WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 2, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

MINUTES

BOARD MEMBERS PRESENT
Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze Member

BOARD MEMBERS ABSENT
Nels Tahti, Resigned Member

OTHERS IN ATTENDANCE
Roger R. Yohe, Superintendent
Jay M. Stewart, Assistant Superintendent of Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services
Eva McGuire, Secretary to the Superintendent

PRESS

STUDENT
Karin Harrington, LHS Student Advisory Representative

6:25 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:30 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (O) Re-Entry

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (X) Re-Entry

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

a. Assistant Superintendent of Business Services
b. Assistant Superintendent of Education Services

3. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION - Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of Western Placer Unified School District, President Roberts called the meeting to order at 7:05 pm and led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

•The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (O) Re-Entry

On a motion by Mrs. Harris, seconded by Mr. Mentze and passed by unanimous vote, the Board of Trustees approved the re-entry of Student #02/03 (O).

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (X) Re-Entry

On a motion by Mrs. Harris, seconded by Mr. Mentze and passed by unanimous vote, the Board of Trustees approved the re-entry of Student #02/03 (X).

2.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

a. Assistant Superintendent of Business Services
b. Assistant Superintendent of Education Services

A motion was made by Vice President Paul Long announcing that both assistant superintendents had received outstanding evaluations and the Board of Trustees took action to extend their contracts to 2007. A salary proposal will be considered at the next board meeting. This item was seconded by Mrs. Harris, and passed by unanimous vote.

3. SPECIAL ORDER OF BUSINESS

3.1 The Superintendent introduced Karin Harrington as the new Student Advisory Representative from Lincoln High School

3.2 PRESENTATION BY CITY OF LINCOLN RECREATION DEPARTMENT

Christine Palman of the City of Lincoln Recreation Department was in attendance to formally thank the Board of Trustees for allowing them to use school facilities over the last few years during the summer. A Certificate of Appreciation was presented to Lincoln High School; with special recognition going to the high school custodians for the help they give each year.

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

Mr. Mentze requested the removal of item 4.5 for further discussion.

On a motion by Mrs. Harris, seconded by Mr. Mentze and passed by unanimous roll call vote, the Board of Trustees approved the Consent Agenda, excluding Item 4.5.

4.1 Approval of Minutes
  a. Regular Meetings of August 5, 2003
4.2 Approval of Warrants
4.3 Ratification of Personnel Items
  a. Certificated:
    A.1 Ratification of Certificated Employment
      - Christina Conn, First Grade Teacher, CCC
      - Chris McKay, Science Teacher, GEMS
      - Daniela Thompson, Language Arts Teacher, GEMS
  b. Classified:
    B.1 Ratification of Classified Employment: Kelle LeBeau, Library Tech/Computer Tech (.88) Sheridan Campus/Cafeteria Supervisor, .25, Campus Monitor, .75, GEMS
    B.2 Reduction of Classified position Hours, One Grant funded After School Program site Supervisor, 4.25 hours Reduction
    B.3 Request for Family Leave, Jillian Solander, Campus/Cafeteria Supervisor, COES

4.4 Annual Approval of Check Signors
4.6 Ratification of Testing and Inspection Services Contract with Wallace-Kuhl & Associates for the Twelve Bridges Elementary Construction Project
4.7 Phoenix High School Request for alternative Minimum Days for 2003-2004

Mr. Mentze questioned the mileage area under the area of Utility Backfill, it seems out of line. Mr. Stewart explained it is an estimated number used, but never submitted. Mr. Stewart also explained to Mrs. Harris that there are pre and during the project soil testing.

On a motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote, the Board of Trustees approved item 4.5 as listed.

4.5 Ratification of Earthwork Observation and Testing Services Contract with Blackburn Consulting for the Twelve Bridges Elementary Construction Project

5. COMMUNICATION FROM THE PUBLIC

Julie Shackelford, Special Education Teacher at Creekside Oaks Elementary School, spoke to the Board in reference to comments made at the last board meeting about assemblies and programs to improve student's relationships. She cited a student in her class had totally changed from being a "bully" following an assembly.

6. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School: Reported the first football game is on 9/12/03 at home. She was welcomed to the table.
Western Placer Teacher's Association – Kris Knutson, President, reported the vote on the contract was 204 – yes; 4 – no. He commended the Superintendent on today's in-service, job well done, very informative and that it is preferred to have the in-service after school starts.
District Superintendent - Great in-service! Seating capacity is becoming an issue as we grow.
Jay M. Stewart, Asst. Superintendent Business Services: Updated the Board on Twelve Bridges Elementary, Foskett Ranch, and discussed the access road.
Scott Leaman, Asst. Superintendent of Instructional Services: Praised Rosemary Knutson for her hard work behind the scenes for today's in-service. He also reviewed what needs to be done in regard to program improvement actions under NCLB. An appeal for GEMS must be made before September 15th.
Bob Noyes, Director of Human Services: 13 teachers have received tenure!

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) **A RESOLUTION (No. 03/04.07) APPROVING THE WESTERN PLACER UNIFIED COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCAL YEAR 2003-04, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Stewart** *(03/04 G &O, Components V)*

• The Board of Trustees considered action to approve the FY 2003-04 special tax levy for developed parcels within the Western Placer Unified School district's Community Facilities District No.

On a motion by Mr. Long, seconded by Mrs. Harris, and passed by unanimous roll call vote, the Board of Trustees approved Resolution #03/04.07 Approving the Western Placer Unified Community Facilities District No. 1 Tax Report Fiscal Year 2003-04, and Levying and Apportioning the Special Tax as provided Therein.

7.2 (I/D/A) **ESTABLISH A RESERVE IN THE FY 2003-04 BUDGET TO FUND THE PRESENT VALUES OF RETIREE HEALTH AND WELFARE BENEFITS – Stewart** *(03/04 G &O, Components IV)*

•Assembly Bill 3141 requires the District's Governing Board to disclose, as a separate agenda item if it will establish a reserve in the budget to currently fund the liability for retiree benefits. It is recommended the Board of Trustees not establish a reserve in the 2003-04 budget to fund the present value of retiree health and welfare benefits.

On a motion by Mrs. Harris, seconded by Mr. Long, and passed by unanimous vote, the Board of Trustees took action to not establish a reserve in the FY 2003-04 Budget to fund the present values of retiree health and welfare benefits.

7.3 (D/I) **WESTERN PLACER UNIFIED SCHOOL DISTRICT RETIREE HEALTH BENEFITS ACTUARIAL STUDY. Stewart** *(03/04 G &O, Components IV)*

•Assembly Bill 3141 requires school districts and county offices of education to publicly disclose certain information that affects their financial status. One of the provisions addressed are retiree health and welfare benefits.

A motion was made by Mr. Mentze, seconded by Mrs. Harris, but withdrawn when learning no action was necessary. Mr. Stewart reviewed this with the Board of Trustees.

7.4 (A) **SUBJECT MATTER VERIFICATION, EDUCATION CODE 44258.3 – Noyes** *(03/04 G &O, Components IV)*

•With the involvement of appropriate subject matter specialists, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their credential authorization pursuant to Education Code 44258.3. Eight instructors' assignments for 2003\2004 school year were reviewed and verified as outlined in E.C. 44258.3.

On a motion by Mrs. Harris, seconded by Mr. Mentze, and passed by unanimous vote, action was taken to approve the subject matter verification as per Education Code 44258.3.

7.5 (A) **COMMITTEE ON ASSIGNMENTS RECOMMENDATION – Noyes** *(03/04 G &O, Components IV)*

•On August 18, 2003 the District's Committee on Assignments met, reviewed teacher qualifications to teach an elective class outside their current credential designation and approved three teachers for one year only.

On a motion by Mr. Mentze, seconded by Mr. Long and passed by unanimous vote, action was taken to ratify the Committee on Assignments recommendation to approve three teachers working outside their current credential designation, for one year only.

7.6 (D/A) **RATIFICATION OF THE 2002 – 2006 COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER TEACHERS ASSOCIATION AND THE WESTERN PLACER UNIFIED SCHOOL DISTRICT - Noyes** *(03/04 G &O, Components IV)*

•This document was submitted for ratification. Both parties have completed a yearlong effort to finalize the contract. The terms of the agreement will be in effect from July 1, 2002 – June 30, 2006.

A motion was made by Mrs. Harris, seconded by Mr. Long, and passed by unanimous vote, to ratify the 2002-2006 Collective Bargaining Agreement Between Western Placer Teachers Association and the Western Placer Unified School District.

7.7 (A) **EDUCATION CODE 44258.2 – TEACHING ASSIGNMENT OPTIONS - Noyes** *(03/04 G &O, Components IV)*

•E.C. 44258.2 states that the holder of a single subject or Standard Secondary Teaching Credential may, with his or her consent, be assigned by action of the local governing board to teacher classes in grades 5 through 8 in a middle school, provided that the teacher has a minimum of twelve semester units, or six upper division or graduate semester units, of course work at an accredited institution in the subject to be taught. Two names are being submitted for approval.

