

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
June 21, 2011, 7:00 P.M.  
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER  
790 J Street, Lincoln, CA 95648

## MINUTES

**2010-2011 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

### **MEMBERS PRESENT:**

Paul Carras, President  
Paul Long, Vice President  
Kris Wyatt, Clerk  
Brian Haley, Member  
Damian Armitage, Member

### **OTHERS PRESENT:**

Scott Leaman, Superintendent  
Mary Boyle, Deputy Superintendent of Educational Services  
Joyce Lopes, Assistant Superintendent of Business Services  
Cathy Allen, Assistant Superintendent of Facilities & Maintenance Services  
Ryan Davis, Director of Personnel Services  
Rosemary Knutson, Secretary to the Superintendent  
Stephanie Dumm, Lincoln News Messenger  
Carlos DeLa Fuente, Student Body Representative

### **5:15 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

### **5:20 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room
  - 2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**
    - a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 10-11 N
  - 2.3 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Superintendent of Business Services
  - 2.4 **PERSONNEL**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

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**2.5 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 11/12 - 19
- b. Interdistrict Request Appeal 11/12 - 20
- c. Interdistrict Request Appeal 11/12 - 21
- d. Interdistrict Request Appeal 11/12 - 22
- e. Interdistrict Request Appeal 11/12 - 23
- f. Interdistrict Request Appeal 11/12 - 24
- g. Interdistrict Request Appeal 11/12 - 25

**7:00 P.M.**

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

- a. Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 10-11 N

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a roll call vote to expel student. Roll call Haley, Armitage, Wyatt, Long, Carras

**3.2 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Superintendent of Business Services

No action was taken.

**3.3 PERSONNEL  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

No action was taken.

**3.4 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 11/12 -19

Motion by Mrs. Wyatt to accept appeal, seconded by Mr. Long, and passed by a 5-0 vote to grant appeal

- b. Interdistrict Request Appeal 11/12 - 20

Motion by Mr. Armitage, Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 4-1 vote to deny appeal.

- c. Interdistrict Request Appeal 11/12 - 21

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to grant appeal.

d. Interdistrict Request Appeal 11/12 – 22

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 vote to deny the appeal.

e. Interdistrict Request Appeal 11/12 – 23

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve appeal.

f. Interdistrict Request Appeal 11/12 – 24

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 4-1 vote to grant appeal. One no vote by Mr. Long

g. Interdistrict Request Appeal 11/12 – 25

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 vote to deny appeal.

**4. SPECIAL ORDER OF BUSINESS**

The district will honor:

- Retirees – Mr. Leaman spoke on behalf of retirees. Each retiree present received a plaque for years of service from both WPUSD and PCOE.
- Classified Employees of the Year – Mr. Leaman also recognized and presented plaques to the following who were nominated as Classified Employees of the Year:
  - Mike Kimbrough
  - Liz Tofft
  - Scott Rowe
  - Valerie Smith
  - Janene Malatesta
  - Donna Evans
- Teacher of the Year – Cindy Hagman was selected teacher of the year, but was not present to receive her plaque.
- LHS Student Representative – Carlos De La Fuente was presented a plaque for his participation as student representative for LHS.

**5. CONSENT AGENDA**

- 5.1 Classified Personnel Report
- 5.2 Approve Student Discipline/Stipulated Expulsion for Student # 10-11 O.
- 5.3 Approve Consolidated Application Part 1.
- 5.4 Approve declaration of surplus items.
- 5.5 Approve Annual Increase of Community Facility District Mello-Roos Rates for CFD #1 and CFD #2.
- 5.6 Approve Ratification of agreement with DANG Electric for electrical work at Lincoln High School Farm.

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- 5.7 Approve Agreement for Interim Management Service of the Maintenance and Operations Department between Philip H. Hendrix and WPUSD.
- 5.8 Approve Agreement for implementation and ongoing Administration of Supplementary Retirement Plan between Public Agency Retirement Services and WPUSD.
- 5.9 Approve 2011-12 Agricultural Career Technical Education Incentive Grant.
- 5.10 Approve Agreement between KS Telecom Inc., and WPUSD for Cable Installation at Lincoln High.
- 5.11 Approve Contract between Beeson, Tayer & Bodine, APC, and WPUSD for conflict Resolution Services.
- 5.12 Approve Agreement between Girard & Edwards and WPUSD for Legal Services for the 2011-12 School Year.
- 5.13 Approve School Resource Officer.

