Western Placer Unified School District
Regular Meeting of the Board of Trustees
December 21, 2010, 7:00 P.M.
CITY HALL/DISTRICT OFFICE – FIRST FLOOR
600 Sixth Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. START

1. CALL TO ORDER – City Hall/District Office – First Floor

MEMBERS PRESENT:
Paul Carras
Brian Haley
Paul Long
Kris Wyatt
Damian Armitage

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Ryan Davis, Director of Personnel Services
Joyce Lopes, Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities & Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

6:35 P.M.

2. CLOSED SESSION – City Hall/District Office – Fourth Floor

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services

2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – City Hall/District Office – First Floor

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services

No action taken

3.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken

4. CONSENT AGENDA

4.1 Certificated Personnel Report
4.2 Approve California Environmental Quality Act Certification for the Glen Edwards Middle School Fire Repair and Rebuild.
4.3 Approve Legal Services Contract between The Wright Law Office and Western Placer Unified School District.
4.4 Approve Legal Services Contract between Law Office of David W. Girard and Western Placer Unified School District for the 2009-10 School Year.
4.5 Approve Legal Services Contract between Law Office of David W. Girard and Western Placer Unified School District for the 2010-11 School Year.

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Haley, Armitage, Long, Wyatt, Carras

5. COMMUNICATION FROM THE PUBLIC

No communication from the public.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente was not present
6.2 Western Placer Teacher's Association – Mike Agrippino had no report
6.3 Western Placer Classified Employee Association – Mike Kimbrough was not present
6.4 Superintendent - Scott Leaman
- Presented a letter from the Governor regarding lawsuit that was filed regarding students being charged illegal fees. Mr. Leaman will meet with administration to discuss student fees.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Discussion/ Action **APPROVAL OF CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES BETWEEN RAINFORTH GRAU ARCHITECTS AND THE WESTERN PLACER UNIFIED – Allen**

(10-11 G & O Component I, IV, V)

• On October 10, 2010 a fire erupted at Glen Edwards Middle School during which severe damage was done to over 50% of Wing B. We have worked with Travelers Insurance and have agreed upon an amount 'not to exceed' for architectural/engineering services for plan preparation and submittal to the Division of State Architect (DSA) through contract close-out. Rainforth Grau

Architects is in the district's pool of competitively selected architects and is also the firm that completed the GEMS Master Plan.

Cathy Allen reviewed the contract being presented for rebuild of the fire damages to Glen Edwards. Motion by Mr. Armitage, seconded by Mr. Long and passed by a 5-0 vote to approve contract with Rainforth Grau Architects.

7.2 Action **FIRST INTERIM REPORT – Lopes** *(10-11 G & O Component I, II, III, IV, V)*

• The District Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certifications shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127).

In certifying the 2010/11 First Interim report as positive, the Board confirms its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

The district will need to implement $9.5 million in ongoing budget reductions over the next three fiscal years, or identify other available ongoing revenues, to retain a positive certification. Staff will convene a district budget committee in January to begin the process of identifying potential areas for reduction.

Joyce Lopes presented the 2010-11 First Interim and reviewed the Following:

- State Economic Conditions
- K-12 Proposition 98 Spending Per ADA (Inflation Adjusted)
- Staff-to-Student Ratios
- 2008-09 K-12 Student Expenditures

STATE Budget – October 4, 2010

- Eliminated the 0.39% COLA with a 17.963% deficit
- Legislature removed 3.85% reduction
- Enrollment is higher than anticipated at 1% vs. budgeted 0.5%
- Federal Jobs Funding of $1.2 million (one-time funds)

Since Then:

- State has a $6 0 8 billion budget "gap"
- WPUSD estimated mid-year cuts = 3.85% reduction
- Updated property tax decline from 3% to 8.8%

Budget Assumptions – Revenue
Budget Assumptions – Expenditures
Major Revenue Changes to Fund Balance since adopted Budget
Major Expenditure Changes to Fund Balance since Adopted Budget
Adopted Budget vs. First Interim
Multiple Year Projections
Components of Fund Balance
Cash Flow
Budget Reductions

- Need to achieve balanced budget by 2013-14
- Reconvene Budget Committee January 2011

- Target $3 million in reductions for 11-12 and backfill $1.2 million Federal Jobs Funds
- Target additional $3.5 million for 12-13
- Target remainder ($2.75 million) for 13-14
- Keep an eye on State budget and economic conditions

Timeline – January to May 2011

- January 6 - First Committee Meeting
- February – Recommendations submitted, rubric applied and costs determined
- March – Committee vote
- April – Community Presentations
  Initial Budget Reduction proposal presented to Board of Trustees
- May – Final budget reduction proposal to Board of Trustees
  Final Budget assumptions to Board

After some discussion there was a motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve the First Interim Report.

8. BOARD OF TRUSTEES

8.1 **New Board Workshop** – Thomas DeLapp, Communication Resources
Mr. Tom DeLapp will present training on Communications and School Board Protocol. The training will begin immediately after the board meeting.

8.2 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South

8.3 BOARD MEMBER REPORTS/COMMENTS

Mr. Long had no report

Mrs. Wyatt shared she had attended performances at both Creekside Oaks and Carlin C. Coppin. She also gave an update on Mr. DeLoach, who was involved in Hwy. 65 accident which was Friday, December 17th. He is both a Husband and Father of two of our employees.

Mr. Carras commended Mr. Leaman and Mrs. Boyle on getting information out so promptly regarding the article on the dropout rate.

Mr. Haley had no report

Mr. Armitage had no report

9. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - January 4, 2011 7:00 P.M., Regular Board of Trustees Meeting – Lincoln High School, Performing Arts Theater
  - January 18, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – Glen Edwards Middle School – Multi-Purpose Room

10. ADJOURNMENT

There being no further business the meeting was adjourned at 7:53 p.m.

The workshop began at 7:54 p.m. Mr. DeLapp presented a power point on Communicating Leadership, which included meeting protocols, norms of conduct and Communication techniques for Superintendents and School Boards. The workshop ended at 8:57 p.m.

Paul Carras, Board President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: January 4, 2011

Ayes: Armitage, Long, Wyatt, Haley, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1