**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**600 SIXTH STREET, FOURTH FLOOR,**
**LINCOLN, CALIFORNIA 95648**
**Phone: 916.645.6350 Fax: 916.645.06356**

## MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk,
James McLeod - Member
Paul Long - Member

## DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Chief Business Official
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

## STUDENT ENROLLMENT

| School | 04/04/08 | 05/01/08 |
|---|---|---|
| Sheridan School (K-5) | 78 | 80 |
| First Street School (K-5) | 441 | 445 |
| Carlin C. Coppin Elementary (K-5) | 394 | 399 |
| Creekside Oaks Elementary (K-5) | 623 | 620 |
| Twelve Bridges Elementary (K-5) | 683 | 686 |
| Foskett Ranch Elementary (K-5) | 457 | 456 |
| Glen Edwards Middle (6-8) | 691 | 690 |
| Twelve Bridges Middle School (6-8) | 726 | 725 |
| Lincoln High School (9-12) | 1,358 | 1,353 |
| Phoenix High School (10-12) | 90 | 88 |
| Lincoln Crossing Elementary | 571 | 569 |
| PCOE Home School | 0 | 0 |
| **TOTAL:** | **6,112** | **6,111** |

| | |
|---|---|
| **Preschool/Head Start** | |
| *First & J Street* | 24 |
| *Carlin Coppin* | 24-A.M. /20-P.M. |
| *Sheridan* | 23 |
| **Adult Education** | 248 |
| **First-5 Program** | |
| Sheridan | 23 |
| First Street | 30 |

**GLOBAL DISTRICT GOALS**

*~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.*
*~Foster a safe, caring environment where individual differences are valued and respected.*
*~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.*
*~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.*
*~Promote student health and nutrition in order to enhance readiness for learning.*

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# REGULAR MEETING OF THE BOARD OF TRUSTEES
## May 6, 2008 7:00 P.M.
## Lincoln High School – Performing Arts Theater
## 790 J Street, Lincoln, CA

# AGENDA

**2007-2008 Goals & Objectives (G & 0) for the Management Team: Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

**5:30 P.M. CLOSED SESSION** – High School Office Conference Room

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   Student Discipline/Expulsion Pursuant To E.C. 48918
   Student Expulsion #07/08 Q

2. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

4. **PUBLIC EMPLOYEE EMPLOYMENT**
   Assistant Superintendent of Business

5. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

6. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Lincoln High Performing Arts Theater**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
   - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
     Student Discipline/Expulsion Pursuant To E.C. 48918 S
     Student Expulsion #07/08 Q
     ***Roll Call Vote:***
   - 2.2 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
     ***Roll Call Vote:***
   - 2.3 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
     ***Roll Call Vote:***

**2.4 PUBLIC EMPLOYEE EMPLOYMENT**
Assistant Superintendent of Business
***Roll Call Vote:***

**2.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

## 3. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

3.1 Approval of Minutes
Regular Meeting of April 1st, and April 15, 2008
3.2 Approval of Warrants.
3.3 Approve Classified Personnel Report.
3.4 Approve Certificated Personnel Report.
3.5 Certificated Staff Reduction in Force Decision: OAH No. 2008030489.
3.6 Final Notice of Completion for Lincoln Crossing Elementary School.
3.7 Approval of the 2008-09 California Interscholastic Federation Application for Lincoln High School.
3.8 Approval to enter into a contact for Telecommunications Data Service Relocation with WAVE Broadband.
3.9 Approval of the Carl D. Perkins Career & Technical Education Application.

***Roll Call Vote:***

## 4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

## 5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Joanna Loya
5.2 Western Placer Teacher's Association – Mike Agrippino
5.3 Western Placer Classified Employee Association – Chris Hawley
5.4 Superintendent, Scott Leaman
6.4.1 *Response to Public Comment if any:*
5.5 Assistant Superintendent(s)
5.5.1 Mary Boyle
5.5.2 Terri Ryland – *Presentation of the Actuarial Study of the District's Retiree Health Liabilities*
5.5.3 Bob Noyes
5.5.4 Cathy Allen

6. ♦ACTION ♦DISCUSSION ♦INFORMATION
**CODE: (A) = Action (D) = Discussion (I) = Information**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**6.1 (I/D)** **2008-09 BUDGET REDUCTIONS - Ryland** *(07-08 G & O Component IV-V)*

•The attached letter was sent to all staff when the district became aware of the current state budget situation and its effect on our district. As described in the letter, a budget reduction committee was formed using the attached guidelines. The committee started their process on February 14, 2008 and ended with f final input session on April 14, 2008.

Items on the attached sheets include their rubric score (the higher the number, the more negative impact on the district), the number of "votes" by the committee for the item to remain on the list, the recommended action, and comments. All items on these sheets received at least five "votes" out of fifteen from the committee.

**6.2 (A)** **SINGLE PLAN FOR STUDENT ACHIEVEMENT – Boyle** *(07-08 G & O Component V)*

•Each school site annually updates its Single Plan for Student Achievement (SPSA). We presented the SPSA's for First Street School and Phoenix High School a bit early in April because of our CPM audit. The SPSA's for our remaining nine schools are now complete. The administration, teachers and School Based Leadership Teams (site councils) on each site have carefully studied their students' achievement data, have discussed and set goals for student achievement improvement, and have aligned categorical funding to support the goals. Single Plans for Student Achievement are available for review at each school site.

**6.3 (I)** **STAR TESTING AND AYP/API – Boyle** *(07-08 G & O Component I, IV-V)*

•WPUSD schools re currently completing STAR testing for the 2007 – 2008 school year. The STAR (Standardized Testing and Reporting) program includes the California Standards Tests (CST's), the California Achievement Test 6 (CAT/6), the California Modified Assessment (CMA), the CAPA, Standards Tests in Spanish (STS), the Aprenda 3, and the Early Advanced Placement (EAP). STAR testing results are used to determine whether schools and districts meet their API (Academic Performance Index – state requirement) and their AYP (Annual Yearly Progress – federal requirement). Three schools and the district are watching their data closely this year: First Street School is hoping to exit Program Improvement status, based on Hispanic, Socio-Economically Disadvantaged and English Learner subgroups; Carlin C. Coppin, and Creekside Oaks Elementary Schools and the district as a whole are hoping to avoid Program Improvement status, based on their Students with Disabilities subgroups.

**6.4 (D/A)** **APPROVAL OF THE PUBLIC DISCLOSURE OF THE WESTERN PLACER CLASSIFIED SCHOOL EMPLOYEES**

**ASSOCIATION COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH AB 1200 – Ryland**
*(07-08 G & O Component IV-V)*
•The public disclosure regarding the financial implications of the Western Placer Classified School Employees Association will be presented to the Board of Trustees for their consideration.

**6.5 (D/A)** **APPROVE RESOLUTION 07/08.17 OF THE BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT ON GOVERNOR'S PROPOSED 2008-09 BUDGET – Leaman**
*(07-08 G & O Component IV-V)*
•The Western Placer Unified School District Governing Board of Trustees to approve Resolution 07/08.17 on the Governor's Proposed 2008-09 Budget.

**6.6 (D/A)** **APPROVE RESOLUTION 07/08.18 BEFORE THE GOVERNING BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT DECLARING THE WEEK OF MAY 18-24, 2008 AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN CALIFORNIA BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND THE CALIFORNIA STATE LEGISLATURE – Leaman**
*(07-08 G & O Component IV)*
•The California School Employees Association respectfully requests the Western Placer Unified School District to adopt a resolution declaring the week of May 18-24, 2008 as Classified School Employee Week.

**6.7 (D/A)** **APPROVE RESOLUTION 07/08.19 OF THE BOARD OF TRUSTEES OF WESTERN PLACER UNIFIED SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF 2008 TAX AND REVENUE ANTICIPATION NOTES FOR SAID DISTRICT AND REQUESTING THE BOARD OF SUPERVISORS OF PLACER COUNTY TO ISSUE SAID NOTES, AND APPROVE THE FORM OF THE CONTRACT OF PURCHASE AND THE FORM OF CONTINUING DISCLOSURE CERTIFICATE RELATED THERETO – Ryland** *(07-08 G & O Component IV-V)*
•Tax and Revenue Notes (TRANS) are a short-term borrowing strategy used to finance and eliminate cash flow deficits or potential deficits in the General Fund. It is not unusual for school districts to experience cash flow deficits in the months just prior to the receipt of property tax revenues.

Since 1990, the District has borrowed between $1.2 and $7.0 million a year to cover its operating costs.

## 7. BOARD OF TRUSTEES

### 7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are

changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin
- High School Farm/Ag Conservatory

### 7.2 BOARD MEMBER REPORTS/COMMENTS

## 8. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - May 20, 2008, Carlin Coppin Elementary School

## 9. ADJOURNMENT

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted: 05/02/08**
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# DISCLOSURE

# OF ACTION

# TAKEN IN

# CLOSED SESSION,

# IF ANY

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# CLOSED SESSION AGENDA

**PLACE:** **Lincoln High School – Office Conference Room**
**DATE:** **May 6, 2008**
**TIME:** **5:30 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. **PERSONNEL**
   - •PUBLIC EMPLOYEE APPOINTMENT
   - •PUBLIC EMPLOYEE EMPLOYMENT
   - •PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   - **•PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   - •COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. **STUDENTS**
    - **•STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - •STUDENT PRIVATE PLACEMENT
    - •INTERDISTRICT ATTENDANCE APPEAL
    - •STUDENT ASSESSMENT INSTRUMENTS
    - •STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.

b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.

b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**

a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.

b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**

a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**

A. **PUBLIC EMPLOYEE APPOINTMENT**
   a. Identify title or position to be filled.

B. **PUBLIC EMPLOYEE EMPLOYMENT**
   a. Identify title or position to be filled.

C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   a. Identify position of any employee under review.

D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   a. It is not necessary to give any additional information on the agenda.

E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
   a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**

a. Name any employee organization with whom negotiations to be discussed are being conducted.

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.

c. Identify by name the agency's negotiator

10. **STUDENTS:**

A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

B. **STUDENT PRIVATE PLACEMENT**
   ●Pursuant to Board Policy 6159.2

C. **INTERDISTRICT ATTENDANCE APPEAL**
   a. Education Code 35146 and 48918

D. **STUDENT ASSESSMENT INSTRUMENTS**
   a. Reviewing instrument approved or adopted for statewide testing program.

E. **STUDENT RETENTION/ APPEAL**
   a. Pursuant to Board Policy 5123

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# BOARD OF TRUSTEE MEETING FACT SHEET

**MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**
Student Discipline/Expulsion
Student #07-08 Q

**AGENDA ITEM AREA:**
Action

**REQUESTED BY:**
Michael Doherty
Acting District Hearing Officer

**ENCLOSURES:**

**DEPARTMENT:**

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #07/08 Q.

## RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| **1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| **2. Foster a safe, caring environment where individual differences are valued and respected.** |
| **3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| **4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| **5. Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Public Employee Discipline/Dismissal/ Release

**AGENDA ITEM AREA:**
DISCLOSER OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

**REQUESTED BY:**
Bob Noyes
Assist. Superintendent, Personnel Services

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Personnel

**FINANCIAL INPUT/RESOURCE:**
General Fund

**MEETING DATE:**
May 6, 2008

**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to public employee discipline/dismissal/release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees will disclose action taken in closed session in regard to public employee discipline/dismissal/release.

2.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**
Public Employee Discipline/Dismissal/Release

**AGENDA ITEM AREA:**
Closed Session

**REQUESTED BY:**
**Scott Leaman, Superintendent**

**ENCLOSURES:**
**No**

**DEPARTMENT:**
District office

**FINANCIAL INPUT/SOURCE:**
Not Applicable

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

## RECOMMENDATION:

Administration recommends the Board of Trustees disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

2.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Public Employee Employment -
Assistant Superintendent of Business

**AGENDA ITEM AREA:**
Closed Session

**REQUESTED BY:**
Scott Leaman
Superintendent,

**ENCLOSURES:**
No

**DEPARTMENT:**
Personnel Department

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**
May 6, 2008

## BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to the Public Employee Employment.

## ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to the Public Employee Employment.

wp/rk/factfor

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| **DISTRICT GLOBAL GOALS** |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Conference with Legal Council
Anticipated Litigation

**AGENDA ITEM AREA:**
Closed Session Disclosure

**REQUESTED BY:**
Scott Leaman,
Superintendent

**ENCLOSURES:**

**REQUESTED BY:**
Administration

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.

## ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Conference with Legal Council Anticipated Litigation.



wp/rk/factform

# CONSENT

# AGENDA

# ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Approval of Minutes:
April 1 & 15, 2008 Regular Meeting

**AGENDA ITEM AREA:**
CONSENT AGENDA

**REQUESTED BY:**
Scott Leaman,
Superintendent

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Administration

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**
May 6, 2008

## BACKGROUND:

The Board of Trustees will consider adoption of the minutes of the April 1 & 15, 2008 Regular Board Meeting.

## ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

3.1

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# REGULAR MEETING OF THE BOARD OF TRUSTEES
## April 15, 2008 7:00 P.M.
## Creekside Oaks Elementary School - Cafeteria
## 2030 First Street, Lincoln, CA 95648

# MINUTES

**2007-2008 Goals & Objectives (G & O) for the Management Team: Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

**6:00 P.M. CLOSED SESSION** – Creekside Oaks Elementary School - Library

**1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 O.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 P.

**2. PUBLIC EMPLOYEE EMPLOYMENT**
Assistant Superintendent of Business

**3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**4. ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION** – Creekside Oaks Elementary School - Cafeteria

**Members Present**

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member
James McLeod, Member

**Others Present**

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Terri Ryland, Interim Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
**Student** – Joanna Loya, Lincoln High Student Advisor
**Press** - Cheri March, Lincoln News Messenger

3.1.1

## 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

## 2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

### 2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 O.

Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to approve the uncontested stipulated expulsion.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 P.

Motion by Mrs. Stevenson, seconded Mr. McLeod, and passed by unanimous vote to approve the hearing panels recommendation to expel student for the remainder of 07-08 school year and the first semester of the 08-09 school year.

### 2.2 PUBLIC EMPLOYEE EMPLOYMENT

Assistant Superintendent of Business

No action taken.

### 2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to approve the release of employees.

## 3. SPECIAL ORDER OF BUSINESS

Creekside Oaks Elementary School Featured

Mr. Leaman talked about the purpose of holding board meetings at the different schools, and allowing site presentations. He introduced Linda Pezanoski, Principal. She thanked everyone for attending and introduced Mr. Bob Ciampi the SBLT president. This is his first year on the site leadership team, and shared some of his responsibilities, site plan, budget, federal funds, and some of the current programs at COE are intervention program, new comer program, accelerated reader program, title I, federal funds. He expressed this has helped him understand more about budget funding and where the money comes from. He also expressed a complaint about the corner of First and Fuller and would like to see a cross walk put in. Mrs. Pezanoski then introduced the student council, Gabriel Contras, Shea Apier, and Harrison Stewart. The students presented a power point and shared the special days they have at school for student involvement, a coat drive, as well as gathering supplies and sending to students in another County. The school choir presented a performance with Orff Instruments.

**4. CONSENT AGENDA**

4.1 Approve Certificated Personnel Report.

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to approve consent agenda as listed.

**5. COMMUNICATION FROM THE PUBLIC**

**Karen Roberts** read the following:

- I have been involved with this district for over 26 years.
- Was a Board Member for 13 years
- Now work at Sheridan Elementary as the school secretary
- On the budget committee that met yesterday to review the proposed list that was compiled.
- Scott gave us a time line for decisions by the board. Tonight you have probably received information regarding the meeting yesterday.
- Your next board meeting is May 6th. The next board meeting after that isn't until May 20th. You will have to make decisions by May 15th regarding staffing issues, which will be reflected in programs. You will have some big decisions to make by that date. I would hope that you would choose to have a special board meeting before the May 15th deadline so you can be well informed about the decision you will be making.
- Yesterday during the budget committee a proposal was made to the teachers that if they were to give their 7% raise back for next year, along with all the other employees who received raises, the classified would give their raise back also. Thus taking off $1,881,000 of the 2.6 million that needs to be cut.
- I felt confident in making this proposal because when the classified union met I asked them if they would be willing to do this to save employee's jobs and children's programs. All the members present agreed to it, but only if all other bargaining units agreed also.
- Once again I reiterate that by doing this the district would save jobs and programs for children.

- All these years I have heard from the teachers that children come first. It is all about educating the children. I have heard how the union doesn't want to loose teachers, how we have to avoid at all cost removing programs that effect children.
- Yesterday I saw first hand the real motives of the union. It **IS** all about money and selfness not about the children or even their fellow workers. The union point blank refused to take this issue to their bargaining unit. There was NO discussion about it. Just the point blank refusal! I am very disheartened by this absolute refusal on the teachers association.
- I realize that the state has put us into this position; it is not the fault of any of our unions. However, we along with all the surrounding districts in the state

have to make the adjustments to compensate for this loss of money. We are all in the same boat and we don't have any paddles to get us to safety.

- Some people might think that I am naive but I think I speak from experience - the choice was simple. Everyone would take a deduction so that we could try and keep as many programs and employees as possible. Bringing the hits as far away from the students as possible. So parents, when your students have their programs cut, when your young energetic teachers have left, when the union complains about large classroom sizes (40 in science classes and PE) remind those same union members that they were given a chance to do what was best for students and they chose themselves.

**Jennifer Pereira** from the Placer County Board of Supervisors Office read a letter on behalf of Placer County Supervisor, Robert Weygandt. She expressed her reason for being present to advocate on the potential closure of Sheridan School, she conveyed to the Board of Trustees that Sheridan needs its school and its leadership, it's a tremendous asset and it's the rock of the Sheridan Community, where as all schools are important, no others play such a critical roll in their respective community as does Sheridan Elementary, its closure would be a devastating loss, and a huge set backwards in the face of so much good work by so many. Despite the difficult budget challenges and decision before the board on behalf of Supervisor Weygandt, she respectfully urged the Board of Trustees to spare the Sheridan Elementary School and keep the community whole.

**Jim Houck** because of situation that may occur, he requested that the Board of Trustees to have one of the May board meetings at Sheridan Elementary School, asked if that is possible. Mr. Carras said this would be taken into consideration.

**Christine Miller** expressed her concern of having all the Hispanic students at First Street School. She is excited about the changes that will be taken place. She also talked about all low income housing students will be attending with the new boundary changes. She reported 58% of First Street School students are ESL Learners, she reviewed API scores and feels nothing has changed, and spoke of the amount of social economical disadvantage students who will be attending First Street School.

**Andrea Stephenson** reported the following:

- Summer Reading Program – "Catch the Reading Bug" begins in June at both library locations
- American Girl Tea is Wednesday May 7th at the Carnegie – register for the tea on the library website: www.libraryatlincoln.org
- This week is National Library Week – we have goodies in the Twelve Bridges Library for all library volunteers
- A big thank you to Linda P, principal of Creekside Oaks for hosting the Park and Recreation promoting reading and physical activity for all students in grades K-2.
- All the library programs at both locations are now listed in the Park and Recreation guide and patrons may sign up to receive electronic bulletins through the city website for library and other city sponsored events. City website: www.ci.lincoln.ca.us

3.1.4

- A $500 grant from Cap CUE (Computer Using Educators) was presented to Jason Noonan from LHS to attend the Tech Ed conference this April in Ontario. A free registration to the conference was donated by Andrea Stephenson from the library, the $500 was for air fare and hotel expenses and the principal at LHS provided the sub.

**6. REPORTS & COMMUNICATION**

6.1 Lincoln High School, Student Advisory – Joanna Loya reported the high school students had prom on Saturday, will be holding an Academic Rally on April 21st, and will be honoring athletic with a 3.5 with t-shirt. Reported STAR test will be starting.

6.2 Western Placer Teacher's Association – Mike Agrippino read the following letter: The board has heard from a member of the classified association tonight about the possibility of returning their pay raise to help in the potential budget crisis. We also heard that they will only do so ONLY if all other groups return their pay raises also for this year, and essentially return everyone to a salary schedule that was in place for the 06-07 school year. I believe the other groups that they mentioned are teachers and administrators.

I am truly perplexed by this line of thinking. Truly. I think the most confusing part for the Teachers Association and me is why their offer is contingent on other groups doing the same. If the classified association really believes giving back their pay increase will save the jobs of their members, then by all means they should engage in a discussion with their members and as a group decide to do so. I have faith that the district will take this into account and deal fairly with their group. If the amount of money saved helps save their association jobs, good for them. However, trying to pressure other groups into doing the same thing gives it a definite air of insincerity, or of ulterior motives. This is disappointing.

The Association and I take great offense to anyone who intimates that teachers don't deserve the money they make, or are somehow uncaring if they don't return their pay raise negotiated in the spring of 2006. Teachers invest their time, talents, and resources well above and beyond the call of duty for all the students of Western Placer. The amount of work and sacrifice made just to enter the profession is staggering. There is a long list of items that teachers do for their students and for this district. I think it is out of order to expect teachers or any group for that matter to make sacrifices because the leaders of this state fail to do their job.

I know these are tense times. But once again, I can on all the leaders of this district to put aside any differences they may have. The work the Budget Committee did was careful and professional. We should not panic and start calling for desperate measures that most likely will not be

needed. Let us all continue to work thoughtfully and patiently through these though times.

6.3 Western Placer Classified Employee Association – Chris Hawley reported the association sent three members of their union to the budget committee to have input, and when those members did come back to a meeting and recommended giving back their raises increase, the members in attendance were about 70 to 80 in attendance thought that would be a good idea, however there are over 200 hundred members in the association so that would be something that would have to be voted on. She shared all the employees of the Western Placer Unified School District should work together, knowing this is a bad time, we should not attack each other and all try to work together in these difficult times, and we need to give each other the time to work through this process.

6.4 Superintendent, Scott Leaman reported on the Joint Board Meeting and the City Council Meeting that will be held April 29th at 6:00 p.m. at the City Hall building on the first floor. The topic will be Collaboration and will be between the city and the district not only facility but also other areas, this is a good opportunity for the community to attend. This will be a good meeting it signifies a partnership the city and board have to move forward for the students of Western Placer. He reported that Roger's Coffee Distributor is moving to Lincoln, and planning on bringing 100 families to our community. They are planning to tour our schools on Saturday. He reported the 08-09 calendar has been finalized. Reported on the budget situation, the budget committee started meeting in February and set up a process to go through and look at ideas, upon approval of the board the intent of this committee in a non adversarial manner was to collect items, present them, and look at a criteria, rank them, and get input from the budget committee. It was not quite ready to come before the board today, there are a few cost items that need to be finalized. The timeline from here on out will be over the next two weeks working with Terri. The first step will be to finalize some of the cost items, making sure the amounts are correct, secondly look at the overlapped items. He reported a proposal will be brought back to the board on May 6th, and this will not be an action item, the goal is by the end of the meeting to have an understanding of where we are. He discussed the budget timeline from the legislator's office and the funding cuts. He sent out an email to the budget committee and thanked them as well as others who shared their suggestions, recommendations, and ideas. Now the district will analyze and capture these ideas and rely on the Superintendent, administrative team as well as the board of Trustees to move forward with the suggestions and ideas.

6.5 Assistant Superintendent(s)

6.5.1 Mary Boyle had no report.

6.5.2 Terri Ryland had no report.

*a. Budget Update: Disclosure Requirements for Quarterly Reports of Investments.*

3.1.6

6.5.3 Bob Noyes had no repot.

6.5.4 Cathy Allen reported she and Heather have moved into the old district office, also has been working on the presentation with the city council. She is currently working with LHS and PHS on a master plan, along with an audit process. Starting the process with the architects on Lincoln Crossing Elementary South which could be in 2011, this all depends on our financial hardship.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**
**CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1(A) APPROVAL OF DOCUMENTS AND RESOLUTION 07/08.16 RELATED TO REFUNDING OF CERTIFICATES OF PARTICIPATION – Ryland** *(07-08 G & O Component IV - V)*

•The District has five series of outstanding issuances of adjustable interest rate certificates of participation ("COPs") issued between 2003 and 2006. Annual debt service payments on these COPs were originally intended to be paid from a combination of CFD special tax proceeds and developer fees. On November 20, 2007, a presentation was given to the Board reviewing each of the outstanding COPs and their scheduled repayment structures, along with the availability and timing of the revenue sources. Potential debt restructuring options were presented to the Board for discussion and/or direction. Tonight, the Board is requested to approve the resolution authorizing the sale of the refunding COPs and the form of the related financing documents.

***Roll Call: Long, Haley, McLeod, Stevenson, Carras***
***Motion by Haley, McLeod, approved***

Jeff Small presented the process of moving forward with the COP restructuring, he explained the structure and showed the period of time and how expenditures exceed the revenues. He shared the district could have a shortfall of 4 million dollars in a year which could impact the general fund, so they are trying to restructure COP so the district does not have a short fall. He has also been working closely with PCOE on our situation. Currently the 2003 COP's are the most vulnerable, due to the uncertainness in the market, fix interest rate, he will come back and discuss at a later date. They would like to address the weakest COP, Extending to paying off the debt in 40 years. The District has two CFD, and the restructure will buy the district some time. Approving the resolution would be on restructuring at an interest rate of 7%.

After much discussion the there was a motion by Mr. Haley, seconded by Mr. McLeod, and passed by a unanimous roll call vote to approval of documents and resolution 07/08.16 related to refunding of certifications of participation.

3.1.7

7.2 (A) **ADOPT REVISED BOARD POLICY AND ADMINISTRATIVE REGULATIONS ON THE USE OF SCHOOL FACILITIES – Boyle** *(07-08 G & O Component V)*

•The Board of Trustees reviewed the proposed changes in the policy. This policy is being presented for final adoption.

- BP/AR 1330 Use of School Facilities.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to adopt the revised BP/AR 1330 Policy on the Use of School Facilities.

## 8. BOARD OF TRUSTEES

### 8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy – We need to look at this before next year.
- Gladding Parkway Carlin C. Coppin
- High School Farm/Ag Conservatory

### 8.2 BOARD MEMBER REPORTS/COMMENTS

**Mr. Haley** – No report.

**Mr. McLeod** expressed his appreciation and to everyone's efforts on the budget cuts, and discussed state wide budget cuts, talked about laying off teachers increasing class size, the district will have some really tough choices next month and it's not going to be easy.

**Mrs. Stevenson** – Thanked Mrs. Pezanoski for the performance, and also talked about the 8% that will be cut from her office at U.C. Davis.

**Mr. Long** also talked about all the cuts that are happening with our teachers, last Saturday he attended a breakfast fundraiser at Applebee's for Sober Grad. The Education Foundation had a walk on the OEL property, they found where someone has made a trail for riding bikes and also found shot gun shells, and this is a real potential danger. The C & C Advisory Committee meeting at LHS, and attended the City/District Collaborative Meeting. The 450 trees were a donation to the farms and the students will be planting them.

**Mr. Carras** – Boards hate to make cut and the closing of schools causes great concern within the community, we need to work cooperative together.

**Paul Carras, Board President**

**Ana Stevenson, Clerk**

**Scott Leaman, Superintendent**

**Rosemary Knutson, Secretary**
**Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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3.1.9

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# REGULAR MEETING OF THE BOARD OF TRUSTEES
## April 1, 2008 7:00 P.M.
## Lincoln High School – Performing Arts Theater
## 790 J Street, Lincoln, CA 95648

# MINUTES

**2007-2008 Goals & Objectives (G & 0) for the Management Team: Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

**6:00 P.M.** **OPEN SESSION** – High School Office Conference Room

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:00 P.M.** **CLOSED SESSION** – High School Office Conference Room

**1.** **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 N

**2.** **CONFERENCE WITH LABOR NEGOTIATOR**
Update on certificated negotiations

**3.** **ADJOURN TO OPEN SESSION**

**7:20 P.M.** **OPEN SESSION – Lincoln High Performing Arts Theater**

**Members Present**

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

**Members Absent**

James McLeod, Member

**Others Present**

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
**Student** – Joanna Loya, Lincoln High Student Advisor
**Press** - Cheri March, Lincoln News Messenger

3.1.10

## 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

## 2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

### 2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

Student Discipline/Expulsion Pursuant To E.C. 48918 S
Student Expulsion #07/08 N

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to accept the recommendation of hearing panel an amendment that the expulsion be in effect for the rest of 2007-08 school year and expelled for 2008-09 next school year.

### 2.2 CONFERENCE WITH LABOR NEGOTIATOR

Update on certificated negotiations

No action was taken.

## 3. CONSENT AGENDA

3.1 Approval of Minutes
Regular Meeting of March 4th & March 18, 2008, and
Special Board Meeting, March 4, 2008.
3.2 Approval of Warrants.
3.3 Approve Classified Personnel Report.
3.4 Temporary Athletic Team Coaches.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to accept the consent agenda as listed.

## 4. COMMUNICATION FROM THE PUBLIC

**Andrea Stephenson** reported that about 1,000 people have attended the library for different events. The internet safety program will continue, and will have a police dog on site. The May 3rd, and 31st will be the last 2 sessions for teens. There will be Mother Goose sessions and the library will be partnering with the Recreation Department and presenting to Creekside Oaks on Literacy. This year's theme is "Catch the Reading Bug". There will be a Poetry reading at LHS Theater this Thursday.

## 5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Joanna Loya reported the Prom will be held on April 12, and today seniors turn in all Scholarships. High School Principals are talking with students about STAR testing.
5.2 Western Placer Teacher's Association – Mike Agrippino had no report.
5.3 Western Placer Classified Employee Association – Chris Hawley had no report.
5.4 Superintendent, Scott Leaman reported on the City/District Dedication that was held on Saturday, March 29th. Important dates coming up are

3.1.11

April 14th, the Budget Committee meets all day to review about 70 budget cuts items one by one. The goal is to get input from staff during the meeting, and this will be brought to the Board of Trustees at the May board meeting. On May 16th the district will start working on some of the items for the board to take action on, and the district will act on these issues. There will be a Joint Board Meeting held between the City and District on April 29th, this will be called a Facility Funding Workshop.

5.5 Assistant Superintendent(s)

5.5.1 Mary Boyle had no report.

5.5.2 Terri Ryland had no report.

5.5.3 Bob Noyes reported Friday, April 4th ACSA Region #2, which represents ten counties in Northern California will be recognizing administrators. He reported the new Substitute System is in order starting today, and commented, "It's an outstanding system". The district is looking at saving time and money with this system. The district is looking at classified to start using the system as early as next year.

5.5.4 Cathy Allen had no report.

**6. PUBLIC HEARING**

A public hearing was held at the March 18, 2008 Board meeting at which comments were received by the Board in regards to the proposed boundary change of First Street and Creekside Oaks Schools. At the request of the Board, other alternatives were considered; the results of which will be discussed in detail during the meeting. A public hearing will follow the staff presentation.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**
**CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1 (D/A) ADOPT NEW SCHOOL ATTENDANCE BOUNDARIES FOR FIRST STREET SCHOOL AND CREEKSIDE OAKS ELEMENTARY SCHOOL – Boyle/Allen** *(07-08 G & O Component IV - V)*

•Staff is proposing boundary changes that affect primarily First Street School and Creekside Oaks Elementary. A public hearing was held to solicit community input.

**Mary Boyle** handed out packets on information the board requested from the last public hearing held due to boundary changes. She reported the boundary changes would only capture 128 students. She displayed a map showing the boundary changes, and reported on the number of students that are currently 3rd & 4th graders who would be grandfathered in. There would be 51 Creekside Oaks, and 58 First Street students who would not be changing schools. GATE (Academic Academy) class will increase from two classrooms to four classrooms next year. Mary

3.1.12

recommended the boundary changes be made to the middle of "R" street, and would like to see 3rd & 4th graders grandfathered in, but feels the younger siblings should not be grandfathered in. The district has not yet defined which schools would be available for parents wanting to opt out of First Street School due to program improvement.

**Mrs. Stevenson** would prefer to have all siblings grandfathered in.

**Joel Williams** spoke on behalf of the boundary changes, he knows this is not easy, but we're talking about 31 siblings. He feels the district should allow grandfathering. There just aren't that many students affected. He expressed how much he really likes the Lincoln Community due to the family atmosphere. He feels the district will receive minimal phone calls from difficult parents. He expressed it would only affect 31 siblings and that really isn't that many, and there would be less students as the years go by.

**Jennifer Robinson** asked for clarification on boundary changes.

**Christina Van Vliet** would like her Kindergartener to stay at Creekside Oaks, and asked the board to please allow the current siblings to remain there.

After comments from the audience there was a motion by Mr. Long to adopt page 1, seconded by Mrs. Stevenson, which is grandfathering in siblings currently enrolled and 3 & 4th graders.

There was more discussion and clarification.

After some discussion and better clarification there was a motion by Mr. Long, seconded by Mr. Haley, and passed to approve boundary changes allowing current (07/08) 3rd & 4th graders and siblings currently attending to be grandfathered in. The motion was passed with a 4-0 vote.

**7.2 (A)** **SINGLE PLAN FOR STUDENT ACHIEVEMENT – Boyle**
*(07-08 G & O Component V)*

•Each school site annually updates its Single Plan for Student Achievement (SPSA). We normally present those to the Board in May. However, the SPSA for First Street School and Phoenix High School are coming to the Board early, in order to comply with items needing resolution from our CPM visit in February.

Mary reported the reason for bringing Phoenix and First Street School plans was due to the fact there were things that needed to be in place for the current audit that took place. The other nine

3.1.13

will be presented next month. The district is looking at what we can do to help student's academic. Each school looks at English Learner goals for achievement. EIA monies will be distributed within the economic use, as well as disadvantage. Mr. Carras suggested looking into a calendar change with a longer winter break, because the district has a number of students that are out of school for about a month, due to their travels to Mexico. This would help those students that get behind on their academics. There was a motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to approve Student Achievement Plans for Phoenix and First Street Schools.

**7.3 (A)** **ADOPTION OF AMENDMENT TO POLICY BP 4212.42 – Noyes** *(07-08 G & O Component V)*

•Recently, the California Highway Patrol conducted an annual inspection of a specific board policy in the area of controlled substance and alcohol testing programs (VC 34520 & 49 CFR 382). It was found that the district's carrier policy on the misuse of alcohol and use of controlled substances for bus drivers did not include the identity of the person designated by the employer to answer driver questions about testing, records, and disclosure of related materials.

- BP 4212.42 Drug and Alcohol Testing for School Bus Drivers

Administration recommends that the amended policy indicate the person designated by the district be the Transportation Director".

Bob explained the purpose of the policy amendment. The California Highway Patrol Department annually requests information on the district school bus drivers, and it is important to identify the Transportation Director as the person to release this information. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to approve the amendment to policy 4212.42.

**7.4 (A)** **REVISION OF REASONABLE FLUENCY DEFINITION – Boyle** *(07-08 G & O Component V)*

•We are required to define "reasonably fluency" for the benefit of the placement of English Learners in ELD and mainstream English programs. "Reasonable fluency" is suggested to be defined as a student scoring Intermediate, Early Advanced or Advanced on CELDT testing, thereby being prepared for placement in an English Mainstream Classroom, with ELD support services.

3.1.14

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to approve revision of reasonable fluency definition.

**7.5 (I)** **ROLE OF SCHOOL NURSE – Horton/Boram** *(07-08 G & O Component V)*

•Overview and clarification of the role of the School Nurse, as recommended by the National Association of School Nurses.

Mrs. LaShawn Horton who is one of two school nurses for our district spoke on the role of a school nurse. She feels it's been a very good experience. She introduced Sheree Palma from Loomis School District. She expressed there are many roles of a school nurse which include, being leaders; dental program screenings; reviewing policy changes; promoting community services; interconnects with Dr.'s in the community with local community organizations like Lions; Kiwanis; and Kaiser for services that are provided to our children. The Witness Protection program, Lighthouse for financial services. She feels these are all entities that work with the district to provide a healthy environment. The student nurse ratio is one nurse per 700 students and our two nurses serve 6,000 plus students.

**7.6 (A)** **ADOPTION OF REVISED POLICY OF THE WILLIAMS POLICY & ADMINISTRATIVE REGULATIONS – Boyle** *(07-08 G & O Component V)*

•These revisions are now being presented for approval by the Board of Trustees.

- AR 1312.4 Williams Complaint Procedure

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to approve the revisions to policy AR 1312.4 Williams Complaint Procedure.

**7.7 (D/I)** **FIRST READING OF EXISTING POLICY AND ADMINISTRATIVE REGULATIONS – Boyle** *(07-08 G & O Component V)*

•The Board of Trustees will review the proposed changes in the policy. This policy is being presented on a first reading basis only.

- BP/AR 1330 Use of School Facilities.

Mary discussed the purpose of the change to this policy. This policy will be brought back for action. Mr. Carras recommended doing away with first readings, once a revision has been recommended by administration. It should just be brought before the board of trustees for approval.

