WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk
Terry Gage - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	2009 CBEDS	06/01/10	09/01/10
Sheridan School (K-5)	88	90	88
First Street School (K-5)	411	431	456
Carlin C. Coppin Elementary (K-5)	446	447	418
Creekside Oaks Elementary (K-5)	624	652	618
Twelve Bridges Elementary (K-5)	708	706	722
Foskett Ranch Elementary (K-5)	542	547	546
Lincoln Crossing Elementary (K-5)	608	595	616
Glen Edwards Middle (6-8)	632	634	693
Twelve Bridges Middle School (6-8)	837	803	844
Lincoln High School (9-12)	1,471	1,410	1,521
Phoenix High School (10-12)	80	81	87
PCOE Home School	0	0	0
TOTAL:	**6,447**	**6,396**	**6,609**

Preschool/Head Start

First & J Street	24
Carlin Coppin	23 - A.M. /20 - P.M.
Sheridan	20

Pre-K/Special Ed

Foskett	15
FSS PPPIP	40
Carlin Coppin	6

Adult Education 122

First-5 Program

First Street	20-A.M. / 20-P.M.

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 7, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
600 Sixth Street, Suite 400, Lincoln, CA

AGENDA

2010-2011 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:10 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:15 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

   2.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Superintendent

   2.2 PERSONNEL
   a. Public Employee Discipline/Dismissal/Release - CE 10/11.1
   b. Public Employee Discipline/Dismissal/Release - CL 10/11.1

   2.3 INTERDISTRICT ATTENDANCE APPEAL
   a. Interdistrict Request Appeal 10/11-38
   b. Interdistrict Request Appeal 10/11-39

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**–Lincoln High Theater
   The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

   3.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Superintendent

   3.2 PERSONNEL
   a. Public Employee Discipline/Dismissal/Release - CE 10/11.1
   b. Public Employee Discipline/Dismissal/Release - CL 10/11.1
   Roll call vote:

   3.3 INTERDISTRICT ATTENDANCE APPEAL
   a. Interdistrict Request Appeal 10/11-38
   b. Interdistrict Request Appeal 10/11-39

4. SPECIAL ORDER OF BUSINESS:

Special Thank You.

5. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approval of Meeting Minutes for:
- August 3, 2010, and August 17, 2010 Regular Board of Trustee Meetings

5.2 Approval of Warrants.

5.3 Approve Classified Personnel Report.

5.4 Approve Certificated Personnel Report.

5.5 Approve Student Discipline/Expulsion Re-Entry of following Students:
- #07-08 V
- #08-09 R, GG
- #09-10 E, J
- #09-10 F

5.6 Approve Annual Approval of Bank Check Signers.
Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Carlos DeLaFuente

7.2 Western Placer Teacher's Association – Mike Agrippino

7.3 Western Placer Classified Employee Association – Mike Kimbrough

7.4 Superintendent, Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Discussion/ Action **ESTABLISH DISTRICT GOALS AND OBJECTIVES FOR 2010-11**
Leaman *(10-11 G & O Component III, IV, V)*
•Draft goals and objectives were presented to the board at the last meeting. They are being presented a final time for adoption by the Board.

8.2 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(10-11 G & O Component I, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.
  - BP/AR 3514 Environmental Safety
  - BP 3517 Facilities Inspection

8.3 Information **LETTER FROM PCOE REGARDING WPUSD'S 2010-11 ADOPTED BUDGET – Lopes** *(10-11 G & O Component I, IV, V)*

- In accordance with the provisions of AB 1200 and Education Code Section 42127, prior to approving district budgets, the County Superintendent of schools is required to review the Board adopted budget to determine if it meets the criteria and standards for fiscal stability. PCOE has completed their review of Western Placer Unified School District's 2010-11 Board of Trustees adopted budget, has approved the budget and has noted concerns.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - September 21, 2010 7:00 P.M., Lincoln High School, Performing Arts Theater

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Main Office Conference Room**
Date: **Tuesday, September 7, 2010**
Time: **6:15 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
- * PUBLIC EMPLOYEE APPOINTMENT
- * PUBLIC EMPLOYEE EMPLOYMENT
- * **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
- * **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
- * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
- * STUDENT PRIVATE PLACEMENT
- * **INTERDISTRICT ATTENDANCE APPEAL**
- * STUDENT ASSESSMENT INSTRUMENTS
- * STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      ●Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
PULBIC EMPLOYEE PERFORMANCE EVALUATION - Superintendent

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Board of Trustees

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Performance Evaluation on Superintendent

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to public Employee Performance Evaluation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Public Employee Discipline/
Dismissal/Release
- CE 10/11.1

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Employee # CE 10/11.1 Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Employee # CE 10/11.1 Discipline/Dismissal/Release.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Discipline/
Dismissal/Release
- CL 10/11.1

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Employee # CL 10/11.1 Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Employee # CL 10/11.1 Discipline/Dismissal/Release.

3.2b

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Interdistrict Appeal

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

a. Interdistrict Request Appeal 10/11-38
b. Interdistrict Request Appeal 10/11-39

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

SPECIAL

ORDER

OF

BUSINESS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Special Thank You!

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Mary Boyle

ENCLOSURES:
Awards Presented at Meeting

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
None – Cost Savings to District!

MEETING DATE:
September 7, 2010

BACKGROUND:

With the tightening of budgets, one recommendation of last year's Budget Committee was to not provide snacks for district meetings unless the expense came from categorical (restricted) funds. We approached our August 16 District Inservice Day with some reservations this year, knowing that all we could provide our employees on their first day of the new school year would be coffee and water! A wonderful group of parents and young people came to our assistance, headed by Kitty Sutcliffe. We would like to offer our warmest appreciation to the following groups for providing a tasty array of treats to all our District employees on their first day of return to work for the 2010/2011 school year:

- Kitty Sutcliffe and WPUSD Parents
- Boy Scout Troop #185
- Cub Scout Pack #185
- Girl Scouts McBean Service Unit

RECOMMENDATION:

Presentation of awards to above groups.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
- August 3, 2010 – Regular Meeting
- August 17, 2010 – Regular Meeting

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:
- August 3, 2010 Regular Meeting
- August 17 , 2010 Regular Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 17, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:55 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

Members Present
Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member
Terry Gage, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Maintenance & Facilities
Ryan Davis, Director of Personnel Services
Bob Lyons, Director of Technology
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

6:00 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

2.2 PERSONNEL
Public Employee Discipline/Dismissal/Release

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 10/11-36
b. Interdistrict Request Appeal 10/11-37

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater

3.1 **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

No action was taken

3.2 **PERSONNEL**
Public Employee Discipline/Dismissal/Release

No action was taken

3.3 **INTERDISTRICT ATTENDANCE APPEAL**
a. Interdistrict Request Appeal 10/11-36 –

Motion by Mr. Long, seconded by Mr. Haley and passed by a 5-0 vote to deny 10/11-36.

b. Interdistrict Request Appeal 10/11-37

Motion by Mrs. Gage, seconded by Mr. Long and passed by 5-0 vote to reject appeal 10/11-37.

4. **SPECIAL ORDER OF BUSINESS**
Lighthouse Counseling and Family Resource Center Presentation
Angela from the lighthouse presented a slideshow on recent events for Lighthouse fundraising. One being the "Celebrity Waiter" luncheon, where they raised $34,000 and the open house was well supported. Angela thanked Mary Boyle for all her continued support and leadership she has given to the lighthouse. She shared statistics for services that have been provided to students within the Western Placer Unified School District students as well as local families. The Board of Trustees thanked Angela for the great presentation.

5. **CONSENT AGENDA**
5.1 Approve Classified Personnel Report.
5.2 Approve Certificated Personnel Report.
5.3 Approve Student Discipline/Expulsion Re-Entry of Student #08-09 S, #09-10 D, E, G, and H & K.
5.4 Approve Ratification of the Fire and Security Alarm Monitoring Services Contract with Integrated Fire Systems, Inc. for Fiscal Year 2010-11.
5.5 2010-11 Agricultural Career Technical Education Incentive Grant – Revised Budget.
5.6 Approve Purchase of 2010 Featherlite Livestock Trailer from Western Featherlite LLC.
5.7 Medallions Supplement to Elementary English/Language Arts Adoption.

5.1.2

Motion by Mrs. Gage, seconded by Mrs. Stevenson, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Haley, Gage, Long, Stevenson, Carras

6. COMMUNICATION FROM THE PUBLIC

Jill Loya reported the following:

- The library had 1,500 attend the summer reading program.
- Pool party at McBean Park.
- New program, Reading to Rover, Teddy is at the library every other Saturday.
- Homework center will be open Tuesdays and Thursdays. Wednesday will be optional for homework.
- Mother Goose on the loose is still full every session.

Andres Peaka, introduced himself as the Champaign manager on measure J reported on the following items:

1. Website is setup measure J www.yesonjforkids
2. The office will be open on Monday, August 23, 2010.
3. Taking furniture donations, tables, desk etc.
4. There will be a kick-off party on Monday at 5:30 p.m. at Campaign headquarters, located on 605G Street, Suite 120.
5. Welcoming any type of office supply donations including paper, pencils, etc.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory –

7.2 Western Placer Teacher's Association – Mike Agrippino had no report.

7.3 Western Placer Classified Employee Association – Mike Kimbrough had no report.

7.4 Superintendent, Scott Leaman reported the following:

- Preparing for the start of school
- Spoke before the govt. affairs Chamber breakfast
- Gave an informational talk on Measure "J", and information is available on the district website www.wpusd.k12.ca.us.
- Annual district inservice was held Monday, August 16th at LHS.
- Had an active discussion was held with Village 7 (Lewis Group).
- Ryan Davis, new Director of Personnel Services hosted a new-teacher meeting on Friday, August 13th with 8 new teachers.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(10-11 G & O Component I, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 1020 Youth Services
- BP 2210 Administrative Discretion Regarding Board Policy
- BP/AR 3311 Bids
- BP 4137 Tutoring
- BP/AR 5112.1 Exemptions from Attendance
- BP/AR 6141 Curriculum Development and Evaluation
- BP 6141.5 Advanced Placement

- AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
- AR 6142.8 Comprehensive Health Education
- BP/AR 6146.11 Alternative Credits Toward Graduation
- BP 6162.6 Use of Copyrighted Materials
- BP/AR 6163.2 Animals at School

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by 5-0 vote to approve policies as presented.

8.2 Information/ Discussion **2010-11 DRAFT DISTRICT OBJECTIVES – Leaman** *(10-11 G & O Component I, IV, V)*

•Draft objectives based on district goals will be discussed with the Board.

Mr. Leaman reported on goals for the 2010-11 school year. He discussed cutting the year into two time periods. One of our goals is to have out proper information on the bond measure. The board acted to have a balanced budget by November 2010. Joyce Lopes will constantly be updating the Board of Trustees on the state budget. After November the district will look at budget cuts for next year. Joyce will review the cuts that were discussed during the last budget committee. This was an information and discussion item only.

8.3 Action **ADOPTION OF NEW ACCEPTABLE USING POLICY AR 4040E; BP/AR 4040 REVISIONS – Leaman** *(10-11 G & O Component I, IV, V)*

• Current Board Policies address the use of technology by district staff through BP 4040 and AR 4040 – Employee Use of Technology. Similar to the recently adopted Student Acceptable Use Policy (Student AUP), the attached AR 4040E Staff Computer, Network, and Internet Safety Acceptable Use Policy (Staff AUP) addresses specific areas of BP/AR 4040, and is intended to be used as an annual, renewable Staff AUP agreement. The proposed BP 4040 and AR 4040 revisions and the new AR 4040E have been reviewed by district administration and reflect changes based on CSBA recommendations and recent updates in technology.

Mary Boyle asked Bob Lyons, Director of Technology to explain the purpose of adopting Exhibit 4040 which is for employee use. The revisions made to BP/AR 4040 were due to modern technology. Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 5-0 roll call vote. Roll call: Gage, Long, Stevenson, Haley, Carras

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Stevenson shared how amazing the teachers are, with already working in the classrooms, teachers go above and beyond. She attended Twelve Bridges Middle School Orientation, which was held today.

Mrs. Gage shared she also attended Twelve Bridges Middle School Orientation, and her household is excited about going back to school. She also reported her children will be on the bus for a long period of time.

