WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 20, 2005, 7:00 P.M.
TWELVE BRIDGES ELEMENTARY SCHOOL – LIBRARY
2450 Eastridge Drive, LINCOLN, CA

MINUTES

2004-2005 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:15 P.M. OPEN SESSION – Twelve Bridges Elementary School Library

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:20 P.M. CLOSED SESSION – Twelve Bridges Elementary - Conference Room

1. CONFERENCE WITH LABOR NEGOTIATOR

2. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Twelve Bridges Elementary School Library

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Members Present
Dennis Sonnenburg, President
Earl Mentze, Vice President
James McLeod, Clerk
Melanie Eustice, Member
Paul Long, Member

Others Present
Roger R. Yohe, Superintendent
Scott Leaman, Assistant Superintendent of Instructional Services
Jay Stewart, Assistant Superintendent of Business
Bob Noyes, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent

Press - Richard Myers, Lincoln News Messenger
Student – Garret Snyder, Lincoln High Student Advisor

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 CONFERENCE WITH LABOR NEGOTIATOR – James made a motion to approve the collective bargaining agreement with CSEA and the WPUSD, seconded by Paul Long.

3. SPECIAL ORDER OF BUSINESS

3.1 SCHOOL FEATURED – Twelve Bridges Elementary School

Roger introduced Mr. Lyche, Principal. Mr. Lyche reported on the growth at Twelve Bridges Elementary School, in both students and staff. They are the largest elementary school in our district. Mr. Lyche introduced his new staff for this year, and welcomed the new teachers. He instructed board members to pair up with various staff members in small groups to discuss the following topics listed below. After twenty minutes of group session, the board reconvened, and reported on what they had learned from each group as follows.

- High-Achievers – Mrs. Melanie Eustice
- Low-Achievers – Mr. Earl Mentze
- English-Learners – Mr. James McLeod
- Behavioral & Emotional Issues – Mr. Dennis Sonnenburg
- Budgetary Issues – Mr. Paul Long

4. CONSENT AGENDA

4.1 Ratification of Personnel Items

Classified:

a. Ratification of Classified Employment:

Kristin Krisinger – Bus Driver – Transportation Dept.
Michell Veenstra – Bus Driver – Transportation Dept.

b. Ratification of Short-term Classified Employment

Cindy Baker – School Clerk – Maintenance Dept.

c. Ratification of Classified Additional Position:

Maryann Allen – Campus/Café. Supervisor – COE
Sandra Walker – Campus/Café. Supervisor – TBE

d. Ratification of Classified Transfer:

Lisa Miller – 2 hr. Inst. Aide at FRE to 3 hr. Special Education Inst. Aide position at GEMS

Certificated:

e. Ratification of Certificated Reassignment:

Emily Coffee – from 3rd Grade Teacher to 4/5th Combo Teacher - COE
Alexis Dodge – from 2nd Grade Teacher to 5th Grade Teacher - COE

f. Ratification of Transfer:

Shavaun Clements – from TBE 4th Grade Teacher to 1st Grade Teacher at FSS
Becky Hill – from COE Kindergarten Teacher to Kindergarten Teacher at FRE
Mary Jane Krueger – from COE 4/5th Combo Teacher to Lang. Arts/Soc. Studies Teacher at GEMS
Angie Gibson – from CCC 2nd Grade Teacher to 4th Grade at TBE

Connie Trenkamp – from COE 5th Grade Teacher to 4th Grade at TBE

4.2 Ratify the Agreement between the Western Placer Unified School District and Blackburn Consulting for Twelve Bridges High School site development phase I special inspection and testing services.

4.3 Adoption of Resolution 05/06.4 Establishing a reduction of classified employee hours.

A motion was made by Mr. Mentze, seconded by Mr. Long, and passed by a unanimous roll call vote to approve the consent agenda as listed.