*Roll call vote:*

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a unanimous roll call vote to approve consent agenda as presented. Roll call vote: Armitage, Wyatt, Long, Haley, Carras

**6. COMMUNICATION FROM THE PUBLIC**

No communication from the public.

**7. REPORTS & COMMUNICATION**

- 7.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente
- 7.2 Western Placer Teacher's Association – Mike Agrippino had no report
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough had no report.
- 7.4 Superintendent - Scott Leaman reported the following:
  - Will be delivering State of the School District at the Chamber breakfast, on Wednesday, 7:30 a.m. at the Heritage Theater.
  - The district is in the process of interviewing for Principals.

**8. PUBLIC HEARING**

- 8.1 Level II and Level III School Facility Fees.

Hearing was open for questions, there being no questions. The hearing was closed.

- 8.2 2011-12 Western Placer Unified School District Budget.

Hearing was open for questions, there being no questions. The hearing was closed.

- 8.3 Tier III Funding

Hearing was open for questions, there being no questions. The hearing was closed.

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- Following the Public Hearing the Board may take action to adopt a new Level II Fee as proposed the School Facility Needs Analysis dated April 2011.

Joyce Lopes introduced Heather Steer, Facilities Planning. Heather presented the increase in school facility fees. She has been working with School Facilities on data. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a unanimous roll call vote to adopt resolution No. 10/11.22 increasing school facility fees. Roll call vote: Wyatt, Long, Haley, Armitage, Carras

**9.2 Action 2011-12 WESTERN PLACER UNIFIED SCHOOL DISTRICT****BUDGET – Lopes (10-11 G & O Component I, II, III, IV, V)**

- Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall, following a public hearing, adopt the budget for the subsequent fiscal year.

The Board has received budget assumptions, enrollment projections, has taken action on budget reductions and held a public hearing. The Board will now consider the proposed 2011-12 Annual Budget for adoption.

Joyce Lopes presented a power point reviewing the proposed State Budget. She reported auditors are expected in the next two weeks, and audit actuals will come before the board in September. She will be meeting with CDE regarding Supplemental Basic Aid/Charter School Funding. Tier III Funding will help in balancing the budget. She reported Deferred Maintenance currently has 2 million, and a new five year plan will be brought before the board for 2011-12, and reviewed additional funds. She reported for the future; we are fortunate to have good reserves, but budget meetings will need to start again in September. She is keeping a close eye on ADA. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 vote.

**9.3 Action ADOPTION OF TIER III FUNDING EXPENDITURES – Lopes (10-11 G & O Component I, II, III, IV, V)**

- Per California Education Code 42605, the governing Board of each school district, after holding a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year, shall adopt the use of Tier III categorical funding.

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a unanimous roll call vote to approve the adoption of Tier III funding.

**9.4 Discussion/ CONSIDER APPROVING RESOLUTION NO. 10/11.23,**  
**Action AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF**  
**CERTAIN CATEGORICALLY FUNDED CLASSIFIED**  
**EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF**  
**FUNDS – Davis (10-11 G & O Component I, III, IV, V)**

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●Pursuant to Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to eliminate and/or reduce certain Classified Employee positions which are categorically funded by adopting Resolution No. 10/11.23. These positions being eliminated or reduced may not reflect the actual person who will be subject to layoff due to the complicated bumping process that will take place pursuant to the Collective Bargaining Agreement with CSEA, Board Policy and Education Code.

Ryan Davis shared with great regret to bring the following cuts before the board. This will required layoff notices to be sent, which will cause bumping rights to process. Both Ryan and Mike Kimbrough will meet in advance with employees getting layoff notices. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a unanimous roll call vote. Roll call vote: Long, Haley, Armitage, Wyatt, Carras

**9.5 Discussion**    **CONSIDER APPROVING NEW JOB DESCRIPTIONS FOR**  
**Action**            **PRESCHOOL INSTRUCTOR, PRESCHOOL INSTRUCTIONAL**  
**AIDE AND PRESCHOOL CLERK POSITIONS** – Davis (10-11 G & O  
*Component I, III, IV, V*)

●The Board recently approved a plan for the District to oversee and provide preschool services previously provided by State Preschool. As a part of the new program there exists a need to approve new job descriptions that meet the requirements of running the preschool program in compliance with law and regulations. The District administration worked with CSEA to bring forward the enclosed job descriptions.