Mr. Haley made a visit to Sheridan school, and his granddaughters are also preparing to start school.

Mr. Long expressed the teachers are working very hard to prepare for the opening of school. Met with the new shop teacher, and is very excited. He reported that ACSA, and CTA are seeking to participate in the lawsuit against the State of California. He touched on an article in the Sacramento Bee about Charter School in geographical locations.

Mr. Carras shared most people judge a school on how it looks from the outside, and he complemented the grounds and custodians for our schools. After passing by a few of our schools, they look good, and very well kept. Schools are suffering monetarily due to budget cuts, so some schools are requesting parents to bring in toilet paper, cleaning supplies, and other supplies needed.

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - ➢September 7, 2010 7:00 P.M., Lincoln High School, Performing Arts Theater
  - ➢September 21, 2010 7:00 P.M., Lincoln High School, Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:10 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:
Ayes:
Noes:
Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 3, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
600 Sixth Street, Suite 400, Lincoln, CA

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

Members Present
Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member
Terry Gage, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

6:05 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

   2.1 **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

   2.2 **PERSONNEL**
   Public Employee Discipline/Dismissal/Release

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater

   3.1 **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

   No action to report

5.1.6

3.2 **PERSONNEL**
Public Employee Discipline/Dismissal/Release

Charges were brought to board for one classified employee.

4 CONSENT AGENDA

4.1 Approval of Meeting Minutes for:
- June 1, 2010, June 15, 2010 Regular Board of Trustee Meeting
- June 22, 2010 Special Board/Workshop Meeting

4.2 Approval of Warrants.
4.3 Approve Classified Personnel Report.
4.4 Approve Certificated Personnel Report.
4.5 Approve Williams Uniform Quarterly Complaint Report.
4.6 Approve Classified Extra Help for 2010-2011.
4.7 Approve Ratification of the Community Facilities District Administration Services Contract for Fiscal Year 2010-11 for CFD #1 and CFD #2.
4.8 Approve Report of Disclosure Requirements for Quarterly Reports of Investments.
4.9 Approve Purchase of 2008 Bluebird All American 65 Passenger Bus from A-Z Bus Sales, Inc.
4.10 Approve Off-Campus Federal Work-Study Contract between Heald College and WPUSD.
4.11 Approve Service Agreement for an Employee Assistance Program between ACI Specialty Benefits, Inc., and WPUSD.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Gage, Long, Stevenson, Carras

5. COMMUNICATION FROM THE PUBLIC
There was no public communication.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Carlos Delafuente was not present.
6.2 Western Placer Teacher's Association – Mike Agrippino reported Teachers are showing up in the classroom to prepare for the school year, no matter what, they will be ready to start school. He also shared on the loss of one retired teacher, Sheila Trimmer, and gave an update on retired teacher Jaylene Prychun who is also battling cancer.
6.3 Western Placer Classified Employee Association – Mike Kimbrough had no report
6.4 Superintendent, Scott Leaman explained to the board, that during their seating at a board meeting, they are considered a district employee, and are not allowed to campaign for the school bond. There was an appeal he attended at the county level that was overturned by the county board.
6.5 Mary Boyle, Assistant Superintendent:

a. August District Inservice Day – Mary Boyle reported on the district inservice day schedule planned. Local community Boys and Girls Scouts will be provided treats for breakfast. She reviewed programs for both certificated and classified staff. We will have Preschool programs which will be both State and Federal funded.
b. Preliminary Look at STAR Test Scores – Mary Boyle shared the district maintained their scores, and feels API should be on target.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Action **WIRING UPGRADE PROJECT AT LINCOLN HGIH SCHOOL – Boyle/Lyons** *(10-11 G & O Component IV, V)*

•As the technology capabilities and infrastructure of district school sites were evaluated last year, it became evident that Lincoln High School was in need of upgrades to its networking security, speed and reliability. LHS currently utilizes 25% of the District's network resources with increasing demands for faster, ubiquitous access. Bids were advertised and taken for needed wiring upgrades. The enclosed proposal includes new Category 6 data cabling to all classroom spaces, optical fiber where needed, and managed switching equipment, allowing for 10 data drops per classroom: 4 for student use, 4 for teacher use, and 2 for overhead presentation. This upgrade will increase the speed and reliability of the network as well as providing for greatly increased security.

Bob Lyons, Director of Technology reported on the bid being presented for approval. Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a 5-0 vote.

7.2 Action **BEHAVIOR ANALYST SALARY COMPARISON – Boyle** *(10-11 G & O Component III, IV, V)*

•Last spring, the Board approved a revised job description for the Behavior Analyst position and its inclusion on the Classified Management salary schedule. In further study and as we have advertised to fill the position, we have found that our initial salary recommendation was significantly lower than other districts, resulting in an inability to find qualified applicants for the position. By increasing the salary for this position by approximately $7000/year, we will be in the average range and are more hopeful of filling it successfully.

Mary Boyle updated the board on the Behavior Analyst salary. Motion by Mr. Long, seconded by Mrs. Gage, and passed by a 4-1 vote. No vote Mrs. Stevenson.

7.3 Action **RESOLUTION 10/11.4 APPROVING SUPPORT OF ROBLES-WONG V. CALIFORNIA, LITIGATION CHALLENGING THE STATE'S SCHOOL FINANCE SYSTEM – Leaman** *(10-11 G & O Component IV, V)*

•The Board of Trustees has requested the district submit a Resolution in support of the Robles-Wong v. California, Litigation Challenging the State's School Finance System.

Board of Trustee Mr. Haley reported on Resolution 10/11.4 in support of the Robles-Wong v. California. He feels this will change the way the State funds education. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 roll call vote to approve Resolution 10/11.4 Support of

Robles Wong v. California, Litigation Challenging the State's School Finance System. Roll Call Vote: Gage, Long, Stevenson, Haley, Carras

7.4 Informaiton/Discussion **2009-10 FINAL BOARD GOALS AND OBJECTIVES REPORT** – **Leaman** *(10-11 G & O Component III, IV, V)*

- The final Board 2009-10 goals and objectives report is attached. The district commends the many individuals that completed the 2009-10 objectives.

Mr. Leaman reviewed the 2009-10 goals that were attained. He touched on a couple of goals for discussion. He reported the district is currently working on the farm deed process change. The district will also need to get information out on the bond. The 2010-11 goals draft will come back before the board for approval.

7.5 Action **PROMOTION OF ASSISTANT SUPERINTENDENT TO DEPUTY SUPERINTENDENT** – **Leaman** *(10-11 G & O Component III, IV, V)*

- As part of the budget reductions this year the district converted the Assistant Superintendent of Personnel Services to a Director of Personnel resulting in a savings of $35,000. Due to this change, the director and the personnel department was assigned to the Educational Services Department along with all program and technology services. With these changes and the desire to clearly identify the administrative structure in the superintendent's absence, the promotion of Mary Boyle from Assistant Superintendent of Educational Services to Deputy Superintendent of Educational Services is being requested. Ms. Boyle will be assigned the additional duties but will retain the same salary schedule. As of July 1, 2010, Ms. Boyle will be allotted a stipend of $150.00 for the days she acts as Superintendent in Charge.

Mr. Leaman reported on the purpose of the promotion from Assistant Superintendent to Deputy Superintendent. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 5-0 vote.

7.6 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS** – **Leaman** *(10-11 G & O Component I, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.
  - BP 0200 Goals for the School District
  - AR 4112.24 Teacher Qualifications Under the No Child Left Behind Act
  - AR 4112.41 Employee Drug Test
    AR 4212.41
    AR 4312.41
  - BP/AR 5131.1 Bus Conduct
  - BP 7160 Charter School Facilities

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 5-0 vote to approve the revised and new policies as presented.

7.7 Information **TRANSPORTATION UPDATE** – **Lopes** *(10-11 G & O Component I, IV, V)*

- The At the May 4, 2010, Board of Trustees meeting, the Board approved eliminating transportation for students living within the city limits and combining K-12 students on all routes. This modification will save the district $323,100 a year in transportation costs. In addition, the Board approved providing special education transportation with District staff as opposed to a third party provider. This will save the district $60,000 a year.

Mr. Leaman reported on the cuts to transportation department, and reviewed some of the changes that will take place. We will continue to serve students that are being displaced due to space, as well as special education students.

Damian Armitage – President of the Lincoln Crossing Association, encouraged the board to restore the transportation services, meantime Lincoln Crossing Association is putting their heads together on how to get kids to school. He expressed his appreciation with the board on keeping their attention on bus routes.

7.8 Action **APPROVAL OF RESOLUTION NO. 10/11.1, CERTIFYING APPROVAL TO ENTER INTO AN AGREEMENT WITH THE CALIFORNIA DEPARMENT OF EDUCATION TO PROVIDE CHILD CARE AND DEVELOPMENT SERVICES AND TO AUHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2010-11 – Lopes**
(10-11 G & O Component I, IV, V)

- In order for the district to receive funding for the 2010-11 academic year for the State Preschool Program the Board must certify approval to enter into this transaction with the California Department of Education and to authorize the designated personnel to sign contract documents for the fiscal year 2010-11.

In Joyce Lopes absence Mr. Leaman presented Resolution No. 10/11.1 Certifying entering into agreement with the California Department of Education to provide Child Care and Development Services. Motion by Mrs. Gage, seconded by Mrs. Stevenson, and passed by a 5-0 roll call vote. Roll call vote: Long, Stevenson, Haley, Gage, Carras

7.9 Discussion/ Action **APPROVAL OF RESOLUTION NO. 10/11.2, TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCAL YEAR 2010-2011, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Lopes** *(10-11 G & O Component IV, V)*

- The Board of Trustees will take action to approve the FY 2010-11 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 4,262 parcels being levied for a total of $3,253,299.84.

In Joyce Lopes absence Mr. Leaman presented Resolution No. 10.11.2 approving Community Facilities District No. 1 Tax, and Levying and Apportioning the Special Tax. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 roll call vote. Roll Call Vote: Stevenson, Haley, Gage, Long, Carras

7.10 Discussion/ Action **APPROVAL OF RESOLUTION NO. 10/11.3, TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2010-2011, AND LEVYING AND**

5.1.10

APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN
– **Lopes** *(10-11 G & O Component IV, V)*
• The Board of Trustees will take action to approve the FY 2010-11 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 2,716 parcels being levied for a total of $1,939,686.38.