5. COMMUNICATION FROM THE PUBLIC

Mrs. Norma Williams - Handed out an agenda she felt needed to be addressed:

- School District policy regarding commercial movies shown in class
- Commitment to kids in Lincoln schools.
- Current problems at the Lincoln schools.
- Building a partnership between the School District and the Lincoln Community.
- Develop, Implement and maintain a partnership between the School District and the Lincoln Community.

Her discussion was based on prohibiting PG, and rated R movies in the schools, and the improvements needed at some of our older school.

Mr. Tony Williams – Spoke in reference to the agenda handed out by his wife Norma. His discussion was based on solving some of the problems with repairs needed in the district. He talked about setting up meetings between the district and the community.

Mr. Sonnenburg informed the Williams that this would be handled by the Superintendent.

6. REPORTS & COMMUNICATION

6.1 **Lincoln High, Student Advisory** – Garrett Snyder – Reported that Lincoln High School is gearing up for homecoming week, and the highlight will be the powder puff game. The high school is having "Dollar Days", and all the money collected will go to the Katrina victims. The students raised $600.00 on the first day, which will be donated to Red Cross. They have also collected used clothing and stuffed animals for the victims, which will be given to the Salvation Army. The students are planning to continue the fund raiser for a couple more weeks. He reported they are also looking into being sponsored by a radio station for fundraising.

6.2 **Western Placer Teacher's Association** – Mike Agrippino – Reported "The Western Placer Teachers Association is concerned about some confusion over the class size overage issue. The idea has arisen that there

were only a few classes or one school affected by class sizes over contractual limits. We would like the Board to know that four sites, Foskett Ranch, Twelve Bridges, Lincoln High School, and Glen Edwards, had classes impacted by numbers over the ten percent cap in our contract. The Association believes it is not good educational policy to overload classes for several weeks, and then reconfigure classes and start over. We believe the contract has been violated and we seek a better way to meet the needs of all students in our district".

6.3 **Western Placer Classified Employee Association** – Joe Ross - Absent

6.4 **Superintendent** – Mr. Yohe reported on a meeting he attended at Placer County Office of Education with the FCMAT regarding Special Education bill back. The group will meet with districts and interview superintendents, they will then present Placer County SELPA with a report of their findings and recommendations. Roger felt the meeting was productive.

6.5 **Assistant Superintendent(s)**

6.5.1 Jay M. Stewart

Budget/Facilities Update: Mr. Stewart reported the books for 04-05 are closed, and will be audited in October. He reported the new challenge is to start the 05-06 school years with a new budget. He reported that Ron Fiest will be presenting a draft plan for future facilities.

Mr. Long asked about the timeline on the next elementary school. Jay reported there is a 14 month window to build Lincoln Crossing Elementary School. At this time there is also space available at Creekside Oaks, First Street, and Carlin Coppin School for any new students that move in from other areas.

Our district can still handle 470 more students in our schools.

6.5.2 Scott Leaman

Program Focus Area: *Adequate Yearly Academic Performance Index Report* – Mr. Leaman handed out a preliminary report. He reviewed the report showing results of program improvement. Currently we have no schools listed as being in program improvement, nor did our district go into program improvement. He applauded Glen Edwards Middle School for all their efforts.

6.5.3 Bob Noyes, Personnel Director – No report

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/D) REVIEW OF THE HORIZON INSTRUCTIONAL SYSTEMS' CHARTER SCHOOL 2004-05 UNAUDITED ACTUALS – Stewart *(05/06 G & O Components V-IV)*

Legislation now requires that the approving entity's school board review their charter school's unaudited actuals. This review is for informational purposes only, and does not require Board approval.

Mr. Stewart reported we have a direct correlation with Horizon Instructional and they are doing a very good job financially.

