WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Damian Armitage - President
Kris Wyatt - Vice President
Brian Haley - Clerk
Paul Long - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Joyce Lopes, Assistant Superintendent of Business Services

STUDENT ENROLLMENT

School	2010 CBEDS	05/01/12	06/01/12
Sheridan School (K-5)	84	83	83
First Street School (K-5)	449	451	450
Carlin C. Coppin Elementary (K-5)	420	425	425
Creekside Oaks Elementary (K-5)	620	622	617
Twelve Bridges Elementary (K-5)	716	678	674
Foskett Ranch Elementary (K-5)	543	571	571
Lincoln Crossing Elementary (K-5)	612	636	634
Glen Edwards Middle (6-8)	699	688	688
Twelve Bridges Middle School (6-8)	832	827	825
Lincoln High School (9-12)	1,496	1,423	1,416
Phoenix High School (10-12)	80	71	62
PCOE Home School	0	0	0
TOTAL:	**6,551**	**6,475**	**6,445**

State Preschool

First & L Street	24 A.M. /24 P.M.
Carlin Coppin	24 A.M.

Pre-K/Special Ed

Foskett	13
FSS PPPIP	69

Adult Education 192

First-5 Program

First Street	20 A.M. /19 P.M.
Sheridan	15 A.M. /15 P.M.

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

August 7, 2012, 7:00 P.M.

LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER

790 J Street, Lincoln, CA 95648

AGENDA

2012-2013 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:40 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

5:45 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

2.2 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- CL 12/13.1

2.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 12/13 - 38
b. Interdistrict Request Appeal 12/13 - 39
c. Interdistrict Request Appeal 12/13 – 40
d. Interdistrict Request Appeal 12/13 – 41
e. Interdistrict Request Appeal 12/13 – 42

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**–Lincoln High Theater

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

3.2 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- CL 12/13.1

3.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 - 38
b. Interdistrict Request Appeal 12/13 - 39
c. Interdistrict Request Appeal 12/13 – 40
d. Interdistrict Request Appeal 12/13 – 41
e. Interdistrict Request Appeal 12/13 – 42

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approval of Meeting Minutes for:
- June 5, & 19th, 2012 Regular Board of Trustee Meeting

4.2 Approval of Warrants
4.3 Classified Personnel Report
4.4 Certificated Personnel Report
4.5 Approve Williams Uniform Quarterly Complaint Report.
4.6 Approval of Change Order #01 for Lincoln High School – Shop Renovation Project Lead the Way.
4.7 Unpaid Leave of Absence Request
4.8 Approve State Preschool Contract which includes Resolution No. 12/13.4.
4.9 Report of Disclosure Requirements for Quarterly Reports of Investments
4.10 Approve Agreement for Fiscal Budget Services between School Services of California, Inc. and WPUSD.
4.11 2012-13 Technology, Fiscal and Information Services Contract
4.12 Project Development Agreement with Johnson Controls, Inc.
Roll call vote:

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya
6.2 Western Placer Teacher's Association – Mike Agrippino
6.3 Western Placer Classified Employee Association – Mike Kimbrough
6.4 Superintendent - Scott Leaman

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 Information/ Discussion **IMPENDING HOUSING DEVELOPMENT WITHIN WESTERN PLACER UNIFIED SCHOOL DISTRICT BOUNDARIES - Lopes** *(12-13 G & O Component IV, V)*

- With the adoption of the City of Lincoln's 2050 General Plan Update in 2008, it became apparent that the area within the Western Placer Unified School District boundaries was slated for significant growth through the year 2050 and beyond.

7.2 Information **WIRING UPGRADE PROJECT AT CARLIN C. COPPIN ELEMENTARY AND LINCOLN HIGH SCHOOL - Lyons** *(12-13 G & O Component I, III, IV, V)*

The District is requesting cabling upgrades for Carlin C. Coppin Elementary and Lincoln High School. This upgrade will increase the security, speed, and reliability of the network. This project was posted for public bidding.

7.3 Information **PEER COACH UPDATE - Boyle** *(12-13 G & O Component I, II, III, IV, V)*

The District and WPTA collaborated to create two Peer Coach positions for the 2012/2013 school year, using available PAR (Peer Assistance Review) and Staff Development categorical funds. Gregg Law and Lori Fury were hired as the Elementary and Secondary Peer Coaches, respectively. Gregg has taught third and fourth grades at Creekside Oaks and Foskett Ranch Elementary Schools and Lori Fury has taught mathematics at Glen Edwards Middle School. Both Gregg and Lori have participated in peer coaching programs and are now attending summer training and preparing for the coming school year.

An outline of the Peer Coaching Program plans will be provided.

7.4 Information **COMMON CORE STATE STANDARDS - Boyle** *(12-13 G & O Component I, II, IV, V)*

Common Core State Standards were adopted by the State of California on August 2, 2010, and have now been adopted by 48 of the 50 United States. The Common Core State Standards attempt to align the learning standards for students in grades K – 12 across the nation on a par with international standards. The Common Core State Standards are a major revision for California from the previously adopted 1997 California State Standards, being more rigorous, more clearly organized, sequentially organizing skills for easier reference K/12, and focusing on higher levels of thinking on the part of students.

7.5 Action **APPROVE RESOLUTION NO. 12/13.1 TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCAL YEAR 2012-13, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN - Lopes** *(12-13 G & O Component IV, V)*

•Staff requests the Board of Trustees take action to approve the FY 2011-12 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 4,257 parcels being levied for a total of $3,261,620.82. A complete printout of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.
Roll call vote:

7.6 Action **APPROVE RESOLUTION NO. 12/13.2 TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2012-13, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN**
- **Lopes** *(12-13 G & O Component IV, V)*
•Staff requests the Board of Trustees take action to approve the FY 2011-12 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 2,718 parcels being levied for a total of $2,036,590.88. A complete print out of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.
Roll call vote:

7.7 Action **APPROVE RESOLUTION NO. 12/13.3 TO APPROVE THE NNUAL INCREASE OF COMMUNITY FACILITY DISTRICT MELLO-ROOS RATES FOR CFD #1 AND CFD #2**
- **Lopes** *(12-13 G & O Component IV, V)*
• Annually the rates for fee calculations for Mello-Roos tax within the Western Placer Unified School District's Community Facilities Districts #1 and #2 are adjusted in coordination with the California Construction Cost Index (CCCI), utilizing the annual percentage increase or decrease for the most recent full calendar year as the standard. As of December 2011, there was an increase in the Construction Cost Index of 1.5%. This will increase the rates within CFD #1 to $6.10 per square foot and CFD #2 to 0.4062 per square foot respectively. Both districts observe a cap of 2200 square feet per residential unit that can be charged. If approved, these rate increases will be in effect beginning August 8, 2012 and continue through the 2012-13 Fiscal Year.
Roll call vote:

7.8 Discussion/ Action **CONSIDER APPROVING NEW JOB DESCRIPTION FOR HIGH SCHOOL LIBRARY TECHNICIAN POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*
•As part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Library Technician – High School" position which has some significant changes from the other Library Technician job description in order to meet the very specific needs of our High School. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed on Range 21 on the Classified Salary Schedule.

7.9 Discussion/ Action **CONSIDER APPROVING NEW JOB DESCRIPTION FOR LVN/ PARAPROFESSIONAL POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Licensed Vocational Nurse LVN/Paraprofessional" position which is necessary to meet the very specific health care and educational needs of our students. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed at Range 28 on the Classified Salary Schedule.

7.10 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3515.2 Disruptions
- BP 5127 Graduation Ceremonies and Activities
- BP/AR 5131.7 Weapons and Dangerous Instruments
- AR 5141.4 Child Abuse Prevention and Reporting
- AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities)
- BP/AR/E 5145.11 Questioning and Apprehension by Law Enforcement
- BP 5145.3 Nondiscrimination/Harassment

7.11 Information **FOOD SERVICE AUDIT NSLP COORDINATED REVIEW - Lopes** *(12-13 G & O Component I, IV, V)*

•This past spring, the Nutrition Services Department was audited by the California Department of Education, Nutrition Services Division for the National School Lunch Program review. The audit went very well and the Nutrition Services Department received compliments from the auditor on their largely clean review.

7.12 Information **BUDGET UPDATE - Lopes** *(12-13 G & O Component I, II, III, IV, V)*

•The California State budget for 2012-13 was approved by the Legislature and signed by the Governor by June 30, making this our second consecutive single-party majority-vote on-time budget. This budget, like last year's, relies on subsequent events to provide revenues to cover the budgeted expenditures.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- August 21, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- September 4, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- September 18, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 080312
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DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: **Lincoln High School – Office Conference Room**
Date: **Tuesday, August 7, 2012**
Time: **5:45 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL

* PUBLIC EMPLOYEE APPOINTMENT
* PUBLIC EMPLOYEE EMPLOYMENT
* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
* **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS

* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
* STUDENT PRIVATE PLACEMENT
* **INTERDISTRICT ATTENDANCE APPEAL**
* STUDENT ASSESSMENT INSTRUMENTS
* STUDENT RETENTION APPEAL, Pursuant to BP 5123
* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.

b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.

b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**

a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.

b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**

a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**

A. **PUBLIC EMPLOYEE APPOINTMENT**
   a. Identify title or position to be filled.

B. **PUBLIC EMPLOYEE EMPLOYMENT**
   a. Identify title or position to be filled.

C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   a. Identify position of any employee under review.

D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   a. It is not necessary to give any additional information on the agenda.

E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
   a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**

a. Name any employee organization with whom negotiations to be discussed are being conducted.

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.

c. Identify by name the agency's negotiator

10. **STUDENTS:**

A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

B. **STUDENT PRIVATE PLACEMENT**
   a. Pursuant to Board Policy 6159.2

C. **INTERDISTRICT ATTENDANCE APPEAL**
   a. Education Code 35146 and 48918

D. **STUDENT ASSESSMENT INSTRUMENTS**
   a. Reviewing instrument approved or adopted for statewide testing program.

E. **STUDENT RETENTION/ APPEAL**
   a. Pursuant to Board Policy 5123

F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
   a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent
of Business Services

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.**
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3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Discipline/
Dismissal/Release
- CL 12/13.1

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General/Categorical

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
Yes (Closed Session)

BACKGROUND:

Board of Trustees will disclose any action taken in closed session in regard to Employee # CL 12/13.1 Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Employee # CL 12/13.1 Discipline/Dismissal/Release.

3.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Interdistrict Appeal

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

- Interdistrict Request Appeal 12/13 - 38
- Interdistrict Request Appeal 12/13 - 39
- Interdistrict Request Appeal 12/13 - 40
- Interdistrict Request Appeal 12/13 - 41
- Interdistrict Request Appeal 12/13 - 42

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
- June 5, & 19, 2012 Regular Board Mtgs.

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- June 5, & 19, 2012 Regular Board of Trustee Meetings

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

4.1

Western Placer Unified School District

Regular Meeting of the Board of Trustees

June 5, 2012, 7:00 P.M.

LINCOLN HIGH SCHOOL – Performing Arts Building

790 J Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present

Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

5:30 P.M. START

1. CALL TO ORDER – Lincoln High School – Performing Arts Building

5:35 P.M.

2. CLOSED SESSION – Lincoln High School – Main Office

2.1 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release

2.2 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

2.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 12/13 - 28
b. Interdistrict Request Appeal 12/13 - 29
c. Interdistrict Request Appeal 12/13 – 30

d. Interdistrict Request Appeal 12/13 – 31
e. Interdistrict Request Appeal 12/13 – 32
f. Interdistrict Request Appeal 12/13 – 33

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School Performing Arts Building

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release

The board took no action.

3.2 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

No action was taken.

3.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 – 28

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 vote to deny the transfer appeal 5-0

b. Interdistrict Request Appeal 12/13 – 29

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed to approve 5-0 vote to approve transfer appeal.

c. Interdistrict Request Appeal 12/13 – 30

Motion by Mr. Haley, seconded by Mr. Carras, to approve, the appeal failed by 2-3 vote, no votes by Long, Wyatt, & Armitage

d. Interdistrict Request Appeal 12/13 – 31

Motion by Mrs. Wyatt seconded by Mr. Carras, and passed by a 5-0 vote to approve transfer appeal.

e. Interdistrict Request Appeal 12/13 – 32

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 4-1 vote to approve transfer appeal, no vote by Long.

f. Interdistrict Request Appeal 12/13 – 33

Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 3-2 vote to approve transfer appeal, no votes by Long, Armitage.

4. CONSENT AGENDA

4.1 Approval of Meeting Minutes for:
- May 1 & May 17, 2012 Regular Board of Trustee Meeting
- May 9, 2012 Special Board of Trustee Meeting

4.2 Approval of Warrants
4.3 Classified Personnel Report
4.4 Certificated Personnel Report
4.5 Ratification of Agreement for Professional Services
4.6 Consolidated Application (Con App) Part II CARS – Consolidated Application Reporting System.
4.7 Agreement for Technology Equipment and Services between Surveillance Systems Integration and WPUSD
4.8 Approve Student Discipline/Stipulated Expulsion for student #11-12- BB.
Roll call vote: Haley, Long, Wyatt, Carras, Armitage

Motion by Mr. Carras seconded by Mr. Long and passed by a 5-0 vote to approve consent agenda with the correction to 3.4 e of the May 1st meeting minutes.

5. COMMUNICATION FROM THE PUBLIC

Madison Welburn spoke about the elimination of electives,
Nigel Cosh spoke on behalf of his son who has been denied to internet access, due to elimination of electives, this deprives our young minds. It also allows children in the honor programs to computer electives.
Virginia Cosh shared about electives, and allowing two selections band or choir, classes have a waiting list of over 100 students. These electives challenge our students; the district is not allowing the students to participate in these electives. As a parent she is very upset that she was not notified of these changes, this changes academic and creative learning for our gifted children. Doesn't every child deserve to pursue other challenges other than band and choir?

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Isabella Franco shared the following:
- There was a night rally
- There were student body elections for next school year
- Julian Loya will be the student advisor
- Finals are being held this week.
- Thursday is AP literature
- Sober grad will be on Friday, at 10:00 p.m.

6.2 Western Placer Teacher's Association – Mike Agrippino had no report
6.3 Western Placer Classified Employee Association – Mike Kimbrough was not present
6.4 Superintendent - Scott Leaman reported the following:

- Friday is the last day of school
- PHS graduation will be held tomorrow
- LHS graduation is 7:00 p.m.
- District office hours will be 10-2:00 p.m. during the summer
- No board meetings held in July
- Mr. Leaman presented Isabella with a Plaque and thanked her.

7. PUBLIC HEARING

Per California Education code 42605, as a condition of receipt of funds, the governing Board of each school district shall hold a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year. At this public hearing the Board shall take testimony from the public, discuss, approve or disapprove the proposed use of funding. The district is not proposing to close any programs. Proposed to flex 16 of the 17.

Joyce Lopes reported on the Tier III flexibility funds. There are a number of Tier III funds, the district flexed eight of the funds, proposing considerably more for the 12-13. Tier III are categorical and can be flexed into the general fund.

Virginia Cosh shared with the board how important the Gifted and Talented funds are, and asked that they not take away the funding for Gifted and Talented.
Public hearing was closed at 7:28

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action **ADOPTION OF TIER III FUNDING EXPENDITURES – Lopes** *(11-12 G & O Component I, II, III, IV, V)*

•Per California Education Code 42605, the governing Board of each school district, after holding a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year, shall adopt the use of Tier III categorical funding.

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 to approve the adoption of Tier III funding expenditures.

8.2 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(11-12 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 3100 Budget
- BP/AR Summer Meal Program
- BP 3555 Nutrition Program Compliance

Motion by Mr. Wyatt, seconded by Mr. Carras and passed by 5-0 vote to approve revised policies.

8.3 Information **PHOENIX HIGH SCHOOL GRADUATION RATES – Boyle** *(11-12 G & O Component I, II, III, IV, V)*

•Phoenix High School expects to have 20 students graduate with a high school diploma this year. This is a phenomenal increase over years past, where the annual average number of students graduating was approximately seven to nine. Phoenix High School staff credit several factors for this increase: improved communication between Lincoln High School and Phoenix High School; improved attendance rates; implementation of online credit recovery programs; improvements to the physical school site; and increased activities to motivate student involvement.

Mr. Doherty shared a little about the programs that he has started at PHS. Bowling and basketball, the students have participated in sports and are depending on earning their credits, and there is a breakfast program. We have instituted a new tardy program which has been instituted this year, and are trying to encourage each student to work towards a goal. New philosophy, "WE CARE" Phoenix has new tutors from Sun City that come every week to work with the students and they really enjoy working with the students. Online program, this allows students to work from home, which is effort from the students part. Both Mr. Berns and Mr. Maul have worked together on collaborating and helping the students.

8.4 Action **TITLE 1 – PROGRAMS SCHOOLWIDE OR TARGETED ASSISTANCE OPTIONS – Boyle** *(11-12 G & O Component I, II, III, IV, V)*

•Schools receiving Title I funding have the option of choosing to target these supplemental federal funds toward students with specific academic needs or to use the funding on a school wide basis for the academic benefit of all students in the school. In the past, all WPUSD Title I schools have chosen to use their funding in a targeted basis. However, as more schools reach the minimal 40% low income threshold to qualify to use funding on a school wide basis, several of our schools have opted for this choice. Title I funds must continue to be spent on support, not supplant, services tied to raising student academic achievement.

Mary Boyle reported three schools that are title I schools and how they are targeted for Title I. 40% or higher entitle them to become a Title I school. The following schools have requested to seek approval from their site councils. These three schools are allowed more flexibility.

Motion by Mr. Carras to approve, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve the Title 1 Programs School wide or targeted assistance options.

Virgina Cosh questioned the funding, how do we encourage them to maintain individual funding accounts.
Mary Boyle gave her an explanation.

8.5 Action **DISTRICT TECHNOLOGY PLAN 2012 - 2015 – Boyle** *(11-12 G & O Component I, II, III, IV, V)*

•The District vision for the use of technology has been updated through the attached District Education Technology Plan 2012 – 2015. This plan represents months of collaborative efforts of our Site Tech Trainer (teacher representatives),

the Department of Educational Services, the Technology Department, Site Administrators and SBLT's. The Plan acknowledges the rapidly changing field of technology and the usefulness of technology as a method of engaging our students and deepening their learning. The Plan addresses the areas of upgrading and expanding of our technology infrastructure and hardware, using technology to enhance instruction, teaching technology skills to our students, using online learning systems, using technology to monitor student progress and to assist instruction, and instructing students and staff in the ethical and legal aspects of technology use. Having an updated District Technology Plan allows us to qualify for state and federal monies attached to technology, and to provide appropriate professional development for staff.

Mary Boyle asked Bob Lyons to assist her on the District Technology plan. The entire nation will be using smarter balance volunteer program in 2014, required in 2015. Bob is working on making sure we are ready for the changes that will be taking place.
Bob Lyons talking about info structure, and the district is working on fiber project, this summer we will be working at CCC to install fiber wiring. Creekside also needs fiber wiring, copper, wireless, and updating new software, Office 2010, Microsoft. The district is coordinating with the E-rate. All computers will need to be running Microsoft 7 for testing. We will be completely wireless in 3 years, and Western Placer will be participating in a pilot program.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 to approve the 2012-15 technology plan.

8.6 Action **DISPOSAL OF SURPLUS BUSES – Lopes** *(11-12 G & O Component I, II, III, IV, V)*

•Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed.

Joyce Lopes reported on the surplus of the school busses. Motion by Mrs. Wyatt, seconded by Mr. Carras, and passed on a 5-0 vote to approve the disposal of surplus of school buses.

8.7 Action **INCREASE LUNCH FEES – Lopes** *(11-12 G & O Component I, II, III, IV, V)*

•On December 13, 2010, President Obama signed into law Public Law 111-296, the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). The last update to school meals standards was over 15 years ago. Since that time, advancements in our understanding of human nutrition have occurred requiring an update to school meal nutrition standards to reflect the most current dietary science.

Joyce Lopes reported on the new law 1111-296, the Healthy, Hunger-Free Kids Action of 2010. The many changes in this new law will require increasing costs. It will have nutrition, but with a cost increase. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve the increase of lunch fees.

8.8 Information **PRELIMINARY BUDGET DATA – Lopes** *(11-12 G & O Component I, II, III, IV, V)*

•District staff is preparing the 2012-13 budget documents for Board approval at the June 19, 2012, Board of Trustees meeting. The State's May Budget Revision has impact on our 2012-13 budget assumptions along with our multi-year projections. Enclosed are the budget assumptions for 2012-13 for Board review and input.

Joyce Lopes reported and 2012-13 budget, which will be brought before you at the next board meeting. She also reported the district will not receive a cola. The DOG committee helped the increase in ADA. She reviewed the preliminary budget data. The May tax initiative will be very important, we will continue to keep an eye on those changes as they come forward.

8.9 Information **FACILITY USE FEES – Lopes** *(11-12 G & O Component I, II, III, IV, V)*

•Every public school facility is considered a civic center where citizens, school-community councils, and clubs as well as senior, recreation, education, political, artistic, and other organizations may meet. The school district may grant the use of school facilities and grounds upon certain terms and conditions deemed proper by the governing board and subject to specified limitations, requirements, and restrictions set forth within the law. (EC 38130)

Joyce Lopes reported on the change in Facility use fees, she reported the fees will be reduced. There are questions on how to charge for use of facilities. Would like some input from the board on how and who should be charged as a class II group.

Tobyann Faingold spoke for LHS, SBLT Chair and small business owner, LHS Booster treasurer and parent. Compared to local area schools, put in 100 of volunteer hours, monies raised, Lincoln Hills proposed a performance with all the proceeds to go to the students. Looking at making this event happen to raise funds, and coming to this meeting to let you know how important it is to the community, so looking for your support to help make this happen.

Marilyn Courage spoke how boosters gives back to the students at the high school. Boys Scouts and Girls Scouts does not give back to the high school. She shared which programs boosters have been able to help. Every bit of money made is going back to our kids. She asked the board to change the policy for Boosters and Sober Grad.

Mr. Haley feels we need to reflect what the real costs are, and waiving for the boosters.

The Board of Trustee shared discussion on fees and costs to keep a good working relationship, and yet not spend from the general fund. This is something we can continue to look into.

Mr. Carras felt maybe to have some kind of wavier pervasion. Scott reported he will work on coming up with some type of solution on this one time performance, and will bring something back to the next board meeting.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley reported he attended the FFA banquet, good food, and happy to be there.
Mr. Carras felt Madison did a great job coming before the board,
Kris Wyatt – did attend the science expo, the kids had a blast it, and was very excited to watch, handed out a flyer on the mud-run, encouraged anyone who would like to attend. All monies will be used here in town, over 400 people participated.
Mr. Long Looking forward to Friday graduation, seeing his granddaughter graduate.
Mr. Armitage kids are back from Fort Bragg and had a great time. Attended the FFA banquet and it was great, and the FFA students are very well organized.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):
➢June 19, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:58 p.m.

Damian Armitage, Board President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:
Ayes:
Noes:
Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 19, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present
Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

5:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

5:50 P.M.

2. **CLOSED SESSION** – Lincoln High School – Main Office
   - 2.1 **PERSONNEL**
     PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
     Public Employee Discipline/Dismissal/Release
   - 2.2 **LIABILITY**
     Rejection of claim, (Student No. 11-12.1) pursuant to Government Codes 910.
   - 2.3 **STUDENTS - REQUEST FOR RESIDENCY BASED ON EMPLOYMENT**
     a. Student 12-13 – E1
     b. Student 12-13 – E2
   - 2.4 **STUDENTS - INTERDISTRICT ATTENDANCE APPEAL**
     a. Interdistrict Request Appeal 12/13 - 34

b. Interdistrict Request Appeal 12/13 - 35
c. Interdistrict Request Appeal 12/13 – 36
d. Interdistrict Request Appeal 12/13 – 37

2.5 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918
Student Discipline/Expulsion Pursuant to E.C. 48918 Student Expulsion # 11-12 FF

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE- Performing Arts Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release
No action taken

3.2 LIABILITY
Rejection of claim, (Student No. 11-12.1) pursuant to Government Codes 910.

Motion by Mr. Haley seconded by Mrs. Wyatt, and passed by a 5-0 vote to reject the Student No. 11-12.1 claim.

3.3 STUDENTS – REQUEST FOR RESIDENCY BASED ON EMPLOYMENT
a. Student 12-13 – E1
b. Student 12-13 – E2

Kristina Tory spoke on allowing her two children to attend school in Western Placer.
Mike Kimbrough spoke on the behalf of his grandchildren, he shared what his grandfather did for our district, and what his mother has done for our district. He shared the many volunteer hours his mother has provided to our district, along with scholarships, Mike shared the long involvement his family has attended in our district, and his reason for helping. Kristina is an employee of the district and she should be allowed to have her children in the district based on employment.
Shirley Russell thanked the board for listening to our comments this evening, as a great grandmother of these students, I know this is a business, but these students need stability and backing, and you should accept the application that has been made.

Motion by Mr. Long seconded by Mr. Armitage, and passed by a 3-2 vote to deny the transfer into the district, no vote by Haley, Carras.

3.4 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 – 34

Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve transfer appeal.

b. Interdistrict Request Appeal 12/13 – 35

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 3-2 vote to deny the transfer appeal, no votes by Carras, Armitage.

c. Interdistrict Request Appeal 12/13 – 36

Motion by Mrs. Wyatt, seconded by Mr. Carras, and passed by a 4-1 vote to approve transfer appeal, no vote by Armitage.

d. Interdistrict Request Appeal 12/13 - 37

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to deny transfer appeal.

3.5 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918
Student Discipline/Expulsion Pursuant to E.C. 48918 Student Expulsion # 11-12 FF

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to suspended student 11-12 FF.

4. SPECIAL ORDER OF BUSINESS
The district will honor:

- Retirees
- Classified Employees of the Year
- Teacher of the Year

5. CONSENT AGENDA

5.1 Classified Personnel Report
5.2 Certificated Personnel Report
5.3 Approve Student Discipline/Stipulated Expulsion for Students #11-12-CC, 11-12-DD, 11-12-EE, 11-12-GG, 11-12-HH, 11-12-II.
5.4 Approve Ratification of Contract with Rainforth Grau Architects for Architectural and Engineering Services as Needed for Miscellaneous Small Projects.
5.5 CARS/Consolidated Application Part I, Phase I.

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Carras, Armitage

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Isabella Franco was absent

7.2 Western Placer Teacher's Association – Mike Agrippino expressed everyone have a nice summer

7.3 Western Placer Classified Employee Association – Mike Kimbrough had no report

7.4 Superintendent - Scott Leaman reported the following:

- No meeting in July, next meeting will be August 7th
- Summer hours at the district office will be 10:00 to 2:00 p.m. and that seems to be working out well.
- Working on the budget, he reiterated how sad it is with the reductions, and we will be looking at more reductions next year, and the best solutions as possible.
- It's been a wonderful school year, as the school district has come together
- Final goals report will be in August, and will have draft of the goals.
- Administration will meeting on August 3rd.
- He thanked the board for the year.

8. PUBLIC HEARING

8.1 Public Hearing on 2012 School Facility Fee Justification Report

Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect the base rate for California schools as established by the State Allocation Board. This fee is referred to as a Level I Fees. Not only do Level I fees give a statute for residential construction, but also for commercial construction. In order to qualify to collect Level I Fees, the District must bi-annually complete a School Facility Fee Justification Report and have it adopted by the Board of Trustees.

Heather Steer reported this is the item that is brought before the board every other year, looking at a four cent building increase, and three cent in residential. Public Hearing was opened, public hearing was closed.

8.2 Public Hearing on 2012 School Facility Needs Analysis and Justification Study (SFNA)

Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must annually complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees.

Heather reported the Level II fees increase on residential. Public Hearing was opened, public hearing was closed.

8.3 Public Hearing on 2012-13 Western Placer Unified School District Budget

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Joyce Lopes reported the public hearing was opened, public hearing was closed.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Discussion/ Action **COLLECTIVE BARGAINING AGREEMENT REOPENERS BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS ASSOCIATION – Davis** *(11-12 G & O I, II, III, IV, V)*

•The reopeners for the Collective Bargaining Agreement between the Western Placer Teachers Association and the Western Placer Unified School District is being submitted for ratification. Both parties have completed a lengthy effort to finalize these selected Articles. The Tentative Agreements have been ratified by the Western Placer Teachers Association.

Mr. Leaman spoke in place of Ryan Davis, he reported agreement has been agreed upon on selected articles. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 vote to approve the collective bargaining agreement reopeners between Western Placer School District and the Western Placer Teachers Association.

9.1 A** ***Discussion/ Action **REQUEST TO ESTABLISH RESIDENCY BASED ON EMPLOYMENT – Leaman** *(11-12 G & O I, II, III, IV, V)*

•The Board of Trustees will discuss any action taken in closed session regarding the following students:

- **Student 12-13 – E1**
- **Student 12-13 – E2**

This item was pulled.

9.2 Discussion/ Action **RATIFICATION OF MEMORANDUM OF UNDERSTANDING WITH CSEA REGARDING EFFECTS OF LAYOFFS – Davis** *(11-12 G & O I, II, III, IV, V)*

•The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed a Memorandum of Understanding (MOU) regarding effects of layoff for the classified layoff resolution that was adopted by the Board on April 17, 2012. This MOU addresses issues related to the effects of the layoffs on employees. This MOU has been ratified by CSEA Chapter #741.

Mr. Leaman reported the district appreciates CSEA for working together on the MOU which also included layoffs. Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve ratification of the Memorandum of Understanding with CSEA regarding effects of layoffs.

4.1.13

9.3 Action **APPROVAL OF AMENDED ADMINISTRATIVE REGULATION 1330 AND EXHIBITS ON "USE OF SCHOOL FACILITIES" – Lopes** *(11-12 G & O I, II, III, IV, V)*

•An amended copy of Administrative Regulation and Exhibits 1330, "Use of School Facilities" is attached for the Board's approval. Changes include an update of fees based on actual costs, a new "Application and Agreement for Use of Facilities," and a new "Conditions for Use of Facilities" document.

Joyce Lopes reported on the changes to AR 1330 and Exhibit 1330 that have been revised to better define the different classes. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to approve amendments to AR 1330 and Exhibit 1330.

9.4 Action **APPROVE RESOLUTION #11/12.23 TO INCREASE FEES PER 2012 SCHOOL FACILITY FEE JUSTIFICATION REPORT – Lopes** *(11-12 G & O I, II, III, IV, V)*

•Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect the base rate for California schools as established by the State Allocation Board. This fee is referred to as a Level I Fees. Not only do Level I Fees give a statute for residential construction, but also for commercial construction. In order to qualify to collect Level I Fees, the District must bi-annually complete a School Facility Fee Justification Report and have it adopted by the Board of Trustees.

Heather Steer reported this will force an increase on commercial building, with a 60 day waiting period and fees will begin. Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution 11/12.23 to increase Level I fees. Roll Call: Long, Wyatt, Carras, Haley, Armitage

9.5 Action **APPROVE RESOLUTION #11/12.24 TO INCREASE FEES PER 2012 SCHOOL FACILITY NEEDS ANALYSIS AND JUSTIFICAITON STUDY – Lopes** *(11-12 G & O I, II, III, IV, V)*

•Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must annually complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees.

Heather Steer reported the adoption for level II fees, will increase by thirty-one cents. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 5-0 roll call vote to approve Resolution 11/12.24 to increase Level II fees. Roll Call: Wyatt, Carras, Haley, Long, Armitage

9.6 Action **APPROVE RESOLUTION #11/12.25 AUTHORIZING THE ISSUANCE OF 2012 TAX REVENUE ANTICIPATION NOTES**

4.1.14

AND APPROVE APPLICATION TO PARTICIPATE IN THE DRY PERIOD FINANCING PROCESS – Lopes *(11-12 G & O I, II, III, IV, V)*

•Tax Revenue Anticipation Notes (TRANS) are used as a financing tool to mitigate cash flow deficits. The notes are issued at a tax-exempt interest rate, which is substantially lower than normal bank loans. The proceeds may then be reinvested with the Placer County Treasurer or in a Guaranteed Investments Contract (GIC) at a higher rate of interest.

Joyce Lopes shared we need access to cash, so approval is needed for a Trans. Which includes an application, and we will review the best rate to borrow money. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve Resolution 11/12.25 authorizing the approval application to participate in the dry period financing process. ***Roll Call: Carras, Haley, Long, Wyatt, Armitage***

9.7 Action **BOARD OF TRUSTEES REMUNERATION – Lopes** *(11-12 G & O III, IV, V)*

• As part of the 2012-13 budget reductions approved by the Board of Trustees at the February 28, 2012, board meeting, the monthly compensation will be decreased by 5 percent or $12 from $240 per month to $228 per month to match the reductions of the district employee groups.

Joyce Lopes shared the board stipends will be reduced due to budget reductions. Motion Mr. Haley, seconded by Mr. Carras and passed by a 5-0 vote to decrease the board's monthly compensation by five percent.

9.8 Action **CONSIDER APPROVING NEW JOB DESCRIPTION – Lopes** *(11-12 G & O IV, V)*

•As part of the reconfiguration of the Facilities Department and the folding of the Assistant Superintendent of Facilities & Maintenance Services position, there exists a need to explore an exempt position to perform necessary duties and obligations of the Facilities Department.

Joyce Lopes shared the need to explore, and would like the position description approved. Mr. Haley asked how we prepare our job descriptions, Joyce response was, she created the job description, and said it is very similar to other job descriptions. Motion by Mrs. Wyatt, seconded by Mr. Armitage and, passed by a 5-0 vote to approve the new job description of the Facilities Department.

9.9 Action **2012-13 WESTERN PLACER UNFIED SCHOOL DISTRICT BUDGET ADOPTION – Lopes** *(11-12 G & O I, II, III, IV, V)*

•Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall, following a public hearing, adopt the budget for the subsequent fiscal year.

4.1.15

Joyce Lopes presented a power point on the State Budget, she reviewed the following:

State Budget

- Legislature approves 2012-13 budget
- Many details still missing
- Relies heavily on November tax initiative

Prop 98 & November Tax Initiative

- 2012-13 budget proposes flat funding for Prop 98

IF

- Governor Brown's November 2012 tax initiative passes
  >If it fails, schools will lose $441.00 per ADA in revenue
  >In either scenario, additional cash deferrals will be enacted

Economic Outlook

- Budget deficit is $15 billion
- Foreclosures still remain a concern
  >Reduces property taxes & Basic Aid Supplemental Funding
  >Impacts enrollment

WPUSD's 2012 -13 Budget

- Use a balanced approach
  >Spend fund balance
  >Utilize other funds' reserves for facility and equipment upkeep
- Reduce expenses over time
  >1.7 million in cuts for 2010-11
  >3.0 million in cuts for 2011-12
  >Target 5.75 million in cuts for 2012-13
  >Anticipate $6.5 million for 2013-14 for balanced budget

Reviewed the following Charts:

- Revenue Assumptions
- Revenue Limit
- Basic Aid Supplemental Funding
- Average Daily Attendance
- Expenditure Assumptions
- 2012-13 Budget Reductions
- Tier III Flexibility 2012-13
- General Fund Budget
- Categorical Contributions
- Multi-Year Projections
- Unrestricted Reserves
- Cash Flow
- Cash Flow Options
- 2012-13 Adopted budget Other Funds

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to approve the 2012-13 budget.

4.1.16

10. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

10.1 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley no report
Mr. Long reported LHS graduation was outstanding, and the students were very polite and classy.
Mrs. Wyatt reported GEMS promotion was short sweet and simple, what the new principals are trying to accomplish is very good. She reported the Mud Run raised about $7,000.00, and all the monies will stay in Lincoln.
Mr. Carras reported TBMS's 6 and 7th grades band members did an outstanding job.
Mr. Armitage reported PHS graduation was outstanding, and he was very touched.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):
➢August 7, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School
➢August 21, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:24 p.m.

Damian Armitage, Board President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:
Ayes:
Noes:
Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the June 5, 2012 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

4.2

Checks Dated 07/27/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85261742	07/27/2012	Virginia L. Garcia	01-5200		46.07
85261743	07/27/2012	Rosemary Knutson	01-5200		16.65
85261744	07/27/2012	Diane M. Metzelaar	01-5200		80.92
85261745	07/27/2012	Joe E. Ross	01-5200		58.83
85261746	07/27/2012	ADVANCED TOOLWARE dba TOOLS4EVER	01-5800		2,415.42
85261747	07/27/2012	AIRGAS	01-5830		14.79
85261748	07/27/2012	BUS WEST - FRESNO	01-4365		386.61
85261749	07/27/2012	C & S TELECOMMUNICATIONS INC	01-5800	510.00	
			40-5800	517.98	1,027.98
85261750	07/27/2012	C.A.S.H. COALITION FOR	21-5200		238.00
85261751	07/27/2012	CAPITOL CLUTCH AND BRAKE INC	01-4365		426.68
85261752	07/27/2012	CAPITOL PUBLIC FINANCE GROUP	49-5800		3,000.00
85261753	07/27/2012	CES ENVIRONMENTAL INC.	01-9500		650.00
85261754	07/27/2012	CITY OF LINCOLN	01-5510		2,432.50
85261755	07/27/2012	CROSS COUNTRY EDUCATION	01-9500		189.00
85261756	07/27/2012	DAVID W. GIRARD DBA GIRARD EDWARDS & HANCE	01-5810		4,891.25
85261757	07/27/2012	DIPIETRO & ASSOCIATES INC	01-5800		175.00
85261758	07/27/2012	ELECTRO ACOUSTIC COMPANY INC.	01-9500		170.76
85261759	07/27/2012	ESS ENVIRONMENTAL	01-9500		370.00
85261760	07/27/2012	GOLDEN STATE FLOORING	01-9500		57.53
85261761	07/27/2012	GRAINGER .	01-9500		74.78
85261762	07/27/2012	HOME DEPOT	01-4300	150.06	
			01-9500	1,943.99	2,094.05
85261763	07/27/2012	HORIZON	01-9500		3,257.23
85261764	07/27/2012	INTEGRATED FIRE SYSTEMS INC	01-9500		2,132.00
85261765	07/27/2012	LAW OFFICE OF ELLIS COLEMAN	01-5810		1,295.00
85261766	07/27/2012	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-9500		700.00
85261767	07/27/2012	LRP PUBLICATIONS	01-4300	121.94	
			Unpaid Sales Tax	8.24-	113.70
85261768	07/27/2012	LUIS FRASER DBA-DON'T TREAD ON ME REPTILE REMOVAL	01-9500		850.00
85261769	07/27/2012	MISSION UNIFORM SERVICE INC	01-4300	62.40	
			01-5800	1,025.15	1,087.55
85261770	07/27/2012	PACIFIC GAS & ELECTRIC CO	01-5510		982.96
85261771	07/27/2012	PROVOCRAFT DBA CREATIVE XPRESS	01-9500	349.54	
			Unpaid Sales Tax	23.62-	325.92
85261772	07/27/2012	RAINFORTH GRAU ARCHITECTS	21-5800		791.25
85261773	07/27/2012	RAY MORGAN CO. / CHICO	01-4300	620.33	
			01-5600	143.64	763.97
85261774	07/27/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600	283.53	
			01-7438	71.16	
			01-7439	371.84	726.53

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.1

Checks Dated 07/27/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85261775	07/27/2012	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		668.26
85261776	07/27/2012	RIEBES AUTO PARTS	01-9500		1,902.55
85261777	07/27/2012	SAC VAL JANITORIAL SALES	01-4300		7,173.78
85261778	07/27/2012	SCHOOL DUDE.COM INC.	01-5800		3,145.50
85261779	07/27/2012	SCHOOL NURSE SUPPLY INC.	01-4300		658.52
85261780	07/27/2012	STATE OF CALIFORNIA	01-5821		64.00
85261781	07/27/2012	SUTTER MEDICAL FOUNDATION	01-5800		175.00
85261782	07/27/2012	UNIVERSAL SPECIALTIES, INC.	01-4300		35.08
85261783	07/27/2012	VALLEY TRUCK & TRACTOR	01-9500		9,184.53
85261784	07/27/2012	WESTERN PLACER WASTE	01-9500		459.57
85261785	07/27/2012	ZEP SALES & SERVICE	01-4300	5,586.26	
			01-9500	43.71	5,629.97
85261786	07/27/2012	PLACER COUNTY AIR POLLUTION	01-5800		38.25
85261787	07/27/2012	WPUSD PETTY CASH FUND	01-4300	153.00	
			01-5300	83.35	
			11-8699	648.30	884.65
85261788	07/27/2012	WPUSD CAFETERIA FUND	13-8220		2,458.22
85261789	07/27/2012	WPUSD GENERAL FUND	01-5715		684.50
		Total Number of Checks	**48**		**65,005.31**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	44	57,383.42
11	Adult Education Fund	1	648.30
13	Cafeteria Fund	1	2,458.22
21	Building Fund #1	2	1,029.25
40	Spec Res For Capital Outlay	1	517.98
49	Mello Roos Capital Projects	1	3,000.00
	Total Number of Checks	**48**	65,037.17
	Less Unpaid Sales Tax Liability		31.86-
	Net (Check Amount)		**65,005.31**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/20/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85261002	07/20/2012	MISSION UNIFORM SERVICE INC	13-4300		154.23
85261003	07/20/2012	STATE BOARD OF EQUALIZATION	01-9511	10,885.48	
			11-9511	16.67	
			12-9511	39.43	
			13-8634	410.28	
			13-9511	150.81	
			14-9511	326.33	11,829.00
85261004	07/20/2012	BANK OF AMERICA #3024	01-4100	13.11	
			01-4300	945.28	
			01-5200	307.13	1,265.52
85261005	07/20/2012	DE LAGE LANDEN	01-5600		319.61
85261006	07/20/2012	INDEPENDENT STATIONERS	01-4300		102.95
85261007	07/20/2012	MEDICAL BILLING TECHNOLOGIES	01-5800		2,533.11
85261008	07/20/2012	PLACER COUNTY WATER AGENCY	01-9500		178.32
85261009	07/20/2012	SUNBURST DIGITAL INC	01-5800		99.95
85261010	07/20/2012	Deborah J. McKinnon	01-5200		22.20
85261011	07/20/2012	Heather D. Steer	01-5200		43.41
85261012	07/20/2012	ACI SPECIALTY BENEFITS ACI ENTERPRISES INC	01-5800		2,475.00
85261013	07/20/2012	ADI HONEYWELL INTERNATIONAL	01-4300		1,165.95
85261014	07/20/2012	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85261015	07/20/2012	ADVANCED MULTIMEDIA DEVICES DBA AMDI	01-4300	234.04	
			Unpaid Sales Tax	44.96	279.00
85261016	07/20/2012	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		441.78
85261017	07/20/2012	BANK OF AMERICA #3819	01-4300	47.50	
			01-5200	27.46	74.96
85261018	07/20/2012	BRIGHT BEGINNINGS THERAPY INC	01-5800		2,000.00
85261019	07/20/2012	C & S TELECOMMUNICATIONS INC	01-5600		530.73
85261020	07/20/2012	CITRUS HEIGHTS SAW & MOWER	01-4365		163.58
85261021	07/20/2012	CITY OF LINCOLN	01-5540	3,845.41	
			01-5550	32,578.48	
			01-5570	12,928.54	49,352.43
85261022	07/20/2012	CITY OF LINCOLN - ALARM PRGM LINCOLN POLICE DEPARTMENT	01-5800		75.00
85261023	07/20/2012	CITY OF LINCOLN / PG&E REIMB	01-5510		2,222.48
85261024	07/20/2012	CODESP	01-5800		1,850.00
85261025	07/20/2012	ECONOMIC & PLANNING SYS. INC.	21-5800	5,000.00	
			49-5800	2,700.00	7,700.00
85261026	07/20/2012	ESS ENVIRONMENTAL	01-5800		304.00
85261027	07/20/2012	FAR WEST RENTS & READY MIX	01-4300		339.57
85261028	07/20/2012	GOLD COUNTRY CLASSIFIED INC.	01-5800	63.80	
			21-5800	329.40	393.20
85261029	07/20/2012	GUTIERREZ LAW GROUP	01-5810		1,143.00
85261030	07/20/2012	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		1,311.00
85261031	07/20/2012	L & H AIRCO	01-5600		517.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/20/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85261032	07/20/2012	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		418.00
85261033	07/20/2012	LEARNING SOLUTIONS INC	01-5800		1,173.26
85261034	07/20/2012	LINCOLN ACE HARDWARE/MAINT	01-4300		141.68
85261035	07/20/2012	LINCOLN NEWS MESSENGER	01-4300		52.00
85261036	07/20/2012	NORMAC	01-4300		591.43
85261037	07/20/2012	PACIFIC GAS & ELECTRIC CO	01-5510		71,700.28
85261038	07/20/2012	PEARSON - PSYCHOLOGICAL CORP.	01-4300		645.75
85261039	07/20/2012	PLACER COUNTY AIR POLLUTION	01-5800		2,732.25
85261040	07/20/2012	RAINFORTH GRAU ARCHITECTS	21-5800		1,417.50
85261041	07/20/2012	RAY MORGAN CO. / CHICO	01-4300		284.70
85261042	07/20/2012	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		668.26
85261043	07/20/2012	REGENTS OF UC DAVIS OFFICE OF CONTINUING MEDICAL EDUCATION	01-5200		190.00
85261044	07/20/2012	RSD - REFRIGERATION SUPPLIES	01-4400		1,930.72
85261045	07/20/2012	SASS/Mestmaker Insurance	01-5800		390.30
85261046	07/20/2012	SCHOOL FACILITY CONSULTANTS	21-5800		7,000.00
85261047	07/20/2012	SCHOOL STEPS, INC.	01-5800		1,037.88
85261048	07/20/2012	SELWAY MACHINE TOOLS	40-5800		727.50
85261049	07/20/2012	SIG SCHOOLS INSURANCE GROUP	01-3701		1,070.14
85261050	07/20/2012	SPEECH & LANGUAGE THERAPY	01-5800		190.00
85261051	07/20/2012	SPURR	01-5530		2,575.21
85261052	07/20/2012	SUPER DUPER SCHOOL COMPANY	01-4300	658.51	
			Unpaid Sales Tax	44.51-	614.00
85261053	07/20/2012	THE TV TEACHER LLC	01-4300	180.23	
			Unpaid Sales Tax	11.38-	168.85
85261054	07/20/2012	UNIVERSAL SPECIALTIES, INC.	01-4300		93.45
85261055	07/20/2012	WESTERN PSYCHOLOGICAL SERVICES	01-4300		745.02
85261056	07/20/2012	ZEP SALES & SERVICE	01-4300		51.52
		Total Number of Checks	**55**		**186,715.18**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	50	168,453.96
11	Adult Education Fund	1	16.67
12	Child Development Fund	1	39.43
13	Cafeteria Fund	2	715.32
14	Deferred Maintenance Fund	1	326.33
21	Building Fund #1	4	13,746.90
40	Spec Res For Capital Outlay	1	727.50
49	Mello Roos Capital Projects	1	2,700.00
	Total Number of Checks	**55**	186,726.11
	Less Unpaid Sales Tax Liability		10.93-
	Net (Check Amount)		**186,715.18**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.4

Checks Dated 07/13/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85260113	07/13/2012	Jennifer D. Nelson	01-4300		243.99
85260114	07/13/2012	T. Jeanine Troxel	01-4300		605.73
85260115	07/13/2012	BANK OF NEW YORK MELLON TR CO	49-5800		3,895.50
85260116	07/13/2012	CalSTRS	01-3901		13,868.90
85260117	07/13/2012	CALTRONICS BUSINESS SYSTEMS	01-4300		69.50
85260118	07/13/2012	CANYON CREEK SOFTWARE	01-4300		254.00
85260119	07/13/2012	CROWE HORWATH LLP	01-5811		5,500.00
85260120	07/13/2012	DEPARTMENT OF SOCIAL SERVICES	11-5800		880.00
85260121	07/13/2012	INDEPENDENT STATIONERS	01-4300		2,701.55
85260122	07/13/2012	KRONICK MOSKOVITZ TIEDEMANN	01-5200		35.00
85260123	07/13/2012	NASCO MODESTO	01-9500		8.11
85260124	07/13/2012	ORIENTAL TRADING COMPANY INC	01-9500	461.44	
			Unpaid Sales Tax	31.19-	430.25
85260125	07/13/2012	RAY MORGAN CO. / CHICO	01-4300		189.83
85260126	07/13/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		507.00
85260127	07/13/2012	RENAISSANCE LEARNING INC.	01-5800		4,814.00
85260128	07/13/2012	RIEBES AUTO PARTS	01-4300		97.00
85260129	07/13/2012	SEW CAL MONOGRAMMING	01-9500		1,056.41
85260130	07/13/2012	STAPLES ADVANTAGE	01-4300		34.01
85260131	07/13/2012	US BANK CORP TRUST SERVICE	49-5800		2,200.00
85260132	07/13/2012	WESTERN BLUE AN NWN COMPANY	01-9500		2,366.35
85260133	07/13/2012	WESTERN FEATHERLITE	01-9500		2,028.93
85260134	07/13/2012	STATE BOARD OF EQUALIZATION	01-4300		69.56
85260135	07/13/2012	VALLEJO CITY UNIFIED SD SLIC CO-OP LEAD DIST STU NUTRITION	13-5800		185.55
		Total Number of Checks	**23**		**42,041.17**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	19	34,911.31
11	Adult Education Fund	1	880.00
13	Cafeteria Fund	1	185.55
49	Mello Roos Capital Projects	2	6,095.50
	Total Number of Checks	23	42,072.36
	Less Unpaid Sales Tax Liability		31.19-
	Net (Check Amount)		**42,041.17**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.5

Checks Dated 07/06/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85259386	07/06/2012	CANYON CREEK SOFTWARE	01-4300	254.00	
			01-5600	239.00	493.00
85259387	07/06/2012	HOME DEPOT	01-9500		2,837.77
85259388	07/06/2012	NASCO MODESTO	01-9500		595.04
85259389	07/06/2012	SCHOLASTIC MAGAZINE	01-4300	13.18	
			01-9500	131.75	144.93
85259390	07/06/2012	Jorge O. Bonilla	01-9550		1,444.28
85259391	07/06/2012	Joe E. Ross	01-5200		30.41
85259392	07/06/2012	Anayat Sharifie	01-5200		32.19
85259393	07/06/2012	Eli M. Turner	01-5200		167.06
85259394	07/06/2012	Charles W. Youtsey	01-5200		17.76
85259395	07/06/2012	AAPC PUBLISHING	01-9500	248.34	
			Unpaid Sales Tax	15.09-	233.25
85259396	07/06/2012	AUBURN TROPHIES	01-4300		470.08
85259397	07/06/2012	CHEVRON	01-4350		651.15
85259398	07/06/2012	EAGLE SOFTWARE DBA AERIES SOFTWARE INC.	01-9500		350.00
85259399	07/06/2012	GOLD COUNTRY CLASSIFIED INC.	01-5800		78.04
85259400	07/06/2012	HOLT OF CALIFORNIA	01-4365		426.74
85259401	07/06/2012	JANE JOHNSON	01-5800		7,196.25
85259402	07/06/2012	KRONICK MOSKOVITZ TIEDEMANN	01-5810		4,608.26
85259403	07/06/2012	LINGUI SYSTEMS INC	01-4300	565.95	
			Unpaid Sales Tax	38.25-	527.70
85259404	07/06/2012	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,152.00
85259405	07/06/2012	PAUL H BROOKS PUBLISHING CO	01-9500	2,002.93	
			Unpaid Sales Tax	119.76-	1,883.17
85259406	07/06/2012	PLACER LEARNING CENTER	01-5800		29,758.77
85259407	07/06/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		3,330.09
85259408	07/06/2012	TOUCHSTONES DISCUSSION PROJECT	01-9500	604.47	
			Unpaid Sales Tax	39.04-	565.43
85259409	07/06/2012	WAVE BROADBAND	01-4300		55.95
85259410	07/06/2012	WAVE DIVISION HOLDINGS	01-5560		6,850.00
		Total Number of Checks	**25**		**63,899.32**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	25	64,111.46
	Total Number of Checks	**25**	64,111.46
	Less Unpaid Sales Tax Liability		212.14-
	Net (Check Amount)		**63,899.32**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/22/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85257126	06/22/2012	Michelle L. Bizeau	01-5200		105.43
85257127	06/22/2012	Mary V. Boyle	01-4300		88.72
85257128	06/22/2012	Nancy L. Currey	01-5200		15.37
85257129	06/22/2012	Kris A. Knutson	01-5200		714.29
85257130	06/22/2012	Tracey N. Lillie	01-5200	38.03	
			11-5200	120.42	158.45
85257131	06/22/2012	Gurbinder K. Nijjar	01-5200		679.88
85257132	06/22/2012	Darlene R. Wenger	01-5200		12.77
85257133	06/22/2012	APPROVED SAFE & LOCK	01-5600		971.19
85257134	06/22/2012	BANK OF AMERICA #0287 BUSINESS CARD	01-4300		12.87
85257135	06/22/2012	BANK OF AMERICA #3819	01-5200		108.80
85257136	06/22/2012	BLISS POWER LAWN EQUIPMENT CO.	01-6400		30,512.64
85257137	06/22/2012	CITY OF LINCOLN / PG&E REIMB	01-5510		2,768.88
85257138	06/22/2012	CROSS COUNTRY EDUCATION	01-5200		189.00
85257139	06/22/2012	CROWE HORWATH LLP	01-5811		12,500.00
85257140	06/22/2012	DAVID HALL	01-5800		727.27
85257141	06/22/2012	DEPT. OF INDUSTRIAL RELATIONS	01-5800		125.00
85257142	06/22/2012	DISTRIBUTED WEBSITE CORP	01-5800		895.00
85257143	06/22/2012	ETS EDUCATION TESTING SERVICE	01-5800		3,023.04
85257144	06/22/2012	FOLLETT LIBRARY RESOURCES	01-4300		540.34
85257145	06/22/2012	FUTURE FORD	01-6400		25,755.81
85257146	06/22/2012	GOLDEN STATE FLOORING	01-4300		59.09
85257147	06/22/2012	GRAINGER .	01-4300		101.73
85257148	06/22/2012	GUILFORD PUBLICATIONS INC	01-4300		657.44
85257149	06/22/2012	HANKIN SPECIALTY EQUIPMENT INC	01-5800		311.87
85257150	06/22/2012	HARBOR FREIGHT TOOLS USA, INC	01-4300		633.79
85257151	06/22/2012	J & J SCREEN & GLASS	01-5600		146.50
85257152	06/22/2012	JANE JOHNSON	01-5800		14,582.50
85257153	06/22/2012	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		2,512.75
85257154	06/22/2012	KRONICK MOSKOVITZ TIEDEMANN	01-5810		3,457.82
85257155	06/22/2012	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		522.50
85257156	06/22/2012	LEARNING SOLUTIONS INC	01-5800		4,151.51
85257157	06/22/2012	LRP PUBLICATIONS	01-4300		511.00
85257158	06/22/2012	M KEITH ACKEN DBA TRACES MKA	01-5800		2,126.25
85257159	06/22/2012	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		1,512.00
85257160	06/22/2012	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,280.00
85257161	06/22/2012	MEDICAL BILLING TECHNOLOGIES	01-5800		713.99
85257162	06/22/2012	PACIFIC GAS & ELECTRIC CO	01-5510		11,940.31
85257163	06/22/2012	PARS - PUBLICE AGENCY RETIREMENT SERVICES	01-7439		383,807.69
85257164	06/22/2012	PCOE	01-5200		600.00
85257165	06/22/2012	PINNACLE TELECOMMUNICATIONS	01-4400		3,564.86
85257166	06/22/2012	PJ'S MAIL & PARCEL SERVICE	01-5800		15.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

