WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 1, 2008 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2007-2008 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

6:00 P.M. **OPEN SESSION** – High School Office Conference Room

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:00 P.M. **CLOSED SESSION** – High School Office Conference Room

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 N

2. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on certificated negotiations

3. **ADJOURN TO OPEN SESSION**

7:20 P.M. **OPEN SESSION – Lincoln High Performing Arts Theater**

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Paul Long, Member

Members Absent

James McLeod, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Student – Joanna Loya, Lincoln High Student Advisor
Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

Student Discipline/Expulsion Pursuant To E.C. 48918 S
Student Expulsion #07/08 N

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous roll call vote to accept the recommendation of hearing panel an amendment that the expulsion be in effect for the rest of 2007-08 school year and expelled for 2008-09 next school year.

2.2 CONFERENCE WITH LABOR NEGOTIATOR

Update on certificated negotiations

No action was taken.

3. CONSENT AGENDA

3.1 Approval of Minutes
Regular Meeting of March 4th & March 18, 2008, and
Special Board Meeting, March 4, 2008.
3.2 Approval of Warrants.
3.3 Approve Classified Personnel Report.
3.4 Temporary Athletic Team Coaches.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous roll call vote to accept the consent agenda as listed.

4. COMMUNICATION FROM THE PUBLIC

Andrea Stephenson reported that about 1,000 people have attended the library for different events. The internet safety program will continue, and will have a police dog on site. The May 3rd, and 31st will be the last 2 sessions for teens. There will be Mother Goose sessions and the library will be partnering with the Recreation Department and presenting to Creekside Oaks on Literacy. This year's theme is "Catch the Reading Bug". There will be a Poetry reading at LHS Theater this Thursday.

5. REPORTS & COMMUNICATION

5.1 Lincoln High School, Student Advisory – Joanna Loya reported the Prom will be held on April 12, and today seniors turn in all Scholarships. High School Principals are talking with students about STAR testing.
5.2 Western Placer Teacher's Association – Mike Agrippino had no report.
5.3 Western Placer Classified Employee Association – Chris Hawley had no report.
5.4 Superintendent, Scott Leaman reported on the City/District Dedication that was held on Saturday, March 29th. Important dates coming up are

April 14th, the Budget Committee meets all day to review about 70 budget cuts items one by one. The goal is to get input from staff during the meeting, and this will be brought to the Board of Trustees at the May board meeting. On May 16th the district will start working on some of the items for the board to take action on, and the district will act on these issues. There will be a Joint Board Meeting held between the City and District on April 29th, this will be called a Facility Funding Workshop.

5.5 Assistant Superintendent(s)

5.5.1 Mary Boyle had no report.

5.5.2 Terri Ryland had no report.

5.5.3 Bob Noyes reported Friday, April 4th ACSA Region #2, which represents ten counties in Northern California will be recognizing administrators. He reported the new Substitute System is in order starting today, and commented, "It's an outstanding system". The district is looking at saving time and money with this system. The district is looking at classified to start using the system as early as next year.

5.5.4 Cathy Allen had no report.

6. PUBLIC HEARING

A public hearing was held at the March 18, 2008 Board meeting at which comments were received by the Board in regards to the proposed boundary change of First Street and Creekside Oaks Schools. At the request of the Board, other alternatives were considered; the results of which will be discussed in detail during the meeting. A public hearing will follow the staff presentation.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

7.1 (D/A) ADOPT NEW SCHOOL ATTENDANCE BOUNDARIES FOR FIRST STREET SCHOOL AND CREEKSIDE OAKS ELEMENTARY SCHOOL – Boyle/Allen *(07-08 G & O Component IV - V)*

•Staff is proposing boundary changes that affect primarily First Street School and Creekside Oaks Elementary. A public hearing was held to solicit community input.

Mary Boyle handed out packets on information the board requested from the last public hearing held due to boundary changes. She reported the boundary changes would only capture 128 students. She displayed a map showing the boundary changes, and reported on the number of students that are currently 3rd & 4th graders who would be grandfathered in. There would be 51 Creekside Oaks, and 58 First Street students who would not be changing schools. GATE (Academic Academy) class will increase from two classrooms to four classrooms next year. Mary

recommended the boundary changes be made to the middle of "R" street, and would like to see 3rd & 4th graders grandfathered in, but feels the younger siblings should not be grandfathered in. The district has not yet defined which schools would be available for parents wanting to opt out of First Street School due to program improvement.

Mrs. Stevenson would prefer to have all siblings grandfathered in.

