Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 6, 2010, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA

MINUTES

2009-2010 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:25 P.M. START

1. CALL TO ORDER – Lincoln High School Performing Arts Theater

Members Present
Paul Carras, President
Brian Haley, Vice President
Ana Stevenson, Clerk
Terry Gage, Member
Paul Long, Member

Others Present
Mary Boyle, Assistant Superintendent of Educational Servicers
Bob Noyes, Assistant Superintendent of Personnel Services
Joyce Lopes, Assistant Superintendent of Business Services
Cathy Allen, Assistant Superintendent of Facilities and Maintenance Services
Rosemary Knutson, Secretary to the Superintendent
Jerusha Loya, Student Body Representative

5:30 P.M.

2. CLOSED SESSION – Lincoln High School - Office Conference Room

2.1 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 10/11-12
b. Interdistrict Request Appeal 10/11-13
c. Interdistrict Request Appeal 10/11-14
d. Interdistrict Request Appeal 10/11-15
e. Interdistrict Request Appeal 10/11-16
f. Interdistrict Request Appeal 10/11-17
g. Interdistrict Request Appeal 10/11-18
h. Interdistrict Request Appeal 10/11-19

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School Performing Arts Theater

3.1 STUDENTS
INTERDISTRICT TRANSFER APPEAL

a. Interdistrict Request Appeal 10/11-12

Motion by Mr. Long, seconded by Mrs. Gage, and passed by a 5-0 vote to deny the transfer appeal for student 10/11-12.

b. Interdistrict Request Appeal 10/11-13

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to deny the transfer appeal for student 101/11-13.

c. Interdistrict Request Appeal 10/11-14

Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 4-1 vote to approve transfer appeal for student 10/11-14. No vote by Mrs. Gage.

d. Interdistrict Request Appeal 10/11-15

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by a 3-2 vote to approve transfer appeal for student 10/11-15. No votes by Mrs. Gage, and Mr. Long.

e. Interdistrict Request Appeal 10/11-16

Motion by Mrs. Stevenson, seconded by Mr. Haley to approve transfer, the motion died on 2-2 vote for the transfer appeal for student 10/11-16. Abstention by Mr. Carras.

f. Interdistrict Request Appeal 10/11-17

Motion by Mrs. Gage, seconded by Mr. Haley, and passed by a 5-0 vote to deny transfer appeal for student 10/11-17.

g. Interdistrict Request Appeal 10/11-18

Motion by Mr. Long, seconded by Mrs. Gage, and passed by a 5-0 vote to deny transfer appeal for student 10/11-18.

h. Interdistrict Request Appeal 10/11-19

Motion by Mrs. Stevenson, seconded by Mr. Haley, and passed by 3-2 vote to approve transfer appeal for student 10/11-19. No votes by Mrs. Gage and Mr. Long.

4. SPECIAL ORDER OF BUSINESS

Budget Process and Philosophy

Joyce Lopes presented a power point presentation on balancing the budget, and Budget Philosophy:

- State budget cuts to k-12 have been unprecedented
- We will need to take a balanced approach to cutting budget
- Balance cuts over several years and use reserves to mitigate the deficit
- In what year should we aim for a balanced budget?

After reviewing four different scenarios presented, there was more budget philosophy:

- Pushing cuts out to future years spends down more of the reserves
- It is important for us to determine, as a District, the timeline for a balanced budget
- The only constant is change – we will have changes to our projections each year
- A specific timeline allows us to modify our strategy to achieve the desired result

The following recommendations were presented to the board for setting a goal to obtain a balanced budget by 2012-13:

- Expect additional cuts in the next two or three years
- Make choices that achieve goal-oriented results
- Find solutions that keep the District moving forward
- Don't let any one stakeholder group overly influence the final decisions
- Superintendent makes recommendation to the Board
- Board must make the final decisions

The purpose for tonight's discussion is the following:

- When should we have a balanced budget?
  >2011-12, 2012-13, 2013-14? Other?
- Community presentations
  >Who, what, when, where, and how?
- Budget reduction philosophy for 10-11
  >Keep the cuts away from educational programs
  >Maintain permanent, full-time positions