3.1.15

**7.8 (I/D)** **2008 COP REFUNDING UPDATE – Ryland** *(07-08 G & O Component V)*

•The District has five series of outstanding issuances of certificates of participation ("COPs") issued between 2003 and 2006. Annual debt service payments on these COPs were intended to be paid from a combination of CFD special tax proceeds and developer fees. On November 20, 2007, a presentation was given reviewing each of the outstanding COPs and their scheduled repayment structures, along with the availability and timing of the revenue sources. Potential debt restructuring options were presented to the Board for discussion and/or direction. Tonight, we will update the Board on the status of the restructuring of the District's outstanding Certificates of Participation ("COPs") and provide an updated timeline as we continue through this process.

Terri reported on the status of the COP funding, the financial team meet in January. She introduced Jeff Small, who is Cathy Dominico's business partner to discuss where we are in the process. He reported the district is on schedule for financing 2003 and 2004 COP's. Staff decided to cut the COP's, the reason for the split was April 15th will bring back 2003 series A & B, and the staff felt these are more venerable. The 2nd will come later this year, as things start to stabilize. Documents have been processed, and we have an underwriter firm. Documents will be ready on Friday. The firm has also been working with the County Office of Education. Close financing is scheduled for May 18th. The board of trustees requested to review the documents, and asked that a model summary be brought back of what the district is doing. Mr. Small said he would prepare a power point presentation, and the board can also review the information via website.

**7.9 (D/A)** **APPROVAL OF CHANGE ORDER NOS. 4 & 5 FOR LINCOLN CROSSING ELEMENTARY SCHOOL – Allen** *(07-08 G & O Component V)*

•Change Order No. 4 represents an increase of $25,402.87 to the revised contract amount (including Change Order Nos. 1, 2 & 3) of $23,748,513.78. The items on Change Order No. 4 represent changes or unforeseen conditions that occurred during construction and use of contract allowances. Change Order No. 5 represents an increase of $43,236.80. CO #5 contains items requested by the City of Lincoln. The change order amount will be billed back to the City of Lincoln. No additional days were added as a result of these change orders. The new contract sum (including both change orders) will be $23,833,555.45. Copies of the Change Orders are attached for your review. A breakdown of total project costs will be presented to the Board at a later date.

3.1.16

Cathy handed out reports on CFD and Sterling fees. She also reviewed the last two change orders. Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous vote.

**7.10 (D/A) ADOPT LINCOLN CROSSING JOINT USE AGREEMENT BETWEEN THE DISTRICT AND THE CITY OF LINCOLN – Allen** *(07-08 G & O Component V)*

•An earlier agreement was brought to the Board for approval at approximately the same time the City Council was asked to approve the agreement. Due to a change in legal counsel, the City Council did not adopt the agreement. A few minor changes were made to the lease wording and the use of the park area if the school district were to ever go on a year-round schedule.

Cathy reviewed the Joint Use Agreement, the City made minor language changes. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to adopt the Lincoln Crossing Joint Use Agreement between the District and the City of Lincoln.

## 8. BOARD OF TRUSTEES

### 8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin
- Farm Agriculture Easement.

### 8.2 BOARD MEMBER REPORTS/COMMENTS

**Mr. Haley** commented on how nice the dedication was.
**Mrs. Stevenson** apologized for missing the dedication, but was glad to hear all went well.
**Mr. Long** expressed hats off for board members from the Farm Foundation. April 16th Open House at the Farm, students are in charge of the open house which will be held at 5:00 p.m., there will be a BBQ, and hay rides. He reported the Farm Foundation does all kinds of things which include scholarships, uniforms if a student can't afford them, the farm will pay. He thanked Terry and Scott for the presentation to the Farm Foundation. The Sportsman's Legacy Group gives students $500.00 for having wood duck nesting boxes. Students are raising Rainbow Trout

3.1.17

with the Department of Fish and Game. Elementary take fieldtrips to the Farm, Sheridan has adopted a Calf that they are monitoring. Students are also mongering vernal pools. He reported the Ag class increased by 56 students this year.

**Mr. Carras** reported he would be presenting the Crystal Apple award to one of our teachers on Thursday.

**9. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - April 15, 2008, Creekside Oaks Elementary School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 9:10 p.m.

**Paul Carras, Board President**

**Ana Stevenson, Clerk**

**Scott Leaman, Superintendent**

**Rosemary Knutson, Secretary**
**Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1



3.1.18

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Approval of Warrants

**AGENDA ITEM AREA:**
Consent Agenda

**REQUESTED BY:**
Terri Ryland
Interim Director Of Business Service

**ENCLOSURES:**
Warrants may be found at
www.wpusd.k12.ca.us

**DEPARTMENT:**
Business Services

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**
May 6, 2008

## BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the April 1, 2008 board meeting.

## ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factform

APY220 H.02.03 PLACER COUNTY OFFICE OF EDUCATION 04/29/08 PAGE 1

WARRANT REGISTER FOR WARRANTS DATED 04/29/2008

SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80249355 | 011183 | A & E HOME VIDEO | 22 | 00 | 35.29 | 80249356 | 000022 | AIMS EDUCATION FOUNDATION | 22 | 00 | 146.56 |
| 80249357 | 002878 | BUREAU OF EDUCATION & RES | 22 | 00 | 740.00 | 80249358 | 005291 | CALTRONICS BUSINESS SYSTE | 22 | 00 | 3,485.63 |
| 80249359 | 006060 | CALTRONICS BUSINESS SYSTE | 22 | 00 | 455.43 | 80249360 | 001921 | CARSON-DELLOSA PUBLISHING | 22 | 00 | 31.11 |
| 80249361 | 012397 | JENNIFER CLARK | 22 | 00 | 164.80 | 80249362 | 005443 | COSTCO | 22 | 00 | 361.42 |
| 80249363 | 008045 | CREATIVE TEACHING PRESS I | 22 | 00 | 25.69 | 80249364 | 007831 | CRYSTAL SPRINGS BOOKS | 22 | 00 | 46.00 |
| 80249365 | 000050 | CURRICULUM ASSOCIATES INC | 22 | 00 | 89.30 | 80249366 | 007861 | D & h DISTRIBUTING | 22 | 00 | 369.67 |
| 80249367 | 009919 | DELL | 22 | 00 | 150.13 | 80249368 | 012865 | DEVINDERJIT SHERGILL | 22 | 00 | 12.00 |
| 80249369 | 011682 | DIRECT PRESS 2 | 22 | 00 | 94.48 | 80249370 | 011881 | EDUCATIONAL RESOURCES | 22 | 00 | 54.59 |
| 80249371 | 001146 | ETA/CUISENAIRE | 22 | 00 | 158.23 | 80249372 | 012879 | EVAN-MOOR | 22 | 00 | 21.44 |
| 80249373 | 012423 | FIRST GRYMPRESSION | 22 | 00 | 525.00 | 80249374 | 011102 | FIRST STREET SCHOOL PTC | 22 | 00 | 157.14 |
| 80249375 | 004443 | FRY'S ELECTRONICS | 22 | 00 | 209.11 | 80249376 | 012569 | FULL COMPASS SYSTEMS | 22 | 00 | 110.00 |
| 80249377 | 000841 | GOPHER SPORT | 22 | 00 | 289.85 | 80249378 | 012807 | HIGH POINT | 22 | 00 | 2,070.79 |
| 80249379 | 008173 | IMAX THEATER | 22 | 00 | 1,405.00 | 80249380 | 005736 | INK LYNX INC | 22 | 00 | 46.13 |
| 80249381 | 004736 | INSECT LORE | 22 | 00 | 189.37 | 80249382 | 004650 | JONES SCHOOL SUPPLY CO IN | 22 | 00 | 324.08 |
| 80249383 | 000698 | KAPLAN SCHOOL SUPPLY CORP | 22 | 00 | 152.63 | 80249384 | 000389 | LAKESHORE LEARNING MATERI | 22 | 00 | 50.27 |
| 80249385 | 012823 | LIFE TOUCH | 22 | 00 | 350.00 | 80249386 | 012811 | LYONS | 22 | 00 | 2,285.99 |
| 80249387 | 002619 | THE MASTER TEACHER | 22 | 00 | 56.10 | 80249388 | 009795 | MOUNTAIN MATH/LANGUAGE LL | 22 | 00 | 329.75 |
| 80249389 | 024240 | NASCO MODESTO | 22 | 00 | 70.20 | 80249390 | 012824 | OAFT | 22 | 00 | 784.00 |
| 80249391 | 004683 | OFFICE DEPOT | 22 | 00 | 4,024.26 | 80249392 | 011098 | PEARSON PUBLISHING | 22 | 00 | 380.26 |
| 80249393 | 006682 | PLANK ROAD PUBLISHING INC | 22 | 00 | 45.35 | 80249394 | 012815 | PRESIDENT'S EDUCATION AWA | 22 | 00 | 29.50 |
| 80249395 | 029400 | RAINBOW MARKET | 22 | 00 | 48.77 | 80249396 | 005757 | REALLY GOOD STUFF | 22 | 00 | 491.59 |
| 80249397 | 001818 | THE REPORT CARD | 22 | 00 | 159.00 | 80249398 | 002618 | RISO PRODUCTS OF SAC INC | 22 | 00 | 1,181.62 |
| 80249399 | 010717 | SAFEWAY INC | 22 | 00 | 62.53 | 80249400 | 011096 | SCANTRON | 22 | 00 | 148.76 |
| 80249401 | 000122 | SCHOOL SPECIALTY INC | 22 | 00 | 1,158.23 | 80249402 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 1,132.48 |
| 80249403 | 011322 | JOANN SKINNER KITA | 22 | 00 | 77.48 | 80249404 | 000721 | SOCIAL STUDIES SCHOOL SER | 22 | 00 | 59.54 |
| 80249405 | 007212 | STAPLES CREDIT PLAN | 22 | 00 | 312.78 | 80249406 | 012844 | STUDY ISLAND | 22 | 00 | 2,650.00 |
| 80249407 | 001904 | SUPER DUPER SCHOOL COMPAN | 22 | 00 | 154.80 | 80249408 | 000834 | TARGET BANK | 22 | 00 | 1,080.43 |
| 80249409 | 011817 | TEACHER DIRECT | 22 | 00 | 68.03 | 80249410 | 006602 | TREND ENTERPRISES | 22 | 00 | 37.21 |
| 80249411 | 011820 | WESTERN BLUE CORP. | 22 | 00 | 2,846.42 | 80249412 | 039880 | WISHING WELL ENTERPRISES | 22 | 00 | 101.20 |
| 80249413 | 004683 | OFFICE DEPOT | 22 | 00 | 428.02 | | | | | | |

TOTAL AMOUNT OF ALL WARRANTS $32,525.44***

1 of 2

WARRANT REGISTER FOR WARRANTS DATED 04/24/2008
SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80248224 | 012757 | ACSA PLACER COUNTY CHARTE | 22 | 00 | 510.00 | 80248225 | 001048 | ACSA REGION 2 | 22 | 00 | 195.00 |
| 80248226 | 011323 | AT&T - LONG DISTANCE SERV | 22 | 00 | 77.03 | 80248227 | 002095 | BANK OF AMERICA | 22 | 00 | 399.19 |
| 80248228 | 006226 | CEEA CA ELEMENTARY EDUCA | 22 | 00 | 925.00 | 80248229 | 008524 | CIT TECHNOLOGY FIN SERV. | 22 | 00 | 572.66 |
| 80248230 | 004817 | CITY OF LINCOLN | 22 | 00 | 254.28 | 80248231 | 012657 | CLASSROOMS IN ACTION | 22 | 00 | 967.50 |
| 80248232 | 005443 | COSTCO | 22 | 00 | 508.30 | 80248233 | 005437 | DAWSON OIL COMPANY | 22 | 00 | 27,629.75 |
| 80248234 | 009919 | DELL | 22 | 00 | 864.71 | 80248235 | 012081 | ESS ENVIRONMENTAL | 22 | 00 | 690.00 |
| 80248236 | 001689 | GOSSETT ALARM INC | 22 | 00 | 7,022.00 | 80248237 | 016160 | HARCOURT INC | 22 | 00 | 1,882.20 |
| 80248238 | 009164 | HOLT OF CA | 22 | 00 | 201.96 | 80248239 | 003281 | HOME DEPOT | 22 | 00 | 831.05 |
| 80248240 | 012769 | HORIZON | 22 | 00 | 40,740.30 | 80248241 | 012612 | CATHY HUTCHINGS | 22 | 00 | 104.76 |
| 80248242 | 012790 | INTERACTIVE METRONONOME | 22 | 00 | 225.00 | 80248243 | 010344 | JOHN'S COPIER SERVICE | 22 | 00 | 81.51 |
| 80248244 | 012847 | LAGUNA PHYSICAL THERAPY & | 22 | 00 | 700.00 | 80248245 | 012755 | LAW OFFICES OF DAVID W. G | 22 | 00 | 12,570.50 |
| 80248246 | 012330 | HEATHER MARCIONE | 22 | 00 | 59.86 | 80248247 | 001762 | MCGRAW-HILL | 22 | 00 | 1,442.85 |
| 80248248 | 026460 | PACIFIC GAS & ELECTRIC CO | 22 | 00 | 36,483.07 | 80248249 | 007787 | PITNEY BOWES CREDIT CORP | 22 | 00 | 731.00 |
| 80248250 | 006887 | PURCHASE POWER | 22 | 00 | 2,018.99 | 80248251 | 011579 | QUALITY SOUND SYSTEMS | 22 | 00 | 165.00 |
| 80248252 | 011741 | LAUREN QUINN | 22 | 00 | 70.21 | 80248253 | 000543 | SAXON PUBLISHERS INC. | 22 | 00 | 12,591.27 |
| 80248254 | 004577 | SCHOOL INNOVATIONS & ADVO | 22 | 00 | 1,930.00 | 80248255 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 249.22 |
| 80248256 | 010443 | SIERRA PEDIATRIC THERAPY | 22 | 00 | 9,713.50 | 80248257 | 032621 | SIG SCHOOLS INSURANCE GR | 22 | 00 | 4,789.00 |
| 80248258 | 009406 | TAMMY SOMMER | 22 | 00 | 45.45 | 80248259 | 011976 | SUTTER OCCUPATIONAL HEALT | 22 | 00 | 135.00 |
| 80248260 | 011624 | U.S. BANK BUSINESS EQUIPM | 22 | 00 | 554.34 | 80248261 | 002732 | PEGGY VAN LENGEN | 22 | 00 | 15.15 |
| 80248262 | 002669 | VERIZON WIRELESS | 22 | 00 | 1,325.77 | 80248263 | 002669 | VERIZON WIRELESS | 22 | 00 | 75.74 |
| 80248264 | 002669 | VERIZON WIRELESS | 22 | 00 | 142.30 | 80248265 | 031480 | SIG EMPLOYEE BENEFITS TRU | 22 | 00 | 449,178.80 |
| 80248266 | 012797 | ACCUCUT | 22 | 00 | 1,102.99 | 80248267 | 000185 | BARNES & NOBLE BOOKSTORES | 22 | 00 | 975.55 |
| 80248268 | 005256 | BEVERLY FABRICS INC | 22 | 00 | 48.11 | 80248269 | 012527 | BLACK DOG GRAPHICS | 22 | 00 | 4,465.63 |
| 80248270 | 012316 | NATHAN BROWN | 22 | 00 | 40.00 | 80248271 | 000972 | CALLOWAY HOUSE INC | 22 | 00 | 104.90 |
| 80248272 | 006605 | CARS CONVENTION '98 | 22 | 00 | 75.00 | 80248273 | 006226 | CEEA CA ELEMENTARY EDUCA | 22 | 00 | 195.00 |
| 80248274 | 009919 | DELL | 22 | 00 | 5,095.63 | 80248275 | 012852 | DEPARTMENT OF FOOD & AG | 22 | 00 | 60.00 |
| 80248276 | 012812 | LLC DRINK BUSTERS OF AMER | 22 | 00 | 128.00 | 80248277 | 012491 | EDUCATION WORKS | 22 | 00 | 214.87 |
| 80248278 | 011881 | EDUCATIONAL RESOURCES | 22 | 00 | 109.18 | 80248279 | 011102 | FIRST STREET SCHOOL PTC | 22 | 00 | 163.02 |
| 80248280 | 007968 | FORESTRY SUPPLIERS INC | 22 | 00 | 459.72 | 80248281 | 003119 | GLEN EDWARDS MIDDLE SCHOO | 22 | 00 | 57.28 |
| 80248282 | 003281 | HOME DEPOT | 22 | 00 | 275.43 | 80248283 | 003574 | BARBARA HUNTEN | 22 | 00 | 22.48 |
| 80248284 | 010976 | J.W. PEPPER & SON INC | 22 | 00 | 264.13 | 80248285 | 004650 | JONES SCHOOL SUPPLY CO IN | 22 | 00 | 124.95 |
| 80248286 | 011996 | TIM KENNEDY | 22 | 00 | 400.00 | 80248287 | 000389 | LAKESHORE LEARNING MATERI | 22 | 00 | 100.00 |
| 80248288 | 020820 | LINCOLN HIGH SCHOOL | 22 | 00 | 250.00 | 80248289 | 024240 | NASCO MODESTO | 22 | 00 | 229.23 |
| 80248290 | 012770 | NATIONAL THEATER FOR ARTS | 22 | 00 | 275.00 | 80248291 | 002559 | NORTHERN ENERGY | 22 | 00 | 263.92 |
| 80248292 | 004683 | OFFICE DEPOT | 22 | 00 | 1,689.03 | 80248293 | 028020 | PLACER COUNTY OFFICE OF E | 22 | 00 | 12.00 |
| 80248294 | 011029 | POSTMASTER | 22 | 00 | 82.00 | 80248295 | 012160 | POSTMASTER | 22 | 00 | 410.00 |
| 80248296 | 012853 | QSP READERS DIGEST | 22 | 00 | 82.80 | 80248297 | 029400 | RAINBOW MARKET | 22 | 00 | 64.58 |
| 80248298 | 012653 | LTD. ROSETTA STONE | 22 | 00 | 2,034.50 | 80248299 | 011762 | ROSEVELT FUEL | 22 | 00 | 374.10 |
| 80248300 | 000128 | SCHOLASTIC INC | 22 | 00 | 122.03 | 80248301 | 006185 | SIERRA HAY & FEED | 22 | 00 | 189.33 |
| 80248302 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 126.88 | 80248303 | 000721 | SOCIAL STUDIES SCHOOL SER | 22 | 00 | 297.76 |
| 80248304 | 003808 | PAM SOHA | 22 | 00 | 30.66 | 80248305 | 010580 | SOUTHEASTERN AUDIO VISUAL | 22 | 00 | 145.88 |
| 80248306 | 012789 | SPORTS CHALET | 22 | 00 | 440.00 | 80248307 | 007212 | STAPLES CREDIT PLAN | 22 | 00 | 56.31 |
| 80248308 | 000834 | TARGET BANK | 22 | 00 | 610.35 | 80248309 | 011817 | TEACHER DIRECT | 22 | 00 | 88.41 |
| 80248310 | 000798 | TEACHER'S DISCOVERY | 22 | 00 | 36.75 | 80248311 | 011339 | VERDE VALLEY SCHOOL SUPPL | 22 | 00 | 357.55 |
| 80248312 | 011820 | WESTERN BLUE CORP. | 22 | 00 | 1,774.99 | 80248313 | 001778 | THE DANIELSEN COMPANY | 22 | 00 | 1,943.21 |
| 80248314 | 011727 | ED JONES FOOD SERVICE | 22 | 00 | 4,180.56 | 80248315 | 009147 | NOR-CAL PRODUCE INC | 22 | 00 | 1,489.01 |
| 80248316 | 012042 | SARA LEE | 22 | 00 | 427.78 | 80248317 | 011585 | STAFFORD MEAT COMPANY | 22 | 00 | 264.00 |

WARRANT REGISTER FOR WARRANTS DATED 04/24/2008
SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 80248318 | 011033 | UNITED PIZZA INC | 22 00 | 1,184.50 | | | | | |

TOTAL AMOUNT OF ALL WARRANTS $653,684.21***

WARRANT REGISTER FOR WARRANTS DATED 04/17/2008

SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80246627 | 005801 | APPROVED SAFE & LOCK | 22 | 00 | 255.42 | 80246628 | 012838 | ARDOR HEALTH SOLUTIONS | 22 | 00 | 2,760.00 |
| 80246629 | 026400 | AT&T | 22 | 00 | 29.79 | 80246630 | 012644 | BABY STEPS | 22 | 00 | 18,075.00 |
| 80246631 | 012837 | BRIGHT FUTURE THERAPY | 22 | 00 | 4,200.00 | 80246632 | 012291 | MIKE CARLSON | 22 | 00 | 116.66 |
| 80246633 | 007720 | CITY OF LINCOLN | 22 | 00 | 26,774.02 | 80246634 | 012657 | CLASSROOMS IN ACTION | 22 | 00 | 3,600.00 |
| 80246635 | 009919 | DELL | 22 | 00 | 718.50 | 80246636 | 010910 | DR. ROBERT A. HOFFMAN | 22 | 00 | 4,842.50 |
| 80246637 | 038620 | GRAINGER | 22 | 00 | 1,330.81 | 80246638 | 012658 | GUIDING HANDS SCHOOL INC. | 22 | 00 | 2,988.89 |
| 80246639 | 011550 | HARCOURT ASSESSMENT INC. | 22 | 00 | 2,290.91 | 80246640 | 008281 | HILLYARD / SACRAMENTO | 22 | 00 | 770.66 |
| 80246641 | 012715 | HORIZON | 22 | 00 | 24.46 | 80246642 | 011926 | JABBERGYM INC. | 22 | 00 | 1,330.00 |
| 80246643 | 005754 | MORNING GLORY | 22 | 00 | 20.00 | 80246644 | 002981 | MORRISON LANDSCAPE | 22 | 00 | 2,950.00 |
| 80246645 | 012599 | PACIFIC AUTISM LEARNING S | 22 | 00 | 3,148.35 | 80246646 | 026460 | PACIFIC GAS & ELECTRIC CO | 22 | 00 | 14,238.13 |
| 80246647 | 028020 | PLACER COUNTY OFFICE OF E | 22 | 00 | 700.00 | 80246648 | 009777 | LORETTA SHEA | 22 | 00 | 467.50 |
| 80246649 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 171.63 | 80246650 | 001151 | STATE OF CALIFORNIA | 22 | 00 | 160.00 |
| 80246651 | 010816 | WAVE DIVISION HOLDINGS | 22 | 00 | 3,670.00 | 80246652 | 028280 | PLACER COMMUNITY ACTION | 22 | 00 | 56,148.32 |
| 80246653 | 012828 | CYMPHONIX | 22 | 00 | 8,536.50 | 80246654 | 011561 | BANK OF AMERICA | 22 | 00 | 385.00 |
| 80246655 | 004071 | AIRGAS | 22 | 00 | 542.30 | 80246656 | 000530 | ATHLETICS UNLIMITED | 22 | 00 | 4,848.89 |
| 80246657 | 000312 | SANDRA BECKMAN | 22 | 00 | 101.54 | 80246658 | 010257 | JOHN BLISS | 22 | 00 | 111.11 |
| 80246659 | 007930 | BULB DIRECT | 22 | 00 | 84.09 | 80246660 | 007305 | CA LEAGUE OF MIDDLE SCHOO | 22 | 00 | 60.00 |
| 80246661 | 005291 | CALTRONICS BUSINESS SYSTE | 22 | 00 | 285.59 | 80246662 | 012397 | JENNIFER CLARK | 22 | 00 | 64.35 |
| 80246663 | 004023 | CLASSROOMDIRECT | 22 | 00 | 193.43 | 80246664 | 012400 | COMMON GOAL SYSTEM INC | 22 | 00 | 2,658.10 |
| 80246665 | 012724 | CORWIN PRESS | 22 | 00 | 133.91 | 80246666 | 005298 | CYBERGUYS! | 22 | 00 | 168.98 |
| 80246667 | 009919 | DELL | 22 | 00 | 4,587.13 | 80246668 | 011881 | EDUCATIONAL RESOURCES | 22 | 00 | 163.77 |
| 80246669 | 001769 | EDUCATORS PUBLISHING SVC | 22 | 00 | 261.42 | 80246670 | 008951 | FOOTHILL SKATE-INN | 22 | 00 | 252.00 |
| 80246671 | 011237 | HEINEMANN | 22 | 00 | 27.91 | 80246672 | 012803 | HEINEMANN-RAINTREE | 22 | 00 | 226.01 |
| 80246673 | 010467 | IN FOCUS | 22 | 00 | 395.02 | 80246674 | 012829 | JENNIFER STACEY | 22 | 00 | 27.89 |
| 80246675 | 008085 | K-LOG | 22 | 00 | 7,610.51 | 80246676 | 000389 | LAKESHORE LEARNING MATERI | 22 | 00 | 213.23 |
| 80246677 | 008104 | THE MAILBOX MAGAZINE | 22 | 00 | 29.95 | 80246678 | 012729 | MAKEMUSIC | 22 | 00 | 714.95 |
| 80246679 | 024240 | NASCO MODESTO | 22 | 00 | 569.92 | 80246680 | 004683 | OFFICE DEPOT | 22 | 00 | 2,869.31 |
| 80246681 | 006899 | POSITIVE PROMOTIONS | 22 | 00 | 350.46 | 80246682 | 012160 | POSTMASTER | 22 | 00 | 82.00 |
| 80246683 | 029400 | RAINBOW MARKET | 22 | 00 | 44.63 | 80246684 | 008381 | RAY MORGAN COMPANY INC | 22 | 00 | 215.18 |
| 80246685 | 001818 | THE REPORT CARD | 22 | 00 | 34.89 | 80246686 | 020880 | RIEBES AUTO PARTS | 22 | 00 | 227.43 |
| 80246687 | 010717 | SAFEWAY INC | 22 | 00 | 10.60 | 80246688 | 000541 | SAX ARTS & CRAFTS | 22 | 00 | 491.07 |
| 80246689 | 000128 | SCHOLASTIC INC | 22 | 00 | 212.29 | 80246690 | 000122 | SCHOOL SPECIALTY INC | 22 | 00 | 73.34 |
| 80246691 | 000721 | SOCIAL STUDIES SCHOOL SER | 22 | 00 | 122.73 | 80246692 | 001145 | SPORTIME | 22 | 00 | 922.18 |
| 80246693 | 012821 | SUPER 8 MOTEL | 22 | 00 | 1,411.26 | 80246694 | 000834 | TARGET BANK | 22 | 00 | 147.96 |
| 80246695 | 012566 | TBMS YEARBOOK | 22 | 00 | 82.00 | 80246696 | 007798 | TEACHERS' MEDIA | 22 | 00 | 125.14 |
| 80246697 | 011059 | USAD | 22 | 00 | 1,537.15 | 80246698 | 008526 | WESTERN POWER & EQUIPMENT | 22 | 00 | 462.79 |
| 80246699 | 039880 | WISHING WELL ENTERPRISES | 22 | 00 | 58.12 | 80246700 | 001778 | THE DANIELSEN COMPANY | 22 | 00 | 10,035.17 |
| 80246701 | 011727 | ED JONES FOOD SERVICE | 22 | 00 | 4,419.07 | 80246702 | 009147 | NOR-CAL PRODUCE INC | 22 | 00 | 1,086.39 |
| 80246703 | 012042 | SARA LEE | 22 | 00 | 308.39 | 80246704 | 010084 | SYSCO SACRAMENTO | 22 | 00 | 3,555.51 |
| 80246705 | 011033 | UNITED PIZZA INC | 22 | 00 | 1,208.00 | | | | | | |

TOTAL AMOUNT OF ALL WARRANTS $215,128.11***

WARRANT REGISTER FOR WARRANTS DATED 04/10/2008

SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80245148 | 000059 | ADVANCED INTEGRATED PEST | 22 | 00 | 1,415.00 | 80245149 | 004071 | AIRGAS | 22 | 00 | 36.87 |
| 80245150 | 011763 | AUBURN PLACER DISPOSAL SE | 22 | 00 | 405.00 | 80245151 | 000205 | BUS WEST - FRESNO | 22 | 00 | 401.92 |
| 80245152 | 012085 | ARTY CARRASCO | 22 | 00 | 7.97 | 80245153 | 012482 | ALICIA CARTER | 22 | 00 | 1,958.33 |
| 80245154 | 010417 | MAYELA CERDA-MARTINEZ | 22 | 00 | 112.41 | 80245155 | 012705 | CLEAN SOURCE | 22 | 00 | 85.30 |
| 80245156 | 012806 | KARYN FIORICA | 22 | 00 | 9.09 | 80245157 | 015040 | GOLD RUSH AUTO PARTS | 22 | 00 | 924.97 |
| 80245158 | 012809 | KIMBERLY HANSEN | 22 | 00 | 299.21 | 80245159 | 012804 | SANTIAGO HERNANDEZ | 22 | 00 | 5.35 |
| 80245160 | 003281 | HOME DEPOT | 22 | 00 | 70.06 | 80245161 | 012715 | HORIZON | 22 | 00 | 271.80 |
| 80245162 | 007173 | JCI - JOHNSON CONTROLS IN | 22 | 00 | 3,463.53 | 80245163 | 012810 | RACHEL KRINGEL | 22 | 00 | 166.23 |
| 80245164 | 012808 | LEARNING LAFFS | 22 | 00 | 63.50 | 80245165 | 012572 | MEDICAB OF SACRAMENTO/SIE | 22 | 00 | 2,666.70 |
| 80245166 | 023380 | VOIDED | 22 | 00 | | 80245167 | 023380 | MISSION UNIFORM SERVICE I | 22 | 00 | 3,242.24 |
| 80245168 | 012446 | MOBILE STORAGE GROUP INC. | 22 | 00 | 321.75 | 80245169 | 024240 | NASCO MODESTO | 22 | 00 | 82.44 |
| 80245170 | 002469 | FRANK NICHOLS | 22 | 00 | 216.33 | 80245171 | 004272 | NORMAC | 22 | 00 | 168.54 |
| 80245172 | 026460 | PACIFIC GAS & ELECTRIC CO | 22 | 00 | 767.86 | 80245173 | 010637 | PARAGON SCHOOL | 22 | 00 | 2,386.23 |
| 80245174 | 009270 | PLACER NEVADA SELPA | 22 | 00 | 130.00 | 80245175 | 012805 | SHEILA RADICAN | 22 | 00 | 67.67 |
| 80245176 | 012485 | TERESA R. RYLAND C.P.A. | 22 | 00 | 13,350.00 | 80245177 | 010717 | SAFEWAY INC | 22 | 00 | 41.55 |
| 80245178 | 004668 | SAN JOAQUIN CO OFFICE OF | 22 | 00 | 3,000.00 | 80245179 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 734.00 |
| 80245180 | 010414 | SPEECH & LANGUAGE THERAPY | 22 | 00 | 400.00 | 80245181 | 001786 | SPURR | 22 | 00 | 4,584.98 |
| 80245182 | 010583 | TOTAL COMPENSATION SYSTEM | 22 | 00 | 4,800.00 | 80245183 | 012171 | UHS - KEYSTONE SCHOOLS | 22 | 00 | 9,134.39 |
| 80245184 | 010816 | WAVE DIVISION HOLDINGS | 22 | 00 | 7,340.00 | 80245185 | 012194 | WEST TEL SERVICES | 22 | 00 | 49.50 |
| 80245186 | 007196 | WESTERN PLACER WASTE | 22 | 00 | 39.45 | 80245187 | 012819 | LPA INC. | 22 | 00 | 6,002.75 |
| 80245188 | 008137 | CAL-NEVA SLUSH COMPANY | 22 | 00 | 202.00 | 80245189 | 009360 | VOIDED | 22 | 00 | |
| 80245190 | 009360 | D&P CREAMERY | 22 | 00 | 8,735.43 | 80245191 | 001778 | THE DANIELSEN COMPANY | 22 | 00 | 1,387.31 |
| 80245192 | 023380 | MISSION UNIFORM SERVICE I | 22 | 00 | 549.64 | 80245193 | 009147 | NOR-CAL PRODUCE INC | 22 | 00 | 744.61 |
| 80245194 | 012042 | SARA LEE | 22 | 00 | 110.39 | 80245195 | 011033 | UNITED PIZZA INC | 22 | 00 | 911.00 |

TOTAL AMOUNT OF ALL WARRANTS $81,863.30***

C.3.2.5

APY220 H.02.03 PLACER COUNTY OFFICE OF EDUCATION 04/08/08 PAGE 1
WARRANT REGISTER FOR WARRANTS DATED 04/08/2008
SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80244609 | 012723 | BERGERAULT INC | 22 | 00 | 2,347.11 | 80244610 | 005057 | BIO CORPORATION | 22 | 00 | 575.46 |
| 80244611 | 005738 | BORDER'S GROUP INC | 22 | 00 | 5.58 | 80244612 | 012788 | CARROT-TOP INDUSTRIES | 22 | 00 | 331.94 |
| 80244613 | 006172 | CMEA CONFERENCE | 22 | 00 | 211.00 | 80244614 | 000604 | THE COLLEGE BOARD | 22 | 00 | 32.72 |
| 80244615 | 012802 | CREST THEATER | 22 | 00 | 472.50 | 80244616 | 009919 | DELL | 22 | 00 | 25,078.76 |
| 80244617 | 012491 | EDUCATION WORKS | 22 | 00 | 214.87 | 80244618 | 011102 | FIRST STREET SCHOOL PTC | 22 | 00 | 718.56 |
| 80244619 | 009228 | FLINN SCIENTIFIC INC | 22 | 00 | 222.37 | 80244620 | 013040 | FOLLETT LIBRARY RESOURCES | 22 | 00 | 2,083.89 |
| 80244621 | 000393 | FREY SCIENTIFIC | 22 | 00 | 84.02 | 80244622 | 000841 | GOPHER SPORT | 22 | 00 | 8.62 |
| 80244623 | 012753 | GROWAFROG | 22 | 00 | 39.90 | 80244624 | 012474 | CINDY HOOD | 22 | 00 | 34.94 |
| 80244625 | 004650 | JONES SCHOOL SUPPLY CO IN | 22 | 00 | 35.55 | 80244626 | 005619 | KRIS KNUTSON | 22 | 00 | 170.12 |
| 80244627 | 007253 | ANN P LARSON | 22 | 00 | 10.71 | 80244628 | 009795 | MOUNTAIN MATH/LANGUAGE LL | 22 | 00 | 151.90 |
| 80244629 | 024240 | NASCO MODESTO | 22 | 00 | 314.30 | 80244630 | 004683 | OFFICE DEPOT | 22 | 00 | 1,139.72 |
| 80244631 | 004227 | PAPER DIRECT INC | 22 | 00 | 195.87 | 80244632 | 012690 | PBS HOME VIDEO | 22 | 00 | 59.56 |
| 80244633 | 005685 | PITNEY BOWES INC | 22 | 00 | 105.60 | 80244634 | 028020 | PLACER COUNTY OFFICE OF E | 22 | 00 | 101.00 |
| 80244635 | 010565 | PRINT TO MAIL | 22 | 00 | 395.91 | 80244636 | 008381 | RAY MORGAN COMPANY INC | 22 | 00 | 349.55 |
| 80244637 | 012205 | READING LIONS CENTER | 22 | 00 | 1,340.22 | 80244638 | 009649 | RENAISSANCE LEARNING INC. | 22 | 00 | 154.86 |
| 80244639 | 001818 | THE REPORT CARD | 22 | 00 | 100.00 | 80244640 | 020880 | RIEBES AUTO PARTS | 22 | 00 | 34.30 |
| 80244641 | 002618 | RISO PRODUCTS OF SAC INC | 22 | 00 | 693.91 | 80244642 | 010717 | SAFEWAY INC | 22 | 00 | 54.69 |
| 80244643 | 011096 | SCANTRON | 22 | 00 | 1,384.95 | 80244644 | 003884 | SCHOLASTIC MAGAZINES | 22 | 00 | 184.84 |
| 80244645 | 000122 | SCHOOL SPECIALTY INC | 22 | 00 | 276.21 | 80244646 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 412.26 |
| 80244647 | 007212 | STAPLES CREDIT PLAN | 22 | 00 | 78.25 | 80244648 | 011651 | SUPERIOR LIVESTOCK SUPPLY | 22 | 00 | 143.30 |
| 80244649 | 000834 | TARGET BANK | 22 | 00 | 821.45 | 80244650 | 011288 | TEACHER DISCOUNT | 22 | 00 | 109.07 |

