WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, FOURTH FLOOR,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk
Terry Gage - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Chief Business Official
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	2008 CBEDS	06/11/09	08/20/09
Sheridan School (K-5)	80	78	
First Street School (K-5)	418	407	
Carlin C. Coppin Elementary (K-5)	428	430	
Creekside Oaks Elementary (K-5)	617	626	
Twelve Bridges Elementary (K-5)	714	787	
Foskett Ranch Elementary (K-5)	508	504	
Glen Edwards Middle (6-8)	638	637	
Twelve Bridges Middle School (6-8)	838	829	
Lincoln High School (9-12)	1,473	1,388	
Phoenix High School (10-12)	87	74	
Lincoln Crossing Elementary	582	559	
PCOE Home School	0	0	
TOTAL:	**6,388**	**6,319**	

Preschool/Head Start
First & J Street
Carlin Coppin -A.M. / -P.M.
Sheridan

Adult Education

First-5 Program
Sheridan
First Street

Pre-K Special Ed
Foskett
FSS PPPIP

GLOBAL DISTRICT GOALS
~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 18, 2009, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

AGENDA

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:05 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
   - **2.1 PERSONNEL**
     - a. Public Employee Discipline/Dismissal/Release
     - b. Public Employee Discipline/Dismissal/Release
     - c. Public Employee Performance Evaluation – Superintendent
   - **2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
     Involves (1) Case
   - **2.3 LIABILITY CLAIMS**
     Rejection of Claim, (Teresa Conroy) pursuant to Government Code Section 905 ET SEQ.

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater
   - **3.1 PERSONNEL**
     - a. Public Employee Discipline/Dismissal/Release
       Roll call vote:
     - b. Public Employee Discipline/Dismissal/Release
       Roll call vote:
     - c. Public Employee Performance Evaluation - Superintendent
   - **3.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
     Involves (1) Cases

3.3 LIABILITY CLAIMS

Rejection of Claim, (Teresa Conroy) pursuant to Government Code Section 905 ET SEQ.

4 CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approve Classified Personnel Report.
4.2 Approve Certificated Personnel Report.
4.3 Approve Ratification of Classified Confidential Reclassification/Salary.
4.4 Approve Ratification of Revised Assistant Superintendent of Business Services Job Description/Position.
4.5 Approve Variable Term Waiver Request.
4.6 Approve Student Discipline/Re-Entry of Expulsion Students: 2008-09 E, G, H, I, O, P.
Roll call vote:

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerusha Loya
6.2 Western Placer Teacher's Association – Mike Agrippino
6.3 Western Placer Classified Employee Association – Chris Hawley
6.4 Superintendent, Scott Leaman

7. PUBLIC HEARING

The District does not have adequate non-severe special education grants to fully fund the special education expansion project at Foskett Ranch. The State Allocation Board allows districts to utilize eligible grants at different grade levels as long as they show they can adequately house the students whose eligibility will be utilized. The attached Housing Plan and Resolution will enable the District to access otherwise eligible grants to fund the project. Staff is asking for up to 22 grants as we are currently discussing with OPSC our eligibility for both our non-severe and severe special education population.

The District's special education eligibility will be increasing in the coming years due to our taking back programs from the county. The use of Grants will have a negligible effect on the District's overall eligibility.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (D/A) **APPROVE RESOLUTION NO. 09/10.3 IN THE SUPPORT OF THE DISTRICT'S APPLICATION REQUESTING GRANT FUNDING FOR THE FOSKETT RANCH ELEMENTARY CLASSROOM ADDITION PROJECT – Allen** *(08-09 G & O Component IV, V)*

•Following the public hearing the Board will need to adopt Resolution No. 09/10.3 to allow the District to move forward for submission to OPSC for grant funding for the Foskett Ranch Classroom Addition Project.

Roll call vote:

8.2 (A) **APPROVE RESOLUTION NO. 09/10.1 AUTHORIZING THE FY 2009-10 WESTERN PLACER UNIFIED SCHOOL DISTRICT'S COMMUNITY FACILITY DISTRICT (CFD) NO. 1 SPECILA TAX RATE – Ryland** *(08-09 G & O Component IV, V)*

•The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2009-10 is calculated at 6.05%. The escalation factor increases the CFD's amount for new residential development from $5.57 per square foot of living space per single family hone to $5.90 per square foot.

Roll call vote:

8.3 (A) **APPROVE RESOLUTION NO. 09/10.2 AUTHORIZING THE FY 2009-10 WESTERN PLACER UNIFIED SCHOOL DISTRICT'S COMMUNITY FACILITY DISTRICT (CFD) NO. 2 SPECILA TAX RATE – Ryland** *(08-09 G & O Component IV, V)*

• The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2009-10 is calculated at 6.05%. The escalation factor increases the CFD's amount for new residential development from $0.3673 per square foot of living space per single family hone to $0.3896 per square foot.

Roll call vote:

8.4 (D/A) **CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION FOR THE LINCOLN HIGH SCHOOL MODULAR AND MODERNIZATION PROJECT; INCREMENT # 2, SUMMER 2009 – Allen** *(08-09 G & O Component I, IV, V)*

•Western Placer Unified School District has received Division of State Architect (DSA) approval to move forward with Increment 2 on plans to construct one modular classroom building resulting in two science classrooms, campus wide modernize of the fire alarm system, canopy/walkway construction and related site work at Lincoln High School.

8.5 (I) **DISTRICT INSERVICE DAY – Boyle** *(08-09 G & O Component II, IV, V)*

• Each year the District has one day to provide inservice to all 600+ employees. All groups are represented at the inservice day, and workshop topics are designed to be relevant and informative to each employee's job description. The focus for our 2009 – 2010 District Inservie Day on August 17 was "Using Differentiation and Professional Learning Communities to Ensure Academic Success". Topics ranged from CALPADS implementation and the importance of accurate data entry, to the use of technology to monitor student achievement (OARS – Online Assessment Reporting Systems and AERIES Gradebook), to instructional techniques to enhance reading comprehension (GLAD Chants and SIPPS – Systematic Instruction in Phonics, Phonemic Awareness and Sight Words), to Differentiating Lessons for All Learners (use of GATE strategies and icons for intervention and enrichment), to Special Education Review, Business, Maintenance and Transportation inservices and information.

8.6 (I/D) **PRELIMINARY LOOK AT STAR TEST SCORES 2009 – Boyle** *(08-09 G & O Component I, IV)*

• STAR Test score results from April 2009 testing have been received from the California Department of Education (CDE). Individual student results have been mailed home and school and grade-level/course results have been distributed to school sites. CDE has not yet released the Academic Performance Index (API) or the Annual Yearly Progress (AYP) results for schools or for school districts – those results should be released in early September.

8.7 (D/A) **APPROVAL OF A GUARANTEED MAXIMUM PRICE FOR THE LINCOLN HIGH SCHOOL RELOCATABLES & CAMPUS MODERNIZATION PROJECT, INCREMENT #2 OF 2 BETWEEN SEWARD L. SCHREDER CONSTRUCTION, INC. & THE WESTERN PLACER UNIFIED SCHOOL DISTRICT – Allen** *(08-09 G & O Component IV, V)*

•The District advertized for a Lease Lease-Back Developer for the construction plans at Lincoln High School. Staff has chosen the firm of Seward L. Schreder Construction, Inc. A Facilities Lease, Site Lease and General Conditions, including a Construction Contract Agreement has been prepared. Both parties legal counsel have approved the documents. Before the Board tonight is the approval for Increment #2 of the LHS project Guaranteed Maximum Price. The GMP includes a contingency and several allowances for portions of the project that have yet to be clearly identified or defined. These allowances are based on what is currently in the approved plans and specifications and may be reduced due to value engineering during the project. All remaining contingency funds and allowances will be returned to the district.

8.8 (A) **ADOPTION OF AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(08-09 G & O Component I, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 3551 Food Service Operation/Cafeteria Fund
- BP/AR 3553 Free and Reduced Price Meals
- BP/AR 3554 Other Food Sales
- AR 4112.21 Interns

8.9 (D/A) **RESOLUTION NO. 09/10.4 APPROVING THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCALYEAR 2009-2010, AND LEVYING AND APPORTIONING**

THE SPECIAL TAX AS PROVIDED THEREIN – Ryland *(08-09 G & O Component I, IV, V)*

•The Board of Trustees will take action to approve the FY 2009-10 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 2,719 parcels for a total levy of $1,887,483.00. This is a 2 percent increase from the previous fiscal year and $6,000 less than budgeted.
Roll call vote:

8.10 (D/A) **RESOLUTION NO. 09/10.5 APPROVING THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2009-2010, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Ryland** *(08-09 G & O Component IV, V)*

•The Board of Trustees will take action to approve the FY 2009-10 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 4,265 parcels for a total levy of $3,248,516.28. This is a 1 percent decrease from the previous fiscal year and $17,000 more than budgeted.
Roll call vote:

8.11 (D/A) **RESOLUTION NO. 09/10.6 APPROVING THE WPUSD EXPRESSING OFFICIAL INTENT REGARDING CERTAIN CAPITAL EXPENDITURES TO BE REIMBURSED FROM PROCEEDS OF A QUALIFIED TAX CREDIT BOND – Ryland** *(08-09 G & O Component IV, V)*

•The District may issue qualified school construction bonds or other obligations to finance the acquisition, construction, renovation, remodeling or equipping certain capital projects and capital expenditures relating to the Project. In order for planned costs to be reimbursed from the proceeds of the bonds this fall, a resolution declaring intent is required.
Roll call vote:

8.12 (D/A) **RESOLUTION NO. 09/10.7 AUTHORIZING THE FILING OF AN APPLICATION WITH THE STATE OF CALIFORNIA DEPARTMENT OF EDUCATION REQUESTING AN ALLOCATION OF THE STATE'S ALLOCATION FROM THE INTERNAL REVENUE SERVICE FOR THE ISSURANCE BY THE DISTRICT OF QUALIFIED SCHOOL CONSTRUCITON BONDS - - Ryland** *(08-09 G & O Component IV, V)*

•On January 1, 2010, the District's Series 2006B Certificates of Participation (COPs) are set to convert from a fixed to a variable interest rate. As part of the District's debt management and restructuring plan, the District scheduled to evaluate whether to restructure one or both of the outstanding Series 2006 COPs.

District staff is working with Cathy Dominico of Capitol Public Financing Group on exploring financial solutions for maximizing the District's resources and minimizing the impact of existing debt repayment on the General Fund.
Roll call vote:

8.13 (I) **LETTER FROM PERRY-SMITH REGARDING WESTERN PLACER UNIFIED SCHOOL DISTRICT'S ANNUAL INDEPENDENT AUDIT – Ryland** *(08-09 G & O Component V)*

•The District's auditors, Perry-Smith LLP, have begun working on the independent audit of the District for the year ended June 30, 2009. As part of their professional obligation

to the District, Perry-Smith LLC has provided the Governing Board with information regarding the conduct of the annual audit and has requested that the attached letter be shared with the Governing Board.

8.14 (D/A) **CLASSIFIED MANAGEMENT SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

- Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the classified management salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, salary adjustments from 3% to 8% are being recommended to place the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended.

8.15 (D/A) **CLASSIFIED CONFIDENTIAL SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

- Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the classified confidential salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment of 3% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. Additional professional growth opportunities based on the classified contract are also being forwarded for approval.

8.16 (D/A) **CERTIFICATED MANAGEMENT SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

- Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the certificated management salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment of 3% to 8% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. A minor reduction of two duty days is included for the high school principal position.

8.17 (D/A) **ASSISTANT SUPERINTENDENT SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

- Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the assistant superintendent salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment 3% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. An increase of fifty dollars per month in car allowance is also being forwarded for approval. Based on successful performance, a one-year extension on each contract is recommended for approval.

8.18 (D/A) **SUPERINTENDENT'S SALARY SCHEDULE ADJUSTMENT – Leaman** *(08-09 G & O Component IV, V)*

- Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the superintendent salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Salary adjustments for 2009-10 ranged from 3% to 8% based on the

goal of placing each group at the median of the district comparison group. Retroactive to July 1, 2009, a salary adjustment of 6.5% is being recommended. A one-year extension on the superintendent's contract is also recommended for approval.

8.19 (I/D/A) **2009-10 DISTRICT GOALS – Leaman** *(08-09 G & O Component I, II, III, IV, V)*
•Draft objectives based on district goals were presented and discussed with the Board at the last meeting. They are now being presented for approval.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - August 18, 2009 7:00 P.M., Lincoln High School, Performing Arts Theater

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 08/14/09
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DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Office Conference Room**
Date: **Tuesday, August 18, 2009**
Time: **6:00 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
- * PUBLIC EMPLOYEE APPOINTMENT
- * PUBLIC EMPLOYEE EMPLOYMENT
- * **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
- * **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
- * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
- * STUDENT PRIVATE PLACEMENT
- * INTERDISTRICT ATTENDANCE APPEAL
- * STUDENT ASSESSMENT INSTRUMENTS
- * STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Discipline/
Dismissal/Release

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

3.1 a.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Discipline/
Dismissal/Release

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

3.1b

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Performance Evaluation - Superintendent

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to the Performance Evaluation of the Superintendent.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose any action taken in closed session in regards to the Public Employee Performance Evaluation.

wp/rk/factform

3.1 c.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Conference with Legal Counsel - Anticipated Litigation

AGENDA ITEM AREA:
Closed Session Disclosure

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
N/A

REQUESTED BY:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 18, 2009

ROLL CALL VOTE REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Anticipated Litigation.

RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Anticipated Litigation.

wp/rk/factform

3.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Rejection of Claim (Teresa Conroy)
Pursuant to Government Codes 905 ET SEQ

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the rejection of the claim.

