WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.06356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Brian Haley - Vice President
Ana Stevenson - Clerk
Terry Gage - Member
Paul Long - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	2008 CBEDS	03/01/10	04/05/10
Sheridan School (K-5)	80	94	94
First Street School (K-5)	418	424	428
Carlin C. Coppin Elementary (K-5)	428	442	445
Creekside Oaks Elementary (K-5)	617	646	642
Twelve Bridges Elementary (K-5)	714	713	709
Foskett Ranch Elementary (K-5)	508	547	548
Lincoln Crossing Elementary (K-5)	582	594	600
Glen Edwards Middle (6-8)	638	637	633
Twelve Bridges Middle School (6-8)	838	819	809
Lincoln High School (9-12)	1,473	1,441	1,426
Phoenix High School (10-12)	87	84	89
PCOE Home School	0	0	0
TOTAL:	**6,388**	**6,441**	**6,423**

Preschool/Head Start

First & J Street	24
Carlin Coppin	24 -A.M. / 20 -P.M.
Sheridan	20

Pre-K/Special Ed

Foskett	29
FSS PPPIP	40
Carlin Coppin	6

Adult Education 280

First-5 Program
First Street 20-A.M. / 20-P.M.

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
May 4, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

AGENDA

2009-2010 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:55 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:00 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

   2.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Update on Certificated Negotiations.

   2.2 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   Assistant Superintendent of Personnel Services

   2.3 **INTERDISTRICT ATTENDANCE APPEAL**
   a. Interdistrict Request Appeal 10/11-25
   b. Interdistrict Request Appeal 10/11-26

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Update on Certificated Negotiations.

   3.2 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   Assistant Superintendent of Personnel Services

   3.3 **STUDENTS**
   INTERDISTRICT TRANSFER APPEAL
   a. Interdistrict Request Appeal 10/11-25
   b. Interdistrict Request Appeal 10/11-26

4. SPECIAL ORDER OF BUSINESS

4.1 Every 15 Minutes Program
4.2 AESOP – Automated Substitute Placement Program

5. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approval of Meeting Minutes for:
- April 6, and 20, 2010 Regular Board of Trustee Meetings

5.2 Approval of Warrants.
5.3 Approve Classified Personnel Report.
5.4 Approve Williams Uniform Quarterly Complaint Reports.
5.5 Approve Resolution 09/10.19 declaring the week of May 16-22, 2010 as Classified School Employee Week in California.
5.6 Approve Off-Campus Federal Work-Study Contract between Heald College and WPUSD.
5.7 Letter from Perry Smith regarding WPUSD's Annual Independent Audit.
5.8 Approve Agreement between Godbe Research and WPUSD Survey Services.
5.9 Approve Agreement for consulting services between Total Compensation Systems, Inc., and WPUSD.
5.10 Approve 3% Raise to CARE After-School Program Employees.
5.11 Approve Extension on Furniture and Equipment Contract between Add Some Class and WPUSD for two years beginning May 5, 2010.
5.12 Approve the 2010-11 Career Technical Education Carl. D. Perkins Application.

Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jerusha Loya
7.2 Western Placer Teacher's Association – Mike Agrippino
7.3 Western Placer Classified Employee Association – Mike Kimbrough
7.4 Superintendent - Scott Leaman
7.5 Assistant Superintendent of Educational Services – Mary Boyle
- Environmental Education Program for TBMS Sixth Grade Students

8. PUBLIC HEARING

Notice is hereby given that the Western Placer Unified School District will hold a public hearing at which the governing board will discuss allowing Horizon Charter School to maintain resource centers, meeting places, or other satellite facilities located in an adjacent county as described in Education Code 47605.1. A waiver is being requested for the 2009-10 school year only.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

9.1 Discussion/ Action **HORIZON CHARTER SCHOOL WAIVER – Leaman** *(09-10 G &O Component I, II, III, IV, V)*

- Horizon Charter School is requesting a short-term, temporary waiver of EC Sec. 47605.1(c) (2) to continue providing critical direct instruction and specialized services to 517 Horizon Charter School (HCS) students outside of Placer County in resource centers located in El Dorado and Sacramento Counties.

Roll call vote:

9.2 Information **2010 LABOR COMPLIANCE REPORT – Noyes** *(09-10 G & O Component I, II, III, IV, V)*

- The State of California requires districts to annually file to the Department of Industrial Relations their Labor Compliance Annual Report. Another requirement is the submission of the report to the local Board of Trustees for information purposes only. The enclosed report covers the work at Lincoln High School and Foskett Ranch that was done during 2009-2010 fiscal year to the date of the report. The report does not include a small portion of work that was completed during the 2010 due to the reporting date requirements. An additional report will be brought to the Board next year.

9.3 Discussion **GEMS/TBMS PROGRAM PARITY STUDY – Boyle** *(09-10 G & O Component I, II, III, IV, V)*

- District Goal 1b "Plan and enhance opportunities within the curriculum for academic achieving students" includes a benchmark of completing a program audit for Glen Edwards Middle School "to determine parity with twelve Bridges Middle School." That program audit has been completed through the joint efforts of administration and teaching staff. The audit addresses four Academic Areas (Core Programs; Elective/PE programs; Intervention/Support Programs; Co-Curricular Programs), with an additional element of Structural Supports.

9.4 Action **2009-10 and 2010-11 BUDGET REDUCTIONS – Lopes** *(09-10 G & O Component I, II, III, IV, V)*

•Final budget reduction recommendations are being forwarded to the Board at this time. After the work of a District-wide Budget Committee, meetings with site Principals, evaluation by the Management Team and consideration of Board discussion, the attached reductions.
Superintendent is recommending adoption of the attached reductions.

9.5 Information **BALANCED BUDGET PHILOSOPHY – Lopes** *(09-10 G & O Component I, II, III, IV, V)*

•The District has had revenue cuts imposed from the state over the past several years and anticipates further cuts in the next two fiscal years. At the April 6, 2010 Board of Trustees meeting, we reviewed a balanced budget philosophy. This philosophy explored identifying a specific timeline by which we will achieve a balanced budget (i.e. no deficit spending). The Board of Trustees instructed administration to target a balanced budget by fiscal year 2012-2013. The Board of Trustees is using a balanced and thoughtful approach to our state required budget cuts by mitigating deficit spending utilizing existing reserves. This approach has allowed us to obtain input regarding budget cuts from all District constituencies. By setting a target year by which to achieve a balanced budget, we can review and modify our annual goals and budget reductions to match revenue changes from the state. This presentation provides an analysis of targeted budget cuts for the next three fiscal years with an eye to attaining a balanced budget in fiscal year 2012-2013.

9.6 Action **REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS – Lopes** *(09-10 G & O Component I, IV, V)*

• Education Code Section 46392 allows for school districts that have experienced a material decrease in attendance due to epidemic reasons to submit a request for allowance of attendance. During late August and early September of the 2009-10 school year, Twelve Bridges Middle school and Glen Edwards Middle School experienced days with less than 90 percent attendance due to the H1N1 epidemic.

9.7 Action **UPDATED CAMPUS SECURITY POLICY – Boyle** *(09-10 G & O Component I, III, IV, V)*

•Board Policy 3515 is being updated to include additional information regarding surveillance systems (cameras) on campus. Administrative Regulation 3515.1 is new; it establishes guidelines and procedures for camera operation, authorized users, storage and security, records retention, use on school buses, and viewing requests. The policy and regulation provide a uniform and cohesive plan for all district entities and adhere to California Ed Code and state and federal regulations.

9.8 Discussion **UPDATE ON MARQUEE PROGRAM FOR LHS – Boyle** *(09-10 G & O Component I, II, III, IV, V)*

•District Goals include Goal #1: Develop and Continually Upgrade a Well-Articulated K – 12 Academic Program. Objective 1b addresses exploring a marquee program for Lincoln High School. To date, a Leadership Committee at Lincoln High School has been established and program options are being explored, including an Early College/Middle College option; Career Pathways (Liberal Arts, Engineering, Biomedical); increased 2 + 2 Articulation Agreements with Sierra College; and distance learning. These programs and a progress report will be presented for discussion as part of the marquee program development.

BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

10.2 BOARD MEMBER REPORTS/COMMENTS

11. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - May 18, 2010 7:00 P.M., Carlin C. Coppin Elementary School

12. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 04/29/10
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Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Conference Room**
Date: **Tuesday, May 4, 2010**
Time: **6:00 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
- PUBLIC EMPLOYEE APPOINTMENT
- PUBLIC EMPLOYEE EMPLOYMENT
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
- STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
- STUDENT PRIVATE PLACEMENT
- **INTERDISTRICT ATTENDANCE APPEAL**
- STUDENT ASSESSMENT INSTRUMENTS
- STUDENT RETENTION APPEAL, Pursuant to BP 5123

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
    A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    B. **STUDENT PRIVATE PLACEMENT**
       ●Pursuant to Board Policy 6159.2
    C. **INTERDISTRICT ATTENDANCE APPEAL**
       a. Education Code 35146 and 48918
    D. **STUDENT ASSESSMENT INSTRUMENTS**
       a. Reviewing instrument approved or adopted for statewide testing program.
    E. **STUDENT RETENTION/ APPEAL**
       a. Pursuant to Board Policy 5123

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Interdistrict Appeal

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

Interdistrict Request Appeal 10/11-25
Interdistrict Request Appeal 10/11-26

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Update on Certificated Negotiations

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Certificated Negotiations.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

3.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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SUBJECT:
Public Employee Performance Evaluation
- Assistant Superintendent of Personnel Services

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the Public Employee Performance Evaluation.

RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

3.3

SPECIAL

ORDER

OF

BUSINESS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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SUBJECT:
Lincoln High School
Every 15 Minutes Program

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Jim Spratling, School Counselor
Kris Wyatt

ENCLOSURES:
No

REQUESTED BY:
Lincoln High School Staff

ENCLOSURES:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Lincoln High School is requesting to show a video of the Every 15 Minutes. This program will include both Lincoln and Phoenix High School.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees approve the presentation.

4.1

wp/rk/coderedfactsheet

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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SUBJECT:
Certificated staff automated Absence management & substitute placement program

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:

BACKGROUND:

Two years ago, WPUSD began using the Aesop absence tracking and substitute placement computer program. Prior to its installation, literally thousands of hours were spent each year by staff trying to ensure there were enough substitute teachers each day to meet teacher absences and accurately record employee's absences.

This presentation will highlight the many advantages of the Aesop system, costs, and plans for its continued use in the district.

RECOMMENDATION:

Administration recommends no action on the informational item above.

4.2

About Us

Aesop is an automated substitute placement service provided by Frontline Placement Technologies for K-12 school districts. Unlike traditional sub-calling programs, Aesop completely automates the process of substitute placement and absence management for over 2,000 school districts worldwide. As Software-as-a-Service (SaaS), Aesop does not require any hardware or software at the district. Integrated phone and internet technologies allow district administrators, principals and teachers access to the service anytime, anywhere.

Aesop's functionality, reliability, and commitment to customer service explain our rapid adoption by districts across the United States, Canada, the United Kingdom, Australia, and Russia. With over 1.2 million active users daily, Aesop's infrastructure has handled over 120,000 absences in a single day and can easily handle more. With so many districts relying on this system, Aesop takes great care to ensure system stability and data security.

Frontline Placement Technologies, Inc. is a privately-owned Software-as-a-Service (SaaS) corporation that develops, owns and exclusively distributes Aesop in over 35,000 locations worldwide. Founded in 1998, Frontline provides automated staff placement, management reporting, and employee self-service portals through phone and internet technologies. With a dedicated staff that adheres to strong moral and ethical principles, Frontline recognizes the importance of customer satisfaction and operates with high standards of achievement. By listening to our customers and watching for emerging trends, we strive to deliver ever-increasing value to each client.

In addition to education, Aesop meets the needs across several market verticals. Click here to read about more industries that are discovering Aesop.

© Frontline Placement Technologies 2010. All rights reserved. Protected under US Patents 6,334,133, 6,675,151 and 7,430,519 with additional patents pending.

4.2.1

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
Regular Meeting
- April 6, 2010
- April 20, 2010

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the minutes of the April 6th, and April 20, 2010 regular Board Meetings.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 6, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

MINUTES

2009-2010 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:25 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

Members Present
Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Terry Gage, Member
Paul Long, Member

Others Present
Mary Boyle, Assistant Superintendent of Educational Servicers
Bob Noyes, Assistant Superintendent of Personnel Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Jerusha Loya, Student Body Representative

5:30 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 10/11-12
b. Interdistrict Request Appeal 10/11-13
c. Interdistrict Request Appeal 10/11-14
d. Interdistrict Request Appeal 10/11-15
e. Interdistrict Request Appeal 10/11-16
f. Interdistrict Request Appeal 10/11-17
g. Interdistrict Request Appeal 10/11-18
h. Interdistrict Request Appeal 10/11-19

5.1.1

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln High School Performing Arts Theater

3.1 **STUDENTS**
INTERDISTRICT TRANSFER APPEAL

a. Interdistrict Request Appeal 10/11-12

Motion by Mr. Long, seconded by Mrs. Gage, and passed by a 5-0 vote to deny the transfer appeal for student 10/11-12.

b. Interdistrict Request Appeal 10/11-13

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to deny the transfer appeal for student 101/11-13.

c. Interdistrict Request Appeal 10/11-14

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 4-1 vote to approve transfer appeal for student 10/11-14. No vote by Mrs. Gage.

d. Interdistrict Request Appeal 10/11-15

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 3-2 vote to approve transfer appeal for student 10/11-15. No votes by Mrs. Gage, and Mr. Long.

e. Interdistrict Request Appeal 10/11-16

Motion by Mrs. Stevenson, seconded by Mr. Haley to approve transfer, the motion died on 2-2 vote for the transfer appeal for student 10/11-16. Abstention by Mr. Carras.

f. Interdistrict Request Appeal 10/11-17

Motion by Mrs. Gage, seconded by Mr. Haley, and passed by a 5-0 vote to deny transfer appeal for student 10/11-17.

g. Interdistrict Request Appeal 10/11-18

Motion by Mr. Long, seconded by Mrs. Gage, and passed by a 5-0 vote to deny transfer appeal for student 10/11-18.

h. Interdistrict Request Appeal 10/11-19

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by 3-2 vote to approve transfer appeal for student 10/11-19. No votes by Mrs. Gage and Mr. Long.

4. SPECIAL ORDER OF BUSINESS

Budget Process and Philosophy

Joyce Lopes presented a power point presentation on balancing the budget, and Budget Philosophy:

- State budget cuts to k-12 have been unprecedented
- We will need to take a balanced approach to cutting budget
- Balance cuts over several years and use reserves to mitigate the deficit
- In what year should we aim for a balanced budget?

After reviewing four different scenarios presented, there was more budget philosophy:

- Pushing cuts out to future years spends down more of the reserves
- It is important for us to determine, as a District, the timeline for a balanced budget
- The only constant is change – we will have changes to our projections each year
- A specific timeline allows us to modify our strategy to achieve the desired result

The following recommendations were presented to the board for setting a goal to obtain a balanced budget by 2012-13:

- Expect additional cuts in the next two or three years
- Make choices that achieve goal-oriented results
- Find solutions that keep the District moving forward
- Don't let any one stakeholder group overly influence the final decisions
- Superintendent makes recommendation to the Board
- Board must make the final decisions

The purpose for tonight's discussion is the following:

- When should we have a balanced budget?
  >2011-12, 2012-13, 2013-14? Other?
- Community presentations
  >Who, what, when, where, and how?
- Budget reduction philosophy for 10-11
  >Keep the cuts away from educational programs
  >Maintain permanent, full-time positions

Joyce Lopes recommended the board consider setting a goal to obtain a balanced budget by 2012-13, she felt that would make sense and would be achievable. Although the district will need to consider additional cuts in the next two or three years, which would mean dipping into reserves and making choices that achieve our goal oriented results and find solutions that keep the district moving forward. In doing that we don't want any one stockholder group to overly influence our

discussions. The superintendent will make recommendations to the board in April, and again will bring more information back in May, but as the board you will make the final decision. It is very important to have your input in planning the multi-year projections. Joyce reviewed the budget timelines, with the budget committee meeting and their thoroughly thoughtful work to identify places to make cuts in the budget. The committee has voted, and management is reviewing the list, as well as the superintendent working with the union groups to review negotiable items on the list in the month of April. The initial budget proposal will be brought before the board on April 20th. Joyce also mentioned doing community presentations between April 21st and May 5th to get some community perspective after hearing from the board on budget reduction proposals, and bring final budget proposals before the board on May 4th. There is a possibility of meeting with the budget committee again on May 11th or 15th depending of the feedback from the community and the board, which will then bring back final assumptions May18th and then the final budget will get approved sometime in June. Much of this will depend on the May revise. She reported things to remember for the road ahead:

- Setup a target to achieve a balanced budget
- Use reserves to make thoughtful choices
- Budget Committee – thorough process, thoughtful input, deserves serious consideration
- Get feedback from the community
- Keep the long-term goals in mind… balance the needs of current students with the needs of future students.

She asked to talk about when we should have a balanced budget?

- 2011-12
- 2012-13
- 2013-14
- Some other date

There was some discussion regarding the budget and budget deficit. The discussion was opened up to the board for discussion and comments:
Mr. Leaman expressed the reason for this discussion is due to the management team and the business office has talked with stockholders about the following concerns:

- How much is going to be cut every year
- How much is going to be put into reserves
- Some feel there shouldn't be any discussion until the 3% is reached then talk about cuts
- Keep as much money as we can because only more cuts are coming

Mr. Leaman reviewed the following bullets:
Discussion for tonight's meeting:
He reported due to the issue we're in, if we could peg a date questioning if we could have a balanced budget, why is that date important? This would be the date

that you really feel that the following year we're not going to have any reserves, so when do we want to balance that income and expenditures knowing that everything else behind that drives it. Scott shared an example; we peg the date 2013-14. We can back into how much reserves are being used, what would our reserves be? He then used different examples for the reason to set a date. Based on the current situation with the 1.2 million being taken away, we felt we should recommend some more cuts next year that was a discussion that was had and brought before the board. However if we knew what the balanced date was, then those discussion would almost automatically flow. There would be some discussion about maybe pushing out our balance budget date if there are different assumptions or when the state comes down with other cuts. The district is in a position where in the next couple of years we could cut nothing, all of our reserves would be gone, but that is something we could do. If that would be the recommendation of the board, then next year we would need a balanced budget and we would probably need to cut 8 million dollars, or we would have a qualified budget. Scott feels the district needs to be honest and forthright in a sense that we do want a balanced approach, and because we want to hoard the reserves but again not wanting there to be surprises in two years that all reserves are gone with no more money left and 8 million dollars needing to be cut, and the Ed code 47663 has been changed and we're not getting anymore money. This would be devastating. He asked the board to engage in a discussion. There needs to be a goal, instead of trying to figure out every year how much needs to be cut or how much reserves will be used, feels a date needs to be set, it could be any one of those already purposed. Then scenarios will be brought before the board using that date that would show what our future will look like. If something were to get cut, it would be very easy to show, and at that time decide to push the date out or cut more reserves if there are more cuts.