A motion was made by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote, to approve teaching assignment options, as per Education Code 44258.2 for the two names submitted.

7.8 (I/D) **REVIEW OF POLICIES REGARDING PERSONNEL AND DRESS AND GROOMING – Harris** *03/04 G &O, Components IV)*

•At the request of Board Member Harris sample policies were reviewed in regard to dress and grooming for employees.

Mrs. Harris presented this item, noting district policy does not address the issue of personnel dress and grooming for such things as tattooing and body piercing. There was much discussion between Board of Trustee members and WPTA members in the audience. Following this discussion, the consensus of the Board with direction given, was to combine the two policies (CSBA sample and current district policy); then send to the District Policy Committee.

7.9 (D/A) **APPROVAL OF RESOLUTION 03/04.08 APPROVING THE EXECUTION AND DELIVERY OF CERTAIN AGREEMENTS AND DOCUMENTS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION ON BEHALF OF THE DISTRICT AND OTHER MATTERS RELATED THERETO Stewart** *(03/04 G &O, Components IV)*

•This resolution authorizes the Western Placer Unified School District to issue Certificates of Participation to finance the construction and improvements of school facilities. Representatives from the District's financial advisor, Caldwell Flores Winters, Inc. were available to provide details and answer questions.

A motion was made by Mr. Mentze, seconded by Mr. Long, and passed by unanimous roll call vote the Board of Trustees approved Resolution 03/04.08 Approving The Execution And Delivery Of Certain Agreements And Documents In Connection With The Execution And Delivery Of Certificates Of Participation On Behalf Of The District And Other Matters Related Thereto.

Members of the Board had many questions for the representatives from the financial agencies. Answers were received and action was taken.

7.10 (I/D) **NEW SPECIAL EDUCATION PROGRAM – Leaman** *(03/04 G &O, Components III)*

•Mr. Leaman presented this item for information and discussion in regard to the establishment of a Severely Emotionally Disturbed program in South Placer County.

Mr. Leaman reported county superintendents are being proactive in regard to the growth in South Placer County specifically in regard to Non-Public School Placement. Formally being submitted to the Council of Superintendents at the SELPA level is a plan to open an emotionally disturbed classroom in South Placer County. This would save school districts significant amounts of money on Non-Public School placements.

Mr. Yohe reported the Placer County Board of Supervisors would receive the funds for mental health from the federal government. He has a meeting scheduled with Supervisor Robert Weygandt in regard to gaining his support.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College (Mrs. Roberts questioned whether Mr. Tahti should be replaced on this committee?)
- ~~Aquatic Center (Added 3/6/01)~~ Removed 9/2/03

Mrs. Harris reported the Aquatic Center should be removed from this list as the Aquatic Center Committee is going another direction and will not be interested in the district's site for the project.

8.2 MEMBER REPORTS/COMMENTS

Mr. Mentze: Had heard wonderful reports on today's in-service. Also requested the status of filling the board vacancy. 6 applications sent out, one returned, it closes on Sept. 8th.
Mr. Long: So happy to have the contract with WPTA settled and "we did it ourselves!"
Mrs. Harris: Requested the materials for the board appointment be mailed to all board members for review. She also thanked Julie Shackleford for her comments. She also commended a student for bravery by befriending a student being picked on.
Mrs. Roberts: Mrs. Roberts and Mr. Long will meet with the Superintendent regarding his evaluation and then report out at the next board meeting.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
  >September 16, 2003, 7:00 p.m. Lincoln High School, Performing Arts Building, LHS to be featured.

  President Roberts noted the following important items:
  - There will probably be a special meeting scheduled for interviewing of candidates for Area III Board Member
  - In regard to having the second meeting at the school sites - - tours, etc. should be conducted prior to the regular meeting.
  - Closed Sessions should begin at 5:30 p.m.

- Tours, etc should begin at 6:15 p.m.
- Mr. Long requested business be kept to the first board meeting of the month if possible. The second board meeting should be used for highlighting the school site.

10. ADJOURNMENT

With no further business the meeting was adjourned at 9:15 p.m.

Karen Roberts, President

Marcia Harris, Clerk

Roger R. Yohe, Superintendent

Eva McGuire, Secretary to Superintendent

ADOPTED: October 7, 2003

AYES: Harris, Long, Mentze, Roberts

NOES: None

ABSENT: Sonnenburg

ABSTAIN: None