Joyce Lopes recommended the board consider setting a goal to obtain a balanced budget by 2012-13, she felt that would make sense and would be achievable. Although the district will need to consider additional cuts in the next two or three years, which would mean dipping into reserves and making choices that achieve our goal oriented results and find solutions that keep the district moving forward. In doing that we don't want any one stockholder group to overly influence our

discussions. The superintendent will make recommendations to the board in April, and again will bring more information back in May, but as the board you will make the final decision. It is very important to have your input in planning the multi-year projections. Joyce reviewed the budget timelines, with the budget committee meeting and their thoroughly thoughtful work to identify places to make cuts in the budget. The committee has voted, and management is reviewing the list, as well as the superintendent working with the union groups to review negotiable items on the list in the month of April. The initial budget proposal will be brought before the board on April 20th. Joyce also mentioned doing community presentations between April 21st and May 5th to get some community perspective after hearing from the board on budget reduction proposals, and bring final budget proposals before the board on May 4th. There is a possibility of meeting with the budget committee again on May 11th or 15th depending of the feedback from the community and the board, which will then bring back final assumptions May18th and then the final budget will get approved sometime in June. Much of this will depend on the May revise. She reported things to remember for the road ahead:

- Setup a target to achieve a balanced budget
- Use reserves to make thoughtful choices
- Budget Committee – thorough process, thoughtful input, deserves serious consideration
- Get feedback from the community
- Keep the long-term goals in mind… balance the needs of current students with the needs of future students.

She asked to talk about when we should have a balanced budget?

- 2011-12
- 2012-13
- 2013-14
- Some other date

There was some discussion regarding the budget and budget deficit. The discussion was opened up to the board for discussion and comments:
Mr. Leaman expressed the reason for this discussion is due to the management team and the business office has talked with stockholders about the following concerns:

- How much is going to be cut every year
- How much is going to be put into reserves
- Some feel there shouldn't be any discussion until the 3% is reached then talk about cuts
- Keep as much money as we can because only more cuts are coming

Mr. Leaman reviewed the following bullets:
Discussion for tonight's meeting:
He reported due to the issue we're in, if we could peg a date questioning if we could have a balanced budget, why is that date important? This would be the date

that you really feel that the following year we're not going to have any reserves, so when do we want to balance that income and expenditures knowing that everything else behind that drives it. Scott shared an example; we peg the date 2013-14. We can back into how much reserves are being used, what would our reserves be? He then used different examples for the reason to set a date. Based on the current situation with the 1.2 million being taken away, we felt we should recommend some more cuts next year that was a discussion that was had and brought before the board. However if we knew what the balanced date was, then those discussion would almost automatically flow. There would be some discussion about maybe pushing out our balance budget date if there are different assumptions or when the state comes down with other cuts. The district is in a position where in the next couple of years we could cut nothing, all of our reserves would be gone, but that is something we could do. If that would be the recommendation of the board, then next year we would need a balanced budget and we would probably need to cut 8 million dollars, or we would have a qualified budget. Scott feels the district needs to be honest and forthright in a sense that we do want a balanced approach, and because we want to hoard the reserves but again not wanting there to be surprises in two years that all reserves are gone with no more money left and 8 million dollars needing to be cut, and the Ed code 47663 has been changed and we're not getting anymore money. This would be devastating. He asked the board to engage in a discussion. There needs to be a goal, instead of trying to figure out every year how much needs to be cut or how much reserves will be used, feels a date needs to be set, it could be any one of those already purposed. Then scenarios will be brought before the board using that date that would show what our future will look like. If something were to get cut, it would be very easy to show, and at that time decide to push the date out or cut more reserves if there are more cuts.

When should we have a balance budget?

After some discussion surrounding the scenarios presented Mr. Carras requested the board provide some direction to staff and administration about a target date knowing full well that things could change.

Mr. Haley felt by 2012-13 we should hopefully see some kind of improvement from the state and feel we need to reduce our deficit spending at most for two more years. He feels this is a better way instead of making drastic cuts right away.

