WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, FOURTH FLOOR,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk
Terry Gage - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Chief Business Official
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	03/02/09	05/01/09
Sheridan School (K-5)	76	76
First Street School (K-5)	417	417
Carlin C. Coppin Elementary (K-5)	429	427
Creekside Oaks Elementary (K-5)	625	623
Twelve Bridges Elementary (K-5)	719	721
Foskett Ranch Elementary (K-5)	511	507
Glen Edwards Middle (6-8)	639	638
Twelve Bridges Middle School (6-8)	833	834
Lincoln High School (9-12)	1,402	1402
Phoenix High School (10-12)	91	91
Lincoln Crossing Elementary	580	582
PCOE Home School	0	0
TOTAL:	**6,322**	**6,318**

Preschool/Head Start

First & J Street	24
Carlin Coppin	24 -A.M. /20 -P.M.
Sheridan	23

Pre-K Special Ed

Foskett	59
FSS PPPIP	59

Adult Education 291

First-5 Program

Sheridan	17
First Street	28

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
May 19, 2009, 7:00 P.M.
SHERIDAN ELEMENTARY SCHOOL – MULTI-PURPOSE ROOM
4730 H Street, Sheridan, CA 95681

AGENDA

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:15 P.M. START

1. **CALL TO ORDER** – Sheridan Elementary School – Multi-Purpose Room

6:20 P.M.

2. **CLOSED SESSION** – Sheridan Elementary School – Staff Room

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 LL.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 MM.

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 NN.

2.2 CONFERENCE WITH LABOR NEGOTIATOR
Update on Certificated and Classified negotiations

7:00 P.M.

3. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Sheridan Elementary School Multi-Purpose Room

3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 LL.
Roll Call Vote:

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 MM.
Roll Call Vote:

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 NN.
Roll Call Vote:

3.2 **CONFERENCE WITH LABOR NEGOTIATOR**
Update on Certificated and Classified negotiations

4. SPECIAL ORDER OF BUSINESS

4.2 Featured School – Sheridan Elementary School

5. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approve Classified Personnel Report.
5.2 Approve Certificated Personnel Report.
5.3 Approve request for One Year Leave of Absence.
5.4 Approve Program Support Specialist Interventions Job Description.
5.5 Approve recommendation for preliminary teaching credential.
5.6 Approve the 2009-10 California Interscholastic Federation Application for Lincoln High School.
5.7 Approve 2009-10 Career Technical Education Application.
5.8 Approve the Williams Uniform Complaint Quarterly Report.
5.9 Letter of Recognition for Mary Lou Resendes.
5.10 Report of Disclosure Requirements for Quarterly Report of Investments.
5.11 Approve Obsolete Instructional Materials.
5.12 Approve Student Discipline/Stipulated Expulsion for Student # 08-09 QQ.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jerusha Loya
7.2 Western Placer Teacher's Association – Mike Agrippino
7.3 Western Placer Classified Employee Association – Chris Hawley
7.4 Superintendent, Scott Leaman
7.5 Asst. Superintendent, Cathy Allen
- Memorial Plaques
- New Elementary School Site

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (D/A) **ADOPT DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS - Noyes** *(08-09 G & O Component I, IV)*

•Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. The declaration shall remain in force until June 30, 2010.

8.2 (D/A) **CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION FOR THE LHS MODULAR AND MODERNIZATION PROJECT; SUMMER 2009 – Allen** *(08-09 G & O Component IV, V)*

•Western Placer Unified School District has received Division of State Architect (DSA) approval to move forward with Increment 1 on plans to construct one modular classroom building resulting in three regular education classrooms, modernize two student restrooms, minor demolition and related site work at Lincoln High School.

8.3 (D/A) **CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION FOR THE FOSKETT RANCH ELEMENTARY MODULAR CLASSROOM BUILDING PROJECT; SUMMER 2009 – Allen** *(08-09 G & O Component IV, V)*

•Western Placer Unified School District will be submitting to the Division of State Architect (DSA) on May 15, 2009 for approval to construct one modular classroom building on Foskett Ranch Elementary resulting in two special education classrooms with shared workspace and restroom, and an outdoor age-appropriate apparatus area.

8.4 (D/A) **CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION FOR LINCOLN CROSSING ELEMENTARY PORTABLE CLASSROOM BUILDING PROJECT; SCHOOL YEAR 2009 – Allen** *(08-09 G & O Component IV, V)*

•Western Placer Unified School District will be submitting to the Division of State Architect (DSA) for approval to construct one relocatable classroom building on Lincoln Crossing Elementary to house the site's RSP and SDC programs.

8.5 (D/A) **APPROVAL OF CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES BETWEEN LPA, INC. AND THE WESTERN PLACER UNIFIED SCHOOL DISTRICT - Allen** *(08-09 G & O Component IV, V)*

•In December 2007 the District chose the architectural firm of LPA, Inc., to prepare a master plan for Lincoln High School and to prepare the appropriate construction documents to implement Increments 1 and 2 of the plan. The District is also utilizing their services for the work at Foskett Ranch this summer. The Architectural Services Agreement attached is the master agreement that will be used for their services on these and other projects. It has been approved by our legal counsel. The originals of the contract are being sent with signatures by LPA.

8.6 (I/D) **EDUCATION CAMPAIGN – Leaman** *(08-09 G & O Component IV, V)*

•The Community Strategy Team continues to meet on a biweekly basis. The first Facility Needs Committee recently met with over forty people in attendance. The district is authoring its first community-wide newsletter and the district will be the focus of an upcoming chamber breakfast.

8.7 (I/D) **ONE OF THE 2008-09 BOARD OBJECTIVES INCLUDES THE INITIATION OF A NEW WEBSITE - Leaman** *(08-09 G & O Component I, IV, V)*

•One of the 2008-09 Board objectives includes the initiation of a new website. The timeline for this process will be shared with the board.

8.8 (I/D) **ROCKWELL RANCH – Leaman** *(08-09 G & O Component IV, V)*

•The district was recently informed that Cal Trans would like to start discussions concerning the transfer of Rockwell Ranch for district use.

8.9 (A) **BUDGET ASSUMPTIONS – NEW – Ryland** *(08-09 G & O Component I, III, IV, V)*

•As the Business Office finalizes the process of budget development, including assessing prior budget assumptions and adjusting assumptions in light of current State budget situation and newly identified State monies, any other board priorities or changes in spending must also be identified. We are asking the Board for their final input into the budget assumptions.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- June 2, 2009, 7:00 P.M., Board of Trustee Meeting, Lincoln High School Theater
- June 16, 2009, 7:00 P.M., Board of Trustee Meeting, Lincoln High School Theater

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Sheridan Elementary School – Office Conference Room**
Date: **Tuesday, May 19, 2009**
Time: **6:35 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
   * PUBLIC EMPLOYEE APPOINTMENT
   * PUBLIC EMPLOYEE EMPLOYMENT
   * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   * PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
   * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
   * **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   * STUDENT PRIVATE PLACEMENT
   * INTERDISTRICT ATTENDANCE APPEAL
   * STUDENT ASSESSMENT INSTRUMENTS
   * STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Expulsion
Student #08-09 LL

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

Kris Knutson
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 LL

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

3.1a

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Expulsion
Student #08-09 MM

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 MM

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

3.1 b

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Expulsion
Student #08-09 NN

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #08-09 MM

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

3.1c

SPECIAL

ORDER

OF

BUSINESS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:
Featured School:
Sheridan Elementary

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL VOTE:
No

BACKGROUND:

Sheridan Elementary School will share a short presentation to the Board of Trustees. They will focus on the following:

- Pupils
- Parents
- Programs

RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.

wp/rk/factform

4.

Sheridan Elementary School

4730 "H" Street - Sheridan, CA 95681
(530) 633-2591 -Fax-(530) 633-9565
Kris Knutson, Principal
"Pursuit of Excellence"

Agenda for Sheridan Elementary School presentation to the School Board on May 19th, 2009

- Star Spangled Banner to be sung by former student, LHS freshman, Alyssa Algers---in front of school under the American Flag

- Presentation of AR Awards to the following pupils:
  AR Awards: Andrew Quick with 157.7 AR Points - 5th Grade
  Emily Sampson with 136.6 AR Points - 3rd Grade
  Mazie Macfarlane with 81.6 AR Points - 2nd Grade

- Presentation of Parent Participation Preschool program by Michelle Eslinger

- Acknowledgement of a staff member

4.1

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

May 19, 2009

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** Noreen Skillman
   Position: Campus/Café Supervisor
   Salary: CSEA, Range 13, Step B
   Hours: 30 Minutes/Day
   Days: 10 Months/Year
   Effective: 5/4/09
   Site: Carlin C. Coppin
   Funding: General

2. **Name:** Kelley Stauffer
   Position: Campus/Café Supervisor
   Salary: CSEA, Range 13, Step A
   Hours: 2 Hours/Day
   Days: 10 Months/Year
   Effective: 5/11/09
   Site: Twelve Bridges Elementary
   Funding: General

REHIRES

1. **Name:** Kathleen Johnson
   Position: Campus/Café Supervisor
   Site: Sheridan
   Hours: 30 Minutes/Day
   Effective: 7/1//09

RESIGNATIONS

1. **Name:** Elena Yepez
   Position: Campus/Café Supervisor
   Site: FRE
   Hours: 30 Minutes/Day
   Effective: 6/5/09

5.1.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

5.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

May 19, 2009

CERTIFICATED/MANAGEMENT

REQUEST FOR MATERNITY/CHILD REARING LEAVE

1. **Lisa Kaufman, 1st Grade Teacher, Carlin C. Coppin Elementary**

5.2.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Request for One Year
Leave of Absence

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Meghan Magee is requesting a one year unpaid leave of absence based on Article VIII(B) of the agreement between the District and the Western Placer Teachers' Association. She is requesting the leave to complete a 1200 hour internship to complete her School Psychology program. Administration is recommending the board grant the leave for one year based on tenure in the District, the desire for additional state credentials in education, program classes completed, the direct value added to the district for attainment of the credential, and the limited possibility of attaining the credential except through a one year leave.

RECOMMENDATION:

Administration recommends the approval of the one year unpaid leave of absence for the individual listed above.

5.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Program Support Specialist Interventions
Job Description

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Mary Boyle
Bob Noyes

ENCLOSURES:
Job Description

DEPARTMENT:
Educational Services
Personnel

FINANCIAL INPUT/SOURCE:
Categorical Funds

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The job description for "Program Support Specialist" is being replaced with the attached "Program Support Specialist Interventions" job description. The original job description was created two years ago, to develop a Program Specialist position to support ELD programs in the district. That position has expanded to provide support for all intervention programs for struggling learners, including ELD programs, and programs for English Only (EO) and Reclassified Fluent English Proficient (RFEP) students. The new job description has been revised to reflect all intervention program support, including ELD.

RECOMMENDATION:

Approve Job Description.

5.4

wp/rk/factform

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **PROGRAM SUPPORT SPECIALIST INTERVENTIONS** ***(Categorical)***
Department: Administrative Office
Reports to: Assistant Superintendent, Educational Services

SUMMARY:
Under direction of the Assistant Superintendent of Educational Services implements the District Intervention programs, including the English Language Development (ELD) Program

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Works closely with district administration in the development and improvement of the district intervention programs, including the English Language Development programs
* Provides in-service training to district administration and teachers in intervention and ELD program requirements, including testing, instruction, reporting, and other aspects of the programs
* Provides in-service training to teachers and administration in CELDT testing and interpretation, and other required testing for English Learner students
* Provides support in implementation of the district data management system (assessments), including common assessment development
* Implements monitoring systems for tracking student progress
* Provides direction for development of the district intervention and ELD programs, including the implementation of best instructional, grouping, and scheduling practices to support student achievement
* Provides direction, support and in-service training for differentiated instruction to support student progress
* Provides direction to district and site personnel for the monitoring of student progress
* Works with other English Learner district and site personnel to support the English Learner program.
* Assists in supervision of intervention personnel
* Monitors English Learner budgets
* Communicates with families of EL students
* Convenes and chairs the District English Learner Advisory Committee (DELAC)
* Other duties as assigned

QUALIFICATION REQUIREMENTS:
To perform this job successfully, an individual must have knowledge of intervention strategies, English Language Development programs, K-12 education systems, community needs; programs and resources.

EDUCATION and/or EXPERIENCE:
Bachelors' degree, administrative credential; CLAD; BCLAD preferred; bilingual Spanish preferred.

OTHER SKILLS AND ABILITIES:
Knowledge of office procedures and practices, including filing systems, receptionist and telephone techniques, letter and report writing, and sound bookkeeping procedures; English usage, spelling,

grammar and punctuation; ability to operate common office machines including data processing equipment such as computer terminals, printers and word processors. Ability to interpret and apply pertinent school district procedures, policies, laws, rules and regulations, and to apply them with good judgment in a variety of situations; compose routine correspondence independently; make arithmetical calculations quickly and accurately; process documents using word processing equipment and software; meet the public tactfully and courteously and answer questions correctly;

compile and maintain accurate records and files; understand and carry out oral and written directions; establish and maintain cooperative relationships with those contacted in the course of work, and have strong interpersonal relationship skills.

CONFIDENTIAL/MANAGEMENT STATUS

Cases or confidential district matters are not to be discussed by the coordinator under any circumstances outside of the District office. Infringement of the above policy may result in immediate dismissal.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before parents, staff, students, colleagues, and other professionals.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, and percent and to draw and interpret graphs.

REASONING ABILITY:

Ability to apply common sense understanding to carry out detailed written oral, and technical instructions. Ability to define problems, collect data, establish facts, and draw valid conclusions.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee is occasionally required to stand and walk. Occasionally the employee will type for long periods of time. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment includes the district office and school sites.

The noise level in the work environment is usually quiet. The employee continuously interacts with the public and other staff and occasionally meets multiple demands from several people.

The information contained in this job description is for compliance with the American with Disabilities Act (.A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

5.4.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Recommendation for Preliminary Teaching Credential

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to recommend Jared Gonsalves for his Preliminary Teaching Credential (Single Subject/Math).

RECOMMENDATION:

Administration recommends the approval of the recommendation for Preliminary Teaching Credential for the individual listed above.

5.5

State Of California
California Commission On Teacher Credentialing
Box 944270
1900 Capitol Avenue
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Web site: www.ctc.ca.gov

RECOMMENDATION FOR PRELIMINARY TEACHING CREDENTIAL UPON COMPLETION OF DISTRICT INTERN PROGRAM

Date: May 1, 2009

Name of Applicant: Jared Gonsalves

Social Security Number:

Employed at:

Name of School: Twelve Bridges Middle

Name of County: Western Placer USD

PLACER

DIRECTIONS FOR THE EMPLOYER: To recommend the holder of the District intern Credential for a Preliminary Teaching Credential complete section A and B below. To request an additional year on the District intern Certificate complete only section C.

A. [X] The above-named applicant has completed the District program and has served successfully for:

[X] two years full-time as an intern teacher, or [ ] two years as a bilingual intern teacher.

[ ] Passage of RICA

Robert Mayer
Signature of Employer

Title Asst. Supt. Personnel Services

Date May 12, 2009

B. [X] The above-named applicant is recommended by the governing board of the school district for Preliminary Teaching Credential pursuant to Education Code Section 44259.

Robert Mayer
Signature of School Board Member or Designee

Title Asst. Supt. Personnel Services

Date May 12, 2009

C. [ ] The Governing board of the school district requests the issuance of a one-calendar-year extension of the District Intern Credential to the above-named applicant. An application and fee is attached.

Signature of School Board Member or Designee

Title

Date

5.5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
California Interscholastic Federation
Application for 2009-10 School Year
At Lincoln High School

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The California Interscholastic Federation is requesting representatives for Lincoln High School during the 2009-10 school year.

RECOMMENDATION:

Administration recommends the Board of Trustees to approve Mrs. Tofft, and Mr. Kerrigan as the 2009-10 California Interscholastic Federation representatives for Lincoln High School.

wp/rk/factform

California Interscholastic Federation

www.cifstate.org

Marie Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578
Tel: (510) 521-4447 - FAX: (510) 521-4449

AS OF JUNE 1ST 2009
Marie Ishida, Executive Director
STATE OFFICE
4658 Duckhorn Drive, Sacramento, CA 95834

TO: **SUPERINTENDENT OF PUBLIC SCHOOLS**
PRINCIPAL OF PRIVATE SCHOOLS

FROM: **MARIE ISHIDA**

RE: **ENCLOSED FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES**

DATE: **APRIL 16, 2009**

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year 2009-2010**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.16) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form by the date indicated on the form. Please contact us if we can give you further information.

:am

5.6.1

www.cifstate.org

California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578
Tel: (510) 521-4447 - FAX: (510) 521-4449

AS OF JUNE 1ST 2009
Marie Ishida, Executive Director
STATE OFFICE
4658 Duckhorn Drive, Sacramento, CA 95834

2009-2010 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 1, 2009.

Western Placer Unified (Name of school district/governing board) School District/Governing Board at its 5/19/09 (Date) meeting,

appointed the following individual(s) to serve for the 2009-2010 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Lincoln High School

NAME OF REPRESENTATIVE Donna Tofft POSITION Athletic Director

ADDRESS 790 J Street CITY Lincoln ZIP 95648

PHONE 916-645-6360 FAX 916-645-6349 E-MAIL d_tofft@wpusd.k12.ca.us

---

NAME OF SCHOOL Lincoln High School

NAME OF REPRESENTATIVE Rob Kerrigan POSITION Vice Principal

ADDRESS 790 J Street CITY Lincoln ZIP 95648

PHONE 916-645-6360 FAX 916-645-6349 E-MAIL kerrigro@wpusd.k12.ca.us

---

NAME OF SCHOOL

NAME OF REPRESENTATIVE POSITION

ADDRESS CITY ZIP

PHONE FAX E-MAIL

NAME OF SCHOOL

NAME OF REPRESENTATIVE POSITION

ADDRESS CITY ZIP

PHONE FAX E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name (print) Scott Leaman Superintendent's or Principal's Signature

Address 600 Sixth Street, Fourth Floor City Lincoln Zip 95648

Phone (916) 645-6350 Fax (916) 645-6356

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒

5.6.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
2009-10 CAREER TECHNICAL EDUCATION
CARL D. PERKINS APPLICAITON

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Lincoln High School
Barrett Hess, Instructor

ENCLOSURES:
Yes

DEPARTMENT:
Vocational & Technical

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2008

ROLL CALL REQUIRED:
No

BACKGROUND:

Requesting approval of the 2009-2010 Career Technical Education Application. The Carl D. Perkins Career & Technical Education Improvement Act of 2006.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the 2009-2010 CTE Application.

wp/rk/factform

5.7

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Postsecondary, and Adult Leadership Division
CDE 100 (12/08)

DUE DATE: May 15, 2009

CAREER TECHNICAL EDUCATION APPLICATION FOR 2009-2010 FUNDING

Carl D. Perkins Career & Technical Education Improvement Act of 2006

LOCAL EDUCATIONAL AGENCY: (LEA) **Lincoln High School**	COUNTY-DISTRICT (CD) CODE: 31-66951
ADDRESS OF LEA: 790 J. Street Lincoln, CA 95648	CHECK APPROPRIATE BOX: ☐ Sec. 112 - State Institutions x Sec. 131 - Secondary ☐ Sec. 132 - Adult/ROCP
NAME OF LEA SUPERINTENDENT OR CHIEF ADMINISTRATOR: Scott Leaman	
ALLOCATION AMOUNT: $ 24070	BOARD APPROVAL DATE: May 19, 2009
PERKINS COORDINATOR: Barret Hess TITLE: Instructor	Telephone Number: 916-645-6364 Ext: FAX Number: 916-645-6349 Email Address: bearitbilt@hotmail.com
PERKINS COORDINATOR'S ADDRESS (If different from LEA address above):	

CERTIFICATION: I hereby certify that all state and federal rules and regulations will be observed and that the assurances and certifications related to this program are accepted as the conditions in the operations of this program. The funds associated with this application will support the implementation of our 2008-2012 Local Career Technical Education Plan and provide a program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This funding will supplement state and local career technical education funds and improve, enhance, or expand our career technical education programs in the 2009-2010. I certify that to the best of my knowledge, the information contained in this application is correct and complete.

PRINTED NAME OF SUPERINTENDENT OR DESIGNEE: Scott Leaman	TITLE, If not Superintendent: Superintendent
SIGNATURE OF SUPERINTENDENT OR DESIGNEE:	DATE: 5/12/09

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

REVIEWED AND APPROVED BY: DATE:

5.7.1

SECTION I
SIGN-OFF FORM FOR FEDERAL AND STATE ASSURANCES AND CERTIFICATIONS

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The applicant should download the general assurances and certification from the CDE Perkins Forms and Files Web page at www.cde.ca.gov/ci/ct/pk/forms.asp. For the complete text of program specific assurance, certification, terms and conditions, see the *Instructions, Policies, Assurances, and Certifications for the Career Technical Education Application for 2009-2010 Funding.* A signature on this page is an indication that the Superintendent or an authorized designee has reviewed the documents listed below and agrees to comply with the assurances, certifications, terms and conditions.

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2009-2010 Grant Conditions

As the duly authorized representative of the local education agency applying for *Carl D. Perkins Career and Technical Education Improvement Act of 2006 Career Technical Education Application for 2009-2010 Funding,* I have read the assurances, certifications, term and conditions associated with this program; and I agree to comply with all requirements as a condition of funding.

Printed Name David Butler Title Principal

Signature [signature] Date 05/12/09

5.7.2

SECTION II
SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Perkins IV Act requires local education agencies (LEA) to implement strategies to overcome barriers that may be lowering special population students rates of access to, or success, in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs, and provide the activities needed to prepare these students for high skill, high wage, or high demand occupations that lead to self-sufficiency.

This form confirms that the LEA coordinators/administrators responsible for the administration of each of the programs associated with the special population groups has reviewed and approved the 2009-2010 Perkins IV application for funds. Each special population category MUST be signed by the LEA's designated administrator or certificated representative responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name N/A No Program Title _____

Signature _____ Date _____

Limited English Proficient (LEP) (English Learner Coordinator/Administrator)

Printed Name Mark D. Freestone Title ESL Teacher

Signature Mark D. Freestone Date 5/12/09

Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Phil Volmer Title RSP Teacher

Signature Phil Volmer Date 5/12/09

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name Jim Spratling Title Counselor

Signature _____ Date 5/12/09

Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name Jim Spratling Title Counselor

Signature _____ Date 5/12/09

Displaced Homemaker (Title IX Coordinator/Administrator)
[Required only on Section 132 (Adult) applications]

Printed Name Jim Spratling Title Counselor

Signature _____ Date 5/12/09

5.7.3

SECTION III: Assessment of Career Technical Education programs (core indicators).

See instructions on page 16 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

Secondary: (continues onto page 5)

Core Indicator	Definition	LEA Level 2007/08	State Level 2007/08	90% or more of the State level
1S1 Academic Attainment-Reading/ Language Arts	**Numerator:** Number of 12th grade CTE concentrators who have met the proficient or advanced level on the **reading/language arts** portion of the California High School Exit Exam (CAHSEE). **Denominator:** Number of 12th grade CTE concentrators.	_____%	22.3%	20.07% ☐Yes ☐ No
1S2 Academic Attainment-Mathematics	**Numerator:** Number of 12th grade CTE concentrators who have met the proficient or advanced level on the **mathematics** portion of the CAHSEE. **Denominator:** Number of 12th grade CTE concentrators.	_____%	20.9%	18.81% ☐ Yes ☐ No
2S1 Technical Skill Attainment	**Numerator:** Number of 12th grade CTE concentrators who received a grade of "C" or better in the CTE class, or received an industry recognized certification, or passed an end of program assessment aligned with industry-recognized standards. **Denominator:** Number of 12th grade CTE concentrators.	_____%	Baseline	N/A
3S1 Secondary School Completion	**Numerator**: Number of 12th grade CTE concentrators who earned a high school diploma, a General Educational Development (GED) certificate, or other state recognized equivalent (including recognized alternative standards for individuals with disabilities) or a proficiency credential, certificate, or degree in conjunction with a secondary school diploma during the reporting year. **Denominator:** Number of 12th grade CTE concentrators.	_____%	85.0%	76.5% ☐ Yes ☐No
4S1 Student Graduation Rate	**Numerator**: Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate. **Denominator:** Number of 12th grade CTE concentrators.	NA	NA	NA
		Data will be collected in 2010-11		

5.14

Core Indicator	Definition	LEA Level 2007/08	State Level 2007/08	90% or more of the State level
5S1 Secondary Placement	**Numerator:** Number of 12th Grade CTE concentrators who left secondary education during the reporting year and entered in postsecondary education, advanced training, military service, or employment six months following the program year in which they left secondary. **Denominator:** Number of 12th grade CTE concentrators.	_____%	75.0%	67.5% ☐Yes ☐ No
6S1 Non-traditional Participation	**Numerator:** Number of CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	Baseline	N/A
6S2 Non-traditional Completion	**Numerator:** Number of CTE concentrators from underrepresented gender groups who completed a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all CTE concentrators from underrepresented gender groups enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	Baseline	N/A

5.7.5

Adult: See instructions on page 16 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

Core Indicator	Definition	LEA Level 2007/08	State Level 2007/08	90% or more of the State level
1A1 Technical Skill Attainment	**Numerator:** Number of adult CTE concentrators who passed an end of program assessment or earned a competency certificate during the reporting year. **Denominator:** Number of adult CTE concentrators enrolled in a CTE program.	_____%	**92.46%**	83.21% ☐ Yes ☐ No
2A1 Credential, Certificate, or Degree	**Numerator:** Number of adult CTE concentrators earned an industry-recognized credential, certificate, degree, or completed a transfer program. **Denominator:** Number of adult CTE concentrators who completed a CTE program.	_____%	**66.13%**	59.52% ☐ Yes ☐ No
4A1 Student Placement	**Numerator:** Number of adult CTE concentrators who left adult education and enrolled in postsecondary education or advanced training, in military service, or employment six months following the program year in which they left adult education. **Denominator:** Number of adult CTE concentrators who left adult education during the reporting year.	_____%	**79.86%**	71.87% ☐ Yes ☐ No
5A1 Non-traditional Participation	**Numerator:** Number of adult CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all adult CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	**21.47%**	19.32% ☐ Yes ☐ No
5A2 Non-traditional Completion	**Numerator:** Number of adult CTE concentrators from underrepresented gender groups who completed a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all adult concentrators enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	**23.28%**	20.95% ☐ Yes ☐ No

S.7.10

Program Improvement Form

LEAs falling below 90 percent of the State established performance level on any core indicator must submit this form. See instructions on page 17 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

<table>
<tr><th colspan="4">Example</th></tr>
<tr><td rowspan="2">Core Indicator not meeting 90% level

6S1</td><td colspan="2">Explanation: What are the reasons why the LEA did not meet the state established performance level for this core indicator?
Example: Low numbers of female students enrolled in Automotive and Building Trades programs.</td><td rowspan="2">Funding Source to be used to cover expenses

Example: Perkins IV</td><td rowspan="2">Amount of funding

Example: $200</td></tr>
<tr><td>Strategy to improve performance level: Describe the strategy that will be used to improve the performance level of this core indicator.
Example: Raise awareness among students and staff about non-traditional student participation</td><td>Planned activities: Describe the specific activities that will be employed to achieve the improvement strategy.
Example:
1. Meet with school counselors about non traditional careers and student enrollment.
2. Produce handouts/brochures for students.</td></tr>
<tr><td rowspan="2">Core Indicator</td><td colspan="2">Explanation:
We did not participate in Perkins funding 07-08. Data will be collected next year.</td><td rowspan="2">Funding Source to be used to cover expenses</td><td rowspan="2">Amount of Funding</td></tr>
<tr><td>Strategy to improve performance level</td><td>Planned activities</td></tr>
<tr><td rowspan="2">Core Indicator</td><td colspan="2">Explanation:</td><td rowspan="2">Funding Source to be used to cover expenses</td><td rowspan="2">Amount of funding</td></tr>
<tr><td>Strategy to improve performance level</td><td>Planned activities</td></tr>
</table>

S.7.7

Section IV: Progress Report toward Implementing the Local CTE Plan

The implementation of each district's local CTE plan directly impacts the implementation of the State CTE Plan. Beginning in 2009-2010 through 2011-2012 local districts will report on the progress they have made toward implementation of their local CTE plan. This progress report should be viewed as an opportunity to reflect the goals outlined in the local CTE plan as well as successes and challenges that occurred during the 2008-09 school year.

