

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Paul Long - Vice President
Kris Wyatt - Clerk
Brian Haley - Member
Damian Armitage - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services

STUDENT ENROLLMENT

School	2009 CBEDS	01/03/11	02/01/11
Sheridan School (K-5)	88	86	82
First Street School (K-5)	411	451	455
Carlin C. Coppin Elementary (K-5)	446	405	403
Creskide Oaks Elementary (K-5)	624	623	635
Twelve Bridges Elementary (K-5)	708	720	724
Foskett Ranch Elementary (K-5)	542	543	543
Lincoln Crossing Elementary (K-5)	608	613	613
Glen Edwards Middle (6-8)	632	686	687
Twelve Bridges Middle School (6-8)	837	811	817
Lincoln High School (9-12)	1,471	1,467	1,441
Phoenix High School (10-12)	80	79	84
PCOE Home School	0	0	0
TOTAL:	6,447	6,484	6,479

Preschool/Head Start

First & J Street 24
Carlin Coppin 23 - A.M. /20 - P.M.
Sheridan 20

Pre-K/Special Ed

Foskett 19
FSS PPPIP 65
Carlin Coppin 9

Adult Education 209

First-5 Program

First Street 20-A.M. / 15-P.M.
Sheridan 8

GLOBAL DISTRICT GOALS

- ~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- ~Foster a safe, caring environment where individual differences are valued and respected.
- ~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- ~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- ~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 1, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

AGENDA

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:50 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

5:55 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
 - 2.1 **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD
Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100
 - 2.2 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 10-11 E
 - 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy
Superintendent of Educational Services, Ryan Davis, Director of Human Services
 - 2.4 **PERSONNEL**
PUBLIC EMPLOYE DISCIPLINE/DISMISSAL/RELEASE
Approve Closed Session Resolution No. 10/11.10
Authorizing the Non Re-election of Certificated (2) Probationary Employees, and
the Release of (1) Temporary Certificated Employee
Roll call vote:

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:
 - 3.1 **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD
Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

March 1, 2011

Agenda

3.2 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918

Student Discipline/Expulsion Pursuant to E.C. 48918

Student Expulsion # 10-11 E

3.3 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services

3.4 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Approve Closed Session Resolution No. 10/11.10

Authorizing the Non Re-election of Certificated (2) Probationary Employees, and the Release of (1) Temporary Certificated Employee

4. SPECIAL ORDER OF BUSINESS

Recognition of Academic Decathlon Team

5. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approval of Meeting Minutes for:

- February 1 & 15, 2011 Regular Board of Trustee Meeting

5.2 Approval of Warrants.

5.3 Classified Personnel Report

5.4 Certificated Personnel Report

5.5 Approval of the Public Disclosure of the proposed Classified School Employees Association collective bargaining agreement in accordance with AB1200.

Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente

7.2 Western Placer Teacher's Association – Mike Agrippino

7.3 Western Placer Classified Employee Association – Mike Kimbrough

7.4 Superintendent - Scott Leaman

March 1, 2011

Agenda**8. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Discussion/ RATIFICATION OF MEMORANDUM OF UNDERSTANDING**Action****WITH WPTA REGARDING BUDGET REDUCTIONS****INCLUDING FURLOUGH DAYS AND MODIFICATION TO****BENEFITS AMONG OTHER ITEMS – Leaman/Davis (10-11 G & O***Component I, IV, V)*

•The Western Placer Unified School District and the Western Placer Teachers Association have signed a Memorandum of Understanding regarding furlough days, salary, benefit changes, extension of the retirement notification date and other items for the 2011-2012 school year. This MOU will greatly assist the District with achieving its required budget reductions for the 2011-2012 school year while saving positions and programs.

8.2 Discussion/ ADOPTION OF RESOLUTION NO. 10/11.11 REGARDING WORK**Action****YEAR REDUCTION FOR CERTIFICATED MANAGEMENT****EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE****PURSUANT TO EDUCATION CODE SECTION 22951 –****Leaman/Davis (10-11 G & O Component I, IV, V)**

•Pursuant to Education Code 44951 and in order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Certificated Administrators including the Superintendent by Four (4) days for the 2011-2012 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Classified Administrators, Confidential Employees, and WPTA bargaining unit members are addressed in other Agenda items for this Board meeting.

*Roll call vote:***8.3 Discussion/ ADOPTION OF RESOLUTION NO. 10/11.12 REGARDING WORK****Action****YEAR REDUCTION FOR SENIOR/CLASSIFIED MANAGEMENT****EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE****– Leaman/Davis (10-11 G & O Component I, IV, V)**

•In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Senior Management and Classified Management employees by Four (4) days for the 2011-2012 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Confidential Employees, and WPTA bargaining unit members are addressed in other Agenda items for this Board meeting.

*Roll call vote:***8.4 Discussion/ ADOPTION OF RESOLUTION NO. 10/11.13 REGARDING WORK****Action****YEAR REDUCTION FOR CLASSIFIED CONFIDENTIAL****EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE****– Leaman/Davis (10-11 G & O Component I, IV, V)**

March 1, 2011

Agenda

•In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Classified Confidential employees by Four (4) days for the 2011-2012 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Management Employees, and WPTA bargaining unit members are addressed in other Agenda items for this Board meeting.

Roll call vote:

8.5 Discussion/ Action **COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741 – Leaman/Davis (10-11 G & O Component I, IV, V)**

•The collective bargaining agreement between the California School Employees Association Chapter #741 and the Western Placer Unified School District is being submitted for ratification. Both parties have completed a lengthy effort to finalize the contract. The terms of the agreement will be in effect from July 1, 2010- June 30, 2013 with opportunities for both parties to reopen limited articles pursuant to the agreement.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- March 15, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Twelve Bridges Elementary School

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: Lincoln High School – Main Office Conference Room

Date: Tuesday, March 1, 2011

Time: 5:55 P.M.

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
 5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 6. LIABILITY CLAIMS
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. PERSONNEL
 - * PUBLIC EMPLOYEE APPOINTMENT
 - * PUBLIC EMPLOYEE EMPLOYMENT
 - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - * PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. CONFERENCE WITH LABOR NEGOTIATOR
 10. STUDENTS
 - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - * STUDENT PRIVATE PLACEMENT
 - * INTERDISTRICT ATTENDANCE APPEAL
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
-
1. LICENSE/PERMIT DETERMINATION
 - a. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - a. Specify law enforcement agency
 - b. Title of Officer,
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

- c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
 - a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
 - b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
 - a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Name any employee organization with whom negotiations to be discussed are being conducted.
 - b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - c. Identify by name the agency's negotiator
10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

CONFERENCE WITH LEGAL COUNSEL –
EXISTING LITIGATION

AGENDA ITEM AREA:

Disclosure of Action Taken in
Closed Session

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the Existing Litigation of Western Placer Unified School District, as intervener, v. Edge Development; NTD/Stichler; NTD-Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline/
Expulsion
Student #10-11 E

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

ENCLOSURES:

DEPARTMENT:

John Wyatt
District Hearing Officer

FINANCIAL INPUT/SOURCE:

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will disclose any action taken during closed session in regards to the expulsion of Student #10-11 E

RECOMMENDATION:

The administration recommends the Board of Trustees disclose any action taken in regards to the above item.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Director of Human Services

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Ryan Davis
Director of Human Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
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4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 10/11.10
Authorizing the Non Re-Election of Certificated
Probationary Employees and the Release of Temporary
Certificated Employees

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Ryan Davis
Director of Human Services

ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

Categorical/General

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Pursuant with Education Code 44929.21 the District can exercise its right to terminate the employment of Probationary Certificated Employees at the end of the 2010-2011 school year by providing notice to the employee of the non re-election prior to March 15, 2011. Furthermore, Pursuant with Education Code 44954 the District may end its employment relationship with all Temporary Certificated Employees by notifying said employees that their temporary employment term ends at the close of the 2010-2011 school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 10/11.10 authorizing the Non Re-Election of Certificated Probationary Employees and the release of Certificated Temporary Employees. Disclose action taken in closed session.

3,4

**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Recognition of Academic Decathlon Team

AGENDA ITEM AREA:

Special Order of Business

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees would like to recognize the Lincoln High School Academic Decathlon Team.

RECOMMENDATION:

The Administration recommends the reorganization.

wp/rk/facsheetrecog

PLEASE JOIN THE
BOARD OF TRUSTEES
FOR
SPECIAL
RECOGNITION

Sean Seama

Scott Leaman, Superintendent

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CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Minutes:

- February 1, 2011 – Regular Meeting
- February 15, 2011 – Regular Meeting

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- February 1, 2011 Regular Meeting
- February 15, 2011 Regular Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 1, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Paul Carras, President
Brian Haley, Vice President
Kris Wyatt, Clerk
Paul Long, Member
Damian Armitage, Member

OTHERS PRESENT:

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities & Maintenance Services
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger
Carlos DeLa Fuente, Student Body Representative

6:25 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:30 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
 - 2.1 **PERSONNEL**
Public Employee Discipline/Dismissal/Release
 - 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

5.1.1

February 1, 2011

Minutes

3.1 PERSONNEL

Public Employee Discipline/Dismissal/Release

No action was taken.

3.2 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy

Superintendent of Educational Services, Ryan Davis, Director of Human Services

No action was taken.

4. CONSENT AGENDA

4.1 Approval of Meeting Minutes for:

- January 4, 2011 Regular Board of Trustee Meeting
- January 18, 2011 Regular Board of Trustee Meeting

4.2 Approval of Warrants.

4.3 Classified Personnel Report

4.4 Certificated Personnel Report

4.5 Approve Consolidated Application (Con-App) Part II.

4.6 Approval of Low Bidder for Cellular Services for the District.

4.7 Approve Student Discipline/Stipulated Expulsion Re-Entry for Student #09-10 N.

4.8 Approve LEA Title I Part A Waiver.

Mr. Haley requested item 4.2 Approval of Warrants be pulled for questions.

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 vote to approve consent agenda with the exception of 4.2 Approval of Warrants.

Roll call vote: Haley, Armitage, Wyatt, Long, Carras

5. COMMUNICATION FROM THE PUBLIC

Steve Kruger, Lincoln Police Office, he has been in Law enforcement for 13 years, and is currently assigned as the SRO at Lincoln and Phoenix High School. This is a fulltime assignment, Monday through Friday. He shared with the board, the "Active Intruder Alert Procedure" that is currently in place at Lincoln High, Phoenix High and the District Office, and how important his presence is at each of the school sites.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory, Carlos DeLa Fuente reported the following:

- Ski & Snow board trip Friday, February 4th.
- LHS choir raised \$600.00 during their last event.
- Leadership setting up a "Cash for College" program.
- Wrestling team is competing for championship this week.
- Auditions for the play will begin February 4th.

6.2 Western Placer Teacher's Association – Mike Agrippino had no report.

6.3 Western Placer Classified Employee Association – Mike Kimbrough had no report.

5.1.2

February 1, 2011

Minutes

- 6.4 Superintendent, Scott Leaman reported the following:
- The district is currently collecting budget cut ideas.
 - Today was the first day we start accepting Interdistrict Transfer Attendance Forms.
 - Meeting with PCOE concerning Interdistrict Transfer Attendance. New law if a student is approved in the 10th grade, they will automatically be released for 11th and 12th grades. We have new wording indicated on the IDA forms. The sticker reads "Upon approval by both districts, this agreement is in effect only for the school year requested. Students must reapply for interdistricts annually".
 - Received information from ACLU around student fees. Districts are awaiting wording on the new law, and will work around the parameters.
 - Friday, February 4th Bear River plays Lincoln
- 6.5 Deputy Superintendent of Educational Services – Mary Boyle
- Kindergarten Registration – Mrs. Boyle reported the sites are gearing up for Kindergarten registration, expecting about 600 new students. Complete packets can be turned in starting March 15th at their home school. There are new changes in registration guidelines, students must be 5 years of age on or before December 2nd.
 - Expo Fair – Mrs. Boyle gave Kudos to Bob Lyons, Technology Director for the wonderful job in setting up and promoting the Expo Fair. The Expo was held on Tuesday, January 25th at Lincoln High School, it included the Robotics team, and students presented what they're doing in technology.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Action **APPROVAL OF LOW BIDDER FOR E-RATE WIRING UPGRADE PROJECTS AT CREEKSIDE OAKS ELEMENTARY AND GLEN EDWARDS MIDDLE SCHOOLS – Lyon (10-11 G & O Component I, IV, V)**

- The District is requesting from e-Rate new networking equipment and wiring upgrades for Creekside Oaks Elementary and Glen Edwards Middle Schools. This upgrade will increase the security, speed and reliability of the network. All projects were posted for public bidding.

Bob Lyons, is requesting \$500,000 through e-Rate for Glen Edwards Middle School, e-rate pays 80%. The district has no obligation, and has the option to cut any or all of the funding even if the project is approved. The districts share would be about 100,000.00. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by 5-0 vote to approve low bidder for e-Rate wiring upgrade project at Creekside Oaks and Glen Edwards Middle School.

7.2 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (10-11 G & O Component I, IV, V)**

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

5.1.3

February 1, 2011

Minutes

- AR/BP 4112.2 Certification
- AR 4117.7 Employment Status Reports
- BP/AR 4118 Suspension/Disciplinary Action

Motion by Mrs. Wyatt, seconded by Mr. Long and passed by a 5-0 vote to approve policies and regulations as presented.

7.3 Action**COMPREHENSIVE SAFE SCHOOL PLANS – Boyle (10-11 G & O**

Component I, II, III, IV, V)

• California Education Code Sections 32280 – 32288 requires all schools to have a comprehensive Safe School Plan which is updated annually through the School Based Leadership Team (Site Council). The Comprehensive Safe School Plan consists of ten sections, including a section for “A safe and orderly environment conducive to learning” which is also known as the Safe School Plan. The Safe School Plan includes goals for School Climate and for the Physical Environment.

Mrs. Boyle thanked Officer Kruger for all he’s done for Lincoln and Phoenix High School. He also helped the district office staff with a safety plan. Mrs. Boyle presented updated Safe School plans from all the sites which are required annually, and also required as part of education code. Mrs. Wyatt asked if all sites could present a debriefing. There were only two sites that had included them in their plan. Motion by Mr. Long, seconded by Mr. Haley and passed by a 5-0 vote to approve school site plans.

**7.4 Discussion/
Action****APPROVAL OF CHANGE ORDER NO. 11 FOR TWELVE**

BRIDGES MIDDLE SCHOOL – Allen (10-11 G & O Component IV, V)

• In the process of gathering data for the City of Lincoln it was determined that Change Order No. 11 was never approved by the Board. Change Order No. 11 represents a \$16,505 increase in the Construction Contract with NTD Edge Development. All items in the Change Order were requested by the City of Lincoln which has been invoiced.

Cathy Allen apologized for not bring this change order before the board earlier. Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve change order No. 11.

**7.5 Discussion/
Action****APPROVAL OF CHANGE ORDER NOS. 13 AND 14 FOR**

TWELVE BRIDGES HIGH SCHOOL – Allen (10-11 G & O Component IV, V)

• In the process of gathering data for the City of Lincoln it was determined that Change Order Nos. 13 and 14 were never approved by the Board. Change Order No. 13 represents a \$63,562 increase in the Construction Contract with Edge Development for Storm Water Pollution Prevention Plan (SWPPP) continuation and is shared as follows: WPUSD \$39,345, Sierra College \$18,814 and COL \$5,403. Change Order No. 14 represents an increase of \$1,077.21 which includes a credit for some SWPPP continuation and a net cost for a slurry seal coat on Colonnade and adjacent areas. The breakdown per agency is as follows: WPUSD \$2,300, Sierra College \$106 and a credit to the COL in the amount of [\$1,328].

5.1.4

Cathy Allen apologized for not bring this change order before the board earlier. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to approve change orders No. 13 and 14.

7.6 Information/ Discussion/ 2011-12 STATE BUDGET GOVERNOR'S PROPOSALS – Lopes (10-11 G & O Component I, II, III, IV, V)

Action • The Governor's January Budget focuses on closing the \$25 billion Budget gap and, at the same time, sparing K-12 education funding from further Budget cuts. Newly elected Governor Jerry Brown has acknowledged that school funding has been 'disproportionately' reduced since 2008. The proposed spending plan hinges on a continuation of the temporary sales tax and vehicle license fees. The Governor proposes calling a special election in June 2011. If the voters approve the tax and fee continuation, K-12 education funding will be largely spared from further cuts in 11-12. If the ballot measure is defeated, K-12 could face as much as \$2.3 billion in reductions in 11-12.

Joyce Lopes discussed budget changes that could be take place. More assumptions will be in by February 15th. We are currently looking at a three year timeline for cuts. Multi year cash budget will be brought before you, due to the fact we are currently tight on cash. We need to be mindful of our cash flow budgets. Joyce will be meeting with county to discuss property taxes. There was much discussion around cuts, deferral, basic aide, and reserves. This was information only.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update
- Facilities – would like an update at the first board meeting in March.

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley invited everyone to the Sheridan School Chili Cook-off.

Mr. Armitage reported he had attended the CSBA workshop, as well as the Tech expo. He enjoyed watching the students with microscopes testing ponds. He thanked Officer Kruger, and offered condolences to the Walker Family.

Mrs. Wyatt shared she also attended CSBA workshop. She thanked Officer Krugger. She attended the district Health Committee meeting, and the committee is looking at participating in Relay for Life. Visited Foskett Ranch School and Mrs. Castillo gave her a tour of the grounds. Rotary handed out books to students.

5.1.5

February 1, 2011

Minutes

Mr. Long will not be able to attend the next Farm Foundation meeting. He acknowledged John Wilson for his \$1,000.00 donation to the Farm Foundation. He shared the article about our FFA students that were featured in the National FFA Magazine. He shared Utah has deeded over many parks because of funding issues.

Mr. Carras attended a workshop in Monterey, where funding for schools was discussed. He will also be attending a three hour workshop on the budget with some of our business staff.

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ February 15, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:07 p.m.

