WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
AUGUST 5, 2003, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

MINUTES

BOARD MEMBERS PRESENT
Karen Roberts, President
Paul Long, Vice President
Marcia Harris, Clerk
Earl Mentze, Member
Nels Tahti, Member

BOARD MEMBERS ABSENT
None

OTHERS IN ATTENDANCE
Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Bob Noyes, Director, Human Services
Trudy Wilson, Director, Business Services

STUDENT

PRESS
Jason Probst, Lincoln News Messenger

5:00 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:05 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (EE)

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (FF)

2. INTERDISTRICT ATTENDANCE APPEAL
Education Code 35146 and 48918

3. CONFERENCE WITH LABOR NEGOTIATOR

a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**

c. Identify by name the agency's negotiator. **Bob Noyes, Jay Stewart, Scott Leaman, Roger Yohe**

4. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION - Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
For the benefit of the students of the Western Placer Unified School District, President Roberts called the meeting to order at 7:00 p.m. President Roberts also led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
• The Board of Trustees disclosed action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (EE)

On a motion by Mrs. Harris, seconded by Mr. Long and passed by unanimous vote, the Board of Trustees took action to approve the Administrative Hearing Panel's recommendation for Student #02/03 (EE), as amended.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 02/03 (FF)

On a motion by Mrs. Harris, seconded by Mr. Long and passed by unanimous vote, the Board of Trustees took action to approve the Administrative Hearing Panel's recommendation for Student #02/03 (FF), as submitted.

2.2 INTERDISTRICT ATTENDANCE APPEAL
Education Code 35146 and 48918

On a motion by Mrs. Harris, seconded by Mr. Tahti and passed by unanimous vote, the Board of Trustees took action to approve the Interdistrict Attendance Appeal.

2.3 CONFERENCE WITH LABOR NEGOTIATOR

a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**
b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**
c. Identify by name the agency's negotiator. **Bob Noyes, Jay Stewart, Scott Leaman, Roger Yohe**

President Roberts reported there was no action taken on this item.

3. SPECIAL ORDER OF BUSINESS

There was no special order of business.

4. CONSENT AGENDA

At the request of Mrs. Roberts, Item Numbers 4.5, 4.6, and 4.7 were removed from the Consent Agenda for further discussion.

On a motion by Mrs. Harris, seconded by Mr. Long, and passed by unanimous roll call vote, the following Consent Agenda items were approved.

4.1 Approval of Minutes
  a. Regular Meetings of June 3, 2003, June 17, 2003
  b. Special Meeting of June 22, 2003
4.2 Approval of Warrants
4.3 Ratification of Personnel Items
  a. <u>Certificated:</u>
    A.1 Ratification of Certificated Employment
      - John Agostinelli, Industrial Arts, 1.00, LHS
      - Todd Boynton, .5 P.E. & .5 Math Teacher, 1.00, GEMS
      - Emily Coffee, 4th Grade, 1.00, COES
      - Kevin Craite, SDC Teacher, 1.00, GEMS
      - Stephanie Davis, Kdgn, 1.00, COES
      - Tricia DeJersey, 4th Grade, 1.00, CCC

4. CONSENT AGENDA (continued)

- Jennifer Diggins, School Psychologist, .80 FTE, District
- Cathy Garcia, 7th Grade Math, 1.00, GEMS
- Angela Gibson, 4th Grade, 1.00, CCC
- Dan Kearney, 6,7, 8th Grade Math/Social Studies, 1.00, Sheridan
- Sabrina Ketchum, Language Arts Teacher, 1.00, LHS
- Corie Kodet, Speech Pathologist, 1.00, District
- Brandon Lopez, 7th Grade Language Arts/Social Studies, 1.00, GEMS
- Pat McCartney, 1 Period/Day, Ranch Management, LHS
- Camalyn Sahyoun, 2nd Grade SEI, 1.00, FSS
- Diane Sauer, Elementary SDL, 1.00, COES
- Marion Sebastian, Band/Choir, 1.00 GEMS
- Nikki Silva, 5th Grade, 1.00, CCC
- JoAnn Skinner-Kita, 5th Grade, 1.00, CCC
- Raymond Woodbeck, Math Teacher, 1.00, LHS
- Randy Woods, 8th Math, 1.00, GEMS
- Staci Zuniga, English Teacher, 1.00, LHS

