WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, FOURTH FLOOR,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk,
James McLeod - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Chief Business Official
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	11/03/08	01/05/09
Sheridan School (K-5)	76	73
First Street School (K-5)	425	418
Carlin C. Coppin Elementary (K-5)	430	424
Creekside Oaks Elementary (K-5)	627	620
Twelve Bridges Elementary (K-5)	716	712
Foskett Ranch Elementary (K-5)	509	507
Glen Edwards Middle (6-8)	639	641
Twelve Bridges Middle School (6-8)	843	840
Lincoln High School (9-12)	1,458	1436
Phoenix High School (10-12)	79	79
Lincoln Crossing Elementary	580	582
PCOE Home School	0	0
TOTAL:	**6,382**	**6,332**

Preschool/Head Start

First & J Street	24
Carlin Coppin	24 -A.M. /20 -P.M.
Sheridan	23

Pre-K Special Ed

Foskett	23
FSS PPPIP	63

Adult Education 301

First-5 Program

Sheridan	20
First Street	29

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 4, 2009, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

REVISED AGENDA

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:25 P.M. START

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** – LHS Performing Arts Theater

6:30 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

   2.1 **LIABILITY**
   Rejection of Claim, (Marlow) pursuant to Government Code 910 & 910.2.

   2.2 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

   2.3 **RESCIND BOARD ACTION TO NON-REELECT ONE CERTIFICATED INSTRUCTOR DURING THE 2006-2007 SCHOOL YEAR AND ACCEPT RESIGNATION**

7:00 P.M.

3. **ADJOURN TO OPEN SESSION** – Lincoln High School Performing Arts Theater

   DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

   3.1 **LIABILITY**
   Rejection of Claim, (Marlow) pursuant to Government Code 910 & 910.2.

   3.2 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

   3.3 **RESCIND BOARD ACTION TO NON-REELECT ONE CERTIFICATED INSTRUCTOR DURING THE 2006-2007 SCHOOL YEAR AND ACCEPT RESIGNATION**

4. **CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approval of Minutes Regular Meetings of:
- January 21, 2009

4.2 Approval of Warrants.
4.3 Approve Classified Personnel Report.
4.4 Approve State Funding Application for Lincoln High School Addition/Expansion.
4.5 Approve Annual E-rate Form 471 for continuing telecommunications discounts.
4.6 Ratification of New Classified Job description for Certification Occupational Therapy Assistant.
4.7 Ratification of New Classified Job Description for the Position of Intervention Services Provider.
4.8 Approve Consolidated Application.
Roll Call Vote:

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerisha Loya
6.2 Western Placer Teacher's Association – Mike Agrippino
6.3 Western Placer Classified Employee Association – Chris Hawley
6.4 Superintendent, Scott Leaman
6.5 Assistant Superintendent, Business Services – Terri Ryland
- State Budget Update

7. PUBLIC HEARING:

7.1 SPECIFIC WAIVER REQUEST – INSTRUCTIONAL MATERIALS FUNDING REALIGNMENT PROGRAM (IMFRP) – ELEMENTARY MATHEMATICS K – 5

As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school year (2009 – 2010), including funding for the Instructional Materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new mathematics programs for grades K – 8 is November 15, 2009. Our District mathematics Adoption Committee will bring forward its recommendations in late February or early March for Board consideration and adoption and is fully prepared to meet that deadline. However, without state funding for new textbooks through the IMFRP funds, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 5 Mathematics in the event that the state does not fully fund this program.

7.2 SPECIFIC WAIVER REQUEST – INSTRUCTIONAL MATERIALS FUNDING REALIGNMENT PROGRAM (IMFRP) – ENGLISH LANGUAGE ARTS K – 8

As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school years (2009/10 and 210/11), including funding for the Instructional materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new English Language Arts programs for grades K – 8 is November 2010. Our District Language Arts Adoption Committee will begin its formal process later this spring to prepare for that adoption, bringing forward its recommendations in late February or early march 2010 for Board consideration. Without state funding for new textbooks through the IMFRP fund, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 8 English Language Arts in the event that the state does not fully fund this program.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (I/A) **SPECIFIC WAIVER REQUEST – INSTRUCTIONAL MATERIALS FUNDING REALIGNMENT PROGRAM (IMFRP) – ELEMENTARY MATHEMATICS K – 5 – Boyle** *(08-09 G & O Component II, IV, V)*

• As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school year (2009 – 2010), including funding for the Instructional Materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new mathematics programs for grades K – 8 is November 15, 2009. Our District mathematics Adoption Committee will bring forward its recommendations in late February or early March for Board consideration and adoption and is fully prepared to meet that deadline. However, without state funding for new textbooks through the IMFRP funds, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 5 Mathematics in the event that the state does not fully fund this program.

8.2 (I/A) **SPECIFIC WAIVER REQUEST – INSTRUCTIONAL MATERIALS FUNDING REALIGNMENT PROGRAM (IMFRP) – ENGLISH LANGUAGE ARTS K – 8 – Boyle** *(08-09 G & O Component II, IV-V)*

•As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school years (2009/10 and 210/11), including funding for the Instructional materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new English Language Arts programs for grades K – 8 is November 2010. Our District Language Arts Adoption Committee will begin its formal process later this spring to prepare for that adoption, bringing forward its recommendations in late February or early march 2010 for Board consideration. Without state funding for new textbooks through the IMFRP fund, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 8 English Language Arts in the event that the state does not fully fund this program.

8.3 (I/D) **MIDDLE SCHOOL BOUNDARY CHANGES – Boyle** *(08-09 G & O Component IV, V)*

•Information of changing middle school attendance boundaries was provided to the Board at the December 16, 2008 Board meeting, and to the public through the WPUSD website. Two parent meetings were held at Carlin C. Coppin School in December, 2008 and one parent meeting was held in Sheridan School in January 2009. A Public Hearing notice was posted in the Lincoln News Messenger and was held on January 21, 2009. At the Public Hearing, it became evident that not all parents at Carlin C. Coppin School had received notification about the parent meetings. Consequently, two parent meetings were held again at Carlin C. Coppin School on January 27, 2009, at which the parents who were present spoke passionately about their concern re changing the middle school boundaries. They requested more time to study the issue and to engage in further discussion.

8.4 (D/A) **ACCEPTANCE OF BOARD MEMBER RESIGNATION – Leaman** *(08-09 G & O Component IV)*

•The Board of Trustees will officially accept the resignation of James McLeod, Area III Board of Trustee Member. The appointment process will be discussed as per time frame, etc.

8.5 (I/D/A) **ZEBRA HOUSING – Leaman** *(08-09 G & O Component IV-V)*

•The City of Lincoln is requesting Board interest in continuing the Zebra Housing Project. The Board has discussed the project on numerous occasions. Specific financial information is attached. The project site is projected to be available this fall and the city is willing to hold four lots in the development for us to build on at no cost. The subdivision is expected to be completed in three to five years. The Zebra Housing fund currently has balance of approximately $250,000.00 but the district will need to set each of the houses selling price to a level at which families that earn 50% of the Placer County median income can afford them. This is a laudable goal, but has a dramatic effect on the income for the project.

8.6 (I) **DEVELOPER FEE EXPENDITURE REPORT FISCAL YEAR 2007-2008 - Allen** *(08-09 G & O Component IV, V)*

• The Board of Trustees will receive information on activity reported in the Capital Facilities Fund regarding developer fee expenditures for the 2007-2008 fiscal year. The detail report as prepared by Carrie Carlson, Director of Business Services is attached.

8.7 (I/D) **ROCKWELL RANCH – Leaman** *(08-09 G & O Component IV, V)*

•The district was approached by Caltrans to acquire a 500 acre parcel of land north of the Lincoln High School Farm (LHSF) known as the Rockwell Ranch. The ranch is fully mitigated and will have an endowment assigned to the property from Caltrans. At a meeting with LHSF teachers, it was established that ownership of the property had to meet educational, financial, and liability criteria to move forward.

- **Educational**–The property allows for the expansion of the farm at the teachers fully support the district obtaining the property for educational purposes.
- **Financial**–Caltrans will assign an endowment for the property, but the district will not be allowed to retain the funds as they must be held by a

second party with a conservation easement. Wildlife Heritage Foundation is willing to hold the funds, and the district will not be allotted funds beyond management fees on a yearly basis which must be requested from the foundation.

- **Liability**–Because the district will own the property, all liability is assigned to the district.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - February 18, 7:00 P.M., Lincoln High School Performing Arts Center

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Office Conference Room**
Date: **Wednesday, February 4, 2009**
Time: **6:30 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. **LIABILITY CLAIMS**

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. **PERSONNEL**
   - •PUBLIC EMPLOYEE APPOINTMENT
   - •PUBLIC EMPLOYEE EMPLOYMENT
   - •PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   - **•PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   - •COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
    - •STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - •STUDENT PRIVATE PLACEMENT
    - •INTERDISTRICT ATTENDANCE APPEAL
    - •STUDENT ASSESSMENT INSTRUMENTS
    - •STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Rejection of Claim
Government Code 910 & 910.2

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in regard to claim.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard the claim.

wp/rk/factform

3.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Discipline/
Dismissal/Release

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Rescind Board Action to Non-Reelect One Certificated Instructor During the 2006-2007 School Year and Accept Resignation

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:

BACKGROUND:

During the 2006-2007 school year, an instructor was non-reelected for the succeeding school year. Since that time, an agreement was reached by all parties to accept a resignation in lieu of the non-reelection action. Board action is necessary to finalize the agreement.

RECOMMENDATION:

The Board is asked to rescind the non-reelection decision made during the 2006-2007 school year and accept the resignation letter as presented.

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
Regular Meeting of January 21, 2009

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of the January 21, 2009 Regular Board Meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

H.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
January 21, 2009, 7:00 P.M.
GLEN EDWARDS MIDDLE SCHOOL – MULTI-PURPOSE ROOM
204 L Street, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

Members Absent

James McLeod, Member

Others Present

Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Student – Jerisha Loya
Press - Brandon Darnell, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** – Glen Edwards Middle School

6:05 P.M.

2. **CLOSED SESSION** – Glen Edwards Middle School – Office Conference Room
   - 2.1 **LIABILITY**
     Liability Claim: Thornbrough vs. Western Placer Unified School District.
   - 2.2 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
     a. Student Discipline/Expulsion Pursuant To E.C. 48918
     Student Expulsion #08/09 N.
     b. Student Discipline/Expulsion Pursuant To E.C. 48918
     Student Expulsion #08/09 T.
     c. Student Discipline/Expulsion Pursuant To E.C. 48918
     Student Expulsion #08/09 U.

4.1.1

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 W.

2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

7:00 P.M.

3. ADJOURN TO OPEN SESSION – Glen Edwards Middle School Multi

DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

3.1 LIABILITY

Liability Claim: Thornbrough vs. Western Placer Unified School District.

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to reject the claim and referring the matter to SIG (Schools Insurance Group).

3.2 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 N.

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to accept the recommendation of the hearing panel to expel the student, however we move to suspend the expulsion and allow the student to return Phoenix High School on a strict behavioral contract.
Roll Call Vote: Mr. Haley, Mr. Long, Mrs. Stevenson, Mr. Carras

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 T.

Motion by Mrs. Stevenson, seconded y Mr. Hale, and passed by unanimous roll call vote to accept the hearing panels recommendation to expel the student for the remainder of the 2008-09 school year.
Roll Call Vote: Mr. Haley, Mr. Long, Mrs. Stevenson, Mr. Carras

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 U.

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a unanimous roll call vote to accept the hearing panel's recommendation to expel the student for the remainder of the 2008-09 school year.
Roll Call Vote: Mrs. Stevenson, Mr. Haley, Mr. Long, Mr. Carras

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #08/09 W

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to accept the hearing panel's recommendation to

expel the student, however we move to suspend the expulsion and allow the student to return to Phoenix High School immediately. If there is another suspendable violation the expulsion order will be immediately invoked.
Roll Call Vote: Mr. Haley, Mr. Long, Mrs. Stevenson, Mr. Carras

3.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Mrs. Stevenson reported the Board of Trustees is in possession of the third statement of amended charges concerning one classified employee, these charges have been filed according to board policy. There was a motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the statement of amended charges have been filed with the Board of Trustees.

4. SPECIAL ORDER OF BUSINESS

4.2 Featured School – Glen Edwards Middle School

Board President, Mr. Carras introduced Glen Edwards Middle School Principal, Mr. Doherty. Mr. Doherty welcomed the Board of Trustees, Parents, Staff and Students. The following students were introduced and given certificates for their outstanding academic performance.

- Diana Suarez, 6th Grader
- Corey Everett, 7th Grader
- Blanca Lopez, 8th Grader
- Kayla Burkholder, 8th Grader
- Matthew Thorn, 8th Grader

Mr. Doherty also discussed the commitment of the Glen Edwards staff to the students, and how they have been working with the students to help improve API scores. He highlighted the PAWS (Promote all willing students) Program. Mr. Doherty introduced Dan Alcorn and Jackie Banderas instructors of the PAWS Program. Dan Alcorn reported the program consist of three classes of far below and below basic on last years STAR testing as well as EL Learners. He shared that they work hard with the students with smaller class sizes allowing them extra time, extra help and adequate pacing to accommodate their needs and it also includes fun incentives for the students. Mr. Alcorn invited three of his student to share their learning experiences in the PAWS Program.

Mr. Doherty introduced Wendy Hamasaki, AVID Coordinator. She shared the history on AVID and that it started in 1980 in San Diego, this program is for the middle ground kids, (Advancement Via Individual Determination). It is not an intervention program, it is 100% college prep, some of the things they learn are organization skills, binders, study skills, cornel note taking, and presentations in front of a group, AVID is all about organization. This program is combination effort between the student, teacher, and parents. The students learn for success and this program helps build confidence so they look forward on going to college.

Mr. Doherty reported there will be a Parent Institute Program starting January 28th, parents who need skills to be able to help their students, this will be an eight week program, the commitment will be one meeting throughout the week. If the parent completes the program and the student graduates from high school the

student will be guaranteed a spot at State School. This is to help the student succeed.

5. CONSENT AGENDA

5.1 Approval of Minutes Regular Meetings of:
- December 2, and December 16, 2008

5.2 Approval of Warrants.
5.3 Approve Classified Personnel Report.
5.4 Approve Certificated Personnel Report.
5.5 Student Discipline/Stipulated Expulsion Student #08-09 V.
5.6 Student Discipline/Re-entry Expulsion Student's #07-08 L & N.
5.7 Student Discipline/Re-entry Expulsion Student's #07-08 T,U,Y,BB,DD,EE.
5.8 Waiver of California High School Exit Exam Requirement for Diploma for Special Education Student #08-09 01 Who Has Passed CAHSEE with Modifications.
5.9 Waiver of California High School Exit Exam Requirement for Diploma for Special Education Student #08-09 02 Who Has Passed CAHSEE with Modifications.
5.10 Waiver of California High School Exit Exam Requirement for Diploma for Special Education Student #08-09 03 Who Has Passed CAHSEE with Modifications.
5.11 Disclosure Requirement for Quarterly Reports of Investments.

Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous roll call vote to approve consent agenda as presented.
Roll Call Vote: Mrs. Stevenson, Haley, Long, Carras

6. COMMUNICATION FROM THE PUBLIC

Stan Nader addressed the board on behalf of the PALS (police athletic league) to request funding for a Police Resource Officer. The city has funded the resource officer for the past ten years, and will no long be able to due so due to budget cuts. He reported the surrounding areas work together on funding, so PALS is respectfully requesting from the board to help fund a resource officer. He expressed prevention is very much needed in our community. "An ounce of prevention is worth a pound of cure"

Andrea Stephenson reported the following:

- The number of people using the library continues to rise; overall counts reflect an average of about 500 people per day coming through the library's doors at both locations. A recent calculation of services to patrons showed that for every $2 a Lincoln patron expends for our libraries they receive $12 worth of services. What better place to invest your time and money than in a resource that is so inexpensive and yet beneficial for everyone.
- Mother Goose on the Loose program at Twelve Bridges and story times for both locations took a break in December and resumed last week. Both locations are gearing up for summer reading.
- Darla and Andrea met with Carrie at the end of November to make sure we are on the same page for the collection budget for this year and next. We're very close in

numbers with less than 5 outstanding invoices that we're waiting for so we can get exact numbers.

- Park and Recreation and the library once again teamed up to present the Target on Literacy grant. We presented the program to Carlin Coppin School last week and we're hoping to get to Foskett Ranch in the spring.
- The upgrade to Web Voyage/Voyager is scheduled to took place on the 17th and 18th of December the library was closed those 2 days. While we are closed the staff worked on cleaning and updating our database and training. The new Web Page is up and running, check it out on-line: www.libraryatlincoln.org.
- The New Year's Eve Party at Twelve Bridges was a great success. We were open New Year's Eve from 1 to 8 and the party was 4 to 8 PM. There were games, movies, popcorn and a count down. Fun was had by all.
- The Twelve Bridges Homework Center is a still going strong. The committee has decided to delay adding Thursday's until more is know about the hours the library will be open. We were also looking at offering interim projects during school holidays but that too is on hold until more is known about the status of the library and its staff. Our goal was to have the Center open as much as possible offering students interesting activities all year round but again, all that is on hold.
- The presentation that was made about the joint use agreement at the CSLA conference in November went very well. There was a small subject specific group that was very grateful for the information.

She also shared with the board that her job is on a list of cuts to be made from the city. She expressed her concerns for the students, and reported she would email a list of all that she is doing with the schools and asked for an opportunity to negotiate.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jerisha Loya reported the following:

- Student Council met to discuss a new Japanese club.
- Home coming is scheduled for Feb 6th, and the theme is Jungle.
- There will be an Elective day.
- Scholarships have started, and the school is happy to not have lost scholarships.
- There will be a WASC meeting on February 22nd.
- There will be ATC testing.
- Students have been volunteering at the new youth center.
- On January 28th, Lincoln High School will be doing an activity called "Point Break" for out students.
- Lincoln high has a program called "Shop to Earn" where you can shop on line with 5-15% savings, for various stores and earn money for the school. The website is www.shoptoearn.net/lhszebras

7.2 Western Placer Teacher's Association – Mike Agrippino had no report.

7.3 Western Placer Classified Employee Association – Chris Hawley had no report

7.4 Superintendent, Scott Leaman - absent

7.5 Assistant Superintendent, Business Services – Terri Ryland

- Reported on the State Budget. She reviewed state budget events, and reported the state is expected to run out of cash at the end of February

2009. She also reviewed the mid-year cut comparison; these will be the biggest cut we have ever seen. She reported we are in a better cash situation then other districts, because we get a high percent of money from our property taxes. We should not have a payroll problem this year, but we need to continue to be cautious on spending because we don't know what is going to happen at the state level. She reported there will be cuts at the state level we just don't know which areas yet, and they will be the biggest cuts ever. A memo has gone out to all the staff informing them of we are going to freeze the budget, no more purchase orders unless it's something that's needed. She reported on some figures she did with ADA dollars, and found:

- No revenue limit COLA for this year
- No revenue limit COLA for next year
- We would need to cut 1.1 million for next year.

Theses figures showed we would be okay this year and the following year. This information came before we found out about mid year cuts. Now we are looking at 1.4 billion mid year cuts from the state for this year. Then we're looking at 1.1 billion for next year, we will need to address that at some point. After much discussion the reported the second interim will be brought before the board in March, along with much more detailed assumptions.

8. PUBLIC HEARING:

At the December 16, 2008 Board Meeting, a presentation was made re the Discussion of Middle School Attendance Boundaries for the purpose of equalizing enrollments between our two middle schools. At that time, the Board was invited to discuss the recommendation of changing the elementary feeder school patterns such that students living in the Carlin C. Coppin and Sheridan attendance areas would attend Glen Edwards Middle School beginning with the 2009-10 school year. All incoming fifth grade students would be required to attend their proper attendance-boundary school for sixth grade beginning 2009-10. Current sixth and seventh graders from the Carlin C. Coppin and Sheridan neighborhoods who are currently attending Twelve Bridges Middle School would be given a choice as to whether to continue there for seventh and eighth grades or to enroll at Glen Edwards Middle School, their proper attendance-boundary school. Students who are currently attending Carlin C. Coppin on an intra-district transfer agreement or because of overflow from schools which are full would attend middle school based on their residential address, not based on elementary school attended. Parent information sessions have been held at both Carlin C. Coppin and Sheridan Schools to inform parents of the possible change.

Addressing the Board:

Julie Brasher there are three points she would like to address. Has lived in Lincoln for eight years and has had her son in First Street, Foskett Ranch, and now Carlin Coppin. They have not disliked any of them but did see a difference in Foskett Ranch, which could apply to the middle school situation now. With it being a new school, it seems to flow better, better organization, expansion for extra curricular activities, and more programs being offered. Felt it would be a shame to have those things taken away. She

also expressed her disappointment of how she was notified about the meeting. It was through her mother-in-law, and read it online. Her question to the board was who made the proposal and for what reason?

Virginia Cosh is currently the president of the PTC; chairperson of SCC; box top coordinator; and head art docent at Carlin Coppin. She feels the proposal is not only discriminating but causes segregation. She reviewed a spreadsheet on comparisons she did on low income, and English Learners students. She reported with these figures the district is segregating schools with the elite side and the low income families, and doesn't think that is right. She proposed several suggestions of areas that could be viewed.

Keith Schmidt shared one thing not included in the proposal is educational programs like magnet school. Feels you need to let the kids decide where they want to go, that allows the students to have ownership. If you make magnet schools, you can attract the students to the schools as needed to divide the attendance. He presented a book call "reinventing government" about the same magnet schools in Harlem, with information allowing students to pick their school. Feels this is a good time to make magnet schools.

Jane Isola has two students at Carlin Coppin and one student at First Street School in the GATE program. Her first concern on the boundary changes is the lack of notification, she knows of so many parents that are unaware of the change. She asked if a decision would be made tonight. Because she feels more time is needed, there are many other parents that are not aware of this change. Also feels there are other options to the district, and feels this is a danger to the district because of the unbalance between the schools.

Maria Boatman has two students that attend Twelve Bridges Middle and they love their school, she asked if the middle schools are going to be at capacity if the boundaries are not changed? And the other question was why was this proposed? Feels there are so many unanswered questions. She also suggested extending elementary schools with sixth grade.

Carol Spangler seems the number one problem is numbers, and questioned why Lincoln Crossing was not considered. She understands there are more Lincoln Crossing parents to object to the change, but feels the Lincoln Crossing children are just a few blocks apart, they could walk and not have to cross the highway, and they probably play on the same teams and know each other. Just wondering why Carlin Coppin was picked, there would be more from Lincoln Crossing. You would get more bang for your buck if you take the student from Lincoln Crossing. She expressed she understands why the Lincoln Crossing parents would not want their children to attend Glen Edwards, looking at the test scores, and look at the socio-economics, it's a reverse discrimination, it looks like the Miranda act. She does not want that, none of the parents want that for their students, we all want what is best for our students.

After all the comments, the hearing was closed at 8:30 p.m.

Board Comments:

Mr. Haley expressed concern for those not knowing about attending the meeting about the boundary changes. He shared his experience in Glen Edwards Middle School, he had children who attend and don't feel it's a socio-economic school. It really is a great school.

Mr. Long felt the public hearing went good and appreciated all the public comments. But felt disturbed that there wasn't enough notice. He feels it's a big issue, and would like see one more meeting before action is taken.

4.1.7

Mrs. Stevenson agreed to see the particular action tabled, and feels there should be another meeting at the schools. Feels that adequate notification should be sent to the parents along with the public notice.
Paul said there would be adequate public notice, we appreciate every thing that was said.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

9.1 (D/A) **MIDDLE SCHOOL BOUNDARY CHANGES – Boyle** *(08-09 G & O Component IV-V)*

Information of changing middle school attendance boundaries was provided to the Board at the December 16, 2008 Board meeting. Information sessions for parents have been provided at both Sheridan School and Carlin C. Coppin. Parent information has been sent home with students from those schools and has been posted on the WPUSD website. A Public Hearing notice was posted in the Lincoln News Messenger; the pubic hearing is schedule for January 21, 2009.

This item was tabled, and will be brought back after adequate notification is given to parents.

9.2 (D/A) **RECEIPT OF THE 2007-08 AUDITED FINANCIAL STATEMENTS – Ryland** *(08-09 G & O Component IV-V)*

•The 2007-08 Unaudited Actuals were presented to the Board of Trustees in September. The firm of Perry-Smith & Co. has performed the required independent annual audit and submitted our audit report to the State Controller's Office by December 15 as required by law. The auditors will be present at the board meeting to present highlights of the Audited Financial Statement.

An Associate from Perry-Smith reviewed the auditor's report. He reviewed responsibilities of the firm, and the financial reports. He discussed recommendations and suggestions in student body receipts. Terri Ryland reported we are looking at training staff in area of student body accounts. A motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to approve the 2007-08 Audited Financial Statements.

9.3 (I/D/A) **VOTER SURVEY RESULTS/BOND AUTHORIZATION – Leaman** *(08-09 G & O Component IV-V)*

•At the last board meeting, the Board provided direction to staff to proceed with a voter survey in preparation for calling for a general obligation bond election. The survey firm of Godbe Research was selected after an RFQ process. Staff worked with the firm over the Christmas break, and an instrument was finalized. Surveying of 400 potential voters took place the week of January 5th. A representative from Godbe Research will present the survey results and the Topline Report at the Board meeting.

After an analysis of the initial survey results, staff feels the most prudent course of action at this time is to engage in public education campaign regarding facilities needs and issues, and consider a bond during the 2010 election cycle.

Brian Godbe presented research information research on the bond survey. He presented a power point showing potential voter support for

proposition 39 bond measures, with results. During the next couple of weeks we will get more information, including areas and tab results to be brought back to the board. Terri felt the community needs to be informed.

Comments:
Brian Dublanca founder/consultant of Capital Campaigns, and has worked with other districts on passing a bond. He shared his findings on the survey results, and shared the critical findings, but feels the district has the opportunity and the capability to communicate with the community. He touched on ways to maximize communication through a website; phone systems; media; parent meetings; and quarterly news letters to the public, there are many ways to show the public what the needs are.
Keith Schmidt felt the survey didn't show what he was really was hoping to find, he hates taxes. He was wondering what the survey would look like if the public had been better informed.
Mr. Long is interested in seeing the results. Feels we need to put out to the community how past dollars have been spent. He shared information on the past bound, and the importance of properly informing the community on our funding. Another item he would like to see is the high school putting together a community service club program for the Sun City community.
Brian Haley appreciates the comments on the bond and just feel the district needs to get the word out, when the time is right we will pass this bond. The district is working to make all the schools equal.
Ana Stevenson felt when the district first decided to look at a bond, she didn't feel the time was right but wanted the community decide. More importantly getting the word out, and the correct information. Now moving forward and start the education campaign.
Paul Carras shared he feels the Sun City folks will support with the right information.

This was information only, no action was taken.

9.4 (D/A) **APPROVAL OF RESOLUTION #08/09.13 – Ryland** *(08-09 G & O Component IV-V)*

This resolution allows the Board to (1) approve the settlement which will bring the District approximately $87,329 annually for the six-year period beginning 2011-12 through 2016-17and approximately $10.92 per ADA for the SELPA as part of the AB 602 funding formula, beginning in 2009-2010, increasing by COLA and ADA growth in subsequent years; (2) agree to waive its ability to file future mandated cost claims on the Hughes Bill statute and regulations as currently worded; and (3) direct the District's authorized representative to sign the Waiver to implement this action.

The Behavioral Intervention Plans [Hughes Bill] Mandated Cost Claim Settlement settles the test claim CSM-4464 initiated by San Diego Unified School District, Butte County Office of Education, and San Joaquin County Office of Education, and the related Sacramento Superior Court case, case No. 03CS01432, regarding reimbursement for costs associated with behavioral

intervention plans required by the Hughes Bill statute and regulations under state law. If approved, it ends a fourteen-year dispute with the State of California regarding funding for state behavioral intervention plan requirements that are in excess of federal law. The settlement provides $520 million in reimbursement for past costs associated with behavioral intervention plans and $65 million annually for ongoing costs. The Legislature's obligation to fund the settlement is contingent on 85% of all districts, county offices of education, and special education local plan areas constituting 92% of statewide ADA waiving their rights to file additional mandated cost claims on the current Hughes Bill statute and regulations.

Terri Ryland reviewed the resolution regarding a special education settlement on a lawsuit for six years beginning 2011-2012. There was a motion by Mr. Haley, seconded by Mr. Long, and passed by a unanimous roll call vote.
Roll Call: Mr. Haley, Mr. Long, Mrs. Stevenson, Mr. Carras

9.5 (D/I) **RETENTION POLICY CHANGES - Boyle** *(08-09 G & O Component I, IV-V)*

•Current Administrative Regulations regarding retention of students in the elementary and middle school years allow teachers to recommend summer school as an alternative to retention, the successful completion of a six-week summer school session being the determinate of the student's retention or promotion. Feedback from teachers, principals and summer school principals is that this is not an effective system. It is difficult for a teacher who has known the student for six weeks to make a meaningful recommendation for promotion or retention; many students at the middle school level who have formerly been retained and who do not successfully complete summer school are promoted anyway, due to age and maturity factors. Further complicating matters is the uncertain funding from the state for summer programs. The proposed changes to AR 5123 require retention, with the normal appeal processes for families disagreeing with the recommendation still in place. Summer school, if available, would be an intervention program to support struggling learners, without the complication of considering the student for retention.

Cathy Allen spoke on Mary Boyle's behalf presenting the changes to policy AR 5123 retention. Due to some unanswered questions it was the consensus of Board to table this item for the next board meeting.

9.6 (D/A) **2009 BOARD MEETING CALENDAR – Leaman** *(08-09 G & O Component I, IV-V)*

•The Board of Trustee will discuss a meeting calendar for the 2009 school year.

After some discussion it was the consensus of the board to continue the meetings on the 1st and 3rd Wednesday's of the month through the end of March 2009, at that time we will look at changing meetings back to 1st and 3rd. Tuesday's.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here

4.1.10

for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Stevenson thanked Glen Edwards for their presentation, and thanked the parents for coming out on the boundary changes. Looking forward on attended the workshop at William Jessup next week. She also encouraged the Glen Edwards AVID Program to visit the U.C. Davis College.
Mr. Long wanted to make clear he was not talking about the local editor.
Mr. Carras expressed he enjoyed having the meeting at Glen Edwards School.

11. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - February 4, 2009, 7:00 P.M., Lincoln High School Performing Arts Center
  - February 18, 2009, 7:00 P.M., Lincoln High School Performing Arts Center

12. ADJOURNMENT

There being no other business the meeting was adjourned at 9:35 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Terri Ryland
Interim Superintendent of Business Service

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the January 21, 2009 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factform

4.2

Includes 01/27/2009 - 01/27/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85038479	01/27/2009	LAW OFFICE OF ELLIS COLEMAN	01-5810		83,206.93
85038480	01/27/2009	LAW OFFICES OF DAVID W. GIRARD	01-5810		94,782.53
			Total	**2**	**177,989.46**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	2	177,989.46
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**177,989.46**

4.2.1

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 01/23/2009 - 01/23/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85037791	01/23/2009	WPUSD PETTY CASH FUND	01-4300		144.00
85037792	01/23/2009	WPUSD PETTY CASH FUND	01-8699		70.00
85037793	01/23/2009	WPUSD PETTY CASH FUND	01-4300		10.00
85037794	01/23/2009	WPUSD PETTY CASH FUND	01-8699		10.00
85037795	01/23/2009	WPUSD PETTY CASH FUND	01-4300		75.00
85037796	01/23/2009	WPUSD PETTY CASH FUND	01-4300		50.00
85037797	01/23/2009	WPUSD PETTY CASH FUND	01-4300		110.00
85037798	01/23/2009	WPUSD PETTY CASH FUND	01-8699		30.00
85037799	01/23/2009	WPUSD PETTY CASH FUND	01-4300		5.00
85037800	01/23/2009	WPUSD PETTY CASH FUND	01-4300		15.00
85037801	01/23/2009	WPUSD PETTY CASH	13-4710		140.00
85037802	01/23/2009	WPUSD PETTY CASH	13-4710		30.00
85037803	01/23/2009	WPUSD PETTY CASH	13-4710		112.75
85037804	01/23/2009	WPUSD PETTY CASH	13-4710		24.60
85037805	01/23/2009	CROWN DISTRIBUTING INC.	13-4710		664.86
85037806	01/23/2009	"DANIELSEN COMPANY, THE"	13-4380	601.54	
			13-4710	5,901.02	
			Unpaid Sales Tax	20.60-	6,492.26
85037807	01/23/2009	ED JONES FOOD SERVICE	13-4710		4,123.42
85037808	01/23/2009	ETRITIONWARE	13-4300		231.25
85037809	01/23/2009	NOR-CAL PRODUCE INC	13-4710		549.10
85037810	01/23/2009	PIZZA GUYS	13-4710		1,236.00
85037811	01/23/2009	SARA LEE	13-4710		442.76
85037812	01/23/2009	STAFFORD MEAT COMPANY	13-4710		369.60
85037813	01/23/2009	Roya Rajabzadeh	01-5800		500.00
85037814	01/23/2009	Keith Hawkins	01-4300		250.00
85037815	01/23/2009	Eileen F. Binning	01-4300		60.03
85037816	01/23/2009	Edward E. Newberry, Jr.	01-4300		67.96
85037817	01/23/2009	Vickie J. Vineyard	01-5200		13.16
85037818	01/23/2009	AIRGAS	01-4300		208.33
85037819	01/23/2009	AMERICAN REGIONAL READING CONF	01-5200		300.00
85037820	01/23/2009	AUBURN HARDWOODS	01-4300		387.57
85037821	01/23/2009	BAND SHOPPE	01-4300	532.17	
			Unpaid Sales Tax	33.88-	498.29
85037822	01/23/2009	BANK OF AMERICA #3024	01-4200		
			01-4300		
			01-5200		555.37
85037823	01/23/2009	BARNES & NOBLE BOOKSTORES	01-4300		106.00
85037824	01/23/2009	BLACK DOG GRAPHICS	01-4300		184.47
85037825	01/23/2009	CALIF STATE PARKS FOUNDATION	01-5300		25.00
85037826	01/23/2009	CALTRONICS BUSINESS SYSTEMS	01-5600		53.31
85037827	01/23/2009	CARS	01-5200		225.00
85037828	01/23/2009	CHILDCRAFT EDUCATION CORP	01-4300		204.73
85037829	01/23/2009	CLASSROOMDIRECT	01-4300		31.08
85037830	01/23/2009	CLASSROOMS IN ACTION	01-4300		59.15
85037831	01/23/2009	DEMCO MEDIA	01-4300		43.05
85037832	01/23/2009	EDULINK SYSTEMS	01-5800		300.00
85037833	01/23/2009	EVAN-MOOR EDUCATIONAL	01-4300		111.49
85037834	01/23/2009	FOLLETT LIBRARY RESOURCES	01-4200		
			01-4300		66.52
85037835	01/23/2009	FRY'S ELECTRONICS	01-4300		513.94
85037836	01/23/2009	IN FOCUS	01-4300		282.05
85037837	01/23/2009	INK LYNX INC	01-4300		1,110.70
85037838	01/23/2009	INNER WORKINGS INC.	01-4300		424.61
85037839	01/23/2009	J.W. PEPPER & SON INC	01-4300		158.85

4.2.2

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Includes 01/23/2009 - 01/23/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85037840	01/23/2009	NASCO MODESTO	01-4300		238.21
85037841	01/23/2009	OFFICE DEPOT	01-4300		
			11-4300		328.69
85037842	01/23/2009	ON COURSE INC	01-5800		40.00
85037843	01/23/2009	ORIENTAL TRADING COMPANY INC	01-4300	75.47	
			Unpaid Sales Tax	4.35-	71.12
85037844	01/23/2009	PERMA-BOUND	01-4300		515.51
85037845	01/23/2009	PITSCO	01-4300		280.51
85037846	01/23/2009	PCOE	01-5200		755.00
85037847	01/23/2009	SAFEWAY INC	01-4300		42.19
85037848	01/23/2009	SCHOOL SPECIALTY INC	01-4300		693.41
85037849	01/23/2009	STAPLES CREDIT PLAN	01-4300		785.61
85037850	01/23/2009	WIESER EDUCATIONAL	01-4300		32.31
85037851	01/23/2009	WISHING WELL	01-4300		111.95
85037852	01/23/2009	Henry A. Cook	01-5200		66.64
85037853	01/23/2009	Barbara K. Matiska	01-5200		99.00
85037854	01/23/2009	Robert R. Noyes	01-5200		18.09
85037855	01/23/2009	Julie A. Stuckey	01-5200		294.00
85037856	01/23/2009	Eli M. Turner	01-5200		24.55
85037857	01/23/2009	Audree E. VanWaardenberg	01-5200		99.00
85037858	01/23/2009	Lauren M. Quinn	01-4300		104.14
85037859	01/23/2009	La Shawn L. Horton	01-5200		191.30
85037860	01/23/2009	Betty J. Boram	01-5200		34.63
85037861	01/23/2009	Shannon M. Steen	01-5200		64.35
85037862	01/23/2009	Nancy L. Currey	01-5200		31.59
85037863	01/23/2009	AIRGAS	01-5830		41.51
85037864	01/23/2009	APPROVED SAFE & LOCK	21-5800		1,011.74
85037865	01/23/2009	AUBURN PLACER DISPOSAL SERVICE	01-5540		8,394.56
85037866	01/23/2009	AUBURN PLACER DISPOSAL APDS	01-5540		135.00
85037867	01/23/2009	BABY STEPS	01-5800		16,000.00
85037868	01/23/2009	BANK OF AMERICA #3016	01-5200		127.85
85037869	01/23/2009	BANK OF AMERICA	49-5800		295.00
85037870	01/23/2009	BLISS POWER LAWN EQUIPMENT CO.	01-4365		232.77
85037871	01/23/2009	BOYLE FUTURE TECHNOLOGY	01-4340		
			01-4365		63.51
85037872	01/23/2009	C & M BACKFLOW TESTING	01-5800		150.00
85037873	01/23/2009	CA DEPARTMENT OF EDUCATION	12-7439		13,000.00
85037874	01/23/2009	CITY OF LINCOLN / PG&E REIMB	01-5510		301.59
85037875	01/23/2009	CITY OF LINCOLN	01-5550		
			01-5570		14,082.93
85037876	01/23/2009	CLEAN SOURCE INC.	01-4300		661.32
85037877	01/23/2009	COLLEEN MOSS	01-5800		387.86
85037878	01/23/2009	DANIEL W. GRIFFEN DBA DANG ELECTRIC	01-5800		564.90
85037879	01/23/2009	FEDEX	01-5800		37.42
85037880	01/23/2009	GLS GREG LARSON SPORTS INC	01-4300		13.25
85037881	01/23/2009	GOLD RUSH AUTO PARTS	01-4365		
			01-5830		1,214.85
85037882	01/23/2009	GRAINGER .	01-4300		1,708.84
85037883	01/23/2009	HANSEN . CULHANE. KOHLS. JONES	21-5810		29,614.06
85037884	01/23/2009	PSYCHOLOGICAL CORPORATION	01-4300		366.93
85037885	01/23/2009	HOUGHTON MIFFLIN COMPANY	01-4100		6,030.00
85037886	01/23/2009	ICOM AMERICA INC.	01-4300		218.73
85037887	01/23/2009	J & J SCREEN & GLASS	01-5600		571.29
85037888	01/23/2009	LAGUNA PHYSICAL THERAPY	01-5800		440.00

4.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Includes 01/23/2009 - 01/23/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85037889	01/23/2009	LAW OFFICES OF DAVID W. GIRARD	01-5810		177,989.46
85037890	01/23/2009	MCGRAW-HILL	01-4100		3,890.85
85037891	01/23/2009	MICHELLE STOUT	01-5800		234.00
85037892	01/23/2009	MR. PICKLE'S	01-4300		30.00
85037893	01/23/2009	NICOLE ELLIS	01-5800		386.10
85037894	01/23/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		63,472.46
85037895	01/23/2009	PEARSON WESTERN REG. OFFICE	01-4100		705.38
85037896	01/23/2009	PITNEY BOWES CREDIT CORP	01-5600		731.00
85037897	01/23/2009	PLACER COMMUNITY ACTION	12-5800		59,973.00
85037898	01/23/2009	PCOE	01-4300		960.00
85037899	01/23/2009	POSTMASTER / ADMIN	01-4300		126.30
85037900	01/23/2009	RAY MORGAN CO. / CHICO	01-5800		81.25
85037901	01/23/2009	SAFEWAY INC	01-4300		75.27
85037902	01/23/2009	SCHOOL NURSE SUPPLY INC.	01-4300		269.40
85037903	01/23/2009	SIERRA OFFICE SUPPLIES &	01-4300		1,916.68
85037904	01/23/2009	SIG SCHOOLS INSURANCE GROUP	01-3701		
			01-5460		1,462.56
85037905	01/23/2009	SPEECH & LANGUAGE THERAPY	01-5800		100.00
85037906	01/23/2009	SPURR	01-5530		11,062.15
85037907	01/23/2009	TEACHER STOREHOUSE.COM	01-4300	327.23	
			Unpaid Sales Tax	21.44-	305.79
85037908	01/23/2009	TOUCH MATH	01-5200		450.00
85037909	01/23/2009	US BANK BUSINESS EQUIPMENT	01-7438		
			01-7439		554.34
85037910	01/23/2009	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		1,725.39
85037911	01/23/2009	WAVE DIVISION HOLDINGS	01-5560		4,928.00
85037912	01/23/2009	WESTERN PLACER WASTE	01-5540		1.23
85037913	01/23/2009	WESTERN PSYCHOLOGICAL SERVICES	01-4300		330.33
85037914	01/23/2009	YASMIRA RODRIGUEZ	01-5800		326.09
85037915	01/23/2009	ZIEGELMANN'S REFRIGERATION	01-4300		984.75
			Total	**125**	**455,335.75**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	108	336,682.94
11	Adult Education Fund	1	80.90
12	Child Development Fund	2	72,973.00
13	Cafeteria Fund	13	14,611.16
21	Building Fund #1	3	30,762.72
49	Mello Roos Capital Projects	1	295.00
	Total	**125**	455,405.72
	Less Unpaid Sales Tax Liability		69.97-
	Net (Check Amount)		**455,335.75**

4.2.4

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Includes 01/16/2009 - 01/16/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85036519	01/16/2009	Godbe Research	25-5800		6,015.00
85036520	01/16/2009	Karen Casteneda	01-4300		33.77
85036521	01/16/2009	Tiffany I. Butler	01-4300		50.89
85036522	01/16/2009	Patricia L. Shorkey	01-5200		50.30
85036523	01/16/2009	Clelia Jocoy	01-4300		23.23
85036524	01/16/2009	Ramey Dern	11-4300		44.15
85036525	01/16/2009	ACADEMIC SUPERSTORE	01-4300		228.58
85036526	01/16/2009	ACE INDUSTRIAL SUPPLY	01-4300		573.08
85036527	01/16/2009	FOR TEACHERS ONLY DBA ATLAS PEN & PENCIL CORP.	01-4300	76.50	
			Unpaid Sales Tax	5.17-	71.33
85036528	01/16/2009	BANK OF AMERICA #3016	01-5200		213.77
85036529	01/16/2009	BARNES & NOBLE BOOKSTORES	01-4300		82.14
85036530	01/16/2009	BORDERS BOOKS & MUSIC #130	01-4300		313.81
85036531	01/16/2009	BUREAU OF EDUCATION & RESEARCH	01-4300		
			01-5200		303.00
85036532	01/16/2009	CALLOWAY HOUSE INC	01-4300	172.12	
			Unpaid Sales Tax	10.42-	161.70
85036533	01/16/2009	CROWN AWARDS	01-4300	24.38	
			Unpaid Sales Tax	1.02-	23.36
85036534	01/16/2009	ENCORE MUSIC CENTER	01-4300		800.00
85036535	01/16/2009	FISCHER SCIENTIFIC	01-4300		62.42
85036536	01/16/2009	FOLLETT LIBRARY RESOURCES	01-4200		
			01-4300		3,707.80
85036537	01/16/2009	FREY SCIENTIFIC	01-4300		932.72
85036538	01/16/2009	IN FOCUS	01-4300		259.18
85036539	01/16/2009	JONES SCHOOL SUPPLY CO INC	01-4300	19.14	
			Unpaid Sales Tax	1.04-	18.10
85036540	01/16/2009	JOSTENS	01-4300		1,000.00
85036541	01/16/2009	KEY CURRICULUM PRESS	01-4300		60.75
85036542	01/16/2009	LAKESHORE LEARNING MATERIALS	01-4300		649.01
85036543	01/16/2009	LINCOLN ACE HARDWARE / AG	01-4300		92.43
85036544	01/16/2009	LINGUI SYSTEMS INC	01-4300	44.99	
			Unpaid Sales Tax	3.04-	41.95
85036545	01/16/2009	NAPA AUTO PARTS	01-4300		1,503.51
85036546	01/16/2009	NSTA	01-4300		74.00
85036547	01/16/2009	OFFICE DEPOT	01-4300		972.50
85036548	01/16/2009	PEOPLE BOOKS	01-4300		37.90
85036549	01/16/2009	PCOE	01-4300		
			01-5200		354.00
85036550	01/16/2009	RAY MORGAN CO. / CHICO	01-5800		563.56
85036551	01/16/2009	REALLY GOOD STUFF	01-4300	242.41	
			Unpaid Sales Tax	14.73-	227.68
85036552	01/16/2009	RESOURCES FOR EDUCATORS INC.	01-4300		197.00
85036553	01/16/2009	RISO PRODUCTS OF SAC INC	01-4300		321.75
85036554	01/16/2009	SADDLEBACK EDUCATIONAL INC	01-4300		976.98
85036555	01/16/2009	SAFEWAY INC	01-4300		95.41
85036556	01/16/2009	SCANTRON	01-4300		197.43
85036557	01/16/2009	SCHOLASTIC BOOK CLUBS	01-4300		58.46
85036558	01/16/2009	SCHOLASTIC BOOK FAIRS - 12	01-4300		878.67
85036559	01/16/2009	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5800		25,000.00
85036560	01/16/2009	SCHOOL SPECIALTY INC	01-4300		1,400.07
85036561	01/16/2009	SIERRA OFFICE SUPPLIES &	01-4300		659.19
85036562	01/16/2009	STARLINE PRESS	01-4300		167.15
85036563	01/16/2009	SUMMIT LEARNING	01-4300		114.79
85036564	01/16/2009	SUPER DUPER SCHOOL COMPANY	01-4300	335.24	

4.2.5

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ESCAPE ONLINE

Includes 01/16/2009 - 01/16/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	22.65-	312.59
85036565	01/16/2009	SUPERIOR LIVESTOCK SUPPLY	01-4300		32.84
85036566	01/16/2009	THE MUSIC STORE	01-4400		911.63
85036567	01/16/2009	BRIJAL VADGAMA	73-5850		250.00
85036568	01/16/2009	CROWN DISTRIBUTING INC.	13-4710		932.06
85036569	01/16/2009	D & P CREAMERY	13-4380		
			13-4710		4,737.06
85036570	01/16/2009	"DANIELSEN COMPANY, THE"	13-4380	371.10	
			13-4710	3,532.45	
			Unpaid Sales Tax	7.10-	3,900.00
85036571	01/16/2009	ED JONES FOOD SERVICE	13-4710		9,667.11
85036572	01/16/2009	MISSION UNIFORM SERVICE INC	13-5800		500.03
85036573	01/16/2009	NOR-CAL PRODUCE INC	13-4710		723.55
85036574	01/16/2009	PIZZA GUYS	13-4710		1,361.97
85036575	01/16/2009	SARA LEE	13-4710		680.83
85036576	01/16/2009	STATE BOARD OF EQUALIZATION	01-4300		114.61
85036577	01/16/2009	SYSCO SACRAMENTO	13-4380		
			13-4710		7,719.12
85036578	01/16/2009	TYSON BRANDED SOLUTIONS INC.	13-4710		240.00
			Total	**60**	**81,695.92**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	47	44,983.11
11	Adult Education Fund	1	44.15
13	Cafeteria Fund	10	30,465.28
25	Capital Facilities Fund	1	6,015.00
73	Foundation Trust	1	250.00
	Total	**60**	81,757.54
	Less Unpaid Sales Tax Liability		65.17-
	Net (Check Amount)		**81,692.37**

4.2.6

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 01/09/2009 - 01/09/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85034928	01/09/2009	Mary V. Boyle	01-5200		151.50
85034929	01/09/2009	Maaria R. Franzen	01-4300		56.45
85034930	01/09/2009	Deborah J. McKinnon	01-5200		35.10
85034931	01/09/2009	Robert R. Noyes	01-5200		41.14
85034932	01/09/2009	Eli M. Turner	01-5200		18.14
85034933	01/09/2009	Audree E. VanWaardenberg	01-5200		23.40
85034934	01/09/2009	Maribel Vergara	01-5200		21.06
85034935	01/09/2009	Lauren M. Quinn	01-5200		75.41
85034936	01/09/2009	Kristi A. Gretler	01-5200		70.20
85034937	01/09/2009	Katherine L. Henderson	01-5200		5.85
85034938	01/09/2009	Heather D. Marcione	01-5200		176.00
85034939	01/09/2009	Keris D. Hordyk	01-5800		150.00
85034940	01/09/2009	ACCESS HARDWARE	14-5600		446.04
85034941	01/09/2009	AMERICAN MESSAGING	01-5560		42.06
85034942	01/09/2009	APPROVED SAFE & LOCK	14-5600		140.67
85034943	01/09/2009	ASCD	01-4300		51.38
85034944	01/09/2009	AT&T	01-5560		
			11-5560		
			13-5560		
			21-5560		1,534.13
85034945	01/09/2009	BLISS POWER LAWN EQUIPMENT CO.	01-4365		293.18
85034946	01/09/2009	BUS WEST - FRESNO	01-4365		
			01-6400		135,854.66
85034947	01/09/2009	C & S TELECOMMUNICATIONS INC	01-5800		100.00
85034948	01/09/2009	C.A.S.H. COALITION FOR	01-5200		458.00
85034949	01/09/2009	CASBO	01-5200		560.00
85034950	01/09/2009	CASBO	01-5200		205.00
85034951	01/09/2009	CDW GOVERNMENT INC	01-4300		197.58
85034952	01/09/2009	CITRUS HEIGHTS SAW & MOWER	01-4300		36.40
85034953	01/09/2009	CITY OF LINCOLN / PG&E REIMB	01-5510		1,655.98
85034954	01/09/2009	CITY OF LINCOLN	01-5550		
			01-5570		2,066.46
85034955	01/09/2009	COLLEGE OAK TOWING	01-5800		260.00
85034956	01/09/2009	CORI RADDIGAN	01-5800		229.32
85034957	01/09/2009	DAWSON OIL COMPANY	01-4345		
			01-4350		
			01-5830		11,733.70
85034958	01/09/2009	DISCOUNT SCHOOL SUPPLY	01-4300		
			01-4400		751.41
85034959	01/09/2009	FILTERFRESH	01-4300		
			01-5800		270.00
85034960	01/09/2009	FOLLETT EDUCATIONAL SERVICES	01-4100		18,946.52
85034961	01/09/2009	GLENCOE DIVISION	01-4100		9,680.49
85034962	01/09/2009	GODBE RESEARCH	25-5800		15,785.00
85034963	01/09/2009	GRAINGER .	01-4300		1,018.18
85034964	01/09/2009	PSYCHOLOGICAL CORPORATION	01-4300		167.84
85034965	01/09/2009	HI-LINE ELECTRIC COMPANY	01-4360		367.21
85034966	01/09/2009	HORIZON	01-4400		1,512.22
85034967	01/09/2009	HOUGHTON MIFFLIN COMPANY	01-4100		2,039.88
85034968	01/09/2009	JABBERGYM INC.	01-5800		475.00
85034969	01/09/2009	LAGUNA PHYSICAL THERAPY	01-5800		440.00
85034970	01/09/2009	LINCOLN ACE HARDWARE/MAINT	01-4300		
			13-4300		371.65
85034971	01/09/2009	LORETTE B. SHEA	01-5800	4.27	1,020.00
85034972	01/09/2009	LPA INC.	21-6210		5,109.24

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ESCAPE ONLINE

Includes 01/09/2009 - 01/09/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85034973	01/09/2009	MARIAN RAMPAS CHILD - JEREMY RAMPAS	01-5800		105.30
85034974	01/09/2009	MARK & MONICA'S FAMILY PIZZA	01-4300		202.65
85034975	01/09/2009	MARSHALL CENTER FOR SPECIALTY CARE	01-5800		323.00
85034976	01/09/2009	MCDOUGAL LITTELL	01-4100		72,011.73
85034977	01/09/2009	MEDICAB OF SACRAMENTO/SIERRA	01-5800		3,277.50
85034978	01/09/2009	MICHELLE STOUT	01-5800		163.80
85034979	01/09/2009	MID-PLACER TRANSPORTATION JPA	01-7142		91,531.00
85034980	01/09/2009	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		3,107.73
85034981	01/09/2009	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		150.00
85034982	01/09/2009	NCS PEARSON INC. PEARSON CORPORATION	01-4300		920.79
85034983	01/09/2009	NEW HORIZONS	01-5800		5,998.00
85034984	01/09/2009	NORMAC	01-4300		889.68
85034985	01/09/2009	NORTHERN CA PREPARATORY SCHOOL	01-5800		2,758.80
85034986	01/09/2009	OFFICE DEPOT	01-4300		345.76
85034987	01/09/2009	ORIENTAL TRADING COMPANY INC	01-4300	17.65	
			Unpaid Sales Tax	.72-	16.93
85034988	01/09/2009	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		7,244.35
85034989	01/09/2009	PAUL CARRAS	01-5200		811.74
85034990	01/09/2009	PEARSON AGS GLOBE	01-4100		2,617.91
85034991	01/09/2009	PEARSON SCOTT FORSEMAN	01-4100		151.64
85034992	01/09/2009	WINSTON E. PENGREY DBA WINSTON ENTERPRISES	01-5800		292.00
85034993	01/09/2009	PITNEY BOWES CREDIT CORP	01-5600		731.00
85034994	01/09/2009	PLACER COUNTY CLERK	01-5813		750.00
85034995	01/09/2009	PCOE	01-5800		807.50
85034996	01/09/2009	PLACER COUNTY TREASURER /	01-5800		57.10
85034997	01/09/2009	QUALITY SOUND SYSTEMS	01-5800		1,748.92
85034998	01/09/2009	RAY MORGAN COMPANY	01-5600		8,820.91
85034999	01/09/2009	ROSETTA STONE LTD.	01-4300		807.59
85035000	01/09/2009	SAC VAL JANITORIAL SALES	01-4300		1,065.07
85035001	01/09/2009	SAM'S CLUB DIRECT	01-5300		70.00
85035002	01/09/2009	SAN JOAQUIN CO OFFICE OF EDUC	01-5200		220.00
85035003	01/09/2009	SASS/Mestmaker Insurance	01-5800		294.30
85035004	01/09/2009	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5200		
			01-5800		6,990.00
85035005	01/09/2009	SCHOOL SPECIALTY INC	01-4300		61.65
85035006	01/09/2009	SACRAMENTO CO OFFICE OF ED.	01-4300		198.00
85035007	01/09/2009	SIERRA OFFICE SUPPLIES &	01-4300		210.18
85035008	01/09/2009	SIERRA PEDIATRIC THERAPY	01-5800		1,380.00
85035009	01/09/2009	SIG EMPLOYEE BENEFITS TRUST	76-9554		494,392.50
85035010	01/09/2009	STAPLES CREDIT PLAN	01-4300		251.37
85035011	01/09/2009	SUTTER OCCUPATIONAL HEALTH	01-5800		135.00
85035012	01/09/2009	TAG / AMS INC	01-5800		200.00
85035013	01/09/2009	THERAPY SHOPPE INC	01-4300	891.95	
			Unpaid Sales Tax	55.15-	836.80
85035014	01/09/2009	THOMSON WEST	01-5800		32.18
85035015	01/09/2009	TRACY COSTA	01-5800		134.78
85035016	01/09/2009	TRUDY WILSON	01-5800		14,358.75
85035017	01/09/2009	UHS - KEYSTONE SCHOOLS	01-5800		9,212.67
85035018	01/09/2009	US BANK BUSINESS EQUIPMENT	01-7438		4.2.8

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Includes 01/09/2009 - 01/09/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			01-7439		554.34
85035019	01/09/2009	WAVE BROADBAND	01-4300		55.95
85035020	01/09/2009	WEST TEL SERVICES	01-5560		55.00
85035021	01/09/2009	WILSON WAY TIRE CO. INC.	01-4340		
			01-4360		
			01-4365		1,172.91
85035022	01/09/2009	Kelli M. Willard	01-4300		67.29
85035023	01/09/2009	John R. Wyatt	01-4300		67.08
85035024	01/09/2009	Hilda M. Rubio	13-5200		35.10
85035025	01/09/2009	Kevin D. Kurtz	01-4300		16.08
85035026	01/09/2009	AIRGAS	01-4300		356.32
85035027	01/09/2009	BAND SHOPPE	01-4300	947.54	
			Unpaid Sales Tax	60.33-	887.21
85035028	01/09/2009	BANK OF AMERICA #3024	01-4300		
			01-5200		427.64
85035029	01/09/2009	BSN SPORTS SPORTS SUPPLY GROUP	01-4300		131.06
85035030	01/09/2009	CAMBRIDGE	01-4300		30.83
85035031	01/09/2009	CDW GOVERNMENT INC	01-4300		281.23
85035032	01/09/2009	CELEBRATIONS	01-4300		
			01-5600		827.00
85035033	01/09/2009	COMMON GOAL SYSTEM INC	01-4300		209.85
85035034	01/09/2009	COSTCO	01-4300		94.51
85035035	01/09/2009	CRYSTAL SPRINGS BOOKS	01-4300	225.12	
			Unpaid Sales Tax	13.92-	211.20
85035036	01/09/2009	DANIEL W. GRIFFEN DBA DANG ELECTRIC	01-4300		1,397.00
85035037	01/09/2009	DELL	01-4300		
			01-4400		1,722.42
85035038	01/09/2009	EDUCATORS PUBLISHING SERVICE	01-4300		80.69
85035039	01/09/2009	FISCHER SCIENTIFIC	01-4300		67.83
85035040	01/09/2009	FOLLETT LIBRARY RESOURCES	01-4300		427.55
85035041	01/09/2009	FORESTRY SUPPLIERS INC	01-4300	96.97	
			Unpaid Sales Tax	5.36-	91.61
85035042	01/09/2009	GOLD COUNTRY CLASSIFIED INC.	01-4300		26.00
85035043	01/09/2009	HERITAGE FESTIVALS	01-5800		575.00
85035044	01/09/2009	LAKESHORE LEARNING MATERIALS	01-4300		396.67
85035045	01/09/2009	"LAW ADVISORY GROUP INC, THE"	01-5200		350.00
85035046	01/09/2009	LYONS	01-9500	801.13	
			Unpaid Sales Tax	54.39-	746.74
85035047	01/09/2009	MAGIC CIRCLE THEATRE	01-5800		50.00
85035048	01/09/2009	NASCO MODESTO	01-4300		50.13
85035049	01/09/2009	NATIONAL GEOGRAPHIC SOCIETY	01-4300		85.32
85035050	01/09/2009	OFFICE DEPOT	01-4300		1,272.90
85035051	01/09/2009	ORIENTAL TRADING COMPANY INC	01-4300	101.70	
			Unpaid Sales Tax	6.87-	94.83
85035052	01/09/2009	PCOE	01-5200		
			01-5800		595.00
85035053	01/09/2009	PRINTPAL.COM	01-4300	238.05	
			Unpaid Sales Tax	16.09-	221.96
85035054	01/09/2009	RAY MORGAN CO. / CHICO	01-4300		392.05
85035055	01/09/2009	RENAISSANCE LEARNING INC.	01-4300		261.96
85035056	01/09/2009	SAFEWAY INC	01-4300		212.41
85035057	01/09/2009	SCHOOL SPECIALTY INC	01-4300		1,151.44
85035058	01/09/2009	SHERIDAN SCHOOL	01-4300		66.74
85035059	01/09/2009	SIERRA PACIFIC INDUSTRIES	01-4300		355.21

4,29

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes 01/09/2009 - 01/09/2009

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85035060	01/09/2009	STAPLES CREDIT PLAN	01-4300		1,014.25
85035061	01/09/2009	SUPER DUPER SCHOOL COMPANY	01-4300	420.36	
			Unpaid Sales Tax	28.41-	391.95
85035062	01/09/2009	TARGET BANK	01-4300		552.01
85035063	01/09/2009	WEST ED	01-5200		175.00
85035064	01/09/2009	WIESER EDUCATIONAL	01-4300		515.60
85035065	01/09/2009	CROWN DISTRIBUTING INC.	13-4710		823.98
85035066	01/09/2009	"DANIELSEN COMPANY, THE"	13-4380	228.81	
			13-4710	1,391.38	
			Unpaid Sales Tax	1.61-	1,618.58
85035067	01/09/2009	NOR-CAL PRODUCE INC	13-4710		476.89
85035068	01/09/2009	PIZZA GUYS	13-4710		1,404.94
85035069	01/09/2009	SARA LEE	13-4710		451.31
85035070	01/09/2009	SIERRA OFFICE SUPPLIES &	13-4300		406.21
85035071	01/09/2009	SYSCO SACRAMENTO	13-4380		
			13-4710		212.72
			Total	**144**	**975,545.53**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	131	454,317.74
11	Adult Education Fund	1	17.00
13	Cafeteria Fund	10	5,524.28
14	Deferred Maintenance	2	586.71
21	Building Fund #1	2	5,165.15
25	Capital Facilities Fund	1	15,785.00
76	Payroll Fund	1	494,392.50
	Total	**144**	975,788.38
	Less Unpaid Sales Tax Liability		242.85-
	Net (Check Amount)		**975,545.53**

4.2.10

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

4.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

February 4, 2009

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** Theresa Crooks
   Position: Campus/Café Supervisor
   Salary: CSEA, Range 13, Step C
   Hours: 45 minutes
   Days: 10 Months/Year
   Effective: 1/26/09
   Site: Lincoln High School
   Funding: Categorical

ADDITIONAL HOURS

2. **Name:** Martha Bond
   Position: Inst. Aide, Special Ed.
   Site: Creekside Oaks Elementary
   Hours: From 6.16 hrs to 6.66 hrs
   Effective: 1/5/09

4.3.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Lincoln High School Addition/Expansion
Application for State Funding
REQUIRED BOARD APPROVAL FOR THE SUBMISSION OF APPLICATION TO THE STATE

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Cathy Allen

ENCLOSURES:
No

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
January 21, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

(overview): The Office of Public School Construction (OPSC) requires boards to approve any "project(s)" to be submitted to the state for funding. We have identified the above project as crucial in continuing or expanding our service to the high school students within Western Placer Unified School District. An application will be submitted to the state pending Board approval.

RECOMMENDATION:

Board approve staff to pursue state funding for the following proposed additions to Lincoln High School: 1) Addition of three (3) general education classrooms to be completed for the 2009/2010 school year, and 2) Addition of two (2) science classrooms to be completed within the 2009/2010 school year.

4.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Annual approval of E-rate Form 471 for continuing telecommunication discounts.

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Chuck Youtsey,
Director of Technology

ENCLOSURES:
Yes

DEPARTMENT:
Technology

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

This is an annual task to continue our E-rate funding. Each year we must file and be approved for E-rate funds to be dispersed. Total estimated savings with E-rate funds $95,600.
Please see attached document.

RECOMMENDATION:

Staff recommends the Board approve the 471 for telecommunication discounts.

wp/rk/factform

4.5

Next years application will ask for discounts on the following on-going E-rate Costs:
(Note: This is only estimates; also, this does not include CTF discounts that are on part of these costs, not all, i.e. AT&T long distance, etc. So there will be more savings potentially with those state discounts.)

Company	Approximate Annual Cost	E-rate Discount	District E-rate Savings
WAVE Division	$ 82,200.00	50%	$ 41,100.00
Pac Bell	$ 60,000.00	50%	$ 30,000.00
Verizon	$ 25,000.00	50%	$ 12,500.00
SBC	$ 13,750.00	50%	$ 6,875.00
AT&T	$ 10,250.00	50%	$ 5,125.00
Total estimated savings with E-rate funds			**$ 95,600.00**

Note: If actual costs are less, savings will be less.

FRN: 1690738 **FCDL Date:**	
10. Original FRN:	
11. Category of Service: Internet Access	**12. 470 Application Number:** 76358000604560
13. SPIN: 143030836	**14. Service Provider Name:** WAVEDIVISION HOLDINGS, LLC
15a. Non-Contracted tariffed/Month to Month Service:	**15b. Contract Number:** n/a
15c. Covered under State Master Contract:	**15d. FRN from Previous Year:**
16a. Billing Account Number: 916.434.5092	**16b. Multiple Billing Account Numbers?:**
17. Allowable Contract Date: 01/09/2007	**18. Contract Award Date:** 02/06/2007
19a. Service Start Date: 07/01/2008	**19b. Service End Date:**
20. Contract Expiration Date: 06/30/2012	
21. Attachment #: isp	**22. Block 4 Worksheet No.:** 977986
23a. Monthly Charges: $4,948.00	**23b. Ineligible monthly amt.:** $.00
23c. Eligible monthly amt.: $4,948.00	**23d. Number of months of service:** 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): $59,376.00	
23f. Annual non-recurring (one-time) charges: 0	**23g. Ineligible non-recurring amt.:** 0
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): $0.00	
23i. Total program year pre-discount amount (23e + 23h): $59,376.00	
23j. % discount (from Block 4): 52	

4.5.1

23k. Funding Commitment Request (23i x 23j): $30,875.52

FRN: 1690739	**FCDL Date:**
10. Original FRN:	
11. Category of Service: Telecommunications Service	**12. 470 Application Number:** 593460000643061
13. SPIN: 143002665	**14. Service Provider Name:** Pacific Bell Telephone Company
15a. Non-Contracted tariffed/Month to Month Service:	**15b. Contract Number:** Calnet2
15c. Covered under State Master Contract:	**15d. FRN from Previous Year:**
16a. Billing Account Number: 916-434-5092	**16b. Multiple Billing Account Numbers?:**
17. Allowable Contract Date: 12/26/2007	**18. Contract Award Date:** 02/04/2008
19a. Service Start Date: 07/01/2008	**19b. Service End Date:**
20. Contract Expiration Date: 01/29/2012	
21. Attachment #: v-d	**22. Block 4 Worksheet No.:** 977986
23a. Monthly Charges: $4,941.25	**23b. Ineligible monthly amt.:** $.00
23c. Eligible monthly amt.: $4,941.25	**23d. Number of months of service:** 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): $59,295.00	
23f. Annual non-recurring (one-time) charges: 0	**23g. Ineligible non-recurring amt.:** 0
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): $0.00	
23i. Total program year pre-discount amount (23e + 23h): $59,295.00	
23j. % discount (from Block 4): 52	
23k. Funding Commitment Request (23i x 23j): $30,833.40	

FRN: 1693313	**FCDL Date:**
10. Original FRN:	
11. Category of Service: Telecommunications Service	**12. 470 Application Number:** 593460000643061
13. SPIN: 143000677	**14. Service Provider Name:** Verizon Wireless
15a. Non-Contracted tariffed/Month to Month Service:	**15b. Contract Number:** MTM
15c. Covered under State Master Contract:	**15d. FRN from Previous Year:**
16a. Billing Account Number: 916-434-5092	**16b. Multiple Billing Account Numbers?:**
17. Allowable Contract Date: 12/26/2007	**18. Contract Award Date:**
19a. Service Start Date: 07/01/2008	**19b. Service End Date:** 06/30/2009
20. Contract Expiration Date:	
21. Attachment #: cell	**22. Block 4 Worksheet No.:** 977986
23a. Monthly Charges: $2,112.00	**23b. Ineligible monthly amt.:** $.00
23c. Eligible monthly amt.:	**23d. Number of months of service:** 12

4.5.2

$2,112.00	
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): $25,344.00	
23f. Annual non-recurring (one-time) charges: 0	23g. Ineligible non-recurring amt.: 0
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): $0.00	
23i. Total program year pre-discount amount (23e + 23h): $25,344.00	
23j. % discount (from Block 4): 52	
23k. Funding Commitment Request (23i x 23j): $13,178.88	

FRN: 1693475 FCDL Date:	
10. Original FRN:	
11. Category of Service: Telecommunications Service	12. 470 Application Number: 593460000643061
13. SPIN: 143022137	14. Service Provider Name: SBC Advanced Solutions, Inc.
15a. Non-Contracted tariffed/Month to Month Service:	15b. Contract Number: CALNET 2
15c. Covered under State Master Contract:	15d. FRN from Previous Year:
16a. Billing Account Number: 916-434-5092	16b. Multiple Billing Account Numbers?:
17. Allowable Contract Date: 12/26/2007	18. Contract Award Date: 02/04/2008
19a. Service Start Date: 07/01/2008	19b. Service End Date:
20. Contract Expiration Date: 01/29/2012	
21. Attachment #: Vd	22. Block 4 Worksheet No.: 977986
23a. Monthly Charges: $1,142.00	23b. Ineligible monthly amt.: $0.00
23c. Eligible monthly amt.: $1,142.00	23d. Number of months of service: 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): $13,704.00	
23f. Annual non-recurring (one-time) charges: 0	23g. Ineligible non-recurring amt.: 0
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): $0.00	
23i. Total program year pre-discount amount (23e + 23h): $13,704.00	
23j. % discount (from Block 4): 52	
23k. Funding Commitment Request (23i x 23j): $7,126.08	

FRN: 1693420 FCDL Date:	
10. Original FRN:	
11. Category of Service: Telecommunications Service	12. 470 Application Number: 593460000643061
13. SPIN: 143001192	14. Service Provider Name: AT&T Corporation
15a. Non-Contracted tariffed/Month to Month Service:	15b. Contract Number: CALNET 2
15c. Covered under State Master Contract:	15d. FRN from Previous Year:
16a. Billing Account Number: 916-434-5092	16b. Multiple Billing Account Numbers?:
17. Allowable Contract Date:	18. Contract Award Date: 02/04/2008

12/26/2007	
19a. Service Start Date: 07/01/2008	**19b. Service End Date:**
20. Contract Expiration Date: 01/29/2012	
21. Attachment #: Id	**22. Block 4 Worksheet No.:** 977986
23a. Monthly Charges: $850.19	**23b. Ineligible monthly amt.:** $.00
23c. Eligible monthly amt.: $850.19	**23d. Number of months of service:** 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): $10,202.28	
23f. Annual non-recurring (one-time) charges: 0	**23g. Ineligible non-recurring amt.:** 0
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): $0.00	
23i. Total program year pre-discount amount (23e + 23h): $10,202.28	
23j. % discount (from Block 4): 52	
23k. Funding Commitment Request (23i x 23j): $5,305.19	

4.5.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of New Classified Job description for Certified Occupational Therapy Assistant

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Special Education

FINANCIAL INPUT/SOURCE:
Categorical – Special Education

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Special Education Department is in need of additional service providers to meet the Occupational Therapy needs as written in the student's Individual Education Plan (IEP). In the creation of a Certified Occupational Therapy Assistant, the school district will reduce the cost of the provision of occupational therapy services. This is in comparison to utilizing a private vendor for services, and /or hiring an Occupational Therapist, which has been the practice previous to the creation of this staff position.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the Certified Occupational Therapy Assistant description.

wp/rk/factform

4.6

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**CERTIFIED OCCUPATIONAL THERAPY ASSISTANT**
Department:	School Site
Reports:	Director of Special Education

SUMMARY:

A Certified Occupational Therapy Assistant is responsible to the Director of Special Education and works under the direct supervision of a Registered Occupational Therapist. Working under the supervision of a Registered Occupational Therapist (OTR), a Certified Occupational Therapy Assistant (COTA) provides direct services to assist individuals with conditions that are mentally, physically, developmentally or emotionally disabling, to benefit from their Individual Educational Program (IEP). The COTA also assists the OTR in the procurement, preparation and maintenance of materials and supplies.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Gathers data to assist in the evaluation of student needs as a basis for treatment planning.
* Follows intervention plans including measurable goals and objectives with strategies for meeting them.
* Coordinates activities with other members of the instructional team.
* Implements plan under the supervision of the Registered Occupational Therapist.
* Monitors student and documents response for intervention. Consults with the OTR regarding modification of strategies as directed to attain goals.
* Weekly documentation of student progress.
* Maintains and assists in the training of students, family and staff in the use of adaptive equipment designed to assist students in self-care and academic activities.
* Follows through on plans to maintain and enhance the performance of students in their natural environments.
* Performs record keeping and clerical functions (e.g. scheduling, copying, etc.) for the purpose of supporting the OTR with evaluation results, treatment and follow-up, submitting these and other required reports in a timely fashion. Collaborates in developing recommendations for protocol and procedures.
* Assists in developing transition plans for students moving to other environments.
* Works cooperatively with the OTR and classroom personnel in providing services to the student of family.
* Provides training to classroom personnel in accordance with the IEP and under the direction of the OTR.
* Participates in professional growth activities in Special Education and in Pediatric Occupational Therapy.
* Travels to various school sites and other educational settings for the provision of OT services.
* Attends meetings as appropriate.
* Adhere to policies and procedures of Western Placer Unified School District.
* Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

4.6.1

EDUCATION and/or EXPERIENCE:

Associate of Arts degree. Graduation from an approved program for occupational therapy assistants. Two years experience as a Certified Occupational Therapy assistant with a primary focus on pediatric clients. Experience working in a public school classroom. Possession of a current certification as an occupational therapy assistant issued by the American Occupational Therapy Association. Possession of current California state license issued by State Licensing Board with demonstrated continuing education as directed by licensing board. CPR certification. Possession of a valid California driver's license.

