

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 16, 2007 7:00 P.M.
Lincoln Crossing Elementary – Multi-Purpose Room
635 Groveland Lane, LINCOLN, CA**

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

6:30 P.M. OPEN SESSION – Lincoln Crossing Multi-Purpose Room.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:30 P.M. CLOSED SESSION – Lincoln Crossing Office - Conference Room

1. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on classified negotiations
2. **ADJOURN TO OPEN SESSION**

7:00 P.M. OPEN SESSION – Lincoln Crossing Multi-Purpose Room

Members Present

Paul Long, President
James McLeod, Vice President
Ana Stevenson, Member
Brian Haley, Member
Paul Carras, Clerk

Others Present

Scott Leaman, Superintendent
Bob Noyes, Assistant Superintendent of Personnel Services
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business Services
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor

Press - Cheri March, Lincoln News Messenger

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

2.1 CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations

No action was taken.

3. SPECIAL ORDER OF BUSINESS

3.2 Lincoln Crossing Elementary School Featured

Mr. Kevin Kurtz, Principal did a slide show presentation titled "Lincoln Crossing Dream Learning". The slide show was based on the last three months of the school opening. After the presentation Mr. Kurtz thanked everyone for all their help and their support during the process. Scott also thanked Kevin for his leadership, and hard work, as well as Classified and Certificated staff for coming in at all hours to help get the school up and running.

4. CONSENT AGENDA

4.1 Ratification of Personnel Items

Classified:

a. *Ratification of Classified Employment:*

Faith Biagini – Campus/Café. Supervisor – CCC

Martha Bond – Sp. Ed. Instructional Aide – COE

Herc Sousa – Custodian/Groundsman – LHS

Deanna Sousa – Adult School Accountability Clerk - PHS

b. *Ratification of Classified Additional Position:*

Shannon Ceccato – adding the 20 minute Camp/Café. Supervisor position at LCE to current 3.5 hr. Cafeteria Site Cashier position at LCE effective 10/8/07.

c. *Ratification of Classified Increase in Time:*

Nancy Perkins – from 4 hr. District Office Clerk to 4 ½ hr. District Office Clerk effective October 8, 2007.

d. *Ratification of Classified Resignation:*

Nicole Lomonico – 3.5 hr. Health Clerk and 2 hr. Camp/Café. Supervisor - TBE

4.2 Approved Ratification of New Classified Job Description of Adult School Accountability Clerk Position at Phoenix High School.

4.3 Student Discipline Expulsion Re-entry for Student #06-07 F.

4.4 Report of Disclosure Requirements for Quarterly Reports of Investments.

4.5 Approved of the Williams Uniform Quarterly Complaint Form.

4.6 Approved Capitol Public Finance Group, LLC.

There was a motion by Mr. Haley, and seconded by Mr. McLeod to approve the consent agenda as listed.

5. COMMUNICATION FROM THE PUBLIC

Andrea Stevenson this Saturday will be the ribbon cutting for the new library and she invited everyone to the Grand Opening of the new Twelve Bridges Library which will be held Saturday, October 20th, located at 485 Twelve Bridges Drive.

6. REPORTS & COMMUNICATION

- 6.1 **Lincoln High School, Student Advisory** – Joanna Loya reported on the following items that are going on at the high school PSAT testing will be given tomorrow; Student counselors went to Woodleaf with TBMS 6th graders; The football team will be playing Placer Union this Friday at Placer so there will be a big school rally this Friday; The band just purchased new uniforms; Rocklin High hosted a College Night for Students; The high school held a Teacher Auction, which allowed the students to dress up the teacher they had purchased with appropriate attire and all the money goes to a cancer fundraiser.
- 6.2 **Western Placer Teacher's Association** – Mike Agrippino had no report, but wanted to share that Woodleaf would continue through one more year, due to the closure of the Woodleaf facility.
- 6.3 **Western Placer Classified Employee Association** – Joe Ross read the following letter on behalf of the CSEA Western Placer's Chapter #741:
Good Evening,
As you are aware, this is a contract year for the classified bargaining unit. Tonight, the classified employees of Western Placer would like to express some concerns.

Five months ago the Classified bargaining team and the district began negotiations. At that time we submitted a proposal to the district that included language as well as salary and benefits. Since then we have been to the table three additional times. With regards to language, we feel that we are close. However, we have yet to receive an offer with respect to salary and benefits. In fact, our feeling is that the offer will be much less than another bargaining unit has received this year.

