WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 16, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

MINUTES

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

Members Present
Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze, Member

Member Absent
Dennis Sonnenburg, Newly appointed member

Others Present
Roger R. Yohe, Superintendent
Jay M. Stewart, Asst. Superintendent of Business Services
Scott Leaman, Asst. Superintendent of Education Services
David Butler, Principal, Lincoln High School
Chuck Youtsey, Technology Coordinator
John Wyatt, Principal, Phoenix High School
David Butler, Principal, Lincoln High School
Eva McGuire, Secretary to the Superintendent

Press – Jason Probst, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative

5:30 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

CLOSED SESSION AGENDA

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student #03/04 (A)

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (A) – Re-Entry

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (O) - Re-Entry

2. ADJOURNMENT OF CLOSED SESSION

6:15 P.M. TOUR OF LINCOLN HIGH SCHOOL FACILITY

7:00 P.M. OPEN SESSION - Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of Western Placer Unified School District, President Roberts called the meeting to order at 7:05 pm and led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

• The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student #03/04 (A)

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by unanimous vote of members present, action was taken to approve the Administrative Hearing Panel's recommendation, as amended for Student 03/04 (A).

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (A) – Re-Entry

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by unanimous vote of members present, action was taken to approve the Administrative Hearing Panel's recommendation for Student #01/02 (A), re-entry.

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 01/02 (O) - Re-Entry

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by unanimous vote of members present, action was taken to approve the Administrative Hearing Panel's recommendation for Student #01/02 (O).

2.2 DISCLOSURE OF AUGUST 20, 2003 CLOSED SESSION ITEM – ANNUAL EVALUATION OF THE SUPERINTENDENT

President Roberts announced that the Superintendent received an excellent evaluation, with the extension of his contract until 2007 given. Salary placement is defined in his contract.

3. SPECIAL ORDER OF BUSINESS

3.1 LINCOLN HIGH SCHOOL FEATURED

• A tour of Lincoln High School was conducted at 6:15 p.m., with the ROTC, the new Construction Technology Class home built last year, and the physics/floral design lab featured. Corsages and boutonnieres were presented to the board members. Instructors from Lincoln High School explained their programs: Katrina Short, Interior Design; Brett Lewis, A.P. U.S. History; Sheila Allen and Joanne Dietz, Freshman English.

Mr. Butler thanked the Board for attending the tour, he also announced Lincoln High had received a 6-year accreditation.

3.2 SITE BASED LEADERSHIP TEAM INTRODUCTION AND REPORT

•Joanne Dietze gave an overview of SBLT funding and activities.

4. CONSENT AGENDA

A motion was made by Mr. Long, seconded by Mrs. Harris and passed by unanimous roll call vote of members present, to approve the Consent Agenda as listed below.

4.1 Ratification of Personnel Items

a. Certificated: None

b. Classified Employment:

~Rhonda Brauning, Food Service Assistant (.13), LHS
~Marilyn Courage, Campus/Cafeteria Supervisor (.25), Sheridan
~Charlene Emerson, School Office Clerk II (.75), LHS
~Celina Harvey, Bus Driver (.51), District
~Doris Lamb, Bus Driver (.50), District
~Peggy Nevarez, Instructional Aide (.50), LHS

4.2 Certification of the Western Placer Unified School District's Routine Restricted Maintenance Account

5. COMMUNICATION FROM THE PUBLIC

Mr. Levi Williams questioned whether the district was in violation of the Brown Act, since he had not been given copies of the Lincoln High School documents handed out.

6. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School: Reported on activities at Lincoln High School such as the 9/11 celebration. She also introduced Jacqueline Hale, Phoenix High School student, who has been selected to go to Washington D.C. through the Youth Leadership Program.

Western Placer Teacher's Association – Kris Knutson, President, reported all teachers have received their copy of the contract by way of a C.D., he thanked Mr. Youtsey for getting the C.D.'s done within a weeks' time. He publicly thanked the members of the association's and the district's negotiating teams for a successful multi-year contract. He also commended the Lincoln High School staff for its outstanding report and the hard work on a daily basis that teachers do, noting this is an example of the kind of teachers we have in the district.

