

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**600 SIXTH STREET, SUITE 400,**  
**LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.6356**

**MEMBERS OF THE GOVERNING BOARD**

Paul Carras - President  
Paul Long - Vice President  
Kris Wyatt - Clerk  
Brian Haley - Member  
Damian Armitage - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
Mary Boyle, Deputy Superintendent of Educational Services  
Joyce Lopes, Assistant Superintendent of Business Services

**STUDENT ENROLLMENT**

<b><u>School</u></b>	<b><u>2010 CBEDS</u></b>	<b><u>09/02/11</u></b>	<b><u>10/05/11</u></b>
Sheridan School (K-5)	84	77	78
First Street School (K-5)	449	469	462
Carlin C. Coppin Elementary (K-5)	420	422	424
Creekside Oaks Elementary (K-5)	620	633	629
Twelve Bridges Elementary (K-5)	716	689	687
Foskett Ranch Elementary (K-5)	543	556	556
Lincoln Crossing Elementary (K-5)	612	630	631
Glen Edwards Middle (6-8)	699	729	721
Twelve Bridges Middle School (6-8)	832	821	823
Lincoln High School (9-12)	1,496	1,520	1,507
Phoenix High School (10-12)	80	69	70
PCOE Home School	0	0	0
<b>TOTAL:</b>	<b>6,551</b>	<b>6,613</b>	<b>6,588</b>

**State Preschool**

First & L Street 24 A.M. /24 P.M.  
Carlin Coppin 24 A.M.

**Pre-K/Special Ed**

Foskett 10  
FSS PPPIP 42

**Adult Education** 305

**First-5 Program**

First Street 19 A.M. /18 P.M.  
Sheridan 18 A.M. /18 P.M.

**GLOBAL DISTRICT GOALS**

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

**Western Placer Unified School District**  
**Regular Meeting of the Board of Trustees**  
November 1, 2011, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA 95648

## **AGENDA**

**2011-2012 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

### **6:15 P.M. START**

- 1. CALL TO ORDER** – Lincoln High School Performing Arts Theater

### **6:20 P.M.**

- 2. CLOSED SESSION** – Lincoln High School - Office Conference Room
  - 2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**  
Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 11-12 H
  - 2.2 PERSONNEL**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Public Employee Discipline/Dismissal/Release - CL 11/12.2
  - 2.3 CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Assistant Superintendent of Business Services

### **7:00 P.M.**

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**–Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:
  - 3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**  
Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 11-12 H
  - 3.2 PERSONNEL**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Public Employee Discipline/Dismissal/Release - CL 11/12.2
  - 3.3 CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations

November 1, 2011

**Agenda**

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Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Assistant Superintendent of Business Services

**4. CONSENT AGENDA**

**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
  - October 4, & 18, 2011 Regular Board of Trustee Meeting
- 4.2 Approval of Warrants
- 4.3 Classified Personnel Report
- 4.4 Certificated Personnel Report
- 4.5 Approve Legal Services Agreement between the Law Office of David W. Girard and Western Placer Unified School District.
- 4.6 Approve Legal Services Agreement between the Kronick, Moskovitz, Tiedemann & Girard and Western Placer Unified School District.
- 4.7 Approve Student Discipline/Stipulated Expulsion for Students #11-12 I.

*Roll call vote:*

**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Isabella Franco
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough
- 6.4 Superintendent - Scott Leaman

**7. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION**

**Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.**

**7.1 Information TRANSITIONAL KINDERGARTEN - Boyle (11-12 G & O Component I, II, III, V, IV)**

- Senate Bill 1381, which was passed in 2010, amended California Education Code to change the required birthday for admission to kindergarten and first grade. Up to and including the current 2011-2012 school year, children had to be five years of age on or before December 2 to be enrolled in kindergarten in the fall. Beginning next school year (2012-2013), children must turn five on or before November 1 to enroll in fall

kindergarten; the following year (2013-2014), children must turn five on or before October 1; the following year and all ensuing years (2014-2015 and beyond), children must turn five on or before September 1 to enroll in fall kindergarten.

**7.2 Action      EXTENSION OF AGREEMENT WITH SUNCAL LLC. FOR HOLD ON SOUTHERN ELEMENTARY SCHOOL SITE IN LINCOLN CROSSINGS DEVELOPMENT - Lopes (11-12 G & O Component I, II, III, V, IV)**

- Education Code In December 2010, The Western Placer Unified School District entered into a Memorandum of Understanding with SunCal Lincoln Crossing LLC with regards to the continued reservation of the Southern Elementary School Site in Lincoln Crossings. With this MOU, should the District wish to continue the hold on the site, it must submit a letter requesting extension as well as a check for \$25,000.00. The letter and monetary requirements are necessary annually until such time as the District acquires the site, or until November 2016 when the MOU expires. Per WPUSD's Facilities Master Plan this site will be our next elementary school location and therefore staff finds this extension necessary to retain the site for future construction as soon as funds become available.

**7.3 Information/ Discussion      2011-12 DISTRICT GOALS AND OBJECTIVES - Leaman (11-12 G & O Component I, II, III, V, IV)**

- Draft objectives based on district goals will be discussed with the board.

**8.      BOARD OF TRUSTEES**

**8.1      FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**8.2      BOARD MEMBER REPORTS/COMMENTS**

**9.      ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

- November 15, 2011 7:00 P.M., Regular Meeting of the Board of Trustees, Sheridan Elementary
- December 6, 2011 7:00 P.M., Annual Organizational Meeting of the Board of Trustees -Lincoln High School, Performing Arts Theater
- December 20, 2011 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School, Performing Arts Theater

**10.      ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

# Western Placer Unified School District

## CLOSED SESSION AGENDA

Place: Lincoln High School – Office Conference Room

Date: Tuesday, November 1, 2011

Time: 6:20 P.M.

1. LICENSE/PERMIT DETERMINATION
  2. SECURITY MATTERS
  3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
  5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
  6. LIABILITY CLAIMS
  7. THREAT TO PUBLIC SERVICES OR FACILITIES
  8. **PERSONNEL**
    - \* PUBLIC EMPLOYEE APPOINTMENT
    - \* PUBLIC EMPLOYEE EMPLOYMENT
    - \* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    - \* **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - \* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
  9. **CONFERENCE WITH LABOR NEGOTIATOR**
  10. **STUDENTS**
    - \* **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - \* STUDENT PRIVATE PLACEMENT
    - \* INTERDISTRICT ATTENDANCE APPEAL
    - \* STUDENT ASSESSMENT INSTRUMENTS
    - \* STUDENT RETENTION APPEAL, Pursuant to BP 5123
- 
1. **LICENSE/PERMIT DETERMINATION**
    - a. Specify the number of license or permit applications.
  2. **SECURITY MATTERS**
    - a. Specify law enforcement agency
    - b. Title of Officer,
  3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
    - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
    - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
  - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
  - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
  - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
  - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
  - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
  - b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
  - a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
  - A. **PUBLIC EMPLOYEE APPOINTMENT**
    - a. Identify title or position to be filled.
  - B. **PUBLIC EMPLOYEE EMPLOYMENT**
    - a. Identify title or position to be filled.
  - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Identify position of any employee under review.
  - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
    - a. It is not necessary to give any additional information on the agenda.
  - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
    - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
  - a. Name any employee organization with whom negotiations to be discussed are being conducted.
  - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
  - c. Identify by name the agency's negotiator
10. **STUDENTS:**
  - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
  - B. **STUDENT PRIVATE PLACEMENT**
    - Pursuant to Board Policy 6159.2
  - C. **INTERDISTRICT ATTENDANCE APPEAL**
    - a. Education Code 35146 and 48918
  - D. **STUDENT ASSESSMENT INSTRUMENTS**
    - a. Reviewing instrument approved or adopted for statewide testing program.
  - E. **STUDENT RETENTION/ APPEAL**
    - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Student Discipline  
Expulsion Student #11-12 H

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Michael Doherty  
District Hearing Officer

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken during Closed Session in regards to the expulsion of Student 11-12 H.

**RECOMMENDATION:**

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Public Employee Discipline/  
Dismissal/Release  
• CL 11/12.2

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Ryan Davis  
Director, Human Services



**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General/Categorical

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

Yes

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**BACKGROUND:**

Board of Trustees will disclose any action taken in closed session in regard to Employee # CL 11/12.2 Discipline/Dismissal/Release.

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Employee # CL 11/12.2 Discipline/Dismissal/Release.

3:2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent

Ryan Davis, Director of Human Services

Joyce Lopes, Assistant Superintendent  
of Business Services

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Ryan Davis

Director of Human Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

**CONSENT**

**AGENDA**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Approval of Minutes:

- October 4 & 18, 2011 -  
Regular Board Meeting

**AGENDA ITEM AREA:**

CONSENT AGENDA

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will consider adoption of the following minutes:

- October 4 & 18, 2011 – Regular Board Meeting

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
October 4, 2011, 7:00 P.M.  
**LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER**  
790 J Street, Lincoln, CA 95648

## **MINUTES**

**2011-2012 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **MEMBERS PRESENT:**

Paul Carras, President  
Kris Wyatt, Clerk  
Brian Haley, Member  
Damian Armitage, Member  
Paul Long, Vice President

### **OTHERS PRESENT:**

Scott Leaman, Superintendent  
Mary Boyle, Deputy Superintendent  
Joyce Lopes, Assistant Superintendent of Business Services  
Ryan Davis, Director of Personnel Services  
Rosemary Knutson, Secretary to the Superintendent  
Lynn Kelso, Intervention Program Specialist  
Stephanie Dumm, Lincoln News Messenger  
Isabella Franco, Student Body Representative

### **6:15 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

### **6:20 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Assistant Superintendent of Business Services

- 2.2 **PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Public Employee Discipline/Dismissal/Release - CL 11/12.1

- 2.3 **INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 11/12 - 36

4.1.1

**7:00 P.M.**

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy  
Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Assistant Superintendent of Business Services

No action taken

**3.2 PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Public Employee Discipline/Dismissal/Release - CL 11/12.1

Mrs. Wyatt reported the Board of Trustee took action in closed session to  
unanimously release employee CL 11/12.1.

**3.3 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 11/12 – 36

Motion by Armitage to grant appeal, seconded by Mr. Carras, the appeal was  
denied on 2-3 vote.

**4. CONSENT AGENDA**

- 4.1 Approval of Meeting Minutes for:
- September 6, & 20, 2011 Regular Board of Trustee Meeting
- 4.2 Approval of Warrants  
4.3 Classified Personnel Report  
4.4 Certificated Personnel Report  
4.5 Approve Student Discipline/Stipulated Expulsion for Students #11-12 D & F.  
4.6 ~~Approve Long Term English Learners & Better to Best Program~~

Request to pull 4.6 to be put on the Action/Discussion/Information portion of the agenda  
as 8.2. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 vote to  
approve consent agenda as presented, with the moving of item 4.6. Roll call vote: Haley,  
Long, Wyatt, Armitage, Carras

**5. COMMUNICATION FROM THE PUBLIC**

**6. REPORTS & COMMUNICATION**

- 6.1 Lincoln High School, Student Advisory – Isabella Franco reported on the  
following:
- Homecoming week
  - Power puff will be Wednesday, October 5<sup>th</sup>

4.1.2

October 4, 2011

Minutes

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- Parade will be on Friday, October 7<sup>th</sup>, and a Dance on Saturday
  - The Drama class is working on a new play
  - Choir will be performance
  - Robotic now has two middle school teams, meet every Tuesday and Wednesday
  - Two Elementary schools are participating they also come over to the high school
  - Tutoring is 3:00 p.m. to 6:00 p.m.
  - CSF is taking their Northern California trip to colleges
- 6.2 Western Placer Teacher's Association – Mike Agrippino had no report
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough had no Report
- 6.4 Superintendent - Scott Leaman reported:
- Board of Trustee dinner will be held on November 14<sup>th</sup>.
  - TDAP vaccine needed are down, we have less than 10 students
  - Thunder Valley Employees donated 9 pallets of paper to our schools.

**7. PUBLIC HEARING**

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools. A ten-day notice of the public hearing is required. Notices of Public hearing were sent to news media and to our local schools on September 14, 2011.

Mr. Carras opened the public hearing for questions. There being no questions, the public the hearing was closed.

**8. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**8.1 Action**      **APPROVE RESOLUTION 11/12.5 RE INSTRUCTIONAL MATERIALS - Boyle** *(11-12 G & O Component I, II, III, V, IV)*

- Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks and instructional materials for students in each of its schools.