When should we have a balance budget?
After some discussion surrounding the scenarios presented Mr. Carras requested the board provide some direction to staff and administration about a target date knowing full well that things could change.
Mr. Haley felt by 2012-13 we should hopefully see some kind of improvement from the state and feel we need to reduce our deficit spending at most for two more years. He feels this is a better way instead of making drastic cuts right away.
Mrs. Stevenson feels that since we have a conservative approach and wanting to maintain reserves, agrees with the 2012-13 year is probably good to shoot for. She would like to see more consistent cuts rather than taking it all right now and depleting all the reserves. We never know what could happen, so would like to see it more consistent over the next four years.
Mr. Carras asked if the 2012-13 was the consensus of the board.
Mr. Long indicated that 2012-13 was okay with him.
Mrs. Gage agreed to concur with Mrs. Stevenson in regards to the more balanced approach to the cuts, because adjustments can be made if the economy improves

sooner than anticipated, which has caused her to lean more towards the 2013-14 date, due to not having a lot of confidence in the economy turning around anytime soon.

Mr. Leaman indicated bringing back both options and discuss in detail, this is the reason they were presented this way. The challenge for the board is along with trying to be empathetic to people who have their philosophy. We're doing this because we need to balance the budget by, whatever date that is, that's why we're doing this. With that type of thinking it will drive a lot of other decisions.

Joyce Lopes shared many surrounding districts don't have the advantage we have with reserves, so their having to make some real tough choices, like increasing class size, reducing number of instructional days, closing schools and programs.

Community Presentations:
Mr. Carras recommended community presentation, we're sort of out of the mainstream right now since we not closing schools or laying off staff, etc., he feels at some point and time as we begin these budget cuts we should have community forums, we need to invite the community and listen to what some of the issue that were facing both in the immediate year and the next two years. It was the consensus of the board to schedule community budget meetings

Mr. Leaman shared the importance to get out into the community and describe what the district is looking at both a multi year and single year look. So they don't think us entirely immune to the economic environment that we're in. The board requested to be a part of the community forums.

Administration recommends the following:

- Keep cuts away from educational programs.
- Maintain permanent, full-time positions.

Budget Reduction Philosophy for 10-11:
As we've gone through, it's obvious we need to have different philosophies as we move forward, we've had the budget committee finish their work. They have voted, we have rank ordered, and have sliced things every which way we can on a lot of ideas that have been put forward. Appreciate the budget committee commitment that they want to reconvene next year, in sort of a truncated format. They feel they've done a lot of work. They are very knowledgeable about the budgetary items being brought forward, so meeting again just to review things again, and look at other reductions that might need to happen. Looking at our time line we're currently under, and some of the ideas we have. The goal is 2.7 million dollars, and after reviewing the list, and trying not to impact any full-time personnel, and working with the flexibility of transfers or increase class sizes. There will be more bad news from the May revise, along with rumors of midyear cuts. We're fortunate in our district. We can start looking the list in November,

now that there is a list. Scott shared he did not know if we would make 2.7 this year due to parameters, don't know if we'll make 2.7 this year due to the multi year, and don't know if we really have to due to the multiple years ahead of us, because we can try and pick up some of that ground as we move forward.

Joyce shared bringing back a variety of scenarios around the 2012-13 timeline. Mrs. Stevenson shared keeping cuts out of the classroom and the educational program, but eventually feels there needs to be some shared sacrifice. Mr. Leaman shared 82% of our budget is personnel, and this is the year we're trying to play with the other 18%, but eventually that is going to happen. There is only so much you can do without touching 82% of the pie, just wanted to get some feedback from the board. There are some pretty dramatic changes that will be taking place this year to hit the 2.7 figure, this will push off the cuts a little until next year, and next year will be a larger load to lift. But felt we could say we did try other things, we're trying a lot of those things now, and next year we can say we did try those things. Currently any teacher that retires, we will look at not filling those positions, except those with single subject at the high school.

Mr. Carras asked the board if they were okay with the budget reduction philosophy for 2010-11, keeping the cuts away from the programs and maintain permanent fulltime positions as best we can knowing full well the following year the board may have to renege on just about everything depending on what happens at the state level? Joyce Lopes will bring back scenarios for the board to review.

5. CONSENT AGENDA

5.1 Approval of Meeting Minutes for:
- March 2, and 16th, 2010 Regular Board of Trustee Meetings

5.2 Approval of Warrants.
5.3 Approve Classified Personnel Report.
5.4 Approve Student Discipline/Stipulated Expulsion for student #09-10 M.
5.5 Approve Temporary Athletic Team Coaches.
5.6 Approve Ratification of interpreter oral job description.
5.7 Approve Ratification of interpreter written job description.

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Mr. Haley, Mrs. Gage, Mr. Long, Mrs. Stevenson, Mr. Carras

6. COMMUNICATION FROM THE PUBLIC

Jill Loya reported the following:
- The Library has had great success in the homework center
- Received four schools for fieldtrip, and received thank yours from students.

5.1.7

- Creekside Oaks first graders will be visiting the library for the first time.
- Had some great community sponsorships for the library prize giveaways.
- Mother Goose on the loose programs has been maxed out during every session.
- Free CPR for teens
- Free computer class
- Program on health and nutrition
- Budget workshop for library and recreation will be held on April 20th.
- Shirley is heading on fundraisers to keep the Carnegie library open.

7. REPORTS & COMMUNICATION

7.1 **Lincoln High School, Student Advisory** – Jerusha Loya reported on:

- The Every 15 minutes program held at LHS
- New marquee is up
- Prom will be held this Saturday, April 10th.
- Academic rally will be held April 23rd.
- Seniors are picking up caps and gowns.

7.2 **Western Placer Teacher's Association** – Mike Agrippino had no report.

7.3 **Western Placer Classified Employee Association** – Mike Kimbrough was absent

7.4 **Superintendent** - Scott Leaman reported the following:

- Working on budget, will be pushing date out another week till June 22nd. This will give more time to put the budget together.
- Assessment season for our district
- Looking into scheduling a city budget presentation "State of Address" to WPUSD Board of Trustees
- CSEA team building exercises scheduled for Friday, April 9th.
- Four interdistrict appeals scheduled at PCOE on Thursday, will report back to the board.

Mr. Haley requested having a board presentation from Denise Arger, Substitute Clerk on how substitutes are handled in our district.

7.5 **Assistant Superintendent of Education Services** – Mary Boyle

- Reclassified Fluent English Proficient (RFEP) Celebration - Mary Boyle reported we have a high number English Learners and we have not done enough to celebrate the students who achieve the mastery of the English language. Lynn Kelso, Program Specialist has prepared a special celebration, and has invited families to attend at GEMS on April 22, from 6:00 -7:00 p.m. There have been 200 invites sent out, and Mary Boyle invited the Board of Trustees to attend the event.

5.1.8

- Title I Poverty Rates – Mary Boyle gave a brief update on poverty rates, and they have dropped. Title I funds are based on our poverty rates, and we expect them to fall next year. We currently have five schools that qualify for Title I monies.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Information **PROFESSIONAL LEARNING COMMUNITIES – Boyle** *(09-10 G & O Component I, II, III, IV)*

•Western Placer Unified School District has embarked on a journey to ensure that each and every student in our school district masters the critical learnings that will lead to a high school diploma and to post-secondary success. Over the past two years across the district, we have studied the work of a number of reknown educational researchers (R. Marzano, R. DuFour, B. DuFour, M. Schmoeker, M. Mattos) who have come to a common conclusion regarding what is necessary for schools to be effective and successful with their students, even when facing seemingly insurmountable odds. Over the past two years, WPUSD teachers, administrators, support staff, and Board members have attended conferences, workshops, trainings and book studies toward the goal of developing PLC's in our schools. An overview of the PLC philosophy and our district-wide work will be presented.

Mary Boyle shared power point presentation on (PLC) Professional Learning Communities, and shared an overview on how our district is supporting PLC and the goals of developing PLC in our schools.

8.2 Discussion/ Action **APPROVAL OF RESOLUTION 09/10.16 GRANTING A 720' EASEMENT ALONG FINNEY STREET BORDERING FOSKETT RANCH ELEMENTARY TO PACIFIC GAS & ELECTRIC – Allen** *(09-10 G & O Component I, III, IV, V)*

•Pacific Gas & Electric is seeking a 720'x10' utility easement along Finney Street boarding Foskett Ranch Elementary to serve and maintain the utilities installed in the area. The underground electric facilities were installed in 2007 at the City's request to serve the park and the easement was overlooked. The District's portion of the easement would normally have been processed during the plan approval of Foskett Ranch. PG&E is requesting the easement in order to tie the facilities into the overall PG&E system and perfect the rights of way. These facilities would serve the District in the future if expansion were to occur.

Cathy Allen reported on why PG & E requested the resolution 09/10.16. and the purpose of the easement. Motion by Mr. Long, Mrs. Stevenson Roll Call Vote: Mrs. Gage, Mrs. Long, Mrs. Stevenson, Mr. Haley, Mr. Carras

5.1.9

8.3 Discussion **LHS FARM FOUNDATION/AG ADVISORY COMMITTEE – Leaman** *(09-10 G & O Component I, III, IV, V)*

•The Lincoln High School Farm Foundation thanked the Board of Trustees for their ongoing support of the Lincoln High School Farm, agricultural programs and FFA. The committee is requesting the following steps to protect the school farm:

- Re-deeding the property with appropriate restrictions in place that preserve the school farm and allow for the future development of another high school on site if necessary.
- Ensuring that the school farm Endowment funds of $750,000 are appropriately protected so that the interest earned on the funds is used for the school farm and not diverted to other purposes. To that end, on March 10, 2010, the Farm Foundation members voted to support the School District in the development of a Non-revocable Trust for the Endowment Funds in the amount of $750,000.
- After Mr. Fowler retires, hiring a replacement teacher that has dual teaching credentials in Agriculture and Science to teach Ag Biology, and work with the FFA program, is critical to the long-term sustainability of the agricultural programs and support of the school farm.

Mr. Leaman reported on the letter received regarding the farm foundations concerns. There was some discussion regarding funds of $750,000. This was information item only, no action was taken.

8.4 Action **SUPPLIMENTAL INSTRUCTIONAL MATERIALS APPROVAL REQUEST – Boyle** *(09-10 G & O Component I, II, III, IV)*

•Board Policy 6161.11 requires teachers to adhere to stated requirements regarding the use of supplementary instructional materials in their classroom. Specific Board of Trustees approval is required for showing of any film/video that is rated "R". Jeff Duer, history teacher at Lincoln High School, is requesting Board of Trustees approval for the showing of the first 30 minutes of "Saving Private Ryan", which is rated "R". He is also requesting approval for the showing of "Band of Brothers" an unrated made-for-TV series. His request is supported by his reviewing of the material he intends to show and by his letter of request, stating relevant curricular objectives for his 10th grade World History World War II unit. He includes parental permission as part of the process of students viewing the films; students without parental permission will not be allowed to view the videos and alternative assignments will be offered, per Board policy.

Mary Boyle introduced Mr. Duer, High School History teacher. He expressed reasons why he is requesting the portion of Private Ryan and a segment of Band of Brothers movies be shown in his classroom. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 5-0 vote to allow the movies to be viewed with a permission slip from parents.

5.1.10

BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley reported on an article in the Sacramento Bee regarding "Race to the Top".

Mrs. Gage reported on Farm Opening is April 14th, and talked about the new Marquee.

Mr. Long shared the Marque looks great, and Mary's presentation on PLC was great, and commented on the brochure from Green community.

Mrs. Stevenson commented on the "Teachers Who Make a Difference".

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - April 20, 2010 7:00 P.M., Creekside Oaks Elementary School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:00 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:
Ayes:
Noes:
Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

5.1.11

Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 20, 2010, 7:00 P.M.
CREEKSIDE OAKS ELEMENTARY SCHOOL, CAFETERIA
2030 First Street, Lincoln, CA 95648

MINUTES

2009-2010 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:25 P.M. START

1. **CALL TO ORDER** – Creekside Oaks Elementary School Cafeteria

Members Present
Paul Carras, President
Ana Stevenson, Clerk
Terry Gage, Member
Brian Haley, Vice President

Members Absent:
Paul Long, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Servicers
Bob Noyes, Assistant Superintendent of Personnel Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Jerusha Loya, Student Body Representative
Stephanie Dumm, Lincoln News Messenger Press

5:30 P.M.

2. **CLOSED SESSION** – Creekside Oaks Elementary School – Library

2.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

2.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Assistant Superintendent of Personnel Services

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 10/11-20

5.1.12

b. Interdistrict Request Appeal 10/11-21

c. Interdistrict Request Appeal 10/11-22

d. Interdistrict Request Appeal 10/11-23

e. Interdistrict Request Appeal 10/11-24

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Creekside Oaks Elementary School Cafeteria

4. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 4-0 vote to approve the dismissal

4.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Assistant Superintendent of Personnel Services

No action was taken

4.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 10/11-20
Motion to Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 4-0 vote to deny appeal.

b. Interdistrict Request Appeal 10/11-21

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 3-1 vote to approve transfer appeal, one no by Mrs. Gage.

c. Interdistrict Request Appeal 10/11-22

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by a 4-0 vote to grant transfer appeal.

d. Interdistrict Request Appeal 10/11-23

Motion by Mrs. Gage to deny, motion died. Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 3-1 vote to approve transfer appeal, one no vote by Mrs. Gage.

5.1.13

e. Interdistrict Request Appeal 10/11-24
Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 3-1 vote to approve transfer, one no vote by Mrs. Gage.

5. SPECIAL ORDER OF BUSINESS
Creekside Oaks Elementary School

Scott presented certificates to the following:
- Kyle Easter
- Noelle McGowen

Both students were recognized for winning the 2010 Spelling Bee.
Ms. Pezanoski introduced the following staff members:
- Alexis Dodge
- Melanie Ford
- Lana Parr
- April Rennie
- Lisa Riddagh
- Karen Wold

The following teachers presented a power point on the PLC
- Cheryl Doyk presented a power point on intervention reading program. She presented the BARK Program, Beach Animals, Reading with Kids, and Reading with Rover which are all part of the intervention program.

6. CONSENT AGENDA
6.1 Approve Classified Personnel Report.
6.2 Approve Certificated Personnel Report.
6.3 Agreement for Internship between Heald College and WPUSD.
6.4 Approve Lease-Purchase of Conon Image Runner 5065 Copier from Ray Morgan Company.
6.5 Agreement for Teacher Notifications between School Innovations & Advocacy and WPUSD.
6.6 Report of Disclosure Requirements for Quarterly Report of Investments.

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 4-0 vote to approve consent agenda as presented. Roll call vote: Mrs. Gage, Haley, Stevenson, Carras

7. COMMUNICATION FROM THE PUBLIC
No communication from the public.

8. REPORTS & COMMUNICATION
8.1 Lincoln High School, Student Advisory – Jerusha Loya –
- Friday was the Academic Rally, spirt t-shirts were given out, Teacher skits were done during the Rally.
- Planning a Minute to win it

5.1.14

- Next Monday is Academic day
- Tuesday STAR testing starts
- AP Testing will start this month
- Offering zebra bucks for next year.

8.2 **Western Placer Teacher's Association** – Mike Agrippino referred to the budget presentation. He thanked Scott and District staff for engaging in group discussions, the job was more difficult with having funds, he expressed we're better off than other districts. Shared that all groups know that we intend to honor the sacrifices, with supporting class size increases if necessary, some teachers may be reassigned, and other groups will also make similar sacrifices. We will discuss budget decisions being made, and hope other groups are doing the same, students are not responsible for the budget crises and we will continue to give our students top quality of education.

8.3 **Western Placer Classified Employee Association** – Mike Kimbrough shared CSEA agrees totally with WPTA, and is also looking at items, such as eliminating two busses, also eliminating contracted landscaping, and trying to preserve the integrity of the schools. He shared going out to the school farm, and what a wonderful job the teachers have done with the farm program. Mike shared before looking at cutting he feels it is important for everyone to see the program that is being offered at the farm.

8.4 **Superintendent** – Scott Leaman reported on the following:

- Working on HIS, looking at how resources were being offered outside the area, will continue resources through the end of the year, HIS will bring waiver before the board on May 4th meeting, as well as a public hearing, and hoping all will be resolved.
- Extreme Drinking presentation will be held at LHS on Wednesday, the 21st in the theater.
- Will be sending out a survey within the next two week for facilities budget, results will come back in the near future.
- Foskett Ranch is being awarding a distinguished School Award in June. It was the consensus of the board to send school staff.
- April 28th will be the "State of the District" for the Chamber breakfast; also Budget Presentation is scheduled for April 28th at the LHS Performing Arts Theater.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Discussion **ACTIVITY SUPERVISOR CLEARANCE CERTIFICATE – Noyes** *(09-10 G & O Component IV)*

- AB 1025, Conway. Schools: employees and volunteers: Activity Supervisor Clearance Certificate. Existing law permits qualified credential holders to coach in a competitive sport upon authorization by action of the local governing board, as specified. This bill would require

5.1.15

a non-certificated candidate, commencing on July 1, 2010, prior to assuming a paid or volunteer position to supervise, direct, or coach a pupil activity program sponsored by, or affiliated with, a school district, to obtain from the Commission on Teacher Credentialing an Activity Supervisor Clearance Certificate issued by the commission upon verification of the candidate's personal identification and verification that he or she meets specified requirements. The bill would require that each certificate be issued initially for a period of 5 years and provide that it may be renewed.
The bill would require the commission to submit specified information relating to applicants to the Department of Justice to obtain state and federal criminal history information prior to the issuance of a certificate, as specified, and require the commission to make that information available to the Department of Justice or the Federal Bureau of Investigation, upon request. The bill would also authorize the commission to establish a fee for the certificate.

Mr. Noyes reported on a new bill that is about to take place throughout the State regarding coaches. This bill indicates that there are many volunteers, "Supervisor Certificate" this bill AB1025 will take effect starting July 1, 2010. Current changes are TB-25.00, CIF Certificate-52.00, First Aide-25.00, renewal First Aide 10.00, Fingerprints-75.00, Clearance Certificate-50.00, if your not certificated it would cost 230.00 to certify coaches. If there already certificated their okay.

9.2 **Information/ Discussion** **INTERDISTRICT AGREEMENT/RESIDENCY BASED ON EMPLOYMENT – Leaman** *(09-10 G & O Component I, II, IV)*

- The board will discuss implementation of interdistrict agreements.

Mr. Leaman reported on the four appeals that went before the county, were all approved. He shared the amount of time in processing interdistricts. He shared some ideas due to the most current appeals that were approved, consider possibly contacting the county board members, maybe have some board members attend the meeting appeals, or maybe sending all applications to the county board. We currently have 85% employment and daycare, with 300 various applications that come in for other reasons, if after 30 days the superintendent does not take action, the interdistrict then goes to PCOE. The county superintendent will discuss this issue with the county board. The consensus of the board was to see if the county changes their process. Scott will report back next month.