A.2.7

Checks Dated 06/22/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85257167	06/22/2012	PLACER COUNTY SELPA	01-5200		425.00
85257168	06/22/2012	PLACER LEARNING CENTER	01-5800		36,803.96
85257169	06/22/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600	867.82	
			01-7438	73.00	
			01-7439	370.00	1,310.82
85257170	06/22/2012	SELWAY MACHINE TOOLS	40-5800		440.00
85257171	06/22/2012	SOLON FIRE CONTROL	01-5830		720.63
85257172	06/22/2012	SPEECH & LANGUAGE THERAPY	01-5800		95.00
85257173	06/22/2012	TAYLOR AND FRANCIS GROUP LLC	01-4300	5,111.42	
			Unpaid Sales Tax	329.24-	4,782.18
85257174	06/22/2012	UNIVERSAL SPECIALTIES, INC.	01-4300		1,188.03
85257175	06/22/2012	WESTERN PLACER WASTE	01-5540		75.48
85257176	06/22/2012	WILCO SUPPLY	01-4300		288.50
85257177	06/22/2012	Reynaldo A. Cubias	01-4300		32.18
85257178	06/22/2012	Cindy J. Hood	01-5200		27.47
85257179	06/22/2012	Shelly A. Hoover	01-4300		486.55
85257180	06/22/2012	Carrie A. Kandris	01-4300		62.02
85257181	06/22/2012	Kevin D. Kurtz	01-4300		111.45
85257182	06/22/2012	BALFOUR	01-4300		5,251.65
85257183	06/22/2012	BANK OF AMERICA #3024	01-4300		1,221.34
85257184	06/22/2012	CALTRONICS BUSINESS SYSTEMS	01-4300		139.00
85257185	06/22/2012	COSTCO	01-4300		3,256.62
85257186	06/22/2012	CUSTOM FIT	01-4400		150.00
85257187	06/22/2012	DE LAGE LANDEN	01-5600		319.61
85257188	06/22/2012	ERICS X PRESS	01-4300		780.42
85257189	06/22/2012	LIESA COSTA	01-4300		81.74
85257190	06/22/2012	LINCOLN ACE HARDWARE / AG	01-4300		11.07
85257191	06/22/2012	Loomis Union School Dist	01-4300		250.00
85257192	06/22/2012	MUSIC PRODUCTS INC	01-4300	208.54	
			Unpaid Sales Tax	11.93-	196.61
85257193	06/22/2012	N2 POTTERY	01-4300		52.18
85257194	06/22/2012	PERMA-BOUND	01-4300		1,170.08
85257195	06/22/2012	PIZZA GUYS	01-4300		270.27
85257196	06/22/2012	PLACER COUNTY WATER AGENCY	01-4300		89.16
85257197	06/22/2012	PURCHASE POWER	01-4300		130.17
85257198	06/22/2012	RAY MORGAN CO. / CHICO	01-4300	742.15	
			01-4400	1,179.54	1,921.69
85257199	06/22/2012	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85257200	06/22/2012	RIEBES AUTO PARTS	01-4300		367.68
85257201	06/22/2012	SAFEWAY INC	01-4300		51.88
85257202	06/22/2012	SCANTRON CORPORATION	01-4300		321.66
85257203	06/22/2012	STUDICA INC	01-4300		436.64
85257204	06/22/2012	THE ACTIVE NETWORK INC	01-4300		673.00
85257205	06/22/2012	US BANK BUSINESS EQUIPMENT	01-5600		492.00
85257206	06/22/2012	WPS WESTERN PSYCHOLOGICAL SRVS	01-4300		48.21

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Checks Dated 06/22/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
		Total Number of Checks	**81**		**577,780.69**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	80	577,561.44
11	Adult Education Fund	1	120.42
40	Spec Res For Capital Outlay	1	440.00
	Total Number of Checks	**81**	578,121.86
	Less Unpaid Sales Tax Liability		341.17-
	Net (Check Amount)		**577,780.69**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/15/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85255848	06/15/2012	Jessica J. Armistead	01-4300		116.86
85255849	06/15/2012	Jeffrey T. Dardis	13-5200		165.29
85255850	06/15/2012	Gregg Law	01-4300		141.36
85255851	06/15/2012	Sheri S. Stone	01-4300		70.02
85255852	06/15/2012	Jennifer L. Tarabochia	01-5200		253.66
85255853	06/15/2012	Kelli M. Willard	01-4300		46.34
85255854	06/15/2012	ALL AWARDS	01-4300		325.00
85255855	06/15/2012	ATHLETICS UNLIMITED	01-4300		6,192.71
85255856	06/15/2012	BALFOUR	01-4300		2,458.67
85255857	06/15/2012	CALTRONICS BUSINESS SYSTEMS	01-5600		414.55
85255858	06/15/2012	COMMON GOAL SYSTEM INC	01-4300		500.00
85255859	06/15/2012	COSTCO	01-4300		400.00
85255860	06/15/2012	CROWN AWARDS	01-4300	28.82	
			Unpaid Sales Tax	1.94-	26.88
85255861	06/15/2012	CURRICULUM ASSOCIATES INC.	01-4300		239.25
85255862	06/15/2012	DATAWORKS EDUCATIONAL RESEARCH	01-4300		737.85
85255863	06/15/2012	FOLLETT LIBRARY RESOURCES	01-4200		2,193.54
85255864	06/15/2012	HOUGHTON MIFFLIN COMPANY	12-4100		770.33
85255865	06/15/2012	INDEPENDENT STATIONERS	01-4300		403.48
85255866	06/15/2012	LOWE'S	40-4300		188.70
85255867	06/15/2012	MNJ TECHNOLOGIES DIRECT INC	01-4400		620.98
85255868	06/15/2012	NASCO MODESTO	01-4300		21.24
85255869	06/15/2012	OFFICE DEPOT	01-4300	273.31	
			11-4300	1.76-	271.55
85255870	06/15/2012	ORIENTAL TRADING COMPANY INC	01-4300	78.48	
			Unpaid Sales Tax	4.49-	73.99
85255871	06/15/2012	RAY MORGAN CO. / CHICO	01-4300	811.68	
			01-5600	314.11	1,125.79
85255872	06/15/2012	SCHOLASTIC MAGAZINE	01-4300		5.26
85255873	06/15/2012	SCHOLASTIC TEACHING RESOURCES	01-4300		484.76
85255874	06/15/2012	SCHOOL SPECIALTY INC	01-4300		46.04
85255875	06/15/2012	STAPLES ADVANTAGE	01-4300		143.64
85255876	06/15/2012	THE ACTIVE NETWORK INC	01-4400	317.35	
			01-5800	307.65	625.00
85255877	06/15/2012	"DANIELSEN COMPANY, THE"	13-4710		3,064.91
85255878	06/15/2012	D & P CREAMERY	13-4710		2,105.85
85255879	06/15/2012	MISSION UNIFORM SERVICE INC	13-4300		150.23
85255880	06/15/2012	PIZZA GUYS	13-4710		722.04
85255881	06/15/2012	Denise R. Arger	01-4300	8.58	
			01-5800	7.00	15.58
85255882	06/15/2012	Nancy L. Currey	01-5200		83.13
85255883	06/15/2012	Pamela Getz	01-5200		89.76
85255884	06/15/2012	Rachel A. Scontriano	01-5200		39.96
85255885	06/15/2012	AIRGAS	01-5830		16.32
85255886	06/15/2012	APPROVED SAFE & LOCK	01-5600		32.73
85255887	06/15/2012	AT&T	01-5560	4,022.51	
			11-5560	30.99	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.10

Checks Dated 06/15/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85255887	06/15/2012	AT&T	13-5560	100.83	
			21-5560	71.89	4,226.22
85255888	06/15/2012	B.Z. SERVICE STATION	01-5800		531.00
85255889	06/15/2012	C & S TELECOMMUNICATIONS INC	40-5800		358.26
85255890	06/15/2012	CALIFORNIA SECRETARY OF STATE	01-5800		20.00
85255891	06/15/2012	CITRUS HEIGHTS SAW & MOWER	01-4365		126.60
85255892	06/15/2012	CRAM-A-LOT JV MANUFACTURING, INC.	01-4300		149.23
85255893	06/15/2012	DAWSON OIL COMPANY	01-4345	6,903.46	
			01-4350	9,209.73	16,113.19
85255894	06/15/2012	DEPT. OF INDUSTRIAL RELATIONS	01-5800		125.00
85255895	06/15/2012	DTSC DEPARTMENT OF TOXIC	01-5800		250.00
85255896	06/15/2012	FAR WEST RENTS & READY MIX	01-6400		14,586.00
85255897	06/15/2012	GRAINGER .	01-4300		100.93
85255898	06/15/2012	HANKIN SPECIALTY EQUIPMENT INC	01-5800		1,505.36
85255899	06/15/2012	HEWLETT PACKARD	01-4400		6,001.88
85255900	06/15/2012	J & J SCREEN & GLASS	01-5600		224.86
85255901	06/15/2012	JANE JOHNSON	01-5800		8,550.00
85255902	06/15/2012	LAW OFFICE OF ELLIS COLEMAN	01-5810		1,360.00
85255903	06/15/2012	LAWSON DRYAGE INC	40-5800		1,405.80
85255904	06/15/2012	LINCOLN ACE HARDWARE/MAINT	01-4300		71.36
85255905	06/15/2012	PACIFIC GAS & ELECTRIC CO	01-5510		84,922.38
85255906	06/15/2012	PCOE	01-5200		300.00
85255907	06/15/2012	PLATT ELECTRIC SUPPLY, INC.	01-4400		1,061.78
85255908	06/15/2012	RAY MORGAN CO. / CHICO	01-4300	189.83-	
			01-5600	424.50	234.67
85255909	06/15/2012	RIEBES AUTO PARTS	01-4365	1,871.67	
			01-5830	346.83	2,218.50
85255910	06/15/2012	SAC VAL JANITORIAL SALES	01-4300		574.08
85255911	06/15/2012	SCHOOL INNOVATIONS & ADVOCACY INC.	01-5800		15,500.00
85255912	06/15/2012	SCHOOL SERVICES OF CA INC	01-5200		625.00
85255913	06/15/2012	SIERRA OFFICE SUPPLIES &	01-4300		422.88
85255914	06/15/2012	SIG SCHOOLS INSURANCE GROUP	01-3701		1,070.14
85255915	06/15/2012	SPURR	01-5530		5,143.34
85255916	06/15/2012	UNIVERSAL SPECIALTIES, INC.	01-4300		425.85
85255917	06/15/2012	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85255918	06/15/2012	WILCO SUPPLY	01-4300		124.51
85255919	06/15/2012	ZEP SALES & SERVICE	01-4300		1,153.59
85255920	06/15/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		393.06
		Total Number of Checks	**73**		**202,108.72**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	64	192,981.79
11	Adult Education Fund	2	29.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.11

Checks Dated 06/15/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
12	Child Development Fund	1	770.33
13	Cafeteria Fund	6	6,309.15
21	Building Fund #1	1	71.89
40	Spec Res For Capital Outlay	3	1,952.76
	Total Number of Checks	73	202,115.15
	Less Unpaid Sales Tax Liability		6.43-
	Net (Check Amount)		**202,108.72**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4-2-12

Checks Dated 06/08/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85254398	06/08/2012	CROWN DISTRIBUTING INC.	13-4380		362.86
85254399	06/08/2012	D & P CREAMERY	13-4710		10,567.03
85254400	06/08/2012	ED JONES FOOD SERVICE	13-4710		4,100.30
85254401	06/08/2012	MISSION UNIFORM SERVICE INC	13-4300		771.15
85254402	06/08/2012	PIZZA GUYS	13-4710		949.39
85254403	06/08/2012	PROPACIFIC FRESH	13-4710		604.33
85254404	06/08/2012	SARA LEE	13-4710		492.33
85254405	06/08/2012	SYSCO SACRAMENTO	13-4380	190.19	
			13-4710	1,897.06	2,087.25
85254406	06/08/2012	WPUSD PETTY CASH FUND	01-4100	80.00	
			01-4300	124.00	
			01-5300	46.90	
			01-8699	67.60	
			13-4710	419.65	738.15
85254407	06/08/2012	ADAM ALMA	13-4710		29.25
85254408	06/08/2012	AMBER WHITE	13-4710		47.50
85254409	06/08/2012	MELANIE LOLMAUGH	73-5850		250.00
85254410	06/08/2012	Jessica J. Armistead	01-4300		20.78
85254411	06/08/2012	Ruben A. Ayala	01-4300		31.96
85254412	06/08/2012	Angela A. Button	01-4300		254.74
85254413	06/08/2012	Rosa E. Castro	11-4300	28.72	
			12-4300	58.45	87.17
85254414	06/08/2012	Jennifer A. Chandler	01-4300		67.01
85254415	06/08/2012	Jeffrey T. Dardis	13-4300	6.44	
			13-4710	94.30	
			13-5200	23.31	124.05
85254416	06/08/2012	Sandra B. Hackbarth	01-4300		60.19
85254417	06/08/2012	Casey D. Hall	01-4300		26.94
85254418	06/08/2012	Robert Henri	01-4300		139.37
85254419	06/08/2012	Derek C. Hutchinson	01-5200		99.90
85254420	06/08/2012	Albert A. Medina	01-5600		130.00
85254421	06/08/2012	Julie A. Stuckey	01-4300		96.58
85254422	06/08/2012	William D. Trueman	01-5200		504.01
85254423	06/08/2012	Dan P. Williams	01-4300		97.45
85254424	06/08/2012	BURKETT'S OFFICE	01-4300		29,226.86
85254425	06/08/2012	CHEVRON	01-4300		294.52
85254426	06/08/2012	COSTCO	01-4300		281.41
85254427	06/08/2012	HUTU ANAPE CULTURAL FOUNDATION	01-5800		2,050.00
85254428	06/08/2012	LAKESHORE LEARNING MATERIALS	01-4300		99.41
85254429	06/08/2012	LIFETOUCH NSS ACCOUNTS RECEIVABLE	01-4300		1,244.99
85254430	06/08/2012	LIFETOUCH PUBLISHING INC.	01-4300		1,650.47
85254431	06/08/2012	LINCOLN NEWS MESSENGER	01-4300		52.00
85254432	06/08/2012	MARK J FOWLER	01-5800		1,000.00
85254433	06/08/2012	MENTORING MINDS	01-4300	672.72	
			Unpaid Sales Tax	41.59-	631.13
85254434	06/08/2012	N2 POTTERY	01-4300		71.43

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4.2.13

Checks Dated 06/08/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85254435	06/08/2012	NASCO MODESTO	01-4300		150.18
85254436	06/08/2012	ORIENTAL TRADING COMPANY INC	01-4300	369.91	
			12-4300	113.78	
			Unpaid Sales Tax	28.90-	454.79
85254437	06/08/2012	PCOE	01-4300	175.00	
			01-5200	3,000.00	
			01-5800	500.00	3,675.00
85254438	06/08/2012	RAY MORGAN CO. / CHICO	01-4300	591.38	
			01-5600	41.34	632.72
85254439	06/08/2012	SAFEWAY INC	01-4300		51.09
85254440	06/08/2012	SCHOLASTIC BOOKS	01-4300		125.04
85254441	06/08/2012	SCHOOL SPECIALTY INC	01-4300	2,429.59	
			11-4300	337.26	2,766.85
85254442	06/08/2012	STAPLES ADVANTAGE	01-4300		1,300.79
85254443	06/08/2012	STUMPS	01-4300	347.09	
			Unpaid Sales Tax	20.76-	326.33
85254444	06/08/2012	TEACHER DISCOUNT	11-4300		296.72
85254445	06/08/2012	WESTERN BLUE AN NWN COMPANY	01-4300		1,668.27
85254446	06/08/2012	WILLIAMS WILDLAND CONSULTING	01-5800		1,500.00
85254447	06/08/2012	Colbie Hargan	01-5800		300.00
85254448	06/08/2012	Joshua Warner	01-4300		325.00
85254449	06/08/2012	Leah M. Contaxis	01-5200		69.16
85254450	06/08/2012	Lauren M. Quinn	01-4300	125.59	
			01-5200	279.17	404.76
85254451	06/08/2012	Nancyann M. Rowell	01-5200		253.08
85254452	06/08/2012	Heather D. Steer	01-5200		58.73
85254453	06/08/2012	A-Z BUS SALES INC	01-4365		108.00
85254454	06/08/2012	ALIBRIS	01-4300		199.00
85254455	06/08/2012	BRIGHT BEGINNINGS THERAPY INC	01-5800		2,000.00
85254456	06/08/2012	CAPITOL CLUTCH AND BRAKE INC	01-4365	363.83	
			01-5830	160.80	524.63
85254457	06/08/2012	CAREER KIDS LLC	01-4300	4,586.97	
			11-4300	945.36	5,532.33
85254458	06/08/2012	EATON INTERPRETING SVCS INC	01-5800		105.00
85254459	06/08/2012	GRAINGER .	01-4300	444.09	
			01-4400	882.90	1,326.99
85254460	06/08/2012	LEARNING SOLUTIONS INC	01-5800		3,271.59
85254461	06/08/2012	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		840.00
85254462	06/08/2012	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,048.00
85254463	06/08/2012	MISSION UNIFORM SERVICE INC	01-4300	99.54	
			01-5800	1,667.37	1,766.91
85254464	06/08/2012	PACIFIC GAS & ELECTRIC CO	01-5510		1,235.45
85254465	06/08/2012	PCOE	01-5200		9,300.00
85254466	06/08/2012	QUALITY WINDOWS	21-4300		1,241.43
85254467	06/08/2012	RANCHO CPD INC DBA AAA DODGE TRUCK & VAN	01-4365		217.02
85254468	06/08/2012	SAC VAL JANITORIAL SALES	01-4300		1,909.05

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4.2.14

Checks Dated 06/08/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85254469	06/08/2012	SCHOOL SPECIALTY INC	40-4300		8,475.67
85254470	06/08/2012	SIG EMPLOYEE BENEFITS TRUST	76-9554		583,110.60
85254471	06/08/2012	TAG / AMS INC	01-5800		260.00
85254472	06/08/2012	TARGET BANK	01-4300		264.73
85254473	06/08/2012	TOTAL EDUCATION SOLUTIONS	01-5800		531.25
85254474	06/08/2012	WAVE BROADBAND	01-4300		55.95
85254475	06/08/2012	WESTERN BLUE AN NWN COMPANY	40-4300		196.27
85254476	06/08/2012	WESTERN PSYCHOLOGICAL SERVICES	01-4300		494.79
85254477	06/08/2012	WHYTRY LLC	01-4300	2,110.50	
			01-5200	657.42	
			Unpaid Sales Tax	173.92-	2,594.00
85254478	06/08/2012	WILSON WAY TIRE CO. INC.	01-4340		116.63
85254479	06/08/2012	Darlene R. Wenger	01-5200		53.61
		Total Number of Checks		**82**	**701,479.32**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	64	86,135.14
11	Adult Education Fund	4	1,608.06
12	Child Development Fund	2	172.23
13	Cafeteria Fund	12	20,555.09
21	Building Fund #1	1	1,241.43
40	Spec Res For Capital Outlay	2	8,671.94
73	Foundation Trust	1	250.00
76	Payroll Fund	1	583,110.60
	Total Number of Checks	82	701,744.49
	Less Unpaid Sales Tax Liability		265.17-
	Net (Check Amount)		**701,479.32**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.15

Checks Dated 06/01/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85253309	06/01/2012	Nancy L. Currey	01-4300	5.29	
			01-5200	112.28	117.57
85253310	06/01/2012	Georgia A. Jarvis	01-4300		126.65
85253311	06/01/2012	Bonnie L. Pellow	01-5200		182.60
85253312	06/01/2012	Karen A. Roberts	01-5200		17.76
85253313	06/01/2012	FAR WEST RENTS & READY MIX	01-4300		30.57
85253314	06/01/2012	FRY'S ELECTRONICS	01-4300		1,538.34
85253315	06/01/2012	GOLDEN STATE FLOORING	01-4300		3,313.92
85253316	06/01/2012	GRAINGER .	01-4300		275.99
85253317	06/01/2012	LANDMARK CONSTRUCTION	40-6270		49,207.44
85253318	06/01/2012	LOWE'S	40-4400		9,373.65
85253319	06/01/2012	OFFICE DEPOT	01-4300		419.30
85253320	06/01/2012	OPTIONS PUBLISHING	01-4300		1,988.72
85253321	06/01/2012	ORIENTAL TRADING COMPANY INC	01-4300	89.01	
			Unpaid Sales Tax	6.01-	83.00
85253322	06/01/2012	PACIFIC GAS & ELECTRIC CO	01-5510		6,839.41
85253323	06/01/2012	PCOE	01-5200		1,200.00
85253324	06/01/2012	RAINFORTH GRAU ARCHITECTS	21-5800		896.25
85253325	06/01/2012	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		3,799.82
85253326	06/01/2012	RESEARCH PRESS PUBLISHERS	01-4300	2,821.21	
			Unpaid Sales Tax	180.60-	2,640.61
85253327	06/01/2012	SAC VAL JANITORIAL SALES	01-4300		129.56
85253328	06/01/2012	SAFEWAY INC	01-4300		208.50
85253329	06/01/2012	SIERRA OFFICE SUPPLIES &	11-4300		936.94
85253330	06/01/2012	THE TOVA COMPANY	01-4300		783.81
85253331	06/01/2012	TRANE	01-5600		1,000.00
85253332	06/01/2012	ZIEGELMANN'S REFRIGERATION	01-5600		1,455.65
85253333	06/01/2012	Casey D. Hall	01-4300		26.80
85253334	06/01/2012	APPLE INC.	01-4400		648.43
85253335	06/01/2012	B&H PHOTO VIDEO	01-4300	174.75	
			Unpaid Sales Tax	11.81-	162.94
85253336	06/01/2012	BANK OF AMERICA #3024	01-4300	2,769.39	
			01-5200	1,494.04	
			01-5800	1,212.00	5,475.43
85253337	06/01/2012	BLACK DOG GRAPHICS	01-4300		118.47
85253338	06/01/2012	BULB DIRECT HOLDING LLC	01-4300		223.04
85253339	06/01/2012	COSTCO	01-4300		166.34
85253340	06/01/2012	DECO TECH SYSTEMS	01-4300		8,955.95
85253341	06/01/2012	DEMCO MEDIA	01-4300		135.91
85253342	06/01/2012	ENCO	01-4300		968.54
85253343	06/01/2012	FOLLETT LIBRARY RESOURCES	01-4300		3,730.59
85253344	06/01/2012	HEWLETT PACKARD	01-4400		447.84
85253345	06/01/2012	JONES SCHOOL SUPPLY CO INC	01-4300	360.17	
			Unpaid Sales Tax	22.29-	337.88
85253346	06/01/2012	NAMEBEADS INTERNATIONAL	01-4300	400.05	
			Unpaid Sales Tax	26.02-	374.03
85253347	06/01/2012	NASCO MODESTO	01-4300		1,933.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.16

Checks Dated 06/01/2012

Check Number	Check Date	Pay to the Order of		Fund Object	Expensed Amount	Check Amount
85253348	06/01/2012	OFFICE DEPOT		01-4300		482.46
85253349	06/01/2012	PCOE		01-5200		100.00
85253350	06/01/2012	RAY MORGAN CO. / CHICO		01-4300		297.35
85253351	06/01/2012	RAYMOND GEDDES & CO		01-4300	98.79	
				Unpaid Sales Tax	6.14-	92.65
85253352	06/01/2012	REALLY GOOD STUFF		01-4300	83.18	
				Unpaid Sales Tax	4.88-	78.30
85253353	06/01/2012	ROBERTO HAZEGHAZAM DBA LOGOWEAR	AMERICAN	01-4300		429.00
85253354	06/01/2012	S & S WORLDWIDE		01-4300		241.95
85253355	06/01/2012	SCHOOL SPECIALTY INC		11-4300		347.78
85253356	06/01/2012	STAPLES ADVANTAGE		01-4300		10,076.92
85253357	06/01/2012	TEACHER DIRECT		01-4300	57.97	
				Unpaid Sales Tax	3.37-	54.60
85253358	06/01/2012	TROXELL COMMUNICATIONS		01-4300		840.95
85253359	06/01/2012	"DANIELSEN COMPANY, THE"		13-4380	227.80	
				13-4710	2,683.38	
				Unpaid Sales Tax	4.02-	2,907.16
85253360	06/01/2012	CROWN DISTRIBUTING INC.		13-4380		983.49
85253361	06/01/2012	ED JONES FOOD SERVICE		13-4710		4,985.90
85253362	06/01/2012	PIZZA GUYS		13-4710		958.00
85253363	06/01/2012	PROPACIFIC FRESH		13-4710		878.20
85253364	06/01/2012	SARA LEE		13-4710		580.28
85253365	06/01/2012	SEVEN UP BOTTLING CO OF SF		13-4710		201.60
85253366	06/01/2012	SYSCO SACRAMENTO		13-4380	156.47	
				13-4710	1,014.33	1,170.80
85253367	06/01/2012	VENDMART OF SACRAMENTO		13-4710		2,274.75
			Total Number of Checks		**59**	**138,253.97**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	45	62,812.85
11	Adult Education Fund	2	1,284.72
13	Cafeteria Fund	9	14,944.20
21	Building Fund #1	1	896.25
40	Spec Res For Capital Outlay	2	58,581.09
	Total Number of Checks	**59**	138,519.11
	Less Unpaid Sales Tax Liability		265.14-
	Net (Check Amount)		**138,253.97**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

August 7, 2012

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** Allison North
   Position: District Office Clerk
   Hours: 4.5 Hours/Day
   Days: 11 Months/Year
   Effective: 7/1/12
   Site: District Office
   New Position

2. **Name:** Robin Reynolds
   Position: Food Service Asst.
   Hours: 2 Hours/Day
   Days: 10 Months/Year
   Effective: 8/22/12
   Site: Twelve Bridges Middle
   Replacement Position

RESIGNATIONS

1. **Name:** Sean Perkins
   Position: Grounds/Maintenance
   Site: Maintenance Dept
   Hours: 8 Hours/Day
   Effective: 7/3/12

REQUEST FOR UNPAID LEAVE OF ABSENCE

1. **Sharyn Rainey,**
   Site: Carlin C. Coppin Elementary
   Position: Paraprofessional Aide /to complete Student Teacher requirements for Special Education Credential
   FTE: 5.66 hrs
   Effective Date: Aug. 22, 2012 – Oct. 19, 2012

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

August 7, 2012

CERTIFICATED/MANAGEMENT

RETIREMENTS/RESIGNATIONS:

1. **Name:** Michelle Bizeau
   Position: High School Counselor
   FTE: 1.0
   Effective Date: June 30, 2012
   Site: Lincoln High School

2. **Name:** Betty Jo Boram
   Position: District School Nurse
   FTE: 1.0
   Effective Date: June 30, 2012
   Site: District

3. **Name:** Michelle Eister
   Position: SDC Teacher
   FTE: 1.0
   Effective Date: June 30, 2012
   Site: Twelve Bridges Middle

4. **Name:** Jeffrey Gillming
   Position: Auto Shop, Teacher
   FTE: 0.5
   Effective Date: July 24, 2012
   Site: Lincoln High School

5. **Name:** Kristy McCabe
   Position: Speech Pathologist
   FTE: 0.6
   Effective Date: 6/30/2012
   Site: Lincoln Crossing Elementary

6. **Name:** Jim Spratling
   Position: High School Counselor
   FTE: 1.0
   Effective Date: 6/30/2012
   Site: Lincoln High School

NEW HIRES

1.	**Name:**	**Jessica Fernandez**
	Position:	**TEMPORARY Math Teacher**
	FTE:	**1.0**
	Effective Date:	**8/16/2012**
	Site:	**Glen Edwards Middle**
2.	**Name:**	**Victoria Galvan**
	Position:	**School Psychologist**
	FTE:	**1.0**
	Effective Date:	**7/1/2012**
	Site:	**District**
3.	**Name:**	**Karyn Joyce**
	Position:	**Speech & Language Pathologist**
	FTE:	**.60**
	Effective Date:	**8/16/2012**
	Site:	**First Street Elementary**
4.	**Name:**	**Elizabeth Oneto**
	Position:	**SDC Teacher**
	FTE:	**1.0**
	Effective Date:	**8/16/2012**
	Site:	**Twelve Bridges Middle**
5.	**Name:**	**Amy Pettersen**
	Position:	**Program Specialist-Special Ed.**
	FTE:	**1.0**
	Effective Date:	**7/1/2012**
	Site:	**District**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Williams Uniform Quarterly Complaint Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

One component of the Williams Settlement Legislation requires each district to submit a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional material, teacher vacancies and misassignments, and emergency or urgent facilities issues.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the results of the Williams Uniform Complaint report.

wp/rk/factform

PCOE
GOLD IN EDUCATION
Gayle Garbolino-Mojica
County Superintendent of Schools

PLACER COUNTY OFFICE OF EDUCATION
Gayle Garbolino-Mojica, County Superintendent of Schools
360 Nevada Street
Auburn, CA 95603

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186(d)]

District: Western Placer Unified School

Person completing this form: Rosemary Knutson

Title: Administrative Assistant

Quarterly Report Submission Date: *(Check one)*

- ☐ April
- ☑ July
- ☐ October
- ☐ January

Date for information to be reported publicly at governing board meeting: 8/7/2012

☑ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancy or Misassignment	-0-		
Facilities Conditions	-0-		
TOTALS	-0-		

Scott Leaman
Print Name of District Superintendent

Signature of District Superintendent

7/31/12
Date

4.5.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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SUBJECT:
Approval of Change Order #01 for Lincoln High School – Shop Renovation Project Lead the Way

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Joyce Lopes, Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Grant Funding
Fund 40, Special Projects
Fund 21, COP Revenue

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

Since our Project Lead the Way classroom renovation was funding in part by a grant from Lowe's Home Improvement Stores, direction was given to the contractor to purchase as much of the materials as possible at Lowe's to enable the District to utilize grant funding and pay Lowe's directly. The changes noted on CO#01 reflect the cost of materials required for the renovation that were not available through Lowe's, and were obtained by the contractor independently. Change Order #01 for the Project Lead the Way Shop Renovation at Lincoln High School represents an increase to the contract amount totaling $9,624.66.

RECOMMENDATION:

Staff recommends that the Board of Trustees approve Change Order #01 for Project Lead the Way.

MCA
Architecture ▪ Planning
www.mca-inc.net

sustainability
comes
naturally

change order

Change Order Number: 01

Lincoln High School - Shop Renovation
Western Placer Unified School District

Date of Issuance: July 24, 2012
Project No.: 11.1122

Contractor: Landmark Construction
Inspector: Al Brooks

Issued by: Mark Covington

DSA Application/File No.: 31-H5 / 02-112224

Item 1

Description:

- Increase final cost for additional material purchases.

Reason for Change: ..... Project was constructed using Grant funds from Lowes. However, Grant monies did not completely cover all ceiling tiles, compress air drops, surge protectors and HVAC work. Contractor was required to purchase and install via a separate supplier to complete the Project.

Cost Impact	☐ No Change	☐ Deduct	☑ Add
Time Impact	☑ No Change	☐ Deduct	☐ Add
Attachments	None		

Original Contract Amount: ..... $ 158,497.82
Amount adjusted by previous change orders: ..... $ 0.00
Adjusted contract amount previous to this change order: ..... $ 158,497.82

Total amount of this change order: ..... $ 9,624.66
New adjusted contract amount: ..... $ 168,122.48

Current change order percentage: 6.07%

Total days added by this change order: ..... zero (0)

Signatures of acceptance and approval:

Marcher Covington Architects — July 24, 2012 Date

Landmark Construction — 7/24/12 Date

Western Placer Unified School District — Date

Marcher Covington Architects, Inc.
P.O. Box 5304 ▪ El Dorado Hills, CA ▪ 95762
ph. 916.933.1600

4.6.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Unpaid Leave of Absence Request

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

Nancie Ross, an Elementary SDC teacher, is requesting an unpaid leave of absence for the 2012-2013 school year based on Article VIII, section B of the Collective Bargaining Agreement ("CBA") between the Western Placer Unified School District and the Western Placer Teachers Association. The leave is being forwarded for approval based on the conditions below:

- Ms. Ross is a permanent teacher and has taught in the district for four years.
- The District will receive a Letter of Intent for her return for the 2013-2014 school year by February 18, 2013. (Appendix E of CBA)
    - If the district receives an Intent to Return as described above Ms. Ross will be assigned to a position for the 2013-2014 school year for which she is appropriately credentialed, but may not be her current position or site.

RECOMMENDATION:

District Administration recommends the Board approve the leave of absence request with the conditions outlined.

To Bd. 8/7/12

July 10, 2012

To: Ryan Davis, Director of HR
From: Nancie Ross
Re: Leave of Absence

Dear Mr. Davis:

I am requesting a one (1) year, unpaid leave of absence for the 2012-13 school year. I need this leave to focus on my health and well-being. If the board grants me this leave, I would anticipate returning back to work in Fall 2013.

I believe unpaid leaves are authorized by Article VIII, Section B of the WPUSD/WPTA contract. I hope the board will approve my request.

Sincerely,

Nancie C Ross

Nancie Ross

4.7.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approving State Preschool Contract which includes Resolution 12/13.4

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Mary Boyle MB
Deputy Superintendent Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
Yes

BACKGROUND:

WPUSD is in its second year of operating our State Preschool Programs. State Preschool Programs are located at The Little School House at First and L Streets, and at Carlin C. Coppin Elementary School. The State Preschool Programs are fully funded through California State Preschool Program grant funds.

Enclosed is the contract for State Preschool Services which includes a Resolution requested by the State for the 2012-13 school year.

RECOMMENDATION:

Approve State Preschool Contract (Local Agreement for Child Development Services) and Resolution 12/13.4.

wp/rk/factform

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 12 - 13

DATE: July 01, 2012

CONTRACT NUMBER: CSPP-2351
PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM
PROJECT NUMBER: 31-6695-00-2

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: WESTERN PLACER UNIFIED SCHOOL DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C - available online at http://www.cde.ca.gov/fg/aa/cd/) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The FT&C and Requirements specify the contractual responsibilities of the State and the contractor. The contractor's signature also certifies compliance with "General Terms and Conditions," (GTC 610/Exhibit A) which by this reference is incorporated herein.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2012 through June 30, 2013. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed $32.84 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of $207,123.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 6,307.0

Minimum Days of Operation (MDO) Requirement 178

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

Exhibit A, General Terms and Conditions attached.

STATE OF CALIFORNIA	CONTRACTOR
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE) Mary Boyle
PRINTED NAME OF PERSON SIGNING: Margie Burke, Manager	PRINTED NAME AND TITLE OF PERSON SIGNING: Mary Boyle, Deputy Supt LCPUSD
TITLE: Contracts, Purchasing & Conference Services	ADDRESS: 600 6th Street, Suite 400, Lincoln, CA 95648

AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 207,123	PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs		FUND TITLE: General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: $ 0	(OPTIONAL USE) 0656 23038-6695				
TOTAL AMOUNT ENCUMBERED TO DATE: $ 207,123	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2012	FISCAL YEAR 2012-2013	
	OBJECT OF EXPENDITURE (CODE AND TITLE): 702 SACS: Res-6105 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.			T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER			DATE		

4.8.1

GTC 610

EXHIBIT A

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.

2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.

4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).

5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.

6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.

7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

4.8.2

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.
a. The Government Code Chapter on Antitrust claims contains the following definitions:
1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of $100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of $200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	*Federal ID Number*
Western Placer Unified School District	94-1599904
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Mary Boyle, Deputy Supt Ed Services	
Date Executed	*Executed in the County of*
8/2/12	Placer

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;
2) the person's or organization's policy of maintaining a drug-free workplace;
3) any available counseling, rehabilitation and employee assistance programs; and,
4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

1) receive a copy of the company's drug-free workplace policy statement; and,
2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over $100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES $50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,

TOM TORLAKSON
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

CALIFORNIA
DEPARTMENT OF
EDUCATION

Date: June 1, 2012

Dear Executive Directors, Child Development Programs:

2012–13 CHILD DEVELOPMENT CONTRACTS

Please find attached a summary of the Funding Terms and Conditions (FT&Cs) changes for Fiscal Year 2012–13 (FY) (Attachment A) and a list of contract types and prefixes for the Child Care and Development (CCD) contracts. To date, all child care and development programs will continue in the FY 2012-13.

By July 1, 2012, the 2012–13 FT&Cs will be available on the Internet at http://www.cde.ca.gov/fg/aa/cd, which can be downloaded and printed for your files. In addition, the program requirements for the Quality (one-time only/support) programs will also be posted on the Web site. However, if you do not have Internet capabilities, you may request a hard copy by contacting your assigned contract analyst. The Contract Analyst Directory can also be found on the Web site listed above.

There are a few changes to the 2012–13 contracts funding terms and conditions as well as, the contract(s). The CDE is using May Revise funding levels while waiting for the final outcome of the policy changes. Therefore, CDE is rolling out the Child Care Contracts with minimal changes with the expectation of amendments after the budget is signed. The contract packet includes the GTC-610, General Terms and Conditions for state contracts and the CCC-307, Contractor Certification Clauses, which must be signed and returned by the contractor, along with the two signed contracts. For Interagency Agreements, the GIA-610 is included.

There are a few changes in the Definitions section and Requirements section (see summary of changes attached), however, you should be familiar with all contract requirements.

The CDE encourages you to read the General Terms and Conditions (GTC-610/GIA-610). For those contracts that incorporate the GTC-610, it is necessary that you sign and return the CCC-307 with your signed contract or CDE will be unable to process your contract. **Please sign and return your contract(s) and all appropriate documents to the CDE Contracts, Purchasing and Conference Services Office (CPCSO)**, as soon as possible, to ensure timely receipt of your first apportionment. Public agencies needing to obtain a resolution may forward their signed contracts, prior to formal board action (local policies permitting), if a letter is included indicating when

4.8.10

the board will meet and that the required resolution will be forwarded to the CPCSO at that time.

If you have any questions regarding the changes, please contact Doris Morris, Manager, Child Development Contracts and Purchasing, at 916-323-5591 or by e-mail at dmorris@cde.ca.gov; or Margie Burke, Manager, CPCSO at 916-322-7076 or by e-mail at mburke@cde.ca.gov. If you have questions regarding the status of your contract, please call the appropriate contract analyst.

Sincerely,

Sharon Taylor, Director
Fiscal and Administrative Services Division

ST:dm
Attachments

4.8.11

Attachment A

2012-13 FT&Cs Summary of Changes

All Programs

Revisions below are in addition to changes made with the 2011-12 amendments which are incorporated for all contract types.

- Updated audit timelines to reflect audit due dates for 2012-13 under the Accounting and Reporting Requirements Section.

Center Based Child Care Programs

- Revised language in Section I.A, General Child Care and Development Program Requirements, Eligibility and Need Criteria and Documentation for clarity of preferred placement for 11 and 12 year olds to match regulations and code (Page 53).
- Revised Section I.A, General Child Care and Development Program Requirements, Eligibility and Need Criteria and Documentation for grammatical changes (page 54).
- Revised language in Section I.N, General Child Care and Development Program Requirements, Documentation of Training towards Vocational Goals; Service Limitations for clarity (page 66).
- Revised Section III. B, General Child Care and Development Program Requirements, Admission Priorities for clarity (page 74).
- Revised Section IV. B, General Child Care and Development Program Requirements, Policies and Procedures pursuant with Ch.7, SB 70, Statutes of 2011 (page 76).
- Revised Section V. A, General Child Care and Development Program Requirements, Fee Schedule pursuant with Ch. 33. SB 87, Statutes of 2011 (page 76).

4.8.12

- Revised language in Section IV. C, General Child Care and Development Program Requirements, Policies and Procedures corrected Education Code incorrectly cited (page 76).

- Revised Section II. E, General Child Care and Development Program Quality Requirements, Developmental Profile for clarity (page 87).

Alternative Payment Programs

- Corrected code citation in Section 1.A, Child Care and Development Alternative Payment Program Requirements, Eligibility and Need Criteria and Documentation, General Requirements (page 51).

- Revised language in Section I.A, General Child Care and Development Program Requirements, Eligibility and Need Criteria and Documentation, General Requirements, for clarity of preferred placement for 11 and 12 year olds to align with EC 8263.4 (Page 51).

- Revised language in Section I.B, General Child Care and Development Program Requirements, Eligibility and Need Criteria and Documentation, Eligibility Criteria for clarity (Page 52).

- Revised language in Section I.C, General Child Care and Development Program Requirements, Eligibility and Need Criteria and Documentation, Need Criteria for clarity (Page 52).

- Revised language in Section I.T, General Child Care and Development Program Requirements, Eligibility and Need Criteria and Documentation, Documentation of At Risk of Abuse, Neglect or Exploitation to align with EC 8263(b)(1)(A) (Page 69).

- Revised language in Section III.B, General Child Care and Development Program Requirements, Admission Priorities for grammatical correction (Page 72).

- Revised language in Section IV.B, General Child Care and Development Program Requirements, Policies and Procedures, Waiting Lists and Displacement to align with the requirements of Ch. 33. SB 87, Statutes of 2022 which eliminated funding for CEL (Page 73).

- Revised language in Section V.A, General Child Care and Development Program Requirements, Fee Schedule, Fee Assessment pursuant with Ch. 33. SB 87, Statutes of 2011 (page 74).

- Revised language in Section VII.I, General Child Care and Development Program Requirements, Information On Contractor Policies to align terminology regarding reimbursements to providers (Page 77).

4.8.14

TOM TORLAKSON
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

CALIFORNIA
DEPARTMENT OF
EDUCATION

June 1, 2012

Dear Director of Child Development Programs:

FISCAL YEAR 2012–13 CHILD DEVELOPMENT CONTRACT(S)

Enclosed please find your contract(s) for Alternative Payment Program (CAPP), CalWORKs Stage 2 (C2AP), and/or CalWORKs Stage 3 (C3AP) for Fiscal Year (FY) 2012–13. Contracts for General Child Care (CCTR), California State Preschool (CSPP), Migrant (CMIG), Family Child Care Homes (CFCC), and/or Allowance for Handicapped (CHAN) are forthcoming.

You were previously notified by the California Department of Education (CDE) that FY 2012–13 contracts would be rolled based on FY 2011–12 (current year) terms rather than the Administration's proposed budget released in January 2012. The exceptions were the CAPP, C2AP, and C3AP contracts for which the CDE would await May Revise to determine how these contracts would be rolled. The CDE has changed the decision to issue contracts based on current year and instead will roll all FY 2012–13 child development contracts based on the Administration's May Revision.

Although we are using May Revise funding levels, contract terms do not reflect any of the proposed May Revise policy changes. All contract MRAs, except C2AP, were calculated with an across-the-board percent-to-total reduction. C2AP contract allocations are calculated using March 2012 caseload data. Please note that one-time reductions effected in FY 2011–12 were restored (including those that mitigated the mid-year trigger cut) prior to the percent to total calculation. In addition, program cut percentages were reduced by the use of unallocated funding made available through Contract Review. Please note that these contracts are no indication or prediction of Budget action yet to be undertaken by the Legislature, and should thus be considered a placeholder until the Budget Act is adopted.

For CAPP, C2AP, and C3AP, May Revise continues to propose the administrative restructuring of child care with all of the funding for these contract types budgeted within the Alternative Payment schedule and the understanding that these three programs would be combined into one contract. Due to Superintendent Torlakson's continued opposition to realignment of child care programs and the drastic child care cuts proposed by the Administration as well as the belief that the Administration's proposal will be significantly restructured by the Legislature, the CDE is issuing individual CAPP, C2AP, and C3AP contracts for FY 2012–13.

4,8.15

Be assured that the CDE is diligently working with the Legislature to protect child care and development programs and minimize the effects of budget cuts on our programs. It is expected that May Revise is the worse-case scenario, and contract amendments with new terms will be necessary once the FY 2012–13 Budget is signed into law. The CDE will make every effort to inform you of new contract terms as quickly as possible once the Budget Act has been approved.

Thank you for your continued support and service to children and families of California, as well as your patience in these difficult fiscal times. If you have any questions, please feel free to contact your assigned fiscal analyst.

Sincerely,

Roxanne Eres

Roxanne Eres, Division Director
Fiscal and Administrative Services Division
Services for Administrative, Finance, Technology and Infrastructure Branch

RE:ey
Enclosure

4.8.16

TOM TORLAKSON
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

CALIFORNIA
DEPARTMENT OF
EDUCATION

Attention: EXECUTIVE DIRECTORS,
CHILD DEVELOPMENT PROGRAMS

Subject: 2012–13 CHILD DEVELOPMENT CONTRACT/AMENDMENT

DO NOT REMOVE ANY PAGES STAPLED TO THE CONTRACT FACESHEET

1. X Submitted for your approval are two (2) copies of the 2012–13 contract/amendment. **The person signing this contract must be the Executive Director, Superintendent, or authorized designee.** If the authorized designee signs, please submit appropriate delegation to sign. **Please sign both copies, insert the title of the person signing and the current mailing address in the Contractor's signature box, and RETURN BOTH COPIES** of the contract/amendment to the Contracts Office. When final approval is obtained, an approved copy will be mailed to you.

   THE 2012–13 FUNDING TERMS AND CONDITIONS (FT&C's) are available on the Internet at: http://www.cde.ca.gov/fg/aa/cd/.

2. X CCC-307, Contractor Certification Clauses

3. X Please attach two (2) copies (with at least one set of original signatures) of a resolution by the local governing body, which approves the contract and names the official who is authorized to sign it on their behalf (a sample for your use is attached.) County Superintendents of Schools who find exception with the resolution requirement should contact Bettina Wong 916–445–3844 or e-mail to bwong@cde.ca.gov.

4. ___ **PLEASE COMPLETE ITEM 3.B, ENTITLED, "PLACE OF PERFORMANCE," SIGN AND RETURN THE ENCLOSED Federal Certification Form CO.8 (Rev. 5/07)** which includes the Drug-Free Workplace, Lobbying, Debarment, Suspension Certification.

5. ___ Enclosed for your records is one fully executed copy of the contract.

Sincerely,

Doris Morris

Doris Morris, Staff Services Manager I
Personnel Services Division
Contracts, Purchasing and Conference Services
916–322–3050

DM:bw
Enclosures

PLEASE RETURN ALL COPIES TO:
California Department of Education
ATTENTION: Contracts, Purchasing and Conferencing Services
1430 N Street, Suite 1802
Sacramento, CA 95814–5901

4.8.17

RESOLUTION

12/13.4

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2012-13.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Western Placer Unified School District

authorizes entering into local agreement number/s Contract # CSPP-2351 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Mary Boyle	Deputy Superintendent	
Joyce Lopes	Assistant Superintendent	
Carrie Carlson	Director of Business	

PASSED AND ADOPTED THIS 7th day of August 20012-13, by the Governing Board of Western Placer Unified School District of Placer County, California.

I, Brian Haley, Clerk of the Governing Board of Western Placer Unified School Dist, of Placer, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a _____ meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ 8/7/12

(Clerk's signature) (Date)

4.8.18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Report of Disclosure Requirements for Quarterly Reports of Investments.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent, Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

August 7, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

RECOMMENDATION:

Accept the report of disclosure requirements for quarterly reports of investments.

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer



COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of APRIL 30, 2012

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

1,6,47

PREFACE

Placer County Treasurer's Pooled Investment Report

April 30, 2012

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,420 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $275,108,783.02 in cash and investments maturing in the next 180 days.

4.9.2



General Fund
Portfolio Management
Portfolio Summary
April 30, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	90,000,000.00	92,330,300.00	90,753,355.31	8.33	1,330	515	1.616	1.639
Federal Agency Coupons	403,540,454.55	405,791,617.17	404,005,072.27	37.08	1,763	1,596	1.477	1.498
Medium Term Notes	262,000,000.00	261,976,922.22	262,161,284.19	24.06	1,440	904	2.180	2.210
Negotiable Certificates of Deposit	140,000,000.00	140,128,383.33	140,034,227.53	12.85	170	63	0.491	0.498
Commercial Paper Disc. -Amortizing	60,000,000.00	59,966,816.66	59,966,816.66	5.50	84	53	0.324	0.328
PFA - HELICOPTER	888,442.55	888,442.55	888,442.55	0.08	2,559	1,441	2.442	2.476
Local Agency GO Bond	125,000.00	125,000.00	125,000.00	0.01	1,293	251	0.498	0.505
Local Agency Bonds	70,530,096.00	70,530,096.00	70,530,096.00	6.47	10,766	8,578	3.987	4.043
Rolling Repurchase Agreements - 2	60,018,375.19	60,018,375.19	60,018,375.19	5.51	1	1	0.120	0.122
mPower Placer	1,107,786.44	1,107,786.44	1,107,786.44	0.10	1	1	3.452	3.500
Investments	**1,088,210,154.73**	**1,092,863,739.56**	**1,089,590,456.14**	**100.00%**	**1,836**	**1,420**	**1.558**	**1.580**
Cash								
Passbook/Checking (not included in yield calculations)	45,048,783.02	45,048,783.02	45,048,783.02		1	1	0.000	0.000
Total Cash and Investments	**1,133,258,937.75**	**1,137,912,522.58**	**1,134,639,239.16**		**1,836**	**1,420**	**1.558**	**1.580**

Total Earnings	April 30 Month Ending	Fiscal Year To Date
Current Year	1,390,471.31	13,540,699.22
Average Daily Balance	**1,118,243,744.16**	**977,170,912.18**
Effective Rate of Return	**1.51%**	**1.66%**

5/7/12

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 04/01/2012-04/30/2012
Data Updated: FUNDSNAP: 05/03/2012 08:44
Run Date: 05/03/2012 - 08:44

General Fund
Portfolio Management
Portfolio Details - Investments
April 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828HY9	08070	U. S. TREASURY COUPON		09/30/2008	10,000,000.00	10,290,200.00	10,032,975.94	3.125	2.732	364	04/30/2013
912828LB4	09266	U. S. TREASURY COUPON		08/12/2009	10,000,000.00	10,028,500.00	9,995,172.05	1.500	1.718	75	07/15/2012
912828KP4	09267	U. S. TREASURY COUPON		08/12/2009	10,000,000.00	10,004,700.00	9,998,957.30	1.375	1.631	14	05/15/2012
912828LX6	09302	U. S. TREASURY COUPON		12/01/2009	10,000,000.00	10,064,400.00	10,015,468.75	1.375	1.069	198	11/15/2012
912828LX6	09311	U. S. TREASURY COUPON		12/10/2009	10,000,000.00	10,064,400.00	10,007,510.50	1.375	1.216	198	11/15/2012
912828JD3	09394	U. S. TREASURY COUPON		03/30/2010	10,000,000.00	10,366,400.00	10,181,107.95	3.375	1.742	425	06/30/2013
912828PJ3	10046	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,303,100.00	9,926,048.52	1.375	1.569	1,308	11/30/2015
912828PJ3	10047	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,303,100.00	9,905,879.93	1.375	1.627	1,308	11/30/2015
912828CJ7	10063	U. S. TREASURY COUPON		12/14/2010	10,000,000.00	10,905,500.00	10,690,234.37	4.750	1.261	744	05/15/2014
		Subtotal and Average	**90,772,106.36**		**90,000,000.00**	**92,330,300.00**	**90,753,355.31**		**1.616**	**515**	
Federal Agency Coupons											
31331KSN1	11007	FEDERAL FARM CREDIT BANK		07/27/2011	10,000,000.00	10,044,700.00	10,000,000.00	2.040	2.012	1,548	07/27/2016
31331KXC9	11021	FEDERAL FARM CREDIT BANK		09/06/2011	10,000,000.00	10,044,500.00	10,000,000.00	1.500	1.479	1,589	09/06/2016
31331KF39	11034	FEDERAL FARM CREDIT BANK		10/11/2011	10,000,000.00	10,043,400.00	9,995,555.56	1.370	1.361	1,624	10/11/2016
31331KX47	11056	FEDERAL FARM CREDIT BANK		11/30/2011	10,000,000.00	10,045,638.89	9,987,098.62	1.510	1.520	1,672	11/28/2016
31331K2R0	11062	FEDERAL FARM CREDIT BANK		12/12/2011	10,000,000.00	10,061,800.00	10,000,000.00	1.500	1.479	1,686	12/12/2016
31331K4G2	11072	FEDERAL FARM CREDIT BANK		12/22/2011	10,000,000.00	10,013,500.00	10,000,000.00	1.430	1.410	1,696	12/22/2016
31331K5N6	11079	FEDERAL FARM CREDIT BANK		01/10/2012	10,000,000.00	10,001,200.00	10,000,000.00	1.330	1.312	1,715	01/10/2017
3133EAAQ1	11087	FEDERAL FARM CREDIT BANK		01/26/2012	10,000,000.00	10,000,300.00	9,993,822.00	0.430	0.455	724	04/25/2014
3133EAKP2	11109	FEDERAL FARM CREDIT BANK		04/04/2012	10,000,000.00	10,059,900.00	10,000,000.00	1.360	1.341	1,799	04/04/2017
313374RU6	11005	FEDERAL HOME LOAN BANK		07/27/2011	8,995,000.00	9,029,720.70	8,995,000.00	2.000	1.973	1,457	04/27/2016
313375JW8	11027	FEDERAL HOME LOAN BANK		09/23/2011	10,000,000.00	10,014,400.00	9,993,408.33	1.000	1.697	1,606	09/23/2016
313375U88	11036	FEDERAL HOME LOAN BANK		10/13/2011	4,545,454.55	4,558,590.91	4,545,454.55	1.125	1.421	1,626	10/13/2016
313376CJ2	11050	FEDERAL HOME LOAN BANK		11/16/2011	10,000,000.00	10,053,000.00	9,998,183.33	1.500	1.484	1,660	11/16/2016
313376U94	11092	FEDERAL HOME LOAN BANK		02/07/2012	10,000,000.00	10,001,800.00	10,000,623.33	1.250	1.214	1,743	02/07/2017
3133786N6	11097	FEDERAL HOME LOAN BANK		02/21/2012	10,000,000.00	10,025,800.00	10,000,000.00	1.200	1.184	1,757	02/21/2017
3133785W7	11098	FEDERAL HOME LOAN BANK		02/24/2012	10,000,000.00	10,005,000.00	10,000,000.00	0.750	1.227	1,760	02/24/2017
313378DD0	11103	FEDERAL HOME LOAN BANK		03/14/2012	10,000,000.00	10,029,200.00	9,990,261.11	1.240	1.243	1,778	03/14/2017
313378E56	11104	FEDERAL HOME LOAN BANK		03/16/2012	10,000,000.00	10,004,900.00	10,000,000.00	1.500	1.479	1,780	03/16/2017
313378TJ0	11107	FEDERAL HOME LOAN BANK		03/28/2012	10,000,000.00	10,034,700.00	10,000,000.00	1.000	1.569	1,792	03/28/2017
313378NW7	11111	FEDERAL HOME LOAN BANK		04/10/2012	10,000,000.00	10,003,866.67	10,003,541.67	1.600	1.564	1,799	04/04/2017
313378PB1	11112	FEDERAL HOME LOAN BANK		04/11/2012	10,000,000.00	10,003,900.00	10,000,000.00	1.700	1.677	1,806	04/11/2017
313378XD8	11115	FEDERAL HOME LOAN BANK		04/26/2012	10,000,000.00	10,035,800.00	10,012,055.56	1.375	1.331	1,821	04/26/2017
3133792J7	11117	FEDERAL HOME LOAN BANK		04/27/2012	10,000,000.00	9,977,800.00	10,000,000.00	1.000	0.986	1,822	04/27/2017
3134G2U42	11068	FED HOME LOAN MORT CORP		12/16/2011	10,000,000.00	10,011,500.00	9,994,513.51	0.375	0.407	532	10/15/2013