TOTAL AMOUNT OF ALL WARRANTS $41,280.34***

6,2,3

APY220 H.02.03 PLACER COUNTY OFFICE OF EDUCATION 04/03/08 PAGE 1

WARRANT REGISTER FOR WARRANTS DATED 04/03/2008

SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80243585 | 005865 | A-Z BUS SALES INC | 22 | 00 | 6,663.20 | 80243586 | 012762 | ACCESS HARDWARE SUPPLY | 22 | 00 | 163.45 |
| 80243587 | 026400 | AT&T | 22 | 00 | 11.83 | 80243588 | 011323 | AT&T - LONG DISTANCE SERV | 22 | 00 | 24.36 |
| 80243589 | 005845 | AUBURN PLACER DISPOSAL SE | 22 | 00 | 7,830.83 | 80243590 | 003521 | BOYLE FUTURE TECHNOLOGY | 22 | 00 | 333.01 |
| 80243591 | 010271 | MARY BOYLE | 22 | 00 | 81.28 | 80243592 | 006200 | CAPITOL CLUTCH AND BRAKE | 22 | 00 | 153.91 |
| 80243593 | 007720 | CITY OF LINCOLN | 22 | 00 | 3,208.00 | 80243594 | 004023 | CLASSROOMDIRECT | 22 | 00 | 47.63 |
| 80243595 | 005443 | COSTCO | 22 | 00 | 432.05 | 80243596 | 009919 | DELL | 22 | 00 | 1,551.89 |
| 80243597 | 003609 | DISCOUNT SCHOOL SUPPLY | 22 | 00 | 292.84 | 80243598 | 011881 | EDUCATIONAL RESOURCES | 22 | 00 | 5,257.17 |
| 80243599 | 011465 | FILTERFRESH | 22 | 00 | 135.00 | 80243600 | 012681 | FRONTLINE PLACEMENT | 22 | 00 | 938.74 |
| 80243601 | 038620 | GRAINGER | 22 | 00 | 56.69 | 80243602 | 012395 | KRISTI GRETLER | 22 | 00 | 55.55 |
| 80243603 | 003281 | HOME DEPOT | 22 | 00 | 192.95 | 80243604 | 000175 | J & J SCREEN & GLASS | 22 | 00 | 138.97 |
| 80243605 | 005754 | MORNING GLORY | 22 | 00 | 20.00 | 80243606 | 020840 | MOUNTAIN CLEAR WATER COMP | 22 | 00 | 204.00 |
| 80243607 | 000068 | ORIENTAL TRADING COMPANY | 22 | 00 | 44.70 | 80243608 | 026460 | PACIFIC GAS & ELECTRIC CO | 22 | 00 | 6,421.70 |
| 80243609 | 004100 | PJ'S MAIL & PARCEL SERVIC | 22 | 00 | 35.94 | 80243610 | 010807 | POSTMASTER | 22 | 00 | 123.00 |
| 80243611 | 029400 | RAINBOW MARKET | 22 | 00 | 110.80 | 80243612 | 008069 | RAY MORGAN COMPANY INC | 22 | 00 | 9,483.97 |
| 80243613 | 012441 | SASS / MESTMAKER INSURANC | 22 | 00 | 294.30 | 80243614 | 012198 | DIANE SAUER | 22 | 00 | 90.90 |
| 80243615 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 843.96 | 80243616 | 012555 | SHANNON STEEN | 22 | 00 | 40.40 |
| 80243617 | 008494 | TOTAL EDUCATION SOLUTIONS | 22 | 00 | 2,513.44 | 80243618 | 012454 | WAVE BROADBAND | 22 | 00 | 55.95 |
| 80243619 | 002373 | WILSON WAY TIRE | 22 | 00 | 1,757.69 | 80243620 | 004817 | CITY OF LINCOLN | 22 | 00 | 4,200.00 |
| 80243621 | 012799 | HANSEN , CULHANE, KOHLS, | 22 | 00 | 20,000.00 | 80243622 | 012446 | MOBILE STORAGE GROUP INC, | 22 | 00 | 147.34 |
| 80243623 | 004817 | CITY OF LINCOLN | 22 | 00 | 28,510.06 | 80243624 | 031480 | SIG EMPLOYEE BENEFITS TRU | 22 | 00 | 449,579.80 |
| 80243625 | 009440 | CDW GOVERNMENT INC | 22 | 00 | 191.03 | 80243626 | 011703 | DAILY BITE PUBLICATIONS I | 22 | 00 | 108.85 |
| 80243627 | 009919 | DELL | 22 | 00 | 1,702.94 | 80243628 | 007262 | DEMCO MEDIA | 22 | 00 | 56.53 |
| 80243629 | 011300 | EDUCATION OUTLET | 22 | 00 | 87.43 | 80243630 | 012616 | EDUCATIONAL RESOURCE SERV | 22 | 00 | 597.00 |
| 80243631 | 000991 | EVAN-MOOR EDUCATIONAL | 22 | 00 | 23.58 | 80243632 | 003119 | GLEN EDWARDS MIDDLE SCHOO | 22 | 00 | 58.91 |
| 80243633 | 012753 | GROWAFROG | 22 | 00 | 39.90 | 80243634 | 012778 | IDENTISYS | 22 | 00 | 109.51 |
| 80243635 | 012048 | CLELIA JOCOY | 22 | 00 | 162.65 | 80243636 | 012796 | KEVIN KURTZ | 22 | 00 | 240.00 |
| 80243637 | 000389 | LAKESHORE LEARNING MATERI | 22 | 00 | 392.76 | 80243638 | 012710 | MASE CENTER | 22 | 00 | 155.00 |
| 80243639 | 012798 | MELISSA BARRAGAN | 22 | 00 | 12.00 | 80243640 | 004683 | OFFICE DEPOT | 22 | 00 | 688.83 |
| 80243641 | 028020 | PLACER COUNTY OFFICE OF E | 22 | 00 | 70.00 | 80243642 | 005757 | REALLY GOOD STUFF | 22 | 00 | 160.05 |
| 80243643 | 002618 | RISO PRODUCTS OF SAC INC | 22 | 00 | 1,492.41 | 80243644 | 008118 | SHERIDAN PARENT CLUB | 22 | 00 | 235.00 |
| 80243645 | 003808 | PAM SOHA | 22 | 00 | 18.88 | 80243646 | 007212 | STAPLES CREDIT PLAN | 22 | 00 | 96.62 |
| 80243647 | 000834 | TARGET BANK | 22 | 00 | 286.76 | 80243648 | 011817 | TEACHER DIRECT | 22 | 00 | 150.18 |
| 80243649 | 001778 | THE DANIELSEN COMPANY | 22 | 00 | 8,014.43 | 80243650 | 011727 | ED JONES FOOD SERVICE | 22 | 00 | 3,929.55 |
| 80243651 | 006580 | JERICO INC | 22 | 00 | 203.83 | 80243652 | 012471 | JUMBO CHINESE | 22 | 00 | 510.00 |
| 80243653 | 009147 | NOR-CAL PRODUCE INC | 22 | 00 | 1,558.97 | 80243654 | 029400 | RAINBOW MARKET | 22 | 00 | 5.45 |
| 80243655 | 012042 | SARA LEE | 22 | 00 | 679.35 | 80243656 | 010084 | SYSCO SACRAMENTO | 22 | 00 | 2,615.99 |
| 80243657 | 011033 | UNITED PIZZA INC | 22 | 00 | 1,074.49 | | | | | | |

TOTAL AMOUNT OF ALL WARRANTS $577,776.18***

E.3.7

WARRANT REGISTER FOR WARRANTS DATED 03/27/2008
SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|
| 80242172 | 003569 | AMERICAN MESSAGING | 22 | 00 | 120.77 |
| 80242174 | 012756 | BILL ROSELLE COMMUNICATIO | 22 | 00 | 2,360.00 |
| 80242176 | 011465 | FILTERFRESH | 22 | 00 | 112.64 |
| 80242178 | 016160 | HARCOURT INC | 22 | 00 | 43.39 |
| 80242180 | 006049 | L & H AIRCO | 22 | 00 | 919.25 |
| 80242182 | 012748 | M. KATIE GILLILAND MA CCC | 22 | 00 | 1,598.00 |
| 80242184 | 002456 | PRO-ED | 22 | 00 | 125.40 |
| 80242186 | 010717 | SAFEWAY INC | 22 | 00 | 20.97 |
| 80242188 | 002891 | SIERRA OFFICE SUPPLIES & | 22 | 00 | 749.98 |
| 80242190 | 001904 | SUPER DUPER SCHOOL COMPAN | 22 | 00 | 564.60 |
| 80242192 | 006447 | TAG / AMS INC | 22 | 00 | 300.00 |
| 80242194 | 000564 | ZIEGELMANN'S REFRIGERATIO | 22 | 00 | 282.07 |
| 80242196 | 011129 | BANC OF AMERICA SECURITIE | 22 | 00 | 8,121.74 |
| 80242198 | 001769 | EDUCATORS PUBLISHING SVC | 22 | 00 | 70.79 |
| 80242200 | 006382 | THE EXPLORATORIUM | 22 | 00 | 530.00 |
| 80242202 | 003119 | GLEN EDWARDS MIDDLE SCHOO | 22 | 00 | 59.52 |
| 80242204 | 011378 | DAVE LUCCI | 22 | 00 | 64.34 |
| 80242206 | 012794 | PHIL OTTE | 22 | 00 | 208.33 |
| 80242208 | 029400 | RAINBOW MARKET | 22 | 00 | 8.07 |
| 80242210 | 011479 | ERNESTO SANCHEZ | 22 | 00 | 62.42 |
| 80242212 | 012777 | WILEY PUBLISHING | 22 | 00 | 1.31 |
| 80242173 | 026400 | AT&T | 22 | 00 | 455.43 |
| 80242175 | 008524 | CIT TECHNOLOGY FIN SERV. | 22 | 00 | 1,286.24 |
| 80242177 | 038620 | GRAINGER | 22 | 00 | 241.12 |
| 80242179 | 003281 | HOME DEPOT | 22 | 00 | 223.22 |
| 80242181 | 007516 | TRACEY LILLIE | 22 | 00 | 317.76 |
| 80242183 | 026460 | PACIFIC GAS & ELECTRIC CO | 22 | 00 | 898.93 |
| 80242185 | 020880 | RIEBES AUTO PARTS | 22 | 00 | 12.75 |
| 80242187 | 001235 | SHERIDAN AUTO PARTS | 22 | 00 | 159.09 |
| 80242189 | 007212 | STAPLES CREDIT PLAN | 22 | 00 | 102.13 |
| 80242191 | 011976 | SUTTER OCCUPATIONAL HEALT | 22 | 00 | 295.00 |
| 80242193 | 040640 | ZEP MANUFACTURING COMPANY | 22 | 00 | 938.23 |
| 80242195 | 003918 | DTSC DEPARTMENT OF TOXIC | 22 | 00 | 243.82 |
| 80242197 | 012182 | DAN ALCORN | 22 | 00 | 43.02 |
| 80242199 | 009482 | MARILOU EDWARDS | 22 | 00 | 500.00 |
| 80242201 | 007745 | GIBSON RANCH PARK | 22 | 00 | 90.00 |
| 80242203 | 004736 | INSECT LORE | 22 | 00 | 71.03 |
| 80242205 | 004683 | OFFICE DEPOT | 22 | 00 | 648.74 |
| 80242207 | 028020 | PLACER COUNTY OFFICE OF E | 22 | 00 | 87.50 |
| 80242209 | 002618 | RISO PRODUCTS OF SAC INC | 22 | 00 | 1,492.41 |
| 80242211 | 012795 | SRUTI VADGAMA | 22 | 00 | 25.00 |
| 80242213 | 004683 | OFFICE DEPOT | 22 | 00 | 65.84 |

TOTAL AMOUNT OF ALL WARRANTS $24,520.85***

APY220 H.02.03 PLACER COUNTY OFFICE OF EDUCATION 03/25/08 PAGE 1

WARRANT REGISTER FOR WARRANTS DATED 03/25/2008

SCHOOLS COMMERCIAL REVOLVING FUND

| WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT | WARRANT NUMBER | VENDOR NUMBER | PAYEE NAME | DIST NO | DD | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 80241797 | 012518 | BULBS DIRECT | 22 | 00 | 444.70 | 80241798 | 010502 | GTM SPORTSWEAR | 22 | 00 | 456.00 |
| 80241799 | 004683 | OFFICE DEPOT | 22 | 00 | 1,310.11 | 80241800 | 028020 | PLACER COUNTY OFFICE OF E | 22 | 00 | 89.00 |
| 80241801 | 029400 | RAINBOW MARKET | 22 | 00 | 144.49 | 80241802 | 008966 | RAY MORGAN COMPANY | 22 | 00 | 150.48 |
| 80241803 | 000122 | SCHOOL SPECIALTY INC | 22 | 00 | 73.80 | 80241804 | 007212 | STAPLES CREDIT PLAN | 22 | 00 | 281.07 |
| 80241805 | 005742 | STUMPS | 22 | 00 | 309.91 | 80241806 | 006976 | JOHN WYATT | 22 | 00 | 272.51 |

TOTAL AMOUNT OF ALL WARRANTS $3,532.07***

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Classified Personnel Report

**AGENDA ITEM AREA:**
Consent Agenda

**REQUESTED BY:**
Bob Noyes
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**DEPARTMENT:**
Personnel

**FINANCIAL INPUT/SOURCE:**
General Fund & Categorical

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

## RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**May 6, 2008**

**CLASSIFIED**

**NEW HIRES:**

1. **Name: Teresa Avelar**
   **Position: Bilingual Instructional Aide**
   **Salary: CSEA, Range 16, Step A**
   **Hours: 3 Hours/Day**
   **Days: 10 Months/Year**
   **Effective: 4/07/08**
   **Site: Carlin C. Coppin Elementary**
   **Funding: Categorical (EIA)**

**TRANSFERS:**

2. **Name: Santiago Hernandez**
   **Position: Custodian/Groundsman**
   **Salary: CSEA, Range 22, Step B**
   **Hours: 8 Hours/Day**
   **Days: 12 Months/Year**
   **Effective: 5/1/08**
   **Site: Twelve Bridges Middle School**
   **Funding: General Fund**

3. **Name: Mary Beth Kemp**
   **Position: Attendance Clerk**
   **Salary: CSEA, Range 20, Step A**
   **Hours: 8 Hours/Day**
   **Days: 10 Months/Year**
   **Effective: 7/1/08**
   **Site: Twelve Bridges Middle School**
   **Funding: General Fund**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
*PERSONNEL DEPARTMENT*
600 SIXTH STREET
(Fourth Floor of City Building)
LINCOLN, CA 95648
(916) 645-5293

## ***NOTIFICATION*** OF CLASSIFIED EMPLOYMENT

You are hereby notified that: Teresa Avelar has
(Applicant's name)
been offered employment. The offer of employment is based on the following criteria:

Position Title: Bilingual Instructional Aide

Effective Date of Assignment: 4/7/08
(To Be Determined By Personnel Department)

Assignment Location: Carlin C. Coppin Elementary

Range: 16 Step: A 12.77 (As Per WPCSEA Contract)

Number of Hours Assigned Per Day: 3

☑ Newly Approved Position
☐ Replacement:

If Replacement, Name of Prior Employee: _____

Funding Source: General Fund: _____

Categorical: EIA
(Specify)

The Personnel Department will contact applicant regarding new employee orientation, health and welfare benefits, ***T.B. clearance***, fingerprints, and pre-employment physical if applicable.

***** If this position is for an instructional aide, applicant must pass NCLB test.***

Teresa Avelar — 4-4-08
Applicant's signature — Date

104 Logan Pl. Lincoln CA 95648 — (916) 580-5183
Address (City/Zip) — Telephone #

[signature] — 4-4-08
Administrator's signature — Date

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**Personnel Department**

To: Santiago Hernandez, TBM

From: Peggy Van Lengen, Personnel Acct. Tech.

Date: April 25, 2008

Subject: Transfer

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be transferring from your current 4 hr. Custodian/Groundsman position at TBM & 4 hr. Custodian/Groundsman position at TBE to the 8 hr. Custodian/Groundsman position at TBM effective 3/01/08. Please be aware that as of 3/1/08 you will no longer receive the 2.5% shift differential due to the fact that your new position is during the day.

If you have any questions regarding this transfer, please call me at 645-5293.

Congratulations!

Cc Stacey Brown, TBM
Jeremy Lyche, TBE

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**Personnel Department**

To: Mary Beth Kemp, TBM

From: Peggy Van Lengen, Personnel Acct. Tech.

Date: April 28, 2008

Subject: Transfer

After the selection process was discussed and the seniority list taken into consideration, it was determined that you will be transferring from your current 2 hr. Camp./Café Supervisor position at TBM to the 8 hr. School Attendance Clerk position at TBM effective 7/01/08.

If you have any questions regarding this transfer, please call me at 645-5293.

Congratulations!

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Certificated Personnel Report

**AGENDA ITEM AREA:**
Consent Agenda

**REQUESTED BY:**
Bob Noyes
Assist. Superintendent, Personnel Services

**ENCLOSURES:**

**DEPARTMENT:**
Personnel

**FINANCIAL INPUT/SOURCE:**
General Fund & Categorical

**MEETING DATE:**
May 6, 2008

---

## BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

## RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

3.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**May 6, 2008**

**CERTIFICATED/MANAGEMENT**

## RESIGNATION

1. John Bliss, Elementary School Principal, Carlin C. Coppin. Letter is attached.

## REQUEST FOR CHILD REARING LEAVE

2. Theresa Landon, $6^{th}$ – $8^{th}$ Science Teacher, Glen Edwards Middle. Letter is attached.

## NEW JOB DESCRIPTION/POSITION

1. Behaviorist, Special Education

3.4.1

COPPIN school
CARLIN C. COPPIN ELEMENTARY SCHOOL
John M. Bliss, Principal
150 EAST 12TH STREET LINCOLN, CA 95648
(916) 645-6390 FAX (916) 645-6363

April 15, 2008

Dear Members of the Western Placer Unified School District Board of Trustees,

The purpose of this letter is to respectfully inform you of my decision to retire from the Western Placer Unified School District as Principal of Carlin C. Coppin Elementary School effective July 1, 2008. I have truly been blessed with the opportunity to serve this fine school and district for the past seven years. The wonderful staff, community, and children will always have a special place in my heart. I appreciate the support and encouragement that you and the district staff and administration have given me during my tenure with Western Placer. You are to be commended for the high standard of academic excellence that you have established for the children of our district!

Sincerely,

John M. Bliss
Principal
Carlin C. Coppin Elem. School

4/15/08

April 22, 2008

Dear Mr. Noyes,

I am writing to request Child Rearing Leave as per Article 8, section D, part 2 of the certificated contract. My due date is June 7th, 2008. I am requesting my leave begin on August 14, 2008 and continue until the end of the first trimester on November 14, 2008. I will return at the beginning of the second trimester. I have discussed this plan with my site administrator and we are in the processing of selecting a qualified long-term substitute. If you have any questions, please contact me at Glen Edwards Middle School 645-6370 or email me at tlandon@wpusd.k12.ca.us.

Thank you,

Theresa Landon



**Western Placer Unified School District**

POSITION DESCRIPTION

| | |
|---|---|
| Position Title: | Behaviorist |
| Department: | Special Education |
| Reports to: | Director of Special Education |

**SUMMARY:**

Under the direction of the Director of Special Education, plans and provides a behavior management program for pupils and provides related services to teachers, administrators, other special education staff, parents, and the community as appropriate. Actively participates in the development and implementation of policies relative to the management of students' problematic behaviors.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Counsels small groups and individual students with problems; refers severe problems to appropriate community resources.
* Consult with teachers to facilitate the infusion of counseling learning activities into the regular education curricula.
* Responds to crisis situations when appropriate.
* Designs systematic procedures that result in lasting positive changes in individual student behaviors.
* Develops and implements appropriate behavior intervention and behavior support plans in a consistent manner appropriate to the individuals' life settings and per Education Code requirements.
* Implements and/or supervises employees who implement behavioral intervention plans to replace specified maladaptive behavior(s) with alternative acceptable behaviors.
* Provides in-service training programs for teachers and other staff on behavioral analysis and effective practices regarding positive behavior supports.
* Consults with staff members and parents who are responsible for implementing the behavioral intervention plan.
* Adheres to the frequency of consultations as prescribed in the behavioral intervention plan.
* Participates in, coordinates, and/or chairs IEP meetings as necessary.
* Develops and implements behavioral intervention and behavior support plans in a consistent manner appropriate to the individual student's life settings.
* Provides services as Behavior Intervention Case Manager if needed.
* Implements the philosophy, goals, objectives, and policies of the district as adopted by the Board of Education, and the goals and objectives of the Special Education Department.
* Provides information for reports required by the State or District.
* Provides behavioral consultation services to teachers for referred student basis.
* Acts as liaison between community agencies and school for decisions made about students with special problems.
* Develops with school team members, including secondary school counselors, ways to provide positive behavior supports and services to teachers and students.
* Provides information to the community regarding counseling/behavioral services of the District.
* Participates in special studies and projects developed in the District.
* Disseminates new information on counseling/behavior as it comes from the research and publishers by summarizing articles and sending these summaries to principals and counselors to be posted at the schools.
* Adheres to the Code of Ethics, as stated in District Policy.
* Continues to grow professionally through attendance at conferences, workshops, professional meetings, and college courses.

**QUALIFICATION REQUIREMENTS:**
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:**
M.A. degree or equivalent preferred.

**CERTIFICATES, LICENSES, REGISTRATIONS:**
Appropriate Pupil Personnel credential (Basic Counseling) with Behaviorist Certification or:
Certificate: Applied Behavioral Analysis.

**LANGUAGE SKILLS:**
Ability to read, analyzes, and interprets general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

**MATHEMATICAL SKILLS:**
Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

**REASONING ABILITY:**
Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

**OTHER SKILLS and ABILITIES:**
Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

**PHYSICAL DEMANDS:**
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is continuously required to sit and talk or hear. Occasionally the employee will repeat the same hand, arm or finger motion many times. The employee must be able to attend meetings in the evening and at other locations. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

**WORK ENVIRONMENT:**
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate to quiet.

***The information contained in this job description is for compliance with the American with Disabilities Act (ADA.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.***

3.4.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Certificated Staff Reduction in Force
Decision: OAH No. 2008030489

**AGENDA ITEM AREA:**
Consent Agenda

**REQUESTED BY:**
Bob Noyes
Assist. Superintendent, Personnel Services

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Personnel

**FINANCIAL INPUT/SOURCE:**
General Fund & Categorical

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel Reduction in Force decision submitted by Administrative Law Judge Jonathan Lew on April 22, 2008.

## RECOMMENDATION:

Administration recommends ratification of the certificated staff Reduction in Force decision as submitted.

3.5

BEFORE THE
GOVERNING BOARD OF THE
WESTERN PLACER UNIFIED SCHOOL DISTRICT
COUNTY OF PLACER
STATE OF CALIFORNIA

| | |
|---|---|
| In the Matter of the Accusations/ (Reduction in Force) against:<br><br>TERESA CONROY, CYNTHIA CYGAN, JENNA DANIELS, HEATHER DONOVAN, AMANDA FLESHMAN, MARGARET HAMRICK, BRENDA JAMES, THOMAS KELLEY, MILAGROS MEDINA, KIMBERLY MOSS, MELANIE RILEY-GONZALEZ, DAYNA SWANSON, CASSANDRA WALKER, JULIE WALKER, and AMY WILLIAMS<br><br>Respondents | OAH No. 2008030489 |

**DECISION**

The attached Proposed Decision of the Administrative Law Judge is hereby adopted by the Governing Board of the Western Placer Unified School District as its Decision in the above-entitled matter.

This Decision shall become effective on May 7, 2008.

IT IS SO ORDERED this 6th day of May, 2008.

Paul Carras, Board President

BEFORE THE
GOVERNING BOARD OF THE
WESTERN PLACER UNIFIED SCHOOL DISTRICT
COUNTY OF PLACER
STATE OF CALIFORNIA

| | |
|---|---|
| In The Matter of the Accusations/ (Reduction In Force) against:<br><br>TERESA CONROY, CYNTHIA CYGAN, JENNA DANIELS, HEATHER DONOVAN, AMANDA FLESHMAN, MARGARET HAMRICK, BRENDA JAMES, THOMAS KELLEY, MILAGROS MEDINA, KIMBERLY MOSS, MELANIE RILEY-GONZALEZ, DAYNA SWANSON, CASSANDRA WALKER, JULIE WALKER, and AMY WILLIAMS,.<br><br>Respondents. | OAH No. 2008030489 |

**PROPOSED DECISION**

This matter was heard before Administrative Law Judge Jonathan Lew, State of California, Office of Administrative Hearings, on April 18, 2008, in Lincoln, California.

Heather M. Edwards, Attorney at Law, represented the Western Placer Unified School District.

Lesley Beth Curtis, Attorney at Law, represented respondents.

Evidence was received and the matter was submitted on April 18, 2008.

FACTUAL FINDINGS AND DISCUSSION

1. Scott Leaman is the Superintendent of the Western Placer Unified School District (District). His actions and the actions of the District Governing Board were taken in their official capacities.



3.5.1

2. Respondents are permanent or probationary certificated employees of the District. On March 12, 2008, the District served on each respondent a written notice that it had been recommended that notice be given to respondents pursuant to Education Code sections 44949 and 44955 that their services would be reduced or would not be required for the 2008-2009 school year. Each written notice set forth the reasons for the recommendation and noted that the District Governing Board had passed a Resolution reducing the certificated staff by 20.7 full-time equivalent (FTE) positions. Respondents timely requested in writing a hearing to determine if there is cause for not reemploying them for the ensuing school year.

3. The Superintendent made and filed Accusations against respondents. The Accusations with required accompanying documents and blank Notices of Defense were timely served on respondents. Each respondent, except Cassandra Walker, timely filed a Notice of Defense to the Accusation.

4. On March 11, 2008, at a regular meeting, the District Governing Board was given notice of the Superintendent's recommendations that certificated employees holding 20.7 FTE positions be given notice that their services would be reduced or not required for the next school year and stating the reasons for that recommendation.

5. On March 11, 2008, the District Governing Board determined that it was necessary to decrease programs and services and thus it was necessary to reduce teaching services affecting employment of 20.7 FTE positions. The District Governing Board adopted Resolution No. 07-08.14 providing for the reduction or elimination of the following particular kinds of services (PKS):

| | |
|---|---|
| Counselor, High School | 1.0 FTE |
| K-5 Self-Contained Classrooms | 12.0 FTE |
| K-5 Science | 1.7 FTE |
| 9-12 Offerings | |
| Ag Farm | 1.0 FTE |
| Physical Education | 1.5 FTE |
| Home Economics | 1.0 FTE |
| Continuation | 1.0 FTE |
| Independent Study | 1.0 FTE |
| Art | 0.5 FTE |
| Total | 20.7 FTE |

6. At the time of hearing layoff notices were rescinded as to five individuals previously served with Accusations.[1] In addition, notices to respondents Jenna Daniels and Melanie Riley-Gonzalez, which had previously been for 1.0 FTE each, were adjusted to .7 FTE and .5 FTE, respectively.

[1] These individuals were Lacey Anderson, Laura Mosbacher, Lisa Riddagh, Molly Sjordal and Susan Wagner.

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7. The District served an Accusation and Notice of Defense form on Cassandra Walker. These and other documents were sent by the District via certified mail on April 4, 2008. Ms. Walker never received these documents. She checked to see if any of her mail had been held for her at the post office and it had not been so held. The Accusation and Notice of Defense form were mailed to her correct address. She did receive a layoff notice from the District that was sent to the same address via certified mail, and she had filed a request for hearing. Ms. Walker was made aware of these proceedings and participated. Notwithstanding her failure to file a notice of defense, she may participate as a party to these proceedings.

8. The Governing Board's resolution to reduce or discontinue particular kinds of services was made in order to reduce costs without reducing core subject areas. The District has projected 2008-09 revenue reductions to approximate $1.2 million. The District also projects cost increases in excess of $1 million. The combination of decreased revenues received from the state and cost increases has created a total budget shortfall of $2,335,801. The District's budget reduction target is higher ($2,634,302) to account for deficits in available fund balances. All this comes at a time when enrollment may increase, with projected average daily attendance up by as many as additional 595 students. Although each additional student adds revenue to the District, the amount the District receives per student has declined. And combined with rising costs, the increased student enrollment will not improve the District's fiscal situation.

9. The District maintains a Certificated Seniority List which contains employees' seniority dates (first date of paid service), status as tenured, probationary or temporary, and credentials and authorizations. Status, credential and authorization data are obtained from the District's records and employees are given the opportunity to correct errors in the seniority list.

Robert Noyes is the District's Assistant Superintendent, Personnel Services. He and other District employees were responsible for implementation of the technical aspects of the layoff. The District used the seniority list to develop a proposed layoff list of the least senior employees currently assigned in the various services being reduced. The District then determined whether these employees held credentials in another area and were entitled to "bump" other employees.

*August 17, 2007 New Teacher Orientation*

10. Nine respondents have seniority dates of August 20, 2007, and contend that it should be corrected to be August 17, 2007, to account for their attendance at a new teacher workshop held that day, from 8:00 a.m. to 3:00 p.m.[2] New teachers were requested to, and understood that they should attend this workshop, although they were not told in so many words that their attendance was mandatory. They were neither penalized nor disciplined in

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[2] The nine individuals include: Cynthia Cygan, Amanda Fleshman, Margaret Hamrick, Brenda James, Milagros Medina, Melanie Riley-Gonzalez, Dayna Swanson, Julie Walker and Amy Williams.

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any way for failing to attend. The workshop consisted of an orientation to the District and introduction to key personnel. New teachers were instructed on District protocols on a range of matters such as what to do when a substitute teacher was needed, or whom to go to for help in different circumstances. Time was also set aside to meet with the Western Placer Teachers Association (WPTA).

Article XV of the collective bargaining agreement between the District and WPTA makes specific reference to 183 duty days that District teachers are required to be in attendance over the course of a work year, and 184 duty days for teachers new to the District. The additional duty day for new teachers was meant to be the date set aside for the new teacher workshop/orientation, in this case the one held on August 17, 2007. New teachers were not paid an additional amount for attending the workshop, presumably because it was part of the 184 duty days encompassed within their annual salary.

11. Under the terms of the collective bargaining agreement, duty days are those which teachers are required to be in attendance. The August 17, 2007 new teacher workshop constituted a duty day. Thus, it should have been considered by the District to be the date attending teachers first rendered paid service to the District.

The difficulty presented in this case is that a complete list of attendees at the August 17, 2007 new teacher workshop was not available at the time of hearing. It is likely that the large majority of teachers listed by the District as having an August 20, 2007 seniority date also attended the workshop. The District suggests that it may then be a moot issue. The District also notes that all teachers were afforded an opportunity to review and correct their seniority dates, and did not do so. There was no evidence that earlier adjustments were made to account for attendance at the workshop.

12. The seniority date for the nine respondents who attended the new teacher workshop should be changed August 20, 2007, to August 17, 2007. The District should also change the seniority date of other new teachers who attended the workshop from August 20, 2007, to August 17, 2007. After these adjustments are made, the District should rescind notices to the degree and extent that the August 17, 2007 seniority date places respondents above less senior teachers who were not given layoff notices.

*Teachers Holding District Intern or University Intern Credentials and Who Occupy Positions for Which Respondents are Competent and Credentialed*

13. The District's Governing Board met on or around April 15, 2008, and determined at that time to release four interns, three holding a district intern credential, and one holding a university intern credential.[3] They were assigned to teach high school English

[3] The teachers are: David Lynn Foxworthy, university intern with a single subject credential for biological sciences; Jared John Gonsalves, district intern with a single subject credential for mathematics; Holli Ann Little, district intern with a single subject credential for English; and Lori Janine Schleppenbach, district intern with a single subject credential for mathematics.



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(1.0 FTE), high school biological science (1.0 FTE), and eighth grade mathematics (2.0 FTE). None of these four classes were identified or included as part of the particular kinds of services to be reduced or discontinued for the 2008-2009 school year. The four interns were not issued layoff notices under Education Code sections 44949 and 44955. Thus, the District may consider these vacated positions in much the same way as it would consider other positively assured attrition.

Respondents suggest it is first necessary to find that the four interns were probationary employees in order for other teachers to move into their positions. It is not clear why such a finding is needed. If the vacated positions are not slated for PKS reductions, the District may reassign teachers into the positions. Still, in an abundance of caution, there was no evidence presented to indicate whether these teachers were serving under temporary employment contracts and therefore subject to annual release. For example, there was no evidence that any of the four were: 1) replacing a teacher on leave (Ed. Code, § 44920); 2) teaching in a temporary class (Ed. Code, § 44919, subd. (a)); 3) teaching in special day and evening adult classes (Ed. Code, § 44919, subd. (a)); 4) teaching in schools for migratory population (Ed. Code, § 44919, subd. (b)); 5) serving in a limited assignment supervising athletic activities (Ed. Code, § 44919, subd. (b)); or 6) serving in any other temporary situations identified in the Education Code.

Appellate courts have interpreted the temporary classifications narrowly, allowing districts to classify teachers as temporary only on the grounds provided in the Education Code. Thus, if a teacher does not satisfy the statutory grounds for a temporary classification, the default or catchall provision of Education Code section 44915 mandates that the district classify a teacher as a probationary employee. (*Bakersfield Elementary Teachers Association v. Bakersfield City School District* (2006) 145 Cal.App.4th 1260, 1279-1281; *California Teachers Association v. Vallejo City Unified School District* (2007) 149 Cal.App.4th 135, 146; *Vasquez v. Happy Valley Union School District* (2008) 159 Cal.App.4th 969, 981-986.)

With this in mind, the District is required to make assignments and reassignments in such a manner that employees shall be retained to render any service which their seniority and qualifications entitle them to render. (Ed. Code, § 44955, subd. (c).) And this includes potential assignment and reassignment into the positions made available by the departure of the four interns.

14. Respondent Jenna Daniels has a District Seniority date of August 29, 2007. She was noticed for layoff due to the reduction of K-5 Science by .7 FTE. Ms. Daniels holds a single subject credential for biological sciences. She is qualified to teach the high school biological sciences class previously taught by David Lynn Foxworthy. No one with greater seniority than Jenna Daniels possesses the credentials and qualifications to move into the position. This may lead to a part-time bumping situation, if Ms. Daniels retains .3 FTE K-5 and takes only .7 FTE high school biological sciences. It is a matter better left for the District to work out with Ms. Daniels.

3.5.5

15. Three other teachers were identified as having credentials that would allow them to be reassigned next year to the two eighth grade mathematics classes, and one high school English class. Sandra K. Beckman holds a multiple subject credential with a supplementary authorization to teach mathematics (K-9). She is currently in an elementary school position. Rene McGrath also holds a multiple subject credential with a supplementary authorization to teach mathematics (K-9). She is currently in an elementary school position at Carlin C. Coppin Elementary School. Were Ms. Beckman and Ms. McGrath to be reassigned to teach eighth grade mathematics, two of respondent elementary school teachers could be assigned to teach their classes. Melanee Ford holds a multiple subject credential with a supplementary authorization to teach English. If she were reassigned to teach high school English, one of respondent elementary school teachers could be assigned to teach her class.

The District's release of the four interns results in four positions into which teachers may be reassigned. Respondent Jenna Daniels may be reassigned into high school biological sciences for the 2008-2009 school year.

The District has discretion as to whether additional assignments and reassignments should be made to save other junior teachers named as respondents. While the District has an affirmative obligation to reassign senior teachers who are losing their positions, it does not have the same obligation to reassign senior teachers who are not losing their positions in an effort to save junior teachers. In short, the District cannot be compelled to engage in inverse bumping and to reassign Sandra Beckman, Rene McGrath and Melanee Ford into the positions held by the three interns in order to save respondent elementary school teachers from losing their positions.

*Other Matters Relating to Individual Teachers*

16. Brenda James and Dayna Swanson teach kindergarten classes at Twelve Bridges and Lincoln Crossing Elementary Schools, respectively. They both attended a Kindergarten Workshop on August 15, 2007, from 8:00 a.m. to noon at Twelve Bridges Elementary School. All district kindergarten teachers were invited to attend. The purpose was to "collaboratively create a kindergarten assessment packet and rubric to use to assess students district-wide." Ms. Swanson was told that she "needed to attend." It appears that another teacher stated this to her. This particular program was subject to the District's professional development "buy-back hours" program. Both employees received four hours credit for their participation and were compensated for their time. Attendance was not mandatory. Given the nature of this particular workshop, Ms. James and Ms. Swanson are not entitled to change their seniority date based upon their attendance at same.

17. Milagros Medina is an elementary school teacher. She attended a six-hour GLAD Summer Planning program on August 8, 2007. This was a program designed to develop strategies for working with students in the District's English Language Learner program. Participation in this program was not mandatory. Ms. Medina received

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professional development credit (buy-back hours) for her attendance. She is not entitled to change her seniority date based upon her attendance at this program.

18. Melanie Riley is a band teacher at Lincoln High School. She holds a single subject music credential. When home economics was reduced, Cindy Hagman was reassigned from home economics into Ms. Riley's position. Ms. Hagman holds a single subject music credential with a CLAD. Ms. Hagman is also more senior to Ms. Riley and is therefore entitled to bump into her position.

Ms. Riley contests application of any tie-breaking criteria based upon her not having a CLAD. Ms. Riley finished her CLAD coursework in January 2008, and has submitted necessary documentation to the California Commission on Teacher Credentialing (CTC). She received confirmation from CTC that her application is pending evaluation.

