

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Paul Long - Vice President
Kris Wyatt - Clerk
Brian Haley - Member
Damian Armitage - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business Services

STUDENT ENROLLMENT

<u>School</u>	<u>2010 CBEDS</u>	<u>05/03/11</u>	<u>06/03/11</u>
Sheridan School (K-5)	84	83	83
First Street School (K-5)	449	454	452
Carlin C. Coppin Elementary (K-5)	420	397	396
Creekside Oaks Elementary (K-5)	620	643	639
Twelve Bridges Elementary (K-5)	716	727	729
Foskett Ranch Elementary (K-5)	543	539	534
Lincoln Crossing Elementary (K-5)	612	608	605
Glen Edwards Middle (6-8)	699	689	688
Twelve Bridges Middle School (6-8)	832	818	810
Lincoln High School (9-12)	1,496	1,414	1,411
Phoenix High School (10-12)	80	84	78
PCOE Home School	0	0	0
TOTAL:	6,551	6,456	6,425

Preschool/Head Start

First & J Street 24
Carlin Coppin 23 - A.M. /20 - P.M.
Sheridan 20

Pre-K/Special Ed

Foskett 19
FSS PPPIP 66
Carlin Coppin 10

Adult Education 201

First-5 Program

First Street 20-A.M. / 13-P.M.
Sheridan 9

GLOBAL DISTRICT GOALS

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 7, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

AGENDA

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:30 P.M. START

- 1. CALL TO ORDER** – Lincoln High School Performing Arts Theater

5:35 P.M.

- 2. CLOSED SESSION** – Lincoln High School - Office Conference Room
 - 2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**
 - a. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 L
 - b. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 M
 - 2.2 LIABILITY**
 - a. Rejection of claim, (Fermin Gonzales) pursuant to Government Codes 910 & 910.2.
 - b. Rejection of claim, (Randy Carver) pursuant to Government Codes 910 & 910.2.
 - 2.3 CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Superintendent of Business Services
 - 2.4 PERSONNEL**
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - 2.5 INTERDISTRICT ATTENDANCE APPEAL**
 - a. Interdistrict Request Appeal 11/12 - 16
 - b. Interdistrict Request Appeal 11/12 - 17
 - c. Interdistrict Request Appeal 11/12 – 18

June 7, 2011

Agenda

7:00 P.M.

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918

- a. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 L
- b. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 M

3.2 LIABILITY

- a. Rejection of claim, (Fermin Gonzales) pursuant to Government Codes 910 & 910.2.
- b. Rejection of claim, (Randy Carver) pursuant to Government Codes 910 & 910.2.

3.3 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Superintendent of Business Services

3.4 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

3.5 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 11/12 -16
- b. Interdistrict Request Appeal 11/12 -17
- c. Interdistrict Request Appeal 11/12 -18

4. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 Approval of Meeting Minutes for:
 - May 3rd, & 17th, 2011 Regular Board of Trustee Meeting
 - May 31, 2011, Special Board of Trustee Meeting
- 4.2 Approval of Warrants
- 4.3 Classified Personnel Report
- 4.4 Certificated Personnel Report
- 4.5 Approve 2011-12 California Interscholastic Federation Application for LHS.
- 4.6 Request to approve Phoenix High School minimum days.
- 4.7 Approve Agreement for Fiscal Budget Services between School Services of California, Inc., and WPUSD.
- 4.8 Approve United Auburn Indian Community donation to Carlin C. Coppin School.

June 7, 2011

Agenda

- 4.9 Approve Purchase and Construction Agreement with Gary Doupnik Manufacturing, Inc. for portable classroom placement at Phoenix High School.
- 4.10 Approve Contract with KS Telecom, Inc. for Project Lead the Way Classroom Computer Cabling.

*Roll call vote:***5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente
- 6.2 Western Placer Teacher's Association – Mike Agrippino
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough
- 6.4 Superintendent - Scott Leaman

7. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 Action

SUPERINTENDENT, DEPUTY SUPERINTENDENT, ASSISTANT SUPERINTENDENT, SENIOR MANAGEMENT POSITION OF THE CLASSIFIED SERVICE CONTRACT EXTENSIONS– Leaman
(10-11 G & O Component IV, V)

•Based on successful performance, the following contract extensions are being forwarded to the board:

- Superintendent – one year extension to June 30, 2014
- Deputy Superintendent – two year extension to June 30, 2013
- Assistant Superintendent – two year extension to June 30, 2013
- Director of Maintenance – two year extension to June 30, 2013
- Director of Technology – two year extension to June 30, 2013

7.2 Information NEW TDAP IMMUNIZATION – Boyle *(10-11 G & O Component I, III, IV, V)*

•For the coming 2011- 2012 school year, a new California law (AB354) requires that ALL incoming 7th – 12th grade students have a pertussis (whooping cough) booster shot, called Tdap, before entering school. Students in Western Placer Unified School District carried home letters with this information in January, and WPUSD secondary schools have been sending home recorded voice mail messages monthly since that time to alert families of this new requirement. Information is also available on the district website at www.wpusd.k12.ca.us

7.3 Information STUDENT SUCCESS TEAM (SST) & INTERVENTION PROGRAMS – Boyle *(10-11 G & O Component I, II, III, IV, V)*

•For the past two years, WPUSD administration, certificated and classified staff have targeted the improvement of intervention programs as one of our educational goals.

June 7, 2011

Agenda

Specific and timely intervention for individual student learning needs is a research-proven strategy that improves student learning and success and frequently avoids the need for costly special education services later.

7.4 Information SPECIAL EDUCATION PROGRAM UPDATES – Boyle/Lopes (10-11 G & O Component I, II, III, IV, V)

•Over the past three years, WPUSD staff has worked diligently to reduce reliance on county and non-public school (NPS) special education program services by bringing programs back to the district whenever possible, if in doing so the program excellence and integrity was maintained and if such changes could be accomplished in a cost-effective manner. Tammy Forrest, Director of Special Education, has leant leadership to these efforts during the past two years. Together the Educational Services and Business Departments have been tracking financial impacts of these decisions.

7.5 Action 2010-11 GRAND JURY REPORT AND RESPONSE – Lopes (10-11 G & O Component I, IV, V)

•As a result of complaints, the Placer County Grand Jury launched an investigation into the practices of the Western Placer Unified School District's Facilities and Maintenance Department. The Grand Jury has issued a report and has requested a response from both the Superintendent and the Board of Trustees. Administration has prepared a joint response on behalf of the Superintendent and the Board of Trustees.

7.6 Information CHILD NUTRITION SERVICES UPDATES – Lopes (10-11 G & O Component I, III, IV, V)

•The Board of Trustees in their 2010-11 Board Goals set a goal to promote student health and nutrition in order to enhance readiness for learning with an objective of implementing a new food service interactive website with menus, nutritional information for parents and educational games for students. The Child Nutrition Services department continues to look for new ways to provide helpful, educational and fun access to parents and students regarding food service offerings.

7.7 Information PRELIMINARY BUDGET DATA – Lopes (10-11 G & O Component I, II, III, IV, V)

•District staff is preparing the 2011-12 budget documents for Board approval at the June 21, 2011, Board of Trustees meeting. Staff has outlined anticipated changes to the 2011-12 budget since information was shared in March 2011 from the Second Interim Report multiyear projections. This agenda item will update the Board of Trustees on the latest state budget information.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

June 7, 2011

Agenda

- June 21, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- August 2, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- August 16, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>

Posted: 060211

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: Lincoln High School – Main Office Conference Room

Date: Tuesday, June 7, 2011

Time: 5:35 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
 5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 6. **LIABILITY CLAIMS**
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. **PERSONNEL**
 - * PUBLIC EMPLOYEE APPOINTMENT
 - * PUBLIC EMPLOYEE EMPLOYMENT
 - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - * PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 10. **STUDENTS**
 - * **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - * STUDENT PRIVATE PLACEMENT
 - * **INTERDISTRICT ATTENDANCE APPEAL**
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
1. **LICENSE/PERMIT DETERMINATION**
 - a. Specify the number of license or permit applications.
 2. **SECURITY MATTERS**
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
- 4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #10-11 L

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

Yes

DEPARTMENT:

FINANCIAL INPUT/SOURCE:

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #10-11 L

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #10-11 M

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

John Wyatt
District Hearing Officer

ENCLOSURES:

Yes

DEPARTMENT:

FINANCIAL INPUT/SOURCE:

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #10-11 M

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Rejection of Claim (Fermin Gonzales)
Pursuant to Government Codes 910 & 910.2

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Joyce Lopes,
Assistant Superintendent of Business

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the rejection of the claim.

RECOMMENDATION:

Administration recommends the Board of Trustees reject the claim.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Rejection of Claim (Randy Carver)
Pursuant to Government Codes 910 & 910.2

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Joyce Lopes,
Assistant Superintendent of Business

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the rejection of the claim.

RECOMMENDATION:

Administration recommends the Board of Trustees reject the claim.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Mary Boyle, Deputy Superintendent

Ryan Davis, Director of Human Services

Joyce Lopes, Assistant Superintendent
of Business Services

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Ryan Davis

Director of Human Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/
RELEASE

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Board of Trustees

ENCLOSURES:

No

DEPARTMENT:

Ryan Davis
Director of Human Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Interdistrict Appeal

AGENDA ITEM AREA:

Disclosure of Action Taken in
Closed Session

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

- Interdistrict Request Appeal 11/12 - 16
- Interdistrict Request Appeal 11/12 - 17
- Interdistrict Request Appeal 11/12 - 18

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Minutes:

- May 3 & 17, 2011 – Regular Board Meeting
- May 31, 2011 – Special Board Meeting

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- May 3 & 17, 2011 – Regular Board Meeting
- May 31, 2011 – Special Board Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
May 3, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Brian Haley, Vice President
Kris Wyatt, Clerk
Paul Long, Member
Damian Armitage, Member

MEMBERS ABSENT:

Paul Carras, President

OTHERS PRESENT:

Scott, Superintendent
Mary, Deputy Superintendent of Educational Services
Joyce, Assistant Superintendent of Business
Ryan, Director of Human Services
Cathy, Assistant Superintendent of Facilities and Maintenance
Rosemary, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

5:25 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

5:30 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
 - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 G
 - 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Superintendent of Business Services
 - 2.3 **PERSONNEL**
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4.1.1

May 3, 2011

Minutes

- a. Public Employee Discipline/Dismissal/Release – CE10/11.2
- b. Public Employee Discipline/Dismissal/Release – CL10/11.4
- c. Public Employee Discipline/Dismissal/Release – CL10/11.5

2.4 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 11/12 - 3
- b. Interdistrict Request Appeal 11/12 - 4
- c. Interdistrict Request Appeal 11/12 - 5
- d. Interdistrict Request Appeal 11/12 - 6

7:00 P.M.**3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:**3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 G

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by 4-0 vote to expel student for the remainder of the 2010-11 school year, and the fall semester of 2011-12.

3.2 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Superintendent of Business Services

No action was taken

3.3 PERSONNEL**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- a. Public Employee Discipline/Dismissal/Release – CE10/11.2

Mrs. Wyatt reported, in closed session the board took action to approve charges filed regarding employee CE10/11.2, and the board approved Resolution 10/11.17 for dismissal and immediate suspension of employee CE10/11.2 and authorizing district administration to serve required notice. Roll call vote was taken, it was unanimous 4-0 with one absent.

- b. Public Employee Discipline/Dismissal/Release – CL10/11.4

Mrs. Wyatt reported, in closed session the board ratified the separation and release agreement between WPUSD and CSEA and classified employee CL10/11.4. Roll call vote was taken, it was unanimous 4-0 vote with one absent.

- c. Public Employee Discipline/Dismissal/Release – CL10/11.5

4.1.2

May 3, 2011

Minutes

Mrs. Wyatt reported, in closed session the board ratified the separation and release agreement between WPUSD and CSEA and classified employee CL10/11.5/ Roll call vote was taken, it was unanimous 4-0 vote with one absent.

3.4 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 11/12 – 3

Motion by Mr. Armitage, seconded by Mr. Haley to approve the request appeal. The appeal was denied on a 2 yes, 2 no vote. No votes were Wyatt and Long.

b. Interdistrict Request Appeal 11/12 - 4

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve transfer appeal.

c. Interdistrict Request Appeal 11/12 - 5

Motion by Mr. Armitage, seconded by Mr. Haley to approve the request appeal. The appeal was denied on a 2 yes, 2 no vote. No votes were Long and Wyatt.

d. Interdistrict Request Appeal 11/12 - 6

Motion by Mr. Haley, seconded by Mr. Armitage to approve the request appeal. The appeal was denied on a 2 yes, 2 no vote. No votes were Long and Wyatt.

NOTE: ADDED AGENDA ITEM

Board Member Paul Long noted a change on the agenda. The change was to add one item under "Action, Discussion, Information". The item is a Resolution 10/11.17 and is numbered item 8.7. Motion by Mr. Haley, seconded by Mr. Wyatt, and passed by a 4-0 vote to approve to add Resolution 10/11.17 to the agenda. Roll call vote Haley, Armitage, Wyatt, Long

4. SPECIAL ORDER OF BUSINESS

- 4.1 Recognition of Lincoln High School's Freshmen Basketball Team
Cesar Balderas, Freshman Basketball Coach spoke about his team, and his coaching. He praised his players for their outstanding season. Mr. Leaman presented Coach, Caesar Balderas with a plaque for the team.

5. CONSENT AGENDA

- 5.1 Approval of Meeting Minutes for:
• April 5, 2011 Regular Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Classified Personnel Report
- 5.4 Approve Robotics Competition trip to St. Louis Missouri, and Choir trip to Carnegie Hall in New York.
- 5.5 Approve Student Discipline/Stipulated Expulsion on Student #10-11 I
- 5.6 Approve Student Discipline/Stipulated Expulsion on Student #10-11 J

May 3, 2011

Minutes

- 5.7 Approve Ratification of Contract between Far West Forest Products and WPUSD for Demolition of Room 2 and 1 Storage Trailer at Phoenix High School.
- 5.8 Approve California Environmental Quality Act Certification for the Phoenix High School Portable Replacement Project.
- 5.9 Approve Hardware purchase of Child Nutrition Program.
- 5.10 Approve report of Disclosure Requirements for Quarterly Reports of Investments.
- 5.11 Approve Contract with Alan S. Brooks, Inspector of Record for Summer 2011 Construction Projects.
- 5.12 Approve Contract with Economic Planning Systems, Inc. (EPS) to administer CFE 1 and 2 Fiscal Year 2011-12.

Mr. Long requested Item 5.11 be pulled from the consent agenda for discussion. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 vote to approve consent agenda, with the exception of 5.11 that was requested to be pulled for discussion.

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve 5.11 after some discussion.

Roll call vote: Armitage, Wyatt, Haley, Long

6. COMMUNICATION FROM THE PUBLIC

Jill Loya gave a library report and shared the following:

- May is a busy time for field trips at the library. With the school year coming to a class many teachers want to introduce their students- especially 1st – 3rd grade to the library and show them all of the resources that are available to them. Wednesday May 25th, I have the pleasure of hosting all of the 1st grade classes from Creekside Oaks Elementary. The students will rotate in 3 groups – library tour, story time, info on Summer Reading & learning about databases, especially accessing the Renaissance Home Learning Page to find A/R books in the library. Last week I hosted the parents from the 1st Street ESL class who were given a library tour, received library cards and stayed with their children for our monthly Wednesday evening Family Storytime.
- The Carnegie Story time which is on Wednesday mornings has been averaging 30 children and their caregivers. It is wonderful to have move furniture to accommodate the little ones for story time in our historic Carnegie Library. This is a more traditional story time with songs, stories, finger plays & movement.
- Our Mother Goose early literacy program on Thursdays at 12 Bridges has been filled to capacity. With 2 sessions filled to capacity at 100 people each, it's exciting to see the children make the transition into school and still want to come back during spring break. Tonight at Roundtable Pizza there is a fundraiser from 5- 9 p.m. and 20% of sales will go to our Mother Goose program. Throughout the next three months, our Friends of the Library group will be conducting fundraisers at local restaurants for our Mother Goose program.
- Summer Reading **One World, Many Stories** 2011 begins Saturday May 21st with a preview party featuring magician, Micah Hogan from 1:30 – 3:30 p.m. in the Willow Room at the 12 Bridges Library– Each child will be given a passport to find answers to questions about China, Africa, Mexico and Russia.
- Sign-ups for Summer Reading begin June 1st through the 29th at both libraries. Prizes will be available all summer as long as we have them.

4.1.4

May 3, 2011

Minutes

- **Summer Reading Craft** program will be at the 12 Bridges Library on Wednesdays from 3:30 – 5 p.m. Each week will feature crafts based on the week's country- Africa, Mexico, China or Russia.
- Books in the Courtyard- generously sponsored by The Friends of the Library, will be giving out 1 free Scholastic book to each child on Wednesdays June 8th, 15th, 22nd & 29th from 8 a.m. – 12 p.m.

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente was not present
- 7.2 Western Placer Teacher's Association – Mike Agrippino – no report
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough no report
- 7.4 Superintendent - Scott Leaman share the following:
 - Working on Staffing
 - Working on Early Retirement Incentive process
 - Summer projects, planning for a smooth transition, will be rebuilding GEMS wing, projections at LHS, looking a preschool building, looking at work on PHS, moving school farm. Joyce will be overseeing summer projects.
 - Will be moving to Gmail, this will be a cost savings to the district.
 - Planning for graduation dates,
 - Received an invite from Rotary
 - Chamber is combing State of the City/State of the District in June. Will highlight projects.
 - Establishing a May 31st Special meeting for Retirement incentive and Transfer appeals.
 - Negotiations tomorrow with WPTA

8. ♦ACTION ♦DISCUSSION ♦INFORMATION**8.1 Action ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (10-11 G & O Component I, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR/BP/E 3320 Claims and Actions Against the District
- BP 3280 Sale or Lease of District-Owned Real Property

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve policies as presented.

**8.2 Discussion/ RATIFICATION OF MEMORANDUM OF UNDERSTANDING
Action WITH CSEA REGARDING BUDGET REDUCTIONS INCLUDING
FURLOUGH DAYS AND MODIFICATION TO BENEFITS
AMONG OTHER ITEMS – Davis (10-11 G & O Component I, IV, V)**

•The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed a Memorandum of Understanding regarding furlough days, salary, benefit changes, and other items for the 2011/2012 school year. This MOU will greatly assist the District with

4.1.5

achieving its required budget reductions for the 2011-2012 school year while saving positions and programs.

Ryan Davis shared the MOU with CSEA regarding Budget reductions. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 vote to approve MOU between WPUSD and CSEA.

8.3 Discussion/ APPROVAL OF RESOLUTION 10/11.16 APPOINTING
Action AUTHORIZED DISTRICT REPRESENTATIVES AND APPOINT
DISTRICT CEQA OFFICER – Leaman (10-11 G & O Component I, IV, V)

•The State of California requires districts to appoint a representatives(s) who are authorized to act on behalf of the district in matters other than those requiring action by the governing body of the Western Placer Unified School District, and to appoint a California Environmental Quality Act (CEQA) Officer who acts as a liaison between the district and the State Allocation Board.

Cathy Allen reported the purpose of Resolution 10/11.16 appointing an authorized district representative due to her leaving. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote approving Resolution 10/11.16. Roll call by Wyatt, Haley, Armitage, Long

8.4 Discussion/ IDENTIFICATION OF HIGH PRIORITY CAPITAL FACILITIES
Action NEEDS/PROJECTS – Lopes (10-11 G & O Component I, IV, V)

• In the Restricted Facilities Funding accounts we have remaining money that is classified as project savings from the previous five construction/modernization projects. As Office of Public School Construction apportioned projects, the District has the ability to utilize project savings towards high priority capital facility needs of the district (Education Code Section 1859.103). Staff requests that the Board of Trustees identify the following projects as high priority capital facilities needs: all projects identified within the scope of the WPUSD Master Plan, Glen Edwards Middle School Fire Reconstruction, placement of portable building at Phoenix High School and placement of portable building at Creekside Oaks Elementary School for Instructional Services.

Cathy Allen explained project savings, and the process. She discussed what the project savings could be used for. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve high priority savings is used for deferred 5 year plan projects.

8.5 Information RESOURCE SOLUTIONS GROUP ENERGY AUDIT FINDINGS –
Lopes (10-11 G & O Component I, IV, V)

•Resource Solutions Group, the firm utilized by Pacific Gas & Electric to conduct audits on school district energy usage has completed its audit, attached. In short, the audit indicates that the district has done most everything that can be considered “low-hanging fruit” in the energy efficiency arena. Implementing the majority of the projects identified in the audit would require substantial cost to the district with minor incentives available and a long life cycle necessary to recoup up front costs, during which time technology will have improved which may make the project obsolete.