General Fund
Portfolio Management
Portfolio Details - Investments
April 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3134G3DV9	11076	FED HOME LOAN MORT CORP		12/28/2011	10,000,000.00	10,070,600.00	10,013,166.67	1.550	1.488	1,702	12/28/2016
3134G3GN4	11086	FED HOME LOAN MORT CORP		01/18/2012	10,000,000.00	10,061,400.00	10,000,000.00	1.500	1.479	1,723	01/18/2017
3136F9PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,406,800.00	9,993,550.00	4.050	4.061	392	05/28/2013
3136FMHX5	09387	FEDERAL NATIONAL MORT. ASSOC.		03/26/2010	10,000,000.00	10,059,900.00	10,000,000.00	2.000	1.973	1,059	03/26/2015
3136FMTY0	09452	FEDERAL NATIONAL MORT. ASSOC.		05/28/2010	10,000,000.00	10,092,200.00	9,998,770.00	2.000	1.977	1,122	05/28/2015
3136FTSZ3	11086	FEDERAL NATIONAL MORT. ASSOC.		12/14/2011	10,000,000.00	10,055,600.00	10,020,070.00	1.650	1.561	1,688	12/14/2016
3136FTUR8	11074	FEDERAL NATIONAL MORT. ASSOC.		12/28/2011	10,000,000.00	10,004,700.00	10,000,000.00	0.500	1.742	1,702	12/28/2016
3136FTUK3	11075	FEDERAL NATIONAL MORT. ASSOC.		12/28/2011	10,000,000.00	10,062,200.00	10,000,000.00	1.625	1.603	1,702	12/28/2016
3136FTUZ0	11077	FEDERAL NATIONAL MORT. ASSOC.		12/30/2011	10,000,000.00	10,096,300.00	10,000,000.00	1.400	1.381	1,704	12/30/2016
3135G0AL7	11080	FEDERAL NATIONAL MORT. ASSOC.		01/12/2012	10,000,000.00	10,559,700.00	10,484,514.70	2.250	0.957	1,414	03/15/2016
3136FTH44	11093	FEDERAL NATIONAL MORT. ASSOC.		02/08/2012	10,000,000.00	10,049,100.00	9,992,845.83	1.000	1.340	1,744	02/08/2017
3136FTK57	11095	FEDERAL NATIONAL MORT. ASSOC.		02/13/2012	10,000,000.00	10,042,100.00	10,000,000.00	0.875	1.345	1,749	02/13/2017
3136FTZ77	11101	FEDERAL NATIONAL MORT. ASSOC.		03/13/2012	10,000,000.00	10,048,100.00	10,000,000.00	1.000	1.373	1,777	03/13/2017
3136FTY29	11102	FEDERAL NATIONAL MORT. ASSOC.		03/13/2012	10,000,000.00	10,025,900.00	10,000,000.00	1.300	1.282	1,777	03/13/2017
3136FT3Y3	11105	FEDERAL NATIONAL MORT. ASSOC.		03/28/2012	10,000,000.00	10,026,600.00	10,000,000.00	1.350	1.332	1,792	03/28/2017
3136FT5B1	11106	FEDERAL NATIONAL MORT. ASSOC.		03/28/2012	10,000,000.00	10,014,300.00	9,992,637.50	1.000	1.365	1,792	03/28/2017
3136G0CS8	11116	FEDERAL NATIONAL MORT. ASSOC.		04/26/2012	10,000,000.00	10,011,200.00	10,000,000.00	1.125	1.533	1,821	04/26/2017
		Subtotal and Average	**389,855,256.29**		**403,540,454.55**	**405,791,617.17**	**404,005,072.27**		**1.477**	**1,598**	
Medium Term Notes											
06051GEB1	10001	BANK OF AMERICA CORP		07/26/2010	13,000,000.00	13,437,320.00	13,318,040.95	4.500	3.531	1,065	04/01/2015
06050MD27	10010	BANK OF AMERICA CORP		09/24/2010	10,000,000.00	9,459,600.00	9,740,258.26	0.622	1.741	867	09/15/2014
06050BAA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,035,400.00	10,000,399.50	3.125	3.048	45	06/15/2012
06406HBE8	09295	Bank of New York Mellon		11/02/2009	10,000,000.00	10,222,100.00	10,138,928.64	4.950	2.042	184	11/01/2012
084670AY4	10012	BERKSHIRE HATHAWAY FINANCE		09/27/2010	14,000,000.00	14,068,180.00	14,023,064.52	0.940	0.625	286	02/11/2013
2254C0TC1	09347	Credit Suisse New York		01/29/2010	5,000,000.00	5,189,600.00	5,121,408.09	5.000	2.512	379	05/15/2013
36962G4Q4	10026	General Electric Company		10/15/2010	5,000,000.00	5,065,350.00	5,023,549.00	1.875	1.502	503	09/16/2013
36962G3T9	08280	GENERAL ELECTRIC CAPITAL CORP		09/03/2009	5,000,000.00	5,201,350.00	5,053,262.52	4.800	4.367	365	05/01/2013
36962G4K7	09459	GENERAL ELECTRIC CAPITAL CORP		06/24/2010	10,000,000.00	10,061,500.00	9,964,968.59	1.317	1.688	259	01/15/2013
36962GN1	10002	GENERAL ELECTRIC CAPITAL CORP		08/11/2010	10,000,000.00	9,885,100.00	9,996,722.22	1.260	1.483	1,197	08/11/2015
36962G4N1	10003	GENERAL ELECTRIC CAPITAL CORP		08/18/2010	10,000,000.00	9,885,100.00	9,986,837.70	1.260	1.510	1,197	08/11/2015
36962G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	9,843,600.00	9,975,164.55	1.120	1.367	1,247	09/30/2015
36962G4L5	11053	GENERAL ELECTRIC CAPITAL CORP		11/21/2011	10,000,000.00	10,579,700.00	10,413,993.53	3.500	2.103	1,154	06/29/2015
36962G5Q3	11090	GENERAL ELECTRIC CAPITAL CORP		01/31/2012	10,000,000.00	9,924,000.00	10,000,000.00	1.375	1.356	1,004	01/30/2015
38143UTY7	10141	GOLDMAN SACHS GROUP		04/27/2011	20,000,000.00	19,558,600.00	20,000,000.00	1.250	1.578	1,457	04/27/2016
38143UH20	11058	GOLDMAN SACHS GROUP		12/05/2011	10,000,000.00	9,935,300.00	10,000,000.00	4.150	3.362	948	12/05/2014

General Fund
Portfolio Management
Portfolio Details - Investments
April 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
38146FAA9	08101	Goldman Sachs Group - FDIC		12/04/2008	10,000,000.00	10,035,100.00	10,002,873.33	3.250	2.959	45	06/15/2012
46623EJC4	10034	JP MORGAN CHASE BANK		11/08/2010	10,000,000.00	10,067,500.00	10,021,472.37	1.220	1.013	517	09/30/2013
46625HHW3	11094	JP MORGAN CHASE BANK		02/13/2012	10,000,000.00	10,229,122.22	10,186,310.89	2.600	2.101	1,354	01/15/2016
46625HJA9	11099	JP MORGAN CHASE BANK		03/09/2012	10,000,000.00	10,420,000.00	10,359,699.74	3.150	2.348	1,526	07/05/2016
61745E4D0	10102	MORGAN STANLEY		02/09/2011	20,000,000.00	18,653,600.00	20,000,000.00	2.520	2.482	1,379	02/09/2016
594918AG9	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,334,300.00	9,821,600.93	1.625	2.150	1,242	09/25/2015
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	10,281,500.00	9,954,926.27	4.375	4.977	275	01/31/2013
949746NA5	11025	WELLS FARGO & CO.		09/20/2011	10,000,000.00	9,802,000.00	9,532,239.51	0.666	2.038	1,275	10/28/2015
949746NA5	11081	WELLS FARGO & CO.		01/13/2012	10,000,000.00	9,802,000.00	9,525,563.08	0.666	1.988	1,275	10/28/2015
		Subtotal and Average	**262,175,056.24**		**262,000,000.00**	**261,976,922.22**	**262,161,284.19**		**2.180**	**904**	
Negotiable Certificates of Deposit											
06366VFQ4	11114	Bank of Montreal Chicago		04/16/2012	20,000,000.00	19,998,800.00	20,000,000.00	0.160	0.160	15	05/16/2012
46115LAA6	10033	Intesa SanPaolo New York		11/05/2010	10,000,000.00	10,121,400.00	10,033,118.80	2.375	1.818	234	12/21/2012
74977MS55	11108	RABOBANK NEDERLAND NV NY		03/29/2012	20,000,000.00	20,005,483.33	20,001,108.73	0.510	0.500	156	10/04/2012
74977JRD6	11113	RABOBANK NEDERLAND NV NY		04/13/2012	20,000,000.00	19,998,800.00	20,000,000.00	0.330	0.330	101	08/10/2012
90527MXL5	11067	Union Bank NA		12/14/2011	40,000,000.00	40,002,400.00	40,000,000.00	0.460	0.460	13	05/14/2012
90527MZQ2	11091	Union Bank NA		02/03/2012	30,000,000.00	30,001,500.00	30,000,000.00	0.410	0.410	16	05/17/2012
		Subtotal and Average	**122,036,392.17**		**140,000,000.00**	**140,128,383.33**	**140,034,227.53**		**0.491**	**63**	
Commercial Paper Disc. -Amortizing											
89233GEN2	11100	Toyota Motor Credit Corp		03/13/2012	20,000,000.00	19,998,250.00	19,998,250.00	0.150	0.150	21	05/22/2012
90262CG92	11110	UBS FINANCIAL SERVICES, INC		04/09/2012	40,000,000.00	39,968,566.66	39,968,566.66	0.410	0.410	69	07/09/2012
		Subtotal and Average	**49,303,816.11**		**60,000,000.00**	**59,966,816.66**	**59,966,816.66**		**0.324**	**53**	
PFA - HELICOPTER											
SYS08169	08169	Public Finance Authority		04/09/2009	888,442.55	888,442.55	888,442.55	2.476	2.442	1,441	04/11/2016
		Subtotal and Average	**944,138.08**		**888,442.55**	**888,442.55**	**888,442.55**		**2.442**	**1,441**	
Local Agency GO Bond											
SYS08243	08243	Newcastle Elem. School Distric		06/24/2009	60,000.00	60,000.00	60,000.00	1.370	0.504	61	07/01/2012
SYS08244	08244	Newcastle Elem. School Distric		06/24/2009	65,000.00	65,000.00	65,000.00	1.830	0.492	426	07/01/2013
		Subtotal and Average	**125,000.00**		**125,000.00**	**125,000.00**	**125,000.00**		**0.498**	**251**	

General Fund
Portfolio Management
Portfolio Details - Investments
April 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Local Agency Bonds											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	69,230,096.00	69,230,096.00	69,230,096.00	4.110	4.054	8,736	04/01/2036
SYS	11045	mPower Placer		11/01/2011	1,300,000.00	1,300,000.00	1,300,000.00	0.450	0.450	184	11/01/2012
		Subtotal and Average	**70,530,096.00**		**70,530,096.00**	**70,530,096.00**	**70,530,096.00**		**3.987**	**8,578**	
Rolling Repurchase Agreements - 2											
SYS11085	11085	CANTOR FITZGERALD		01/17/2012	60,018,375.19	60,018,375.19	60,018,375.19	0.120	0.120	1	
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	0.00	0.00	0.00		0.000	1	
		Subtotal and Average	**78,127,935.38**		**60,018,375.19**	**60,018,375.19**	**60,018,375.19**		**0.120**	**1**	
mPower Placer											
SYS09460	09460	mPower Placer		06/24/2010	1,107,786.44	1,107,786.44	1,107,786.44	3.500	3.452	1	
		Subtotal and Average	**1,107,786.44**		**1,107,786.44**	**1,107,786.44**	**1,107,786.44**		**3.452**	**1**	
		Total and Average	**1,118,243,744.16**		**1,088,210,154.73**	**1,092,863,739.56**	**1,089,590,456.14**		**1.558**	**1,420**	

General Fund
Portfolio Management
Portfolio Details - Cash
April 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH		07/01/2011	44,688,242.75	44,688,242.75	44,688,242.75		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			360,540.27	360,540.27	360,540.27		0.000	1
		Average Balance	**0.00**							**1**
		Total Cash and Investments	**1,118,243,744.16**		**1,133,258,937.75**	**1,137,912,522.58**	**1,134,639,239.16**		**1.558**	**1,420**

8.6.12



General Fund
Purchases Report
Sorted by Fund - Fund
April 1, 2012 - April 30, 2012

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
3133EAKP2	11109	1010	FAC	FFCB	10,000,000.00	04/04/2012	10/04 - 04/04	10,000,000.00		1.360	04/04/2017	1.360	10,000,000.00
90262CG92	11110	1010	ACP	UBSFS	40,000,000.00	04/09/2012	07/09 - At Maturity	39,958,544.44		0.410	07/09/2012	0.410	39,968,566.66
313378NW7	11111	1010	FAC	FHLB	10,000,000.00	04/10/2012	10/04 - 04/04	10,007,000.00	2,666.67	1.600	04/04/2017	1.585	10,003,541.67
313378PB1	11112	1010	FAC	FHLB	10,000,000.00	04/11/2012	10/11 - 04/11	10,000,000.00		1.700	04/11/2017	1.700	10,000,000.00
74977JRD6	11113	1010	NCB	RABONY	20,000,000.00	04/13/2012	08/10 - At Maturity	20,000,000.00		0.330	08/10/2012	0.330	20,000,000.00
06366VFQ4	11114	1010	NCB	BMOCHI	20,000,000.00	04/16/2012	05/16 - At Maturity	20,000,000.00		0.160	05/16/2012	0.160	20,000,000.00
313378XD8	11115	1010	FAC	FHLB	10,000,000.00	04/26/2012	10/26 - 04/26	10,012,400.00		1.375	04/26/2017	1.349	10,012,055.56
3136G0CS8	11116	1010	FAC	FNMA	10,000,000.00	04/26/2012	10/26 - 04/26	10,000,000.00		1.125	04/26/2017	1.554	10,000,000.00
3133792J7	11117	1010	FAC	FHLB	10,000,000.00	04/27/2012	10/27 - 04/27	10,000,000.00		1.000	04/27/2017	1.000	10,000,000.00
				Subtotal	**140,000,000.00**			**139,977,944.44**	**2,666.67**				**139,984,163.89**
				Total Purchases	**140,000,000.00**			**139,977,944.44**	**2,666.67**				**139,984,163.89**

4.9.7

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of MAY 31, 2012

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

4,9,18

PREFACE

Placer County Treasurer's Pooled Investment Report

May 31, 2012

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,542 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $214,296,086.30 in cash and investments maturing in the next 180 days.

11 694

General Fund
Portfolio Management
Portfolio Summary
May 31, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	80,000,000.00	82,232,800.00	80,712,000.78	8.25	1,370	546	1.615	1.637
Federal Agency Coupons	383,540,454.55	385,657,888.50	383,985,223.54	39.24	1,760	1,556	1.444	1.464
Medium Term Notes	272,000,000.00	271,231,119.57	271,986,586.76	27.79	1,432	931	2.150	2.180
Negotiable Certificates of Deposit	80,000,000.00	80,059,283.33	80,029,743.67	8.18	208	105	0.555	0.563
Commercial Paper Disc. -Amortizing	40,000,000.00	39,982,688.89	39,982,688.89	4.09	91	38	0.410	0.416
PFA - HELICOPTER	888,442.55	888,442.55	888,442.55	0.09	2,559	1,410	2.442	2.476
Local Agency GO Bond	125,000.00	125,000.00	125,000.00	0.01	1,293	220	0.498	0.505
Local Agency Bonds	70,530,096.00	70,530,096.00	70,530,096.00	7.21	10,766	8,547	3.987	4.043
Rolling Repurchase Agreements - 2	49,244,804.32	49,244,804.32	49,244,804.32	5.03	1	1	0.106	0.107
mPower Placer	1,107,786.44	1,107,786.44	1,107,786.44	0.11	1	1	3.452	3.500
Investments	**977,436,583.86**	**981,059,909.60**	**978,592,372.95**	**100.00%**	**2,001**	**1,542**	**1.658**	**1.681**
Cash								
Passbook/Checking (not included in yield calculations)	52,936,086.30	52,936,086.30	52,936,086.30		1	1	0.000	0.000
Total Cash and Investments	**1,030,372,670.16**	**1,033,995,995.90**	**1,031,528,459.25**		**2,001**	**1,542**	**1.658**	**1.681**

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	1,376,606.18	14,917,595.81
Average Daily Balance	**1,085,194,486.78**	**987,137,372.93**
Effective Rate of Return	**1.49%**	**1.64%**

Kimberly Hawley 6/5/12

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 05/01/2012-05/31/2012
Data Updated: FUNDSNAP: 06/04/2012 10:24
Run Date: 06/04/2012 - 10:24

1.6.4

General Fund
Portfolio Management
Portfolio Details - Investments
May 31, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828HY9	08070	U. S. TREASURY COUPON		09/30/2008	10,000,000.00	10,265,600.00	10,030,167.55	3.125	2.732	333	04/30/2013
912828LB4	09266	U. S. TREASURY COUPON		08/12/2009	10,000,000.00	10,016,800.00	9,997,167.60	1.500	1.718	44	07/15/2012
912828LX6	09302	U. S. TREASURY COUPON		12/01/2009	10,000,000.00	10,055,500.00	10,013,046.87	1.375	1.069	167	11/15/2012
912828LX6	09311	U. S. TREASURY COUPON		12/10/2009	10,000,000.00	10,055,500.00	10,006,334.62	1.375	1.216	167	11/15/2012
912828JD3	09394	U. S. TREASURY COUPON		03/30/2010	10,000,000.00	10,339,400.00	10,167,897.73	3.375	1.742	394	06/30/2013
912828PJ3	10046	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,315,600.00	9,927,801.19	1.375	1.569	1,277	11/30/2015
912828PJ3	10047	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,315,600.00	9,908,110.61	1.375	1.627	1,277	11/30/2015
912828CJ7	10063	U. S. TREASURY COUPON		12/14/2010	10,000,000.00	10,868,800.00	10,661,474.61	4.750	1.261	713	05/15/2014
		Subtotal and Average	**85,248,425.98**		**80,000,000.00**	**82,232,800.00**	**80,712,000.78**		**1.615**	**546**	
Federal Agency Coupons											
31331KSN1	11007	FEDERAL FARM CREDIT BANK		07/27/2011	10,000,000.00	10,028,000.00	10,000,000.00	2.040	2.012	1,517	07/27/2016
31331KXC9	11021	FEDERAL FARM CREDIT BANK		09/06/2011	10,000,000.00	10,035,800.00	10,000,000.00	1.500	1.479	1,558	09/06/2016
31331KF39	11034	FEDERAL FARM CREDIT BANK		10/11/2011	10,000,000.00	10,037,800.00	9,995,638.89	1.370	1.361	1,593	10/11/2016
31331KX47	11056	FEDERAL FARM CREDIT BANK		11/30/2011	10,000,000.00	10,043,900.00	9,986,510.01	1.510	1.520	1,641	11/28/2016
31331K2R0	11062	FEDERAL FARM CREDIT BANK		12/12/2011	10,000,000.00	10,059,200.00	10,000,000.00	1.500	1.479	1,655	12/12/2016
31331K4G2	11072	FEDERAL FARM CREDIT BANK		12/22/2011	10,000,000.00	10,066,400.00	10,000,000.00	1.430	1.410	1,665	12/22/2016
31331K5N6	11079	FEDERAL FARM CREDIT BANK		01/10/2012	10,000,000.00	10,001,200.00	10,000,000.00	1.330	1.312	1,684	01/10/2017
3133EAAQ1	11087	FEDERAL FARM CREDIT BANK		01/26/2012	10,000,000.00	9,997,500.00	9,994,081.58	0.430	0.455	693	04/25/2014
3133EAKP2	11109	FEDERAL FARM CREDIT BANK		04/04/2012	10,000,000.00	10,066,500.00	10,000,000.00	1.360	1.341	1,768	04/04/2017
313374RU6	11005	FEDERAL HOME LOAN BANK		07/27/2011	8,995,000.00	9,015,688.50	8,995,000.00	2.000	1.973	1,426	04/27/2016
313375JW8	11027	FEDERAL HOME LOAN BANK		09/23/2011	10,000,000.00	10,005,300.00	9,993,533.33	1.000	1.697	1,575	09/23/2016
313375U88	11036	FEDERAL HOME LOAN BANK		10/13/2011	4,545,454.55	4,552,500.00	4,545,454.55	1.125	1.421	1,595	10/13/2016
313376CJ2	11050	FEDERAL HOME LOAN BANK		11/16/2011	10,000,000.00	10,046,300.00	9,998,216.67	1.500	1.484	1,629	11/16/2016
313376U94	11092	FEDERAL HOME LOAN BANK		02/07/2012	10,000,000.00	10,001,100.00	10,000,000.00	1.250	1.214	1,712	02/07/2017
3133786N6	11097	FEDERAL HOME LOAN BANK		02/21/2012	10,000,000.00	10,018,800.00	10,000,000.00	1.200	1.184	1,726	02/21/2017
3133785W7	11098	FEDERAL HOME LOAN BANK		02/24/2012	10,000,000.00	10,013,600.00	10,000,000.00	0.750	1.227	1,729	02/24/2017
313378DD0	11103	FEDERAL HOME LOAN BANK		03/14/2012	10,000,000.00	10,025,100.00	9,990,427.78	1.240	1.243	1,747	03/14/2017
313378TJ0	11107	FEDERAL HOME LOAN BANK		03/28/2012	10,000,000.00	10,027,600.00	10,000,000.00	1.000	1.569	1,761	03/28/2017
313378XD8	11115	FEDERAL HOME LOAN BANK		04/26/2012	10,000,000.00	10,028,900.00	10,009,988.89	1.375	1.331	1,790	04/26/2017
3133792J7	11117	FEDERAL HOME LOAN BANK		04/27/2012	10,000,000.00	9,975,200.00	10,000,000.00	1.000	0.986	1,791	04/27/2017
3133795Q8	11119	FEDERAL HOME LOAN BANK		05/08/2012	10,000,000.00	9,997,500.00	10,000,000.00	0.500	0.493	1,802	05/08/2017
3134G2U42	11068	FED HOME LOAN MORT CORP		12/16/2011	10,000,000.00	10,011,300.00	9,994,827.62	0.375	0.407	501	10/15/2013
3134G3DV9	11076	FED HOME LOAN MORT CORP		12/28/2011	10,000,000.00	10,060,700.00	10,011,500.00	1.550	1.488	1,671	12/28/2016
3134G3GN4	11086	FED HOME LOAN MORT CORP		01/18/2012	10,000,000.00	10,056,000.00	10,000,000.00	1.500	1.479	1,692	01/18/2017
3136F9PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,376,100.00	9,994,050.00	4.050	4.061	361	05/28/2013

General Fund
Portfolio Management
Portfolio Details - Investments
May 31, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136FMHX5	09387	FEDERAL NATIONAL MORT. ASSOC.		03/26/2010	10,000,000.00	10,047,200.00	10,000,000.00	2.000	1.973	1,028	03/26/2015
3136FMTY0	09452	FEDERAL NATIONAL MORT. ASSOC.		05/28/2010	10,000,000.00	10,078,000.00	9,998,803.33	2.000	1.977	1,091	05/28/2015
3136FTSZ3	11066	FEDERAL NATIONAL MORT. ASSOC.		12/14/2011	10,000,000.00	10,054,300.00	10,017,370.00	1.650	1.561	1,657	12/14/2016
3136FTUR8	11074	FEDERAL NATIONAL MORT. ASSOC.		12/28/2011	10,000,000.00	10,004,400.00	10,000,000.00	0.500	1.742	1,671	12/28/2016
3136FTUK3	11075	FEDERAL NATIONAL MORT. ASSOC.		12/28/2011	10,000,000.00	10,060,900.00	10,000,000.00	1.625	1.603	1,671	12/28/2016
3136FTUZ0	11077	FEDERAL NATIONAL MORT. ASSOC.		12/30/2011	10,000,000.00	10,103,900.00	10,000,000.00	1.400	1.381	1,673	12/30/2016
3135G0AL7	11080	FEDERAL NATIONAL MORT. ASSOC.		01/12/2012	10,000,000.00	10,564,500.00	10,474,087.56	2.250	0.957	1,383	03/15/2016
3136FTH44	11093	FEDERAL NATIONAL MORT. ASSOC.		02/08/2012	10,000,000.00	10,053,100.00	9,992,970.83	1.000	1.340	1,713	02/08/2017
3136FTK57	11095	FEDERAL NATIONAL MORT. ASSOC.		02/13/2012	10,000,000.00	10,057,100.00	10,000,000.00	0.875	1.345	1,718	02/13/2017
3136FTZ77	11101	FEDERAL NATIONAL MORT. ASSOC.		03/13/2012	10,000,000.00	10,056,200.00	10,000,000.00	1.000	1.373	1,746	03/13/2017
3136FTY29	11102	FEDERAL NATIONAL MORT. ASSOC.		03/13/2012	10,000,000.00	10,026,800.00	10,000,000.00	1.300	1.282	1,746	03/13/2017
3136FT3Y3	11105	FEDERAL NATIONAL MORT. ASSOC.		03/28/2012	10,000,000.00	10,029,200.00	10,000,000.00	1.350	1.332	1,761	03/28/2017
3136FT5B1	11106	FEDERAL NATIONAL MORT. ASSOC.		03/28/2012	10,000,000.00	10,018,700.00	9,992,762.50	1.000	1.365	1,761	03/28/2017
3136G0CS8	11116	FEDERAL NATIONAL MORT. ASSOC.		04/26/2012	10,000,000.00	10,015,600.00	10,000,000.00	1.125	1.533	1,790	04/26/2017
		Subtotal and Average	**390,767,454.91**		**383,540,454.55**	**385,657,888.50**	**383,985,223.54**		**1.444**	**1,556**	
Medium Term Notes											
06051GEB1	10001	BANK OF AMERICA CORP		07/26/2010	13,000,000.00	13,292,890.00	13,308,954.07	4.500	3.531	1,034	04/01/2015
06050MD27	10010	BANK OF AMERICA CORP		09/24/2010	10,000,000.00	9,489,200.00	9,749,545.45	0.622	1.741	836	09/15/2014
06050BAA9	08100	Bank of America Corp - FDIC		12/04/2008	10,000,000.00	10,007,900.00	10,000,127.11	3.125	3.048	14	06/15/2012
06406HBE8	09295	Bank of New York Mellon		11/02/2009	10,000,000.00	10,180,300.00	10,115,773.86	4.950	2.042	153	11/01/2012
084670AY4	10012	BERKSHIRE HATHAWAY FINANCE		09/27/2010	14,000,000.00	14,058,380.00	14,020,564.52	0.897	0.611	255	02/11/2013
2254C0TC1	09347	Credit Suisse New York		01/29/2010	5,000,000.00	5,167,500.00	5,111,669.48	5.000	2.512	348	05/15/2013
36962G4Q4	10026	General Electric Company		10/15/2010	5,000,000.00	5,053,850.00	5,022,121.79	1.875	1.502	472	09/16/2013
36962G3T9	08280	GENERAL ELECTRIC CAPITAL CORP		09/03/2009	5,000,000.00	5,181,750.00	5,048,823.98	4.800	4.367	334	05/01/2013
36962G4K7	09459	GENERAL ELECTRIC CAPITAL CORP		08/24/2010	10,000,000.00	10,055,100.00	9,969,161.54	1.317	1.688	228	01/15/2013
36962GN1	10002	GENERAL ELECTRIC CAPITAL CORP		08/11/2010	10,000,000.00	9,939,600.00	9,996,805.56	1.217	1.456	1,166	08/11/2015
36962G4N1	10003	GENERAL ELECTRIC CAPITAL CORP		08/18/2010	10,000,000.00	9,939,600.00	9,987,172.34	1.217	1.483	1,166	08/11/2015
36962G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	9,860,100.00	9,975,770.79	1.120	1.367	1,216	09/30/2015
36962G4L5	11053	GENERAL ELECTRIC CAPITAL CORP		11/21/2011	10,000,000.00	10,501,500.00	10,403,079.82	3.500	2.103	1,123	06/29/2015
36962G5Q3	11090	GENERAL ELECTRIC CAPITAL CORP		01/31/2012	10,000,000.00	9,696,400.00	10,000,000.00	1.375	1.356	973	01/30/2015
38143UTY7	10141	GOLDMAN SACHS GROUP		04/27/2011	20,000,000.00	19,621,000.00	20,000,000.00	1.250	1.578	1,426	04/27/2016
38143UH20	11058	GOLDMAN SACHS GROUP		12/05/2011	10,000,000.00	9,941,700.00	10,000,000.00	4.150	3.362	917	12/05/2014
38141GEG5	11118	GOLDMAN SACHS GROUP		05/04/2012	10,000,000.00	8,960,638.46	9,095,469.36	0.924	3.457	1,390	03/22/2016
46623EJC4	10034	JP MORGAN CHASE BANK		11/08/2010	10,000,000.00	9,995,000.00	10,020,184.86	1.220	1.013	486	09/30/2013
46625HHW3	11094	JP MORGAN CHASE BANK		02/13/2012	10,000,000.00	10,030,322.22	10,182,575.76	2.600	2.101	1,323	01/15/2016

General Fund
Portfolio Management
Portfolio Details - Investments
May 31, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
46625HJA9	11099	JP MORGAN CHASE BANK		03/09/2012	10,000,000.00	10,252,000.00	10,353,641.90	3.150	2.348	1,495	07/05/2016
61745E4D0	10102	MORGAN STANLEY		02/09/2011	20,000,000.00	19,045,400.00	20,000,000.00	2.520	2.482	1,348	02/09/2016
594918AG9	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,334,600.00	9,825,973.46	1.625	2.150	1,211	09/25/2015
89233P4B9	11121	TOYOTA MOTOR CREDIT		05/30/2012	10,000,000.00	10,766,288.89	10,758,928.63	3.200	1.126	1,111	06/17/2015
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	10,236,700.00	9,959,953.08	4.375	4.977	244	01/31/2013
949746NA5	11025	WELLS FARGO & CO.		09/20/2011	10,000,000.00	9,801,700.00	9,543,403.25	0.666	2.038	1,244	10/28/2015
949746NA5	11081	WELLS FARGO & CO.		01/13/2012	10,000,000.00	9,801,700.00	9,536,886.15	0.666	1.988	1,244	10/28/2015
		Subtotal and Average	**262,014,124.64**		**272,000,000.00**	**271,231,119.57**	**271,986,586.76**		**2.150**	**931**	
Negotiable Certificates of Deposit											
46115LAA6	10033	Intesa SanPaolo New York		11/05/2010	10,000,000.00	10,075,800.00	10,028,798.96	2.375	1.818	203	12/21/2012
74977MS55	11108	RABOBANK NEDERLAND NV NY		03/29/2012	20,000,000.00	19,990,683.33	20,000,944.71	0.510	0.500	125	10/04/2012
74977JRD6	11113	RABOBANK NEDERLAND NV NY		04/13/2012	20,000,000.00	19,997,600.00	20,000,000.00	0.330	0.330	70	08/10/2012
90527MP59	11120	Union Bank NA		05/23/2012	30,000,000.00	29,995,200.00	30,000,000.00	0.320	0.320	81	08/21/2012
		Subtotal and Average	**100,677,004.89**		**80,000,000.00**	**80,059,283.33**	**80,029,743.67**		**0.555**	**105**	
Commercial Paper Disc. -Amortizing											
90262CG92	11110	UBS FINANCIAL SERVICES, INC		04/09/2012	40,000,000.00	39,982,688.89	39,982,688.89	0.410	0.410	38	07/09/2012
		Subtotal and Average	**53,523,678.13**		**40,000,000.00**	**39,982,688.89**	**39,982,688.89**		**0.410**	**38**	
PFA - HELICOPTER											
SYS08169	08169	Public Finance Authority		04/09/2009	888,442.55	888,442.55	888,442.55	2.476	2.442	1,410	04/11/2016
		Subtotal and Average	**888,442.55**		**888,442.55**	**888,442.55**	**888,442.55**		**2.442**	**1,410**	
Local Agency GO Bond											
SYS08243	08243	Newcastle Elem. School Distric		06/24/2009	60,000.00	60,000.00	60,000.00	1.370	0.504	30	07/01/2012
SYS08244	08244	Newcastle Elem. School Distric		06/24/2009	65,000.00	65,000.00	65,000.00	1.830	0.492	395	07/01/2013
		Subtotal and Average	**125,000.00**		**125,000.00**	**125,000.00**	**125,000.00**		**0.498**	**220**	
Local Agency Bonds											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	69,230,096.00	69,230,096.00	69,230,096.00	4.110	4.054	8,705	04/01/2036
SYS	11045	mPower Placer		11/01/2011	1,300,000.00	1,300,000.00	1,300,000.00	0.450	0.450	153	11/01/2012
		Subtotal and Average	**70,530,096.00**		**70,530,096.00**	**70,530,096.00**	**70,530,096.00**		**3.987**	**8,547**	

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General Fund
Portfolio Management
Portfolio Details - Investments
May 31, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Rolling Repurchase Agreements - 2											
SYS11085	11085	CANTOR FITZGERALD		01/17/2012	40,024,327.85	40,024,327.85	40,024,327.85	0.130	0.130	1	
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	9,220,476.47	9,220,476.47	9,220,476.47		0.000	1	
		Subtotal and Average	**71,903,028.59**		**49,244,804.32**	**49,244,804.32**	**49,244,804.32**		**0.106**	**1**	
mPower Placer											
SYS09460	09460	mPower Placer		06/24/2010	1,107,786.44	1,107,786.44	1,107,786.44	3.500	3.452	1	
		Subtotal and Average	**1,107,786.44**		**1,107,786.44**	**1,107,786.44**	**1,107,786.44**		**3.452**	**1**	
		Total and Average	**1,085,194,486.78**		**977,436,583.86**	**981,059,909.60**	**978,592,372.95**		**1.658**	**1,542**	

General Fund
Portfolio Management
Portfolio Details - Cash
May 31, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH		07/01/2011	52,534,048.97	52,534,048.97	52,534,048.97		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			402,037.33	402,037.33	402,037.33		0.000	1
		Average Balance	**0.00**							**1**
		Total Cash and Investments	**1,085,194,486.78**		**1,030,372,670.16**	**1,033,995,995.90**	**1,031,528,459.25**		**1.658**	**1,542**



General Fund
Purchases Report
Sorted by Fund - Fund
May 1, 2012 - May 31, 2012

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
38141GEG5	11118	1010	MTN	GLS	10,000,000.00	05/04/2012	06/22 - Quarterly	9,066,400.00	11,038.46	0.924	03/22/2016	3.505	9,095,469.38
3133795Q8	11119	1010	FAC	FHLB	10,000,000.00	05/08/2012	11/08 - 05/08	10,000,000.00		0.500	05/08/2017	0.500	10,000,000.00
90527MP59	11120	1010	NCB	UBKCTD	30,000,000.00	05/23/2012	08/21 - At Maturity	30,000,000.00		0.320	08/21/2012	0.320	30,000,000.00
89233P4B9	11121	1010	MTN	TOYOTA	10,000,000.00	05/30/2012	06/17 - 12/17	10,614,600.00	144,888.89	3.200	06/17/2015	1.142	10,758,928.63
				Subtotal	**60,000,000.00**			**59,681,000.00**	**155,927.35**				**59,854,397.99**
				Total Purchases	**60,000,000.00**			**59,681,000.00**	**155,927.35**				**59,854,397.99**

8/6/12

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of JUNE 30, 2012

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

4.9.12

PREFACE

Placer County Treasurer's Pooled Investment Report

June 30, 2012

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,587 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $173,775,355.93 in cash and investments maturing in the next 180 days.

4,7,25



General Fund
Portfolio Management
Portfolio Summary
June 30, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	80,000,000.00	82,054,500.00	80,670,971.19	8.39	1,370	516	1.615	1.637
Federal Agency Coupons	393,540,454.55	395,377,608.39	393,966,756.46	40.96	1,761	1,549	1.421	1.441
Medium Term Notes	262,000,000.00	261,528,982.22	261,807,496.55	27.22	1,437	936	2.116	2.145
Negotiable Certificates of Deposit	80,000,000.00	80,076,683.33	80,025,265.09	8.32	208	75	0.555	0.563
Commercial Paper Disc. -Amortizing	40,000,000.00	39,996,355.56	39,996,355.56	4.16	91	8	0.410	0.416
PFA - HELICOPTER	888,442.55	888,442.55	888,442.55	0.09	2,559	1,380	2.442	2.476
Local Agency GO Bond	125,000.00	125,000.00	125,000.00	0.01	1,293	190	0.498	0.505
Local Agency Bonds	73,172,486.00	73,172,486.00	73,172,486.00	7.61	10,743	8,500	3.440	3.488
Rolling Repurchase Agreements - 2	30,029,320.03	30,029,320.03	30,029,320.03	3.12	1	1	0.180	0.183
mPower Placer	1,046,717.78	1,046,717.78	1,046,717.78	0.11	1	1	3.452	3.500
Investments	**960,802,420.91**	**964,296,095.86**	**961,728,811.21**	**100.00%**	**2,069**	**1,587**	**1.630**	**1.653**
Cash								
Passbook/Checking (not included in yield calculations)	12,415,355.93	12,415,355.93	12,415,355.93		1	1	0.000	0.000
Total Cash and Investments	**973,217,776.84**	**976,711,451.79**	**974,144,167.14**		**2,069**	**1,587**	**1.630**	**1.653**

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	1,305,881.54	16,228,853.32	16,228,853.32
Average Daily Balance	**1,004,345,857.84**	**988,547,904.48**	
Effective Rate of Return	**1.58%**	**1.64%**	

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

7/9/12

TC '17

Reporting period 06/01/2012-06/30/2012
Data Updated: FUNDSNAP: 07/10/2012 13:44
Run Date: 07/10/2012 - 13:44

Portfolio PLCR
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Report Ver. 7.3.3

General Fund
Portfolio Management
Portfolio Details - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828HY9	08070	U. S. TREASURY COUPON		09/30/2008	10,000,000.00	10,239,400.00	10,027,449.75	3.125	2.732	303	04/30/2013
912828LB4	09266	U. S. TREASURY COUPON		08/12/2009	10,000,000.00	10,004,700.00	9,999,098.78	1.500	1.718	14	07/15/2012
912828LX6	09302	U. S. TREASURY COUPON		12/01/2009	10,000,000.00	10,044,500.00	10,010,703.12	1.375	1.069	137	11/15/2012
912828LX6	09311	U. S. TREASURY COUPON		12/10/2009	10,000,000.00	10,044,500.00	10,005,196.66	1.375	1.216	137	11/15/2012
912828JD3	09394	U. S. TREASURY COUPON		03/30/2010	10,000,000.00	10,309,000.00	10,155,113.84	3.375	1.742	364	06/30/2013
912828PJ3	10046	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,294,500.00	9,929,497.33	1.375	1.569	1,247	11/30/2015
912828PJ3	10047	U. S. TREASURY COUPON		12/02/2010	10,000,000.00	10,294,500.00	9,910,269.33	1.375	1.627	1,247	11/30/2015
912828CJ7	10063	U. S. TREASURY COUPON		12/14/2010	10,000,000.00	10,823,400.00	10,633,642.58	4.750	1.261	683	05/15/2014
		Subtotal and Average	**80,690,802.16**		**80,000,000.00**	**82,054,500.00**	**80,670,971.19**		**1.615**	**516**	
Federal Agency Coupons											
31331KSN1	11007	FEDERAL FARM CREDIT BANK		07/27/2011	10,000,000.00	10,012,600.00	10,000,000.00	2.040	2.012	1,487	07/27/2016
31331KXC9	11021	FEDERAL FARM CREDIT BANK		09/06/2011	10,000,000.00	10,024,300.00	10,000,000.00	1.500	1.479	1,528	09/06/2016
31331KF39	11034	FEDERAL FARM CREDIT BANK		10/11/2011	10,000,000.00	10,029,900.00	9,995,722.22	1.370	1.361	1,563	10/11/2016
31331KX47	11056	FEDERAL FARM CREDIT BANK		11/30/2011	10,000,000.00	10,036,400.00	9,986,760.29	1.510	1.520	1,611	11/28/2016
31331K2R0	11062	FEDERAL FARM CREDIT BANK		12/12/2011	10,000,000.00	10,049,800.00	10,000,000.00	1.500	1.479	1,625	12/12/2016
3133EAAQ1	11087	FEDERAL FARM CREDIT BANK		01/26/2012	10,000,000.00	10,000,100.00	9,994,341.16	0.430	0.455	663	04/25/2014
3133EAKP2	11109	FEDERAL FARM CREDIT BANK		04/04/2012	10,000,000.00	10,057,900.00	10,000,000.00	1.360	1.341	1,738	04/04/2017
313374RU6	11005	FEDERAL HOME LOAN BANK		07/27/2011	8,995,000.00	9,004,444.75	8,995,000.00	2.000	1.973	1,396	04/27/2016
313375U88	11036	FEDERAL HOME LOAN BANK		10/13/2011	4,545,454.55	4,547,363.64	4,545,454.55	1.125	1.421	1,565	10/13/2016
313376CJ2	11050	FEDERAL HOME LOAN BANK		11/16/2011	10,000,000.00	10,037,900.00	9,998,250.00	1.500	1.484	1,599	11/16/2016
313376U94	11092	FEDERAL HOME LOAN BANK		02/07/2012	10,000,000.00	10,000,600.00	10,000,000.00	1.250	1.214	1,682	02/07/2017
3133786N6	11097	FEDERAL HOME LOAN BANK		02/21/2012	10,000,000.00	10,012,600.00	10,000,000.00	1.200	1.184	1,696	02/21/2017
3133785W7	11098	FEDERAL HOME LOAN BANK		02/24/2012	10,000,000.00	10,010,400.00	10,000,000.00	0.750	1.227	1,699	02/24/2017
313378DD0	11103	FEDERAL HOME LOAN BANK		03/14/2012	10,000,000.00	10,016,700.00	9,990,594.44	1.240	1.243	1,717	03/14/2017
313378TJ0	11107	FEDERAL HOME LOAN BANK		03/28/2012	10,000,000.00	10,020,900.00	10,000,000.00	1.000	1.569	1,731	03/28/2017
313378XD8	11115	FEDERAL HOME LOAN BANK		04/26/2012	10,000,000.00	10,025,800.00	10,007,922.22	1.375	1.331	1,760	04/26/2017
3133792J7	11117	FEDERAL HOME LOAN BANK		04/27/2012	10,000,000.00	9,972,800.00	10,000,000.00	1.000	0.986	1,761	04/27/2017
3133795Q8	11119	FEDERAL HOME LOAN BANK		05/08/2012	10,000,000.00	9,998,200.00	10,000,000.00	0.500	0.493	1,772	05/08/2017
313379LS6	11123	FEDERAL HOME LOAN BANK		06/14/2012	10,000,000.00	9,986,600.00	9,997,523.61	1.000	1.244	1,809	06/14/2017
3134G2U42	11068	FED HOME LOAN MORT CORP		12/16/2011	10,000,000.00	10,008,900.00	9,995,141.73	0.375	0.407	471	10/15/2013
3134G3DV9	11076	FED HOME LOAN MORT CORP		12/28/2011	10,000,000.00	10,053,500.00	10,009,833.33	1.550	1.488	1,641	12/28/2016
3134G3GN4	11086	FED HOME LOAN MORT CORP		01/18/2012	10,000,000.00	10,047,600.00	10,000,000.00	1.500	1.479	1,662	01/18/2017
3136F9PZ0	07005	FEDERAL NATIONAL MORT. ASSOC.		05/28/2008	10,000,000.00	10,342,600.00	9,994,550.00	4.050	4.061	331	05/28/2013
3136FMHX5	09387	FEDERAL NATIONAL MORT. ASSOC.		03/26/2010	10,000,000.00	10,035,800.00	10,000,000.00	2.000	1.973	998	03/26/2015
3136FMTY0	09452	FEDERAL NATIONAL MORT. ASSOC.		05/28/2010	10,000,000.00	10,066,700.00	9,998,836.67	2.000	1.977	1,061	05/28/2015

General Fund
Portfolio Management
Portfolio Details - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136FTSZ3	11066	FEDERAL NATIONAL MORT. ASSOC.		12/14/2011	10,000,000.00	10,047,800.00	10,014,670.00	1.650	1.561	1,627	12/14/2016
3136FTUR8	11074	FEDERAL NATIONAL MORT. ASSOC.		12/28/2011	10,000,000.00	10,004,500.00	10,000,000.00	0.500	1.742	1,641	12/28/2016
3136FTUK3	11075	FEDERAL NATIONAL MORT. ASSOC.		12/28/2011	10,000,000.00	10,054,100.00	10,000,000.00	1.625	1.603	1,641	12/28/2016
3136FTUZ0	11077	FEDERAL NATIONAL MORT. ASSOC.		12/30/2011	10,000,000.00	10,099,600.00	10,000,000.00	1.400	1.381	1,643	12/30/2016
3135G0AL7	11080	FEDERAL NATIONAL MORT. ASSOC.		01/12/2012	10,000,000.00	10,551,900.00	10,463,660.41	2.250	0.957	1,353	03/15/2016
3136FTH44	11093	FEDERAL NATIONAL MORT. ASSOC.		02/08/2012	10,000,000.00	10,048,100.00	9,993,095.83	1.000	1.340	1,683	02/08/2017
3136FTK57	11095	FEDERAL NATIONAL MORT. ASSOC.		02/13/2012	10,000,000.00	10,058,600.00	10,000,000.00	0.875	1.345	1,688	02/13/2017
3136FTZ77	11101	FEDERAL NATIONAL MORT. ASSOC.		03/13/2012	10,000,000.00	10,052,100.00	10,000,000.00	1.000	1.373	1,716	03/13/2017
3136FTY29	11102	FEDERAL NATIONAL MORT. ASSOC.		03/13/2012	10,000,000.00	10,018,800.00	10,000,000.00	1.300	1.282	1,716	03/13/2017
3136FT3Y3	11105	FEDERAL NATIONAL MORT. ASSOC.		03/28/2012	10,000,000.00	10,021,800.00	10,000,000.00	1.350	1.332	1,731	03/28/2017
3136FT5B1	11106	FEDERAL NATIONAL MORT. ASSOC.		03/28/2012	10,000,000.00	10,014,100.00	9,992,887.50	1.000	1.365	1,731	03/28/2017
3136G0CS8	11116	FEDERAL NATIONAL MORT. ASSOC.		04/26/2012	10,000,000.00	10,015,900.00	10,000,000.00	1.125	1.533	1,760	04/26/2017
3136G0KV2	11122	FEDERAL NATIONAL MORT. ASSOC.		06/07/2012	10,000,000.00	9,996,200.00	10,000,000.00	1.000	1.276	1,802	06/07/2017
3136G0NC1	11124	FEDERAL NATIONAL MORT. ASSOC.		06/28/2012	10,000,000.00	9,991,600.00	9,992,512.50	0.750	1.336	1,823	06/28/2017
3136G0QG9	11125	FEDERAL NATIONAL MORT. ASSOC.		06/28/2012	10,000,000.00	10,002,100.00	10,000,000.00	1.125	1.110	1,823	06/28/2017
		Subtotal and Average	**386,310,423.29**		**393,540,454.55**	**395,377,608.39**	**393,966,756.46**		**1.421**	**1,549**	
Medium Term Notes											
06051GEB1	10001	BANK OF AMERICA CORP		07/26/2010	13,000,000.00	13,399,880.00	13,299,867.18	4.500	3.531	1,004	04/01/2015
06050MD27	10010	BANK OF AMERICA CORP		09/24/2010	10,000,000.00	9,547,100.00	9,758,533.06	0.622	1.741	806	09/15/2014
06406HBE8	09295	Bank of New York Mellon		11/02/2009	10,000,000.00	10,150,500.00	10,092,619.09	4.950	2.042	123	11/01/2012
084670AY4	10012	BERKSHIRE HATHAWAY FINANCE		09/27/2010	14,000,000.00	14,052,080.00	14,018,145.16	0.897	0.611	225	02/11/2013
2254C0TC1	09347	Credit Suisse New York		01/29/2010	5,000,000.00	5,156,100.00	5,101,930.86	5.000	2.512	318	05/15/2013
36962G4Q4	10026	General Electric Company		10/15/2010	5,000,000.00	5,052,150.00	5,020,694.58	1.875	1.502	442	09/16/2013
36962G3T9	08280	GENERAL ELECTRIC CAPITAL CORP		09/03/2009	5,000,000.00	5,168,850.00	5,044,385.43	4.800	4.367	304	05/01/2013
36962G4K7	09459	GENERAL ELECTRIC CAPITAL CORP		06/24/2010	10,000,000.00	10,049,300.00	9,973,219.23	1.317	1.688	198	01/15/2013
36962GN1	10002	GENERAL ELECTRIC CAPITAL CORP		08/11/2010	10,000,000.00	9,913,400.00	9,996,888.89	1.217	1.456	1,136	08/11/2015
36962G4N1	10003	GENERAL ELECTRIC CAPITAL CORP		08/18/2010	10,000,000.00	9,913,400.00	9,987,506.97	1.217	1.483	1,136	08/11/2015
36962G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	9,789,600.00	9,976,377.02	1.120	1.367	1,186	09/30/2015
36962G4L5	11053	GENERAL ELECTRIC CAPITAL CORP		11/21/2011	10,000,000.00	10,544,200.00	10,392,166.10	3.500	2.103	1,093	06/29/2015
36962G5Q3	11090	GENERAL ELECTRIC CAPITAL CORP		01/31/2012	10,000,000.00	9,831,500.00	10,000,000.00	1.375	1.356	943	01/30/2015
38143UTY7	10141	GOLDMAN SACHS GROUP		04/27/2011	20,000,000.00	19,647,800.00	20,000,000.00	1.250	1.578	1,396	04/27/2016
38143UH20	11058	GOLDMAN SACHS GROUP		12/05/2011	10,000,000.00	9,944,700.00	10,000,000.00	4.150	3.362	887	12/05/2014
38141GEG5	11118	GOLDMAN SACHS GROUP		05/04/2012	10,000,000.00	9,048,700.00	9,104,465.24	0.924	3.457	1,360	03/22/2016
46623EJC4	10034	JP MORGAN CHASE BANK		11/08/2010	10,000,000.00	10,035,700.00	10,018,938.88	1.211	1.009	456	09/30/2013
46625HHW3	11094	JP MORGAN CHASE BANK		02/13/2012	10,000,000.00	10,114,122.22	10,178,840.63	2.600	2.101	1,293	01/15/2016

General Fund
Portfolio Management
Portfolio Details - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes											
46625HJA9	11099	JP MORGAN CHASE BANK		03/09/2012	10,000,000.00	10,340,000.00	10,347,584.06	3.150	2.348	1,465	07/05/2016
61745E4D0	10102	MORGAN STANLEY		02/09/2011	20,000,000.00	19,064,400.00	20,000,000.00	2.520	2.482	1,318	02/09/2016
594918AG9	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,341,500.00	9,830,345.98	1.625	2.150	1,181	09/25/2015
89233P4B9	11121	TOYOTA MOTOR CREDIT		05/30/2012	10,000,000.00	10,621,700.00	10,597,232.09	3.200	1.126	1,081	06/17/2015
949746NY3	08104	WELLS FARGO & CO.		12/08/2008	10,000,000.00	10,219,300.00	9,964,979.89	4.375	4.977	214	01/31/2013
949746NA5	11025	WELLS FARGO & CO.		09/20/2011	10,000,000.00	9,791,500.00	9,554,566.98	0.666	2.038	1,214	10/28/2015
949746NA5	11081	WELLS FARGO & CO.		01/13/2012	10,000,000.00	9,791,500.00	9,548,209.23	0.666	1.988	1,214	10/28/2015
		Subtotal and Average	**266,570,325.70**		**262,000,000.00**	**261,528,982.22**	**261,807,496.55**		**2.116**	**936**	
Negotiable Certificates of Deposit											
46115LAA6	10033	Intesa SanPaolo New York		11/05/2010	10,000,000.00	10,073,700.00	10,024,479.11	2.375	1.818	173	12/21/2012
74977MS55	11108	RABOBANK NEDERLAND NV NY		03/29/2012	20,000,000.00	19,999,683.33	20,000,785.98	0.510	0.500	95	10/04/2012
74977JRD6	11113	RABOBANK NEDERLAND NV NY		04/13/2012	20,000,000.00	20,001,200.00	20,000,000.00	0.330	0.330	40	08/10/2012
90527MP59	11120	Union Bank NA		05/23/2012	30,000,000.00	30,002,100.00	30,000,000.00	0.320	0.320	51	08/21/2012
		Subtotal and Average	**80,027,429.73**		**80,000,000.00**	**80,076,683.33**	**80,025,265.09**		**0.555**	**75**	
Commercial Paper Disc. -Amortizing											
90262CG92	11110	UBS FINANCIAL SERVICES, INC		04/09/2012	40,000,000.00	39,996,355.56	39,996,355.56	0.410	0.410	8	07/09/2012
		Subtotal and Average	**39,989,750.00**		**40,000,000.00**	**39,996,355.56**	**39,996,355.56**		**0.410**	**8**	
PFA - HELICOPTER											
SYS08169	08169	Public Finance Authority		04/09/2009	888,442.55	888,442.55	888,442.55	2.476	2.442	1,380	04/11/2016
		Subtotal and Average	**888,442.55**		**888,442.55**	**888,442.55**	**888,442.55**		**2.442**	**1,380**	
Local Agency GO Bond											
SYS08243	08243	Newcastle Elem. School Distric		06/24/2009	60,000.00	60,000.00	60,000.00	1.370	0.504	0	07/01/2012
SYS08244	08244	Newcastle Elem. School Distric		06/24/2009	65,000.00	65,000.00	65,000.00	1.830	0.492	365	07/01/2013
		Subtotal and Average	**125,000.00**		**125,000.00**	**125,000.00**	**125,000.00**		**0.498**	**190**	
Local Agency Bonds											
SYS12126	12126	COLFAX ELEMENTARY TRAN		06/29/2012	200,000.00	200,000.00	200,000.00	1.000	0.986	89	09/28/2012
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	71,672,486.00	71,672,486.00	71,672,486.00	3.550	3.501	8,675	04/01/2036
SYS	11045	mPower Placer		11/01/2011	1,300,000.00	1,300,000.00	1,300,000.00	0.450	0.450	123	11/01/2012
		Subtotal and Average	**70,706,255.33**		**73,172,486.00**	**73,172,486.00**	**73,172,486.00**		**3.440**	**8,500**	

General Fund
Portfolio Management
Portfolio Details - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity	Maturity Date
Rolling Repurchase Agreements - 2											
SYS11085	11085	CANTOR FITZGERALD		01/17/2012	30,029,320.03	30,029,320.03	30,029,320.03	0.180	0.180	1	
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	0.00	0.00	0.00		0.000	1	
		Subtotal and Average	**39,828,309.35**		**30,029,320.03**	**30,029,320.03**	**30,029,320.03**		**0.180**	**1**	
mPower Placer											
SYS09460	09460	mPower Placer		06/24/2010	1,046,717.78	1,046,717.78	1,046,717.78	3.500	3.452	1	
		Subtotal and Average	**1,103,715.20**		**1,046,717.78**	**1,046,717.78**	**1,046,717.78**		**3.452**	**1**	
		Total and Average	**1,004,345,857.84**		**960,802,420.91**	**964,296,095.86**	**961,728,811.21**		**1.630**	**1,587**	

General Fund
Portfolio Management
Portfolio Details - Cash
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH		07/01/2011	11,198,381.27	11,198,381.27	11,198,381.27		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			1,216,974.66	1,216,974.66	1,216,974.66		0.000	1
		Average Balance	**0.00**							**1**
		Total Cash and Investments	**1,004,345,857.84**		**973,217,776.84**	**976,711,451.79**	**974,144,167.14**		**1.630**	**1,587**

General Fund
Purchases Report
Sorted by Fund - Fund
June 1, 2012 - June 30, 2012

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
3136G0KV2	11122	1010	FAC	FNMA	10,000,000.00	06/07/2012	12/07 - 06/07	10,000,000.00		1.000	06/07/2017	1.294	10,000,000.00
313379LS6	11123	1010	FAC	FHLB	10,000,000.00	06/14/2012	12/14 - 06/14	9,997,500.00		1.000	06/14/2017	1.262	9,997,523.61
3136G0NC1	11124	1010	FAC	FNMA	10,000,000.00	06/28/2012	12/28 - 06/28	9,992,500.00		0.750	06/28/2017	1.355	9,992,512.50
3136G0QG9	11125	1010	FAC	FNMA	10,000,000.00	06/28/2012	12/28 - 06/28	10,000,000.00		1.125	06/28/2017	1.125	10,000,000.00
SYS12126	12126	1010	RRP	COLFAX	200,000.00	06/29/2012	/ - 91 Days	200,000.00		1.000	09/28/2012	1.000	200,000.00
				Subtotal	**40,200,000.00**			**40,190,000.00**	**0.00**				**40,190,036.11**
				Total Purchases	**40,200,000.00**			**40,190,000.00**	**0.00**				**40,190,036.11**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approve Agreement for Fiscal Budget Services Between School Services of California, Inc., and WPUSD

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Funds

MEETING DATE:

August 7, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

School Services of California, Inc., is specially trained to provide assistance regarding topics of school finance, legislation, school budgeting and general fiscal issues. The attached agreement authorizes School Services of California, Inc., to continue to provide fiscal budget services to Western Placer Unified School District through the 2012-13 school year.