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve Resolution 11/12.5 re Instructional Materials

Roll call vote: Long, Wyatt, Armitage, Haley, Carras

**8.2 Information**      **APPROVE LONG-TERM ENGLISH LEARNERS & BETTER TO BEST PROGRAM – Boyle** *(11-12 G & O Component I, II, III, V, IV)*

- WPUSD and PCOE worked cooperatively to offer a unique learning experience during the past school year and summer to long-term English Language Learners (ELL') at Glen Edwards Middle School. Information about the Better to Best program, which was designed to support students who are long-term English Language Learners, will be presented by Lynn Kelso, WPUSD Intervention Program Specialist and Val Buckingham, PCOE EL Coordinator.

4.1.3

Mary Boyle introduced Lynn Kelso, District Intervention Program Specialist, and Val Buckingham from PCOE EI Coordinator. They presented a power point of the students who participated in the Better to Best program, and shared how the program works and how the students are apart of the program. Information only item.

**8.3 Action**

**APPROVAL OF DOCUMENTS AND RESOLUTION 11/12.6  
RELATED TO REFUNDING OF CERTIFICATES OF  
PARTICIPATION - Lopes (11-12 G & O Component I, II, III, V, IV)**

• The district had five series of outstanding issuances of adjustable interest rate certificates of participation ("COPs") issued between 2003 and 2006. Annual debt service payments on these COPs were originally intended to be paid from a combination of CFD special tax proceeds and developer fees. In 2008, the district embarked on a COPs restructuring plan to create a debt repayment schedule that reflects the timing of the receipt of known revenue sources and secure fixed interest rates for budgeting purposes. Since 2008, the district has refinanced and restructured four of the five COPs series totaling \$130 million. Restructuring the 2006A COPs is the remaining piece of the puzzle. Tonight, the Board is requested to approve the resolution authorizing the sale of the 2011 Series refunding COPs, to refund the 2006 Series A COPs, and the form of the related financing documents.

Jeff Small from Capitol PFG presented a power point which included the following for restructuring the 2006A COPs:

- In 2008 the district embarked on a COP restructuring plan
  - To reduce annual payments to a "manageable" level
  - To match payments to available revenue sources
  - To lock in fixed interest rates
    - So that the District could budget into the future
  - To minimize the impact on the General Fund
- Since 2008, the District has refinanced/restructured 4 of 5 COPs totaling \$130 million
  - Restructuring the 2006A COP is the remaining piece of the puzzle

**Revenue Sources Available for Debt Repayment**

- Facilities Fund Balance
- Mello-Roos (CFD) Special Taxes
- Developer Fees
- Contributions from Other Agencies

**The 2006A COPs**

- Approximately \$8 million outstanding
  - Converts from a fixed to a variable interest rate on November 1, 2011
- The current interest rate environment will enable the District to refinance these COPs over a 25-30 year period
  - And still maintain manageable future payments.

**Implementing the Restructuring**

**Board Documents for Consideration**

- Resolution adopting document "in form"

4.1.4



- Preliminary Official Statement
  - Disclosure document to communicate information about the COPs and the District to potential investors
- Lease Financing Documents
- With Board approval, COP sale scheduled on or about October 25, 2011
  - Closing on November 15, 2011

#### **Ongoing Debt Maintenance**

- Ensure facilities fund balance is restricted for debt repayment
  - Once facilities fund balance is used, by 2020 approximately \$1.5 million is needed each year in addition to the other revenue sources.
    - Try to minimize this impact on the General Fund.
- Consider using any excess developer fee revenue for prepayment of debt
- Identify alternative revenue sources to fund future facilities needs
  - Monitor refinance opportunities of \$15 million in CFE #1 bonds

After some discussion there was motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 roll call vote to approve Resolution 11/12.6 to move forward on refunding of (COPs) Certificates of Participation. Roll call vote: Wyatt, Armitage, Haley, Long, Carras

### **8. BOARD OF TRUSTEES**

#### **8.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

#### **8.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Long** expressed how happy he is with all that is happening at all the schools.

**Mr. Haley** shared his worries about interest rates spiking, and feels the district is doing a good thing with the COPs.

**Mrs. Wyatt** reported on the "Parent Forum" that was held, with not having much attendance, but those who did attended, did receive resources available. She also reported that Rotary with Umpqua bank, are setting up savings accounts for 320 students at Creekside Oaks.

**Mr. Armitage** is looking forward to the next meeting being at Lincoln Crossing. He is also looking for the economy to turn around.

**Mr. Carras** talked about COPs.

4.1.5

**9. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

- October 18, 2011 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln Crossing Elementary School

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:50 p.m.

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**Paul Carras, Board President**

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**Kris Wyatt, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary to the Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.6

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**

October 18, 2011, 7:00 P.M.

LINCOLN CROSSING ELEMENTARY – Multi-Purpose Building  
635 Groveland Lane, Lincoln, CA 95648

## MINUTES

**2010-2011 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **MEMBERS PRESENT:**

Paul Carras, President  
Kris Wyatt, Clerk  
Brian Haley, Member  
Damian Armitage, Member  
Paul Long, Vice President

### **OTHERS PRESENT:**

Scott Leaman, Superintendent  
Mary Boyle, Deputy Superintendent  
Joyce Lopes, Assistant Superintendent of Business Services  
Ryan Davis, Director of Personnel Services  
Rosemary Knutson, Secretary to the Superintendent  
Stephanie Dumm, Lincoln News Messenger

### **6:20 P.M. START**

1. **CALL TO ORDER** – Lincoln Crossing Elementary School – Multi-Purpose Building

### **6:25 P.M.**

2. **CLOSED SESSION** – Lincoln Crossing Elementary School - Office Conference Room

- 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Assistant Superintendent of Business Services

- 2.2 **PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- 2.3 **INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 11/12 - 37

### **7:00 P.M.**

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln Crossing  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1.7

Minutes

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**3.1 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy  
Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Assistant Superintendent of Business Services

No action was taken.

**3.2 PERSONNEL  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

No action was taken.

**3.3 INTERDISTRICT ATTENDANCE APPEAL**

a. Interdistrict Request Appeal 11/12 - 37

Motion by Mr. Haley, seconded by Mr. Armitage, and passed with a 3-2 vote to grant the appeal. No votes by Long and Wyatt.

**4. SPECIAL ORDER OF BUSINESS**

School being featured: Lincoln Crossing Elementary School.

Mr. Leaman introduced Mr. Kurtz, Principal of Lincoln Crossing. Mr. Kurtz welcomed everyone, and gave a brief report on the implementation of a school-wide program called "The Leader in Me" This program is authored by the Franklin Covey Company. It involves students learning leadership skills, the 7 Habits of Highly Effective People developed by Stephen Covey. This program is integrated with Language Arts, and helps students to become independent. Students gave a presentation in sharing the 7 Habits on how to become leaders both at school and within their community. Mrs. Shy, 4<sup>th</sup>/5<sup>th</sup> grade combination teacher, spoke about the program, and the goals the students need to met. The program has been wonderful, and enjoys the opportunity in being a part of the program. The Board of Trustees shared comments on have the wonderful program for the students.

**5. CONSENT AGENDA**

- 5.1 Classified Personnel Report
- 5.2 Certificated Personnel Report
- 5.3 Approve Student Discipline/Stipulated Expulsion Student #11-12, E & G.
- 5.4 Report on Disclosure Requirements for Quarterly Reports of Investments.

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Armitage, Carras

**6. COMMUNICATION FROM THE PUBLIC**

There was no communication from the public.

**7. REPORTS & COMMUNICATION**

- 7.1 Lincoln High School, Student Advisory – Isabella Franco was absent

4.1.8

**Minutes**

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- 7.2 Western Placer Teachers Association – Mike Agrippino - Tara was present on Mike's absence, and had no report.
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough had no report
- 7.4 Superintendent - Scott Leaman reported on the following:
  - Budget committee has been meeting
  - Budget recommendations are being submitted
  - Facilities funding, has meet regarding Village, 7 and 3.
  - Information will be going out on Superintendent's Evaluation
  - Gave a reminder on the Board of Trustees dinner

**8. ♦ACTION ♦DISCUSSION ♦INFORMATION**

**8.1 Discussion/ Information REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS**

- **Davis** (11-12 G & O Component IV, V)

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The Western Placer Teachers Association and the Western Placer Unified School District are both proposing reopener negotiations for the newly adopted Collective Bargaining Agreement. Both Parties proposals are presented in this agenda item (see attached) in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals.

Ryan Davis gave a brief report on the reopening of negotiations.

**8.2 Discussion/ Action PLACER COUNTY SCHOOL BOARDS ASSOCIATION ELECTIONS – Leaman (09-10 G & O Component I, II, III, IV, V)**

• The Placer County School Boards Association is currently seeking nominations for two open positions on the Executive Committee of the Placer County School Boards Association.

It was the recommendation of the Board to check the expiration term of Paul Carras seat on the Placer county school board. Mr. Carras show interest in continuing another term.

**9. BOARD OF TRUSTEES**

**9.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

4.19

October 18, 2011

Minutes

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**9.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** thanked Mr. Kurtz for the book

**Mr. Long** thanked Mr. Kurtz and commented on a wonderful program, JV won, beat Placer, and hasn't won a game since 1986.

**Mrs. Wyatt** also thanked Mr. Kurtz for developing leaders.

**Mr. Armitage** had fun on Saturday, handing out hotdogs at the event, thanked family and friends, and PTC for helping. Would like to see the Jazz band comeback.

**Mr. Carras** expressed the program presented tonight was wonderful.

**10. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤ November 1, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

➤ November 15, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Sheridan Elementary School

**11. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:35

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**Paul Carras, Board President**

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**Kris Wyatt, Clerk**

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**Scott Leaman, Superintendent**

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**Rosemary Knutson, Secretary to the Superintendent**

**Adopted:**

**Ayes:**

**Noes:**

**Absent:**

<p><b>BOARD BYLAW 9320:</b> Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>
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4-1-10

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**  
Approval of Warrants

**AGENDA ITEM AREA:**  
Consent Agenda

**REQUESTED BY:**  
Joyce Lopes  
Assistant Superintendent of Business Services

**ENCLOSURES:**  
Warrants may be found at  
[www.wpusd.k12.ca.us](http://www.wpusd.k12.ca.us)

**DEPARTMENT:**  
Business Services

**FINANCIAL INPUT/SOURCE:**  
N/A

**MEETING DATE:**  
November 1, 2011

**ROLL CALL REQUIRED:**  
No

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**BACKGROUND:**

The Board of Trustees will consider approval of warrants paid since the October 4, 2011 board meeting.

**RECOMMENDATION:**

Administration recommends the Board of Trustees take action to approve warrants as submitted.

## Checks Dated 10/21/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85213691	10/21/2011	"DANIELSEN COMPANY, THE"	13-4380	130.76	
			13-4710	2,511.28	2,642.04
85213692	10/21/2011	CROWN DISTRIBUTING INC.	13-4380		676.31
85213693	10/21/2011	ED JONES FOOD SERVICE	13-4710		6,207.32
85213694	10/21/2011	PIZZA GUYS	13-4710		1,045.43
85213695	10/21/2011	PROPACIFIC FRESH	13-4710		262.45
85213696	10/21/2011	SARA LEE	13-4710		578.22
85213697	10/21/2011	SEVEN UP BOTTLING CO OF SF	13-4710		191.16
85213698	10/21/2011	SYSCO SACRAMENTO	13-4380	552.71	
			13-4710	913.52	1,466.23
85213699	10/21/2011	VENDMART OF SACRAMENTO	13-4710		1,119.32
85213700	10/21/2011	Jennifer A. Clark	01-4300		89.00
85213701	10/21/2011	Pamela J. Cook	01-4300		17.80
85213702	10/21/2011	Gina M. Ford	01-4300		273.31
85213703	10/21/2011	Kris A. Knutson	01-4300		194.19
85213704	10/21/2011	David T. Luci	01-5200		100.00
85213705	10/21/2011	Cheryl A. Metheny	01-4300		88.00
85213706	10/21/2011	Cassandra B. Walker	01-4300		166.50
85213707	10/21/2011	ACCREDITING COMMISSION	01-4300		756.00
85213708	10/21/2011	AIRGAS	01-4300		93.59
85213709	10/21/2011	BLACK DOG GRAPHICS	01-5800		377.07
85213710	10/21/2011	BRAIN POP	01-4300		195.00
85213711	10/21/2011	CONTEMPORARY DRAMA SERVICE	01-4300	427.02	
			Unpaid Sales Tax	31.57-	395.45
85213712	10/21/2011	COSTCO	01-4300		88.44
85213713	10/21/2011	DEMCO MEDIA	01-4300		70.23
85213714	10/21/2011	DISCOUNT SCHOOL SUPPLY	01-4300		75.24
85213715	10/21/2011	FOLLETT EDUCATIONAL SERVICES	01-4300		277.51
85213716	10/21/2011	GBC TECHNICAL SERVICE & SUPPORT	01-5600		650.24
85213717	10/21/2011	INDEPENDENT STATIONERS	01-4300		1,612.88
85213718	10/21/2011	NASCO MODESTO	01-4300		406.53
85213719	10/21/2011	ORIENTAL TRADING COMPANY INC	01-4300	81.47	
			Unpaid Sales Tax	5.50-	75.97
85213720	10/21/2011	PACIFIC ENVIRONMENTAL	01-5800		4,870.00
85213721	10/21/2011	RAY MORGAN CO. / CHICO	01-5800		705.78
85213722	10/21/2011	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85213723	10/21/2011	RELIABLE PRINT SOLUTIONS INC	01-4300		1,093.94
85213724	10/21/2011	RISO PRODUCTS OF SAC INC	01-4300		766.69
85213725	10/21/2011	ROSEVELT FUEL	01-4300		1,965.67
85213726	10/21/2011	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85213727	10/21/2011	SACRAMENTO RIVERCATS	01-5800		100.00
85213728	10/21/2011	SCANTRON CORPORATION	01-4300		85.11
85213729	10/21/2011	SCHOLASTIC MAGAZINE	01-4300		245.78
85213730	10/21/2011	SHERIDAN SCHOOL	01-4300		267.27
85213731	10/21/2011	SIERRA HAY & FEED	01-4300		93.97
85213732	10/21/2011	SMARTERVILLE EDUCATIONAL LLC	01-4300	782.14	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
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4.2.1