Peggy VanLengen is the District's Personnel Account Technician. In mid-January 2008, she contacted Ms. Riley and inquired as to the status of her CLAD. Ms. Riley advised her that she would be done with the course by the end of the month. When Ms. Riley completed the course, she did not so advise the District. Ms. Riley believes that the District should credit her for having a CLAD pending. The District has done so for others. For example, Melissa Garcia is an elementary school teacher with a single subject music credential. She was credited with having a "CLAD pending" and is still taking the course toward CLAD certification, the test for which will be given in June 2008. Ms. Riley is obviously ahead of her and should also be credited with having a CLAD pending by the District. Although employees should bear the responsibility of updating their credentials/certifications on file with the District, this is an instance where Ms. Riley was asked by the District in mid-January about the status of her CLAD, and the District was on notice that she would have been finished with her CLAD coursework by the end of January 2008.

19. Amanda Fleshman is a second grade elementary teacher at Twelve Bridges Elementary School. She is currently enrolled and taking course work toward CLAD certification. The class will continue through May 2008, and the test will be given in June 2008. She is in the same class as Melissa Garcia and believes she also should be given status as CLAD pending. There is no evidence that she advised the District of these facts prior to March 15, and she should not be accorded CLAD pending status for this reason.

20. Thomas Kelley holds a pupil personnel services credential with a specialization in school counseling. He works a half day at Phoenix Continuation School, and a half day at Lincoln High School. He received a layoff notice because of the planned elimination of a high school counselor position. The Placer County Office of Education will be transferring a counselor position to the District next school year to work in the special education area. In addition to holding a pupil personnel services credential, the counselor position will require additional certification in either behavior analysis or applied behavior analysis. Mr. Kelley holds neither of these additional certifications. He also notes that the CTC does not list either of these certifications on its website and he questions whether they



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can legitimately be required for this position. He is willing to pursue specializations if he is hired into the position.

The District has a need for a counselor to work with autistic children and who can conduct behavioral assessments for this population. Eli Gallup is the District's Director of Special Education. He explained the reasoning for having the special education counselor hold additional certifications in either behavior analysis or applied behavior analysis. In making reassignments, a district is permitted to consider the qualifications of an employee prior to making such reassignment. The District has articulated its rationale for not offering Mr. Kelley the special education counselor position. Mr. Kelley has not demonstrated that he is otherwise qualified to serve in that position.

21. The District applied tie-breaking criteria as between Kimberly Moss and Teresa Conroy in reducing physical education by 1.5 FTE. Both have the same seniority date. Ms. Moss holds a multiple subject credential with CLAD and a physical education authorization. Ms. Conroy holds a single subject credential in physical education. As a result of application of tie-breaking criteria, Ms. Conroy is deemed "more senior" to Ms. Moss. The single subject credential "trumps" the authorization for physical education. Thus, Ms. Moss was noticed for 1.0 FTE, and Ms. Conroy for the remaining .5 FTE.

22. With due consideration and adjustments made for the matters noted above, no permanent or probationary certificated employees junior to respondents are being retained to perform a service which respondents are certificated and competent to render. Those certificated employees junior to respondents being retained will provide services which respondents are not certificated and competent to perform.

## LEGAL CONCLUSIONS

1. The District employees receiving notices that their services would not be required next year have all rendered services to the District.

2. All notice and jurisdictional requirements set forth in Education Code sections 44949 and 44955 were met. The notices sent to respondents indicated the statutory basis for the reduction of services and, therefore, were sufficiently detailed to provide them due process. (*San Jose Teachers Association v. Allen* (1983) 144 Cal.App.3d 627; *Santa Clara Federation of Teachers v. Governing Board* (1981) 116 Cal.App.3d 831.) The description of services to be reduced, both in the Board Resolution and in the notices, adequately describe particular kinds of services. (*Zalac v. Ferndale USD* (2002) 98 Cal.App.4th 838. See, also, *Degener v. Governing Board* (1977) 67 Cal.App.3d 689.)

3. The services identified in Board Resolution No. 07-08.14 are particular kinds of services (PKS) that could be reduced or discontinued under Education Code section 44955. The Governing Board's decision to reduce or discontinue the identified services was neither arbitrary nor capricious, and was a proper exercise of its discretion. Cause exists to



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reduce the number of certificated employees of the District due to the reduction and discontinuation of particular kinds of services. Cause for the reduction or discontinuation of services relates solely to the welfare of the District's schools and pupils within the meaning of Education Code section 44949.

4. A District may reduce services within the meaning of Education Code section 44955, subdivision (b), "either by determining that a certain type of service to students shall not, thereafter, be performed at all by anyone, or it may 'reduce services' by determining that proffered services shall be reduced in extent because fewer employees are made available to deal with the pupils involved." (*Rutherford v. Board of Trustees* (1976) 64 Cal.App.3d 167, 178-179.)

5. Education Code section 44955 provides in pertinent part:

> ¶...¶
>
> (b) Whenever in any school year ... whenever a particular kind of service is to be reduced or discontinued not later than the beginning of the following school year, ...or whenever the amendment of state law requires the modification of curriculum, and when in the opinion of the governing board of the district it shall have become necessary by reason of any of these conditions to decrease the number of permanent employees in the district, the governing board may terminate the services of not more than a corresponding percentage of the certificated employees of the district, permanent as well as probationary, at the close of the school year. Except as otherwise provided by statute, the services of no permanent employee may be terminated under the provisions of this section while any probationary employee, or any other employee with less seniority, is retained to render a service which said permanent employee is certificated and competent to render.
> ¶...¶

6. Education Code section 44955 provides that when certificated employees face layoffs due to reduction or elimination of PKS, the District has an affirmative obligation to reassign senior teachers who are losing their positions into positions held by junior teachers, if the senior teacher has both the credentials and competence to occupy such positions. The intent of the Legislation is clearly to prevent Districts from laying off senior teachers while retaining junior teachers. Education Code section 44955, subdivision (c) provides in pertinent part:

> Services of such employees shall be terminated in the inverse of the order in which they were employed... The governing board shall make assignments and reassignments in such a manner that

employees shall be retained to render any service which their seniority and qualifications entitle them to render...

7. As set forth in Factual Findings 10 through 12, the seniority date for the nine respondents who attended the new teacher workshop should be changed from August 20, 2007, to August 17, 2007. The District should also change the seniority date of other new teachers who attended the workshop from August 20, 2007, to August 17, 2007. After these adjustments are made, the District should rescind notices to the degree and extent that the August 17, 2007 seniority date places respondents above less senior teachers who were not given layoff notices and who occupy positions for which respondents are credentialed and competent.

8. As set forth in Factual Findings 13 through 15, the District's release of the four interns results in four positions into which respondents Jenna Daniels and three others may be reassigned for the 2008-2009 school year. The District is required to make assignments and reassignments in such a manner that employees shall be retained to render any service which their seniority and qualifications entitle them to render. (Ed. Code, § 44955, subd. (c).) This includes potential assignment and reassignment into the positions made available by the departure of the four interns.[4] Respondent Jenna Daniels should be reassigned into high school biological sciences for the 2008-2009 school year. The District has discretion as to the other three positions.

9. As set forth in Factual Findings 16 and 17, the seniority dates of Brenda James, Dayna Swanson and Milagros Medina should not be changed on account of their attendance at the Kindergarten Workshop or the GLAD Summer Planning Program. Participation in these programs was not mandatory and the employees received professional development credit (buy-back hours) for their attendance. They are not entitled to change their seniority date based upon attendance at these programs.

10. As set forth in Factual Findings 18 and 19, Melanie Riley should be credited with CLAD pending status in any application of tie-breaking criteria. However, Amanda Fleshman shall not be so credited.

11. As set forth in Factual Finding 20, the District has met its initial obligation, under Education Code section 44955, subdivision (c), to make a determination whether Thomas Kelley's seniority and qualifications entitle him to be reassigned to the new special education counselor position. The District reasonably decided not to re-assign Mr. Kelley,

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[4] The four interns were not found to be temporary employees. (See Finding 13.) As noted earlier, appellate courts have interpreted the temporary classifications narrowly, allowing districts to classify teachers as temporary only on the grounds provided in the Education Code. Thus, if a teacher does not satisfy the statutory grounds for a temporary classification, the default or catchall provision of Education Code section 44915 mandates that the district classify a teacher as a probationary employee. (*Bakersfield Elementary Teachers Association v. Bakersfield City School District* (2006) 145 Cal.App.4th 1260, 1279-1281; *California Teachers Association v. Vallejo City Unified School District* (2007) 149 Cal.App.4th 135, 146; *Vasquez v. Happy Valley Union School District* (2008) 159 Cal.App.4th 969, 981-986.)



3.5.10

based upon the District's need for a counselor with qualifications related to behavior analysis or applied behavior analysis. Mr. Kelley has not persuasively rebutted the District's decision not to assign him to this position. The District has established that no employee junior to Mr. Kelley is being retained to perform services which Mr. Kelley is competent and certificated to render.

12. Cause exists for the reduction of the particular kinds of services and for the reduction of 20.7 full-time equivalent certificated positions at the end of the 2007-2008 school year pursuant to Education Code sections 44949 and 44955. Therefore, and except as noted above in Legal Conclusions 7 through 10, cause exists to give respondents notice that their services will be reduced or will not be required for the ensuing 2008-2009 school year.

## ORDER

Cause exists for the reduction of 20.7 full-time equivalent certificated positions at the end of the 2007-2008 school year. After making the adjustments set forth in Legal Conclusions 7 through 10, notice shall be given to remaining respondents that their services will be reduced or will not be required for the ensuing school year, 2008-2009, because of the reduction and discontinuance of particular kinds of services.

DATED: April 22, 2008

JONATHAN LEW
Administrative Law Judge
Office of Administrative Hearings

35.11

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| **1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| **2. Foster a safe, caring environment where individual differences are valued and respected.** |
| **3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| **4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| **5. Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Final Notice of Completion for Lincoln Crossing Elementary School

**AGENDA ITEM AREA:**
Consent Agenda

**REQUESTED BY:**
Cathy Allen,
Assistant Superintendent,
Facilities & Maintenance Services

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Facilities & Maintenance Services

**FINANCIAL INPUT/SOURCE:**
N/A

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The Western Placer Unified School District entered into contract with Clark and Sullivan, LLC on August 1, 2006. A partial Notice of Completion was approved by the Board last November covering construction of the school. This final Notice of Completion covers completion of the park portion of the project.

## RECOMMENDATION:

Board approve the Notice of Completion and authorize the Assistant Superintendent, Facilities & Maintenance Services to sign on behalf of the District and file the notice with Placer County.

3.6

RECORDING REQUESTED BY THE WESTERN PLACER UNIFIED SCHOOL DISTRICT

WHEN RECORDED MAIL TO:

| | |
|---|---|
| NAME | CATHY ALLEN |
| MAILING ADDRESS | 600 6th STREET |
| CITY, STATE ZIP CODE | LINCOLN, CA 95648 |

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

# PARTIAL NOTICE OF COMPLETION

## NOTICE IS HEREBY GIVEN:

1. That the work of improvements on the real property hereinafter described as Lincoln Crossing Elementary School Park, generally consisting of completion of the park improvements including fields, snack bar, fencing, apparatus areas and parking located at 635 Groveland Lane, Lincoln, California, was substantially completed on the 28th day of April, 2008.

That the name and address of the Owner of said property are as follows:

Western Placer Unified School District
600 6th Street
Lincoln, CA 95648

That the name of the original Contractor for the work of improvement as a whole is: Clark and Sullivan, LLC; that the name of surety for said Contractor is Travelers Insurance Company of American, incorporated under the laws of the State of California and authorized to do business in the State of California by the laws of the State of California.

The property herein referred to is located in the County of Placer, California. This project benefits the Western Placer Unified School District.

BY: _____
Cathy Allen, Assistant Superintendent, Facilities & Maintenance Services

State of California

County of Placer

Cathy Allen, being first duly sworn, deposes and says:

That she is the authorized District Official of the Western Placer Unified School District, Placer County, California who executed the foregoing Notice of Completion; and she has read the same and knows the contents of thereof, and the same is true of her own knowledge, that she makes this affidavit for and on behalf of the said Western Placer Unified School District, a public school district organized and existing under the laws of the State of California.

Subscribed and sworn to before me this _____ day of _____, 20___.

_____
Notary Public

Notary Public in and for the County of Placer, State of California.

3.6.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
California Interscholastic Federation
Application for 2008-09 School Year
At Lincoln High School

**AGENDA ITEM AREA:**
Consent

**REQUESTED BY:**
Scott Leaman,
Superintendent

**ENCLOSURES:**
Yes

**MEETING DATE:**
May 6, 2008

---

## BACKGROUND:

California Interscholastic Federation is requesting representatives for Lincoln High School during the 2008-09 school year.

## ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees approve Mrs. Donna Tofft, and Ms. Jan Smith as the California Interscholastic Federation representatives for Lincoln High School.

wp/rk/factform

California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578
Tel: (510) 521-4447 - FAX: (510) 521-4449

www.cifstate.org

**TO:** SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

**FROM:** MARIE ISHIDA

**RE:** ENCLOSED FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

**DATE:** APRIL 1, 2008

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year 2008-2009**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

he education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1) )

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.16) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form by the date indicated on the form. Please contact us if we can give you further information.

:am

3.7.1

www.cifstate.org

# California Interscholastic Federation

*Marie Ishida, Executive Director*
*STATE OFFICE*
*1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578*
*Tel: (510) 521-4447 - FAX: (510) 521-4449*

## 2008-2009 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 1, 2008.

Western Placer Unified (name of school district/governing board) School District/Governing Board at its May 6, 2007 (date) meeting,

appointed the following individual(s) to serve for the 2008-2009 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Lincoln High School
NAME OF REPRESENTATIVE Jan Smith POSITION Vice Principal
ADDRESS 790 J Street CITY Lincoln ZIP 95648
PHONE 916.645.6360 FAX 916.645.6349 E-MAIL j_smith@wpusd.k12.ca.us

---

NAME OF SCHOOL Lincoln High School
NAME OF REPRESENTATIVE Donna Tofft POSITION Athletic Director
DRESS 790 J Street CITY Lincoln ZIP 95648
PHONE 916.645.6360 FAX 916.645.6349 E-MAIL donnatofft@hotmail.com

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NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

---

NAME OF SCHOOL
NAME OF REPRESENTATIVE POSITION
ADDRESS CITY ZIP
PHONE FAX E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name (print) Scott Leaman Superintendent's or Principal's Signature
Address 600 Sixth Street, Fourth Floor City Lincoln Zip 95648
Phone 916.645.6350 Fax 916.645.6356

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒**

3.7.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Approval to enter into a contract for Telecommunications Data Service Relocation with WAVE Broadband

**AGENDA ITEM AREA:**
Consent Agenda

**REQUESTED BY:**
Chuck Youtsey,
Director of Technology

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Technology

**FINANCIAL INPUT/SOURCE:**
$73,000/COP Funds

**MEETING DATE:**
May 6, 2008

## BACKGROUND:

Attached is a contract proposal from WAVE Broadband for services related to relocating the current data hub site from 810 J Street to 600 6th Street. WAVE Broadband currently provides all district services related to fiber connectivity. The District is in the process of relocating its hub and upgrading its level of service to each of the District's sites. This contract allows the transfer necessary to allow centralization of our network. The next phase of this upgrade is to install an exchange server that will allow for the free flow of information among district personnel.

WAVE is considered to be the only known vendor with the capabilities to maintain connectivity between all sites and meet the timelines established. Our long-standing relationship with WAVE Broadband has resulted in significant cost savings on an ongoing basis for the District.

This project is necessary due to the Main Distribution Facility being in the way of the future expansion of LHS. This will also allow the MDF to be housed in a permanent facility on the fourth floor of the new district office.

## RECOMMENDATION:

Staff recommends the Board approve the contract with WAVE Broadband.

wp/rk/factform

WAVE®
BROADBAND

April 9, 2008

Western Placer Unified School District
810 J' Street
Lincoln, CA, 95648

As the current Data Circuit Provider for the Western Unified School District, Wave Broadband is pleased to submit the following proposal in response to the WUSD request to relocate the current Data Hub Site at 810 J' Street, Lincoln, Ca., to the new WPUSD office located at 600 6th Street, 4th floor, Lincoln , CA. This RFP is titled, **"Telecommunications Data Service Relocate Quote # 08-04".**

Wave Broadband currently provides 100 Mbps Bidirectional Data Circuits between the J' Street Data Hub and 9 sites as listed in Table-A and a Internet Gateway Circuit to the J' Street district office through Wave Broadband's fiber optic network. The existing data circuits terminate between the sites listed in Table-A' and the J' Street Hub.

**TABLE A**

| Name of School/Site | Address/Location |
|---|---|
| Twelve Bridges Elementary School | 2450 Eastridge Drive, Lincoln |
| Twelve Bridges Middle School | 770 West View Drive, Lincoln |
| First Street Elementary School | 1400 1st Street, Lincoln |
| Foskett Ranch Elementary School | 1561 Joiner Parkway, Lincoln |
| Creekside Oaks Elementary School | 2030 1st Street, Lincoln |
| Carlin C Coppin Elementary School | 150 East 12th. Street, Lincoln |
| Lincoln Crossing Elementary School | 635 Groveland Lane, Lincoln |
| Lincoln City Hall/WPUSD | 600 6th Street, Lincoln |
| PCOE located at 360 Nevada Street, Auburn. | 360 Nevada Street, Auburn |
| Internet Gateway | 810 J' Street, Lincoln |

WPUSD request Wave Broadband to relocate the school districts existing Data Hub at 810 J Street to 600 6th Street and maintain connectivity from existing sites listed in Table-A. Wave Broadband is capable of achieving this request but must utilize an additional 3.41 miles of it's fiber network to complete the fiber connections. Under the current network configuration this would require a total of 18 new fibers (61 network miles) increasing the construction costs significantly.

3.8.1

4120 Citrus Avenue Rocklin, CA 95677 Tel 866.928.3123 Fax 916.652.9279 www.wavebroadband.com

**Wave is pleased to provide the following solution to meet the school districts current needs as well as future growth needs.** Utilizing a high performance/high capacity CWDM multiplexing solution through Wave's existing fiber network the total fiber count can be reduced to 4 fibers to interconnect to your new 6th Street location. Wave's solution consist of replacing existing fiber optic media transport devices at each site in Table-A' with a CWDM Optic media transport device using the current single fiber connections to Waves J' Street Fiber Hub. The feeds coming into the J' Street Fiber hub will be routed through a CWDM passive patch panel and multiplexed into 16 usable wave links using the 4 fibers to complete the connection between Waves J' Street Fiber hub and 600 6th Street new location. Each connection between Table-A and the new 600 6th Street location will retain existing bidirectional data links and will also offer additional data rate connection speeds of **1 Gig per site, an increase of 10 times** over current data rates. Each data link will be capable of meeting both current and future requirements without changing or upgrading expensive equipment. Each site will also maintain current RJ45 handoffs to the schools network.

## PROPOSAL – EQUIPMENT & INSTALLATION COST:

| | |
|---|---|
| Harmonic CWDM chassis, Harmonic Multiplexed Hub, Spare backup cards and media converter cards supporting 10-muxed 1-GIG circuits shown in Exhibit B | $ 48,034.00 |
| Shipping 6% | $ 2,882.04 |
| Total Equipment | $ 50,916.04 |
| **INSTALLATION SERVICES** | |
| On site Rack, Mounting Optic Splicing, Test & Burn In | $ 21,890.00 |
| **Total Material & Installation** | **$ 72,806.04** |

## SCOPE OF SERVICES & MONTHLY COST:

### EXHIBIT B

| | | |
|---|---|---|
| Twelve Bridges Elementary School | 1 GiG Bidirectional | $725 |
| Twelve Bridges Middle School | 1 GiG Bidirectional | $725 |
| First Street Elementary School | 1 GiG Bidirectional | $725 |
| Foskett Ranch Elementary School | 1 GiG Bidirectional | $725 |
| Creekside Oaks Elementary School | 1 GiG Bidirectional | $725 |
| Carlin C Coppin Elementary School | 1 GiG Bidirectional | $725 |
| Lincoln Crossing Elementary School | 1 GiG Bidirectional | $725 |
| 600 6th Street 4th Floor | 1 Gig Bidirectional | $725 |
| PCOE located at 360 Nevada Street, Auburn. | 1 Gig Bidirectional | $850 |
| 2 MB D/L & 1 MB U/L Internet Gateway Circuit | 2 MB D/L & 1 MB U/L | $200 |
| | Total Monthly Billing effective | **$6,850.00** |

38.2

April 8, 2009

**BENNIFITS:**

The use of CWDM provides the district with state of the art technology, while increasing each circuit's bandwidth 10 times over the current circuit bandwidths. This in return reduces the overall monthly cost associated if additional fiber strands are used over 3.41 miles of Waves fiber lines. The proposed CWDM network will allow 1-GiG data links circuits where the current fiber optic media devices are limited to a maximum of 100 Mb circuits. Due to increased infrastructure to support the connections to the new data hub, Wave will require an increase in monthly circuit cost outlined in Exhibit B which will be effective **one year after this agreement is signed** providing the schools with the increased capacity upon system turn-up. The current monthly rate will apply for the first year after this agreement is signed then the rates as shown in Exhibit B' will apply for a term of 48 months or if future changes in this agreement takes place.

**TECHNICAL SUPPORT AND MAINTENANCE:**

Wave Broadband will be responsible for maintaining and supporting the service under normal operating conditions to meet the terms of this agreement. Wave Broadband provides 24/7 technical support and an escalation process that will dispatch a technician within 4 hours after a trouble ticket is requested. The appropriate support contact information will be provided to the school district personal. Planned maintenance is performed outside of regular business hours and will be communicated to designated School District contact(s) at least 2 business days in advance.

**SERVICE LEVEL AGREEMENT (SLA):**

Wave Broadband provides 24/7 network monitoring of fiber network connections. The current SLA outlines high standards related to Network availability, latency and packet loss. Fiber circuit characteristics are designed to be available 99.99% of the time during a calendar month. The average latency is less than 60 milliseconds round trip on network transmissions and packet loss will be no more than 1% or current industry standard, whichever is less.

**TERMS AND IMPLEMENTATION TIMELINE**:

Delivery and Turn-up dates will be established upon execution of the agreement. A minimum of 50% pre-payment or as agreed upon by both parties will be due upon the signature date of this proposal. System activation and testing will be completed no later than 60-days after Wave receives all equipment necessary to activate all circuits in Exhibit B.

**QUALIFICATIONS:**

Wave Broadband owns and operates hybrid fiber/coaxial networks in three states providing High Speed Internet, Phone and Cable TV services to more than 100,000 customers in three states. Wave Broadband and it's predecessor has been providing Internet service to the Rocklin and Lincoln community since 1999 and currently provides high speed data circuits to Western Placer Unified School District, the City of Rocklin, and City of Lincoln. .

3.8.3

Wave Broadband is very pleased to continue or relationship with the WPUSD and are looking forward to reviewing our proposal and how it can meet both existing and future needs. Upon acceptance of the terms of this proposal Wave Broadband will expedite the ordering of the equipment and will provide the district with a full set of network plans and a schedule for completion.

| | |
|---|---|
| WAVE BROADBAND | WESTERN PLACER UNIFIED SCHOOL DISTRICT |
| By: _____ | By: _____ |
| Name: Kirk Ellison | Name: _____ |
| Title: VP Engineering | Title: _____ |

3.8.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

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|---|
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| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Approval of the Carl D. Perkins Career & Technical Education Application

**AGENDA ITEM AREA:**
Consent

**REQUESTED BY:**
Lincoln High School
Barret Hess, Instructor

**ENCLOSURES:**

**DEPARTMENT:**
Vocational & Technical

**FINANCIAL INPUT/SOURCE:**
$27,040.00/General

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

Requesting approval of the 2008-09 Career Technical Education Application for funding. The Carl D. Perkins Career & Technical Education Improvement Act of 2006.

## RECOMMENDATION:

Administration recommends the Board of Trustees approve the 08-09 Application for the Carl D. Perkins Career & Technical Education.

wp/rk/factform

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Postsecondary, and Adult Leadership Division
CDE 100 (1/08)

**DUE DATE: May 1, 2008**

# CAREER TECHNICAL EDUCATION APPLICATION FOR FUNDING

## Carl D. Perkins Career & Technical Education Improvement Act of 2006

| LOCAL EDUCATIONAL AGENCY: (LEA) | COUNTY-DISTRICT (CD) CODE: | PROGRAM YEAR |
|---|---|---|
| **Western Placer Unified School District** | | **2008-2009** |

| ADDRESS OF LEA: | **Return Original and One Copy To:** |
|---|---|
| 790 J Street<br>Lincoln, CA 95648 | Secondary, Postsecondary, and Adult Leadership Division<br>California Department of Education<br>1430 N Street, Suite 4503<br>Sacramento, CA 95814<br>**Attention: Russ Weikle** |

| ALLOCATION AMOUNT: | CHECK APPROPRIATE BOX: | BOARD APPROVAL DATE: |
|---|---|---|
| $ 27,040 | ☐ Sec. 112 - State Institutions<br>X Sec. 131 - Secondary<br>☐ Sec. 132 – Adult/ROCP | May 6, 2008 |

| PERKINS COORDINATOR: Barret Hess<br>TITLE: Instructor | Telephone Number:916-645-6364<br>Ext:<br>FAX Number:916-645-6349<br>Email Address:bearitbilt@hotmail.com |
|---|---|

PERKINS COORDINATOR'S ADDRESS:
(If different from LEA address above)

NAME OF LEA SUPERINTENDENT OR ADMINISTRATOR:
Scott Leaman

**CERTIFICATION**: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the assurances contained in the LEA's application are accepted as the basic conditions in the operations of this program for local participation and assistance.

| PRINTED NAME OF SUPERINTENDENT OR AUTHORIZED AGENT: | TITLE: |
|---|---|
| Scott Leaman | Superintendent |
| SIGNATURE OF SUPERINTENDENT OR AUTHORIZED AGENT: | DATE: |
| | April 28, 2008 |

| CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY | |
|---|---|
| REVIEWED AND RECOMMENDING SUBSTANTIAL APPROVAL: | DATE: |
| REVIEWED AND RECOMMENDED FOR APPROVAL BY: | DATE: |



3.9.1

## SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Perkins Act requires local agencies to implement strategies to overcome barriers that are lowering special population student rates of access to, or success, in CTE programs assisted with the funds. Additionally, these programs must be designed to enable special populations to meet the performance level targets established for the programs, and provide the activities needed to prepare special population students for high skill, high wage, or high demand occupation that will lead to self-sufficiency.

This form confirms that the LEA coordinators/administrators responsible for the administration of each of the programs associated with the special population groups has reviewed and approved the 2008-2009 application for Perkins funds. Each Special Population category MUST be signed by the designated administrator or certificated representative of the LEA responsible for that program.

**Economically Disadvantaged** (Title I Coordinator/Administrator)

Printed Name N. A. Title _____

Signature _____ Date _____

**Limited English Proficient (LEP)** (English Learner Coordinator/Administrator)

Printed Name Adam Kastner Title _____

Signature _____ Date _____

**Disabled (Handicapped)** (Special Education Coordinator/Administrator)

Printed Name Jan Smith Title A. P.

Signature Jan Smith Date 4/23/08

**Single Parent or Single Pregnant Women** (Title IX Coordinator/Administrator)

Printed Name Jan Smith Title A. P.

Signature Jan Smith Date 4/23/08

**Gender Equity or Nontraditional Training** (Title IX Coordinator/Administrator)

Printed Name Jan Smith Title A. P.

Signature Jan Smith Date 4/23/08

**Displaced Homemaker** (Title IX Coordinator/Administrator)
(Required only on Section 132 applications)

Printed Name Jan Smith Title A.P.

Signature Jan Smith Date 4/23/08

3.9.2

# SECTION I: ASSURANCES AND CERTIFICATIONS

## General Assurances

California Department of Education General Assurances required for grants supported by state and federal funds.

**Note:** By signing the grant application and including a copy of this document with it, the authorized official agrees to the assurances presented here. No signature should be placed on this page.

**Discrimination**
As the duly authorized representative of the applicant, I certify that the applicant will comply with all federal statutes relating to nondiscrimination, including (a) Title VI of the Civil Rights Act of 1964 (45 United States Code [USC] sections 2000d through 2000d-4) prohibiting discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972 (20 USC sections 1681-1683) prohibiting discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973 (29 USC Section 794) prohibiting discrimination on the basis of handicap; and The Age Discrimination Act (42 USC Section 6101, et seq.) prohibiting discrimination on the basis of age.

**Costs**
As the duly authorized representative of the applicant, I certify that the applicant will comply with the general cost principles set forth in federal regulations, 34 Code of Federal Regulations (CFR) Section 74.27 and 34 CFR Section 80.22, and the Office of Management and Budget circulars applicable to my entity.
I further certify that the applicant will comply with the expenditure requirements set forth in the federal Education Department General Administrative Regulations (EDGAR) contained in Title 34 of the CFR.

**Records**
As the duly authorized representative of the applicant, I certify that the applicant will make reports to the state or federal agency designated in the application as may reasonably be necessary to enable those agencies to perform their duties. The applicant will maintain and provide access to all records used in the preparation of such reports for a period of five years. Such records shall include, but not be limited to, records which fully disclose the amount and disposition by the recipient of funds, the total cost of the activity for which the funds are used, the share of the cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used. (Please Note: This record maintenance and accessibility requirement may be modified by program-specific documents associated with the grant award notification.)

**Applicable Law**
As the duly authorized representative of the applicant, I certify that the applicant will comply with all state and federal statutes, regulations, program plans, and eligibility requirements applicable to each program under which federal and state funds are made available through the application.

# Debarment and Suspension

Certification regarding debarment, suspension, ineligibility and voluntary exclusion--lower tier covered transactions.

This certification is required by the U. S. Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 *Code of Federal Regulations* Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

## Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," " person," "primary covered transaction," " principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause.



3.9.4

The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## Certification

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Applicant: _____

Name of Program: _____

Printed Name and Title of Authorized Representative: _____

Signature: _____ Date: _____

ED 80-0014 (Revised Sep-1990) - U. S. Department of Education

39.5

# Drug-Free Workplace

Certification regarding state and federal drug-free workplace requirements.

**Note:** Any entity, whether an agency or an individual, must complete, sign, and return this certification with its grant application to the California Department of Education.

## Grantees Other Than Individuals

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *Code of Federal Regulations* (*CFR*) Part 85, Subpart F, for grantees, as defined at 34 *CFR* Part 85, Sections 85.605 and 85.610

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
   a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition
   b. Establishing an on-going drug-free awareness program to inform employees about:
      1. The dangers of drug abuse in the workplace
      2. The grantee's policy of maintaining a drug-free workplace
      3. Any available drug counseling, rehabilitation, and employee assistance programs
      4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace
   c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a)
   d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
      1. Abide by the terms of the statement
      2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction
   e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee. Notice shall include the identification number(s) of each affected grant.
   f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
      1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

3.9.6

2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address. city, county, state, zip code)

_____

_____

_____

Check **[ ]** if there are workplaces on file that are not identified here.

**Grantees Who Are Individuals**

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *CFR* Part 85, Subpart F, for grantees, as defined at 34 *CFR* Part 85, Sections 85.605 and 85.610

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction to every grant officer or designee, in writing, within 10 calendar days of the conviction. Notice shall include the identification number(s) of each affected grant. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant: _____

Name of Program: _____

Printed Name and Title of Authorized Representative: _____

Signature: Dan Bth Date: 04/23/08

CDE-100DF (May-2007) - California Department of Education

3.9.7

# Lobbying

Certification regarding lobbying for federal grants in excess of $100,000.

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 *Code of Federal Regulations* (*CFR*) Part 82, "New Restrictions on Lobbying." This certification is a material representation of fact upon which the Department of Education relies when it makes a grant or enters into a cooperative agreement.

As required by Section 1352, Title 31 of the *U.S. Code*, and implemented at 34 *CFR* Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 *CFR* Part 82, Sections 82.105 and 82.110, the applicant certifies that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," (revised Jul-1997) in accordance with its instructions;

c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant: _____

Name of Program: _____

Printed Name and Title of Authorized Representative: _____

Signature: Dan Ritt Date: 04/23/08

ED 80-0013 (Revised Jun-2004) - U. S. Department of Education

3.9.8

# SECTION II:PERKINS ASSURANCES AND CERTIFICATIONS

Carl D. Perkins Career & Technical Education Improvement Act of 2006 special assurances required for funding.

1. The eligible recipient will provide a career technical education (CTE) program that is of such size, scope, and quality to bring about improvement in the quality of CTE programs. **[Perkins IV, Section 134(b)(6)]**

2. In compliance with Office of Vocational and Adult Education (OVAE) Program Memorandum 99-11, local agencies receiving Perkins IV funds for CTE programs for adults will be represented on the Local Workforce Investment Board (WIB); enter into a Memorandum of Understanding with the local WIB relating to the operation of the One-Stop system, including a description of services, how the cost of the identified services and operating costs of the system will be funded, and the methods for referral; make available the core services that are applicable to Career Technical Education Improvement Act of 2006 (Perkins IV) through the One-Stop delivery system, either in lieu of or in addition to making these services available at the site of the particular program; and use a portion of the Perkins IV funds (or provide services with such funds) to create and maintain the One-Stop delivery system and to provide applicable core services through the One-Stop delivery system.

3. The eligible recipient that uses funds under this Act for in-service and preservice CTE professional development programs for CTE teachers, administrators, and other personnel will, upon written request, permit the participation in such programs of CTE teachers, administrators, and other personnel in nonprofit private schools offering CTE programs located in the geographical area served by such recipient. **[Perkins IV, Section 317(a)]**

4. The eligible recipient may, upon written request, use funds made available under this Act to provide for the meaningful participation, in CTE programs and activities receiving funding under this Act of secondary school students attending nonprofit private schools who reside in the geographical area served by the eligible recipient. **[Perkins IV, Section 317(b)(1)].**

5. The eligible recipient will consult, upon written request, in a timely and meaningful manner with representatives of nonprofit private schools in the geographical area served by the eligible recipient regarding the meaningful participation, in CTE programs and activities receiving funding under this Act, of secondary school students attending nonprofit private schools. **[Perkins IV, Section 317(b)(2)].**

6. Nothing in the Act shall be construed to be inconsistent with applicable Federal law prohibiting discrimination on the basis of race, color, sex, national origin, age, or disability in the provision of Federal programs or services. **[Perkins IV, Section 316]**

7. The eligible recipient will ensure that students who are economically disadvantaged, students of limited English proficiency, and students with special needs are assisted to succeed with support services such as counseling, English-language instruction, child care, and special aids. **[CFR 403.190(A)(2)(II)(b)]**

8. Curriculum, instruction, and assessment are designed to serve all students, including students who are members of special populations.

3.9.9

## Use of funds

1. Funds made available under the Perkins Act for CTE activities will supplement, and will not supplant, non-federal funds expended to carry out CTE activities and technical preparation activities. **[Perkins IV, Section 311]**

2. All of the funds made available under this Act will be used in accordance with the requirements of this Act. **[Perkins IV, Section 6]**

3. No funds made available under the Perkins Act shall be used to require any secondary school student to choose or pursue a specific career path or major; and to mandate that any individual will be required to participate in a CTE program, including a CTE program that requires the attainment of a federally funded skill level, standard, or certificate of mastery. **[Perkins IV, Section 314]**

4. No funds made available under the Perkins Act will be used to provide CTE programs for students prior to the 7th grade except that equipment and facilities purchased with funds under the Perkins Act may be used for such students. **[Perkins IV, Section 315]**

5. No funds will be used to acquire equipment or software in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity, the employees of the purchasing entity, or any affiliate of such an organization. **[Perkins IV, Section 122(c)(12)]**

6. The funding for development and implementation of the Integrated and Career-Related Education Continuum as described in the California State Plan for Carl D. Perkins CTE will be limited to programs as described in the local plan that (a) begin no earlier than grade seven; (b) include a clearly defined sequence of courses that prepare students for career entry and postsecondary education; (c) are part of a sequence that may include a capstone course at the high school, ROCP or community college; (d) are taught by a qualified CTE teacher, and (e) integrates CTE and academic instruction.

7. The eligible recipient will comply with the requirements of this Perkins Act, Title I, and the provisions of the State plan, including the provision of a financial audit of funds received under this title which may be included as part of an audit of other Federal or State programs. **[Perkins IV, Section 122(c)(11)]**

## Consortia Requirements

1. Consortiums formed to meet the minimum allocation requirement will use funds only for purposes and programs that are mutually beneficial to all members of the consortium.

