

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 5, 2007, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA**

MINUTES

2006-2007 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration Budget.

6:00 P.M. OPEN SESSION – Administrative Conference Room – D.O.

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:00 P.M. CLOSED SESSION – Administrative Conference Room – D.O.

1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 V
- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 W

2. CONFERENCE WITH LABOR NEGOTIATOR
Update on certificated negotiations

3. INTER-DISTRICT TRANSFER APPEAL

- a. Inter-district Request Appeal 07/08 12
- b. Inter-district Request Appeal 07/08 13
- c. Inter-district Request Appeal 07/08 14

4. ADJOURN TO OPEN SESSION

7:00 P.M. OPEN SESSION – Performing Arts Theater – LHS

Members Present

Paul Long, President
James McLeod, Vice President
Paul Carras, Clerk
Ana Stevenson, Member
Brian Haley, Member

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Others Present

Scott Leaman, Superintendent

Mary Boyle, Assistant Superintendent of Instructional Services

Carrie Carlson, Assistant Superintendent of Business Services

Bob Noyes, Assistant Superintendent of Personnel Services

Rosemary Knutson, Secretary to the Superintendent

Press - Dave Kerns, Lincoln News Messenger

Student – Joanna Loya, Lincoln High Student Advisor

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

- a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 V

Motion by Mr. Carras, seconded by Mr. James approve hearing panel's recommendation to expel student.

- b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #06/07 W

Motion by Mr. Carras seconded by Haley, approve the amended expulsion.

2.2 CONFERENCE WITH LABOR NEGOTIATOR

Update on certificated negotiations

Update was given and no action was taken.

2.3 INTER-DISTRICT TRANSFER APPEAL

- a. Inter-district Request Appeal 07/08 12

Appeal was withdrawn

- b. Inter-district Request Appeal 07/08 13

Appeal was withdrawn

- c. Inter-district Request Appeal 07/08 14

A motion by Mr. Carras, seconded by Mr. McLeod, and passed by unanimous vote to approve appeal 07/08.14.

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3. SPECIAL ORDER OF BUSINESS

- 3.1 S.C.H.O.O.L.S. Group - Sandy Frame and Cindy Moore
Mr. Leaman talked about Sandy Frame and Cindy Moore. He talked about all they have done with the students of WPUSD, the SCHOOLS Program and after positive praise. He presented them with a plaque for the commitment to our students. He talked about the help that was given to the students on the Academic Decathlon, as well as the High School Exit Exam.
- 3.2 Facilities Funding Update
Mr. Leaman shared that Bruce Kerns has been working for WPUSD. On June 26th we will have our facility report. Bruce discussed a little about what he does, and what districts he has worked with. He discussed working with Ron Fiest, and how to pay off the debt the districts has incurred. He reviewed a summary of tax-exempt debt for school facilities he put together. There will be a facility Forum held on June 28th, Bruce will be on hand to answer any questions.

4. CONSENT AGENDA

- 4.1 Approval of Minutes
Regular Meetings of May 1 & May 15, 2007
- 4.2 Approval of Warrants
- 4.3 Ratification of Personnel Items

Classified:***a. Ratification of Classified Transfers:***

- Irma Balonek – from 8 hr. Library Tech. at FSS to 8 hr. Library Tech. at LCE effective 7/1/07.
- Shannon Ceccato – from 4.5 hr. Cafeteria Site Cashier at TBM to the 3.5 hr. Cafeteria Site Cashier at LCE effective 7/1/07.
- Maria Navarrete – from 2 hr. Food Service Assistant at LHS to the 3.5 hr. Food Service Assistant at LCE effective 7/1/07.
- Holly Shima – from 6 hr. Sp. Ed. Instructional Aide at FRE/Sheridan to the 6 hr. Sp. Ed. Instructional Aide position at LCE effective 7/1/07.

b. Ratification of Classified Transfer/Promotion:

- Cheryl Metheny – from 2 hr. Library Aide position and 1 hr. Computer Lab Tech. position at TBE to the new 4.6 hr. Library Tech. position at Sheridan effective 7/1/07.

c. Ratification of Classified Termination:

- Doug Stone – Assistant Mechanic - Transportation

Certificated:***d. Ratification of Certificated Management Employment for the 07/08 School Year:***