District Superintendent - Mr. Yohe introduced Chuck Youtsey, Technology Coordinator, who has begun work on a "paperless" board meeting. This is in response to a request by the Board of Trustees to place the board packet on the district web site for all to review. The agendas will begin to appear immediately, with the process for how to accomplish the whole packet to be worked out.

Jay M. Stewart, Asst. Superintendent Business Services: Updated the Board on Twelve Bridges Elementary, Foskett Ranch, and Lincoln Crossings. The mass grading has been completed at 12 Bridges, with trenching and off site improvements beginning. Funding for Foskett Ranch School is at the state level currently. Progress is moving along with committees for the elementary schools, with colors, etc. to be selected.

The Glen Edwards Middle School has reconfigured its office, which works better, the process for modernization will begin soon with committee meetings, GEMS is first to be considered.

Scott Leaman, Asst. Superintendent of Instructional Services: Focus Area: Glen Edwards Middle School Program Improvement Appeal. An appeal has been sent to the State Department of Education to request Glen Edwards Middle School be removed from Program Improvement status for not meeting its Adequate Yearly Progress (only missed by two students). Mrs. Boyle worked very hard to research and cite the inadequacies and inconsistencies of testing criteria. If the appeal is turned down, the Board of Trustees will consider writing a letter in regard to the testing rules and criteria.

Bob Noyes, Director of Human Services: Absent.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (D/A) ADMINISTRATION OF HEALTHY KIDS SURVEY – Leaman *(03/04 Goals, Component 1)*

•Sections A and B of the survey are mandatory for 5th, 7th, 9th, and 11th grade students. The district has an interest in administering Section C to 7th, 9th, and 11th grades to obtain specific drug of choice and safety information. Approval is being requested.

On a motion by Mr. Long, seconded by Mrs. Harris and passed by unanimous vote of members present, action was taken to administer the Healthy Kids Survey as requested, specifically Section C to 7th, 9th, and 11th grades.

7.2 (D/A) **APPROVAL OF RESOLUTION 03/04.09 CALLING AN ELECTION TO SUBMIT THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 1 TO THE QUALIFIED ELECTORS - Stewart** *(03/04 G &O, Components V)*

•This resolution authorizes the District to conduct a landowner election to determine if the Stage Coach Run subdivision will be annexed into the Community Facilities District.

A motion was made by Mrs. Harris, seconded by Mr. Long, and passed by unanimous roll call vote of members present, to approve Resolution 03/04.09 Calling An Election to Submit the Question of Levying a Special Tax Within the Area Proposed to be Annexed to Community Facilities District No. 1 to the Qualified Electors.

7.3 (D/A) **APPROVAL OF THE FY 2002-2003 STATE FINANCIAL REPORTS – Stewart** *(03/04 G &O, Components V)*

•The FY 2002-2003 State unaudited financial reports were presented to the Board of Trustees.

Mr. Stewart presented the FY 2002-2003 State unaudited financial reports to the Board of Trustees. He noted the General Fund is less than anticipated. Transfers will be made to help ease the shortage. Mr. Stewart noted significant changes are going to have to be made. The budget process for next year will begin as early as October. Salary increases for some employee groups still need to take place.

On a motion made by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote of members present, action was taken to approve the FY 2002-2003 State Unaudited Financial Reports.

7.4 (D/A) **APPROVAL OF RESOLUTION 03/04.10 APPROVING THE EXECUTION AND DELIVERY OF CERTAIN AGREEMENTS AND DOCUMENTS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION ON BEHALF OF THE DISTRICT AND OTHER MATTERS RELATED THERETO – Stewart** *(03/04 G &O, Components V)*

•This resolution supports the form of the Reimbursement Agreement and the Irrevocable Letter of Credit for the issuance of Certificates of Participation.

On a motion by Mrs. Harris, seconded by Mr. Long, and passed by unanimous roll call vote of members present, action was taken to adopt Resolution 03/04.10 Approving The Execution And Delivery Of Certain Agreements And Documents In Connection With The Execution And Delivery Of Certificates Of Participation On Behalf Of The District And Other Matters Related Thereto.