9.3 **Information/ Discussion** **2009 – 10 AND FUTURE BUDGET REDUCTIONS - Lopes** *(09-10 G & O Component I, II, IV)*

- As discussed in previous Board meetings, in light of the Governor's proposed budget, the Budget Committee began the process of gathering and analyzing budget cut options on January 20, 2010. The Committee

5.1.16

continued to analyze suggestions through March 25, 2010, and voted on non-negotiable suggestions that had quantifiable dollar amounts attached to their implementation. The total possible votes were 11 and each vote indicated that implementing the suggestion was favorable.

Management, site Principals, WPTA and CSEA have reviewed the suggestions. Attached are informational lists regarding the suggestions. The first list delineates suggestions for implementation during 2009-10 and 2010-11 fiscal years and the second list delineates suggestions for review and consideration for future fiscal years.

The enclosed rubric was used to determine total points (the higher the number, the more negative impact).

Joyce Lopes thanked both group presidents for the comments tonight, and thanked the committee for working diligently. Joyce reviewed the suggestions to be implemented in:
2009-10

- Categorical flexibility – sweep balances

Cost savings would be $100,000.00
2010-2011

- Eliminate FY 2010-11 & FY 2011-12 transfer to new school reserves.
- Categorical flexibility – exercise flexibility on-going.
- Reduce substitute pay by not providing the retroactive pay to substitutes when they go over 20 consecutive days and reduce the per day pay.
- No summer school, provide summer school only to credit deficit juniors & seniors and ESY for special Ed.
- Shut down sites during the summer and do team cleaning.
- Eliminate Morrison Landscaping
- Replace Asst. Supt. of Personnel with a Director of Personnel.
- Eliminate stadium lights usage.

Cost savings would be $1,841,200.00
Joyce reviewed the suggested budget cuts for 2009-10
Paul recommended that the staff continue to work with the city on transportation of inner city students.

Mrs. Stevenson suggested looking at site allocations, and Car allowances.
Mrs. Carras thanked the budget committee for their work.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but

5.1.17

are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

10.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Gage thanked the Creekside staff for their hospitality.
Mr. Haley reported he was elected as a CSBA delegate.
Mrs. Stevenson thanked Linda Pezanoski, and both union presidents for their presentations.
Mr. Carras shared we're one of the few districts that are maintain jobs for employees, putting more people out of work is not good.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- May 4, 2010 7:00 P.M., Lincoln High School Performing Arts Theater
- May 18, 2010 7:00 P.M., Carlin C. Coppin Elementary School

12. ADJOURNMENT

There being no further business the meeting was adjourned at 9:09 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:
Ayes:
Noes:
Absent

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

5.1.18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Joyce Lopes
Superintendent of Business Service

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the April 6, 2010 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

5.2

Checks Dated 04/16/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85119230	04/16/2010	Eli M. Turner	01-5200		133.50
85119231	04/16/2010	Lauren M. Quinn	01-4300		
			01-5200		164.30
85119232	04/16/2010	Sandra J. Walker	01-9550		466.01
85119233	04/16/2010	AIRGAS	01-5830		42.57
85119234	04/16/2010	APPROVED SAFE & LOCK	01-5600		156.75
85119235	04/16/2010	AT&T	01-5560		
			21-5560		2,620.00
85119236	04/16/2010	BANK OF AMERICA	49-5800		295.00
85119237	04/16/2010	BUILDING CONTROL CENTER	01-5600		176.50
85119238	04/16/2010	BUS WEST - FRESNO	01-4365		1,270.01
85119239	04/16/2010	CA CPA EDUCATION FOUNDATION	01-5200		938.00
85119240	04/16/2010	CAPITOL CLUTCH AND BRAKE INC	01-4365		1,215.85
85119241	04/16/2010	CITY OF LINCOLN / PG&E REIMB	01-5510		257.28
85119242	04/16/2010	CITY OF LINCOLN/NON UTILITY	01-5800		27,662.00
85119243	04/16/2010	COLLEEN MOSS	01-5800		300.00
85119244	04/16/2010	DEPT. OF INDUSTRIAL RELATIONS	01-5800		630.00
85119245	04/16/2010	DIVERSE NETWORK ASSOCIATES	01-5800		740.00
85119246	04/16/2010	FAMILY FUN MAGAZINE	01-4300		10.00
85119247	04/16/2010	GOSSETT ALARM INC	01-5600		
			01-5800		922.00
85119248	04/16/2010	GRAINGER .	01-4300		1,376.51
85119249	04/16/2010	GUTIERREZ LAW GROUP	01-5810		263.00
85119250	04/16/2010	LINCOLN ACE HARDWARE/MAINT	01-4300		351.39
85119251	04/16/2010	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		1,282.50
85119252	04/16/2010	MARIAN RAMPAS CHILD - JEREMY RAMPAS	01-5800		102.00
85119253	04/16/2010	NORMAC	01-4300		2,828.26
85119254	04/16/2010	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		48,155.97
85119255	04/16/2010	PLACER COMMUNITY ACTION	12-5800		61,827.50
85119256	04/16/2010	PCOE	01-5200		5,440.00
85119257	04/16/2010	RAY MORGAN CO. EQUIPMENT PURCHASES	01-5600		180.72
85119258	04/16/2010	SAC VAL JANITORIAL SALES	01-4300		48.13
85119259	04/16/2010	SAFEWAY INC	01-4300		55.13
85119260	04/16/2010	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5800		2,050.00
85119261	04/16/2010	SIERRA OFFICE SUPPLIES &	01-4300		98.40
85119262	04/16/2010	STATE OF CALIFORNIA	01-5821		160.00
85119263	04/16/2010	TAG / AMS INC	01-5800		65.00
85119264	04/16/2010	THOMAS J F LESTER	01-5800		13,000.00
85119265	04/16/2010	TROXELL COMMUNICATIONS	01-4400		703.63
85119266	04/16/2010	UNIVERSAL SPECIALTIES, INC.	01-4300		1,010.88
85119267	04/16/2010	WESTAMERICA BANK	01-7438		
			01-7439		30,232.98
85119268	04/16/2010	WESTERN PLACER WASTE	01-5540		68.05
85119269	04/16/2010	Cindy J. Hood	01-4300		
			01-5200		200.17
85119270	04/16/2010	ACCUCUT	01-4300		121.66
85119271	04/16/2010	BEST OFFICE PRODUCTS	01-4300	260.04	
			Unpaid Sales Tax	18.97-	241.07
85119272	04/16/2010	CALLOWAY HOUSE INC	01-4300	385.26	
			Unpaid Sales Tax	26.87-	358.39
85119273	04/16/2010	CONTINENTAL PRESS	01-4300		19.50
85119274	04/16/2010	CREATIVE TEACHING PRESS INC	01-4300		45.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/16/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85119275	04/16/2010	DEMCO MEDIA	01-4300		48.12
85119276	04/16/2010	EAI EDUCATION ERIC ARMIN INC.	01-4300	77.36	
			Unpaid Sales Tax	5.36-	72.00
85119277	04/16/2010	EDUCATORS PUBLISHING SERVICE	01-4300		61.27
85119278	04/16/2010	EFFECTIVE SCHOOLS	01-4300	117.10	
			Unpaid Sales Tax	8.16-	108.94
85119279	04/16/2010	FOLLETT LIBRARY RESOURCES	01-4300		26.09
85119280	04/16/2010	FORESTRY SUPPLIERS INC	01-4300	568.36	
			Unpaid Sales Tax	39.91-	528.45
85119281	04/16/2010	HAMPTON-BROWN COMPANY	01-4300		341.28
85119282	04/16/2010	HAL-LEONARD	01-4300	209.83	
			Unpaid Sales Tax	14.83-	195.00
85119283	04/16/2010	NATIONAL SCHOOL PRODUCTS	01-4300		43.48
85119284	04/16/2010	OFFICE DEPOT	01-4300		366.69
85119285	04/16/2010	ORIENTAL TRADING COMPANY INC	01-4300	299.44	
			Unpaid Sales Tax	20.13-	279.31
85119286	04/16/2010	PARTS EXPRESS	01-4300	221.13	
			Unpaid Sales Tax	13.32-	207.81
85119287	04/16/2010	PCI EDUCATIONAL PUBLISHING	01-4300		74.45
85119288	04/16/2010	PLACER COUNTY MUSEUMS DIVISION	01-5800		800.00
85119289	04/16/2010	POSTMASTER / GEMS	01-4300		396.00
85119290	04/16/2010	RAY MORGAN CO. / CHICO	01-4300		1,074.53
85119291	04/16/2010	RELIABLE PRINT SOLUTIONS INC	01-4300		835.38
85119292	04/16/2010	RICHARD ASCHE	01-4300		300.00
85119293	04/16/2010	SCHOOL SPECIALTY INC	01-4300		345.95
85119294	04/16/2010	SIERRA OFFICE SUPPLIES &	01-4300		2,267.14
85119295	04/16/2010	SPORTIME FITNESS & SPORT	01-4300		80.47
85119296	04/16/2010	STAPLES CREDIT PLAN	01-4300		648.68
85119297	04/16/2010	TARGET BANK	01-4300		95.65
85119298	04/16/2010	TEACHER DIRECT	01-4300	148.33	
			Unpaid Sales Tax	11.30-	137.03
85119299	04/16/2010	USI INC	01-4300		152.01
85119300	04/16/2010	VISUALEDTECH INC	01-4400	1,246.23	
			Unpaid Sales Tax	92.23-	1,154.00
85119301	04/16/2010	CROWN DISTRIBUTING INC.	13-4710		684.25
85119302	04/16/2010	"DANIELSEN COMPANY, THE"	13-4380		
			13-4710		3,629.25
85119303	04/16/2010	ED JONES FOOD SERVICE	13-4710		6,323.47
85119304	04/16/2010	ETRITIONWARE HARRIS COMPUTER SYSTEMS	13-4300		492.88
85119305	04/16/2010	PERFORMANCE CHEVROLET	13-6400		59,953.44
85119306	04/16/2010	PIZZA GUYS	13-4710		1,251.40
85119307	04/16/2010	PROPACIFIC FRESH	13-4710		329.86
85119308	04/16/2010	SARA LEE	13-4710		495.70
85119309	04/16/2010	STATE BOARD OF EQUALIZATION	01-4300		116.21
85119310	04/16/2010	SYSCO SACRAMENTO	13-4380		
			13-4710		2,788.01
85119311	04/16/2010	VENDMART OF SACRAMENTO	13-4710		605.07
			Total	**82**	**295,595.59**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/16/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	70	156,849.10
12	Child Development Fund	1	61,827.50
13	Cafeteria Fund	10	76,553.33
21	Building Fund #1	1	321.74
49	Mello Roos Capital Projects	1	295.00
	Total	**82**	295,846.67
	Less Unpaid Sales Tax Liability		251.08-
	Net (Check Amount)		**295,595.59**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/14/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85118493	04/14/2010	IMAX THEATER	01-5800		979.50
			Total	**1**	**979.50**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	1	979.50
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**979.50**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

022 - Western Placer Unified School District

Generated for Tammy Sommer (TAMMY_SOMMER), Apr 14 2010 9:22AM

5.2.4

Checks Dated 04/09/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85117820	04/09/2010	BERNARD FOOD INDUSTRIES	13-4710		842.82
85117821	04/09/2010	CROWN DISTRIBUTING INC.	13-4710		518.08
85117822	04/09/2010	D & P CREAMERY	13-4710		7,131.56
85117823	04/09/2010	"DANIELSEN COMPANY, THE"	13-4380	234.75	
			13-4710	3,727.81	
			Unpaid Sales Tax	17.98-	3,953.57
85117824	04/09/2010	ED JONES FOOD SERVICE	13-4710		6,864.96
85117825	04/09/2010	ETRITIONWARE HARRIS COMPUTER SYSTEMS	13-4300		204.86
85117826	04/09/2010	MISSION UNIFORM SERVICE INC	13-5800		465.13
85117827	04/09/2010	PIZZA GUYS	13-4710		1,085.77
85117828	04/09/2010	PROPACIFIC FRESH	13-4710		402.75
85117829	04/09/2010	SLIC CO-OP LEAD DISTRICT	13-5800		50.00
85117830	04/09/2010	SARA LEE	13-4710		384.30
85117831	04/09/2010	SEVEN UP BOTTLING CO OF SF	13-4710		127.55
85117832	04/09/2010	SYSCO SACRAMENTO	13-4380		
			13-4710		3,653.05
85117833	04/09/2010	Tracey N. Lillie	01-4300		
			01-5200		183.25
85117834	04/09/2010	Robert T. Lyons	01-5200		402.66
85117835	04/09/2010	Gina M. Domenici	01-5200		129.00
85117836	04/09/2010	ACSA PLACER COUNTY	01-4300		540.00
85117837	04/09/2010	ADVANCED INTEGRATED PEST	01-5800		1,148.00
85117838	04/09/2010	ALDAR ACADEMY	01-5800		2,104.96
85117839	04/09/2010	AMERIPRIDE SERVICES INC	01-4300		1,207.25
85117840	04/09/2010	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		9,345.82
85117841	04/09/2010	BUILDING CONTROL CENTER	01-4300		311.10
85117842	04/09/2010	CAPITOL PUBLIC FINANCE GROUP	25-5800		3,000.00
85117843	04/09/2010	CHEVRON	01-4350		39.76
85117844	04/09/2010	CUMMINS WEST INC	01-4365		471.09
85117845	04/09/2010	DAWSON OIL COMPANY	01-4345		
			01-4350		
			01-5830		21,374.57
85117846	04/09/2010	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-5800		135.00
85117847	04/09/2010	GOLD RUSH AUTO PARTS	01-4365		
			01-5830		1,656.79
85117848	04/09/2010	GOSSETT ALARM INC	01-5600		
			01-5800		2,046.00
85117849	04/09/2010	GRAINGER .	01-4300		384.30
85117850	04/09/2010	HANKIN SPECIALTY EQUIPMENT INC	01-5800		1,575.00
85117851	04/09/2010	JANE JOHNSON	01-5800		1,662.50
85117852	04/09/2010	KRONICK MOSKOVITZ TIEDEMANN	21-5810		5,933.00
85117853	04/09/2010	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		1,939.91
85117854	04/09/2010	MORRISON LANDSCAPE	01-5800		2,950.00
85117855	04/09/2010	MOUNTAIN CLEAR WATER COMPANY	01-4300		24.00
85117856	04/09/2010	ORIENTAL TRADING COMPANY INC	01-4300	10.81	
			Unpaid Sales Tax	.82-	9.99
85117857	04/09/2010	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		910.21
85117858	04/09/2010	PCOE	01-4300		1,499.00
85117859	04/09/2010	PEARSON - PSYCHOLOGICAL CORP.	01-4300		278.26
85117860	04/09/2010	RANCHO LEARNING CENTER	01-5800		306.48
85117861	04/09/2010	SAC VAL JANITORIAL SALES	01-4300		2,860.27

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/09/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85117862	04/09/2010	SCHOOL SERVICES OF CA INC	01-5200		99.00
85117863	04/09/2010	SIERRA OFFICE SUPPLIES &	01-4300		144.31
85117864	04/09/2010	SPEECH & LANGUAGE THERAPY	01-5800		200.00
85117865	04/09/2010	TERESA R. RYLAND C.P.A.	01-5800		3,185.00
85117866	04/09/2010	UHS - KEYSTONE SCHOOLS	01-5800		7,729.73
85117867	04/09/2010	UNIVERSAL SPECIALTIES, INC.	01-4300		28.22
85117868	04/09/2010	WAVE BROADBAND	01-4300		55.95
85117869	04/09/2010	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85117870	04/09/2010	WESTERN BLUE CORP.	01-4300		57.78
85117871	04/09/2010	YASMIRA RODRIGUEZ	01-5800		67.83
85117872	04/09/2010	ZEP SALES & SERVICE	01-4300		223.21
85117873	04/09/2010	Elizabeth A. Rossie	01-4300		78.76
85117874	04/09/2010	CDW GOVERNMENT INC	01-4300		57.21
85117875	04/09/2010	DEVELOPMENTAL STUDIES CENTER	01-4300		
			01-5200		3,093.25
85117876	04/09/2010	J.W. PEPPER & SON INC	01-4300		63.87
85117877	04/09/2010	LAB SAFETY SUPLY	01-4300		34.74
85117878	04/09/2010	LAKESHORE LEARNING MATERIALS	01-4300		653.00
85117879	04/09/2010	LINGUI SYSTEMS INC	01-4300	166.48	
			Unpaid Sales Tax	12.68-	153.80
85117880	04/09/2010	LOWE'S	01-4300		159.51
85117881	04/09/2010	OFFICE DEPOT	01-4300		137.96
85117882	04/09/2010	ORIENTAL TRADING COMPANY INC	01-4300	478.09	
			Unpaid Sales Tax	32.46-	445.63
85117883	04/09/2010	PCOE	01-4300		175.00
85117884	04/09/2010	PRINT TO MAIL	01-4300		545.06
85117885	04/09/2010	RIGBY HOUGHTON MIFFLIN HARCOURT	01-4300		3,824.27
85117886	04/09/2010	SCHOOL MATE	01-4300	579.67	
			Unpaid Sales Tax	44.17-	535.50
85117887	04/09/2010	SIERRA OFFICE SUPPLIES &	11-4300		335.47
85117888	04/09/2010	CAMBIUM LEARNING GROUP	01-4300		391.35
85117889	04/09/2010	STAPLES CREDIT PLAN	01-4300		60.00
85117890	04/09/2010	SMARTERVILLE EDUCATIONAL, LLC DBA:SUNBURST TECHNOLOGY CORP	01-4300	68.40	
			Unpaid Sales Tax	4.45-	63.95
85117891	04/09/2010	WEST MUSIC	01-4300	268.68	
			Unpaid Sales Tax	18.62-	250.06
85117892	04/09/2010	WESTERN BLUE CORP.	01-4400		3,572.25
			Total	**73**	**123,384.24**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.2.6

Checks Dated 04/09/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	57	88,544.57
11	Adult Education Fund	1	335.47
13	Cafeteria Fund	13	25,693.39
21	Building Fund #1	1	5,933.00
25	Capital Facilities Fund	1	3,000.00
	Total	73	123,506.43
	Less Unpaid Sales Tax Liability		122.19-
	Net (Check Amount)		**123,384.24**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/02/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85116829	04/02/2010	Hilda M. Rubio	13-5200		32.00
85116830	04/02/2010	Sarah B. VanHoy	01-5800		100.00
85116831	04/02/2010	IMAGINE NATION BOOKS, LTD. DBA: BOOKS ARE FUN	01-4300		21.65
85116832	04/02/2010	SMARTERVILLE EDUCATIONAL LLC FMRLY EDUCATIONAL RESOURCES	01-4300		56.07
85116833	04/02/2010	FRY'S ELECTRONICS	01-4300		129.89
85116834	04/02/2010	HISTORIC OLD SAC FOUNDATION	01-5800		180.00
85116835	04/02/2010	LAKESHORE LEARNING MATERIALS	01-4300		233.81
85116836	04/02/2010	OFFICE DEPOT	01-4300		321.05
85116837	04/02/2010	SHERIDAN SCHOOL	01-4300		30.00
85116838	04/02/2010	Henry A. Cook	01-5200		76.50
85116839	04/02/2010	Kris A. Knutson	01-5200		118.80
85116840	04/02/2010	Troy D. Schwartz	01-4300		12.00
85116841	04/02/2010	Nancyann M. Rowell	01-5200		93.00
85116842	04/02/2010	AT&T	01-5560		8,237.70
85116843	04/02/2010	CDW GOVERNMENT INC	01-4400		526.40
85116844	04/02/2010	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		5,183.56
			Total	**16**	**15,352.43**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	15	15,320.43
13	Cafeteria Fund	1	32.00
	Total	**16**	15,352.43
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**15,352.43**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