- Eli Gallup – Director of Special Education – District
Kevin Kurtz – Principal - LCE

e. Request for Certificated Temporary Assignment Completion:

- Sara Kinsey – 7th Grade Soc. Studies/Science – GEM

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Mark Samuelson – Science Teacher - PHS

f. Request for Child Rearing Leave:

Shannon Burns – Science Teacher – COE

g. Ratification of Certificated Resignation:

Annette Darling – RSP Teacher - COE

4.4 Approved Special Education Local Plan Area Local Educational Area Assurances

4.5 Approve Peer Assistance and Review End-Of-Year Report.

~~4.6 Ratification of New Confidential Job Description/Position for Personnel Clerk.~~

4.7 Approved Adoption of Resolution 06/07.31 Establishing a Reduction of Classified Position Hours.

Motion by Mr. McLeod, seconded by Mr. Haley, and passed by unanimous roll call vote to approve consent agenda with the exception of item number 4.6 to be pulled from the agenda.

5. COMMUNICATION FROM THE PUBLIC

Mrs. Penny Shelton addressed the board about the attendance boundaries on Amoroso Way which includes a total of 8 students. She handed out a map to the board of trustees for their review. She talked about not wanting to move these students from Twelve Bridges Elementary to Lincoln Crossing Elementary, they have already moved 3 times in five years. She asked if the district could allow students from Amoroso Way to stay at Twelve Bridges Elementary or allow and approve intra-district transfers to all those students.

Andrea Stephenson gave an update on the new library. She talked about the time she will be spending with Mary on the different programs. She is also working with a grant from Target that should come through sometime in September.

6. REPORTS & COMMUNICATION

6.1 **Lincoln High School, Student Advisory** – Joanna Loya introduced herself as the student advisor for the 07-08 school year. She reported on current events at the high school. The Softball team made it to the playoffs, the track team sent two students to State. Graduation will be held this Friday, June 8th. High School Exit Exam scores came in and they were the highest the school has ever had.

6.2 **Western Placer Teacher's Association** – Mike Agrippino reported Glen Edwards won the playoff between TBMS and GEMS. The following teachers were nominated for Teacher of the Year, they were John Massey, Sue Hoffman, Paul Cruickshank, and Paul Cruickshank won Teacher of the Year. Mike shared how pleasurable it was to work with Scott at the negotiations table.

6.3 **Western Placer Classified Employee Association** – Joe Ross – No there

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- 6.4 **Superintendent**, Scott Leaman reported on the Property Transfer Appeal. A letter was received from the State Department reporting the appeal will be held in September on the transfer. He also reported the June 19th meeting will be moved to June 26th at LHS and Facility Forum Meeting will be held on June 28th also at LHS.
- 6.5 **Assistant Superintendent(S)**
- 6.5.1 Carrie Carlson reported she would comment during the interim report.
- 6.5.2 Mary Boyle reported on WPUSD Calendar for 2007-2008. She talked about the altering of our calendar, which includes the 9 early release days, these days will help teachers and administrations for instructional time for staff.
- 6.5.3 Bob Noyes – Introduced Mr. Kevin Kurts who came to us from Dry Creek, and Eli Gallop who comes from a chartering district in the Nevada area. He discussed going to 3 different schools and awarded plaques to retirees. The personnel department has been interviewing daily for different positions that need to be filled.
- 6.5.4 Cathy Allen, Director of Site Development reported on facilities update. Lincoln Crossing - Distributed schedules and boxes to those teachers who are moving into Lincoln Crossing, the goal is to allow teachers to come onto the grounds by August 13th, and is currently working with Jeff Dardis on how to service the students in case the multi-purpose room is not completed. Still working with technology department. She postponed the delivery of the library books until after school is open; working with Kevin on colors for the school. City Hall/District Office - will be reporting more frequently since things are moving along. Also been working on storm water issues, and significant progress has been completed in the last month. The district is in the process of establishing a pool of contractors. Have been visiting the school farm and currently working on putting another portable at this site. Cathy met with a developer on the development around Carlin Coppin School.

7. PUBLIC HEARING**Public Hearing on Instructional Materials for the 2006-07 School Year.**

Section 60119(a), as amended by the Williams lawsuit, requires that the governing board of a school district hold a public hearing or hearings to make a determination through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board.

