Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 2, 2008, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA

MINUTES

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. **CLOSED SESSION** – Lincoln High School – Office Conference Room

1. INTER-DISTRICT TRANSFER APPEALS
a. Inter-district Request Appeal 08/09 3

2. ADJOURN TO OPEN SESSION

7:04 P.M. **OPEN SESSION** – Lincoln High School Performing Arts Theater

Members Present
Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
James McLeod

Members Absent
Paul Long, Member

Others Present
Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Student – Jerisha Loya
Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY
2.1 INTER-DISTRICT TRANSFER APPEALS
Inter-district Request Appeal 08/09 3

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to deny 08/09 3 transfer appeal.

3. SPECIAL ORDER OF BUSINESS

Tad Kitada, Director Prevention Services
He is with Placer County Office of Education, and will provide a presentation to the Board of Trustees on Student Expulsion Procedures.

Tad Kitada did a power point presentation and covered the following topics:

- School Discipline and understanding Ed Code.
- Suspensions and the importance of timelines.
- In-House Suspensions
- Teacher Suspensions
- Law Enforcement notification when weapons and drugs are involved.
- Expulsions and procedural requirements.
- Expulsions with special circumstances and disabilities.
- Expulsion orders and rehabilitation plans.
- Appeals to County Board of Education

The presentation was very formative and very much appreciated by the Board of Trustees.

4. CONSENT AGENDA

4.1 Approval of Minutes:
Regular Meeting of August 12th and August 19, 2008
4.2 Approval of Warrants.
4.3 Approve Classified Personnel Report.
4.4 Approve Certificated Personnel Report.
4.5 Student Discipline/Re-entry of Student #06-07 A.
4.6 Student Discipline/Re-entry of Student #06-07 O.
4.7 Variable Term Waiver Request.
4.8 Mandated Costs Site Service Plan.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda as presented.

5. COMMUNICATION FROM THE PUBLIC

Regina Hernandez spoke on behalf of the kindergarten teachers at Creekside Oaks not having instructional aides this year. She shared how difficult it is to teach instruction to the students, most of her day is spent helping students with their day to day needs. She understands that we are still working without a budget but would like to see the Board reinstate the instructional aides for kindergarten teachers. She feels she is unable to provide proper instructional time to her students.

Stephanie Maul spoke on behalf of herself and her teaching partner. She shared the emotional side of the situation, and spoke of an incident that happened in the bathroom, and most of the time was spent calming students and resolving the situation at hand, which again takes teaching instruction time away from the teacher. Much of their time is spent comforting the students because they miss their parents, crying, and needing help in the bathroom. She again invited the

Board of Trustees to visit her classroom, it is always open for observation and volunteering.

Jay Beitz talked about attending Mr. Maul's AP class, and how impressed he was in visiting the classroom. Lincoln High has really shown improvement with all the AP classes.

Andrea Stephenson reported on the following events that will be taking place:

- September is National Library Card Month – any student who comes into the Carnegie or Twelve Bridges Libraries will receive a free pencil when they sign up for a NEW library card.
- Sheridan School is the first this school year to arrange a visit to the Twelve Bridges Library. The entire school will be coming for a visit on Friday morning, September 19th and because it is National Library Card month all students who get a library card will be receiving a free pencil during their visit. Students, teachers and parents will spend the morning learning about all the programs, services and information that is free through the library.
- Scott Leaman at the Carnegie and Kent Nakata at Twelve Bridges Libraries will be reading the book "Corduroy" on October 2nd for the "Read for the Record" program - The program will take place from 3:30 to 4:30 at both library locations and we're encouraging school libraries to participate.
- Stephanie from Parks and Recreation and I have talked with Cheryl from Sheridan School about the "Target on Reading" program and have set a date of October 22nd for their presentations. Stephanie will be ordering the new books and other materials soon.
- The in-service for the library technicians at the Technology Center Lab at Twelve Bridges went very well. Library techs were given information about all the FREE databases available through the library as well as netTrekker.
- The Technology Center has been booked for a six-week Introduction to Computers class for the adult ESL students of Phoenix High School. Ramey Dern and I have collaborated on a program that will introduce the adults to the basics of using a computer, show them how to create a word processing document and save it and show them websites that will help them to learn English. The class time and dates are set for 6 to 7:30 pm on the following Mondays: Sept. 22 and 29, Oct. 13 and 20, and Nov. 3 and 10.

  I also sent them emails about:
  - a grant opportunity from the Ezra Keats Foundation
  - forming a committee to purchase books for the library
  - the CSLA Conference in Sacramento
  - the Homework Help Center and promotion of Brainfuse online tutoring service
- The Homework Help Center opened on Tuesday, August 26th and is available every Tuesday and Wednesday afternoon from 3-5 p.m. at the Twelve Bridges library.
- Our parent volunteer coordinator is working with the library's volunteer coordinator to staff the center and we're hoping to grow the number of

open hours from 4 to 6 by adding another day possibly in the spring – this will depend on demand and volunteers – mission statement, goals and policy guidelines are completed but will be revised as necessary.