In Joyce Lopes absence Mr. Leaman presented Resolution No. 01/11.3 approving the Community Facilities District No. 2 tax, and Levying and Apportioning the Special Tax. Motion by Mr. Long, seconded by Mrs. Gage, and passed by a 5-0 roll call vote. Roll Call Vote: Haley, Gage, Long, Stevenson, Carras

8 BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley shared he is ready for school to start.
Mrs. Gage thanked the teacher.
Mr. Long thanked the teachers, along with one teacher at the high school who has been working many hours during the summer, so he thanked Mr. Seacrist, and many other teachers for giving so much of their time.
Mrs. Stevenson excited that the kids are going back to school in two weeks, and looking forward to return the class gecko. Shared she received daughters STAR test scores.
Mr. Carras reported as being a member of the Placer County Board Committee, he reported the Board of Trustees will hold their annual Trustee Dinner on November 15th, tentatively set for Morgan Creek, and will be make some changes in how board members have been recognized in the past.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - August 17, 2010 7:00 P.M., Lincoln High School, Performing Arts Theater

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:35. p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Joyce Lopes
Superintendent of Business Service

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the August 3, 2010 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 08/27/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85140712	08/27/2010	JADE BUTLER	01-8675		62.50
85140713	08/27/2010	CROWN DISTRIBUTING INC.	13-4710		274.64
85140714	08/27/2010	"DANIELSEN COMPANY, THE"	13-4380	573.87	
			13-4710	3,618.09	
			Unpaid Sales Tax	41.32-	4,171.30
85140715	08/27/2010	ED JONES FOOD SERVICE	13-4710		5,766.43
85140716	08/27/2010	PIZZA GUYS	13-4710		220.83
85140717	08/27/2010	PROPACIFIC FRESH	13-4710		625.70
85140718	08/27/2010	SARA LEE	13-4710		217.82
85140719	08/27/2010	SIERRA OFFICE SUPPLIES &	13-4300		300.52
85140720	08/27/2010	SYSCO SACRAMENTO	13-4380		
			13-4710		1,381.43
85140721	08/27/2010	VENDMART OF SACRAMENTO	13-4710		2,004.14
85140722	08/27/2010	Colby Palos	01-5800		500.00
85140723	08/27/2010	Shante Wright	01-5800		300.00
85140724	08/27/2010	Monica M. Alarcon	01-4300		163.92
85140725	08/27/2010	Mary A. Hernandez	01-4300		64.51
85140726	08/27/2010	Dena Lucas	01-4300		102.78
85140727	08/27/2010	Julie A. Stuckey	01-4300		168.55
85140728	08/27/2010	John R. Wyatt	01-4300		534.43
85140729	08/27/2010	Rene McGrath	01-4300		165.70
85140730	08/27/2010	Kevin D. Kurtz	01-4300		247.20
85140731	08/27/2010	Kathryn L. Payne	01-4300		76.29
85140732	08/27/2010	APPLIED MAGIC	01-5800		145.00
85140733	08/27/2010	BEYOND QUESTION INC	01-4300		663.42
85140734	08/27/2010	CARROT-TOP INDUSTRIES	01-4300	130.99	
			Unpaid Sales Tax	9.07-	121.92
85140735	08/27/2010	CDW GOVERNMENT INC	01-4300		67.31
85140736	08/27/2010	COASTAL ENTERPRISES	01-4300		2,778.89
85140737	08/27/2010	CURRICULUM ASSOCIATES INC.	01-4300		482.78
85140738	08/27/2010	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		447.00
85140739	08/27/2010	INSTITUTE OF CULTURAL AFFAIRS	01-4300		161.00
85140740	08/27/2010	LAKESHORE LEARNING MATERIALS	01-4300		641.25
85140741	08/27/2010	LIBERTY PAPER	01-4300		1,299.00
85140742	08/27/2010	OFFICE DEPOT	01-4300		849.12
85140743	08/27/2010	PEACEFUL PLAYGROUNDS	01-4300		5,288.60
85140744	08/27/2010	PCOE	01-4300		235.00
85140745	08/27/2010	REALLY GOOD STUFF	01-4300	1,168.64	
			Unpaid Sales Tax	79.82-	1,088.82
85140746	08/27/2010	RESOURCES FOR EDUCATORS INC.	01-4300		621.00
85140747	08/27/2010	RISO PRODUCTS OF SAC INC	01-4300		317.68
85140748	08/27/2010	ROCHESTER 100 INC	01-4300	874.07	
			Unpaid Sales Tax	66.57-	807.50
85140749	08/27/2010	SCANTRON CORPORATION	01-4300		164.61
85140750	08/27/2010	SCHOLASTIC BOOK CLUBS	01-4300		20.00
85140751	08/27/2010	SCHOLASTIC INCORPORATED	01-4300		146.07
85140752	08/27/2010	SCHOLASTIC MAGAZINE	01-4300		109.73
85140753	08/27/2010	SCHOOL SPECIALTY INC	01-4300		1,451.87
85140754	08/27/2010	SIERRA OFFICE SUPPLIES &	01-4300		1,544.45
85140755	08/27/2010	SIERRA SAFETY COMPANY INC	01-4300		284.37
85140756	08/27/2010	SMILE MAKERS	01-4300		129.58
85140757	08/27/2010	SONEX ACOUSTICAL PRODUCTS	01-4300	711.79	
			Unpaid Sales Tax	48.67-	663.12
85140758	08/27/2010	TEACHER CREATED RESOURCES	01-4300		23.38

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/27/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85140759	08/27/2010	WESTERN BLUE CORP.	01-4300		
			01-4400		906.05
85140760	08/27/2010	Mary V. Boyle	01-4300		17.70
85140761	08/27/2010	Lauren M. Quinn	01-4300		
			01-5200		658.28
85140762	08/27/2010	Kari L. O'Toole	01-5200		37.85
85140763	08/27/2010	Rosie A. Kirkland	01-5200		78.00
85140764	08/27/2010	A-Z BUS SALES INC	01-6400		388,644.00
85140765	08/27/2010	ADI	01-4300		276.58
85140766	08/27/2010	ADVANCED TECHNOLOGY GROUP	01-5800		2,800.00
85140767	08/27/2010	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		588.56
85140768	08/27/2010	BURKETT'S OFFICE	01-4300		315.01
85140769	08/27/2010	C & S TELECOMMUNICATIONS INC	01-5600		450.00
85140770	08/27/2010	CB&I INC.	01-4300		78.89
85140771	08/27/2010	CDW GOVERNMENT INC	01-4300		54.08
85140772	08/27/2010	CITRUS HEIGHTS SAW & MOWER	01-4300		
			01-5600		522.24
85140773	08/27/2010	CITY OF LINCOLN	01-5550		
			01-5570		56,423.55
85140774	08/27/2010	DIPIETRO & ASSOCIATES INC	01-5800		500.00
85140775	08/27/2010	ECONOMIC & PLANNING SYS. INC.	49-5800		5,000.00
85140776	08/27/2010	ESS ENVIRONMENTAL	01-5800		8,125.00
85140777	08/27/2010	F. RODGERS CORP. SPECIALTY CONTRACTOR	01-5800		385.00
85140778	08/27/2010	FEDEX	01-5800		40.09
85140779	08/27/2010	FEIST EDUCATION CONSULTING	21-5800		889.20
85140780	08/27/2010	GRAINGER .	01-4300		665.57
85140781	08/27/2010	HANDWRITING WITHOUT TEARS	01-4100		6,489.37
85140782	08/27/2010	HANSEN.KOHLS.JONES.SOMMER & JACOB LLP	21-5810		100.90
85140783	08/27/2010	HARCOURT INC HOUGHTON MIFFLIN COMPANIES LLC	01-4100		2,020.47
85140784	08/27/2010	HOME DEPOT	01-4300		2,103.25
85140785	08/27/2010	HOUGHTON MIFFLIN COMPANY	01-4100		24,459.79
85140786	08/27/2010	JANE JOHNSON	01-5800		2,327.50
85140787	08/27/2010	JOHN'S COPIER SERVICE	01-4300		82.27
85140788	08/27/2010	KRUEGER INTERNATIONAL, INC.	01-4300		27.60
85140789	08/27/2010	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		783.75
85140790	08/27/2010	DAVID W. GIRARD DBA GIRARD EDWARDS & HANCE	01-5810		4,228.75
85140791	08/27/2010	LEADER SERVICES	01-5800		440.80
85140792	08/27/2010	MANDARIN LIBRARY AUTOMATION	01-5800		9,278.40
85140793	08/27/2010	MCGRAW-HILL	01-4100		85.20
85140794	08/27/2010	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,286.40
85140795	08/27/2010	MEGA MET, INC.	01-4300		146.39
85140796	08/27/2010	MID-PLACER TRANSPORTATION JPA	01-7142		150,705.00
85140797	08/27/2010	PACIFIC GAS & ELECTRIC CO	01-5510		5,777.56
85140798	08/27/2010	PCOE	01-4300		60.00
85140799	08/27/2010	PURCHASE POWER	01-4300		4,018.99
85140800	08/27/2010	SACRAMENTO AUTOGLASS	01-4365		146.75
85140801	08/27/2010	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5800		8,650.00
85140802	08/27/2010	SCHOOL SERVICES OF CA INC	01-5300		2,220.00
85140803	08/27/2010	SACRAMENTO CO OFFICE OF ED.	01-5800		16,173.00
85140804	08/27/2010	SIERRA OFFICE SUPPLIES &	01-4300		194.32

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/27/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85140805	08/27/2010	SIERRA SAFETY COMPANY INC	01-4300		46.18
85140806	08/27/2010	SIG EMPLOYEE BENEFITS TRUST	76-9554		581,493.25
85140807	08/27/2010	SUTTER MEDICAL FOUNDATION	01-5800		30.00
85140808	08/27/2010	T.W. SMITH COMPANY	01-4300		233.25
85140809	08/27/2010	UHS - KEYSTONE SCHOOLS	01-5800		3,906.19
85140810	08/27/2010	UNIVERSAL SPECIALTIES, INC.	01-4300		192.28
85140811	08/27/2010	WESTERN BLUE CORP.	01-4300		
			01-4400		
			01-5800		12,893.03
			Total	**100**	**1,346,957.45**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	87	744,715.42
13	Cafeteria Fund	9	14,983.47
21	Building Fund #1	2	990.10
49	Mello Roos Capital Projects	1	5,000.00
76	Payroll Fund	1	581,493.25
	Total	**100**	1,347,182.24
	Less Unpaid Sales Tax Liability		224.79-
	Net (Check Amount)		**1,346,957.45**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/20/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85139698	08/20/2010	Virginia L. Garcia	01-5810		150.00
85139699	08/20/2010	ACI SPECIALTY BENEFITS ACI ENTERPRISES INC	01-5800		2,475.00
85139700	08/20/2010	ACSA ASSOC OF CALIF SCHOOL	01-3901		1,741.64
85139701	08/20/2010	AIRGAS	01-5830		46.25
85139702	08/20/2010	APPROVED SAFE & LOCK	01-5600		68.33
85139703	08/20/2010	AWARDS BY KAY	01-4300		41.60
85139704	08/20/2010	BANK OF AMERICA #3819	01-5200		
			01-5800		1,105.00
85139705	08/20/2010	BANK OF AMERICA	49-5800		295.00
85139706	08/20/2010	CA PRINCETON FULFILLMENT	01-4100		1,063.87
85139707	08/20/2010	CAPITOL CAMPAIGNS INC.	25-5800		2,000.00
85139708	08/20/2010	CONTINENTAL BOOK COMPANY WESTERN DIVISION	01-4100	599.98	
			Unpaid Sales Tax	41.16-	558.82
85139709	08/20/2010	DAWSON OIL COMPANY	01-4345		
			01-4350		
			01-5830		13,283.75
85139710	08/20/2010	DELTA EDUCATION INC	01-4100		2,417.79
85139711	08/20/2010	FEDEX	01-5800		63.97
85139712	08/20/2010	FOLLETT EDUCATIONAL SERVICES	01-4100		1,630.97
85139713	08/20/2010	GRAINGER	01-4300		1,248.20
85139714	08/20/2010	HARCOURT INC HOUGHTON MIFFLIN COMPANIES LLC	01-4100		19,861.98
85139715	08/20/2010	HOLT MCDOUGAL LITTELL HOUGHTON MIFFLIN COMPANIES LLC	01-4100		6,812.71
85139716	08/20/2010	HOUGHTON MIFFLIN COMPANY	01-4100		14,753.55
85139717	08/20/2010	LINCOLN ACE HARDWARE/MAINT	01-4300		236.17
85139718	08/20/2010	MCGRAW-HILL	01-4100		588.98
85139719	08/20/2010	MILES TREASTER & ASSOCIATES	01-5600		1,275.49
85139720	08/20/2010	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		910.72
85139721	08/20/2010	DON MASON DBA MOUNTAIN CLEAR WATER CO.	01-5600		
			01-5800		329.00
85139722	08/20/2010	NORMAC	01-4300		3,533.94
85139723	08/20/2010	PACIFIC GAS & ELECTRIC CO	01-5510		56,851.13
85139724	08/20/2010	PEARSON SCOTT FORSEMAN	01-4100		1,948.41
85139725	08/20/2010	PITNEY BOWES CREDIT CORP	01-5600		731.00
85139726	08/20/2010	PJ'S MAIL & PARCEL SERVICE	01-5800		27.44
85139727	08/20/2010	RAY MORGAN CO. EQUIPMENT PURCHASES	01-5600		180.72
85139728	08/20/2010	SIERRA OFFICE SUPPLIES &	01-4300		184.20
85139729	08/20/2010	SIG SCHOOLS INSURANCE GROUP	01-3701		791.17
85139730	08/20/2010	SPURR	01-5530		8,361.98
85139731	08/20/2010	UNIVERSAL SPECIALTIES, INC.	01-4300		366.59
85139732	08/20/2010	ZEP SALES & SERVICE	01-4300		1,102.90
85139733	08/20/2010	Dena Lucas	01-4300		99.01
85139734	08/20/2010	Milagros Medina	01-4300		42.14
85139735	08/20/2010	Melissa A. Munno	01-4300		74.23
85139736	08/20/2010	Pamela S. Soha	01-4300		57.36
85139737	08/20/2010	Ramey Dern	11-4300		82.78
85139738	08/20/2010	Karen N. Anderson	01-5200		38.60
85139739	08/20/2010	Allyson M. Popp	01-4300		47.33
85139740	08/20/2010	AVID CENTER - SI REGISTRATION	01-5200		3,725.00
85139741	08/20/2010	BANK OF AMERICA #3024	01-4300		
			01-5200		534.65