022 - Western Placer Unified School District

Generated for Stacie Wyatt (STACIE_WYATT), Apr 7 2010 8:26AM

5.2.8

Checks Dated 03/31/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85116410	03/31/2010	Mary V. Boyle	01-4300		30.11
85116411	03/31/2010	Timothy C. Kerrigan	01-5200		481.00
85116412	03/31/2010	Kris A. Knutson	01-5200		380.70
85116413	03/31/2010	Tracey N. Lillie	01-4300		
			01-5200		259.67
85116414	03/31/2010	Bonnie L. Pellow	01-5200		85.75
85116415	03/31/2010	Peggy A. VanLengen	01-5200		15.00
85116416	03/31/2010	Regan A. Talerico	01-5200		125.32
85116417	03/31/2010	ASHA PRODUCT SALES	01-5200		259.00
85116418	03/31/2010	WILLIAM F. ROSELLE DBA BILL ROSELLE COMMUNCIATIONS	01-5600		147.94
85116419	03/31/2010	CASBO - CALIF ASSOC OF SCHOOL BUSINESS OFFICIALS	01-5200		
			01-5300		1,182.00
85116420	03/31/2010	CDW GOVERNMENT INC	01-4300		35.09
85116421	03/31/2010	CITY OF LINCOLN / PG&E REIMB	01-5510		294.62
85116422	03/31/2010	FCUSD SELPA FOLSOM CORDOVA USD SELPA	01-5200		225.00
85116423	03/31/2010	GRAINGER .	01-4300		58.85
85116424	03/31/2010	LOWE'S	01-4300		6.67
85116425	03/31/2010	MOUNTAIN CLEAR WATER COMPANY	01-4300		
			01-5600		178.95
85116426	03/31/2010	NASCO MODESTO	01-4300		336.61
85116427	03/31/2010	OFFICE DEPOT	01-4300		194.84
85116428	03/31/2010	ORIENTAL TRADING COMPANY INC	01-4300	193.98	
			Unpaid Sales Tax	14.17-	179.81
85116429	03/31/2010	PACIFIC GAS & ELECTRIC CO	01-5510		
			01-5530		12,142.83
85116430	03/31/2010	PALOS SPORTS	01-4300	18.93	
			Unpaid Sales Tax	.98-	17.95
85116431	03/31/2010	PEARSON - PSYCHOLOGICAL CORP.	01-4300		205.65
85116432	03/31/2010	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		7,669.17
85116433	03/31/2010	SAFEWAY INC	01-4300		81.77
85116434	03/31/2010	SIERRA OFFICE SUPPLIES &	01-4300		301.73
85116435	03/31/2010	SIG EMPLOYEE BENEFITS TRUST	76-9554		543,276.75
85116436	03/31/2010	STAPLES CREDIT PLAN	01-4300		1,882.57
85116437	03/31/2010	WESTERN BLUE CORP.	01-4300		112.58
85116438	03/31/2010	YUBA CO. OFFICE OF EDUCATION	01-5800		2,082.00
85116439	03/31/2010	John R. Wyatt	01-4300		
			11-4300		180.66
85116440	03/31/2010	CYBERGUYS!	01-4300		890.16
85116441	03/31/2010	DEMCO MEDIA	01-5800		60.53
85116442	03/31/2010	ENCO	01-4300		172.66
85116443	03/31/2010	FOLLETT LIBRARY RESOURCES	01-4300		1,616.97
85116444	03/31/2010	GARY EXPRESS INC	01-5800		1,050.00
85116445	03/31/2010	HISTORIC OLD SAC FOUNDATION	01-5800		180.00
85116446	03/31/2010	HOUGHTON MIFFLIN COMPANY	01-4300		1,354.85
85116447	03/31/2010	LAKESHORE LEARNING MATERIALS	01-4300		167.00
85116448	03/31/2010	LINCOLN ACE HARDWARE / AG	01-4300		36.16
85116449	03/31/2010	NASCO MODESTO	01-4300		326.83
85116450	03/31/2010	OFFICE DEPOT	01-4300		1,208.65
85116451	03/31/2010	PLACER COUNTY MUSEUMS DIVISION	01-5800		1,000.00
85116452	03/31/2010	RAY MORGAN CO. / CHICO	01-4300		103.14
85116453	03/31/2010	RISO PRODUCTS OF SAC INC	01-4300		425.00
85116454	03/31/2010	SACRAMENTO RIVERCATS	01-4300		451.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.29

Checks Dated 03/31/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85116455	03/31/2010	SAFEWAY INC	01-4300		10.24
85116456	03/31/2010	SCHOLASTIC BOOKS	01-4300		117.98
85116457	03/31/2010	SCHOOL SPECIALTY INC	01-4300		404.79
85116458	03/31/2010	TARGET BANK	01-4300		97.26
85116459	03/31/2010	TUBETAPE	01-4300		160.08
85116460	03/31/2010	U.S. GAMES	01-4300		837.48
85116461	03/31/2010	WESTERN BLUE CORP.	01-4300		156.96
			Total	**52**	**583,258.33**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	51	39,987.45
11	Adult Education Fund	1	9.28
76	Payroll Fund	1	543,276.75
	Total	**52**	583,273.48
	Less Unpaid Sales Tax Liability		15.15-
	Net (Check Amount)		**583,258.33**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

022 - Western Placer Unified School District

Generated for Stacie Wyatt (STACIE_WYATT), Mar 31 2010 3:12PM

5.2.10

Checks Dated 04/23/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85120775	04/23/2010	Heather D. Von Aesch	01-5200		39.50
85120776	04/23/2010	Nancy L. Currey	01-4300		
			01-5200		29.35
85120777	04/23/2010	ALDAR ACADEMY	01-5800		2,236.52
85120778	04/23/2010	APPROVED SAFE & LOCK	01-5600		12.45
85120779	04/23/2010	AT&T	01-5560		88.99
85120780	04/23/2010	TARA A. McCAGHEY-DELANEY DBA BABY STEPS	01-5800		16,514.76
85120781	04/23/2010	BANK OF AMERICA #3819	01-4300		
			01-5200		
			01-5800		255.66
85120782	04/23/2010	CALABA - CA ASSOC FOR BEHAVIOR	01-5200		338.00
85120783	04/23/2010	CITY OF LINCOLN	01-5550		
			01-5570		16,779.45
85120784	04/23/2010	DAWSON OIL COMPANY	01-5800		110.00
85120785	04/23/2010	FLORENCE FILTER CORPORTATION	01-4300		7,971.37
85120786	04/23/2010	GRAINGER .	01-4300		350.31
85120787	04/23/2010	HANSEN.KOHLS.JONES.SOMMER & JACOB LLP	21-5810		8,387.48
85120788	04/23/2010	HOME DEPOT	01-4300		2,528.07
85120789	04/23/2010	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		836.00
85120790	04/23/2010	LEADER SERVICES	01-5800		656.50
85120791	04/23/2010	LORI COCHRANE	01-5810		17,800.00
85120792	04/23/2010	CTB MCGRAW-HILL	01-4300		436.88
85120793	04/23/2010	MCGRAW-HILL	01-4100		6,493.73
85120794	04/23/2010	MEDICAB OF SACRAMENTO/SIERRA	01-5800		7,153.80
85120795	04/23/2010	PITNEY BOWES CREDIT CORP	01-5600		731.00
85120796	04/23/2010	PCOE	01-5200		1,800.00
85120797	04/23/2010	PLACER COUNTY SELPA	01-5200		225.00
85120798	04/23/2010	RAY MORGAN CO. / CHICO	01-5800		107.79
85120799	04/23/2010	SACRAMENTO METROPOLITAN CHAMBER OF COMMERCE	01-5200		50.00
85120800	04/23/2010	SAFEWAY INC	01-4300		20.98
85120801	04/23/2010	SASHA	01-5200		199.00
85120802	04/23/2010	SIERRA OFFICE SUPPLIES &	01-4300		33.55
85120803	04/23/2010	SIERRA PEDIATRIC THERAPY	01-5800		1,150.00
85120804	04/23/2010	SIG SCHOOLS INSURANCE GROUP	01-3701		787.70
85120805	04/23/2010	SOLON FIRE CONTROL	01-5600		142.01
85120806	04/23/2010	SPURR	01-5530		13,772.09
85120807	04/23/2010	STAPLES CREDIT PLAN	01-4300		188.09
85120808	04/23/2010	SUTTER MEDICAL FOUNDATION	01-5800		110.00
85120809	04/23/2010	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		1,076.13
85120810	04/23/2010	YASMIRA RODRIGUEZ	01-5800		87.78
85120811	04/23/2010	ACCUCUT	01-4300		181.86
85120812	04/23/2010	ARES SPORTSWEAR	01-4300	240.01	
			Unpaid Sales Tax	16.46-	223.55
85120813	04/23/2010	ASTRONOMICS	01-4400	3,029.91	
			Unpaid Sales Tax	230.91-	2,799.00
85120814	04/23/2010	ATHLETICS UNLIMITED	01-4300		5,122.60
85120815	04/23/2010	AUBURN HARDWOODS	01-4300		491.94
85120816	04/23/2010	BANK OF AMERICA #3024	01-4300		
			01-5300		475.36
85120817	04/23/2010	BULBMAN - SACRAMENTO	01-4300		63.02

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

5.2.11

Checks Dated 04/23/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85120818	04/23/2010	CALTRONICS BUSINESS SYSTEMS	01-4300		
			01-5600		430.18
85120819	04/23/2010	CAMERA WORLD PHOTO ELECTRONICS& MORE	01-4300	420.23	
			Unpaid Sales Tax	32.02-	388.21
85120820	04/23/2010	CDW GOVERNMENT INC	01-4300		606.69
85120821	04/23/2010	CIT TECHNOLOGY FIN SERV. INC.	01-5600		6,448.66
85120822	04/23/2010	COSTCO	01-4300		109.17
85120823	04/23/2010	DEMCO MEDIA	01-4300		125.28
85120824	04/23/2010	DYNAVOX SYSTEMS MAYER-JOHNSON LLC	01-4300	71.44	
			Unpaid Sales Tax	5.44-	66.00
85120825	04/23/2010	FRANKLIN COVEY CO	01-4300		4,491.56
85120826	04/23/2010	INKJET SUPERSTORE.COM	01-4300		59.47
85120827	04/23/2010	LAKESHORE LEARNING MATERIALS	01-4300		329.10
85120828	04/23/2010	LIBRARY VIDEO COMPANY	01-4300		339.35
85120829	04/23/2010	LINCOLN ACE HARDWARE / AG	01-4300		16.03
85120830	04/23/2010	N2 POTTERY	01-4300		73.61
85120831	04/23/2010	NASCO MODESTO	01-4300		283.66
85120832	04/23/2010	NEWBRIDGE EDUCATIONAL	01-4300	3,645.83	
			Unpaid Sales Tax	258.73-	3,387.10
85120833	04/23/2010	NORTHERN ENERGY	01-4300		277.01
85120834	04/23/2010	OFFICE DEPOT	01-4300		2,038.98
85120835	04/23/2010	ORIENTAL TRADING COMPANY INC	01-4300	267.52	
			Unpaid Sales Tax	18.84-	248.68
85120836	04/23/2010	PURCHASE POWER	01-4300		1,018.99
85120837	04/23/2010	RAY MORGAN CO. EQUIPMENT PURCHASES	01-4300		200.00
85120838	04/23/2010	REALLY GOOD STUFF	01-4300	71.54	
			Unpaid Sales Tax	4.61-	66.93
85120839	04/23/2010	RENAISSANCE LEARNING INC.	01-4300		
			01-5800		1,106.05
85120840	04/23/2010	RISO PRODUCTS OF SAC INC	01-4300		152.08
85120841	04/23/2010	SACRAMENTO AREA READING ASSOC	01-5200		35.00
85120842	04/23/2010	SACRAMENTO RIVERCATS	01-5800		1,529.50
85120843	04/23/2010	SAFEWAY INC	01-4300		209.56
85120844	04/23/2010	SCHOOL SPECIALTY INC	01-4300		30.37
85120845	04/23/2010	SIERRA HAY & FEED	01-4300		32.20
85120846	04/23/2010	SIERRA SAFETY COMPANY INC	01-4300		256.55
85120847	04/23/2010	SKY GROUP INC DBA BILLBOARD TARP WAREHOUSE	01-4300	598.00	
			Unpaid Sales Tax	33.00-	565.00
85120848	04/23/2010	SPEEDPRESS SIGN SUPPLIES	01-4300		240.79
85120849	04/23/2010	THE GREAT BOOKS FOUNDATION	01-4300		1,266.22
85120850	04/23/2010	THINK 4 INK	01-4300		127.46
85120851	04/23/2010	TREASURE BAY INC	01-4300		1,292.35
85120852	04/23/2010	CROWN DISTRIBUTING INC.	13-4710		486.16
85120853	04/23/2010	"DANIELSEN COMPANY, THE"	13-4380	733.68	
			13-4710	6,764.06	
			Unpaid Sales Tax	31.56-	7,481.96
85120854	04/23/2010	ED JONES FOOD SERVICE	13-4710		4,546.35
85120855	04/23/2010	PIZZA GUYS	13-4710		1,521.83
85120856	04/23/2010	PROPACIFIC FRESH	13-4710		605.82
85120857	04/23/2010	R & M REFRIGERATION	13-5800		153.81
85120858	04/23/2010	SARA LEE	13-4710		401.65
85120859	04/23/2010	SYSCO SACRAMENTO	13-4380		
			13-4710		2,809.34

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/23/10

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85120860	04/23/2010	VENDMART OF SACRAMENTO	13-4710		2,318.20
			Total	**86**	**167,030.18**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	76	138,806.00
13	Cafeteria Fund	10	20,437.54
21	Building Fund #1	2	8,402.43
	Total	**86**	167,645.97
	Less Unpaid Sales Tax Liability		615.79-
	Net (Check Amount)		**167,030.18**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Bob Noyes
Assist. Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

5.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

May 4, 2010

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** Heather Brown
   Position: Intervention Services Provider
   Salary: CSEA, Range 20, Step A
   Hours: 3.5 Hours/Days
   Days: 10 Months/Years
   Effective: 4/22/10
   Site: Carlin C. Coppin Elementary
   Funding: Categorical

SHORT-TERM HIRES

2. **Name:** Lisa Ramsey
   Position: Food Service Asst.
   Salary: $13.74 per hour
   Hours: 2 Hours/Days
   Days: April 24, 2010 to June 4, 2010
   Effective: 4/26/10
   Site: Carlin C. Coppin
   Funding: Categorical

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Williams Uniform Quarterly Complaint Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

One component of the Williams Settlement Legislation requires each district to submit a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional material, teacher vacancies and misassignments, and emergency or urgent facilities issues.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the results of the Williams Uniform Complaint report.

wp/rk/factform

PCOE
GOLD IN EDUCATION
Gayle Garbolino-Mojica
County Superintendent of Schools

PLACER COUNTY OFFICE OF EDUCATION
Gayle Garbolino-Mojica, County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: Western Placer Unified School

Person completing this form: Rosemary Knutson

Title: Secretary to the Superintendent

Quarterly Report Submission Date: *(Check one)*

- ☐ April
- ☒ July
- ☐ October
- ☐ January

Date for information to be reported publicly at governing board meeting: May 4, 2010

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0	0	0

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

July 30, 2009
Date

5.4.1

PCOE
GOLD IN EDUCATION
Gayle Garbolino-Mojica
County Superintendent of Schools

PLACER COUNTY OFFICE OF EDUCATION
Gayle Garbolino-Mojica, County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186(d)]

District: Western Placer Unified School

Person completing this form: Rosemary Knutson

Title: Secretary to the Superintendent

Quarterly Report Submission Date: *(Check one)*

- ☐ April
- ☐ July
- ☒ October
- ☐ January

Date for information to be reported publicly at governing board meeting: May 4, 2010

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0	0	0

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

November 1, 2009
Date

5.4.2

PCOE
GOLD IN EDUCATION
Gayle Garbolino-Mojica
County Superintendent of Schools

PLACER COUNTY OFFICE OF EDUCATION
Gayle Garbolino-Mojica, County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: Western Placer Unified School

Person completing this form: Rosemary Knutson

Title: Secretary to the Superintendent

Quarterly Report Submission Date: *(Check one)*

- ☐ April
- ☐ July
- ☐ October
- ☒ January

Date for information to be reported publicly at governing board meeting: May 4, 2010

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0	0	0

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

April 20, 2010
Date

5.4.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution 09/10.19 Declaring the week of May 16-22, 2010 as Classified School Employee Week in California

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The California School Employees Association respectfully requests the Western Placer Unified School District to adopt a resolution declaring the week of May 16-22, 2010 as Classified School Employee Week.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution 09/10.19 declaring the week of May 16-22, 2010 as Classified School Employee Week.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution 09/10.19

A RESOLUTION BEFORE THE GOVERNING BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT DECLARING THE WEEK OF MAY 16 - 22, 2010 AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN CALIFORNIA BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND THE CALIFORNIA STATE LEGISLATURE

AYES:

NOES:

ABSENT:

WHEREAS, classified professional provide valuable services to the schools and student of the Western Placer Unified School District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Western Placer Unified School District's students; and

WHEREAS, classified professionals employed by the Western Placer Unified School District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Western Placer Unified School District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Western Placer Unified School District and declares the week of May 16-22, 2010, as Classified School Employee Week in the Western Placer Unified School District.

THE FOREGOING RESOLUTION WAS DULY PASSED BY THE Governing Board of the Western Placer Unified School District on the 20th of April 2010.

_____

President of the Board

ATTEST:

_____

Clerk

5.5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Off-Campus Federal Work-Study Contract between Heald College and WPUSD

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract authorizes Heald College to stimulate and promote the part-time employment of Heald's work study students as literacy, reading and math tutors in Western Placer Unified School District schools during the 2009-10 academic year.

RECOMMENDATION:

Administration recommends that the Board ratify the agreement between Heald College and Western Placer Unified School District.

5.6

Off-Campus Federal Work-Study Contract

(Please Print or Type)

Company/Agency's Full Name: Western Placer Unified School District

Company/Agency's Contribution: N/A

Billing Address: 600 6th Street, Suite 400, Lincoln CA 95648
Street Address City Zip

Supervisor: Bob Noyes Phone No. 916.645.6350

The purpose of this Agreement is to stimulate and promote the part-time employment of students who are in need of the income from such employment to pursue courses of study at Heald College.

This Agreement is entered into this 4th day of April and ending on the 30th day of June 2010, between Heald College-Roseville and Western Placer Unified School District
Agency

Heald College shall be considered the Employer for purposes of this Agreement and therefore has the right to control and direct the services of the student for the agency. The agency's right is limited to the direction of the details and means by which the result is to be accomplished. This Agreement is subject to the right of either party to terminate, at any time, provided a fifteen (15) day written notice is supplied by the initiating party.