Additionally, it is the time to set measurable outcomes for CTE for the 2009-2010 school year based on what has been learned and performance level data reported in Section III.

The following questions must be answered in the application:

1. Describe the progress that the district has been made toward achieving the goals established in the Local CTE Plan submitted to CDE in fall 2008.

The Manufacturing and Product design class (we call iDesign) has developed and begun filling a sequence of 5 courses.

Placer county ROP has been more integrated with our CTE department this year. They have been invited to attend our CTE advisory committee which will meet in the beginning of the 09-10 school year.

The iDesign class is currently discussing articulation with Sierra College. The Ag mechanics class has discussed articulation with Yuba college, and will be signing papers in May 09.

2. How has the district improved, enhanced, or expanded career technical education for students during 2008-09?

Added the Manufacturing and Product design pathway. More teaching hours have been added to the Agriculture program. Equipment has been purchased, and facility improvements have been made. Counselors returned to hand-scheduling freshmen which helps identify students interested in CTE.

3. Identify at least three specific outcomes from the local CTE Plan on which the district will focus in 2009-2010.

   Increase in individuals in non-traditional career fields: Student information will be compiled and addressed at our CTE advisory committee meeting.

   Improvement of the leadership development portion of our program: Students from any CTE department may participate in a resume and job interview training and

contest. FFA members will be able to move on to regional and possibly state contests. Interviews will be conducted and judged by the Ag advisory committee and others from the CTE advisory committee.

Transportation technologies will expand to include a small engines unit and curriculum. We will discuss adding buildings to both the school farm and Automotive facilities for expansion.

4. How will Perkins IV funds support the implementation of the identified outcomes in 2009-2010?

Transportation technologies will be able to purchase engines and tools for student use in the small engines unit.

New student recruitment materials will be designed and purchased with the intention of bringing new students into the program with an emphasis on students in non-traditional career fields. We have discussed sending out mailers to incoming freshmen outlining our programs. We have also discussed providing CTE awareness days at our local middle schools to enlighten students to the fascinating careers available through our CTE Department.

Materials will need purchased for our job interview development exercises and for materials and equipment needed for students to do resume and portfolio work.

5.7.9

Section V: Sequence of Courses to be Funded with Perkins IV in 2009-2010. See instructions on page 18 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

NOTE: Only sequence(s) of courses identified in the LEA's approved Local CTE Plan or submitted in Section VII, Local CTE Plan Update, in this application can receive Perkins IV funds.

Industry Sector	Career Pathway	School site where the sequence is offered	Amount of Perkins Funding Allocated to this Sequence	Page # in Local CTE Plan
Construction Trades	Wood Products and Cabinet Making	Lincoln High School	$1768.68	24-28
Transportation	Automotive Maint and Repair	Lincoln High School	$1768.68	24-28
Agriculture	Natural Resources	Lincoln High School	$2947.80	24-28
Agriculture	Mechanics	Lincoln High School	$3537.36	24-28
Agriculture	Agriscience	Lincoln High School	$6140.38	24-28
Industrial and Tech Education	Manufacturing and Product Development	Lincoln High School	$1768.68	Added to this app

5.7.10

Section VI
Program Year 2009-2010
BUDGET AND EXPENDITURE SCHEDULE

Local Educational Agency (LEA): Western Placer Unified School District **CD Code:**

Authorized Signature: Carol Carlson

Total Allocation: $24070
Indirect Cost Rate (percent): 5%

Select One
- X ORIGINAL BUDGET
- ☐ REVISION DATE:
- ☐ END-OF-YEAR CLAIM

Funding Source and Purpose:
- ☐ Section 112 State Institutions
- X Section 131 Secondary
- ☐ Section 132 ROCP and Adult

Object Code and Budget Category		(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation & Child Care For Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation & Data Development	(G) Guidance & Counseling	(H) Administration or Indirect Costs	(I) Total
Percentage of grant expenditures allowed		At least 85% of the grant must be spent in these areas					No more than 10% may be spent in these areas		Not to exceed 5% of total expenditure	
1000	Certificated Salaries	$2000	$2000							
2000	Classified Salaries									
3000	Employee Benefits									
4000	Books/ Supplies	$18866.5								
5000	Services/ Operating									
6000	Capital Outlay									
7000	Indirect Costs								$1203.50	
	Total	20866.5	2000						1203.5	27040

See instructions on page 19 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

SECTION VI: Budget Narrative for the 2009-2010 funds
See instructions on page 19-20 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

OBJECT #	EXPENDITURE DESCRIPTION	AMOUNT
1000	Certificated Salaries Used for the purchase of substitutes for teachers to attend professional development and student leadership activities. This is usually a large expense as we are a very active school.	$4000
	Subtotal for 1000 category	
2000	Classified Salaries .	
	Subtotal for 2000 category	
3000	Benefits ▪ Certificated allocation: ▪ Classified allocation:	
	Subtotal for 3000 category	
4000	Books and Supplies Materials will be purchased for the expansion of the following programs and for the following items: **Agriculture:** Artificial Insemination equipment for Agriscience, Test equipment for soils and garden bed materials, materials for certification work and tools, various supplies for agriscience lab development, computers for student resume and research development, and a digital camera for FFA scrapbook. **Transportation technologies:** Money will be spent for the purchase of small engines and tools for student teardown and assembly training. **Building Trades and Construction:** Money will be spent for the purchase of tooling and equipment necessary for European style hinges on cabinetry. **Industrial Technology and Manufacturing**: Money will be used for the purchase of tooling in the further development of the manufacturing program. .	$18866.5
	Subtotal for 4000 category	
5000	Services and other operating expenditures: Travel and Conferences	

5.7.12

	Subtotal for 5000 category	
6000	Capital Outlay (list items below)	
	Subtotal for 6000 category	
7000	Indirect @ % (minus capital outlay)	1203.5
	GRAND TOTAL	**$24070**

5.7.13

Section VII: Local CTE Plan Update

Required Update: Due to an omission by CDE in the template for the Local CTE Plan in 2008, each local district must complete one additional requirement of the Local CTE Plan. Responding to this question is required of all LEAs receiving Perkins IV funding.

The question that must be answered is:

Describe efforts to improve:
a. the recruitment and retention of career and technical education teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teacher profession; and

Recruitment and retention of CTE teachers has been on an as needed basis. Our program has expanded to 11 teachers over the last 5 years. Counseling hires have chosen by administration, but typically every department is introduced to potential employees prior to hire. Our counselors are invited to CTE advisory committee meetings and instrumental in helping us "sell" our programs to students. Counseling procedures will be changing significantly in the next year. We are hoping to have more departmental input into the scheduling of classes and students.

b. the transition to teaching from business and industry.

None of our teachers are teaching on vocational education credentials. All teachers have specialist credentials in their specific field of CTE and have been through state approved teacher preparation programs. Copies of credentials are available through the CCTC or the district office. Please see pages 20 and 21 items 1, 8 and 9 of our LEA plan.

{Perkins IV, section 122(c)(3)(A) and (B)}

Response

Optional Update: Applicants may update their local plans, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress and/or additions to the CTE program. This is particularly important if

- New courses have been added to an existing program sequence
- New sequences of courses have been developed for an existing industry sector
- N new industry sector and the corresponding sequences of courses have been developed

If Perkins IV funds will be used to support any new industry sectors and/or courses not included in the original Local CTE Plan, a new sequence of courses worksheet must be completed. Go to the CDE Perkins Forms and Files Web page at www.cde.ca.gov/ci/ct/pk/forms.asp and download the Sequence of Courses Worksheet from the Local CTE Plan Forms.

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

5.7.14

Program of Study Worksheet

This Program of Study should be customized with course titles and appropriate high school graduation requirements as well as college entrance requirements.

Industry Sector: Industrial and Technical Education
Career Pathway: Manufacturing and product design
Program of Study: iDesign

Signature of Secondary Administrator:
Signature of Postsecondary Administrator:
Date: May 12, 2009

This Program of Study is a formalized Tech Prep articulated pathway ☐Yes ☒No

LEVELS	GRADE	English/ Language Arts	Math	Science	Social Studies	Career Technical Education Courses	Other Required Courses or Recommended Electives
SECONDARY	9	9A 9B	Integrated Math 1A Integrated Math 1B	Shop Orientation Auto, Wood, or Metal 1A, iDesign 1A Auto, Wood, or Metal 1B, iDesign 1B	World Cultures 1A World Cultures 1B		Computer Literacy PE PE
	10	10A 10B	Algebra 1A Algebra 1B	Ag Biology 1A Ag Biology 1B		Auto, Wood or Metal 2A, iDesign 2A Auto, Wood, or Metal 2B, idesign 2B	PE PE Art or Music
	11	11A 11B	Geometry 1A Geometry 1B	Ag Chem or Physics Ag Chem or Physics	US History US History	Natural History Natural History	Art or Music Spanish 1 A Spanish 1 B
	12	12A 12B	Alg 2A Alg 2B		Ag Economics Ag Government	Farm Power Special Projects Special Projects	Spanish 2A Spanish 2B
		Articulated Dual Credit courses may be taken/moved to the secondary level for articulation/dual credit purposes.					
POSTSECONDARY	Year 13						
	Year 14						
	Year 15						
	Year 16				23		

SAMPLE Occupations Relating to this Pathway

Occupations Requiring Less Than a Baccalaureate Degree

- Machine Tech
- Shop Assistant
- Sales Associate
- Operator
- Product Design

Occupations Requiring a Baccalaureate Degree

- Engineer
- Teacher
-
-
-

Industry recognized certifications, licenses, or Credentials related to this pathway

- Inspector
- Equipment Operation
- Equipment Service and Repair
- Sales
- Technician

S.L.S.

Identification of the Career Technical Education (CTE) Sequence of Courses to be assisted with Perkins IV Funds

Instructions: Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with Perkins IV funds for the duration of this plan. Only those sequences included in the local educational agency's (LEA) approved 2008-2012 local plan are eligible for assistance with Perkins funds.

- **Identify the Industry Sector title and the Career Pathway title for each sequence.**
- **List all CTE courses in the sequence and check the appropriate course level, funding source, indicate if Perkins funds will be used in this course, and duration (in hours) for each course.**
- **Sequences culminating in a Regional Occupational Center Programs (ROCP) course should list the ROCP course name and indicate that course as the capstone class.**
- **Complete a separate "Course Sequence" form for each sequence to be assisted with Perkins IV funds.**

Industry Sector: Industrial and Technical Education **Career Pathway:** Manufacturing and Product Development

District funded course provided in this sector if not included in this sequence: Geometry

Sequence of Courses	Course Level			Primary Funding Source		Perkins Funded	Total Duration
Name of Course	Intro.	Concentration	Capstone	District/COE	ROCP	Yes or No	(In hours)
iDesign 1	☒	☐	☐	☒	☐	y	70
iDesign 2	☐	☒	☐	☒	☐	y	70
iDesign 3	☐	☒	☐	☒	☐	y	70
iDesign 4	☐	☐	☒	☒	☐	y	70
	☐	☐	☐	☐	☐		
	☐	☐	☐	☐	☐		
	☐	☐	☐	☐	☐		
	☐	☐	☐	☐	☐		
	☐	☐	☐	☐	☐		
	☐	☐	☐	☐	☐		

5.7.16

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Williams Uniform Quarterly Complaint Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

One component of the Williams Settlement Legislation requires each district to submit a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional material, teacher vacancies and misassignments, and emergency or urgent facilities issues.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the results of the Williams Uniform Complaint report.

wp/rk/factform

PLACER COUNTY OFFICE OF EDUCATION
Gayle Garbolino-Mojica, County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186(d)]

District: Western Placer Unified School

Person completing this form: Rosemary Knutson

Title: Secretary to the Superintendent

Quarterly Report Submission Date: *(Check one)*

- [X] April
- [ ] July
- [ ] October
- [ ] January

Date for information to be reported publicly at governing board meeting: May 19, 2009

[X] No complaints were filed with any school in the district during the quarter indicated above.

[ ] Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0	0	0

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

May 11, 2009
Date

5.8.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Letter of Recognition for
Mary Lou Resendes, Counselor

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The District received a recognition letter on Mary Lou Resendes, Glen Edwards Counselor commending her on coordinating the ATS (Academic Talent Search) Qualifying Exam at Glen Edwards Middle School campus

RECOMMENDATION:

Administration commends her for her efforts.

wp/rk/factform

SACRAMENTO STATE

California State University, Sacramento
Academic Talent Search (ATS) • Accelerated College Entrance (ACE)
Mailing Address: 6000 J Street • Sacramento, CA 95819-6098
Office Location: 7750 College Town Drive • Suite 101 • Sacramento, CA 95826
Phone: (916) 278-7032 • Fax (916) 278-5930 • Email: ATS: ats@csus.edu • ACE: ace@csus.edu

WPUSD
Received
APR 2 2009
DISTRICT OFFICE

March 30, 2009

Michael Doherty, Principal
Glen Edwards Middle School
204 L Street
Lincoln, CA 95648

Re: Letter of Recognition for Mary Lou Resendes, Counselor

Dear Mr. Doherty:

This letter is in recognition of Ms. Mary Lou Resendes and her work with the Academic Talent Search (ATS) program during the 2008-2009 school year. ATS provides 4th through 9th grade students with the opportunity to challenge themselves intellectually in a collegiate environment and to experience course work in areas generally not available in regular school. We are a nonprofit organization sponsored by California State University, Sacramento (Sacramento State), and we rely on the assistance of individuals like Ms. Resendes to make students aware of the educational opportunities that we offer.

Ms. Resendes scheduled and arranged the administration of the ATS Qualifying Exam on the Glen Edwards Middle School campus. She selected and encouraged academically advanced students to take the exam and notified parents of the benefits of the program. Through Ms. Resendes' efforts, 20 Glen Edwards Middle School students gained the opportunity to explore challenging academic coursework outside their regular school curriculum (see the enclosed *2009 Summer Catalog* for more information).

Ms. Resendes was a vital connection for Glen Edwards Middle School students to the ATS program this year. We thank her and commend her for all of her work. Please contact our office at (916) 278-7032 with any questions.

Sincerely,

Scarlet Maurin
Director

cc: Scott Leaman, Superintendent of Schools
Mary Lou Resendes, Counselor

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Report of Disclosure Requirements for Quarterly Reports of Investments.

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Terri Ryland
Assistant Superintendent, Business Services

ENCLOSURES:
Yes

DEPARTMENT:
Business Office

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

RECOMMENDATION:
Accept the report of disclosure requirements for quarterly reports of investments.

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of JANUARY 31, 2009

5.1.1

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

January 31, 2009

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Face Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,001 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $307,081,695.99 in cash and investments maturing in the next 180 days.

2-10-09



General Fund
Portfolio Management
Portfolio Summary
January 31, 2009

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	80,000,000.00	82,284,385.87	81,020,798.41	7.77	627	387	2.152	2.182
Federal Agency Coupons	429,000,000.00	435,683,713.89	430,143,107.93	41.27	1,606	1,329	4.104	4.161
Medium Term Notes	272,954,000.00	274,449,940.78	273,013,622.14	26.19	1,031	535	4.317	4.377
Negotiable Certificates of Deposit	80,000,000.00	79,937,600.00	79,942,059.64	7.67	202	90	1.999	2.027
Collateralized CDs	5,000,000.00	5,000,000.00	5,000,000.00	0.48	181	2	2.860	2.900
Commercial Paper Disc. -Amortizing	60,000,000.00	59,984,697.21	59,985,683.33	5.76	51	12	0.592	0.601
Treasury Discounts -Amortizing	50,000,000.00	49,789,833.33	49,791,655.55	4.78	211	109	1.340	1.359
MIDDLE FORK JPA	28,343,201.00	28,343,201.00	28,343,201.00	2.72	10,961	9,921	3.580	3.630
Rolling Repurchase Agreements - 2	35,004,365.50	35,004,365.50	35,004,365.50	3.36	1	1	0.247	0.250
Investments	**1,040,301,566.50**	**1,050,477,737.58**	**1,042,244,493.50**	**100.00%**	**1,309**	**1,001**	**3.363**	**3.409**
Cash								
Passbook/Checking (not included in yield calculations)	71,862,695.99	71,862,695.99	71,862,695.99		1	1	0.000	0.000
Total Cash and Investments	**1,112,164,262.49**	**1,122,340,433.57**	**1,114,107,189.49**		**1,309**	**1,001**	**3.363**	**3.409**

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	3,140,970.12	24,147,159.09
Average Daily Balance	**1,185,362,952.69**	**1,075,617,436.35**
Effective Rate of Return	**3.12%**	**3.81%**

Kimberly Hawley 2/4/09

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 01/01/2009-01/31/2009
Data Updated: FUNDSNAP: 02/03/2009 12:03
Run Date: 02/03/2009 - 12:03

General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828GY0	06759	U. S. TREASURY COUPON		12/10/2007	10,000,000.00	10,208,200.00	10,069,490.82	4.625	3.122	180	07/31/2009
912828HD5	06765	U. S. TREASURY COUPON		12/11/2007	10,000,000.00	10,232,000.00	10,052,713.04	4.000	3.126	241	09/30/2009
912828HD5	06766	U. S. TREASURY COUPON		12/11/2007	10,000,000.00	10,232,000.00	10,052,570.18	4.000	3.128	241	09/30/2009
912828HU7	06920	U. S. TREASURY COUPON		04/08/2008	10,000,000.00	10,130,500.00	9,977,572.07	1.750	1.921	423	03/31/2010
912828HY9	08070	U. S. TREASURY COUPON		09/30/2008	10,000,000.00	10,660,900.00	10,140,328.94	3.125	2.732	1,549	04/30/2013
9128275G3	08085	U. S. TREASURY COUPON		11/04/2008	10,000,000.00	10,148,000.00	10,124,055.99	5.500	1.095	103	05/15/2009
912828GY0	08089	U. S. TREASURY COUPON		11/06/2008	10,000,000.00	10,331,365.76	10,292,758.46	4.625	1.153	180	07/31/2009
912828GY0	08091	U. S. TREASURY COUPON		11/14/2008	10,000,000.00	10,341,420.11	10,311,308.91	4.625	0.988	180	07/31/2009
		Subtotal and Average	**81,080,745.65**		**80,000,000.00**	**82,284,385.87**	**81,020,798.41**		**2.152**	**387**	
Federal Agency Coupons											
31331X7J5	06764	FEDERAL FARM CREDIT BANK		12/11/2007	10,000,000.00	10,278,100.00	10,047,816.27	5.050	4.691	1,352	10/15/2012
31331YVX5	06895	FEDERAL FARM CREDIT BANK		03/18/2008	10,000,000.00	10,243,800.00	10,041,192.63	3.950	3.733	1,492	03/04/2013
31331YYZ7	06900	FEDERAL FARM CREDIT BANK		03/20/2008	10,000,000.00	10,028,100.00	10,002,313.89	3.900	3.809	1,508	03/20/2013
31331YF88	06958	FEDERAL FARM CREDIT BANK		04/22/2008	10,000,000.00	10,003,100.00	9,923,950.00	4.125	4.268	1,541	04/22/2013
31331GDP1	08086	FEDERAL FARM CREDIT BANK		11/04/2008	10,000,000.00	10,258,125.00	9,996,231.19	4.875	4.636	1,730	10/28/2013
31331Y6T2	08087	FEDERAL FARM CREDIT BANK		11/04/2008	10,000,000.00	10,108,100.00	10,078,455.34	4.500	4.479	1,296	08/20/2012
3133XNVR7	06802	FEDERAL HOME LOAN BANK		01/04/2008	10,000,000.00	10,312,500.00	10,000,000.00	4.625	4.562	1,433	01/04/2013
3133XPPY4	06887	FEDERAL HOME LOAN BANK		03/13/2008	10,000,000.00	10,015,600.00	10,000,000.00	4.125	4.115	1,480	02/20/2013
3133XQBJ0	06891	FEDERAL HOME LOAN BANK		03/17/2008	10,000,000.00	10,025,000.00	10,001,597.22	3.300	3.211	774	03/17/2011
3133XPZ31	06898	FEDERAL HOME LOAN BANK		03/19/2008	10,000,000.00	10,268,800.00	10,000,000.00	4.000	3.945	1,507	03/19/2013
3133XRE55	07017	FEDERAL HOME LOAN BANK		06/09/2008	10,000,000.00	10,281,300.00	10,000,000.00	3.550	3.501	858	06/09/2011
3128X6NS1	06894	FED HOME LOAN MORT CORP		10/18/2007	10,000,000.00	10,274,200.00	9,996,457.46	5.050	5.003	1,352	10/15/2012
3128X6QN9	06712	FED HOME LOAN MORT CORP		11/05/2007	10,000,000.00	10,003,800.00	10,000,000.00	5.125	5.055	1,373	11/05/2012
3128X6SQ0	06748	FED HOME LOAN MORT CORP		12/04/2007	20,000,000.00	20,240,000.00	20,000,000.00	4.600	4.537	1,402	12/04/2012
3128X6TU0	06762	FED HOME LOAN MORT CORP		12/10/2007	20,000,000.00	20,247,600.00	20,000,000.00	4.550	4.488	1,408	12/10/2012
3128X6VF0	06780	FED HOME LOAN MORT CORP		12/17/2007	10,000,000.00	10,138,300.00	10,000,000.00	4.750	4.685	1,415	12/17/2012
3128X6T63	06836	FED HOME LOAN MORT CORP		02/07/2008	10,000,000.00	10,003,700.00	10,000,000.00	3.750	3.674	736	02/07/2011
3128X66P6	06882	FED HOME LOAN MORT CORP		03/11/2008	9,000,000.00	9,021,150.00	9,000,000.00	3.250	3.686	768	03/11/2011
3128X7NC4	06982	FED HOME LOAN MORT CORP		05/15/2008	10,000,000.00	10,010,700.00	9,993,586.67	4.000	4.326	1,564	05/15/2013
3128X7NC4	06983	FED HOME LOAN MORT CORP		05/15/2008	10,000,000.00	10,010,700.00	10,000,000.00	4.000	4.311	1,564	05/15/2013
3128X7TS3	06992	FED HOME LOAN MORT CORP		05/20/2008	10,000,000.00	10,073,400.00	9,995,394.44	3.600	3.572	838	05/20/2011
3128X7WX8	07020	FED HOME LOAN MORT CORP		06/11/2008	10,000,000.00	10,103,000.00	10,000,000.00	4.000	3.945	1,226	06/11/2012
3128X8AK8	08121	FED HOME LOAN MORT CORP		12/19/2008	10,000,000.00	10,024,400.00	9,989,342.22	3.550	3.534	1,326	09/19/2012
3136F8VW2	06714	FEDERAL NATIONAL MORT. ASSOC.		11/05/2007	10,000,000.00	10,106,300.00	9,989,421.88	5.050	5.013	1,373	11/05/2012
3136F8XJ9	06740	FEDERAL NATIONAL MORT. ASSOC.		11/27/2007	10,000,000.00	10,250,000.00	10,000,000.00	4.800	4.734	1,395	11/27/2012