May 3, 2011

Minutes

One area that should be considered is 'vending machine misers' that are relatively inexpensive, easy to install and should save the district a small amount of energy. Beyond that, other projects listed should be incorporated as part of a particular school site modernization project when funding permits.

Cathy Allen presented the audit report that was received from Resource Solutions Group. Next step allows energy savings continue when implementing the majority of the projects identified in the audit, which would require substantial cost to the district with minor incentives. This was an information only item.

8.6 Action**2011-12 BUDGET REDUCTIONS – Leaman/Lopes (10-11 G & O***Component I, IV, V)*

•The district is currently deficit spending and faced with budget reductions. Board direction to staff over the past year regarding the necessary budget reductions is to use a balanced approach. If no cuts are taken, the general fund balance will soon be exhausted. However, if a balanced budget is achieved immediately, cuts would be very deep. While it is clear that budget cuts are necessary in the coming years, taking a balanced approach to cuts is a strong interest of district constituents. Budget cuts are taken gradually over the next three fiscal years while spending down undesignated reserves. Board directed staff to achieve a balanced budget by the 2013-14 budget year. Total reductions of \$9.5 million are necessary over this time period to achieve a balanced budget.

The Board of Trustees targeted \$3 million in reductions for the 2011-12 budget. The Board agreed to utilize the \$1.2 million of one-time Federal Jobs Funding and the \$500,000 New School Reserve to help meet the targeted reductions, leaving a balance of **\$1.3 million** to identify through reductions.

Joyce Lopes presented the budget reductions. She reported the budget committee has been meeting since December, the bargaining units agreed to 4 furlough days, and benefits cap with the majority of the employee groups. (review page 8.6.6). Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 roll call vote to approve budget reductions. Roll call vote: Haley, Armitage, Wyatt, Long

ADDED AGENDA ITEM**APPROVE RESOLUTION 10/11.17 IN SUPPORT OF THE MAY 9-13 'WEEK OF ACTION' - Leaman (10-11 G & O Component I, IV, V)**

•A broad spectrum of education support groups, including the Parent Teachers Association, is establishing a "Week of Action" next week, May 9-13, 2011. The overarching goal of this coalition is to high light the stat of educational funding and asks the legislature to find solutions that support students by not inflicting additional cuts on education. A resolution in support of the week authored by the California School Boards Association is attached. Included in the resolution is the statement that these actions should not interrupt school operations or classroom activities.

4.1.7

May 3, 2011

Minutes

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by 4-0 vote to approve Resolution 10/11.17 supporting May 9-13 "Week of Action"
Roll call vote Armitage, Wyatt, Haley, Long

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley reported looking forward to graduation, attended the Ole property with the Education Foundation and was very impressed with the science teachers and the projects the students are doing, it was terrific experience.

Mr. Armitage reported on the Farm Open House, took a hay ride, and felt it was a very educational experience.

Mrs. Wyatt experienced watching students do insect experience during the Farm Open House. She handed out Relay for Life Laminar to the board, which are donation of \$10.00. Relay for life is scheduled for May 21st and 22nd.

Mr. Long reported on the farm Foundation meeting, the deed was discussed, and the foundation accepted the presentation.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- May 17, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – First Street School
- May 31, 2011 7:00 P.M., Special Meeting of the Board of Trustee – Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:05 p.m.

Paul Long, Board Member

Kris Wyatt, Clerk

4.1.8

May 3, 2011

Minutes

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the
Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
May 17, 2011, 7:00 P.M.
FIRST STREET ELEMENTARY SCHOOL–Multi-Purpose Bldg.
1400 First Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Paul Carras, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Damian Armitage, Member

OTHERS PRESENT:

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities & Maintenance Services
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger
Carlos DeLa Fuente, Student Body Representative

4:55 P.M. START

1. **CALL TO ORDER** – First Street Elementary School – Multi Purpose Building

5:00 P.M.

2. **CLOSED SESSION** – First Street Elementary School - Office Conference Room

- 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 H
 - b. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 K

- 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent, Ryan Davis, Director of Human Services, Joyce Lopes, Assistant Superintendent of Business Services

4.1.10

- 2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- a. Approve Closed Session Resolution No. 10/11.21 Authorizing the Release of (1) Temporary Certificated Employee
 - b. Public Employee Discipline/Dismissal/Release – CE10/11.3
- 2.4 INTERDISTRICT ATTENDANCE APPEAL**
- a. Interdistrict Request Appeal 11/12 - 7
 - b. Interdistrict Request Appeal 11/12 - 8
 - c. Interdistrict Request Appeal 11/12 - 9
 - d. Interdistrict Request Appeal 11/12 - 10
 - e. Interdistrict Request Appeal 11/12 - 11

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – First Street Elementary School – Multi Purpose Building

3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918

- a. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 H

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 roll call vote to expel student #10-11 H. Roll call vote Haley, Long, Wyatt, Armitage, Carras.

- b. Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 K

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 roll call vote to expel Student # 10-11 K. Roll call vote Long, Wyatt, Armitage, Haley, Carras.

3.2 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent, Ryan Davis, Director of Human Services, Joyce Lopes, Assistant Superintendent of Business Services

No action was taken

3.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- a. Approve Closed Session Resolution No. 10/11.21 Authorizing the Release of (1) Temporary Certificated Employee

Mrs. Wyatt reported the board took action in closed session authorizing the release of one temporary Certificated Employee. Motion by Mr. Long, seconded by Mr. Haley, and passed a 5-0 roll call vote to approve the unanimous roll call vote in closed session. Roll call vote Wyatt, Armitage, Haley, Long, Carras

- b. Public Employee Discipline/Dismissal/Release – CE10/11.3

4.1.11

May 17, 2011

Minutes

Motion by Mr. Long, seconded by Mrs. Wyatt
Roll call vote: Armitage, Haley, Long, Wyatt, Carras

3.4 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 11/12 – 7

This appeal was pulled and the parents have decided to register in Western Placer.

b. Interdistrict Request Appeal 11/12 – 8

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 3-2 vote to deny the appeal. No votes by Armitage and Carras

c. Interdistrict Request Appeal 11/12 – 9

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 vote to deny the appeal.

d. Interdistrict Request Appeal 11/12 – 10

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 vote to deny the appeal.

e. Interdistrict Request Appeal 11/12 – 11

During the appeal it was discovered the reason for transfer is included on the approved list. The transfer was approved at administrative level.

4. SPECIAL ORDER OF BUSINESS

School being featured: First Street Elementary School.

Mr. Ayala, Principal did a PowerPoint presentation on school demographics for API scores. He introduced Tanja Poley, a parent who wrote a grant, and received money from the United Auburn Indian Community for the STEM Program. The STEM (Science, Technology, Engineering, and Math) which is for eight weeks, which is 50% robotics, 25% based on some building (math element), 25% hands on science technology. It will end with a family assembly after the eight weeks. The following students were presented with recognition certificates for a perfect CST score, Cherish Bruce; Emily Compaan; Justice Calhoun; Ethen Darbo; Dorin Wirth, and Joshua Albornoz were recognized for Outstanding Academic Achievement. Mr. Ayala thanked staff and parents.

5. CONSENT AGENDA

5.1 Classified Personnel Report

5.2 Certificated Personnel Report

5.3 Approve Williams Uniform Quarterly Complaint Report.

5.4 Approve Waiver of California High School Exit Exam Requirement for Diploma for Special Education Students.

Student #10-11 M1 Student #10-11 M6 Student #10-11 M11

Student #10-11 M2 Student #10-11 M7 Student #10-11 M12

4.1.12

May 17, 2011

Minutes

Student #10-11 M3	Student #10-11 M8	Student #10-11 M13
Student #10-11 M4	Student #10-11 M9	Student #10-11 M14
Student #10-11 M5	Student #10-11 M10	

- 5.5 Approve Agreement with Sport Chalet regarding the purchase of Team Uniforms, Apparel, Footwear and Equipment.
- 5.6 Approve California Environmental Quality Act Certification for the Phoenix High School Portable Addition 2011.

Motion by Mrs. Wyatt, seconded, by Mr. Haley, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Long, Wyatt, Armitage, Haley, Carras

6. COMMUNICATION FROM THE PUBLIC

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente reported on the following:
- Prom was last Saturday
 - Spring sports have ended
 - Robotics, took 240 out of 400 teams during the Nationals competition
 - Senior award night was last week
 - Relay for Life is this Saturday – Sunday (May 21-22)
 - Science Expo this Friday, they will have Airzooka
 - Sadie Hawkins dance is Friday
 - Tutor is ending next Friday
 - May play day
- 7.2 Western Placer Teacher's Association – Mike Agrippino announced with great pleasure that Cindy Hagman was awarded teacher of the year.
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough – no report
- 7.4 Superintendent - Scott Leaman
- Special board meeting on May 31st, for transfers, and early retirement
 - Working on staffing
 - Goals will be coming soon
 - Budget cuts that we are currently looking at
 - Invited the board to Grad Night.
 - Classified award should be to us by the June 7th.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

- 8.1 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS** – Leaman (10-11 G & O Component I, IV, V)
- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.
 - BP/AR/ 3100 Budget
 - AR 3460 Financial Reports and Accountability
 - BP 3513.3 Tobacco-Free Schools

4.1.13

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve revised policies and presented.

8.2 Information DAWG – DISTRICT ATTENDANCE WORK GROUP – Boyle (10-11 G & O Component IV, V)

•Western Placer Unified School District boasts a 96.6% attendance rate. While this is a very positive figure, the high rates of attendance of most of our students mask the lower attendance rates of others. When students are absent, opportunities for learning are lost, impacting the student, the teacher, the classmates and support staff. There is a financial cost as well. Last year, WPUSD lost approximately \$1.3 million in state revenues at approximately \$30/day/student, due to student absences.

This spring a committee was established to examine out district attendance rates, attendance policies and procedures. DAWG (District Attendance Work Group) has met to for the purpose of improving student attendance in order to maximize student learning and to minimize disruptions and resource costs to students, staff, families and the community.

Mary Boyle reported on the past training on the DAWG program, she shared on loss of ADA to the district, and concerned about students with excessive absences. The committee has met over the past six weeks to review policies and procedures to see what can be done. Mary presented material reviewing excused absences, unexcused absences, SARB procedures. A chart has been put together to review absences and tardies, and what can be done to improve attendance.

8.3 Information CALIFORNIA HIGH SCHOOL EXIT EXAM (CAHSEE) RESULTS – Boyle (10-11 G & O Component IV, V)

•California high school students take the California High School Exit Examination (CAHSEE) for the first time in tenth grade. If they pass both the English Language Arts (ELA) and Mathematics portions of the test at that time, they have completed the CAHSEE portion of their high school graduation requirements. Students are given an additional two opportunities to pass CAHSEE as juniors, and three opportunities to pass as seniors. During the subsequent years, students have the opportunity to be enrolled in tutoring and/or CAHSEE support elective classes.

Mary reported on CAHSEE results, scores are up, Lang Arts are up, and PHS has an increase.

8.4 Information LINCOLN HIGH SCHOOL MARQUEE PROGRAM – Boyle (10-11 G & O Component I, II, III, IV, V)

•District Goal #1 states: Develop and Continually Upgrade a Well-Articulated K-12 Academic Program. Objective 1b addresses establishing a marquee program for Lincoln High School. During the past year, a committee of Lincoln High School and District administration and teachers has met together to explore additional program options for Lincoln High School. Research, visitations and discussion included Early College/Middle College; increased 2 + 2 Articulation Agreements with Sierra College; Distance Learning; and Career Pathways with an emphasis on Liberal Arts, Engineering & Design, Finance & Business, Health Science & Medical Technology, and Agriculture & Natural Resources.

4.1.14

Mary reported on the LHS Marquee program. Mary introduced Linda Christopher with LEED, a 4 year course, covers CAD and CAM, will be send two staff members to training, both Mr. Seacrist and Mr. Gillming spoke on their experience with LEED. The district is a part of corp. partners with Chevron, "Project LEED the way" Implementation engineer program. Lowe's Grant will help with financial support. "Large Toolbox" grants. Mr. Obeso presented Mary Boyle with a check for \$75,000.00. An implementation timeline was presented. Mr. Butler presented the board with a planned class scheduled. Comment from the board: Long-this information needs to be on the website, brochures are great, we need to get the word out.

8.5 Discussion/ Action **APPROVAL OF CHANGE ORDER NO. 2 FOR LINCOLN HIGH SCHOOL RELOCATABLES AND MODERNIZATION PROJECT –**

Lopes (10-11 G & O Component I, II, III, IV, V)

•Change Order No. 2, our full and final change order on this project, represents a \$29,109.00 increase in the Construction Contract with Seward L. Schreder Construction for the Lincoln High School Relocatables and Modernization. The attached documentation shows the breakdown of each Construction Change Directive and corresponding cost and/or credit. The new contract amount will be \$1,897,704.00 which represents just under a 1.5% increase from the original contract amount. The 1.5% includes increases in costs for both the new construction and the modernization portions of the contract.

Joyce reported this project has been completed, this is just a final change order to approve completion. Motion by Long, Haley

8.6 Action **APPROVE RESOLUTION NO. 10/11.19 ESTABLISHING FUND BALANCE CLASSIFICATIONS – Lopes (10-11 G & O Component I, II, III, IV, V)**

•Per Board Policy 3100, "The Board shall adopt a formal resolution that provides for classification of fund balances in the general fund and is compliant with Governmental Accounting Standards Board (GASB) Statement 54. The resolution also shall:

1. Establish specific steps for committing funds that cannot be used for any other purpose unless the Board takes action to remove or change the constraint
2. Express the authority of the Board and/or delegate authority to other person(s) to identify intended uses of assigned funds
3. Establish the order in which fund balances will be spent when multiple fund balance types are available for an expenditure"

Joyce Lopes shared a notification that was sent out by GASBE showing the process on how to publicize fund balance as required by a resolution. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 roll call vote. Roll call vote: Wyatt, Armitage, Haley, Long, Carras

8.7 Action **APPROVE RESOLUTION NO. 10/11.20 AUTHORIZING THE ISSUANCE OF 2011 TAX REVENUE ANTICIPATION NOTES –**

Lopes (10-11 G & O Component I, II, III, IV, V)

•Change Tax Revenue Anticipation Notes (TRANS) are used as a financing tool to mitigate cash flow deficits. The notes are issued at a tax-exempt interest rate,

4.1.15

May 17, 2011

Minutes

which is substantially lower than normal bank loans. The proceeds may then be reinvested with the Placer County Treasurer or in a Guaranteed Investments Contract (GIC) at a higher rate of interest.

The Resolution allows us authorization in participating in a Trans if needed, and will not exceed 18 million. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 roll call vote to approve Resolution No. 10/11.20. Roll call vote Armitage, Haley, Long, Wyatt, Carras

8.8 Information BUDGET ASSUMPTIONS & MULTI YEAR PROJECTIONS –

Lopes (10-11 G & O Component I, II, III, IV, V)

• The business office is finalizing the budget development process and updating the budget assumptions. The budget assumptions reflect our best information to date and incorporate:

- School Services of California Dartboard projections (attachment A)
- Budget reductions approved by the Board of Trustees on May 3, 2011 (attachment B)
- District staffing trends
- Property tax estimates from Placer County
- Charter school estimates from Horizon
- ADA projections based on DecisionInsite (enrollment consultant) data and school site data

Articles regarding the present State budget environment and the impact of California's fiscal crisis for schools are enclosed for your information.

Joyce Lopes reviewed the Budget assumptions and explained how fund balance as required by a resolution. Budget assumptions have been brought before the board, and shared the most current May revisions from the Governor. These budget assumptions were based on the January revisions. Will be attending the May revised workshop, we may be able to operate in this kind of budget. Joyce reported she would be bringing the budget before the board at the June 21st board meeting for approval. She has been meeting regularly with the county assessors office, to look at property taxes for the next several years.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- School Fundraising

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Armitage is looking forward to district choir tomorrow night, and looking forward to his boys being involved with the new projects at LHS. This makes our schools more attractive.

4.1.16

May 17, 2011

Minutes

Mrs. Wyatt shared 114,000 was presented at LHS scholarship night, FFA dinner was wonderful, LHS had Career Fair, and it was exciting, and will be attending the choir tomorrow night.

Mr. Long reported tonight's board meeting is what it's all about, these programs are great, and we have a lot to be proud of. We need to get the word out about our schools. He shared how proud he is to be a board member for the district.

Mr. Haley shared the AYP scores are wonderful, it was a great night. Will be sharing tonight's information with Sierra.

Mr. Carras, wonderful things going on.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **May 31, 2011 7:00 P.M.**, Special Board of Trustee Meeting – Lincoln High School

➤ **June 7, 2011 7:00 P.M.**, Regular Board of Trustees Meeting – Lincoln High School, Performing Arts Theater

➤ **June 21, 2011 7:00 P.M.**, Regular Board of Trustees Meeting – Lincoln High School Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:48

Paul Carras, Board President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.17

Western Placer Unified School District
Special Meeting of the Board of Trustees
May 31, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL—Performing Arts Building
790 J Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Paul Carras, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Damian Armitage, Member

OTHERS PRESENT:

Scott, Superintendent
Mary, Deputy Superintendent of Educational Services
Joyce, Assistant Superintendent of Business
Ryan, Director of Human Services
Rosemary, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

5:55 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Building

6:00 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent, Ryan Davis, Director of Human Services, Joyce Lopes, Assistant Superintendent of Business Services

2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

2.3 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 11/12 – 12
- b. Interdistrict Request Appeal 11/12 – 13
- c. Interdistrict Request Appeal 11/12 – 14
- d. Interdistrict Request Appeal 11/12 – 15

4.1.18

May 31, 2011

Minutes

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School – Performing Arts Building

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent, Ryan Davis, Director of Human Services, Joyce Lopes, Assistant Superintendent of Business Services

No action was taken.

3.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken.

3.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 11/12 - 12

Motion by Mr. Long, seconded by Mrs. Wyatt to deny appeal, the motion died on two votes.

Motion by Mr. Armitage seconded by Mr. Haley, and passed by a 3-2 vote to grant the appeal, no votes by Long, Wyatt

b. Interdistrict Request Appeal 11/12 - 13

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to grant the appeal.

c. Interdistrict Request Appeal 11/12 - 14

Motion by Mr. Armitage, seconded by Mr. Haley, and passed by 5-0 to grant the appeal

d. Interdistrict Request Appeal 11/12 – 15

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by 4-1 to grant appeal, no vote from Mr. Long.

4. CONSENT AGENDA

4.1 Approve Master contract with Marcher Covington Architects, Inc.

4.2 Approve Lease-Leaseback Firm for summer 2011 Projects.

4.3 Approve Facilities Lease and Site Lease for Glen Edwards Middle School Fire Restoration between Landmark Construction and WPUSD.

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 vote to approve consent agenda as presented.

4.1.19

May 31, 2011

Minutes

5. **COMMUNICATION FROM THE PUBLIC**

No communication from the public.

6. **◆ACTION ◆DISCUSSION ◆INFORMATION**

6.1 Action **CONSIDER ADOPTING THE EARLY RETIREMENT INCENTIVE PROGRAM THROUGH THE PUBLIC AGENCY RETIREMENT SERVICES (PARS) THEREBY IMPLEMENTING THE RETIREMENT OF 33 DISTRICT EMPLOYEES – Leaman (10-11 G & O Component I, IV, V)**

•The Western Placer Unified School District has worked with Public Agency Retirement Services (PARS) to design a Supplementary Retirement Plan (SRP), a retirement incentive that has encouraged senior Certificated and senior classified employees to potentially retire early. The goal of the program is to generate savings, or at a minimum, no cost to the District by increasing the numbers of retirements in the 2010-2011 school year. Based on the best estimates of replacement and non-replacement savings the PARS early retirement incentive is projected to save the District approximately \$779,325 or more in the 2011-2012 and approximately \$3,614,000 or more cumulative over 5 years.

Ryan Davis shared details on the PARS summary:

With 33 employees planning on retiring and the non-replaced positions, he showed a projected fiscal impact of:

- Projected savings in one year - \$ 779, 325.00
- Projected savings over three years - \$2,204,915.00
- Projected savings over five years - \$3,614,000.00

Ryan explained this would not solve all budget problems, but it will help. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed 5-0 vote to adopt the Early Retirement Incentive Program through the Public Agency Retirement Services (PARS).

7. **BOARD OF TRUSTEES**

7.1 **BOARD MEMBER REPORTS/COMMENTS**

Mr. Haley shared this being the last week of school, and is looking forward in participating in commencement.