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.2.4

Checks Dated 08/20/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85139742	08/20/2010	CSTA CA SCIENCE TEACHERS ASSC	01-5200		939.00
85139743	08/20/2010	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300		149.00
85139744	08/20/2010	FLINN SCIENTIFIC INC	01-4100		6,078.39
85139745	08/20/2010	LAKESHORE LEARNING MATERIALS	01-4300		719.78
85139746	08/20/2010	LINGUI SYSTEMS INC	01-4300	90.82	
			Unpaid Sales Tax	6.92-	83.90
85139747	08/20/2010	OFFICE DEPOT	01-4300		2,615.21
85139748	08/20/2010	REALLY GOOD STUFF	01-4300	175.97	
			Unpaid Sales Tax	13.76-	162.21
85139749	08/20/2010	RENAISSANCE LEARNING INC.	01-4200		2,003.69
85139750	08/20/2010	RISO PRODUCTS OF SAC INC	01-5600		650.00
85139751	08/20/2010	SCHOOL SPECIALTY INC	01-4300		557.91
85139752	08/20/2010	SHERIDAN SCHOOL	01-4300		34.56
85139753	08/20/2010	STAPLES CREDIT PLAN	01-4300		210.21
85139754	08/20/2010	SUPER DUPER SCHOOL COMPANY	01-4300	119.67	
			Unpaid Sales Tax	9.12-	110.55
85139755	08/20/2010	T-SHIRTS	01-4300		486.34
85139756	08/20/2010	TARGET BANK	01-4300		71.45
85139757	08/20/2010	WARD'S NATURAL SCIENCE	01-4300		12.44
85139758	08/20/2010	MICHELLE MAGANA	73-5850		500.00
85139759	08/20/2010	NICOLE BANAGLORIOSO	73-5850		1,000.00
85139760	08/20/2010	PAVAN VADGAMA	73-5850		1,000.00
85139761	08/20/2010	CROWN DISTRIBUTING INC.	13-4710		429.04
85139762	08/20/2010	ED JONES FOOD SERVICE	13-4380		831.25
85139763	08/20/2010	WPUSD PETTY CASH FUND	01-5200		
			13-4300		
			13-4710		1,563.90
			Total	**66**	**171,948.20**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	58	164,334.19
11	Adult Education Fund	1	82.78
13	Cafeteria Fund	3	2,807.19
25	Capital Facilities Fund	1	2,000.00
49	Mello Roos Capital Projects	1	295.00
73	Foundation Trust	3	2,500.00
	Total	**66**	172,019.16
	Less Unpaid Sales Tax Liability		70.96-
	Net (Check Amount)		**171,948.20**

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Checks Dated 08/13/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85138763	08/13/2010	Charleen A. Pflueger	01-4300		7.11
85138764	08/13/2010	Laree M. Quinn	01-5810		150.00
85138765	08/13/2010	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85138766	08/13/2010	APPROVED SAFE & LOCK	01-5600		35.12
85138767	08/13/2010	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		9,173.52
85138768	08/13/2010	AWARDS BY KAY	01-4300		92.85
85138769	08/13/2010	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		41.66
85138770	08/13/2010	BROWN & MILLS INC	21-5800		316.30
85138771	08/13/2010	C.A.S.H. COALITION FOR	01-5300		439.00
85138772	08/13/2010	CITY OF LINCOLN - ALARM PRGM LINCOLN POLICE DEPARTMENT	01-5800		75.00
85138773	08/13/2010	DELL	01-4400		4,788.36
85138774	08/13/2010	DELTA EDUCATION INC	01-4100		291.73
85138775	08/13/2010	DIPIETRO & ASSOCIATES INC	01-4400		2,091.73
85138776	08/13/2010	DIVERSE NETWORK ASSOCIATES	01-5800		740.00
85138777	08/13/2010	DTSC DEPARTMENT OF TOXIC	01-5800		265.00
85138778	08/13/2010	ECONOMIC & PLANNING SYS. INC.	49-5800		5,000.00
85138779	08/13/2010	ENTERPRISE TRAINING SOLUTIONS	01-4300		500.00
85138780	08/13/2010	GOLD COUNTRY CLASSIFIED INC.	01-5800		199.00
85138781	08/13/2010	GOSSETT ALARM INC	01-5800		850.00
85138782	08/13/2010	J C PAPER	01-4300		9,582.84
85138783	08/13/2010	REIBES / NAPA AUTO PARTS	01-4365		
			01-5830		1,135.61
85138784	08/13/2010	PCOE	01-4300		1,936.80
85138785	08/13/2010	ROCKLIN UNIFIED SCHOOL DIST.	01-5800		1,345.00
85138786	08/13/2010	SAC VAL JANITORIAL SALES	01-4300		616.49
85138787	08/13/2010	SIERRA BUILDING SYSTEMS INC	01-5800		784.00
85138788	08/13/2010	SIERRA OFFICE SUPPLIES &	01-4300		406.24
85138789	08/13/2010	STATE OF CALIFORNIA	01-5821		352.00
85138790	08/13/2010	US BANK CORP TRUST SERVICE	49-5800		2,200.00
85138791	08/13/2010	WAVE BROADBAND	01-4300		55.95
85138792	08/13/2010	WAVE DIVISION HOLDINGS	01-5560		13,700.00
85138793	08/13/2010	WESTERN BLUE CORP.	01-4300		4,151.39
85138794	08/13/2010	WILSON WAY TIRE CO. INC.	01-4300		
			01-4340		
			01-4360		
			01-4365		2,681.67
85138795	08/13/2010	ZEP SALES & SERVICE	01-4300		281.46
85138796	08/13/2010	Ramey Dern	11-4300		38.40
85138797	08/13/2010	Cindy J. Hood	01-4300		192.71
85138798	08/13/2010	Therese M. Dorow	01-4300		9.74
85138799	08/13/2010	ACADEMIC AFFAIRS	01-9500		302.50
85138800	08/13/2010	BRAIN POP	01-4300		195.00
85138801	08/13/2010	CANYON CREEK SOFTWARE	01-4300		254.00
85138802	08/13/2010	DELL	01-4300		1,168.98
85138803	08/13/2010	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300		
			01-5800		1,341.00
85138804	08/13/2010	LAKESHORE LEARNING MATERIALS	01-4300		150.00
85138805	08/13/2010	"MAILBOX MAGAZINE, THE"	01-4300		54.95
85138806	08/13/2010	OFFICE DEPOT	01-4300		291.27
85138807	08/13/2010	PCOE	01-4300		17.50
85138808	08/13/2010	POSTMASTER / TBMS	01-4300		660.00
85138809	08/13/2010	QUALITY PLANNERS INC	01-4300	1,545.46	

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Checks Dated 08/13/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	94.01-	1,451.45
85138810	08/13/2010	RAY MORGAN CO. / CHICO	01-4300		
			01-5800		2,520.86
85138811	08/13/2010	RENAISSANCE LEARNING INC.	01-4300		5,047.44
85138812	08/13/2010	RISO PRODUCTS OF SAC INC	01-4300		
			01-5600		3,219.32
85138813	08/13/2010	SADDLEBACK EDUCATIONAL INC	01-4300		117.07
85138814	08/13/2010	SCHOOL SPECIALTY INC	01-4300		84.44
85138815	08/13/2010	SIERRA OFFICE SUPPLIES &	01-4300		97.97
85138816	08/13/2010	SURVEILLANCE SYSTEM INT	01-4300		312.06
85138817	08/13/2010	TROXELL COMMUNICATIONS	01-4300		
			01-4400		11,826.31
85138818	08/13/2010	WESTERN BLUE CORP.	01-4300		
			01-4400		17,724.86
			Total	**56**	**112,581.66**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	52	105,120.97
11	Adult Education Fund	1	38.40
21	Building Fund #1	1	316.30
49	Mello Roos Capital Projects	2	7,200.00
	Total	**56**	112,675.67
	Less Unpaid Sales Tax Liability		94.01-
	Net (Check Amount)		**112,581.66**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.27

Checks Dated 08/06/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85137811	08/06/2010	Chrissy Poulsen	01-4300		66.37
85137812	08/06/2010	Kevin D. Kurtz	01-4300		45.00
85137813	08/06/2010	CANYON CREEK SOFTWARE	01-4300		254.00
85137814	08/06/2010	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300		447.00
85137815	08/06/2010	OFFICE DEPOT	01-4300		372.00
85137816	08/06/2010	PACIFIC ENVIRONMENTAL	01-5800		400.00
85137817	08/06/2010	PAYNE & PAYNE PHOTOGRAPHY	01-4300		2,766.66
85137818	08/06/2010	PCOE	01-4300		70.00
85137819	08/06/2010	POSTMASTER / FRE	01-4300		60.00
85137820	08/06/2010	RENAISSANCE LEARNING INC.	01-4300		
			01-5600		
			01-5800		8,941.11
85137821	08/06/2010	SCHOLASTIC MAGAZINE	01-4300		92.17
85137822	08/06/2010	SCHOOL SPECIALTY INC	01-4300		18.50
85137823	08/06/2010	BERNARD FOOD INDUSTRIES	13-4710		416.66
85137824	08/06/2010	ETRITIONWARE HARRIS COMPUTER SYSTEMS	13-5800		6,183.30
85137825	08/06/2010	STATE OF CALIFORNIA DEPT OF EDOFFICE OF FOOD DISTRIBUTION	13-4710		6.00
85137826	08/06/2010	WPUSD PETTY CASH FUND	01-4100		
			01-4300		
			01-5800		285.00
85137827	08/06/2010	Abigail C. Castillo	01-4300		43.37
85137828	08/06/2010	Kenneth S. Rost	01-9550		81.50
85137829	08/06/2010	Diane M. Metzelaar	01-5200		73.00
85137830	08/06/2010	Jack W. Beltram	01-5200		64.50
85137831	08/06/2010	Brooke L. Smith	01-9550		1,723.36
85137832	08/06/2010	APPROVED SAFE & LOCK	01-5600		238.01
85137833	08/06/2010	AUBURN UNION ELEMENTARY SD BUSINESS DEPARTMENT	01-5800		1,143.75
85137834	08/06/2010	BLISS POWER LAWN EQUIPMENT CO.	01-4300		
			01-5600		1,158.96
85137835	08/06/2010	C.A.S.H. COALITION FOR	01-5800		209.00
85137836	08/06/2010	CAPITOL CAMPAIGNS INC.	25-5800		4,000.00
85137837	08/06/2010	CAPITOL CLUTCH AND BRAKE INC	01-4365		272.77
85137838	08/06/2010	CASBO - CALIF ASSOC OF SCHOOL BUSINESS OFFICIALS	01-4300		51.47
85137839	08/06/2010	CES ENVIRONMENTAL INC.	01-5800		7,460.00
85137840	08/06/2010	CHEVRON	01-4350		35.97
85137841	08/06/2010	CVPSG CENTRAL VALLEY PERSONNEL	01-5300		30.00
85137842	08/06/2010	ELECTRO ACOUSTIC COMPANY INC.	01-5800		256.71
85137843	08/06/2010	ETS EDUCATION TESTING SERVICE	01-9500		2,966.94
85137844	08/06/2010	ETS EDUCATIONAL TESTING SRVS	01-9500		90.54
85137845	08/06/2010	F. RODGERS CORP. SPECIALTY CONTRACTOR	01-5800		3,465.00
85137846	08/06/2010	FEDEX	01-5800		18.58
85137847	08/06/2010	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-5800		270.00
85137848	08/06/2010	GRAINGER .	01-4300		946.55
85137849	08/06/2010	HANSEN.KOHLS.JONES.SOMMER & JACOB LLP	21-5810		15.40
85137850	08/06/2010	HUMBOLDT CO. OFFICE OF ED.	01-4300		150.00
85137851	08/06/2010	JANE JOHNSON	01-5800		878.75
85137852	08/06/2010	KLEEN AIR	14-5800		54,226.00
85137853	08/06/2010	LAKESHORE LEARNING MATERIALS	01-4300		397.49
85137854	08/06/2010	LD PRODUCTS	01-4300		184.34