General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136F8YW9	06776	FEDERAL NATIONAL MORT. ASSOC.		12/14/2007	10,000,000.00	10,259,400.00	10,000,000.00	4.600	4.537	1,412	12/14/2012
31398AMQ2	06843	FEDERAL NATIONAL MORT. ASSOC.		02/14/2008	10,000,000.00	10,003,100.00	10,000,000.00	4.000	3.945	1,466	02/06/2013
3136F9BT9	06879	FEDERAL NATIONAL MORT. ASSOC.		03/10/2008	10,000,000.00	10,112,500.00	10,000,000.00	3.000	2.959	767	03/10/2011
3136F9AH6	06897	FEDERAL NATIONAL MORT. ASSOC.		03/19/2008	10,000,000.00	10,280,600.00	10,078,200.00	4.100	3.742	1,507	03/19/2013
3136F9HR7	06942	FEDERAL NATIONAL MORT. ASSOC.		04/16/2008	10,000,000.00	10,050,000.00	9,991,683.33	3.500	4.220	1,535	04/16/2013
31398AQL9	06985	FEDERAL NATIONAL MORT. ASSOC.		04/29/2008	10,000,000.00	10,037,500.00	10,000,000.00	4.000	3.945	1,548	04/29/2013
3136F9QK2	07002	FEDERAL NATIONAL MORT. ASSOC.		05/27/2008	10,000,000.00	10,012,500.00	10,000,000.00	3.000	3.444	480	05/27/2010
3136F9PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,625,000.00	9,974,050.00	4.050	4.061	1,577	05/28/2013
31398ARM6	08054	FEDERAL NATIONAL MORT. ASSOC.		09/05/2008	20,000,000.00	20,212,600.00	19,954,284.04	4.350	4.347	1,578	05/29/2013
3136F9LN1	08088	FEDERAL NATIONAL MORT. ASSOC.		11/06/2008	10,000,000.00	10,089,166.67	9,985,752.49	4.250	4.265	1,543	04/24/2013
3136F9JQ7	08109	FEDERAL NATIONAL MORT. ASSOC.		12/11/2008	10,000,000.00	10,114,902.78	10,052,402.78	3.850	3.796	1,541	04/22/2013
31398ATM4	08114	FEDERAL NATIONAL MORT. ASSOC.		12/15/2008	10,000,000.00	10,283,611.11	10,223,202.74	4.000	3.461	936	08/26/2011
31398ARU8	08116	FEDERAL NATIONAL MORT. ASSOC.		12/15/2008	10,000,000.00	10,089,608.33	10,083,419.19	3.750	3.257	859	06/10/2011
31398ARM6	08117	FEDERAL NATIONAL MORT. ASSOC.		12/16/2008	10,000,000.00	10,126,841.67	10,114,869.28	4.350	3.972	1,578	05/29/2013
911759GF9	08077	US Dept of Housing and Urban D		10/06/2008	10,000,000.00	11,046,608.33	10,629,604.87	4.830	3.460	1,642	08/01/2013
		Subtotal and Average	**484,452,631.25**		**429,000,000.00**	**435,683,713.89**	**430,143,107.93**		**4.104**	**1,329**	
Medium Term Notes											
060505DC5	08024	BANK OF AMERICA CORP		08/05/2008	10,000,000.00	9,648,800.00	9,937,669.72	2.273	3.234	474	05/21/2010
06050BAA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,222,300.00	10,011,022.47	3.125	3.048	1,230	06/15/2012
06406HBA6	08124	Bank of New York Mellon		01/14/2009	10,000,000.00	10,462,223.61	10,643,753.80	5.125	3.018	1,003	11/01/2011
084664AR2	06242	BERKSHIRE HATHAWAY FINANCE		11/16/2006	10,000,000.00	10,226,800.00	9,921,203.16	4.125	4.956	348	01/15/2010
084664AR2	08099	BERKSHIRE HATHAWAY FINANCE		12/04/2008	5,000,000.00	5,113,400.00	5,057,592.12	4.125	2.849	348	01/15/2010
22541LAN3	05333	CREDIT SUISSE FB USA		04/12/2006	10,000,000.00	10,052,900.00	9,981,069.97	4.700	5.249	120	06/01/2009
33901AAA6	05180	FLEETBOSTON FINANCIAL CORP		12/12/2005	10,000,000.00	10,186,100.00	10,177,461.06	7.375	4.932	303	12/01/2009
36962GS62	05234	GENERAL ELECTRIC CAPITAL CORP		02/03/2006	5,000,000.00	5,054,500.00	4,991,127.21	4.875	4.922	627	10/21/2010
36962GM27	05293	GENERAL ELECTRIC CAPITAL CORP		03/16/2006	10,000,000.00	9,969,900.00	9,878,682.88	3.750	5.227	317	12/15/2009
36962GX82	06106	GENERAL ELECTRIC CAPITAL CORP		08/29/2006	10,000,000.00	9,896,000.00	10,000,000.00	5.720	5.644	932	08/22/2011
36962GZ31	06398	GENERAL ELECTRIC CAPITAL CORP		01/26/2007	10,000,000.00	10,115,100.00	10,005,153.58	5.250	5.100	268	10/27/2009
36962GQ98	06527	GENERAL ELECTRIC CAPITAL CORP		04/17/2007	10,000,000.00	9,999,700.00	9,983,210.28	4.000	4.984	134	06/15/2009
36962GR48	08092	GENERAL ELECTRIC CAPITAL CORP		11/17/2008	10,000,000.00	10,086,983.33	10,134,998.82	4.125	3.236	212	09/01/2009
38146FAA9	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,265,108.33	10,081,986.06	3.250	2.959	1,230	06/15/2012
423328BM4	08127	HELLER FINANCIAL INC/GE		01/22/2009	4,000,000.00	4,163,655.00	4,224,504.03	7.375	2.002	273	11/01/2009
441812GE8	05259	HOUSEHOLD FINANCE CORP		02/24/2006	9,000,000.00	9,000,000.00	9,000,000.00	5.875	5.109	0	02/01/2009
441812KG8	06518	HOUSEHOLD FINANCE CORP		04/12/2007	10,000,000.00	10,029,000.00	9,988,301.73	4.750	5.109	103	05/15/2009
441812GE8	08126	HOUSEHOLD FINANCE CORP		01/15/2009	1,219,000.00	1,251,625.18	1,251,625.18	5.875	2.225	0	02/01/2009

General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
4042Q0AN9	06517	HSBC BANK USA NA/NEW YORK		04/12/2007	10,600,000.00	10,579,012.00	10,523,301.17	3.875	5.055	226	09/15/2009
459200GK1	08110	IBM CORP		12/11/2008	10,000,000.00	9,662,500.00	9,440,572.99	4.096	6.562	907	07/28/2011
59018YUZ2	05179	MERRILL LYNCH		12/12/2005	10,000,000.00	9,787,400.00	9,927,998.33	4.250	4.971	372	02/08/2010
634902JZ4	05331	NATIONAL CITY BANK		04/11/2006	10,075,000.00	9,992,586.50	10,019,314.88	4.150	5.295	181	08/01/2009
634902LJ7	06289	NATIONAL CITY BANK		12/12/2006	8,060,000.00	7,998,824.60	8,008,102.33	4.250	4.887	362	01/29/2010
92976FBR3	08122	WACHOVIA BANK NA		12/29/2008	20,000,000.00	19,966,766.67	19,974,916.67	0.380	3.421	22	02/23/2009
949746NB3	06251	WELLS FARGO & CO.		11/21/2006	10,000,000.00	10,014,800.00	9,955,617.44	4.875	5.059	710	01/12/2011
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	9,889,455.56	9,914,436.26	4.375	4.977	1,460	01/31/2013
949744AA4	08106	WELLS FARGO & CO - FDIC		12/10/2008	10,000,000.00	10,271,500.00	10,000,000.00	3.000	2.959	1,041	12/09/2011
949744AA4	08107	WELLS FARGO & CO - FDIC		12/10/2008	20,000,000.00	20,543,000.00	20,000,000.00	3.000	2.959	1,041	12/09/2011
		Subtotal and Average	**271,791,794.02**		**272,954,000.00**	**274,449,940.78**	**273,013,622.14**		**4.317**	**535**	
Negotiable Certificates of Deposit											
5525V0AM8	06526	MARSHALL & ILSLEY		04/17/2007	10,000,000.00	9,906,500.00	9,941,754.12	3.950	6.476	194	08/14/2009
90531CC67	08093	UNION BANK OF CALIFORNIA		11/20/2008	10,000,000.00	10,007,300.00	10,000,000.00	2.100	2.100	18	02/19/2009
90531CG22	08112	UNION BANK OF CALIFORNIA		12/12/2008	10,000,000.00	10,009,700.00	10,000,000.00	1.600	1.600	40	03/13/2009
90531CM82	08129	UNION BANK OF CALIFORNIA		01/26/2009	10,000,000.00	9,992,500.00	10,000,000.00	1.400	1.381	171	07/22/2009
90263LL38	08128	UBS AG STAMFORD CT		01/26/2009	20,000,000.00	20,007,000.00	20,000,305.52	0.925	0.903	54	03/27/2009
90333U7B2	08113	US BANK NA CINCINNATI		12/12/2008	20,000,000.00	20,014,600.00	20,000,000.00	1.330	1.330	96	05/08/2009
		Subtotal and Average	**68,647,257.61**		**80,000,000.00**	**79,937,600.00**	**79,942,059.64**		**1.999**	**90**	
Collateralized CDs											
96401986	08026	CITIZENS BUSINESS BANK		08/06/2008	5,000,000.00	5,000,000.00	5,000,000.00	2.860	2.860	2	02/03/2009
		Subtotal and Average	**5,000,000.00**		**5,000,000.00**	**5,000,000.00**	**5,000,000.00**		**2.860**	**2**	
Commercial Paper Disc. -Amortizing											
4042F0PD7	08111	HOUSEHOLD FINANCE CORP		12/12/2008	10,000,000.00	9,996,063.89	9,996,366.67	1.090	1.092	12	02/13/2009
4042F0PT2	08115	HSBC FINANCE CORP		12/15/2008	10,000,000.00	9,991,900.00	9,992,200.00	1.080	1.082	26	02/27/2009
74433GP26	08119	PRUDENTIAL FUND		12/17/2008	20,000,000.00	19,999,566.66	19,999,783.33	0.390	0.390	1	02/02/2009
83365RPH2	08123	SOCIETE GENERALE N AMER		01/09/2009	20,000,000.00	19,997,166.66	19,997,333.33	0.300	0.300	16	02/17/2009
		Subtotal and Average	**90,607,013.84**		**60,000,000.00**	**59,984,697.21**	**59,985,683.33**		**0.592**	**12**	
Treasury Discounts -Amortizing											
912795S28	08069	U. S. TREASURY BILL		09/30/2008	10,000,000.00	9,905,244.44	9,905,700.00	1.640	1.682	207	08/27/2009
912795L41	08081	U. S. TREASURY BILL		10/21/2008	10,000,000.00	9,973,750.00	9,974,100.00	1.260	1.285	74	04/16/2009
912795L58	08082	U. S. TREASURY BILL		10/23/2008	10,000,000.00	9,962,872.22	9,963,325.00	1.630	1.666	81	04/23/2009

General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Treasury Discounts -Amortizing											
912795L66	08083	U. S. TREASURY BILL		10/30/2008	10,000,000.00	9,973,300.00	9,973,600.00	1.080	1.101	88	04/30/2009
912795L74	08090	U. S. TREASURY BILL		11/06/2008	10,000,000.00	9,974,666.67	9,974,930.55	0.950	0.968	95	05/07/2009
		Subtotal and Average	**50,086,902.86**		**50,000,000.00**	**49,789,833.33**	**49,791,655.55**		**1.340**	**109**	
MIDDLE FORK JPA											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	28,343,201.00	28,343,201.00	28,343,201.00	3.630	3.580	9,921	04/01/2036
		Subtotal and Average	**28,343,201.00**		**28,343,201.00**	**28,343,201.00**	**28,343,201.00**		**3.580**	**9,921**	
Rolling Repurchase Agreements - 2											
SYS08120	08120	CANTOR FITZGERALD		12/17/2008	35,004,365.50	35,004,365.50	35,004,365.50	0.250	0.247	1	
		Subtotal and Average	**35,259,660.26**		**35,004,365.50**	**35,004,365.50**	**35,004,365.50**		**0.247**	**1**	
		Total and Average	**1,185,362,952.69**		**1,040,301,566.50**	**1,050,477,737.58**	**1,042,244,493.50**		**3.363**	**1,001**	

5.10.7

General Fund
Portfolio Management
Portfolio Details - Cash
January 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			71,551,557.46	71,551,557.46	71,551,557.46		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			311,138.53	311,138.53	311,138.53		0.000	1
		Average Balance	**0.00**							**1**
		Total Cash and Investments	**1,185,362,952.69**		**1,112,164,262.49**	**1,122,340,433.57**	**1,114,107,189.49**		**3.383**	**1,001**

8.01.5



General Fund
Purchases Report
Sorted by Fund - Investment Number
January 1, 2009 - January 31, 2009

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM 365	Ending Book Value
General Fund													
83365RPH2	08123	1010	ACP	SOCNAM	20,000,000.00	01/09/2009	02/17 - At Maturity	19,993,500.00		0.300	02/17/2009	0.304	19,997,333.33
06406HBA6	08124	1010	MTN	BK	10,000,000.00	01/14/2009	05/01 - 11/01	10,549,100.00	103,923.61	5.125	11/01/2011	3.060	10,643,753.80
83365RNL5	08125	1010	ACP	SOCNAM	40,000,000.00	01/12/2009	01/20 - At Maturity	39,999,111.11		0.100	01/20/2009	0.101	0.00
441812GE8	08126	1010	MTN	HSBC	1,219,000.00	01/15/2009	02/01 - Final Pmt.	1,220,926.02	32,625.18	5.875	02/01/2009	2.256	1,251,625.18
423328BM4	08127	1010	MTN	HELLER	4,000,000.00	01/22/2009	05/01 - 11/01	4,163,400.00	66,375.00	7.375	11/01/2009	2.030	4,224,504.03
90263LL38	08128	1010	NCB	UBSNCT	20,000,000.00	01/26/2009	03/27 - Final Pmt.	20,000,332.80		0.925	03/27/2009	0.915	20,000,305.52
90631CM82	08129	1010	NCB	UBKCAL	10,000,000.00	01/26/2009	07/22 - Final Pmt.	10,000,000.00		1.400	07/22/2009	1.400	10,000,000.00
				Subtotal	**105,219,000.00**			**105,926,369.93**	**202,923.79**				**66,117,521.86**
				Total Purchases	**105,219,000.00**			**105,926,369.93**	**202,923.79**				**66,117,521.86**

S.10.9

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of FEBRUARY 28, 2009

S-10-10

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

February 28, 2009

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Face Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 915 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $343,375,786.36 in cash and investments maturing in the next 180 days.

5.10.11



General Fund
Portfolio Management
Portfolio Summary
February 28, 2009

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	80,000,000.00	81,690,200.00	80,652,511.01	7.51	629	360	2.156	2.186
Federal Agency Coupons	379,000,000.00	384,085,227.78	379,802,136.23	35.37	1,624	1,361	3.782	3.835
Medium Term Notes	261,830,000.00	262,343,267.57	261,869,862.65	24.39	1,053	548	4.287	4.347
Negotiable Certificates of Deposit	80,000,000.00	79,936,400.00	79,950,949.74	7.45	217	87	1.926	1.953
Commercial Paper Disc. -Amortizing	129,500,000.00	129,470,251.01	129,471,511.67	12.06	23	15	0.351	0.355
Treasury Discounts -Amortizing	50,000,000.00	49,840,855.55	49,842,677.77	4.64	211	81	1.340	1.359
MIDDLE FORK JPA	28,343,201.00	28,343,201.00	28,343,201.00	2.64	10,961	9,893	3.580	3.630
Rolling Repurchase Agreements - 2	63,728,574.21	63,728,574.21	63,728,574.21	5.94	1	1	0.278	0.282
Investments	**1,072,401,775.21**	**1,079,437,977.12**	**1,073,661,424.28**	**100.00%**	**1,197**	**915**	**2.905**	**2.945**
Cash								
Passbook/Checking (not included in yield calculations)	3,800,786.36	3,800,786.36	3,800,786.36		1	1	0.000	0.000
Total Cash and Investments	**1,076,202,561.57**	**1,083,238,763.48**	**1,077,462,210.64**		**1,197**	**915**	**2.905**	**2.945**

Total Earnings	February 28 Month Ending	Fiscal Year To Date
Current Year	2,960,704.01	27,099,944.06
Average Daily Balance	**1,093,318,843.12**	**1,077,657,104.62**
Effective Rate of Return	**3.53%**	**3.78%**

Kimberly Hawley 3/3/09

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

8.10.5

General Fund
Portfolio Management
Portfolio Details - Investments
February 28, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828GY0	06759	U. S. TREASURY COUPON		12/10/2007	10,000,000.00	10,173,000.00	10,058,681.14	4.625	3.122	152	07/31/2009
912828HD5	06765	U. S. TREASURY COUPON		12/11/2007	10,000,000.00	10,196,900.00	10,046,588.70	4.000	3.126	213	09/30/2009
912828HD5	06766	U. S. TREASURY COUPON		12/11/2007	10,000,000.00	10,196,900.00	10,046,462.44	4.000	3.128	213	09/30/2009
912828HU7	06920	U. S. TREASURY COUPON		04/08/2008	10,000,000.00	10,100,400.00	9,979,056.66	1.750	1.921	395	03/31/2010
912828HY9	08070	U. S. TREASURY COUPON		09/30/2008	10,000,000.00	10,571,100.00	10,137,792.33	3.125	2.732	1,521	04/30/2013
9128275G3	08085	U. S. TREASURY COUPON		11/04/2008	10,000,000.00	10,105,900.00	10,090,332.03	5.500	1.095	75	05/15/2009
912828GY0	08089	U. S. TREASURY COUPON		11/06/2008	10,000,000.00	10,173,000.00	10,143,211.61	4.625	1.153	152	07/31/2009
912828GY0	08091	U. S. TREASURY COUPON		11/14/2008	10,000,000.00	10,173,000.00	10,150,386.10	4.625	0.988	152	07/31/2009
		Subtotal and Average	**80,715,620.17**		**80,000,000.00**	**81,690,200.00**	**80,652,511.01**		**2.156**	**360**	
Federal Agency Coupons											
31331X7J5	06764	FEDERAL FARM CREDIT BANK		12/11/2007	10,000,000.00	10,246,900.00	10,042,168.67	5.050	4.691	1,324	10/15/2012
31331YVX5	06895	FEDERAL FARM CREDIT BANK		03/18/2008	10,000,000.00	10,184,400.00	10,038,048.16	3.950	3.733	1,464	03/04/2013
31331YYZ7	06900	FEDERAL FARM CREDIT BANK		03/20/2008	10,000,000.00	10,012,500.00	10,000,897.22	3.900	3.809	1,480	03/20/2013
31331GDP1	08086	FEDERAL FARM CREDIT BANK		11/04/2008	10,000,000.00	10,214,425.00	9,996,440.22	4.875	4.836	1,702	10/28/2013
3133XNVR7	06802	FEDERAL HOME LOAN BANK		01/04/2008	10,000,000.00	10,271,900.00	10,000,000.00	4.625	4.562	1,405	01/04/2013
3133XQBJ0	06891	FEDERAL HOME LOAN BANK		03/17/2008	10,000,000.00	10,009,400.00	10,000,555.56	3.300	3.211	746	03/17/2011
3133XPZ31	06898	FEDERAL HOME LOAN BANK		03/19/2008	10,000,000.00	10,209,400.00	10,000,000.00	4.000	3.945	1,479	03/19/2013
3133XRE55	07017	FEDERAL HOME LOAN BANK		06/09/2008	10,000,000.00	10,262,500.00	10,000,000.00	3.550	3.501	830	06/09/2011
3128X6NS1	06694	FED HOME LOAN MORT CORP		10/18/2007	10,000,000.00	10,255,100.00	9,996,875.87	5.050	5.003	1,324	10/15/2012
3128X6SQ0	06748	FED HOME LOAN MORT CORP		12/04/2007	20,000,000.00	20,193,200.00	20,000,000.00	4.600	4.537	1,374	12/04/2012
3128X6TU0	06762	FED HOME LOAN MORT CORP		12/10/2007	20,000,000.00	20,202,400.00	20,000,000.00	4.550	4.488	1,380	12/10/2012
3128X6VF0	06780	FED HOME LOAN MORT CORP		12/17/2007	10,000,000.00	10,112,000.00	10,000,000.00	4.750	4.685	1,387	12/17/2012
3128X66P6	06882	FED HOME LOAN MORT CORP		03/11/2008	9,000,000.00	9,004,950.00	9,000,000.00	3.250	3.686	740	03/11/2011
3128X7TS3	06992	FED HOME LOAN MORT CORP		05/20/2008	10,000,000.00	10,055,700.00	9,995,561.11	3.600	3.572	810	05/20/2011
3128X7WX8	07020	FED HOME LOAN MORT CORP		06/11/2008	10,000,000.00	10,086,800.00	10,000,000.00	4.000	3.945	1,198	06/11/2012
3128X8AK8	08121	FED HOME LOAN MORT CORP		12/19/2008	10,000,000.00	10,010,500.00	9,989,586.67	3.550	3.534	1,298	09/19/2012
3128X8HR6	08133	FED HOME LOAN MORT CORP		02/05/2009	10,000,000.00	9,945,233.33	9,951,555.95	3.000	3.066	1,801	02/04/2014
3128X8HR6	08135	FED HOME LOAN MORT CORP		02/10/2009	10,000,000.00	9,949,400.00	9,952,620.40	3.000	3.073	1,801	02/04/2014
3136F8VW2	06714	FEDERAL NATIONAL MORT. ASSOC.		11/05/2007	10,000,000.00	10,078,100.00	9,989,656.25	5.050	5.013	1,345	11/05/2012
3136F8XJ9	06740	FEDERAL NATIONAL MORT. ASSOC.		11/27/2007	10,000,000.00	10,234,400.00	10,000,000.00	4.800	4.734	1,367	11/27/2012
3136F8YW9	06776	FEDERAL NATIONAL MORT. ASSOC.		12/14/2007	10,000,000.00	10,234,400.00	10,000,000.00	4.600	4.537	1,384	12/14/2012
3136F9BT9	06879	FEDERAL NATIONAL MORT. ASSOC.		03/10/2008	10,000,000.00	10,096,900.00	10,000,000.00	3.000	2.959	739	03/10/2011
3136F9AH6	06897	FEDERAL NATIONAL MORT. ASSOC.		03/19/2008	10,000,000.00	10,243,800.00	10,072,450.00	4.100	3.742	1,479	03/19/2013
3136F9HR7	06942	FEDERAL NATIONAL MORT. ASSOC.		04/16/2008	10,000,000.00	10,031,300.00	9,991,750.00	3.500	4.220	1,507	04/16/2013
31398AQL9	06965	FEDERAL NATIONAL MORT. ASSOC.		04/29/2008	10,000,000.00	10,043,800.00	10,000,000.00	4.000	3.945	1,520	04/29/2013

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136F9PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,581,300.00	9,974,550.00	4.050	4.061	1,549	05/28/2013
3136F9LN1	08088	FEDERAL NATIONAL MORT. ASSOC.		11/06/2008	10,000,000.00	10,061,066.67	9,986,312.19	4.250	4.265	1,515	04/24/2013
3136F9JQ7	08109	FEDERAL NATIONAL MORT. ASSOC.		12/11/2008	10,000,000.00	10,086,802.78	10,052,402.78	3.850	3.796	1,513	04/22/2013
31398ATM4	08114	FEDERAL NATIONAL MORT. ASSOC.		12/15/2008	10,000,000.00	10,150,000.00	10,087,151.39	4.000	3.461	908	08/26/2011
31398ARU8	08116	FEDERAL NATIONAL MORT. ASSOC.		12/15/2008	10,000,000.00	10,074,008.33	10,065,230.62	3.750	3.257	831	06/10/2011
31398ARM6	08117	FEDERAL NATIONAL MORT. ASSOC.		12/16/2008	10,000,000.00	10,101,841.67	10,090,887.68	4.350	3.972	1,550	05/29/2013
3136F95C3	08137	FEDERAL NATIONAL MORT. ASSOC.		02/13/2009	10,000,000.00	9,993,800.00	9,995,083.33	1.500	1.496	1,079	02/13/2012
3136FHBB0	08145	FEDERAL NATIONAL MORT. ASSOC.		02/26/2009	10,000,000.00	9,984,400.00	10,000,000.00	2.000	1.973	1,823	02/26/2014
3136FHBB0	08146	FEDERAL NATIONAL MORT. ASSOC.		02/26/2009	20,000,000.00	19,968,800.00	20,000,000.00	2.000	1.973	1,823	02/26/2014
911759GF9	08077	US Dept of Housing and Urban D		10/06/2008	10,000,000.00	10,893,800.00	10,532,352.16	4.830	3.460	1,614	08/01/2013
		Subtotal and Average	**391,427,933.64**		**379,000,000.00**	**384,085,227.78**	**379,802,136.23**		**3.782**	**1,361**	
Medium Term Notes											
060505DC5	08024	BANK OF AMERICA CORP		08/05/2008	10,000,000.00	9,680,100.00	9,941,351.68	1.371	2.260	446	05/21/2010
06050BAA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,256,100.00	10,010,750.09	3.125	3.048	1,202	06/15/2012
06406HBA6	08124	Bank of New York Mellon		01/14/2009	10,000,000.00	10,366,623.61	10,627,395.31	5.125	3.018	975	11/01/2011
084664AR2	06242	BERKSHIRE HATHAWAY FINANCE		11/16/2006	10,000,000.00	10,178,300.00	9,928,074.98	4.125	4.956	320	01/15/2010
084664AR2	08099	BERKSHIRE HATHAWAY FINANCE		12/04/2008	5,000,000.00	5,089,150.00	5,052,569.55	4.125	2.849	320	01/15/2010
22541LAN3	05333	CREDIT SUISSE FB USA		04/12/2006	10,000,000.00	10,041,500.00	9,985,802.48	4.700	5.249	92	06/01/2009
33901AAA6	05180	FLEETBOSTON FINANCIAL CORP		12/12/2005	10,000,000.00	9,868,800.00	10,159,714.96	7.375	4.932	275	12/01/2009
36962GS62	05234	GENERAL ELECTRIC CAPITAL CORP		02/03/2006	5,000,000.00	5,044,550.00	4,991,556.54	4.875	4.922	599	10/21/2010
36962GM27	05293	GENERAL ELECTRIC CAPITAL CORP		03/16/2006	10,000,000.00	10,008,700.00	9,890,273.68	3.750	5.227	289	12/15/2009
36962GX82	06106	GENERAL ELECTRIC CAPITAL CORP		08/29/2006	10,000,000.00	9,959,300.00	10,000,000.00	5.720	5.644	904	08/22/2011
36962GZ31	06398	GENERAL ELECTRIC CAPITAL CORP		01/26/2007	10,000,000.00	10,067,900.00	10,004,572.35	5.250	5.100	240	10/27/2009
36962GQ98	06527	GENERAL ELECTRIC CAPITAL CORP		04/17/2007	10,000,000.00	10,006,400.00	9,971,446.79	4.000	4.984	106	06/15/2009
36962GR48	08092	GENERAL ELECTRIC CAPITAL CORP		11/17/2008	10,000,000.00	10,107,183.33	10,128,153.75	4.125	3.236	184	09/01/2009
36962G3C6	08130	GENERAL ELECTRIC CAPITAL CORP		02/03/2009	10,000,000.00	9,904,400.00	9,940,459.33	1.356	2.689	183	08/31/2009
38146FAA9	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,352,608.33	10,080,026.98	3.250	2.959	1,202	06/15/2012
423328BM4	08127	HELLER FINANCIAL INC/GE		01/22/2009	4,000,000.00	4,158,815.00	4,206,934.14	7.375	2.002	245	11/01/2009
441812KG8	06518	HOUSEHOLD FINANCE CORP		04/12/2007	10,000,000.00	10,012,900.00	9,991,676.23	4.750	5.109	75	05/15/2009
4042Q0AN9	06517	HSBC BANK USA NA/NEW YORK		04/12/2007	10,600,000.00	10,548,060.00	10,533,573.33	3.875	5.055	198	09/15/2009
459200GK1	08110	IBM CORP		12/11/2008	10,000,000.00	9,672,300.00	9,457,843.07	4.096	6.562	879	07/28/2011
59018YUZ2	05179	MERRILL LYNCH		12/12/2005	10,000,000.00	9,592,400.00	9,933,884.02	4.250	4.971	344	02/08/2010
634902JZ4	05331	NATIONAL CITY BANK		04/11/2006	10,075,000.00	10,003,266.00	10,028,595.74	4.150	5.295	153	08/01/2009
634902LJ7	06289	NATIONAL CITY BANK		12/12/2006	8,080,000.00	7,993,505.00	8,012,451.29	4.250	4.887	334	01/29/2010
949746NB3	06251	WELLS FARGO & CO.		11/21/2006	10,000,000.00	10,060,300.00	9,957,516.83	4.875	5.059	682	01/12/2011