RECOMMENDATION:

Administration recommends the Board of Trustees reject the claim.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
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SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

August 18, 2009

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** William Barnett — **Effective:** 8/7/09
   Position: Custodian/Groundsman — **Site:** Twelve Bridges Elementary
   Salary: CSEA, Range 22, Step B — **Funding:** General
   Hours: 4 Hours/Days
   Days: 12 Months/Year

2. **Name:** Virginia Garcia — **Effective:** 8/4/09
   Position: Business Admin Asst. — **Site:** District Office
   Salary: Confidential, Step 2 — **Funding:** Categorical/General
   Hours: 8 Hours/Days
   Days: 12 Months/Year

3. **Name:** Wendy Pipkins — **Effective:** 8/17/09
   Position: Intervention Support Specialist — **Site:** Lincoln Crossing Elem
   Salary: CSEA, Range 20, Step B — **Funding:** Categorical
   Hours: 3 Hours/Days
   Days: 10 Months/Year

4. **Name:** Jason Rogers — **Effective:** 8/3/09
   Position: Grounds Maint. Worker — **Site:** District
   Salary: CSEA, Range 24, Step B — **Funding:** General
   Hours: 8 Hours/Days
   Days: 12 Months/Year

ADDITIONAL TIME

1. **Name:** Gail Roberts
   Position: Campus Monitor
   Site: Lincoln High
   Hours: From 3.66 hours to 8 hours
   Effective: 7/1/09

ADDITIONAL POSITION

1. **Name:** Debra Henri
   Position: Instructional Aide
   Site: Lincoln Crossing Elem
   Hours: 2 Hour/Day
   Days: 10 Months/Year
   Effective: 8/17/09

4.1.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

August 18, 2009

CERTIFICATED/MANAGEMENT

NEW HIRES FOR 2009-10 SCHOOL YEAR

1. **Tracy Pellegrino, 1st Grade Teacher, Creekside Oaks Elementary**
2. **Hiat Saleh, 40% School Psychologist, Carlin C. Coppin Elementary**

REQUEST FOR MATERNITY/CHILD REARING LEAVE

3. **Jennifer Hladun, 7th Grade Science Teacher, Twelve Bridges Middle**
4. **Terri Schreiber, 2nd Grade Teacher, Foskett Ranch Elementary**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
Ratification of Classified Confidential Reclassification/Salary

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to approve the classified confidential reclassification and salary retro to July 1, 2009.

Educational Services Administrative Assistant
New Pay Range: $3,487 - $4,237

RECOMMENDATION:

Administration recommends ratification of the reclassification of position/salary listed above.

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**EDUCATIONAL SERVICES ADMINISTRATIVE ASSISTANT**
Department:	Educational Services Office
Reports to:	Assistant Superintendent, Educational Services

SUMMARY:

Under direction of the Assistant Superintendent of Educational Services and is responsible for confidential information and records. Serves as information liaison between supervisor, district staff and the general public.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Performs administrative, technical and clerical duties
- Prepares board meeting agenda items for Educational Services department
- Coordinates and maintains Staff Development Buyback hours
- Places annual curriculum orders for all school sites
- Assists with budget transfers, maintains department budget, including categorical budgets
- Prepares local, State and Federal reports as necessary, including those for Categorical Programs
- Responsible for preparation of annual orders and follow up for mandated testing, including STAR, CAHSEE, and PFT
- Responsible for preparation of annual orders and follow up for GATE testing
- Maintains records for GATE testing
- Assists with data entry for State reports, including CalPADS
- Prepares letters, reports, bulletins, agendas, memoranda; may compose independently (or from oral instructions)
- Maintains files and records; compiles and prepares reports, maintains and secures signed district contracts.
- Operates office equipment, including adding machines, copiers, as well as all Microsoft Office software and certain district-specific software programs
- Keeps inventory of department supplies, property and purchase orders, coordinates orders
- Coordinates appointment calendar for Staff Development conference room
- Arranges group meetings, coordinates schedules with outside agencies and district personnel; assists with district Staff Development Day.
- Coordinates correspondence with ETS, CDE, and PCOE for Educational Services department.
- Converses with and furnishes information to outside agencies, principals, and other personnel throughout the district at all levels and with the public in general
- Provides support to Assistant Superintendent of Educational Services throughout the employee bargaining process
- Prints and distributes purchase orders.
- Other duties as assigned.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

EDUCATION and/or EXPERIENCE:
Bachelor's degree in a related field, plus two years experience preferred.

OTHER SKILLS and ABILITIES:
Knowledge of office procedures and practices, including filing systems, receptionist and telephone techniques, letter and report writing, and sound record keeping procedures; proficient in Microsoft Office applications, English usage, spelling, grammar and punctuation; ability to operate common office machines including personal computers, facsimile machines and printers. Ability to interpret and apply pertinent school district procedures, policies, laws, rules and regulations, and to apply them with good judgment in a variety of situations. Compose routine correspondence independently; perform responsible clerical work with accuracy and speed. Make arithmetical calculations quickly and accurately. Meet the public tactfully and courteously and answer questions correctly. Compile and maintain accurate records and files. Understand and carry out oral and written directions, establish and maintain cooperative relationships with those contacted in the course of work.

CONFIDENTIAL STATUS:
Cases or confidential district matters are not to be discussed by the Administrative Assistant under any circumstances outside of the District office. Infringement of the above policy may result in immediate dismissal.

LANGUAGE SKILLS:
Ability to read and interpret documents such as safety rules, operating and maintenance instructions, government and education codes, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before parents, staff, and students.

MATHEMATICAL SKILLS:
Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, and percent and to create and interpret graphs.

REASONING ABILITY:
Ability to apply common sense understanding to carry out detailed written, oral, and technical instructions. Ability to define problems, collects data, establish facts, and draw valid conclusions.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee is occasionally required to stand and walk. Occasionally the employee will type for long periods of time. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet. The employee continuously interacts with the public and other staff and occasionally meets multiple demands from several people.

The information contained in this job description is for compliance with the American with Disabilities Act (.A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
Ratification of Revised Assistant Superintendent of Business Services Job Description/Position

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Business Department

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to ratify the revised Assistant Superintendent of Business Services job description/position.

RECOMMENDATION:

Administration recommends ratification of the revised Assistant Superintendent of Business Services job description/position listed above.

4.4

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES**
Department: Business/Finance Office
Reports to: District Superintendent

SUMMARY:

Responsible for the administration of the overall financial operations of the district including all business services functions, facility financing, food services, transportation and other areas identified by the Superintendent. Member of the Superintendent's Management Team with a central role in school district planning and analysis of current programs, support systems and expenditures.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Responsible for budget development and administration, and long-range financial planning for the District.
* Participates on the Superintendent's Management Team.
* Assists the Superintendent and staff in analyzing financial and educational issues and developing solutions to problems, which ultimately improve daily operations.
* Participates with county and state organizations in staying abreast of school finance reform and other district-related issues.
* Advises the Superintendent on all fiscal matters.
* Supervises the preparation of and monitors the annual budget.
* Provides leadership and support to all business support activities including the Business Office, Transportation, Food Services, and other areas identified by the superintendent.
* Attends board meetings and advises as to requirements, responsibilities, and fiscal conditions of the district.
* Identifies all revenue sources (Federal, State, County and local) to ensure the district will receive all available revenues.
* Supervises and monitors the accounting, payroll, expenditure, and internal audit systems for all funds.
* Represents the district in vendor contractual negotiations and commitments.
* Prepares various financial reports for the Federal, State, and County governments.
* Assists in quantifying financial need, determining and developing demographic data, and financing/debt related to school facilities.
* Administers, budgets and properly accounts for all CFD, COP, bond, lease and other financing activities of district.
* Prepares and explains financial data to employee bargaining groups as needed.
* Serves on a variety of district related boards and committees, as necessary.
* Performs other duties similar to the above in scope and function as required.

SUPERVISORY RESPONSIBILITIES:

Manages subordinate supervisors for Business Office, Food Service Department, and Transportation Department, and other areas identified by the superintendent. Is responsible for the overall direction, coordination, and evaluation of these units. Carries out supervisory responsibilities in accordance with the District's policies and all applicable laws.

4.4.1

Responsibilities include interviewing, hiring, and training employees; planning, assigning, preparing, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

QUALIFICATION REQUIREMENTS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:
Bachelors Degree in business, accounting, or other related business field. A master's degree in Business or Public Administration, or CPA, is desirable. Five years of responsible management/supervisory experience within a business environment. At least three of those years in an educational business setting is desirable.

LANGUAGE SKILLS:
Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to administrators, public groups/community, and Board of Trustees.

MATHEMATICAL SKILLS:
Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations. Ability to apply financial concepts such as compound interest, time value of money, tax rates and discounts.

REASONING ABILITY:
Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER SKILLS and ABILITIES:
Personal Computer and spreadsheet skills. Ability to apply knowledge of current research and theory in specific fields. Ability to establish and maintain effective working relationships with students, staff and the school community. Ability to speak clearly and concisely both in oral and written communication. Ability to perform duties with awareness of all district requirements and Board of Trustee policies.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually very quiet.

4.4.2

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individual(s) currently holding this position perform additional duties and additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
Variable Term Waiver Request

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Special Education

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:

BACKGROUND:

Based on the need and shortage of Special Education Teachers with an Early Childhood Authorization the District is requesting employment of Stephanie Solomon, Pre School SDC Language Intensive Teacher, on the basis of a credential waiver.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the above employment request.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

600 Sixth Street
Fourth Floor
Lincoln, CA 95648

(916) 645-6350
(916) 645-6356 FAX

District Superintendent

Scott Leaman

Board of Trustees

Paul Carras
Terry Gage
Brian Haley
Paul Long
Ana Stevenson

August 24, 2009

State of California
Commission on Teacher Credentialing
P.O. Box 1559
Sacramento, CA 95812-1559

RE: Variable Term Waiver Request
Stephanie Lynn Solomon

The attached documentation includes:
Variable Term Waiver Request
Board Meeting Agenda Item Published to Public
Board Minutes of August 18, 2009

The employee has enrolled in classes at National University which will start on August 31, 2009.

Should you need further information, please contact me either by email at b_noyes@wpusd.k12.ca.us or by phone at 916-645-5293.

Sincerely,

Bob Noyes, Assist. Super., Personnel Services

Lincoln All-America City 2006

4.5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:

Student Discipline/
Re-Entry Expulsion
Students 08-09 E, G, H, I ,O, P.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose action to approve the Re-Expulsion for Student's 08-09 E,G,H,I,O,P.

RECOMMENDATION:

The administration recommends the Board of Trustees approve the Re-Expulsions.

wp/rk/factform

Phoenix High School

Memo

To: School Board

From: John Wyatt

Date: 8-10-09

The following students have met with me and successfully completed the expulsion re-entry conditions and may return to WPUSD in the fall.

- Student 08-09 E
- Student 80-09 G
- Student 08-09 H
- Student 80-09 I
- Student 08-09 O
- Student 08-09 P

4.6.1

Public

Hearing

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:

Public Hearing for Discussion of a Use of Grants Application and Housing Plan for Foskett Ranch

AGENDA ITEM AREA:

Public Hearing

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

No

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The District does not have adequate non-severe special education grants to fully fund the special education expansion project at Foskett Ranch. The State Allocation Board allows districts to utilize eligible grants at different grade levels as long as they show they can adequately house the students whose eligibility will be utilized. The attached Housing Plan and Resolution will enable the District to access otherwise eligible grants to fund the project. Staff is asking for up to 22 grants as we are currently discussing with OPSC our eligibility for both our non-severe and severe special education population.

The District's special education eligibility will be increasing in the coming years due to our taking back programs from the county. The Use of Grants will have a negligible effect on the District's overall eligibility.

RECOMMENDATION:

Hold public hearing on the Housing Plan for Foskett Ranch and the Resolution in Support of Grant Funding for the Foskett Ranch Elementary Classroom Addition Project.

7.

PUBLIC HEARING

On Use of Grants Funding and Housing
Plan for Foskett Ranch

August 18, 2009
7:00 p.m.
Western Placer Unified School District Board Meeting
Lincoln High School, Performing Arts Building

7.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
HOUSING PLAN FOR THE
FOSKETT RANCH ELEMENTARY CLASSROOM ADDITION
NEW CONSTRUCTION PROJECT

The Western Placer Unified School District proposes requesting School Facility Program (SFP) new construction funding for up to 2 Special Day Class (SDC) classrooms included in the Foskett Ranch Elementary Classroom Addition Project. This project includes 2 SDC teaching stations as defined in Section 1859.33 of the SFP Regulations. The pupil capacity of the proposed new construction project, as calculated by State loading standards, is 22 pupils (1 Non-Severe SDC teaching station loaded at 13:1 and 1 Severe SDC teaching station loaded at 9:1).

The Western Placer Unified School District is requesting up to a total of 22 K-6 new construction grants to fund the 2 classroom addition project at Foskett Ranch Elementary School. Under SFP Regulation Section 1859.77.3(b), the Western Placer Unified School District may request new construction grants from the K-6 grade level in an amount that does not exceed 22 new construction grants (1 Non-Severe SDC teaching station loaded at 13:1 and 1 Severe SDC teaching station loaded at 9:1).

The District intends to house these un-housed K-6 pupils in other elementary classrooms within the District that are of a higher loading standard than that of the State.

More specifically, the Western Placer Unified School District will house these pupil grants as follows:

1. The Western Placer Unified School District teacher contract sets maximum loading standards that are higher than State loading standards for K-6 pupils. Theses loading standards and additional pupils housed as a result of these higher loading standards are as follows:
    a. Kindergarten grade level at 50:1 (25:1 Double Session). This loading standards allow the District to house an additional **150** pupils in existing Kindergarten teaching stations within the District (6 teaching stations times a district loading at 50:1 [300 pupils] minus 6 teaching stations times a State loading of 25:1 [150 pupils] equals 150 pupils).
    b. 4-5 grade level at 31:1. This loading standards allow the District to house an additional **120** pupils in existing 4-5 teaching stations within the District (20 teaching stations times a district loading at 31:1 [620 pupils] minus 20 teaching stations times a State loading of 25:1 [500 pupils] equals 114 pupils).
    c. 6th grade level at 32:1. This loading standards allow the District to house an additional **70** pupils in existing 6th grade teaching stations within the District (10 teaching stations times a district loading at 32:1 [320 pupils] minus 10 teaching stations times a State loading of 25:1 [250 pupils] equals 63 pupils).

As a result of this plan, the District can house **340** additional K-6 pupils to district loading standards that are higher than those of the State.

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approve Resolution #09/10.3 in the Support of the District's Application Requesting Grant Funding for the Foskett Ranch Elementary Classroom Addition Project

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen
Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Following the public hearing the Board will need to adopt Resolution No. 09/10.3 to allow the District to move forward for submission to OPSC for grant funding for the Foskett Ranch Classroom Addition Project.

RECOMMENDATION:

Staff recommends the Board approve Resolution No. 09/10.3

8.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
HOUSING PLAN FOR THE
FOSKETT RANCH ELEMENTARY CLASSROOM ADDITION
NEW CONSTRUCTION PROJECT

The Western Placer Unified School District proposes requesting School Facility Program (SFP) new construction funding for up to 2 Special Day Class (SDC) classrooms included in the Foskett Ranch Elementary Classroom Addition Project. This project includes 2 SDC teaching stations as defined in Section 1859.33 of the SFP Regulations. The pupil capacity of the proposed new construction project, as calculated by State loading standards, is 22 pupils (1 Non-Severe SDC teaching station loaded at 13:1 and 1 Severe SDC teaching station loaded at 9:1).