Mr. Long congratulated all seniors who are graduating and moving on Friday, he also presented Joyce Lopes with a purple hard hat while overseeing Facilities.

Mrs. Wyatt thanked the school district and especially Ryan Davis for participating in the Relay for Life. They raised \$92,000 dollars.

Mr. Armitage is looking forward to the promotion ceremonies, and graduations, and will be volunteering in the Lincoln Crossing BBQ with his children.

Mr. Carras will be presenting at the Lincoln High graduation.

8. **ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

➤June 7, 2011 7:00 P.M., Regular Board of Trustees Meeting – Lincoln High School, Performing Arts Theater

➤June 21, 2011 7:00 P.M., Regular Board of Trustees Meeting – Lincoln High School Performing Arts Theater

4.1.20

9. ADJOURNMENT

There being no further business the meeting was adjourned at 8:20

Paul Carras, Board Member

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Warrants

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Joyce Lopes
Superintendent of Business Service

ENCLOSURES:

Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the May 3, 2011 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

Checks Dated 05/27/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85190629	05/27/2011	BROWER MECHANICAL INC	13-5600		369.74
85190630	05/27/2011	CROWN DISTRIBUTING INC.	13-4710		549.99
85190631	05/27/2011	N HARRIS COMPUTER CORPORATION DBA HARRIS SCHOOL SOLUTIONS	13-4300		484.82
85190632	05/27/2011	PIZZA GUYS	13-4710		720.94
85190633	05/27/2011	PROPACIFIC FRESH	13-4710		1,104.06
85190634	05/27/2011	SEVEN UP BOTTLING CO OF SF	13-4710		105.60
85190635	05/27/2011	VENDMART OF SACRAMENTO	13-4710		1,171.91
85190636	05/27/2011	WESTERN BLUE AN NWN COMPANY	13-4400		29,229.88
85190637	05/27/2011	WPUSD PETTY CASH FUND	01-4300		
			01-5200		
			01-5300		
			01-5800		
			01-8699		
			13-4710		1,045.00
85190638	05/27/2011	David L. Foxworthy	01-4300		152.96
85190639	05/27/2011	Cindy J. Hood	01-4300		58.82
85190640	05/27/2011	Holli A. Little	01-5200		99.95
85190641	05/27/2011	Karen A. Roberts	01-4300		21.64
85190642	05/27/2011	Cassandra B. Walker	01-4300		918.00
85190643	05/27/2011	APPLE INC.	01-4300		
			01-4400		1,092.34
85190644	05/27/2011	APPROVED SAFE & LOCK	01-4300		25.82
85190645	05/27/2011	ATHLETICS UNLIMITED	01-4300		6,700.11
85190646	05/27/2011	AUBURN TROPHIES	01-4300		753.74
85190647	05/27/2011	AVID CENTER - SI REGISTRATION	01-5200		8,437.00
85190648	05/27/2011	CLASSROOMDIRECT	01-4300		196.80
85190649	05/27/2011	COSTCO	01-4300		179.20
85190650	05/27/2011	CURRICULUM ASSOCIATES INC.	01-4300		241.49
85190651	05/27/2011	DE LAGE LANDEN	01-5600		322.59
85190652	05/27/2011	DISNEY EDUCATIONAL PRODUCTIONS	01-4300		32.46
85190653	05/27/2011	ENCORE MUSIC CENTER	01-4400		498.99
85190654	05/27/2011	FLINN SCIENTIFIC INC	01-4300		540.11
85190655	05/27/2011	FLORAL SUPPLY SYNDICATE	01-4300		72.91
85190656	05/27/2011	FOLLETT LIBRARY RESOURCES	01-4200		976.74
85190657	05/27/2011	FRY'S ELECTRONICS	01-4300		632.12
85190658	05/27/2011	INK 4 EVER	01-4300		79.82
85190659	05/27/2011	INKJET SUPERSTORE.COM	01-4300		34.16
85190660	05/27/2011	INSECT LORE	01-4300		75.90
85190661	05/27/2011	JONES SCHOOL SUPPLY CO INC	01-4300	59.15	
			Unpaid Sales Tax	4.14-	55.01
85190662	05/27/2011	LAKESHORE LEARNING MATERIALS	01-4300		617.86
85190663	05/27/2011	LINGUI SYSTEMS INC	01-4300	443.17	
			Unpaid Sales Tax	33.77-	409.40
85190664	05/27/2011	NASCO MODESTO	01-4300		166.14
85190665	05/27/2011	OFFICE DEPOT	01-4300		285.69
85190666	05/27/2011	ORIENTAL TRADING COMPANY INC	01-4300	983.01	
			Unpaid Sales Tax	66.64-	916.37
85190667	05/27/2011	PCI EDUCATIONAL PUBLISHING	01-4300		538.63
85190668	05/27/2011	RAY MORGAN CO. / CHICO	01-4300		1,468.14
85190669	05/27/2011	REALLY GOOD STUFF	01-4300	769.02	
			Unpaid Sales Tax	52.52-	716.50
85190670	05/27/2011	SACRAMENTO CO OFFICE OF ED.	01-5200		275.00
85190671	05/27/2011	SCHOLASTIC BOOKS	01-4200		
			01-4300		1,166.26

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 3

Checks Dated 05/27/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85190672	05/27/2011	SCHOOL SPECIALTY INC	01-4300		179.49
85190673	05/27/2011	SMARTERVILLE EDUCATIONAL LLC	01-4400		899.95
85190674	05/27/2011	STAPLES ADVANTAGE	01-4300		3,745.06
85190675	05/27/2011	TARGET BANK	01-4300		142.87
85190676	05/27/2011	TEACHER DIRECT	01-4300	211.06	
			Unpaid Sales Tax	14.18-	196.88
85190677	05/27/2011	U.S. SCHOOL SUPPLY	01-4300	209.51	
			Unpaid Sales Tax	15.28-	194.23
85190678	05/27/2011	USI INC	01-4300		368.11
85190679	05/27/2011	WESTERN BLUE AN NWN COMPANY	01-4300		246.81
85190680	05/27/2011	Jacqueline Miller	01-5800		500.00
85190681	05/27/2011	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		848.99
85190682	05/27/2011	BROWER MECHANICAL INC	01-4300		564.00
85190683	05/27/2011	CITY OF LINCOLN	01-5550		
			01-5570		23,956.10
85190684	05/27/2011	CITY OF LINCOLN / PG&E REIMB	01-5510		4,050.88
85190685	05/27/2011	DAVID W. GIRARD DBA GIRARD	01-5810		4,647.00
		EDWARDS & HANCE			
85190686	05/27/2011	DAWSON OIL COMPANY	01-4345		15,731.67
85190687	05/27/2011	DECISIONINSTIE LLC	21-5800		5,330.96
85190688	05/27/2011	DEPT. OF INDUSTRIAL RELATIONS	01-5800		500.00
85190689	05/27/2011	DISCOUNT SCHOOL SUPPLY	01-4300		542.36
85190690	05/27/2011	FACTORY EXPRESS INC	01-4300	236.44	
			Unpaid Sales Tax	16.49-	219.95
85190691	05/27/2011	GRAINGER	01-4300		825.95
85190692	05/27/2011	GRAYBAR ELECTRIC COMPANY INC	01-4300		114.09
85190693	05/27/2011	HOLT MCDOUGAL LITTELL HOUGHTON	01-4300		2,974.20
		MIFFLIN COMPANIES LLC			
85190694	05/27/2011	HOLT RINEHART & WINSTON HOUGHTON	01-4100		308.58
		MIFFLIN COMPANIES LLC			
85190695	05/27/2011	HOME DEPOT	01-4300		1,931.69
85190696	05/27/2011	HOUGHTON MIFFLIN COMPANY	01-4300		1,625.01
85190697	05/27/2011	KRONICK MOSKOVITZ TIEDEMANN	01-5810		1,120.00
85190698	05/27/2011	LD PRODUCTS	21-4300		321.71
85190699	05/27/2011	LINGUI SYSTEMS INC	01-4300	1,148.73	
			Unpaid Sales Tax	87.53-	1,061.20
85190700	05/27/2011	NORMAC	01-4300		571.14
85190701	05/27/2011	OFFICE DEPOT	11-4300		118.15
85190702	05/27/2011	ONE STOP SENSORY SHOP	01-4300	66.96	
			Unpaid Sales Tax	3.96-	63.00
85190703	05/27/2011	PACIFIC GAS & ELECTRIC CO	01-5510		1,589.23
85190704	05/27/2011	PLACER COUNTY SELPA	01-5200		60.00
85190705	05/27/2011	PLACER CO ENVIRONMENTAL HEALTH	01-5800		1,941.00
85190706	05/27/2011	PLATT ELECTRIC SUPPLY, INC.	01-4300		99.35
85190707	05/27/2011	RAINFORTH GRAU ARCHITECTS	21-6210		55,270.00
85190708	05/27/2011	SAC VAL JANITORIAL SALES	01-4300		145.87
85190709	05/27/2011	SACRAMENTO CO OFFICE OF ED.	01-5200		150.00
85190710	05/27/2011	SCHOOL FACILITY CONSULTANTS	21-5800		886.25
85190711	05/27/2011	SCHOOL SPECIALTY INC	11-4300		546.38
85190712	05/27/2011	SIERRA BUILDING SYSTEMS INC	14-5600		5,985.00
85190713	05/27/2011	SIERRA OFFICE SUPPLIES &	01-4300		36.21
85190714	05/27/2011	SIG EMPLOYEE BENEFITS TRUST	76-9554		575,510.70
85190715	05/27/2011	SIMPLEXGRINNELL	01-4300		142.55
85190716	05/27/2011	SUTTER MEDICAL FOUNDATION	01-5800		160.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 3

Checks Dated 05/27/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85190717	05/27/2011	TARGET BANK	01-4300		562.34
85190718	05/27/2011	TOUT ABOUT TOYS	01-4300		25.67
85190719	05/27/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		306.32
85190720	05/27/2011	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		612.80
85190721	05/27/2011	WILLIAM F. ROSELLE DBA BILL ROSELLE COMMUNICATIONS	01-5600		578.41
Total				93	782,028.72

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	77	104,252.91
11	Adult Education Fund	2	664.53
13	Cafeteria Fund	10	34,077.50
14	Deferred Maintenance Fund	1	5,985.00
21	Building Fund #1	5	61,832.59
76	Payroll Fund	1	575,510.70
	Total	93	782,323.23
	Less Unpaid Sales Tax Liability		294.51-
	Net (Check Amount)		782,028.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 3 of 3

Checks Dated 05/20/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85189072	05/20/2011	Kerry W. Beltram	01-5200		36.72
85189073	05/20/2011	Betty J. Boram	01-5200		245.79
85189074	05/20/2011	Mary V. Boyle	01-4300		142.84
85189075	05/20/2011	Carol L. Bravo	01-4300		47.43
85189076	05/20/2011	Lauren M. Quinn	01-4300		
			01-5200		433.48
85189077	05/20/2011	Karen A. Roberts	01-5200		8.16
85189078	05/20/2011	ADVANCED INTEGRATED PEST	01-5800		1,282.00
85189079	05/20/2011	AIRGAS	01-5830		15.30
85189080	05/20/2011	AMERIPRIDE SERVICES INC	01-4300		145.89
85189081	05/20/2011	ANNIE SMITH DBA BIDWELL WATER	01-5800		247.50
85189082	05/20/2011	APPROVED SAFE & LOCK	01-5600		41.00
85189083	05/20/2011	BANK OF AMERICA	49-5800		295.00
85189084	05/20/2011	BANK OF AMERICA #3819	01-4300		
			01-5200		
			01-5800		474.96
85189085	05/20/2011	BLISS POWER LAWN EQUIPMENT CO.	01-4300		
			01-5600		800.66
85189086	05/20/2011	BUS WEST - FRESNO	01-4365		4,527.76
85189087	05/20/2011	CAMBIUM EDUCATION INC SOPRIS VOYAGER	01-4100		
			01-4300		
			01-5800		42,657.06
85189088	05/20/2011	CITRUS HEIGHTS SAW & MOWER	01-4300		
			01-5600		135.40
85189089	05/20/2011	CITY OF LINCOLN/NON UTILITY	21-6270		448,574.67
85189090	05/20/2011	DELL	01-4400		707.19
85189091	05/20/2011	DISCOUNT SCHOOL SUPPLY	01-4300		1,251.16
85189092	05/20/2011	DIVERSE NETWORK ASSOCIATES	01-5800		740.00
85189093	05/20/2011	EMPLOYMENT DEVELOPMENT DEPT.	01-3501		3,329.68
85189094	05/20/2011	FAR WEST CONSTRUCTION INC.	21-6278		8,850.00
85189095	05/20/2011	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-5800		135.00
85189096	05/20/2011	FRY'S ELECTRONICS	01-4300		86.51
85189097	05/20/2011	GRAINGER	01-4300		3,310.32
85189098	05/20/2011	HEWLETT PACKARD	01-4400		1,826.28
85189099	05/20/2011	HOLLYWOOD SIGNS & GRAPHICS	01-4300		386.45
85189100	05/20/2011	HORIZON	01-4300		176.64
85189101	05/20/2011	HUMBOLDT CO. OFFICE OF ED.	01-4300		250.00
85189102	05/20/2011	JOCELYN MITCHELMORE	01-5200		1,600.00
85189103	05/20/2011	K S TELECOM INC	01-5600		2,881.54
85189104	05/20/2011	KATHRYN WYFFELS	01-5200		1,650.00
85189105	05/20/2011	LD PRODUCTS	01-4300		43.92
85189106	05/20/2011	LINCOLN ACE HARDWARE/MAINT	01-4300		92.23
85189107	05/20/2011	LINCOLN HIGH SCHOOL	01-5200		20.00
85189108	05/20/2011	LOWE'S	01-4300		46.03
85189109	05/20/2011	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		570.00
85189110	05/20/2011	MAUREEN OLSEN	01-5800		3,106.00
85189111	05/20/2011	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		1,242.70
85189112	05/20/2011	NETVAD INC	01-4400		3,039.76
85189113	05/20/2011	ONE STOP SENSORY SHOP	01-4300	272.63	
			Unpaid Sales Tax	19.63-	253.00
85189114	05/20/2011	ORIENTAL TRADING COMPANY INC	01-4300	624.35	

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ESCAPE ONLINE
Page 1 of 4

Checks Dated 05/20/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	44.36-	579.99
85189115	05/20/2011	PACIFIC GAS & ELECTRIC CO	01-5510		56,584.48
85189116	05/20/2011	PITNEY BOWES CREDIT CORP	01-5600		731.00
85189117	05/20/2011	PJ'S MAIL & PARCEL SERVICE	01-5800		12.15
85189118	05/20/2011	PLATT ELECTRIC SUPPLY, INC.	01-4300		99.35
85189119	05/20/2011	PURCHASE POWER	01-4300		3,030.00
85189120	05/20/2011	RAY MORGAN CO. / CHICO	01-4400		
			01-5600		1,172.12
85189121	05/20/2011	RAY MORGAN CO. EQUIPMENT PURCHASES	01-5600		155.90
85189122	05/20/2011	RAY MORGAN/US BANK EQUIPMENT	01-7438		
		FINANCE SERVICES			
			01-7439		443.00
85189123	05/20/2011	RECOLOGY FMRLY AUBURN	01-5540		8,056.38
		PLACER DISPOSAL			
85189124	05/20/2011	RIEBES AUTO PARTS	01-4300		
			01-4365		
			01-5830		664.01
85189125	05/20/2011	RISO PRODUCTS OF SAC INC	01-5600		425.00
85189126	05/20/2011	S & S WORLDWIDE	01-4300		245.59
85189127	05/20/2011	SAC VAL JANITORIAL SALES	01-4300		437.60
85189128	05/20/2011	SACRAMENTO AUTOGLASS	01-4365		330.06
85189129	05/20/2011	SAFEWAY INC	01-4300		85.24
85189130	05/20/2011	SASS/Mestmaker Insurance	01-5800		390.30
85189131	05/20/2011	SCHOOL SPECIALTY INC	01-4300		502.54
85189132	05/20/2011	SIERRA OFFICE SUPPLIES &	01-4300		392.79
85189133	05/20/2011	STATE OF CALIFORNIA	01-5821		32.00
85189134	05/20/2011	UC REGENTS TARJAN CENTER	01-4300		127.83
		UCLA			
85189135	05/20/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		188.50
85189136	05/20/2011	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85189137	05/20/2011	WESTERN BLUE AN NWN COMPANY	01-4300		
			01-4400		12,084.86
85189138	05/20/2011	WILLIAM F. ROSELLE DBA BILL ROSELLE	01-5600		163.47
		COMMUNICATIONS			
85189139	05/20/2011	Sandra B. Hackbarth	01-4300		122.53
85189140	05/20/2011	Janene L. Malatesta	01-4300		136.89
85189141	05/20/2011	Alicia Walle-Ayala	01-5715		40.03
85189142	05/20/2011	Karen B. Wold	01-4300		68.76
85189143	05/20/2011	Amanda J. Wyatt Retallack	01-4300		39.70
85189144	05/20/2011	AIRGAS	01-4300		709.32
85189145	05/20/2011	ALL METALS SUPPLY INC	01-4300		1,528.19
85189146	05/20/2011	APPLE INC.	01-4300		
			01-4400		762.67
85189147	05/20/2011	B STREET THEATRE	01-5800		350.00
85189148	05/20/2011	B&H PHOTO VIDEO	01-4400	703.61	
			Unpaid Sales Tax	53.62-	649.99
85189149	05/20/2011	BANK OF AMERICA #3024	01-4200		
			01-4300		
			01-5800		2,819.88
85189150	05/20/2011	BEST OFFICE PRODUCTS	01-4300	386.41	
			Unpaid Sales Tax	28.46-	357.95
85189151	05/20/2011	BIO CORPORATION	01-4300	415.35	
			Unpaid Sales Tax	26.20-	389.15
85189152	05/20/2011	CALTRONICS BUSINESS SYSTEMS	01-4300		
			01-5600		869.68

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ESCAPE ONLINE
Page 2 of 4

4.25

Checks Dated 05/20/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85189153	05/20/2011	CDW GOVERNMENT INC	01-4300		1,665.71
85189154	05/20/2011	CHILDCRAFT EDUCATION CORP	01-4300		334.05
85189155	05/20/2011	CONTINENTAL BOOK COMPANY WESTERN DIVISION	01-4300	82.34	
			Unpaid Sales Tax	5.59-	76.75
85189156	05/20/2011	COSTCO	01-4300		113.86
85189157	05/20/2011	DE LAGE LANDEN	01-5600		148.81
85189158	05/20/2011	DELL	01-4300		25.71
85189159	05/20/2011	DISCOUNT MAGAZINE SUB SERVICE	01-4200		511.63
85189160	05/20/2011	FARONICS	01-4300		499.00
85189161	05/20/2011	FLINN SCIENTIFIC INC	01-4300		633.60
85189162	05/20/2011	FRANKLIN COVEY CO	01-4300		4,551.89
85189163	05/20/2011	FREY SCIENTIFIC	01-4300		362.87
85189164	05/20/2011	FRY'S ELECTRONICS	01-4300		192.01
85189165	05/20/2011	INK 4 EVER	01-4300		67.83
85189166	05/20/2011	JACKDAW PUBLICATIONS	01-4300	134.49	
			Unpaid Sales Tax	8.99-	125.50
85189167	05/20/2011	JONES SCHOOL SUPPLY CO INC	01-4300	73.59	
			Unpaid Sales Tax	5.24-	68.35
85189168	05/20/2011	LAKESHORE LEARNING MATERIALS	01-4300		748.27
85189169	05/20/2011	LINCOLN ACE HARDWARE / AG	01-4300		625.13
85189170	05/20/2011	MARSHAL RANGER DBA MARSHAL RANGER PARTY RENTAL	01-5600		171.00
85189171	05/20/2011	MOORE EDUCATIONAL RESOURCES	01-4300		
			01-4400		3,531.66
85189172	05/20/2011	MOUNTAIN MATH/LANGUAGE LLC	01-4300	82.21	
			Unpaid Sales Tax	6.26-	75.95
85189173	05/20/2011	NICKY'S COMMUNICATOR	01-4300	511.48	
			Unpaid Sales Tax	38.98-	472.50
85189174	05/20/2011	OFFICE DEPOT	01-4300		2,421.65
85189175	05/20/2011	ORIENTAL TRADING COMPANY INC	01-4300	179.25	
			Unpaid Sales Tax	12.36-	166.89
85189176	05/20/2011	PACIFIC ENVIRONMENTAL	01-5800		6,440.00
85189177	05/20/2011	PAPER DIRECT INC	01-4300	112.74	
			Unpaid Sales Tax	7.83-	104.91
85189178	05/20/2011	PCOE	01-5800		50.00
85189179	05/20/2011	PITNEY BOWES CREDIT CORP	01-5600		118.56
85189180	05/20/2011	PLACER FARM SUPPLY	01-4300		113.36
85189181	05/20/2011	POSITIVE ACTION INC.	01-4300	88.68	
			Unpaid Sales Tax	6.18-	82.50
85189182	05/20/2011	RAY MORGAN CO. / CHICO	01-4300		761.60
85189183	05/20/2011	REALLY GOOD STUFF	01-4300	648.41	
			Unpaid Sales Tax	44.47-	603.94
85189184	05/20/2011	RISO PRODUCTS OF SAC INC	01-4300		1,064.56
85189185	05/20/2011	ROSEVELT FUEL	01-4300		1,002.43
85189186	05/20/2011	S & S WORLDWIDE	01-4300		118.22
85189187	05/20/2011	SAFEWAY INC	01-4300		148.98
85189188	05/20/2011	SCHOOL OUTFITTERS.COM	01-4300	389.91	
			Unpaid Sales Tax	28.26-	361.65
85189189	05/20/2011	SCHOOL SPECIALTY INC	01-4300		1,414.17
85189190	05/20/2011	SHERIDAN SCHOOL	01-4300		17.30
85189191	05/20/2011	SIERRA HAY & FEED	01-4300		51.53
85189192	05/20/2011	SPORTIME FITNESS & SPORT	01-4300		483.84
85189193	05/20/2011	TEACHER DISCOUNT	11-4300		249.41
85189194	05/20/2011	TEACHER'S DISCOVERY	01-4300	285.92	

