WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 15, 2004, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 "J" STREET, LINCOLN, CA

MINUTES

2003-2004 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. **OPEN SESSION - Administrative Conference Room – D.O.**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

5:35 P.M. **CLOSED SESSION - Administrative Conference Room – D.O.**

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #03/04 X

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 03/04 Y

2. STUDENT RETENTION APPEAL, PURSUANT TO BP 5123

a. Student Retention Appeal #03/04 1
b. Student Retention Appeal #03/04 2
c. Student Retention Appeal #03/04 3
d. Student Retention Appeal #03/04 4
~~e. Student Retention Appeal #03/04 5~~ (withdrew appeal)
f. Student Retention Appeal #03/04 6

3. ADJOURN TO OPEN SESSION

7:00 P.M. **OPEN SESSION – Performing Arts Building – LHS**

Members Present
Paul Long, President
Karen Roberts, Clerk
Earl Mentze, Member
Dennis Sonnenburg, Vice President

Member Absent
James McLeod, Member

Others Present
Scott Leaman, Assistant Superintendent of Instructional Services
Jay Stewart, Assistant Superintendent of Business Services
Bob Noyes, Personnel Director
Rosemary Knutson, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger
Student- Andrea Ayala, LHS Student Advisory Representative – Not in attendance

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #02/03 X
b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion # 02/03 Y

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's discussion as amended on Student #03/04 X and Student #03/04 Y

2.2 STUDENT RETENTION APREAL, PURSUANT TO BP 5123
a. Student Retention Appeal #03/04 1
b. Student Retention Appeal #03/04 2
c. Student Retention Appeal #03/04 3
d. Student Retention Appeal #03/04 4
e. ~~Student Retention Appeal #03/04 5~~ (withdrew appeal)
f. Student Retention Appeal #03/04 6

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote to approve Student Retention Appeals #03/04 1, #03/04 2, #03/04 3 with amendments as provided to the parents. A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote to deny Student Retention Appeals #03/04 4 and #03/04 6 to uphold Teachers recommendation.

3. SPECIAL ORDER OF BUSINESS
Added Item
The FFA President was present to give appreciation awards to Mr. Sonnenburg and Mrs. Roberts for the support of the School Farm.

4. CONSENT AGENDA

A motion was made by Mr. Sonnenburg, seconded by Mrs. Roberts, and passed by unanimous roll call vote, the Board of Trustees to action to approve consent agenda as listed

4.1 Ratification of Personnel Items

a. Certificated:

a.1 Ratification of Certificated Resignation:
Carla Heinecke – RSP – FSS
Kristina Drlik – 4th Grade Teacher – CCC
Nicole Schug – Kindergarten Teacher – FSS
Sabrina Ketchum – English Teacher – LHS

a.2 Request for Leave of Absence – Paula DePaoli

b. Classified:

b.1 Ratification of Classified Employment:
Ernesto Sanchez – Custodian/Groundsman - COE

b.2 Ratification of Classified Transfer:
Kelle LeBeau – Library/Computer Lab Technician – Sher to COE
Clementina Hoyos – Food Service Assistant – LHS to GEMS
Kathy Johnson – Instructional Aide- .25 FTE to .50 FTE - CCC

c. Administration:

c.1 Joseph Nokes – Elementary Principal – COE

c.2 Jeremy Lyche – Elementary Principal – TBE

4.2 Approve Resolution 03/04 .40 to Authorize Designated Personnel to Sign Contract Documents for Fiscal Year

4.3 Ratify Blackburn Consulting's Geotechnical Observation and Testing Services proposal for the Foskett Ranch Elementary School.

4.4 Mentor Teacher Approval

4.5 Peer Assistance and Review End-of-Year Report

4.6 Approve the State Preschool Subcontract Between the Western Placer Unified School District and the Placer Community Action Council for $193,970.00

4.7 Approve the Resolution 03/04.42 Authorizing End-of-Year Transfers.

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

Advisory Representative from Lincoln High School: Andrea Ayala – Not in Attendance.

