temporary basis while attending a school, college or university (i.e., student teachers exempt from FICA on account of performing services described in Code section 3121(b)(10)) or normally work fewer than 20 hours per week, unless otherwise provided below:

☐ Include all employees who normally work under 20 hours per week.
☐ Include student teachers who normally work under 20 hours per week.
☐ Include persons providing service as a teacher's aid on a temporary basis while attending a school, college or university (i.e., student teachers exempt from FICA on account of performing services described in Code section 3121(b)(10))

[Note: If the Plan excludes employees who normally work less than 20 hours per week, in accordance with the terms of the Plan at section 2.1, this generally must be determined on the basis of whether, for the 12-month period beginning on the date the employee's employment commence, the School District reasonably expects the employee to work fewer than 1000 hours of service, and for each calendar year ending after the close of the at 12-month period, the employee has worked fewer than 1000 hours of service. Careful attention must be paid to compliance with the 20-hour rule by the District as it is necessary to the tax-qualification of the Plan.]

6.2.7

[Note: Person occupying an elected or appointive public office are not eligible for the Plan unless such office is one to which the individual is elected or appointed only if the individual has received training, or is experienced, in the field of education.]

7. Employer Nonelective Contributions [Basic Plan Document Section 2.7]

7.1 Employer Nonelective Contributions of Accumulated Leave

(a) Employer Nonelective Contributions of Accumulated Leave:

□ shall
X□ shall not
be permitted under the Plan.

If permitted, for each Plan Year, the Employer Nonelective Contribution of Accumulated Leave shall be made to the Employees specified in (b), below, in:

□ A dollar amount of contribution equal to the value of unused, bona fide *(select as applicable)*:

□ sick leave,
□ vacation pay,

("Accumulated Leave") determined in accordance with the Employer's collective bargaining agreement or memorandum of agreement or equivalent with Employees of the Employer, contributed to the Employer Contributions Account for the Plan Year of severance from employment, and to the extent the amount exceeds the Participant's annual additions limit under Section 415(c) of the Code for that year, such excess shall be carried over, without interest, and contributed to the Employer Contributions Account of the Participant for each of the next 5 calendar years following the Plan Year in which the Participant has a severance from employment with the Employer, up to the annual additions limit under Section 415(c) of the Code to the extent permitted by Section 403(b)(3) of the Code and applicable regulations thereunder, or until such contributions equal the value of unused bona fide sick leave at severance from employment, whichever comes first.

If a former Employee dies during the first 5 calendar years following the date on which the Participant ceases to be an Employee, notwithstanding the foregoing, an Employer Nonelective Contribution for the calendar year in which the Employee dies, shall not exceed the lesser of:

(i) The excess of the former Employee's Includible Compensation for his or her last year of service as defined in section 403(b)(4) of the Code and applicable regulations thereunder over the contributions previously made for the former Employee for the calendar year in which the former Employee died; or
(ii) The total contributions that would have been made on the former Employee's behalf if he or she had survived to the end of such 5-year period.

(b) If selected above, Employer Nonelective Contributions shall be made to the following Participants:

□ All Employees

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□ Collectively bargained employees who participate in the following unions/collective bargaining units/teacher associations:

_____

□ Employees whose employment is NOT governed by a collective bargaining agreement between the Employer and employee representatives
□ Management employees
□ Superintendent
□ Principals
□ Administrator
□ Other (specify): _____

_____

7.2 Other Nonelective Contributions (As separate and distinct from above)

(a) Employer Nonelective Contributions of (specify description of contribution)_____:
□ shall
X□ shall not
be permitted under the Plan.

If permitted, for each Plan Year, the Employer Nonelective Contribution of (specify description of contribution)._____: shall be made to the Employees specified in (b), below, in:

□ A dollar amount of contribution equal to the value of unused, bona fide *(select as applicable)*:

□ Other (specify):_____

(b) If selected above, Employer Nonelective Contributions shall be made to the following Participants:

□ All Employees
□ Collectively bargained employees who participate in the following unions/collective bargaining units/teacher associations:

_____

□ Employees whose employment is NOT governed by a collective bargaining agreement between the Employer and employee representatives
□ Management employees
□ Superintendent
□ Principals
□ Administrator
□ Other (specify): _____