Paul Carras, Board President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 15, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Paul Carras, President
Brian Haley, Vice President
Kris Wyatt, Clerk
Paul Long, Member
Damian Armitage, Member

OTHERS PRESENT:

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities & Maintenance Services
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger
Carlos DeLa Fuente, Student Body Representative

5:40 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

5:45 P.M.

2. **CLOSED SESSION** – Lincoln High School – Main Office Conference Room

- 2.1 **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD
Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

- 2.2 **PERSONNEL**

Public Employee Discipline/Dismissal/Release

- 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy
Superintendent of Educational Services, Ryan Davis, Director of Human Services

51.7

Regular Meeting of the Board of Trustees**February 15, 2011****Minutes****2.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

Student Discipline/Expulsion Pursuant to E.C. 48918

Student Expulsion # 10-11 C

2.5 INTERDISTRICT ATTENDANCE APPEAL

Interdistrict Request Appeal 10/11-45

7:00 P.M.**3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School – Performing Arts Theater****3.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD

Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

The governing board met in closed session to consider amendments to settlement and release agreements in the matter of:

Sacramento County Superior Court Case No. 34-2009-0067354 as previously transferred from Placer County Superior Court Case No. SCV-25083 as previously transferred from Riverside Superior Court Case No. RIC 480114; and

The Agreements have been signed by the opposing parties; and

The substance of the Agreements are that the opposing parties will pay the District a settlement amount in return for the District dismissing with prejudice the District's action against the parties (NTD-EDGE, NTD, EDGE and Mountain State Steel) arising out of certain preconstruction development, management services, architectural services, construction and related services.

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 vote the Governing Board resolved to hereby approve the amended offer of settlement of pending litigation under the terms and conditions as set forth in the subject Settlement and Release Agreements.

3.2 PERSONNEL

Public Employee Discipline/Dismissal/Release

No action was taken.

3.3 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy

Superintendent of Educational Services, Ryan Davis, Director of Human Services

No action was taken.

5.1.8

Regular Meeting of the Board of Trustees**February 15, 2011****Minutes****3.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

Student Discipline/Expulsion Pursuant to E.C. 48918

Student Expulsion # 10-11 C

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by 5-0 vote to accept the panels recommendation for expulsion. The board took action to suspend the expulsion and put the student on a behavioral contract.

3.5 INTERDISTRICT ATTENDANCE APPEAL

Interdistrict Request Appeal 10/11-45

Motion by Mr. Long, seconded by Mr. Armitage, and passed by 5-0 vote to approve transfer appeal.

4. SPECIAL ORDER OF BUSINESS**4.1 Recognition of the Lincoln High School Wrestling Team**

Mr. Leaman introduced Mike Maul, High School Wrestling Coach. Mr. Maul introduced members of the wrestling team that were present. Mr. Leaman presented Mr. Maul and the students with a Plaque, recognizing them for League Championship, and placing second in Sections. Mr. Maul also presented a team photo of the wrestling team to be placed on display at the district office.

5. CONSENT AGENDA**5.1 Classified Personnel Report****5.2 Certificated Personnel Report****5.3 Approve Williams Uniform Quarterly Complaint Report.**

Motion by Mr. Armitage seconded, by Mrs. Wyatt, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Haley, Armitage, Wyatt, Long, Carras

6. COMMUNICATION FROM THE PUBLIC

Jill Loya gave a library report:

- February is a busy time for field trips at the library. Next Tuesday I have the pleasure of welcoming all three 1st grade classes from Lincoln Crossing Elementary – who will receive a tour of the library, a special story time on problem solving to coordinate with the 1st grade curriculum and the children will be receiving their own library cards and checking out books. Lincoln Montessori and several preschool classes will also be visiting the library this month.
- The Carnegie Story time which is on Wednesday mornings has been averaging 29 children and their caregivers. It is wonderful to have move furniture to accommodate the little ones for story time in our historic Carnegie Library. This is a more traditional story time with songs, stories, finger plays & movement.
- Our Mother Goose early literacy program on Thursdays at 12 Bridges has been filled to capacity. On February 23rd from 6-7 p.m. the Greentree Ballet will be doing a special program of their upcoming “Alice in Wonderland” performance for our Family Story time in the Willow Room. There will also be two additional programs

5.19

Regular Meeting of the Board of Trustees

February 15, 2011

Minutes

on Thursday February 24th at our 10:30 a.m. & 11:30 a.m. sessions of Mother Goose on the Loose program. The ballet features many children and teens from our local schools & is always a huge hit with the children and their parents. This is a fun opportunity to introduce children to the arts in our community. The Mother Goose early literacy program continues to be a favorite in our community!

- Our Homework Center continues to grow and expand with several students enjoying the wonderful assistance that they receive from our volunteers!
- Summer Reading 2011 planning is in full swing – Donations continue to come in from community businesses and five corporate sponsors. I have ordered materials – reading logs, book marks, which are beautifully illustrated - **One World, Many Stories** is our theme for 2011.
- Presenter today at the 6th annual Northern California Children's Librarian Conference @ the Placerville Library. Each presenter has chosen a country – I chose China- and designed a story time to include music, puppets, finger plays, etc. I have developed handouts listing books for children up to 8th grade on China, and three simple crafts that represent China incorporating our theme- "**One World, Many Stories.**"
- The 12 Bridges Library will be hosting **Read Across America** on Saturday March 5th from 1 – 3 p.m. This annual event celebrates the birth of Theodore Geissel – Dr. Seuss. Members of our community – firefighters, policemen, teachers, community members and the leadership classes of Glen Edwards Middle School and Lincoln High School will be reading and also helping children with fun crafts and activities in our Homework Center.

7. **REPORTS & COMMUNICATION**

7.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente reported:

- Gave an update on the Wrestling Team
- Lincoln High will be putting on a Play called the "The Canterville Ghost"
- Time for FASA college applications.
- Choir is getting ready for their performance at Carnegie Hall
- Girl's Basketball "Senior Night" is being held this evening.
- Homecoming was last Friday and all seemed to go well.
- Spring sports started last week.
- CSF trip is being planned to visit colleges.

7.2 Western Placer Teacher's Association – Mike Agrippino reported, on behalf of the teachers association, he spoke about the memo of understanding that was signed yesterday, between the district and the WPTA. WPTA believes the agreement helps the district move forward to achieving our budget reduction goals for the 2011-12 school year. As a result of the agreement, this includes four furlough days, there will not be any riff notices sent out to our educators for the next school year. In these times we think it is rather remarkable that we have, to this point been able to keep our programs for our students and keep people employed. The association recognizes the agreement is not perfect, and also recognizes there is still much work to be done on next year's budget and future years, there is much uncertainty to be dealt with. However, WPTA was glad to be able to reach this agreement. On behalf of WPTA he thanked the district

5.1.10

Regular Meeting of the Board of Trustees
February 15, 2011
Minutes

negotiating team, and the WPTA team for their hard work and determination to get this job done.

7.3 Western Placer Classified Employee Association, Mike Kimbrough had no report

7.4 Superintendent - Scott Leaman reported the following:

- Reached a tentative agreement with teachers. It is a wonderful step to not have to engage in large layoffs and sending out teacher layoff notices. He appreciated working with the WPTA negotiating team.
- Attended a PCOE meeting regarding IDA. At this time no one in the County is approving IDA. All are trying to adjust to the new law, and working on common language to include in the IDA. There is currently a small committee of Superintendents that are working on wording that will be used to change board policy. We are currently accepting applications. The modified policy wording will be brought before board on March 15th. The district will begin approving/denying IDA on March 16th. Currently there is nothing in board policy regarding timelines for holding applications for next year.
- Attended Farm Foundation meeting, will bring some discussion before the board on the Resolution.
- FFA was highlighted in "FFA New Horizons" National Magazine.
- Attending the Superintendent Roundtable at Sierra College regarding there transition plan.
- Attended the Academic Decathlon with Kris Wyatt, she will give a report.
- Will be attending City Council Meeting tomorrow night, there will be budget discussions regarding the Library MOU.

7.5 Assistant Superintendent of Facilities & Maintenance – Cathy Allen

- Financial Hardship Program Overview

Cathy presented a slideshow presentation on "Understanding Financial Hardship"

- What is it? Financial Hardship assistance is available for those districts that cannot provide all or part of their share of a School Facility Project.
 - A district is required to have made all reasonable efforts to impose all levels of local debt capacity and development fees prior to requesting financial assistance.
 - It consists of Requirements
 - Evidence require for Financial Review
 - Documents required
 - OPSC review
 - Funding Certifications
 - Evidence required
- The Reality of Financial Hardship
- New Concept
- Current State Funding Outlook
- Future

These were the topics that were presented and discussed during the presentation.

5.1.11

Regular Meeting of the Board of Trustees
February 15, 2011
Minutes

8. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

8.1 Action ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (10-11 G & O Component I, IV, V)

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR/BP 4112.21 Interns
- BP/AR 4117.14 Postretirement Employment

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve revised policies as presented.

8.2 Action CSBA DELEGATE ASSEMBLY ELECTION

CSBA request the Board of Trustees take action to submit two candidate names for the vacancies of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2011.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to submit Trish Gerving and Susan Goto as CSBA Delegate Assembly candidates for our region.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley reported he and Mrs. Wyatt attended the chili cook-off held at Sheridan School, and a great time was had by all.

Mr. Armitage asked if any changes had been made in apportionment of trustee areas due to the 2010 census.

Mrs. Wyatt reported on the Academic Decathlon, Lincoln High School came in 3rd. She reported we had a very young team this year, and she was very proud of our students. A couple of students received individual medals. These students have worked very hard during their lunches. Rumors play is coming to Lincoln High and all monies collected will come back to the school. Choir has raised all their money to attend the Carnegie Hall.

Mr. Long reported the Lincoln players club will be donating 100% of the proceeds from the Rumors performance to the drama class. He invited everyone to attend the performance, \$13.00 per ticket.

Mr. Carras reported there is a lot of promoting for the Rumors play.

5.1.12

Regular Meeting of the Board of Trustees**February 15, 2011****Minutes**

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - **March 1, 2011** 7:00 P.M., Regular Board of Trustees Meeting – Lincoln High School, Performing Arts Theater
 - **March 15, 2011** 7:00 P.M., Regular Meeting of the Board of Trustee – Twelve Bridges Elementary School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:04 p.m.

Paul Carras, Board President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Warrants

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Joyce Lopes
Superintendent of Business Service

ENCLOSURES:

Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the February 1, 2011 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

Checks Dated 02/18/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85172298	02/18/2011	John R. Wyatt	01-4300		223.57
85172299	02/18/2011	ANCIENT ARTIFACTS	01-5800		525.00
85172300	02/18/2011	BORDERS BOOKS & MUSIC #130	01-4300		53.51
85172301	02/18/2011	CALLOWAY HOUSE INC	01-4300	42.39	
			Unpaid Sales Tax	2.47-	39.92
85172302	02/18/2011	CALTRONICS BUSINESS SYSTEMS	01-4300		115.67
85172303	02/18/2011	CATE	01-5200		1,525.00
85172304	02/18/2011	CEREBELLUM CORPORATION STANDARD DEVIANTS	01-4300		41.50
85172305	02/18/2011	CHILDRENS SUCCESS FOUNDATION	01-4300	178.84	
			Unpaid Sales Tax	12.94-	165.90
85172306	02/18/2011	CLASSROOMDIRECT	01-4300		209.28
85172307	02/18/2011	EVERBIND/MARCO BOOK BINDERY	01-4300	598.40	
			Unpaid Sales Tax	42.46-	555.94
85172308	02/18/2011	EVERGREEN ENVIRONMENTAL SVCS	01-5800		3,540.00
85172309	02/18/2011	FRY'S ELECTRONICS	01-4300		422.73
85172310	02/18/2011	GOPHER SPORT	01-4300	146.18	
			Unpaid Sales Tax	9.70-	136.48
85172311	02/18/2011	J.W. PEPPER & SON INC	01-4300		199.10
85172312	02/18/2011	LINCOLN ACE HARDWARE / AG	01-4300		37.94
85172313	02/18/2011	MUSIC PRODUCTS INC	01-4300	307.77	
			Unpaid Sales Tax	22.03-	285.74
85172314	02/18/2011	NASCO MODESTO	01-4300		584.41
85172315	02/18/2011	NSTA	01-5300		75.00
85172316	02/18/2011	NWN CORPORATION FORMERLY WESTERN BLUE	01-4300		1,279.52
85172317	02/18/2011	OFFICE DEPOT	01-4300		1,050.73
85172318	02/18/2011	ORIENTAL TRADING COMPANY INC	01-4300	84.03	
			Unpaid Sales Tax	5.71-	78.32
85172319	02/18/2011	PLACER COUNTY SELPA	01-5200		150.00
85172320	02/18/2011	POSITIVE PROMOTIONS	01-4300	121.11	
			Unpaid Sales Tax	8.16-	112.95
85172321	02/18/2011	POSTMASTER / GEMS	01-4300		484.00
85172322	02/18/2011	RAY MORGAN CO. / CHICO	01-4300		210.94
85172323	02/18/2011	RIEBES AUTO PARTS	01-4300		10.53
85172324	02/18/2011	SCHOLASTIC BOOK CLUBS	01-4200		43.00
85172325	02/18/2011	SCHOLASTIC BOOKS	01-4300		100.10
85172326	02/18/2011	SCHOOL SPECIALTY INC	01-4300		471.25
85172327	02/18/2011	SIERRA HAY & FEED	01-4300		71.32
85172328	02/18/2011	SIMULATION CURRICULUM	01-4300	1,033.39	
			Unpaid Sales Tax	77.54-	955.85
85172329	02/18/2011	STEPHANIE DOWD	01-5800		250.00
85172330	02/18/2011	Lisa M. Corey	01-9550		739.65
85172331	02/18/2011	ACCESS HARDWARE	01-4300		34.56
85172332	02/18/2011	ADVANCE SOUND & ELECTRIC INC	01-5600		407.50
85172333	02/18/2011	ALDAR ACADEMY	01-5800		2,568.08
85172334	02/18/2011	APPROVED SAFE & LOCK	01-5600		205.42
85172335	02/18/2011	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		325.71
85172336	02/18/2011	BUREAU OF EDUCATION & RESEARCH	01-5200		199.00
85172337	02/18/2011	C & S TELECOMMUNICATIONS INC	01-5600		100.00
85172338	02/18/2011	CITY OF LINCOLN / PG&E REIMB	01-5510		1,790.72
85172339	02/18/2011	CITY OF LINCOLN/NON UTILITY	01-4100		
			01-5800		381,238.69
85172340	02/18/2011	DAWSON OIL COMPANY	01-4345		

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 3

Checks Dated 02/18/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			01-4350		13,709.96
85172341	02/18/2011	DR. ROBERT A. HOFFMAN	01-5800		4,821.00
85172342	02/18/2011	FAR WEST RENTS & READY MIX	01-4300		
			01-5600		10.83
85172343	02/18/2011	GRAINGER .	01-4300		103.99
85172344	02/18/2011	GRAYBAR ELECTRIC COMPANY INC	01-4300		56.32
85172345	02/18/2011	GREENTREE CHILDREN'S BALLET COMPANY	01-5800		444.00
85172346	02/18/2011	GUTIERREZ LAW GROUP	01-5810		92.50
85172347	02/18/2011	J & J SCREEN & GLASS	01-4300		47.63
85172348	02/18/2011	L & H AIRCO	01-5600		202.50
85172349	02/18/2011	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		313.50
85172350	02/18/2011	LEADER SERVICES	01-5800		327.50
85172351	02/18/2011	LORETTE B. SHEA	01-5800		142.50
85172352	02/18/2011	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		665.00
85172353	02/18/2011	MEDICAB OF SACRAMENTO/SIERRA	01-5800		3,743.70
85172354	02/18/2011	ORIENTAL TRADING COMPANY INC	01-4300	945.49	
			Unpaid Sales Tax	72.05-	873.44
85172355	02/18/2011	PACIFIC GAS & ELECTRIC CO	01-5510		55,398.91
85172356	02/18/2011	PLACER COUNTY SELPA	01-5200		105.00
85172357	02/18/2011	PLACER LEARNING CENTER	01-5800		8,342.48
85172358	02/18/2011	PLATT ELECTRIC SUPPLY, INC.	01-4300		154.13
85172359	02/18/2011	RAY MORGAN CO. EQUIPMENT PURCHASES	01-5600		155.90
85172360	02/18/2011	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		
			01-7438		
			01-7439		575.90
85172361	02/18/2011	SCHOOL SERVICES OF CA INC	01-4300		250.00
85172362	02/18/2011	SCHOOL STEPS, INC.	01-5800		9,340.88
85172363	02/18/2011	SEWARD SCHREDER CONSTRUCTION	21-6270		340,910.09
85172364	02/18/2011	SIERRA PEDIATRIC THERAPY	01-5800		983.25
85172365	02/18/2011	SPEECH & LANGUAGE THERAPY	01-5800		190.00
85172366	02/18/2011	STATE OF CALIFORNIA	01-5821		96.00
85172367	02/18/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		163.55
85172368	02/18/2011	WESTERN PLACER WASTE	01-5540		94.55
85172369	02/18/2011	SEWARD SCHREDER CONSTRUCTION INC.	21-6270		183,206.00
85172370	02/18/2011	COMMERCIAL APPLIANCE SERVICE	13-4300		301.18
85172371	02/18/2011	ED JONES FOOD SERVICE	13-4710		4,878.94
85172372	02/18/2011	MISSION UNIFORM SERVICE INC	13-4300		276.56
85172373	02/18/2011	PIZZA GUYS	13-4710		636.24
85172374	02/18/2011	RAY MORGAN CO. / CHICO	13-4300		211.39
85172375	02/18/2011	SEVEN UP BOTTLING CO OF SF	13-4710		87.60
85172376	02/18/2011	VENDMART OF SACRAMENTO	13-4710		1,085.39
85172377	02/18/2011	BARBARA TAYLOR	13-4710		154.00
			Total	80	1,034,766.84