The Western Placer Unified School District is requesting up to a total of 22 K-6 new construction grants to fund the 2 classroom addition project at Foskett Ranch Elementary School. Under SFP Regulation Section 1859.77.3(b), the Western Placer Unified School District may request new construction grants from the K-6 grade level in an amount that does not exceed 22 new construction grants (1 Non-Severe SDC teaching station loaded at 13:1 and 1 Severe SDC teaching station loaded at 9:1).

The District intends to house these un-housed K-6 pupils in other elementary classrooms within the District that are of a higher loading standard than that of the State.

More specifically, the Western Placer Unified School District will house these pupil grants as follows:

1. The Western Placer Unified School District teacher contract sets maximum loading standards that are higher than State loading standards for K-6 pupils. Theses loading standards and additional pupils housed as a result of these higher loading standards are as follows:
    a. Kindergarten grade level at 50:1 (25:1 Double Session). This loading standards allow the District to house an additional **150** pupils in existing Kindergarten teaching stations within the District (6 teaching stations times a district loading at 50:1 [300 pupils] minus 6 teaching stations times a State loading of 25:1 [150 pupils] equals 150 pupils).
    b. 4-5 grade level at 31:1. This loading standards allow the District to house an additional **120** pupils in existing 4-5 teaching stations within the District (20 teaching stations times a district loading at 31:1 [620 pupils] minus 20 teaching stations times a State loading of 25:1 [500 pupils] equals 114 pupils).
    c. 6th grade level at 32:1. This loading standards allow the District to house an additional **70** pupils in existing 6th grade teaching stations within the District (10 teaching stations times a district loading at 32:1 [320 pupils] minus 10 teaching stations times a State loading of 25:1 [250 pupils] equals 63 pupils).

As a result of this plan, the District can house **340** additional K-6 pupils to district loading standards that are higher than those of the State.

8.1.1

BEFORE THE GOVERNING BOARD OF THE
WESTERN PLACER UNIFIED SCHOOL DISTRICT
PLACER COUNTY, CALIFORNIA

IN THE MATTER OF: RESOLUTION # 09/10.3

SUPPORT OF APPLICATION REQUESTING
GRANT FUNDING FOR THE FOSKETT RANCH
ELEMENTARY CLASSROOM ADDITION PROJECT

Whereas, the Western Placer Unified School District is filing an application for funding for the Foskett Ranch Elementary School Classroom Addition Project under the School Facility Program as provided in Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10, et seq., of the Education Code; and

Whereas, in this application the District is requesting funding from the State for the construction of additional classroom capacity to house Severe and Non-Severe Special Day Class (SDC) pupils within the District per the new construction of SDC Classroom Buildings at Foskett Ranch Elementary School; and

Whereas, the grants requested under this application were determined at a grade grouping different from where the grants are proposed to be used as allowed under School Facility Program Regulations; and

Whereas, the Board is aware that requesting grants that were determined at a grade grouping different from where the grants are proposed to be used will not result in the construction of the exact number of teaching stations required to house all the pupils associated with the grants requested, but that some of the eligibility will be diverted to alternate uses; and

Whereas, the District will adequately house these pupils pursuant to SFP Regulation Section 1859.77.3 (C) by using one or more of the following criteria:

(1) The district will construct or acquire facilities with housing the pupils with funding not otherwise available to the SFP as a district match within five years of the project approval by the SAB, and the district must identify the source of the funds; or

(2) The district will utilize higher district loading standards providing the loading standards are within the approved district's teacher contract and do not exceed 33:1 per classroom as outlined in the attached Housing Plan; or

(3) The pupils requested from a different grade level will be housed in classrooms at an existing school in the district which will have its grade level changed, to the grade level requested, at the completion of the proposed SFP project.

THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees is in support of the Foskett Ranch Elementary School Classroom Addition Project application under the School Facility Program;

Be it further resolved that upon approval and funding of the District's plan and application, the Board acknowledges that the State will satisfy its obligation to house the pupils for which grants are received; and

8.1.2

Be it further resolved that upon completion of the Foskett Ranch Elementary School Classroom Addition Project, the Western Placer Unified School District will be able to house adequately the total anticipated student population; and

Be it further resolved that the individuals identified below are authorized to sign all documents and papers associated with the application for funding:

1. Cathy Allen
2. Scott Leaman

Enacted this 18th day of August 2009, by the Western Placer Unified School District Board of Trustees.

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

_____
Paul Carras, Board President

Attest: _____
Scott Leaman, Secretary to Board

8.1.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution 09/10.1 Authorizing the FY 2009-10 Western Placer Unified School District's Community Facility District (CFD) No. 1 Special Tax Rate

AGENDA ITEM AREA:
Action

REQUESTED BY:
Terri Ryland, Assistant Superintendent, Business Services

ENCLOSURES:
Yes

DEPARTMENT:
Business Office

FINANCIAL INPUT/SOURCE:
CFD Revenue

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2009-10 is calculated at 6.05%. The escalation factor increases the CFD's amount for new residential development from $5.57 per square foot of living space per single family home to $5.90 per square foot.

Attached for informational purposes is a listing of inflationary increases since 1993-94.

RECOMMENDATION:

Approve Resolution 09/10.1 authorizing the FY 2009-10 Western Placer Unified School District's Community Facility District (CFD) No. 1 Special Tax Rate.

8.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 09/10.1

A RESOLUTION AUTHORIZING THE	)
WESTERN PLACER UNIFIED SCHOOL	)
DISTRICT TO APPLY AN ESCALATION	)
FACTOR EXCEEDING FOUR PERCENT	)
TO ITS COMMUITY FACILITIES DISTRICT	)
NO. 1 SPECIAL TAX RATE	)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a special meeting held the 18th day of August 2009, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, based upon the comparison of the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date, the computed escalation factor is calculated at 6.05%, and;

WHEREAS, the Western Placer Unified School District's escalation factor cannot exceed 7% in any one year; and must receive concurrence from the City of Lincoln's City Council if the escalation factor exceeds 4% in any one year;

NOW THEREFORE, the Board of Trustees of the above titled district **FINDS, DECLARES, RESOLVES AND ORDERS** as follows:

1. Apply a 6.05% escalation factor to the FY 2008-09 rate of $5.57 per square foot capped at 2,200 square foot per unit for a FY 2009-10 rate of $5.90 per square foot capped at 2,200 square foot per unit.

2. The District Superintendent is further authorized to forward this resolution and the supporting documentation to the City of Lincoln's City Council for concurrence.

Passed and adopted on this 18th day of August 2009, Western Placer Unified School District at Placer County, California.

_____
President of the Board

ATTEST:

_____, Clerk

8.2.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Mello-Roos Inflationary Increases

Fiscal Year	Comparison of Construction Cost Index		Difference	Percent	CFD #1 Rate	CFD #2 Rate
1993-94					3.63	
1994-95	5058	5310	252	4.98%	3.81	
1995-96	5278	5439	161	3.05%	3.95	
1996-97	5439	5524	85	1.56%	3.95	
1997-98	5519	5744	225	4.08%	3.95	
1998-99	5740	5838	98	1.71%	4.02	
1999-00	5838	5995	157	2.69%	4.13	
2000-01	5995	6127	132	2.20%	4.22	
2001-02	6127	6266	139	2.27%	4.33	
2002-03	6266	6410	144	2.30%	4.43	
2003-04	6410	6578	168	2.62%	4.55	0.3006
2004-05	6578	6794	216	3.28%	4.70	0.3105
2005-06	6794	7312	518	7.62%	5.03	0.3322
2006-07	7312	7630	318	4.35%	5.25	0.3465
2007-08	7630	7911	281	3.68%	5.44	0.3593
2008-09	7911	8089	178	2.25%	5.57	0.3673
2009-10	8089	8578	489	6.05%	5.90	0.3896

Note: Increase is capped at 7% per year.

8.2.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

6. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
7. **Foster a safe, caring environment where individual differences are valued and respected.**
8. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
9. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
10. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution 09/10.2 Authorizing the FY 2009-10 Western Placer Unified School District's Community Facility District (CFD) No. 2 Special Tax Rate

AGENDA ITEM AREA:
Action

REQUESTED BY:
Terri Ryland, Assistant Superintendent, Business Services

ENCLOSURES:
Yes

DEPARTMENT:
Business Office

FINANCIAL INPUT/SOURCE:
CFD Revenue

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The CFD's special tax rate shall be adjusted at the beginning of each fiscal year by an escalation factor not to exceed 7% in any one year. The determination shall be made based upon the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date. The escalation factor for FY 2009-10 is calculated at 6.05%. The escalation factor increases the CFD's amount for new residential development from $0.3673 per square foot of living space per single family home to $0.3896 per square foot.

Attached for informational purposes is a listing of inflationary increases since 1993-94.

RECOMMENDATION:

Approve Resolution 09/10.2 authorizing the FY 2009-10 Western Placer Unified School District's Community Facility District (CFD) No. 2 Special Tax Rate.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 09/10.2

A RESOLUTION AUTHORIZING THE	)
WESTERN PLACER UNIFIED SCHOOL	)
DISTRICT TO APPLY AN ESCALATION	)
FACTOR EXCEEDING FOUR PERCENT	)
TO ITS COMMUITY FACILITIES	)
DISTRICT NO. 2 SPECIAL TAX RATE	)

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a special meeting held the 18th day of August 2009, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, based upon the comparison of the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date, the computed escalation factor is calculated at 6.05%;

WHEREAS, the Western Placer Unified School District's escalation factor cannot exceed 7% in any one year; and must receive concurrence from the City of Lincoln's City Council if the escalation factor exceeds 4% in any one year;

NOW THEREFORE, the Board of Trustees of the above titled district **FINDS, DECLARES, RESOLVES AND ORDERS** as follows:

1. Apply a 6.05% escalation factor to the FY 2008-09 rate of $0.3673 per square foot capped at 2,200 square foot per unit for a FY 2009-10 rate of $0.3896 per square foot capped at 2,200 square foot per unit.

2. The District Superintendent is further authorized to forward this resolution and the supporting documentation to the City of Lincoln's City Council for concurrence.

Passed and adopted on this 18th day of August 2009, Western Placer Unified School District at Placer County, California.

_____
President of the Board

ATTEST:

_____, Clerk

8.3.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Mello-Roos Inflationary Increases

Fiscal Year	Comparison of Construction Cost Index		Difference	Percent	CFD #1 Rate	CFD #2 Rate
1993-94					3.63	
1994-95	5058	5310	252	4.98%	3.81	
1995-96	5278	5439	161	3.05%	3.95	
1996-97	5439	5524	85	1.56%	3.95	
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1999-00	5838	5995	157	2.69%	4.13	
2000-01	5995	6127	132	2.20%	4.22	
2001-02	6127	6266	139	2.27%	4.33	
2002-03	6266	6410	144	2.30%	4.43	
2003-04	6410	6578	168	2.62%	4.55	0.3006
2004-05	6578	6794	216	3.28%	4.70	0.3105
2005-06	6794	7312	518	7.62%	5.03	0.3322
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2007-08	7630	7911	281	3.68%	5.44	0.3593
2008-09	7911	8089	178	2.25%	5.57	0.3673
2009-10	8089	8578	489	6.05%	5.90	0.3896

Note: Increase is capped at 7% per year.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

California Environmental Quality Act Certification For the LHS Modular and Modernization Project; Increment #2, Summer 2009

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
Western Placer Unified School District has received Division of State Architect (DSA) approval to move forward with Increment 2 on plans to construct one modular classroom building resulting in two science classrooms, campus wide modernize of the fire alarm system, canopy/walkway construction and related site work at Lincoln High School.

One of the requirements to receive state funding for this project is that the governing board certifies compliance with CEQA requirements as detailed in the Public Resources Code and regulations. This project qualifies for a Class 14 Exemption for the modular classroom addition and a Class 1 Exemption for the modernization portion of the project.

RECOMMENDATION:
Staff requests the board approve the attached Notice of Exemption. Upon approval, staff requests the Board approve the attached Form SAB 490 as required for submittal to the OPSC.

8.4

STATE OF CALIFORNIA
CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION
SAB 490 (REV. 04/98)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SCHOOL DISTRICT	APPLICATION NUMBER
Western Placer Unified	66951-28
PROJECT NAME	**COUNTY**
Lincoln High School Relocatables & Campus Modernization #2	Placer

General Instructions:

This form must be completed by all Districts after they have performed all relevant California Environmental Quality Act (CEQA) requirements detailed in the Public Resources Code and regulations. After CEQA requirements are completed and the information is certified by the District Representative and President/Secretary of the Governing Board, this form must be forwarded to the Office of Public School Construction. All documents must have original signatures unless a copy is specified.

Note: Please be advised that documentary evidence of CEQA compliance should be retained by the district and may be subject to future audit.

Part A — Notice of Categorical Exemption

Specific Instructions: *The district must self-certify performance of at least one class of exemption when this method of compliance with CEQA is utilized.*

☒ CLASS 1 EXEMPTION: This project only required minor alterations to existing public structures involving negligible expansion of use beyond that which previously existed and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

☐ CLASS 2 EXEMPTION: This project only entails replacement of existing structures where the new structure will be located on the same site as the structure replaced and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemption page 3-B-5*).

☒ CLASS 14 EXEMPTION: This project only includes an addition to an existing school and the addition does not increase the original student capacity by more than 25 percent or ten classrooms (whichever is less) and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

Part B — Negative Declaration

Specific Instructions: *The district must self-certify compliance with all Negative Declaration criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.*

☐ An Initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district's adoption of the negative declaration (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district provided the Negative Declaration upon request to receive public comment and responded to all public comments.

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipeline which carry hazardous substances, materials, or hazardous wastes.

Continued on the reverse side

8.4.1

CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION

☐ The district submitted the Negative Declaration to the Office of Planning and Research (OPR) State Clearinghouse including a date (Note: this fact must be documented for audit purposes by an OPR State Clearinghouse environmental document transmittal form complete with clearinghouse number).

☐ The closing letter from the OPR State Clearinghouse (acknowledging compliance with OPR review requirements) has been obtained.

☐ A Notice of Determination date stamped by the county clerk has been obtained.

Part C **Environmental Impact Report (EIR)**

Specific Instructions: The self-certifying district must indicate compliance with all Environmental Impact Report criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.

☐ An initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district filing the notice of completion (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipelines which carry hazardous substances, materials, or hazardous wastes.

