# WESTERN PLACER UNIFIED SCHOOL DISTRICT
# REGULAR MEETING OF THE BOARD OF TRUSTEES
## March 4, 2008 7:00 P.M.
## Lincoln High School – Performing Arts Center
## 790 J Street, Lincoln, CA

# MINUTES

**2007-2008 Goals & Objectives (G & O) for the Management Team: Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

**6:00 P.M.** **OPEN SESSION** – District Office Conference Room

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

**6:00 P.M.** **CLOSED SESSION** – District Office Conference Room

**1.** **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 K

**2.** **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**3.** **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**4.** **ADJOURN TO OPEN SESSION**

**7:00 P.M.** **OPEN SESSION – Lincoln High Performing Arts Center**

**Members Present**

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
James McLeod, Member
Paul Long, Member

**Others Present**

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services
Terri Ryland, Interim Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
**Student** – Joanna Loya, Lincoln High Student Advisor
**Press** - Cheri March, Lincoln News Messenger

## 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

## 2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

### 2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

Student Discipline/Expulsion Pursuant To E.C. 48918 S
Student Expulsion #07/08 K

Motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous roll call vote to approve hearing panel's recommendation of expulsion with stated conditions.

### 2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous vote to approve the release of one non-reelect teacher.

### 2.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

No action was taken.

## 3. SPECIAL ORDER OF BUSINESS

### 3.1 Placer County Spelling Bee Finalists

Recognize Tyler Kim (*fourth grade*), Becca Thich (*fifth grade*) from Lincoln Crossing Elementary School and Alexis Bagon (*seventh grade*) from Twelve Bridges Middle School. The following students will participate in the Spelling Bee finalists.

Mary introduced the students that will be advancing to the Placer County Oral Spelling Bee tomorrow. Both she and the principals presented each student with a certificate of recognition.

### 3.2 Zebra Housing

Recognize Glen Vineyard for all his assistance on the Zebra Housing.

Scott reported on the process of the Zebra Housing Program through Lincoln High School and how the students have built seven houses to date. He shared how the program has increased the students knowledge of constructing homes and how this will stay with them their whole lives. He introduced Glen Vineyard as one who behind the scenes has also put his time and expertise into the program for the sale of the homes, and presented him with a certificate of recognition.

## 4. CONSENT AGENDA

4.1 Approval of Minutes
Regular Meeting of February 5th & February 19, 2008

Special Facility Workshop, February 19, 2008.

4.2 Approval of Warrants.

4.3 Approve Classified Personnel Report.

4.4 Approve Certificated Personnel Report.

4.5 Sunshine of Class Size Article.

Motion by Mr. Long, seconded by Mr. Haley, and passed by unanimous roll call vote to approve the consent agenda as presented.

## 5. COMMUNICATION FROM THE PUBLIC

There was no communication from the public.

## 6. REPORTS & COMMUNICATION

6.1 **Lincoln High School, Student Advisory** – Joanna Loya reported on the Point Break Program that was presented to the students, and it went very well. Students went to elementary sites to read for "Read Across America". Lincoln High students raised $850.00 in pennies for the "Pennies for Patience" program. The freshman orientation was held on March 4th.

6.2 **Western Placer Teacher's Association,** Mike Agrippino had no report.

6.3 **Western Placer Classified Employee Association**, Chris Hawley had no report.

6.4 **Superintendent,** Scott Leaman updated the Board on the Budget Committee. Districts around the state have been in the same situation after the Governor talked about cuts. He discussed cuts that have been recommended to the committee and will be looking at different items forwarded to the district. These could also be options to look at for cuts. He will continue to update the Board of Trustees on the committee progress. He shared the Superintendent and the Board of Trustees are in charge with keeping the budget in place. A lot of these items will be going into June of next year (2008-2009). Everyone is hoping that things will be better than presented at this time. It is up to the district to keep on task and keep the budget in place. He has met with a group of teachers on Health Benefits to look at capping benefits.

6.5 **Assistant Superintendent(s)**

**Mary Boyle**

- *Compassionate Friends Recognition* – Mary asked Mike Agrippino to accompany her in congratulating Western Placer Unified School District for being a compassionate employer, which was one of 96 employers recognized in 2008 nationwide. The Compassionate Friends (TCF) honors employers that have shown exceptional caring and compassion when an employee has experienced the death of a child, sibling, or grandchild. The nomination came from Glen Edwards teacher, Linda Menge as a result of the response to her needs during the illness and the loss of her daughter. Mike Agrippino spoke on behalf of the Teacher's Association, and

thanked the board for helping all teachers that have gone through struggles.