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Checks Dated 02/18/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	70	503,272.51
13	Cafeteria Fund	8	7,631.30
21	Building Fund #1	2	524,116.09
	Total	80	1,035,019.90
	Less Unpaid Sales Tax Liability		253.06-
	Net (Check Amount)		1,034,766.84

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Checks Dated 02/16/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85171488	02/16/2011	Stacy L. Barsdale	01-5200		208.08
85171489	02/16/2011	Jennifer Bowden	01-4300		83.40
85171490	02/16/2011	Nancy L. Currey	01-5200		40.18
85171491	02/16/2011	Jordan R. Oborn	01-9550		100.00
85171492	02/16/2011	Lauren M. Quinn	01-4300		
			01-5200		81.43
85171493	02/16/2011	Rhianon R. Zinzun	01-5200		15.30
85171494	02/16/2011	A-Z BUS SALES INC	01-4365		210.30
85171495	02/16/2011	ACSA - PLACER CO. CHAPTER 2009ATTN: CYNTHIA RENKEN	01-5200		105.00
85171496	02/16/2011	ACSA FOUNDATION FOR ED ADMIN	01-5200		149.00
85171497	02/16/2011	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85171498	02/16/2011	ALL OCCASSION PARTY RENTAL	01-5600		321.00
85171499	02/16/2011	AT&T	01-5560		
			11-5560		
			13-5560		
			21-5560		3,776.78
85171500	02/16/2011	BANK OF AMERICA	49-5800		295.00
85171501	02/16/2011	BATTERIES PLUS +	01-4300		322.28
85171502	02/16/2011	BUS WEST - FRESNO	01-4365		715.33
85171503	02/16/2011	CAPITOL CLUTCH AND BRAKE INC	01-4365		31.30
85171504	02/16/2011	CDE - CA DEPT OF EDUCATION OFFICE	01-4300		37.34
		SCHOOL TRANSPORTATION			
85171505	02/16/2011	CITY OF LINCOLN / PG&E REIMB	01-5510		322.42
85171506	02/16/2011	DAWSON OIL COMPANY	01-5830		3,444.46
85171507	02/16/2011	DELL	01-4300		49.78
85171508	02/16/2011	DIVERSE NETWORK ASSOCIATES	01-5800		740.00
85171509	02/16/2011	DON MASON DBA MOUNTAIN CLEAR WATER CO.	01-5600		9.50
85171510	02/16/2011	FRY'S ELECTRONICS	01-4300		43.26
85171511	02/16/2011	GRAINGER	01-4300		766.49
85171512	02/16/2011	INTEGRATED FIRE SYSTEMS INC	01-5800		1,470.00
85171513	02/16/2011	J & J SCREEN & GLASS	01-5600		144.74
85171514	02/16/2011	LD PRODUCTS	01-4300		98.78
85171515	02/16/2011	LINCOLN ACE HARDWARE/MAINT	01-4300		47.28
85171516	02/16/2011	LPA INC.	21-6210		700.00
85171517	02/16/2011	MISSION UNIFORM SERVICE INC	01-4300		
			01-5800		2,311.59
85171518	02/16/2011	NASCO MODESTO	01-4300		30.12
85171519	02/16/2011	NORTH STATE SPRING CONFERENCE	01-5200		195.00
85171520	02/16/2011	NWN CORPORATION FORMERLY WESTERN BLUE	01-4300		
			01-4400		
			01-5800		4,701.24
85171521	02/16/2011	ORIENTAL TRADING COMPANY INC	01-4300	233.36	
			Unpaid Sales Tax	17.78-	215.58
85171522	02/16/2011	PACIFIC GAS & ELECTRIC CO	01-5510		20,072.51
85171523	02/16/2011	QUALITY SOUND SYSTEMS	01-4300		
			01-5600		165.00
85171524	02/16/2011	RAY MORGAN/US BANK EQUIPMENT	01-5600		5,225.94
		FINANCE SERVICES			
85171525	02/16/2011	RECOLOGY FMRLY AUBURN	01-5540		7,656.38
		PLACER DISPOSAL			
85171526	02/16/2011	RIEBES AUTO PARTS	01-4365		
			01-5830		859.41

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Checks Dated 02/16/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85171527	02/16/2011	SAC VAL JANITORIAL SALES	01-4300		1,476.29
85171528	02/16/2011	SIERRA OFFICE SUPPLIES &			
			01-4300		439.39
85171529	02/16/2011	SIG SCHOOLS INSURANCE GROUP	01-3701		791.17
85171530	02/16/2011	SPURR	01-5530		13,709.10
85171531	02/16/2011	SUNRISE ENVIRONMENTAL TRIGON CORPORATION	01-4300		379.97
85171532	02/16/2011	TAG / AMS INC	01-5800		190.00
85171533	02/16/2011	THOMSON WEST	01-4200		68.20
85171534	02/16/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		186.93
85171535	02/16/2011	US BANK CORP TRUST SERVICE	49-5800		2,940.00
85171536	02/16/2011	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85171537	02/16/2011	WILLIAM F. ROSELLE DBA BILL ROSELLE COMMUNICATIONS	01-4300		
			01-5600		627.82
85171538	02/16/2011	WILSON WAY TIRE CO. INC.	01-4340		
			01-4360		
			01-4365		1,762.60
			Total	51	86,400.67

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	48	82,320.55
11	Adult Education Fund	1	22.85
13	Cafeteria Fund	1	73.51
21	Building Fund #1	2	766.54
49	Mello Roos Capital Projects	2	3,235.00
	Total	51	86,418.45
	Less Unpaid Sales Tax Liability		17.78
	Net (Check Amount)		86,400.67

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Checks Dated 02/11/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85170892	02/11/2011	Misty M. Lacey Alarcon	01-4300		252.00
85170893	02/11/2011	John R. Wyatt	01-4300		388.46
85170894	02/11/2011	"CLASSIC IMPRESSIONS AWARDS,"	01-4300		38.91
85170895	02/11/2011	ACCUCUT	01-4300		230.50
85170896	02/11/2011	ADD SOME CLASS	01-4300		309.54
85170897	02/11/2011	AIRGAS	01-4300		7.27
85170898	02/11/2011	B STREET THEATRE	01-5800		450.00
85170899	02/11/2011	BURKETT'S OFFICE	01-4300		383.72
85170900	02/11/2011	CALIFORNIA MUSEUM FOR HISTORY WOMEN AND THE ARTS	01-5800		174.00
85170901	02/11/2011	CAMP CHASE GAZETTE	01-4300		70.00
85170902	02/11/2011	CASCADE ATHLETIC SUPPLY CO	01-4300		255.57
85170903	02/11/2011	CHILDCRAFT EDUCATION CORP	01-4300		4.95
85170904	02/11/2011	CLASSROOMDIRECT	01-4300		125.45
85170905	02/11/2011	FOLLETT LIBRARY RESOURCES	01-4300		199.60
85170906	02/11/2011	FORESTRY SUPPLIERS INC	01-4300	255.62	
			Unpaid Sales Tax	18.39-	237.23
85170907	02/11/2011	FULL COMPASS SYSTEMS	01-4400	1,764.00	
			Unpaid Sales Tax	129.86-	1,634.14
85170908	02/11/2011	Hodges Badge Company	01-4300		61.50
85170909	02/11/2011	IMAX THEATER	01-5800		437.00
85170910	02/11/2011	INK 4 EVER	01-4300		59.16
85170911	02/11/2011	INSECT LORE	01-4300		71.46
85170912	02/11/2011	LAKESHORE LEARNING MATERIALS	01-4300		131.81
85170913	02/11/2011	LIFETOUCH NSS ACCOUNTS RECEIVABLE	01-4300		2,295.92
85170914	02/11/2011	LINGUI SYSTEMS INC	01-4300	205.56	
			Unpaid Sales Tax	15.66-	189.90
85170915	02/11/2011	NAMEBEADS INTERNATIONAL	01-4300	739.17	
			Unpaid Sales Tax	54.45-	684.72
85170916	02/11/2011	NWN CORPORATION FORMERLY WESTERN BLUE	11-4300		92.01
85170917	02/11/2011	OFFICE DEPOT	01-4300		1,336.88
85170918	02/11/2011	ORIENTAL TRADING COMPANY INC	01-4300	103.77	
			Unpaid Sales Tax	6.91-	96.86
85170919	02/11/2011	PNSSNS SUBWATERSHED GROUP	01-5300		65.00
85170920	02/11/2011	POSTMASTER / PHS	01-4300		176.00
85170921	02/11/2011	RAY MORGAN CO. / CHICO	01-4300		105.25
85170922	02/11/2011	REALLY GOOD STUFF	01-4300	148.46	
			Unpaid Sales Tax	10.18-	138.28
85170923	02/11/2011	RELIABLE PRINT SOLUTIONS INC	01-4300		435.67
85170924	02/11/2011	SAFEWAY INC	01-4300		103.10
85170925	02/11/2011	SIERRA OFFICE SUPPLIES &	01-4300		8.94
85170926	02/11/2011	SOCIAL STUDIES SCHOOL SERVICE	01-4300		180.90
85170927	02/11/2011	STAPLES ADVANTAGE	01-4300		1,880.70
85170928	02/11/2011	SUPERIOR REGION CATA	01-5200		110.00
85170929	02/11/2011	T-SHIRTS	01-4300		743.41
85170930	02/11/2011	TEACHER DIRECT	01-4300	577.10	
			Unpaid Sales Tax	39.74-	537.36
85170931	02/11/2011	THE SACRAMENTO BEE	01-4300		64.26
85170932	02/11/2011	TROXELL COMMUNICATIONS	01-4400		703.63
85170933	02/11/2011	U.S. GAMES	01-4300		111.71
85170934	02/11/2011	US BANK BUSINESS EQUIPMENT	01-5600		492.00
85170935	02/11/2011	Erica Peebles	01-4300		300.00
85170936	02/11/2011	"DANIELSEN COMPANY, THE"	13-4380	419.79	

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Checks Dated 02/11/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			13-4710	5,868.12	
			Unpaid Sales Tax	19.56-	6,278.13
85170937	02/11/2011	CROWN DISTRIBUTING INC.	13-4710		582.33
85170938	02/11/2011	D & P CREAMERY	13-4710		7,389.27
85170939	02/11/2011	ED JONES FOOD SERVICE	13-4710		5,545.28
85170940	02/11/2011	ETRITIONWARE HARRIS COMPUTER SYSTEMS	13-4300		613.66
85170941	02/11/2011	MISSION UNIFORM SERVICE INC	13-5800		254.28
85170942	02/11/2011	PIZZA GUYS	13-4710		1,252.18
85170943	02/11/2011	PROPACIFIC FRESH	13-4710		299.00
85170944	02/11/2011	SARA LEE	13-4710		529.17
85170945	02/11/2011	STAFFORD MEAT COMPANY	13-4710		26.00
85170946	02/11/2011	SYSCO SACRAMENTO	13-4380		
			13-4710		2,474.61
85170947	02/11/2011	VENDMART OF SACRAMENTO	13-4710		917.68
			Total	56	42,536.36

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	43	16,557.95
11	Adult Education Fund	1	92.01
13	Cafeteria Fund	12	26,171.37
	Total	56	42,821.33
	Less Unpaid Sales Tax Liability		284.97-
	Net (Check Amount)		42,536.36

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Checks Dated 02/04/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85169599	02/04/2011	Jennifer Bowden	01-4300		100.00
85169600	02/04/2011	Cindy J. Farris	01-4300		40.00
85169601	02/04/2011	Cindy J. Hood	01-4300		271.67
85169602	02/04/2011	Dena Lucas	01-4300		423.72
85169603	02/04/2011	Linda G. Menge	01-4300		30.18
85169604	02/04/2011	Karen A. Roberts	01-4300		57.95
85169605	02/04/2011	Pamela S. Soha	01-4300		10.83
85169606	02/04/2011	Julie A. Stuckey	01-4300		98.02
85169607	02/04/2011	T. Jeanine Troxel	01-4300		137.12
85169608	02/04/2011	John R. Wyatt	01-4300		80.93
85169609	02/04/2011	A+ EDUCATORS	01-5200		705.00
85169610	02/04/2011	A-1 CONSOLIDATED INC	01-4300	411.90	
			Unpaid Sales Tax	29.49-	382.41
85169611	02/04/2011	AIRGAS	01-4300		382.38
85169612	02/04/2011	CALTRONICS BUSINESS SYSTEMS	01-4300		63.54
85169613	02/04/2011	COASTAL ENTERPRISES	01-4300		766.41
85169614	02/04/2011	DE LAGE LANDEN	01-5600		633.27
85169615	02/04/2011	DEMCO MEDIA	01-4300		38.53
85169616	02/04/2011	DIRECT PRESS 2	01-4300		188.68
85169617	02/04/2011	DISCOUNT SCHOOL SUPPLY	01-4300		140.67
85169618	02/04/2011	EASY GRAMMAR SYSTEMS	01-4300	35.00	
			Unpaid Sales Tax	2.05-	32.95
85169619	02/04/2011	ENJOY THE CITY NORTH INC	01-5800		564.00
85169620	02/04/2011	ERIC WERVE, SR. DBA ERIC'S X PRESS	01-4300		191.60
85169621	02/04/2011	FULL COMPASS SYSTEMS	01-4400	357.75	
			Unpaid Sales Tax	27.26-	330.49
85169622	02/04/2011	GREENTREE CHILDREN'S BALLET COMPANY	01-5800		300.00
85169623	02/04/2011	INSECT LORE	01-4300		52.99
85169624	02/04/2011	LAKESHORE LEARNING MATERIALS	01-4300		70.23
85169625	02/04/2011	LIBRARY VIDEO COMPANY	01-4300		170.60
85169626	02/04/2011	LINCOLN NEWS MESSENGER	01-4300		26.00
85169627	02/04/2011	MITINET	01-4300		199.00
85169628	02/04/2011	NASCO MODESTO	01-4300		34.06
85169629	02/04/2011	NATIONAL GEOGRAPHIC SOCIETY	01-4300		15.00
85169630	02/04/2011	NEW LIFE ELECTRONICS	01-4300		21.65
85169631	02/04/2011	NWN CORPORATION FORMERLY WESTERN BLUE	01-4400		2,393.32
85169632	02/04/2011	OFFICE DEPOT	01-4300		
			11-4300		1,027.63
85169633	02/04/2011	ORIENTAL TRADING COMPANY INC	01-4300	188.75	
			Unpaid Sales Tax	13.46-	175.29
85169634	02/04/2011	POSTMASTER / SHERIDAN	01-4300		22.00
85169635	02/04/2011	PRESTWICK HOUSE INC	01-4300	84.64	
			Unpaid Sales Tax	5.80-	78.84
85169636	02/04/2011	RAY MORGAN CO. / CHICO	01-4300		
			01-5800		203.57
85169637	02/04/2011	REALLY GOOD STUFF	01-4300	28.81	
			Unpaid Sales Tax	1.66-	27.15
85169638	02/04/2011	RELIABLE PRINT SOLUTIONS INC	01-4300		64.66
85169639	02/04/2011	SACRAMENTO CO OFFICE OF ED.	01-5200		400.00
85169640	02/04/2011	SAFEWAY INC	01-4300		26.66
85169641	02/04/2011	SCHOLASTIC MAGAZINE	01-4300		41.59
85169642	02/04/2011	SCHOOL OUTFITTERS.COM	01-4300	138.63	

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Checks Dated 02/04/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	9.81-	128.82
85169643	02/04/2011	SCHOOL SPECIALTY INC	01-4300		104.89
85169644	02/04/2011	SEE'S CANDY	01-5800		739.75
85169645	02/04/2011	SIERRA OFFICE SUPPLIES &	01-4300		57.99
85169646	02/04/2011	SPORTS ILLUSTRATED FOR KIDS	01-4300		20.00
85169647	02/04/2011	STAPLES ADVANTAGE	01-4300		2,022.49
85169648	02/04/2011	STEPHANIE RULE DBA NURTURED HEART	01-5200		80.00
85169649	02/04/2011	SWEETWATER SOUND	01-4300	59.53	
			Unpaid Sales Tax	4.53-	55.00
85169650	02/04/2011	TEACHER CREATED RESOURCES	01-4300	60.92	
			Unpaid Sales Tax	4.64-	56.28
85169651	02/04/2011	TEACHER DIRECT	01-4300	71.26	
			Unpaid Sales Tax	4.77-	66.49
85169652	02/04/2011	USI INC	01-4300		224.21
85169653	02/04/2011	"DANIELSEN COMPANY, THE"	13-4380	136.47	
			13-4710	3,573.19	
			Unpaid Sales Tax	2.40-	3,707.26
85169654	02/04/2011	CROWN DISTRIBUTING INC.	13-4710		639.57
85169655	02/04/2011	ED JONES FOOD SERVICE	13-4710		4,258.24
85169656	02/04/2011	PIZZA GUYS	13-4710		898.48
85169657	02/04/2011	PROPACIFIC FRESH	13-4710		288.10
85169658	02/04/2011	RAY MORGAN CO. / CHICO	13-4300		9.25
85169659	02/04/2011	SARA LEE	13-4710		537.94
85169660	02/04/2011	SYSCO SACRAMENTO	13-4380		
			13-4710		1,836.15
85169661	02/04/2011	WPUSD PETTY CASH FUND	01-3701		
			01-4300		
			01-5200		
			01-5800		
			01-8650		
			01-8699		
			13-4710		
			13-5200		1,196.89
85169662	02/04/2011	Mary V. Boyle	01-4300		119.41
85169663	02/04/2011	Mayela Cerda-Martinez	01-5200		40.00
85169664	02/04/2011	Kendra M. Christiansen	01-5200		341.00
85169665	02/04/2011	Henry A. Cook	01-5200		72.54
85169666	02/04/2011	Nancy L. Currey	01-5200		33.50
85169667	02/04/2011	Cheryl P. Harrison	01-5800		300.00
85169668	02/04/2011	Michael J. Kimbrough	01-5200		21.54
85169669	02/04/2011	Kris A. Knutson	01-5200		110.16
85169670	02/04/2011	Tracey N. Lillie	01-4300		
			01-5200		
			11-5200		179.49
85169671	02/04/2011	Lisa L. Miller	01-4300		540.00
85169672	02/04/2011	Karen A. Roberts	01-5200		8.00
85169673	02/04/2011	Nancyann M. Rowell	01-5200		90.27
85169674	02/04/2011	Diane L. Smith	01-5800		100.00
85169675	02/04/2011	ACSA - PLACER CO. CHAPTER 2009ATTN: CYNTHIA RENKEN	01-5200		385.00
85169676	02/04/2011	APPROVED SAFE & LOCK	01-5600		41.87
85169677	02/04/2011	AT&T	01-5560		
			11-5560		
			13-5560		