A.2 Ratification of Certificated Resignation: Milagros Medina, 2nd Grade SEI Teacher, FSS

A.3 Request for Maternity/Child Rearing Leave: Nicole Schug, Kindergarten, FSS

b. <u>Classified:</u>

B.1 Ratification of Classified Employment: Jenifer Freymond, Campus/Cafeteria Supervisor, .25, Campus Monitor, .75, GEMS

B.2 Adoption of Resolution 03/04.03 Resolution Establishing a Reduction of Classified Employee Hours, Lisa Miller, Instructional Aide, Reduction of 2.25 hours, GEMS

4.4 Report of Disclosure Requirements for Quarterly Reports of Investments

4.8 Approval of Consolidated Application, Part 1, 2003-04

4.9 School Nurse Report

4.10 Approval of GATE Application

4.11 Adoption of New Classified Job Description, Interpreter for the Deaf and Hearing Impaired

4.12 Approval of Resolution No. 03/04.04 A Resolution of Intention to Annex Territory to Community Facilities District No. 1 and to Levy a Special Tax to Pay for Certain Public Facilities

Following clarification and discussion of the three removed items, a motion was made by Mr. Mentze, seconded by Mrs. Harris, and passed by unanimous vote, the Board of Trustees approved Items 4.5, 4.6, and 4.7 of the Consent Agenda.

4.5 Ratification of Agreement for State Inspection Services with Dennis Marinac, Inspector of Record

4.6 Ratification of Agreement with School Construction Compliance, LLC to Provide Assistance in Implementing a Labor Compliance Program for the Construction of the Twelve Bridges Elementary School

4.7 Ratification of Agreement with the Presidio Design Group, Inc. to Provide Programming for a Proposed Central Kitchen

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

6.1 Student Advisory, Lincoln High School – Representative to be determined.

6.2 Western Placer Teacher's Association – Kris Knutson, President
Mr. Knutson stated that it had been a long summer, and that hopefully it would come to a great fruition. He reported he felt the session held on July 21st signified a great relationship with the District and that both groups are working toward that. Negotiations are tough, but as long as people are talking it is a great thing. He noted he would do everything in his power to get this to happen. There are statewide issues affecting education, this district is different than any other district in the state, we will show that we can make things work.

6.3 Western Placer Classified Employee Association – Nancy Griffin
No report given.

6.4 Superintendent – 2003-2004 Management Team Goals and Objectives
The Superintendent reviewed the August 5, 2003 draft copy of the 2003-2004 Management Team Goals and Objectives. An insertion of Goal #4 regarding Senate Bill 2042 (BTSA) was added.

This document is a combination of board, superintendent and management goals and will be used to evaluate the superintendent. There was more discussion in regard to the Financing Corporation, facilities and the budget. This document will be brought back on August 19th for adoption.

6.5 Assistant Superintendent(s)
6.5.1 Jay M. Stewart – No report given.

6.5.2 Scott Leaman
a. Program Focus Area: California High School Exit Exam
b. Program Focus Issue: Adequate Yearly Progress

Mr. Leaman was absent but the Superintendent gave a brief report regarding the High School Exit Exam. This has been set-aside until 2006, which will be this year's current sophomores.

