WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 16, 2004, 7:00 P.M.
CREEKSIDE OAKS ELEMENTARY SCHOOL-LIBRARY
2030 FIRST STREET, LINCOLN CA 95648

MINUTES

2003-2004 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

5:30 P.M. **OPEN SESSION - Staff Room, Creekside Oaks Elementary School**

1. Call to Order
2. Announce Closed Session Items
3. Adjourned to Closed Session

5:31 P.M. **CLOSED SESSION**

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student #03/04.K

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.L

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.M

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.N

2. ADJOURNMENT OF CLOSED SESSION

6:15 P.M. **TOUR OF CREEKSIDE OAKS ELEMENTARY SCHOOL FACILITY**

7:00 P.M. **OPEN SESSION - Creekside Oaks Elementary School Library**

Members Present
Paul Long, President
Dennis Sonnenburg, Vice President
Karen Roberts, Clerk
Earl Mentze, Member

Member Absent
Marcia Harris, Member

Others Present

Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Jay Stewart, Assistant Superintendent of Business Services
Bob Noyes, Director of Human of Services
July Frost, Creekside Oaks Principal
Susan Taxara, Creekside Oaks Vice Principal
Jeremy Lyche, Creekside Oaks 2nd Vice Principal
Rosemary Knutson, Secretary to the Superintendent

Press – Hank Lawson, Lincoln News Messenger

Student – Karin Harrington, LHS Student Advisory Representative

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

For the benefit of the students of the Western Placer Unified School District, President Long called the meeting to order at 7:05 p.m. and led the audience in the Pledge of Allegiance.

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student #03/04.K

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.L

c. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.M

d. Student Discipline/Expulsion Pursuant To E.C. 48918
Student # 03/04.N

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion on Student #03/04.K; Student #03/04.L; Student #03/04.N.

A motion was made by Mrs. Roberts, seconded by Mr. Mentze, and passed by unanimous vote, to approve the panel's recommendation for expulsion as amended on Student #03/04.M.

3. SPECIAL ORDER OF BUSINESS

3.1 CREEKSIDE OAKS ELEMENTARY SCHOOL FEATURED

•Creekside Oaks Elementary School featured outstanding presentations. The following items were presented.

1. Mr. Jeremy Lyche talked about all the new things happening at Creekside Oaks School. And expressed gratitude for the great support from the parents and teachers.
2. Site Based Leadership Team: Mr. Dan Bergstrom reviewed area of funding. The purchase of (3) new radios for communication on campus. Computer Lab upgrade and software. Misc. office supplies; Teacher resource materials; classroom library books; Jeopardy game for 5th grade team. These are some of the expenditures approved by Site Based Leadership. He also commended Creekside Oaks for good teacher and parent support..
3. Fifth grade students did a presentation on math strategies using a song.
4. Choral Reading was done by Mrs. Keeling's class, she also, informed the board members that she would be having Family Night with Milk and Cookies on March 23, 2004.
5. Mr. Toy gave a science presentation. He talked about the Creekside Oaks School garden, and they now have a garden committee within the staff. They are planning a field trip to the school farm. All board members were given flowers from the school garden.
6. Mr. Lyche finished the presentation with a game of jeopardy involving the board members.

4. CONSENT AGENDA

4.1 Ratification of Personnel Items

a. Certificated Personnel:

a.1 Ratification of Certificated Retirement(s) - Ann Cunningham, 2nd Grade Teacher, CCC; Cynthia Jeffries, 3rd Grade Teacher, CCC; Sandra Magdaleno, Counselor, PHS

a.2 Request for Extension of Child Rearing Leave - Leslie Altman, Kindergarten Teacher, FSS

a.3 Request for an Extension of Leave of Absence - Joan Lacktis

a.4 Request to Child Rearing Leave – Erik Bost, 7th Grade Math Teacher (2 Weeks)

a.5 Request for Maternity Leave – Kristina Drlik, 4th Grade Teacher,

b. Classified Personnel:

b.1 Ratification of Classified Employment - Rosa Aguilar, Short Term Instructional Aide, FSS 3/1-6/4/04; Micki Marino, Short Tem

Instructional Aide, COE 2/23-6/4/04; Marina Rusk, Short Term Instructional Aide, CCC 2/24-5/28/04

4.2 Approval of Temporary Athletic Team Coaches

4.3 Report of Disclosure Requirements for Quarterly Reports of Investments

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve the Consent Agenda as listed with the exception of items 4.4, and 4.5.

4.4 Amend the Approval of Gary Doupnik Manufacturing, Inc.'s Bid to Construct and Place a 12x40 Restroom Modular to Include All Bid Alternates and Additive Alternates Which Will Allow the Western Placer Unified School Districts, Community College Districts, and Public Agencies Throughout the State of California to Purchase from the Entire Bid.

4.5 Approval of Revised Site Plans for all Schools.

After some discussion, a motion by Mr. Sonnenburg, seconded by Mrs. Roberts, and passed by unanimous vote, the Board of Trustee took action to approve 4.4 and 4.5 on the Consent Agenda.

