

Western Placer Unified School District
Regular Meeting of the Board of Trustees
September 6, 2011, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:

Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Damian Armitage, Member

MEMBERS ABSENT:

Paul Carras, President

OTHERS PRESENT:

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Curriculum
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

6:10 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:15 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
 - 2.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services
 - 2.2 **PERSONNEL**
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - 2.3 **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Interdistrict Request Appeal 11/12 - 33
 - b. Interdistrict Request Appeal 11/12 - 34

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7:00 P.M.

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services
Joyce Lopes, Assistant Superintendent of Business Services

No action taken

**3.2 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

No action taken

3.3 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 11/12 – 33

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 vote to deny transfer appeal.

- b. Interdistrict Request Appeal 11/12 – 34

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 4-0 vote to deny transfer appeal.

4. SPECIAL ORDER OF BUSINESS

Lincoln Kiwanis Presentation

Members of the Local Kiwanis Club presented each elementary school with a check in the amount of \$1,000.00 to be used for whatever is need for their school.

5. CONSENT AGENDA

- 5.1 Approval of Meeting Minutes for:
• August 2, & 16th, 2011 Regular Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Classified Personnel Report
- 5.4 Certificated Personnel Report
- 5.5 Ratification of revised Job Description for District ELD and Intervention Program Secretary.
- 5.6 Approve MOU with PCOE for Teaching American History Professional Development Program.
- 5.7 Approve MOU with PCOE for SUCCESS Math Grant Program.
- 5.8 Approve Discipline/Re-Entry Expulsion Students # 10-11 A, B, C, K, and M.
- 5.9 Approve Lincoln Kiwanis donation to Twelve Bridges Middle School.
- 5.10 Report of Disclosure Requirements for Quarterly Reports of Investments.

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- 5.10 Report of Disclosure Requirements for Quarterly Reports of Investments.
- 5.11 Approve California State University Piggyback Contract Use for Future Lease Purchases of Cannon U.S.A., Inc., Copiers.
- 5.12 Ratify Lease Purchases of two Copiers from Ray Morgan Company.

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 4-0 roll call vote to approve consent agenda as presented, with the corrections to the August 16th minutes.
Roll call vote: Haley, Armitage, Wyatt, Long.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public.

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Isabella Franco was not present
- 7.2 Western Placer Teacher’s Association – Mike Agrippino shared a short report, reporting school got off on great start, and will be meeting with Scott to discuss the emergency process for our district. He shared information on a piece in an article from September 2nd issue of the Sacramento Bee, regarding the transportation, but also indicated Teachers and Superintendent got raises two years ago. His hope is the media have all the facts before writing articles.
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough had no report
- 7.4 Superintendent - Scott Leaman reported the following:
 - The district had a good start
 - Our district is not taking huge financial hits, the employees took hits to keep programs in place, but we will see more cuts next year. Will be doing debriefs on the tanker fire with Administration.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION**8.1 Action** **AVENTA K/12 LEARNING CONTRACT - Boyle (11-12 G & O Component I, II, IV)**

- Western Placer Unified School District is committed to providing appropriate and innovative instructional programs to its students. Last year, Lincoln High School and Phoenix High School experimented with limited online courses for the purposes of credit recovery for high school students who were behind on credits toward graduation. Online learning is not intended to replace existing classes, but to offer extensions to what is currently available through our more traditional “seat-time” programs.

Mary Boyle discussed the implementation of the Aventa K/12 Learning Program. This will also offer AP courses, and online courses may be a possibility. This will be part of credit recovery for afterschool. Experimenting with 10 seats for AP, and 30 seats for credit recovery. This will allow students opportunities for classes that are not offered, or not having enough AP student for a class.

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve The Aventa K/12 Learning contract.

8.2 Action **LIGHTHOUSE CONTRACT - Boyle (11-12 G & O Component III, IV, V)**

- The Lighthouse Counseling and Family Resource Center (LCFRC) provides prevention and intervention counseling services to Western Placer Unified School District students. The LCFRC provides school-based counseling groups as requested by schools for youth and high-risk teens to assist in the development of social skills, conflict resolution, and anger management, as well as providing students with crisis assessment, evaluation, referrals and/or intervention. The LCFRC provides parenting forums and educational services to parents as well. By providing for the social and emotional needs of our at-risk students, the LCFRC contributes to students' positive behavior, choices, resiliency, and academic success.

