Western Placer Unified School District
Regular Meeting of the Board of Trustees
October 21, 2008, 6:20 P.M.
Twelve Bridges Middle School – Multi Purpose Room
770 Westview Drive, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:20 P.M. START

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Twelve Bridges Middle School
The meeting was called to order. The board of trustees adjourned to close session.

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

Members Absent

James McLeod, Member

Others Present

Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Student – Jerisha Loya
Press - Brandon Darnell, Lincoln News Messenger

6:25 P.M.

CLOSED SESSION – Twelve Bridges Middle School – Office Conference Room

1.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD-Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

1.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Involves Four (4) Cases

2. ADJOURN TO OPEN SESSION – Twelve Bridges Middle School Multi
DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
Meeting resumed again at 7:00 p.m.

2.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
WPUSD, as intervener, v. Edge Development; NTD/Stichler; NTD-Edge Design Builders; Mountain States Steel, Inc.; and DOES 1-100

No Action was taken.

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Involves Four (4) cases

No Action was taken.

3. SPECIAL ORDER OF BUSINESS

3.1 Kiwanis Support for School Libraries – No one was present from Kiwanis.

3.2 Featured School – Twelve Bridges Middle School
Scott introduced Stacey Brown, Principal of Twelve Bridges Middle School. Stacey welcomed everyone and expressed how much he enjoyed having the board of trustees present. He talked about API scores and how happy TBMS was to have improved on test scores. Intervention classes are held at every grade level, for students below basic or far below basic, they lose their elective and must participate in the intervention classes. This motivates students to get out of the intervention classes and back into elective classes. The new Period scheduling has allowed the school to teach leadership, computer graphics, art programs, and other electives. He discussed essay classes being taught this year, as well as Math. In a few years all 8th graders will need to take algebra 1. Currently 6th and 7th graders are in pre-algebra, by 8th grade they will be in algebra I. This should help the students when they get to High School. He shared information on the Olympiad Program, Science is strong at TBMS, and they have great science labs. They have an online class Program through NASA. Almost 50% of the students scores advance in Science. They also run the Science Olympiad Program through the GATE program, the students compete in a science fair at Sac State against other schools, and from there they go onto a Regional competition. Last year the students took ninth place in the competition, and they hope to compete again this year and take two teams. There is a lot of Camaraderie dry, working together, helping each other between the students.

Mr. Brown introduced Denise Sterns, Treasurer of PTC. She reported the PTC is the hands and feet of activities at the school. They had about 200 volunteers that helped last year. Some of the activities held are Family Move Night, Feast of the Titans, and they plan on bringing back the harvest festival in the spring. They make sure all fundraisers have a purpose. All funds go towards the learning environment of the students, they strive on a safe and fun environment for the

students. Currently they are hoping to purchase graphic calculators for the algebra class.

Mr. Brown introduced Monique Cortez – She is in the Leadership class under the direction of Mrs. Campbell. She reported they are responsible for all activities on campus, as well as voice of student body. They have a School wide vote. The Cortes twins are the DJ's for the dances. They did a demonstration of the music and sound system that is used at their dances in the Multi Purpose Room.
Mr. Brown thanked everyone, and expressed his appreciation as having them as guests.

4. CONSENT AGENDA

4.1 Approve Classified Personnel Report.
4.2 Approve Certificated Personnel Report.
4.3 Approval to dispose of obsolete and non functioning equipment. WPUSD School Board Policy #3270
4.4 Notice of Completion for Support Services Relocatable Classroom at First Street School.
4.5 Notice of Completion for Support Services Relocatable Classroom at Glen Edwards Middle School.

Motion by Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda as presented.

5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerisha Loya reported on the following:
- Next Friday there will be a Halloween Rally and contest.
- LHS will celebrate Red Ribbon Week.
- There was a district wide choir concert at LHS.

6.2 Western Placer Teacher's Association – Mike Agrippino read a letter to the Board of Trustees about back in January when Governor made budget changes. Our district did not escape the cuts. He spoke on the cuts that were made to Kindergarten aids. He reported the Superintendent would meet with groups to discuss reinstate cuts. Teachers have yet to have a discussion regarding any reinstatements, and see no action in the matter.