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

Karin Harrington, Student Advisory Representative from Lincoln High School: Reported the Drama Club just put on a Play at the High School, Sadi Hawkins dance is Friday, getting ready to have the High School Exit Exam, the girls soccer team have had a couple of tournaments on the this month and the trout at the school farm are doing good.

Hank Lawson, Lincoln News Messenger: Talked about putting an insert in the local newspaper to inform the community. He talked about the paper featuring Julie Joiner, a former Lincoln High School graduate.

Western Placer Teacher's Association - Kris Knutson, President, thanked Creekside Oaks School for a wonderful presentation. They have a great staff. He also thanked Administrative, Secretarial, Teaching, and all other staff for a smooth transition with all the changes that have undergone. He also asked that the Board be aware that many Teachers are doing such things, as coaching, plays etc. above and beyond teaching in the class, during this stressful time of the year. He talked about the CLAD class being held within the district, with 35 of our teachers attending classes on Thursday evenings, and some Saturdays. He gave kudos to our teachers who are attending the class, and our district for making this available.

Western Placer Classified Employee Association – Joe Ross, President, apologized for not being in attendance at the previous Board Meetings. Mr. Lyche and Mrs. Taxara along with the entire staff were commended for a job well done, and Melissa Ortiz was thanked for the home baked goodies. Congratulated Creekside Oaks on their new computer lab. He reported there are (3) classified members retiring as of this year and looks forward to work with the retirement committee. Thanked Eva McGuire for her many years of dedication and service, and she will be missed dearly. He also welcomed Rosemary Knutson to her new position. Reported on Chinese acrobats performing at First Street School, Glen Edwards Renaissance Fair, and the Track Club being held at Carlin Coppin School.

Roger Yohe, District Superintendent – Reported that he and Mr. Stewart , Mr. Gammelgard, and school site secretaries have been working on school district boundaries. The District is working on tighting up site boundaries. Homes that are located in Twelve Bridges, and South of Moore Road, better known as Lincoln Crossings will be encourage to enroll at Twelve Bridges, 60 to 80 of those students are already enrolled. He stated that the problem we're having is some of the student are already enrolled at our current schools, and would prefer to stay enrolled at their current site, instead of enrolling at their new school. The district is trying to encourage parents to enroll their children at the school within your boundaries. He also expressed concern with the Inter-district transfers, which allow a student to leave our district and attend another district. Mr. Yohe asked for the Board's support in keeping students in our district. We have quality schools, and teachers. Parents need to know that we want them to enroll their children in our schools if they live in Lincoln.

Assistant Superintendent of Business Services, Jay Stewart – Reported Twelve Bridges is coming along great, a lot of little things are going on, after school child care, and furniture. We are looking into a centralized kitchen, and square footage for the new kitchen facilities. He is in the process of reviewing different options for the centralized kitchen facilities, and will meet with the Food Service Director. We are expecting approximately 161 students to enroll at new Twelve Bridges School.

We are finalizing the priority list for the modernization at Glen Edwards School.

He reported Foskett Ranch paper work is getting signed. Things are going as planned, we hope to be on site in April 2004. There is more development getting ready to start soon.

Assistant Superintendent of Educational Services, Scott Leaman – Program Focus Area: Reported High School Exit Exam has started at the high school. We will continue testing throughout the next couple of months: GATE testing; Star testing; and CELDT testing. He reviewed the Academic Performance Index in our

district. He is still working on Sheridan School to make the yearly AYP. Lincoln High is doing great with their scores. He also handed out a report on the 2003 Academic Performance Index Base report, this was also reported in the Sacramento Bee.

Personnel Director, Bob Noyes – Reported he has received 6 retirees, and 2 resignations, there should be more with the golden handshake program. Principal interviews will start tomorrow. Staff for Twelve Bridges School has been chosen, there will not be any additional hiring until there are actual students in the school.

Twelve Bridges Staff:

* **Kndg.** - Leslie Altman from First Street
* **1st grade** - Lari Andrews from First Street
* **1st grade** - Lanina Spencer from Carlin Coppin
* **2nd grade** - Ginny Henderson from Carlin Coppin
* **2nd/3rd grade comb.** - Janet Bass from Creekside Oaks
* **3rd grade** - Maxine Palmer from Carlin Coppin
* **4th grade** - Angela Blair from First Street
* **5th grade** - Meghan Mcgee from First Street
* Along with a Science Teacher and a ½ time RSP Teacher.

NCLB -"No Child Left Behind" Legislation, June 06, is a very important date for us with Teacher credentials. All teacher need to be both State and Federal compliant. At this time all of our Teachers are State compliant, we have about 21 that we will be working with to make them Federal compliant. Title II monies will help to bring teachers in to compliance with additional training programs, classes or whatever is needed according to their credential and what they teach.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/D/A) PRESENTATION OF 2004/05 BUDGET PROPOSAL - Stewart *(03/04 G & O Component V)*

•Mr. Stewart, Assistant Superintendent of Business Services, will present the 2004-05 budget savings as developed by the Management Team and Administration. This material will be presented at the meeting as final recommendations were not completed in time for inclusion into the agenda.