A little over three years ago we requested a 3-year agreement. We were denied. The district then went on to sign a 3-year agreement with another bargaining unit. Around the same time the district informed us that the maximum increase available for the classified salary schedule was 2%. We believed that the offer was made in good faith and therefore accepted. A few months later the district offered another bargaining unit 2.75%. Apparently, there was more than 2% available. This issue was eventually worked out, be it many months later. The statement, however, had already been made.

Fast forward to this year which is included in the 3-year deal that was struck with another bargaining unit. 7.03% was given to those employees. Being that the Classified contribution to this district is equally important as any other group, we deserve at least the same compensation. The district has made it clear that the feeling is not shared.

What is clear is that the District does not compensate all employees equally. We understand that, once again, the district has fallen on hard times. Being that the total classified payroll is but a fraction of the total district payroll, it's fair to say that these hard times are not a result of over-paying classified employees. Therefore we feel that balancing the budget on the backs of classified employees is completely unwarranted, and in fact, unfair.

In closing, I speak for all classified employees when I say, that at the end of the day, we only want what is fair. Our contribution to this district is at least equal to any other group. We have always bargained in good faith. We have never demanded the full share of available monies. We do, however, expect a fair and equal share. Thank you.

- 6.4 **Superintendent**, Scott Leaman reported the New Library Grand Opening needs a board representative to speak at the grand opening. Mr. McLeod, Mr. Carras, and Mr. Haley will all be present, they will work it out amongst themselves who will speak. Scott also reminded the Board of Trustees of the annual

6.4.2 *Response to Public Comment from 10/2/07 Board Meeting:* Mr. Leaman responded that having combination classes at Sheridan is not uncommon there are other combination classes within our district. There was a concern on the transfer of teachers after school started and the district was not happy of the timeline, and hopes to work that out next year. Scott also reported he is in the process of instigating meetings with the different groups.

- 6.5 **Assistant Superintendent(s)**

6.5.1 **Mary Boyle**

a. Program Focus Area: Early Release Mondays – Mary gave an update on early release Monday days. Currently the district has completed two Mondays to date. She informed the Board of Trustees how things have been working on early release days. She discussed student assessment, student achievement, and students who are below grade level, and what teachers are doing to help students. She handed out a packet which included dates, planning sheets, Feedback sheets, spreadsheets that show students far below basic and below basic, high basic, and barely proficient students. Mr. McLeod shared he felt this is a great tool. Mr. Carras asked for a Mid Year report using district wide assessments. Mr. Haley asked Mary if she felt the district is teaching too much to the test.

- 6.5.2 **Terri Ryland** reported she is currently working on budget revisions, facility financing, and issuing transfers. She will bring numbers to the next board meeting. The first interim will come to the board in November. Mr. Carras asked if and when HIS would be coming before the board to give an educational update report. HIS will bring their agreement before the board on November 20th.
- 6.5.3 **Bob Noyes** gave an update that the personnel department has been doing a terrific job working on the new Escape program with PCOE. He also shared that Kari O'Tool has transferred from the Curriculum department to the Personnel department, and they're happy to have her.
- 6.5.4 **Cathy Allen** was currently on vacation.

7. **◆ACTION ◆DISCUSSION ◆INFORMATION**

CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I/D) REVIEW OF THE HORIZON INSTRUCTIONAL SYSTEMS' CHARTER SCHOOL 2006-07 UNAUDITED ACTUAL FINANCIAL REPORT – Ryland (07-08 G & O Component V)

- Legislation now requires that the approving entity's school board review their charter school's unaudited actual financial report. This review is for informational purposes only, and does not require Board approval.

This was information only, no action was required.

7.2 (I/D) SCHOOL CONSTRUCTION MITIGATIONS COSTS – Leaman (07-08 G & O Component IV- V)

- Conversations have begun with construction projects included in the current Lincoln sphere of influence (projects outside the villages as described in the draft Lincoln General Plan). We have coined the term "infill projects" to describe these builder requests. A draft document and update will be presented to the board for discussion.

Scott discussed the report being brought before the board of Trustees on Mitigation costs. Cathy Deminico will be coming to the board to give a report on COP's at the next board meeting. Terri is currently working to make sure the general fund is not impacted. Scott reviewed a report that Ron Fiest put together a report on Cresleigh and Meadowlands development, he is trying to make a point to developers that current level school fees of \$5.00 is not enough to build schools. There was some discussion on the cost of schools and future project sites costs. Working on in filled projects, to get schools as they currently look it would cost \$10.52

per square foot. Currently of \$5.00 per sq. foot, the district will not be able to build schools for these developments. Meadowland is also talking about donating land for a school site.