Joel Williams spoke on behalf of the boundary changes, he knows this is not easy, but we're talking about 31 siblings. He feels the district should allow grandfathering. There just aren't that many students affected. He expressed how much he really likes the Lincoln Community due to the family atmosphere. He feels the district will receive minimal phone calls from difficult parents. He expressed it would only affect 31 siblings and that really isn't that many, and there would be less students as the years go by.

Jennifer Robinson asked for clarification on boundary changes.

Christina Van Vliet would like her Kindergartener to stay at Creekside Oaks, and asked the board to please allow the current siblings to remain there.

After comments from the audience there was a motion by Mr. Long to adopt page 1, seconded by Mrs. Stevenson, which is grandfathering in siblings currently enrolled and 3 & 4th graders.

There was more discussion and clarification.

After some discussion and better clarification there was a motion by Mr. Long, seconded by Mr. Haley, and passed to approve boundary changes allowing current (07/08) 3rd & 4th graders and siblings currently attending to be grandfathered in. The motion was passed with a 4-0 vote.

7.2 (A) **SINGLE PLAN FOR STUDENT ACHIEVEMENT – Boyle**
(07-08 G & O Component V)

•Each school site annually updates its Single Plan for Student Achievement (SPSA). We normally present those to the Board in May. However, the SPSA for First Street School and Phoenix High School are coming to the Board early, in order to comply with items needing resolution from our CPM visit in February.

Mary reported the reason for bringing Phoenix and First Street School plans was due to the fact there were things that needed to be in place for the current audit that took place. The other nine

will be presented next month. The district is looking at what we can do to help student's academic. Each school looks at English Learner goals for achievement. EIA monies will be distributed within the economic use, as well as disadvantage. Mr. Carras suggested looking into a calendar change with a longer winter break, because the district has a number of students that are out of school for about a month, due to their travels to Mexico. This would help those students that get behind on their academics. There was a motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to approve Student Achievement Plans for Phoenix and First Street Schools.

7.3 (A) **ADOPTION OF AMENDMENT TO POLICY BP 4212.42 – Noyes** *(07-08 G & O Component V)*

•Recently, the California Highway Patrol conducted an annual inspection of a specific board policy in the area of controlled substance and alcohol testing programs (VC 34520 & 49 CFR 382). It was found that the district's carrier policy on the misuse of alcohol and use of controlled substances for bus drivers did not include the identity of the person designated by the employer to answer driver questions about testing, records, and disclosure of related materials.

- BP 4212.42 Drug and Alcohol Testing for School Bus Drivers

Administration recommends that the amended policy indicate the person designated by the district be the Transportation Director".

Bob explained the purpose of the policy amendment. The California Highway Patrol Department annually requests information on the district school bus drivers, and it is important to identify the Transportation Director as the person to release this information. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to approve the amendment to policy 4212.42.

7.4 (A) **REVISION OF REASONABLE FLUENCY DEFINITION – Boyle** *(07-08 G & O Component V)*

•We are required to define "reasonably fluency" for the benefit of the placement of English Learners in ELD and mainstream English programs. "Reasonable fluency" is suggested to be defined as a student scoring Intermediate, Early Advanced or Advanced on CELDT testing, thereby being prepared for placement in an English Mainstream Classroom, with ELD support services.

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to approve revision of reasonable fluency definition.

7.5 (I) **ROLE OF SCHOOL NURSE – Horton/Boram** *(07-08 G & O Component V)*

•Overview and clarification of the role of the School Nurse, as recommended by the National Association of School Nurses.

Mrs. LaShawn Horton who is one of two school nurses for our district spoke on the role of a school nurse. She feels it's been a very good experience. She introduced Sheree Palma from Loomis School District. She expressed there are many roles of a school nurse which include, being leaders; dental program screenings; reviewing policy changes; promoting community services; interconnects with Dr.'s in the community with local community organizations like Lions; Kiwanis; and Kaiser for services that are provided to our children. The Witness Protection program, Lighthouse for financial services. She feels these are all entities that work with the district to provide a healthy environment. The student nurse ratio is one nurse per 700 students and our two nurses serve 6,000 plus students.

7.6 (A) **ADOPTION OF REVISED POLICY OF THE WILLIAMS POLICY & ADMINISTRATIVE REGULATIONS – Boyle** *(07-08 G & O Component V)*

•These revisions are now being presented for approval by the Board of Trustees.

- AR 1312.4 Williams Complaint Procedure

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by unanimous vote to approve the revisions to policy AR 1312.4 Williams Complaint Procedure.

7.7 (D/I) **FIRST READING OF EXISTING POLICY AND ADMINISTRATIVE REGULATIONS – Boyle** *(07-08 G & O Component V)*

•The Board of Trustees will review the proposed changes in the policy. This policy is being presented on a first reading basis only.