RECOMMENDATION:

Administration recommends the Board ratify the agreement for fiscal budget services between School Services of California, Inc., and Western Placer Unified School District.

Client # 0027550 / S10 P.O.#

AGREEMENT FOR SPECIAL SERVICES
Fiscal Budget Services

This is an agreement between the **WESTERN PLACER UNIFIED SCHOOL DISTRICT,** hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2012.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, SCHOOL SERVICES OF CALIFORNIA, INC., is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. Consultant agrees to perform such duties relating to issues of school finance, including:

   a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education.*

   b. The option to the Client of receiving information on Consultant's Internet website regarding major school finance and policy issues.

   c. An analysis of all major school finance/fiscal legislation and reporting on its legislative/executive branch progress.

   d. Eight (8) hours of service annually as the Client directs on fiscal issues, including analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client. Services for which the base service hours may not be used include mandate claims assistance, Client-specific economy, efficiency or management consulting services, including, but not limited to efficiency or management studies, demographic or school facility studies, special education studies, fiscal health analysis, and/or an indepth budget review, direct collective bargaining or fact-finding assistance; fiscal analysis for purposes of collective bargaining; legislative representation or advocacy; appearance as an expert witness; provision of depositions or declarations for district legal issues; or, major customized research projects or studies.

   e. Preliminary school district calculation of the base revenue limit using the online base revenue limit calculator on the School Services of California's website for use in determining the base revenue limit as soon after the budget is adopted based on the major annual school finance legislation.

H.10.1

f. Participation at the Consultant's client rate at the Consultant's school finance conferences and workshops.

2. The Client agrees to pay to Consultant for services rendered under this agreement:

   a. $2,220 annually, plus expenses, or payable at $185 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant.

   b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1-d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply.

   c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site.

   d. "Expenses" are defined as actual, out-of-pocket expenses, such as transportation, lodging, meals, shipping, and duplication (other than for one copy of the *Fiscal Report*).

3. The term of this contract shall be for the period of one year, beginning July 1, 2012, and terminating June 30, 2013. This agreement may be terminated by either party prior to June 30, 2013 on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the agreement, the client shall give a 30 day written notice of non renewal. Consultant will provide continuing services for 90 days after the expiration date of the agreement or until the Client provides written notice. The client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.

4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as indicated below:

BY: Joyce Lopes DATE: 6/18/12
Western Placer Unified School District

BY: DATE: May 18, 2012
JOHN D. GRAY
Vice President
School Services of California, Inc.

School Services of California Inc.

ADDENDUM A
TO SPECIAL SERVICES AGREEMENT

As a client of School Services of California, you have the option of purchasing either or both of our **CADIE** and **SABRE** reports at the client rate. In addition, we now have the **Bargaining Hunter** database product available, which includes the **CADIE** and **SABRE** tables as well as additional reports and actual bargaining unit contract language. The following information describes the **CADIE** and **SABRE** reports and the form at the bottom of the page allows you to order the **CADIE** and **SABRE** or request additional information about our new product **Bargaining Hunter** along with your Fiscal Agreement.

The Comparative Analysis of District Income and Expenditures or **CADIE** is a comprehensive computer generated report comparing your district's revenues and expenses to those of forty other districts of your choice throughout the state. (Two reports with 20 districts in each). Well over 300 comparisons are made using SACS and CBEDS data available from the California Department of Education.

The **CADIE** includes comparative graphic data showing expenditures by ADA, tabular information showing per ADA and percentage distribution of district revenue and expenses, and staffing levels for certificated and classified non-management and administrative personnel, as well as historical data.

The Salary And Benefits **RE**port or **SABRE** is generated from the CDE's Certificated Teachers Salary and Benefit data (Form J-90) and compares your district's certificated non-management salary and benefits schedule with those of forty other districts of your choice. (Two reports with 20 districts in each).

The **SABRE** includes comparative tables and graphic displays for salaries, benefits, and total compensation. It also includes the actual salary and benefit schedules for the selected districts as well as comparisons of entry level, average and maximum salaries in ranking order and with historical comparisons.

The analytical uses of the **CADIE** or **SABRE** reports are unlimited. **Bargaining Hunter,** which includes the **CADIE** and **SABRE** tables is a powerful tool when entering into district budget negotiations. If these products are needed for negotiations, they are claimable as a mandated cost reimbursement.

Please check the appropriate items:

_____	**I'm interested in learning more about BARGAINING HUNTER; please contact me.**			
_____	**CADIE Only**	**$400***	_____	**Use same districts as last year**
✓	**SABRE Only**	**$250***	_____	**Use districts of similar type & size**
_____	**CADIE and SABRE**	**$600***	_____	**Call me to discuss comparative group.**

*Cost for two computer runs using up to 20 comparative districts each

---

District Name: Western Placer Unified School District

Contact Name & Title: Ginny Garcia

Address (no P.O. Boxes Please): 600 6th St., Suite 400
Lincoln, CA 95648

Telephone w/ ext: 916.645.6350 E-mail ggarcia@wpusd.k12.ca.us

Signature: _____

Print Name: _____ Date: _____

By completing this Addendum and submitting with our contract, the above client agrees to pay for these reports upon receipt of the products and appropriate billing.

School Services of California

4.10.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

2012-13 Technology, Fiscal and Information Services Contract

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

August 7, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Western Placer Unified School District benefits from contracting with the Placer County Office of Education for internet content filtering and Escape financial information services. The district intends to continue contracting with PCOE for these services for the 2012-13 school year. Rates are outlined in the attached contract.

RECOMMENDATION:

Staff recommends the Board of Trustees ratify the contract for internet content filtering and Escape financial information services between the Placer County Office of Education and Western Placer Unified School District.

4.11

PCOE

GOLD IN EDUCATION

Gayle Garbolino-Mojica
County Superintendent of Schools

Board of Education
Mr. Stanford G. Hirata
Area 1
Mr. Robert Tomasini
Area 1
Ms. Suzanne Jones
Area 2
Mr. Scott Gnile
Area 3
Ms. Pam Robie Hart
Area 4
Mr. E. Ken Tokutomi
Area 4
Mrs. Lynn M. Oliver
Area 5

Superintendent's Cabinet
Keith J. Bray
Chief of Staff/General Counsel
Jerry Johnson
Associate Superintendent Business Services
Renee Regacho-Anaclerio, Ed. D.
Associate Superintendent Educational Services
Phillip J. Williams
Assistant Superintendent Special Education
James L. Anderberg
Executive Director Administrative Services
Catherine Goins
Executive Director Early Childhood Education
Ward H. Andrus, Ed. D.
Executive Director Educational Innovation & Career Development
Mary Ann Garcia
Executive Director Human Resources

May 14, 2012

WPUSD Received MAY 15 2012 DISTRICT OFFICE

Superintendent Scott Leaman
Western Placer Unified School District
600 Sixth St. 4th Floor
Lincoln, CA 95648

RE: 2012-2013 TECHNOLOGY, FISCAL, AND INFORMATION SERVICES CONTRACT

Dear Scott,

Enclosed are two copies of the 2012-2013 Technology, Fiscal, and Student Information Services contract. Please sign and return one copy of the contract. Your invoice will be sent July 1, 2012.

Technology representatives from your district provided PCOE with current information and/or previous data to calculate your district services costs. As the original Aeries consortium agreement sunsets with the conclusion of fiscal year 2009/2010, your student information contract is based on each districts' proportionate share of the Aeries Support Contract and cost. Please notify James Anderberg, Executive Director of Administrative Services, at 530-889-5905, if you have any questions regarding your agreement.

Thank you for the opportunity to serve the students, parents, teachers, and administrators of your school district.

Yours in education,

Gayle Garbolino-Mojica
County Superintendent of Schools

GGM/pm

Enclosures

4.11.1

AGREEMENT BETWEEN THE PLACER COUNTY SUPERINTENDENT OF SCHOOLS AND THE GOVERNING BOARD OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT FOR TECHNOLOGY AND/OR INFORMATION SERVICES

This agreement is made and entered into by and between the Placer County Superintendent of Schools and the Governing Board of the Western Placer Unified School District (referred to herein as "District") for ***Technology and/or Information Services*** as provided by the Placer County Superintendent of Schools.

The County Superintendent agrees to furnish to the District during the 2012-2013 school year the ***Technology and/or Information Services*** as indicated in the Estimated Cost table herein.

TECHNOLOGY SERVICES:

INTERNET ACCESS

The Placer County Office of Education (PCOE) will provide Internet access to the District at the committed information rate allowed by the District's telecommunications connection to PCOE. The District shall pay the full cost of telecommunications from the District to PCOE.

INTERNET CONTENT FILTERING

PCOE will provide an Internet content filtering capability to assist the District in complying with the Children's Internet Protection Act. PCOE will provide training to a designated District representative for filter administration. The District shall be responsible for establishing and administering the level of content filtering for the District. To amortize the significant hardware and software cost incurred to establish the content filtering capability, the District agrees to contract with PCOE for this service for a minimum of three years, beginning with fiscal year 2010/11 through 2012/13.

ANTIVIRUS SOFTWARE

PCOE has volume purchased licenses for antivirus software to protect client computer workstations. PCOE will provide the software and upgrades to the District. The District will be responsible for installing the software and subsequent updates on client machines. The District will reimburse PCOE $22.70 per new license and $9.00 per year renewal license.

ESCAPE FINANCIAL INFORMATION SERVICES:

BASIC FINANCIAL SERVICES

AERIES STUDENT INFORMATION SERVICES:

BASIC STUDENT SERVICES

SELECTED STUDENT SERVICES (ADDITIONAL FEE APPLIES)

- Report Cards – Non-Stock
- Report Cards – Mailers

LABOR RATES FOR FISCAL YEAR 2012-2013:

Web Developer $65 per hour ~ Network Specialist $70 per hour ~ PC Technician $55 per hour

4.11.2

Placer County Office of Education
Technology and/or
Information Services Costs
July 1, 2012 - June 30, 2013

Revised:05-04-12

WESTERN PLACER UNIFIED SCHOOL DISTRICT			
PCOE Technology Services			
	Client Machines	Cost Per Client	Estimated Annual Cost
Internet Content Filtering			
Base & Onsite Appliance	~~1600~~ 1800	$4.40	$ ~~7,040.00~~ 7926.00
Antivirus Software (renewal)		$ 9.00	$ -
New Client		$ 22.70	
New E-Mail Accounts Set Up		$ 20.00	$ -
Total E-Mail Accounts		$ 25.00	$ -
			7920.00
SUB-TOTAL			$ ~~7,040.00~~

Income Account 01.0000.0.8699.051.8630.0000.000.45

WESTERN PLACER UNIFIED SCHOOL DISTRICT			
Escape Financial Information Services			
	ADA	Cost Per	Estimated Annual Cost
Services provided:			
Based on P2 reporting and is estimated at	~~6322.59~~ 6310.98	$1.43	~~$9,041.30~~ 9023.99
SUB-TOTAL			~~$9,041.30~~

Income Account 01.0013.0.8699.037.8630.0000.000.45 9023.99

WESTERN PLACER UNIFIED SCHOOL DISTRICT			
Aeries, CALPADS, CSIS - Student Information Services			
			Estimated Annual Cost
Services provided:			
Basic student services			
Report cards, Progress Reports (Non-Stock)			
SUB-TOTAL			$ -

Income Account 01.0012.0.8699.051.8629.0000.000.45 16,943.99

Total Estimated Contract:	$ ~~46,081.30~~

In Witness Whereof, this 18 day of May, 2012:

Placer County Office of Education

By _____
Gayle Garbolino-Mojica
County Superintendent of Schools

By _____
Western Placer Unified School District

4.113

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Project Development Agreement with
Johnson Controls, Inc.

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Deferred Maintenance
Various Grants & Rebates
Facilities Funding

MEETING DATE:

August 7, 2012

ROLL CALL REQUIRED:

No

BACKGROUND:

Western Placer Unified School District has several sites with central plants requiring upgrades, modernization, calibration, and maintenance. A committee consisting of the Director of Maintenance, Facilities Planner, Assistant Superintendent, Superintendent, and a Board member interviewed several companies to identify a plan to access funding for equipment replacement and modernization while leveraging state funding programs. Specifically, we asked the vendors to provide an approach to deal with the following:

- Carlin C. Copping Elementary School has a system that was designed for an open pod concept nearly 50 years ago. The pods have since been separated into smaller classrooms and the HVAC has been limping along trying to keep pace with the new demands. This system is past its useful life and needs to be replaced.
- The system at Lincoln High School has been updated over the years. However, the current equipment is 15 to 20 years old and reaching the end of its useful life. We either need to make some major overhauls of the system or replace it altogether.

- We have not been able to optimize the central plant systems at Twelve Bridges Middle School, Twelve Bridges Elementary School, Foskett Ranch Elementary School and Lincoln Crossing Elementary School. We need some professional assistance with these systems.

The vendors were asked to provide a proposal outlining how to address our needs at these six sites. The proposals included an overview of their recommendation for replacing, overhauling, improving or optimizing the equipment at each site along with a financial plan outlining how to cover the costs through utility savings, credit programs, incentives, loans, and some minimal district facility capital funds.

We selected Johnson Controls, Inc., to work with us on the long-term solutions. The Project Development Agreement is attached.

RECOMMENDATION:

Administration recommends the Board approve the agreement between Johnson Controls, Inc. and Western Placer USD.

PROJECT DEVELOPMENT AGREEMENT
BETWEEN

Western Placer Unified School District **600 Sixth Street, Suite 400** **Lincoln, CA 95648**	**AND**	**Johnson Controls, Inc.** **103 Woodmere, Ste 110** **Folsom, CA 95630**

THIS PROJECT DEVELOPMENT AGREEMENT ("Agreement") is made and entered into in duplicate this ____ day of _____, 2012, by and between Western Placer Unified District ("District") and Johnson Controls, Inc., ("JCI") a Wisconsin Corporation.

The purpose of this Project Development Agreement ("PDA") is to confirm the intent of the District and JCI to develop an Energy Savings Performance Contract ("ESPC") and viable financing solutions. This Agreement will provide the basis of the scope of the PDA, the obligations of both Parties, the technical and financial requirements to be met and the intended outcome and timeline.

1. Scope of Work

It is the Parties' mutual understanding that this PDA is for the purpose of development of a final proposal and pre-construction services, to be delivered to the Board of Trustees of the District, for review and approval of the scope of work. The overall project will be a two (2) phased approach to accomplishing the modernization project(s) for the District:

Phase One will be developed to provide an Energy Efficiency and Renewable Energy project that will be budget neutral and comply with California Government Code 4217.10 et seq.. The goal of this approach is to provide the forty (40%) percent obligation required of the District to obtain its State Modernization Grants.

Phase Two will be facility Modernization project(s) that meets the requirements of Education Code 17402.

The following goals must be met by Johnson Controls in order to proceed beyond this project development agreement.

1. Provide energy conservation measures that reduce the district's use of electricity, natural gas, and water.

2. Provide a business case where the combined project will provide a budget neutral project through 20 years that can be paid for in full with a 20 year municipal lease.

3. Provide a business case that includes development of a training plan and budget for on-going maintenance.

4.12.2

4. Provide an evaluation of the cost to replace the chiller/boiler systems at Coppin Elementary School.

5. Provide a business case with a net savings to the district operations budget over their 20 year useful life of at least $500,000.

6. Provide a business case that allows the district to access modernization funding from the State of California for all schools with eligibility, without the use of bond funds.

Notwithstanding anything herein, the terms of this Agreement do not commit the District to proceed with Phase 2. The entering into of Phase 2 will be subject to approval by the District Board of Trustees.

2. Records and Data

During the development, the District will furnish to JCI upon its request, accurate and complete data concerning the most recent three years audited financial statements, the current year's budget, current utility costs, budgets, facility operating requirements, future projected loads, collective bargaining agreements, architectural plans, asbestos reports, etc. JCI will provide a separate document with the required information and the District shall make every effort to provide that information within a reasonable time.

3. Preparation of Implementation Contract

Along with the other Scope of Work required under this Agreement, JCI will develop the framework of the subsequent ESPC and SLP and all other financing vehicles used. The Agreement shall be co-developed by JCI and the District during the PDA phase. These documents will vary dependent on the District's desired structure and legal counsel's review, but where possible shall be standardized JCI documents for the most expedient delivery.

4. Price and Payment Terms

In the event JCI is successful with developing a Final Proposal that meets or exceeds the stipulated requirements in Section 1 above, and the Western Placer Unified School District enters into an Energy Service Contract, all development costs shall be absorbed within the Final Proposal and included in the said contracts. Both parties agree to use their best efforts to find common ground on the contract terms and conditions to allow the project to move forward.

A. If JCI meets or exceeds the stipulated "Financial Goals for Phase I" described in Section 1 above and the Western Placer Unified School District fails to enter into the Construction Contract for any reason, the Western Placer Unified School District shall compensate JCI in the amount of **$47,500** plus any expenses for duplication (amount relates to expected costs of development and scale of project) within 60 days after the delivery of the documentation described within Section 1 of this Agreement.

B. **The District will not be obligated to compensate JCI for the work described if JCI is not able to deliver a project that meets the stipulations of California Government Code sections 4217.10-4217.18**

C. **The District will not be obligated to compensate JCI for the work described if financing is found to not be available to the District after a good faith effort is made by the District with JCI assistance.**

5. Indemnity

JCI shall indemnify and hold harmless the District, its officers, officials, agents, and employees and volunteers from and against claims, damages, demands, liability, costs, and expenses, including without limitation court costs and reasonable attorneys' fees, arising by reason of negligent acts or negligent failure to act, errors, omissions or willful misconduct incident to the performance of this Contract on the part of JCI except such loss or damage which was caused by the active negligence or willful misconduct of the District. The provisions of this paragraph shall survive termination or suspension of this Contract.

6. Termination

A. This PDA may be terminated by either party, provided that the other party is given not less than 30 calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate.

B. The District may temporarily suspend this PDA, at no additional cost to District, provided that the JCI is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If District gives such notice of temporary suspension, JCI shall immediately suspend its activities under this PDA. The timeline under section 11 will be extended accordingly.

C. Notwithstanding any provisions of this PDA, JCI shall not be relieved of liability to the District for damages sustained by the District by virtue of any breach of this PDA by JCI, and the District may withhold any payments due to JCI until such time as the exact amount of damages, if any, due the District from JCI is determined.

D. In the event of termination, the JCI shall be compensated as provided for in this PDA, except as provided in Paragraph C.

7. Disputes

If a dispute arises under this Agreement, the parties shall promptly attempt in good faith to resolve the dispute by negotiation. .

8. **Insurance**

A. JCI shall not commence any work before obtaining, and shall maintain in force at all times during the duration and performance of this Contract the policies of insurance specified in this Section. Such insurance must have the approval of the District as to limit, form, and amount, and shall be placed with insurers with a current A.M. Best's rating of no less than A:VII (or, in the case of Worker's Compensation insurance, with the State Compensation Insurance Fund of California).

B. Prior to execution of this Contract and prior to commencement of any work, the JCI shall furnish the District with a certificate of insurance as evidence of coverage for all policies required by the Contract. The ACORD certificate of insurance shall be signed by a person authorized by the insurer to bind coverage on its behalf. Approval of the insurance by the District shall not relieve or decrease any liability of JCI.

C. In addition to any other remedy the District may have, if JCI fails to maintain the insurance coverage as required in this Section, the District may obtain such insurance coverage as is not being maintained, in form and amount substantially the same as is required herein, and the District may deduct the cost of such insurance from any amounts due or which may become due JCI under this Contract.

D. Each insurance policy required by this Contract shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice by mail, has been given to the District.

E. The requirement as to types, limits, and the District's approval of insurance coverage to be maintained by JCI are not intended to, and shall not in any manner, limit or qualify the liabilities and obligations assumed by JCI under the Contract.

F. The JCI and its contractors and subcontractors shall, at their expense, maintain in effect at all times during the performance of work under the Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to the District. The maintenance by JCI and its contractors and subcontractors of the following coverage and limits of insurance is a material element of this Contract. The failure of JCI or of any of its contractors or subcontractors to maintain or renew coverage or to provide evidence of renewal may be treated by the District as a material breach of this Contract.

G. Worker's Compensation and Employer's Liability Insurance. Worker's Compensation - Insurance to protect the JCI from all claims under Worker's Compensation and Employer's Liability Acts, including Longshoremen's and Harbor Worker's Act ("Acts"), if applicable. Such coverage shall be maintained, in type and amount, in strict compliance with all applicable state and Federal statutes and regulations. The JCI shall

execute a certificate in compliance with Labor Code Section 1861, on the form provided in the Contract Documents.

H. Comprehensive General and Automobile Liability Insurance. The insurance shall include, but shall not be limited to, protection against claims arising from death, bodily or personal injury, or damage to property resulting from actions, failures to act, or operations of the insured, or by its employees or agents, or by anyone directly or indirectly employed by the insured and for whose acts JCI is legally liable. The Commercial General Liability coverage shall not be less than $1,000,000.00 per occurrence and $1,000,000 general aggregate. The Commercial Automobile Liability policy shall have a limit of $1,000,000 each accident.

The commercial general liability insurance and the automobile liability insurance coverages shall also include, or be endorsed to include, the following:

1. Provision or endorsement naming the District and each of its officers, and officials, as additional insureds in regards to: with respect to liability arising out of operations performed for them by or on behalf of JCI, but only to the extent of damages caused by the negligence of JCI.
2. Provision or endorsement stating that for any claims related to this project, the JCI's insurance coverage shall be primary insurance as respects the District, its officers, and officials to the extent the District is an additional insured except to the extent any loss, claim or action is caused by the negligence of one or more of the additional insureds. Any insurance or self insurance maintained by the District, its officers, officials, employees or volunteers shall be in excess of the JCI's insurance and shall not contribute with it, to the payment or satisfaction of any defense expenses, loss, or judgement.
3. Provision or endorsement stating that any failure to comply with reporting or other provisions of the policies including breaches of representations shall not affect coverage provided to the District, its officers, or officials,.
4. Provision or endorsement stating that the JCI's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Provision or endorsement stating that such insurance, subject to all of the policy terms and conditions, applies to the liability assumed by the JCI under the Contract, including, that set forth in Section 6, Indemnity.

L. Professional Liability. The JCI and its contractors and subcontractors shall secure and maintain in full force, during the term of this Contract, professional liability insurance policies appropriate to the respective professions and the work to be performed as specified in this Contract. The limits of such professional liability insurance coverage shall not be less than $1,000,000 per claim and $1,000,000 aggregate.

9. Governing Law

The Parties agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of Placer If a dispute arises under this Agreement, the Parties shall first, promptly attempt in good faith to resolve the dispute by negotiation. All disputes not resolved by negotiation shall be resolved in a Court of competent jurisdiction in the State of California.

10. Confidentiality

This agreement creates a confidential relationship between JCI and the District. Both Parties acknowledge that while performing this Agreement, each will have access to confidential information, including but not limited to systems, services or planned services, suppliers, data, financial information, computer software, processes, methods, knowledge, ideas, marketing promotions, current or planned activities, research, development, and other information relating to the other party ("Proprietary Information"). Except as authorized in writing, both Parties agree to keep all Proprietary Information confidential. JCI may only make copies of Proprietary Information necessary for performing its services. Upon cessation of services, termination, or expiration of this Agreement, or upon either party's request, whichever is earlier, both Parties will return all such information and all documents, data and other materials in their control that contain or relate to such Proprietary Information.

JCI shall coordinate its services only through the designated District Representative and shall provide information regarding this project to only those persons approved by the District. JCI will be notified in writing of any changes in the designated District Representative.

JCI agrees that District is a California school district and is subject to the California Public Records Act as found under the California Government Code section 6250 et seq. District shall provide JCI no less than six (6) days prior written notice of District's intent to disclose any of JCI's Proprietary Information as a result of a request under the California Public Records Act. If JCI disagrees with District's decision to disclose JCI's Proprietary Information, JCI will respond in writing (by overnight mail) within 24 hours of receipt of such written notice from the District informing the District of JCI's course of action including, but not limited to, seeking a protective order. If JCI fails to initiate seeking a protective order within two (2) days of District's receipt of JCI's notification to District, District shall be permitted to comply with the demand to disclose the JCI Proprietary Information. So long as the District complies with the provisions of notification set forth in this section, the District shall not be liable for, and JCI hereby releases District from, any liability for any damages arising from any release of JCI's Proprietary Information to a requestor of such information, and such release includes the officers, commissioners, employees, agents, council members, attorneys and directors, as those terms may apply to the District, without limitation.

11. Timeline

It is the intent and commitment of all parties identified in this Agreement, to work diligently and cause others under their direction, to work diligently toward meeting the following timeline:

Phase I: Energy Efficiency and Renewables

• Aug 7, 2012	Approve Project Development Agreement (PDA)
• Oct 30, 2012	JCI to complete Project Development
• Nov 30, 2012	Finalize Agreements, Obtain Board Approval
• Jan 30, 2013	Submit construction plans to for approval
• May-July, 2013	Construction start upon DSA/district approval.

These timeframes may be modified by subsequent work plans approved by the parties. Phase 2 will be dependent on the availability of state bond or other funding and the department of general services application and allocation process and may take several years to complete.

12. Miscellaneous Provisions

This Agreement cannot be assigned by either party without the prior written consent of the other party. This Agreement is the entire Agreement between JCI and the District and supersedes any prior oral understandings, written agreements, proposals, or other communications between JCI and the District. Any change or modification to this Agreement will not be effective unless made in writing. This written instrument must specifically indicate that it is an amendment, change, or modification to this Agreement.

JCI shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

JCI shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Agreement. Such inspections may be made after 24 hours written notice and during regular office hours at any time until six (6) months after the final payments under this Contract are made to the JCI.

COMPLIANCE WITH LOCAL LAW:
JCI shall comply with all applicable laws, ordinances, and codes of federal, State and local governments, and shall commit no trespass on any public or private property in performing any of the work authorized by this Agreement. It shall be District's responsibility to obtain all rights of way and easements to enable JCI to perform its services hereunder. JCI shall assist District in providing the same.

WARRANTIES AND RESPONSIBILITIES - JCI:

A. JCI agrees and represents that it is qualified to properly provide the services set forth herein in a manner which is consistent with the generally accepted standards of JCI's profession.
B. JCI agrees and represents that the work performed under this Contract shall be in accordance with applicable federal, State and local law in accordance with Section 12 hereof.
C. JCI shall designate a project manager who at all times shall represent the JCI before the District on all matters relating to this Contract. The project manager shall continue in such capacity unless and until he or she is removed at the request of the District, is no longer employed by JCI, or is replaced with the written approval of the District, which approval shall not be unreasonably withheld.

SUBCONTRACTING:

None of the services covered by this Contract shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. JCI shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, as it is for the negligent acts and omissions of persons directly employed by JCI.

INTEREST IN CONTRACT:

JCI covenants that neither it, nor any of its employees, agents, contractors, subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. JCI shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that JCI's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. JCI also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies JCI in writing that JCI's duties under this Agreement warrant greater disclosure by JCI than was originally contemplated. JCI shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

This Agreement may be signed in counterparts, which together shall constitute one agreement.

13. Hazardous Materials

Asbestos-Containing Materials: Neither Party desires to or is licensed to undertake direct obligations relating to the identification, abatement, cleanup, control, removal, or disposal of asbestos-containing materials ("ACM"). Consistent with applicable laws, the District shall supply JCI with any information in its possession relating to the presence of ACM in areas where JCI

undertakes any Work or Services that may result in the disturbance of ACM. It is JCI's policy to seek certification for facilities constructed prior to 1982 that no ACM is present, and the District shall provide such certification for buildings it owns, or aid JCI in receiving such certification from facility owners in the case of buildings that it does not own, if JCI will undertake Work or Services in the facility that could disturb ACM. If either the District or JCI becomes aware of or suspects the presence of ACM that may be disturbed by JCI's Work or Services, it shall immediately stop the Work or Services in the affected area and notify the other's contacts. As between the District and JCI, The District shall be responsible at its sole expense for addressing the potential for or the presence of ACM in conformance with all applicable laws and addressing the impact of its disturbance before JCI continues with its Work or Services, unless JCI had actual knowledge that ACM was present and acted in disregard of that knowledge, in which case (i) JCI shall be responsible at is sole expense for remediating areas impacted by the disturbance of the ACM, and (ii) The District shall resume its responsibilities for the ACM after JCI's remediation has been completed.

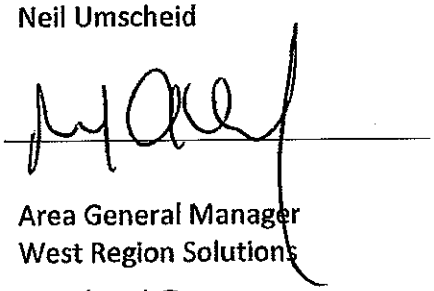
Other Hazardous Materials: JCI shall be responsible for removing or disposing of any Hazardous Materials that it uses in providing Work or Services ("JCI Hazardous Materials") and for the remediation of any areas impacted by the release of JCI Hazardous Materials. For other Hazardous Materials that may be otherwise present at its facilities ("Non-JCI Hazardous Materials"), the District shall supply JCI with any information in its possession relating to the presence of such materials if their presence may affect JCI's performance of the Work or Services. If either the District or JCI becomes aware of or suspects the presence of Non-JCI Hazardous Materials that may interfere with JCI's Work or Services, it shall immediately stop the Work or Services in the affected area and notify the other's contacts. As between the District and JCI, City shall be responsible at its sole expense for removing and disposing of Non-JCI Hazardous Materials from it facilities and the remediation of any areas impacted by the release of the Non-JCI Hazardous Materials, unless JCI had actual knowledge that Non-JCI Hazardous Materials were present and acted in disregard of that knowledge, in which case (i) JCI shall be responsible at its sole expense for the remediation of any areas impacted by its release of such Hazardous Materials, and (ii) the District shall remain responsible at its sole expense for the removal of Hazardous Materials that have not been released and for releases not resulting from JCI's performance of the Work or Services.

14. Force Majeure

JCI shall not be responsible to the District for damages, loss, injury, or delay caused by conditions beyond JCI's reasonable control, and without the intentional misconduct or negligence of JCI. Such conditions include, but are not limited to: (a) acts of God; (b) acts of Government agencies; (c) strikes and/or labor disputes; (d) fire; (e) explosions or other casualties; (f) thefts; (g) vandalism; (h) terrorism, riots, or war; or (i) unavailability of parts, materials, or supplies.

This document represents the business intent of both parties and should be executed by the parties who would ultimately be signatory to a final agreement.

4.12.10

JOHNSON CONTROLS, INC.		THE WESTERN PLACER UNIFIED SCHOOL DISTRICT	
By:	Neil Umscheid	By:	Scott Leaman
Signature:		Signature:	
Title:	Area General Manager West Region Solutions	Title:	Superintendent
Date:	8-1-12	Date:	

4.12.11

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Impending Housing Development within Western Placer Unified School District Boundaries

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
No

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

With the adoption of the City of Lincoln's 2050 General Plan Update in 2008, it became apparent that the area within the Western Placer Unified School District boundaries was slated for significant growth through the year 2050 and beyond.

From 2003 to 2006 the District was focused on building new school facilities utilizing debt funding to be repaid with future development funding. In 2006, development slowed and eventually stopped leaving a significant shortage in school construction funding and significant debt for Western Placer USD. Since then, WPUSD has worked tirelessly to restructure debt, conserve resources and plan efficiently for housing the current planned development and students. During this process, the district realized there was a great need for full mitigation for development areas identified in the 2050 Lincoln General Plan Update. Staff has made it a priority to make the needs of the District known to City of Lincoln, the public and also developers working on future Village development plans. Staff has presented at public meetings, responding to any and all calls for comments on specific plans and Environmental Impact Reports, as well as taking all opportunities to be transparent about the District's anticipated shortfall.

In June 2010, WPUSD adopted a complete Facilities Master Plan recommended by the Facilities Needs Committee. The committee was comprised of a large collaborative group of concerned citizens and district administrators. Within this master plan, the Facilities Needs Committee

realized that in order to preserve the integrity of current sites and student education, future developments must be fiscally responsible for their own school sites and mitigate for students attending current school sites. Future development should not negatively impact current facilities.

Included in this process was a study completed in August of 2010, and updated in July of 2012, entitled School Facility Funding Shortfall Analysis (prepared by Economic Planning Systems, Inc.). The analysis evaluates the current funding deficit between the facility costs to house a student from kindergarten through high school and what a district would receive in construction funding from developers as outlined in Senate Bill 50 (SB 50), in addition to funding provided by the State of California. Even with a decline in construction costs due to the current economy noted in the 2012 update, there is no mistake that SB 50 and state funding does not provide the resources necessary to build adequate school facilities for new students.

While the passage of SB 50 mandated districts provide school housing to any and all new students generated within boundaries, there has been some movement to assist school districts in California.. Chawanakee Unified School District, County of Madera, received a recent appellate court ruling that forced County of Madera to retract an approved Environmental Impact Report from a developer within this school district's boundaries. *(Chawanakee Unified School District v. County of Madera, et.al., 2011 WL 2449299 Cal.App. 5th Dist.)* This was based on inadequate mitigation measures related to the impacts of temporarily housing students from the development. The inadequate mitigation measures included; environmental studies for location of temporary classrooms, transportation impacts, noise pollution and air pollution impacts. While it still does not provide new and adequate school facilities for these students, the ruling will slightly reduce the impact on school districts attempting to temporarily house and transport students.

Exacerbating the problem is the lack of available State funding for school construction. California has a waiting list of approved school construction funding that far exceeds its available monies. Under the regulations of SB50 when State of California ceased to issue funding for school construction, it would enact "Level III" fees, a doubling of justified fees, for all school districts proving the need to collect Level I or Level II statutory fees. While funding is limited and spoken for, technically funds are still being disbursed from the State which has delayed this process. Now with the recent passage of the education trailer bill SB 1016, which included language to suspend the ability to charge these increased fees, there is no availability of additional funding until December 31, 2014 or the passage of a new statewide bond.

While there is no clear answer to these issues currently, we at WPUSD have come to a point of needing a clear direction of forward movement that will best provide for current and future students of our District while still maintaining the goals of our Board of Trustees.

RECOMMENDATION:

Staff requests that the Board of Trustees consider the information provided during the presentation and provide input as to next steps.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Wiring Upgrade Project at Carlin C. Coppin Elementary and Lincoln High School

AGENDA ITEM AREA:
Information

REQUESTED BY:
Bob Lyons,
Director of Technology

ENCLOSURES:
Yes

DEPARTMENT:
Technology

FINANCIAL INPUT/SOURCE:
$100,000/ tech funds

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

The District is requesting cabling upgrades for Carlin C. Coppin Elementary and Lincoln High School. This upgrade will increase the security, speed, and reliability of the network. This project was posted for public bidding.

The Carlin C. Coppin Elementary and sections of the Lincoln High School data networks are approximately 15 years old and struggling to keep up with the demands of our 21st Century learners. Lincoln High School currently uses 25% of the District's network resources with increasing demands for faster, ubiquitous access. The proposal includes new fiber optic cabling and Category 6 data cabling to selected classroom spaces at Carlin C. Coppin and optical fiber in the older section of Lincoln High School. This upgrade will increase the speed and reliability of the network as we prepare for the required upcoming Smarter Balanced Assessment Consortium online testing.

The low cabling bidder was Pinnacle Communication at $97,396. Only Microsoft K12 Voucher eligible contractors were eligible to bid in the hopes additional K12 Voucher funding will be available.

The Technology Department has budgeted for the costs of the upgrade.

RECOMMENDATION:
Staff recommends the Board of Trustees approve the low bidder for wiring upgrades at Carlin C. Coppin Elementary and Lincoln High School.
wp/rk/factform

WESTERN PLACER
UNIFIED SCHOOL DISTRICT

Board of Trustees: Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

RFP FOR CABLING INFRASTRUCTURE

QUOTE # 2012-10

June 14, 2012

Western Placer Unified School District
600 Sixth Street Suite 400
Lincoln, CA 95648
916.645.6350
916.645.6356 (Fax)

School Site Information: Lincoln High School, 790 J St., Lincoln, CA 95648, and Carlin C. Coppin Elementary School, 150 East 12th St., Lincoln, CA 95648

Equipment and Services: You must provide bids for the following scope of work:

Upgrade wiring to CAT6 for the following school sites. Lincoln HS: approximate number of classrooms to be wired: 2 computer labs, 1 library, and 1 data closet (auto shop). Carlin C. Coppin Elementary: approximate number of classrooms to be wired: 17 classrooms. Please bid separately on copper cabling by site.

Upgrade fiber backbone to 10GB capable 50µ OM3 for the following school sites. Lincoln HS: approximate number of fiber runs: 11. All cabinets are mounted. Carlin C. Coppin Elementary: approximate number of fiber runs: 6. Six cabinets (already purchased) need to be mounted after removing existing cabinets. One MDF cabinet needs to be purchased, assembled, and placed. Please bid separately on fiber by site, breaking out professional services from parts for Microsoft K12 Voucher reimbursement.

Your bids must include the following items to complete the cabling infrastructure:

Quantity	Manufacturer	Model	Part Number
1	Chatsworth	Chatsworth full height lockable server/switch cabinet	M1233-741
TBD	Panduit	Fiber pigtail for fusion splicing	
TBD	Panduit	Fiber patch panel	

Specific cabling details will be provided on the district website and at AN INFORMATIONAL walk through which is scheduled for June 26 at 8am starting at the Technology office: 810 J Street, Lincoln, CA 95648. THE WALKTHROUGH IS NOT MANDATORY, HOWEVER ALL BIDDERS WILL BE HELD TO FULL KNOWLEDGE OF ALL CONDITIONS DISCUSSED OR SEEN DURING THE WALKTHROUGH.

In Addition, please provide the following information:

1. Length of time business has provided cabling installation.
2. 3 reference sites using your services 3 years or more.
3. Hours of operation for help or trouble reporting.
4. A two-month implementation timeline proposal starting July 15, 2012.
5. Designation of Subcontractors, if any
6. Workers' Compensation Certification
7. Data Contractor Contact Information
8. Itemized and detailed quotations and labeled according to instructions.
9. 1 bound printed copy of RFP and electronic copy (on CD in PDF format)
10. Evidence of Panduit and Corning Certifications
11. Evidence of Microsoft Voucher K12 Professional Services Certification

Special Conditions:

1. Prices to remain firm through School Board approval, execution, and duration of the proposed contract. In the event of a price decrease for service or from the manufacture, said decrease shall be passed on to the District and documented with new price sheet sent to Western Placer Unified School District – Business Department.
2. Any prospective bidder, who contacts any Western Placer Unified School District Board of Education member during the RFP process, will be disqualified from consideration for the RFP award.
3. The Board of Education reserves the right to reject any and all bids/proposals, or any or all items of any bid/proposal.
4. A Bid Form will be provided for this bid.

Notes:

1. Signed and Sealed proposals MUST be received at the District Office no later than 12:00 pm, July 9, 2012

Evaluation Factors for Award

1. Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost and management requirements.
2. Evaluations of offers will be based upon the vendor's responsiveness to the RFP and the total price quoted for all the items covered by the RFP.
3. The primary consideration in evaluating all submitted is the Contractor's total proposed price

General Conditions:

1. USE OF FORMS. In order to preserve uniformity and to facilitate the award of contracts, all bid forms furnished by the District (Designation of Subcontractors, Workers' Compensation Certification, Noncollusion Affidavit, and Data Contractor Contact Information) shall be completed and returned with the bid.

2. BID FORM REQUIREMENTS. To meet the Microsoft K12 Voucher requirements, the Bidder must bid separately for each site, unless otherwise requested herein, and shall indicate on the bid the unit price for each item listed and the total price for furnishing the total quantity of each item. Labor must be indicated as a separate item. All prices and notations must be typed or written in ink. Bids shall not be written in pencil. Mistakes may be crossed out and corrections inserted adjacent, but the correction shall be initialed in ink by the person signing the proposal. No corrections can be made after the time for opening bids.

3. ACCEPTANCE OR REJECTION OF BIDS. The Board of Education reserves the right to reject any and all bids, or any or all items of any bid, or waive any irregularity of any bid. No bid may be withdrawn for a period of ninety (90) days

without written approval of the District.

4. BRANDS. When a particular brand or brand and number are named in connection with any item, it is named as a standard of quality and utility only. A Bidder may submit a bid to furnish an item other than that named, but the item offered by the Bidder must state in the Bid Form the brand with its number, if any, which he will furnish. The District shall be the sole judge of whether an offered item is the equal of the named item. If the Bidder fails to write in the brand and number of the item to be furnished, it is understood the bidder will furnish the item named by the District as the standard of quality and utility.

5. SAMPLES. Where the Bidder quotes on a brand named as a standard of the quality and utility desired, a sample of the item will not be required unless specifically requested. If the bid submitted is on any other brand or make than that so named, a sample thereof must be furnished, if requested, or the bid on the item will not be considered. The sample submitted shall be the exact item the Bidder proposes to furnish. Samples of items, when requested, must be furnished free of expense to the District.

6. FEDERAL OR STATE REGULATIONS. The Bidder's proposal and any contract entered into are subject to all applicable statutes of the United States or of the State and all applicable regulations and orders of the Federal or State governments now in effect or which shall be in effect during the period of such contract.

7. ASSIGNMENT PROHIBITED. No contract awarded under this proposal shall be assigned without the approval of the Board of Education. Any attempted assignment in violation of the provision shall be voidable at the option of the Board.

8. PATENT RIGHTS, COPYRIGHTS, AND TRADEMARKS. The Bidder shall save, keep, bear harmless, and fully indemnify the District and any of its officers or agents from all damages, or claims for damages, costs, or expenses in law or equity that may at any time arise or be set up for any infringement of the patent rights, copyrights, or trademarks of any person in consequence of the use by the District, or by any of its officers or agents of items to be supplied by the Bidder.

9. DELIVERY. All items shall be delivered in quantities specified in the contract F.O.B., at the points within the Western Placer Unified School District as specified in the contract. Deliveries in advance of the time specified in the contract shall not be accepted unless the Bidder has obtained prior approval from the District. Unless otherwise specified, if an item is not delivered as specified in the contract or if the Bidder delivers an item which does not conform to the Specifications, the Board of Trustees may, at its option, annul and set aside the contract, either in whole or in part, and may enter into a new contract in accordance with law for furnishing such item. Any additional cost or expense incurred by the District in the making of such contract or any additional cost of

supplying an item by reason of the failure of the Bidder, as described in this paragraph, shall be paid by the Bidder or his surety.

10. INSPECTION OF ITEMS FURNISHED. All items furnished shall be subject to inspection and rejection by the District for defects or non-compliance with the specifications. The cost of inspection on deliveries or offers for delivery which do not meet specifications may be deducted from the contract price.

11. INABILITY TO PERFORM. In the event that Bidder is prevented from making delivery or otherwise performing on time as specified in the contract by fire, flood, earthquake, labor or transportation problems, war, acts of government, or any other similar cause commonly known as an act of God, which is not the fault of the Bidder, the Bidder shall not be required to deliver or perform, subject to the following requirements:
    a. The Bidder shall send written notice to the District of the Bidder's inability to perform in accordance with the contract. The notice shall contain all facts which show the condition which prevents performance. The Bidder shall send such notice as soon as possible but in no event later than the fifth (5th) day following the date of issuance of a purchase order by the District or no later than the date specified in the contract for delivery or other performance, whichever is applicable.
    b. The District may cancel the contract or purchase order, entirely or in part.
    c. The Bidder shall not make any delivery or otherwise attempt to perform under the contract except on the basis of issuance by the District of a new purchase order or other written instruction.

12. WARRANTY-PRODUCT. Seller warrants that all articles furnished shall be free from all defects of material and workmanship, that all articles shall be fit and sufficient for the purposes intended, and shall save, keep, bear harmless and fully indemnify the District and any of its officers, employees or agents from all damages, or claims for damages, costs or expenses in law or equity that may at any time arise from Buyers normal use.

13. EQUAL OPPORTUNITY EMPLOYMENT. Bidder, in submitting his proposal certifies that he is an Equal Opportunity Employer, and certifies that he is in compliance with the Civil Rights Act of 1964, the State Fair Employment Practice Act, and all other applicable Federal and State laws and regulations relating to equal opportunity employment, including Executive Order No. 11246 of September 24, 1965.

14. In the event that your company elects not to bid this requirement, we request that you respond accordingly stating the reason for not bidding. This will assist the District in maintaining an up-to-date listing of viable sources for our projects.

15. No business entity, including any agent of such entity, shall directly or indirectly contact any board member immediately before or during the bidding process of

any project on which the business entity intends to or has submitted a bid. Any vendor violating this policy shall be deemed disqualified from bidding. Should such contact come to light after the bid is awarded and the entity was deemed the successful bidder, the Board reserves the right to cancel any contract awarded, in which case, the vendor shall exercise its best judgment for the benefit of the District in making a decision whether to proceed or not, depending on all the facts and circumstances.

Western Placer Unified School District
LHS-CCE Infrastructure Project

Designation of Subcontractors

Description or Portion of Work_____
Name of Designated Subcontractor_____
Location and Place of Business_____
License Number_____

Description or Portion of Work_____
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License Number_____

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Name of Designated Subcontractor_____
Location and Place of Business_____
License Number_____

VENDOR'S CERTIFICATE REGARDING
WORKERS' COMPENSATION

REQUEST FOR PROPOSAL – WPUSD LHS CABLING INFRASTRUCTURE
WESTERN PLACER UNIFIED SCHOOL DISTRICT
BASIC MAINTENANCE

Labor Code section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> (a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.
>
> (b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Signature_____

Date_____

Name_____

Title_____

Company_____

(In accordance with article 5 (commencing at section 1860), chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

NONCOLLUSION AFFIDAVIT

REQUEST FOR PROPOSAL – WPUSD LHS-CCE CABLING INFRASTRUCTURE
WESTERN PLACER UNIFIED SCHOOL DISTRICT

State of California)
)ss.
County of)

_____ (Name), being first duly sworn, deposes and says that he is

_____ (title) of the _____ (Name) party makin

the attached bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this day of _____, 20 _____ at _____, Californi

Date:

_____ Signature of Bidder

Data Contractor Contact Information

Vendor must provide the following information:

Person authorized to negotiate and sign the terms and conditions of any agreement between vendor and WPUSD.

Name: _____

Title_____
:
Company:_____

Address:_____

City, State, Zip code:_____

Phone:_____

Fax:_____

Email:_____

Include other important contact information below.

7.2.10

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Peer Coach Update

AGENDA ITEM AREA:
Information

REQUESTED BY:
Mary Boyle MB
Deputy Superintendent Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Categorical Funds

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:

BACKGROUND:

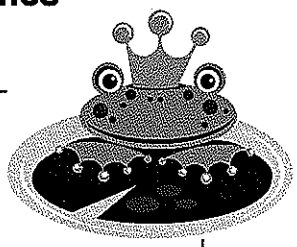
The District and WPTA collaborated to create two Peer Coach positions for the 2012/2013 school year, using available PAR (Peer Assistance Review) and Staff Development categorical funds. Gregg Law and Lori Fury were hired as the Elementary and Secondary Peer Coaches, respectively. Gregg has taught third and fourth grades at Creekside Oaks and Foskett Ranch Elementary Schools and Lori Fury has taught mathematics at Glen Edwards Middle School. Both Gregg and Lori have participated in peer coaching programs and are now attending summer training and preparing for the coming school year.

An outline of the Peer Coaching Program plans will be provided.

RECOMMENDATION:

Information only.

Training & Implementation Support for Peer Coaches
June, 2012 – June, 2013



#1 - LEARNING

Coaching Professional Development – Required

Summer training for 2 coaches at daily rate

July 16 – 20 (2 days TBD)	PCOE Rigor & Relevance PD
July 30 – Aug 3 (3 days TBD)	PCOE Depth of Knowledge PD

#1 - LEARNING

Coaching Professional Development – Optional

Summer training for coaches at $100/day stipend

June 14 – 15 (2 days)	PCOE Common Core Math Coaching PD
June 20 – 22 (3 days)	PCOE Common Core Math PD
June 25 – 29 (5 days)	PCOE Common Core Math PD
August 6 – 8 (3 days)	SCOE A Look At Learning (SDAIE Strategies PD)

#2 - TEAMING

Co-Lead with PCOE Coach – Prof Development for WPUSD Teachers

Summer work for coaches at daily rate

August (1 day TBD)	**Planning for WPUSD "Jump Start" w/ PCOE**
Aug 13 – Aug 16 (2 day ea elem/sec)	**WPUSD "Jump Start: EFI & DOK"** Effective First Instruction (EFI) & Depth of Knowledge (DOK) Focus on 1st EFI Strategy: Student Engagement For volunteer teachers from targeted schools
Monthly, 4 – 7 pm (7 days)	**WPUSD "Jumping Beyond: EFI & DOK"** Workshop Series in EFI Strategies & DOK; Total of four (4) EFI Strategies throughout year: Student Engagement, Direct Instruction, Checking for Understanding, Lesson Design. First session focuses on strategy content & lesson planning; next session on discussion & lesson reflection. For volunteer teachers from targeted schools and other interested teachers. Coaches may "flex hours" on these days.

#3 - SOLOING

Coaching WPUSD Teachers - Required

Daily/ Weekly, During School Hours

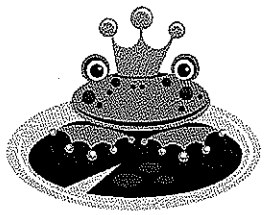
Support implementation of EFI & DOK by all teachers at targeted schools by:

- Leading lesson reflection/refinement discussions through PLC's
- Teaching model lessons
- Making presentations at Staff Meetings
- Organizing/leading Peer Rounds
- Consulting with teachers
- Other TBD

7.3.1

PEER COACH PLANNING MEETING
July 12, 2012

NOTES



1. **Targeted Sites for Professional Development/Peer Coaching:**
   - Title I and Title I Eligible
   - Required professional development, with coaching
   - COES & SES – Gen Ed/Sp Ed T's
   - CCC – Gen Ed/Sp Ed T's (Begin Coaching Tri 2)
   - GEMS – All Core/Sp Ed; PHS – Core; LHS – Math, Sci, Soc, Sp Ed
   - Other Sites/Depts – welcome to attend summer & after-hours PD

2. **Elementary/Secondary "Jump Start" August Dates:**

   - **August 13/14 Elementary/Secondary Jump Start PD**
     - Facilitated by Jennifer Hicks & PCOE Personnel
     - Lori Fury & Gregg Law to assist
     - 8:30 – 3:00, with lunch @ DO Zebra Room
     - August 13 – DOK/CCSS Overview
     - August 14 – Effective First Instruction – Active Engagement
     - Elementary & Secondary Together ~ $100/day to attend
     - T's to bring a common formative assessment they are using
     - Open to ALL WPUSD teachers ~ register by emailing Maria (Expecting @ 45 teachers)

   - **September 6/7 Elementary/Secondary Jump Start PD**
     (<u>Repeat</u> -for Staff from targeted sites not attending Aug 13/14**)**
     - Facilitated by Jennifer Hicks & PCOE Personnel
     - Lori Fury & Gregg Law to assist
     - 8:30 – 3:00, with lunch @ DO Zebra Room
     - September 6 – DOK/CCSS Overview
     - September 7 – Effective First Instruction – Active Engagement
     - Elementary & Secondary Together ~ District pays for subs
     - T's to bring a common formative assessment they are using
     - For GEMS Core/SpEd; LHS Math/Soc/Sci/SpEd; PHS Core; COES Core/SpEd; COES Core/Sp Ed; SES Core; CCC Core (Expecting @ 45 teachers ~ if more.....????)