After much discussion the district will continue to work with the developers to get more than \$5.00 per square foot.

7.3 (D/A) EDUCATION FOR ENGLISH LANGUAGE LEARNERS – Boyle (07-08 G & O Component IV- V)

•Western Placer Unified administrators and teachers are giving focused attention to the needs of English Language Learners this year. Our English Language Learners met their targets for proficiency district-wide last year, yet with increased expectations for AYP growth in the current school year, we are focusing our efforts to help our ELL students meet those requirements.

AR6174 addresses education for English Language learners. There are two changes we need to make in our administrative regulations to be complaint with Ed Code and NCLB requirements. One is to notify parents within 30 days of initial enrollment regarding their student(s)' language needs. The other is to quantify the requirements for ELL students who are ready to be reclassified from "English Learner" status to "Reclassified Fluent English Proficient" and to monitor those students for two years after reclassification.

Lynn Kelso, District Program Specialist reviewed the current board policies regarding Title III. Inline with CSBA policies, Motion by Paul Carras, seconded by Ana Stevenson, and passed by unanimous vote.

7.4 (I/D) BOUNDARY CHANGE UPHELD – Leaman (07-08 G & O Component IV- V)

•The State Board of Education recently denied the appeal by the Newcastle Boundary Change Committee to overturn the recent change in boundaries in the southeast portion of our district.

Mr. Leaman spoke on the outcome of the boundary change appeal that was sent to the state department. Mr. Long gave a little background on the changes that have taken place and the reasons for these changes. This helped clean up in the Bickford Area when gave land to Ophir. Our district gave up a total of 12 students in the process. Western Placer traded Twelve Bridges for Bickford, and the district purposed to give back this small piece of land to Ophir. This should be the last of the boundary appeal.

7.5 (I/D) DISTRICT STATEMENT OF INTENT AND MR. AARONSON'S STATEMENT OF PURPOSE AND PROCESS

– **Leaman** (07-08 G & O Component IV- V)

- The recently released Statement of Intent and Purpose and Process documents will be presented to the Board.

Mr. Leaman presented the Statement of intent on the allegations of facilities.

7.6 (A) REVISED DISTRICT MAINTENANCE WORKER JOB DESCRIPTION – Allen (07-08 G & O Component IV- V)

- Before posting the announcement for two new District Maintenance Workers, staff reviewed the job description and has made minor changes to update the job duties to reflect current practices. The proposed job description more accurately reflects modern day equipment and equipment maintenance.

This item was pulled from the agenda. This will come back to the board at a later date for approval.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

Brian Haley had no comment.

Ana Stevenson reported she had participated as panel member of the interview team for Architects. She represented the board of trustees and took two vacations days to interview ten firms in two full days. She felt it was a very eye opening process, everything is negotiable the district just needs to get a firm hand on this. She shared U.C. Davis will be hosting an Open House so please inform Senior that are interested. She thanked Kevin for the wonderful presentation.

Mr. Carras thanked Ana for taking her time she spent on being on the panel for the interviews.

James McLeod enjoyed the presentation.

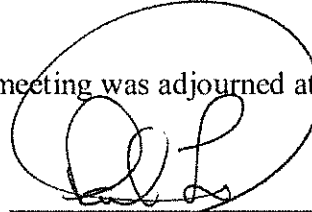
Paul Long thanked Kevin for the presentation.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
 - November 6, 2007, Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:40 p.m.



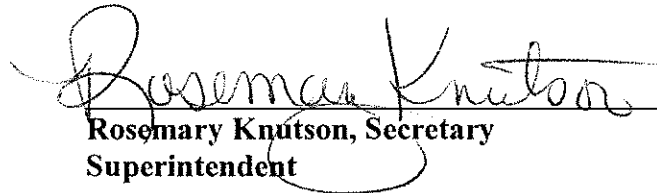
Paul Long, Board President



Paul Carras, Clerk



Scott Leaman, Superintendent



**Rosemary Knutson, Secretary
Superintendent**

Adopted: November 6, 2007

Ayes: Haley, Carras, McLeod, Stevenson, Long

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1