WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, FOURTH FLOOR,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk
Terry Gage - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Chief Business Official
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	2008 CBEDS	06/11/09	08/26/09
Sheridan School (K-5)	80	78	85
First Street School (K-5)	418	407	415
Carlin C. Coppin Elementary (K-5)	428	430	450
Creekside Oaks Elementary (K-5)	617	626	621
Twelve Bridges Elementary (K-5)	714	787	713
Foskett Ranch Elementary (K-5)	508	504	538
Lincoln Crossing Elementary (K-5)	582	559	609
Glen Edwards Middle (6-8)	638	637	647
Twelve Bridges Middle School (6-8)	838	829	837
Lincoln High School (9-12)	1,473	1,388	1,477
Phoenix High School (10-12)	87	74	79
PCOE Home School	0	0	
TOTAL:	**6,388**	**6,319**	**6,471**

Preschool/Head Start

First & J Street	24
Carlin Coppin	24 -A.M. / 20 -P.M.
Sheridan	20

Pre-K Special Ed

Foskett	
FSS PPPIP	30

Adult Education

First-5 Program

First Street	20-A.M. / 20-P.M.

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 1, 2009, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

AGENDA

2009-2010 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:20 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:25 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
   - 2.1 **PUBLIC EMPLOYE APPOINTMENT**
     - a. Coordinator of Educational and Business Technology
   - 2.2 **INTER-DISTRICT TRANSFER APPEALS**
     - a. Inter-district Request Appeal 09/10 19

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater
   - 3.1 **PUBLIC EMPLOYE APPOINTMENT**
     - a. Coordinator of Educational and Business Technology
   - 3.2 **INTER-DISTRICT TRANSFER APPEALS**
     - a. Inter-district Request Appeal 09/10 19

4 **CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
  - August 4, and August 18, 2009 Regular Board of Trustee Meetings
- 4.2 Approval of Warrants.
- 4.3 Approve Classified Personnel Report.
- 4.4 Approve Certificated Personnel Report.
- 4.5 Revised Job Description of Director of Maintenance & Operations.

4.6 Approve promotion of Classified Employee from Technology Support Technician Assistant position to District & Site Support Technician.

4.7 Approve Purchase of three 2008 GM, 2008 Collins Grand Bantam 12+2 Variable Passenger Mini School Buses from all the Best from A-Z Bus Sales, Inc.

4.8 Approve Purchase of a 2009 Bluebird Vision 24+1 Passenger School Bus from All the Best from A-Z Bus Sales, Inc.

4.9 Approval of Addendum to the Master Claiming Agreement for Medi-Cal Administrative Claims Preparation (MAA)

4.10 Approve Resolution No. 09/10.9 Authorizing the Proposed Agreement of the Transition Partnership Program.

Roll call vote:

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerusha Loya

6.2 Western Placer Teacher's Association – Mike Agrippino

6.3 Western Placer Classified Employee Association – Chris Hawley

6.4 Superintendent, Scott Leaman

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (D/A) ADOPT REVISED DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Noyes *(09-10 G & O Component I, III, IV)*

•Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. The original Declaration of Need was approved by the Board on May 10, 2009. However, we were just informed that the California Commission on Teacher Credentialing had revised the Declaration of Need (DON) CL-500 form and that we need to send in a revised version because CTC is rejecting the old ones. The declaration shall remain in force until June 30, 2010.

7.2 (D/A) JOB DESCRIPTION – COORDINATOR OF EDUCATIONAL AND BUSINESS TECHNOLOGY – Noyes *(09-10 G & O Component I, IV, V)*

•In reorganizing the Technology Department, it is apparent that more time is needed in the area of direct service to the ongoing support, maintenance and monitoring of district technology. The Coordinator of Educational and Business Technology is a classified management position hat reports to the Director of Technology, oversees that District and Site Support Technicians, and provides hardware/software/network/cabling planning, installation, maintenance, replacement and repair.

7.3 (D/A) **REVISED JOB DESCRIPTION – DIRECTOR OF TECHNOLOGY SERVICES – Noyes** *(09-10 G & O Component I, IV, V)*

•As educational and business application expectations for technology expand, and as our district continues to grow, the highest level of visionary leadership and expertise is needed in order to continue to advance in the technological field. The job description for the Director of Technology Services has been rewritten to reflect the increase in higher education, experience in information systems and computer science, advanced training and team leadership expertise that this position now requires.

7.4 (D/A) **APPROVE RESOLUTION NO. 09/10.8 ESTABLISHMENT OF SENIOR MANAGEMENT POSITION OF THE CLASSIFIED SERVICE: DIRECTOR OF TECHNOLOGY – Leaman** *(09-10 G & O Component I, IV, V)*

•California Education Code Section 45100.5 allows the Board to designate certain classified positions as "senior management" positions of the classified service. Employees whose positions are designated as senior management shall be part of the classified service and afforded all rights, benefits and burdens of other classified employees except that they shall be exempt from all provisions relating to obtaining permanent status in a senior management position. In accordance with Education Code Section 45108.5 only a classified employee who acts as the fiscal advisor to the District Superintendent or classified employees in the highest position in a principal program area and which has district-wide responsibility for formulating policies or administering the program area may be designated "senior management." The Superintendent requests the board adopt a resolution to establish the Director of Technology position as "Senior Management."

Roll call vote:

7.5 (D/A) **REVISED JOB DESCRIPTION – TECHNOLOGY SUPPORT TECHNICIAN SPECIAL PROJECTS – Noyes** *(09-10 G & O Component I, IV, V)*

•As we prepare for CALPADS implementation and other special projects in the area of technology, it is apparent that the short-term position of Technology Support Technician Assistant Special Projects needs to become a permanent twelve-month half-time position, and the title changed to omit the word "Assistant". The Technology Support Technician Special Projects job description has been modified to include ongoing CALPADS reporting requirements and other special projects as assigned.

7.6 (A) **ADOPTION OF AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(09-10 G & O Component I, II, IV)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 4113 Certificated Personnel Assignment

7.7 (I/D) **LINCOLN HIGH SCHOOL BANNERS – Allen** *(09-10 G & O Component I, II, IV)*

•As requested, staff is presenting a revised banner to be installed along "J" Street for Lincoln High School.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - September 15, 2009 7:00 P.M., First Street School, Multi-Purpose Room

10. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: Lincoln High School – Office Conference Room
Date: Tuesday, September 1, 2009
Time: 6:20 P.M.

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
   * PUBLIC EMPLOYEE APPOINTMENT
   * PUBLIC EMPLOYEE EMPLOYMENT
   * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   * PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
   * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
   * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
   * STUDENT PRIVATE PLACEMENT
   * INTERDISTRICT ATTENDANCE APPEAL
   * STUDENT ASSESSMENT INSTRUMENTS
   * STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
    A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    B. **STUDENT PRIVATE PLACEMENT**
       ●Pursuant to Board Policy 6159.2
    C. **INTERDISTRICT ATTENDANCE APPEAL**
       a. Education Code 35146 and 48918
    D. **STUDENT ASSESSMENT INSTRUMENTS**
       a. Reviewing instrument approved or adopted for statewide testing program.
    E. **STUDENT RETENTION/ APPEAL**
       a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Public Employee Appointment
- Coordinator of Educational and Business Technology

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the Public Employee Appointment.

RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Interdistrict Appeal

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
No

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session regarding the following transfer appeals:

Inter-district Request Appeal 09/10 19

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Approval of Minutes:
Regular Meeting
- August 4, 2009
- August 18, 2009

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of the August 4th and August 18, 2009 regular Board Meetings.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

4.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 4, 2009, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:30 P.M. START

1. CALL TO ORDER – Lincoln High School Performing Arts Theater

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

Members Absent

Terry Gage, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Press - Brandon Darnell, Lincoln News Messenger

5:35 P.M.

2. CLOSED SESSION – Lincoln High School - Office Conference Room

2.1 PERSONNEL

a. Public Employee Performance Evaluation – Superintendent
b. Public Employee Discipline/Dismissal/Release
c. Public Employee Discipline/Dismissal/Release
d. Public Employee Discipline/Dismissal/Release

2.2 INTER-DISTRICT TRANSFER APPEALS

a. Inter-district Request Appeal 09/10 14
b. Inter-district Request Appeal 09/10 15
c. Inter-district Request Appeal 09/10 16-18

4.1.1

2.3 CONFERENCE WITH LABOR NEGOTIATOR
Update on the following Groups:
a. Classified Managers
b. Certificated Managers
c. Classified Confidential
d. Assistant Superintendents

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School Performing Arts Theater

3.1 PERSONNEL

a. Public Employee Performance Evaluation – Superintendent

No action taken

b. Public Employee Discipline/Dismissal/Release

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a unanimous roll call vote to accept the resignation of one employee. Roll call vote: Haley, Long Stevenson, Carras

b. Public Employee Discipline/Dismissal/Release

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a unanimous roll call vote to release one classified employee. Roll call vote: Long, Stevenson, Haley, Carras, Stevenson, Long

c. Public Employee Discipline/Dismissal/Release

No action was taken.

3.2 INTER-DISTRICT TRANSFER APPEALS

a. Inter-district Request Appeal 09/10 14

Motion by Mr. Long to deny, there was no second. Motion by Mrs. Stevenson, seconded by Mr. Haley and passed by a 3-1 vote to overturn the denial.

b. Inter-district Request Appeal 09/10 15

Motion by Mr. Long, seconded by Mrs. Stevenson, passed by a 4-0 vote to deny the transfer appeal.

c. Inter-district Request Appeal 09/10 16-18

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a 4-0 vote to approve the three transfers.

3.3 CONFERENCE WITH LABOR NEGOTIATOR

Update on the following Groups:

a. Classified Managers
b. Certificated Managers
c. Classified Confidential
d. Assistant Superintendents

No action taken.

4 CONSENT AGENDA

4.1 Approval of Meeting Minutes for:
- June 2, 2009, June 22, 2009 Regular Board of Trustee Meetings

4.2 Approval of Warrants.
4.3 Approve Classified Personnel Report.
4.4 Approve Certificated Personnel Report.
4.5 Approve Educational Services Administrative Assistant job description.
4.6 Approve Classified Extra Help for 2009-10.
4.7 Approve accreditation of Lincoln High School until June 30, 2015.
4.8 Report of Disclosure Requirements for Quarterly Reports of Investments.
4.9 Approve disposal of obsolete and non functioning technology equipment.
4.10 Ratify the Agreement between Warren Land Surveying, Inc. and WPUSD to Prepare various easements for Lincoln High School related to City of Lincoln water and Sewer lines.
4.11 Ratify and Piggyback purchase of one 60x40 modular building for Foskett Ranch Elementary School from American Modular Systems using the Santa Rita Union School District November 6, 2008 Contract.
4.12 Ratify and Piggyback purchase of one 70x40 modular building for Lincoln High School from American Modular Systems using the Santa Rita Union School District November 6, 2008 Contract.
4.13 Ratify the Proposal from Independent Inspections, Inc. for inspector of record services for Lincoln High School Increment #1, summer 2009.
4.14 Ratify the Proposal from Independent Inspections, Inc. for inspector of record services for Foskett Ranch Modular Classroom Building, summer 2009.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a unanimous roll call vote to approve consent agenda as listed. Roll call vote Stevenson, Haley, Long, Carras:

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerusha Loya was not present.
6.2 Western Placer Teacher's Association – Mike Agrippino had no report.
6.3 Western Placer Classified Employee Association – Chris Hawley was not present.
6.4 Superintendent, Scott Leaman reported the following:
- We are preparing for a new school year

4.13

- Updated on the progress on Lincoln High
- Cathy will be meeting with site administration to make sure sites are ready for the new school year.
- Meet with the Lieutenant from LPD regarding the youth officer.
- Bob will be having a meeting with new teachers on August 14th.
- Administrative retreat will be held August 5th.
- Invited board members to hand out service awards at the District Inservice.

6.5 Terri Ryland gave a brief reported an emergency special section on Sept. 21st. school service is having a workshop on Aug. 20th.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/D) **SPECIAL EDUCATION TRANSPORTATON – Ryland** *(08-09 G & O Component I, IV, V)*

•At the end of June, the Mid-Placer Transportation Agency board met and voted to change their billing model for "non-member" districts. Most other non-member Placer County school districts had pulled out of the JPA for special education busing, leaving Dry Creek, Newcastle and Western Placer. The change in rates would leave us with a 60% increase in our transportation billback, or using the 2008-09 figures, our bill of $450,000 for the 63 students transported by Mid-Placer would be $730,000 for 2009-10!

Mark has been working diligently on developing routes for the future pull back of our special needs children from Mid-Placer Transportation. We are getting a clearer view of what it will take to accomplish this. We will be transporting nearly 45 children to 21 schools in Placer County in 2009-10, as well as the L.I. program at Carlin C. Coppin that was brought back.

Mrs. Ryland reported we are not members of Mid Placer transportation, but she attended a meeting on June 22nd to discuss transportation fees. She reviewed the current cost of transporting 61 students, which would cost the district $12,000 per student. Mark DeRossett, Director of Transportation is working on cutting cost by transporting 45 to about 21 different school sites, and hopes to take 4 out of the eight routes back by December. Mrs. Ryland will report back with the board after meeting with management, special education and transportation.

7.2 (A) **INCREASE BREAKFAST AND LUNCH PRICES – Ryland** *(08-09 G & O Component I, IV, V)*

•Expenditures in the Cafeteria Fund continue to increase over the past several years. Salary and benefit costs have gone up much more quickly than revenues. Several years ago, the District increased lunch prices from $2.25 to $2.50; however, breakfast prices were not changed at that time. Still, the Cafeteria Fund is expected to encroach upon the general fund in 2009-10. A review of neighboring and similar-sized school districts shows that Western Placer Unified School District's breakfast prices are slightly lower than average, along with the lunch prices for adults and the Headstart program. Therefore, we recommend implementing the following pricing structure beginning in the 2009-10 school year:

Breakfast	Current	Proposed	Increase
K-8	$1.50	$1.75	$0.25
9-12	$1.50	$2.00	$0.50
Adults	$1.75 (no milk)	$2.50 (includes milk)	$0.75

4.1.4

Lunch			
Adults	$3.25 (no drink)	$3.50 (incl milk/water)	$0.25
Headstart Program	$2.50	$2.75	$0.25

Due to this increase, the District expects to earn over $43,000 more in paid meal revenues in 2009-10 than in the current year.

Other prices will not change.

Terri Ryland reported lunch prices were increased a couple of years ago, but breakfast was not. Our breakfast prices are slightly lower than average, so an increase is recommended. There was a motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a 4-0 vote to increase breakfast prices, and lunch prices for adults and Headstart Program.

7.3 (I/D) **CALIFORNIA HIGH SCHOOL EXIT EXAM SCORES – Boyle** *(08-09 G & O Component I, IV, V)*

•All California students are required to pass the California High School Exit Exam (CAHSEE) before graduating from high school. Students first take the CAHSEE, which consists of mathematics and an English portion, in the tenth grade. Should a student not pass both portions of the test at the time, s/he has additional opportunities to retake the portion(s) not passed through twelfth grade, and for up to two years after his/her class has graduated. CAHSEE support classes are offered to students who have not yet passed the test.

Mary Boyle reported Western Placer has exceeded the county average in CAHSEE exam, showing all students are up 5%. There is a significant increase in English Language proficient and socio-economically disadvantage.

7.4 (I) **EDUCATIONAL SERVICES – Boyle** *(08-09 G & O Component I, IV, V)*

•Educational Services covers the "heart" of education – learning that occurs through direct relationship between the teacher and the student, with the myriad of supports that this entails – curriculum, technology, intervention, enrichment, staff development. This update will highlight accomplishments of the 2008-09 school year, and present goals for the coming year.

Mary Boyle reported on the importance of the teacher in the classroom, and wants to make sure our teachers are up to date with staff development. The district currently measures student progress throughout the year with testing. She reviewed the 4 key questions to EMPHASIS: 1) Essential Standards, 2) Assessments, 3) Interventions, 4) Enrichments. She also reported the district is currently working on our new website.

7.5 (D/A) **NEW WPUSD LOGO DESIGNS – Boyle** *(08-09 G & O Component I, IV, V)*

•One of the district goals has been to increase communication with the public through development of our district website. Administration has been working closely with all departments to develop a new website design template, incorporating new school websites into the new district site. DNA (Diverse Network Associates) has been contracted to assist in this effort. Part of the new district website design includes a new WPUSD logo. As logo concepts have been discussed, design emphasis has been placed on three areas:

4.1.5

- Recognizing our community increase in academic achievements (rising stars!)
- Recognizing our community local agricultural heritage (furrows)
- Recognizing our community local business heritage (Gladding McBean's terra cotta red & cream)

After reviewing the Logos, Mary asked the board to give their input on the one they liked best.
Mr. Long – Option 1
Mr. Haley – Option 1
Mrs. Stevenson – Option 1
Mr. Carras – Option 1
It was the consensus of the board to work with option number one.

7.6 (A) **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(08-09 G & O Component I, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

AR 3551	Food Service Operation/Cafeteria Fund
BP/AR 3553	Free and Reduced Price Meals
BP/AR 3554	Other Food Sales
AR 4112.21	Interns
AR 4161.2	Personal Leaves
BP/AR 5145.2	Freedom of Speech/Expression
BP 6142.7	Physical Education
BP 6143	Courses of Study
AR 6146.2	Certificate of Proficiency/High School Equivalency
BP/AR 6164.2	Guidance/Counseling Services
BP/AR 6164.6	Identification and Education Under Section 504
BP 7212	Mello-Roos Districts
BP 7213	School Facilities Improvement Districts

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 4-0 vote to adopt the listed polices.

7.7 (I/D) **2009-10 DISTRICT GOALS – Leaman** *(08-09 G & O Component I, IV, V)*

•Draft objectives based on district goals will be discussed with the board.

Mr. Leaman reviewed the first draft of the goals with the board.

8 BOARD OF TRUSTEES

Mr. Long talked about the Farm Foundation meeting, and felt it was very productive. They discussed the 500 acres and want to make sure it's in the best interest of the district. Transportation for the farm is a huge issue. Would like the district to look into facilities at the farm.
Mrs. Stevenson had no comments, but did share her son will be attending Kindergarten.
Mr. Haley would like to see programs with Sierra College
Mr. Carras had no report

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here

for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - August 18, 2009 7:00 P.M., Lincoln High School, Performing Arts Theater

ADJOURNMENT

There was a motion by Mrs. Stevenson, seconded by Mr. Long and passed by unanimous vote there being no further business the meeting was adjourned at 8:35

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 18, 2009, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 I Street, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. START

1. CALL TO ORDER – Lincoln High School Performing Arts Theater

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Terry Gage, Member

Members Absent

Paul Long, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Press - Brandon Darnell, Lincoln News Messenger

6:05 P.M.

2. CLOSED SESSION – Lincoln High School - Office Conference Room

2.1 PERSONNEL

a. Public Employee Discipline/Dismissal/Release
b. Public Employee Discipline/Dismissal/Release
c. Public Employee Performance Evaluation – Superintendent

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Involves (1) Case

4.1.8

2.3 **LIABILITY CLAIMS**
Rejection of Claim, (Teresa Conroy) pursuant to Government Code Section 905 ET SEQ.

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater

3.1 **PERSONNEL**

a. Public Employee Discipline/Dismissal/Release
Motion by Mrs. Gage, seconded by Mr. Haley and passed by 4-0 roll call vote to support the administrations recommendation of the release of one classified employee.
Roll call vote: Haley, Gage, Stevenson, Carras

b. Public Employee Discipline/Dismissal/Release

No action taken.

c. Public Employee Performance Evaluation – Superintendent

This item will be discussed under agenda item 8.18.

3.2 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Involves (1) Cases

No action was taken.

3.3 **LIABILITY CLAIMS**
Rejection of Claim, (Teresa Conroy) pursuant to Government Code Section 905 ET SEQ.

Motion by Mrs. Gage, seconded by Mr. Haley and passed by a 4-0 vote to reject claim and submit to Schools Insurance Group.

4 **CONSENT AGENDA**

4.1 Approve Classified Personnel Report.
4.2 Approve Certificated Personnel Report.
4.3 Approve Ratification of Classified Confidential Reclassification/Salary.
4.4 Approve Ratification of Revised Assistant Superintendent of Business Services Job Description/Position.
4.5 Approve Variable Term Waiver Request.
4.6 Approve Student Discipline/Re-Entry of Expulsion Students: 2008-09 E, G, H, I, O, P.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda as listed. Roll call vote: Gage, Stevenson, Haley, Carras

4.1.9

5. COMMUNICATION FROM THE PUBLIC

No communication from the public.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerusha Loya was not present.

6.2 Western Placer Teacher's Association – Mike Agrippino reported teachers are excited to start a new school year, and their all looking forward to a good year.

6.3 Western Placer Classified Employee Association – Chris Hawley was not present.

6.4 Superintendent, Scott Leaman reported on the following:

- Looking forward to a good year
- We now have a new website, requiring still a few revisions. We are looking into training for posting updates to the website.
- The staff is doing a great job working with the enrollment.

6.5 Mary Boyle introduced Tammy Forrest our new Special Education Director.

6.6 Cathy Allen reported construction projects are currently happening at LHS, she met with staff and talked about current projects being finalized prior to the opening of school. She presented a copy of the banners that will be hung in front of LHS. The board requested the change of one banner.

7. PUBLIC HEARING

The District does not have adequate non-severe special education grants to fully fund the special education expansion project at Foskett Ranch. The State Allocation Board allows districts to utilize eligible grants at different grade levels as long as they show they can adequately house the students whose eligibility will be utilized. The attached Housing Plan and Resolution will enable the District to access otherwise eligible grants to fund the project. Staff is asking for up to 22 grants as we are currently discussing with OPSC our eligibility for both our non-severe and severe special education population.

The District's special education eligibility will be increasing in the coming years due to our taking back programs from the county. The use of Grants will have a negligible effect on the District's overall eligibility.

Mr. Carras opened the hearing for questions, there being no questions the hearing was closed.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (D/A) **APPROVE RESOLUTION NO. 09/10.3 IN THE SUPPORT OF THE DISTRICT'S APPLICATION REQUESTING GRANT FUNDING FOR THE FOSKETT RANCH ELEMENTARY CLASSROOM ADDITION PROJECT – Allen** *(08-09 G & O Component IV, V)*

•Following the public hearing the Board will need to adopt Resolution No. 09/10.3 to allow the District to move forward for submission to OPSC for grant funding for the Foskett Ranch Classroom Addition Project.

Cathy Allen shared the purpose of the resolution. Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 4-0 roll call vote to

4.1.10

approve Resolution No. 09/10.3 supporting the application requesting grant funding for Foskett Ranch Elementary. Roll call vote: Stevenson, Haley, Gage, Carras

8.2 (A) **APPROVE RESOLUTION NO. 09/10.1 AUTHORIZING THE FY 2009-10 WESTERN PLACER UNIFIED SCHOOL DISTRICT'S COMMUNITY FACILITY DISTRICT (CFD) NO. 1 SPECILA TAX RATE – Ryland** *(08-09 G & O Component IV, V)*

- The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2009-10 is calculated at 6.05%. The escalation factor increases the CFD's amount for new residential development from $5.57 per square foot of living space per single family hone to $5.90 per square foot.

Terri reported on the CFD process, and the increases. This also needs to be approved by the City Council at their next meeting. CFD No. 1 is Twelve Bridges area, and CFD No. 2 is Lincoln Crossing area. There was a motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a 4-0 roll call vote to approve Resolution No. 09/10.1 authorizing the special tax rate for CFD No. 1. Roll call vote: Haley, Gage, Stevenson, Carras

8.3 (A) **APPROVE RESOLUTION NO. 09/10.2 AUTHORIZING THE FY 2009-10 WESTERN PLACER UNIFIED SCHOOL DISTRICT'S COMMUNITY FACILITY DISTRICT (CFD) NO. 2 SPECILA TAX RATE – Ryland** *(08-09 G & O Component IV, V)*

- The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2009-10 is calculated at 6.05%. The escalation factor increases the CFD's amount for new residential development from $0.3673 per square foot of living space per single family hone to $0.3896 per square foot.

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 4-0 roll call vote to approve Resolution NO. 09/10.2 authorizing special the special tax rate for CFD No. 2. Roll call vote: Gage, Stevenson, Haley, Carras

8.4 (D/A) **CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION FOR THE LINCOLN HIGH SCHOOL MODULAR AND MODERNIZATION PROJECT; INCREMENT # 2, SUMMER 2009 – Allen** *(08-09 G & O Component I, IV, V)*

- Western Placer Unified School District has received Division of State Architect (DSA) approval to move forward with Increment 2 on plans to construct one modular classroom building resulting in two science classrooms, campus wide modernize of the fire alarm system, canopy/walkway construction and related site work at Lincoln High School.

4.1.11

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by 4-0 vote to approve the environmental quality act certification for the Lincoln High School modernization project.

8.5 (I) **DISTRICT INSERVICE DAY – Boyle** *(08-09 G & O Component II, IV, V)*

• Each year the District has one day to provide inservice to all 600+ employees. All groups are represented at the inservice day, and workshop topics are designed to be relevant and informative to each employee's job description. The focus for our 2009 – 2010 District Inservie Day on August 17 was "Using Differentiation and Professional Learning Communities to Ensure Academic Success". Topics ranged from CALPADS implementation and the importance of accurate data entry, to the use of technology to monitor student achievement (OARS – Online Assessment Reporting Systems and AERIES Gradebook), to instructional techniques to enhance reading comprehension (GLAD Chants and SIPPS – Systematic Instruction in Phonics, Phonemic Awareness and Sight Words), to Differentiating Lessons for All Learners (use of GATE strategies and icons for intervention and enrichment), to Special Education Review, Business, Maintenance and Transportation inservices and information.

Mary Boyle reviewed inservice day, and the presentations that were given for staff.

8.6 (I/D) **PRELIMINARY LOOK AT STAR TEST SCORES 2009 – Boyle** *(08-09 G & O Component I, IV)*

• STAR Test score results from April 2009 testing have been received from the California Department of Education (CDE). Individual student results have been mailed home and school and grade-level/course results have been distributed to school sites. CDE has not yet released the Academic Performance Index (API) or the Annual Yearly Progress (AYP) results for schools or for school districts – those results should be released in early September.

Mary Boyle reported we have not yet received AYP and API, but did say Western Placer would not be in Program Improvement this year. She reviewed star test scores.

