Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 12, 2008, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA

Minutes

2008-2009 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. **CLOSED SESSION** – Lincoln High School – Office Conference Room

1. **INTER-DISTRICT TRANSFER APPEALS**
   a. Inter-district Request Appeal 08/09 1
   b. Inter-district Request Appeal 08/09 2

2. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   Student Expulsion #07/08 DD

3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

5. **ADJOURN TO OPEN SESSION**

7:00 P.M. **OPEN SESSION** – Lincoln High School Performing Arts Theater

Members Present
Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

Members Absent
James McLeod

Others Present
Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Bob Noyes, Assistant Superintendent of Personnel
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Terri Ryland, Interim Assistant Superintendent of Business
Rosemary Knutson, Secretary to the Superintendent
Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 INTER-DISTRICT TRANSFER APPEALS

a. Inter-district Request Appeal 08/09 1

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to deny the inter-district transfer appeal.

b. Inter-district Request Appeal 08/09 2

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to deny the inter-district transfer appeal.

2.2 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

Student Expulsion #07/08 DD
Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to accept the recommendation of the panel for expulsion.
Roll Call: Haley, Stevenson, Long, Carras

2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to accept the administrations recommendation of the public employee release.

2.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

No action taken.

3. CONSENT AGENDA

3.1 Approval of Minutes
3.2 Approval of Warrants
3.3 Approve Classified Personnel Report.
3.4 Approve Certificated Personnel Report.
3.5 Approve Minimum days for Phoenix High School.
3.6 Approve Increase of Legal Services for the 2008-09 School Year.
3.7 Approve Contract for Medi-Cal Administrative Claims Preparation (MAA).
3.8 Annual Approval of District Prelist Signers.
3.9 Approval of the contract with the Placer County Office of Education Consultant Services for Fiscal Year 2008-09.
3.10 Approve purchase of 2008 Thomas 80-Passenger School Bus.

3.11 Approve purchase of 2008 Collins Super Bantam 24-Passenger School Bus.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to approve consent agenda with one exception to remove the name of a new hire Joanna Ruffo on item 3.3.

4. COMMUNICATION FROM THE PUBLIC

Andrea Stevenson reported on the following:

- Mary did the honors of selecting the winners for the Grand Prizes for the summer reading program on Monday, August 4th
- Scott Leaman will be at the Carnegie and Kent Nakata at Twelve Bridges to read the book "Corduroy" on October 2nd for the "Read for the Record" program - The program will take place from 3:30 to 4:30 at both library locations and we're encouraging school libraries to participate
- Working with Stephanie from the Park and Recreation department and is hoping to bring the "Target on Reading" program to Sheridan, CCC and Foskett Ranch this next school year – money and dates to be determined
- The technology center lab at Twelve Bridges will be used this Thursday, August 14th for the first time to host an in-service for the library technicians of the district
- We will be confirming logins and passwords for our consortium packages and exploring all the free databases that the library has to offer
- We will also be discussing:
  - a grant opportunity from the Ezra Keats foundation
  - forming a committee to purchase books for the library
  - an opportunity to see the author Pam Munoz Ryan on September 17th
  - the CSLA conference in Sacramento
  - the Homework Help Center and promotion of Brain fuse online tutoring service
- The Homework help center will be opening on Tuesday, August 26th – and every Tuesday and Wednesday afternoon from 3-5 p.m. at the Twelve Bridges library - to date we have a parent volunteer coordinator who is working with the library's volunteer coordinator to staff the center and we're hoping to grow the number of open hours from 4 to 6 by adding another day possibly this spring – it will depend on demand and volunteers – mission statement and goals are completed and policy guidelines are forthcoming
- Mary met with Andrea in July and discussed library support for the teachers who attended the "Classrooms in Action" summer differentiation instruction workshop – invitations will be sent out specifically to those teachers who attended the training and their grade level peers to come to the library to discuss ways that the library will be able to support their teaching with the purchase of grade level supplemental materials – teacher input is valuable when purchasing these items – my hope is to be able to meet with all the teachers throughout the school year both at their school

sites and at the library – Mary and I will coordinate these professional development days
- Tomorrow, August 13th the Friends of the Library is presenting an interactive astronomy program for school age children in the Willow Room at Twelve Bridges from 1-4 p.m.
- Don't forget the Olympic program on Saturday, August 23rd, from 2-4 p.m., softball coach and gold medal winner Michele Granger will be here along with sports author Jeff Savage.