☐ The District has evidence that the State Clearinghouse has received a notice of completion of the draft EIR.

☐ The District provided the EIR upon request to receive and record public comment and responded to all public comments (if there were no public comments, the district must document that no comments were received).

☐ A closing letter from the OPR State Clearinghouse has been obtained.

☐ A district has completed the final EIR.

☐ If serious adverse environmental consequences has been identified, the district has completed a statement of overriding considerations warranting project approval.

☐ A Notice of Determination date stamped by the County Clerk and State Clearinghouse has been obtained.

PART D **DISTRICT CERTIFICATION**

We certify under penalty of perjury that the Governing Board has reviewed this form and supporting documents, that the contents properly set forth the request of the District for funding under Chapter 12, Part 10, of the Education Code, and that the information contained herein is true and accurate to the best of our knowledge and belief. We are aware of Section 17041.2 of the Education Code and 12560 of the Government Code which provide for penalties when information is erroneously self-certified. Submission of the form was authorized by Board action 8/18, 09.

Both signature blocks must be completed

SIGNATURE OF DISTRICT REPRESENTATIVE	TITLE	DATE
Cathy Allen	Asst. Supt. Facilities & Maint.	8/18/09
SIGNATURE OF PRESIDENT/CHAIRPERSON OR SECRETARY/CLERK	TITLE	DATE
		8/18/09

8.4.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
District Inservice Day

AGENDA ITEM AREA:
Information

REQUESTED BY:
Mary Boyle

ENCLOSURES:
Schedule

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Each year the District has one day to provide inservice to all 600+ employees. All groups are represented at the inservice day, and workshop topics are designed to be relevant and informative to each employee's job description. The focus for our 2009 – 2010 District Inservice Day on August 17 was "Using Differentiation and Professional Learning Communities to Ensure Academic Success". Topics ranged from CALPADS implementation and the importance of accurate data entry, to the use of technology to monitor student achievement (OARS – Online Assessment Reporting System and AERIES Gradebook), to instructional techniques to enhance reading comprehension (GLAD Chants and SIPPS – Systematic Instruction in Phonics, Phonemic Awareness and Sight Words), to Differentiating Lessons for All Learners (use of GATE strategies and icons for intervention and enrichment), to Special Education Review, Business, Maintenance and Transportation inservices and information.

Feedback on the day will be evaluated for future inservice offerings.

RECOMMENDATION:

Information only.

WPUSD DISTRICT DAY
August 17, 2009 – TBMS

USING DIFFERENTIATION & PROFESSIONAL LEARNING COMMUNITIES TO ENSURE ACADEMIC SUCCESS

CERTIFICATED STAFF

7:30 – 8:00	Continental Breakfast - **MULTI**
8:00 – 9:00	Scott Leaman - Welcome & Focus for Year - **GYM**
9:00 – 9:30	Mary Boyle – Interventions, Enrichments & PLC's - **GYM**
9:30 – 10:00	Blood Borne Pathogens – LaShawn Horton/BettyJo Boram - **GYM**
10:00 – 10:10	Passing
10:10 – 12:10	**Session I** – See Below
12:10 – 1:15	Lunch – On Your Own
1:15 – 1:30	Passing
1:30 – 3:30	**Session II** – See Below

Session I 10:10 – 12:10

GLAD Chants w Jenny Clearwater	PreK-3/ElemSpEd/OT/Spch/ElemSci - **GYM**
Differentiation w/ Nancy Craig	6 – 8 Core/6 – 12 Special Ed - **MULTI**
SIPPS Challenge Level w/ Donna Tabaie	Grade 4/5 – **ROOM 301**
Aeries Gradebook w/ Heidi Hayes	6 – 12 Elective/PE - **ROOM 101**
OARS w/ Axel Shalson	9-12 ELA/Math/Soc/Sci – **COMP LAB**
Annual Planning w/ John Kovach	K – 12 Music – **ROOM 108**
Special Ed Review w/ Tammy Forrest	Site Admin/Psych//Mgt – **ART ROOM 103**

Session II 1:30 – 3:30

GLAD Big Books w/ Jenny Clearwater	PreK /2 - **GYM**
Differentiation w/ N Craig	4/5 + Elem Sci - **MULTI**
Large-Group Instruction	K – 5 Music - **ROOM 108**
SIPPS Extension Level (40 max) D.Tabai	Grade 3 + Elem Title I/ISP's – **ROOM 301**
Aeries Gradebook w/ Heidi Hayes	9 – 12 ELA/Math/Soc/Sci - **ROOM 101**
Safety/Gang/Drug Prevention w/SRO's	6 - 12 Electives/PE/Counselors/Admin – **MP1**
Special Ed Meeting w/ Tammy Forrest	K-12RSP/SDC/OT/Spch/Psych – **ART RM 103**
OARS w/ Axel Shalson	6/8 Core – **COMP LAB**

8.5.1

WPUSD DISTRICT DAY
August 17, 2009 – TBMS

USING DIFFERENTIATION AND PROFESSIONAL LEARNING COMMUNITIES TO ENSURE ACADEMIC SUCCESS

CLASSIFIED STAFF

7:30 – 8:00	Continental Breakfast - **MULTI**
8:00 – 9:00	Scott Leaman, Superintendent – Welcome - **GYM**
9:00 – 9:30	Mary Boyle– Interventions, Enrichments & PLC's - **GYM**
9:30 – 10:00	Blood Borne Pathogens - LaShawn Horton/BettyJo Boram - **GYM**
10:00 – 10:10	Passing
10:10 – 12:10	**Session I** - See Below
12:10 – 1:15	Lunch – On Your Own
1:15 – 1:30	Passing
1:30 – 3:30	**Session II** - See Below

Session I - 10:10 – 12:10

- **All Site Office Staffs & District Office Staff - STAFF ROOM**
  - With Terri Ryland, Carrie Carlson & Anayat Sharifie
  - Business & CalPADS Info
- **All Custodial & Maintenance Personnel - MAINTENANCE**
  - With Cathy Allen
  - Custodial & Maintenance Info
- **All Transportation Personnel – BUS YARD**
  - With Mark DeRossett
  - Transportation Info

Session II – 1:30 – 3:30

- **All Site Office Staff & Ed Serv/Sp Ed/ELD Secretaries – STAFF ROOM**
  - With Joe Ross & Anayat Sharifie
  - Aeries Updates & CalPADS Info

Medication & Emergencies Inservice
La Shawn Horton & Betty Jo Boram
September 14, 2009
1:30 – 3:00
(Early Release Day)

- All Site Office Staffs & Health Clerks – Medications & Emergencies

8.5.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Preliminary Look at STAR Test Scores 2009

AGENDA ITEM AREA:

Information/Discussion

REQUESTED BY:

Mary Boyle

ENCLOSURES:

Handout

MEETING DATE:

September 1, 2009

BACKGROUND:

STAR Test score results from April 2009 testing have been received from the California Department of Education (CDE). Individual student results have been mailed home and school and grade-level/course results have been distributed to school sites. CDE has not yet released the Academic Performance Index (API) or the Annual Yearly Progress (AYP) results for schools or for school districts – those results should be released in early September.

WPUSD overall results are very positive. The percentage of students scoring proficient or advanced in English Language Arts, Mathematics, Science and History/Social Science show significant increases in nearly every grade level and course. Our significant subgroup scores will be analyzed next.

ADMINISTRATION RECOMMENDATION:

Information only.

wp/rk/factform

8.6

WPUSD
Preliminary Look at STAR Test Scores 2009

English Language Arts

% Proficient/Advanced - ALL Students

Grade	2004	2005	2006	2007	2008	2009	Increase 2004 - 2009	Increase 2008 - 2009
2	31	50	49	53	51	58	27	7
3	31	36	42	40	44	49	18	5
4	38	49	52	58	63	71	33	8
5	42	43	46	49	54	59	17	5
6	39	47	45	50	55	64	25	9
7	38	52	57	53	57	71	33	14
8	37	42	51	54	55	68	31	13
9	42	45	54	55	57	54	12	-3
10	36	36	38	48	42	52	16	10
11	32	43	36	34	39	45	13	6

Mathematics

% Proficient/Advanced - ALL Students

Grade	2004	2005	2006	2007	2008	2009	Increase 2004 - 2009	Increase 2008 - 2009
2	46	63	58	61	62	63	17	1
3	44	55	64	62	68	66	22	-2
4	39	51	69	65	72	75	36	3
5	37	38	52	58	69	70	33	1
6	38	47	40	51	54	66	28	12
7	41	45	46	43	52	59	18	7
Gen Math 8	17	24	15	33	41	41	24	0
Gen Math 9	0	0	8	0	0		0	0
Algebra 7	**	**	**	60	57	74	14	17
Algebra 8	22	43	55	52	57	51	29	-6
Algebra 9	9	12	23	19	13	16	7	3
Geometry 8	0	48	53	68	62	56	56	-6
Geometry 9	44	31	31	33	29	37	-7	8
Alg II - 9	**	**	50	45	48	46	-4	-2
Alg II - 10	11	25	21	25	33	25	14	-8
Alg II - 11	0	3	3	3	10	11	11	1
Sum'tive-10	**	**	**	31	44	66	35	22
Sum'tive-11	11	29	43	26	41	35	24	-6

NOTE: As more students who excel in math take Algebra I and Geometry in the middle school grades, high school Algebra I and Geometry scores can be affected.

8.6.1

WPUSD
Preliminary Look at STAR Test Scores 2009

SCIENCE
% Proficient/Advanced - ALL Students

Grade	2004	2005	2006	2007	2008	2009	Increase 2004 - 2009	Increase 2008 - 2009
5	33	31	33	39	49	60	27	11
8	**	**	42	57	61	68	26	7
10	**	**	31	50	45	55	24	10
Biology - 9	48	40	60	86	79	82	34	3
Biology - 10	22	31	35	49	52	47	25	-5
Biology - 11	9	42	18	39	43	44	35	1
Earth Sci - 9	**	**	**	0	25	17	17	-8
Earth Sci - 10	**	**	**	0	21	33	33	12
Int Sci 1 - 9	5	4	9	6	8	10	5	2
Chemistry-10	29	28	13	43	38	42	13	4
Chemistry-11	14	10	6	8	18	20	6	2
Physics - 11	28	50	43	46	74	70	42	-4

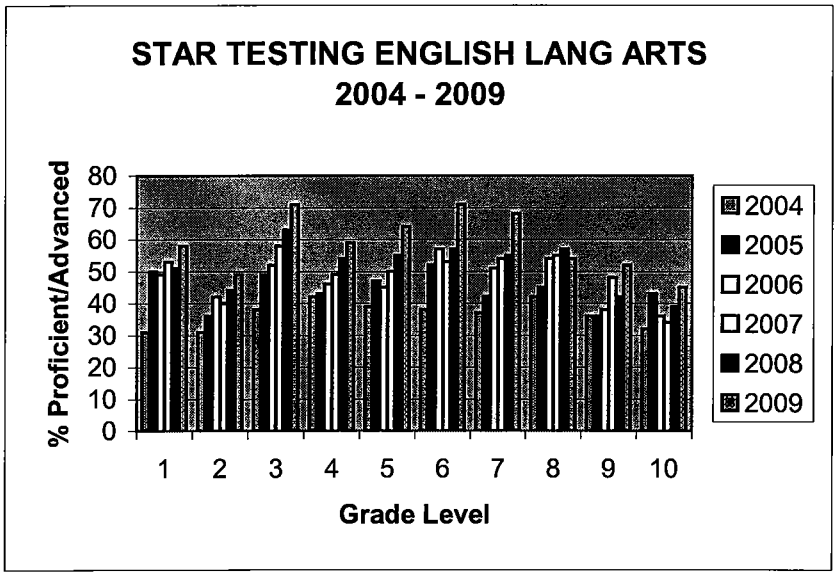
History/Social Science
% Proficient/Advanced - ALL Students

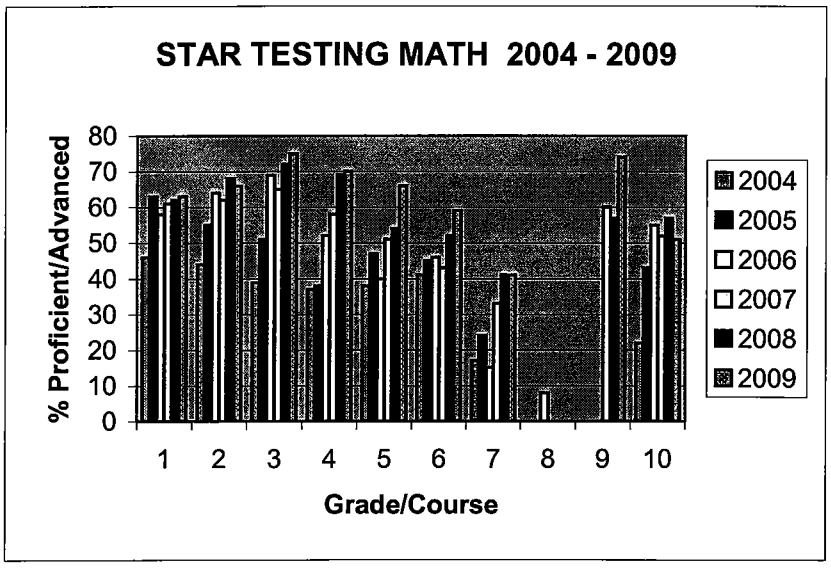
Grade	2004	2005	2006	2007	2008	2009	Increase 2004 - 2009	Increase 2008 - 2009
8 (U.S.)	37	47	46	40	43	48	11	5
10 (World)	30	29	25	34	41	52	22	11
11 (U.S.)	34	42	30	36	49	57	23	8

NOTE: As more students who excel in math take Algebra I and Geometry in the middle school grades, high school Algebra I and Geometry scores can be affected.

8.6.2

WPUSD
Preliminary Look at STAR Test Scores 2009





NOTE: As more students who excel in math take Algebra I and Geometry in the middle school grades, high school Algebra I and Geometry scores can be affected.

8.6.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approval of a Guaranteed Maximum Price for the Lincoln High Relocatables & Campus Modernization Project, Increment #2 of 2 between Seward L. Schreder Construction, Inc. & the Western Placer Unified School District

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

State Bond Funds, COPs & Deferred Maintenance Funds

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
The District advertized for a Lease Lease-Back Developer for the construction plans at Lincoln High School. Staff has chosen the firm of Seward L. Schreder Construction, Inc. A Facilities Lease, Site Lease and General Conditions, including a Construction Contract Agreement has been prepared. Both parties legal counsel have approved the documents. Before the Board tonight is the approval for Increment #2 of the LHS project Guaranteed Maximum Price. The GMP includes a contingency and several allowances for portions of the project that have yet to be clearly identified or defined. These allowances are based on what is currently in the approved plans and specifications and may be reduced due to value engineering during the project. All remaining contingency funds and allowances will be returned to the district.

