# Western Placer Unified School District
# Regular Meeting of the Board of Trustees
December 16, 2008, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

# MINUTES

**2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

**Members Present**

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

**Members Absent**

James McLeod, Member

**Others Present**

Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
**Student** – Jerisha Loya
**Press -** Brandon Darnell, Lincoln News Messenger

**6:20 P.M. START**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** – Lincoln High School Theater

**6:25 P.M.**

2. **CLOSED SESSION** – Lincoln High School – Office Conference Room
   - **2. 1. STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
     a. Student Discipline/Expulsion Pursuant To E.C. 48918
     Student Expulsion #08/09 S.

   - **2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**7:00 P.M.**

3. **ADJOURN TO OPEN SESSION** – Lincoln High School Theater

**DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

- **3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

Student Discipline/Expulsion Pursuant To E.C. 48918 Student Expulsion #08/09 S.

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a unanimous roll call vote to accept the hearing panel's recommendation, that the student be expelled for the remainder of the 2008-09 school year.

### 3.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

The Board of Trustees are in possession of the seconded amended statement of charges concerning one classified employee, and these charges have been filed with the board according to board policy.

## 4A. OATH OF OFFICE

The Superintendent administer the Oath of Office (Certificate of Appointment) to Paul Carras and Paul Long uncontested incumbents, as elected members of the Board of Trustees to serve until the end of their terms.

The oath of office was administered to both Paul Long and Paul Carras individually, and they were both presented with certificates of appointment to serve a term of four years.

## 4. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

### 4.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote that Mr. Paul Carras serve a second term as Board President. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to elect Mr. Haley to serve as Board Vice President. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to elect Mrs. Stevenson to serve as Board Clerk.

### 4.2 Appoint A Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to appoint Scott Leaman as Board Secretary.

### 4.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

There was a motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous vote to approve the authorized signers with the amendment to add Terri Ryland as an authorized signer.

### 4.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Mr. Carras proposed that the board meetings be changed to the first and third Wednesday of the month. There was discussion around changing the board meetings to the first and third Wednesday. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to amended the schedule moving board meetings to the First and Third Wednesdays of the month.
Scott suggested canceling the first meeting in January, due to staff vacations and suggested holding one meeting on Wednesday, January 21st.

### 4.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

- Education Foundation – Brian Haley and Paul Long
- Farm Foundation – Paul Long
- Wellness Committee – Ana Stevenson
- City Collaborative – Remove from committee assignments.
- Board Policy – Ana Stevenson, Paul Carras

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to appoint board members to the assigned committees listed above.

## 5. CONSENT AGENDA

5.1 Approve Classified Personnel Report.
5.2 Approve Certificated Personnel Report.
5.3 Approve acceptance of donation to Lincoln High School Auto Shop.

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous roll call vote to approve consent agenda as listed.

## 6. COMMUNICATION FROM THE PUBLIC

Rigo Avelar addressed the board requesting information on the policy allowing students off campus. He said he had already spoken with Mr. Long, Mrs. Boyle, and LHS Principal. He has requesting this information for the past three months, and has yet to receive an answer. Mr. Carras told Mr. Avelar that Mr. Leaman would respond by the end of next week.

## 7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jerisha Loya reported on the Winter ball, and it was held in the new gym due to student growth; finished can food drive for the Lions Club Christmas Basket Program, and looking forward to winter break.

7.2 Western Placer Teacher's Association – Mike Agrippino had no report.

7.3 Western Placer Classified Employee Association – Chris Hawley had no report.

7.4 Superintendent, Scott Leaman wished everyone a great winter break.

**8. ♦ACTION ♦DISCUSSION ♦INFORMATION**
**CODE: (A) = Action (D) = Discussion (I) = Information**

**8.1 (A)** **BOND TIMELINE AND COSTS – Ryland** *(08-09 G & O Component IV-V)*

•Over the last months, staff has presented the Board with updates as to certain facilities needs and the current facilities funding status of the District. On December 2, 2008, a facilities funding workshop was held and the funding source of a general obligation bond was discussed.