6.3 Western Placer Classified Employee Association – Chris Hawley had no report.

6.4 Superintendent, Scott Leaman reported on the following:
- Will be meeting with Jim Estep, City manager on Oct. 30th to discuss joint agreements.
- Meeting with Farm Foundation. Cal Trans met with Scott offering a 500 acres farm, the district would have to take on drastic responsibilities, will bring this back for discussion.

- There will be a hearing November for a couple of days during the week of November 17th through the 21.
- Considering a workshop on December 2nd.
- Cathy will bring information to the November 4th on facilities. Reorganization on December 16th. Meeting with PHS regarding issues on their site, will be meeting again this Friday. Invited to Rotary to discuss Education Foundation with Stacey Wursten. Radio club wants to put up a tower, due the cost of the insurance they were not able to put up the antenna. As discussed before, board protocol workshop. Maybe after board reorganization meeting.

6.5 Assistant Superintendent(s)

6.5.1 Mary Boyle–

(a) *Preparations for Algebra Requirement for Eight P Grade* – All 8th graders should be enrolled in algebra by 2010, that requirement is very controversial. PCOE is working with the districts to prepare for this, the county is training with grant monies. PCOE will send coaches out to the classrooms, RIMS project. They have several training courses that teachers are able to take advantage of. "Algebra for all", RIMS Program .Algebra Readiness.

(b) *Math and Language Arts Adoption Updates* – Math Adoption is due Nov. of 2009. Math committee met this afternoon and we're doing a non-pilot, sample lessons, Lang. Arts will open next month and close November 2110. State has changed some of the standards for ELD.

(c) *AB86: Pupil Safety*- Cyber bulling, assembly bill 86, legislature passed this. Article R, which is included, able to expel a student for Cyber bullying. This will change suspension forms as of January 2009.

6.5.2 Terri Ryland – Scheduled to talk to the negotiating teams next week. We won't have firm answerers due to budget concern.

6.5.3 Bob Noyes – District working with CSBA, meeting every two weeks. Also teachers group setting foundation for future talk.

6.5.4 Cathy Allen – LH master plan, showed LHS on a PowerPoint at LHS two weeks to review. Met with Architect this morning. Modtech filed bankruptcy. Costing out what it would cost to make these changes, waiting for CBEDS to see how many students we have. Heather has met with village I. Do evaluation with CDE. City has been very responsive with what the district will need. Before you can start a building, all other projects need to be closed out. We still have some open. Power Purchase Agreement, district has minimal capital outlay. This will save money out of general fund. Department secretary, 60 applicants were received.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (I) **UPDATE ON STATE BUDGET AND CURRENT FINANCIAL INFORMATION CONDITIONS – Ryland** *(08-09 G & O Component IV-V)*

•The State adopted its latest budget ever on September 23, 2008. While Education did not fair as poorly as some agencies, there was no real growth in the budget. The attached charts display the State budget summary, total revenue sources and total expenditures by agency. However, it seems that the budget battle is not over for 2008-09. There is currently talk of reconvening the legislature to discuss mid-year cuts, but interestingly, not mid-year revenue increases. See School Services article attached. Cash flow is the biggest problem facing most districts, Western Placer included. State apportionments have been delayed and funding has not increased to keep up with our on-going cost increases. We will be analyzing our cash flow position carefully at First Interim to determine our need for any additional interim financing. And, lastly, the current US financial crisis has hit all sectors of the economy. Attached are two memorandum, one from Cal-PERS and one from our County Treasurer, providing a perspective on the impact of stock market fluctuations on each.

Terri reported information she found on the State budget website regarding the state budget. Revenue is going down. Student funding will go down 1.5 percent from last year. She reported the economy is worse then last year, and cash flow is a bigger problem for schools than it has been. There are rumors of midyear cuts for 2008-09 school year, and a suspension of proposition 98 for 2009-10. Cash is coming in slower than ever. She reported that Placer County Office of Education has no money in stocks.

