Western Placer Unified School District

Annual Organizational Meeting of the Board of Trustees

December 7, 2010, 7:00 P.M.

LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER

790 J Street, Lincoln, CA 95648

MINUTES

2010-2011 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:25 P.M. START

1. CALL TO ORDER – Lincoln High School Performing Arts Theater

MEMBERS PRESENT:
Paul Carras
Brian Haley
Paul Long

MEMBERS ABSENT:
Terry Gage, Member
Ana Stevenson, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Ryan Davis, Director of Personnel Services
Joyce Lopes, Assistant Superintendent of Business
Cathy Allen, Assistant Superintendent of Facilities & Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger
Damian Armitage, New Board Member
Kris Wyatt, New Board Member

6:30 P.M.

2. CLOSED SESSION – Lincoln High School - Office Conference Room

2.1 PERSONNEL
Public Employee Discipline/Dismissal/Release - CL 10/11.2

2.2 CONFERENCE WITH LABOR NEGOTIATOR
Update on Certificated & Classified Negotiations

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 PERSONNEL
Public Employee Discipline/Dismissal/Release - CL 10/11.2

Motion by Mr. Long to approve the separation and release agreement for one classified employee CL 10/11.2, seconded by Mr. Haley, and passed by 3-0 roll call vote. Roll Call: Haley, Long, Carras

3.2 CONFERENCE WITH LABOR NEGOTIATOR
Update on Certificated & Classified Negotiations

No report at this time.

4. OATH OF OFFICE
The Superintendent will administer the Oath of Office to Kris Wyatt and Damian Armitage, as elected members and Brian Haley as an uncontested candidate of the Board of Trustees to serve until the end of their terms.

Mr. Leaman administered the oath of office to three Board Members, Brian Haley, Kris Wyatt, and Damian Armitage. After administering the oath of office, Board Members Kris Wyatt, and Damian Armitage took their seats at the Board of Trustees table.

5. REORGANIZATION OF THE BOARD OF TRUSTEES
As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

5.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

Mr. Leaman took over the meeting at this time for the election process. Motion by Mr. Long to nominate Paul Carras again for President, seconded by Mr. Haley and passed by a 5-0 vote.

Motion by Mr. Haley to nominate Paul Long for Vice President, seconded by Mr. Armitage, and passed by a 5-0 vote.

Motion by Mr. Long to nominate Kris Wyatt for Clerk, seconded by Mr. Haley, and passed by 5-0 vote.

5.2 Appoint A Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 vote to have Scott Leaman as Secretary of Board.

5.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to accept the list of authorized signers.

5.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve the board calendar of meetings.

5.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

Foundation Education – Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 vote that Paul Long and Brian Haley serve on the Education Foundation Committee.

Farm Foundation – Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 vote to nomination Kris Wyatt to serve on the Farm Foundation Committee.

Farm Foundation - Mr. Long requested to continue serving on the Farm Foundation, seconded by Mr. Armitage and passed by a 5-0 vote that Paul Long continue serving on the Farm Foundation Committee.

Wellness Committee - Kris Wyatt volunteered to be on the Wellness Committee, seconded by Mr. Long, and passed by a 5-0 vote.

Board Policy Committee – Damian Armitage volunteered to serve on the Policy Committee seconded by Mr. Long.

6. CONSENT AGENDA

6.1 Approval of Meeting Minutes for:
- November 2, 2010, & November 16, 2010 Regular Board of Trustee Meeting

6.2 Approval of Warrants.
6.3 Approve Certificated Personnel Report.
6.4 State Preschool Contracts for 2010-2011 with Placer Community Action Council KidZKount.
6.5 Approve Notice of Completion for Lincoln High School Relocatable Classrooms and Campus Modernization Increment 2 of 2.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Long, Wyatt, Armitage, Haley, Carras

7. COMMUNICATION FROM THE PUBLIC

Regina Hinnenkamp thanked the board of trustees for the opportunity to speak in regards to Kindergarten aides positions, expressing how fortunate the students have been

this year for having the support and care of a one hour instructional aide. This has had a tremendous effect on our students. The aides are very special people. She shared the appreciation of her own aide Mrs. Tofft, and how much work she does in one short hour. She enters the classroom ready to prepare for the daily assignment; she assists the students with writing and math; she gives special attention to Special Education students, and English Language Learner students. She expressed how lucky her students are to have Mrs. Tofft, and expressed how instrumental the aides are to the education of our students.

