

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 18, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:00 P.M. OPEN SESSION – Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:05 P.M. CLOSED SESSION – Administrative Conference Room – D.O.

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 E
- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 F

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

3. CONFERENCE WITH LABOR NEGOTIATOR
Update on classified negotiations

4. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Performing Arts Building – LHS

Members Present

Paul Long, President
James McLeod, Vice President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Others Present

Scott Leaman, Superintendent

Minutes

Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07-08 E

Motion by Mr. Carras, seconded by Mr. McLeod, and passed by unanimous vote to approve hearing panel's recommendation to suspend expulsion.

- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 F

Motion by Mr. Carras, seconded by Mr. Haley, and passed by unanimous vote to approve hearing panel's recommendation to suspend expulsion.

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

No action was taken

2.3 CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations

No action was taken, Updated

3. SPECIAL ORDER OF BUSINESS

3.1 Ted Gains, Assemblyman Visitation. - CANCELLED

3.2 Recognition of 2007 Service by Paul Long as Board President

The Western Placer Unified School District, via the Superintendent honored Mr. Long with a certificate for his year of service during the year 2007 as Board of Trustee President.

Mr. Leaman recognized Mr. Long for his service during the 2007 school board president. He thanked Mr. Long for all he has done during the district facility issues.

4. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

Mr. Long turned the gavel over to the Superintendent.

4.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

President – Motion by Mr. McLeod, seconded by Mr. Long, and passed by unanimous vote to nominate Mr. Carras as President.

Vice President – Motion by Mr. Long, seconded by Mr. McLeod and passed by unanimous vote to nominate Mr. Haley for Vice President.

Clerk – Motion by Mr. McLeod, seconded by Mr. Long, and passed by unanimous vote to nominate Mrs. Stevenson as Clerk.

4.2 Appoint A Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Secretary - Motion by Mr. Carras, seconded by Mr. Haley, and passed by unanimous vote to nominate Mr. Leaman as Board Secretary.

4.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous vote to approve the following as authorized district signers:

- o Scott Leaman, District Superintendent
- o Mary Boyle, Assistant Superintendent of Educational Services
- o Bob Noyes, Assistant Superintendent of Personnel Services
- o Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
- o Carrie Carlson, Director of Business

4.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the meeting calendar as presented.

4.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

The board took action to approve the following committee assignments.

- **Education Foundation** – Paul Long and Brian Haley
- **Farm Foundation** – Paul Long
- **Wellness Committee** – Mr. Carras
- **City Collaborative** – Paul Long and Paul Carras
- **Board Policy** – Ana Stevenson and James McLeod

5. CONSENT AGENDA

5.1 Ratification of Personnel Items

Classified:

a. Ratification of Classified Position:

- Suzanna Miller – Café Site Cashier – FRE
- Robin Mosley – Food Service Assistant – TBM
- Bridget Palato – Campus/Café Supervisor – COE
- Troy Schwartz – District Maintenance Worker – District
- Gale Zollo – Food Service Assistant - LHS

b. Ratification of Classified Transfers/Promotion:

- Robert Foxworthy – from 8 hr. Custodian/Groundsman at TBM to the 8 hr. District Maintenance Worker position effective 1/02/08.

Certificated:

c. Ratification of Certificated Maternity Leave:

- Krystal Arnold – 6th Grade Teacher – TBM

d. Request for Child Rearing Leave:

- Ken Lowe – Health/Football Conditioning Teacher - LHS

- 5.2 Student Discipline Expulsion Re-entry Expulsion for Student #06-07 AA.
- 5.3 Student Discipline/Re-Expulsion for Students #06-07 X and #06-07 DD.
- 5.4 Ratification of a new classified job description/position for Special Education Clerk.
- 5.5 Approval of the contract with the Placer County Office of Education for Consultant Services for Fiscal Year 2007-2008
- 5.6 Approval to waiver the California High School Exit Exam Requirement for Diploma for Special Education Students who have passed CAHSEE with Modifications.

- Special Education Student #07-08 D1
- Special Education Student #07-08 D2
- Special Education Student #07-08 D3
- Special Education Student #07-08 D4
- Special Education Student #07-08 D5

There was a motion by Mrs. Stevenson, and seconded by Mr. Haley to approve the consent agenda as listed.

6. COMMUNICATION FROM THE PUBLIC

There was communication from the public.

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Joanna Loya reported LHS will honor all Scholar Athletics with sweatshirts. Completed food/toy drive for Lincoln Lions, the basketball homecoming will be January 18th. Girl's basketball will have a tournament. Students took a survey, the results showed some students don't feel safe at school, the students will work on changes to make sure students feel safe at school.
- 7.2 Western Placer Teacher's Association – Mike Agrippino – Congratulated Mr. Carras as new president. Shared a letter he received stating the Sutter County Superintendents Office purchased a site in Nevada County 132 acres, which includes all facilities needed to continue the Woodleaf Program.
- 7.3 Western Placer Classified Employee Association – Joe Ross not present.
- 7.4 Superintendent, Scott Leaman –
- *Working on putting board policies online.*
 - *Bringing board goals.*
 - *One board meeting on January 15th.*
 - *Move to the district office is coming along, making plans to move, will bring the plan back for approval.*
 - *Spoke at Rotary, had great questions, with positive talk. Board goals are hand in hand with concerns.*
- 7.5 Assistant Superintendent(s)
- 7.5.1 Mary Boyle reviewed a packet she put together on Staff Development Overview, which includes the different workshop being offered information on \$125,000.00 block grant monies put towards certificated staff and aids. The district has restricted certificated staff to 12 hours and 6 hours to classified staff. Workshops are approved when associated with student standards. The district also supplies administrators with training. Odyssey of the minds will be presented for the teachers. The packets included the following workshop topics.
- *AB430 for Administrators.*
 - *CTAP Online, limited to 32 participants.*