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/04/11					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			21-5560		3,214.81
85169678	02/04/2011	BUILDING CONTROL CENTER	01-5600		357.31
85169679	02/04/2011	C & S TELECOMMUNICATIONS INC	01-5600		100.00
85169680	02/04/2011	CALIF.DEPT OF ED CDE PRESS	01-4300		469.86
85169681	02/04/2011	CALIFORNIA HYDRONICS CORP.	01-4300		585.67
85169682	02/04/2011	DAVID W. GIRARD DBA GIRARD EDWARDS & HANCE	01-5810		
			21-5810		1,499.50
85169683	02/04/2011	DON MASON DBA MOUNTAIN CLEAR WATER CO.	01-4300		
			01-5600		77.50
85169684	02/04/2011	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-5800		270.00
85169685	02/04/2011	FUGRO WEST INC.	21-6280		405.00
85169686	02/04/2011	GARY DOUPNIK MANUFACTURING INC	01-4300		16.24
85169687	02/04/2011	GRAINGER .	01-4300		131.76
85169688	02/04/2011	GRAYBAR ELECTRIC COMPANY INC	01-4300		367.09
85169689	02/04/2011	HOLT MCDUGAL LITTELL HOUGHTON MIFFLIN COMPANIES LLC	01-4100		27,711.77
85169690	02/04/2011	HOUGHTON MIFFLIN COMPANY	01-4100		389.38
85169691	02/04/2011	J & J SCREEN & GLASS	01-5600		324.22
85169692	02/04/2011	J C PAPER	01-4300		1,111.73
85169693	02/04/2011	JANE JOHNSON	01-5800		1,710.00
85169694	02/04/2011	K S TELECOM INC	01-5600		
			01-5800		19,122.54
85169695	02/04/2011	LAW OFFICE OF ELLIS COLEMAN	01-5810		200.00
85169696	02/04/2011	LD PRODUCTS	01-4300		13.71
85169697	02/04/2011	LEARNING SOLUTIONS INC	01-5800		2,896.33
85169698	02/04/2011	NORMAC	01-4300		37.37
85169699	02/04/2011	OFFICE DEPOT	01-4300		105.25
85169700	02/04/2011	PACIFIC GAS & ELECTRIC CO	01-5510		9,980.01
85169701	02/04/2011	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		3,290.64
85169702	02/04/2011	PLACER COUNTY SELPA	01-5200		25.00
85169703	02/04/2011	QUALITY SOUND SYSTEMS	01-4300		
			01-5600		48.24
85169704	02/04/2011	SCHOOL SERVICES OF CA INC	01-5200		525.00
85169705	02/04/2011	SIERRA OFFICE SUPPLIES &	01-4300		55.80
85169706	02/04/2011	T.W. SMITH COMPANY	01-4300		121.73
85169707	02/04/2011	"SACRAMENTO BEE, THE"	01-4300		226.20
85169708	02/04/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		363.61
85169709	02/04/2011	WALKER'S OFFICE SUPPLIES	01-4300		174.28
85169710	02/04/2011	ZEE MEDICAL COMPANY	01-5830		256.16
85169711	02/04/2011	ZEP SALES & SERVICE	01-4300		52.23
			Total	113	106,567.11

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/04/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	104	93,532.49
11	Adult Education Fund	3	112.78
13	Cafeteria Fund	10	12,403.94
21	Building Fund #1	3	623.77
	Total	113	106,672.98
	Less Unpaid Sales Tax Liability		105.87-
	Net (Check Amount)		106,567.11

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 01/28/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85168295	01/28/2011	Virginia L. Garcia	01-5200		
			13-5300		78.16
85168296	01/28/2011	APPLE INC.	01-4300		31.39
85168297	01/28/2011	APPROVED SAFE & LOCK	01-5600		98.27
85168298	01/28/2011	BANK OF AMERICA #0287 BUSINESS	01-4300		96.84
		CARD			
85168299	01/28/2011	BANK OF AMERICA #3819	01-5200		
			01-5800		1,819.61
85168300	01/28/2011	C & S TELECOMMUNICATIONS INC	01-5800		300.00
85168301	01/28/2011	CASBO - CALIF ASSOC OF SCHOOL BUSINESS OFFICIALS	01-5300		514.00
85168302	01/28/2011	CISI	01-5300		695.00
85168303	01/28/2011	CITY OF LINCOLN	01-5550		
			01-5570		15,921.13
85168304	01/28/2011	DAWSON OIL COMPANY	01-4345		
			01-4350		12,604.54
85168305	01/28/2011	DISCOUNT SCHOOL SUPPLY	01-4300		241.92
85168306	01/28/2011	ECONOMIC & PLANNING SYS. INC.	49-5800		420.00
85168307	01/28/2011	EZRA HOLLAND CONSULTING	01-5800		1,665.00
85168308	01/28/2011	FEIST EDUCATION CONSULTING	25-5800		1,341.40
85168309	01/28/2011	FILTERFRESH - NEXT GENERATION COFFEE SYSTEMS INC.	01-5800		5.50
85168310	01/28/2011	GRAINGER	01-4300		2,219.25
85168311	01/28/2011	HANSEN.KOHL.S.JONES.SOMMER & JACOB LLP	21-5810		428.14
85168312	01/28/2011	HOME DEPOT	01-4300		1,729.73
85168313	01/28/2011	HORIZON	01-4300		430.88
85168314	01/28/2011	HOUGHTON MIFFLIN COMPANY	01-4100		983.08
85168315	01/28/2011	J C PAPER	01-4300		8,471.11
85168316	01/28/2011	JCI JOHNSON CONTROLS INC.	01-5800		1,443.51
85168317	01/28/2011	K S TELECOM INC	01-5800		245.03
85168318	01/28/2011	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		261.25
85168319	01/28/2011	LANGUAGE LINE SERVICES	01-5800		72.18
85168320	01/28/2011	LD PRODUCTS	01-4300		65.85
85168321	01/28/2011	LORETTE B. SHEA	01-5800		285.00
85168322	01/28/2011	LOWE'S	01-4300		59.65
85168323	01/28/2011	MARCIE LAUNEY MS	01-5800		3,000.00
85168324	01/28/2011	NWN CORPORATION FORMERLY WESTERN BLUE	01-4300		98.64
85168325	01/28/2011	PACIFIC GAS & ELECTRIC CO	01-5510		34,813.43
85168326	01/28/2011	PERRY-SMITH LLP	01-5811		8,050.00
85168327	01/28/2011	PITNEY BOWES CREDIT CORP	01-5600		731.00
85168328	01/28/2011	PIZZA GUYS	01-4300		235.82
85168329	01/28/2011	PLACER COUNTY SELPA	01-5200		50.00
85168330	01/28/2011	PLACER COUNTY CLERK	01-5813		42,791.91
85168331	01/28/2011	Placer Union High School Dist	01-5200		315.00
85168332	01/28/2011	PURCHASE POWER	01-4300		3,030.00
85168333	01/28/2011	RAINFORTH GRAU ARCHITECTS	01-5800		3,067.25
85168334	01/28/2011	RAY MORGAN CO. / CHICO	01-4300		193.09
85168335	01/28/2011	SAC VAL JANITORIAL SALES	01-4300		138.02
85168336	01/28/2011	SAFeway INC	01-4300		164.23
85168337	01/28/2011	SCHOOL FACILITY CONSULTANTS	21-5800		446.25
85168338	01/28/2011	SCHOOL SPECIALTY INC	01-4300		388.83
85168339	01/28/2011	SCHOOL STEPS, INC.	01-5800		5,776.00

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Checks Dated 01/28/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85168340	01/28/2011	SIERRA OFFICE SUPPLIES &	01-4300		116.37
85168341	01/28/2011	SIG EMPLOYEE BENEFITS TRUST	76-9554		574,449.80
85168342	01/28/2011	SINGLEWIRE SOFTWARE	14-5600		24,664.68
85168343	01/28/2011	SPEECH & LANGUAGE THERAPY	01-5800		190.00
85168344	01/28/2011	SUTTER MEDICAL FOUNDATION	01-5800		25.00
85168345	01/28/2011	SWRCB/STATE WATER RESOURCES	01-5800		1,008.00
85168346	01/28/2011	THE LATINO FAMILY	01-5200		1,000.00
85168347	01/28/2011	THOMSON WEST	01-4200		35.72
85168348	01/28/2011	UNIVERSAL SPECIALTIES, INC.	01-4300		546.68
85168349	01/28/2011	Eileen F. Binning	01-5800		90.00
85168350	01/28/2011	Gina M. Ford	01-4300		275.86
85168351	01/28/2011	Kevin D. Kurtz	01-4300		32.44
85168352	01/28/2011	AIRGAS	01-4300		465.78
85168353	01/28/2011	AMERICAN BUTTON MACHINES	01-4300		389.95
85168354	01/28/2011	ANDY MARK INC	01-4400	2,027.73	
			Unpaid Sales Tax	146.35-	1,881.38
85168355	01/28/2011	AUBURN HARDWOODS	01-4300		255.15
85168356	01/28/2011	BANK OF AMERICA #3024	01-5200		
			01-5800		512.50
85168357	01/28/2011	BEST BUY FOR BUSINESS	01-4300		140.37
85168358	01/28/2011	BIO CORPORATION	01-4300	477.86	
			Unpaid Sales Tax	30.95-	446.91
85168359	01/28/2011	BIO RAD LAB	01-4300		280.26
85168360	01/28/2011	BULBMAN - SACRAMENTO	01-4300		178.56
85168361	01/28/2011	COSTCO	01-4300		43.38
85168362	01/28/2011	DE LAGE LANDEN	01-5600		142.58
85168363	01/28/2011	DECKER EQUIPMENT	01-4300	31.96	
			Unpaid Sales Tax	1.55-	30.41
85168364	01/28/2011	DISCOVERY MUSEUM SCIENCE CTR	01-5800		320.00
85168365	01/28/2011	ENSLow PUBLISHERS INC.	01-4300		262.85
85168366	01/28/2011	FOLLETT LIBRARY RESOURCES	01-4300		
			01-5800		3,071.54
85168367	01/28/2011	GRECO NATURAL FARMING	01-4300		5,625.00
85168368	01/28/2011	KAPLAN	01-4300		755.81
85168369	01/28/2011	LAKESHORE LEARNING MATERIALS	01-4300		351.87
85168370	01/28/2011	LINCOLN ACE HARDWARE / AG	01-4300		76.11
85168371	01/28/2011	MAGICAL MOONSHINE THEATRE	01-5800		585.00
85168372	01/28/2011	MARRIOTT PIANO SERVICE	01-5800		130.00
85168373	01/28/2011	MEISSNER SEWING MACHINE CO.	01-5600		191.95
85168374	01/28/2011	NASCO MODESTO	01-4300		497.34
85168375	01/28/2011	NATIONAL INSTRUMENTS	01-4400		2,051.51
85168376	01/28/2011	NORTHERN ENERGY	01-4300		165.02
85168377	01/28/2011	NSTA	01-5200		205.00
85168378	01/28/2011	NWN CORPORATION FORMERLY WESTERN BLUE	01-4300		
			01-4400		4,113.51
85168379	01/28/2011	OFFICE DEPOT	01-4300		605.35
85168380	01/28/2011	ORIENTAL TRADING COMPANY INC	01-4300	189.93	
			Unpaid Sales Tax	13.55-	176.38
85168381	01/28/2011	POSTMASTER / COES	01-4300		132.00
85168382	01/28/2011	PRINT TO MAIL	01-4300		1,457.71
85168383	01/28/2011	RAY MORGAN CO. / CHICO	01-4300		821.76
85168384	01/28/2011	RAY MORGAN CO. EQUIPMENT PURCHASES	01-4300		399.44
85168385	01/28/2011	RIEBES AUTO PARTS	01-4300		618.56
85168386	01/28/2011	SAFEWAY INC	01-4300		139.05

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Checks Dated 01/28/11

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85168387	01/28/2011	SCANTRON CORPORATION	01-4300		189.95
85168388	01/28/2011	SCHOLASTIC BOOK CLUBS	01-4200		157.00
85168389	01/28/2011	SCHOOL SPECIALTY INC	01-4300		194.19
85168390	01/28/2011	SHERIDAN SCHOOL	01-4300		36.76
85168391	01/28/2011	STAPLES ADVANTAGE	01-4300		692.87
85168392	01/28/2011	TEACHER DIRECT	01-4300	104.17	
			Unpaid Sales Tax	6.97-	97.20
85168393	01/28/2011	TEACHER'S DISCOVERY	01-4300	74.34	
			Unpaid Sales Tax	4.94-	69.40
85168394	01/28/2011	THERAPY SHOPPE INC	01-4300	101.97	
			Unpaid Sales Tax	7.01-	94.96
85168395	01/28/2011	"DANIELSEN COMPANY, THE"	13-4380	731.05	
			13-4710	5,221.74	
			Unpaid Sales Tax	14.40-	5,945.59
85168396	01/28/2011	BERNARD FOOD INDUSTRIES	13-4710		664.78
85168397	01/28/2011	CROWN DISTRIBUTING INC.	13-4710		693.81
85168398	01/28/2011	ED JONES FOOD SERVICE	13-4710		5,677.82
85168399	01/28/2011	PIZZA GUYS	13-4710		1,682.20
85168400	01/28/2011	PROPACIFIC FRESH	13-4710		398.90
85168401	01/28/2011	SARA LEE	13-4710		677.42
85168402	01/28/2011	SYSCO SACRAMENTO	13-4380		
			13-4710		2,846.92
85168403	01/28/2011	TAYLORVILLE ORCHARD	13-4710		154.00
85168404	01/28/2011	VENDMART OF SACRAMENTO	13-4710		1,669.28
85168405	01/28/2011	ENVIRONMENTAL HEALTH SERVICES	13-5200		255.00
			Total	111	807,969.48

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	94	185,694.81
13	Cafeteria Fund	12	20,742.92
14	Deferred Maintenance Fund	1	24,664.68
21	Building Fund #1	2	874.39
25	Capital Facilities Fund	1	1,341.40
49	Mello Roos Capital Projects	1	420.00
76	Payroll Fund	1	574,449.80
	Total	111	808,188.00
	Less Unpaid Sales Tax Liability		218.52-
	Net (Check Amount)		807,969.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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5,214

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever-Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Classified Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Ryan Davis
Director, Human Services



ENCLOSURES:

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund/Categorical

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

March 1, 2011

CLASSIFIED/MANAGEMENT

RESIGNATION

1. **Name:** Leah Favro
Position: Intervention Services Provider
Site: Creekside Oaks Elementary
Hours: 5 Hours/Day
Effective: 2/24/11

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Certificated Personnel Report

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Ryan Davis
Director of Human Services



ENCLOSURES:

Yes

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General/Categorical

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

5.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

March 1, 2011

CERTIFICATED/MANAGEMENT

RESIGNATION

1. Felicia Behm, Music Teacher, Lincoln High School

RETIREMENTS

2. Marie Glover, Speech Pathologist, Carlin C. Coppin Elementary
3. Kathleen Kelly, Kindergarten Teacher, Foskett Ranch Elementary
4. Joan Lacktis, 6th – 8th Grade Sci. Tech./Comp./Video Prod. Teacher, Twelve Bridges Middle

REQUEST FOR SHARED CONTRACT LEAVE OF ABSENCE

5. Ashley Winger, 5th Grade Teacher, Creekside Oaks Elementary
6. April Rennie, 2nd Grade Teacher, Creekside Oaks Elementary

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of the Public Disclosure of the proposed
Classified School Employees Association collective
bargaining agreement in accordance with AB1200

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Office

FINANCIAL INPUT/SOURCE:

Operating Revenues, Reserves

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Public Disclosure regarding the financial implications of the proposed Classified School Employees Association collective bargaining agreement will be presented to the Board of Trustees for their consideration.

In addition to the current agreement, the District and CSEA signed an MOU in May 2010 agreeing to an increase in the District's monthly contribution to health benefits, from the amount equal to the 2007-08 Kaiser employee plus children, dental and vision premium to the 2010-11 premium for this plan. This resulted in an increase of approximately \$180,000 to the District's health and welfare costs in 2010-11. This MOU has been added to the collective bargaining agreement.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the Public Disclosure of the proposed Classified School Employees Association collective bargaining agreement in accordance with AB1200.

**Placer County Office of Education
District Business Services**

**PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**

in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	Western Placer Unified School District
Name of Bargaining Unit:	CSEA Local 741
Certificated, Classified, Other:	Classified

The proposed agreement covers the period beginning: July 1, 2010 and ending: June 30, 2013
(date) (date)

The Governing Board will act upon this agreement on: March 1, 2011
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2010-11	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2010-11	Year 2 Increase/(Decrease) FY 2011-12	Year 3 Increase/(Decrease) FY 2012-13
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.)	\$ 5,554,838	\$ (32,000)	\$ (32,000)	\$ (32,000)
		-0.58%	-0.58%	-0.58%
2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 178,348.00	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
Description of Other Compensation				
3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 1,643,600	\$ (9,300)	\$ (9,300)	\$ (9,300)
		-0.57%	-0.57%	-0.57%
4 Health/Welfare Benefits	\$ 1,658,246	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
5 Total Compensation - Add Items 1 through 4 to equal 5	\$ 9,035,032	\$ (41,300)	\$ (41,300)	\$ (41,300)
		-0.46%	-0.46%	-0.46%
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Line No. 1.	\$ 82,091	\$ -	\$ -	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	192.10			
8 Total Compensation - Average Cost per Employee	\$ 47,033	\$ (215)	\$ (215)	\$ (215)
		-0.46%	-0.46%	-0.46%

5.5.1

Public Disclosure of Proposed Collective Bargaining Agreement

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

There was no salary increase.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No.

11. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

See attached explanation.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐

If yes, please describe the cap amount.

The District contribution is capped at the 2010-11 cost of Kaiser employee plus children, dental and vision. This agreement was made in May 2010, with a cost increase of \$180,000 (this is in the approved 2010-11

- B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

See attached explanation.

- C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

5.5.2

A11.

a. Previously, bus drivers had 25 minutes added to each A.M./P.M. run to be used for check-in, checkout and cleanup. The 25 P.M. minutes were removed from the contract, reducing the annual cost to the District by \$44,500. b. The Terms and Conditions of Employment article was amended so that if a driver has a trip in between regular runs and stays within one hour of the regular route time, it will be considered standby time (previously, this was allowed for up to two hours). It is estimated that this will save approximately \$3,000 per year. c. The maximum number of related experience that may be credited to the salary schedule for a new employee was increased from two years to three years, for an estimated annual cost of \$6,200.

B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

1. The Leave article was amended to state that employees are allowed to take leave, in increments of two hours or less, without deduction, for medical appointments. No more than two hours per month may be taken under this article, and leave does not carry over from year to year. Previously, no maximum number of hours was assigned to this leave provision. 2. Clarifying language was added to say, "if a bargaining unit member, during their normal working hours, is temporarily assigned to work in a lower classification, they shall receive their current rate of pay. If a bargaining unit member is temporarily assigned to work in a higher classification, their rate of pay while working out of class, shall be at step 1 of the higher classification in which they are temporarily working or the next higher step in that classification that ensures the employee is receiving an increase in their regular hourly rate." 3. Under the Layoff and Reemployment article, the sentence, "any assigned time shall be considered a layoff under the provisions of this Article" was deleted.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

For the 2011-12 and 2012-13 school years, the parties may reopen negotiations only in the area of Article VI Salaries, Article IV Employee Benefits and two articles of choice by either party.

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement, when added to the agreement on health benefits dated May 2010, increases deficit financing by approximately \$138,700. To detail, the increase in employee health cap to the 2010-11 Kaiser employee plus children, dental and vision premium, increased deficit financing by approximately \$180,000; the change to allow new employees to enter the salary schedule at Step D will increase deficit financing by approximately \$6,200; the reduction in bus inspection time decreases deficit financing by \$44,500; the decrease in standby time from 2 hours to one hour decreases deficit financing by \$3,000.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

A new article, "Safety," was added, which states that the District shall endeavor to conform to and comply with all health, safety and sanitation requirements imposed by State or Federal authority, and states procedures to be followed to ensure safety in the performance of work duties.

G. Source of Funding for Proposed Agreement

1. Current Year

The cost of the \$180,000 increase in health expenditures is being funded through reserves in the current year. The District will be making budget cuts over the next three years to bring expenditures in line with revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

See above.

Public Disclosure of Proposed Collective Bargaining Agreement

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit:

CSEA

	Column 1	Column 2	Column 3	Column 4
	Latest Board Approved Budget Before Settlement (As of 10/31/10)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 32,188,144	\$ -	\$ -	\$ 32,188,144
Remaining Revenues (8100-8799)	\$ 5,684,130	\$ -	\$ -	\$ 5,684,130
TOTAL REVENUES	\$ 37,872,274	\$ -	\$ -	\$ 37,872,274
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 21,448,071	\$ -	\$ -	\$ 21,448,071
Classified Salaries (2000-2999)	\$ 4,224,033	\$ 2,400	\$ -	\$ 4,226,433
Employee Benefits (3000-3999)	\$ 8,174,148	\$ 700	\$ -	\$ 8,174,848
Books and Supplies (4000-4999)	\$ 2,397,195	\$ -	\$ -	\$ 2,397,195
Services, Other Operating Expenses (5000-5999)	\$ 3,337,764	\$ -	\$ -	\$ 3,337,764
Capital Outlay (6000-6599)	\$ 35,000	\$ -	\$ -	\$ 35,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,129,420	\$ -	\$ -	\$ 1,129,420
Direct Support/Indirect Cost (7300-7399)	\$ (764,047)	\$ 3,000	\$ -	\$ (761,047)
TOTAL EXPENDITURES	\$ 39,981,584	\$ 6,100	\$ -	\$ 39,987,684
OPERATING SURPLUS (DEFICIT)	\$ (2,109,310)	\$ (6,100)	\$ -	\$ (2,115,410)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 336,451	\$ -	\$ -	\$ 336,451
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 139,814	\$ -	\$ -	\$ 139,814
CONTRIBUTIONS (8980-8999)	\$ (4,780,724)	\$ 47,400	\$ -	\$ (4,733,324)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (6,693,397)	\$ 41,300	\$ -	\$ (6,652,097)
BEGINNING FUND BALANCE	\$ 13,865,944			\$ 13,865,944
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
ENDING FUND BALANCE	\$ 7,172,547	\$ 41,300	\$ -	\$ 7,213,847
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ 2,000	\$ -	\$ -	\$ 2,000
Reserved for Economic Uncertainties (9770)	\$ 2,662,176	\$ -	\$ -	\$ 2,662,176
Designated Amounts (9775-9780)	\$ 1,738,858	\$ -	\$ -	\$ 1,738,858
Unappropriated Amount (9790)	\$ 2,769,513	\$ 41,300	\$ -	\$ 2,810,813

* Please see question #5 on page 7.

5.5.5

Public Disclosure of Proposed Collective Bargaining Agreement

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit:

CSEA

	Column 1 Latest Board Approved Budget Before Settlement (As of 10/31/10)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 1,606,347	\$ -	\$ -	\$ 1,606,347
Remaining Revenues (8100-8799)	\$ 7,291,361	\$ -	\$ -	\$ 7,291,361
TOTAL REVENUES	\$ 8,897,708	\$ -	\$ -	\$ 8,897,708
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 3,846,194	\$ -	\$ -	\$ 3,846,194
Classified Salaries (2000-2999)	\$ 3,116,892	\$ (34,400)	\$ -	\$ 3,082,492
Employee Benefits (3000-3999)	\$ 2,537,047	\$ (10,000)	\$ -	\$ 2,527,047
Books and Supplies (4000-4999)	\$ 1,482,113	\$ -	\$ -	\$ 1,482,113
Services, Other Operating Expenses (5000-5999)	\$ 921,304	\$ -	\$ -	\$ 921,304
Capital Outlay (6000-6599)	\$ 563,609	\$ -	\$ -	\$ 563,609
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ 654,970	\$ (3,000)	\$ -	\$ 651,970
TOTAL EXPENDITURES	\$ 13,122,129	\$ (47,400)	\$ -	\$ 13,074,729
OPERATING SURPLUS (DEFICIT)	\$ (4,224,421)	\$ 47,400	\$ -	\$ (4,177,021)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 4,780,724	\$ (47,400)	\$ -	\$ 4,733,324
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 556,303	\$ *	\$ -	\$ 556,303
BEGINNING FUND BALANCE	\$ 752,510			\$ 752,510
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
ENDING FUND BALANCE	\$ 1,308,813	\$ -	\$ -	\$ 1,308,813
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ 1,308,813	\$ -	\$ -	\$ 1,308,813
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question #5 on page 7.

5.5.6

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**

Bargaining Unit:

CSEA

	Column 1 Latest Board Approved Budget Before Settlement (As of 10/31/10)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 33,794,491	\$ -	\$ -	\$ 33,794,491
Remaining Revenues (8100-8799)	\$ 12,975,491	\$ -	\$ -	\$ 12,975,491
TOTAL REVENUES	\$ 46,769,982	\$ -	\$ -	\$ 46,769,982
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 25,294,265	\$ -	\$ -	\$ 25,294,265
Classified Salaries (2000-2999)	\$ 7,340,925	\$ (32,000)	\$ -	\$ 7,308,925
Employee Benefits (3000-3999)	\$ 10,711,195	\$ (9,300)	\$ -	\$ 10,701,895
Books and Supplies (4000-4999)	\$ 3,879,308	\$ -	\$ -	\$ 3,879,308
Services, Other Operating Expenses (5000-5999)	\$ 4,259,068	\$ -	\$ -	\$ 4,259,068
Capital Outlay (6000-6599)	\$ 598,609	\$ -	\$ -	\$ 598,609
Other Outgo (7100-7299) (7400-7499)	\$ 1,129,420	\$ -	\$ -	\$ 1,129,420
Direct Support/Indirect Cost (7300-7399)	\$ (109,077)	\$ -	\$ -	\$ (109,077)
TOTAL EXPENDITURES	\$ 53,103,713	\$ (41,300)	\$ -	\$ 53,062,413
OPERATING SURPLUS (DEFICIT)	\$ (6,333,731)	\$ 41,300	\$ -	\$ (6,292,431)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 336,451	\$ -	\$ -	\$ 336,451
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 139,814	\$ -	\$ -	\$ 139,814
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (6,137,094)	\$ 41,300	\$ -	\$ (6,095,794)
BEGINNING FUND BALANCE	\$ 14,618,454			\$ 14,618,454
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
ENDING FUND BALANCE	\$ 8,481,360	\$ 41,300	\$ -	\$ 8,522,660
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ 1,310,813	\$ -	\$ -	\$ 1,310,813
Reserved for Economic Uncertainties (9770)	\$ 2,662,176	\$ -	\$ -	\$ 2,662,176
Designated Amounts (9775-9780)	\$ 1,738,858	\$ -	\$ -	\$ 1,738,858
Unappropriated Amount - Unrestricted (9790)	\$ 2,769,513	\$ 41,300	\$ -	\$ 2,810,813
Unappropriated Amount - Restricted (9790)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties Percentage	10.20%			10.29%

* Please see question #5 on page 7.

5.5.7

Public Disclosure of Proposed Collective Bargaining Agreement

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Bargaining Unit:		Combined General Fund		
		CSEA		
	FY 2010-11	FY 2011-12	FY 2012-13	
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement	
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 33,794,491	\$ 35,336,617	\$ 36,126,361	
Remaining Revenues (8100-8799)	\$ 12,975,491	\$ 11,064,128	\$ 10,139,381	
TOTAL REVENUES	\$ 46,769,982	\$ 46,400,745	\$ 46,265,742	
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 25,294,265	\$ 25,636,445	\$ 26,040,000	
Classified Salaries (2000-2999)	\$ 7,308,925	\$ 7,392,288	\$ 7,528,000	
Employee Benefits (3000-3999)	\$ 10,701,895	\$ 11,197,207	\$ 11,660,700	
Books and Supplies (4000-4999)	\$ 3,879,308	\$ 3,006,308	\$ 3,100,000	
Services, Other Operating Expenses (5000-5999)	\$ 4,259,068	\$ 4,194,068	\$ 4,200,000	
Capital Outlay (6000-6999)	\$ 598,609	\$ 70,609	\$ 80,000	
Other Outgo (7100-7299) (7400-7499)	\$ 1,129,420	\$ 1,129,420	\$ 1,130,000	
Direct Support/Indirect Cost (7300-7399)	\$ (109,077)	\$ (126,077)	\$ (120,000)	
TOTAL EXPENDITURES	\$ 53,062,413	\$ 52,500,268	\$ 53,618,700	
OPERATING SURPLUS (DEFICIT)	\$ (6,292,431)	\$ (6,099,523)	\$ (7,352,958)	
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 336,451	\$ -	\$ -	
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 139,814	\$ (1,672,823)	\$ (6,360,000)	
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (6,095,794)	\$ (4,426,700)	\$ (992,958)	
BEGINNING FUND BALANCE	\$ 14,618,454	\$ 8,522,660	\$ 4,095,960	
ENDING FUND BALANCE	\$ 8,522,660	\$ 4,095,960	\$ 3,103,002	
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ 1,310,813	\$ 2,000	\$ 4,118	
Reserved for Economic Uncertainties - Unrestricted (9770)	\$ 2,662,176	\$ 2,529,456	\$ 2,147,941	
Reserved for Economic Uncertainties - Restricted (9770)	\$ -	\$ -	\$ -	
Board Designated Amounts (9775-9780)	\$ 1,738,858	\$ 1,244,581	\$ 827,041	
Unappropriated Amounts - Unrestricted (9790)	\$ 2,810,813	\$ 319,923	\$ 123,902	
Unappropriated Amounts - Restricted (9790)	\$ -	\$ -	\$ -	

5.5.8

Public Disclosure of Proposed Collective Bargaining Agreement

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Mandated Reserve Standard

		Current FY 2010-11	First Subsequent FY 2011-12	Second Subsequent FY 2012-13
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 53,202,227	\$ 50,827,445	\$ 47,258,700
b.	State Standard Minimum Reserve Percentage for this District Enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a times Line b. OR \$50,000	\$ 1,596,067	\$ 1,524,823	\$ 1,417,761

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$ 2,662,176	\$ 2,529,456	\$ 2,147,941
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$ 2,810,813	\$ 319,923	\$ 123,902
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	\$ -	\$ -	\$ -
g.	Total Available Reserves	\$ 5,472,989	\$ 2,849,379	\$ 2,271,843
h.	Reserve for Economic Uncertainties Percentage	10.29%	5.61%	4.81%

3. Do unrestricted reserves meet the state minimum reserve amount?

Current FY 2010-11

First Subsequent FY 2011-12

Second Subsequent FY 2012-13

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

5.5.9

Public Disclosure of Proposed Collective Bargaining Agreement

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A



6. Please include any additional comments and explanations of Page 4 as necessary:

N/A



5.5.10

Public Disclosure of Proposed Collective Bargaining Agreement

5.5.11

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

(a) Current Year Base Revenue Limit (BRL) per ADA:	<u>\$ 6,348.07</u> (Estimated)
(b) Prior Year Base Revenue Limit (BRL) per ADA	<u>\$ 6,373.07</u> (Actual)
(c) Amount of Current Year Increase: (a) minus (b)	<u>\$ (25.00)</u>
(d) Percentage Increase in BRL per ADA: (c) divided by (b)	<u>-0.39%</u>
(e) Change in Deficit % from PY to CY: (Enter as a %)	<u>0.39%</u>
(f) Percentage Increase in BRL after deficit:	<u>0.00%</u>
(g) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)	<u>-0.46%</u>

5.5.12

L. CERTIFICATION FORM NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent fiscal years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. Absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board, however, it does not prevent them from taking action on the agreement.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Western Placer Unified School District,

hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement between the District and the CSEA Local 741 Bargaining Unit, during the term of the agreement from July 1, 2010 to June 30, 2013.

Board Actions

The board actions necessary to meet the costs of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources

Expenditures/Other Financing Uses

Ending Fund Balance Increase (Decrease)

**Budget Adjustment
Increase (Decrease)**

\$

\$

\$

(41,300)

41,300

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources

Expenditures/Other Financing Uses

Ending Fund Balance Increase (Decrease)

**Budget Adjustment
Increase (Decrease)**

\$

\$

\$

(82,600)

82,600

Budget Revisions

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Certifications (check one & sign)

☒ I hereby certify ☐ I am unable to certify

District Superintendent
(Signature)

Date

☒ I hereby certify ☐ I am unable to certify

Craig Carlson for Joyce Lopes
Chief Business Official
(Signature)

2/23/11
Date

Special Note: The Placer County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

5.5.13

District Business Services
Placer County Office of Education

M. CERTIFICATION FORM NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Carrie Carlson
Contact Person

Date

(916) 434-5095
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on March 1, 2011, took action to approve the proposed Agreement with the CSEA Local 741 Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Placer County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

INFORMATION

DISCUSSION

ACTION

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Memorandum of Understanding
With WPTA regarding Budget Reductions Including
Furlough Days and Modification to Benefits among
Other items.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:

MOU Dated 2/14/11

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund Savings

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The Western Placer Unified School District and the Western Placer Teachers Association have signed a Memorandum of Understanding regarding furlough days, salary, benefit changes, extension of the retirement notification date and other items for the 2011/2012 school year. This MOU will greatly assist the District with achieving its required budget reductions for the 2011-2012 school year while saving positions and programs.

RECOMMENDATION:

Administration recommends the Board of Trustees ratify the Memorandum of Understanding between the Western Placer Unified School District and the Western Placer Teachers' Association.