7.2 (I/A) **RESOLUTION 08/09.9 AUTHORIZING THE TRANSPORTATION DIRECTOR TO MAKE APPLICATION FOR AND TO SIGN CERTAIN ASSURANCES WITH RESPECT TO APPLICATION FOR LOCAL, STATE AND FEDERAL PROGRAMS, PROJECTS OR GRANTS – Derossett** *(08-09 G & O Component IV-V)*

•The District Governing Board must authorize an individual to make application for, to sign required assurances, and to administer the retrofit device installation program. The District Governing Board must also authorize an individual to administer the retrofit device installation program.

Mark Derossett, Transportation Director reported on the resolution being brought before the Board of Trustees. He reported that grants are available, for installing the retrofit device. The available amount is $20,000.00 per bus, once a bus is retrofitted it must be in operation for the next 5 years. All busses must be retrofitted by year 2013. There was a motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a unanimous roll call vote to approving resolution 08/09.9 authorizing transportation director to apply for the grant application to administer the retrofit device installation program.

7.3 (I/A) **RESOLUTION 08/09.10 AUTHORIZING THE TRANSPORTATION DIRECTOR TO MAKE APPLICATION FOR AND TO SIGN CERTAIN ASSURANCES WITH RESPECT TO APPLICATION FOR LOCAL, STATE AND FEDERAL PROGRAMS, PROJECTS OR GRANTS – Derossett** *(08-09 G & O Component IV-V)*

•The District Governing Board must authorize an individual to make application for, to sign required assurances, and to administer the Lower Emissions School Bus Replacement program. The District Governing Board must also authorize an individual to administer the Lower Emissions School Bus Replacement program.

Mark Derossett, Transportation Director reported on the resolution being brought before the Board of Trustees. He reported that grants are available, for administering lower Emissions School Bus Replacement program. The available amount is $140,000.00 to replace a bus. There was a motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a unanimous roll call vote to approve resolution 08/09.10 authorizing transportation director to apply for the grant application to lower Emissions School Bus Replacement program.

7.4 (I/A) **SUBJECT MATTER VERIFICATION ED. CODE 44258.3 – Noyes** *(08-09 G & O Component IV-V)*

•With the involvement of appropriate subject matter specialists, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their credential authorization pursuant to Education Code 44258.3 For the purposes of these procedures, subject matter specialist are mentor teachers, curriculum specialists, resource teachers, classroom teachers certified to teach a subject, staff to regional subject matter projects or curriculum institutes, or college faculty. (Education Code 44258.3)

Bob discussed the purpose of the waiver brought for approval. Requesting the board approve the assignment as recommended by subject matter specialist. There was a motion by Mrs. Stevenson, seconded by Mr. Long, and passed by a unanimous vote to approve the assignment as recommended.

7.5 (D/A) **ADOPTION OF REVISED POLICIES AND REGULATIONS – Leaman** *(08-09 G & O Component IV-V)*

•The District Policy Committee has reviewed the CSBA policy updates. These revisions are now being presented for approval by the Board of Trustees.

- BP 0520.1 High Priority Schools Grant Program
- AR 0520.1 High Priority Schools Grant Program
- BP 3515 Campus Security
- AR 3515 Campus Security
- AR 4112.22 Staff Teaching Students of Limited English Proficiency
- AR 4117.14 Postretirement Employment

- BP 4140 Bargaining Units
- BP 4141 Collective Bargaining Agreement
- BP 4141.6 Concerted Action/Work Stoppage
- BP 4143 Negotiations/Consultation
- BP 4143.1 Public Notice - Personnel Negotiations
- AR 4143.1 Public Notice - Personnel Negotiations
- BP 4300 Administrative and Supervisory Personnel
- AR 4300 Administrative and Supervisory Personnel
- BP 4313.2 Demotion/Reassignment
- AR 4313.2 Demotion/Reassignment
- BP 4314 Transfers
- AR 4314 Transfers
- BP 5119 Students Expelled from Other Districts
- AR 5141.4 Child Abuse Prevention and Reporting
- AR 5141.24 Specialized Health Care Services
- BP 5141.27 Food Allergies/Special Dietary Needs
- AR 5141.27 Food Allergies/Special Dietary Needs
- AR 5141.32 Health Screening for School Entry
- BP 5145.6 Parental Notifications
- E 5145.6 Parental Notifications
- BP 6142.4 Service Learning/Community Service Classes
- BP 6142.91 Reading/Language Arts Instructions
- AR 6142.91 Reading/Language Arts Instruction
- BP 6145.2 Athletic Competition
- AR 6145.2 Athletic Competition
- BP 6146.1 High School Graduation Requirements
- BP 6162.51 Standardized Testing and Reporting Program
- AR 6162.51 Standardized Testing and Reporting Program
- BP 6164.4 Identification and Evaluation of Individuals for Special Education
- AR 6164.4 Identification and Evaluation of Individuals for Special Education
- BP 6164.41 Children with Disabilities Enrolled by their Parents in Private School
- AR 6164.41 Children with Disabilities Enrolled by their Parents in Private School
- BP 6179 Supplemental Instruction
- AR 6179 Supplemental Instruction
- BP 6190 Evaluation of the Instructional Program
- AR 7111 Evaluation Existing Buildings