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ESCAPE ONLINE

Page 3 of 4

4.2.6

Checks Dated 05/20/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	19.39-	266.53
85189195	05/20/2011	WESTERN BLUE AN NWN COMPANY	01-4300		
			01-4400		4,619.16
85189196	05/20/2011	WORLD BOOK INC	01-4100		1,467.87
85189197	05/20/2011	"DANIELSEN COMPANY, THE"	13-4380	501.45	
			13-4710	8,281.14	
			Unpaid Sales Tax	9.72-	8,777.73
85189198	05/20/2011	CROWN DISTRIBUTING INC.	13-4710		577.12
85189199	05/20/2011	ED JONES FOOD SERVICE	13-4710		4,447.60
85189200	05/20/2011	LUNCH BYTE SYSTEMS	13-4300		22,386.11
85189201	05/20/2011	PIZZA GUYS	13-4710		1,127.43
85189202	05/20/2011	PROPACIFIC FRESH	13-4710		496.10
85189203	05/20/2011	SARA LEE	13-4710		759.34
85189204	05/20/2011	SYSCO SACRAMENTO	13-4380		
			13-4710		3,306.55
85189205	05/20/2011	VENDMART OF SACRAMENTO	13-4710		1,437.78
Total				134	718,781.83

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	121	217,852.81
11	Adult Education Fund	1	249.41
13	Cafeteria Fund	9	43,320.62
21	Building Fund #1	2	457,424.67
49	Mello Roos Capital Projects	1	295.00
	Total	134	719,142.51
	Less Unpaid Sales Tax Liability		360.68-
	Net (Check Amount)		718,781.83

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ESCAPE ONLINE

Page 4 of 4

Checks Dated 05/13/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85187622	05/13/2011	Ruben A. Ayala	01-5200		398.21
85187623	05/13/2011	Mary V. Boyle	01-4300		193.39
85187624	05/13/2011	Megan Curry	01-4300		94.89
85187625	05/13/2011	Tammy J. Forrest	01-4300		48.50
85187626	05/13/2011	Virginia L. Garcia	01-5200		65.28
85187627	05/13/2011	W. Lynn Kelso	01-4300		153.60
85187628	05/13/2011	Rosie A. Kirkland	01-5200		36.21
85187629	05/13/2011	Kelli A. Manos	01-4300		18.28
85187630	05/13/2011	Rene McGrath	01-4300		154.46
85187631	05/13/2011	Bonnie L. Pellow	01-5200		124.24
85187632	05/13/2011	Lauren M. Quinn	01-4300		31.39
85187633	05/13/2011	Nancyann M. Rowell	01-5200		90.27
85187634	05/13/2011	Eli M. Turner	01-5200		271.64
85187635	05/13/2011	COSTCO	01-4300		353.90
85187636	05/13/2011	CSTA CA SCIENCE TEACHERS ASSC	01-5300		39.00
85187637	05/13/2011	DAVID W. GIRARD DBA GIRARD	01-5810		5,310.25
		EDWARDS & HANCE			
85187638	05/13/2011	FOLLETT EDUCATIONAL SERVICES	01-4300		280.07
85187639	05/13/2011	GUTIERREZ LAW GROUP	01-5810		462.50
85187640	05/13/2011	INDEPENDENT STATIONERS	01-4300		
			21-4300		9,766.12
85187641	05/13/2011	LAKESHORE LEARNING MATERIALS	01-4300		99.25
85187642	05/13/2011	OFFICE DEPOT	01-4300		340.17
85187643	05/13/2011	ORIENTAL TRADING COMPANY INC	01-4300	75.02	
			Unpaid Sales Tax	4.80-	70.22
85187644	05/13/2011	RAY MORGAN/US BANK EQUIPMENT	01-5600		5,620.93
		FINANCE SERVICES			
85187645	05/13/2011	REALLY GOOD STUFF	01-4300	225.84	
			Unpaid Sales Tax	15.49-	210.35
85187646	05/13/2011	RISO PRODUCTS OF SAC INC	01-4300		1,520.80
85187647	05/13/2011	SAFeway INC	01-4300		16.97
85187648	05/13/2011	SCHOOL SPECIALTY INC	01-4300		706.17
85187649	05/13/2011	Schools Insurance Group	01-3701		791.17
85187650	05/13/2011	SHERIDAN SCHOOL	01-4300		26.34
85187651	05/13/2011	SPURR	01-5530		14,433.93
85187652	05/13/2011	STAPLES ADVANTAGE	01-4300		1,617.96
85187653	05/13/2011	TEACHER'S DISCOVERY	01-4300	376.06	
			Unpaid Sales Tax	26.00-	350.06
85187654	05/13/2011	US BANK BUSINESS EQUIPMENT	01-5600		507.00
85187655	05/13/2011	VINCENT SALAS	01-5800		150.00
85187656	05/13/2011	CROWN DISTRIBUTING INC.	13-4710		911.98
85187657	05/13/2011	D & P CREAMERY	13-4710		8,121.80
85187658	05/13/2011	ED JONES FOOD SERVICE	13-4710		11,003.44
85187659	05/13/2011	MISSION UNIFORM SERVICE INC	13-4300		467.22
85187660	05/13/2011	PIZZA GUYS	13-4710		1,404.54
85187661	05/13/2011	PROPACIFIC FRESH	13-4710		1,879.10
85187662	05/13/2011	SARA LEE	13-4710		1,490.22
85187663	05/13/2011	VENDMART OF SACRAMENTO	13-4710		548.52
Total				42	70,180.34

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ESCAPE ONLINE
Page 1 of 2

Checks Dated 05/13/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	34	44,193.41
13	Cafeteria Fund	8	25,826.82
21	Building Fund #1	1	206.40
	Total	42	70,226.63
	Less Unpaid Sales Tax Liability		46.29-
	Net (Check Amount)		70,180.34

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ESCAPE ONLINE

Page 2 of 2

4,29

Checks Dated 05/11/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85186854	05/11/2011	Lisa A. Kaufman	01-4300		87.89
85186855	05/11/2011	BANK OF AMERICA #3024	01-4300		
			01-5800		748.23
85186856	05/11/2011	BURKETT'S OFFICE	01-4300		418.61
85186857	05/11/2011	CITY OF LINCOLN/NON UTILITY	01-5800		1,368.00
85186858	05/11/2011	DEMCO MEDIA	01-4300		143.87
85186859	05/11/2011	DEVELOPMENTAL STUDIES CENTER	01-4300		
			01-4400		1,184.23
85186860	05/11/2011	DONNA E. STEWART	01-4300		118.37
85186861	05/11/2011	FITNESS FINDERS	01-4300	267.10	
			Unpaid Sales Tax	18.63-	248.47
85186862	05/11/2011	FOLLETT EDUCATIONAL SERVICES	01-4300		757.95
85186863	05/11/2011	FREY SCIENTIFIC	01-4300	35.00	
			Unpaid Sales Tax	2.66-	32.34
85186864	05/11/2011	GOPHER SPORT	01-4300	636.44	
			Unpaid Sales Tax	42.26-	594.18
85186865	05/11/2011	INSECT LORE	01-4300		86.54
85186866	05/11/2011	LAKESHORE LEARNING MATERIALS	01-4300		577.22
85186867	05/11/2011	LOWE'S	01-4300		354.63
85186868	05/11/2011	MOUNTAIN MATH/LANGUAGE LLC	01-4300	575.51	
			Unpaid Sales Tax	43.86-	531.65
85186869	05/11/2011	OFFICE DEPOT	01-4300		1,717.47
85186870	05/11/2011	ORION TELESCOPES & BINOCULARS	01-4300		378.60
85186871	05/11/2011	RAY MORGAN CO. / CHICO	01-4300		
			01-5800		1,191.35
85186872	05/11/2011	REALLY GOOD STUFF	01-4300	832.72	
			Unpaid Sales Tax	56.46-	776.26
85186873	05/11/2011	RENAISSANCE LEARNING INC.	01-4400		1,586.56
85186874	05/11/2011	SAX ARTS & CRAFTS	01-4300		46.24
85186875	05/11/2011	SCHOOL MATE	01-4300	708.49	
			Unpaid Sales Tax	53.99-	654.50
85186876	05/11/2011	SCHOOL OUTFITTERS.COM	01-6400	8,219.98	
			Unpaid Sales Tax	564.70-	7,655.28
85186877	05/11/2011	SCHOOL SPECIALTY INC	01-4300		504.67
85186878	05/11/2011	SUPER 8 MOTEL	01-5200		216.45
85186879	05/11/2011	SUPER DUPER SCHOOL COMPANY	01-4300	421.73	
			Unpaid Sales Tax	32.13-	389.60
85186880	05/11/2011	TEACHER CREATED RESOURCES	01-4300		114.28
85186881	05/11/2011	TEACHER DISCOUNT	01-4300		77.85
85186882	05/11/2011	TROXELL COMMUNICATIONS	01-4300		
			01-4400		1,221.49
85186883	05/11/2011	U.S. SCHOOL SUPPLY	01-4300	366.06	
			Unpaid Sales Tax	27.21-	338.85
85186884	05/11/2011	UPS - UNITED PARCEL SERV. INC.	01-4300		22.23
85186885	05/11/2011	WESTERN BLUE AN NWN COMPANY	01-4300		
			01-4400		2,729.84
Total				32	26,873.70

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ESCAPE ONLINE
Page 1 of 2

Checks Dated 05/11/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	32	27,715.60
	Less Unpaid Sales Tax Liability		841.90-
	Net (Check Amount)		26,873.70

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ESCAPE ONLINE

Page 2 of 2

4.2.11

Checks Dated 04/29/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85184814	04/29/2011	Daniel T. Burbage-Macaluso	01-4300		76.80
85184815	04/29/2011	Kevin D. Kurtz	01-4300		32.45
85184816	04/29/2011	Cheryl A. Metheny	01-4300		68.62
85184817	04/29/2011	Melissa A. Munno	01-5200		163.90
85184818	04/29/2011	Robert E. Woodward J	01-4300		572.01
85184819	04/29/2011	ACT EDUCATION & WORKFORCE RESEARCH	01-4300	139.12	
			Unpaid Sales Tax	10.60-	128.52
85184820	04/29/2011	ALEJANDRA GUZMAN	01-5200		163.90
85184821	04/29/2011	AYUB BARQUET	01-5200		150.89
85184822	04/29/2011	CARROT-TOP INDUSTRIES	01-4300	91.35	
			Unpaid Sales Tax	6.17-	85.18
85184823	04/29/2011	CLASSROOMDIRECT	01-4300		138.38
85184824	04/29/2011	DE LAGE LANDEN	01-5600		322.59
85184825	04/29/2011	DELL	01-4300		25.71
85184826	04/29/2011	FOLLETT LIBRARY RESOURCES	01-4300		2,847.29
85184827	04/29/2011	FULL COMPASS SYSTEMS	01-4300		163.33
85184828	04/29/2011	IMAX THEATER	01-5800		380.00
85184829	04/29/2011	LAKESHORE LEARNING MATERIALS	01-4300		308.57
85184830	04/29/2011	LINGUI SYSTEMS INC	01-4300	70.25	
			Unpaid Sales Tax	5.35-	64.90
85184831	04/29/2011	OFFICE DEPOT	01-4300		701.64
85184832	04/29/2011	ORIENTAL TRADING COMPANY INC	01-4300	702.60	
			Unpaid Sales Tax	50.00-	652.60
85184833	04/29/2011	PACIFIC ENVIRONMENTAL	01-5800		6,440.00
85184834	04/29/2011	PAXTON/PATTERSON	01-4300		54.60
85184835	04/29/2011	RAY MORGAN CO. / CHICO	01-4300		
			01-5600		358.91
85184836	04/29/2011	REALLY GOOD STUFF	01-4300	129.88	
			Unpaid Sales Tax	12.19-	117.69
85184837	04/29/2011	RENAISSANCE LEARNING INC.	01-4300		121.87
85184838	04/29/2011	RESEARCH PRESS PUBLISHERS	01-4300	255.65	
			Unpaid Sales Tax	17.83-	237.82
85184839	04/29/2011	SACRAMENTO RIVERCATS	01-5800		1,298.00
85184840	04/29/2011	SACRAMENTO ZOO	01-5800		796.50
85184841	04/29/2011	SCHOLASTIC INCORPORATED	01-4300		39.60
85184842	04/29/2011	SCHOOL OUTFITTERS.COM	01-4300	281.23	
			Unpaid Sales Tax	21.43-	259.80
85184843	04/29/2011	SCHOOL SPECIALTY INC	01-4300		96.18
85184844	04/29/2011	STAPLES ADVANTAGE	01-4300		2,922.08
85184845	04/29/2011	TANJA POLEY	01-5200		163.90
85184846	04/29/2011	TARGET BANK	01-4300		404.13
85184847	04/29/2011	TOLEDO P.E. SUPPLY	01-4300	45.01	
			Unpaid Sales Tax	2.82-	42.19
85184848	04/29/2011	WESTERN BLUE AN NWN COMPANY	01-4300		1,564.22
85184849	04/29/2011	CROWN DISTRIBUTING INC.	13-4710		744.39
85184850	04/29/2011	ED JONES FOOD SERVICE	13-4710		4,330.57
85184851	04/29/2011	PIZZA GUYS	13-4710		664.93
85184852	04/29/2011	R & M REFRIGERATION	13-4300		1,113.17
85184853	04/29/2011	SARA LEE	13-4710		749.58
85184854	04/29/2011	STAFFORD MEAT COMPANY	13-4710		83.00
85184855	04/29/2011	VENDMART OF SACRAMENTO	13-4710		502.92
85184856	04/29/2011	Carrie L. Carlson	01-5200		
			01-5800		85.32
85184857	04/29/2011	Shietel Chhana	01-4300		24.99

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 3

4,212

Checks Dated 04/29/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85184858	04/29/2011	Henry A. Cook	01-5200		106.08
85184859	04/29/2011	Nancy L. Currey	01-5200		61.76
85184860	04/29/2011	Rosie A. Kirkland	01-5200		30.50
85184861	04/29/2011	Kris A. Knutson	01-5200		128.52
85184862	04/29/2011	Tracey N. Lillie	01-5200		
			11-5200		207.06
85184863	04/29/2011	ACHIEVEMENT PRODUCTS FOR CHILDREN	01-4300		100.60
85184864	04/29/2011	ADI	01-4300		303.86
85184865	04/29/2011	ALDAR ACADEMY	01-5800		1,921.84
85184866	04/29/2011	ATRIUM FINANCE V LLC DBA EMBASSY SUITES MONTEREY HOTEL	01-5200		631.48
85184867	04/29/2011	BANK OF AMERICA	49-5800		295.00
85184868	04/29/2011	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		1,028.92
85184869	04/29/2011	BANK OF AMERICA #3819	01-5200		
			01-5800		155.95
85184870	04/29/2011	CAREER SOLUTIONS PUBLISHING	01-4300		729.75
85184871	04/29/2011	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		9,100.00
85184872	04/29/2011	FAIRFIELD SUISUN UNIFIED SD	01-5200		360.00
85184873	04/29/2011	FAR WEST RENTS & READY MIX	01-4300		
			01-5600		260.83
85184874	04/29/2011	GRAINGER .	01-4300		133.47
85184875	04/29/2011	INTEGRATED FIRE SYSTEMS INC	01-5800		652.50
85184876	04/29/2011	JANE JOHNSON	01-5800		6,752.92
85184877	04/29/2011	JM ENVIRONMENTAL INC.	21-5800		192,585.83
85184878	04/29/2011	LAKESHORE LEARNING MATERIALS	01-4300		242.67
85184879	04/29/2011	LAW OFFICE OF ELLIS COLEMAN	01-5810		553.88
85184880	04/29/2011	LEADER SERVICES	01-5800		1,149.40
85184881	04/29/2011	LEARNING SOLUTIONS INC	01-5800		3,310.68
85184882	04/29/2011	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		1,282.50
85184883	04/29/2011	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,148.60
85184884	04/29/2011	OREGON LAMINATIONS COMPANY	01-4300	142.02	
			Unpaid Sales Tax	10.37-	131.65
85184885	04/29/2011	ORIENTAL TRADING COMPANY INC	01-4300	87.73	
			Unpaid Sales Tax	5.77-	81.96
85184886	04/29/2011	PACIFIC GAS & ELECTRIC CO	01-5510		41,503.89
85184887	04/29/2011	PCOE	01-5200		700.00
85184888	04/29/2011	PEARSON - PSYCHOLOGICAL CORP.	01-4300		819.48
85184889	04/29/2011	PLACER COUNTY SELPA	01-5200		375.00
85184890	04/29/2011	PLACER LEARNING CENTER	01-5800		12,352.74
85184891	04/29/2011	PLANTRONICS	01-4300		60.62
85184892	04/29/2011	POSITIVE PROMOTIONS	01-4300	49.51	
			Unpaid Sales Tax	2.71-	46.80
85184893	04/29/2011	SAC VAL JANITORIAL SALES	01-4300		238.15
85184894	04/29/2011	SAN DIEGO REGIONAL ECONOMIC DEVELOPMENT FOUNDATION	01-5200		3,500.00
85184895	04/29/2011	SAN JOSE STATE UNIVERSITY RESEARCH FOUNDATION	01-5200		3,700.00
85184896	04/29/2011	SIERRA OFFICE SUPPLIES &	01-4300		151.71
85184897	04/29/2011	SIERRA PEDIATRIC THERAPY	01-5800		983.25
85184898	04/29/2011	SIG EMPLOYEE BENEFITS TRUST	76-9554		575,583.45
85184899	04/29/2011	SPEECH & LANGUAGE THERAPY	01-5800		95.00
85184900	04/29/2011	SPEEDPRESS SIGN SUPPLIES	01-4300	425.38	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 3

Checks Dated 04/29/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85184901	04/29/2011	SUPER DUPER SCHOOL COMPANY	Unpaid Sales Tax 01-4300	30.48- 873.18	394.90
85184902	04/29/2011	SUTTER MEDICAL FOUNDATION	Unpaid Sales Tax 01-5800	66.53-	806.65
85184903	04/29/2011	THERAPY SHOPPE INC	01-4300		190.00
85184904	04/29/2011	UC REGENTS TARJAN CENTER UCLA	01-4300		146.23
85184905	04/29/2011	WEST ED	01-4300		330.00
85184906	04/29/2011	WESTERN BLUE AN NWN COMPANY	01-4300		162.98
85184907	04/29/2011	WESTERN PSYCHOLOGICAL SERVICES	01-4300		322.59
Total				94	<u>897,325.34</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	83	111,730.60
11	Adult Education Fund	1	84.15
13	Cafeteria Fund	7	8,188.56
21	Building Fund #1	2	201,685.83
49	Mello Roos Capital Projects	1	295.00
76	Payroll Fund	1	575,583.45
Total		94	897,567.59
Less Unpaid Sales Tax Liability			242.25-
Net (Check Amount)			<u>897,325.34</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 3 of 3