8.1

MEMORANDUM OF UNDERSTANDING
Between the
WESTERN PLACER UNIFIED SCHOOL DISTRICT
And the
WESTERN PLACER TEACHER'S ASSOCIATION

February 14, 2011

INTRODUCTION

On February 9, 2011, the representatives of Western Placer Unified School District ("District") and the Western Placer Teacher's Association ("WPTA") met and negotiated with regard to the need for reducing the District's budget for the 2011-2012 fiscal year. Both parties understand and agree that there is a financial need to create savings in the budget of the Western Placer Unified School District so that it retains a positive ending balance and meets statutory requirements in 2011-2012, 2012-2013, and 2013-2014. In the interest of promoting harmonious labor relations between the parties and to avoid uncertainty and inconvenience, WPTA and the District, agree as follows:

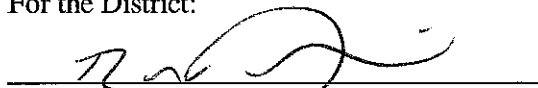
1. For the fiscal year 2011-2012, WPTA bargaining unit members shall take four (4) unpaid, non-work "furlough" days. Furlough days shall be taken in the following manner:
 - a. All WPTA unit members will receive four (4) unpaid furlough days for the 2011-2012 school year. Each employee's salary shall be reduced accordingly to reflect the four (4) furlough day reduction.
 - b. Three (3) of the furlough days will be taken on instructional days (February 13, 14 and 15, 2012) and one (1) furlough day will be taken on a non-ADA day (August 19, 2011). WPTA will put forth the furlough dates delineated immediately above in 1(b) to their members as a portion of the bargaining units vote on the District Calendar. In the event WPTA members do not accept these dates for furlough days, WPTA and the District agree to meet and negotiate over the placement of these days for a period of no longer than ten (10) work days and meet no less than one time during this period of time. If at the end of ten (10) work days the parties can not come to agreement on the placement of furlough days, the days set forth in the first sentence of 1(b) above shall be the furlough days for the 2011-2012 school year.
 - c. The Certificated Salary Schedule shall be adjusted to reflect the salary reduction by the four (4) furlough days for the 2011-2012 school year (this will be considered the negotiated salary adjustment for 2011-2012). By modifying the Salary Schedule unit members shall not be subject to a reduction in service credit, subject only to any changes in law or rules of the State Teacher's Retirement Service (STRS). The adjustment to the Salary Schedule will also reduce the hourly rate (C-1), the Master Stipend (F-1) and any other pay, salary or stipend associated with the Salary Schedule. (See attached 2011-2012 Salary Schedule)
 - d. The above agreement shall affect all bargaining unit members regardless of how their position is funded.
2. WPTA and the District further agree there will be no raise (Appendix A, see attached) for the 2010-11 school year.
3. WPTA and the District further agree the Kaiser employee + children plan described in Article XIV, section B shall be the Kaiser employee + children \$10/\$10/\$25 plan. Although WPTA and

the District are currently negotiating the Collective Bargaining Agreement including Article XIV Employee Benefits, WPTA and the District agree to make this change effective July 1, 2011 and this change shall be reflected in the Collective Bargaining Agreement between the Parties.

4. In consideration for the concessions in paragraphs 1, 2, and 3 the District agrees that it will issue no reduction in force/layoff notices to WPTA unit members for services to be reduced or eliminated for the 2011-2012 school year except as noted below in 4(a)-(c).
 - a. Nothing in this Agreement will prohibit the District from issuing reduction in force/layoff notices to reduce or eliminate services for the 2012-2013 school year or subsequent school years.
 - b. This Agreement in no way prohibits the District from reducing or eliminating programs and/or positions through attrition (i.e. retirements, resignations, etc.) for the 2011-2012 school year or any subsequent school years.
 - c. Nothing in this agreement prohibits the district from releasing temporary teachers, engaging in the non-reelection process based on Education Code, or issuing reduction in force/layoff notices in order to reduce or eliminate categorically funded positions based on program needs or reduction in funds for the 2011-2012 school year.
5. The parties further agree for this year only to extend the retirement notification deadline as described in Article XIV section E2(d)(1) of the Collective Bargaining Agreement between the parties from March 1, 2011 to April 1, 2011.
6. The District and Association agree that all of the terms outlined in this MOU, with the exception of the change in Employee Benefits detailed in paragraph 3 shall sunset on June 30, 2012 unless otherwise agreed upon by the parties in writing. Therefore, the Salary Schedule for the 2012-2013 school year will revert back to the 2010-2011 Salary Schedule unless otherwise agreed upon by the parties in writing.
7. Although this Agreement is not contingent upon cuts from other employee groups, WPTA and the District enter this agreement with the intent that at least Upper Management employees would take an equivalent cut as it relates to furlough days and benefits.
8. This agreement establishes no past practice or precedent between the parties and shall not alter the terms of the current Collective Bargaining Agreement except as expressly stated above.
9. In the event any term of this MOU shall, to any extent, be found to be invalid or unenforceable, the remainder of this MOU shall remain valid and enforceable.
10. This MOU shall be governed by and controlled in accordance with the laws of the State of California.
11. The MOU is contingent and shall become effective upon approval by Western Placer Teachers Association as evidenced by the signature of the WPTA designee below and by ratification of the Western Placer Unified School District Board of Trustees.

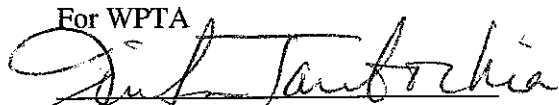
Dated: 2-14-2011

For the District:


Ryan Davis, Director of Human Services

Dated: 2/14/11

For WPTA


Jennifer Tarabochia, Chief Negotiator

WESTERN PLACER UNIFIED SCHOOL DISTRICT

2010/2011 CERTIFICATED SALARY SCHEDULE

STEP	A AB + 0	B AB + 15	C Credential OR AB + 30	D AB + 45 MA + 0	E AB + 60 MA + 15	F AB + 75 MA + 30	STEP
1	34,771	37,744	43,352	44,171	46,777	48,925	1
2			44,869	45,827	48,532	50,882	2
3			46,440	47,546	50,352	52,917	3
4			48,065	49,329	52,240	55,034	4
5				51,179	54,199	57,235	5
6				53,098	56,231	59,525	6
7				55,089	58,340	61,906	7
8				57,155	60,528	64,382	8
9					62,797	66,957	9
10					65,153	69,635	10
11						72,421	11
12						75,318	12
13						75,995	13
14						76,679	14
15						77,369	15
16						78,066	16
17						78,768	17
18						79,478	18
19						80,193	19
20						80,915	20
21						81,723	21
22						82,541	22
23						83,366	23
24						85,676	24

MASTER STIPEND IS 2.5% OF F-1

1,223

ASSIGNMENT - HOURLY

C-1 Placement, \$43,352 / 183 contract days = \$236.90 daily rate

\$236.90 daily rate divided by 7.5 hours = \$31.59 hourly rate.

8/5/2010 2:17 PM

8.1.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
2011/2012 CERTIFICATED SALARY SCHEDULE*

STEP	A AB + 0	B AB + 15	C Credential OR AB + 30	D AB + 45 MA + 0	E AB + 60 MA + 15	F AB + 75 MA + 30	STEP
1	34,011	36,919	42,404	43,205	45,755	47,856	1
2			43,888	44,825	47,471	49,770	2
3			45,425	46,507	49,251	51,761	3
4			47,014	48,251	51,098	53,831	4
5				50,060	53,014	55,984	5
6				51,937	55,002	58,224	6
7				53,884	57,065	60,553	7
8				55,905	59,205	62,975	8
9					61,424	65,494	9
10					63,729	68,113	10
11						70,838	11
12						73,671	12
13						74,334	13
14						75,003	14
15						75,678	15
16						76,359	16
17						77,047	17
18						77,741	18
19						78,440	19
20						79,146	20
21						79,937	21
22						80,737	22
23						81,544	23
24						83,804	24
MASTER STIPEND IS 2.5% OF F-1				1,196			
ASSIGNMENT - HOURLY							
C-1 Placement, Daily Rate = \$231.72							
\$231.72 daily rate divided by 7.5 hours = \$30.90 hourly rate.							
*2011-2012 Salary Schedule reflects 4 furlough days per MOU dated February 14, 2011							

8.1.4

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Resolution No. 10/11.11 regarding work year
Reduction for Certificated Management Employees and
Authorization for required notice pursuant to Education
Code section 44951.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services



ENCLOSURES:

Resolution No. 10/11.11

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund Savings

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

Yes

BACKGROUND:

Pursuant to Education Code 44951 and in order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Certificated Administrators including the Superintendent by Four (4) days for the 2011-2012 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Classified Administrators, Confidential Employees, and WPTA bargaining unit members are addressed in other Agenda items for this Board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution No. 10/11.11.

82

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 10/11.11
RESOLUTION REGARDING REDUCTION OF CERTIFICATED ADMINISTRATIVE
WORK YEAR**

WHEREAS, the Superintendent and Governing Board of a school district may, pursuant to state law, choose to release or reassign properly notified certificated administrators and supervisors for the next school year;

WHEREAS, due to the fiscal crisis, the Western Placer Unified School District must reduce its budget dramatically; and

WHEREAS, the following positions are currently assigned the following number of work days for the 2010-2011 school year:

<u>Position</u>	<u>Workdays</u>
Superintendent	260
Dept. Superintendent, Educational Services	260
Assistant Principal - High School	210
Assistant Principal - Elementary	204
Assistant Principal – Middle School	204
Director, Special Education	220
Principal Continuation High School	210
Principal Elementary	210
Principal High School	220
Principal Middle School	210
Program Specialist, Special Education	207
Program Support Specialist	210
District Psychologist	192
Director of Human Services	220

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Western Placer Unified School District hereby determines that the work year of the above-listed positions shall be reduced by four (4) work days for the 2011-2012 school year only; and

8.2.1

BE IT FURTHER RESOLVED THAT the Superintendent or designee is directed before March 15, 2011, to send a written notice to each of the employees currently occupying the above-listed positions (with the exception of the Superintendent's own position), stating that if he/she is maintained in his/her current position, or is reassigned to any of the above-listed positions pursuant to Education Code §44951 for the 2011-2012 school-year, that the position's work year will be reduced by four (4) days from the number of work days scheduled in the 2010-2011 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall either be deposited in the United States registered or certified mail, return-receipt requested, with postage prepaid addressed to the last known address of each, or shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the possible above-referenced reduction in certificated administrative work year; and

BE IT FURTHER RESOLVED THAT the Superintendent shall submit in writing on or before March 10, 2011 a request to the Board President that his work year be reduced to 256 work days and that his overall compensation will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT the Board President shall have the authority to approve the Superintendent's request.

PASSED AND ADOPTED this 1st day of March, 2011 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul Carras, President
Board of Trustees
Western Placer Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk
Board of Trustees
Western Placer Unified School District

8.2.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Resolution No. 10/11.12 regarding work year
Reduction for Senior/Classified Management Employees
and Authorization for required notice.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:

Resolution No. 10/11.12

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund Savings

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

Yes

BACKGROUND:

In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Senior Management and Classified Management employees by Four (4) days for the 2011-2012 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Confidential Employees, and WPTA bargaining unit members are addressed in other Agenda items for this Board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution No. 10/11.12.

8.3

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 10/11.12
RESOLUTION REGARDING REDUCTION OF SENIOR MANAGEMENT/
CLASSIFIED MANAGEMENT 2011-2012 WORK YEAR**

WHEREAS, due to the fiscal crisis, the Western Placer Unified School District must reduce its budget dramatically in the 2011-2012 school year; and

WHEREAS, the following positions are currently assigned the following number of work days for the 2010-2011 school year:

<u>Position</u>	<u>Workdays</u>
Director of Technology	260
Director of Maintenance & Operations	260
Food Services Director	260
Director of Business Services	260
Coordinator of Education & Business Technology	260
Occupational Therapist	200
Behavior Analyst (vacant)	200
Transportation Director	260
After School Coordinator	210
Transition Specialist	200
Workability Coordinator	210
Assistant Superintendent of Business Services	260
Assistant Superintendent of Facilities & Maintenance	260

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Western Placer Unified School District hereby determines that the work year of the above-listed positions shall be reduced by four (4) work days for the 2011-2012 school year; and

BE IT FURTHER RESOLVED THAT the Superintendent or designee is directed before May 15, 2011, to send a written notice to each of the employees currently occupying the above-listed positions, stating that his/her work year will be reduced by four (4) days from the number of work days scheduled in the 2010-2011 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the above-referenced reduction in work year and pay.

8-3.1

ADOPTED by the Governing Board of the Western Placer Unified School District on March 1, 2011, by the following vote:

AYES:

NOES:

ABSENT:

Paul Carras, President
Board of Trustees
Western Placer Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

Clerk
Board of Trustees
Western Placer Unified School District

8.32

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Adoption of Resolution No. 10/11.13 regarding work year
Reduction for Classified Confidential Employees
and authorization for required notice.

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:

Resolution No. 10/11.13

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

General Fund Savings

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

Yes

BACKGROUND:

In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Classified Confidential employees by Four (4) days for the 2011-2012 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Management Employees, and WPTA bargaining unit members are addressed in other Agenda items for this Board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution No. 10/11.13.

84

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 10/11.13
RESOLUTION REGARDING REDUCTION OF CLASSIFIED/CONFIDENTIAL
EMPLOYEE 2011-2012 WORK YEAR**

WHEREAS, due to the fiscal crisis, the Western Placer Unified School District must reduce its budget dramatically in the 2011-2012 school year; and

WHEREAS, the following positions are currently assigned the following number of work days for the 2010-2011 school year:

<u>Position</u>	<u>Workdays</u>
Budget Technician	260
Secretary to the Superintendent	260
Personnel Accounting Technician	260
Business Administrative Assistant	260
Educational Services Administrative Assistant	260
Payroll Technician	260
Acct. Technician II	260
Acct. Technician I	260

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Western Placer Unified School District hereby determines that the work year of the above-listed positions shall be reduced "furloughed" by four (4) work days for the 2011-2012 school year; and

BE IT FURTHER RESOLVED THAT the Superintendent or designee is directed before May 15, 2011, to send a written notice to each of the employees currently occupying the above-listed positions, stating that his/her work year will be reduced by four (4) days from the number of work days scheduled in the 2010-2011 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the above-referenced reduction in work year and pay.

ADOPTED by the Governing Board of the Western Placer Unified School District on March 1, 2011, by the following vote:

AYES:

NOES:

ABSENT:

Paul Carras, President
Board of Trustees
Western Placer Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

Clerk
Board of Trustees
Western Placer Unified School District

8.4.2

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Collective Bargaining Agreement
Agreement Between Western Placer Unified
School District and the California School Employees
Association Chapter # 741

AGENDA ITEM AREA:

Discussion/Action

REQUESTED BY:

Ryan Davis
Director of Human Services



ENCLOSURES:

Tentative Agreements reflecting changes
from previous Agreement.

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 1, 2011

ROLL CALL REQUIRED:

No

BACKGROUND:

The collective bargaining agreement between the California School Employees Association Chapter # 741 and the Western Placer Unified School District is being submitted for ratification. Both parties have completed a lengthy effort to finalize the contract. The terms of the agreement will be in effect from July 1, 2010 – June 30, 2013 with opportunities for both parties to reopen limited articles pursuant to the agreement.

RECOMMENDATION:

Administration recommends the Board of Trustees ratify the collective bargaining agreement as presented.

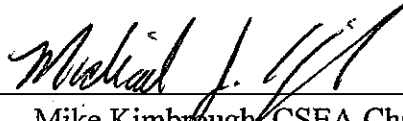
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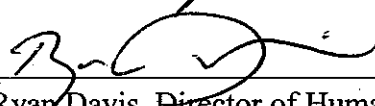
Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
Collective Bargaining Agreement

CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

Article II
Organization Rights

The Parties agree to status quo on Article II, Organization Rights.

By:  Date 15 Dec, 2010
Mike Kimbrough, CSEA Chapter President

By:  Date 12/15/10
Ryan Davis, Director of Human Services

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
Collective Bargaining Agreement

CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

Article III
Terms and Conditions of Employment

A. General Provisions

1. A regular employee is a classified employee who has probationary or permanent status.
2. A permanent employee is a regular employee who has successfully completed the initial probationary period of one (1) year **or twelve (12) consecutive work months** from date of hire in a regular position. The probationary employee shall be evaluated at the end of the third (3rd), sixth (6th) and ninth (9th) **work** month prior to the completion of the probationary period.
3. A probationary employee is a regular employee who, upon successful completion of the probationary period which is an extension of the selection process, will become a permanent employee. **Permanent employees may be evaluated once per year thereafter.**
4. Each bargaining unit position shall be given a title, and a description of duties and responsibilities. The minimum eligibility requirements for employment shall also be listed for each classification.
5. A seniority list, accurate as of July 1, shall be available to the Association on or before December 1 of each school year. Seniority shall be based upon initial date of hire with the District.
6. A full-time employee is scheduled to work eight (8) hours per day, 40 hours per week. A part-time employee is scheduled daily less than eight (8) hours.

B. Workday, Workweek, Work year

1. The normal workweek for full-time employees shall consist of five (5) consecutive days, Monday through Friday, of eight (8) hours per day and forty (40) hours per week. The regular workday and workweek may be extended on an overtime basis.
2. Each employee and position shall be assigned a fixed, regular, and ascertainable minimum number of hours per day, days per week, and days per year. This schedule may be modified by mutual agreement between the employee and the supervisor. **At no time may a position or multiple positions exceed eight (8) hours per day.**
3. Minimum, **early release and/or late start** days for students shall not be minimum days for employees. Employees must work all regular daily hours or submit an absence form if not in attendance.
4. Any day scheduled as a teacher-training day, teacher in-service, or parent-teacher conference day shall be a regular workday for employees, if students would otherwise have been in attendance but are not.
5. Any day in which schools are forced to close because of emergency conditions shall be considered a regular workday for all twelve month employees.
6. Employees on contracts other than twelve months will not be required to work on emergency closure days. However, if the California Department of Education requires the District to make-up the emergency closure days, then those employees will work those make-up days without additional compensation.
7. Employees on contracts other than twelve months who are asked to work by their supervisor on an emergency closure day will be credited with compensatory time-off. Compensatory time-off will be granted on an hour-for-hour basis.
8. Employee contracts other than twelve months are not required to work on designated "Zero Days". Zero Day definition: Any day within the school district's calendar, excluding holidays, designated as a non-student, non-teacher day. Staff development and in-service are "mandatory" attendance days.

C. Overtime / Compensatory Time Off

1. Hours worked beyond eight (8) hours in a day or forty (40) hours in a week

shall be considered overtime. Compensation shall be at one and one-half (1 ½) times the regular rate of pay.