No action was taken at this time. Mr. Stewart discussed the budget update as developed by the Management Team. This material was presented to the Board of Trustees for their consideration and will be brought back for their approval. He informed the Board of Trustees that he has had monthly meetings with Placer County. Mr. Stewart stated that the District initially reported that Western Placer Unified School District would begin 04-05 with a 1.9 million

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees to action to approve request to implement the Golden Handshake in accordance with AB 1207

7.3 (A) **ADOPTION OF 2004-2005 SCHOOL YEAR TEACHER/STUDENT CALENDAR – Yohe** *(03/04 G & O Component IV)*

•Being submitted for approval is the 2004-2005 school year calendar as negotiated with the Western Placer Teachers Association.

A motion was made by Mr. Sonnenburg, seconded by Mrs. Roberts, and passed by unanimous vote, the Board of Trustees took action to approve the 2004-2005 School Year Teacher/Student Calendar.

7.4 (D/A) **APPROVAL OF RESOLUTION 03/04.28 TO ACCEPT A GRANT OF TEMPORARY CONSTRUCTION ACCESS EASEMENT FROM ACACIA CREDIT FUND 9A, L.L.C. FOR ACCESS TO THE FOSKETT RANCH ELEMENTARY SCHOOL SITE – Stewart** *(03/04 G & O Component V)*

•The Grant of Temporary Construction Access Easement authorizes the District to access the Foskett Ranch Elementary School site prior to the extension of Joiner Parkway.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg, and passed by unanimous vote, the Board of Trustees took action to approve Resolution 03/04.28 to accept a grant of temporary construction access easement from Acacia credit fund 9A, L.L.C. for access to the Foskett Ranch Elementary School Site.

7.5 (D/A) **APPROVAL OF THE FY 2003-04 SECOND INTERIM REPORT Stewart** *(03/04 G & O Component V)*

•The FY 2003-04 Second Interim Report provides a fiscal status report of the District's financial records as of January 31, 2004.
A motion was made by Mrs. Roberts, seconded by Mr. Mentze and passed by unanimous vote, the Board of Trustees took action to approve the FY 2003-04 Second Interim Report.

7.6 (D/A) **APPROVE THE SCHOOL SPECIALTY PLAYGROUND STRUCTURE AND SURFACE BID OF $290,971.17. Stewart** *(03/04 G & O Component V)*

•This proposal provides playground structures and surfacing for the Twelve Bridges Elementary School and the City of Lincoln's joint-

use park. In accordance with the joint-use agreement, the City of Lincoln will reimburse the District for its portion of the equipment and surface.

A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote, the Board of Trustees took action to approve the School Specialty Playground Structure and Surface bid of $290,971.17.

8. COMMENTS - BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway

Mrs., Roberts asked that we bring back the Relationship with Sierra Community College item on the next agenda. This would be to discuss the article in the paper, and look at the original intent for the property.

8.2 ACCEPTANCE OF BOARD MEMBER RESIGNATION

The Board of Trustees will officially accept the resignation of Marcia Harris, Area III Board of Trustee member. The appointment process will be discussed as per time frame, etc.
A motion was made by Mrs. Roberts, seconded by Mr. Sonnenburg and passed by unanimous vote, the Board of Trustees took action to accept the resignation of Marcia Harris, Area III Board of Trustee member.

Mr. Yohe reported that we would start the appointment process immediately. We will set up interviews for April 13th, and hope to have someone appointed by April 20th. The appointee will stand until November 2004.

8.3 BOARD MEMBER REPORTS

Earl Mentze: Felt that students that are leaving our district are new comers to Lincoln and are not reading our local News Paper. We need to find a way to get the parents to read our local News Messenger. This is something for us to look into.
Karen Roberts: Expressed what a great evening, the kids were great, and both Mr. Lyche and Mrs. Taxara did a great presentation.

Dennis Sonnenburg: The Students did a great job, the principals' need to be commended for the job tonight, and the tour was great. He also expressed to Hank Lawson from the News Messenger what a good job he's been doing in the paper.
Paul Long: Commented on the play that was put on by Lincoln High School Drama Club, it was great. He also comented on the new house the High School Construction Class is building, it looks really good.

9. ESTABLISHMENT OF NEXT MEETING (S)

- The President will establish the following meeting(s):
  >April 20, 2004, 7:00 p.m. Carlin Coppin Elementary School Multi Building (April 6th Board Meeting cancelled due to Spring Break)

10. ADJOURNMENT OF REGULAR SESSION

With no further business, the meeting was adjourned at 9:15 p.m.

Paul Long, President

Karen Roberts, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted: May 4, 2004

Ayes: Roberts, Mentze, McLeod, Long

Noes:

Absent: Sonnenburg

Abstain:

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