WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 3, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

MINUTES

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. OPEN SESSION - Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:35 P.M. CLOSED SESSION - Administrative Conference Room – D.O.

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #03/04 Z

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 AA

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 BB

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 CC

e. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 DD

f. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 EE

2. ADJOURNMENT OF CLOSED SESSION

7:00 P.M. OPEN SESSION – Performing Arts Building – LHS

Members Present
Paul Long, President
Karen Roberts, Clerk
Dennis Sonnenburg, Vice President
Earl Mentze, Member
James McLeod, Member

Members Absent
None

Others Present
Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services

Bob Noyes, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent

Press - Hank Lawson, Lincoln News Messenger
Student - Andrea Ayala, LHS Student Advisory Representative

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Long called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #03/04 Z -

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 AA

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 BB

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 CC

e. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 DD

f. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 EE

A motion was made by Mr. Sonnenburg, seconded by Mr. McLeod, and passed by unanimous vote, to approve the panel's recommendation for expulsion on Student #03/04 Z, Student #03/04 CC.

A motion was made by Mr. Sonnenburg, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion on Student #03/04 AA, Student #03/04 BB, Student #03/04 DD, Student#03/04 EE.

2.2 DISCLOSURE OF CLOSED SESSION ACTION OF JUNE 22, 2004 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – ANNUAL EVALUATION OF THE DISTRICT SUPERINTENDENT

Mr. Long reported on the Closed Session special Board Meeting held at Mrs. Roberts house for the superintendents evaluation. It was the consensus of the Board of Trustees to extend his contract until 2008. The Board commended Mr. Yohe for a job well done in the District.

3. SPECIAL ORDER OF BUSINESS

There was no special order of business to conduct.

4. CONSENT AGENDA

A motion was made by Mr. Sonnenburg, seconded by Mrs. Roberts, and passed by unanimous roll call vote, the Board of Trustees took action to approve the Consent Agenda as listed.

4.1 Approval of Minutes
Regular Meetings of June 1 & 15, 2004

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

a. Certificated:

a.1 Ratification of Certificated Employment:

Jeff Cash – So. Studies Teacher – LHS
Noami Cortz – Kindergarten Teacher – FSS
Pamela Getz – Speech & Lang. Pathologist – SDC Preschool
Rebecca Hill – First Grade Teacher – COE
Jamie Mandel – Title 1 Teacher – CCC
Jennifer Nelson – English Teacher - LHS
Gary Roberts – Math/Science Teacher – LHS
Lori Sipkovich – English Teacher – LHS
Laura Sliepen – 4th Grade Teacher – FSS
Pamela Weaver Baker – 4th Grade Teacher – COE

a.2 Ratification of Certificated Resignation:

Katrina Short – Math/Art Teacher – LHS
Raymond Woodbeck – Math/Soc. Studies Teacher – Sher

a.3 Request for Leave of Absence:

Shannon Burns – 3rd Grade Teacher - COE

b. Classified:

b.1 Ratification of Classified Employment:

Kim Boyd – Food Service – GEMS
Jagdish Chumber – Food Service – COE
Vicki Croall – Title 1 Instructional Aide – CCC
Maria DeSantiago – Instructional Aide – FSS
Andrea Lucas – Title 1 Instructional Aide – CCC
Katrina Moddelmog – Special Ed. Instr. Aide – FSS
Linda Peterson – Camp/Café Supervisor – CCC
Maritza Pisik – Instructional Aide – CCC &
Cafeteria Site Cashier – FSS
Maribel Vergara – Instructional Aide - FSS

b.2 Ratification of Classified Resignation:

Melissa Tofft – Title I Instr. Aide/Campus Superv. – GEMS
Jason Sample – Program Support Specialist – District Office

b.3 Ratification of Classified Transfer:

Rhonda Brauning – Campus/Cafeteria Superv. .13 FTE to .25 FTE – LHS
Diane Smith – Instructional Aide to Library Tech & Computer Lab. Tech. – Sher

4.4 Ratify the Medi-Cal Administrative Claiming Agreement Between the Western Placer unified School District and the Sutter County Superintendent of Schools Office.
4.5 Approve Resolution 04/05.1 to Authorize Designated Personnel to Sign Contract Documents for the State Preschool Program.
4.6 Approve Resolution 04/05.2 to Authorize Designated Personnel to Sign Contract Document for the State Preschool Program
4.7 Ratify Wallace-Kuhl & Associates' Special Inspection and Testing Services Proposal for the Foskett Ranch Elementary School.
4.8 Approve the Agricultural Vocational Education Incentive Grant Application.
4.9 Approval of GATE application
4.10 Annual Approval of Check Signors.
4.11 Report of Disclosure Requirements for Quarterly Reports of Investments.