IMPORTANT NOTE: Employer Nonelective Employer Contributions must be nonelective by employees under relevant documents and in operation. An employee may not be permitted to take any amount of such contributions in cash at or prior to severance of employment. If Employer Nonelective Contributions are available to collectively bargained employees or to other employees subject to an employment agreement, such Employer Nonelective Contributions formula must also be clearly reflected in the terms of the collective bargaining

6.29

agreement or employment agreement, as applicable, as nonelective. The federal tax rules related to Employer Nonelective Contributions are complex and in some aspects unclear. OMNI assumes no responsibility for the tax consequences to the Employer or to any Employee or Beneficiary of any such Employer contributions failing to qualify as nonelective contributions within the meaning of the Code and the regulations thereunder. Employers are advised to consult with their own counsel regarding this matter, and should consider seeking a private letter ruling if they wish certainty with respect to the treatment of such contributions under their Plan.

Plan Distribution, Loan, Transfer and Exchange Provisions

8. Loans. [Basic Plan Document Section 4.1] The Plan permits loans (subject to the terms and conditions of the annuity contracts and/or custodial accounts used to the fund the Plan), unless otherwise provided below:

---

9. Cash-Outs of Small Account Balances. [Basic Plan Document Section 5.2] Upon severance from employment, Account balances of $5,000 or less at severance from employment not including rollovers accounts will be cashed out, the consent of the participant to such cashout shall not be required, and cashed-out account balances over $1,000 will automatically be rolled over to an individual retirement account (IRA) selected by the Administrator if the participant does not affirmatively elect a direct distribution or rollover to another plan or IRA, unless otherwise provided below:

X☐ Only accounts of $1,000 or less will be cashed out. Such accounts will be paid directly to participants. *[Note: if this $1000 limit is selected, the Administrator will not be required to select a default IRA for cashouts.]*

10. Hardship Distributions. [Basic Plan Document 5.5] A participant may elect to receive a hardship distribution under the terms and conditions described in the Plan, unless otherwise provided below:

☐ Hardship distributions shall not be available under the Plan.

[Note: if hardship distributions under the Plan are allowed, the Plan and Vendors will apply the IRS "safe harbor" rules for such distributions. One of the requirements of the safe harbor rules is that the Participant must suspend elective deferrals to this and most other employee benefit plans of the School District for 6 months. This must be coordinated with the District's payroll procedures. See section 5.5 of the Plan for more information.]

11. Plan-to-Plan Transfers [Basic Plan Document Section 6.2 and 6.3]

X☐ Transfers to the Plan from another Plan in accordance with Plan Section 6.2 are permitted.
X☐ Transfers from the Plan to another Plan in accordance with Plan Section 6.3 are permitted.

12. Contract and Custodial Account Exchanges Outside of the Plan [Basic Plan Document Section 6.4]

6.2.10

□ Investment changes that include a contract or custodial account exchange to a vendor who is not eligible to receive contributions under the Plan is permitted, subject to the information sharing agreement and other requirements of Plan Section 6.4.

13. Roth 403(b) Plans.

Roth 403(b) plans

X□ shall

□ shall not

be permitted under the Plan.

Adoption by the School District. The School District, acting through an officer and pursuant to authorization of the School District's governing board, hereby adopts The OMNI Group, Inc. Model 403(b) Retirement Plan, subject to the terms of The Omni Group, Inc. Model 403(b) Retirement Plan Basic Plan Document and Adoption Agreement with the selections made above.

The School District further understands and acknowledges that:

- The OMNI Group, Inc. is a third party administrator and is not a party to the Plan and shall not be responsible for any tax or legal aspects of the Plan. The School District assumes responsibility for these matters.
- It has counseled, to the extent necessary, with its own legal and tax advisors.
- The obligations of The OMNI Group, Inc. shall be governed solely by the provisions of its Service Agreement with the School District
- To the extent that The Omni Group is not in breach of its obligations, the OMNI Group, Inc. shall incur no liability for carrying out actions directed by the School District or the Administrator.
- Omni shall notify the School District of any changes in law as it may effect the School District's 403(b) plan. However, The OMNI Group, Inc. shall be under no obligation to update this Adoption Agreement or the Basic Plan Document for any subsequent changes in applicable law unless specifically retained and requested by the School District to do so.

_____

Signature of Officer

_Robert Noyes, Asst. Supt. of Personnel Services

_____

Print Name and Title of Officer

Date: _____9/18_____, 2008

6.2.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Zebra Housing

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Presented to Board/Public at Meeting

DEPARTMENT:
District office

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

The City of Lincoln is requesting Board interest in continuing the Zebra Housing Project. The Board has discussed the project on numerous occasions. Specific financial information will be presented to the Board and made available to the public at the meeting.

