

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
November 6, 2007, 7:00 P.M.  
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER  
790 J Street, Lincoln, CA**

## MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration Budget.

**5:45 P.M. OPEN SESSION – Lincoln High School Theater**

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**5:45 P.M. CLOSED SESSION – District Office Conference Room**

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**  
Student Discipline/Expulsion Pursuant To E.C. 48918  
Student Expulsion #07/08 A
2. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
3. **CONFERENCE WITH LABOR NEGOTIATOR**  
Update on classified negotiations
4. **ADJOURN TO OPEN SESSION**

**7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS**

### Members Present

Paul Long, President  
James McLeod, Vice President  
Ana Stevenson, Member  
Brian Haley, Member  
Paul Carras, Clerk

### Others Present

Scott Leaman, Superintendent  
Bob Noyes, Assistant Superintendent of Personnel Services  
Mary Boyle, Assistant Superintendent of Educational Services

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Terri Ryland, Interim Assistant Superintendent of Business Services  
Rosemary Knutson, Secretary to the Superintendent

**Student** – Joanna Loya, Lincoln High Student Advisor

**Press** - Cheri March, Lincoln News Messenger

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

Student Discipline/Expulsion Pursuant To E.C. 48918

Student Expulsion #07/08 A

Motion by Mr. McLeod, seconded by Mr. Haley and passed by unanimous vote to up hold the hearing panel's recommendation for expulsion.

**2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

No action was taken.

**2.3 CONFERENCE WITH LABOR NEGOTIATOR**

Update on classified negotiations, no action was taken.

**3. CONSENT AGENDA**

3.1 Approval of Minutes

Regular Meetings of October 2 & October 16, 2007

3.2 Approval of Warrants

3.3 Ratification of Personnel Items

**Classified:**

**a. *Ratification of Classified Employment:***

Nicole Anderson – Paraprofessional Spec. Physical Health Care – FRE

Cherri Edwards – Paraprofessional Spec. Physical Health Care – TBM

Robert Hedges – Custodian/Groundsman – COE

Keris Hordyk – Paraprofessional Spec. Physical Health Care – TBE

Laree Quinn – Special Educ. Instructional Aide - COE

**b. *Ratification of Classified Additional Position:***

Norma Vita – adding the 12 hrs. a week Grant Funding Support Services Clerk position at Support Services to current 4 hr. School Attendance Clerk position at FRE effective 10/22/07.

Elena Yopez – adding the two 20 minute Camp/Café. Supervisor positions at LCE to current 3.5 hr. Health Clerk position at FSS effective 10/16/07.

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Elena Yepez – adding the 2 hr. Instructional Aide position at FSS to current 3.5 hr. Health Aide position at FSS and two 20 minute Camp/Café. Supervisor positions at LCE effective 10/22/07.

*c. Ratification of Classified Transfers:*

Mary LaRoche – from 2 hr. Food Service Assist. At LHS to the 5.6 hr. Sp. Ed. Instructional Aide position at LCE effective 11/1/07.

Rita Mendoza – from 3.5 hr. Health Clerk position at LCE, 20 minute Camp/Café. Supervisor position at LCE, and 2 hr. Instructional Aide position at FSS to the 3.5 hr. Health Clerk position and 2 hr. Camp/Café Supervisor position at TBM effective 10/15/07.

*d. Ratification of Classified Transfers/Promotion:*

Maria Gonzalez – from 12 hrs. per week Support Services Clerk position to the 8 hr. per day Secretary to the Assist. Superintendent of Educational Services position effective 10/18/07.

*e. Ratification of Classified Resignation:*

Ana Maria Peek – Food Service Lead – TBE

**Certificated:**

*f. Ratification of Certificated Maternity/Child Rearing Leave:*

Carrie Sanchez – 1<sup>st</sup> Grade Teacher - TBE

3.4 Partial Notice of Completion for Lincoln Crossing Elementary School.

3.5 Approval to Extend the Open Relocatable Contract between Gary Douppnik Manufacturing, Inc., and the Western Placer Unified School District for a period of two years beginning November 6, 2007.

There was a motion by Mr. Carras, and seconded by Mrs. Stevenson to approve the consent agenda as listed.