Checks Dated 10/21/2011					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	52.19-	729.95
85213733	10/21/2011	SOCIAL STUDIES SCHOOL SERVICE	01-4300		71.17
85213734	10/21/2011	SPARK PROGRAM	01-4300		291.42
85213735	10/21/2011	TEACHER'S DISCOVERY	01-4300	39.02	
			11-4300	274.21	
			Unpaid Sales Tax	18.84-	294.39
85213736	10/21/2011	THEATREWORKS/USA BOX OFFICE	01-5800		731.00
85213737	10/21/2011	TIME FOR KIDS	01-4300		639.08
85213738	10/21/2011	TROXELL COMMUNICATIONS	01-4400		509.44
85213739	10/21/2011	US BANK BUSINESS EQUIPMENT	01-5600		999.00
85213740	10/21/2011	WESTERN BLUE AN NWN COMPANY	01-4300		134.07
85213741	10/21/2011	Caroldee M. Althouse	01-9550		1,380.62
85213742	10/21/2011	Alice E. Bartley	01-5200		1.62
85213743	10/21/2011	Leah M. Contaxis	01-5200		98.80
85213744	10/21/2011	Lauren M. Quinn	01-5200		154.39
85213745	10/21/2011	Karen A. Roberts	01-5200		19.98
85213746	10/21/2011	Rachel A. Scontriano	01-5200		46.62
85213747	10/21/2011	Darlene R. Wenger	01-5200		101.23
85213748	10/21/2011	A-Z BUS SALES INC	01-4365		45.07
85213749	10/21/2011	ACI SPECIALTY BENEFITS ACI ENTERPRISES INC	01-5800		2,475.00
85213750	10/21/2011	ACSA	01-5200		975.00
85213751	10/21/2011	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85213752	10/21/2011	AIRGAS	01-5830		15.30
85213753	10/21/2011	ALAN S BROOKS	35-6290	70.00	
			40-6290	770.00	840.00
85213754	10/21/2011	APPROVED SAFE & LOCK	01-5600		25.82
85213755	10/21/2011	AT&T	01-5560	4,490.12	
			11-5560	30.94	
			12-5560	300.55	
			13-5560	109.76	
			21-5560	77.02	5,008.39
85213756	10/21/2011	AT&T BUSINESS SERVICE	12-5560		20.84
85213757	10/21/2011	BARNES & NOBLE BOOKSTORES	01-4300		58.88
85213758	10/21/2011	BRIGHT BEGINNINGS THERAPY INC	01-5800		2,300.00
85213759	10/21/2011	BROWER MECHANICAL INC	01-5600		515.00
85213760	10/21/2011	BUS WEST - FRESNO	01-4365		316.88
85213761	10/21/2011	CAPITOL CLUTCH AND BRAKE INC	01-4365		541.25
85213762	10/21/2011	CITRUS HEIGHTS SAW & MOWER	01-4365		29.59
85213763	10/21/2011	DELTA EDUCATION INC	01-4100		31.11
85213764	10/21/2011	DISCOUNT SCHOOL SUPPLY	01-4300		63.77
85213765	10/21/2011	DIVERSE NETWORK ASSOCIATES	01-5800		739.92
85213766	10/21/2011	EATON INTERPRETING SVCS INC	01-5800		105.00
85213767	10/21/2011	ECONOMIC & PLANNING SYS. INC.	49-5800		5,000.00
85213768	10/21/2011	ESS ENVIRONMENTAL	40-5800		792.50
85213769	10/21/2011	FOLLETT EDUCATIONAL SERVICES	40-4300		183.40
85213770	10/21/2011	FOLLETT LIBRARY RESOURCES	01-4100		2,462.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
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## Checks Dated 10/21/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85213771	10/21/2011	GARY DOUPNIK MANUFACTURING INC	35-6200		73,596.00
85213772	10/21/2011	GOLD COUNTRY CLASSIFIED INC.	01-5800		25.00
85213773	10/21/2011	GRAINGER .	01-4300		224.56
85213774	10/21/2011	GRANITE APPRAISAL GROUP	21-5800		800.00
85213775	10/21/2011	GRAYBAR ELECTRIC COMPANY INC	01-4300		252.51
85213776	10/21/2011	HOUGHTON MIFFLIN COMPANY	01-4200		140.03
85213777	10/21/2011	INTEGRATED FIRE SYSTEMS INC	01-5600	304.48	
			40-5800	1,917.00	2,221.48
85213778	10/21/2011	JANE JOHNSON	01-5800		4,750.00
85213779	10/21/2011	K S TELECOM INC	35-6274		948.45
85213780	10/21/2011	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		1,420.25
85213781	10/21/2011	KRONICK MOSKOVITZ TIEDEMANN	01-5800	196.00	
			01-5810	2,552.54	2,748.54
85213782	10/21/2011	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		365.75
85213783	10/21/2011	LANDMARK CONSTRUCTION	14-6270	46,551.27	
			35-6270	85,206.86	131,758.13
85213784	10/21/2011	LD PRODUCTS	01-4300		127.55
85213785	10/21/2011	LEARNING SOLUTIONS INC	01-5800		2,256.90
85213786	10/21/2011	LINCOLN ACE HARDWARE/MAINT	01-4300		90.23
85213787	10/21/2011	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		356.25
85213788	10/21/2011	MARCHER COVINGTON ARCHITECTS	21-5800		3,047.50
85213789	10/21/2011	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,299.90
85213790	10/21/2011	MISSION UNIFORM SERVICE INC	01-4300	59.92	
			01-5800	1,477.37	1,537.29
85213791	10/21/2011	OFFICE DEPOT	01-4300		73.73
85213792	10/21/2011	PACIFIC GAS & ELECTRIC CO	01-5510		26,727.99
85213793	10/21/2011	PACIFIC NEON COMPANY	35-4400		1,091.00
85213794	10/21/2011	PCOE	01-5200		140.00
85213795	10/21/2011	PITNEY BOWES CREDIT CORP	01-5600		731.00
85213796	10/21/2011	PJ'S MAIL & PARCEL SERVICE	01-5800		65.64
85213797	10/21/2011	PLACER COUNTY SELPA	01-9500		5,500.00
85213798	10/21/2011	PLACER COUNTY SCHOOL BOARDS	01-5300		50.00
85213799	10/21/2011	PLACER LEARNING CENTER	01-5800		26,023.27
85213800	10/21/2011	PLATT ELECTRIC SUPPLY, INC.	01-4300		164.31
85213801	10/21/2011	PLUMMASTER INC.	01-4300		251.83
85213802	10/21/2011	PURCHASE POWER	01-4300		4,040.00
85213803	10/21/2011	QUALITY SOUND SYSTEMS	01-5600		165.00
85213804	10/21/2011	RAINFORTH GRAU ARCHITECTS	40-6210		2,875.33
85213805	10/21/2011	RAY MORGAN CO. / CHICO	01-5600		355.06
85213806	10/21/2011	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600	155.90	
			01-7438	87.39	
			01-7439	355.61	598.90
85213807	10/21/2011	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	40-5800		485.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
Page 3 of 4

4.2.3

Checks Dated 10/21/2011					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85213808	10/21/2011	RIEBES AUTO PARTS	01-4365	1,511.01	
			01-5830	50.06	1,561.07
85213809	10/21/2011	RSD - REFRIGERATION SUPPLIES	01-4300		736.15
85213810	10/21/2011	SAC VAL JANITORIAL SALES	01-4300	87.92	
			35-4300	273.92	361.84
85213811	10/21/2011	SAFEWAY INC	01-4300		171.26
85213812	10/21/2011	SAM'S CLUB DIRECT	01-5300	35.00	
			13-5300	35.00	70.00
85213813	10/21/2011	SCHOOL HEALTH CORPORATION	01-4300		342.17
85213814	10/21/2011	SCHOOL SPECIALTY INC	01-4300		1,150.12
85213815	10/21/2011	SHERIDAN AUTO PARTS	01-4365		505.81
85213816	10/21/2011	SIERRA OFFICE SUPPLIES &	01-4300		85.02
85213817	10/21/2011	SIG SCHOOLS INSURANCE GROUP	01-3701		873.28
85213818	10/21/2011	SPEECH & LANGUAGE THERAPY	01-5800		190.00
85213819	10/21/2011	SPURR	01-5530		3,480.37
85213820	10/21/2011	STANLEY TAYLOR	01-5600		309.50
85213821	10/21/2011	TAG / AMS INC	01-5800		255.00
85213822	10/21/2011	TARGET BANK	01-4300		197.87
85213823	10/21/2011	TEACHERS CURRICULUM INSTITUTE	01-4100		2,857.40
85213824	10/21/2011	TREND ENTERPRISES	01-4300	88.85	
			Unpaid Sales Tax	5.32-	83.53
85213825	10/21/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		818.56
85213826	10/21/2011	VALLEY TRUCK & TRACTOR	01-4300		314.51
85213827	10/21/2011	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85213828	10/21/2011	WESTERN BLUE AN NWN COMPANY	01-4300	145.22	
			01-5800	19,080.00	19,225.22
85213829	10/21/2011	WILSON WAY TIRE CO. INC.	01-4340	67.61	
			01-4360	1,081.37	
			01-4365	65.44	1,214.42
85213830	10/21/2011	LUIS CASTIBLANCO	49-8622		897.52
Total Number of Checks			140		400,616.50