The following terms and conditions shall govern participation in the Work-Study Program and the employment of any Work-Study student. The terms and conditions are as follows:

A. Heald College-Roseville agrees:
Campus Location

1. To be responsible for establishing the eligibility of the students participating in Work-Study Program.
2. To be responsible for Work-Study records and payroll distribution to the student(s).
3. To provide, to the best of its ability, eligible Work-Study employees as long as matching federal funds are available.
4. To complete Schedule A of this agreement with information provided by Company/Agency
5. To bill the Agency for its contribution toward student's wages and a proportionate share of employer's contribution toward social security and payroll taxes (if applicable based on terms of this agreement).
6. To notify the Agency when the student is about to complete his/her Work-Study allocation.
7. To provide sufficient documentation to the agency supporting amounts disbursed to students.
8. Heald Colleges shall provide California State Unemployment Insurance at Contractor's own cost and expense for all students employed pursuant to this Agreement.
9. At all times relevant herein Heald shall maintain workers compensation coverage, as the "employer" for all employees employed under the Agreement.

B. The Participating Company/Agency agrees:

1. That Work-Student employment will not result in the displacement of employed workers or impair existing contracts for services.

2. That Work-Student employment will be governed by such conditions or employments as will be appropriate and reasonable in light of such factors as the student's class schedule, individual student's ability and the work being performed.

3. That Work-Study employment will not involve the construction, operation or maintenance of a facility that is used, or is to be used, for sectarian instruction, or as a place for religious worship.

4. That Work-Study employment will not involve any partisan or nonpartisan political activity associated with a faction in an election for public or party office.

5. To give Work-Study employment under this Agreement only to those students approved and referred to your agency by Heald College-Roseville.

6. To provide information needed for Schedule A of this agreement.

7. To confer Marci Vistro (School Representative) before the dismissal of any Work-Study employee and to inform them of the termination of a student's employment.

8. To provide responsible, direct supervision of Work-Study employees, and to provide proper working conditions, and to allow the College to inspect the premises if it elects to do so.

9. To contribute to that percentage of the student-employee's salary required by federal regulation and a proportionate share of employer's contribution toward social security and payroll taxes during the period of the student's employment at the rate of $0- (for literacy/reading/math tutoring positions) during the academic year.

10. To verify that all hours worked are reported accurately and in a timely manner in accordance with the payroll calendar, as well as to insure that there is no anticipating or backtracking of hours worked.

11. To monitor that all employees' remaining hours once an imminent notice of termination has been received. Payroll timesheets, submitted after the student's Work-Study eligibility is exhausted, will not be processed and will be returned to the employing Agency for payment.

12. To pay 100% of the student's salary in excess of their College Work-Study award.

13. That it is mutually understood and agreed that no alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms unless made in writing between the parties, shall be binding on any of the parties.

14. To notify Heald College-Roseville immediately of any student injury sustained while fulfilling responsibilities of their work assignment.

The parties to this Agreement further agree to comply with Title IV, Title IX, and section 504 of the Rehabilitation Act, which states that no student will denied work, or be subject to different treatment because of his/her race, color, national origin, sex, age, religion, or handicap.

(Print or Type) Company/Agency Representative's Name

Signature

Date

Western Placer Unified School District

(Print or Type) School Representative's Name

Joyce Rogers

Signature

4/19/10

Date

Schedule A

Title: _____
(Include classification of the position (e.g. reading tutor 1, reading tutor 2, library technician 1 or 2) if applicable)

Name of Company/Agency : _____

Address of Company/Agency where student will be working : _____

_____

Name of student's supervisor : _____

Approximate number of students to be employed during term of agreement : _____

Average # of hours per week each student will be employed : _____

Name and address of Employer : Heald College-Seven Sierra Gate Plaza, Roseville, CA 95678

Job Description Information

Purpose/role of position within Company/Agency : _____

_____

Duties & responsibilities of position (as they relate to purpose/role) : _____

_____

_____

_____

General qualifications : _____

_____

Rate of pay : _____
(include procedures for determining a student's rate of pay when a position has multiple rates, if applicable)

Evaluation procedures :

_____

_____

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Letter from Perry Smith regarding WPUSD's Annual Independent Audit

AGENDA ITEM AREA:

Information

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

The District's auditors, Perry-Smith LLP, have begun working on the independent audit of the District for the year ended June 30, 2010. As part of their professional obligation to the District, Perry-Smith, LLP, has provided the Governing Board with information regarding the conduct of the annual audit and has requested that the attached letter be shared with the Governing Board.

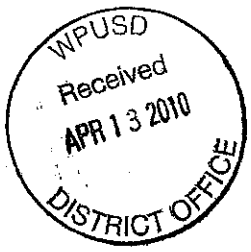
RECOMMENDATION:

Administration recommends the Board of Trustees receive the letter from Perry-Smith, LLP.

5.7

PERRY-SMITH
THE POWER OF CONFIDENCE

Perry-Smith LLP
400 Capitol Mall | Suite 1200
Sacramento, CA 95814
www.perry-smith.com
916.441.1000



April 7, 2010

Mr. Scott Leaman
Superintendent
Western Placer Unified School District
600 6th Street, 4th Floor
Lincoln, California 95648

Dear Mr. Leaman:

We would like to take this opportunity to thank you and the Board of Trustees for the opportunity to serve as the District's independent auditors. We value our relationship and Perry-Smith is very proud to be associated with the District.

As you may be aware, our firm has begun working on the independent audit of the District for the year ended June 30, 2010. As part of our professional obligation to the District, we provide the Board of Trustees with information regarding the conduct of the audit to ensure that they are aware of our commitment to continually earn your confidence through our performance. The following is a letter that we request you share with the Board of Trustees related to the annual audit.

Thank you for your continued support and please do not hesitate to give me a call if you have any questions.

Very truly yours,

Matthew Nethaway

Matthew Nethaway
Partner

5.7.1

PERRY-SMITH
THE POWER OF CONFIDENCE

Perry-Smith LLP
400 Capitol Mall | Suite 1200
Sacramento, CA 95814
www.perry-smith.com
916.441.1000

To the Board of Trustees
Western Placer Unified School District
600 6th Street, 4th Floor
Lincoln, California 95648

This letter is intended to communicate certain matters related to the planned scope and timing of our audit of Western Placer Unified School District's financial statements as of and for the year ending June 30, 2010.

Communication

Effective two-way communication between our Firm and the Board of Trustees is important to understanding matters related to the audit and in developing a constructive working relationship.

Your insights may assist us in understanding Western Placer Unified School District and its environment, in identifying appropriate sources of audit evidence, and in providing information about specific transactions or events. We will discuss with you your oversight of the effectiveness of internal control and any areas where you request additional procedures to be undertaken. We understand that communication with us regarding any matters you consider relevant to the audit will be timely. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures, your suspicion or detection of fraud, or any concerns you may have about the integrity or competence of senior management.

We will promptly communicate to you any fraud involving senior management and other fraud that causes a material misstatement of the financial statements, illegal acts that come to our attention (unless they are clearly inconsequential), and disagreements with management and other serious difficulties encountered in performing the audit. We also will communicate to you and to management any significant deficiencies or material weaknesses in internal control that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing after the audit.

Independence

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. For example, without our permission, no partner or professional employee of Perry-Smith LLP is permitted to own any direct financial interest or a material indirect financial interest in a client or any affiliates of a client. Also, if an immediate family member or close relative of a partner or professional employee is employed by a client in a key position, the matter must be reported and resolved in accordance with Firm policy. In addition, our policies restrict certain non-audit services that may be provided by our Firm and require audit clients to accept certain responsibilities in connection with the provision of permitted non-attest services.

5.7.2

The Audit Planning Process

Our audit approach places a strong emphasis on obtaining an understanding of how the District functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your operations. The development of a specific audit plan will begin by meeting with you and with management to obtain an understanding of business objectives, strategies, risks, and performance.

We will obtain an understanding of internal control to assess the impact of internal control on determining the nature, timing and extent of audit procedures, and we will establish an overall materiality limit for audit purposes. We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error.

We will use this knowledge and understanding, together with other factors, to first assess the risk that errors or fraud may cause a material misstatement at the financial statement level. The assessment of the risks of material misstatement at the financial statement level provides us with parameters within which to design the audit procedures for specific account balances and classes of transactions. Our risk assessment process at the account-balance or class-of-transactions level consists of:

- An assessment of inherent risk (the susceptibility of an assertion relating to an account balance or class of transactions to a material misstatement, assuming there are no related controls); and

- An evaluation of the design effectiveness of internal control over financial reporting and our assessment of control risk (the risk that a material misstatement could occur in an assertion and not be prevented or detected on a timely basis by the District's internal control).

We will then determine the nature, timing and extent of tests of controls and substantive procedures necessary given the risks identified and the controls as we understand them.

The Concept of Materiality in Planning and Executing the Audit

In planning the audit, the materiality limit is viewed as the maximum aggregate amount of misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. At the end of the audit, we will inform you of all individual unrecorded misstatements aggregated by us in connection with our evaluation of our audit test results.

Our Approach to Internal Control Relevant to the Audit

Our audit of the financial statements will include obtaining an understanding of internal control sufficient to plan the audit and to determine the nature, timing and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Our review and understanding of the District's internal control is not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.

Timing of the Audit

We have scheduled preliminary audit field work to begin the week of May 3, 2010. Management's adherence to its closing schedule and timely completion of information used by us in performance of the audit is essential to timely completion of the audit.

Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to be of service to Western Placer Unified School District.

This communication is intended solely for the information and use of the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

Perry Smith LLP

Sacramento, California
April 7, 2010

5.7.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Agreement between Godbe Research and WPUSD for Survey Services

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Building Fund

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

Godbe Research has been engaged by Western Placer Unified School District to conduct a survey of District voters to evaluate the District's performance and assess the feasibility of a bond measure.

RECOMMENDATION:

Administration recommends that the Board ratify the agreement between Godbe Research and Western Placer Unified School District.

GODBE RESEARCH
Gain Insight

April 21, 2010

Mr. Scott Leaman.
Superintendent
Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, CA 95648

Dear Mr. Leaman,

Godbe Research is pleased to be working with the Western Placer Unified School District (District) on a survey of District voters to evaluate the District's performance and assess the feasibility of a bond measure. This letter and the attached standard business terms will serve as an agreement for the services specified below for the entire project.

1. One in-person meetings and conference calls as needed with the District to discuss the research objectives of the survey, questionnaire design, and related topics.
2. Drafting, refining, and pre-testing a bond measure feasibility survey instrument of no longer than 14-minutes in length, to accomplish the goals of the study.
3. Purchasing a listed sample of District voters and developing a stratified and clustered sampling design of voters likely to vote in the November 2010 election cycle.
4. Pre-testing and CATI programming the survey instrument for accurate and efficient data collection.
5. Conducting interviews with 400 (n=400) District voters, according to a strict interviewing protocol and our sampling design for the study. Interviews will be no longer than 14-minutes in length.
6. Processing the data collected according to stringent quality control standards, as well as providing the District with a topline report of initial findings.
7. Producing a written report of findings and conclusions, with complete crosstabulations in a similar format to the 2008/2009 survey.
8. Providing an in-person presentation of findings to the District.
9. On-going post survey consulting with the District regarding the feasibility survey results and recommendations, as needed, through Election Day.

Fifty percent (50%) of the project will be billed once we've had the project kick-off meeting or have begun working on a questionnaire (whichever comes first), with the payment due net 30. The remaining fifty percent (50%) will be billed upon approval of the final questionnaire, with that payment also being due net 30.

Sincerely:

Ms. Leslie Godbe
Chief Executive Officer
Godbe Research

4/25/10
Date

Agreed and Accepted By:

Mr. Scott Leaman
Superintendent
Western Placer Unified School District

4/21/10
Date

GODBE RESEARCH
Gain Insight

STANDARD BUSINESS TERMS AND CONDITIONS
GODBE RESEARCH

Contracts and agreements between Godbe Research and its clients include the following general terms and conditions unless otherwise specified in a contract or agreement.

Flat Fees. Unless otherwise specified, Godbe Research charges a flat fee for all or a portion of its services to a client in lieu of hourly charge. Attached and incorporated as a part of this agreement is the "Project Costs".

Hourly Rates. The firm may opt to bill its staff time at specified hourly rates for each staff member. When estimated hours are noted these are our best estimates of how long a job will take. Actual hours incurred are logged on employee time sheets and final billings to clients are based on these actual figures. Hourly charges apply to all firm staff working for the client with the exception of general clerical support. Work on specifically clerical projects is billed at normal hourly rates.

Contract Timeline. Work to be performed under this contract is according to schedule attached.

Advance Payment. In order to finance the client's work, the firm's policy is to require advance payment for telephone interviewing. Advance payment of fees or hourly charges is normally required, particularly in the case of new clients.

Subcontractors' Fees. Should the firm retain a special employee solely for the purpose of providing services to a client; a fee equal to 15 percent of the costs of such person will be charged to cover the firm's payroll costs.

Late Charges. Invoice terms are 30 days net unless otherwise specified in the agreement. A late charge of 1.5 percent per month will apply on any amounts not paid within thirty (30) days of the date of an invoice.

Indemnity. All copy will be approved by the client in advance of production. Each party shall indemnify, defend and hold harmless the other party from and against any loss, claim, action, course of action (including without limitation any defamation action), judgment, damage, cost or expense (including attorneys' fees and costs) arising out of any actions of, or materials written by, or information supplied by the other party.

Acting as Agent. In compliance with California sales tax regulation, Godbe Research is designated as an Agent for the acquisition of tangible personal property and services as they apply to its clients' advertising and sales promotion activities.

Ownership of Materials. In producing finished products, it is expressly understood that ownership of all materials purchased by Godbe Research to complete the property to be produced passes to its clients at the time of purchase and prior to any use by Godbe Research.

Independent Contractor. The agency shall perform the services as an independent contractor and shall not be treated as an employee of the client for federal, state or local tax purposes or for any other purpose.

Entire Agreement. This agreement constitutes the entire agreement among the parties with respect to the subject matter and supersedes any prior negotiations, understanding or agreement.

Successors. Any agreement between the agency and a client shall be binding upon, the heirs, successors and assignors of the parties.

Termination. Any termination of this agreement by the client, after being signed, shall be of mutual consent. If the agreement is terminated, Godbe Research will bill the client for all work completed to date (including subcontractors' work) plus a 15% termination fee.

Attorneys' Fees. Should any action be brought by one party against the other party to enforce any agreement, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees, costs and expenses.

Governing Law; Venue. Any agreement between the agency and a client shall be governed by California law and any action arising out of it shall be instituted and prosecuted only in the Municipal or Superior Court of the County of San Mateo.

Godbe _____ District _____

5.8.2

GODBE RESEARCH
Gain Insight

PROJECT COSTS

The following cost options are associated with conducting a 14-minute (maximum length) District climate and bond measure feasibility survey of 400 (n=400) Western Placer Unified School District voters, according to the parameters outlined in this agreement. The costs outlined below are firm and fixed, and will not change provided that the scope of work for the project conforms to this letter of agreement. Should project parameters change, we will be happy to provide amended costs prior to proceeding.

Survey of 400 (n=400) Western Placer USD Voters

Project Tasks	14-min.
Listed Voter Sample	$850.00
CATI Programming	$970.00
Survey Pretest	N/C
Voter Telephone Interviewing	$6,780.00
Data Processing	$300.00
Research Fee	$6,750.00
Project Management	$1,750.00
Miscellaneous Expenses	$100.00
Project Total	$17,500.00

Agreed:

Ms. Leslie Godbe
Chief Executive Officer
Godbe Research

4/25/10
Date

Agreed and Accepted By:

Mr. Scott Leaman
Superintendent
Western Placer Unified School District

4/21/10
Date

5.8.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Agreement for Consulting Services between Total Compensation Systems, Inc., and WPUSD

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

GASB 43 and 45 require Western Placer Unified School District to analyze other post employment benefits on a biennial basis. Total Compensation Systems, Inc., provided the actuarial study of retiree health liabilities in 2008 and has been engaged again to analyze Western Placer Unified School District's current liabilities associated with retiree health programs as of February 2010.

RECOMMENDATION:

Administration recommends that the Board ratify the agreement between Total Compensation Systems, Inc., and Western Placer Unified School District.

CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 27th day of April, 2010 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and Western Placer Unified School District ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. Consulting Services. Consultant shall provide the consulting services described on Schedule 1 attached hereto.

2. Compensation to Consultant. Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.

3. Term and Termination. (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until October 31, 2010, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.

4. Customer Will Provide Information. Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.

5. Authorization to Acquire Information. Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.

6. Customer's Right to Provide Information. Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.

7. Limitation on Services. Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.

8. Ownership of Systems and Materials. All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.

9. Indemnification. (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.

10. General.

a. Relationship of the Parties. The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.

b. Force Majeure. No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.

c. Entire Agreement. This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. Confidentiality. Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT" TOTAL COMPENSATION SYSTEMS, INC.	"CUSTOMER" WESTERN PLACER UNIFIED SCHOOL DISTRICT
Signed:_____	Signed:_____
By:_____	By:_____
Title:_____	Title:_____
Date:_____	Date:_____

SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

A consulting report including all actuarial information necessary for Customer to comply with the requirements of current and future GASB accounting standards related to retiree health benefits. Study results will be separated between three employee classifications. Consultant will provide as many copies of the final report as Customer shall reasonably request.

Services do not include Consultant's attendance at any meetings, unless requested at the fee shown in Schedule 2.

SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report a total of $5,300. One-half, or $2,650 shall be due within 30 days of the commencement of work by Consultant. One-half, or $2,650 shall be due within 30 days of the delivery by Consultant to Customer of the final consulting report (or within 30 days of contract termination, if earlier).

In addition to the above fees, Customer agrees to pay Consultant an all-inclusive fee of $1,600 per meeting to attend meetings related to the consulting services. Customer shall pay such meeting fees within 30 days of the meeting.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CARE After-School Program Wages

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Bob Noyes
Asst Superintendent, Personnel Services

Mary Boyle
Asst Superintendent, Educational Services

ENCLOSURES:
No

DEPARTMENT:
Personnel
Educational Services

FINANCIAL INPUT/SOURCE:
ASES Grant Funded

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The CARE After-School program offers three hours of extended-day service to students at four school sites: Glen Edwards Middle School, Creekside Oaks Elementary School, First Street School and Sheridan School. During those three hours, tutoring, homework help, recreation and enrichment activities are provided to participating students. The program is funded entirely through ASES grant funds – After School Education and Safety grant – at no additional cost to the district or to families. There is sufficient grant funding to offer CARE hourly and stipend employees a 3% wage raise. CARE employees have not received a raise for the past two years.