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	9,463,100.00	9,763,907.51	4.375	4.977	1,432	01/31/2013
949746JJ1	08134	WELLS FARGO & CO.		02/09/2009	9,095,000.00	9,109,006.30	9,271,332.02	4.200	4.816	320	01/15/2010
949744AA4	08106	WELLS FARGO & CO - FDIC		12/10/2008	10,000,000.00	10,266,000.00	10,000,000.00	3.000	2.959	1,013	12/09/2011
949744AA4	08107	WELLS FARGO & CO - FDIC		12/10/2008	20,000,000.00	20,532,000.00	20,000,000.00	3.000	2.959	1,013	12/09/2011
		Subtotal and Average	**274,251,500.92**		**261,830,000.00**	**262,343,267.57**	**261,869,862.65**		**4.287**	**548**	
Negotiable Certificates of Deposit											
5525V0AM8	08126	MARSHALL & ILSLEY		04/17/2007	10,000,000.00	9,918,500.00	9,950,807.89	3.950	6.476	166	08/14/2009
90531CG22	08112	UNION BANK OF CALIFORNIA		12/12/2008	10,000,000.00	10,003,000.00	10,000,000.00	1.600	1.600	12	03/13/2009
90531CM82	08129	UNION BANK OF CALIFORNIA		01/26/2009	10,000,000.00	10,001,500.00	10,000,000.00	1.400	1.381	143	07/22/2009
90263LL38	08128	UBS AG STAMFORD CT		01/26/2009	20,000,000.00	20,004,600.00	20,000,141.85	0.925	0.903	28	03/27/2009
90333U7B2	08113	US BANK NA CINCINNATI		12/12/2008	20,000,000.00	20,014,000.00	20,000,000.00	1.330	1.330	68	05/08/2009
90333VDG2	08131	US BANK NA CINCINNATI		02/04/2009	10,000,000.00	9,994,800.00	10,000,000.00	1.510	1.510	185	09/02/2009
		Subtotal and Average	**85,303,520.55**		**80,000,000.00**	**79,936,400.00**	**79,950,949.74**		**1.926**	**87**	
Collateralized CDs											
		Subtotal and Average	**357,142.86**								
Commercial Paper Disc. -Amortizing											
02581RQB2	08143	AMERICAN EXPRESS CREDIT		02/24/2009	46,000,000.00	45,995,923.85	45,996,294.45	0.290	0.290	10	03/11/2009
4042FOS85	08132	HSBC FINANCE CORP		02/04/2009	10,000,000.00	9,981,216.66	9,981,488.89	0.980	0.982	68	05/08/2009
4042FOQA2	08142	HSBC FINANCE CORP		02/23/2009	23,000,000.00	22,998,083.32	22,998,275.00	0.300	0.300	9	03/10/2009
83365RQA6	08138	SOCIETE GENERALE N AMER		02/17/2009	20,000,000.00	19,998,111.10	19,998,300.00	0.340	0.340	9	03/10/2009
83365RQD0	08141	SOCIETE GENERALE N AMER		02/20/2009	30,500,000.00	30,496,916.08	30,497,153.33	0.280	0.280	12	03/13/2009
		Subtotal and Average	**87,418,139.34**		**129,500,000.00**	**129,470,251.01**	**129,471,511.67**		**0.351**	**15**	
Treasury Discounts -Amortizing											
912795S28	08069	U. S. TREASURY BILL		09/30/2008	10,000,000.00	9,918,000.00	9,918,455.55	1.640	1.682	179	08/27/2009
912795L41	08081	U. S. TREASURY BILL		10/21/2008	10,000,000.00	9,983,550.00	9,983,900.00	1.260	1.285	46	04/16/2009
912795L58	08082	U. S. TREASURY BILL		10/23/2008	10,000,000.00	9,975,550.00	9,976,002.78	1.630	1.666	53	04/23/2009
912795L66	08083	U. S. TREASURY BILL		10/30/2008	10,000,000.00	9,981,700.00	9,982,000.00	1.080	1.101	60	04/30/2009
912795L74	08090	U. S. TREASURY BILL		11/06/2008	10,000,000.00	9,982,055.55	9,982,319.44	0.950	0.968	67	05/07/2009
		Subtotal and Average	**49,818,077.77**		**50,000,000.00**	**49,840,855.55**	**49,842,677.77**		**1.340**	**81**	

General Fund
Portfolio Management
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February 28, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
MIDDLE FORK JPA											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	28,343,201.00	28,343,201.00	28,343,201.00	3.630	3.580	9,893	04/01/2036
		Subtotal and Average	**28,343,201.00**		**28,343,201.00**	**28,343,201.00**	**28,343,201.00**		**3.580**	**9,893**	
Rolling Repurchase Agreements - 2											
SYS08120	08120	CANTOR FITZGERALD		12/17/2008	58,015,007.74	58,015,007.74	58,015,007.74	0.290	0.286	1	
SYS08144	08144	WFB REPURCHASE-SWEEP		02/23/2009	5,713,566.47	5,713,566.47	5,713,566.47	0.200	0.197	1	
		Subtotal and Average	**54,326,487.58**		**63,728,574.21**	**63,728,574.21**	**63,728,574.21**		**0.278**	**1**	
		Total and Average	**1,093,318,843.12**		**1,072,401,775.21**	**1,079,437,977.12**	**1,073,661,424.28**		**2.905**	**915**	

5.10.16

General Fund
Portfolio Management
Portfolio Details - Cash
February 28, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			3,167,355.17	3,167,355.17	3,167,355.17		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			633,431.19	633,431.19	633,431.19		0.000	1
		Average Balance	**0.00**							**1**
		Total Cash and Investments	**1,093,318,843.12**		**1,076,202,561.57**	**1,083,238,763.48**	**1,077,462,210.64**		**2.905**	**915**

S.10.17



General Fund
Purchases Report
Sorted by Fund - Investment Number
February 1, 2009 - February 28, 2009

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM 365	Ending Book Value
General Fund													
36962G3C6	08130	1010	MTN	GE CAP	10,000,000.00	02/03/2009	02/27 - Random Prds	9,932,000.00	Received	2.281	08/31/2009	3.573	9,940,459.33
90333VDG2	08131	1010	NCB	USBNA	10,000,000.00	02/04/2009	09/02 - At Maturity	10,000,000.00		1.510	09/02/2009	1.531	10,000,000.00
4042FOS85	08132	1010	ACP	HSBCF	10,000,000.00	02/04/2009	05/08 - At Maturity	9,974,683.33		0.980	05/08/2009	0.996	9,981,488.89
3128X8HR6	08133	1010	FAC	FHLMC	10,000,000.00	02/05/2009	08/04 - 02/04	9,950,000.00	833.33	3.000	02/04/2014	3.109	9,951,555.95
949746JJ1	08134	1010	MTN	WELLFG	9,095,000.00	02/09/2009	07/15 - 01/15	9,256,438.25	25,466.00	4.200	01/15/2010	4.883	9,271,332.02
3128X8HR6	08135	1010	FAC	FHLMC	10,000,000.00	02/10/2009	08/04 - 02/04	9,947,000.00	5,000.00	3.000	02/04/2014	3.116	9,952,620.40
02581RPH0	08136	1010	ACP	AXPCRD	50,000,000.00	02/12/2009	02/17 - At Maturity	49,999,097.22		0.130	02/17/2009	0.132	0.00
3136F95C3	08137	1010	FAC	FNMA	10,000,000.00	02/13/2009	08/13 - 02/13	9,995,000.00		1.500	02/13/2012	1.517	9,995,083.33
83365RQA6	08138	1010	ACP	SOCNAM	20,000,000.00	02/17/2009	03/10 - At Maturity	19,996,033.33		0.340	03/10/2009	0.345	19,998,300.00
02581RPQ0	08139	1010	ACP	AXPCRD	48,000,000.00	02/17/2009	02/24 - At Maturity	47,998,040.00		0.210	02/24/2009	0.213	0.00
90262CPL5	08140	1010	ACP	UBSF	10,000,000.00	02/19/2009	02/20 - At Maturity	9,999,944.44		0.200	02/20/2009	0.203	0.00
83365RQD0	08141	1010	ACP	SOCNAM	30,500,000.00	02/20/2009	03/13 - At Maturity	30,495,018.33		0.280	03/13/2009	0.284	30,497,153.33
4042FOQA2	08142	1010	ACP	HSBCF	23,000,000.00	02/23/2009	03/10 - At Maturity	22,997,125.00		0.300	03/10/2009	0.304	22,998,275.00
02581RQB2	08143	1010	ACP	AXPCRD	46,000,000.00	02/24/2009	03/11 - At Maturity	45,994,441.67		0.290	03/11/2009	0.294	45,996,294.45
SYS08144	08144	1010	RR2	WFB-S	1,615,345.56	02/23/2009	/ - 1 Day	1,615,345.56		0.200		0.200	5,713,566.47
3136FHBB0	08145	1010	FAC	FNMA	10,000,000.00	02/26/2009	08/26 - 02/26	10,000,000.00		2.000	02/26/2014	2.000	10,000,000.00
3136FHBB0	08146	1010	FAC	FNMA	20,000,000.00	02/26/2009	08/26 - 02/26	20,000,000.00		2.000	02/26/2014	2.000	20,000,000.00
				Subtotal	**328,210,345.56**			**328,150,165.13**	**31,299.33**				**224,296,129.17**
				Total Purchases	**328,210,345.56**			**328,150,165.13**	**31,299.33**				**224,296,129.17**

Received = Accrued Interest at Purchase was received by report ending date.

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of MARCH 31, 2009

5.10.19

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

March 31, 2009

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Face Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 932 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $286,696,217.59 in cash and investments maturing in the next 180 days.

5.10.20

General Fund
Portfolio Management
Portfolio Summary
March 31, 2009

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	90,000,000.00	91,687,615.49	90,504,690.41	8.28	639	370	2.030	2.058
Federal Agency Coupons	410,000,000.00	414,957,369.45	410,644,070.27	37.57	1,539	1,310	3.455	3.503
Medium Term Notes	261,830,000.00	261,348,291.34	261,807,242.90	23.95	1,053	517	4.288	4.348
Negotiable Certificates of Deposit	70,000,000.00	69,949,900.00	69,959,861.65	6.40	244	93	1.873	1.899
Commercial Paper Disc. -Amortizing	30,000,000.00	29,982,116.66	29,982,116.67	2.74	57	37	0.581	0.589
Treasury Discounts -Amortizing	50,000,000.00	49,899,166.67	49,899,166.67	4.57	211	50	1.340	1.359
MIDDLE FORK JPA	30,560,043.00	30,560,043.00	30,560,043.00	2.80	10,961	9,862	4.626	4.690
Rolling Repurchase Agreements - 2	149,627,752.74	149,627,752.74	149,627,752.74	13.69	1	1	0.215	0.218
Investments	**1,092,017,795.74**	**1,098,012,255.35**	**1,092,984,944.31**	**100.00%**	**1,217**	**932**	**2.849**	**2.889**
Cash								
Passbook/Checking (not included in yield calculations)	6,021,217.59	6,021,217.59	6,021,217.59		1	1	0.000	0.000
Total Cash and Investments	**1,098,039,013.33**	**1,104,033,472.94**	**1,099,006,161.90**		**1,217**	**932**	**2.849**	**2.889**

Total Earnings	March 31 Month Ending	Fiscal Year To Date
Current Year	2,840,049.28	29,939,297.64
Average Daily Balance	**1,085,912,392.80**	**1,078,591,097.08**
Effective Rate of Return	**3.08%**	**3.70%**

4-3-09

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

5.01.21

Reporting period 03/01/2009-03/31/2009
Data Updated: FUNDSNAP: 04/01/2009 12:15
Run Date: 04/01/2009 - 12:15

Portfolio PLCR
NLI AC
PM (PRF_PM1) SymRept 6.42
Report Ver. 5.00

General Fund
Portfolio Management
Portfolio Details - Investments
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828GY0	06759	U. S. TREASURY COUPON		12/10/2007	10,000,000.00	10,144,500.00	10,046,713.27	4.625	3.122	121	07/31/2009
912828HD5	06765	U. S. TREASURY COUPON		12/11/2007	10,000,000.00	10,177,700.00	10,039,808.19	4.000	3.126	182	09/30/2009
912828HD5	06766	U. S. TREASURY COUPON		12/11/2007	10,000,000.00	10,177,700.00	10,039,700.30	4.000	3.128	182	09/30/2009
912828HU7	06820	U. S. TREASURY COUPON		04/08/2008	10,000,000.00	10,112,900.00	9,980,700.31	1.750	1.921	364	03/31/2010
912828HY9	06070	U. S. TREASURY COUPON		09/30/2008	10,000,000.00	10,700,800.00	10,134,983.94	3.125	2.732	1,490	04/30/2013
9128275G3	06085	U. S. TREASURY COUPON		11/04/2008	10,000,000.00	10,063,300.00	10,052,994.79	5.500	1.095	44	05/15/2009
912828GY0	06089	U. S. TREASURY COUPON		11/06/2008	10,000,000.00	10,144,500.00	10,114,003.98	4.625	1.153	121	07/31/2009
912828GY0	06091	U. S. TREASURY COUPON		11/14/2008	10,000,000.00	10,144,500.00	10,119,715.25	4.625	0.988	121	07/31/2009
912828KE9	06147	U. S. TREASURY BILL		03/11/2009	10,000,000.00	10,021,715.49	9,976,070.38	0.875	1.002	698	02/28/2011
		Subtotal and Average	**87,346,292.81**		**90,000,000.00**	**91,687,615.49**	**90,504,690.41**		**2.030**	**370**	
Federal Agency Coupons											
31331X7J5	06764	FEDERAL FARM CREDIT BANK		12/11/2007	10,000,000.00	10,203,100.00	10,036,521.08	5.050	4.691	1,293	10/15/2012
31331YVX5	06895	FEDERAL FARM CREDIT BANK		03/18/2008	10,000,000.00	10,212,500.00	10,034,903.68	3.950	3.733	1,433	03/04/2013
31331GDP1	08086	FEDERAL FARM CREDIT BANK		11/04/2008	10,000,000.00	10,198,725.00	9,996,649.25	4.875	4.836	1,671	10/26/2013
31331GQG7	08150	FEDERAL FARM CREDIT BANK		03/17/2009	10,000,000.00	10,065,600.00	10,000,000.00	1.800	1.775	715	03/17/2011
31331GQF9	08157	FEDERAL FARM CREDIT BANK		03/24/2009	10,000,000.00	9,891,113.89	10,017,366.26	1.850	1.738	721	03/23/2011
3133XNVR7	06802	FEDERAL HOME LOAN BANK		01/04/2008	10,000,000.00	10,262,500.00	10,000,000.00	4.625	4.562	1,374	01/04/2013
3133XPZ31	06898	FEDERAL HOME LOAN BANK		03/19/2008	10,000,000.00	10,256,300.00	10,000,000.00	4.000	3.945	1,448	03/19/2013
3133XRE55	07017	FEDERAL HOME LOAN BANK		06/09/2008	10,000,000.00	10,259,400.00	10,000,000.00	3.550	3.501	799	06/09/2011
3128X6NS1	06694	FED HOME LOAN MORT CORP		10/18/2007	10,000,000.00	10,210,600.00	9,997,294.28	5.050	5.003	1,293	10/15/2012
3128X6SQ0	06748	FED HOME LOAN MORT CORP		12/04/2007	20,000,000.00	20,124,800.00	20,000,000.00	4.600	4.537	1,343	12/04/2012
3128X6TU0	06762	FED HOME LOAN MORT CORP		12/10/2007	20,000,000.00	20,134,600.00	20,000,000.00	4.550	4.488	1,349	12/10/2012
3128X6VF0	06780	FED HOME LOAN MORT CORP		12/17/2007	10,000,000.00	10,078,300.00	10,000,000.00	4.750	4.685	1,356	12/17/2012
3128X7TS3	06992	FED HOME LOAN MORT CORP		05/20/2008	10,000,000.00	10,033,300.00	9,995,727.78	3.600	3.572	779	05/20/2011
3128X7WX8	07020	FED HOME LOAN MORT CORP		06/11/2008	10,000,000.00	10,055,400.00	10,000,000.00	4.000	3.945	1,167	06/11/2012
3128X8HR6	08133	FED HOME LOAN MORT CORP		02/05/2009	10,000,000.00	10,038,533.33	9,952,389.75	3.000	3.066	1,770	02/04/2014
3128X8HR6	08135	FED HOME LOAN MORT CORP		02/10/2009	10,000,000.00	10,042,700.00	9,953,506.69	3.000	3.073	1,770	02/04/2014
3128X8KQ4	08148	FED HOME LOAN MORT CORP		03/12/2009	10,000,000.00	10,046,066.67	9,993,966.22	3.250	3.266	1,784	02/18/2014
3128X8RT1	08149	FED HOME LOAN MORT CORP		03/16/2009	10,000,000.00	10,031,400.00	10,000,000.00	2.125	2.096	714	03/16/2011
3128X8QG0	08153	FED HOME LOAN MORT CORP		03/23/2009	10,000,000.00	10,003,400.00	9,975,222.22	2.125	2.198	905	09/23/2011
3128X8NT5	08161	FED HOME LOAN MORT CORP		03/30/2009	10,000,000.00	10,001,011.11	10,006,111.11	2.000	1.973	1,083	03/19/2012
3136F8VW2	06714	FEDERAL NATIONAL MORT. ASSOC.		11/05/2007	10,000,000.00	10,040,600.00	9,989,890.63	5.050	5.013	1,314	11/05/2012
3136F8YW9	06776	FEDERAL NATIONAL MORT. ASSOC.		12/14/2007	10,000,000.00	10,221,900.00	10,000,000.00	4.600	4.537	1,353	12/14/2012
3136F9BT9	06879	FEDERAL NATIONAL MORT. ASSOC.		03/10/2008	10,000,000.00	10,081,300.00	10,000,000.00	3.000	2.959	708	03/10/2011
3136F9AH6	06897	FEDERAL NATIONAL MORT. ASSOC.		03/19/2008	10,000,000.00	10,275,000.00	10,066,700.00	4.100	3.742	1,448	03/19/2013

General Fund
Portfolio Management
Portfolio Details - Investments
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136F9HR7	06942	FEDERAL NATIONAL MORT. ASSOC.		04/16/2008	10,000,000.00	10,009,400.00	9,991,916.67	3.500	4.220	1,476	04/16/2013
31398AQL9	06965	FEDERAL NATIONAL MORT. ASSOC.		04/29/2008	10,000,000.00	10,021,900.00	10,000,000.00	4.000	3.945	1,489	04/29/2013
3136F9PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,678,100.00	9,975,050.00	4.050	4.061	1,518	05/28/2013
3136F9LN1	08088	FEDERAL NATIONAL MORT. ASSOC.		11/06/2008	10,000,000.00	10,036,066.67	9,986,871.89	4.250	4.265	1,484	04/24/2013
3136F9JQ7	08109	FEDERAL NATIONAL MORT. ASSOC.		12/11/2008	10,000,000.00	10,068,002.78	10,052,402.78	3.850	3.796	1,482	04/22/2013
31398ARU8	08116	FEDERAL NATIONAL MORT. ASSOC.		12/15/2008	10,000,000.00	10,030,208.33	10,047,042.04	3.750	3.257	800	06/10/2011
31398ARM6	08117	FEDERAL NATIONAL MORT. ASSOC.		12/16/2008	10,000,000.00	10,073,641.67	10,066,906.09	4.350	3.972	1,519	05/29/2013
3136F95C3	08137	FEDERAL NATIONAL MORT. ASSOC.		02/13/2009	10,000,000.00	10,006,300.00	9,995,222.22	1.500	1.496	1,048	02/13/2012
3136FHBB0	08145	FEDERAL NATIONAL MORT. ASSOC.		02/26/2009	10,000,000.00	10,037,500.00	10,000,000.00	2.000	1.973	1,792	02/26/2014
3136FHBB0	08146	FEDERAL NATIONAL MORT. ASSOC.		02/26/2009	20,000,000.00	20,075,000.00	20,000,000.00	2.000	1.973	1,792	02/26/2014
31398AVX7	08151	FEDERAL NATIONAL MORT. ASSOC.		03/19/2009	10,000,000.00	10,062,500.00	9,992,583.33	2.500	2.492	1,083	03/19/2012
3136FHDR3	08154	FEDERAL NATIONAL MORT. ASSOC.		03/23/2009	10,000,000.00	10,075,000.00	9,997,518.52	2.500	2.474	1,087	03/23/2012
3136FHFV2	08156	FEDERAL NATIONAL MORT. ASSOC.		03/25/2009	10,000,000.00	9,985,600.00	10,000,000.00	2.375	2.342	1,454	03/25/2013
911759GF9	08077	US Dept of Housing and Urban D		10/06/2008	10,000,000.00	10,950,000.00	10,522,307.78	4.830	3.460	1,583	08/01/2013
		Subtotal and Average	**383,315,731.08**		**410,000,000.00**	**414,957,369.45**	**410,644,070.27**		**3.455**	**1,310**	
Medium Term Notes											
060505DC5	08024	BANK OF AMERICA CORP		08/05/2008	10,000,000.00	9,453,200.00	9,945,428.13	1.371	2.260	415	05/21/2010
06050BAA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,345,500.00	10,010,477.70	3.125	3.048	1,171	06/15/2012
06406HBA6	08124	Bank of New York Mellon		01/14/2009	10,000,000.00	10,450,623.61	10,611,036.82	5.125	3.018	944	11/01/2011
084664AR2	06242	BERKSHIRE HATHAWAY FINANCE		11/16/2006	10,000,000.00	10,164,400.00	9,934,946.80	4.125	4.956	289	01/15/2010
084664AR2	08099	BERKSHIRE HATHAWAY FINANCE		12/04/2008	5,000,000.00	5,082,200.00	5,047,546.98	4.125	2.849	289	01/15/2010
22541LAN3	05333	CREDIT SUISSE FB USA		04/12/2006	10,000,000.00	10,036,100.00	9,990,534.99	4.700	5.249	61	06/01/2009
33901AAA6	05180	FLEETBOSTON FINANCIAL CORP		12/12/2005	10,000,000.00	9,769,400.00	10,141,868.85	7.375	4.932	244	12/01/2009
36962GS62	05234	GENERAL ELECTRIC CAPITAL CORP		02/03/2006	5,000,000.00	4,970,200.00	4,991,985.87	4.875	4.922	568	10/21/2010
36962GM27	05293	GENERAL ELECTRIC CAPITAL CORP		03/16/2006	10,000,000.00	9,997,100.00	9,901,864.49	3.750	5.227	258	12/15/2009
36962GX82	06106	GENERAL ELECTRIC CAPITAL CORP		08/29/2006	10,000,000.00	9,645,200.00	10,000,000.00	5.720	5.644	873	08/22/2011
36962GZ31	06398	GENERAL ELECTRIC CAPITAL CORP		01/26/2007	10,000,000.00	10,009,300.00	10,003,991.12	5.250	5.100	209	10/27/2009
36962GQ98	06527	GENERAL ELECTRIC CAPITAL CORP		04/17/2007	10,000,000.00	9,997,500.00	9,979,683.29	4.000	4.984	75	06/15/2009
36962GR48	08092	GENERAL ELECTRIC CAPITAL CORP		11/17/2008	10,000,000.00	9,928,700.00	10,034,225.35	4.125	3.236	153	09/01/2009
36962G3C6	08130	GENERAL ELECTRIC CAPITAL CORP		02/03/2009	10,000,000.00	9,926,000.00	9,950,545.45	1.356	2.689	152	08/31/2009
38146FAA9	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,440,508.33	10,078,067.89	3.250	2.959	1,171	06/15/2012
423328BM4	08127	HELLER FINANCIAL INC/GE		01/22/2009	4,000,000.00	4,054,975.00	4,189,364.25	7.375	2.002	214	11/01/2009
441812KG8	06518	HOUSEHOLD FINANCE CORP		04/12/2007	10,000,000.00	9,939,300.00	9,995,050.73	4.750	5.109	44	05/15/2009
4042Q0AN9	06517	HSBC BANK USA NA/NEW YORK		04/12/2007	10,600,000.00	10,472,588.00	10,543,845.50	3.875	5.055	167	09/15/2009
459200GK1	08110	IBM CORP		12/11/2008	10,000,000.00	9,853,700.00	9,476,963.50	4.096	6.562	848	07/28/2011

General Fund
Portfolio Management
Portfolio Details - Investments
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
59018YUZ2	05179	MERRILL LYNCH		12/12/2005	10,000,000.00	9,437,000.00	9,939,769.72	4.250	4.971	313	02/08/2010
634902JZ4	05331	NATIONAL CITY BANK		04/11/2006	10,075,000.00	10,022,610.00	10,037,876.59	4.150	5.295	122	08/01/2009
634902LJ7	06289	NATIONAL CITY BANK		12/12/2006	8,060,000.00	8,007,610.00	8,016,800.26	4.250	4.887	303	01/29/2010
949746NB3	06251	WELLS FARGO & CO.		11/21/2006	10,000,000.00	9,883,700.00	9,959,416.23	4.875	5.059	651	01/12/2011
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	9,320,500.00	9,768,934.32	4.375	4.977	1,401	01/31/2013
949746JJ1	08134	WELLS FARGO & CO.		02/09/2009	9,095,000.00	9,123,376.40	9,256,918.07	4.200	4.816	289	01/15/2010
949744AA4	08106	WELLS FARGO & CO - FDIC		12/10/2008	10,000,000.00	10,339,000.00	10,000,000.00	3.000	2.959	982	12/09/2011
949744AA4	08107	WELLS FARGO & CO - FDIC		12/10/2008	20,000,000.00	20,678,000.00	20,000,000.00	3.000	2.959	982	12/09/2011
		Subtotal and Average	261,795,258.02		261,830,000.00	261,348,291.34	261,807,242.90		4.288	517	
Negotiable Certificates of Deposit											
5525V0AM8	06526	MARSHALL & ILSLEY		04/17/2007	10,000,000.00	9,933,300.00	9,959,861.65	3.950	6.476	135	08/14/2009
90531CM82	08129	UNION BANK OF CALIFORNIA		01/26/2009	10,000,000.00	10,012,300.00	10,000,000.00	1.400	1.381	112	07/22/2009
90531CS86	08159	UNION BANK OF CALIFORNIA		03/30/2009	20,000,000.00	19,985,200.00	20,000,000.00	0.550	0.550	89	06/29/2009
90333U7B2	08113	US BANK NA CINCINNATI		12/12/2008	20,000,000.00	20,015,000.00	20,000,000.00	1.330	1.330	37	05/08/2009
90333VDG2	08131	US BANK NA CINCINNATI		02/04/2009	10,000,000.00	10,004,100.00	10,000,000.00	1.510	1.510	154	09/02/2009
		Subtotal and Average	71,891,168.85		70,000,000.00	69,949,900.00	69,959,861.65		1.873	93	
Commercial Paper Disc. -Amortizing											
02581RS87	08158	AMERICAN EXPRESS CREDIT		03/30/2009	20,000,000.00	19,992,188.88	19,992,188.89	0.380	0.380	37	05/08/2009
4042FOS85	08132	HSBC FINANCE CORP		02/04/2009	10,000,000.00	9,989,927.78	9,989,927.78	0.980	0.982	37	05/08/2009
		Subtotal and Average	64,596,528.37		30,000,000.00	29,982,116.66	29,982,116.67		0.581	37	
Treasury Discounts -Amortizing											
912795S28	08069	U. S. TREASURY BILL		09/30/2008	10,000,000.00	9,932,577.78	9,932,577.78	1.640	1.682	148	08/27/2009
912795L41	08081	U. S. TREASURY BILL		10/21/2008	10,000,000.00	9,994,750.00	9,994,750.00	1.260	1.285	15	04/16/2009
912795L58	08082	U. S. TREASURY BILL		10/23/2008	10,000,000.00	9,990,038.89	9,990,038.89	1.630	1.666	22	04/23/2009
912795L66	08083	U. S. TREASURY BILL		10/30/2008	10,000,000.00	9,991,300.00	9,991,300.00	1.080	1.101	29	04/30/2009
912795L74	08090	U. S. TREASURY BILL		11/06/2008	10,000,000.00	9,990,500.00	9,990,500.00	0.950	0.968	36	05/07/2009
		Subtotal and Average	49,871,833.33		50,000,000.00	49,899,166.67	49,899,166.67		1.340	50	
MIDDLE FORK JPA											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	30,560,043.00	30,560,043.00	30,560,043.00	4.690	4.626	9,862	04/01/2036
		Subtotal and Average	28,414,712.03		30,560,043.00	30,560,043.00	30,560,043.00		4.626	9,862	