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	117	161,187.37
11	Adult Education Fund	2	305.15
12	Child Development Fund	2	321.39
13	Cafeteria Fund	11	14,333.24
14	Deferred Maintenance Fund	1	46,551.27
21	Building Fund #1	3	3,924.52
35	Schools Facilities (Prop 1A)	6	161,186.23
40	Spec Res For Capital Outlay	6	7,023.23
49	Mello Roos Capital Projects	2	5,897.52
Total Number of Checks		140	400,729.92
Less Unpaid Sales Tax Liability			113.42-
Net (Check Amount)			400,616.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 10/14/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85212199	10/14/2011	"DANIELSEN COMPANY, THE"	13-4380	395.43	
			13-4710	3,258.25	
			Unpaid Sales Tax	6.06-	3,647.62
85212200	10/14/2011	CROWN DISTRIBUTING INC.	13-4710		800.43
85212201	10/14/2011	D & P CREAMERY	13-4710		9,618.44
85212202	10/14/2011	ED JONES FOOD SERVICE	13-4710		5,037.31
85212203	10/14/2011	MISSION UNIFORM SERVICE INC	13-4300		712.89
85212204	10/14/2011	PIZZA GUYS	13-4710		1,040.06
85212205	10/14/2011	PROPACIFIC FRESH	13-4710		246.65
85212206	10/14/2011	RAY MORGAN CO. / CHICO	13-4300		201.05
85212207	10/14/2011	SARA LEE	13-4710		637.21
85212208	10/14/2011	SEVEN UP BOTTLING CO OF SF	13-4710		194.76
85212209	10/14/2011	STATE BOARD OF EQUALIZATION	01-4300		41.46
85212210	10/14/2011	SYSCO SACRAMENTO	13-4380	220.31	
			13-4710	994.19	1,214.50
85212211	10/14/2011	VENDMART OF SACRAMENTO	13-4710		1,519.72
85212212	10/14/2011	Shannon M. De Arkland	01-5800		30.00
85212213	10/14/2011	La Shawn L. Horton	01-4300		280.27
85212214	10/14/2011	Mary L. LaRoche	01-4300		8.32
85212215	10/14/2011	Cheryl A. Metheny	01-4300		55.41
85212216	10/14/2011	Karen A. Roberts	01-4300		6.61
85212217	10/14/2011	Terri J. Schreiber	01-4300		54.28
85212218	10/14/2011	Molly K. Swesey	01-4300		226.20
85212219	10/14/2011	Kelli M. Willard	01-4300		45.00
85212220	10/14/2011	ACP	01-4300		115.00
85212221	10/14/2011	AIRGAS	01-4300		52.83
85212222	10/14/2011	ASCD	01-5300		79.00
85212223	10/14/2011	AUBURN HARDWOODS	01-4300		454.69
85212224	10/14/2011	AVALON PRINTING & GRAPHICS	01-4300		193.93
85212225	10/14/2011	BISHOPS PUMPKIN FARM	01-5800		245.00
85212226	10/14/2011	CALTRONICS BUSINESS SYSTEMS	01-4300		83.85
85212227	10/14/2011	CLASSROOM DIRECT.COM	01-4300		82.31
85212228	10/14/2011	DELLA CHARTER SERVICE	01-5800		2,000.00
85212229	10/14/2011	DEMCO MEDIA	01-4300		72.74
85212230	10/14/2011	DORFMAN PRODUCTS	01-4300		65.00
85212231	10/14/2011	EAST NICOLAUS FFA	01-5200		68.00
85212232	10/14/2011	EDULINK SYSTEMS	01-5800		300.00
85212233	10/14/2011	ERICS X PRESS	01-4300		104.18
85212234	10/14/2011	JONES SCHOOL SUPPLY CO INC	01-4300	469.20	
			Unpaid Sales Tax	30.30-	438.90
85212235	10/14/2011	LAKESHORE LEARNING MATERIALS	01-4300		425.13
85212236	10/14/2011	LIGHTHOUSE COUNSELING & FAMILYRESOURCE CENTER	01-5800		25,000.00
85212237	10/14/2011	NASCO MODESTO	01-4300		286.06
85212238	10/14/2011	OFFICE DEPOT	01-4300		356.83
85212239	10/14/2011	ORIENTAL TRADING COMPANY INC	01-4300	84.51	
			Unpaid Sales Tax	4.90-	79.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/14/2011					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85212240	10/14/2011	PCOE	01-4300	105.00	
			01-5200	1,400.00	1,505.00
85212241	10/14/2011	PRO-TUFF DECALS	01-4300	311.17	
			Unpaid Sales Tax	19.57-	291.60
85212242	10/14/2011	RAY MORGAN CO. / CHICO	01-4300		739.92
85212243	10/14/2011	REALLY GOOD STUFF	01-4300	237.83	
			Unpaid Sales Tax	14.25-	223.58
85212244	10/14/2011	RENAISSANCE LEARNING INC.	01-4300		4,411.74
85212245	10/14/2011	RISO PRODUCTS OF SAC INC	01-4300		314.75
85212246	10/14/2011	SCHOLASTIC BOOK CLUBS	01-4200		58.00
85212247	10/14/2011	SCHOOL SPECIALTY INC	01-4300		1,850.11
85212248	10/14/2011	SCIENCE KIT & BOREAL LABS	01-4300		46.95
85212249	10/14/2011	SHERIDAN SCHOOL	01-4300		41.08
85212250	10/14/2011	SIERRA HAY & FEED	01-4300		86.10
85212251	10/14/2011	SIERRA OFFICE SUPPLIES &	01-4300		128.54
85212252	10/14/2011	STAPLES ADVANTAGE	01-4300		3,621.61
85212253	10/14/2011	SUPER DUPER SCHOOL COMPANY	01-4300	96.41	
			Unpaid Sales Tax	6.51-	89.90
85212254	10/14/2011	SURVEILLANCE SYSTEM INT	01-5600		95.00
85212255	10/14/2011	TEACHER'S DISCOVERY	01-4300	145.40	
			Unpaid Sales Tax	8.58-	136.82
85212256	10/14/2011	TOLEDO P.E. SUPPLY	01-4300	2,659.25	
			Unpaid Sales Tax	180.20-	2,479.05
85212257	10/14/2011	US BANK BUSINESS EQUIPMENT	01-5600		507.00
85212258	10/14/2011	WESTERN BLUE AN NWN COMPANY	01-4300		129.77
85212259	10/14/2011	Andrew Martinez	01-4300		175.95
85212260	10/14/2011	Bishop's Pumpkin Farm A	01-5800		147.00
85212261	10/14/2011	Tracy Costa	01-4300		51.83
Total Number of Checks				63	73,252.55

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	51	48,646.22
13	Cafeteria Fund	12	24,876.70
Total Number of Checks		63	73,522.92
Less Unpaid Sales Tax Liability			270.37-
Net (Check Amount)			73,252.55

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/07/2011					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85210910	10/07/2011	"DANIELSEN COMPANY, THE"	13-4380	478.95	
			13-4710	3,402.57	
			Unpaid Sales Tax	8.79-	3,872.73
85210911	10/07/2011	CROWN DISTRIBUTING INC.	13-4710		602.88
85210912	10/07/2011	ED JONES FOOD SERVICE	13-4710		5,105.61
85210913	10/07/2011	PIZZA GUYS	13-4710		1,210.87
85210914	10/07/2011	PROPACIFIC FRESH	13-4710		452.75
85210915	10/07/2011	SARA LEE	13-4710		667.71
85210916	10/07/2011	SYSCO SACRAMENTO	13-4380	456.15	
			13-4710	1,307.38	1,763.53
85210917	10/07/2011	VENDMART OF SACRAMENTO	13-4710		1,817.77
85210918	10/07/2011	Erin C. Berry	01-4300		89.00
85210919	10/07/2011	Tiffany I. Butler	01-4300		139.94
85210920	10/07/2011	Taryn R. Gordon	01-4300		80.43
85210921	10/07/2011	Robert Henri	01-4300		14.05
85210922	10/07/2011	Sandra J. Kepler	01-4300		19.29
85210923	10/07/2011	Mary L. LaRoche	01-4300		11.26
85210924	10/07/2011	Monica L. Mars	01-4300		31.75
85210925	10/07/2011	Jason R. Noonan	01-4300		331.28
85210926	10/07/2011	Allison V. Patterson	01-4300		198.96
85210927	10/07/2011	Pamela S. Soha	01-4300		34.93
85210928	10/07/2011	Karen L. Villa	01-4300		143.17
85210929	10/07/2011	ACADEMIC PLANNERS PLUS	01-4300		3,457.00
85210930	10/07/2011	APPLE COMPUTER INC	01-4400		1,722.93
85210931	10/07/2011	APPLE INC.	01-4400		4,156.13
85210932	10/07/2011	BONDWARE	01-5800		432.56
85210933	10/07/2011	BURKETT'S OFFICE	01-4300		1,440.36
85210934	10/07/2011	CLASSROOM DIRECT.COM	01-4300		120.26
85210935	10/07/2011	DE LAGE LANDEN	01-4300		147.60
85210936	10/07/2011	DELL	01-4300		60.17
85210937	10/07/2011	EDUCATORS PUBLISHING SERVICE	01-4300		61.27
85210938	10/07/2011	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-4300		745.00
85210939	10/07/2011	FIRST ROBOTICS	01-5800		275.00
85210940	10/07/2011	FOLLETT LIBRARY RESOURCES	01-4300		71.46
85210941	10/07/2011	HARCOURT INC Houghton Mifflin Companies LLC	01-4300		167.26
85210942	10/07/2011	HIGHLIGHTS FOR CHILDREN	01-4300		29.64
85210943	10/07/2011	HOUGHTON MIFFLIN COMPANY	11-4300		4,124.52
85210944	10/07/2011	LAMINATION DEPOT	11-4300		137.89
85210945	10/07/2011	LERNER PUBLISHING GROUP INC	11-4300		276.12
85210946	10/07/2011	LINGUI SYSTEMS INC	01-4300	169.29	
			Unpaid Sales Tax	11.44-	157.85
85210947	10/07/2011	LOWE'S	40-4300		354.09
85210948	10/07/2011	MOUNTAIN MATH/LANGUAGE LLC	01-4300	325.82	
			Unpaid Sales Tax	22.02-	303.80
85210949	10/07/2011	NATIONAL GEOGRAPHIC SCHOOL HAMPTON-BROWN	01-4300		269.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/07/2011					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85210950	10/07/2011	OFFICE DEPOT	01-4300		1,602.35
85210951	10/07/2011	ORIENTAL TRADING COMPANY INC	01-4300	243.88	
			Unpaid Sales Tax	14.65-	229.23
85210952	10/07/2011	PACIFIC ENVIRONMENTAL	01-5800		5,190.00
85210953	10/07/2011	PCOE	01-5200		1,300.00
85210954	10/07/2011	PURCHASE POWER	01-4300		1,081.91
85210955	10/07/2011	RAY MORGAN CO. / CHICO	01-4300		598.93
85210956	10/07/2011	REALLY GOOD STUFF	01-4300	510.96	
			Unpaid Sales Tax	31.92-	479.04
85210957	10/07/2011	RISO PRODUCTS OF SAC INC	01-5600		1,391.00
85210958	10/07/2011	SACRAMENTO ZOO	01-5800		507.00
85210959	10/07/2011	SCHOLASTIC MAGAZINE	01-4300		273.36
85210960	10/07/2011	SCHOOL SPECIALTY INC	01-4300		1,104.78
85210961	10/07/2011	SIERRA OFFICE SUPPLIES &	01-4300		71.04
85210962	10/07/2011	STEVE SPANGLER SCIENCE	01-4300	63.59	
			Unpaid Sales Tax	3.62-	59.97
85210963	10/07/2011	SUPER DUPER SCHOOL COMPANY	01-4300	229.23	
			Unpaid Sales Tax	15.49-	213.74
85210964	10/07/2011	TOLEDO P.E. SUPPLY	01-4300	405.40	
			Unpaid Sales Tax	27.40-	378.00
85210965	10/07/2011	TROXELL COMMUNICATIONS	01-4400		4,634.29
85210966	10/07/2011	VERIZON WIRELESS	01-4300		654.33
85210967	10/07/2011	WESTERN BLUE AN NWN COMPANY	01-4300		405.41
85210968	10/07/2011	Evelyn J. Anderson	01-4300		47.78
85210969	10/07/2011	Rosie A. Kirkland	01-5200		89.91
85210970	10/07/2011	Nancyann M. Rowell	01-5200		168.72
85210971	10/07/2011	APPROVED SAFE & LOCK	01-5600		34.42
85210972	10/07/2011	CHEVRON	01-4300		24.84
85210973	10/07/2011	CHRISTINA CORLEY	01-5800		1,245.63
85210974	10/07/2011	DAVID W. GIRARD DBA GIRARD	01-5810		599.25
		EDWARDS & HANCE			
85210975	10/07/2011	DAWSON OIL COMPANY	01-4345	6,512.14	
			01-4350	7,821.64	14,333.78
85210976	10/07/2011	DISCOUNT SCHOOL SUPPLY	01-4300		1,010.40
85210977	10/07/2011	FOLLETT EDUCATIONAL SERVICES	01-4100		2,766.24
85210978	10/07/2011	GRAINGER	01-4300		394.95
85210979	10/07/2011	HANDWRITING WITHOUT TEARS	01-4100		175.88
85210980	10/07/2011	J & J SCREEN & GLASS	01-5600		1,051.36
85210981	10/07/2011	K S TELECOM INC	01-5800		46,510.00
85210982	10/07/2011	KRONICK MOSKOVITZ TIEDEMANN	01-5810		2,020.00
85210983	10/07/2011	LAKESHORE LEARNING MATERIALS	01-4300		1,887.60
85210984	10/07/2011	LAW OFFICE OF ELLIS COLEMAN	01-5810		2,193.46
85210985	10/07/2011	LD PRODUCTS	01-4300		67.55
85210986	10/07/2011	LOWE'S	40-4300		6,362.90
85210987	10/07/2011	ORIENTAL TRADING COMPANY INC	01-4300	1,036.50	
			Unpaid Sales Tax	70.06-	966.44
85210988	10/07/2011	PACIFIC GAS & ELECTRIC CO	01-5510		1,663.87
85210989	10/07/2011	PEARSON - PSYCHOLOGICAL CORP.	01-4300		887.34