**4. COMMUNICATION FROM THE PUBLIC**

Jill Loya employed by the Lincoln Public Library, reported that many books are being added to the Library everyday, as well as CD's. She also indicated the district has approved the next book order, school books will be put into the library for students to do homework at the library. Andrea has postponed her presentation with the principals until January to explain how the library can be useful to the students. The Library will offer Story Time on Wednesdays, and different events such as Get a Clue with Nancy Drew on November 15<sup>th</sup>, at 4:00. The Library is currently working on scheduling children programs. The Carnegie Library has fieldtrips, but would like to make them more educational friendly. The downtown library is currently having repairs done as well as roof repairs. An annual tradition will be held on December 19<sup>th</sup>, Jody Shorkey will read the story of "How The Grinch Stole Christmas".

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**5. REPORTS & COMMUNICATION**

- 5.1 Lincoln High School, Student Advisory – Joanna Loya gave an update on Lincoln High School. The school year book will be in full color; the football is tied for third; and their last game will be this Friday; Finals will be held next week. The high school collected \$300.00 to \$400.00 for the fires in San Diego, Cross Country section meet will be held this weekend, and there will be about seven students attending, security cameras have been installed at the high school.
- 5.2 Western Placer Teacher’s Association – Mike Agrippino had no report.
- 5.3 Western Placer Classified Employee Association – Joe Ross reported he came before the Board of Trustees a couple of weeks ago and asked for a fair share, the district offered 2% to classified and they felt it was a little more than an insult. He indicated costs of gas have gone up for all of us, and feel we should be equally compensated for our contribution. He has researched what other districts have done, parity seems to be a common theme. He pointed out the superintendent has made a concerted effort to meet with the representatives of the classified bargaining unit about salaries. Classified feels offering anything less than what was given to other employees of the district, will only open up old wounds. Classified is aware with all the paper work, charts, and explanations that the district is broke, but does not feel the money should be taken out of the pockets of classified employees. Classified group has been told these are different times, different board, different administrators. They say fantastic, what an excellent effort, excellent opportunities to show everyone that with new blood comes a new mode we equally value all employees.
- 5.4 Superintendent, Scott Leaman reported the following:
- There will be a Budget workshop held on November 20<sup>th</sup>, at Lincoln High in the Library.
  - He reported he had substituted in a 4<sup>th</sup> grade classroom at Twelve Bridges Elementary.
  - He has been working with the high school regarding board goals from A-G requirements.
  - He reported the Collaborative meeting was cancelled and rescheduled for November 26<sup>th</sup>. He reported he will be out of the district on Thursday and Friday at a Conference.
- 5.5 Assistant Superintendent(S)
- 5.5.1 Mary Boyle reported that a “Williams” review team did an unannounced school inspection of First Street Elementary School on September 19<sup>th</sup>. Mary discussed the procedure that was taken and reported they passed with flying colors. Their overall rating was 97.93%. They did point out some repairs that need to be made, and the maintenance department will look into the necessary repairs. District wide ELD may not have made that target due to ELD corrections. Mary has already filed corrections with the state department, and will keep board posted on any changes.

- 5.5.2 Terri Ryland reported she is currently working on preparing for the budget workshop doing debt analysis, and prepare projected budget reports. She will also be attending a workshop with the state, and will bring back information to the budget workshop with any changes revealed. She is hoping to bring back good news.
- 5.5.3 Bob Noyes had no report.
- 5.5.4 Cathy Allen reported that Lincoln Crossing is pretty much completed, and the contractors are putting full concentration on finishing the park. The district has finalized the furniture selection of the architect for the district office. The facilities department is currently working with a representative from the City who is putting together a bid for moving services. She discussed the interview process with the 10 architectural firms over the course of two days, and the final selection should be completed by the end of the month. The district received 20 applications for the two new maintenance positions, testing will take place along with follow up interviews. Next month we'll bring to the Board of Trustees detailed information on demographics and where the next group of kids is anticipated to come from.

6. ♦ACTION ♦DISCUSSION ♦INFORMATION  
CODE: (A) = Action (D) = Discussion (I) = Information

- 6.1 (I/D/A) **CBET Plan - Boyle** (07-08 G & O Component I, II)  
•The Community-Based English Tutoring programs provides funds to participating local educational agencies (LEA's) based on the collective enrollment of English learners (ELs), according to the spring 2006 Language Census (R-30). Because of our English Learner population, Western Placer Unified School District qualifies for CBET funding.