Knowledge of:

* Child growth and development.
* Common disabling conditions of children.
* Theory and practice of occupational therapy as applied to infants, children and youth.
* Strategies and methodologies of educational settings.

Ability to:

* Implement intervention plans.
* Follow oral and written directions.
* Document student response to interventions.
* Organize and maintain materials and supplies.
* Communicate clearly and concisely both verbally and in writing.
* Schedule a number of activities.
* Work effectively with education colleagues.
* Work flexibly with others under a variety of circumstances.
* Function as a positive, contributing member of an educational team.
* Problem solve in analyzing issues, creating plans of action and reaching solutions.
* Assist in the management of these programs.
* Interpret and implement rules relating to these programs.
* Make policy decisions and evaluate results.
* Make determinations relative to the effective performance of the tasks.
* Sit at a desk, conference table or in meetings of various configurations for extended periods of time.
* See and read with or without vision aids laws, codes, rules, policies and other printed matter including computer screens and printouts.
* Hear and understand speech at normal room levels and to hear and understand speech on the telephone.
* Dial a telephone and enter data in a computer; speak in audible tones so that others may understand in normal conversations, in training sessions and other meetings.
* Drive a car.
* Determine and differentiate colors.
* Perform special handling of physically disabled children or youth.
* Physically restrain children or youth.
* Lift or move 50 pounds.
* Ability to lift 50 pounds maximum or carry any object weighing up to 25 pounds.

LANGUAGE SKILLS:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

4.6.2

MATHEMATICAL SKILLS:
Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent, draw and interpret bar graphs.

REASONING ABILITY:
Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS and ABILITIES:
Previous work in childcare. Ability to develop effective working relationships with students, staff and the school community. Ability to communicate clearly and concisely, both orally and in writing. Ability to perform duties with awareness of all district requirements and Board of Trustee policies.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee is occasionally required to stand; walk, climb or balance; and stoop kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. The employee must be able to push items of 50 lbs such as pushing children on a bike or moving/rearranging furniture. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud at a standard acceptable level for this environment. The employee is continuously responsible for the safety, well-being and work output of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of New Classified Job Description/Position

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical – Intervention Services Provider

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to ratify new Classified job descriptions/positions as follows:

Intervention Services Provider – Educational Services Department

RECOMMENDATION:

Administration recommends ratification of the new Classified job descriptions/positions listed above.

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**INTERVENTION SERVICES PROVIDER**
Department:	Educational Services
Reports:	Site Administrator and/or Asst. Supt. Ed Services

SUMMARY:
Under the direction of the site administrator and/or Asst. Supt. of Ed Services performs reading and/or math intervention services, and other related assignments as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
* Assists with the delivery of categorically funded intervention programs to the appropriate students.
* Maintains records of student progress
* Works collaboratively with classroom teacher to analyze achievement data
* Conduct appropriate intervention assessments
* Other duties as assigned

QUALIFICATION REQUIREMENTS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be willing to receive and follow training guidelines for specific reading and/or math intervention programs.

EDUCATION and/or EXPERIENCE:
Four-year college degree, preferably in education, reading, language arts, psychology or related field.

LANGUAGE SKILLS:
Ability to read and comprehend complex instructions, short correspondence, and memos. Ability to write correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS:
Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent, draw and interpret bar graphs. Ability to solve one- and two-step algebraic equations.

REASONING ABILITY:
Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS and ABILITIES:
Ability to develop effective working relationships with students, staff and the school community. Ability to communicate clearly and concisely, both orally and in writing. Ability to perform duties with awareness of all district requirements and Board of Trustee policies.

4.7.1

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee is occasionally required to stand; walk, climb or balance; and stoop kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. The employee must be able to push items of 50 lbs such as moving/rearranging furniture. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud at a standard acceptable level for this environment. The employee is continuously responsible for the safety, well-being and work output of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

4.7.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Consolidated Application

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Mary Boyle MBoyle

ENCLOSURES:

Consolidated Application – Part II

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Continued Categorical Funding

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The 2008 – 2009 Consolidated Application Part II reflects our continued use and disbursements of Federal and State categorical funding for the current year. Included in the Con App are calculations and disbursements for Federal Title I, II, III, and IV funds, as well as calculations for State EIA (Economic Impact Aid), SSVP (School Safety and Violence Prevention), and CAHSEE/Supplemental Counseling (California High School Exit Exam) funding. Decisions regarding continuing to apply for Title I funding for the 2009/10 school year will need to be made in the spring, as the Consolidated Application for 2009/10 will be due June 30, 2009.

RECOMMENDATION:

Approve 2008 – 09 Con App Part II.

wp/rk/factform

2008-09 Consolidated Application for Funding Categorical Aid Programs
(Part II)

California Department of Education | **Consolidated Application**

Purpose: To declare the agency's intent to apply for 2008-09 funding of Consolidated Categorical Aid Programs.

Agency: Western Placer Unified

CD code: 31669951

CDE Contact: Ernie Thornberg - (916) 319-0294 - EThornbe@cde.ca.gov

Dates of project duration:
July 1, 2008 -- June 30, 2009

Legal status of agency:
- [X] **School District**
- [ ] **County Office of Education**
- [ ] **Direct-Funded Charter**

Date of approval by local governing board: __/__/__

Do not return the paper copy of this form to the California Department of Education.

The ConApp must be submitted electronically using the ConApp Data System (CADS).

Advisory Committees: *The undersigned certify that they have been given the opportunity to advise on the pages in this application related to compensatory education programs or programs for English learners.*

Signature-District Advisory Committee (DAC)	Date	OR, for each committee, check the appropriate box to the right	[X] Committee is N/A	[ ] Committee refused to sign
Signature-District English Learner Advisory Committee (DELAC)	01/15/09 Date		[ ] Committee is N/A	[ ] Committee refused to sign

Certification: *I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and, I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.*

Signature of authorized representative	Printed name of authorized representative	Title	Date
Mary Boyle	Mary Boyle	Asst Supt Ed Services	__/__/__

[X] Electronic certification HAS been completed. [ ] Electronic certification has NOT been completed.

2007-08 Title I, Part A Carryover Calculation

Purpose: To calculate Title I, Part A carryover from fiscal year 2007-08.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Jyoti Singh - (916) 319-0372 - JySingh@cde.ca.gov
Lorene Euerle - (916) 319-0728 - LEuerle@cde.ca.gov

☐ This page is not applicable because the LEA did not receive Title I, Part A, funds in 2007-08.

Note: Title I, Part A, carryover is limited to 15 percent for all LEAs except those receiving less than $50,000 in Title I, Part A, funds in fiscal year 2007-08.

A. Carryover Calculation

1.	2007-08 Entitlement amount*	$	721,197
2.	Transferability - Transfers-in per Section 6123 NCLB	$	0
3.	2006-07 Carryover as of June 30, 2007	$	26,141
4.	Total 2007-08 Title I funds (Total lines 1 through 3)	$	747,338
5.	2007-08 Expenditures and Encumbrances as of June 30, 2008	$	671,904
6.	2007-08 Carryover as of June 30, 2008	$	75,434
7.	Carryover percent as of June 30, 2008 (line 6/(line 1 + line 2) * 100)		10.46%
8.	2007-08 Expenditures and Encumbrances as of September 30, 2008	$	747,338
9.	2007-08 Carryover as of September 30, 2008	$	0
10.	Carryover percent as of September 30, 2008 (line 9/(line 1 + line 2) * 100)		0.00%

B. Waiver Determination

(if line 10 exceeds 15% complete this section)

☐ This waiver is not applicable because the LEA received less than $50,000 in Title I, Part A, funds.

☐ LEA is completing Section C to apply for a waiver to carry over any Title I funds in excess of 15%.

☐ LEA is not eligible for a waiver because the LEA received a waiver in one of the last two years.**

☐ LEA elects not to request a waiver.**

C. Waiver Request (the LEA will receive a formal approval or denial of the request)

1. Indicate reason for the carryover in excess of 15%.

2. Describe the major activities to be funded by the carryover amount on line 9 and the amount budgeted for each activity.

	Activity	Amount Budgeted
1.		$ 0
2.		$ 0
3.		$ 0
4.		$ 0
5.		$ 0
6.		$ 0
7.		$ 0
	Total (line 1 through 7)	$ 0

*This amount reflects revised Title I entitlements posted on the CDE website at http://www.cde.ca.gov/fg/aa/ca/nclbtitei.asp

**CDE will invoice LEA to return funds exceeding the 15% carryover limit.

2008-09 Federal Transferability

California Department of Education

Consolidated Application

Purpose: To compute the amount of money being transferred to and from various federal programs.

Agency: Western Placer Unified

CD code: 31 66951

CDE Contact: Anne Daniels - (916) 319-0295 - ADaniels@cde.ca.gov

Notes:

Federal transferability is governed by Title VI in NCLB Section 6123. You may transfer a maximum of 50 percent of any program to other programs

☐ This district has been identified as a Program Improvement (PI) LEA under NCLB Section 1116 and may only transfer 30 percent of the funds and those funds must be used for PI activities. A single school district (SSD) or a direct-funded charter (DFC) school whose only school is in PI and operating as a Targeted Assistance School (TAS), for the purpose of federal transferability the LEA is restricted to the 30% limit. If the SSD or DFC is operating as a Schoolwide Program (SWP) school, this restriction does not apply.

2008-09 programs affected by transferability:

Title I, Part A (Basic Grant)
Title II, Part A (Teacher and Principal Training and Recruiting)
Title II, Part D (Enhancing Education Through Technology)
Title IV, Part A (Safe and Drug Free Schools and Communities)
Title V, Part A (Innovative Programs)

		Amounts Transferred to These Programs					
2008-09 Program Entitlements		**Title I, Part A (Basic Grant)**	**Title II, Part A**	**Title II, Part D**	**Title IV, Part A**	**Title V, Part A**	**Amounts Retained in Original Program**
Title II, Part A	$ 123,507	$ 0		$ 0	$ 0	$ 0	$ 123,507
Title II, Part D		$ 0	$ 0		$ 0	$ 0	
Title IV, Part A	$ 16,659	$ 0	$ 0	$ 0		$ 0	$ 16,659
Title V, Part A		$ 0	$ 0	$ 0	$ 0		
Totals transferred and used for:		$ 0	$ 0	$ 0	$ 0	$ 0	

2008-09 District Allocatic s of Title I, Part A, Funds

California Department of Education

Consolidated Application

Purpose: To allocate Title I, Part A, funds for 2008-09. the total Title I, Part A, administrative costs are included on lines 8 and 9.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Monique Moton - (916) 319-0956 - MMoton@cde.ca.gov
Lana Zhou - (916) 319-0956 - LZhou@cde.ca.gov

☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description		SACS Resource Code: 3010 Title I, Part A, Basic and Neglected
1.	2008-09 entitlement Basic $ 707,959 and Neglected $ 0		707,959
2.	Transferred in	(+)	0
3.	2008-09 amount after transfer (line 1 + 2)	(=)	707,959
4.	2007-08 carryover	(+)	75,434
5.	Repayment of funds	(+)	0
6.	Total approved allocation (line 3 + 4 + 5)	(=)	783,393
7.	Reserved for indirect costs	(-)	42,735
8.	Reserved for administration	(-)	74,773
9.	Adjusted total allocation (line 6 - 7 - 8)	(=)	665,885

2008-09 Calculation of Title I, Part A, Reservations for Equitable Services

California Department of Education — **Consolidated Application**

Purpose: To calculate proportional amounts of Title I, Part A, reservations for equitable service for private schools participants, their teachers, and families.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Jyoti Singh - (916) 319-0372 - JySingh@cde.ca.gov
Carol Dickson - (916) 319-0382 - CDickson@cde.ca.gov

☐ This page is not applicable because the LEA did not receive Title I, Part A, funding on page 2 of the ConApp.

A. Calculation of Equitable Services Percent

Number of public schools expected to receive Title I, Part A funds per Page 6: 6

Within the attendance areas of these participating schools:

Number of private school children from low-income families	Total number of children from low-income families	Percent of Private School Children from low-income families
0	0	0.00%

B. Reservation for Parent Involvement

1.	☐ No reservation is mandated because 1% of line 3 on page 28 is $5,000 or less	
2.	Reserved for Parent Involvement (must be a minimum of 1%)*	$ 7,080
3.	Private school set-aside for parents (% of private school children x reservation)	$ 0
4.	Amount remaining	$ 7,080
5.	Public school distribution (95% of "Amount remaining")**	$ 6,726
6.	Balance available for LEA-level parental involvement activities	$ 354

C. Reservation for District-wide Instructional Programs and Professional Development not used for Program Improvement (PI)

	Program	A. Total Reservation	B. Reservation for Equitable Services	C. Reserved for Public Schools
1.	Professional Development: highly qualified teachers and paraprofessionals (Not PI)	$ 0	$ 0	$ 0
2.	Assistance to Schools (Not PI)	$ 0	$ 0	$ 0
3.	Summer School, intersession programs, before and after school programs (Not PI)	$ 0	$ 0	$ 0
4.	**Totals**	$ 0	$ 0	$ 0

*of line 3 on page 28 **see instructions

2008-09 Reservati[illegible]s for Title I, Part A

California Department of Education

Consolidated Application

Purpose: To report LEA reservations for Title I, Part A, before distributing funds to schools. All reservations, **except for lines 8-11,** reported on this page are used to provide direct services to eligible Title I, Part A students.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Carol Dickson - (916) 319-0382 - CDickson@cde.ca.gov

☐ The page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description (Required)	Amounts
1.	Adjusted total allocation (line 9 on page 28)	$ 665,885
2.	LEA-level Parent Involvement activities -- page 29, Section B, line 6 (pg. 29, B, 6)	$ 354
3.	Program Improvement (PI) schools: school choice transportation*	$ 500
4.	PI schools: supplemental educational services*	$ 500
5.	PI LEA: a. Professional Development (PD) (minimun 10%*) set-aside $ 0 b. 2007-08 PI PD set-aside carryover $ 0 c. Total PI set-aside (5a + 5b) If reservation is less than 10%, check below: ☐ Professional Development funds from PI school-level set-asides will be used to help meet LEA 10% reservation	$ 0
6.	Direct and indirect services to homeless children, regardless of their school of attendance	$ 500
7.	Direct and indirect services to children in local institutions for neglected children	$ 0
8.	Direct and indirect services to children in local institutions for delinquent children	$ 0
9.	Direct and indirect services to neglected or delinquent children in community day school programs	$ 0

	Description (Allowable)	Amounts
10.	Program Improvement schools: teacher incentivies and rewards (maximum 5%*)	$ 0
11.	Professional Development: highly qualified teachers and paraprofessionals*** - PI activities	$ 0
12.	Professional Development: highly qualified teachers and paraprofessionals*** - Not PI activities (pg. 29,C, C1)	$ 0
13.	Assistance to schools - PI activities	$ 0
14.	Assistance to schools - Not PI activities (pg. 29, C, C2)	$ 0
15.	Summer school or intersession programs or before and after school programs - PI activities	$ 0
16.	Summer school or intersession programs or before and after school programs - Not PI activities (pg. 29, C, C3)	$ 0
17.	Salary differentials	$ 0
18.	Preschool	$ 0
19.	Capital expenses reserved for private schools	$ 0
20.	Total LEA Reservations (sum of lines 2 through 19)	$ 1,854
21.	Final adjusted allocation (line 1 minus line 20) (must be allocated to schools on page 31)	$ 664,031

* of line 3 on page 28 **see instructions

*** lines 11 and 12 together must be a minimum of 5% of line 3 on page 28

0.18%

2008-09 Consolidated Application
Comment Form

Page Number	CD Code	District Name
Page 30: Title I- Reservation	3166951	Western Placer Unified
		School Code

Comments

We have reserved less than 20% because we can meet the demand for SES and choice with this percentage.

01/19/2009

2008-09 Consolidated Application
Comments Form

Page Number	CD Code	District Name
Page 30: Title I- Reservation	3166951	Western Placer Unified
		School Name

Comments

Funds to be used to provide transportation to homeless children, other services as needed and requested through school counseling services, family social services, Lincoln Counseling and Family Resource Center and other community-based providers.

8 of 47

2008-09 District Allocation of Title I, Part A, Funds to Schools

California Department of Education

Consolidated Application

Purpose: To calculate and indicate the amount of funds to be allocated to eligible Title I, Part A, public schools and for services to eligible students in private schools. The allocations on this page are to provide direct services to eligible Title I students.

Agency: Western Placer Unified

CD code: 31669951

CDE Contact: Richard Graham - (916) 319 - 0303 - RGraham@cde.ca.gov
Carmela Kelly-Batch - (916) 319 - 0300 - GKellyBatch@cde.ca.gov

☐ The page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

A	B	C	D	E	F	G	H	I
Name of School **School Code**	Percent of Low-Income Students	Number of Low-Income Students	Title I, Part A $ per Low-Income Student Number	Site-Level Carryover, If Applicable	Title I, Part A (Basic Grant) (C X D + E = F)	Title I, Part A (Parent Involvement for NCLB, Sec. 1118)	Private School Set-aside	Title I, Part A Total (F + G+ H)
First Street 6117493	69.0	300	573.9750	7,380	179,573	1,226	0	180,799
Creekside Oaks Elementary 6098610	45.3	272	573.9000	12,318	168,419	1,100	0	169,519
Phoenix High (Continuation) 3130036	44.6	41	573.9000	13,170	36,700	1,100	0	37,800
Glen Edwards Middle 6108351	41.9	291	573.9000	0	167,005	1,100	0	168,105
Sheridan 6031363	39.2	31	573.9000	1,471	19,262	1,100	0	20,362
Carlin C. Coppin Elementary 6085252	35.0	141	573.9000	5,426	86,346	1,100	0	87,446
Lincoln High 3134657	29.3	419	0.0000	0	0	0	0	0
Twelve Bridges Middle 0111385	25.1	186	0.0000	0	0	0	0	0
Lincoln Crossing Elementary 0113068	18.6	103	0.0000	0	0	0	0	0

6.8.A

2008-09 District Allocation of Title I, Part A, Funds to Schools

California Department of Education **Consolidated Application**

Purpose: To calculate and indicate the amount of funds to be allocated to eligible Title I, Part A, public schools and for services to eligible students in private schools. The allocations on this page are to provide direct services to eligible Title I students.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Richard Graham - (916) 319 - 0303 - RGraham@cde.ca.gov
Carmela Kelly-Batch - (916) 319 - 0300 - GKellyBatch@cde.ca.gov

☐ The page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

A	B	C	D	E	F	G	H	I
Name of School **School Code**	Percent of Low-Income Students	Number of Low-Income Students	Title I, Part A $ per Low-Income Student Number	Site-Level Carryover, If Applicable	Title I, Part A (Basic Grant) (C X D + E = F)	Title I, Part A (Parent Involvement for NCLB, Sec. 1118)	Private School Set-aside	Title I, Part A Total (F + G+ H)
Foskett Ranch Elementary 0108514	16.9	75	0.0000	0	0	0	0	0
Twelve Bridges Elementary 0106443	7.8	51	0.0000	0	0	0	0	0
Community Christian Schools, I 7089469	0.0	0	0.0000	0	0	0	0	0
Adjusted total allocation					657,305	6,726	0	664,031

4,810

2008-09 Title I, Part A, Program Improvement Activities and Expenditures Report

California Department of Education

Consolidated Application

Purpose: To report on Title I, Part A PI activities and expenditures of Title I, Part A, state, local, or other funds for school choice transportation (Choice) and supplemental educational services (SES).	**Agency:** Western Placer Unified **CD code:** 3 1 6 6 9 5 1
CDE Contact: Lana Zhou - (916) 319-0956 - LZhou@cde.ca.gov ***Martin Miller - (916) 324-3455 - MaMiller@cde.ca.gov***	☐ This page is not applicable because the LEA did not have schools in Program Improvement in 2008-09.

A.	Activities for Choice and SES	Fiscal Year 2008-09 Mid-Year Report
1.	The number of students who transferred from a Program Improvement (PI) school to a non-PI school under the No Child Left Behind Act (NCLB).	6
2.	The number of students who transferred from a PI school to a non-PI school under a local or state school choice program.	0
3.	The number of students enrolled in PI schools Years 2-5 who received SES.	0

B.	Expenditures for Choice Transportation and SES	Fiscal Year 2008-09 Mid-Year Report
1.	Amount of Title I, Part A, funds expended for Choice transportation for students transferred from a PI school to a non-PI school under NCLB.	180
2.	Amount of local, state, and non-Title I federal funds expended for Choice transportation for students transferred from a PI school to a non-PI school under local and state choice programs.	0
3.	Amount of Title I, Part A, funds expended for SES for students enrolled in PI schools Years 2-5.	0
4.	Amount of local, state, and non-Title I fuderal funds expended for SES for students enrolled in PI schools Years 2-5.	0

11'8 11

2008-09 Consolidated Application
Comment Form

Page Number	CD Code	District Name
Page 32: District Title I Delinquent	3166951	Western Placer Unified
		School Code

Comments

No families in Year 2 PI school requested SES services although services were offered.

01/19/2009

2008-09 District Allocation of Title I, Part D, Subpart 2 (Delinquent), Funds

California Department of Education **Consolidated Application**

Purpose: To allocate Title I, Part D, Subpart 2 (Delinquent), funds for 2008-09.	**Agency:** Western Placer Unified **CD code:** 31669951
CDE Contact: Jeff Breshears - (916) 319-0946 - JBreshears@cde.ca.gov ***Lorene Euerle - (916) 310-0728 - LEuerle@cde.ca.gov***	[X] This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description		SACS Resource Code: 3025 Title I, Part D, Subpart 2 (Delinquent)
1.	2008-09 entitlement		0
2.	2007-08 carryover (as of 6/30/08)	(+)	0
3.	Repayment of funds	(+)	0
4.	Total approved allocation (line 1 + 2 + 3)	(=)	0
5.	Reserved for indirect costs	(-)	0
6.	Reserved for administration	(-)	0
7.	Adjusted total allocation (line 4 - 5 - 6)	(=)	0

4.8.13

2008-09 District Allocation of Title II, Part A, Improving Teacher Quality Funds

California Department of Education **Consolidated Application**

Purpose: To allocate Title II, Part A, Improving Teacher Quality funds for 2008-09.	**Agency:** Western Placer Unified **CD code:** 31669951
CDE Contact: Jackie Rose - (916) 322-9503 - JRose@cde.ca.gov	☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description		SACS Resource Code: 4035 Title II, Part A (Improving Teacher Quality)
1.	2008-09 entitlement		123,507
2.	Transferred in	(+)	0
3.	Transferred out	(-)	0
4.	2008-09 amount after transfer (line 1 + 2 - 3)	(=)	123,507
5.	2007-08 carryover	(+)	44,374
6.	Repayment of funds	(+)	0
7.	Funds available for flexible use under REAP*		0
8.	Total approved allocation (line 4 + 5 + 6)	(=)	167,881
9.	Reserved for indirect costs	(-)	9,158
10.	Adjusted total allocation (line 8 - 9)	(=)	158,723

* If page 2 indicates participation in Title VI, Subpart 1, REAP Flexibility, this will be line 1- line 3 + line 5 + line 6; otherwise it will be zero.

Title II, Part A, Expenditure Report for Fiscal Years 2007-08 and 2008-09

California Department of Education

Consolidated Application

Purpose: To report Title II, Part A, Improving Teacher Quality Program expenditures for the 2007-08 and 2008-09 fiscal years. ***CDE Contact: Jackie Rose - (916) 322-9503 - JRose@cde.ca.gov***	**Agency:** Western Placer Unified **CD Code:** 3 1 6 6 9 5 1

This page has been removed from

Part II of the 2008-09 ConApp.

51.8.15

2008-09 District Allocation of Title III, Part A, Funds

California Department of Education **Consolidated Application**

Purpose: To allocate Title III, Part A, funds for 2008-09.	**Agency:** Western Placer Unified **CD code:** 31669951
CDE Contact: Michele Anberg-Espinosa - 916 323-4872 - MAnbergEspinosa@cde.ca.gov	☐ This page is not applicable because the LEA is not participating in Title III, Part A.

	Description		SACS Resource Code: 4201 Title III, Part A (Immigrant)	SACS Resource Code: 4203 Title III, Part A (LEP)
1.	2008-09 entitlement		15,580	65,930
2.	2007-08 carryover (as of 6/30/2008)	(+)	3,817	34,112
3.	Repayment of funds	(+)	0	0
4.	Total approved allocation (line 1 + 2 + 3)	(=)	19,397	100,042
5.	Reserved for administration and indirect costs (2% cap on LEP)	(-)	1,446	2,000
6.	Adjusted total allocation (line 4 - 5)	(=)	17,951	98,042

91877

Title III Expenditure Report for 2007-08 and 2008-09 Allocations

California Department of Education **Consolidated Application**

Purpose: To report Title III LEP and/or Immigrant Program expenditures for the 2007-08 and 2008-09 allocations. Consortia Lead is responsible for reporting the entire consortia application.

Agency: Western Placer Unified

CD Code: 31669951

CDE Contact: Michele Anberg-Espinosa 916 323-4872 - MAnbergEspinosa@cde.ca.gov

☐ The page is not applicable because the LEA did not participate in either type of funding.

	Description	Allocation Issued Fiscal Year 2007-08		Allocation Issued Fiscal Year 2008-09	
		Immigrant (SACS 4201)	LEP (SACS 4203)	Immigrant (SACS 4201)	LEP (SACS 4203)
1.	Entitlement	$ 11,970	$ 57,570	$ 15,580	$ 65,930
2.	Expenditures (07/01/07 - 06/30/08) (As reported on page 22 of Part I)	$ 0	$ 25,647		
3.	End of year expenditure report (07/01/07 - 06/30/08) (Submitted to CDE on October 17, 2008)	$ 6,284	$ 19,832		
4.	Expenditures (07/01/08 - 12/31/08)	$ 5,686	$ 26,219	$ 0	$ 0
5.	Total expended	$ 11,970	$ 46,051	$ 0	$ 0
6.	Unexpended funds	$ 0	$ 11,519	$ 15,580	$ 65,930
7.	Interest earned	$ 0	$ 0		

47-17

2007-08 Title IV, Part A (SDFSC), Annua. .scal Report and Carryover Calculation

California Department of Education **Consolidated Application**

Purpose: To report expenditures and determine available budget resources and to calculate Title IV, Part A (SDFSC), carryover from 2007-08.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Lynette Mayhew - (916) 319-0198 - LMayhew@cde.ca.gov

☐ The page is not applicable. The LEA did not participate in Title IV, Part A (SDFSC), in 2007-08.

A. Title IV, Part A Annual Fiscal Report

1. 2007-08 entitlement amount (must be spent by 9/30/08)	19,474
2. Transferability - Transferred in for Title IV, Part A (SDFSC), use per Section 6123, NCLB	0
3. Transferability - Transferred out of Title IV, Part A (SDFSC), for use in another program per Section 6123, NCLB	0
4. 2007-08 REAP funds from other programs flexibly used for Title IV (SDFSC) per Section 6211, NCLB	0
5. 2007-08 Title IV (SDFSC) REAP funds flexibly used for other NCLB programs per Section 6211, NCLB	0
6. 2006-07 Title IV (SDFSC) Carryover funds (must have been spent or obligated by 9/30/08)	274
7. Total 2007-08 Resources	19,748
8. Total 2007-08 Expenditures and Encumbrances	4,587

B. Title IV, Part A Carryover Calculation

9. Unspent 2006-07 funds: If line 8 is greater than or equal to line 6, this is "0." If line 6 is greater than line 8, this is line 6 minus line 8. These unspent funds reverted 9/30/08. CDE will bill the LEA for these funds.	0
10. Balance to be carried forward into 2008-09 (line 7 minus lines 8 and 9)	15,161
11. Percent (%) of 2007-08 entitlement to be carried into 2008-09 (line 10 divided by line 1 times 100). If more than 25 percent, complete the bottom section of this page.	77.85%

C. Title IV, Part A Carryover Request Justification

1. Explanation of why these funds could not be spent during fiscal year 2007-08 . (The LEA must demonstrate good cause for not expending 75 percent or more of its 2007-08 Title IV, Part A (SDFSC), entitlement.)

District and sites have been saving toward more expensive purchases toward appropriate campus safety goals rather than expenditures on smaller items on an annual basis, with the intention of improving student safety on school sites.

2. Description of how these carryover funds will be used to implement the SDFSC Program fiscal year in 2008-09.

Plans to install fencing at one campus to make the campus more secure to increase student safety. Although signs are posted that direct visitors to check in at the office, there is no physical barrier that requires them to do so.

Note: Carryover funds must be spent in accordance with the provisions set forth in Public Law 107-110, No Child Left Behind, Title IV, Part A SDFSC.

2008-09 District Allocation of Title IV, Part A (SDFSC), Funds

California Department of Education **Consolidated Application**

Purpose: To allocate Title IV, Part A (SDFSC), funds for 2008-09.	**Agency:** Western Placer Unified **CD code:** 31669951
CDE Contact: Lynette Mayhew - (916) 319-0198 - LMayhew@cde.ca.gov	☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description		SACS Resource Code: 3710 Title IV, Part A (SDFSC)
1.	2008-09 entitlement		16,659
2.	Transferred in	(+)	0
3.	Transferred out	(-)	0
4.	2008-09 amount after transfer (line 1 + 2 - 3)	(=)	16,659
5.	2007-08 carryover (as 6/30/08)	(+)	15,161
6.	Repayment of funds	(+)	0
7.	Funds available for flexible use under REAP*		0
8.	Total approved allocation (line 4 + 5 + 6)	(=)	31,820
9.	Reserved for administration	(-)	0
10.	Reserved for indirect costs	(-)	636
11.	Adjusted total allocation (line 8 - 9 - 10)	(=)	31,184

*If page 2 indicates participation in Title IV, Subpart 1, REAP Flexibility, this will be line 1 - line 3 + line 5 + line 6; otherwise it will be zero.

2007-08 TUPE Annual Fiscal R(ort and Carryover Calculation

California Department of Education **Consolidated Application**

Purpose: To determine available budget resources from previous years and to calculate TUPE carryover from 2007-08.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Shalonn Woodard - (916) 319-0197 - SWoodard@cde.ca.gov

☐ The page is not applicable. The LEA did not participate in TUPE in 2007-08.

A. TUPE Annual Fiscal Report

1. 2007-08 entitlement	7,717
2. 2006-07 TUPE carryover funds (must be spent or obligated by 6/30/09)	7,267
3. 2005-06 TUPE carryover funds (must have been spent by 6/30/08)	5,263
4. Total 2007-08 TUPE resources (sum of lines 1 - 3)	20,247
5. Total 2007-08 Expenditures/Encumbrances	13,792

B. 2007-08 TUPE Carryover Calculation

6. 2005-06 unspent TUPE funds* (if line 5 is less than line 3, this is line 3 - line 5) (if line 5 is greater than or equal to line 3, this is "0")	0
7. 2006-07 unspent TUPE funds	0
8. 2007-08 TUPE carryover funds	6,455
9. Percent (%) of 2007-08 entitlement to be carried into 2008-09 (line 7 plus line 8 divided by line 1 times 100). If more than 25 percent, complete the bottom section of this page.	83.65 %

C. TUPE Carryover Request Justification

1. Explanation of why these funds could not be spent during the 2007-08 fiscal year. (The LEA must demonstrate good cause for not expending 75 percent or more of its 2007-08 TUPE entitlement.)

