WESTERN PLACER UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 15, 2008 7:00 P.M.
Lincoln High School – Performing Arts Center
790 J Street, Lincoln, CA

MINUTES

2007-2008 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

6:00 P.M. **OPEN SESSION** – District Office Conference Room

1. Call to Order
2. Announce Closed Session Items
3. Adjourn to Closed Session

6:00 P.M. **CLOSED SESSION** – District Office Conference Room

1. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 G.

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 H.

2. **CONFERENCE WITH LABOR NEGOTIATOR**
Update on classified negotiations

3. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

2. **ADJOURN TO OPEN SESSION**

7:00 P.M. **OPEN SESSION – Lincoln High Performing Arts Center**

Members Present

Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
James McLeod, Member
Paul Long, Member

Others Present

Scott Leaman, Superintendent
Mary Boyle, Assistant Superintendent of Educational Services

Terri Ryland, Interim Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent

Student – Joanna Loya, Lincoln High Student Advisor
Press - Cheri March, Lincoln News Messenger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

2.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918

a. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 G

Motion by Mrs. Stevenson, seconded by Mr. Long, and passed by unanimous roll call vote to accept the recommendation from the panel for expulsion.
Roll Call Vote: Haley, Stevenson, McLeod, Long, Carras

b. Student Discipline/Expulsion Pursuant To E.C. 48918
Student Expulsion #07/08 H.

Motion by Mrs. Stevenson, seconded by Mr. McLeod, and passed by unanimous roll call vote to accept the recommendation from the panel for expulsion.
Roll Call Vote: Stevenson, McLeod, Long, Haley, Carras

2.2 CONFERENCE WITH LABOR NEGOTIATOR

Update on classified negotiations

No action was taken

2.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

No action was taken

3. SPECIAL ORDER OF BUSINESS

3.1 Lincoln High School Featured

Pupils - Mr. Leaman and Mr. Carras presented Certificates of Recognition to the following students: Joanna Loya, Amy Roseberry, Mike Thomas, and Andrea Shaw.

Parents - Mr. Butler introduced Jay Beitz as SBLT President, and also a member of the WASC committee. Mr. Butler discussed Lincoln High participating in the WASC and their most recent visitation review. The primary goals of accreditation are:

- Provide certification to the public that the school is a trustworthy institution of learning.
- To improve the school's programs and operations to support student learning.
- Assures a school community that the school's purposes are appropriate and being accomplished through a viable education program.

The WASC is an ongoing process. Currently there is a six year accreditation, starting with a self-study from November 2007 to December 2008, there will be a visitation in March of 2009 and a follow-up in 2012. The WASC committee is made up of administration, teachers, and parents.

Programs - Mr. Butler introduced Mr. Seacrist, auto shop teacher. He presented a power point presentation on the iDesign Program. This is CNC Machining, Technical Education Collaborative. This program will offer technology engineering and math. This program is currently sharing a two year grant with Sierra College. He has put in a computer lab, and is also looking at promoting girls in the program, as well as encouraging young women to consider non-traditional careers. He is also working with local colleges to have the credits of this class count when they enter college.

3.2 Armando Ayala will present Recognitions
Armando Ayala, Ed, D. Lecturer Emeritus (Retired 2003)

Mr. Leaman introduced Mr. Armando Ayala, past director of bilingual-bicultural education for the Placer County Office of Education, currently retired. He presented the Board of Trustees with a Resolution from State of California, Lieutenant Governor Leo McCarthy. This resolution is shared with Mr. Ayala and others as part of a team effort in recognizing "Pioneers in Bilingual Education". Mr. Ayala shared stories of those who were apart of his bilingual team and how the process started and also presented others in attendance with certificates of recognition for their dedication of the bilingual program.

4. CONSENT AGENDA

4.1 Approval of Minutes
Regular Meetings of December 4th & December 18, 2007

4.2 Approval of Warrants

4.3 Ratification of Personnel Items

Classified:

a. Ratification of Classified Employment:
Denise Arger – District Office Clerk – DO
Roberta Giles – Special Education Clerk – DO

b. Ratification of Classified Additional Position:
Kathy Johnson – adding the 2 hr. Title I Instructional Aide position at CCC to current 2 hr. Kindergarten Instructional Aide positions at CCC effective 1/07/08.

c. ***Ratification of Classified Transfer:***
Leo Balderas – from 8 hr. Custodian/Groundsman at TBE to the 8 hr. Custodian/Groundsman position at TBM effective 1/7/08.

d. ***Ratification of Classified Resignation:***
Tina Diaz – Special Educ. Inst. Aide & Camp/Café Supervisor-LCE
Christi Johnson – Camp/Café Supervisor – FRE

Certificated:

e. ***Ratification of Certificated management Employment:***
Kevin Wood – School Psychologist – DO

f. ***Request for Unpaid Leave of Absence:***
Nicole Silva – Kindergarten Teacher - CCC

4.4 Voluntary Reduction of Classified Position Hours of Cafeteria Site Cashier.

4.5 Approve Capital Public Finance Group, LLP Consulting Services Agreement for Facilities Planning and Financial Advisory Services.

