WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
JUNE 17, 2003
LINCOLN HIGH SCHOOL – Performing Arts Building
790 "J" STREET, LINCOLN, CA

MINUTES

BOARD MEMBERS PRESENT
Karen Roberts, President
Paul Long, Vice President
Earl Mentze Member
Nels Tahti, Member,

BOARD MEMBERS ABSENT
Marcia Harris, Clerk

OTHERS IN ATTENDANCE
Roger R. Yohe, District Superintendent
Jay M. Stewart, Assistant Superintendent, Business Services
Scott Leaman, Assistant Superintendent, Educational Services
Bob Noyes, Director, Human Services,
Eva McGuire, Secretary to the Superintendent

PRESS
Keith Reid, Press Tribune

STUDENT

6:00 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:05 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. CONFERENCE WITH LABOR NEGOTIATOR

a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**
b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**
c. Identify by name the agency's negotiator. **Bob Noyes, Jay Stewart, Scott Leaman, Roger Yohe**

2. ADJOURN TO OPEN SESSION

REGULAR MEETING AGENDA

7:00 P.M. OPEN SESSION - Performing Arts Building - LHS

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Roberts called the meeting to order at 7:05 and led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

•The Board of Trustees disclosed there was no action taken in Closed Session regarding the following item:

2.1. CONFERENCE WITH LABOR NEGOTIATOR

a. Name any employee organization with whom negotiations to be discussed are being conducted. **Western Placer Teachers Association**

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted. **None**

c. Identify by name the agency's negotiator. **Bob Noye, Jay Stewart, Scott Leaman, Roger Yohe**

3. SPECIAL ORDER OF BUSINESS

There was no special order of business.

4. CONSENT AGENDA

On a motion made by Mr. Mentze, seconded by Mr. Long, and passed by unanimous roll call vote of members present, the Board of Trustees took action to approve the Consent Agenda as submitted.

4.1 Ratification of Personnel Items

a. Certificated:

a.1 Certificated Resignation(s): Renee Burton, 1st Grade Teacher, CCC; Sean Sweet, 5th Grade Teacher, Sheridan

b. Classified:

b.1 Classified Resignation: Sabrina Hannum, Campus/Cafeteria Supervisor 7 Campus Monitor, GEMS

b.2 Classified Employment: Maritza Pisik, School Office Clerk I, 4 hrs/day, GEMS

4.2 Request for Reduced Workload: Cynthia Jeffries, 4th Grade Teacher, CCC

4.3 Adoption of New Job Description: Grant Funded After School Program Recreation Supervisor

4. CONSENT AGENDA (continued)

4.4 Adoption of Resolution 02/03.39 A Resolution Establishing a Reduction of Classified Employee Hours, Maria Valera, Instructional Aide, 1.25 hours reduction, COES
4.5 Peer Assistance and Review End-of-Year Report
4.6 Approval of School Site Plans, FSS, COES, LHS
4.7 Approve FY 2003-04 MCS Education Services, Inc. Fixed-Fee Contract for Mandated Cost Claim Services
4.8 Approve the FY 2003-04 Early Head Start/Cal-SAFE Operational Agreement Between the Western Placer Unified School District and the Placer Community Action Council
4.9 Approve the FY 2003-04 Preschool Subcontract Agreement Between the Western Placer Unified School District and the Placer Community Action Council
4.10 Approve Resolution 02/03.40 Authorizing End-of-Year Transfers
4.11 Ratification of the Proposal from Boznanski & Company to Perform Real Estate Appraisals for Western Placer Unified School District Sites
4.12 Approve the Developer Agreement Between the Western Placer Unified School District and Bear River Ranch, LLC
4.13 Approve Resolution 02/03.41 Accepting a Grant Deed for an Elementary School Site from Placer Holdings
4.14 Approve Resolution No. 02/03.42 Authorizing Additional Use of new Construction Grants from Kindergarten Through Sixth Grade for the Twelve Bridges Elementary School
4.15 Approve $74,163.04 Purchase of Classroom Furniture From School Specialty

5. COMMUNICATION FROM THE PUBLIC

Mrs. Shirley Russell spoke to the Board of Trustees later during the meeting to publicly commend Mr. Leaman. A grant was made available through the Friends of the Library whereby students needing extra help could participate in "Books in the Courtyard" and receive a book every Friday. Mr. Leaman made arrangements for students in the summer school session to be bussed over and will participate in this program.