RECOMMENDATION:

Approve 3% raise to CARE hourly and stipend employees.

wp/rk/factform

5.10

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Extension of the Furniture & Equipment Contract Between Add Some Class and the Western Placer Unified School District for a Period of Two Years Beginning May 5, 2010

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Cathy Allen
Assistant Superintendent

ENCLOSURES:
No

DEPARTMENT:
Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The District currently has an open contract titled Piggyback Bid #100-2007 for miscellaneous furniture and equipment with Add Some Class. The contract was publicly bid and approved by the board of Trustees on May 15, 2007. Prices will remain the same as quoted in the original bid documents.

ADMINISTRATION RECOMMENDATION:

Staff recommends the Board of Trustees approve an extension of the open furniture and equipment contract between Add Some Class and the Western Placer Unified School District for a period of two years beginning May 5, 2010.

wp/rk/factform

5.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
2010-11 CAREER TECHNICAL EDUCATION
CARL D. PERKINS APPLICATION

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Lincoln High School
Barrett Hess, Instructor

ENCLOSURES:
Yes

DEPARTMENT:
Vocational & Technical

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Requesting approval of the 2010-2011 Career Technical Education Application. The Carl D. Perkins Career & Technical Education Improvement Act of 2006.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the 2010-2011 CTE Application.

wp/rk/factform

5.12

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Career, and Adult Learning Division
CDE 100 (12/09)

COPY

DUE DATE: May 1, 2010

Carl D. Perkins Career and Technical Education Improvement Act of 2006
APPLICATION FOR 2010–11 FUNDING

Local Educational Agency (LEA): **Lincoln High School (Western Placer)**	County-District (CD) Code:
Address of LEA: 790 J. Street	Check Appropriate Box: ☐ Sec. 112 - State Institutions x Sec. 131 - Secondary ☐ Sec. 132 - Adult/ROCP
Name of LEA Superintendent or Chief Administrator: Scott Leaman	
Allocation Amount: $ 24298	Board Approval Date: May 14 2010
Name of Perkins Coordinator: Barret Hess Title: Instructor	Telephone Number:916-645-6364 Extension:n/a Fax Number:916-645-6349 E-mail Address:bearitbilt@hotmail.com
Perkins Coordinator's Address (If different from LEA address above):	

CERTIFICATION: I hereby certify that all state and federal rules and regulations will be observed and that the assurances and certifications related to this program are accepted as the conditions in the operation of this program. The funds associated with this application will support the implementation of our 2008–2012 local Career Technical Education (CTE) Plan and provide a program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This funding will supplement state and local CTE funds and improve, enhance, or expand our CTE programs in the 2010–11 school year. I certify that, to the best of my knowledge, the information contained in this application is correct and complete.

Printed Name of Superintendent or Designee: Scott Leaman	Title (If not superintendent):
Signature of Superintendent or Designee:	Date: 4/27/10

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY	
Reviewed and Recommending Approval:	Date:
Final Approval:	Date:

5.12.1

COPY

SECTION I
SIGN-OFF FORM FOR FEDERAL AND STATE ASSURANCES AND CERTIFICATIONS

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006. A signature on this page confirms that the documents listed below are complete and on file in the agency and that the superintendent or an authorized designee has reviewed the documents and agrees to comply with the assurances, certifications, terms, and conditions.

The general assurances and certification are available on the CDE Web site. See page 12 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application* for the specific link to each assurance and certification. The complete text of program specific assurance, certification, terms and conditions can be found on pages 25–32 in the *Request for Application.*

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2010–11 Grant Conditions

CERTIFICATION: As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 funding, I have read the assurances, certifications, terms and conditions associated with this grant and I agree to comply with all requirements as a condition of funding.

Printed Name Barret Hess Title Instructor

Signature [signature] Date 4-27-10

5.12.2

SECTION II
SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

This form confirms that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2010–11 Perkins IV application for funds. Each special population category **must** be signed by the LEA's designated administrator or the certificated representative responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name David Butler Title Principal

Signature [signature] Date 04/27/10

Limited English Proficiency (English Learner Coordinator/Administrator)

Printed Name Victoria Futsy Title Assistant Principal

Signature Victoria Futsy Date 4/27/10

Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Victoria Futsy Title Assistant Principal

Signature Victoria Futsy Date 4/27/10

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name N/A Title

Signature Date

Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name DONNA TOFFT Title Athletic Director

Signature [signature] Date 4/27/10

Displaced Homemaker (Title IX Coordinator/Administrator)
Note: Required only on Section 132 (Adult) applications

Printed Name N/A Title

Signature Date

5.12.3

SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS (CORE INDICATORS)
SECONDARY

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application*.

Secondary (continues on page 5)

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	State Level 2008/09	90% or more of the State level
1S1 Academic Attainment-Reading/ Language Arts	**Numerator:** Number of 12th grade CTE concentrators who have met the proficient or advanced level on the **English-language arts** portion of the California High School Exit Examination (CAHSEE). **Denominator:** Number of 12th grade CTE concentrators.	0%	93.1%	**23.0%**	20.7% xYes ☐ No
1S2 Academic Attainment-Mathematics	**Numerator:** Number of 12th grade CTE concentrators who have met the proficient or advanced level on the **mathematics** portion of the CAHSEE. **Denominator:** Number of 12th grade CTE concentrators.	0%	89.65%	**22.0%**	19.8% x Yes ☐ No
2S1 Technical Skill Attainment	**Numerator:** Number of CTE concentrators enrolled in a capstone CTE course who received an "A", "B", or "C" grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards. **Denominator:** Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.	0%	97.87%	**53.0%**	47.7% x Yes ☐ No
3S1 Secondary School Completion	**Numerator:** Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities). **Denominator:** Number of 12th grade CTE concentrators who left secondary education during the reporting year.	0%	96.55%	**85.5%**	76.95% xYes ☐No

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	State Level 2008/09	90% or more of the State level
4S1 Student Graduation Rate	**Numerator**: Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate. **Denominator:** Number of 12th grade CTE concentrators.	0%	96.55%	**83.2%**	74.88% x Yes ☐ No
5S1 Secondary Placement	**Numerator:** Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation. **Denominator:** Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.	0%	92.59%	**78.0%**	70.2% xYes ☐ No
6S1 Non-traditional Participation	**Numerator:** Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.	0%	4.72%	**23.0%**	20.7% ☐ Yes x No
6S2 Non-traditional Completion	**Numerator:** Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an "A", "B", or "C" grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards. **Denominator:** Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.	0%	2.56%	**18.0%**	16.2% ☐ Yes x No

5.1.2.3

SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS (CORE INDICATORS) ADULT

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application*.

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	State Level 2008/09	90% or more of the State level
1A1 Technical Skill Attainment	**Numerator:** Number of adult CTE concentrators enrolled in a CTE capstone course who passed an end-of-program assessment or earned a competency certificate during the reporting year. **Denominator:** Number of adult CTE concentrators enrolled in a CTE capstone course who took an end of program assessment or who were eligible to earn a competency certificate in a CTE program.	_____%	_____%	**70.0%**	63.0% ☐ Yes ☐ No
2A1 Credential, Certificate, or Degree	**Numerator:** Number of adult CTE concentrators enrolled in a CTE capstone course who earned an industry-recognized credential, certificate, degree, or completed a transfer program. **Denominator:** Number of adult CTE concentrators who were enrolled in a CTE capstone course.	_____%	_____%	**47.5%**	42.75% ☐ Yes ☐ No
4A1 Student Placement	**Numerator:** Number of adult CTE concentrators who left adult education and enrolled in postsecondary education or advanced training, entered military service, or employment as reported on a survey six months following the program year. **Denominator:** Number of adult CTE capstone concentrators who left adult education during the reporting year and responded to a follow-up survey.	_____%	_____%	**65.3%**	58.73% ☐ Yes ☐ No
5A1 Non-traditional Participation	**Numerator:** Number of adult CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all adult CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	_____%	**23.0%**	20.7% ☐ Yes ☐ No
5A2 Non-traditional Completion	**Numerator:** Number of adult CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in nontraditional fields who passed an end-of-program assessment or earned a competency certificate. **Denominator:** Number of adult CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields who took an end of program assessment or who were eligible to earn a competency certificate.	_____%	_____%	**18.0%**	16.2% ☐ Yes ☐ No

Program Improvement Form

An LEA that does not reach 90 percent of the state-established performance level for any core indicator must submit this form. Instructions are on page 21 of the *Carl D. Perkins Career and Technical Education Improvement Act 2006, 2010–11 Request for Application.*

EXAMPLE

Core Indicator: (not meeting 90% level)	**Explanation (Why did the LEA not meet the state-established performance level for this core indicator?):** Low numbers of female students enrolled in automotive and building trades programs.		**Funding Source to be used to cover expenses:**	**Amount of funding:**
6S1	**Strategy to improve performance level (Describe the strategy that will be used to improve the performance level for this core indicator.):** Raise awareness among students and staff about non-traditional student participation.	**Planned activities (Describe the specific activities that will be employed to achieve the improvement strategy.):** 1. Meet with school counselors about non-traditional careers and student enrollment. 2. Produce handouts/brochures for students.	Perkins IV	$200

Core Indicator 6s1	**Explanation:** **Low numbers of female students enrolled in Transportation, Building Trades, and Ag Mechanics.**		**Funding source to be used to cover expenses:** **Perkins District Funds**	**Amount of funding:** **Fliers $800** **PLC and academy as yet undetermined.**
	Strategy to improve performance level: **Better Recruitment** **Marquee Program** **Preferential enrollment for females (still working this out)**	**Planned activities:** **Sending highlight fliers to all Incoming freshmen detailing the programs (June 2010)** **Development of PLC and Career pathway planning within the district. An academy based format**		

Core Indicator 6s2	**Explanation:** **Same as 6s1. Low numbers in = low numbers out.**		**Funding source to be used to cover expenses:**	**Amount of funding:**
	Strategy to improve performance level:	**Planned activities:**		

S.127

SECTION IV: PROGRESS REPORT TOWARD IMPLEMENTING THE LOCAL CTE PLAN

The implementation of every LEA's local CTE plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the 2009–10 school year.

Additionally, the LEA should set measurable CTE outcomes for the 2010–11 school year based on what has been learned and the core indicator data reported in Section III.

LEA personnel must respond to the following prompts or questions:

1. In the 2009–10 application (Section IV, question 3), the LEA identified three goals from the local CTE plan on which it would focus during the 2009–10 school year. What progress has the LEA made toward achieving those specific goals? How has the LEA improved, enhanced, or expanded CTE for students during 2009–10?

Our iDesign program is on line and students are successfully moving through sequenced articulated courses. The program will hopefully unite with Project Lead-The-Way in 2010.

The building trades construction pathway has been developed and come online, and the first class in the sequence has been offered. Students are already constructing projects. This class offers math credits.

Although Agriculture will be the only industry sector receiving funding this year, we will continue work towards increasing our students in non-traditional career paths. We still contend that it is an area of weakness, and will still be using $800 of perkins funds for recruitment materials which will attract more students to our entire CTE program, including Agriculture.

After review of program strength and development some programs will be removed from Perkins grant funding to be district maintained. We consider this a success in the development of these programs.

Articulation agreements have been drafted for some courses. Agriculture mechanics is establishing articulation agreement with both Yuba and Sierra College this May, and idesign has established with both Sac State and Sierra College. The Agriculture program at Sierra College has recently been massively restructured our articulation agreements will be restructured to fit.

2. During the 2009–10 school year, how has the LEA's CTE Advisory Committee been involved in the ongoing development, implementation, and evaluation of CTE programs?

LEA advisory committees have met at least quarterly throughout the last year. Minutes have been taken. LEA administration has been active in the development of future projects and is trying to combine our new Marquee program pathways with our CTE departmentOur administration has also been working with our Advisory committee to form a new Agriculture Academy, and the preliminary steps are being taken currently and swiftly. These programs will all be part of our PLC and student intervention system next year. We will be making a new hire this year to the Ag department, and the advisory committee has taken an active roll in developing the search criteria. Our advisory committee has discussed financial issues and long term security issues with our district personnel resulting in the long term protection of the Ag department and 400 acre school farm (and future academy) site.

3. What is the status of Career Technical Student Organizations (CTSOs) in the LEA's CTE programs? How has the LEA embedded leadership development in all CTE courses?

The only program to receive Perkins funding at this time (2010-11) will be Agriculture. Our FFA program boasts large enrollment and three paid extended contract advisors, expanding soon the a fourth. Students participate in local, regional, state and national leadership events. They also conduct Supervised Agricultural Experience Programs and keep record book on these projects. Our program was named the Outstanding Large Agriculture Program regionally this year, and currently are in competition for state honors.

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2010–11.

Increase students in Non-traditional career fields by 5%. We will begin sending recruitment materials home to incoming freshmen. Numbers should also increase as our newer shop orientation students move upward through the course sequence.

Conduct meetings involving the advisory committee and district personnel regarding the formation of an Agriculture Academy.

Develop a covered lambing facility and sheep viewing area for Agriscience.

Add a fourth full time agriculture teacher to our staff.

SECTION V: SEQUENCE OF COURSES TO BE FUNDED WITH PERKINS IV IN 2010–11

Instructions are on page 22 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application*

Only sequences of courses identified in the LEA's approved Local CTE Plan, added or modified in the 2009–10 application, or submitted in Section VII (Local CTE Plan Update) of this application can be supported by Perkins IV funds.

Industry Sector	Career Pathway	School Site Where the Sequence Is Offered	Amount of Perkins Funding Allocated to this Sequence	Page # in Local CTE Plan
Agriculture	Forestry and Natural Resources	High School, LHS Farm	$300	24
	Mechanics	High School, LHS Farm	$5298.1	24
	Agriscience	High School, LHS Farm	$11285	24

10.12.10

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Career, and Adult Learning Division
CDE **101-A (10/09)**

SECTION VI
BUDGET AND EXPENDITURE SCHEDULE
2010–11

CAREER TECHNICAL EDUCATION APPLICATION
Carl D. Perkins Career and Technical
Education Improvement Act of 2006

Local Educational Agency (LEA): Lincoln High School (Western Placer Unified School Dist) **CD Code:**

Authorized Signature: Dan Bth

Total Allocation: 24298
Indirect Cost Rate (percent): 5

Select One
x ORIGINAL BUDGET
☐ END-OF-YEAR CLAIM

Funding Source and Purpose:
☐ Section 112 State Institutions
X Section 131 Secondary
☐ Section 132 ROCP and Adult

Object Code and Budget Category		(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	I Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	(I) Total
Percentage of grant expenditures allowed		At least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	
1000	Certificated Salaries	2300	800							3100
2000	Classified Salaries									
3000	Employee Benefits									
4000	Books/Supplies			16583.1						16583.1
15000	Services/ Operating Expenses						2600	$800		3400
6000	Capital Outlay									
7000	Indirect Costs								1214.90	1214.90
	Total									24298

5/12/11

Instructions are on page 22 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application.*

SECTION VI: Budget Narrative

Instructions are on page 24 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application.* See Appendix B, Sample Perkins IV Budget Narrative, to comprehend the level of detail required in the budget narrative.

OBJECT #	EXPENDITURE DESCRIPTION	AMOUNT
1000	Certificated Salaries 8 days professional development, 23 days student leadership activities	$3100
	Subtotal for 1000 category	
2000	Classified Salaries	
	Subtotal for 2000 category	
3000	Benefits ▪ Certificated allocation: ▪ Classified allocation:	
	Subtotal for 3000 category	
4000	Books and Supplies Agriscience: Storage Cabinets $2000, Project tables $3685, Project table chairs $600, Student project kits $500.	$6785
	10 yards Concrete for development of sheep management area.	$4500
	Form Boards, Stakes, Brackets, Metal for roof expansion.	
	Ag Mechanics: Teardown Engines and Parts $3598.10, Specialty Tools $1700.	$5298.10
	Non-capitalized Equipment	
	Subtotal for 4000 category	
5000	Services and other operating expenditures: Recruitment Brochures (mailed to students)	$800
	Travel and Conferences: Greenhand $600, Colusa Farm Show $600, State Conv $500, CATA Conference $600, Officer Retreat Training Supplies $300.	$2600

	Subtotal for 5000 category	
6000	Capital Outlay (list items below)	
	Subtotal for 6000 category	
7000	Indirect rate @ LEA percentage (minus capital outlay)	1214.90
	GRAND TOTAL	$24298

REPORTS

AND

COMMUNICATION

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Environmental Education Program for TBMS Sixth Grade Students at OLE/LHS Farm

AGENDA ITEM AREA:
Reports

REQUESTED BY:
Mary Boyle

ENCLOSURES:
None

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Shady Creek Stipends; Fundraisers; $20/Student Cost

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Twelve Bridges Middle School presented sixth grade students with a "day camp" experience for their Environmental Education week for the first time this year, utilizing two WPUSD resources: the Outdoor Learning Environment (OLE) and the Lincoln High School Farm. This approach allowed all sixth grade students to attend the experience at minimal cost to families. TBMS had found that a substantial number of their sixth grade students were not attending the week-long environmental education trip to Shady Creek, and developed this day camp experience as an alternative.

The OLE/LHS Farm Program featured a number of guest speakers and WPUSD teachers as presenters as the students learned about our local ecology and environment through the study of vernal pools, Native American historical sites, water sampling, insect collection and identification, and other hands-on experiences.

Stacey Brown, Mark Fowler, Krystal Arnold and JoAnn Kita will present highlights of this new program.

RECOMMENDATION:

Information only.

7.5

Public

Hearing

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Horizon Charter School Waiver

AGENDA ITEM AREA:
Public Hearing

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Horizon Charter School is requesting a short-term, temporary waiver of EC Sec. 47605.1(c) (2) to continue providing critical direct instruction and specialized services to 517 Horizon Charter School (HCS) students outside of Placer County in resource centers located in El Dorado and Sacramento Counties.

RECOMMENDATION:

Administration recommends approval of the waiver.

wp/rk/factform

8

WESTERN PLACER UNIFIED SCHOOL DISTRICT

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Western Placer Unified School District will hold a public hearing at which time the governing board will discuss allowing Horizon Charter School to maintain resource centers, meeting places, or other satellite facilities located in an adjacent county as described in Education Code 47605.1. A waiver is being requested for the 2009-10 school year only. The Public Hearing will be held on **Tuesday, May 4, 2010** at the location listed below.

Regular Meeting of the Board of Trustees
Lincoln High School
Performing Arts Theater
810 J Street
Lincoln, CA 95648

Date: April 22, 2010

Posted at Western Placer Unified School District Office: April 22, 2010
Posted at all District School Sites: April 22, 2010
Publish Dates in Lincoln New Messenger: April 29, 2010

8.1

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Horizon Charter School Waiver

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman

ENCLOSURES:
Yes

DEPARTMENT:
Superintendent

FINANCIAL INPUT/SOURCE:
All

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Horizon Charter School is requesting a short-term, temporary waiver of EC Sec. 47605.1(c)(2) to continue providing critical direct instruction and specialized services to 517 Horizon Charter School (HCS) students outside of Placer County in resource centers located in El Dorado and Sacramento Counties.

RECOMMENDATION:

Approval of the waiver.