4.6 Approve Donation of Media Blaster to Lincoln High School.

4.7 Approve Donation of $7,000.00 for the purchase of Library books for Lincoln Crossing Elementary School.

4.8 Approval of the Williams Uniform Quarterly Complaint Form.

4.9 Report of Disclosure Requirements for Quarterly Reports of Investments.

Motion by Mr. Haley, seconded by Mr. Long and passed by unanimous vote to approve consent agenda as presented.

5. COMMUNICATION FROM THE PUBLIC

Andrea Stephenson reported the library has a total of 20 employees for both libraries. She discussed the reading programs that were held during the month of December, and also other programs being held during the day for preschoolers as well as bedtime story time. She attended a tech workshop and will be meeting with principals on Thursday to review the roll of librarians. She requested permission to present to the board of trustees at a later date. She met with library clerks to help align the school libraries with curriculum.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Joanna Loya reported there would be testing on February 5th & 6th for those students who have not passed the CAHSEE. Lincoln High will be having a Penny drive and the money will go to Isaiah Oates. There was a wrestling tournament this past weekend. Feb. 28th Point Break, 6 hour program, this will help students with bullying.

6.2 Western Placer Teacher's Association – Mike Agrippino had no report.

6.3 Western Placer Classified Employee Association – Chris Hawley had no report.

6.4 Superintendent, Scott discussed the new calling system the district now has in place called "Synre Voice". The system was used during the storm

outages for Sheridan Elementary. He also discussed the move to the new district office which will take place at the end of February. We are currently looking at closing the district office on Friday for packing and on Monday for unpacking, details are still being worked out. Budget is heavily on our minds due to the governor's budget cuts he has been working with Terri on the budget. They will also be looking at personnel issues and growth for next year. He reported he was a keynote speaker for HIS, and also requested they submit their renewal as soon as possible.

6.5 Assistant Superintendent(s)

- Mary Boyle reported on Physical fitness report summary, she handed out to the board of trustees showing results for 2006-07. Overall we ranked within the state average.
- Terri Ryland reported FCMAT, Schools Services, and the State Department met and worked on the budget. At this point it looks like we will have mid year cuts because 360 million would have to be made up. Terri reported on some of the cuts that are being considered. There will be a 7% deficit next year. Cuts will by 2 cents off every meal. 27 cents off hourly programs. They feel half the state will have qualified budget. Scott suggested a budget committee. He will bring back a report and ask group members to participate on this committee.
- Bob Noyes was not in attendance.
- Cathy Allen - Cathy's assistant Heather reported in place of her. She handed out a report showing December Fees that were collected. She also reported on the move. She has completed a punch list of the new office and the furniture will be installed about mid February. She is working on informing staff and the public about closing the district office for two days to move.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

7.1(D/A) RECEIPT OF THE 2006-2007 AUDITED FINANCIAL STATEMENTS – Ryland *(07-08 G & O Component IV- V)*

•The 2006-07 Unaudited Actuals were presented to the Board of Trustees in September. The firm of Perry-Smith & Co has performed the required independent annual audit and submitted our audit report to the State Controller's Office by December 15 as required by law. The auditors will be present at the board meeting to present highlights of the audited Financial Statements.

Terri introduced Matt Nethaway of Perry-Smith and Company. He reviewed the report that was given to the board of trustees. The board thanked the Mr. Nethaway for his report. After all questions were answered a motion by Mr. Long, seconded by Mr. McLeod, and passed by unanimous vote to approve the 2006-07 Audited Financial Statements.

7.2 (I/D) **REVIEW OF THE HORIZON INSTRUCTIONAL SYSTEMS' CHARTER SCHOOL FISCAL YEAR REPORT ENDING JUNE 30, 2007 – Leaman** *(07-08 G & O Component V)*

•Review copy of the annual audit report of Horizon Charter School for the fiscal year ended June 30, 2006 prepared by Gilbert Associates, Inc.

Scott reported on part of the governing of HIS. No action was taken.

7.3 (D/A) **APPROVAL OF RESOLUTION NO. 07/08.9, CERTIFYING APPROVAL TO ENTER INTO AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION TO EXPEND FUNDS FOR THE PURCHASE OF INSTRUCTIONAL MATERIALS FOR THE CHILD DEVELOPMENT PROGRAM AND TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2007/08 – Ryland** *(07-08 G & O Component IV- V)*

•In order for the District to receive funding for 2007/08 for the Child Development Instructional Material Programs, the Board must certify approval to enter into this transaction with the California Department of Education and to authorize the designated personnel to sign contract documents for fiscal year 2007/08.