42.14

Checks Dated 05/06/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85186165	05/06/2011	"DANIELSEN COMPANY, THE"	13-4380	282.55	
			13-4710	4,415.29	
			Unpaid Sales Tax	4.86-	4,695.41
85186166	05/06/2011	CROWN DISTRIBUTING INC.	13-4710		558.94
85186167	05/06/2011	PIZZA GUYS	13-4710		689.81
85186168	05/06/2011	PROPACIFIC FRESH	13-4710		724.50
85186169	05/06/2011	SIERRA OFFICE SUPPLIES &	13-4300		441.53
85186170	05/06/2011	SYSCO SACRAMENTO	13-4380		
			13-4710		1,074.26
85186171	05/06/2011	VENDMART OF SACRAMENTO	13-4710		329.79
85186172	05/06/2011	Lowell W. Cosgrove	01-4300		121.64
85186173	05/06/2011	Charles F. Haddox II	01-4300		15.30
85186174	05/06/2011	Kevin D. Kurtz	01-4300		206.18
85186175	05/06/2011	Conni B. London	01-4300		47.84
85186176	05/06/2011	Clinton J. Nelson	01-4300		165.11
85186177	05/06/2011	Nancie C. Ross	01-4300		47.82
85186178	05/06/2011	Cynthia S. Snodgrass	01-4300		30.31
85186179	05/06/2011	David M. Swanson	01-4300		47.47
85186180	05/06/2011	Amanda J. Wyatt Retallack	01-4300		106.87
85186181	05/06/2011	BARBARA BRANCH DBA BRANCH CONSULTING	01-5800		100.00
85186182	05/06/2011	BULBS DIRECT	01-4300	59.16	
			Unpaid Sales Tax	3.91-	55.25
85186183	05/06/2011	CALTRONICS BUSINESS SYSTEMS	01-4300		93.18
85186184	05/06/2011	CELEBRATIONS	01-5600		580.00
85186185	05/06/2011	CHEVRON	01-4300		194.51
85186186	05/06/2011	CITY OF ROSEVILLE DBA: MAIDU INTERPRETIVE CENTER	01-5800		1,017.00
85186187	05/06/2011	DEMCO MEDIA	01-4300		88.94
85186188	05/06/2011	DIRECT PRESS 2	01-4300		120.34
85186189	05/06/2011	DISCOVERY MUSEUM	01-5800		75.00
85186190	05/06/2011	ECO STATION	01-5800		350.00
85186191	05/06/2011	GIBSON RANCH PARK	01-5800		378.00
85186192	05/06/2011	HISTORY EDUCATION	01-4300	324.73	
			Unpaid Sales Tax	24.74-	299.99
85186193	05/06/2011	LINCOLN ACE HARDWARE / AG	01-4300		86.98
85186194	05/06/2011	MCGRAW-HILL	01-4300		1,947.29
85186195	05/06/2011	OFFICE DEPOT	01-4300		79.49
85186196	05/06/2011	PACIFIC ENVIRONMENTAL	01-5800		5,670.00
85186197	05/06/2011	PRIMARY CONCEPTS	01-4200		275.37
85186198	05/06/2011	RAY MORGAN CO. / CHICO	01-4300		
			01-5600		400.45
85186199	05/06/2011	RELIABLE PRINT SOLUTIONS INC	01-4300		871.35
85186200	05/06/2011	SACRAMENTO CO OFFICE OF ED.	01-5200		60.00
85186201	05/06/2011	SCANTRON CORPORATION	01-4300		469.45
85186202	05/06/2011	SCHOOL SPECIALTY INC	01-4300		22.06
85186203	05/06/2011	SHERIDAN SCHOOL	01-4300		17.45
85186204	05/06/2011	SUNSPLASH/GOLFLAND	01-5800		2,589.50
85186205	05/06/2011	SUPER 8 MOTEL	01-5200		284.72
85186206	05/06/2011	SUSAN LEESON DBA LEESON DESIGN	01-5800		100.00
85186207	05/06/2011	WESTERN BLUE AN NWN COMPANY	01-4400		1,849.10
85186208	05/06/2011	PACIFIC ENVIRONMENTAL A	01-5800		7,470.00
85186209	05/06/2011	Cathy L. Allen	01-5200		53.00
85186210	05/06/2011	W. Lynn Kelso	01-4300		26.20
85186211	05/06/2011	Tracey N. Lillie	01-4300		101.88

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 2

4,215

Checks Dated 05/06/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85186212	05/06/2011	C & S TELECOMMUNICATIONS INC	01-5600		510.00
85186213	05/06/2011	CALIFORNIA HYDRONICS CORP.	01-4300		297.88
85186214	05/06/2011	CAPITOL CLUTCH AND BRAKE INC	01-4365		247.70
85186215	05/06/2011	CITY OF LINCOLN/NON UTILITY	01-5800		142,953.00
85186216	05/06/2011	DAWSON OIL COMPANY	01-4345		
			01-4350		16,201.01
85186217	05/06/2011	FUN AND FUNCTION	01-4300	794.94	
			Unpaid Sales Tax	60.58-	734.36
85186218	05/06/2011	GRAINGER .	01-4300		79.11
85186219	05/06/2011	HANKIN SPECIALTY EQUIPMENT INC	01-5600		
			01-5800		450.00
85186220	05/06/2011	HORIZON	01-4300		563.79
85186221	05/06/2011	INTEGRATED FIRE SYSTEMS INC	01-5800		1,470.00
85186222	05/06/2011	LAKESHORE LEARNING MATERIALS	01-4300		137.33
85186223	05/06/2011	PEARSON - PSYCHOLOGICAL CORP.	01-4300		1,053.46
85186224	05/06/2011	PRO THERAPY SUPPLIES LLC	01-4300	79.41	
			Unpaid Sales Tax	6.05-	73.36
85186225	05/06/2011	R & M REFRIGERATION	01-5600		777.63
85186226	05/06/2011	SAC VAL JANITORIAL SALES	01-4300		688.47
85186227	05/06/2011	SCHOOL SPECIALTY INC	01-4300		471.15
85186228	05/06/2011	SENSORY GOODS	01-4300	292.33	
			Unpaid Sales Tax	21.50-	270.83
85186229	05/06/2011	SIERRA OFFICE SUPPLIES &	01-4300		8.96
85186230	05/06/2011	SOUTHPAW ENTERPRISES INC.	01-4300	224.94	
			Unpaid Sales Tax	15.18-	209.76
85186231	05/06/2011	THERAPY SHOPPE INC	01-4300		883.87
85186232	05/06/2011	TOTAL SCHOOL SOLUTIONS	01-5200		175.00
85186233	05/06/2011	VERIZON WIRELESS	01-5560		
			13-5560		
			21-5560		539.94
85186234	05/06/2011	WAVE BROADBAND	01-4300		60.70
Total				70	203,886.59

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	63	195,448.05
13	Cafeteria Fund	8	8,549.35
21	Building Fund #1	1	23.58
	Total	70	204,020.98
	Less Unpaid Sales Tax Liability		134.39-
	Net (Check Amount)		203,886.59

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 2

4.2.16

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Classified Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Ryan Davis
Director, Human Services



ENCLOSURES:

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund/Categorical

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

4.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

June 7, 2011

CLASSIFIED/MANAGEMENT

RESIGNATIONS

1. **Name:** Carol Day
 Position: Campus/Café Supervisor
 Site: Creekside Oaks Elementary
 Hours: 2 Hours/Day
 Effective: 6/4/11

2. **Name:** Kelli Manos
 Position: Intervention Service Provider
 Site: Twelve Bridges Elementary
 Hours: 3 Hours/Day
 Effective: 6/3/11

3. **Name:** Emily Merwin
 Position: Intervention Services Provider
 Site: Carlin C. Coppin
 Hours: 3.5 Hours/Day
 Effective: 5/15/11

4. **Name:** Carrie Pawloski
 Position: Campus/Café Supervisor
 Site: Lincoln Crossing Elementary
 Hours: 1.5 Hours/Day
 Effective: 6/3/11

4,3.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Ryan Davis
Director of Human Services



ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

Categorical/General

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

June 7, 2011

CERTIFICATED/MANAGEMENT

REQUEST FOR MATERNITY/CHILD REARING LEAVE

1. Michelle Kamilos, 4th Grade Teacher, Creekside Oaks Elementary

RESIGNATION

2. Polly Weldon, Speech Pathologist, Lincoln Crossing Elementary

44.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

California Interscholastic Federation
Application for 2011-12 School Year
At Lincoln High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The California Interscholastic Federation is requesting representatives for Lincoln High School during the 2011-12 school year.

RECOMMENDATION:

Administration recommends the approval of the application.



MARIE M. ISHIDA, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4650 DOCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • FAX (916) 239-4478 • CIFSTATE.ORG

TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: MARIE M. ISHIDA

RE: ENCLOSED FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: APRIL 21, 2011

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year 2011-2012**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.16) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than July 1, 2011 directly to your CIF Section Office. Addresses of each section are listed on the back of the form. Please contact us if we can give you further information.

4.5.1



MARIE M. ISHIDA, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4958 DOCKNORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • FAX (916) 239-4478 • CIFSTATE.ORG

2011-2012 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than July 1, 2011.

Western Placer Unified

School District/Governing Board at its June 7, 2011 meeting,

(Name of school district/governing board)

(Date)

appointed the following individual(s) to serve for the 2011-2012 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Lincoln High School

NAME OF REPRESENTATIVE Donna Tofft

POSITION Athletic Director

ADDRESS 790 J Street

CITY Lincoln ZIP 95648

PHONE (916) 645-6360 FAX (916) 645-6349

E-MAIL dtofft@wpusd.k12.ca.us

NAME OF SCHOOL Lincoln High School

NAME OF REPRESENTATIVE Vikki Eutsey

POSITION Vice Principal

ADDRESS 790 J Street

CITY Lincoln ZIP 95648

PHONE (916) 645-6360 FAX (916) 645-6349

E-MAIL veutsey@wpusd.k12.ca.us

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

NAME OF SCHOOL

NAME OF REPRESENTATIVE

POSITION

ADDRESS

CITY

ZIP

PHONE

FAX

E-MAIL

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Scott Leaman, Supt. Signature

Address 600 Sixth Street, Suite 400

City Lincoln

Zip 95648

Phone (916) 645-6350

Fax (916) 645-6356

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.

4.5.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Phoenix High School
Minimum Day
Request

AGENDA ITEM AREA:

Consent

REQUESTED BY:

John Wyatt
Principal

ENCLOSURES:

Yes

DEPARTMENT:

FINANCIAL INPUT/SOURCE:

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to requested minimum days for Phoenix High School for the 2011-2010 school year

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.



PHOENIX HIGH SCHOOL

Western Placer Unified School District

870 J Street
Lincoln, California 95648

(916) 645-6395
(916) 645-6347 (FAX)

June 7, 2011

Western Placer Unified School District
Board of Trustees

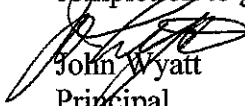
RE: Change to Early Release Days for Phoenix High School

The staff at Phoenix High School would like to amend the following Early Release Days for the 2011-2012 school year:

Not observe 10-6, 11-14, 11-15, 11-16, 11-17, 3-7 & 3-8.

We would like to observe 1-20, 4-27, and 6-4 & 6-5.

1-20 & 4-27 would be used to compile grades/credits for our STEP's 3 & 5, and 6-4 & 6-5 would be used for meeting with those students needing final completion to graduate on 6-6.


John Wyatt
Principal

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approve Agreement for Fiscal Budget Services
Between School Services of California, Inc., and
WPUSD

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Funds

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

School Services of California, Inc., is specially trained to provide assistance regarding topics of school finance, legislation, school budgeting and general fiscal issues. The attached agreement authorizes School Services of California, Inc., to continue to provide fiscal budget services to Western Placer Unified School District through the 2011-12 school year.

RECOMMENDATION:

Administration recommends the Board ratify the agreement for fiscal budget services between School Services of California, Inc., and Western Placer Unified School District.

4.7

AGREEMENT FOR SPECIAL SERVICES

Fiscal Budget Services

This is an agreement between the **WESTERN PLACER UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2011.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, SCHOOL SERVICES OF CALIFORNIA, INC., is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

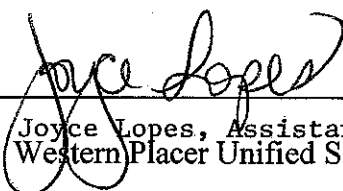
1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*.
 - b. The option to the Client of receiving information on Consultant's Internet website regarding major school finance and policy issues.
 - c. An analysis of all major school finance/fiscal legislation and reporting on its legislative/executive branch progress.
 - d. Eight (8) hours of service annually as the Client directs on fiscal issues, including analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client. Services for which the base service hours may not be used include mandate claims assistance, Client-specific economy, efficiency or management consulting services, including, but not limited to efficiency or management studies, demographic or school facility studies, special education studies, fiscal health analysis, and/or an indepth budget review, direct collective bargaining or fact-finding assistance; fiscal analysis for purposes of collective bargaining; legislative representation or advocacy; appearance as an expert witness; provision of depositions or declarations for district legal issues; or, major customized research projects or studies.
 - e. Preliminary school district calculation of the base revenue limit using the online base revenue limit calculator on the School Services of California's website for use in determining the base revenue limit as soon after the budget is adopted based on the major annual school finance legislation.

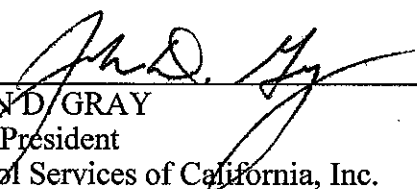
47.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

- f. Participation at the Consultant's client rate at the Consultant's school finance conferences and workshops.
2. The Client agrees to pay to Consultant for services rendered under this agreement:
- a. \$2,220 annually, plus expenses, or payable at \$185 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant.
 - b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1-d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply.
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site.
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as transportation, lodging, meals, long-distance telephone charges, cellular telephone charges, FAX, postage, and duplication (other than for one copy of the *Fiscal Report*).
3. The term of this contract shall be for the period of one year, beginning July 1, 2011, and terminating June 30, 2012. This agreement may be terminated by either party prior to June 30, 2012 on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the agreement, the client shall give a 30 day written notice of non renewal. Consultant will provide continuing services for 90 days after the expiration date of the agreement or until the Client provides written notice. The client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as indicated below:

BY:  DATE: 6/1/11
Joyce Lopes, Assistant Superintendent of Business Services
Western Placer Unified School District

BY:  DATE: May 20, 2011
JOHN D. GRAY
Vice President
School Services of California, Inc.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Donation Approval

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
June 7, 2011

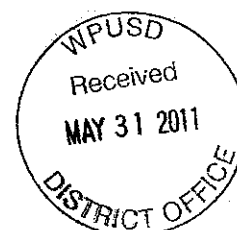
ROLL CALL REQUIRED:
No

BACKGROUND:

The United Auburn Indian Community donated \$7,500.00 to Carlin C. Coppin to be used for Library Improvements and School Beautification.

ADMINISTRATION RECOMMENDATION:

Administration recommends approval of the funds.



GIFT AND DONATION DOCUMENTATION

Western Placer Unified School District appreciates contributions to its programs. To ensure that donations or gifts are used for the intended purpose, a Gift and Donation Documentation Form (available through the District Office/Business Office/school site Principal) must be completed. The purpose of this preliminary review procedure shall be to help determine the appropriateness of the gift or donation and to document the donor's intent. A copy of this form will be submitted to the Superintendent's Office for Board of Trustee information and/or approval.

NAME/ADDRESS/TELEPHONE NUMBER OF DONOR:

United Auburn Indian Community of the Auburn Rancheria
10720 Indian Hill Rd., Auburn, CA 95603 530-883-2390

Gift or Donation:

Donation

Donated to (School/Program):

Carlin C. Coppin

Intent of Gift or Donation:

to renovate the Library and purchase books

Value of Gift or Donation (to be completed by the Donor):

Cash or Check (circle one)

Dollar Amount \$ 7500.00

Donated Item:

Estimated Dollar Value \$ _____

Certification of Receipt by
Site/Program Administrator:

Terri Dorow

Typed Name

Terri Dorow

Signature

.....

FOR BUSINESS OFFICE USE ONLY

Assistant Superintendent of Business & Support Services:

Signature

Revenue Code: _____

Review Comments:

Superintendent's Signature:

Board Agenda Date:

Board of Trustee Comments/Remarks:



MIWOK
MAIDU

United Auburn Indian Community
of the Auburn Rancheria

David Keyser
Chairman

Kimberly DuBach
Vice Chair

Gene Whitehouse
Secretary

Brenda Conway
Treasurer

Calvin Moman
Council Member

25 April 2011

Jennifer Bowden
Carlin C. Coppin Elementary School
150 East 12th Street
Lincoln, California 95648

Dear Jennifer,

I am delighted to inform you that the Community Giving Committee of the United Auburn Indian Community voted to give a grant of \$7500 to Carlin C. Coppin Elementary School. This gift is to be used to help underwrite the costs of renovating the library and purchasing books for children. It is given in recognition of the difficult job you have undertaken and of the outstanding accomplishments you have achieved.

I am enclosing a check for the total amount of your grant. The Committee is very impressed with the work you and your colleagues undertake as well as your demonstrated commitment to provide an inviting and appropriate library facility for the children of your school. We wish you great success in your efforts.

With best wishes

Kristen L. Martin-Middleton
Director, Community Giving Program

UNITED AUBURN INDIAN COMMUNITY
OF THE AUBURN RANCHERIA10720 INDIAN HILL ROAD
AUBURN, CA 95603
(530) 883-2390

WELLS FARGO BANK

65325

11-4288/1210(2)

May 23, 2011

PAY TO THE
ORDER OF

CARLIN C. COPPIN ELEMENTARY SCHOOL

\$ 7,500.00

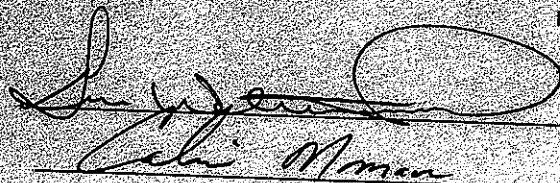
DOLLARS

Seven Thousand Five Hundred Dollars and 00 Cents

VOID AFTER 6 MONTHS

CARLIN C. COPPIN ELEMENTARY SCHOOL
150 EAST 12TH STREET
LINCOLN, CA 95648-2058

MEMO



THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈065325⑈ ⑆121042882⑆0290513472⑈

UNITED AUBURN INDIAN COMMUNITY OF THE AUBURN RANCHERIA
10720 Indian Hill Road Auburn, CA 95603

65325

Vendor ID: CARLIN C. COPPI

CARLIN C. COPPIN ELEMENTARY SCHC

Check No: 065325

Account Number:

150 EAST 12TH STREET
LINCOLN, CA 95648-2058

Date: 05/23/2011

Invoice Number

Date

Description

Amount

Discount

Paid Amount

2011-04-14

04/14/2011

CHARITABLE CONTRIBUTION

\$7,500.00

\$0.00

\$7,500.00

TOTALS

\$7,500.00

\$0.00

\$7,500.00

4,8.3

C O P P I N

s c h o o l

C A R L I N C . G O P P I N E L E M E N T A R Y S C H O O L

Terri Dorow, Principal

150 EAST 12TH STREET LINCOLN, CA 95648

(916) 645-6390 FAX (916) 645-6363

<http://ccces.wpusd.k12.ca.us>

Dear UAIC,

May 27, 2011

We would like to thank you for the \$7,500 you contributed towards our Library Improvement and School Beautification Project. It was greatly appreciated and we will publicly thank you in the Lincoln News Messenger, our local newspaper. We also look forward to sharing pictures of our project with you as we work towards our goal.

Thanks to the generosity of companies and organizations like yours, we are able to improve our school and work together to build a better future!

Thank you,



Jennifer Bowden

CCC Library

48.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Purchase and Construction Agreement
With Gary Doupnik Manufacturing, Inc.
For Portable Classroom Placement
At Phoenix High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes, Assistant Superintendent,
Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business

FINANCIAL INPUT/SOURCE:

State Facilities Project Savings

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

Staff requests Board of Trustee approval to enter into a construction agreement for portable classroom purchase and placement at the Phoenix High School site. The classroom is a 2002 building, 48'x40' with folding partition wall and two restrooms. The total cost of this agreement is \$73,596.00; which includes the building, placement and all applicable sales tax.

RECOMMENDATION:

Approve item and allow staff to enter into a construction agreement and portable classroom purchase agreement for building at Phoenix High School.