Jill Loya reported the following library report:

- November 12th through the 15th I attended the 1st combined CLA/CSLA Navigating the New: Charting the Future Together – which is the California Library Association and the California School Library Association.
- Friday, November 12th attended the "2011 Summer Reading Workshop" at the Sacramento Convention Center, which is also the site of this year's CLA/CSLA 2010.
- The month of November/December is a busy time for Field Trips at the Twelve Bridges Library – I will be hosting over 6 Western Placer classes. This time of year is wonderful for field trips giving teachers a much needed break and students the opportunity to see the resources available at the library so that they can visit the library during their winter break.
- Tomorrow night we are having our annual Christmas Family Story Time from 6 – 7 p.m. – or pajama story time- John and Carol Noon will be reading the Grinch, giving out special treats and children will have time to make an ornament to take home.
- The 12 Bridges & Carnegie Libraries will be closed to the public December 27th – January 2nd, 2011. The City of Lincoln will be closing all of their facilities. This week gives the staff time to catch up on projects, clean and plan for 2011 or take a week of vacation.
- Many students from LHS are volunteering at the homework center.

Cassandra Walker, LHS Ag. Science Teacher had her FFA Student Officers give an FFA update. Trevor Peterson, President; Tyler Newberry, Treasurer; Shannon Dudley, Sentinel; Candis Dudley, Historian; Emily Borsh, Student Advisor. They passed out a work program for the Lincoln FFA Chapter. The student's shared FFA activities and events planned for the 2010-2011 school year. They reviewed goals and objectives for Recreation; Supervised Agricultural Experience Program; Leadership; Community Service; and Public Relations.

8. REPORTS & COMMUNICATION

8.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente was absent

8.2 Western Placer Teacher's Association – Mike Agrippino will report on item 9.3

8.3 Western Placer Classified Employee Association – Mike Kimbrough welcomed the new board members.

8.4 Superintendent - Scott Leaman reported the following:

- City office will be closed
- The December 21st board meeting will be at City Hall/District Office, and Tom Delapp will be presenting a workshop for the new board members.
- There will be a meeting on January 4, 2011

- Working on Mariner Ranch, information will be brought on January 4th.
- Participating in the Linking Education grant through the Ervine Foundation.
- Will be attending the City Council Meeting next week.
- The MOU on the Twelve Bridges Library pays 15% on the library.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(10-11 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0520.3 Title I Program Improvement Districts
- AR 4112.23 Special Education Staff
- BP 5131 Conduct
- BP 5141.6 School Health Services
- AR/Exhibit 5144.1 Suspension and Expulsion/Due Process
- BP/AR 5145.12 Search and Seizure
- AR 6162.51 Standardized Testing and Reporting Program
- AR 6162.52 High School Exit Examination

Mr. Armitage requested AR 0520.3 be tabled. Motion by Mr. Haley, seconded by Mr. Long and passed 5-0 vote to adopted new and revised policies with the exception of AR 0520.3.

9.2 Discussion/ Action **SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH SUNCAL LINCOLN CROSSING LLC REGARDING RESERVATION OF PROBABLE SCHOOL SITE(S) WITHIN THE LINCOLN CROSSING PLAN AREA – Allen** *(10-11 G & O Component I, II, III, IV, V)*

•Pursuant to direction from the Board of Trustees given to staff on November 16, 2010 regarding renegotiating the Second Amendment to Memorandum of Understanding (MOU) between LB/L-SunCal Lincoln Crossing LLC and the WPUSD, staff met with the Developer and was able to secure additional extension options and a reduction in the reservation amount as was requested by the Board. The property owner has agreed to extend the timeline for purchase of the southern elementary school site ultimately until 2016 (upon annual requests for extensions by WPUSD) and has agreed to lower the annual reservation payment from $75,000 to $25,000; half of which will be applied to the purchase price of the property if the District is able to exercise its option during any or all renewal periods. The other half will be used by the Developer to maintain the site as required by various public agencies. Legal counsel has been consulted and opines that the agreement does not raise any concerns so long as it meets the District's expectations and needs.