Mary Boyle discussed the partnership contract that is shared with the Lighthouse. The district is required to provide counseling, AB114, and we are now able to work in conjunction with the Lighthouse who may be able to offer programs that the district will need. The contracted funds will be reduced due to the budget. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve Lighthouse contract as presented.

8.3 Information AYP/API UPDATE - Boyle (11-12 G & O Component I, IV)

- California Department of Education (CDE) has released the 2011 Adequate Yearly Progress (AYP) and Academic Performance Index (API) scores for all districts and schools. AYP is the federal accountability system that calls for uniform pre-set percentage targets of students scoring Proficient or Advanced on STAR testing for all California schools and districts. API is the state accountability system that calls for annual improvement of student achievement toward the goal of an API score of 800. An update on the District and individual school site AYP/API scores will be presented.

Mary Boyle shared a letter that was sent out to WPUSD staff, reporting how the district grew another seven (7) points on API and all sites hit their targets. AYP is the Federal system of accountability. As a district we did not meet our target, we entered into program improvement, along with many surrounding districts.

8.4 Information CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST ANNUAL STATEMENT - Lopes (11-12 G & O Component IV, V)

- On June 1, 2010, the Board of Trustees resolved to deposit post-employment benefit funds in an irrevocable trust with CalPERS. An Annual Statement regarding the California Employers' Retiree Benefit Trust is enclosed for your information.

Mr. Leaman spoke in absence of Joyce Lopes. This report shows the annual statement of retiree benefit trusts funds.

8.5 Information CERTIFICATES OF PARTICIPATION DEBT RESTRUCTURING - Lopes (11-12 G & O Component IV, V)

- As part of the district's debt restructuring plan, initially implemented in 2008, the Board will consider the issuance of either a 25-year or 30-year Certificate of Participation (COP) to refinance the outstanding 2006 Series A COP. The restructuring accomplishes two primary objectives. First, the interest rate will be converted from variable rate to fixed rate in order to give the district certainty and stability over the amount of the annual payment. Second, as planned in 2008 and in conjunction with the other refinances executed in both 2008 and 2009, the term of the principal repayment of the loan is extended to make the debt payment affordable given the district's available repayment sources. The source of repayment is primarily Community Facilities District special taxes, developer fees, capital facilities fund balance and interest earnings. It is anticipated that these sources of repayment will be sufficient to delay any impact on the General Fund until approximately 2022, at which time an annual General Fund

contribution will be made to augment available capital revenue sources and meet debt service requirements.

Cathy Deminco shared information on the structure and status of COPs, she reviewed the following:

COP that was restructured in 2008:

- To reduce annual payment to a manageable level
- To match payments to available revenue sources
- To lock in fixed interest rates
- So the district could budget into the future
- To minimize the impact on the general fund
- Since 2008, the district has refinanced/restructured 4 of 5 COPs totaling \$130 million,
 - Restructuring the 2006A COP is the remaining piece of the puzzle.

Revenue Sources Available for Debt Repayment

- Facilities Fund balance
- Mello-Roos (CFD) Special Taxes
- Developer Fees
- Contributions from Other Agencies

Comments on Revenue Sources

- Small increases in the California Construction Cost Index have lowered the CFD Special Tax revenues
 - Original projections estimated a 2% increase
- With the economic downturn, developer fees are not coming in as expected
 - Staff has updated the COP restructuring plan to reduce the amount of developer fees expected

The 2006A COPs

- Approximately \$8million outstanding
 - Converts from a fixed to a variable interest rate on November 1, 2011
- The current interest rate environment will enable the district to refinance these COPs over a 25-30 year period
 - And still maintain manageable future payments

Plan of Refinance/Restructure:

- In 2008 the District interviewed several underwriting firms
 - Selected Southwest securities due to their competitive pricing and creative approach
 - > They are continuing to provide creative solutions by purchasing the District's COPs at the conversion date to shorten the timeframe COPs are variable
- The term of the COPs will be 25 or 30 years
 - pending on interest rates at the time of sale and resulting annual payments
 - > To be determined based on affordability