- BP/AR 1330 Use of School Facilities.

Mary discussed the purpose of the change to this policy. This policy will be brought back for action. Mr. Carras recommended doing away with first readings, once a revision has been recommended by administration. It should just be brought before the board of trustees for approval.

7.8 (I/D) **2008 COP REFUNDING UPDATE – Ryland** *(07-08 G & O Component V)*

•The District has five series of outstanding issuances of certificates of participation ("COPs") issued between 2003 and 2006. Annual debt service payments on these COPs were intended to be paid from a combination of CFD special tax proceeds and developer fees. On November 20, 2007, a presentation was given reviewing each of the outstanding COPs and their scheduled repayment structures, along with the availability and timing of the revenue sources. Potential debt restructuring options were presented to the Board for discussion and/or direction. Tonight, we will update the Board on the status of the restructuring of the District's outstanding Certificates of Participation ("COPs") and provide an updated timeline as we continue through this process.

Terri reported on the status of the COP funding, and the financial team meeting in January. She introduced Jeff Small, of Capitol Public Finance Group, to discuss where we are in the process. He reported the District is on schedule for refinancing the 2003 and 2004 COPs. Staff decided to split the refunding due to market conditions. The 2003A and 2003B will be refunded this spring, and the 2004 will come back later this year as the market stabilizes. Underwriter selection has been made, selecting ML Stern. Documents will be ready on Friday for the Board to review. The firm has also been working with the County Office of Education. The financing is scheduled to close May 18th. The board of trustees requested to review the documents, and asked that a model summary be brought back reflecting the Board's actions. Mr. Small said he would prepare a PowerPoint presentation, and the Board can also review the information via bond counsel's web site.

7.9 (D/A) **APPROVAL OF CHANGE ORDER NOS. 4 & 5 FOR LINCOLN CROSSING ELEMENTARY SCHOOL – Allen** *(07-08 G & O Component V)*

•Change Order No. 4 represents an increase of $25,402.87 to the revised contract amount (including Change Order Nos. 1, 2 & 3) of $23,748,513.78. The items on Change Order No. 4 represent changes or unforeseen conditions that occurred during construction and use of contract allowances. Change Order No. 5 represents an increase of $43,236.80. CO #5 contains items requested by the City of Lincoln. The change order amount will be billed back to the City of Lincoln. No additional days were added as a result of these change orders. The new contract sum (including both change orders) will be $23,833,555.45. Copies of the Change Orders are attached for your review. A breakdown of total project costs will be presented to the Board at a later date.

Cathy handed out reports on CFD and Sterling fees. She also reviewed the last two change orders. Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous vote.

7.10 (D/A) ADOPT LINCOLN CROSSING JOINT USE AGREEMENT BETWEEN THE DISTRICT AND THE CITY OF LINCOLN – Allen *(07-08 G & O Component V)*

•An earlier agreement was brought to the Board for approval at approximately the same time the City Council was asked to approve the agreement. Due to a change in legal counsel, the City Council did not adopt the agreement. A few minor changes were made to the lease wording and the use of the park area if the school district were to ever go on a year-round schedule.

Cathy reviewed the Joint Use Agreement, the City made minor language changes. Motion by Mr. Haley, seconded by Mr. Long, and passed by unanimous vote to adopt the Lincoln Crossing Joint Use Agreement between the District and the City of Lincoln.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy
- Gladding Parkway Carlin C. Coppin
- Farm Agriculture Easement.

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley commented on how nice the dedication was.
Mrs. Stevenson apologized for missing the dedication, but was glad to hear all went well.
Mr. Long expressed hats off for board members from the Farm Foundation. April 16th Open House at the Farm, students are in charge of the open house which will be held at 5:00 p.m., there will be a BBQ, and hay rides. He reported the Farm Foundation does all kinds of things which include scholarships, uniforms if a student can't afford them, the farm will pay. He thanked Terry and Scott for the presentation to the Farm Foundation. The Sportsman's Legacy Group gives students $500.00 for having wood duck nesting boxes. Students are raising Rainbow Trout

with the Department of Fish and Game. Elementary take fieldtrips to the Farm, Sheridan has adopted a Calf that they are monitoring. Students are also mongering vernal pools. He reported the Ag class increased by 56 students this year.

Mr. Carras reported he would be presenting the Crystal Apple award to one of our teachers on Thursday.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - April 15, 2008, Creekside Oaks Elementary School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 9:10 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary
Superintendent

Adopted: May 6, 2008

Ayes: McLeod, Haley, Long, Stevenson, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1