8.7 (D/A) **APPROVAL OF A GUARANTEED MAXIMUM PRICE FOR THE LINCOLN HIGH SCHOOL RELOCATABLES & CAMPUS MODERNIZATION PROJECT, INCREMENT #2 OF 2 BETWEEN SEWARD L. SCHREDER CONSTRUCTION, INC. & THE WESTERN PLACER UNIFIED SCHOOL DISTRICT – Allen** *(08-09 G & O Component IV, V)*

•The District advertized for a Lease Lease-Back Developer for the construction plans at Lincoln High School. Staff has chosen the firm of Seward L. Schreder Construction, Inc. A Facilities Lease, Site Lease and General Conditions, including a Construction Contract Agreement has been prepared. Both parties legal counsel have approved the documents. Before the Board tonight is the approval for Increment #2 of the LHS project Guaranteed Maximum Price. The GMP includes a contingency and several allowances for portions of the project that have yet to be clearly identified or defined. These allowances are based on what is currently in the approved plans and specifications and may be reduced due to value engineering during the project. All remaining contingency funds and allowances will be returned to the district.

4.1.12

Cathy Allen presented a list of costs, and requested approval. After a few questions there was a motion by Mr. Haley, seconded by Mrs. Stevenson and passed by a 4-0 vote.

8.8 (A) **ADOPTION OF AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(08-09 G & O Component I, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 3541.1 Transportation for School-Related Trips
- AR 5113 Absences and Excuses
- BP 6142.6 Visual and Performing Arts Education

There was a motion by Mrs. Gage, seconded by Mrs. Stevenson and passed by 4-0 vote to approve the revised polices as presented.

8.9 (D/A) **RESOLUTION NO. 09/10.4 APPROVING THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCALYEAR 2009-2010, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Ryland** *(08-09 G & O Component I, IV, V)*

•The Board of Trustees will take action to approve the FY 2009-10 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 2,719 parcels for a total levy of $1,887,483.00. This is a 2 percent increase from the previous fiscal year and $6,000 less than budgeted.

Terri Ryland reviewed the purpose of the two percent tax increase. Motion by Mrs. Gage, seconded by Mrs. Stevenson, and passed by a 4-0 roll call vote. Roll call vote: Stevenson, Haley, Gage, Carras

8.10 (D/A) **RESOLUTION NO. 09/10.5 APPROVING THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2009-2010, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Ryland** *(08-09 G & O Component IV, V)*

•The Board of Trustees will take action to approve the FY 2009-10 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 4,265 parcels for a total levy of $3,248,516.28. This is a 1 percent decrease from the previous fiscal year and $17,000 more than budgeted.

Motion by Mr. Haley, seconded by Mrs. Gage, and passed by a 4-0 roll call vote to approve Resolution No. 09/10.5 approving the one percent tax increase. Roll call vote: Haley, Gage, Stevenson, Carras

8.11 (D/A) **RESOLUTION NO. 09/10.6 APPROVING THE WPUSD EXPRESSING OFFICIAL INTENT REGARDING CERTAIN CAPITAL EXPENDITURES TO BE REIMBURSED FROM PROCEEDS OF A QUALIFIED TAX CREDIT BOND – Ryland** *(08-09 G & O Component IV, V)*

4.1.13

•The District may issue qualified school construction bonds or other obligations to finance the acquisition, construction, renovation, remodeling or equipping certain capital projects and capital expenditures relating to the Project. In order for planned costs to be reimbursed from the proceeds of the bonds this fall, a resolution declaring intent is required.

Cathy Diminico reviewed COPs, outstanding COPs from 2006. 1) Reduce annual general fund liability. 2) Reduce overall debt impact on District 3) Generate additional money for capital projects. She discussed what is needed to apply for QSCBs (Quality School Construction Bonds), and what is needed to issue QSCBs. After some discussion there was a motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a 4-0 roll call vote to approve Resolution No. 09/10.6 approving expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of a qualified tax credit bond. Roll call vote: Gage, Stevenson, Haley, Carras

8.12 (D/A) **RESOLUTION NO. 09/10.7 AUTHORIZING THE FILING OF AN APPLICATION WITH THE STATE OF CALIFORNIA DEPARTMENT OF EDUCATION REQUESTING AN ALLOCATION OF THE STATE'S ALLOCATION FROM THE INTERNAL REVENUE SERVICE FOR THE ISSURANCE BY THE DISTRICT OF QUALIFIED SCHOOL CONSTRUCITON BONDS - - Ryland** *(08-09 G & O Component IV, V)*

•On January 1, 2010, the District's Series 2006B Certificates of Participation (COPs) are set to convert from a fixed to a variable interest rate. As part of the District's debt management and restructuring plan, the District scheduled to evaluate whether to restructure one or both of the outstanding Series 2006 COPs.

District staff is working with Cathy Dominico of Capitol Public Financing Group on exploring financial solutions for maximizing the District's resources and minimizing the impact of existing debt repayment on the General Fund.

Cathy Dimanico explained the reason to authorize the application. After some discussion there was a motion by Mrs. Stevenson, seconded by Mr. Haley and passed by a 4-0 roll call vote to approve Resolution No. 09.10.7 authorizing the filing of the "Qualified School Construction Bonds" application with the State of California. Roll call vote: Stevenson, Haley, Gage, Carras

8.13 (I) **LETTER FROM PERRY-SMITH REGARDING WESTERN PLACER UNIFIED SCHOOL DISTRICT'S ANNUAL INDEPENDENT AUDIT – Ryland** *(08-09 G & O Component V)*

•The District's auditors, Perry-Smith LLP, have begun working on the independent audit of the District for the year ended June 30, 2009. As part of their professional obligation to the District, Perry-Smith LLC has provided the Governing Board with information regarding the conduct of the annual audit and has requested that the attached letter be shared with the Governing Board.

Terry Ryland shared the letter received by the Perry-Smith regarding the annual audit.

4.1.14

8.14 (D/A) **CLASSIFIED MANAGEMENT SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

• Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the classified management salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, salary adjustments from 3% to 8% are being recommended to place the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended.

Mr. Leaman reported on an overview on salary comparisons. There was a motion by Mr. Haley, seconded by Mrs. Stevenson and passed. 4-0 vote to approve the Classified Management salary adjustment.

8.15 (D/A) **CLASSIFIED CONFIDENTIAL SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

• Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the classified confidential salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment of 3% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. Additional professional growth opportunities based on the classified contract are also being forwarded for approval.

Mr. Leaman reported on an overview of salary comparisons. There was a motion by Mrs. Stevenson, seconded by Mrs. Gage and passed. 4-0 vote to approve the Classified Confidential salary adjustment.

8.16 (D/A) **CERTIFICATED MANAGEMENT SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

• Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the certificated management salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment of 3% to 8% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. A minor reduction of two duty days is included for the high school principal position.

Mr. Leaman reported on an overview on salary comparisons. There was a motion by Mrs. Gage, seconded by Mrs. Stevenson and passed. 4-0 vote to approve the Certificated Management salary adjustment.

8.17 (D/A) **ASSISTANT SUPERINTENDENT SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

• Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the assistant superintendent salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment 3% is being recommended to keep the attached group at or near the median (middle) of comparison

4.1.15

districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. An increase of fifty dollars per month in car allowance is also being forwarded for approval. Based on successful performance, a one-year extension on each contract is recommended for approval.

Mr. Leaman reported on an overview on salary comparisons. There was a motion by Mr. Haley, seconded by Mrs. Gage and passed. 4-0 vote to approve the Assistant Superintendents salary adjustment.

8.18 (D/A) **SUPERINTENDENT'S SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

- Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the superintendent salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Salary adjustments for 2009-10 ranged from 3% to 8% based on the goal of placing each group at the median of the district comparison group. Retroactive to July 1, 2009, a salary adjustment of 6.5% is being recommended. A one-year extension on the superintendent's contract is also recommended for approval.

Mr. Carras reported out that the evaluation that was given to the Superintendent was a 4.8 by the Board of Trustees. There was a motion by Mrs. Stevenson, seconded by Mr. Haley to approve the Superintendents salary adjustment, and roll over his contract for another year.

8.19 (I/D/A) **2009-10 DISTRICT GOALS – Leaman** *(08-09 G & O Component I, II, III, IV, V)*

- Draft objectives based on district goals were presented and discussed with the Board at the last meeting. They are now being presented for approval.

Mr. Leman presented the 2009-10 district goals for final approval. There was a motion by Mrs. Stevenson, seconded by Mr. Haley and passed

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley looking forward to a new school year, thanked the Assistant Supt. glad everyone one is excited. Thank Paul as Board President.
Mrs. Gage has three students excited to start school. She is grateful to the staff, and feels we're turning that corner and foresees a great year ahead.
Mrs. Stevenson looking at a great year, commented on the test scores,
Mr. Carras had no report

4.1.16

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - August 18, 2009 7:00 P.M., Lincoln High School, Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned. 8:50

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Terri Ryland
Interim Superintendent of Business Service

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the August 4, 2009 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factform

4.2

Includes 08/14/2009 - 08/14/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85074613	08/14/2009	BRAIN POP	01-4300		897.50
85074614	08/14/2009	CALLOWAY HOUSE INC	01-4300	27.41	
			Unpaid Sales Tax	1.48-	25.93
85074615	08/14/2009	CARROT-TOP INDUSTRIES	01-4300	154.93	
			Unpaid Sales Tax	10.96-	143.97
85074616	08/14/2009	DELTA WIRELESS	01-4400		409.85
85074617	08/14/2009	EAI EDUCATION	01-4300	19.88	
			Unpaid Sales Tax	.98-	18.90
85074618	08/14/2009	HUMAN KINETICS	01-4100		2,453.66
85074619	08/14/2009	LAKESHORE LEARNING MATERIALS	01-4300		828.90
85074620	08/14/2009	OFFICE DEPOT	01-4300		999.77
85074621	08/14/2009	PAPER DIRECT INC	01-4300	61.88	
			Unpaid Sales Tax	3.95-	57.93
85074622	08/14/2009	POSITIVE PROMOTIONS	01-4300	90.25	
			Unpaid Sales Tax	5.77-	84.48
85074623	08/14/2009	POSTMASTER / SHERIDAN	01-4300		287.10
85074624	08/14/2009	RAY MORGAN CO. / CHICO	01-5800		674.40
85074625	08/14/2009	RENAISSANCE LEARNING INC.	01-4300		10,614.24
85074626	08/14/2009	RESOURCES FOR EDUCATORS INC.	01-4300		591.00
85074627	08/14/2009	RISO PRODUCTS OF SAC INC	01-5800		664.00
85074628	08/14/2009	SCHOLASTIC MAGAZINE	01-4300		170.50
85074629	08/14/2009	SCHOOL SPECIALTY INC	01-4300		1,204.35
85074630	08/14/2009	SIERRA OFFICE SUPPLIES &	01-4300		260.20
85074631	08/14/2009	TARGET BANK	01-4300		175.46
85074632	08/14/2009	WEST MUSIC	01-4300	39.31	
			Unpaid Sales Tax	2.46-	36.85
85074633	08/14/2009	WISHING WELL	01-4300		43.60
85074634	08/14/2009	Michael S. Agrippino	01-5200		294.00
85074635	08/14/2009	Lauren M. Quinn	01-5200		438.13
85074636	08/14/2009	A-Z BUS SALES INC	01-4365		87.98
85074637	08/14/2009	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85074638	08/14/2009	AIRGAS	01-5830		42.57
85074639	08/14/2009	ALDAR ACADEMY	01-5800		2,033.50
85074640	08/14/2009	APPROVED SAFE & LOCK	01-5600		468.80
85074641	08/14/2009	AT&T	01-5560		
			01-9500		
			11-5560		
			13-5560		
			21-5560		2,944.95
85074642	08/14/2009	AUBURN PLACER DISPOSAL APDS	01-5540		670.00
85074643	08/14/2009	BANK OF AMERICA	49-5800		295.00
85074644	08/14/2009	BANK OF NEW YORK MELLON TR CO	49-5800		3,969.70
85074645	08/14/2009	BLISS POWER LAWN EQUIPMENT CO.	01-4365		241.67
85074646	08/14/2009	BUS WEST - FRESNO	01-4365		178.46
85074647	08/14/2009	C.A.S.H. COALITION FOR	01-5300		439.00
85074648	08/14/2009	CDW GOVERNMENT INC	01-4300		415.00
85074649	08/14/2009	CED CONSOLIDATED ELECTRICAL	01-4300		66.52
85074650	08/14/2009	CITRUS HEIGHTS SAW & MOWER	01-4300		
			01-5600		389.74
85074651	08/14/2009	DANIEL W. GRIFFEN DBA DANG ELECTRIC	01-5800		1,500.00
85074652	08/14/2009	DELTA EDUCATION INC	01-4100		1,567.44
85074653	08/14/2009	ECONOMIC & PLANNING SYS. INC.	25-5800		2,700.00
85074654	08/14/2009	FERREIRA CONSTRUCTION	14-5600		4,083.75
85074655	08/14/2009	FUGRO WEST INC.	21-6240		3,480.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 08/14/2009 - 08/14/2009

Check Number	Check Date	Pay to the Order of		Fund Object	Expensed Amount	Check Amount
85074656	08/14/2009	GRAINGER .		01-4300		440.15
85074657	08/14/2009	HANDWRITING WITHOUT TEARS		01-4100		361.43
85074658	08/14/2009	HARCOURT INC		01-4100		429.14
85074659	08/14/2009	HEITZ CONST. & CONCRETE, INC.		14-5600		4,680.00
85074660	08/14/2009	HORIZON		01-4300		2,760.38
85074661	08/14/2009	HOUGHTON MIFFLIN COMPANY		01-4100		1,655.59
85074662	08/14/2009	J & J SCREEN & GLASS		01-5600		97.18
85074663	08/14/2009	JANE JOHNSON		01-5800		1,504.20
85074664	08/14/2009	JOSE AVELAR CLEANING	DBA JOE'S CARPET	01-5800		5,645.52
85074665	08/14/2009	LPA INC.		21-6210		130,350.86
85074666	08/14/2009	MCGRAW-HILL		01-3921		728.97
85074667	08/14/2009	MEDICAB OF SACRAMENTO/SIERRA		01-5800		3,659.60
85074668	08/14/2009	NORMAC		01-4300		211.96
85074669	08/14/2009	PACIFIC GAS & ELECTRIC CO		01-5510		34,294.68
85074670	08/14/2009	PLACER COMMUNITY ACTION		12-5800		61,827.50
85074671	08/14/2009	SIERRA OFFICE SUPPLIES &		01-4300		1,524.15
85074672	08/14/2009	SIG SCHOOLS INSURANCE GROUP		01-3701		787.70
85074673	08/14/2009	SOLON FIRE CONTROL		01-5800		3,755.38
85074674	08/14/2009	SPURR		01-5530		2,354.48
85074675	08/14/2009	SUTTER OCCUPATIONAL HEALTH		01-5800		3,600.00
85074676	08/14/2009	T.W. SMITH COMPANY		01-4300		32.95
85074677	08/14/2009	TEICHERT CONSTRUCTION		14-5600		4,587.00
85074678	08/14/2009	WAVE BROADBAND		01-4300		55.95
85074679	08/14/2009	"WRIGHT GROUP, THE"		01-5810		126.40
85074680	08/14/2009	ZEP SALES & SERVICE		01-4300		19,496.66
85074681	08/14/2009	MARK MURPHY		73-9500		500.00
85074682	08/14/2009	BEATRIZ ISIDRO		73-9500		250.00
85074683	08/14/2009	GRACE EVERETT		73-9500		500.00
85074684	08/14/2009	CODY WALKER		73-9500		250.00
85074685	08/14/2009	D & P CREAMERY		13-4710		104.35
85074686	08/14/2009	ETRITIONWARE COMPUTER SYSTEMS	HARRIS	13-4300		5,778.75
85074687	08/14/2009	TBMS STUDENT BODY		13-4710		165.98
				Total	**75**	**340,684.21**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.2

Includes 08/14/2009 - 08/14/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	59	117,009.26
11	Adult Education Fund	1	31.18
12	Child Development Fund	1	61,827.50
13	Cafeteria Fund	4	6,143.51
14	Deferred Maintenance	3	13,350.75
21	Building Fund #1	3	133,882.91
25	Capital Facilities Fund	1	2,700.00
49	Mello Roos Capital Projects	2	4,264.70
73	Foundation Trust	4	1,500.00
	Total	**75**	340,709.81
	Less Unpaid Sales Tax Liability		25.60-
	Net (Check Amount)		**340,684.21**

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Includes 08/07/2009 - 08/07/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85073616	08/07/2009	Robert R. Noyes	01-4300		44.00
85073617	08/07/2009	Peggy A. VanLengen	01-5200		38.29
85073618	08/07/2009	Carla L. Ludovina	01-5810		100.00
85073619	08/07/2009	Mike J. Kimbrough	01-5200		46.03
85073620	08/07/2009	David T. Zinzun	01-5200		15.40
85073621	08/07/2009	ACADEMIC COMMUNICATION ASSOC PUBLICATION CENTER DEPT 508	01-4300		121.80
85073622	08/07/2009	ACSA ASSOC OF CALIF SCHOOL	01-3901		1,640.11
85073623	08/07/2009	ADVANCED TOOLWARE	01-4300		1,110.00
85073624	08/07/2009	AT&T	01-9500		102.49
85073625	08/07/2009	AUBURN PLACER DISPOSAL APDS	01-5540		8,307.64
85073626	08/07/2009	BRIGHT START THERAPIES	01-5800		1,040.00
85073627	08/07/2009	C & S TELECOMMUNICATIONS INC	01-4300		
			01-5600		
			01-5800		41,776.22
85073628	08/07/2009	CAPITOL CLUTCH AND BRAKE INC	01-4365		1,812.10
85073629	08/07/2009	CAPITOL PUBLIC FINANCE GROUP	25-5800		1,125.00
85073630	08/07/2009	CDW GOVERNMENT INC	01-4300		368.45
85073631	08/07/2009	CHEVRON	01-4350		66.63
85073632	08/07/2009	CITRUS HEIGHTS SAW & MOWER	01-9500		137.71
85073633	08/07/2009	CITY OF LINCOLN / PG&E REIMB	01-5510		2,610.17
85073634	08/07/2009	CLEAN IMPRESSIONS DAVID A. BARELA	01-4300		3,550.58
85073635	08/07/2009	DAVIS PUBLICATIONS INC	01-4100		1,584.31
85073636	08/07/2009	DELL	01-4400		1,466.68
85073637	08/07/2009	ECONOMIC & PLANNING SYS. INC.	49-5800		1,800.00
85073638	08/07/2009	EDUCATIONAL DATA SYSTEMS	01-4300		423.78
85073639	08/07/2009	FAR WEST RENTS & READY MIX	01-4300		
			01-5600		189.00
85073640	08/07/2009	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-5800		135.00
85073641	08/07/2009	FISHMAN SUPPLY COMPANY	01-4300		10,624.36
85073642	08/07/2009	GARY DOUPNIK MANUFACTURING INC	01-4300		54.13
85073643	08/07/2009	GOLD RUSH AUTO PARTS	01-4365		
			01-5830		582.64
85073644	08/07/2009	GOSSETT ALARM INC	01-5600		
			01-5800		1,560.00
85073645	08/07/2009	GRAINGER .	01-4300		362.72
85073646	08/07/2009	PSYCHOLOGICAL CORPORATION	01-4300		1,040.83
85073647	08/07/2009	HORIZON	01-4300		
			01-5600		1,271.94
85073648	08/07/2009	HOUGHTON MIFFLIN COMPANY	01-4100		1,360.72
85073649	08/07/2009	INNOVATIVE SIGNS INC.	40-4400		184.45
85073650	08/07/2009	JANELLE PUBLICATIONS INC.	01-4300	70.95	
			Unpaid Sales Tax	4.95-	66.00
85073651	08/07/2009	JOSE AVELAR DBA JOE'S CARPET CLEANING	01-5800		2,767.68
85073652	08/07/2009	LAKESHORE LEARNING MATERIALS	01-4300		864.65
85073653	08/07/2009	LINCOLN NEWS MESSENGER	01-4300		52.00
85073654	08/07/2009	LINGUI SYSTEMS INC	01-4300	1,317.11	
			Unpaid Sales Tax	100.36-	1,216.75
85073655	08/07/2009	MARIAN RAMPAS CHILD - JEREMY RAMPAS	01-5800		85.80
85073656	08/07/2009	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		48.00
85073657	08/07/2009	NASCO MODESTO	01-4300		655.77

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4.2.4

Includes 08/07/2009 - 08/07/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85073658	08/07/2009	NICOLE ELLIS	01-5800		1,016.40
85073659	08/07/2009	NORMAC	01-4300		220.91
85073660	08/07/2009	OPTIONS PUBLISHING	01-4300		2,226.30
85073661	08/07/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		1,222.01
85073662	08/07/2009	PORTABLE FACILITIES LEASING	21-5600		15,000.00
85073663	08/07/2009	POSTMASTER / ADMIN	01-4300		176.00
85073664	08/07/2009	PSYCHOLOGICAL AND EDUCATIONAL	01-4300		322.27
85073665	08/07/2009	QUALITY SOUND SYSTEMS	01-4300		
			01-5600		527.68
85073666	08/07/2009	READ NATURALLY INC.	01-4300	422.15	
			Unpaid Sales Tax	29.45-	392.70
85073667	08/07/2009	ROCKLIN UNIFIED SCHOOL DIST.	01-5800		6,215.06
85073668	08/07/2009	SAC VAL JANITORIAL SALES	01-4300		2,195.91
85073669	08/07/2009	SACRAMENTO AUTOGLASS	01-4365		125.00
85073670	08/07/2009	SCHOOL FACILITY CONSULTANTS	21-5800		828.75
85073671	08/07/2009	SIERRA OFFICE SUPPLIES &	01-4300		233.62
85073672	08/07/2009	SIG SCHOOLS INSURANCE GROUP	01-5460		7,227.00
85073673	08/07/2009	SOUND & SIGNAL INC.	01-5600		106.00
85073674	08/07/2009	SUPER DUPER SCHOOL COMPANY	01-4300	664.05	
			Unpaid Sales Tax	50.60-	613.45
85073675	08/07/2009	T.W. SMITH COMPANY	01-4300		196.77
85073676	08/07/2009	TERESA R. RYLAND C.P.A.	01-5800		14,495.00
85073677	08/07/2009	THERAPY SHOPPE INC	01-4300	165.52	
			Unpaid Sales Tax	11.54-	153.98
85073678	08/07/2009	TOTAL EDUCATION SOLUTIONS	01-5800		826.88
85073679	08/07/2009	WAVE DIVISION HOLDINGS	01-5560		4,928.00
85073680	08/07/2009	WESTERN PSYCHOLOGICAL SERVICES	01-4300		271.44
85073681	08/07/2009	WILSON WAY TIRE CO. INC.	01-4340		
			01-4360		
			01-4365		1,458.65
85073682	08/07/2009	Linda M. Pezanoski	01-4300		71.90
85073683	08/07/2009	DELL	01-4400		1,496.32
85073684	08/07/2009	DOCUWARE	01-5600		2,760.69
85073685	08/07/2009	MODERN LEARNING PRESS INC	01-4300		328.65
85073686	08/07/2009	OFFICE DEPOT	01-4300		333.84
85073687	08/07/2009	RAY MORGAN CO. / CHICO	01-5800		674.40
85073688	08/07/2009	RENAISSANCE LEARNING INC.	01-4300		
			01-5800		7,249.39
85073689	08/07/2009	RISO PRODUCTS OF SAC INC	01-5600		590.00
85073690	08/07/2009	SCHOLASTIC MAGAZINE	01-4300		267.73
85073691	08/07/2009	SCHOOL SPECIALTY INC	01-4300		20.08
85073692	08/07/2009	TARGET BANK	01-4300		48.25
85073693	08/07/2009	ED JONES FOOD SERVICE	13-4710		315.00
85073694	08/07/2009	INK LYNX INC	01-4300		
			13-4300		1,708.35
85073695	08/07/2009	PIZZA GUYS	13-4710		176.99
85073696	08/07/2009	WPUSD PETTY CASH FUND	01-4300		
			13-4710		413.80
			Total	**81**	**169,845.00**

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Includes 08/07/2009 - 08/07/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	74	149,764.39
13	Cafeteria Fund	4	1,339.31
21	Building Fund #1	2	15,828.75
25	Capital Facilities Fund	1	1,125.00
40	Spec Res For Capital	1	184.45
49	Mello Roos Capital Projects	1	1,800.00
	Total	**81**	170,041.90
	Less Unpaid Sales Tax Liability		196.90-
	Net (Check Amount)		**169,845.00**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.6

Includes 07/31/2009 - 07/31/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85072870	07/31/2009	Eli M. Turner	01-5200		42.90
85072871	07/31/2009	ACTIVE FOREVER	01-9500	23.21	
			Unpaid Sales Tax	1.31-	21.90
85072872	07/31/2009	BANC OF AMERICA PUBLIC & INSTI	25-7439		28,996.12
85072873	07/31/2009	CDW GOVERNMENT INC	01-4300		508.20
85072874	07/31/2009	DELL	01-4300		
			01-4400		653.79
85072875	07/31/2009	DISCOUNT SCHOOL SUPPLY	01-4300		987.25
85072876	07/31/2009	EAGLE SOFTWARE DBA AERIES SOFTWARE INC.	01-9500		400.00
85072877	07/31/2009	FARONICS	01-4300		351.93
85072878	07/31/2009	MOUNTAIN CARPETS	01-5600		
			14-5800		15,862.29
85072879	07/31/2009	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		116.50
85072880	07/31/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		62,345.67
85072881	07/31/2009	PJ'S MAIL & PARCEL SERVICE	01-4300		42.32
85072882	07/31/2009	PLACER COUNTY AIR POLLUTION	01-5800		36.75
85072883	07/31/2009	PCOE	01-5800		415.38
85072884	07/31/2009	SAFEWAY INC	01-4300		39.56
85072885	07/31/2009	SCHOLASTIC BOOKS	01-4300		
			01-9500		8,103.09
85072886	07/31/2009	SIERRA OFFICE SUPPLIES &	01-4300		
			21-4300		1,317.47
85072887	07/31/2009	SIG EMPLOYEE BENEFITS TRUST	76-9554		524,828.55
85072888	07/31/2009	TEXAS OCCUPATIONAL THERAPY ASSOC, INC.	01-4300	108.25	
			Unpaid Sales Tax	8.25-	100.00
85072889	07/31/2009	ACADEMIC AFFAIRS	01-9500		204.59
85072890	07/31/2009	BORDERS BOOKS & MUSIC #130	01-4300		369.86
85072891	07/31/2009	DELL	01-9500		138.91
85072892	07/31/2009	STEINMAN'S	01-5600		86.08
85072893	07/31/2009	WOODWIND & BRASSWIND	01-4400	649.48	599.99
			Unpaid Sales Tax	49.49-	599.99
			Total	**24**	**646,569.10**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	22	85,613.61
14	Deferred Maintenance	1	7,003.00
21	Building Fund #1	1	186.87
25	Capital Facilities Fund	1	28,996.12
76	Payroll Fund	1	524,828.55
	Total	**24**	646,628.15
	Less Unpaid Sales Tax Liability		59.05-
	Net (Check Amount)		**646,569.10**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.7