Motion by Mr. McLoed, seconded by Mrs. Stevenson, and passed by a unanimous roll call vote to approve Resolution No. 07/08.9.
Roll Call Vote: McLeod, Long, Haley, Stevenson, Carras

7.4 (D/A) **APPROVE REIMBURSEMENT RESOLUTION 07/08.10 – Ryland** *(07-08 G & O Component V)*

•The Board gave direction at the November 20, 2007 Board workshop to proceed with a restructuring of the 2003A, 2003B, and 2004 certificates of participation. Staff is in the process of forming the finance team including bond counsel, disclosure counsel, trustee, rating agencies and financial advisor. The costs associated with a debt issuance, including those enumerated above, are allowed, by law, to be paid for out of the proceeds of the debt issuance, similar to paying the closing costs of a mortgage refinance out of the load proceeds at close of escrow. In order to accumulate and reimburse those costs that are already being incurred, a "reimbursement resolution" must be passed by the Board.

Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous vote to approve Resolution 07/08.10.
Roll Call Vote: Long, Haley, Stevenson, McLeod, Carras

7.5 (I/D) **LINCOLN HIGH SCHOOL ROTC REQUEST TO WEAR UTILITY DRESS UNIFORMS ON SELECT DAYS – Leaman** *-08 G & O Component V)*

•The Lincoln High School ROTC has requested the board discuss students wearing Utility Dress Uniforms (Camouflage). Many other ROTC units use these uniforms and this option will allow for more conformable dress as students earn the right to wear them. Those students that earn the right to wear the uniform will be responsible for any additional costs. Pictures will be available at the meeting.

Scott handed out a request from the Lincoln High ROTC to wear utility uniforms. They are asking for permission to wear the utility forms on campus on select days. Student would have to earn a leadership role to wear the uniform as well as bearing the cost. Currently there are 80 students in ROTC Program. The Board of Trustees gave Scott direction to get reaction of other districts and how their students felt about the uniforms and asked him to make an administrative decision. No board decision is required.

7.6 (D/A) **2007-08 Classified Management Compensation – Leaman** *(07-08 G & O Component V)*

•Based on Placer County salary rankings and discussion with individuals included on the classified management salary schedule, the following is being recommended to the Board as salary and benefit adjustments for the 2007-08 school year.

Scott presented the 2007-08 Classified Management information. Motion by Mr. Haley, seconded by Mr. McLeod, and passed by unanimous vote.

7.7 (D/A) **2007-08 Confidential Employee Compensation – Leaman** *(07-08 G & O Component V)*

•Based on Placer County salary rankings and discussion with individuals included on the confidential employee salary schedule, the following is being recommended to the Board as salary and benefit adjustments for the 2007-08 school year.

Scott presented the 2007-08 Confidential Employee Compensation information. Motion by Mr. Long, seconded by Mr. McLeod, and passed by unanimous vote.

7.8 (D/A) **2007-08 Certificated Management Compensation - Leaman** *(07-08 G & O Component V)*

•Based on Placer County salary rankings and discussion with individuals included on the certificated management salary schedule, the following is being recommended to the Board as salary and benefit adjustments for the 2007-08 school year.

Scott presented the 2007-08 Certificated Management recommendation, along with honoring two year contracts. Motion by Mr. Haley, seconded by Mrs. Stevenson, and passed by unanimous vote.

7.9 (D/A) **2007-08 Assistant Superintendent Compensation – Leaman** *(07-08 G & O Component V)*

•Based on Placer County salary rankings, the following is being recommended to the Board as salary and benefit adjustments for the 2007-08 school year on the assistant superintendent salary schedule.

Scott presented 2007-08 Assistant Superintendent information compared to Placer County groups. Motion by Mr. Long, seconded by Mr. McLeod, and passed by unanimous vote.

7.10 (I/D/A) **CITY HALL/SCHOOL DISTRICT JOINT USE AGREEMENT Leaman** *(07-08 G & O Component V)*

•The Lincoln City council has approved changes to the current city hall/district office joint use agreement which clarify the relationship of the parties at the end of the 55 year lease. The changes include conveying 25% interest in the building at the end of the lease. Both the original and new draft agreement are attached with additions underlined. Any minor typographical errors will be corrected at final signing.

Scott presented the joint use agreement for approval. This agreement was approved by the City last week. Western Placer is in a unique position with this contract, we will be silent owners up to 55 years. The reason for 55 years is the city is bonded and has to stay owners during that period of time. Motion by Mr. Long, seconded by Mr. Haley, and passed to approve joint use agreement between the City Hall and Western Placer Unified school District.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but

are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Audio Visual Media Board Policy – Next meeting
- Gladding Parkway Carlin C. Coppin

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report
Mrs. Stevenson thanked Mr. Butler and his staff for the site presentation, and wished everyone a Happy New Year.
Mr. McLeod shared this is going to be a busy year.
Mr. Long shared it will be a long year to come.
Mrs. Carras had no report.

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - February 5, 2008, Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 9:35 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary
Superintendent

Adopted: February 5, 2008

Ayes: Stevenson, McLeod, Long, Haley, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1