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 10/07/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85210990	10/07/2011	PEARSON EDUCATION	01-4100		781.82
85210991	10/07/2011	PLACER COUNTY SELPA	01-5800		2,839.59
85210992	10/07/2011	PLACER COUNTY TREASURER TAX COLLECTOR	01-5800		27,977.95
85210993	10/07/2011	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		6,577.05
85210994	10/07/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		140.71
85210995	10/07/2011	WAVE BROADBAND	01-4300		55.95
85210996	10/07/2011	WESTERN BLUE AN NWN COMPANY	01-4400		568.43
Total Number of Checks				87	<u>178,716.20</u>

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	74	152,163.43
11	Adult Education Fund	3	4,538.53
13	Cafeteria Fund	8	15,502.64
40	Spec Res For Capital Outlay	2	6,716.99
Total Number of Checks		87	178,921.59
Less Unpaid Sales Tax Liability			205.39
Net (Check Amount)			<u>178,716.20</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 09/30/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85209677	09/30/2011	"DANIELSEN COMPANY, THE"	13-4380	245.58	
			13-4710	2,615.72	
			Unpaid Sales Tax	2.01-	2,859.29
85209678	09/30/2011	CROWN DISTRIBUTING INC.	13-4710		683.80
85209679	09/30/2011	ED JONES FOOD SERVICE	13-4710		6,930.61
85209680	09/30/2011	EXP INC DBA ERIC'S X PRESS	01-4300		56.79
85209681	09/30/2011	PIZZA GUYS	13-4710		716.69
85209682	09/30/2011	PROPACIFIC FRESH	13-4710		98.75
85209683	09/30/2011	SARA LEE	13-4710		814.49
85209684	09/30/2011	SYSCO SACRAMENTO	13-4380	288.33	
			13-4710	1,360.28	1,648.61
85209685	09/30/2011	WPUSD PETTY CASH FUND	01-4300	282.00	
			01-5300	40.95	
			01-8675	152.50	
			13-4300	57.10	
			13-4710	345.30	877.85
85209686	09/30/2011	W. Lynn Kelso	01-4300		39.77
85209687	09/30/2011	A-Z BUS SALES INC	01-4365		321.50
85209688	09/30/2011	APPROVED SAFE & LOCK	01-5600		248.76
85209689	09/30/2011	ASHA - C/O J SPARGO & ASSOCIATES	01-5200		325.00
85209690	09/30/2011	BROWER MECHANICAL INC	01-5600		1,885.93
85209691	09/30/2011	C & S TELECOMMUNICATIONS INC	01-5600		491.45
85209692	09/30/2011	CITY OF LINCOLN	01-5550	12,928.54	
			01-5570	34,854.68	47,783.22
85209693	09/30/2011	CITY OF LINCOLN - ALARM PRGM LINCOLN POLICE DEPARTMENT	01-5800		180.00
85209694	09/30/2011	COPLAN AND COPLAN INC DBA SPEEDPRESS	01-4300		361.21
85209695	09/30/2011	CRAM-A-LOT JV MANUFACTURING, INC.	01-4300		31.53
85209696	09/30/2011	DEPT. OF INDUSTRIAL RELATIONS	01-5800		250.00
85209697	09/30/2011	FOLLETT EDUCATIONAL SERVICES	01-4100		26,921.63
85209698	09/30/2011	GRAINGER	01-4300		677.99
85209699	09/30/2011	HOLT MCDUGAL LITTELL HOUGHTON MIFFLIN COMPANIES LLC	01-4100		4,057.67
85209700	09/30/2011	HOME DEPOT	01-4300		2,572.02
85209701	09/30/2011	HOUGHTON MIFFLIN COMPANY	01-4100		2,560.36
85209702	09/30/2011	J & J SCREEN & GLASS	01-5600		191.57
85209703	09/30/2011	JCI JOHNSON CONTROLS INC.	01-5600		757.38
85209704	09/30/2011	LIGHTHOUSE COUNSELING & FAMILY	01-5800		25,000.00
85209705	09/30/2011	PACIFIC GAS & ELECTRIC CO	01-5510		9,441.84
85209706	09/30/2011	PLUMBMASER INC.	01-4300		2,601.24
85209707	09/30/2011	PRO-ED	01-4300	69.17	
			Unpaid Sales Tax	4.27-	64.90
85209708	09/30/2011	RAY MORGAN CO. / CHICO	01-5800		137.45
85209709	09/30/2011	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		908.39
85209710	09/30/2011	SAC VAL JANITORIAL SALES	01-4300		1,287.62

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 09/30/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85209711	09/30/2011	SASS/Mestmaker Insurance	01-5800		390.30
85209712	09/30/2011	SIERRA STRIPING INC	01-5800		435.00
85209713	09/30/2011	SIG EMPLOYEE BENEFITS TRUST	76-9554		593,839.95
85209714	09/30/2011	SOLOON FIRE CONTROL	01-4300		96.53
85209715	09/30/2011	SOUND & SIGNAL INC.	01-5800		636.00
85209716	09/30/2011	STATE OF CALIFORNIA	01-5821		416.00
85209717	09/30/2011	SUTTER MEDICAL FOUNDATION	01-5800		190.00
85209718	09/30/2011	TARGET BANK	01-4300		71.62
85209719	09/30/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		304.66
85209720	09/30/2011	VERIZON WIRELESS	01-5560	3,222.03	
			13-5560	209.96	
			21-5560	120.26	3,552.25
85209721	09/30/2011	WESTERN BLUE AN NWN COMPANY	01-4300		150.15
85209722	09/30/2011	WESTERN PSYCHOLOGICAL SERVICES	01-4300		218.25
85209723	09/30/2011	WILLIAM F. ROSELLE DBA BILL ROSELLE COMMUNICATIONS	01-5600		75.00
85209724	09/30/2011	ZEP SALES & SERVICE	01-4300		302.93
85209725	09/30/2011	Cindy J. Hood	01-4300		651.46
85209726	09/30/2011	AUDIOLINKS	01-4300	71.04	
			Unpaid Sales Tax	3.55-	67.49
85209727	09/30/2011	BANK OF AMERICA #3024	01-4300		298.99
85209728	09/30/2011	BISHOPS PUMPKIN FARM	01-5800		1,022.00
85209729	09/30/2011	BSN SPORTS SPORTS SUPPLY GROUP	01-4300		185.95
85209730	09/30/2011	BUREAU OF LECTURES & CONCERT ARTISTS INC	01-5800		525.00
85209731	09/30/2011	COASTAL ENTERPRISES	01-4300		1,665.54
85209732	09/30/2011	DECO TECH SYSTEMS	01-4300		591.64
85209733	09/30/2011	FOLLETT EDUCATIONAL SERVICES	01-4200		35.88
85209734	09/30/2011	GATEWAY FUND RAISING SERVICE	01-4300		7,470.00
85209735	09/30/2011	MARCY COOK MATH	01-4300		125.21
85209736	09/30/2011	NATIONAL GEOGRAPHIC EXPLORER	01-4300		117.15
85209737	09/30/2011	OFFICE DEPOT	01-4300		54.00
85209738	09/30/2011	ORIENTAL TRADING COMPANY INC	01-4300	136.24	
			Unpaid Sales Tax	8.26-	127.98
85209739	09/30/2011	PCOE	01-5200		100.00
85209740	09/30/2011	RAY MORGAN CO. / CHICO	01-4300		1,142.37
85209741	09/30/2011	REALLY GOOD STUFF	01-4300	582.62	
			Unpaid Sales Tax	34.75-	547.87
85209742	09/30/2011	RISO PRODUCTS OF SAC INC	01-4300		753.38
85209743	09/30/2011	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85209744	09/30/2011	SCHOLASTIC BOOK FAIRS - 12	01-4300		892.08
85209745	09/30/2011	SCHOLASTIC MAGAZINE	01-4300		105.34
85209746	09/30/2011	SCHOOL SPECIALTY INC	01-4300		243.12
85209747	09/30/2011	SIERRA OFFICE SUPPLIES &	01-4300		209.14
85209748	09/30/2011	SPORTIME FITNESS & SPORT	01-4300		750.85
85209749	09/30/2011	STAPLES ADVANTAGE	01-4300	3,893.72	
			13-4300	46.57	3,940.29

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
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## Checks Dated 09/30/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85209750	09/30/2011	SUMMIT LEARNING	01-4300		263.29
85209751	09/30/2011	SUTTER CO SUPERINTENDENT	01-5800		19,440.00
85209752	09/30/2011	TOLEDO P.E. SUPPLY	01-4300	98.91	
			Unpaid Sales Tax	5.86-	93.05
85209753	09/30/2011	WESTERN BLUE	01-4300	669.24	
		AN NWN COMPANY	01-4400	992.06	1,661.30
			Total Number of Checks	77	<u>787,819.32</u>

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	69	179,504.63
13	Cafeteria Fund	10	14,413.18
21	Building Fund #1	1	120.26
76	Payroll Fund	1	593,839.95
Total Number of Checks		77	787,878.02
Less Unpaid Sales Tax Liability			58.70-
Net (Check Amount)			<u>787,819.32</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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4.2.12

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Classified Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Ryan Davis  
Director, Human Services



**ENCLOSURES:**

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL REPORT**

November 1, 2011

**CLASSIFIED/MANAGEMENT**

**NEW HIRES**

- |    |   |                                       |
|----|---|---------------------------------------|
| 1. | <b>Name:</b> Michelle Hawe                      | <b>Effective:</b> 10/19/11            |
|    | <b>Position:</b> Intervention Services Provider | <b>Site:</b> Foskett Ranch Elementary |
|    | <b>Salary:</b> CSEA, Range 20, Step A           | <b>Funding:</b> Categorical           |
|    | <b>Hours:</b> 3.5 Hours/Day                     | <b>Replacement Position</b>           |
|    | <b>Days:</b> 10 Months/Year                     |                                       |
|    |   |                                       |
| 1. | <b>Name:</b> Kimberly Ruybal                    | <b>Effective:</b> 10/24/11            |
|    | <b>Position:</b> Intervention Services Provider | <b>Site:</b> Foskett Ranch Elementary |
|    | <b>Salary:</b> CSEA, Range 20, Step B           | <b>Funding:</b> Categorical           |
|    | <b>Hours:</b> 3.5 Hours/Day                     | <b>Replacement Position</b>           |
|    | <b>Days:</b> 10 Months/Year                     |                                       |

**TRANSFERS**

- |    |  |                                       |
|----|--|---------------------------------------|
| 1. | <b>Name:</b> Mark Perkins              | <b>Effective:</b> 10/24/11            |
|    | <b>Position:</b> Maintenance Custodian | <b>Site:</b> Foskett Ranch Elementary |
|    | <b>Hours:</b> 8 Hours/Day              | <b>Replacement Position</b>           |
|    | <b>Days:</b> 12 Months/Year            |                                       |

4.3.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Certificated Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Ryan Davis

Director of Human Services



**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

Categorical/General

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.

4.4.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**November 1, 2011**

**CERTIFICATED/MANAGEMENT**

**REQUEST FOR MATERNITY/CHILD REARING LEAVE**

1. **Jacqueline Banderas, 6th-8th Language Arts/Social Studies/Elective, Glen Edwards Middle School**

244.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Legal Services Agreement between the  
Law Office of David W. Girard and  
Western Placer Unified School District  
for the 2011-12 School Year

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Administration is requesting approval of an hourly legal services agreement with the Law Office of David W. Girard.

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the agreement.



**AGREEMENT FOR THE PROVISION OF  
LEGAL SERVICES  
By  
GIRARD & EDWARDS**

**THIS AGREEMENT** is made and entered into this 1st day of June, 2011, by and between **WESTERN PLACER UNIFIED SCHOOL DISTRICT**, hereinafter called "CLIENT," and **GIRARD & EDWARDS** hereinafter called "ATTORNEYS."