General Fund
Portfolio Management
Portfolio Details - Investments
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Rolling Repurchase Agreements - 2											
SYS08120	08120	CANTOR FITZGERALD		12/17/2008	88,030,300.58	88,030,300.58	88,030,300.58	0.230	0.227	1	
SYS08144	08144	WFB REPURCHASE-SWEEP		02/23/2009	61,597,452.16	61,597,452.16	61,597,452.16	0.200	0.197	1	
		Subtotal and Average	133,120,177.48		149,627,752.74	149,627,752.74	149,627,752.74		0.215	1	
		Total and Average	1,085,912,392.80		1,092,017,795.74	1,098,012,255.35	1,092,984,944.31		2.849	932	

S.10.25

General Fund
Portfolio Management
Portfolio Details - Cash
March 31, 2009

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			5,631,774.08	5,631,774.08	5,631,774.08		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			389,443.51	389,443.51	389,443.51		0.000	1
		Average Balance	**0.00**							**1**
		Total Cash and Investments	**1,085,912,392.80**		**1,098,039,013.33**	**1,104,033,472.94**	**1,099,006,161.90**		**2.849**	**932**

5.10.20



General Fund
Purchases Report
Sorted by Fund - Investment Number
March 1, 2009 - March 31, 2009

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM 365	Ending Book Value
General Fund													
912828KE9	08147	1010	TRC	USTB	10,000,000.00	03/11/2009	04/01 - Final Pmt.	9,972,656.25	2,615.49	0.875	02/28/2011	1.016	9,976,070.38
3128X8KQ4	08148	1010	FAC	FHLMC	10,000,000.00	03/12/2009	08/18 - 02/18	9,972,000.00	21,666.67	3.250	02/18/2014	3.312	9,993,966.22
3128X8RT1	08149	1010	FAC	FHLMC	10,000,000.00	03/16/2009	09/16 - 03/16	10,000,000.00		2.125	03/16/2011	2.125	10,000,000.00
31331GQG7	08150	1010	FAC	FFCB	10,000,000.00	03/17/2009	09/17 - 03/17	10,000,000.00		1.800	03/17/2011	1.800	10,000,000.00
31398AVX7	08151	1010	FAC	FNMA	10,000,000.00	03/19/2009	09/19 - 03/19	9,992,500.00		2.500	03/19/2012	2.526	9,992,583.33
90262CQP5	08152	1010	ACP	UBSF	40,000,000.00	03/20/2009	03/23 - At Maturity	39,999,366.67		0.190	03/23/2009	0.193	0.00
3128X8QG0	08153	1010	FAC	FHLMC	10,000,000.00	03/23/2009	09/23 - 03/23	9,975,000.00		2.125	09/23/2011	2.228	9,975,222.22
3136FHDR3	08154	1010	FAC	FNMA	10,000,000.00	03/23/2009	09/23 - 03/23	9,997,500.00		2.500	03/23/2012	2.509	9,997,518.52
83365RQW8	08155	1010	ACP	SOCNAM	40,000,000.00	03/23/2009	03/30 - At Maturity	39,997,900.00		0.270	03/30/2009	0.274	0.00
3136FHFV2	08156	1010	FAC	FNMA	10,000,000.00	03/25/2009	09/25 - 03/25	10,000,000.00		2.375	03/25/2013	2.375	10,000,000.00
31331GQF9	08157	1010	FAC	FFCB	10,000,000.00	03/24/2009	09/23 - 03/23	10,017,187.50	513.89	1.850	03/23/2011	1.762	10,017,366.26
02581RS87	08158	1010	ACP	AXPCRD	20,000,000.00	03/30/2009	05/08 - At Maturity	19,991,766.67		0.380	05/08/2009	0.385	19,992,188.89
90531CS86	08159	1010	NCB	UBKCAL	20,000,000.00	03/30/2009	06/29 - At Maturity	20,000,000.00		0.550	06/29/2009	0.558	20,000,000.00
90262CQX8	08160	1010	ACP	UBSFS	40,000,000.00	03/30/2009	03/31 - At Maturity	39,999,777.78		0.200	03/31/2009	0.203	0.00
3128X8NT5	08161	1010	FAC	FHLMC	10,000,000.00	03/30/2009	09/19 - 03/19	10,000,000.00	6,111.11	2.000	03/19/2012	2.000	10,006,111.11
				Subtotal	**260,000,000.00**			**259,915,654.87**	**30,907.16**				**139,951,026.93**
				Total Purchases	**260,000,000.00**			**259,915,654.87**	**30,907.16**				**139,951,026.93**

5.10.2.7

Data Updated: FUNDSNAP: 04/01/2009 12:16
Run Date: 04/01/2009 - 12:16

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

April 10, 2009

Carrie Carlson
Western Placer Unified School District
Email: ccarlson@wpusd.k12.ca.us

RE: 2008 TRAN Repayment – Pledged Revenues

Dear Ms. Carlson,

As provided for in the resolutions authorizing the issuance of your District's 2008 Tax and Revenue Anticipation Note, the Treasurer, on behalf of the District, will transfer from the District's general fund to the 2008 TRAN repayment fund, pledged revenues in the amount equal to one half of the principal amount, as security for the payment of the District's note. This transfer for **$4,550,000.00** principal amount will post in the Treasurer's books on April 30, 2009. Also, interest due on the note in the amount of **$182,000.00** less interest earned in the repayment fund will post in the Treasurer's books on May 31, 2009.

After payment of the note at maturity, any excess funds remaining in the 2008 TRAN Repayment fund will be transferred to the District's general fund.

If you have any questions regarding these transfers, please contact me at (530) 889-4143 or by email at dhandy@placer.ca.gov.

Sincerely,

Diane Handy

Diane Handy
Investment Department

5.10.28

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4144
Tax Collector / Business License Fax (530) 889-4123 • www.placer.ca.gov/tax • Treasurer / Bonds Fax (530) 889-4135

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Obsolete Instructional Materials

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Mary Boyle

ENCLOSURES:
None

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The School Board has approved new instructional materials for mathematics K – 8 and for Algebra I. The previous mathematics adoptions are now obsolete.

PER BP and AR 3270 – "Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be donated to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy. They also may be sold to any organization that agrees to use the materials for educational purposes. (Education Code 60510)"

Used book sellers have examined the materials and have determined that there is no market for the previous adoptions. We respectfully request permission to dispose of the previous textbooks per BP and AR 3270.

RECOMMENDATION:

Approve disposal of obsolete textbooks.

wp/rk/factform

5.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline/Stipulated Expulsion
Student #08-09 QQ

AGENDA ITEM AREA:
Consent

REQUESTED BY:
John Wyatt
District Hearing Officer

ENCLOSURES:
N/A

DEPARTMENT:
INPUT/SOURCE:
Administration

FINANCIAL

N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to approve the Stipulated Expulsion for Student 08-09 QQ as agreed upon between Parents and District Staff.

RECOMMENDATION:

The Administration recommends the Board of Trustees approve the Stipulated Expulsion.

wp/rk/factform

5.12

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adopt Declaration of Need for
Fully Qualified Educators

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:

BACKGROUND:

Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. The declaration shall remain in force until June 30, 2010.

RECOMMENDATION:

Administration recommends adoption of the Declaration of Need for Fully Qualified Educators.

8.1

State Of California
Commission On Teacher Credentialing
Certification, Assignment and Waivers Division
Box 944270
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original Declaration of Need for year: 2009-2010

☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Western Placer Unified School District District CDS Code: 66951

Name of County: Placer County CDS Code: 31

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 19 /09 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2010.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert Noyes		Assist. Super., Personnel Ser.
Name	*Signature*	*Title*
(916) 645-6348	(916) 645-5293	5/11/09
Fax Number	*Telephone Number*	*Date*

600 6th St., 4th Floor, Lincoln, CA 95648
Mailing Address

b_noyes@wpusd.k12.ca.us
E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County N/A County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, N/A.

▶ ***Enclose a copy of the public announcement***

8.1.1

Submitted by Superintendent, Director, or Designee:

Robert Noyes		Assist. Super., Personnel Ser.
Name	*Signature*	*Title*
(916) 645-6348	(916) 645-5293	5/11/09
Fax Number	*Telephone Number*	*Date*

600 6th St., 4th Floor, Lincoln, Ca 95648
Mailing Address

b_noyes@wpusd.k12.ca.us
E-Mail Address

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	**Estimated Number Needed**
CLAD (applicant already holds teaching credential)	3
BCLAD (applicant already holds teaching credential)	1
List target language(s) for BCLAD: Spanish	
Resource Specialist	4
Teacher Librarian Services	1
Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in multiple subject and single subject areas.

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	5
TOTAL	5

8.1.2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for more details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable teacher is not available to the school district, the district made a reasonable effort to recruit an individual for the assignment, in the following order:

- An individual who is scheduled to complete initial preparation requirements within six months
- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. District is targeting fully credentialed teachers in all subject areas.

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 3

If yes, list each college or university with which you participate in an internship program.

National University, Chapman University, Sacramento & Chico State Universities and Project Pipeline.

If no, explain why you do not participate in an internship program.

8.1.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

California Environmental Quality Act Certification For the LHS Modular and Modernization Project; Summer 2009

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
Western Placer Unified School District has received Division of State Architect (DSA) approval to move forward with Increment 1 on plans to construct one modular classroom building resulting in three regular education classrooms, modernize two student restrooms, minor demolition and related site work at Lincoln High School.

One of the requirements to receive state funding for this project is that the governing board certifies compliance with CEQA requirements as detailed in the Public Resources Code and regulations. This project qualifies for a Class 14 Exemption for the modular classroom addition and a Class 1 Exemption for the modernization portion of the project.

RECOMMENDATION:
Staff requests the board approve the attached Notice of Exemption. Upon approval, staff requests the Board approve the attached Form SAB 490 as required for submittal to the OPSC.

8.2

Notice of Exemption

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

County Clerk
County of Placer

From: (Public Agency) Western Placer Unified School District
600 6th Street, Fourth Floor
Lincoln, CA 95648
(Address)

Project Title: Lincoln High School Classroom Addition and Modernization

Project Location - Specific:

Lincoln High School, 790 J Street, Lincoln, CA 95648

Project Location – City: Lincoln Project Location – County: Placer

Description of Nature, Purpose and Beneficiaries of Project:

One modular classroom building to house three general education classrooms; modernization of two restrooms; site work and related improvements. This project benefits the students of Western Placer Unified.

Name of Public Agency Approving Project: Western Placer Unified School District

Name of Person or Agency Carrying Out Project: Cathy Allen, Assistant Superintendent, Facilities & Maintenance Services

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: Class 14 and Class 1; Section 15301
- ☐ Statutory Exemptions. State code number:

Reasons why project is exempt:

Minor addition to existing facilities.

Lead Agency Contact Person: Cathy Allen Area Code/Telephone/Extension: 916-645-5100

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: May 11, 2009 Title: Asst. Supt. Fac & Maint

☒ Signed by Lead Agency
☐ Signed by Applicant

Date received for filing at OPR: _____

Revised 2005

8.2.1

STATE OF CALIFORNIA
CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION
SAB 490 (REV. 04/98)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SCHOOL DISTRICT	APPLICATION NUMBER
Western Placer Unified School District	PTN: 66951-28
PROJECT NAME	**COUNTY**
Lincoln High School Additions and Modernization	Placer

General Instructions:

This form must be completed by all Districts after they have performed all relevant California Environmental Quality Act (CEQA) requirements detailed in the Public Resources Code and regulations. After CEQA requirements are completed and the information is certified by the District Representative and President/Secretary of the Governing Board, this form must be forwarded to the Office of Public School Construction. All documents must have original signatures unless a copy is specified.

Note: Please be advised that documentary evidence of CEQA compliance should be retained by the district and may be subject to future audit.

Part A — Notice of Categorical Exemption

Specific Instructions: *The district must self-certify performance of at least one class of exemption when this method of compliance with CEQA is utilized.*

☒ CLASS 1 EXEMPTION: This project only required minor alterations to existing public structures involving negligible expansion of use beyond that which previously existed and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

☐ CLASS 2 EXEMPTION: This project only entails replacement of existing structures where the new structure will be located on the same site as the structure replaced and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemption page 3-B-5*).

☒ CLASS 14 EXEMPTION: This project only includes an addition to an existing school and the addition does not increase the original student capacity by more than 25 percent or ten classrooms (whichever is less) and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

Part B — Negative Declaration

Specific Instructions: *The district must self-certify compliance with all Negative Declaration criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.*

☐ An Initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district's adoption of the negative declaration (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district provided the Negative Declaration upon request to receive public comment and responded to all public comments.

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipeline which carry hazardous substances, materials, or hazardous wastes.

Continued on the reverse side

8.2.2

☐ The district submitted the Negative Declaration to the Office of Planning and Research (OPR) State Clearinghouse including a date (Note: this fact must be documented for audit purposes by an OPR State Clearinghouse environmental document transmittal form complete with clearinghouse number).

☐ The closing letter from the OPR State Clearinghouse (acknowledging compliance with OPR review requirements) has been obtained.

☐ A Notice of Determination date stamped by the county clerk has been obtained.

Part C **Environmental Impact Report (EIR)**

Specific Instructions: The self-certifying district must indicate compliance with all Environmental Impact Report criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.

☐ An initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district filing the notice of completion (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipelines which carry hazardous substances, materials, or hazardous wastes.

☐ The District has evidence that the State Clearinghouse has received a notice of completion of the draft EIR.

☐ The District provided the EIR upon request to receive and record public comment and responded to all public comments (if there were no public comments, the district must document that no comments were received).

☐ A closing letter from the OPR State Clearinghouse has been obtained.

☐ A district has completed the final EIR.

☐ If serious adverse environmental consequences has been identified, the district has completed a statement of overriding considerations warranting project approval.

☐ A Notice of Determination date stamped by the County Clerk and State Clearinghouse has been obtained.

PART D **DISTRICT CERTIFICATION**

We certify under penalty of perjury that the Governing Board has reviewed this form and supporting documents, that the contents properly set forth the request of the District for funding under Chapter 12, Part 10, of the Education Code, and that the information contained herein is true and accurate to the best of our knowledge and belief. We are aware of Section 17041.2 of the Education Code and 12560 of the Government Code which provide for penalties when information is erroneously self-certified. Submission of the form was authorized by Board action _____, _____.

Both signature blocks must be completed

SIGNATURE OF DISTRICT REPRESENTATIVE	TITLE	DATE
	Asst.Supt., Facilities and Maintenance	5/19/09
SIGNATURE OF PRESIDENT/CHAIRPERSON OR SECRETARY/CLERK	TITLE	DATE

8.2.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

California Environmental
Quality Act Certification
For the Foskett Ranch Elementary
Modular Classroom Building Project;
Summer 2009

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
Western Placer Unified School District will be submitting to the Division of State Architect (DSA) on May 15, 2009 for approval to construct one modular classroom building on Foskett Ranch Elementary resulting in two special education classrooms with shared workspace and restroom, and an outdoor age-appropriate apparatus area.

One of the requirements to receive state funding for this project is that the governing board certifies compliance with CEQA requirements as detailed in the Public Resources Code and regulations. This project qualifies for a Class 14 Exemption under CEQA.

RECOMMENDATION:
Staff requests the board approve the attached Notice of Exemption. Upon approval, staff requests the Board approve the attached Form SAB 490 as required for submittal to the OPSC.

Notice of Exemption

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

County Clerk
County of Placer

From: (Public Agency) Western Placer Unified School District
600 6th Street, Fourth Floor
Lincoln, CA 95648
(Address)

Project Title: Foskett Ranch Elementary School Classroom Addition

Project Location - Specific:

Foskett Ranch Elementary, 1561 Joiner Parkway, Lincoln, CA 95648

Project Location – City: Lincoln Project Location – County: Placer

Description of Nature, Purpose and Beneficiaries of Project:

One modular classroom building to house two special education classrooms and related site work. This project benefits the students of Western Placer Unified.

Name of Public Agency Approving Project: Western Placer Unified School District

Name of Person or Agency Carrying Out Project: Cathy Allen, Assistant Superintendent, Facilities & Maintenance Services

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: Class 14; Section 15301
- ☐ Statutory Exemptions. State code number:

Reasons why project is exempt:

Minor addition to existing facilities.

Lead Agency Contact Person: Cathy Allen Area Code/Telephone/Extension: 916-645-5100

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: May 11, 2009 Title: Asst. Supt. Fac & Maint

☒ Signed by Lead Agency
☐ Signed by Applicant

Date received for filing at OPR: _____

Revised 2005

8 3.1

STATE OF CALIFORNIA
CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION
SAB 490 (REV. 04/98)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SCHOOL DISTRICT	APPLICATION NUMBER
Western Placer Unified School District	PTN: 66951-29
PROJECT NAME	**COUNTY**
Foskett Ranch Elementary School Special Education Minor Addit	Placer

General Instructions:

This form must be completed by all Districts after they have performed all relevant California Environmental Quality Act (CEQA) requirements detailed in the Public Resources Code and regulations. After CEQA requirements are completed and the information is certified by the District Representative and President/Secretary of the Governing Board, this form must be forwarded to the Office of Public School Construction. All documents must have original signatures unless a copy is specified.

Note: Please be advised that documentary evidence of CEQA compliance should be retained by the district and may be subject to future audit.

Part A — Notice of Categorical Exemption

Specific Instructions: *The district must self-certify performance of at least one class of exemption when this method of compliance with CEQA is utilized.*

☐ CLASS 1 EXEMPTION: This project only required minor alterations to existing public structures involving negligible expansion of use beyond that which previously existed and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

☐ CLASS 2 EXEMPTION: This project only entails replacement of existing structures where the new structure will be located on the same site as the structure replaced and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemption page 3-B-5*).

☒ CLASS 14 EXEMPTION: This project only includes an addition to an existing school and the addition does not increase the original student capacity by more than 25 percent or ten classrooms (whichever is less) and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

Part B — Negative Declaration

Specific Instructions: *The district must self-certify compliance with all Negative Declaration criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.*

☐ An Initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district's adoption of the negative declaration (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district provided the Negative Declaration upon request to receive public comment and responded to all public comments.

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipeline which carry hazardous substances, materials, or hazardous wastes.

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8.32

☐ The district submitted the Negative Declaration to the Office of Planning and Research (OPR) State Clearinghouse including a date (Note: this fact must be documented for audit purposes by an OPR State Clearinghouse environmental document transmittal form complete with clearinghouse number).

☐ The closing letter from the OPR State Clearinghouse (acknowledging compliance with OPR review requirements) has been obtained.

☐ A Notice of Determination date stamped by the county clerk has been obtained.

Part C **Environmental Impact Report (EIR)**

Specific Instructions: *The self-certifying district must indicate compliance with all Environmental Impact Report criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.*

☐ An initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district filing the notice of completion (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipelines which carry hazardous substances, materials, or hazardous wastes.

☐ The District has evidence that the State Clearinghouse has received a notice of completion of the draft EIR.

☐ The District provided the EIR upon request to receive and record public comment and responded to all public comments (if there were no public comments, the district must document that no comments were received).

☐ A closing letter from the OPR State Clearinghouse has been obtained.

☐ A district has completed the final EIR.

☐ If serious adverse environmental consequences has been identified, the district has completed a statement of overriding considerations warranting project approval.

☐ A Notice of Determination date stamped by the County Clerk and State Clearinghouse has been obtained.

PART D **DISTRICT CERTIFICATION**

We certify under penalty of perjury that the Governing Board has reviewed this form and supporting documents, that the contents properly set forth the request of the District for funding under Chapter 12, Part 10, of the Education Code, and that the information contained herein is true and accurate to the best of our knowledge and belief. We are aware of Section 17041.2 of the Education Code and 12560 of the Government Code which provide for penalties when information is erroneously self-certified. Submission of the form was authorized by Board action _____, _____.

Both signature blocks must be completed

SIGNATURE OF DISTRICT REPRESENTATIVE	TITLE	DATE
	Asst.Supt., Facilities and Maintenance	5/19/09
SIGNATURE OF PRESIDENT/CHAIRPERSON OR SECRETARY/CLERK	TITLE	DATE

8.33

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

California Environmental
Quality Act Certification
For the Lincoln Crossing Elementary
Portable Classroom Building Project;
School Year 2009/2010

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
Western Placer Unified School District will be submitting to the Division of State Architect (DSA) for approval to construct one relocatable classroom building on Lincoln Crossing Elementary to house the site's RSP and SDC programs.

One of the requirements to receive state funding for this project is that the governing board certifies compliance with CEQA requirements as detailed in the Public Resources Code and regulations. This project qualifies for a Class 14 Exemption under CEQA.

RECOMMENDATION:
Staff requests the board approve the attached Notice of Exemption. Upon approval, staff requests the Board approve the attached Form SAB 490 as required for submittal to the OPSC.

Notice of Exemption

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

County Clerk
County of Placer

From: (Public Agency) Western Placer Unified School District
600 6th Street, Fourth Floor
Lincoln, CA 95648
(Address)

Project Title: Lincoln Crossing Elementary School Classroom Addition

Project Location - Specific:

Lincoln Crossing Elementary, 635 Groveland Lane, Lincoln, CA 95648

Project Location – City: Lincoln Project Location – County: Placer

Description of Nature, Purpose and Beneficiaries of Project:

One portable classroom building to house one special education classroom and related site work. This project benefits the students of Western Placer Unified.

Name of Public Agency Approving Project: Western Placer Unified School District

Name of Person or Agency Carrying Out Project: Cathy Allen, Assistant Superintendent, Facilities & Maintenance Services

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: Class 14; Section 15301
- ☐ Statutory Exemptions. State code number:

Reasons why project is exempt:

Minor addition to existing facilities.

Lead Agency Contact Person: Cathy Allen Area Code/Telephone/Extension: 916-645-5100

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: May 11, 2009 Title: Asst. Supt. Fac & Maint

☒ Signed by Lead Agency
☐ Signed by Applicant

Date received for filing at OPR: _____

Revised 2005

8.4.1

SCHOOL DISTRICT	APPLICATION NUMBER
Western Placer Unified School District	PTN: 66951-30
PROJECT NAME	**COUNTY**
Lincoln Crossing Elementary School Special Education Minor Addi	Placer

General Instructions:

This form must be completed by all Districts after they have performed all relevant California Environmental Quality Act (CEQA) requirements detailed in the Public Resources Code and regulations. After CEQA requirements are completed and the information is certified by the District Representative and President/Secretary of the Governing Board, this form must be forwarded to the Office of Public School Construction. All documents must have original signatures unless a copy is specified.

Note: Please be advised that documentary evidence of CEQA compliance should be retained by the district and may be subject to future audit.

Part A — Notice of Categorical Exemption

Specific Instructions: *The district must self-certify performance of at least one class of exemption when this method of compliance with CEQA is utilized.*

☐ CLASS 1 EXEMPTION: This project only required minor alterations to existing public structures involving negligible expansion of use beyond that which previously existed and the Categorical Exemption has been filed and dated with the County clerk (for additional information see the *Applicant Handbook on Categorical Exemptions page 3-B-5).*

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Part B — Negative Declaration

Specific Instructions: *The district must self-certify compliance with all Negative Declaration criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.*

☐ An Initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district's adoption of the negative declaration (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district provided the Negative Declaration upon request to receive public comment and responded to all public comments.

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipeline which carry hazardous substances, materials, or hazardous wastes.

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8.4.2

CALIFORNIA ENVIRONMENTAL QUALITY ACT CERTIFICATION

☐ The district submitted the Negative Declaration to the Office of Planning and Research (OPR) State Clearinghouse including a date (Note: this fact must be documented for audit purposes by an OPR State Clearinghouse environmental document transmittal form complete with clearinghouse number).

☐ The closing letter from the OPR State Clearinghouse (acknowledging compliance with OPR review requirements) has been obtained.

☐ A Notice of Determination date stamped by the county clerk has been obtained.

Part C **Environmental Impact Report (EIR)**

Specific Instructions: The self-certifying district must indicate compliance with all Environmental Impact Report criteria listed below when this method of compliance with CEQA is utilized. For additional information relative to CEQA, see the Applicant Handbook page 3-B-4.

☐ An initial environmental study which includes responses has been completed.

☐ The district has consulted with persons/organizations for comment prior to the district filing the notice of completion (the list of those persons/organizations must be maintained for documentation and audit purposes).

☐ The district has evidence that the site has been investigated for previous or current use as a hazardous or solid disposal site, hazardous substance release site or site which contains pipelines which carry hazardous substances, materials, or hazardous wastes.

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PART D **DISTRICT CERTIFICATION**

We certify under penalty of perjury that the Governing Board has reviewed this form and supporting documents, that the contents properly set forth the request of the District for funding under Chapter 12, Part 10, of the Education Code, and that the information contained herein is true and accurate to the best of our knowledge and belief. We are aware of Section 17041.2 of the Education Code and 12560 of the Government Code which provide for penalties when information is erroneously self-certified. Submission of the form was authorized by Board action _____, _____.

Both signature blocks must be completed

SIGNATURE OF DISTRICT REPRESENTATIVE	TITLE	DATE
	Asst. Supt. Facilities and Maintenance	5/19/09
SIGNATURE OF PRESIDENT/CHAIRPERSON OR SECRETARY/CLERK	TITLE	DATE

8.4.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approval of Contract for Architectural and Engineering Services between LPA, Inc. and the Western Placer Unified School District

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Cathy Allen, Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:

State Bond Funds & COP

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
In December 2007 the District chose the architectural firm of LPA, Inc., to prepare a master plan for Lincoln High School and to prepare the appropriate construction documents to implement Increments 1 and 2 of the plan. The District is also utilizing their services for the work at Foskett Ranch this summer. The Architectural Services Agreement attached is the master agreement that will be used for their services on these and other projects. It has been approved by our legal counsel. The originals of the contract are being sent with signatures by LPA.

RECOMMENDATION:
Staff requests the board authorize the Superintendent to approve and sign the Architectural Services Agreement between LPA, Inc. and the WPUSD.