Includes 07/24/2009 - 07/24/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85072080	07/24/2009	PAUL LONG	01-5200		150.65
85072081	07/24/2009	Beverly D. Morrow	01-4300		25.27
85072082	07/24/2009	APPROVED SAFE & LOCK	01-9500		553.72
85072083	07/24/2009	ATKINSON YOUTH SERVICES	01-5800		47.50
85072084	07/24/2009	BANK OF AMERICA	49-5800		295.00
85072085	07/24/2009	CALIFORNIA HYDRONICS CORP.	01-9500		990.92
85072086	07/24/2009	CDW GOVERNMENT INC	01-4300		3,297.03
85072087	07/24/2009	CITY OF LINCOLN	01-9500		59,397.57
85072088	07/24/2009	DELL	01-4300		620.12
85072089	07/24/2009	FAR WEST RENTS & READY MIX	01-4300		
			01-5600		243.56
85072090	07/24/2009	FRED PRYOR SEMINARS	01-5200		398.00
85072091	07/24/2009	GRAINGER .	01-4300		4,214.30
85072092	07/24/2009	HANSEN.KOHLS.JONES.SOMMER & JACOB LLP	21-5810		23,387.24
85072093	07/24/2009	HOME DEPOT	01-4300		
			01-9500		3,756.97
85072094	07/24/2009	JOSE AVELAR DBA JOE'S CARPET CLEANING	01-5800		694.68
85072095	07/24/2009	LAGUNA PHYSICAL THERAPY	01-5800		990.00
85072096	07/24/2009	LAW OFFICES OF DAVID W. GIRARD	01-5810		8,383.25
85072097	07/24/2009	LINCOLN ACE HARDWARE/MAINT	01-9500		
			13-9500		677.53
85072098	07/24/2009	MEDICAB OF SACRAMENTO/SIERRA	01-5800		157.60
85072099	07/24/2009	MOUNTAIN CLEAR WATER COMPANY	01-9500		48.00
85072100	07/24/2009	The Omni Group	01-5800		5,832.00
85072101	07/24/2009	PITNEY BOWES CREDIT CORP	01-5600		731.00
85072102	07/24/2009	PORTABLE FACILITIES LEASING	25-7438		
			25-7439		10,261.00
85072103	07/24/2009	RAY MORGAN CO. / CHICO	01-5800		93.74
85072104	07/24/2009	RAY MORGAN COMPANY	01-5600		180.72
85072105	07/24/2009	S & S WORLDWIDE	01-9500		118.11
85072106	07/24/2009	SAC VAL JANITORIAL SALES	01-4300		7,332.86
85072107	07/24/2009	SCHOOL SERVICES OF CA INC	01-9500		65.00
85072108	07/24/2009	SIERRA OFFICE SUPPLIES &	01-4300		863.79
85072109	07/24/2009	SIG SCHOOLS INSURANCE GROUP	01-3701		1,575.40
85072110	07/24/2009	STAPLES CREDIT PLAN	01-9500		218.90
85072111	07/24/2009	SUTTER OCCUPATIONAL HEALTH	01-5800		165.00
85072112	07/24/2009	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		1,603.27
85072113	07/24/2009	VIKING SHRED LLC	01-5800		519.87
85072114	07/24/2009	WAVE DIVISION HOLDINGS	01-5560		4,928.00
85072115	07/24/2009	WESTERN PLACER WASTE	01-5800		9.10
85072116	07/24/2009	ZEP SALES & SERVICE	01-4300		7,871.64
85072117	07/24/2009	CDW GOVERNMENT INC	01-4300		
			01-9500		25,372.12
85072118	07/24/2009	DELL	01-4300		157.03
85072119	07/24/2009	J.W. PEPPER & SON INC	01-9500		926.73
85072120	07/24/2009	WOODWIND & BRASSWIND	01-4400	1,698.43	
			Unpaid Sales Tax	129.44-	1,568.99
85072121	07/24/2009	PIZZA GUYS	13-4710		333.70
85072122	07/24/2009	STATE BOARD OF EQUALIZATION	01-9511		
			11-9511		
			13-9511		14,817.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 07/24/2009 - 07/24/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Total	43	193,873.88

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	39	158,254.81
11	Adult Education Fund	1	63.07
13	Cafeteria Fund	4	1,607.60
21	Building Fund #1	2	23,521.84
25	Capital Facilities Fund	1	10,261.00
49	Mello Roos Capital Projects	1	295.00
	Total	43	194,003.32
	Less Unpaid Sales Tax Liability		129.44-
	Net (Check Amount)		**193,873.88**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.9

Includes 07/17/2009 - 07/17/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85071140	07/17/2009	D & P CREAMERY	13-9500		656.55
85071141	07/17/2009	ETRITIONWARE HARRIS COMPUTER SYSTEMS	13-4300		30.00
85071142	07/17/2009	MISSION UNIFORM SERVICE INC	13-5800		101.88
85071143	07/17/2009	STATE BOARD OF EQUALIZATION	01-4300		95.81
85071144	07/17/2009	Joe McIntosh	01-5800		56.43
85071145	07/17/2009	John Cummings	01-5800		56.43
85071146	07/17/2009	Dave Ackerson	01-5800		56.43
85071147	07/17/2009	Julie Ray	01-5800		56.43
85071148	07/17/2009	Marisela Delgado	01-5800		56.43
85071149	07/17/2009	Donna Carrillo	01-5800		56.43
85071150	07/17/2009	Denise Blackstock	01-5800		56.43
85071151	07/17/2009	Mark Maggio	01-5800		56.43
85071152	07/17/2009	CRLP CA READING & LITERATURE	01-9500		1,350.00
85071153	07/17/2009	DELL	01-4300		1,240.47
85071154	07/17/2009	Excellence in Presentations	01-5200		1,749.00
85071155	07/17/2009	J.W. PEPPER & SON INC	01-9500		151.55
85071156	07/17/2009	LINCOLN ACE HARDWARE / AUTO	01-4300		17.50
85071157	07/17/2009	SCHOLASTIC MAGAZINE	01-4300		23.68
85071158	07/17/2009	VISIONS TECH. IN EDUCATION	01-9500	336.51	
			Unpaid Sales Tax	25.15-	311.36
85071159	07/17/2009	Bonnie L. Pellow	01-5200		58.85
85071160	07/17/2009	A-Z BUS SALES INC	01-9500		62.72
85071161	07/17/2009	ADVANCED INTEGRATED PEST	01-9500		1,282.00
85071162	07/17/2009	AIRGAS	01-9500		41.51
85071163	07/17/2009	ALDAR ACADEMY	01-9500		3,190.00
85071164	07/17/2009	AMERICAN MESSAGING	01-9500		42.11
85071165	07/17/2009	AT&T	01-9500		
			11-9500		
			13-9500		
			21-9500		3,894.79
85071166	07/17/2009	ATKINSON YOUTH SERVICES	01-9500		676.25
85071167	07/17/2009	AUBURN PLACER DISPOSAL SERVICE	01-9500		8,324.66
85071168	07/17/2009	JAMES M. FERREIRA DBA AUBURN WATER TRUCK SERVICE	01-5800		340.00
85071169	07/17/2009	B.Z. SERVICE STATION	01-5800		470.00
85071170	07/17/2009	BANK OF AMERICA #3819	01-4300		100.73
85071171	07/17/2009	BILL ROSELLE COMMUNICATIONS	01-5600		177.36
85071172	07/17/2009	BUS WEST - FRESNO	01-9500		388.40
85071173	07/17/2009	CalSTRS	01-3901		16,332.68
85071174	07/17/2009	CAPITOL CLUTCH AND BRAKE INC	01-9500		695.51
85071175	07/17/2009	CAPITOL PLYWOOD INC.	01-9500		2,787.44
85071176	07/17/2009	CASBO - CALIF ASSOC OF SCHOOL BUSINESS OFFICIALS	01-5300		643.00
85071177	07/17/2009	CITY OF LINCOLN	01-5800		27,662.00
85071178	07/17/2009	DAWSON OIL COMPANY	01-4345		
			01-4350		
			01-5830		15,088.11
85071179	07/17/2009	DELL	01-4300		
			01-4400		247,554.78
85071180	07/17/2009	EDUCATIONAL RESOURCES	01-4300		1,882.69
85071181	07/17/2009	FAMILIES FIRST INC.	01-9500		2,604.74
85071182	07/17/2009	FAR WEST RENTS & READY MIX	01-9500		88.70
85071183	07/17/2009	FARONICS	01-4300		703.86
85071184	07/17/2009	GARY DOUPNIK MANUFACTURING INC	01-4300		194.85
85071185	07/17/2009	GOSSETT ALARM INC	01-5600		

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.10

Includes 07/17/2009 - 07/17/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			01-5800		1,722.00
85071186	07/17/2009	GRAINGER .	01-9500		426.26
85071187	07/17/2009	HOLT RINEHART & WINSTON	01-9500		307.22
85071188	07/17/2009	J & J SCREEN & GLASS	01-5600		619.31
85071189	07/17/2009	JOSE AVELAR DBA JOE'S CARPET CLEANING	01-5800		5,615.46
85071190	07/17/2009	KENNEDY PLUMBING CORP.	01-9500		4,250.00
85071191	07/17/2009	KRUEGER INTERNATIONAL, INC.	01-9500		359.13
85071192	07/17/2009	LAGUNA PHYSICAL THERAPY	01-9500		1,540.00
85071193	07/17/2009	LAKESHORE LEARNING MATERIALS	01-9500		426.21
85071194	07/17/2009	LORETTE B. SHEA	01-9500		212.50
85071195	07/17/2009	MID-PLACER TRANSPORTATION JPA	01-7142		96,202.00
85071196	07/17/2009	MISSION UNIFORM SERVICE INC	01-9500		3,155.66
85071197	07/17/2009	MORRISON LANDSCAPE	01-9500		11,800.00
85071198	07/17/2009	NORMAC	01-9500		486.91
85071199	07/17/2009	NORTH VALLEY SCHOOL - REDDING	01-9500		4,028.00
85071200	07/17/2009	PACIFIC GAS & ELECTRIC CO CFM-PPC DEPARTMENT	01-9500		67,932.15
85071201	07/17/2009	PLACER COUNTY AIR POLLUTION	01-5800		2,600.25
85071202	07/17/2009	PLACER CO ENVIRONMENTAL HEALTH	01-5800		946.00
85071203	07/17/2009	PCOE	01-9500		1,480.00
85071204	07/17/2009	POSTMASTER / ADMIN	01-4300		45.20
85071205	07/17/2009	RANCHO LEARNING CENTER	01-9500		919.44
85071206	07/17/2009	RAY MORGAN COMPANY	01-9500		9,358.70
85071207	07/17/2009	RISO PRODUCTS OF SAC INC	01-5600		425.00
85071208	07/17/2009	SCHOOL DUDE.COM INC.	01-5800		3,145.50
85071209	07/17/2009	SCHOOL SERVICES OF CA INC	01-9500		250.00
85071210	07/17/2009	SIERRA OFFICE SUPPLIES &	01-4300		38.58
85071211	07/17/2009	SIERRA PEDIATRIC THERAPY	01-9500		1,725.00
85071212	07/17/2009	SOUND & SIGNAL INC.	01-5600		106.00
85071213	07/17/2009	SPEECH & LANGUAGE THERAPY	01-9500		500.00
85071214	07/17/2009	SPURR	01-9500		5,112.19
85071215	07/17/2009	STATE OF CALIFORNIA	01-5821		352.00
85071216	07/17/2009	TOTAL EDUCATION SOLUTIONS	01-9500		9,027.39
85071217	07/17/2009	UHS - KEYSTONE SCHOOLS	01-9500		4,006.62
85071218	07/17/2009	US BANK CORP TRUST SERVICE	49-5800		2,200.00
85071219	07/17/2009	WAVE BROADBAND	01-9500		55.95
85071220	07/17/2009	WILSON WAY TIRE CO. INC.	01-9500		623.13
85071221	07/17/2009	YOLO COUNTY OFFICE OF ED.	01-9500		750.00
85071222	07/17/2009	ZEP SALES & SERVICE	01-4300		1,397.08
			Total	**83**	**585,613.82**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.11

Includes 07/17/2009 - 07/17/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	79	582,467.31
11	Adult Education Fund	1	31.17
13	Cafeteria Fund	4	888.30
21	Building Fund #1	1	52.19
49	Mello Roos Capital Projects	1	2,200.00
	Total	**83**	585,638.97
	Less Unpaid Sales Tax Liability		25.15-
	Net (Check Amount)		**585,613.82**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.12

Includes 07/10/2009 - 07/10/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85070317	07/10/2009	Melissa M. Everts	01-4300		134.60
85070318	07/10/2009	Cathrine E. Hutchings	01-5800		552.20
85070319	07/10/2009	BLACK DOG GRAPHICS	01-4300		3,100.00
85070320	07/10/2009	CAPITOL PUBLIC FINANCE GROUP	25-5800		7,588.50
85070321	07/10/2009	COMMON GOAL SYSTEM INC	01-4300		3,122.75
85070322	07/10/2009	LINCOLN FLORIST	01-9500		121.78
85070323	07/10/2009	PACIFIC ENVIRONMENTAL	01-5800		500.00
85070324	07/10/2009	PACIFIC GAS & ELECTRIC CO CFM-PPC DEPARTMENT	21-6270		6,918.33
85070325	07/10/2009	RENAISSANCE LEARNING INC.	01-4300		
			01-5800		4,718.00
85070326	07/10/2009	RISO PRODUCTS OF SAC INC	01-5600		
			01-5800		3,471.00
85070327	07/10/2009	SCHOLASTIC BOOK CLUBS	01-9500		550.00
85070328	07/10/2009	SCHOOL SPECIALTY INC	01-9500		50.05
85070329	07/10/2009	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85070330	07/10/2009	STAPLES CREDIT PLAN	01-9500		575.20
85070331	07/10/2009	SURVEILLANCE SYSTEM INT	01-9500		36,559.59
85070332	07/10/2009	YOLO COUNTY OFFICE OF ED.	01-9500		750.00
85070333	07/10/2009	LEE RIEDEL	73-9500		250.00
85070334	07/10/2009	PIZZA GUYS	13-4710		
			13-9500		702.82
			Total	**18**	**69,939.82**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	14	54,480.17
13	Cafeteria Fund	1	702.82
21	Building Fund #1	1	6,918.33
25	Capital Facilities Fund	1	7,588.50
73	Foundation Trust	1	250.00
	Total	**18**	69,939.82
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**69,939.82**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.13

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

September 1, 2009

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** Michelle Herschbach — **Effective: 8/20/09**
   Position: Intervention Support Provider — **Site: Twelve Bridges Elementary**
   Salary: CSEA, Range 20, Step A — **Funding: Categorical**
   Hours: 3 Hours/Days
   Days: 10 Months/Year

2. **Name:** Jill Roberson — **Effective: 8/24/09**
   Position: Intervention Support Provider — **Site: Twelve Bridges Elementary**
   Salary: CSEA, Range 20, Step C — **Funding: Categorical**
   Hours: 3 Hours/Days
   Days: 10 Months/Year

3. **Name:** Karen Sherry — **Effective: 8/24/09**
   Position: Health Clerk — **Site: Sheridan**
   Salary: CSEA, Range 19, Step A — **Funding: General**
   Hours: 1 Hour/Day
   Days: 10 Months/Year

ADDITIONAL HOURS/TRANSFER

1. **Name:** Maribel Vergara
   Position: Instructional Aide
   Site: Glen Edwards/Sheridan
   New Site: Glen Edwards
   Hours: 4 Hours/Days
   New Hours: 4.5 Hours/Days
   Days: 10 Months/Year
   Effective: 7/1/09

TRANSFER

1. **Name:** Angela Button
   Position: Instructional Aide
   Site: Sheridan
   Hours: 2 Hours/Days
   Days: 10 Months/Year
   Effective: 8/24/09

4.3.1

2. **Name:** Charles Youtsey
Position: Coordinator of Educational & Business Technology
Site: District Office
Hours: 8 Hours/Days
Days: 12 Months/Year
Effective: 9/2/09 – Due to the re-organization of the Technology Department

ADDITIONAL POSITION

1. **Name:** Esperanza Avalos
Position: Instructional Aide
Site: First Street School
Hours: 1 Hour/Day
Days: 10 Months/Year
Effective: 8/21/09

2. **Name:** Rafaela Balderas
Position: Instructional Aide
Site: First Street School
Hours: 1 Hour/Day
Days: 10 Months/Year
Effective: 8/21/09

REHIRE

1. **Name:** Vickie Vineyard
Position: School Clerk II
Site: First Street School
Hours: 3 Hours/Days
Days: 10 Months/Year
Effective: 8/17/09

RESIGNATIONS

1. **Name:** Carrie Brassch
Position: Campus/Cafeteria Supervisor
Site: Twelve Bridges Elementary
Hours: 20 Minutes/Days
Days: 10 Months/Year
Effective: 8/18/09

2. **Name:** Theresa Crooks
Position: Instructional Aide, Special Education
Site: Lincoln High School
Hours: 5.66 Hours/Days
Days: 10 Months/Year
Effective: 9/8/09

3. **Name:** Megan Hopper
Position: Occupational Therapist
Site: Special Education
Hours: 8 Hours/Days
Days: 11 Months/Year

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

September 1, 2009

CERTIFICATED/MANAGEMENT

NEW HIRES FOR 2009-10 SCHOOL YEAR

1. **Michelle Coder, 50% RSP Teacher, Twelve Bridges Middle School**
2. **Brooke Smith, 25% Dance/25% P.E. Teacher, Lincoln H.S./Creekside Oaks Elementary**

REQUEST FOR MATERNITY/CHILD REARING LEAVE

3. **Michelle Kamilos, 4th Grade Teacher, Creekside Oaks Elementary**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Revised Job Description of
Director of Maintenance & Operations

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The recent procedures of posting the vacancy in the Maintenance Department brought to light the necessity to revise the current job description for Director of Maintenance & Operations due to changes in required knowledge and updated duties that fall more inline with the current needs of the District

RECOMMENDATION:

Administration recommends approval for the revised job description for Director of Maintenance & Operations.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position Title:	**DIRECTOR OF MAINTENANCE & OPERATIONS**
Department:	Facilities & Maintenance Services
Reports To:	Assistant Superintendent, Facilities & Maintenance Services

SUMMARY:

Under the supervision of the Assistant Superintendent, Facilities & Maintenance Services, supervise, direct and organize the District maintenance and grounds program, custodial and warehouse services and provide assistance in the coordination of facilities planning activities related to new school construction, renovation or modernization of existing schools, relocatables classrooms and other support activities. This position will provide extensive coordination of the related functions with site level managers, District staff and outside agencies.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Plans, organizes, and directs District maintenance, grounds keeping and custodial operations, activities and related services; develops and administers schedules and work assignments for staff; plans, coordinates and arranges for the appropriate training of staff, including in-service training and safety programs.
- Supervises the performance of assigned staff; interviews and selects employees and recommends transfers, reassignments, terminations and disciplinary actions.
- Develops and organizes long-range, on-going, and preventive maintenance plans and programs for sites, buildings and equipment, including procedures for receipt and assignment of maintenance work orders and for equipment maintenance and replacement programs and reports the status to the Assistant Superintendent, Facilities & Maintenance Services.
- Communicates with other administrators, personnel and outside organizations to coordinate work, construction, supply, equipment and personnel requirements, resolve issues and conflicts, and exchange information; provide recommendations concerning equipment, materials, personnel, policies and procedures to assure an economical, safe and efficient work environment.
- Plans, organizes and implements long and short-term programs and activities designed to enhance grounds keeping, maintenance and custodial programs and services.
- Administers the expenditure of capital maintenance, and grounds funds. Develops and prepares applicable budgets; analyzes and reviews budgetary and financial data with the Assistant Superintendent, Facilities & Maintenance Services; monitors and authorizes expenditures in accordance with established guidelines; utilizes computer spreadsheet software programs.
- Develops, revises, implements and monitors the District's 5-year Deferred Maintenance Program.

- Establishes and maintains a close working relationship with the City Law Enforcement, Fire Prevention, City Public Works and Maintenance Departments, as well as other Federal, State and local agencies.
- Operates a computer and assigned software programs; operates other office equipment as assigned; operates a vehicle to conduct work.
- Maintains a positive, helpful, constructive attitude and working relationship with the department supervisor and departmental employees, other District employees, the Board of Education, parents and the general public.
- Attends and conducts a variety of meetings as assigned; attends pre-bid and pre-construction meetings and provide input.
- Perform related duties as assigned.

KNOWLEDGE OF:

- Planning, organization and direction of maintenance, grounds and custodial activities.
- Methods, materials, tools and terminology used in construction, maintenance, grounds keeping and custodial activities.
- Cost estimates and specifications.
- Diagnostic techniques and equipment troubleshooting methods.
- Requirements of maintaining buildings in a safe, clean and orderly condition.
- Budget preparation and control.
- Principles and practices of administration, supervision and training.
- Applicable laws, codes, ordinances, regulations, policies and procedures.
- Interpersonal skills using tact, patience and courtesy.

OTHER SKILLS AND ABILITIES:

Meet District standards of professional attitude as outlined in Board Policy 4219.21, Code of Ethics for Classified Employees; write and speak effectively; establish and maintain effective working relations with all district personnel, public and private agencies; analyze situations and develop appropriate recommendations for action; initiate, plan and carry work through to completion without close supervision; meet schedules and timelines; operate computers; and willing to work additional hours periodically and travel locally.

EDUCATION and/or EXPERIENCE:

Any combination of education, training, and experience equivalent to:

- Bachelor's degree in Business Administration, Public Administration, Engineering, Architecture, Construction Management, or related field;
- Four years of progressively responsible experience in building construction, preferably with emphasis in school or public projects, and at least three years in a supervisory capacity with workers in the trades field related to building construction.
- Technical experience in building construction work with management or supervisory experience may be considered in determining college equivalency.
- Previous experience in public school district management of maintenance, grounds, and/or operations preferred.

LICENSES AND/OR TESTING REQUIRED:
If required to operate a vehicle during the course of employment, must possess a valid California Driver's license and evidence of insurability; TB test clearance; Criminal Justice Fingerprint Clearance.

PHYSICAL DEMANDS:
Dexterity of hands and fingers to operate a computer keyboard and other department related tools and equipment; seeing to inspect job sites, read, prepare, and proofread drawings, diagrams, schematics, and related documents and view computer monitors; hearing and speaking to exchange information in person, on the telephone and to make presentations; lifting moderately heavy objects; sitting or standing for extended periods of time; climbing ladders and working from heights; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally to retrieve and store supplies; walking over rough or uneven surfaces at construction sites and during inspections or for field service work. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

HAZARDS:
Working in and around hard-hat construction sites and in areas where renovation and repair work is being performed. Working around moving parts and equipment and construction vehicles and equipment. Exposure to chemicals, fumes or gases; working around machinery having moving parts in the maintenance shop and during inspections; working around moving vehicles.

WORK ENVIRONMENT:
Indoor and outdoor environment; driving a vehicle to conduct work, constant interruptions; seasonal heat and cold and adverse weather conditions. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is variable.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Promotion of Classified Employee

AGENDA ITEM AREA:
Concent

REQUESTED BY:
Mary Boyle MB
Assistant Superintendent Educational Services
Bob Noyes
Assistant Superintendent Personnel Services

ENCLOSURES:
None

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The person currently in the Technology Support Technician Assistant position is performing the duties of a District & Site Support Technician.

New Pay Range: 33: District & Site Support Technician
$19.57 - $23.76/hour

Change from ten-month to twelve-month position.

RECOMMENDATION:

Approve promotion of Anayat Sharifie from Technology Support Technician Assistant to District & Site Support Technician.

wp/rk/factform

4.6

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approve Purchase of three 2008 GM, 2008 Collins Grand Bantam 12+2 Variable Passenger Mini School Buses from All the Best from A-Z Bus Sales, Inc.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Terri Ryland, Assistant Superintendent, Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

School Bus Reserve

MEETING DATE:

September 1, 2009

ROLL CALL REQUIRED:

No

BACKGROUND:

In order to modernize its aging bus fleet, meet Federal and State emissions standards, and accommodate student growth, the Board has set aside a reserve to purchase new school buses. The District is piggybacking on a bid through the Waterford Unified School District.

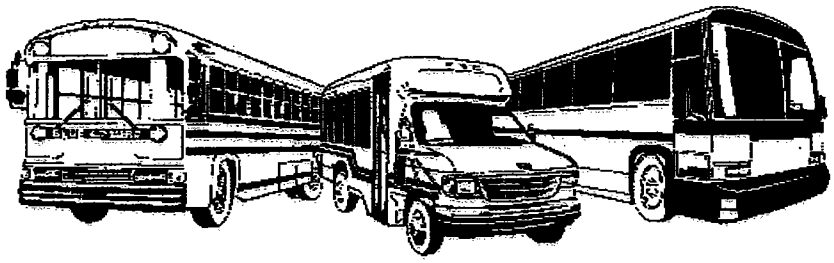
RECOMMENDATION:

Administration recommends the Board approve purchase of the buses.

4.7

A - Z Bus Sales, Inc.

Southern California
1900 S. Riverside Avenue
P. O. Box 700
Colton, CA 92324
(951) 781-7188
FAX (951) 781-9806



Northern California
3418 52nd Avenue
Sacramento, CA 95823
(916) 254-9441
FAX (951) 328-8210
Dave Anderson

VEHICLE QUOTATION

Customer: Western Placer USD **Date:** 8-14-09

Address: 600 6th Street **Phone #:** 916-645-6346

Lincoln, CA 95648 **Attn:** Mark DeRossett

P.O.# Pending **Qty:** 3 **New:** ☒ **Used:** ☐ **Gas:** X ☐ **Diesel:**

Chassis Model: 2008 GM **Body Model:** 2008 Grand Bantam

Wheelbase: 158" **Capacity:** 12+2 Passengers **Rows:** See attached, 36" L, 36" R

Headroom: 74" **Seats:** 3 Point Lap & Shoulder Belts **Delivery:** ARPO: 30 days or less

DESCRIPTION:
2008 GM, 2008 COLLINS GRAND BANTAM 12+2 VARIABLE PASSENGER GAS SCHOOL MINI BUS.

SEE ATTACHED OPTION AND BUILD LIST. COLLINS WARRANTY IS 12 MONTHS OR 12,000 MILES. GM WARRANTY IS 3 YEAR, 36K MILES.

FRONT AND REAR AIR CONDITIONING ARE INCLUDED IN THIS QUOTE. DIGITAL CAMERA SYSTEM IS ALSO INCLUDED.