- o Mathematics
- o Science
- o History-Social Science

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- o English/Language Arts, including the English language development component of an adopted program.

Public hearing was open and closed with no questions.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (D/A) ADOPTION OF RESOLUTION 06/07.30 OF INSTRUCTIONAL MATERIALS FOR THE 2006-07 SCHOOL YEAR – Boyle
(06-07 G & O Component V-IV)

•After the public hearing, the board will consider a resolution to notify the State that adequate textbooks and instructional materials have been made available to students of the Western Placer Unified School District for the 2006-07 school year.

Motion by Mr. McLeod, seconded by Mr. Carras, and passed by unanimous roll call vote to adopt resolution 06/07.30 of instructional materials for the 06/07 school year.

8.2 (D/A) GATE PROGRAMS – Boyle *(06-07 G & O Component V-IV)*

•Western Placer Unified School district receives Gifted and Talented Program (GATE) categorical monies from the state each year. We are completing our second year of a two-year funding cycle. We need to reapply for GATE funding.

The GATE Program Application process has changed, with a new requirement to consider data on the representation of subgroups in our GATE population; to track GATE student achievement and success; and to complete a program assessment and set goals in eight required areas.

The enclosed GATE Program Application fulfills those requirements and reflects parental and staff input on expanding our GATE program offerings.

Mary discussed the GATE funding process and reviewed Gate program evaluation in the academic process. She is currently looking at expanding elementary level to 2 classes, depending on the number of students in GATE. Looking at after school enrichment courses including band class after school for elementary and middle school programs for next year. Also bringing Odyssey of the Minds, start at grade 3 and goes to through high school. The district is looking at hiring coordinators for the program. She has already reviewed the program design, needs, goals, curriculum and instruction, and professional development. A motion by Mr. Carras, seconded by Mrs.

- 8.3 (D/A) ADOPT DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Noyes (06-07 G & O Component V-IV)**
•Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. The declaration shall remain in force until June 30, 2008.

Bob explained the purpose to adopt the declaration of need that is done every year. A motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve the declaration of need.

- 8.4 (D/A) APPROVAL OF CHANGE ORDER NO. 9 FOR TWELVE BRIDGES MIDDLE SCHOOL – Allen (06-07 G & O Component V-IV)**
•Change Order No. 9 represents a \$12,000 credit the District is receiving in lieu of the contractor replacing the VCT (vinyl composition tile) in the multi-purpose room. The installation of the flooring resulted in several locations where seams did not properly line up. The performance of the floor was not compromised; however the appearance of the floor is not "perfect." Staff chose contract duration by an additional 46 days. This was requested by NTD/EDGE Design Builders to complete the site construction of the park and playfields. A copy of the Change Order Request is attached for your review.

The change order was presented and there was a motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous vote to accept change order number 9.

- 8.5 (D/A) APPROVAL OF CHANGE ORDER NO. 10 FOR TWELVE BRIDGES MIDDLE SCHOOL - Allen (06-07 G & O Component V-IV)**
•Change Order No. 10 represents a \$45,000 credit the District is receiving in lieu of the contractor replacing a significant number of area drains with the product originally specified in the contract documents. The subcontractor for EDGE mistakenly installed a similar product that had been used on other WPUSD projects and has offered a \$45,000 credit. Please note the original credit offer was under \$20,000. Prudent negotiations resulted in a significantly higher credit than originally proposed. A copy of the Change Order Request is attached for your review.

The change order was presented and there was a motion by Mr. McLeod, seconded by Mrs. Stevenson, and passed by unanimous vote to accept change order number 10.

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- 8.6 (D/A) RESOLUTION 06/07.32 FOR PG& E EASEMENT TO PROVIDE FOR EXTENSION OF UTILITY SERVICES TO 691 N STREET, LINCOLN, CALIFORNIA – Allen (06-07 G & O Component V-IV)**
- Mr. Hai H. Nguyen is the owner of the property located at 691 N Street (lot 16). The District owns the adjacent two parcels (lots 14 and 15). The two lots are part of the Zebra Housing Program. Mr. Nguyen is requesting an easement from the District in order to allow PG& E to extend existing service to his lot. Originally Mr. Nguyen was seeking an overhead extension of a power line to serve his property. Staff believed that an aerial encroachment would not be in the best interests of the future owners of lots 14 and 15. Mr. Nguyen has revised his original request and is now seeking an underground easement be granted to PG& E to allow for utility extension to his property. As depicted on the enclosed map, the underground encroachment would have minimal negative effect on the two lots owned by the District.