RECOMMENDATION:
Staff requests the board approve the documents and authorize the Superintendent or his designee to enter into the agreement between WPUSD and Seward L. Schreder Construction, Inc.

Summary of Costs for the Lincoln High School Increment 2
Western Placer Unified School District----------EXHIBIT G

CSI	Section	Subcontractor	Quote	Notes
	Division 2 - Existing Conditions			
	Site work	Seward L. Schreder Const.	$ 314,018	
	Concrete Foundation	AMS	$ 40,360	
	Division 6 - Wood, Plastics, and Composites			
061053	Miscellaneous Rough Carpentry	finish carpentry	$ 3,500	
	Division 09- Finishes			
092400	Portland Cement Plaster	F.C. Bickert Plaster	$ 5,000	
099113	Exterior Painting	Walgamuth Painting	$ 4,350	
099123	Caulking	SLS	$ 1,150	Final Prep/Caulk
	Division 26 - Electrical			
26010	General Requirements - Electrical	Diversified Power Corporation	$ 433,000	
	Division 32 - Exterior Improvements			
	Marque	Ellis and Ellis	$ 22,671	
	Bike Racks	Bero	$ 1,460	
	Benches	Landscape Forms	$ 8,150	
	Concrete	inc in sitework	$ -	
321114	Landscape Work	Parker Landscape	$ 56,240	
	Ornamental Fence	Metraweld	$ 134,240	
	Chain Link Fence	Golden State Fence	$ 4,600	
	Allowances/Budgets			
024119	Selective Structural Demolition	JM Environmental	$ 10,000	Budget/Allowance
055000	Metal Fabrications	National Carport/SLS	$ 260,240	Budget/Allowance
08800	Glass & Glazing	McCumber Glass	$ 25,000	Budget/Allowance
26720	Fire Alarm System	Diversified Power Corporation	$ 25,000	Budget/Allowance
	Banners	SLS	$ 15,000	Budget/Allowance
328000	Fire Sprinklers	Costco	$ 35,000	Budget/Allowance
	Access Compliance	SLS	$ 30,000	Budget/Allowance
		Total Construction Cost	**$ 1,428,979**	
		General Conditions (8%)	$ 114,318	
		Total	$ 1,543,297	
		Overhead & Profit (12.5%)	$ 192,912	
		Subtotal Construction Cost	$ 1,736,209	
		Bonds & Insurance (2.5%)	$ 43,405	
		Total	**$ 1,779,615**	
		District Contingency 5%	$ 88,981	
		TOTAL PROPOSAL	**$ 1,868,595**	

1.78

EXHIBIT D

Number 14 **WESTERN PLACER UNIFIED SCHOOL DISTRICT**
GENERAL CONSTRUCTION AGREEMENT

THIS contract (hereinafter called "AGREEMENT") is made on August 19, 2009 by and between the Western Placer Unified School District, a political subdivision of the State of California, hereinafter called the "District", and Seward L. Schreder Construction, Inc., hereinafter called "Developer".

District and Contractor, for valuable consideration, hereby agree as follows:

1. THE CONTRACT DOCUMENTS: The Contract Documents consist of this General Construction Agreement and the following documents incorporated herein by this reference:

General Conditions (No. 3)
Subcontractor List (No. 7)
Employment Certification (No. 10)
Certification of Adherence to Dress/Deportment Policy (No. 12)
Asbestos / Lead-Based Paint Certification (No. 13)
General Construction Agreement (No. 14)
Payment Bond to Accompany Construction Agreement (No. 15)
Performance Bond to Accompany Construction Agreement (No. 16)
Escrow Agreement for Security in lieu of Retention (No. 17)
Developer's Workmanship and Materials Guarantee (No. 18)
Developer's Certification Regarding Worker's Compensation (No. 19)
Fingerprint/Criminal Background Certification (No. 20)
Acknowledgement of Child Support Compliance (No. 21)
Special Conditions (No. 22)
Facilities Lease dated August 19, 2009
Site Lease dated August 19, 2009

Any and all obligations of the District and the Developer are fully set forth and described therein.

All of the above documents are intended to cooperate so that any work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all documents. The documents comprising the complete contract are sometimes referred to as the Contract Documents. In case of conflict between the plans and specifications on the one hand, and remaining contract documents on the other, the document shall be read and interpreted as a whole, and in a manner to give effect to the intent of the District and the Architect in the original design and construction scheme. If there is any conflict between General Conditions and Supplementary Conditions, the Supplementary Conditions shall govern. If there is conflict between the engineer's and architect's interpretations, the architect's interpretations shall govern. If there is any conflict between the plans and the specifications, the Developer will bring the conflict to the attention of the Architect/District, and the Architect in consultation with the District shall resolve the conflict, and the contractor shall follow the Architect/District's instructions.

2. THE WORK. Developer agrees to furnish all tools, equipment, apparatus, facilities, labor, transportation and material necessary to perform and complete in a good and workmanlike manner, the project as described as the Lincoln High School Relocatables and Campus Modernization, Increment 2 of 2 as called for, and in the manner designated in, and in strict conformity with, the Plans and Specifications prepared by LPA, Inc., 1548 Eureka Road, Suite 101, Roseville, California, which said Plans and Specifications are entitled, respectively, Lincoln High School Relocatables and Campus Modernization, Increment 2 of 2 and which Plans and Specifications are identified by the signatures of the parties to this Agreement. It is understood and agreed that said tools, equipment, apparatus, facilities, labor, transportation, and material shall be furnished and said work performed and completed as required in said Plans and Specifications under the sole direction and control of the Developer, and subject to inspection and approval of the District, or its representatives. The District hereby designates as its representative for the purpose of this Agreement the following named person: Cathy Allen.

3. GUARANTEED MAXIMUM PRICE: The District agrees to pay and the Developer agrees to accept, in full payment for the work above agreed to be done, the sum of $1,868,595 subject to any District requested change orders. This amount includes a 5% contingency and over $400,000 in allowances that will allow for value engineering to take place before and during construction.

4. PREVAILING WAGE LAW AND LABOR COMPLIANCE REQUIREMENTS: The District operates a third party Initially Approved Labor Compliance Program. All contractors and subcontractors will comply with this Labor Compliance Program and the requirements of California Labor Code sections 1720-186, more particularly described in the General Conditions.

5. GOVERNING TERMS AND CONDITIONS: The documents identified in paragraph 1 above, constitute the entire Agreement between the District and Developer. Developer's performance, rights and obligations hereunder are governed by all contract documents and significant obligations and rights as set forth in the General Conditions and Supplemental Conditions, if any. By executing this Agreement, Developer acknowledges he has read and reviewed **all** of the contract documents including the General Conditions and Supplemental Conditions, if any, and that he is fully aware and understands the contents of the contract documents.

District:
Western Placer Unified School District
600 6th Street, Fourth Floor
Lincoln, CA 95648

Developer:
Seward L. Schreder Construction, Inc
1855 Buenaventura Blvd.
Redding, CA 96001

IN WITNESS WHEREOF, identical counterparts of this Agreement, each of which shall for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named, on the day and year first herein written.

DISTRICT:

By _____
(Signature)

_____
(Title)

_____
(Date)

DEVELOPER:

_____
(Signature)

_____
(Title)

_____
(Date)

For _____
(Corporation or Partnership)

If corporation, seal below.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Adoption Revised Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

These new and revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- AR 3541.1 Transportation for School-Related Trips
- AR 5113 Absences and Excuses
- BP 6142.6 Visual and Performing Arts Education

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

98

MANUAL MAINTENANCE GUIDESHEET

Note: Descriptions below identify major changes in revised materials. Editorial changes have also been made.

DELETE	ADD	DESCRIPTION
AR/E(1)/E(2) 3541.1	AR/E(1)/E(2) 3541.1	Transportation for School-Related Trips Replace AR, E(1)(driver registration), E(2)(driver instructions). Regulation updates section on "Transportation by Private Vehicle" to reflect **NEW LAW (SB 7)** which prohibits a person from smoking when there is a minor in the vehicle. E(1) reorganized and revised to delete reference to specific laws duplicated in E(2) and to instead require drivers to agree to all driver instructions provided by the district. E(2) updated to add new items #5-7 to the driver instructions, including notification to drivers that it is unlawful to smoke in a vehicle when a minor is present pursuant to SB 7.
AR 5113	AR 5113	Absences and Excuses Replace AR. **MANDATED** regulation updated to reflect **NEW LAW (SB 278)** which authorizes a student's attendance at an educational conference as a justifiable reason for an excused absence. Regulation also contains optional language authorizing parent/guardian verification of an absence by email or fax in addition to a written note.
BP 6142.6	BP 6142.6	Visual and Performing Arts Education Replace BP. Updated policy adds new section reflecting **NEW LAW (SB 77)** which appropriates arts and music block grants to districts for specified purposes, establishes a formula for distribution of grant funds to school sites, and allows the Board to reserve funds for district wide expenses provided that the Board adopts a resolution at a public meeting. Policy also revised to add concepts pertaining to content standards, strands in the state's curriculum framework, use of technology and other media, and program evaluation. *For further information, see article in accompanying "Governance and Policy Services News."*

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

The district may provide transportation for students, employees, and other individuals for field trips and excursions approved according to Board policy and administrative regulations.

(cf. 3541 - Transportation Routes and Services)
(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip.

(cf. 3312.2 - Educational Travel Program Contracts)
(cf. 3540 - Transportation)

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parent/guardian.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Board of Trustees.

(cf. 1230 - School-Connected Organizations)

The Superintendent or designee shall ensure that the district has sufficient liability insurance when field trips or excursions involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)

(cf. 3530 - Risk Management/Insurance)

Transportation by Private Vehicle

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or a valid license from his/her state of residence if he/she is a nonresident on active military duty in California. To be approved, a driver shall have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation in a private vehicle shall register with the district for such purposes. Drivers shall be required to possess a valid California driver's license and liability insurance of at least $300,000.00 per occurrence.

(cf. 1240 - Volunteer Assistance)

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

All student passengers shall submit permission slips signed by their parent/guardian. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

TRANSPORTATION FOR SCHOOL-RELATED TRIPS (continued)

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Motor trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall also ensure that the manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

The driver or any other person shall not smoke or have in his/her immediate possession a lighted pipe, cigar, or cigarette containing tobacco or any other plan when there is a minor in the motor vehicle, whether the motor vehicle is in motion or at rest. (Health and Safety Code 118948)

Passenger Restraint Systems

All drivers shall wear safety belts in accordance with law. In addition, drivers shall ensure that: (Vehicle Code 27315, 27360, 27360.5, 27363)

1. A child who is under age 6 or under 60 pounds, unless exempted in accordance with Vehicle Code 27360 or 27363, is properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards

2. All other children are properly secured in either a child passenger restraint system or safety belt

3. All other passengers wear seat belts

Legal Reference:

EDUCATION CODE
35330 Excursions and field trips
35332 Transportation by air
39830 School bus
39830.1 School pupil activity bus
39860 Transportation to special activities by district
44808 Liability when students not on school property
VEHICLE CODE
27315 Mandatory use of seat belts in private passenger vehicles
27360-27360.5 Child passenger restraint systems
27363 Child passenger restraint systems, exemptions

Management Resources:

WEB SITES
California Department of Motor Vehicles: http://www.dmv.ca.gov
California Highway Patrol: http://www.chp.ca.gov
California Office of Traffic Safety: http://www.ots.ca.gov
National Highway Traffic Safety Administration: http://www.nhtsa.dot.gov
National Transportation Safety Board: http://www.ntsb.gov

8.8.3

Regulation approved:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

SCHOOL DRIVER REGISTRATION FORM

Driver (circle one): Employee Parent/Guardian Volunteer

Name:_____ Date of Birth:_____

Address:_____

Telephone No.: (___)_____ Cell Phone: (___)_____

Driver's License No.:_____ Expiration Date:_____

VEHICLE INFORMATION

Name of Owner:_____

Address:_____

Make:_____ Year:_____ License Plate No.:_____

Registration Expiration:_____ Seating Capacity:_____

INSURANCE INFORMATION

Insurance Company:_____ Telephone No.:_____

Policy No.:_____ Expiration Date:_____

Liability Limits of Policy:_____

DRIVER STATEMENT

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

I certify that I have received and will abide by the driver instructions provided by the district.

Name:_____ Date:_____

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

DRIVER INSTRUCTIONS

When using your vehicle to transport students on field trips or other school activity trips, please:

1. Be sure that you have registered with the district for such purposes and have a valid driver's license and current liability insurance at or above the minimum amount required by law for each occurrence.

2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc.

3. Carry only the number of passengers for which your vehicle was designed. If you have a pickup truck, carry only as many as can safely sit in the passenger compartment.

4. Require each passenger to use an appropriate child passenger restraint system (child car seat or booster seat) or safety belt in accordance with law.

5. Do not smoke a pipe, cigar, or cigarette while there are minors in the vehicle, as required by law.

6. Obey all traffic laws.

7. Take the most direct route to the destination or event without unnecessary stops.

In case of emergency, keep all students together and call 911 and the district office.

9.8.5

ABSENCES AND EXCUSES

Excused Absences

A student's absence shall be excused for the following reasons:

1. Personal illness (Education Code 48205)

2. Quarantine under the direction of a county or city health officer (Education Code 48205)

(cf. 5112.2 – Exclusions from Attendance)

3. Medical, dental, optometrical, or chiropractic appointments (Education Code 48205)

4. Attendance at funeral services for a member of the immediate family (Education Code 48205)

    a. Excused absence in this instance shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

    b. "Immediate family" shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister or any relative living in the student's immediate household. (Education Code 45194, 48205)

5. Jury duty in the manner provided by law (Education Code 48205)

6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent (Education Code 48205)

(cf. 5146 - Married/Pregnant/Parenting Students)

7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including but not limited to: (Education Code 48205)

    a. Appearance in court

    b. Attendance at a funeral service

    c. Observation of a holiday or ceremony of his/her religion

    d. Attendance at religious retreats not to exceed four hours per semester

8.8.16

ABSENCES AND EXCUSES (continued)

e. Attendance at an employment conference

f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization

8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)

(cf. 6142.3 – Civic Education)

9. Participation in religious instruction or exercises in accordance with district policy: (Education Code 46014)

a. In such instances, the student shall attend at least the minimum school day

b. The student shall be excused for this purpose on no more than four days per school month

(cf. 6141.2 – Recognition of Religious Beliefs and Customs)

Method of Verification

When students who have been absent return to school, they shall present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

1. Written note from parent/guardian, parent representative, or student if 18 or older. (Education Code 46012)

2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:

a. Name of student

b. Name of parent/guardian or parent representative

c. Name of verifying employee

d. Date(s) of absence

e. Reason for absence

ABSENCES AND EXCUSES (continued)

3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. A written recording shall be made, including information outlined above.