6.5.3 Bob Noyes, Personnel Director
a. Update on 2003/04 Personnel
Mr. Noyes reported 11 FTE have been employed. There is still the need to hire 3 or 4 teachers before school begins. BTSA is going to affect 28 teachers. For the last four years, veteran teachers have been used to assist. The program has become so large, it is necessary to use the Santa Cruz model. The district will now use two retirees, one teacher that resigned for child rearing, and one special project administrator. Each has 5 to 15 teachers under them. Within the next 15 months, 70 new teachers will be hired, we have to verify that they complete coursework.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) LINCOLN HIGH SCHOOL FARM FOUNDATION LAND TRUST – Long *(03/04 G &O, Components V)*

• The Lincoln High School Farm Foundation was in attendance, along with representatives from the agencies working with them on this endeavor. In depth discussion took place.

Representatives from Placer Land Trust, Placer Legacy, and American Farm Land Trust were present and are assisting in the plans to preserve the farm and protect it as open space.

There was lengthy discussion and debate in regard to the Board of Trustees responsibilities and rights; setting aside 40 acres for a future educational facility if needed, and the remaining acreage to be put into a permanent land trust to be used for agricultural learning; is the Ag program a special interest group only for agricultural students?

Following continued discussion, a motion was made by Mr. Mentze to approve the instructing of the superintendent to solicit those persons by his judgment to begin the process of crafting the paperwork that will result in setting 40 acres aside for future

educational facilities and place the remaining acreage into a land trust to be used for agricultural learning, natural resources and conservation. The motion was seconded by Mr. Tahti and passed by a 4-1 roll call vote, with Mrs. Harris casting the dissenting vote.

7.2 (I/D/A) **CITY OF LINCOLN/WESTERN PLACER UNIFIED SCHOOL DISTRICT COLLABORATION – LETTER OF INTENT – Yohe** *(03/04 G &O, Components V)*

•Being presented for information, discussion and action is consideration of the development of a "Letter of Intent" in regard to district collaboration with the City of Lincoln in regard to joint facility use.

The Superintendent reviewed the Letter of Intent, noting the purpose of the letter is to verify to the City of Lincoln that the District is very interested in collaboration.

On a motion made by Mr. Long, seconded by Mrs. Harris and passed by unanimous vote, the Board of Trustees took action to approve the Letter of Intent in regard to district collaboration with the City of Lincoln in regard to joint facility use.

7.3 (D/A) **OPSC – APPLICATION FOR JOINT USE APPORTIONMENT – Stewart** *(03/04 G &O, Components V)*

•The District is applying to the California State Allocation Board for joint use funds for the construction of Gymnasium/Library/Multipurpose Rooms for the elementary school at Twelve Bridges. These facilities will be available for use by the citizens and City of Lincoln.

A motion was made by Mrs. Harris, seconded by Mr. Mentze and passed by unanimous vote, the Board of Trustees took action to approve the application to the California State Allocation Board for joint use funds for the construction of Gymnasium/Library/Multipurpose Rooms for the elementary school at Twelve Bridges.

7.4 (D/A) **ADOPTION OF REVISED POLICIES AND REGULATIONS – Yohe**

•The District Policy Committee has reviewed the CSBA policy updates. These revisions are now being presented for approval by the Board of Trustees.

Following discussion a motion was made by Mr. Long, seconded by Mr. Tahti, and passed by unanimous roll call vote to approve the revised policies and regulations as submitted