RECOMMENDATION:

Discuss the future of the Zebra Housing Project.

6.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors.
BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
RESOLUTION 08/09.7 APPROVING COMMERCE BANK ACCOUNT

AGENDA ITEM AREA:
Action

REQUESTED BY:
Terri Ryland, Interim Assistant Superintendent, Business Services

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
October 7, 2008

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The District utilizes EZSchoolPay.com to allow parents to make online payments to the cafeteria. EZSchoolPay processes transaction and deposits the money into Commerce Bank. Users pay a service fee that is a percentage of the payment amount. Currently, EZSchoolPay is the merchant of record for all of its districts and has one account into which all deposits are made. Due to regulations set forth by the credit card associations, each district that utilizes EZSchoolPay must now set up its own account with Commerce Bank and become its own merchant of record. The attached Resolution #08/09.7, which is commerce Bank's standard certificate of resolution, establishes the District's individual account with the bank. The service fee charged to parents making payments online will change from a percentage to a flat fee of $2.50 per transaction. This will cover the District expenses associated with providing the service.

RECOMMENDATION:

Approve Resolution 08/09.7, establishing Commerce Bank as a depository of Western Placer Unified School District.

rk/wpfiles/factform/Resolution

6.4

Commerce Bank
Member FDIC

Resolution #08/09.7

CERTIFICATE OF RESOLUTION OF CORPORATE BOARD OF DIRECTORS

INSTRUCTIONS: Include names of ALL authorized signers. Obtain signature of Corporate Secretary (or Assistant Secretary) and Corporate Seal (if applicable) at the conclusion of the resolution on the reverse hereof.

I, _____, do hereby certify that I am the duly elected and qualified _____

~~Secretary~~ of Western Placer Unified School District,
a corporation, and the following is a true and correct copy of resolutions duly adopted at a meeting of the Board of Directors of said corporation, called and held pursuant to the requirements of the charter and by-laws of said corporation, on the seventh

day of October 20 08, and that such resolutions are now in full force and effect:

1. RESOLVED, THAT Commerce Bank
(hereinafter called Bank), is hereby designated a depository of this corporation, and that a checking or deposit account be opened and maintained with Bank, subject to the terms and conditions contained in the Deposit Accounts Agreement and Disclosure, said account to be entitled

_____

2. FURTHER RESOLVED, That any one of the following officers or agents of this corporation is authorized to sign checks, drafts, bills of exchange, and other orders; to authorize drafts or ACH withdrawals; and to enter into agreements with Bank for debit cards, all for the payment of money from said account and that the following officers or agents are all of the individuals so authorized:

CHECKING

Names of above officers or agents. Provide signature(s) on Signature Card.	
1)	4)
2)	5)
3)	6)

3. FURTHER RESOLVED, That Bank be and it hereby is authorized and directed to honor and pay, without further inquiry, all such checks, drafts, or other orders against said account, signed in accordance with the foregoing resolution, whether such instruments be drawn or endorsed to the order of the person signing the same, or whether the same are tendered for cashing or are in payment of the individual obligation of the person signing the same, or are deposited to the individual credit of the person signing the same or to the individual credit of any officer of the corporation, or not, and Bank shall not be under any obligation to inquire as to the circumstances of the issuance or use of any instrument signed in accordance with the foregoing resolution or the application or disposition of such instrument or the proceeds thereof; and any one of said officers or agents is authorized to endorse for credit or negotiation any and all checks, drafts, notes, bills, or exchange, or other evidences of debt, or orders for the payment of money at any time belonging to, or in the possession of this corporation, and that all endorsements for credit may be made by the written or stamped endorsement of the corporation without designation of the person making the same.

4. FURTHER RESOLVED, That Bank, as a designated depository of this corporation, is requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name in accordance with Resolutions 2 and/or 3 when bearing or purporting to bear the facsimile signature of any one of the following officers or agents of this corporation:

FACSIMILE

Names of above officers or agents. Provide facsimile signature(s) on Signature Card.	
1)	4)
2)	5)
3)	6)

and Bank shall be entitled to honor and to charge this corporation for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature thereon may have been affixed thereto, if such facsimile signature resembles one of the facsimile signatures duly filed with Bank.