- *Title III Accountability Report Update* – Mary shared the district is meeting our English Learner goals. She reviewed scores with the Board of Trustees and reported the district has met our objectives from last year and is currently proficient with English Learners. Although it continues to get tougher each year to make adequate yearly progress. *Categorical Program Monitoring Findings* – Mary reported the findings from the district's recent CPM Audit. There were sixteen auditors in ten areas of auditing, and they spent a total of one week with the district and reviewed everything thoroughly. The biggest area they reviewed was English Learners. After their visitation to First Street School they made recommendations. Mary explained the process they were looking for, and reported the district is in the process of looking how to better serve English learners within their neighborhood schools. This is something that is being reviewed, along with possible boundary changes. This would have the students that are currently on intradistrict students go back to their neighborhood schools. This is something that was discussed by the CPM, they didn't find a problem but felt this is an informal recommendation, and might be looked into. There is no issue with serving GATE students at First Street because we are able to serve these students in their neighborhood schools, the GATE program is an option. There should not be a problem serving EL students because most of our teachers have CLAD certificates. Scott shared that this is something the district has discussed in prior years to service students in their neighborhood schools.

6.5.2 Terri Ryland - *Budget Update:* Terry shared she didn't have much to report on except for a news break she got, where the bills that have been presented to the State within the last week are focused on education at the state level.

6.5.3 Bob Noyes was not present.

6.5.4 Cathy Allen - *Facilities Update:* She reported on the sterling fees collected in February of 2008. She talked about the move to the new office. She reported the punch list has been completed at the Lincoln Crossing Park. We received a draft contract on the architects that will be used to build our next school. Cathy reported that Heather, Frank and herself attended the CASH conference and received some good information. They discussed the bid process at the conference. She reported the boundary issue needs to be discussed soon, due to Kindergarten packets that will be available on March 10th.

**7. ♦ACTION ♦DISCUSSION ♦INFORMATION**
**CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1 (I) ENGLISH LANGUAGE DEVELOPMENT SUPPORT SERVICES – Kelso** *(07-08 G & O Component V)*

•ELD Support services have provided a lot of staff development for English language development and sheltered instruction to help teachers instruct their English Language Learners this year. We have also instituted a bi-weekly assessment data collection system to track the progress of English Learners, and also students who have been redesignated for 2 years.

Lynn Kelso reported on what she has been working on with staff development for English Learners. She presented a list of staff development training being offered to teachers along with plans for next year's training. She also reported on how these programs are helping with the English Proficiency, English Learners, academic language, and how to help teachers with their language curriculum. She has scheduled site visits to offer any support with ELD. This was information only, no action was needed.

**7.2 (A) COMPREHENSIVE SAFE SCHOOL PLANS – Boyle** *(07-08 G & O Component V)*

•California Education Code Sections 32280-32288 requires all schools to have a comprehensive Safe School Plan which is updated annually through the School Based Leadership Team (Site Council). The comprehensive Safe School Plan consists of ten sections, including a section for "A safe and orderly environment conducive to learning" which is also known as the School Safety Plan. Each of the eleven schools in Western Placer Unified School District has such a comprehensive plan which has been written, reviewed, updated and approved for the SBLT's. The binder presented to each member of the Board of Trustees is a copy of the Comprehensive Safe School Plan, with each school's Safety Plan included under Tab 8.

Mr. Carras shared the binder, to show all the work that is gone into the safe school plan. He asked if there were any questions from the board. After a few questions, there was a motion by Mr. Long, seconded by Mrs. Stevenson, and passed by unanimous vote to approve the comprehensive safe school plan.

**7.3 (I) BUDGET ASSUMPTIONS (DRAFT) – Ryland** *(07-08 G & O Component V)*

•The Business Office is beginning the process of budget development, including assessing prior budget assumptions and adjusting assumptions in light of the current State budget situation. The assumptions provided are currently in draft form, waiting on final staffing and allocation decisions. A final version will be presented to the Board later this spring.

Terri Ryland reviewed budget assumptions, but expressed these are not facts. This was an information item only.

## 8 BOARD OF TRUSTEES

### 8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College.
- Twelve Bridges High School.
- Audio Visual Media Board Policy.
- Gladding Parkway Carlin C. Coppin.
- School Farm in Agriculture Preservation.

### 8.2 BOARD MEMBER REPORTS/COMMENTS

**Mrs. Stevenson** shared about a trip her 3rd grader made to LHS.
**Mr. Haley** reported on a meeting that took place between the Education Foundation and Sober Grad requesting the need to umbrella under their 504C. The foundation decided to add them and encourage them to get their own for next year's sober grad.
**Mr. Long** had no report.
**Mr. McLeod** had no report.
**Mr. Carras** had no report.

## 9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - March 18, 2008, City Hall Community Conference Room

## 10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:20 p.m.

**Paul Carras, Board President**

**Ana Stevenson, Clerk**

**Scott Leaman, Superintendent**

**Rosemary Knutson, Secretary**
**Superintendent**

**Adopted:** April 1, 2008

**Ayes:** Stevenson, Long, Haley, Carras

**Noes:**

**Absent:** McLeod

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1