9.1

CALIFORNIA DEPARTMENT OF EDUCATION

GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09) http://www.cde.ca.gov/re/lr/wr/

First Time Waiver: X
Renewal Waiver: ___

Send Original plus one copy to:
Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

Send Electronic copy in **Word** and back-up material to: waiver@cde.ca.gov

CD CODE						
3	1	6	6	9	5	1

Local educational agency:	Contact name and Title:	Contact person's e-mail address:
Western Placer Unified School District on behalf of Horizon Charter School	**Scott Leaman, Superintendent**	**s_leaman@wpusd.k12.ca.us**

Address:	(City)	(State)	(ZIP)	Phone (and extension, if necessary):
600 Sixth Street Suite 400	**Lincoln**	**CA**	**95648**	**916.645.6350** Fax Number: **916.645-6356**

Period of request: (month/day/year)	Local board approval date: (Required)	Date of public hearing: (Required)
From: April 16, 2010 To: May 24, 2010	**May 4, 2010**	**May 4, 2010**

LEGAL CRITERIA

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number): **47605.1(c)(2)** Circle One: *EC* or *CCR*

   Topic of the waiver: **Location; geographic and site limitations for a non-classroom based charter**

2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval_____
   Renewals of waivers must be submitted two months before the active waiver expires.

3. Collective bargaining unit information. Does the district have any employee bargaining units? __ No X Yes If yes, please complete required information below:

   Bargaining unit(s) consulted on date(s): **April 20, 2010**

   Name of bargaining unit and representative(s) consulted: **Horizon Certificated Employees Association, Eric Johnson, President**

   The position(s) of the bargaining unit(s): __ Neutral X Support __ Oppose (*Please specify why*)

   Comments (if appropriate):

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

   How was the required public hearing advertised?

   X Notice in a newspaper X Notice posted at each school ___ Other: *(Please specify)*

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:
   Horizon Charter School Governing Board
   Date the committee/council reviewed the waiver request:
   April 22, 2010
   Were there any objection(s)? No X Yes ___ (*If there were objections please specify)*

9.1.1

CALIFORNIA DEPARTMENT OF EDUCATION

GENERAL WAIVER REQUEST

GW-1 (10-2-09)

6. *Education Code* or *California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

Education Code 47605.1(c)(2)

...a charter school may establish a resource center, meeting space, or other satellite facility located in a county adjacent to that in which the charter school is authorized if the following conditions are met:

(1) The facility is used exclusively for the educational support of pupils who are enrolled in non-classroom based independent study of the charter school.

(2) The charter school provides its primary educational services in, ~~and a majority of the pupils it serves are residents of~~, the county in which the school is authorized.

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

A short-term, temporary waiver of EC Sec. 47605.1(c)(2) is requested in order to continue providing critical direct instruction and specialized services to 517 Horizon Charter School (HCS) students outside of Placer County in resource centers located in El Dorado and Sacramento Counties.

Placer County Office of Education requested HCS to cease services in resource centers effective April 15, 2010. This deadline was later extended through May 24, 2010. A waiver is requested for five weeks to allow (1) students with disabilities to continue to receive required specialized instruction and services through the end of the current school year and (2) to ensure that all students are able to earn full class credit and graduate.

It is anticipated that this waiver will not be needed for next year.

8. Demographic Information:
(*District/school/program*) ***Horizon Charter School*** has a student population of **3,063** and is located in **six (6) counties and chartered in Placer County.**

Is this waiver associated with an apportionment related audit penalty? (per *EC* 41344) No ☒ Yes ☐
(If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No ☒ Yes ☐
(If yes, please attach explanation or copy of *CPM* finding)

District or County Certification – *I hereby certify that the information provided on this application is correct and complete.*

Signature of Superintendent or Designee:	Title: Superintendent	Date: 5/4/10

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (*type or print*):	Staff Signature:	Date:
Unit Manager (*type or print*):	Unit Manager Signature:	Date:
Division Director (*type or print*):	Division Director Signature:	Date:
Deputy (*type or print*):	Deputy Signature:	Date:

9.1.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

2010 Labor Compliance Report

AGENDA ITEM AREA:

Information

REQUESTED BY:
Cathy Allen
Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Facilities & Maintenance Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

The State of California requires districts to annually file to the Department of Industrial Relations their Labor Compliance Annual Report. Another requirement is the submission of the report to the local Board of Trustees for information purposes only. The enclosed report covers the work at Lincoln High School and Foskett Ranch that was done during 2009-2010 fiscal year to the date of the report. The report does not include a small portion of work that was completed during 2010 due to the reporting date requirement. An additional report will be brought to the Board next year.

RECOMMENDATION:

Accept the report.

9.2

formerly WCS|CA

7777 Greenback Lane, #208
Citrus Heights, CA 95610
Toll Free: (866) 975-7070
Phone: (916) 676-8625
Fax: (916) 676-8624
www.3QCinc.com

April 8, 2010

Re: 3QC has filed your 2009-10 Labor Compliance Program Annual Report

As required by the` Department of Industrial Relations (DIR), and as part of our Labor Compliance Program (LCP) services, attached is your 2010 annual report. We have filed your individual report, as part of 3QC's 2010 Annual Report to DIR, which satisfies state funding requirements.

Additionally, DIR's labor compliance program requires that you submit this report to your Board and/or Trustees for information purposes only.

Finally, we are also required by DIR to complete and distribute the respective Form 700's to each of the Agencies (you) where we are the Third Party Labor Compliance Program. Please accept and keep for your files these forms that represent the labor compliance officers currently working with 3QC and who may work on your Agencies projects in the future.

Thank you – and if you have any questions, you can direct any questions either to me or Tami Dockendorf at the numbers listed above.

Sincerely,
3QC, Inc.

Dane E. Ruddell
President

cc: DIR
Annual Report File

9.2.1

6. LC § 1771.5 enforcement activities (provide all information requested, attaching as many sheets as necessary, and ***please complete separate forms for each Awarding Body covered in this report*).**

Awarding Body: **Western Placer USD**

A. List projects handled by LCP within the past 12 months.

Project Name	Bid Advertisement Date	Prime Contractor	Contract Amount
Foskett Ranch ES Additions	**5/20/2009**	**Seward L. Schreder Construction, Inc.**	**$413,967.00**
Lincoln HS Additions & Modernization	**5/20/2009**	**Seward L. Schreder Construction, Inc.**	**$2,930,110.00**
Total			**$3,344,077.00**

B. Summary of all wages and penalties assessed and/or recovered.

Project Name	Affected Contractor (who directly employed the worker)	Amount Assessed	Amount Recovered	Approval of Forfeiture Requested from Labor Commissioner?	Description of Violation
Foskett Ranch ES Additions	**Clayton A Titus General Contractor**	**$151.12**	**$151.12**	☐ Yes ☒ No	**Underpayment of wages**
Total		**$151.12**	**$151.12**		

C. For any amount identified in item B for which approval of forfeiture not requested from the Labor Commissioner, please explain below.

Project Name	Amount Assessed	Amount Recovered	Explanation
Foskett Ranch ES Additions	**$151.12**	**$151.12**	**Informal Process-all parties agreed**
Total	**$151.12**	**$151.12**	

2,3,6

D. For any amount identified in item B for which approval of forfeiture was requested from the Labor Commissioner, please provide the following:

Project Name	Amount Assessed					Amount Recovered				
	LC §1776(g)	LC § 1775	LC § 1813	Wages	Total	LC § 1776(g)	LC § 1775	LC § 1813	Wages	Total
N/A										
Total										

E. Identify cases that are or were the subject of LC § 1742 proceedings.

Project Name	Contractor	Nature of Violation	ODL Case #	Current Status
N/A				

F. Did you refer any contractor to the Labor Commissioner for debarment per LC § 1777.1?

Please check one ☐ Yes ☒ No
If yes, identify affected contractor(s) or subcontractor(s) and date(s) of referral: _____

G. Did you refer any apprenticeship violation to the Division of Apprenticeship Standards (DAS)?

Please check one ☐ Yes ☒ No
If yes, identify affected contractor(s) or subcontractor(s) and date(s) of referral: _____

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION

STATEMENT OF ECONOMIC INTERESTS

COVER PAGE

A Public Document

Date Received
Official Use Only

Please type or print in ink.

NAME (LAST)	(FIRST)	(MIDDLE)	DAYTIME TELEPHONE NUMBER
Cleary	Cindy	Patricia	(916) 676-8625

MAILING ADDRESS STREET *(Business Address Acceptable)*	CITY	STATE	ZIP CODE	OPTIONAL: E-MAIL ADDRESS
7777 Greenback Lane, Suite 208	Citrus Heights	CA	95829	ccleary@3QCinc.com

1. Office, Agency, or Court

Name of Office, Agency, or Court:

3QC, Inc. formerly WCS/Ca

Division, Board, District, if applicable:

Your Position:

Labor Compliance Officer

► If filing for multiple positions, list additional agency(ies)/ position(s): (Attach a separate sheet if necessary.)

Agency: _____

Position: _____

2. Jurisdiction of Office *(Check at least one box)*

☒ State

☐ County of _____

☐ City of _____

☐ Multi-County _____

☐ Other _____

3. Type of Statement *(Check at least one box)*

☐ Assuming Office/Initial Date: ____/____/____

☒ Annual: The period covered is January 1, 2009, through December 31, 2009.

-or-

○ The period covered is ____/____/____, through December 31, 2009.

☐ Leaving Office Date Left: ____/____/____
(Check one)

○ The period covered is January 1, 2009, through the date of leaving office.

-or-

○ The period covered is ____/____/____, through the date of leaving office.

☐ Candidate Election Year: _____

4. Schedule Summary

► **Total number of pages including this cover page:** 1

► **Check applicable schedules or "No reportable interests."**

I have disclosed interests on one or more of the attached schedules:

Schedule A-1 ☐ Yes – schedule attached
Investments (Less than 10% Ownership)

Schedule A-2 ☐ Yes – schedule attached
Investments (10% or Greater Ownership)

Schedule B ☐ Yes – schedule attached
Real Property

Schedule C ☐ Yes – schedule attached
Income, Loans, & Business Positions (Income Other than Gifts and Travel Payments)

Schedule D ☐ Yes – schedule attached
Income – Gifts

Schedule E ☐ Yes – schedule attached
Income – Gifts – Travel Payments

-or-

☒ No reportable interests on any schedule

5. Verification

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed April 1, 2010
(month, day, year)

Signature Cindy Cleary
(File the originally signed statement with your filing official.)

9.2.5

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION

STATEMENT OF ECONOMIC INTERESTS

COVER PAGE

A Public Document

Date Received
Official Use Only

Please type or print in ink.

NAME (LAST)	(FIRST)	(MIDDLE)	DAYTIME TELEPHONE NUMBER
Desoto	Leslie	Jane	(916) 676-8625

MAILING ADDRESS STREET *(Business Address Acceptable)*	CITY	STATE	ZIP CODE	OPTIONAL: E-MAIL ADDRESS
7777 Greenback Lane, Suite 208	Citrus Heights	CA	95829	ldesoto@3QCinc.com

1. Office, Agency, or Court

Name of Office, Agency, or Court:

3QC, Inc. formerly WCS/Ca

Division, Board, District, if applicable:

Your Position:

Labor Compliance Officer

► If filing for multiple positions, list additional agency(ies)/ position(s): (Attach a separate sheet if necessary.)

Agency: _____

Position: _____

2. Jurisdiction of Office *(Check at least one box)*

- ☒ State
- ☐ County of _____
- ☐ City of _____
- ☐ Multi-County _____
- ☐ Other _____

3. Type of Statement *(Check at least one box)*

- ☐ Assuming Office/Initial Date: ____/____/____
- ☒ Annual: The period covered is January 1, 2009, through December 31, 2009.

-or-

- O The period covered is ____/____/____, through December 31, 2009.

- ☐ Leaving Office Date Left: ____/____/____ (Check one)
  - O The period covered is January 1, 2009, through the date of leaving office.

-or-

  - O The period covered is ____/____/____, through the date of leaving office.
- ☐ Candidate Election Year: _____

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-or-

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I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed April 1, 2010
(month, day, year)

Signature Leslie Desoto
(File the originally signed statement with your filing official.)

9.2.6

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION

STATEMENT OF ECONOMIC INTERESTS

COVER PAGE

A Public Document

Date Received
Official Use Only

Please type or print in ink.

NAME (LAST)	(FIRST)	(MIDDLE)	DAYTIME TELEPHONE NUMBER
Ruddell	Dane	E	(916) 676-8625

MAILING ADDRESS STREET *(Business Address Acceptable)*	CITY	STATE	ZIP CODE	OPTIONAL: E-MAIL ADDRESS
7777 Greenback Lane, Suite 208	Citrus Heights	CA	95829	druddell@3QCinc.com

1. Office, Agency, or Court

Name of Office, Agency, or Court:

3QC, Inc. formerly WCS/Ca

Division, Board, District, if applicable:

Your Position:

Labor Compliance Officer

► If filing for multiple positions, list additional agency(ies)/ position(s): (Attach a separate sheet if necessary.)

Agency: _____

Position: _____

2. Jurisdiction of Office *(Check at least one box)*

- ☒ State
- ☐ County of _____
- ☐ City of _____
- ☐ Multi-County _____
- ☐ Other _____

3. Type of Statement *(Check at least one box)*

- ☐ Assuming Office/Initial Date: ____/____/____
- ☒ Annual: The period covered is January 1, 2009, through December 31, 2009.

-or-

- O The period covered is ____/____/____, through December 31, 2009.
- ☐ Leaving Office Date Left: ____/____/____ (Check one)
  - O The period covered is January 1, 2009, through the date of leaving office.

-or-

  - O The period covered is ____/____/____, through the date of leaving office.
- ☐ Candidate Election Year: _____

4. Schedule Summary

► **Total number of pages including this cover page:** 1

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Real Property

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Income – Gifts

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Income – Gifts – Travel Payments

-or-

☒ No reportable interests on any schedule

5. Verification

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I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed April 1, 2010
(month, day, year)

Signature _____
(File the originally signed statement with your filing official.)

9.27

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
GEMS/TBMS Program Parity Study

AGENDA ITEM AREA:
Discussion

REQUESTED BY:
Mary Boyle

ENCLOSURES:
Program Equity Audit – GEMS/TBMS April 2010

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General Fund/Facilities

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

District Goal 1b "Plan and enhance opportunities within the curriculum for academic achieving students" includes a benchmark of completing a program audit for Glen Edwards Middle School "to determine parity with Twelve Bridges Middle School." That program audit has been completed through the joint efforts of administration and teaching staff. The audit addresses four Academic Areas (Core Programs; Elective/PE programs; Intervention/Support Programs; Co-Curricular Programs), with an additional element of Structural Supports.

Generally, the program equity audit shows program parity between the two middle schools with one program exception: Science Technology (Engineering). Glen Edwards Middle School has recently joined with Lincoln High School in exploring possible engineering programs for their sites, giving consideration to Project Lead the Way, a nationally recognized pre-engineering program for middle school and high school students.

The program equity audit revealed additional structural requirements that are necessary to support the physical education and laboratory science programs in order to bring those areas to full parity with TBMS. These and additional structural supports are addressed through the Glen Edwards Master Plan which is being developed through the Facilities Department.

RECOMMENDATION:

Discussion of Program Equity Audit results; prioritizing a Science Technology/Engineering program for development at GEMS.

9.3

Program Equity Audit
GEMS/TBMS April, 2010

* Indicates Facilities Limit Program	Program	Glen Edwards Middle School	Twelve Bridges Middle School	Notes
Core Academic Programs	English Language Arts	X	X	
	Mathematics	X	X	
	Social Studies	X	X	
	Science	X	X	
	Laboratory Science	X*	X	2 add labs needed GEMS
	Performing Arts Academy (GATE/HA)	X	X	
	Honors Classes	X	X	
	PAWS Academy (Students < Proficient)	X		
	Library	X*	X	
Elective & PE Programs	Band	X*	X	
	Choir	X*	After School	
	Computer Drop-In Lab	X	X	
	Computer Instructional Lab	X	X	
	Science Technology (Engineering)		X	Needed at GEMS
	Broadcast Studio	X	X	
	Leadership	X	X	
	Art	X*	X	
	Physical Education	X*	X	Gym needed at GEMS
	Ropes Course	X		
	Yearbook	X	X	
	AVID	X		
	Drama (Elective or After School)	X	X	
Intervention & Support Programs	ELA Intervention Elective		X	GEMS double ELA period
	Math Intervention Elective	X	X	
	RSP (Resource Specialist Program)	X	X	
	SDC (Special Day Class)	X*	X	No toilet in rm/ need?
	After-School Program (3 hours)	X		
	Counseling Services	X*	X	Ltd facilities @ GEMS
	Administrative Services	X*	X	Ltd facilities @ GEMS
Co-Curicular Programs	Athletics	X*	X	Ltd facilities @ GEMS
	Dances	X	X	
	6th Grade Environmental Camp	X	OLE	
	W.E.B. (Welcome Every Body)	X	X	
Additional Supports - Structural	Cafeteria/Multi Purpose Room	X	X	
	Covered Outdoor Eating Area	X*	X	GEMS Main Hallway
	Storage	X*	X	GEMS Tough Sheds
	Drop-Off Students		X	GEMS - Curbside only
	Bathrooms - Staff	X*	X	Ltd @ GEMS
	Parking - Staff	X*	X	Ltd @ GEMS

9.3.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

2009-10 and 2010-11 Budget Reductions

AGENDA ITEM AREA:

Action

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

Final budget reduction recommendations are being forwarded to the Board at this time. After the work of a District-wide Budget Committee, meetings with site Principals, evaluation by the Management Team and consideration of Board discussion, the Superintendent is recommending adoption of the attached reductions.

RECOMMENDATION:

Administration recommends the Board adopt the attached budget reductions for the 2009-10 and 2010-11 fiscal years.