2. For employees assigned and in paid status four (4) or more hours per day, compensation for all hours worked on the sixth or seventh **consecutive** day shall be one and one-half (1 ½) times the regular rate of pay. **For employees assigned and in paid status for less than four (4) hours per day, compensation for all hours worked on the seventh consecutive day shall be one and one-half (1 ½) times the regular rate of pay.**
3. All overtime must be pre-approved by the immediate supervisor. It shall be mutually agreed upon at that time whether it is to be compensatory time or wages. Any overtime worked must be compensated by compensatory time or wages. Compensatory time shall be accrued at the appropriate overtime rate. Unauthorized overtime could be grounds for disciplinary action.
4. When compensatory time off is authorized by the District, in lieu of cash compensation, such compensatory time off will be granted within the fiscal year earned provided services rendered to the District are not impaired.
5. Compensatory time earned will be recorded as **at the appropriate rate of pay as recorded in this contract.** ~~overtime hours at overtime rate.~~ Employees shall record actual hours worked in excess of eight hours on a time sheet and indicate comp time in lieu of paid overtime pay. **In the event of overtime, the Payroll Department will convert hours to appropriate overtime calculation for comp time. (i.e.) two (2) overtime hours worked will be recorded as the equivalent of three (3) hours regular time.**
6. If the authorized compensatory time is not utilized within the fiscal year accrued, all compensatory time balances will be paid to the employee at the end of the fiscal year, no later than July 10th. Compensatory time may not be accrued after April 1st. After April 1st, all overtime will be paid at the appropriate rate for the remainder of the fiscal year.
7. Compensatory time records will be kept at the District Office. All compensatory time will be turned into the District Office monthly. The employee shall be responsible for completing an absence sheet upon returning.

D. Breaks and Lunch Periods

1. All employees working five (5) hours or more per day shall be entitled to

an **UNPAID LUNCH PERIOD** of not less than one half (1/2) hour. Lunch periods shall be granted, when practicable, at approximately the midpoint of the work shift.

2. Employees working more than three (3) consecutive hours but less than four (4) consecutive hours shall be entitled to a ten (10) minute break.
3. Employees working at least four (4) hours but less than seven (7) hours per day shall be entitled to a fifteen (15) minute break.
4. Employees working seven (7) hours or more per day shall be entitled to two (2) fifteen (15) minute breaks.
5. Insofar as practical, breaks shall be scheduled in the middle of the work period.
6. If a recess period falls within an instructional assistant's work period, the assistant will be granted the appropriate break, if any, during a part of that recess.

E. Increase in Assigned Time

An employee who works a minimum of thirty (30) minutes per day in excess of their part-time assignment for a period of twenty (20) consecutive days or more shall have their basic assignment changed to reflect the longer hours in order to acquire employee benefits on a properly pro-rated basis.

F. Call-Back and Call-In Time

1. Any employee called in to work on a day when the employee is not scheduled to work shall receive a minimum of two (2) hours pay at the appropriate rate of pay, as set forth in this Agreement.
2. Any employee called back to work to perform unscheduled work which does not continuously precede or follow an employee's regularly scheduled shift shall receive a minimum of two (2) hours pay at the appropriate rate as set forth in this Agreement.
3. All hours worked on days designated by this Agreement as holidays shall be compensated at one and one-half times the regular rate of pay plus holiday pay for eligible employees.

G. Shift Differential

1. For full time employees whose work shift commences between 12:00 p.m. and 11:00 p.m., the District shall pay a shift differential of 2.5% of base

hourly plus longevity, if applicable, for all hours worked.

H. Extra Work Assignments

1. Extra work assignments are defined as bargaining unit work, which is needed on an intermittent basis and is not ongoing work.
2. This work will be paid at the employee's current rate of pay, if work is in same classification. Work completed by an employee working as a substitute for another employee in a different classification shall be paid at Step 1 of the appropriate classified employee salary range.
3. Employees must request, in writing, to be placed on an assignment list maintained at each District site. In addition to the name and telephone number of the employee, the request should include work skills and availability.

I. Short Term Employee

In accordance with California Education Code 45103, a "Short Term" employee means any person who is employed to perform service for the District, upon completion of which, the service required or similar services will not be extended or needed on a continuing basis.

At no time can a short-term employee be in a paid status for more than seventy-five percent of a school year. Seventy-five percent of a school year means 195 working days, including holidays, sick leave, vacation and other leaves of absences, irrespective of the number of hours worked per day. Short-term employees are not eligible to participate in District provided health and welfare programs.

Any work that is being considered for designation as short-term must also adhere to the following conditions:

1. Work must either be one-time in nature, or work that is not routine and/or customary to the normal duties of the unit employee classification(s).
2. If the short-term employee is **not** a probationary/permanent employee, i.e., a substitute employee or from outside the District, then that employee should be paid on Step A of the appropriate classification. The short-term employee's supervisor and Personnel Department will determine the appropriate classification.
3. If the short-term employee is a probationary/permanent employee, they should be paid consistent with their current rate of pay. However, if a probationary/ permanent employee accepts a short-term position in a

lower classification, then they will be paid at either the highest step of the lower classification, or their current rate of pay, whichever is less. If the short-term position is in a higher class, they will be paid at either Step A of the higher class or paid at the step above their current rate of pay.

4. All work must be assigned a predetermined start and end date. Extensions to the end date of the assignment must be pre-approved by the Superintendent or his/her designee. Any short-term assignment may be terminated prior to the predetermined end date at the discretion of the responsible administrator.
5. Unless an emergency condition exists, all anticipated short-term assignments must be advertised in-house for five working days. A unit employee who gets a short-term assignment remains a unit employee, and has the right to return to his/her unit position upon completion of the assignment.
6. The District shall ensure all short-term employee contracts are filled out and approved by the Superintendent or his/her designee prior to the beginning of the assignment.
7. The District shall ensure that the President of the Classified Employees' Association is informed regarding the status of short-term employee contracts.

J. Transportation

1. Definitions:

- a. Routes: A.M. - Regular route from home to school.
P.M. - Regular route from school to home.
- b. Seniority: When drivers have the same hire date in the bus driver classification then seniority shall be determined by lot.
- c. Extra Route: An extra route is any route above and beyond the established daily permanent routes by the District.
- d. Special Trip Assignment: District sponsored field trips and activities.
- e. Shuttle: Any trip under two hours.
- f. Relief Drivers: (Substitute Drivers used to cover runs of permanent drivers.) ~~They shall only do extra routes, special trip assignments, shuttles and Special Ed runs between AM and PM when the~~

~~permanent drivers according to seniority decline the offer or are unavailable. Relief drivers shall have no seniority until they are hired as permanent drivers with permanent routes.~~

2. Bus Routes:

a. The procedure for assigning bus routes will be as follows:

- 1) Each returning driver shall start the school year with the same route that was assigned in June. The only exception shall occur when a permanent driver resigns a position during the summer. In this event, the route shall be offered to the driver with the highest seniority at the beginning of the school year. The remaining routes shall be offered in descending order of seniority. New bus routes, permanent or temporary, established during the school year or routes that become vacant, shall be posted for bid within five (5) working days.
- 2) Drivers may thoroughly familiarize themselves with their assigned routes prior to the start of the school year. Pre-runs will be done in the school bus within the designated time it would take to complete the route. Special Education route drivers will be required to communicate their route schedules with the parents or guardians of the students they will transport prior to the start of school.

3. Bumping

- a. The route developed by the District with the highest number of hours shall be offered to the driver with the greatest seniority. Remaining routes shall be offered in descending order of seniority.
- b. All permanent daily bus routes will be re-bid at the end of the first week of October after adjustments and route changes have been established by the District. **At no time may established routes or additional permanent positions exceed eight (8) hours per day.**
- c. A driver may decline the route offered under 3.b above. When a driver declines, the route shall be offered to the driver with the next highest seniority. A driver shall have the right to decline twice.
- d. Extra routes will be bid at the end of the first week of October and at the end of the first week of February, separate and apart from A.M. and P.M. routes, by seniority.

8.5.8

4. Extra Routes:

- a. Extra routes will be offered by seniority. If an additional route becomes available, the route shall be bid in order of seniority, if the new route will give them more hours. However, if it does not provide any additional hours, then it will go for bid to the next senior driver. Only one extra route is allowed until each driver has been offered an extra route. The senior driver may take a second additional extra route as long as it does not put the driver over eight hours per day.
- b. Shuttle/Special Trip Assignments to be assigned on a rotation basis. If a shuttle/special trip overlaps with the extra routes, the driver will attempt to locate coverage through seniority before notifying management of status.
- c. ~~Relief drivers will only do extra routes when the permanent drivers according to seniority turn it down or are unavailable.~~ **Relief Drivers shall only do extra routes, special trip assignments, shuttles and Special Ed runs between AM and PM when the permanent drivers according to seniority decline the offer or are unavailable. Relief drivers shall have no seniority until they are hired as permanent drivers with permanent routes.**

5. Special Trip Assignments:

- a. Special trip assignments are to be assigned on a rotational basis. A driver will not be required at anytime to accept a special trip assignment. The driver shall be in paid status from the time they check out the bus until the time they have completed all necessary duties.
- b. Drivers must have at least six months District driving experience as a permanent driver before they are placed on the special assignment rotation list.
- c. In accordance with the laws and guidelines set forth by the California Department of Motor Vehicles, California Department of Education and the California Highway Patrol, the District shall offer behind the wheel instruction in the following areas: Large City (San Francisco), Small City (Sacramento), Long Distance (Beyond a fifty (50) mile radius), Mountain (Mountains with different grades) and Snow Trips (Snow Driving and Chaining). Drivers are required to qualify for the qualifications listed above in order to take specific trips. A driver will not be penalized for failure to meet the qualifications of a trip but will be placed back on the top of the

rotation lists for the next offered trip.

- d. A driver will be moved to the bottom of the rotation list if the driver accepts five trips and then turns them down during the course of the school year.
- e. A driver whose trip is cancelled after the bus leaves the yard or if coverage has been established for the driver's regular route, shall be paid regular route time for that day and they will be offered the next available special trip assignment. If a trip is cancelled and the driver was unable to be contacted, the driver will receive show up time or regular route time, whichever is greater. If a sub has been scheduled to do the route, the driver will have the option to do the route or go home and allow the sub to do the route. This option only applies if office/shop personnel are not used as the sub driver.
- f. A special trip assignment on the sixth or seventh **consecutive** day of work following the commencement of the work week, beginning with Monday, shall be compensated at 1½ times the employee's regular rate of pay and double time after eight (8) hours. Employee must be in paid status Monday thru Friday to receive overtime compensation.
- g. The District may, if and when an emergency condition exists, interrupt the above procedures. The reasons for such interruption shall be made known to the affected employees and the Association.

6. Driver Preparation:

- a. Bus drivers shall receive up to three (3) hours pay each year for preparing maps and other related reports.
- b. The development of a route by the District shall not have less than twenty-five (25) minutes added to each A.M./P.M.—run.¹ This additional time shall be used for check-in, checkout and cleanup. If a relief driver is used, the relief driver will punch in at the established route time.
- c. Drivers shall be paid for two (2) hours per bus each week to compensate for duties other than driving, excluding fueling time. These duties may include, but are not limited to: washing, mopping

¹ This change shall take effect 90 days from the date of ratification of this Agreement by CSEA and the WPUUSD School Board, but no later than July 1, 2011.

and waxing of buses. To receive pay, the driver must actually render the service which shall be documented on the time card. The driver will not go into overtime to complete the above-described duties, unless authorized by supervisor.

- d. Fueling buses will be as needed. When buses are fueled, fifteen (15) minutes time will be allowed. This time will be documented on the time card.

7. Standby Time

Definition: Standby time is any time a driver is required by the District to remain at a designated work location, except to purchase a meal, whether or not the driver is required to actually perform work.

- a. All standby time shall be considered as time worked and the driver will receive compensation accordingly.
- b. If a driver has a trip in between regular runs and stays within ~~two (2) hours~~ **one (1) hour** of the regular route time, it will be considered standby time.²
- c. Drivers shall be paid a minimum of eight (8) hours but not more than sixteen (16) hours per day on overnight trips. If the overnight trip includes a Saturday, the driver will be compensated for one trip during the week and one Saturday trip. All toll bridges, hotels and meals will be paid for by the District.
- d. When a van is used to transport students, the driver shall receive ten (10) minutes check-in, checkout and cleanup time.

8. Parent Conference Time

- a. Drivers required to attend parent conferences or required to discuss such work-related topics or write referrals, shall receive their regular rate of pay as recorded by the time card.

² This change shall take effect 90 days from the date of ratification of this Agreement by CSEA and the WPUSD School Board, but no later than July 1, 2011.

K. Personnel Files

1. The term "personnel file(s)" shall mean the file that is maintained at the central District administrative offices of the District. It shall not preclude material kept by the principal or supervisor at the decentralized work location; however, such material shall not be used in a disciplinary matter unless it also is in the "personnel file".
2. Information of a derogatory nature shall not be entered or filed unless the employee is given notice and an opportunity to review the comment thereon. The employee has fifteen days from the date of notification to attach a written response to any such derogatory statement. This prohibition shall not apply to ratings, reports, or records, which (1) were obtained prior to the employment of the person involved, (2) were prepared by identifiable examination committee members, or (3) were obtained in connection with a promotional examination.
3. Anonymous documents, letters, or other materials shall not be filed.
4. An employee may examine his/her own personnel file. Such inspection will take place in the office where the files are maintained, during normal business hours and in the presence of the administrative officer who is responsible for maintaining the files. An employee shall have the right to authorize, in writing, a representative to examine their personnel file on their behalf. An employee may obtain copies of items within the file at their own expense.

By: Michael J. Kimbrough Date 15 DEC, 2010
Mike Kimbrough, CSEA Chapter President

By: Ryan Davis Date 12/15/10
Ryan Davis, Director of Human Services

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
Collective Bargaining Agreement

CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

ARTICLE IV: EMPLOYEE BENEFITS

A. Health Insurance

1. The District shall provide each full-time **eligible** unit member and dependents where appropriate, with a District paid health insurance plan, which shall include prescription coverage. ~~Effective July 1, 2007, the~~ required district monthly contribution (CAP) will not exceed the amount equal to the ~~2007-2008~~ **2010-11** Kaiser employee plus children, dental and vision premium. A part-time employee working less than four (4) hours per day is not eligible to receive these benefits.¹
2. Part-time unit members (four (4) or more hours per day) may participate in the District group health plan, and prescription coverage, subject to:
 - a. Upon proper application by a part-time unit member, the District shall pay a pro-rated portion of the required monthly premium. The proportion shall be based on the number of hours served in the District per day. The difference in cost shall be the obligation of the subscriber, and shall be paid through payroll deduction each month.
 - b. Lawful rules of the insurance provider.
3. ~~A full-time, or part-time,~~ **An eligible** unit member may cover his/her family in any District health insurance program through payroll deduction. Any insurance costs exceeding the agreed upon premium CAP will be paid at the employee's sole expense.

¹ Paragraph A(1) was changed pursuant to the MOU between CSEA and the District dated May 21, 2010.

4. A unit member who is absent due to prolonged illness, and who has exhausted his/her accumulated paid leaves, shall continue to receive the District paid health insurance plan including prescription coverage, for the actual period of illness not to exceed twelve (12) months following exhaustion of said leave.
5. Unit members on approved FMLA unpaid leaves of absence that exceed one calendar month may continue to participate in the District group health plan, including prescription coverage, ~~at their own expense in accordance with state and federal laws~~. Participation shall be subject to lawful rules of the insurance provider and timely payment by the employee of the required premium in the manner prescribed by the District.
6. All requests for extended unpaid leaves of absence due to medical reasons, either personal or family, will be reviewed by the District personnel office for inclusion and compliance with current law.
7. The District shall allow retirees, beyond the District's obligation, to continue in the group health insurance plan at their own cost upon retirement or disability. Participation shall be subject to lawful rules of the insurance provider and timely payment by the employee of the required premium in the manner prescribed by the District.

B. Dental Insurance

The District shall provide each full-time **eligible** unit member and dependants where appropriate, with a District paid dental plan **commensurate with the total health CAP described in A(1) of this Article**. ~~Effective July 1, 2007, the required district monthly contribution (CAP) will be the amount equal to Kaiser employee plus children, dental and vision premium.~~ A part-time employee working less than four (4) hours per day is not eligible to receive these benefits.

C. Vision Care Plan

The District shall provide each full-time **eligible** unit member and dependants where appropriate, with a District paid vision plan **commensurate with the total health CAP described in A(1) of this Article**. ~~Effective July 1, 2007, the required district monthly contribution (CAP) will be the amount equal to Kaiser employee plus children, dental and vision premium.~~ A part-time employee working less than four (4) hours per day is not eligible to receive these benefits.

D. Life Insurance

1. The District shall provide full time and part-time members working 20 hours or more per week with a life insurance policy. The required District monthly contribution shall not exceed that dollar amount equal to the monthly premium. A part-time employee working less than four (4) hours per day is not eligible to receive these benefits.
2. All full-time and part-time members working 20 hours or more per week may provide each of his/her qualified family member dependents with a life insurance policy. Each policy shall be payable at the employee's sole expense through payroll deduction subject to lawful carrier restrictions.

E. Income Protection

The District shall provide full-time and part-time unit members working 15 hours or more per week with an income protection policy. The required District monthly contribution shall not exceed that dollar amount equal to the monthly premium. A part-time employee working less than three (3) hours per day is not eligible to receive these benefits.

F. Increased Premium Costs

While re-opener or successor negotiations are occurring, the District will pay increased premium cost (if any are required) above the caps set forth in Article IV, paragraphs A.1., B., C., D.1., and E. Any dollars so advanced shall be deemed a part of the final economic settlement. Should the Association (in the final settlement) not allocate sufficient dollars to raise the caps, each employee shall execute a payroll deduction from which they will repay the District, for any dollars advanced, within six (6) months of ratification of final settlement.

G. Transition Coverage

1. Pursuant to Federal Law (COBRA), an employee who terminates or is terminated (except for gross misconduct) is entitled to continue group health plan coverage at the group rate ~~for up to 18 months~~ **as prescribed by law**. Group health plan includes the package of health, dental, vision and prescription coverage.
2. In certain circumstances, an employee's spouse, former spouse, or dependent child may have a right to continued coverage for up to 36 months.
3. All continued coverage is at the sole cost of the employee or other qualified individual. Continued coverage may be subject to an administrative fee.

H. Vacation

1. Eligibility

All unit employees shall earn and use paid vacation time pursuant to Article IV, section H, item 8. Vacation benefits are earned on a fiscal year basis, July 1 – June 30.