Previously, it was thought that the next opportunity for a district general obligation bond election would be March 2010. However, the Governor has indicated that it is highly likely that a statewide election will be held in June 2009, providing the District an opportunity to hold an election in June as well. Tonight's meeting will include discussions regarding a detailed timeline and the related activities necessary to call for a bond election on June 2, 2009. The sources of funding for related election and election planning costs will be discussed as well as a detailed timeline of activities leading to the election.

Cathy Diminco discussed the bond, estimated funding, facilities workshop and other sources that could be used to fund the bond. She discussed Bond authorization, there are two code sections under which bonds are issued one is education and the other is state code. The Education code provides for 25 year issuances and state provides for 40 year, 40 years is the legal restriction. Bonds are issued in a series, but need to be parceled out over the years as needed. There was discussion on determining the assessed bond amount. This will depend on what the community wants, without making promises. If the governor holds a special election we can hold an election on that date, we would need to notify them within 88 days. We will need to give 125 day notice to Placer County Register. The board would need to make a decision by January 28th. She presented the board with estimated bond planning costs, along with a bond election timeline. Cathy explained to the board that action needs to take place tonight to move forward authorizing amount and directing staff to engage the necessary professionals. If so a bond resolution will be brought to the Board in January. Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous vote to begin an exploration of a bond in listing a survey and association cost etc.

**8.2 (I/D)** **POTENTIAL BOND PROJECTS – Allen** *(08-09 G & O Component IV-V)*

•Staff is continuing to analyze data in an effort to fine tune the project information for the District's potential June 2009 General Obligation Bond ballot measure. Information will be shared on the latest cost estimates of various proposed projects.

Cathy Allen explained the need for a K-5 Elementary School on the South side of Lincoln, a new gym at Glen Edwards which will cost 3.8 million, and would need to be funded out of a bond, the cost of a new multi-purpose room at Creekside Oaks would be 3.4 million. A new multi-purpose room for Creekside would need to be taken out of the bond monies, in order to use state monies we would need more students at Creekside Oaks. She feels Twelve Bridges High School should be built in phases. This is what we might have available for state modernization eligibility to the following schools. 2.1 million for Lincoln High School; Glen Edwards would receive 1.1 million; Carlin Coppin 1.4 million; Sheridan and PHS also receive a smaller amount for modernization. Another option was to access state monies and use our deferred maintenance monies as a match and scale down the projects. We would need to pass a bond in order to match these funds. The district will be in need of additional classrooms for next year. The cost to the proposed renovation and expansion to Lincoln High School will be about 52 million. We are currently allowed 13 million for grades 9-12 from the state for new construction. Scott asked the board if there are any other projects that you might want information on prior to the January meeting.

**8.3 (D)** **DEFERRAL OF DEVELOPER FEES – Ryland** *(08-09 G & O Component IV-V)*

•At the last board meeting, public comment included a request from the public for the District to consider the deferral of developer fees on certain building projects within the District. Preliminarily, due to the District's reliance on developer fee revenue to fund the debt service on the outstanding certificates of participation, coupled with the lack of new development in the District creating a reduction in available revenue, a deferral does not seem feasible at this time.

However, further analysis could be performed regarding cash flow, specifically as it relates to the outstanding certificates of participation, to determine whether developer fee deferrals may be feasible in the future. Additionally, staff will need to further research collection procedures, clerical limitations, dependence on City/County collections and notifications, enforcement of eventual collection of fees, timelines for building/selling versus payment of fees, data base requirements, etc. in order to implement a developer fee deferral.

Terri Ryland explained the process on deferring developer fees. This was information only.

**8.4 (A)** **FIRST INTERIM REPORT – Ryland** *(08-09 G & O Component IV-V)*

•The District Board of Education shall certify in writing whether or not the District is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certifications shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127.)

In certifying the 2008/09 First Interim Report as Qualified, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. It is recognized that the statutory COLA for 2009/10 is unlikely to be funded and that the recommended COLA is 0%. As a result, the district will need to implement $1,150,000 in ongoing budget reductions, or identify other available ongoing revenues, to regain a Positive certification. It is further recognized that the District will submit a detailed list of Board-approved ongoing budget reductions with the 2008/09 Second Interim Report, as needed.