7.5 (D/A) **ADOPTION OF GOVERNMENT CODE 910.4 CLAIM FORM – Stewart** *(03/04 G &O, Components V)*

•This form needs to be adopted by the District's Board of Trustees. Once this form is adopted, all claims for damages against the District must be submitted on the adopted form.

On a motion by Mr. Mentze, seconded by Mrs. Harris and passed by unanimous vote of members present, action was taken to adopt the Government Code 910.4 Claim Form.

7.6 (D/A) **APPROVAL OF ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES EMPLOYMENT CONTRACT – Stewart** *(03/04 G &O, Components V)*

•This employment contract clarifies eighteen-month buy-out and maintains current aspects of the position with the following additions: 1.50% salary increase paid retroactively to July 1, 2002. $50.00 increase to the District TSA employer contribution. For 03-04: 2.00% salary increase effective July 1, 2003. $50.00 increase to the District's TSA employer contribution.

A motion was made by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote of members in attendance, action was taken to approve the Assistant Superintendent of Business Services Employment Contract as submitted.

7.7 (D/A) **APPROVAL OF ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES EMPLOYMENT CONTRACT – Leaman** *(03/04 G &O, Components V)*

•This employment contract clarifies eighteen-month buy-out and maintains current aspects of the position with the following additions: 1.50% salary increase paid retroactively to July 1, 2002. $50.00 increase to the District TSA employer contribution. For 03-

04: 2.00% salary increase effective July 1, 2003. $50.00 increase to the District's TSA employer contribution.

A motion was made by Mrs. Harris, seconded by Mr. Mentze, and passed by unanimous vote of members in attendance, action was taken to approve the Assistant Superintendent of Educational Services Employment Contract as submitted.

7.8 (D/A) APPROVAL OF REVISION TO AR 5123 PROMOTION/ACCELERATION/RETENTION - Leaman
(03/04 Goals, Component 1)
•The major change to this Administrative Regulation is the consequence for students in sixth and seventh grade that do not meet promotion criteria.

This item was pulled from the agenda for more revisions being made at the school sites. There was considerable discussion by the Board of Trustees regarding this policy, district philosophy, grading, etc.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College

The Superintendent met with Kevin Ramirez, Sierra Community College Superintendent and reported the sale of the land to Western Placer will be taken to that board.

Mrs. Harris asked what happened to the LEAF grant? The Superintendent reported the Leadership Team has been meeting and working on it. A meeting is scheduled for Thursday.

8.2 DISCUSSION OF POSSIBILITY OF A PAPERLESS BOARD MEETING

This item was covered under the Superintendent's Report earlier in the meeting.

8.3 BOARD MEMBER REPORTS

Mrs. Harris: Requested the sample logos be brought back for discussion, to be phased in as schools are built. Mrs. Harris reported visiting both COES and GEMS Back to School Nights, which were great with wonderful presentations by teachers. She noted she feels a positive energy from all the teachers and feels they are looking at the needs of students and taking them to their fullest potential.
Mr. Mentze: Reported a great meeting on September 15th to interview board member candidates.
Mr. Long: Expressed the same sentiment in regard to last nights meeting.
Mrs. Roberts: Reported the Board had selected Dennis Sonnenburg out of the five outstanding candidates at the meeting last night. Mr. Sonnenburg was immediately given the Oath of Office as he was leaving on vacation. Mrs. Roberts noted she would write thank you notes for the great reception received from the high school teachers during the tour of the campus. Flowers were given to the Board from Mary Lou Edwards class. Mrs. Roberts requested Mr. Yohe and Mr. Leaman develop a letter to our federal representatives in regard to testing criteria, specifically to the Glen Edwards Middle School appeal.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
  >October 7, 2003, 7:00 p.m. Lincoln High School Performing Arts Building

10. ADJOURNMENT OF REGULAR SESSION

With no further business the meeting was adjourned at 9:20 p.m.

Karen Roberts, President

Marcia Harris, Clerk

Roger R. Yohe, Superintendent

Eva McGuire, Secretary to Superintendent

ADOPTED: October 7, 2003

AYES: Harris, Long, Mentze, Roberts

NOES: None

ABSENT: Sonnenburg

ABSTAIN: None

Wpfiles\board\minutes\91603