Sites and district have been researching instructional materials to improve our tobacco use prevention efforts.

2. Description of how these carryover funds will be used to implement TUPE in the 2008-09 fiscal year. (The use of TUPE carryover funds is limited to those activities that will directly result in the prevention of tobacco use and must comply with all TUPE program requirements, the Principles of Effectiveness, and the LEA's approved LEA Plan.)

Funds will be used to purchase DVD's re tobacco use, library materials and laboratory resources re negative effects of tobacco for science classes.

*These funds reverted 6/30/08. CDE will bill the LEA for these funds.

20

2008-09 District Allocation of TUPE Funds

California Department of Education **Consolidated Application**

Purpose: To allocate Tobacco-Use Prevention Education (TUPE) funds for 2008-09.	**Agency:** Western Placer Unified **CD code:** 3 1 6 6 9 5 1
CDE Contact: Shalonn Woodard - (916) 319-0197 SWoodard@cde.ca.gov	☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description		SACS Resource Code: 6660 Tobacco Use-Prevention Education (TUPE) Allocation
1.	2008-09 entitlement		8,629
2.	2007-08 carryover (as of 6/30/2008)	(+)	6,455
3.	Repayment of funds	(+)	0
4.	Total approved allocation (line 1 + 2 + 3)	(=)	15,084
5.	Reserved for indirect costs	(-)	822
6.	Adjusted total allocation (line 4 - 5 - 6)	(=)	14,262

12-8-11

2008-09 District Allocation of EIA Funds

California Department of Education

Consolidated Application

Purpose: To allocate Economic Impact Aid (EIA) funds for 2008-09. The results from this page are used to make school-level allocations on page 43.	**Agency:** Western Placer Unified **CD code:** 31669951
CDE Contact: Mark Klinesteker - (916) 319-0420 -MKlinesteker@cde.ca.gov	☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

	Description		SACS Resource Codes: 7090/7091 Economic Impact Aid (EIA)
1.	2008-09 entitlement		415,256
2.	Transferred in	(+)	0
3.	2007-08 carryover (as of 6/30/08)	(+)	260,502
4.	Repayment of funds	(+)	0
5.	Subtotal (line 1 + 2 + 3 + 4)	(=)	675,758
6.	Reserved for indirect costs (up to 3%)	(-)	20,272
7.	Administration and evaluation (up to 10%)	(-)	67,575
8.	EIA activities operated by the district (up to 2%)	(-)	13,515
9.	EIA security (may not exceed 32 cents per pupil)	(-)	0
10.	EIA alternative	(-)	0
11.	Adjusted total allocation* (line 5 - 6 - 7 - 8 - 9 -10)	(=)	574,396

* Line 11 to be allocated to schools.

4823

2008-09 District Allocation of EIA Funds to Schools

California Department of Education — **Consolidated Application**

Purpose: To allocate EIA funds to schools. Amounts allocated to schools as indicated on this page must be reflected in the Single Plan for Student Achievement.

Agency: Western Placer Unified

CD code: 31669951

CDE Contact: EIA-SCE: Richard Graham - (916) 319-0303 - RGraham@cde.ca.gov
EIA-LEP: Mark Kliensteker - (916) 319-0420 - MKlinesteker@cde.ca.gov

☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

1. Total EIA Allocation	2. Standard Per Pupil EIA/LEP	$ 250.1725
574,396	3. Requested Per Pupil EIA/LEP	$ 0.0000
	4. Per Pupil EIA/SCE	$ 182.1625

A	B	C	D	E	F	G
Name of School School Code	SCE Eligible	SCE Funded	Number of LEP Students	Number of EDY Students	LEP Allocation	SCE Allocation
Twelve Bridges Elementary 0106443			39	242	9,757	0
Foskett Ranch Elementary 0108514			30	187	7,505	0
Twelve Bridges Middle 0111385	X	X	53	282	13,259	51,370
Lincoln Crossing Elementary 0113068			42	238	10,507	0
Phoenix High (Continuation) 3130036	X	X	12	92	3,002	16,759
Lincoln High 3134657	X	X	78	572	19,513	104,197
Sheridan 6031363	X	X	11	52	2,752	9,472
Carlin C. Coppin Elementary 6085252	X	X	27	185	6,755	33,700
Creekside Oaks Elementary 6098610	X	X	68	324	17,012	59,021
Glen Edwards Middle 6108351	X	X	76	382	19,013	69,586
First Street 6117493	X	X	269	296	67,296	53,920

2008-09 District Allocation of EIA Funds to Schools

California Department of Education **Consolidated Application**

Purpose: To allocate EIA funds to schools. Amounts allocated to schools as indicated on this page must be reflected in the Single Plan for Student Achievement.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: EIA-SCE: Richard Graham - (916) 319-0303 - RGraham@cde.ca.gov
EIA-LEP: Mark Kliensteker - (916) 319-0420 - MKlinesteker@cde.ca.gov

☐ This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.

1. Total EIA Allocation	2. Standard Per Pupil EIA/LEP	$ 250.1725
574,396	3. Requested Per Pupil EIA/LEP	$ 0.0000
	4. Per Pupil EIA/SCE	$ 182.1625

A	B	C	D	E	F	G
Name of School School Code	SCE Eligible	SCE Funded	Number of LEP Students	Number of EDY Students	LEP Allocation	SCE Allocation
5. Total EDY Eligible		2,185		8. Totals	176,371	398,025
6. Total LEP Not Eligible		111		9. Total Allocation Balance		0
7. Total EDY Funded		2,185				

2007-08 Reporting Form for Sch[illegible] Safety and Violence Prevention

California Department of Education **(AB 1113, AB 658 of 1999)** **Consolidated Application**

Purpose: To report expenditures of School Safety and Violence Prevention (SSVP) funds to fulfill the legislative reporting requirement in program expenditures and activities.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Kelli Omoto-Lee - (916) 319-0195 - KOmoto@cde.ca.gov

☐ This page is not applicable because the LEA did not receive this type of funding.

1. 2007-08 SSVP Allocation	$	74,013
2. 2006-07 Unspent SSVP Funds	$	47,897
3. Total SSVP Resources (total of line 1 and line 2)	$	121,910

Category/Item	Expenditures and Encumbrances	Category/Item	Expenditures and Encumbrances
4. Personnel		8. Instructional Curricula and Materials	$ 0
School Counselors	$ 0	9. Law Enforcement Partnerships	$ 0
School Psychologists	$ 0	10. Other Uses of Funds	
School Social Workers	$ 0	Other (specify) Emerg Phone; Safety Monitors	$ 31,173
School Nurses	$ 0	11. Indirect Costs	$ 2,226
Sworn Law Enforcement	$ 0	12. Total Expenditures for SSVP	$ 71,601
5. Communication Devices	$ 0	13. Percent (%) of total SSVP 2007-08 resources remaining in 2008-09. If more than 25 percent, complete the bottom section of this page.	41.27%
6. School Safety Infrastructure	$ 38,202		
7. Staff Training	$ 0		

SSVP Funding - Planned Use of Remaining Funds

Description of how these funds will be used to establish programs and strategies that promote violence prevention.

Funds will be spent to purchase additional radios/cameras at secondary campuses to ensure schools safety.

4.8.25

2008-09 Consolidation of NCLB Administrative Funds

California Department of Education **Consolidated Application**

Purpose: To declare the agency's intent to consolidate NCLB administrative funds and identify what programs will be included in the consolidation.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Julie Brucklacher - (916) 327-0858 - JBruckla@cde.ca.gov

☐ This page is not applicable because the LEA did not participate in any of the listed programs.

Notes:

1. Section 9203 of the Elementary and Secondary Education Act of 1965, as amended by the NCLB Act of 2001, allows an LEA to consolidate, for the administration of one or more programs under NCLB (or such other programs as the U.S. Secretary of Education shall designate), not more than the percentage, established in each program, of the total available for the LEA under those programs.
2. Refer to the instructions for the maximum amount of administrative funds from the different NCLB titles that may be consolidated.
3. An LEA that consolidates administrative funds shall not use any other funds under the programs included in the consolidation for administration for that fiscal year (ESEA Sec. 9203(c)).
4. Pooled costs may be treated as one cost objective. An LEA is not required to keep separate records, by individual program, to account for costs relating to the administration of the programs included in the consolidation (ESEA Sec. 9203(e)).
5. CDE approval to consolidate administrative funds is valid only for the fiscal year requested.

The programs for which this agency is requesting to consolidate administrative funds are indicated by a check in the "YES" box below.

SACS Code	Programs	Yes	No
3010	Title I, Part A (Basic Programs)		X
3060	Title I, Part C (Migrant Education)		X
3025	Title I, Part D (Neglected and Delinquent Children)		X
3170	Title I, Part F (Comprehensive School Reform)		X
4035	Title II, Part A (Teacher Training and Recruiting)		X
4036	Title II, Part A (Principal Training and Recruiting)		X
4045	Title II, Part D (Enhancing Education Through Technology)		X
4201	Title III (Immigrant Students)		X
4203	Title III (LEP Students)		X
3710	Title IV, Part A (Safe and Drug-Free Schools and Communities)		X
4124	Title IV, Part B (21st Century Community Learning Centers)		X
4110	Title V, Part A (Innovative Programs)		X

October 2008 School-Level Free and Reduced-Price Meals Eligibility Data Collection

California Department of Education **Consolidated Application**

Purpose: To collect data used for LEA grant determinations for Title I, Part A as well as several other state and federal categorical programs. Additionally, the data will be used on the Title I ranking page of Part I of the 2009-10 ConApp.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: (916) 323-8068 - frpminfo@cde.ca.gov

A	B	C	D	E	F
			Number of Enrolled Students Ages 5-17		
Name of School / School Code / Charter School Number	Lowest Grade Served	Highest Grade Served	Enrolled	Eligible for Free Meals*	Eligible for Reduced-Price Meals*
Twelve Bridges Elementary 0106443	KK	05	714	37	22
Foskett Ranch Elementary 0108514	KK	05	508	64	33
Twelve Bridges Middle 0111385	06	08	838	156	57
Lincoln Crossing Elementary 0113068	KK	05	582	73	31
Phoenix High (Continuation) 3130036	09	12	87	31	13
Lincoln High 3134657 0004	09	12	1,473	319	125
Sheridan 6031363 0011	KK	05	80	27	12
Carlin C. Coppin Elementary 6085252 0010	KK	05	428	123	33
Creekside Oaks Elementary 6098610 0003	KK	05	617	227	55

*Eligibility tables can be found at *http://www.cde.ca.gov/ls/nu/sn/eligmaterials.asp*

27

October 2008 School-Level Free and Reduced-Price Meals Eligibility Data Collection

California Department of Education **Consolidated Application**

Purpose: To collect data used for LEA grant determinations for Title I, Part A as well as several other state and federal categorical programs. Additionally, the data will be used on the Title I ranking page of Part I of the 2009-10 ConApp.

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: (916) 323-8068 - frpminfo@cde.ca.gov

A	B	C	D	E	F
			Number of Enrolled Students Ages 5-17		
Name of School **School Code** **Charter School Number**	Lowest Grade Served	Highest Grade Served	Enrolled	Eligible for Free Meals*	Eligible for Reduced-Price Meals*
Glen Edwards Middle 6108351	06	08	638	205	74
First Street 6117493	KK	05	418	255	51

*Eligibility tables can be found at *http://www.cde.ca.gov/ls/nu/sn/eligmaterials.asp*

2007-08 Intensive Instruction Annual Report

California Department of Education **Consolidated Application**

Purpose: To report on the participation and effectiveness, as measured by success on the California High School Exit Examination (CAHSEE), of the CAHSEE Intensive Instruction

Agency: Western Placer Unified

CD code: 3 1 6 6 9 5 1

CDE Contact: Carolyn S. Mills - (916) 445-7746 - edoptions@cde.ca.gov

2007-08 CAHSEE Intensive Instruction and Services	Students Served in 2007-08				Passed one or both parts of CAHSEE in 2007-08			
Provide the number of students served by this program. *Ed. Code 37254 (d)(5) & (8).* Students may receive more than one type of service.	Class of				Class of			
	2006	2007	2008	2009	2006	2007	2008	2009
1. Diagnostic assessment	2	7	67	63	0	0	29	11
2. Individual instruction in CAHSEE academic content	0	0	0	0	0	0	0	0
3. Group instruction in CAHSEE academic content	0	0	67	21	0	0	29	11
4. English language development for ELs geared to CAHSEE passage	0	0	6	9	0	0	2	9
5. Instruction in test taking skills, individual or group	0	0	26	63	0	0	16	11
6. Academic counseling services, individual or group	0	0	276	316	0	0	272	293
7. Technology-based instruction	0	0	2	3	0	0	0	2
8. Instruction delivered by an outside entity	0	7	4	1	0	1	4	1
9. Other (list) _____	0	0	0	0	0	0	0	0

[X] Confirmation that in compliance with *Ed. Code 37254(d)(3)* we have provided written notices to all eligible students each school term.

10. Number of notices sent in Term 1	54
11. Number of notices sent in Term 2	54
12. Number of notices sent out in any other term	54

4.8.27

2007-08 CAHSEE Supplemental Counseling Programs Annual Report

California Department of Education **Consolidated Application**

Purpose: To report on the participation and effectiveness of the Middle and High School Supplemental Counseling Program for 2007-08.	**Agency:** Western Placer Unified **CD code:** 3 1 6 6 9 5 1
CDE Contact: Carolyn S. Mills - (916) 445-7746 - edoptions@cde.ca.gov	

1. Number of students in grade 7 who received individual counseling	254			
2. Number of students in grades 7 through 12 who received any services from this program	1,200			
3. Number of school counselors involved in conferences for grades 7 through 12	4			
4. Number of students in grades 10 and 12 who received individual counseling	Individual Counseling		Met CAHSEE Requirement in 2007-08	
	10	12	10	12
	371	296	329	280

5. Does the LEA assure individual pupil conferences will be done in accordance with *Ed. Code 52378(e)?* [X] Yes [ ] No

6. Provide a summary of the most prevalent results for pupils based on the graduation plans developed pursuant to *Ed. Code 52380*

At our comprehensive high school, 89% of our 10th graders passed the CAHSEE on their first attempt - evidence of comprehensive guidance and instruction with the goal of passing CAHSEE. Since students who have not passed all or part of CAHSEE have been notified of the opportunity to return for intensive instruction after their class has graduated, only two have returned for services and to repeat the test after 12th grade.

2008-09 Consolidated Application Contact Pages

California Department of Education

Consolidated Application

Purpose: To maintain a complete listing of contact information for each district.	**Agency:** Western Placer Unified
	CD code: 3 1 6 6 9 5 1
CDE Contact: Linda Parker -- (916) 319-0297 -- LParker@cde.ca.gov	

	Name	Title	Salutation
Consolidated Application	Mary Boyle	Asst Supt Ed Services	
	Phone	FAX	E-mail
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Title I, Part A ☐ Contact is N/A	Name	Title	Salutation
	Mary Boyle	Asst Supt Ed Services	
	Phone	FAX	E-mail
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Title I Neglected or Delinquent ☐ Contact is N/A	Name	Title	Salutation
	Mary Boyle	Asst Supt Ed Services	
	Phone	FAX	E-mail
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Parent/Family Involvement ☐ Contact is N/A	Name	Title	Salutation
	Mary Boyle	Asst Supt Ed Services	
	Phone	FAX	E-mail
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Title II, Part A (Teacher Quality) ☐ Contact is N/A	Name	Title	Salutation
	Mary Boyle	Asst Supt Ed Services	
	Phone	FAX	E-mail
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Title III, Part A (LEP/Immigrant) ☐ Contact is N/A	Name	Title	Salutation
	Mary Boyle	Asst Supt Ed Services	
	Phone	FAX	E-mail
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us

2008-09 Consolidated A, plication Contact Pages

California Department of Education

Consolidated Application

Purpose: To maintain a complete listing of contact information for each district.	**Agency:** Western Placer Unified
	CD code: 3 1 6 6 9 5 1
CDE Contact: Linda Parker -- (916) 319-0297 -- LParker@cde.ca.gov	

	Name	Title	Salutation
Title IV (SDFSC) and TUPE ☐ Contact is N/A	Mary Boyle	Asst Supt Ed Services	
	Phone	**FAX**	**E-mail**
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Supplemental Educational Services ☐ Contact is N/A	Mary Boyle	Asst Supt Ed Services	
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Foster Youth Education Liaison	Mary Boyle	Asst Supt Ed Services	
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Homeless Liaison	Mary Boyle	Asst Supt Ed Services	
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
Rural Education Achievement Program (REAP) ☐ Contact is N/A	Mary Boyle	Asst Supt Ed Services	
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us
School Safety & Violence Prevention AB 1113, 1999	Mary Boyle	Asst Supt Ed Services	
	(916) 645-6350 Ext.	(916) 645-6356	boylemar@wpusd.k12.ca.us

Public

Hearing

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Hearing re
Specific Waiver Request – Instructional Materials Funding Realignment Program (IMFRP) – Elementary Mathematics K - 5

AGENDA ITEM AREA:
Public Hearing

REQUESTED BY:
Mary Boyle

ENCLOSURES:
IMFRP Waiver Request – Elementary Math K - 5

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Categorical Funding

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school year (2009 – 2010), including funding for the Instructional Materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new mathematics programs for grades K – 8 is November 15, 2009. Our District Mathematics Adoption Committee will bring forward its recommendations in late February or early March for Board consideration and adoption and is fully prepared to meet that deadline. However, without state funding for new textbooks through the IMFRP fund, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 5 mathematics in the event that the state does not fully fund this program.

RECOMMENDATION:

Hold Public Hearing re this matter.

7.1

wp/rk/factform

PLEASE POST January 28, 2009

WESTERN PLACER UNIFIED SCHOOL DISTRICT

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Western Placer Unified School District will hold a public hearing at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders. This hearing shall make a determination, through a resolution, as to whether to apply to the State of California for a Specific Waiver Request to extend the deadline for implementation of new curriculum by one year due to the current state budget crisis for the following areas:

1. Mathematics – Grades K – 5 – extend by one year from November 2009 to November 2010.
2. English Language Arts – Grades K – 8 – extend by one year from November 2010 to November 2011.

A public hearing will be held February 4, 2009 at 7:00 p.m. in the Lincoln High School Theater. The Lincoln High School address is 970 J Street, Lincoln, CA.

7.1.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Hearing re
Specific Waiver Request – Instructional Materials Funding Realignment Program (IMFRP) – English Language Arts K - 8

AGENDA ITEM AREA:
Public Hearing

REQUESTED BY:
Mary Boyle

ENCLOSURES:
IMFRP Waiver Request – English Language Arts K - 8

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Categorical Funding

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school years (2009/10 and 2010/11), including funding for the Instructional Materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new English Language Arts programs for grades K – 8 is November 2010. Our District Language Arts Adoption Committee will begin its formal process later this spring to prepare for that adoption, bringing forward its recommendations in late February or early March 2010 for Board consideration. Without state funding for new textbooks through the IMFRP fund, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 8 English Language Arts in the event that the state does not fully fund this program.

RECOMMENDATION:

Hold Public Hearing Re this matter.

wp/rk/factform

7.2

PLEASE POST January 28, 2009

WESTERN PLACER UNIFIED SCHOOL DISTRICT

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Western Placer Unified School District will hold a public hearing at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders. This hearing shall make a determination, through a resolution, as to whether to apply to the State of California for a Specific Waiver Request to extend the deadline for implementation of new curriculum by one year due to the current state budget crisis for the following areas:

1. Mathematics – Grades K – 5 – extend by one year from November 2009 to November 2010.
2. English Language Arts – Grades K – 8 – extend by one year from November 2010 to November 2011.

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7.2.1

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Specific Waiver Request – Instructional Materials Funding Realignment Program (IMFRP) – Elementary Mathematics K - 5

AGENDA ITEM AREA:

Information/Action

REQUESTED BY:

Mary Boyle

ENCLOSURES:

IMFRP Waiver Request – Elementary Math K - 5

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Categorical Funding

MEETING DATE:

February 4, 2009

ROLL CALL REQUIRED:

No

BACKGROUND:

As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school year (2009 – 2010), including funding for the Instructional Materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new mathematics programs for grades K – 8 is November 15, 2009. Our District Mathematics Adoption Committee will bring forward its recommendations in late February or early March for Board consideration and adoption and is fully prepared to meet that deadline. However, without state funding for new textbooks through the IMFRP fund, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 5 mathematics in the event that the state does not fully fund this program.

RECOMMENDATION:

Approve IMFRP Specific Waiver Request for Elementary Mathematics K – 5.

wp/rk/factform

CALIFORNIA DEPARTMENT OF EDUCATION

SPECIFIC WAIVER REQUEST – Instructional Materials Funding Realignment Program (IMFRP)

IMFRP-1 (Rev. 03-12-08) http://www.cde.ca.gov/re/lr/wr/ **"24 Month" Rule**

Send Original plus one copy to:
Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

Faxed originals will not be accepted!

CD CODE						
3	1	6	6	9	5	1

Local educational agency:	Phone contact and recipient of approval/denial notice:	Contact person's e-mail address:
Western Placer Unified School District	Mary Boyle, Asst Supt Ed Services 916-645-6350	boylemar@wpusd.k12.ca.us

Address:	(City)	(State)	(ZIP)	Phone (and extension, if necessary):
600 6th Street, Fourth Floor	Lincoln	CA	95648	(916) 645-6350 x Fax number: (916) 645 - 6356

Period of request: (month/day/year)	Local board approval date: (Required)	Date of Public Hearing: (Required)
From: 8/15/09 To: 11/15/10	2/4/09	2/4/09

LEGAL CRITERIA

1. **Authority for the waiver:** ☒ **Specific code section:** ***EC* 60422(c)(1) through (3)**
Section 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:
(1) The school district has implemented a well designed, standards-aligned basic instructional materials program.
(2) The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.
(3) The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but the plan indicated an alternative date for compliance that is declared in the request for additional time.

2. ***Education Code* Section to be waived:** ***EC* 60422(a) "24 month" rule for IMFRP adoptions**

Curriculum Area:_Mathematics_ Grade Levels: _K - 5 Alternative Date for Compliance_11/15/10__

3. **Collective bargaining unit information.**

Does the district have any employee bargaining units? ☐ No X Yes If yes, please complete required information below:

Bargaining units) consulted on date(s): 1/27/09 1/28/09

Name of bargaining unit **and** name of representative(s) consulted:
Western Placer Teachers Association – Mike Agrippino, President
California School Employees' Association, Western Placer Chapter 741 – Chris Hawley, President

The position(s) of the bargaining unit(s): ☒ Neutral ☐ Support ☐ Oppose (*Please specify why*)

Comments (if appropriate):

8.1.1

4. *Education Code* or *California Code of Regulations* section to be waived.

EC 60422. (a) A local governing board shall use funding received pursuant to this chapter to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education subsequent to the adoption of content standards pursuant to Section 60605 for kindergarten and grades 1 to 8, inclusive, or as adopted by the local governing board pursuant to Sections 60400 and 60411, for grades 9 to 12, inclusive. Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education.

5. Desired outcome/rationale. Give a general description of what adoption you want to postpone and the reason:
Our Elementary Mathematics Adoption Committee is completing its recommendations for new state-approved mathematics primary adoption materials this month. Due to the current state budget crisis, however, we are uncertain as to whether state funds will be available for complete the purchase of materials for implementation prior to the November 2009 deadline. We therefore request an extension of this deadline.

Also complete Attachment A

Is this waiver associated with an "apportionment related" audit penalty? (per EC 41344) X No ☐ Yes
(If yes, please attach explanation or copy of audit finding)

Has there been a Coordinated Compliance Review finding on this issue? X No ☐ Yes
(If yes, please attach explanation or copy of CCR finding)

District or County Certification – *I hereby certify that the information provided on this application is correct and complete.*

Signature of Superintendent or Designee:	Title:	Date:
>	Scott Leaman, Superintendent	1/28/09
Signature of SELPA Director (only if a Special Education Waiver)		Date:
>		

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (*type or print*):	Staff Signature:	Date:
	>	
Unit Manager (*type or print*):	Unit Manager Signature:	Date:
	>	
Division Director (*type or print*):	Division Director Signature:	Date:
	>	
Deputy (*type or print*):	Deputy Signature:	Date:
	>	

8.1.2

Attachment A: Desired Outcome/Rationale for Waiver

I. Responses to the Statutory Criteria for Waiver Approval:

EC 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:

1. The school district has implemented a well-designed, standards-aligned basic instructional materials program.

Western Placer Unified School District has conducted an extensive Mathematics Adoption process. Beginning with publishers' presentations at Placer County Office of Education, followed by extensive review of materials, additional presentation by publishers at WPUSD, "mini-pilots" of materials, content standards review, review of STAR and local test scores, and numerous Math Adoption Committee meetings, we are entering the final stages of the decision process. We have narrowed the field to three publishers' materials which are all on the CA State approved 2007 Mathematics Primary Adoption list. We will make our final recommendation in February. However, we are concerned that state funds may not be available to complete the purchase of K – 5 materials by the November 2009 deadline required by the State of California. Our current elementary math materials – Saxon Mathematics – An Incremental Development, Second Edition, 2001 – is on the previous state-approved Mathematics Primary Adoption list, is standards-aligned and has provided an excellent mathematics curriculum for our students.

2. The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.
A public hearing was held on September 2, 2008, was properly noticed, and public comment was invited regarding sufficiency of standards-aligned textbooks for all students in the Western Placer Unified School District, including elementary mathematics. At the subsequent School Board meeting, a resolution was passed to the effect that there are sufficient standards-aligned textbooks and instructional materials at each school in the district, including elementary mathematics.

3. The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but that plan indicated an alternative date for compliance that is declared in the request for additional time.)

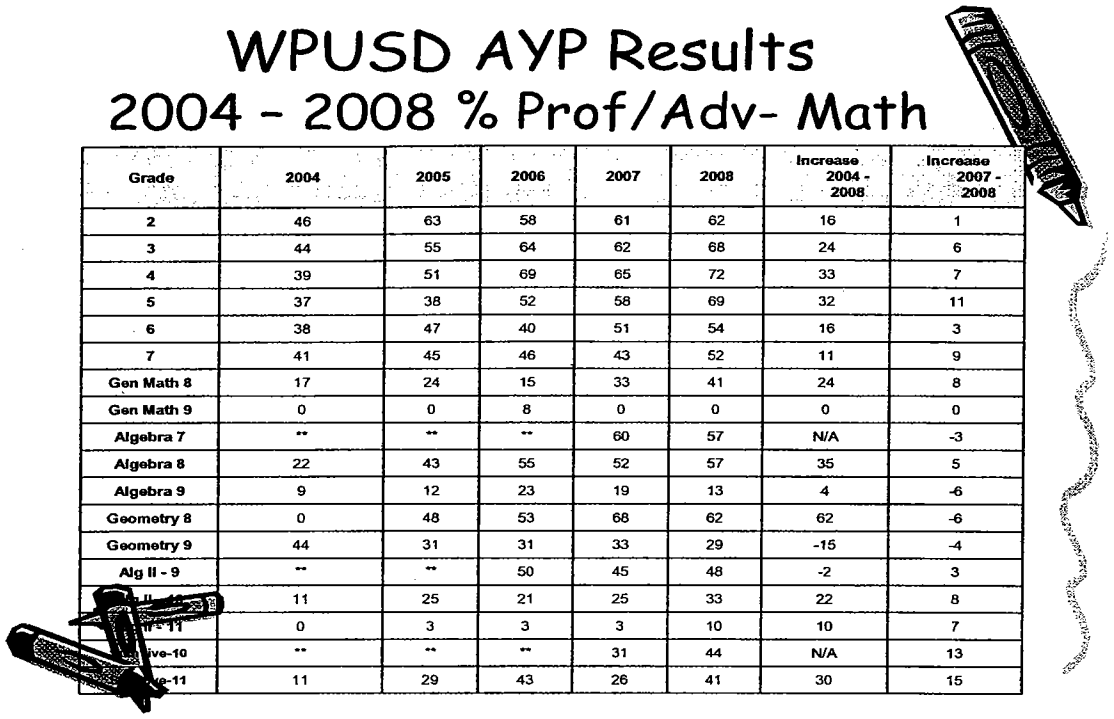
This request is for a one-year extension of the deadline for implementation of new state-approved mathematics materials relative to the 2007 Mathematics Primary Adoption State Board of Education Action of November 8, 2007. We would request an extension of the normal two-year window for adoption, extending that deadline to November 8, 2010. The elementary adoption will be one of three final publishers' materials that are in the final process of review, all of which are on the 2007 Mathematics Primary Adoption list. The approximate cost of implementing the elementary mathematics adoption is $200,000 for the primary adoption; $75,000 for Intervention adoption. IMFRP funds will be used for this adoption.

8.1.3

II. Assessment Information: STAR and local assessments in the particular subject matter

WPUSD AYP Results
2004 - 2008 % Prof/Adv- Math

Grade	2004	2005	2006	2007	2008	Increase 2004 - 2008	Increase 2007 - 2008
2	46	63	58	61	62	16	1
3	44	55	64	62	68	24	6
4	39	51	69	65	72	33	7
5	37	38	52	58	69	32	11
6	38	47	40	51	54	16	3
7	41	45	46	43	52	11	9
Gen Math 8	17	24	15	33	41	24	8
Gen Math 9	0	0	8	0	0	0	0
Algebra 7	**	**	**	60	57	N/A	-3
Algebra 8	22	43	55	52	57	35	5
Algebra 9	9	12	23	19	13	4	-6
Geometry 8	0	48	53	68	62	62	-6
Geometry 9	44	31	31	33	29	-15	-4
Alg II - 9	**	**	50	45	48	-2	3
[illegible]	11	25	21	25	33	22	8
[illegible]	0	3	3	3	10	10	7
[illegible]ve-10	**	**	**	31	44	N/A	13
[illegible]e-11	11	29	43	26	41	30	15



Western Placer Unified School District STAR Test scores in the area of mathematics have been commendable, with students improving their mathematics achievement scores dramatically since the implementation of our current Saxon Math elementary curriculum. Every grade level at elementary as well as all significant groups have made increases in achievement, consistently meeting API and AYP requirements for mathematics for the past five years. Please reference the charts above and attached. The District API rose 19 points from 768 in 2007 to 787 in 2008; all subgroups met their API growth targets for mathematics in 2008; all subgroups met their AYP targets for mathematics in 2008.

8.1.4

III Summary Rationale: Request for an Alternative Date of Compliance for EC 60422(a)

Western Placer Unified School District needs the delay in implementation due to budgetary constraints. At this time, it is uncertain whether the State of California will have sufficient funds to supply IMFRP monies to districts, which is the primary source of elementary textbook funding. Our current mathematics program adequately meets the needs of our students; our proficiency rates are within AYP guidelines for all subgroups; we have sufficient mathematics books and instructional materials for our students; we will have completed the adoption process for elementary mathematics by March 1, 2009. We are prepared to implement the newly adopted mathematics materials IF we receive the funding from the state, which at this time is uncertain. Without state funding, we will not be able to meet the November 8, 2009 implementation deadline.

2007-08 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Report
2008 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
11/17/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2008 AYP and PI Links:
- LEA Overview
- LEA Chart
- LEA PI Status and Grade Spans
- LEA List of Schools
- County List of Schools

(An LEA is a school district or county office of education.)

2007-08 APR		2007-08 State API				2008 Federal AYP and PI		
Summary	Glossary	2007 Base	Guide	2008 Growth	Guide	AYP	PI	Guide

Federal Accountability: Adequate Yearly Progress (AYP)

Made AYP: No
Met 29 of 32 AYP Criteria

California Alternate Performance Assessment (CAPA)

	Percent Proficient and Above	Above 1.0	Exception Approved
English-Language Arts	0.3	No	
Mathematics	0.3	No	

California Modified Assessment (CMA)

	Percent Proficient and Above	Cap	Above Cap
English-Language Arts	1.3	2.7	No
Mathematics	1.3	2.7	No

Participation Rate

	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
Group	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method
LEA-wide	3933	3893	99	Yes		3933	3895	99	Yes	
African American or Black (not of Hispanic origin)	82	80	98	--		82	80	98	--	
American Indian or Alaska Native	39	38	98	--		39	37	95		

8.1.6

Asian	159	157	99	Yes	159	157	99	Yes
Filipino	110	110	100	Yes	110	110	100	Yes
ınic or Latino	961	953	99	Yes	961	953	99	Yes
Pacific Islander	33	33	100	--	33	33	100	--
White (not of Hispanic origin)	2434	2408	99	Yes	2434	2412	99	Yes
Socioeconomically Disadvantaged	1237	1224	99	Yes	1237	1225	99	Yes
English Learners	607	603	99	Yes	607	602	99	Yes
Students with Disabilities	492	486	99	Yes	492	487	99	Yes

Percent Proficient - Annual Measurable Objectives (AMOs)

	English-Language Arts Target 34.0 % Met all percent proficient rate criteria? No					Mathematics Target 34.6 % Met all percent proficient rate criteria? Yes				
GROUPS	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method
LEA-wide	3624	1979	54.6	Yes		3628	2198	60.6	Yes	
African American or Black (not of Hispanic origin)	74	37	50.0	--		74	38	51.4	--	
American Indian or Alaska Native	29	18	62.1	--		28	18	64.3	--	
Asian	149	85	57.0	Yes		149	109	73.2	Yes	
Filipino	93	66	71.0	--		93	66	71.0	--	
Hispanic or Latino	883	292	33.1	No		883	381	43.1	Yes	
Pacific Islander	31	16	51.6	--		31	20	64.5	--	
White (not of Hispanic origin)	2287	1422	62.2	Yes		2292	1516	66.1	Yes	
Socioeconomically Disadvantaged	1150	415	36.1	Yes		1151	521	45.3	Yes	
F sh Learners	565	127	22.5	No		564	229	40.6	Yes	
S. ents with Disabilities	476	118	24.8	No		477	158	33.1	Yes	SH

Academic Performance Index (API) - Additional Indicator for AYP

2007 Base API	2008 Growth API	2007-08 Growth	Met 2008 API Criteria	Alternative Method
768	787	19	Yes	

2008 API Criteria for meeting federal AYP: A minimum "2008 Growth API" score of 620 OR "2007-08 Growth" of at least one point.

Graduation Rate

Rate for 2007, Class of 2005-06	Rate for 2008, Class of 2006-07	Change	Average 2-Year Change	Met 2008 Graduation Rate Criteria	Alternative Method
94.2	89.4	-4.8	-4.0	Yes	

2008 Graduation Rate Criteria: A "Rate for 2008" of at least 83.0 OR "Change" (improvement in the rate from the previous year) of at least 0.1 OR "Average 2-Year Change" (improvement in the average two-year rate) of at least 0.2.