4. Physician's verification

   a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.

   b. When a student has had 14 absences in the school year for illness verified by methods listed in #1-3 above, any further absences for illness must be verified by a physician.

VISUAL AND PERFORMING ARTS EDUCATION

The Board of Trustees recognizes that by studying visual and performing arts, students learn to develop initiative, discipline, perceptual abilities and critical and creative thinking skills that extend to all areas of life. The Board believes that a comprehensive arts education program should be an integral part of the basic education offered to all students in all grades. The Board encourages all teachers to use the arts to facilitate learning in the subjects they teach.

The district's comprehensive arts education program shall include a written, sequential curriculum in dance, music, theater and the visual arts. Students shall have the opportunity to continually improve artistic skills, create and/or perform original works, acquire an appreciation of arts from many eras and cultures and develop an intellectual basis for making aesthetic judgments.

(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)

In addition, the Superintendent or designee shall encourage the integration of community arts resources into the school program. Students shall have opportunities to attend musical and theatrical performances, observe the work of accomplished artists and work directly with visiting artists.

The Superintendent or designee shall appoint a local steering committee to work with the district on this program. This committee shall represent the ethnic and cultural composition of the district and provide a balance between the education and the arts communities. (Education Code 8813)

(cf. 1220 - Citizen Advisory Committees)
(cf. 1700 - Relations between Private Industry and the Schools)
(cf. 6153 - School-Sponsored Trips)

The Board acknowledges the importance of ongoing professional development for teachers in arts education. The Superintendent or designee shall ensure that certificated staff have opportunities to become knowledgeable about curriculum developments in the arts and strategies for delivering a comprehensive arts program to students.

(cf. 4131 - Staff Development)

Legal Reference: (see next page)

VISUAL AND PERFORMING ARTS EDUCATION (continued)

Legal Reference:

EDUCATION CODE
8810-8819.5 Arts education
8820-8830 Arts work visual and performing arts educational program
8950-8957 California summer school of the arts
51204 Course of study designed for students' needs
51225.3 Graduation requirements
58800-58805 Specialized secondary programs
99200-99205 Subject matter projects

Management Resources:

CDE PUBLICATIONS
The Visual and Performing Arts Framework for California Public Schools: Kindergarten Through Grade Twelve, 1996
Literature for the Visual and Performing Arts, Kindergarten Through Grade Twelve
Prelude to Performance Assessments in the Arts, K-12, 1994
The Arts: Partnerships as a Catalyst for Educational Reform, 1994
Arts Work: A Call for Arts Education for All California Students, 1997
WEB SITES:
CDE: http://www.cde.ca.gov
TCAP: http://www.ucop.edu/tcap
California Arts Council: http://www.cac.ca.gov

8.8.10

Policy adopted:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Resolution Approving the WPUSD Community Facilities District No. 1 Tax Report Fiscal Year 2009-2010, and Levying and Apportioning the Special Tax as Provided Therein.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Terri Ryland, Assistant Superintendent
Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

Tax Roll

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will take action to approve the FY 2009-10 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 2,719 parcels for a total levy of $1,887,483.00. This is a 2 percent increase from the previous fiscal year and $6,000 less than budgeted.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the resolution approving the Western Placer Unified Community Facilities District No. 1 Tax Report Fiscal Year 2009-10 and levying and apportioning the special tax as provided therein.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Requesting Collection of Charges on Tax Roll
Resolution No. 09/10.4

A RESOLUTION APPROVING THE WESTERN)
PLACER UNIFIED COMMUNITY FACILITIES)
DISTRICT NO. 1 TAX REPORT FISCAL YEAR)
2009-10 AND LEVYING AND APPORTIONING)
THE SPECIAL TAX AS PROVIDED THEREIN)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 1

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held on the 18th day of August, 2009, by roll call vote.

AYES:
NOES:
ABSENT:

==========

WHEREAS, the Western Placer Unified School District (the "District") requests the County of Placer to collect on the County tax rolls certain charges which have been imposed pursuant to Resolution No. 91/92.23 (the "Resolution") duly adopted on December 9, 1991, by the District; and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.

2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIIC and XIIID of the California Constitution (Proposition 218).

3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.

8.9.1

4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, cost and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collect by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.

6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 18th day of August 2009.

_____
President of the Board, Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

8 9.2

CLERK'S CERTIFICATE

I, Ana Stevenson, Clerk of the Governing Board (the "Board") of the Western Placer Unified School District, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly and legally held at the regular meeting place thereof on August 18, 2009, of which meeting all the members of the Board had due notice and at which a majority thereof was present. At the meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

An agenda for the meeting was posted at least seventy-two (72) hours before the meeting at the office of the District at 600 6th Street, Lincoln, California, a location freely accessible to members of the general public and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the foregoing resolution with the original minutes of the meeting on file and of record in the office of the District and that the resolution is duly entered of record and is a full, true and correct copy of the original resolution adopted at the meeting and entered in the minutes. The resolution has not been amended, modified or rescinded since the date of its adoption and is no in full force and effect.

Date: August 18, 2009

_____

Clerk of the Governing Board of the
Western Placer Unified School District

8.9.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Resolution Approving the WPUSD Community Facilities District No. 2 Tax Report Fiscal Year 2009-2010, and Levying and Apportioning the Special Tax as Provided Therein.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Terri Ryland, Assistant Superintendent
Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

Tax Roll

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will take action to approve the FY 2009-10 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 4,265 parcels for a total levy of $3,248,516.28. This is a 1 percent decrease from the previous fiscal year and $17,000 more than budgeted.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the resolution approving the Western Placer Unified Community Facilities District No. 2 Tax Report Fiscal Year 2009-10 and levying and apportioning the special tax as provided therein.

8.10

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Requesting Collection of Charges on Tax Roll
Resolution No. 09/10.5

A RESOLUTION APPROVING THE WESTERN)
PLACER UNIFIED COMMUNITY FACILITIES)
DISTRICT NO. 2 TAX REPORT FISCAL YEAR)
2009-10 AND LEVYING AND APPORTIONING)
THE SPECIAL TAX AS PROVIDED THEREIN)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled district at a regular meeting held on the 18th day of August, 2009, by roll call vote.

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District (the "District") requests the County of Placer to collect on the County tax rolls certain charges which have been imposed pursuant to Resolution No. 91/92.23 (the "Resolution") duly adopted on December 9, 1991, by the District; and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.

2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIIC and XIIID of the California Constitution (Proposition 218).

3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.

4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, cost and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collect by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.

6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 18th day of August 2009.

_____
President of the Board, Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

8.10.2

CLERK'S CERTIFICATE

I, Ana Stevenson, Clerk of the Governing Board (the "Board") of the Western Placer Unified School District, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly and legally held at the regular meeting place thereof on August 18, 2009, of which meeting all the members of the Board had due notice and at which a majority thereof was present. At the meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

An agenda for the meeting was posted at least seventy-two (72) hours before the meeting at the office of the District at 600 6th Street, Lincoln, California, a location freely accessible to members of the general public and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the foregoing resolution with the original minutes of the meeting on file and of record in the office of the District and that the resolution is duly entered of record and is a full, true and correct copy of the original resolution adopted at the meeting and entered in the minutes. The resolution has not been amended, modified or rescinded since the date of its adoption and is no in full force and effect.

Date: August 18, 2009

_____

Clerk of the Governing Board of the
Western Placer Unified School District

8.10.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Resolution of the Board of Trustees of the WPUSD Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of a Qualified Tax Credit Bond.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Terri Ryland, Assistant Superintendent
Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The District may issue qualified school construction bonds or other obligations to finance the acquisition, construction, renovation, remodeling or equipping certain capital projects and capital expenditures relating to the Project. In order for planned costs to be reimbursed from the proceeds of the bonds this fall, a resolution declaring intent is required.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of a Qualified Tax Credit Bond.

8.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Requesting Expressed Official Intent
Resolution No. 09/10.6

A RESOLUTION OF THE BOARD OF	)
TRUSTEES OF THE WESTERN PLACER	)
UNIFIED SCHOOL DISTRICT EXPRESSING	)
OFFICIAL INTENT REGARDING CERTAIN	)
CAPITAL EXPENDITURES TO BE	)
REIMBURSED FROM PROCEEDS OF A	)
QUALIFIED TAX CREDIT BOND	)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
CAPITAL EXPENDITURES REIMBURSEMENT

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled District at a regular meeting held on the 18th day of August, 2009, by roll call vote.

AYES:
NOES:
ABSENT:

==========

RESOLVED, by the Board of Trustees (the "Board") of the Western Placer Unified School District (the "District"), as follows:

WHEREAS, the District proposes to issue its bonds or other obligations (the "Bonds") to finance the acquisition, construction, renovation, remodeling or equipping certain capital projects described in Exhibit A hereto (the "Project"), and capital expenditures relating to the Project (the "Expenditures") will be paid on or after the adoption of this Resolution;

WHEREAS, the District reasonably expects to reimburse itself for the Expenditures with the proceeds of the Bonds, which shall be "qualified tax credit bonds," being Clean Renewable Energy Bonds pursuant to Section 54C of the Internal Revenue Code of 1986 (the "Code"), Qualified Zone Academy Bonds pursuant to Section 54E of the Code and/or Qualified School Construction Bonds pursuant to Section 54F of the Code;

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED, as follows:

1. The District reasonably expects to reimburse all or a portion of the Expenditures with the proceeds of the Bonds.

2. The maximum principal amount of the Bonds allocable to the financing of the Project is $12,500,000.

3. This Resolution is a declaration of official intent to reimburse expenditures pursuant to Section 54A(d)(2)(D) of the Code.

4. All actions of the officers, agents and employees of the District or other entity of the District that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified and confirmed.

5. This Resolution shall be in full force and effect immediately upon its adoption.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 18th day of August 2009.

_____
President of the Board, Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

8.11.2

EXHIBIT A

DESCRIPTION OF PROJECT

Western Placer Unified School District
Qualified School Contruction Bond Project List
As of August 18, 2009

Projects	Anticipated Costs
Lincoln High School Additions/Modernizations Incr. 1	$1,581,906.00
Foskett Ranch Additions SPED	$809,542.80
Lincoln High School Additions/Modernizations Incr. 2	$1,961,655.00
Property Purchase Lincoln Crossing South	$3,000,000.00
Painting of Carlin C Coppin	$60,000.00
Construct Gym at Glen Edwards Middle School	$4,500,000.00
Other Projects/Contingency	$586,896.20
Total	$12,500,000.00

8.11.3

CLERK'S CERTIFICATE

I, Ana Stevenson, Clerk of the Governing Board (the "Board") of the Western Placer Unified School District, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly and legally held at the regular meeting place thereof on August 18, 2009, of which meeting all the members of the Board had due notice and at which a majority thereof was present. At the meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

An agenda for the meeting was posted at least seventy-two (72) hours before the meeting at the office of the District at 600 6th Street, Lincoln, California, a location freely accessible to members of the general public and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the foregoing resolution with the original minutes of the meeting on file and of record in the office of the District and that the resolution is duly entered of record and is a full, true and correct copy of the original resolution adopted at the meeting and entered in the minutes. The resolution has not been amended, modified or rescinded since the date of its adoption and is no in full force and effect.

Date: August 18, 2009

_____

Clerk of the Governing Board of the
Western Placer Unified School District

8.11.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Resolution Authorizing the Filing of an Application with the State of California Department of Education Requesting an Allocation of the State's Allocation from the Internal Revenue Service for the Issuance by the District of Qualified School Construction Bonds.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Terri Ryland, Assistant Superintendent
Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

Yes

BACKGROUND:

On January 1, 2010, the District's Series 2006B Certificates of Participation (COPs) are set to convert from a fixed to a variable interest rate. As part of the District's debt management and restructuring plan, the District scheduled to evaluate whether to restructure one or both of the outstanding Series 2006 COPs.

District staff is working with Cathy Dominico of Capitol Public Financing Group on exploring financial solutions for maximizing the District's resources and minimizing the impact of existing debt repayment on the General Fund.

As part of the overall COP restructuring plan, Cathy will present a potential low borrowing cost (0% to 2%) funding option for capital projects through the use of Qualified School Construction Bonds (QSCBs). QSCBs are a new funding mechanism authorized under the American Recovery and Reinvestment Act (ARRA). The District is currently completing approximately $12 million in capital facilities projects using cash on hand. It may be possible to substitute QSCBs for the cash on hand and then use the cash on hand to pay down a portion of the Series 2006 COPs, as part of the restructuring plan.

In order to be eligible for QSCB funding, the District must submit an application to the California Department of Education (CDE) by August 25, 2009. District staff recommends submitting a QSCB application in the amount of $12.5 million.

By submitting an application, the District is not obligating itself to issue a QSCB. Rather, the District will have the option of issuing a QSCB if the Board later determines that it is financially beneficial to do so.

The CDE will be selecting QSCB applications for funding on or about August 28. In the event the District's application is selected for QSCB authorization, staff will return to the Board for consideration of the overall COP restructuring plan and actions needed for implementing the QSCB funding.

Following tonight's presentation, the Board will consider approving a resolution authorizing the filing of a QSCB application and the reimbursement of prior capital expenditures from QSCB proceeds.

RECOMMENDATION:

Administration recommends the Board of Trustee approve the resolution authorizing the Western Placer Unified School District to file an application with the State of California Department of Education requesting an allocation of the State's allocation from the Internal Revenue Service for the issuance by the District of Qualified School Construction Bonds.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Authorization to File Application
Resolution No. 09/10.7

A RESOLUTION AUTHORIZING THE FILING)
OF AN APPLICATION WITH THE STATE OF)
CALIFORNIA DEPARTMENT OF EDUCATION)
REQUESTING AN ALLOCATION OF THE)
STATE'S ALLOCATION FROM THE)
INTERNAL REVENUE SERVICE FOR THE)
ISSUANCE BY THE DISTRICT OF QUALIFIED)
SCHOOL CONSTRUCTION BONDS)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COP RESTRUCTURING & QSCB APPLICATION

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above-entitled District at a regular meeting held on the 18th day of August, 2009, by roll call vote.