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.2.8

Checks Dated 08/06/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85137855	08/06/2010	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		522.50
85137856	08/06/2010	NINYO & MOORE	01-5800		9,275.15
85137857	08/06/2010	OFFICE DEPOT	01-4300		
			01-9500		287.11
85137858	08/06/2010	PACIFIC GAS & ELECTRIC CO	01-5510		11,205.17
85137859	08/06/2010	PITNEY BOWES CREDIT CORP	01-5600		731.00
85137860	08/06/2010	PCOE	01-5800		17,545.72
85137861	08/06/2010	RAY MORGAN CO. EQUIPMENT PURCHASES	01-4300		99.33
85137862	08/06/2010	SAC VAL JANITORIAL SALES	01-4300		2,011.51
85137863	08/06/2010	SIERRA OFFICE SUPPLIES &	01-4300		472.83
85137864	08/06/2010	SOLUTION TREE	01-4300	188.45	
			Unpaid Sales Tax	13.60-	174.85
85137865	08/06/2010	TERESA R. RYLAND C.P.A.	01-5800		130.00
85137866	08/06/2010	US BANK CORP TRUST SERVICE	49-5800		1,575.00
85137867	08/06/2010	VALLEY TRUCK & TRACTOR	01-4365		86.84
85137868	08/06/2010	WAVE BROADBAND	01-4300		55.95
85137869	08/06/2010	WESTERN BLUE CORP.	01-4300		3,112.19
85137870	08/06/2010	ZEP SALES & SERVICE	01-4300		1,239.46
			Total	**60**	**149,400.34**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	53	82,991.58
13	Cafeteria Fund	3	6,605.96
14	Deferred Maintenance Fund	1	54,226.00
21	Building Fund #1	1	15.40
25	Capital Facilities Fund	1	4,000.00
49	Mello Roos Capital Projects	1	1,575.00
	Total	**60**	149,413.94
	Less Unpaid Sales Tax Liability		13.60-
	Net (Check Amount)		**149,400.34**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/30/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85137095	07/30/2010	A-Z BUS SALES INC	01-4365		
			01-6400		141,136.17
85137096	07/30/2010	ACI SPECIALTY BENEFITS ACI ENTERPRISES INC	01-5800		2,475.00
85137097	07/30/2010	ADI	01-4300		169.39
85137098	07/30/2010	ADVANCED TOOLWARE	01-5800		5,985.00
85137099	07/30/2010	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-9500		8,919.14
85137100	07/30/2010	TARA A. McCAGHEY-DELANEY DBA BABY STEPS	01-5800		7,402.75
85137101	07/30/2010	BANK OF AMERICA #3819	01-5200		
			01-5800		60.41
85137102	07/30/2010	CITY OF LINCOLN	01-5550		
			01-5570		49,119.83
85137103	07/30/2010	CODESP	01-5800		1,750.00
85137104	07/30/2010	DELL	01-4400		1,178.39
85137105	07/30/2010	DELL FINANCIAL SERVICES	01-5600		11,582.85
85137106	07/30/2010	DIVERSE NETWORK ASSOCIATES	01-5800		740.00
85137107	07/30/2010	GOLD COUNTRY CLASSIFIED INC.	01-5800		69.50
85137108	07/30/2010	HOME DEPOT	01-9500		3,262.74
85137109	07/30/2010	JANE JOHNSON	01-9500		1,425.00
85137110	07/30/2010	JANELLE PUBLICATIONS INC.	01-4300	37.47	
			Unpaid Sales Tax	2.47-	35.00
85137111	07/30/2010	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		627.00
85137112	07/30/2010	LAW OFFICE OF ELLIS COLEMAN	01-5810		19,860.00
85137113	07/30/2010	DAVID W. GIRARD DBA GIRARD EDWARDS & HANCE	01-5810		5,600.50
85137114	07/30/2010	LINCOLN NEWS MESSENGER	01-4300		52.00
85137115	07/30/2010	LINGUI SYSTEMS INC	01-4300	813.76	
			Unpaid Sales Tax	62.01-	751.75
85137116	07/30/2010	LPA INC.	21-6210		1,620.16
85137117	07/30/2010	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,723.40
85137118	07/30/2010	OLD TOWN PIZZA	01-9500		162.00
85137119	07/30/2010	PACIFIC GAS & ELECTRIC CO	01-5510		675.03
85137120	07/30/2010	PCOE	01-5200		720.00
85137121	07/30/2010	PLATT ELECTRIC SUPPLY, INC.	01-4300		96.34
85137122	07/30/2010	PEARSON - PSYCHOLOGICAL CORP.	01-4300		563.26
85137123	07/30/2010	RAY MORGAN CO. / CHICO	01-5600		565.13
85137124	07/30/2010	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		
			01-7438		
			01-7439		594.92
85137125	07/30/2010	RSD - REFRIGERATION SUPPLIES	01-4300		
			01-4400		3,106.82
85137126	07/30/2010	SCHOOL FACILITY CONSULTANTS	21-5800		332.50
85137127	07/30/2010	SERVICENTER RADIATOR WORKS	01-5830		216.50
85137128	07/30/2010	SIG EMPLOYEE BENEFITS TRUST	76-9554		571,033.45
85137129	07/30/2010	SOLON FIRE CONTROL	01-5800		1,081.66
85137130	07/30/2010	SPURR	01-9500		6,121.44
85137131	07/30/2010	SUPER DUPER SCHOOL COMPANY	01-4300	269.54	
			Unpaid Sales Tax	20.54-	249.00
85137132	07/30/2010	UHS - KEYSTONE SCHOOLS	01-9500		9,768.33
85137133	07/30/2010	WESTERN BLUE CORP.	01-4400		
			01-5800		2,286.24
85137134	07/30/2010	WESTERN PSYCHOLOGICAL SERVICES	01-4300		778.76

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.2.10

Checks Dated 07/30/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85137135	07/30/2010	ZOO-PHONICS	01-4300		88.57
85137136	07/30/2010	STATE BOARD OF EQUALIZATION	01-9511		
			13-9511		
			21-9511		14,007.00
			Total	**42**	**877,992.93**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	39	303,637.41
13	Cafeteria Fund	1	1,294.00
21	Building Fund #1	3	2,113.09
76	Payroll Fund	1	571,033.45
	Total	**42**	878,077.95
	Less Unpaid Sales Tax Liability		85.02-
	Net (Check Amount)		**877,992.93**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.2.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:

DEPARTMENT:
Educational

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

5.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

September 7, 2010

CLASSIFIED/MANAGEMENT

NEW HIRES

1. Name: Kelli Manos — Effective: 8/23/10
   Position: Intervention Services Provider — Site: Twelve Bridges Elementary
   Salary: CSEA, Range 20, Step A — Funding: General
   Days: 10 Months/Year

2. Name: Emily Merwin — Effective: 9/7/10
   Position: Intervention Services Provider — Site: Carlin C. Coppin
   Salary: CSEA, Range 20, Step C — Funding: General
   Days: 10 Months/Year

3. Name: Kathy Risucci — Effective: 8/23/10
   Position: Intervention Services Provider — Site: Twelve Bridges Elementary
   Salary: CSEA, Range 20, Step A — Funding: General
   Days: 10 Months/Year

4. Name: Laura Satran — Effective: 8/23/10
   Position: Intervention Services Provider — Site: Twelve Bridges Elementary
   Salary: CSEA, Range 20, Step A — Funding: General
   Days: 10 Months/Year

5. Name: Michele Stevens — Effective: 8/16/10
   Position: Food Service Asst. — Site: Glen Edwards Middle
   Salary: CSEA, Range 12, Step B — Funding: General
   Days: 10 Months/Year

ADDITIONAL POSITIONS

1. Name: Martha Bond
   Position: Campus/Café Supervisor
   Site: Creekside Oaks Elem
   Hours: ½ Hour/Day
   Effective: 8/19/10

ADDITIONAL TIME

1. **Name:** Mary LaRoche
   Position: Sp. Ed Aide
   Site: Lincoln Crossing Elem
   Hours: From 5.66 hours to 6 hours
   Effective: 8/16/10

2. **Name:** Micki Marino
   Position: Paraprofessional Aide
   Site: Lincoln Crossing Elem
   Hours: From 5.66 hours to 6 hours
   Effective: 8/16/10

3. **Name:** Vickie Vineyard
   Position: School Office Clerk II
   Site: First Street School
   Hours: From 3 hours to 4 hours
   Effective: 8/16/10

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

September 7, 2010

CERTIFICATED/MANAGEMENT

NEW HIRES

1. **Robert Ash, .5 Dance Teacher, Lincoln High School**
2. **Lynne Mele, .1 Music Teacher, Foskett Ranch Elementary**

RESIGNATION

3. **Shelly Adams, .1 Music Teacher, Sheridan Elementary**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion Re-Entry
Student #07-08 V

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Administration

ENCLOSURES:

Yes

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

No

MEETING DATE:

September 7, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action to approve the Expulsion Re-Entry for Student 07-08 V.

RECOMMENDATION:

The administration recommends the Board of Trustees approve Expulsion ReEntry.

wp/rlc/factform

August 27, 2010

Board of Trustees
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648

RE: Expulsion Re-entry Conference
Student #07-08 V–Expulsion

This letter is to inform you that on Friday August 27, 2010 I met with Student #07-08 V and his parents regarding his re-entry to Western Placer Unified School District under the expulsion conditions set in the Stipulated Expulsion conditions on May 20, 2008.

The student has successfully met the re-entry conditions set by the board and may re-enroll in the Western Placer Unified School District.

Sincerely,

John Wyatt
Administrative Hearing Officer

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Expulsion Re-Entry
Students #08-09 R, GG
Students #09-10 E, J

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Administration

ENCLOSURES:

Yes

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

No

MEETING DATE:

September 7, 2010

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the Expulsion Re-Entry for Student #08-09 R, GG & #09-10 E, J.

RECOMMENDATION:

The administration recommends the Board of Trustees approve the Expulsion Re-Entry's.

wp/rk/factform

August 18, 2010

Board of Trustees
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648

RE: Expulsion Re-entry Conference
Students #08-09 R, GG & Students #09-10 E, J.

This letter is to inform you that I have met with the above students regarding their re-entry to Western Placer Unified School District under the expulsion conditions set in the Stipulated Expulsion conditions set by the Board.

They have successfully met the re-entry conditions set by the board and may re-enroll in the Western Placer Unified School District.

Sincerely,

John Wyatt
Administrative Hearing Officer

5.5.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Discipline/
Re-Entry Expulsion
Student #09-10 F

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Administration

ENCLOSURES:

Yes

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

No

MEETING DATE:

September 7, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will take action to approve the Re-Entry Expulsion for Student 09-10 F.

RECOMMENDATION:

The administration recommends the Board of Trustees approve the Re-Entry Expulsion.

wp/rk/factform

5.5.5

August 19, 2010

Board of Trustees
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648

RE: Expulsion Re-entry Conference
Student #08-09 F–Expulsion

This letter is to inform you that on Thursday August 19, 2010 I met with Student #08-09 and his parents regarding his re-entry to Western Placer Unified School District under the expulsion conditions set in the Stipulated Expulsion conditions on November 19, 2009.

The student has successfully met the re-entry conditions set by the board and may re-enroll in the Western Placer Unified School District.