9.4

2009-10 Budget Committee
List of Budget Cut Suggestions
Recommended for Fiscal Years 2009-10 & 2010-11 Implementation

	Category	Item	Yes Votes	Unrestricted Restricted	Negotiable Non-negotiable Legal	CSEA Negotiable Mgmt Negotiable WPTA Negotiable	Action	Total Points	Dollar Amount Saved	Ongoing Dollar Amount Saved
								0-161		
2009-10										
8a	Reserves	Categorical flexibility - sweep balances.	8	UR	NN		Exercise categorical flexibility as permitted by the State by sweeping balances. Conduct a public hearing at the June Board meeting.	52	$100,000	$0
77	Programs & Services	Do not spend any more money in the implementation of the new District logo.		UR	NN		No action. Already implemented.	5	Unknown	Unknown
101	Capture Revenue	All schools that qualify for Title I money should take it – (increase in funds, not reduction in costs).		R	NN		No action. We utilize all Title I funds per eligibility.	10	Unknown	Unknown
117	Efficiency	Sprinkler systems should be OFF at all sites between November 1 and March 1. Sprinklers/watering only needs to be done ONCE A WEEK.		UR	NN		This has already been implemented.	0	Unknown	Unknown
							2009-10 TOTAL		**$100,000**	**$0**
2010-11										
174	Reserves	Eliminate FY 2010-11 & FY 2011-12 transfer to new school reserves.	11	UR	NN		Stop transferring $250k a year for new school start up.	8	$250,000	$250,000
8b	Reserves	Categorical flexibility - exercise flexibility on-going.	11	UR	NN		Exercise categorical flexibility as permitted by the State. Conduct a public hearing at the June Board meeting.	27	$132,000	$132,000
139	Staffing - Compensation	Reduce substitute pay by not providing the retroactive pay to substitutes when they go over 20 consecutive days and reduce the amount paid per day for substitutes over 20 consecutive days.	11	UR	NN		Do not provide retroactive pay to substitutes when they sub for more than 20 consecutive days (pay at $100/day for first 20 days) and reduce their per day compensation for days over 20 (over 20 days paid at $150/day rather than $200/day).	20	$70,000	$70,000

2009-10 Budget Committee
List of Budget Cut Suggestions
Recommended for Fiscal Years 2009-10 & 2010-11 Implementation

	Category	Item	Yes Votes	Unrestricted Restricted	Negotiable Non-negotiable Legal	CSEA Negotiable Mgmt Negotiable WPTA Negotiable	Action	Total Points	Dollar Amount Saved	Ongoing Dollar Amount Saved
								0-161		
7	Programs & Services	No summer school - Provide summer school only to credit deficit juniors & seniors and ESY for spec ed.	11	UR	NN		This has already been implemented.	33	$60,000	$60,000
80	Facilities	Shut down sites during the summer and do team cleaning.	11	UR	NN		Implement team cleaning during summer to provide deep cleaning and cut down on substitutes.	21	$50,000	$50,000
3	Contracts	Morrison Landscaping - Eliminate. Morrison is currently maintaining grounds for TBE & TBM - outside contractor.	11	UR	NN		Bring this service in house.	12	$38,000	$38,000
92	Staffing - Compensation	Upon the retirement of the current Asst. Superintendent of Personnel Services, replace with a Director and reduce pay accordingly.	11	UR	NN		Reduce Assistant Superintendent of Personnel position to Director upon the retirement of current employee. Update the job description; reduce pay accordingly.	15	$35,000	$35,000
31	Efficiency	Limit use of lights for stadium - Just for sports.	11	UR	NN		Ensure stadium light are on only during sporting events.	26	$7,500	$7,500
5b	Transportation	Combining K-12 students	10	UR	NN		Combine K-12 students.	37	$178,000	$178,000
152	Transportation	Bring Special Ed transportation in-house.	10	UR	NN		Stop contracting out for special education transportation. Provide in-house transportation for special education students.	10	$60,000	$60,000
116	Efficiency	Set heaters/AC to shut off at 3:10 p.m. rather than 4 p.m. and have them turn on at 7:00 a.m. rather than 6:30 a.m. Do not run on weekends or holidays.	10	UR	NN		Implement as described.	21	$15,000	$15,000
135	Programs & Services	Do not provide District funded food, snacks or drinks at trainings & meetings.	10	UR	NN		Provide snacks and food only for trainings and meetings that are funded through categorical revenue.	10	$9,000	$9,000
35	Reserves	If any money is left from the tech set aside it should be reevaluated and part of it returned to the general fund.	8	UR	NN		Reevaluate technology reserve and return up to $300,000 to the general fund.	34	$300,000	$0

2,4,8

2009-10 Budget Committee
List of Budget Cut Suggestions
Recommended for Fiscal Years 2009-10 & 2010-11 Implementation

	Category	Item	Yes Votes	Unrestricted Restricted	Negotiable Non-negotiable Legal	CSEA Negotiable Mgmt Negotiable WPTA Negotiable	Action	Total Points	Dollar Amount Saved	Ongoing Dollar Amount Saved
								0-161		
71	Facilities	No painting, no money spent on cosmetic items for the remaining of this year and next. Make only necessary repairs.	8	UR	NN		Do not do any cosmetic painting this year or next year.	26	$2,500	$2,500
75	Staffing - Training	Cut administrators annual retreat until budget is back in the black.	8	UR	NN		Eliminate Administrator's retreat until the District is no longer deficit spending.	10	$700	$700
20	Programs & Services	Eliminate the transfer of $250k for deferred maintenance.	5	UR	NN		Stop transferring $250k a year for deferred maintenance.	14	$250,000	$250,000
5c	Transportation	Eliminate all transportation for students within city limits.	5	UR	NN		Stop transporting students who live within city limits. Discussions with the City are underway regarding fees and routes. **SEE ATTACHED ALTERNATIVE SCENARIO.**	47	$142,500	$142,500
126	Staffing - Hours	Eliminate the extra two hours of office staff time (currently banking).	5	UR	NN		Eliminate banked office staff time.	17	$22,000	$22,000
91	Staffing	All Classified substitute personnel must be fingerprinted at a cost to the District. Consider turning over the expense to the employee by making them responsible for the full fee.	5	UR	NN		Have all classified substitute personnel bear the full cost of their own fingerprinting. Update the classified substitute personnel paperwork to reflect this change.	10	$5,000	$5,000
	Staffing - Employment	Reduce certificated staffing.		UR	NN		Eliminate 2.0 FTE teachers & float class sizes.	46	$160,000	$160,000
58	Staffing - Compensation	Reduce teacher stipends by 20%.		UR	N	W	Reduce teacher stipends by 20%. Update Schedule B of the WPTA contract. This item reqires WPTA Board ratification.	25	$54,000	$54,000
109	Capture Revenue	Would we be able to save money by following up with absentee students – getting them to school.		UR	NN		Send notices home to parents encouraging them to send students to school unless they are ill.	5	Unknown	Unknown
118	Capture Revenue	Greatly reduce the number of students allowed to go out of the district. Example: students going to Whitney.		UR	NN		Continue to make efforts to keep WPUSD students in our schools.	20	Unknown	Unknown
							2010-11 TOTAL		**$1,841,200**	**$1,541,200**

3-4-10

Western Placer Unified School District
Transportation Budget Reduction Proposals 2010-11

Costs per route:			
Annual hours/driver		900	$ 27,900
Annual hours/mechanic		50	$ 2,000
Annual maintenance	$	1,000	$ 1,000
Annual gallons of fuel		2000	$ 5,000
Cost per gallon of fuel	$	2.50	
Annual cost per route			$ 35,900
Recommended Route Reductions:			
5b. Combine K-12 students on all routes			
- reduction of 5 routes			$ 179,500
5c. Eliminate transportation for students living within the city limits			
- reduction of additional 4 routes			$ 143,600
Total Transportation Savings			**$ 323,100**

Notes:
Furthest distance within city limits for High School is six miles.
Student rates on public transit are approximately $135/year; the WPUSD annual pass is $225/year.
City has indicated they are considering expanding their routes to accommodate our students.
WPUSD will have to replace 8 of our current fleet of 29 vehicles within three years to comply with emissions standards unless we reduce routes.

Alternative Suggestion:
Increase walking distances:

	Recommended	Current
Grades 9-12	3 miles	2 miles
Grades 6-8	2 miles	1 mile
Grade K-5	1 mile	0.75 mile

- add back 3 routes	(107,700)
Total Transportation Savings with alternative	**215,400**

9.4.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Balanced Budget Philosophy

AGENDA ITEM AREA:

Information

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

No

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND: The District has had revenue cuts imposed from the state over the past several years and anticipates further cuts in the next two fiscal years. At the April 6, 2010 Board of Trustees meeting, we reviewed a balanced budget philosophy. This philosophy explored identifying a specific timeline by which we will achieve a balanced budget (i.e. no deficit spending). The Board of Trustees instructed administration to target a balanced budget by fiscal year 2012-2013. The Board of Trustees is using a balanced and thoughtful approach to our state required budget cuts by mitigating deficit spending utilizing existing reserves. This approach has allowed us to obtain input regarding budget cuts from all District constituencies. By setting a target year by which to achieve a balanced budget, we can review and modify our annual goals and budget reductions to match revenue changes from the state. This presentation provides an analysis of targeted budget cuts for the next three fiscal years with an eye to attaining a balanced budget in fiscal year 2012-2013.

RECOMMENDATION:

Administration recommends the Board receive the information regarding the balanced budget philosophy and provide feedback.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Request for Allowance of Attendance
Because of Emergency Conditions

AGENDA ITEM AREA:

Action

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

May 4, 2010

ROLL CALL REQUIRED:

No

BACKGROUND:

Education Code Section 46392 allows for school districts that have experienced a material decrease in attendance due to epidemic reasons to submit a request for allowance of attendance. During late August and early September of the 2009-10 school year, Twelve Bridges Middle school and Glen Edwards Middle School experienced days with less than 90 percent attendance due to the H1N1 epidemic.

RECOMMENDATION:

Administration recommends that the Board sign the Affidavit of Governing Board Members certifying that Twelve Bridges Middle School and Glen Edwards Middle School experienced a material decrease in attendance for days in August and September of the 2009-10 school year.

9.6

REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS
Form J-13A (Rev. 01-05)

School District (or Charter School) Name: **Western Placer Unified School District**

School District (or Charter School) Address: **600 6th Street Suite 400, Lincoln CA 95648**

County-District Code: **31669510000000**

County Name: **Placer County**

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

9.6.1

MATERIAL DECREASE

Nature of Emergency (describe):

H1N1 Epidemic

Name of School:
(if request covers all schools, write "all schools")

Twelve Bridges Middle School

School Code(s):

31669510111385

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) **August 31, 2009 – September 4, 2009** during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): **807.70** students per day. Estimated daily attendance multiplied by number of days of material decrease, yields **4,038.5** days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on **September 28, 2009** and ending on **October 23, 2009**.

Actual apportionable attendance for days of material decrease:

Site	Date	Actual Attendance
Twelve Bridges Middle School	Mon-8/31/09	747
	Tue-9/1/09	730
	Wed-9/2/09	731
	Thur-9/3/09	711
	Fri-9/4/09	688
	Total	3,607

9.6.2

MATERIAL DECREASE

Nature of Emergency (describe):

H1N1 Epidemic

Name of School:
(if request covers all schools, write "all schools")

Glen Edwards Middle School

School Code(s):

31669516108351

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) **September 4, 2009** during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): **600.15** students per day. Estimated daily attendance multiplied by number of days of material decrease, yields **600.15** days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on **September 28, 2009** and ending on **October 23, 2009**.

Actual apportionable attendance for days of material decrease:

Site	Date	Actual Attendance
Glen Edwards Middle School	Fri-9/4/09	568

9.6.3

AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the **Western Placer Unified** school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

Printed Names	Signatures
Paul Carras, President	
Brian Haley, Vice President	
Ana Stevenson, Clerk	
Terry Gage, Member	
Paul Long, Member	

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 4th day of May, 2010.

Signature, Title _____

of Placer County, California

Contact/Individual responsible for preparing this form:

Name: Carrie Carlson Title: Director of Business Services

Phone: 916.645.6350 Fax : 916.645.6356 E-mail: ccarlson@wpusd.k12.ca.us

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____

Date: _____

Subscribed and sworn (or affirmed) before me, this ____day of _____, 2____.

Signature, Title _____

of _____County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____

Phone: _____ Fax : _____E-mail: _____

9.6.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Updated Campus Security Policy

AGENDA ITEM AREA:
Action

REQUESTED BY:
Bob Lyons
Director of Technology

ENCLOSURES:
BP 3515
AR 3515.1

DEPARTMENT:
Technology

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

Board Policy 3515 is being updated to include additional information regarding surveillance systems (cameras) on campuses. Administrative Regulation 3515.1 is new; it establishes guidelines and procedures for camera operation, authorized users, storage and security, records retention, use on school buses, and viewing requests. The policy and regulation provide a uniform and cohesive plan for all district entities and adhere to California Ed Code and state and federal regulations.

RECOMMENDATION:

Approve changes to Board Policy 3515 and approve new Administrative Regulations 3515.1.

wp/rk/factform

Campus Security

The Board of Trustees is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures which are consistent with the goals and objectives of the district's comprehensive safety plan and site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

(cf. 0450 - Comprehensive Safety Plan)

Surveillance Systems

The Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. **The systems are not designed nor intended to protect individuals from being victims of violent or property crimes, nor to detect or prevent other potentially illegal or undesirable activities. They are however a tool to be used responsibly to assist the District in minimizing these events.**

In consultation with the safety planning committee and relevant staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

(cf. 5131.1 - Bus Conduct)
(cf. 5145.12 - Search and Seizure)

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous locations at affected ~~school buildings and grounds~~ **locations**. These signs shall inform students, staff, and visitors that surveillance may occur and shall state whether the district's system is actively monitored by school personnel. The Superintendent or designee shall also provide prior written notice to students, **staff,** and parents/guardians about the district's surveillance system, including the locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be referred to local law enforcement, as appropriate.

(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

(cf. 4112.6/4212.6/4312.6 - Personnel Records)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

Legal Reference:
EDUCATION CODE
32020 Access gates
32211 Threatened disruption or interference with classes
32280-32288 School safety plans
35160 Authority of governing boards
35160.1 Broad authority of school districts
38000-38005 Security patrols
49050-49051 Searches by school employees
49060-49079 Student records
PENAL CODE
469 Unauthorized making, duplicating or possession of key to public building
626-626.10 Disruption of schools
CALIFORNIA CONSTITUTION
Article 1, Section 28(c) Right to Safe Schools
UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act
COURT DECISIONS
New Jersey v. T.L.O. (1985) 469 U.S. 325
ATTORNEY GENERAL OPINIONS
83 Ops.Cal.Atty.Gen. 257 (2000)
75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:
CSBA PUBLICATIONS
Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Safe Schools: A Planning Guide for Action, 2002
NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS
The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Safe Schools Office: http://www.cde.ca.gov/ls/ss
National Institute of Justice: http://www.ojp.usdoj.gov/nij

Video Camera Surveillance

1. Purpose and Scope

To provide guidelines and establish procedures for surveillance operation, authorized users, storage and security, records retention, and viewing requests.

2. Monitoring By Video Cameras:

A. Video recording equipment may be installed in cafeterias, public gym locations, and on outside grounds to monitor buildings and exterior areas, including but not limited to parking lots, perimeters, and entrance and exit doors.

B. Each campus where a surveillance system is in use shall have signs posted in conspicuous locations stating the following: "This facility employs video surveillance equipment for security and safety purposes. This equipment may or may not be monitored at any time." Signs shall be in addition to any no trespassing or use of facilities signs and shall be posted at gated access points to the campus.

C. Camera supports may be installed in all buses. Cameras may be rotated among the buses at the discretion of the Superintendent or designee. A prominent notice shall be placed in each bus stating that the bus is equipped with a video monitoring system.

D. The Superintendent or designee will provide prior written notice to students, parents/guardians, and staff about the District's surveillance system, including the locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings and that matters captured by the camera may be referred to local law enforcement, as appropriate.

3. System Operation

A. Concealed or non-working cameras are not permitted. Equipment shall not monitor areas where public and employees have a reasonable expectation of privacy, such as locker rooms and adult and student restrooms.

B. Any audio capability on the District's surveillance equipment shall be disabled so that sounds are not recorded.

C. The use of video monitoring equipment on school grounds will be supervised and controlled by the building Principal. The building Principal designates an administrator who operates the system and maintains the recordings. Any further delegation should be limited and should include only administrative staff.

D. The use of video monitoring equipment on school buses will be supervised and controlled by the Transportation Director. The Transportation Director designates an

administrator who operates the system and maintains the recordings. Any further delegation should be limited and should include only administrative staff.

E. Information obtained through video surveillance shall be used exclusively for security and law enforcement purposes. Viewing areas off-campus, into neighboring property, into private vehicles, or onto any areas where there is an expectation of privacy is also prohibited.

F. Administrative staff assigned to the video monitoring system will be required to attend an orientation program to review regulations and surveillance operation.

G. Staff and students are prohibited from unauthorized use, tampering with, or otherwise interfering with video recording and/or video camera equipment and will be subject to appropriate disciplinary action.

H. The District shall provide reasonable safeguards to protect the monitoring system from hackers, unauthorized users, and unauthorized use.

I. Video monitors shall not be located in an area that enables public viewing.

J. Remote monitoring shall only be conducted by authorized school or District personnel and police officials.

K. All camera installations will be attached to the District network and comply with District technology standards.

L. Video surveillance shall not be used to monitor staff performance.

4. <u>Storage and Security</u>

A. Video recordings will be stored for a minimum of 14 school days after initial recording, unless needed for further action.

B. Video recordings held for review of property or student incidences will be maintained in their original form pending resolution. Media will be released for erasure, copied for authorized law enforcement agencies, or retained as necessary as part of the student's behavioral record in accordance with established District procedures and applicable law.

C. To protect recorded data, the video recorder must be located in a restricted area of the school, accessible only by District designated personnel.

5. **Records Retention**

A. The Family Educational Rights and Privacy Act and Education Code 49061 affirms any recording or image of a student collected by the District is considered a "student record" and subject to those laws regarding access, disclosure, and retention. The Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, and administrative regulation

B. Any recording or image of a staff member that may be used in a personnel action is subject to the laws regarding personnel records, including an employee's right to comment on derogatory information placed in his/her file. The Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

6. **Viewing Requests.**

A. School Principals and the Transportation Director shall approve requests for access to recorded and stored videos at their sites. Recorded surveillance images are only to be viewed by authorized personnel.

B. All surveillance recording media to be removed from the school site shall be signed out by the requestor of the recording media and the Principal or the Transportation Director. When returned, the requestor and the Principal or Transportation Director shall sign back in the recording media. All surveillance media shall be considered legal evidence and treated as confidential or as directed by counsel. Release of original surveillance media to individuals or agencies outside of the District may only occur when a subpoena or other court order is received and reviewed by District counsel.

C. A written log will be maintained for viewing video recordings, including the date of viewing, reason for viewing, date the recording was made, location of recording, name and signature of the viewer.

D. Video recordings will remain the property of the District and may be reproduced only in accordance with law, including applicable Board policy and regulations.

7. **Legal References**

EDUCATION CODE
44031 Inspection of personnel records; Contents
48980-48985 Notification of Parent or Guardian
49062-49079 Pupil Records
51512 Prohibited use of electronic listening or recording device
CALIFORNIA CODE OF REGULATIONS
16020-16028 Destruction of Records of School District
CALIFORNIA STATE CONSTITUTION
Article 1, Section 1 Inalienable Rights
Family Educational Rights and Privacy Act 20 USCS 1232g et seq.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Update on Marquee Program for Lincoln High School

AGENDA ITEM AREA:
Discussion

REQUESTED BY:
Mary Boyle
Assistant Superintendent Ed Services

ENCLOSURES:
Handouts at Meeting

DEPARTMENT:
Educational Services
Reserves

FINANCIAL INPUT/SOURCE:
Possible General Fund/Technology

MEETING DATE:
May 4, 2010

ROLL CALL REQUIRED:
No

BACKGROUND:

District Goals include Goal #1: Develop and Continually Upgrade a Well-Articulated K – 12 Academic Program. Objective 1b addresses exploring a marquee program for Lincoln High School. To date, a Leadership Committee at Lincoln High School has been established and program options are being explored, including an Early College/Middle College option; Career Pathways (Liberal Arts, Engineering, Biomedical); increased 2 + 2 Articulation Agreements with Sierra College; and distance learning. These programs and a progress report will be presented for discussion as part of the marquee program development.

RECOMMENDATION:

Discussion and Board input is desired.

wp/rk/factform