Mary explained the program in designed to support English Learners, attendance is up in the program and the district is encouraging parents with students in the program to get involved. Motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the CBET plan.

- 6.2 (A) **EDUCATION CODE 44256(B) - Noyes** (07-08 G & O Component I, II, IV)  
•EC 44256(B) states that the holder of a Multiple Subject or Standard Elementary Teaching Credential may, with his or her consent, be assigned by action of the local governing board to teach classes in a departmentalized setting in grades 9 and below, provided that the teacher has a minimum of twelve lower division units, or six upper division units, of course work at an accredited institution in the subject to be taught.

This item was pulled from the agenda and will be brought back to the December 4<sup>th</sup> board meeting.

**6.3 (I/D/A) APPROVAL OF PROCESS FOR BOARD GOAL AT LINCOLN HIGH SCHOOL - Leaman (07-08 G & O Component I, II, IV)**

•A board goal was established to explore options for academic achieving students at Lincoln High School. A draft process is being presented to the board for approval.

Scott discussed the purpose and the process of this goal. This will start with the Site Base Leadership Team. Motion by Mr. Carras, seconded by Mr. Haley, and approved by unanimous vote to approve the process at Lincoln High School.

**6.4 (I/D) REVISION OF ADMINISTRATIVE REGULATION 4040 (EMPLOYEE USE OF TECHNOLOGY) Leaman (07-08 G & O Component IV)**

•The district is in the process of housing its own email service and complying with state and federal law. The attached memo was distributed to all staff and a revised employee use administrative regulation is being forwarded to the board at this time.

Scott reported policy 4040 was directed from PCOE, regarding the legality for emails, retention policy of 6 months of emails, in addition we looked at our board policy with other changes. This is the first reading, and will be brought back for approval.

**6.5 (I/D) FINDING OF NO SIGNIFICANT IMPACT Leaman (07-08 G & O Component IV, V)**

•The district recently received a Finding of No Significant Impact from a property located within our boundaries.

This was an information item only indicated that the United Auburn Indian Community will place a development located at the northeastern corner of Karchner Road and Porter Road, south of Camp Far West Reservoir in the northwestern portion of Placer County. No action was needed.

**7. BOARD OF TRUSTEES**

**7.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but Are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

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- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

**7.2 BOARD MEMBER REPORTS/COMMENTS**

**7.2.1 Selection of County Committee Members**

The Board of Trustees voted in Paul Long to be the voting representative for the Placer County Committee Member Roster. This information will be submitted to PCOE.

**Mr. Haley** had no report.

**Mr. McLeod** reported on the new library grand opening.

**Mr. Carras** had no report.

**Mrs. Stevenson** had no report.

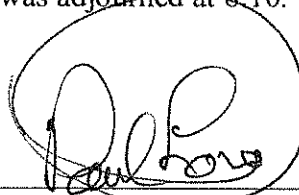
**Mr. Long** attended an advisory committee meeting at the new library, there were many representatives. This was for a grant received by Lincoln High School in conjunction with Sierra College. This is a very high level program with robotics.

**8. ESTABLISHMENT OF NEXT MEETINGS(S)**

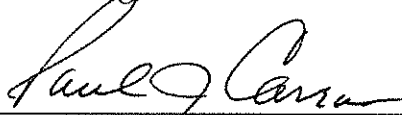
- The President will establish the following meetings(s):
  - November 20, 2007, 6:00 p.m., Budget Workshop, Lincoln High School Library

**9. ADJOURNMENT**

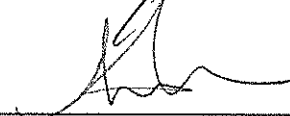
There being no further business the meeting was adjourned at 8:10.



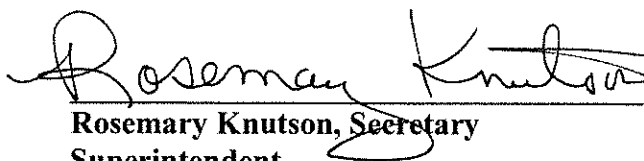
Paul Long, Board President



Paul Carras, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary  
Superintendent

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**Adopted:** 12/04/07

**Ayes:** Haley, Carras, Stevenson, McLeod

**Noes:**

**Absent:** Long

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

**Posted: 103107**

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