2. Funds will not be reallocated to individual members of the consortium for purposes or programs benefiting only one member of the consortium. **[Perkins IV, Sections 131(f)(2) and 132(a)(3)(B)]**

3,9,10

## Local Plan Requirements

Eligible recipients desiring financial assistance under Perkins IV shall in accordance with requirements established by the State submit a Local Plan to the State prior to October 31, 2008. The Local Plan shall cover the same period of time as the State Plan and describe how each funded program sequence will meet the requirements established in the Carl D. Perkins Career and Technical Education Improvement Act of 2006 and the 2008-2012 State Plan and shall:

1. Describe how the career and technical education programs required under section 135(b) will be carried out with funds received under this title.

2. Describe how the career and technical education activities will be carried out with respect to meeting State and local adjusted levels of performance established under section 113.

3. Describe how the eligible recipient will--
   (A) offer the appropriate courses of not less than 1 of the career and technical programs of study described in section 122(c)(1)(A);

   (B) improve the academic and technical skills of students participating in career and technical education programs by strengthening the academic and career and technical education components of such programs through the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education programs to ensure learning in--

      (i) the core academic subjects (as defined in section 9101 of the Elementary and Secondary Education Act of 1965); and
      (ii) career and technical education subjects;

   (C) provide students with strong experience in, and understanding of, all aspects of an industry;

   (D) ensure that students who participate in such career and technical education programs are taught to the same coherent and rigorous content aligned with challenging academic standards as are taught to all other students; and

   (E) encourage career and technical education students at the secondary level to enroll in rigorous and challenging courses in core academic subjects (as defined in section 9101 of the Elementary and Secondary Education Act of 1965);

4. Describe how comprehensive professional development (including initial teacher preparation) for career and technical education, academic, guidance, and administrative personnel will be provided that promotes the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education (including curriculum development).

5. Describe how parents, students, academic and career and technical education teachers, faculty, administrators, career guidance and academic counselors, representatives of tech prep consortia (if applicable), representatives of the entities participating in activities described in section 117 of Public Law 105-220 (if applicable), representatives of business (including small business) and industry, labor organizations, representatives of special populations, and other interested individuals are involved in the development, implementation, and evaluation of career and technical education programs assisted under this title, and how such individuals and entities are effectively informed about, and assisted

39.11

in understanding, the requirements of this title, including career and technical programs of study.

6. Provide assurances that the eligible recipient will provide a career and technical education program that is of such size, scope, and quality to bring about improvement in the quality of career and technical education programs.

7. Describe the process that will be used to evaluate and continuously improve the performance of the eligible recipient.

8. Describe how the eligible recipient will
   (A) Review career and technical education programs, and identify and adopt strategies to overcome barriers that result in lowering rates of access to or lowering success in the programs, for special populations.
   (B) Provide programs that are designed to enable the special populations to meet the local adjusted levels of performance.
   (C) Provide activities to prepare special populations, including single parents and displaced homemakers, for high skill, high wage, or high demand occupations that will lead to self-sufficiency.

9. Describe how individuals who are members of special populations will not be discriminated against on the basis of their status as members of the special populations.

10. Describe how funds will be used to promote preparation for non-traditional fields.

11. Describe how career guidance and academic counseling will be provided to career and technical education students, including linkages to future education and training opportunities.

12. Describe efforts to improve--
   (A) The recruitment and retention of career and technical education teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teaching profession; and
   (B) The transition to teaching from business and industry.

3.9.12

## Perkins Requirements of Local Programs Assisted with Perkins funds

Eligible recipients will ensure that each of the following nine Perkins IV section 135(b) requirements are being met in each program in which Perkins IV funds are used.

1. Provide activities that strengthen students' academic and career and technical skills through the integration of academics with career and technical education (CTE) programs in a **coherent sequence of courses,** such as career and technical programs of study to ensure students' learning.
2. Link career and technical education at the secondary level and career and technical education at the postsecondary level, including **offering not less than one career and technical program of study** described in section 122(c)(1)(A).
3. Provide students with strong experience in and understanding of all aspects of an industry.
4. Develop, improve or expand the use of technology in vocational and technical education, which *may* include;
   - training of career technical education personnel, to use state-of-the-art technology, which may include distance learning
   - providing career technical education students with the academic, and career and technical skills that lead to entry into the technology fields; or
   - encouraging schools to collaborate with technology industries to offer voluntary internships and mentoring programs
5. Provide professional development programs consistent with section 122 to teachers, counselors, and administrators that include:
   - the effective integration and use of challenging academic and career technical education provided jointly with academic teachers;
   - effective teaching skills based on research that includes promising practices;
   - effective practices to improve parental and community involvement;
   - effective use of scientifically based research and data to improve instruction;
   - Support of education programs for teachers of career technical education students, to ensure that such teachers stay current with all aspects of an industry;
   - Internship programs that provide relevant business experience; and
   - Programs designed to train teacher specifically in the effective use and application of technology to improve instruction.
6. Develop and implement evaluations of the career technical programs carried out with these funds including an assessment of how the needs of special populations are being met.
7. Initiate, improve, expand, and modernize quality career technical education programs.
8. Provide services and activities that are of sufficient size, scope, and quality to be effective.
9. Provide activities to prepare special population students enrolled in career technical education programs for high skill, high wage, or high demand occupations that will lead to self-sufficiency.

39.13

## State Established CTE Quality Criteria Requirements of Programs Assisted with Perkins IV funds

Perkins IV Section 135(b)(8) requires each CTE program assisted with the funds to provide services and activities that are of sufficient size, scope, and quality to be effective. The 2008-2012 California State Plan for CTE identifies thirteen planning, organization, and instructional elements determined by the state to be critical to high quality CTE programs. These elements are incorporated into the following required criteria requirements of all programs assisted with the funds.

### Curriculum, Instruction and Assessment

- Curriculum and assessment are aligned with the California CTE Model Curriculum Standards and Framework and Secretary's Commission on Achieving Necessary Skills (SCANS) and employability competencies;
- Instruction is standards-based, sufficient in duration, current and relevant, and develops the knowledge, attitudes, and skills currently required for entry into careers in the program area;
- A comprehensive assessment system is used to measure student competence in the application of CTE and academic knowledge and skills required in the program area; and
- The program provides for certification of students who achieve industry-recognized skill and knowledge requirements.

### Leadership and Citizenship Development

- Each program includes a career technical student organization or alternative leadership activity that is integral to instruction and is supported by the administration of the local education agency. Alternative leadership activities must be designed to provide students with (a) effective leadership skills; (b) increased confidence in themselves and their work; (c) enhanced character, citizenship, volunteerism, and patriotism; (d) an understanding of the importance of a healthy lifestyle; (e) an understanding of the need to strive for excellence in scholarship; and (f) an awareness of the importance and relevance of the career cluster addressed by the CTE program.
- Leadership, citizenship, and interpersonal skills instruction in teamwork, communications, human relations, and social interaction is provided through the program.

### Practical Application of Occupation Skills

- Each program provides practical application and experiences through actual or simulated work-based learning assignments.

### Qualified and Competent Personnel

- Each program is staffed by qualified CTE teachers, meaning teachers who;
    a. Possess a standard secondary, single subject or designated subject credential that authorizes the teaching of the CTE courses(s) to which they are assigned, and
    b. Can document employment experience, outside of education, in the career pathway addressed by the program or other evidence of equivalent proficiency.

3.9.14

**Facilities, Equipment, and Materials**

- Facilities, equipment, and materials are comparable to those currently used by business and industry.
- Facilities and equipment are purchased or modified, as needed, to accommodate the needs of special population students.

**Community, Business, and Industry Involvement**

- Program has an advisory committee which includes business and industry representatives that meets at least once annually to provide relevant advice and support on current and changing labor markets, current industry standards and practices, emerging technical skills, curriculum content and student outcomes, and job placement.

**Career Guidance**

- Career guidance activities are ongoing and include the dissemination of career opportunity and career path information to students, parents, and counselors.
- CTE instruction includes career planning, employability skills, and articulation options, and provides students with information relevant to their career path goals.
- Career guidance activities provide students, parents, and counselors with information on nontraditional careers in program area.

**Program Promotion**

- Planned activities are conducted to promote the program to all concerned groups, including students of all ability levels, parents, counselors, site and district administrators, postsecondary agencies and representatives from business and industry.
- Activities are conducted to improve the articulation and alignment of the program with instruction provided by feeder school and advanced education and training opportunities.

**Student Support Services**

- Program provides for full participation of special population students, meaning that special population students are provided with the additional services needed for success.

**Program Accountability and Planning**

- Program improvements are developed and implemented based on an analysis of prior-year program accountability data, including the (a) number of students enrolled in the program (including the enrollment of special population students), (b) number and percent of program completers, (c) number and percent of secondary program completers who receive diplomas, (d) number of completers placed in the military, further education/training, or employment, and (e) number of nontraditional program concentrators and completers.

**The undersigned certifies that the requirements of the Perkins Act, the State Plan, the use of funds, local program requirements and the ten quality indicators as stated above will be met for the 2008-2009 program year in coordination with the local plan and that written documentation or specified data will be on file, provided to the State as requested, and available for future monitoring and compliance reviews.**

| Printed Name of Authorized Representative | Title of Authorized Representative |
|---|---|
| Signature of Authorized Representative | Date |

04/23/08

3.9.15

## SECTION III (SECONDARY): Assessment of Career Technical Education programs.

Section 123(b) of the Perkins Act requires states to conduct an annual evaluation of the progress and efforts recipients are making toward achieving the core indicator performance levels established for the State's CTE programs. This section of the application is used to collect the required information and evidence on the efforts being taken or planned by the LEAs to achieve the State-established performance levels. *(Core indicator data can be found on the Perkins website at http://www.cde.ca.gov/ci/ct/pk/forms.asp)*

**Instructions:** *For each Core Indicator:*

- *Review the definition, and State-established level of performance for 2006-2007.*
- *Provide your agency's performance level for each core indicator in each year in the chart below. Check "yes" if your agency met/exceeded the State-established level of performance for each indicator and "no" for those indicators not met.*
- *Use the improvement plan worksheet (next page) to describe the actions being taken and/or planned by your agency to improve the performance level in that core indicator.*

| Core Indicator | Definition | LEA Level 2004/05 | LEA Level 2005/06 | LEA Level 2006/07 | Difference 2005/06 2006/07 | State Level 2006/07 | 90% or more of the State level |
|---|---|---|---|---|---|---|---|
| **1S1 Academic Attainment** | **Numerator:** Number of 12th Grade CTE Program Completers earning a high school diploma by June 30<br>**Denominator:** Number of 12th Grade CTE Program Completers | 95.45% | 0% | 0% | 0% | **85.75%** | ☐ Yes<br>x No |
| **1S2 Skill Attainment** | **Numerator:** Number of Secondary CTE Program Completers<br>**Denominator:** Number of Secondary CTE Concentrators | 29.79% | 0% | 12.08% | 12.08% | **48.34%** | ☐ Yes<br>x No |
| **2S1 High School Completion** | **Numerator:** Number of 12th Grade CTE Program Completers earning a high school diploma by June 30<br>**Denominator:** Number of 12th Grade CTE Program Completers | 95.45% | 0 % | 0 % | 0 % | **85.75%** | ☐ Yes<br>x No |
| **3S1 Total Placement** | **Numerator:** Number of 12th Grade CTE Program Completers placed in Military, Advanced Education/Training, or Employment<br>**Denominator:** Number of 12th Grade CTE Program Completers | 100 % | 100 % | 0 % | 0 % | **78.21%** | ☐ Yes<br>x No |
| **4S1 Nontrad Participation** | **Numerator:** Sum of Secondary Males and Females enrolled in nontraditional industry sector programs<br>**Denominator:** Sum of Secondary Males and Females enrolled in all sector programs | 56.96% | 27.78 % | 0 % | 49.16 % | **48.78%** | x Yes<br>☐ No |
| **4S2 Nontrad Completion** | **Numerator:** Sum of Secondary Males and Females that complete nontraditional industry-sector CTE programs<br>**Denominator:** Sum of Secondary Males and Females enrolled in nontraditional industry-sector CTE programs | 52.3% | 0 % | 0 % | 24.57 % | **50.68%** | ☐ Yes<br>x No |

# PLAN TO IMPROVE CORE INDICATOR PERFORMANCE LEVELS

In accordance with the local program improvement requirement established in Section 123(b), eligible recipients (LEAs) of Perkins IV funds must achieve no less than 90 percent of each of the annual agreed-upon core indicator performance levels. Eligible recipients who fail to achieve the annual 90 percent requirement for any of the core indicators must develop and implement a program improvement plan for meeting the requirement the succeeding year.

**Instructions**: *The LEA must provide responses to questions 1 and 2 below for each core indicator for which it failed to achieve 90 percent of the established State performance level for the 2006-07 program year, as evidenced by the "no" responses in the final column on pages 16 or 17.*

1. Describe the reasons for not meeting the State established levels of performance.

Western Placer Unified School District was not able to qualify for funds last year. We did not receive Perkins Dollars. The decision was made by the Perkins coordinator to be upheld until such time as the Lincoln High School could come into compliance with the requirements of the grant.

2. Describe the actions being taken and/or planned by your agency to increase the level of performance in each core indicator not meeting the State established level. How are these proposed actions likely to result in performance level improvement?

Classes at Lincoln High School were not sequenced properly, making tracking of student information nearly impossible. The counseling department was placing students into classes without a defined sequence, causing report data to be inaccurate. Classes have now been completely re-sequenced. The prerequisite based system we will now be using will eliminate the difficulty in student tracking. We have always provided a quality educational experience to our students; now we will have a means of providing the necessary documentation.

3.9.17

## SECTION IV: Identification of required Program of Study and program sequences to be assisted with the 2007-2008 funds

**Requirement for Local participation in programs assisted with Section 131 funds:** As a condition of receiving section 131 funds, LEAs must be actively involved in the delivery of CTE programs, meaning that an LEA must provide at least one CTE sequence of courses that includes at least one district-funded course. Additionally, LEAs must provide at lest one course in each industry sector assisted with the funds. The course may be introductory or advanced and though not necessarily integral to the sequence of courses being assisted with the funds, must be clearly integral to one or more of the sequences of courses offered in the industry sector. While it is expected that most LEAs will be able to comply with these requirements in the 2008-09 program year, full implementation of the requirement will be delayed until the 2009-2010 program year to provide districts with the additional time needed to add additional courses or revise existing courses.

**Program of Study Requirement:** LEAs seeking assistance with Perkins IV funds are required to link CTE at the secondary level and CTE at the postsecondary level, including by offering the relevant elements of not less than one CTE Program of Study. A program of study as described in section 122(1)(A);

- Incorporates secondary education and postsecondary education elements;
- Includes coherent and rigorous content, aligned with challenging academic standards, and relevant career technical content aligned with the California CTE Standards and Framework in a coordinated, non-duplicative progression of courses that align secondary education with postsecondary education to adequately prepare students to succeed in postsecondary education;
- May include the opportunity for secondary education students to participate in dual or concurrent enrollment programs or other ways to acquire postsecondary education credits; and
- Leads to an industry-recognized credential or certificate at the postsecondary level, or an associate or baccalaureate degree.

**Program of Study Description:** Describe how the appropriate courses of not less than one career technical education Program of Study will be offered during the 2008-09 school year. Include the name of the Program of Study, the efforts made to articulate the secondary program with the postsecondary program, and the industry-recognized credential, certificate, or degree that will be achieved.

**Program of Study name:** _____

**Description:**

# Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2008-2009 program year

**Instructions:** *Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with current year Perkins IV funds.*

- *Identify the occupational program title (occupation), and indicate the number of sites where this exact sequence is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration (in hours) for each course.*
- *Sequences culminating in an ROCP course should list the ROCP course name and indicate that course as the capstone class.*

**NOTE: Section IV must be submitted for each approved CTE sequence to be assisted with Perkins IV funds. Only those sequences included in the LEA's approved 2008-2012 local plan are eligible for assistance with Perkins funds.**

**Industry Sector:** Agriculture_____ **Occupational Program Title:** Ag Natural Resources_____

**District funded course provided in this sector if not included in this sequence:** _____

| Sequence of Courses | Course Level | | | Primary Funding Source | | Perkins Funded | Total Duration |
|---|---|---|---|---|---|---|---|
| Name of Course | Intro. | Concentration | Capstone | District/COE | ROCP | Yes or No | (In hours) |
| Ag Science 1 a, b | x | | | x | | **Yes** | 140 |
| Ag Biology a | | X | | x | | **Yes** | 70 |
| Ag Biology b | | X | | x | | **Yes** | 70 |
| Natural History a | | | x | x | | **Yes** | 70 |
| Natural History b | | | x | x | | **Yes** | 70 |
| | | | | | | Yes No | |

**Indicate the amount expected to be directly expended in this sequence $1842_____**

**Provide a detailed explanation of how the expenditure of Perkins funds will improve this program sequence and increase student levels of performance. Do not prorate any funds used for salaries. Include only items or services that have a direct impact on this program sequence.**

**Funds in this area will be used primarily for increasing student skills in scientific methodology. Repair and replacement of garden boxes for scientific testing as well as equipment and materials for field testing would be included.**

# Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2008-2009 program year

3.5.20

**Instructions:** *Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with current year Perkins IV funds.*

- *Identify the occupational program title (occupation), and indicate the number of sites where this exact sequence is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration (in hours) for each course.*
- *Sequences culminating in an ROCP course should list the ROCP course name and indicate that course as the capstone class.*

**NOTE: Section IV must be submitted for each approved CTE sequence to be assisted with Perkins IV funds. Only those sequences included in the LEA's approved 2008-2012 local plan are eligible for assistance with Perkins funds.**

**Industry Sector:** Agriculture_____ **Occupational Program Title:** Ag Natural Resources_____

**District funded course provided in this sector if not included in this sequence:** _____

| Sequence of Courses | Course Level | | | Primary Funding Source | | Perkins Funded | Total Duration |
|---|---|---|---|---|---|---|---|
| Name of Course | Intro. | Concentration | Capstone | District/COE | ROCP | Yes or No | (In hours) |
| Ag Science 1 a, b | x | | | x | | **Yes** | 140 |
| Ag Biology a | | X | | x | | **Yes** | 70 |
| Ag Biology b | | X | | x | | **Yes** | 70 |
| Natural History a | | | x | x | | **Yes** | 70 |
| Natural History b | | | x | x | | **Yes** | 70 |
| | | | | | | Yes No | |

**Indicate the amount expected to be directly expended in this sequence $1842_____**

**Provide a detailed explanation of how the expenditure of Perkins funds will improve this program sequence and increase student levels of performance. Do not prorate any funds used for salaries. Include only items or services that have a direct impact on this program sequence.**

Ag Science

The items I would like to purchase for use in my Ag. Science 1 classes are as follows: additional computers for my classroom, digital camera for the FFA, and a projector for every day use.

I have requested the items listed for specific reasons, all having to do with the improvement of my agriculture classes as well as our agriculture program as a whole. The computers, printer and digital camera are necessary for my Ag. Leadership class. They will be able to complete the assignments in class (creating local FFA newsletters, using online record books, typing speeches) more thoroughly with the addition of these materials. They will also be able to complete resumes and cover letters for the job interview contest, use pictures to practice for livestock and horse judging contests, and study for the farm records contest. The camera will benefit our chapter by allowing our reporter and historian to take pictures of our chapter members and events. These pictures will be used in the chapter's scrapbook, articles in the local paper about chapter events, and our FFA school newsletter.

The projector will allow my Introduction to Agricultural Science classes to view the areas discussed in this class more clearly. For instance, they are not allowed to travel to the school farm on a regular basis in this class, so the projector will bring the images and pictures to them. This will, in turn, greatly increase the likelihood that they will continue in the agriculture program if they are able to visually see the area of study (animals and plants.) This will hopefully help with our retention in the agriculture program and make the classroom environment more interesting. The students in these classes will also be able to use the computers listed above to write reports, complete research projects and complete their record books online. Computers in the classroom will improve their overall technology skills, helping them to become better prepared for future employment.

# Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2008-2009 program year

3.1.22

**Instructions:** *Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with current year Perkins IV funds.*

- *Identify the occupational program title (occupation), and indicate the number of sites where this exact sequence is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration (in hours) for each course.*
- *Sequences culminating in an ROCP course should list the ROCP course name and indicate that course as the capstone class.*

**NOTE: Section IV must be submitted for each approved CTE sequence to be assisted with Perkins IV funds. Only those sequences included in the LEA's approved 2008-2012 local plan are eligible for assistance with Perkins funds.**

**Industry Sector:** Building Trades/construction_____ **Occupational Program Title:** Cabinet Making and Wood Products_____

**District funded course provided in this sector if not included in this sequence:** _____

| Sequence of Courses | Course Level | | | Primary Funding Source | | Perkins Funded | Total Duration |
|---|---|---|---|---|---|---|---|
| Name of Course | Intro. | Concentration | Capstone | District/COE | ROCP | Yes or No | (In hours) |
| Introduction to Shop | x | | | x | | Yes | 70 |
| Wood 1a, b | | x | | x | | **Yes** | 140 |
| Wood 2a, b | | | x | x | | **Yes** | 140 |
| | | | | | | Yes No | |
| | | | | | | Yes No | |
| | | | | | | Yes No | |

**Indicate the amount expected to be directly expended in this sequence $4055_____**

**Provide a detailed explanation of how the expenditure of Perkins funds will improve this program sequence and increase student levels of performance. Do not prorate any funds used for salaries. Include only items or services that have a direct impact on this program sequence.**

# Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2008-2009 program year

**Instructions:** *Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with current year Perkins IV funds.*

- *Identify the occupational program title (occupation), and indicate the number of sites where this exact sequence is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration (in hours) for each course.*
- *Sequences culminating in an ROCP course should list the ROCP course name and indicate that course as the capstone class.*

**NOTE: Section IV must be submitted for each approved CTE sequence to be assisted with Perkins IV funds. Only those sequences included in the LEA's approved 2008-2012 local plan are eligible for assistance with Perkins funds.**

**Industry Sector:** Transportation_____ **Occupational Program Title:** Vehicle maintenance, service, repair (Auto-shop)___

**District funded course provided in this sector if not included in this sequence:** _____

| Sequence of Courses | Course Level | | | Primary Funding Source | | Perkins Funded | Total Duration |
|---|---|---|---|---|---|---|---|
| Name of Course | Intro. | Concentration | Capstone | District/COE | ROCP | Yes or No | (In hours) |
| Introduction to Shop | x | | | x | | **Yes** | 70 |
| Auto 1a, b | | X | | x | | **Yes** | 140 |
| Auto 2a, b | | | x | x | | **Yes** | 140 |
| | | | | | | Yes No | |
| | | | | | | Yes No | |
| | | | | | | Yes No | |

**Indicate the amount expected to be directly expended in this sequence $4055_____**

**Provide a detailed explanation of how the expenditure of Perkins funds will improve this program sequence and increase student levels of performance. Do not prorate any funds used for salaries. Include only items or services that have a direct impact on this program sequence.**

**Transportation Technology**

The items I would like to purchase for use in my Automotive Technology Program are the follows: Car Trailer ($2200), Tooling ($700) Supplies($450), Travel and Release Time($700).

Do to the nature of an auto program; vehicles need to be supplied for students to work on. Often the school is presented with the opportunity to receive donations form local community members and businesses. Often these vehicle donations are in various states of disrepair and need to be towed to the Automotive facility. A car trailer capable of loading and unloaded inoperable vehicles will insure a steady flow of projects. This will give the students real world experience in diagnostic, service and repair of a variety of vehicle makes and models.

In order to improve the automotive program; tools and supplies need to be updated. Equipment becomes obsolete and supplies are used up. I am seeking to replace worn out or broken general hand tools as well as specialty automotive tooling. In addition we are expanding our auto body refinishing curriculum and cleaners, sandpaper, fillers etc. need to be purchased.

# Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2008-2009 program year

39.25

**Instructions:** *Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with current year Perkins IV funds.*

- *Identify the occupational program title (occupation), and indicate the number of sites where this exact sequence is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration (in hours) for each course.*
- *Sequences culminating in an ROCP course should list the ROCP course name and indicate that course as the capstone class.*

**NOTE: Section IV must be submitted for each approved CTE sequence to be assisted with Perkins IV funds. Only those sequences included in the LEA's approved 2008-2012 local plan are eligible for assistance with Perkins funds.**

**Industry Sector:** Agriculture_____ **Occupational Program Title:** Mechanics_____

**District funded course provided in this sector if not included in this sequence:** _____

| Sequence of Courses | Course Level | | | Primary Funding Source | | Perkins Funded | Total Duration |
|---|---|---|---|---|---|---|---|
| Name of Course | Intro. | Concentration | Capstone | District/COE | ROCP | Yes or No | (In hours) |
| Introduction to Shop | X | | | X | | **Yes** | 70 |
| Ag Metals 1a/b | | x | | X | | **Yes** | 140 |
| Farm Power | | X | | X | | **Yes** | 70 |
| Ag Metals 2 (advanced) | | | X | X | | **Yes** | 70 |
| | | | | | | Yes No | |
| | | | | | | Yes No | |

**Indicate the amount expected to be directly expended in this sequence $9012_____**

**Provide a detailed explanation of how the expenditure of Perkins funds will improve this program sequence and increase student levels of performance. Do not prorate any funds used for salaries. Include only items or services that have a direct impact on this program sequence.**

**Agriculture Mechanics**

Funds expended in this pathway will be used to purchase industry standard equipment and supplies for use in training students. Our site recently restructured its courses and is now offering a sequence of five courses designed to improve student skill acquisition. Students have access to more equipment time and a more rigorous curriculum. Funds will be expended for the purchase of metals and materials for training and testing with the intention of creating AWS certified welders. The heavy bar, plate, and pipe is very expensive and materials consumed rapidly while testing and training. The heavy plate and pipe certifications have been out of our reach financially, but with the addition of the Perkins funding we will be able provide this experience for our students. Some funds will be expended for the purchase of shielding gasses, and fuel and oxygen for flame cutting,

39.26

# Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2008-2009 program year

3.9.27

**Instructions:** *Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with current year Perkins IV funds.*

- *Identify the occupational program title (occupation), and indicate the number of sites where this exact sequence is conducted.*
- *List all CTE courses in the sequence and check the appropriate course level, funding source, and duration (in hours) for each course.*
- *Sequences culminating in an ROCP course should list the ROCP course name and indicate that course as the capstone class.*

**NOTE: Section IV must be submitted for each approved CTE sequence to be assisted with Perkins IV funds. Only those sequences included in the LEA's approved 2008-2012 local plan are eligible for assistance with Perkins funds.**

**Industry Sector:** Agriculture_____ **Occupational Program Title:** Ag Production_____

**District funded course provided in this sector if not included in this sequence:** _____

| Sequence of Courses | Course Level | | | Primary Funding Source | | Perkins Funded | Total Duration |
|---|---|---|---|---|---|---|---|
| Name of Course | Intro. | Concentration | Capstone | District/COE | ROCP | Yes or No | (In hours) |
| Ag Science 1 a, b | x | | | x | | **Yes** | 140 |
| Ag Science 2 a, b | | X | | x | | **Yes** | 140 |
| Ranch Management | | | x | | | **Yes** | 70 |
| | | | | | | Yes No | |
| | | | | | | Yes No | |
| | | | | | | Yes No | |

**Indicate the amount expected to be directly expended in this sequence $6759_____**

**Provide a detailed explanation of how the expenditure of Perkins funds will improve this program sequence and increase student levels of performance. Do not prorate any funds used for salaries. Include only items or services that have a direct impact on this program sequence.**

Funds in this pathway would be used to improve student's agricultural production skills. Purchase of a greenhouse to improve plant propagation skills and also marketing skills by holding a plant sale. Purchasing livestock handling equipment and farm machinery are important to develop student's knowledge and competency in operating this equipment.

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Postsecondary, and Adult Leadership Division
CDE 101-A (2/08)

# Program Year 2008-2009
# BUDGET AND EXPENDITURE SCHEDULE

CAREER TECHNICAL EDUCATION APPLICATION
Carl D. Perkins Career and Technical
Improvement Education Act of 2006

**Local Educational Agency:** Western Placer Uified School District

**CD Code:** _____

**Authorized Signature:** _____

**Total Allocation:** $27,040

**Indirect Cost Rate:** 5.00%

**Select One**

- [x] ORIGINAL BUDGET
- [ ] END-OF-YEAR CLAIM
- [ ] REVISION DATE: _____

**Funding Source and Purpose:**

- [x] Section 131 - Secondary
- [ ] Section 132 - ROC/P & Adult
- [ ] Section 112 - State Institutions

| Object of Expenditure Classifications | | (A) Instruction (including Career Technical Student Organizations) | (B) Professional Development | (C) Curriculum Development | (D) Research Evaluation & Data Dev. | (E) Guidance & Counseling | (F) Transportation & Child Care for Participants | (G) Administration or Indirect (must total no more than 5% of allocation) | (H) Total |
|---|---|---|---|---|---|---|---|---|---|
| 1000 | Certificated salaries | $2,500 | $1,200 | | | | | $185 | $3,885 |
| 2000 | Classified salaries | | | | | | | | |
| 3000 | Employee benefits | | | | | | | | |
| 4000 | Books & supplies | $21,100 | | | $1,000 | | | $1,055 | $23,155 |
| 5000 | Services and other operating expenditures | | | | | | | | |
| 6000 | Capital outlay | | | | | | | | |
| 7000 | Indirect Costs | | | | | | | | |
| | Total | $23,600 | $1,200 | | $1,000 | | | $1,240 | $27,040 |

1. Heading: Enter the name of the local educational agency (district) applying for funding. Enter county and district code number (CD Code).
2. Enter the total allocation amount and the agency's indirect cost rate (use decimal)
3. Identify "Original Budget," "End-of-Year Claim or "Revision" by checking the appropriate box.
4. Check appropriate box for the funding source/purpose (only one per page).
5. Object of Expenditure Classifications & Funding Categories.
   - Enter the proposed/actual expenditures for the funding source checked.
   - Refer to the current California School Accounting Manual for clarification of object of expenditure classifications 1000 through 7000.
   - Please note that a single capital outlay of more than $5,000 requires prior approval from the California Department of Education.
   - A maximum of 5% of Perkins funds may be budgeted/expended for direct and/or indirect costs (Column K) less any funds expended on capital outlay

## SECTION V: Identification of budget expenditures for the 2008-2009 funds

As stated in Section 135(a) of the Carl D. Perkins Career and Technical Education Improvement Act of 2006, "each eligible recipient that receives the funds shall use such funds to improve CTE programs." **This means all planned expenditures must be directly related to improving CTE programs.**

The following factors must be considered when expending Perkins funds:

- As stated on page 16, core indicators shall be addressed, and where there are deficiencies, funds shall be expended for program improvement to meet the State established level of performance.
- Funds shall be expended only in approved programs (those programs for which the LEA superintendent/director has signed assurances as meeting all of the established criteria and only those programs included in the LEA's approved 2008-2012 Local Plan are eligible for Perkins funding).
- Capital outlay expenditures (any single item over $5,000) must be approved by the State **prior** to purchase. Any funds expended for Capital outlay must be deducted from the total allocation before calculating the 5% allowed to administer the grant.

**Instructions:** *Provide a detailed description of all other expenditures listed on the Budget and Expenditure Schedule (CDE 101-A) that were not described in the previous section. The description should include a thorough explanation of how these expenditures will improve the CTE program.*

**Substitutes**
Ag Mechanics
6 Days

Dollars will be spent for the purchase of substitutes for Mr. Hess while he attends FFA leadership events with students, the American Welding Society trade show in November, the California Ag Teachers Association Regional road show, and professional development activities at the San Louis Obispo CATA State Conference.

Ag Natural Resources
4 Days

Some funding would be required for substitutes in the Ag and Natural resource pathway. This pathway takes many student field trips to the ocean, mountains and other areas to give students first hand knowledge of their environment and resource management areas. Students may also participate in the California Forestry Challenge. Teachers participate in several professional training sessions throughout the year.

Ag Production
10 Days

Teachers in the Ag Production pathway participate in many ag related conferences and supervise students at the California FFA Convention as well as sectional and regional FFA contests and activities. Teachers also supervise students at the Gold Country Fair in September. Money would be needed to cover substitutes for some of these activities.

Ag Science

3.9.29

12 Days
I will need a substitute for the following FFA events: Greenhand FFA Conference (one day), Sectional FFA Meetings (one day), State FFA Record Book Scoring (one day), FFA Sectional Public Speaking Contest and Job Interview Contest (one day), Regional FFA Meetings (two days), FFA State Convention (two days), FFA Farm Records and BIG Contest (one day), FFA Officer Retreat- Camp Tehama (one day), FFA Opening/Closing Ceremonies Contest (one day), and Gold Country Fair (two days.)

Subs Auto

5 Days
SEMA is the premier aftermarket parts and assessor show held each year is Las Vegas. At this show, changes in the automotive industry are presented, discussed and are on display. Attendance at this show will give the instructor valuable knowledge that can influence, guide and aid him in the development and implementation of the curriculum. I am asking for substitute (two days), travel, food and lodging in order to take advantage of this show. Further in order to better align my classes with post secondary automotive education; I would like to ask for three release days to meet with the local community colleges of Sierra College and American River College as well as the trade schools of Universal Technical Institute and Wyotech. This will help establish a link for students to move beyond the Lincoln High Schools Automotive program.

3.9.30

# REPORTS

# AND

# COMMUNICATION

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

6. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
7. **Foster a safe, caring environment where individual differences are valued and respected.**
8. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
9. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
10. **Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Presentation of the Actuarial Study of the District's Retiree Health Liabilities

**AGENDA ITEM AREA:**

Report

**REQUESTED BY:**

Terri Ryland
Interim Assistant Superintendent Business

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business Office

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**

May 6, 2008

---

## BACKGROUND:

In order to comply with Governmental Accounting Standards Board (GASB) Statement 45, beginning with its 2008-09 year-end financial statements, the District must recognize its liability for the projected cost of future retiree health benefits. Total Compensation Systems prepared the actuarial study that estimates these costs. This study and the effects of GASB 45 implementation will be discussed.

## RECOMMENDATION:

Report only.

5.5.2

# INFORMATION

# DISCUSSION

# ACTION

# ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

SUBJECT:
2008-09 Budget Reductions

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman, Superintendent
Terry Ryland, Interim Chief Business Official

ENCLOSURES:
Yes

DEPARTMENT:
District office

FINANCIAL INPUT/SOURCE:
Reduction in almost all sources

MEETING DATE:
May 6, 2008

---

## BACKGROUND:

The attached letter was sent to all staff when the district became aware of the current state budget situation and its effect on our district. As described in the letter, a budget reduction committee was formed using the attached guidelines. The committee started their process on February 14, 2008 and ended with a final input session on April 14, 2008.

Items on the attached sheets include their rubric score (the higher the number, the more negative impact on the district), the number of "votes" by the committee for the item to remain on the list, the recommended action, and comments. All items on these sheets received at least five "votes" out of fifteen from the committee.

## RECOMMENDATION:

Discuss the proposed budget reductions.

6.1

WPUSD

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

*810 J Street*
*Lincoln, CA 95648*

*(916) 645-6350*
*(916) 645-6356 FAX*

*District Superintendent*

*Scott Leaman*

*Board of Trustees*

*Paul Carras*
*Brian Haley*
*Paul Long*
*James McLeod*
*Ana Stevenson*

*Interim Chief Business Officer*

*Terri Ryland*

*Asst. Superintendent, Educational Services*

*Mary Boyle*

*Asst. Superintendent, Personnel Services*

*Robert Noyes*

*Asst. Superintendent, of Facilities and Maintenance Services*

*Cathy Allen*

February 7, 2008

Dear Western Placer Unified School District Staff,

I know many of you may have heard about the looming reduction in state funding to school districts. Based on a presentation to our board Tuesday night, I wanted to let you know **what it means to us and our plan for action.**

For the current school year Prop 98, education's primary funding mechanism, is over-funded. The funding formula is based on anticipated revenues that are now significantly lower than projected. To resolve the difference, the **Governor has proposed a .5% mid-year cut.** We hope most of that comes from unspent state dollars, but it is unknown at this time if such cuts will be enough. **For the 2008-09 school year, the governor proposes: 1) suspending Prop 98, 2) not funding the statutory 4.94% COLA, 3) further reducing our funding per student by $229, and 4) reducing State categorical program funding by 6.5% from current levels.**

Some questions people have been asking:
What does this mean for us? **We need to trim the 2007-08 budget by $170,000. If nothing changes, the 2008-09 budget must reduced by $2,600,000.** Our district has maintained the minimum reserve mandated by law and it cannot be used to absorb reductions.

Will the governor's proposal happen as stated? Maybe yes, maybe no. It is too early to tell how the politics will play out. Do we have to include the Governor's numbers in our budget? Yes. Could it change for the better or worse in the next months? Yes.

