

Western Placer Unified School District
Annual Organizational Meeting of the Board of Trustees
December 13, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – Library
790 J Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Paul Carras, President
Kris Wyatt, Clerk
Brian Haley, Member
Damian Armitage, Member
Paul Long, Vice President

OTHERS PRESENT:

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business Services
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Isabella Franco, LHS Student Representative
Stephanie Dumm, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School Library

6:35 P.M.

2. **CLOSED SESSION** – Lincoln High School – Main Office
 - 2.1 **PERSONNEL**
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release
 - 2.2 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services
 - 2.3 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Superintendent

7:00 P.M.

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Library
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release**

No action taken

3.2 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy
Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

No action taken

3.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent

Mr. Carras reviewed the superintendent evaluation process, and asked the board for their comments:

Mr. Long stated it's been a wonderful year

Mr. Haley expressed he liked the way Scott maintained focus during this time, and how he continues to keep the trust of employees.

Mr. Armitage expressed his appreciation for the help and guidance provided, as well as keeping the board informed.

Mrs. Wyatt ditto what Damian said, and shared she likes the open door policy.

Mr. Carras shared his observance of Scott over the past year, and the improvements that have been made, along with the relationships during these budget times.

Mr. Carras was pleased to announce Scott's over all score was 4.83.

Mr. Leaman asked to share some remarks. He thanked everyone involved for making this a wonderful place to work.

4. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

4.1 Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

Motion by Mr. Long, seconded by Mr. Haley and passed by a 5-0 vote to nominate Damian Armitage for President.

Motion by Mr. Armitage, seconded by Mr. Long passed by a 5-0 vote to nominate Kris Wyatt for Vice President.

Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 vote to nominate Brian Haley for Clerk.

4.2 Appoint a Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Mr. Leaman was appointed as Secretary of the Board, as per the Board of Trustees request.

4.3 Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 vote to accept the list of authorized signers.

4.4 Develop a Schedule of Regular Meetings for the Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 vote to approve the board calendar of meetings.

4.5 Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

The Board of Trustees assigned themselves to the following committees.

- Education Foundation – Paul Long, Brian Haley
- Farm Foundation – Paul Long, Kris Wyatt
- Wellness Committee – Kris Wyatt
- Board Policy – Damian Armitage
- School Committee – Paul Carras, Damian Armitage

5. CONSENT AGENDA

5.1 Approval of Meeting Minutes for:

- November 1, & 15, 2011 Regular Board of Trustee Meeting

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- 5.2 Approval of Warrants
- 5.3 Classified Personnel Report
- 5.4 Certificated Personnel Report
- 5.5 Approve Re-entry of Discipline/Expulsion for Students #10-11 L, 10-11 N, & 11-12 H.
- 5.6 Approve revisions to Placer County SELPA Local Plan.
- 5.7 Approve Williams Uniform Quarterly Complaint Report.

Ryan Davis requested 5.3 be pulled from the consent agenda, and a revised copy was presented to the board for approval. Motion by Mr. Long, seconded by Mr. Carras, and passed by a 5-0 roll call vote to approve the consent agenda, with the revision to 5.3. Roll call vote: Long Haley, Wyatt, Carras, Armitage

6A. COMMUNICATION FROM THE PUBLIC

LHS FFA students requested to give an update on the FFA Program.

- Clayton Tyler, talked about the recent activities that FFA has been doing
- Tyler Newberry reported they helped at the local farm bureau dinner, talked to community members, and hosted a blood drive on October 4th.
- Alex Aldridge reported School farm classes are going well, and there are a lot of hands on experience involved. Mr. Foxworthy has moved his history class out to the farm, biology class has learned to process market hogs. Mr. Hess has started writing a monthly newsletter.
- Trevor Peterson reported he attended a public speaking contest on October 4th, 2 LHS students received outstanding awards, the farm took 40 students, 30 people spoke, and 10 did writing prompt. Trevor attended the Annual FFA convention in Indianapolis. FFA students presented the each Board of Trustee with a Holiday picture card.

6. REPORTS & COMMUNICATION

- 6.1 Lincoln High School, Student Advisory – Isabella Franco reported the following:
 - 2nd trimester has started
 - LHS band performed in the Christmas parade
 - Had a motivational speaker on “Community of Care”, to help build respect amongst students.
 - LHS performed at the capital
 - Collected food for a Lions canned food drive
 - Boys and Girls basketball has started
 - Wrestling tournament this weekend
- 6.2 Western Placer Teacher’s Association – Mike Agrippino had no report
- 6.3 Western Placer Classified Employee Association – Mike Kimbrough – Mike corrected a statement Mr. Carras made regarding layoffs.
- 6.4 Superintendent - Scott Leaman
 - Spoke about his visits to classrooms
 - Budget committee ended their work regarding recommendations
 - District office will be closed the week after Christmas

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- Due to Budget cuts, the district office hours will change during the week of Christmas.

7. **◆ACTION ◆DISCUSSION ◆INFORMATION**7.1 Information **ATTENDANCE GOALS UPDATE - Boyle** (11-12 G & O Component I, II, III, V, IV)

- The District and school sites have set goals for improved attendance, both to support increased student learning and to increase ADA revenues. Using average baseline attendance percentages for the last three years by site and for the District as a whole, a goal to increase attendance by .5% set by each site and by the District. For Phoenix High School, which as a continuation high school has a different attendance reporting mechanism, credits completed are compared to credits available to be earned during each reporting period. Phoenix High School chose a 5% increase in credits earned as their goal. To date, all sites are meeting their attendance goals, as is the District. The District average three-year attendance baseline was 95%, with a goal of 95.59%; our attendance rate to date is 96.40%. Specific information relative to each site is attached.