THESE UNITS CAN BE FINACED OR DEFERED AND FINACED FOR TERMS OF 5 YEARS (6 WITH DEFERED FINANCE)

TAXABLE AMOUNT = $51,566.37 X3=$154,699.11

***ALL OPTIONS SUBJECT TO COMPATIBILITY.**

Terms:	Net 15 days		**Unit Price**	$	59,993.00 x3=179,979.00
Accepted:		8.25	**Sales Tax**	$	4,254.23 x3=12,762.69
			***Tire Recycling Fee**		
			**California Tire Recycling fee of $1.75 Per New Tire Added*	$	inc.
By:		**License**	☐ **Paid by Purchaser**	$	inc.
Date:		**FOB** Lincoln, CA	**Sub-Total**	$	64,247.23 x3=192,741.69
			Deposit	$	0.00
By:	Dave Anderson				
	A-Z Bus Sales, Inc.	**Balance Due**		$	64,247.23 x3=192,741.69

All pricing valid for 30 days, or availability of stock units at time of purchase order. Prices quoted herein are based upon Federal, State, and Local Laws and Regulations governing truck equipment and performance levels in effect as of the date hereof. Buyer will pay for any equipment or performance changes, modifications, or additions required by any

4.7.1

WESTERN PLACER USD

Collins Grand Bantam Chev 12,300 12 + 2 passenger	
Base Waterford	$58,344.00
2) Front OEM and rear in wall air conditioning	$3,646.00
7) Rear emergency door vandal lock	$60.00
8) Electric operated entrance door	$567.00
9) Heated mirrors	$160.00
11) Wheelchair lift interlock and lift door Ricon	$5,276.00
13) L track wheelchair position	$210.00
14) LH L track, full length	$1,046.00
17) Surelok retractable w/c tie downs	$341.00
23) AM/FM/CD/PA radio and 4 speakers	$264.00
30b) Collins Grand Bantam in lieu of Super Bantam	$1,085.00
33) RH grabrail	$43.00
35) Driver's step	$98.00
Additional fire extinguisher	$23.00
12 passenger capacity in lieu of 22	($2,033.00)
24/7 Digital camera system w/2 heads	$2,673.00
AZ Factory Discount & Incentives	**($11,810.00)**
Sales price	**$59,993.00**
Tax @ 8.25%	$4,254.23
Total Price with tax	**$64,247.23**

CONFIDENTIAL

24-PASSENGER TYPE A1 SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
Specifications that follow are minimum basic requirements Any deviations from these specifications must be listed by bidder If bidder claims item "Meets or Exceeds" specifications, documentation must be provided with bid to substantiate claim Failure to do so will result in rejection of your bid and/or product for non-compliance	
2008 or newer type A-1 school bus capable of supporting the specified 24 passenger capacity Body and chassis are to be designed and engineered to be compatible, formed and integrated as a complete vehicle Bidder must be a valid franchised dealer for the units bid Bus manufacturer shall be ISO 9001-2000 certified Vehicles bid shall meet all current FMVSS and State standards for school buses	YEAR: 2008 OR NEWER CHASSIS MFR: CHEVROLET MODEL: CG33503 BODY MFR: COLLINS MODEL: SUPER BANTAM CAPACITY: 24
VEHICLE DIMENSIONS: G.V.W.R.: 12,300 Lbs Minimum Wheelbase: 159" Overall length Maximum: 269" Overall height Maximum: 110" Overall width: 95" (Excluding mirrors) Headroom: 76 5" Minimum at center aisle	G.V.W.R.: 12,300# WHEELBASE: 159" OVERALL LENGTH: 269" OVERALL HEIGHT: 110" OVERALL WIDTH: 95" HEADROOM: 76.5"
AXLES: Front GAWR: 4,300 lbs Rear GAWR: 8,600 lbs Rear Axle Ratio: 4 10	COMPLY
BRAKES: Power brakes with four wheel antilock Front: disc Rear: disc	COMPLY
ELECTRICAL: Alternator: 145 amp Chassis manufacturer supplied Batteries: single battery (600 CCA) Chassis manufacturer supplied Rollout Battery compartment to be provided	COMPLY
ENGINE: 6 0L SFI V8 HD Gasoline, 323 horsepower	COMPLY
FUEL TANK: 33 Gallon capacity	COMPLY
GLASS: Tinted glass windshield and driver's door Driver's glass is banded	COMPLY
INSTRUMENTS: Dash gauges in lieu of indicator lights Include trip odometer, intermittent windshield wipers and full power steering	COMPLY

24-PASSENGER TYPE A1 SCHOOL BUS

SUSPENSION: Manufacturer coil front and parabolic leaf rear suspension Include stabilizer bar front	COMPLY
TIRES: Six (6) LT225/75R 16D Black side wall all season radials	COMPLY
TRANSMISSION: Four speed automatic electronic with overdrive	COMPLY
BODY ROLL CAGE: Body roll cage assembly shall consist of G60 galvanized steel mig welded with a continuous weld at each attachment point Roof cage construction shall consist of G60 galvanized steel hat-section formed roof bows with three (3) rows of 18 gauge steel profile-formed longitudinal stringers Two (2) additional continuous 16 gauge steel roll-formed zee sections, with integral drip rail, extend the entire length of the lateral roof perimeter	COMPLY
BUMPER (FRONT): Provided by chassis manufacturer, painted matte black **BUMPER (REAR):** Rear bumper shall be 3/16" pressed steel channel 10" high with 12" wrapped around corners with 2' flanges It shall be painted black Exhaust will exit through rear bumper	COMPLY
COLOR: EXTERIOR: Shall be painted with a high gloss acrylic urethane enamel National School Bus Chrome Yellow ROOF: Shall be painted white. WHEELS: Shall be painted yellow INTERIOR: Shall be painted with bright white high gloss acrylic urethane enamel	COMPLY
CONSTRUCTION: Bus body must be certified by manufacturer to be constructed in accordance with all Federal Motor Vehicle Safety Standards and state specifications in effect at the time of manufacture Construction shall be of a body on chassis integral design	COMPLY
DIMENSIONS: Exterior width 95" (excluding mirrors); interior width minimum 91"; interior height 76 5" minimum at center aisle	COMPLY
DEFROSTERS: Defrosting and defogging equipment shall direct a sufficient flow of heated air onto the windshield to eliminate frost, fog and snow	COMPLY
DRIVERS DOOR: Vehicle shall be equipped with chassis manufacturers standard door located to the left of the driver	COMPLY

4.7.4

24-PASSENGER TYPE A1 SCHOOL BUS

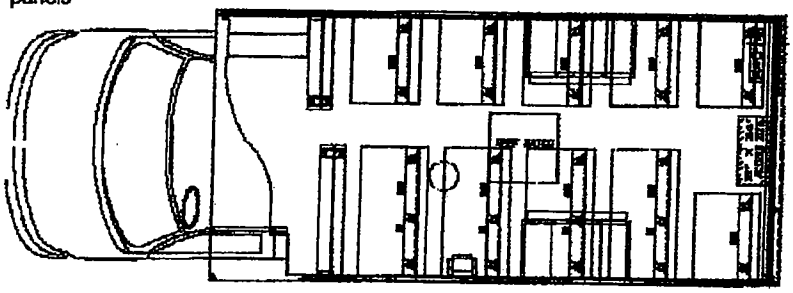
SERVICE DOOR: Service door shall be manually operated, double swing-out leaf outward opening door under control of the driver using linkage to provide a positive over-center lock in both the open and closed positions The door control shall have a swing away mounting to allow for ease of access to the engine cover with the removal of a single retaining bolt It shall provide a minimum clear opening of 24" x 83" The door shall have a 1" thick by 3" high padded headboard overhead There shall be a minimum 11" x 36" viewing window forward of the double-out-door	COMPLY
EMERGENCY DOOR: Emergency door shall be located at the rear center of the bus Door shall be outward opening with a minimum 36" x 50" clear opening Door to be equipped with an audible buzzer which will sound when handle is moved to open the door Door is to have upper and lower tint glass A rear door check, of locking-pawl design, provides a positive hold in the open position to prevent it from closing during emergencies and evacuation Door shall be mounted with a maintenance-free stainless steel continuous hinge. A 2" decal reading "EMERGENCY DOOR" shall be applied above the interior and exterior of the door The area above the door is padded with a 1" think x 5" high head-knocker that extends the entire width of the bus interior. The door shall be outlined with 1" wide reflective yellow tape conforming to FMVSS 217	COMPLY
ELECTRICAL: Wiring is to be enclosed inside removable molding located above windows. Wiring is to be color and function coded All wiring is to be completely loomed inside these moldings and positively attached to each body bow Grommets will be used at all points where wiring penetrates metal or other materials Connectors shall be quick disconnect AMP single and multi-prong type All body wiring and fuses are to be located in the electrical compartment in the front interior bulkhead above the windshield and are to be easily accessible through a hinged door	COMPLY
EXTERIOR AND INTERIOR SKINS: EXTERIOR ROOF SKINS: Exterior roof panels consist of two (2) full length panels with a single longitudinal lap joint at the bus centerline. All overlapping seams are to be caulked before assembly Each bus shall be completely water tested for assurance of no water leakage EXTERIOR SIDE SKINS: Skins shall be 22 gauge galvanized steel All overlapping seams are to be caulked before assembly END CAPS: Front end caps are to be contoured fiberglass Rear end caps are formed 22 gauge G60 galvanized steel INTERIOR SKIN: Interior skin panels are to be G60 galvanized steel. All joints should overlap from the rear to the front of the bus. All edges are to be hemmed and secured with structural adhesive and locking Torx-head tamper resistant screws	COMPLY
FIRE EXTINGUISHER: Bus to be equipped with one (1) dry chemical type fire extinguisher minimum to meet state fire Marshall requirements Fire extinguisher to be mounted in driver's area so not to be a tripping hazard	COMPLY

24-PASSENGER TYPE A1 SCHOOL BUS

FIRST AID KIT & WARNING REFLECTORS: Bus to be equipped with the type of first aid kit required by state specifications There shall also be required a quantity of three triangle warning reflectors self contained in their own box Both to be securely mounted in the driver's area	COMPLY
FLOOR CONSTRUCTION: Floor construction shall consist of 14 gauge G60 galvanized steel C-channel cross-members running the full width of the body. Cross-members to be reinforced with 10 gauge G60 galvanized steel gussets at frame attachments Four (4) longitudinal continuous formed 14 gauge G60 galvanized steel members, 4" in height, shall provide seat leg anchorage reinforcement and wheelchair track anchorage The longitudinal members feature continuous flanges that interlock with all floor cross-members and weld in place 16 gauge G60 galvanized side rails, 4" in height and 3 25" in width, shall encircle the perimeter of the floor and are to be welded to the cross-members providing impact resistance. All welds on galvanized components are to be post-operation treated with a zinc-enriched cold galvanizing compound Standard sub-flooring shall consist of ½" plywood laminated to a full length 30 gauge G60 galvanized belly skin	COMPLY
FLOOR COVERING: Floor covering to be heavy-duty dark black vinyl rubber Floor under seats to be covered with smooth 1/8" thick vinyl rubber Drivers compartment to be supplied by chassis manufacturers standard Aisle and entrance steps to be covered with slip resistant 3/16" thick ribbed vinyl rubber All floor seams to be sealed with a waterproof adhesive and covered with an aisle strip which prevents water seepage Cove molding along side walls shall be galvanized steel Step treads shall have contrasting white nosing	COMPLY
FUEL TANK OPENING: Exterior fuel tank opening supplied by the chassis manufacturer	COMPLY
HEATERS AND DEFROSTERS: The chassis manufacturer shall supply the front heater All body supplied heaters to be easily serviceable with aluminum fins. All hoses shall be attached with positive rubber coated metal clamps Auxiliary heaters shall be so located as not to impede leg or aisle room	COMPLY
INSTRUMENT GAUGE AND SWITCHES: Driver control rocker switches are backlit and located on the door control post for warning light functions and electrical options All other instrument gauges are to be supplied by the chassis manufacturer located within easy viewing of the seated driver	COMPLY
INSULATION: Ceiling, sidewalls, rear wall, and endcaps are to be insulated with a minimum of 1.5" thick blanket fiberglass insulation compressed to 1 25" cavities. Insulation material shall be fire resistant and approved by U L , Inc and have a R-7 factor As installed, insulation is to be non-toxic	COMPLY

4.7.6

24-PASSENGER TYPE A1 SCHOOL BUS

LAMPS AND SIGNALS: All lamps shall conform to all FMVSS and state laws in effect at time of manufacture Lights are to include: Cluster: (3) Amber front (3) Red rear Reflectors: As required by California law Stop/Tail: (2) Rear 7" red (2) Rear 4" recessed red Directional: (2) Rear 7" amber Backup: (2) Rear 4" recessed white Step well: (2) One located on each side Dome: (1) Located in drivers compartment with separate switch (4) Located in passenger compartment. Stoparm: Rear mounted electric stoparm incandescent Warning system: 8way warning light system as required by California law All other lights required to meet Federal and Title 13 specifications	COMPLY
MIRRORS: INTERIOR: To be 6" x 16". EXTERIOR: Mirrors shall meet FMVSS 111 requirements to include right and left rearview mirrors and convex mirrors incorporated in one assembly Crossover mirrors to be mounted on left and right front fenders	COMPLY
RUBRAIL: Minimum of (2) rubrails mounted on the body at seat level, and floor level Seat level rail shall wrap around the rear corner of the body Rubrails to be 16 gauge G60 galvanized steel fluted at the bottom to allow moisture drainage	COMPLY
SEATS: Drivers Seat: To be chassis manufacturers standard with a Type II 3-point seat belt Seat back shall recline Passenger Seats: Shall be designed to meet all FMVSS requirements All seat positions shall have 3pt Safety seat belts as required by California law Seats to be covered in gray vinyl Safety barriers RH and LH to be provided with modesty panels 	COMPLY
STEPWELL: Stepwell to be manufactured of galvanized steel with the first step a maximum of 11" from the ground An anti-hitch stainless steel handrail shall be provided on the left side to assist passengers entering the bus	COMPLY
UNDERCOATING: Entire under body, excluding an area around the chassis exhaust system, shall be undercoated	COMPLY

4.7.7

24-PASSENGER TYPE A1 SCHOOL BUS

WINDOWS: Side windows to be split sash 28" by 28" minimum with a minimum 12" clear opening All window frames to be aluminum There shall be rear windows on each side of the emergency door. Dark tinted glass in split-sash and rear windows, 27% light transmittance shall be provided (AS3 rated)	COMPLY
Warranty: A copy of body & chassis manufacturers standard warranty statements to be provided 1 5yr/100,000 miles: a Body shell (including structural metal components welded or riveted together forming the floor, side walls, roof, front or endcaps) to be free from defects in structural integrity, including rust-through b Interior and exterior paint adhesion to body shell c School bus seat frames and barrier frames free of defects in structural integrity 2 2 yr/24,000 miles: a. All components manufactured by the body manufacturer 3 1 yr/12,000 miles: a All body components not covered above, except for the chassis, wheelchair lifts, and air conditioning systems, which are warranted by their manufacturers	COMPLY SEE MANUFACTURER'S STANDARD WARRANTY STATEMENTS ENCLOSED

4.7.8

24-PASSENGER TYPE A1 SCHOOL BUS

ADDITIONAL AVAILABLE OPTIONS:	
1.) Front OEM and rear freeblow air conditioning	Add $ 2,617
2) Front OEM and "In-Wall" air conditioning	Add $ 3,646
3) 200 amp alternator ILO standard Ford / Chevy	Add $ 1,320 / Add $ 820
4) Dual alternators ILO standard -- Diesel chassis only	Add $ N/A
5) Battery disconnect switch	Add $ 71 Chevy only
6) Specialty Pro-Lo roof vent/emergency exit	Add$ 266
7) Rear Emergency Door Vandal Lock	Add $ 60
8) Electric operated entrance door	Add $ 567
9) Heated mirrors	Add $ 160
10) Heated/Remote mirrors	Add $ 377
11) Wheelchair lift, interlock and lift door - Ricon Vandal lock & body upgrade included	Add$ 5,276
12) Wheelchair lift, interlock and lift door - Braun Vandal lock & body upgrade included	Add $ 5,482
13) L-Track wheelchair position	Each Add $ 210
14) LH L-track full length	Add $ 1,046
15) RH L-track, full length	Add $ 1,046
16) Q-Straint QRT retractable W/C Tiedowns (Includes Lap & Shoulder belts)	Per Set Add $ 341
17) Surelok Retractable W/C Tiedowns (Includes Lap & Shoulder belts)	Per Set Add $ 341
18) Locking driver's compartment above windshield	Add $ 34
19) 6" drivers auxiliary fan	Add$ 41
20) Gray rubber flooring ILO std black	Add $ 124

4.7.9

24-PASSENGER TYPE A1 SCHOOL BUS

21) 5/8" marine plywood ILO Std	Add $ 48
22) Strobe light w/pilot	Add $ 127
23) Am/Fm/CD/PA radio & 4 speakers	Add $ 264
24) Acoustic headlining ILO std	Add $ 324
25) LED Lights package: Included tail and brake, rear directional, cluster, & backup lights	Add $ 203
26.) Fuel fill door	Add $ 25 Non-locking
27) Spare tire & wheel DRW SRW	Add $ 445 Add$344
28) Tire jack & tools	Add $ 331
29) CHASSIS OPTIONS: **(Capacity subject to change)**	
29a) 9,900# GVW Chevrolet Gas chassis ILO Chevrolet 12,300# Gas	Deduct $ (284) -6.0L Gas engine
29b) 9,900# GVW Chevrolet Diesel chassis ILO Chevrolet 12,300# Gas	Add $ 5,306
29c) 12 300# GVW Chevrolet Diesel chassis ILO Chevrolet 12 300# Gas	Add $ 5,796
29d) 9,900# GVW Ford Gasoline chassis ILO Chevrolet 12,300# Gas	Add $ 1,828 -5.4L Gas engine/9,600#
29e) 9 900# GVW Ford Diesel chassis ILO Chevrolet 12,300# Gas	Add $ 7,960
29f) 11,500# GVW Ford Diesel chassis ILO Chevrolet 12,300# Gas	Add $ 8,224
29g) 14,500# GVW Ford Diesel chassis ILO Chevrolet 12,300# Gas	Add $ 10,204 -6.0L Diesel engine
29h.)14,200# GVW Chevrolet Diesel chassis ILO Chevrolet 12,300# Gas	Add $1,363
30) BODY OPTIONS: **(Capacity subject to change)** HI-Top 30a) Collins Bantam ILO Collins Super Bantam Lo-Top	Deduct$(1,425) Deduct $ (314)
30b) Collins Grand Bantam ILO Collins Super Bantam	Add $ 1,085
30a) Girardin G5 body model ILO Collins	Add $ 2,380
30b) Girardin MBII body model ILO Collins	~~Add$~~ Deduct $(329)

31.) 60k BTU rear wall mount heater	Add $380
32.) Backup safety alarm	Add $39
33.) RH grabrail	Add $43
34.) Window level rubrail	Add $118
35.) Driver's entrance step	Add $98

4.7.10

BID FORM
Bid # 01/09

Date:
Bidder:

To: The Governing Board
School: Waterford Unified School District
Address: 219 N. Reinway Avenue, Bldg 2
Waterford, Ca 95386
Phone: (209) 874-1809

The undersigned fully understands that the District forms a contract upon acceptance of this bid. The undersigned, having carefully read the Notice To Bidders as published on November 18, 2008 and November 25, 2008, and the Specifications, hereby proposes to furnish in strict conformity with said documents the following items:

One or more – Description:	COLLINS SUEPR BANTAM TYPE A1 GASOLINE SCHOOL BUS
Capacity:	24 AMBULATORY
Cost (excluding Sales Tax):	$54,537.00 EACH + SALES TAX
Estimated Delivery Date:	180 DAYS ARO
Name of Bidder:	A-Z BUS SALES, INC.
Signed by:	
Title:	JOHN ROSELLI - NEW BUS SALES MANAGER
Address:	1900 S. RIVERSIDE AVENUE
	COLTON, CALIFORNIA 92324
Telephone:	951-781-7188
Fax:	951-781-9806
E-mail:	jroselli@a-zbus.com

NOTE: Pursuant to Public Contract Code Sections 20118 and 20652, the Bidding Agency may allow other public agencies in the State Of California (including but not limited to: Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties) to purchase equipment and supplies under the same terms and conditions. The Bidding Agency waives its rights to require other districts to draw their warrants in favor to this district and authorizes each district to make payment directly to the successful bidder. The Bidding Agency agrees to waive payment of reasonable costs per Public Contract Code Section 20118. We understand the District reserves the right to reject any and all bids, and to waive any irregularity of informalities in any bids or in the bidding

4.7.11

CONFIDENTIAL

WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA 95386
(209) 874-1809
Bid #01/09

LEGAL NOTICE

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Waterford Unified School District, County of Stanislaus, State of California, will receive bids up to, but no later than 2:00 p.m., on Monday, December 1, 2008 in the Business Office, 219 N. Reinway Avenue, Bldg 2, Waterford, CA 95386, for the following:

ONE (or more) NEW 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS

ONE (or more) "NEW MODEL" 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS

ONE (or more) NEW 42 PASSENGER FRONT ENGINE TRANSIT DIESEL SCHOOL BUS

ONE (or more) NEW 57 PASSENGER CONVENTIONAL DIESEL SCHOOL BUS

ONE (or more) NEW 25 PASSENGER TYPE A1 DIESEL SCHOOL BUS

ONE (or more) NEW 24 PASSENGER TYPE A1 GASOLINE SCHOOL BUS

All bids shall be made on bid forms furnished by the District, and each bid must conform and be responsive to the contract documents. Bid and appropriate documents can be obtained in person at the Business Office between 9:00 a.m. and 2:00 p.m. Monday through Friday.

Pursuant to Public Contract code Sections 20118 and 20652, the Bidder may allow other public agencies in the State of California to purchase equipment and supplies under the same terms and conditions. (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties.)

The Governing Board of Trustees of the Waterford Unified School District reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

SIGNED _____
Waterford Unified School District

Publication Dates:
November 18, 2008
November 25, 2008

4.7.12

WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA. 95386
(209) 874-1809
Bid #01/09

GENERAL CONDITIONS, SPECIFICATIONS, AND INSTRUCTIONS

General Conditions and Specifications governing purposed purchase of one (1) or more School Buses as per legal advertisement published in the Waterford News.

1. Bids shall be accompanied by a Certified Check, Bidders Bond, or Cashier's Check in the amount of ten percent (10%) of the total amount of the bid, made in favor of Waterford Unified School District, 219 N. Reinway Avenue, Waterford, CA 95386.

2. Sealed proposals shall be submitted plainly marked School Bus Bid to the authorized agent of the Waterford Unified School District.

3. All proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

4. Bid must be on form supplied by the District. All prices or notations must be typed or written in ink. Bids written with pencil will not be accepted. Verify all bids before submission, as they cannot be corrected after the proposals are opened. Oral or faxed bids will not be accepted.

5. All equipment not mentioned in the attached Specifications, but required by the rules and regulations of the California State Board of Education and the California Highway Patrol, shall be furnished.

6. All workmanship and materials shall be guaranteed against defects for a period of one year.

7. Any deviations from the attached specifications or substitution of units or materials shall be clearly indicated. Completed detailed specifications must accompany each bus proposal. Buses shall be integral construction, as fabricated by a single manufacturer, welded together so as to form a single unit. Body on chassis will not be accepted except on Type A1 models.

8. Alternate materials may be considered. The board of Trustees reserves the right to be sole judge of the merit and suitability of such material.

9. Piggyback/Cooperative Purchase Clause: Pursuant to Public Contract Code sections 20652 and 20118, the Waterford Unified School District may allow other public agencies in the State of California (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties) to purchase equipment and supplies under the same terms and conditions. The Waterford Unified School District waives its rights to require other Districts to draw their warrants in favor to this District and authorizes each District to make payment directly to the successful bidder. Waterford Unified School District waives any right to payment of reasonable fee as provided in Public Contract Code 20118.

4.7.13

10. Delivery shall be F.O.B. Waterford Transportation Department. Please specify estimated delivery date on the bid form.

11. The Board of Trustees reserves the right to reject any or all bids, to waive any informality in the bids or in the bidding.

12. The sealed bids will be opened on Monday, December 1, 2008, at 2:00 p.m. at the Waterford Unified School District office 219 N. Reinway Avenue, Bldg 2, Waterford, CA, 95386.

13. A fixed-price contract is required holding firm all pricing from the award of the contract until December 31, 2009. If mutually agreeable, the School District reserves the right to consider the extension of this contract for up to two additional, one-year periods. Time of such extension is to begin the day after the end of the initial term of this contract and will end a full one or two calendar years thereafter. In addition, the District reserves the right to further extend this contract to the full extend allowed by law. Factors that would influence the District in exercising this option would be satisfactory service being rendered by the holder of the contract and any increase in price caused by such extension to be a nominal amount and not excessive as measured by local market conditions. In the award of this bid renewal, the District will consider the amount of the price increase stated by the bidder as a factor and will compute accordingly. A price increase, if exercised, shall be fully justified by vendor and provided by a test of the market and/or submission of documents.

4.7.14

Affidavit of Publication

STATE OF CALIFORNIA }ss
County of Stanislaus

RUTH OLGUIN

Here-un-to being first duly sworn, deposes and says that all time hereinafter mentioned he/she was a citizen of the United States over the age of twenty-one (21) years, and doing business in said county, not interested in the matter of the attached publication, and is competent to testify in said matter, that he/she was at and during all said time the principal clerk to the printer and publisher of the

WATERFORD NEWS

a legal newspaper of general circulation published weekly in Waterford in said County of Stanislaus, State of California: that said

WATERFORD NEWS

is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Section 6000 of the Government Code, and as provided by said section and so adjudicated by Decree No. 41155 by the Superior Court of Stanislaus County, State of California, is published for the dissemination of local and telegraphic news and intelligence of a general character, have a bonafide subscription list of paying subscribers, and is not devoted to the interest, or published for the entertainment or instruction of a particular class, profession, trade, calling, race of denomination: or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations: that at all times said newspaper has been established, in Waterford; in said County and State, at regular intervals for more than one year preceding the first publication of the notice herein mentioned, that said notice was set in type not smaller than nonpareil and was preceded with words printed in blackface type not smaller than nonpareil, describing and expressing in general terms, the purport and character of the notice intended to be given

Notice to Bidders.

of which named annexed is a printed copy, was published and printed in said

WATERFORD NEWS

at least 2 times, commencing on the 18th day of November 2008 and ending on the 25th day of November 2008 the days inclusive, and as often during said time as said newspaper was regularly issued, to wit:

November 18, 25, 2008

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Dated this 25th day of November 2008.