6. REPORTS & COMMUNICATION

6.1 Student Advisory –
6.2 Western Placer Teacher's Association – Kris Knutson, President
Mr. Knutson reported the Lincoln High School awards assembly was outstanding, he specially noted the approximately 50 graduates who have

held a 3.0 GPA and always were on the honor roll for whole high school career. $185,000 worth of scholarships from the community was given. Many students received full-ride scholarships to university. Also noted was the Sober Grad Night and the great participation.

6.3 Western Placer Classified Employee Association – Nancy Griffin, no report given.

6.4 Superintendent: **End of the Year Report Regarding Goals & Objectives for the Management Team**

The Superintendent reviewed his End of the Year Report for the 2002-2003 school year. Specific areas covered were:

Goal #1 – Improve test scores and assist sites in meeting API goals. Much work has been done in this area.
Goal #2 – The goal for high school students passing the California High School Exit Exam was set at 95%. To date 85% of sophomores have passed English Language Arts and 63% have passed math. There was discussion on if the state will continue this test and if so the implementation date.
Goal #6 – Articulation between individuals and school sites has been accomplished, with meetings scheduled throughout the year in English-Language Arts, Math and Science.
Goal #8 – Improving school climate. This item was a Board priority and much has been done in this area, such as the Six Pillars of Character program at the elementary sites.
Goal #9 – Students and teachers have been trained in the conflict management program. Staff development on "bullying" and suicide prevention has been done.
Goal #12 – Continued use of the WPUSD Financing Corporation and the innovative ways it is being used to fund facilities was reviewed.
Goal #13 – Continue joint efforts with the city and college in the cooperative agreement. This is moving forward, with an expected proposal in August with possible closing in September.

The Superintendent also noted two areas, which have not been completed, salary negotiations and the purchase of new foreign language textbooks.

6.5 Assistant Superintendent(s)

6.5.1 Jay M. Stewart

a. Facilities Focus Area: no report given.

6.5.2 Scott Leaman

a. Reported on attendance on a standards assessment liability meeting he had attended. He reported an aggressive time line

for results of API testing. Preliminary information will be on the Internet as early as July. He will keep the Board informed.

6.5.3 Bob Noyes, Personnel Director

a. No report given.

6. PUBLIC HEARING – ADOPTION OF THE FY 2003-04 BUDGET

6.1 •This public hearing provides the community the opportunity to ask questions and provide comments regarding the adoption of the District's FY 2003-04 budget.

President Roberts opened the Public Hearing for public comments. There were no comments from the public.

7. ♦INFORMATION ♦DISCUSSION ♦ACTION

CODE: (I) = Information (D) = Discussion (A) = Action

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 (D/A) ADOPTION OF THE FY 2003-04 DISTRICT BUDGET AND THE APPROVAL OF THE STATE FINANCIAL REPORTS – Stewart *(02/03 G &O, Component V)*

•The FY 2003-04 District budget and State financial reports will be presented to the Board of Trustees for review and approval.

Mr. Stewart reported on the transferring of money to enable a balanced budget. On a motion by Mr. Mentze, seconded by Mr. Long, and passed by roll call vote of members in attendance, the FY 2003-2004 district budget and state financial reports were adopted and approved.

7.2 (D/A) **ADOPTION OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Noyes** *(02/03 G &O, Component IV)*

•Each year the District must declare that there is an insufficient number of certificated persons who meet the district's employment criteria for the positions listed. The declaration shall remain in force until June 30, 2004.

On a motion by Mr. Long, seconded by Mr. Mentze and passed by unanimous vote of members present, action was taken to adopt the Declaration of Need for Fully Qualified Educators.