Adam Carpineta reported during the 2006-07 school year they asked to transfer their students out of Sheridan School and waited until April 2007-08 before they were transferred to Foskett. It was a wonderful experience for their children to be at Foskett Ranch. Now he is asking again for a request to attend Foskett Ranch again. He once again pleaded with the board to allow the students to attend Foskett Ranch School.

Kathy Carpineta spoke on behalf of her children's placement. She expressed that it would not be an option to send her children back to Sheridan, and inappropriate not knowing where her children would be going to school. She expressed her children deserve to be at Foskett Ranch School and she is doing everything politically correct, and knowing that there are people out there that are being dishonest about their addresses.

Mickey Haggard informed the board that he has the following questions about the Grand Jury Report:
- wants to know if the board has a list of people who were interviewed by the grand jury
- Who is the new Architect
- Questions on sharing the new city hall, and was there any money exchange
- when new schools were built adjacent to city parks, does the city owe WPUSD for the parks
- COP's are inappropriate
- communication with the public, and has the board had communication with the public since the grand jury report came out.
- Lawsuit against the architect

Scott will schedule a meeting with Mickey to discuss some of these items.

Stu Clark spoke on behalf of the Amateur Radio Club, he reported that the ham fest will be held next to the old district office. The club consists of about 40 members, and he listed all of the events they volunteer for. Most hams use a small radio and they need a repeater that takes a small signal, and they have the equipment that fits into an equipment rack 5 feet high. Its equivalent to a 100 watt light bulb. He talked about the tower and wanting to hang a simple antenna at the top of the tower. He discussed the importance of the club providing emergency communication during a crisis. He pointed out that wild fires could take out power lines, and ham radios do not go down. The club has the training that is needed during a crisis. The club supports youth in the area, and this is also a hobby for students and could be fostered by WPUSD. They are looking to house the equipment, and would encourage coverage from the News Messenger that the school district is working with the Radio Club. If the board would like a formal proposal, the club could provide this as soon as possible.

5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Jurisha Loya was not present.

5.2 Western Placer Teacher's Association – Mike Agrippino had no report.

5.3 Western Placer Classified Employee Association – Chris Hawley was not present

5.4 Superintendent, Scott Leaman discussed the following:

- Report on IDA's
- Met with principals today during the administrative retreat.
- looking at tweaking positions and still sticking to the board adoption cuts
- We don't have a budget yet
- Reviewed the change in intradistrict procedures this year, with Mary's help and AERIES changes these have been put back onto the Principals.
- Mary, Bob, and Terri met with principals and approved as many inter-district transfers as they could.
- Called the election department, Mr. Long, and Mr. Carras were the only two that ran for board of trustee. This saved the district 30,000 with not having an election.
- The next board meeting will be held on the 19th.
- Reported on the Golf Tournament that was put on in conjunction with the Chamber.
- There are 15 Responses from the Superintendent, and the Board of Trustees. Those responses will be at the board level by next Tuesday. The Superintendent has 60 days, and the Board of Trustees has 90 days to respond.
- There is now administrative support for Sheridan. The district went through the hiring process and ended up with some positions open. The program specialist, Sheridan administration, teacher at COE, and a variety of other tasks. The district felt the need for administration at Sheridan, since Phoenix changed their student release hours for next year.
- The 14th will be the inservice at Twelve Bridges Middle School, and will be presenting service pins to district employees. Mary has scheduled staff training throughout the day.
- Made the board aware of the new law regarding board packet information, and having it available to the public.
- Report on IDA's agreements.

5.5 Assistant Superintendent(s)

5.5.1 Mary Boyle:

(a) First Street School Status regarding Program Improvement, New Attendance Boundaries, and Expanded GATE Program – Mary reported we're off to a good year, reported the attendance boundaries changes for First Street. Currently waiting to see if FSS made program improvement, but we won't know until the end of August. A letter was sent out regarding the status of First Street regarding program improvement. The district was able to expand

the GATE/High Achiever academy, and there is currently a waiting list.
(b) Summer Staff Development Program Update- Many of our teachers attended several summer training programs. Some spent a 5 day institute. She reviewed a list of trainings offered.
(c) District Inservice Day – Reviewed the inservice schedule, invited the board of trustees to attend. Lunch will be provided for the presenters.

5.5.2 Terri Ryland reported on the Disclosure Requirements for Quarterly Reports, and reported all operating funds are required to be at the County Treasurer.

5.5.3 Bob Noyes reported all teachers were hired back except one. The district will begin certificated negotiations for 08-09 school year. New Teacher meeting is scheduled for tomorrow. He is currently working on classified staff.