CONSTRUCTION AGREEMENT

THIS AGREEMENT, made in duplicate copies and entered into this 23rd day of May, 2011, by and between Western Placer Unified School District hereinafter called the OWNER and GARY DOUPNIK MANUFACTURING, INC., hereinafter called the CONTRACTOR.

WITNESS: That the parties have mutually covenanted and agreed, and by these present, do covenant and agree with each other as follows:

1. THE WORK:

- a. Said CONTRACTOR agrees to furnish all labor and materials; other than materials agreed to be furnished by the OWNER hereunder, tools, equipment, apparatus, facilities, transportation and services necessary to perform and complete in a good and workmanlike manner in the construction of:

One (1) Used 48' x 40' 2002 Building with two (2) Restrooms and add
40FT. Folding Partition

in the manner called for, in the manner designated in, and in strict conformity with this Agreement and with the Drawings and Specifications prepared by GARY DOUPNIK MANUFACTURING, INC.

- b. It is understood and agreed that said tools, equipment, apparatus, facilities, transportation, services, labor and material shall be furnished and said work performed and completed as required in said Drawings and Specifications under the direction and supervision of and subject to the approval of the OWNER. The OWNER shall have the right to accept or reject materials or workmanship and to determine when the CONTRACTOR has complied with the conditions of the Contract. The Building Inspector employed by the OWNER shall represent the OWNER.

2. LOCATION OF WORK:

- a. Said work is to be performed upon the site of:

Phoenix High School

870 J Street, Lincoln, CA 95648

3. THE CONTRACT DOCUMENTS:

- a. The complete contract consists of the following documents, to wit: The Agreement; the Special Conditions/the General Conditions; the Specifications; the Drawings; and all modifications and amendments made or incorporated in any of those documents. Any and all obligations of the OWNER and CONTRACTOR are fully set forth and described therein.
- b. All of the above documents are intended to be complementary so that any work called for in one and not mentioned in the other, or visa versa, is to be executed the same as if mentioned in all said documents. A requirement shown in any of said documents is as binding as though occurring in all. They are intended to be cooperative comprising the complete contract and are sometimes hereinafter referred to as the CONTRACT DOCUMENTS.

4. RESPONSIBILITY OF CONTRACTOR AND INDEMNIFICATION:

- a. The CONTRACTOR shall take and assume all responsibility for the work. The CONTRACTOR shall bear all losses and damages directly resulting to him, to the OWNER, or to others on account of the performance or character of the work, unforeseen difficulties, accidents or any other causes whatsoever. The CONTRACTOR shall assume the defense of and indemnify and save harmless the OWNER and its officers and employees, from all claims, loss, damage, injury and liability of every kind, nature and description, directly and indirectly arising from the performance of the contract or work, regardless of responsibility for negligence; and from any and all claims, loss, damage, injury and liability, howsoever the same may be caused, resulting directly or indirectly from the nature of the work covered by the contract, regardless of responsibility for negligence.

5. INTERPRETATION OF CONTRACT DOCUMENTS:

- a. Should any question arise concerning the intent or meaning of drawings or specification, such question shall be submitted to the OWNER.

6. EXTRA AND/OR ADDITIONAL WORK AND CHANGES:

- a. Should said OWNER any time during the progress of said work request any alterations, deviations, additions, omissions from the said contract, specifications, or plans, it shall be at liberty to do so, and the same shall in no way affect or make void the contract, but the fair and reasonable value of such alterations, deviations, additions, or omissions will be added to or deducted from the amount of said contract price as the case may be.

All change orders shall be signed for by the OWNER. The value of any such extra work or change shall be determined in one or more of the following ways:

- (1) By estimate and acceptance in a lump sum.
- (2) By unit prices named in the contract or subsequently agreed upon.
- (3) By cost and percentage or by cost and fixed fee.

7. PROSECUTION OF WORK:

- a. If, in the opinion of the OWNER, the CONTRACTOR, should neglect to prosecute the work properly or fail to perform any provisions of this contract, the OWNER, after three days written notice to the CONTRACTOR, may, without prejudice to any other remedy it may have, remedy any such deficiencies and may deduct the cost thereof from any payment then or thereafter due the CONTRACTOR, provided, that proper documentation and negotiations are commonly arrived for fair and equitable resolution.

8. ASSIGNMENT OF CONTRACT:

- a. Neither the contract nor any part thereof, nor any monies due or to become due thereunder may be assigned by the CONTRACTOR without the approval of the OWNER, nor without the consent of the surety unless the surety has waived its right to notice of assignment.

9. PROGRESS PAYMENTS:

- a. The price to be paid said CONTRACTOR as hereinafter provided shall be paid in legally executed and regularly issued warrants of the said OWNER, drawn on the appropriate fund or funds as required by law. The payment of the progress payments by the OWNER shall not be construed as acceptance of the work done up to the time of such payments.

Progress payments to be submitted on a regular schedule.

10% Retention due 30 days after completion

- b. *In the event the project cannot be delivered and installed due to no fault of the MANUFACTURER, the OWNER will pay progress payments which have been submitted and approved by said District and Factory Inspector.*

10. TIME FOR COMPLETION OF WORK:

- a. The CONTRACTOR agrees to complete all work on the project within 60 – 90 days consecutive calendar days from the date of the Notice to Proceed (DSA, DOH or Local Approval) and signed contract.

11. CONTRACT PRICE:

- a. In consideration of the foregoing covenants, promises and agreements on the part of the CONTRACTOR, and the strict fulfillment of every such covenant, promise and agreement, and as compensation agreed upon for said work of construction, the OWNER covenants and agrees that it will pay and cause to be paid to the CONTRACTOR the full contract price for said construction and completion of the work for the sum of:

Seventy-Three Thousand Five Hundred Ninety-Six and No/100 Dollars (\$73,596.00).

- A deposit of \$1,000 will be required at time of contract signing for engineering. Drawings will be assembled upon receipt of contract and deposit and this amount is included in the contract total.

subject to additions and deletions as provided in the Contract Documents.

- b. In the event this project is delayed beyond the date indicated in this Agreement, and due to no fault of the CONTRACTOR, the initial contract amount and completion date may be revised by change order.

12. EXECUTION:

- a. IN WITNESS WHEREOF, the parties to these present have hereunto set their hands the day and year first above written.

13. TITLE:

Transfer of Title will take place upon final payment.

OWNER:

CONTRACTOR:

Gary Doupnik Manufacturing, Inc.

By: _____

By: _____

Title: _____

Title: President

Date: _____

Date: _____

Western Placer USD
600 Sixth Street, Ste. 400
Lincoln, CA 95648

Gary Doupnik Mfg., Inc.
P. O. Box 527
Loomis, CA 95650

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Contract with KS Telecom, Inc.
for Project Lead the Way Classroom
Computer Cabling

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes, Assistant Superintendent,
Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business

FINANCIAL INPUT/SOURCE:

COP Funds/Grant Funds

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

Staff requests Board of Trustee approval to enter into contract with KS Telecom, Inc. to provide work to install cabling to outfit remodeled Project Lead the Way Classroom at Lincoln High School with a computer/instruction lab. The total cost for this work will be \$7,740.00, which includes tax and labor.

RECOMMENDATION:

Approve item and allow staff to enter into contract with KS Telecom, Inc. for computer lab cabling services.

4.10



916-652-4735
FAX 916-652-4296
P. O. Box 330
Penryn, California 95663-0330
evl@kstelcom.com

April 14, 2011

Western Placer Unified School District

Lincoln High school new computer lab cabling

K S Telecom, Inc. (KST) is providing a quote for the additional (47) Cat 6 cables to the new computer lab. The feed cable will be an existing station cable relocated by KST and terminated on the 48th port of the new patch panel. Materials included in this quote are (47) Cat 6 PVC cables, (47) Cat 6 jacks, (13) faceplates, (130') of 1" EMT, (1) lot EMT fittings, (13) four square boxes with single gang rings, (1) 2' Chatsworth cabinet, plywood back board, misc. consumable materials, termination, labeling and testing.

Station cables are to be tested to Cat 6 standards with an Agilent Wirescope or Fluke DTX 1800. All warranties and exclusions to the original project apply.

Our portion of the project does not including any electrical, electrical conduit, power poles, grounding feeds, a grounding bus bar, grounding of the cabinet, active components, patch cords or patching/cross-connecting of the cables, warranty of the feed cable to the IDF.

The price for this addition is: \$7,740.00

(Materials: \$2,886.84, Tax: \$238.16, Labor: \$4,615.00)

Sincerely,

Eric Vander Linden
K S Telecom, Inc.
(916) 257-4796 Cell
(916) 652-4296 Fax
(916) 652-4735 Office ext. 220
evl@kstelcom.com

4,10.1

INFORMATION

DISCUSSION

ACTION

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Superintendent, Deputy Superintendent, Assistant
Superintendent, Senior Management Position
of the Classified Service Contract Extensions

AGENDA ITEM AREA:

Action

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

DEPARTMENT:

District Office

FINANCIAL INPUT/SOURCE:

All

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

Based on successful performance, the following contract extensions are being forwarded to the Board:

- Superintendent - one year extension to June 30, 2014
- Deputy Superintendent – two year extension to June 30, 2013
- Assistant Superintendent – two year extension to June 30, 2013
- Director of Maintenance – two year extension to June 30, 2013
- Director of Technology – two year extension to June 30, 2013

RECOMMENDATION:

Approve the contract extensions of the named positions.

7.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

New Tdap Immunization Requirement

AGENDA ITEM AREA:

Information

REQUESTED BY:

Mary Boyle
Deputy Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

None

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

For the coming 2011 – 2012 school year, a new California law (AB354) requires that ALL incoming 7th – 12th grade students have a pertussis (whooping cough) booster shot, called Tdap, before entering school. Students in Western Placer Unified School District carried home letters with this information in January, and WPUSD secondary schools have been sending home recorded voice mail messages monthly since that time to alert families of this new requirement. Information is also available on the district website at www.wpusd.k12.ca.us.

Once students receive the vaccination, **families must provide proof of vaccination or students will be excluded from school in the fall.** School offices will accept proof of immunization through the middle of June when offices close for the summer, and again on August 10 when they reopen in preparation for the start of the new school year. District nurses are bulk mailing information to families whose children have not yet shown proof of vaccination this week and will do another bulk mail in mid-August to families whose students are still missing the vaccination.

The District is making every effort to encourage families to take care of this new immunization requirement. A free vaccination clinic was held at Glen Edwards Middle School in February. Families should contact their child's doctor to schedule an appointment to receive the vaccination for their children in these grade levels. They can also contact the Placer County Health and Human Services Department for more information about County Immunization programs at 530-889-7125.

RECOMMENDATION:

Information only.

7.2

PRESS RELEASE FROM WESTERN PLACER UNIFIED SCHOOL DISTRICT

For the coming 2011 - 2012 school year, a new California law (AB354) will require that **all** incoming 7th-12th graders have a pertussis (whooping cough) booster shot, called Tdap, before entering school. This shot is routinely recommended for children ages 10 and older. Families have received written communication and monthly voice mailing messages about this new law since February. Information is also available on the district website at www.wpusd.k12.ca.us. Middle and high school offices will accept the proof of immunization through the middle of June and again beginning August 10. **Students in grades 7 – 12 who do not have proof of immunization WILL BE EXCLUDED FROM SCHOOL IN THE FALL.**

Pertussis (whooping cough) is a very serious illness and is the only disease that remains widespread in California despite high levels of vaccination in early childhood. The pertussis booster vaccine will protect public health and will reduce the rate of infection among adolescents and adults. Families will need to contact their child's doctor to schedule an appointment for their children in these grade levels or contact the Placer County Community Health Immunization Program at 530-889-7125.

7.2.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Student Success Team (SST) & Intervention Programs

AGENDA ITEM AREA:

Information

REQUESTED BY:

Mary Boyle
Deputy Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

None

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

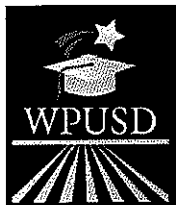
BACKGROUND:

For the past two years, WPUSD administration, certificated and classified staff have targeted the improvement of intervention programs as one of our educational goals. Specific and timely intervention for individual student learning needs is a research-proven strategy that improves student learning and success and frequently avoids the need for costly special education services later.

One of the first steps in formally looking at a struggling student's specific learning needs is to hold a Student Success Team meeting at the school site, with a focus on the student's strengths, needs, accommodations and interventions that have been attempted and that have or have not been successful, and next steps. The District SST format was revised and standardized through the efforts of an SST Work Group this spring. The results of their work and the focus on intervention programs will be presented.

RECOMMENDATION:

Information only.



**WESTERN PLACER
UNIFIED SCHOOL DISTRICT**

STUDENT SUCCESS TEAM (SST)

CHECKLIST

Student Name _____ School _____ Grade _____

SST Coordinator _____

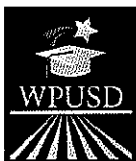
Date _____ Referring Teacher _____

1. SST Pre-Referral Process Form	Original to SST Coordinator	<input type="checkbox"/> Yes
2. SST Request Form	Original to SST Coordinator	<input type="checkbox"/> Yes
3. Accommodations Checklist	Original to SST Coordinator	<input type="checkbox"/> Yes
Complete as appropriate:		
4a. Interventions Attempted – ELA	Original to SST Coordinator	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
4b. Interventions Attempted – MATH	Original to SST Coordinator	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
4c. Interventions Attempted – BEHAVIOR/ ATTENDANCE	Original to SST Coordinator	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
4d. EL Checklist (2 pages)	Original to SST Coordinator	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
5. SST Student Productivity Scale for Teachers	Original to SST Coordinator	<input type="checkbox"/> Yes
6. SST Parent Handbook to Parent (If proceeding to SST – see # 8 below) (3 pages)	Provided by Teacher to Parent if SST is scheduled (see below)	<input type="checkbox"/> Yes

SST Coordinator use only:

Date Received from Teacher: _____	SST Coordinator Initials: _____
7. Pre-SST Meeting (20 minutes) _____	Original in file, copy to t'cher <input type="checkbox"/> Yes <input type="checkbox"/> No
8. SST Meeting with Parents (if needed) _____	Original in File, signed by parent; copy to parent & tchr <input type="checkbox"/> Yes <input type="checkbox"/> No
9. Follow Up SST with Parents (if needed) _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. File SST Packet in Cum _____	<input type="checkbox"/> Yes

- The Site SST Coordinator will keep a copy of current SST's in a centralized location for easy accessibility and reference.
- The Site SST Coordinator will notify current year teacher(s) of each student in their class(es) who had an SST within the previous school year.
- A new SST packet needs to be completed each school year for students with continuing needs.
- A series of three (3) SST's should generally be completed prior to consideration for special ed testing.



PRE-REFERRAL PROCESS

(ATTACH COMPLETED SST CHECKLIST AS COVER SHEET)

Student: _____ Teacher: _____ Grade: _____

Follow the following steps prior to referring a student to the Student Success Team. Mark the date of completion before each item. A date will be scheduled after all paperwork is completed. **(For speech, articulation, fluency or voice concerns ONLY, see Speech Referral Packet instead of SST process.)**

Background Information:

- _____ 1. Review the student's cum for the following information:
(If cum is not available, contact the principal for elementary or the counselor for secondary to make a records request.) **If cum is unavailable, check here:** ☐
- Prior Grades, Test Scores and Teacher Comments
 - Prior SST referrals, IEP, Special Education Placements/Referrals, 504's
 - English Learner (EL), ELD Services or RFEP
 - Health Information (including hearing/vision)
 - Attendance/SARB
 - Discipline
- _____ 2. Speak to previous teacher. Previous teacher: _____
- _____ 3. Meet with parents to: (dates) Phone: _____
Conference: _____
- Verify hearing/vision checks/concerns
 - Discuss your concerns and specific problems

Implement a Plan of Prevention / Intervention:

- _____ 4. Implement and document appropriate accommodations based on:
- Your own training
 - Accommodation / Intervention checklist (attached)
 - Reference materials such as the Pre-referral Interventions Manual-PRIM
(See administrator or counselor)
 - ELD Checklist
- _____ 5. Contact other school resources for ideas on how to work best with this student.
- Administration
 - Special Services (psychologist, counselor, speech-language pathologist, appropriate grade level RSP teacher, nurse)
 - Grade level or Department PLC

Make a Pre-Student Success Team Referral:

- _____ 6. Completely fill out the attached pages (SST Pre-Referral paperwork) and submit to the SST Coordinator on your site.
- _____ 7. Pre-SST will be scheduled. You will be notified of the time & date.



WESTERN PLACER
UNIFIED SCHOOL DISTRICT

WPUSD
STUDENT SUCCESS TEAM (SST) REQUEST

Student: _____ Teacher: _____ Grade: _____
School: _____ M: _____ F: _____ Prim Lang: _____ DOB: _____
Parents/Guardians: _____ Phone: _____

Brief Statement of Problem/Reason for Request:

Student Strengths (List at least five):

Check Areas of Concern:

	Student Data	Benchmark
Reading/ELA		
<input type="checkbox"/> Decoding	_____	_____
<input type="checkbox"/> Comprehension	_____	_____
<input type="checkbox"/> Fluency	_____	_____
<input type="checkbox"/> Written Language	_____	_____

Math

<input type="checkbox"/> Number Sense	_____	_____
<input type="checkbox"/> Concepts	_____	_____
<input type="checkbox"/> Calculation	_____	_____

Thinking

<input type="checkbox"/> Disorganized
<input type="checkbox"/> Difficulty understanding oral directions
<input type="checkbox"/> Difficulty with auditory memory
<input type="checkbox"/> Difficulty with visual memory
<input type="checkbox"/> Delayed processing time
<input type="checkbox"/> Other: _____

☐ Receptive / Expressive Language

☐ Health:

date: _____ Passed recent vision test? Y _____ N _____

date: _____ Passed recent hearing test? Y _____ N _____

☐ Known Medical Concern: _____

☐ Frequent Accidents

☐ Frequent Absences - # _____
Current Yr Last Yr

☐ Other _____

(For Speech, Articulation, Fluency or Voice ONLY
Concerns, see Speech Referral Procedure)

Behavior

	In Class	Out of Class
<input type="checkbox"/> Aggressive	_____	_____
<input type="checkbox"/> Defiant	_____	_____
<input type="checkbox"/> Disruptive	_____	_____
<input type="checkbox"/> Inattentive	_____	_____
<input type="checkbox"/> Withdrawn	_____	_____
<input type="checkbox"/> Citations/Referrals:	_____	_____
	Current Yr	Last Yr
<input type="checkbox"/> Suspensions	_____	_____
	Current Yr	Last Yr

Standardized Tests: (Attach Student OARS Report)

Grade: _____	Lang Arts: _____	Math: _____	Sci: _____	Soc St: _____	CELDT: _____
Grade: _____	Lang Arts: _____	Math: _____	Sci: _____	Soc St: _____	CELDT: _____
Grade: _____	Lang Arts: _____	Math: _____	Sci: _____	Soc St: _____	CELDT: _____

Grades:

Current: Lang Arts: _____ Math: _____ Sci: _____ Soc St: _____ Other: _____
Previous: Lang Arts: _____ Math: _____ Sci: _____ Soc St: _____ Other: _____

Previously: ☐ Retained Grade _____ ☐ Spec Ed Referral/Placement: _____ ☐ ELD Services
☐ SST Meetings: _____

SST Coordinator: Date Received: _____ Needed to Be Revised: ☐ Yes ☐ No

SST Schedule: Date: _____ Time: _____ Parent Notified: _____

Request Consultation with: ☐ Psychologist ☐ Speech/Language ☐ OT



ACCOMMODATIONS CHECKLIST

Student: _____ Teacher: _____ Grade: _____

Please check the accommodations that you have implemented:

Environment/Behavior:

- ☐ Clearly defined limits
- ☐ Reminders of rules
- ☐ Behavior contract/plan (attach copy)
- ☐ Change seating/Preferred seating
- ☐ Change groups
- ☐ Reduce distractions
- ☐ Special area to work
- ☐ Frequent breaks
- ☐ Study carrel for independent work
- ☐ Reminder to go for medication
- ☐ Supervision during unstructured times (lunch, break, recess)
- ☐ Other: _____

Teaching Techniques:

- ☐ Repeat instructions, assignments
- ☐ Consistent rules and consequences
- ☐ Individual / small group instruction
- ☐ Cross-age tutor (TA)
- ☐ Encourage classroom participation
- ☐ Teach note taking and study skills
- ☐ Strategies instruction
- ☐ Verbal praise
- ☐ Check for understanding
- ☐ Use of visual aids
- ☐ Highlighted materials for emphasis
- ☐ Offer choices
- ☐ Cues / Prompts
- ☐ Provide immediate feedback
- ☐ Sheltered English/SDAIE
- ☐ Other: _____

Curriculum / Materials:

- ☐ Study aids/manipulatives
- ☐ Peer to read materials
- ☐ Highlighted materials for emphasis
- ☐ High-interest reading materials
- ☐ Use of calculator
- ☐ Recorded materials / Textbooks
- ☐ Learning games
- ☐ Other: _____

Assignments:

- ☐ Individual contracts
- ☐ Daily assignment sheet
- ☐ Use of tape recorder
- ☐ Shortened assignments
- ☐ Shortened tests
- ☐ Extended time on homework
- ☐ Extended time on tests
- ☐ Assignment notebook / calendar
- ☐ Study buddy
- ☐ Teacher lecture notes
- ☐ Preview of test questions
- ☐ Oral exams
- ☐ Scribe
- ☐ Other: _____

Request for Assistance

- ☐ Conference with parents
- ☐ Confer with other school staff
- ☐ Home / School Communication
- ☐ Other: _____

INTERVENTIONS ATTEMPTED - ENGLISH LANGUAGE ARTS (ELA)

Check all intervention PROGRAMS that have been previously implemented:

- | | |
|---|--|
| <input type="checkbox"/> After School Tutoring | <input type="checkbox"/> Small Group Intervention |
| <input type="checkbox"/> Out of Class Small Group Instruction | <input type="checkbox"/> Academic Plan for Success (Middle School) |
| <input type="checkbox"/> Previous Special Education Services | <input type="checkbox"/> English Language Development Program |
| <input type="checkbox"/> Elective Support Class (CAHSEE/Intervention) | <input type="checkbox"/> Other: _____ |

Accommodation/Intervention	Started	Duration	Frequency	Successful?	Why or Why Not?
ELA Differentiated Instruction (Explain)					
ELA Differentiated Assignments (Explain)					
ELA Phonemic Awareness Activities (Explain)					
ELA Fluency Practice (Explain)					
ELA Additional Spelling Practice (Explain)					
ELA Graphic Organizers (Explain or attach)					
ELA Peer Support (Explain)					
ELA Comprehension Support (Explain)					
ELA Vocabulary Support (Explain)					
ELA Other: (Explain)					

Add narrative pages as necessary to explain any parts of this form.