3. **Elementary/Secondary "Jumping Ahead" Dates:**
   - Targeted Site Teachers choose during day or after-hours
   - All others welcome to attend after hours ~ DO Zebra Room
   - **October 18, 8:30 – 3:00:** DOK + EFI #2 ~ TBD
     - OR October 9 & 23, 3:30 – 6:30
   - **January 25, 8:30 – 3:30:** DOK & EFI #3 ~ TBD
     - OR January 17 & 24, 3:30 – 6:30
   - **March 15, 8:30 – 3:30:** DOK & EFI #4 ~ TBD
     - OR March 14 & 21, 3:30 – 6:30

4. **Planning/Debrief Dates: DO Overlook Room**
    - Monday, September 10, 10 – 11 a.m. ~ **Debrief**
        - Coaches, Jennifer, Principals
    - Monday, September 24, 9 – 12 noon ~ **Plan**
        - Coaches, Jennifer
    - Monday, October 29, 10 – 11 a.m. ~ **Debrief**
        - Coaches, Jennifer, Principals
    - Monday, January 7, 9 – 12 noon ~ **Plan**
        - Coaches, Jennifer
    - Monday, January 28, 10 – 11 a.m. ~ **Debrief**
        - Coaches, Jennifer, Principals
    - Monday, March 4, 9 – 12 noon ~ **Plan**
        - Coaches, Jennifer
    - Friday, March 22, 1 – 2 p.m. ~ **Debrief**
        - Coaches, Jennifer, Principals
    - Monday, May 13, 9 – 12 noon ~ **EOY Discussion; Plan for 2013/14**
        - Coaches, Jennifer, Principals, Mary

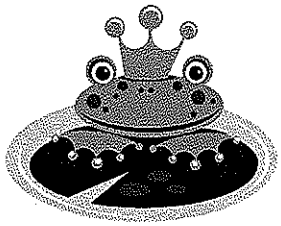
5. **Coaching Dates:**
    - **August 20** – Lori Fury to LHS & Gregg to COES Staff Meetings
    - **August 27** – Lori Fury to GEMS Staff Meeting (Gregg also?)
    - **TBD** ~ by Coaches/Coachees

6. **Reviewed WPUSD Common Core Launch**

7. **Chronological Year-At-A-Glance**
    - See Attached

8. **Next Steps ~**
    - Jennifer to send Mary sample flyer
    - Mary to send flyer to ALL staff – target date: Monday, July 16
    - Principals to encourage attendance at Jump Start
    - Coaches & Mary to attend PCOE Summer Institute: July 30 – Aug 3

WPUSD CCSS/DOK
Professional Development Year at a Glance
2012 – 2013



- July 30 – Aug 3 ~ PCOE Summer Institute – Coaches/Mary
- Mon/Tuesday, August 13/14, 8:30 – 3:00: Jump Start PD
  - Elementary/Secondary – Open to All
- August 20 – Lori Fury to LHS & Gregg to COES Staff Meetings
- August 27 – Lori Fury to GEMS Staff Meeting (Gregg also?)
- Thurs/Friday, September 6/7, 8:30 – 3:00: Jump Start PD
  - Elementary/Secondary - Repeat for targeted sites/depts who weren't able to attend August 13/14
- Monday, September 10, 10 – 11 a.m. ~ Debrief
  - Coaches, Jennifer, Principals
- Monday, September 24, 9 – 12 noon ~ Plan
  - Coaches, Jennifer
- October 18, 8:30 – 3:00: DOK + EFI #2 ~ TBD (Targeted)
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- Monday, October 29, 10 – 11 a.m. ~ Debrief
  - Coaches, Jennifer, Principals
- Monday, January 7, 9 – 12 noon ~ Plan
  - Coaches, Jennifer
- January 25, 8:30 – 3:00: DOK & EFI #3 ~ TBD (Targeted)
  - OR January 17 & 24, 3:30 – 6:30 (Open to all)
- Monday, January 28, 10 – 11 a.m. ~ Debrief
  - Coaches, Jennifer, Principals
- Monday, March 4, 9 – 12 noon ~ Plan
  - Coaches, Jennifer
- March 15, 8:30 – 3:00: DOK & EFI #4 ~ TBD (Targeted)
  - OR March 14 & 21, 3:30 – 6:30 (Open to all)
- Friday, March 22, 1 – 2 p.m. ~ Debrief
  - Coaches, Jennifer, Principals
- Monday, May 13, 9 – 12 noon ~ EOY Discussion; Plan for 2013/14
  - Coaches, Jennifer, Principals, Mary

7.3.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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SUBJECT:
Common Core State Standards

AGENDA ITEM AREA:
Information

REQUESTED BY:
Mary Boyle MB
Deputy Superintendent Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:

BACKGROUND:

Common Core State Standards were adopted by the State of California on August 2, 2010, and have now been adopted by 48 of the 50 United States. The Common Core State Standards attempt to align the learning standards for students in grades K – 12 across the nation on a par with international standards. The Common Core State Standards are a major revision for California from the previously adopted 1997 California State Standards, being more rigorous, more clearly organized, sequentially organizing skills for easier reference K/12, and focusing on higher levels of thinking on the part of students.

New national assessments are being developed that will in part replace our current STAR testing in the areas of Mathematics and English/Language Arts. California had the option of choosing one of the two developing assessments, choosing Smarter Balanced Assessment Consortium (SBAC). SBAC will "go live" in the 2014/15 school year, with the option of a trial run in the 2013/14 school year. SBAC is aligned with the new Common Core State Standards.

WPUSD has been providing professional development to our administrators and instructional staff over the last year. An outline of implementation of Common Core State Standards and preparation for SBAC will be provided.

RECOMMENDATION:

Information only.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMON CORE STATE STANDARDS (CCSS)
~ Peeling the Common Core Apple! ~

WPUSD COMMON CORE	Phase I (2011/12 ~ 2012/13)		Phase II (2013 ~ 2014)		Phase III (2014 ~ 2015)	
	In the Classroom (What teachers do; what students see)	**Behind the Scenes** (What teachers and/or admin do)	**In the Classroom** (What teachers do; what students see)	**Behind the Scenes** (What teachers and/or admin do)	**In the Classroom** (What teachers do; what students see)	**Behind the Scenes** (What teachers and/or admin do)
Instructional Practices Move instruction toward requiring students' use of higher order thinking skills (HOTS) to prepare them for college/career	Focus on CCSS, Depth of Knowledge (DOK), Rigor/ Relevance (RR) in ELA/Math (Soc/Sci)	Attend county Professional Development (PD); facilitate district & site PD; PLC Planning/Reflection; Peer Coaching	Refine and strengthen implementation and focus on instructional practices (DOK, RR in ALL depts)	District and site PD at grade levels/depts on Rigor/Relevance & DOK; PLC Planning/Reflection; Peer Coaching	Continue to refine and strengthen implementation and focus practices toward DOK & RR	Continue district & site PD on Rigor/Relevance & DOK; PLC Planning/Reflection; Peer Coaching
Curricula Infuse literacy & writing in all content areas to prepare students for college/career	Continue current curricula; special attention to new CCSS; emphasis on deep thinking, understanding, writing/application	Identify topics in existing curricula needing additional attention to fully implement CCSS; study current graduation/CTE requirements	Enhance and extend to topics/subtopics present in CCSS	Align, revise and pace grade level curricula for use in 2014 - 2015; phase in any graduation/CTE requirement changes	**Fully implement new curriculum**	Facilitate reflection and revise/adjust as needed
Resources, Materials, Textbooks Identify, secure and implement materials to address college/career readiness	Use existing resources, materials, noting any gaps between them and CCSS	Evaluate current materials for gaps; review new "Bridge" materials as they become available	Use existing resources, supplement with bridge materials where needed to address CCSS	Facilitate ongoing reflection on "hybrid" & other materials to fill gaps/ continue implementation of CCSS	**Fully implement materials, supports, assignments to complete CCSS**	Facilitate reflection; monitor timeline for new adoptions **(New CA textbook adoptions not avail until at least 2016!)**
Assessments Utilize assessments to inform instruction toward student college/career readiness	Use current formative and summative site and district assessments	Investigate new Smarter Balanced sample assessments as available	Supplement existing formative site assessments with items aligned to CCSS	Facilitate continued PD on CCSS sample assessm't items; review SBAC formative assessmts	**Utilize fully aligned CCSS formative & summative assessments**	Prepare schedules for online SBAC assessment

1'h'L

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMON CORE STATE STANDARDS (CCSS)

~ Peeling the Common Core Apple! ~

COMMON CORE	Phase I (2011/12 ~ 2012/13)		Phase II (2013 ~ 2014)		Phase III (2014 ~ 2015)	
	In the Classroom (What teachers do; what students see)	**Behind the Scenes** (What teachers and/or admin do)	**In the Classroom** (What teachers do; what students see)	**Behind the Scenes** (What teachers and/or admin do)	**In the Classroom** (What teachers do; what students see)	**Behind the Scenes** (What teachers and/or admin do)
Accountability Meet State and Federal accountability requirements	Focus on AYP indicators - % PRO/ADV; API; Grad Rate; STAR Testing	Attend to AYP/API/ PI requirements	Focus on AYP indicators - % PRO/ADV; API; Grad Rate; STAR Testing **& Pilot SBAC**	Attend to AYP/API/ PI requirements; Prepare for new SBAC measures	**New SBAC Assessment**; Possible continued STAR requirements (Sci/Soc)	Focus on State & SBAC indicators & requirements
Technology/Reporting Systems Utilize technology to meet assessment and accountability requirements	Maintain use of OARS, AERIES, tech equipment	Consider use of "Quick Checks" in OARS itembank for CCSS local assessments; consider future use of Datawise; analyze tech infrastructure	Maintain use of OARS/Datawise, AERIES, tech equipment	Use OARS/Datawise to realign common assessments using CCSS Item Bank; develop aligned K, 1/3 & 4/5 report cards; prepare to pilot (SBAC)	Maintain use of OARS/Datawise as appropriate; Utilize new K, 1/3, 4/5 report cards; Utilize aligned OARS assessments	Utilize identified technology for online assessments; review technology grade level outcomes; revise District Tech Plan

GLOSSARY TO NEW TERMINOLOGY:

CCSS - Common Core State Standards - The standards adopted for 48 states in 2010 - internationally benchmarked - **include DOK** (below)
CCCSS - CA Common Core State Standards - Not to be outdone, CA's adoption of CCSS + 10% extra!
HOTS - Higher Order Thinking Skills -"Old" term - Bloom's Taxonomy, focusing on top 3 knowledge levels- analysis, synthesis, evaluation
DOK - Depth of Knowledge - 4 learning levels: 1-Recall/Reproduction; 2-Applying Skills/Concepts; 3-Strategic Thinking; 4-Extended Thinking
R & R - Rigor/Relevance - Framework w/ 4 quadrants plotting knowledge/application: A-Acquisition; B-Application; C-Assimilation; D-Adaptation
SBAC - Smarter Balanced Assessment Consortium (SBAC) - One of two national assessments (adopted by CA) to meet CCSS requirements
PARCC - Partnership for Assessment of Readiness for College and Careers - the other national assessment - see SBAC

REFERENCES:

DOK - Norman Webb, University of Wisconsin; **Rigor & Relevance -** International Center for Leadership in Education (Dagggett)

7.24

CALIFORNIA DEPARTMENT OF EDUCATION

NEWS RELEASE

TOM TORLAKSON
State Superintendent
of Public Instruction

Release: #12-26
March 20, 2012

Contact: Tina Jung
E-mail: communications@cde.ca.gov
Phone: 916-319-0818

State Schools Chief Torlakson Announces Plan to Implement Common Core State Standards Presented to Governor and State Legislature

SACRAMENTO—State Superintendent of Public Instruction Tom Torlakson today announced the *Common Core State Standards (CCSS) Systems Implementation Plan for California* was presented to executive and legislative branches of state government.

"After months of planning and collaborating with our implementation partners, we have presented the Governor and State Legislature with a living document to guide California's implementation of the Common Core State Standards," said Torlakson. "This work will take our state's already world-class standards to a new level, emphasizing a deep understanding of English-language arts and mathematics to ensure our students complete high school, ready to thrive in college and careers."

Standards define the knowledge, concepts, and skills students should acquire at each grade level. The CCSS were developed through a state-led initiative to establish consistent, clear education standards for English-language arts and mathematics across the nation. The standards are research-based and internationally benchmarked—i.e., they are informed by the practices of academically high-achieving nations around the world. The CCSS are designed to prepare students for success in college and careers not only in the nation, but in the competitive global economy.

The *CCSS Systems Implementation Plan for California* describes the major phases and activities in the implementation of the CCSS throughout California's educational system. The first phase involves increasing awareness of the CCSS, introduces the initial planning system to implement it, and establishes ways to collaborate with interested parties. The second phase outlines a transition period by building resources, assessing needs, establishing new professional learning opportunities, and expanding collaboration between stakeholders. The third phase will include the implementation of new professional learning support; fully aligned curriculum, instruction, and testing; and the integration of these elements for all students.

California's State Board of Education last adopted standards for English-language arts and mathematics in 1997. Although California's 1997 academic content standards and the CCSS for English-language arts and mathematics are equal in their level of rigor and call for high expectation for all students, the Common Core standards provide for additional skills and knowledge necessary in a global economy and technology-rich workplace. For example, under the CCSS students will learn to work collaboratively and use digital media to express and present evidence-based fiction and non-fiction literary analysis. The CCSS also focus on extending mathematical thinking to real-world challenges so that students develop a depth of understanding and an ability to solve everyday problems through the power of mathematics. Full implementation of the CCSS is expected in 2014-15.

To view the *CCSS Systems Implementation Plan for California* and additional CCSS resources, please visit the California Department of Education Web site at Common Core State Standards Resources - Curriculum & Instruction.

####

Tom Torlakson — State Superintendent of Public Instruction
Communications Division, Room 5206, 916-319-0818, Fax 916-319-0100

California Department of Education
1430 N Street
Sacramento, CA 95814

Last Reviewed: Monday, March 26, 2012



California State Academic Content
Standards Commission

California Academic Content Standards Commission

On January 7, 2010, the Governor signed into law Senate Bill X5 1 (Steinberg). The bill calls for California's academic content standards in English Language Arts and Mathematics to be examined against the Common Core Standards that were released in final form on June 2, 2010. The bill also calls for the establishment of the California Academic Content Standards Commission. The Governor and Legislature have made the required appointments to the commission.

- **ELA Common Core State Standards** (adopted by SBE 8/2/10; updated 3/10/12)
  - this document is also available formatted for legal sized paper
- **Math Common Core State Standards** (adopted by SBE 8/2/10; updated 10/21/10)

This page, hosted by the Sacramento County Office of Education (SCOE), houses information published by the Academic Content Standards Commission's work. For questions about the Common Core Standards or the work of the Commission, please e-mail commoncoreteam@cde.ca.gov.

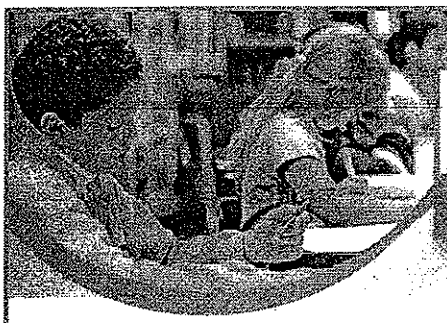
Additional Resources

Documents are published in PDF format. It may be necessary to download and install the current (free) version of Adobe Reader to access these files.

- Download the Common Core Standards
- Frequently Asked Questions Regarding the Common Core Standards
- K-12 English Language Arts California/Common Core "Crosswalk" Analyses
- K-12 Math California/Common Core "Crosswalk" Analyses
- Meeting agendas and materials are available in the agenda archive

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7.4.4



SMARTER

Balanced Assessment Consortium

A Summary of Core Components

The SMARTER Balanced Assessment Consortium (SBAC) is one of two multistate consortia awarded funding from the U.S. Department of Education to develop an **assessment system based on the new Common Core State Standards** (CCSS). To achieve the goal that all students leave high school ready for college and career, SBAC is committed to ensuring that assessment and instruction embody the CCSS and that all students, regardless of disability, language, or subgroup status, have the opportunity to learn this valued content and show what they know and can do.

With strong support from participating states, institutions of higher education, and industry, SBAC will develop a balanced set of measures and tools, each designed to serve specific purposes. Together, these components will provide student data throughout the academic year that will inform instruction, guide interventions, help target professional development, and ensure an accurate measure of each student's progress toward career and college readiness.

The core components of SBAC are:

Summative assessments:

- Mandatory comprehensive accountability measures that include computer adaptive assessments and performance tasks, administered in the last 12 weeks of the school year in grades 3–8 and high school for English Language Arts (ELA) and mathematics;
- Designed to provide valid, reliable, and fair measures of students' progress toward and attainment of the knowledge and skills required to be college and career ready;
- Capitalize on the strengths of computer adaptive testing, i.e., efficient and precise measurement across the full range of achievement and quick turnaround of results;
- Produce composite content area scores, based on the computer-adaptive items and performance tasks.

System Features

- **Ensures coverage of the full range of ELA and mathematics standards and breadth of achievement levels by combining a variety of item types (i.e., selected-response, constructed response, and technology-enhanced) and performance tasks, which require application of knowledge and skills.**
- **Provides comprehensive, research-based support, technical assistance, and professional development so that teachers can use assessment data to improve teaching and learning in line with the standards.**
- **Provides online, tailored reports that link to instructional and professional development resources.**

Interim assessments:

- Optional comprehensive and content-cluster measures that include computer adaptive assessments and performance tasks, administered at locally determined intervals;
- Designed as item sets that can provide actionable information about student progress;
- Serve as the source for interpretive guides that use publicly released items and tasks;
- Grounded in cognitive development theory about how learning progresses across grades and how college- and career-readiness emerge over time;
- Involve a large teacher role in developing and scoring constructed response items and performance tasks;
- Afford teachers and administrators the flexibility to:
  - select item sets that provide deep, focused measurement of specific content clusters embedded in the CCSS;
  - administer these assessments at strategic points in the instructional year;
  - use results to better understand students' strengths and limitations in relation to the standards;
  - support state-level accountability systems using end-of-course assessments.

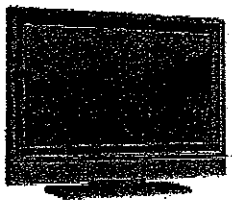
Formative tools and processes:

- Provides resources for teachers on how to collect and use information about student success in acquisition of the CCSS;
- Will be used by teachers and students to diagnose a student's learning needs, check for misconceptions, and/or to provide evidence of progress toward learning goals.

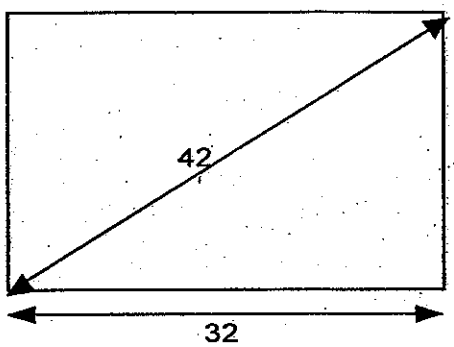
7.4.S

Smarter Balanced - Math - Grade 7
- Sample Q's

CR 5: Jane's T.V.



Jane is hoping to buy a large new television for her den, but she isn't sure what size screen will be suitable for her wall.
This is because television screens are measured by their diagonal line.



This 42 inch screen measures 32 inches along the base.

1. What is the height of the screen ? _____

Show how you know.

2. What is the area of the screen? _____square inches

3. Jane would like to have a screen 40 inches wide and 32 inches high.

About what screen size will she need to buy? (Remember that the screen size is measured by length of the diagonal.) _____inches

Show how you figured this out.

7.4.6

Smarter Balanced
Grade 7 ~ ELA

Part III: An Extended Performance Task

Gas Bills, Heating Degree Days, and Energy Efficiency

Here is a typical story about an Ohio family concerned with saving money and energy by better insulating their house.

Kevin and Shana Johnson's mother was surprised by some very high gas heating bills during the winter months of 2007. To improve the energy efficiency of her house, Ms. Johnson found a contractor who installed new insulation and sealed some of her windows. He charged her $600 for this work and told her he was pretty sure that her gas bills would go down by "at least 10 percent each year." Since she had spent nearly $1,500 to keep her house warm the previous winter, she expected her investment would conserve enough energy to save at least $150 each winter (10% of $1,500) on her gas bills.

Ms. Johnson's gas bill in January 2007 was $240. When she got the bill for January 2008, she was stunned that the new bill was $235. If the new insulation was going to save only $5 each month, it was going to take a very long time to earn back the $600 she had spent. So she called the insulation contractor to see if he had an explanation for what might have gone wrong. The contractor pointed out that the month of January had been very cold this year *and* that the rates had gone up from last year. He said her bill was probably at least 10% less than it would have been without the new insulation and window sealing.

Argon Energy Co.

Customer
Ms. Arlene Johnson
42 Bluebonnet Avenue
Columbus OH 43206

Bill Date
Jan 31, 2008

Account #
66-73342B
Residential

Current Itemized Bill

December 30 reading actual	8300
January 31 reading actual	8488
Total units used January 2008	188
January 2008:	1108 heating degree days 0 cooling degree days
Price per unit @ $1.25	$235

Energy Use History

Total units used January 2007	200
January 2007:	1000 heating degree days 0 cooling degree days

TOTAL CURRENT CHARGES **$235**

Ms. Johnson compared her January bill from 2008 to her January bill from 2007. She found out that she had used 200 units of heat in January of 2007 and was charged $1.20 per unit (total = $240). In 2008, she had used 188 units of heat but was charged $1.25 per unit (total = $235) because gas prices were higher in 2008. She found out the average temperature in Ohio in January 2007 had been 32.9 degrees, and in January of 2008, the average temperature was more than 4 degrees colder, 28.7 degrees. Ms. Johnson realized she was doing well to have used less energy (188 units versus 200 units), especially in a month when it had been colder than the previous year.

Since she used gas for heating only, Ms. Johnson wanted a better estimate of the savings due to the additional insulation and window sealing. She asked Kevin and Shana to look into whether the "heating degree days" listed on the bill might provide some insight.

7.4.7

Winter Temperatures and "Heating Degree Days"

Kevin and Shana quickly found a description of "degree days" on Wikipedia at http://en.wikipedia.org/wiki/Heating_degree_day. Here is some of what they learned:

> Degree Days are a method for determining cumulative temperatures over the course of a season. They were originally designed to evaluate energy demand and consumption, and are based on how far the average temperature departs from a human comfort level of 65°F. Each degree of temperature above 65°F is counted as one cooling degree day, and each degree of temperature below 65°F is counted as one heating degree day. For example, a day with an average temperature of 45°F is counted as having 20 heating degree days. The number of degree days accumulated in a day is proportional to the amount of heating/cooling you would have to do to a building to reach the human comfort level of 65°F. The degree days are accumulated each day over the course of a heating/cooling season, and can be compared to a long term (multi-year) average, or norm, to see if that season was warmer or cooler than usual.

Task Description

Assess the cost-effectiveness of Ms. Johnson's new insulation and window sealing. In your assessment, you must do the following:

- Compare Ms. Johnson's gas bills from January 2007 and January 2008, estimate her savings due to the new insulation and sealing, and explain your reasoning.
- Decide whether the insulation and sealing work on Ms Johnson's house was cost-effective, and provide evidence for your decision.

Internet Resources

Heating and Cooling Degree Days - Definitions and Data Sources

Definition and discussion - http://en.wikipedia.org/wiki/Heating_degree_day

Standard for HDDs and CDDs - http://www.weather2000.com/dd_glossary.html

National Climatic Data Center - http://www.ncdc.noaa.gov/oa/documentlibrary/hcs/hcs.html

City-specific data - http://www.degreedays.net (use weather station KOSU for Columbus)

Natural Gas Usage and Natural Gas Prices

U.S. Dept. of Energy - http://www.eia.doe.gov/neic/brochure/oil_gas/rngp/index.html

Ohio Consumers' Council - http://www.pickocc.org/publications/handbook/gas.shtml

Ohio Public Utilities Commission - price comparison chart for Columbia Gas of Ohio - http://www.puco.ohio.gov/Puco/ApplesToApples/NaturalGas.cfm?id=4594

Sample- Smarter Balanced ELA Grade 11

(Single, extended assessment item)

Americans Dreaming

We are shaped by the stories we are told and that we tell. One of the most powerful and longstanding stories in the United States of America is one about how, with determination, grit, and maybe a bit of luck, a person can become anything he or she wants to be. This is the legend of the American dream. This idea—and the criticisms of it—is a mainstay of American writing and media. Writers, filmmakers, reporters, and others have long been fascinated by the dream of a land where everything is possible. Evidence of this fascination can be found in the countless stories Americans have produced—whether in private, in print, or in public media. Our lives are wallpapered with the accounts of American dreams—in the making, remembered and romanticized, or broken.

There are two major parts in this performance assessment. In the first part, you will be asked to complete a task in which you synthesize the various perspectives on the American dream you have encountered in high school and elsewhere. Your analyses of these texts and the work you do to select, arrange, and understand the different perspectives each offers are important work in and of themselves, but they also prepare the way for the inclusion of an additional voice—your own. In the second part of the assessment, you will have the chance to offer your own perspective on the American dream by crafting a text of your own about an American dreamer you know.

The parts of this performance assessment are sequenced in a certain order. Be sure to complete them in order because the work you do in the first parts will help you with the later portions of the assessment. The chart on the next page shows what you will be expected to do and submit at the end of this assessment. The specific prompts for each of the tasks are found in the pages that follow.

(*continued*)

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Task Overview

Task	What You Will Do	What to Submit
Part 1	Select 3–5 texts that you will focus on for your anthology: "Perspectives on the American Dream." Make notes on each text.	• one page of notes on each selected text saved electronically
Part 2	Synthesize the various perspectives on the American dream represented in your selection of texts.	• 1,000 word typed essay saved electronically
Part 3	Conduct research on an individual to create an original profile of an American dreamer. You may choose someone you know personally or someone that you can learn about through research.	• 750–1,000 word typed essay saved electronically
Part 4	Write a reflective essay on what you learned from completing the performance assessment.	• 250–500 word typed commentary

Note: Word count limits are guidelines and not strict requirements.

(*continued*)

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I. Perspectives on the American Dream

At this point in your career as a reader and writer, you already know a lot about what other people say for and against the American dream. In this task you will have an opportunity to take stock of and reflect on that learning—to gather texts you've read previously that grapple with the theme and to notice the arguments different authors make about whether the American dream is a driving force or an illusion.

Your teacher will lead a whole class brainstorm to list several texts you have read in high school English or that you have encountered elsewhere that touch on the idea of the American dream. These texts may be fiction or nonfiction, print or other media such as film. The aim is to gather a group of texts, each of which makes an argument about the American dream (i.e., where people's lives are shaped by their belief in, pursuit of, or disappointment in searching for that dream).

Part 1. Select three to five texts dealing with the American dream for the following task. The selected texts must represent at least two different perspectives and must include at least two different types of text (e.g., print text, visual media, audio media, multi-media, digital media). **At least two texts must be print (written) texts** (or a form of text with written versions of the text, for example, a transcript, script, or lyrics).

(*continued*)

11th

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For EACH of the texts you chose, make notes in response to the following questions:

- What message or perspective about the American dream is conveyed in the text?
- What methods are used to convey this perspective? How effective are these methods in persuading/appealing to the audience?
- What are the conditions in the world (historical/cultural) in which this text was produced? How does this knowledge help you understand the text? (You may need to do some research to obtain this information.)
- How credible (believable) is this perspective on the American dream?

In your notes, please refer to specific examples from the texts to support your observations. These notes will be submitted to your teacher to be scored as part of this performance event.

You should develop one page of notes per task that can be saved electronically.

You may work in small groups to study and discuss a common set of texts, but you must complete the written portions of the task individually.

(*continued*)

Possible texts may include (not required):

- *The Adventures of Huckleberry Finn* — Mark Twain
- *Sister Carrie* — Theodore Dreiser
- *The House of Mirth* — Edith Wharton
- *The Great Gatsby* — F. Scott Fitzgerald
- *Beloved* — Toni Morrison
- *How the Garcia Girls Lost their Accents* – Julia Alvarez
- *The House on Mango Street* — Sandra Cisneros
- *A Raisin in the Sun* play — Lorraine Hansberry
- "I Have a Dream" speech – Martin Luther King, Jr.
- "A Dream Deferred" poem – Langston Hughes
- "In America" film (2003) – Jim Sheridan
- "When the Levees Broke" film (2006) – Spike Lee
- "American Land" song – Bruce Springsteen
- Photography of Walker Evans, Dorothea Lange, James VanDerZee

(*continued*)

7.4.13

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Part 2. Synthesizing: "Perspectives on the American Dream" Anthology Project

Imagine that you are editing an anthology for 11–12th graders entitled, "Perspectives on the American Dream." Your job is to prepare the introduction to this anthology. In your introduction, please do the following things:

a) Include the 3–5 texts that you selected in Part 1 of the task and decide how to arrange them in order.

b) Identify and analyze the varied perspectives on the American dream represented in the texts you selected, including the methods used by each text to convey a perspective.

c) Compare/contrast and draw connections across the messages about the American dream found in each text (or, perhaps in the case of poems and photographs, the *set* of texts).

d) Evaluate and draw conclusions about varied perspectives on the American dream represented in your anthology to convey your own perspective on these texts.

e) Propose a set of questions to focus readers as they consider the perspectives represented in these texts.

As editor of this anthology, you have the opportunity to put forth your own perspective on the American dream as well as to introduce the perspectives on the American dream represented within and across the texts you select. Your introduction should be clear, to the point, and engaging. This work should be typed and saved electronically.

II. Profiling an American Dreamer Task

In the first part of this performance assessment, you synthesized different perspectives on the idea of the American dream. During that work, you paid careful attention to the arguments others have made about the productivity or legitimacy of this idea and, in doing so, you "sampled" an ongoing conversation about the American dream idea, a discussion that has been going

(*continued*)

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on for a long time. This task, Profiling an American Dreamer, is designed to give you a chance to become more than a careful observer of this conversation—it is intended to give you a chance to "deal in," to craft a profile of your own in which you too can weigh in on questions about "the productivity and legitimacy of the American dream." In this task, you will write a profile about a living American dreamer. You may choose someone you know personally or someone that you can learn about through research.

You may work in small groups to conduct your interviews or research on the person you will profile, but you must compose the profile individually. You may also collaborate with other students to revise and refine your writing (e.g., through writer's workshop).

Part 3. Profiling an American Dreamer

As a result of your work in Part 1, you are more aware of the perspectives people have on the idea of the American dream. In this assessment task, you will have the chance to provide an additional perspective on the idea of the American dream, as you compose a profile of an American dreamer you know.

Writing the Profile: Write a profile about a *living* American dreamer. In your profile, aim to represent or record some aspect of that person and his or her experience that communicates a perspective on the nature or legitimacy of the American dream. You should conduct a range of research activities as you work on this project. The results of this research—photographs, the results of interviews and observations, and/or secondary text work—could all be a part of your final product. If you use published sources, properly cite your sources and include a References page that indicates where to find texts that were retrieved from the Internet.

Essays like Dan Barry's "At an Age for Music and Dreams" (*New York Times*, April 15, 2009, accessed at http://www.nytimes.com/2009/04/15/us/15land.html) can give you ideas for how your project might eventually look. At the end of your work you should aim to have a 750–1,000 word typed profile that will be submitted electronically.

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Resolution No. 12/13.1 to Approve the WPUSD Community Facilities District No. 1 Tax Report Fiscal Year 2012-13, and Levying and Apportioning the Special Tax as Provided Therein

AGENDA ITEM AREA:
Action

REQUESTED BY:
Joyce Lopes, Assistant Superintendent
Business Services Department

ENCLOSURES:
Yes

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
Fund 49, Tax Revenue

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Staff requests the Board of Trustees take action to approve the FY 2011-12 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 4,257 parcels being levied for a total of $3,261,620.82. A complete printout of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

RECOMMENDATION:

Board of Trustees approve the resolution to allow the Western Placer Unified Community Facilities District No. 1 Tax Report Fiscal Year 2012-13 and levying and apportioning the special tax as provided therein.

2012/13 DIRECT CHARGE TRANSMITTAL

District Name: Western Placer USD

District Address: 600 Sixth St Ste 400 Lincoln 95648

Direct Charge Name: Western Placer USD CFD No. 1

Tax Code No.: 64000 Resolution No.: 12/13.1

Parcel Count: 4257 Total Amount: 3,261,620.82

Type of Medium Submitted: (Check One)

(X) Email: **Must** be in text file format without headers. See layout specifications.

( ) CD: **Must** be in text file format without headers. See layout specifications.

Type of Direct Charge and Proposition 218 Compliance: (Check type and check method of compliance)

( ) Assessment for Special Benefit:
( ) Approved by weighted majority of ballots returned
( ) Exempt by Proposition 218

(X) Special Tax: Approved by electorate vote

( ) Fee/Charge:
( ) Approved by majority vote of property owners
( ) Approved by electorate vote
( ) Exempt by Proposition 218

( ) 1915 Act Bond: Exempt by Proposition 218

Authorized Signature: [signature] Date: 7/26/2012

Contact Person: Russ Powell

Contact Email Address: rpowell@epsgc.com

Contact Telephone No.: 916 649-8010 Contact Fax No.: 916 649-2070

Telephone Number to Appear on Tax Bill: (916) 649-8010

Provide a brief explanation of significant (10%+) increases or decreases from last year:

Parcel count % change: -0.05% Total dollar amount % change: 0.3%

Explanation:

7.S.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 12/13.1
RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT APPROVING THE COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FOR FISCAL YEAR 2012-2013 AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 1

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 7th day of August, 2012, by roll call vote

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District ("the District") requests the County of Placer to collect on the County tax rolls certain charges which have been imposed pursuant to Resolution No. 91/92.23 (the "Resolution") duly adopted on December 9, 1991, by the District; and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.

2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limi8ted to Articles XIIIC and XIIID of the California Constitution (Proposition 218)

3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.

4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, cost and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County of behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.

6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 7th day of August 2012.

_____

President of the Board, Governing Board
Western Placer Unified School District

ATTEST:

_____

Clerk, Governing Board
Western Placer Unified School District

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Resolution No. 12/13.2 to Approve the WPUSD Community Facilities District No. 2 Tax Report Fiscal Year 2012-13, and Levying and Apportioning the Special Tax as Provided Therein

AGENDA ITEM AREA:
Action

REQUESTED BY:
Joyce Lopes, Assistant Superintendent
Business Services Department

ENCLOSURES:
Yes

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
Fund 49, Tax Revenue

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Staff requests the Board of Trustees take action to approve the FY 2011-12 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 2,718 parcels being levied for a total of $2,036,590.88. A complete print out of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

RECOMMENDATION:

Board of Trustees approve the resolution to allow the Western Placer Unified Community Facilities District No. 1 Tax Report Fiscal Year 2012-13 and levying and apportioning the special tax as provided therein.

2012/13 DIRECT CHARGE TRANSMITTAL

District Name: Western Placer USD

District Address: 600 Sixth St Ste 400 Lincoln 95648

Direct Charge Name: Western Placer USD CFD No. 2

Tax Code No.: 64520 Resolution No: 12/13.2

Parcel Count: 2718 Total Amount: 2,036,596.88

Type of Medium Submitted: (Check One)

(X) Email: **Must** be in text file format without headers. See layout specifications.

( ) CD: **Must** be in text file format without headers. See layout specifications.

Type of Direct Charge and Proposition 218 Compliance: (Check type and check method of compliance)

( ) Assessment for Special Benefit:
( ) Approved by weighted majority of ballots returned
( ) Exempt by Proposition 218

(X) Special Tax: Approved by electorate vote

( ) Fee/Charge:
( ) Approved by majority vote of property owners
( ) Approved by electorate vote
( ) Exempt by Proposition 218

( ) 1915 Act Bond: Exempt by Proposition 218

Authorized Signature: [signature] Date: 7/26/2012

Contact Person: Russ Powell

Contact Email Address: rpowell@epsac.com

Contact Telephone No: (916) 649-8010 Contact Fax No: (916) 649-2070

Telephone Number to Appear on Tax Bill: (916) 649-8010

Provide a brief explanation of significant (10%+) increases or decreases from last year:

Parcel count % change: 0% Total dollar amount % change: 2.9%

Explanation: _____

7b.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 12/13.2
RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT APPROVING THE COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FOR FISCAL YEAR 2012-2013 AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN

WESTERN PLACER UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held on the 7th day of August, 2012, by roll call vote

AYES:
NOES:
ABSENT:

WHEREAS, the Western Placer Unified School District ("the District") requests the County of Placer to collect on the County tax rolls certain charges which have been imposed pursuant to Resolution No. 91/92.23 (the "Resolution") duly adopted on December 9, 1991, by the District; and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.

2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limi8ted to Articles XIIIC and XIIID of the California Constitution (Proposition 218)

3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.

4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, cost and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County of behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.

6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

THE FOREGOING RESOLUTION was duly passed by the governing Board of the Western Placer Unified School District on the 7th day of August 2012.

_____

President of the Board, Governing Board
Western Placer Unified School District

ATTEST:

_____

Clerk, Governing Board
Western Placer Unified School District

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Resolution No. 12/13.3 to Approve the Annual Increase of Community Facility District Mello-Roos Rates for CFD #1 and CFD #2

AGENDA ITEM AREA:
Action

REQUESTED BY:
Joyce Lopes, Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
Fund 49, CFD Tax Roll
Fund 25, Developer Fees

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
Yes

BACKGROUND:
Annually the rates for fee calculations for Mello-Roos tax within the Western Placer Unified School District's Community Facilities Districts #1 and #2 are adjusted in coordination with the California Construction Cost Index (CCCI), utilizing the annual percentage increase or decrease for the most recent full calendar year as the standard. As of December 2011, there was an increase in the Construction Cost Index of 1.5%. This will increase the rates within CFD #1 to $6.10 per square foot and CFD #2 to 0.4062 per square foot respectively. Both districts observe a cap of 2200 square feet per residential unit that can be charged. If approved, these rate increases will be in effect beginning August 8, 2012 and continue through the 2012-13 Fiscal Year.

RECOMMENDATION:
Staff requests that the Board of Trustees approve Resolution No. 12/13.3 to adjust CFD rates for the remainder of the 2012-13 fiscal year as outlined.

California Construction Cost Index (CCCI)

Month	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
January	5683	5592	5260	5309	4983	4869	4620	4339	3978	3939	3859
February	5683	5624	5262	5295	4983	4868	4603	4362	4039	3939	3856
March	5738	5627	5268	5298	4999	4871	4597	4360	4034	4021	3863
April	5740	5636	5270	5296	5004	4872	4600	4393	4125	4002	3843
May	5755	5637	5378	5288	5023	4886	4599	4403	4125	4007	3942
June	5754	5643	5394	5276	5065	4842	4593	4421	4192	3988	3943
July		5654	5401	5263	5135	4849	4609	4411	4194	3989	3944
August		5667	5401	5265	5142	4851	4616	4399	4205	3988	3939
September		5668	5381	5264	5194	4942	4619	4533	4309	3993	3939
October		5675	5591	5259	5393	4943	4867	4554	4310	3994	3940
November		5680	5599	5259	5375	4978	4891	4587	4325	3988	3941
December		5680	5596	5262	5322	4981	4877	4614	4339	3980	3941
*Annual % **		*1.5%*	*6.3%*	*-1.1%*	*6.8%*	*2.1%*	*5.4%*	*6.0%*	*8.3%*	*1.0%*	*2.1%*

The California Construction Cost index is developed based upon Building Cost Index (BCI) cost indices for San Francisco and Los Angeles produced by Engineering News Record (ENR) and reported in the second issue each month for the previous month. This table is updated at the end of each month.

The ENR BCI reports cost trends for specific construction trade labor and materials in the California marketplace.

*Annual Percentage is calculated from December to December.

This page last updated: 7/10/12

DGS CALIFORNIA DEPARTMENT OF GENERAL SERVICES

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution No. 12/13.3

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT APPROVING TO APPLY AN ESCALATION FACTOR TO ITS COMMUNITY FACILITIES DISTRICTS NO. 1 AND NO. 2 SPECIAL TAX RATE

The following **RESOLUTION** was duly passed and adopted by the Board of Trustees of the above entitled district at a regular meeting held the 7th day of August 2012.

WHEREAS, based upon the comparison of the Engineering News Record's Construction Cost Index as of December 1 prior to the classification date, the computed escalation factor is calculated at 0.73%;

NOW THEREFORE, The Board of Trustees of the above titled district **FINDS, DECLARES, RESOLVES AND ORDERS** as follows:

1. Apply a 1.5% escalation factor to the FY 2011-12 rate of $6.01 per square foot of living space, capped at 2,200 square feet per unit, for a FY 2012-13 rate of $6.10 per square foot of living space, capped at 2,200 square feet per unit, for Community Facilities District No. 1.

2. Apply a 1.5% escalation factor to the FY 2011-12 rate of .3962 per square foot of living space, capped at 2,200 square feet per unit, for a FY 2012-13 rate of .4062 per square foot, capped at 2,200 square feet per unit, for Community Facilities District No. 2

APPROVED, PASSED and ADOPTED by the Governing Board of the Western Placer Unified School District this 7th day of August 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
President of the Board

ATTEST:

_____, Clerk

7.7.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Consider Approving New Job Description for High School Library Technician position.

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
New Job Description for:
Library Technician—High School

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Library Technician—High School" position which has some significant changes from the other Library Technician job description in order to meet the very specific needs of our High School. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed at Range 21 on the Classified Salary Schedule.

RECOMMENDATION:

Approve the revised job description for the Library Technician—High School position.

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**LIBRARY TECHNICIAN – High School**
Department:	Educational Services
Reports:	Site Administrator and/or District Librarian

SUMMARY:

Under direction, to coordinate and supervise the day-to-day operations of a school library; to perform specialized technical/clerical duties; and to do related work as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Responsible for coordinating and supervising the daily activities of the library to which assigned without direct, on site professional supervision.
* Responsible for supervising and performing a variety of technical and clerical duties related to the acquisition, processing, and circulation of books (including dissemination of textbooks) and non-book media, and supervises student assistants assigned to the facility.
* Ensures the smooth and efficient daily operation of the facility.
* Plans and implements appropriate procedures according to policies.
* Trains, schedules, assigns, evaluates and supervises the work of student assistants.
* Assists faculty and students in identifying needs, locating, using, and ordering materials.
* Trains staff and students on the use of the library including both technology and hard copy books.
* Performs reference duties by helping students and staff to become more efficient in finding material both in books and on the internet for research projects.
* Works with instructional staff, including college prep and CTE instructors, to integrate use of library resources into curriculum.
* Orders, receives, catalogues and displays new materials including hardware, software, books, journals and other research materials.
* Coordinates and supervises the College/Career Center; orders materials and guides students in its use.
* Works with school counselors to support College/Career searches and College/Career Information nights.
* Develops forms, notices, filing systems, and procedures
* Conducts yearly inventories of holdings.
* Checks and revises catalog and shelf list cards.
* Supervises patron use of the facility.
* Supervises and participates in the collection of fines and fees.
* Maintains daily circulation statistics.
* Distributes, stores, and maintains inventory control of study materials.
* Prepares and maintains lists of available materials.
* Previews media and prepares descriptive cataloging.
* Maintains budget records and controls.
* Maintains master inventory and financial records.
* Assists faculty and students by supporting LHS Peer Tutoring.
* Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS:

Under direction, to coordinate and supervise the day-to-day operations of a school library; to perform specialized technical/clerical duties; and to do related work as required.

EDUCATION and/or EXPERIENCE:
Four year college degree, preferably in education, English/Language Arts, Library Science or other college/career related field. Two years of increasingly responsible experience in a library or audio-visual center preferred.

OTHER SKILLS and ABILITIES:
Knowledge of Library practices, terminology and procedures, principles and methods of ordering books. Knowledge of reference sources, books, and authors, knowledge of general and library clerical methods and procedures. Ability to type at 40 words per minute. Ability to communicate clearly and concisely both orally and in writing and ability to develop effective working relationships with students, staff, and the school community.

A qualified professional must possess good updated knowledge of information sources with specialized skills in selecting and organizing library materials. As the use of Internet has greatly expanded, a Librarian must know how to use these resources and must be knowledgeable enough to guide users on the use of information available in them.

LANGUAGE SKILLS:
Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to students, staff and parents.

MATHEMATICAL SKILLS:
Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY:
Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; repeat the same hand, arm or finger motion to operate computers or laminating machine; and talk or hear. The employee is occasionally required to stand or walk. The employee must frequently push or pull up to 25 pounds and occasionally up to 75 pounds such as TV/VCR carts and boxes of books. Specific vision abilities required by this job include close vision and ability to tell differences among colors.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet. Work is performed indoors.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this portion. The individuals currently holding this position perform additional duties and additional duties may be assigned

7.8.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students.**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Consider Approving New Job Description for LVN/Paraprofessional position.

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
New Job Description for:
LVN/Paraprofessional

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Licensed Vocational Nurse LVN/Paraprofessional" position which is necessary to meet the very specific health care and educational needs of our students. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed at Range 28 on the Classified Salary Schedule.

RECOMMENDATION:

Approve the new job description for the LVN/Paraprofessional position.

Western Placer Unified School District

POSITION DESCRIPTION

Position Title:	**LVN/PARAPROFESSIONAL, SPECIALIZED PHYSICAL HEALTH CARE**
Department:	Educational Services
Reports to:	Director of Special Education & District Nurse

SUMMARY:

Assists teachers and district nurses providing instructional and specialized physical health care procedures to specific disabled students and performs a variety of general classroom assistance duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Implements IEP goals under the direction of the classroom teacher.
* Implements/follows teacher's instructions of classroom procedure; reinforcement, philosophy and consistency.
* Physically participates in physical activities that are part of the basic program.
* Assists with the development and maintenance of clerical and special education records.
* Assist with behavior management programs and techniques.
* Demonstrates an understanding of student problems.
* Demonstrates initiative and creativity with students and their program.
* Assists in small group pupil instruction.
* Keeps records, writes lessons on the board, and corrects student's work.
* Understands, is aware of, and provides licensed care for medical needs of students under direction of District Nurse.
* Responsible for functioning under the Licensed Vocational Nurse (LVN) scope of practice.
* Administers prescribed medication following approved protocols, records medication and treatment given.
* Complies with school policies/procedures including those applicable to any emergency involving a student.
* Assists and instructs pupils in personal hygiene; feeding skills; toileting, tooth brushing and hand washing.
* Lifts or assists with lifting students from wheelchairs to changing tables or designated areas.
* After training and with supervision, may administer specialized health care procedures.
* Assists with maintaining classrooms and playgrounds in a neat and orderly condition.
* Supervises students in cafeteria, playground or bus loading.
* Sanitizes classroom and equipment using approved materials.
* Operates standard school office equipment.
* Performs basic first aid/CPR and assists with student health monitoring. (The District will not hold employee liable as referenced in Govt. Code 820.2 & 825)
* Performs other related duties as assigned.

QUALIFICATION:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

EDUCATION and/or EXPERIENCE:

High school diploma or general education degree (GED). Must have the ability to pass the Paraeducator/Instructional Aide exam or have completed two years of study at an institute of higher education or have an Associate of Arts (AA) degree or higher.

CERTIFICATES AND LICENSES:
Must possess a current California Licensed Vocational Nurse (LVN) License or a Registered Nurse (RN) License. Must possess a valid First Aid Card and CPR Certificate.

LANGUAGE SKILLS:
Ability to read, write and comprehend simple instructions, short correspondence, and memos. Ability to effectively present information in one-on-one and small group situations to staff, parents, students and administrators.

MATHEMATICAL SKILLS:
Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, and percent and to draw and interpret graphs.

REASONING ABILITY:
Ability to apply common sense understanding to carry out detailed written and oral instructions. Ability to deal with problems involving several concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:
Ability to work with emotionally impaired students. Ability to maintain composure under stressful conditions. Ability to develop effective working relationships with students, staff, and the school community. Ability to communicate clearly and concisely, both orally and in writing. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to provide specialized health care procedures consistent with LVN licensure.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, and talk or hear. The employee is frequently required to use hands and fingers to handle, or feel objects, tools, or controls and stoop, kneel, crouch or crawl. The employee is frequently required to bend at the trunk more than the average person. Occasionally the employee is required to lift or move up to 90 pounds such as to move students and equipment. Specific vision abilities required by this job include close vision and peripheral vision. The employee needs to be able to tell where a sound is coming from and hear in a noisy environment. The position is exposed to infection and injury at a greater risk than the average person.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is exposed to infection at a greater risk than the average person. The employee is frequently required to interact with the public and staff and is directly responsible for the safety, well-being or work output of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Revised/New Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:

These new and revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR 3515.2 Disruptions
- BP 5127 Graduation Ceremonies and Activities
- BP/AR 5131.7 Weapons and Dangerous Instruments
- AR 5141.4 Child Abuse Prevention and Reporting
- AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities)
- BP/AR/E 5145.11 Questioning and Apprehension by Law Enforcement
- BP 5145.3 Nondiscrimination/Harassment

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

MANUAL MAINTENANCE GUIDESHEET

August 7, 2012

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 3515.2 - Disruptions
(BP/AR revised)

Policy updated to reflect **NEW LAW** (AB 1390) which requires the principal to inform law enforcement when anyone possesses a firearm or explosive or sells or furnishes a firearm on school grounds, and **NEW LAW** (AB 870) which prohibits razor blades and box cutters on school grounds or at school activities. Regulation reorganized and expanded to clarify the circumstances under which the principal or designee may direct persons to leave school grounds and to reflect **NEW LAW** (SB 492) which makes it a misdemeanor for anyone to loiter around a school and enhances penalties for specified loiterers.

BP 5127 - Graduation Ceremonies and Activities
(BP revised)

Revised policy adds new section on student conduct at graduation ceremonies and reflects **NEW LAW** (AB 1463) which allows graduating students who are in active military service to wear their military dress uniforms to graduation ceremonies. Policy also deletes section on elementary/middle school promotion exercises.

BP/AR 5131.7 - Weapons and Dangerous Instruments
(BP/AR revised)

Updated **MANDATED** policy reflects **NEW LAW** (AB 1390) which requires the principal or designee to notify law enforcement when a student possesses a firearm or explosive, or sells or furnishes a firearm, at school. Updated regulation reflects **NEW LAW** (AB 870) which expands the list of prohibited weapons and dangerous instruments to include razor blades and box cutters.

AR 5141.4 - Child Abuse Prevention and Reporting
(AR revised)

Updated regulation reflects **NEW LAW (AB 2380)** which revises the definition of "reasonable suspicion" of child abuse or neglect to provide that a mandated reporter's reasonable suspicion need not be based on his/her certain knowledge of actual child abuse or neglect or on the existence of any specific medical diagnosis. Section on "Reporting Procedures" (item #2) revised to reflect **NEW LAW (AB 2339)** which authorizes a mandated reporter to disclose information concerning a child's serious emotional suffering to any agency investigating the incident, including a licensing agency.

AR 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities)
(AR revised)

Regulation (section on "Notification to Law Enforcement Authorities") revised to delete detailed notification requirements since these requirements are the same as for all students as reflected in AR 5144.1 - Suspension and Expulsion/Due Process

BP/AR/E 5145.11 - Questioning and Apprehension by Law Enforcement
(BP revised, AR deleted, E New)

Policy updated to reflect **NEW COURT DECISION** (Camreta v. Greene) which vacated the Ninth Circuit Court of Appeal's decision that required law enforcement to have parental consent, warrant, or other court order to interview a student in school absent exigent circumstances. Exhibit containing sample form for recording the source of law enforcement's authority for the interview is no longer necessary.

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 5145.3 - Nondiscrimination/Harassment
(BP revised)

Policy revised to include prohibited bases of discrimination and to specify that a student may need to be provided with accommodations to protect him/her from threatened or actual harassing or discriminatory behavior. Specific language re: filing a complaint deleted to instead require that complaints be filed in accordance with the site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

DISRUPTIONS

~~In order to help maintain an educational environment that provides for student safety, the Board of Trustees is committed to keeping the schools free from disruptions and to keeping unauthorized persons from entering school grounds. The Superintendent or designee shall provide for the prompt removal of any individual from school grounds who disrupts or threatens to disrupt normal school operations, threatens the health and safety of students or staff, or threatens to cause property damage in accordance with law, Board policy, or administrative regulation.~~

The Governing Board is committed to providing a safe environment for district students, staff, and others while they are on district property or engaged in school activities.

The Superintendent or designee shall remove any individual who, by his/her presence or action, disrupts or threatens to disrupt normal district or school operations, threatens the health or safety of anyone on district property, or causes or threatens to cause damage to district property or to any property on school grounds.

(cf. 1250 - Visitors/Outsiders)
(cf. 3515 - Campus Security)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4158/4258/4358 - Employee Security)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131.4 - Student Disturbances)

The Superintendent or designee shall establish a plan describing staff responsibilities and actions to be taken when an individual is causing a disruption. In developing such a plan, the Superintendent or designee shall consult with law enforcement to create guidelines for law enforcement support and intervention in the event of a disruption.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.3 - District Police/Security Department)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

~~School staff shall be trained to recognize when an individual has committed acts that constitute a disruption in violation of Board policy or administrative regulation. Staff who believe that a disruption may occur shall immediately contact the principal.~~

The Superintendent or designee shall provide training to school staff on how to identify and respond to actions or situations that may constitute a disruption.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 – Staff Development)

Any employee who believes that a disruption may occur shall immediately contact the principal. The principal or designee shall notify law enforcement in accordance with Education Code 48902 and 20 USC 7151 and in other situations, as appropriate.

7.10.3

DISRUPTIONS (continued)

~~Gun~~ *Safe* School Zone

Possession of ~~unauthorized~~ firearms~~, weapons, or other dangerous instruments is prohibited~~ within 1000 feet of **any district** school ~~grounds without the written permission of school~~ **is prohibited except when** authorized~~ities~~ **by law**. (Penal Code 626.9, 626.10)

Possession of any other unauthorized weapon or dangerous instrument is prohibited on school grounds or buses and at school-related or school-sponsored activities without the written permission of school authorities.

(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Legal Reference:

EDUCATION CODE
32210 Willful disturbance of public school or meeting, misdemeanor
32211 Threatened disruption or interference with classes; misdemeanor
35160 Authority of governing boards
44810 Willful interference with classroom conduct
44811 Disruption of classwork or extracurricular activities
51512 Prohibited use of electronic listening or recording device
PENAL CODE
243.5 Assault or battery on school property
415.5 Disturbance of peace of school
626-626.11 Schools, crimes, especially:
626.7 Failure to leave campus or facility; wrongful return; penalties; notice; exceptions
626.8 Disruptive presence at schools
626.81 Misdemeanor for registered sex offender to come onto school grounds
626.85 Misdemeanor for specified drug offender presence on school grounds
626.9 Gun Free School Zone Act
627-627.10 Access to school premises
653b Loitering about schools or public places
12556 Imitation firearms
UNITED STATE CODE, TITLE 20
7151 Gun-Free Schools Act
COURT DECISIONS
Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652
In Re Joseph F., (2000) 85 Cal.App.4th 975
In Re Jimi A., (1989) 209 Cal. App.3d 482
In Re Oscar R., (1984) 161 Cal. App 3d 770
ATTORNEY GENERAL OPINIONS
79 Ops.Cal.Atty.Gen. 58 (1996)

Management Resource (see next page)

7.10.4

DISRUPTIONS (continued)

Management Resources:

CSBA PUBLICATIONS
911! A Manual for Schools and the Media During a Campus Crisis, 2001
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Practical Information on Crisis Planning: A Guide for Schools and Communities, May 2003
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Safe Schools Office: http://www.cde.ca.gov/ls/ss
U.S. Department of Education, Emergency Planning:
http://www.ed.gov/admins/lead/safety/emergencyplan

DISRUPTIONS (continued)

Management Resources:

CSBA PUBLICATIONS
911! A Manual for Schools and the Media During a Campus Crisis, 2001
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Practical Information on Crisis Planning: A Guide for Schools and Communities, May 2003
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Safe Schools Office: http://www.cde.ca.gov/ls/ss
U.S. Department of Education, Emergency Planning:
http://www.ed.gov/admins/lead/safety/emergencyplan

DISRUPTIONS

The principal or designee may direct a person, ~~to leave school grounds when there is a reasonable basis for concluding that the person is committing, or has entered campus with the purpose of committing, an act that is likely to interfere with the peaceful conduct, discipline, good order, or administration of school activities or with the intent to inflict damage on any person or property. He/she may also ask a person to leave who uses loud and/or offensive language which could provoke a violent reaction or a person who has otherwise established a continued pattern of unauthorized entry on school grounds. This shall not apply if that person is a~~ **except a** student, school employee, or other person required by his employment to be on school grounds, **to leave school grounds if:** (Education Code 44810, 44811; Penal Code 415.5, 626.7, 626.8, **626.81, 626.85**)

~~The principal or designee may also direct a specified drug offender to leave school grounds, unless that person is a student at the school, a parent/guardian of a child attending the school, or he/she has prior written permission for entry from the principal or designee. (Penal Code 626.85)~~

~~When directing any person to leave school premises, the principal or designee shall inform the person that he/she will be guilty of a crime if he/she:~~

1. **The principal or designee has reasonable basis for concluding that the person is committing or has entered the campus with the purpose of committing an act which is likely to interfere with the peaceful conduct, discipline, good order, or administration of the school or a school activity, or with the intent of inflicting damage to any person or property.** ~~Remains after being directed to leave (Education Code 44811; Penal Code 626.8)~~

(cf. 3515.3 – District Police/Security Department)

2. **The person fights or challenges another person to a fight, willfully disturbs another person by loud and unreasonable noise, or uses offensive language which could provoke a violent reaction.** ~~Returns to the campus without following the school's posted registration requirements (Penal Code 626.7)~~

(cf. 4158/4258/4358 – Employee Security)

3. **The person loiters around a school without lawful business for being present or reenters a school within 72 hours after he/she was asked to leave.** ~~Returns within seven days after being directed to leave (Penal Code 626.8, 626.85)~~

4. **The person is required to register as a sex offender pursuant to Penal Code 290.**

   However, a registered sex offender may be on school grounds if he/she has a lawful purpose and written permission from the principal or designee.