Sincerely,

John Wyatt
Administrative Hearing Officer

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Annual Approval of Bank Check Signers

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

No

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 7, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

The District's audit firm recommends that the Board of Trustees approve check signers on an annual basis. The following are the District's checking accounts and the authorized signers:

District Office:	General Fund	08825-80152
	Cafeteria Fund	08827-80151
	Petty Cash	08823-80153

Scott Leaman, Superintendent
Joyce Lopes, Assistant Superintendent
Mary Boyle, Assistant Superintendent
Ryan Davis, Assistant Superintendent
Carrie Carlson, Director of Business Services
Bonnie Pellow, Account Clerk

5.6

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

Lincoln High School:	Student Body 08823-00293
	David Butler, Principal Victoria Eutsey, Assistant Principal Barbara Green, Secretary Nancy Griffin, School Clerk
Glen Edwards Middle School:	Student Body 08821-00096
	Michael Doherty, Principal Daniela Thompson, Assistant Principal Jenifer Freymond, Secretary Dana Files, School Clerk
Twelve Bridges Middle School:	Student Body
	Stacey Brown, Principal Randy Woods, Assistant Principal Janene Malatesta, Secretary

RECOMMENDATION:

Administration recommends the Board of Trustees approve the District's bank check signers.

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Establish District Goals and Objectives for 2010-11

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
District Office

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Draft goals and objectives were presented to the board at the last meeting. They are being presented a final time for adoption by the Board.

RECOMMENDATION:

Approve the district goals and objectives.

8.1

Western Placer Unified School District

Goals and Objectives for the Management Team

2010-11

Initial Draft: August 10, 2010
Board Review and Input: August 17, 2010
Board Approval: September 7, 2010
Final Presentation:

MISSION STATEMENT:
Empower Students with the skills, knowledge,
and attitudes for Success in an Ever Changing World.

ADOPTED DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

Goal # 1 Develop and continually upgrade a well articulated K-12 academic program

Objective	*Background*	*Benchmark*	*Actions/Responsibility*	*Final Action*
1a - Continue focus on assisting all sites in meeting state assigned API and AYP targets.	1a – The district and its schools continue to improve on API and AYP targets. This progress will be supported by the district. Subgroups not making goals will receive focused support.	1a – By June 2011, implement common formative benchmark assessments, monitor significant subgroup progress towards grade-level standards, and support development of Professional Learning Communities to support teachers as they address student learning. All schools will show growth on API and AYP. Focus program support on Long-Term English Learners. Schools in Program Improvement will complete mandated tasks. Results from 2009 – 10 will be presented to the Board in the fall of 2010.	• Intervention, ELD and program support	

1b – Plan and enhance opportunities within the curriculum for academically achieving students.	1b – Academic high achieving students require increased opportunities based on their capabilities.	1b – By June 2011, a marquee program will be selected for Lincoln High School. A Middle College offering will be explored with Sierra Community College. Staff development will be provided for teachers in the area of Gifted and Talented Education and Differentiation of instruction. Gifted and Talented opportunities will be supported. Forty percent (40%) of students will meet A-G requirements.	• Continue to meet with LHS Marquee Program • Meet with Sierra College about Middle College • Increase and track A-G opportunities & attainment	
1c – Support/monitor local special education offerings.	1c – In recent years, the district has brought many special education programs back to the district; percentage of special needs students has increased.	1c – Cost comparison of special education offerings brought back to district to prior years' costs to be completed by December 2010; special education transportation will be provided by district in 2010 – 11; preschool program needs for typical and special education students will be studied; monitor students qualifying for special education services.	• Support Special Education LI, ED and PreK programs • Develop recommendation about preschool programs for special education inclusion • Track costs of SPED program implementation	
1d – Achieve a balanced budget by 2012-13 per Board direction.	1d –The Budget Committee, convened by the Superintendent in 2009-10, identified and recommended nearly $2 million in budget reductions for 2010-11. The Board of Trustees	1d – By June 2011, adopt a plan to achieve a balanced budget by 2012-13	• Asst. Superintendent of Business and Superintendent will work with the Budget Committee to identify and implement the necessary budget reductions by 2012-13.	

	directed staff to work with the Budget Committee to identify the additional cuts necessary to balance the budget by 2012-Reserves will be used to cushion the budget reductions over the next two fiscal years.			

Goal # 2 Foster a safe, caring environment where individual difference are valued and respected

Objective	*Background*	*Benchmark*	*Actions/Responsibility*	*Final*
2a –Police Officer resources will be allotted to Lincoln High School and Phoenix High School.	2a – A district-funded School Resource Officer was placed at Lincoln High and Phoenix High Schools in 2009. The contract with the Lincoln Police Department expires in 2011.	2a – By June 2011, present to the Board a contract for School Resource Officer services for 2011-12.	• Negotiate new contract	
2b – Assist employees with mental and physical health	2a – Positive employee health impacts our students and district. Grants are available from Schools Insurance Group to assist in employee health.	2a – By June 2011, the wellness committee with engage in activities to support employee health funded through grants. An Employee Assistant Program will be started.	• Work with committee, plan programs, start Employee Assistance Program • Implement an Employee Assistance Program	

Goal # 3 Provide facilities for all district programs and functions that are suitable.

Objective	*Background*	*Benchmark*	*Actions/Responsibility*	
3a – Evaluate current facilities, establish new facilities, plan for additional facilities that are financially feasible.	3a – District enrollment is growing each year. The Facility Needs Committee recommended a bond be placed on the November, 2010 ballot to fund facilities. Village 7 is in active negotiations concerning school needs	3a – By November 2010, inform the community about the upcoming bond. Finalize negotiations with Village 7 with City support	• Bond information outreach • Negotiate with Village 7 and communicate with the City	
3b – Explore agricultural conservancy at the current Lincoln High School Farm site and formally acquire Mariner (Rockwell) Ranch.	3b – The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.	3b – By June 2011, working with the Farm Foundation, conservancy options will be presented to the board and the agreement with CalTrans will be finalized.	• Work with the Farm Foundation on conservancy options • Finalize purchase of Mariner Ranch	

Goal # 4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.

Objective	*Background*	*Benchmark*	*Actions/Responsibility*	*Final*
4a – Increase communication content and outlets through the use of appropriate technologies and information.	4a –Ongoing communication will be increased through website use, district video, community newsletters, and bond information.	4a – By June 2011, school and district websites will be constantly updated, a community newsletter will be authored, bond information will be available. The school district will have a presence at City Council meetings. Each service organization will be visited.	• District and Sites update websites • Community Newsletter is delivered • Bond information will be made available • District Office staff will attend City Council meetings	
4b - Communication and collaboration with the city will be increased.	4b – Joint partnerships including the School Resource Officer and joint use facility agreements assist district families and community members. Some of these agreements need updating based on the practical use of the facilities. Ongoing joint collaborative meetings take place throughout the year. City support for adequate school facilities in the Villages will be sought.	4b – By June 2011, collaboration meetings with the city will continue and other avenues of partnership will be implemented, including the additional School Resource Officer and updated joint use agreements. New options that assist both entities, and their constituents, will be presented to the board. City support for appropriate educational facilities will be garnered.	• Hold meetings with city manager • Explore new SRO contract • Update joint use agreements • Explore Community Center lease and other sharing agreements • Meet with City concerning Village 7 educational facilities	

Goal # 5 Promote student health and nutrition in order to enhance readiness for learning.

Objective	*Background*	*Benchmark*	*Actions/Responsibility*	*Final*
5a – Implement a new food service interactive website with menus, nutritional information for parents and educational games for students.	5a – Food service continues to look for ways to provide helpful, educational, and fun access to parents and students regarding our food service offerings.	5a -By December 2010, the district will have an interactive food service website available for parents and students.	• Food Service staff will implement a new interactive website.	

6/8

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Revised/New Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
September 7, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

These new and revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR 3514 Environmental Safety
- BP 3517 Facilities Inspection

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

8.2

MANUAL MAINTENANCE GUIDESHEET

Note: Descriptions below identify major changes in revised materials. Editorial changes have also been made.

DELETE	ADD	DESCRIPTION
BP/AR 3514	BP/AR 3514	Environmental Safety Replace BP/AR. Updated policy expands material re: facilities inspection, development of comprehensive plan to address environmental hazards, collaboration in the development of strategies, staff development, and notifications. Optional list of strategies expanded to include response to poor outdoor air quality (item #2), limitation on school bus idling (item #3), inspection and abatement of naturally occurring asbestos (item #5), proper storage, use and disposal of hazardous substances (item #6), and food safety procedures (item #8). Updated regulation adds material re: designation of a district coordinator; revises and expands sections on "Indoor Air Quality," "Lead Exposure Reduction," and "Asbestos Management;" and adds new sections on "Outdoor Air Quality" and "Vehicle Idling." *Districts are encouraged to read CSBA's policy brief on Indoor Air Quality: Governing Board Actions to Create Healthy School Environments when reviewing or updating their local policy or administrative*
BP 3517	BP 3517	Facilities Inspection Replace BP. Policy updated to reflect the conditions and categories listed in the Office of Public School Construction's Facilities Inspection Tool, which should be used as part of the district's facility inspection and maintenance program to ensure that district facilities are maintained in "good repair" as required by the Williams settlement.

8.2.1

ENVIRONMENTAL SAFETY

The Superintendent may designate one or more employees to oversee and coordinate the district's environmental safety program(s). The responsibilities of the coordinator(s) shall include, but not be limited to, overseeing assessments of district facilities, recommending strategies for the prevention and mitigation of environmental health risks, ensuring effective implementation of environmental safety strategies, and reporting to the Superintendent regarding the district's progress in addressing environmental safety concerns.

Indoor Air Quality

The Superintendent or designee shall ensure that the following ~~measures are taken in order~~ **strategies are implemented in order to provide proper ventilation, humidity, and temperature in school facilities and** to reduce indoor air contaminants:

1. **Mechanically driven** heating, ventilating and air conditioning systems shall be **able to** operate, inspected and maintained in accordance with 8 CCR 5142-5143. **The systems shall be inspected at least annually and problems corrected within a reasonable time. Where the air supply is filtered, the filters shall be replaced or cleaned regularly to prevent significant reductions in airflow. Documentation any inspections, any tests of ventilation rates, and maintenance records shall be retained for at least five years. (8 CCR 5142-5143)** ~~School buildings shall be inspected annually to ensure they have adequate ventilation systems, which are properly maintained so as to preclude the buildup of mold, mildew, and other air contaminants. Filters shall be changed frequently~~.

(cf. 3580 – District Records)

Staff shall not obstruct airflow by covering or blocking ventilators with posters, furniture, books, or other obstacles.

~~2. Indoor painting of school buildings shall be limited to those times when school is not in session.~~

~~3. Low-emission cleaning products shall be used whenever possible, and custodial duties that require polluting products shall be performed after classes are dismissed.~~

~~4. Paints, adhesives and solvents shall be used and stored in well-ventilated areas; these items shall be purchased in small quantities to avoid storage exposure.~~

2. **School buildings shall be regularly inspected for water damage, spills, leaks in plumbing and roofs, poor drainage, and improper ventilation so as to preclude the buildup of mold and mildew. Wet building materials and furnishings shall be dried within 48 hours if possible to prevent mold growth. When evidence of mold or mildew is found, maintenance staff shall locate and repair the source of water intrusion and remove or clean moldy materials.**

8.2.2

ENVIRONMENTAL SAFETY (continued)

3. Exterior wall and foundation cracks and openings shall be sealed as soon as possible, to minimize seepage into buildings. ~~control exposure to radon.~~

4. **Least toxic pest management practices shall be used to control and manage pests at school sites.** ~~Water-damaged ceiling tiles, carpet, and other building materials shall be removed as soon as practicable~~.

(cf. 3514.2 - Integrated Pest Management)

5. **Routine housekeeping and maintenance schedules and practices shall be designed to effectively reduce levels of dust, dirt, and debris. Plain water, soap and water, or low-emission cleaning products shall be used whenever possible. Aerosols, including air fresheners and other products containing ozone, shall be avoided to the extent possible.**

(cf. 5141.23 – Asthma Management)

7. **Paints, adhesives, and solvents shall be used and stored in well-ventilated areas. These items shall be purchased in small quantities to avoid storage exposure.** ~~Plain water or soap and water shall be used as cleaning agents; aerosols, including air fresheners, shall be avoided.~~

8. **To the extent possible, printing and duplicating equipment that may generate indoor air pollutants, such as methyl alcohol or ammonia, shall be placed in a well-ventilated area with minimal exposure of students and staff.** ~~Pest control measures shall involve the use of integrated pest management (IPM) procedures.~~

9. **The district's tobacco-free schools policy shall be consistently enforced in order to reduce the health risks caused by second-hand smoke.**

(cf. 3513.3 - Tobacco-Free Schools)

10. **Staff shall refrain from bringing common irritants into the classroom, including, but not limited to, furred or feathered animals, stuffed toys that may collect dust mites, or perfumes or lotions, when students in the class are known to have allergies, asthma, or other sensitivities to odors.**

(cf. 6163.2 - Animals at School)

Outdoor Air Quality

The Superintendent or designee may monitor local health advisories and outdoor air quality alerts, including forecasts of ozone levels, particle pollution, and/or ultraviolet radiation levels.