In consideration of the promises and the mutual agreements hereinafter contained, **CLIENT** and **ATTORNEYS** agree as follows:

**ATTORNEYS** agree to provide the following professional services upon request:

1. Represent and advise **CLIENT** on those aspects of law as directed by the **CLIENT**;
2. Prepare legal opinions regarding statutes, court decisions, legislation, and other legal issues;
3. Represent the **CLIENT** before the courts, and other legal and administrative agencies;
4. Assist **CLIENT** in legal matter relating to administration of the **CLIENT**;
5. Perform such other duties as may be assigned by **CLIENT** in meeting its obligations under the law; and
6. Other duties as assigned by **CLIENT** and acceptable to **ATTORNEYS**.

**ATTORNEYS** shall provide those legal services reasonably required to represent **CLIENT** in these matters. **ATTORNEYS** shall also take reasonable steps to keep the **CLIENT** informed of significant developments and respond to the **CLIENT**'s inquiries.

**CLIENT** shall be truthful with **ATTORNEYS**, cooperate with **ATTORNEYS**, keep **ATTORNEYS** informed of developments, and perform the obligations it has agreed to perform under this Agreement.

This Agreement shall continue in effect thereafter at **CLIENT**'s option, unless terminated in writing with at least 30 days advance notice.

4.5.1

CLIENT agrees to pay ATTORNEYS their hourly rate of Two Hundred Fifty-Five Dollars (\$255) for Senior Partners, Two Hundred Forty-Five (\$245) for Partners, Two Hundred Thirty five Dollars (\$235) for Associates, One Hundred Thirty-Five Dollars (\$135) for paralegal/law clerk, and Eighty Five Dollars (\$85) for Administrative Assistant for legal services performed with no cap on the number of hours to be provided at this rate. CLIENT agrees that it will pay ATTORNEYS any increase in their hourly rates. CLIENT will be notified of increases in hourly rates 30 days in advance, either by letter or by a notation on the monthly bill from ATTORNEYS.

Agreements for legal fees other than the current hourly basis may be made by mutual written agreement for special projects.

CLIENT further agrees to reimburse ATTORNEYS for actual and necessary expenses and costs with respect to providing legal services including but not limited to costs of mileage, lodging and travel expenses (including travel time), serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrator's fees, court reporters' fees, jury fees, witness fees, investigation expenses, overnight delivery costs, costs of computer research outside of standard databases, consultants' fees and expert witness fees. In addition, CLIENT agrees to pay fifty cents (50¢) per page for copying and a dollar and fifty cents (\$1.50) per page for facsimile transmissions. Telephone calls will be billed at a minimum of .30 hours, E-mails will be billed at a minimum of .25 per hour. Fees and costs will be billed to the CLIENT as incurred by ATTORNEY on a monthly basis.

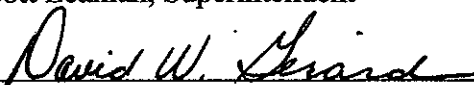
ATTORNEYS shall send CLIENT a statement for fees and costs incurred every calendar month. ATTORNEYS' statements shall: (1) clearly state the hourly rate; (2) the hours billed; and (3) provide a thorough description of the work performed. CLIENT shall pay ATTORNEYS' statements within 30 days of each statement's date.

It is expressly understood and agreed to by both parties that ATTORNEYS, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the CLIENT. Nevertheless CLIENT agrees that it shall provide attorneys with a defense and indemnification for any and all acts undertaken by attorneys on CLIENTS behalf to the extent attorneys would be entitled to such indemnity and defense if attorneys were employed by CLIENT.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for the provision of legal services.

  
\_\_\_\_\_  
Scott Leaman, Superintendent

Date: 10/14/11

  
\_\_\_\_\_  
DAVID W. GIRARD

Date: June 1, 2011

4.5.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Legal Services Agreement between  
Kronick Moskovitz, Tiedemann &  
Girard and Western Placer Unified  
School District for the 2011-12 School Year

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Administration is requesting approval of an hourly legal services agreement with the Law Office Kronick Moskovitz, Tiedemann & Girard Representation.

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve consent for representation.

## **AGREEMENT FOR LEGAL SERVICES**

This Agreement for Legal Services is entered into between Kronick, Moskovitz, Tiedemann & Girard, A Professional Corporation ("KMTG") and Western Placer Unified School District ("Client") as of the date last set forth herein.

By signing and returning this Agreement for Legal Services, Client indicates its acceptance of the terms set forth in this document.

### **1. SCOPE OF AGREEMENT**

Client retains KMTG to provide legal services to Client at the request of client.

### **2. DUTIES OF KMTG AND CLIENT**

#### **KMTG DUTIES**

KMTG shall provide those legal services reasonably required to represent Client in the matter described above. KMTG shall also take reasonable steps to keep Client informed of significant developments and to respond to Client's inquiries.

While the attorney with whom Client originally met may be primarily responsible for completing the work on Client's matter, that attorney may also delegate work to other attorneys, paralegals, law clerks and office personnel within KMTG, if he or she determines that such delegation is appropriate in representation of Client's interests. If Client so requests, Client will be consulted before any delegation is made.

KMTG may, with Client's prior consent, select and hire attorneys, investigators, consultants and experts to assist in the preparation and presentation of Client's case. While any such persons will report exclusively to KMTG to preserve the Attorney-Client privileges, they will be employed by Client.

KMTG is not authorized or obligated to perform any services for Client until KMTG has received an original-signed copy of this Agreement for Legal Services from Client.

#### **CLIENT'S DUTIES**

Client shall be truthful with KMTG, cooperate with KMTG, keep KMTG informed of developments related to the subject matter for which Client has engaged KMTG, perform the obligations Client has agreed to perform under this Agreement, and pay statements from KMTG in a timely manner.

### **3. BILLING RATES**

Client agrees to pay for legal services at the rates set forth in the attached Schedule of Rates. KMTG's fees will be calculated based on those hourly rates, billed in increments of 1/4th

4.6.1

hour for the legal staff involved, multiplied by the hours devoted on Client's behalf. These rates are subject to adjustment at the beginning of each fiscal year. KMTG will give written notice of rate adjustments at least thirty (30) days prior to the effective date thereof, and the new rates will be instituted only in consultation with Client. These rates are based principally on experience, specialization and training.

KMTG will charge for all time worked on a matter, including travel time portal-to-portal, time waiting in court, and time spent in meetings, unless otherwise agreed to in writing.

#### **4. COSTS AND EXPENSES**

Whenever practical, Client shall directly pay for major costs and expenses in addition to KMTG's fees, either by advancing such costs or expenses to KMTG, or by paying third parties directly. Upon demand, Client shall advance funds to KMTG or directly pay third parties, as specified by KMTG.

In all other cases, Client shall reimburse KMTG for all costs and expenses incurred by KMTG, including, but not limited to, the following: costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, court reporters' fees, jury fees, witness fees, long distance telephone calls, messenger and other delivery fees, postage, photocopying, parking, mileage, travel expenses (including air fare at coach rates, lodging, meals, and ground transportation), research, investigation expenses, consultants' fees, expert witness fees, and other costs.

KMTG shall itemize all costs incurred on each periodic statement.

#### **5. STATEMENTS**

KMTG shall send Client a statement for fees and costs incurred every month. However, when the fees and costs for a particular month are minimal, they may be carried over to the next month's statement. Client shall pay statements from KMTG within thirty (30) days after each statement's date.

KMTG's statements shall clearly state the basis thereof, including the amount, rate and basis for calculation (or other method of determination) of KMTG's fees.

KMTG shall provide a statement to Client, upon Client's request, no later than ten (10) days following the request. Client is entitled to make subsequent requests for statements at intervals of no less than thirty (30) days following the initial request.

#### **6. DISCLAIMER OF GUARANTEE**

By signing this Agreement, Client acknowledges that KMTG has made no promises or guarantees to Client about the outcome of Client's matter, and nothing in this Agreement shall be construed as such a promise or guarantee.

## **7. DISCHARGE AND WITHDRAWAL**

Either party may terminate this Agreement upon written notice to the other party. If Client or KMTG elects to terminate this Agreement, KMTG shall be paid for all fees and costs that have accrued up to the time of termination.

KMTG and Client each agree to sign any documents reasonably necessary to complete KMTG's discharge or withdrawal.

## **8. LEGAL ACTION UPON DEFAULT**

If Client does not pay the balance when due, or if Client breaches any other term of this Agreement, KMTG may demand that the entire unpaid balance be paid immediately and, as provided by law, commence any legal action for collection of the balance due.

Client and KMTG agree that all legal proceedings related to the subject matter of this Agreement shall be maintained in courts sitting within the State of California, County of Sacramento. Client and KMTG consent and agree that the jurisdiction and venue for proceedings relating to this Agreement shall lie exclusively with such courts. Further, the prevailing party in any such dispute shall be entitled to reasonable costs, including attorneys' fees.

## **9. ARBITRATION OF FEE DISPUTE**

If a dispute arises between KMTG and Client regarding attorneys' fees or costs under this Agreement and KMTG files suit in any court, or begins an arbitration proceeding other than through the State Bar or a local bar association under Business and Professions Code Sections 6200-6206, Client will have the right to stay that suit or arbitration proceeding by timely electing to arbitrate the dispute through the State Bar or a local bar association under Business and Professions Code Sections 6200-6206. If Client elects to so arbitrate the dispute, KMTG will submit the matter to that arbitrator.

## **10. COMPLETION OF SERVICES**

Upon the completion of KMTG's services, all unpaid charges for services rendered and costs incurred or advanced through the completion date shall become immediately due and payable.

## **11. CLIENT FILES**

At Client's request, upon the termination of services under this Agreement, KMTG will promptly release all of Client's papers and property (subject to any applicable protective orders or non-disclosure agreements).

## **12. DESTRUCTION OF CLIENT FILE**

If Client does not request the return of Client's papers and property, KMTG will retain Client's file for a period of seven (7) years from the last date of service in the matter described

above. After seven (7) years, KMTG may have Client's file destroyed. Client acknowledges that it will not be notified prior to the destruction of its papers and property, and Client consents to the same. If Client desires to have Client's file maintained beyond seven (7) years after Client's matter is concluded, Client must make separate arrangements with KMTG.

### **13. COMMENCEMENT OF SERVICES**

KMTG's obligation to provide legal services shall commence upon KMTG's receipt of a signed copy of this Agreement for Legal Services.

### **14. COMMUNICATIONS**

Communications pursuant to this Agreement shall be sent to the following:

Client

Scott Leaman, Superintendent  
Western Placer Unified School District  
810 J Street  
Lincoln, CA 95648

KMTG

Michelle L. Cannon, Esq.  
Kronick, Moskovitz, Tiedemann & Girard  
2390 Professional Drive  
Roseville, CA 95661

### **15. INSURANCE**

Pursuant to Business and Professions Code Section 6148, Client is hereby informed that KMTG maintains errors and omissions insurance coverage.

**16. MODIFICATION BY SUBSEQUENT AGREEMENT**


This Agreement may be modified only by a written instrument signed by both parties.

I understand and accept the foregoing terms.

DATE: 10/27/11

  
\_\_\_\_\_  
Scott Leaman, Superintendent

DATE: 10/25/11

  
\_\_\_\_\_  
Michelle L. Cannon, Esq.  
KRONICK, MOSKOVITZ, TIEDEMANN &  
GIRARD, A Law Corporation



**SCHEDULE OF RATES**  
**As of October 1, 2011**

<b>Shareholders .....</b>	<b>\$210</b>
<b>Principals/Of Counsel .....</b>	<b>\$200</b>
<b>Associate Attorneys .....</b>	<b>\$190</b>
<b>Paralegals .....</b>	<b>\$130</b>

Expenses, including mileage, travel time, long distance telephone charges, photocopying and delivery charges, will also be billed. A detailed schedule of these charges can be provided upon request. Our usual billing procedure is to submit a monthly itemization of the time and services charged with the names of the attorneys and paralegals whose time is being billed. However, we have a highly sophisticated and flexible billing system which can produce statements specific to each client's billing needs. Please let us know of any specific desires or needs you have in this respect.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
<ol style="list-style-type: none"><li>1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students</li><li>2. Foster a safe, caring environment where individual differences are valued and respected.</li><li>3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.</li><li>4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.</li><li>5. Promote student health and nutrition in order to enhance readiness for learning.</li></ol>	

**SUBJECT:**  
Student Discipline/Stipulated  
Expulsion Student #11-12 I

**AGENDA ITEM AREA:**  
Consent

**REQUESTED BY:**  
Michael Doherty  
District Hearing Officer

**ENCLOSURES:**  
N/A

**DEPARTMENT:**  
Administration

**FINANCIAL INPUT/SOURCE:**  
N/A

**MEETING DATE:**  
November 1, 2011

**ROLL CALL REQUIRED:**  
No

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**BACKGROUND:**

The Board of Trustees will take action to approve the Stipulated Expulsion for Students: as agreed upon between Parents and District Staff.