Where are we with our budget right now? We are in the process of looking at reductions to our budget this year and next. We will ask for staff input through **the establishment of a district employee committee.**

The committee will be made up of the following:
3 representatives from Certificated Management
3 representatives from the Western Placer Teachers Association
3 representatives from Classified School Employees Association
1 representative from Confidential
1 representative from Classified Management
District support representatives

The **first meeting of the committee will be this Thursday** (and continue on Thursday afternoons), February 14, 2008 from 3:30 to 5:00 at the district office. Each group outlined above should choose their representative(s) and invite them to the first meeting.

Someone recently said this situation is an opportunity to bring us together as we move forward, and I agree with that sentiment. As we move through the months ahead, difficult decisions will be made. We will do everything we can to minimize the impact on our people and the students in our classrooms.

Scott Leaman, Superintendent

6.1.1

"A DISTRICT ON THE MOVE"

Western Placer Unified School District

# Guidelines for the Budget Committee.

## Purpose of the Committee

1. Develop an understanding of the financial implications of the current budget.
2. Establish criteria for evaluation of budget adjustments.
3. Provide input to the Superintendent on options to assist in formulating a board recommendation to address the current budget situation.
4. Consider the district goals as they relate to fiscal options.

## Roles and Responsibilities

### Board of Trustees

1. Discuss, modify, and act on recommendations from the Superintendent.

### Superintendent

1. Convene committee participants
2. Establish purpose
3. Formulate board recommendation with input from the committee

### Interim CBO

1. Provide financial information and input
2. Assist with calculation of options
3. Assist with finalization of the matrix

### Committee Members

1. Attend meetings
2. Actively participate and exchange ideas and suggestions in the meetings.
3. Be open-minded and respectful of the ideas and suggestions of other members and support staff.
4. Become familiar with the mechanics of the financial management of the District as a means to assist the committee in a productive manner.
5. Become familiar with the goals and objectives of the District.
6. Seek and communicate input from other staff and community members.
7. Work cooperatively with committee members and to develop input to the Superintendent and Board of Trustees on specific objectives established by the Superintendent.

## Committee Membership

The number and representation of committee members shall be determined by the Superintendent.

This committee is an ad-hoc committee organized for the goals stated under, "Purpose of the Committee."

6.1.2

The committee should include a mixture of staff. It should not be so small or large as to make it difficult to operate. The suggested make up of the committee will be:

| | |
|---|---|
| Administration | 3 |
| Certificated | 3 |
| Classified | 3 |
| Confidential | 1 |
| Class. Mgr | 1 |
| Dist. Support Staff | |

Certificated and Classified staff will be solicited from collective bargaining units (WPTA and CSEA)

The district support staff should include the following to serve as members of the committee:

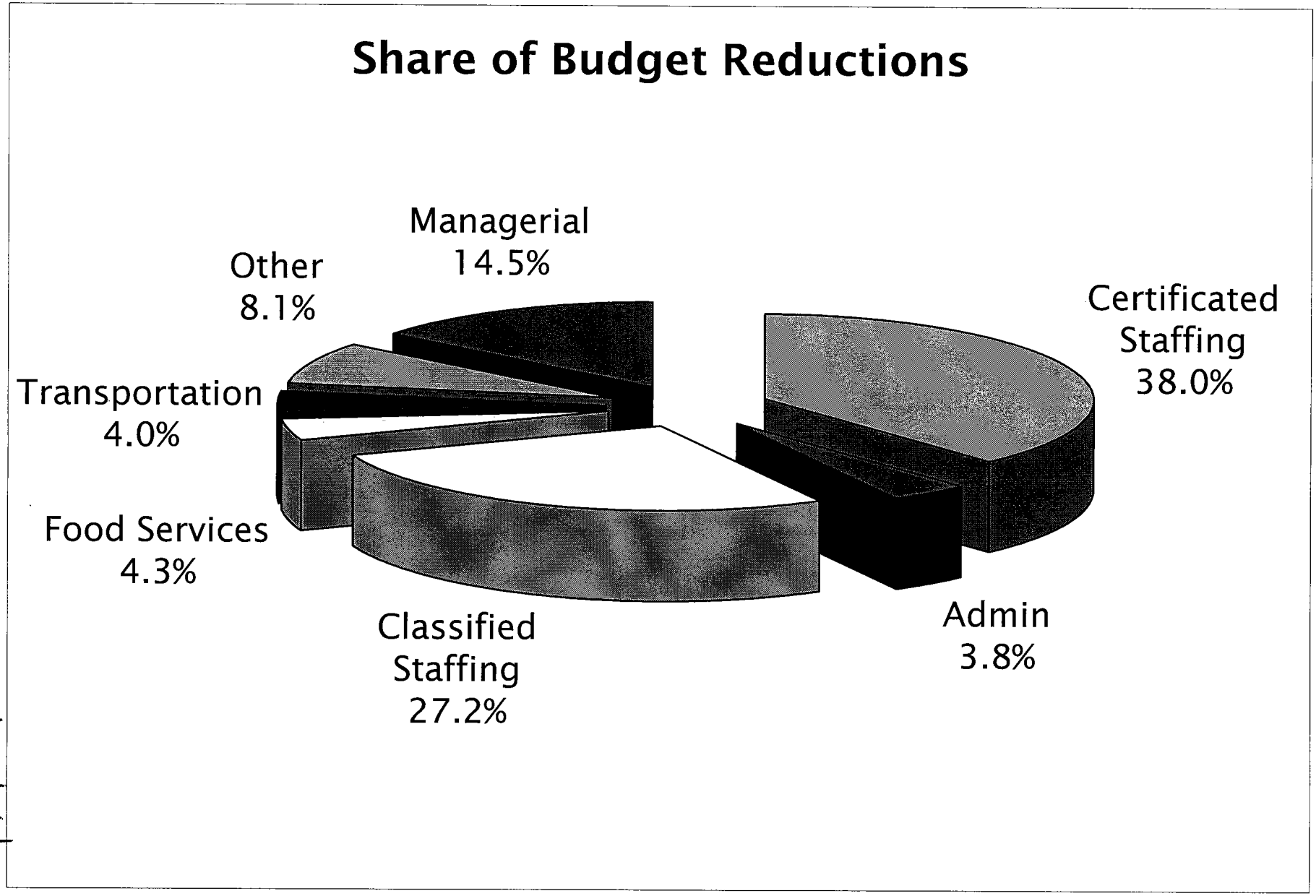
- Superintendent
- Assistant Superintendent Educational Services
- Assistant Superintendent Human Services
- Interim Chief Business Officer
- Director of Fiscal Services

The committee will meet on a scheduled basis, currently established as Thursday at 3:30 at the district office.

**Committee Input**

Whenever possible, committee input to the Superintendent will be developed by consensus. A consensus recommendation doesn't ensure the Superintendent will forward it for board approval. If consensus is not possible, the Superintendent will be tasked with determining the appropriate course of action.

Input will be developed by the members present at regularly scheduled meetings.


Share of Budget Reductions
Managerial
14.5%
Other
8.1%
Certificated
Staffing
38.0%
Transportation
4.0%
Food Services
4.3%
Classified
Staffing
27.2%
Admin
3.8%

6.1.14

WP"SD
Budget Reductic .commendations
2008-09 Fiscal Year

| Budget Comm Vote [1] | Rubric Score [2] | Recommended Action | Amount | comments |
|---|---|---|---|---|
| | | ***Certificated Staffing*** | | |
| 13 | 17 | Increase staffing ratios to 25:1 for middle school, 28:1 at high school and suspend ratios at elementary (net of overage stipend) | $671,000 | 4.0 HS, 2.0 MS, 1.0 K, 2.0 4-5. Have netted savings against projected increase in overage costs due to class sizes over contract level. |
| 8 | 28 | Realign delivery of prep using the 40 class cap in PE for science prep in primary grades | $134,300 | 1.7 science teachers |
| 15 | 39 | Eliminate independent study program at LHS | $79,000 | 1.0 FTE |
| 12 | 17 | Shift a techer from LHS to PHS when enrollment drops due to transfers | $79,000 | |
| 15 | 39 | Additional high school reductions - 1.0 counselor | $79,000 | Still discussing with State as to shifting of program monies |
| 15 | 39 | Account for elimination of ROTC program | $70,000 | 1.0 FTE |
| 14 | 41 | Eliminate all non-teacher certificated overtime - extra assignment, psychs, OTs, Admin | $31,000 | |
| | | | **$1,143,300** | **38%** |
| | | ***Admin*** | | |
| 5 | 14 | Reduce admin at Sheridan | $115,000 | 1.0 principal, to be shared with Phoenix HS |
| | | | **$115,000** | **4%** |
| | | ***Classified Staffing*** | | |
| 13 | 38 | Align staffing at sites to current ratios: aides, campus supervision, custodial, library | $147,000 | see separate schedules |
| 5 | 32 | Reduce custodial services 10% overall in district | $144,000 | may be delivered differently at each site. Currently, half of the sites have every other day cleaning, so reductions likely to be centered at sites which have daily cleaning |
| 7 | 28 | Eliminate kindergarten aides in classes that have two teachers, leaving 2-hour aides in odd classrooms with no am/pm partner | $129,000 | |
| 15 | 17 | Eliminate overtime unrestricted general fund, except for emergencies | $100,000 | estimate at half of budget |
| 3/10 | 37 | Reduce clerical at each site including secretarial, office clerks, attendance clerks, health clerks - elementary only | $94,000 | reduction of 4.0 hours per site. Current study of surrounding elementary schools shows WPUSD clerical approximately 5.0 hours per day above average. |
| 5 | 14 | Reduce clerical/classified and cusodial staffing at Sheridan | $82,000 | 8 hours clerical/classified support, 0.5 custodial; share with Phoenix HS |
| 11 | 41 | Reduce library clerk and aide staffing until 6.5 hours per day is reached at elementary | $53,000 | this covers the teaching day for delivery of prep time to teachers |
| 5 | 26 | Reduce tech department .5 FTE | $45,000 | |
| 12 | 21 | Limit night time custodial subs to a 4-hour shift | $25,000 | night events may require different coverage |
| | | | **$819,000** | **27%** |

5.1.08

| Budget Comm Vote [1] | Rubric Score [2] | Recommended Action | Amount | comments |
|---|---|---|---|---|
| | | ***Food Services*** | | |
| | | Two year plan to eliminate Food Services encroachment on the General Fund. Reduce hours, reduce food costs, increase revenue, increase points of sale, use more commodity foods | $65,000 | Reduce labor hours ($44,000), eliminate second hot entrée at elementary, Use more commodity fruits, increase breakfast prices (other reductions listed elsewhere) |
| 13 | 26 | Raise lunch fees $0.25 at elementary | $28,000 | Only middle and high school rates were raised last year. Current rates are $2.25, $2.50, and $2.75 per meal at the elementary, middle and high school levels respectively. $0.25 increases will leave meal rates within the comparable range of surrounding school districts. |
| | 26 | Raise lunch fees $0.25 at middle schools | $11,000 | See comments above |
| | 26 | Raise lunch fees $0.25 at high school | $15,000 | See comments above |
| 14 | 26 | Reduce overtime in cafeterias | $11,500 | estimated at half of current year budget |
| | | | **$130,500** | **4%** |
| | | ***Transportation*** | | |
| 15 | 33 | Cost neutral sport transportation - the market will not allow full break even. Assumed doubling of high school sport fees to $120 per sport, two sport maximum, and elimination of middle school athletic transportation. | $67,000 | see separate schedules |
| 14 | 30 | Attempt to increase home-to-school transportation in order to make it cost neutral. This would require bus fees of $500 per student. Instead, increase bus passes to $225 per year, charged Reduced Rate to those who are eligible ($112.50), and increase daily tickets by $0.50 each way. For 2008-09, continuing studying ways to fund transportation or effects of not continuing | $24,000 | see separate schedules |
| 13 | 41 | Increase fees for elective transportation (field trips) until cost neutral. Requires increase in hourly rate, plus slight increase in mileage charge, limit field trips to three per class per school, and encourage parent drivers | $23,510 | |
| 8 | 15 | Eliminate outside agency use of buses (STAR, City of Lincoln) or charge revised fees to cover operating costs | $5,590 | Current charges would generate $18,500 for the summer STAR use, and using new elective fees would generate $25,200. However, there is no provision in our current fees for bus replacement and these elective uses by outside agencies create additional wear and tear on buses, and preclude summer servicing. |
| | | | **$120,100** | **4%** |

WP' 'SD
Budget Reductio commendations
2008-09 Fiscal Year

| Budget Comm Vote [1] | Rubric Score [2] | Recommended Action | Amount | comments |
|---|---|---|---|---|
| | | ***Other*** | | |
| 14 | 27 | Do not carryover unspent unrestricted funds into next fiscal year (MAA and Farm). Estimate only | $108,000 | based on prior year |
| 11 | 10 | Raise Facilities Use fees | $36,000 | STAR daily use |
| 8 | 16 | Ban electric heaters and refrigerators in classrooms, ensure District temperature settings, take advantage of PGE recommendations on usage | $30,000 | |
| 5 | 37 | Eliminate Woodleaf trip, increase fees to cover costs, or eliminate stipends | $29,000 | could be eliminated by overall reduction in certificated stipends |
| 10 | 20 | Reduce district office discretionary budgets | $21,000 | can't reduce 10% due to fixed or increasing costs - insurance, legal, audit |
| 11 | 31 | Decrease site discretionary funds 7-12 by 10% | $20,000 | see separate schedules |
| | | | **$244,000** | **8%** |
| | | ***Managerial*** | | |
| | | Worker's comp rate reduction | $175,000 | favorable x-mod factor; rates decreased for next year |
| | | One-time expenditures for 2007-08 | $122,000 | (separate schedule, items 4-7, 9) |
| | | eliminate classified subs, except day custodians and special ed | $112,000 | per current budget |
| | | eliminate District's contribution to the City's watering of parks | $28,000 | estimate based on current usage |
| | | | **$437,000** | **15%** |
| | | **Total recommended reductions** | **$3,008,900** | |

[1] Based upon the receipt of 15 input sheets from Budget Committee members; represents number who wish to keep item on list of reductions - included on list of recommended reductions if item garnered at least 5 votes

[2] Based upon Rubric scoring; the lower the number, the least impact to staff, students and safety, among other criteria

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**

Single Plans for Student Achievement

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

**MEETING DATE:**

May 6, 2008

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## BACKGROUND:

Each school site annually updates its Single Plan for Student Achievement (SPSA). We presented the SPSA's for First Street School and Phoenix High School a bit early in April because of our CPM audit. The SPSA's for our remaining nine schools are now complete. The administration, teachers and School Based Leadership Teams (site councils) on each site have carefully studied their students' achievement data, have discussed and set goals for student achievement improvement, and have aligned categorical funding to support the goals. Single Plans for Student Achievement are available for review at each school site.

## ADMINISTRATION RECOMMENDATION:

Approval of Single Plan for Student Achievement presented.

6.2.

Western Placer
Unified School District

WPUSD

*"a district on the move"*

# Student Achievement Site Plans

May 6, 2008

| Site | Principal | Completed | Approved |
|---|---|---|---|
| Foskett Ranch School | Mrs. Castillo | ✓ | |
| First Street School | Mr. Ayala | ✓ | ✓ April 1, 2008 |
| Phoenix High School | Mr. Wyatt | ✓ | ✓ April 1, 2008 |
| Sheridan Elementary School | Mr. Knutson | ✓ | |
| Twelve Bridges Elem. School | Mr. Lyche | ✓ | |
| Glen Edwards Middle School | Mr. Doherty | ✓ | |
| Creekside Oaks Elem. School | Mrs. Pezanoski | ✓ | |
| Carlin C. Coppin Elem. School | Mr. Bliss | ✓ | |
| Lincoln High School | Mr. Butler | ✓ | |
| Twelve Bridges Middle School | Mr. Brown | ✓ | |

6.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**

STAR Testing and AYP/API

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Mary Boyle

**ENCLOSURES:**

CA Assessment System
AYP Reports

**MEETING DATE:**

May 6, 2008

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## BACKGROUND:

WPUSD schools are currently completing STAR testing for the 2007 – 2008 school year. The STAR (Standardized Testing and Reporting) program includes the California Standards Tests (CST's), the California Achievement Test 6 (CAT/6), the California Modified Assessment (CMA), the CAPA, Standards Tests in Spanish (STS), the Aprenda 3, and the Early Advanced Placement (EAP). STAR testing results are used to determine whether schools and districts meet their API (Academic Performance Index – state requirement) and their AYP (Annual Yearly Progress – federal requirement). Three schools and the district are watching their data closely this year: First Street School is hoping to exit Program Improvement status, based on Hispanic, Socio-Economically Disadvantaged and English Learner subgroups; Carlin C. Coppin and Creekside Oaks Elementary Schools and the district as a whole are hoping to avoid Program Improvement status, based on their Students With Disabilities subgroups.

## ADMINISTRATION RECOMMENDATION:

Information only.

6.3

# California Assessment System 2007–08

| | Test | Type | Participants | Grade Level(s) | Content Tested |
|---|---|---|---|---|---|
| Standardized Testing and Reporting Program (STAR) | CSTs | SB MC PA | All students unless their individualized education program plan indicates assessment with CAPA or CMA. | 2–11 | **Grades 2–11** English-Language Arts • Mathematics **Grades 4, 7** Written Composition **Grades 8–11** History-Social Science **Grades 5, 8–11** Science |
| | CAT/6 Survey | NRT MC | All students unless their individualized education program plan indicates assessment with CAPA. | 3 and 7 | Reading/Language • Spelling • Mathematics |
| | CAPA | SB PA | Students with significant cognitive disabilities who are unable to take the CSTs even with accommodations or modifications and whose individualized education program plan indicates assessment with CAPA. | 2–11 | **Grades 2–11** English-Language Arts • Mathematics **Grades 5, 8, 10** Science |
| | CMA | SB MC | Students whose individualized education program plan indicates assessment with CMA. | 3–5 | **Grades 3–5** English-Language Arts • Mathematics **Grade 5** Science |
| | STS | SB MC | Spanish-speaking English learners who either receive instruction in their primary language or have been enrolled in a school in the United States less than 12 months. | 2–7 | Reading/Language • Mathematics |
| | Aprenda 3 | NRT MC | | 8–11 | **Grades 8-11** Reading • Language • Mathematics **Grade 8** Spelling |
| | EAP | SB MC PA | Voluntary. | 11 | **Augmentations to CSTs in:** English-Language Arts • Algebra II Summative High School Mathematics |
| | CELDT | SB MC PA | All newly enrolled students whose primary language is not English must take the test within 30 calendar days after they are enrolled in a California public school for the first time. The CELDT also must be given once each year to English learners until they are reclassified. | K–12 | **Grades K–1** Listening • Speaking **Grades 2–12** Listening • Speaking • Reading • Writing |
| | CAHSEE | SB MC PA | All grade 10 students. Students in grades 11 and 12 and adult students who have not previously passed. | 10-12 Adult students | English-Language Arts • Mathematics |
| | PFT | CR PA | All students. | 5, 7, 9 | Aerobic Capacity • Body Composition Abdominal Strength and Endurance Trunk Extensor Strength and Flexibility Upper Body Strength and Endurance • Flexibility |
| | CHSPE | CR MC | Voluntary. Ages 16 and up or completed grade 10. | – | Reading • Language • Mathematics |
| | GED | CR MC | Voluntary. Age 18. Age 17 if eligible. | – | Reading • Writing • Mathematics Science • Social Science |
| | NAEP | CR MC PA | Based on school selection by school size and demographics. | Grades 4, 8, 12 Ages 9, 13,17 (Grades and age vary by year.) | Reading • Mathematics • Science • Arts |

Note: Results include individual, school, district, county, and state except for EAP—individual only, NAEP—national and state only, CHSPE—individual, school, and district only, and GED—individual only.

**Legend:**

**STAR** - Standardized Testing and Reporting Program
**CSTs** - California Standards Tests
**'6 Survey**- California Achievement Tests, Sixth Edition Survey
**CAPA** - California Alternate Performance Assessment
**CMA** - California Modified Assessment
**STS** - Standards-based Tests in Spanish
**Aprenda 3** - Aprenda, La prueba de logros en español, Tercera edición

**EAP** - Early Assessment Program
**CELDT** - California English Language Development Test
**CAHSEE** - California High School Exit Examination
**PFT** - Physical Fitness Test
**CHSPE** - California High School Proficiency Exam
**GED** - General Educational Development
**NAEP** - National Assessment of Educational Progress

**SB** - Standards-based
**NRT** - Norm-referenced test
**CR** - Criterion-referenced
**MC**- Multiple choice
**PA**- Performance assessment

6.3.1

# AYP Criteria

## California's Definition of AYP

The NCLB Act requires that schools, LEAs, and the state meet certain AYP requirements.

Using the framework established by NCLB, each state defines its own specific criteria for determining AYP. As required by NCLB, the ED must approve the specific criteria in each state's Accountability Workbook. To comply with NCLB, California adopted AYP criteria for 2007 that were approved by the ED in July 2007 in its Accountability Workbook.

Under NCLB criteria, schools and LEAs are required to meet or exceed criteria annually in the following four areas in order to make AYP:

- Requirement 1: Participation Rate
- Requirement 2: Percent Proficient—Annual Measurable Objectives (AMOs)
- Requirement 3: API as an Additional Indicator
- Requirement 4: Graduation Rate

These four areas are described in detail in this "AYP Criteria" section of the guide. Requirements 1 and 2 apply at the school, LEA, and subgroup levels. Requirements 3 and 4 apply only at the school and LEA levels, unless safe harbor criteria are used. Safe harbor is a provision for meeting AYP without meeting the AMOs, as described in the "Safe Harbor" section (see pages 29 to 31). If a school, LEA, or subgroup misses any one criterion of AYP, the school or LEA does not make AYP and could be identified for Program Improvement (PI). Potentially, a school or LEA may have up to 46 different criteria to meet in order to make AYP. Criteria for PI identification are described on pages 43 to 50.

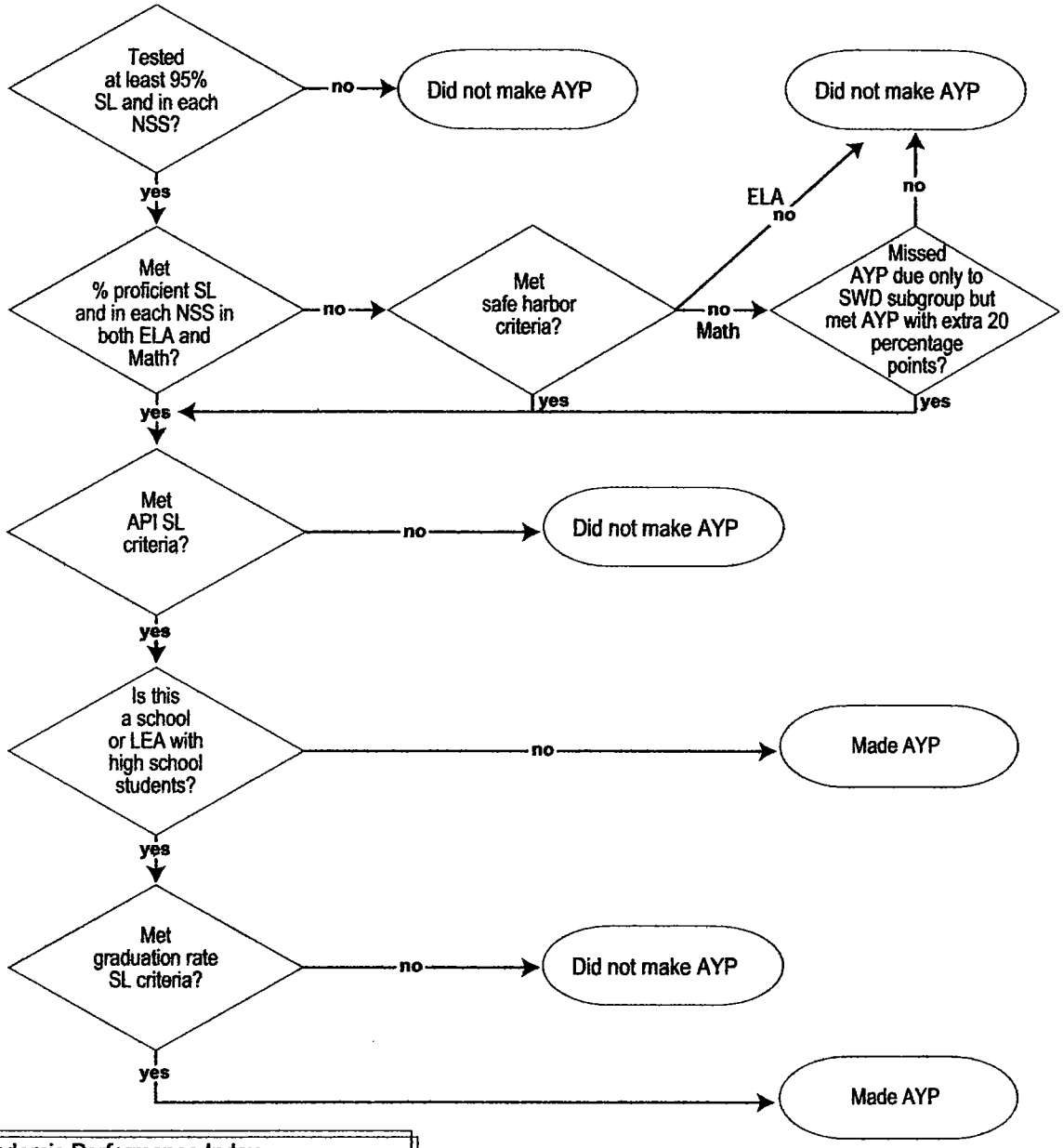


6.3.2

# 2007 AYP Criteria Flow Chart

This chart illustrates the process of determining whether a school or LEA makes AYP.

## School or LEA




| | | |
|---|---|---|
| **API** | = | Academic Performance Index |
| **AYP** | = | Adequate Yearly Progress |
| **ELA** | = | English-language arts |
| **LEA** | = | Local educational agency (School district or county office of education) |
| **NSS** | = | Numerically significant subgroup |
| **SL** | = | Schoolwide or LEA-wide |
| **SWD** | = | Students with disabilities |

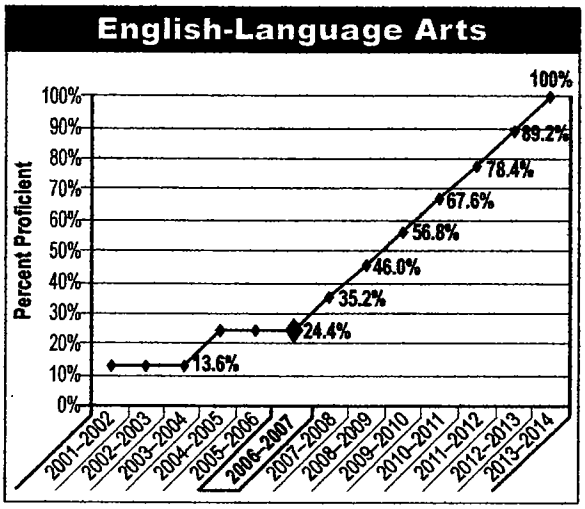


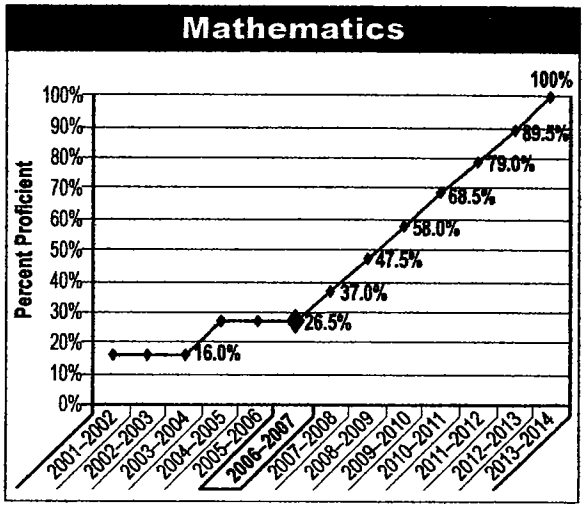
6.3.3

# AYP Targets, 2002–2014

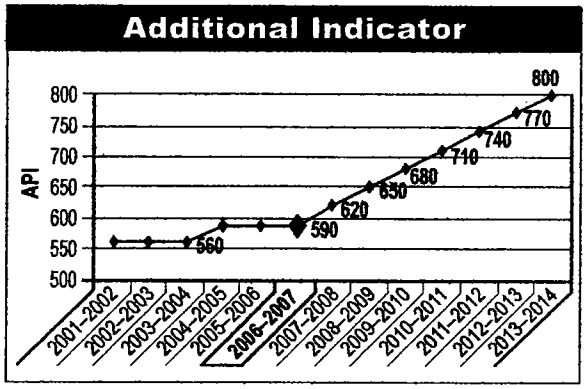
## Elementary Schools, Middle Schools, and Elementary School Districts

- **Participation Rate – 95%** (schoolwide/LEA-wide and subgroups)
- **Percent Proficient – Annual Measurable Objectives (AMOs)**[1] (schoolwide/LEA-wide and subgroups)




- **Additional Indicator – Growth in the API of at least one point OR a minimum API score** (schoolwide/LEA-wide)




A local educational agency (LEA) is a school district or county office of education.

[1] AMO targets are level at two time intervals between 2002 and 2007 and then increase yearly to 2014. This pattern was established to reflect the expectation that the strongest academic gains in schools and LEAs are likely to occur in later years (after alignment of instruction with state content standards, after schools and LEAs have the opportunity for increased capacity, and after a highly qualified teacher is in every classroom).



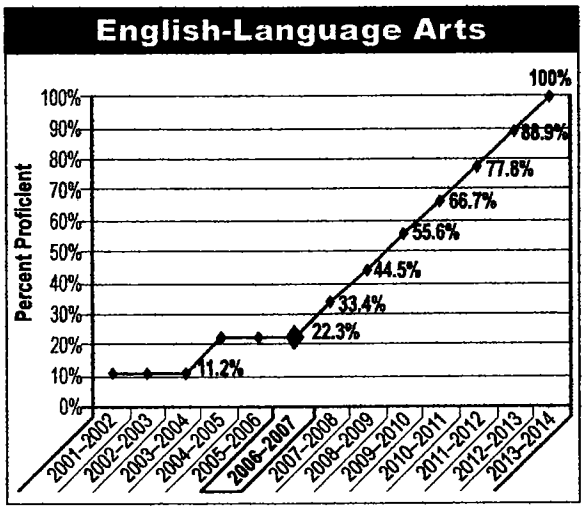
6.3.4

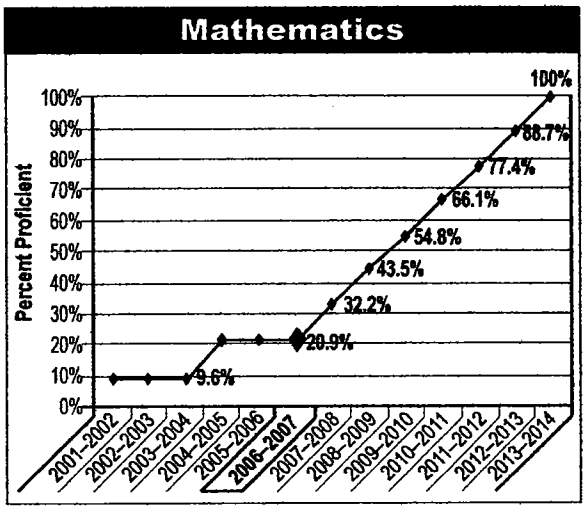
# AYP Targets, 2002–2014 (continued)

## High Schools and High School Districts

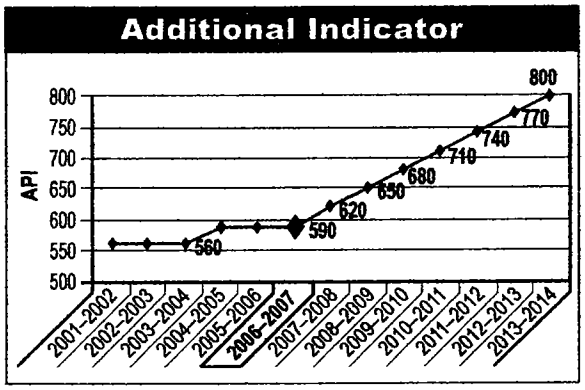
### (with students in any of grades nine through twelve)

- **Participation Rate – 95%** (schoolwide/LEA-wide and subgroups)
- **Percent Proficient – Annual Measurable Objectives (AMOs)**[1] (schoolwide/LEA-wide and subgroups)

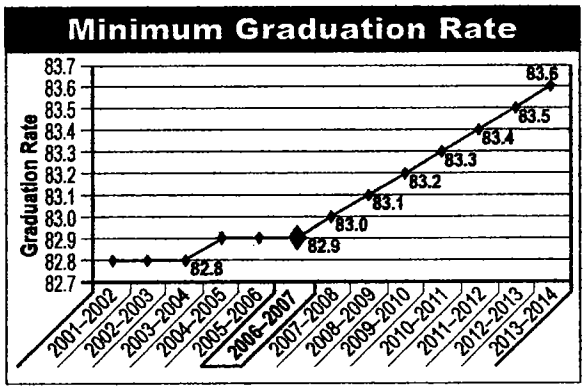



- **Additional Indicator – Growth in the API of at least one point OR a minimum API score** (schoolwide/LEA-wide)




- **Minimum graduation rate OR improvement of at least 0.1 from the previous year's rate OR improvement in the rate of at least 0.2 in the average two-year rate** (schoolwide/LEA-wide)




A local educational agency (LEA) is a school district or county office of education.

[1] AMO targets are level at two time intervals between 2002 and 2007 and then increase yearly to 2014. This pattern was established to reflect the expectation that the strongest academic gains in schools and LEAs are likely to occur in later years (after alignment of instruction with state content standards, after schools and LEAs have the opportunity for increased capacity, and after a highly qualified teacher is in every classroom).