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

Student Advisory Representative from Lincoln High School – Andrea Ayala -Not in attendance.
Western Placer Teacher's Association – Mike Agrippino, reported on the Woodleaf Golf Tournament, there would be prizes and a silent auction. There are 60 golfers at this time.
Western Placer Classified Employee Association - Joe Ross – Not in attendance

District Superintendent - Mr. Yohe reviewed a draft of the 2004-05 Management Team Goals and Objectives with the Board of Trustees. After some discussion and changes these will be brought back in September Board Meeting. He also reported the Cross Country Team from Lincoln High School will be hosting a Fun Run on Labor Day. Mr. Yohe reported that someone had come out from John Deer Magazine to visit the school farm, and would be doing an article on the farm. They met with students and Mr. Barret the Ag teacher. The article should be out in the spring.

Assistant Superintendent of Business - Jay M. Stewart – No in attendance
Assistant Superintendent of Instructional Services - Scott Leaman, reported that Summer school had a great year, enrollment was 400 students. Only a few were retained. He also reported on AYP for 2003, and reviewed the 2004-05 Consolidated Application.

Personnel Director - Bob Noyes reported on staffing for the 2004-05 school year. The district anticipates about 25 teachers participating in BTSA. He also reported that Thunder Valley Casino gave a grant of $35,000.00 to renovate the weight room at Lincoln High School, and they also gave $25,000.00 to the Lighthouse for staffing support.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D) FIRST READING OF NEW POLICIES AND REGULATIONS – Yohe *(04-05 G & O Component I-V)*

•The District Policy Committee and the Management Team have reviewed the following new policies/regulations/exhibits as per CSBA. These new policies are now being presented on a first reading basis.

*BP4117.13 Early Retirement Option
*AR4300 Management, Supervisory and Confidential Personnel
*AR6142.8 Comprehensive Health Education
*AR6178.1 Work Experience Education

The Board of Trustees reviewed these policies, but no changes were made.

7.2 (D/A) ADOPTION OF REVISED POLICIES AND REGULATIONS-Yohe *(04-05 G & O Component I-V)*

•The District Policy Committee and the Management Team have reviewed the following new policies/regulations/exhibits as per CSBA. These revisions are now being presented for approval by the Board of Trustees.

*BP0420.4 Charter Schools
*AR04203.4 Charter Schools
*BP0450 Comprehensive Safety Plan
*AR0450 Comprehensive Safety Plan
*BP0510 School Accountability Report Card
*AR0510 School Accountability Report Card - DELETED
*BP1400 Community Relations
*AR3515.1 Crime Data Reporting - DELETED
*BP3515.5 Sex Offender Information
*BP4030 Nondiscrimination in Employment
*AR4117.11 Pre-Retirement Part-Time Employment
*BP4117.12 Retirement Consultancy Contracts
*AR4117.12 Retirement Consultancy Contracts
*AR4117.13 Early Retirement Option
*AR4161.2 Personal Leaves
*AR4217.3 Layoff/Rehire
*BP4222 Teacher Aides/Paraprofessionals
*AR4222 Qualifications and Duties of Paraprofessionals
*E4222 Teacher Aides/Paraprofessionals

*BP4300 Management, Supervisory and Confidential Personnel
*BP5121 Grades/Evaluation of Student Achievement
*AR5121 Grades/Evaluation of Student Achievement
*AR5144.1 Suspension and Expulsion/Due Process
*BP6111 School Calendar
*BP6142.1 Family Life/Sex Education
*AR6142.1 Family Life/Sex Education
*BP6142.2 Aids Prevention Instruction - DELETED
*AR6142.2 Aids Prevention Instruction - DELETED
*BP6142.8 Comprehensive Health Education
*AR6143 Courses of Study
*AR6145.2 Athletic Competition
*BP6146.1 High School Graduation Requirements
*AR6146.1 High School Graduation Requirements
*AR6159 Individualized Education Program
*BP6162.53 Golden State Examination - DELETED
*AR6164.4 Identification of Individuals with Exceptional Needs
*AR6172 Gifted and Talented Student Program
*BB9270 Conflict of Interest

After some discussion a motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote to approve the revisions of the above policies/regulations/ exhibits. The District Policy Committee and the Management Team have reviewed the revised policies/regulations/exhibits as per CSBA.

7.3 (A) **APPROVAL OF CONSOLIDATED APPLICATION, PART 1 FOR 2004-05 – Leaman** *(04-05 G & O Component I-V)*

•The annual approval of the application for Federal and State categorical funds, commonly known as Consolidated Application part 1, is requested at this time. New items of interest to the Board will be highlighted.

A motion was made by Mrs. Roberts, seconded by Mrs. Sonnenburg and passed by unanimous vote to accept the Consolidate Application part 1 for the 2004-05 school year.