AYES:
NOES:
ABSENT:

RESOLVED, by the Board of Trustees (the "Board") of the Western Placer Unified School District (the "District"), as follows:

WHEREAS, in February, 2009, as part of the American Recovery and Reinvestment Act of 2009, Congress enacted section 54F of the Internal Revenue Code of 1986, as amended, permitting a state or local government to issue qualified school construction bonds to finance the construction, rehabilitation, or repair of a public school facility and certain land acquisition costs;

WHEREAS, owners of qualified school construction bonds will receive a tax credit if they own qualified school construction bonds on one or more quarterly credit allowance dates, resulting in very low borrowing costs to the District;

WHEREAS, the District plans to issue up to $12,500,000 of qualified school construction bonds to finance public school facilities; and

WHEREAS, in order to issue qualified school construction bonds, the District must submit an application to the California Department of Education and be allocated a portion of the $773,525,000 volume cap allocated to the State of California by the Internal Revenue Service (of the total nationwide amount of $11 billion);

8.12.2

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Trustees of the Western Placer Unified School District as follows:

1. The Board hereby authorizes the Superintendent or his designee to submit an application California Department of Education for an allocation of up to $12,500,000 of the volume cap allocated to the State of California by the Internal Revenue Service for the issuance of qualified school construction bonds.

2. The Board hereby certifies that:

   (a) for purposes of the application, 100 percent of the proceeds of the qualified school construction bond will be used for:

   - Construction of public school facilities,
   - Rehabilitation or repair of public school facilities,
   - Acquisition of land on which public school facilities will be constructed with proceeds of issuance, or
   - Equipment related to the project(s) constructed or rehabilitated with the proceeds of issuance,

   and within six months of issuance, the District will enter into contract(s) for use of proceeds equal to ten percent of issuance. Additionally, 100 percent of the bond proceeds will be used for a qualified purpose and must be spent within three years of the date of issuance;

   (b) all laborers and mechanics employed by contractors or subcontractors on projects funded by qualified school construction bond proceeds will be paid wages and fringe benefits at rates not less than those prevailing on similar projects in the District;

   (c) applicable State and local law requirements governing conflicts of interest will be satisfied with respect to the issue and, if additional conflict of interest rules are imposed by Internal Revenue Service regulation, such additional rules will be satisfied with respect to the issue;

   (d) within fifteen days of bond issuance the District will submit a copy of IRS Form 8038 to the California Department of Education;

   (e) at the conclusion of the project(s), a completion report will be submitted to the California Department of Education; and

   (f) in the event that the District does not issue the qualified school construction bond in the full amount of authorization by December 31, 2009, any and all unused portion of the authorization, without further action by the Board, will revert to the California Department of Education, to be allocated as determined by the California Department of Education in its sole discretion.

3. The Superintendent or his designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver any and all documents, to do any and all things and take any and all actions that may be necessary or advisable, in their discretion, in order to effect the purposes of this resolution. All actions heretofore taken by officers, employees, and agents of this District that are in conformity with the purposes and intent of this resolution are hereby approved, confirmed, and ratified.

4. This resolution shall take effect immediately upon adoption.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 18th day of August 2009.

_____
President of the Board, Governing Board
Western Placer Unified School District

ATTEST:

_____
Clerk, Governing Board
Western Placer Unified School District

8.12.4

CLERK'S CERTIFICATE

I, Ana Stevenson, Clerk of the Governing Board (the "Board") of the Western Placer Unified School District, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly and legally held at the regular meeting place thereof on August 18, 2009, of which meeting all the members of the Board had due notice and at which a majority thereof was present. At the meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

An agenda for the meeting was posted at least seventy-two (72) hours before the meeting at the office of the District at 600 6th Street, Lincoln, California, a location freely accessible to members of the general public and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the foregoing resolution with the original minutes of the meeting on file and of record in the office of the District and that the resolution is duly entered of record and is a full, true and correct copy of the original resolution adopted at the meeting and entered in the minutes. The resolution has not been amended, modified or rescinded since the date of its adoption and is no in full force and effect.

Date: August 18, 2009

_____

Clerk of the Governing Board of the
Western Placer Unified School District

8.12.S

CALIFORNIA DEPARTMENT OF EDUCATION
SCHOOL FACILITIES PLANNING DIVISION

QUALIFIED SCHOOL CONSTRUCTION BOND 2009 APPLICATION

APPLICATION INFORMATION

County	County	District Code
Placer County	3 1	6 6 9 5 1

District Name
Western Placer Unified School District

CONTACT INFORMATION

Contact Person		Title
Scott Leaman		**Superintendent**
Telephone Number	Fax Number	E-mail Address
916 645 6387	**916 645 6356**	**s_leaman@wpusd.k12.ca.us**

CERTIFICATION OF ELIGIBILITY

The Governing Board of the above named local educational agency (LEA) (school district/county office of education) has certified through a Board resolution that the LEA satisfies Certifications 1-6. Date of resolution adoption: August 18, 2009

Project(s) and Cost:
Attach project list and estimated cost. (The California Department of Education realizes that the project list may change prior to completion).

Certification 1: Qualified by virtue of use of bond proceeds:

For purposes of the application, 100 percent of the proceeds of the Qualified School Construction Bond will be used for:

- Construction of public school facilities;
- Rehabilitation or repair of public school facilities;
- Acquisition of land on which public school facilities will be constructed with proceeds of issuance; or
- Equipment related to the project(s) constructed or rehabilitated with the proceeds of issuance.

Within six months of issuance, the LEA must have entered into contract(s) for use of proceeds equal to ten percent of issuance. Additionally, 100 percent of the bond proceeds are to be used for a qualified purpose and must be spent within three years of the date of issuance.

Certification 2: Davis-Bacon Act:

All laborers and mechanics employed by contractors or subcontractors on projects funded by Qualified School Construction Bond proceeds shall be paid wages and fringe benefits at rates not less than those prevailing on similar projects in the locality.

Certification 3: Prohibition on Financial Conflicts of Interest:

Applicable State and local law requirements governing conflicts of interest are satisfied with respect to this issue, and if additional conflict of interest rules are imposed by Internal Revenue Service regulation, such additional rules will be satisfied with respect to the issue.

Certification 4: Submittal of IRS Form 8038, Information Return for Tax-Exempt Private Activity Bonds:

Within fifteen days of bond issuance the LEA will submit a copy of IRS Form 8038 to the California Department of Education.

Certification 5: Completion Report:

At the conclusion of the project(s) a completion report must be submitted to the California Department of Education.

Certification 6: Unused Authorization:

In the event that the LEA does not issue the Qualified School Construction Bond in the full amount of authorization by December 31, 2009, the LEA hereby declares that any and all unused portion of the authorization, without further action by the Governing Board, shall revert to the State (CDE), to be allocated or reallocated as determined by the CDE in its sole discretion.

AMOUNT OF BOND AUTHORIZATION REQUESTED

Bond Authorization Amount in Numbers	Bond Authorization Amount in Written Words
$12,500,000	**Twelve Million Five Hundred Thousand Dollars**
Bond Type Lease Type Financing	Estimated Date of Issuance December 2009

Any non-voter approved debt must comply with *Education Code* sections 17150-17150.1 and 42133 concerning the LEAs repayment of the indebtedness.

CERTIFICATION

I certify under penalty of perjury that to the best of my knowledge, the information in this application is true and correct and is in compliance with statutes and administrative provisions of the California Department of Education. The Governing Board of the above named LEA has authorized me to sign this application on its behalf.

	Superintendent	**August 18, 2009**
Signature of LEA Superintendent	Title	Date

8.12.6 7/2/2009

Western Placer Unified School District
Qualified School Contruction Bond Project List
As of August 18, 2009

Projects	Anticipated Costs
Lincoln High School Additions/Modernizations Incr. 1	$1,581,906.00
Foskett Ranch Additions SPED	$809,542.80
Lincoln High School Additions/Modernizations Incr. 2	$1,961,655.00
Property Purchase Lincoln Crossing South	$3,000,000.00
Painting of Carlin C Coppin	$60,000.00
Construct Gym at Glen Edwards Middle School	$4,500,000.00
Other Projects/Contingency	$586,896.20
Total	$12,500,000.00

8.12.7

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Letter from Perry-Smith regarding Western Placer Unified School District's annual independent audit.

AGENDA ITEM AREA:

Information

REQUESTED BY:

Terri Ryland, Assistant Superintendent
Business & Support Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

August 18, 2009

ROLL CALL REQUIRED:

No

BACKGROUND:

The District's auditors, Perry-Smith LLP, have begun working on the independent audit of the District for the year ended June 30, 2009. As part of their professional obligation to the District, Perry-Smith LLC has provided the Governing Board with information regarding the conduct of the annual audit and has requested that the attached letter be shared with the Governing Board.

RECOMMENDATION:

Administration recommends the Board of Trustees receive the letter from Perry-Smith LLC.

8.13

PERRY-SMITH
THE POWER OF CONFIDENCE

Perry-Smith LLP
400 Capitol Mall | Suite 1200
Sacramento, CA 95814
www.perry-smith.com
916.441.1000

To the Governing Board
Western Placer Unified School District
600 6th Street, 4th Floor
Lincoln, California 95648

This letter is intended to communicate certain matters related to the planned scope and timing of our audit of Western Placer Unified School District financial statements as of and for the year ended June 30, 2009.

Communication

Effective two-way communication between our Firm and the Governing Board is important to understanding matters related to the audit and in developing a constructive working relationship.

Your insights may assist us in understanding Western Placer Unified School District and its environment, in identifying appropriate sources of audit evidence, and in providing information about specific transactions or events. We will discuss with you your oversight of the effectiveness of internal control and any areas where you request additional procedures to be undertaken. We understand that communication with us regarding any matters you consider relevant to the audit will be timely. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures, your suspicion or detection of fraud, or any concerns you may have about the integrity or competence of senior management.

We will promptly communicate to you any fraud involving senior management and other fraud that causes a material misstatement of the financial statements, illegal acts that come to our attention (unless they are clearly inconsequential), and disagreements with management and other serious difficulties encountered in performing the audit. We also will communicate to you and to management any significant deficiencies or material weaknesses in internal control that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing after the audit.

Independence

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. For example, without our permission, no partner or professional employee of Perry-Smith LLP is permitted to own any direct financial interest or a material indirect financial interest in a client or any affiliates of a client. Also, if an immediate family member or close relative of a partner or professional employee is employed by a client in a key position, the matter must be reported and resolved in accordance with Firm policy. In addition, our policies restrict certain non-audit services that may be provided by our Firm and require audit clients to accept certain responsibilities in connection with the provision of permitted non-attest services.

8.13.1

The Audit Planning Process

Our audit approach places a strong emphasis on obtaining an understanding of how your business functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your business. The development of a specific audit plan will begin by meeting with you and with management to obtain an understanding of business objectives, strategies, risks, and performance.

We will obtain an understanding of internal control to assess the impact of internal control on determining the nature, timing and extent of audit procedures, and we will establish an overall materiality limit for audit purposes. We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error.

We will use this knowledge and understanding, together with other factors, to first assess the risk that errors or fraud may cause a material misstatement at the financial statement level. The assessment of the risks of material misstatement at the financial statement level provides us with parameters within which to design the audit procedures for specific account balances and classes of transactions. Our risk assessment process at the account-balance or class-of-transactions level consists of:

- An assessment of inherent risk (the susceptibility of an assertion relating to an account balance or class of transactions to a material misstatement, assuming there are no related controls); and

- An evaluation of the design effectiveness of internal control over financial reporting and our assessment of control risk (the risk that a material misstatement could occur in an assertion and not be prevented or detected on a timely basis by the District's internal control).

We will then determine the nature, timing and extent of tests of controls and substantive procedures necessary given the risks identified and the controls as we understand them.

The Concept of Materiality in Planning and Executing the Audit

In planning the audit, the materiality limit is viewed as the maximum aggregate amount of pretax misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. At the end of the audit, we will inform you of all individual unrecorded misstatements aggregated by us in connection with our evaluation of our audit test results.

Our Approach to Internal Control Relevant to the Audit

Our audit of the financial statements will include obtaining an understanding of internal control sufficient to plan the audit and to determine the nature, timing and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Our review and understanding of the District's internal control is not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.

Timing of the Audit

We have completed preliminary audit field work that was scheduled for April 20 - 24, 2009. Management's adherence to its closing schedule and timely completion of information used by us in performance of the audit is essential to timely completion of the audit.

Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to be of service to Western Placer Unified School District.

This communication is intended solely for the information and use of the Governing Board and is not intended to be and should not be used by anyone other than these specified parties.

Perry-Smith LLP

Sacramento, California
July 21, 2009

8.13.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Classified Management Salary Adjustment

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the classified management salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, salary adjustments from 3% to 8% are being recommended to place the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended.

RECOMMENDATION:

Approve the attached salary schedule.

8.14

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Classified Management Positions
2009-2010 Salary Schedule

Classified Management position designation excludes the employees serving in such positions from overtime provisions. The duties, flexibility of hours, salary and authority of such positions set them apart from those positions which are subject to overtime provisions. Said management positions shall not be unreasonably discriminated against as a result of the overtime provisions.