Mrs. Stevenson feels that since we have a conservative approach and wanting to maintain reserves, agrees with the 2012-13 year is probably good to shoot for. She would like to see more consistent cuts rather than taking it all right now and depleting all the reserves. We never know what could happen, so would like to see it more consistent over the next four years.

Mr. Carras asked if the 2012-13 was the consensus of the board.

Mr. Long indicated that 2012-13 was okay with him.

Mrs. Gage agreed to concur with Mrs. Stevenson in regards to the more balanced approach to the cuts, because adjustments can be made if the economy improves

sooner than anticipated, which has caused her to lean more towards the 2013-14 date, due to not having a lot of confidence in the economy turning around anytime soon.

Mr. Leaman indicated bringing back both options and discuss in detail, this is the reason they were presented this way. The challenge for the board is along with trying to be empathetic to people who have their philosophy. We're doing this because we need to balance the budget by, whatever date that is, that's why we're doing this. With that type of thinking it will drive a lot of other decisions.

Joyce Lopes shared many surrounding districts don't have the advantage we have with reserves, so their having to make some real tough choices, like increasing class size, reducing number of instructional days, closing schools and programs.

Community Presentations:
Mr. Carras recommended community presentation, we're sort of out of the mainstream right now since we not closing schools or laying off staff, etc., he feels at some point and time as we begin these budget cuts we should have community forums, we need to invite the community and listen to what some of the issue that were facing both in the immediate year and the next two years. It was the consensus of the board to schedule community budget meetings

Mr. Leaman shared the importance to get out into the community and describe what the district is looking at both a multi year and single year look. So they don't think us entirely immune to the economic environment that we're in. The board requested to be a part of the community forums.

Administration recommends the following:

- Keep cuts away from educational programs.
- Maintain permanent, full-time positions.

Budget Reduction Philosophy for 10-11:
As we've gone through, it's obvious we need to have different philosophies as we move forward, we've had the budget committee finish their work. They have voted, we have rank ordered, and have sliced things every which way we can on a lot of ideas that have been put forward. Appreciate the budget committee commitment that they want to reconvene next year, in sort of a truncated format. They feel they've done a lot of work. They are very knowledgeable about the budgetary items being brought forward, so meeting again just to review things again, and look at other reductions that might need to happen. Looking at our time line we're currently under, and some of the ideas we have. The goal is 2.7 million dollars, and after reviewing the list, and trying not to impact any full-time personnel, and working with the flexibility of transfers or increase class sizes. There will be more bad news from the May revise, along with rumors of midyear cuts. We're fortunate in our district. We can start looking the list in November,

now that there is a list. Scott shared he did not know if we would make 2.7 this year due to parameters, don't know if we'll make 2.7 this year due to the multi year, and don't know if we really have to due to the multiple years ahead of us, because we can try and pick up some of that ground as we move forward.

Joyce shared bringing back a variety of scenarios around the 2012-13 timeline. Mrs. Stevenson shared keeping cuts out of the classroom and the educational program, but eventually feels there needs to be some shared sacrifice.
Mr. Leaman shared 82% of our budget is personnel, and this is the year we're trying to play with the other 18%, but eventually that is going to happen. There is only so much you can do without touching 82% of the pie, just wanted to get some feedback from the board. There are some pretty dramatic changes that will be taking place this year to hit the 2.7 figure, this will push off the cuts a little until next year, and next year will be a larger load to lift. But felt we could say we did try other things, we're trying a lot of those things now, and next year we can say we did try those things. Currently any teacher that retires, we will look at not filling those positions, except those with single subject at the high school.

Mr. Carras asked the board if they were okay with the budget reduction philosophy for 2010-11, keeping the cuts away from the programs and maintain permanent fulltime positions as best we can knowing full well the following year the board may have to renege on just about everything depending on what happens at the state level? Joyce Lopes will bring back scenarios for the board to review.