Ruth Olguin

PRINCIPAL CLERK OF THE PRINTER

LEGAL# 1084
WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA 95386
(209) 874-1809
Bid #01/09

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Waterford Unified School District, County of Stanislaus, State of California, will receive bids up to, but no later than 2:00 p.m., on Monday, December 1, 2008 in the Business Office, 219 N. Reinway Avenue, Bldg 2, Waterford, CA 95386, for the following:

ONE (or more) NEW 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS
ONE (or more) "NEW MODEL" 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS
ONE (or more) NEW 42 PASSENGER FRONT ENGINE TRANSIT DIESEL SCHOOL BUS
ONE (or more) NEW 67 PASSENGER CONVENTIONAL DIESEL SCHOOL BUS
ONE (or more) NEW 25 PASSENGER TYPE A1 DIESEL SCHOOL BUS
ONE (or more) NEW 24 PASSENGER TYPE A1 GASOLINE SCHOOL BUS

All bids shall be made on bid forms furnished by the District, and each bid must conform and be responsive to the contract documents. Bid and appropriate documents can be obtained in person at the Business Office between 9:00 a.m. and 2:00 p.m. Monday through Friday.

Pursuant to Public Contract code Sections 20118 and 20652, the Bidder may allow other public agencies in the State of California to purchase equipment and supplies under the same terms and conditions. (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties.)

The Governing Board of Trustees of the Waterford Unified School District reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

SIGNED
Waterford Unified School District
Publication Dates:
November 18, 2008, November 25, 2008

4.7.15

BID BOND

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
Hartford, Connecticut 06183

KNOW ALL MEN BY THESE PRESENTS,

That we, **A-Z Bus Sales, Inc.**
1900 S. Riverside Avenue
Colton, CA 92324

as Principal, hereinafter called the Principal, and TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, of Hartford, Connecticut, a corporation duly organized under the laws of the State of Connecticut, as Surety, hereinafter called the Surety, are held and firmly bound unto

Waterford Unified School District
219 N. Reinway Avenue, Bldg 2
Waterford, CA 95386

as Obligee, hereinafter called the Obligee, in the sum of Ten (10%) Percent of the amount of the bid (10% of Bid), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Multiple School Buses

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **24th** day of **November, 2008.**

T. Mountjoy
(Witness)

A-Z Bus Sales, Inc. (Principal) (Seal)
CFO
(Title)

Mary M. Cushard
(Witness)

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

By Jane M. Teijeira
Jane M. Teijeira Attorney-in-Fact

Printed in cooperation with the American Institute of Architects (AIA) by Travelers Casualty and Surety Company of America. The language in this document conforms exactly to the language used in AIA Document A310, February 1970 edition.

S-1869-G (07-97)

4.7.16

№ 6516

STATE OF CALIFORNIA

DEPARTMENT OF INSURANCE

SAN FRANCISCO

Amended

Certificate of Authority

THIS IS TO CERTIFY, *That, pursuant to the Insurance Code of the State of California,*

Travelers Casualty and Surety Company of America

of Hartford, Connecticut *, organized under the laws of* Connecticut *, subject to its Articles of Incorporation or other fundamental organizational documents, is hereby authorized to transact within this State, subject to all provisions of this Certificate, the following classes of insurance:* Fire, Marine, Surety, Disability, Plate Glass, Liability, Workers' Compensation, Common Carrier Liability, Boiler and Machinery, Burglary, Credit, Sprinkler, Team and Vehicle, Automobile, Aircraft, and Miscellaneous *as such classes are now or may hereafter be defined in the Insurance Laws of the State of California.*

THIS CERTIFICATE *is expressly conditioned upon the holder hereof now and hereafter being in full compliance with all, and not in violation of any, of the applicable laws and lawful requirements made under authority of the laws of the State of California as long as such laws or requirements are in effect and applicable, and as such laws and requirements now are, or may hereafter be changed or amended.*

IN WITNESS WHEREOF, *effective as of the* 1st *day of* July, 19 97, *I have hereunto set my hand and caused my official seal to be affixed this* 16th *day of* June, 19 97.

Chuck Quackenbush
Insurance Commissioner

By Victoria S. Sidbury
Deputy

NOTICE: Qualification with the Secretary of State must be accomplished as required by the California Corporations Code promptly after issuance of this Certificate of Authority. Failure to do so will be a violation of Ins. Code Sec. 701 and will be grounds for revoking this Certificate of Authority pursuant to the covenants made in the application therefor and the conditions contained herein.

4.7.17

STATE OF NEW YORK)
) SS.
COUNTY OF ERIE)

I, Mary Ellen Klein Notary Public of Erie County, in the State of New York, do hereby certify that Jane M. Teijeira, residing in Chaffee, New York, Attorney-In-Fact, of the Travelers Property and Casualty Co of America who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he/she signed, sealed and delivered said instrument, for and on behalf of the Travelers Property and Casualty Co of America for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in Buffalo, NY in said County, this 24th day of November, 2008

Mary Ellen Klein
Notary Public

MARY ELLEN KLEIN
NOTARY PUBLIC, STATE OF NEW YORK
QUALIFIED IN ERIE COUNTY
MY COMMISSION EXPIRES NOV. 25, 2010

4.7.18

WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA. 95386
(209) 874-1809
Bid #01/09

GENERAL CONDITIONS, SPECIFICATIONS, AND INSTRUCTIONS

General Conditions and Specifications governing purposed purchase of one (1) or more School Buses as per legal advertisement published in the Waterford News.

1. Bids shall be accompanied by a Certified Check, Bidders Bond, or Cashier's Check in the amount of ten percent (10%) of the total amount of the bid, made in favor of Waterford Unified School District, 219 N. Reinway Avenue, Waterford, CA 95386.

2. Sealed proposals shall be submitted plainly marked School Bus Bid to the authorized agent of the Waterford Unified School District.

3. All proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled

4 Bid must be on form supplied by the District. All prices or notations must be typed or written in ink. Bids written with pencil will not be accepted. Verify all bids before submission, as they cannot be corrected after the proposals are opened. Oral or faxed bids will not be accepted

5. All equipment not mentioned in the attached Specifications, but required by the rules and regulations of the California State Board of Education and the California Highway Patrol, shall be furnished.

6. All workmanship and materials shall be guaranteed against defects for a period of one year.

7 Any deviations from the attached specifications or substitution of units or materials shall be clearly indicated. Completed detailed specifications must accompany each bus proposal. Buses shall be integral construction, as fabricated by a single manufacturer, welded together so as to form a single unit. Body on chassis will not be accepted except on Type A1 models

8. Alternate materials may be considered The board of Trustees reserves the right to be sole judge of the merit and suitability of such material.

9. Piggyback/Cooperative Purchase Clause: Pursuant to Public Contract Code sections 20652 and 20118, the Waterford Unified School District may allow other public agencies in the State of California (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties) to purchase equipment and supplies under the same terms and conditions. The Waterford Unified School District waives its rights to require other Districts to draw their warrants in favor to this District and authorizes each District to make payment directly to the successful bidder Waterford Unified School District waives any right to payment of reasonable fee as provided in Public Contract Code 20118

4.7.19

10. Delivery shall be F.O.B. Waterford Transportation Department. Please specify estimated delivery date on the bid form.

11. The Board of Trustees reserves the right to reject any or all bids, to waive any informality in the bids or in the bidding.

12. The sealed bids will be opened on Monday, December 1, 2008, at 2:00 p.m. at the Waterford Unified School District office 219 N. Reinway Avenue, Bldg 2, Waterford, CA, 95386.

13. A fixed-price contract is required holding firm all pricing from the award of the contract until December 31, 2009. If mutually agreeable, the School District reserves the right to consider the extension of this contract for up to two additional, one-year periods. Time of such extension is to begin the day after the end of the initial term of this contract and will end a full one or two calendar years thereafter. In addition, the District reserves the right to further extend this contract to the full extend allowed by law. Factors that would influence the District in exercising this option would be satisfactory service being rendered by the holder of the contract and any increase in price caused by such extension to be a nominal amount and not excessive as measured by local market conditions. In the award of this bid renewal, the District will consider the amount of the price increase stated by the bidder as a factor and will compute accordingly. A price increase, if exercised, shall be fully justified by vendor and provided by a test of the market and/or submission of documents.

4.7.20

CONFIDENTIAL

Waterford Unified School District
MINUTES
REGULAR BOARD MEETING

The mission of the Waterford Unified School District, in partnership with our community, is to provide a safe, respectful, "child-first" learning environment through an articulated, integrated, and motivating curriculum while practicing solid educational principles, strategies, and technologies that develop life-long learners who are accountable, responsible, contributing members of society.

We believe that: Every child is unique; A sense of humor contributes to a healthy life; Education empowers a society; Knowledge empowers; Obstacles are an opportunity for growth; The family environment has a profound impact on children.
We believe in: Respecting yourself and others; Providing and supporting a safe, comfortable environment; A supportive environment to enhance individual potential and opportunity.

Thursday
6:30 p.m.* -- Executive Session
7:00 p.m.* -- Regular Meeting
December 11, 2008

Lucille Whitehead Intermediate School
Multi-purpose Room
119 N. Reinway Avenue
Waterford, California 95386

1. **CALL TO ORDER at 7:00pm**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Members Present: Tim Bomgardner, Sheila Collins, Lorraine West, Vicky Johnson; Supt. Howard Cohen.
Member Absent: Barbara Little

4. **APPROVAL OF AGENDA**

Motion to approve by Sheila Collins. Second by Lorraine West. Vote 4-0. Motion Carried.

5. **HEARING OF THE PUBLIC ON EXECUTIVE SESSION ITEMS**
Members of the public may be heard on any item. A person addressing the Board will be limited to 3 minutes, unless the Chairman of the Board grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board.

6. **EXECUTIVE SESSION - None**
The Board of Trustees will meet in closed session to consider matters appropriate for closed session, in accordance with Government Code Numbers 54957.6, and Education Code 35146, and as otherwise provided by law. Any action taken in closed session will be reported out when the Board reconvenes in open session. Items to be discussed:

A. Conference with Legal Counsel on Pending Litigation-Significant Exposure to Litigation Pursuant to Subdivision (b) of the Government Code Section 54956.9 (1 potential case)

7. **ANNUAL ORGANIZATIONAL MEETING – ACTION ITEM**
The Annual Organizational meeting is held pursuant to Education Code Section 35143.
In addition, the Governing Board must elect a trustee to serve on the Stanislaus County Committee on School District Organization; Education Code 47633 requires the Governing Board to annually file a statement designating who is assigned as the authorized agent to sign payroll; Government Code

4.7.21

Section 53051 requires each district to update its roster of members.

A. Election of New Officers

1. President

Motion by Lorraine West to elect Sheila Collins as President. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

2. Clerk

Motion by Sheila Collins to elect Lorraine West as Clerk. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

B. Selection of Trustee to Serve on Stanislaus County Committee on School District Organization.

Motion by Tim Bomgardner to elect Barbara Little to Serve. Second by Lorraine West. Vote 4-0. Motion Carried.

C. Designation of Superintendent as Authorized Agent (Ed. Code Section 42633)

Motion by Tim Bomgardner to designate Supt. Howard Cohen as Authorized Agent. Second by Lorraine West. Vote 4-0. Motion Carried.

D. Update of Board Roster (Gov. Code Section 53051

Motion by Lorraine West to Update the Board Roster. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

E. Set Board Meeting Time/Date.

Motion by Tim Bomgardner to Set the Board Meeting Time/Date as the Second Thursday of the month at 7:00pm. Second by Lorraine West. Vote 4-0. Motion Carried.

8. **CONSENT CALENDAR**

Motion to approve by Vicky Johnson. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

A. Approval of Minutes-

1. November 13, 2008 Special Board Meeting
2. November 13, 2008 Regular Board Meeting

B. Warrants

C. Attendance

D. Interdistrict Agreements

Interdistrict Agreements are approved based on one of the eleven criteria stated in Board Policy 5117.1(a).

1. Megan Evans (10th) Hughson to Waterford
2. Alyssa Lyda (7th) Ceres to Waterford
3. Prajval Rao (9th) Waterford to Modesto
4. Matthew Moniz (12th) Waterford to Modesto
5. Kayla Faria-Widdowson (10th) Waterford to Hughson – **Denied**
6. Ruben Padilla (K) Ceres to Waterford
7. Justin Cowen (6th) Waterford to Roberts Ferry

E. Stipulated Expulsions:

1. #081211-001
2. #081211-002
3. #081211-003

F. Correspondence

4.7.22

1. Letter of Resignation from Denise Rodriguez
2. Letter of Resignation from Juanita Galaviz-Pipal

G. Approval of the following New Staff for the 2008-09 school year:
1. Melinda Conley – Moon School Title I Instructional Aide
2. Donna Lutton – Moon School Independent Facilitator
3. Jeremy Reynolds – Temporary Computer Technician
4. Veronica Allala – Temporary Intervention Teacher
5. Delia Ghalbouni – Temporary Intervention Teacher

H. Approval of a donation $3,912.56 for the Moon/Whitehead PTA to be used towards field trips
I. Approval of Kindergarten Fund Raiser

9. **HEARING OF THE PUBLIC**

Members of the public may be heard on any item. A person addressing the Board will be limited to 3 minutes, unless the Chairman of the Board grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board.

Joshua Whitfield, Director of Waterford Youth Basketball League – Spoke regarding the District waiving the facility use charge for a custodian. Supt. Howard Cohen told him to make an appointment to come see him about the fees.

10. **HIGHLIGHTS OF WATERFORD SCHOOLS/SUPERINTENDENT'S REPORT**

A. Recognition of Volunteer

The volunteer for the month is Jaylynn Blagg from Waterford Middle School

B. Recognition of WHS Drama Class

Tim Bomgardner, Howard Cohen and Don Davis presented certificates to the students and Drama Advisor Renee House-Wyatt.

C. Student Representative Update

Diana Felix gave an update of the school sites

D. Highlights from School Sites

Don Davis added that Waterford High received a Bronze Award from US News and World Reports for the second consecutive year.

E. Teaching & Learning Update

Don Davis gave an update. He also appreciates that Moon and Whitehead Schools for letting visitors come in to observe classroom instruction.

F. Update of WUSD / City of Waterford Joint Committee

11. **BOARD INFORMATION ITEMS**

A. Budget

Supt. Howard Cohen stated that with the help of the principals and managers the District may be able to make the $700,000 in mid-year cuts without cutting personnel. He also spoke about the Budget Advisory Committee that has been established. The next committee meeting will be on Jan. 13th at 5:00pm. The public is invited to attend.

B. Special Education Self Review Part II

Jose Aldaco gave an update of the review.

4.7.23

12. **BOARD DISCUSSION / ACTION ITEMS**

A. Adoption of Resolution #081211-01 SCOE's 403(b) Plan Document and Compliance Program

Recommendation: Adopt Resolution #081211-01 SCOE's 403(b) Plan Document and Compliance Program

Stanislaus County Office of Education has opted to use Tax Deferred Services for the county's new 403(b) Plan Administrator. The District must adopt an amended Plan Document and Compliance Program if it chooses to participate with the County. No fiscal impact.

Motion to approve Resolution #081211-01 SCOE's 403(b) Plan Document and Compliance Program by Tim Bomgardner. Second by Lorraine West. Roll Call Vote 4-0; Member Little absent. Motion Carried.

B. Adoption of Resolution #081211-02 Authorizing Designated Persons to Sign Contracts for Fiscal Year 2008/09

Recommendation: Adoption of Resolution #081211-02 Authorizing Designated Persons to Sign Contracts for Fiscal Year 2008/09

This resolution authorizes Howard Cohen or Dawn Reece to sign contracts for the fiscal year 2008/09. Fiscal impact: receive $643 for instructional materials for the State Preschool program.

Motion to approve Resolution #081211-02 Authorizing Howard Cohen and Dawn Reece to Sign Contracts for Child Development for Fiscal Year 2008/09 by Lorraine West. Second by Vicky Johnson. Roll Call Vote 4-0; Member Little absent. Motion Carried.

C. Approval of the Moon Primary School After School Program Family Fee Schedule

Recommendation: Approval of the Moon Primary School After School Program Family Fee Schedule

In able to meet the number of enrollees in the After School Program and comply with the PALS contract, the District will need to collect fees from participating families according to their household needs. No fiscal impact to the District.

Motion to approve the Moon Primary School After School Program Family Fee Schedule by Tim Bomgardner. Second by Vicky Johnson. Vote 4-0. Motion Carried.

D. Approval of the Sentinel High School – School Site Council Waiver

Recommendation: Approve the Sentinel High School – School Site Council Waiver

This waiver will allow Sentinel High and Waterford High to operate with the same School Site Council. Its members would be elected so as both school sites would be equally represented. No additional fiscal impact – existing funds will be utilized.

Motion to approve the Sentinel High School – School Site Council Waiver by Lorraine West. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

E. Approval of A-Z Bus Bid Renewal for 2009

Recommendation: Approve A-Z Bus Bid Renewal for 2009

This Bid Renewal establishes a new "Cooperative Piggy-back Bid" with A-Z Bus Sales. No fiscal impact.

Motion to approve the A-Z Bus Bid Renewal for 2009 by Lorraine West. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

F. Approval of Fiscal Year 2008-09 1st Interim Report

Recommendation: Approve Fiscal Year 2008-09 1st Interim Report

This is a statement of all receipts and expenditures of the District for the period of July 1 – October 31, 2008.

Motion to approve Fiscal Year 2008-09 1st Interim Report by Tim Bomgardner. Second by Lorraine West. Vote 4-0. Motion Carried.

4.7.24

13. **EXECUTIVE SESSION** *The Board of Trustees will meet in closed session to consider matters appropriate for closed session, in accordance with Government Code Numbers 54957.6, and Education Code 35146, and as otherwise provided by law. Any action taken in closed session will be reported out when the Board reconvenes in open session.*
(continuation of first executive session – if needed)

None

14. **BOARD COMMENTS**

Vicky Johnson – Stated a great job to all and gave a congratulations to Waterford High on their Bronze Award.

Lorraine West – Stated that the CSBA conference was great. A lot was learned at the sessions, very thorough.

Tim Bomgardner – Said he enjoyed the CSBA conference and learned a lot. Gave appreciation for the support during his Board Presidency, it was a very meaningful experience for him.

Sheila Collins – Said she learned a lot at the CSBA conference. She found that a lot of what the State says school districts should be doing are things Waterford is already doing. Also appreciation to the Lion's Club; and thanks to Erik Lee, Staff, Administrators and the Unions for work on the budget cuts.

Supt. Howard Cohen – Stated that at the CSBA conference he had the opportunity to dine with all the Board Members and had a nice time for which he paid for out of his pocket. He also wanted to let the public know that the recent alleged abduction was merely high school students playing around – no malice intended.

15. **ADJOURN at 8:34pm.**

As we strive to achieve our mission, we will operate within the following guidelines:

- *New programs will be supported by staff development to ensure implementation at all levels.*
- *The educational program will always take precedence over other programs and services.*
- *Strategic Plans will take precedence over existing work plans and our resources will be committed on a priority basis to items identified in the district's strategic plan and the site level plans.*
- *We will always have strong evaluation and accountability of all staff and programs.*
- *We will always be aware of and responsive to the changing needs of the community we serve.*
- *We will always be responsive to the diversity of our staff, students, and parents.*
- *We will continue to practice open communication among the Board, staff, students, parents, administration, and the community.*
- *We will continue to recruit the highest quality staff to meet the needs of the students.*

Lorraine West
Clerk Signature

1/8/2009
Date

4.7.25

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approve Purchase of a 2009 Bluebird Vision 24+1 Passenger School Bus from All the Best from A-Z Bus Sales, Inc.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Terri Ryland, Assistant Superintendent, Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

School Bus Reserve

MEETING DATE:

September 1, 2009

ROLL CALL REQUIRED:

No

BACKGROUND:

In order to modernize its aging bus fleet, meet Federal and State emissions standards, and accommodate student growth, the Board set aside a reserve to purchase new school buses. The District is piggybacking on a bid through the Waterford Unified School District.

RECOMMENDATION:

Administration recommends the Board approve the bus purchase.

4.8

All the Best from A-Z BUS SALES, INC.

Dave Anderson
3418 52nd Avenue
Sacramento, CA 95823
Cell: 916-254-9441
Fax: 951-328-8210
danderson@a-zbus.com
Web http://www.A-ZBus.com

Vehicle Quotation

D40007.0065883102

BLUE BIRD

Customer: Western Placer USD
Address: 600 6th Street
Lincoln, CA 95648

Date: Monday, Jul 13 2009
Attn: Mark DeRossett
Phone Number: 916-645-6346
Fax Number: 916-434-3758

P.O.#: Pending **Quantity:** 1 or more
New: X **ULS Diesel** X
Chassis Model: 2009 Bluebird Vision
Body Model: 2009 Bluebird Vision
Wheelbase: 189" **Capacity:** 24+1 Variable **Rows:** See Below
Headroom: 77" **Seats:** DOT School Bus Seats **Delivery:** ARPO: 30 days or less

Base Vehicle

Blue Bird BBCV2311S, 189" wheelbase

Body, Compartments

Glove Box - Provides an 11" x 6-1/2" glove box above windshield on right side with door and locking latch.

Compartment, Battery, Rollout. Located in first body section behind driver.

Lock, Key, Battery Compartment Door - Key lock for one sliding battery compartment door.

Latches, Lockable, Access Doors - Provides LL-25 locking latches in the rear side access panels, engine compartment doors, and electrical panel.

Body, Construction

Flat floor without rear wheelhousings

Body construction, FMVSS/CMVSS 221

Body, Doors

Lock, Vandal, Rear Emergency Door - Provides interior sliding bolt latch which prevents door from being opened from the outside when engaged. Bolt is connected to interlock assembly, which prevents engine starting when door is locked. If lock is activated after the engine is running, an audible alarm is sounded in the driver's area.

Lock, Vandal, Side Emergency Door - Provides interior sliding bolt latch which prevents door from being opened from the outside when engaged. Bolt is connected to interlock assembly, which prevents engine starting when door is locked. If lock is activated after the engine is running, an audible alarm is sounded in the driver's area.

Retainer, Telescopic, Rear Emergency Door. Provides telescopic prop support attached to the top inside of the emergency door to hold open at 95 degrees.

4.8.1

All the Best from A-Z BUS SALES, INC.

Dave Anderson
3418 52nd Avenue
Sacramento, CA 95823
Cell: 916-254-9441
Fax: 951-328-8210
danderson@a-zbus.com
Web http://www.A-ZBus.com

Vehicle Quotation

D40007.0065883102

BLUE BIRD

Terms:	Net 15 days	Unit Price:	$110,000.00
Accepted:		Taxable Amount:	$90,424.82
By:		8.25% Sales Tax:	$7,460.05
Date:		License:	$0.00
By:	Dave Anderson	Total - FOB Lincoln, CA:	$117,460.05
	A-Z Bus Sales, Inc.	Deposit:	
		Balance Due:	$117,460.05

All pricing valid for 30 days, or availability of stock units at time of purchase order. Prices quoted herein are based upon Federal, State, and Local Laws and Regulations governing truck equipment and performance levels in effect as of the date hereof. Buyer will pay for any equipment or performance changes, modifications, or additions required by any changes in such laws or regulations subsequent to the date hereof at the increased cost to Seller.

The differential balance amount can be deferred with no pre-payment penalty. (CEC, AQMD, APCD or SSDA funding minus total balance due price)

Bus purchase is available with deferred payments for 1 year.
Term lease options are available up to 5,7 and 10 years.

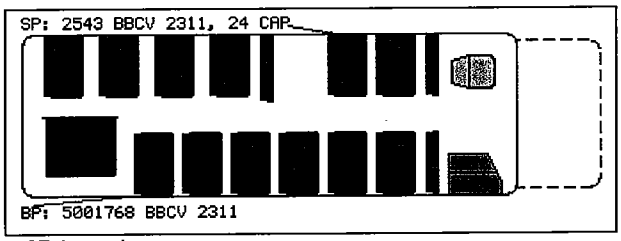
This is also the "published piggyback bid" price. The piggyback bid can be utilized by your school district.