Such management employees working 12 months shall be eligible for vacation as follows: 0/4 Yrs. - 10 Days, 5/10 Yrs. - 15 Days, 11/14 Yrs. - 16 Days, 15 Yrs. Plus - 20 Days

Position Classification	**CONTRACT DAYS**	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**
**Director of Site Development	220	88,347	91,078	93,801	96,520	99,250
$200/Mo Car Allowance	Daily Rate	401.58	413.99	426.37	438.73	451.14
Director of Business Services	260	79,422	84,324	89,222	94,125	99,022
$100/Mo Car Allowance	Daily Rate	305.47	324.32	343.16	362.02	380.85
Director of Maintenance	260	66,484	70,762	75,041	79,319	83,594
& Operations	Daily Rate	255.71	272.16	288.62	305.07	321.51
Director of	260	63,406	67,486	71,567	75,647	79,724
Technology Services	Daily Rate	243.87	259.56	275.26	290.95	306.63
Occupational Therapist	200	61,496	64,563	67,783	71,163	74,713
$200/Mo Car Allowance	Daily Rate	307.48	322.82	338.92	355.82	373.56
Food Service Director	260	59,885	63,519	67,151	70,788	76,496
	Daily Rate	230.33	244.30	258.27	272.26	294.22
Transportation Director	260	59,885	63,519	67,151	70,789	76,496
	Daily Rate	230.33	244.30	258.27	272.26	294.22
*After School Coordinator	210	34,545	36,363	38,276	40,290	42,411
	Daily Rate	164.50	173.16	182.27	191.86	201.96
**Workability Site Grant Coord.	210					32,879
(Based on Workability Grant Budget)	Daily Rate					156.57

Longevity increments are 5% salary increase for 10 yrs. and 5% for each additional 5 yrs. of completed service

All Salaries Based on 8 Hour Days
Retiree Benefits: $2,775 for 3 or 5 years
District paid life insurance ($8.33) and salary protection plan ($9.66)

Revised 7/1/07 - 4% added to 2006/2007 schedule for all positions except Trans. Dir & Food Serv. Dir. (5%)
0% added to 2007 - 2008
Revised 8/1/09 - 3% added to 2008- 2009 schedule effective 7/1/09 for Dir. Site Dev, Dir. of Technology, After School Coordinator, Workability, 6.9% for Dir. of Bus, 8% for Dir. of Maint & Operarations, Food Service Dir, OT, Transporation Director

*Contingent Upon Continuing Grant Funding
**Based on 6 hrs./Day x 5 days/wk. = 30 hrs. x 4 wks. x 10 1/2 mos. = 1260 hrs.x hrly rate
Effective 10/1/06 from 200 days to 210 days per year

clmg

8.14.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Confidential Salary Adjustment

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the classified confidential salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment of 3% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. Additional professional growth opportunities based on the classified contract are also being forwarded for approval.

RECOMMENDATION:

Approve the attached salary schedule.

8.15

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Classified Confidential Positions
2009-10 School Year

Confidential employees shall be eligible for the following as per Education Code 45128: The Board shall provide for compensation or compensatory time off at a rate at least equal to time and one-half the regular rate of pay of the employee designated and authorized to perform the overtime.

Such confidential employees shall be eligible for vacation as determined by the schedule adopted 7/1/01.

Position Classification	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Budget Technician	52,703	55,336	58,104	61,009	64,062
	4,392	4,611	4,842	5,084	5,338
Secretary to the	46,004	48,291	50,713	53,247	55,892
Superintendent	3,834	4,024	4,226	4,437	4,658
Pers. Accounting	43,099	45,250	47,499	49,873	52,369
Technician	3,592	3,771	3,958	4,156	4,364
Business Admin Asst.	43,099	45,250	47,499	49,873	52,369
	3,592	3,771	3,958	4,156	4,364
Sec. to Assist. Supt.	39,503	41,468	43,532	45,707	47,994
Educational Services	3,292	3,456	3,628	3,809	3,999
Payroll Technician	39,441	41,418	43,495	45,658	47,932
	3,287	3,452	3,625	3,805	3,994
Acct. Technician II	37,068	38,922	40,875	42,926	45,052
	3,089	3,243	3,406	3,577	3,754
Acct.Technician I	35,560	37,327	39,194	41,159	43,198
	2,963	3,111	3,266	3,430	3,600

Notation: Longevity increments revised 3/16/99. Latest longevity increment to reflect 5% longevity at 10 yrs. and all future 5 yr. Increments.

Reflects: District paid life insurance ($8.33) and salary protection plan ($9.66)
Retiree benefits as stipulated at Board of Trustee's meeting, 08/15/00.
($2775 per year for 1 - 5 years)

Effective 7/1/09 Article VIII: Professional Growth in the CSEA contract will also apply to Confidential Employees

Revised 1/19/06 - 2% Employer Paid PERS effective 7/1/05
Revised 7/1/06 - 5% Employer Paid PERS and 3.08% added to 2005/2006 schedule
Revised 7/1/07 - 4% added to 2006/2007 schedule for all positions except for Payroll Tech. (4.5%)
0% added to 2007/2008 schedule
Revised 8/5/09 - 3% added to 2008/2009 schedule effective 7/1/09

8.15.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Management Salary Adjustment

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the certificated management salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment of 3% to 8% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. A minor reduction of two duty days is included for the high school principal position.

RECOMMENDATION:

Approve the attached salary schedule.

8.16

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Certificated Management
2009-2010 Salary Schedule

Position Classification (Duty Days)	Duty Days	Car Allowance	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
District Psychologist	192	200.00	64,332	69,139	73,946	78,755	83,562
**Program Support Specialist Interventions	210	125.00	71,425	73,568	75,776	78,048	80,386
Special Education Program Spec.	207	200.00	79,134	81,513	83,870	86,221	88,594
Elementary Asst. Principal	204	75.00	80,574	82,992	85,481	88,047	90,688
Middle School Asst. Principal	204	75.00	83,045	85,620	88,198	90,771	93,347
Director of Spec.Education	220	200.00	93,391	96,116	98,998	101,968	105,028
Elementary Principal	210	100.00	90,335	93,129	95,923	98,721	101,519
High School Asst. Principal	210	200.00	90,592	93,374	96,186	98,996	101,800
Middle School Principal	210	100.00	93,458	96,328	99,230	102,129	105,021
Continuation High School Principal	210	100.00	90,776	93,563	96,381	99,197	102,006
Director - Human Services	220	200.00	97,112	100,113	103,106	106,095	109,096
High School Principal	220	200.00	103,958	107,171	110,374	113,575	116,787

District paid life insurance ($8.33) - MA Stipend - $1,188 - District paid ACSA dues. Retiree benefits as stipulated at Board of Trustee's meeting, March 7, 2000 (after 10 yrs.of service w/WPUSD, entitled to $2775 per year for 5 years) or Board of Trustee's meeting January 15, 2008 (those offered in the agreement between the district and WPTA at section XIV

Longevity - Based on administrative years of service in the WPUSD

5 years in administration	2.5% added to base salary
10 years in administration	3.0% added to base salary
15 years in administration	3.5% added to base salary
20 years in administration	4.0% added to base salary
1/2% Every 5 years After	

Revised 6/19/01 - K-5 5%, 6-12 3%, Directors 3.87% added to 2000-01 schedule, effective 7/1/01
Revised 10/21/03 - .5% added to 2001-02 schedule, effective 7/1/02
Revised 10/21/03 - 2% added to 2002-03 schedule, effective 7/1/03
Revised 7/1/04 - Reclass Middle School Principal, Elementary School Principal, High School Principal
1.5% added to 2003-04 schedule, effective 7/1/04 for remainder positions on salary shcedule
Revised 6/20/06 - 9% added to 2004-05 schedule for all positions except Elementary Asst. Principal (6%) and Director of Special Ed. (Reclassified)
Revised 71/07 - 4% added to 2006/2007 schedule for all positions except H.S. Assist. Princ. (4.35%)
Revised 8/1/09 - 3% added to 2007/2008 schedule effective 7/1/09 for Sp. Ed. Program Spec.& Dir., Human Ser.; 4.75% for District Psychologist; 5.41% for Elem. Assist. Princ.& Elem. Princ.; 6% for Prog. Sup. Spec.; 6.43% for Mid. Sch. Princ.;7.42% for H.S. Assist. Princ.; 8% for Dir. Sp.Ed., Mid. Sch. Princ., Cont. Continuation H.S. Princ. & H.S. Princ. Also Changed H.S. Principal days from 222 to 220

8.16.1

**Contingent Upon Continuing Grant Funding

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Assistant Superintendent Salary Adjustment

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the assistant superintendent salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Retroactive to July 1, 2009, a salary adjustment 3% is being recommended to keep the attached group at or near the median (middle) of comparison districts, based on past discussion with the Board. A 6% increase in the benefit cap is also being recommended. An increase of fifty dollars per month in car allowance is also being forwarded for approval. Based on successful performance, a one-year extension on each contract is recommended for approval.

RECOMMENDATION:

Approve the attached salary schedule and contract extensions.

8.17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Full Time Assistant Superintendent Postitions
2009-2010 Salary Schedule

Position Classification (Duty Days)	Duty Days	Car Allowance	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Assistant Superintendent, Educational Services	260	350	116,219	119,199	122,255	125,389	128,604
Assistant Superintendent of Business Services	260	350	116,219	119,199	122,255	125,389	128,604
Assistant Superintendent of Personnel Services	260	350	116,219	119,199	122,255	125,389	128,604
Assistant Superintendent of Facilities & Maintenance	260	350	116,219	119,199	122,255	125,389	128,604

MA Stipend - $1,223

Notation: Salary advancement is with the recommendation of the Superintendent and with the approval of the Board of Trustees.

Asst/SupSalSch
7/1/2009

8.17.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Superintendent Salary Adjustment

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Represented employees received salary and health and welfare benefit increases in June effective July 1, 2009. Analysis and comparison of the superintendent salary schedule was completed during the summer. No salary adjustment is being recommended for the 2008-09 school year. Salary adjustments for 2009-10 ranged from 3% to 8% based on the goal of placing each group at the median of the district comparison group. Retroactive to July 1, 2009, a salary adjustment of 6.5% is being recommended. A one-year extension on the superintendent's contract is also recommended for approval.

RECOMMENDATION:

Approve the attached salary schedule and contract extension.

8.18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Full Time Superintendent Postitions
2009-2010 Salary Schedule

Position Classification	Duty Days	Car Allowance	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
District Superintendent	260	500	158,442				

Notation: Salary advancement is with the recommendation of the Superintendent and with the approval of the Board of Trustees.

superintendent sal schedule
7/1/2009

9.18.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
2009-10 District Goals

AGENDA ITEM AREA:
Information/Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District office

FINANCIAL INPUT/SOURCE:
All sources

MEETING DATE:
August 18, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Draft objectives based on district goals were presented and discussed with the Board at the last meeting. They are now being presented for approval.

RECOMMENDATION:

Approve 2009-10 management team goals.

8.19

Western Placer Unified School District

Goals and Objectives for the Management Team

2009-10

Initial Draft: August 4, 2008
Board Review and Input: August 4, 2009
Board Approval: August 18, 2009
Board Review:
Final Presentation:

MISSION STATEMENT:
Empower Students with the skills, knowledge,
and attitudes for Success in an Ever Changing World.

ADOPTED DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

8.1.1

Goal # 1 Develop and continually upgrade a well articulated K-12 academic program

Objective	*Background*	*Benchmark*
1a - Continue focus on assisting all sites in meeting state assigned API and AYP targets.	1a – The district and its schools continue to improve on API and AYP targets. This progress will be supported by the district. Subgroups not making goals will receive focused support.	1a – By June 2010, establish essential standards and common benchmark assessments for core academic areas, monitor significant subgroup progress towards grade-level standards, and support development of Professional Learning Communities to support teachers as they address student learning. All schools will meet their API and AYP targets or show growth. Schools in Program Improvement will complete mandated tasks. Results from 2008-09 will be presented to the Board in the fall of 2009.
1b – Plan and enhance opportunities within the curriculum for academic achieving students.	1b – Academic high achieving students require increased opportunities based on their capabilities.	1b – By June 2010, a marquee program will be selected for Lincoln High School. A Middle College offering will be explored with Sierra Community College. A program audit will be completed for Glen Edwards Middle to determine parity with Twelve Bridges Middle School. Gifted and Talented opportunities will be supported. Thirty-five percent (35%) of students will meet A-G requirements.

8.19.2

1c – Increase local special education offerings.	1c – Many special education programs are located outside the district. As the district grows, it is feasible to bring these programs back to the district.	1c – By December 2009, additional special education offerings will be located in-district and special education transportation through Mid-placer will be evaluated. These additions will be implemented in a cost neutral, or close to cost neutral manner.
1d – Implement new district funding model with state funding impacts, while maintaining fiscal solvency and health.	1d – The district is receiving funds through a new funding model that is unique in the state of California. Additionally, state budget reductions have adversely affected our budget.	1d – by 2010, a budget committee will be convened to understand and communicate the impacts of the new funding model and make recommendations to the board.

Goal # 2 Foster a safe, caring environment where individual difference are valued and respected

Objective	*Background*	*Benchmark*
2a – Continue services for students and families through the Lighthouse Family Resource Center.	2a – The district Lighthouse was converted to the Lighthouse Family Resource and Counseling Center.	2a – By December 2009, a contract for services will be finalized between the center and the district. The district will have active participation on the Lighthouse Board.
2b – Additional Lincoln Police Officer resources will be allotted to Lincoln High School and Phoenix High School.	2b – The introduction of these resources will assist with proactively addressing safety issues on campus. Planning for implementation began in summer, 2009.	2b – By June 2010, the contract for additional resources will be fully implemented including interaction on communication, managerial, and financial issues between the agencies.

Goal # 3 Provide facilities for all district programs and functions that are suitable.

Objective	*Background*	*Benchmark*
3a – Evaluate current facilities, establish new facilities, plan for additional facilities that are financially feasible.	3a – District enrollment is growing each year. The planning process has begun to establish facilities for this growth, including the use of current facilities. Many hours will be devoted to this community process through the Facility Needs Committee.	3a – By June 2010, a comprehensive Master Facility Plan including funding options will be completed after Board input.
3b – Explore agricultural conservancy at the current Lincoln High School Farm site and formally acquire Mariner (Rockwell) Ranch.	3b – The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.	3b – By June 2010, working with the Farm Foundation, conservancy options will be presented to the board and the agreement with CalTrans will be finalized.

Goal # 4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.

Objective	*Background*	*Benchmark*
4a – Increase communication content and outlets through the use of appropriate technologies and information.	4a –Information demand is increasing as the district grows. New families and students need to be targeted with key information. A district-wide communication system was implemented in prior years. Ongoing communication will be increased through new websites, district video, community newsletters, and the Facility Needs Committee.	4a – By June 2010, communication will be increased through the completion of website improvements, three community newsletters, video distribution, and Facility Needs Committee meetings.
4b - Communication and collaboration with the city will be increased.	4b – Joint partnerships including the School Resource Officer and joint use facility agreements assist district families and community members. Some of these agreements need updating based on the practical use of the facilities. Ongoing joint collaborative meetings take place throughout the year.	4b – By June 2010, collaboration meetings with the city will continue and other avenues of partnership will be implemented, including the additional School Resource Officer and updated joint use agreements. New options that assist both entities, and their constituents, will be presented to the board. City support for appropriate educational facilities will be garnered.

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Goal # 5 Promote student health and nutrition in order to enhance readiness for learning.

Objective	*Background*	*Benchmark*
5a – With community support, author and approve a district wellness plan.	5a – The No Child Left Behind act mandates the district complete a wellness plan. The city of Lincoln has shown interest in partnering on this activity.	5a - By June 2010, the district will present to the board a wellness plan for approval.

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