Differences from the Original Plan:

- In 2008, the General Fund liability wasn't expected to occur until 2018
 - In 2009, after 4 of the 5 restructurings were completed, this was moved back to 2022
 - Now, with revisions to several revenue assumptions, this is estimated to be 2020
- In 2008, the General Fund liability after 2018 was expected to be \$1.5 million per year
 - In 2009 this was revised to \$1.9 million per year
 - We are currently estimating \$1.5 million per year

Ongoing Debt Maintenance

- Ensure facilities fund balance is restricted for debt repayment

- Once facilities fund balance is used, by 2020, approximately \$1.5 million is needed each year in addition to the other revenue sources.

> Try to minimize this impact on the General Fund.

- Consider using any excess developer fee revenue for prepayment of debt
- Identify alternative revenue source to fund future facilities needs
- Monitor refinances opportunities of \$15 million in CFD #1 bonds.

Next Steps

- The board will consider adopting the resolution authorizing all legal documents necessary to implement the restructuring
- Legal notice has already been provided to County Office of Education and County Auditor/Controller

Paperwork will be brought to the board and administration for review and signatures no later than November 15th.

8.6 Discussion/ DELAY OF SCHOOL - Leaman (11-12 G & O Component IV, V)

Information • As most already know, the start of school was delayed by three days this year. The district reacted quickly, in concert with local support agencies, to an emergency situation that ended satisfactorily. The State Department of Education was contacted last Tuesday during the event and all indications are the district will not need to make up the days during the 2011-12 school year. Past training with our support agencies was key to the integrated response to the situation and the district would like to thank the agencies and district personnel that went above the call of duty to assist families and students during this time. The agencies were publically thanked at Saturday night's football game at halftime. The situation will be debriefed with the groups involved.

Mr. Leaman brought this before the board, to see if there was any discussion around the situation. The district had a good communication, due to having access to computers.

8.7 Discussion/ SUSPENSION OF STAFFING RATIOS - Leaman (11-12 G & O Component IV, V)

Action • The district has implemented many measures to remain fiscally sound and has reduced budget over six million dollars during the last four years. Overall staffing in the district is governed by Board adopted staffing ratios. The district currently analyzes every vacancy for efficiently and a vacancy can only be filled once it is approved by the management team (Superintendent, Deputy Superintendent and Assistant Superintendent).

Mr. Leaman explained the reason for suspending the ratios, and shared this will not violate the contracts. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to adopt the suspension of ratios for the 2011-12 school year.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt shared her visit to Creekside Oaks and Carlin Coppin on the first day of school. She was happy to see how the district thanked the Police, and Fire department at the Football game.

Mr. Armitage attended back to school night.

Mr. Haley invited board members to the ribbon cutting of "Safe Routes to School", in Sheridan on September 15th.

Mr. Long was tickled to see how smooth everything went on the open day of school, new Principals, and new programs like "Project Lead the Way", Teachers are so excited. Our LHS has better equipment than the University of San Diego.

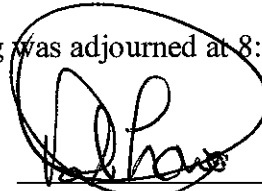
9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

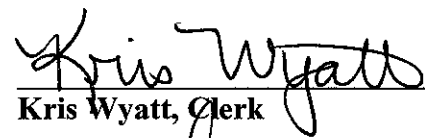
➤September 20, 2011 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:30 p.m.



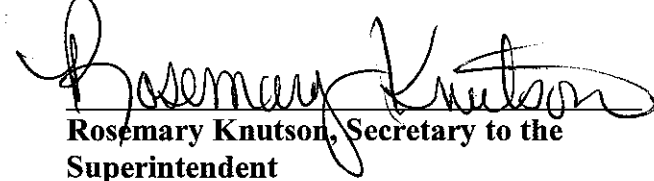
Paul Long, Board Vice President



Kris Wyatt, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

Adopted: October 4, 2011

Ayes: Haley, Long, Wyatt, Armitage

Noes:

Absent: Carras

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1