8.2.3

ENVIRONMENTAL SAFETY (continued)

Whenever these measures indicate a significant health risk, the Superintendent or designee shall communicate with district staff so that outdoor activities, especially those requiring prolonged or heavy exertion, may be avoided, limited in duration, or modified as necessary for all persons or for persons who may be particularly sensitive.

(cf. 5141.7 - Sun Safety)
(cf. 6142.7 - Physical Education)
(cf. 6145.2 - Athletic Competition)

Vehicle Idling

Except under the conditions specified in 13 CCR 2480 for which vehicle idling may be necessary, the driver of a school bus, student activity bus, or commercial motor vehicle shall: (13 CCR 2480)

1. **Turn off the bus or vehicle engine upon stopping at a school or within 100 feet of a school and not restart the engine more than 30 seconds before beginning to depart**

2. **Not cause or allow the bus or vehicle to idle at any location greater than 100 feet from a school for more than five consecutive minutes or for an aggregated period of more than five minutes in any one hour**

(cf. 3540 - Transportation)
(cf. 3541.1 - Transportation for School-Related Trips)

The Superintendent or designee shall ensure that all bus drivers, upon employment and at least once per year thereafter, are informed of the requirements specified above and the potential legal and employment consequences of failure to comply. All complaints of noncompliance shall be reviewed and remedial action taken as necessary. The Superintendent or designee shall maintain records of the training and of any complaints and enforcement actions for at least three years. (13 CCR 2480)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Lead Exposure Reduction

In addition to keeping school facilities as dust-free and clean as possible, the following steps shall be taken to minimize potential exposure to lead **in school facilities**:

1. **Lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall not be used in the construction of any new school facility or the modernization or renovation of any existing school facility. (Education Code 32244)**

ENVIRONMENTAL SAFETY (continued)

~~Painted surfaces shall be kept intact whenever possible. To minimize lead dust during maintenance operations, a tarp or plastic shall be placed under paint removal operations to collect old paint debris, paint shall be dampened before removing it with a scraper, nearby surfaces shall be cleaned with a wet mop or cloth after the job is completed, a High Efficiency Particulate Air (HEPA) attachment may be used on power sanders, and clean-up may be conducted with HEPA vacuums to remove lead dust. An open flame shall not be used to remove old paint.~~

2. **Lead exposure hazards shall be evaluated before any renovation or remodeling is begun, and children shall not be allowed in or near buildings in which these activities may create lead dust. Contractors and workers shall comply with state and federal standards related to the handling and disposal of lead debris and the clean-up and containment of dust within the construction area.** ~~Soil with high lead content may be covered with grass, other plantings, concrete or asphalt. Children's access to bare soil shall be limited.~~

3. **Lead-based painted surfaces that are in good condition shall be kept intact. If lead-based paint is peeling, flaking, or chalking, contractors or workers shall follow state and federal standards for safe work practices to minimize contamination when removing the pai**nt. ~~When drinking water is found to have unacceptable levels of lead, water outlets shall be flushed daily for at least 30 seconds prior to use. The Superintendent or designee also may reduce lead concentrations in the source water, install a corrosion control device at the school's point of entry, or provide bottled water as appropriate.~~

4. **Soil with high lead content may be covered with grass, other plantings, concrete, or asphalt.** ~~Lead exposure hazards shall be evaluated before any renovation or remodeling is begun, and children shall not be allowed in or near buildings in which these activities may create lead dust. Contractors and workers shall comply with state and federal standards related to the handling and disposal of lead debris and the clean-up and containment dust within the construction area.~~

5. **Whenever testing of drinking water finds concentrations of lead that exceed federal and state standards in 40 CFR 141.80 and 22 CCR 64678, water outlets shall be flushed thoroughly each day before use or made inoperable until a plan for remediation can be implemented. The Superintendent or designee may supply alternative sources of drinking water as appropriate.** ~~The Superintendent or designee may provide parents/guardians and students with information about the prevention of lead poisoning.~~

(cf. 5141.32 - Child Health and Disability Prevention Program)

8.2.5

ENVIRONMENTAL SAFETY (continued)

6. Remedial action to abate existing lead hazards shall be taken only by personnel qualified in accordance with law. (Education Code 32243)

Asbestos Testing and Abatement

The Superintendent shall designate an employee who shall ensure that the district's responsibilities related to asbestos inspection and abatement are implemented in accordance with federal and state regulations. This employee shall receive adequate training to perform these duties, including, as necessary, basic knowledge of the health effects of asbestos; detection, identification, and assessment of asbestos-containing materials; options for controlling asbestos-containing building materials; and relevant federal and state regulations. (40 CFR 763.84)

~~Maintenance staff shall be trained in the location, identification, proper cleaning and ongoing maintenance of asbestos-containing materials and in the removal and decontamination of small amounts of such materials when needed to repair pipes or perform similar duties. Extensive asbestos abatement work shall be completed by state-certified asbestos abatement contractors in compliance with state and federal standards.~~

~~The district's complete, updated management plan for material containing asbestos in school buildings shall be available for inspection in district and school offices during normal business hours. Parent, teacher and employee organizations shall annually be informed of the availability of this plan. (40 CFR 763.93)~~

(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The designated employee shall ensure that the district complies with the following requirements:

1. School facilities shall be inspected for asbestos-containing materials as necessary in accordance with the following:

a. Any school building that is leased or acquired by the district shall be inspected for asbestos-containing materials prior to its use as a school building, unless exempted by federal regulations. (40 CFR 763.85, 763.99)

b. At least once every three years, the district shall conduct a re-inspection of all known or assumed asbestos-containing building materials in each school building. (40 CFR 763.85)

c. At least once every six months, the district shall conduct a periodic surveillance consisting of a visual inspection of each school building that contains or is assumed to contain asbestos-containing building materials. (40 CFR 763.92)

8.26

ENVIRONMENTAL SAFETY (continued)

2. **Based on the results of the inspection, an appropriate response, which is sufficient to protect human health and the environment, shall be determined from among the options specified in 40 CFR 763.90. (40 CFR 763.90)**

   The district may select the least burdensome response, taking into consideration local circumstances, including occupancy and use patterns within the school building and economic concerns such as short-term and long-term costs. (40 CFR 763.90)

3. **An asbestos management plan for each school site shall be maintained and regularly updated to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities. (15 USC 2643; 40 CFR 763.93)**

   The asbestos management plan shall be available for inspection in district and school offices during normal business hours and parent/guardian, teacher, and employee organizations are annually informed of the availability of these plans. (40 CFR 763.84)

4. **Staff, students, and parents/guardians shall be informed at least once each school year about any inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities, that are planned or in progress. (40 CFR 763.84)**

~~*(cf. 3580 - District Records)*~~
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

5. **Inspections, re-inspections, periodic surveillance, and response actions, including operations and maintenance, shall be conducted in compliance with state and federal regulations for the protection and safety of workers and all other individuals. (40 CFR 763.84; Education Code 49410.5)**

   Asbestos inspection and abatement work and any maintenance activities that may disturb asbestos-containing building materials, except for emergency repairs or small-scale, short-duration maintenance activities, shall be completed by state-certified asbestos inspectors or contractors. (15 USC 2646; 40 CFR 763.84, 763.85, 763.91)

6. **All custodial and maintenance employees shall be properly trained in accordance with applicable federal and/or state regulations. (40 CFR 763.84)**

   All district maintenance and custodial staff who may work in a building that contains asbestos-containing building materials, regardless of whether they are required to work with such materials, shall receive at least two hours of related

8.27

ENVIRONMENTAL SAFETY (continued)

asbestos awareness training. New maintenance and custodial staff shall receive such training within 60 days after beginning employment. Any maintenance or custodial staff who conduct activities that will disturb asbestos-containing materials shall receive 14 hours of additional training. The trainings shall address the topics specified in 40 CFR 763.92. (15 USC 2655; 40 CFR 763.84, 763.92)

7. **Short-term workers, such as telephone repair workers, utility workers, or exterminators, who may come in contact with asbestos in a school shall be provided information regarding the locations of known or suspected asbestos-containing building materials. (40 CFR 763.84)**

8. **Warning labels shall be posted immediately adjacent to any known or suspected asbestos-containing building material located in routine maintenance areas in accordance with 40 CFR 763.95. (40 CFR 763.84)**

The district shall maintain, in both the district and school offices and for a period of three years, records pertaining to each preventive measure and response action taken; staff training; periodic surveillances conducted; cleaning, operations, and maintenance activities; and any fiber release episode. (40 CFR 763.94)

~~**Other Environmental Safety Precautions**~~

~~Principals or their designees shall enforce school rules designed to:~~

~~1. Prevent the accumulation of flammable, noxious or otherwise dangerous materials unless adequate safeguards are provided~~

~~*(cf. 6161.3 - Toxic Art Supplies)*~~

~~2. Keep all school facilities free of debris~~

~~3. Keep walkways at all times open to pedestrian traffic and clear of obstructions~~

ENVIRONMENTAL SAFETY

The Board of Trustees recognizes its obligation to provide a safe and healthy environment at school facilities for students, staff, and community members. The Superintendent or designee shall regularly assess school facilities to identify environmental health risks to ~~health and the environment and shall ensure that environmental resources are used in a responsible manner~~. **He/she shall establish a comprehensive plan to prevent and/or mitigate environmental hazards based on a consideration of the proven effectiveness of various options, anticipated short-term and long-term costs and/or savings to the district, and the potential impact on staff attendance, student attendance, and student achievement.**

(cf. 3513.3 – Tabacco-Free Schools)
(cf. 3514.1 – Hazardous Substances)
(cf. 0200 - Goals for the School District)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
~~(cf. 3516.3 - Earthquake Emergency Procedure System)~~
(cf. 4119.42/4219.42/4319.42 – Exposure Control Plan for Bloodborne Pathegens)
(cf. 4119.43/4219.43/4319.43- Universal Precautions)
~~(cf. 3517 - Facilities Inspection)~~
(cf. 4157/4257/4357 - Employee Safety)
(cf. 5030 - Student Wellness)
(cf. 5142 - Safety)
~~(cf. 6161.3 - Toxic Art Supplies)~~
(cf. 7111 - Evaluating Existing Buildings)
~~(Cf. 7150 - Site Selection and Development)~~

~~The Superintendent or designee shall establish regulations to prevent and/or reduce environmental hazards in accordance with law and state guidelines.~~ Strategies addressed in the district's plan shall include, but not necessarily be limited to, the following:

~~1. Considering air quality in the siting and architectural design of new or remodeled facilities and in the selection of building materials and furnishings, and taking steps to reduce indoor air contaminants in maintenance operations.~~

1. Ensuring good indoor air quality by maintaining adequate ventilation; using effective maintenance operations to reduce dust, mold, mildew, and other indoor air contaminants; and considering air quality in the site selection, design, and furnishing of new or remodeled facilities

~~2. Ensuring the use of effective least toxic pest management practices at all district schools.~~

~~(cf. 3514.2 - Intergrated Pest Management)~~
(cf. 3513.3 - Tobacco-Free Schools)
(cf. 5141.23 - Asthma Management)
(cf. 6163.2 - Animals at School)
(cf. 7150 - Site Selection and Development)

8.29

ENVIRONMENTAL SAFETY (continued)

2. **Limiting outdoor activities when necessary due to poor outdoor air quality, including excessive smog, smoke, or ozone, or when ultraviolet radiation levels indicate a high risk of harm**

(cf. 3516.5 - Emergency Schedules)
(cf. 5141.7 - Sun Safety)
(cf. 6142.7 - Physical Education)

3. **Reducing exposure to diesel exhaust and other air contaminants by limiting unnecessary idling of school buses and other commercial motor vehicles**

(cf. 3540 - Transportation)
(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 3542 - School Bus Drivers)

4. **Minimizing exposure to lead in paint, soil, and drinking water.**~~, especially in areas accessible to very young children.~~

5. **Inspecting facilities for naturally occurring asbestos and asbestos-containing building materials that pose a health hazard due to damage or deterioration and safely removing, encapsulating, enclosing, or repairing such materials**

6. **Ensuring the proper storage, use, and disposal of potentially hazardous substances**

(cf. 3514.1 - Hazardous Substances)
(cf. 6161.3 - Toxic Art Supplies)

7. **Ensuring the use of effective least toxic pest management practices**

(cf. 3514.2 - Integrated Pest Management)

8. **Instituting a food safety program for the storage, preparation, delivery, and service of school meals in order to reduce the risk of foodborne illnesses**

(cf. 3550 - Food Service/Child Nutrition Program)

In developing strategies to promote healthy school environments, the Superintendent or designee may consult and collaborate with local environmental protection agencies, health agencies, and other community organizations.