7.3 (D/A) **APPROVAL OF THE PLACER COUNTY ALTERNATIVE EDUCATION PLAN – Yohe** *(02/03 G &O, Component III)*

•AB 922 requires the county board of education and the governing board of each school district within the county to: (1) adopt the plan, (2) submit the plan to the State Superintendent of Public Instruction by June 20, 2003; and (3) submit an update to the plan, including the outcome data required by Section 48916.1, every three years thereafter.

On a motion by Mr. Long, seconded by Mr. Mentze and passed by unanimous vote of members present, action was taken to approve the Placer County Alternative Education Plan. There was discussion in regard to the gaps and strategies in educational services at the county level.

7.4 (D/A) **APPROVAL OF REVISION TO AR 5144.1 SUSPENSION AND EXPULSION/DUE PROCESS – Yohe** *(02/03 G &O, Component III)*

•To bring Administrative Regulation 5144.1 into compliance with the Alternative Education Plan for Expelled Youth, a paragraph has been added. This addition is being submitted for Board of Trustee approval.

On a motion by Mr. Mentze, seconded by Mr. Long and passed by unanimous vote of members present, action was taken to approve the revision to AR 5144.1 (s) Suspension and Expulsion/Due Process.

There was considerable discussion in regard to relating this item to 7.3 and the gaps in servicing these students. It was suggested a paragraph be added to the Administrative Hearing Panel's recommendation to the Board of Trustees.

7.5 (I/D) **REVIEW OF SURVEY PREPARED FOR TWELVE BRIDGES MASTER PLANNED COMMUNITY - Yohe** *(02/03 G &O, Component IV)*

•This survey prepared by the builders of a proposed new neighborhood in the Twelve Bridges master planned community in the City of Lincoln, is being distributed to selected sample households in order to evaluate the quality of the idea along with the features and amenities that might go into it.

The item of concern is question number 25. The Superintendent will report on his findings regarding this.

The Superintendent reviewed this with the Board of Trustees. A thank you was given to Sandy Beckman who brought this to Mrs. Russell's attention, who then submitted it to the Superintendent. There was discussion on how it makes the district look inferior. When it is determined who the developer is that added number 25 to the survey, it will be acted upon. The Superintendent reported he had talked to many people concerning this and all are in agreement.

7.6 (I/D/A/) **APPROVAL OF LEAP (Local Educational Agency Plan) APPLICATION– Leaman** *(02/03 G &O, Component IV)*

•The No Child Left Behind (NCLB) Act of 2001 mandates local educational agencies to develop a Local Educational Agency Plan (LEAP) as a requirement for receiving federal funding for NCLB.

On a motion by Mr. Mentze, seconded by Mr. Tahti and passed by unanimous vote of members present, action was taken to approve the Local Educational Agency Plan. This is a five-year goal, with a short timeline for submission; thereafter it will be an annual review.

7.7 (A) **BOARD OF TRUSTEE APPROVAL FOR FARM FOUNDATION TO MOVE FORWARD IN REGARD TO PLACING THE FARM IN A LAND TRUST - Long**

•Being requested is formal action for the Lincoln High School Farm Foundation to move forward in placing the farm in a land trust. The farm reverts back to the district in 2004. Mr. Long presented this item to the Board of Trustees on June 3rd.

Mr. Long requested action for the Farm Foundation to get started with the work needing to be done to place the farm in a land trust.

A motion was made by Mr. Tahti to table this item until the June 24th Facilities Planning Session. After lengthy discussion, this motion died for a lack of a second.

Mr. Long made a motion to give approval for the Farm Foundation to move forward with the legal paperwork to place the farm in a land trust. Mr. Mentze seconded this motion.

Discussion included: doing something similar in nature as the Education Foundation and the OLE property; more information was requested for a decision to be made; can the 40 acres which will be used for a school, be given to the district and used for any mitigated purpose; the land could be placed with the Financing Corporation to hold. Etc.

The motion to move forward was withdrawn by Mr. Long.

7.8 (D/A) APPROVAL OF THE CLASSIFIED EMPLOYEE'S RECLASSIFICATION STUDY – Stewart *(02/03 G &O, Component IV)*

•The District and the Western Placer Classified Employees' Association agreed to review and reclassify as appropriate, all classified employee positions over a three-year period. Being presented are adjustments for custodial and food service positions.