8.1-7

2007-08 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Chart
2008 Growth Academic Performance Index Report

California Department of Education
Policy and Evaluation Division
11/12/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2008 Growth API Links:

- LEA Report - Growth API
- LEA Demographic Characteristics
- LEA Content Area Weights
- LEA List of Schools
- County List of Schools

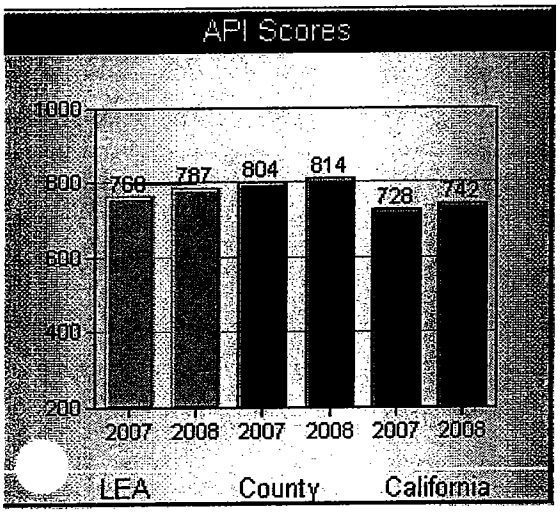
(An LEA is a school district or county office of education.)

2007-08 APR		2007-08 State API				2008 Federal AYP and PI		
Summary	Glossary	2007 Base	Guide	2008 Growth	Guide	AYP	PI	Guide

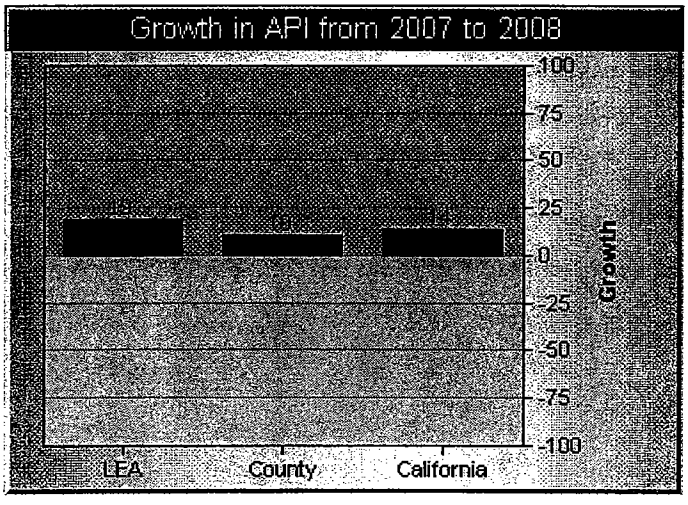
State Accountability: Academic Performance Index (API)

2007 Base API	2008 Growth API	Growth in the API from 2007 to 2008
768	787	19

API growth target information is not applicable to LEAs, to schools in the Alternative Schools Accountability Model (ASAM), or to schools that do not have a valid 2007 Base API.



— Statewide Performance Target for Schools = API of 800 or Above



8.1.8

2007-08 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Report - Growth API

2008 Growth Academic Performanc Index (API) Report

California Department of Education
Policy and Evaluation Division
11/12/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2008 Growth API Links:

- LEA Chart
- LEA Demographic Characteristics
- LEA Content Area Weights
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(An LEA is a school district or county office of education.)

2007-08 APR		2007-08 State API				2008 Federal AYP and PI		
Summary	Glossary	2007 Base	Guide	2008 Growth	Guide	AYP	PI	Guide

State Accountability: Academic Performance Index (API)

Number of Students Included in the 2008 Growth API	API 2008 Growth	API 2007 Base	API 2007-08 Growth
4,318	787	768	19

Growth API target information is not applicable to LEAs or to schools in the Alternative Schools Accountability Model (ASAM).

	Number of Students Included in 2008 API	Numberically Significant in Both Years	Subgroup API 2008 Growth	2007 Base	2007-08 Growth
Subgroups					
African American (not of Hispanic origin)	84	No			
American Indian or Alaska Native	37	No			
Asian	169	Yes	835	819	16
Filipino	105	No	864		
Hispanic or Latino	1,054	Yes	706	682	24
P Islander	40	No			
White (not of Hispanic origin)	2,750	Yes	811	796	15
Socioeconomically Disadvantaged	1,368	Yes	709	690	19

8.1.9

English Learners	677	Yes	669	649	20
Students with Disabilities	521	Yes	585	548	37

Click on the column header to view notes.

In order to meet federal requirements of No Child Left Behind, a 2008 Growth API is posted even if a school or LEA had no 2007 Base API. However, the presentation of actual growth would not be appropriate and, therefore, is omitted.

Direct-funded charter schools are not included in the LEA Report.

"N/A" means a number is not applicable or not available due to missing data.
"*" means this API is calculated for a small LEA, defined as having between 11 and 99 valid Standardized Testing and Reporting (STAR) Program test scores included in the API. APIs based on small numbers of students are less reliable and therefore should be carefully interpreted.

The federal Adequate Yearly Progress (AYP) requirement for the API is: a 2008 Growth API of 620 OR a one-point increase from the 2007 Base API to the 2008 Growth API for a school or LEA.

8.1.10

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Specific Waiver Request – Instructional Materials Funding Realignment Program (IMFRP) – English Language Arts K - 8

AGENDA ITEM AREA:

Information/Action

REQUESTED BY:

Mary Boyle

ENCLOSURES:

IMFRP Waiver Request – English Language Arts K - 8

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Categorical Funding

MEETING DATE:

February 4, 2009

ROLL CALL REQUIRED:

No

BACKGROUND:

As the State of California considers its present budget crisis, funding of certain categorical programs is uncertain for the coming school years (2009/10 and 2010/11), including funding for the Instructional Materials Funding Realignment Program (IMFRP – Resource Code 7156). The deadline for implementing new English Language Arts programs for grades K – 8 is November 2010. Our District Language Arts Adoption Committee will begin its formal process later this spring to prepare for that adoption, bringing forward its recommendations in late February or early March 2010 for Board consideration. Without state funding for new textbooks through the IMFRP fund, it would be impossible to fully implement this adoption by the required deadline. This waiver is being sought to extend the deadline for implementation by one year for grades K – 8 English Language Arts in the event that the state does not fully fund this program.

RECOMMENDATION:

Approve IMFRP Specific Waiver Request for English Language Arts K – 8.

wp/rk/factform

8.2

CALIFORNIA DEPARTMENT OF EDUCATION

SPECIFIC WAIVER REQUEST – Instructional Materials Funding Realignment Program (IMFRP)

IMFRP-1 (Rev. 03-12-08) http://www.cde.ca.gov/re/lr/wr/ **"24 Month" Rule**

Send Original plus one copy to:
Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

Faxed originals will not be accepted!

CD CODE						
3	1	6	6	9	5	1

Local educational agency:	Phone contact and recipient of approval/denial notice:	Contact person's e-mail address:
Western Placer Unified School District	Mary Boyle, Asst Supt Ed Services 916-645-6350	boylemar@wpusd.k12.ca.us

Address:	(City)	(State)	(ZIP)	Phone (and extension, if necessary):
600 6th Street, Fourth Floor	Lincoln	CA	95648	(916) 645-6350 x Fax number: (916) 645 - 6356

Period of request: (month/day/year)	Local board approval date: (Required)	Date of Public Hearing: (Required)
From: 11/1/09 To: 11/1/11	2/4/09	2/4/09

LEGAL CRITERIA

1. **Authority for the waiver:** ☒ **Specific code section:** ***EC* 60422(c)(1) through (3)**
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(3) The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but the plan indicated an alternative date for compliance that is declared in the request for additional time.

2. ***Education Code* Section to be waived:** ***EC* 60422(a) "24 month" rule for IMFRP adoptions**

Curriculum Area:_English Language Arts_ Grade Levels: _K – 8 Alternative Date for Compliance_11/1/11__

3. **Collective bargaining unit information.**

Does the district have any employee bargaining units? ☐ No X Yes If yes, please complete required information below:

Bargaining units) consulted on date(s): 1/27/09 1/28/09

Name of bargaining unit **and** name of representative(s) consulted:
Western Placer Teachers Association – Mike Agrippino, President
California School Employees' Association, Western Placer Chapter 741 – Chris Hawley, President

The position(s) of the bargaining unit(s): ☒ Neutral ☐ Support ☐ Oppose (*Please specify why*)

Comments (if appropriate):

8.2.1

4. *Education Code* or *California Code of Regulations* section to be waived.

EC 60422. (a) A local governing board shall use funding received pursuant to this chapter to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education subsequent to the adoption of content standards pursuant to Section 60605 for kindergarten and grades 1 to 8, inclusive, or as adopted by the local governing board pursuant to Sections 60400 and 60411, for grades 9 to 12, inclusive. Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education.

5. Desired outcome/rationale. Give a general description of what adoption you want to postpone and the reason:
Our District Language Arts Adoption Committee is commencing the process of reviewing new state-approved language arts primary adoption and intervention program materials. The process should be completed within one year. However, due to the current state budget crisis, we are uncertain as to whether state funds will be available for complete the purchase of materials for implementation prior to the November 2010 deadline. We therefore request an extension of this deadline.

Also complete Attachment A

Is this waiver associated with an "apportionment related" audit penalty? (per EC 41344) X No ☐ Yes
(If yes, please attach explanation or copy of audit finding)

Has there been a Coordinated Compliance Review finding on this issue? X No ☐ Yes
(If yes, please attach explanation or copy of CCR finding)

District or County Certification – *I hereby certify that the information provided on this application is correct and complete.*

Signature of Superintendent or Designee:	Title:	Date:
>	Scott Leaman, Superintendent	1/28/09
Signature of SELPA Director (only if a Special Education Waiver)		Date:
>		

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (*type or print*):	Staff Signature:	Date:
	>	
Unit Manager (*type or print*):	Unit Manager Signature:	Date:
	>	
Division Director (*type or print*):	Division Director Signature:	Date:
	>	
Deputy (*type or print*):	Deputy Signature:	Date:
	>	

8.2.2

Attachment A: Desired Outcome/Rationale for Waiver

I. Responses to the Statutory Criteria for Waiver Approval:

EC 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:

1. The school district has implemented a well-designed, standards-aligned basic instructional materials program.

Western Placer Unified School District beginning the process of an extensive English Language Arts Adoption review. Publishers' presentations at Placer County Office of Education will be followed by extensive review of materials, additional presentation by publishers at WPUSD, "mini-pilots" of materials, content standards review, review of STAR and local test scores, and numerous Language Arts Adoption Committee meetings. All reviewed materials will be on the CA State approved 2008 Language Arts Primary Adoption and Intervention lists. We will make our final recommendations in the 2009 – 10 school year. However, we are concerned that state funds may not be available to complete the purchase of K – 8 materials by the November 2010 deadline required by the State of California. Our current elementary language arts materials – Houghton Mifflin 2003 – California – is on the previous AND THE NEW 2008 state-approved English Language Arts Adoption list, is standards-aligned and has provided an excellent language arts curriculum for our students. Our current middle school language arts materials – Holt Literature and Language Arts 2003 is on the previous state-approved English Language Arts Adoption list, is standards-aligned and has also provided an excellent language arts curriculum for our students. We additionally use Moving Into English and Hampton Brown High Point as intervention curricula.

2. The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.
A public hearing was held on September 2, 2008, was properly noticed, and public comment was invited regarding sufficiency of standards-aligned textbooks for all students in the Western Placer Unified School District, including English Language Arts. At the subsequent School Board meeting, a resolution was passed to the effect that there are sufficient standards-aligned textbooks and instructional materials at each school in the district, including English Language Arts.

3. The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but that plan indicated an alternative date for compliance that is declared in the request for additional time.)

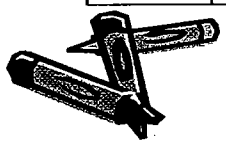
This request is for a one-year extension of the deadline for implementation of new state-approved language arts materials relative to the 2008 English Language Arts Basic and Intervention Adoption State Board of Education Action of November 2008. We would request an extension of the normal two-year window for adoption, extending that deadline to November 2011. The final adoption recommendations will be from those on the approved CDE Basic and Intervention Adoption lists. The approximate cost of implementing the elementary and middle school language arts adoption is $350,000 for the primary adoption; $75,000 for Intervention adoption. IMFRP funds will be used for these adoptions.

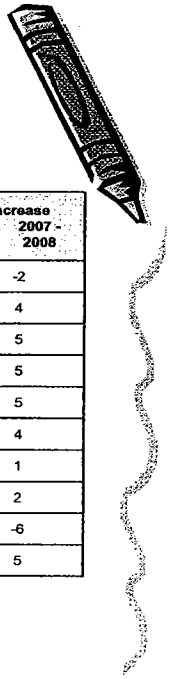
8.2.3

II. Assessment Information: STAR and local assessments in the particular subject matter

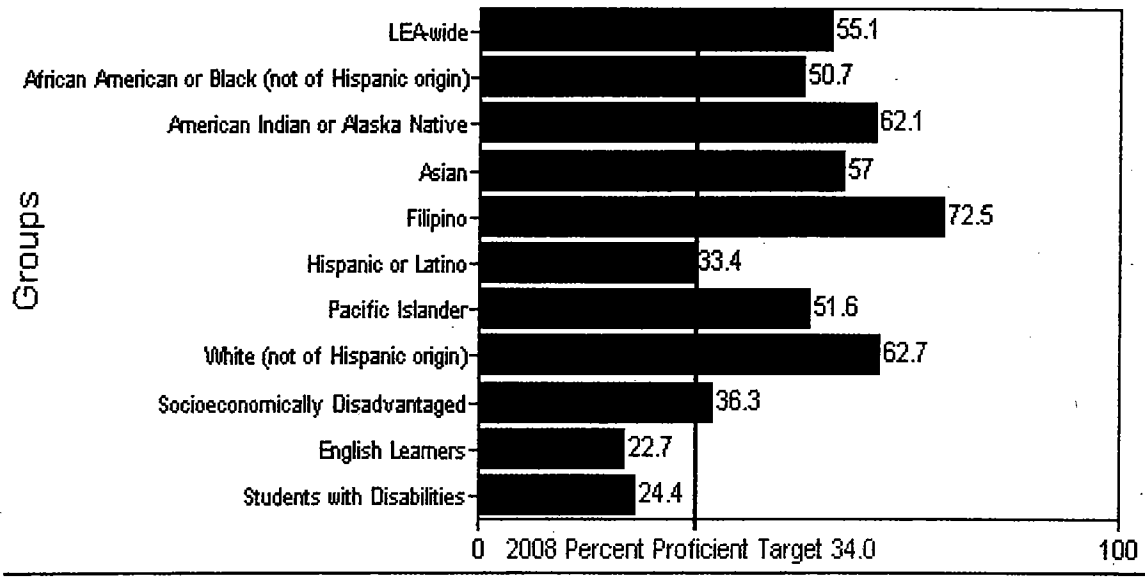
WPUSD AYP Results
2004 - 2008 % Prof/Adv - ELA

Grade	2004	2005	2006	2007	2008	Increase 2004 - 2008	Increase 2007 - 2008
2	31	50	49	53	51	20	-2
3	31	36	42	40	44	13	4
4	38	49	52	58	63	25	5
5	42	43	46	49	54	12	5
6	39	47	45	50	55	16	5
7	38	52	57	53	57	19	4
8	37	42	51	54	55	18	1
9	42	45	54	55	57	15	2
10	36	36	38	48	42	6	-6
11	32	43	36	34	39	7	5





English-Language Arts - Percent At or Above Proficient



8.24

Western Placer Unified School District STAR Test scores in the area of English Language Arts have consistently risen dramatically since the implementation of our current Houghton Mifflin and Holt curricula. Student achievement has increased, with our English Learner subgroup meeting its AYP target through Safe Harbor. Please reference the charts above and attached. The District API rose 19 points from 768 in 2007 to 787 in 2008; all subgroups met their API growth targets for English Language Arts in 2008; all subgroups met their AYP targets for three of the last five years, with the exception of Students with Disabilities.

III Summary Rationale: Request for an Alternative Date of Compliance for EC 60422(a)

Western Placer Unified School District needs the delay in implementation due to budgetary constraints. At this time, it is uncertain whether the State of California will have sufficient funds to supply IMFRP monies to districts, which is the primary source of K - 8 textbook funding. Our current English Language Arts programs adequately meet the needs of our students; our proficiency rates are within AYP guidelines for our significant subgroups; we have sufficient language arts/reading books and instructional materials for our students; we will have completed the adoption process for K – 8 English Language Arts by March 1, 2010. We are prepared to implement the English Language Arts materials once the adoption decisions are made IF we receive the funding from the state, which at this time is uncertain. Without state funding, we will not be able to meet the November 2010 implementation deadline.

2007-08 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Report
2008 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
11/17/2008

LEA: Western Placer Unified

LEA Type: Unified

County: Placer

CD Code: 31-66951

2008 AYP and PI Links:

- LEA Overview
- LEA Chart
- LEA PI Status and Grade Spans
- LEA List of Schools
- County List of Schools

(An LEA is a school district or county office of education.)

2007-08 APR		2007-08 State API				2008 Federal AYP and PI		
Summary	Glossary	2007 Base	Guide	2008 Growth	Guide	AYP	PI	Guide

Federal Accountability: Adequate Yearly Progress (AYP)

Made AYP: No
Met 29 of 32 AYP Criteria

California Alternate Performance Assessment (CAPA)

	Percent Proficient and Above	Above 1.0	Exception Approved
English-Language Arts	0.3	No	
Mathematics	0.3	No	

California Modified Assessment (CMA)

	Percent Proficient and Above	Cap	Above Cap
English-Language Arts	1.3	2.7	No
Mathematics	1.3	2.7	No

Participation Rate

	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
GROUPS	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method
LEA Wide	3933	3893	99	Yes		3933	3895	99	Yes	
African American or Black (not of Hispanic origin)	82	80	98	–		82	80	98	–	
American Indian or Alaska Native	39	38	98	–		39	37	95	–	

8.2.6

Asian	159	157	99	Yes	159	157	99	Yes
Filipino	110	110	100	Yes	110	110	100	Yes
ınic or Latino	961	953	99	Yes	961	953	99	Yes
ıific Islander	33	33	100	--	33	33	100	--
White (not of Hispanic origin)	2434	2408	99	Yes	2434	2412	99	Yes
Socioeconomically Disadvantaged	1237	1224	99	Yes	1237	1225	99	Yes
English Learners	607	603	99	Yes	607	602	99	Yes
Students with Disabilities	492	486	99	Yes	492	487	99	Yes

Percent Proficient - Annual Measurable Objectives (AMOs)

	English-Language Arts Target 34.0 % Met all percent proficient rate criteria? No					Mathematics Target 34.6 % Met all percent proficient rate criteria? Yes				
GROUPS	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method
LEA-wide	3624	1979	54.6	Yes		3628	2198	60.6	Yes	
African American or Black (not of Hispanic origin)	74	37	50.0	--		74	38	51.4	--	
American Indian or Alaska Native	29	18	62.1	--		28	18	64.3	--	
Asian	149	85	57.0	Yes		149	109	73.2	Yes	
Filipino	93	66	71.0	--		93	66	71.0	--	
Hispanic or Latino	883	292	33.1	No		883	381	43.1	Yes	
Pacific Islander	31	16	51.6	--		31	20	64.5	--	
White (not of Hispanic origin)	2287	1422	62.2	Yes		2292	1516	66.1	Yes	
Socioeconomically Disadvantaged	1150	415	36.1	Yes		1151	521	45.3	Yes	
Eı~lish Learners	565	127	22.5	No		564	229	40.6	Yes	
; nts with Disabilities	476	118	24.8	No		477	158	33.1	Yes	SH

Academic Performance Index (API) - Additional Indicator for AYP

2007 Base API	2008 Growth API	2007-08 Growth	Met 2008 API Criteria	Alternative Method
768	787	19	Yes	

!008 API Criteria for meeting federal AYP: A minimum "2008 Growth API" score of 620 OR "2007-08 Growth" of at least one point.

Graduation Rate

Rate for 2007, Class of 2005-06	Rate for 2008, Class of 2006-07	Change	Average 2-Year Change	Met 2008 Graduation Rate Criteria	Alternative Method
94.2	89.4	-4.8	-4.0	Yes	

!008 Graduation Rate Criteria: A "Rate for 2008" of at least 83.0 OR "Change" (improvement in the rate from the previous year) ıf at least 0.1 OR "Average 2-Year Change" (improvement in the average two-year rate) of at least 0.2.

8.27

2007-08 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Chart
2008 Growth Academic Performance Index Report

California Department of Education
Policy and Evaluation Division
11/12/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2008 Growth API Links:

- LEA Report - Growth API
- LEA Demographic Characteristics
- LEA Content Area Weights
- LEA List of Schools
- County List of Schools

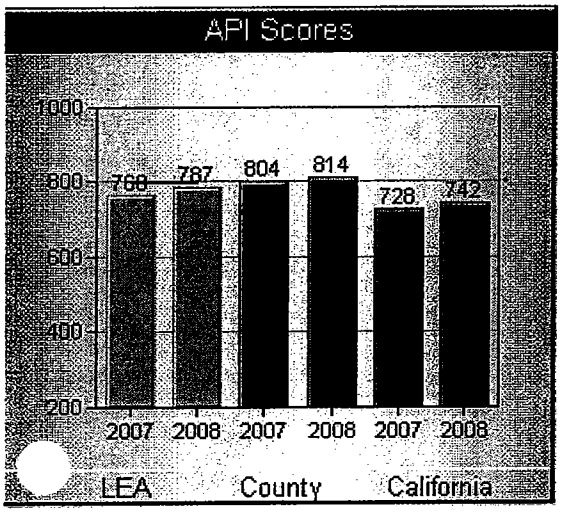
(An LEA is a school district or county office of education.)

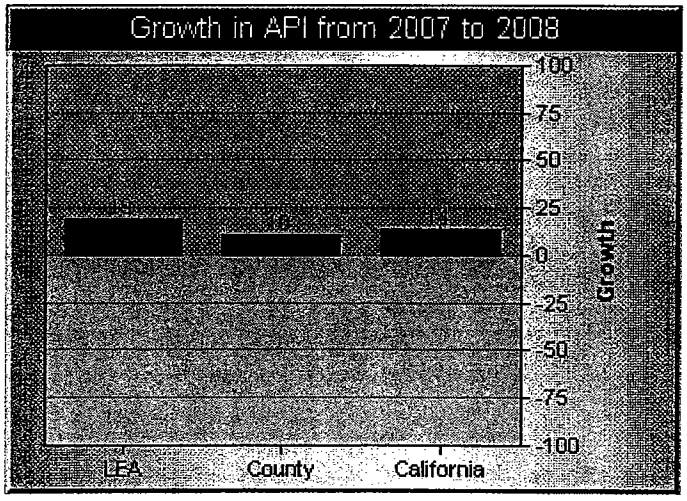
2007-08 APR		2007-08 State API				2008 Federal AYP and PI		
Summary	Glossary	2007 Base	Guide	2008 Growth	Guide	AYP	PI	Guide

State Accountability: Academic Performance Index (API)

2007 Base API	2008 Growth API	Growth in the API from 2007 to 2008
768	787	19

API growth target information is not applicable to LEAs, to schools in the Alternative Schools Accountability Model (ASAM), or to schools that do not have a valid 2007 Base API.





— Statewide Performance Target for Schools = API of 800 or Above

8.2.8

2007-08 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Report - Growth API

2008 Growth Academic Performanc Index (API) Report

California Department of Education
Policy and Evaluation Division
11/12/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2008 Growth API Links:

- LEA Chart
- LEA Demographic Characteristics
- LEA Content Area Weights
- LEA List of Schools
- County List of Schools

(An LEA is a school district or county office of education.)

2007-08 APR		2007-08 State API				2008 Federal AYP and PI		
Summary	**Glossary**	**2007 Base**	**Guide**	**2008 Growth**	**Guide**	**AYP**	**PI**	**Guide**

State Accountability: Academic Performance Index (API)

Number of Students Included in the 2008 Growth API	API 2008 Growth	API 2007 Base	API 2007-08 Growth
4,318	787	768	19

Growth API target information is not applicable to LEAs or to schools in the Alternative Schools Accountability Model (ASAM).

	Number of Students Included in 2008 API	Numberically Significant in Both Years	Subgroup API 2008 Growth	2007 Base	2007-08 Growth
Subgroups					
African American (not of Hispanic origin)	84	No			
American Indian or Alaska Native	37	No			
Asian	169	Yes	835	819	16
Filipino	105	No	864		
Hispanic or Latino	1,054	Yes	706	682	24
Pacific Islander	40	No			
White (not of Hispanic origin)	2,750	Yes	811	796	15
Socioeconomically Disadvantaged	1,368	Yes	709	690	19

8.29

English Learners	677	Yes	669	649	20
Students with Disabilities	521	Yes	585	548	37

Click on the column header to view notes.

In order to meet federal requirements of No Child Left Behind, a 2008 Growth API is posted even if a school or LEA had no 2007 Base API. However, the presentation of actual growth would not be appropriate and, therefore, is omitted.

Direct-funded charter schools are not included in the LEA Report.

N/A" means a number is not applicable or not available due to missing data.
***"** means this API is calculated for a small LEA, defined as having between 11 and 99 valid Standardized Testing and Reporting (STAR) Program test scores included in the API. APIs based on small numbers of students are less reliable and therefore should be carefully interpreted.

The federal Adequate Yearly Progress (AYP) requirement for the API is: a 2008 Growth API of 620 OR a one-point increase from the 2007 Base API to the 2008 Growth API for a school or LEA.

8.2.10

2006-07 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Report
2007 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
12/22/2008

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2007 AYP and PI Links:
- LEA Overview
- LEA Chart
- LEA PI Status and Grade Spans
- LEA List of Schools
- County List of Schools

(An LEA is a school district or county office of education.)

2006-07 APR		2006-07 State API				2007 Federal AYP and PI		
Summary	Glossary	2006 Base	Guide	2007 Growth	Guide	AYP	PI	Guide

Federal Accountability: Adequate Yearly Progress (AYP)

Made AYP: No
Met 29 of 30 AYP Criteria

California Alternate Performance Assessment (CAPA)

	Percent Proficient and Above	Above 1.0	Exception Approved
English-Language Arts	0.2	No	
Mathematics	0.2	No	

Participation Rate

	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
GROUPS	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2007 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2007 AYP Criteria	Alternative Method
LEA-wide	3628	3611	100	Yes		3629	3609	99	Yes	
African American or Black (not of Hispanic origin)	61	61	100	--		61	61	100	--	
American Indian or Alaska Native	30	29	97	--		30	30	100	--	
Asian	132	132	100	Yes		132	132	100	Yes	
Filipino	92	92	100	--		92	92	100	--	
Hispanic or Latino	913	910	100	Yes		913	909	100	Yes	
[illegible] Islander	29	29	100	--		29	29	100	--	
White (not of Hispanic origin)	2323	2310	99	Yes		2324	2308	99	Yes	
Socioeconomically Disadvantaged	1120	1113	99	Yes		1121	1118	100	Yes	
English Learners	615	614	100	Yes		615	614	100	Yes	

8.2.11

Students with Disabilities	435	425	98	Yes		436	427	98	Yes

ent Proficient - Annual Measurable Objectives (AMOs)

	English-Language Arts Target 23.0 % Met all percent proficient rate criteria? No					Mathematics Target 23.7 % Met all percent proficient rate criteria? Yes				
GROUPS	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2007 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2007 AYP Criteria	Alternative Method
LEA-wide	3336	1734	52.0	Yes		3333	1865	56.0	Yes	
African American or Black (not of Hispanic origin)	52	23	44.2	--		52	24	46.2	--	
American Indian or Alaska Native	22	9	40.9	--		23	11	47.8	--	
Asian	117	72	61.5	Yes		117	83	70.9	Yes	
Filipino	81	46	56.8	--		81	45	55.6	--	
Hispanic or Latino	838	269	32.1	Yes		837	322	38.5	Yes	
Pacific Islander	24	14	58.3	--		24	17	70.8	--	
White (not of Hispanic origin)	2161	1275	59.0	Yes		2158	1336	61.9	Yes	
Socioeconomically Disadvantaged	1041	351	33.7	Yes		1045	409	39.1	Yes	
English Learners	577	133	23.1	Yes		577	201	34.8	Yes	
Students with Disabilities	401	78	19.5	No		402	98	24.4	Yes	

Academic Performance Index (API) - Additional Indicator for AYP

006 Base API	2007 Growth API	2006-07 Growth	Met 2007 API Criteria	Alternative Method
754	765	11	Yes	

2007 API Criteria for meeting federal AYP: A minimum "2007 Growth API" score of 590 OR "2006-07 Growth" of at least one point.

Graduation Rate

Rate for 2006, Class of 2004-05	Rate for 2007, Class of 2005-06	Change	Average 2-Year Change	Met 2007 Graduation Rate Criteria	Alternative Method
96.7	94.2	-2.5	-0.5	Yes	

2007 Graduation Rate Criteria: A "Rate for 2007" of at least 82.9 OR "Change" (improvement in the rate from the previous year) of at least 0.1 OR "Average 2-Year Change" (improvement in the average two-year rate) of at least 0.2.

8.2.12

2005-06 Accountability Progress Reporting (APR)

Local Educational Agency (LEA) Report
2006 Adequate Yearly Progress (AYP) Report

California Department of Education
Policy and Evaluation Division
Revised July 6, 2007

LEA: Western Placer Unified
LEA Type: Unified
County: Placer
CD Code: 31-66951

2006 AYP and PI Links:
- LEA Overview
- LEA Chart
- LEA PI Status and Grade Spans
- LEA List of Schools
- County List of Schools

(An LEA is a school district or county office of education.)

2005-06 APR		2005-06 State API				2006 Federal AYP and PI		
Summary	Glossary	2005 Base	Guide	2006 Growth	Guide	AYP	PI	Guide

Federal Accountability: Adequate Yearly Progress (AYP)

Made AYP: No
Met 26 of 28 AYP Criteria

California Alternate Performance Assessment (CAPA)

	Percent Proficient and Above	Above 1.0	Exception Approved
English-Language Arts	0.3	No	
Mathematics	0.3	No	

Participation Rate

	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
GROUPS	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2006 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2006 AYP Criteria	Alternative Method
LEA-wide	3163	3137	99	Yes		3164	3133	99	Yes	
African American or Black (not of Hispanic origin)	44	44	100	--		44	44	100	--	
American Indian or Alaska Native	25	25	100	--		25	25	100	--	
Asian	109	109	100	Yes		109	109	100	Yes	
Filipino	51	50	99	--		51	48	95	--	
Hispanic or Latino	806	802	100	Yes		806	801	99	Yes	
Pacific Islander	26	26	100	--		26	26	100	--	
White (not of Hispanic origin)	2086	2065	99	Yes		2086	2063	99	Yes	
Socioeconomically Disadvantaged	1065	1057	99	Yes		1066	1057	99	Yes	

8.2.13

English Learners	424	423	100	Yes		424	423	100	Yes	
Students with Disabilities	357	344	96	Yes		358	346	97	Yes	

Percent Proficient - Annual Measurable Objectives (AMOs)

	English-Language Arts Target 23.0 % Met all percent proficient rate criteria? No					Mathematics Target 23.7 % Met all percent proficient rate criteria? Yes				
GROUPS	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2006 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2006 AYP Criteria	Alternative Method
LEA-wide	2775	1416	51.0	Yes		2773	1459	52.6	Yes	
African American or Black (not of Hispanic origin)	35	17	48.6	--		35	13	37.1	--	
American Indian or Alaska Native	22	9	40.9	--		22	10	45.5	--	
Asian	78	45	57.7	--		78	52	66.7	--	
Filipino	39	20	51.3	--		38	19	50.0	--	
Hispanic or Latino	687	214	31.1	Yes		686	230	33.5	Yes	
Pacific Islander	17	9	52.9	--		17	13	76.5	--	
White (not of Hispanic origin)	1885	1091	57.9	Yes		1884	1110	58.9	Yes	
Socioeconomically Disadvantaged	899	296	32.9	Yes		900	337	37.4	Yes	
English Learners	405	92	22.7	No		405	113	27.9	Yes	
Students with Disabilities	317	55	17.4	No		320	80	25.0	Yes	

Academic Performance Index - Additional Indicator for AYP

2005 API Base	2006 API Growth	2005-06 Growth	Met 2006 API Criteria	Alternative Method
749	756	7	Yes	

2006 API Criteria for meeting federal AYP: A minimum "2006 API Growth" score of 590 OR "2005-06 API Growth" of at least one point.

Graduation Rate

Rate for 2005, Class of 2003-04	Rate for 2006, Class of 2004-05	Change	Average 2-Year Change	Met 2006 Graduation Rate Criteria	Alternative Method
94.8	96.7	1.9	-0.2	Yes	

2006 Graduation Rate Criteria: A "Rate for 2006" of at least 82.9 OR "Change" (improvement in the rate from the previous year) of at least 0.1 OR "Average 2-Year Change" (improvement in the average two-year rate) of at least 0.2.

8.2.14

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Middle School Boundary Changes

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Mary Boyle
Cathy Allen

ENCLOSURES:

CCC Parent Questions/Concerns

DEPARTMENT:
Educational Services
Facilities

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

Information on changing middle school attendance boundaries was provided to the Board at the December 16, 2008 Board meeting, and to the public through the WPSUD website. Two parent meetings were held at Carlin C. Coppin School in December, 2008, and one parent meeting was held at Sheridan School in January, 2009. A Public Hearing notice was posted in the Lincoln News Messenger and was held on January 21, 2009. At the Public Hearing, it became evident that not all parents at Carlin C. Coppin School had received notification about the parent meetings. Consequently, two parent meetings were held again at Carlin C. Coppin School on January 27, 2009, at which the parents who were present spoke passionately about their concerns re changing the middle school boundaries. They requested more time to study the issue and to engage in further discussion.

RECOMMENDATION:

It is recommended that the adjustment of middle school attendance boundaries be tabled for this year and reengaged next year.

8.3

Middle School Boundary Changes Meeting Notes
Carlin C. Coppin Elementary School
January 27, 2009

Two meetings were held at Carlin C. Coppin Elementary School (CCC) to discuss with parents proposed boundary changes that would have Carlin C. Coppin students attend Glen Edwards Middle School (GEMS) ather than Twelve Bridges Middle School (TBMS).