Terri reviewed the First Interim, she reviewed the current assumptions, informing the board that we would not make the 3% this year. She reviewed the changes since the adopted budget. She also reviewed budget reductions overall there has been a successful 77%. In closing she explained balancing the budget. She is hoping to use the money expected from the State to backfill some of the cuts that were made last year and that should buy the district a little time. We should know more in February. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to approve the First Interim Report.

**8.5 (A)** **COMPREHENSIVE SAFE SCHOOL PLANS – Boyle** *(08-09 G & O Component IV-V)*

•California Education Code Sections 32280 – 32288 requires all schools to have a comprehensive Safe School Plan which is updated annually through the School Based Leadership time (Site Council). The Comprehensive Safe School Plan consists of ten sections, including a section for "A safe and orderly environment conducive to learning" which is also known as the School Safety Plan. Each of the eleven schools in Western Placer Unified School District has such a comprehensive plan which has been written, reviewed, updated and approved for the SBLT's. The binder previously presented to each member of the Board of Trustees is a copy of the Comprehensive Safe School Plan, with an update to each School's Safety Plan, replacing what is currently under Tab 8.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to make the updates to the safe school plans as presented, passed.

**8.6 (D/I)** **MIDDLE SCHOOL ATTENDANCE BOUNDARIES - Boyle** *(08-09 G & O Component I, IV-V)*

•Enrollments at Twelve Bridges Middle School (TBMS) continue to grow while enrollments at Glen Edwards Middle School (GEMS) continue to decrease, due to community growth and housing development patterns. Currently there are 200 more students at TBMS than at GEMS; with expectations that the figure will grow. A proposal to adjust feeder elementary school enrollment boundaries to equalize middle school enrollments of offered for discussion. Discussions are also being calendared for community input at the affected elementary schools: Carlin C. Coppin Elementary and Sheridan School.

Mary discussed the process attendance boundary changes. She discussed proposing to Sheridan and Carlin Coppin to feed Glen Edwards Middle School. She explained we would use the same process that was used for the Creekside Oaks/First Street boundaries to help make it a smooth transition. Mr. Carras recommended we post this information on the website. This will be brought back for during the January board meeting.

**8.7 (A)** **BOARD OF TRUSTEE VOTING REPRESENTATIVE – Leaman** *(08-09 G & O Component I, IV-V)*

• Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The Board of Trustees is required to select one voting representative from the current Board of Trustees.

It was the consensus of the board that Mr. Paul Carras be the voting representative for Western Placer.

## 9. BOARD OF TRUSTEES

### 9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

### 9.2 BOARD MEMBER REPORTS/COMMENTS

**Mr. Long** great meeting tonight, there was a lot of good information to get out to the public.

**Mrs. Stevenson** - wished everyone happy holidays, and feels in the things they have done in the last two years have been extremely important in restoring and insuring continued public trust, and the way we steward the resources of the district. She realizes the timing for the bond is bad, she totally supports the bond

and feels it is important to educate the community on the bond, and more important is a safe environment for our kids.
**Paul Carras** wished everyone a happy holiday.

**10. ESTABLISHMENT OF NEXT MEETING(S)**

- The President will establish the following meeting(s):
  - ~~**January 6, 2009**, 7:00 P.M., Lincoln High School Performing Arts Center~~
  - **January 21, 2009**, 7:00 P.M., Glen Edwards Middle School

The January 6, 2009 meeting was cancelled.

**11. ADJOURNMENT**

There being no further business meeting adjourned at 9:30 p.m.

**Paul Carras, Board President**

**Ana Stevenson, Clerk**

**Scott Leaman, Superintendent**

**Rosemary Knutson, Secretary**
**Superintendent**

**Adopted:** January 21, 2009

**Ayes:** Stevenson, Haley, Long, Carras

**Noes:**

**Absent:** McLeod

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1