INTERVENTIONS ATTEMPTED - MATHEMATICS

Check all intervention PROGRAMS that have been previously implemented:

- | | |
|---|--|
| <input type="checkbox"/> After School Tutoring | <input type="checkbox"/> Small Group Intervention |
| <input type="checkbox"/> Out of Class Small Group Instruction | <input type="checkbox"/> Academic Plan for Success (Middle School) |
| <input type="checkbox"/> Previous Special Education Services | <input type="checkbox"/> English Language Development Program |
| <input type="checkbox"/> Elective Support Class (CAHSEE/Intervention) | <input type="checkbox"/> Other: _____ |

Accommodation/Intervention	Started	Duration	Frequency	Successful?	Why or Why Not?
MATH Differentiated Instruction (Explain)					
MATH Differentiated Assignments (Explain)					
MATH Visual Aids (Explain)					
MATH Flash Cards (Explain)					
MATH Fact Practice (Explain)					
MATH Manipulatives (Explain)					
MATH Peer Support (Explain)					
MATH Conceptual Understanding Support (Explain)					
MATH Other: (Explain)					

Add narrative pages as necessary to explain any parts of this form.

INTERVENTIONS ATTEMPTED – BEHAVIOR/ATTENDANCE

Check all intervention PROGRAMS that have been previously implemented:

- | | |
|---|---|
| <input type="checkbox"/> Caring About Kids
<input type="checkbox"/> Group Counseling
<input type="checkbox"/> County Programs
<input type="checkbox"/> SARB Letters <input type="checkbox"/> SARB Contract
<input type="checkbox"/> Parent Ed/Support Programs: _____ | <input type="checkbox"/> Behavior/Attendance Support Plan (Circle)
<input type="checkbox"/> Individual Counseling
<input type="checkbox"/> Lighthouse FRC
<input type="checkbox"/> Los Hermanos
<input type="checkbox"/> Other: _____ |
|---|---|

Accommodation/Intervention	Started	Duration	Frequency	Successful?	Why or Why Not?
Frequent Breaks/Use of Safe Place/Person (Explain)					
Reward System (Explain)					
Special Area to Work (Explain)					
Attendance or Behavior Contract (Explain)					
Schedule/Class Change (Explain)					
Homework Plan (Explain)					
Home/School Communication Log (Explain)					
Parent Attend School with Child (Explain)					
Other (Explain)					

Add narrative pages as necessary to explain any parts of this form.

PRODUCTIVITY SCALE FOR TEACHERS

Behavior	Always	Frequently	Sometimes	Rarely	Never
Brings required supplies to class					
Follows directions w/o prompting					
Keeps pace with lectures					
Contributes to discussions					
Is able to focus on instructions and classroom activities					
Completes in class assignments on time					
Plans, organizes and turns in class / home work					
Completes assignments w/o accommodations					
Work is legible					
Prepares / studies for tests					
Completes tests w/o accommodations					
Compares to average student in overall productivity					

Overall Social/Behavioral Functioning Performance

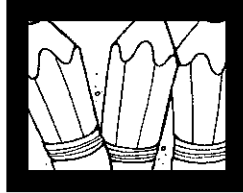
Behavior	Always	Frequent	Some	Rarely	Never
Is disruptive					
Is impulsive					
Is inattentive					
Is aggressive					
Repeatedly breaks school rules					
Rejected/ignored by peers					
Is chronically absent / tardy					
Other:					

Teachers: You may attach a narrative to more fully explain any parts of this form if necessary.

Western Placer Unified School District

STUDENT SUCCESS TEAM

Handbook for Parents



Students are most successful when there is a cooperative effort between you, the parents, and school personnel. In a spirit of shared responsibility, the Student Success Team meets at your child's school, exploring and problem-solving, in order to help students. You are an important part of that team.

This handbook is intended to help you better understand the way the Student Success Team works so that you can become more actively involved in your child's education. Your questions, comments and suggestions are very valuable. Feel free to share them at the meeting of the Student Success Team.

WHAT IS THE STUDENT SUCCESS TEAM?

The Student Success Team (SST) is a school site team which reviews individual student strengths and problem areas. The SST plans strategies and organizes resources for addressing problems and concerns. This process is a function of regular education.

HOW IS A STUDENT SELECTED TO BE DISCUSSED AT THE SST?

Usually the classroom teacher (or an administrator or counselor) indicates that the student's academic, behavioral and/or emotional needs are not being adequately met under existing circumstances.

WILL ANYTHING HAVE BEEN DONE TO HELP MY CHILD BEFORE THE SST?

Yes. Usually the teacher has already made some accommodations in the classroom. Then the principal and teacher meet to review the student's information and to make sure appropriate screening considerations are done.

WHO WILL BE AT THE SST?

The team will always include parents, the teacher referring the student to the SST, and sufficient staff to review the student's needs. Usually the principal or SST Coordinator leads the meeting. Participants on the team may vary depending on the needs of the child.

Other staff who might be present are: resource specialist, special day class teacher, psychologist, speech and language specialist, school nurse, counselor, ESL teacher, reading teacher, math specialist, audiologist, foster child teacher.

WILL I BE ASKED A LOT OF QUESTIONS?

As you know your child best, your input is crucial in determining the best plan of action. You may be asked several questions to provide the best picture possible of your child. How much you wish to say is up to you but your active participation during this meeting is strongly encouraged.

WHAT DO I NEED TO DO BEFORE OR DURING THE MEETING?

Try to think of any information that would be helpful to the school. A form is attached to assist you in thinking about information that will be discussed at the meeting:

- Strengths
- Health history
- Academic history
- Any significant events in the child's life (positive or negative)
- Ideas for helping child be more successful
- Any concerns or questions that you may have as the parent

HOW WILL I REMEMBER EVERYTHING THAT IS DISCUSSED?

Notes will be taken and you will receive your own copy of the SST Summary to take home before leaving the meeting.

WILL I BE GIVEN IDEAS TO HELP MY CHILD AT HOME?

If it is appropriate, some suggestions might be made at the SST about ways you can help your child at home.

WILL MY CHILD RECEIVE SPECIAL TESTING?

Not necessarily. If the accommodations and interventions are not working, it is possible that the SST will recommend additional assessment.

DOES THIS MEETING MEAN MY CHILD WILL RECEIVE SPECIAL EDUCATION HELP?

Not necessarily. The primary purpose of the Student Success Team is to come up with strategies and/or suggestions for interventions in the regular classroom or suggestions of other kinds of help for the student. If this does not work, and testing shows significant educational gaps, the possibility of Special Education assistance may be considered.

WILL THERE BE ONLY ONE MEETING?

At the end of the meeting, the team will schedule a follow-up date, if necessary, to evaluate and share the results of the actions taken.

WHOM DO I CONTACT IF I HAVE QUESTIONS BEFORE COMING TO THE MEETING?

You can ask your child's classroom teacher or call the school office and you will be referred to the Student Success Team Coordinator for the school.

7.3.10

PARENT PREPARATION FOR SST

Please complete and bring to the SST meeting. This will help you be a part of the team!

1. Strengths my child has - include interests, hobbies, sports, anything your child does that you appreciate and enjoy.

2. Health and/or Academic History - any significant issues or concerns.

3. Significant Events in child's life (positive or negative).

4. What motivates my child or helps my child be successful:

5. Goals or expectations I have for my child are:

6. Questions or concerns:

7.3.11

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Elementary Intervention Programs

PURPOSE:

WPUSD Elementary Intervention Programs will be designed with the purpose of supporting students in the core curriculum. Research shows that pulling students out of core is not effective in supporting students in meeting grade-level standards, except in a very minimum number of situations. Pulling students out of core fragments a student's instruction and learning.



STRUCTURE:

Keeping the Pyramid of Intervention model in mind (RtI), students:

1. Receive **quality initial instruction using core materials** in the classroom with their regular teacher (Houghton Mifflin & HSP Math)
2. Receive **quality intervention support using core** materials and intervention strategies (pre/reteach, GLAD, scaffold, guided reading groups) in the classroom with their regular teacher (Houghton Mifflin & HSP Math)
3. Receive **quality intervention support using core materials through Universal Access time** (small group) with their regular teacher or another trained professional (Houghton Mifflin & HSP Math)
4. Receive **quality intervention support using additional materials through Universal Access time** (small group) with their regular teacher or another trained professional (SIPPS, Read Naturally, CA Fast Forward Math, etc.)

Universal Access Time Structure:

- Small group (8 or less) of students with SAME SPECIFIC learning need
- Specific instructional focus to meet that need
- Assessment to monitor progress on that need
- Flexible membership – group changing frequently (weekly) to meet specific identified needs, exiting student when learning need is met

Intervention Support Providers provide support instruction, pushing into the classroom whenever possible. ISP's provide instruction during Universal Access Time. ISP's are part of the **grade-level PLC** and attend those grade-level meetings. ISP's receive district training in the strategies listed below. (Open to Title I/Sp Ed also)

TEACHING STRATEGIES FOR UNIVERSAL ACCESS TIME:

- **Pre/reteach concepts** - using **core** materials
- **Decoding/phonics** – using **SIPPS**
- **Vocabulary Development**– pre/reteach high utility academic vocabulary emphasizing synonyms/antonyms, parts of speech, correct oral usage and practice
- **Academic Language Development** – using core curriculum, oral and written practice of language functions for comprehension strategies – summarization, compare/contrast, author's purpose/point of view, predict/infer, monitor/clarify, questions, description, fact/opinion, sequence, generalize, make judgments, story structure, problem/solution
- **Comprehension Strategies** – Pre/reteach comprehension strategies developed in core (see above)

7.3.12

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Elementary Intervention Programs

Sample Elementary DAILY ELA/Reading Time:

(Ideally it would be 2 ½ hours – this sample is for 2 hours daily)

- **Whole group instruction – 30 minutes**
 - **ALL students receive initial instruction in core curriculum**

- **Guided Reading – 60 minutes**
 - **ALL students**
 - **3 groups X 20 minutes each with teacher –**

- **Universal Access Time – 30 minutes**
 - **Level 1 Intervention on Pyramid**
 - **ELD**
 - **Independent Seatwork at student level**

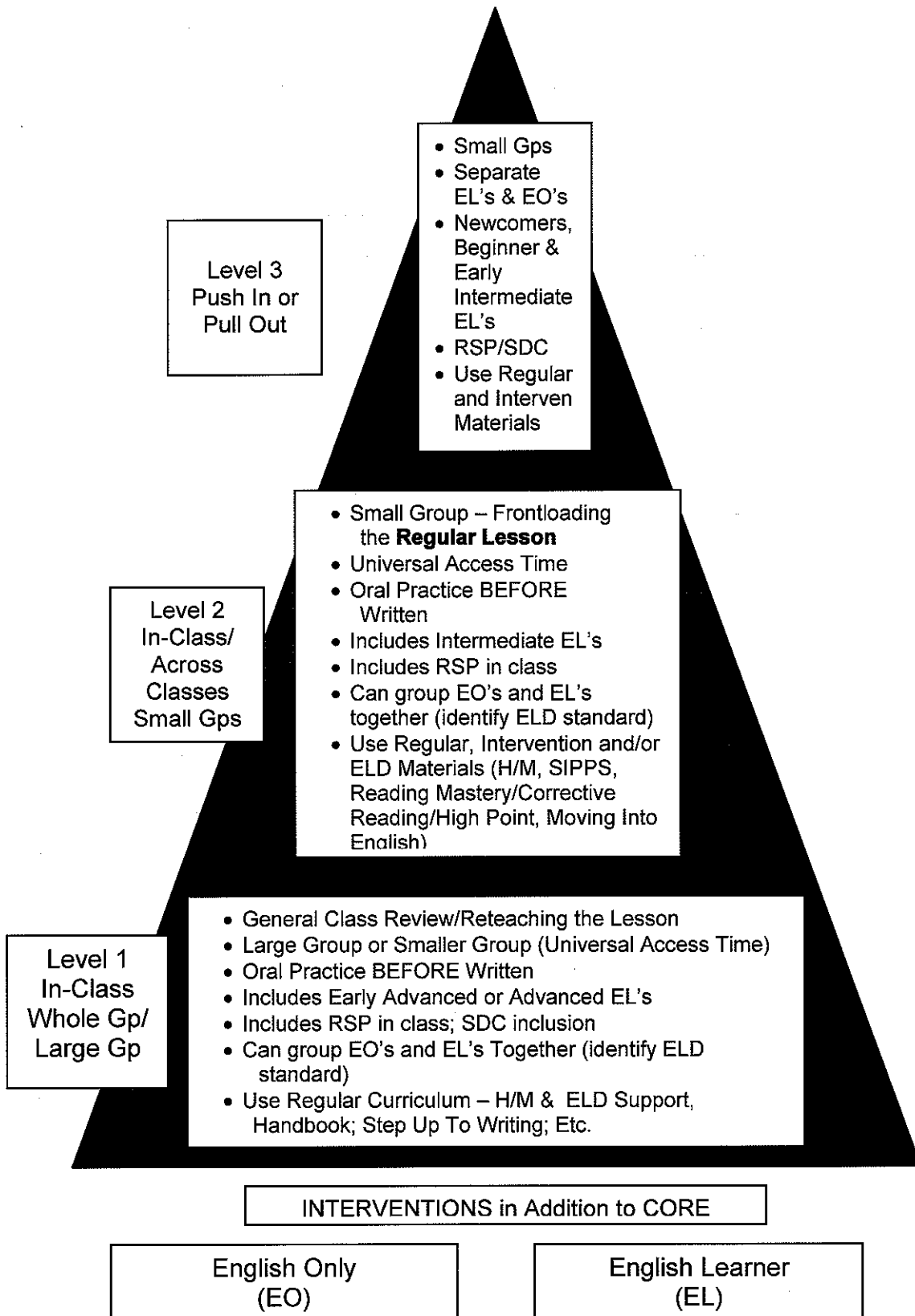
Intervention Time:

(In ADDITION to ELA/Reading Time)

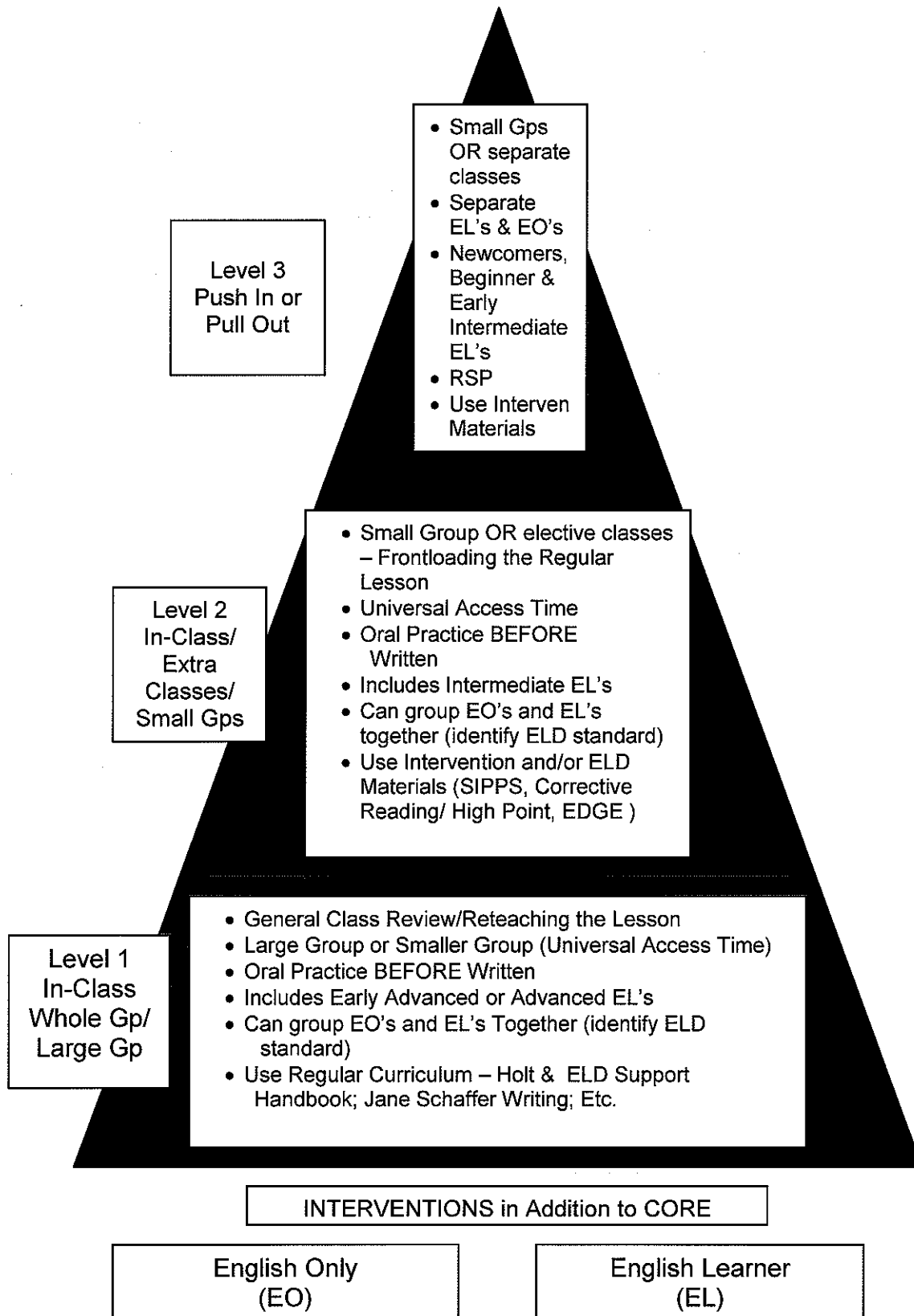
- **Level 2 Intervention on Pyramid**
- **May cross classes**
- **Focus in on ALL struggling students (EO, EL, RSP, etc.)**
- **Tailor intervention to student needs**
- **Students not needing intervention have time for enrichment**

7.3.13

WPUSD
INTERVENTION PYRAMID K - 5



WPUSD
INTERVENTION PYRAMID 6 - 12



**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

- 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
- 2. Foster a safe, caring environment where individual differences are valued and respected.**
- 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
- 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
- 5. Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Special Education Program Updates

AGENDA ITEM AREA:

Information

REQUESTED BY:

Mary Boyle & Joyce Lopes
Deputy Superintendent & Asst Superintendent

ENCLOSURES:

Handouts at Meeting

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

General Fund & Categoricals

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

Over the past three years, WPUSD staff has worked diligently to reduce reliance on county and non-public school (NPS) special education program services by bringing programs back to the district whenever possible, if in doing so the program excellence and integrity was maintained and if such changes could be accomplished in a cost-effective manner. Tammy Forrest, Director of Special Education, has leant leadership to these efforts during the past two years. Together the Educational Services and Business Departments have been tracking financial impacts of these decisions.