**RECOMMENDATION:**

The Administration recommends the Board of Trustees approve the Stipulated Expulsions: #11-12-I

**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Transitional Kindergarten (TK)

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Mary Boyle  
Deputy Superintendent Educational Services

**ENCLOSURES:**

Attached & Handouts at Meeting

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

General Fund

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

**BACKGROUND:**

Senate Bill 1381, which was passed in 2010, amended California Education Code to change the required birthday for admission to kindergarten and first grade. Up to and including the current 2011 – 2012 school year, children had to be five years of age on or before December 2 to be enrolled in kindergarten in the fall. Beginning next school year (2012 – 2013), children must turn five on or before November 1 to enroll in fall kindergarten; the following year (2013 – 2014), children must turn five on or before October 1; the following year and all ensuing years (2014 – 2015 and beyond), children must turn five on or before September 1 to enroll in fall kindergarten. Children with fall birthdays who miss the deadline for kindergarten eligibility under the new regulations will be eligible for a new program - Transitional Kindergarten (TK) – which is intended to be followed by a full year of kindergarten – essentially creating a two-year kindergarten program for eligible children.

Information about the requirements and the planning process for the new Transitional Kindergarten program will be presented.

**RECOMMENDATION:**

Information only.

7.1

# Transitional Kindergarten FAQs

Frequently asked questions regarding California state law relating to kindergarten.

1. **What is the Kindergarten Readiness Act of 2010?**

Senate Bill (SB) 1381 (Chapter 705, Statutes of 2010) amended California Education Code (Section 46300, 48000, and 48010) to change the required birthday for admission to kindergarten and first grade and established a transitional kindergarten program beginning in the 2012–2013 school year.

2. **What is the minimum age for admittance to kindergarten in California?**

A child shall be admitted to a kindergarten maintained by the school district at the beginning of a school year, or at a later time in the same year if the child will have his or her fifth birthday on or before one of the following dates (EC 48000[a]):

For the 2010–11 school year the date is December 2

For the 2011–12 school year the date is December 2

For the 2012–13 school year the date is November 1

For the 2013–14 school year the date is October 1

For the 2014–15 school year and each school year thereafter the date is September 1.

3. **What is transitional kindergarten?**

A transitional kindergarten is the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate. Pursuant to law, (EC 48000[c]), a child is eligible for transitional kindergarten if a child will have his or her fifth birthday between:

For the 2012–13 school year November 2 and December 2

For the 2013–14 school year October 2 and December 2

For the 2014–15 school year and each school year thereafter September 2 and December 2.

4. **Will transitional kindergarten continue after 2014?**

Yes.

5. **Must children attend transitional kindergarten or kindergarten?**

Parents and guardians are currently not required to enroll children in transitional kindergarten or kindergarten (EC Section 48200).

6. **Is a district required to offer transitional kindergarten and kindergarten programs?**

Each elementary or unified school district must offer transitional kindergarten and kindergarten classes for all children eligible to attend.

7.1.1

**7. Can transitional kindergarten and kindergarten students be enrolled in the same classrooms?**

Although the intent of the law is to provide separate and unique experiences for transitional kindergarten and kindergarten students, districts have flexibility to determine how best to meet the curricular needs of each child.

**8. How many years can a district claim apportionment for transitional kindergarten and kindergarten?**

Pursuant to law (EC 46300[g]), districts may claim apportionment for a child for not more than two years in kindergarten or two years in a combination of transitional kindergarten and kindergarten.

**9. Can a district claim apportionment for transitional kindergarten if it does not use a modified curriculum that is age and developmentally appropriate?**

In order to claim apportionment for transitional kindergarten, districts must use a modified curriculum that is age and developmentally appropriate. California law (EC 48000) defines transitional kindergarten as "the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate."

**10. How does transitional kindergarten affect basic aid districts?**

The laws apply equally to all districts, whether they receive State revenue limit funding or are basic aid.

**11. How many minutes does a transitional kindergarten program have to offer?**

The number of required instructional minutes for transitional kindergarten is 36,000 minutes per year. The minimum length of instructional time that must be offered to constitute a school day is 180 minutes. (*Education Code sections 46117 and 46201*)

**12. How long is the transitional kindergarten day?**

Pursuant to law (EC 48000), a transitional kindergarten shall not be construed as a new program or higher level of service. By statute, the maximum school day in kindergarten is four hours (EC 46110). An exception to this statute allows schools that have adopted an early primary program (extended-day kindergarten) to exceed four hours (EC 8973).

**13. Is there a parental permission form to continue a child from transitional kindergarten into kindergarten?**

Children enrolled in transitional kindergarten do not need a signed parental permission form to continue in kindergarten.

7.1.2

**14. Are standards available for transitional kindergarten?**

While recommended standards at all grade levels are not mandatory but voluntary. Local Education Agencies will make the decision of what standards or learning foundations are to be part of the local course of study. For guidance in creating a transitional kindergarten course, local education agencies may look at California's Preschool Learning Foundations (<http://www.cde.ca.gov/sp/cd/re/psfoundations.asp>) California Academic Content Standards (<http://www.cde.ca.gov/be/st/ss/>), and the Common Core State Standards for English Language Art and Mathematics (<http://www.cde.ca.gov/ci/cc/>).

**15. What is the curriculum for transitional kindergarten?**

California law (EC 48000) defines transitional kindergarten as "the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate." While no state curriculum is mandated, local education agencies must modify the local course of study in order to provide age and developmentally appropriate curriculum for transitional kindergarten.

**16. How will the needs of English learners be addressed in transitional kindergarten?**

Local educational agencies will provide a Home Language Survey to be completed by the parent or guardian which will aid the school in determining whether or not the student should be administered the California English Language Development Test (CELDT). Students who are English learners in a transitional kindergarten will have the same level of services as those in kindergarten.

**17. How will the needs of parents of English learners be addressed in transitional kindergarten?**

California law (EC 48985) requires that "all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in the primary language, and maybe responded to either in English or the primary language." This applies to parents of English learners in transitional kindergarten.

**18. What are the William's requirements for students in transitional kindergarten?**

While instructional materials must be provided to all pupils, the governing board of a school district determines standards-aligned instructional materials and how those materials are to be modified and age-appropriate for transitional kindergarten. Education Code 60119 states "sufficient textbooks or instructional materials' means that each pupil, including English learners, has a standards-aligned textbook, instructional materials, or both, to use in class and to take home. This paragraph does not require two sets of textbooks or instructional materials for each pupil. The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the district and has the ability to use and access them at home."

7.1.3

19. **Can students who are age eligible for kindergarten attend transitional kindergarten?**  
The Kindergarten Readiness Act of 2010 does not change the established procedures of early admittance for students who do not meet the age eligibility requirement (EC 48000[b]).
20. **What type of facility should be used for transitional kindergarten?**  
Facility requirements will be the same as they presently are for kindergarten.
21. **Will transitional kindergarten enrollment generate eligibility under the State School Facility Program (changes in kindergarten enrollment have a dramatic impact on the 5 year enrollment projections for calculating new construction eligibility)?**  
Eligibility for this program should remain unchanged because transitional kindergarten ADA would be included in the kindergarten ADA that is currently used to calculate eligibility.
22. **Will transitional kindergarten have the same statutory class size limits as regular kindergarten (33 maximum/31 average)? What about Class Size Reduction for transitional kindergarten?**  
The same requirements that apply to kindergarten also apply to transitional kindergarten.
23. **What is the teacher-student ratio for transitional kindergarten?**  
This is a local district decision and will most likely be impacted by budget and contract agreements.
24. **Does the transitional kindergarten teacher need a teaching credential?**  
The teacher must be properly credentialed as is currently required of kindergarten teachers.
25. **Does the Kindergarten Readiness Act of 2010 provide funding for any other staffing?**  
No, although other available funding may be used.
26. **Are districts required to use DataQuest to report information about transitional kindergarten?**  
Yes, districts are required to use DataQuest to report data and statistics in order to identify trends and educational needs of transitional kindergarten students.
27. **Does the Kindergarten Readiness Act of 2010 provide funding for professional development?**  
No, although other available funding may be used.
28. **Can a transitional kindergarten teacher "loop" with his/her students to kindergarten?**  
The decision to "loop" a teacher with their students from the transitional kindergarten to the kindergarten year would be a local decision.

7.1.4



**29. Can the same federal funds used to fund kindergarten be used to fund transitional kindergarten (for example Title 1, Title III, EIA, etc.)?**

Yes. The same funds and compliance requirements associated with the use of the funds apply.

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**Related Content**

[Extended-Day Kindergarten](#) - Assembly Bill 2407 (Chapter 946, Statutes of 2004) amending the CA *Education Code* Section 37202 pertaining to extended-day kindergarten classes.

[Kindergarten in California](#) - California state law and information regarding admission to kindergarten.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Extension of Agreement With SunCal LLC.  
For Hold On Southern Elementary School  
Site in Lincoln Crossings Development

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Joyce Lopes, Assistant Superintendent,  
Business Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business

**FINANCIAL INPUT/SOURCE:**

COP Funds

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

In December 2010, The Western Placer Unified School District entered into a Memorandum of Understanding with SunCal Lincoln Crossing LLC with regards to the continued reservation of the Southern Elementary School Site in Lincoln Crossings. With this MOU, should the District wish to continue the hold on the site, it must submit a letter requesting extension as well as a check for \$25,000.00. The letter and monetary requirements are necessary annually until such time as the District acquires the site, or until November 2016 when the MOU expires. Per WPUSD's Facilities Master Plan this site will be our next elementary school location and therefore staff finds this extension necessary to retain the site for future construction as soon as funds become available.

**RECOMMENDATION:**

Approve extension of MOU and direct staff to send letter and check to SunCal LLC.

7.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING  
(Formation of Community Facilities District No.2)**

This Second Amendment to Memorandum of Understanding ("Second Amendment") is entered into as of December 5 2010, by and between the Western Placer Unified School District, a political subdivision of the state of California (the "District") and LB/L-Suncal Lincoln Crossing LLC, a Delaware limited liability company (the "Landowner"), with reference to the following facts:

**RECITALS**

A. The District and Landowner entered into an MOU on June 2, 2003, as amended by that certain First Amendment to Memorandum of Understanding (the "First Amendment"), dated November 17, 2004 (collectively, the "MOU") to provide a method to finance adequate school facilities made necessary in whole or in part by the development of the real property belonging to the Landowner, which real property is described in the MOU.

B. The District has adopted a new Facilities Master Plan, and as a result, has determined (i) not to purchase the real property defined in the MOU as the "Middle School Site," (Lot 301) and (ii) that it desires an extension of time for the reservation of the elementary school site defined in the MOU as the "Southern Elementary School Site," (Lot 302) subject to the terms of the MOU as amended by this Second Amendment.

C. The parties now desire to amend and modify the MOU according to the terms and provisions of this Second Amendment to ensure that the intent of the parties as set forth in the MOU is realized in light of current circumstances and expectations.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree that the MOU is hereby amended as follows:

1. Middle School Site (Lot 301). The District has determined that it will not purchase the Middle School Site from Landowner, and as such, District hereby releases and relinquishes all rights it may have to the Middle School Site, and, as of the date of this Second Amendment, Landowner is hereby relieved of its obligation to reserve the Middle School Site for the District notwithstanding anything to the contrary in Section 7 of the MOU, as amended by Section 2 of the First Amendment.

2. Southern Elementary School Site (Lot 302). Notwithstanding anything to the contrary in the MOU, Landowner shall continue to reserve the Southern Elementary School Site until January 3, 2012. The District may extend the reservation time period to January 3, 2016, by (i) providing written notice to Landowner on or prior to November

15, 2011 and every year thereafter until November 15, 2014 (Nover 15, 2014 allows the contract to extend up to January 3, 2016) that the District desires to extend the reservation time period, and (ii) paying to Landowner the amount of \$25,000 per each year agreement to be extended (the "Extension Fee") in immediately available funds no later than January 15 of each renewal year starting in 2012. The Extension Fee shall be consideration for the additional extension of time and shall be non-refundable when paid, but ½ of the fee shall be applicable to the purchase price in the event the District purchases the Southern Elementary School Site. In the event the District has not acquired the Southern Elementary School site on or prior to January 3, 2012(or, if the District complies with subsections (i) and (ii) above, January 3, 2016), Landowner's obligations with respect to the reservation of the Southern Elementary School Site will cease. In the event the reservation period, as set forth above, expires without the District having either extended the reservation period or exercised its right to acquire the Southern Elementary School Site in accordance with the term of the MOU, the District will have no further rights with respect to the Southern Elementary School Site and, at the request of Landowner, will execute and, if necessary, record or cause to be recorded such documents to remove any cloud on title to the Southern Elementary School Site.