(cf. 1020 - Youth Services)

The Superintendent or designee shall provide the district's maintenance and facilities staff, bus drivers, food services staff, teachers, and other staff as appropriate with professional development regarding their responsibilities in implementing strategies to improve and maintain environmental safety at the schools.

8.2.10

ENVIRONMENTAL SAFETY (continued)

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall notify the **Board, staff**, parents/guardians, **students, and/or governmental agencies**, as appropriate, if an environmental hazard is discovered at a school site. The notification shall ~~detail~~ **provide information about** the district's ~~efforts~~ **actions** to remedy the hazard **and may recommend health screening of staff and students.**

(cf. 5141.6 - Student Health and Social Services)

Legal Reference:

EDUCATION CODE
17002 Definition of "good repair"
17070.75 Facilities inspection
17582 Deferred maintenance fund
17590 Asbestos abatement fund
17608-17613 Healthy Schools Act of 2000, least toxic pest management practices
32240-32245 Lead-Safe Schools Protection Act
48980.3 Notification of pesticides
49410-49410.7 Asbestos materials containment or removal
FOOD AND AGRICULTURAL CODE
11401-12408 Pest control operations and agricultural chemicals
13180-13188 Healthy Schools Act of 2000, least toxic pest management practices
GOVERNMENT CODE
3543.2 Scope of representation; right to negotiate safety conditions
HEALTH AND SAFETY CODE
105400-105430 Indoor environmental quality
113700-114437 California Retail Food Code, sanitation and safety requirements
CODE OF REGULATIONS, TITLE 5
14010 Standards for school site selection
CODE OF REGULATIONS, TITLE 8
337-339 Hazardous substances list
340-340.2 Occupational safety and health, rights of employees
1528-1533 Construction safety orders; exposure to hazards
5139-5223 Control of hazardous substances
CODE OF REGULATIONS, TITLE 13
2480 Vehicle idling
CODE OF REGULATIONS, TITLE 17
35001-36100 Lead abatement services
CODE OF REGULATIONS, TITLE 22
64670-64679 Lead and copper in drinking water
UNITED STATES CODE, TITLE 7
136-136y Use of pesticides
UNITED STATES CODE, TITLE 15
2601-2629 Control of toxic substances
2641-2656 Asbestos Hazard Emergency Response Act

8.2.11

ENVIRONMENTAL SAFETY (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 42
1758 Food safety and inspections
CODE OF FEDERAL REGULATIONS, TITLE 40
141.1-141.723 Drinking water standards
745.61-745.339 Lead-based paint standards
763.80-763.99 Asbestos-containing materials in schools
763.120-763.123 Asbestos worker protections

Management Resources:
CSBA PUBLICATIONS
Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008
Asthma Management in the Schools, Policy Brief, March 2008
Food Safety Requirements, Fact Sheet, October 2007
Sun Safety in Schools, Policy Brief, July 2006
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
School Site Selection and Approval Guide, 2000
Indoor Air Quality, A Guide for Educators, 1995
CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONS
Report to the Legislature: Lead Hazards in California's Public Elementary Schools and Child Care Facilities, April 1998
U.S. ENVIRONMENTAL PROTECTION AGENCY PUBLICATIONS
Indoor Air Quality Tools for Schools, rev. 2007
Healthy School Environments Assessment Tool, 2007
The ABCs of Asbestos in Schools, rev. August 2003
Mold Remediation in Schools and Commercial Buildings, March 2001
How to Manage Asbestos in School Buildings: AHERA Designated Person's Self-Study Guide, 1996
WEB SITES
CSBA: http://www.csba.org
AirNow: http://www.airnow.gov
American Association of School Administrators: http://www.aasa.org
California Air Resources Board: http://www.arb.ca.gov
California Department of Education, Health and Safety: http://www.cde.ca.gov/ls/fa/hs
California Department of Pesticide Regulation: http://www.cdpr.ca.gov
California Department of Public Health: http://www.cdph.ca.gov
California Indoor Air Quality Program: http://www.cal-iaq.org
Centers for Disease Control and Prevention: http://www.cdc.gov
Consumer Product Safety Commission: http://www.cpsc.gov
National Center for Environmental Health: http://www.cdc.gov/nceh
Occupational Safety and Health Administration: http://www.osha.gov
U.S. Environmental Protection Agency: http://www.epa.gov

FACILITIES INSPECTION

The Governing Board recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.

(cf. 0510 - School Accountability Report Card)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3111 - Deferred Maintenance Funds)
(cf. 3514 - Environmental Safety)

The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that school facilities are maintained in good repair in accordance with law. At a minimum, the program shall analyze those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including the following:

1. **Gas Leaks: Gas systems and pipes appear safe, functional, and free of leaks.**

2. **Mechanical Systems: Heating, ventilation, and air conditioning systems as applicable are functional and unobstructed.**

3. **Windows/Doors/Gates/Fences (interior and exterior): Conditions that pose a safety and/or security risk are not evident.**

4. **Interior Surfaces (floors, ceilings, walls, and window casings): Interior surfaces appear to be clean, safe, and functional.**

5. **Hazardous Materials (interior and exterior): There does not appear to be evidence of hazardous materials that may pose a threat to students or staff.**

6. **Structural Damage: There does not appear to be structural damage that could create hazardous or uninhabitable conditions.**

7. **Fire Safety: The fire equipment and emergency systems appear to be functioning properly.**

8. **Electrical (interior and exterior): There is no evidence that any portion of the school has a power failure and electrical systems, components, and equipment appear to be working properly.**

9. **Pest/Vermin Infestation: Pest or vermin infestation is not evident.**

10. **Drinking Fountains (inside and outside): Drinking fountains appear to be accessible and functioning as intended.**

8.2.13

FACILITIES INSPECTION (continued)

11. **Restrooms: Restrooms appear to be accessible during school hours, are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied).**

12. **Sewers: Sewer line stoppage is not evident.**

13. **Roofs (observed from the ground, inside/outside the building): Roof system appears to be functioning properly.**

14. **Playground/School Grounds: The playground equipment and school grounds appear to be clean, safe, and functional.**

15. **Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to be cleaned regularly.**

The Superintendent or designee shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

Legal Reference:

EDUCATION CODE
1240 County superintendent of schools, duties
17002 Definitions
17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998
17565-17591 Property maintenance and control, especially:
17584 Deferred maintenance
17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account
33126 School accountability report card
35186 Williams uniform complaint procedure
CODE OF REGULATIONS, TITLE 2
1859.300-1859.330 Emergency Repair Program

Management Resources:

CSBA PUBLICATIONS
Williams Settlement and the Emergency Repair Program, Policy Brief, January 2008
COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS
Facility Inspection Tool Guidebook, February 2008
WEB SITES
CSBA: http://www.csba.org
California County Superintendents Educational Services Association: http://www.ccsesa.org
California Department of Education, Williams Case: http://www.cde.ca.gov/eo/ce/wc/index.asp
Coalition of Adequate School Housing: http://www.cashnet.org
State Allocation Board, Office of Public School Construction: http://www.opsc.dgs.ca.gov

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Letter from PCOE regarding WPUSD's 2010-11 Adopted Budget

AGENDA ITEM AREA:

Information

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

September 7, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

In accordance with the provisions of AB 1200 and Education Code Section 42127, prior to approving district budgets, the County Superintendent of schools is required to review the Board adopted budget to determine if it meets the criteria and standards for fiscal stability. PCOE has completed their review of Western Placer Unified School District's 2010-11 Board of Trustees adopted budget, has approved the budget and has noted concerns.

RECOMMENDATION:

Administration recommends the Board receive the information.

8.3

PCOE

GOLD IN EDUCATION

Gayle Garbolino-Mojica
County Superintendent of Schools

Board of Education
Ms. Tami Brodnik
Area 1
Mr. Robert Tomasini
Area 1
Mr. Richard Colwell
Area 2
Mr. Scott Gnile
Area 3
Ms. Pam Robie Hart
Area 4
Mr. E. Ken Tokutomi
Area 4
Mrs. Lynn M. Oliver
Area 5

Superintendent's Cabinet
Keith J. Bray
Chief of Staff/General Counsel
Jerry Johnson
Associate Superintendent Business Services
Renee Regacho-Anaclerio, Ed. D.
Associate Superintendent Educational Services
Phillip J. Williams
Assistant Superintendent Special Education
James L. Anderberg
Executive Director Administrative Services
Catherine Goins
Executive Director Early Childhood Education
Ward H. Andrus, Ed. D.
Executive Director Educational Innovation & Career Development

August 13, 2010

Mr. Scott Leaman, Superintendent
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648

RE: 2010-11 Adopted Budget

Dear Scott,

In accordance with the provisions of Assembly Bill 1200 and Education Code Section 42127 et seq., prior to approving district budgets, the County Superintendent of Schools is required to review the adopted budget to determine if it meets the criteria and standards for fiscal stability, that expenditures will not exceed available resources, and that projected revenues and expenditures are realistic. The Placer County Office of Education (PCOE) has completed the review of the District FY 2010-2011 Board adopted budget. Based on the data provided to our office, your budget for FY 2010-2011 has been **approved** as adopted.

Based upon our review, we want to make special note of the following concerns:

- **Current Year and Multi Year Expenditures Exceed Income (Deficit Spending)**
  The District is projecting unrestricted deficit spending of ($5,244,558) in FY 2010-2011 which is 13% of total unrestricted expenditures and other financing uses. The District is projecting unrestricted deficit spending of ($1,740,100) in FY 2011-12 and $0 deficit spending in FY 2012-13 if estimated cuts are implemented. Please continue the plan to reduce expenditures and manage the deficit spending.

- **Multi Year Projections**
  We noted that your Multi Year Projections include $5.7 million in reductions needed in FY 2012-13 to maintain required reserves and eliminate deficit spending. Please begin developing a list of potential reductions for FY 2012-13 and provide it to our office with your Second Interim report.

8.3.1

- **Negotiations**
  According to the information provided in the District's budget, certificated and classified labor contract negotiations for FY 2010-11 remain unsettled and potential increases have not been calculated and incorporated into budgeted salary and benefit expenditures. Because labor costs make up a large portion of the District's budget, we are concerned that any salary and benefit increase, if paid from reserves or other one-time resources, could adversely impact the fiscal condition of the District. This letter is a reminder that the Criteria and Standards specify that, upon settlement of a labor contract, the District must provide the county office of education with a disclosure of the settlement including its current and ongoing fiscal impact on the District.

We would like to remind you that school districts selecting the single budget adoption process must, no later than 45 days after the Governor signs the Budget Act, make available for public review any revisions in revenues and expenditures which are made to its budget to reflect the changes in funding by that Budget Act.

We appreciate the efforts of the Board and District administration as they strive to develop and maintain balanced budgets in these challenging fiscal times. A duplicate of this letter is also being sent to the board President. Please do not hesitate to contact Jerry Johnson at (530)889-5920 or myself if we can be of assistance and support.

Yours in education,

GAYLE GARBOLINO-MOJICA
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