Since 2007 – 2008, we have reduced our reliance on county and NPS programs significantly. WPUSD now operates its own Preschool and K – 2 Autism Spectrum Disorder (ASD) programs at Foskett Ranch Elementary School, its own Preschool and K – 3 Language Intensive (LI) programs at Carlin C. Coppin Elementary School, its own 9th – 12th grade Emotionally Disturbed (ED) program at Lincoln High School, and will be starting a 3rd – 5th grade ASD program at First Street School in 2011 – 2012. While our district has grown and the numbers of special education students has grown with it, the percentage of students receiving special education and the costs of those WPUSD specialized services per student have not increased. This is a huge accomplishment. The cost per student enrolled in PCOE programs has increased 47% since the 2008 – 2009 school year while the cost per student enrolled in WPUSD special education programs has remained constant, with a 0% increase during that time. Had we not been proactive in creating our own district special education programs for students with such specialized needs, the costs of providing educational services to these students would have soared.

A current focus of our regular and special education programs is to further develop our intervention services, providing early and immediate appropriate pre-special education programs to students who are struggling, assuring early student learning and preventing the need for costly special education services in many cases. A second focus is to ensure that services are not duplicative, avoiding the pulling students out of the classroom where instruction is missed, for specialized services that might be better met within the classroom.

RECOMMENDATION:

Information only.

7.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

2010-11 Grand Jury Report and Response

AGENDA ITEM AREA:

Action

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

As a result of complaints, the Placer County Grand Jury launched an investigation into the practices of the Western Placer Unified School District's Facilities and Maintenance Department. The Grand Jury has issued a report and has requested a response from both the Superintendent and the Board of Trustees. Administration has prepared a joint response on behalf of the Superintendent and the Board of Trustees.

RECOMMENDATION:

Administration recommends the Board approve the Grand Jury response.

7.5

Response to Grand Jury Report Form

Report Title: Trouble at Western Placer Unified School District

Report Date: April 12, 2011

Response By: Scott Leaman, Superintendent

Western Placer Unified School District Board of Trustees

FINDINGS

- I (we) agree with finding numbered: 3.
- I (we) disagree wholly or partially with the findings, numbered: 1, 2, 4.

RECOMMENDATIONS

- Recommendations numbered 2 and 3 have been implemented.
- Recommendation numbered 1 has not been implemented but will be implemented in the future.
- Recommendation numbered 4 requires further analysis.

Please see attached report for additional information and administration responses.

Scott Leaman, Superintendent

Date

Paul Carras, Board of Trustees President

Date

Grand Jury Responses

R1. The Board of Trustees develops and approves a new five-year deferred maintenance budget that can be implemented, given the current budgetary realities and maintenance needs.

According to the Office of Public School Construction (OPSC), "historically, the State School Deferred Maintenance Program provided State matching funds, on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typical components for repair or replacement include plumbing, heating, air conditioning, electrical systems, roofing, interior/exterior painting, floor systems, etc. "

However, revisions to the 2008-09 fiscal year State Budget Act and the 2009-10 fiscal year State Budget Act grant school districts flexibility to use Deferred Maintenance funding for any educational purpose with no required school district matching share. This flexibility was in effect from the 2008-09 fiscal year to the 2012-13 fiscal year and will be extended to the 2014-15 school year per recent state legislation.

In order for a district to be eligible to receive the Basic Deferred Maintenance Grant (Basic Grant) each year they must have a current *Five Year Plan* (Form SAB 40-20) approved by the State Allocation Board (SAB) that encompasses the fiscal year of funding. This is the 'five-year deferred maintenance budget' referred to by the Grand Jury.

According to the Deferred Maintenance Program Handbook prepared by OPSC for SAB, "the Basic Grant and the district's matching share is to be used for projects listed on the SAB approved *Five Year Plan*, Form SAB 40-20. A *Five Year Plan* is good for a period of five fiscal years. The intent of the plan is to forecast deferred maintenance projects within the district over the next five years. **It is not intended to be an expenditure report; therefore, the project costs reported should be estimates. The district does not have to perform all the work listed on the plan** (emphasis added). New or revised plans for the current fiscal year shall be submitted to the Office of Public School Construction (OPSC) by the last working day in June for that fiscal year. "

The five year plan WPUSD adopted in 2007-08 did not contemplate the very difficult budget environment we are operating within today. In the past two fiscal years, WPUSD has exercised the flexibility provisions introduced in the 2008-09 State Budget Act and used the deferred maintenance Basic Grant to support the general fund and avoid educational program cuts and personnel layoffs. We anticipate taking similar action for the next few fiscal years. We will be operating with a limited and fixed amount of funding for deferred maintenance. As a result, we approached all deferred maintenance projects with caution. As is indicated in the OPSC handbook, the district does not have to perform all the work listed on the plan. We have been very frugal with the limited funds we have available. We will bring a new five year plan to the WPUSD Board of Trustees in 2011-12 fiscal year as required by the deferred maintenance program.

R2. The Director of Maintenance be responsible for executing the maintenance plan, setting priorities for all maintenance activities, and adherence to the maintenance budget.

The Director of Maintenance job description includes the following:

"Under the supervision of the Assistant Superintendent, Facilities & Maintenance Services, supervise, direct and organize the District maintenance and grounds program, custodial and warehouse services and provide assistance in the coordination of facilities planning activities related to new school construction, renovation or modernization of existing schools, relocatable classrooms and other support activities.

Further, the Director administers the expenditure of capital maintenance, and grounds funds. Develops and prepares applicable budgets; analyzes and reviews budgetary and financial data with the Assistant Superintendent, Facilities & Maintenance Services; monitors and authorizes expenditures in accordance with established guidelines."

The Director has and continues to perform his position responsibilities in conjunction with the Assistant Superintendent. The Assistant Superintendent of Facilities and Maintenance recently resigned to accept a position with another district. In her absence, the Assistant Superintendent of Business Services will be responsible for the facilities and maintenance departments. This step is being taken to preserve budget during these difficult economic times.

Ultimate budget authority rests with the Board of Trustees and is delegated to the Superintendent and Assistant Superintendents. All directors work in conjunction with their respective Assistant Superintendent to determine budget priorities for their areas of responsibility.

R3. The WPUSD consider consulting with an outside mediator to build teamwork, trust, and positive communication in the work environment. It is further recommended the WPUSD report to the Grand Jury regarding the overall action taken and progress achieved through the mediation.

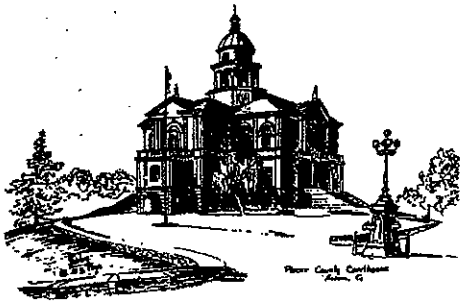
WPUSD administrators have contacted a facilitator to work with the facility and maintenance department staff to improve communication in the work environment. The following memorandum was sent to staff inviting them to attend the upcoming facilitation:

R4. As a minimum, institute a paper timesheet reporting process for all non-management employees in the Facilities and Maintenance Department to work in conjunction with the leave request notification process already implemented.

Per the CSEA contract, "all permanent employees are assigned and paid a fixed, regular, and ascertainable minimum number of hours per day, days per week, and days per year. This schedule may be modified by mutual agreement between the employee and the supervisor. All overtime must be pre-approved by the immediate supervisor. It shall be mutually agreed upon at that time whether it is to be compensatory time or wages. Any overtime worked must be

compensated by compensatory time or wages. Compensatory time shall be accrued at the appropriate overtime rate. Unauthorized overtime could be grounds for disciplinary action."

The WPUUSD agreement with CSEA does not require timesheets for permanent classified employees. Only exception timesheets are required to indicate if an employee has worked less or more hours than they are assigned. Instituting a paper timesheet reporting process for all non-management employees in the Facilities and Maintenance Department would require negotiating the change working conditions with CSEA and would mean the Facilities and Maintenance Department staff would be treated differently regarding timesheets than all other classified employees.



PLACER COUNTY GRAND JURY

(530) 889-7469
Mailing Address:

FAX (530) 889-7447
11490 C Avenue, Auburn, CA 95603

April 12, 2011

Scott Leaman, Superintendent WPUSD
District Office
600 Sixth Street
Lincoln, CA 95648



Subject: Grand Jury Final Report -- Trouble at Western Placer Unified School District

Dear WPUSD Board of Trustees:

The 2010-2011 Placer County Grand Jury hereby releases a report entitled, "Trouble at Western Placer Unified School District."

Enclosed is your advance release copy of the Grand Jury report. Disclosure to the public is prohibited prior to public release, scheduled for April 15, 2011.

Also enclosed are instructions on how to respond to the report findings.

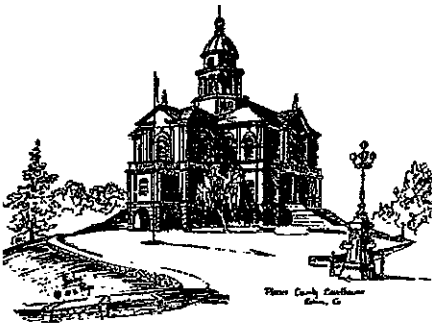
The report is being published primarily in electronic form and is available on the Superior Court's Placer County website at www.PlacerGrandJury.org. Hard copies are being distributed as necessary.

Sincerely,

John J. Monaco
Foreman
2010-2011 Placer County Grand Jury

Enclosures: Final Report
Instructions for Respondents

7.5.5



PLACER COUNTY GRAND JURY

Trouble at Western Placer Unified School District

Report Date: April 12, 2011

Trouble at WPUUSD

7.5.6

Trouble at Western Placer Unified School District

Summary

The Western Placer Unified School District (WPUSD) has a number of facilities that are older and require extensive ongoing maintenance to ensure an environment that is conducive to learning and safe for students and staff.

The roof of the weight room at Lincoln High School was identified as leaking in October 2009. As of January 2011 it has still not been permanently repaired.

The investigation has identified troubling concerns with the deferred maintenance budget, and the work environment within the Facilities and Maintenance Department. The problems with the Lincoln High School roof are a symptom. As a result, the Grand Jury recommends contracting with a professional outside mediator to facilitate with the Facilities and Maintenance Department to improve teamwork, trust, and communication in the work environment.

The Grand Jury also recommends the WPUSD Board of Trustees develop, approve, and implement a new five-year deferred maintenance budget to be managed by the Maintenance Director.

Background

Over the last several years, the Western Placer Unified School District (WPUSD) has had serious issues within the Facilities and Maintenance Department. This has resulted in personnel turnover, budget restricted maintenance activities, and complaints to the Grand Jury.

Lincoln High School is one of two high schools in WPUSD. In addition to the two high schools, there are seven elementary schools, and two middle schools. Several of the school facilities are older and require additional repairs and maintenance.

The Grand Jury began an investigation of the leaking roof in the Lincoln High School weight room which had not been repaired prior to the current rainy season, even though it had been identified in prior years. As part of that investigation the Grand Jury reviewed WPUSD policies for procuring maintenance services, the deferred maintenance budget, the timeline for the proposed roof repair, and the responsibilities of the maintenance staff.

Investigation Methods

The Grand Jury received several complaints regarding the WPUSD Facilities and Maintenance Department and its practices over the past several years. In investigating the complaints the Grand Jury conducted a series of interviews with management and employees of the WPUSD. Eight interviews were held. The interviews solicited information regarding responsibilities, operational practices, and specifically the events associated with the effort to repair the weight room roof at Lincoln High School.

Grand Jury members visited the weight room at Lincoln High School and visually inspected conditions from ground level.

The Grand Jury requested and reviewed various WPUSD documents, including:

- Three years of deferred maintenance budget and expenditures;
- A five-year deferred maintenance plan adopted by the WPUSD Board of Trustees;
- The process used by WPUSD to procure maintenance materials and services;
- The timeline of events associated with the effort to repair the weight room roof at Lincoln High School;
- Roofing assessment plans prepared by roofing contractors in 1999-2000 and 2007-2008.

Facts

- The five-year deferred maintenance budget plan adopted by the WPUSD Board of Trustees in 2007-2008 shows a planned expenditure of approximately \$400,000 per year on deferred maintenance.
- Deferred maintenance expenditures over the last two complete budget years, 2008-2009 and 2009-2010, have averaged about \$90,000 per year. 2010-2011 deferred maintenance expenditures for six months are about \$60,000.
- In October 2009 the Facilities and Maintenance Department was notified the roof over the weight room at Lincoln High School was leaking. This roof area was identified in at least two roofing assessments by contractors (1999-2000 and 2007-2008) as being in poor condition with many problems. As of January 2011 the roof still has not been permanently repaired.
- The principal of Lincoln High School claims to know nothing about the leak or the status of the repair. He is unsure if there were any student or staff safety concerns associated with the problem.
- Several individuals interviewed indicated that the repair to the roof should have taken about two weeks to complete.

- In the past three years, there have been three Directors of Maintenance for the WPUSD.
- During the interviews it became clear to the Grand Jury; that there were serious concerns about intra-department retaliation.
- It was stated that there was no formal hourly time reporting process used to report attendance within the Facilities and Maintenance Department.

Findings

- F1. The WPUSD Board of Trustees approved a deferred maintenance five-year plan in 2007-2008, to spend approximately \$400,000 per year starting in 2008-2009. The deferred maintenance expenditures over the past several years have been less than 25% of the plan, which has negatively impacted overall maintenance. This has also contributed to the ongoing problem with the leaking roof at Lincoln High School.
- F2. There is a polarized environment in the Facilities and Maintenance Department. Issues with trust, respect, and communications impact the effectiveness of the organization to provide a safe environment for the students and staff of WPUSD.
- F3. The Facilities and Maintenance Department does not have a formal time reporting system and, until recently, did not have a leave request notification process.

Recommendations

The Grand Jury recommends:

- R1. The Board of Trustees develops and approves a new five-year deferred maintenance budget that can be implemented, given the current budgetary realities and maintenance needs.
- R2. The Director of Maintenance be responsible for executing the maintenance plan, setting priorities for all maintenance activities, and adherence to the maintenance budget.

- R3. The WPUSD consider consulting with an outside mediator to build teamwork, trust, and positive communication in the work environment. It is further recommended the WPUSD report to the Grand Jury regarding the overall action taken and progress achieved through the mediation.
- R4. As a minimum, institute a paper timesheet reporting process for all non-management employees in the Facilities and Maintenance Department to work in conjunction with the leave request notification process already implemented.

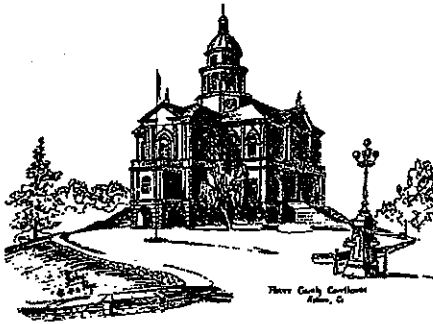
Request For Responses

WPUSD Board of Trustees / # R1, R3
600 Sixth Street
Lincoln, CA 95648

Due by June 12, 2011

Scott Leaman, Superintendent WPUSD /
R1, R2, R3, R4
District Office
600 Sixth Street
Lincoln, CA 95648

Due by July 12, 2011



PLACER COUNTY GRAND JURY

(530) 886-5200
Mailing Address:

FAX (530) 886-5201
11490 C Avenue
Auburn, CA 95603

Instructions For Respondents

The legal requirements affecting respondents and responses to Grand Jury findings and recommendations are contained in California Penal Code, Section 933.05. The full text of the law is provided below.

Two different time period for responses, and to whom you must respond is defined in Penal Code Section 933(c). They are as follows:

Type of Agency	Time Frame	To Whom
Public	Ninety (90) Days	<ul style="list-style-type: none">• Presiding Judge of the Superior Court
Elective Office or Agency Head	Sixty (60) Days	<ul style="list-style-type: none">• Presiding Judge of the Superior Court• Information copy to Board of Supervisors

Two originals of the responses must be provided to:

1. Presiding Judge of the Placer County Superior Court
2. Placer County Grand Jury at the address listed below:

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Placer County Grand Jury
11490 C Avenue
Auburn, CA 5603

When responding to more than one report, respondents must respond to each report separately.

You are encouraged to use the Response To Grand Jury Report Form below to help format and organize your response. An electronic version of the form is available upon request from the Grand Jury.

7.5.11

Response to Grand Jury Report Form

Report Title: _____

Report Date: _____

Response By: _____

Title: _____

FINDINGS

- I (we) agree with the findings, numbered: _____.
- I (we) disagree wholly or partially with the findings, numbered: _____.

(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered _____ have been implemented.
(Describe here or attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefore.)
- Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.

(Describe here or attach a timeframe for the implementation.)

- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)

- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.

(Describe here or attach an explanation.)

Date: _____

Signed: _____

Number of pages attached _____.

7.5.12

California Penal Code

Section 933.05

(a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:

(1) The respondent agrees with the finding.

(2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefore.

(b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:

(1) The recommendation has been implemented, with a summary regarding the implemented action.

(2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.

(3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.

(4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefore.

(c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision-making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.

(d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.

(e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.

(f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.

7.5.13

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Child Nutrition Services Updates

AGENDA ITEM AREA:

Information

REQUESTED BY:

Joyce Lopes
Assistant Superintendent

ENCLOSURES:

Handouts at Meeting

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Child Nutritional Services

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees in their 2010-11 Board Goals set a goal to **promote student health and nutrition in order to enhance readiness for learning** with an objective of **implementing a new food service interactive website with menus, nutritional information for parents and educational games for students**. The Child Nutrition Services department continues to look for new ways to provide helpful, educational and fun access to parents and students regarding food service offerings.

The Child Nutrition Services department has implemented a new web site program, improved nutritional offerings and selected a new software company to provide nutritional services integrated software solutions across the district. We would like to take this opportunity to review the new web site, share selected statistics and provide a brief overview of the new integrated software system.

RECOMMENDATION:

Information only.

7.6

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Preliminary Budget Data

AGENDA ITEM AREA:

Information

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

June 7, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

District staff is preparing the 2011-12 budget documents for Board approval at the June 21, 2011, Board of Trustees meeting. Staff has outlined anticipated changes to the 2011-12 budget since information was shared in March 2011 from the Second Interim Report multiyear projections. This agenda item will update the Board of Trustees on the latest state budget information.

RECOMMENDATION:

Information only.

Western Placer Unified School District
Preliminary 2011-2012 Budget
June 7, 2011

General Fund Budget

	<u>Unrestricted</u>	
Beginning Fund Balance	7,842,389	
Budget Deficit at 2nd Interim	(6,205,772)	
Changes:		
Revenues:		
Decrease in Revenue Limit	(1,154,555)	Decrease in ADA and prop taxes
Decrease in CSR Revenue	(500,000)	Due to larger class sizes
Expenses:		
Decrease in Certificated Sals.	1,150,000	Furlough Days/Early Retirement
Decrease in Classified Sals.	390,000	Furlough Days/Early Retirement
Decrease in Benefits	372,000	Increase in co-pays
Decrease in Books & Supplies	150,000	
Decrease in Operating Exp.	115,000	
Increase in Transfers In	105,000	
Decrease in Transfers Out	190,000	Flexed Deferred Maint. Cat.
PARS Payment	(384,000)	Early Retirement Incentive
Decrease in Budget Cuts	(585,000)	Moved to specific line items
Revised Budget Deficit	(6,357,327)	
Ending Fund Balance	<u><u>1,485,062</u></u>	

Other Funds

11 Adult Education	Expect some decrease in state funding
12 Child Development	Expect a 15% decrease in revenues. Additionally, the nature of the expenditures will change because the District is developing its own program rather than paying an outside entity to administer it.
13 Cafeteria	Self-supporting; no encroachment
14 Deferred Maintenance	\$2.3 million fund balance, roofing project
17 Other than capital outlay	\$750k Wetlands Reserve
21 Building	Budget projects as needed
25 Capital Facilities	Minimal activity in 11/12; developer fees
35 School Facilities	\$3.5 million received in 10/11; PHS Portable
40 Special Reserve for Capital	GEMS Fire Reconstruction; PLTW
49 Mello Roos Capital Project	COPS repayment
52 Debt Service	Minimal activity in 11/12
71 Retiree Benefits	Investment earnings

7.7.1