5. FURTHER RESOLVED, That Bank is authorized and directed to honor, execute and process the written, telephonic and/or verbal requests for the transfer of funds from the accounts of this corporation to other accounts of this corporation or to third parties, upon and subject to such terms and conditions as may from time to time be agreed upon between this corporation and Bank; and any one of the following officers or agents of this corporation:

FUNDS TRANSFERS

Names of above officers or agents. Provide signatures in these spaces.	
1)	1)
2)	2)
3)	3)

is authorized, for and in the name of this corporation, to execute agreements with the Bank providing for such funds transfers, to make and verify requests for such funds transfers, and to designate other authorized officers or agents to make and verify requests for such funds transfers, and Bank shall be entitled to honor and charge this corporation for all such requests for funds transfers when given or purported to be given by any one of the above officers or agents or by any other officer or agent designated by any one of the above officers or agents.

(Continued on Back)

6.4.1

6. FURTHER RESOLVED. That any one of the following officers or agents of this corporation is authorized to incur obligations and debts on behalf of and in the name of this corporation, either directly in the form of loans or otherwise, or indirectly or contingently in the form of acceptance agreements, acceptances, applications for letters of credit, or otherwise; to offer for rediscount and to rediscount with Bank any of the bills or accounts receivable now or hereafter held by this corporation, all of the above for such sums of money, for such times and upon such terms as any of such persons may deem advisable; and to execute for and on behalf of this corporation such promissory notes, agreements, applications, endorsements, assignments, instruments and documents as may be required by Bank, and that the following officers or agents are all of the individuals so authorized:

BORROWING

Names of above officers or agents. DO NOT obtain signatures in these spaces.	
1)	4)
2)	5)
3)	6)

7. FURTHER RESOLVED. That any one of the persons designated in the foregoing resolution is authorized to pledge and deliver any of the stocks, bonds, bills receivable or other property of this corporation and to execute and deliver real estate mortgages or deeds of trust on real property of this corporation and to execute and deliver chattel mortgages, security agreements or other forms of security instruments covering property of this corporation, together with such stock powers, assignments or other instruments which might be necessary to permit such property to be sold, liquidated or otherwise disposed of by Bank, all for the purpose of securing any monies borrowed and/or any such bills receivable discounted and/or any other liability of this corporation to Bank upon such terms as any of such persons may designate, and each of such persons are authorized to receive and receipt for any and all securities property, evidence of debt, or property of the corporation which may be delivered to Bank as security for safekeeping or otherwise.

8. FURTHER RESOLVED, That any one of the following officers or agents of this corporation is authorized to buy, sell, assign, transfer and/or deliver any and all stocks, bonds or other securities now owned or hereafter acquired and registered in the name of this corporation or its nominee(s):

SECURITIES

Names of above officers or agents. Provide signatures in these spaces.	
1)	1)
2)	2)
3)	3)

9. FURTHER RESOLVED. That any one of said persons designated in the foregoing resolution is authorized to effect securities safekeeping transactions with Bank, to wit: to execute a Safekeeping Agreement; to give Bank instructions required to buy, sell or otherwise deal in securities; to receive, withdraw, receipt for and direct the disposition of money, securities and property of every kind held in safekeeping with Bank; to receive any communication from Bank; to enter into Repurchase Agreements with Bank; to enter into any other agreement(s) with Bank relating to or dealing in securities or investments; and to execute any documents relating to any of the foregoing matters.

10. FURTHER RESOLVED, That any one of the following officers or agents of this corporation is authorized to identify and implement cash management and/or other general banking services for the benefit of this corporation upon and subject to such terms and conditions as may from time to time be agreed upon between this corporation and Bank, and to enter into any agreements with Bank relating to or dealing with such cash management and/or other general banking services:

GENERAL SERVICES

Print — Names of above officers or agents. Provide signatures in these spaces. — Sign	
1) Scott Leaman, Superintendent	1)
2) Terri Ryland, Asst. Superintendent	2)
3) Carrie Carlson, Business Director	3)

11. FURTHER RESOLVED, That the foregoing resolutions shall remain in full force and effect until written notice of their amendment or recission shall have been received and acknowledged by an officer of Bank and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

IN WITNESS WHEREOF, I have hereunto affixed my name as _____ Secretary, and have caused the corporate seal of corporation to be affixed hereto (if applicable) this 7th day of October, 20 08.

(CORPORATE SEAL)

Signature _____
Secretary

Tax ID No. 94-1599904

6.4.2

Cost Center Number _____