On a motion by Mr. Mentze, seconded by Mr. Long and passed by unanimous vote of members present, action was taken to approve the classified employee's reclassification study for custodial and food service positions.

8. PUBLIC HEARING

8.1 INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE VILLAGE ONE – LINCOLN CROSSING ELEMENTARY SCHOOL – Stewart *(02/03 G &O, Component V*

This public hearing is to allow for public comments regarding the Initial Study/Mitigated Negative Declaration for the construction of the proposed Village One – Lincoln Crossing Elementary School.

The public made no comments.

9. INFORMATION/DISCUSSION/ACTION

9.1 (D/A) APPROVE THE INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE VILLAGE ONE – LINCOLN CROSSING ELEMENTARY SCHOOL – Stewart) *(02/03 G &O, Component V)*

•The public review period for the Village One – Lincoln Crossing elementary School Initial Study/Mitigated Negative Declaration commenced on May 14, 2003 and ended on June 13, 2003, a period of thirty days. As of June 11, 2003, there has been only one response to the project with no action required. Any information received after June 11, 2003 and up until June 17, 2003 will be presented to the Board of Trustees for their consideration.

On a motion by Mr. Mentze, seconded by Mr. Long and passed by unanimous vote of members present, action was taken to approve the initial study/mitigated negative declaration for the Village One, Lincoln Crossing Elementary School.

10. COMMENTS - BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Marketing/public relations/public engagement
- Relationship with Sierra Community College
- Aquatic Center (Added 3/6/01)

The above items were reviewed.

10.2 SCHEDULE SUPERINTENDENT'S ANNUAL EVALUATION MEETING

August 20th was the tentative date scheduled for this annual evaluation. It was noted that it is important for all to be there.

COMMENTS:

Earl Mentze: The WPUSD Education Foundation and the property they are proposing to sell will be a topic of discussion at the City of Lincoln Planning Commission on Wednesday evening at 6:30.

Nels Tahti: Reported the middle school promotion (first year of change) was successful. He also reported he and Earl had met again with the City and would like to see those items on the June 24th agenda.

Mrs. Roberts: Publicly thanked Jay Stewart and Trudy Wilson for their hard work on balancing the budget and preparing the report.

11. ADJOURN TO WESTERN PLACER UNIFIED SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS MEETING

The Financing Corporation Board of Director's meeting was called to order at 8:50 p.m.

11.1 (A) APPROVE RESOLUTION 02/03.02 ACCEPTING A GRANT DEED FOR A MIDDLE SCHOOL SITE FROM PLACER HOLDINGS, INC. – Stewart *(02/03 G &O, Component V)*

•Resolution 02/03.02 authorizes the Western Placer Unified School District Financing Corporation to accept the grant deed for the Twelve Bridges middle school site. This school is projected to open for operations in August 2005.

On a motion by Mr. Long, seconded by Mr. Mentze and passed by unanimous roll call vote of members present, action was taken to approve Resolution 02/03.02 Accepting a Grant Deed for a Middle School Site from Placer Holdings, Inc.

11.2 (A) APPROVAL OF JUNE 3, 2003 FINANCING CORPORATION BOARD OF DIRECTORS' MEETING MINUTES

•Being submitted for the Board of Directors approval are the minutes of the June 3, 2003 meeting.

On a motion by Mr. Mentze, seconded by Mr. Long and passed by unanimous vote of members present, action was taken to approve the June 3, 2003 WPUSD Financing Corporation Board of Directors' meeting minutes.

12. ESTABLISHMENT OF NEXT MEETING (S)

- The President established the following meeting(s):
  >June 24, 2003 Special Meeting, 5:00 p.m., Staff Development Room, Facilities Planning Session
  >August 5, 2003, 7:00 p.m., Lincoln High School Library

Authorization was given to appoint Paul Long, Vice President to sign all documents in the absence of the clerk.

13. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 9:00 p.m.

Karen Roberts, President

Marcia Harris, Clerk

Roger R. Yohe, Superintendent

Eva McGuire, Secretary to Superintendent

ADOPTED:

AYES:

NOES:

ABSENT:

ABSTAIN:

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