Primary concerns/questions/suggestions from parents in attendance were:

1. Reconfigure the overall district facilities master plan so that CCC students flow to TBMS rather than GEMS
2. Offer parents choice re middle schools
3. GEMS test scores are lower than TBMS, a concern for CCC parents
4. What is process for decision making re boundaries/options?
5. Timing of change - why now?/Premature at this point/why not wait?
6. Grandfather in all K – 5 students currently enrolled at CCC to TBMS, then change to GEMS
7. GEMS facilities were designed as an elementary school – can we really put 1000 students there?
8. Are Rocklin middle school students attending TBMS, taking seats from WPUSD students?
9. Promises were made to families re CCC and Sheridan students attending TBMS
10. There should be demographic equity/balance between the two middle schools – important for students to experience diversity
11. Need for visible long-term facilities/boundary plan, accessible to public
12. Can Board members be invited to parent discussions?
13. Transportation – how far/close to/from school will we bus?

8.3.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Acceptance of Board Member Resignation

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The office of Placer County Superintendent of Schools, Gayle Garbolino-Mojica is in receipt of a resignation letter received from James McLeod on January 6, 2009. The Board of Trustees will begin the process to fill the vacancy.

RECOMMENDATION:

The administration recommends acceptance of the letter.

wp/rk/factform

Western Placer Unified School District

Office of the District Superintendent

TO: **WPUSD Board Members**

FROM: Scott Leaman

DATE: February 4, 2009

RE: **Board Appointment Timeline**

CC:

With the resignation of James McLeod from the Board, a timeline must be established to fill his seat. "The person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for district governing board members (Ed Code. 5091 2e).

Action	**Date**
County Superintendent receives resignation	1/6/09
Board acts on resignation	2/4/09
Applications available	2/6/09
Application deadline	2/20/09 at 4:00 p.m.
Special Board meeting for interviews and appointment	***Week of 2/23/09***
Resolution of appointment and seating	3/4/09
Posting of 10 day notice at sites and newspaper	3/5/09

8.4.1

810 J Street • Lincoln • CA • 95648 • (916) 645-6350 • FAX (916) 645-6356 • e-Mail s_leaman@wpusd.k12.ca.us

PCOE

GOLD IN EDUCATION

Gayle Garbolino-Mojica
County Superintendent of Schools

Board of Education
Dr. Kenneth Sahl
Area 1
Mr. Robert Tomasini
Area 1
Mr. Richard Colwell
Area 2
Mr. Scott Gnile
Area 3
Dr. Donald Brophy
Area 4
Mr. E. Ken Tokutomi
Area 4
Ms. Lynn M. Oliver
Area 5

Superintendent's Cabinet
Keith J. Bray
Chief Administrative Officer
Joan E. Kingery
Assistant Superintendent Business & Operations
Randi Scott
Assistant Superintendent Career Technical Education 49ER R.O.P.
Renee Regacho-Anaclerio, Ed. D.
Assistant Superintendent Educational Services
Larry Mozes, Ed. D.
Assistant Superintendent Student Services
Catherine Goins
Executive Director Early Childhood Education Services
Barbara Morton
Executive Director Placer County SELPA
James L. Anderberg
Director III Information Technology & Communications

January 27, 2009

Superintendent Leaman
Western Placer Unified School District
600 Sixth St.
Lincoln, CA 95648

RE: Board Vacancy

Dear Superintendent Leaman:

The resignation of Mr. James A. McLeod from the Western Placer Unified School District Board of Trustees was filed with my office on January 6, 2009. To replace Trustee McLeod, the Board may either make a provisional appointment within 60 days from the date the resignation was filed with my office or order the vacancy be filled by an election to be conducted at the next established election date. If the Board chooses to make an appointment, voters in the District must be notified of their right to nullify the Board's appointment by petitioning to conduct a special election to fill the vacancy instead. Please note, if the Board does not act to fill the vacancy within 60 days after the resignation was filed, pursuant to state law, I will order an election to fill the position.

In the event the Board chooses to fill the vacancy by a provisional appointment or by election, please inform my office when the appointment has been made and complete and return the following forms, which are all public documents, in order to reflect changes to the District's governing board roster and/or changes in your governing board's officers.

Statement of Facts: Roster of Public Agencies

The "Statement of Facts Roster of Public Agencies Filing" is a requirement of Government Code section 53051 to be completed and filed with the Secretary of State within ten days after any change in the board roster or board officers. The Statement of Facts can be accessed online at: http://www.ss.ca.gov/business/sf/forms/np-sf-405.pdf.

Distribution of Statement of Facts Roster of Public Agencies
- ☐ Original to Secretary of State
- ☐ Copy to Placer County Elections attention Ferrin Call
- ☐ Copy to PCOE attention Nicole Grover

Addendum to Statement of Facts

Distribution of Addendum to Statement of Facts
- ☐ Original to Placer County Elections attention Ferrin Call
- ☐ Copy to PCOE attention Nicole Grover

Please note: the Secretary of State does not receive a copy of this Addendum.

Notice of Provisional Appointment or Order of Election

8.4.2

Distribution of Notice of Provisional Appointment or Order of Election
☐ Original to PCOE attention Nicole Grover
☐ Copy to Placer County Elections attention Ferrin Call

Certificate of Appointment & Oath of Office

Distribution of Certificate of Appointment & Oath of Office
☐ Original to PCOE attention Nicole Grover
☐ Copy to Placer County Elections attention Ferrin Call

Thank you and please contact me if you have any questions.

Sincerely,

Gayle Garbolino-Mojica
Placer County Superintendent of Schools

GGM/ng

Enclosures:
- Addendum to Statement of Facts
- Notice of Provisional Appointment or Order of Election
- Certificate of Appointment & Oath of Office
- Education Code Section 5091

c: Placer County Elections (w/o enclosures)

8.4.3

PCOE

GOLD IN EDUCATION

Gayle Garbolino-Mojica
County Superintendent of Schools

Board of Education
Dr. Kenneth Sahl
Area 1
Mr. Robert Tomasini
Area 1
Mr. Richard Colwell
Area 2
Mr. Scott Gnile
Area 3
Dr. Donald Brophy
Area 4
Mr. E. Ken Tokutomi
Area 4
Ms. Lynn M. Oliver
Area 5

Superintendent's Cabinet
Keith J. Bray
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Randi Scott
Assistant Superintendent
Career Technical Education
49er R.O.P.
Renee Regacho-Anaclerio, Ed. D.
Assistant Superintendent
Educational Services
Larry Mozes, Ed. D.
Assistant Superintendent
Student Services
Catherine Goins
Executive Director
Early Childhood Education Services
Barbara Morton
Executive Director
Placer County SELPA
James L. Anderberg
Director III
Information Technology
& Communications

January 22, 2009

Mr. James A. McLeod
402 Montaro Ct.
Lincoln, CA 95648

Dear Mr. McLeod:

This correspondence acknowledges receipt of your letter of resignation as a member of the Board of Trustees, Western Placer Unified School District, effective January 6, 2009, the date I received your resignation letter. Thank you for your dedicated service to the community, district, and students.

Upon leaving your position as a member of the Board of Trustees, you are required, within 30 days of departure, to file a "Leaving Office" Statement of Economic Interest Form 700 with the Placer County Clerk/Elections Division, P.O. Box 5278, Auburn, CA 95604. Using Adobe Acrobat Reader, you may download the form by accessing www.fppc.ca.gov (click on the forms tab and select Form 700). If you are unable to access the form electronically, please contact Placer County Elections at 530-886-5662 to receive the form by mail.

My thoughts are with you and your family.

Yours in education,

GAYLE GARBOLINO-MOJICA
PLACER COUNTY SUPERINTENDENT OF SCHOOLS

GGM/ng

c: Placer County Elections
District Superintendent ✓
PCOE File

8.4.4

EDUCATION CODE
SECTION 5090-5095

(1/22/09)

5091. (a) Whenever a vacancy occurs, or whenever a resignation has been filed with the county superintendent of schools containing a deferred effective date, the school district or community college district governing board shall, within 60 days of the vacancy or the filing of the deferred resignation, either order an election or make a provisional appointment to fill the vacancy. A governing board member may not defer the effective date of his or her resignation for more than 60 days after he or she files the resignation with the county superintendent of schools.

In the event that a governing board fails to make a provisional appointment or order an election within the prescribed 60-day period as required by this section, the county superintendent of schools shall order an election to fill the vacancy.

(b) When an election is ordered, it shall be held on the next established election date provided pursuant to Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code not less than 130 days after the order of the election.

(c) (1) If a provisional appointment is made within the 60-day period, the registered voters of the district may, within 30 days from the date of the appointment, petition for the conduct of a special election to fill the vacancy. A petition shall be deemed to bear a sufficient number of signatures if signed by at least the number of registered voters of the district equal to 11/2 percent of the number of registered voters of the district at the time of the last regular election for governing board members, or 25 registered voters, whichever is greater. However, in districts with registered voters of less than 2,000 persons, a petition shall be deemed to bear a sufficient number of signatures if signed by at least 5 percent of the number of registered voters of the district at the time of the last regular election for governing board members.

(2) The petition shall be submitted to the county superintendent of schools having jurisdiction who shall have 30 days to verify the signatures. If the petition is determined to be legally sufficient by the county superintendent of schools, the provisional appointment is terminated, and the county superintendent of schools shall order a special election to be conducted no later than the 130th day after the determination. However, if an established election date, as defined in Section 1000 of the Elections Code, occurs between the 130th day and the 150th day following the order of the election, the county superintendent of schools may order the special election to be conducted on the regular election date.

(d) A provisional appointment made pursuant to subdivision (a) confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment.

(e) A person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for district governing board members, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term. A person elected at an election to fill the vacancy shall hold office for the remainder of the term in which the vacancy occurs or will occur.

(f) (1) Whenever a petition calling for a special election is

circulated, the petition shall meet all of the following requirements:

(A) The petition shall contain the estimate of the elections official of the cost of conducting the special election.

(B) The name and residence address of at least one, but not more than five, of the proponents of the petition shall appear on the petition, each of which proponents shall be a registered voter of the school district or community college district, as applicable.

(C) None of the text or other language of the petition shall appear in less than six-point type.

(D) The petition shall be prepared and circulated in conformity with Sections 100 and 104 of the Elections Code.

(2) If any of the requirements of this subdivision are not met as to any petition calling for a special election, the county superintendent of schools shall not verify the signatures, nor shall any further action be taken with respect to the petition.

(3) No person shall permit the list of names on petitions prescribed by this section to be used for any purpose other than qualification of the petition for the purpose of holding an election pursuant to this section.

(4) The petition filed with the county superintendent of schools shall be subject to the restrictions in Section 6253.5 of the Government Code.

(g) Elections held pursuant to subdivisions (b) and (c) shall be conducted in as nearly the same manner as practicable as other governing board member elections.

Western Placer Unified School District

CANDIDATE INFORMATION SHEET

Application for Board of Trustee Member, Area III

Name

_____

Occupation

_____

Address

_____

_____

_____

Business Address

_____

_____

_____

Phone Number

_____

Cell Phone Number

_____

Business Phone Number

_____

Brief Description of Candidates Qualifications

_____

_____

_____

_____

_____

_____

_____

Application must be returned to Scott Leaman, Superintendent
At 600 Sixth Street, Fourth Floor, Lincoln, CA 95648

8.4.7

Candidate Written Questions – Board of Trustee Appointment

1. Why are you interested in serving as a Trustee in the Western Placer Unified School District?

2. How many hours per week would you be able to invest in the responsibilities of a Board Member?

3. Sometimes events are scheduled during the day. How does your schedule allow for participation in such events?

8.4.8

4. Describe a strength of K-12 public school education.
   Describe a weakness of K-12 public school education.

STRENGTH:_____

_____

_____

_____

WEAKNESS:

_____

_____

_____

_____

5. Which of your life experiences has prepared you to be a successful School Board Trustee?

_____

_____

_____

_____

6. There are five overarching goals which guide decision-making in Western Placer Unified School District. They are:
   1. Develop and continually upgrade a well-articulated K-12 academic program that challenges all students to achieve their highest potential.
   2. Foster a safe, caring environment where individual differences are valued and respected.
   3. Promote student health and nutrition in order to enhance readiness for learning.
   4. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
   5. Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.

8.4.9

Please react to each of them as deemed appropriate:

Thank you for responding thoughtfully to each of our queries.

Signature: _____

Address: _____

Phone Number: _____

Date: _____

PUBLIC NOTICE

WESTERN PLACER UNIFIED SCHOOL DISTRICT

The BOARD OF TRUSTEES of the Western Placer Unified School District has declared a vacancy for Board of Trustee Area III. Candidate Information Sheets are available at 600 Sixth Street, Fourth Floor, Lincoln, CA. Interested applicants should submit letters of application along with the Candidate Information Sheet to the Board of Trustees in care of:

Scott Leaman, Superintendent
Western Placer Unified School District
600 Sixth Street
Fourth Floor
Lincoln, CA 95648

All applications must be received by February 20, 2009, at 4:00 p.m.

Date: 1/29/09

Publish Dates: February 5th, 12th, & 19, 2009

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Zebra Housing

AGENDA ITEM AREA:
Information/Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District office

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The City of Lincoln is requesting Board interest in continuing the Zebra Housing Project. The Board has discussed the project on numerous occasions. Specific financial information is attached. The project site is projected to be available this fall and the city is willing to hold four lots in the development for us to build on at no cost. The subdivision is expected to be completed in three to five years. The Zebra Housing fund currently has a balance of approximately $250,000.00, but the district will need to set each of the houses selling price to a level at which families that earn 50% of the Placer County median income can afford them. This is a laudable goal, but has a dramatic effect on the income for the project.

RECOMMENDATION:

Discuss, and possibly act upon the future of the Zebra Housing Project.

8.5

Year # of units Location	2009-10 2 Creekside	2010-2011 2 Creekside
Expenses		
Instructor	$ 172,091.00	$ 182,416.46
Program Delivery	$ 15,900.00	$ 16,854.00
Home Construction	$ 256,000.00	$ 256,000.00
City Fees	$ 75,260.00	$ 79,775.60
Contingency	$ 7,950.00	$ 8,427.00
Consultant	$ -	$ -
Total Projected	$ 527,201.00	$ 543,473.06
Off Budget		
Land Costs	$ -	$ -
Assessment	$ -	$ -
Interest	$ 15,000.00	$ 15,000.00
Other- 3% sales cost	$ 6,900.00	$ 6,900.00
Total Expenses	$ 549,101.00	$ 565,373.06
Revenue		
City	$ -	
RDA		
Sales Proceeds*	$ 230,000.00	$ 230,000.00
Other		
Total Revenue	$ 230,000.00	$ 230,000.00
Profit/Loss	**$ (319,101.00)**	**$ (335,373.06)**
Current Balance	**$ 254,100.07**	**$ (65,000.93)**
Fund Balance	**$ (65,000.93)**	**$ (400,373.99)**

Assumptions: Family of four purchases houses based on 50% of Placer County median income. Price of house will be lower with smaller household size and higher with larger house size.

Year # of units Location	2009-10 2 Creekside	2010-2011 2 Creekside
Expenses		
Instructor	$ 172,091.00	$ 182,416.46
Program Delivery	$ 15,900.00	$ 16,854.00
Home Construction	$ 256,000.00	$ 256,000.00
City Fees	$ 75,260.00	$ 79,775.60
Contingency	$ 7,950.00	$ 8,427.00
Consultant	$ -	$ -
Total Projected	$ 527,201.00	$ 543,473.06
Off Budget		
Land Costs	$ -	$ -
Assessment	$ -	$ -
Interest	$ 15,000.00	$ 15,000.00
Other- 3% sales cost	$ 8,100.00	$ 8,100.00
Total Expenses	$ 550,301.00	$ 566,573.06
Revenue		
City	$ -	
RDA		
Sales Proceeds*	$ 270,000.00	$ 270,000.00
Other		
Total Revenue	$ 270,000.00	$ 270,000.00
Profit/Loss	**$ (280,301.00)**	**$ (296,573.06)**
Current Balance	**$ 254,100.07**	**$ (26,200.93)**
Fund Balance	**$ (26,200.93)**	**$ (322,773.99)**

Assumptions: Family of four purchases houses based on 50% of Placer County median income. Price of house will be lower with smaller household size and higher with larger house size. This sales amount includes a $40,000.00 silent second from the City of Lincoln.

State CDBG's and HOME's Table of 2008 Income Limits

County	INCOME * CATEGORY	NUMBER OF PERSONS IN HOUSEHOLD 1	2	3	4	5	6	7	8
Placer County	**"30%" Limit**	14,900	**17,050**	19,150	**21,300**	23,000	**24,700**	26,400	**28,100**
	"50%" Limit	24,850	**28,400**	31,950	**35,500**	38,350	**41,200**	44,000	**46,850**
	"60%" Limit	29,820	**34,080**	38,340	**42,600**	46,020	**49,440**	52,800	**56,220**
	"80%" Limit	39,750	**45,450**	51,100	**56,800**	61,350	**65,900**	70,450	**75,000**
Plumas County	**"30%" Limit**	12,450	**14,200**	16,000	**17,750**	19,150	**20,600**	22,000	**23,450**
	"50%" Limit	20,700	**23,650**	26,600	**29,550**	31,900	**34,300**	36,650	**39,000**
	"60%" Limit	24,840	**28,380**	31,920	**35,460**	38,280	**41,160**	43,980	**46,800**
	"80%" Limit	33,100	**37,850**	42,550	**47,300**	51,100	**54,850**	58,650	**62,450**
Riverside County	**"30%" Limit**	14,000	**16,000**	18,000	**20,000**	21,600	**23,200**	24,800	**26,400**
	"50%" Limit	23,300	**26,650**	29,950	**33,300**	35,950	**38,650**	41,300	**43,950**
	"60%" Limit	27,960	**31,980**	35,940	**39,960**	43,140	**46,380**	49,560	**52,740**
	"80%" Limit	37,300	**42,650**	47,950	**53,300**	57,550	**61,850**	66,100	**70,350**
Sacramento County	**"30%" Limit**	14,900	**17,050**	19,150	**21,300**	23,000	**24,700**	26,400	**28,100**
	"50%" Limit	24,850	**28,400**	31,950	**35,500**	38,350	**41,200**	44,000	**46,850**
	"60%" Limit	29,820	**34,080**	38,340	**42,600**	46,020	**49,440**	52,800	**56,220**
	"80%" Limit	39,750	**45,450**	51,100	**56,800**	61,350	**65,900**	70,450	**75,000**
San Benito County	**"30%" Limit**	16,400	**18,700**	21,050	**23,400**	25,250	**27,150**	29,000	**30,900**
	"50%" Limit	27,300	**31,200**	35,100	**39,000**	42,100	**45,250**	48,350	**51,500**
	"60%" Limit	32,760	**37,440**	42,120	**46,800**	50,520	**54,300**	58,020	**61,800**
	"80%" Limit	43,050	**49,200**	55,350	**61,500**	66,400	**71,350**	76,250	**81,200**
San Bernardino County	**"30%" Limit**	14,000	**16,000**	18,000	**20,000**	21,600	**23,200**	24,800	**26,400**
	"50%" Limit	23,300	**26,650**	29,950	**33,300**	35,950	**38,650**	41,300	**43,950**
	"60%" Limit	27,960	**31,980**	35,940	**39,960**	43,140	**46,380**	49,560	**52,740**
	"80%" Limit	37,300	**42,650**	47,950	**53,300**	57,550	**61,850**	66,100	**70,350**
San Diego County	**"30%" Limit**	16,600	**18,950**	21,350	**23,700**	25,600	**27,500**	29,400	**31,300**
	"50%" Limit	27,650	**31,600**	35,550	**39,500**	42,650	**45,800**	49,000	**52,150**
	"60%" Limit	33,180	**37,920**	42,660	**47,400**	51,180	**54,960**	58,800	**62,580**
	"80%" Limit	44,250	**50,550**	56,900	**63,200**	68,250	**73,300**	78,350	**83,400**
San Francisco County	**"30%" Limit**	23,750	**27,150**	30,550	**33,950**	36,650	**39,400**	42,100	**44,800**
	"50%" Limit	39,600	**45,250**	50,900	**56,550**	61,050	**65,600**	70,100	**74,650**
	"60%" Limit	47,520	**54,300**	61,080	**67,860**	73,260	**78,720**	84,120	**89,580**
	"80%" Limit	63,350	**72,400**	81,450	**90,500**	97,700	**104,950**	112,200	**119,450**
San Joaquin County	**"30%" Limit**	12,900	**14,700**	16,550	**18,400**	19,850	**21,350**	22,800	**24,300**
	"50%" Limit	21,450	**24,500**	27,600	**30,650**	33,100	**35,550**	38,000	**40,450**
	"60%" Limit	25,740	**29,400**	33,120	**36,780**	39,720	**42,660**	45,600	**48,540**
	"80%" Limit	34,350	**39,250**	44,150	**49,050**	52,950	**56,900**	60,800	**64,750**
San Luis Obispo County	**"30%" Limit**	14,050	**16,100**	18,100	**20,100**	21,700	**23,300**	24,900	**26,550**
	"50%" Limit	23,450	**26,800**	30,150	**33,500**	36,200	**38,850**	41,550	**44,200**
	"60%" Limit	28,140	**32,160**	36,180	**40,200**	43,440	**46,620**	49,860	**53,040**
	"80%" Limit	37,500	**42,900**	48,250	**53,600**	57,900	**62,200**	66,450	**70,750**

* Percentages may not be mathematically related to each other. Percents are used as names for the categories because programs' actual names for limits differ.

8.53

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Developer Fee Expenditure Report
Fiscal Year 2007-2008

AGENDA ITEM AREA:
Information

REQUESTED BY:
Cathy Allen

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will receive information on activity reported in the Capital Facilities Fund regarding developer fee expenditures for the 2007-2008 fiscal year. The detail report as prepared by Carrie Carlson, Director of Business Services is attached.

RECOMMENDATION:

No action required.

8.6

Background:

SB 50 was passed in 1998 which allowed school districts to collect developer fees levied on new housing and commercial/industrial construction. SB 50 also created a multi-level fee structure to allow fast growing school districts to charge higher levels of fees if the districts could show a nexus between the growth, the eligibility for state funding and the need for additional student housing. These higher levels of fees are often referred to as Level II and Level III fees.

Government Code Section 66006 requires the district to annually report the activity in the Capital Facilities Fund. This fund includes all developer fees collected, the interest earned on those fees, and all other local revenues deposited in the Capital Facilities Fund. In the case of our district, the other local revenues include the proceeds from the Certificates of Participation.

Government Codes 66001 and 66006 require the annual accounting to contain the following information:

a) **A brief description of the type of fee in the account of fund and the purpose to which the fee is to be put.** In this district, all of the fees are Level II fees and the fees have been used to construct the school facilities described in the following report.

b) **The amount of the fee and a demonstration of a reasonable relationship between the fee and the purpose for which it is charged.** The amount of the fees are included in this report. The fees were charged for the purpose of constructing the identified school facilities, which were necessary to adequately serve the new students generated by the new housing developments.

c) **The beginning and ending balance of the fund.** These balances, including the final audited ending balance, are reflected in the following report.

d) **The amount of the fees collected and the interest earned.** The following report reflects the individual types of fees collected and the interest earned or paid by the district for the fund.

e) **An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the improvement that was funded with fees.** The following report reflects expenditures equal to the amount of developer fees and interest received during the fiscal year. Since the projects were primarily funded with COP revenues, it is not possible to show the percentages of developer fees used for a specific project. It would be reasonable to say that the developer fee monies collected contributed to the construction expenditures.

f) **An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in the facility plan of the district, and that the public improvement remain incomplete.** Fortunately, by using COP revenues to keep the projects moving, there were no anticipated incomplete projects due to lack of funding.

g) **An identification of all sources of funding anticipated to complete the financing of incomplete improvements and designates the approximate dates on which the funding anticipated to complete financing of the incomplete improvements is expected to be deposited into the appropriate account or fund.**

h) **A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.** This section does not apply. The district did not borrow any developer fees from this fund during 2007-08.

SUPERINTENDENT'S RECOMMENDATIONS:

No action required

Resources		
Beginning Balance as of July 1, 2007		**$965,471**
Revenue:		
Interest	211,967	
Commercial Developer Fees	65,070	
Residential Developer Fees	421,599	
Total Revenue		**$698,636**
Total Resources		**$1,664,107**

Level II fee amounts during the fiscal year of 2007-2008: $4.56/square foot

Expenditures		
Computer Lease-Purchase for Twelve Bridges Middle School		
Principal	85,897	
Interest	8,503	
Facilities Consultants	2,138	
Total Expenditures		**$96,538**
Net Activity		**$602,098**
Ending Balance as of June 30, 2008		***$1,567,569***

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Rockwell Ranch

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
February 4, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The district was approached by Caltrans to acquire a 500 acre parcel of land north of the Lincoln High School Farm (LHSF) known as the Rockwell Ranch. The ranch is fully mitigated and will have an endowment assigned to the property from Caltrans. At a meeting with LHSF teachers, it was established that ownership of the property had to meet educational, financial, and liability criteria to move forward.

Educational – The property allows for the expansion of the farm at the teachers fully support the district obtaining the property for educational purposes
Financial – Caltrans will assign an endowment for the property, but the district will not be allowed to retain the funds as they must be held by a second party with a conservation easement. Wildlife Heritage Foundation is willing to hold the funds, and the district will not be allotted funds beyond management fees on a yearly basis which must be requested from the foundation.
Liability – Because the district will own the property, all liability is assigned to the district.

RECOMMENDATION:

Discuss the Rockwell Property.

8.7

DRAFT
PRESERVE MANAGEMENT PLAN



ROCKWELL RANCH
PLACER COUNTY

STATE OF CALIFORNIA
Department of Transportation

March 2008

Caltrans

8.7.1

Chapter 1. Introduction

This Preserve Management Plan (PMP) provides a detailed prescription for long-term management of the 531-acre Rockwell Ranch Preserve (Preserve) located northwest of the City of Lincoln in western Placer County (Figures 1 and 2). The PMP supplements and expands on the basic habitat preservation concepts presented in the final Mitigation and Monitoring Proposal for the Route 65 Lincoln Bypass (LSA 2007). This PMP has been prepared in accordance with conditions and approvals listed below for the Route 65 Lincoln Bypass project. Copies of these documents are included in Appendix A.

- U.S. Army Corps of Engineers (Corps) Section 404 Permit No. 199500363, issued October 19, 2007: stipulates implementation of all mitigation measures in the Mitigation and Monitoring Proposal for the Route 65 Lincoln Bypass (June 2007) except as amended by special conditions, and compliance with all of the mandatory terms and conditions associated with incidental take included in the U.S. Fish and Wildlife Service (FWS) Biological Opinion (BO) No. 1-1-04-F-00119 dated February 2, 2005, as amended.;
- FWS BO No. 1-1-04-F-00119 dated February 2, 2005, as amended: to address potential effects to two federally listed species: vernal pool fairy shrimp (*Branchinecta lynchi*) and vernal pool tadpole shrimp (*Lepidurus packardi*), the BO includes the requirement for preparation of a long-term management and monitoring plan for vernal pool preservation areas.

This PMP is subject to review and approval by these agencies.

1.1. Purpose of the Plan

The purpose of the PMP is to provide a framework for successful, long-term management of the Preserve as well as detailed management prescriptions based on that framework. Long term monitoring is also necessary to ensure that management actions are fully implemented and are successful at achieving plan objectives; a monitoring plan is included herein.

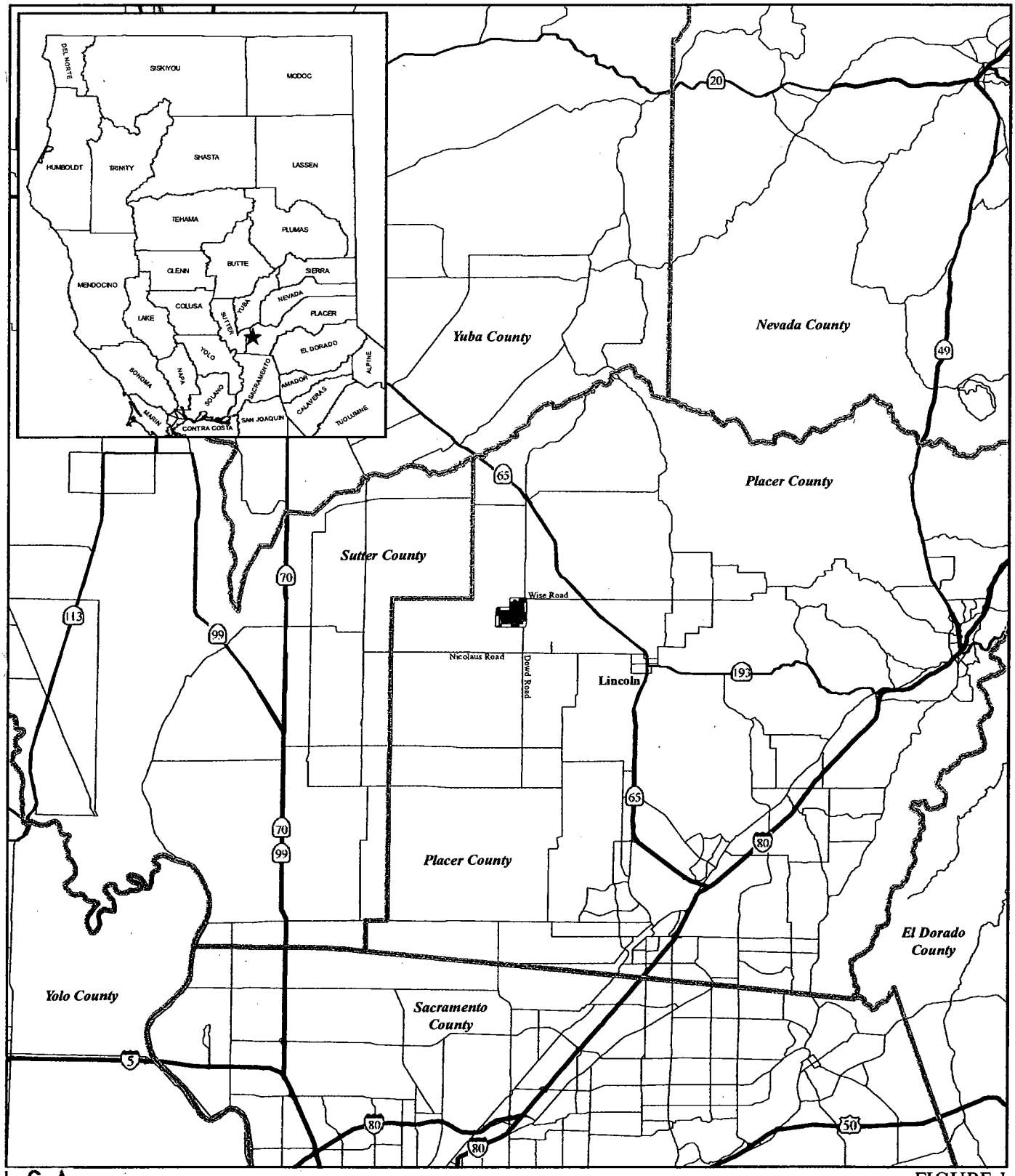
Successful long-term management requires not only a set of prescribed management actions specific to the subject lands, but also an adequate source of funds to cover the cost of those management actions in perpetuity. A Property Analysis Record (PAR)

8.7.2

has been prepared to provide an accurate assessment of the expected management costs and the endowment necessary to generate adequate funding.

1.2. Goal for Preserve Management

The overall goal for management of the Preserve is to ensure that preserved habitats continue to provide a high level of biological and wetlands functions and values in perpetuity.