- BP/AR 0420 Charter Schools
- BP/AR 0450 Comprehensive Safety Plan
- AR 1340 Access to District Records
- AR 3515.2 Disruptions
- BP/AR 4131.6 – Professional Development Program - DELETED
- AR 4161.2 Personal Leaves
- BP/AR 4200 Classified Personnel
- BP 4213 Assignment/Classification – DELETED
- BP/AR 5020 Parent Rights and Responsibilities
- AR 5117.2 Alternative Interdistrict Attendance Program
- BP 5131 Conduct
- BP/AR 5142 Safety
- BP 5142.3 Student Use of Bicycles – DELETED
- BP/AR 5144 Discipline
- AR 5144.1 Suspension and Expulsion/Due Process (Pages "a" and "d" and attachments 2 and 3)
- AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities)
- BP 5145.1 Privacy – DELETED
- BP/AR 5148 Child Care and Development
- BP 6112 School Day
- BP/AR 6142.1 Family Life/Sex Education
- AR 6143 Courses of Study
- BP/AR 6162.8 Research
- BP/AR 6171 Title I Programs
- BB 9011 Disclosure of Confidential/Privileged Information
- BB 9250 Remuneration, Reimbursement and Other Benefits (E 9250 DELETED)
- BB 9320 Meetings and Notices
- BB 9321 Closed Session Purposes and Agendas
- BB 9322 Agenda/Meeting Materials
- BB/E 9323.2 Actions by the Board

7.5 (I/D) FIRST READING OF NEW POLICIES AND REGULATIONS - Yohe

•The District Policy Committee has reviewed the CSBA policy updates. The Board of Trustees accepted these new policies on a first reading basis.

- BP/AR/E 4222 Teacher Aides/Paraprofessionals
- BP/AR 5022 Student and Family Privacy Rights
- AR 5148.1 Child Care Services for parenting Students
- AR 6112 School Day
- AR 7160 Charter School Facilities

7.6 (D/A) APPROVE RESOLUTION 03/04. 05 AUTHORIZING ISSUANCE OF TAX & REVENUE ANTICIPATION NOTES. –Stewart *(03/04 G & O, Components V)*

A motion was made by Mr. Long, seconded by Mr. Mentze, and approved by unanimous roll call vote, to approve Resolution

03/04.05 Authorizing Issuance of Tax and Revenue Anticipation Notes.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Aquatic Center (Added 3/6/01)

8.2 BOARD MEMBER RESIGNATION TIMELINE AND PROCEDURE – Board Bylaw 9223 Filling Vacancies

•The Board of Trustees will review Board Bylaw 9223 Filling Vacancies in regard to the resignation of Board Member Nels Tahti.

Mr. Tahti reported he would send the Superintendent a revised resignation showing August 20, 2003 as his effective date of resignation.

8.3 MEMBER REPORTS/COMMENTS

Mr. Mentze: In regard to Mr. Tahti's resignation: I begrudgingly see him go, I have depended on who he is and what he is, I will miss him greatly. We will find another person to sit there, but it will not be Nels. Mrs. Roberts agreed.

Mr. Long: Noted he hoped everyone had a great vacation. He reported the Twelve Bridges portable line is up and when he entered the negotiation session, everyone was laughing. He also reported his grand daughter's teacher at Carlin Coppin School had sent letters to all students telling them of her new name.

Mrs. Harris: Noted it is an anxious time for middle school students as they do not know whom their teachers are and when class lists are posted, there should be some crowd control. She noted even though the Board of Trustees has differences, it is an excellent Board. She requested a discussion of dress code for staff, with community input be placed on the agenda.

Mrs. Roberts: Reported the Board would be welcoming new staff to the district at the August 19th board meeting, with refreshments in the lobby.

Mr. Yohe: Reported that September 2nd will be the district day, with no students at school, special recognitions will be made at this time. Paul and Marcia will be in attendance.

Mrs. Roberts: The Board will conduct a closed session special meeting on August 20th to conduct the Superintendent's annual evaluation.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
  >August 19, 2003, 7:00 p.m. Lincoln High School, Performing Arts Building
  >August 20, 2003, Staff Development Room, Closed Session, Superintendent's Evaluation 7:00 – 9:00 p.m.

10. ADJOURNMENT

With no further business, the meeting was adjourned at 9:22 p.m.

Karen Roberts, President

Marcia Harris, Clerk

Roger R. Yohe, Superintendent

ADOPTED: 9/2/03

AYES: Harris, Long, Mentze, Roberts

NOES: 0

ABSENT: 0

A:8503minutes