- *GATE Certification Workshop series.*
- *Odyssey of the mind there are 5 teams at TBMS, 4 teams from FRE.*
- *Writing Project, Daniela Thompson is one of our own teachers teaching the program.*
- *Step Up to Writing.*
- *Area 3 Writing Project.*
- *Elementary Writing Rubrics.*
- *SRA Reading Mastery Training.*
- *Language Arts and Social Science for grades 6-8 for English Learners.*
- *Language Arts and Social Science for grades 6-8.*
- *T.E.L.L. – Teachers of English language Learners, K-5th.*
- *Project GLAD*
- *Moving into English Intermediate.*
- *Teachers of Kindergarten Newcomers*

Funding for the workshops come from staff development dollars, categorical, gate monies, and the district charges out of district teachers to attend, and publishers send presenters for free.

7.5.2 Terri Ryland was not present.

7.5.3 Bob Noyes had no report.

7.5.4 Cathy Allen reported on *Lincoln Crossing Elementary* and still working on the park, bring city staff on board to approve grading, and pressure testing. Meeting with city staff and movers on a regular basis. Looking at moving the end of February, begging of March. Putting in a new phone system. She named the two architectural companies the district will be working with. Rainforth Grau Architect, out of Sacramento, and LPA out of Roseville, they will be helping us with our first two projects. One of our new maintenance workers started yesterday, Troy Schwartz a local student of Lincoln High, his background is in refrigeration, also Robbie Foxworthy from Twelve Bridges Middle School will be promoted for the seconded position, and he will start after his position is filled.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (I) ANNUAL DEVELOPER FEE REPORT FISCAL YEAR 2006-2007 – Allen (06-07 G & O Component IV-V)

- The Board of Trustees will receive information on activity reported in the Capital Facilities Fund regarding Developer Fee expenditures for fiscal year 2006-2007. A more detailed description of this item is attached.

Cathy reported this will be easier to report out, straight developer fees. No action was taken, this was information only.

8.2 (D/A) APPROVAL OF CHANGE ORDER NO. 2 FOR LINCOLN CROSSING ELEMENTARY SCHOOL – Allen

(06-07 G & O Component I, IV-V)

•Change Order No. 2 represents an addition of \$140,136.46 to the revised contract amount (including Change Order No. 1) of \$23,477,400.32. The new contract sum is \$23,617,536.78. There will be no increase in the number of days. A copy of the Change Order Request is attached for your review. Staff will be available for questions at the board meeting.

Cathy explained the change order, she has asked contractors to keep detailed records on change orders showing amounts. Not to exceed 10%, currently we're at 4-5%. No contract extension. The Park is looking at getting done soon there is a delay due to rain. There was a motion by Mr. McLeod, seconded by Mr. Haley, and passed by unanimous vote to approve change order No. 2.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin – Meeting in January

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long congratulated Paul Carras, and reported that Earl Mentze was nominated for Placer County. He wished everyone a Happy New Year and Merry Christmas.

Mrs. Stevenson wished everyone a Merry Christmas. She shared her attendance of Twelve Bridges Elementary School musical performance and it was wonderful.

Mr. Haley shared he attended Lincoln's Christmas Parade it's a nice tradition to have in a small town.

Mr. McLeod thanked Paul Long for his service as president, and reported Lincoln High band received an award while performing in the Christmas parade. Mr. Carras thanked Paul Long and reported he will be retiring in June, after 40 years.

December 18, 2007

Minutes

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
>January 15, 2007, 7:00 p.m., Lincoln High School

11. ADJOURNMENT

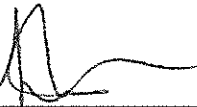
There being no further business the meeting was adjourned at 8:00



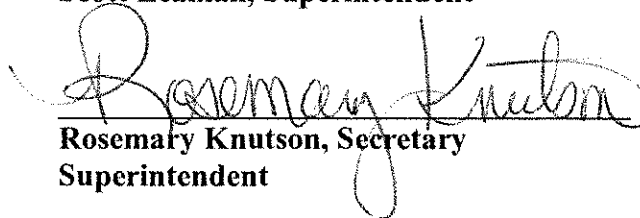
Paul Carras, Board President



Ana Stevenson, Clerk



Scott Leaman, Superintendent



**Rosemary Knutson, Secretary
Superintendent**

Adopted: January 15, 2008

Ayes: Haley, Stevenson, McLeod, Long, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1