(cf. 3515.5 - Sex Offender Notification)

7.10.7

DISRUPTIONS (continued)

5. The person is a specified drug offender as defined in Penal Code 626.85.

(cf. 1240 - Volunteer Assistance)

However, a specified drug offender may be on school grounds with written permission from the principal or designee or, if he/she is a parent/guardian of a child enrolled in that school, to attend a school activity.

6. The person has otherwise established a continued pattern of unauthorized entry on school grounds.

~~*(cf. 3515.3 - District Police/Security Department)*~~
~~*(cf. 4158/4258/4358 - Employee Security)*~~
~~*(cf. 5131.4 - Student Disturbances)*~~

~~The principal or designee may direct a person who is required to register as a sex offender to immediately leave school grounds, unless he/she is on school grounds for lawful business or with the principal's permission. If such a person does not leave school grounds, the principal or designee shall inform the person that he/she may be guilty of a crime.~~

The principal or designee shall allow a parent/guardian who was previously directed to leave school grounds to reenter for the purpose of retrieving his/her child for disciplinary reasons, medical attention, or family emergencies, or with the principal or designee's prior written permission. (Penal Code 626.7, 626.85)

~~The principal or designee shall notify law enforcement as appropriate.~~

When directing any person to leave school premises, the principal or designee shall inform the person that he/she may be guilty of a crime if he/she:

1. Fails to leave or remains after being directed to leave (Penal Code 626.7, 626.8, 626.85)

2. Returns to the campus without following the school's posted registration requirements (Penal Code 626.7)

3. Returns within seven days after being directed to leave (Penal Code 626.8, 626.85)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 1250 - Visitors/Outsiders)

7.10.8

DISRUPTIONS (continued)

Appeal Procedure

Any person who is asked to leave a school building or grounds may appeal to the Superintendent or designee. This appeal shall be made no later than the second school day after the person has departed from the school building or grounds. After reviewing the matter with the principal or designee and the person making the appeal, the Superintendent or designee shall render his/her decision within 24 hours after the appeal is made, and this decision shall be binding. (Education Code 32211)

The decision of the Superintendent or designee may be appealed to the Board of Trustees. Such an appeal shall be made no later than the second school day after the Superintendent or designee has rendered his/her decision. ~~After reviewing the matter with the principal or designee, the Superintendent or designee shall render his/her decision within 24 hours after the appeal is made, and this decision shall be binding.~~ **The Board shall consider and decide the appeal at its next scheduled regular or adjourned regular public meeting. The Board's decision shall be final.** (Education Code 32211)

GRADUATION CEREMONIES AND ACTIVITIES

High school graduation ceremonies shall be held to recognize those students who have earned a diploma by successfully completing the required course of study, satisfying district standards, and passing any required assessments. The Board of Trustees believes that these students deserve **the privilege** a public celebration that recognizes the significance of their achievement and encourages them to continue the pursuit of learning throughout their lives.

~~*(cf. 3260 - Fees and Charges)*~~
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)
(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

At the discretion of the Superintendent or designee, a student who will complete graduation requirements during the summer may participate in graduation exercises without receiving his/her diploma. When the requirements have been satisfied, a diploma shall be sent to the student.

High school students who have passed the California High School Proficiency Examination or the General Education Development Test must also meet district graduation requirements in order to participate in graduation ceremonies.

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The school or district shall not direct invocations, prayers or benedictions at graduation ceremonies.

(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)

Conduct at Graduation Ceremonies

Any student participating in a graduation ceremony shall comply with district policies and regulations pertaining to student conduct.

(cf. 5131 - Conduct)

The Superintendent or designee may require graduating students to wear ceremonial attire, such as cap and gown, at the ceremony.

However, any graduating student who has completed basic training and is an active member of any branch of the United States Armed Forces may, at his/her option, wear his/her military dress uniform at the ceremony. (Education Code 35183.3)

7.10.10

GRADUATION CEREMONIES AND ACTIVITIES (continued)

Honors and Awards

To honor superior academic achievement, graduation ceremonies shall include recognition of valedictorian(s) and salutatorian(s). ~~The Superintendent or designee shall establish procedures that ensure a fair determination of the valedictorian(s) and salutatorian(s)~~ **Valedictorian(s) and salutatorian(s) shall be selected based on established criteria and procedures that use multiple measures of academic performance.**

(cf. 5121 - Grades/Evaluation of Student Achievement)

The Superintendent or designee shall identify other school-sponsored awards which may be given during graduation exercises. A separate awards program may be held to recognize graduating students receiving other school and nonschool awards.

(cf. 5126 - Awards for Achievement)

Foreign exchange students may receive honorary diplomas during the graduation ceremony. (Education Code 51225.5)

(cf. 6145.6 - International Exchange)

Elementary/Middle School Promotion Exercises

The Board desires that each middle school provide age-appropriate promotion exercises to recognize students who have completed the school's course of study.

Disciplinary Considerations

In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in graduation ceremonies and/or activities in accordance with school rules. ~~School rules shall ensure that~~ **Prior** to denial of the privilege(s), the student, and where practicable his/her parent/guardian ~~is~~ **shall be** made aware of the grounds for such denial and that the student is given an opportunity to respond ~~to the proposed denial~~. If privilege(s) are to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal this decision.

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 5144 - Discipline)
(cf. 6161.2 - Damaged or Lost Instructional Materials)

Legal Reference (see next page)

7.10.11

GRADUATION CEREMONIES AND ACTIVITIES (continued)

Legal Reference:

EDUCATION CODE
38119 Lease of personal property; caps and gowns
48904 Liability of parent or guardian; withholding of grades, diplomas, transcripts
51225.5 Honorary diplomas; foreign exchange students
51400-51403 Elementary school diploma
51410-51412 Diplomas
COURT DECISIONS
Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092
Santa Fe Independent School District v. Doe, (2000) 530 U.S. 290
Lee v. Weisman, (1992) 112 S.Ct. 2649
Sands v. Morongo Unified School District, (1991) 53 Cal. 3d 863
Lemon v. Kurtzman, (1971) 403 U.S. 602

Management Resources:

CDE PROGRAM ADVISORIES
0615.89 Granting credit for passing GED, SPB:88/89-11
WEB SITES
CDE: http://www.cde.ca.gov

WEAPONS AND DANGEROUS INSTRUMENTS

The Board of Trustees desires students and staff to be free from the danger presented by firearms and other weapons and recognizes that they have the right to a safe and secure campus free from psychological and physical harm.

(cf. 3515.3 - District Police/Security Department)
(cf. 3515.3 – District Police/Security Department)
(cf. 5116.1 – Intradistrict Open Enrollment)
(cf. 5131 – Conduct)
(cf. 5138 – Conflict Resolution/Peer Mediation)

Possession of Weapons

The Board prohibits any person other than authorized law enforcement or security personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, or at a school-related or school-sponsored activity away from school, or while going to or coming from school.

Upon ~~he/she has obtain~~ **receiving** prior written permission as specified below, any student ~~who is determined to have brought a firearm to school or possessed a firearm at school, as verified by a school employee, shall be expelled for not less than one year, except that the Board may set an earlier date for readmission on a case by a case basis, in accordance with Board policy and administrative regulation. (Education Code 48915; 20 USC 7151)~~ possessing or threatening others with a weapon, dangerous instrument or imitation firearm is subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations.

(cf. 5144 – Discipline)
(cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Disabilities))

Under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff and the public, any school employee is authorized to confiscate a weapon, dangerous instrument or imitation firearm from any person on school grounds.

(cf. 4158/4258/4358 - Employee Security)

The principal or designee shall notify law enforcement authorities when any student possesses ~~a weapon without permission~~ **a firearm, explosive, or other prohibited weapon or dangerous instrument without permission, sells or furnishes a firearm,** or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10 ; 20 USC 7151)

7.10.13

WEAPONS AND DANGEROUS INSTRUMENTS (continued)

Advance Permission for Possession of a Firearm for Educational Use

A ~~student~~ **parent/guardian of a student** who desires to possess ~~or transport~~ a firearm, or ~~imitation firearm~~ **other prohibited weapon** on school grounds for an educational purpose shall, ~~request prior permission from the principal~~ at least five school days in advance of the planned possession, **submit a written request to the principal which explains the planned use of the weapon and the duration.** ~~The student's parent/guardian shall provide written permission explaining the planned use of the weapon and the duration.~~ The student shall also submit a written explanation from the staff person responsible for the school-sponsored activity or class.

The principal may grant permission for such possession when he/she determines that it is ~~On a case-by-case basis, the principal shall determine whether to grant permission for such possession when~~ necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, he/she shall provide the student and staff person with a written explanation regarding any limitations and the permissible duration of the student's possession.

When the principal **or designee grants permission, he/she shall take all** ~~and/or a staff member with knowledge of firearm safety shall inspect the weapon to ensure that~~ necessary ~~safety~~ precautions ~~have been taken, including inspection~~ to ensure **the safety of all persons on school grounds, including, but not limited to, inspecting a firearm to verify** that no live ammunition is present. **Any weapon allowed** ~~The firearm~~ shall be stored in a locked vehicle or in an appropriate, locked container before and after ~~educational activity~~ **its authorized use.**

A student granted permission to possess a **weapon** ~~firearm~~ may be suspended and/or expelled if he/she possesses or uses the weapon inappropriately.

Possession of Pepper Spray

To prevent potential misuse that may harm students or staff, students are prohibited from carrying tear gas or tear gas weapons such as pepper spray on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

(cf. 5125 - Student Records)

7.10.14

WEAPONS AND DANGEROUS INSTRUMENTS (continued)

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The strategy shall also provide a method of informing staff, students and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

~~*(cf. 5138 - Conflict Resolution/Peer Mediation)*~~

Legal Reference:

EDUCATION CODE
35291 Governing board to prescribe rules for discipline of the schools
48900 Grounds for suspension/expulsion
48902 Notification of law enforcement authorities
48915 Required recommendation for expulsions
48916 Readmission
49330-49335 Injurious objects
PENAL CODE
245 Assault with deadly weapon
417.4 Imitation firearm; drawing or exhibiting
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school
653k Soliciting a minor to commit certain felonies
12001 Control of deadly weapons
12020-12036 Unlawful carrying and possession of concealed weapons
12220 Unauthorized possession of a machinegun
12401 Tear gas
12550-12556 BB devices and imitation firearms
UNITED STATES CODE, TITLE 20
6301-7941 No Child Left Behind Act; especially:
7151 Gun-Free Schools Act

Management Resources:

CSBA PUBLICATIONS
911: A Manual for Schools and the Media During a Campus Crisis, 2001
Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999
CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICAITONS
0401.01 Protecting Student Identification in Reporting Injurious Objects
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Crime and Violence Prevention Center: http://www.safestate.org
California Department of Education, Safe Schools: http://www.cde.ca.gov/ls/ss
National Alliance for Safe Schools: http://www.safeschools.org
National School Safety Center: http://www.nssc1.org
U.S. Department of Education, Office of Sate and Drug Free Schools: http://www.ed.gov/about/offices/list/osdfs/index.html

Policy adopted: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

7.10.15

WEAPONS AND DANGEROUS INSTRUMENTS

Prohibited weapons and dangerous instruments include, but are not limited to: **(Education Code 48915, 49330; Penal Code 626.10, 16100-17350, 30310)**

1. Firearms: pistols, revolvers, shotguns, rifles, "zip guns," "stun guns," tasers, and any other device capable of propelling a projectile by the force of an explosion or other form of combustion

2. Ammunition or reloaded ammunition

~~2~~3. Knives: any dirks, daggers, **knives, razor blades, box cutters** or other weapons with a fixed, sharpened blade fitted primarily for stabbing, weapons with a blade fitted primarily for stabbing, weapons with a blade longer than ~~3~~2-1/2 inches, folding knives with a blade that locks into place, and razors with an unguarded blade (Education Code 48915)

~~3~~4. Explosive and/or incendiary devices: pipe bombs, time bombs, cap guns, containers of inflammable fluids, and other hazardous devices

~~4~~5. Any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, carbon dioxide pressure or spring action, or any spot marker gun (Penal Code 626.10)

~~5~~6. Any other dangerous device, instrument or weapon, especially those defined in Penal Code 12020, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon

~~6~~7. Any imitation firearm, defined as a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm (Education Code 48900)

Any employee may take any weapon or dangerous instrument from the personal possession of a student while the student is on school premises or under the authority of the district. (Education Code 49331, 49332)

(cf. 5145.12 – Search and Seizure)

~~If an employee knows that a student possesses any of the above devices, he/she~~ **In determining whether to take possession of the weapon or dangerous instrument, the employee** shall use his/her own judgment as to the dangerousness of the situation and, based upon this analysis, shall do one of the following:

1. Confiscate the object and deliver it to the principal immediately

7.10.16

WEAPONS AND DANGEROUS INSTRUMENTS (continued)

2. Immediately notify the principal, who shall take appropriate action

3. Immediately notify the local law enforcement agency and the principal

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.3 - District/Police Security Department)
(cf. 4158/4258/4358 - Employee Security)

When informing the principal about the possession or seizure of a weapon or dangerous **instrument,** ~~device,~~ the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of ~~any seizure~~ **the possession.**

The principal shall report any possession of a weapon or dangerous instrument, including imitation firearm, to the student's parents/guardians by telephone or in person, and shall follow this notification with a letter.

The employee shall retain possession of the instrument until the risk of its use as a weapon has dissipated or, upon the request of the student's parent/guardian, until the parent/guardian appears and personally takes possession. (Education Code 49331, 49332)

CHILD ABUSE PREVENTION AND REPORTING

Definitions

Child abuse or neglect includes the following: (Penal Code 11165.5, 11165.6)

1. A physical injury inflicted by other than accidental means on a child by another person

2. Sexual abuse of a child **including sexual assault or sexual exploitation,** as defined in Penal Code 11165.1

3. Neglect as defined in Penal Code 11165.2

4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3

5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)

2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment (Penal Code 11165.6)

(cf. 3515.3 - District Police/Security Department)

3. An injury resulting from the exercise by a teacher, vice principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)

(cf. 5144 - Discipline)

4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, to protect himself/herself, or to obtain weapons or other dangerous objects within the control of the student (Education Code 49001)

5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student (Education Code 49001)

7.10.18

CHILD ABUSE PREVENTION AND REPORTING (continued)

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; **licensed nurses or health care providers;** and administrators, presenters, or counselors of a child abuse prevention program. (Penal Code 11165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. **However, *reasonable suspicion* does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect.** (Penal Code 11166)

Reportable Offenses

A mandated reporter shall make a report using the procedures provided below whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11166.05)

Any person shall notify a peace officer if he/she reasonably believes that he/she has observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury, where the victim is a child under age 14. (Penal Code 152.3, 288)

Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

7.10.19

CHILD ABUSE PREVENTION AND REPORTING (continued)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom he/she knows or reasonably suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

Reporting Procedures

1. Initial Telephone Report

   Immediately or as soon as practicably possible after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11166)

   CSOC/ACCESS
   101 Cirby Hills Drive, Ste 5, Roseville, CA 95678
   ~~**1-888-886-5401**~~ **(916) 872-6549**

   When the **initial** telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

2. Written Report

   Within 36 hours of receiving the information concerning the incident, the mandated reporter shall **then** prepare, and either send, fax, or electronically submit to the appropriate agency, a written **follow-up** report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

   ~~Mandated reporters may obtain copies of the Department of Justice form from either the district or the appropriate agency.~~

   The Department of Justice form may be obtained from the district office or other appropriate agencies, such as the county probation or welfare department or the police or sheriff's department.

   Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

7.1020

CHILD ABUSE PREVENTION AND REPORTING (continued)

a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter

b. The child's name and address, present location and, where applicable, school, grade, and class

c. The names, addresses, and telephone numbers of the child's parents/guardians

d. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information

e. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him/her. (Penal Code 11167)

~~Information relevant to the incident of child abuse or neglect may also be given to an investigator from an agency that is investigating the case. (Penal Code 11167)~~

The mandated reporter may give to an investigator from an agency investigating the case, including a licensing agency, any information relevant to an incident of child abuse or neglect or to a report made for serious emotional damage pursuant to Penal Code 11166.05. (Penal Code 11167)

3. Internal Reporting

The mandated reporter shall not be required to disclose his/her identity to **his/her supervisor,** the principal**, or the Superintendent or designee.** (Penal Code 11166)

Employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the principal or designee as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal or designee so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

7.10.21

CHILD ABUSE PREVENTION AND REPORTING (continued)

He/she may provide or mail a copy of the written report to the principal or Superintendent or designee without his/her signature or name.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

Training

Training of mandated reporters shall include child abuse identification and reporting. (Penal Code 11165.7)

Training shall also include guidance in the appropriate discipline of students, physical contact with students, and maintenance of ethical relationships with students to avoid actions that may be misinterpreted as child abuse.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 5145.7 - Sexual Harassment)

Victim Interviews

Whenever a representative of ~~an~~ **the Department of Social Services or another government** agency investigating suspected child abuse or neglect deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.

2. The selected person shall not participate in the interview.

3. The selected person shall not discuss the facts or circumstances of the case with the child.

7.10.22

CHILD ABUSE PREVENTION AND REPORTING (continued)

4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

Peace officers shall be asked to sign an appropriate release or acceptance of responsibility form.

(cf. 5145.11 - Questioning and Apprehension)

Parent/Guardian Complaints

Upon request, the Superintendent or designee shall provide parents/guardians with **a copy of this administrative regulation which contains** procedures **for reporting** ~~that describe how to report~~ suspected child abuse occurring at a school site to appropriate agencies. For parents/guardians whose primary language is other than English, such procedures shall be in their primary language and, when communicating orally regarding those procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint **about an employee** to any district employee, that employee shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.

(cf. 1312.1 - Complaints Concerning District Employees)

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 4650.

(cf. 1312.3 - Uniform Complaint Procedures)

7.10.23

CHILD ABUSE PREVENTION AND REPORTING (continued)

Notifications

The Superintendent or designee shall provide all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, informs them of their reporting obligations under Penal Code 11166, and of their confidentiality rights under Penal

Code 11167. The district shall also provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

Before beginning employment, ~~employees~~ **any person who will be a mandated reporter by virtue of his/her position** shall sign the statement indicating that they have knowledge of the reporting obligations under Penal Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Superintendent or designee. (Penal Code 11166.5)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee shall also notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his/her professional capacity or outside the scope of his/her employment. Any other person making a report shall not incur civil or criminal liability unless it can be proven that he/she knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)

2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, he/she may be guilty of a crime punishable by a fine and/or imprisonment. (Penal Code 11166)

3. No employee shall be subject to any sanction by the district for making a report. (Penal Code 11166)

7.10.24

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES)

A student identified as an individual with disabilities pursuant to the Individuals with Disabilities Education Act (IDEA) **20 USC 1400-1482,** is subject to the same grounds for suspension and expulsion which apply to students without disabilities.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Procedures for Students Not Yet Eligible for Special Education Services

A student who has not been officially identified as a student with disabilities pursuant to IDEA and who has engaged in behavior that violated the district's code of student conduct may assert any of the protections under IDEA only if the district *had knowledge* that the student is disabled before the behavior that precipitated the disciplinary action occurred. (20 USC 1415(k)(5); 34 CFR 300.534)

The district shall be deemed to *have knowledge* that the student has a disability if one of the following conditions exists: (20 USC 1415(k)(5); 34 CFR 300.534)

1. The parent/guardian has expressed concern to district supervisory or administrative personnel in writing, or to a teacher of the student, that the student is in need of special education or related services.

2. The parent/guardian has requested an evaluation of the student for special education pursuant to 34 CFR 300.300-300.311.

*(cf. 6164.4 – Identification **and Evaluation** of Individuals for Special Education)*

3. The teacher of the student or other district personnel has expressed specific concerns directly to the district's director of special education or to other supervisory district personnel about a pattern of behavior demonstrated by the student.

The district would be deemed to *not have knowledge* that a student is disabled if the parent/guardian has not allowed the student to be evaluated for special education services or has refused services. In addition, the district would be deemed to *not have knowledge* if the district conducted an evaluation pursuant to 34 CFR 300.300-300.311 and determined that the student was not an individual with a disability. When the district is deemed to not have knowledge of the disability, the student shall be disciplined in accordance with procedures established for students without disabilities who engage in comparable behavior. (20 USC 1415(k)(5); 34 CFR 300.534)

If a request is made for an evaluation of a student during the time period in which the student is subject to disciplinary measures pursuant to 34 CFR 300.530, the evaluation shall be conducted in an expedited manner. Until the evaluation is completed, the student shall remain in the educational placement determined by school authorities. (20 USC 1415(k)(5); 34 CFR 300.534)

7.10.25

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

Suspension

The Superintendent or designee may suspend a student with a disability for up to 10 consecutive school days for a single incident of misconduct, and for up to 20 school days in a school year, as long as the suspension(s) does not constitute a change in placement pursuant to 34 CFR 300.536. (Education Code 48903; 34 CFR 300.530)

The principal or designee shall monitor the number of days, including portions of days, in which a student with a valid individualized education program (IEP) has been suspended during the school year.

(cf. 6159 - Individualized Education Program)

The district shall determine, on a case-by-case basis, whether a pattern of removals of a student from his/her current educational placement for disciplinary reasons constitutes a change of placement. A *change of placement* shall be deemed to have occurred under any of the following circumstances: (34 CFR 300.536)

1. The removal is for more than 10 consecutive school days.

2. The student has been subjected to a series of removals that constitute a pattern because of all of the following:

   a. The series of removals total more than 10 school days in a school year.

   b. The student's behavior is substantially similar to his/her behavior in previous incidents that resulted in the series of removals.

   c. Additional factors, such as the length of each removal, the total amount of time the student has been removed, and the proximity of the removals to one another, indicate a change of placement.

If the removal has been determined to be a *change of placement* as specified in items #1-2 above, the student's IEP team shall determine the appropriate educational services. (34 CFR 300.530)

Services During Suspension

Any student suspended for more than 10 school days in the same school year shall continue to receive services during the term of the suspension. School personnel, in consultation with at least one of the student's teachers, shall determine the extent to which services are needed as provided in 34 CFR 300.101(a), so as to enable the student to continue to participate in the

7.10.26

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

general education curriculum in another setting and to progress toward meeting the goals as set out in his/her IEP. (20 USC 1412(a)(1)(A); 34 CFR 300.530)

If a student with disabilities is excluded from school bus transportation, the student shall be provided with an alternative form of transportation at no cost to the student or his/her parent/guardian, provided that transportation is specified in his/her IEP. (Education Code 48915.5)

(cf. 3541.2 - Transportation for Students with Disabilities)

Interim Alternative Educational Placement Due to Dangerous Behavior

The district may unilaterally place a student with a disability in an appropriate interim alternative educational setting for up to 45 school days, without regard to whether the behavior is a manifestation of the student's disability, when the student commits one of the following acts while at school, going to or from school, or at a school-related function: (20 USC 1415(k)(1)(G); 34 CFR 300.530)

1. Carries or possesses a weapon, as defined in 18 USC 930

2. Knowingly possesses or uses illegal drugs

3. Sells or solicits the sale of a controlled substance as identified in 21 USC 812(c), Schedules I-V

4. Inflicts serious bodily injury upon another person as defined in 18 USC 1365

The student's interim alternative educational setting shall be determined by his/her IEP team. (20 USC 1415(k)(1)(G), 34 CFR 300.531)

On the date the decision to take disciplinary action is made, the parents/guardians of the student shall be notified of the decision and provided the procedural safeguards notice pursuant to 34 CFR 300.504. (20 USC 1415(k)(1)(H); 34 CFR 300.530)

A student who has been removed from his/her current placement because of dangerous behavior shall receive services, **although in another setting,** to the extent necessary to allow him/her to participate in the general education curriculum and to progress toward meeting the goals set out in his/her IEP. As appropriate, the student shall also receive a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur. (20 USC 1415(k)(1)(D); 34 CFR 300.530)

7.10.27

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

Manifestation Determination

The following procedural safeguards shall apply when a student is suspended for more than 10 consecutive school days, when a series of removals of a student constitutes a pattern, or when a change of placement of a student is contemplated due to a violation of the district's code of conduct:

1. **Notice:** On the date the decision to take disciplinary action is made, the parents/guardians of the student shall be notified of the decision and provided the procedural safeguards notice pursuant to 34 CFR 300.504. (20 USC 1415(k)(1)(H); 34 CFR 300.530)

(cf. 5145.6 - Parental Notifications)
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

2. **Manifestation Determination Review:** Immediately if possible, but in no case later than 10 school days after the date the decision to take disciplinary action is made, a manifestation determination review shall be made of the relationship between the student's disability and the behavior subject to the disciplinary action. (20 USC 1415(k)(1)(E); 34 CFR 300.530)

   At the manifestation determination review, the district, the student's parent/guardian, and relevant members of the IEP team (as determined by the district and parent/guardian) shall review all relevant information in the student's file, including the student's IEP, any teacher observations, and any relevant information provided by the parents/guardians, to determine whether the conduct in question was either of the following: (20 USC 1415(k)(1)(E); 34 CFR 300.530)

   a. Caused by or had a direct and substantial relationship to the student's disability

   b. A direct result of the district's failure to implement the student's IEP, in which case the district shall take immediate steps to remedy those deficiencies

   If the manifestation review team determines that a condition in either #a or #b above was met, the conduct shall then be determined to be a manifestation of the student's disability. (20 USC 1415(k)(1)(E); 34 CFR 300.530)

7.10.28

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

3. **Determination that Behavior is a Manifestation of the Student's Disability:** When the conduct has been determined to be a manifestation of the student's disability, the IEP team shall conduct a functional behavioral assessment, unless a functional behavioral assessment had been conducted before the occurrence of the behavior that resulted in the change of placement, and shall implement a behavioral intervention plan for the student. If a behavior intervention plan has already been developed, the IEP team shall review the behavioral intervention plan and modify it as necessary to address the behavior. (20 USC 1415(k)(1)(F); 34 CFR 300.530)

   The student shall be returned to the placement from which he/she was removed, unless the parent/guardian and district agree to a change of placement as part of the modification of the behavioral intervention plan. (20 USC 1415(k)(1)(F); 34 CFR 300.530)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

4. **Determination that Behavior is Not a Manifestation of the Student's Disability:** If the manifestation determination review team determines that the student's behavior was not a manifestation of his/her disability, the student may be disciplined in accordance with the procedures for students without disabilities. (20 USC 1415(k)(1)(D); 34 CFR 300.530)

   The student shall receive services to the extent necessary to participate in the general education curriculum in another setting and to allow him/her to progress toward meeting the goals set out in his/her IEP. As appropriate, the student shall also receive a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur. (20 USC 1415(k)(1)(D); 34 CFR 300.530)

(cf. 6158 - Independent Study)
(cf. 6185 - Community Day School)

Due Process Appeals

If the parent/guardian disagrees with any district decision regarding placement under 34 CFR 300.530 (suspension and removal for dangerous circumstances) or 34 CFR 300.531 (interim alternative placement), or the manifestation determination under 34 CFR 300.530(e), he/she may appeal the decision by requesting a hearing. The district may request a hearing if the district believes that maintaining the student's current placement is substantially likely to result in injury to the student or others. In order to request a hearing, the requesting party shall file a complaint pursuant to 34 CFR 300.507 and 300.508(a) and (b). (20 USC 1415(k)(3); 34 CFR 300.532)

7.10.29

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

Whenever a hearing is requested as specified above, the parent/guardian or the district shall have an opportunity for an expedited due process hearing consistent with requirements specified in 34 CFR 300.507, 300.508 (a)-(c), and 300.510-300.514.

If the student's parent/guardian or the district has initiated a due process hearing under 34 CFR 300.532 as detailed above, the student shall remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the 45-day time period, whichever occurs first, unless the parent/guardian and district agree otherwise. (20 USC 1415(k)(4); 34 CFR 300.533)

Readmission

Readmission procedures for students with disabilities shall be the same as those used for all students. Upon readmission, an IEP team meeting shall be convened.

Suspension of Expulsion

The Board of Trustees's criteria for suspending the enforcement of an expulsion order shall be applied to students with disabilities in the same manner as they are applied to all other students. (Education Code 48917)

Notification to Law Enforcement Authorities

Law enforcement notification requirements involving students with disabilities shall be the same as those specified for all students in AR 5144.1 - Suspension and Expulsion/Due Process.

~~Prior to the suspension or expulsion of any student with a disability, the principal or designee shall notify appropriate city or county law enforcement authorities of any act of assault with a deadly weapon which may have violated Penal Code 245. (Education Code 48902)~~

~~The principal or designee also shall notify appropriate city or county law enforcement authorities of acts by any student with a disability which may involve the possession or sale of narcotics or of a controlled substance or possession of weapons or firearms in violation of Penal Code 626.9 and 626.10. (Education Code 48902)~~

~~Within one school day after a suspension or expulsion of a student with disabilities, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any act by the student which may violate Education Code 48900(c) or (d), relating to the possession, use, offering or sale of controlled substances, alcohol or intoxicants of any kind. (Education Code 48902)~~

(cf. 5131.7 - Weapons and Dangerous Instruments)

7.10.30

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

Report to County Superintendent of Schools

The Superintendent or designee shall report to the County Superintendent when any special education student has been expelled or suspended for more than 10 school days. The report shall include the student's name, last known address, and the reason for the action. (Education Code 48203)

Legal Reference: (see next page)

7.10.31

SUSPENSION AND EXPULSION/DUE PROCESS (STUDENTS WITH DISABILITIES) (continued)

Legal Reference:

EDUCATION CODE
35146 Closed sessions (re suspensions)
35291 Rules (of governing board)
48203 Reports of severance of attendance of disabled students
48900-48925 Suspension and expulsion
56000 Special education; legislative findings and declarations
56320 Educational needs; requirements
56321 Development or revision of individualized education program
56329 Independent educational assessment
56340-56347 Individual education program teams
56505 State hearing
PENAL CODE
245 Assault with deadly weapon
626.2 Entry upon campus after written notice of suspension or dismissal without permission
626.9 Gun-Free School Zone Act
626.10 Dirks, daggers, knives, razors or stun guns
UNITED STATES CODE, TITLE 18
930 Weapons
1365 Serious bodily injury
UNITED STATES CODE, TITLE 20
1412 State eligibility
1415 Procedural safeguards
UNITED STATES CODE, TITLE 21
812(c) Controlled substances
UNITED STATES CODE, TITLE 29
706 Definitions
794 Rehabilitation Act of 1973, Section 504
CODE OF FEDERAL REGULATIONS, TITLE 34
104.35 Evaluation and placement
104.36 Procedural safeguards
300.1-300.818 Assistance to states for the education of students with disabilities, especially:
300.530-300.537 Discipline procedures
COURT DECISIONS
Schaffer v. Weast (2005) 125 S. Ct. 528
Parents of Student W. v. Puyallup School District, (1994 9th Cir.) 31 F.3d 1489
M.P. v. Board of Trustees of Grossmont Union High School District, (1994) 858 F.Supp. 1044
Honig v. Doe, (1988) 484 U.S. 305

Management Resources:

FEDERAL REGISTER
Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845
WEB SITES
California Department of Education, Special Education: http://www.cde.ca.gov/sp/se
U.S. Department of Education, Office of Special Education Programs:
http://www.ed.gov/about/offices/list/osers/osep/index.html

Regulation approved: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

7.10.32

QUESTIONING AND APPREHENSION

~~Law enforcement officers have the right to interview and question students on school premises. When such an interview is requested, the principal or designee shall ascertain the officer's identity, official capacity, and the authority under which he/she acts. If the officer needs to interview or question the student immediately, the principal or designee shall accommodate the process in a way that causes the least possible disruption to the school, gives the student appropriate privacy, and models exemplary cooperation with community law enforcement authorities.~~

The Governing Board believes that the safety of district students and staff is essential to achieving the goal of student learning. In accordance with standards specified in law, law enforcement officers may interview and question students on school premises and may remove them when appropriate.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 3515.3 - District Police/Security Department)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5145.12 - Search and Seizure)

The Superintendent or designee shall collaborate with local law enforcement agencies to establish procedures which enable law enforcement officers to carry out their duties on school campus, including, when necessary, the questioning and/or apprehension of students.

When any law enforcement officer requests an interview with a student, the principal or designee shall request the officer's identity, his/her official capacity, and the legal authority under which the interview is to be conducted. The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.

The principal or designee shall accommodate the interview in a way that causes the least possible disruption for the student and school and provides the student appropriate privacy.

At the law enforcement officer's discretion and with the student's approval, the principal or designee may be present during the interview.

Except in cases of child abuse or neglect, the principal or designee shall notify the student's parent/guardian **as soon as practicable after the law enforcement officer has interviewed the student** ~~when a law enforcement officer requests an interview~~ on school premises.

~~At the law officer's discretion and with the student's approval, the principal or designee may be present during the interview.~~

7.10.33

QUESTIONING AND APPREHENSION (continued)

~~If the law officer finds it necessary to remove the student from school, the principal or designee shall first ascertain the reason for such action. Upon releasing the student, the principal or designee shall immediately attempt to inform the student's parent/guardian.~~

If a minor student is removed from school into the custody of law enforcement, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)

Personnel responsible for releasing a student from school custody shall exercise extreme diligence to prevent such release to any unauthorized or unidentified person.

(cf. 5142 - Safety)

Subpoenas

Although subpoenas may legally be served at school **on students age 12 or older**, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. ~~In these situations~~ **When served at school, the principal or designee shall take reasonable** steps ~~should be taken to ensure a minimum of embarrassment or~~ **to protect the student's privacy rights and to minimize** loss of class time for the student.

Legal Reference: (see next page)

7.10.34

QUESTIONING AND APPREHENSION (continued)

Legal Reference:

EDUCATION CODE
44807 Duty concerning conduct of pupils
48264 Arrest of truants
48265 Delivery of truant
48902 Notice to law authorities
48906 Release of minor pupil to peace officers; notice to parent, guardian or relative
48909 Narcotics and other hallucinogenic drugs (re arrest)
CODE OF CIVIL PROCEDURE
416.60 Service of summons or complaint to a minor
PENAL CODE
830-832.8 re peace officers
~~*833-851.85 re arrests*~~
1328 Service of subpoena
WELFARE AND INSTITUTIONS CODE
627 Custody of minor
CODE OF REGULATIONS, TITLE 5
303 Duty to remain at school
COURT DECISIONS
Camreta v. Greene, (2011) 131 S. Ct. 2020
People v. Lessie, (2010) 47 Cal. 4th 1152
In re William V. (2003) 111 Cal. App. 4th 1464
~~*People v. Burton (1971) 6 Cal. 3d 375*~~
~~*In re Donaldson (1969) 269 Cal. App. 2d 509*~~
~~*Baines v. Brady (1953) 122 Cal. App. 2d 957, 960*~~
~~*In the matter of Paul P., 85 Daily Journal D.A.R. 2594*~~
ATTORNEY GENERAL OPINIONS
54 Ops. Cal. Atty. Gen. 96 (1971)
34 Ops. Cal. Atty. Gen. 93 (1959)
~~*32 Ops. Cal. Atty. Gen. 96 (1958)*~~

QUESTIONING AND APPREHENSION

Questioning on School Grounds

The school shall keep a record of any interviews of students by law officers on school premises. Such records shall include the date and time, name and identifying number of the officer, the agency employing the officer and his/her official capacity, the time when he/she arrived and left, the fact that the principal or designee was or was not present during the interview, the reason for the questioning and/or release, and any other pertinent information.

Apprehension

Police officers, officers of the juvenile court, and other authorized law enforcement officials have an absolute right to enter a school to take a student into custody or to make an arrest of a student.

If a minor student is removed from school into the custody of a peace officer, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)

The principal or designee shall record the time(s) of contact or attempted contact with the parent/guardian.

If the student is suspected of being a victim of child abuse, the Superintendent or designee shall give the telephone number and address of the student's parent/guardian to the law enforcement officer, and the officer then has the responsibility of immediately notifying the parent/guardian. (Education Code 48906)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

The Superintendent or designee shall immediately be notified of the student's removal. This initial verbal notice will be followed by a written report by the principal or designee and shall include the date and time of arrest, the identity, badge number and official capacity of the officer and the reason for release.

REVISED

QUESTIONING AND APPREHENSION BY LAW ENFORCEMENT

QUESTIONING OF STUDENTS BY LAW ENFORCEMENT

Instructions to law enforcement: In response to the decision of the 9th Circuit Court of Appeals in Greene v. Camreta, the ___*insert district name*___ requests that law enforcement officials provide the information below prior to interviewing a district student on school grounds as part of an investigation. Failure to provide this information or satisfy the criteria below may result in the principal or designee's refusal to allow the interview to proceed. Your cooperation is appreciated.

Please indicate, by checking the box below, the authority upon which this student interview is based:

- ☐ Parent/guardian consent
- ☐ Court order or warrant
- ☐ Exigent circumstances

Name of Interviewer and Badge Number	Student's Name
Interviewer Signature	Date of Interview
Name of Agency	Name of School Official Receiving Form

NEW

NONDISCRIMINATION/HARASSMENT

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6164.6 - Identification and Education under Section 504)

The Board of Trustees shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.2 - Guidance/Counseling Services)

The Board prohibits **discrimination,** intimidation or harassment of any student by any employee, student or other person in the district. **Prohibited harassment includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe and pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the purpose or effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects the student's educational opportunities.** ~~Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.~~

The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.

(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 5145.7 - Sexual Harassment)

Students who **engage in discrimination or harassment in violation of law, Board policy, or administrative regulation** ~~harass other students~~ shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment **or prohibited discrimination** ~~may~~ **shall** be subject to disciplinary action, up to and including dismissal.

7.1038

NONDISCRIMINATION/HARASSMENT (continued)

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21- Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131 - Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Grievance Procedures

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination **and harassment** and inquiries regarding the district's nondiscrimination policies:

Director of Human Resources
~~Assistant Superintendent of Personnel Services~~
~~810 J Street~~ **600 Sixth Street, Suite 400**
Lincoln, CA 95648
916-645-6350

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)

Any student who feels that he/she ~~is being harassed~~ **has been subjected to discrimination or harassment** should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student **or school employee** who observes an incident of **discrimination or** harassment should report the ~~harassment~~ **incident** to ~~a school employee~~ **the Coordinator or principal**, whether or not the victim files a complaint.

~~Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination.~~ Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.

The Superintendent or designee shall ensure that the student handbook clearly describes the district's nondiscrimination policy, procedures for filing a complaint regarding discrimination or harassment, and the resources that are available to students who feel that they have been the victim of discrimination or harassment. The district's policy may also be posted on the district website or any other location that is easily accessible to students.

7.1039

NONDISCRIMINATION/HARASSMENT (continued)

Legal Reference:

EDUCATION CODE
~~*200-262.4 Prohibition of discrimination on the basis of sex, especially:*~~
~~*221.5 Prohibited sex discrimination*~~
~~*221.7 School-sponsored athletic programs; prohibited sex discrimination*~~
~~*48900.3 Suspension or expulsion for act of hate violence*~~
~~*48900.4 Suspension or expulsion for threats or harassment*~~
~~*48904 Liability of parent/guardian for willful student misconduct*~~
~~*48907 Student exercise of free expression*~~
48950 Freedom of speech
49020-49023 Athletic programs
~~*51006-51007 Equitable access to technological education programs*~~
51500 Prohibited instruction or activity
51501 Prohibited means of instruction
60044 Prohibited instructional materials
CIVIL CODE
1714.1 Liability of parents/guardians for willful misconduct of minor
PENAL CODE
422.55 Definition of hate crime
422.6 Crimes, harassment
CODE OF REGULATIONS, TITLE 5
4600-4687 Uniform Complaint Procedures
4900-4965 Nondiscrimination in elementary and secondary education programs
~~*4621 District policies and*~~ *procedures*
~~*4622 Notice requirements*~~
~~*PENAL CODE*~~
~~*422.55 Interference with constitutional right or privilege*~~
UNITED STATES CODE, TITLE 20
1681-1688 Title IX of the Education Amendments of 1972
UNITED STATES CODE, TITLE 42
2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
CODE OF FEDERAL REGULATIONS, TITLE 34
100.3 Prohibition of discrimination on basis of race, color or national origin
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
106.9 Notification of nondiscrimination on basis of sex
COURT DECISIONS
Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567
Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS
Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010
CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES
California Student Safety and Violence Prevention - Laws and Regulations, April 2004
FIRST AMENDMENT CENTER PUBLICATIONS
Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006
NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS
Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004

7.10.40

NONDISCRIMINATION/HARASSMENT (continued)

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Notice of Non-Discrimination, January 1999
~~*OFFICE OF CIVIL RIGHTS PUBLICATIONS*~~
~~*Notice of Non-Discrimination, January, 1999*~~
~~*Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance, 59 FR 47, March, 1994*~~
WEB SITES
CSBA: http://www.csba.org
California Safe Schools Coalition: http://www.casafeschools.org
California Department of Education: http://www.cde.ca.gov
First Amendment Center: http://www.firstamendment.org
National School Boards Association: http://www.nsba.org
U.S. Department of Education, Office of Civil Rights: http://www.ed.gov/offices/OCR

Policy adopted: September 4, 2007
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

7.10.41

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Food Service Audit
NSLP Coordinated Review

AGENDA ITEM AREA:
Information

REQUESTED BY:
Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:
Yes

DEPARTMENT:
Nutrition Services

FINANCIAL INPUT/SOURCE:
Nutrition Services Fund

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:
This past spring, the Nutrition Services Department was audited by the California Department of Education, Nutrition Services Division for the National School Lunch Program review. The audit went very well and the Nutrition Services Department received compliments from the auditor on their largely clean review.

Only a few areas required clarification or improvement. They included a few omissions on the free/reduced lunch applications, an oversight regarding portion sizes on one menu, addition of Human Resources to the Nutrition Civil Rights Complaint Procedures, some additional discrimination training and an oversight regarding posting nutrition information at the LHS snack bar.

The most significant comment revolved around the formation of a student wellness committee to provide oversight as the new national food regulations are rolled out over the next two years. The Director of Nutrition Services will chair the committee. Membership will include teachers, staff and students from school sites as well as community representation. The charge of the committee will be to update the wellness board policy and assure the policy is implemented district-wide. Please see the attached goals for the committee's first year of activity. The formation of the wellness committee will enhance the nutrition services program for students and parents.

RECOMMENDATION:
Staff recommends the Board of Trustees accept this audit.

7.11

NSLP COORDINATED REVIEW EFFORT (CRE)

SUMMATION REPORT

AGENCY NAME:		CNIPS ID:	REVIEW ID:
Western Placer USD		02140-SN-31-PSD	6837
ADDRESS:	**CITY:**	**ZIP:**	**COUNTY:**
600 Sixth St. Ste. 400	Lincoln	95648	Placer
CONTACT PERSON: ☐ Ms ☒ Mr ☐ Dr		**TITLE:**	**TELEPHONE:**
Jeff Dardis		Food Service Director	(916) 645-6373

AGREEMENT TYPE REVIEWED:
☒ National School Lunch Program ☐ School Breakfast
☐ USDA Donated Foods ☐ State Meal Mandate
☐ After School Snack ☐ Seamless Summer Feeding Option

REVIEW TYPE: ☒ INITIAL ☐ FOLLOW-UP #1 ☐ FOLLOW-UP #2 ☐ 90 DAY ☐ PROGRAM ASSISTANCE

SITES VISITED:	PERSONNEL CONTACTED:
Frist Street, Glen Edwards Middle, Lincoln High	Jeff Dardis, Liz Toff†

AREAS REVIEWED FOR COMPLIANCE

CRITICAL AREAS
- **PS I** **Part One - Certification/Benefit Issuance**
- Part Two - Counting/Claiming
- **PS II** **Meal Elements/Menu Items**

GENERAL AREAS
- **1 Free and Reduced Price Process/Verification**
- 2 Meal Patterns/Nutrient Standards
- **3 Civil Rights/Child with Special Needs**
- 4 Monitoring Site Responsibilities
- 5 Reporting and Record Keeping
- **6 Safety/Sanitation/Wellness**

PROGRAM AREAS
- 7 XII Procurement
- 8 Evaluation For Management Company
- 9 Storage/Processing/Inventory Management
- 10 State Meal Mandate
- **11 FMNV/Competitive Foods & Beverage Sales**
- **12 School Breakfast Program**
- 13 After School Snack Program
- 14 Seamless Summer Feeding Option

PROGRAM ASSISTANCE AREAS
- 15 Financial Management
- 16 Other

SUMMARY OF REVIEW FINDINGS

REVIEW MONTH: February 2012 **REVIEW DATE:** April 24, 2012

☒ The underlined areas were not in compliance. The attached sheets summarize the problems identified during the review and provide space for the sponsor to document corrective action (CAD) and to indicate the date implemented.
☒ One or more Critical Area exceeded PS I or PS II thresholds.
☒ One or more General or Program Areas were not in compliance.
☒ A FOLLOW-UP CRE review may be required because of non-compliance in Critical Areas.

Review findings may result in fiscal action, which may be decreased after submission and review of Corrective Action Documentation (CAD).
FAILURE TO SUBMIT CAD ON TIME COULD RESULT IN PAYMENTS BEING WITHHELD!

Agency is required to submit corrective action documentation postmarked by: ~~June 22, 2012~~ 7/20

Maryah Stoots, Child Nutrition Consultant
Colusa County Office of Education – Children's Services
345 Fifth Street, Colusa, CA 95932
Office: (530) 458-8206 Fax: (530) 458-3654
mstoots@cde.ca.gov

All program records must be retained for a period of three years plus the current program year.

Agency Representative's Signature:	Date:
Jeff Dardis, FSD	7/19/12
Reviewer's Signature:	**Date:**

(Agency Representative's signature does not designate agreement with reviewer comments)

7.11.1

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer USD	02140-SN-31-PSD	6837

CRITICAL AREA: Performance Standard I – Part I Certification / Benefit Issuance
Each child's application for free and reduced-price lunches is correctly approved of denied in accordance with the application provision. All free, reduced price and paid lunches claimed for reimbursement are served only to children eligible for free, reduced price and paid lunches, respectively; and are counted, recorded, consolidated and reported through a system which consistently yields correct claims.
Reference: 7CFR 210.18

FINDINGS:

1. Review of 50% applications and rosters at selected sites for free and/or reduced price meals revealed errors in certification and/or benefit issuance. All errors found will be recorded twice on the attached S-5 report to statically report 100% of applications.

   First Street Elementary School resulted in five students receiving Free meal benefits in error; one student incorrectly receiving reduced priced benefits and two students eligible for free meals receiving reduced benefits.

   Lincoln High School resulted in one student incorrectly receiving free benefits.

   Reviewer found no certification/benefit issuance errors found at Glen Edwards Middle School.

COMMENTS:

1. SEE REVIEW DOCUMENT S-5, ATTACHED, for detail of each child's application or roster error that must be corrected in order to minimize fiscal action to the School Food Authority. The dates that each error is corrected will be used to process fiscal action and can be used in appeals.

   Results of this review will be forwarded to the Program Integrity Unit for correction of over or under claims.

ACTIONS TO BE TAKEN:

1. Correct all application or roster errors and indicate the date they were corrected below under Corrective action taken. Describe procedures implemented to ensure that the certification and benefit issuance process is permanently corrected.

Corrections to be completed by: June 22, 2012 **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished
Corrective action taken/planned:
We understand your findings and comments regarding the below listed students. Attached please find copies of applications and supportive documentation for your review.

- (see attachment CA1-A) Flores, Antonio – Non-valid case number claimed by reviewer.
  Action: A copy of proof of benefits was provided for confirmation.
  Confirmed 7/12/2012

- (see attachment CA1-B) Isidoro Munoz, Jossue – Incorrect number of household members was used to calculate benefits.
  Action: Application was recalculated with correct amount of household members. Benefits where adjusted from reduce to free and household was notified of change.
  Corrected 5/25/2012

7.11.2

- (see attachment CA1-C) Jacuinde, Jamie & Marisol – For social security number household indicated "no tengo".
  Action: Called household and they provided SS# for Guadalupe Jacuinde (mom).
  Corrected 5/25/2012

- (see attachment CA1-D) Ledezma, Lexuz – Student receiving free benefits in error.
  Action: Found student benefits to be correct. Student is free based on sibling being Directly Certified. Attached is a copy of the Direct Certification (DC) list. Also provided is a copy of the AERIES printout to show students are siblings.
  Confirmed 5/25/2012

- (see attachment CA1-E) Sanches Flores, Irene – Non-valid case number claimed by reviewer.
  Action: Called household to confirm case number. Household stated that it was a Sutter County case #.
  Confirmed 5/25/2012

- (see attachment CA1-F) Villanueva, Alezandra & Denise – For the Social Security number household indicated N/A.
  Action: Called household and they provided SS# for Maribel Villaneva (mom).
  Corrected 5/25/2012

- (see attachment CA1-G) Ramirez, Monica – Student receiving free benefits in error.
  Action: Found student benefits to be correct. Student is free based on sibling being Directly Certified. Attached is a copy of the Direct Certification (DC) list. Also provided is a copy of the AERIES printout to show students are siblings.
  Confirmed 5/25/2012

Implemented Procedures: Determining official will continue to process applications. Confirming official will review all applications for possible errors.

Agency Representative's Signature: Jeff Davis, FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.11.3

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer Unified School District	02140-SN-31-PSD	6837

CRITICAL AREA: Performance Standard II – Meal Elements / Menu Items
Lunches claimed for reimbursement within the school food authority contain menu elements (menu items/food components) that meet the minimum quantities as required by program regulations. Reference: 7CFR 210.10 and 7CFR 210.18

FINDINGS:

1. Portion sizes do not appear to meet the minimum amount as planned or required by the Enhanced Menu Planning Option for the day of review or the week of review.
2. Menu production records do not indication all required areas for production.
3. Offer vs. Served is not properly implemented based on the Enhanced Menu Planning Approach.
4. Minimum weekly requirements of bread/grains are not met.

COMMENTS:

1. On the day of review at Frist Street School, the portion sizes for the fresh fruit (orange) were short from the planned portion. The sites Menu Production Record (MPR) indicated serving size for the fresh fruit was 1 each; however on the day of review only ½ orange was served equaling ¼ cup serving fruit. Also on the day of review at Frist Street, the site recorded and served ½ cup mixed green salad with dressing. The tossed green salad equals ¼ cup Fruit/Vegetable (F/V) serving, not ½ cup as recorded.

   On the day of review at Lincoln High School, the same errors were found. The tossed salad planned for 1 cup serving only equals ½ cup F/V serving. The fresh fruit planned serving size was 1 each; however agency was using small sized fruit equaling a ½ cup F/V contribution.

   On the day of review at Glen Edwards Middle School, crediting Fruits and Vegetables were again in error. Romaine Lettuce serving size of 1 cup will only equal ½ cup credit of F/V. Also 1 each of fresh orange, banana, or pineapple slice will not equal 1 cup F/V with the size of fruit that was served.

2. Agency is using a standardized recipe menu production records (MPR). In order to have a complete MPR it must include: (1) site and date (2) Meal counts (3) Listed menu/menu item (4) Recipe title or code number (5) Contribution to meal pattern (6) Number times recipe (7) number of portions prepared (8) A la carte/adult servings (9) Leftover servings (10) Totals. Agency MPR is missing various requirements. Reviewer has attached a sample MPR for use with standardize recipes.

3. Offer vs. Serve is not implemented correctly. Glen Edwards Middle School students at the snack bar are only allowed fruit OR milk with entree choice. Since students were not offered all meal components in the snack bar window, all meals served at that point of service for the day of review will be disallowed. Reviewer will disallow 62 free 18 reduced 27 paid meals which were served through the snack bar window and not offered all meal components. In the main service line students are only allowed to take milk OR water OR juice but are not allowed to take more than one option. All meals taken were reimbursable at the main service line regardless of milk offering resulting in no meals being disallowed. Other beverage offerings should not interfere with the student's ability to take milk. Students should be able to take milk, juice, and water should they choose.

   Lincoln High School students were only allowed to take milk OR water but not both. All meals taken were reimbursable at the main service line regardless of milk offering resulting in no meals being disallowed. Other beverage offerings should not interfere with the student's ability to take milk. Students should be able to take milk, juice, and water should they choose.

7.11.4

First Street Elementary School completed offer vs serve correctly, however were not allowed to choose any and all of the fruit and vegetable offerings. On the day of review students had to choose either fresh oranges or canned peaches, but could not take both.

4. Agency was short Bread/Grain (B/G) components in the week of review, February 6-10, 2012 at all sites. Agency offered variety of F/V offering and meet minimum offerings but are not correctly crediting serving sizes of F/V on MPR.

ACTIONS TO BE TAKEN:

1. Agency should review the USDA Food Buying Guide to accurately report correct portion sizes of all fruits and vegetables served. Develop a procedure for staff to accurately documents required portion sizes as served. Provide reviewer with one week of completed MPR.

2. Review attached sample menu production records (MPR). Revise current MPR to include all require fields to accurately reflect menu items served.

3. Develop and implement a procedure to accurately allow students to select three of the five meal components. Provide a copy of implemented procedure to reviewer.

4. For the remainder of the 2011/12 school year, agency must increase the number of bread/grain offerings to meet the minimum requirements for Enhanced Food Based Menu Planning. Starting July 1, 2012 the agency will have to transition over to the new food based menu planning option. Number of gran/bread offerings should be reflective on completed MPR as submitted for corrective action with the first error.

Corrections to be completed by: June 22, 2012 **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished

Corrective action taken/planned:

We understand the findings and comments and have implemented the following:

1. The USDA food buying guide was reviewed by the food service director with emphasis on correct portion sizes of all fruits and vegetables served. Please note that per attachment "A" our fruits and vegetables are ordered in appropriate sizes to meet NSLP requirements. Please see attachment "B" for staff procedure to accurately document required portion sizes as served.

2. MPR records were revised to include all required fields to accurately reflect menu items served. Based on sample MPR provided by reviewer our agency has converted to a similar version (with the addition of a miscellaneous and serving temperature column). See attachment "C" of completed MPR's for one week.

The FSD developed an Offer vs. Serve procedure for staff and an informational flyer for students. The procedure for staff will be reviewed at the department opening meeting and a copy will be maintained in the food service binder at each site. The informational flyer for students will be posted at all serving lines to inform students and encourage them to select 3 of the 5 meal components for a reimbursable meal.
Please see attachments "D" & "E".

3. To meet the grain/bread requirements for enhanced food based menu plan, the amount of grain/bread was increased on Tuesday, Thursday and Friday's menu. Please see attachment "C" pages 1, 3, 4.

In preparation of the new USDA menu planning guidelines, effective 7-1-12, the Food Service Director attended 2 training sessions during the summer of 2012.

Agency Representative's Signature: FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.11.5

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer Unified School District	02140-SN-31-PSD	6837

GENERAL AREA 1: Free and Reduced Price Process / Verification
Each agency shall implement approved Free and Reduced Price Policies according to 7CFR 245.10, including approval of free and reduced price applications, Meal Count and Collection Procedures and system to avoid overt identification as required by 7CFR 245, 7CFR 210.9(a) and shall each year by November 15 complete verification of free and reduced price applications as required by 7CFR 245.6a

FINDINGS:

1. Verification process was not completed according to requirements.

COMMENTS:

1. Agency documented the use of "Alternate Focused" sampling was used for verification selection in place of standard sample of 3% of all applications approved selected from error prone applications. In order to use an alternate sample size; agencies must qualify based on the prior year's non-response rate. The non-response rate for the preceding school year must be less than 20%.

ACTIONS TO BE TAKEN:

1. Review the October 2011 Eligibility Manual for School Meals, Section 8: Verification. Develop a procedure to correctly select and verify applications each year.