3. Binding. This Second Amendment is binding upon and shall inure to the benefit of the parties and their respective successors and assigns.

4. Counterparts. This Second Amendment may be executed and delivered in one or more counterparts. Transmission of this Second Amendment by facsimile or email shall be deemed transmission of the original Second Amendment for all purposes.

5. Full Force and Effect. The MOU shall continue in full force and effect, unmodified except to the extent provided herein, and Landowner and the District hereby RATIFY and AFFIRM the same.

6. Conflict. If there is any conflict or inconsistency between the MOU and this Second Amendment, the terms of this Second Amendment shall control.

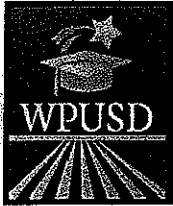
IN WITNESS WHEREOF, Landowner and the District have entered into this Second Amendment as of the date first above stated.

Date: Dec 30, 2010

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

By: Mary Boyle  
Deputy Superintendant

(additional signatures required on next page)



**WESTERN PLACER  
UNIFIED SCHOOL DISTRICT**

600 SIXTH ST, SUITE 400, LINCOLN CA 95648  
PH: 916-645-6350

**Board of Trustees:** Paul Long  
Brian Haley  
Paul Carras  
Kris Wyatt  
Damian Armitage

**Superintendent:** Scott Leaman

October 24, 2011

Nicholas Kosla  
SunCal Companies  
300 Frank H. Ogawa Plaza, Suite 342  
Oakland CA 94612

Dear Mr. Kosla:

According to the Memorandum of Understanding between SunCal and Western Placer Unified School District (WPUSD) dated December 15, 2010, a letter and check for \$25,000.00 must be received by your offices in order to extend site reservation on the South Elementary School Site within the Lincoln Crossings development.

This letter is to serve as notification that WPUSD wishes to extend the reservation on the elementary school site. Please find check enclosed as well. Per the MOU, this will reserve the site for another calendar year until November 15, 2012.

Should you have any questions at all, please do not hesitate to contact me at my office, 916-645-5100.

Sincerely,

Heather Steer, Facilities Planner  
Business Services Department

Enclosures

Cc: Tony Frayji, Frayji Design Group, Inc.

7.2.3



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

2011-12 District Goals and Objectives

**AGENDA ITEM AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

District office

**FINANCIAL INPUT/SOURCE:**

All sources

**MEETING DATE:**

November 1, 2011

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Draft objectives based on district goals will be discussed with the board.

**RECOMMENDATION:**

Discuss 2011-12 management team goals.

7.3

# Goals and Objectives for the Management Team

2011-12

Initial Draft: October 24, 2011  
Board Review and Input: November 1, 2011  
Board Approval:  
Final Presentation:

## **MISSION STATEMENT:**

Empower Students with the skills, knowledge,  
and attitudes for Success in an Ever Changing World.

## *ADOPTED DISTRICT GLOBAL GOALS*

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

7.3.1

## Goal #1 Develop and continually upgrade a well articulated K-12 academic program

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
1a - Continue focus on assisting all sites in meeting state assigned API and AYP targets.	1a - The district and its schools continue to improve on API and AYP targets. This progress will be supported by the district. Subgroups not making goals will receive focused support.	1a - By June 2012, All schools will show growth on API and AYP. Focus program support on Long-Term English Learners. Schools in Program Improvement will complete mandated tasks. Results from 2011 - 12 will be presented to the Board in the Fall of 2012.	<ul style="list-style-type: none"> <li>Intervention, ELD and program support</li> </ul>	
			<i>Deputy Superintendent / All Staff</i>	
1b - Plan and enhance opportunities within the curriculum for academically achieving students.	1b - Academic high achieving students require increased opportunities based on their capabilities.	1b - By June 2012, provide staff development in Gifted and Talented Education and Differentiation of instruction. Gifted and Talented opportunities will be supported. Fifty percent (50%) of students will meet A-G requirements. Additional Lincoln High School courses will be identified for 2 + 2 agreements with Sierra College. Advanced Placement (AP) courses will be offered.	<ul style="list-style-type: none"> <li>Increase and track A-G opportunities &amp; attainment</li> <li>Increase AP courses from 9 to 20 offerings through online learning</li> <li>Increase 2 + 2 credit courses from 6 to 10</li> </ul>	
			<i>Lincoln High School Admin and Staff/ Deputy Superintendent</i>	

7.3.2



1c – Support/monitor local special education offerings.	1c – In recent years, the district has brought many special education programs back to the district; percentage of special needs students has increased.	1c- By June 2012, complete special education manual, establish PLC's for secondary special education staff, explore possibilities for SDC-type program at LCES, provide Autism Certification training for RSP teachers, study feasibility of elementary ED program.	<ul style="list-style-type: none"> <li>Complete Benchmarks</li> </ul> <i>Special Education Administration/Deputy Superintendent/ LCE principal/ Special Education Staff</i>	
1d – Support/monitor alternative education programs.	1d- Not all students respond to traditional K-12 programs. For some students an alternative program is most helpful and appropriate.	1d-By June 2012, increase alternative education offerings in the district and evaluate future options to assist students.	<ul style="list-style-type: none"> <li>Implement CARE program at LHS and consider CARE at GEMS.</li> <li>Consider establishing a District Independent Study Program</li> </ul> <i>Deputy Superintendent/GEMS principal/PHS principal</i>	
1e-Implement Transition Kindergarten (TK).	1e-Students turning five between November 1, 2012 and December 2, 2012 will be eligible for TK.	1e-By June 2012, Staff will prepare for TK requirements and programs.	<ul style="list-style-type: none"> <li>Establish one or more TK programs at WPUSD elementary sites</li> <li>Communicate with families</li> <li>Register eligible children for TK</li> </ul> <i>Deputy Superintendent/ Select Principals</i>	

7.3.3

7.3.4

1f – Achieve a balanced budget by 2012-13 per Board direction.	1f --The Budget Committee, convened by the Superintendent in 2010-11, identified and recommended nearly 3 million in budget reductions for 2011-12. The Board of Trustees directed staff to work with the Budget Committee to identify additional cuts necessary to balance the budget by 2012. Reserves are being used to cushion budget reductions.	1f – By June 2012, adopt a plan to achieve a balanced budget by 2012-13.	<ul style="list-style-type: none"> <li>Identify budget reductions with input from the Budget Committee</li> <li>Update the Board on budget issues</li> </ul>	
			<i>Assistant Superintendent/ Superintendent/ District Office Administration/ All Staff</i>	

## Goal #2 Foster a safe, caring environment where individual differences are valued and respected

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
2a – Police Officer resources will be allotted to Lincoln High School and Phoenix High School.	2a – A district-funded School Resource Officer was placed at Lincoln High and Phoenix High Schools in 2009. The contract with the Lincoln Police Department expires in 2012.	2a – By June 2012, present to the Board a contract for School Resource Officer services for 2012-13.	<ul style="list-style-type: none"> <li>Negotiate new contract</li> </ul>	
			<i>Superintendent</i>	
2b – Continue to create consistent and caring environments for students.	2a – Positive student attendance and behavior are an integral part of a successful education.	2a – By June 2012, additional supports will be in place to reinforce positive student behavior and attendance.	<ul style="list-style-type: none"> <li>Establish district and site attendance goals and incentives</li> <li>Implement new SARB and SAM process</li> <li>Implement CARE program at LHS</li> <li>Implement Building Effective Schools Together (BEST) and Positive Behavioral Interventions and Supports (PBIS) programs at selected sites</li> </ul>	

7.3.5

				<i>Deputy Superintendent/ Selected Principals/ Selected Staffs</i>	
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### Goal #3 Provide facilities for all district programs and functions that are suitable.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
3a – Evaluate current facilities for use and capacities.	3a – In 2008, a full capacity survey was done at all sites to establish, not only a full inventory of classroom space, but also to be able to report to the State of California on current eligibility. In addition with increased class sizes and unavailable funding for future sites, all possible teaching stations will be utilized.	3a – By January 2012, hold appointments for site visits with Facilities Department and site administration. By May 2012, have updated capacity evaluations ready to present to management.	<ul style="list-style-type: none"> <li>• Schedule visits with sites</li> <li>• Prepare site maps with current classrooms uses</li> <li>• Finalize capacity count</li> </ul> <i>Assistant Superintendent/ Facilities Planner</i>	

7.3.6

3b - Create and maintain a safe, clean, healthy learning environment consistently and equitably at all school sites.	3b - WPUSD has 11 unique school sites each with unique maintenance and custodial needs.	By June 2012, implement a training program for maintenance and custodial staff to improve the range of trades skills amongst the staff with increased attention to safety and a focus on the CASH Facility Inspection Tool Guidebook.	<ul style="list-style-type: none"> <li>Regularly schedule safety meetings with the staff.</li> <li>Provide staff with training opportunities in HVAC, low voltage, locksmithing, glazing, welding, carpentry, etc.</li> </ul> <i>Assistant Superintendent/Director of Maintenance</i>	
3c - Explore agricultural conservancy at the current Lincoln High School Farm site and formally acquire Mariner (Rockwell) Ranch.	3c - The school board approved a resolution in the past to place the Lincoln High School Farm in an agricultural conservancy. The district also was selected to acquire an additional 500 acres from CalTrans.	3c - By June 2012, working with the Farm Foundation, conservancy options will be implemented by the district and the agreement with CalTrans will be finalized.	<ul style="list-style-type: none"> <li>Work with the Farm Foundation on implementing conservancy options</li> <li>Finalize purchase of Mariner Ranch</li> </ul> <i>Superintendent/LHS Principal/Farm Foundation</i>	

7.3.7

**Goal #4 Promote the involvement of the community, parents, local government, business, and service organizations as partners in the education of students.**

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
4a – Increase communication content and outlets through the use of appropriate technologies, information, and community resources	4a – Timely communication, both proactive and reactive, is important for parents and the greater community to partner with schools.	4a – By June 2012, school and district websites will be consistently updated in a timely manner. The school district will have a presence at City Council meetings. Service organizations will be visited. Community resources such as the Latino Leadership Council, Lighthouse FRC, PCOE parent education programs will be utilized as general supports, but specifically in School Attendance Review Boards, School Attendance Mediations, and Student Study Teams.	<ul style="list-style-type: none"> <li>• District and Sites update websites</li> <li>• District Office staff will attend City Council meetings</li> <li>• Services Organizations visited</li> <li>• Community resources utilized</li> </ul> <i>All Administrative Staff/ Other Selected Staff</i>	

7.3.8

4b - Communication and collaboration with the city will be increased.	4b - Joint partnerships including the School Resource Officer, joint use facility agreements, and the library assist district families and community members. Some of these agreements need updating based on the practical use of the facilities. Ongoing joint collaborative meetings take place throughout the year. City support for adequate school facilities in the Villages and infill will be sought.	4b - By June 2012, collaboration meetings with the city will continue and other avenues of partnership will be evaluated. City support for appropriate educational facilities will be garnered.	<ul style="list-style-type: none"> <li>• Hold meetings with city manager</li> <li>• Explore revised SRO contract</li> <li>• Update joint use agreements</li> <li>• Meet with the City concerning Village educational facilities</li> </ul>	
			<i>Superintendent / District Office Staff</i>	

7.3.9

## Goal #5 Promote student health and nutrition in order to enhance readiness for learning.

<i>Objective</i>	<i>Background</i>	<i>Benchmark</i>	<i>Actions/ Responsibility</i>	<i>Final</i>
5a – Implement new food service software – Nutrikids.	5a – Food Service engaged in an RFP for an integrated food service software program to replace the current software system because it was no longer supported by the vendor. The new software package needed to include point of sale, on-line prepayments, nutrition education, free and reduced-price tracking, meal tracking, parent portal, and management reporting.	5a -By June 2012, implement new Nutrikids software for 2011-12 school year and educate parents and students on the many features offered in the software.	<ul style="list-style-type: none"> <li>• Work with the Nutrikids vendor, IT department and sites</li> <li>• Upgrade the hardware and software to the Nutrikids point-of-sale program</li> <li>• Utilize the many report and summary features available in Nutrikids to monitor meal and revenue data site-by-site</li> </ul>	
			<i>Assistant Superintendent/Technology/Director of Food Services and Food Services Department</i>	

7.3.10