These positions are being brought before you for approval. These positions are needed to help provide services to the State Preschool Program that the district will oversee. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a unanimous vote to approve new job descriptions.

**9.6 Discussion**    **COLLECTIVE BARGAINING AGREEMENT BETWEEN**  
**Action**            **WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE**  
**WESTERN PLACER TEACHERS ASSOCIATION** – Davis (10-11 G &  
*O Component I, II, III, IV, V*)

●The collective bargaining agreement between the Western Placer Teachers Association and the Western Placer Unified School District is being submitted for ratification. Both parties have completed a lengthy effort to finalize the contract. The terms of the agreement will be in effect from July 1, 2011 – June 30, 2014 with opportunities for both parties to reopen limited articles pursuant to the agreement.

Mike Agrippino, WPTA President thanked the board for honoring the retirees. WPTA will honor them in the fall. He reported on the work that was done on the Teachers contract, and felt it was fair and reasonable. He thanked District staff and members of the WPTA staff, and recommended ratification of the new contract.

Ryan Davis also spoke and thanked the district and WPTA members for the work done on the contract. The new contract is good for 2011-2014. Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a unanimous vote to accept the contract as presented.

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● Approximately 20% of our students in Western Placer Unified School District have a family language in the home other than English. Approximately 13% of our students qualify as English Learners (EL), with an additional 7% having progressed in their mastery of the English language to the point that they have met the requirements to be Reclassified Fluent English Proficient (RFEP). Of the home languages represented in our schools, 87% are Spanish; 2% each are Vietnamese, Filipino/Tagalog, and Punjabi; 1% each are Japanese, Russian, Ukrainian, and Rumanian; and the remaining 2% are other languages, including Portuguese, Korean, Mandarin, Arabic, French, German, Hmong, Llocano, Urdu, Thai, Hindi, and Mien. The variety of languages offers a rich diversity of culture as well as large educational challenge in meeting the needs of our students.

Mary Boyle spoke on behalf of the English Learners, and introduced Lynn Kelso, ESL Coordinator. Lynn presented and reviewed annual assessment results. This was an information only item, no action was taken. Mary Boyle acknowledged Lynn Kelso for all her efforts.

**9.8 Action**      **LOCAL EDUCATIONAL AREA PLAN (LEAP)** – Boyle (10-11 G & O Component I, II, III, IV, V)

● In May, 2002 the CA State Board of Education (SBE) adopted five goals and twelve performance indicators for No Child Left Behind as part of California's commitment to the development of an accountability system to achieve the goals of NCLB. Those five goals pertain to: Student achieving proficiency in reading and mathematics by 2013-14; English Learners becoming proficient in the English language and reaching proficiency in reading/language arts and math; all teachers being highly qualified by 2005-06; all student being educated in safe, drug-free learning environments that are conducive to learning; and all students graduating from high school. The original requirement was for a five year plan, that ended June, 2008. CDE has advised districts to continue updating their LEAP plans as we await new and/or revised NCLB regulations from the federal government.

Mary Boyle reported the LEAP needs to be brought before the board for approval every year, and reviewed the budget for federal programs. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a unanimous vote to approve the Local Educational Area Plan.

**9.9 Information/**      **TITLE I ANNUAL REPORT** – Boyle (10-11 G & O Component I, III, IV, V)

**Discussion** ● WPUSD received Federal Title I monies annually to support student achievement in schools with 35% or more students qualifying for free and reduced lunch. Under the federal No Child Left Behind Act, schools and districts receiving Title I monies must meet Annual Yearly Progress (AYP) target for student proficiency in English Language Arts (ELA) and Mathematics. These targets are being raised by approximately ten percentage points annually making the targets exceedingly difficult to reach. Students in ALL significant subgroups must meet the proficiency targets in both ELA and Math at the site and district levels. Failure to make the AYP target for two consecutive years in the same subject area (ELA or Math) results in Title I schools and/or districts entering into Program Improvement (PI).