A motion by Mr. Haley, seconded by McLeod, and passed by unanimous roll call vote to approve resolution 06/07.32 for PG & E easement to provide for extension of utility services to 691 N Street, Lincoln, California.

- 8.7 (D/A) NOTICE OF COMPLETION FOR TWELVE BRIDGES MIDDLE SCHOOL INCREMENTS 1 AND 2 – Allen (06-07 G & O Component V-IV)**
- The Western Placer Unified School District entered into contract with NTD-EDGE Design Builders, Inc. on March 25, 2004. Work was substantially complete to the satisfaction of Cathy Allen, Director of Site Development by May 25, 2007. Several items are being excluded from the Notice of Completion due to pending DSA approvals and replacement of the infield mix on both softball fields in the park. As a result, staff is requesting approval of a “partial” Notice of completion. A few relatively minor punch list items remain that are being addressed.

A motion by Mr. Haley, seconded by McLeod, and passed by unanimous vote to approve notice of completion for increments 1 and 2.

- 8.8 (D/A) APPROVE THE FY 2006-07 THIRD INTERIM REPORT – Carlson (06-07 G & O Component V-IV)**
- The FY 2006-07 Third Interim Report provides a fiscal status report of the District’s financial records as of April 30, 2007.

Carrie reviewed the third interim report. She reviewed revenues and multi year projections. After some discussion a motion was made by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote to approve third interim report.

- 8.9 (I/D) ZEBRA HOUSING – Leaman** *(06-07 G & O Component V-IV)*
- The current format for the Zebra Housing project is coming to a close with the completion and sale of the last houses built on lots donated to the school district. The project has been very successful with the partnership of many. Options to continue the program will be discussed with the board.

Greg Asher discussed the Zebra Housing Project, allowing students to get the skills and hands on experience. This program has included a couple hundred students. This is something for the students to feel very proud of. The district is currently working with the City to keep costs down. There are different options for the district to review. Option 1 - disband, Option II – Students could be taught through books, Option III – Proper planning and participate in the COE Village which is being looked at for June of 2008, and city is willing to sell lots to the district for \$60,000. each. Scott also discussed a little about the program and the cost to continue, and there is still time to think about this. The end of this month Scott will have Carrie and Greg work on putting together a cost analysis on the funding. This will be brought back to the board of trustees for review, no action was taken.

- 8.10 (I/D) FIELD TRIP/SPORT TRANSPORTATION COMPARISON – Leaman** *06-07 G & O Component V-IV)*
- One of the areas cited in the qualified budget letter from the Placer County Office of Education was our transportation encroachment. This area has been explored by analyzing school to home, sport, and field trip costs. The board will be updated on the superintendent's discussions in this area.

Mr. Leaman reported on the field trip cost in comparison with surrounding districts. This is something that is being reviewed as well as looking at sports fees increasing.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but Are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information

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- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy

9.2 BOARD MEMBER REPORTS/COMMENTS

McLeod expressed he was sorry the board meeting was moved because he will be on vacation.

Mr. Haley no report

Mrs. Stevenson apologized for being late.

Mr. Carras no report

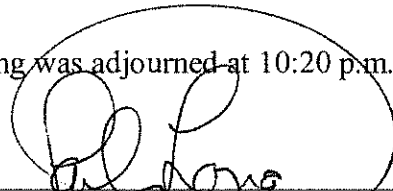
Mr. Long no report

10. ESTABLISHMENT OF NEXT MEETINGS(S)

- The President will establish the following meetings(s):
 - June 26, 2007, 7:00 p.m., Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 10:20 p.m.



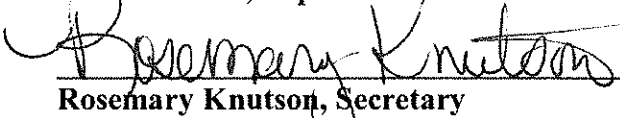
Paul Long, Board President



Paul Carras, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary
Superintendent

Adopted: August 7, 2007

Ayes: Haley, McLeod, Stevenson, Long

Noes:

Absent: Carras

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1