2. Holidays

When a holiday falls during the scheduled vacation of any unit employee, such day shall be counted as a paid holiday and not charged against the employee's vacation account.

3. Limitation on use

Vacation shall accrue but may not be bid or used during the probationary period (one year) of employment. Usage may, however, be approved by the Superintendent or designee under appropriate circumstances.

4. Vacation Bids for Summer, Winter, and Spring Break

- a. Vacations during summer, winter and spring break shall be open to bid for regular full-time twelve (12) month employees, from May 1 – 15, for the coming fiscal year.
- b. Such vacation bids shall be confirmed, or denied, in writing by the District no later than June 1, of each fiscal year.
- c. Maintenance and custodial vacation bids will not be granted two weeks prior to the opening of school.

5. Requests During the Year

A written request to utilize annual leave, other than pursuant to 4. above, shall be processed on a first received basis. The District shall either grant or deny the request, in writing, within five (5) calendar days from receipt of the employee's written request. The District shall not be required to process a written request to be placed on vacation leave which is received by the immediate supervisor less than five (5) calendar days before the first work day of the requested vacation. This requirement may be waived at the sole discretion of the District.

6. Carry Over of Annual Leave

- a. No unit employee may have credited to their account on June 30 more than the number of hours of vacation leave which were earned during the fiscal year just completed.
- b. If an employee has not scheduled sufficient vacation to meet 6.a. above, the District may, during the last six months of the fiscal year, direct the times at which the vacation will be taken.
- c. The District may, based upon extraordinary circumstances, approve a written request to carry-over a large number of hours. Any such request must be approved in advance by the Superintendent and shall include a statement of the extraordinary circumstances and a plan, which will liquidate the excess in the coming fiscal year.

7. Prior Approval

No unit employee shall take vacation leave without prior written approval.

8. Accumulation of Vacation

- a. All regular full-time unit employees (a base assignment of 40 hours or more per week) shall accumulate vacation hours as follows:
 - From the first month through the fourth (4th) year of service, vacation time shall be earned and accumulated at the rate of 5/6 days of vacation for each month of paid service (ten days per year).
 - Commencing with the fifth (5th) year of service, vacation shall be earned and accumulated at the rate of 1 and 1/4 days vacation for each month of paid service (fifteen days per year).
 - Commencing with the eleventh (11th) year of service, vacation shall be earned and accumulated at the rate of 1 and 1/3 days vacation for each month of paid service (sixteen days per year).
 - Commencing with the fifteenth (15th) year of service, vacation shall be earned and accumulated at the rate of 1 and 2/3 days of vacation for each month of paid service (twenty days per year).
 - For purposes of this section, a day of vacation shall be credited to the employee's account at the existing number of hours in the regular base assignment at the end of each qualifying month of

service.

- b. All employees whose base assignment is less than 40 hours per week, regardless of the number of hours or days actually worked per week, shall accumulate vacation at the fractional part of a full-time assignment.
- c. A month of qualifying service for purposes of this sub-article is defined as a month in which the employee is in paid status for more than one-half ($1/2$) of the number of working days in that month. A working day is any day that the District office is open to the public for business or is closed for a holiday.
- d. This sub-article (8.d.) is a graphic display of the vacation accrual rates, which are established in 8.a. above.

<u>Days of Vacation</u> <u>Years of Service</u>	<u>Month</u>	<u>Year</u>
0-4	5/6	10
5-10	1 - $1/4$	15
11-14	1 - $1/3$	16
15 and above	1 - $2/3$	20

9. Vacation Pay

Pay for a day of vacation shall be the same as that which the employee would have received had he/she been in a working status (overtime and extra hours excluded). Appropriate deductions for hours of vacation shall be made from the employee's vacation account.

10. Vacation Pay Upon Termination

Upon separation from service, a permanent bargaining unit employee shall be entitled to lump sum compensation for all currently accrued and unused hours of vacation credited to their account. Accrual shall include proration to the effective date of the termination.

11. Vacation Postponement

When a scheduled vacation becomes due, if an employee requires leave due to illness or injury, he/she may request that vacation dates be changed. The Superintendent shall further grant the request to change vacation dates, if practicable within District work requirements, in accordance with vacation dates available at that time.

12. School Year Employees

All unit members who are hired for a designated number of days per school year shall have their earned vacation hours computed as additional compensation into their monthly salary.

13. Part-time Twelve Month Employees

Any unit members hired on a part-time (less than 40 hours per week) basis for twelve (12) months shall take their accrued vacation in accordance with Section H, paragraphs 4 and 5.

I. Holidays

1. All employees as part of the classified service shall be entitled to the following paid holidays provided they are in a paid status during any portion of the working day immediately preceding or succeeding the holiday.

New Year's Day	Labor Day
Washington's Birthday	Admission Day
Lincoln's Birthday	Veteran's Day
Independence Day	Thanksgiving Day and the day following
Memorial Day	Christmas Day
Martin Luther King Day	

and every day appointed by the President, or the Governor of this State.

2. Regular employees of the District who are not normally assigned to duty during the school holidays of December 25 and January 1 shall be paid for those two holidays provided that they were in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding the holiday period.
3. When a holiday herein falls on a Saturday, the preceding Friday shall be deemed to be the holiday in lieu of the day observed. When a holiday herein listed falls on a Sunday, the following Monday shall be deemed to be the holiday in lieu of the day observed. When any classified employee is required to work on any of said holidays, he/she shall be paid compensation, or given compensating time off, for such work at a rate not less than his/her one and one-half times the normal rate of pay in addition to the regular pay received for the holiday. For the purpose of computing the number of hours worked, the time during which an employee is excused from work because of holidays, sick leave, vacation, compensating time off or other paid leave of absence, shall be considered

as time worked by the employee.

J. Part-time Classified Employee Benefits

Regularly employed part-time classified employees shall be entitled to sick leave, and all other benefits conferred by law. All vacation, maternity, and other leaves and benefits granted to the majority of the regular full-time employees in the classified service of the District or to regular full-time employees in the same classified positions or general class of positions; but such leaves and benefits will be prorated in the same ratio as the regular work hours per day, days per week, weeks per month, or months per year of such part-time employees bear to 8 hours per day, 40 hours per calendar week, calendar weeks per month, or 12 calendar months during the school year.

K. Retiree Benefits

District agrees to make available (including prescription), medical, dental, and vision insurance benefits to an employee who retires during the life of this contract. The plan provided shall be the same as those which are provided to an active employee subject to the following conditions:

1. The unit member must have served at least 15 years in the Western Placer Unified School District as an employee; those members with fewer than 15 years may choose to enroll in the benefit package at their own cost.
2. The member must have reached a minimum of age 55.
3. The District's obligation under this provision shall not exceed \$2,775.00 per year for a maximum of five (5) consecutive years or to age 65, whichever comes first. Or the District's obligation under this provision shall not exceed \$4,667 per year for a maximum of three (3) consecutive years or until age 65, whichever comes first. Part-time employees' retiree benefits will be prorated in the same ratio as their regular work hours per day, days per week, weeks per month, or months per year at their effective date of retirement. This amount will be paid directly to appropriate insurance carriers. This benefit is retroactive back to February 1, 1999.
4. Benefit (K.3.) is only available to the first five (5) employees per year who:
 - a. Submit in writing their letters of retirement by June 30th, and
 - b. Elect, in writing, to receive this benefit.

The District may, at its discretion, permit additional classified retirements beyond the first five employees per year who request.

By: Michael J. Kimbrough Date 15 DEC, 2010
Mike Kimbrough, CSEA Chapter President

By: Ryan Davis Date 12/15/10
Ryan Davis, Director of Human Services

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
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CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

Article V
Leaves

...
H. Medical Appointments

The purpose of this leave is to assist employees when they have attempted to, but are unable to obtain a doctors appointment outside of their regular working hours. No deduction will be made to accumulated sick leave for any employee who works seven or more hours per day and has a medical or dental appointment that does not exceed two hours. Such leave, in increments of two hours or less, shall be allowed without deduction for an accumulated total of up to two (2) hours per month worked by the employee per fiscal year (eg. 12 Month employees may use a maximum of 24 hours per year, 11 Month employees may use a maximum of 22 hours per year, and 10 Month employees may use a maximum of 20 hours per year). Any such leaves in excess of the maximums described immediately above per fiscal year shall be deducted from the appropriate leave category. This section will not apply if other leaves are taken on the same day, including, but not limited to, workers' compensation appointments. An absence form is required. Leave pursuant to this section shall not carry over from year to year. A note from the employee's doctor shall be required upon request at the discretion of the District. (For purposes of calculating 10, 11, and 12 month employees, less than 200 days per year = 10 month employee, 200-259 days per year = 11 month employee, and 260 days per year = 12 month employee).¹

...
By: Michael J. Kimbrough Date 15 DEC, 2010
Mike Kimbrough, CSEA Chapter President
By: Ryan Davis Date 12/15/10
Ryan Davis, Director of Human Services

¹ The revisions to the medical appointment leave shall take effect on July 1, 2011.

Tentative Agreement
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Article VI
Salaries

The Parties agree there will be a 0% Salary increase for the 2010-2011 school year.

...

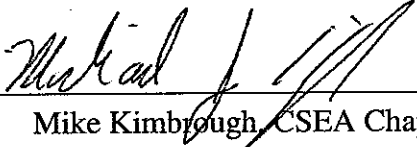
C. Schedule Placement


Upon initial employment, a maximum of two ~~(2)~~ years **three (3) years** of related experience on the salary schedule may be credited to a new employee. **The determination of placement on the salary schedule shall be at the sole discretion of the District.**

...

G. Temporary Duty Pay Out of Class Work

~~Upon mutual agreement, employees may be directed by the District to render temporary service outside their assigned job description provided the employee is compensated at the appropriate rate of pay which shall not be less than the pay and benefits of their regular assignment. At the conclusion of such temporary assignment, the employee shall be returned to his/her original position.~~ **If a bargaining unit member, during their normal working hours, is temporarily assigned to work in a lower classification, they shall receive their current rate of pay. If a bargaining unit member is temporarily assigned to work in a higher classification, their rate of pay, while working out of class, shall be at step 1 of the higher classification in which they are temporarily working or the next higher step in that classification that ensures the employee is receiving an increase in their regular hourly rate. This section (G) does not apply to "extra work" in addition to the normal hours of the employee which is described in Article III (H).**

By:  Date 1-14-11
Mike Kimbrough, CSEA Chapter President

By:  Date 1-14-11
Ryan Davis, Director of Human Services

Tentative Agreement
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ARTICLE VII: VACANCIES/TRANSFERS/PROMOTIONS

...

H. Promotion

Any employee in the bargaining unit receiving a promotion under the provisions of this Agreement shall be moved to the appropriate range and step of the new class to ensure an increase in salary as a result of the promotion which will be no less than 2 ½%.

Promotions-Probationary Period: The probationary period for a promoted employee shall be six (6) calendar **work** months. The member shall be evaluated at the conclusion of the second (2nd) and fifth (5th) **work** months. Prior to the expiration of the promotional probationary period, the District may release the member from probation and return him/her to his/her previous assignment in the lower classification.

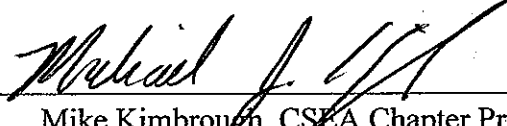
Interview Panels: CSEA may be given the opportunity to participate on interview panels for bargaining unit positions. A minimum of two names from each job classification will be given to the Director of Human Services by February 1st of each year. If the District chooses to include CSEA unit representatives in the classified interview process, a representative included on the list from the same classification will be used. This does not preclude other CSEA members from other classifications participating in the process.

I. **Job Site Transfers:** The District retains the right to utilize employees in the bargaining unit at those sites where their abilities within classification are most needed for smooth and uninterrupted operation of the schools. The District shall not direct any job-site transfer for punitive reasons. Prior to any administrative transfer, the District shall give the member at least ten (10) working days notice except in cases of emergency

J. When an employee voluntarily transfers to a lower classification, the employee shall be placed at the same step on the salary schedule in the new classification range. **The probationary period for such transfer shall be six (6) work months. The unit member shall be evaluated at the conclusion of the second (2nd) and fifth (5th) work month.**

K. **Resignations**

1. Any employee resigning a permanent position within the District must give ten (10) working days notice before vacating the position.
2. Employee must check out with immediate supervisor **or Personnel** before the last day of work.
3. All keys, equipment, and materials must be turned in by the last working day.

By: 
Mike Kimbrough, CSEA Chapter President

Date 15 DEC, 2010

By: 
Ryan Davis, Director of Human Services

Date 12/15/10

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
Collective Bargaining Agreement

CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

Article VIII
Professional Growth

...

F. Reimbursement For Credits Earned

1. Upon completion of Section C, D, and E, the employee will be reimbursed a stipend of Fifty Dollars (\$50.00) per unit (15 hours) earned. The employee will be allowed to receive reimbursement for no more than nine units (135 hours) of credit per fiscal year.
2. Nine (9) units of Professional Growth shall merit one (1) step increase on the salary scale. A maximum of two (2) step increases on the salary scale per grade/job classification for Professional Growth will be allowed per employee. **Bargaining Unit Members will receive a 1.25% ongoing salary increase for every nine (9) units they complete while on Step E based on the language contained in sections C, D, and E of this article. A total of eighteen (18) units may be submitted for a maximum 2.5% increase.**
3. Professional Growth Merit Increases are earned for a specific job class. Upon transfer or promotion to a different job class, an eligible employee may request the Professional Growth Committee to determine that certain growth credits earned in a prior position are relevant to performance in a new position.
4. No courses may be repeated for Professional Growth credit.
5. All documentation for completion of Professional Growth units are the responsibility of the employee. It is the responsibility of the employee to notify the Committee of the completion of units.

6. Stipends and Professional Growth Merit increases will be paid and/or

awarded upon satisfactory documentation of the completion of the units.

By: Michael J. Kimbrough Date 15 DEC 2010
Mike Kimbrough, CSEA Chapter President

By: Ryan Davis Date 12/15/10
Ryan Davis, Director of Human Services

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
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Article IX
Layoff and Reemployment

...

A. Layoff Defined

A layoff for the purpose of this Article shall be considered as an involuntary separation of a permanent or probationary member of this bargaining unit, because of insufficient funds, reduced workload, combination or elimination of jobs, or when employment rights of another employee cause such an action. ~~Any reduction in regularly assigned time shall be considered a layoff under the provisions of this Article.~~

...

By: Michael J. Kimbrough Date 15 DEC, 2010
Mike Kimbrough, CSEA Chapter President

By: Ryan Davis Date 12/15/10
Ryan Davis, Director of Human Services

8-5-29

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
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**CSEA and the District agree to the following changes to the current agreement
subject to ratification by the membership of CSEA and the District Board of
Trustees:**

Article XI
Disciplinary Action

The Parties agree to status quo on Article XI, Disciplinary Action.

By: Michael J. Kimbrough
Mike Kimbrough, CSEA Chapter President

Date 15 DEC, 2010

By: Ryan Davis
Ryan Davis, Director of Human Services

Date 12/15/10

8.5.30

Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
Collective Bargaining Agreement

CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

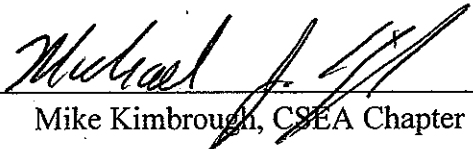
New Article Presumably New XII¹
Safety


A. The District shall endeavor to conform to and comply with all health, safety, and sanitation requirements imposed by State or Federal authority.

B. All employees in the bargaining unit shall, in performance of their duties, be alert to unsafe practice, unsafe equipment and/or conditions and shall promptly report any such unsafe practice, equipment and/or conditions to their immediate supervisor.

C. Each employee shall report any accident within 24 hours to their immediate supervisor and shall complete such report forms relating to the accident as may be required by the District.

D. Any employee reporting unsafe practice or condition shall not be discriminated against or harassed.

By:  Date 15 DEC 2010
Mike Kimbrough, CSEA Chapter President

By:  Date 12/15/10
Ryan Davis, Director of Human Services

¹ Placement of the new Safety Article shall cause the subsequent articles to be amended in number.

8.5.31

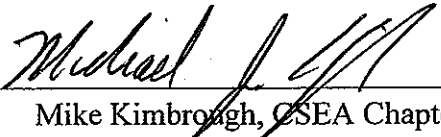
Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
For the July 1, 2010 – June 30, 2013
Collective Bargaining Agreement


CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

ARTICLE XVIII: DURATION

This agreement shall be in full force and effect from July 1, ~~2007~~ **2010** through June 30, ~~2010~~ **2013** and shall remain in effect until a successor agreement is negotiated by the parties.

Re-opener Provisions: For the ~~2008-2009~~ **2011-2012** and ~~2009-2010~~ **2012-2013** school years, the parties may reopen negotiations only in the area of **Article VI Salaries** salary, ~~health-benefits~~ **Article IV Employee Benefits** and two (2) articles of choice by either party.

By:  Date 5 DEC, 2010
Mike Kimbrough, CSEA Chapter President

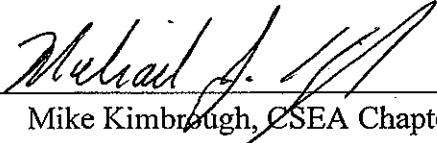
By:  Date 12/15/10
Ryan Davis, Director of Human Services


Tentative Agreement
Between the CSEA, Local 741 ("CSEA") and the
Western Placer Unified School District ("District")
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CSEA and the District agree to the following changes to the current agreement subject to ratification by the membership of CSEA and the District Board of Trustees:

New Article Proposals

CSEA proposed new articles for Classification Notification, Contracting Out, Catastrophic Leave, and Uniforms. The Parties agree that none of the aforementioned proposed articles will be added to the Collective Bargaining Agreement at this time.

By:  Date 15 DEC, 2010
Mike Kimbrough, CSEA Chapter President

By:  Date 12/15/10
Ryan Davis, Director of Human Services

Q.S.33