4.8.2

WESTERN PLACER USD BLUEBIRD VISION

BBCV2311S 189" w.b. Track Full Length LH & RH, Lift door rear, Braun lift, 36" CEWSSS T/M, 24 +1 capacity Variable

Base Waterford	$96,449.00
CAT C7 07 230 HP	$2,333.00
4) Allison 2500 PTS w/ Sem	($4,485.00)
5) Rear air ride suspension	$1,129.00
8) Manual air tank drain valves	$144.00
10) Silicone heater hoses with constant torque clamps	$184.00
13) 60 gallon fuel capacity	($296.00)
14) Heavy duty heater pump	$321.00
15) 5/8" marine grade plywood	$396.00
22) Stainless steel stepwell	$513.00
31a) Flat floor	$41.00
31c) Lift door, Ricon w/c lift, pad kit	$5,366.00
31e) Wheelchair track full length LH	$2,437.00
31f) Wheelchair track full length RH	$2,437.00
31g) Q-Straint qrt retractable w/c tie downs	$401.00
32) 255 / 70 R tires	$79.00
40b) 189" wheelbase - 23' 11" body	($3,148.00)
80,000 BTU rear wall heater	$250.00
Additional fire extinguisher	$54.00
Provide 36" C.E. White Student Safety Seats, track mountd for 24 passengers in lieu of 45" and 30" C.E. White Student Safety Seats for 54 passengers	($2,679.25)
Coolant water filter	$98.75
Carrier 91K BTU freeblow a/c (AC-91IW9222 TM21, CM3)	$7,310.00
Bluebird/AZ Factory Discounts & Incentives	**($2,397.50)**
NO-Charge Bluebird Extended 3-Year Warranty	**NO-Charge**
No-Charge LEDx4	**NO-Charge**
24/7 Digital Camera System w/3 camera heads	$3,063.00
Sales price without tax	**$110,000.00**
Sales Tax @ 8.25%	$7,460.05
Total Price with tax	**$117,460.05**



Two 8D batteries	Included
Transmission temperature gauge	Included
Ammeter	Included
Acoustic headlining full length	Included
16 ga extended side panels	Included
Yellow wheels	Included
Locking driver's compartment above windshield	Included
Vandal lock side emergency door	Included
Vandal lock rear emergency exit	Included
Air operated entrance door	Included
Safety lock front entrance door	Included
Rubber fenders - rear	Included
Heated mirrors	Included
6" center mount auxiliary fan	Included
AM/FM/CD/PA with four speakers	Included
Bostrom Routemaster Air driver's seat	Included
LH modesty panel under barrier	Included
Reflective tape sides and rear of bus	Included

CONFIDENTIAL

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
Specifications that follow are minimum basic requirements Bidder must list any deviations from these specifications If bidder claims item "Meets or Exceeds" specifications, documentation must be provided with bid to substantiate claim Failure to do so will result in rejection of your bid and/or product for non-compliance.	
2008 or newer conventional school bus capable of supporting the specified passenger body in a proper and safe manner Blue Bird BBCV 3310 model chassis or equal Bidder must be a valid franchised dealer for units bid Vehicles bid shall meet **all current FMVSS and State** standards for school buses in affect at time of manufacture	YEAR: 2008 OR NEWER CHASSIS MFG: BLUE BIRD MODEL: 3310 BODY MFG: BLUE BIRD MODEL: BBCV CAPACITY: 57
VEHICLE DIMENSIONS: G.V.W.R - 31,000 lbs minimum Wheelbase shall not exceed 273" Overall length (excluding bumpers) 470" Overall height 124" maximum Overall width 96" (excluding mirrors) Headroom 76" minimum	G.V.W.R.: 31,000# WHEELBASE: 273" BODY LENGTH: 3310 OVERALL LENGTH: 470" OVERALL HEIGHT: 124" OVERALL WIDTH: 96" HEADROOM: 77"
AXLES: Front - 12,000 lbs With oil lubed bearings Rear - 21,000 lbs Single speed with 5 29 ratio With petroleum lubed bearings	COMPLY
BRAKES - SERVICE: Dual, full air system Gear driven air compressor Air source from filtered charge air at engine intake Air tanks located between frame rails Provide a heated automatic reservoir drain valve on wet tank Provide automatic slack adjusters, front and rear, and a Bendix AD-9 air dryer Front - Brake Q-Plus lining 15" X 5". Rear - Brake Q-Plus lining 16 5" X 7"	COMPLY
BRAKES - EMERGENCY/PARKING: Internal expanding, transmission mounted Operated with hand control application at driver's left	COMPLY
BUMPERS: Front – Smooth, one piece, ¼" thick steel plate Rear - 3/16" thick steel plate 14" wrap around at corners with double 'A" frame bracing Front & Rear bumpers are die-formed, 12" high with 90-degree flanges, top and bottom	COMPLY
COOLING SYSTEM: Charge air and down-flow radiator mounted in tandem at vehicle front. Largest available from manufacturer 25" diameter nylon cooling fan with nine (9) blades equipped with a "Fully-On" or "Fully-Off" electromagnetic fan clutch driven by polyvee fan belt with spring loaded tensioner. Fan controlled by Engine ECM Provide –34F anti-freeze Cooling hoses shall be silicone	COMPLY

4.8.4

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
CONTROLS - DRIVER'S AREA: a Electronic operated Throttle b Air brake pedal c Key type starter and stop switch. d Headlight switch with rheostat dimmer for instrument lights e Headlight dimmer switch column mounted f Hazard signal switch column mounted g Directional signal switch self canceling. h Driver switch panel located left side below driver window for easy access Switches to be rocker design Backlit design i Hand applied Parking brake valve with warning light j Incremental hi-idle switch k Cruise control l Entrance door control, wired battery hot m Transmission selector	COMPLY
DRIVELINE: Spicer SPL series with protective guard around shaft with lubed for life components 3½" diameter shaft	COMPLY
ELECTRICAL SYSTEM: Alternator - 12 volt 200 amp Bosch or equal Battery – Two (2) 12 volt, 8D, 2600 CCA combined Batteries to be mounted on slide-out tray in skirt compartment with key lock. Body wiring is color and number coded throughout Wiring is protected by automatic re-setting circuit breakers (directional/hazard circuit may be fused) Exterior electrical access below driver's window with outside latch with a keyed lock Multiplex chassis wiring with LED readout in drivers dash area	COMPLY
ENGINE: Cummins ISB, 240 Horsepower, 620 ft lb of torque diesel engine Engine shall meet all current emission standards at time of manufacture VGT exhaust brake to also be included	COMPLY
EXHAUST SYSTEM: 4" O D 16 gauge aluminized steel tubing from engine turbo-charge to in line muffler Stainless steel muffler with catalytic converter and diesel particulate filter. Wide band exhaust clamps used at all joints Tailpipe to exit through rear bumper	COMPLY
FILTERS: Oil filter - Full flow disposable. Air filter - Dry type Primary fuel filter/water separator Racor 490 heated w/primer pump or equal Secondary Fuel filter – Mounted on engine, supplied by engine manufacturer	COMPLY
FUEL TANK: 100-gallon fuel capacity with fuel tanks located between frame rails A locking fuel filler door and sender inspection plate shall also be provided	COMPLY
HORN: Dual electric with non-glare horn button emblem	COMPLY

4.8.5

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
INSTRUMENTS AND GAUGES - DRIVER'S AREA: a Speedometer with 7 digit odometer b Resettable trip odometer c Engine hourmeter d Voltmeter gauge e Fuel level gauge f Oil pressure gauge g Coolant temperature gauge h Air pressure gauge. i Low pressure warning light and buzzer for dual air brake system j High beam indicator k Right and left directional indicators l Engine warning light and buzzer for low oil pressure/high engine temperature. m Ammeter indicator n Transmission temperature indicator	COMPLY
SHOCK ABSORBERS: Two front and two rear	COMPLY
STEERING: Full power Ross TAS-55 integral unit with 20.4 to 1 ratio. 18" diameter two-spoke, padded tilt telescoping steering column.	COMPLY
SUSPENSION: Front - 10,000 lb Capacity. Hendrickson "Softek" variable rate, tapered springs with Anti-Wear liner with maintenance free rubber bushings Rear - 21 000 lb. Capacity 3" wide, 2-stage, flat leaf springs (2), variable rate with maintenance free, rubber bushed radius leaf permitting axle adjustments for dog tracking	COMPLY
TIRES: Six (6) Goodyear 11R 22 5 LRG, G149RSA	COMPLY
TRANSMISSION: Allison 3000 PTS Gen 4 Series automatic transmission with Transynd fluid	COMPLY
VALVES: Brass gate valves to isolate coolant circulation to heaters from engine.	COMPLY
WHEELS: Six (6) 22 5" X 8 25", 10 stud hub pilot disc single front, dual rear	COMPLY
COMPARTMENTS: Provide locking emergency equipment compartment in upper header over windshield	COMPLY

4.8.6

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
CONSTRUCTION: Body parts must be rustproofed after fabrication and before assembly Floor panels shall be 14 gauge steel, welded at each joint The main floor cross members shall be full width of floor 14 gauge hat-shaped body bows one piece from floor line on one side to floor line on other side Bows shall end upon floor for maximum rollover strength Bows shall not extend below floor level Body sheet metal shall be fastened with buck rivets on exterior and blind rivets on interior 16 gauge exterior side panels shall be one piece from windowsills to bottom of skirt Four protective rub rails at window level seat level. near floor level and bottom of skirt Interior side panels shall be aluminized from windowsill to top of seat rail with mar-resistant finish One-piece roof panels from window top on one side to window top on other side for maximum strength Spliced roof sheet not acceptable Rain visors to be embossed in roof panels over each window	COMPLY
EMERGENCY EXITS: Rear and left side emergency doors Retainers to keep exit doors open shall be provided Include header pads, vandal locks buzzer and pilot light Rear door shall have upper and lower tint glass	COMPLY
ENTRANCE DOOR: Air operated, outward opening entrance door Include header pad and security lock	COMPLY
FLOOR COVERING: 1/2" plywood over 14-gauge steel, screwed down Black rubber floor, smooth under seats and ribbed in aisle and entrance steps; Steps shall have white nosing Aluminum aisle trim over joints in floor covering, full body length Molded rubber covers required over rear interior wheel housings Rounded rust proofed galvanized steel cove molding applied where floor meets wall	COMPLY
GLASS: Windshield - Shaded, four piece flat safety glass Side Windows -12" split sash aluminum frames All glass to be tempered, tinted to allow 31% light transmission Drivers Window and Entrance door - All glass to be laminated and tinted LH side emergency door - Glass to be tempered and tinted	COMPLY
HEATER AND DEFROSTER: a 90,000 BTU front heater and defroster b Two (2) 6" auxiliary defroster fans. c 50,000 BTU rear floor mount heater. d Rubber heater hoses with constant torque clamps	COMPLY

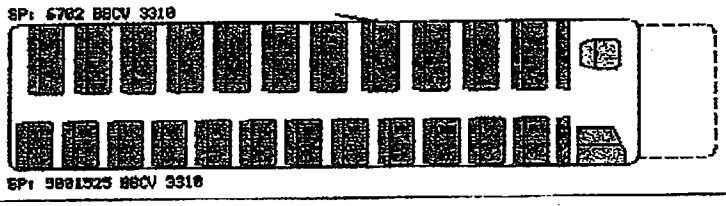
4.8.7

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
INSULATION: Body to be insulated with 1-1/2" of polyester/fiberglass in roof, roof bows, sides and ends Provide sound deadening spray and perforated headlining panels full length	COMPLY
LIGHTING: a Sealed beam Halogen headlights. b Two combination stop/tail lights; 4" right and left rear license panel stop/tail lights in combination with 7" stop/tail lights with clear red lens c 7" rear amber directional lights d Front fender mounted directional lights e Front and rear side directional lights e Eight lamp warning system with hoods, wired battery hot f 5" back-up lights g Armored clearance, cluster and side marker lights, wired battery hot h Daytime running lights. i Two rows of dome lights on separate switches for front and rear hall, wired battery hot j Driver's dome light on separate switch k Stepwell light l Required reflectors m Specialty Mfg electric operated solid state stop arm with reflectorized blade and flashing incandescent lights n All other lighting required to meet California standards	COMPLY
MIRRORS: Interior - 6" X 30" Exterior - Mirrors shall conform to FMVSS 111 Rosco "Avia" 9" x 17" mirrors with index brackets (wrench free adjustment), flat and convex in a single frame, mounted to provide driver maximum view Include Rosco "Hawkeye" 10 8" x 12 5" elliptical crossview mirror with tinted band All mirrors to be heated	COMPLY
MUD FLAPS: Behind front and rear wheels Rear rubber fenders to be provided	COMPLY
PAINT AND LETTERING: Exterior - Yellow Roof - White Rub Rails - Black Interior - White Wheels - Yellow Bumpers - Black All exterior body paint to be polyurethane Lettering to California standards, supplied to vendor after award of bid to include district name, CA number and bus number. Reflectorized vinyl marking all emergency exits, 1 75" around rear, 2" at sides of bus full length	COMPLY
RADIO: AM/FM/CD/PA radio system with eight (8) deluxe interior speakers and outside speaker RH side under hood Provide pre-wire for future two-way radio installation (Radio not provided)	COMPLY

4.8.8

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
SAFETY EQUIPMENT: a 24 unit first aid kit b 10 BC fire extinguisher c Triangle warning devices in container d 6" X 30" sun visor e CHP certificate holder. f Back-up alarm with 112 db g Hand held stop sign and bag type holder h Noise suppression switch i Accessory power socket w/cap	COMPLY
SEATS (Passenger): 45" LH & 30" RH seats, designed and installed to meet all requirements of FMVSS 222 Brown fireblock vinyl upholstery Flip seat at side emergency door. All passenger seats shall have 3pt belts as required by California law Safety barriers with offset legs required in front of right and left front seats, upholstered to match seats Provide aluminized modesty panel under right and left barriers  	COMPLY
SEATS (Driver's): Bostrom Routemaster Plus air suspension driver's seat with dual shocks, certified per FMVSS 222 Seat shall have a 19 5" wide cushion with 4 position tilt adjustment, high back, 18 degree back angle adjustment, adjustable lumbar support, 7" fore and aft adjustment, air suspension with 6" vertical travel for isolation and drivers height/weight adjustment with fingertip push/pull control valve, vinyl suspension cover skirt Seat shall be upholstered in brown vinyl & fabric Include driver's seat belt	COMPLY
STEPWELL: Three (3) step galvanized steel entrance angled toward center aisle with rubber covered steps to meet National Standards A handrail shall be installed at rear (left side) of stepwell	COMPLY
TOW HOOKS: Front and rear tow hooks shall be provided	COMPLY
UNDERCOATING: Body shall be fully undercoated under floor, skirt panels and wheel wells prior to mounting on chassis	COMPLY
VENTILATION: Static non-closing vent installed in forward body section on roof. Two (2) Specialty "ProLo" roof vent/emergency exits shall be provided with exterior release.	COMPLY

48.9

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
WINDSHIELD WIPERS: Two-speed electric intermittent operated, bottom mounted wet arm wipers One-gallon plastic windshield washer reservoir	COMPLY
REPAIR MANUALS: Maintenance manual shall be provided to include wiring diagrams and recommended service requirements for vehicle Parts and service manuals shall be provided on CD where available	COMPLY
WARRANTY: Enclose a copy of bus manufacturer's limited warranty 1 Five (5) years or 100,000 miles: a Chassis frame and Cross members b Body shell - floor, side walls, roof, front and rear sections, including rust-through c Interior and exterior body paint adhesion d School bus seat and barrier frames 2 Four (4) years or 50,000 miles: a Front axle assembly, including king pins, axle beam, bushings, spindles, excluding brakes and wheel ends b Rear axle assembly and differential, excluding brakes and wheel ends 3 Two (2) years or 24,000 miles: a Suspension excluding pins and bushings b Driveshafts support bearings and universal joints 4 Twelve (12) months or 12,000 miles: a All original components not covered above, except diesel engines and automatic transmissions, wheelchair lifts, air conditioners, tires, and batteries, which are covered by their manufacturers 5 Five (5) years or 100,000 miles: a Cummins engine standard limited warranty 6 Five (5) years or Unlimited miles: a Allison transmission standard limited warranty	COMPLY SEE MANUFACTURER'S STANDARD WARRANTY STATEMENTS ENCLOSED

4.8.10

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
ADDITIONAL AVAILABLE OPTIONS:	
1) Engine, Cummins ISB, 220 horsepower and 520 lb ft **(Requires option 3)**	Deduct $ (1,196)
2) Engine, Cummins ISB, 260 horsepower and 660 lb ft **(Requires Allison 3000 or Option 4.)**	Add $ 1,250
3) Transmission, Allison 2500 PTS Gen 4 automatic **(Requires engine Option 1.)**	Deduct $ (4,570)
4) Transmission, Allison 2500 PTS w/SEM **(Requires engine ISB 240hp/620 or option 2.)**	Deduct $ (4,485)
5) Rear Air Ride Suspension ILO spring	Add $ 1,129
6) Front Air Ride Suspension ILO spring **(Requires Option 5)**	Add $ 716
7) Electric air drains in driver's compartment	Add $ 840
8) Manual air drains	Add $ 144
9) Hydraulic brakes ILO Air brakes **(Subject to compatibility)**	Deduct $ (913)
10) Silicone heater hoses w/CT clamps ILO Std	Add $ 184
11) 270 amp alternator ILO Std	Add $ 701
12) Battery disconnect switch	Add $ 141
13) 60 gallon fuel capacity ILO 100 gallon	Deduct $ (296)
14) Heavy duty heater pump	Add $ 321
15) 5/8" Marine Plywood ILO Std	Add $ 396
16) 16 Ga. Extended side panels w/25 ¾" skirts **(Subject to compatibility)**	Add $ 844
17) Manual operated entrance door ILO Air	~~XXXXX~~ Deduct (239)
18) Electric operated entrance door ILO Air	Add $ 867
19) 2 pc tint/shaded windshield ILO Std	Add $ 98
20) Heated/Remote mirrors ILO heat only	Add $ 303

4.8.11

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
21) LED LIGHT PACKAGE:	
Including tail and brake, directional front & rear & sides Clearance/marker & backup lights	Add $ 1,610
21a) LED 8way warning lights	Add $ 1,367
21b) LED stop arm	Add $ 324
22) Stainless steel stepwell ILO galvanized steel	Add $ 513
23) Strobe light w/pilot	Add $ 148
24) Fog lights in front bumper	Add $ 329
25) DRIVER SEATS:	
25a) National Air drivers seat	Deduct $ (137)
25b) Bostrom or National Manual drivers seat	Deduct $ (184)
26) Barrier ILO Flip seat @ SED **(Capacity subject to change)**	Deduct $ (148)
27) Activity seats w/fabric upholstery & 3pt belts **(Capacity subject to change)**	Each Add $ TBD
28) Student Safety Seats 36" w/3 pt belts **(Capacity subject to change)**	~~Each Add $~~ Deduct ($419)
29) Student Safety seats 39" w/3pt belts **(Capacity subject to change)**	~~Each~~ Add $ 3,362
30) Student safety seats w/3 pt belts with child restraint positions:	
30a) 30"	Each Add $ 644
30b) 36"	Each Add $ 998
30c) 39"	Each Add $ 845
30d.) 45" **(Capacity subject to change)**	Each Add $ 917
31) SPECIAL NEEDS EQUIPMENT:	
31a) Flat floor without rear wheel housings **(Requires Option 5.) Rear air ride suspension and Requires Option 32.) 255/70R Low profile tires)**	Add $ 41
31b) Lift door & Braun W/C lift & pad kit	Add $ 5,791
31c) Lift door & Ricon W/C lift & pad kit	Add $ 5,366
31d) Wheelchair position, L-Track	Each Add $ 473
31e.) Wheelchair tracks, RH full length (169"-217" WB)	Add $ 2,437 each side
31f) Wheelchair tracks, RH full length (238"-273" WB)	Add $ 3,539 each side
31g) Q-Straint QRT retractable W/C tiedowns (includes Lap & Shoulder belts)	Each set Add $ 401
31h) Surelok Retractable W/C tiedowns (includes Lap & Shoulder belts)	Each set Add $ 401
32) 255/70R tires ILO 11R tires **(Requires Option 31a.) Flat floor and Requires Option 5.) Rear air ride suspension)**	Add $ 79
33) Aluminum wheels ILO steel wheels	Add $ 2,184

4,8,12

57-PASSENGER CONVENTIONAL SCHOOL BUS

SPECIFICATION	BIDDER'S RESPONSE - MUST COMPLY OR STATE DEVIATIONS IN FULL
34) Interior parcel racks	Add $ 1,462
35) Luggage Compartments:	
35a) LH double rear overhang compt w/lights	Add $ 774
35b) RH single behind rear wheels compt w/lights	Add $ 531
35c) RH single between wheelwells compt w/lights	Add $ 531
35d) RH double between wheelwells compt w/lights	Add $ 864
36) Air Conditioning:	CARRIER / THERMO KING
36a) 120k BTU freeblow skirt mount	Add $ 8,222 / $9,277
36b) 120k BTU ducted skirt mount	Add $ 10,364 / $10,916
36c) Transit compressor	Add $ 2,258 / $2,250
37) Propane engine & fuel system ILO diesel	Add $ 12,200
38.) Extended 5yr bumper to bumper warranty	Add $ 2,260
39) ENGINE/TRANSMISSION SOFTWARE:	
Computer software & cable: 39a) Cummins	Add $ 1,439
39b.) Allison	Add $ 2,102
39c) Lap top computer	Add $ 825
40) WHEELBASE OPTIONS: **Capacity subject to change**	
40a) 169"	Deduct $ (3,704)
40b) 189"	Deduct $ (3,148)
40c) 217"	Deduct $ (2,222)
40d) 238"	Deduct $ (1,667)
40e) 252"	Deduct $ (926)
40f) 273"	Deduct $ (185)

4.8.13

BID FORM
Bid # 01/09

Date:
Bidder:

To: The Governing Board
School: Waterford Unified School District
Address: 219 N. Reinway Avenue, Bldg 2
Waterford, Ca 95386
Phone: (209) 874-1809

The undersigned fully understands that the District forms a contract upon acceptance of this bid. The undersigned, having carefully read the Notice To Bidders as published on November 18, 2008 and November 25, 2008, and the Specifications, hereby proposes to furnish in strict conformity with said documents the following items:

One or more - Description:	BLUE BIRD BBCV DIESEL SCHOOL BUS
Capacity:	57 AMBULATORY
Cost (excluding Sales Tax):	$96,449.00 EACH + SALES TAX
Estimated Delivery Date:	180 DAYS ARO
Name of Bidder:	A-Z BUS SALES, INC.
Signed by:	
Title:	JOHN ROSELLI - NEW BUS SALES MANAGER
Address:	1900 S. RIVERSIDE AVENUE
	COLTON, CALIFORNIA 92324
Telephone:	951-781-7188
Fax:	951-781-9806
E-mail:	jroselli@a-zbus.com

NOTE: Pursuant to Public Contract Code Sections 20118 and 20652, the Bidding Agency may allow other public agencies in the State Of California (including but not limited to: Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties) to purchase equipment and supplies under the same terms and conditions. The Bidding Agency waives its rights to require other districts to draw their warrants in favor to this district and authorizes each district to make payment directly to the successful bidder The Bidding Agency agrees to waive payment of reasonable costs per Public Contract Code Section 20118 We understand the District reserves the right to reject any and all bids, and to waive any irregularity of informalities in any bids or in the bidding

4.8.14

CONFIDENTIAL

WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA 95386
(209) 874-1809
Bid #01/09

LEGAL NOTICE

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Waterford Unified School District, County of Stanislaus, State of California, will receive bids up to, but no later than 2:00 p.m., on Monday, December 1, 2008 in the Business Office, 219 N. Reinway Avenue, Bldg 2, Waterford, CA 95386, for the following:

ONE (or more) NEW 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS

ONE (or more) "NEW MODEL" 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS

ONE (or more) NEW 42 PASSENGER FRONT ENGINE TRANSIT DIESEL SCHOOL BUS

ONE (or more) NEW 57 PASSENGER CONVENTIONAL DIESEL SCHOOL BUS

ONE (or more) NEW 25 PASSENGER TYPE A1 DIESEL SCHOOL BUS

ONE (or more) NEW 24 PASSENGER TYPE A1 GASOLINE SCHOOL BUS

All bids shall be made on bid forms furnished by the District, and each bid must conform and be responsive to the contract documents. Bid and appropriate documents can be obtained in person at the Business Office between 9:00 a.m. and 2:00 p.m. Monday through Friday.

Pursuant to Public Contract code Sections 20118 and 20652, the Bidder may allow other public agencies in the State of California to purchase equipment and supplies under the same terms and conditions. (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties.)

The Governing Board of Trustees of the Waterford Unified School District reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

SIGNED _____
Waterford Unified School District

Publication Dates:
November 18, 2008
November 25, 2008

4.8.15

WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA. 95386
(209) 874-1809
Bid #01/09

GENERAL CONDITIONS, SPECIFICATIONS, AND INSTRUCTIONS

General Conditions and Specifications governing purposed purchase of one (1) or more School Buses as per legal advertisement published in the Waterford News.

1. Bids shall be accompanied by a Certified Check, Bidders Bond, or Cashier's Check in the amount of ten percent (10%) of the total amount of the bid, made in favor of Waterford Unified School District, 219 N. Reinway Avenue, Waterford, CA 95386.

2. Sealed proposals shall be submitted plainly marked School Bus Bid to the authorized agent of the Waterford Unified School District.

3. All proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

4. Bid must be on form supplied by the District. All prices or notations must be typed or written in ink. Bids written with pencil will not be accepted. Verify all bids before submission, as they cannot be corrected after the proposals are opened. Oral or faxed bids will not be accepted.

5. All equipment not mentioned in the attached Specifications, but required by the rules and regulations of the California State Board of Education and the California Highway Patrol, shall be furnished.

6. All workmanship and materials shall be guaranteed against defects for a period of one year.

7. Any deviations from the attached specifications or substitution of units or materials shall be clearly indicated. Completed detailed specifications must accompany each bus proposal. Buses shall be integral construction, as fabricated by a single manufacturer, welded together so as to form a single unit. Body on chassis will not be accepted except on Type A1 models.

8. Alternate materials may be considered. The board of Trustees reserves the right to be sole judge of the merit and suitability of such material.

9. Piggyback/Cooperative Purchase Clause: Pursuant to Public Contract Code sections 20652 and 20118, the Waterford Unified School District may allow other public agencies in the State of California (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties) to purchase equipment and supplies under the same terms and conditions. The Waterford Unified School District waives its rights to require other Districts to draw their warrants in favor to this District and authorizes each District to make payment directly to the successful bidder. Waterford Unified School District waives any right to payment of reasonable fee as provided in Public Contract Code 20118.

4.8.16

10. Delivery shall be F.O.B. Waterford Transportation Department. Please specify estimated delivery date on the bid form.

11. The Board of Trustees reserves the right to reject any or all bids, to waive any informality in the bids or in the bidding.

12. The sealed bids will be opened on Monday, December 1, 2008, at 2:00 p.m. at the Waterford Unified School District office 219 N. Reinway Avenue, Bldg 2, Waterford, CA, 95386.

13. A fixed-price contract is required holding firm all pricing from the award of the contract until December 31, 2009. If mutually agreeable, the School District reserves the right to consider the extension of this contract for up to two additional, one-year periods. Time of such extension is to begin the day after the end of the initial term of this contract and will end a full one or two calendar years thereafter. In addition, the District reserves the right to further extend this contract to the full extend allowed by law. Factors that would influence the District in exercising this option would be satisfactory service being rendered by the holder of the contract and any increase in price caused by such extension to be a nominal amount and not excessive as measured by local market conditions. In the award of this bid renewal, the District will consider the amount of the price increase stated by the bidder as a factor and will compute accordingly. A price increase, if exercised, shall be fully justified by vendor and provided by a test of the market and/or submission of documents.

4.8.17

Affidavit of Publication

STATE OF CALIFORNIA }ss
County of Stanislaus

RUTH OLGUIN

Here-un-to being first duly sworn, deposes and says that all time hereinafter mentioned he/she was a citizen of the United States over the age of twenty-one (21) years, and doing business in said county, not interested in the matter of the attached publication, and is competent to testify in said matter, that he/she was at and during all said time the principal clerk to the printer and publisher of the

WATERFORD NEWS

a legal newspaper of general circulation published weekly in Waterford in said County of Stanislaus, State of California: that said

WATERFORD NEWS

is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Section 6000 of the Government Code, and as provided by said section and so adjudicated by Decree No. 41155 by the Superior Court of Stanislaus County, State of California, is published for the dissemination of local and telegraphic news and intelligence of a general character, have a bonafide subscription list of paying subscribers, and is not devoted to the interest, or published for the entertainment or instruction of a particular class, profession, trade, calling, race of denomination: or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations: that at all times said newspaper has been established, in Waterford; in said County and State, at regular intervals for more than one year preceding the first publication of the notice herein mentioned, that said notice was set in type not smaller than nonpareil and was preceded with words printed in blackface type not smaller than nonpareil, describing and expressing in general terms, the purport and character of the notice intended to be given

Notice to Bidders.

of which named annexed is a printed copy, was published and printed in said

WATERFORD NEWS

at least 2 times, commencing on the 18th day of November 2008 and ending on the 25th day of November 2008 the days inclusive, and as often during said time as said newspaper was regularly issued, to wit:

November 18, 25, 2008

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Dated this 25th day of November 2008.