5. CONSENT AGENDA

5.1 Approval of Meeting Minutes for:
- March 2, and 16th, 2010 Regular Board of Trustee Meetings

5.2 Approval of Warrants.
5.3 Approve Classified Personnel Report.
5.4 Approve Student Discipline/Stipulated Expulsion for student #09-10 M.
5.5 Approve Temporary Athletic Team Coaches.
5.6 Approve Ratification of interpreter oral job description.
5.7 Approve Ratification of interpreter written job description.

Motion by Mrs. Stevenson, seconded by Mrs. Gage, and passed by a 5-0 vote to approve consent agenda as presented. Roll call vote: Mr. Haley, Mrs. Gage, Mr. Long, Mrs. Stevenson, Mr. Carras

6. COMMUNICATION FROM THE PUBLIC

Jill Loya reported the following:
- The Library has had great success in the homework center
- Received four schools for fieldtrip, and received thank yours from students.

- Creekside Oaks first graders will be visiting the library for the first time.
- Had some great community sponsorships for the library prize giveaways.
- Mother Goose on the loose programs has been maxed out during every session.
- Free CPR for teens
- Free computer class
- Program on health and nutrition
- Budget workshop for library and recreation will be held on April 20th.
- Shirley is heading on fundraisers to keep the Carnegie library open.

7. REPORTS & COMMUNICATION

7.1 **Lincoln High School, Student Advisory** – Jerusha Loya reported on:

- The Every 15 minutes program held at LHS
- New marquee is up
- Prom will be held this Saturday, April 10th.
- Academic rally will be held April 23rd.
- Seniors are picking up caps and gowns.

7.2 **Western Placer Teacher's Association** – Mike Agrippino had no report.

7.3 **Western Placer Classified Employee Association** – Mike Kimbrough was absent

7.4 **Superintendent** - Scott Leaman reported the following:

- Working on budget, will be pushing date out another week till June 22nd. This will give more time to put the budget together.
- Assessment season for our district
- Looking into scheduling a city budget presentation "State of Address" to WPUSD Board of Trustees
- CSEA team building exercises scheduled for Friday, April 9th.
- Four interdistrict appeals scheduled at PCOE on Thursday, will report back to the board.

Mr. Haley requested having a board presentation from Denise Arger, Substitute Clerk on how substitutes are handled in our district.

7.5 **Assistant Superintendent of Education Services** – Mary Boyle

- Reclassified Fluent English Proficient (RFEP) Celebration - Mary Boyle reported we have a high number English Learners and we have not done enough to celebrate the students who achieve the mastery of the English language. Lynn Kelso, Program Specialist has prepared a special celebration, and has invited families to attend at GEMS on April 22, from 6:00 -7:00 p.m. There have been 200 invites sent out, and Mary Boyle invited the Board of Trustees to attend the event.

- Title I Poverty Rates – Mary Boyle gave a brief update on poverty rates, and they have dropped. Title I funds are based on our poverty rates, and we expect them to fall next year. We currently have five schools that qualify for Title I monies.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Information **PROFESSIONAL LEARNING COMMUNITIES – Boyle** *(09-10 G & O Component I, II, III, IV)*

•Western Placer Unified School District has embarked on a journey to ensure that each and every student in our school district masters the critical learnings that will lead to a high school diploma and to post-secondary success. Over the past two years across the district, we have studied the work of a number of reknown educational researchers (R. Marzano, R. DuFour, B. DuFour, M. Schmoeker, M. Mattos) who have come to a common conclusion regarding what is necessary for schools to be effective and successful with their students, even when facing seemingly insurmountable odds. Over the past two years, WPUSD teachers, administrators, support staff, and Board members have attended conferences, workshops, trainings and book studies toward the goal of developing PLC's in our schools. An overview of the PLC philosophy and our district-wide work will be presented.

Mary Boyle shared power point presentation on (PLC) Professional Learning Communities, and shared an overview on how our district is supporting PLC and the goals of developing PLC in our schools.