6.3.5

# 2006-07 Accountability Progress Reporting (APR)

## Local Educational Agency (LEA) Overview
2007 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
2/14/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2007 AYP and PI Links:
- LEA Chart
- LEA Report
- LEA PI Status and Grade Spans
- LEA List of Schools
- County List of Schools

(An LEA is a school district or county office of education.)

| 2006-07 APR | | 2006-07 State API | | | | 2007 Federal AYP and PI | | |
|---|---|---|---|---|---|---|---|---|
| Summary | Glossary | 2006 Base | Guide | 2007 Growth | Guide | AYP | PI | Guide |

## Federal Accountability: Adequate Yearly Progress (AYP)

**Made AYP:** No
**Met 29 of 30 AYP Criteria**

| **Met AYP Criteria:** | **English-Language Arts** | **Mathematics** |
|---|---|---|
| Participation Rate | Yes | Yes |
| Percent Proficient | No | Yes |
| Academic Performance Index (API) | | |
| - Additional Indicator for AYP | Yes | |
| Graduation Rate | Yes | |

| | **Met 2007 AYP Criteria** | | | |
|---|---|---|---|---|
| | **Participation Rate** | | **Percent Proficient** | |
| GROUPS | English-Language Arts | Mathematics | English-Language Arts | Mathematics |
| **LEA-wide** | Yes | Yes | Yes | Yes |
| African American or Black (not of Hispanic origin) | -- | -- | -- | -- |
| American Indian or Alaska Native | -- | -- | -- | -- |
| Asian | Yes | Yes | Yes | Yes |
| Filipino | -- | -- | -- | -- |
| Hispanic or Latino | Yes | Yes | Yes | Yes |
| Pacific Islander | -- | -- | -- | -- |
| White (not of Hispanic origin) | Yes | Yes | Yes | Yes |
| Socioeconomically Disadvantaged | Yes | Yes | Yes | Yes |
| English Learners | Yes | Yes | Yes | Yes |
| Students with Disabilities | Yes | Yes | No | Yes |

19.5%

6.3.6

# 2006-07 Accountability Progress Reporting (APR)

## School Overview
## 2007 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
2/14/2008

School: First Street
LEA: Western Placer Unified
County: Placer
CDS Code: 31-66951-6117493
School Type: Elementary

Direct Funded Charter School: No

2007 AYP and PI Links:
- School Chart
- School Report
- School PI Status
- LEA List of schools
- County List of Schools

(An LEA is a school district or county office of education.)

| 2006-07 APR | | 2006-07 State API | | | | 2007 Federal AYP and PI | | |
|---|---|---|---|---|---|---|---|---|
| Summary | Glossary | 2006 Base | Guide | 2007 Growth | Guide | AYP | PI | Guide |

## Federal Accountability: Adequate Yearly Progress (AYP)

**Made AYP:** Yes
**Met 21 of 21 AYP Criteria**

| **Met AYP Criteria:** | **English-Language Arts** | **Mathematics** |
|---|---|---|
| Participation Rate | Yes | Yes |
| Percent Proficient | Yes | Yes |
| Academic Performance Index (API) - Additional Indicator for AYP | Yes | |
| Graduation Rate | N/A | |

| | **Met 2007 AYP Criteria** | | | |
|---|---|---|---|---|
| | **Participation Rate** | | **Percent Proficient** | |
| **GROUPS** | English-Language Arts | Mathematics | English-Language Arts | Mathematics |
| **Schoolwide** | Yes | Yes | Yes | Yes |
| African American or Black (not of Hispanic origin) | -- | -- | -- | -- |
| American Indian or Alaska Native | -- | -- | -- | -- |
| Asian | -- | -- | -- | -- |
| Filipino | -- | -- | -- | -- |
| Hispanic or Latino | Yes | Yes | Yes | Yes |
| Pacific Islander | -- | -- | -- | -- |
| White (not of Hispanic origin) | Yes | Yes | Yes | Yes |
| Socioeconomically Disadvantaged | Yes | Yes | Yes | Yes |
| English Learners | Yes | Yes | Yes | Yes |
| Students with Disabilities | -- | -- | -- | -- |

6.3.7

# 2006-07 Accountability Progress Reporting (APR)

## School Overview
## 2007 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
2/14/2008

School: Creekside Oaks Elementary
LEA: Western Placer Unified
County: Placer
CDS Code: 31-66951-6098610
School Type: Elementary

Direct Funded Charter School: No

2007 AYP and PI Links:
- School Chart
- School Report
- School PI Status
- LEA List of schools
- County List of Schools

(An LEA is a school district or county office of education.)

| 2006-07 APR | | 2006-07 State API | | | | 2007 Federal AYP and PI | | |
|---|---|---|---|---|---|---|---|---|
| Summary | Glossary | 2006 Base | Guide | 2007 Growth | Guide | AYP | PI | Guide |

## Federal Accountability: Adequate Yearly Progress (AYP)

**Made AYP:** No
**Met 18 of 19 AYP Criteria**

| **Met AYP Criteria:** | **English-Language Arts** | **Mathematics** |
|---|---|---|
| Participation Rate | Yes | Yes |
| Percent Proficient | No | Yes |
| Academic Performance Index (API) | Yes | |
| - Additional Indicator for AYP | | |
| Graduation Rate | N/A | |

| | **Met 2007 AYP Criteria** | | | |
|---|---|---|---|---|
| | **Participation Rate** | | **Percent Proficient** | |
| **GROUPS** | English-Language Arts | Mathematics | English-Language Arts | Mathematics |
| **Schoolwide** | Yes | Yes | Yes | Yes |
| African American or Black (not of Hispanic origin) | -- | -- | -- | -- |
| American Indian or Alaska Native | -- | -- | -- | -- |
| Asian | -- | -- | -- | -- |
| Filipino | -- | -- | -- | -- |
| Hispanic or Latino | Yes | Yes | Yes | Yes |
| Pacific Islander | -- | -- | -- | -- |
| White (not of Hispanic origin) | Yes | Yes | Yes | Yes |
| Socioeconomically Disadvantaged | Yes | Yes | Yes | Yes |
| English Learners | -- | -- | -- | -- |
| Students with Disabilities | -- | -- | No | Yes |

14.9%

6.38

# 2006-07 Accountability Progress Reporting (APR)

## School Overview
## 2007 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
2/14/2008

School: Coppin (Carlin C.) Elementary
LEA: Western Placer Unified
County: Placer
CDS Code: 31-66951-6085252
School Type: Elementary

Direct Funded Charter School: No

2007 AYP and PI Links:
- School Chart
- School Report
- School PI Status
- LEA List of schools
- County List of Schools

(An LEA is a school district or county office of education.)

| 2006-07 APR | | 2006-07 State API | | | | 2007 Federal AYP and PI | | |
|---|---|---|---|---|---|---|---|---|
| Summary | Glossary | 2006 Base | Guide | 2007 Growth | Guide | AYP | PI | Guide |

## Federal Accountability: Adequate Yearly Progress (AYP)

**Made AYP:** No
**Met 20 of 21 AYP Criteria**

| **Met AYP Criteria:** | **English-Language Arts** | **Mathematics** |
|---|---|---|
| Participation Rate | Yes | Yes |
| Percent Proficient | No | Yes |
| Academic Performance Index (API) - Additional Indicator for AYP | Yes | |
| Graduation Rate | N/A | |

| | **Met 2007 AYP Criteria** | | | |
|---|---|---|---|---|
| | **Participation Rate** | | **Percent Proficient** | |
| **GROUPS** | English-Language Arts | Mathematics | English-Language Arts | Mathematics |
| **Schoolwide** | Yes | Yes | Yes | Yes |
| African American or Black (not of Hispanic origin) | -- | -- | -- | -- |
| American Indian or Alaska Native | -- | -- | -- | -- |
| Asian | -- | -- | -- | -- |
| Filipino | -- | -- | -- | -- |
| Hispanic or Latino | Yes | Yes | Yes | Yes |
| Pacific Islander | -- | -- | -- | -- |
| White (not of Hispanic origin) | Yes | Yes | Yes | Yes |
| Socioeconomically Disadvantaged | Yes | Yes | Yes | Yes |
| English Learners | -- | -- | -- | -- |
| Students with Disabilities | Yes | Yes | No | Yes |

18.9%

6.39

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**<br>2. **Foster a safe, caring environment where individual differences are valued and respected.**<br>3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**<br>4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**<br>5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**

Approval of the Public Disclosure of the Western Placer Classified School Employees Association Collective Bargaining Agreement in Accordance With AB 1200.

**AGENDA ITEM AREA:**

Discussion/Action

**REQUESTED BY:**

Terri Ryland
Interim Assistant Superintendent, Business

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business Office

**FINANCIAL INPUT/SOURCE:**

See enclosure

**MEETING DATE:**

May 6, 2008

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## BACKGROUND:

The public disclosure regarding the financial implications of the Western Placer Classified School Employees Association will be presented to the Board of Trustees for their consideration.

## RECOMMENDATION:

Administration recommends that the Board of Trustees approve the Public Disclosure of the Western Placer Classified School Employees Association collective bargaining agreement in accordance with AB 1200.

6.4

**Placer County Office of Education**
**District Business Services**

# PUBLIC DISCLOSURE
# OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
**in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District: Western Placer Unified School District
Name of Bargaining Unit: CSEA
Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2007 (date) and ending: June 30, 2010 (date)

The Governing Board will act upon this agreement on: February 18, 2008 (date)

## Proposed Change in Compensation

| Compensation | Annual Cost Prior to Proposed Agreement FY 2007 - 2008 | Fiscal Impact of Proposed Agreement | | |
|---|---|---|---|---|
| | | Year 1 Increase/(Decrease) FY 2007 - 2008 | Year 2 Increase/(Decrease) FY 2008 - 2009 | Year 3 Increase/(Decrease) FY 2009 - 2010 |
| **Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6.) | $ 5,130,379 | $ 190,477 | $ 314,239 | $ 316,420 |
| | | 3.71% | 6.13% | 6.17% |
| **Other Compensation** - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc. | $ 215,257.00 | $ - | $ - | $ - |
| | | 0.00% | 0.00% | 0.00% |
| **Description of Other Compensation** | | | | |
| **Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicare, etc. | $ 1,127,291 | $ 33,629 | $ 48,595 | $ 52,251 |
| | | 2.98% | 4.31% | 4.64% |
| **Health/Welfare Benefits** | $ 1,158,037 | $ 176,400 | $ 176,400 | $ 176,400 |
| | | 15.23% | 15.23% | 15.23% |
| **Total Compensation** - Add Items 1 through 4 to equal 5 | $ 7,630,964 | $ 400,506 | $ 539,234 | $ 545,071 |
| | | 5.25% | 7.07% | 7.14% |
| **Step and Column** - Due to movement plus any changes due to settlement. This is a subset of Line No. 1. | $ 103,079 | $ 104,800 | $ 109,024 | $ 111,205 |
| **Total Number of Represented Employees** (Use FTEs if appropriate) | 156.60 | | | |
| **Total Compensation - Average Cost per Employee** | $ 48,729 | $ 2,558 | $ 3,443 | $ 3,481 |
| | | 5.25% | 7.07% | 7.14% |

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

2% increase to the salary schedule retroactive to November 1, 2007 and an additional 2% increase to the salary schedule effective May 1, 2008.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No.

11. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes [X] No [ ]

If yes, please describe the cap amount.

In this agreement is a provision stating, "effective July 1, 2007, the required district monthly contribution (CAP) will not exceed the amount equal to the 2007-08 Kaiser employee plus children, dental and vision

**B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

Three days of personal necessity leave to be used at the election of the unit member for any compelling personal importance other than those enumerated in the contract.

**C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

**D. What contingency language is included in the proposed agreement** (e.g., reopeners, etc.)?

For the 2008-09 and 2009-10 school years, the parties may reopen negotiations only in the area of salary, health benefits and two (2) articles of choice by either party.

**E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)?** "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement will increase deficit financing in the current year.

**F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

None.

**G. Source of Funding for Proposed Agreement**

. Current Year

Undesignated Reserves.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

N/A - Multiyear Agreement

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Health and welfare benefit cap instituted in this agreement. This cap will save the District over $200,000 per year.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Unrestricted General Fund**

Bargaining Unit: **CSEA Western Placer #741**

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of 10/31/07) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ 34,006,088 | $ - | $ 130,017 | $ 34,136,105 |
| Remaining Revenues (8100-8799) | $ 4,787,510 | $ - | $ (226,247) | $ 4,561,263 |
| **TOTAL REVENUES** | $ 38,793,598 | $ - | $ (96,230) | $ 38,697,368 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ 19,448,159 | $ - | $ 44,799 | $ 19,492,958 |
| Classified Salaries (2000-2999) | $ 3,663,794 | $ 48,228 | $ 29,752 | $ 3,741,774 |
| Employee Benefits (3000-3999) | $ 6,903,660 | $ 122,169 | $ (46,373) | $ 6,979,456 |
| Books and Supplies (4000-4999) | $ 1,205,223 | $ - | $ 92,234 | $ 1,297,457 |
| Services, Other Operating Expenses (5000-5999) | $ 2,993,012 | $ - | $ (166,037) | $ 2,826,975 |
| Capital Outlay (6000-6599) | $ - | $ - | $ - | $ - |
| Other Outgo (7100-7299) (7400-7499) | $ 1,408,000 | $ - | $ 88,776 | $ 1,496,776 |
| Direct Support/Indirect Cost (7300-7399) | $ (253,645) | $ - | $ (19,620) | $ (273,265) |
| | | | | |
| **TOTAL EXPENDITURES** | $ 35,368,203 | $ 170,397 | $ 23,531 | $ 35,562,131 |
| OPERATING SURPLUS (DEFICIT) | $ 3,425,395 | $ (170,397) | $ (119,761) | $ 3,135,237 |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ - | $ - | $ - | $ - |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ 148,192 | $ - | $ (3,667) | $ 144,525 |
| CONTRIBUTIONS (8980-8999) | $ (3,621,129) | $ - | $ (159,312) | $ (3,780,441) |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ (343,926) | $ (170,397) * | $ (275,406) | $ (789,729) |
| BEGINNING FUND BALANCE | $ 1,883,697 | | | $ 1,883,697 |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ 1,539,771 | $ (170,397) | $ (275,406) | $ 1,093,968 |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9740) | $ 2,000 | $ - | $ - | $ 2,000 |
| Reserved for Economic Uncertainties (9770) | $ 1,427,181 | $ - | $ (335,213) | $ 1,091,968 |
| Designated Amounts (9775-9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amount (9790) | $ 110,590 | $ (170,397) | $ 59,807 | $ - |

* Please see question #5 on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Restricted General Fund**

Bargaining Unit: **CSEA Western Placer #741**

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of 10/31/07) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ - | $ - | $ - | $ - |
| Remaining Revenues (8100-8799) | $ 7,092,413 | $ - | $ 368,627 | $ 7,461,040 |
| **TOTAL REVENUES** | $ 7,092,413 | $ - | $ 368,627 | $ 7,461,040 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ 3,129,899 | $ - | $ 15,362 | $ 3,145,261 |
| Classified Salaries (2000-2999) | $ 2,374,804 | $ 28,909 | $ (52,960) | $ 2,350,753 |
| Employee Benefits (3000-3999) | $ 1,785,906 | $ 68,013 | $ (88,396) | $ 1,765,523 |
| Books and Supplies (4000-4999) | $ 3,423,558 | $ - | $ 319,148 | $ 3,742,706 |
| Services, Other Operating Expenses (5000-5999) | $ 664,194 | $ - | $ 244,407 | $ 908,601 |
| Capital Outlay (6000-6599) | $ 218,215 | $ - | $ 74,343 | $ 292,558 |
| Other Outgo (7100-7299) (7400-7499) | $ 74,021 | $ - | $ (6,903) | $ 67,118 |
| Direct Support/Indirect Cost (7300-7399) | $ 194,026 | $ - | $ 17,687 | $ 211,713 |
| | | | | |
| **TOTAL EXPENDITURES** | $ 11,864,623 | $ 96,922 | $ 522,688 | $ 12,484,233 |
| OPERATING SURPLUS (DEFICIT) | $ (4,772,210) | $ (96,922) | $ (154,061) | $ (5,023,193) |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ (191,675) | $ - | $ - | $ (191,675) |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ - | $ - | $ - | $ - |
| CONTRIBUTIONS (8980-8999) | $ 3,621,129 | $ - | $ 159,312 | $ 3,780,441 |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ (1,342,756) | $ (96,922) * | $ 5,251 | $ (1,434,427) |
| BEGINNING FUND BALANCE | $ 1,668,118 | | | $ 1,668,118 |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ 325,362 | $ (96,922) | $ 5,251 | $ 233,691 |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9740) | $ 325,362 | $ - | $ (91,671) | $ 233,691 |
| Reserved for Economic Uncertainties (9770) | $ - | $ - | $ - | $ - |
| Designated Amounts (9775-9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amount (9790) | $ - | $ (96,922) | $ 96,922 | $ - |

* Please see question #5 on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Combined General Fund**

Bargaining Unit: **CSEA Western Placer #741**

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of 10/31/07) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ 34,006,088 | $ - | $ 130,017 | $ 34,136,105 |
| Remaining Revenues (8100-8799) | $ 11,879,923 | $ - | $ 142,380 | $ 12,022,303 |
| **TOTAL REVENUES** | $ 45,886,011 | $ - | $ 272,397 | $ 46,158,408 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ 22,578,058 | $ - | $ 60,161 | $ 22,638,219 |
| Classified Salaries (2000-2999) | $ 6,038,598 | $ 77,137 | $ (23,208) | $ 6,092,527 |
| Employee Benefits (3000-3999) | $ 8,689,566 | $ 190,182 | $ (134,769) | $ 8,744,979 |
| Books and Supplies (4000-4999) | $ 4,628,781 | $ - | $ 411,382 | $ 5,040,163 |
| Services, Other Operating Expenses (5000-5999) | $ 3,657,206 | $ - | $ 78,370 | $ 3,735,576 |
| Capital Outlay (6000-6599) | $ 218,215 | $ - | $ 74,343 | $ 292,558 |
| Other Outgo (7100-7299) (7400-7499) | $ 1,482,021 | $ - | $ 81,873 | $ 1,563,894 |
| Direct Support/Indirect Cost (7300-7399) | $ (59,619) | $ - | $ (1,933) | $ (61,552) |
| | | | | |
| **TOTAL EXPENDITURES** | $ 47,232,826 | $ 267,319 | $ 546,219 | $ 48,046,364 |
| OPERATING SURPLUS (DEFICIT) | $ (1,346,815) | $ (267,319) | $ (273,822) | $ (1,887,956) |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ (191,675) | $ - | $ - | $ (191,675) |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ 148,192 | $ - | $ (3,667) | $ 144,525 |
| CONTRIBUTIONS (8980-8999) | $ - | $ - | $ - | $ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ (1,686,682) | $ (267,319) * | $ (270,155) | $ (2,224,156) |
| | | | | |
| BEGINNING FUND BALANCE | $ 3,551,815 | | | $ 3,551,815 |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ 1,865,133 | $ (267,319) | $ (270,155) | $ 1,327,659 |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9740) | $ 327,362 | $ - | $ (91,671) | $ 235,691 |
| Reserved for Economic Uncertainties (9770) | $ 1,427,181 | $ - | $ (335,213) | $ 1,091,968 |
| Designated Amounts (9775-9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amount - Unrestricted (9790) | $ 110,590 | $ (170,397) | $ 59,807 | $ - |
| Unappropriated Amount - Restricted (9790) | $ - | $ (96,922) | $ 96,922 | $ - |
| Reserve for Economic Uncertainties Percentage | 3.25% | | | 2.27% |

* Please see question #5 on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Adult Education Fund**

Bargaining Unit:

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of 10/31/07) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ - | $ - | $ - | $ - |
| Remaining Revenues (8100-8799) | $ 87,419 | $ - | $ 465 | $ 87,884 |
| **TOTAL REVENUES** | $ 87,419 | $ - | $ 465 | $ 87,884 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ 51,385 | $ - | $ 4 | $ 51,389 |
| Classified Salaries (2000-2999) | $ 21,942 | $ 250 | $ - | $ 22,192 |
| Employee Benefits (3000-3999) | $ 20,130 | $ 603 | $ - | $ 20,733 |
| Books and Supplies (4000-4999) | $ 8,354 | $ - | $ 465 | $ 8,819 |
| Services, Other Operating Expenses (5000-5999) | $ 700 | $ - | $ - | $ 700 |
| Capital Outlay (6000-6999) | $ - | $ - | $ - | $ - |
| Other Outgo (7100-7299) (7400-7499) | $ - | $ - | $ - | $ - |
| Direct Support/Indirect Cost (7300-7399) | $ 2,624 | $ - | $ - | $ 2,624 |
| **TOTAL EXPENDITURES** | $ 105,135 | $ 853 | $ 469 | $ 106,457 |
| OPERATING SURPLUS (DEFICIT) | $ (17,716) | $ (853) | $ (4) | $ (18,573) |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ - | $ - | $ - | $ - |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ - | $ - | $ - | $ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ (17,716) | $ (853) * | $ (4) | $ (18,573) |
| BEGINNING FUND BALANCE | $ 51,632 | | | $ 51,632 |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ 33,916 | $ (853) | $ (4) | $ 33,059 |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9730) | $ - | $ - | $ - | $ - |
| Reserved for Economic Uncertainties (9770) | $ - | $ - | $ - | $ - |
| Board Designated Amounts (9775-9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amounts (9790) | $ 33,916 | $ (853) | $ (4) | $ 33,059 |

*Please see question #5 on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Cafeteria Fund**

Bargaining Unit:

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of 10/31/07) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ - | $ - | $ - | $ - |
| Remaining Revenues (8100-8799) | $ 1,522,250 | $ - | $ (40,000) | $ 1,482,250 |
| **TOTAL REVENUES** | $ 1,522,250 | $ - | $ (40,000) | $ 1,482,250 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ - | $ - | $ - | $ - |
| Classified Salaries (2000-2999) | $ 645,582 | $ 8,290 | $ (39,290) | $ 614,582 |
| Employee Benefits (3000-3999) | $ 278,579 | $ 19,244 | $ (18,533) | $ 279,290 |
| Books and Supplies (4000-4999) | $ 680,000 | $ - | $ (5,000) | $ 675,000 |
| Services, Other Operating Expenses (5000-5999) | $ 19,050 | $ - | $ 6,800 | $ 25,850 |
| Capital Outlay (6000-6999) | $ - | $ - | $ - | $ - |
| Other Outgo (7100-7299) (7400-7499) | $ - | $ - | $ - | $ - |
| Direct Support/Indirect Cost (7300-7399) | $ 47,231 | $ - | $ 1,933 | $ 49,164 |
| **TOTAL EXPENDITURES** | $ 1,670,442 | $ 27,534 | $ (54,090) | $ 1,643,886 |
| OPERATING SURPLUS (DEFICIT) | $ (148,192) | $ (27,534) | $ 14,090 | $ (161,636) |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ 148,192 | $ - | $ 6,142 | $ 154,334 |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ - | $ - | $ - | $ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ - | $ (27,534) * | $ 20,232 | $ (7,302) |
| BEGINNING FUND BALANCE | $ - | | | $ - |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ - | $ (27,534) | $ 20,232 | $ (7,302) |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9713) | $ - | $ - | $ - | $ - |
| Reserved for Economic Uncertainties (9770) | $ - | $ - | $ - | $ - |
| Board Designated Amounts (9775-9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amounts (9790) | $ - | $ (27,534) | $ 20,232 | $ (7,302) |

Please see question #5 on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Child Development Fund**

Bargaining Unit: N/A

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of _____) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ - | $ - | $ - | $ - |
| Remaining Revenues (8100-8799) | $ - | $ - | $ - | $ - |
| **TOTAL REVENUES** | $ - | $ - | $ - | $ - |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ - | $ - | $ - | $ - |
| Classified Salaries (2000-2999) | $ - | $ - | $ - | $ - |
| Employee Benefits (3000-3999) | $ - | $ - | $ - | $ - |
| Books and Supplies (4000-4999) | $ - | $ - | $ - | $ - |
| Services, Other Operating Expenses (5000-5999) | $ - | $ - | $ - | $ - |
| Capital Outlay (6000-6999) | $ - | $ - | $ - | $ - |
| Other Outgo (7100-7299) (7400-7499) | $ - | $ - | $ - | $ - |
| Direct Support/Indirect Cost (7300-7399) | $ - | $ - | $ - | $ - |
| **TOTAL EXPENDITURES** | $ - | $ - | $ - | $ - |
| OPERATING SURPLUS (DEFICIT) | $ - | $ - | $ - | $ - |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ - | $ - | $ - | $ - |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ - | $ - | $ - | $ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ - | $ - * | $ - | $ - |
| BEGINNING FUND BALANCE | $ - | | | $ - |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ - | $ - | $ - | $ - |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9713) | $ - | $ - | $ - | $ - |
| Reserved for Economic Uncertainties (9770) | $ - | $ - | $ - | $ - |
| Board Designated Amounts (9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amounts (9790) | $ - | $ - | $ - | $ - |
| Reserve for Economic Uncertainties Percentage | #DIV/0! | | | #DIV/0! |

* Please see question #5 on page 7.

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Fund: N/A

Bargaining Unit:

| | Column 1<br>Latest Board Approved Budget Before Settlement (As of _____) | Column 2<br>Adjustments as a Result of Settlement | Column 3<br>Other Revisions | Column 4<br>Total Current Budget (Columns 1+2+3) |
|---|---|---|---|---|
| REVENUES | | | | |
| Revenue Limit Sources (8010-8099) | $ - | $ - | $ - | $ - |
| Remaining Revenues (8100-8799) | $ - | $ - | $ - | $ - |
| **TOTAL REVENUES** | $ - | $ - | $ - | $ - |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | $ - | $ - | $ - | $ - |
| Classified Salaries (2000-2999) | $ - | $ - | $ - | $ - |
| Employee Benefits (3000-3999) | $ - | $ - | $ - | $ - |
| Books and Supplies (4000-4999) | $ - | $ - | $ - | $ - |
| Services, Other Operating Expenses (5000-5999) | $ - | $ - | $ - | $ - |
| Capital Outlay (6000-6999) | $ - | $ - | $ - | $ - |
| Other Outgo (7100-7299) (7400-7499) | $ - | $ - | $ - | $ - |
| Direct Support/Indirect Cost (7300-7399) | $ - | $ - | $ - | $ - |
| **TOTAL EXPENDITURES** | $ - | $ - | $ - | $ - |
| OPERATING SURPLUS (DEFICIT) | $ - | $ - | $ - | $ - |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ - | $ - | $ - | $ - |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ - | $ - | $ - | $ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ - | $ - * | $ - | $ - |
| BEGINNING FUND BALANCE | $ - | | | $ - |
| Prior-Year Adjustments/Restatements (9793/9795) | $ - | | | $ - |
| ENDING FUND BALANCE | $ - | $ - | $ - | $ - |
| **COMPONENTS OF ENDING BALANCE:** | | | | |
| Reserved Amounts (9711-9740) | $ - | $ - | $ - | $ - |
| Reserved for Economic Uncertainties (9770) | $ - | $ - | $ - | $ - |
| Board Designated Amounts (9775-9780) | $ - | $ - | $ - | $ - |
| Unappropriated Amounts (9790) | $ - | $ - | $ - | $ - |

Please see question #5 on page 7.

## I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

**Combined General Fund**

Bargaining Unit: **CSEA Western Placer #741**

| | FY 2007-2008 Total Current Budget After Settlement | FY 2008-2009 First Subsequent Year After Settlement | FY 2009-2010 Second Subsequent Year After Settlement |
|---|---|---|---|
| REVENUES | | | |
| Revenue Limit Sources (8010-8099) | $ 34,136,105 | $ 34,130,353 | $ 36,186,153 |
| Remaining Revenues (8100-8799) | $ 12,022,303 | $ 12,019,001 | $ 12,279,200 |
| **TOTAL REVENUES** | $ 46,158,408 | $ 46,149,354 | $ 48,465,353 |
| EXPENDITURES | | | |
| Certificated Salaries (1000-1999) | $ 22,638,219 | $ 22,458,219 | $ 23,498,219 |
| Classified Salaries (2000-2999) | $ 6,092,527 | $ 5,798,290 | $ 6,013,290 |
| Employee Benefits (3000-3999) | $ 8,744,979 | $ 9,050,000 | $ 9,625,000 |
| Books and Supplies (4000-4999) | $ 5,040,163 | $ 3,410,000 | $ 3,183,105 |
| Services, Other Operating Expenses (5000-5999) | $ 3,735,576 | $ 4,560,000 | $ 4,810,000 |
| Capital Outlay (6000-6999) | $ 292,558 | $ 190,000 | $ 190,000 |
| Other Outgo (7100-7299) (7400-7499) | $ 1,563,894 | $ 1,627,118 | $ 1,677,118 |
| Direct Support/Indirect Cost (7300-7399) | $ (61,552) | $ (65,000) | $ (65,000) |
| **TOTAL EXPENDITURES** | $ 48,046,364 | $ 47,028,627 | $ 48,931,732 |
| OPERATING SURPLUS (DEFICIT) | $ (1,887,956) | $ (879,273) | $ (466,379) |
| TRANSFERS IN & OTHER SOURCES (8910-8979) | $ (191,675) | $ 23,400 | $ 23,400 |
| TRANSFERS OUT & OTHER USES (7610-7699) | $ 144,525 | $ (1,165,500) | $ (665,500) |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | $ (2,224,156) | $ 309,627 | $ 222,521 |
| BEGINNING FUND BALANCE | $ 3,551,815 | $ 1,327,659 | $ 1,637,286 |
| ENDING FUND BALANCE | $ 1,327,659 | $ 1,637,286 | $ 1,859,807 |
| **COMPONENTS OF ENDING BALANCE:** | | | |
| Reserved Amounts (9711-9740) | $ 235,691 | $ 6,438 | $ 6,438 |
| Reserved for Economic Uncertainties - Unrestricted (9770) | $ 1,091,968 | $ 1,370,000 | $ 1,447,000 |
| Reserved for Economic Uncertainties - Restricted (9770) | $ - | $ - | $ - |
| Board Designated Amounts (9775-9780) | $ - | $ - | $ - |
| Unappropriated Amounts - Unrestricted (9790) | $ - | $ 260,848 | $ 406,369 |
| Unappropriated Amounts - Restricted (9790) | $ - | $ - | $ - |

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

   Total Compensation Increase on Page 1 includes employee step and column costs, per the instructions on row 1, "Salary Schedule."

6. Please include any additional comments and explanations of Page 4 as necessary:

## K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

### COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

| | | |
|---|---|---|
| (a) Current Year Base Revenue Limit (BRL) per ADA: | $ 5,783.07 (Estimated) | |
| (b) Prior Year Base Revenue Limit (BRL) per ADA | $ 5,531.07 (Actual) | |
| (c) Amount of Current Year Increase: (a) minus (b) | $ 252.00 | |
| (d) Percentage Increase in BRL per ADA: (c) divided by (b) | | 4.56% |
| (e) Change in Deficit % from PY to CY: (Enter as a %) | | 0.00% |
| (f) Percentage Increase in BRL after deficit: | | 4.56% |
| (g) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1) | | 5.25% |

## L. CERTIFICATION FORM NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

**This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent fiscal years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. Absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board, however, it does not prevent them from taking action on the agreement.**

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Western Placer Unified School District,

hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement between the District and the CSEA Western Placer #741 Bargaining Unit,

during the term of the agreement from July 1, 2007 to June 30, 2010.

**Board Actions**

The board actions necessary to meet the costs of the agreement in each year of its term are as follows:

**Current Year**

| **Budget Adjustment Categories:** | **Budget Adjustment Increase (Decrease)** |
|---|---|
| Revenues/Other Financing Sources | $ |
| Expenditures/Other Financing Uses | $ |
| Ending Fund Balance Increase (Decrease) | $ 263,798 |

**Subsequent Years**

| **Budget Adjustment Categories:** | **Budget Adjustment Increase (Decrease)** |
|---|---|
| Revenues/Other Financing Sources | $ |
| Expenditures/Other Financing Uses | $ 380,000 each (approx) |
| Ending Fund Balance Increase (Decrease) | $ |

**Budget Revisions**

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

**Certifications (check one & sign)**

X I hereby certify ___ I am unable to certify

4/4/08

**District Superintendent (Signature)** — **Date**

X I hereby certify ___ I am unable to certify

4/3/08

**Chief Business Official (Signature)** — **Date**

**Special Note:** The Placer County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

## M. CERTIFICATION FORM NO. 2

**The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

| | |
|---|---|
| | 5/6/08 |
| **District Superintendent (or Designee) (Signature)** | **Date** |
| Carrie Carlson | (916) 434-5095 |
| **Contact Person** | **Phone** |

**After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on** May 6, 2008 **, took action to approve the proposed Agreement with the** _____ **Bargaining Unit.**

| | |
|---|---|
| | 5/06/08 |
| **President (or Clerk), Governing Board (Signature)** | **Date** |

**Special Note:** The Placer County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# BOARD OF TRUSTEE MEETING FACT SHEET

| MISSION STATEMENT: The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors. |
|---|
| BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS |
| 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.<br>2. Foster a safe, caring environment where individual differences are valued and respected.<br>3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.<br>4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students.<br>5. Promote student health and nutrition in order to enhance readiness for learning. |

**AGENDA ITEM:**
A Resolution 07/08.17 Before the Governing Board Of the Western Placer Unified School District on The Governor's Proposed 2008-09 Budget

**SUBJECT AREA:**
Action

**REQUESTED BY:**
Scott Leaman
Superintendent

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Administration

**FINANCIAL INPUT/SOURCE:**

**BOARD MEETING DATE:**
May 6, 2008

---

**BACKGROUND:**

The Western Placer Unified School District Governing Board of Trustees to approve Resolution 07/08.17 on the Governor's Proposed 2008-09 Budget.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve Resolution 07/08.19 on the Governor's proposed 2008-09 Budget.

Wp/rk/factform

6.5

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**Resolution 07/08.17**

**A RESOLUTION BEFORE THE GOVERNING )**
**BOARD OF THE WESTERN PLACER UNIFIED )**
**SCHOOL DISTRICT ON GOVERNOR'S )**
**PROPOSED 2008-09 BUDGET )**

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 6th day of May 2008, by roll call vote.

**AYES:**

**NOES:**

**ABSENT:**

---

**WHEREAS**, California's more than 6 million students deserve high-quality schools with well-trained educators, small class sizes, quality instructional materials, up-to-date textbooks and dynamic parental support; and
**WHEREAS**, Governor Schwarzenegger's 2008–09 budget proposal and the Legislative Analyst Office's review calls for massive and devastating cuts to K–12 students and schools by reducing Proposition 98 in 2008–09; and
**WHEREAS,** A $4.4 billion cut to Proposition 98 funding would mean laying off tens of thousands of teachers statewide and would also result in increases in class size, not to mention a further erosion of the support system for students provided by classified and paraprofessional staff; and
**WHEREAS**, Under the governor's proposed budget, Western Placer Unified School District would lose 1.2 million in 2008–09 due to the suspension of Proposition 98 as proposed by the governor; and
**WHEREAS**, According to recently released reports and studies, California spends $1,900 less per student than the national average — seriously underfunding its public schools; and
**WHEREAS**, The governor's proposed budget reductions are fundamentally inconsistent with the state's goal of improving student achievement, at a time when our students are making progress toward meeting rigorous state and federal education standards; and
**WHEREAS**, The "Getting Down to Facts" studies show that billions more need to be invested in education in California to ensure the opportunity for all students succeed now and in the future; and
**WHEREAS**, The budget problem was not created by our students and fixing the problem should not come at the expense of their educational progress and success; and

**WHEREAS**, California voters approved — and continue to strongly support — Proposition 98 to protect schools and students from harmful budget cuts and to establish a minimum level of education funding; and

**WHEREAS**, The governor's budget proposal goes against the will of California voters; now therefore,

**BE IT RESOLVED** that the Western Placer Unified School District strongly opposes the governor's 2008–09 budget proposal and urges the governor and Legislature to discuss all possibilities to solve the budget crisis including new

**THE FOREGOING RESOLUTION WAS DULY PASSED BY THE** Governing Board of the Western Placer Unified School District on the 6th of May 2008.

_____

**President of the Board**

**ATTEST:**

_____

**Clerk**

6.5.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEE MEETING FACT SHEET**

| **MISSION STATEMENT**: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World. |
|---|
| DISTRICT GLOBAL GOALS |
| 1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** |
| 2. **Foster a safe, caring environment where individual differences are valued and respected.** |
| 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** |
| 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** |
| 5. **Promote student health and nutrition in order to enhance readiness for learning.** |

**SUBJECT:**
Approve Resolution 07-08.18 Declaring the Week May 18-24, 2008 as Classified School Employee Week in California.

**AGENDA ITEM AREA:**
Action

**REQUESTED BY:**
Scott Leaman
Superintendent

**ENCLOSURES:**
Yes

**DEPARTMENT:**
Administration

**FINANCIAL INPUT/SOURCE:**

**MEETING DATE:**
May 6, 2008

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## BACKGROUND:

The California School Employees Association respectfully requests the Western Placer Unified School District to adopt a resolution declaring the week of May 18-24, 2008 as Classified School Employee Week.

## RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 07/08.18 Declaring the Week of May 18-24, 2008 as Classified School Employee Week.

wp/rk/factform

6.6

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**Resolution 07/08.18**

**A RESOLUTION BEFORE THE GOVERNING BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT DECLARING THE WEEK OF MAY 18 - 24, 2008 AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN CALIFORNIA BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND THE CALIFORNIA STATE LEGISLATURE**

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 6th day of May 2008, by roll call vote.

**AYES:**

**NOES:**

**ABSENT:**

---

**WHEREAS**, classified professional provide valuable services to the schools and student of the Western Placer Unified School District; and

**WHEREAS**, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

**WHEREAS**, classified professionals serve a vital role in providing for the welfare and safety of Western Placer Unified School District's students; and

**WHEREAS**, classified professionals employed by the Western Placer Unified School District strive for excellence in all areas relative to the educational community;

**THEREFORE, BE IT RESOLVED**, that the Western Placer Unified School District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Western Placer Unified School District and declares the week of may 18-24, 2008, as Classified School Employee Week in the Western Placer Unified School District.

**THE FOREGOING RESOLUTION WAS DULY PASSED BY THE** Governing Board of the Western Placer Unified School District on the 6th of May 2008.

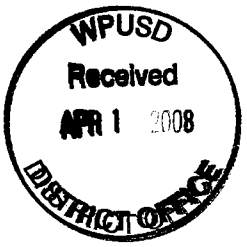
**President of the Board**

**ATTEST:**

**Clerk**

6.6.1

April 10, 2008




Mr. Scott Leaman, Superintendent
Western Placer Unified School District
600 Sixth Street, 4th Floor
Lincoln, CA. 95648

Dear Mr. Leaman:

The California School Employees Association respectfully requests the Western Placer Unified School District to adopt a resolution declaring the week of May 18-24, 2008 as Classified School Employee Week.

The California Legislature adopted the third full week of May of each year as Classified School Employee Week, by passage of SB 1552 (Campbell) in 1986.

Classified employees perform a wide range of essential work, including food services, maintenance and operations, transportation, instructional assistance and paraeducator services, office and clerical work, security, library and media assistance, computer services and more. We provide daily care, transportation and instruction for California's students, guiding them from preschool through community college.

The week of May 18-24, 2008 will be celebrated by school districts and school workers across the state in recognition of the many contributions classified professionals make to the education community.

On behalf of nearly 230,000 classified employees represented by the California School Employees Association, we urge you to join the state Legislature and hundreds of school boards in adopting a resolution declaring the week of May 18-24, 2008 as Classified School Employee Week. A sample resolution is attached for your reference.

Thank you for your consideration of this matter.