- The Homework Help Center is available for student use, Brain Fuse the connection to an online, one-on-one homework help tutor. Live tutors from across the country help students with their homework as necessary and will also help build skills. They have help available for Spanish students and if you submit your essays for help they'll email you back with suggestions.

She also reported she will be emailing Mary to discuss library support for the teachers who attended the "Classrooms in Action" summer Differentiation Instruction Workshop. We'll need to coordinate the invitations to those teachers who attended the training so that they may discuss, collaborate and share with their grade level peers the supplemental support materials that the library will purchase for their use. I'm looking forward to receiving teacher input on the purchase of these materials – my hope is to be able to meet with all the teachers throughout the school year both at their school sites and at the library. We will also be talking about setting up some in-service dates for the library techs regarding sharing of MARC records, authority subject headings and coordinating the Read for the Record campaign.

Shirley Russell gave a warm fuzzy to Andrea for all she has done, and putting things together. She also shared the information on the Youth Task Force, and their concern of not having enough for our youth to do. In the last two weeks, there is a tutoring center opening at the library, and today was the grand opening for new youth center on H Street, the old Fire House, and it was fantastic to see the students there. The official opening of the youth center will be October 1st, and it will be open from 3:00 to 6:30 in the evening. The Friends of the Library launched a new website. Parks and Recreation Department is now listing the library in their brochure. The "Better Together" concept is beginning to happen. The 13th of September the Friends of the Library will be hosting a fundraiser.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jerisha Loya reported:

- on the new student rally which is for the new students at Lincoln High.
- The freshman class will vote for class officers this week.
- September 15-19 is Homecoming Week, Fall Sports Season is here. Leadership class will be helping those who lost things in the fires.

6.2 Western Placer Teacher's Association – Mike Agrippino had no report

6.3 Western Placer Classified Employee Association – Chris Hawley had no report

6.4 Superintendent, Scott Leaman was not present.

6.5 Assistant Superintendent(s) -

6.5.1 Mary Boyle had no report.

6.5.2 Terri Ryland reported enrollment is on track, and close to the original projection of 2.5%.

6.5.3 Bob Noyes had no report

6.5.4 Cathy Allen shared the CFD and Sterling Fees collected during August 2008. She also reported on CASH conference, and shared information on deferred maintenance, Geo Bonds, and level III developer fees. If things continue, the State will be out of money by January 2009. She also reported on the structure plans for Lincoln High and Phoenix High. The plans will be brought to the next Board meeting. She shared Carlin Coppin was used for an evacuation center for residents that were affected by the fires in the Lincoln area.

7. PUBLIC HEARING

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards aligned textbooks or instructional materials for students in each of its schools. The requirement for a ten-day notice of the public hearing was met. Notices of Public Hearing were sent to news media and to our local schools on August 25, 2008. Our Public Hearing will be held on September 16, 2008. This notice has been sent to our local major print media and is posted as required.

Mr. Carras read the following information on the public hearing. There were no questions from the public.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION
CODE: (A) = Action (D) = Discussion (I) = Information

8.1 (D) **State Backfill Update – Ryland** *(08-09 G & O Component IV-V)*

•District staff has recently discovered potential additional funding available to the District. We are currently pursuing one-time settlement dollars with the California Department of Education for monies that were available in the past. Due to the fact that the District would be a Basic Aid District, except for the statutory transfer of property taxes to the charter school, there is a provision in the Education Code that allows the collection of additional apportionment money during the period certain conditions exist. We will keep the Board apprised of the status of meetings with CDE. Staff continues to collect data, and is setting up a meeting with the CDE in September. Given the likelihood of additional settlement dollars, discussion will need to take place regarding parameters for spending and reserving the money, as well as the critical needs of the District.

Terri discussed the property tax backfill procedure. She feels it is important to establish parameters on the one-time money. These will be brought back to the next board meeting. Terri is currently waiting for HIS discoveries and working on a timeline of when to present to the State. She is hoping to meet with the State in September, and to start receiving money after February 2009. She

discussed drafting a policy establishing and maintaining adequate reserves in the District. It was the consensus of the Board that the money not be spent until we have it in hand, and spend appropriately.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Gladding Parkway Carlin C. Coppin
- High School Farm/Ag Conservatory

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. McLeod spoke on the presentation on kindergarten aides.
Mrs. Stevenson back to school night last week, wonderful things going on at our schools.
Mr. Haley reported that Andrea is doing a great job, waiting to hearing API and AYP scores.
Mr. Carras reported the state budget delayed 63 days, hope to revise budget in December.

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - **September 16, 2008**, 7:00 P.M. Regular Board Meeting, Lincoln High School, Performing Arts Building

11. ADJOURNMENT

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous vote there being no other business meeting was adjourned at 8:35.

Paul Carras, Board President

Ana Stevenson, Clerk

Rosemary Knutson, Secretary
Superintendent

Adopted: October 7, 2008

Ayes: Haley, Long, Stevenson, Carras

Noes:

Absent: McLeod

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1