Corrections to be completed by: June 22, 2012 **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished
Corrective action taken/planned:

We understand the reviewers findings and have taken the following actions:

- The Eligibility Manual: Section 8 – Verification, was reviewed.
- A Verification process and procedure was developed to correctly select and verify applications each year. The procedure is attached and it is felt that it will be a beneficial tool in selecting the proper verification process (see attachment "F").

Agency Representative's Signature: Jeff Davis, FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.1.6

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer Unified School District	02140-SN-31-PSD	6837

GENERAL AREA 3: Civil Rights / Children with Special Needs
Agencies must follow Civil Rights requirements. References include, but are not limited to, 7 CFR Parts 15 and 15b, 210.9(a)(11) and (12), 245.5, 245.7, 245.8, 245.10 and 250.21.

FINDINGS:

1. Agency has Civil Rights Complaint Procedure in place, however is not in compliance with USDA Nutrition Civil Rights Compliant Procedure.
2. Agency does not provide and document annual training to food service staff.

COMMENTS:

1. Civil Rights compliant procedure in place however needs to be updated to be in accordance with USDA Civil rights nutrition complaint procedure. Reviewer has attached a copy of the USDA Nutrition Programs Civil Rights Complaint Procedure for review and implementation.
2. Meeting and training occur on a monthly basis between Food Service Supervisor and food service staff however no documentation is completed. District has not provided annual civil rights training for the 2011/12 school year for food service staff.

ACTIONS TO BE TAKEN:

1. Review attached USDA Nutrition Civil Rights Complaint Procedure. Revise current procedure to include Nutrition program, correct addresses and procedures for filing a Nutrition Services related complaint. Provide a copy of board approved policy to reviewer.
2. Agency must complete annual Civil Rights training for all food service staff. All trainings provided to food service staff should be documents with agendas and sign-in/out sheets. Complete Civil Rights training for the 2011/12 school year and provide reviewer with training documentation. Develop and implement a training procedure to accurately reflect all training topics and attendees.

Corrections to be completed by: June 22, 2012 **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished

Corrective action taken/planned:

1. The USDA Nutrition Civil Rights Complaint Procedure was reviewed. The list of agencies to contact to file a complaint was revised to include our district Civil Rights Coordinator, address corrections and procedures for filing a Nutrition Services related complaint (see attachment "G"). Copies of all approved board policies are online and are update regularly. Please access the district website to review at: www.wpusd.k12.ca.us

Although a beginning of the year orientation was conducted at each site between the FSD and staff, sign-in sheets were not maintained. With the 2012/2013 school year and all school years to follow, a documented civil rights training will be conducted. Please see attached civil rights training packet (attachment "H") and sign-in sheet with agenda topics (see attachment "I"). Once training is conducted, district will submit a copy of attendee sign-in sheet to reviewer.

Agency Representative's Signature: J. Davis, FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.11.7

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer Unified School District	**02140-SN-31-PSD**	**6837**

GENERAL AREA 6: Wellness Policy
The Reauthorization Act of 2004 requires school districts to create a wellness policy effective July 1, 2006.
The policy should include: Goals for nutrition education and physical activity; Nutrition guidelines for all foods sold on campus; Nutrition guidelines assuring school meals are not less restrictive than federal policy; A plan for measuring effectiveness; and, Participation of parents, school food service professionals, school board members, etc.
The policy must be posted in public view within all school cafeterias or other central eating areas.
Reference: Ed Code 49432

FINDINGS:

1. Agency has a wellness policy in place however has not implemented the measurable goals within the policy.

COMMENTS:

1. Agency must develop and document measureable goals associated with wellness policy. Measurable goals should be within all areas of the Wellness Policy and district programs. Agency should also include timeline for measurement and reporting.

ACTIONS TO BE TAKEN:

1. Revise implemented wellness policy. Provide reviewer with copy of revised policy included outlines measurable goals and assessment tools.

Corrections to be completed by: June 22, 2012 **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished
Corrective action taken/planned:

We understand and agree with the reviewer's findings and comments. The Student Wellness Policy was revised and updated in April 2012. The district will re-form the student wellness committee during the 2012-2013 school year with an emphasis to include measurable goals and assessment tools. The committee will consist of members from all constituencies within the district. The FSD will chair the committee which will meet a minimum of 2 times per year.

Although not committee approved, please see the attached proposed committee goals for the 2012-2013 school year (see attachment "J"). Once board approved, our agency will submit revised wellness policy to reviewer.

Agency Representative's Signature: Jeff Davis, FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.11.8

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer Unified School District	02140-SN-31-PSD	6837

PROGRAM AREA 11: Foods of Minimal Nutritional Value, Competitive Foods and Beverage Sales

A. Foods and Beverages sold to pupils outside of the reimbursable meal program

Federal Law: Local School Wellness Policy (LSWP); Child Nutrition and WIC Reauthorization Act of 2004
Any school that participates in a United States Department of Agriculture (USDA) meal program shall comply with this requirement.

Federal Regulations: Foods of Minimal Nutritional Value (FMNV)
Code of Federal Regulations (CFR), Title 7, 210, Appendix B
All schools participating in a United States Department of Agriculture (USDA) meal program shall prohibit the sale of foods of minimal nutritional value in the food service area where meals are served and/or eaten during the reimbursable meal period.

State Law: (SB's 12, 965) California Education Code (*EC*) 49430, 49431, 49431.2, 49431.5
Applies to all entities selling foods and beverages outside of the reimbursable meal program at a public school. Charter and private schools are exempt from this requirement.

State Regulations:

- California Code of Regulations (CCR), Title 5, sections 15500, 15501
  Requires limitations on student organization food and beverage sales for all public, non-charter schools
- California Code of Regulations (CCR), Title 5, sections 15575 – 15578
  Provides clarifications, and are to be used in conjunction with, state law (*EC*) 49430, 49431, 49431.2, 49431.5. Applies to all public schools. Charter and private schools are exempt.

Note: The reviewer will not evaluate whether beverages and foods sold on the school campus meet all of these requirements. However, additional information may be requested for randomly selected sites, as part of the CRE.

B. Trans Fat: State law restricts artificial trans fat in foods and the agency must have a procedure to evaluate compliance.

- Foods in the Reimbursable Meal (*EC* 49430.7) SB 80
  Effective July 1, 2008. Mandated annual State certification for all schools operated and maintained by a school district or county office of education, or a charter school. Certification with the State is tied to state meal reimbursement. No trans fat in the reimbursable meal. Also places limitations on fats and frying foods.
- Foods Outside of the Reimbursable Meal (*EC* 49431.7) SB 490
  Effective July 1, 2009. Applies to all schools operated and maintained by a school district or county office of education, or a charter school. Shall not serve or sell foods with trans fat to pupils grade K – 12.

FINDINGS:

1. Agency selling potential non-complaint food and beverages during a meal service time in a meal service area.

COMMENTS:

1. Agency sells a number of a la cart items during the reimbursable meal service at the middle and high schools. Reviewer needs verification on various items documenting these items are in compliance and meet all above criteria.

ACTIONS TO BE TAKEN:

1. Provide documentation the following item to shoe compliance with all requirements of competitive foods: Nutterbutter cookies, Fruit Wave H2O, and Baked Chocolate Chip Cookies.

Corrections to be completed by: June 22, 2012 **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished

Corrective action taken/planned:

1. Please see the attached requested nutritional information and action taken for:

   - Nutter Butter (attachment FMNV-A) The Nutter Butter cookies were found to exceed total fat by 1%
     Action taken: Item will be removed from snack bar menu.
   - Fruit Wave H20 (attachment FMNV-B) The Fruit Wave H20 was found to be compliant
     Action taken: No action taken, Item will remain on snack bar menu
   - Baked Chocolate Chip Cookies (attachment FMNV-C) The chocolate chip cookies were found to be compliant

7.11.9

Action taken: No action taken, Item will remain on snack bar menu	
Agency Representative's Signature: Jeff Davis, FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.11.10

NSLP CRE
SUMMATION REPORT

AGENCY NAME:	CNIPS ID:	REVIEW ID:
Western Placer Unified School District	02140-SN-31-PSD	6837

PROGRAM AREA 12: School Breakfast Program
Agencies approved and participating annually in the School Breakfast Program shall comply with the requirements of 7CFR 220 and must verify eligibility to participate in the Especially Needy Breakfast Program.

FINDINGS:

1. Breakfast was not reviewed in initial CRE Review scheduled.

COMMENTS:

1. For the month of review, February 2012, the reviewer found breakfast meal counts withheld from the monthly claim at two sites, Lincoln Crossing and Twelve Bridges. This resulted in 237 free breakfast 78 reduced priced and 203 paid breakfast meals being withheld from Lincoln Crossing and 189 free 20 reduced price 200 paid breakfast meals being withheld from Twelve Bridges.

   Upon review of February 2012 claim and supporting documents it was unknown as to the reason why the breakfast meals were withheld from the February 2012 monthly claim.

   Reviewer recommends when meal are withheld from the monthly claim documentation is made to indicate reason for the withholding.

ACTIONS TO BE TAKEN:

1. No corrective action is needed.

Corrections to be completed by: NONE **Reviewer: Maryah Stoots**

This box and the sponsor signature box are to be completed by Sponsor and returned to the reviewer after corrective action is accomplished
Corrective action taken/planned:

No corrective action needed.

In reviewing our documentation, we find that our district did submit a February claim for reimbursement on the above mentioned meals. Please see attachment "J" – 2011-2012 SNP Sponsor Claim for Reimbursement

Agency Representative's Signature: Jeff Davis, FSD	**Date:** 7/19/12
Reviewer's Signature:	**Date:**

7.11.11

List of Application Review Findings FSS

Certification and Benefit Issuance Errors

Sponsor Name	Agreement Number	Site Name	Fiscal Year
WESTERN PLACER USD	02140	FIRST STREET	2012

Student Name	SFA Eligibility Determination	App #	Start Date of Error	PS1 Violations	Date Inactive / Corrected	# Days in Error
Flores, Antonio	F	1037	02/01/2012	F-D		0
Isidoro Munoz, Jossue	R	524	02/01/2012	R-F		0
Jacuinde, Jamie	F	741	02/01/2012	F-D		0
Jacuinde, Marisol	F	741	02/01/2012	F-D		0
Ledezma, Lexuz	F	DC	02/01/2012	F-D		0
Sanchez Flores, Irene	F	989	02/01/2012	F-D		0
Villanueva, Alezandra	R	718	02/01/2012	R-D		0
Villanueva, Denise	R	718	02/01/2012	R-F		0
Flores, Antonio	F		02/01/2012			0
Isidoro Munoz, Jossue	R		02/01/2012	R-F		0
Jacuinde, Jamie	F		02/01/2012	F-D		0
Jacuinde, Marisol	F		02/01/2012	F-D		0
Ledezma, Lexuz	F		02/01/2012	F-D		0
Sanchez Flores, Irene	F		02/01/2012	F-D		0
Villanueva, Alezandra	R		02/01/2012	R-D		0
Villanueva, Denise	R		02/01/2012	R-F		0

By signing this document, I agree to the findings listed above. The documentation provided to the representative of the California Department of Education (CDE), at the time of this review, supports these findings. Fiscal action may be revised based on the CDE representative's evaluation of any additional corrective action documents submitted by the specified date. I understand this information will be used to process fiscal action and can be used in any appeals.

Print of Institution Representative: Jeff Dardis, FSD

Signature of Institution Representative: Jeff Dardis **Date:** 7/12/12

7.11.12

List of Application Review Findings LHS

Certification and Benefit Issuance Errors

Sponsor Name	Agreement Number	Site Name	Fiscal Year
WESTERN PLACER USD	02140	LINCOLN HIGH	2012

Student Name	SFA Eligibility Determination	App #	Start Date of Error	PS1 Violations	Date Inactive / Corrected	# Days in Error
Ramirez, Monica	F	DC	02/01/2012	F-D	04/25/2012	49
~~Ramirez, Monica~~	F		02/01/2012	F-D	04/25/2012	49

By signing this document, I agree to the findings listed above. The documentation provided to the representative of the California Department of Education (CDE), at the time of this review, supports these findings. Fiscal action may be revised based on the CDE representative's evaluation of any additional corrective action documents submitted by the specified date. I understand this information will be used to process fiscal action and can be used in any appeals.

Print of Institution Representative: Jeff Dardis, FSD

Signature of Institution Representative: [signature] **Date:** 7/12/12

7.11.13

Attachment CAT-A - Page 1/2

1037

WESTERN PLACER UNIFIED SCHOOL DISTRICT

SOLICITUD PARA COMIDAS ESCOLARES GRATIS Y A PRECIOS REDUCIDOS EN AÑO 2011 - 2012

COMPLETE ESTA SOLICITUD Y REGRESELA A LA ESCUELA

FOR SCHOOL USE ONLY - ELIGIBILITY DETERMINATION		
HOUSEHOLD SIZE: 2	HOUSEHOLD INCOME: 1	YEAR TRACK:
FREE: WITH FS / CALWORKS / KIN-GAP / FDPIR		DIRECT CERTIFIED AS: H M R
FREE: X REDUCED:	DENIED:	2ND REVIEW: FP:
TEMPORARY FREE UNTIL (45 DAYS FROM DATE OF DETERMINATION):		
DETERMINING OFFICIAL:		DATE: 10/28/11
VERIFICATION OFFICIAL:		DATE:

SECCIÓN A. TODOS LOS NIÑOS DEL HOGAR DEBEN SER INCLUIDOS EN ESTA SECCION :

INFORMACION DE ESTUDIANTES/NIÑOS			ESTAMPILLAS DE COMIDA (FS), CALWORKS, KIN-GAP O BENEFICIOSFDPIR		NIÑOS ADOPTADOS FOSTER		FOR SCHOOL USE ONLY
APELLIDO	NOMBRE PRIMERO	ESCUELA (N/A, NINGUNA)	SI/ NO	ESCRIBA EL NÚMERO DEL CASO FS, CALWORKS, KIN-GAP, O FDPIR	SI/ NO	ESCRIBA EL INGRESO PERSONAL MENSUAL DEL NINO	STUDENT ID
1. Flores	Antonio	First Street School	si	Estampillas de comida.		N/o	
2. [redacted] Flores	Sarahy	- No -		311.80605			
3.							
4.							

SECCION B. INGRESO MENSUAL DE LOS MIEMB... ...ARA EL NUMERO DE CASO DE ESTAMPILLAS DE COMIDA, CalWORKs, Kin-GAP, o F... ...er y Ud. Indico ingreso personal del niño, NO LLENE ESTA SECCION, SIGA CON LA SE... ...nsabilidad legal de la agencia de welfare o corte puede recibir comida gratis o a precios re...

1/13/12 See Attached Household Provided Verification of Assistance

Escriba los nombres de todos los miembros adultos... ...que cada miembro recibió el mes pasado. Si esto no refleja correctamente su ingres... ...esta sección si tiene para cada niño de la sección el numero del caso de Estamp... ...la aplicación en la Sección C. También incluye todos los ingresos recibidos de i... ...de trabajo, SSI, o asistencia de adopción.

APELLIDO PRIMER NOMBRE	SUELDOS (ANTE DEDUCCIO TODOS LO	CUALQUIER OTRO INGRESO	FOR SCHOOL USE ONLY TOTAL MONTHLY INCOME
1.			
2.			
3.			
4.			

SECCIÓN C. TODOS LOS HOGARES DEBERAN LEER Y COMPLETAR ESTA SECCION

Sección 49557(a) del Código de Educación de Califórnia: La solicitud para las comidas gratis o a precios reducidos puede ser enviada en cualquier momento durante el día escolar. Los niños que participen en el Programa Nacional de Alimentos Escolares, no se les distinguirá con el uso de fichas especiales, boletos especiales, filas especiales de servicio, entradas separadas, comedores separados, o otra forma de discriminación.

Programa Nacional de Alimentos Escolares de la Ley Federal (Sección 9) requiere que Ud., al menos que anote el número del caso de Estampillas de Comida, CalWORKs, Kin-GAP, o FDPIR de su hijo(s), tiene que incluir el número del Seguro Social del adulto miembro del hogar que firma la solicitud o indicar que el miembro del hogar firmando la solicitud no tiene un número del Seguro Social. No es obligatorio dar el número del Seguro Social, pero si no se proporciona un número del Seguro Social o no se indica que el que firma no tiene tal número, la solicitud no puede ser aprobada. El número del Seguro Social puede ser usado para identificar al miembro del hogar para luego poder verificar la información indicada en la solicitud. Estos esfuerzos de verificación pueden ser realizados por medio de revisión del programa, comprobación de recibos y cuentas, e investigaciones; y pueden incluir contacto con patrones para determinar ingreso, contacto con la Oficina de Desarrollo de Empleos del Estado (State's Employment Development Department) o agencias locales de asistencia social para determinar la cantidad de beneficios recibidos, y para revisar la documentación producida por los miembros del hogar para luego comprobar la cantidad de ingreso recibido. Proporcionar información incorrecta puede resultar en pérdida o reducción de beneficios, reclamo de administración y/o acciones legales en contra de miembros del hogar.

Entiendo que toda la información en esta solicitud es verdadera y correcta, y que todos los ingresos son declarados. Entiendo que esta información es para el recibo de fondos federales; que las autoridades escolares pueden verificar la información de esta solicitud; Y que la falsificación deliberada de datos, me expone a ser enjuiciado /a conforme a las leyes federales y estatales pertinentes.

FIRMA DE ADULTO MIEMBRO DEL HOGAR QUIEN LLENA ESTA	TELEFONO	FECHA
María Flores	(916) 676-5531	10-06-11
IMPRIMA EL NOMBRE DEL ADULTO QUE FIRMA ESTA APLICACION	**ESCRIBA SU NUMERO DE SEGURO SOCIAL (SS#) AQUI, O ESCRIBA «NONE» SI USTED NO TIENE UNO**	
María Flores	N/o none	
DOMICILIO		
1675 1st, Apt. #11		
CIUDAD	**CODIGO POSTAL**	**TOTAL NUMERO DE ADULTOS Y NINOS DEL HOGAR**
Lincoln C.A.	95648	1 adulto y 2 niños

María 10-17-11

SECCIÓN D. IDÉNTIDÁDES ÉTNICOS Y RACIÁLES DE NIÑOS (Opcional)

1. Apunté uno o mas identidades raciales: ☐ Indígena Americano o Nativo de Alaska ☐ Asiático ☐ Negro o Africano-Americano ☐ Hawaiano Nativo o otro Islajero Pacifico ☐ Blanco

2. Apunté un identidad étnico: ☒ De origen Latino o Hispánico ☐ No de origen Latino o Hispánico

5/25 - Called Household re: Proof of Case #

7.11.14

Esta institución es un proveedor igual de la oportunidad.

Attachment CA1-A page 2/2

NOTIFICACION DE ACCIÓN CONDADO DE PLACER

Food Stamps Approval

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

P.O. Box 20400
Auburn, California 95604-0400
Placer County
Human Services Division

Fecha de notificación	: 12/14/2011
Nombre del caso	: MARIA FLORES
Número del caso	: 1B0CV05
Nombre del trabajador	: CalFresh Program Specialist
Número del trabajador	: CFCS
Número de teléfono del trabajador	: (888) 385-5160
Horario de oficina	: 8:00 AM- 12:00 PM, 12:00 PM - 5:00 PM
Información las 24 horas	: (888) 385-5160
Dirección	: PO BOX 20400 Auburn CA 95604-0400

79 92844/1-188/LETTER1.234 20 **CFCS**

Maria Flores
1675 1st ST, APT 11
Lincoln CA 95648-2118

¿Tiene preguntas? Comuníquese con su trabajador.

Audiencia con el estado: Si usted cree que esta acción está equivocada, puede solicitar una audiencia. En la siguiente página se le explica como solicitarla. Es posible que sus beneficios no cambien si usted solicita una audiencia antes que esta acción entre en vigor.

SUS BENEFICIOS DE ESTAMPILLAS PARA COMIDA SE HAN RESTABLECIDO A PARTIR DE 12/07/2011. Ésta es la fecha en que nosotros recibimos la información necesaria para restablecer sus beneficios. Su certificación continúa siendo la misma y se termina en 05/31/2012.

Si nada cambia, usted recibirá:

Cantidad	Mes	Número de persona(s)
$$367.00	01/2012	2
$295.00	12/2011	2

QR 2104 (6/10) Food Stamp Notice of Restoration Approval

App # 1037

Reglas: Estas reglas aplican. Usted puede revisarlas en su oficina de asistencia pública.: All County Letter: 10-32

7.11-15

Attachment CA1-B Page 1 of 2 5684

WESTERN PLACER UNIFIED SCHOOL DISTRICT

(F)

SOLICITUD PARA COMIDAS ESCOLARES GRATIS Y A PRECIOS REDUCIDOS EN AÑO 2011 - 2012

COMPLETE ESTA SOLICITUD Y REGRESELA A LA ESCUELA

FOR SCHOOL USE ONLY - ELIGIBILITY DETERMINATION			
HOUSEHOLD SIZE: 4	HOUSEHOLD INCOME: 1701 m	YEAR TRACK:	
FREE WITH: FS / CALWORKS / KIN-GAP / FDPIR		DIRECT CERTIFIED AS: H M R	
FREE:	REDUCED:	DENIED:	2ND REVIEW:	EP:
TEMPORARY FREE UNTIL (45 DAYS FROM DATE OF DETERMINATION):			
DETERMINING OFFICIAL:		DATE: 9/12/11	
VERIFICATION OFFICIAL:		DATE:	

SECCIÓN A. TODOS LOS NIÑOS DEL HOGAR DEBEN SER INCLUIDOS EN ESTA SECCION

INFORMACION DE ESTUDIANTES NIÑOS			ESTA COMIDA (Kin-GAP O E	
APELLIDO	NOMBRE PRIMERO	ESCUELA (N/A, NINGUNA)	SI/ NO	ESC C
1. Isidoro	Jossue	calle pinar	NO	
2. Díaz	Nancy	calle pinar	NO	
3.				
4.				

5/25/12 -
Letter mailed home to household notify Change of Status from R ↔ F

SECCION B. INGRESO MENSUAL DE LOS MIEMBROS DEL HOGAR QUE VIV
ESTAMPILLAS DE COMIDA, CalWORKs, Kin-GAP, o FDPIR, POR **CADA** NIÑO, o si
niño, NO LLENE ESTA SECCION, SIGA CON LA SECCIÓN C. Un niño adoptivo (
welfare o corte puede recibir comida gratis o a precios reducidos sin tomar en cuenta s

Escriba los nombres de todos los miembros adultos del hogar y indique la cant
pasado. Si esto no refleja correctamente su ingreso mensual, proyecte su ingr
niño de la sección el numero del caso de Estampillas de Comida, CalWORK
También incluye todos los ingresos recibidos de los adolescentes, ya sea por
adopción.

APELLIDO PRIMER NOMBRE	SUELDOS DE TRABAJOS (ANTES DE LAS DEDUCCIONES) INCLUYA TODOS LOS TRABAJOS	PENSIONES, JUBILACIÓN, SEGURO SOCIAL	BENEFICIOS DE WELFARE, AYUDA ECONÓMICA PARA NIÑOS, ASSISTENCIA DE DIVORCIO	CUALQUIER OTRO INGRESO	FOR SCHOOL USE ONLY TOTAL MONTHLY INCOME
1. Díaz francisco	700 al mes	N/A	N/A	N/A	
2. Muñoz Cristina	500 al mes	N/A	N/A	N/A	
3.					
4.					

SECCIÓN C. TODOS LOS HOGARES DEBERAN LEER Y COMPLETAR ESTA SECCION

Sección 49557(a) del Código de Educación de Califórnia: La solicitud para las comidas gratis o a precios reducidos puede ser enviada en cualquier momento durante el día escolar. Los niños que participen en el Programa Nacional de Alimentos Escolares, no se les distinguirá con el uso de fichas especiales, boletos especiales, filas especiales de servicio, entradas separadas, comedores separados, o otra forma de discriminación.

Programa Nacional de Alimentos Escolares de la Ley Federal (Sección 9) requiere que Ud., al menos que anote el número del caso de Estampillas de Comida, CalWORKs, Kin-GAP, o FDPIR de su hijo(s), tiene que incluir el número del Seguro Social del adulto miembro del hogar que firma la solicitud o indicar que el miembro del hogar firmando la solicitud no tiene un número del Seguro Social. No es obligatorio dar el número del Seguro Social, pero si no se proporciona un número del Seguro Social o no se indica que el que firma no tiene tal número, la solicitud no puede ser aprobada. El número del Seguro Social puede ser usado para identificar al miembro del hogar para luego poder verificar la información indicada en la solicitud. Estos esfuerzos de verificación pueden ser realizados por medio de revisión del programa, comprobación de recibos y cuentas, e investigaciones; y pueden incluir contacto con patrones para determinar ingreso, contacto con la Oficina de Desarrollo de Empleos del Estado (State's Employment Development Department) o agencias locales de asistencia social para determinar la cantidad de beneficios recibidos, y para revisar la documentación producida por los miembros del hogar para luego comprobar la cantidad de ingreso recibido. Proporcionar información incorrecta puede resultar en pérdida o reducción de beneficios, reclamo de administración y/o acciones legales en contra de miembros del hogar.

Entiendo que toda la información en esta solicitud es verdadera y correcta, y que todos los ingresos son declarados. Entiendo que esta información es para el recibo de fondos federales; que las autoridades escolares pueden verificar la información de esta solicitud; Y que la falsificación deliberada de datos, me expone a ser enjuiciado /a conforme a las leyes federales y estatales pertinentes.

FIRMA DE ADULTO MIEMBRO DEL HOGAR QUIEN LLENA ESTA	TELEFONO	FECHA
Cristina Muñoz	916 289	09/07/11
IMPRIMA EL NOMBRE DEL ADULTO QUE FIRMA ESTA APLICACION	ESCRIBA SU NUMERO DE SEGURO SOCIAL (SSN) AQUI, O ESCRIBA «NONE» SI USTED NO TIENE UNO	
CRISTINA Muñoz	N/A NONE	
DOMICILIO		
174 South O ST # H1	CA	
CIUDAD	CODIGO POSTAL	TOTAL NUMERO DE ADULTOS Y NINOS DEL HOGAR
Lincoln	95648	4

SECCIÓN D. IDÉNTIDÁDES ÉTNICOS Y RACIÁLES DE NIÑOS (Opcional)

1. Apunté uno o mas identidades raciales: ☐ Indígena Americano o Nativo de Alaska ☐ Asiático ☐ Negro o Africano-Americano ☐ Hawaiano Nativo o otro Islajero Pacifico ☐ Blanco

2. Apunté un identidad étnico: ☐ De origen Latino o Hispánico ☐ No de origen Latino o Hispánico

9/12/11

7.11.16

Esta institución es un proveedor igual de la oportunidad.

Input error on household size 4 Corrected

Attachment CA1-B page 2 of 2

Western Placer Unified School District
Food Service Department
204 L Street
Lincoln, CA 95648
(916) 645-6373

Fecha 5-25-12

Queridos padres o guardianes:

Mientras procesábamos las aplicaciones para el lonche gratis o reducido en la escuela de su hijo, se descubrió un error en el proceso de su aplicación. La categoría correcta para su beneficio de comidas es Gratis. Su estudiante será puesto en esta categoría empezando el 5-29-12.

Nombre del estudiante: Jassuc _____

Narely _____

_____ _____

Si tiene alguna pregunta por favor de llamar a Liz Tofft, secretaria del departamento de nutrición al (916) 645-6373.

Desayuno	**Lonche**
Free - Free	Gratis - Gratis
Reducido - $ .30	Reducido - $ .40
Precio normal $1.75 (K-8), $2.00 (9th – 12th)	Full Pay - $2.50 (K – 5), $2.75 (6th – 8th), $3.00 (9th – 12th)

De acuerdo a las leyes federales del Departamento de Agricultura de U.S. y sus polizas a este departamento se le prohibe descriminar, raza color nacionalidad, sexo edad o incapasidad.

Si usted quiere poner una queja por descriminacion, escriba a USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, S.W., Washington, DC 20250-9410 o llame al (202) 720-5964 (voice and TDD).

7.11.17

Attachment CA1-C

WESTERN PLACER UNIFIED SCHOOL DISTRICT

SOLICITUD PARA COMIDAS ESCOLARES GRATIS Y A PRECIOS REDUCIDOS EN AÑO 2011 - 2012

COMPLETE ESTA SOLICITUD Y REGRESELA A LA ESCUELA

FOR SCHOOL USE ONLY - ELIGIBILITY INFORMATION			
HOUSEHOLD SIZE: 4	HOUSEHOLD INCOME:	YEAR TRACK:	
FREE WITH FS / CALWORKS / KIN-GAP / FDPIR		DIRECT CERTIFIED AS: H M R	
FREE:	REDUCED:	DENIED:	2ND REVIEW:	FR: FR:
TEMPORARY FREE UNTIL (10 DAYS FROM DATE OF DETERMINATION):			
DETERMINING OFFICIAL:		DATE:	
VERIFICATION OFFICIAL:		DATE: 9/13/11	

SECCIÓN A. TODOS LOS NIÑOS DEL HOGAR DEBEN SER INCLUIDOS EN ESTA SECCION :

INFORMACION DE ESTUDIANTES/NIÑOS			ESTAMPILLAS DE COMIDA (FS), CALWORKS, KIN-GAP O BENEFICIOSFDPIR		NIÑOS ADOPTADOS FOSTER		FOR SCHOOL USE ONLY
APELLIDO	NOMBRE PRIMERO	ESCUELA (N/A, NINGUNA)	SI/NO	ESCRIBA EL NÚMERO DEL CASO FS, CALWORKS, KIN-GAP, O FDPIR	SI/NO	ESCRIBA EL INGRESO PERSONAL MENSUAL DEL NINO	STUDENT ID
1. Jacuinde	Jaime	ESS	NO	—	NO	—	2000938
2. Jacuinde	Marisol	ESS	"	"	"	"	
3.							
4.							

SECCION B. INGRESO MENSUAL DE LOS MIEMBROS DEL HOGAR QUE VIVEN EN LA CASA: SI DECLARA EL NUMERO DE CASO DE ESTAMPILLAS DE COMIDA, CalWORKs, Kin-GAP, o FDPIR, POR CADA NIÑO, o si la aplicación es para niño foster y Ud. Indico ingreso personal del niño, NO LLENE ESTA SECCION, SIGA CON LA SECCIÓN C. Un niño adoptivo (foster) que esta bajo la responsabilidad legal de la agencia de welfare o corte puede recibir comida gratis o a precios reducidos sin tomar en cuenta sus ingresos.

Escriba los nombres de todos los miembros adultos del hogar y indique la cantidad y el origen del ingreso que cada miembro recibió el mes pasado. Si esto no refleja correctamente su ingreso mensual, proyecte su ingreso normal del mes. No llene esta sección si tiene para cada niño de la sección el numero del caso de Estampillas de Comida, CalWORKs, Kin-GAP, o FDPIR. Firma la aplicación en la Sección C. También incluye todos los ingresos recibidos de los adolescentes, ya sea por tiempo completo o parcial de trabajo, SSI, o asistencia de adopción.

APELLIDO PRIMER NOMBRE	SUELDOS DE TRABAJOS (ANTES DE LAS DEDUCCIONES) INCLUYA TODOS LOS TRABAJOS	PENSIONE JUBILACIÓ SEGURO SO	BENEFICIOS DE	OL TAL COME
1. Jacuinde, Jaime	$1,600.00 Month			
2. Guadalupe, Maria	-0-			
3.				
4.				

5/25 - Called household to ask if SS# they had (Guadalupe) & provided

SECCIÓN C. TODOS LOS HOGARES DEBERAN LEER Y COMPLETAR ESTA S

Sección 49557(a) del Código de Educación de Califórnia: La solicitud para las a en **cualquier momento durante el día escolar. Los niños que participen en el Prog** guirá **con el uso de fichas especiales, boletos especiales, filas especiales de servici** la de **discriminación.**

Programa Nacional de Alimentos Escolares de la Ley Federal (Sección 9) re o de **Estampillas de Comida, CalWORKs, Kin-GAP, o FDPIR de su hijo(s), tiene qu** o del **hogar que firma la solicitud o indicar que el miembro del hogar firmando** o es **obligatorio dar el número del Seguro Social, pero si no se proporciona un núm** tiene **tal número, la solicitud no puede ser aprobada. El número del Seguro Social** para **luego poder verificar la información indicada en la solicitud. Estos esfuerzos** isión **del programa, comprobación de recibos y cuentas, e investigaciones; y pue** reso, **contacto con la Oficina de Desarrollo de Empleos del Estado (State's Em** s de **asistencia social para determinar la cantidad de beneficios recibidos, y para revisar la documentación producida por los** s del **hogar para luego comprobar la cantidad de ingreso recibido. Proporcionar información incorrecta puede resultar en pérdida o reducción de beneficios, reclamo de administración y/o acciones legales en contra de miembros del hogar.**

Entiendo que toda la información en esta solicitud es verdadera y correcta, y que todos los ingresos son declarados. Entiendo que esta información es para el recibo de fondos federales; que las autoridades escolares pueden verificar la información de esta solicitud; Y que la falsificación deliberada de datos, me expone a ser enjuiciado /a conforme a las leyes federales y estatales pertinentes.

FIRMA DE ADULTO MIEMBRO DEL HOGAR QUIEN LLENA ESTA	TELEFONO	FECHA
Ma Guadalupe Jacuinde	(530) 315-2584	9-8-2011
IMPRIMA EL NOMBRE DEL ADULTO QUE FIRMA ESTA APLICACION	ESCRIBA SU NUMERO DE SEGURO SOCIAL (SS#) AQUI, O ESCRIBA «NONE» SI USTED NO TIENE UNO	
	No tengo 610-77-4166	
DOMICILIO		
174 South "A" St Apt. #19		
CIUDAD	CODIGO POSTAL	TOTAL NUMERO DE ADULTOS Y NINOS DEL HOGAR
Lincoln CA	95648	4

SECCIÓN D. IDENTIDADES ÉTNICOS Y RACIÁLES DE NIÑOS (Opcional)

1. Apunté uno o mas identidades raciales: ☐ Indígena Americano o Nativo de Alaska ☐ Asiático ☐ Negro o Africano-Americano ☐ Hawaiano Nativo o otro Islajero Pacifico ☐ Blanco

2. Apunté un identidad étnico: ☒ De origen Latino o Hispánico ☐ No de origen Latino o Hispánico

5/25 Household Called to Confirm Had SS# to provide Jerroll A

Esta institución es un proveedor igual de la oportunidad.

7.11.18

Direct Cert

12-15-11 Attachment CA1-D Foster page 1 of 2 D/C

2011-2012		3166951	Flores	Aaron		6098610	20010315 ✓	3146817947	20111003 C
2011-2012		3166951	Freitas	Alejandra		6098610	10002489	6126204374 ✓	20111202 C
2011-2012		3166951	Gaffuri	Teyana	LeaAnne	111385	20000319	3136252847 ✓	20111003 C
2011-2012		3166951	Gaffuri	James	Zaccheus	3134657	20000317	4136252760 ✓	20111003 C
2011-2012		3166951	Garcia	Guadalupe		3134657	10000399	2097582085 ✓	20111003 C
2011-2012		3166951	Garcia	Jennifer		6117493	20002398	7161786876 ✓	20111103 C
2011-2012		3166951	Garcia	Angie		6031363	20010809	9131228763 ✓	20111103 C
2011-2012		3166951	Garrett	Marin	Alyssa	113068	20000531	3146413577 ✓	20111103 C
2011-2012		3166951	Garrett	Madison	Jada	6098610	20011137	8173157872 ✓	20111103 C
2011-2012		3166951	Garrett	Lauryn	Jessica	113068	20005039	9182406881 ✓	20111103 C
2011-2012	✓	3166951	Geddie	Adryen	Frances	108514	20007207	2189717155	20111103 C
2011-2012		3166951	Gloor	Kaitlyn	Belle	113068	20005041 ✓	3182407187	20111103 C
2011-2012		3166951	Gomez	Susan		6117493	20011358	5258766104 ✓	20111103 C
2011-2012	✓	3166951	Gonzalez	Julian		6117493	20010640	2134560521	20111103 C
2011-2012		3166951	Grambusch	Aspen	Catherine	6108351	10002250	3126186257	20111003 C ✓
2011-2012	✓	3166951	Gray	Lola	Donna Camille	6117493	20011783	7794937618	20111202 C
2011-2012		3166951	Guzman	Darleny	Isabel	6117493	20011643	3651848550 ✓	20111103 C
2011-2012	✓	3166951	Guzman	Ernesto	Angel	108514	20011476	5254358343	20111003 C
2011-2012		3166951	Guzman	Omar	Gomez	6108351	10001362	6136252064 ✓	20111003 C
2011-2012		3166951	Guzman	Guztavo	Gomez	3134657	2200281	8097583048 ✓	20111003 C
2011-2012		3166951	Habibeh	Arica	Raed	6098610	20011808	2192573755 ✓	20111202 C
2011-2012	✓	3166951	Halikas	Christopher	Jerry	108514	20007963	3453761586	20111103 C
2011-2012		3166951	Hall	Dailynn	Danette	111385	20011345	1097417643 ✓	20111003 C
2011-2012		3166951	Harden	Charles	Michael	108514	20012132	1224400645 ✓	20111103 C
2011-2012		3166951	Hawkins	Kaitlynn	Elizabeth	6108351	10002251	2126186155 ✓	20111103 C
2011-2012	R ✓	3166951	Hay	Stephen	Michael +s.b Pabro	3134657	20008222	8040571018	20111003 C
2011-2012		3166951	Hernandez	Janet		6117493	20010612	7364681280 ✓	20111103 C
2011-2012		3166951	Howerton	Gaven	Eugene	6117493	20012135	1179234663 ✓	20111202 C
2011-2012	✓	3166951	Hultman	Zachary	John	6098610	20010702	4661056372	20111103 C
2011-2012		3166951	Humphries	Naomi	Ashleigh Sidney	3130036	20011454	1078832992 ✓	20111202 C
2011-2012		3166951	Hurtado	Hector	Enrique	3134657	20001412	9104237921 ✓	20111003 C
2011-2012		3166951	Ignacio Diaz	Briceyda	Inocensia	6117493	20011688 ✓	9412514651	20111103 C
2011-2012		3166951	Isauro	Jennifer	Elisa	6085252	20008977 ✓	9623850254	20111103 C
2011-2012		3166951	Jimenez	Fernando		6108351	20000078	8132578378 ✓	20111103 C
2011-2012		3166951	Jones	Sean	William	6085252	20011356 ✓	5195564032	20111003 C
2011-2012		3166951	Kelly	Leah	J	6108351	20005701	2115071515 ✓	20111003 C
2011-2012		3166951	Koons	Jedediah	Hudson	111385	20009777	3075439151 ✓	20111003 C
2011-2012		3166951	Krei	Robert	Marshall (S.b)	6108351	20008390	3067247687 ✓	20111103 C
2011-2012		3166951	Lang	Bradley	Charles	3134657	2200516	8097584218 ✓	20111003 C
→ 2011-2012	✓	3166951	Ledezma	Armani	Toni ✓ Lexuz ✓ Lucida	6117493	20009592	6007185101	20111003 C
2011-2012		3166951	Lee	Wyatt	Isaiah	6108351	20010851	✓5121587002	20111003 C
2011-2012		3166951	Lemus	Pedro	Jaime	6108351	10001379	7126204836	20111103 C ✓
2011-2012	✓	3166951	LeRoy Smith	Hailey	Leoni				03 C
2011-2012		3166951	Leverton	Christine	Lorraine				02 C
2011-2012		3166951	Lewis	Kirt	W				02 C
2011-2012		3166951	Lillie	Carson	Thomas				03 C
2011-2012		3166951	Lindsey	Jayden	Tristan				03 C
2011-2012		3166951	Loper	Carson	Daniel				03 C
2011-2012	✓	3166951	MacLeod	Kaitlyn	Marie ✓ (o)				03 C
2011-2012		3166951	Makihele	Pua	Taisia Mapuan				03 C ✓
2011-2012		3166951	Makihele	Josephine	Christina Kaho				03 C ✓
2011-2012		3166951	Makihele	Angela	Bredina				02 C ✓
2011-2012	✓	3166951	Malonzo	Maria Althea	S				03 C
2011-2012		3166951	Manon	Keyla	Angelica				03 C
2011-2012	✓	3166951	Mansfield ✱	Alexas	Annalysa				03 C
2011-2012		3166951	Marcos	Pedro					03 C
2011-2012		3166951	Marcos	Jessica					03 C
2011-2012		3166951	Marin	Erick					03 C
2011-2012		3166951	Marquez	Alexander	David				03 C ✓
2011-2012		3166951	Martin	David	Jeffrey				03 C ✓
2011-2012		3166951	Martinez	Melissa					03 C

Based on 12/15/11 Direct Cert. Lexuz is S.b of Armani. So free too. See attached Aeries report

7-11-19

Western Placer Unified School District

7/11/2012

2011-2012

Students With Siblings

Family	Sch	STU#	Student Name	Sex	Grade	Birthdate	Age	Parent/Guardian	Address	Telephone	Counselor
1256	* 037	009203	Ledezma, Mercedez Vanes	F	8	12/31/1997	14	Monica Anglada	2125 Boyden Dr	(916) 224-9917	Unassigned
	023	007375	Ledezma, Mercedez Vanes	F	8	12/31/1997	14	Monica Anglada	2125 Boyden Dr	(916) 224-9917	Reitman-11
	* 023	008547	Ledezma, Lexuz Ynessa	F	5	04/08/2001	11	Tony Ledezma/Monica Angla	2125 Boyden Dr	(916) 224-9917	Unassigned
	022	001970	Ledezma, Lexuz Ynessa	F	5	04/08/2001	11	Tony Ledezma/Monica Angla	2125 Boyden Dr	(916) 224-9917	Moya-15
	022	004484	Ledezma, Armani Toni	F	2	08/15/2004	7	Tony Ledezma/Monica Angla	2125 Boyden Dr	(916) 224-9917	Gonzales- 18

7.11.20

* indicates inactive student

Attachment CA1-D Page 2 of 2

Attachment CA 1-E

WESTERN PLACER UNIFIED SCHOOL DISTRICT

FOR SCHOOL USE ONLY - ELIGIBILITY DETERMINATION			
HOUSEHOLD SIZE: 3	HOUSEHOLD INCOME: [illegible]	YEAR TRACK:	
FREE W/ FS / CALWORKS / KIN-GAP / FDPIR:		DIRECT CERTIFIED AS: H M R	
FREE: ☑	REDUCED:	DENIED:	2ND REVIEW:	EP: ☐
TEMPORARY FREE UNTIL (15 DAYS FROM DATE OF DETERMINATION):			
DETERMINING OFFICIAL: [signature]		DATE: 10/10/11	
VERIFICATION OFFICIAL:		DATE:	

SOLICITUD PARA COMIDAS ESCOLARES GRATIS Y A PRECIOS REDUCIDOS EN AÑO 2011 - 2012

COMPLETE ESTA SOLICITUD Y REGRESELA A LA ESCUELA

SECCIÓN A. TODOS LOS NIÑOS DEL HOGAR DEBEN SER INCLUIDOS EN ESTA SECCION :

INFORMACION DE ESTUDIANTES/NIÑOS			ESTAMPILLAS DE COMIDA (FS), CALWORKS, KIN-GAP O BENEFICIOSFDPIR		NIÑOS ADOPTADOS FOSTER		FOR SCHOOL USE ONLY
APELLIDO	NOMBRE PRIMERO	ESCUELA (N/A, NINGUNA)	SI/ NO	ESCRIBA EL NÚMERO DEL CASO FS, CALWORKS, KIN-GAP, O FDPIR	SI/ NO	ESCRIBA EL INGRESO PERSONAL MENSUAL DEL NINO	STUDENT ID
1. Sanchez	Irene	FSS	si	2003573		nada	
2.							
3.				Sutter County			
4.							

SECCION B. INGRESO MENSUAL DE LOS MIEMBROS DEL HOGAR QUE VIVEN ESTAMPILLAS DE COMIDA, CalWORKs, Kin-GAP, o FDPIR, POR CADA NIÑO, o si la niño, NO LLENE ESTA SECCION, SIGA CON LA SECCIÓN C. Un niño adoptivo (fos welfare o corte puede recibir comida gratis o a precios reducidos sin tomar en cuenta sus

Escriba los nombres de todos los miembros adultos del hogar y indique la cantida pasado. Si esto no refleja correctamente su ingreso mensual, proyecte su ingres niño de la sección el numero del caso de Estampillas de Comida, CalWORKs, También incluye todos los ingresos recibidos de los adolescentes, ya sea por t adopción.

APELLIDO PRIMER NOMBRE	SUELDOS DE TRABAJOS (ANTES DE LAS DEDUCCIONES) INCLUYA TODOS LOS TRABAJOS	PENSIONES, JUBILACIÓN, SEGURO SOCIAL
1. ~~Irene Sanchez~~	0 no trabajo	nada
2. Elba Flores	0 TA	
3. ~~Gustavo Virgen~~	~~Ellos 2 son NO~~ -	
4. ~~Señora Virgen~~	~~esposos~~ - NO -	

5/25/12 - Spoke to Elba Flores said the number provided on application as I case number was from Sutter County

SECCIÓN C. TODOS LOS HOGARES DEBERAN LEER Y COMPLETAR ESTA SECC

Sección 49557(a) del Código de Educación de Califórnia: La solicitud para las con... gratis o a precios reducidos puede ser enviada en cualquier momento durante el día escolar. Los niños que participen en el Programa Nacional de Alimentos Escolares, no se les distinguirá con el uso de fichas especiales, boletos especiales, filas especiales de servicio, entradas separadas, comedores separados, o otra forma de discriminación.

Programa Nacional de Alimentos Escolares de la Ley Federal (Sección 9) requiere que Ud., al menos que anote el número del caso de Estampillas de Comida, CalWORKs, Kin-GAP, o FDPIR de su hijo(s), tiene que incluir el número del Seguro Social del adulto miembro del hogar que firma la solicitud o indicar que el miembro del hogar firmando la solicitud no tiene un número del Seguro Social. No es obligatorio dar el número del Seguro Social, pero si no se proporciona un número del Seguro Social o no se indica que el que firma no tiene tal número, la solicitud no puede ser aprobada. El número del Seguro Social puede ser usado para identificar al miembro del hogar para luego poder verificar la información indicada en la solicitud. Estos esfuerzos de verificación pueden ser realizados por medio de revisión del programa, comprobación de recibos y cuentas, e investigaciones; y pueden incluir contacto con patrones para determinar ingreso, contacto con la Oficina de Desarrollo de Empleos del Estado (State's Employment Development Department) o agencias locales de asistencia social para determinar la cantidad de beneficios recibidos, y para revisar la documentación producida por los miembros del hogar para luego comprobar la cantidad de ingreso recibido. Proporcionar información incorrecta puede resultar en pérdida o reducción de beneficios, reclamo de administración y/o acciones legales en contra de miembros del hogar.

Entiendo que toda la información en esta solicitud es verdadera y correcta, y que todos los ingresos son declarados. Entiendo que esta información es para el recibo de fondos federales; que las autoridades escolares pueden verificar la información de esta solicitud; Y que la falsificación deliberada de datos, me expone a ser enjuiciado /a conforme a las leyes federales y estatales pertinentes.

FIRMA DE ADULTO MIEMBRO DEL HOGAR QUIEN LLENA ESTA	TELEFONO	FECHA
Elba Flores	(916) 343-2354	10-06-11

IMPRIMA EL NOMBRE DEL ADULTO QUE FIRMA ESTA APLICACION	ESCRIBA SU NUMERO DE SEGURO SOCIAL (SS#) AQUI, O ESCRIBA «NONE» SI USTED NO TIENE UNO
ELBA FLORES	no tengo NONE TA

DOMICILIO: 6188 E Catlett Rd

CIUDAD	CODIGO POSTAL	TOTAL NUMERO DE ADULTOS Y NINOS DEL HOGAR
Lincoln Ca	95648	3 adultos 1 niña 4 TA

SECCIÓN D. IDÉNTIDÁDES ÉTNICOS Y RACIÁLES DE NIÑOS (Opcional)

1. Apunté uno o mas identidades raciales: ☐ Indígena Americano o Nativo de Alaska ☐ Asiático ☐ Negro o Africano-Americano ☐ Hawaiano Nativo o otro Islajero Pacifico ☐ Blanco

2. Apunté un identidad étnico: ☒ De origen Latino o Hispánico ☐ No de origen Latino o Hispánico

Esta institución es un proveedor igual de la oportunidad.

5/25 Called household to Confirm Case # + get current Case number [illegible]

7.11.21

Attachment CA1-F 9/19/11 MP

WESTERN PLACER UNIFIED SCHOOL DISTRICT
APPLICATION FOR FREE AND REDUCED-PRICE MEALS
FOR SCHOOL YEAR 2011 - 2012

SECTION A. STUDENT INFORMATION: Complete this section by providing information for all of the children in your household.

STUDENT / CHILD INFORMATION			FOOD STAMP, CALWORKS, KIN-GAP, OR FDPIR BENEFITS		FOSTER CHILD (MUST HAVE SEPARATE APPLICATION)		FOR SCHOOL USE ONLY
LAST NAME	FIRST NAME	CURRENT SCHOOL (WRITE "N/A" IF NOT IN SCHOOL)	WRITE "YES" OR "NO"	IF "YES," WRITE CASE NUMBER BELOW	WRITE "YES" OR "NO"	IF "YES," ENTER CHILD'S MONTHLY "PERSONAL-USE" INCOME	STUDENT ID
Villanueva	Ilse A	LHS	no		no		
Villanueva	Luis Damian	GEM	no		no		
Villanueva	Alexandra	FS	no		no		
Villanueva	Denise	FS	no		no		

SECTION B. HOUSEHOLD MEMBERS AND MONTHLY INCOME: If in Section A you entered a Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number for **each** child, or if this application is for a foster child and you entered monthly personal-use income, go to signature block in Section C. **Foster Child:** In some cases fc meals or free milk regardless of the household's income. If you have foster ch or milk benefits for them, please contact your school's food administrator.

List all adult household members, regardless of whether or not they have ir income each household member received last month. If any amount last m monthly income. Also, enter any income received by or for a child from full-tir Income, or Adoption Assistance.

FULL NAME	GROSS MONTHLY EARNINGS FROM WORK (BEFORE DEDUCTIONS) INCLUDE ALL JOBS	PENSION, RETIREMEN SOCIAL SECUI
Maribel Villanueva	900 every 2 weeks	

5/25/12
Spoke to Maribel about SS #. She did have one after 11

SECTION C. *I certify that all of the above information is true and correct a information is given in connection with the receipt of Federal funds, tha application at any time, and that deliberate misrepresentation of the informa State and federal laws.*

SIGNATURE OF ADULT HOUSEHOLD MEMBER COMPLETING THIS FORM	TELEPHONE NUMBER	DATE
Maribel Villanueva	(916) 645-6206	9-1-11
PRINTED NAME OF ADULT HOUSEHOLD MEMBER WHO COMPLETED THIS FORM	**SOCIAL SECURITY NUMBER (WRITE "NONE" IF N/A)**	
Maribel Villanueva	N/A 617-09-0345 per maribel 5/25	
MAILING ADDRESS		
1950 Genoa St		
CITY	**ZIP CODE**	**TOTAL ADULTS AND CHILDREN IN HOUSEHOLD**
Lincoln Ca	95648	6

SECTION D. CHILDREN'S RACIAL AND ETHNIC IDENTITIES (Optional):

1. Mark one or more racial identities:

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

2. Mark one ethnic identity: ☒ Of Hispanic or Latino origin ☐ Not of Hispanic or Latino origin

FOR SCHOOL USE ONLY - ELIGIBILITY DETERMINATION

☐ Free ☑ Reduced ☐ Denied ☐ Categorically Free with Food Stamp, CalWORKs, Kin-GAP, or FDPIR Benefits

Zero Income; Temporary Free Until (Up to 45 calendar days from date of this determination) | Direct Certified as: H M R | EP ☐

Year Round Track ☐ | Household Size: 6 | Household Income: $ 900.00

Determining Official: SSH | Date: 7/20/11 | 2nd Review - Official: | Date:

Verification Official: | Date: | Follow up:

Rev. June 2005

5/25 left message regarding SS#

7.11.22

Attachment CA1-G Direct Cert 7/11 page 1 of 2

2011-2012	3166951	3134657	20006495	7.1E+09	Jesse	Enrique	Pantoja	20110701	C
2011-2012	3166951	6108351	20002363	3.06E+09	Edgar		Pascual	20110701	C
2011-2012	3166951	3130036	2104711	8.1E+09	Cesario		Pascual	20110701	C
2011-2012	3166951	6117493	20005494	4.18E+09	Daisy		Pascual Dia	20110701	C
2011-2012	3166951	6098610	20001164	1.15E+09	Nevaeh	Lynn	Paszko	20110701	C
2011-2012	3166951	6108351	2104441	5.1E+09	Russell	Wesley	Paszko	20110701	C
2011-2012	3166951	6085252	20007872	2.91E+09	Mathew	Stephen	Patterson	20110701	C
2011-2012	3166951	6117493	20000743	1.15E+09	Valeria	Gisell	Pena	20110701	C
2011-2012	3166951	3134657	10002388	3.08E+09	Silveria	Patricia	Pena	20110701	C
2011-2012	3166951	6098610	20005757	8.18E+09	Yuleibi		Pena	20110701	C
2011-2012	3166951	6117493	20009905	4.54E+09	Elijah	Michael	Perez	20110701	C
2011-2012	3166951	111385	20010276	3.17E+09	Joshua	Scott	Phillips	20110701	C
2011-2012	3166951	108514	20005607	8.18E+09	Kaylie	Faith	Platzer	20110701	C
2011-2012	3166951	108514	20009463	9.02E+09	Blake	James	Platzer	20110701	C
2011-2012	3166951	6117493	20007644	2.72E+09	Ricky	Lee	Poindexter	20110701	C
2011-2012	3166951	3134657	20001629	2.1E+09	Samantha-	Taylor	Pounds	20110701	C
2011-2012	3166951	6098610	20010027	1.9E+09	Kaylee Jade	Elizabeth	Prather	20110701	C
2011-2012	3166951	6085252	20010346	5.52E+09	Noah	Christophe	Proveaux	20110701	C
2011-2012	3166951	108514	20007877	1.45E+09	Cody	Ray	Pryor	20110701	C
2011-2012	3166951	6085252	20004992	5.18E+09	Gwen	Stefani	Quiroz	20110701	C
2011-2012	3166951	6117493	20008913	1.17E+09	Yajahira		Ramirez	20110701	C
2011-2012	3166951	6098610	20007615	4.18E+09	Jesus	Miguel	Ramirez	20110701	C
2011-2012	3166951	6085252	20008807	8E+09	Miguel		Ramirez	20110701	C
2011-2012	3166951	6085252	20009133	8.19E+09	Jason	Ismael	Ramirez	20110701	C
2011-2012	3166951	6098610	20010490	2.16E+09	Cesar		Ramos	20110701	C
2011-2012	3166951	6108351	20006067	4.04E+09	Angelica	Reene	Rangel	20110701	C
2011-2012	3166951	3134657	20000060	6.07E+09	John	Michael	Rawlinson	20110701	C
2011-2012	3166951	6117493	20008250	7.2E+09	Mikayla	Ashaya	Reddy	20110701	C
2011-2012	3166951	3134657	2200648	2.1E+09	Vickie	[illegible]		01	C
2011-2012	3166951	6085252	20008963	1.77				01	C
2011-2012	3166951	6098610	20009194	1.65				01	C
2011-2012	3166951	3134657	10000933	1.1				01	C
2011-2012	3166951	6098610	20005181	3.18				01	C
2011-2012	3166951	6098610	20009049	9.23				01	C
2011-2012	3166951	6117493	20005565	2.18				01	C
2011-2012	3166951	6117493	20009388	9.45				01	C
2011-2012	3166951	3134657	2200302	9.1				01	C
2011-2012	3166951	6108351	20001578	5.1				01	C
2011-2012	3166951	3134657	20001220	2.11				01	C
2011-2012	3166951	3134657	10002369	3.13				01	C
2011-2012	3166951	6085252	20009270	3.28				01	C
2011-2012	3166951	111385	20000903	4.04				1	C
2011-2012	3166951	111385	20000904	7.03				1	C
2011-2012	3166951	6085252	20007255	7.24	[illegible]		Rodriguez	20110701	C
2011-2012	3166951	6098610	20007805	8.07E+09	Smeralda	Tabetha	Rodriguez	20110701	C
2011-2012	3166951	3130036	20010152	9.04E+09	Gabriel		Rodriguez	20110701	C
2011-2012	3166951	6117493	20006106	2.18E+09	Emily	E	Rogers	20110701	C

Based on Direct Cert report July 11 Jesus Ramirez listed + Monica is Sib See attached Access Report (1)

7.11.23

Western Placer Unified School District

7/11/2012

2011-2012

Students With Siblings

Family	Sch	STU#	Student Name	Sex	Grade	Birthdate	Age	Parent/Guardian	Address	Telephone	Counselor
225	* 037	008288	Ramirez, Monica Esperanz	F	9	04/03/1997	15	Silvia/Jesus Ramirez	455 Joiner Pkwy Apt 71	(510) 978-1129	Spratling, J
	* 021	003898	Ramirez, Jesus Miguel	M	3	08/20/2003	8	Silva Ramirez	455 Joiner Pkwy #71	(510) 978-1129	Nohel- 21
	* 026	000191	Ramirez, Miguel	M	1	08/03/2005	6	Jesus/Silvia Ramirez	455 Joiner Pkwy #83	(510) 978-1129	Phillips- P H

7.11.24

Attachment CAI-G page 2 of 2

* indicates inactive student

Attachment - A

Invoice	Date	Page
00714692	04/23/12	1 OF 1

Rohrer Brothers, Inc.
wholesale fruits & vegetables
P.O. BOX 731
SACRAMENTO, CA 95812-0731
Phone (916) 443-5921 • Fax (916) 443-0603

- SPECIAL INSTRUCTIONS -

Bill To:
DFAS-COLUMBUS CENTER
ATTN: DFAS-BVDP CODE: SL4701
P.O. BOX 369031
COLUMBUS, OH 43236-9031

Ship To:
WEST PLACER UNIFIED SCHOOL
YCAD50
600 SIXTH STREET FOURTH FLOOR
LINCOLN, CA 95648

Call Number	Terms	DoDDAC	Contract	Customer I.D.	Route	Stop
12114	NET 30	YCAD50	SPM300-12-DS089	DNWPLA	AUB	20

Product	Description		Origin	Unit	WT	Comments
14A02	ORANGE - 113 CHOICE	CASE	CA	8	296.0	
14J11	APPLE - FUJI SLICED 200/2OZ	CASE	CA	2	54.0	
14J93	APPLE - GALA 125XF	CASE	CA	2	84.0	
14M10	APPLE - RED DELICIOUS 125 WA X	CASE	WA	10	420.0	
14P12	PEAR 100-150ct 44#	CASE		1	46.0	
15A17	GRAPE-ESCAPE 150/2oz	CASE	US	3	63.0	
15R20	LETTUCE-ROM/BLND 4/5#	CASE	CA	17	374.0	
15R74	CARROT - SNACK PAK 150/2oz	CASE	CA	2	30.0	
15T02	SPINACH-CELLO 4/2.5#	CASE	CA	1	12.0	
16A32	JICAMA-STICK 5# TAMS	BAG	CA	1	5.0	
16W37	BROCCOLI - FLORETTE 4/3# MANNS	CASE	CA	1	15.0	
17059	LETTUCE - SHREDDED 1/8" 4/5#	CASE	CA	2	44.0	

*** BILL OF LADING - INVOICE TO FOLLOW ***

Total Units Shipped	Weight
50	1443.0

The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorized by Section 5(c) of The Perishable Agricultural Commodities Act, 1930 (7 U.S.C. 499e(c)). Rohrer Bros., Inc. retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables of proceeds from the sale of these commodities until full payment is received.