5.5.4 Cathy Allen passed out the CFD and Sterling FEES collected for July 2008.

6. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

6.1 (D/A) **Approval of Resolution No. 08/09.1, certifying approval to enter into an agreement with the California Department of Education to provide child care and development services and to authorize the designated personnel to sign contract documents for fiscal year 2008/09. – Ryland** *(08-09 G & O Component IV-V)*

•In order for the District to receive funding for 2008/09 for the State Preschool Program, the Board must certify approval to enter into this transaction with the California Department of Education and to authorize the designated personnel to sign contract documents for fiscal year 2008/09.

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to approve Resolution No. 08.09.1.

6.2 (A) **Approval of Resolution 08/09.2 and documents related to refunding of COP – Ryland** *(08-09 G & O Component IV-V)*

Jeff Small, Capital Finances Group, reviewed the process of the Cop's and reviewed the district debts; the district is an A- credit rating. Here tonight to take the seconded step of the Cop's restructuring. Opportunity to move forward, market is okay right now, have been in close contact with the county with the process. We are engage in the COP's to match our revenues, so we need to engage in a structure plan.

Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous roll call vote to approve Resolution No. 08/09.2.

6.3(D/A) **Resolution 08/09.3 Approving the WPUSD community Facilities District No. 2 Tax Report Fiscal Year 2008-2009, and Levying and Apportioning the Special Tax as Provided Therein – Allen** *(08-09 G & O Component IV-V)*

•The Board of Trustees will take action to approve the FY 2008-09 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 2.

Cathy reported this annual resolution is requested to change tax collection in the Twelve Bridges and Foskett Ranch area.
Motion by Mr. Long, seconded Mrs. Stevenson, and passed by unanimous roll call vote to approve Resolution 08/09.3.

6.4 (D/A) **Resolution 08/09.4 Approving the WPUSD community Facilities District No. 1 Tax Report Fiscal Year 2008-2009, and Levying and Apportioning the Special Tax as Provided Therein – Allen** *(08-09 G & O Component IV-V)*

•The Board of Trustees will take action to approve the FY 2008-09 special tax levy for developed parcels within the Western Placer Unified School District's Community Facilities District No. 1.

Cathy reported that CFD number 2 is also a requested change in the tax collection for Lincoln Crossing area.
Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to approve Resolution No 08/09.04.

6.5 (I/D) **Zebra Housing - Leaman** *(08-09 G & O Component IV-V)*

•The City of Lincoln is requesting Board interest in continuing the Zebra Housing Project. The Board has discussed the project on numerous occasions. Specific financial information will be presented to the Board and made available to the public at the meeting.

Scott reported he would bring more information on the zebra housing to the next board meeting. The City can only donate the land, and currently the district is unable to finance this project.

6.6 (I/D/A) **Assistant Superintendent Contracts – Leaman** *(08-09 G & O Component IV-V)*

•Based on the successful evaluation of each employee, the superintendent is requesting a two-year contract term to June 30, 2010 for Cathy Allen, Bob Noyes, and Mary Boyle. This request establishes the contract term for each employee, but does not constitute a raise for any of the individuals.

Scott reported evaluations have been completed and requested a two year extension on contracts for the assistant superintendents.
Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote.

6.7 (I/D) **Draft District Goals – Leaman** *08-09 G & O Component IV-V)*

•First draft goals are being presented to the Board at this time for input and discussion.

Scott reviewed the district goals, which also included some of the items that have been discussed throughout the year.
Communication will be discussed at the inservice. District students have completed A-G requirements.

6.8 (I/D/A) **BP 6161.11 (Supplementary Materials AKA – Movie Policy)**
Leaman *(08-09 G & O Component IV-V)*
•The Supplementary Material policy has been modified based on board request and input from teachers and administration.

Motion by Mr. Haley, seconded Long, and passed by unanimous vote to approve BP 6161.11 with new revisions.

7. BOARD OF TRUSTEES

7.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

7.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no comments.
Mrs. Stevenson is looking forward to a good year.
Mr. Long expressed his concern about legislation and we can't do anything without a budget.
Mr. Carras thanked the board, and looking forward to working with the district and everyone for another term as a board member.

8. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - **August 19, 2008**, 7:00 P.M. Regular Board Meeting, Lincoln High School, Performing Arts Theater
  - **August 25, 2008**, 9:00 A.M. Special Board Meeting, District Office, Zebra Room

9. ADJOURNMENT

There being no further business the meeting was adjourned at 8:20. Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to adjourn meeting.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary
Superintendent

Adopted: September 2, 2008

Ayes: Haley, Stevenson, McLeod, Carras

Noes:

Absent: Long

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1