Ruth Olguin

PRINCIPAL CLERK OF THE PRINTER

LEGAL# 1084
WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA 95386
(209) 874-1809
Bid #01/09

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Waterford Unified School District, County of Stanislaus, State of California, will receive bids up to, but no later than 2:00 p.m., on Monday, December 1, 2008 in the Business Office, 219 N. Reinway Avenue, Bldg 2, Waterford, CA 95386, for the following:

ONE (or more) NEW 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS
ONE (or more) "NEW MODEL" 65 PASSENGER REAR ENGINE TRANSIT DIESEL SCHOOL BUS
ONE (or more) NEW 42 PASSENGER FRONT ENGINE TRANSIT DIESEL SCHOOL BUS
ONE (or more) NEW 57 PASSENGER CONVENTIONAL DIESEL SCHOOL BUS
ONE (or more) NEW 25 PASSENGER TYPE A1 DIESEL SCHOOL BUS
ONE (or more) NEW 24 PASSENGER TYPE A1 GASOLINE SCHOOL BUS

All bids shall be made on bid forms furnished by the District, and each bid must conform and be responsive to the contract documents. Bid and appropriate documents can be obtained in person at the Business Office between 9:00 a.m. and 2:00 p.m. Monday through Friday.

Pursuant to Public Contract code Sections 20118 and 20652, the Bidder may allow other public agencies in the State of California to purchase equipment and supplies under the same terms and conditions. (including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties.)

The Governing Board of Trustees of the Waterford Unified School District reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

SIGNED
Waterford Unified School District
Publication Dates:
November 18, 2008, November 25, 2008

4.8.18

BID BOND

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
Hartford, Connecticut 06183

KNOW ALL MEN BY THESE PRESENTS,

That we, **A-Z Bus Sales, Inc.**
1900 S. Riverside Avenue
Colton, CA 92324

as Principal, hereinafter called the Principal, and TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, of Hartford, Connecticut, a corporation duly organized under the laws of the State of Connecticut, as Surety, hereinafter called the Surety, are held and firmly bound unto

Waterford Unified School District
219 N. Reinway Avenue, Bldg 2
Waterford, CA 95386

as Obligee, hereinafter called the Obligee, in the sum of Ten (10%) Percent of the amount of the bid (10% of Bid), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Multiple School Buses

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **24th** day of **November, 2008.**

T. Mountjoy (Witness)

A-Z Bus Sales, Inc. (Principal) (Seal)

CFO (Title)

Mary M. Cushard (Witness)

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

By Jane M. Teijeira
Jane M. Teijeira Attorney-in-Fact

Printed in cooperation with the American Institute of Architects (AIA) by Travelers Casualty and Surety Company of America. The language in this document conforms exactly to the language used in AIA Document A310, February 1970 edition.

S-1869-G (07-97)

4.8.19

№ 6516

STATE OF CALIFORNIA

DEPARTMENT OF INSURANCE

SAN FRANCISCO

Amended

Certificate of Authority

THIS IS TO CERTIFY, *That, pursuant to the Insurance Code of the State of California,*

Travelers Casualty and Surety Company of America

of Hartford, Connecticut *, organized under the laws of* Connecticut *, subject to its Articles of Incorporation or other fundamental organizational documents, is hereby authorized to transact within this State, subject to all provisions of this Certificate, the following classes of insurance:* Fire, Marine, Surety, Disability, Plate Glass, Liability, Workers' Compensation, Common Carrier Liability, Boiler and Machinery, Burglary, Credit, Sprinkler, Team and Vehicle, Automobile, Aircraft, and Miscellaneous *as such classes are now or may hereafter be defined in the Insurance Laws of the State of California.*

THIS CERTIFICATE *is expressly conditioned upon the holder hereof now and hereafter being in full compliance with all, and not in violation of any, of the applicable laws and lawful requirements made under authority of the laws of the State of California as long as such laws or requirements are in effect and applicable, and as such laws and requirements now are, or may hereafter be changed or amended.*

IN WITNESS WHEREOF, *effective as of the* 1st *day of* July, 1997, *I have hereunto set my hand and caused my official seal to be affixed this* 16th *day of* June, 1997.

Chuck Quackenbush
Insurance Commissioner

By Victoria S. Sidbury
Deputy

NOTICE: Qualification with the Secretary of State must be accomplished as required by the California Corporations Code promptly after issuance of this Certificate of Authority. Failure to do so will be a violation of Ins. Code Sec. 701 and will be grounds for revoking this Certificate of Authority pursuant to the covenants made in the application therefor and the conditions contained herein.

4.8.20

STATE OF NEW YORK)
) SS.
COUNTY OF ERIE)

I, Mary Ellen Klein Notary Public of Erie County, in the State of New York, do hereby certify that Jane M. Teijeira, residing in Chaffee, New York, Attorney-in-Fact, of the Travelers Property and Casualty Co of America who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he/she signed, sealed and delivered said instrument, for and on behalf of the Travelers Property and Casualty Co of America for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in Buffalo, NY in said County, this 24th day of November, 2008

Mary Ellen Klein
Notary Public

MARY ELLEN KLEIN
NOTARY PUBLIC, STATE OF NEW YORK
QUALIFIED IN ERIE COUNTY
MY COMMISSION EXPIRES NOV. 25, 2010

4.8.21

WATERFORD UNIFIED SCHOOL DISTRICT
219 N. REINWAY AVENUE, BLDG 2
WATERFORD, CA. 95386
(209) 874-1809
Bid #01/09

GENERAL CONDITIONS, SPECIFICATIONS, AND INSTRUCTIONS

General Conditions and Specifications governing purposed purchase of one (1) or more School Buses as per legal advertisement published in the Waterford News.

1. Bids shall be accompanied by a Certified Check, Bidders Bond, or Cashier's Check in the amount of ten percent (10%) of the total amount of the bid, made in favor of Waterford Unified School District, 219 N. Reinway Avenue, Waterford, CA 95386.

2. Sealed proposals shall be submitted plainly marked School Bus Bid to the authorized agent of the Waterford Unified School District.

3. All proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled

4 Bid must be on form supplied by the District. All prices or notations must be typed or written in ink. Bids written with pencil will not be accepted. Verify all bids before submission, as they cannot be corrected after the proposals are opened. Oral or faxed bids will not be accepted

5. All equipment not mentioned in the attached Specifications, but required by the rules and regulations of the California State Board of Education and the California Highway Patrol, shall be furnished.

6. All workmanship and materials shall be guaranteed against defects for a period of one year.

7 Any deviations from the attached specifications or substitution of units or materials shall be clearly indicated. Completed detailed specifications must accompany each bus proposal. Buses shall be integral construction, as fabricated by a single manufacturer, welded together so as to form a single unit. Body on chassis will not be accepted except on Type A1 models

8. Alternate materials may be considered The board of Trustees reserves the right to be sole judge of the merit and suitability of such material.

9. Piggyback/Cooperative Purchase Clause: Pursuant to Public Contract Code sections 20652 and 20118, the Waterford Unified School District may allow other public agencies in the State of California (Including, but not limited to Orange, San Diego, Riverside, Los Angeles, Monterey, Fresno and Santa Barbara counties) to purchase equipment and supplies under the same terms and conditions. The Waterford Unified School District waives its rights to require other Districts to draw their warrants in favor to this District and authorizes each District to make payment directly to the successful bidder Waterford Unified School District waives any right to payment of reasonable fee as provided in Public Contract Code 20118

4.8.22

10. Delivery shall be F.O.B. Waterford Transportation Department. Please specify estimated delivery date on the bid form.

11. The Board of Trustees reserves the right to reject any or all bids, to waive any informality in the bids or in the bidding.

12. The sealed bids will be opened on Monday, December 1, 2008, at 2:00 p.m. at the Waterford Unified School District office 219 N. Reinway Avenue, Bldg 2, Waterford, CA, 95386.

13. A fixed-price contract is required holding firm all pricing from the award of the contract until December 31, 2009. If mutually agreeable, the School District reserves the right to consider the extension of this contract for up to two additional, one-year periods. Time of such extension is to begin the day after the end of the initial term of this contract and will end a full one or two calendar years thereafter. In addition, the District reserves the right to further extend this contract to the full extend allowed by law. Factors that would influence the District in exercising this option would be satisfactory service being rendered by the holder of the contract and any increase in price caused by such extension to be a nominal amount and not excessive as measured by local market conditions. In the award of this bid renewal, the District will consider the amount of the price increase stated by the bidder as a factor and will compute accordingly. A price increase, if exercised, shall be fully justified by vendor and provided by a test of the market and/or submission of documents.

4.8.23

CONFIDENTIAL

Waterford Unified School District
MINUTES
REGULAR BOARD MEETING

The mission of the Waterford Unified School District, in partnership with our community, is to provide a safe, respectful, "child-first" learning environment through an articulated, integrated, and motivating curriculum while practicing solid educational principles, strategies, and technologies that develop life-long learners who are accountable, responsible, contributing members of society.

We believe that: Every child is unique; A sense of humor contributes to a healthy life; Education empowers a society; Knowledge empowers; Obstacles are an opportunity for growth; The family environment has a profound impact on children.
We believe in: Respecting yourself and others; Providing and supporting a safe, comfortable environment; A supportive environment to enhance individual potential and opportunity.

Thursday
6:30 p.m.* – Executive Session
7:00 p.m.* – Regular Meeting
December 11, 2008

Lucille Whitehead Intermediate School
Multi-purpose Room
119 N. Reinway Avenue
Waterford, California 95386

1. **CALL TO ORDER at 7:00pm**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Members Present: Tim Bomgardner, Sheila Collins, Lorraine West, Vicky Johnson; Supt. Howard Cohen.
Member Absent: Barbara Little

4. **APPROVAL OF AGENDA**

Motion to approve by Sheila Collins. Second by Lorraine West. Vote 4-0. Motion Carried.

5. **HEARING OF THE PUBLIC ON EXECUTIVE SESSION ITEMS**

Members of the public may be heard on any item. A person addressing the Board will be limited to 3 minutes, unless the Chairman of the Board grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board.

6. **EXECUTIVE SESSION - None**

The Board of Trustees will meet in closed session to consider matters appropriate for closed session, in accordance with Government Code Numbers 54957.6, and Education Code 35146, and as otherwise provided by law. Any action taken in closed session will be reported out when the Board reconvenes in open session. Items to be discussed:

A. Conference with Legal Counsel on Pending Litigation-Significant Exposure to Litigation Pursuant to Subdivision (b) of the Government Code Section 54956.9 (1 potential case)

7. **ANNUAL ORGANIZATIONAL MEETING – ACTION ITEM**

The Annual Organizational meeting is held pursuant to Education Code Section 35143.
In addition, the Governing Board must elect a trustee to serve on the Stanislaus County Committee on School District Organization; Education Code 47633 requires the Governing Board to annually file a statement designating who is assigned as the authorized agent to sign payroll; Government Code

4.8.24

Section 53051 requires each district to update its roster of members.

A. Election of New Officers

1. President

Motion by Lorraine West to elect Sheila Collins as President. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

2. Clerk

Motion by Sheila Collins to elect Lorraine West as Clerk. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

B. Selection of Trustee to Serve on Stanislaus County Committee on School District Organization.

Motion by Tim Bomgardner to elect Barbara Little to Serve. Second by Lorraine West. Vote 4-0. Motion Carried.

C. Designation of Superintendent as Authorized Agent (Ed. Code Section 42633)

Motion by Tim Bomgardner to designate Supt. Howard Cohen as Authorized Agent. Second by Lorraine West. Vote 4-0. Motion Carried.

D. Update of Board Roster (Gov. Code Section 53051

Motion by Lorraine West to Update the Board Roster. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

E. Set Board Meeting Time/Date.

Motion by Tim Bomgardner to Set the Board Meeting Time/Date as the Second Thursday of the month at 7:00pm. Second by Lorraine West. Vote 4-0. Motion Carried.

8. **CONSENT CALENDAR**

Motion to approve by Vicky Johnson. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

A. Approval of Minutes-
   1. November 13, 2008 Special Board Meeting
   2. November 13, 2008 Regular Board Meeting

B. Warrants

C. Attendance

D. Interdistrict Agreements

Interdistrict Agreements are approved based on one of the eleven criteria stated in Board Policy 5117.1(a).

1. Megan Evans (10th) Hughson to Waterford
2. Alyssa Lyda (7th) Ceres to Waterford
3. Prajval Rao (9th) Waterford to Modesto
4. Matthew Moniz (12th) Waterford to Modesto
5. Kayla Faria-Widdowson (10th) Waterford to Hughson – **Denied**
6. Ruben Padilla (K) Ceres to Waterford
7. Justin Cowen (6th) Waterford to Roberts Ferry

E. Stipulated Expulsions:
   1. #081211-001
   2. #081211-002
   3. #081211-003

F. Correspondence

4.8.25

1. Letter of Resignation from Denise Rodriguez
2. Letter of Resignation from Juanita Galaviz-Pipal

G. Approval of the following New Staff for the 2008-09 school year:
1. Melinda Conley – Moon School Title I Instructional Aide
2. Donna Lutton – Moon School Independent Facilitator
3. Jeremy Reynolds – Temporary Computer Technician
4. Veronica Allala – Temporary Intervention Teacher
5. Delia Ghalbouni – Temporary Intervention Teacher

H. Approval of a donation $3,912.56 for the Moon/Whitehead PTA to be used towards field trips
I. Approval of Kindergarten Fund Raiser

9. **HEARING OF THE PUBLIC**

Members of the public may be heard on any item. A person addressing the Board will be limited to 3 minutes, unless the Chairman of the Board grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board.

Joshua Whitfield, Director of Waterford Youth Basketball League – Spoke regarding the District waiving the facility use charge for a custodian. Supt. Howard Cohen told him to make an appointment to come see him about the fees.

10. **HIGHLIGHTS OF WATERFORD SCHOOLS/SUPERINTENDENT'S REPORT**

A. Recognition of Volunteer

The volunteer for the month is Jaylynn Blagg from Waterford Middle School

B. Recognition of WHS Drama Class

Tim Bomgardner, Howard Cohen and Don Davis presented certificates to the students and Drama Advisor Renee House-Wyatt.

C. Student Representative Update

Diana Felix gave an update of the school sites

D. Highlights from School Sites

Don Davis added that Waterford High received a Bronze Award from US News and World Reports for the second consecutive year.

E. Teaching & Learning Update

Don Davis gave an update. He also appreciates that Moon and Whitehead Schools for letting visitors come in to observe classroom instruction.

F. Update of WUSD / City of Waterford Joint Committee

11. **BOARD INFORMATION ITEMS**

A. Budget

Supt. Howard Cohen stated that with the help of the principals and managers the District may be able to make the $700,000 in mid-year cuts without cutting personnel. He also spoke about the Budget Advisory Committee that has been established. The next committee meeting will be on Jan. 13th at 5:00pm. The public is invited to attend.

B. Special Education Self Review Part II

Jose Aldaco gave an update of the review.

4.8.26

12. **BOARD DISCUSSION / ACTION ITEMS**

A. Adoption of Resolution #081211-01 SCOE's 403(b) Plan Document and Compliance Program

Recommendation: Adopt Resolution #081211-01 SCOE's 403(b) Plan Document and Compliance Program

Stanislaus County Office of Education has opted to use Tax Deferred Services for the county's new 403(b) Plan Administrator. The District must adopt an amended Plan Document and Compliance Program if it chooses to participate with the County. No fiscal impact.

Motion to approve Resolution #081211-01 SCOE's 403(b) Plan Document and Compliance Program by Tim Bomgardner. Second by Lorraine West. Roll Call Vote 4-0; Member Little absent. Motion Carried.

B. Adoption of Resolution #081211-02 Authorizing Designated Persons to Sign Contracts for Fiscal Year 2008/09

Recommendation: Adoption of Resolution #081211-02 Authorizing Designated Persons to Sign Contracts for Fiscal Year 2008/09

This resolution authorizes Howard Cohen or Dawn Reece to sign contracts for the fiscal year 2008/09. Fiscal impact: receive $643 for instructional materials for the State Preschool program.

Motion to approve Resolution #081211-02 Authorizing Howard Cohen and Dawn Reece to Sign Contracts for Child Development for Fiscal Year 2008/09 by Lorraine West. Second by Vicky Johnson. Roll Call Vote 4-0; Member Little absent. Motion Carried.

C. Approval of the Moon Primary School After School Program Family Fee Schedule

Recommendation: Approval of the Moon Primary School After School Program Family Fee Schedule

In able to meet the number of enrollees in the After School Program and comply with the PALS contract, the District will need to collect fees from participating families according to their household needs. No fiscal impact to the District.

Motion to approve the Moon Primary School After School Program Family Fee Schedule by Tim Bomgardner. Second by Vicky Johnson. Vote 4-0. Motion Carried.

D. Approval of the Sentinel High School – School Site Council Waiver

Recommendation: Approve the Sentinel High School – School Site Council Waiver

This waiver will allow Sentinel High and Waterford High to operate with the same School Site Council. Its members would be elected so as both school sites would be equally represented. No additional fiscal impact – existing funds will be utilized.

Motion to approve the Sentinel High School – School Site Council Waiver by Lorraine West. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

E. Approval of A-Z Bus Bid Renewal for 2009

Recommendation: Approve A-Z Bus Bid Renewal for 2009

This Bid Renewal establishes a new "Cooperative Piggy-back Bid" with A-Z Bus Sales. No fiscal impact.

Motion to approve the A-Z Bus Bid Renewal for 2009 by Lorraine West. Second by Tim Bomgardner. Vote 4-0. Motion Carried.

F. Approval of Fiscal Year 2008-09 1st Interim Report

Recommendation: Approve Fiscal Year 2008-09 1st Interim Report

This is a statement of all receipts and expenditures of the District for the period of July 1 – October 31, 2008.

Motion to approve Fiscal Year 2008-09 1st Interim Report by Tim Bomgardner. Second by Lorraine West. Vote 4-0. Motion Carried.

4.8.27

13. **EXECUTIVE SESSION** *The Board of Trustees will meet in closed session to consider matters appropriate for closed session, in accordance with Government Code Numbers 54957.6, and Education Code 35146, and as otherwise provided by law. Any action taken in closed session will be reported out when the Board reconvenes in open session.*
(continuation of first executive session – if needed)

None

14. **BOARD COMMENTS**

Vicky Johnson – Stated a great job to all and gave a congratulations to Waterford High on their Bronze Award.

Lorraine West – Stated that the CSBA conference was great. A lot was learned at the sessions, very thorough.

Tim Bomgardner – Said he enjoyed the CSBA conference and learned a lot. Gave appreciation for the support during his Board Presidency, it was a very meaningful experience for him.

Sheila Collins – Said she learned a lot at the CSBA conference. She found that a lot of what the State says school districts should be doing are things Waterford is already doing. Also appreciation to the Lion's Club; and thanks to Erik Lee, Staff, Administrators and the Unions for work on the budget cuts.

Supt. Howard Cohen – Stated that at the CSBA conference he had the opportunity to dine with all the Board Members and had a nice time for which he paid for out of his pocket. He also wanted to let the public know that the recent alleged abduction was merely high school students playing around – no malice intended.

15. **ADJOURN at 8:34pm.**

As we strive to achieve our mission, we will operate within the following guidelines:

- *New programs will be supported by staff development to ensure implementation at all levels.*
- *The educational program will always take precedence over other programs and services.*
- *Strategic Plans will take precedence over existing work plans and our resources will be committed on a priority basis to items identified in the district's strategic plan and the site level plans.*
- *We will always have strong evaluation and accountability of all staff and programs.*
- *We will always be aware of and responsive to the changing needs of the community we serve.*
- *We will always be responsive to the diversity of our staff, students, and parents.*
- *We will continue to practice open communication among the Board, staff, students, parents, administration, and the community.*
- *We will continue to recruit the highest quality staff to meet the needs of the students.*

Lorraine West
Clerk Signature

1/8/2009
Date

4.8.28

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approval of Addendum to the Master Claiming Agreement for Medi-Cal Administrative Claims Preparation (MAA)

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Terri Ryland, Assistant Superintendent
Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

MAA Reimbursement Funds

MEETING DATE:

September 1, 2009

ROLL CALL REQUIRED:

No

BACKGROUND:

During the 2007-2008 and 2008-2009 school years, continued federal funding for the MAA program was uncertain; however, recent legislation has resulted in the MAA program being continued into the foreseeable future.

Through the MAA program, the District receives revenue based upon participation by certificated employees in time studies that measure the amount of time employees spend on Medi-Cal eligible activities. In order to ensure the District is properly compiling and reporting this information, the District has, for the past year, utilized the services of Northern California Medi-Cal Administrative Services Joint Powers Authority (NMAS-JPA). In order to continue to properly compile and report, administration recommends continuing to utilize the services of NMAS-JPA.

RECOMMENDATION:

Approve the Addendum to the Master Claiming Agreement for 2009-10 with Northern California Medi-Cal Administrative Services Joint Powers Authority.

MEDI-CAL ADMINISTRATIVE SERVICES - JPA
ADDENDUM TO THE MASTER CLAIMING AGREEMENT
FOR 2009-2010

This Addendum is made and entered into this 1st day of July, 2009, by and between the **Western Placer Unified School District** (District), (hereinafter referred to as "Local Educational Agency" or "LEA") and the Northern California Medi-Cal Administrative Services Joint Powers Authority, (hereinafter referred to as "NMAS-JPA" or "JPA").

WHEREAS, due to the then pending termination of the MAA program during the 2007-2008 and 2008-2009 years, the LEA and NMAS-JPA were forced to amend the duration and fee structure provisions of their Master Claiming Agreement to provide for different duration and fee schedule terms in light of the pending termination of the MAA program which provides for reimbursement for Medicaid expenditures for school-based administrative activities.

WHEREAS, subsequent recent legislation has resulted in the MAA program being continued into the foreseeable future and in light of the continued viability of the MAA program, NMAS-JPA desires to assure funding of the LEA's MAA claims by returning to the terms of the original "Duration" and "Fee Schedule" provisions of their Master Claiming Agreement.

THEREFORE, it is mutually agreed between the parties that this Addendum is to amend the duration and fee schedule provisions as currently set forth in the Medi-Cal Administrative Claiming Agreement as indicated below by returning these provisions to their original terms, as set forth below, and that all other terms and conditions of the master agreement will remain in full force and effect.

1. COMMENCEMENT, DURATION AND TERMINATION OF SERVICES

   This Agreement shall be effective for twelve (12) consecutive months commencing July 1, 2009, for preparing MAA claims for LEA on a quarterly basis. The quarters are the three-month periods of January through March, April through June, July through September, and October through December. The first claim shall be submitted for the July through September quarter, 2009.

   This Agreement shall automatically renew for additional periods of twelve (12) months each unless one party has provided written notice of cancellation to the other party not less than ninety (90) days prior to the renewal date.

   LEA may terminate this agreement, with or without cause, upon ninety (90) days written notice to LEC and NMAS-JPA, provided that LEA agrees to pay LEC and NMAS-JPA all fees for services provided by either LEC or NMAS-JPA through the effective date of termination.

4.9.1

2. FEE SCHEDULE

A. LEA shall pay the LEC quarterly according to the following fee structure:

(1) LEA shall pay to the LEC, at least quarterly, an Administrative Fee equivalent to 3% of MAA quarterly paid invoices paid by the Department of Health Care Services (DHCS) to the LEA. This Administrative Fee includes the DHCS Participation Fee.

(2) LEA shall pay the LEC either a quarterly Level I fee or Level II fee as delineated herein and Exhibit A attached hereto:

☑ Level I fees of 7% of MAA quarterly paid invoices paid by the Department of Health Care Services to the LEA, not to exceed the actual costs of the NMAS-JPA services provided; or,

☐ Level II fees of 5% of MAA quarterly paid invoices paid by the Department of Health Care Services to the LEA, not to exceed the actual costs of the NMAS-JPA services provided.

☐ Level III no fee by JPA as outside vendor is used.

(One box must be checked above)

LEA's may elect to move from one Level to the other Level of services by providing the LEC and NMAS-JPA with ninety (90) days written notice of said election.

In any given year, should the total annual fees collected by the NMAS-JPA, from all LEAs exceed the total costs incurred by the NMAS-JPA to provide the agreed-upon services, those fees in excess of the costs will be refunded to each LEA based on each LEA's pro-rata share of MAA recovered funds as compared to MAA recovered funds for all LEA's receiving services provided by NMAS-JPA.

Obligations incurred as a result of this Agreement from services provided by the NMAS-JPA to the LEA remain the responsibility of the LEA whether or not MAA funds are recovered by the LEA due to no fault of the NMAS-JPA or the LEA. LEA will be invoiced for fees when MAA funds are recovered.

As a result of this fee arrangement, the LEA will be entitled to recover fifty percent (50%) of any fees charged by the NMAS-JPA as MAA reimbursable costs. Any deviation from this fee arrangement may render these costs as not recoverable through MAA reimbursement to the LEA.

4,9,2

LEC shall not claim reimbursement for any NMAS-JPA fees that have been claimed by LEAs through fees paid for service.

In the event LEA must repay Medi-Cal for all or part of any claim payment, NMAS-JPA will reimburse LEA for that portion of its fee related to the Medi-Cal repayment. NMAS-JPA will pay LEA within thirty (30) days of notification by LEA.

LEA GOVERNING BOARD AUTHORIZATION

LEA affirms that this Addendum has been approved by the Governing Board of the LEA at its meeting of September 1, 2009 and that the individual signing on behalf of the LEA below is authorized by the Governing Board to execute this Addendum to the Master Claiming Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year below written.

LEA		**LEC**	
By:	_____	**By:**	_____
Name:	_____	**Name:**	**Jeff Holland**
Title:	_____	**Title:**	**Superintendent**
Date:	_____	**Date:**	_____

NMAS-JPA	
By:	_____
Name:	**Susan Hamblin**
Title:	**Director**
Date:	_____

4.9.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever-Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Approve Resolution No. 09/10.9 Authorizing the Proposed Agreement of the Transition Partnership Program

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Mary Boyle
Assistant Superintendent Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Transition Partnership Program (TPP) extends special education transitional support services to special education students who are completing their high school education and entering the world of work. Western Placer Unified School District applied for and received a grant from the State of California Department of Rehabilitation to provide for these transition services.

RECOMMENDATION:

Approve Board Resolution authorizing signatures and agreements with the Department of Rehabilitation with regard to the Transition Partnership Program (TPP).

wp/rk/factform

H.10

RESOLUTION NO. 09/10.9

STATE OF CALIFORNIA
BOARD RESOLUTION
DR 324 (New 01/94) Computer Generated

DEPARTMENT OF REHABILITATION

☒ Original
☐ Amendment #_____

FULL Name of Corporation or Public Agency
Western Placer Unified School District

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation, and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person:

Name of Person Authorized to Sign Agreement	Title of Person Authorized to Sign Agreement
Mary Boyle	Asst. Supt. Ed. Services

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute said agreement and all amendments there to, except to increase the financial liability of said corporation or public agency.

CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

Address Where Board Meeting Held
Lincoln High School, 790 J Street, Lincoln CA 95648

Date of Board Meeting	Signature of Recording Secretary	Date Signed
9/01/09	✍	9/01/09

4.10.1

STATE OF CALIFORNIA — DEPARTMENT OF REHABILITATION

GRANT/CONTRACT SIGNATURE AUTHORIZATION

DR 325 (Rev. 12/98) Computer Generated

GRANTEE/CONTRACTOR:	SUBGRANTEE/CONTRACTEE: (Legal Corporation/Public Agency Name & Address)
STATE OF CALIFORNIA Department of Rehabilitation 721 Capitol Mall Sacramento, California 95814	Western Placer Unified School District Transition Partnership Program (TPP) 600 Sixth Street Lincoln, California 95648

The following persons are authorized to request reimbursement of expenses incurred as a result of the agreement between the Grantee/Contractor and Subgrantee/Contractee named above:

Signature	Name (Please Type or Print)	Title (Please Type or Print)
✍ Tammy Forrest	Tammy Forrest	Director of Special Education
✍ Mary Boyle	Mary Boyle	Asst Supt Ed Services
✍ Carrie Carlson	Carrie Carlson	TPP Budget Manager
✍		

I hereby delegate authority to request reimbursement of expenses as shown above.

Authorized Signature per Board Resolution	Name (Please Type or Print)	Date Signed
✍ Mary Boyle	Mary Boyle	8/25/09

4.10.2

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adopt Revised Declaration of Need for Fully Qualified Educators

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:

BACKGROUND:

Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. The original Declaration of Need was approved by the Board on May 10, 2009. However, we were just informed that the California Commission on Teacher Credentialing had revised the Declaration of Need (DON) CL-500 form and that we need to send in a revised version because CTC is rejecting the old ones. The declaration shall remain in force until June 30, 2010.

RECOMMENDATION:

Administration recommends adoption of the Revised Declaration of Need for Fully Qualified Educators.

State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
Box 944270
Sacramento, CA 94244-2700

Telephone:
(888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☐ Original Declaration of Need for year: _____
☒ Revised Declaration of Need for year: 2009-2010

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Western Placer Unified School District District CDS Code: 66951

Name of County: Placer County CDS Code: 31

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 09 /01 /09 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2010.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert Noyes		Assist. Super., Personnel Ser.
Name	*Signature*	*Title*
(916) 645-6348	(916) 645-5293	09/02/09
Fax Number	*Telephone Number*	*Date*

600 6th St., 4th Floor, Lincoln, CA 95648
Mailing Address

b noyes@wpusd.k12.ca.us
E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County N/A County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, N/A.

▶ ***Enclose a copy of the public announcement***

7.1.1

Submitted by Superintendent, Director, or Designee:

N/A		
Name	*Signature*	*Title*
Fax Number	*Telephone Number*	*Date*
Mailing Address		
E-Mail Address		

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	**Estimated Number Needed**
☒ CLAD/English Learner Authorization (applicant already holds teaching credential)	11
☒ Bilingual Authorization (applicant already holds teaching credential) List target language(s) for bilingual authorization: Spanish	1
☒ Resource Specialist	4
☒ Teacher Librarian Services	1
☐ Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	5
Special Education	4
TOTAL	9

7.1.2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. District is targeting fully credentialed teachers in all subject areas.

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 3

If yes, list each college or university with which you participate in an internship program.

National University, Chapman University, Sacramento & Chico State Universities and Project Pipeline

If no, explain why you do not participate in an internship program.

7.1.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Job Description –
Coordinator of Educational and Business Technology

AGENDA ITEM AREA:
Discussion/Approval

REQUESTED BY:
Mary Boyle MB
Assistant Superintendent Educational Services
Bob Noyes BN
Assistant Superintendent Personnel Services

ENCLOSURES:
Job Description

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:

BACKGROUND:

In reorganizing the Technology Department, it is apparent that more time is needed in the area of direct service to the ongoing support, maintenance and monitoring of district technology. The Coordinator of Educational and Business Technology is a classified management position that reports to the Director of Technology Services, oversees the District and Site Support Technicians, and provides hardware/software/network/cabling planning, installation, maintenance, replacement and repair.

Pay Range: $ 63,406 - $79,724
260 days/year

RECOMMENDATION:

Approve job description for Coordinator of Educational and Business Technology.

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**COORDINATOR OF EDUCATIONAL AND BUSINESS TECHNOLOGY**
Department:	Educational Services – Technology Department
Reports:	Director of Technology

SUMMARY:

Responsible for the overall support, maintenance and monitoring of district technology.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supervises and coordinates District Technology Technicians
- Installs new technology equipment and hardware, including but not limited to CPU's, monitors, keyboards, printers, and scanners.
- Installs and maintains district-approved software
- Assists with the planning and installation of district networking and cabling requirements
- Repairs district technology equipment in-house or coordinates with outside services as appropriate
- Researches and resolves inquiries regarding technology issues
- Tracks, upgrades and redistributes equipment as appropriate
- Maintains tracking, reporting, and scheduling system for all district technology support
- Responds to user needs with technology support
- Coordinates with other departments on projects.
- Other related duties as assigned.

MINIMUM QUALIFICATIONS:

Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Education:

- AA degree in Computer Science, Information Systems or equivalent preferred
- A+ Certification desired
- High school diploma

Experience:

- PC, Macintosh and networking experience
- Experience trouble-shooting, replacing and repairing hardware and software
- Experience with licensing requirements
- Experience utilizing databases to track equipment, inventories, software

Knowledge, Skills and Abilities:

- Knowledge of basic math including calculation of fractions, percents and/or ratios.
- Skills to read a variety of manuals and understand multiple-step instructions.
- Skills to write documents following prescribed formats and/or present information before groups.
- Ability to perform multiple non-technical tasks with an occasional need to upgrade skills due to changing job conditions.
- Ability to speak in audible tones so that others may understand clearly in training sessions and other meetings.

7.2.1

- Ability to interpret and implement rules relating to Western Placer Unified School District policies.
- Ability to schedule a number of activities; often gather, collate, and/or classify data; and coordinate a significant number of factors in the use of equipment.
- Ability to work with others under a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using various methods of operation.
- Ability to work with a significant diversity of individuals and/or groups; work with data of different types and/or purposes; and utilize a wide variety of job-related equipment.
- Ability to apply problem-solving techniques to analyze issues, create plans of action and reach solutions.
- Ability to establish and maintain cooperative working relationships; ability to work as part of a team.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works indoors and will occasionally work outdoors. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually moderate.

PHYSICAL REQUIREMENTS:

- Facility to sit for extended periods at a desk, conference table, or in meeting rooms.
- Facility to frequently stand and walk; bend, stoop, and reach overhead.
- Facility to see and read a computer screen and printed matter with or without visual aids.
- Facility for verbal communications including the ability to speak and hear at normal room levels.
- Facility to use computer terminals, telephones, calculators, copiers, and facsimile.
- Facility to drive a car and the means to provide own transportation when required.
- Mental acuity to assist in the management of Information Technology Programs, consult with management on policy decisions, evaluate results, and make recommendations relative to the effective performance of the tasks.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this portion. The individuals currently holding this position perform additional duties and additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Revised Job Description –
Director of Technology Services

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Mary Boyle MB
Assistant Superintendent Educational Services
Bob Noyes
Assistant Superintendent Personnel Services

ENCLOSURES:
Job Description

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

As educational and business application expectations for technology expand, and as our district continues to grow, the highest level of visionary leadership and expertise is needed in order to continue to advance in the technological field. The job description for the Director of Technology Services has been rewritten to reflect the increase in higher education, experience in information systems and computer science, advanced training and team leadership expertise that this position now requires.

Pay Range: TBD
260 days/year

RECOMMENDATION:

Approve revised job description for Director of Technology Services.

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**DIRECTOR OF TECHNOLOGY SERVICES**
Department:	Educational Services
Reports:	Assistant Superintendent, Educational Services

SUMMARY:

Responsible for creating and maintaining vision, leadership and budgets for the Technology Department to create environment in which advanced technology supports all aspects of district business and educational endeavors.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Sets vision and provides leadership for Technology Department, including coordinating and supervising all aspects of the Technology Department, in order to keep district technology current, progressive, and responsive to user needs
- Responsible for Technology Department functions
- Provides leadership in developing and fulfilling District Technology Plan
- Communicates regularly with upper management re technology vision, needs, and projects
- Supervises and evaluates all Technology Department personnel
- Facilitates departmental communication
- Maintains Technology Department budget
- Develops and implements policies, procedures and guidelines regarding information technology
- Plans, implements, manages, monitors, and maintains district server hardware and software, backups, assessment and documentation. Manages and troubleshoots district servers to assure a continuous flow of service to district users.
- Troubleshoots and diagnoses production problems; provides leadership to correct identified problems.
- Implements and integrates new servers into existing environment; performs backups and recoveries
- Works with district and site management to develop technology systems to meet user needs
- Ensures maintenance of the Western Placer Unified School District website
- Ensures maintenance of district email system
- Ensures creation and maintenance of staff user accounts
- Ensures Erate coordination and application
- Ensures highest level of customer service to district constituency
- Coordinates departmental and district training needs relative to technology
- Supports all Technology Department staff
- Coordinates with other departments on projects
- Delegates responsibilities and tasks as necessary to ensure highest departmental organization and response to user needs
- Other related duties as assigned.

MINIMUM QUALIFICATIONS:

Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Education:

- Advanced degree in Computer Science, Information Systems or equivalent preferred
- BA/BS degree in Computer Science, Information Systems or equivalent preferred
- High school diploma or equivalent
- Recent training in systems environments

Experience:

- Minimum of eight years experience in technology field
- Experience in Team and Project Management
- Experience in providing visionary leadership and goal-setting
- Experience in supervision of teams and/or employees
- Experience in setting, maintaining, and managing budgets
- Knowledge and experience with Windows/Active Directory, Microsoft DNS, and IIS
- Experience/understanding of network security, speed, and other technical system requirements
- Experience in system administration

Knowledge, Skills and Abilities:

- Knowledge of basic math including calculation of fractions, percents and/or ratios.
- Skills to read a variety of manuals and understand multiple-step instructions.
- Skills to write documents following prescribed formats and/or present information before groups.
- Ability to perform multiple non-technical tasks with an occasional need to upgrade skills due to changing job conditions.
- Ability to speak in audible tones so that others may understand clearly in training sessions and other meetings.
- Ability to interpret and implement rules relating to Western Placer Unified School District policies.
- Ability to schedule a number of activities; often gather, collate, and/or classify data; and coordinate a significant number of factors in the use of equipment.
- Ability to work with others under a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using various methods of operation.
- Ability to work with a significant diversity of individuals and/or groups; work with data of different types and/or purposes; and utilize a wide variety of job-related equipment.
- Ability to apply problem-solving techniques to analyze issues, create plans of action and reach solutions.
- Ability to establish and maintain cooperative working relationships; ability to work as part of a team.

PHYSICAL REQUIREMENTS:

- Facility to sit for extended periods at a desk, conference table, or in meeting rooms.
- Facility to frequently stand and walk; bend, stoop, and reach overhead.
- Facility to see and read a computer screen and printed matter with or without visual aids.
- Facility for verbal communications including the ability to speak and hear at normal room levels.
- Facility to use computer terminals, telephones, calculators, copiers, and facsimile.
- Facility to drive a car and the means to provide own transportation when required.
- Mental acuity to assist in the management of Information Technology Programs, consult with management on policy decisions, evaluate results, and make recommendations relative to the effective performance of the tasks.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works indoors and will occasionally work outdoors. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually moderate.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this portion. The individuals currently holding this position perform additional duties and additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Approve Resolution No. 09/10.8 Establishment of Senior Management Position of the Classified Service: Director of Technology

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
General Fund and others

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
Yes

BACKGROUND:

California Education Code Section 45100.5 allows the Board to designate certain classified positions as "senior management" positions of the classified service. Employees whose positions are designated as senior management shall be part of the classified service and afforded all rights, benefits and burdens of other classified employees except that they shall be exempt from all provisions relating to obtaining permanent status in a senior management position. In accordance with Education Code Section 45108.5 only a classified employee who acts as the fiscal advisor to the District Superintendent or classified employees in the highest position in a principal program area and which has district-wide responsibility for formulating policies or administering the program area may be designated "senior management." The Superintendent requests the board adopt a resolution to establish the Director of Technology position as "Senior Management."

RECOMMENDATION:

Approve the attached resolution.

7.4

BEFORE THE GOVERNING BOARD OF THE
WESTERN PLACER UNIFIED SCHOOL DISTRICT
PLACER COUNTY, CALIFORNIA

IN THE MATTER OF: **RESOLUTION # 09/10.8**

DIRECTOR OF TECHNOLOGY
IS BEING DESIGNATED AS
A CLASSIFIED POSITION

WHEREAS, California Education Code Section 45100.5 allows the Governing Board of the Western Placer Unified School District to designate certain classified positions as "senior management" positions of the classified service; and

WHEREAS, such designation of certain classified positions is not a matter subject to collective bargaining negotiations but is subject to review by the Public Employment Relations Board; and

WHEREAS, employees whose positions are designated as senior management shall be part of the classified service and afforded all rights, benefits and burdens of other classified employees except that they shall be exempt from all provisions relating to obtaining permanent status in a senior management position; and

WHEREAS, in accordance with Education Code Section 45108.5 only a classified employee who acts as the fiscal advisor to the District Superintendent or classified employees in the highest position in a principal program area and which has districtwide responsibility for formulating policies or administering the program area may be designated "senior management"; and

WHEREAS, as a school district with less than 10,000 ADA, the Western Placer Unified School District may designate a maximum of two senior management positions.

NOW THEREFORE, BE IT IS RESOLVED, that the district's Director of Technology classified position is the highest position in the principal program area of technology and has district-wide responsibilities for administering the technology program; and

BE IT FURTHER RESOLVED, that the following district classified position is hereby designated as senior management:

Director of Technology

PASSED AND ADOPTED, at a regular meeting of the Western Placer Unified School District Governing Board on the 1st day of September 2009, by the following vote

Ayes:
Noes:
Absent:

Governing Board President
Western Placer Unified School District

Board Clerk
Western Placer Unified School District

7.4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Revised Job Description –
Technology Support Technician Special Projects

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Mary Boyle MB
Assistant Superintendent Educational Services
Bob Noyes
Assistant Superintendent Personnel Services

ENCLOSURES:
Job Description

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

As we prepare for CALPADS implementation and other special projects in the area of technology, it is apparent that the short-term position of Technology Support Technician *Assistant* Special Projects needs to become a permanent twelve-month half-time position, and the title changed to omit the word "Assistant". The Technology Support Technician Special Projects job description has been modified to include ongoing CALPADS reporting requirements and other special projects as assigned.

RECOMMENDATION:

Approve revised job description for Technology Support Technician Special Projects

wp/rk/factform

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**TECHNOLOGY SUPPORT TECHNICIAN– SPECIAL PROJECTS**
Department:	Educational Services – Technology Department
Reports:	Director of Technology

SUMMARY:

Responsible for assisting in the overall development, implementation, support, maintenance and monitoring of the District's requirements within the CALPADS technology system. Responsible for other special projects and Technology department support, as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Researches investigates CDE requirements for CALPADS (California Longitudinal Pupil Achievement Data System) project, including attending trainings, webinars, consulting with other districts and researching CDE websites.
- Researches district continuing readiness for implementing CALPADS system
- Communicates regularly with the Director of Technology regarding CALPADS system and requirements
- Makes recommendations for data reporting requirements, sharing of information, updating/upgrading systems and other items required to successfully implement the CALPADS system.
- Advises the district on all matters of CALPADS requirements in a timely manner to ensure district's continuing successful implementation.
- Assist in completing requirements for deliverables and other requirements as required by CDE.
- Coordinates and supports other Technology Department projects as assigned.
- Coordinates with other departments on projects.
- Other related duties as assigned.

MINIMUM QUALIFICATIONS:

Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Education:

- One to three years in PC setup and repair and/or networking experience and/or data management experience
- AA degree in Computer Science, Information Systems or equivalent preferred
- High school diploma

Experience:

- PC, Macintosh and networking experience
- Experience with project management
- Experience scheduling project implementations

Knowledge, Skills and Abilities:

- Knowledge of basic math including calculation of fractions, percents and/or ratios.
- Skills to read a variety of manuals and understand multiple-step instructions.
- Skills to write documents following prescribed formats and/or present information before groups.

- Ability to perform multiple non-technical tasks with an occasional need to upgrade skills due to changing job conditions.
- Ability to speak in audible tones so that others may understand clearly in training sessions and other meetings.
- Ability to interpret and implement rules relating to Western Placer Unified School District policies.
- Ability to schedule a number of activities; often gather, collate, and/or classify data; and coordinate a significant number of factors in the use of equipment.
- Ability to work with others under a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using various methods of operation.
- Ability to work with a significant diversity of individuals and/or groups; work with data of different types and/or purposes; and utilize a wide variety of job-related equipment.
- Ability to apply problem-solving techniques to analyze issues, create plans of action and reach solutions.
- Ability to establish and maintain cooperative working relationships; ability to work as part of a team.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works indoors and will occasionally work outdoors. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually moderate.

PHYSICAL REQUIREMENTS:

- Facility to sit for extended periods at a desk, conference table, or in meeting rooms.
- Facility to frequently stand and walk; bend, stoop, and reach overhead.
- Facility to see and read a computer screen and printed matter with or without visual aids.
- Facility for verbal communications including the ability to speak and hear at normal room levels.
- Facility to use computer terminals, telephones, calculators, copiers, and facsimile.
- Facility to drive a car and the means to provide own transportation when required.
- Mental acuity to assist in the management of Information Technology Programs, consult with management on policy decisions, evaluate results, and make recommendations relative to the effective performance of the tasks.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this portion. The individuals currently holding this position perform additional duties and additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the Skills, Knowledge, and Attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Adoption Revised Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Bob Noyes
Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

These new and revised mandated policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR 4113 Certificated Personnel Assignment

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

7.6

MANUAL MAINTENANCE GUIDESHEET

Note: Descriptions below identify major changes in revised materials. Editorial changes have also been made.

DELETE	ADD	DESCRIPTION
BP/AR 4113	BP/AR 4113	Assignment Replace BP/AR. Updated policy adds language on assignment of teachers to courses/classes based on credential authorization and to elective courses when no credential authorization exists and describes local teaching assignment options. Policy also contains new section on "Equitable Distribution of Qualified Teachers" which reflects actions required by the state plan for NCLB to ensure that poor, minority, and underperforming students are taught by qualified, experienced teachers at the same rate as other district students. Updated **MANDATED** regulation clarifies the circumstances when the district must verify a teacher's subject matter knowledge in order to teach a departmentalized class outside his/her credential authorization and contains new section on "Assignment to Elective Courses Outside Credential Authorization." *For further information, see article in accompanying Governance and Policy Services News.*

ASSIGNMENT

In order to serve the best interests of students and the educational program, the Governing Board authorizes the Superintendent or designee to assign certificated personnel to positions for which their preparation, certification, professional experience, and aptitude qualify them.

(cf. 4112.2 - Certification)
(cf. 4112.21 - Interns)
(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)
(cf. 4112.23 - Special Education Staff)
(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement or Board policy.

(cf. 4141/4241 - Collective Bargaining Agreement)

Assignment to Courses/Classes

The Superintendent or designee shall assign teachers to courses based on the grade level and subject matter authorized by their credentials.

When there is no credential authorization requirement for teaching an elective course, the Superintendent or designee shall select the credentialed teacher whose knowledge and skills best prepare him/her to provide instruction in that subject.

Teachers who are assigned to teach core academic subjects shall meet the requirements of the No Child Left Behind Act (NCLB) pertaining to qualifications of highly qualified teachers. (20 USC 6319, 7801; 5 CCR 6100-6126)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

The Superintendent or designee may assign a teacher, with his/her consent, to a position outside his/her credential authorization when specifically authorized by law or regulation, and in accordance with the local teaching assignment options described in the Commission on Teacher Credentialing's Administrator's Assignment Manual. Assignments made pursuant to Education Code 44256, 44258.2, and 44263 shall be annually approved by Board resolution. In such cases, the Superintendent or designee shall reference in district records the statute or regulation under which the assignment is authorized.

(cf. 3580 - District Records)

The Superintendent or designee shall periodically report to the Board on teacher assignments and vacancies, including the number and type of assignments made outside a teacher's credential authorization through a local teaching assignment option. Whenever district misassignments and vacancies are reviewed by the County Superintendent of Schools or Commission on Teacher Credentialing, as applicable, the Superintendent or designee shall report the results to the Board and shall provide recommendations for remedying any identified issues.

ASSIGNMENT (continued)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Equitable Distribution of Qualified Teachers

In order to ensure that highly qualified and experienced teachers are equitably distributed among district schools, including those with higher than average levels of low-income, minority, and/or academically underperforming students, the Superintendent or designee shall:

1. Verify that all teachers of core academic subjects possess the qualifications of highly qualified teachers as required by NCLB or develop immediate and long-term solutions for ensuring that all core academic classes will be taught by highly qualified teachers

2. Not assign teachers with provisional internship permits, short-term staffing permits, or credential waivers to schools that have 40 percent or higher poverty or are ranked in deciles 1-3 on the statewide Academic Performance Index

3. Not place interns in high-poverty, low-performing schools in greater numbers than in schools with low poverty or higher academic achievement

4. Compare teacher retention rates across district schools and develop strategies to recruit and retain experienced and effective teachers in hard-to-staff schools

(cf. 4111 - Recruitment and Selection)

The Superintendent or designee shall annually report to the Board and the California Department of Education (CDE) comparisons of teacher qualifications across district schools. When required by the CDE, the Superintendent or designee shall develop an equitable distribution plan to identify strategies for recruiting, developing, and retaining highly qualified teachers in low-performing schools. As needed, the Board may direct the Superintendent to transfer teachers to high-need schools in accordance with law and the collective bargaining agreement, and/or may align district resources to improve the skills and qualifications of teachers at those schools.

(cf. 4114 - Transfers)
(cf. 4131 - Staff Development)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4138 - Mentor Teachers)

Legal Reference: (see next page)

ASSIGNMENT (continued)

Legal Reference:

EDUCATION CODE
33126 School accountability report card
35035 Additional powers and duties of superintendent
35186 Complaint process
37616 Assignment of teachers to year-round schools
44225.6 Commission report to the legislature re: teachers
44250-44277 Credentials and assignments of teachers
44314 Subject matter programs, approved subjects
44395-44398 Incentives for assigning NBPTS-certified teachers to high-priority schools
44824 Assignment of teachers to weekend classes
44955 Reduction in number of employees
GOVERNMENT CODE
3543.2 Scope of representation
CODE OF REGULATIONS, TITLE 5
6100-6126 Teacher qualifications, No Child Left Behind Act
80003-80005 Credential authorizations
80020-80020.5 Additional assignment authorizations
80335 Performance of unauthorized professional services
80339-80339.6 Unauthorized certificated employee assignment
UNITED STATES CODE, TITLE 20
6311 State plan
6319 Highly qualified teachers
6601-6651 Teacher and Principal Training and Recruiting Fund
7801 Definitions, highly qualified teacher
CODE OF FEDERAL REGULATIONS, TITLE 34
200.55-200.57 Highly qualified teachers

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Revised State Plan for the No Child Left Behind Act, rev. September 2008
COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
The Administrator's Assignment Manual, rev. September 2007
U.S. DEPARTMENT OF EDUCATION GUIDANCE
Improving Teacher Quality State Grants: ESEA Title II, Part A, rev. October 5, 2006
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Santa Clara County Office of Education, Personnel Management Assistance Team: http://www.sccoe.org/depts/pmat
U.S. Department of Education: http://www.ed.gov

NEW

ASSIGNMENT

Assignment to Departmentalized Classes Outside Credential Authorization

Any holder of a credential other than an emergency permit may be assigned, with his/her consent, to teach departmentalized classes in grades K-12 regardless of the designations on his/her teaching credential, provided that their subject matter knowledge is verified prior to the assignment. (Education Code 44258.3)

Procedures for verifying a teacher's subject matter knowledge shall be developed and implemented by the Superintendent or designee with the involvement of appropriate subject matter specialists, including curriculum specialists, resource teachers, classroom teachers certified to teach the subject, staff assigned to regional subject matter projects or curriculum institutes, or college faculty. (Education Code 44258.3)

Procedures to be used for this purpose shall specify: (Education Code 44258.3)

1. One or more of the following ways in which subject matter competence shall be assessed:
   a. Observation by subject matter specialists
   b. Oral interviews
   c. Demonstration lessons
   d. Presentation of curricular portfolios
   e. Written examinations
2. Specific criteria and standards for verifying subject matter knowledge by any of the above methods. These criteria shall include, but need not be limited to, evidence of the individual's knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject and the specific content of the district's course of study for the subject at the grade level to be taught.

(cf. 4115 - Evaluation/Supervision)

Whenever a teacher is assigned to teach departmentalized classes pursuant to Education Code 44258.3, the Superintendent or designee shall notify the exclusive representative of the district's certificated employees. (Education Code 44258.3)

(cf. 4140/4240 - Bargaining Units)

ASSIGNMENT (continued)

Assignment to Elective Courses Outside Credential Authorization

A full-time teacher with special skills and preparation outside his/her credential authorization may, with his/her consent and the prior approval of a district committee on assignments, be assigned to teach an elective course in the area of the special skills or preparation, excluding a course in English, mathematics, science, or social studies. (Education Code 44258.7)

The Superintendent or designee shall establish a committee on assignments, consisting of an equal number of teachers selected by teachers and school administrators selected by school administrators, to approve such assignments. (Education Code 44258.7)

Committee members shall serve a two-year term but may be reappointed using the same procedure as the initial appointment.

When determining whether a teacher is qualified for an assignment pursuant to Education Code 44258.7, the committee may consider the teacher's education, prior experience, observation by subject matter specialists, oral interviews, demonstration lessons, presentation of curricular portfolios, and/or written examinations.

Assignments approved by the committee shall be for a maximum of one school year, but may be extended by action of the committee upon application by the principal and teacher. (Education Code 44258.7)

Assignment to Special Schedules

The Superintendent or designee shall make every reasonable effort to accommodate the preferences of certificated staff when assigning them to schools with year-round or regular schedules. (Education Code 37616)

(cf. 6117 - Year-Round Schedules)

DRAFT

WESTERN PLACER UNIFIED SCHOOL DISTRICT
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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Lincoln High School Banners

AGENDA ITEM AREA:

Information/Discussion

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

COP

MEETING DATE:
September 1, 2009

ROLL CALL REQUIRED:
n/a

BACKGROUND:

As requested, staff is presenting a revised banner to be installed along "J" Street for Lincoln High School.

7.7

Appendix A

Resource Material

7.7.1

LPA

Architecture
Planning
Interior Design
Landscape Architecture
Graphics

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Irvine, California 92617

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E mail@lpainc.com
W www.lpainc.com

SCHOOL BANNERS
LINCOLN HIGH SCHOOL

Western Placer Unified School District
Lincoln, CA

7.7.2