Cathy Allen discussed the renegotiating on the MOU for the probable school site. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 vote to approve the second amendment to Memorandum of Understanding.

9.3 Information/Discussion/Action **BUDGET REDUCTIONS - Lopes** *(10-11 G & O Component III, IV, V)*

•The district is currently deficit spending and faced with budget reductions. The Board of Trustees has given direction to staff to achieve a balanced budget. The Board of Trustees needs to give the budget committee a target amount of reductions for 2011-12, 2012-13, and future years if necessary. In preparation, the Board has reviewed budget assumptions, enrollment data, revenue assumptions and the multi-year projections at the prior two months board meetings.

Joyce Lopes reported the following assumptions:

- 8% decline in property taxes which is 5% more than anticipated
- 2010-11 mid year cuts of 3.85%, predicted by FCMAT , School Services and SI&A
- Zero COLA for 11-12 per school services

She reviewed current changes and discussed recommendations.

Mike Agrippino reported after reviewing the budget information and listening to the presentation, the Teachers Association strongly urges the Board to adopt the 2013-14 balanced budget. He expressed how hard it is to believe we're going through this process again, and knows how disappointing this is to everyone. He expressed the board's awareness of the potential consciences in the budget cuts, he encouraged the board to be aware that behind numbers, figures and dollar signs, there are people. There are lives that will be significantly affected, our ability to carry on mission for our student's education, programs that have been developed, and people's lives are just a few of the items that will be at stake next year. The hope is that the board looks at the decision tonight as a living, breathing document that can be changed as the information becomes available. The hope is that that the final decisions be made thoughtfully and carefully and not with any political motivation or agendas. This task is just too important to be done any other way than with an open mind and open heart.

Mr. Haley agrees with Joyce

Mr. Long as being a board member, funding for public education and our personal lives feel we need to even this out. We will have to move further down the road, and hope.

Mrs. Wyatt shared she was just taking it all in

Mr. Armitage agreed with Mr. Long, there will be some belt tightening. He has concerns with budget cuts down the road.

Mr. Carras shared the state has an interesting way, and this will not be easy, we have been very fortunate but will not be escaping cuts.

The recommendation from Joyce Lopes and Mr. Leaman is to have the budget committee identify 3 millions in potential cuts, with the ideas of roll it back to 1.8 million.

Motion Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to have a balance budget 2013-14, and direct the budget committee to identify 3 million in cuts for this fiscal school year, with an amount to be

determined for cuts to be established at a later time when we have additional information.

9.4 Action **DISTRICT VOTING REPRESENTATIVE - Leaman** *(10-11 G & O Component III, IV, V)*

•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

Mr. Leaman reported, PCOE is requesting a district voting representative, Motion by Mr. Long, seconded by Mr. Haley, and passed be 5-0 vote that Mr. Carras be on the PCOE voting committee.

9.5 Discussion **BUDGET COMMITTEE PARAMETERS - Leaman** *(10-11 G & O Component III, IV, V)*

•The board has engaged in ongoing discussions concerning budget reductions since the beginning of the school year. Included in these discussions was the formation of a budget reduction committee. The process described in the attached document is similar to what the district has used in the past two reduction cycles. This committee would be formed under the leadership of the district office.

Mr. Leaman reviewed the parameters of the committee that will be put together. He discussed the process that was used for the last budget committee, and what will be put in place for the next budget committee. Action will need to take place during the first meeting in May.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School – would like update on were we are, in January.

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long thanked Cassandra Walker for having her students present on FFA, and welcomed both new Board Members. He also commented on the article in the Sacramento Bee Metro Section, that showed voting statistics.
Mr. Haley welcomed the two new Board Members, and expressed that the board has always tried to do the right thing.
Mrs. Wyatt expressed what an honor to serve on the school board, close friend brought over an article from December 12, 1944, which listed all the LHS Lincoln men who served in the arm services. She thanked the board for the well wishes.
Mr. Armitage recognized the students that we listed in the paper for the honor roll.

Mr. Carras welcomed the new Board Members, and thanked Mr. Leaman and Mr. Lyche for presenting before the PCOE Board.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- December 21, 2010 7:00 P.M., Board of Trustee Meeting/Workshop, District Office

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:35 p.m.

Paul Carras, Board President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: January 4, 2011

Ayes: Armitage, Long, Wyatt, Haley, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1