7.4 (D/A) **APPROVE RESOLUTION 04/05.5 FOR SUPPORT OF AN APPLICATION REQUESTING GRANT FUNDING FOR THE TWELVE BRIDGES MIDDLE SCHOOL PROJECT – Stewart** *(04-05 G & O Component IV-V)*

Under the guidelines of the growth (New Construction) section of the State School Facility Program, State funding is calculated based on a formula involving unhoused students, number of teaching stations that are being built and other factors. In some cases the program allows for the "Use of Grants." Under the Use of Grants Program, the District can request that new construction grants be transferred from a lower grade configuration to provide

the needed grants. This resolution updates Resolution 03/04.34 which was approved by the Board of Trustees on May 04, 2004.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous roll call vote to approve Resolution 04/05.05 for grant funding of the Twelve Bridges Middle School project.

7.5 (D/A) **A RESOLUTION APPROVING THE WESTERN PLACER UNIFIED COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCAL YEAR 2004-05, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Stewart** *(04-05 G & O Component IV-V)*
The Board of Trustees will take action to approve the FY 2004-05 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 1

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous roll call vote to approve Resolution 04/05.03 approving the Western Placer Unified Community Facilities District no.1 tax report fiscal year 2004-05, and levying and apportioning the special tax as provided therein.

7.6 (I/D) **WESTERN PLACER UNIFIED SCHOOL DISTRICT RETIREE HEALTH BENEFITS ACTUARIAL STUDY – Stewart** *(04-05 G & O Component IV-V)*
•Assembly Bill (AB) 3141 requires school districts and county offices of education to publicly disclose certain information that affects their financial status. One of the provisions that AB 3141 addresses are retiree health and welfare benefits.

Mr. Yohe reviewed this item with the Board of Trustees no action was needed.

7.7 (D/A) **ESTABLISH A RESERVE IN THE FY 2004-05 BUDGET TO FUND THE PRESENT VALUES OF RETIREE HEALTH AND WELFARE BENEFITS – Stewart** *(04-05 G &O Component IV-V)*
•Assembly Bill (AB) 3141 requires the District's governing board to disclose, as a separate agenda item, if it will establish a reserve in the budget to currently fund the liability for retiree benefits. This liability is split into two parts; the present value for benefits for existing retirees, and the liability for future costs for present employees who may become eligible for the program when they

retire. The board must disclose if they are funding neither, either, or both.

A motion was made by Mr. Mentze, seconded by Mr. Sonnenburg, and passed by unanimous vote to NOT establish a reserve in the FY 2004-05 budget to fund the present values of retiree health and welfare benefits.

7.8 (D/A) **APPROVE THE AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CITY OF LINCOLN REGARDING THE JOINT-USE OF THE TWELVE BRIDGES ELEMENTARY SCHOOL SITE AND THE CITY PARK SITE – Stewart** *(04-05 G &O Component IV-V)*

•The attached agreement was first brought before the Board of Trustees on February 17, 2004 for approval. At that meeting a number of questions arose regarding the operation and management of the agreement. A list of questions were forwarded to representatives from the City of Lincoln. Attached is a letter from Rodney Campbell, Community Development Director, which addresses the Board of Trustees' concerns.

A motion was made by Mr. Sonnenburg, seconded by Mr. Mentze, and passed by a unanimous vote to approve the agreement between the Western Placer Unified School District and the City of Lincoln regarding the joint-use of the Twelve Bridges Elementary School site and the City park site. With the recommendation from the Board that we attach exhibit A, B, and C to the agreement.

7.9 (D/A) **A RESOLUTION APPROVING THE WESTERN PLACER UNIFIED COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2004-05, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN – Stewart** *(04-05 G & O Component IV-V)*

•The Board of Trustees will take action to approve the FY 2004-05 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 2.

A motion was made by Mrs. Roberts, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve Resolution 04/05.04 approving the Western Placer Unified Community facilities district no.2 tax report fiscal year 2004-05, and levying and apportioning the special tax as provided therein.

7.10 (I/D) REPORT ON THE DISTRICT'S POLICY ON INVESTMENTS – Stewart *(04-05 G &O Component IV-V)*

•Government Code 53646(a) requires that the statement of investment policy shall be rendered annually at a public meeting. The board policy describing the District's investment procedures are attached for review and discussion.

Mr. Yohe reported on this item. After some discussion, the Board of Trustees requested to receive quarterly reports on district deposits.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

8.2 BOARD MEMBER REPORTS/COMMENTS

James McLeod: The City has already started working on the $400,000. Safe-Routes to school grant for our community.
Karen Roberts: Talked about a date for our new teacher reception. WPTA to advise.
Dennis Sonnenburg: Talked about the meeting he attended at City of Lincoln on the Joint planning committee, and how much he enjoys being on the committee. The Sun City Del Webb volunteer's have asked him to speak at a meeting.
Earl Mentze: Expressed this has been another good year. Reported on the status of the farm property.
Paul Long: Reported on the new Twelve Bridges Elementary School, it's state of the art.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >August 17, 2004, 7:00 p.m., Lincoln High School Performing Arts Building

10. ADJOURNMENT

With no further business, the meeting was adjourned at 8:45

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted: September 7, 2004

Ayes: McLeod, Sonnenburg, Roberts, Mentze, Long

Noes:

Absent:

Abstain:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1