8.2 Discussion/ Action **APPROVAL OF RESOLUTION 09/10.16 GRANTING A 720' EASEMENT ALONG FINNEY STREET BORDERING FOSKETT RANCH ELEMENTARY TO PACIFIC GAS & ELECTRIC – Allen** *(09-10 G & O Component I, III, IV, V)*

•Pacific Gas & Electric is seeking a 720'x10' utility easement along Finney Street boarding Foskett Ranch Elementary to serve and maintain the utilities installed in the area. The underground electric facilities were installed in 2007 at the City's request to serve the park and the easement was overlooked. The District's portion of the easement would normally have been processed during the plan approval of Foskett Ranch. PG&E is requesting the easement in order to tie the facilities into the overall PG&E system and perfect the rights of way. These facilities would serve the District in the future if expansion were to occur.

Cathy Allen reported on why PG & E requested the resolution 09/10.16. and the purpose of the easement. Motion by Mr. Long, Mrs. Stevenson Roll Call Vote: Mrs. Gage, Mrs. Long, Mrs. Stevenson, Mr. Haley, Mr. Carras

8.3 Discussion **LHS FARM FOUNDATION/AG ADVISORY COMMITTEE – Leaman** *(09-10 G & O Component I, III, IV, V)*

•The Lincoln High School Farm Foundation thanked the Board of Trustees for their ongoing support of the Lincoln High School Farm, agricultural programs and FFA. The committee is requesting the following steps to protect the school farm:

- Re-deeding the property with appropriate restrictions in place that preserve the school farm and allow for the future development of another high school on site if necessary.
- Ensuring that the school farm Endowment funds of $750,000 are appropriately protected so that the interest earned on the funds is used for the school farm and not diverted to other purposes. To that end, on March 10, 2010, the Farm Foundation members voted to support the School District in the development of a Non-revocable Trust for the Endowment Funds in the amount of $750,000.
- After Mr. Fowler retires, hiring a replacement teacher that has dual teaching credentials in Agriculture and Science to teach Ag Biology, and work with the FFA program, is critical to the long-term sustainability of the agricultural programs and support of the school farm.

Mr. Leaman reported on the letter received regarding the farm foundations concerns. There was some discussion regarding funds of $750,000. This was information item only, no action was taken.

8.4 Action **SUPPLIMENTAL INSTRUCTIONAL MATERIALS APPROVAL REQUEST – Boyle** *(09-10 G & O Component I, II, III, IV)*

•Board Policy 6161.11 requires teachers to adhere to stated requirements regarding the use of supplementary instructional materials in their classroom. Specific Board of Trustees approval is required for showing of any film/video that is rated "R". Jeff Duer, history teacher at Lincoln High School, is requesting Board of Trustees approval for the showing of the first 30 minutes of "Saving Private Ryan", which is rated "R". He is also requesting approval for the showing of "Band of Brothers" an unrated made-for-TV series. His request is supported by his reviewing of the material he intends to show and by his letter of request, stating relevant curricular objectives for his 10th grade World History World War II unit. He includes parental permission as part of the process of students viewing the films; students without parental permission will not be allowed to view the videos and alternative assignments will be offered, per Board policy.

Mary Boyle introduced Mr. Duer, High School History teacher. He expressed reasons why he is requesting the portion of Private Ryan and a segment of Band of Brothers movies be shown in his classroom. Motion by Mr. Long, seconded by Mrs. Stevenson, and passed by a 5-0 vote to allow the movies to be viewed with a permission slip from parents.

BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Gladding Parkway Carlin C. Coppin

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley reported on an article in the Sacramento Bee regarding "Race to the Top".

Mrs. Gage reported on Farm Opening is April 14th, and talked about the new Marquee.

Mr. Long shared the Marque looks great, and Mary's presentation on PLC was great, and commented on the brochure from Green community.

Mrs. Stevenson commented on the "Teachers Who Make a Difference".

10. ESTABLISHMENT OF NEXT MEETING(S)

- The President will establish the following meeting(s):
  - April 20, 2010 7:00 P.M., Creekside Oaks Elementary School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:00 p.m.

Paul Carras, Board President

Ana Stevenson, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: May 4, 2010
Ayes: Haley, Gage, Long, Stevenson, Carras
Noes:
Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1