****

THE UNDERSIGNED HEREBY AGREES TO THE TERMS AND CONDITIONS SET FORTH ON THIS INVOICE AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS INVOICE

✖ _____

7.11.25



Attachment - B

Western Placer Unified School District
Menu Production Record (MPR)
Completion Procedures

The MPR is a tool that is used daily in our foodservice operation. The MPR's main purpose is to plan and control food production. A written production record provides a place for the Director to forecast the menu requirements for each kitchen and for the FSD/Lead to plan the amount of food to be prepared and record what was actually served. Adjustments can be made to the MPR during preparation and service in order to indicate any changes that need to be made. The MPR is a forecast tool which provides a written history of a meal that can be used to evaluate customer preferences and improve menu planning.

The information on the MPR must be complete and accurate.
It will be used:

- To determine if your school has met the meal pattern requirements, and
- To complete a nutrient analysis to determine if the meals served meets the nutrition goals established by the USDA.

All MPR's must be kept for 3 years plus the current year.

Steps to complete the MPR:

Food Service Director

1. Enter date & day
2. Enter menu items
3. Enter estimated portions needed
4. Enter recipe or product (name, number, code)
5. Enter planned portion size (by weight or portion)
6. Enter to contributions to the meal pattern
7. Enter number times recipe (as per USDA Food Buying Guide)
8. Enter call in estimate from school office

Food Service Lead

1. Adjust estimated portion counts if needed (based on estimates from school offices)
   *Before meal service emphasize to staff the required portion size for each item as listed on MPR
2. Record serving temperature in the designated column
3. Record total student and adult servings
4. Record leftover servings
5. Record actual student and adult serving (provided by cashier)
6. Record any comments if needed (for example: number of staff meals served, number of drop trays, rainy day)
7. Sign the MPR at bottom to indicate who the form was completed by and that it was completed to the best of their ability
8. Return MPR with clipboard to the central kitchen daily

7/12jtd

7.11.26

Attachment C

DATE 5/29/2012

WPUSD FOOD BASED MENU PRODUCTION RECORD

Page 1/5

OFFER vs. SERVE: (CIRCLE ONE) YES NO

CCC COE FRE (FSS) GEMS LCE LHS PHS SES TBE TBMS

M (T) W TH F

	MISC	Student Group Age/Grade: K - 5	Student Group Age/Grade	Student Group Age/Grade	Adults	Total
Call In Estimate		288				
Actual		279			1	280

Menu Item and form used		Estimated Portions	Recipe or product (name, number, code)	Planned portion size (by weight or portion)	Contribution to Meal Pattern M/MA Oz	Contribution to Meal Pattern G/B Serv	Contribution to Meal Pattern V/F Cups	Contribution to Meal Pattern Milk Oz	Number times Recipe	Serve Temp	Student & Adult Servings	Leftover Servings
Meat/Meat Alternate												
1. Chicken Sandwich	ea	198		1 ea	2.00	1.00				154°	190	8
on Wheat Bun	doz	16.5		1 ea		2.00						
2. Turkey Hot Dog	ea	120		1 ea	2.00					160	90	30
on Wheat Bun	doz	10	55631	1 ea		2.00						
w/ Ranch Style Beans	4 cn	90		1/4 c			0.25			164	65	25
Grains/Breads												
1. Vanilla Sport Bites	ea	300		1 ea		1.00				—	263	37
2.												
3.												
Vegetables/Fruits												
1. Oven Potatoes - Fries	8 bg	200		1/2 c			0.5		8	180	196	4
2. Tossed Garden Salad	2 bg	80	CE12	1 c			0.5		2	41	68	12
3. Fresh Fruit: Apple	1 ea	150	125ct	1 ea			1				127	3
4. Canned Fruit: Diced Peaches	5 cn	120		1/2 c			0.5			41	105	15
Milk												
1. 1% Fat - White	1ea	236		8 oz				8.00		40	38	198
2. Non Fat - Chocolate	1ea	627		8 oz						40	206	421
Extra Foods												
1. Ranch Dressing		1 gal.		2 oz						38°		1/2 gal
2. Ketchup Pkt				1 ea								
3. Mustard Pkt				1 ea								
Total Contributions to Meal Pattern					4	6	2.75	8.00	20.75			

All information required for Offer vs. Serve and/or portion adjusting and choices.

COMMENTS: 2 staff meals

*Legends: **D/C** = DISCARD, **RTI** = RETURN TO INVENTORY, **SND** = SAVE FOR NEXT DAY, **NT** = NEXT TIME, **BK** = BREAKFAST, **LN** = LUNCH*

SIGNATURE HW

7.11.27

DATE 5/30/2012

WPUSD FOOD BASED MENU PRODUCTION RECORD

Page 2/5

OFFER vs. SERVE: (CIRCLE ONE) YES NO

CCC COE FRE (FSS) GEMS LCE LHS PHS SES TBE TBMS

M T (W) TH F

	MISC	Student Group Age/Grade K - 5	Student Group Age/Grade:	Student Group Age/Grade:	Adults	Total
Call In Estimate Last		217				
Actual		283			~~0~~	

Menu Item and form used	MISC	Estimated Portions	Recipe or product (name, number, code)	Planned portion size (by weight or portion)	Contribution to Meal Pattern: M/MA Oz	G/B Serv	V/F Cups	Milk Oz	Number times Recipe	Serve Temp	Student & Adult Servings	Leftover Servings
Meat/Meat Alternate												
1. Teriyaki Beef Dippers	4 ea	140	HE44	140						156	127	13
Oven Brown Rice		145		3/4 c		1.50			25	168	127	18
2. Whole Grain Bean & Cheese Burrito		160	80147	1 ea	2.00	2.00				170	156	4
Grains/Breads												
1.												
2.												
3.												
Vegetables/Fruits												
1. Mixed Vegetables	5.5#	50	V1	1/2 c			0.5		2	180	35	15
2. Tossed Garden Salad	2 bg	80	CE12	1 c			0.5		2	41	68	12
3. Fresh Fruit: Banana		180	100ct	1 ea			0.5			—	164	16
4. Sliced Strawberries	1tub	106	20307	1/2 c			0.5		1	38	106	~~0~~
Milk												
1. 1% Fat - White	1ea	150		8 oz				8.00		40	23	127
2. Non Fat - Chocolate	1ea	424		8 oz						40	169	255
Extra Foods												
1. Ranch Dressing		1 gal.		2 oz						38'		1/8 gal
2. Taco Sauce Pkt				1 ea								
3.												
4.												
Total Contributions to Meal Pattern					2	3.5	2.00	8.00	15.5			

All information required for Offer vs. Serve and/or portion adjusting and choices.

COMMENTS: 2. staff meal

Legends: ***D/C*** *= DISCARD,* ***RTI*** *= RETURN TO INVENTORY,* ***SND*** *= SAVE FOR NEXT DAY,* ***NT*** *= NEXT TIME,* ***BK*** *= BREAKFAST,* ***LN*** *= LUNCH*

SIGNATURE Hun

7.11.28

Attachment C

DATE 5/31/2012

WPUSD FOOD BASED MENU PRODUCTION RECORD

Page 3/5

OFFER vs. SERVE: (CIRCLE ONE) YES NO

CCC COE FRE (FSS) GEMS LCE LHS PHS SES TBE TBMS

M T W (TH) F

		Student Group Age/Grade: K - 5	Student Group Age/Grade:	Student Group Age/Grade:	Adults	Total
Call In Estimate	Last	269				
Actual		294			1	

Menu Item and form used		Estimated Portions	Recipe or product (name, number, code)	Planned portion size (by weight or portion)	Contribution to Meal Pattern M/MA Oz	Contribution to Meal Pattern G/B Serv	Contribution to Meal Pattern V/F Cups	Contribution to Meal Pattern Milk Oz	Number times Recipe	Serve Temp	Student & Adult Servings	Leftover Servings
Meat/Meat Alternate												
1. BBQ Rib Sandwich	ea	144	3717	1 ea	2.00					180	138	6
on Wheat Bun	doz	12	55630	1 ea		2.00						
2. Turkey Corn Dog	ea	160	1738822	1 ea	2.00	2.00				170	156	3
Grains/Breads												
1. Cinnamon Graham Cracker	ea	300	300150	1 ea		1.00					282	18
2.												
3.												
Vegetables/Fruits												
1. Oven Potatoes - Tator Tots	6bg	180	V13	8 ea			0.5			182	160	20
2. Tossed Garden Salad	2bg	80	CE12	1 c			0.5			41	70	10
3. Fresh Fruit: Watermelon		150		1/2 c			0.5			41	150	0
4. Canned Fruit: Mixed Fruit	5cn	120		1/2 c			0.5			40	96	24
Milk												
1. 1% Fat - White	1ea	40		8 oz				8.00		40	38	2
2. Non Fat - Chocolate	1ea	256		8 oz						40	242	14
Extra Foods												
1. Ranch Dressing		1gal		2 oz						38°		1/2gal
2. Ketchup Pkt				1 pkt								
3. Mustard Pkt				1 pkt								
4.												
Total Contributions to Meal Pattern					4	5	2.00	8.00	10			

All information required for Offer vs. Serve and/or portion adjusting and choices.

COMMENTS: 3 Drops, 1 staff meal

Legends: D/C = DISCARD, RTI = RETURN TO INVENTORY, SND = SAVE FOR NEXT DAY, NT = NEXT TIME, BK = BREAKFAST, LN = LUNCH

SIGNATURE HW

7.11.29

DATE 6/1/2012

WPUSD FOOD BASED MENU PRODUCTION RECORD

Page 4/5

OFFER vs. SERVE: (CIRCLE ONE) YES NO

CCC COE FRE (FSS) GEMS LCE LHS PHS SES TBE TBMS

M T W TH (F)

		Student Group: Age/Grade: K - 5		Student Group: Age/Grade		Student Group: Age/Grade		Adults	Total	
Call In Estimate Karen		235								
Actual		263						~~0~~		

Menu Item and form used		Estimated Portions	Recipe or product (name, number, code)	Planned portion size (by weight or portion)	Contribution to Meal Pattern: M/MA Oz	G/B Serv	V/F Cups	Milk Oz	Number times Recipe	Serve Temp	Student & Adult Servings	Leftover Servings
Meat/Meat Alternate												
1. Beef & Cheese Nachos												
- Tortilla chips	bg	80	77009	1 bg		2.00				178 Beef	35	45
- Taco Beef		80	C78000B	3 oz	2.00							
- Shredded Cheddar		80	41749BC	1 oz	1.00							
2. Chicken Tenders	11bg	242	3859		2.00	1.00				165	230	12
Grains/Breads												
1.												
2.												
3.												
Vegetables/Fruits												
1. Cut Corn		70	V1	1/2 c			0.50			180	60	10
2. Tossed Garden Salad	2bg	80	CE12	1 c			0.50			41	65	15
3. Fresh Fruit: Apple	ea	120	125ct	1 ea			1.00			40	100	20
4. Canned Fruit: Diced Peaches	5cn	120		1/2 c			0.50			38	110	10
Milk												
1. 1% Fat - White	1ea	366		8 oz				8.00		38	35	331
2. Non Fat - Chocolate	1ea	550		8 oz						38	184	366
Extra Foods												
1. Ranch Dressing		1gal								38		1/4gal
2. Ketchup Pkt												
3.												
4.												
Total Contributions to Meal Pattern					5	3	2.50	8.00				

All information required for Offer vs. Serve and/or portion adjusting and choices.

COMMENTS: 2 staff meals

Legends: D/C = DISCARD, RTI = RETURN TO INVENTORY, SND = SAVE FOR NEXT DAY, NT = NEXT TIME, BK = BREAKFAST, LN = LUNCH

SIGNATURE AW

7.11.30

DATE 6/4/2012

WPUSD FOOD BASED MENU PRODUCTION RECORD

Page 5/5

OFFER vs. SERVE: (CIRCLE ONE) YES NO

CCC COE FRE FSS GEMS LCE LHS PHS SES TBE TBMS

M T W TH F

	USDA	Student Group Age/Grade K - 5		Student Group Age/Grade		Student Group Age/Grade		Adults	Total	
Call In Estimate Karen		288								
Actual		310						0		

Menu Item and form used		Estimated Portions	Recipe or product (name, number, code)	Planned portion size (by weight or portion)	Contribution to Meal Pattern M/MA Oz	G/B Serv	V/F Cups	Milk Oz	Number times Recipe	Serve Temp	Student & Adult Servings	Leftover Servings
Meat/Meat Alternate												
1. Pizza:												
Pepperoni	7.5	120	63495C	1 ea	2	2	0.13			160	117	3
Cheese	2.0	32	63572C	1 ea	2	2	0.13			160	28	4
2. Deli Sandwich		167		1 ea	3	2	0.25			41	165	2
w/ baked tortilla chips	120ct	167	77035	1 ea		1.5						
Grains/Breads												
1.												
2.												
3.												
Vegetables/Fruits												
1. Cut Corn		50	V1	1/2 c			0.50			185	90	10
2. Tossed Salad	2bg	80	CE12	1 c			0.50			41	70	10
3. Fresh Fruit:												
Orange	ea	140	113ct	1 ea			0.63			41	162	38
4. Canned Fruit:												
Applesauce	5cn	120		1/2 c			0.50			40	90	6
Milk												
1. 1% Fat - White	1ea	113		8 oz				8		39	25	88
2. Non Fat - Chocolate	1ea	366		8 oz						39	228	138
Extra Foods												
1. Ranch Dressing		1gal		2 oz						38		1/2gal
2. Mayonaise Pkt				1 ea								
3. Mustard Pkt				1 ea								
4.												
Total Contributions to Meal Pattern					7	7.5	2.63	8.00	25 126			

All information required for Offer vs. Serve and/or portion adjusting and choices.

COMMENTS: 2 staff meals

Legends: ***D/C*** *= DISCARD,* ***RTI*** *= RETURN TO INVENTORY,* ***SND*** *= SAVE FOR NEXT DAY,* ***NT*** *= NEXT TIME,* ***BK*** *= BREAKFAST,* ***LN*** *= LUNCH*

SIGNATURE HW

7.11.31

Attachment-O

WESTERN PLACER UNIFIED SCHOOL DISTRICT

OFFER vs. SERVE TRAINING

In the National School Lunch Program, meal patterns are designed so that over a period of time, school lunches will provide children with approximately one-third of the nutrients they need. A school lunch consists of five different food items from four food component groups. The five food items are: one serving of meat or meat alternate; two servings of different vegetables or two servings of different fruits, or one serving of fruit and one of vegetable; one serving of bread or bread alternate; and one serving of fluid milk. Under offer versus serve the following conditions must be met:

1. *All five food items must be offered to all students.*
2. *The serving sizes must equal the minimum required quantities.*
3. *~~The lunch must be priced as a unit and student may take 3, 4, or all 5 items for the same price.~~*
4. *Students have the option of which item(s) to decline.*

Students cannot be required to take any specific food items. For example, a food service worker may not tell students they must take the meat but that they may decline the milk. The choice of which food to take or decline is left to the student. A complete breakfast in the School Breakfast Program consists of: one serving of fluid milk; one (1) serving of a vegetable or fruit or full-strength fruit juice or vegetable juice, ***AND*** *two (2) servings of bread or bread alternate* ***OR*** *two (2) servings of meat or meat alternate* ***OR*** *one (1) serving of meat or meat alternate* ***AND*** *one (1) serving of bread or bread alternate.*
Under offer versus serve in breakfast, the student may be allowed to decline one item that they do not intend to consume. The decision as to which food item to decline rests solely with the student. To qualify as a reimbursable breakfast under the provisions of offer versus serve, the following conditions must be met:

1. *All four food items must be offered to all students,*
2. *The serving sizes must equal the minimum quantities required,*
3. *The breakfast must be priced as a unit and students may take 3 or 4 items for the same price, and*
4. *Students have the option of which item to decline.*

NOTE: *Offer versus serve breakfast - students may decline one item.*
Offer versus serve Lunch - students may decline two items.

If the student's choice doesn't meet the National School Lunch requirements, he/she is charged ala carte prices. Ala carte is priced higher to encourage our students to buy a lunch and/or breakfast that meets Federal Meal Pattern Requirements and is reimbursable. Federal reimbursement is provided for each meal that meets their program requirements.

Offer versus Serve ***DOES NOT*** *apply to adult lunches. Adults choosing to not buy a full lunch must pay ala carte prices.*

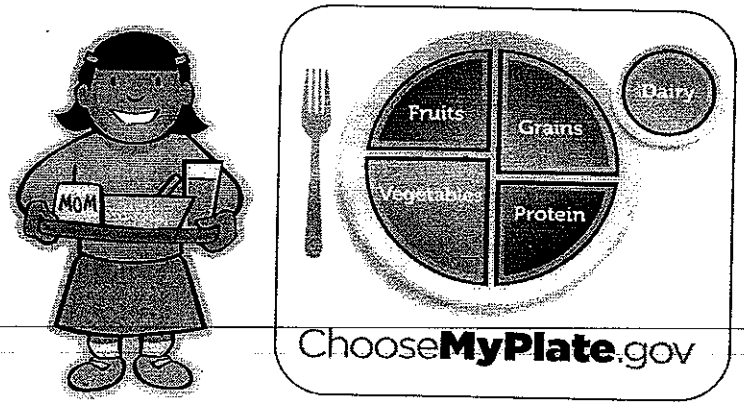
Offer versus Serve allows the students a choice and hopefully reduces food waste.
If you have any questions please call Jeff Dardis, Director of Food Services at (916) 645-6373.

"This institution is an equal opportunity provider."

7.11.32

Attachment -E

What is a complete Lunch?



For a complete lunch, students must select a minimum of 3 meal components.
You have the option to take all 5.

What is a meal component?

- Meat/Meat Alternate
- Bread
- Vegetable (select one type)
- Fruit (select one type)
- Milk (select one type)

Color your plate!

Please take all 5 components if you wish!

7.11.23

Attachment - F

WPUSD VERIFICATION PROCESS/PROCEDURE

(2012-2013 School Year)

Verification

Each year, a School Food Authority (SFA) must select and verify a sample of applications approved for benefits using either a Basic sampling method or Alternate sampling (random/focused) method. This is to confirm that no one is abusing the National School lunch Program (NSLP). This must be **completed by November 15** of the current school year.

To verify an application, a parent/guardian must include either proof of income eligibility or confirmation that the child is included in a household certified to receive Food Stamps or Supplemental Nutrition Assistance program (SNAP), FDPIR (Food Distribution Program on Indian Reservations), or TANF (Temporary Assistance to Needy Families) benefits, and may include confirmation of any other information required in the application.

Verification is NOT required for students who are directly certified (DC). These students are eligible based on documentation obtained from CalFresh, CalWorks, and FDPIR or KinGAP officials from the county and/or state or from other source categorically eligible programs, such as homeless, runaway, migrant, or foster children.

Sampling Types

There are three (3) types of sampling:

1. **Basic Sampling (Standard)** - The standard sample size is the lesser of:
   - Three percent (3%) of all applications approved by the LEA for the school year, as of October 1 of the school year, selected from error prone (EP) applications
   - 3,000 EP applications approved by the LEA for the school year, as of October 1 of the school year.

   Alternate Sampling – There are two (2) alternate sampling types: LEAs that qualify may select one of the following sample sizes:

2. **Alternate one (Random)** The sample size equals the lesser of:
   - 3,000 of all applications selected at random from applications approved by the LEA as of October 1 of the school year:
   - Three percent (3%) of all applications selected at random from applications approved by the LEA as of October 1 of the school year.
3. **Alternate two (Focused)** The sample size equals the lesser of the sum of:
   - 1,000 of all applications approved by the LEA as of October 1 of the school year, selected from EP applications; OR one (1) percent of all applications approved by the LEA as of October 1 of the school year, selected from error prone applications;

   Plus the lesser of:
   - 500 applications approved by the LEA as of October 1 of the school year that provide a case number in lieu of income information;
   - One-half (1/2) of one percent (1%) of applications approved by the LEA as of October 1 of the school year that provide a case number in lieu of income information.

7.11.34

QUALIFYING TO USE AN ALTERNATE SAMPLE SIZE

There are two (2) ways an LEA may annually qualify to use an alternate sample size based on lowered non-response rates.

1. **Lowered Non-Response Rate**
   Any LEA may use an alternate sample size for any school year when its non-response rate for the preceding school year is less than twenty percent. For example, the school year 2011-2012, the LEA may elect to use one of the alternate sample sizes because in school year 2010-2011, the LEAs non-response rate was 18%.

2. **Improved Non-Response Rate**
   An LEA with more than 20,000 children approved by application by application as eligible for free or reduced price meals as of October 1 of the school year may use an alternate sample size for any school year when its non-response rate for the preceding school year is at least ten percent below the no-response rate for the second preceding school year.

The LEA must annually determine if it is eligible to use one of the alternate sample sizes. If the LEA determines it is eligible, it must contact the state agency for approval prior to use of alternate sample size.

WPUSD District procedure – On September 30 (End of day) using the computerized POS system:

Cafeteria

1. Open the verification process (Follow steps using POS user guide)
2. Select the sampling size (Basic/Standard used unless qualified for other method and approved by state)
3. Select date range which should be – **Begin:** July 1-Current Year **End Date:** September 30-Current Year
4. Selects applications (POS system selects)
5. Print needed reports for start of verification process
6. Print letters for households informing that they have been selected for verification. (This process happens twice. Second letter is printed 15 days following first letter).
7. Make copies of applications that were chosen for verification.
8. As verification occurs information gets input into POS system
9. As verification occurs verification outcome letters are printed
10. Close the Verification process on or before November 15
11. Print needed reports for close of verification process
12. Print letters for households that didn't respond

As they are printed all reports, application copies and letters are given to:

District Office

1. Makes copies of letters informing households that they've been chosen for verification
2. Mail out letters informing households that they've been chosen for verification (This process happens twice. Second letter is printed 15 days following first letter).
3. Fill out verification document of household form, attach copy of letter & original free & reduced applications
4. As income verification from families is received, information is calculated to see if they still qualify
5. As each application is verified, verifying information is faxed to cafeteria (Liz) so information can be input into the POS system with findings and letters can be printed
6. Copy & mail verification outcome letters as received
7. Copy & mail letters for households that didn't respond
8. Fill out a verification form of the findings for each application
9. Fill out verification report and submit the report. Report is due by February 15.

7.11.35

Attachment - G

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 6th Street, Suite – 400
Lincoln, CA 95648

FREE AND REDUCED-PRICE PROGRAM WHERE TO FILE A COMPLAINT:

To file a complaint with Western Placer Unified School District:

Western Placer Unified School District
Ryan Davis, Director of Personnel Services
600 6th Street, Suite – 400
Lincoln, CA 95648
(916) 645-5293 or (916) 645-6348 Fax

To file a complaint of discrimination on the basis of race, color, national origin, sex, age, or disability, write:

USDA, Director, Office of Civil Rights
Room 326-W, Whitten Building
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
(202)720-5964 (voice and TDD)

In lieu of submitting discrimination complaints to the Office of Civil right in Washington D.C., complaints may be submitted to:

Office of Civil Rights
USDA, Western Region
550 Kearny Street, Room 400
San Francisco, CA 94108-2518
(415)705-1322 or (415)705-1364 Fax

Refer complaints alleging discrimination on the basis of any of the classes protected under state law or all discrimination issues in the State Meal Program to:

California Department of Education
Office of Equal Opportunity
1430 N Street, Suite - 6019
Sacramento, CA 95814
(916)324-6183

If a complainant does not want to file their program complaint with the sponsor, they may file with:

NSD Civil Rights and Program Complaint Coordinator
California Department of Education
Nutrition Services Division
1430 N Street, Room 1500
Sacramento, CA 95814-2342
(916)445-0850 or (800)952-5609

7.11.36

WESTERN PLACER UNIFIED SCHOOL DISTRICT
FOOD & NUTRITION SERVICES
CIVIL RIGHTS TRAINING

Who is our Civil Rights Coordinator?

Ryan Davis, Western Placer Unified School District, Director of Personnel Services, 600 6th Street, Suite – 400, Lincoln, CA 95648
(916) 645-5293

What is the purpose of Civil Rights Training?

- To inform, educate, and support staff that interact with the food & nutrition program applicants.
- To teach staff responsibilities as administrators of the food & nutrition program.
- To provide resources and information available to assist staff in carrying out their Civil Rights responsibilities.
- It's a general USDA Civil Rights requirement

What are civil rights?

Civil rights are the nonpolitical rights of a citizen; the rights of personal liberty guaranteed to U.S. citizens by the 13th and 14th amendments to the U

What is a protected Class?

- Any person or group of people who have characteristics for which discrimination is prohibited based on a law, regulation, or executive order.
- Protected classes for the Food & Nutrition Program are race, color, national origin, age, sex, and disability (see following page).

Attachment H Page 1 of 6

7.11.17

Federal Law Prohibits discrimination on the basis of the following protected classes for Child Nutrition:

Race, Color, National Origin

- Title VI of the civil rights act of 1964 states that "No person in the United States shall be discriminated against on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity."

Sex (gender)

- Title Ix of the education amendments of 1972 states:
  No person in the United States shall, on the basis of sex, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance.

Age

- The age discrimination act of 1975 provides: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Handicap/Disability

- Section 504 of the rehabilitation act of 1973 added disability to title VI.
- Title II and title III of the Americans with disabilities act of 1990 extended the requirements to all services, programs and activities of State and local governments and prohibits discrimination based on disability in other public services.

Why is public Notification required?

- To inform your community that our school district participates in the food &Nutrition Program.
- To reach as many applicants, participants, and potentially eligible persons as possible
- To ensure program access

What methods of Public Notification does our district use?

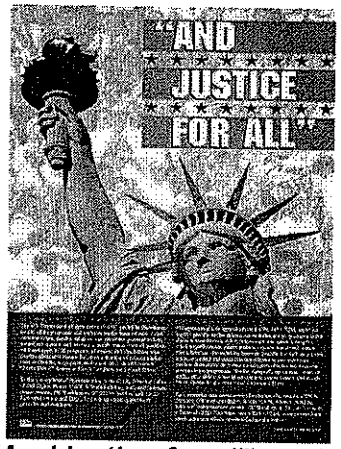
- News paper (public release)
- Flyer/applications sent home annually at the start of school year
- Food Service Website
- Bulletins (menu's)

7-11-13 8

Attachment-H Page 2 of 6

What are some required measures?

- Prominently display the 11" x 17" poster - "And justice for all." (see below)
- Inform potentially eligible persons, applicants, participants of programs or changes in programs
- Provide appropriate information in alternative formats for persons with disabilities.
- Include the required nondiscrimination statement on all appropriate Food Nutrition service and agency publications, web sites, posters and informational materials.
- Convey the message of equal opportunity in all photos and other graphics that are used to provide program or program related information.



"And justice for all" poster

Why do we collect racial and ethnic data?

Racial/ethnic data is used to determine how effectively our program is reaching potentially eligible children and where outreach may be needed. The collection of this information is strictly for statistical reporting and has no influence on eligibility determination for the program. This information is maintained under safeguards that restrict access to personal records to only authorized personnel.

How is Racial / Ethnic Data obtained?

Free and reduce meal applications that are completed each year and submitted to the school have a section for the household to identify their racial and ethnic data (households are not required to complete). If a meal application does not indicate racial or ethnic information, the data collector can, through visual observation, secure and record the information (data collectors cannot change or challenge a self-declaration made by program applicants unless the declaration is obviously false).

7.11.39

Attachment - H Page 3 of 6

What is the Nondiscrimination Statement?

- "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

  To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the federal relay service at (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

Nondiscrimination Statement (Short Version)

- "Western Placer Unified School District is an equal opportunity provider and employer"

Or

- "This institution is an equal opportunity provider and employer"

What to do if a complaint is made?

- If receiving a verbal complaint - **Listen politely.**
- **Notify the child nutrition office immediately**
- Take detailed notes of oral complaints

Information needed:

Complaint's

- **Name**
- **Address**
- **Telephone Number**

~Basis for the claim-race, age, disability etc.
~Location where discrimination occurred
~Names of witnesses
~Nature of the incident
~Dates when action(s) occurred

Attachment - H page 1 of 1

7.11.16

What are some examples of noncompliance?

- Denying an individual any service, financial aid, or other benefit provided under the program.
- Providing any service, financial aid, or other benefit, to an individual that is different, or is provided in a different manner from that provided to others under the program.
- Subjecting an individual to segregation or separate treatment in any matter related to his or her receipt of any service, financial aid, or other benefits under the program.
- Restricting an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under the program.
- Treating an individual differently from others in determining whether he or she satisfies any admission, enrollment, quota, eligible status, membership or other requirement or condition which individuals must meet in order to be provided any service, financial aid, or other program benefit.
- Denying an individual an opportunity to participate in a program through the provisions of services or otherwise affording him or her an opportunity to participate that is different from services afforded others under the program.
- Denying a person the opportunity to participate as a member of a planning or advisory body that is an integral part of the program.

Who has a right to file a complaint?

- Any person who believes he or she or someone he/she knows has been discriminated against based on Federal or State protected classes has a right to file a complaint within 180 days of the alleged discriminatory action.

Where can a complaint be made?

1. Western Placer Unified School District: Ryan Davis, Director of Personnel Services, 600 6th Street, Suite – 400, Lincoln, CA 95648, (916) 645-5293.
2. U.S. Department of Agriculture, Director, Office of adjudication, 1400 Independence Avenue, SW, Washington, DC 20250-9410, (866) 632-9992 (toll free), (202) 260-1026, (202) 401-0216 (TDD).

Forms of Civil Rights Complaints:

- **May be written, Verbal or observed** – If receiving a verbal complaint, listen politely. Complaints can be made via phone, letter, email, fax or any other form of communication.
- **May be anonymous** – Anonymous complaints should be handled as any other complaint.
- **Can be related to any area of the Food & Nutrition services** – Program administration, food service, employment.

7/11/16

Attachment - H page 5 of 6

What would be the resolution of non-compliance?

If non-compliance is indicated, a corrective action plan must be indicated, a corrective action plan must be implemented immediately to achieve voluntary compliance within 60 days.

A corrective action plan must be indicated describing the agency's actions to be taken to resolve non-compliance with civil rights requirements.

What is the schools responsibility to children with disabilities?

- Provide facilities for participants with disabilities for example – accessible parking lots, entrances and exits, halls, elevators, rest rooms, service animals, Braille signage, alternative arrangements for service.
- Provide food substitutions for students with disabilities when documented in writing by a licensed physician (documentation must be maintained in the food service office).

What are the requirements for language assistance?

- People with limited English proficiency (LEP) individuals who do not speak English as their primary language and who have limited ability to read, speak, write, or understand English need to be served in other languages.
- Recipients of federal financial assistance have a responsibility to take reasonable steps to ensure meaningful access to their programs and activities by persons with limited English proficiency.

What would be the method used for conflict resolution?

The USDA recommends using an Alternative Dispute resolution (ADR) program. ADR is a program that requires a neutral third party (usually a person acting as a facilitator) to resolve informally a complaint of discrimination through use of various techniques such as fact finding, mediation, peer panels, facilitation, ombudsman support or conciliation. For more information visit: http://www.fas.usda.gov/admin/civilrights/conflictres.asp

CUSTOMER SERVICE

GOLDEN RULE

"Treat others as you want to be treated"

7.11.12

Attachment - H page 6 of 6

Attachment - I

WPUSD FOOD & SERVICE PROGRAM CIVIL RIGHTS TRAINING

TRAINER _____ DATE _____

Agenda Topics

1. COLLECTION AND USE OF RACIAL/ETHNIC DATA
2. COMPLAINTS
3. REQUIREMENTS FOR REASONABLE ACCOMMODATIONS
4. CONFLICT RESOLUTION
5. PUBLIC NOTIFICATION
6. RESOLUTION OF COMPLAINTS
7. REQUIREMENT FOR LANGUAGE ASSISTANCE

SIGNATURE OF THOSE ATTENDING

7.11.43

Attachment – J

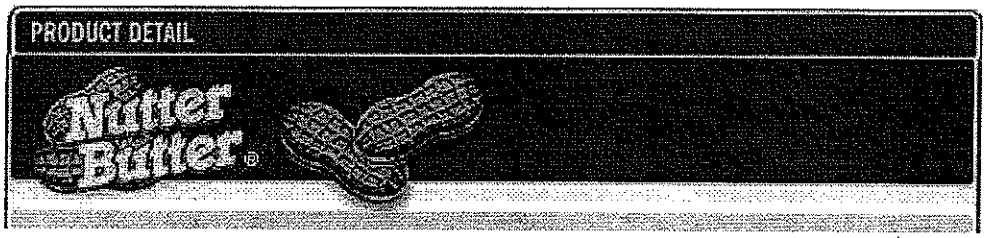
Western Placer Unified School District
Student Wellness Policy Goals & Assessments 2012 - 2013

Student Wellness Policy Committee Goals	Year of Implementation Y1 – Year 1 Y2 – Year 2 Y3 – Year 3	Fully in Place X	Partially in Place X	Not in Place List steps to meet implementation deadline; list challenges/barriers to implementation
1. Solicit committee participation to represent the various areas of our school district. Areas to solicit will include: Food & Nutrition Services, PE, Board Members, Teachers, School Nurse, Principals, Administration, Students, Parents, and/or others interested in school health issues.	Y1			
2. Orient the committee through: introductions, why they want to participate, the benefits of student wellness, review of current student wellness policy, changes in student wellness and in the school meal program, the role of the committee, frequency and time of meetings, and upcoming activities for the committee (assessment, goal setting, outreach to the public).	Y1			
3. Assess gaps between current policy and implementation at the school sites.	Y1			
4. Assess nutrition and physical activity promotional efforts in school newsletters, the cafeteria, and throughout the school.	Y1			
5. Solicit student involvement in planning menus or selecting foods/beverages choices through survey assessments.	Y1			
6. Ensure all food and beverage advertising (vending machines, school stores, etc.) displays healthy messaging.	Y1			
7. Assess the areas of nutrition education and physical activity to establish goals and policy implementation.	Y2			

7.11.44

Attachment FMNV-A
Page 1 of 2

PRODUCT DETAIL



NUTTER BUTTER - SANDWICH COOKIES - NUTTER BUTTER



Ingredients: ENRICHED FLOUR (WHEAT FLOUR, NIACIN, REDUCED IRON, THIAMINE MONONITRATE {VITAMIN B1}, RIBOFLAVIN {VITAMIN B2}, FOLIC ACID), SUGAR, PEANUT BUTTER (PEANUTS, CORN SYRUP SOLIDS, HYDROGENATED RAPESEED AND/OR COTTONSEED AND/OR SOYBEAN OILS, SALT), SOYBEAN OIL AND/OR PALM OIL, HIGH FRUCTOSE CORN SYRUP, GRAHAM FLOUR (WHOLE GRAIN WHEAT FLOUR), PARTIALLY HYDROGENATED COTTONSEED OIL, SALT, LEAVENING (BAKING SODA AND/OR CALCIUM PHOSPHATE), CORNSTARCH, SOY LECITHIN (EMULSIFIER), VANILLA - AN ARTIFICIAL FLAVOR. COTNAINS: WHEAT, PEANUT, SOY.

Size: 1.9 OZ
Upc: 4400003745

Nutrition Facts

Serving Size 53g
Servings per Container about 4

Amount Per Serving	
Calories 250	Calories from Fat 90
	% Daily Value*
Total Fat 10g	**15 %**
Saturated Fat 2.5g	**13 %**
Trans Fat 0g	**0 %**
Monounsaturated Fat 3g	**0 %**
Cholesterol 0mg	**0 %**
Sodium 210mg	**9 %**
Total Carbohydrate 37g	**12 %**
Dietary Fiber 2g	**8 %**
Sugars 15g	
Protein 4g	
Vitamin A **0 %**	Calcium **2 %**
Vitamin C **0 %**	Iron **8 %**

*Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs:

	Calories:	2,000	2,500
Total Fat	Less than	65g	80g
Sat Fat	Less than	20g	25g
Cholest	Less than	300mg	300mg
Sodium	Less than	2,400mg	2,400mg
Total Carb		300g	375g
Fiber		25g	30g

Trans fat content currently is not listed on the label for many of our products. For FAQs about trans fat, click here. We are rolling out trans fat labeling, so that all packages will be labeled by the FDA's deadline of January 1, 2006. In the meantime, we are providing this information for many of our products on our website. Where a product contains less than 0.5 grams of trans fat per serving, the FDA requires that the content be listed in the package's Nutrition Facts box as "0g". We use that same definition of "0g" on this website. When a label shows 0 grams trans fat per serving and lists a "partially hydrogenated" vegetable oil (such as soybean or cottonseed, among others) in the ingredients, the product may contain up to 0.49 grams of trans fat per serving. Keep in mind that ingredients and formulations change. The information shown here may vary from the content and label information of products currently in stores. For the most current information for these and other products, please Contact Us. For more information on how to read the Nutrition Facts panel, click here.

To ensure this product is currently available, please contact the retailer.

7.11.45

Attachment FMNV-A
Page 1 of 2

SB12 SNACK CALCULATOR

Step 1

Snacks in middle/high school must be **250 calories or less per container.** If the number of calories per container is higher than 250, the food cannot be sold in the container and the food must be repackaged in a smaller serving size.

Servings per Container	
X Calories per Container	
Calories per Serving	

Exemptions

All snacks must be less than 250 calories; the following are foods exempt from some of the fat and / or sugar restrictions:

~Nuts, nut butters, seeds, fruit, non-fried vegetables, and legumes are exempt from the Total Fat restriction

~Individually packaged cheese and eggs do not have to meet the Total Fat or Saturated Fat limits.

~Fruit and non-fried vegetables are exempt from the sugar restriction.

Step 2

If you have a snack food item that is 250 calories per container or less, enter the nutrition information from the Nutrition Facts label in the fields to determine if the item meets the standards. California School Food and Beverage Standards for detailed information about the food and beverage standards

NUTRITIONAL FACTS

				CAN'T EXCEED
Serving Size in grams	53 g			
Amount Per Serving				
Calories	250			250
Total Fat	10 g	=	36%	35%
Saturated Fat	2.5 g	=	9%	10%
Sugars	15 g	=	28%	35%

7.11.46

Attachment FMNV-B
page 1 of 2

- Strong school distribution
- Kids love it! Parents approve
- Low in sugar, only 80 calories
- Big fruity flavors
- Electrolyte replacement
- Original packaging with one of a kind taste!

FLAVOR	CAN SIZE	MASTER CASE QTY	SINGLE UPC	MASTER CASE UPC
Green Apple	12 oz	24	8-56913-00300-9	8-56913-00305-4
Kiwi-Watermelon	12 oz	24	8-56913-00302-3	8-56913-00309-2
Orange	12 oz	24	8-56913-00310-8	8-56913-00311-5
Cherry	12 oz	24	8-56913-00301-6	8-56913-00306-1
Mango	12 oz	24	8-56913-00303-0	8-56913-00308-5
Grape	12 oz	24	8-56913-00304-7	8-56913-00307-8

0% JUICE

Nutrition Facts
Serving Size: 12 fl. oz (350ml)
Servings per Container: 1

Amount Per Serving	
Calories 80	
	% Daily Value*
Total Fat 0g	**0%**
Sodium 0mg	**0%**
Total Carb. 21g	**7%**
Sugars 20g	
Protein 0g	

Not a significant source of other nutrients

* Percent Daily Values are based on a 2,000 calorie diet.

INGREDIENTS: TRIPLE FILTERED REVERSE OSMOSIS AERATED WATER, SUGAR, CITRIC ACID, MALIC ACID, ORANGE ESSENCE, MANGO ESSENCE, ACESULFAME POTASSIUM, SODIUM CITRATE, POTASSIUM SORBATE (TO PRESERVE FRESHNESS)

Fruit Wave H2O®

PET

NET CASE WT: **19 LBS**
GROSS CASE WT: **21 LBS**
CASE LENGTH: **16"**
CASE WIDTH: **10.5"**
CASE HEIGHT: **5"**
CASE CUBE: **0.486**

CASES/PALLET: **100**
PALLET WEIGHT: **2,150 LBS**
TI x HI: **10 x 10**
PALLET LENGTH: **48"**
PALLET WIDTH: **40"**
PALLET HEIGHT: **55"**
PALLETS/TRUCKLOAD: **20**



SINGLE 8 56913 00310 8 | SINGLE 8 56913 00303 0 | SINGLE 8 56913 00302 3 | SINGLE 8 56913 00304 7 | SINGLE 8 56913 00301 6 | SINGLE 8 56913 00300 9

MASTER CASE 8 56913 00311 5 | MASTER CASE 8 56913 00308 5 | MASTER CASE 8 56913 00309 2 | MASTER CASE 8 56913 00307 8 | MASTER CASE 8 56913 00306 1 | MASTER CASE 8 56913 00305 4

For more information please contact :

PRODUCED UNDER THE AUTHORITY OF TRIPLE VENTURES, LLC

7.11.47

SB12 SNACK CALCULATOR

Step 1

Snacks in middle/high school must be **250 calories or less per container.** If the number of calories per container is higher than 250, the food cannot be sold in the container and the food must be repackaged in a smaller serving size.

Servings per Container	
X Calories per Container	
Calories per Serving	

Exemptions

All snacks must be less than 250 calories; the following are foods exempt from some of the fat and / or sugar restrictions:

~Nuts, nut butters, seeds, fruit, non-fried vegetables, and legumes are exempt from the Total Fat restriction

~Individually packaged cheese and eggs do not have to meet the Total Fat or Saturated Fat limits.

~Fruit and non-fried vegetables are exempt from the sugar restriction.

Step 2

If you have a snack food item that is 250 calories per container or less, enter the nutrition information from the Nutrition Facts label in the fields to determine if the item meets the standards. California School Food and Beverage Standards for detailed information about the food and beverage standards

NUTRITIONAL FACTS

Serving Size in grams	340.2 g			
Amount Per Serving				CAN'T EXCEED
Calories	80			250
Total Fat	0 g	=	0%	35%
Saturated Fat	0 g	=	0%	10%
Sugars	20 g	=	6%	35%

7.11.48

BUENA VISTA FOOD PRODUCTS

REDUCED FAT CHOCOLATE CHIP COOKIE 2.0oz

CODE: New #75640 / Old #9520 (135pk)
CODE: New #70650 / Old #9520B (150pk)
CODE: New #70660 / Old #9520W (90pk)

NUTRITION FACTS

Serving Size: 2.0 oz (57 g) Calories From Fat: 49

Amount per Serving	1 Cookie
Calories 199	
	% Daily Value
Total Fat 5.40 g	8%
Saturated Fat 2.20 g	11%
Trans Fat 0.00 g	
Cholesterol 17 mg	6%
Sodium 240 mg	10%
Total Carbohydrate 35.26 g	12%
Dietary Fiber .52 g	2%
Sugars 18.65 g	
Protein 2.98 g	6%

Vitamin A	0%	Vitamin C	3%
Calcium	2%	Iron	14%

*Percent daily values are based on a 2,000 calorie diet. Your daily values may be higher or lower, depending on your calorie needs.

Product Specification Providing Food Based Meal Plan Contributions

Breads	Fruit/Vegetable	Protein
1	na	na

Type of Enriched or Whole Grain Product: Enriched Flour,
Cooked Weight: 18.01 g./14.75 g.=1 Bread

Shelf Life: 12 Months Frozen

*source: USDA Food Buying Guide for Child Nutrition Programs

I certify that this information is true and correct.
contains: 1 bread serving
for the Food Based Menu Planning Child Nutrition Programs.

2/17/2009 Susan Josten

Date

Susan Josten
Quality Assurance/Product Development

Ingredients: Enriched all purpose flour (malted barley flour, niacin, iron, thiamine mononitrate, riboflavin, folic acid), granulated sugar, semi-sweet chocolate chips (sugar, chocolate liquor processed with alkali, cocoa butter, anyhydrous dextrose, milkfat, soya lecithin (added as emulsifier), milk, salt, natural and artificial flavor), water, cake flour (wheat flour, niacin, iron, thiamine mononitrate, riboflavin, folic acid), trans fat free shortening (refined, bleached and deodorized soybean oil and fully hydrogenated soybean oil blend), light brown sugar, raisin paste, whole dried eggs, instant clear gel, baking soda, salt, vanilla and butter flavoring (unbleached enriched wheat flour (wheat flour, enriched with niacin, reduced iron, thiamine mononitrate, riboflavin, folic acid), sugar, salt, soybean oil, natural and artifical flavors (milk)).

626-815-8859 fax 626-815-8829 bvfoods.com

sj/06/09

Attachment FNNV-C
Page 1 of 2

7.11.09

Attachment FMNV-C

SB12 SNACK CALCULATOR

Step 1

Snacks in middle/high school must be **250 calories or less per container.** If the number of calories per container is higher than 250, the food cannot be sold in the container and the food must be repackaged in a smaller serving size.

Servings per Container	
X Calories per Container	
Calories per Serving	

Exemptions

All snacks must be less than 250 calories; the following are foods exempt from some of the fat and / or sugar restrictions:

~Nuts, nut butters, seeds, fruit, non-fried vegetables, and legumes are exempt from the Total Fat restriction

~Individually packaged cheese and eggs do not have to meet the Total Fat or Saturated Fat limits.

~Fruit and non-fried vegetables are exempt from the sugar restriction.

Step 2

If you have a snack food item that is 250 calories per container or less, enter the nutrition information from the Nutrition Facts label in the fields to determine if the item meets the standards. California School Food and Beverage Standards for detailed information about the food and beverage standards

NUTRITIONAL FACTS

Serving Size in grams	57 g			
Amount Per Serving				CAN'T EXCEED
Calories	199			250
Total Fat	5.4 g	=	24%	35%
Saturated Fat	2.2 g	=	10%	10%
Sugars	18.55 g	=	33%	35%

7.11.50

2011 - 2012 SNP Sponsor Claim For Reimbursement

Attachment - J
Page 1 of 2

02140-SN-31-PSD
WESTERN PLACER USD
600 SIXTH ST STE 400
LINCOLN, CA 95648-1825
Vendor #: 669500
payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jan 2012	1	03/08/2012	03/08/2012		Timely Adjustment

School Nutrition Program General Information

G1. Number of Children Approved to Receive Free Meals:	~~1,762~~	1755
G2. Number of Children Approved to Receive Reduced Price Meals:	~~484~~	489

National School Lunch Program

L1. Authorized Sites Participating:	11	
L2. Enrollment:	~~6,515~~	6482
L3. Number Operating Days:	~~20~~	15
L4. Free Meals Served:	~~25,209~~	19016
L5. Reduced Price Meals Served:	~~6,139~~	4654
L6. Paid Meals Served:	19,355	14335
L7. Total Meals Served:	50,703	

School Breakfast Program

B1. Authorized Sites Participating:	2	
B2. Enrollment:	~~1,313~~	632+679 = 1311
B3. Number Operating Days:	~~20~~	15
B4. Free Meals Served:	~~585~~	237+189 = 426
B5. Reduced Price Meals Served:	~~137~~	78+20 = 98
B6. Paid Meals Served:	~~502~~	203+200 = 403
B7. Total Meals Served:	~~1,224~~	927

TBE
LCE

TBE LCE

School Breakfast Program Severe Need

N1. Authorized Sites Participating:	9	
N2. Enrollment:	5,202	6482-632-679=5171
N3. Number Operating Days:	~~20~~	15
N4. Free Meals Served:	~~10,215~~	8407-426=7981
N5. Reduced Price Meals Served:	~~1,678~~	1401-98=1303
N6. Paid Meals Served:	~~1,499~~	1505-403=1102
N7. Total Meals Served:	~~13,390~~	10386

REST

Afterschool Meal Supplements

	Non Area Eligible	Area Eligible	Total
S1. Number of Children Approved to Receive Free Supplements:	~~573~~ 564	~~537~~ 530	1,110

COES Gems
FSS Shere

0
270+294=564
344+103+54+29

7.11.51

2011 - 2012 SNP Sponsor Claim For Reimbursement

02140-SN-31-PSD
WESTERN PLACER USD
600 SIXTH ST STE 400
LINCOLN, CA 95648-1825
Vendor #: 669500
payment address

Attachment
page 2 of 2

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Feb 2012	0	03/12/2012	03/12/2012		Original

School Nutrition Program General Information

G1. Number of Children Approved to Receive Free Meals:	1,755
G2. Number of Children Approved to Receive Reduced Price Meals:	489

National School Lunch Program

L1. Authorized Sites Participating:	11
L2. Enrollment:	6,482
L3. Number Operating Days:	15
L4. Free Meals Served:	19,016
L5. Reduced Price Meals Served:	4,654
L6. Paid Meals Served:	14,335
L7. Total Meals Served:	38,005

School Breakfast Program

B1. Authorized Sites Participating:	2
B2. Enrollment:	1,311
B3. Number Operating Days:	15
B4. Free Meals Served:	426
B5. Reduced Price Meals Served:	98
B6. Paid Meals Served:	403
B7. Total Meals Served:	927

School Breakfast Program Severe Need

N1. Authorized Sites Participating:	9
N2. Enrollment:	5,171
N3. Number Operating Days:	15
N4. Free Meals Served:	7,981
N5. Reduced Price Meals Served:	1,303
N6. Paid Meals Served:	1,102
N7. Total Meals Served:	10,386

Afterschool Meal Supplements	Non Area Eligible	Area Eligible	Total
S1. Number of Children Approved to Receive Free Supplements:	564	530	1,094

7.11.52

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Budget Update

AGENDA ITEM AREA:
Information

REQUESTED BY:
Joyce Lopes
Assistant Superintendent of Business Services

ENCLOSURES:
None

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
August 7, 2012

ROLL CALL REQUIRED:
No

BACKGROUND:
The California State budget for 2012-13 was approved by the Legislature and signed by the Governor by June 30, making this our second consecutive single-party majority-vote on-time budget. This budget, like last year's, relies on subsequent events to provide revenues to cover the budgeted expenditures.

If the November tax initiative does not pass:

- Mid-year triggers will result in budget reductions for school districts. While education represents 40% of the state budget, we will take 90% of the cuts if the initiative fails.
- An additional 15 day reduction in the school year for 2012-13 and 2013-14 will be allowed

If the tax initiative is passed, the budget trailer bills include the following:

- A buy down in the cash deferral for education
- No effective COLA for 2012-13
- No other additional funding

Under either scenario, the trailer bills:

- Establish a mandate block grant for districts in lieu of mandate reimbursement
- Suspend Level III developer fees temporarily if school facilities bond funds are exhausted
- Require districts to offer surplus school facilities to charter schools
- Do not include the weighted student funding formula proposed by the Governor
- Maintain the requirements for transitional kindergarten

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

We appreciate that the Legislature agreed to leave the weighted student funding formula out of the budget arena for at least this fiscal year. However, it is disappointing that they continue to tout growth in Proposition 98 when the truth is that schools have not benefitted from the increase. It has been five years since local school districts were provided any restoration of the deep ongoing cuts initiated by the state in 2008-09. In addition, while the tax initiative focuses mainly on additional funding for public education, it provides no additional funding for local schools. The absence of a cut is not the same as enhancing educational funding.

The budget assumptions staff used to prepare the adopted budget presented to the Board in June 2012 remain largely consistent with the approved state budget. The adopted budget assumed the worst case scenario with the November tax initiative failing and flat enrollment. We will bring any budget revisions back to the Board with the first interim report in December. The budget committee will begin work on the 2013-14 fiscal year budget in September 2012. We will focus on two scenarios for the 2013-14 budget; one if the tax initiative passes and one if it fails. We will target budget reductions for each scenario and implement the appropriate scenario based on the outcome of the initiative.

We will continue to monitor the budget story as it unfolds this year and bring the Board updates as appropriate.

RECOMMENDATION:

Staff recommends the Board receive this budget update report.