LSA

FIGURE 1

Legend

Study Area

0 5 MILES

0 8 KILOMETERS

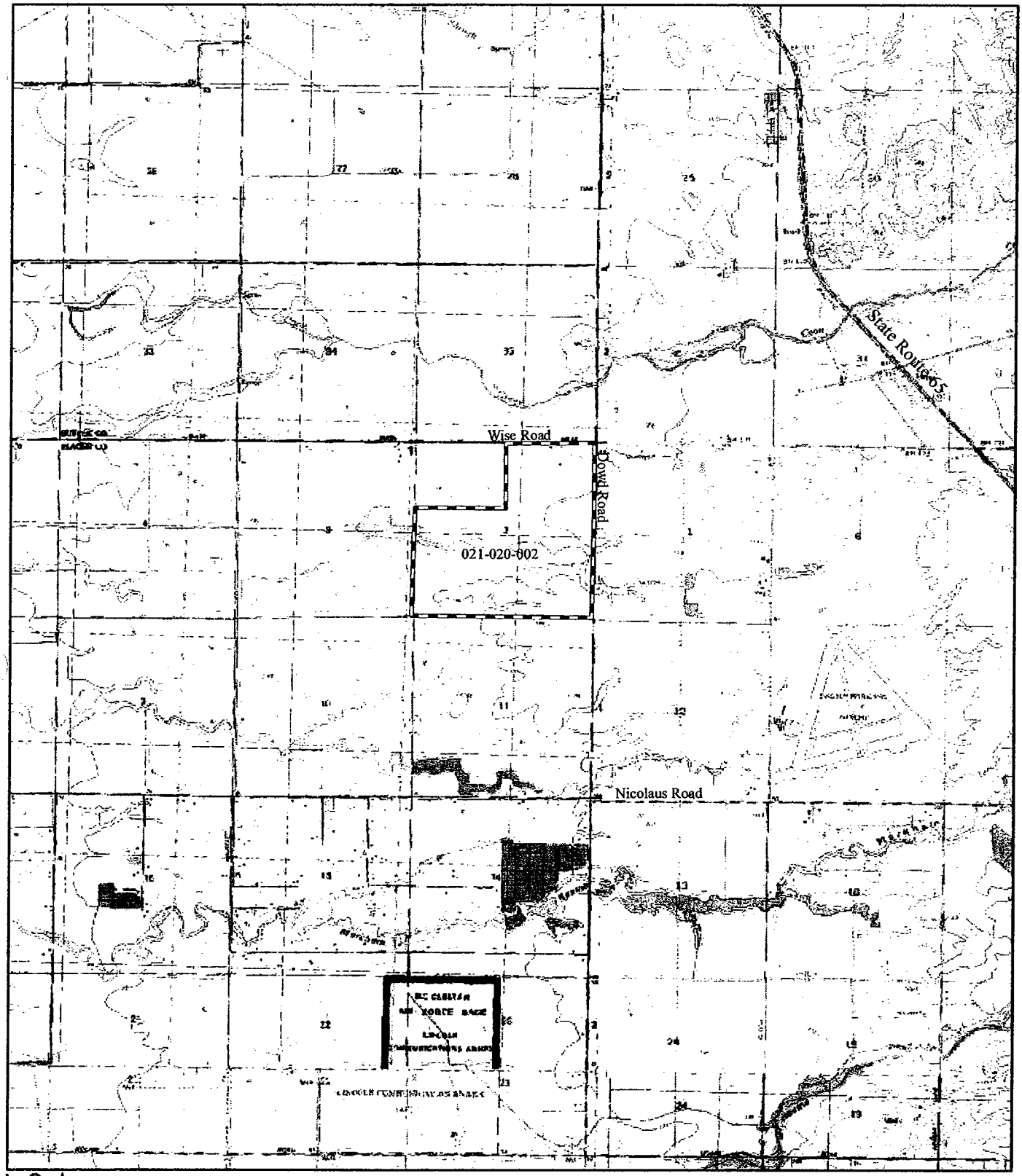
SOURCE: US CENSUS BUREA TIGER 2K (2002)

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Rockwell Preserve

Preserve Location

8.7.4



LSA

FIGURE 2

SOURCE: USGS QUADRANGLE, PLACER COUNTY, CALIFORNIA
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Rockwell Preserve
Preserve Vicinity

8.7.5

Draft Preserve Management Plan

ROCKWELL RANCH
PLACER COUNTY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

March 2008

Approved By: _____ Date: _____
Chris Collison, Senior Resource Biologist
District 3/North Region
California Department of Transportation
(916) 274-0560

Approved By: _____ Date: _____

8.7.6

TABLE OF CONTENTS

CHAPTER 1. INTRODUCTION 1
1.1. PURPOSE OF THE PLAN 1
1.2. GOAL FOR PRESERVE MANAGEMENT 2
CHAPTER 2. RESPONSIBLE PARTIES 5
2.1. LAND OWNER 5
2.2. PRESERVE MANAGER 5
2.3. HOLDER OF CONSERVATION EASEMENT 6
2.4. GRAZING OPERATOR 6
2.5. PROJECT BIOLOGIST 6
CHAPTER 3. PRESERVE CHARACTERISTICS 7
3.1. LOCATION 7
3.2. OWNERSHIP AND EASEMENTS 7
3.3. LAND USE 7
3.4. PHYSICAL CHARACTERISTICS 7
3.4.1. Topography and Soils 7
3.4.2. Hydrology 8
3.5. BIOLOGICAL CHARACTERISTICS 10
3.5.1. Natural Communities 10
3.5.2. Special Status Species 10
3.5.3. Jurisdictional Waters 11
3.6. CULTURAL RESOURCES 13
3.6.1. Prehistoric Archaeology 13
3.6.2. Rockwell Ranch 13
3.6.3. Management Of Culutral Resorces 13
CHAPTER 4. PRESERVE MANAGEMENT 15
4.1. OPPORTUNITIES AND CONSTRAINTS 15
4.1.1. Management Opportunities 15
4.1.2. Limitation and Restrictions 15
4.2. MANAGEMENT OBJECTIVES 16
4.3. FENCING AND SIGNAGE 17
4.4. ROADS AND ACCESS 18
4.4.1. Authorized Persons 18
4.4.2. Access Routes 18
4.5. FIRE SUPPRESSION / FUEL MODIFICATION 19
4.6. VEGETATION MANAGEMENT 19
4.6.1. Key Management Species 20
4.6.2. Grazing Prescription 20
4.6.3. Prescribed Burning 25
4.6.4. Mowing 26
4.6.5. Herbicide Treatment 27
4.7. INVASIVE PLANT CONTROL 28
4.7.1. Tree of Heaven 28
4.7.2. Giant Reed 29
4.7.3. Yellow Star-thistle 29
4.7.4. Bermuda Grass 30
4.7.5. Himalayan Blackberry 30
4.7.6. Milk Thistle 30

8.7.7

4.8. MISCELLANEOUS MAINTENANCE ACTIVITIES 31
4.9. PROHIBITED AND RESTRICTED ACTIVITIES 31
4.9.1. Unauthorized Access 31
4.9.2. Construction Activities 31
4.9.3. Habitat Conversion 32
4.9.4. Alteration of Hydrology 32
4.9.5. Dumping 32
4.9.6. Hunting and Fishing 32
4.9.7. Mosquito Abatement 32
4.9.8. Fire Abatement 32
4.9.9. Use of Chemicals 33
4.10. ADAPTIVE MANAGEMENT 33
CHAPTER 5. BUDGETS AND FUNDING 34
5.1. CAPITAL COSTS 34
5.2. ANNUAL MANAGEMENT AND MONITORING BUDGET 35
5.3. FUNDING SOURCES 36
CHAPTER 6. MONITORING AND REPORTING 38
6.1. PURPOSE OF MONITORING 38
6.2. PERFORMANCE CRITERIA 38
6.3. MONITORING METHODS AND SCHEDULE 39
6.3.1. Qualitative Inspections 39
6.3.2. Quantitative Monitoring 39
6.3.3. Photo Documentation 41
6.3.4. Monitoring Schedule 41
6.4. REPORTS 41
CHAPTER 7. REFERENCES 43
APPENDIX A PROJECT PERMITS 44
APPENDIX B EXAMPLE GRAZING LEASE 45
APPENDIX C PROPERTY ANALYSIS RECORD 46

LIST OF FIGURES AND TABLES

FIGURES

Figure 1: Preserve Location 3
Figure 2: Preserve Vicinity 4
Figure 3: Preserve Soils 9
Figure 4: Verified Jurisdictional Waters Delineation 12

TABLES

Table A: Soils Characteristics 8
Table B: Rockwell Ranch Preserve Habitats 11
Table C: Estimated Production Values and Available AUMs 24
Table D: Preliminary List of Key Invasive Plants to be Controlled on the Preserve 28
Table E: Adaptive Management 33
Table F: Capital Costs 34
Table G: Annual Management Budget 35
Table H: Projected Funding Requirements 37
Table I: Performance Criteria 38
Table J: Long-Term Monitoring Schedule 41

Chapter 2. Responsible Parties

2.1. Land Owner

The Preserve is owned by Caltrans. Caltrans is responsible for all initial capital improvements to the Preserve including installation/repair of perimeter fencing, removal of buildings, removal of debris, placement of signs, etc. Caltrans is also responsible for long term funding of preserve management through an endowment.

Caltrans will convey a conservation easement over the Preserve area to [EASEMENT HOLDER].

In the event Caltrans transfers fee title to another entity, the future owner will be selected based on the goals set forth in this PMP.

Contact

Chris Collison, Senior Resource Biologist
District 3/North Region
California Department of Transportation
2389 Gateway Oaks Drive
Sacramento, CA 95833
(916) 274-0560

2.2. Preserve Manager

_____ will serve as Preserve Manager and will be responsible for overall management of the Preserve unless that responsibility is transferred to another party. [PRESERVE MANAGER] will set up the grazing leases, manage the livestock operators, and collect any revenues generated through grazing. [PRESERVE MANAGER] will conduct periodic monitoring of the entire Preserve as described herein.

Contacts

8.7.10

2.3. Holder of Conservation Easement

_____ will hold the conservation easement over the Preserve.

Contact

2.4. Grazing Operator

A Grazing Operator will be selected each year. The Grazing Operator will be responsible for bringing cattle onto the Preserve at the beginning of the grazing season and removing cattle at the end of the season. The Grazing Operator will be responsible for inspecting the fencing within areas to be grazed at the beginning of the contract, maintaining fences and gates in good condition, and controlling the distribution of cattle according to the goals of this plan. The Grazing Operator will enter into a lease agreement with the Preserve Manager each year; an example lease is included in Appendix B.

2.5. Project Biologist

LSA Associates, Inc. (LSA) prepared this PMP and the original project MMP, and has conducted wetlands studies and crustacean sampling on the Preserve.

Contact

Rick Harlacher

4200 Rocklin Road, Suite 11-B

Rocklin, CA 95677

(916) 630-4600

Additional biologists may be contracted to perform monitoring and other activities on the Preserve in the future at the discretion of Caltrans or the Preserve Manager.

8.7.11

Chapter 3. Preserve Characteristics

3.1. Location

The Preserve is located south of Wise Road and west of Dowd Road, northwest of the City of Lincoln, in western Placer County (See Figure 1). The property is located on the Sheridan quadrangle, Township 12 North, Range 5 East, Section 2.

3.2. Ownership and Easements

Caltrans purchased the Preserve in April 2006; Caltrans anticipates transfer of fee title to an appropriate conservation agency in the future. A single conservation easement will be recorded on the complete 531-acre property that satisfies both compensatory mitigation requirements per the FWS BO No. 1-1-04-F-00119 dated February 2, 2005 and LEDPA open space commitments.

3.3. Land Use

The Preserve is a working cattle ranch. Agricultural land uses dominate the area and consist primarily of rice fields and grazing lands. A scattering of rural residences occur in the vicinity of the ranch. Most of the property is currently being grazed, and it is expected that grazing will continue on the property indefinitely as a land management tool appropriate for Sacramento Valley grasslands.

3.4. Physical Characteristics

3.4.1. Topography and Soils

Topography on the Preserve is generally flat to gently rolling with an overall slope toward the northwest. Elevations on the site range from approximately 95 to 105 feet above mean sea level.

The Preserve is located on a low terrace formation south of Coon Creek. Underlying soils are predominantly sandy loams of the Cometa-Ramona and San Joaquin series (USDA Soil Conservation Service 1980). These series are relatively deep well drained soils; Cometa soils are underlain by a claypan, and San Joaquin soils possess both a claypan and hardpan. Ramona soils lack either a claypan or hardpan. Both soil types are relatively common in the vicinity. Approximate boundaries of the soil types, based

8.7.12

on the Soil Survey, are shown in Figure 3. Table A provides a summary of key characteristics of these soils.

Table A: Soils Characteristics

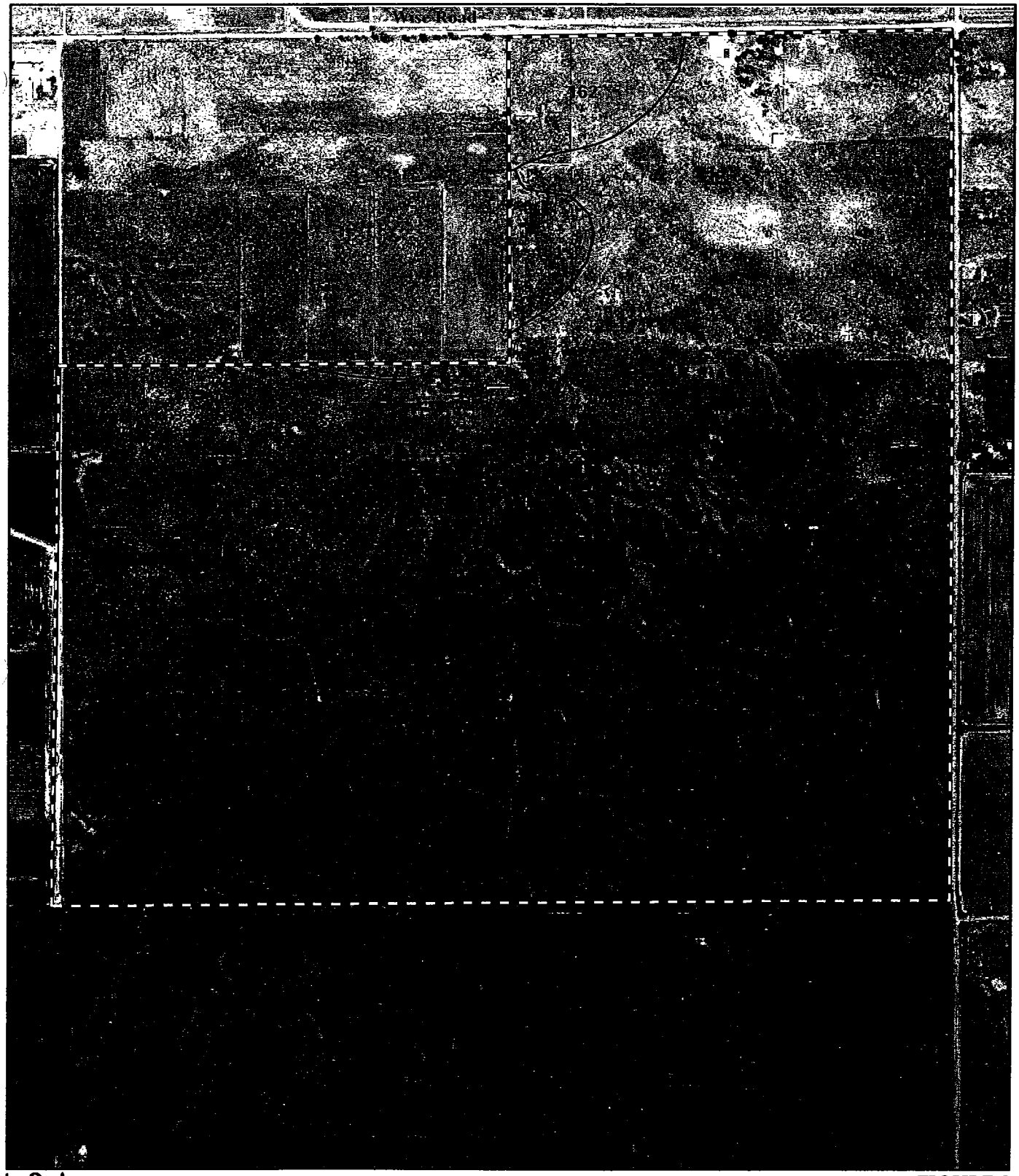
Map Unit	Soil Series	Location	Soil Depth	Drainage Class	Permeability	Texture
142	Cometa-Ramona sandy loams, 1 to 5 percent slopes	low terraces	deep/very deep	well drained	very slow/moderate	sandy loam, claypan/sandy loam, loam, clay loam
162	Kilaga loam	alluvial bottoms, low terraces	very deep	well drained	slow	sandy loam
175	Ramona sandy loam, 2 to 9 percent slopes	low terraces	very deep	well drained	moderately slow	loam, sandy loam, sandy clay loam, gravelly sandy loam
181	San Joaquin sandy loam, 1 to 5 percent slopes	low terraces	moderately deep	well drained	very slow	sandy loam, clay loam, claypan, with hardpan

3.4.2. Hydrology

The property is drained by seasonal swales that flow toward the west and southwest. Flows enter the property via several culverts under Dowd Road at the east property boundary. The majority of the water entering the site flows into a seasonal wetland drainage. This drainage collects flows from a large freshwater marsh, located east of the property near the Lincoln Airport, via a ditch that flows through rice fields east of Dowd Road. The ditch also appears to collect runoff from the adjacent rice fields.

All waters on the property, including numerous vernal pools, appear to be hydrologically connected to downstream tributaries. The vernal pools and swales flow directly, or via overland flow, into 1) a seasonal wetland drainage that flows east to west through the central portion of the property; 2) a large swale that leaves the property near the southwest corner; or 3) the swale near the northeast corner that leaves the property via a culvert under Wise Road. These drainages eventually flow into tributaries to Coon Creek or Markham Ravine, which flow into the East Side Canal, and ultimately the Sacramento River.

8.7.13



LSA

FIGURE 3

Legend

- Study Area
- 142 Cometa-Ramona sandy loams, 1 to 5 percent slopes
- 162 Kilaga loam
- 175 Ramona sandy loam, 2 to 9 percent slopes
- 181 San Joaquin sandy loam, 1 to 5 percnt slopes

0 800 FEET
0 244 METERS

Rockwell Preserve
Preserve Soils

SOURCE: BASE PHOTO - CARTWRIGHT AERIAL, 2005; SOIL LAYER - USGS SOIL SURVEY, 1980
I:\Cdt230f\gis\arcgis\rockwell_fig3-soils.mxd (2/26/08)

8.7.14

3.5. BIOLOGICAL CHARACTERISTICS

3.5.1. Natural Communities

Plant communities occurring on the Preserve consist entirely of nonnative grassland interspersed with northern hardpan vernal pools and swales, and other seasonal wetlands. Seasonal wetlands on the property are similar to vernal pools and swales but have a longer hydroperiod.

Nonnative grassland consists of annual grasses intermixed with native wildflowers. Common grassland species on the Preserve include soft chess (*Bromus hordeaceus*) medusahead (*Taeniatherum caput-medusae*) Italian ryegrass (*Lolium multiflorum*) little quaking grass (*Briza minor*) wild oats (*Avena* spp.) filaree (*Erodium* spp.) clover (*Trifolium* spp.) tarplant (*Holocarpha virgata*), and goldfields (*Layia fremontii*).

Vegetation in the vernal pools and swales is dominated by slender popcorn flower (*Plagiobothrys stipitatus* var. *micranthus*) coyote thistle (*Eryngium castrense*), creeping spikerush (*Eleocharis macrostachya*) hairgrass (*Deschampsia danthanioides*), woolly marbles (*Psilocarphus brevissimus*), and white-head navarretia (*Navarretia leucocephala*). Seasonal wetland vegetation is dominated by Bermuda grass (*Cynadon dactylon*), toad rush (*Juncus bufonius*), and, to a lesser amount, creeping spike rush, slender popcorn flower, and annual hairgrass.

3.5.2. Special Status Species

Wet season surveys for special status crustaceans were conducted on the Preserve in winter 2006/2007; a dry season survey was conducted in the fall of 2007. Vernal pool fairy shrimp (*Branchinecta lynchi*; federal threatened) were collected from several vernal pools on the site. Presence of vernal pool tadpole shrimp (*Lepidurus packardi*, federal endangered) is inferred within suitable habitat throughout the Route 65 project area and this inference would apply to the Preserve as well. Vernal pools on the property may also support special status plants, although focused plant surveys have not been performed on the site. Special status plants known to occur in the region include Ahart's dwarf rush (*Juncus leiospermus* var. *ahartii*) – CNPS 1B; Bogg's Lake hedge-hyssop (*Gratiola heterosepala*) – State listed endangered, CNPS 1B; dwarf downingia (*Downingia pusilla*) – CNPS 2; and legenere (*Legenere limosa*) – CNPS 1B. These species are primarily limited to vernal pools; they may also occur in vernal swales and marsh.

8.7.15

Other special status wildlife species associated with grassland and seasonal wetland habitats in the area include bats (e.g., greater western mastiff [*Eumops perotis californicus*], Yuma myotis [*Myotis yumanensis*]) northern harrier (*Circus cyaneus*), white-tailed kite (*Elanus caeruleus*), Swainson's hawk (*Buteo swainsoni*), prairie falcon (*Falco mexicanus*), golden eagle (*Aquila chrysaetos*), tricolored blackbird (*Agelaius tricolor*), California horned lark (*Eremophila alpestris actia*), and western spadefoot toad (*Scaphiopus hammondii*). All of these species have either been observed in the vicinity or are reasonably likely to occur.

3.5.3. Jurisdictional Waters

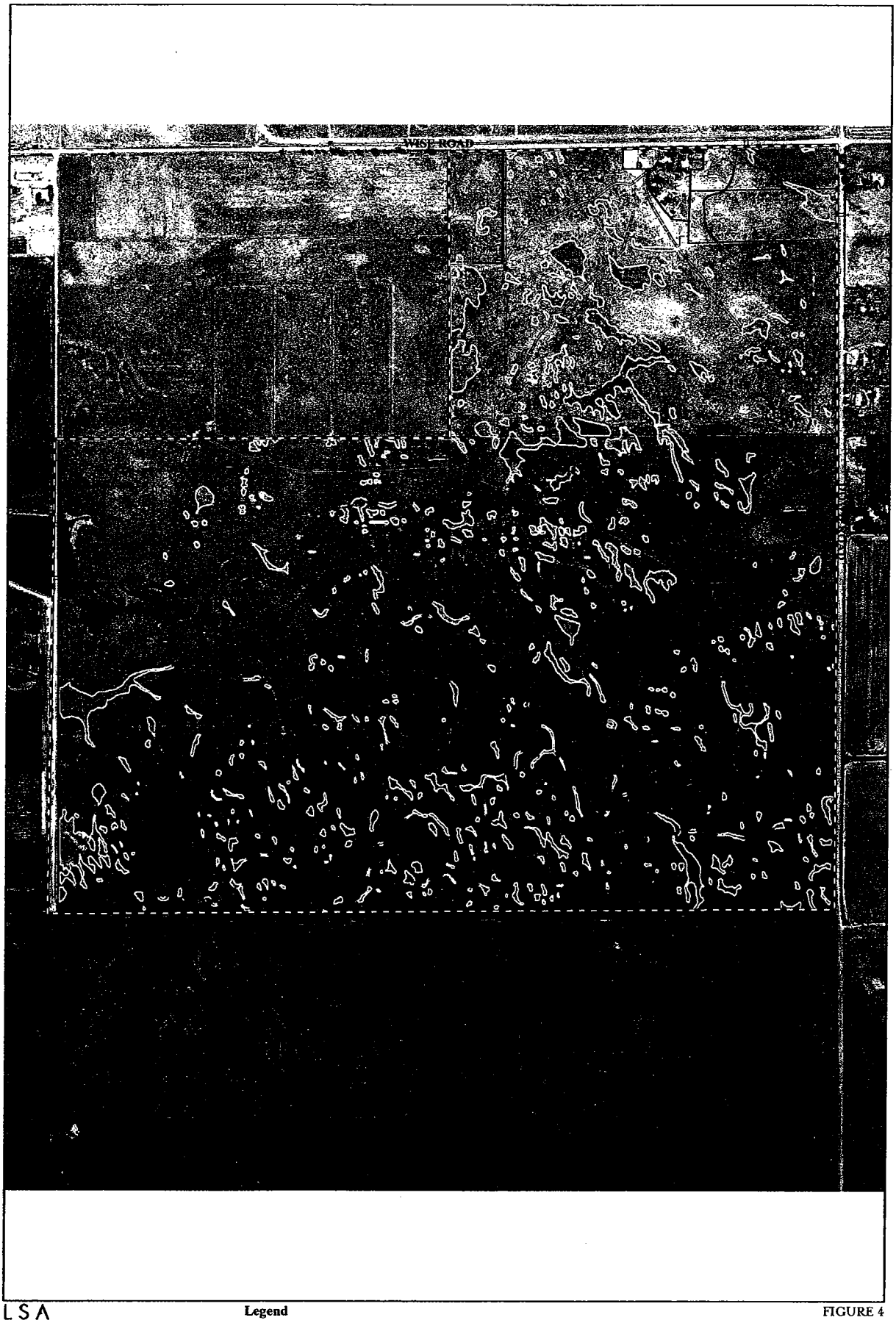
A preliminary wetland delineation prepared by LSA for the Preserve identified 46.91 acres of wetlands and other waters of the United States. The total includes 35.95 acres of vernal pools, 2.05 acres of vernal swales, and 8.91acres of seasonal wetlands. This delineation was verified by the Corps on September 25, 2007.

All vernal pools and seasonal wetland habitats on the property will be permanently preserved (see Table B). The verified delineation map is shown in Figure 4.

Table B: Rockwell Ranch Preserve Habitats

Type	Compensatory Requirement	LEDPA Open Space	Total Habitats on the Rockwell Ranch Preserve
Vernal Pools	29.43 ac	6.52 ac	35.95 ac
Vernal Swales	1.72 ac	0.33 ac	2.05 ac
Seasonal Wetland	1.59 ac	7.32 ac	8.91 ac
Nonwetland Waters	0 ac	0 ac	0 ac
Total Waters of the U.S.	**32.74 ac**	**14.17**	**46.91 ac**
Annual Grassland	**318 ac**	**166 ac**	**484 ac**

8.7.16



LSA

Legend

- Property Boundary
- Roads
- Fenceline
- Culvert
- Wetland Data Point

Potential Jurisdictional Waters (46.91 ac)

- Vernal Pool (35.95 ac)
- Vernal Swale (2.05 ac)
- Seasonal Wetland (8.91 ac)

0 100
Scale In Feet

FIGURE 4

8.7.17

Rockwell Preserve

Verified Jurisdictional Waters Delineation

SOURCE: BASEMAP - CARTWRIGHT AERIAL (2005); MAPPING - LSA ASSOCIATES, INC. (2005, 2007)
I:\CDT230\F\gis\arcgis\rockwell_fig4-delin_map_4.07_11x17.mxd (2/26/08)

3.6. Cultural Resources

Caltrans cultural resources staff (Schinke 2008) surveyed the Rockwell Ranch parcel, in its entirety in 2007 and identified a number of cultural resources, which are described below.

3.6.1. Prehistoric Archaeology

No prehistoric sites were identified within the limits of the Rockwell parcel.

3.6.2. Rockwell Ranch

The Rockwell Ranch parcel contains numerous structures including a residence, a tank house, two barns, an open carport, a bunkhouse, post office, outhouse, sheds, workshops, and other outbuildings dating from the 1870s-1940s. The structures were evaluated and determined not eligible for listing on either the National or California registers.

Two historical archaeological features were identified within the limits of the Rockwell Ranch parcel. Feature 1, a possible privy, was determined ineligible for listing on both the Federal and State Registers. Feature 2, a trash pit and possible well, was determined to be eligible for listing on both the Federal and State Registers, and is, therefore, also protected under §PRC 5024.

Additionally, it is possible that historical archaeological deposits exist beneath the standing and collapsed structures. Any actions involving impacts to the areas beneath the structures are required to comply with the federal and state laws listed above.

The SHPO has not yet had the opportunity to concur on Caltrans' determinations. If the SHPO does not concur, Caltrans will be obliged to protect the features or mitigate any impacts.

3.6.3. Management Of Culutral Resorces

Feature 2 is located it the southwest quadrant of the northeast quadrant of the Rockwell parcel away from the main ranch structures. It is anticipated that if the SHPO concurs with Caltrans determination of eligibility; the feature will be protected as a result of its location away from the main ranch building or with fencing.

8.7.18

Possible archaeological deposits may exist beneath the main ranch structures. If these structures are to be razed, an archaeological monitor must be present during the demolition. If an archeological feature is identified, demolition will cease while the qualified monitor assesses the deposit. Demolition of the structure will not resume until approved by the archaeological monitor.

8:7.19

Chapter 4. Preserve Management

This section lays out the framework for successful, long-term management of the Preserve.

4.1. Opportunities and Constraints

4.1.1. Management Opportunities

The Preserve provides an opportunity to permanently protect and enhance regional wetlands and habitat functions and values. The property is large enough to provide meaningful wildlife habitat and to support an economically viable grazing operation. The property provides suitable habitat for a number of special status species, including vernal pool fairy shrimp, vernal pool tadpole shrimp, Swainson's hawks, northern harriers, white-tailed kites, and others. The management activities prescribed herein should benefit all of these species through enhancement and long-term preservation of high quality habitats.

The annual grasslands on the property appear to be well managed and in good condition with a healthy amount of thatch accumulation.

4.1.2. Limitation and Restrictions

4.1.2.1. Conformance with Federal and State Endangered Species Act Requirements

The Preserve supports at least one federally listed species, vernal pool fairy shrimp, and other federally listed species may also occur on the property. The State listed Swainson's hawk is also likely to occur in the area. These species are protected through provisions of the federal and California Endangered Species Acts. Management actions implemented on the Preserve must not result in the "take" of federally listed species without first consulting with the FWS (federal agencies) and obtaining a Biological Opinion, or obtaining a Section 10(a) "take" permit from FWS (nonfederal applicants). Take authorization is also required under Section 2081 of State Fish and Game Code for State-listed species. Take includes direct or indirect impacts to the species, and may also include loss or degradation of habitat. Implementation of the management plan is not expected to adversely affect any federal or State-listed species.

8.7.20

4.1.2.2. CONFORMANCE WITH CLEAN WATER ACT AND FISH AND GAME CODE REQUIREMENTS

Many activities in streams, lakes, and other bodies of water, including wetlands, are regulated by the Corps under Section 404 of the Clean Water Act (CWA) and by the California Department of Fish and Game (CDFG) under Sections 1600-1603 of the Fish and Game Code. Under Section 404, a permit is required from the Corps for any discharge of dredged or fill material into waters of the United States. On the Preserve, these waters include vernal pools, swales, and other seasonal wetlands.

Under Section 401 of the CWA, the State Water Resources Control Board must certify all activities requiring a 404 permit. The Regional Water Quality Control Board (RWQCB) regulates these activities and issues water quality certification for those activities requiring a 404 permit. In addition, the RWQCB has authority to regulate the discharge of "waste" into waters of the State pursuant to the Porter-Cologne Water Quality Control Act (P-C).

Implementation of the management plan is not expected to result in any discharge of fill material or "waste" regulated under the CWA.

CDFG, through provisions of the State of California Code of Regulations, is empowered to issue Agreements for any alteration of a river, stream, or lake where fish or wildlife resources may be substantially adversely affected. Streams (and rivers) are defined by the presence of a channel bed and banks, and at least an intermittent flow of water. It is not expected that CDFG will regulate any of the aquatic features on the Preserve site because they do not fall under the definition of a river, stream, or lake.

4.1.2.3. FUNDING LIMITATIONS

Funding for all management activities will be provided through payment of an endowment. The costs of management and amount of the endowment have been determined through a PAR (see Chapter 6).

4.2. Management Objectives

The following management objectives have been developed to help achieve the goal for the Preserve:

- Maintain the existing diversity of native vernal pool plant species within pools on the Preserve;

8.7.21

- Maintain the existing hydrologic regime (average depth and hydroperiod) in existing vernal pools on the Preserve;
- Maintain a healthy level of thatch (500-800 lbs/acre) within annual grassland vegetation on the Preserve;
- Maintain or reduce the cover of target nonnative invasive species within vernal pools and upland watersheds;
- Maintain viable populations of vernal pool fairy shrimp and vernal pool tadpole shrimp in suitable habitats on the Preserve.

4.3. Fencing and Signage

Fencing is a critical element of Preserve management. Fencing is necessary to exclude undesirable activities such as dumping, off-road vehicle activity, and trespass. Perimeter fencing and gates will be installed or repaired as needed by Caltrans as part of the initial capital improvements. Preserve management by [PRESERVE MANAGER] will include regular inspection of fencing and gates and repair of any damage.

Signage is necessary to inform the general public of the sensitivity of the Preserve and that unauthorized trespass is prohibited. Signs can also help generate good will that may facilitate preserve management. Signs of approximately one foot by two feet in size will be placed along perimeter fencing at access points and at 1,000-foot intervals. Text on the signs will be similar to the example shown below:

ROCKWELL RANCH PRESERVE
This land has been preserved as mitigation for impacts to wetlands and sensitive wildlife species.
Unauthorized access is prohibited.
For information contact
_____

Caltrans will provide and install the signs as part of the initial capital improvements. " Signs will be posted within 120 days following approval of the conservation easement. [PRESERVE MANAGER] will maintain the signs in good condition. Any missing signs will be immediately replaced.

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4.4. Roads and Access

Access to the Preserve will be limited in terms of persons authorized to have access and access routes. These elements are discussed below.

4.4.1. Authorized Persons

The persons listed below are authorized to have access to the Preserve. Before entering the property, notification should be provided to [PRESERVE MANAGER].

4.4.1.1. CALTRANS REPRESENTATIVES

Access to the Preserve is allowed to Caltrans representatives, including contractors and consultants managed by Caltrans or working on behalf of Caltrans. Access will be available until such time as title and all responsibility for the Preserve are turned over to an approved third party.

4.4.1.2. PRESERVE MANAGER

Access to the Preserve is allowed to authorized representatives of [PRESERVE MANAGER], including consultants, contractors or lessees managed by [PRESERVE MANAGER].

4.4.1.3. AGENCY STAFF

Access to the Preserve is allowed to representatives from the Corps of Engineers, Fish and Wildlife Service, and Department of Fish and Game. These agencies have imposed conditions on the Route 65 Lincoln Bypass project, including the preservation of vernal pool habitats on the Preserve.

4.4.2. Access Routes

Access to the Preserve will be limited, to the maximum extent possible, to designated access points and routes shown on Figure _(TO BE PROVIDED). If it becomes necessary to move vehicles or other equipment onto areas of the Preserve not served by a designated access route for purposes of mowing, removing livestock, repairing fences, or other activities prescribed in this PMP, this access will be authorized in advance by the Preserve Manager.

8.7.23

4.5. Fire Suppression / Fuel Modification

Prescribed fuel modification zones may be created by mowing or other appropriate means in designated areas of the Preserve as necessary to prevent and control the spread of wildfires to adjacent structures or roadways. Fuel modification zones will be limited to the minimum width necessary to control the spread of fire. Under no circumstances will fuel modification zones be located through existing vernal pools.

4.6. Vegetation Management

In order to achieve many of the objectives for the Preserve, active vegetation management will be necessary. The upland watershed surrounding vernal pools is largely dominated by nonnative, annual grasses and forbs, although native species, primarily forbs, commonly occur. While it would be desirable to convert this nonnative annual grassland to the perennial native grassland that once dominated these areas, such a conversion is impracticable and beyond the scope of this management plan. Nevertheless, it is possible to keep the nonnative cover in check, encourage native grassland species, control highly invasive species, and minimize invasion of nonnative species into the vernal pools, through active vegetation management.

Particularly noxious nonnative species will receive more focused control efforts. These species are currently absent from the Preserve or occur in localized areas. Control of these species is discussed in Section 4.7.

Grazing and prescribed burns are the primary tools available for the management of grasslands that include vernal pools and swales. Mechanical equipment (e.g., mowing) and herbicides may also be used in localized, heavily weed-infested areas.

Grazing of cattle, horses, sheep, and goats, if carefully managed, can be an effective means of managing the annual grassland and encouraging native species. Careful management of grazing is critical in order to avoid habitat degradation. The long-term effects of grazing depend on the grazing animal, number of animals grazed, season of grazing, length of the grazing period, and site characteristics.

The primary invasive weed species of concern for vernal pools is mannagrass. The primary upland species of concern on the Preserve is medusahead. Other species of concern on the Preserve include yellow star thistle (*Centaurea solstitialis*) ripgut brome (*Bromus diandrus*) Bermuda grass (*Cynadon dactylon*) giant reed (*Arundo donax*) Himalaya blackberry (*Rubus discolor*), and tree-of-heaven (*Ailanthus*

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altissima). These species are present in low numbers and/or have a limited distribution on the preserve.

4.6.1. Key Management Species

4.6.1.1. MANNAGRASS

Mannagrass is a non-native species that has invaded naturally occurring vernal pools throughout the region during the last decade. This species is present, but not widespread, on the Preserve. This perennial grass spreads at a rapid rate once it has become established in vernal pools. Mannagrass displaces native vernal pool species and can develop a nearly 100 percent absolute cover within a few years. Mannagrass can be controlled through hand weeding where infestations are localized or through grazing. Chemical treatments with an EPA-approved herbicide can also be effective. Mannagrass blooms early and typically sets seeds in early spring, but the plant remains green well into the dry season and can also bloom late in the season. In order to reduce the seed set, this species will need to be grazed both early and late in the season.

4.6.1.2. MEDUSAHEAD

Medusahead, a non-native annual grass, has invaded grasslands in the Central Valley in the past several decades. Medusahead is common and widely distributed on the Rockwell preserve. Medusahead foliage and inflorescences contain large amounts of silica and are, therefore, relatively unpalatable to grazing animals. This results in a build-up of thatch (dead, undecomposed plant material) wherever medusahead occurs in high densities. Heavy thatch prevents other species from establishing, mainly as a result of insufficient sunlight reaching the ground. High cover by medusahead is an indicator of poor health of the annual grassland and need for management. In addition to grazing, burning in late spring or early summer is also an effective method to control medusahead.