Western Placer Teacher's Association: Mike Agrippino - No report
Western Placer Classified Employee Association: Joe Ross - Not in Attendance
District Superintendent, Roger Yohe: Not in Attendance
Assistant Superintendent, Jay M. Stewart: Reported on all groundbreakings that have taken place, they went well. Twelve Bridges Elementary construction is in full swing. Playground equipment is going in, furniture will be delivered on July 6th.
Assistant Superintendent, Scott Leaman: Program Focus Area: Curricular Report – Mr. Leaman reported on summer school, also reported on the Curricular report enclosed. Working on GATE changes. Met with new teachers at Twelve Bridges Elementary regarding curriculum. STAR childcare will be implemented at Twelve Bridges Elementary.
Bob Noyes, Personnel Director: Reported that Twelve Bridges Elementary is fully staffed, and students are enrolling.

7. PUBLIC HEARING

7.1 ESTABLISH LEVEL I SCHOOL MITIGATION FEES

•The District is proposing to impose Level I school mitigation fees of $2.24 per square foot for residential development, and $ .36 per square foot for commercial development. This proposal was publicly noticed in the Lincoln News-Messenger. This hearing provides opportunity for interested members of the public to comment on the proposal. The fees are effective sixty days after adoption.

7.2 ADOPTION OF THE FY 2004-05 BUDGET

•This public hearing provides the community the opportunity to ask questions and provide comments regarding the adoption of the District's FY 2003-04 budget.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 (D/A) RATIFY THE TENTATIVE AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER CLASSIFIED EMPLOYEES' ASSOCIATION TO AMEND ARTICLE VI, PARAGRAPH D OF THE CONTRACT

– **Stewart** *(03-04 G & O Component IV-V)*

•Historically bus drivers pay period runs from 16th to the 15th of each month. This pay structure necessitated that the drivers be paid on the first day of each month, instead of the last workday of each month like other regular employee in the district. In an effort to standardize their payrolls for all of the school districts in Placer County, we were asked to adjust our bus driver payroll process. This action will put the bus drivers on the same payroll cycle as everyone else.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and approved by unanimous vote to ratify the tentative agreement between Western Placer Unified School District and District Buss Drivers.

8.2 (D/A) **APPROVE THE CONFIDENTIAL EMPLOYEE RECLASSIFICATION STUDY EFFECTIVE JULY 1, 2004 - Stewart** *(03-04 G & O Component IV-V)*

•The second year of the two-year salary and benefit agreement with the confidential employees stipulated that a reclassification study would be performed and then implemented as of July 01, 2004. Those positions that were not reclassified would instead receive a 1.50% salary increase. The total cost for the confidential employees' salary improvement is $24,036. This increase was already reflected in the District's multi-year projections.

A motion was made by Mr. Sonnenburg, seconded by Mrs., Roberts, and approved by unanimous vote to approve the confidential employee reclassification study effective July 1, 2004.

8.3 (D/A) **APPROVE THE CERTIFICATED MANAGEMENT EMPLOYEE SALARY IMPROVEMENT EFFECTIVE JULY 1, 2004 – Stewart** *(03-04 G & O Component IV-V)*

•The second year of the two-year salary and benefit agreement with the certificated management employees stipulated that a salary comparison would be performed with neighboring school districts and implemented as of July 1, 2004. Those positions that were found to be in line with the comparison school district would instead receive a 1.50% salary increase. The remainder of the certificated management positions will receive a 1.50% salary increase. This increase was already reflected in the District's multi-year projections.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and approved by unanimous vote to approve the certificated management employee salary improvement effective July 1, 2004.

8.4 (D/A) **ADOPT DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Noyes** *(04 G & O Component IV)*

•Each year the District must declare that there is an insufficient number of certificated persons who meet the district's employment criteria for the positions listed on the attached form. The declaration shall remain in force until June 30, 2005.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and approved by unanimous vote to adopt declaration of need for fully qualified educators.