Mary reported attendance is up this year, and reviewed site attendance data. She also shared the District Assistance Survey that will be going out.

7.2 Action **DISTRICT VOTING REPRESENTATIVE - Leaman** (10-11 G & O Component IV)

- Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

Mr. Carras agreed to be a voting representative on the Placer county Committee. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 vote to appoint Mr. Carras to the Placer County Committee as a voting representative.

7.3 Action **FIRST INTERIM REPORT - Lopes** (10-11 G & O Component III, IV, V)

- The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127).

In certifying the 2011-12 First Interim report as positive, the Board confirms its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

Joyce Lopes reported on the trigger reductions announced today:

- School transportation funding will be cut
- K-12 apportionments will only cut 79.6 million
- Reduces WPUSD RL cut from \$190 to \$13 per ADA
- Lose 720K basic Aid Charter Funds

Joyce reviewed the State economic conditions, and changes from the state adopted budget which includes:

- State has a \$3.7 billion budget shortfall
- Mid-year "trigger" cuts will be implemented

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- Enrollment is flat
- Updated property tax decline from 4% to 3.1%

She also reviewed the following:

- Budget Assumptions – Expenditures
- Major Revenue Changes to Fund Balance since adopted budget
- Major Expenditure Changes to Fund Balance since Adopted Budget
- State Budget vs. First Interim
- Multiple Year Projections
- Components of Fund Balance
- Cash Flow
- 2011-12 Budget Reductions
- Budget Committee Timeline
- Next Steps -
 - Continue to watch for activity from the state
 - Attend Governor’s Proposed Budget workshop in January
 - Trigger reductions will be finalized on February 1st.
 - Budget assumptions updated in March
 - Will likely reduce budget cuts for 2013-14 by \$700k
 - Budget reductions for 2012-13 targeted at \$5.7 million

After some discussion there was a motion by Mr. Haley, seconded by Mr. Long and passed by 5-0 vote to approve the 2011-12 First Interim.

7.4 Information **2011-12 BUDGET COMMITTEE UPDATE - Lopes** (10-11 G & O
Component I, II, III, IV, V)

• The district is currently deficit spending and faced with budget reductions. Board direction to staff over the past several years regarding the necessary budget reductions is to use a balanced approach. While it is clear that budget cuts have been and continue to be necessary in the coming years, taking a balanced approach to cuts is a strong interest of district constituents in an effort to maintain jobs and minimize program impact. Board directed staff to achieve a balanced budget by the 2013-14 budget year.

Joyce Lopes reported there were 450 budget recommendations submitted, and 250 were voted on. She reviewed the timeline and the voting process. Votes came in November and have been tallied. The initial budget reductions will come before the board in January. We will continue to watch the state. A revised budget will come before the board in January.

Mr. Leaman shared his appreciation to the budget committee who work diligently on the committee, and reported administration will meet with group representatives to discuss budget cuts.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School

- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long thanked Damian for taking the President position, and stepping up to the place, especially during budget cut times.

Mr. Haley shared he also appreciates Damian for taking the President's position.

Mrs. Wyatt spoke about the speaker that Lincoln High School had, she felt he brought good ideas to the students, now we need to carry on. We need to look at having the high school work with elementary schools. She thanked the Community Foundation for donating \$1,000.00 to help provide the speaker. Appreciated seeing the band at the parade, and helped serve hot dogs at Lincoln Crossing.

Mr. Armitage attending City Schools Committees, where funding was discussed, traffic conditions, and the library. He encouraged everyone to please watch out for the children at school sites. He also attended the County meeting, where Glen Vineyard was reelected to serve on the county committee.

Mr. Carras thanked the board and the Superintendent for the recognition award he received at the Placer County Board of Trustee Dinner. He also thanked the board for allowing him to serve as President for the past 4 years.

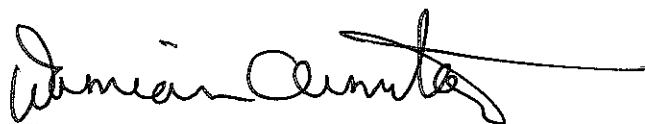
9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

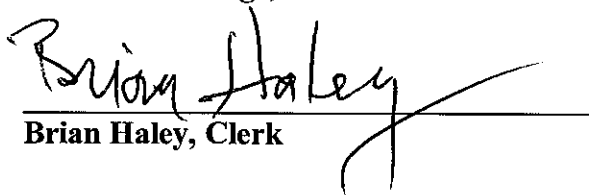
- January 10, 2012 7:00 P.M., Regular Meeting of the Board of Trustees, Lincoln High School, Performing Arts Theater
- January 24, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School, Performing Arts Theater

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:15



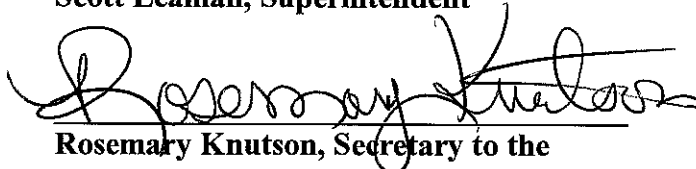
Damian Armitage, Board President



Brian Haley, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the
Superintendent

Adopted: January 10, 2012

Ayes: Haley, Wyatt, Armitage

Noes:

Absent: Long, Carras

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1