8.5

ARCHITECTURAL SERVICES AGREEMENT

This **AGREEMENT** is made and entered into this 12th day of February in the year 2009 between the Western Placer Unified School District, of the County of Placer hereinafter referred to as **"DISTRICT"**, and LPA, INC. hereinafter referred to as **"ARCHITECT"**;

WHEREAS, **DISTRICT** desires to obtain Architectural services for various construction projects of new and remodeled school facilities, located in Lincoln, California (the "Site") hereinafter referred to as **"PROJECT"**; and

WHEREAS, **ARCHITECT** submitted a proposal to **DISTRICT** for **ARCHITECT** to provide the Architectural services; and

WHEREAS, **DISTRICT** desires that **ARCHITECT** design the Project in conformance with the Educational Program specification; and

WHEREAS, **ARCHITECT** shall utilize Architects licensed in the State of California to provide Architectural services in conformity with the laws of the State of California.

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - EMPLOYMENT OF ARCHITECT

DISTRICT directly employs **ARCHITECT** pursuant to Government Code Section 53060 as **ARCHITECT** to perform the necessary professional services, including, but not limited to, those hereinafter set forth in connection with the **PROJECT. ARCHITECT** shall name a specific person as Project Architect, subject to approval of the **DISTRICT.** The Project Architect shall provide construction administration services as defined of the **PROJECT** and act as principal contact with the **DISTRICT, ARCHITECT'S** consultants, engineers, and with all inspectors on the **PROJECT.** Any change by **ARCHITECT** of the Project Architect shall be subject to approval by the **DISTRICT.** Project Architect is to be determined.

ARTICLE II - -ARCHITECT'S SERVICES

2.1 **ARCHITECT** accepts employment and agrees to perform the necessary professional architectural, engineering, and construction administration services in a professional manner, consistent with the standards of the profession and as a member of the **DISTRICT**'s design team.

2.2 Communication with the **DISTRICT. ARCHITECT** shall participate in consultations and conferences with other team members, authorized representatives of the **DISTRICT** and/or other local, regional, or state

agencies concerned with the **PROJECT** necessary for the development of the drawings, specifications, and documents in accordance with the applicable standards and requirements of law and the **DISTRICT**. Such consultations and conferences shall continue through the planning and construction of the **PROJECT** and the contractor's warranty period. **ARCHITECT** shall only take direction from staff specifically designated by the **DISTRICT** (the "District Representative") The District Representative for the **PROJECT** shall be Cathy Allen. The **DISTRICT** hereby certifies that the District Representative has been duly authorized by the **DISTRICT'S** Governing Board to represent the **DISTRICT** on the **PROJECT**. The **DISTRICT** may designate new and/or different individuals to act as **DISTRICT** Representative from time to time.

2.2.1 Hiring of Consultants and Personnel.

2.2.1.1 **ARCHITECT** shall have the option, unless given written objection of the **DISTRICT**, to employ, at its expense, architects, engineers, or other persons qualified and licensed to render services in connection with the planning and/or administration of the **PROJECT**, and to delegate to them such duties as **ARCHITECT** may delegate without relieving **ARCHITECT** from administrative or other responsibility under this Agreement. **ARCHITECT** shall be responsible for the coordination and cooperation of **ARCHITECT'S** consultants. **ARCHITECT** shall notify the **DISTRICT** of the identity of all consultants prior to their commencement of work.

2.2.1.2 All architects, engineers, experts and consultants retained by **ARCHITECT** in performance of this Agreement shall be licensed and competent to practice in their respective professions, where required by law.

2.2.1.3 Engineers and consultants hired by **ARCHITECT** shall be required to show evidence of a policy of professional liability and/or project insurance, if available, meeting the same requirements set forth in Article 11 hereof

2.2.1.4 ARCHITECT shall promptly obtain written DISTRICT approval of assignment and/or reassignment or replacement of such engineers or consultants or of other staff changes of key personnel working on the PROJECT. Any changes in ARCHITECT'S consultants and staff shall be subject to approval by the **DISTRICT.**

2.2.1.5 Drafters and other clerical personnel shall be retained by **ARCHITECT** at **ARCHITECT'S** sole expense.

2.2.2 Schematic Design Phase of Project

2.2.2.1 **ARCHITECT** shall review the District's program to

ascertain the requirements of the Assigned Project and shall arrive at a mutual understanding of such requirements with the District.

2.2.2.2 ARCHITECT shall provide a written preliminary evaluation of the District's program, schedule and construction budget requirements, subject to the limitations set forth in this Agreement.

2.2.2.3 **ARCHITECT** shall prepare Preliminary Schematic Design Documents for each Assigned Project which shall consist of Drawings and other documents which illustrate the principal components of the Assigned Project and the relationship of the principal components of the Assigned Project. The Preliminary Schematic Design Documents shall also include an outline of the Specifications.

2.2.2.4 Upon completion of the Schematic Design Documents, the **ARCHITECT** shall provide the District with copies of the same for the District's review. The District will provide its comments on a timely basis for inclusion in the Design Development Phase of the Project.

2.2.3 Design Development Phase of Project.

2.2.3.1 On specific written approval by the **DISTRICT** of the plan, budget and estimate in response to the Educational Specifications, as developed by the **ARCHITECT** and presented to and approved by the Western Placer School Board, **ARCHITECT** shall prepare design development documents sufficient to fix and describe the size and character of the **PROJECT'S** structural, mechanical, and electrical systems, types and makeup of materials and outline specifications for presentation to the **DISTRICT'S** Governing Board for approval. Such drawings and plans shall meet the requirements of the State Department of Education Regulations (California Code of Regulations, Title 5, 14000 et. seq.) and guidelines and shall be prepared in such form as may be submitted to the State Department of Education for approval.

2.2.3.2 **ARCHITECT** shall provide a complete set of the design development documents described in Section 2.2.3.1 for the **DISTRICT'S** review and approval. Additionally, at **DISTRICT** expense, **ARCHITECT** shall provide copies of such documents as required by any federal, state, regional, or local agencies concerned with the **PROJECT**, including, but not limited to, the State Department of Education, the Division of State Architect, the Department of General Services, and any other appropriate federal, state, local, or regional regulatory bodies. Any additional copies required shall be provided at **DISTRICT'S** expense.

2.2.3.3 **ARCHITECT** shall assist the **DISTRICT** in refining the project budget in the format required by the **DISTRICT**, or if applicable, by the school construction funding agency identified by the **DISTRICT**. The purpose of the cost estimate is to show probable cost in relation to the **DISTRICT'S** budget. If **ARCHITECT** perceives site considerations which render the **PROJECT** expensive or cost prohibitive, **ARCHITECT** shall disclose such conditions in writing, to the **DISTRICT** immediately.

2.2.3.4 A design development value engineer budget assessment process will be initiated by the **ARCHITECT**. Upon completion of the budget analysis, the **ARCHITECT** will identify areas within the project that may exceed the scope or budget of the project that differs from the original proposal accepted by the Western Placer School Board. Each scope change, budget change and value engineering option will be documented and presented to the **DISTRICT** representative for consideration. Upon direction from the **DISTRICT**, the **ARCHITECT** will implement the value engineering options into the drawings in order to maintain the approved scope, and budget of the project. All value engineering options proposed will comply with the State Department of Education, Division of State Architect, Department of General Services and any other appropriate federal, state, regional or local regulatory bodies.

2.2.3.5 **ARCHITECT** shall assist the DISTRICT in providing a timetable for completion of the **PROJECT**.

2.2.3.6 **ARCHITECT** shall apply for and obtain required approvals from the Division of State Architect and shall furnish and process all architectural and engineering information required to prepare and process applications to applicable utilities for the securing of priorities, materials and as an aid in the construction of the **PROJECT** and obtain final **PROJECT** approval and acceptance by said agency as required.

2.2.3.7 **ARCHITECT** shall provide a color schedule of all materials and selections of textures, finishes, and other matters involving an aesthetic decision in the **PROJECT** for the **DISTRICT'S** review and approval.

2.2.4 Building Permits and Conformity to Legal Requirements.

2.2.4.1 **ARCHITECT** shall cause drawings and specifications to conform to applicable requirements of law, local, regional, and state, and to requirements of the Division of State Architect (structural safety, fire/life safety, and access compliance section), Department of General Services, Office of Public School Construction and the State Department of Education, whose approval of the drawings and specifications must be obtained,

and shall cause the necessary copies of such drawings and specifications cost estimates in proper format and any other related documents to be filed with these bodies for approval.

2.2.4.2 **ARCHITECT** will use its best professional efforts to interpret applicable ADA requirements and California law to inform the **DISTRICT** of any inconsistencies between federal and state accessibility regulations and of requirements which are subject to conflicting interpretations of the law. Interpretation of inconsistencies and areas subject to conflicting interpretations shall be the responsibility of **ARCHITECT.**

2.2.5 Construction Documents and Specifications.

2.2.5.1 On specific written approval by the **DISTRICT** of the plans described in Section 2.2.2.4 of this article, **ARCHITECT** shall prepare construction documents and specifications as are necessary for obtaining bids and execution of work. Such working drawings shall be developed from the design development drawings approved by the **DISTRICT.** The construction documents and specifications shall set forth in detail the work to be done, materials, workmanship, finishes, and equipment required for the architectural, structural, mechanical and electrical systems and utility service connection equipment and site work. It shall be the **DISTRICT'S** responsibility to supply **ARCHITECT** with the necessary information to determine the proper location of all improvements on existing sites, including record drawings ("as-built drawings") in the **DISTRICT'S** possession. **ARCHITECT** will make a good-faith effort to verify the accuracy of such information and as-built drawing by means of an interior and exterior visual survey of site conditions. **DISTRICT** shall make a good-faith effort to verify the accuracy of the as-built drawings and provide any supplemental information to **ARCHITECT** which may not be shown on the as-built drawings. The final working drawings and specifications must be in such form as will enable **ARCHITECT** to secure the required permits and approvals from the Division of State Architect and local agencies and for the **DISTRICT** to obtain, by competitive bidding, a responsible bid. The Architect shall be entitled to rely upon the accuracy and completeness of services, information, surveys and reports provided or furnished by the District; however, the Architect shall advise the District if it becomes aware of any error or deficiency in said services, information, surveys and reports.

The final working drawings shall be clear and legible so that uniform copies may be on standard architectural size paper, properly indexed and numbered, and shall be capable of being clearly copied and assembled in a professional manner by **ARCHITECT.**

S.S.S

2.2.5.2 Cost Adjustment and Value Engineering Review. The **ARCHITECT** shall conduct cost adjustment and value engineering reviews at 50% completion of the construction documents. The **ARCHITECT** will submit a 50% and 90% set of the construction documents for the DISTRICT's review. Upon completion of these value engineering exercises, the **ARCHITECT** will develop a schedule of bid alternates to incorporate into the construction documents for the public bid process for additional project budget maintenance.

2.2.5.3 **DISTRICT** shall review and approve the final working drawings and specifications presented to it by **ARCHITECT** and make any necessary revisions or obtain approval of such final plans by **DISTRICT'S** Governing Board, subject to the approval of the' Division of State Architect. **ARCHITECT** shall make all **DISTRICT**-requested changes, additions, deletions, and corrections in the final working drawings and specifications so long as they are not in conflict with the project budget, the requirements of public agencies having jurisdiction or prior approval, inconsistent with earlier **DISTRICT** direction, or inconsistent with **ARCHITECT'S** professional judgment. **ARCHITECT** shall bring any such conflicts and/or inconsistencies to the attention of the **DISTRICT.**

2.2.5.4 It is understood by **ARCHITECT** that should final working drawings and specifications be ordered by the **DISTRICT,** the **DISTRICT** shall specify the sum of money set aside to cover the total cost of the construction including a project contingency of the work exclusive of **ARCHITECT'S** fees. Should it become evident that the total construction cost will exceed the specified sum, after consideration of additive alternates, **ARCHITECT** will present a statement in writing to the **DISTRICT** representative setting forth this fact and giving a full statement of the cost estimates on which the conclusion is based. In the event that bids received by the **DISTRICT** from contractors for the construction of the work indicate the work cannot be constructed in accordance with the plans and specifications furnished by **ARCHITECT, ARCHITECT** shall, if requested by the **DISTRICT,** and without extra compensation therefore, so revise the plans and specifications for the work that the construction may be completed for the total cost which does not exceed the specified sum or so that certain portions of the **PROJECT** may be omitted, deferred, or separately bid, provided that scope of work that exceeded the bid amount was not additional project scope directed by the **DISTRICT** to the **ARCHITECT** to include in the bid package.

2.2.5.5 **ARCHITECT** shall provide a complete set of the final working drawings and specifications for the **DISTRICT'S** review

and approval. Additionally, at **DISTRICT**'S expense, **ARCHITECT** shall provide copies of such documents as required by federal, state, regional, or local agencies concerned with the **PROJECT**, including the State Department of Education and the Division of State **ARCHITECT**. Any additional copies required shall be provided at **DISTRICT**'S expense.

2.2.6 Construction Contract Documents. If so required by the **DISTRICT, ARCHITECT** shall assist the **DISTRICT** in the completion of construction documents, including, but not limited to, Advertisement for Bids, Information for Bidders, Bid Forms (including Alternate Bids as requested by the **DISTRICT)**, Bonds, General Conditions, Special Conditions, Agreement, Veteran Business Enterprise preferences, and/or affirmative action documents, if required, and any other documents reasonably required in order to obtain bids responsive to the specifications. All such documents shall be subject to the approval of the **DISTRICT** and the **DISTRICT'S** counsel. At the time of delivery of the aforementioned construction documents, which shall include the final working drawings and specifications (collectively, the "Construction Documents"), **ARCHITECT** shall provide the **DISTRICT** with its final estimate of probable construction cost ("Final Estimate").

2.2.7 Bid Phase.

2.2.7.1 Following the **DISTRICT**'S approval of the Construction Documents and Final Estimate, **ARCHITECT** shall provide the **DISTRICT** one set, of reproducible construction documents.

2.2.7.2 If the lowest responsive bid on the **PROJECT** exceeds the final estimate after the use of any bid alternates developed by the **ARCHITEC, DISTRICT** may request **ARCHITECT** to amend the final drawings and specifications to rebid the **PROJECT** so that bids are within estimate. At the request of the **DISTRICT, ARCHITECT** shall provide specifications which include alternate bids as deemed advisable by **DISTRICT.**

2.2.8 Observation of **PROJECT**. Observation of the work executed from the final working drawings and specifications shall be in person by **ARCHITECT** provided that the **DISTRICT** may, in its discretion, consent to such observation by a competent representative of **ARCHITECT.**

2.2.9 Construction of Project. **ARCHITECT** shall provide general administration of the Construction Documents, including, but not limited to, the following:

2.2.9.1 **ARCHITECT** shall conduct a pre-construction meeting with all interested parties.

2.2.9.2 **ARCHITECT** shall make weekly site visits to observe (as opposed to an inspection that is performed by the **DISTRICT'S** Inspector)the Contractor's work for general conformance with the plans and specifications and to confirm work is progressing in accordance with the Construction Documents and contractor's schedule. However, the **ARCHITECT** does not guarantee the performance of the Contractor's Contract or work, nor is the **ARCHITECT** responsible for the means and methods, techniques, sequences, safety preparations and programs of construction which are solely the responsibility of the Contractor. Seventy Two (72) weekly site visits are included in the scope of service, based on an eighteen (18) month construction schedule. Site visits required in addition to this are considered additional services under the provisions of Article 2.3.

2.2.9.3 **ARCHITECT** shall review all As Built Documentation prepared by the General Contractor shall be submitted to the Architect and reviewed for general completeness. The General Contractor is solely responsible for the accuracy of these documents. Upon review for completeness, Architect shall forward documents to the District.

2.2.9.4 **ARCHITECT** shall observe the work of engineers and other consultants, as may be hired by **ARCHITECT** pursuant to Section 2.2.1 of this article, to monitor the work completed under their engineering disciplines as required, and approve and review all test results for general conformance with the original approved documents for their portion of the **PROJECT.**

2.2.9.5 **ARCHITECT** shall make regular reports as may be required by the applicable federal, state, regional, or local agencies.

2.2.9.6 **ARCHITECT** shall attend all construction meetings, and provide written reports to **DISTRICT** after each construction meeting, to keep **DISTRICT** informed of the progress of the work. Such meetings shall occur concurrent to visits determined in Article 2.2.9.2.

2.2.9.7 **ARCHITECT** shall make written reports to the **DISTRICT** as necessary to inform **DISTRICT** of problems arising during construction, changes contemplated as a result of each such problem, and progress of work.

2.2.9.8 **ARCHITECT** shall assist the **DISTRICT** in keeping records of construction progress and time schedules and advise contractor and the **DISTRICT** of any deviations from the time schedule which would delay timely completion of the **PROJECT.**

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2.2.9.9 **ARCHITECT** shall review and process, in a timely manner, all required material and test reports and report to the Division of State Architect, the Contractor, and the **DISTRICT** any deficiencies in material as reflected by those reports, with recommendation for correction of such deficiencies.

2.2.9.10 **ARCHITECT** shall review and respond, in a timely manner, to all schedules, submittals, shop drawings, samples, information requests, and other submissions of the contractor and subcontractors for compliance with design and specifications, and to ensure timely and uninterrupted progress of the work.

2.2.9.11 **ARCHITECT** shall promptly reject, as discussed with the **DISTRICT**, work or materials which do not conform to the Construction documents and notify the **DISTRICT** of such rejection.

2.2.9.12 **ARCHITECT** shall consult with the **DISTRICT** and obtain **DISTRICT's** written approval, in a timely manner, with regard to substitution of materials, equipment, and laboratory reports thereof prior to the final approvals of such substitutions by the **DISTRICT** in writing. Contractor substitutions that will require the **ARCHITECT** to redraw the construction documents, will be considered as an additional service.

2.2.9.13 **ARCHITECT'S** responsibility shall include the preparation of all documents and/or drawings made necessary by errors and omissions in the originally approved drawings or specifications and such modifications therein as may be necessary to drawings and specifications during construction, at no additional expense to the **DISTRICT.**

2.2.9.14 **ARCHITECT** shall evaluate and advise the **DISTRICT**, in a timely manner and in writing, of any change requests, material change or changes, requested or necessary, in the plans and specifications of the **PROJECT. ARCHITECT** shall not order or permit contractors to make any changes affecting contract price without prior written approval by the **DISTRICT's Governing Board** of a written change order, pursuant to the terms of the Construction Documents. **ARCHITECT** may order, on its own responsibility and pending the Board's approval, changes necessary at the time to meet construction emergencies if written approval of the **DISTRICT** representative is first secured.

2.2.9.15 **ARCHITECT** shall examine Contractor's application for payment and issue certificates for payment in amounts approved by the Inspector.

2.2.9.16 **ARCHITECT** shall coordinate final color and product selection with the **DISTRICT'S** original design concept.

2.2.9.17 In Consultation with **DISTRICT, ARCHITECT** shall determine date of substantial completion.

2.2.9.18 After determining the **PROJECT** is substantially complete, **ARCHITECT** shall visit the **PROJECT** and review the punch list prepared by the contractor, including minor items ("punch list items"). **ARCHITECT** shall notify contractor in writing that all deficiencies and punch list items that must be corrected prior to acceptance of the **PROJECT** and final payment. **DISTRICT** shall be notified of all deficiencies and punch list items. The **ARCHITECT** as part of its basic services as defined in 2.2.9.2 above, shall advise the **DISTRICT** of any deficiencies in construction based on observations during any regular, periodic or any special visits to the site, as opposed to inspection as performed by the **DISTRICT'**S inspector, following the acceptance of the work and prior to the expiration of the guarantee period of the **PROJECT. ARCHITECT** shall not be responsible for the means and methods, techniques, sequences, safety preparations and programs of construction.

2.2.9.19 The **ARCHITECT** shall provide consultation with the **DISTRICT**, if reasonably necessary, in addition to Contractor's responsibility to review and forward materials to the **DISTRICT** of written warranties, guarantees, Owner's manuals, instruction books, diagrams, record drawings "as-built", and any other materials as required and provided by the Contractors and subcontractors.

2.2.9.20 **ARCHITECT** shall ensure that engineers and other consultants, as may be hired by **ARCHITECT** pursuant to Section 2.1.2 of this article, to file required documentation with governmental authorities necessary to close out the **PROJECT.**

2.2.9.21 Record Drawings.

2.2.9.21.1 Contractor shall maintain on site reproducible copies of construction documents. These documents shall be maintained in condition current with all issued change orders. Contractor shall record, among other things, location of concealed pipe, buried conduit runs and other similar elements within the completed project.

2.2.9.21.2 On approval by the **DISTRICT** Representative of the Contractor's completed record drawings, **ARCHITECT** shall forward to the **DISTRICT**, at the DISTRICT'S expense, the complete set of original and/or reproducible duplicate drawings.

2.2.9.21.3 Prior to submitting request for **DISTRICT's** final payment, **ARCHITECT** shall forward to the **DISTRICT** one clear and legible set of reproductions of the computations, the original copy of the specifications, the record drawings, the final verified progress report pursuant to Title 21 of the California Code of Regulations, and **ARCHITECT'S** Certification of Completion.

2.2.9.22 Provide advice to the **DISTRICT** on apparent deficiencies in construction during one-year warranty period following acceptance of the work.

2.3 Additional Services of **ARCHITECT.** At **DISTRICT'S** request, **ARCHITECT** may be asked to perform services not otherwise included in this Agreement and/or services not customarily furnished in accordance with generally accepted architectural practice. The **DISTRICT** agrees to pay **ARCHITECT** for such services, pursuant to Section 4.2 hereof, if such services cause **ARCHITECT** additional expense and are necessitated due to unusual circumstances and through no fault or neglect on the part of the **ARCHITECT.** No additional compensation shall be paid to **ARCHITECT** for performing such services unless the **DISTRICT** and **ARCHITECT** agree in writing as to the amount of compensation for such services prior to such service being rendered. Such services may include, but shall not be limited to:

2.3.1 Plan preparation and/or administration of work on portions of the **PROJECT** separately bid.

2.3.2 Assistance to the **DISTRICT,** if requested for the selection of moveable furniture, equipment, or articles which are not included in Construction Documents.

2.3.3 Services caused by delinquency, default, or insolvency of Contractor or by major defects in the work of the Contractor in the performance of the construction contract.

2.3.4 Revisions in drawings, specifications, or other documents when such revisions are inconsistent with written approvals or instruction previously given and due to causes beyond the control of **ARCHITECT.**

2.3.5 Serving as an expert witness on **DISTRICT'S** behalf not as a result of errors and omissions of the **ARCHITECT** or in which the **ARCHITECT** is not otherwise a party to any litigation, arbitration or mediation as the case may be.

2.3.6 Supervision of repair of damages to structure.

2.3.7 Additional work required for environmental conditions, asbestos, site conditions.

2.3.8 Additional work required due to the **DISTRICT** adding additional scope or changes to the scope of the project.

ARTICLE III -DISTRICT RESPONSIBILITIES

DISTRICT'S responsibilities shall include the following:

3.1 Provide to the **ARCHITECT** the educational specifications for the **PROJECT.**

3.2 Make available to **ARCHITECT** all necessary data and information concerning the purpose and requirements of the **PROJECT,** including realistic scheduling and budget limitations.

3.3 Depending upon the scope of the **PROJECT,** furnish **ARCHITECT** with, or direct **ARCHITECT** to procure at **DISTRICT'S** expense, a survey of the **PROJECT** site preparation by a registered surveyor or civil engineer and any other record documents which shall indicate existing structures, land features, sewer, water, gas, electrical and utility lines, topographical information and boundary dimensions of the site, and any other such pertinent information. **DISTRICT** shall also provide a soils investigation report and a geological report.

3.4 The **DISTRICT** shall furnish the services of a geotechnical engineers to provide the reports and information needed by the **ARCHITECT'S** structural engineer as well as the Division of State Architects.

3.5 **DISTRICT** shall determine whether the project is exempt from the requirements of the California Environmental Quality Act. If applicable, the **DISTRICT** shall provide **ARCHITECT** with a copy of any mitigation measures for the Project adopted by the **DISTRICT** pursuant to the California Environmental Quality Act.

3.6 The **DISTRICT** shall furnish technology guidelines to provide the information needed by the **ARCHITECT** and the **ARCHITECT'S** electrical engineer to provide a comprehensive technology system for the **PROJECT.**

3.7 Appoint and pay, upon mutual agreement with **ARCHITECT,** an Inspector of Record as provided by state law. Said Project Inspector shall be qualified and approved by **ARCHITECT** and by the Division of State Architect, shall be responsible to, and act in accordance with the policies of, the **DISTRICT.** Construction administration by **ARCHITECT** and its consultants shall be in addition to the continuous personal supervision of the Project Inspector.

3.8 Assist **ARCHITECT** in the distribution of plans to bidders and conduct the opening of bids on the **PROJECT**, if applicable.

3.9 Conduct chemical, mechanical, or other tests required for proper design of the **PROJECT**. Furnish such surveys, borings, test pits, and other tests as may be necessary to reveal conditions of the site which must be known for the proper development of the required drawings and specifications and to determine soil condition.

3.10 Retaining a testing service for materials testing and inspection as required by Title 21 of the California Code of Regulations.

3.11 Paying or reimbursing the payment of all fees required by any reviewing or licensing agency.

3.12 Designating a representative authorized to act as liaison between **ARCHITECT** and **DISTRICT** in the administration of this Agreement and the Construction documents. In no way shall such designation of a liaison act to relieve **ARCHITECT** of its obligations pursuant to this Agreement.

3.13 Reviewing all documents submitted by **ARCHITECT**, including change orders and other matters requiring the **DISTRICT'S** Governing Board approval or approval of **DISTRICT** officials and advising **ARCHITECT** of decisions pertaining to such documents within a reasonable time after submission.

3.14 Notifying **ARCHITECT** if any deficiencies in material or workmanship become apparent during contractor's warranty period.

3.15 Providing **ARCHITECT** with any and all standards for security and/ or a security consultant (at the **DISTRICT'S** expense) to provide the information needed by the **ARCHITECT** to include such a comprehensive School Security system for the **PROJECT**. Consultation and standards for School Security Systems to prevent acts of terrorism or other crimes (other than for nuisance vandalism) are not the responsibility of the **ARCHITECT**.

ARTICLE IV - ARCHITECT'S FEE

4.1 The **DISTRICT** shall pay to **ARCHITECT**, for the performance of all services rendered herein, a fixed fee or hourly maximum fee dependent on the project, plus reimbursables (mileage excluded), which constitutes complete payment for **ARCHITECT'S** services under this Agreement (see attached breakdown of **PROJECT** by phase and fee allocation, as applicable, contained on Exhibit A, incorporated herein by reference).

4.2 Payment for Additional Services. **ARCHITECT** shall be paid for

additional services provided by Article 2.3 as follows, provided the additional services have received advance written approval by the **DISTRICT'S** governing Board:

4.2.1 Each portion of the **PROJECT** let separately on a segregated bid basis shall be considered a separate project for purposes of determining the fee.