7.2 (D/A) **APPROVAL RESOLUTION 05/06.03 TO ADOPT THE FY 2005-06 WESTERN PLACER UNIFIED SCHOOL DISTRICT GANN LIMIT– Stewart** *(05/06 G & O Components IV-V)*
Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, established constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allow government spending to grow at a rate no faster than inflation and change in population. Education Code Section 1629 and 42132 specify that by September 30, county office and district governing boards shall adopt a resolution identifying their estimated appropriations limit for the current year and their annual appropriations limit for the preceding year.

A motion was made by Mr. Mentze, seconded by Mrs. Eustice, and passed by unanimous roll call vote to approve Resolution 05/06.03 to adopt the FY 2005-06 District Gann Limit.

7.3 (D/A) **APPROVAL OF THE FY 2004-05 UNAUDITED ACTUALS Stewart** *(05/06 G & O Components IV-V)*
The FY 2004-05 State unaudited actuals will be presented to the Board of Trustees.

Mr. Stewart reviewed the different areas of unaudited actuals with the board. Historically we have kept an 8% reserve. Cafeteria fund will need to be reviewed, the district lost $44,000 last year, and the money used to cover will come from the general fund. This is the first negative we have had in 3 years. He explained Salaries have increased, and both the high school and the middle school are not maximizing lunches. He is working with food service on changes. There was a question regarding the Mello-Roos, this funding is used to maintain busses. There was some discussion on building maintenance, as well as deferred maintenance. After much discussion a motion by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote to approve the unaided actuals.

- BB 9223 Filling Vacancies
- E 9320 Bylaws of the Board
- BB 9321 Closed Session Purposes and Agendas

After little discussion a motion was made by Mr. McLeod, seconded by Mrs. Eustice and passed by unanimous vote to approve policy revisions as presented by the district policy committee.

7.6 (D/A) **RATIFY AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS' ASSOCIATION TO MEET AND NEGOTIATE – Noyes** *(05/06 G & O Components IV-V)*

The current negotiated agreement between the Western Placer Unified School District and the Western Placer Teachers' Association will expire on June 30, 2006. Consequently, both the school district and the teachers' association submit their intention to meet and negotiate a new contract. All articles of the contract will be reviewed. Both parties intend to communicate to the Board of Trustees their perspective of how the bargaining process in proceeding throughout the school year.

Mr. Noyes reported board approval is needed to start negotiations, the process will be to open the entire contract, and this will consist of a lot of work between both parties. A motion was made by Mr. Long, seconded by Mr. Mentze, and passed by unanimous vote to ratify the agreement between the Western Placer Unified School District and the Western Placer Teachers Association.

7.7 (A) **HEALTH AIDE TO HEALTH CLERK PROMOTIONS & DECENTRALIZATION OF HEALTH SERVICES DISTRICTWIDE – Noyes** *(05/06 G & O Components IV)*

Due to the increased number of students at each site within the district and the increased number of sites, it has become necessary to decentralize health services. Currently, each site has a 3.0 hour health aide to accommodate the need of each school. Also, one employee works a total of 5 hours as a health clerk and 3 hours as a health aide, attempting to service all sites. The proposal submitted will promote all health aides to health clerks and increase their pay at each campus by .5 hours to ensure additional duties can be accomplished beginning October 1, 2005. Sheridan Elementary School will receive a 2.0 hours health clerk. The 8.0 hour aide/clerk will be reduced in hours to 3.5 hours of health clerk time to equalize clerk time throughout the district, and this action will become effective after the 45 day layoff notice has been served.

Mr. Noyes reported our district has one nurse, and with rapid growth, changes are needed to be made. Health aides have been at each site. He reported there are health aides at each school site, and the district will be promoting health aides to health clerks. He also reported decentralized service to serve more students as we can. A motion by Mr. Mentze, seconded by Mr. Long to approve promotion of health aides to health clerks, and decentralizing our Health Service district wide.

7.8 (D) **LIGHTHOUSE FAMILY RESOURCE CENTER AND WESTERN PLACER UNIFIED SCHOOL DISTRICT COUNSELING CENTER–Leaman** *(05/06 G & O Components IV-III)*
Based on a prior discussion with the Board, plan for the Lighthouse Family Resource Center and the Western Placer Unified School District Counseling Center are progressing. The Board will be updated on activities of the two entities and the start of the Ferreria/Johnson Counseling program at the Western Placer Unified School District Counseling Center.