Board President requested fewer polices be brought before the board for approval allowing more time to review for approval. Motion by Mr. Haley, seconded by Long, and passed by a unanimous vote to approval policies and presented.

7.6 (A) **403(b) OMNI SERVICES AGREEMENT AND RETIREMENT PLAN ADOPTION AGREEMENT**

Noyes - *(08-09 G & O Component IV-V)*

•The IRS has adopted a number of changes to 403(b) plans, which will take effect on January 1, 2009. Existing regulations were finalized back in 1964, and the updated regs incorporate the various statutory changes and rulings that have occurred since then. An additional reason for the changes is that the IRS was workers who took loans from their plan or made hardship withdrawals, sometimes without consideration of limit or penalties. Also, the lack of a plan document minimized the responsibility

on the part of the employer to make sure that the plan was clearly spelled out and enforced. The update regulations will make 403(b) plans look a lot more like the 401(k) plans for workers in private industry.

Bob reported this was brought before the board two weeks ago, "Retirement Adoption Plan" was left out, legal counsel says it's okay to approve both, without it being in the packet since is was brought before the board at the last meeting. We have 170 classified/Certificated employees participating. Both documents have been reviewed by legal council. He reported there will be a meeting at LHS, at 3:30 p.m. next week. We have been with OMNI for the last 4 years. This will put more responsibility on the School district. There was a motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote.

7.7 (A) **RESOLUTION 08/09.8 ADOPTION OF STORM WATER MANAGEMENT PLAN – Allen** *(08-09 G & O Component IV-V)*

•The District has contracted with the Placer County Office of Education for several years for assistance with both its Storm Water Pollution Prevention Program (SWPPP) and its Storm Water Management Program (SWMP). The SWPPP is a yearly program involving our bus/maintenance transportation facility. The SWMP is a document approximately four years in the making that encompasses storm water issues and Best Management Practices for the entire District. The SWPPP is incorporated into the SWMP. The District is also required to have a SWPPP permit on file with the Regional Board for any major construction activity. The permit itself is currently undergoing regulatory changes. The adoption of the new permit is being held up by a lawsuit filed against the State Water Quality Control Board. Either way, by adopting the SWMP the District is in a good position to meet the forthcoming requirements of the State and Regional Boards.

Cathy reported the purpose of the Storm Water Management Plan. This will educate staff on storm waters. This is only required for some school districts in the state of California depending on their location. The district is required to have a permit on file with the Regional Board for any major construction activity. The district also bares the cost of testing. There was a motion by Mr. Haley, seconded by Stevenson, and passed by a unanimous roll call vote approving resolution 08/09.8 to adopt a Storm Water management Plan.

7.8 (I/D) **SCHOOL VISITATION – PUPILS, PARENTS, PROGRAM – Leaman** *(08-09 G & O Component IV-V)*

•A discussion of the school visitation and pupils, parents, and program parameters is being requested of the board.

Scott brought this before the board for feedback.

- Mr. Haley expressed he enjoys highlighting students and teachers and enjoys the visitations.

- Mrs. Stevenson feels because we have so many schools we need to continue the visitations.
- Mr. Long expressed he has always enjoyed visiting the different schools, and feels it's a great way to communicate with the public.
- Mr. Carras agreed to continue the visitations, but expressed the need to communicate with the public.

It was the consensus of the board to continue visiting the schools, and possibly tour the sites if time allows.