4.2.2 Two percent of the cost of furnishings, equipment, or other articles incorporated in the Construction Documents by **ARCHITECT** and not included in the cost of the work, as defined in paragraph 4.1 above.

4.2.3 For services in addition to the basic services of **ARCHITECT** set forth in Article II, a fee to be agreed upon by the parties in writing prior to performance of such services by **ARCHITECT**, which fee may be a flat amount or **ARCHITECT'S** standard hourly rates.

4.2.4 Special consultants outside of original scope of contract, prior approval of which is required, shall be paid at a multiple of 1.25 times the amount billed to **ARCHITECT** for services, except those hired pursuant to Section 2.2.1.

4.3 Reimbursable Expenses. Reimbursable expenses are in addition to compensation for basic and additional services (as set forth in Article 2 and Article 4.2, above) and include expenses incurred by **ARCHITECT** and **ARCHITECT'S** employees and consultants in the interest of the **PROJECT** shall be paid at a multiple of 1.10 times the amount of expense, as identified in the following clauses:

4.3.1 Fees paid for securing approval of authorities having jurisdiction over the **PROJECT**.

4.3.2 **DISTRICT** Approved expenses of reproductions of drawings and specifications.

4.3.3 Other costs/expenses preauthorized by the **DISTRICT**.

ARTICLE V - PAYMENTS TO ARCHITECT

5.1 **ARCHITECT'S** compensation shall be paid by the **DISTRICT** to **ARCHITECT** monthly, incrementally, based upon the percentage of work completed.

5.2 In order to receive payment, **ARCHITECT** shall present to **DISTRICT** a claim for payment for approval by the **DISTRICT'S** authorized representative, which claim shall designate services performed, percentage of work completed and amount to be paid.

5.3 Payments made for extra work or special services shall be made, in installments, not more often than monthly, proportionate to the degree of completion of such services or in such other manner as the parties shall specify when such services are agreed upon.

5.4 Upon cancellation or termination of this Agreement, **ARCHITECT** shall be compensated as set forth in Article VIII hereof.

ARTICLE VI - INSTRUCTIONS TO PROCEED

ARCHITECT is not to proceed with performance of any services under this Agreement without first securing verbal or written authorization from the **DISTRICT** to do so.

ARTICLE VII - TIME SCHEDULE

7.1 **ARCHITECT** shall perform all services hereunder as expeditiously as is consistent with professional skill and care and the orderly progress of the work. Upon request of **DISTRICT, ARCHITECT** shall prepare an estimated time schedule for the performance of **ARCHITECT'S** services, to be adjusted as the **PROJECT** proceeds. Such schedule shall include allowances for periods of time required for the **DISTRICT'S** review and approval of submissions and for approvals of authorities having jurisdiction over **PROJECT** approval and for funding. The schedule shall not be exceeded by **ARCHITECT,** without the prior written approval of the **DISTRICT.**

7.2 Any delays in **ARCHITECT'S** work because of the actions of the **DISTRICT** or its employees, those in direct contractual relationship with the **DISTRICT,** by a governmental agency having jurisdiction over the **PROJECT,** or by an act of God or other unforeseen occurrence, not due to any fault or negligence on the part of **ARCHITECT,** shall be added to the time for completion of any obligations of **ARCHITECT.** The **DISTRICT** shall not be liable for damage to **ARCHITECT** on account of such delays.

7.3 Should **ARCHITECT** make an application for an extension of time, **ARCHITECT** shall submit evidence that the insurance policies required by Article XII remain in effect during the requested additional period of time.

ARTICLE VIII - SUSPENSION, ABANDONMENT, TERMINATION

8.1 The **DISTRICT** hereby reserves the right to suspend or abandon at any time all or any of the design development, construction documents or construction work on the **PROJECT** or to terminate this Agreement at any time. In the event of such suspension, abandonment, or termination, **ARCHITECT** shall be paid pursuant to the schedule of payments set forth in Articles IV and V of the Agreement for services rendered up to the date of such suspension, abandonment, or

termination, less any damages suffered by the **DISTRICT** as a result of the default, if any, by **ARCHITECT. ARCHITECT** hereby expressly waives any and all claims for damages or compensation arising under this Contract, except as set forth herein, in the event of such suspension, abandonment, or termination.

8.2 If **ARCHITECT'S** services are suspended by the **DISTRICT**, the **DISTRICT** may require **ARCHITECT** to resume services within ninety (90) days after written notice from the **DISTRICT.**

8.3 Upon suspension, abandonment, or termination, **ARCHITECT** shall turn over to the **DISTRICT** all preliminary studies, sketches, working drawings, specifications, computations, and all other matters to which the **DISTRICT** would have been entitled at the completion of **ARCHITECT'S** services. Upon payment of the amount required to be paid under this article following the termination of the Agreement, the **DISTRICT** shall have the rights, as enumerated in Article IX, hereinafter, to use any completed contract documents or other work product prepared by **ARCHITECT** under this Agreement. **ARCHITECT** shall make such documents available to the **DISTRICT** upon request and without additional compensation.

8.4 In the event of a dispute between the parties as to performance of the work or the interpretation of this **AGREEMENT**, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, **ARCHITECT** agrees to continue the work diligently to completion and **DISTRICT** agrees to make progress payments, except the **DISTRICT** may withhold only those funds which are in dispute. If the dispute is not resolved, **ARCHITECT** agrees it will neither rescind the **AGREEMENT** nor stop the progress of the work, as long as owner continues to show a good faith effort to resolve the dispute by mediation or other means.

ARTICLE IX - OWNERSHIP AND USE OF DOCUMENTS

9.1 Pursuant to Education Code Section 17316, all plans, including, but not limited to, record drawings, specifications, and estimates prepared pursuant to this Agreement shall be and remain the property of the **DISTRICT** for the purposes of repair, maintenance, renovation, modernization or other purposes as they relate to the PROJECT. The DISTRICT, however, shall not be precluded from using the Architect's or Architect's Consultant's documents enumerated above for the purposes of additions, alignments or other development on the PROJECT site., Such drawings and specifications supplied as herein required shall be the property of the **DISTRICT as described above** whether or not the work for which they were made is executed.

9.2 **ARCHITECT** represents and warrants that **ARCHITECT** has the legal right to license any and all copyrights, designs, and other

intellectual property embodied in plans, specifications, studies, drawings, estimates, or other documents that **ARCHITECT** prepares or causes to be prepared pursuant to this Agreement. **ARCHITECT** shall indemnify and hold the **DISTRICT** harmless pursuant to Article X of this Agreement for any breach of Article IX. **ARCHITECT** makes no such representation and warranty in regard to previously prepared designs, plans, specifications, studies, drawings, estimates, or other documents, or any other works of authorship fixed in any tangible medium of expression, including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings, that were prepared by design professionals other than **ARCHITECT** and provided to **ARCHITECT** by the **DISTRICT.**

9.3 In the event of any reuse or modification of the **ARCHITECT'S** drawings, specification or other documents by the **DISTRICT** or any person, firm or legal entity, the District must first obtain the written permission of the Architect under a separate agreement in writing and the names and seals of the **ARCHITECT'S** licensees and **ARCHITECT'S** consultants, if any, shall be removed from the **ARCHITECT'S** drawings, specifications or other documents, and the **DISTRICT** agrees to indemnify, defend and hold the **ARCHITECT** and its Licensees harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including, but not limited to, reasonable attorney's fees, accruing to or resulting from any and all persons, firms, or any other legal entity, on account of any damage or loss to property or persons, including, but not limited to, death, arising out of such use, reuse or modification of the **ARCHITECT'S** drawing, specifications or other documents.

ARTICLE X - INDEMNITY

10.1 To the fullest extent permitted by law, **ARCHITECT** agrees to indemnify, defend and hold **DISTRICT** entirely harmless from all liability arising out of:

10.1.1 Any and all claims under worker's compensation acts and other employee benefit acts with respect to **ARCHITECT'S** employees or **ARCHITECT'S** contractor's employees arising out of **ARCHITECT'S** work under this Agreement; and

10.1.2 Any claim, loss, injury to or death of persons or damage to property caused by any negligent professional act or omission in the performance of professional services pursuant to this **AGREEMENT** (including without limitation acts or omissions which constitute negligence per Se) of the **ARCHITECT** or any person, firm or corporation employed by the **ARCHITECT**, either directly or by independent contract, including damages due to loss or theft sustained by any person, firm or corporation including the **DISTRICT**, arising out of or in any way connected with the **PROJECT**, including injury or damage either on or off **DISTRICT**

property; but not for any loss, injury, death or damage caused by the negligence or willful misconduct of **DISTRICT** or of other third parties for which the Architect is not legally liable. The Architect's obligation to indemnify under this section does not include the obligation to defend actions or proceedings brought against the District but rather to reimburse the District for attorney's fees and costs incurred by the District in defending such actions or proceedings brought against the District to the extent actually caused by the Architect; but not for any loss, injury, death or damage caused by the negligence or willful misconduct of District or of other third parties for which the Architect is not legally liable.

10.1.3 Any claim, loss, injury to or death of persons or damage to property caused by any act, neglect, default, or omission other than a professional act or omission of the **ARCHITECT**, or person, firm or corporation employed by the **ARCHITECT**, either directly or by independent contract, including all damages due to loss or theft sustained by any person, firm or corporation including the **DISTRICT**, arising out of, or in any way connected with the **PROJECT**, including injury or damage either on or off **DISTRICT** property; but not for any loss, injury, death or damage caused by the sole or active negligence or willful misconduct of **DISTRICT**. The **ARCHITECT at ARCHITECT'S own** expense, cost and risk, shall indemnify and defend any and all claims, actions, suits or other proceedings that may be brought or instituted against the **DISTRICT**, its officers, agents or employees, on any such claim or liability covered by this subparagraph 10.1.3, and shall pay or satisfy any judgment that may be rendered against the **DISTRICT**, its officers, agents or employees in any action, suit or other proceedings as a result of coverage under this subparagraph 10.1.3.

ARTICLE XI - INSURANCE

ARCHITECT shall maintain in full force and effect, at its sole cost and expense, from the time this Agreement is entered into until the date of acceptance of the work by the **DISTRICT**, insurance as set forth in this article. **ARCHITECT** shall furnish to the **DISTRICT** a certificate of insurance evidencing the required coverage's. The **DISTRICT** shall not be obligated to make any payment to **ARCHITECT** until after its receipt and acceptance of said certificate.

11.1 Workers' compensation insurance as required by applicable laws, and employer's liability insurance, with a limit of not less than $1,000,000.

11.2 Commercial general liability insurance for bodily injury and property damage liability, the limits of which shall not be less

than $1,000,000 per occurrence and $2,000,000 aggregate.

11.3 Professional liability insurance coverage of S1,000,000 and at least $500,000 from **architect's** consultants.

11.4 The **DISTRICT** may require **ARCHITECT** to obtain a non-cancellable policy of **PROJECT** insurance for duration of three years after completion of the **PROJECT**. If the **DISTRICT** requires **ARCHITECT** to obtain **PROJECT** insurance, such insurance shall begin when construction begins, at which time **ARCHITECT** shall provide evidence of the existence of such policy to the **DISTRICT. The** cost of such insurance shall be borne by the **DISTRICT.**

ARTICLE XII - RECORDS

ARCHITECT shall maintain records of direct personnel and reimbursable expenses pertaining to the extra and special services of the **PROJECT** that are compensable by other than a flat rate on a generally recognized accounting basis. Such records shall be available to the **DISTRICT** or its authorized representative for inspection or audit at any reasonable time. **ARCHITECT** shall maintain all records concerning the **PROJECT** for a period of three years after its completion.

ARTICLE XIII - STANDARDIZED MANUFACTURED ITEMS

ARCHITECT shall cooperate and consult with the **DISTRICT** in use and selection of manufactured items on the **PROJECT**, including, but not limited to, paint, hardware, plumbing, mechanical and electrical equipment, fixtures, roofing materials, and floor coverings. All such manufactured items shall be standardized to the **DISTRICT'S** criteria to the extent such criteria do not interfere with building design, and meet applicable building codes.

ARTICLE XIV - MEDIATION

Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the parties hereto. The parties shall select a disinterested third-person mediator within a reasonable period of time, mutually agreed to by the parties. The mediation shall be commenced within 30 days of the selection of the mediator. If the parties elect to mediate but fall to select a mediator within a 15 day period, any party may petition the Superior Court of Orange County to appoint the mediator.

ARTICLE XV - COMPLIANCE WITH THE LAWS

ARCHITECT'S work shall comply with and meet applicable requirements of federal, state, regional, or local law, including, but

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not limited to, the Uniform Building Code, the Education Code, Title 21 and Title 24 of the California Code of Regulations, and all requirements prescribed by the California Department of General Services.

ARTICLE XVI - INDEPENDENT CONTRACTOR

16.1 **ARCHITECT**, in the performance of this **AGREEMENT**, shall be and act as an independent contractor. **ARCHITECT** understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the **DISTRICT**, and are not entitled to benefits of any kind or nature normally provided employees of the **DISTRICT** and/or to which **DISTRICT'S** employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. **ARCHITECT** assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the services to be provided under this **AGREEMENT**. **ARCHITECT** shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective **ARCHITECT'S** employees.

16.2 The **DISTRICT** understands that the **ARCHITECT'S** scope of services does not include any services related to asbestos or hazardous materials except to adequately describe on the plans and specifications all areas identified by any **DISTRICT** Hazardous Materials Consultant, if any. Likewise the **DISTRICT** understands that the **ARCHITECT'S** scope of services does not include any services related to the School Security System.

16.3 The **DISTRICT** further agrees, to the fullest extent permitted by law, to indemnify and hold harmless the **ARCHITECT**, its officer, directors and employees for any and all damages, liabilities and costs, including reasonable attorney's fees and defense costs, arising in any way from the existence of hazardous or toxic materials on or about the site as a result of the specification inclusion provided by the consultant into the Contract Documents and subsequent construction coordination except to the extent **ARCHITECT** fails to properly identify those areas identified in the Hazardous Materials Consultant's Environmental report. The **DISTRICT** further agrees, to the fullest extent permitted by law, to indemnify and hold harmless the **ARCHITECT**, its officer, directors and employees for any and all damages, liabilities and costs, including reasonable attorney's fees and defense costs, arising in any way from the failure to adequately provide a School Security System, except to the extent that the **ARCHITECT** fails to adequately describe on the plans and specifications such School Security Systems as provided by the **DISTRICT** or its consultant.

ARTICLE XVII - SUCCESSORS IN INTEREST AND ASSIGNS

This Agreement is binding upon and inures to the benefit of the successors in interest, executors, administrators, and assigns of each party to this Agreement, provided, however that neither the District nor the **ARCHITECT** shall assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties, or obligations without the prior written consent of the **DISTRICT'S** Governing Board and the Architect. Any attempted assignment without such consent shall be invalid.

ARTICLE XVIII - NO RIGHTS IN THIRD PARTIES

This Agreement shall not create any rights in, or inure to the benefits of, any third party except as expressly provided herein.

ARTICLE XIX - MISCELLANEOUS

The following terms and conditions shall be applied to this Agreement:

19.1 Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of California.

19.2 Entire Agreement. This Agreement with its exhibits supersedes any and all other prior or contemporaneous oral or written agreements between the parties hereto. Each party acknowledges that no representations, inducements, promises, or agreements have been made by any persons which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all parties hereto.

19.3 Severability. Should any provision in the Agreement be held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall continue in full force and effect.

19.4 Non-Waiver. None of the provisions of this Agreement shall be waived by either party unless such waiver is specifically specified in writing.

19.5 Supplemental Conditions. Any supplemental conditions shall be attached as an exhibit to this Agreement and incorporated herein by reference.

IN WITNESS WHEREOF, the parties have caused this instrument to be duly executed.

DISTRICT	**ARCHITECT**
Western Placer Unified School District	**LPA,INC.**
(Signature)	(Signature)
	Robert O.Kupper,AIA,LEED® AP Chief Executive Officer
(Print)	(Print)
(Date)	(Date)

Approved as to Form Content:

By:

(Print)

J:\Contract\Architecture\School Contracts\Western Placer USD Final 05 04 2009

EXHIBIT A

PROPOSED COMPENSATION

PROJECTS CONTRACTED UNDER FIXED FEE

Modernization Fee Schedule – Percentage of Construction		
First $1 million	@	12.0%
Next $1 million	@	11.5%
Next $1 million	@	11.0%
Next $5 million	@	10.0%
Next $5 million	@	9.0%
Above $13 million	@	8.0%

New Construction Fee Schedule – Percentage of Construction		
First $1 million	@	9.0%
Next $1 million	@	8.5%
Next $1 million	@	8.0%
Next $5 million	@	7.0%
Next $5 million	@	6.0%
Above $13 million	@	5.0%

Percentage Billing by Project Phase		
Programming	@	3.0%
Schematic Design	@	7.0%
Design Development	@	15.0%
Construction Documents	@	45.0%
DSA Review & Bidding	@	5.0%
Construction Admin/Close-Out	@	25.0%

PROJECTS CONTRACTED UNDER HOURLY FEE

Basic Hourly Rate Schedule

Principal	$195.00
Senior Project Director	$175.00
Project Director	$155.00
Senior Project Manager	$145.00
Managing Professional	$135.00
Senior Professional	$120.00
Professional	$110.00
Professional Staff	$100.00
Intermediate Staff	$ 90.00
Staff	$ 80.00
Support Specialist	$ 70.00
Clerical Staff	$ 65.00
Intern	$ 55.00

NOTE: These rates became effective January 1, 2008 and are subject to change annually.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Education Campaign

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
n/a

MEETING DATE:
May 19, 2009

ROLL CALL VOTE:
No

BACKGROUND:

The Community Strategy Team continues to meet on a biweekly basis. The first Facility Needs Committee recently met with over forty people in attendance. The district is authoring its first community-wide newsletter and the district will be the focus of an upcoming chamber breakfast.

RECOMMENDATION:
Discuss the item.

8.6

Western Placer Unified School District
Facilities Planning Meeting Outline

- **Meeting 1 - April**
  - Introduction to Facilities Planning
    - Set goals
    - Overview of All District Facilities
  - Group Discussion: Initial Brainstorm of Facilities Needs by Site
  - Wrap-Up
  - *Homework: Site discussion of facilities needs*

- **Meeting 2 - May**
  - Review of April Meeting
  - Group Discussion: Report on Site Discussions of Facilities Needs
  - Group Discussion: Evaluation of the Condition of Facilities (Modernization Needs)
  - Wrap-Up

- **Meeting 3 - September**
  - Review of May Meeting
  - Overview of Funding for Existing Facilities
  - Overview of District Demographics
    - Enrollment and capacity projections, by site
  - Group Discussion: New Facilities Needed to Meet Projected Enrollment
  - Wrap-Up

- **Meeting 4 - October**

- **Meeting 5 - November**

- **Meeting 6 - January**

- **Meeting 7 – February**

- **Meeting 8 – March**

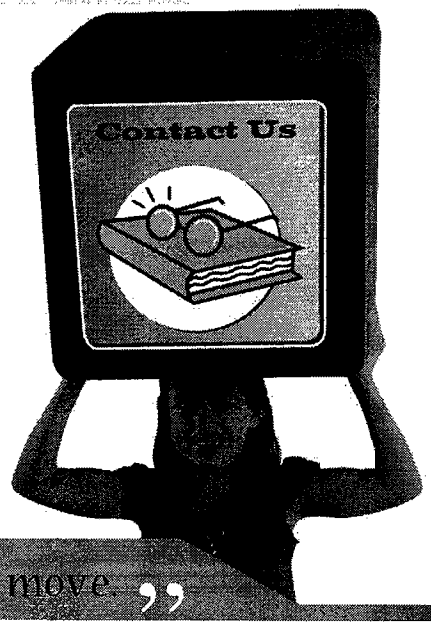
- **Meeting 9 – April**

- **Meeting 10 – May**

- **June Board Meeting**
  - Presentation of Facilities Report

8.6.1

Main Office	916-645-6350
Main Fax	916-645-6356
Maintenance	916-434-5000
Transportation	916-645-6346
Facilities	916-645-5100
Carlin C. Coppin Elementary	916-645-6390
Creekside Oaks Elementary	916-645-6380
First Street School	916-645-6330
Foskett Ranch Elementary	916-434-5255
Lincoln Crossing Elementary	916-434-5292
Sheridan School	530-633-2591
Twelve Bridges Elementary	916-434-5220
Glen Edwards Middle School	916-645-6370
Twelve Bridges Middle School	916-434-5270
Phoenix High School	916-645-6395
Lincoln High School	916-645-6360



"WPUSD - A district on the move."

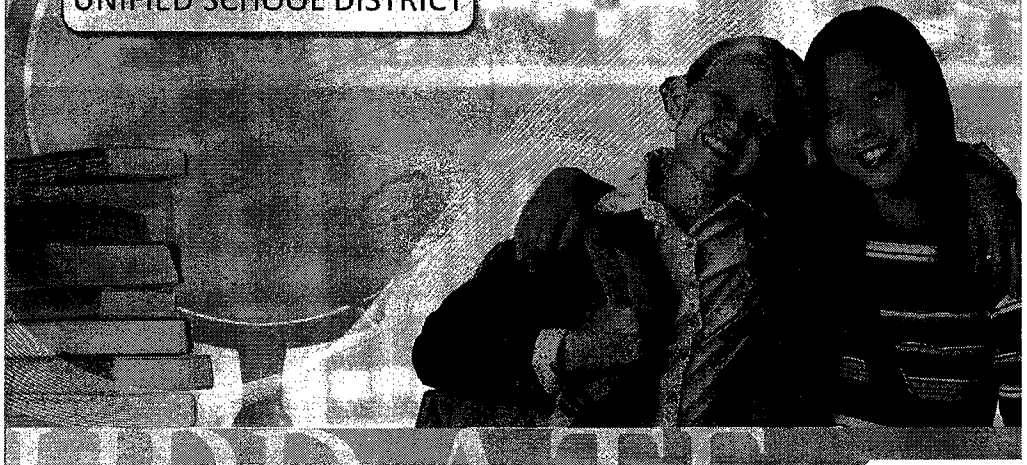
Western Placer
UNIFIED SCHOOL DISTRICT
600 6th Street, 4th Floor
Lincoln, CA 95648

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DRAFT

Western Placer
UNIFIED SCHOOL DISTRICT



UPDATE
News & Notes About Our Schools

Inside

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Two schools receive the Distinguished School Award

Academic excellence in Western Placer Unified School District was recognized with an announcement from the California Department of Education that Lincoln High School and Twelve Bridges Middle School have earned the coveted California Distinguished School designation for 2009.

"We are very proud of the outstanding work of our district's teachers, support staff, administrators, parents and students. Being a California Distinguished School shows that our students are receiving a top-notch education that will give them a competitive edge as they move into careers or college," said district Superintendent Scott Leaman.



Earning the Distinguished School designation is a difficult endeavor. Of the 2,400 secondary schools in California only 261 (11%) qualified for the award. Schools had to submit an extensive application packet with clear evidence that they were closing the achievement gap for all students. Visiting teams of educational experts reviewed the school goals and programs looking for "signature" activities that significantly contribute to improved academic performance. Those are assembled as best practices and shared with educators across the state through the CDE web site.



Western Placer
UNIFIED SCHOOL DISTRICT

Effective Budget Management Wins Millions for the District



Western Placer Unified's organization and dedication to sound budgets have earned the district an extra $18.8 million budgetary windfall this year, and it couldn't have come at a better time with school districts all over the state reeling from the national economic downturn and cuts to education funding.

In late February, the California Department of Education (CDE) confirmed that our district was entitled to additional state revenues from five years. The state will reimburse the District $14,607,775 for 2005 to 2008. This year, WPUSD will receive $3,115,447 more based on the new formulae and next year we will receive an additional $4,200,000 as catch-up funding from 2003-04.

"It took us about eight months of research, massive recalculations, and even a little computer programming, but we were able to prove that WPUSD should receive this extra funding," said Terri Ryland, the district's chief business official.

While, the majority of the new monies are one-time, catch-up dollars, it will allow the district some breathing room to take a year from cutting into classrooms. However, the district remains dedicated to tight fiscal management and will continue to make sure every district dollar makes its way to the students.

"This is another great example of how we are getting our financial house in order as an organization and using taxpayer money wisely and effectively to serve students," said superintendent Scott Leaman.



DRAFT

Committee formed to recomend school site improvements



A safe, secure and stimulating environment is essential for students to learn, so Western Placer Unified has put together a group of parents, teachers and staff to take a year long look at the state of our community's schools.

The Facilities Needs Committee, a group composed of teachers, parents, staff and principals from every school, will meet every month to examine the changing needs of the district. On April 23, the Facilities Needs Committee held its first meeting. After setting goals for the Facilities Planning process and hearing information about all of the district's school sites, Committee members began a lengthy brainstorming session on the facilities improvement projects that are needed at each school.

The Committee's ideas ranged from locks and fixing leaky roofs to new technology for learning labs. The school representatives will gain further input from teachers and parents at their respective schools and will report back additional information to the next Committee meeting scheduled for May.

Spotlight School

TWELVE BRIDGES



Students from Twelve Bridges Middle travelled to Sacramento this spring to compete against students from across Northern California. But instead of throwing footballs or running springs, these students were building robots and answering questions. The Science Olympiad students have been meeting every Tuesday after school with their coaches, the Twelve Bridges Science Teachers. The students completed intensive studies in various fields to prepare for the Science Olympiad Competition and were enthusiastic to show what they learned on March 28, 2009 at Sacramento State University.

Local students competed in a variety of events. The Academic challenges tested their knowledge of fields ranging from Astronomy to Zoology while Builder events gave students exposure to new skills in engineering. Teams from each school designed and built their own robots, bridges and falling mass propelled vehicles.

Science Olympiad is a national non-profit organization dedicated to improving the quality of K-12 science education, by providing recognition for outstanding achievement of both students and teachers. The competition is held to celebrate and recognize the outstanding achievement of both students and teachers in the areas of science and technology by awarding thousand of certificates, medals, trophies and scholarships. This is the second year Twelve Bridges Middle School has competed.

DRAFT

"Empower students with the skills & knowledge for success in an ever changing world.

2.6.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
One of the 2008-09 Board objectives includes the initiation of a new website.

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
n/a

MEETING DATE:
May 19, 2009

ROLL CALL VOTE:
No

BACKGROUND:

One of the 2008-09 Board objectives includes the initiation of a new website. The timeline for this process will be shared with the board.

RECOMMENDATION:
Discuss the item.

8.7

DEVELOPMENT PROCEDURE
(Estimated 8-12 Week Development Timeline)

A - PROJECT OUTLINE (Time: 1 week)

1. WPUSD signs this proposal and pays DNA first half of total development fee.
2. WPUSD appoints head contact person responsible for signing development approvals on WPUSD's behalf.
3. DNA holds two to three one-hour customization/design, meetings with WPUSD assigned representatives. This will assist DNA in defining web site scope, overall web site layout, navigation system, and web site maintenance system.
4. DNA produces final web site outline for WPUSD approval.
5. DNA makes modifications and resubmits until step 6 is achieved.
6. WPUSD signs final proposal.