Mary Boyle reviewed the Title 1 Annual report. She identified the following schools as Title 1:

- Creekside Oaks Elementary
- First Street

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- Sheridan School
- Glen Edwards Middle School
- Phoenix High School

She reviewed numbers on and below basic, and Far below basic scores.  
 Current PI Status – Sites and District, two of our schools are currently in  
 PI – FSS – 3 Year (ELA – SED)  
 PHS – Year 2 (API)

Three title I Schools NOT in PI:

- Creekside Oaks Elementary
- Sheridan Elementary
- Glen Edwards Middle

District is not in PI

Six schools that are NOT Title I, so they cannot be PI:

- Carlin C. Coppin Elementary
- Foskett Ranch Elementary
- Lincoln Crossing Elementary
- Twelve Bridges Elementary
- Twelve Bridges Middle
- Lincoln High School

Title I funds come with lot of strings attached. Title I funds are currently allocated to five of our district schools.

**9.10 Action**      **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (10-11 G & O Component I, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 4111.2 Legal Status Requirement  
4211.2  
4311.2
- BP/AR 5145.7 Sexual Harassment

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve policies, with the exception of BP and AR, 4111.2 Legal Status to be brought back for approval after revisions are made to the wording.

**9.11 Discussion/****LINCOLN HIGH SCHOOL FARM DEED RESTRICTION –**

**Action**      **Leaman (10-11 G & O Component I, II, III, IV, V)**

•After numerous discussions with the Board and members of the Farm Foundation, a subcommittee of both groups met and discussed options to enact Resolution No. 09/10.24. Options were discussed with the committee and were placed on the next Farm Foundation agenda. After discussion with the Farm Foundation, the following option is being forwarded to the Board at this time.

Mr. Leaman has brought the Farm Deed forward or approval, Motion by Mr. Long, seconded by Mr. Armitage to bring Farm Deed forward.



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**9.12 Discussion/GOALS AND OBJECTIVES FOR 2010-11 – Leaman (10-11 G & O Information Component I, II, III, IV, V)**

- A final report on the goals and objectives adopted by the Board last September is attached.

Mr. Leaman brought the final goals and objectives presentation for review. Another draft will be brought back in August.

**10. BOARD OF TRUSTEES**

**10.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight’s meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**10.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** thanked the board president for getting through the agenda quickly.

**Mr. Armitage** suggested putting the agenda out electronically

**Mrs. Wyatt** was happy that we were able to honor the retirees. Will be at 4<sup>th</sup> of July parade and there will be fireworks

**Mr. Long** would like to thank and congratulate all 33 retirees, he is very happy for them. This is a big asset for our district to lose, and is very sad to see them all go.

**Mr. Carras** reported no meeting in July, our next meeting will be August 2<sup>nd</sup>.

**11. ESTABLISHMENT OF NEXT MEETING(S)**

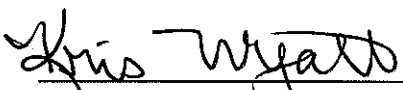
The President will establish the following meeting(s):

- August 2, 2011 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School
- August 16, 2011 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School

**12. ADJOURNMENT**

There being no further business the meeting was adjourned at 9:23

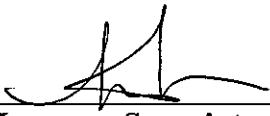
  
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 Paul Carras, Board President

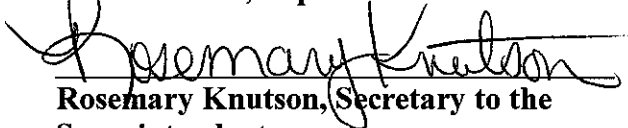
  
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 Kris Wyatt, Clerk

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Scott Leaman, Superintendent

  
\_\_\_\_\_  
Rosemary Knutson, Secretary to the  
Superintendent

**Adopted:** August 2, 2011

**Ayes:** Wyatt, Armitage, Haley, Carras

**Noes:**

**Absent:** Long

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1