7.9 (I/D) **FLYER DISTRIBUTION AT SITES – Leaman** *(08-09 G & O Component IV-V)*
•The superintendent would like to hear feedback and offer recommendations based on Board Policy 1325.

Scott discussed the distribution of flyers. Currently all flyers go through the Superintendent to review for distribution. The Principals have been very flexible. The district office gets a variety of flyers for commercial, good will, rewards flyers. Some are allowed to work with Principals to give free pizza as awards. Scott reported possibly putting together a flyer list with organizations that have sent flyers in the past. The other possibility could be allowing them to put flyers on the school counters. The consensus of the board was to put together a list, they don't feel commercial flyers should be passed out, unless they benefit education. Another idea is putting flyer information on the school web site. These were just some of the ideas that were discussed. Scott will talk with the administrators.

7.10 (A) **DISTRICT TECHNOLOGY PLAN – Boyle** *08-09 G & O Component IV-V)*
•WPUSD has an approved three-year Technology Plan which will expire in June of 2009. In order to continue to focus on the use of technology to support and enhance student learning and for teacher support, and in order to qualify for state and federal monies attached to technology, we must update our plan. The enclosed plan covers 2009 – 2012 and focuses on the upgrading and expanding of our technology hardware, the use of technology to enhance instruction, the teaching of technology skills to students, the use of technology to monitor student progress and to assist instruction, and the ethical and legal aspects of technology use.

Mary reported the district is currently in a three year tech plan, and it's time again to renew the new tech plan. She highlighted some of the items in the new plan, which include tech training for our teachers, infrastructure is one, upgrading our server, increase our networking speed, upgrading student services program, hosting our own email, implementing Escape, and improving our fire wall, monitor student progress and to assist instruction.. The district wants to explore the possibility to implement wireless. We are restricted in the use of laptops in the classroom, and are looking into getting laptops and taking them to the classroom as needed. This would be cheaper than building a computer lab. Technology is being used for email communication, ORES in the classroom, and to improve

electronic calendars. She reported that we need to do a better job on updating our website, and some at the school websites. There was a motion by Mrs. Stevenson, seconded by Haley, and passed by a unanimous vote to approve the District Technology Plan.

7.11 (D/A) **DISTRICT BOARD OF TRUSTEE VOTING REPRESENTATIVE FOR COUNTY COMMITTEE ELECTION – Leaman** *(08-09 G & O Component IV-V)*

•Each year the County Superintendent acting as Secretary to the County Committee must conduct an election to fill one or more seats on the eleven member committee. This is required by state law and must be completed by December 1st. The Board of Trustees will select a representative from our district Board of Trustees.

Scott reported annually the Board of Trustees needs to appoint a board member to be a voting representative. There was a motion by Mr. Long, seconded by Mr. Haley, and passed by a unanimous vote to approve Mr. Carras as the voting representative for Western Placer Unified School District. There was a motion by Mr. Long, seconded by Mr. Haley, and passed by a unanimous vote to appoint Mr. Glen Vineyard to the Placer County Committee.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long asked who was attending the annual Trustee dinner. He discussed the Valley View School, and that Thermlands is asking the district to take back the property. Paul will report back to the Thermelands community, that the district is not interested in taking back the property.

Mrs. Stevenson reported TBES had the Tony Crane fundraiser. It was great

Mr. Haley no report

Mr. Carras no report

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - **November 4, 2008**, 7:00 P.M., Lincoln High School Performing Arts Center
  - **November 21, 2008**, 7:00 P.M., Foskett Ranch Elementary School

10. ADJOURNMENT

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to adjourn at 9:05 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary
Superintendent

Adopted: November 4, 2008

Ayes: Haley, Long, Stevenson, Carras

Noes:

Absent: McLeod

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Regular Meeting of Board of Trustees
DATE: 10-21-08

ATTENDANCE REGISTER

1. [signature]
2. Traci Campbell
3. Glenn Vineyard
4. Mike Agrippina PRES. WPTA
5. Jennifer Tarbochia
6. Chris Dawley
7. Julie Shackelford
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NOTE: Completion of this document is voluntary and not a precondition of attendance (54953.3 11124.)