B - GRAPHIC DESIGN TEMPLATE (Time: 2-4 weeks)

7. DNA submits proposed graphic design template with proposed navigation system.
8. WPUSD reviews proposed graphic design and submits to DNA proposed changes within 2 to 3 days time.
9. DNA makes modifications and resubmits until step 4 is achieved.
10. WPUSD signs graphic design approval.

C - WEB SITE IMPLEMENTATION (2-3 weeks)

1. DNA HTML developer transfers the approved graphic design to a final HTML format
2. DNA implements WPUSD navigation system and templated content
3. DNA posts web site to staging area, ready for WPUSD to start maintaining with Freedom software

D - PROFESSIONAL COPYWRITE SERVICES (Time: 3-4 weeks)

1. DNA Copywriter contacts WPUSD head contact person for initial project review
2. DNA Copywriter begins writing and page structure development process
3. DNA Copywriter contacts WPUSD content is ready for review.

E - DEPLOYMENT (Time: 1 week)

1. Maintainers install self-extracting Freedom software
2. Maintainers add web site content
3. Maintainers advise DNA when web site is ready to go live

F - TRAINING (Time: 1 week)

1. If purchased, DNA will conduct up to three (3) two (2) hour one-on-one phone training sessions.
2. WPUSD and DNA agree go-live date for web sites

G - OVERALL PROJECT APPROVAL (Time: 1 week)

1. WPUSD signs "Overall Project Approval" and pays DNA second half of total development fee.
2. WPUSD web sites go live.

Timeline Stipulations

To keep to the proposed timeline, it is essential for the head WPUSD contact person to respond to DNA submitted reviews and requests within 2 to 3 business days. Lack of response by either party will result in a delay in the proposed time it would take to complete this development process.

Phone / Fax: 530.566.0446 Web: www.gotoDNA.com Email: contact@gotoDNA.com

8.7.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Rockwell Ranch

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
n/a

MEETING DATE:
May 19, 2009

ROLL CALL VOTE:
No

BACKGROUND:

The district was recently informed that Cal Trans would like to start discussions concerning the transfer of Rockwell Ranch for district use.

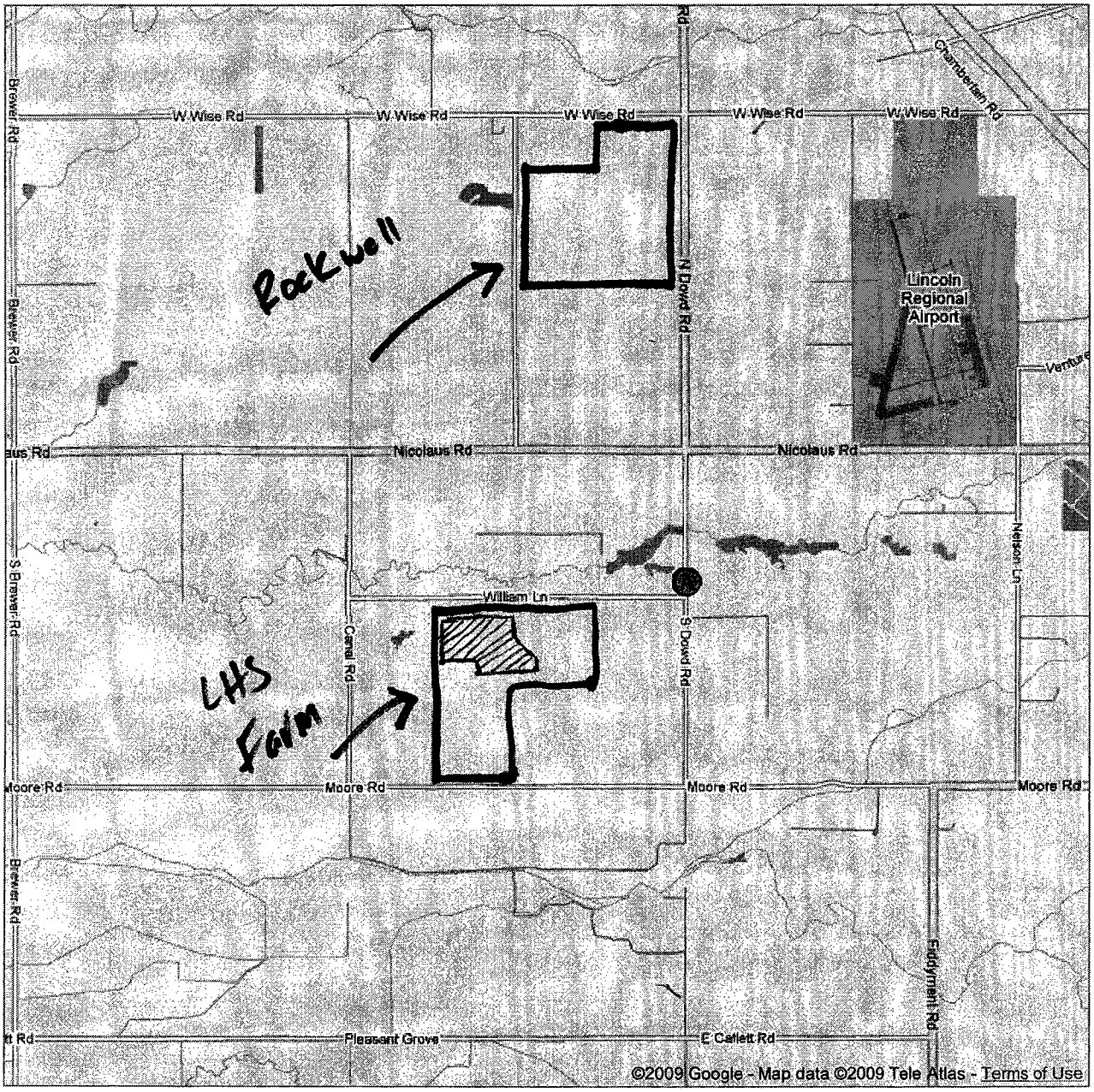
RECOMMENDATION:
Discuss the item.

9.8

Google Maps

Address **S Dowd Rd**
Lincoln, CA 95648

Get Google Maps on your phone
Text the word "GMAPS" to 466453



8.8.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Budget Assumptions - New

AGENDA ITEM AREA:
Action

REQUESTED BY:
Terri Ryland, Asst. Supt. Business Services

ENCLOSURES:
budget documents

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 19, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:
As the Business Office finalizes the process of budget development, including assessing prior budget assumptions and adjusting assumptions in light of current State budget situation and newly identified State monies, any other board priorities or changes in spending must also be identified. We are asking the Board for their final input into the budget assumptions.

RECOMMENDATION:
Action

8.9

Multi-Year Projection
Assumptions at Budget Development
2009/10

	2008/09	2009/10	2010/11	2011/12
REVENUES				
Revenue Limit Sources:				
Projected Increase in Enrollment - cohort method	259	212	235	235
Projected Enrollment (est. CBEDS)	6,392	6,604	6,839	7,074
Projected ADA Funded	6,136	6,340	6,565	6,791
Enrollment vs ADA Factor	96%	96%	96%	96%
Percent Increase in Students	4.2%	3.3%	3.6%	3.4%
ADA used for Revenue Limit	**6,132**	**6,335**	**6,561**	**6,786**
State COLA	5.66%	5.02%	0.70%	2.30%
State Deficit	-7.844%	-13.094%	-13.094%	-13.094%
Deficit Factor	0.92156	0.86906	0.86906	0.86906
Prior Year Revenue Limit (before deficit)	$5,777.19	$6,112.07	$6,421.07	$6,462.07
COLA Applied	**$329.00**	**$309.00**	**$40.00**	**$130.00**
Deficit Applied	**(478.97)**	**(840.77)**	**(846.01)**	**(863.17)**
Equalization	$0.00	$0.00	$1.00	$2.00
Funded Revenue Limit per ADA	$5,627.22	$5,580.30	$5,616.06	$5,730.90
Federal Revenue				
Average funding increased by Statutory COLA	0.000%	0.000%	0.000%	0.000%
State Revenue				
Average funding increased by State Categorical COLA	-6.50%	-15.00%	2.70%	2.70%
Lottery-Unrestricted (RS 1100)	$115.00	$109.50	$109.50	$109.50
Lottery-Restricted (RS 6300)	$16.50	$11.50	$11.50	$11.50
EXPENDITURES				
Certificated Salaries				
New Hires FTE - growth, replacement	13.0 FTE	3.2 FTE	7.5 FTE	7.5 FTE
Reductions in Force	(12.0) FTE	0	unknown	unknown
Program (music, PE, Special Ed)	(1.7) FTE	0 FTE	0 FTE	0 FTE
New Hires Admin FTE	0 FTE	0 FTE	0 FTE	0 FTE
Estimated Retirements/resignations	(4.0) FTE	(3.0) FTE	(3.0) FTE	(3.0) FTE
Staffing Ratio K	25:1	25:1	25:1	25:2
Staffing Ratio 1-3	20:1	20:1	20:1	20:2
Staffing Ratio 4-5	31:1	31:1	31:1	31:2
Staffing Ratio 6-8	25:1	25:1	25:1	25:2
Staffing Ratio 9-12	28:1	28:1	28:1	28:2
Step/Column	1.50%	1.50%	1.50%	1.50%
Average teacher salary/benefits	$79,640	$80,782	$82,483	$82,483
Expenditures for Extra Duty (xx20)	$459,755	$460,000	$476,000	$492,000
Substitutes (xx10)	$345,373	$349,000	$361,000	$373,000

9.9.1

Multi-Year Projection
Assumptions at Budget Development
2009/10

	2008/09	2009/10	2010/11	2011/12
Classified Salaries				
Additional Classified Staff - DO	0.0 FTE	1.0 FTE	0.0 FTE	0.0 FTE
Additional Classified Staff - new school site	0.0 FTE	0.0 FTE	0.0 FTE	0.0 FTE
Reductions in staffing	$682,000	0		
Step/Column	1.7%	1.7%	1.7%	1.7%
Expenditures for OT/Subs	$212,400	$215,000	$223,000	$231,000
Benefits				
Health & welfare benefits remain the same for all except WPTA whose cap increases 6% or approximately $650. Statutory benefits are projected to remain relatively stable at: STRS (8.25%), PERS (9.306%), OASDI (6.2%), Medicare (1.45%), Unemployment (0.05%), and PERS Reduction (3.120%). Workers' Comp (1.91%)				
Site Allocations -				
Per Elementary Student	$47.00	$47.00	$47.00	$47.00
Per Middle School Student	$58.50	$58.50	$58.50	$58.50
Per High School Student	$83.75	$83.75	$83.75	$83.75
Lottery per Teacher, with carryover	$500.00	$500.00	$500.00	$500.00
Services & Operating Expenses				
Estimate/California CPI	1.9%	0.8%	1.9%	2.3%
Twelve Bridges Library Contribution	$109,000	$112,615	$116,622	$120,630
Indirect Cost Rate	5.77%	6.63%	n/a	n/a
TRANSFERS IN (891x)				
FD 14 Deferred Maintenance	$190,000	0.50%	0.50%	0.50%
FD 13 Cafeteria Deficit	$116,082	$47,000	$47,000	$47,000
FD 49 Mello Roos	$1,000,000	$0	$0	$0
TRANSFERS OUT (761x)				
FD 13 Cafeteria Deficit	$116,082	$47,000	$47,000	$47,000
FD 01 Deferred Maintenance	$190,000	0.50%	0.50%	0.50%
FD 25 Developer Fees	$1,000,000	tbd	tbd	tbd
Designated for Economic Uncertainty	3%	5%	5%	5%

8.9.2

Basic Aid Supplement Charter School Adjustment
Budget Adjustment Package

Re. nce

	One-time	2008-09	Projected 2009-10	Projected 2010-11
Sources:				
Prior year apportionment	$14,607,775			
Current year apportionment adjustment - est		$3,114,000	$3,250,000	$3,250,000
		$3,114,000	$3,250,000	$3,250,000
Reserves to be provided:				
Reserve for Economic Uncertainties to 5% - per bd policy	$709,000			
Transfer to Special Reserve Fund to cover Retiree Benefits	$2,300,000			
Charter Supplement Reserve - per bd policy	$3,114,000			
Computer Replacement Reserve - 2 years	$600,000			
Wetlands property reserve fund, per agreement	$750,000			
Reserve for staffing fluctuations during growth	$140,000			
Reserve for funding opening of new school - 2 years' set aside	$500,000			
Standing additional reserves	$8,113,000			
One-time uses of monies:				
1 Additional 8 buses over 5 years, video cameras, lift	$1,036,000			
2 Food Services vehicles to replace personal vehicles	$60,000			
3 Set Aside for GEMS program priorities (TBD)	??			
4 Various technology needs	$148,000			
5 LHS Marquee program (TBD)	??			
On-going changes to budget:				
Cuts needed to balance budget without new money		($2,985,044)	($2,433,398)	($2,123,412)
Distinct "Charter Supplement" budget:				
7 Computer replacement		reserves until 2010-11		$300,000
8 New School set aside annual funding		reserves until 2010-11		$300,000
9 Increase staffing ratios for campus supervision			$40,000	$40,000
Add Back certain 2008-09 budget reductions:				
10 Office Clerical at school sites			$94,000	$94,000
11 Increase 1.0 hour Kindergarten aide time			$64,510	$64,510
City related services, as needed:				
12 School Resource Officer			$100,000	$100,000
13 Library Media Teacher - part-time			$15,000	$15,000
14 In-house legal counsel and related admin			$0	$0
15 Staffing adjustments/State mandates/Reorg		$72,000	$56,048	$147,260
Subtotal, Distinct "Charter Supp" budget:		*$72,000*	*$369,558*	*$1,060,770*
Remaining funds	$5,250,775	($3,057,044)	($2,802,956)	($3,184,182)
Use of one-time or new Charter Supplement funds to balance		***$3,057,044***	***$2,802,956***	***$3,184,182***
Remaining new funding/(cuts needed)		$56,956	$447,044	$65,818

Scenario #1

8.9.3

Basic Aid Adjustment Charter School Supplement
Budget Adjustment Package

Scenario #2

Re nce		One-time	2008-09	Projected 2009-10 prop tax (6%)	Projected 2010-11 prop tax 0% chg
	Sources:				
	Prior year apportionment	$14,607,775			
	Current year apportionment adjustment - est		$3,114,000	$2,100,000	$0
			$3,114,000	$2,100,000	$0
	Reserves to be provided:				
	Reserve for Economic Uncertainties to 5% - per bd policy	$709,000			
	Transfer to Special Reserve Fund to cover Retiree Benefits	$2,300,000			
	Charter Supplement Reserve - per bd policy	$3,114,000			
	Computer Replacement Reserve - 2 years	$600,000			
	Wetlands property reserve fund, per agreement	$750,000			
	Reserve for staffing fluctuations during growth	$140,000			
	Reserve for funding opening of new school - 2 years' set aside	$500,000			
	Standing additional reserves	$8,113,000			
	One-time uses of monies:				
1	Additional 8 buses over 5 years, video cameras, lift	$1,036,000			
2	Food Services vehicles to replace personal vehicles	$60,000			
3	Set Aside for GEMS program priorities (TBD)	??			
4	Various technology needs	$148,000			
5	LHS Marquee program (TBD)	??			
	On-going changes to budget:				
	Cuts needed to balance budget without new money		($2,985,044)	($2,433,398)	($2,123,412)
	Distinct "Charter Supplement" budget:				
7	Computer replacement		reserves until 2010-11		$300,000
8	New School set aside annual funding		reserves until 2010-11		$300,000
9	Increase staffing ratios for campus supervision			$40,000	$40,000
	Add Back certain 2008-09 budget reductions:				
10	Office Clerical at school sites			$94,000	$94,000
11	Increase 1.0 hour Kindergarten aide time			$64,510	$64,510
	City related services, as needed:				
12	School Resource Officer			$100,000	$100,000
13	Library Media Teacher - part-time			$15,000	$15,000
14	In-house legal counsel and related admin			$0	$0
15	Staffing adjustments/State mandates/Reorg		$72,000	$56,048	$147,260
	Subtotal, Distinct "Charter Supp" budget:		*$72,000*	*$369,558*	*$1,060,770*
	Remaining funds	$5,250,775	($3,057,044)	($2,802,956)	($3,184,182)
	Use of one-time or new Charter Supplement funds to balance		***$3,057,044***	***$2,100,000***	***$0***
	Remaining new funding/(cuts needed)		$0	($702,956)	($3,184,182)

8.9.4

Western Placer Unified School District
600 6th Street, Fourth Floor
Lincoln, CA 95648

WPUSD Board meeting May 5, 2009
Board Item: 8.1
Budget Assumptions - New

Item	Description

1. Per email from Mark DeRossett, Transportation Supervisor, seven buses need to be replaced by 2013 due to emissions and age restrictions on the current fleet and one more special education bus is needed. In addition is an identified need for some surveillance cameras to cut down on improper behavior and vandalism, as well as another lift in the shop for better bus repair.

2. The arrangement between the food services department and the prior administration was to use personal vehicles to transport food to school sites, refilling personal vehicles at the district's gas pump. To avoid any perception of impropriety and to save on mileage reimbursement to employees, up to two appropriate vehicles need to be purchased for the food services department.

3. The goal is to conduct discussions around program enhancements needed at GEMS to provide parity between all middle school programs. Once these deficits are identified, staff will bring back a plan to address them.

4. A list is currently being identified within the educational services and technology departments. So far, the list includes such items as:

One time money technology projects					
Estimate for replaceing Cat5e network backbone with Fiber Optic backbone					$98,000.00
TBD					$50,000.00

5. Discussions need to occur around the type of magnet or marquee program desired at LHS to continue to enhance program and remain competitive.

6. Per discussion with the Board at the April 24, 2009 board meeting, without the windfall this year of the tentative, on-going-type monies of over $3 million per year, our district would be in the same position as the rest of the districts in the State, cutting our budget to make up for the 15-month adopted budget shortfall to schools.

8.9.5

	Budget 2008-09	Projected 2009-10	Projected 2010-11
Reduction in State RL Funding *(per 15-month State budget)*	($2,996,000)	($5,161,000)	($5,161,000)
New Basic Aid/Charter School Supplement *(estimated at P-2)*	$3,115,447	$3,250,000	$3,250,000
MYP as of Second Interim			
Net Increase/Decrease in Fund Balance *(per MYP)*	$130,403	$816,602	$1,126,588
less New BA/CSS funds needed to balance	($3,115,447)	($3,250,000)	($3,250,000)
Cuts needed to balance budget without new money	**($2,985,044)**	**($2,433,398)**	**($2,123,412)**
Cuts needed if no reduction in State revenues	$0	$0	$0

7. Per a review and inventory last year by the technology department, an annual budget of $300,000 ($1,000 per computer) would replace one fifth of the District's admin, staff and student computers, keeping all computers less than five years old, over time.

2008-2009 Student Count as of 10-1-08								
Site	Student Computers	Admin/Teach Computers	Total Computers	Out of Warranty	Expire 2010	Expire 2011	Expire 2012	Expire 2013
Annex		14	14	4	1	2	4	3
DO		30	30	8	2	7	5	8
Maint/Trans		5	5	3	0	0	2	0
CCC	72	35	107	57	0	16	4	30
COE	52	49	101	53	0	9	9	30
FRE	72	41	113	91	0	6	0	16
FSS	70	36	106	63	33	4	1	5
GEM	101	64	165	138	10	9	7	1
LCE	59	42	101	1	0	0	100	0
LHS	187	101	288	97	5	108	39	39
PHS	18	11	29	5	0	20	4	0
SHER	31	16	47	19	0	26	2	0
TBE	119	50	169	127	10	30	0	2
TBM	159	63	222	7	2	201	8	4
	940	557	1497	673	63	438	185	138
				44.96%	49.16%	78.42%	90.78%	100.00%
				Percent of out of warranty computers				

8. When a new school opens, a district must add a large chunk of new staffing, depending on the then-current staffing ratios. For WPUSD, currently that would include a principal, office staff, two custodians, some part-time food service workers and utilities needed to operate a new school. There are two options to provide for these new costs in the future: one, add them all in one fell swoop when the new school opens, or two, progressively add a proportionate amount of costs to the budget each year in anticipation of a new school opening. A per-student amount for each grade level of student would be included in a 7000 object, and transferred out to a special reserve fund to provide the furniture and equipment needed when the new school opens. When the school opens, those previously planned and budgeted

expenditures will be moved from a 7000 (transfer) object to salaries and utilities, without the budget ever taking a large hit. Approximately $200,000 per year under the current slow growth scenario, or up to $400,000 per year once development picks up, would be required to be added to the annual budget. A quick analysis for the costs of a new elementary school given the current staffing ratios follows:

COST FOR NEW ELEMENTARY SCHOOL
(600 students, 26 teachers)

	FTE	Estimated Cost
Principal	1.00	117,288
School Secretary	1.00	47,730
Clerical	1.00	41,811
Attendance Clerk	0.50	20,906
Library Tech	1.00	38,299
Campus Supervision	0.88	29,784
Custodial	2.00	104,076
Food Service	0.75	25,529
Utilities		110,000
ADDITIONAL ON-GOING COSTS		535,422
	per student	$ 892.37

9. Per the budget reduction matrix, actual campus supervision staffing was reduced to the level of the prior board-adopted staffing ratios. At the beginning of this school year, $36,000 in additional crossing guard and campus supervision time was added at the elementary level due to safety concerns. Assuming the same traffic and busing configurations for the upcoming school year, the ratios for campus supervision would need to be modified to account for this increase.

10. Elementary clerical office staff reductions of 4.0 hours per site were implemented with the budget cuts in the 2008-09 Adopted Budget. This reduction was based on a comparison with neighboring districts with similar clientele. The current comparison shows WPUSD 5.12 FTE overstaffed, WITHOUT adding back the 4.0 hours. However, per the input provided by all employee groups, reinstating the office clerical cuts was the most requested item.

ELEMENTARY STAFFING

			Hours				
Enrollment	**District**	**School**	**Secretary**	**Clerk**	**Attend.**	*** Health Clerk**	**Total**
600	WPUSD	COES	8	8	4	3.5	23.5
648	Dry Creek	Quail Glen	8	4	8	1.6	21.6
583	Eureka	Excelsior	8	4.5	0	3.6	16.1
523	Loomis	Franklin	8	8	0	1.6	17.6
650	Rocklin Unif	Valley View	8	8	0	3	19
581	Roseville	Blue Oaks	8	8	0	1.6	17.6
AVERAGE			8.00	6.50	1.60	2.28	18.38
COMPARE (amount wpusd is over per day)			**0**	**1.5**	**2.4**	**1.22**	**5.12**

updated May 13, 2009

11. Based upon the results of a survey of other neighboring school districts made last year, the Board followed staff's recommendation and eliminated kindergarten aide time in the classrooms with an off-setting teacher (consistent with all but one other district in the area), and kept the 2-hour aide position for the solo teachers. Only one other district, per the chart below, has General Fund aides for kindergarten teachers, and three districts do not have the double-coverage of an am/pm teacher.

KINDERGARTEN STAFFING COMPARISION

				Hours	
Enrollment	**District**	**School**	**2009-10 Class size ratio**	**Off Setting Teachers? Aide Time (per teacher)**	**Single Teacher Aide Time**
600	WPUSD	COES	25:1	Yes 0	2
650	Dry Creek	Quail Glen	21:1	No n/a	0
650	Rocklin Unif	Valley View	24:1	Yes- 65 minutes 0	0
581	Roseville City	Gates	21:1	No n/a	0
523	Loomis	Franklin	20:1 or 25:1	some - 90 minutes 0	0
536	*Eureka	Maidu	20:1	No n/a	0
AVERAGE w/o WPUSD				0.00	0.00
COMPARE (amount wpusd is over/under per day)				**0.00**	**2.00**

updated May 13, 2009

* No general fund aide time, full-day kindergarten, will float up class sizes for K-2

12. The City has been funding a School Resource Officer (SRO) at the middle school level for some years and is committed to keeping that resource at the middle schools. However, there are no resources being delivered to the high school or Phoenix. Surrounding school districts have SROs at their high schools, and our staff feels strongly that WPUSD has the same needs for a SRO.

13. As part of the District's contribution to the annual funding of the Twelve Bridges Library, the City had agreed to supply a certificated Library Media Teacher in order to meet the State requirement for that sign-off. However, the City has eliminated that position in its 2009-10 budget. The District is meeting with the City and Sierra College next week to discuss the on-going funding arrangements between the City and the College. In the meantime, the District budget will likely need to be adjusted

8.9.8

next year to accommodate that mandated service, at least on a part-time or hourly basis.

14. Based upon the level of legal fees incurred by the District over the last several years in areas of personnel and general school district law, it is expected that if the District were lucky enough to attract an in-house legal counsel, there would be significant savings to the District, especially over the next several years. If the District got to the point of not having sufficient legal work to keep a full time attorney busy, there could be explorations of jointly funding a position with another district, or reducing the position. However, at this time, that eventuality appears to be a number of years away.

Legal Expenditures 2005-2009

Fund		2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Proj	2010-11 Proj
01	general	$24,821	$93,447	$97,300	$150,000		
01	Special Ed	$23,298	$8,097	$11,700	$15,000		
21	Building Fd			$73,340	$350,000		
25	Dev Fees	$14,606	$917				
40	Spec Reserve						
49	Mello Roos	$19,135	$14,212				
		$81,860	$116,673	$182,340	$515,000	$231,140	$239,365
CBEDS enrollment		4,927	5,531	6,133	6,383	6,604	6,839
Exp per enrollment		$16.61	$21.09	$29.73	$80.68	$35.00	$35.00
					Projected Fees	$231,140	$239,365

15. Due to new state mandates and the continuing diligence required to monitor the new funding model, additional staff at the district level is required. During the current year, $40,000 was spent in programming, consulting and auditing time related to the new funding, plus another $30,000-plus on additional technology hours to assist in converting from CSIS to CalPADS, a State mandate. In order to properly plan for, account for and monitor these items in the future, a 1.0 FTE is proposed for the business office next year and 1.0 FTE for Ed Services in 2010-11. Justification of the current level of staffing shortfall was presented to the Board at the budget workshop April 14, 2009:

Ed Services:	Asst. Supt	Director	Coor./P.S.	Asst/Sec	Clerk	Total
WPUSD 6338	1.00	-	1.00	1.50	-	3.50
County Average	1.06	0.55	0.67	2.05	-	4.33
Difference	(0.06)	(0.55)	0.33	(0.55)	-	(0.83)

Business Office:	Asst Supt	Director/ Mgr	Bud Tech/ Acctant	A/P, A/R clerk	Payroll	Clerk	Asst/ Secty	Total
WPUSD 6338 enrollment	1.00	1.00	-	3.00	2.00	-	-	7.00
County Average	1.06	0.93	1.18	2.03	2.40	0.04	0.83	8.47
Difference	(0.06)	0.07	(1.18)	0.97	(0.40)	(0.04)	(0.83)	(1.47)

8.9.9