8.5 (D/A) **APPROVE RESOLUTION 03/04.41 TO ESTABLISH SCHOOL FEES – Stewart** *(03-04 G & O Component IV)*

•The attached resolution authorizes the District to impose Level I school mitigation fees of $2.24 per square foot for residential development, and $.36 per square foot for commercial development. The fees are effective sixty days after the adoption of the resolution. The District is currently performing a Level II study, which may allow the school district to charge a higher fee.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and approved by a unanimous roll call vote to approve Resolution 03/04.41 to establish school fees.

8.6 (D/A) **APPROVAL OF THE PROPOSED INCREASE IN SCOPE TO THE LINCOLN HIGH SCHOOL ATHLETIC COMPLEX – Stewart** *(03-04 G & O Component IV-V)*

•A review and recommendation will be provided to the Board of Trustees regarding the potential of expanding the scope of the Lincoln High Athletic Complex.

Mr. Stewart presented and reviewed a list of items for the Lincoln High Athletic Complex. After some discussion a motion was made by Mr. Mentze, seconded by Mrs. Roberts, and approved by unanimous vote that we approved the increase in scope to the Lincoln High School Athletic complex.

8.7 (D/A) **ADOPTION OF THE FY 2004-05 DISTRICT BUDGET AND THE APPROVAL OF THE STATE FINANCIAL REPORTS – Stewart** *(03-04 G & O Component IV-V)*

•The FY 2004-05 District budget and State financial reports will be presented to the Board of Trustees for review and discussion.

Mr. Stewart reported that this up coming year would be a very tight year. We will have a 1.5 reserve. We will be required to be at 3% the following year. After some discussion a motion was made by Mrs. Roberts,

seconded by Mr. Sonnenburg, and approved by unanimous vote to adopt the FY 2004-05 district budget.

8.8 (D/A) APPROVE THE RESOLUTION 03/04.43 APPROVING THE EXECUTION AND DELIVERY OF CERTAIN AGREEMENTS AND DOCUMENTS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE 2004A CERTIFICATES OF PARTICIPATION ON BEHALF OF THE DISTRICT AND OTHER MATTERS RELATED THERETO – Stewart *(03-04 G & O Component IV-V)*

•The attached resolution and supporting documents authorize the District to issue its $35,000,000.00 certificates of participation for construction of the Twelve Bridges Middle School.

A motion was made by Mr. Mentze, seconded by Mrs. Roberts, and approved by unanimous roll call vote to approve Resolution 03/04.43 approving the execution and delivery of certain agreements and documents in connection with the execution and deliver of the 2004A Certificates of participation on behalf of the district and other matters related thereto.

9. COMMENTS - BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

9.2 BOARD MEMBER REPORTS/COMMENTS

The Board of Trustees asked Mr. Leaman to bring information regarding retention policies and procedures to the August 17th Board meeting.

Mr. Joe Nokes, Principal for Creekside Oaks Elementary was introduced to the Board of Trustees.

Dennis Sonnenburg: No report
Earl Mentze: Commented on allowing other churches to participate in donations for our district.

Karen Roberts: Felt we should put something out to the community and contact the News messenger for needs of the High School Stadium. Invited Board members to meet at her house for the June 22nd, at 6:00 p.m. closed session meeting regard evaluation of the Superintendent.
Paul Long: Reported on the Glen Edwards Golf Tournament to raise funds for Woodleaf.

10. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
  >August 3, 2004, 7:00 p.m., Lincoln High School Performing Arts Building

11. ADJOURNMENT

With not further business meeting was adjourned at 8:10 p.m.

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Adopted: August 3, 2004
Ayes: McLeod, Mentze, Roberts, Sonnenburg, Long
Noes:
Absent:
Abstain:

Rosemary Knutson, Secretary to the Superintendent

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1