Mr. Leaman gave an update on Western Placer Unified School District Counseling Center, and the Ferreria/Johnson Counseling program. He reported the Counseling Center has vacated the 6th Street building, and has been relocated in a portable behind Phoenix High.

7.9 (I/D) **SHERIDAN MIDDLE SCHOOL PROGRAM – Leaman** *(05/06 G & O Components IV-III)*
Under adopted Board goal number two for 2005-06, the district office is to prepare a written recommendation in the spring of 2006 concerning the future configuration of Sheridan School. As discussed in the spring of this year, a process outline for the group is attached.

Mr. Leaman reported on the process for the Sheridan work group task. He gave a timeline and reported he would come back to the board of trustees with progress updates. The work group task committee will consist of 2 administrators, 2 teachers, 2 other staff members, and 6 parents.

Mr. McLeod asked that the board be updated on any changes with this Sheridan process. There was no action taken.

Mr. Sonnenburg stated that he did not want the board to interject itself into this process prior to the committee's recommendation and he cautioned against up dates that are too specific.

7.10 (D/A) ASSISTANT SUPERINTENDENT PROPOSAL – Leaman/Stewart *(05/06 G & O Components IV-V)*

The Assistant Superintendents request two items:

1) Beginning October 2005, suspend implementation of the Assistant Superintendent Salary formula until the district's financial status is clearer. By taking this action, the Board agrees to engage in discussion with the Assistant Superintendents no later than February, 2006 concerning salary.

2) Amend the Assistant Superintendents contract's with an extension of one year through June 30, 2009.

A motion by Mr. Mentze, seconded by Mr. Long, and passed by unanimous vote to approve suspending implementation of the Assistant Superintendents salary and amending the Assistant Superintendents contract's with an extension of one year through June 30, 2009.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College – Nice to have all the board members at the ground breaking, honorable on staying with us on the library.
- Carlin C. Coppin Elementary School Land Plan/Gladding Parkway
- Budget Suspensions for the 2004/05 School Year

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long – Congratulated Foskett Ranch Elementary School for a great dedication, and thanked Melanie as the spokesperson. He thanked Dennis for being the spokesperson at the ground breaking of Twelve Bridges High School/Public Library/Sierra College. He also participated in handing out awards for the High School Hall of Fame. He talked about the articles in the Sacramento Bee regarding driver's education.

Mr. Mentze – Commented on Glen Edwards Middle School getting out of program improvement, and thanked them for their great efforts.

Mrs. Eustice – Reported she attended the Foskett Ranch Elementary School dedication, along with the back to school night, and hoped that all sites had as great of a turn out as Foskett Ranch Elementary. Reviewed an article on SAT preparation classes offered at Sierra College. She also handed out a report on class size.

Mr. McLeod – Reported that the dedication at Foskett Ranch Elementary School was great.
Mr. Sonnenburg – Thanked everyone from our school district who work behind the scenes. Commented on what a dynamic district we have. He reported he has been attending the meeting for the OLE property, attended the ground breaking, and will be attending the Whitney High School dedication. He is also working on the Twelve Bridges High School Design.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  >October 4, 2005, 7:00 p.m., Lincoln High School

10. ADJOURNMENT -

With no further business, the meeting was adjourned at 9:45 P.M.

Dennis Sonnenburg, Board President

James McLeod, Clerk

Roger R. Yohe, Superintendent

Rosemary Knutson, Secretary to Superintendent

Adopted: October 4, 2005

Ayes: Long, McLeod, Eustice, Sonnenburg

Noes:

Absent: Mentze

Abstain:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing, at least two days prior to meeting date. (*American Disabilities Act*) *Government Code 54954.1*