4.6.2. Grazing Prescription

Grazing will be used as the primary method of vegetation management on the Rockwell Ranch Preserve. Properly managed grazing is an important tool for sustaining vernal pool habitat. In the absence of grazing or other suitable vegetation management strategies, pools can decline in size and diversity. Barry (1996) and Griggs (2000) describe invasions by exotic vegetation (star-thistle and medusahead) in the uplands and along the margins of vernal pools where grazing had been excluded

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for 15 years at the Vina Plains Preserve in Tehama County. Barry (1996) ascribes several adverse effects to vernal pools under non-grazed conditions. First, dense stands of ryegrass, medusahead and/or other non-native grasses and weed species may rapidly develop along pool edges, thereby replacing desirable native annuals. Second, dense stands of non-native grass and associated thatch can significantly reduce runoff into pools, increase infiltration and increase evapo-transpiration losses. This can reduce the extent and length of pool inundation, thereby reducing suitability for native vernal pool plants. Third, a complete rest from grazing can reduce the number of micro-depressions created by hoof prints. Such micro-depressions can provide important bottom variability for sustaining a diversity of vernal pool plants. The Preserve has the potential for all of the above-described problems to develop under a non-grazed condition.

The Nature Conservancy recently carried out a large-scale replicated grazing study at Howard Ranch in eastern Sacramento County (Marty 2005). The results of that study indicated that continuous grazing between October 1 and June 30 was more effective at increasing relative native plant cover and native species richness (both plant species and aquatic invertebrates), and decreasing cover by exotic grasses, than wet season or dry season grazing alone. Ungrazed plots decreased significantly in native plant diversity and cover over the three-year monitoring period.

4.6.2.1. TYPE OF LIVESTOCK

Cattle are the preferred livestock for grazing vernal pool habitats for multiple reasons. Cattle have historically grazed the Preserve, and the native species and habitats that have persisted on the site have been sustained over many decades of cattle grazing. Sheep selectively graze forbs, whereas cattle will primarily graze grasses (Barry and Larson 2003), and invasive grasses are the primary impetus for vegetation management on the Preserve. Most of the native upland species in annual grasslands are forbs, whereas the dominant nonnative species throughout the site are grasses. Cattle are also more effective than sheep at breaking down and consuming thatch. The preference for cattle is also an issue of practicality: sheep are highly subject to predation and, as such, require constant monitoring and predator protection. For that and other reasons, sheep grazing programs are costly and not self-sustainable over the long-term, as the Grazing Operator would have to be paid to provide the sheep and paid additional fees for any sheep lost to predation. Cattle grazing, in contrast, typically generates revenue and is sustainable in perpetuity.

8.7.26

For these reasons, cattle will be used to implement the grazing prescription. A mix of age and sex classes of cattle will be used in the grazing program to maximize forage use efficiency. If it is determined during the grazing program that certain age classes of cattle are more or less desirable for meeting the vegetation management goals, the relative proportions will be changed as part of the adaptive management process.

4.6.2.2. SEASON OF USE

Managed grazing of cattle on the Preserve will occur between fall and early summer (October 1 through June 30), a typical grazing season for the Central Valley. In the Howard Ranch 3-year study, grazing continuously through this season increased native plant cover, native plant richness, and aquatic invertebrate richness relative to wet season grazing, dry season grazing, or no grazing (Marty 2005). If rainfall patterns (i.e. only early rainfall or low annual rainfall) cause forage levels to be low at the end of the season, the cattle may be removed early. Most cattle weight gain occurs after April 1st in the Central Valley (C. Witham, *pers. comm.*) because the annual grasses have increased growth and set seed in April and May. Removing cattle in April or May, rather than the end of June, results in significantly higher cover of annual exotic grasses and residual dry matter in the following season, suppressing the germination of native species. The length of the grazing season may be shortened in subsequent years, if residual dry matter (RDM) measurements at the end of the grazing season are lower than the anticipated level of 500-800 lbs/acre, or if other Preserve management objectives are not being met.

4.6.2.3. GRAZING ROTATION

At this time, it is not anticipated that fencing or grazing rotation will be necessary to encourage constant rates of grazing throughout the Preserve. During the dry season, there may not be any natural water sources on the Preserve, and at least one artificial water source will be necessary during the summer. Cattle will typically travel up to one mile to water, while the Preserve is about one mile across. Thus, the placement of water sources will help distribute grazing on the Preserve. Artificial water supplies will not be placed within 200 feet of vernal pools. The placement of salt licks and/or molasses protein licks will also influence the grazing patterns on the Preserve. Salt licks will be moved to sites strategically determined by the Grazing Operator and Preserve Manager on an annual basis, and will be rotated as needed to increase grazing pressure in areas that are undergrazed. Salt licks and protein supplements will not be placed within 200 feet of any vernal pools. The relatively flat topography should also help ensure adequate dispersal of cattle.

8.7.27

If it is determined at any time that these methods of dispersing cattle are not effectively achieving the vegetation management goals, the strategy will be modified on an adaptive management basis. In future years, temporary fencing may also be used as necessary to further delimit grazing management zones if it is determined that this would aid in achieving the objectives of this plan. Alternative strategies that could be incorporated include regular herding and placement of additional water sources.

4.6.2.4. STOCKING RATES

The stocking rate for the Preserve is based on the production of forage material on site, which is highly variable from year to year and influenced by interactions between soils, slope, aspect, and most importantly, variations in timing and amount of rainfall. The site characteristics determine the average forage production values, but the climatic characteristics will determine the actual forage available in a particular year. Due to the highly variable nature of forage production, it is difficult to predict the true quantity of forage that will be available each year on a site. Consequently, grazing capacity can only be estimated. Monitoring of actual use and site conditions is important to adjust stocking rates appropriately.

The preliminary grazing capacity for the Preserve was estimated from the data in the Placer County Soil Survey (USDA 1980). Grazing capacity is based upon the amount of available forage material (or production) on a given site. The unit of measurement of available forage is "animal unit months" (AUM), which is defined as the amount of forage needed to support one adult cow, one horse, one mule, five sheep, or five goats for 30 days. This is equivalent to about 800 pounds of hay.

Based on estimates given in the Soil Survey for the predominant soil types on the Preserve, annual pasture yields range from approximately 1,000 pounds per acre in unfavorable years to 2,400 pounds per acre in favorable years. Production under "normal" conditions is about 1,800 pounds per acre. At Jepson Prairie in Solano County, annual pasture yield averages about 2,500 pounds per acre in upland areas with considerably lower production in swales and pools (Jepson Prairie Management Committee 1999). Sheila Barry (UCCE Cooperative Extension, Tehama, Glenn, and Colusa Counties) reports production of as little as 500 pounds per acre from vernal pool sites.

To achieve the vegetation management objectives for the Preserve, it is desirable to manage grazing pressure so that RDM at the end of the season is within the range of 500 to 800 pounds per acre (Barry 1996). The target RDM can be adjusted based on the condition of the range and success at meeting project objectives (e.g., control of

8.7.28

medusahead and mannagrass). Assuming an estimated average production of about 1,800 pounds per acre annually for the soils on the Preserve in a normal year, and a RDM target of 700 pounds per acre at the end of the grazing season, one acre will yield about 1,100 pounds of available forage annually. A breakdown of AUMs available within the Preserve under different conditions is given in Table C. This is based on approximately 500 acres of available grazing land on the Preserve.

Table C: Estimated Production Values and Available AUMs

Conditions (annual rainfall)	Estimated Total Production (lbs./acre)	Minimum RDM at end of season (lbs./acre)	Annual Available Forage (lbs./acre)	Available AUM per acre	Potential AUM Available on Preserve (500 acres)	Number of AU over 9-Month Grazing Season
Favorable	2,400	700	1,700	2.1	1050	117
Average	1,800	700	1,100	1.4	700	78
Unfavorable	1,000	700	300	0.4	200	22

The productivity figures provided in Table C show that the ability of the site to support grazing varies significantly with annual rainfall (both timing and amount). Adjustments to the stocking rate will be made by the Preserve Manager based on annual forage production, results of monitoring, and other conditions. The relatively low stocking rates prescribed by this plan allow for a longer grazing season, with the cattle remaining on site through June to more effectively control many exotics. It is anticipated over the long-term that the vegetation management objectives will be achieved.

4.6.2.5. DETERMINING RDM

RDM will be sampled once annually at the end of the growing season (October). Initial measurement of RDM will be based on the actual dry weight of rooted plant material within a representative sample of grazed pasture. Reference photos will be developed based on these actual RDM measurements. Once the photos are available, RDM will be determined based on a comparative ranking method using the reference photos.

4.6.2.6. SUBSTITUTE FEED

Substitute feed (e.g. hay) may be necessary to provide sufficient protein for cattle over the course of the grazing season. The Preserve Manager will approve any sources of substitute feed and feeding locations at the beginning of each season. Substitute feed

8.7.29

should be clean and free of noxious weed seed heads, such as yellow star thistle, so that the use of substitute feed does not introduce weeds to the site that are currently not abundant.

4.6.3. Prescribed Burning

The use of prescribed burns to control invasive nonnative weeds has been used extensively in California, including on vernal pool preserves such as Jepson Prairie. Prescribed burning is an excellent method of keeping nonnative grassland species in check, particularly medusahead, while potentially increasing the cover of native species that are better adapted to withstand the effects of fire.

Unfortunately, there are many constraints associated with burning, including approval of adjacent landowners, approval of fire authorities, and access and liability issues. Prescribed burns may only occur with the approval of the appropriate fire department, and as allowed by the Placer County Air Pollution Control District. Given these constraints, it is unlikely that controlled burns will be a viable management tool for the Preserve. Nevertheless, the following guidelines are provided should burning become an option in the future.

- Prescribed burns should be conducted when the buildup of thatch becomes excessive and/or medusahead exceeds 30 percent cover. At Jepson Prairie, preliminary evidence indicates that burning on a four-year rotation appears to be optimal for controlling non-native grasses and increasing native forbs;
- Prescribed burns should occur in early June to most effectively reduce medusahead; late afternoon burns are most effective in controlling medusahead because fires burn slowly and the moisture content in the seeds is higher, resulting in higher seed mortality (Furbish 1953, TNC 1988);
- Areas designated for prescribed burning in June should be temporarily fenced to exclude grazing in late March or early April to allow for buildup of fuel; fencing will remain in place around burn areas to exclude grazing the following year;
- Unburned control plots should be established for purposes of comparing the species composition in the burned and unburned plots in the years following the burn; and
- Areas to be burned should be accessible via truck (i.e. near designated access areas).

9.7.30

4.6.4. Mowing

Mowing may be used selectively to reduce thatch build-up in especially heavily weed-infested areas, or areas that are difficult to manage through grazing or controlled burns. Initially, mowing should be conducted each summer; frequency, timing, and mowing height may be adjusted based on growth rates and thatch build-up in order to achieve the equivalent of 500-800 RDM throughout the site.

If mowing is used as a vegetation management technique, the Preserve Manager will be responsible for carrying out mowing operations or will hire a qualified contractor to carry out this work. Mowing will be monitored by the Preserve Manager. As noted previously, the timing and frequency of mowing may be changed on an adaptive management basis to best meet vegetation management goals based on monitoring results.

Mowing (with or without collection of biomass) may also be used to create fuel breaks and as needed to mark access routes and maintain fuel modification zones within the Preserve.

4.6.4.1. MOWING WITH REMOVAL OF BIOMASS

In order to remove built up RDM and to promote the germination of native species in the fall, mowed clippings should be removed from the site. Clippings may be collected by using a hay baler, box scraper, or other similar mechanized methods. Use of a smaller mower with grass catcher, hand raking or use of a high power vacuum to bag clippings after mowing may also be effective options. Regardless of the collection method, the clippings will be removed from the mowed area and disposed of. Potential problems with these methods include soil disturbance and compaction with large mechanized equipment or prohibitive costs associated with intensive hand labor. However, mowing with manual removal of biomass may be a feasible option for weed management of small areas.

4.6.4.2. MOWING WITHOUT REMOVAL OF BIOMASS

Another possible mowing strategy is to use a mulching flail mower, and leave the finely mulched clippings at the soil surface. Mulching will facilitate biodegradation compared with unmulched thatch. This strategy is more cost effective than mowing with removal of biomass; however, the mulch that would remain may affect soil temperatures and increase soil organic matter; further, thatch of medusahead and ryegrass may have allelopathic effects on native plant seedlings.

8.7.31

4.6.5. Herbicide Treatment

The use of herbicides within the Preserve will only be allowed for small, localized areas, where small populations of noxious weeds exist and can be eradicated through herbicide use, and where hand-removal of weeds would be ineffective. Spraying must avoid impacts on sensitive biological resources. The Preserve Manager will contract with a qualified herbicide applicator to conduct herbicide treatment and weed removal activities. The Preserve Manager will direct intensive weed removal activities by mapping dense weed infestations during annual quantitative vegetation monitoring visits.

To apply an unrestricted herbicide (e.g., Roundup Pro, Rodeo, etc.), the applicator must have a Pest Control Business License, which requires that at least one individual employed by the applicator be in possession of a Qualified Applicator's License (QAL). If a qualified applicator is not present during treatment, all applicators must have undergone documented herbicide application training. All licenses must be issued by the State of California, be registered in Placer County, and be of current status.

Only EPA approved, systemic herbicides (e.g., Roundup Pro) may be used. No additives (e.g., surfactants, spreaders, dyes) may be used. No pre-emergent herbicides may be used. No herbicides of any kind may be applied within 100 feet of any vernal pool. The following herbicide concentrations shall be used according to type of application required:

- Foliar Spray Application - minimum of a 2 percent solution;
- Foliar wick application - 33 percent solution;
- Stump Treatment - 100 percent solution.

Spraying may be conducted only when weather conditions are conducive to effective uptake of the herbicide by the targeted species (e.g., sunny, dry, and when plants are actively growing), and when wind conditions are appropriate to minimize herbicide drift (five mph or less). During herbicide application, the applicator must protect all non-targeted species (e.g., native vegetation). Any non-target species lost due to intentional or unintentional application of herbicide should be replaced at the applicators expense, during the following planting season, at the direction of the Preserve Manager.

8.7.32

4.7. Invasive Plant Control

Control of exotic plant species that threaten California's wildlands will continue, as required, in perpetuity. The Preserve Manager will be responsible for control of invasive plants.

The preliminary list of the key invasive species to be controlled on the preserve is presented below. These species will be closely monitored and control efforts implemented as necessary. This list will be amended over time as appropriate.

Table D: Preliminary List of Key Invasive Plants to be Controlled on the Preserve

Common Name	Latin Name	Cal IPC Rating (threat)	Management Considerations
Tree of Heaven	*Ailanthus altissimus*	Moderate	Difficult to control once established; currently limited to north end of Preserve
Giant reed	*Arundo donax*	High	Highly invasive and difficult to control once established; currently limited to area along Wise Road
Yellow Star thistle	*Centaurea solstitialis*	High	Colonizes disturbed areas; localized distribution on Preserve
Bermuda grass	*Cynadon dactylon*	Moderate	Highly invasive and difficult to control once established; primarily limited to pastures near north end of Preserve
Himalayan blackberry	*Rubus discolor*	High	Currently limited to north and west fence lines
Milk thistle	*Silybum marinum*	Limited	Typically localized distribution; good potential for control on the Preserve

4.7.1. Tree of Heaven

Tree of Heaven (also known as ailanthus, Chinese sumac, and stinking sumac) is a fast growing, nonnative deciduous tree, introduced from China in the late 1700's. This species is highly prolific (both from seed and vegetative reproduction) and quickly establishes into large thickets. This species also produces toxins that prevent the establishment of other native species. Best methods of control include foliage herbicide treatment, cutting or damaging the trunk followed by herbicide treatment, basal bark herbicide treatment, and digging or pulling up plants. Chemical control

8.7.33

(glyphosate and Garlon 4) as a foliar application is most effective from June 15 - September 15. Basal bark herbicide treatment (used on trees with less than 6 inch diameter trunk) is most effective during late winter/early spring and in summer. Cutting or damaging the trunk (not completely cutting the tree trunk down), followed by herbicide treatment, is most effective in the summer. Cutting trees down and painting the cut stumps with herbicide is most effective if conducted during the growing season (through the end of summer). Herbicide treatment of the resprouts is typically required for several years to control this species. Small seedlings can be controlled by removing by hand.

4.7.2. Giant Reed

Giant Reed (wild cane), a tall, nonnative, perennial grass, was introduced into California in the early 1800's. This species quickly dominates in riversides and stream channels. Giant reed is able to dominate and outcompete native species due to its ability to spread quickly by rhizomes. The best method of giant reed control is through chemical treatment; mechanical control is only somewhat effective, since small fragments of root left in the soil quickly become reestablished. Chemical treatment with glyphosate applied as a foliar application or following cutting the stumps is effective. Burning can be effective in large stands if combined with follow-up herbicide treatments. Herbicide treatment of the resprouts with herbicide is required to control this species.

4.7.3. Yellow Star-thistle

Yellow star-thistle, a nonnative forb of European origin, was introduced to California around 1850 via South America. It is common in disturbed open areas on roadsides, rangeland, wildlands, hay fields, pastures, and waste areas. This species forms dense infestations and rapidly depletes soil moisture, preventing the establishment of other species. It is also poisonous to horses; however, sheep, goats, and cattle are not affected by this species. Best methods of yellow star-thistle control include mowing, grazing, burning, chemical treatment, and mulching; type of treatment will vary with density of population. Timing is critical for all treatments. Mowing should be conducted just after annual grasses begin to dry, and the yellow star-thistle is bud or early flower (no more than two percent of the flowers are in bloom); a follow-up mowing should be conducted again in four to six weeks. Intensive grazing should be conducted in late May and June. Burning should be conducted at the end of the rainy season when flowers first appear, and at one to three times at about two week

8.7.34

intervals. Chemical control (glyphosate) can be used during the bolting, spiny, and early flowering stages. Heavy mulching can be used to control small patches of yellow star-thistle.

4.7.4. Bermuda Grass

Bermuda grass is grown as a turfgrass or as forage for livestock, but it also can be an invasive weed. It was apparently introduced from Africa (not Bermuda) in 1751 and is widely spread throughout the southwest and southern United States. Bermuda grass is found in most areas of California at elevations below 3,000 feet and is common in gardens, landscapes, turf areas, orchards, roadsides, vineyards, and industrial areas. Hybrid varieties used as turf grasses do not produce seed, whereas common Bermuda grass produces seeds that remain viable in soil for at least two years. The Natural Resources Conservation Service reports that Bermuda grass has naturalized in 37 California counties.

It is generally not practicable to control Bermuda grass in natural areas on a large scale. On the Preserve, the distribution of Bermuda grass is limited to pasture areas near the north end of the property. Bermuda grass requires supplemental water during summer when it is actively growing. The discontinuation of pasture irrigation should help reduce the extent of Bermuda grass on the Preserve.

4.7.5. Himalayan Blackberry

Himalayan blackberry, a nonnative sprawling evergreen shrub, was introduced from western Europe into North America in 1885. This species grows along roadsides and pastures, but is most common in wetter areas along drainages. Plants spread both by seed and vegetatively, and Himalayan blackberry often forms dense monotypic stands in riparian areas. Best methods of control include removing above ground vegetation manually, mechanically, with burning, or with grazing, followed by herbicide treatment, or other repeated vegetative removal methods listed above. Chemical control is most effective if used in the fall. This species is also controlled by shading and flooding.

4.7.6. Milk Thistle

Milk thistle is a winter annual (biennial in dry habitats) that is typically found in disturbed locations. The ability to produce thousands of wind dispersed seed per plant gives this species the advantage of colonizing disturbed areas. Seed management is the

8.7.35

primary method of control for these annual and biennial species. Mowing or cutting the floral stalk within two days of flowering of the terminal blooms, will significantly reduce the ability of the plant to produce seed or regenerate. Chemical treatment (glyphosate) is effective if initiated before the plants produce flowers or seed.

4.8. Miscellaneous Maintenance Activities

Other maintenance activities will be performed on an as needed basis. This includes collection and disposal of trash, dumped refuse, and other debris.

4.9. Prohibited and Restricted Activities

The primary purpose of the Preserve is to mitigate impacts to wetlands and endangered and threatened species. Consequently, any activities on the Preserve must be consistent with this purpose. The following activities, which may directly or indirectly impact wetlands or special status species or their habitats, are prohibited or restricted on the Preserve.

4.9.1. Unauthorized Access

Access to the Preserve by the general public will not be permitted. Access by persons other than those with specific authorization (See Section 4.4.1), or by vehicles or other equipment, will not be allowed except in the following circumstances: a) as allowed by existing easements; or b) for emergency purposes. The Preserve area will be completely fenced and gates will be kept locked. Signs posted around the perimeter of the Preserve will indicate that unauthorized trespass is prohibited.

4.9.2. Construction Activities

Construction activities not specifically authorized under this PMP will not be allowed on the Preserve including, but not limited to, the following: leveling, grading, excavation, or other earthwork; exploration or any other activities related to oil or mineral extraction; installation of utility or transmission lines; placement of any new buildings or other structures; or building of new roads or trails (except as required for maintenance and monitoring access).

8.7.36

4.9.3. Habitat Conversion

The conversion of the property from the existing habitat types, including removal alteration, or replacement of any existing native vegetation (unless part of otherwise authorized vegetation management activities) is prohibited.

4.9.4. Alteration of Hydrology

Any activity that may alter the hydrology of the Preserve, including the alteration or manipulation of any natural watercourse, wetland, or body of water, or any activity or use that is detrimental to water quality, including but not limited to degradation, pollution, or fill, is prohibited. This prohibition does not include otherwise authorized channel clearing and/or dredging for the purpose of enhancing or maintaining habitat values.

4.9.5. Dumping

The dumping, storage, or other disposal of refuse, trash, sewer sludge, or toxic or hazardous materials or chemicals is not permitted on the property. This prohibition includes the storage or disassembly of inoperable automobiles, trucks, farm equipment, or other machinery for the purposes of sale or storage.

4.9.6. Hunting and Fishing

Hunting and trapping of wildlife is not permitted with the exception of efforts to control animal populations deemed detrimental to habitat values by the Preserve Manager. Commercial or recreational hunting and fishing are prohibited.

4.9.7. Mosquito Abatement

Mosquito abatement activities are not anticipated on the Preserve. This includes the use of chemicals or introduced predators (mosquito fish) for control. If public health issues necessitate development and implementation of an abatement plan for the Preserve, the plan will be developed in coordination with the Corps and FWS.

4.9.8. Fire Abatement

Specific fuel modification zones will be established on the Preserve as described in Section 4.5. No additional fire abatement activities are necessary to prevent and control the spread of wildfires to adjacent structures or roadways.

8.7.37

4.9.9. Use of Chemicals

The use of pesticides, herbicides, fertilizers or other chemicals will not be allowed on the Preserve except as specifically authorized under this PMP.

4.10. Adaptive Management

Adaptive management is a systematic process for continually improving management strategies and practices by making adjustments in response to results obtained. The principle of adaptive management recognizes that the managed resources are dynamic systems and that the state of knowledge regarding natural resource management is constantly improving. In the context of preserve management, monitoring is undertaken to assess the progress of management activities toward achieving the stated management objectives. The collected information can then be used to improve management activities if change is warranted.

This PMP includes several adaptive management provisions to assure that the plan remains effective over the long term. These adaptive management provisions are summarized in the Table below.

Table E: Adaptive Management

Monitored Condition	Adaptable Management Activities	Management Variables	Feedback Mechanism
1. Native vegetation cover 2. Nonnative vegetation cover 3. Species diversity 4. Thatch buildup	1. Grazing 2. Prescribed Burns 3. Mowing 4. Herbicide Use	1. Stocking rates 2. Timing of grazing 3. Type of livestock 4. Timing of burns 5. Fuel load prior to burn 6. Timing and frequency of mowing 7. Cut height 8. Collect or leave mowed clippings 9. Herbicides used	1. Vegetation sampling 2. Qualitative observations 3. RDM measurements

8.7.38

Chapter 5. Budgets and Funding

This chapter provides detailed estimates of the initial capital improvements budget, annual management budget, and funding requirements. This information was derived through a Property Analysis Record (PAR). The complete PAR evaluation is included in Appendix C.

5.1. Capital Costs

Caltrans is responsible for all capital and other costs associated with establishment of the Preserve. Table F presents a breakdown of the estimated capital costs.

Table F: Capital Costs

Item	Cost
Site Construction/Maintenance	
Project Planning and Management	$8,500
Fences and Gates[1]	$38,900
Debris/Trash Removal	$3,300
Subtotal	**$50,700**
Biotic Surveys	
Baseline Biological Surveys and Reports[2]	$23,300
Subtotal	**$23,300**
Habitat Maintenance	
Exotic Plant Control	$3,700
Establish Fuel Breaks	$2,700
Subtotal	**$6,400**
Public Services	
Signs and Installation	$1,200
Subtotal	**$1,200**

[1] Assumes initial replacement of 50 percent of existing fencing.
[2] Vegetation sampling in pools and grasslands, hydrology monitoring, and invertebrate sampling.

8.7.39

Reporting	
Periodic and Summary Reports	$9,000
Subtotal	**$9,000**
Office Maintenance	
Administration and Supplies	$800
Subtotal	**$800**
Operations	
Audit, Legal, Budgeting, Accounting, etc,	$13,300
Subtotal	**$13,300**
Subtotal	**$104,700**
Contingency and Administration	
Contingency (10%)	$10,500
Administration (15%)	$17,300
Subtotal	**$27,800**
Total	**$132,500**

5.2. Annual Management and Monitoring Budget

Table G presents the estimated annual budget for management of the Preserve including maintenance (e.g., fencing repairs) and long term monitoring. These activities will be the responsibility of the Preserve Manager.

Table G: Annual Management Budget

Item	Cost
Site Construction/Maintenance	
Project Planning and Management	$2,100
Fences and Gates	$2,700
Trash/Debris Removal	$800
Subtotal	**$5,600**

8.7.40

Biotic Surveys	
Five-Year Biological Surveys and Reports	$4,700
Subtotal	**$4,700**
Habitat Maintenance	
Exotic Plant Control	$3,700
Maintain Fuel Breaks	$2,700
Subtotal	**$6,400**
Public Services	
Signs and Installation	$200
Subtotal	**$200**
Reporting	
Periodic and Summary Reports	$6,900
Subtotal	**$6,900**
Office Maintenance	
Administration and Supplies	$800
Subtotal	**$800**
Operations	
Audit, Legal, Budgeting, Accounting, etc,	$3,300
Subtotal	**$3,300**
Subtotal	**$27,900**
Contingency and Administration	
Contingency (10%)	$2,800
Administration (15%)	$4,600
Subtotal	**$7,400**
Total	**$35,300**

5.3. Funding Sources

Caltrans is responsible for funding an endowment adequate to cover the estimated annual management budget in perpetuity. Table H presents a summary of the expected revenue sources.

8.7.41

Table H: Projected Funding Requirements

Item	Cost
Initial Capital Costs	$132,500
Annual Costs	
Annual Operating Budget	$35,300
Grazing Revenue	$7,000
Net Annual Budget	$28,300
Per Acre Management Costs (excluding grazing revenue)	$66
Endowment Requirements	
Total Endowment Required (@ 5% return)	$566,000
Per Acre Endowment (@ 5% return)	$1,132
Total Endowment Required (@ 4% return)	$707,500
Per Acre Endowment (@ 4% return)	$1,415
Total Endowment Required (@ 3% return)	$943,300
Per Acre Endowment (@ 3% return)	$1,887
Total Contribution	**$698,500 - $1,075,800**

The annual management budget is estimated at $35,300. Grazing revenues of $7,000 annually were estimated based on 700 AUM annual production (average conditions – see Table C). Grazing revenues are based on a fee of $10 per AUM.

8.7.42

Chapter 6. Monitoring and Reporting

Long-term monitoring is required in order to determine the status and condition of the Preserve and whether prescribed management activities are effective in meeting the established objectives. This monitoring, which will continue in perpetuity, is the responsibility of [PRESERVE MANAGER]. Monitoring is a key component of adaptive management, which will be an essential tool in the management program for the Preserve.

6.1. Purpose of Monitoring

Preserves placed under conservation easements are typically monitored periodically to assess changes from the baseline conditions of habitats and species present on the Preserve and adjacent lands. The purpose of monitoring is to 1) determine the overall status and condition of the Preserve; 2) identify whether current management methods are effective; 3) identify any shortcomings or new issues so that appropriate corrective actions can be taken; and 4) document management activities conducted on the Preserve. Parameters to be monitored include, but are not limited to, vegetation cover, species diversity, invasive species, fences and signage, trash removal, and vandalism. Both quantitative monitoring (sampling) and qualitative monitoring (recording visual observations, taking photographs, etc.) will be performed.

6.2. Performance Criteria

The performance criteria for vernal pools and grasslands on the Preserve are given in Table I, below.

Table I: Performance Criteria

Parameter	Standards
Vernal Pools	
Vegetation	Percent cover of key indicator species[1] is greater than, or not significantly less than, baseline conditions. Number of vernal pool indicator species is greater than, or not significantly less than, baseline conditions.

[1] A list of key indicator species for vernal pools on the Rockwell Preserve will be compiled based on data collected during the initial year of monitoring and will include commonly occurring native species that are representative of the pools on the site.

8.7.43

Parameter	Standards
Hydrology	The hydrologic regime in vernal pools is not significantly different from baseline conditions.
Special Status Species	The number of vernal pools supporting fairy shrimp and tadpole shrimp is greater than, or not significantly less than, baseline conditions.
Upland Grasslands	
Vegetation	Percent cover of native species is greater than, or not significantly less than, baseline conditions. Percent cover of target nonnative species is less than, or not significantly greater than, baseline conditions.

6.3. Monitoring Methods and Schedule

6.3.1. Qualitative Inspections

Periodic inspections of the Preserve will be performed quarterly or at the discretion of the Preserve Manager. The purpose of qualitative monitoring is to document the overall condition of the Preserve. Qualitative monitoring will be conducted by meander surveys throughout the site. These inspections will include checking fencing and gates, and for vandalism, dumping, etc. These inspections will also include monitoring of grazing activity and proper placement of water sources, salt licks, etc. in accordance with the grazing lease. Periodic inspections will be documented in a log book. For each inspection, the minimum information to be logged will include date, monitor's full name, other personnel present (names, companies, etc.) area monitored, description of any specific events or activities monitored or problems encountered, reference to accompanying photographs(s) if applicable, and recommended actions.

Qualitative monitoring will also include aerial photo documentation of overall site conditions. Non ortho-rectified aerial photos will be taken every five years.

6.3.2. Quantitative Monitoring

Quantitative monitoring will be performed during the first year after recording the conservation easement in order to establish baseline condition, and will be repeated every five years thereafter. Monitoring will include sampling of vernal pool water depth, vernal pool vegetation, vernal pool crustaceans, and upland grassland vegetation. Sampling will be based on a stratified random approach, which will assure that all areas of the Preserve are included in the samples.

8.7.44

The number of vernal pools to be sampled will be determined during the initial baseline surveys. At minimum, five pools from each stratification layer will be included in the samples. Additional pools will be sampled if the initial five pools are not considered adequate based on species/area relationships or similar method.

Hydrology will be monitored in the sampled pools through direct measurement of water depth in the deepest part of each pool. Sampling will occur five times during the rainy season and will be repeated every five years.

Quantitative vegetation sampling will be performed by a stratified random point-intercept method. For each sampled vernal pool, vegetation will be sampled from two transects in the center and two transects at the edges of the pool. This method will generate 80 data points (20 points per transect) from each sampled pool. The same pools will be sampled during each event, but sampling points will be randomly placed each time within these vegetation-hydrology stratifications. Data will be analyzed for comparison with the performance criteria given in Table I. Data will be analyzed in a timely manner in order to be used along with RDM measurements to determine if vegetation management strategies should be adjusted in subsequent years. Precipitation totals and patterns will be analyzed concurrently with vegetation cover data.

Vegetation in representative upland areas will also be monitored for cover and composition. Representative samples will include three to five samples from each soil type represented in the Preserve, for a total of about 12 to 20 samples. Collection will be accomplished by the point-intercept method described above.

RDM will be measured and recorded each year to determine whether stocking rates were effective at reducing thatch to the desired levels (See Section 4.6.2.5 for methods). Except for RDM data, which will be collected in September or October of each year, all vegetation data will be conducted in spring during the peak blooming season for vernal pool species (usually March-April).

Vernal pool crustaceans will be monitored by sampling the same pools selected for hydrology and vegetation sampling, described above, using the dip net transect method under the direction of FWS-permitted biologists. Sampling will be conducted three times during the rainy season and will be repeated every five years.

8.7.45

6.3.3. Photo Documentation

Photographs will be taken from preset photostations at key locations on the Preserve. Photographs will also be taken at random locations to document problems or occurrences (i.e., erosion, weed infestation locations before and after treatments, documentation of vegetation management events, etc.). Photographs will be digitized, annotated with photostation number (corresponding with accompanying photo key map) and date of photograph, and copied to CD format. CDs containing photos will be included in the monitoring reports.

6.3.4. Monitoring Schedule

Table J presents the recommended monitoring schedule for the Preserve.

Table J: Long-Term Monitoring Schedule

Task	Responsible Party	Monitoring Methods	Frequency
Qualitative Monitoring	Preserve Manager	Visual observation; photo documentation (as needed)	Quarterly or at discretion of Preserve Manager
		Aerial photos	Every five years
Quantitative Monitoring	Preserve Manager	Measure water depth five times during rainy season	Every five years
		Point-intercept vegetation sampling	Every five years
		Dip net surveys three times during rainy season	Every five years
		RDM Measurements	Annually

6.4. Reports

Annual reports will be prepared each year to describe the results of the Preserve monitoring. The annual reports will be completed by October 31 of each year. Each report will include the following items.

- A summary of the Preserve location and description
- A summary of the monitoring methods

8.7.46

- A list of the personnel who prepared the content of the annual report and/or participated in monitoring activities that year
- A discussion of the previous year's management activities, including grazing and other vegetation management, exotic plant control, and other activities
- A summary and analysis of the monitoring results, including an evaluation of site conditions
- Management recommendations, including discussion of areas with inadequate performance and recommendations for remedial action
- A discussion of modifications made to the monitoring methods
- Photo documentation of the preserve enhancement sites using photographs taken from predetermined photo documentation stations

Every five years, a more detailed report will be prepared that will include quantitative data and analysis and evaluation of performance in addition to the contents listed above.

All reports will be submitted to the following parties:

Corps of Engineers
Regulatory Branch
Attention: File No 199500363
1325 J Street
Sacramento, CA 95814

US Fish and Wildlife Service
Attention: Field Office Supervisor
Ecological Services
2800 Cottage Way, Room W-2605
Sacramento, CA 95814

California Department of Fish and Game
Attention: Environmental Services Supervisor
1701 Nimbus Road
Rancho Cordova, CA 95670

8.7.47

Chapter 7. References

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USDA Soil Conservation Service. 1980. Soil Survey of Placer County, Western Part. USDA SCS in Cooperation with UC Agricultural experiment Station.

8-7.48

Appendix A Project Permits

8.7.49

Appendix B Example Grazing Lease

8.7.50

Appendix C Property Analysis Record

8.7.S1