Sincerely,

Chris Hawley

Chris Hawley, President
CSEA Chapter 741

Attachment: Sample Resolution
Cc: Members of Western Placer Unified School District

6.6.2

# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# BOARD OF TRUSTEE MEETING FACT SHEET

| MISSION STATEMENT: The Western Placer Unified School District is committed to the pursuit of excellence in all of its endeavors. |
|---|
| BOARD OF TRUSTEES/GLOBAL DISTRICT GOALS |
| 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students. |
| 2. Foster a safe, caring environment where individual differences are valued and respected. |
| 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. |
| 4. Promote the involvement of the community, parents, local government, business, service organizations etc. as partners in the education of the students. |

**AGENDA ITEM:**

Approve Resolution 07/08.19 of the Board of Trustees of Western Placer Unified School District Authorizing the Issuance of 2008 Tax and Revenue Anticipation notes for Said District and Requesting the Board of Supervisors of Placer County to Issue Said Notes, and approve the Form of the Contract of Purchase and the Form of Continuing Disclosure Certificate Related thereto

**SUBJECT AREA:**

Discussion/Action

**REQUESTED BY:**

Teresa R. Ryland
Interim Assistant Superintendent, Business Services

**ENCLOSURES:**

Yes

**BOARD MEETING DATE:**

May 06, 2008

---

**BACKGROUND:**

Tax and Revenue Notes (TRANS) are a short-term borrowing strategy used to finance and eliminate cash flow deficits or potential deficits in the General Fund. It is not unusual for school districts to experience cash flow deficits in the months just prior to the receipt of property tax revenues.

Since 1990, the District has borrowed between $1.2 and $7.0 million a year to cover its operating costs.

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve Resolution 07/08.19 of the Board of Trustees of Western Placer Unified School District authorizing the issuance of 2008 Tax and Revenue Anticipation Notes for said District and requesting the Board of Supervisors of Placer County to issue said notes, and approve the Form of the Contract of Purchase and the Form of Continuing Disclosure Certificate related thereto

RESOLUTION NO. 07/08.19

RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN PLACER UNIFIED SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF 2008 TAX AND REVENUE ANTICIPATION NOTES FOR SAID DISTRICT AND REQUESTING THE BOARD OF SUPERVISORS OF PLACER COUNTY TO ISSUE SAID NOTES

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WHEREAS, pursuant to Sections 53850 *et seq.* of the Government Code of the State of California (the "Act") contained in Article 7.6, Chapter 4, Part 1, Division 2, Title 5 thereof, entitled "Temporary Borrowing," on or after the first day of any fiscal year (being July 1), the Western Placer Unified School District (the "District") may borrow money by issuing notes for any purpose for which the District is authorized to use and expend moneys, including but not limited to current expenses, capital expenditures, investment and reinvestment and the discharge of any obligation or indebtedness of the District; and

WHEREAS, Section 53853 of the Act provides that such notes must be issued in the name of a school district by the board of supervisors of the county, the county superintendent of which has jurisdiction over said district, as soon as possible following the receipt of a resolution of the governing board of the district requesting the borrowing; and

WHEREAS, the County Superintendent of Schools of the County of Placer (the "County") has jurisdiction over the District, and this Board of Trustees (the "District Board"), being the governing board of the District, hereby requests the borrowing of not to exceed $10,000,000 at an interest rate not to exceed seven percent (7%), through the issuance by the Board of Supervisors of the County (the "County Board") of 2008 Tax and Revenue Anticipation Notes (the "Notes") in the name of the District; and

WHEREAS, pursuant to federal tax restrictions, such Notes shall be payable no more than thirteen (13) months after their date of delivery which is during the fiscal year succeeding the fiscal year 2008-2009 in which such Notes were issued and pursuant to Section 53854 of the Act, such Notes shall be payable only from revenue received or accrued during the fiscal year 2008-2009 in which issued; and

WHEREAS, pursuant to Section 53856 of the Act, the District may pledge any taxes, income, revenue, cash receipts or other moneys of the District, including moneys deposited in inactive or term deposits (but excepting certain moneys encumbered for a special purpose); and this Resolution specifies that certain unrestricted revenues which will be received by the District for the general fund of the District during or allocable to fiscal year 2008-2009 are pledged for the payment of the Notes; and

WHEREAS, the Notes shall be a general obligation of the District, and to the extent not paid from the taxes, income, revenue, cash receipts or other moneys of the District pledged for

6.7.1

the payment thereof shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as required by Section 53857 of the Act; and

WHEREAS, the Notes shall be in denominations of $5,000, or integral multiples thereof, as permitted by Section 53854 of the Act; shall be issued on the date designated by the County Board therefor, as permitted by Section 53853 of the Act; and shall be in the form and executed in the manner prescribed in this Resolution, as required by Section 53853 of the Act; and

WHEREAS, the District Board has found and determined that said $10,000,000 maximum principal amount of Notes to be issued by the County Board in fiscal year 2008-2009, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including but not limited to revenue from state and federal governments), cash receipts and other moneys of the District which will be available for the payment of the Notes and interest thereon, as required by Section 53858 of the Act; and

WHEREAS, the Notes will not be outstanding after a period ending thirteen months after the date on which such Notes are issued and will not be issued in an amount greater than the maximum anticipated cumulative cash flow deficit to be financed by the anticipated tax or other revenue sources for the period for which such taxes or other revenues are anticipated and during which such notes are outstanding, all as provided in the Income Tax Regulations of the United States Treasury promulgated under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code");

NOW, THEREFORE, the Board of Trustees of the Western Placer Unified School District hereby resolves as follows:

Section 1. Authorization of Issuance of Notes; Terms Thereof; Paying Agent. The District Board hereby requests the County Board to issue in the name of the District, an amount not to exceed $10,000,000 principal amount of Notes pursuant to Sections 53850 *et seq.* of the Act, designated "Western Placer Unified School District, County of Placer, State of California, 2008 Tax and Revenue Anticipation Notes" (the "Notes"); to be numbered from 1 consecutively upward in order of issuance (if more than one Note is registered); to be in the denominations of $5,000, or integral multiples thereof, as determined by the purchaser thereof; to be dated the date of delivery thereof; to mature (without option of prior redemption) within thirteen (13) months of the dated date; and to bear interest, payable at maturity and computed on a 30-day month/360-day year basis, at the rate or rates determined at the time of sale thereof, but not in excess of seven percent (7%) *per annum*; provided that if the Notes will mature more than twelve (12) months after the date of issuance thereof, an additional interest payment date on or before the one year anniversary of the issuance of the Notes shall be selected, such selection to be conclusively evidenced by the execution of the Notes. Both the principal of and interest on the Notes shall be payable, only upon surrender thereof, in lawful money of the United States of America at the office of Treasurer–Tax Collector of the County or such other paying agent as the District or County may appoint (the "Paying Agent") which is hereby designated to be the paying agent on the Notes or such other Paying Agent as the County and District may designate. This District Board hereby approves the payment of the reasonable fees and expenses of the Paying Agent as they shall become due and payable.

Section 2. Form of Notes. The Notes shall be issued in registered form and shall be substantially in the form and substance set forth in the resolution of the County approving the Notes, the blanks in said form to be filled in with appropriate words and figures as authorized herein and in the resolution of the County. The Notes shall be initially registered in the name of "Cede & Co." as nominee of The Depository Trust Company, and shall be evidenced by one note in the full principal amount of the Notes. There shall accompany the Notes, the legal opinion of Sidley Austin LLP respecting the validity of said Notes.

Section 3. Deposit of Note Proceeds. The moneys so borrowed shall be deposited in the general fund of the District or in a fund held by the Paying Agent on behalf of the District. Moneys in such funds held by the Paying Agent may be invested as authorized by Section 9 herein.

Section 4. Payment of Notes.

(A) Source of Payment. The principal amount of the Notes, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during fiscal year 2008-2009 and which are available therefor. The Notes shall be a general obligation of the District, and to the extent the Notes are not paid from the Pledged Revenues defined below, the Notes shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(B) Pledged Revenues. As security for the payment of the principal of and interest on the Notes, the District hereby pledges an amount equal to fifty percent (50%) of the principal amount of the Notes from the unrestricted revenues received by the District in the month ending January 31, 2009; an amount equal to fifty percent (50%) of the principal amount of the Notes from the unrestricted revenues received by the District in the month ending April 30, 2009; plus an amount sufficient to pay interest on the Notes and any deficiency in the amount required to be deposited during any prior month, from unrestricted revenues received by the District in the month ending May 31, 2009 (such pledged amounts being herein called the "Pledged Revenues"). The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other moneys of the District as provided in Section 53856 of the Act, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District.

The principal of the Notes and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient unrestricted revenues received by the District to permit the deposit into the Repayment Fund, as hereinafter defined, of the full amount of Pledged Revenues to be deposited from unrestricted revenues in a month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the repayment of the Notes and the interest thereon.

(C) Covenant Regarding Additional Short-term Borrowing. The District hereby covenants and warrants that it will not request the County of Placer Treasurer–Tax

Collector (the "Treasurer") to make temporary transfers of funds in the custody of the Treasurer to meet any obligations of the District during the 2008-2009 fiscal year pursuant to the authority of Article XVI, Section 6 of the Constitution of the State of California or any other legal authority.

(D) Deposit of Pledged Revenues in Repayment Fund. The Pledged Revenues shall be deposited with and held by the Paying Agent in a special fund designated as the "Western Placer Unified School District, County of Placer, State of California, 2008 Tax and Revenue Anticipation Notes Repayment Fund" (herein called the "Repayment Fund") and applied as directed in this Resolution. Any moneys placed in the Repayment Fund shall be for the benefit of the holders of the Notes, and until the Notes and all interest thereon are paid or until provision has been made for the payment of the Notes at maturity with interest to maturity, the moneys in the Repayment Fund shall be applied only for the purposes for which the Repayment Fund is created.

(E) Disbursement and Investment of Moneys in Repayment Fund. From the date this Resolution takes effect, all Pledged Revenues shall, when received, be deposited in the Repayment Fund. After such date as the amount of Pledged Revenues deposited in the Repayment Fund shall be sufficient to pay in full the principal of and interest on the Notes, when due, any moneys in excess of such amount remaining in or accruing to the Repayment Fund shall be transferred to the general fund of the District upon the request of the District. On the maturity date of the Notes, the moneys in the Repayment Fund shall be used, to the extent necessary, to pay the principal of and interest on the Notes.

Moneys in the Repayment Fund shall be invested pursuant to Section 9 of this Resolution.

Section 5. Execution of Notes. The District hereby requests the County Chairperson (the "Chairperson") and the Treasurer, or a designee thereof, sign the Notes manually or by facsimile signature and the Clerk of the County Board (the "Clerk") countersign the Notes by use of his or her manual or facsimile signature, and said Clerk is hereby requested to affix the seal of the County thereto by facsimile impression thereof, and said officers are hereby requested to cause the blank spaces thereof to be filled in as may be appropriate. The Notes shall not be valid, unless and until the authenticating agent selected by the District and the Treasurer shall have manually authenticated such Notes.

Section 6. Sale of the Notes. The Notes shall be sold to the purchaser at a negotiated sale through a competitive process conducted by the Financial Advisor appointed herein. The form of Contract of Purchase for the Notes (the "Contract of Purchase"), substantially in the form presented to this meeting, is hereby approved. The Chairperson or the Treasurer, or a designee thereof, is hereby requested to execute and deliver the Contract of Purchase, and the Superintendent (the "Superintendent") or the Assistant Superintendent, Business Services (the "Assistant Superintendent") is hereby authorized and requested to acknowledge such Contract of Purchase, if necessary, but with such changes therein, deletions therefrom and modifications thereto as the Chairperson or Treasurer, or a designee thereof, may approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that the maximum interest rate on the Notes shall not exceed seven percent (7%) per annum and that the

discount not exceed 1% of the par amount of the Notes. The Chairperson and the Treasurer, or a designee thereof, are further authorized to determine the maximum principal amount of Notes to be specified in the Contract of Purchase for sale by the County Board, not to exceed $10,000,000 and to enter into and execute the Contract of Purchase with the purchaser, if the conditions set forth in this Resolution are satisfied.

Section 7. Appointment of Bond Counsel and Financial Advisor; Authorization of Preliminary Official Statement and Official Statement. Sidley Austin LLP is hereby appointed as bond counsel to the District in connection with the issuance of the Notes. Capitol Public Finance Group, LLC is hereby appointed as the financial advisor to the District in connection with the issuance of the Notes (the "Financial Advisor").

When completed, the form of preliminary official statement (the "Preliminary Official Statement") relating to the Notes on file with the Clerk of the District Board, is hereby deemed approved. Such Preliminary Official Statement, together with any supplements thereto, shall be in form "deemed final" by the Superintendent or the Assistant Superintendent for purposes of Rule 15c2-12, promulgated by the Securities and Exchange Commission, but is subject to revision, amendment and completion in a final Official Statement (the "Official Statement"). The Superintendent or the Assistant Superintendent or any such officer's designee are hereby authorized and directed, for and in the name and on behalf of the District, to deliver to the Financial Advisor said Preliminary Official Statement. The Financial Advisor is hereby authorized to prepare and distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Notes and is directed to deliver copies of the Preliminary Official Statement to such persons. The Official Statement in substantially said form, with such changes as the Superintendent or the Assistant Superintendent or any such officer's designee may approve (including all information previously permitted to have been omitted by Rule 15c2-12), which approval shall be conclusively evidenced by execution by the Superintendent or the Assistant Superintendent or any such officer's designee of the Official Statement and delivery thereof to the purchaser of the Notes within 7 business days of the sale of the Notes, is hereby approved.

Section 8. Delivery of Notes. The proper officers of the County Board are hereby requested to deliver the Notes to the purchaser thereof. All actions heretofore taken by the officers and agents of the District Board with respect to the Notes are hereby approved, confirmed and ratified, and the officers of the District Board are hereby authorized and directed to do any and all things and take any and all actions which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Notes in accordance with this Resolution and resolutions hereafter adopted by the County Board.

Section 9. Authorization to Invest in Investment Agreement and LAIF. Subject to federal tax restrictions, moneys in the funds created hereunder shall be invested at the Treasurer's discretion pursuant to law and the investment policy of the County, unless otherwise directed in writing by the District. Pursuant to Section 53601(1) of the Government Code of the State of California, the following are also hereby designated as additional authorized investments for the proceeds of the Notes and for the moneys in the Repayment Fund: (i) a guaranteed investment agreement meeting the requirements of each rating agency then rating the Notes necessary to maintain the current rating on the Notes and (ii) the Local Agency Investment Fund

administered by the State of California. Investments of moneys in the Repayment Fund shall not have a maturity date later than the maturity date of the Notes.

Section 10. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate executed by the District and dated the date of issuance and delivery of the Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Noncompliance with this Section shall not result in acceleration of the Notes.

Section 11. Tax Covenants. The District covenants that it will make no use of the proceeds of the Notes or any other amounts that would cause the Notes to be "arbitrage bonds" under Section 148 of the Code; and, to that end, so long as any of the Notes are outstanding, the District and all of its officers having custody or control of such proceeds agree to comply with all requirements of said Section 148 and the Treasury Regulations promulgated thereunder, including restrictions on the use and investment of proceeds of the Notes and certain other amounts and the rebate of a portion of the investment earnings on certain amounts, including proceeds of the Notes, if required, to the federal government. The District further covenants to do and perform all acts and things within its power and authority necessary to comply with each applicable requirement of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended. In furtherance of the covenants contained in this Section 11, the District agrees to comply with the Tax Certificate to be provided to the District by bond counsel for execution by the District on the date of issuance and delivery of the Notes (the "Tax Certificate"). The District covenants that it will take no action that would cause the interest on the Notes to be included in gross income for federal income tax purposes, nor will it refrain from taking action required to maintain the exclusion of interest on the Notes from gross income for federal income tax purposes.

Section 12. Covenants and Warranties. It is hereby covenanted and warranted by the District that all representations and recitals contained in this Resolution are true and correct, and that the District, its appropriate officials and the District Board, have duly taken, or will take, all proceedings necessary to be taken by them for the levy, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and the Notes.

Section 13. Transmittal of Resolution. The Clerk of this Board is hereby directed to send an original certified copy of this Resolution to the County Board, the Treasurer and the County Superintendent of Schools.

Section 14. Recitals. All the recitals in this Resolution above are true and correct and this District Board so finds, determines and represents.

Section 15. Other Actions. All actions heretofore taken by the officers and agents of the District with respect to the sale and issuance of the Notes are hereby approved, confirmed and ratified, and the officers of the District are hereby authorized and directed, for and in the name and on behalf of this District, to do any and all things and take any and all actions and execute and deliver any and all certificates, agreements and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and

delivery of the Notes in accordance with, and to carry out the intent of, this Resolution, including taking all actions necessary to comply with State of California Education Code Section 42133(a).

PASSED AND ADOPTED by the Board of Trustees of the Western Placer Unified School District this 6th day of May, 2008, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

WESTERN PLACER UNIFIED SCHOOL DISTRICT

_____

President, Board of Trustees

ATTEST:

_____

Clerk, Board of Trustees

COUNTY OF PLACER, CALIFORNIA

$[PRINCIPAL AMOUNT]

_____ DISTRICT
2008 TAX AND REVENUE ANTICIPATION NOTES

FORM OF CONTRACT OF PURCHASE

_____, 2008

Jenine Windeshausen
Treasurer-Tax Collector
County of Placer
2976 Richardson Drive
Auburn, California 95603

Dear Ms. Windeshausen:

The undersigned (the "Underwriter") offers to enter into this agreement with the County of Placer, California (the "County") that, upon the County's acceptance hereof, will be binding upon the County and upon the Underwriter. This offer is made subject to the written acceptance of this Contract of Purchase by the County and the delivery of such acceptance to the Underwriter at or prior to 5:00 P.M. California time, on the date hereof.

1. Upon the terms and conditions and upon the basis of the representations and warranties hereinafter set forth, the Underwriter hereby purchases from the County for reoffering to the public, and the County hereby sells to the Underwriter for such purpose, all (but not less than all) of $[PRINCIPAL AMOUNT] aggregate principal amount of _____ District, County of Placer, California (the "District") 2008 Tax and Revenue Anticipation Notes dated the date of issuance thereof and due _____, 2008 (the "Notes") bearing interest at ____% per annum and for the purchase price of $_____ (equal to the principal amount less Underwriter's discount and plus premium).

2. The Notes shall be as described in the Resolution adopted by the County on _____, 2008, authorizing the issuance of the Notes (the "Resolution"), and shall be issued under the provisions of the Constitution and laws of the State of California (the "State").

3. Within seven business days hereof, the District shall deliver to the Underwriter an Official Statement of the District relating to the Notes (which, together with all appendices thereto and with such changes therein and supplements thereto that are consented to in writing by the Underwriter, is herein called the "Official Statement"), in a form satisfactory to the Underwriter and duly executed by the District, which the District deems final as of its date. The

6.7.9

District has authorized the use and reproduction of the Official Statement in connection with the offering and sale of the Notes by the Underwriter. The District also has approved of the use and reproduction by the Underwriter prior to the date of the Official Statement of a Preliminary Official Statement of the District relating to the Notes (which, together with all appendices thereto, is herein called the "Preliminary Official Statement") in connection with the offering of the Notes.

4. The Underwriter agrees to make a *bona fide* public offering of all the Notes at the initial public offering price as set forth on the cover page of the Official Statement. Subsequent to such initial public offering the Underwriter reserves the right to change the public offering price as it may deem necessary in connection with the marketing of the Notes.

5. No later than 10:00 A.M., California time, on _____, 2008 or at such other time or on such later business day as shall have been mutually agreed upon by the District and the Underwriter (the "Closing"), the District will deliver to the Underwriter at the offices of The Depository Trust Company, New York, New York ("DTC"), or at such other place as the District and the Underwriter may mutually agree upon, the Notes in definitive form duly executed, together with the other documents hereinafter mentioned; and the Underwriter will accept such delivery and pay the purchase price as set forth in paragraph 1 hereof by wire in "Federal Reserve Funds" (same day funds) to the Treasurer-Tax Collector of the County, as paying agent (the "Paying Agent") or upon the written order of the District. The Notes shall be delivered to DTC for the account of the Underwriter in New York, New York (or at such other place as the Underwriter and the District mutually agree upon) in typewritten form, bearing a CUSIP number, duly executed by the County and authenticated by the Paying Agent. The Notes will be made available in New York, New York for checking and packaging at least one business day prior to the Closing.

6. The District represents and warrants to the Underwriter and the County that:

(A) The District is a school district organized and validly existing under the laws of the State, including the State Constitution, with all right and power to sell the Notes as of the date hereof and to hereafter issue the Notes and to execute, deliver and perform its obligations under this Contract of Purchase and the Resolution.

(B) (i) At or prior to the Closing the District will have taken all action required to be taken by it to authorize the issuance and delivery of the Notes and the performance of its obligations under the Resolution, (ii) the District has, and at the date of the Closing will continue to have, full legal right, power and authority to enter into this Contract of Purchase and, at the date of the Closing will have full legal right, power and authority to issue and deliver the Notes to the Underwriter and to perform its obligations as provided in the Resolution and this Contract of Purchase; at or prior to the Closing the execution and delivery of, and the performance by the District of its obligations contained in this Contract of Purchase shall have been duly authorized; (iii) this Contract of Purchase has been duly executed and delivered and constitutes a valid and legally binding obligation of the District; and (iv) the District has duly authorized the consummation by it of all transactions contemplated by this Contract of Purchase.



6.7.10

(C) The Notes shall be secured as to the payment of principal and interest from the revenues and in the manner as described in the Resolution and the Official Statement. All of the Notes shall be general obligations of the District, and, to the extent not paid from the revenues pledged thereto, they shall be paid from any other moneys of the District lawfully available therefor.

(D) The District selected the Underwriter.

(E) There are no present conditions or determinations of which the District is aware that will prevent the receipt of and application by the District of the revenues pledged to pay the Notes.

(F) The performance of this Contract of Purchase, the performance of the District's obligations under its resolution and compliance with the provisions hereof and thereof by the District, do not and will not conflict with or constitute on the part of the District a breach of, or a default under, any existing law, ordinance, regulation, decree, order or resolution, or (to the best knowledge of the District, after due investigation) any agreement, indenture, mortgage, lease or other instrument, to which the District is subject or by which it is bound.

(G) All authorizations, consents or approvals of, or filings or registrations, if any, with any Governmental Authority or court necessary for the valid issuance by the District of, and performance by the District of its obligations under, the Notes will have been duly obtained or made prior to the issuance of the Notes (and disclosed to the Underwriter). As used herein, the term "Governmental Authority" refers to any legislative body or governmental official, department, commission, board, bureau, agency, instrumentality, body or public benefit corporation.

(H) As of the time of acceptance hereof and as of the Closing no action, suit, proceeding or investigation is pending or (to the best knowledge of the District) threatened against the District or (to the best knowledge of the District, no independent investigation having been made) any other person in any court or before any Governmental Authority seeking to restrain or enjoin the issuance or delivery of any of the Notes or in any way contesting or affecting the validity of the Resolution, the Notes, this Contract of Purchase, or the receipt or application of the revenues pledged to pay the Notes or the payment of principal of and interest on the Notes, or contesting the powers of the District to issue the Notes.

(I) Any certificate signed by any official or other representative of the District and delivered to the Underwriter pursuant to this Contract of Purchase shall be deemed a representation and warranty by the District to the Underwriter as to the statements therein made.

(J) The issuance of the Notes is being done at the District's request and the District has received no independent financial advice regarding the Notes from the County.



6.7.11

7. The County represents and warrants to the Underwriter that:

(A) The County is validly existing under the laws of the State, including the State Constitution, with all right and power to sell the Notes as of the date hereof and to hereafter issue the Notes and to execute, deliver and perform its obligations under this Contract of Purchase and the Resolution.

(B) (i) At or prior to the Closing, the County will have taken all action required to be taken by it to authorize the issuance and delivery of the Notes and the performance of its obligations under the Resolution, (ii) the County has, and at the date of the Closing will continue to have, full legal right, power and authority to enter into this Contract of Purchase and, at the date of the Closing will have full legal right, power and authority to issue and deliver the Notes to the Underwriter and to perform its obligations as provided in the Resolution and this Contract of Purchase; at or prior to the Closing the execution and delivery of, and the performance by the County of its obligations contained in this Contract of Purchase shall have been duly authorized; (iii) this Contract of Purchase has been duly executed and delivered and constitutes a valid and legally binding obligation of the County; and (iv) the County has duly authorized the consummation by it of all transactions contemplated by this Contract of Purchase.

(C) The Notes shall be secured as to the payment of principal and interest from the revenues and in the manner as described in the Resolution and the Official Statement. All of the Notes shall be general obligations of the District, and, to the extent not paid from the revenues pledged thereto, they shall be paid from any other moneys of the District lawfully available therefor and are not payable from County moneys.

(D) The County agrees that it will not issue any additional notes for the District secured by the revenues pledged to pay the Notes without the consent of the Underwriter.

(E) There are no present conditions or determinations of which the County is aware that will prevent the receipt of and application by the County or the District of the revenues pledged to pay the Notes.

(F) The performance of this Contract of Purchase, the performance of the District's obligations under its resolution and compliance with the provisions hereof and thereof by the County, do not and will not conflict with or constitute on the part of the County a breach of, or a default under, any existing law, ordinance, regulation, decree, order or resolution, or (to the best knowledge of the County, after due investigation) any agreement, indenture, mortgage, lease or other instrument, to which the County is subject or by which it is bound.

(G) All authorizations, consents or approvals of, or filings or registrations, if any, with any Governmental Authority or court necessary for the valid issuance by the County of, and performance by the County of its obligations with respect to, the Notes will have been duly obtained or made prior to the issuance of the Notes (and disclosed to the Underwriter).



6.7.12

(H) As of the time of acceptance hereof and as of the Closing no action, suit, proceeding or investigation is pending or (to the best knowledge of the County) threatened against the County or (to the best knowledge of the County, no independent investigation having been made) any other person in any court or before any Governmental Authority seeking to restrain or enjoin the issuance or delivery of any of the Notes or in any way contesting or affecting the validity of the Resolution, the Notes, this Contract of Purchase, or the receipt or application of the revenues pledged to pay the Notes or the payment of principal of and interest on the Notes, or contesting the powers of the District to issue the Notes.

(I) Any certificate signed by any official or other representative of the County and delivered to the Underwriter pursuant to this Contract of Purchase shall be deemed a representation and warranty by the County to the Underwriter as to the statements therein made.

(J) The issuance of the notes is being done at the District's request and the District has received no independent financial advice regarding the Notes from the County.

8. The Underwriter has entered into this Contract of Purchase in reliance upon the representations and warranties of the District contained herein, the Resolution, and the performance by the District of its obligations hereunder, as of the date hereof and as of the date of the Closing. The Underwriter's obligations under this Contract of Purchase are and shall be subject to the following further conditions as of the Closing:

(A) The representations and warranties of the County contained herein shall not be materially inaccurate at the date hereof and at and as of the Closing as if made as of the Closing and the statements made in all certificates and other documents delivered to the Underwriter at the Closing pursuant hereto shall not be materially inaccurate at the Closing; and the County shall be in compliance with each of the agreements made by it in this Contract of Purchase (unless such agreements are waived by the Underwriter).

(B) At the time of the Closing this Contract of Purchase shall be in full force and effect; the Resolution and this Contract of Purchase shall not have been amended, modified or supplemented except as may have been agreed to in writing by the Underwriter; all actions that, in the opinion of Sidley Austin LLP, San Francisco, California ("Bond Counsel"), shall be necessary in connection with the transactions contemplated hereby shall have been duly taken and shall be in full force and effect; and the County shall perform or has performed all of its obligations required under or specified in the Resolution or this Contract of Purchase to be performed at or prior to the Closing.

(C) The provisions of law governing the payment of the revenues pledged to pay the Notes shall be in full force and effect and shall not have been amended in any respect that would materially adversely affect the prospects that such revenues will be received in the amounts and by the respective dates indicated in the Resolution and the Official Statement.



6.7.13

(D) Except as disclosed in the Official Statement, no decision, ruling or finding shall have been entered by any court or Governmental Authority since the date of this Contract of Purchase (and not reversed on appeal or otherwise set aside) (i) that has any of the effects described in Section 6(H), or (ii) that declares this Contract of Purchase to be invalid or unenforceable in whole or in material part.

(E) In recognition of the desire of the County and the Underwriter to effect a successful public offering of the Notes, and in view of the potential adverse impact of any of the following events on a public offering, the Underwriter shall have the right to cancel its obligations to acquire the Notes, by written notice from the Underwriter to the District, if between the date hereof and the Closing: (i) the Official Statement shall have been amended, modified or supplemented without the consent in writing of the Underwriter, unless such consent was unreasonably withheld or (ii) any event shall occur that, in the reasonable professional judgment of the Underwriter, makes untrue any statement of a material fact set forth in the Official Statement or results in an omission to state a material fact necessary to make the statements therein, in the light of the circumstances under which they are made, not misleading; or (iii) the market for the Notes or the ability of the Underwriter to enforce contracts for the sale of the Notes shall have been materially and adversely affected, in the reasonable professional judgment of the Underwriter, by (a) legislation enacted by the Congress of the United States, or passed by either House of the Congress, or recommended to the Congress for passage by the President of the United States, or favorably reported for passage to either House of the Congress by a committee of such House to which legislation has been referred for consideration, or a decision rendered by a court of the United States or by the United States Tax Court, or a ruling order, official statement, or regulation (final, temporary or proposed) made by the Treasury Department of the United States or the Internal Revenue Service, with respect to Federal taxation upon interest received on obligations of the general character of the Notes or that would have the effect of changing, directly or indirectly, the Federal income tax consequences of interest on obligations of the general character of the Notes in the hands of the holders thereof, or (b) any new outbreak of hostilities or other national or international calamity, crisis or default being such as would cause a major disruption in the municipal bond market, or (c) a general suspension of trading on the New York Stock Exchange, or fixing of minimum or maximum prices for trading or maximum ranges for prices for securities on the New York Stock Exchange, whether by virtue of a determination by that Exchange or by order of the Securities and Exchange Commission or any other Governmental Authority having jurisdiction, or (d) a general banking moratorium declared by either Federal or State authorities having jurisdiction, or (e) any action, suit, proceeding or investigation described in Section 6(H) hereof or any decision described in Section 8(D) hereof.

(F) At or prior to the Closing, the Underwriter shall receive the following documents each dated the date of the Closing:

(1) Unqualified approving opinion of Bond Counsel, as to the validity and tax-exempt status of the Notes.



6.7.14

(2) A certificate of the County, executed on its behalf by its Treasurer-Tax Collector, in a form acceptable to Bond Counsel.

(3) An opinion of County Counsel substantially in the form attached hereto as Exhibit A.

(4) An arbitrage and use of proceeds certificate, satisfactory in form and substance to Bond Counsel.

(5) Signature and No Litigation Certificates executed by applicable officers of the District.

(6) Evidence of any rating on the Notes.

(7) A copy of the Blanket Letter of Representations with DTC, duly executed by the applicable officer of the District.

(8) The Continuing Disclosure Certificate executed by the applicable officer of the District, as described in Section 13 hereof.

(9) Such additional legal opinions, certificates, proceedings, instruments and other documents as the Underwriter or Bond Counsel may reasonably request to evidence compliance by the District with legal requirements, the accuracy, as of the time of Closing of the District's representations herein contained and the due performance or satisfaction by the District at or prior to such time of all agreements then to be performed and all conditions then to be satisfied by the District.

If the County shall be unable to satisfy the conditions to the Underwriter's obligations contained in this Contract of Purchase or if the Underwriter's obligations shall be terminated for any reason permitted by this Contract of Purchase, this Contract of Purchase shall terminate and neither the County nor the Underwriter shall have any further obligation hereunder, except that the obligations of the Underwriter and the District, to pay certain expenses as provided in Section 10 herein shall continue in full force and effect.

9. The performance by the County of its obligations is conditioned upon (i) the performance by the Underwriter of its obligations hereunder; and (ii) receipt by the County and the Underwriter of opinions and certificates required to be delivered at the Closing.

10. (a) Whether or not the Notes are issued as contemplated by this Contract of Purchase, neither the County nor the Underwriter shall be under any obligation to pay and the District shall pay, all expenses incident to the performance of the District's obligations, including but not limited to (i) the fees and disbursements of the accountants, financial advisers and any other experts, consultants or advisers to the District and retained on such basis by the District; (ii) the fees of the Paying Agent (as defined in the Resolution) and of any rating agencies rating the Notes; (iii) the cost of preparation and reproduction of the Preliminary Official Statement, the final Official Statement, any amendment or supplement to the Preliminary Official Statement or the final Official Statement, and the cost of printing the Notes; (iv) the fees and disbursements of Bond Counsel; and (v) any other expenses and costs of the County and the District incident to

the performance of their obligations in connection with the authorization, issuance and sale of the Notes to the Underwriter.

(b) The Underwriter shall pay (i) the fees of the California Debt and Investment Advisory Commission; and (ii) other expenses incurred by it in connection with the offering and distribution of the Notes.

11. Any notice or other communication to be given to the County under this Contract of Purchase may be given by delivering the same in writing to the County Treasurer-Tax Collector, or to such other person as they may designate in writing, and any notice or other communication to be given to the Underwriter under this Contract of Purchase (other than the acceptance hereof as specified in the first paragraph hereof) may be given by delivering the same in writing to [UNDERWRITER].

12. This Contract of Purchase when accepted by the County in writing as heretofore specified shall constitute the entire agreement between the County and the Underwriter and is made solely for the benefit of the County and the Underwriter (including the successors or assigns of the Underwriter). No other person shall acquire or have any right hereunder or by virtue hereof.

13. The District will undertake, pursuant to a Continuing Disclosure Certificate, substantially in the form reviewed by the Underwriter as of the date hereof, to provide notices of the occurrence of certain events, if material. A description of this undertaking is set forth in the Preliminary Official Statement and the Official Statement. Unless the District is otherwise notified in writing by the Underwriter on or prior to the Closing, the "end of the underwriting period" for the Notes for all purposes of Rule 15c2-12 under the Securities and Exchange Act of 1934, is the Closing. In the event such notice is given in writing by the Underwriter, the Underwriter agrees to notify the District in writing following the occurrence of the "end of the underwriting period" as defined in Rule 15c2-12 for the Notes.

14. This Contract of Purchase shall be construed and enforceable in accordance with the laws of the State of California.

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15. This Contract of Purchase may be executed simultaneously in several counterparts each of which shall be an original and all of which constitute but one and the same instrument.

Very truly yours,

[UNDERWRITER]

By: _____
Authorized Representative

Accepted:

By: _____
Treasurer-Tax Collector
County of Placer

Acknowledged:

By: _____
[Title]
_____ District



6.7.17

**EXHIBIT A**

(Letterhead of County Counsel)

[Closing Date]

_____ District
[Address]

[Underwriter]

Ladies and Gentlemen:

Reference is made to a Contract of Purchase dated _____, 2008 (the "Contract of Purchase"), between the County of Placer, California (the "County") and the underwriter named therein for the $[PRINCIPAL AMOUNT] 2008 Tax and Revenue Anticipation Notes (the "Notes") of _____ District, in connection with which you have requested my opinion as to the matters set forth below. All terms used herein have the definitions set forth in the Contract of Purchase.

As legal counsel to the County, I have reviewed the Resolution adopted on _____, 2008, entitled "RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER PROVIDING FOR THE ISSUANCE OF _____ DISTRICT, COUNTY OF PLACER, STATE OF CALIFORNIA, 2008 TAX AND REVENUE ANTICIPATION NOTES" (the "Resolution"). I have also examined such portions of the Constitution of the United States of America, the Constitution and the Statutes of the State of California (the "State") and such applicable court decisions as I deemed necessary or relevant for purposes of the opinions set forth below, and made such further inquiries and investigations as I deemed necessary or appropriate for purposes of such opinion. Based on the foregoing, I advise you that in my opinion:

1. The County is a political subdivision duly organized and validly existing under the laws of the State of California.

2. The Resolution was duly adopted at a meeting of the governing body of the County, which was called and held pursuant to law and with all public notice required by law and at which a quorum was present and acting throughout.

3. There is no litigation against the County of any nature pending or threatened to restrain or enjoin the issuance, sale, execution or delivery of the Contract of Purchase, the Notes or any of the proceedings taken with respect to the issuance and sale of the Notes, the application of moneys to the payment of the Notes or in any manner questioning the proceedings and authority under which the Notes were authorized or affecting the validity of the Notes, the



6.7.18

existence or boundaries of the County or the title of officials of the County who have acted with respect to the proceedings for the issuance and sale of the Notes to their respective offices, and no authority or proceedings for the issuance and sale of the Notes have been repealed, revoked or rescinded.

4. The issuance of the Notes and the execution, delivery and performance of the Contract of Purchase do not and will not conflict with or constitute on the part of the County a breach of, or a default under any agreement, indenture, mortgage, lease or other instrument, to which the County is subject or by which either of them is bound.

Very truly yours,

By: _____
County Counsel

6.7.19